

MINUTES
PLACENTIA LIBRARY DISTRICT
BOARD OF TRUSTEES
JUNE 15, 1992

CALL TO ORDER

The Regular Meeting of the Placentia Library District Board of Trustees was called to order at 7:45 P.M. by President Peggy Dinsmore.

ROLL CALL

Members Present: President Peggy Dinsmore; Secretary Fred West; Trustees Ray Evans, Bob Evans; Saundra Stark; and Library Director Elizabeth Minter.

Members Absent: None

ADOPTION OF AGENDA

Direction was given to amend the agenda by continuing Item 28 to a future meeting. It was moved by Trustee Stark, seconded by Trustee Evans to adopt the Agenda as amended.

AYES: Dinsmore, Evans, Osborn, Stark
West
NOES: None
ABSTAIN: None

MINUTES

It was moved by Trustee Stark, seconded by Trustee Evans to approve the minutes as corrected.

AYES: Dinsmore, Evans, Osborn, Stark
West
NOES: None
ABSTAIN: None

ORAL COMMUNICATIONS

None

FRIENDS

Library Director Elizabeth Minter presented an oral report on the activities of the Friends, including the results of the booksale.

BOARD PRESIDENT'S REPORT

President Dinsmore reported on contact with the Orange County Board of Supervisors for augmentation funding and on ways of promoting the Library.

LITERACY VOLUNTEERS OF AMERICA REPORT

President Dinsmore reported on the plans for McFadden School as discussed with Bob D'Amato, and the Family Literacy Graduation and picnic. A meeting of the nominating committee for LVA is scheduled for June 16 and they are looking for prospective board members.

**FINANCIAL
CLAIMS**

It was moved by Secretary West, seconded by Trustee Evans to approve Agenda Items 8 through 10: Nonstandard Claims in excess of \$300; Claims forwarded by the Library Director; and Current Claims and Payroll as presented.

AYES: Dinsmore, Evans, Osborn,
Stark, West
NOES: None
ABSTAIN: None

**FINANCIAL
REPORT**

It was moved by Secretary West, seconded by Trustee Evans to approve Agenda Items 11 through 14: Financial Report for May, 1992; Office Check Registers for May, 1992; and Vending Machine Report for May, 1992 as presented.

**GENERAL CONSENT
CALENDAR**

It was moved by Trustee Osborn, seconded by Trustee Evans, to receive and file Agenda Items 15 through 24 of the General Consent Calendar: Volunteer Report for May 1992; Personnel Report for May, 1992, Building Maintenance Report for May 1992; Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority; Orange County Augmentation Funds Application; Report on upgrade of automated library system; Report on Staff Appreciation Dinner; Travel Authorizations; Civic Center Building INSurance Policy and Certificate of Insurance; and Extension of leave with pay for Principal Librarian Suad Ammar.

**CONTINUING
BUSINESS**

**DEVELOPMENT OF
PLAN OF SERVICE
FOR FY 1992-93**

Direction was given to modify the Library Statement of Purpose to include the word cultural.

It was moved by Trustee Stark, seconded by Secretary West to read Resolution 92-2 by title only.

AYES: Dinsmore, Evans, Osborn,
Stark, West
NOES: None
ABSTAIN: None

It was moved by Secretary West, seconded by Trustee Evans to adopt Resolution 92-2 as amended. Motion approved by roll call.

AYES: Dinsmore, Evans, Osborn,
Stark, West
NOES: None
ABSTAIN: None

It was moved by Secretary West, seconded by Trustee Evans to adopt the 92-93 Placentia Library District goals of the Planning session.

AYES: Dinsmore, Evans, Osborn,
Stark, West
NOES: None
ABSTAIN: None

**COLLECTIVE
BARGAINING
AGREEMENT**

Direction was given to modify the Memorandum of Understanding to allow for reopening of wage negotiations in the second and third year if the cost of living index falls below 1% or exceeds 7% annually.

It was moved by Secretary West, seconded by Trustee Osborn to tentatively approve the Collective Bargaining Agreement in the Memorandum of Understanding as modified.

AYES: Dinsmore, Evans, Osborn,
Stark, West
NOES: None
ABSTAIN: None

**RESOLUTION TO
ADOPT FINES AND
FEES SCHEDULE
FOR FY1992-93**

It was moved by Trustee Stark, seconded by Trustee Osborn to read Resolution 92-3 by title only.

AYES: Dinsmore, Evans, Osborn,
Stark, West
NOES: None
ABSTAIN: None

It was moved by Trustee Stark, seconded by Trustee Osborn to adopt Resolution 92-3 Fines & Fees Schedule for FY1992-1993. Motion was approved by roll call.

AYES: Dinsmore, Evans, Osborn,
Stark, West
NOES: None
ABSTAIN: None

**FY1992-1993
BUDGET**

It was agreed to defer Agenda Item 28 until the July Board Meeting.

**REPLACEMENT OF
SECURITY SYSTEM
EQUIPMENT**

It was moved by Secretary West, seconded by Trustee Evans to approve the purchase of the 3M Model 3402-B Security System with peripherals, for an amount not to exceed \$13,623.21.

AYES: Dinsmore, Evans, Osborn,
Stark, West
NOES: None
ABSTAIN: None

Direction was given for further negotiation to be attempted in regard to trade in value, discounts on equipment, additional supplies or better terms to be negotiated by Sal Addotta.

**AUDIO VISUAL
SHELVING**

It was moved by Secretary West, seconded by Trustee Evans to approve moving the compact disks and videos to open stacks and the literacy cubicles to the audio-visual closed stack area in budget year 1992-93 and to authorize expenditure of \$995.10 for end panels for shelving.

AYES: Dinsmore, Evans, Osborn,
Stark, West
NOES: None
ABSTAIN: None

**PURCHASE OF
PAGES IN THE
PLACENTIA
QUARTERLY**

It was moved by Trustee Osborn, seconded by Trustee Evans to proceed with negotiations with the City of Placentia for placement of two Library pages in each issue of the Placentia Quarterly and to commit the Library if appropriate at a cost not to exceed \$8,000.

AYES: Dinsmore, Evans, Osborn,
Stark, West
NOES: None
ABSTAIN: None

**HOLIDAY AND
CLOSING
SCHEDULE FOR
CALENDAR YEARS
1992 AND 1993**

It was moved by Trustee Osborn, seconded by Secretary West to read Resolution 92-4 by title only.

AYES: Dinsmore, Evans, Osborn,
Stark, West
NOES: None
ABSTAIN: None

It was moved by Trustee Osborn, seconded by Secretary West to adopt Resolution 92-4.

AYES: Dinsmore, Evans, Osborn,
Stark, West
NOES: None
ABSTAIN: None

**RENEWAL OF
DENTAL AND
VISION PLANS**

It was moved by Trustee Osborn, seconded by President Dinsmore to approve renewal of current coverage with Ameritas Indemnity.

AYES: Dinsmore
NOES: Evans, Osborn, Stark, West
ABSTAIN: None

It was moved by Secretary West, seconded by Trustee Evans to obtain more information from Ameritas regarding the renewal rates and to obtain quotes from other companies.

AYES: Dinsmore, Evans, Osborn,
Stark, West
NOES: None
ABSTAIN: None

RESOLUTION 92-4

It was moved by Trustee Stark, seconded by Secretary West to reopen discussion and motion on Resolution 92-4.

AYES: Dinsmore, Evans, Osborn,
Stark, West
NOES: None
ABSTAIN: None

It was moved by Trustee Stark, seconded by Secretary West to postpone voting on Resolution 92-4 until more information can be obtained regarding Federal Government observance of December 26 as the Christmas Holiday when December 25 falls on a weekend.

AYES: Dinsmore, Evans, Osborn,
Stark, West
NOES: None
ABSTAIN: None

**DISTRIBUTION OF
REQUEST FOR
PROPOSALS TO
ARCHITECTS FOR
BUILDING
CHANGES AND
COST ESTIMATES
IN RESPONSE TO
ACCESS
REQUIREMENTS
FOR THE
AMERICANS WITH
DISABILITIES
ACT**

It was moved by Trustee Stark, seconded by Secretary West to authorize Library Director Minter to proceed in obtaining the necessary design documents and a detailed cost estimate, to be included with a written discussion of how the project responds to the demographics of the community.

AYES: Dinsmore, Evans, Osborn,
Stark, West
NOES: None
ABSTAIN: None

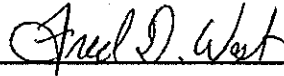
STAFF REPORTS

It was moved by Secretary West, seconded by Trustee Evans to receive and file staff reports, Agenda Items 35 through 38.

AYES: Dinsmore, Evans, Osborn,
Stark, West
NOES: None
ABSTAIN: None

ADJOURNMENT

The Regular Meeting of the Placentia Library Board of Trustees was adjourned at 10:45 p.m.



Fred D. West, Secretary