

MINUTES
PLACENTIA LIBRARY DISTRICT
SPECIAL DATE MEETING OF THE LIBRARY BOARD OF TRUSTEES
August 29, 2022

CALL TO ORDER

Secretary Carline called the Special Date Meeting of the Placentia Library District (PLD) Board of Trustees to order on August 29, 2022 at 3:00 p.m.

Members Present: Secretary Gayle Carline, Trustee Stephanie Beverage, Trustee Sherri Dahl, Trustee Scott Nelson.

Members Absent (excused): President Jo-Anne Martin.

Staff Present: Jeanette Contreras, Library Director; Lina Nguyen, Executive Assistant.

Counsel Present: None.

Guests: Patrick Doidge, IT Consultant; Jeremy Yamaguchi, IT Consultant; Matt Clements, KCCI representative; Laura DeLeon, Library Clerk.

ADOPTION OF AGENDA

It was motioned by Trustee Beverage and seconded by Trustee Dahl to adopt the agenda as presented (Item 3).

AYES: Carline, Beverage, Nelson, Dahl
NOES: None
ABSENT: Martin

ORAL COMMUNICATION

None (Item 4).

DISCUSS QUOTES FOR SERVICE AND INSTALLATION OF AN UPGRADED TELECOMMUNICATION SYSTEMS.

Director Contreras thanked the Board for taking the time to attend today's Special Board Meeting. Director Contreras reported on the ongoing issues with the District's telecommunication systems. The current system is 18 years old and the District's IT consultant, Jeremy Yamaguchi, advised it will not last for much longer. Mr. Yamaguchi put together a packet of several different proposals. After a discussion with Mr. Yamaguchi, the staff's recommendation to the Board is the proposal from KCCI. The proposal from KCCI is for a system that will be both digital and analog with the ability to be converted to VOIP if needed. The amended 2022-2023 Fiscal Year budget includes a new phone system.

After questions from the Board regarding the KCCI proposal were answered by Director Contreras, Mr. Yamaguchi, and KCCI representative, Matt Clements, Trustee Nelson made a motion to authorize KCCI to provide an on-premise voice over (VoIP) telephone system, as presented, inclusive of input from the Library Board of Trustees, in the amount of \$17,685. It was seconded by Trustee Beverage. A roll call vote was taken:

AYES: Carline, Beverage, Nelson, Dahl
NOES: None
ABSENT: Martin

Director Contreras wanted it on the record that President Martin had also approved the KCCI proposal though she does not get a vote due to her excused absence.

ADJOURNMENT

The next Board Meeting will be on September 19, 2022 at 6:30 p.m.

The Board of Trustees Special Date Meeting of August 29, 2022 was adjourned at 03:18 p.m.

A handwritten signature in cursive script that reads "Gayle Carline". The signature is written in black ink and is positioned above a horizontal line.

Gayle Carline, Secretary
Library Board of Trustees