

PLACENTIA LIBRARY DISTRICT



Board of Trustees

Regular Meeting

February 20, 2002

**Library Conference Room
Minter**



AGENDA

REGULAR MEETING

PLACENTIA LIBRARY DISTRICT

BOARD OF TRUSTEES





February 20, 2002 (*Wednesday*)

6:30 P.M.

Library Conference Room

The Purpose of the Placentia Library District is to provide library services and materials that are responsive to the informational, recreational, educational, and cultural needs of all members of the community.

To accomplish this goal the Library:

-  Acquires, organizes and maintains a collection of print and non-print materials to meet the informational, recreational, educational, and cultural reading, listening and viewing needs of the residents of the District and other eligible users.
-  Provides qualified staff to assist the public with the use of the collection and the information contained therein.
-  Provides and operates a library facility, that is free of physical barriers, to house the collection and services, to provide reading and study space for users, and to provide space for Library and community programs.
-  Collects, preserves and maintains a collection of published and unpublished material about the City of Placentia and contiguous communities, about current and prior residents of Placentia, and published materials by authors who reside or have resided in Placentia.

AGENDA DESCRIPTIONS: *The Agenda descriptions are intended to give members of the public notice and a general summary of items of business to be transacted or discussed. The Board may take any action which it deems to be appropriate on the Agenda and is not limited in any way by the notice of the recommended action.*

REPORTS AND DOCUMENTATION: *Reports and documentation relating to Agenda items are on file in the Administrative Office and the Reference Department of Placentia Library District, and are available for public inspection. A copy of the Agenda packet will be available for use during the Board Meetings. Any person having any question concerning any Agenda item may call the Library Director at 714-528-1925, Extension 203.*

1. Roll Call Administrative Assistant
2. Adoption of Agenda 

This is the opportunity for Board members to delete items from the Agenda, to continue items, to re-order items, and to make additions pursuant to Government Code Section 54954.2(b).

Presentation: Library Director
Recommendation: Adopt by Motion

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to Board member
Chairman - about how

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3. Minutes of the January 15, 2002 Regular Meeting.

Presentation: Library Director
Recommendation: Approve by Motion

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4. Oral Communications

At this time, in accordance with California Government Code Section 54954.3, members of the public may address the Library Board of Trustees on any matter within the jurisdiction of the Board.

In accordance with Library Board Policy adopted on April 13, 1992, presentations by the public are limited to 5 minutes per person.

In accordance with California Government Code Section 54954.3, members of the public are also permitted to address the Library Board of Trustees on specific Agenda Items before and at the time that an Item is being considered by the Board.

Action may not be taken on items not on the Agenda except in emergencies or as otherwise authorized by Government Code Section 54954.2(b).

5. Board President Report

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The President makes announcements of general interest to the community and the Library Board of Trustees as well as conducting any ceremonial matters.

6. Trustee Reports

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meets for SPACOT,
another town

The Trustees make announcements of general interest to the community and the Library Board of Trustees, and report on meetings attended on behalf of the Board of Trustees.

7. Library Director Report

no report -

The Library Director will report on library issues of general interest and on meetings attended on behalf of the District.

8. Friends of Placentia Library Board of Directors Report

CLAIMS (Items 9 - 12)

Case/Am

Presentation: Library Director
Recommendation: Approve by Motion

Items 9 - 12 may be considered together as one motion to "Approve the Claims, and Receive & File the General Fund Cash Flow Report." Items may be removed for individual consideration before the Claims are adopted. Items removed must then each have a separate motion.

9. Nonstandard Claims in excess of \$300. (Approve)

No Nonstandard Claims were processed during this report period.

10. Claims forwarded by the Library Director. (Approve)

Claims 4203, 4204, 4205, 4206, 4207, 4208, 4209 and 4210 forwarded by Library Director for a total of \$26,082.73 during this report period.

11. Current Claims and Payroll (Approve)

Claims 4211, 4212, 4213, 4214, 4215, 4216, 4217, 4218, and 4219 for a subtotal for Claims of \$60,554.78; and Payrolls 4220 for \$26,961.00 and 4221 for \$26,961.00 for a subtotal for Payrolls of \$53,922.00; with a combined total of Claims and Payroll of \$114,476.78.

12. FY2001-2002 Cash Flow Analysis through February 20, 2002 and recommendation that no funds be transferred at this time (Receive & File and Approve)

FINANCIAL REPORTS (Items 13 - 18)

Presentation: Library Director
Recommendation: Approve by Motion

Items 13 – 18 may be considered together as one motion to approve the Financial Report. Items may be removed for individual consideration before the Financial Report is adopted. Items removed must then each have a separate motion.

13. Financial Reports for January 2002 (Receive & File)
14. Office General Ledger & Check Registers for January 2002 (Receive & File)
15. Acquisitions Report for January 2002 (Receive & File)
16. Collection Agency Report for January 2002 (Receive & File)
17. Debit Card System Reimbursement Report for January 2002 (Receive & File)
18. Gifts Report for January 2002 (Receive & File)

GENERAL CONSENT CALENDAR (Items 19 – 30)

Presentation: Library Director
Recommendation: Approve by Motion

Items 19 – 30 may be considered together as one motion to approve the General Consent Calendar. Items may be removed for individual consideration before the General Consent Calendar is adopted. Items removed must then each have a separate motion.

19. Building Maintenance Report for January 2002 (Receive & File)
20. Personnel Report for January 2002 (Receive, File, and Ratify Appointments)
21. Volunteer Report for January 2002 (Receive & File)
22. Circulation Report for January 2002 (Receive & File)
23. Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority (Receive & File)
24. Minutes of the Placentia Civic Center Authority for its meeting on January 2, 1002 (Receive & File)
25. Legislative Alerts from the California Special Districts Association and the California Library Association (Receive & File)
26. Status Report for awarding contracts for remodeling the Literacy Tutor Room as part of the English Language & Literacy Intensive (ELLI) Grant. (Receive & File)
27. Salary Schedule Amendment to Include Pages as corrected at the November 21, 2001 Library Board Meeting. (Receive & File)
28. Update on Local Area Formation Commission (LAFCO) Special District Activities. (Receive & File)
29. Update on "California Campaign for Libraries". (Receive & File)
30. Statewide Direct Loan Program Notification Form and Agreement to serve in the Equal Access Program. (Receive & File)
- 30a. California Library Literacy Services Mid-Year Report for Fiscal Year 2001-2002, as submitted to the State Library of California. (Receive & File)
- 30b. Status Report on the Placentia History Room from the Placentia History Room Committee. (Receive & File)

CONTINUING BUSINESS

31. Report on Civic Center Authority Meeting on January 29, 2002 to adopt signage recommendations and discuss the City's dedication plans

Presentation: Library Board President
Recommendation: Take action as determined by Library Board.

NEW BUSINESS

32. Travel/training authorizations for the Public Library Association Conference and the California Association of Library Trustees and Commissioners (CALTAC) Workshop in Library Leadership

Presentation: Library Director

Recommendation: Approve travel to the Public Library Association Conference in Phoenix, AZ from March 13 through March 16, 2002 for Elizabeth Minter, Jim Roberts, Julie Shook, Cyrise Smith and Ann Margaret Webb at a cost not to exceed \$4,919 with Robert's expenses being paid by the California Literacy Campaign Grant (\$1,251), Webb's expenses being paid by the ELLI Grant (\$1,018), and Minter, Shook and Smith's expenses being paid by the District's staff training account at Santiago Library System (\$2,650); and

Determine who will attend the CALTAC Workshop in Library Leadership in Cerritos on Saturday, April 13, 2002 and approve expenses for registration, luncheon and mileage to be paid from the local travel account for trustees or staff.

33. Two Percent Assessment Appeals Case. A review of the potential financial impact on Placentia Library District and the current status of the ruling.

Presentation: Library Director

Recommendation: Receive & File

34. Status Report on the Friends of Placentia Library Author's Luncheon

Presentation: Library Director

Recommendation: Receive & File

STAFF REPORTS (Items 35 - 40)

Items 35 – 40 may be considered together as one motion to approve the Staff Reports. Items may be removed for individual consideration before the Staff Reports Item is adopted. Items removed must then each have a separate motion.

35. Program Committee Report for January 2002 (Roberts)
36. Children's Services Report for January 2002 (Smith)
37. Placentia Library Literacy Services Report for January 2002 (Roberts)
38. Placentia Library Web Site Report for January 2002 (Frizell)
39. Publicity Materials Produced in January 2002. (Rakos)
40. Safety Committee Minutes for January 2002 (Matas)

ADJOURNMENT

41. Agenda Preparation for the March Regular Meeting, which will be held on Wednesday, March 20, 2002 at 6:30 P.M.

42. Review of Action Items.

Don't list items & need not post information
Don't post a resolution
None to attend,

Open house for

No action or discussion shall be taken on any item not appearing on the posted Agenda, unless authorized by law.

43. Adjourn

*****CERTIFICATION OF POSTING*****

I, Elisa Herrera-Thomas, Administrative Assistant for Placentia Library District, hereby certify that the Agenda for the February 20, 2002 Regular Meeting of the Library Board of Trustees of the Placentia Library District was posted on Wednesday, February 13, 2002.

Elisa Herrera-Thomas

Placentia Library Board Calendar

February 2002 - January 2003

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February

- 4 7:00 PM Friends Board Meeting, Dinsmore
- 10 1:00 PM Friends Book Sale
- 20 6:30 PM Library Board Meeting
- 28 7:15 AM Placentia Chamber of Commerce Breakfast

Aug 2002						
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March

- 2 9:30 AM Friends of Placentia Library Author's Luncheon
- 10 1:00 PM Friends Book Sale
- 11 CSDA Government Affairs Day, Sacramento
- 7:00 PM Friends Board Meeting, Shkoler
- 12 Public Library Association Conference, Phoenix, through March 16
- 20 6:30 PM Library Board Meeting
- 28 7:15 AM Placentia Chamber of Commerce Breakfast

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April

- 1 7:00 PM Friends Board Meeting, Stark
- 9 11:00 AM MCLS/SLS Annual Meeting, Friendly Hills Country Club, Whittier
- 14 1:00 PM Friends Book Sale
- National Library Week begins, through April 20
- 15 6:30 PM Friends Annual Meeting
- 17 5:00 PM Chamber of Commerce Mixer sponsored by the Library
- 6:30 PM Library Board Meeting
- 25 7:15 AM Chamber of Commerce Breakfast, program by the Library

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May

- 6 7:00 PM Friends Board Meeting, Braun
- 11 Civic Center Re-Dedication and City Open House
- 15 6:30 PM Library Board Meeting
- 19 1:00 PM Friends Book Sale
- 23 7:15 AM Placentia Chamber of Commerce Breakfast
- 26 Library Closed for Monday Holiday
- 27 Library Closed for Memorial Day

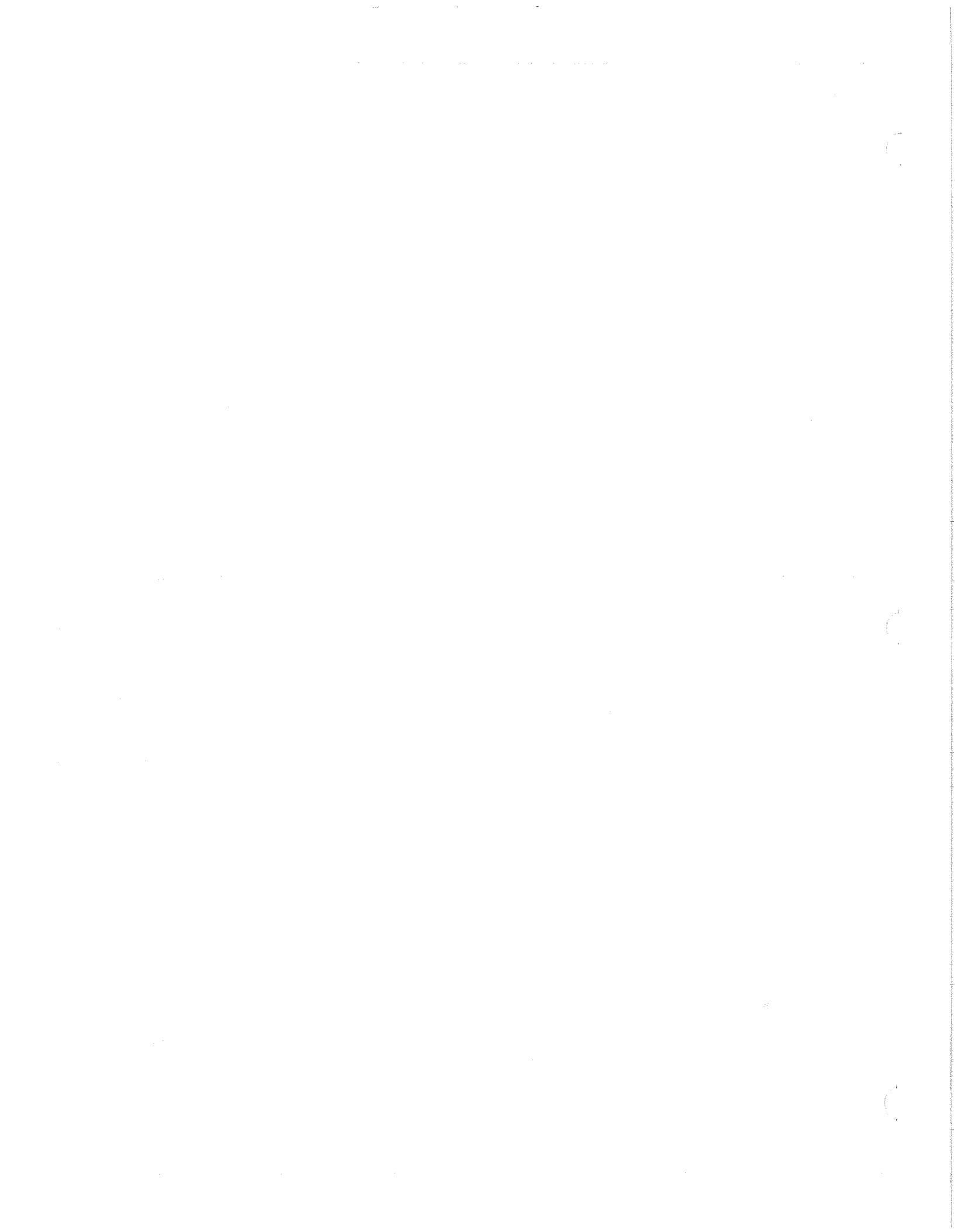
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June

- 3 7:00 PM Friends Board Meeting, Wood
- 9 1:00 PM Friends Book Sale

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Placentia Library Board Calendar

February 2002 - January 2003

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June

- 13 ALA Annual Conference, Atlanta, through June 19
- 19 6:30 PM Library Board Meeting
- 27 7:15 AM Placentia Chamber of Commerce Breakfast

July

- 4 Library Closed for Independence Day
- 14 1:00 PM Friends Book Sale
- 17 6:30 PM Library Board Meeting
- 25 7:15 AM Placentia Chamber of Commerce Breakfast

August

- 11 1:00 PM Friends Book Sale
- 18 IFLA Conference, Glasgow, through Aug 24
- 21 6:30 PM Library Board Meeting

September

- 1 Library Closed for Monday Holiday
- 2 7:00 PM Friends Board Meeting, Dinsmore
- Library Closed for Labor Day
- 8 1:00 PM Friends Book Sale
- 18 6:30 PM Library Board Meeting
- 25 CSDA Annual Conference, San Diego, through Sep 27
- 26 7:15 AM Placentia Chamber of Commerce Breakfast

October

- 12 9:00 AM Heritage Parade
- 13 1:00 PM Friends Book Sale
- 14 7:00 PM Friends Board Meeting, Shkoler
- 16 6:30 PM Library Board Meeting
- 24 7:15 AM Placentia Chamber of Commerce Breakfast

November

- 1 5:30 PM Foundation Donor Reception (Donor hours are 6 - 8 P.M.)
- 4 7:00 PM Friends Board Meeting, Stark
- 11 Library Closed for Veterans Day
- 17 1:00 PM Friends Book Sale
- 20 6:30 PM Library Board Meeting

Aug 2002						
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**MINUTES
PLACENTIA LIBRARY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
January 15, 2002**

CALL TO ORDER President Shkoler called the Regular Meeting of the Placentia Library District Board of Trustees to order on January 15, 2002 at 6:40 P.M..

ROLL CALL **Members Present:** President Al Shkoler; Secretary Geoff Braun; Trustee Gaeten Wood; and Library Director Elizabeth Minter.

Members Absent: Trustees Peggy Dinsmore and Sandra Stark.

Others Present: Administrative Assistant Elisa Herrera-Thomas; and Public Services Manager and Literacy Coordinator Jim Roberts.

ADOPTION OF AGENDA It was moved by Trustee Wood, seconded by Secretary Braun to adopt the Agenda as printed.

AYES: Braun, Shkoler, Wood
NOES: None
ABSTAIN: None
ABSENT: Dinsmore, Stark

MINUTES It was moved by Secretary Braun, seconded by Trustee Wood to approve the Minutes of the January 15, 2002 Regular Meeting as printed.

AYES: Braun, Shkoler, Wood
NOES: None
ABSTAIN: None
ABSENT: Dinsmore, Stark

ORAL COMMUNICATIONS No members of the public requested to address the Board.

PRESIDENT'S REPORT President Shkoler presented a Certificate of Appreciation to Amy Lebedev, President of the MOMS Club of South Placentia in recognition of the mural that she painted in the Children's Story Hour Room.

President Shkoler also reported that Trustee Wood's Independent Special District's of Orange County (ISDOC) Luncheon Meeting had been moved to January 30, 2002.

TRUSTEE'S REPORT Nothing to report at this time.

LIBRARY DIRECTOR REPORT Library Director Minter reported that at the Civic Center Authority Meeting held on January 2, 2002, it was reported by the City Public Works Director that there were difficulties with the water main. Estimated costs for these repairs have been estimated at approximately \$10,000. Roto Rooter was able to estimate a repair cost of approximately \$2,600. Library Director authorized Roto Rooter to proceed with the repairs.

Library Director Minter also reported that the Staff workroom repairs have been completed. Construction will begin in the Literacy Area as soon as a contractor is chosen.

Library Director Minter also reported that a collection of pictures and paintings were discovered while emptying the workroom for the recent repairs. These pictures and paintings will be hung back up on the walls.

As a result of the completion of the Civic Center Authority Renovation, Library patrons now have access to the main Library entrance.

Library Minter also reported that the invitations for the Celebrity Waiters for the Friends of Placentia Library Author's Luncheon to be held on Saturday, March 2, 2002, have been mailed.

She also reported that the Spring Newsletter is currently at the mailing house and will be ready to go out into the mail this week.

Library Director Minter also suggested that the Trustees attend one of the literacy tutor training sessions that are held at the Library on the first Sunday afternoon of each month in order to get more information and experience about the program.

CLAIMS

It was moved by Trustee Wood, seconded by Secretary Braun to approve Agenda Items 9 through 12.

Nonstandard Claims: No Nonstandard Claims were presented.

Forwarded by the Library Director: Claims 4193 and 4194 for a total of \$5,511.28.

Current Claims and Payroll: Claims 4195, 4196, 4197, 4198, 4199 and 4200 for \$33,230.52. Payroll Claims 4201 for \$26,961.00 and 4202 for \$26,961.00 for a subtotal of \$80,883.00. The combined total for all Claims and Payroll claims was in the amount of \$87,152.52.

FY2001-2002 Cash Flow Analysis through January 16, 2002 with recommendation that no funds be transferred at this time.

AYES:	Braun, Shkoler, Wood
NOES:	None
ABSTAIN:	None
ABSENT:	Dinsmore, Stark

**FINANCIAL
REPORTS**

It was moved by Trustee Wood, seconded by Secretary Braun to receive and file Agenda Items 13 through 18:

Financial Reports for January 2002

Office General Ledger & Check Registers for January 2002

Acquisitions Report for January 2002

Collection Agency Report for January 2002

Debit Card System Reimbursement Report for January 2002

Gifts Report for January 2002

AYES: Braun, Shkoler, Wood

NOES: None

ABSTAIN: None

ABSENT: Dinsmore, Stark

**GENERAL CONSENT
CALENDAR**

It was moved by Trustee Wood, seconded by Secretary Braun to receive and file Agenda Items 19-26:

Building Maintenance Report for January 2002. (Receive & File)

Personnel Report for January 2002 (Receive, File & Ratify Appointments)

Volunteer Report for January 2002 (Receive & File)

Circulation Report for January 2002 (Receive & File)

Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority

Minutes of the Placentia Civic Center Authority for its meeting on December 11, 2001 (Receive & File)

Legislative Alerts from the California Special Districts Association and the California Library Association (Receive & File)

Annual Return/Report of Employee Benefit Plan for the Placentia Library District Money Purchase Pension Fund, IRS Forms 5500 with Schedules I, R, T, 5588 and Schedule P, as Prepared by National Retirement Services, Inc. and mailed to the filing office on November 22, 2001 (Receive & File)

AYES: Braun, Shkoler, Wood
NOES: None
ABSTAIN: None
ABSENT: Dinsmore, Stark

**REINVESTMENT OF
CERTIFICATES OF
DEPOSIT**

Administrative Assistant Elisa Herrera-Thomas received the analysis of current rates and recommended that the Board move Certificates of Deposit to Cal Fed Bank.

It was moved by Trustee Wood, seconded by Secretary Braun to approve the transfer of the Certificates of Deposit from Wells Fargo Bank to Cal Fed Bank for a period of one year.

AYES: Braun, Shkoler, Wood
NOES: None
ABSTAIN: None
ABSENT: Dinsmore, Stark

**CIVIC CENTER
AUTHORITY**

Library Director Minter reported that the Civic Center Authority was receptive to the Library's suggestion that the Library pay only for signage for only two of the reserved parking spaces. Also, in general, the signage costs have been covered and there was a general consensus that the Trustees approve the latest signage cost proposal with the inclusion of the lighted hours sign.

It was moved by Secretary Braun, seconded by Trustee Wood to approve the latest signage cost proposal with the inclusion of the lighted hours sign.

AYES: Braun, Shkoler, Wood
NOES: None
ABSTAIN: None
ABSENT: Dinsmore, Stark

**LITERACY
RENOVATION
PROJECT**

At this time there has only been one bid for the cost of the construction that will take place in the Literacy area as part of a Literacy grant.

It was moved by Trustee Wood, seconded by Secretary Braun to wait for another bid and then chose the lowest cost as long as it doesn't exceed an amount of \$9,800.

AYES: Braun, Shkoler, Wood
NOES: None
ABSTAIN: None
ABSENT: Dinsmore, Stark

STAFF REPORTS

It was moved by Trustee Wood, seconded by Secretary Braun to approve Agenda Items 30-35.

Program Committee Report for January 2002.

Children's Services Report for January 2002.

Placentia Library Literacy Services Report for January 2002.

Placentia Library Web Site Report for January 2002.

Publicity Materials produced for January 2002.

Safety Committee Minutes for January 2002.

AYES: Braun, Shkoler, Wood

NOES: None

ABSTAIN: None

ABSENT: Dinsmore, Stark

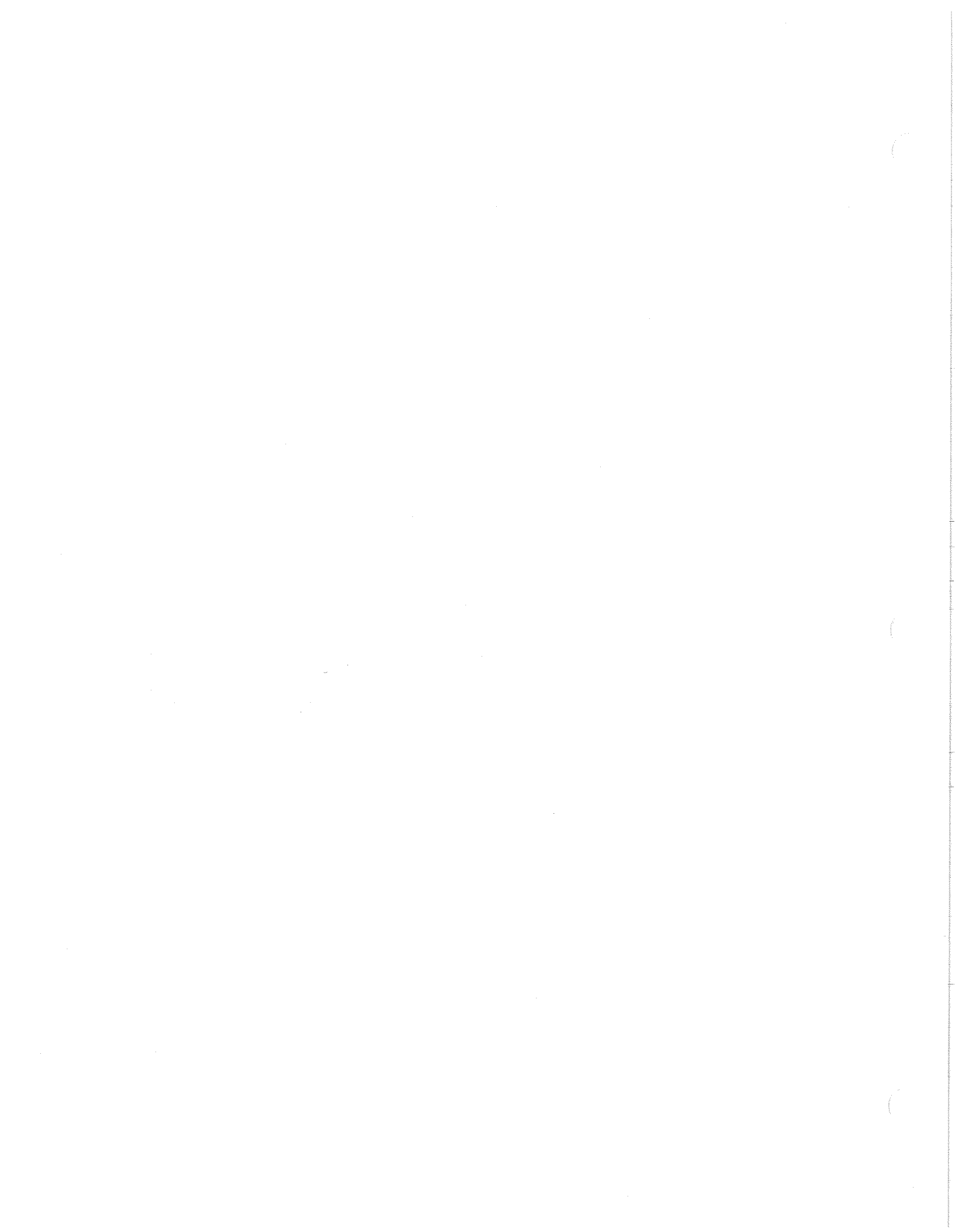
MARCH MEETING

The March Regular Library Board Meeting will be held on Wednesday, March 20, 2002 at 6:30 P.M. in the Library Conference Room.

ADJOURNMENT

The Regular Meeting of the Board of Trustees of the Placentia Library District for January 15, 2002 adjourned at 7:25 P.M.

Geoff Braun, Secretary





Friends of Placentia Library Board Meeting February 4, 2002

The meeting was called to order by President, Pat Irot. The following Directors were present: Pat Irot, Jan Schwartzkopf, Renee Scott, Barbara Hemmerling, Virginia Walker, Jill Botha, Eleanor Rankin, Ginny Sanatar, Ted Farkas, Camile Himes and Marge Horrocks. Elizabeth Minter, Jim Roberts, and Jillian represented the staff. Peggy Dinsmore was present to represent the Trustees.

The minutes of the January 7 board meeting were approved. The treasurer reported a balance of \$14,908.52.

Cerise Smith, children's librarian, explained how she utilizes the money we donate to the Children's Programs. The Summer Reading Program, Camp Library and special events, such as a Springtime Party, are the three major expenditures. Presenting special performers each Wednesday during the summer reading program, is very costly. This year's theme is Wrapped up in Reading—Egypt and Archeology.

After hearing from Cerise, Virginia Walker made a motion to contribute \$4000.00 to the Children's Programs for this year. Camile seconded it. The motion was carried.

The Second Sunday Book Sale in January was the most successful we've had. February Ellie and Camile will be in charge of the sale.

Author's Luncheon: Jim Walker did the artwork on the aprons. Renee and Virginia sewed them. All is in order for the March 2 program.

Annual Meeting: Jim Roberts reported that all is in place for this event.

Membership Drive Follow-up: Pat, Ellie, and Jillian will meet to decide what needs to be done. Ted reported that we have 318 line item memberships.

Volunteer Committee: Pat trained a new volunteer and continues to offer to do this Mondays at 3 PM.

Director's Report: 1) Dedication Ceremony and Open House for the Civic Center will be May 11. 2) Kevin Starr, a well known historian, will speak in Irvine on February 16. He is sponsored by the League of Women Voters. 3) The next newsletter will be mailed the week after the Author's Luncheon. 4) Carpet will be laid in the Meeting Room before the Annual Meeting. Elizabeth will price redoing the "refreshment" center. 5) Jim Walker assisted in hanging the pictures in the library. They are important in our interior space "facelift".

President's Report: Pat urged us to consider carefully Measure Y on our March ballot. It will serve today's children and those in the future. It is a school bond which will raise the cost on \$100,000 valuation by \$30-\$35. She recommends a yes vote.

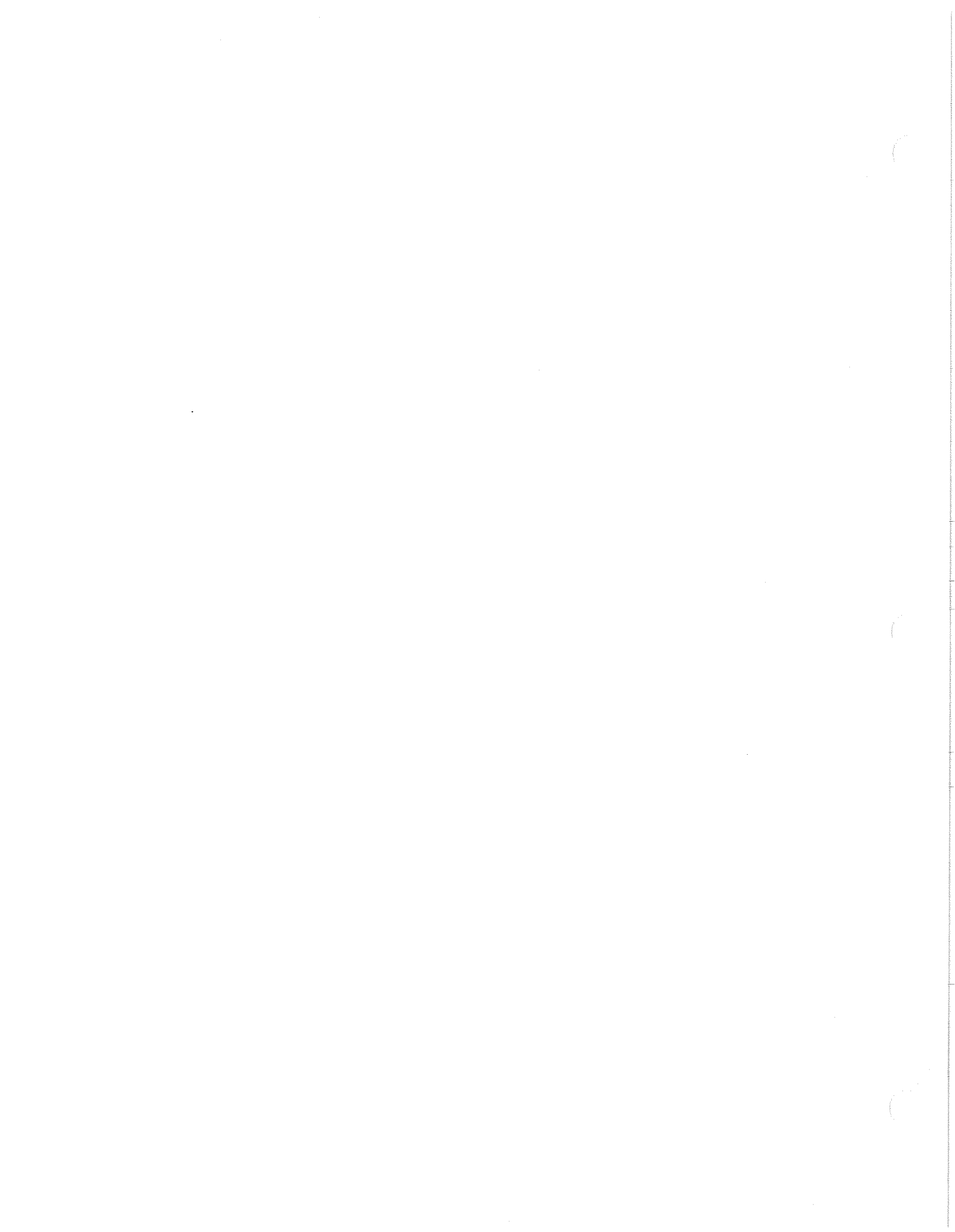
The next board meeting will be March 4, 2002 7PM

Barbara Hemmerling, Secretary

PLACENTIA LIBRARY DISTRICT
Summary of Nonstandard Claims
February 20, 2002

TYPE	REPORT NUMBER	AMOUNT
	TOTAL	0.00

Prepared by: Elisa Herrera-Thomas



PLACENTIA LIBRARY DISTRICT
Summary of Claims Forwarded by the Library Director
February 20, 2002

	DATE	REPORT NUMBER	AMOUNT
DIRECTOR	January 15, 2002	4203	591.77
	January 16, 2002	4204	3,257.92
	January 21, 2002	4205	2,000.00
	January 23, 2002	4206	16,276.04
	January 29, 2002	4207	1,812.77
	January 30, 2002	4208	1,009.14
	January 31, 2002	4209	775.50
	February 11, 2002	4210	359.59
		TOTAL	26,082.73

Prepared by : Elisa Herrera-Thomas

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE
REPORT NO

01/15/02 Agenda Item 10
4203 Page 2 of 9

Placentia Library District
11 E. Chapman Ave.
Placentia, CA 92670

pd
1/24/02

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N050301 AT&T P.O.Box 78225 Phoenix, AZ 85062-8225	0508471510001		0700	00		66.45		
	0519486767001		0700	00		28.54		
						94.99		
N15508 Cosmolink Internet Services 3030 Saturn Street, Suite 204 Brea, CA 92821	200201-29		0700	02		15.00		
	200201-21		0700	02		19.95		
						34.95		
N03752 Pacific Bell Payment Center Van Nuys, CA 91388-0001	7142231698		0700	01		344.65		
	7145248408		0700	08		32.60		
						377.25		
N05445 Consolidated Reprographics P.O.Box 513865 Los Angeles, CA 90051-3865	610352		1800	00		84.58		

The claims listed above (totaling \$591.77) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

[Signature]
APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

pd
1/29/02

Placentia Library District
11 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct				Doc Number	SC
N03849 Placentia Library District 411 E. Chapman Avenue Placentia, CA 92870	Petty cash CHECK reimbursement		0300	00		651.95		
			1000	00		460.38		
			1400	00		185.00		
			1800	00		389.23		
			1800	09		88.86		
			1900	00		75.00		
			1900	07		627.50		
			2700	01		775.00		
			2700	03		5.00		
								3,257.92

The claims listed above (totaling \$3,257.92 are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

[Signature]
APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

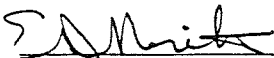
PA 1/24/02

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct				Doc Number	SC
Royal Construction Company 2426 Coventry Circle Fullerton, CA 92833	12-28-01		1000	00		2,000.00		
PLEASE PAY IMMEDIATELY								

The claims listed above (totaling \$2,000.00) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.



APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE
REPORT NO

01/23/02 Page 5 of 9
4206

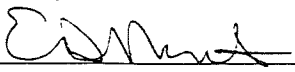
Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N03645A Blue Shield of California Cash Receiving File 55331 Los Angeles, CA 90074-5331	2/1/02-3/1/02		0300	00		4,257.55		
N06556A C N A Group Benefits 75 remittance Drive, Suite 1641 Chicago, IL 60675-1641	2/1/02-3/1/02		0300	00		246.05		
N09110 Special Districts Workers Compensation Authority 1481 River Park Drive, Suite 110 Sacramento, CA 95815-4501	9-26-01		0350	00		3,010.00		
	9-26-01		0350	00		2,733.00		
	11-28-01		0350	00		2,733.00		
						8,476.00		
Roto-Rooter 1183 N. Kraemer Place Anaheim, CA 92806	1-18-02		1400	00		3,100.00		
	158942							
	1-22-02		1400	00		196.44		
	137293					3,296.44		

The claims listed above (totaling \$16,276.04) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

pd
2/15/02

DATE
REPORT NO

Agenda Item 10
Page 6 of 9
01/29/02
4207


Placentia Library District
1 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct				Doc Number	SC
N19932 Ameritas Life Insurance Corp. 5900 "O" Street P.O.Box 81889 Lincoln, NE 68501-1889	2/02-3/02		0300	00		623.60		
N20042 Fortis P.O.Box 806644-1 Kansas City, MO 64180-6644	2/02-3/02		0300	00		92.40		
N050301 AT&T P.O.Box 78225 Phoenix, AZ 85062-8225	0182971115001 1-16-02		0700	00		118.91		
Home Depot/GECF P.O.Box 9903 acon, GA 31297-9903	1-21-02		1800	00		107.93		
N06686G Office Depot Credit Plan Dept.56-6183976509 P.O.Box 9020 Des Moines, IA 50368-9020	1-21-02		1800	00		356.58		
N03659F Southern California water 500 Cameron Street Placentia, CA 92870	1-22-02		2800	00		173.35		
N06819A American Library Association Membership Cust. Service 77-6499 Chicago, IL 60678-6499	0263768		1600	00		145.00		
	0221914		1600	00		195.00		
						340.00		

The claims listed above (totaling \$1,812.77) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

PAJ
2/15/02

DATE
REPORT NO

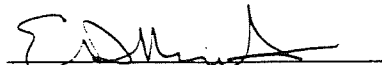
Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N03646 Vision Service Plan P.O.Box 45210 San Francisco, CA 94145-5210	2-2002		0300	00		233.36		
N03752 Pacific Bell Payment Center Van Nuys, CA 91388-0001	1-17-02 714-528-1906 1-17-02 714-528-8236		0700	00		99.27		
			0700	01		17.62		
						116.89		
N01074 Southern California Gas Company P.O.Box C Monterey Park, CA 91756	1-23-02 05391188009		2800	00		559.62		

The claims listed above (totaling \$1,009.14) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE
REPORT NO

Agenda Item 10
01/31/02 Page 8 of 9
4209

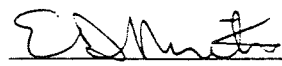
Placentia Library District
11 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N03833 BroDart Automation P.O.Box 3488 Williamsport, PA 17705	1-23-02 A34638		0700	05		215.50		
AllStar Calendar Company 4654 East Avenue 'S' Unit B, PMB 178	1-31-02 1700		1800	08		80.00		
N23658 Lauren Andrews 1610 South Pomona Avenue, C-9 Fullerton, CA 92832	January 2002		1900	08		300.00		
N22558 Nancy L. Mory 1136 Moro Circle Placentia, CA 92870-3078	January 2002		1900	08		180.00 775.50		

The claims listed above (totaling \$775.50) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.



APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

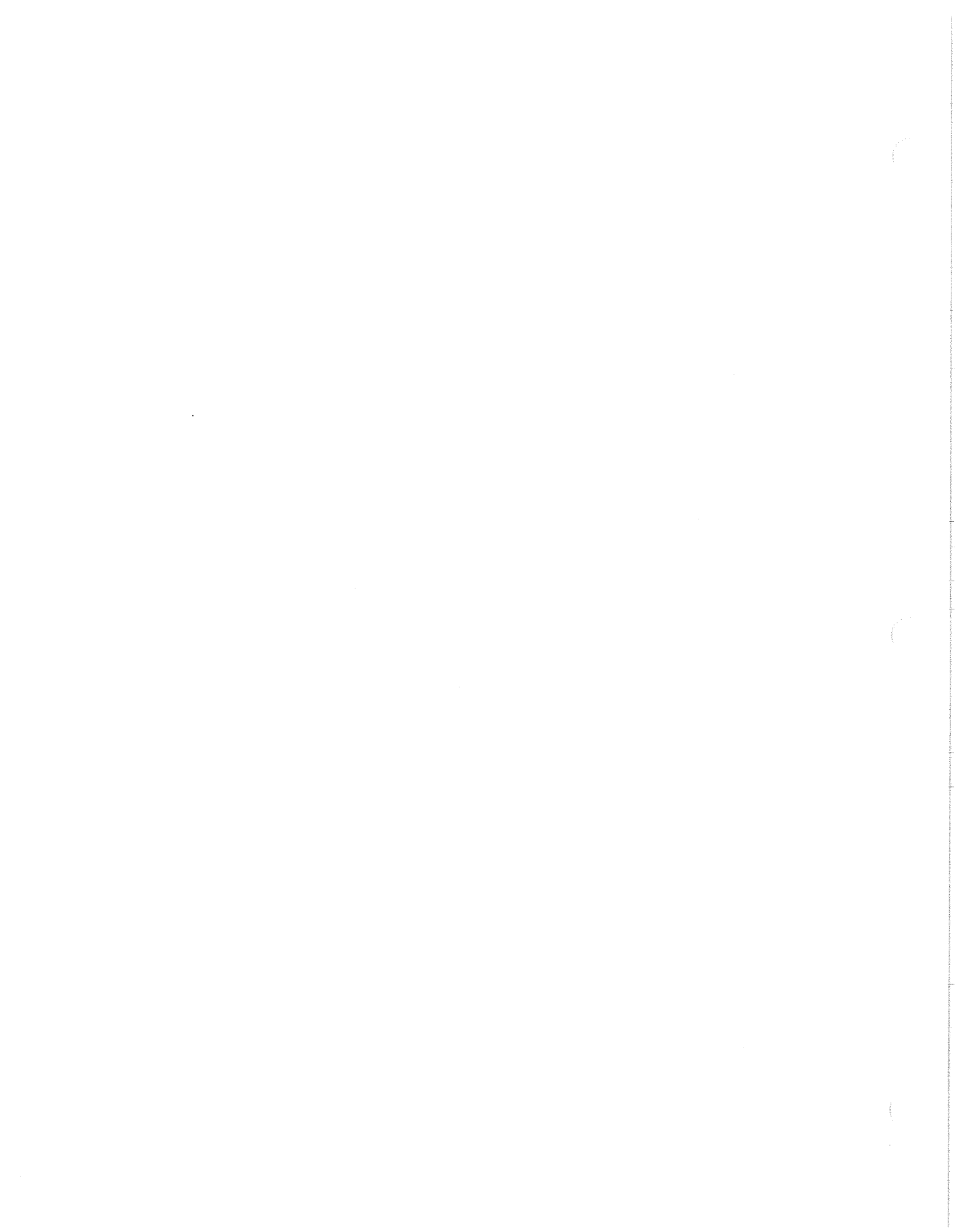
Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N050301 AT&T P.O.Box 78225 Phoenix, AZ 85062-8225	2-1-02 0508471510001		0700	00		4.56		
	2-3-02 0519486767001		0700	00		13.76		
						18.32		
N03752 Pacific Bell Payment Center Van Nuys, CA 91388-0001	2-2-02 7142231698		0700	01		341.27		
						359.59		

The claims listed above (totaling \$359.59) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY



PLACENTIA LIBRARY DISTRICT
Current Claims and Payroll
February 20, 2002

TYPE	REPORT NUMBER	AMOUNT
Regular	4211	7,418.39
	4212	7,178.04
	4213	1,944.96
	4214	2,307.41
	4215	20,763.96
	4216	15,351.37
	4217	2,094.39
	4218	1,266.39
	4219	2,229.87
Subtotal for Regular		60,554.78
Payroll	4220	26,961.00
	4221	26,961.00
Subtotal for Payroll		53,922.00
TOTAL CURRENT CLAIMS & PAYROLL		114,476.78

Prepared by: Elisa Herrera-Thomas

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE
REPORT NO

4211

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N03842A Ingram Library Services P.O.Box 502779 St. Louis, MO 63150-2779	1-3-02							
	7781249		2400	01		20.20		
	7781250		2400	01		72.08		
	1-9-02							
	77886801		2400	01		206.10		
	77886802		2400	01		53.39		
	77886803		2400	01		17.19		
	1-10-02							
	77904133		2400	01		61.15		
	1-23-02							
	78072995		2400	01		32.14		
	78072996		2400	01		145.31		
	78072997		2400	01		205.39		
78072998		2400	01		18.74			
						831.69		
N22429 The Rosen Publishing Group 29 East 1st Street New York, NY 10010	236485		2400	01		4,085.05		
	238010		2400	01		10.45		
							4,095.50	
N14997 Bernan Associates 4611-F Assembly Drive Lanham, MD 20706-4391	110025133		2400	01		47.00		
N01902 Rourke Publishing, LLC P.O.Box 3328 Vero Beach, FL 32964	009537		2400	01		1,068.43		
N06935 Dun & Bradstreet Business Reference Services P.O.Box 75918 Chicago, IL 60675-5918	0156044-02		2400	01		1,375.77		

The claims listed above (totaling \$7,418.39) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____ COUNTERSIGNED BY _____ ATTESTED AND/OR COUNTERSIGNED BY _____

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE
REPORT NO

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only		
							Doc Number	SC	
N03833 BroDart Automation P.O.Box 3488 Williamsport, PA 17701	12-21-01								
	U898806		2400	01		395.20			
	U898807		2400	01		575.73			
	U898808		2400	01		891.68			
	U898809		2400	01		514.34			
	U898810		2400	01		501.60			
	U898811		2400	01		515.64			
	U898812		2400	01		325.75			
	U898813		2400	01		293.36			
	U898814		2400	01		463.43			
	U898815		2400	01		421.62			
	1/2/02	U910213		2400	01		20.37		
	1/3/02	U913604		2400	01		26.27		
		U913605		2400	01		42.27		
		U913606		2400	01		38.81		
		U913607		2400	01		20.26		
	1/4/02	U917031		2400	01		20.37		
		U917032		2400	01		285.40		
		U917033		2400	01		51.79		
		U917034		2400	01		331.48		
		U917035		2400	01		265.22		
		U917036		2400	01		107.64		
		U917037		2400	01		176.89		
		U917038		2400	01		84.46		
		U917039		2400	01		136.58		
		U917040		2400	01		18.44		
		U917041		2400	01		49.49		
		U917042		2400	01		68.37		
		U917043		2400	01		29.77		
		U917044		2400	01		80.45		
		U917045		2400	01		56.05		
		U917046		2400	01		20.95		
		U917047		2400	01		33.21		
	U917048		2400	01		42.74			
	U917049		2400	01		63.54			
	U917050		2400	01		55.03			
	U917051		2400	01		43.75			
	U917052		2400	01		68.19			
	U917053		2400	01		41.90			
						7,178.04			

The claims listed above (totaling \$7,178.04) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____ COUNTERSIGNED BY _____ ATTESTED AND/OR COUNTERSIGNED BY _____

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE
REPORT NO

4213

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N03833 BroDart Automation P.O.Box 3488 Williamsport, PA 17701	1-8-02							
	U923547		2400	01		21.18		
	U923548		2400	01		67.96		
	U923549		2400	01		167.24		
	U923550		2400	01		67.50		
	U923551		2400	01		99.22		
	U923552		2400	01		50.29		
	U923553		2400	01		26.95		
	U923554		2400	01		16.91		
	1/15/02 U940196		2400	01		16.54		
	U940197		2400	01		200.29		
	U940198		2400	01		19.45		
	U940199		2400	01		24.58		
	U940200		2400	01		44.02		
	U940201		2400	01		111.53		
	U940202		2400	01		42.77		
	1/23/02 U957960		2400	01		41.08		
	U957961		2400	01		14.65		
	U957962		2400	01		29.84		
	U957963		2400	01		13.80		
U957964		2400	01		137.07			
U957965		2400	01		37.00			
U957966		2400	01		59.67			
1/4/02 U917054		2400	01		67.96			
						1,377.50		
N21086B Grey House Publishing P.O.Box 860 185 Millerton Road Millerton, NY 12546	261559		2400	01		178.50		
Resource Directory 950 N. Elm Street, P.O.Box 4669 Orange, CA 92863-4669	1-25-02 C5087		2400	01		49.61		
N09122A National Register Publishing P.O.Box 7247-0165 Philadelphia, PA 19170-0165	1-22-02 325073		2400	01		339.35		

The claims listed above (totaling \$1,944.96) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE
REPORT NO

02/20/02 Page 5 of 12
4214

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct	Rev			Doc Number	SC
N06579 The Gale Group P.O.Box 95501 Chicago, IL 60694-5501	11275569		2400	01		575.26		
N25796A Book Wholesalers, Inc. P.O.Box 91691 Chicago,IL 60693	1-4-02 1211896 1211897 1-8-02 1213039 1213040 1-30-02 1223204 1-31-02 1223744		2400	01		23.42 98.75 18.70 34.07 155.25 68.77		
						398.96		
N03845A Marshall Cavendish 99 White Plains Road, P.O.Box 200 Tarrytown, NY 10591-9001	1-23-02 583529 1-2-02 581161		2400	01		19.28 477.70		
						496.98		
N22429 The Rosen Publishing Group 29 East 21st Street New York, NY 10010	1-24-02 240164 1-23-02 239965 1-18-02 239455		2400	01		159.90 89.95 55.35		
						305.20		
N03842A Ingram Library Services P.O.Box 502779 St. Louis, MO 63150-2779	77975787 77975788 78087519 78185212 78185213 78185214 78185215 78185216 78280446		2400	01		37.61 98.13 12.68 17.95 11.28 19.36 17.20 225.75 91.05		
						531.01		

The claims listed above (totaling \$2,307.41) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE
REPORT NO

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N09111A Ebsco Subscription Services P.O.Box 92901 Los Angeles, CA 90009-2901	2-6-02 0223105		2400	04		5,716.44		
N03844 Los Angeles Times P.O.Box 60062 Los Angeles, CA	1/21-7/8/02 Acct#0237497011		2400	04		96.00		
USA Today P.O.Box 79002 Baltimore, MD 21279-0002	2/11/02-2/18/03 Acct#344405600		2400	04		127.93		
Leap Frog School House 6401 Hollis Street, Suite 150 Emeryville, CA 94608-1070	1-10-02 30259		2400	07		31.39		
N09238 Scholastic, Inc. P.O.Box 3720 Jefferson City, MO 65102-3720	1-10-02 2083062		2400	08		75.68		
N01035 City of Placentia 401 E. Chapman Avenue Placentia, CA 92870	2-7-02 54791 54792		1800	00		2,283.00		
			1400	00		2,805.99		
						8,594.24		
						13,683.23		
N14091D Intertel Technologies, Inc. 1667 N. Batavia Street Orange, CA 92867-3508	1-18-02 795055		4000	00		516.64		
			4000	00		516.65		
						1,033.29		

The claims listed above (totaling \$20,763.96) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE
REPORT NO

02/20/02
4216

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev/	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct	Rev			Doc Number	SC
N06753D First American Trust Attn: Denise C. Mehus 421 N. Main Street Santa Ana, CA 92701	1-7-02 Acct#60-1076-00		0200	00		1,288.73		
N03657 Waxie Sanitary Supply P.O.Box 81006 San Diego, CA 92138-1006	1-22-02 51200848		1000	00		1,237.53		
N22262 Disaster Kleenup 201 W. Santa Fe Avenue Placentia, CA 92870	1-10-02 20240		1000	00		7,837.00		
	20241		1000	00		1,172.50		
	20239		1800	07		1,829.10		
						10,838.60		
N06785 Hector Vargas Cleaning Service 318 Capistrano Street Placentia, CA 92870	2-6-02 062762		1400	00		1,100.00		
Roto-Rooter 1183 N. Kraemer Place Anaheim, CA 92806	1-29-02 159490		1400	00		233.32		
	1-22-02 137293		1400	00		196.44		
						429.76		
N09163A Manwill Plumbing P.O.Box 1597 Brea, CA 92822-1597	1-25-02 29814		1400	00		388.25		
N09141 Dick's Lock & Safe 111 W. Chapman Avenue Placentia, CA 92870	1-18-02 85651		1400	00		68.50		

The claims listed above (totaling \$15,351.37) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE
REPORT NO

02/20/02
4217

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct				Doc Number	SC
N03912A California Special Districts Assoc. 1215 K. Street, Suite 930 Sacramento, CA 95814	2002 2419		1600	00		1,081.00		
Haulaway Storage Containers, Inc. P.O.Box 186 Stanton, CA 90680-0186	1-26-02 Unit# 20122		1800	08		75.95		
N21533 Kelly Paper 1405 Sunkist Street Anaheim, CA 92806	1-14-02 183802 2-7-02 211540		1800	00		11.18		
			1800	00		58.83		
						70.01		
N09112 General Binding Corporation P.O.Box 71361 Chicago,IL 60694-1361	1-17-02 12172445		1800	00		165.20		
N06896E Aspen Publishers, Inc. P.O.Box 64054 Baltimore, MD 21264-4054	46905820		1800	00		226.69		
N01905 Data Perfect Images 1269 Pomona Road #110 Corona, CA 92882	2-4-02 27525		1800	00		364.96		
N03648B Special "T" Water Systems, Inc. 11934 Washington Blvd. Whittier, CA 92670	2-1-02 054143		1800	00		26.00		
Consolidated Reprographics P.O.Box 513865 Los Angeles, CA 90051-3865	1-10-02 610352		1900	00		84.58		

The claims listed above (totaling \$2,094.39) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE
REPORT NO

4218

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N06557 Care Resources, Inc. 9550 Warner Avenue, Ste 228 Fountain Valley, CA 92708	1-2002 2-2002		1900	00		70.00		
N22357 William R. Brown 122 Anned Drive Placentia, CA 92870	1-14-02 326637		1900	00		551.61		
N19647 Unique Management Services, Inc. 515 Michigan Avenue Jeffersonville, IN 47130	1-2002 10355		1900	00		75.39		
Rasmussen Software, Inc. 10240 SW Nimbus Avenue, Ste L9 Portland, OR 97223	1-8-02 99562		1900	00		40.00		
N03656 Pacific Clippings P.O.Box 11789 Santa Ana, CA 92711	1-31-02 332		1900	00		75.42		
N06965 Paychex 200 E. Sandpointe, Suite 100 P.O.Box 25159 Santa Ana, CA 92799-5159	1-31-02 20020131		1900	00		357.10		
N15075 Cyrise Smith 1137 S. Positano Anaheim Hills, CA 92808	Jan 2002		2700	01		35.19		
N26229 Ann Margaret Webb 903 E. 1st Street, #11 Long Beach, CA 90802	Jan 2002		2700	07		61.68		

The claims listed above (totaling \$1,266.39) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____ COUNTERSIGNED BY _____ ATTESTED AND/OR COUNTERSIGNED BY _____

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N25795 Jillian C. Rakos 360 S. Timken Anaheim Hills, CA 92808	Jan 2002		2700	01		121.55		
N25797A Elisa Herrera-Thomas 4550 Via Corzo Yorba Linda, CA 92886	Jan 2002		2700	01		75.93		
N03660 Elizabeth D. Minter c/o Placentia Library District 411 E. Chapman Avenue Placentia, CA 92870	Petty Cash CHECK Claim-Feb 2002		1000	00		90.02		
			1600	08		50.00		
			1800	00		164.96		
			1800	07		15.48		
			1803	00		102.00		
			1900	00		134.69		
			2700	01		20.00		
			2700	03		47.00		
			2700	07		865.94		
	2700	08		542.30				
						2,032.39		

The claims listed above (totaling \$2,229.87) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 02/20/02
REPORT NO 4220

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
BANK OF AMERICA Placentia Branch 760 for the Placentia Library Account # 07605-80156 Route #12100358	February 20, 2002 Pay period #18 February 22, 2002 March 7, 2002		0100	00		25,062.00		
	FICA		0200	00		1,899.00		
PLEASE WIRE ON THURSDAY, MARCH 7, 2002								

The claims listed above (totaling \$26,961.00) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

Page Total

26,961.00

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 02/20/02
REPORT NO 4221

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
BANK OF AMERICA Placentia Branch 760 for the Placentia Library Account # 07605-80156 Route #12100358	February 20, 2002 Pay period #19 March 8, 2002 March 21, 2002		0100	00		25,062.00		
	FICA		0200	00		1,899.00		
PLEASE WIRE ON THURSDAY, MARCH 21, 2002								

The claims listed above (totaling \$26,961.00) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

Page Total

26,961.00

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Cash Flow Analysis
DATE: February 20, 2002

BACKGROUND:

The Cash Flow Analysis for the General Fund for Fiscal Year 2001-2002 is Attachment A.

The Property Tax Apportionment Schedule for Fiscal Year 2001-2002 is Attachment B. The tax revenues anticipated before the next Library Board Meeting are highlighted in bold type.

I am recommending that no funds be transferred at this time.

RECOMMENDATION:

Receive & File the Cash Flow Analysis for Fiscal Year 2001-2002 through February 20, 2002.

Placentia Library District
 FY2001-2002 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
07/01/01		Beginning Balance			323,782.14
06/26/01	4111	Payroll #1 to transfer July 12, 2001		26,705.00	297,077.14
06/26/01	4112	Payroll #2 to transfer July 26, 2001		26,705.00	270,372.14
06/26/01	4113	General by Library Director		5,279.54	265,092.60
07/02/01	4114	General by Library Director		1,134.96	263,957.64
07/02/01	4115	General by Library Director		3,503.60	260,454.04
07/12/01	4116	General by Library Director		2,064.85	258,389.19
07/12/01	4117	General by Library Director		458.66	257,930.53
07/17/01		Reverse Interest Admin Fee Jun 2001		(42.11)	257,972.64
07/18/01	4118	General		24,254.82	233,717.82
07/18/01	4119	General		8,305.80	225,412.02
07/18/01	4120	General		1,128.82	224,283.20
07/18/01	4121	General		1,750.32	222,532.88
07/18/01	4122	General		3,102.98	219,429.90
07/18/01	4123	Payroll to wire August 9, 2001		26,705.00	192,724.90
07/18/01	4124	Payroll to wire August 23, 2001		26,705.00	166,019.90
07/19/01		Secured #8	12,031.41	30.08	178,021.23
07/19/01		Supplemental #1	1,745.23		179,766.46
07/23/01		Delinquent Supplemental	1,302.90		181,069.36
07/23/01	4125	General by Library Director		4,912.46	176,156.90
07/24/01		Teeter Secured Current Delinquent	13,876.41		190,033.31
07/24/01		Library Passport Revenue, Jul	4,314.83		194,348.14
07/24/01		Library Revenue, Jul	1,746.57		196,094.71
07/26/01		Supplemental Prior	1.59		196,096.30
07/27/01		Interest Jun		42.11	196,054.19
07/31/01		Canceled out-of-date checks, Dec.	36,449.18		232,503.37
08/02/01		Library Passport Revenue, Jul	2,683.89		235,187.26
08/02/01		Library Revenue, Jul	848.86		236,036.12
08/06/01	4126	General by Library Director		2,281.92	233,754.20
08/06/01	4127	General by Library Director		2,397.42	231,356.78
08/15/01		Supplemental 1st	1,065.31		232,422.09
08/15/01	4128	General		2,185.13	230,236.96
08/15/01	4129	General		1,861.85	228,375.11
08/15/01	4130	General		2,061.77	226,313.34
08/15/01	4131	General		3,170.61	223,142.73
08/15/01	4132	General		559.13	222,583.60
08/15/01	4133	Payroll to wire September 6, 2001		28,058.00	194,525.60
08/15/01	4134	Payroll to wire September 20, 2001		26,961.00	167,564.60
08/16/01	4135	General by Library Director		6,846.89	160,717.71
08/17/01		Library Passport Revenue, Aug	2,665.70		163,383.41
08/17/01		Library Revenue, Aug	960.77		164,344.18
08/20/01	4136	General by Library Director		8,716.09	155,628.09
08/28/01	4137	General by Library Director		1,433.99	154,194.10
08/28/01	4138	General by Library Director		4,658.72	149,535.38
08/31/01		Interest Jul	1,275.95	34.52	150,776.81
09/04/01	4139	General by Library Director		2,967.03	147,809.78
09/06/01		Library Revenue Aug	4,162.40		151,972.18
09/06/01		Library Passport Revenue Aug	1,090.05		153,062.23
09/06/01	4140	General by Library Director		3,378.51	149,683.72
09/16/01	4141	General		847.71	148,836.01

Placentia Library District
 FY2001-2002 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
09/16/01	4142	General		8,637.22	140,198.79
09/16/01	4143	General		7,029.04	133,169.75
09/16/01	4144	General		3,720.34	129,449.41
09/16/01	4145	General		3,203.02	126,246.39
09/16/01	4146	General		3,796.27	122,450.12
09/16/01	4147	General		1,134.31	121,315.81
09/16/01	4148	General		900.39	120,415.42
09/16/01	4149	General		35,900.00	84,515.42
09/16/01	4150	Payroll to wire October 4, 2001		26,961.00	57,554.42
09/16/01	4151	Payroll to wire October 18, 2001		26,961.00	30,593.42
09/18/01	4152	General by Library Director		4,104.85	26,488.57
09/20/01		Unsecured 1st	51,992.00	129.98	78,350.59
09/20/01		Supplemental # 2	3,453.58		81,804.17
09/21/01		Interest Aug 01	1,035.40	29.29	82,810.28
10/01/01	4154	General by Library Director		1,310.44	81,499.84
10/01/01	4155	General by Library Director		1,983.46	79,516.38
10/04/01		State Library -- Family Literacy	5,000.00		84,516.38
10/04/01		Library Passport Revenue Sep	3,887.80		88,404.18
10/04/01		Library Revenue Sep	2,355.94		90,760.12
10/04/01		Reverse Canceled Check (Pension Fund)	(36,449.18)		54,310.94
10/17/01	4156	General		3,816.65	50,494.29
10/17/01	4157	General		3,723.42	46,770.87
10/17/01	4158	General		1,142.31	45,628.56
10/17/01	4159	General		1,661.64	43,966.92
10/17/01	4160	General		9,381.55	34,585.37
10/17/01	4161	General		3,586.00	30,999.37
10/17/01	4162	Payroll to wire November 1, 2001		26,961.00	4,038.37
10/17/01	4163	Payroll to wire November 15, 2001		26,961.00	-22,922.63
10/17/01	4164	Payroll to wire November 29, 2001		26,961.00	-49,883.63
10/17/01	4165	General by Library Director		6,646.39	-56,530.02
10/17/01	4166	General by Library Director		2,148.78	-58,678.80
10/18/01		Supplemental # 3	5,171.94		-53,506.86
10/22/01		Library Passport Revenue Oct	1,953.45		-51,553.41
10/22/01		Library Revenue Sep	1,065.10		-50,488.31
10/31/01		Interest Sep 01	711.08		-49,777.23
11/01/01		Transfer from Fund 706	75,000.00		25,222.77
11/01/01	4167	General by Library Director		5,138.78	20,083.99
11/06/01		Library Passport Revenue Oct	3,694.43		23,778.42
11/06/01		Library Revenue Oct	1,193.39		24,971.81
11/06/01		State Library -- Interlibrary Loan, 5th 2000-2001	1,139.23		26,111.04
11/12/01	4168	General by Library Director		2,269.56	23,841.48
11/12/01	4169	General by Library Director		2,024.94	21,816.54
11/20/01		Supplemental #4	2,047.72		23,864.26
11/21/01	4170	General		96.57	23,767.69
11/21/01	4171	General		2,518.07	21,249.62
11/21/01	4172	General		537.22	20,712.40
11/21/01	4173	General		9,535.71	11,176.69
11/21/01	4174	General		4,317.36	6,859.33
11/21/01	4175	General		2,175.93	4,683.40
11/21/01	4176	General		2,417.26	2,266.14

Placentia Library District
 FY2001-2002 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
11/21/01	4177	General		13,394.00	-11,127.86
11/21/01	4178	General		1,219.30	-12,347.16
11/21/01	4179	Payroll to wire December 13, 2001		26,961.00	-39,308.16
11/21/01	4180	Payroll to wire December 27, 2001		26,961.00	-66,269.16
11/26/01		Library Passport Revenue Nov	2,399.80		-63,869.36
11/26/01		Library Revenue Nov	1,344.39		-62,524.97
11/27/01	4181	General by Library Director		8,876.54	-71,401.51
11/29/01		Secured #1	101,203.78	253.01	29,549.26
11/30/01		Interest Oct 01	299.78	11.10	29,837.94
12/05/01	4182	General by Library Director		591.63	29,246.31
12/05/01	4183	General by Library Director		774.97	28,471.34
12/06/01		Library Passport Revenue Nov	1,436.20		29,907.54
12/06/01		Library Revenue Nov	841.00		30,748.54
12/10/01		Homeowners #1	2,415.15		33,163.69
12/13/01		Secured #2	70,964.49	177.41	103,950.77
12/19/01	4184	General		45,566.69	58,384.08
12/19/01	4185	General		14,480.01	43,904.07
12/19/01	4186	General		1,544.20	42,359.87
12/19/01	4187	General		6,062.22	36,297.65
12/19/01	4188	General		676.12	35,621.53
12/19/01	4189	General		6,792.12	28,829.41
12/19/01	4190	General		6,865.82	21,963.59
12/19/01	4191	Payroll to wire January 10, 2002		26,961.00	-4,997.41
12/19/01	4192	Payroll to wire January 24, 2002		26,961.00	-31,958.41
12/20/01		Secured #3	233,791.42	584.48	201,248.53
12/20/01		Supplemental #5	3,107.09		204,355.62
12/21/01		Library Passport Revenue Dec	2,585.25		206,940.87
12/21/01		Library Revenue Dec	944.04		207,884.91
12/31/01		Interest Nov 01	216.76	8.97	208,092.70
01/07/02	4193	General by Library Director		2,677.89	205,414.81
01/07/02	4194	General by Library Director		2,833.39	202,581.42
01/15/02	4195	General		4,485.36	198,096.06
01/15/02	4196	General		8,063.58	190,032.48
01/15/02	4197	General		11,110.00	178,922.48
01/15/02	4198	General		5,571.13	173,351.35
01/15/02	4199	General		3,528.05	169,823.30
01/15/02	4200	General		472.40	169,350.90
01/15/02	4201	Payroll to wire February 7, 2002		26,961.00	142,389.90
01/15/02	4202	Payroll to wire February 21, 2002		26,961.00	115,428.90
01/15/02	4203	General by Library Director		591.77	114,837.13
01/16/02	4204	General by Library Director		3,257.92	111,579.21
01/21/02	4205	General by Library Director		2,000.00	109,579.21
01/23/02	4206	General by Library Director		16,276.04	93,303.17
01/29/02	4207	General by Library Director		1,812.77	91,490.40
01/30/02	4208	General by Library Director		1,009.14	90,481.26
01/31/02	4209	General by Library Director		775.50	89,705.76
02/11/02	4210	General by Library Director		359.59	89,346.17
01/22/02		Secured #4	160,169.98	400.42	249,115.73
01/22/02		Unsecured 2nd	1,882.62	4.71	250,993.64
01/22/02		Supplemental #6	8,453.98		259,447.62

Placentia Library District
 FY2001-2002 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
01/30/02		Interest Dec 01	575.40	26.01	259,997.01
01/10/02		Homeowners #2	5,635.37		265,632.38
01/17/02		State Library -- Interlibrary Loan, 1st 2001-2002	3,860.33		269,492.71
01/17/02		State Library -- Project Grant	5,000.00		274,492.71
01/17/02		Library Passport Revenue Jan	3,637.40		278,130.11
01/17/02		Library Revenue Jan	1,492.15		279,622.26
02/20/02		General		7,418.39	272,203.87
02/20/02		General		7,178.04	265,025.83
02/20/02		General		1,944.96	263,080.87
02/20/02		General		2,307.41	260,773.46
02/20/02		General		20,763.96	240,009.50
02/20/02		General		15,351.37	224,658.13
02/20/02		General		2,094.39	222,563.74
02/20/02		General		1,266.39	221,297.35
02/20/02		General		2,229.87	219,067.48
02/20/02		Payroll to wire March 7, 2002		26,961.00	192,106.48
02/20/02		Payroll to wire March 21, 2002		26,961.00	165,145.48

Placentia Library District
Property Tax Apportionments
Fiscal Year 2001-2002

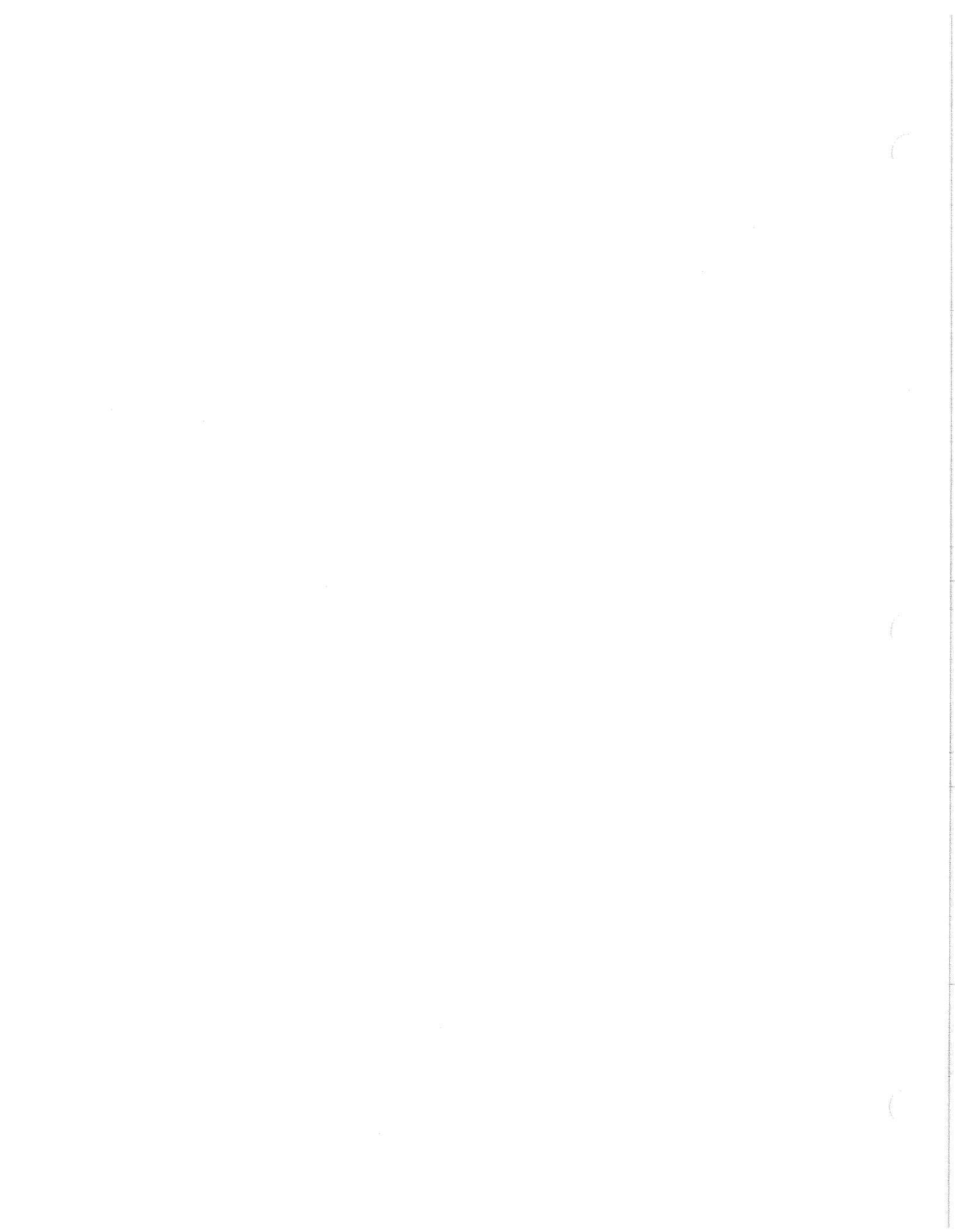
Date	Category	Amount
08/16/01	Prior Year Secured Taxes & Penalties #1 Jul	
08/16/01	Supplemental #1 Jul	
09/13/01	Prior Year Secured Taxes & Penalties #2 Aug	
09/21/01	Supplemental #2 Aug	
09/21/01	Unsecured collections at 8/31/01, #1	80% - 85%
10/11/01	Prior Year Secured Taxes & Penalties #3 Sep	
10/19/01	Supplemental #3 Sep	
11/15/01	Prior Year Secured Taxes & Penalties #4 Oct	
11/21/01	Supplemental #4 Oct	
11/30/01	Current secured #1	7% - 10%
12/11/01	Homeowners Property Tax Relief	15%
12/13/01	Prior Year Secured Taxes & Penalties #5 Nov	
12/14/01	Current secured #2	14% - 18%
12/21/01	Current secured #3	20% - 24%
12/21/01	Supplemental #5 Nov	
01/11/02	Homeowners Property Tax Relief	35%
01/17/02	Prior Year Secured Taxes & Penalties #6 Dec	
01/23/02	Current secured #4	3% - 6%
01/23/02	Supplemental #6 Dec	
01/23/02	Unsecured collections at 12/31/01, #2	5% - 10%
02/08/02	State-Assessed Public Utility, #1	49% - 50%
02/14/02	Prior Year Secured Taxes & Penalties #7 Jan	
02/21/02	Supplemental #7 Jan	
03/14/02	Prior Year Secured Taxes & Penalties #8 Feb	
03/21/02	Current secured #5	5% - 7%
03/21/02	Supplemental #8 Feb	
04/11/02	Prior Year Secured Taxes & Penalties #9 Mar	
04/11/02	Unsecured collections at 03/31/02, #3	1% - 3%
04/19/02	Current secured #6	25% - 30%
04/19/02	Supplemental #9 Mar	
05/10/02	Homeowners Property Tax Relief	35%
05/16/02	Prior Year Secured Taxes & Penalties #10 Apr	
05/16/02	Supplemental #10 Apr	
05/21/02	Current secured #7	3% - 5%
05/24/02	State-Assessed Public Utility, #2	49% - 50%
06/11/02	Homeowners Property Tax Relief	15%
06/13/02	Prior Year Secured Taxes & Penalties #11 May	
06/21/02	Prior Year Unsecured	
06/21/02	Supplemental #11 May	
06/21/02	Unsecured collections at 05/31/02, Final	3% - 6%
07/19/02	Current secured final for FY02	1% - 3%
07/19/02	Prior Year Secured Taxes & Penalties, FY02 #12 Jun	
07/19/02	Supplemental, FY02 #12 Jun	
07/23/02	Delinquent Supplemental, FY02	
07/24/02	Secured Teeter Actual Final Delinquencies, FY01	2% - 4%



Fund Balance Report
Post-Petition Balances (B/S Account 8010 - Cash)
February 20, 2002

	Fiscal Year 2001-2002						TOTAL	TOTAL
	Fund 702	Fund 703	Fund 706	Fund 707	Fund 708	TOTAL	TOTAL	
	Maj Equip/Struc	Auto Replac	Bond Redempt	General Fund	Sick Lv Payoff	ALL FUNDS	EXCL GEN FUND	
30-Jun-01	111,953.60	9,492.81	153,762.94	323,782.14	9,262.98	608,254.47	284,472.33	
31-Jul-01	112,716.71	9,534.45	154,010.92	289,334.16	9,303.61	574,899.85	285,565.69	
31-Aug-01	113,203.85	9,575.66	154,405.14	211,233.74	9,343.81	497,762.20	286,528.46	
30-Sep-01	114,099.58	9,651.43	155,626.87	145,233.28	9,417.75	434,028.91	288,795.63	
31-Oct-01	114,087.82	9,650.44	115,610.83	39,293.50	9,416.78	288,059.37	248,765.87	
30-Nov-01	114,503.99	9,685.64	81,178.47	101,546.64	9,451.13	316,365.87	214,819.23	
31-Dec-01	114,881.74	9,717.60	81,700.45	281,012.77	9,482.31	496,794.87	215,782.10	
31-Jan-02	115,199.05	9,744.44	82,141.21	361,235.08	9,508.50	577,828.28	216,593.20	
28-Feb-02						0.00	0.00	
31-Mar-02						0.00	0.00	
30-Apr-02						0.00	0.00	
31-May-02						0.00	0.00	
30-Jun-02						0.00	0.00	
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00	
General Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

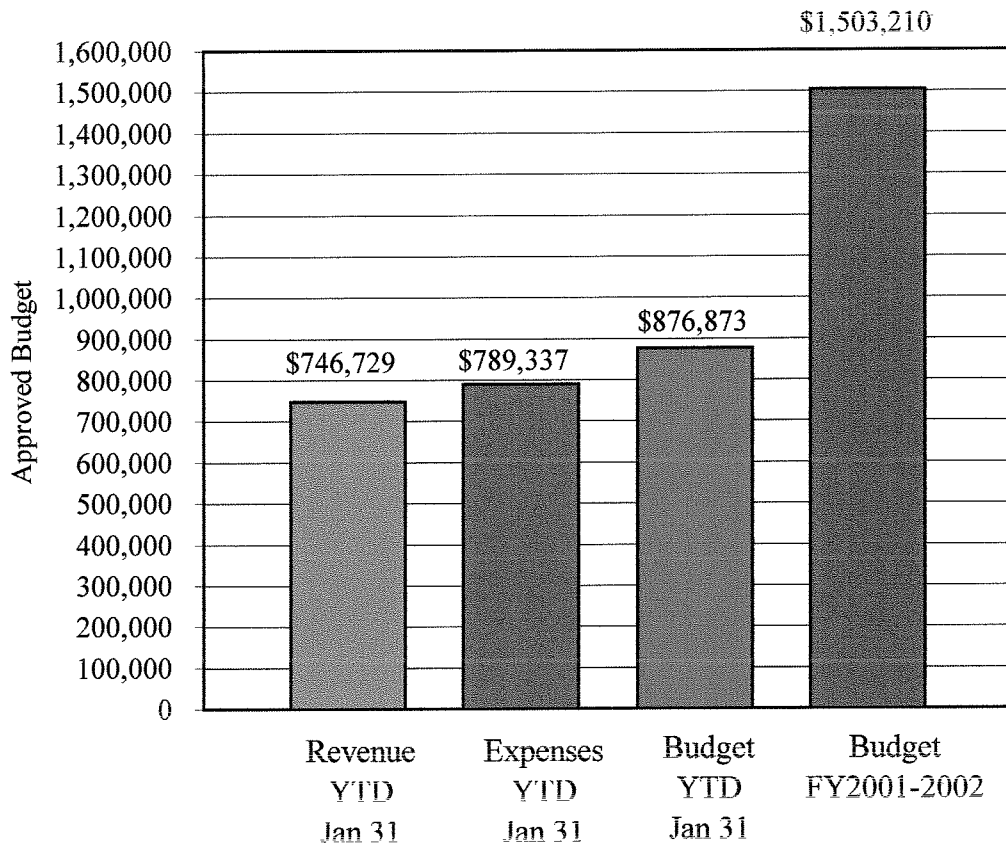
	Fiscal Year 2000-2001						TOTAL	TOTAL
	Fund 702	Fund 703	Fund 706	Fund 707	Fund 708	TOTAL	TOTAL	
	Maj Equip/Struc	Auto Replac	Bond Redempt	General Fund	Sick Lv Payoff	ALL FUNDS	EXCL GEN FUND	
30-Jun-00	96,051.74	8,934.70	147,599.35	258,136.41	8,700.20	519,422.40	261,285.99	
31-Jul-00	96,171.58	8,957.55	147,823.78	231,138.46	8,740.35	492,831.72	261,693.26	
31-Aug-00	96,677.61	9,004.54	148,600.96	92,114.90	8,785.99	355,184.00	263,069.10	
30-Sep-00	97,165.52	9,049.92	149,350.71	78,481.43	8,830.18	342,877.76	264,396.33	
31-Oct-00	97,697.97	9,099.51	55,169.11	113,941.72	8,878.56	284,786.87	170,845.15	
30-Nov-00	87,890.22	9,149.56	56,003.03	110,828.97	8,878.56	272,750.34	161,921.37	
31-Dec-00	88,417.19	9,198.67	56,823.25	259,208.69	8,975.31	422,623.11	163,414.42	
31-Jan-01	89,526.99	9,300.58	57,570.97	491,153.97	9,074.74	656,627.25	165,473.28	
28-Feb-01	162,088.15	9,299.59	57,564.82	379,847.44	9,073.77	617,873.77	238,026.33	
31-Mar-01	162,580.42	9,350.78	57,881.70	347,353.21	9,123.72	586,289.83	238,936.62	
30-Apr-01	110,693.74	9,401.52	58,201.45	444,151.50	9,173.91	631,622.12	187,470.62	
31-May-01	111,139.78	9,446.11	153,477.49	402,753.93	9,217.42	686,034.73	283,280.80	
30-Jun-01	111,953.60	9,492.81	153,762.94	323,782.14	9,262.98	608,254.47	284,472.33	
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00	
General Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

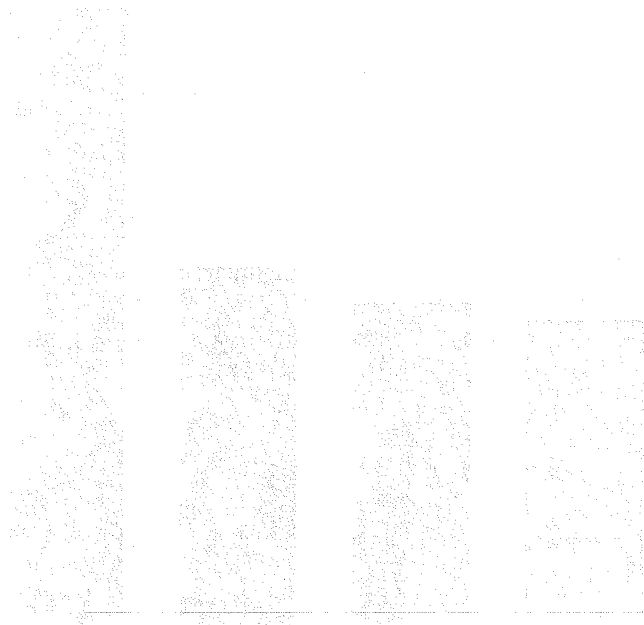


PLACENTIA LIBRARY DISTRICT

Fiscal Year 2001 - 2002

General Fund Cash Flow





PLACENTIA LIBRARY DISTRICT
REVENUE REPORT FOR FUND 707

(Prepared from the Orange County Auditor's Report)
February 20, 2002

OBJECT CODE	DESCRIPTION	FY2001-2002 BUDGETED	FY2001-2002 YTD	FY2000-2001 YTD	FY2001-2002 JAN 2002	FY2000-2001 JAN 2001	FY2001-2002 % EXP BUD
6210-00	Prop. Taxes - current secured	993,584	566,129.67	525,879.08	160,169.98	164,591.29	56.98%
6210-01	Public Utility	23,000	0.00	0.00	0.00	0.00	0.00%
6210-04	Teeter Plan - current delinquent	12,500	13,876.41	12,334.14	0.00	0.00	111.01%
	TOTAL PROP. TAXES - CURRENT SECURED	1,029,084	580,006.08	538,213.22	160,169.98	164,591.29	56.36%
6220	PROP. TAXES - CURRENT UNSECURED	55,000	53,874.62	50,975.74	1,882.62	2,766.23	97.95%
6230-00	Prop. Taxes - Prior Secured	12,000	12,031.41	12,028.08	0.00	0.00	
6230-01	Prior year's secured final apportionment	0	0.00	0.00	0.00	0.00	
6230-02	Secured prior years	0	0.00	0.00	0.00	0.00	
6230-03	Tax deed land sales	0	0.00	0.00	0.00	0.00	
6230-04	Teeter Plan buyout - FY1993-1994 only	0	0.00	0.00	0.00	0.00	
6230-10	Release of impounds	0	0.00	0.00	0.00	0.00	
6230-11	(1994 ERAF Refund)	0	0.00	0.00	0.00	0.00	
	TOTAL PROP. TAXES - PRIOR SECURED	12,000	12,031.41	12,028.08	0.00	0.00	100.26%
6240	TOTAL PROP. TAXES PRIOR UNSECURED	1,000	0.00	0.00	0.00	0.00	0.00%
6250	TAXES - SPECIAL DISTRICT AUGMENTATION	8,500	0.00	0.00	0.00	0.00	
6260	PENALTIES & COSTS ON DELINQUENT TAXES	0	0.00	0.00	0.00	0.00	
6280-00	Property taxes current supplemental	35,000	23,299.62	19,821.68	8,453.98	7,644.37	66.57%
6280-01	Final supplemental for prior years	0	1,746.82	1,592.26	0.00	0.00	
	TOTAL PROP. TAXES SUPPLEMENTAL - CURREN	35,000	25,046.44	21,413.94	8,453.98	7,644.37	71.56%
6300	PROP. TAXES SUPPLEMENTAL - PRIOR	800	1,302.90	820.72	0.00	0.00	162.86%
6540	PENALTIES & COSTS ON DELINQUENT TAXES	250	0.00	267.82	0.00	0.00	
	TOTAL TAXES	1,141,634	672,261.45	623,719.52	170,506.58	175,001.89	58.89%

REVENUE REPORT FOR FUND 707
(Prepared from the Orange County Auditor's Report)
February 20, 2002

OBJECT CODE	DESCRIPTION	FY2001-2002 BUDGETED	FY2001-2002 YTD	FY2000-2001 YTD	FY2001-2002 JAN 2002	FY2000-2001 JAN 2001	FY2001-2002 % EXP BUD
6610-00	Interest	22,000	4,114.37	5,700.52	575.40	1,338.30	18.70%
6610-01	Interest - old bond fund	0	0.00	0.00	0.00	0.00	
6610-23	Interest on impounded taxes released	0	0.00	0.00	0.00	0.00	
	TOTAL INTEREST	22,000	4,114.37	5,700.52	575.40	1,338.30	18.70%
6690	STATE - HOMEOWNER PROP TAX RELIEF	16,250	8,050.52	8,122.41	5,635.37	5,685.69	49.54%
6970-00	State - ILL & Direct Loan Reimbursement	11,000	4,999.56	6,589.26	3,860.33	2,579.88	45.45%
6970-01	State - CA Foundation Funds	88,826	0.00	0.00	0.00	0.00	0.00%
6970-02	State - CA Literacy Campaign	20,000	0.00	18,818.00	0.00	18,818.00	0.00%
6970-03	State - Family Literacy	30,000	5,000.00	0.00	0.00	0.00	
6970-04	State - Prop 10 Families for Literacy Grant	60,000	0.00	15,000.00	0.00	0.00	
6970-05	State - Project Grants	0	5,000.00	0.00	5,000.00	0.00	
6970-07 & 66	State - Timber Yield Apport & ERAF Bailout	0	0.00	97,809.59	0.00	97,809.59	
	TOTAL STATE - OTHER GOVERNMENTAL	209,826	14,999.56	138,216.85	8,860.33	119,207.47	7.15%
7130-00	BANKRUPTCY RECOVERY DISTRIBUTIONS	0	0.00	0.00	0.00	0.00	
7670-00	Local Revenue	28,500	16,954.61	14,586.93	1,492.15	1,802.87	59.49%
7670-01	Local Revenue -- Passport	85,000	30,348.80	22,983.90	3,637.40	1,642.85	35.70%
7670-02 & 56	Local Revenue -- Non-Gov't. Grants & Gifts	0	0.00	0.00	0.00	0.00	
	TOTAL LOCAL REVENUE	113,500	47,303.41	37,570.83	5,129.55	3,445.72	41.68%
7680	6-MONTH EXPIRED (OUTLAWED) CHECKS	0	0.00	0.00	0.00	0.00	
7810	TRANSFER FROM/TO OTHER LIBRARY FUNDS	0	0.00	0.00	0.00	0.00	
	FUND 707 TOTAL	1,503,210	746,729.31	813,330.13	190,707.23	304,679.07	49.68%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
February 20, 2002

OBJECT CODE	DESCRIPTION	FY2001-2002 BUDGETED	FY2001-2002 YTD	FY2000-2001 YTD	FY2001-2002 JAN 2002	FY2000-2001 JAN 2001	FY2001-2002 % EXP BUD
0100	Salaries & Wages	651,612	374,930.00	350,596.00	50,124.00	45,540.00	57.54%
0200	Retirement (Social Security & Pension Contribution)	93,517	71,812.41	63,368.18	3,798.00	39,935.18	76.79%
	Health & Life Insurance/Blue Shield CA	39,442	19,172.40	22,341.75	2,996.51	2,482.70	48.61%
	Long Term Disability/CNA	3,584	1,861.89	1,434.99	492.10	208.54	51.95%
	Life Insurance/Fortis & Protective Life	2,600	1,192.85	1,896.80	875.25	0.00	45.88%
	Vision Service Plan/VSP	2,898	1,608.16	1,598.43	233.36	230.74	55.50%
	Dental/Ameritas	7,278	3,500.70	4,564.50	650.80	577.20	48.10%
0300	Total Employee Insurance	55,801	27,336.00	31,836.47	5,248.02	3,499.18	48.99%
0310	Unemployment Insurance	0	0.00	0.00	0.00	0.00	
0350	Workers Compensation - General	6,600	8,476.00	3,496.00	8,476.00	0.00	128.42%
	TOTAL SALARIES & EMPLOYEE BENEFITS	807,530	482,554.41	449,296.65	67,646.02	88,974.36	59.76%
0700-00	Communications - Telephone	2,250	2,326.08	1,153.22	549.15	193.37	103.38%
0700-01	Communications - Modem/Fax	5,500	3,457.61	3,293.99	1,053.32	328.72	62.87%
0700-02	Communications - Internet/Database	3,500	897.33	1,731.87	69.90	250.49	25.64%
0700-05	Communications - Cataloging & Acquisitions Vendor	2,700	899.81	1,508.50	215.00	215.50	33.33%
0700-07	Communications - ELLI Grant	0	0.00	0.00	0.00	0.00	
0700-08	Communications - Adult Literacy	800	242.40	193.02	88.15	26.91	30.30%
	Total Communications	14,750	7,823.23	7,880.60	1,975.52	1,014.99	53.04%
0900-00	Food - General Fund	150	0.00	54.55	0.00	0.00	
0900-07	Food - ELLI Grant	250	0.00	0.00	0.00	0.00	
0900-08	Food - Adult Literacy	0	0.00	66.10	0.00	0.00	
0090-09	Food - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Food	400	0.00	120.65	0.00	0.00	0.00%
1000-00	Household Expense	4,500	6,404.66	993.49	5,186.83	42.17	142.33%
1100-00	Insurance - Liability	5,280	5,279.54	5,068.57	0.00	0.00	99.99%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
February 20, 2002

OBJECT CODE	DESCRIPTION	FY2001-2002 BUDGETED	FY2001-2002 YTD	FY2000-2001 YTD	FY2001-2002 JAN 2002	FY2000-2001 JAN 2001	FY2001-2002 % EXP BUD
1300-00	Maintenance of Equipment - General Fund (Other than Computer)	5,000	1,991.00	4,057.02	0.00	0.00	39.82%
1300-01	Maintenance of Equipment - General Fund (Computer)	12,500	4,860.00	6,263.16	0.00	0.00	38.88%
1300-07	Maintenance of Equipment - ELLI Grant	0	0.00	0.00	0.00	0.00	
1300-08	Maintenance of Equipment - Adult Literacy	0	0.00	0.00	0.00	0.00	
1300-09	Maintenance of Equipment - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Maintenance of Equipment	17,500	6,851.00	10,320.18	0.00	0.00	39.15%
	HVAC	2,500	908.88	501.26	139.00	0.00	36.36%
	Carpet Cleaning	3,500	0.00	0.00	0.00	0.00	0.00%
	Groundskeeping, City of Placentia	30,000	8,364.08	10,914.98	0.00	648.68	27.88%
	Plumbing	1,800	3,464.05	429.27	3,296.44	0.00	192.45%
	Electrical	1,500	313.19	62.29	0.00	62.29	20.88%
	Cleaning Service	13,700	7,550.00	6,800.00	1,100.00	950.00	55.11%
	Locksmith	200	131.41	160.29	0.00	0.00	65.71%
	Other (Includes Fire Alarm & Seismic Retrofit Project)	5,000	454.52	4,232.21	219.56	678.00	9.09%
1400-00	Total Maintenance of Building & Grounds	58,200	21,186.13	23,100.30	4,755.00	2,338.97	36.40%
1600-00	Memberships - General Fund	3,750	922.50	2,303.00	0.00	35.00	24.60%
1600-07	Memberships - ELLI Grant	0	0.00	0.00	0.00	0.00	
1600-08	Memberships - Adult Literacy	400	275.50	180.00	0.00	105.00	
1600-09	Memberships - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Memberships	4,150	1,198.00	2,483.00	0.00	140.00	28.87%
1700-00	Miscellaneous Expense - General Fund	0	0.00	0.00	0.00	0.00	
1700-07	Miscellaneous Expense - ELLI Grant	0	0.00	0.00	0.00	0.00	
1700-08	Miscellaneous Expense - Adult Literacy	0	0.00	0.00	0.00	0.00	
1700-09	Miscellaneous Expense - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Miscellaneous Expense	0	0.00	0.00	0.00	0.00	

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
February 20, 2002

OBJECT CODE	DESCRIPTION	FY2001-2002 BUDGETED	FY2001-2002 YTD	FY2000-2001 YTD	FY2001-2002 JAN 2002	FY2000-2001 JAN 2001	FY2001-2002 % EXP BUD
1800-00	Library Supplies	10,000	8,184.09	4,501.78	309.87	848.89	81.84%
	Printing	9,500	3,595.23	5,467.51	249.42	183.07	37.84%
	EZ Copy - copy cards for sale to patrons	0	0.00	0.00	0.00	0.00	
	Publications	900	1,210.09	623.95	0.00	0.00	134.45%
	Paper	1,700	999.95	832.17	88.18	160.82	58.82%
	Drinking Water Service	325	156.00	181.00	26.00	26.00	48.00%
	Other Office Supplies	8,500	7,220.01	5,525.55	266.29	382.12	84.94%
	Total Office Supply Expense - General Fund	30,925	21,365.37	17,131.96	939.76	1,600.90	69.09%
1800-07	ELLI Grant Supply Expense	1,000	513.56	0.00	0.00	0.00	
	Printing	3,418	2,324.77	0.00	0.00	0.00	
	Publications	0	1,649.71	428.92	0.00	428.92	
	Paper	0	0.00	0.00	0.00	0.00	
	Other Office Supplies	4,200	4,078.40	1,703.49	0.00	0.00	
	Total Adult Literacy Office Supply Expense	7,618	8,052.88	2,132.41	0.00	428.92	105.71%
1800-09	Supply Expense Families for Literacy	3,000	607.80	0.00	88.86	0.00	
	Total Office Expense	42,543	30,539.61	19,264.37	1,028.62	2,029.82	71.79%
1803-00	Postage Expense - General Fund	4,800	2,604.32	1,144.93	(20.35)	7.21	54.26%
1803-01	Postage Expense - LSCA II Grant	0	535.85	250.00	0.00	0.00	
1803-08	Postage Expense - Adult Literacy	100	6.62	0.00	0.00	0.00	6.62%
1803-09	Postage Expense - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Postage Expense	4,900	3,146.79	1,394.93	(20.35)	7.21	64.22%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
February 20, 2002

OBJECT CODE	DESCRIPTION	FY2001-2002 BUDGETED	FY2001-2002 YTD	FY2000-2001 YTD	FY2001-2002 JAN 2002	FY2000-2001 JAN 2001	FY2001-2002 % EXP BUD
	Care Resources (Employee Assistance)	420	210.00	245.00	35.00	35.00	50.00%
	Pension Contribution & Operating Expenses	7,500	2,271.42	5,423.53	0.00	1,296.21	30.29%
	Anaheim Consortium Automated Library System	30,000	0.00	0.00	0.00	0.00	0.00%
	Anaheim Consortium Computer Technical & Consulting Services	0	0.00	0.00	0.00	0.00	
	Clipping Service	475	226.26	263.97	37.71	37.71	47.63%
	Interest Allocation & Tax Collection Charges by Orange County	9,100	6,264.41	137.83	6,129.01	25.37	68.84%
	Advertising (Including WEB Site)	2,000	0.00	345.80	0.00	0.00	0.00%
	Medical Exams	500	920.00	210.00	0.00	0.00	184.00%
	Collection Services - Accounts Receivable	2,500	1,449.58	1,252.08	0.00	45.36	57.98%
	Audit & Accounting Services	5,250	5,150.00	4,425.00	500.00	0.00	98.10%
	Payroll Preparation	3,000	1,766.89	1,627.70	365.24	193.00	58.90%
	Election Expenses	0	0.00	0.00	0.00	0.00	
	Staff Training in Library	0	0.00	0.00	0.00	0.00	
	Other (Includes Contract Storyteller)	9,500	15,151.89	5,873.60	542.56	(36,449.18)	159.49%
1900-00	Total Specialized Services - General Fund	70,245	33,410.45	19,804.51	7,609.52	(34,816.53)	47.56%
1900-01	Specialized Services - Partnerships for Change Grant	0	12,292.81	0.00	0.00	0.00	
1900-07	Specialized Services - ELLI Grant	13,600	3,526.85	0.00	3,526.85	0.00	
1900-08	Specialized Services - Adult Literacy	0	1,125.00	1,745.00	0.00	235.00	#DIV/0!
1900-09	Specialized Services - Families for Literacy	2,000	183.69	0.00	35.00	0.00	
1900-18	Tax Collection Services & Fees by Orange County	12,000	1,550.01	3,420.10	405.13	405.06	12.92%
	Total Specialized Services	97,845	52,088.81	24,969.61	11,576.50	(34,176.47)	53.24%
2000-00	Legal Notices - General Fund	550	0.00	457.92	0.00	0.00	0.00%
2000-01	Legal Notices - LSCA II Grant	0	0.00	0.00	0.00	0.00	
	Total Legal Notices	550	0.00	457.92	0.00	0.00	0.00%
2100-00	Rents/Leases-Equipment	0	0.00	0.00	0.00	0.00	

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
February 20, 2002

OBJECT CODE	DESCRIPTION	FY2001-2002 BUDGETED	FY2001-2002 YTD	FY2000-2001 YTD	FY2001-2002 JAN 2002	FY2000-2001 JAN 2001	FY2001-2002 % EXP BUD
2200-00	Semi-Annual Bond Payment & Quarterly Energy Loan Payment	120,800	58,051.90	60,242.29	7,418.32	7,366.79	48.06%
2300-00	Small Tools/Instruments	0	0.00	0.00	0.00	0.00	
2400-00	Special Department Expense - Miscellaneous	0	48.00	0.00	0.00	0.00	
2400-01	Special Department Expense- Books	150,000	37,694.25	18,378.10	8,950.53	373.10	25.13%
2400-02	Special Department Expense - Video	0	242.12	1,193.41	0.00	0.00	
2400-03	Special Department Expense - Electronic	0	19,202.97	23,500.88	0.00	0.00	
2400-04	Special Department Expense - Periodicals	0	588.96	6,270.79	0.00	0.00	
2400-05	Special Department Expense - Audio	0	4,684.97	1,792.01	204.23	0.00	
2400-07	Special Department Expense - ELLI Grant	0	47.08	0.00	47.08	0.00	
2400-08	Special Department Expense - Adult Literacy	6,182	2,282.24	3,779.96	0.00	0.00	36.92%
2400-09	Special Department Expense - Families for Literacy	0	75.51	0.00	75.51	0.00	
	Total Special Department Expense	156,182	64,866.10	54,915.15	9,277.35	373.10	41.53%
2600-00	Transportation/Travel - General	0	0.00	0.00	0.00	0.00	
2700-00	Transportation/Travel - Meetings, Staff Out of Town	2,500	1,673.23	164.00	0.00	0.00	66.93%
2700-01	Transportation/Travel - Meetings, Staff Local	4,000	3,664.53	2,010.28	917.83	126.35	91.61%
2700-02	Transportation/Travel - Meetings, Board Out of Town	600	896.62	0.00	0.00	0.00	149.44%
2700-03	Transportation/Travel - Meetings, Board Local	500	292.52	58.25	5.00	0.00	58.50%
2700-04	Transportation/Travel - Meetings, LSCA II Grant	0	197.97	0.00	0.00	0.00	
2700-07	Transportation/Travel - Meetings, Prop 10 Families for Literacy Grant	250	391.44	0.00	0.00	0.00	
2700-08	Transportation/Travel - Meetings - Adult Literacy	1,000	383.44	375.93	39.95	0.00	38.34%
2700-09	Transportation/Travel - Meetings - Families for Literacy	2,000	0.00	0.00	0.00	0.00	
	Total Transportation/Travel - Meetings	10,850	7,499.75	2,608.46	962.78	126.35	69.12%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
February 20, 2002

OBJECT CODE	DESCRIPTION	FY2001-2002 BUDGETED	FY2001-2002 YTD	FY2000-2001 YTD	FY2001-2002 JAN 2002	FY2000-2001 JAN 2001	FY2001-2002 % EXP BUD
2800-00	Electricity	50,000	33,437.69	24,733.34	0.00	2,554.36	66.88%
	Gas	7,000	661.34	1,824.82	290.72	0.00	9.45%
	Water	3,750	2,338.30	2,261.52	111.99	460.56	62.35%
	Total Utilities	60,750	36,437.33	28,819.68	402.71	3,014.92	59.98%
	TOTAL SUPPLIES & SERVICES	599,200	301,372.85	242,639.20	42,563.28	(17,722.15)	50.30%
3700-00	Taxes, Assessments (Sales Tax)	3,750	2,028.68	0.00	0.00	0.00	54.10%
4000-00	Equipment - General Fund	30,000	3,381.47	12,153.95	0.00	1,378.98	11.27%
4000-07	Equipment - ELLI Grant	5,142	0.00	0.00	0.00	0.00	
4000-08	Equipment - Adult Literacy	1,000	0.00	557.59	0.00	0.00	0.00%
4000-09	Equipment - Families for Literacy	1,000	0.00	0.00	0.00	0.00	
4000-11	Equipment - County Assigned Fund	0	0.00	0.00	0.00	0.00	
	Total Equipment	37,142	3,381.47	12,711.54	0.00	1,378.98	9.10%
4200-00	Structures/Improvements	0	0.00	0.00	0.00	0.00	
5200	TOTAL EQUIPMENT EXPENSE	37,142	3,381.47	12,711.54	0.00	1,378.98	9.10%
5600	PROVISION FOR CONTINGENCIES	55,588	0.00	0.00	0.00	0.00	
	INVESTMENT POOL LOSS	0	0.00	0.00	0.00	0.00	
	TOTAL EXPENSES	1,503,210	789,337.41	704,647.39	110,209.30	72,631.19	52.51%

Placentia Library District
Balance Sheet
As of January 31, 2002

02/12/02

	<u>Jan 31, '02</u>
ASSETS	
Current Assets	
Checking/Savings	
County Exempt - Checking	4,087.50
County Exempt - Savings	1,503.21
General Fund - Checking	-1,367.36*
General Fund - Savings	14,583.64
Literacy Fund - Savings	6,466.36
Payroll Checking	10,509.13
Payroll Checking (CDs)	
387-0070269	5,000.00
387-0070277	2,500.00
387-0070285	2,500.00
387-0070293	5,000.00
387-0070301	10,000.00
387-0070319	10,000.00
Total Payroll Checking (CDs)	35,000.00
Payroll Savings (Fees)	2,386.71
Payroll Savings (Int CDs)	4,384.87
Total Checking/Savings	<u>77,554.06</u>
Total Current Assets	<u>77,554.06</u>
TOTAL ASSETS	<u>77,554.06</u>
LIABILITIES & EQUITY	
Equity	
Retained Earnings	25,103.67
Total Capital	69,630.30
Net Income	-17,179.91
Total Equity	<u>77,554.06</u>
TOTAL LIABILITIES & EQUITY	<u>77,554.06</u>

* Deposit in the amount of \$3,257.92 was held for several days. In the future, checks will be deposited as they are received instead of holding them for several days.

**Placentia Library District
Profit & Loss by Class**

January 2002

02/11/02

	County Exempt Fund	General Fund	Unclassified	TOTAL
Income				
COE Cash Register - Copy Cards	277.15	0.00	0.00	277.15
COE Directors Fund (Friends)	379.01	0.00	0.00	379.01
COE Life Insur Suplmt(EDM)	79.76	0.00	-59.82	19.94
COE Meeting Room Income	670.00	0.00	0.00	670.00
COE Passport Chck Reimbursement	1,392.45	0.00	0.00	1,392.45
COE Test Proctoring Income	20.00	0.00	0.00	20.00
GF Bankcard Deposit	0.00	0.00	303.50	303.50
GF Cash Register - Audio Visual	0.00	4.80	0.00	4.80
GF Cash Register - Fines	0.00	1,827.64	0.00	1,827.64
GF Cash Register - Lost Items	0.00	538.03	0.00	538.03
GF Cash Register - Misc.	0.00	126.10	0.00	126.10
GF Cash Register - Reserves	0.00	88.50	0.00	88.50
GF Gifts Income	0.00	1,000.00	0.00	1,000.00
GF Miscellaneous Income	0.00	124.35	0.00	124.35
GF Office Expense Reimbursement	0.00	938.44	0.00	938.44
GF Passport Revenue	166.00	7,326.30	0.00	7,492.30
GF Special Grants	0.00	5,000.00	0.00	5,000.00
GF Transfers from County	0.00	0.00	38,973.33	38,973.33
GF Typewriter Income	0.00	2.85	0.00	2.85
PA Interest Inc - Savings	0.00	0.00	13.47	13.47
Total Income	2,984.37	16,977.01	39,230.48	59,191.86
Expense				
COE Copier Lease Payments	0.00	0.00	253.25	253.25
COE Life Insurance payment	651.95	0.00	0.00	651.95
COE Office Expense	9.95	0.00	0.00	9.95
COE Passport Expenses	2,779.90	0.00	0.00	2,779.90
GF Bank Fees	0.00	0.00	108.05	108.05
GF Board Travel	0.00	47.00	0.00	47.00
GF CLC Grant Travel	0.00	532.30	0.00	532.30
GF credit card transactions	0.00	205.05	0.00	205.05
GF Debit Card Transfers Passpo	0.00	105.00	0.00	105.00
GF ELLI Grant Travel	0.00	500.94	365.00	865.94
GF Household Expenses	0.00	150.10	0.00	150.10
GF Insurance	0.00	651.95	0.00	651.95
GF Literacy	0.00	313.75	0.00	313.75
GF Literacy Travel	0.00	10.00	0.00	10.00
GF Maintenance - Bldg	0.00	498.75	627.50	1,126.25
GF Miscellaneous	0.00	-12.95	0.00	-12.95
GF Office Expense	0.00	74.06	0.00	74.06
GF Postage	0.00	102.00	0.00	102.00
GF Printing	0.00	134.69	0.00	134.69
GF Publishing	0.00	54.23	0.00	54.23
GF Registration/trans/travel	0.00	20.00	0.00	20.00
PA Employee Benefits	0.00	0.00	2,470.14	2,470.14
PA Employer Payroll Taxes	0.00	0.00	22,771.47	22,771.47
PA Payroll Processing Fees	0.00	0.00	28,716.13	28,716.13
PA Salaries	0.00	0.00	9,436.42	9,436.42
Total Expense	3,441.80	3,386.87	64,747.96	71,576.63
Net Income	-457.43	13,590.14	-25,517.48	-12,384.77

Placentia Library District
Profit & Loss by Class
July 2001 through January 2002

02/11/02

	County Exempt Fund	General Fund	Literacy Fund	Unclassified	TOTAL
Income					
COE Camp Library (Friends)	-204.55	0.00	0.00	0.00	-204.55
COE Cash Register - Copy Cards	1,475.00	0.00	0.00	0.00	1,475.00
COE Copy Machine Income	44.60	0.00	0.00	0.00	44.60
COE Directors Fund (Friends)	655.82	0.00	0.00	-17.67	638.15
COE Friends - Summer Reading	7.00	0.00	0.00	0.00	7.00
COE Life Insur Suplmt(EDM)	219.34	0.00	0.00	-259.22	-39.88
COE Meeting Room Income	1,239.90	0.00	0.00	0.00	1,239.90
COE Miscellaneous Income	3,549.95	0.00	0.00	0.00	3,549.95
COE Passport Chck Reimbursement	16,133.95	0.00	0.00	-642.05	15,491.90
COE Staff Appreciation Reimb	396.00	0.00	0.00	0.00	396.00
COE Test Proctoring Income	20.00	0.00	0.00	0.00	20.00
GF Account Interest (IEC)	0.00	0.00	0.00	0.00	0.00
GF Bankcard Deposit	0.00	958.17	0.00	2,701.58	3,659.75
GF Cash Register - Audio Visual	0.00	13.60	0.00	0.00	13.60
GF Cash Register - Childrens	0.00	167.50	0.00	0.00	167.50
GF Cash Register - Fines	0.00	10,623.48	0.00	0.00	10,623.48
GF Cash Register - Lost Items	0.00	2,403.52	0.00	0.00	2,403.52
GF Cash Register - Misc.	0.00	419.25	0.00	0.00	419.25
GF Cash Register - Reserves	0.00	630.22	0.00	0.00	630.22
GF County Reimbursements	0.00	6,549.93	0.00	0.00	6,549.93
GF Debit Card Income	12.05	0.00	0.00	0.00	12.05
GF Gifts Income	0.00	2,000.00	0.00	0.00	2,000.00
GF Miscellaneous Income	0.00	259.35	0.00	15.00	274.35
GF Office Expense Reimbursement	0.00	938.44	0.00	0.00	938.44
GF Passport Revenue	166.00	32,587.59	0.00	0.00	32,753.59
GF Registration fees refund	0.00	21.88	0.00	0.00	21.88
GF Rotary	0.00	10.50	0.00	0.00	10.50
GF Special Grants	0.00	5,000.00	0.00	0.00	5,000.00
GF State Library Grants	0.00	5,000.00	0.00	0.00	5,000.00
GF State Library Reimbursements	0.00	7,862.56	0.00	0.00	7,862.56
GF Transfers from County	0.00	2,518.07	0.00	353,355.56	355,873.63
GF Typewriter Income	0.00	12.20	0.00	0.00	12.20
LIT Donations to itercacy	0.00	0.00	1,000.00	0.00	1,000.00
PA Interest Inc - CD's	0.00	0.00	0.00	755.33	755.33
PA Interest Inc - Savings	0.00	0.00	0.00	138.69	138.69
Total Income	23,715.06	77,976.26	1,000.00	356,047.22	458,738.54
Expense					
COE Bank fees	0.00	0.00	0.00	3,532.75	3,532.75
COE Childn's Strytime (Friends)	2,827.50	0.00	0.00	0.00	2,827.50
COE Childn's Summer Rndg Prgm	1,931.00	0.00	0.00	0.00	1,931.00
COE Copier Lease Payments	0.00	0.00	0.00	1,265.53	1,265.53
COE Copier Maintenance Contract	482.57	0.00	0.00	0.00	482.57
COE Credit Card Transactions	0.00	1,622.25	0.00	0.00	1,622.25
COE Friend's Director's Fund	213.84	0.00	0.00	0.00	213.84
COE Household Expense	64.50	0.00	0.00	0.00	64.50
COE Library Board Expenses	403.33	0.00	0.00	0.00	403.33
COE Life Insurance payment	612.07	0.00	0.00	0.00	612.07
COE Literacy	180.00	0.00	0.00	0.00	180.00
COE Meeting Room Upkeep Expense	40.00	0.00	0.00	0.00	40.00
COE Office Expense	9.95	0.00	0.00	0.00	9.95
COE Passport Expenses	15,902.75	0.00	0.00	367.45	16,270.20
COE Petty Cash Exp to be reimbu	-3,096.75	0.00	0.00	0.00	-3,096.75
COE Staff Appreciation	704.00	0.00	0.00	0.00	704.00
GF Bank Fees	0.00	0.00	0.00	491.21	491.21
GF Board Travel	5.00	98.00	0.00	0.00	103.00
GF CLC Grant Travel	0.00	532.30	0.00	0.00	532.30
GF credit card transactions	0.00	-948.82	0.00	0.00	-948.82
GF Debit Card Transfers Passpo	0.00	1,317.45	0.00	0.00	1,317.45
GF ELLI Grant Travel	0.00	500.94	0.00	365.00	865.94
GF Equipment (400)	0.00	752.38	0.00	0.00	752.38
GF Food	0.00	28.69	0.00	0.00	28.69
GF Household Expenses	0.00	299.88	0.00	0.00	299.88
GF Insurance	0.00	1,563.04	0.00	0.00	1,563.04
GF Literacy	0.00	838.11	0.00	0.00	838.11
GF Literacy Travel	0.00	211.50	0.00	21.88	233.38
GF Maintenance - Bldg	0.00	498.75	0.00	627.50	1,126.25
GF Memberships	0.00	115.00	0.00	0.00	115.00
GF Miscellaneous	0.00	-12.95	0.00	3,588.74	3,575.79
GF Office Expense	0.00	523.01	0.00	0.00	523.01
GF Postage	101.75	264.70	0.00	3.61	370.06
GF Printing	0.00	162.69	78.00	0.00	240.69
GF Prof & Spec Services	0.00	480.00	0.00	0.00	480.00
GF Publishing	0.00	64.18	0.00	0.00	64.18
GF Refreshments	0.00	78.81	0.00	0.00	78.81
GF Registration/trans/travel	0.00	2,708.00	0.00	0.00	2,708.00
GF Return Check Item & Fees	0.00	0.00	0.00	42.45	42.45
GF Special Dept Expense	0.00	86.40	0.00	0.00	86.40
GF Staff Travel	5.00	57.00	0.00	65.60	127.60
GF Transfers to County	0.00	0.00	0.00	6,061.40	6,061.40
GF Trustee Travel	0.00	403.00	0.00	87.52	490.52
PA Employee Benefits	0.00	0.00	0.00	19,448.19	19,448.19
PA Employer Payroll Taxes	0.00	0.00	0.00	125,013.13	125,013.13

02/11/02

**Placentia Library District
Profit & Loss by Class
July 2001 through January 2002**

	<u>County Exempt Fund</u>	<u>General Fund</u>	<u>Literacy Fund</u>	<u>Unclassified</u>	<u>TOTAL</u>
PA Payroll Processing Fees	0.00	0.00	0.00	181,913.86	181,913.86
PA Salaries	0.00	0.00	0.00	100,669.52	100,669.52
Total Expense	20,386.51	12,244.31	78.00	443,565.34	476,274.16
Net Income	3,328.55	65,731.95	922.00	-87,518.12	-17,535.62

Reconciliation Report

County Exempt - Checking account reconciled for the period ending 02/11/2002

Cleared Transactions

Previous Balance		4,663.00
Cleared Checks and Payments	39 Items	-2,570.30
Cleared Deposits and Other Credits	20 Items	2,017.22
 Cleared Balance		 4,109.92

Uncleared Transactions

Uncleared Checks and Payments	28 Items	-1,680.00
Uncleared Deposits and Other Credits	10 Items	3,417.52

New Transactions

Account Balance as of 02/11/2002 (statement closing date)		5,847.44
New Checks and Payments	0 Items	0.00
New Deposits and Other Credits	0 Items	0.00
 Ending Account Balance		 5,847.44

Placentia Library District

Register: County Exempt - Checking

From 01/01/2002 through 01/31/2002

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/02/2002	3067	Passport Services	COE Passport Expenses	William Larry ...	80.00	X		5,450.58
01/03/2002			COE Passport Chck Re...	Deposit		X	30.00	5,480.58
01/03/2002			COE Passport Chck Re...	Deposit		X	15.00	5,495.58
01/03/2002	3068	Passport Services	COE Passport Expenses	Armond Victor...	90.00	X		5,405.58
01/03/2002	3069	Passport Services	COE Passport Expenses	Trin Elizabeth ...	25.00	X		5,380.58
01/03/2002	3070	Passport Services	COE Passport Expenses	Victor Eduardo...	80.00	X		5,300.58
01/07/2002			COE Passport Chck Re...	Deposit		X	90.00	5,390.58
01/07/2002			COE Passport Chck Re...	Deposit		X	80.00	5,470.58
01/07/2002	3071	Passport Services	COE Passport Expenses	Jonathan Lovin...	45.00	X		5,425.58
01/07/2002	3072	Passport Services	COE Passport Expenses	Robert Rene G...	45.00	X		5,380.58
01/07/2002	3073	Passport Services	COE Passport Expenses	Suzanne Marie ...	80.00	X		5,300.58
01/08/2002			COE Passport Chck Re...	Deposit		X	205.00	5,505.58
01/08/2002	3074	Passport Services	COE Passport Expenses	Noah Egon Mu...	45.00	X		5,460.58
01/08/2002	3075	Passport Services	COE Passport Expenses	Phommachan ...	45.00	X		5,415.58
01/08/2002	3076	Passport Services	COE Passport Expenses	Christian Kevi...	25.00	X		5,390.58
01/08/2002	3077	Passport Services	COE Passport Expenses	Alexandra Shu...	72.45	X		5,318.13
01/08/2002	3078	Passport Services	COE Passport Expenses	Mark Gardner ...	80.00	X		5,238.13
01/08/2002	3087	Passport Services	COE Passport Expenses	Lisa Marie Har...	80.00	X		5,158.13
01/08/2002	3088	Passport Services	COE Passport Expenses	Kimberly Alex...	45.00	X		5,113.13
01/09/2002			COE Passport Chck Re...	Deposit		X	165.00	5,278.13
01/09/2002	3089	Passport Services	COE Passport Expenses	Daren Rodolfo ...	60.00	X		5,218.13
01/09/2002	3090	Passport Services	COE Passport Expenses	Arash Aryan Al...	45.00	X		5,173.13
01/10/2002	3091	Passport Services	COE Passport Expenses	James Richard ...	45.00	X		5,128.13
01/10/2002	3092	Passport Services	COE Passport Expenses	Elisa Sirivisal ...	25.00	X		5,103.13
01/10/2002	3103	Protective Life Insur...	COE Life Insurance pa...	Life Insurance ...	651.95	X		4,451.18
01/13/2002			COE Directors Fund (F...	Deposit		X	379.01	4,830.19
01/13/2002			-split-	Deposit		X	59.82	4,890.01
01/14/2002	3093	Passport Services	COE Passport Expenses	Michelle Tusa ...	25.00	X		4,865.01
01/14/2002	3094	Passport Services	COE Passport Expenses	Elizabeth Sattle...	45.00	X		4,820.01
01/15/2002			COE Passport Chck Re...	Deposit		X	25.00	4,845.01
01/15/2002	3095	Passport Services	COE Passport Expenses	Mark Bernstein...	45.00	X		4,800.01
01/15/2002	3104	Elizabeth D Minter	COE Office Expense	Reimbursement	9.95	X		4,790.06
01/16/2002	3096	Passport Services	COE Passport Expenses	Nicole Elaine ...	45.00	X		4,745.06
01/17/2002	3097	Passport Services	COE Passport Expenses	David Joseph ...	80.00	X		4,665.06
01/17/2002	3098	Passport Services	COE Passport Expenses	Amaan Aftab Ji...	72.45	X		4,592.61
01/19/2002	3099	Passport Services	COE Passport Expenses	Shawn Richard...	60.00	X		4,532.61
01/20/2002			COE Passport Chck Re...	Deposit		X	75.00	4,607.61
01/20/2002			COE Passport Chck Re...	Deposit		X	72.45	4,680.06
01/20/2002			COE Passport Chck Re...	Deposit		X	125.00	4,805.06
01/20/2002			COE Passport Chck Re...	Deposit		X	105.00	4,910.06

Placentia Library District

Register: County Exempt - Checking

From 01/01/2002 through 01/31/2002

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/21/2002			COE Passport Chck Re...	Deposit		X	70.00	4,980.06
01/21/2002	3100	Passport Services	COE Passport Expenses	Emily Mai Tra...	25.00	X		4,955.06
01/21/2002	3101	Passport Services	COE Passport Expenses	James Edward ...	45.00	X		4,910.06
01/22/2002	3102	Passport Services	COE Passport Expenses	Matthew Thom...	45.00	X		4,865.06
01/22/2002	3105	Passport Services	COE Passport Expenses	Bao Gia Tran-...	25.00	X		4,840.06
01/22/2002	3106	Passport Services	COE Passport Expenses	Robert Lynn Fe...	45.00	X		4,795.06
01/22/2002	3107	Passport Services	COE Passport Expenses	John W. Kerr, ...	80.00	X		4,715.06
01/23/2002	3109	Passport Services	COE Passport Expenses	Roy David Eck...	80.00	X		4,635.06
01/24/2002			COE Passport Chck Re...	Deposit		X	150.00	4,785.06
01/24/2002	3110	Passport Services	COE Passport Expenses	Sarah Catherin...	80.00			4,705.06
01/24/2002	3111	Passport Services	COE Passport Expenses	Dennis James F...	45.00	X		4,660.06
01/24/2002	3112	Passport Services	COE Passport Expenses	Miraal Nadeem...	25.00	X		4,635.06
01/24/2002	3113	Passport Services	COE Passport Expenses	Erin Melissa V...	45.00	X		4,590.06
01/24/2002	3114	Passport Services	COE Passport Expenses	Aaron H. Acto...	45.00	X		4,545.06
01/26/2002	3115	Passport Services	COE Passport Expenses	Robert Glenn ...	45.00			4,500.06
01/26/2002	3116	Passport Services	COE Passport Expenses	Gerson Adonia...	25.00			4,475.06
01/26/2002	3117	Passport Services	COE Passport Expenses	Claire Marlys F...	80.00			4,395.06
01/26/2002	3118	Passport Services	COE Passport Expenses	Erin Ann Sher...	45.00			4,350.06
01/28/2002			GF Passport Revenue	Deposit		X	166.00	4,516.06
01/28/2002			COE Passport Chck Re...	Deposit		X	80.00	4,596.06
01/28/2002			COE Life Insur Suplmt...	Deposit		X	19.94	4,616.00
01/28/2002	3119	Passport Services	COE Passport Expenses	Rebecca May ...	80.00			4,536.00
01/29/2002			COE Passport Chck Re...	Deposit		X	60.00	4,596.00
01/29/2002	3120	Passport Services	COE Passport Expenses	Kathleen Dome...	45.00			4,551.00
01/29/2002	3121	Passport Services	COE Passport Expenses	Allison Nicole ...	60.00			4,491.00
01/29/2002	3122	Passport Services	COE Passport Expenses	Dorothy Kay H...	90.00			4,401.00
01/29/2002	3123	Passport Services	COE Passport Expenses	Greg Mardiros ...	45.00			4,356.00
01/30/2002			COE Passport Chck Re...	Deposit		X	45.00	4,401.00
01/30/2002	3124	Passport Services	COE Passport Expenses	Giovanny A. A...	60.00			4,341.00
01/30/2002	3125	Passport Services	COE Passport Expenses	Omar Robles 2...	45.00			4,296.00
01/31/2002			GF Bank Fees	Service Charge	18.50	X		4,277.50
01/31/2002	3126	Passport Services	COE Passport Expenses	Martha 4-10-6...	165.00			4,112.50
01/31/2002	3127	Passport Services	COE Passport Expenses	Irene Mataele 7...	25.00			4,087.50

Reconciliation Report

County Exempt - Savings account reconciled for the period ending 02/09/2002

Cleared Transactions

Previous Balance		779.77
Cleared Checks and Payments	2 Items	-258.25
Cleared Deposits and Other Credits	25 Items	967.39
 Cleared Balance		 1,488.91

Uncleared Transactions

Uncleared Checks and Payments	0 Items	0.00
Uncleared Deposits and Other Credits	8 Items	101.35

New Transactions

Account Balance as of 02/09/2002 (statement closing date)		1,590.26
 New Checks and Payments	 0 Items	 0.00
New Deposits and Other Credits	0 Items	0.00
 Ending Account Balance		 1,590.26

Reconciliation Report

General Fund - Checking account reconciled for the period ending 02/11/2002

Cleared Transactions

Previous Balance		2,487.78
Cleared Checks and Payments	19 Items	-2,437.28
Cleared Deposits and Other Credits	2 Items	303.50
Cleared Balance		354.00

Uncleared Transactions

Uncleared Checks and Payments	14 Items	-2,373.24
Uncleared Deposits and Other Credits	8 Items	3,778.82

New Transactions

Account Balance as of 02/11/2002 (statement closing date)		1,759.58
New Checks and Payments	0 Items	0.00
New Deposits and Other Credits	0 Items	0.00
Ending Account Balance		1,759.58

Placentia Library District

Register: General Fund - Checking

From 01/01/2002 through 01/31/2002

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/02/2002		Jim's Enterprise	GF Maintenance - Bldg	Moving expens...	627.50			2,151.66
01/02/2002			GF Bank Fees	EFT Debit	15.00	X		2,136.66
01/02/2002	4400	Smart & Final	GF Household Expenses	Household Exp...	66.54	X		2,070.12
01/02/2002	4401	Placentia Disposal	GF Maintenance - Bldg	Dumpster rental	185.00	X		1,885.12
01/02/2002	4405	UC Regents	GF Publishing	VOID: Rakos f...		X		1,885.12
01/02/2002	4406	Jim's Enterprise	-split-	Moving Tech S...	627.50	X		1,257.62
01/04/2002			GF Bankcard Deposit	EFT Credit		X	166.50	1,424.12
01/04/2002			GF Bank Fees	EFT Debit	9.34	X		1,414.78
01/04/2002			GF Bank Fees	EFT Debit	33.36	X		1,381.42
01/06/2002	4407	Staples Credit Plan	GF Office Expense	Payment for cr...	61.88	X		1,319.54
01/06/2002	4408	Placentia Glass & Sc...	GF Office Expense		12.18	X		1,307.36
01/07/2002			GF Bankcard Deposit	EFT Credit		X	137.00	1,444.36
01/10/2002	4409	UC Regents	GF Publishing	Textbook for Ji...	54.23	X		1,390.13
01/10/2002	4410	Protective Life Insur...	GF Insurance	Life Insurance ...	651.95	X		738.18
01/15/2002	4411	PLAcentia Library D...	GF Debit Card Transfe...	Credit card rei...	105.00	X		633.18
01/15/2002	4412	Placentia Library Dis...	GF credit card transacti...	Credit card rei...	205.05	X		428.13
01/15/2002	4413	Monterey Glass Com...	GF Household Expenses		48.00	X		380.13
01/16/2002	4414	US Postmaster Place...	GF Postage	3 postage rolls-...	102.00	X		278.13
01/16/2002	4415	Smart & Final	GF Household Expenses	Household Exp...	35.56	X		242.57
01/16/2002	4416	Placentia Chamber of...	-split-	Chamber Mixe...	15.00	X		227.57
01/21/2002	4417	ISDOC	GF Board Travel	Registration-G...	12.00			215.57
01/23/2002	4418	Placentia Chamber of...	-split-	Chamber Break...	50.00	X		165.57
01/24/2002	4419	American Library As...	-split-	Registration for...	630.00			-464.43
01/24/2002	4420	Hilton Phoenix Airport	-split-	Hotel Reservati...	768.24			-1,232.67
01/24/2002	4421	Placentia Glass & Sc...	GF Office Expense	Replacement gl...				-1,232.67
01/31/2002	4422	Aaron Brothers	GF Office Expense	Supplies for Hi...				-1,232.67
01/31/2002	4423	Placentia Library Fo...	GF Printing	Reimbursement...	134.69	X		-1,367.36

Reconciliation Report

General Fund - Savings account reconciled for the period ending 02/11/2002

Cleared Transactions

Previous Balance		8,672.91
Cleared Checks and Payments	1 Items	-14,948.67
Cleared Deposits and Other Credits	40 Items	20,859.40
Cleared Balance		14,583.64

Uncleared Transactions

Uncleared Checks and Payments	0 Items	0.00
Uncleared Deposits and Other Credits	13 Items	24,703.28

New Transactions

Account Balance as of 02/11/2002 (statement closing date)		39,286.92
New Checks and Payments	0 Items	0.00
New Deposits and Other Credits	0 Items	0.00
Ending Account Balance		39,286.92

Reconciliation Report

Literacy Fund - Savings account reconciled for the period ending 02/09/2002

Cleared Transactions

Previous Balance		6,462.24
Cleared Checks and Payments	0 Items	0.00
Cleared Deposits and Other Credits	1 Items	4.12
 Cleared Balance		 6,466.36

Uncleared Transactions

Uncleared Checks and Payments	0 Items	0.00
Uncleared Deposits and Other Credits	0 Items	0.00

New Transactions

Account Balance as of 02/09/2002 (statement closing date)		6,466.36
 New Checks and Payments	 0 Items	 0.00
New Deposits and Other Credits	0 Items	0.00
 Ending Account Balance		 6,466.36

Reconciliation Report

Payroll Checking account reconciled for the period ending 02/09/2002

Cleared Transactions

Previous Balance		20,839.03
Cleared Checks and Payments	43 Items	-63,853.78
Cleared Deposits and Other Credits	2 Items	53,922.00
Cleared Balance		10,907.25

Uncleared Transactions

Uncleared Checks and Payments	2 Items	-398.12
Uncleared Deposits and Other Credits	0 Items	0.00

New Transactions

Account Balance as of 02/09/2002 (statement closing date)		10,509.13
New Checks and Payments	0 Items	0.00
New Deposits and Other Credits	0 Items	0.00
Ending Account Balance		10,509.13

ACQUISITIONS REPORT FOR THE MONTH OF JANUARY 2002
Prepared by Julie Shook, Technical Services Manager


	GENERAL FUND		ADOPT-A-BOOK		TOTAL PURCHASED		DONATED		TOTAL ITEMS	
	Amount	Volumes	Amount	Volumes	Amount	Volumes	Value	Volumes	Amount	Volumes
Adult Fiction	887.29	69	0.00	0	887.29	69	97.15	7	984.44	76
Adult Circulating Non-Fiction	2,900.30	123	53.32	2	2,953.62	125	0.00	0	2,953.62	125
Adult Reference	7,206.68	70	0.00	0	7,206.68	70	0.00	0	7,206.68	70
Adult Print Continuations	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Adult Electronic Continuations	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total Adult Non-Fiction	10,106.98	193	53.32	2	10,160.30	195	0.00	0	10,160.30	195
TOTAL ADULT PRINT MATERIALS	10,994.27	262	53.32	2	11,047.59	264	97.15	7	11,144.74	271
Adult Audio/Music	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Adult Audio Books	204.23	5	0.00	0	204.23	5	0.00	0	204.23	5
Total Adult Audio	204.23	5	0.00	0	204.23	5	0.00	0	204.23	5
Adult Video Educational	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Adult Video Entertainment	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total Adult Video	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Adult Computer Software	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
TOTAL ADULT NON-PRINT MATERIALS	204.23	5	0.00	0	204.23	5	0.00	0	204.23	5
TOTAL ADULT MATERIALS	11,198.50	267	53.32	2	11,251.82	269	97.15	7	11,348.97	276
Juvenile Fiction	8,434.38	510	0.00	0	8,434.38	510	0.00	0	8,434.38	510
Juvenile Circulating Non-Fiction	2,593.33	244	0.00	0	2,593.33	244	85.50	7	2,678.83	251
Juvenile Reference	3,183.03	102	0.00	0	3,183.03	102	27.00	1	3,210.03	103
Juvenile Print Continuations	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Juvenile Electronic Continuations	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total Juvenile Non-Fiction	5,776.36	346	0.00	0	5,776.36	346	112.50	8	5,888.86	354
TOTAL JUVENILE PRINT MATERIALS	14,210.74	856	0.00	0	14,210.74	856	112.50	8	14,323.24	864
Juvenile Audio/Music	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Juvenile Audio Books	0.00	0	242.21	10	242.21	10	0.00	0	242.21	10
Total Juvenile Audio	0.00	0	242.21	10	242.21	10	0.00	0	242.21	10
Juvenile Video Educational	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Juvenile Video Entertainment	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total Juvenile Video	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Juvenile Computer Software	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
TOTAL JUVENILE NON-PRINT MATERIALS	0.00	0	242.21	10	242.21	10	0.00	0	242.21	10
TOTAL JUVENILE MATERIALS	14,210.74	856	242.21	10	14,452.95	866	112.50	8	14,565.45	874
Total Fiction	9,321.67	579	0.00	0	9,321.67	579	97.15	7	9,418.82	586
Total Non-Fiction	15,883.34	539	53.32	2	15,936.66	541	112.50	8	16,049.16	549
Total Audio	204.23	5	242.21	10	446.44	15	0.00	0	446.44	15
Total Video	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total Computer Software	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
TOTAL MATERIALS	25,409.24	1,123	295.53	12	25,704.77	1,135	209.65	15	25,914.42	1,150

OUTSTANDING ORDERS AS OF JANUARY 31, 2002

General Fund	Amount	Adopt-A-Book	TOTAL
	\$7,657.05	Amount	Amount
		\$175.17	\$7,832.22

ACQUISITIONS REPORT FOR FISCAL YEAR 2001-2002 THROUGH THE MONTH OF JAN. 2002
Prepared by Julie Shook, Technical Services Manager

	GENERAL FUND			ADOPT-A-BOOK			TOTAL PURCHASED			DONATED			TOTAL ITEMS		
	Amount	Volumes	Titles	Amount	Volumes	Titles	Amount	Volumes	Titles	Value	Volumes	Titles	Amount	Volumes	Titles
Adult Fiction	5,395.58	347	311	959.62	46	46	6,355.20	393	357	669.65	35	35	7,024.85	428	392
Adult Circulating Non-Fiction	13,694.66	885	827	8,246.48	304	301	21,941.14	1,189	1,128	1,520.70	134	134	23,461.84	1,323	1,262
Adult Reference	11,030.95	113	75	835.32	13	13	11,866.27	126	88	691.94	26	24	12,558.21	152	112
Adult Print Continuations	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Adult Electronic Continuations	18,987.97	7	7	0.00	0	0	18,987.97	7	7	0.00	0	0	18,987.97	7	7
Total Adult Non-Fiction	43,713.58	1005	909	9,081.80	317	314	52,795.38	1,322	1,223	2,212.64	160	158	55,008.02	1,482	1,381
TOTAL ADULT PRINT MATERIALS	49,109.16	1352	1352	10,041.42	363	360	59,150.58	1,715	1,580	2,882.29	195	193	62,032.87	1,910	1,773
Adult Audio/Music	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Adult Audio Books	2,895.71	48	48	0.00	0	0	2,895.71	48	48	0.00	0	0	2,895.71	48	48
Total Adult Audio	2,895.71	48	48	0.00	0	0	2,895.71	48	48	0.00	0	0	2,895.71	48	48
Adult Video Educational	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Adult Video Entertainment	0.00	0	0	0.00	0	0	0.00	0	0	89.95	4	4	89.95	4	4
Total Adult Video	0.00	0	0	0.00	0	0	0.00	0	0	89.95	4	4	89.95	4	4
Adult Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL ADULT NON-PRINT MATERIALS	2,895.71	48	48	0.00	0	0	2,895.71	48	48	89.95	4	4	2,985.66	52	52
TOTAL ADULT MATERIALS	52,004.87	1,400	1,400	10,041.42	363	360	62,046.29	1,763	1,628	2,972.24	199	197	65,018.53	1,962	1,825
Juvenile Fiction	10,687.75	828	704	1,201.94	74	71	11,889.69	902	775	635.60	50	50	12,525.29	952	825
Juvenile Circulating Non-Fiction	6,037.48	439	404	4,096.62	212	206	10,134.10	651	610	927.40	72	67	11,061.50	723	677
Juvenile Reference	5,142.84	139	94	36.05	2	2	5,178.89	141	96	127.00	5	2	5,305.89	146	98
Juvenile Print Continuations	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Juvenile Electronic Continuations	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Total Juvenile Non-Fiction	11,180.32	578	498	4,132.67	214	208	15,312.99	792	706	1,054.40	77	69	16,367.39	869	775
TOTAL JUVENILE PRINT MATERIALS	21,868.07	1,406	1,202	5,334.61	288	279	27,202.68	1,694	1,481	1,690.00	127	119	28,892.68	1,821	1,600
Juvenile Audio/Music	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Juvenile Audio Books	0.00	0	0	598.68	25	25	598.68	25	25	0.00	0	0	598.68	25	25
Total Juvenile Audio	0.00	0	0	598.68	25	25	598.68	25	25	0.00	0	0	598.68	25	25
Juvenile Video Educational	0.00	0	0	0.00	0	0	0.00	0	0	40.00	3	3	40.00	3	3
Juvenile Video Entertainment	16.99	1	1	0.00	0	0	16.99	1	1	70.00	6	6	86.99	7	7
Total Juvenile Video	16.99	1	1	0.00	0	0	16.99	1	1	110.00	9	9	126.99	10	10
Juvenile Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL JUVENILE NON-PRINT MATERIALS	16.99	1	1	598.68	25	25	615.67	26	26	110.00	9	9	725.67	35	35
TOTAL JUVENILE MATERIALS	21,885.06	1407	1203	5,933.29	313	304	27,818.35	1720	1507	1,800.00	136	128	29,618.35	1856	1635
Total Fiction	16,083.33	1,175	1,015	2,161.56	120	117	18,244.89	1,295	1,132	1,305.25	85	85	19,550.14	1,380	1,217
Total Non-Fiction	54,893.90	1,583	1,407	13,214.47	531	522	68,108.37	2,114	1,929	3,267.04	237	227	71,375.41	2,351	2,156
Total Audio	2,895.71	48	48	598.68	25	25	3,494.39	73	73	0.00	0	0	3,494.39	73	73
Total Video	16.99	1	1	0.00	0	0	16.99	1	1	199.95	13	13	216.94	14	14
Total Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL MATERIALS	73,889.93	2,807	2,471	15,974.71	676	664	89,864.64	3,483	3,135	4,772.24	335	325	94,636.88	3,818	3,460

TO: Elizabeth D. Minter, Library Director
 FROM: Alice Kuo, Circulation Supervisor 
 DATE: February 20, 2002
 SUBJECT: Unique Management Services, Inc. Report for Month of December

This report was received from Unique Management on February 11, 2002.

Attachment A is enclosed.

A summary of the current status is as follows:

FY 2001-02	# New Accounts Submitted	Total # Active Accounts	# Paid In Full Curr. Month	Amount Received Curr. Month	# Written Off Suspended Curr. Month
July	15	73	8	466.47	1
August	18	79	4	306.80	2
September	20	94	3	305.45	1
October	7	71	15	1,025.32	2
November	17	62	6	437.79	1
December	7	57	2	143.32	1
January	16	61	3	192.30	1
February	0	0	0	0.00	0
March	0	0	0	0.00	0
April	0	0	0	0.00	0
May	0	0	0	0.00	0
June	0	0	0	0.00	0
TOTAL YTD	100	497	41	2,877.45	9

MS JULIE SHOOK
PLACENTIA LIBRARY DISTRICT
411 EAST CHAPMAN AVENUE
PLACENTIA CA 92870

CREDITOR: 286 -- PLACENTIA LIBRARY DISTRICT

DATES LISTED: 01/01/1900 TO 01/31/2002

Accounts Submitted	:	581	Dollars Submitted	:	52,840.59	Dollars Received	:	13,771.45
Bankruptcies	:	0	Dollars in Bankruptcy	:	0.00	Material Returned	:	11,435.78
Incorrect Addresses	:	83	Dollars in Skips	:	5,510.69	Dollars Waived	:	2,301.13
Patron Disputes/Suspends	:	2	Dollars in Dispute	:	68.40	Total Activated	:	34,320.59
Accounts in Process	:	496	Dollars in Process	:	45,750.17	% of Dollars Activated	:	76.11%
# of Accounts Activated	:	358						
% of Accounts Activated	:	72.18%						

TO: Library Board of Trustees
 FROM: Elizabeth D. Minter, Library Director *EM*
 DATE: February 20, 2002
 SUBJECT: **DEBIT CARD SYSTEM REIMBURSEMENT JANUARY 2002**

SUMMARY OF PRINTER/COPIER ACCOUNTS JANUARY 2002

Beginning Balance 12/31/01			(\$7,516.22)
	<u>Income</u>	<u>Expend.</u>	
Total Deposits in	277.15		
Total Loans from Literacy Fund	0.00		
Total Materials & Supplies		0.00	
Total Repairs		0.00	
Total Copier Paper Expense		0.00	
Total Copier Lease Payments in August		0.00	
Total Copier Maintenance Payment in August		229.50	
Debit Card System Loan Payback		0.00	
	<u>163.55</u>	<u>229.50</u>	
Ending Balance 1/31/02			<u>(\$7,468.57)</u>
January payment			\$ 0.00

SUMMARY OF PRINTER/COPIER LOAN ACTIVITY

Loan Amount as of 10/3/96 (Fund 702)	16,559.50
Loan Repayment through 12/31/01	(8,565.48)
Loan Amount as of 1/31/02 (Literacy Fund)	7,700.00
December Payment (Fund 702)	0.00
December Payment (Literacy Fund)	0.00
Balance 1/31/02	<u>\$ 15,694.02</u>

Prepared by: Elisa Herrera-Thomas



TO: Placentia Library Board of Trustees
 FROM: Elizabeth D. Minter, Library Director *ewm*
 DATE: February 20, 2002
 SUBJECT: **GIFT REPORT**

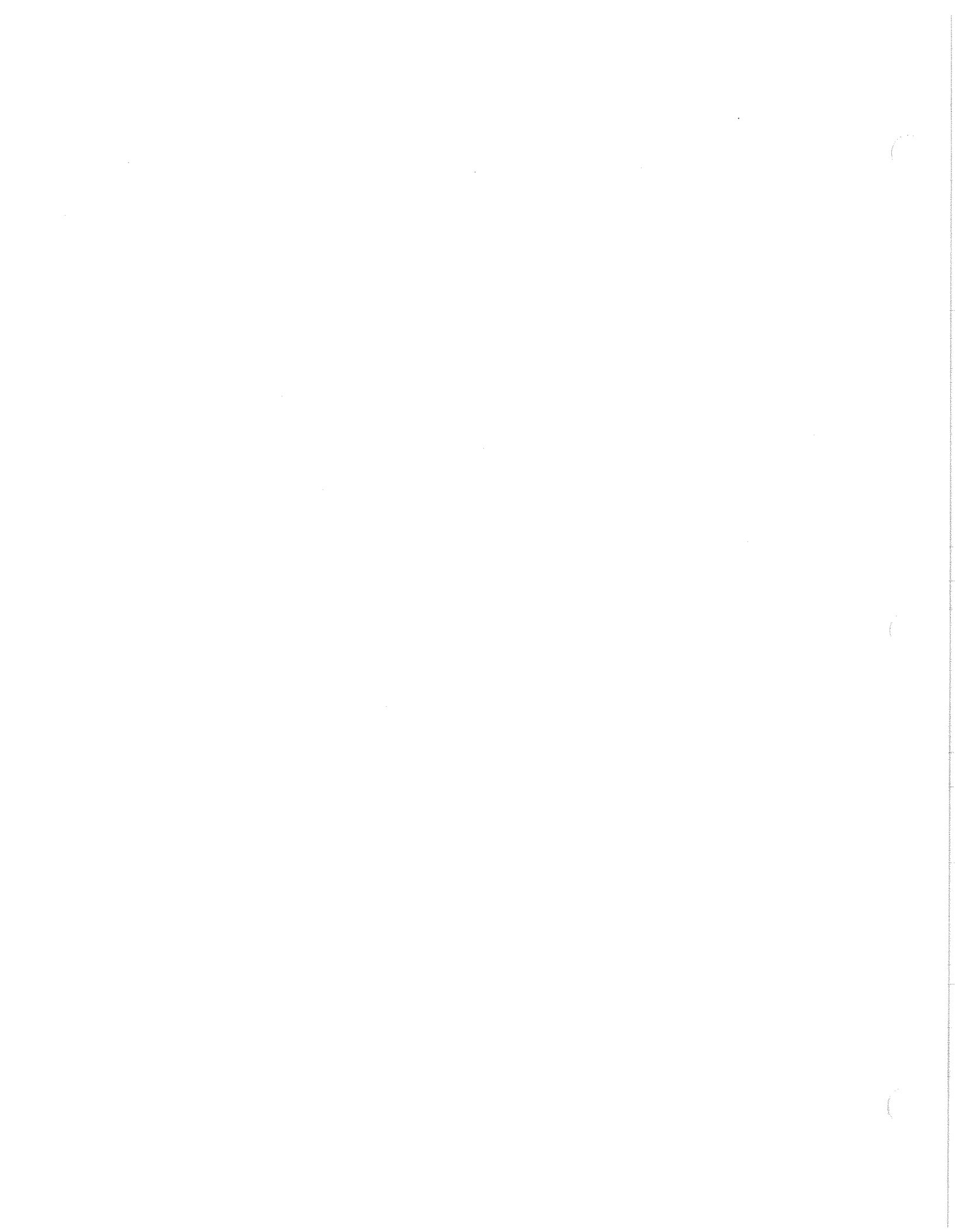
The following gifts were received from January 1, 2002 through January 31, 2002.

ADOPT A BOOK DONATIONS

Rachel Baranick	\$7.00
Boeing	\$300.00
Dora Diane Cohen	\$10.00
James & Margaret Dinsmore	\$300.00
Virginia Fisher	\$50.00
John & Lora Hanel	\$25.00
R. Jane Klein	\$10.00
Rhonda Larson	\$7.00
Shoshana Mandel	\$5.00
Jo Ann Nelson	\$100.00
E.T. Ronen	\$5.00
Shayna Rosenberg	\$5.00
Michelle Shamas	\$10.00
Zelda Schule	\$5.00
Deborah Hallgarten Ttee	\$5.00

TOTAL AAB DONATIONS \$844.00

TOTAL ALL DONATIONS \$844.00



TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director 

DATE: February 20, 2002

SUBJECT: BUILDING MAINTENANCE REPORT FOR JAN 2002-FEB 20, 2002

1. INTERTEL TECHNOLOGIES

On Tuesday, January 15, 2002, a service technician from Intertel Technologies came out to the Library in order to install a new phone in the staff lounge and a new phone in the Literacy Office.

2. CITY OF PLACENTIA

Rodney, a service technician with the City of Placentia, came out on Tuesday, January 15, 2002, in order to repair an electrical outlet that had no power next to the cooler in the staff workroom. He also raised the water cooler's filtration system so that it is no longer resting on the floor. Also, he installed a new bulletin board in the staff lounge.

3. DAY AND NITE DOOR SERVICE

On Monday, January 21, 2002, a service technician from Day & Nite Door Service came out to the Library in order to repair the employee entrance door on the loading dock, two doors in the meeting room, and the double doors that are located on Chapman Avenue. They returned three more days in order to repair the double doors. They also returned on Thursday, January 31, 2002, in order to perform maintenance and repair the automatic doors in the main entrance of the Library.

4. ORANGE COUNTY FIRE AUTHORITY

On Monday, January 28, 2002, the Library received a visit from the Orange County Fire Authority. They performed a routine fire inspection, issued the Library a report and are to return at a later date in order to verify that the Library has complied with fire regulations.

5. ROTO ROOTER

Service technicians from Roto Rooter came out to the Library the Thursday, January 17, 2002 in order to repair the main line between Chapman Avenue and the Library. Tuesday, January 29, 2002 in order to repair leaky urinals in both the staff and public men's restrooms.

6. 4 ACES VENDING REPAIR

Roy, a service technician for 4 Aces Vending Repair, came out to the Library on Tuesday, January 29, 2002, in order to repair the snack vending machine. It was having trouble accepting dollar bills as well as coins and was not dispensing the candy and snacks appropriately.

7. OXYGEN SERVICE COMPANY

Technicians from Oxygen Service Company came out on Wednesday, January 30, 2002 in order to install additional fire extinguishers and signs indicating where these extinguishers are located within the Library, as per requested by the ~~City of Placentia~~ Fire Authority.

Ding Card

Prepared by: Elisa Herrera-Thomas

TO: Library Board of Trustees

FROM: Elizabeth Minter, Library Director

DATE: February 20, 2002

SUBJECT: PERSONNEL REPORT FOR JANUARY 2002 to FEBRUARY 20, 2002

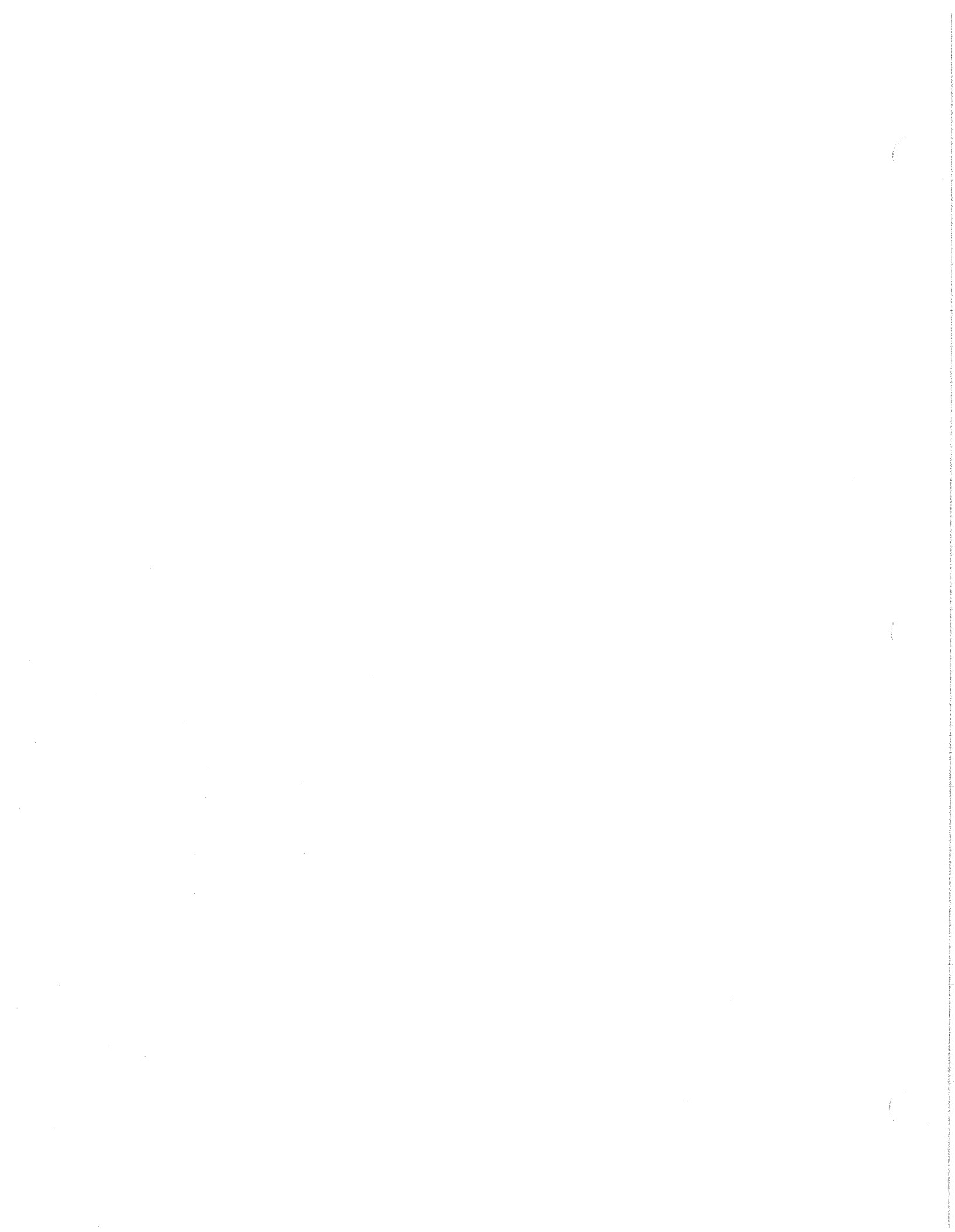
APPOINTMENTS:

None at this time.

OPEN POSITIONS:

None at this time.

Prepared by: Elisa Herrera-Thomas



TO: Elizabeth Minter, Library Director

FROM: Jillian Rakos, Volunteer Coordinator

SUBJECT: Volunteer Report for the Month of January 2002

CUMULATIVE RECORD OF VOLUNTEER HOURS (excluding Literacy services)

REGULAR	FY02/03 January	FY02/03 YTD	Starting	Cumulative
Andrade, Linda	6.00	90.00	Sep-95	598.50
Backes, Theresa	0.00	12.75	6/98	206.75
Bart, Lillian	14.50	103.50	May-01	75.50
Bartholmew, Janet	5.00	6.50	Jan-02	6.50
Boelman, Marge	2.50	44.25	Apr-01	55.75
Botha, Jill	0.00	6.00	Nov-01	4.00
Clugston, Patricia	12.25	76.25	6/98	262.50
Cravotta, Leo	0.00	0.00	5/99	46.50
Dell, Lyla	0.00	24.75	8/98	529.25
Dhanna, Dan	0.00	45.75	Jul-01	33.75
Fioroni, Pete	0.00	4.00	3/97	229.00
Fioroni, Ruth	0.00	4.00	3/97	166.00
Fitzgerald, Joan	0.00	34.50	10/93	1,975.25
Godwin, Nita	6.00	51.50	2/96	354.25
Hagan, John	4.00	11.00	Nov-01	11.00
Hemmerling, Barbara	8.50	47.25	9/95	471.25
Hochman, Sue	0.00	0.00	1/98	209.50
Horrocks, Marjorie	4.00	46.00	10/95	300.50
Hyams, Rose	0.00	74.00	Feb-00	516.75
Irot, Pat	30.00	264.50	2/96	2,140.00
Jertberg, Pat	17.00	83.00	4/98	620.15
Jertberg, Jerry	3.00	3.00	Jan-02	3.00
Livezey, Jane	0.00	76.00	4/96	578.25
Lord, Audrey	2.00	35.00	Jul-00	123.50
Mignot, Shirley	0.00	0.00	9/95	472.00
Myers, Claire	12.00	111.00	10/95	1,047.75
Olson, Bob	4.00	39.00	9/95	372.00
Pence, Thomas	8.00	42.50	1/99	192.50
Project Independence	0.00	46.10		912.00
Rodriguez, Carmen	10.00	78.00	2/00	136.00
Salem, Rose	10.00	69.00	Oct-00	100.25
Schlichter, Allan	6.00	48.00	10/93	819.50
Schwartzkopf, Jan	3.50	17.00	Mar-01	17.00
Schmidt, Marie	7.50	83.50	4/98	572.00
Segovia, Inez	0.00	1.50	Nov-01	1.50
Shaw, Dixie	2.50	14.50	5/94	190.50
Stoller, Frances	2.00	14.00	May-96	100.00
Vaughn, Judy	0.00	1.50	8/99	135.00
Walker, Virginia	1.50	6.50	Mar-99	127.50
Wymer, Betty	11.00	53.25	1/96	753.00
J.T.P.A. / Job Training Partnership Act	0.00	0.00		1,170.50
S.T.E.P. / Senior Training & Employment Program	0.00	0.00		6,727.75
TOTAL	192.75	1,768.85		23,364.15

	FY02/03			FY02/03	
	January	YTD		January	YTD
Alvi, Jennifer	0	0.75	Moya, David	0.00	0.00
Afsar, Asif	4	13.5	McCustian, Nicole	0.00	0.00
Banks, Vanessa	5.25	34.00	Munoz, Maria	0.00	45.00
Behmaran, Roxana	0.00	17.50	Muranaka, Amber	0.00	15.00
Bone, Shawnda	0.00	0.00	Nguyen, Andrew	0.00	32.00
Camacho, Linda	0.00	2.00	Pacheo, Zylina	0.00	2.00
Camacho, Marizala	0.00	2.00	Pan, Jen	0.00	9.00
Carmona, Jillian	7.50	32.00	Pecot, Zipporah	4.50	28.75
Cathoy, John	0.00	8.00	Ramos, Rosa	0.00	0.00
Chavez, Alfredo	0.00	2.50	Regala, Daniel	0.00	23.50
Cheung, Aaron	1.50	5.00	Rehman, Khurram	0.00	29.00
Cohen, Darleen	0.00	0.00	Robinson, Shawn	0.00	0.00
Cohma, Milessa	0.00	2.50	Rodriquez, John	0.00	0.00
Cooper, Chasen	12.25	29.75	Rosette, Shandie	0.00	2.50
Corraiz, Mari	0.00	2.00	Rorex, Jamie	0.00	0.00
Couvillian, Jennifer	0.00	4.75	Sanchis, Alita	0.00	5.00
Davis, Ken	0.00	2.50	Sewell, Krystal	0.00	1.50
Dominguez, Kenny	21.50	25.50	Sewell, Ashley	0.00	1.50
Eng, Jonathon	0.00	24.50	Runyon, Beth	0.00	0.00
Eng, Lawrence	0.00	37.25	Shah, Hardik	0.00	0.00
Gandhi, Airshul	0.00	15.00	Shah, Soham	1.00	7.75
Geli, Elizabeth	0.00	23.00	Simmons, Eric	0.00	0.00
German, Cody	0.00	0.00	Smith, Jason	6.75	32.50
Golriz, Yasmin	3.00	17.00	Stanford, Amy	4.00	7.50
Gonzalez, Omar	0.00	0.00	Stark, Jaine	0.00	0.00
Guo, James	0.00	0.00	Temple, Joerg Ryan	0.00	0.00
Ju, Christina	5.75	17.50	Timmermans, Krystle	0.00	12.25
Kim, Joseph	4.00	32.00	Tonelli, Alyssa	0.00	11.50
Haag, Elisha	1.25	2.75	Tran, Carrie	0.00	95.50
Haag, Jennifer	3.25	14.00	Turczynskiy, Stephen	2.00	21.50
Haag, Katie	2.00	3.50	Vasquez, Joel	0.00	0.00
Hartado, Cindy	0.00	5.25	Vera, Javier	0.00	18.00
Hamacher, Holly	5.75	8.75	Vidovich, Casey	0.00	0.00
Hill, Joseph	8.00	8.00	Vidhyastorm, Tammy	0.00	15.00
Ho, Leslie	2.00	2.00	Vu, Elizabeth	0.00	5.25
Hung, Yang	0.00	5.25	Wagner, Michelle	0.00	2.25
Krisinger, Elizabeth	0.00	16.00	Wallace, Briteni	0.00	0.00
Krisinger, Emily	0.00	6.00	Ward, Alan	0.00	23.75
Kurai, Mark	0.00	15.00	Wills, Gessica	2.50	31.25
Lada, Steven	0.00	7.50	Yick, Lee	0.00	0.50
Lewis, Tiffany	0.00	37.25	Yoseph, Karen	0.00	5.00
Le, Brian	10.50	11.00			
Le, Phillip	6.00	34.00			
Lee, James	4.25	8.25			
Lin, Cheng	4.00	11.00			
Lopez, Daniel	0.00	13.25			
Luther, Bill	0.00	0.00			
Ma, Michael	2.00	2.00			
Manzo, Robert	0.00	11.50			
Margarit, Georgie	2.50	2.50			
Mariscal, Juan Jose	0.00	4.00			
Maru, Sid	0.00	15.00			
Marvin, Andy	0.00	4.75			
Mendoza, Abel	0.00	28.25			
Messenger, Rebecca	22.25	100.25			
Meza, Jack	4.25	28.75			
Miyawaki, Manami	4.25	15.75			
Mirza, Shawn	0.00	27.25			
Mohadro, Steven	0.00	38.50			
Molina, Enio	0.00	23.00			
Montes, Eric	0.00	20.75			

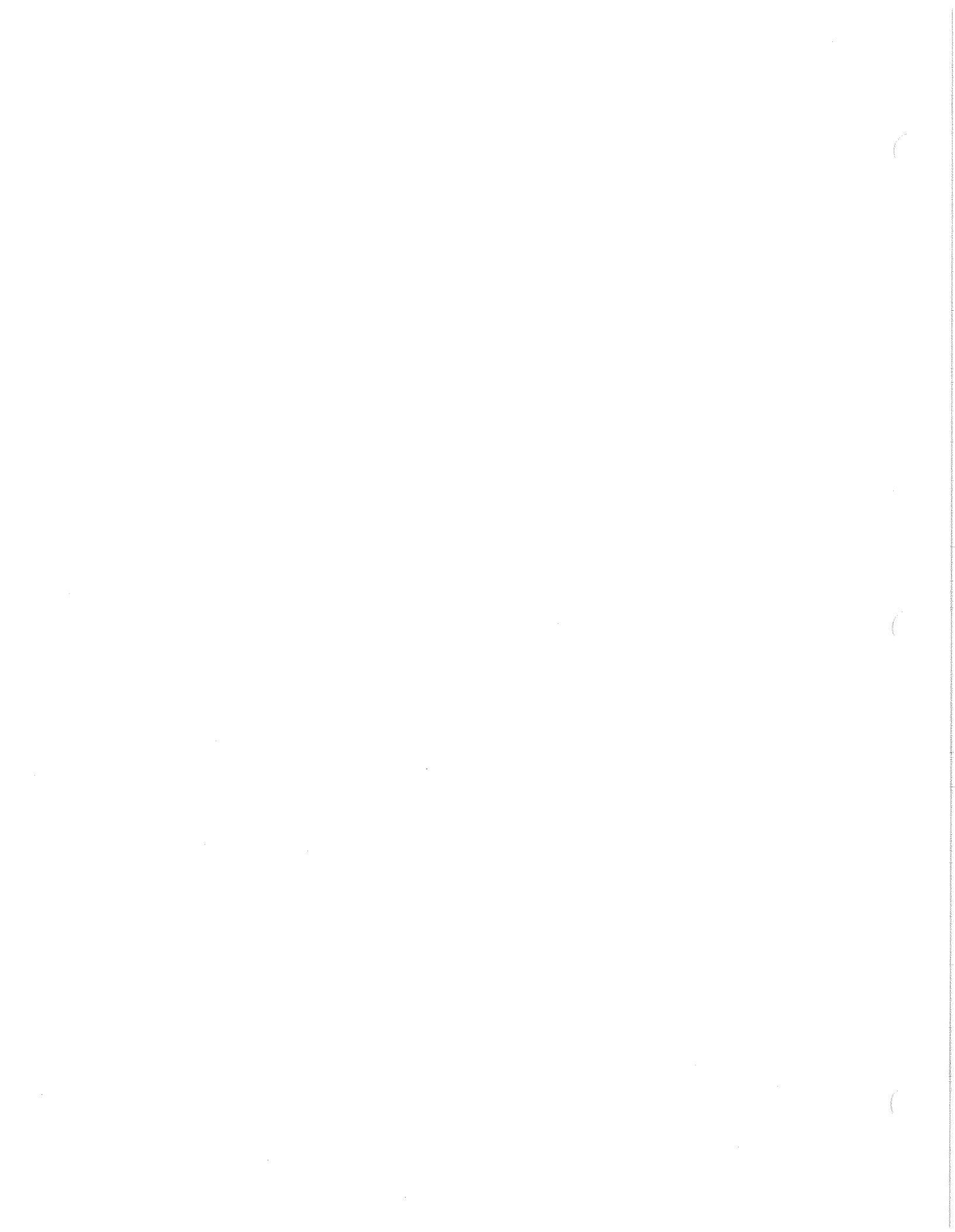
TOTAL	143.00	867.25	TOTAL	20.75	484.25
TOTAL Library Volunteer Hours	356.50				
TOTAL Literacy Volunteer Hours	586.00				
TOTAL VOLUNTEERS HOURS	942.50				

REGULAR VOLUNTEERS are committed to an on-going program each week
 LITERACY VOLUNTEERS are involved in tutoring and other volunteer projects for the Literacy Campaign.
 TEMPORARY VOLUNTEERS are working for a project in school, church, scouts, or court referral cases.

	Regular/Temp. Volunteers			Literacy Volunteers		
	FY99/00	FY00/01	FY 01/02	FY99/00	FY00/01	FY 01/02
July	601.25	562.00	623.00	222.00	658.00	1026.50
August	885.00	563.25	834.25	202.00	662.00	847.00
September	471.25	248.00	802.75	220.00	581.00	605.00
October	490.00	385.00	1029.8	458.50	614.00	550
November	368.00	369.25	1457.3	425.00	685.50	550.00
December	330.50	205.25	203.5	178.00	564.00	586.00
January	397.00	387.25	356.5	142.00	797.00	586.00
February	598.25	376.75		530.00	617.00	
March	616.25	377.25		595.00	622.50	
April	610.75	457.25		632.00	656.00	
May	921.50	393.00		805.00	1,204.50	
June	608.25	580.75		709.00	1,050.50	
	6,898.00	4,905.00		6,118.50	9,325.50	

CUMULATIVE RECORD OF LITERACY VOLUNTEER HOURS

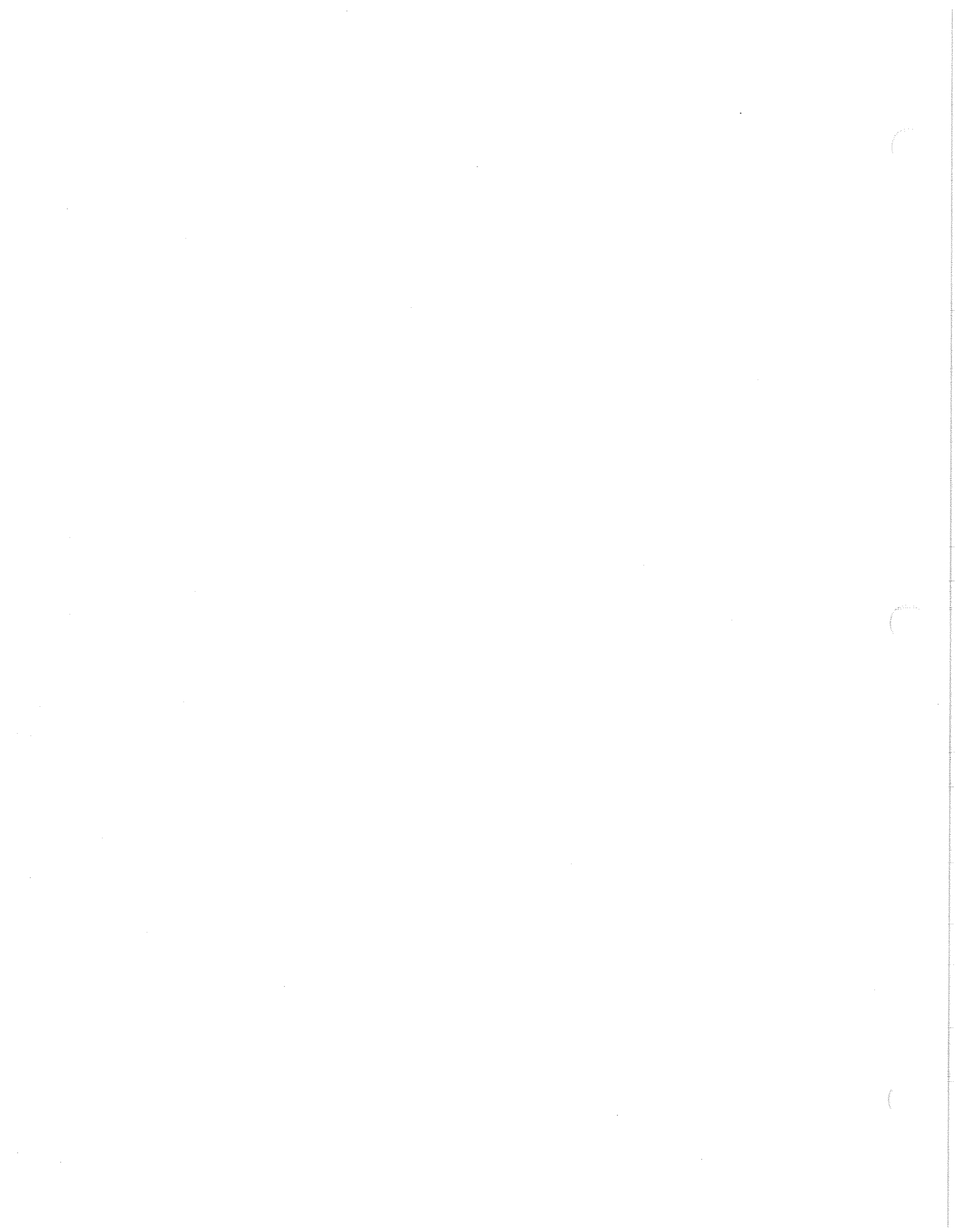
REGULAR	FY 02/03 January	FY02/03 YTD	Cumulative		FY02/03 January	FY02/03 YTD	Cumulative
Alcantara, Carmelita	12.00	72.00	112.00	Kumagai, Regina	-	68.00	373.00
Anderson, Susan	3.00	18.00	63.00	Larson, Li	8.00	48.00	135.00
Andreyeva, Anna A.	-	14.00	81.00	Lee, Anyika	8.00	48.00	100.00
Antana, Aiama	8.00	16.00	47.00	Leslie, Sandra	12.00	72.00	122.00
Asumcion, Gloria	6.00	6.00	6.00	Li, Stephanie	-	18.00	75.00
Barrera, Karen	3.00	42.00	129.00	Licari, Lynne	10.00	60.00	102.00
Belsher, Kristin	8.00	40.00	161.00	Martlaro, Diane	14.00	78.00	134.00
Bereiter, Gretchen	10.00	63.00	178.00	McCartney, Shannon	-	12.00	66.00
Blanco, Ramon	-	4.00	54.00	McMahon, Kelly	-	12.00	72.00
Bolkovatz, Alta	9.00	72.00	175.00	Medland, Karen	6.00	36.00	62.00
Bowler, Nathan	6.00	27.00	33.00	Meza, Jack	6.00	48.00	66.00
Brown, Kaley	6.00	12.00	12.00	Mitchell, Cheryl	10.00	66.00	226.00
Bryan, Danny	-	30.00	77.00	Mohan, Kshema	6.00	30.00	86.00
Bryan, Jennyfer	-	30.00	77.00	Moore, Kim	6.00	48.00	204.00
Cadambai, Arvin	6.00	12.00	12.00	Moyer, Disa	12.00	72.00	222.00
Cantwell, Kenneth	12.00	73.00	701.00	Murray, Edward	6.00	52.00	120.00
Carlson, Grace	6.00	77.00	77.00	Ngo, Sandy	8.00	56.00	106.00
Casias, Michelle	3.00	6.00	6.00	Paulson, Valerie	8.00	64.00	533.00
Cassidy, Meghan	-	8.00	34.00	Pham, An	6.00	32.00	62.00
Chen, April	6.00	36.00	84.00	Pham, Thuy	6.00	36.00	73.00
Coffee, Nancy	-	4.00	192.00	Pineda, Juanita	6.00	32.00	57.00
Colenso, Bill	6.00	48.00	111.00	Risso, Edith	12.00	72.00	192.00
Croom, Carolyn	6.00	48.00	249.00	Rodriguez, Carmen	8.00	48.00	138.00
Debbaneh, Maya	12.00	24.00	24.00	Roth, Howard	12.00	72.00	132.00
Del Angel, Laura	-	9.00	95.00	Sanchez, Margo	6.00	48.00	206.00
Diaz, Ryan	6.00	12.00	12.00	Sciaini, Matthew	-	16.00	60.00
Duffie, Pat	12.00	84.00	240.00	Shah, Krishna	-	24.00	90.00
Eckert, Thomas	12.00	86.00	433.00	Shepherd, Kathy	6.00	48.00	119.00
Elinsky, Janet	10.00	90.00	270.00	Skimizu, Ken	8.00	56.00	160.00
Espinoza, Adriana	6.00	117.00	117.00	Skinner, Courtney	-	16.00	62.00
Fartash, Arian	-	36.00	207.00	Smith, Charlene	8.00	48.00	84.00
Favaro, Lee	6.00	68.00	178.00	Stalnaker, Linda	8.00	64.00	249.00
Fuller, Janice	6.00	36.00	92.00	Stichter, Julie	8.00	48.00	98.00
Gast, Polly	12.00	137.00	950.00	Tellez, Martha	10.00	110.00	198.00
Gonzalez, Lizeth	6.00	36.00	113.00	Tooley Marita	-	12.00	110.00
Gonzalez, Veronica	6.00	36.00	96.00	Van Zee, Karin	-	32.00	180.00
Goodfriend, Louise	12.00	72.00	265.00	Vert, Joann	-	12.00	60.00
Goodman, Dale	30.00	225.00	1,968.00	Vue, Kia	-	12.00	52.00
Graves, David	6.00	54.00	1,201.00	Westfall, Carolyn	8.00	64.00	148.00
Hargett, Sheila	12.00	92.00	146.00	Wiegman, Karin	10.00	63.00	148.00
Hawk, John	-	30.00	134.00	Zamora, Mary	6.00	48.00	132.00
Heer, Kim	8.00	48.00	121.00				
Hernandez, Rosy	12.00	72.00	282.00				
Hutton, Katherine (Kate)	12.00	72.00	168.00				
Isaia, Monte	6.00	33.00	75.00				
Johnson, Nicole	8.00	48.00	61.00				
Keller, Christina	8.00	64.00	169.00				
Khuu, Michelle	-	12.00	76.00				
Kramer, Bill	14.00	112.00	320.00				
Total	338.00	2,463.00	10,484.00	Total	248.00	1,901.00	5,614.00



**Placentia Library District
Circulation Report
FEBRUARY 20, 2002**

	FY01-02 YTD	FY00-01 YTD	% CHANGE FY01 TO FY02	FY01-02 JANUARY 02	FY00-01 JANUARY 01
1st Time Checkouts	84,130	78,479	7.20%	14,059	13,649
Phone Renewals	11,474	12,088	-5.08%	1,971	2,249
In-Building Renewals	3,004	2,508	19.78%	523	433
Total Renewals	14,478	14,596	-0.81%	2,662	2,682
TOTAL CHECKOUTS	98,608	93,075	5.94%	16,741	16,331
On-Time Checkins	77,856	76,979	1.14%	9,941	11,642
Late Checkins	16,687	14,229	17.27%	3,260	2,439
TOTAL CHECKINS	94,543	91,208	3.66%	13,201	14,081
Holds Placed	1,885	1,783	5.72%	336	319
Holds Cancelled	380	361	5.26%	59	66
Holds Filled	1,830	1,798	1.78%	263	287
Holds Expired	18	24	-25.00%	3	5
Overdue Items	5,645	5,306	6.39%	682	677
Overdue Notices	2,513	2,344	7.21%	305	291
Billing Notices	2,745	2,473	11.00%	394	397
Patrons Registered	2,108	1,817	16.02%	384	315
Titles Added	6,217	8,040	-22.67%	1,538	1,653
Volumes Added	9,179	10,225	-10.23%	2,040	2,146
CIRCULATION BY TYPE OF MATERIAL					
Adult Print	41,280	40,331	2.35%	6,514	6,985
Juvenile Print	46,000	44,515	3.34%	8,031	7,835
Total Print	87,280	84,846	2.87%	14,545	14,820
Audio	4,308	3,990	7.97%	784	642
Visual	6,981	5,613	24.37%	1,208	494
Equipment	0	1	100.00%	0	0
Total Audio Visual	11,289	9,604	17.54%	1,992	1,136
TOTAL CIRCULATION	98,569	93,075	5.90%	16,537	16,331
Placentia Circulation	59,109	57,797	2.27%	9,936	10,322
% Placentia Circulation	59.97%	62.10%	-3.43%	60.08%	63.20%
Anaheim/Yorba Linda Circulation	17,579	17,872	-1.64%	3,292	3,191
% Anaheim/Yorba Linda Circulation	17.83%	19.20%	-7.12%	19.91%	19.54%
TYPES OF ACTIVE BORROWERS					
Adult	63,382	63,735	-0.55%	10,748	11,124
Young Adult	2,338	2,739	-14.64%	412	418
Juvenile	21,048	20,859	0.91%	3,763	3,764
New Borrower	8,301	7,128	16.46%	1,390	1,021
Non Resident	0	0	0.00%	0	0
Other	0	0	0.00%	0	0
TOTAL ACTIVE BORROWERS	95,069	94,461	0.64%	16,313	16,327
TOTAL REGISTERED BORROWERS	17,851	20,857	-14.41% *	17,851	20,857
ATTENDANCE	189,109	184,092	2.73%	30,024	29,126
Adult Reference - In Building	7,770	8,002	-2.90%	1,377	1,384
Adult Reference - Telephone	1,419	2,055	-30.95%	266	226
Children's Reference - In Building	4,886	4,975	-1.79%	762	767
Children's Reference - Telephone	183	164	11.59%	16	33
Total Adult Reference	9,189	10,057	-8.63%	1,643	1,610
Total Children's Reference	5,069	5,139	-1.36%	778	800
Total In Building Reference	12,656	12,977	-2.47%	2,139	2,151
Total Telephone Reference	1,602	2,219	-27.81%	282	259
TOTAL REFERENCE	14,258	15,196	-6.17%	2,421	2,410

* There was a major patron purge in April in preparation for the data migration to the new automation system



CITY OF PLACENTIA INVOICES

PERIOD COVERED FY1999-2000	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR SEISMIC	CIV CTR BONDS	TOTAL
Jul-99	9/1/99	4,991.68	818.37	864.99	107.50			6,782.54
Aug-99	10/7/99	4,956.38	818.37	870.23	107.50			6,752.48
Sep-99	10/27/99	4,392.31	818.37	863.76	107.50			6,181.94
Oct-99	12/7/99		818.37	829.49	107.50			1,755.36
Nov-99	1/11/00	6,410.86	818.37	831.73	314.56			8,375.52
Dec-99	2/3/00	2,340.88	969.36	1,030.18	107.50			4,447.92
Jan-00	3/1/00	1,405.10	0.00	1,026.95	107.50			2,539.55
Feb-00	3/30/00	2,460.49	863.92	717.50	720.00			4,761.91
Mar-00	4/26/00	2,272.78	1,727.84	608.66	107.50			4,716.78
Apr-00	5/24/00	2,534.75	863.92	611.89	107.50			4,118.06
May-00	7/10/00	2,917.34	1,908.21	608.66	107.50			5,541.71
Jun-00	8/7/00	3,871.11	0.00	607.66	107.50			4,586.27
TOTAL		38,553.68	10,425.10	9,471.70	2,109.56	0.00	0.00	60,560.04
AVG		3,212.81	868.76	789.31	175.80			5,046.67

PERIOD COVERED FY2000-2001	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR SEISMIC	CIV CTR BONDS	TOTAL
Jul-00	9/7/00	4,188.72	0.00	608.66	107.50			4,904.88
Aug-00	10/2/00	4,377.35	2,015.84	602.40	107.50			7,103.09
Sep-00	11/7/00	4,215.65	0.00	586.37	107.50			4,909.52
Oct-00	12/7/00	2,608.81	2,105.84	577.66	107.50			5,399.81
Nov-00	1/8/01	2,554.36	0.00	648.68	0.00			3,203.04
Dec-00	2/13/01	2,891.81	2,350.27	646.43	0.00			5,888.51
Jan-01	3/13/01	1,926.24	1,076.57	645.72	1,257.50			4,906.03
Feb-01	4/10/01	2,390.20	1,052.92	653.87	107.50			4,204.49
Mar-01	5/9/01	2,597.85	1,052.92	860.29	315.00			4,826.06
Apr-01	6/6/01	3,255.35	1,052.92	515.57	215.00			5,038.84
May-01	7/5/01	3,063.28	1,052.92	621.76	107.50			4,845.46
Jun-01	8/8/01	5,103.35	1,150.57	650.52	535.00			7,439.44
TOTAL		39,172.97	12,910.77	7,617.93	2,967.50	0.00	0.00	62,669.17
AVG		3,264.41	1,075.90	634.83	247.29			5,222.43

PERIOD COVERED FY2001-2002	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR SEISMIC	CIV CTR BONDS	TOTAL
Jul-01	9/7/01	5,321.46	0.00	621.76	107.50			6,050.72
Aug-01	10/8/01	5,964.66	0.00	650.52	107.50			6,722.68
Sep-01	11/7/01	6,525.77	2,611.93	797.12	107.50			10,042.32
Oct-01	12/4/01	5,550.58	1,150.57	0.00	0.00			6,701.15
Nov-01		0.00	0.00	0.00	0.00			0.00
Dec-01	2/7/02	8,594.24	2,698.49	0.00	107.50			11,400.23
Jan-02								0.00
Feb-02								0.00
Mar-02								0.00
Apr-02								0.00
May-02								0.00
Jun-02								0.00
TOTAL		31,956.71	6,460.99	2,069.40	430.00	0.00	0.00	40,917.10
AVG		5,326.12	1,076.83	344.90	71.67			6,819.52

TOTAL DOLLARS SPENT

FY1999-2000	LABOR	EQUIPMENT	MATERIAL	TOTAL 50% LIBRARY	
Jul-99	1,440.04	279.00	10.94	1,729.98	864.99
Aug-99	1,440.04	281.00	19.41	1,740.45	870.23
Sep-99	1,440.04	281.00	6.48	1,727.52	863.76
Oct-99	1,440.04	206.00	12.94	1,658.98	829.49
Nov-99	1,440.04	204.00	19.41	1,663.45	831.73
Dec-99	1,723.42	324.00	12.94	2,060.36	1,030.18
Jan-00	1,732.42	324.00	6.48	2,062.90	1,031.45
Feb-00	1,194.52	234.00	6.48	1,435.00	717.50
Mar-00	976.84	234.00	6.48	1,217.32	608.66
Apr-00	976.84	234.00	12.94	1,223.78	611.89
May-00	976.84	234.00	6.48	1,217.32	608.66
Jun-00	976.84	234.00	4.48	1,215.32	607.66
TOTAL	15,757.92	3,069.00	125.46	18,952.38	9,476.19
AVG	1,313.16	255.75	10.46	1,579.37	789.68

TOTAL DOLLARS SPENT

FY2000-2001	LABOR	EQUIPMENT	MATERIAL	TOTAL 50% LIBRARY	
Jul-00	976.84	234.00	6.48	1,217.32	608.66
Aug-00	976.84	219.00	8.96	1,204.80	602.40
Sep-00	976.84	174.00	21.89	1,172.73	586.37
Oct-00	976.84	174.00	4.48	1,155.32	577.66
Nov-00	1,054.38	234.00	8.97	1,297.35	648.68
Dec-00	1,054.38	234.00	4.48	1,292.86	646.43
Jan-01	976.84	294.00	20.60	1,291.44	645.72
Feb-01	1,054.38	234.00	19.36	1,307.74	653.87
Mar-01	1,435.12	279.00	6.46	1,720.58	860.29
Apr-01	1,000.58	294.00	6.46	1,301.04	650.52
May-01	1,000.58	234.00	8.94	1,243.52	621.76
Jun-01	1,000.58	294.00	6.46	1,301.04	650.52
TOTAL	12,484.20	2,898.00	123.54	15,505.74	7,752.87
AVG	1,040.35	241.50	10.30	1,292.15	646.07

TOTAL DOLLARS SPENT

FY2001-2002	LABOR	EQUIPMENT	MATERIAL	TOTAL 50% LIBRARY	
Jul-01	1,000.58	234.00	8.94	1,243.52	621.76
Aug-01	1,000.58	294.00	6.46	1,301.04	650.52
Sep-01	1,235.76	354.00	4.47	1,594.23	797.12
Oct-01	0.00	0.00	0.00	0.00	0.00
Nov-01	0.00	0.00	0.00	0.00	0.00
Dec-01	0.00	0.00	0.00	0.00	0.00
Jan-02	0.00	0.00	0.00	0.00	0.00
Feb-02				0.00	0.00
Mar-02				0.00	0.00
Apr-02				0.00	0.00
May-02				0.00	0.00
Jun-02				0.00	0.00
TOTAL	3,236.92	882.00	19.87	4,138.79	2,069.40
AVG	809.23	220.50	4.97	1,034.70	517.35

DOLLARS BY TYPE OF WORKER

FY1999-2000	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-99	298.24	300.10	56.90	0.00	784.80	1,440.04
Aug-99	298.24	300.10	56.90	0.00	784.80	1,440.04
Sep-99	298.24	300.10	56.90	0.00	784.80	1,440.04
Oct-99	298.24	300.10	56.90	0.00	784.80	1,440.04
Nov-99	298.24	300.10	56.90	0.00	784.80	1,440.04
Dec-99	310.16	374.52	59.18	0.00	979.50	1,723.36
Jan-00	310.16	374.52	59.18	0.00	979.56	1,723.42
Feb-00	232.62	249.68	59.18	0.00	653.04	1,194.52
Mar-00	232.62	249.68	59.18	0.00	435.36	976.84
Apr-00	232.62	249.68	59.18	0.00	435.36	976.84
May-00	232.62	249.68	59.18	0.00	435.36	976.84
Jun-00	232.62	249.68	59.18	0.00	435.36	976.84
TOTAL	3,274.62	3,497.94	698.76	0.00	8,277.54	15,748.86
AVG	272.89	291.50	58.23	0.00	689.80	1,312.41

DOLLARS BY TYPE OF WORKER

FY2000-2001	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-00	232.62	249.68	59.18	0.00	435.36	976.84
Aug-00	232.62	249.68	59.18	0.00	435.36	976.84
Sep-00	232.62	249.68	59.18	0.00	435.36	976.84
Oct-00	232.62	249.68	59.18	0.00	435.36	976.84
Nov-00	310.16	249.68	59.18	0.00	435.36	1,054.38
Dec-00	310.16	249.68	59.18	0.00	435.36	1,054.38
Jan-01	232.62	249.68	59.18	0.00	435.36	976.84
Feb-01	310.16	249.68	59.18	0.00	435.36	1,054.38
Mar-01	282.16	283.40	59.86	0.00	809.70	1,435.12
Apr-01	282.16	226.72	59.86	0.00	431.84	1,000.58
May-01	282.16	226.72	59.86	0.00	431.84	1,000.58
Jun-01	282.16	226.72	59.86	0.00	431.84	1,000.58
TOTAL	3,222.22	2,961.00	712.88	0.00	5,588.10	12,484.20
AVG	268.52	246.75	59.41	0.00	465.68	1,040.35

DOLLARS BY TYPE OF WORKER

FY2001-2002	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-01	282.16	226.72	59.86	0.00	431.84	1,000.58
Aug-01	282.16	226.72	59.86	0.00	431.84	1,000.58
Sep-01	352.70	283.40	59.86	0.00	539.80	1,235.76
Oct-01	0.00	0.00	0.00	0.00	0.00	0.00
Nov-01	0.00	0.00	0.00	0.00	0.00	0.00
Dec-01	0.00	0.00	0.00	0.00	0.00	0.00
Jan-02	0.00	0.00	0.00	0.00	0.00	0.00
Feb-02						0.00
Mar-02						0.00
Apr-02						0.00
May-02						0.00
Jun-02						0.00
TOTAL	917.02	736.84	179.58	0.00	1,403.48	3,236.92
AVG	229.26	184.21	44.90	0.00	350.87	809.23

TIME BY TYPE OF WORKER

FY1999-2000	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		MAINT WORK	TOTAL
				TRIMMER			
Jul-99	8.00	10.00	2.00	0.00		30.00	50.00
Aug-99	8.00	10.00	2.00	0.00		30.00	50.00
Sep-99	8.00	10.00	2.00	0.00		30.00	50.00
Oct-99	8.00	10.00	2.00	0.00		30.00	50.00
Nov-99	8.00	10.00	2.00	0.00		30.00	50.00
Dec-99	8.00	12.00	2.00	0.00		36.00	58.00
Jan-00	8.00	12.00	2.00	0.00		36.00	58.00
Feb-00	6.00	8.00	2.00	0.00		24.00	40.00
Mar-00	6.00	8.00	2.00	0.00		16.00	32.00
Apr-00	6.00	8.00	2.00	0.00		16.00	32.00
May-00	6.00	8.00	2.00	0.00		16.00	32.00
Jun-00	6.00	8.00	2.00	0.00		16.00	32.00
TOTAL	86.00	114.00	24.00	0.00		310.00	534.00
AVG	7.17	9.50	2.00	0.00		25.83	44.50

TIME BY TYPE OF WORKER

FY2000-2001	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		MAINT WORK	TOTAL
				TRIMMER			
Jul-00	6.00	8.00	2.00	0.00		16.00	32.00
Aug-00	6.00	8.00	2.00	0.00		16.00	32.00
Sep-00	6.00	8.00	2.00	0.00		16.00	32.00
Oct-00	6.00	8.00	2.00	0.00		16.00	32.00
Nov-00	8.00	8.00	2.00	0.00		16.00	34.00
Dec-00	8.00	8.00	2.00	0.00		16.00	34.00
Jan-01	6.00	8.00	2.00	0.00		16.00	32.00
Feb-01	8.00	8.00	2.00	0.00		16.00	34.00
Mar-01	8.00	10.00	2.00	0.00		20.00	40.00
Apr-01	8.00	8.00	2.00	0.00		16.00	34.00
May-01	8.00	8.00	2.00	0.00		16.00	34.00
Jun-01	8.00	8.00	2.00	0.00		16.00	34.00
TOTAL	86.00	98.00	24.00	0.00		196.00	404.00
AVG	7.17	8.17	2.00	0.00		16.33	33.67

TIME BY TYPE OF WORKER

FY2001-2002	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		MAINT WORK	TOTAL
				TRIMMER			
Jul-01	8.00	8.00	2.00	0.00		16.00	34.00
Aug-01	8.00	8.00	2.00	0.00		16.00	34.00
Sep-01	10.00	10.00	2.00	0.00		20.00	42.00
Oct-01	0.00	0.00	0.00	0.00		0.00	0.00
Nov-01	0.00	0.00	0.00	0.00		0.00	0.00
Dec-01	0.00	0.00	0.00	0.00		0.00	0.00
Jan-02	0.00	0.00	0.00	0.00		0.00	0.00
Feb-02							0.00
Mar-02							0.00
Apr-02							0.00
May-02							0.00
Jun-02							0.00
TOTAL	26.00	26.00	6.00	0.00		52.00	110.00
AVG	6.50	6.50	1.50	0.00		13.00	27.50

**MINUTES OF THE
PLACENTIA CIVIC CENTER AUTHORITY COMMISSION
January 2, 2002 - 8:00 a.m.
Placentia City Hall**

The meeting of the Placentia Civic Center Authority Commission was called to order at 8:10 a.m.

ROLL CALL:

Present: Lee Castner, President
Chris Lowe, Commissioner
Al Shkoler, Commissioner
Constance Underhill, Commissioner
Gaeten Wood, Commissioner

Others Present: Carolyn Davis, City Treasurer
Robert D'Amato, City Administrator
Elizabeth Minter, Library Director
Steven L. Brisco, Director of Finance/Secretary
Chris Becker, Director of Public Works
Kris Gundel, Public Works Management Analyst
Geoff Cobbett, Maintenance Superintendent

ORAL COMMUNICATIONS:

None.

MINUTES:

Motion made by Commissioner Wood to approve the minutes of the December 11, 2001 meeting and seconded by Commissioner Underhill.

OLD BUSINESS:

At the last meeting Library representatives said they wanted to study the quote for the proposed signs before approving and Chris Becker was to prepare a budget but he did not have an opportunity to prepare one. He did say there was a serious problem with the water line backflow valves on the Library side and there is a leak that needs to be repaired.

Carollion – At the prior meeting interest was expressed to repair carollion and Chris Becker brought a brochure from one company and it was pass around to the members. This company has done work for churches and it has digital equipment. Mr. Becker will seek other vendors and obtain estimates.

NEW BUSINESS:

Public Works Director Chris Becker reported that a lot of work has been done since the last meeting and project should be finished by January 11. Today workmen are placing the river rock in the area around the flag pole, all irrigation is in, trees have been planted and then lights will be positioned. Bell tower was sandblasted and is ready for painting as soon as rain lets up. Manufacturer sent wrong benches and caused a slight delay. Workmen will return to finish work on pavers. Work is being done on shade structure and bench is being installed by library door. Lighting will be one of the last things to be done.

The work on the monument sign is in the final stages and Kris Gundel and he will concentrate on its installation.

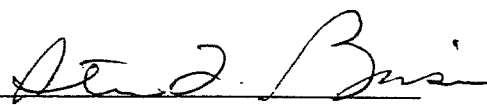
Library Director stated that the hour sign is incomplete and location has not been addressed. Additionally, reserved signs should be on City's sign list and not on the shared list. All other signs are okay.

Library Director inquired as to when public would have access to front doors and was told it should be about two more weeks.

Library Director requested that mirror near meeting room be returned to its old location. It assists staff to view the public areas.

ADJOURNMENT:

Meeting was adjourned at 8:45 a.m. The next meeting will be held on Wednesday, January 23, 2002, at 8 a.m. in the Community Meeting Room.



Steven L. Brisco, Secretary

CSDA LEGISLATIVE UPDATE

Friday, February 1, 2002

WORKERS' COMPENSATION UPDATE

The new, major workers' compensation legislation was amended into Assembly Bill 749 (Calderon) late Thursday afternoon. The amendments, which become the bill, are 94 pages in length and contain the agreement forged by Governor Davis with labor and the applicant attorneys. As of this writing, it is expected the Senate and Assembly will pass the measure next week and the Governor will sign very shortly thereafter.

LEGISLATURE CUTS CURRENT YEAR BUDGET

With remarkable speed, the Legislature this week responded to the Governor's proposed current year budget reductions and cut or suspended some \$2.2 billion in expenditures. While helpful, the anticipated deficit for the 2002-03 state budget remains around \$12 billion and virtually all members of the Legislature agree closing that deficit gap will be very difficult.

SALES TAX SHARING LEGISLATION ADVANCES

As reported in last week's Legislative Update, Assembly Bill 680 by Assembly Member Steinberg continues to move and on Wednesday the Assembly approved the bill by a 41 to 29 vote, sending the measure to the Senate. AB 680 has become one of the most controversial bills of the session and is opposed by the League of California Cities, builders, and realtors, among others, and supported by organized labor, environmental groups, Sacramento County, and others. While the bill relates to sharing sales tax revenues within the Sacramento region, there is talk that other revenues may be discussed, including property tax revenues. CSDA will continue to monitor AB 680 with great care to ensure that independent special districts' revenues are not included.

SENATE LOCAL GOVERNMENT COMMITTEE HEARING

Also noted in last week's Legislative Update was notice of an informational hearing the Senate Local Government Committee will conduct on February 20, 2002. In his letter inviting CSDA to present testimony at the hearing, Committee Chair Torlakson wrote in part: "***I invite you to recommend state mandated local programs that the Legislature should suspend or repeal. We also welcome your recommendations that would give local officials more flexibility to cope with our shared budget problems.***" This is a great opportunity for CSDA to provide the Committee with ideas and suggestions relative to state mandated local programs and/or ideas that would provide you with more flexibility to manage the affairs of your districts. We need your input, so please fax your comments to the CSDA office at (916) 442-7889 fax or e-mail them to Catherine Smith at casmith@cdda.net. **We need your comments by February 10.**

2002 SPECIAL DISTRICT GOVERNMENT AFFAIRS DAY

BE SURE TO REGISTER TODAY! If you have not received materials, please call CSDA at (877) 924-CSDA toll-free or check out our website at www.cdda.net! THIS IS THE MOST IMPORTANT EVENT OF THE YEAR - MAKE YOUR VOICE HEARD IN THE STATE CAPITOL.

1215 K Street, Suite 930 * Sacramento, CA 95814 * (916) 442-7887 * (916) 442-7889 fax
(877) 924-CSDA toll-free * www.cdda.net

CALIFORNIA SPECIAL DISTRICTS ASSOCIATION LEGISLATIVE UPDATE - Friday, January 25, 2002

Informational Hearing

CSDA has been invited to participate in an informational hearing the Senate Local Government Committee will conduct on Wednesday, February 20, 2002. CSDA will be joining on a panel with the League of California Cities and the California State Association of Counties (CSAC) to "talk about what the Legislature can do to soften the effects of the Governor's budget on local governments. Particularly, what state mandates should the Legislature suspend or repeal." In preparation for the hearing, CSDA would greatly appreciate receiving suggestions, comments or recommendations relative to issues that your district may want raised. You might want to think about:

- Do you have state mandates that are "candidates" for suspension and/or repeal?
- If so, which ones and why should they be suspended or repealed?

We are not limited to only state mandated programs, so if there are other programs or ideas that we should raise, please include them. This is NOT a hearing about the Educational Revenue Augmentation Fund (ERAF) so please include in your thoughts other non-property tax shift ideas. *Please forward your comments to casmith@cdda.net or by fax to (916) 442-7889 by Thursday, February 10. We would like to compile your comments for CSDA Legislative Advocate Ralph Heim by February 11.*

OPR Incorporation Guidelines

The Governor's Office of Planning and Research (OPR) has scheduled three working sessions to review their DRAFT LAFCO Incorporation Guidelines. The workshops are scheduled for February 4, 2002 in Ukiah, February 5, 2002 in Tracy and February 8, 2002 in Van Nuys. For additional information visit their website at www.opr.ca.gov or call (916) 324-7946.

AB 680

On Thursday, the Assembly Appropriations Committee passed AB 680 (Steinberg), with amendments. The bill would reallocate sales tax among cities and counties in the Sacramento region according to a specific formula. The League of California Cities is opposed to AB 680 as the bill would give the State the authority to redistribute local sales tax. As we know, the State already has authority to redistribute local property taxes and fees related to the Vehicle License Fees (VLF).

2002 SPECIAL DISTRICT GOVERNMENT AFFAIRS DAY - REGISTER NOW!

Registration materials are in the mail! This year's program agenda will include information on the November 2002 election, workers compensation reform, state/local fiscal relations, and much more! Additional information can be accessed through the CSDA website at www.cdda.net or call (877) 924-CSDA. Never before have we needed such a strong showing of interest by representatives of independent special districts - the State's \$12.5 billion deficit could result in revenue reallocation from local governments as seen in the early 1990s. We must have a strong and united voice advocating for our special districts!

**CSDA * 1215 K Street, Suite 930 * Sacramento, CA 95814 * (916) 442-7887 * (916) 442-7889 fax
(877) 924-CSDA (toll free) * www.cdda.net**

Subject: Editorial Re Local Government Finance (SJ Mercury News)
To: Elizabeth Minter <eminter@placentialibrary.org>

<http://www0.mercurycenter.com/premium/opinion/edit/004218.htm>

Opinion

Published Friday, Jan. 18, 2002, in the San Jose Mercury News

EDITORIAL

The opinion of the Mercury News

Stop, thief

Major reform is needed to deal with state's siphoning of local funds

LAST time the state's economy hit the skids, lawmakers in Sacramento balanced the state's budget by siphoning off funds from cities and counties.

Although first cast as temporary, that annual raid continues. Attempts to stop the flow, or cap the annual amount, have failed to pass either the Legislature or the governor's desk.

Now the locals are fighting back. A proposed state constitutional amendment was filed Tuesday to stop future state grabs.

City council members and county supervisors are justified in being fed up with Sacramento capriciousness. How much will San Jose or Fremont or Redwood City have to cut library hours, or postpone road repair, or pare down staff as the state takes away revenue? How can cities and counties plan ahead if no one knows whether Sacramento will help itself to more local property taxes?

San Mateo County Supervisor Jerry Hill lashed out at the Legislature after he was installed as county board president last week. He wants the state to reimburse the \$715 million it has taken over 10 years from his county.

Similarly, Sacramento has siphoned \$1.2 billion each from Santa Clara and Alameda counties, and the annual amount keeps growing.

But even in good years, proposals for the state to give the money back went nowhere.

The proposed constitutional amendment, if it qualifies for the ballot and passes in November, would merely stop additional diversions of

funds. It wouldn't reimburse local government for what's already been taken, nor prevent the annual \$4 billion transfer the state now relies on.

Preventing further unpredictable shifts to the state makes sense. But the initiative attacks only one angle of a complex problem -- the nonsensical way of financing local government.

Once upon a time cities and counties, along with school districts, set their own tax rates and controlled their own budgets. That independence diminished, unintentionally, with the Proposition 13 tax revolt. Now Sacramento calls the shots.

Another unintended result is the proliferation of retail and industrial development, which enriches local coffers with sales-tax dollars, as opposed to housing, which is badly needed but is a fiscal drain.

Occasional tirades, especially from a normally mild-mannered supervisor such as Hill, remind people that badly needed services are at stake in this finance game. Who knows, perhaps the combined hollering from local Jerry Hills, and that threatened ballot initiative, scared Gov. Gray Davis away from suggesting another revenue raid to bail out the state next year.

That's a relief. But what's really needed is not an initiative aimed at part of the problem, but a major effort to reform local government financing to enable long-range planning, offer incentives for sensible growth and more equitably cut up the fiscal pie.

To: "vmeyer" <vmeyer@mission-viejo.com>,
 "Nora Jacob" <Njacob@cityoforange.org>,
 "lkienitz" <lkienitz@city.newport-beach.ca.us>,
 "lindak" <lindak@buenapark.lib.ca.us>, "jadams" <JmAdams@ocpl.org>,
 Cc: <smcglamery@mcls.org>, "shaber" <shaber@mcls.org>,
 "nsmith" <nsmith@mcls.org>, "Christina Carlisle" <ccarlisle@mcls.org>,
 "mgermroth" <mgermroth@mcls.org>, "steve macgregor" <smacgregor@mclsys.org>,
 "mwomack" <mwomack@mclsys.org>, "jtakeda" <jtakeda@mclsys.org>,
 Subject: Fw: News from the Capitol

----- Original Message -----

From: Susan Negreen
To: CLA Listserve- CALIX
Sent: Thursday, January 24, 2002 5:29 PM
Subject: News from the Capitol

January 24, 2002

TO: CLA MEMBERS/ SYSTEMS/ NETWORK CONTACTS

FROM: Mike Dillon, Lobbyist

Christina Dillon, Lobbyist

RE: NEWS FROM THE CAPITOL

SUBCOMMITTEES VOTE TO RESTORE \$7.9 MILLION PLF CUT

In November, we alerted you to a package of proposed cuts by Governor Gray Davis, which included a \$7.9 million cut to the Public Library Foundation, in the current year 2001-02 budget. This cut would be in addition to the \$3.9 million cut made by the Governor when he signed the Budget in July. Subsequent to his November announcement, CLA sent letters to the legislative leadership, Budget chairs and Budget subcommittee chairs in each house, and urged you to do the same, requesting that the \$7.9 million be restored. Recently, several legislative offices told us that your letters to them on this subject were voluminous in number and well received. It appears that CLA's efforts may have paid off this morning during an unprecedented joint hearing of the Senate and Assembly Budget Subcommittees on Education Finance.

Senate Subcommittee Chair, Jack O'Connell, and Assembly Subcommittee Chair, Joe Simitian conducted the meeting, which lasted approximately one hour. Flanked by subcommittee members, the two Chairs of the Senate and Assembly Budget Committee, and other interested parties from the education committee, Chairman O'Connell noted that there had been "extensive negotiations going on between the two houses... which produced a working document." Chairman Simitian added that the subcommittees had been able to make certain substituted cuts in order to be able to save programs that were contained in the Governor's cut proposal. When he announced that one of the items to be saved from cuts would be the Public Library Foundation, he added, "It is a small amount, but a high return on the money because it is an important program." The subcommittee found savings in some of the Governor's Initiative programs such as teaching priority block grants, teacher performance

awards, and Reading and Math professional development for teachers.

The representative from the Department of Finance thanked the subcommittees for their “quick efforts. We are very appreciative of you retaining a certain dollar amount. However, we are concerned with the character of the programs you want to swap. We need a couple of days to review.” Later, she added, “Most are one-time savings in cuts (affecting the current budget year 2001-02), but the ones you want to restore are ongoing.” Senate Budget Chair, Steve Peace, argued that the education proposal did not produce a legitimate savings, as the commitment to ongoing programs would contribute to bigger headaches down the road in 2002-03 negotiations. Said Chair Simitian, “I respectfully have a different characteristic of this. I would rather honor contracts and commitments than tell people that we were ‘just kidding’ about the level of the appropriation...and have to take the money back.” Chair Simitian also expressed interest, along with Chair O’Connell in assuming the cut restorations will be one-time in nature, and that the discussion as to their importance and need will begin again in the Spring during the traditional budget discussions.

In the end, in a bi-partisan effort, and through a cooperative agreement in each house, both subcommittees voted to restore the \$7.9 million for the PLF. The Senate and the Assembly took a separate vote on the package, as they must send both a Senate vehicle and an Assembly vehicle forward through the process, similar to the Budget bill process. If all items reconcile between each house, then there will be no need to convene a Budget Conference Committee for this purpose. The bills will likely be ratified by each House next Monday, with the bills headed to their respective Floors later in the week. Please note that this action on the PLF is not final. Legislative leaders and ultimately the Governor will have final say on the “cut package.” Nonetheless, today’s developments are certainly a critical and important step in staving off a potentially large blow to local library budgets.

Special thanks to the members of both subcommittees for their support today: Assemblyman Joe Simitian, Assemblyman Dennis Cardoza, Assemblywoman Lynn Daucher, Assemblyman Jerome Horton, and Assemblyman Bill Leonard, Senator Jack O’Connell, Senator Bob Margett, and Senator John Vasconcellos, as well as Senator Tom Torlakson, and Assemblymembers John Campbell, Fred Keeley, and Jenny Oropeza, who sat in on the deliberations and leant their support.

CALIFORNIA SPECIAL DISTRICTS ASSOCIATION

LEGISLATIVE UPDATE – February 15, 2002

WE ARE COUNTING ON YOU – MARCH 11, 2002

The Special District Government Affairs Day, hosted by CSDA and co-sponsored by five special district organizations, is less than four weeks away. On March 11, 2002, it is imperative that a large number of special district representatives participate in this year's public policy forum and visit with their legislators. Special districts need a strong voice in Sacramento! With the state's fiscal situation, legislators need to remain committed to supporting local governments. Register online at www.csda.net or call us toll-free at (877) 924-CSDA.

LEGISLATIVE LULL

Following the frantic pace of activity during January, wherein all two-year bills had to pass their house of introduction, the Legislature is in a pre-March Primary election lull. The deadline to introduce legislation for this year is February 22 and we do not anticipate much legislative activity until after the March Primary election.

GOVERNOR TO SIGN WORKERS' COMPENSATION BILL

According to the Capitol Press Corps, Governor Davis will sign Assembly Bill 749 this afternoon in Los Angeles. Despite strong opposition from public and private employers, the Governor's action was anticipated. AB 749 becomes operative on January 1, 2003, and every district should have their workers' compensation specialists become familiar with the bills provisions.

"WHAT'S SO SPECIAL ABOUT SPECIAL DISTRICTS?"

The new edition of "What's So Special About Special Districts?" publication is now available and is must reading for every special district. The new Third Edition may be ordered directly from:

Senate Publications
1020 N Street, Room B-53
Sacramento, CA 95814
(916)327-2155

3 copies

Single copies are \$3.23, which includes shipping and sales tax. Checks should be made payable to: **Senate Rules Committee**, and request report number 583-S.

RECENTLY INTRODUCED LEGISLATION

ASSEMBLY BILL 1925(NAKAN0): This bill would declare the intent of the Legislature to enact legislation, provided Proposition 40 on the March Primary Ballot passes, to make available \$30 million of those bond funds to the California Ocean Trust, for allocation to the California Sea Grant Program for the purpose of carrying out a grant program to fund storm water-related research.

ASSEMBLY BILL 1927(KEHOE): This bill would enact the Neighborhood Infrastructure Bond Act of 2002, which, if passed, would authorize the issuance for the purpose of financing a program to address local infrastructure needs of bonds in the amount of \$6 billion.

SENATE BILL 1384(COSTA): This bill is cited as The Water Omnibus Act of 2002 and permits the Department of Water Resources to make grants from the California Safe Drinking Water Fund for the purpose of financing domestic water system improvement projects to meet state and federal drinking water standards.

SENATE BILL 1386(PEACE): The California Public Records Act requires state and local agencies to make public records available upon receipt of a request that reasonably describes an identifiable record not otherwise exempt from disclosure by express provisions of law, and upon payment of fees to cover costs. Existing law also requires agencies to enact and maintain a permanent privacy policy that includes, among other provisions, a means for protecting personal data the agency collects against unauthorized disclosure. SB 1386 would specify that the provision requiring a privacy policy is among those express provisions of law that may exempt a public record disclosure.

SENATE BILL 1385(BRULTE): This bill would declare the Legislature's intent that state and local agencies should develop and promote programs that create incentives for existing and new customers to install new water conserving devices and landscapes to reduce water usage.

CSDA * 1215 K Street, Suite 930 * Sacramento, CA 95814
(916) 442-7887 * (916) 442-7889 fax
(877) 924-CSDA toll-free * www.csdanet.net

Agenda Item 26

TO: Elizabeth Minter, Library Director
FROM: Jim Roberts, Public Services Manager/Literacy Coordinator JK
DATE: February 13, 2002
SUBJECT: Ratification of contract/s for ELLI Grant remodeling.

BACKGROUND:

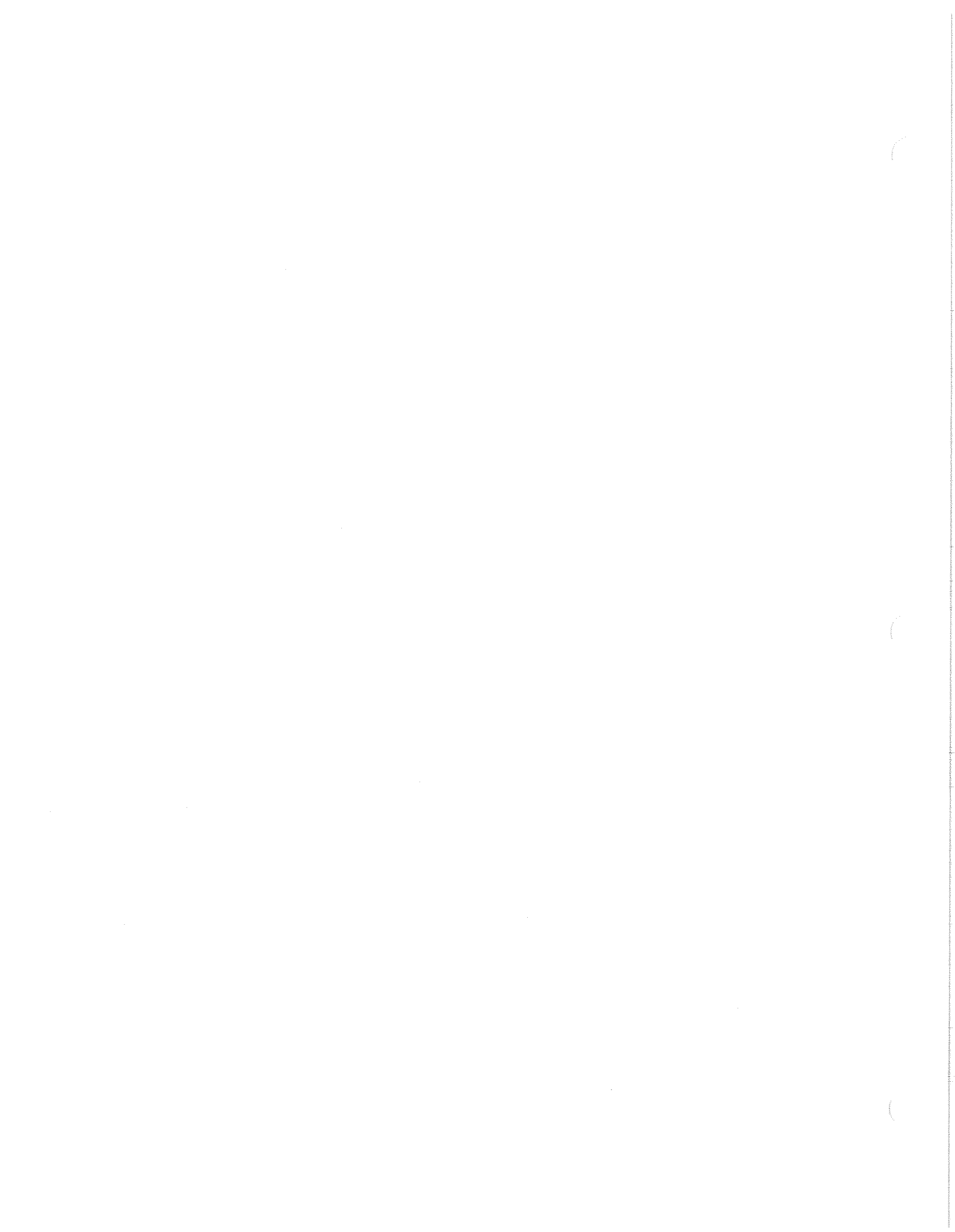
The Library has received two bids for the ELLI Grant remodeling project, but neither bid contains total cost for the project.

DISCUSSION:

The Library Director will award the contract once the remaining bids are received.

RECOMMENDATION:

That the Library Board of Trustees receive and file.



PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director *EDM*

SUBJECT: Salary Schedule Amendment to Include Pages as Corrected at the November 21, 2001 Library Board Meeting

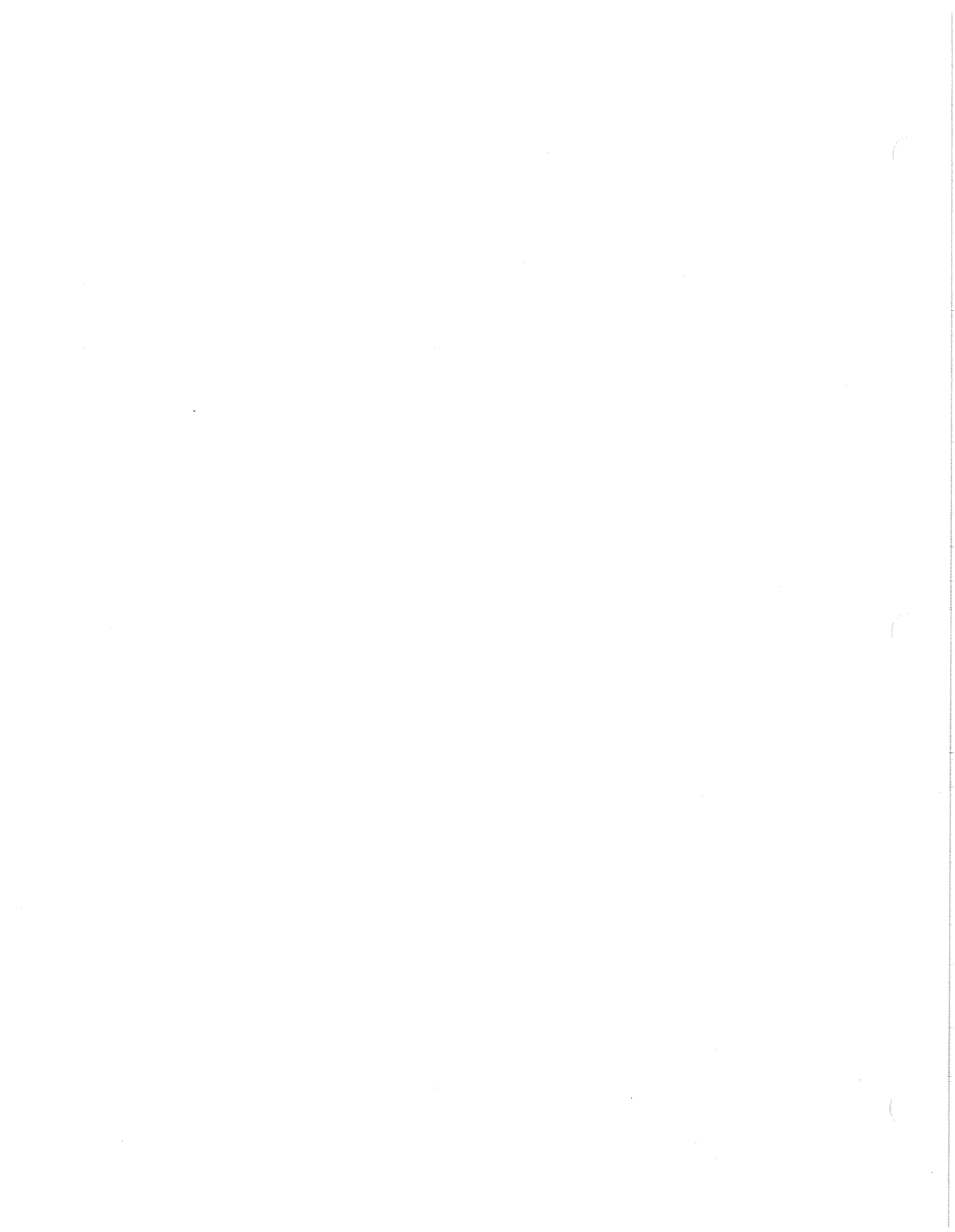
DATE: February 20, 2002

BACKGROUND:

At its meeting on November 21, 2001 the Library Board of Trustees amended the Fiscal Year 2001-2002 Salary Scale for Exempt Personnel, as adopted June 26, 2001, to include the three-step scale for the classification of "Page". Attachment A is a copy of the scale as amended on November 21 with the corrections identified at that meeting.

RECOMMENDATION:

Receive & File

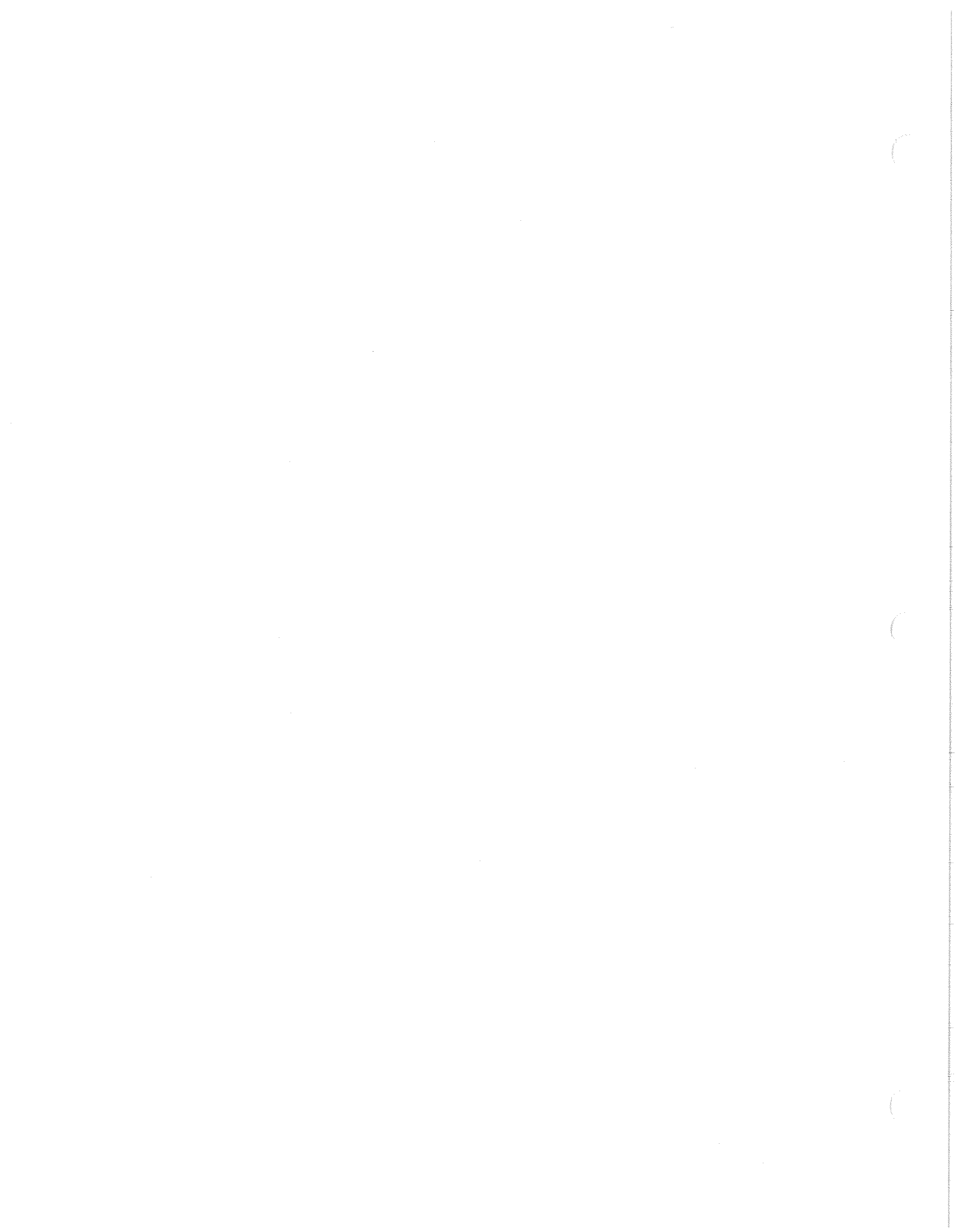


PLACENTIA LIBRARY DISTRICT
SALARY SCALE FOR
FISCAL YEAR 2001-2002
Effective July 1, 2001
EXEMPT

	1	2	3	4	5	6	7	8	9	10
LIB										
DIR										
	HR	44.13								
	PP	3,530.27								
	AN	91,786.91								
	MO	7,648.91								
ADMIN	HR	16.21	16.60	17.03	17.46	17.88	18.33	18.80	19.26	19.75
ASST	PP	1,297.02	1,328.39	1,362.24	1,396.92	1,430.76	1,466.27	1,504.24	1,540.57	1,580.20
	AN	33,722.46	34,538.15	35,418.24	36,319.80	37,199.88	38,122.91	39,110.32	40,054.81	41,085.16
	MO	2,810.20	2,878.18	2,951.52	3,026.65	3,099.99	3,176.91	3,259.19	3,337.90	3,423.76
PUB SVC & HR		23.15	23.74	24.33	24.92	25.54	26.18	26.85	27.51	28.20
TECH SVC	PP	1,851.82	1,898.88	1,946.76	1,993.82	2,043.36	2,094.55	2,148.21	2,201.05	2,256.36
MGR	AN	48,147.34	49,370.88	50,615.88	51,839.42	53,127.36	54,458.23	55,853.49	57,227.29	58,665.48
	MO	4,012.28	4,114.24	4,217.99	4,319.95	4,427.28	4,538.19	4,654.46	4,768.94	4,888.79
PAGES	Starting Wage			6 Months		1 Year				
		6.75		7.09		7.44				

Signature _____ : Date June 26, 2001 (Amended November 21, 2001)

Al Shkoler, President



LAFCO

Orange County

Local Agency Fo

January 29, 2002

CHAIR
PETER HERZOG
 COUNCILMAN
 CITY OF LAKE FOREST

VICE CHAIR
ARLENE SCHAFER
 DIRECTOR
 COSTA MESA
 SANITARY DISTRICT

RANDAL J. BRESSETTE
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SUSAN WILSON
 REPRESENTATIVE OF
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CHARLEY WILSON
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 WATER DISTRICT

DANA M. SMITH
 EXECUTIVE OFFICER

Mary A. Matheis, President
 Independent Special Districts of Orange County
 1965 Placentia Avenue
 Costa Mesa, CA 92627

Subject: Update – LAFCO/Special District Activities

Dear Ms. Matheis,

As the special district representatives to LAFCO, we believe that a recap of LAFCO-related activities regarding special districts in 2001 would be beneficial to ISDOC members. The largest and most visible issue affecting LAFCO last year was the Legislature's passage of AB 2838 (Chapter 761, Statutes of 2000), effective July 1, 2001. This new law completely rewrote the Cortese-Knox Act of 1985. Below are key changes of importance to special districts:

- Requiring all LAFCOs to be independent of their respective counties (staffing, facilities, budget, etc.)
- Requiring LAFCO's beneficiaries, the county, cities and special districts to equally share in the funding of LAFCO's budgetary costs
- Requiring LAFCOs to conduct comprehensive, regional studies of municipal services ("service reviews") every five years in conjunction with the review of spheres of influence, and
- Comprehensively rewriting LAFCO's governing law in a clear, concise and comprehensible manner

In response to AB 2838, OCLAFCO adopted new budget and finance policies and procedures. As part of this effort, LAFCO staff coordinated with all special districts, cities, and the County Auditor to determine split funding shares for the FY 01-02 LAFCO budget as required by state law. The current LAFCO budget, adopted by the Commission in June 2001, is a static budget, reflecting a two percent inflation factor from the previous year. Although there are new and substantial work demands on LAFCO because of AB 2838, staffing has also remained static.

January 29, 2002
RE: LAFCO Update
Page 2

Service Reviews

Service reviews will continue to be a Commission priority in 2002 as the legislature has mandated completion of all service reviews within 5 years. LAFCOs are required to conduct service reviews, in conjunction with sphere of influence reviews. Service reviews require LAFCO to look regionally at the myriad municipal service needs and at the capacity of cities and districts to meet those needs over the next 10 to 20 years. The Governor's Office of Planning and Research is scheduled to release service review guidelines for LAFCOs in February 2002. We have been monitoring the progress of the State office and believe that OCLAFCO may better serve both cities and special districts by adopting its own guidelines and policies – tailored specific to the uniqueness of Orange County.

As your special districts representatives, we have taken a keen interest in leading OCLAFCO towards balanced and reasoned policies. Both Charlie Wilson and John Withers assumed a leadership role on this issue and now sit on the four-member LAFCO committee overseeing the development of the Commission policies and guidelines. We will keep you informed as this very important issue unfolds. We anticipate Commission adoption of service reviews policies and procedures in spring 2002.

Water District Study

The El Toro Water District Study is a key project affecting special districts this year. Four cities (Lake Forest, Mission Viejo, Laguna Woods, Laguna Hills) and four special districts (El Toro Water District, Santa Margarita Water District, Moulton Niguel Water District, Irvine Ranch Water District) are participating in a study and analysis to assess the reorganization or consolidation options of their respective organizations. The Commission accepted the offer by El Toro Water District and Rancho Santa Margarita Water District to develop the scope of work and to manage the study. The final report is due to LAFCO next month.

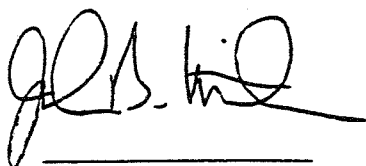
Strategic Planning

LAFCO is scheduled to consider and adopt its 2002 Strategic Plan. The hearing is scheduled on Thursday, January 31 at 9:00 a.m. at the Orange County Sanitation District offices. At this meeting, the Commission will set its priorities for the upcoming year.

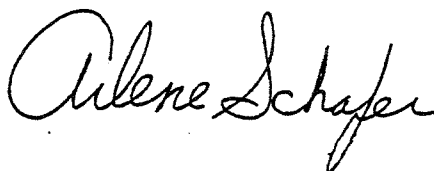
January 29, 2002
RE: LAFCO Update
Page 3

We hope that this provides ISDOC with useful information as to LAFCO's current involvement on special district projects. We particularly look forward to ISDOC's continuing participation as we begin our work on service reviews.

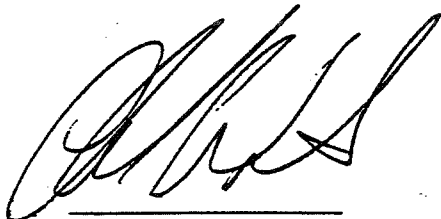
Sincerely,



John Withers, LAFCO Special District Member



Arlene Schafer, LAFCO Special District Member



Charley Wilson, LAFCO Special District Alternate Member

cc: Board Presidents – Independent Special Districts

To: "Public Library Directors";, "CLSA System Coordinators";
Subject: California Campaign for Libraries announcement

-----Original Message-----

From: JWBurroughs@aol.com
Subject: California Campaign for Libraries

I am pleased to announce that the "California Campaign for Libraries" has begun in San Francisco Bay Area and Los Angeles regions effective January 1, 2002. The campaign will run through March 31, 2002.

A wide array of spokespeople, including entertainers, authors, sports figures and community leaders are appearing on TV and radio promoting awareness of books, reading and other library services.

In the San Francisco Bay Area region, spokespeople include: Bubba Paris, former San Francisco 49er; Dusty Baker, manager of the San Francisco Giants; the Reverend Cecil Williams of Glide Memorial Church; Filipino community leader Alice Bulos; author Jerry Kennealy; Phil Bronstein, Executive Editor of the San Francisco Chronicle; Phil Frank, creator of the cartoon "Farley;" the Bay Area Cyberrays Women's Soccer Team; San Francisco Mayor Willie Brown; the Oakland Athletics; Olympic Champion Kristi Yamaguchi; the Golden State Warriors; and News Anchors from our Bay Area TV partner KPIX-TV.

In Los Angeles, spokespeople include: Leeza Gibbons from "Extra;" Nancy Dell and Pat O'Brien from "Access Hollywood;" author Aram Saroyan; sports broadcaster Bill Walton; playwright Luis Valdez; soccer star Shannon MacMillan; Alicia Lagano, Chrystal Grant and Alecia Elliot from NBC's "All About Us;" Scott Whyte and Steven Daniel from NBC's "City Guys;" Shedrack Anderson III from NBC's "Just Deal;" Kristen Storms and Galen Gehring from NBC's "Days of Our Lives;" Kim Johnston Ulrich from NBC's "Passions;" Dick Clark and Danny Bonaduce from NBC's "The Other Half;" Rick Dees, world famous disc jockey of KIIS-FM; Christopher Jorgens and Blair Wingo from NBC's "Skate;" players from the Anaheim Angels; and News Anchors from our Los Angeles area TV partner KNBC-TV.

Additionally, spokespeople who are appearing in both campaigns include Oscar-nominated actress Gloria Stuart ("Titanic"), wildlife advocate Joan Embery and author Joseph Wambaugh.

The campaign also includes billboards and transit shelters that will be going up during the promotional period. The billboards and transit shelters will be promoting a web site for each regional campaign. The web sites serve as a gateway to all library web sites in the region. The San Francisco web site is "bayarealibraries.com" and was created by the Peninsula Library System. In Los Angeles, the web site is "yourlibraries.com" and was created by the Metropolitan Cooperative

Library System.

Many thanks to our media partners -- in San Francisco: KPIX-TV; KDTV - Univision; KZQZ-FM, AT&T Media Services Cable Advertising; and Viacom Outdoor Advertising; and in Los Angeles: KNBC-TV; KMEX - Univision; AdLink Cable Advertising; KIIS-FM; and Viacom Outdoor Advertising. Contact information for media partners is available to all libraries in both regions. Please send your request to jwburroughs@aol.com.

I wanted to also announce some additional features included in the campaign:

In both the Los Angeles and Bay Area markets, youth-oriented radio stations KIIS-FM and KZQZ-FM, respectively, are distributing bookmarks and registering listeners to win a home computer system courtesy of the station and the California Campaign for Libraries.

In the Bay Area, our TV partner KPIX-TV is featuring our library messages in their outreach to the local Asian community entitled "Growing Up Asian in America." Our messages will be translated to be broadcast on the Asian television station through a partnership with KPIX-TV.

The California Campaign for Libraries is also reaching the Hispanic Community, not only through our bilingual billboards and transit shelters, but also through our partnership with Univision stations KDTV in the Bay Area and KMEX in Los Angeles. News Anchors from each station plus Hispanic Community Leaders have recorded public service announcements in Spanish to reach those communities. Additional outreach programs are being developed in each market and will be announced at a later date.

Periodic updates of the California Campaign for Libraries will be posted throughout the campaign period.

Joe Burroughs
Managing Partner
Specialized Media Services
Marketing & Promotions LLC
Campaign Contractor
California Campaign for Libraries

M E M O R A N D U M



TO: Public Library Directors

FROM: Kris Rich, Budget Analyst *Kris Rich*
California State Library

DATE: January 30, 2002

SUBJECT: Statewide Direct Loan Program Participation Notification Form (Universal Borrowing Program and Equal Access Program)

We are in the process of updating our Statewide Direct Loan Program records. Enclosed is a Participation Notification form for Universal Borrowing and Equal Access. In order to keep our records current, all participating libraries are asked to fill out and return the new form by February 22nd., even if there are no changes. Also enclosed for your review is the Participation Notification form we currently have on file for your Library.

Please send the completed form to: California State Library
Budgets Office/Local Assistance
PO Box 942837
Sacramento, CA 94237-0001

Thank you for your assistance in this matter.

If you have any questions please call me at 916 - 445-9852.

CALIFORNIA LIBRARY SERVICES ACT
PARTICIPATION AUTHORIZATION/NOTIFICATION
STATEWIDE DIRECT LOAN PROGRAMS

UNIVERSAL BORROWING PROGRAM (Public Libraries ONLY)

The (Library name) Placentia Library District hereby notifies the Library of California Board that it will participate in the Universal Borrowing program of the CLSA (Education Code Section 18731), effective immediately.

This library will comply with the Universal Borrowing provisions of the CLSA and with all Universal Borrowing regulations legally adopted by the Library of California Board.

Make reimbursement checks payable to:

Placentia Library District

Mail them to:

Placentia Library District

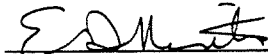
411 East Chapman Avenue

Placentia, CA 92870-6198

Library contact for this program:

NAME: Elizabeth D. Minter

PHONE: 714-528-1925 Ext. 203



January 5, 2002

SIGNATURE (Authorizing Librarian)

DATE

EQUAL ACCESS PROGRAM (System Member Public Libraries ONLY)

The (Library name) Placentia Library District hereby notifies the Library of California Board of its compliance with the CLSA requirement of participation in the Equal Access Program.

This library will comply with the Equal Access provisions of the CLSA and with all Equal Access regulations legally adopted by the Library of California Board.

Make reimbursement checks payable to:

Placentia Library District

Mail them to:

Placentia Library District

411 East ~~Chapman~~ Chapman Avenue

Placentia, CA 92870

Library contact for this program:

NAME: Elizabeth D. Minter

PHONE: 714-528-1925 Ext. 203



January 5, 2002

SIGNATURE (Authorizing Librarian)

DATE

Return completed forms to: **Budget Office, California State Library, P.O. Box 942837, Sacramento, California 94237-0001.** Questions: Please contact the Local Assistance Coordinator at (916) 445-9852.



CLLS Narrative Report

Name of Library: **Placentia Library District**

Fiscal Year: **01 / 02**

Filing Period: **Mid-Year**

The State Library is interested in the areas of your program that you find most significant. This includes both successful and unsuccessful events, methods, materials and other components.

Significant successes:

The Placentia Library Literacy Services (PLLS) was tremendously successful the first half of this fiscal year, particularly in recruiting and matching additional adult learners with volunteer tutors. The total number of adult learners receiving instruction by the end of December 2001 increased by more than thirty (30) percent as compared to those receiving instruction at the end of December 2000. This increase has occurred mostly as the result of additional volunteer tutors due to an increase in tutor training workshops. During the first six months of Fiscal Year 2001-02, PLLS conducted a total of twelve (12) workshops, an increase of 10 percent over Fiscal Year 2000-01. PLLS was excited to add another component to our literacy services in late October, the English Language and Literacy Intensive (ELLI) program. We hired a new full-time staff member, Ann-Margaret Webb, as our ELLI Coordinator, and in a little over two months, she has demonstrated a superb ability to organize staff and outreach in the community.

Problems, challenges, and unresolved issues:

PLLS has no problems or unresolved issues. The biggest challenge that we will probably always face is recruiting and retaining volunteer tutors. We have an adult waiting list of nearly 100 learners, and we simply don't have enough tutors to significantly reduce that list. PLLS will continue to recruit tutors through a variety of media resources: the local newspaper, the local cable TV channel, flyers, and other community outreach.

Anything you would like to share that other CLC programs could use:

While the PLLS Families for Literacy (FFL) has not increased in size, it has matured and grown. In our FFL component, whenever possible, we utilize the team-tutoring concept. For each family we have two tutors: one for the mother or father; and one for the child/children. This allows the parent/s to have relatively uninterrupted tutoring session and it also allows the child/children the opportunity to read or be read to at each session. We've found that the "Leapfrog Leap into Literacy" series works extremely well with pre-schoolers.

Author's Name: Jim Roberts

Author's Title: Literacy Coordinator

jroberts@placentialibrary.org
E-mail Address

Monday, January 28, 2002 12:03:14 PM
Date



CLLS Adult Learner Report

Name of Library: **Placentia Library District**

Fiscal Year: **01 / 02**

Filing Period: **Mid-Year**

Bi-Annual Summary		Total
1. Continuing Adult Learners from previous filing period		120
2. Adult Learners who began during this filing period		59
3. Adult Learners who left during this filing period		
a. Learners who met goal	2	
b. Learners who became physically inaccessible this filing period	0	
c. Learners who left program for other reasons	0	
d. Learners who left program WITHOUT notification	17	
e. TOTAL	19	
4. Adult Learners who received instruction during this filing period		162
5. Adult Learners referred to other programs (never instructed) this filing period		0

Cumulative Summary		Total
6. Cumulative total adult learners who received instruction this fiscal year-to-date		162
7. Cumulative total adult learners referred to other programs this fiscal year-to-date		0

End of Period Status		Total
8. Adult Learners receiving instruction at end of this filing period.		160
9. Prospective Adult Learners awaiting instruction at end of this filing period.		0

10. Ethnicity								
Asian	Black	Hispanic	Native American	Pacific Islander	White	Other	Unknown	Total
79	2	53	0	8	8	10	0	160

11. Age Distribution								
16-19	20-29	30-39	40-49	50-59	60-69	70+	Unknown	Total
2	26	54	45	20	9	4	0	160

12. Gender			
Male	Female	Not Specified	Total
44	116	0	160

Jim Roberts
Prepared by

Literacy Coordinator
Title

jroberts@placentialibrary.org
E-mail Address

Thursday, January 24, 2002 3:28:08 PM
Date



CLLS Tutor Activity Report

Name of Library: **Placentia Library District**

Fiscal Year: **01 / 02**

Filing Period: **Mid-Year**

Bi-Annual Summary		Total
1. Continuing Tutors instructing from previous filing period		90
2. Tutors who began instructing during this filing period		79
3. Tutors who left during this filing period		
a. Tutors who left with notification		5
b. Tutors who left WITHOUT notification		6
c. TOTAL tutors who left		11
4. Total tutors who instructed during this filing period		163
5. Number of tutors trained during this filing period.		63
6. Number of pre-service tutor workshops offered during this filing period		0

Cumulative Summary		Total
7. Cumulative total tutors who instructed this fiscal year-to-date		163
8. Cumulative total tutors trained this fiscal year-to-date		63

End of Period Status		Total
9. Tutors instructing at end of this filing period		158
10. Prospective tutors awaiting training/matching at end of this filing period.		12

11. Ethnicity								
Asian	Black	Hispanic	Native American	Pacific Islander	White	Other	Unknown	Total
36	2	35	0	0	73	12	0	158

12. Age Distribution								
16-19	20-29	30-39	40-49	50-59	60-69	70+	Unknown	Total
12	21	25	41	31	21	7	0	158

13. Gender			
Male	Female	Not Specified	Total
35	123	0	158

14a. Number of library branches used for literacy instruction during this filing period	1
14b. Number of additional sites used for literacy instruction during this filing period	2

Legislative districts in which instruction occurred during this filing period	
a: State Assembly District #(s):	72d
b: State Senate District #(s):	33d
c: U.S. Congressional District #(s):	39th & 41st

Jim Roberts
Prepared by

Literacy Coordinator



CLLS Budget Report

Name of Library: **Placentia Library District**
 Fiscal Year: **01 / 02**
 Filing Period: **Mid-Year**

Budget Categories	Budget for Year			Expenditures for Filing Period	
	Approved	Other	Total For Year	CLSA	Other
1. Personnel	\$4,393.00	\$104,149.00	\$108,542.00	\$2,196.50	\$52,074.50
2. Library Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3. Equipment	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00
4. Indirect	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5. Operations	\$14,200.00	\$16,000.00	\$30,200.00	\$7,100.00	\$8,000.00
6. Total	\$19,593.00	\$120,149.00	\$139,742.00	\$9,296.50	\$60,074.50

Budget Categories	Budget Expenditures Year-To-Date		
	CLSA	Other	Total Expenditures
1. Personnel	\$2,196.50	\$52,074.50	\$54,271.00
2. Library Materials	\$0.00	\$0.00	\$0.00
3. Equipment	\$0.00	\$0.00	\$0.00
4. Indirect	\$0.00	\$0.00	\$0.00
5. Operations	\$7,100.00	\$8,000.00	\$15,100.00
6. Total	\$9,296.50	\$60,074.50	\$69,371.00

Operations Detail	Budget for Year			Expenditures for Filing Period	
	Approved	Other	Total for Year	CLSA	Other
5a. Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5b. Travel	\$1,000.00	\$1,000.00	\$2,000.00	\$500.00	\$500.00
5c. Office Supplies	\$7,000.00	\$0.00	\$7,000.00	\$3,500.00	\$0.00
5d. Printing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5e. Instr. Resources	\$5,000.00	\$4,500.00	\$9,500.00	\$2,500.00	\$2,250.00
5f. Communications	\$1,200.00	\$0.00	\$1,200.00	\$600.00	\$0.00
5g. Other	\$0.00	\$10,500.00	\$10,500.00	\$0.00	\$5,250.00
Total	\$14,200.00	\$16,000.00	\$30,200.00	\$7,100.00	\$8,000.00

Operations Detail	Operations Expenditures Year-To-Date		
	CLSA	Other	Total Expenditures
5a. Contract Services	\$0.00	\$0.00	\$0.00
5b. Travel	\$500.00	\$500.00	\$1,000.00
5c. Office Supplies	\$3,500.00	\$0.00	\$3,500.00
5d. Printing	\$0.00	\$0.00	\$0.00
5e. Instr. Resources	\$2,500.00	\$2,250.00	\$4,750.00
5f. Communications	\$600.00	\$0.00	\$600.00
5g. Other	\$0.00	\$5,250.00	\$5,250.00
Total	\$7,100.00	\$8,000.00	\$15,100.00

Elisa Herrera-Thomas

Prepared by

Administrative Assistant

Title

admin@placentalibrary.org

E-mail Address

Thursday, January 31, 2002 3:49:26 PM

Date

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Any questions or comments should be directed to library@mindsetsoft.com

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February 13, 2002

TO; PLACENTIA LIBRARY BOARD OF TRUSTEES
CITY OF PLACENTIA HISTORICAL COMMITTEE

FROM: HISTORY ROOM VOLUNTEERS - A.C.IROT, COMMUNITY LIAISON

RE; HISTORY ROOM REPORT

1. Hours for patron service in the History Room are 6-9 pm Mondays and Wednesdays. We three volunteers are staffing the room at those hours. Typically, on Monday's we rotate our coverage by assigning one of us to cover; however, on Wednesday's generally we are all three there.

2. We are pleased to report that patrons are accessing the room and have a positive reaction.

3. Recently, on separate occasions, two members of the Tuffree family (Judy Krouse and Mike Fleming) have visited; each has made a commitment to augment our current scanty holdings on that pioneer family with materials currently in their possession. Some of these materials will be photocopied in order for the family member to retain the originals.

4. With the semester finished, we no longer have CSUF grad student activity occurring. We are awaiting the receipt of the completed student reports from DR. deGraaf, instructor of the Public History Graduate level class. One report, however, has been filed which represents survey data analysis of the recent Historic Room Tour.

4. Placentia History Room Advisory Committee will meet in the very near future. (The scheduled January meeting was postponed because of a city event which caused a conflict for several of the members.) The group will review our goals, collection policy and determine needed priorities.

5. We continue to contribute to Mayor Chris Lowe's desire to create and publish a new children's book on the history of our city. Carpenter's *A CHILD'S HISTORY OF PLACENTIA*, is currently the standard; each of us has written stories for the proposed new child-centered book which would have an historical-based story format.

6. Both of Carpenter's books (adult and children) are available for sale at the History Room, with the proceeds accruing directly to the City's Historical Committee.

7. Marie Schmidt is writing a revised edition of a Vic Michel book - *PLACENTIA STREE NAMES* - identifying those for whom streets were named. This requires research in the History Room archives as well as contact with long-time members of the community

8. A custom-made display cabinet has been completed to hold the adobe bricks salvaged from the Ontiveros Adobe at the time of its demolition. (Dave Snow was farsighted in saving these). It will be placed at the History Room entrance. Above the cabinet, we will hang a framed piece designed by Marie Schmidt showing photos of the Ontiveros owners along with picture of the adobe residence - and one taken during its destruction. (An historic marker on south side of Crowther Avenue, between Bradford and Kraemer marks its former location.)

9. Storage cabinets in the Work Room area are being painted by a volunteer, Jerry Jertberg.

10. Routine organizational tasks continue to be consume time. With the assistance of several student volunteers, an important archival task is in progress. Using the proper archival materials, the volunteer is transferring the materials and labelling properly. This collection was donated by a former Placentia Courier photographer who had each carefully labeled as to subject and date; we are taking the next step to assure their preservation.

11. Two microfische cabinets containing important information will need to be located near our room for patron access (to be used when we obtain a reader and printer). Space is not available within the History Room.

12. A consultant is needed to advise on software appropriate to our needs. The need is not only related to software acquisition but to programming for our collections. The consultant is needed to advise as well on legalities related to digitizing text and photo materials. (when the equipment is acquired)

13. We continue to do outreach into the community, keeping in contact with community individuals and groups interested in historic preservation. Additionally, at opportune times, we urge residents to assist in filling the need for photos and text related to our ethnic communities. Also we have urged Placentia organizations to create their own archival collections or to make PHR their archival depository. So far, no action, just some verbal agreement.

12. Work with the PYLUSD continues preparing materials for the third grade local history requirement. We have directly contributed all information on Placentia, assisted with Yorba Linda, Brea, and Fullerton's information. Meetings held with district staff indicate that computerization of text is underway and production of materials is not far off.

13. We expect in the near future to have Placentia History Timeline on display; this is being done by Michael Schmidt.

14. Photos, paintings, displays are in evidence everywhere. Thanks to Elizabeth.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director *EDM*

SUBJECT: Report on Civic Center Authority Meeting on January 29, 2002 to Adopt Signage Recommendations and Discuss the City's Dedication Plans

DATE: February 20, 2001

BACKGROUND

A Civic Center Authority Meeting was held on Wednesday, January 29, 2002 to adopt the signage recommendations that were reviewed by the Library Board at its meeting on January 19. The Library agreed to all of the proposed items with the exception of the lighted hours sign for the Library. The Agenda for the Civic Center Authority Meeting is Attachment A.

The City's representatives reported that it has scheduled a dedication for the Civic Center renovation for Saturday, May 11, 2002 in conjunction with the City's Annual Open House. The Library Director reminded the City's representatives that the Library is not open for public service on Saturdays and that it has not participate in the City's Open House activities since the cutback in the Library's hours. (At one time the Friends held small book sales during the Open House but discontinued participation because of a lack of sales.) At its meeting on February 4, 2002 I asked the Friends Board of Directors if it would be interested in having a sale on the patio outside the Meeting Room (the Meeting Room itself is already booked) at the Open House this year and there was no interest. There may be some interest in having a special back room book sale in the loading dock area.

The Library Board needs to determine its level of participation in the City's dedication program on Saturday, May 11. No proposed program details have been received from anyone at the City.

RECOMMENDATION

Take action as determined by Library Board.

*Sandra
Gae - chair -
Peggy
Al.*





PLACENTIA CIVIC CENTER AUTHORITY

401 E. Chapman Avenue
Placentia, CA 92870

AGENDA

TUESDAY, JANUARY 29, 2002

8:00 A.M.

Public Works Meeting Room

- ROLL CALL:** Comissioners Castner, Lowe, Shkoler, Underhill, Wood
- ORAL COMMUNICATIONS:** At this time the public is invited to address the members of the Placentia Civic Center Authority concerning any items on the agenda.
- MINUTES OF PREVIOUS MEETING:** Minutes of the meeting of January 2, 2002
- OLD BUSINESS:** Approval of Signs/Cost
- NEW BUSINESS:** Civic Center Renovation Project Update
- ADJOURNMENT:**

I, Steven L. Brisco, Secretary of the Placentia Civic Center Authority, hereby certify that the agenda for the January 29, 2002 meeting of the Placentia Civic Center Authority was posted on January 24, 2002.

A handwritten signature in cursive script that reads "Steven L. Brisco".

Steven L. Brisco
Secretary



PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director *EDM*

SUBJECT: **Travel/training authorizations for the Public Library Association Conference and the California Association of Library Trustees and Commissioners (CALTAC) Workshop in Library Leadership**

DATE: February 20, 2002

BACKGROUND

1. The Public Library Association (PLA), a Division of the American Library Association, will be holding its biennial conference in Phoenix, AZ from March 13 through March 16, 2002. This is a good opportunity for the librarians to catch up on public library service trends and to spend time with the exhibitors. The last time Placentia staff attended a PLA Conference was in 2000 in Charlotte. The Travel Estimate for the PLA Conference is Attachment A.

The Library Director is recommending that she, Public Services Manager Jim Roberts, Technical Services Manager Julie Shook, Children's Librarian Cyrise Smith and ELLI Grant Coordinator Ann Margaret Webb attend the PLA Conference. She further recommends that Jim's expenses be paid by the California Literacy Campaign (CLC) Grant, Ann Margaret's expenses be paid by the ELLI Grant, and Elizabeth, Julie and Cyrise's expenses be paid by the District's staff training account at Santiago Library System. No District General Fund money will be used for this Conference.

2. The annual CALTAC Workshop in Library Leadership will be held on Saturday, April 13, 2002 at the Cerritos Millennium Library. The program information is Attachment B.

The Library Director recommends that at least one trustee attend the CALTAC Workshop.

3. Library Director Minter will be attending the Public Library Directors Forum in Santa Barbara March 26 and 27, 2002. All expenses are paid by the State Library.

RECOMMENDATIONS

1. Approve travel to the Public Library Association Conference in Phoenix, AZ from March 13 through March 16, 2002 for Elizabeth Minter, Jim Roberts, Julie Shook, Cyrise Smith and Ann Margaret Webb at a cost not to exceed \$4,919 with Robert's expenses being paid by the California Literacy Campaign Grant (\$1,251), Webb's expenses being paid by the ELLI Grant (\$1,018), and Minter, Shook and Smith's expenses being paid by the District's staff training account at Santiago Library System (\$2,650).
2. Determine who will attend the CALTAC Workshop in Library Leadership in Cerritos on Saturday, April 13, 2002 and approve expenses for registration, luncheon and mileage to be paid from the local travel account for trustees or staff.

{
Dunn
Shook.
Smith -
Gee

Placentia Library District
Travel Estimate

Name: Elizabeth Minter
Event: Public Library Association Biennial Conference
Location: Phoenix, AZ
fund: General Fund

Date	Wed 3/13/02	Thur 3/14/02	Fri 3/15/02	Sat 3/16/02	
Registration		185.00			
Hotel	166.98	166.98	166.98		
Breakfast	-	10.00	10.00	10.00	
Lunch	15.00	25.00	25.00	15.00	
Dinner	25.00	30.00	25.00	25.00	
Air/Train					
Local Trans.	20.00				
Mileage @ \$.345					
Parking/Tolls					
Telephone					
Misc.	10.00	10.00	10.00	10.00	
TOTAL	236.98	426.98	236.98	60.00	960.94

Name: Julie Shook
Event: Public Library Association Biennial Conference
Location: Phoenix, AZ
fund: General Fund

Date	Wed 3/13/02	Thur 3/14/02	Fri 3/15/02	Sat 3/16/02	
Registration		185.00			
Hotel	166.98	166.98	166.98		
Breakfast	-	10.00	10.00	10.00	
Lunch	15.00	25.00	25.00	15.00	
Dinner	25.00	30.00	25.00	25.00	
Air/Train					
Local Trans.	20.00				
Mileage @ \$.345					
Parking/Tolls					
Telephone					
Misc.	10.00	10.00	10.00	10.00	
TOTAL	236.98	426.98	236.98	60.00	960.94

Placentia Library District
Travel Estimate

Name: Cyrise Smith
Event: Public Library Association Biennial Conference
Location: Phoenix, AZ
fund: General Fund

Date	Wed 3/13/02	Thur 3/14/02	Fri 3/15/02	Sat 3/16/02	
Registration		185.00			
Hotel	89.10	89.10	89.10		
Breakfast	-	10.00	10.00	10.00	
Lunch	15.00	25.00	25.00	15.00	
Dinner	25.00	30.00	25.00	25.00	
Air/Train					
Local Trans.	20.00				
Mileage @ \$.345					
Parking/Tolls					
Telephone					
Misc.	10.00	10.00	10.00	10.00	
TOTAL	159.10	349.10	159.10	60.00	727.30

Name: Jim Roberts
Event: Public Library Association Biennial Conference
Location: Phoenix, AZ
fund: CLC Grant

Date	Wed 3/13/02	Thur 3/14/02	Fri 3/15/02	Sat 3/16/02	
Registration		185.00			
Hotel	166.98	166.98	166.98		
Breakfast	-	10.00	10.00	10.00	
Lunch	15.00	25.00	25.00	15.00	
Dinner	25.00	30.00	25.00	25.00	
Car Rental	185.00				
Local Trans.	20.00				
Mileage @ \$.345					
Parking/Tolls/Gas	75.00	10.00	10.00	10.00	
Telephone					
Misc.	10.00	10.00	10.00	10.00	
TOTAL	496.98	436.98	246.98	70.00	1,250.94

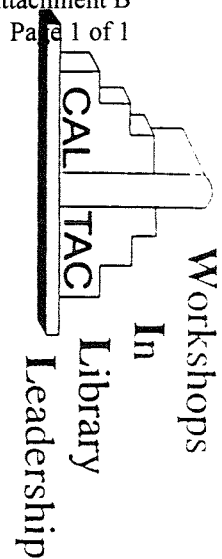
Placentia Library District
Travel Estimate

Name: Ann Margaret Webb
Event: Public Library Association Biennial Conference
Location: Phoenix, AZ
fund: ELLI Grant

Date	Wed 3/13/02	Thur 3/14/02	Fri 3/15/02	Sat 3/16/02	
Registration		185.00			
Hotel	89.10	89.10	89.10		
Breakfast	-	10.00	10.00	10.00	
Lunch	15.00	25.00	25.00	15.00	
Dinner	25.00	30.00	25.00	25.00	
Car Rental	185.00				
Local Trans.	20.00				
Mileage @ \$.345					
Parking/Tolls/Gas	75.00	10.00	10.00	10.00	
Telephone					
Misc.	10.00	10.00	10.00	10.00	
TOTAL	419.10	359.10	169.10	70.00	1,017.30

Subtotal District SLS Training Account (\$2,800 available)	2,649.18
Subtotal District General Fund	-
Subtotal CLC Grant	1,250.94
Subtotal ELLI Grant	1,017.30
TOTAL	4,917.42





2002 Workshops in Library Leadership PROGRAM

- 9:00 A.M. Registration and Coffee
 - 9:30 a.m. Introduction and Welcome
Mary Minow, CALTAC President
 - 9:45 a.m. Opening Remarks
Dr. Kevin Starr, State Librarian
 - 10:30 a.m. Break
 - 10:45 a.m. "How elected Officials View the Role of Library Trustees and Commissioners"
 - 11:15 a.m. Best Practices Panel – Successful examples of how Trustees and Commissioners have worked with elected officials.
 - 12:00 Noon Lunch and Commissioner Dialogue or VIP Tour of Host Library
 - 1:00 p.m. Building Necessary Partnerships with Your Community
 - 2:30 p.m. Working Together With Friends and Foundations
 - 3:30 p.m. Adjournment
- Additional time for VIP Tour of the Cerritos Millennium Library

SOUTHERN WORKSHOP

Saturday, April 13, 2002

Cerritos Millennium Library

18025 Bloomfield Ave
Cerritos, CA

(This state of the art library opened to the public in March 2002. Be among the first to view this extraordinary facility)

Hosted by: **The Cerritos Millennium Library and the Friends of the Cerritos Public Library**

Directions:

Take Bloomfield Avenue exit off 91 and go south.

Library is a half-mile south of freeway.

For further information contact:

Dom Summa
(760) 202-7216
or

e-mail – dsummacal@aol.com

REGISTRATION FORM FOR SOUTHERN WORKSHOP
Cerritos Millennium Library – SATURDAY, APRIL 13, 2002

PLEASE PRINT

Name: _____ Library or System _____
 Address: _____ Role _____
 City, State, Zip: _____ CALTAC Member? YES _____ NO _____
 E-mail _____ Phone () _____ Fax () _____

Registration Fee:

CALTAC members	\$15.00	_____
Non-members	\$18.00	_____
*Late Registration	\$25.00	_____
Luncheon (optional)	\$12.00	_____
Total	\$	_____

Make checks payable to CALTAC and mail to:
Doris Huxtable
9410 Friendly Woods Lane
Whittier, CA 90605-1658

*After April 5, 2002 – Members and Non-Members



PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Two Percent Assessment Appeal Case
DATE: February 20, 2002

BACKGROUND:

Attachment A is a letter from Orange County Auditor-Controller David E. Sundstrom to the Orange County Board of Supervisors providing his estimate, by jurisdiction, of the initial and ongoing impact of the Two Percent Assessment Appeals Case.

Neither Orange County nor the Independent Special Districts of Orange County have recommended any specific action to local jurisdictions.

The initial impact (one-time cost) of the property tax refund for Placentia Library District in Fiscal Year 2001-2002 would be \$129,228.22. For each year the refund is delayed the amount would increase by approximately \$66,000, plus interest. Placentia Library District is listed on page 7 of 9 of Attachment A.

The ongoing impact (permanent loss) on future revenue would be a loss of \$65,913.61 per year.

As of Wednesday, February 13 the news from the Orange County Auditor's Office, Neal Gruber, was that the court is supposed to make a ruling in early March on whether to make the lower court opinion a class action. The Board of Supervisors has left the decision on whether and when to formally appeal the lower court ruling to the Orange County Assessor and that he appears to be waiting for the ruling on the class action. There is a possibility that if the class action is denied that the one case will be paid out and everyone else who is eligible for a similar refund would be forced to file individual lawsuits which, given the small amounts of individual return, is somewhat unlikely because the cost of individual lawsuits would outweigh the return of tax dollars.

RECOMMENDATION:

Receive & File





DAVID E. SUNI
AUDITOR-CONTROLLER

Hall of Finance & Records
12 Civic Center Plaza, Room 205
P. O. Box 567
Santa Ana, California 92702-0567

(714) 834-2450 FAX: (714) 834-2569

AUDITOR-CONTROLLER

January 15, 2002

TO: Supervisor Cynthia Coad, Chair, Board Supervisors
Supervisor Charles Smith, First District
Supervisor James Silva, Second District
Supervisor Todd Spitzer, Third District
Supervisor Thomas Wilson, Fifth District

SUBJECT: Two Percent Assessment Appeals Case

My letter to County Counsel Ben De Mayo dated December 19, 2001, provided an initial estimate of the impact of the two percent assessment appeals case on various categories of taxing entities. We have prepared the attached schedule that shows estimates of the refunds to be recovered and continuing reductions from each agency compared to an estimate of their next largest secured tax apportionment that will be made in April 2002. This was done to assist Board members and the officials of the impacted agencies in planning for *possible* refunds that could be ordered by a court. **Please note that we have no immediate plans to escrow the funds – the schedule was produced only to measure potential impacts.** The schedule also shows the amount of net tax that would be distributed to the individual agencies after allowing for refunds on a “going forward” basis. Even if refunds are not ordered by a court as soon as April 2002, the schedule provides a good indication of the one-time and continuing reductions in allocation of secured taxes that could be expected in the future. Please note that the schedule excludes interest that must be paid with the refunds. If the Assessor decides not to appeal the decision, the taxing authorities would have little choice other than to reduce their revenue projections.

Yesterday, the Assembly Committee on Revenue and Taxation rejected AB 1315 (Havice) that attempted to modify Section 51 of the Revenue and Taxation Code to conform with the judge’s ruling. Committee staff reported that “This bill is unconstitutional, because it would reduce assessed values below levels authorized by the constitution.” Committee staff further reported that “This bill is premature. Many tax professionals across the state believe that the Orange County court decision is flawed and in violation of existing law. Codifying the decision before it is reviewed by an appellate court could be construed as overly hasty.”

There is a reasonable expectation that the judge’s order would be reversed on appeal. It is in the best interests of the State, the County, and our cities, special districts and schools to appeal the decision and await the final outcome of the appeals process prior to making refunds. Otherwise, there is a strong potential that we would be needlessly expending County resources (as much as \$5 million) on the initial distribution of the supposed overpayments and then subsequent collection efforts of those overpayments if the ruling is reversed. Moreover, it would be difficult, if not impossible, to reverse the refund process and the interest paid.

Board of Supervisors
January 15, 2002
Page 2

This action could be exposing various jurisdictions in the county (especially the basic aid school districts of Laguna Beach and Newport-Mesa) to unnecessary draconian budget cuts that would be necessary to cover revenue shortfalls. As an example, Newport-Mesa (who may be facing a four-year catch up shortfall of \$11,577,407) must learn soon its potential for a revenue shortfall to decide whether lay-offs will be necessary. According to school district collective bargaining statutes, lay-off notices must be sent by March 15 to be effective for the next school year. This could have a further deteriorative effect on school bond ratings of both their issued and yet to be issued bonds. It should also be noted that as a result of the reassessment process, many taxpayers who had purchased properties during the adjustment period will be receiving additional bills for supplemental taxes. This action too could prove to be unwarranted if the decision is reversed.

The attached estimates are a rough order of magnitude, and category totals differ slightly from the amounts in my letter to Counsel De Mayo. Being a rough order of magnitude, the estimates will be subject to continuous refinement as we obtain more information on the scope of the case and have more time to prepare analyses of data in our tax system. However, they are reliable enough for decision-makers to begin planning for a possible reduction in secured taxes.

Although not now a party to the litigation, I need to consider the County's options and my responsibilities in the potential refunding process – including whether in the claims process we have a mechanism to challenge the decision. Although I may have little choice in the matter, I would like to confirm our options and remedies to mitigate the impact. Because of your Board's recent decision not to appeal the case, County Counsel may have a conflict in providing me legal advice as to how to proceed. Accordingly, I request outside counsel. I would like to proceed as quickly as possible.



David E. Sundstrom
Auditor-Controller

DES:lr (Two Percent Assessment Appeals Case/auditor)
Attachment

cc: County Treasurer John Moorlach
County Assessor Webster Guillory
County Executive Officer Michael Schumacher
County Counsel Ben De Mayo
Orange County Cities Managers
Orange County Schools Superintendents and Chief Business Officers
Orange County Special Districts

ESTIMATED POTENTIAL IMPACT OF 2% ASSESSMENT APPEALS CASE ON AGENCIES IN ORANGE COUNTY (Excludes Interest) TAX REFUNDS FOR FISCAL YEARS 1998-99 THROUGH 2001-2002 AND FUTURE REDUCTION IN TAX BASE			
AGENCY	ESTIMATED APRIL, 2002 SECURED TAX APPORTION- MENT	ESTIMATED ALLOCATION OF REFUNDS	ESTIMATED FUTURE REDUCTION IN TAX BASE
ANAHEIM CITY	4,320,877.44	2,409,601.46	1,229,031.32
ANAHEIM CITY REORGANIZATION #82	57,752.35	32,206.44	16,427.09
ANAHEIM LIGHTING REORG	4,752.74	2,650.45	1,351.87
ANAHEIM CITY BOND	129,912.04	74,907.55	36,952.21
ANAHEIM CITY TOTAL	4,513,294.57	2,519,365.90	1,283,762.49
BREA CITY BASIC AREA	584,092.26	325,727.72	166,139.33
BREA CITY - MIDBURY T/S	2,961.36	1,651.45	842.33
BREA CITY - PARAMEDICS	177,129.17	92,463.90	50,382.66
BREA CITY TOTAL	764,182.79	419,843.07	217,364.32
BUENA PARK CITY	1,014,621.64	565,818.82	288,599.20
BUENA PARK CITY PARK DETACH	930.75	518.81	264.63
BUENA PARK CITY TOTAL	1,015,551.99	566,337.63	288,863.83
COSTA MESA CITY	2,696,844.76	1,503,935.53	767,091.11
COSTA MESA CITY BOND	52,705.87	27,742.24	14,991.67
COSTA MESA CITY TOTAL	2,749,550.63	1,531,677.77	782,082.78
CYPRESS CITY	530,487.85	295,834.41	150,892.08
CYPRESS CITY-CCWD/SEWER FUND	1,235.62	689.07	351.46
CYPRESS CITY TOTAL	531,723.47	296,523.48	151,243.54
DANA POINT CITY	336,389.10	187,592.38	95,682.59
DANA POINT CITY-LIGHTING FUND	73,894.19	41,208.19	21,018.48
DANA POINT CITY-CSA REORGANIZATION	2,001.26	1,116.03	569.24
DANA POINT CITY - CBPRD REORG	225,421.32	125,709.56	64,118.89
DANA POINT CITY - CBPRD REORG FROM LNCSD	92,553.16	51,613.63	26,325.84
DANA POINT CITY TOTAL	730,259.04	407,239.79	207,715.04
FOUNTAIN VALLEY CITY TOTAL	1,026,286.66	572,323.98	291,917.20
FULLERTON CITY BASIC AREA	2,467,778.87	1,376,193.54	701,935.56
FULLERTON LIGHTING REORG	778.34	434.05	221.39
FULLERTON CITY TOTAL	2,468,557.21	1,376,627.59	702,156.95
GARDEN GROVE CITY	1,523,861.09	849,803.75	433,447.38
GARDEN GROVE LTG REORG	672.72	375.16	191.35
GARDEN GROVE - PARAMEDICS	255,212.89	131,766.29	72,592.81
GARDEN GROVE SANI - H&S 33676	2,366.58	1,319.76	673.15
GARDEN GROVE CITY TOTAL	1,782,113.28	983,264.96	506,904.69
HUNTINGTON BEACH CITY	5,326,117.60	2,970,188.55	1,514,962.05
HUNTINGTON BEACH LTG REORG	0.04	-	0.01
HUNTINGTON BEACH RETIREMENT	-	-	-
HUNTINGTON BEACH CITY TOTAL	5,326,117.63	2,970,188.55	1,514,962.06
IRVINE CITY	1,423,005.06	793,559.91	404,759.87
IRVINE CITY TEA *	1,285,604.63	716,936.50	365,677.66
IRVINE CITY BOND	75,863.74	36,115.78	21,578.70
IRVINE CITY TOTAL	2,784,473.43	1,546,612.19	792,016.23
LA HABRA CITY	1,027,677.04	573,099.37	292,312.68
LA HABRA LIGHTING REORG	137.60	76.73	39.14
LA HABRA CITY TOTAL	1,027,814.64	573,176.10	292,351.82
LA PALMA CITY	234,199.55	130,604.84	66,615.77
LA PALMA CITY REORG # 103	2,702.99	1,507.36	768.84
LA PALMA CITY PARK REORG	0.95	0.53	0.27
LA PALMA LIGHTING REORG	6.15	3.43	1.75
LA PALMA CITY TOTAL	236,909.64	132,116.16	67,386.63
LAGUNA BEACH CITY	2,379,493.54	1,326,959.90	676,823.66
LAGUNA BEACH CITY -R097-33 (SCWD) DETACH	111,060.84	61,934.72	31,590.17
LAGUNA BEACH LTG REORG	26,506.87	14,781.96	7,539.62
LAGUNA BEACH CITY BOND	301,480.61	157,815.46	85,753.21
LAGUNA BEACH CITY TOTAL	2,818,541.86	1,561,492.04	801,706.66
LAGUNA HILLS CITY	403,765.34	225,165.73	114,847.10
LAGUNA HILLS CITY-LIGHTING FUND	41,002.89	22,865.87	11,662.87
LAGUNA HILLS CITY-CSA 8 REORGANIZATION	367,445.37	204,911.36	104,516.24
LAGUNA HILLS CITY-CSA 8A REORGANIZATION	14,664.35	8,177.79	4,171.13
LAGUNA HILLS CITY TOTAL	826,877.94	461,120.75	235,197.34
LAGUNA NIGUEL CITY (SB 1406)	379,513.17	211,641.16	107,948.81
LAGUNA NIGUEL CITY-CSA REORGANIZATION	1,424.59	794.44	405.21
LAGUNA NIGUEL CITY TOTAL	380,937.76	212,435.60	108,354.02

ESTIMATED POTENTIAL IMPACT OF 2% ASSESSMENT APPEALS CASE ON AGENCIES IN ORANGE COUNTY (Excludes Interest) TAX REFUNDS FOR FISCAL YEARS 1998-99 THROUGH 2001-2002 AND FUTURE REDUCTION IN TAX BASE			
AGENCY	ESTIMATED APRIL, 2002 SECURED TAX APPORTION- MENT	ESTIMATED ALLOCATION OF REFUNDS	ESTIMATED FUTURE REDUCTION IN TAX BASE
LAGUNA WOODS CITY TOTAL	28,010.46	15,620.45	7,967.30
LAKE FOREST CITY	440,907.02	245,878.36	125,411.69
LAKE FOREST CITY-LIGHTING FUND	74,926.25	41,783.74	21,312.04
LAKE FOREST CITY-CSA REORGANIZATION	336,100.75	187,431.56	95,600.57
LAKE FOREST CITY-(SB1406)	113,346.56	63,209.39	32,240.32
LAKE FOREST CITY ANNEXED AREAS MPTA	16,781.91	9,358.69	4,773.45
LAKE FOREST CITY TOTAL	982,062.50	547,661.74	279,338.07
LOS ALAMITOS CITY	221,247.83	123,382.13	62,931.78
LOS ALAMITOS CITY LTG REORG	31,590.33	17,616.82	8,985.56
LOS ALAMITOS CITY TOTAL	252,838.16	140,998.95	71,917.34
MISSION VIEJO CITY	398,068.15	221,988.60	113,226.59
MISSION VIEJO CITY-REORGANIZATION #98	1,458,075.14	813,117.26	414,735.21
MISSION VIEJO CITY-LIGHTING FUND	500,264.10	278,979.69	142,295.23
MISSION VIEJO CITY-CSA REORGANIZATION	1.51	0.84	0.43
MISSION VIEJO CITY-LIBRARY FUND	285,896.63	159,434.51	81,320.50
MISSION VIEJO CITY TOTAL	2,642,305.53	1,473,520.90	751,577.96
NEWPORT BEACH CITY TOTAL	6,123,804.41	3,415,030.45	1,741,856.26
ORANGE CITY	2,473,825.63	1,379,565.57	703,655.50
ORANGE CITY SEWER SANITARY FUND	4,076.96	2,273.58	1,159.65
ORANGE CITY LTG REORG	926.73	516.80	263.60
ORANGE CITY H&S 33676	25,171.37	14,037.19	7,159.75
ORANGE CITY TOTAL	2,504,000.68	1,396,393.14	712,238.50
PLACENTIA CITY	814,035.24	453,958.84	231,544.36
PLACENTIA CITY LTG REORG	113,177.74	63,115.24	32,192.30
PLACENTIA CITY TOTAL	927,212.97	517,074.08	263,736.66
RANCHO SANTA MARGARITA CITY TOTAL	294,366.42	164,157.82	83,729.65
SAN CLEMENTE CITY BASIC	1,800,468.63	1,004,058.05	512,125.69
SAN CLEMENTE LTG REORG	84.62	47.19	24.07
SAN CLEMENTE CITY TOTAL	1,800,553.25	1,004,105.24	512,149.76
SAN JUAN CAPISTRANO CITY	636,362.58	354,877.05	181,007.11
SAN JUAN CAPISTRANO CITY-WESTSIDE ANNEX	544.82	303.82	154.97
SAN JUAN CAPO LTG REORG	1,176.17	655.92	334.65
SAN JUAN CAPISTRANO CITY BOND	361,260.06	182,573.92	102,756.89
SAN JUAN CAPISTRANO CITY TOTAL	999,343.63	538,410.71	284,253.52
SANTA ANA CITY	3,928,458.64	2,190,763.27	1,117,411.63
SANTA ANA CITY SANITARY FUND	31,197.91	17,397.98	8,873.94
SANTA ANA LIGHTING REORG	3,068.80	1,711.38	872.89
SANTA ANA CITY TOTAL	3,962,725.34	2,209,872.63	1,127,158.46
SEAL BEACH CITY	658,712.23	367,340.63	187,364.25
SEAL BEACH LTG REORG	0.25	0.15	0.07
SEAL BEACH CITY TOTAL	658,712.48	367,340.78	187,364.32
STANTON CITY	220,918.86	123,198.68	62,838.21
STANTON CITY-REORG # 88	12,538.17	6,992.10	3,566.36
STANTON LIGHTING REORG	572.32	319.16	162.79
STANTON CITY TOTAL	234,029.35	130,509.94	66,567.36
TUSTIN CITY	1,074,517.32	599,220.53	305,635.94
TUSTIN CITY-LIGHTING REORG	101,984.98	56,873.43	29,008.63
TUSTIN CITY TOTAL	1,176,502.30	656,093.96	334,644.57
VILLA PARK CITY TOTAL	193,245.91	107,766.46	54,966.91
WESTMINSTER CITY	505,888.34	282,116.15	143,894.99
WESTMINSTER LTG REORG	299.96	167.27	85.32
WESTMINSTER CITY TOTAL	506,188.30	282,283.42	143,980.31
YORBA LINDA CITY	943,550.61	526,185.00	268,383.74
YORBA LINDA LTG REORG	913.30	509.33	259.78
YORBA LINDA LIBRARY FUND	489,672.07	273,072.90	139,282.43
YORBA LINDA CITY TOTAL	1,434,135.98	799,767.23	407,925.95
TOTAL CITIES	53,703,230.22	29,896,953.46	15,275,358.50
ORANGE COUNTY GENERAL FUND	26,440,146.54	14,744,740.26	7,520,641.04
ORANGE COUNTY GENERAL FUND H&S 33676	35,234.57	19,649.08	10,022.13
COUNTY LIBRARY DISTRICT	4,407,851.04	2,458,103.58	1,253,770.11
COUNTY LIBRARY DISTRICT H&S 33676	10,578.64	5,899.34	3,008.99
ORANGE CO GENERAL-OCSLAD #1 DISSOLUTION	46,770.60	26,082.31	13,303.44
ORANGE CO GEN FUND (R&T 96 16)	2,382,309.56	1,328,530.29	677,624.65
COUNTY GEN FUND & PUBLIC LIBRARY TOTAL	33,322,890.95	18,583,004.86	9,478,370.36

ESTIMATED POTENTIAL IMPACT OF 2% ASSESSMENT APPEALS CASE ON AGENCIES IN ORANGE COUNTY (Excludes Interest) TAX REFUNDS FOR FISCAL YEARS 1998-99 THROUGH 2001-2002 AND FUTURE REDUCTION IN TAX BASE			
AGENCY	ESTIMATED APRIL, 2002 SECURED TAX APPORTION- MENT	ESTIMATED ALLOCATION OF REFUNDS	ESTIMATED FUTURE REDUCTION IN TAX BASE
VEH PRKG DIST 1 COSTA MESA ACQUISITION	61 45	34 27	17 48
VEH PRKG DIST 1 COSTA MESA IMPROVEMENT	25 98	14 48	7 39
VEH PRKG DIST 2 COSTA MESA ACQUISITION	47 95	26 74	13 64
VEH PRKG DIST 2 COSTA MESA IMPROVEMENT	20 32	11 34	5 78
COSTA MESA VEH PRKG TOTAL	155 71	86 83	44 29
CYPRESS CITY LIGHTING DIST 2 TOTAL	114,547 37	63,879 05	32,581 88
VEH PRKG DIST 2 GARDEN GROVE ACQUISITION	180 14	100 47	51 24
VEH PRKG DIST 2 GARDEN GROVE IMPROVEMENT	89 05	49 66	25 33
GARDEN GROVE SUBSIDIARY SANITARY DIST	300,939 26	167,823 25	85,599 23
GARDEN GROVE SPECIAL DISTRICTS TOTAL	301,208 46	167,973 38	85,675 80
IRVINE CITY-OC ST LTG MAINT DIST 10 TOTAL	298,502 30	166,464 24	84,806 06
LA PALMA MUNI LIGHTING DIST 1 TOTAL	8,678 20	4,839 54	2,468 43
LAGUNA BEACH ST LIGHTING DIST 1 TOTAL	88,920 86	49,588 04	25,292 67
LAGUNA NIGUEL CSD	1,172,596 49	653,915 84	333,533 60
LAGUNA NIGUEL CSD LIGHTING FUND	39,349 32	21,943 73	11,192 53
LAGUNA NIGUEL CSD TOTAL	1,211,945 81	675,859 57	344,726 13
NEWPORT BEACH - BALBOA ST LTG DIST 50 TOTAL	6,232 94	3,475 90	1,772 99
SAN CLEMENTE ST LTG & LNDSCP DIST 1 TOTAL	107,789 82	60,110 59	30,659 76
STANTON MUNI LTG DIST TOTAL	47,962 42	26,746 96	13,642 44
WESTMINSTER MUNI LTG DIST TOTAL	148,473 17	82,798 26	42,231 74
YORBA LINDA GREENBELT MAINT DIST 1	6,986 42	3,896 08	1,987 22
YORBA LINDA LIGHTING MAINT DIST 1	70,049 59	39,064 20	19,924 92
YORBA LINDA LANDSCAPE MAINT DIST 7	5,161 05	2,878 14	1,468 01
YORBA LINDA LANDSCAPE MAINT DIST 8	670 55	373 94	190 73
YORBA LINDA LANDSCAPE MAINT DIST 9	709 18	395 48	201 72
YORBA LINDA MAINT DIST TOTAL	83,576 79	46,607 84	23,772 60
CAPISTRANO VALLEY WTR DIST TOTAL	113,425 13	63,253 21	32,262 67
CAPISTRANO VALLEY WTR RESEVR D/S	13,166 63	7,125 96	3,745 12
CAPISTRANO VALLEY WTR DIST TOTAL	126,591 77	70,379 17	36,007 79
LAGUNA BEACH SUB. CO WATER DIST TOTAL	259,547 40	144,740 46	73,825 72
CYPRESS RECREATION & PARK DIST TOTAL	502,787 69	280,387 01	143,013 04
TOTAL CITY SUBSIDIARY SPECIAL DISTRICTS	3,306,920 72	1,843,936 84	940,621 25
SOUTH COAST WATER -CAPO BCH WTR ID2-ZN 6 TOTAL	48,763 57	27,193 73	13,870 32
COSTA MESA SANITARY DIST TOTAL	26,767 73	14,927 43	7,613 82
SOUTH COAST WATER-DANA POINT SANI D ZN3 TOTAL	142,760 93	79,612 76	40,606 95
EAST ORANGE COUNTY WATER DIST	76,681 67	42,762 67	21,811 35
EAST ORANGE CO WTR-OCWD#8 ANX GEN FUND	40,870 24	22,791 90	11,625 14
EAST ORANGE COUNTY WATER DIST TOTAL	117,551 91	65,554 57	33,436 49
EL TORO WATER DIST TOTAL	99,275 38	55,362 37	28,237 91
IRVINE RANCH WATER DIST	401,406 81	223,850 48	114,176 24
IRVINE RANCH WATER DIST I D #1	200,661 71	111,901 98	57,076 26
IRVINE RANCH WATER DIST I D #2	285,977 81	159,479 77	81,343 59
IRVINE RANCH WATER DIST I D #3	192,081 28	107,116 97	54,635 64
IRVINE RANCH WATER DIST I D #104	297,049 98	165,654 33	84,492 96
IRVINE RANCH WATER DIST I D #204	754,287 29	420,639 51	214,549 64
IRVINE RANCH WATER DIST I D #105	312 09	174 03	88 77
IRVINE RANCH WATER DIST I D #102	28,688 88	15,998 77	8,160 27
IRVINE RANCH WATER DIST I D #250	311 42	173 68	88 58
IRVINE RANCH WATER DIST TOTAL	2,160,777 24	1,204,989 52	614,611 95

**ESTIMATED
POTENTIAL IMPACT OF 2% ASSESSMENT APPEALS CASE ON AGENCIES
IN ORANGE COUNTY (Excludes Interest)
TAX REFUNDS FOR FISCAL YEARS 1998-99 THROUGH 2001-2002
AND FUTURE REDUCTION IN TAX BASE**

AGENCY	ESTIMATED APRIL, 2002 SECURED TAX APPORTION- MENT	ESTIMATED ALLOCATION OF REFUNDS	ESTIMATED FUTURE REDUCTION IN TAX BASE
ROSSMOOR/LOS ALAMITOS AREA SEWER DIST	41,632.65	23,217.06	11,842.00
ROSSMOOR/LOS ALAM SEWER H&S33676	101.95	56.88	29.00
ROSSMOOR/LOS ALAMITOS SEWER DIST TOTAL	41,734.60	23,273.94	11,871.00
IRWD-LOS ALISOS WATER DIST TOTAL	220,145.70	122,767.51	62,618.29
MIDWAY CITY SANI DIST TOTAL	285,983.43	159,482.91	81,345.19
MOULTON NIGUEL WATER DIST	881,721.76	491,705.22	250,797.13
MOULTON NIGUEL WATER DIST I D #1	336,461.56	187,632.79	95,703.20
MOULTON NIGUEL WATER DIST I D #1A	375,673.56	209,499.93	106,856.67
MOULTON NIGUEL WATER DIST I D #2	6,030.27	3,362.87	1,715.25
MOULTON NIGUEL WATER DIST I D #2A	66,855.38	37,282.90	19,016.36
MOULTON NIGUEL WATER DIST I D #3A	161,420.74	90,018.66	45,914.55
MOULTON NIGUEL WATER DIST I D #4-3	27,531.16	15,353.16	7,830.97
MOULTON NIGUEL WATER DIST I D #4A	330,282.13	184,186.74	93,945.52
MOULTON NIGUEL WATER DIST I D #4A-1	124,313.36	69,325.21	35,359.72
MOULTON NIGUEL WATER DIST I D #4A-2	80,194.25	44,721.49	22,810.47
MOULTON NIGUEL WATER DIST I D #4A-3	73,807.21	41,159.70	20,993.74
MOULTON NIGUEL WATER DIST I D #5A	335,769.68	187,246.95	95,506.40
MOULTON NIGUEL WATER DIST I D #8	10,661.01	5,945.27	3,032.42
MOULTON NIGUEL WATER DIST H&S 33676	2,077.31	1,158.43	590.87
MOULTON NIGUEL WATER DIST ID 1 H&S 33676	0.49	0.28	0.14
MOULTON NIGUEL WATER DIST ID3A H&S 33676	2,422.58	1,351.00	689.08
MOULTON NIGUEL WATER DIST ID1A H&S 33676	0.56	-	0.16
MOULTON NIGUEL WATER DIST TOTAL	2,815,223.02	1,569,950.60	800,762.65
ROSSMOOR COMMUNITY SERVICES DIST	78,309.43	43,670.41	22,274.35
ROSSMOOR C.S.D. LIGHTING FUND	27,525.01	15,349.73	7,829.22
ROSSMOOR CSD SPECIAL DIST TOTAL	105,834.44	59,020.14	30,103.57
SANTA MARGARITA WATER DIST	585,681.91	326,614.21	166,591.49
SANTA MARGARITA WTR DIST IMP DIST 1W	2,457.85	1,370.66	699.11
SANTA MARGARITA WTR DIST IMP DIST 2W	59,726.93	33,307.60	16,988.74
SANTA MARGARITA WATER DIST TOTAL	647,866.68	361,292.47	184,279.34
EMERALD BAY COMMUN. SERVICE DIST TOTAL	134,608.64	75,066.51	38,288.11
SANTIAGO COUNTY WATER DIST TOTAL	28,150.70	15,698.65	8,007.19
THREE ARCH BAY COMM SERV DIST TOTAL	98,236.42	54,783.00	27,942.39
SOUTH COAST COUNTY WATER DIST ZONE 1	79,065.89	44,092.26	22,489.52
SOUTH COAST CO WATER IMP DIST ZONE 2	102,124.38	56,951.18	29,048.28
SOUTH COAST CO WATER DIST RO #99-07(TCMV)	129,234.12	72,069.32	36,759.38
SOUTH COAST COUNTY WATER ZONE 1 BOND	242,528.85	107,941.29	68,984.96
SOUTH COAST COUNTY WATER DIST TOTAL	552,953.24	281,054.05	157,282.14
ORANGE COUNTY FIRE AUTHORITY	21,649,743.79	12,073,301.05	6,158,057.84
ORANGE COUNTY FIRE AUTHORITY H&S 33676	65,128.38	36,319.81	18,525.13
ORANGE COUNTY FIRE AUTHORITY TOTAL	21,714,872.17	12,109,620.86	6,176,582.97
SURFSIDE COLONY COMM SERV DIST TOTAL	11,599.98	6,468.89	3,299.50
ORANGE COUNTY WATER DIST	2,271,505.89	1,266,738.98	646,107.63
ORANGE COUNTY WATER DIST WATER RESERVE	33,685.64	18,785.31	9,581.55
ORANGE COUNTY WATER DIST TOTAL	2,305,191.53	1,285,524.29	655,689.18
TRABUCO CANYON COUNTY WATER DIST	163,054.83	90,929.95	46,379.35
TRABUCO CANYON COUNTY WATER DIST BONDS	1,629.73	1,296.93	463.56
TRABUCO CANYON COUNTY WATER DIST TOTAL	164,684.55	92,226.88	46,842.91
ORANGE CO TRANSIT DIST-OPERATING TOTAL	1,338,153.38	746,241.08	380,624.64
ORANGE COUNTY SANITATION DIST #1	434,384.04	242,240.71	123,556.29
ORANGE COUNTY SANITATION DIST #2	2,509,502.47	1,399,461.32	713,803.43
ORANGE COUNTY SANITATION DIST #3	2,614,784.42	1,458,173.34	743,749.85
ORANGE COUNTY SANITATION DIST #5	818,110.05	456,231.23	232,703.40
ORANGE COUNTY SANITATION DIST #6	321,110.11	179,071.82	91,336.63
ORANGE COUNTY SANITATION DIST #7	665,357.49	371,046.47	189,254.43
ORANGE COUNTY SANITATION DIST #7A	38,405.26	21,417.27	10,924.00
ORANGE COUNTY SANITATION DIST #7B	61,382.85	34,231.05	17,459.75
ORANGE COUNTY SANITATION DIST #11	582,208.98	324,677.49	165,603.65
ORANGE CO SANITATION DIST 2 H&S33676	178.67	99.63	50.82
ORANGE CO SANITATION DIST 3 H&S33676	7,067.14	3,941.10	2,010.18
ORANGE CO SANITATION DIST 6 H&S33676	1,079.98	602.27	307.19
ORANGE CO SANITATION DIST 7 H&S33676	442.76	246.91	125.94
O C SANITATION DIST TOTAL	8,054,014.22	4,491,440.61	2,290,885.56
YORBA LINDA COUNTY WATER DIST	162,494.46	90,617.44	46,219.96
YORBA LINDA COUNTY WATER DIST 1 BOND	182,280.59	114,281.53	51,847.93
YORBA LINDA COUNTY WATER DIST 2 BOND	63,517.95	39,031.61	18,067.06
YORBA LINDA COUNTY WATER DIST TOTAL	408,293.00	243,930.58	116,134.95
ELSINORE VALLEY MUNI WATER DIST	1.34	0.75	0.38
WESTERN MUNI WATER DIST	0.14	0.09	0.04
MUNI WATER DISTRICTS TOTAL	1.48	0.84	0.42

IN ORANGE COUNTY (Excludes Interest)
 TAX REFUNDS FOR FISCAL YEARS 1998-99 THROUGH 2001-2002
 AND FUTURE REDUCTION IN TAX BASE

Agenda Item 33
 Attachment A
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AGENCY	ESTIMATED APRIL, 2002 SECURED TAX APPORTION- MENT	ESTIMATED ALLOCATION OF REFUNDS	ESTIMATED FUTURE REDUCTION IN TAX BASE
METRO WATER-ANAHEIM	284,874.10	164,153.89	81,029.65
METRO WATER-FULLERTON	89,232.46	45,757.49	25,381.30
METRO WATER-SANTA ANA	146,083.91	77,789.89	41,552.14
METRO WATER-MWDOC CMWD ORIG AREA	559,511.95	283,622.84	159,147.70
METRO WATER-MWDOC CMWD-CB	102,871.39	56,664.50	29,260.76
METRO WATER-MWDOC	2,446,132.74	1,393,985.45	695,778.53
METRO WATER-MUNI WTR ANX 15	8,588.06	7,032.41	2,442.79
METRO WATER-MUNI WTR ANX 16	-	2,844.81	-
METRO WATER TOTAL	3,637,294.61	2,031,851.28	1,034,592.87
BUENA PARK LIBRARY DIST TOTAL	269,898.96	150,513.15	76,770.12
PLACENTIA LIBRARY DIST TOTAL	231,730.98	129,228.22	65,913.61
CAPO BAY COMMUNITY SERVICE DIST TOTAL	69,749.14	38,896.63	19,839.46
SURFSIDE COLONY WTR PROTECTION TOTAL	4,772.50	2,661.46	1,357.49
SILVERADO-MODJESKA REC&PARK DIST TOTAL	6,001.54	3,346.85	1,707.08
O C VECTOR CONTROL DIST TOTAL	532,229.41	296,805.62	151,387.45
SUNSET BEACH SANI DIST TOTAL	39,958.54	22,289.06	11,368.66
O C CEMETERY DIST	178,749.09	99,682.08	50,843.43
O C CEMETERY DIST H&S 33676	60.08	33.51	17.09
O C CEMETERY DIST TOTAL	178,809.17	99,715.59	50,860.52
TOTAL INDEPENDENT SPECIAL DISTRICTS	46,493,898.79	25,920,792.05	13,224,734.70
O C FLOOD CONTROL DIST	8,236,784.97	4,593,365.41	2,342,872.91
O C FLOOD CONTROL DIST H&S 33676	555.34	309.69	157.96
O C FLOOD CONTROL DIST TOTAL	8,237,340.30	4,593,675.10	2,343,030.87
O C HARBORS BEACHES & PARKS DIST	6,097,352.98	3,400,279.41	1,734,332.41
O C HARBORS BEACHES & PARKS H&S 33676	8,125.40	4,531.26	2,311.19
O C HARBORS BEACHES & PARKS DIST TOTAL	6,105,478.38	3,404,810.67	1,736,643.60
COUNTY SERVICE AREA #4	55,378.14	30,882.44	15,751.77
COUNTY SERVICE AREA #4 ZONE A	163.23	91.02	46.43
COUNTY SERVICE AREA #4 TOTAL	55,541.37	30,973.46	15,798.20
NORTH TUSTIN LANDSCAPE & LIGHTING ASSMT	10,431.75	5,817.43	2,967.21
N TUSTIN LANDSCAPE & LIGHTING ASSMT LTGING R	48,947.19	27,296.13	13,922.55
NORTH TUSTIN LANDSCAPE & LTG ASSMT TOTAL	59,378.94	33,113.56	16,889.76
COUNTY SERVICE AREA #13 TOTAL	355.58	198.29	101.14
COUNTY SERVICE AREA #20 TOTAL	1,279.88	713.75	364.05
COUNTY SERVICE AREA #22 TOTAL	2,582.41	1,440.11	734.54
TOTAL BOARD GOVERNED SPECIAL DISTRICTS	14,461,956.86	8,064,924.94	4,113,562.16
ANAHEIM ELEMENTARY GENERAL FUND TOTAL	7,014,354.78	3,911,659.08	1,995,164.60
BUENA PARK ELEMENTARY GEN FUND TOTAL	1,362,037.73	759,560.57	387,418.31
CENTRALIA ELEMENTARY GENERAL FUND TOTAL	1,593,211.55	888,478.07	453,173.44
CYPRESS ELEMENTARY GENERAL FUND	1,742,185.59	971,555.66	495,547.65
CYPRESS ELEMENTARY H&S 33676	8,688.33	4,845.18	2,471.31
CYPRESS ELEM GENERAL FUND TOTAL	1,750,873.92	976,400.84	498,018.96
FOUNTAIN VALLEY ELEMENTARY GEN FUND	2,302,464.87	1,284,003.72	654,913.61
FOUNTAIN VALLEY ELEMENTARY OVERRIDE	379,069.36	230,486.37	107,822.57
FOUNTAIN VALLEY ELEM GEN FUNDTOTAL	2,681,534.23	1,514,490.09	762,736.18
FULLERTON ELEMENTARY GENERAL FUND TOTAL	3,578,578.40	1,995,647.36	1,017,891.62
UNTINGTON BEACH ELEMENTARY GEN FUND TOTAL	3,742,205.65	2,086,896.55	1,064,433.79
LA HABRA ELEMENTARY GENERAL FUND	1,504,724.41	839,131.92	428,004.14
LA HABRA ELEMENTARY H&S 33676	5,492.47	3,062.95	1,562.28
LA HABRA ELEM GENERAL FUND TOTAL	1,510,216.89	842,194.87	429,566.42
LOWELL JOINT ELEMENTARY GENERAL FUND	555,922.83	310,018.61	158,126.81
LOWELL JOINT ELEMENTARY H&S 33676	1,271.87	709.28	361.77
LOWELL JOINT ELEM GENERAL FUND TOTAL	557,194.69	310,727.89	158,488.58
MAGNOLIA ELEMENTARY GENERAL FUND TOTAL	1,126,058.90	627,963.47	320,296.44
OCEAN VIEW ELEMENTARY GENERAL FUND TOTAL	3,598,318.09	2,006,655.49	1,023,506.38
SAVANNA ELEMENTARY GENERAL FUND TOTAL	681,636.73	380,124.85	193,884.90
WESTMINSTER ELEMENTARY GENERAL FUND	2,094,279.16	1,167,905.87	595,697.22
WESTMINSTER ELEMENTARY H&S 33676	21,460.50	11,967.77	6,104.23
WESTMINSTER ELEM GENERAL FUND TOTAL	2,115,739.66	1,179,873.64	601,801.45
ANAHEIM HIGH GENERAL FUND	6,871,300.60	3,831,882.78	1,954,474.24
ANAHEIM HIGH H&S 33676	2,932.99	1,635.64	834.26
ANAHEIM HIGH GENERAL FUND TOTAL	6,874,233.59	3,833,518.42	1,955,308.50

ESTIMATED POTENTIAL IMPACT OF 2% ASSESSMENT APPEALS CASE ON AGENCIES IN ORANGE COUNTY (Excludes Interest) TAX REFUNDS FOR FISCAL YEARS 1998-99 THROUGH 2001-2002 AND FUTURE REDUCTION IN TAX BASE			
AGENCY	ESTIMATED APRIL, 2002 SECURED TAX APPORTION- MENT	ESTIMATED ALLOCATION OF REFUNDS	ESTIMATED FUTURE REDUCTION IN TAX BASE
FULLERTON HIGH GENERAL FUND TOTAL	5,368,302.25	2,993,713.44	1,526,961.06
HUNTINGTON BEACH HIGH GENERAL FUND	9,881,715.85	5,510,685.54	2,810,757.41
HUNTINGTON BEACH HIGH H&S 33676	2,125.97	1,185.58	604.71
HUNTINGTON BEACH HIGH TOTAL	9,883,841.82	5,511,871.12	2,811,362.12
BREA OLINDA UNIFIED GENERAL FUND TOTAL	2,037,031.94	1,135,981.10	579,413.81
CAPISTRANO UNIFIED GENERAL FUND TOTAL	27,900,716.12	15,559,248.57	7,936,085.77
GARDEN GROVE UNIFIED GENERAL FUND TOTAL	9,312,746.21	5,193,351.18	2,648,919.56
IRVINE UNIFIED GENERAL FUND TOTAL	15,021,920.29	8,377,196.87	4,272,838.28
LAGUNA BEACH UNIFIED GENERAL FUND TOTAL	3,365,338.65	1,876,731.07	957,237.66
LOS ALAMITOS UNIFIED GENERAL FUND TOTAL	3,467,528.07	1,933,718.50	986,304.44
NEWPORT-MESA UNIFIED GENERAL FUND TOTAL	20,760,512.16	11,577,407.82	5,905,124.60
ORANGE UNIFIED GENERAL FUND TOTAL	15,803,413.89	8,813,008.37	4,495,126.49
PLACENTIA YORBA LINDA UNIF GEN FUND TOTAL	8,278,794.06	4,616,792.43	2,354,821.99
PLACENTIA YORBA LINDA UNIF GEN-FUHS TOTAL	540,784.43	301,576.47	153,820.84
SADDLEBACK VALLEY UNIF GEN FUND TOTAL	17,927,315.90	9,997,433.86	5,099,249.64
SANTA ANA UNIFIED GENERAL FUND	10,978,900.57	6,122,546.91	3,122,840.87
SANTA ANA UNIFIED H&S 33676	5,058.74	2,821.07	1,438.91
SANTA ANA UNIFIED TOTAL	10,983,959.32	6,125,367.98	3,124,279.78
TUSTIN UNIFIED GENERAL FUND TOTAL	9,492,869.01	5,293,839.35	2,700,153.73
COAST COMM COLLEGE GENERAL FUND	10,919,504.01	6,089,423.52	3,105,946.10
COAST COMM COLLEGE H&S 33676	966.64	539.06	274.95
COAST COMM COLLEGE TOTAL	10,920,470.65	6,089,962.58	3,106,221.05
NORTH ORANGE CO COMM COLLEGE - GEN FUND	6,985,404.86	3,895,514.72	1,986,930.08
NORTH ORANGE CO COMM COLLEGE - GEN FUND	1,172.02	653.59	333.37
NORTH OC COMM COLLEGE TOTAL	6,986,576.88	3,896,168.31	1,987,263.45
RANCHO SANTIAGO COMM COLL TOTAL	5,418,829.28	3,021,890.60	1,541,332.98
SOUTH ORANGE CO COMM COLL TOTAL	17,212,073.31	9,598,568.22	4,895,805.88
ORANGE CO DEPT OF EDUCATION	8,777,542.43	4,894,926.85	2,496,686.08
ORANGE CO DEPT OF EDUCATION H&S 33676	21,464.23	11,969.84	6,105.29
ORANGE CO DEPT OF EDUCATION TOTAL	8,799,006.66	4,906,896.69	2,502,791.37
EDUCATIONAL REVENUE AUGMENTATION FUND	76,462,466.30	42,640,429.50	21,749,000.57
TOTAL SCHOOL DISTRICTS w/ ERAF	324,130,692.03	180,775,385.22	92,195,804.64
BUENA PARK ELEM 1998 BOND #1999A	70,786.58	32,395.17	20,134.55
BUENA PARK ELEM 1998 BOND #2000A	7,677.57	3,513.64	2,183.81
LA HABRA EL SCH -2000 BOND SR#2000A	60,541.47	31,213.90	17,220.43
MAGNOLIA SCH DIST-2000 BOND SR2000A	43,080.34	22,800.47	12,253.78
MAGNOLIA SCH DIST-2000 BOND SR2001B	50,372.94	26,660.03	14,328.09
CAPISTRANO UNIF-ID#1 1999 BOND 2001	358,701.91	214,209.98	102,029.25
LAGUNA BEACH UNIF 2001 BOND SER 2001	483,349.76	250,382.89	137,484.11
NEWPORT MESA UNIF SCH 2000 BOND 2001	413,036.00	207,176.46	117,484.05
CAPISTRANO UNIF-ID#1 1999 BOND 2000	208,961.03	124,786.98	59,436.92
SANTA ANA UNIF SCH-1999 BOND SR2000	597,841.62	288,276.62	170,050.20
IRVINE UNIF-SERIES H BOND FUND	55,298.33	31,818.79	15,729.07
BREA OLINDA UNIF-1999 BOND SR 1999A	84,956.55	46,062.76	24,165.06
TOTAL SCHOOL BOND	2,434,604.10	1,279,297.69	692,499.32
Anaheim CRA TOTAL	4,053,186.57	1,519,442.02	1,152,889.27
Brea CRA TOTAL	3,329,015.49	1,648,117.31	946,905.89
Buena Park CRA TOTAL	932,884.89	402,839.39	265,349.98
Costa Mesa CRA TOTAL	369,986.08	165,033.63	105,238.92
Cypress CRA TOTAL	871,647.13	490,220.97	247,931.50
Fountain Valley CRA TOTAL	1,500,364.17	372,248.83	426,763.91
Fullerton CRA TOTAL	1,822,232.78	1,128,933.27	518,316.29
Garden Grove CRA TOTAL	2,440,052.66	1,002,721.53	694,049.11
Huntington Beach CRA TOTAL	823,872.00	463,394.12	234,342.33

ESTIMATED POTENTIAL IMPACT OF 2% ASSESSMENT APPEALS CASE ON AGENCIES IN ORANGE COUNTY (Excludes Interest) TAX REFUNDS FOR FISCAL YEARS 1998-99 THROUGH 2001-2002 AND FUTURE REDUCTION IN TAX BASE			
AGENCY	ESTIMATED APRIL, 2002 SECURED TAX APPORTION- MENT	ESTIMATED ALLOCATION OF REFUNDS	ESTIMATED FUTURE REDUCTION IN TAX BASE
La Habra CRA TOTAL	232,678.49	110,683.20	66,183.12
La Palma CRA TOTAL	368,129.24	173,321.33	104,710.76
Lake Forest CRA TOTAL	-	-	-
Mission Viejo CRA TOTAL	807,369.55	332,529.86	229,648.37
Orange CRA TOTAL	4,387,061.12	2,088,697.57	1,247,856.62
Piacentia CRA TOTAL	246,010.01	136,156.07	69,975.14
San Clemente CRA TOTAL	128,096.97	74,472.37	36,435.93
San Juan Capistrano CRA TOTAL	845,301.03	210,377.00	240,437.61
Santa Ana CRA TOTAL	4,808,289.14	2,312,336.56	1,367,670.81
Seal Beach CRA TOTAL	167,113.39	97,689.86	47,533.77
Stanton CRA TOTAL	637,009.81	324,302.63	181,191.21
Tustin CRA TOTAL	1,080,471.05	584,954.27	307,329.42
Westminster CRA TOTAL	1,325,893.16	686,048.54	377,137.34
Yorba Linda CRA TOTAL	4,299,401.50	2,483,811.98	1,222,922.70
OC Santa Ana Heights TOTAL	975,868.33	533,246.08	277,576.20
Orange Co. ND&P TOTAL	1,537,657.63	826,578.26	437,371.67
TOTAL COMM REDEVELOPMENT AGENCIES	37,989,592.17	18,168,156.65	10,805,767.87
GRAND TOTAL	515,843,785.84	284,532,451.71	146,726,718.80

Refunds for 1998-99 thru 2001-2002 are estimated to be \$284,537,129.00
22.2% of initial Secured Levy is estimated to be collected and distributed in April
Metro Water Dist - MUNI WTR Annex 16 has been merged with Metro Water Dist - MWOC as of FY 2001-02

The amount allocated (\$ 284,532,452.02) is \$5,037.68 less than the original amount estimated in letter dated 12/19/01 to Benjamin de Mayo. This is due to an allocation error documented by SL204 report A163B101 dated 01/11/02.



PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director *EDM*

SUBJECT: Status Report on the Friends of Placentia Library Author's Luncheon

DATE: February 20, 2002

BACKGROUND:

Attached is a status report on the Friends of Placentia Library Author's Luncheon scheduled for Saturday, March 2, 2002 at the Alta Vista Country Club. The report was prepared by Development Director Jillian Rakos.

RECOMMENDATION:

Receive and File



Author's Luncheon Report

Number of tickets sold and paid for: 93

Number of tickets held but not paid for yet: 66

Confirmed List of Waiters: 23

Shirley Baker, President/ Brenda Benner, Placentia Round Table Women's Club
Kathy Baldwin, Executive of the Miss Placentia Pageant
Shirley Bloom, Co-President of League of Women Voters North Orange County
Jill Botha, Director of Friends of the Placentia Library
Geoff Braun, The Honorable Secretary for the Placentia Library District
Bob D'Amato, City Administrator for the City of Placentia
Peggy Dinsmore, The Honorable Trustee of the Placentia Library District
Jim Fenstermaker, Director of the Placentia Library Foundation
Charles Frazee, PhD; Placentia Citizen of the Year 2002
Kathy Frazee, Placentia Founders Society
Barbara Hemmerling, Secretary of the Friends of the Placentia Library
Marge Horrocks, Director of the Friends of the Placentia Library
Jean Lasley, CLU Director of the Placentia Library Foundation
Kay Pfaffle, President of the Altrusa International, Inc. of Placentia-Yorba Linda
Eleanor Rankin, Financial Secretary of the Friends of the Placentia Library
Russell Rice, Chief of Police for the City of Placentia
James Roberts, President of the Rotary Club of Placentia
Al Shkoler, the Honorable President of the Placentia Library District
Gloria Shkoler, Vice President of Business and Professional Women
Robert Tunstall, Executive Assistant Office of Orange County Supervisor Cynthia Coad
Elaine Van Deventer, President of H.I.S. House
Timothy Van Eck, D.Ed., Assistant Superintendent for the Placentia/ Yorba Linda
Unified School District
Jan Wagner, The Honorable President of the Placentia/ Yorba Linda Unified School
District

Waiters Who Have Not Confirmed: 9

Rosalina Davis, President of the Placentia Santa Fe Merchants Association
Jane De Jovine, PhD; Director of the Placentia Library Foundation
William Dooley, Director of the Placentia Library Foundation
Michael Hunn, CEO, Placentia Linda Hospital
Eileen Hunt, Placentia Citizen of the Year 2003
Kathy Paddock, Director of the Placentia Library Foundation
Steve Pischel, Community Services Manager of the City of Placentia
Saundra Stark, the Honorable Trustee of the Placentia Library District

Corporations Who Have Paid Sponsorship Fees: 2

JART

Southern California Gas Company

* Omnigrafix has pledged to print the front cover of the program as an in-kind gift.

5 More Have said yes but not paid fees:

Chartered Financial Consultant

CW Performance Technology

First American Trust Company


Placentia Disposal (not sure).

United California Bank, Fullerton

Allen R. Stark, DPM, ~~Dr~~ ^a Professional Copying.

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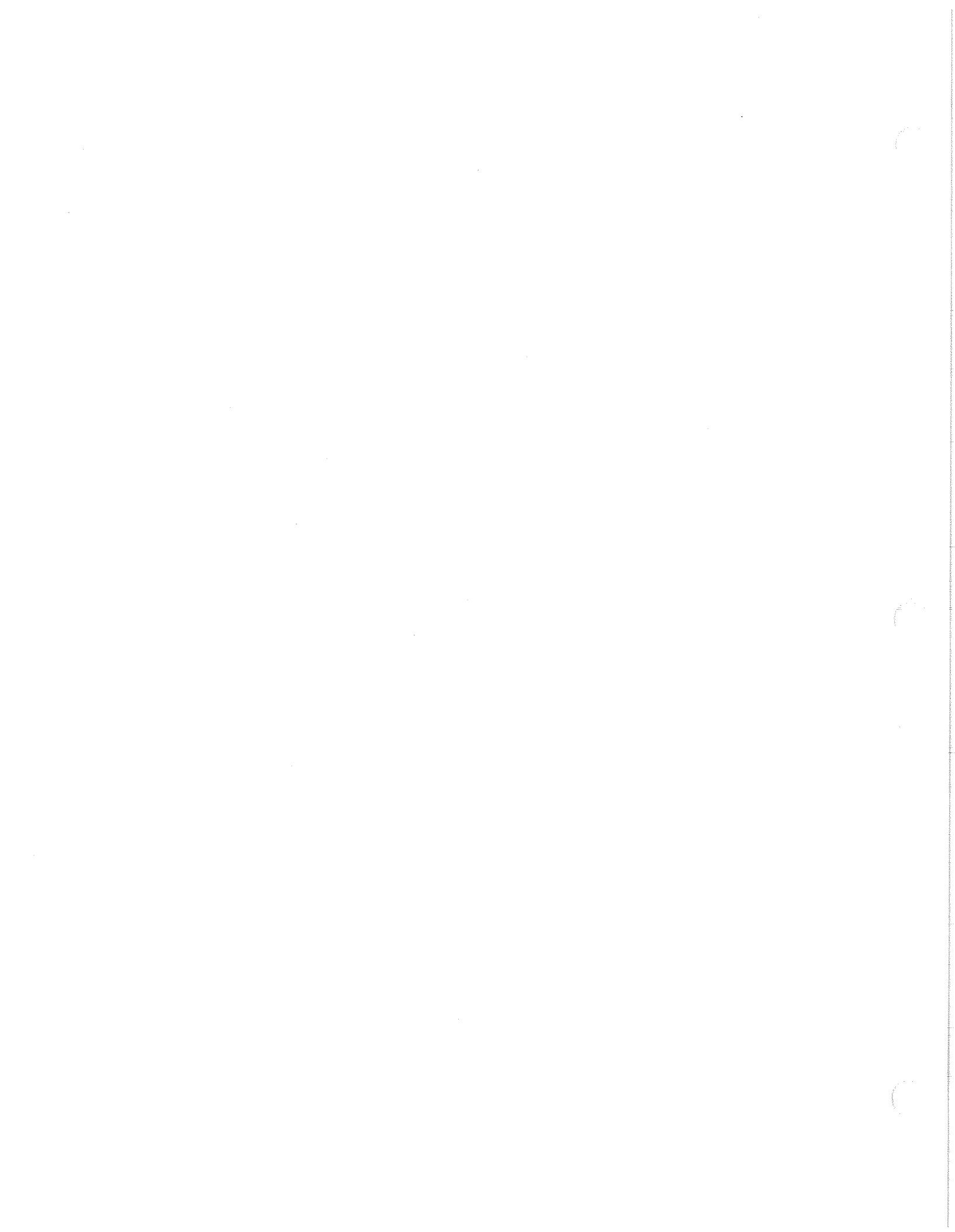
Agenda Item 35

TO: Elizabeth Minter, Library Director
FROM: Jim Roberts, Public Services Manager 
DATE: February 12, 2002
SUBJECT: Program Committee Report for the month of January.

DEPARTMENT	NUMBER OF PROGRAMS	NUMBER OF ATTENDEES
<i>ADULT SERVICES</i>	0	0
<u>TYD Total</u>	0	0
 <i>CHILDREN'S SERVICES</i>		
Wed. PM Story Times	5	48
Thurs. AM Story Times	5	132
3-4 year-old music times	4	78
5-6 year-old music times	4	87
Lapsits	5	150
Class tours	3	49
Comm Center Storytimes	4	26
Head Start Storytimes	21	420
TOTAL FOR OCTOBER	51	990
YTD TOTAL	259	<u>5,926</u>

<i>LITERACY SERVICES</i>	<i>Jan 2001-02</i>	<i>FY 2001-02 YTD</i>
Total Tutors	171	182
Total Students	237	271
Total Hours	984	8,782

For more detailed literacy statistics, see Agenda Item 37, page 2 of 2.



To: Elizabeth Minter, Library Director

From: Cyrise Smith, Children's Librarian *CS*

Date: February 20, 2002

Subject: January Activities in the Children's Department

Programming- The winter programming session began in January. There were 10 storytimes , 5 lapsits, and 8 musictimes with a total attendance of 495.

TYPE OF PROGRAM	NUMER OF PROGRAMS	TOTAL ATTENDANCE
Lapsits 2 years and under	5	79 children / 71 adults
3 - 6 year old storytimes (a.m.)	5	83 children / 49 adults
3 - 6 year old storytimes (p.m.)	5	29 children / 19 adults
MusicTime 3 – 4 year olds	4	48 children / 30 adults
MusicTime 5 – 6 year olds	4	53 children / 34 adults
Totals	23	292 children / 203 adults

School Visits- School visits have continued. Two classes and a cub scout troop visited during January. A total of 43 children participated in these visits.


Offsite Programming- Storytimes at the Placentia Community Centers and the Head Start classrooms have continued. There were 4 storytimes at the community centers with a combined attendance of 26. Three storytimes were performed for each of the seven Head Start classes with a combined attendance of 420.

Reading Incentive Programs- The In-N-Out Reading Program, Food for Thought is scheduled to begin in February.

Teen Advisory Board- The Teen Advisory Board had its fourth meeting in January. Plans are underway for two teen programs to be funded by the MCLS/SLS LSTA Young Adult Programs Grant.



TO: Elizabeth Minter, Library Director

FROM: Jim Roberts, Public Services Manager 

DATE: February 12, 2002

SUBJECT: Placentia Library Literacy Services (PLLS) Activities Report for the month of January.

Tutor Training. The Literacy Coordinator conducted two tutor training workshops during January and seventeen tutors were trained, eleven adults and six teens. All seventeen new tutors are matched and tutoring in the Library. The next tutor training is scheduled for February 2, 2002.

Families for Literacy (FFL) Program Status. We now have eight families in the FFL component.

Rotary Reading Assistance Program (RRAP) Continues. RRAP, a partnership with the Placentia and Yorba Linda Rotary Clubs, the Placentia/Yorba Linda Unified School District (PYLUSD), and the Library, continued in January. So far, we have trained more than 130 high school volunteers for this school year. We now have ten Esperanza High School RRAP volunteers tutoring at the Yorba Linda Library. RRAP offers high school students the opportunity to get community service hours by volunteering at local elementary schools.

Reach Out and Read Partnership Continues. In January, the Placentia Library Literacy Services continued its partnership with St. Judes Medical Center and the Reach Out and Read Program, a pediatric-based literacy program. We want to continue to especially recognize one of our volunteers, Diane Martlo, who goes to the Whitten Center in Placentia on Monday mornings and reads to children in the waiting room while they are waiting to see the St. Judes pediatric staff.

English Language and Literacy Intensive (ELLI) Program Update. We are now working with approximately 50 kindergarten students at Ruby Drive Elementary through the ELLI Program. Another group of 50 kindergarten students will start receiving tutors in their classroom within the next several weeks. Within the next two weeks we will begin working with about 65 additional students, kindergarten through 6th grade, also at Ruby Drive. We are in the process of placing tutors with 32 5th and 6th grade students at John Tynes Elementary, and will be providing tutors for another 50 students whose parents attend ESL classes at Tynes. The staff at Rio Vista Elementary is currently preparing a list of 1st and 2nd graders who need tutors in their classrooms. This list should be completed within a week to ten days, at which point ELLI tutors will be provided.

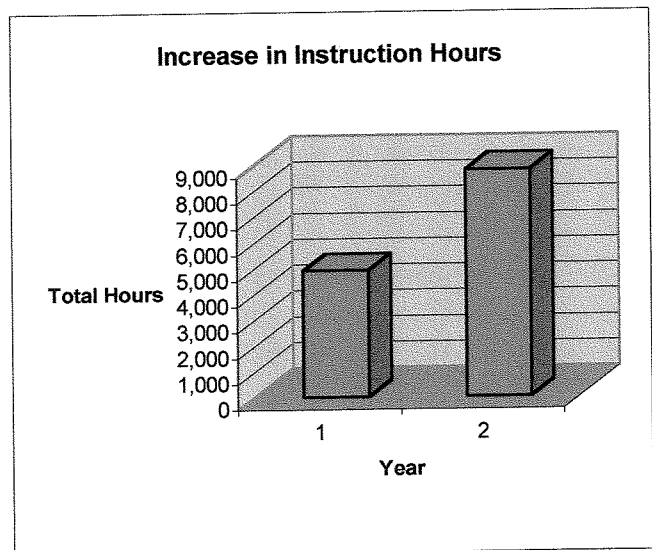
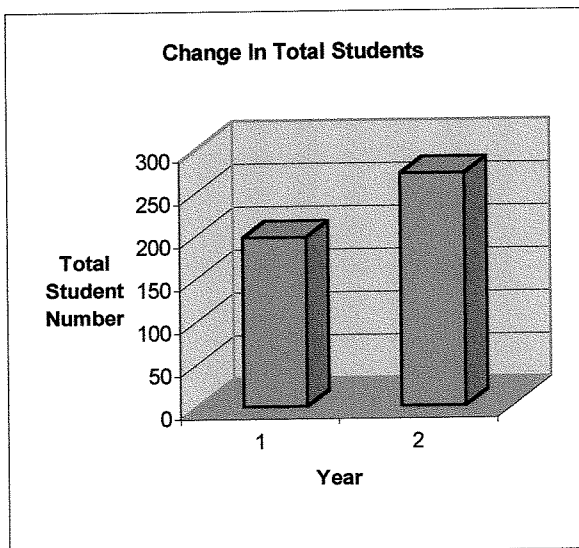
Literacy statistics. See Agenda Item 37, Page 2 of 2.



Placenta Library Literacy Services

Report of Growth and Progress

	Jan 2000-01	Jan 2001-02	YTD 2000-01	YTD 2001-02
Tutors:				
Adult	74	106	90	115
Teen	32	65	38	68
Hours Instruction	889	984	4,900	8,782
Other Volunteer Hours	12	36	256	260
Total Hours	901	1,020	5,156	9,042
Training Workshops				
Workshops Held	2	2	13	14
Tutors Trained	6	17	75	80
Students				
With Adult Tutors	82	159	122	171
With Teen Tutors	38	68	46	90
In Groups	21	10	25	30
Total Active Students	141	237	193	271
Families for Literacy				
Family Students	10	8	12	26
Family Tutors	10	8	12	18
Hours of Instruction	24	32	59	300
Total Tutors	106	171	166	182
Total Students	161	237	197	271
Total Instruction Hours	901	984	4,900	8,782



Agenda Item 38

TO: Elizabeth Minter, Library Director
FROM: Frank Frizell, Webmaster FF
DATE: February 20, 2002
SUBJECT: Placentia Library Web Site Development Report for the month of January.

This report covers the period from January 1 to January 31 for the year 2002. During this time, there were 23,706 hits on the web page averaging 765 hits daily. Following is the hit breakdown of the most visited pages.

PlacentiaLibrary.Org Visits getting the most hits.

Pages Visited	1-Jul	1-Aug	1-Sep	1-Oct	1-Nov	1-Dec
Borrowers	1,208	1,002	1,077	1,253	1,125	940
Friends	1,174	980	1,060	1,236	1,088	950
Hours	1,220	1,004	1,077	1,259	1,104	960
Information	1,214	994	1,075	1,253	1,115	942
Foundation	1,186	978	1,051	1,215	1,077	949
History Room	1,288	968	1,052	1,209	1,051	938
Literacy/CLC Logo	1,350	1,023	1,115	1,942	1,708	1461
Passports	1,184	986	1,057	1,239	1,094	940
Total Views	9,824	7,935	8,564	10,606	9,362	8,080

TO: Elizabeth Minter, Library Director
FROM: Jillian Rakos, Volunteer Coordinator
DATE: February 20, 2002
SUBJECT: **Publicity materials produced for January 2002**

Information on the Placentia Library cable channel #53:

1. Welcome to Placentia Library, address, website & telephone number.
2. Library Hours
3. Library Board of Trustees
4. Parenting Classes
5. Apply for your passport at Placentia Library
6. Literacy Services logo
7. Literacy Program asking for volunteers
8. Friends of Placentia Library Bookstore offering great bargains
9. Special Back Room Book Sale Every 2nd Sunday.
10. Passport Hours
11. Library will be closed Sunday – Monday, February 17 – 18, 2002 for President's Day.
12. Slide added with Winter Storytimes, Musictimes, and Lapsits for the Children's Department.
13. Slide added with the announcing the dates and times of the Gomez and Whitten Centers children's program classes.

Newspaper articles published:

1. DVD collection checks in at Library.
2. Tuesday calendar of events for Literacy tutor training and Musictimes in Placentia News Times.
3. Parents urged to keep kids reading.
4. Lapsit stories, 2 articles.
5. Give the gift of reading-become a volunteer Read/OC literacy tutor.
6. City Hall, library and trash day changes.
7. New technology library branch to open.
8. Library friends to sell discount books.
12. City parties packed with memories, old friends, good times.

Flyers and Notices:

1. Foundation thank you cards, Library bookmarks, and ID cards are sent out.
2. Dorene Ludwig flyer is inserted into the Chamber of Commerce newsletter.
3. Friends membership thank you letters are sent out with membership cards.

DVD collection checks in at library

Agenda Item 30
Page 26



Pat Michaels

Around Newport

library card.

"A lot of folks found Santa bringing them a DVD player," Susan said.

As a result, the library has recently hired an expert on films to help build the collection.

Are the DVDs more in demand than the VHS collection?

"People are gobbling them up," said Susan, offering that over 400 films are already in the main library's videodisc collection and most are available for seven-day free check-

Susan Warren is development collection manager of the Newport Beach Public Library. And, she's all excited about the development of their new DVD collection available to people with a

out. However, if you want newer films like "Traffic" or "Chocolat," she said, there are some 40 recent additions, which are rented for one-night checkout at the cost of \$1.

Among the library's DVD classics and oldies, which is the favorite?

Oddly, it's the same flick, which ran each midnight for years in the late '70s and early '80s at the old Balboa Theater on the Peninsula, "The Rocky Horror Picture Show."

Cameo's Paul Johnson is optimistic about forced-retirement downsizing at his company, saying, "I'd rather be put out to pasture than under it."

What's happened to The Raft Cafe on Lafayette Street?

A cryptic voice-mail message at the popular waterfront breakfast and lunch spot's phone number says, "The building was recently sold and we were asked to leave."

Nothing more.

The Raft has been a morning hangout for Lido and pen-

insula dwellers for years.

"I can always tell when a guy is well-informed," elbowed Spyglass's J. T. Barker at The Ritz bar.

"For instance, your views are pretty much like my own." Oh.

Pretty Newport Beach attorney Rachel Miller and her dad, attorney Tom Miller have authored a book which they say is selling really well at Borders and Barnes and Noble as well as on the Internet.

It's called "Home and Condo Defects: A Consumer Guide to Faulty Construction."

The book details how to find construction faults, how to find the right lawyer and how to sue to get things right.

Tom Miller, who has recovered some \$350 million for homeowners and associations, said one of the big recovery problems is the statute of limitations.

Basically, if you wait too long, you can't sue.

Incidentally, both of the Millers live on Balboa Island where almost every house - except those recently rebuilt - is well beyond that statute.

Philosophy 101 e-mailed from Ross Harris of Westcliff: "A man is incomplete until he's married. Then, he's finished."

Members of the Commodores Club are scurrying around, buttonholing businessmen, trying to find items for the Christmas Boat Parade auction and awards dinner which takes place at the end of the month.

Each commodore is responsible for talking local business folk into contributing at least two items, which will be auctioned off at the Four Seasons Hotel gala on Jan. 25.

The event is designed to raise funds to help support the annual boat parade.

In addition, commodores are asked to contact parade entrants and homeowners who won awards to make sure they attend and pick up their trophies.

Apparently, there have been times in the past when some winners have had to be tracked down long after the holiday season just to give them their awards.

Overheard at the Bahia Corinthian Yacht Club bar:

"He not only lied about size of his boat, he made me row it."

Pat Michaels is the host of "Your Newport Today" seen Tuesdays at 6:30 p.m. and Sundays at 4 p.m. on Newport Beach Cable Channel 3. E-mail him at patm@gte.net.

santa ana, calif. 92711

Placentia News
Weekly JAN 17 2002

PLACENTIA NEWS
Weekly JAN 17 2002

TUESDAY 332
YWCA of North Orange County board of directors meets at 5:30 p.m. at the YWCA Administrative Office, 215 E. Commonwealth Ave., Suite F, in Fullerton. Call 871-4488.

Literacy Tutor Training sessions are held at 6 p.m. at the Placentia Library, 411 E. Chapman Ave. Call 528-1906.

Musictime for ages 3-4 meets from 6 to 6:30 p.m. at the Placentia Library, 411 E. Chapman Ave. Free. Call 528-1906, Ext. 212.

Musictime for ages 5-6 meets from 6:30 to 7:15 p.m. at the Placentia Library, 411 E. Chapman Ave. Free. Call 528-1906, Ext. 212.

Wood Carvers meets at 7 p.m. at the Senior Center, 134 Bradford St. Call 986-2332.

Great Books Discussion Group meets at 7 p.m. at the Placentia Library, 411 E. Chapman Ave. Call 528-1906.

Huggin' Hearts Square Dance Club meets for lessons from 7:30 to 10 p.m. at Backs Com-

TODAY 332
'Lapsit' stories for ages 2 and younger are held from 10:15 to 10:35 a.m. at the Placentia Library, 411 E. Chapman Ave. Free. Call 528-1906, Ext. 212.

Story times for children ages 3 to 6 are held from 11 to 11:30 a.m. at the Placentia Library, 411 E. Chapman Ave. Free. Call 528-1906, Ext. 212.

Placentia Presbyterian Church serves dinner at 6 p.m. at the church's Soup Kitchen, 849 N. Bradford Ave. Call (714) 528-1438.

Community Band meets at 6:30 p.m. at Kraemer Middle School, 645 N. Angelina Drive. Call 002.8117

pacific clippings

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santa ana, calif. 92711

The Register
Daily DEC 28 2001

TOPICS OF INTEREST

332 EDUCATION

Parents urged to keep kids reading

Thousands of Orange County students are on winter break until the second week of January, but federal education officials are urging parents to keep learning going by reading with their children at home.

The U.S. Department of Education has linked to several recommended reading lists on its Web site at www.ed.gov/inits/holidays/index.html.

Titles range from Newbery Medal winners to Smithsonian Magazine's Notable Books for Children.

The department has also posted tutorials to help parents teach their children to read.

Many Orange County public libraries offer free computer and Internet access.

- Maria Sacchetti
(714) 445-6678

pacific clippings

p m b 1 1 7 8 9
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Laguna Coastline
Weekly Pg 5
DEC 28 2001

A special New Year's resolution:

Give the gift of reading - become a volunteer READ/OC literacy tutor

332
You can make a very special New Year's resolution to become a volunteer literacy tutor and give the gift of reading to another member of your community.

READ/Orange County will present two special Orientation Meetings for those who are interested in becoming volunteer literacy tutors in communities throughout Orange County on Thursday, January 3, 2002 from 6-8PM. The closest to Laguna Beach will be at the Aliso Viejo Library located at One Journey (at Pacific Park).

READ/Orange County is the literacy service of the Orange County Public Library. They train volunteer tutors to teach people to read and write English in small groups. No prior teaching experience is necessary and the only degree required is a degree of caring. On average, the program has 155 learners who have made the life changing decision to improve their reading skills and are now patiently waiting for a volunteer tutor to teach them. You can make a difference in your community because literacy changes lives.

Interested volunteers will continue to be fully trained to be literacy tutors in a Tutor Training Workshop to be held on (3) consecutive Saturdays (January 12, 19, & 26) from 9AM to 4PM at READ/OC headquarters in Santa Ana. The final session will be held on Saturday, March 2 from 9AM-12 noon. Volunteers must attend an Orientation Meeting and all sessions of the Workshop to receive a certification. After training tutors will have flexible times with learners at their nearest library.

Get more information or register now online at the READ/Orange County website at www.readoc.org or call 714-566-3070.

post office box 11789
santa ana, calif. 92711

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332 City Hall, library and trash day changes

City Hall will close Tuesday for New Year's Day. The Placentia Library is closed through Tuesday. Both will reopen Wednesday. Also, residents can recycle

their Christmas trees on their usual trash collection day until Jan. 8.

The collection day will not change unless it falls on New Year's Day, when pickups will be one day later.

Information: City Hall, 993-8117; library, 528-1906

New technology library branch set to open

First of its kind in the county, the library will place emphasis on online services

By GRACE CAMACHO
The Costa Mesa Breeze

The third library in the city of Costa Mesa is scheduled to open its doors Jan. 30. The new facility will be called the Costa Mesa Technology Branch "since the emphasis will be on providing services primarily via electric-type resources," said Tom Egan, president of the Costa Mesa Library Foundation.

The library will occupy a 2,400 square-foot storefront in Costa Mesa Village Shopping Center, 3033 S. Bristol St.

"The idea behind this one is that it presents a non-traditional branch library," said county librarian John Adams. "It's also a very economical operation size of \$150,000 a year."

Lynn Eisenhut, regional services manager, said having a library in a storefront isn't that unusual.

"Most early libraries started out as storefronts or in corridors at post offices," Eisenhut said.

Instead of providing an extensive collection of printed material, this library will have less than 3,000 books. There will be a small collection of

popular material for adults and a collection of picture books for children.

The library will specialize in online services, presenting 27 computer terminals with Internet access and access to databases not free on the Internet including on-line full-text articles from magazines, a catalogue of a collection of books and interactive services for reserving books and checking library account status.

Twenty-one of the computers will be for adults with unfiltered Internet access and six computers will offer filtered Internet access.

Patrons will be able to request material from the county's collection of 2.5 million

books; these in turn will be delivered the next day to the library for pickup.

The library's location will provide library services to the northeast corner of town, where patrons would normally go either to Mesa Verde Branch Library or Costa Mesa Branch two miles away.

Adams said this type of library — focusing mainly on electronic rather than print resources — is the first of its kind in Orange County, or even in Southern California.

The library will be open from 1 to 9 p.m. Tuesdays through Thursdays, 10 a.m. to 5 p.m. Fridays and Saturdays and will be closed on Sundays and Mondays.

FVI

- ▶ Number of computers: 27
- ▶ Brand: Compaq
- ▶ Model: EVOD
- ▶ Awards: "Best Desktop Computer" at the latest Comdex Convention in Las Vegas and was named an "Editor's Choice" by PC Magazine
- ▶ Access: Internet, on-line full-text articles from magazines, catalogue of books, interactive services to reserve books and library account

Source: Orange County Public Library

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Placentia News Weekly JAN 1 0 2002

332 BRIEFLY

Library friends to sell discount books

Friends of the Placentia Library will raise funds by selling second-hand hardcover books, paperbacks and magazines at discount prices. Books will be sold from 1 to 5 p.m. Sunday.

The library is at 411 E. Chapman Ave. Information: 528-1906.

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Placentia News Weekly JAN 1 0 2002

TODAY 332
Story times for ages 2 and younger are held from 10:15 to 10:35 a.m. and for ages 3-6, from 11 to 11:30 a.m. at the Placentia Library, 411 E. Chapman Ave. Free. Call 528-1906, Ext. 212.

Historical Committee meets at 7 p.m. in the Community Meeting Room, 401 E. Chapman Ave. Call 993-8117.



City parties packed with memories, old friends, good times



Stan Bird / Placentia News-Times

A TRUMPETER, left, with the Mariachi Sol de America entertains Sunday at Placentia's 75th cityhood party. Above, renewing old acquaintances at the celebration at Bradford Park are community activist Marv Reid, left, former Mayor Donald Holt and his wife, Sharon.

By Karen Robes
Placentia News-Times

After months of planning and promoting, residents finally wished Placentia a happy 75th birthday this week - at the City Council's official salute Tuesday and a community party Sunday.

Tuesday's council meeting was a blast from the past. The crowd applauded former civic leaders, who shared stories about the city's growth. State

and regional representatives presented commendations saluting the milestone.

The celebration ended with a birthday cake and the dedication of Placentia Library's renovated History Room.

Most of these folks, however, had met Sunday for the first time in many years - when nearly 750 people gathered on the lawn at Bradford House to mark the anniversary of cityhood decreed Dec. 2, 1926.

Even the rain could not hamper the community's All Amer-

ica City spirit.

"It was everything we hoped for," said Marvin Reid, who helped put on the bash. "The thing that struck me about Placentia when I first moved here was the sense of community.

"It's an amazing thing that 40 years later, I still feel the same about Placentia. It's people getting together to do something better."

Fun was had by all.

Children played tag, while older partygoers warmed their hands clutching steaming cups

of coffee. Some enjoyed fluffy cotton candy and others chomped into juicy hot dogs, cooked on a large grill parked on the grounds.

Lively tunes erupted from the Placentia Community Band and Tlaquepaque Restaurant's mariachi group.

Terry McLeam, who has lived in Placentia for 10 years, had a chance to reminisce about living in the city.

"It's the small-town commu-

Please see **PARTIES Page 4**

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Placentia News
weekly
Dec. 6 2001.

PARTIES

FROM 1

nity feeling," she said. "I remember always being impressed by that, whenever I passed through the area. You can go and be a part of the city."
"There's an opportunity to know people on City Council. Before we moved here, we lived in Anaheim for more than 20 years and never felt involved."

Hundreds of red, white and blue balloons sporting imprints of the city's 75th anniversary logo were released into the sky. Former council members greeted each other with warm hugs.

And officials dedicate a time capsule buried in 1976 and filled with U.S. bicentennial medallions, a copy of the first City Council minutes, dated Dec. 7, 1926; and other Placentia memorabilia.

Then every nook and cranny of the Bradford House porch was packed with Placentians. Children, former civic leaders and folks who remember the city's early days squished in to pose for a historic panoramic portrait.

They flaunted their grins and flash! Their faces were captured on film, to record the momentous occasion. Afterward, they sang "Happy Birthday" to their city.



The party ended with Santa Claus arriving appropriately on a bright red fire engine. Kids clamored out of the bounce houses and made a beeline to the historic house, where the man in red sat handing out candy.

"This is really terrific, a beautiful setting," said Kay Pfaffle, president of the non-profit charitable group, Altrusa International Inc., observing the scene at the home of the city's founder, Albert Bradford.

"If Mr. Bradford were around, he'd certainly be glad to know that the original 20 acres he built on was used to celebrate Placentia."



Stan Bird / Placentia News-Times

BALLOONS FLOAT ALOFT for rededication Sunday of previously buried city time capsule at the Bradford House. Above, Placentia octogenarians Alfred Aguirre and Frank Rangel relate experiences to Mayor Chris Lowe and past council members at 75th party.

SAFETY COMMITTEE MEETING
JANUARY 24, 2002
MINUTES

- I. Call to Order: 9:30 A.M.
- II. Members Attending: Esther Guzman
Elisa Herrera-Thomas
Katie Matas
- Members Absent: Jillian Rakos
Cyrise Smith
- III. Old Business
1. The workroom floor was leveled and carpeted.
 2. A risk management consultant for the Special District Risk Management Authority inspected the building and will present the library with a report.
- IV. New Business
1. There are some loose ceiling tiles in the main library area that need to be checked.
 2. The Chapman Avenue doors were repaired to allow easier access.

The next meeting will be February 27, 2002 at 11:30 A.M.

Respectfully submitted,



Katie Matas



CONNECTION

LIBRARY OF CALIFORNIA



CALIFORNIA
STATE LIBRARY
FOUNDED 1850

ISSUE NUMBER 20
February 2002

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Library Profiles

The African American Museum and Library at Oakland

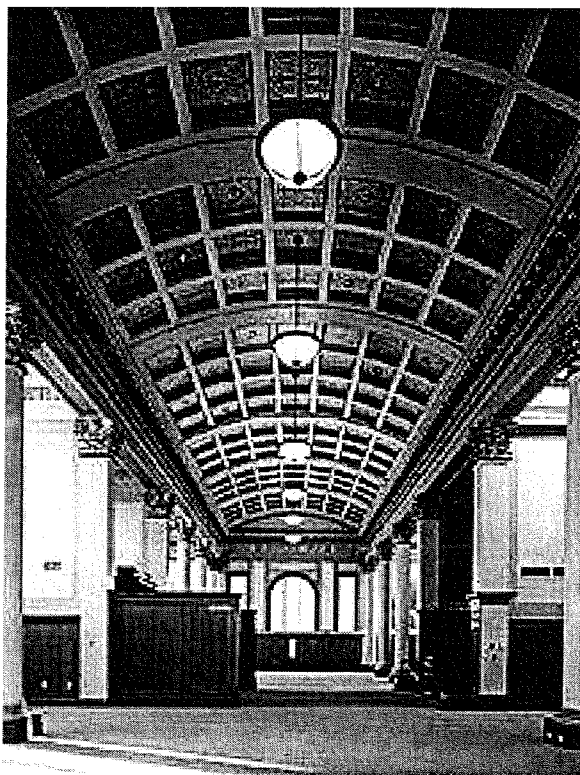
By Sarah Dalton

*Connection editor,
California State Library*

Oakland, the *other* city in the bay area, has been a thriving and active center of California's African American community for over 150 years. Soon, the African American Museum and Library at Oakland (AAMLO), a division of the Oakland Public Library, will serve patrons from the heart of Oakland's most historic neighborhood in the restored, 17,500 square foot, Charles Greene library, a stunning example of adaptive urban renewal.

By weaving the rich history of Oakland's past into Oakland's bustling and diverse present, this groundbreaking cultural and resource center hopes to lead the state in providing information about, and access to, not only California's African American legacies but also contemporary multi-cultural discourse.

While slavery seethed in the south in the mid-nineteenth century, Oakland became a place where "freemen" and escaped slaves settled and established institutions and businesses, setting precedents for future African Americans. Dr. Shirley Ann Wilson Moore, Professor of History at California State University at Sacramento, says, "in the 1850's, African Americans came to Oakland looking for the opportunities that come



*The interior of the African American Museum and Library.
Courtesy of: Michael Willis Architects and David Wakeley.*

with freedom. Their community was small but their interactions with the white community were disturbing." Leaders like Issac Flood, a "freeman" who formed the first all-black African Methodist Episcopal (AME) church in Oakland in 1858, quickly constructed their own institutions so they could, according to Moore, "launch an attack against slavery and, later, Jim Crow laws." Prominent abolitionists and educators like Jeremiah Sanderson and Elizabeth Thorne Scot joined men like Flood to build a

neighborhood embodying the fight against discrimination and segregation.

AAMLO's Chief Curator, Rick Moss, says that AAMLO springs from Oakland's founding African American community; its mission is "to discover, preserve, interpret and share the historical and cultural experiences of African Americans in northern California for present and future generations." Not only is AAMLO's historic building located near 19th century African American landmarks like the AME church, its collection includes the papers of people like Flood and Sanderson, marginalized leaders whose actions and achievements helped define

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from page 1

AAMLO

American landmarks like the AME church, its collection includes the papers of people like Flood and Sanderson, marginalized leaders whose actions and achievements helped define California's African American community.

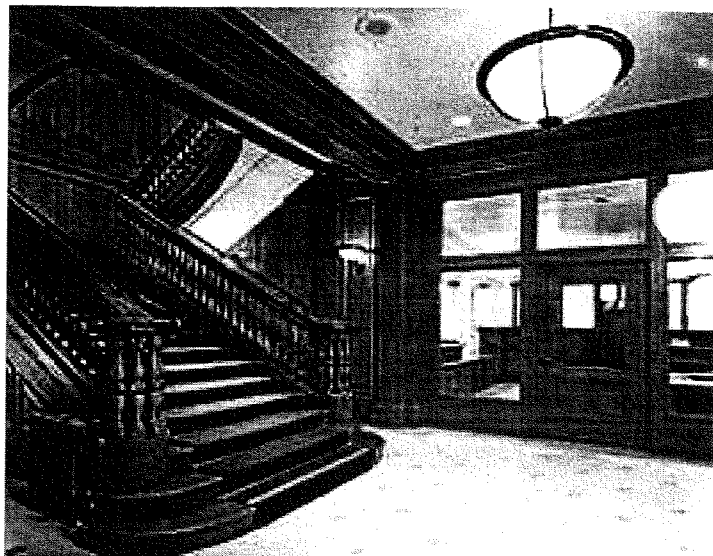
AAMLO is the African American "institution" about which men like Flood could only dream. AAMLO's responsibility, according to Moss, is to "improve the popular image of black people in the eyes of other Americans." Other groups, says Moss, "need to see African Americans as essential to California history contemporary California culture." Through solid information and enlightened discourse, this institution, Moss says, is "dedicated to breaking artificial cultural boundaries, to transcending race through access to classic African American fiction and non-fiction texts, to historical documents and to contemporary authors."

Rare texts and archival documents are the price of AAMLO's collection and the backbone of cross-educational programs it creates when collaborating with local museums for major exhibits on African Americans. AAMLO contains original manuscripts, letters, diaries, memoirs, lectures, and other writings, over 10,000 photographic images depicting the story of early and present-day black Californians.

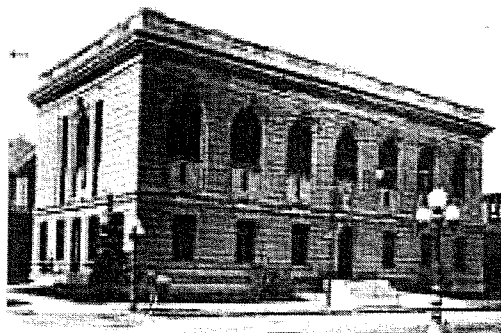
Among AAMLO's papers are those of C.L. Dellums, the father of former U.S. Congressman Ron Dellums and one of the founders of the Brotherhood of Railway Porters Union; of Frederick Roberts, the first African American elected to the California legislature; and of Oakland cartoonist Morrie Turner. There are also tucked in AAMLO's archives the papers of less acclaimed, but just as colorful pioneers. Delightful characters like Ambrosia Jones pepper AAMLO's papers, reminding patrons of the whimsy and romance that the frontier fleetingly embraced without regard to race.

Rick Moss says that AAMLO, in offering a balanced schedule on art, history and literature, wants to be "a forum for discussion on a whole series of subjects"; that lectures from scholars like Tony Gleedon, who is speaking at AAMLO's opening, will spark "healthy dialogues" between not just African Americans but everyone.

Oakland's literacy rate is disturbingly low but AAMLO will not serve as a community center for at-risk youth. Instead, AAMLO will lead urban kids by example. African Americans, says Moss, have long had to react to history but AAMLO is different. It represents scholarly action, enlightened cultural celebration. Because AAMLO's directors know that inner-city kids don't come to libraries, AAMLO will encourage youth to "get on the stage of history," to lead their peers. As part of this plan, AAMLO will recruit corporate sponsors to underwrite its youth



Above: The staircase has been refurbished to its original elegance.



Left: The original Charles Greene Library as it was in 1913.



Left: The checkout line in the Charles Greene Library, as it was in 1913.

Photos courtesy of: Michael Willis Architects and David Wakeley.

docent, runner, shelver and page program at the library. With a little professional help, AAMLO will get the message to Oakland's teens that their new library is cool, that their city's past is glorious and something of which they can be proud.

AAMLO's gala public opening is February 22-23, 2002. Exhibitions, lectures and performances make up the opening's busy schedule. There have been many contributors to the restoration and enhancement of this vital museum and library. Among them is the Federal Library Services and Technology Act with funding provided by the Institute of Museum & Library services, administered in California by the State Librarian. For further information about the African American Museum and Library at Oakland please call Rick Moss, chief curator, at 510-238-4980.

e-books ready or not!

Golden Gateway Library Network's experiment in electronic service development

By Roberto Esteves

Chief of Information Resources, San Francisco Public Library
and Secretary, Golden Gateway Library Network

In early 2001, the media touted electronic books, or e-books, as one of the greatest consumer products of the decade. In October, the media turned around and gleefully reported the sinking fortunes of netLibrary, Questia, and other e-book vendors. Despite this fluctuating media spin, e-books remain a vital medium for libraries, especially libraries participating in a resource-sharing consortium. The Golden Gateway Library Consortium, which formally began business July 2001, has proven e-books' usefulness by sponsoring two e-book projects in its first year. Both e-book projects have tested the potential of new electronic services for an emerging library network.

Golden Gateway Library Network E-book Consortium

Following a series of e-book workshops at the November 2000 California Library Association annual conference, a group of nineteen northern California libraries each volunteered to contribute at least \$3,000 to explore the consortium purchase and joint use of e-books. The group asked the fledgling Golden Gateway Library Network (GGLN) to sponsor and to be the fiscal agent for the consortium project, since the membership cut across the geographic boundaries of all five California Library Services Act (CLSA) Systems in the multi-type GGLN area. By January 2, 2001, one CLSA library system (the Peninsula Library System), the Solano Napa and Partners (SNAP) libraries automation cooperative, fifteen independent public libraries, two college/university libraries, and one school library were on board.

Librarians from the San Francisco Public Library collected the initial 1,500 e-book titles by the end of February 2001, and a collection development subcommittee of the consortium purchased another 1,100 titles throughout the year. Library of Congress Machine-Readable Cataloging (MARC) records for each title were purchased from netLibrary, which made it

possible to link via the Internet each bibliographic record with the full text book on netLibrary's server.

GGLN's Shared Resource Collection

At the first GGLN Council meeting in May 2001, members of the network approved the new organization's bylaws, budget and program, including another prototype e-book project: a Shared Reference Collection (SRC) of e-books. Based upon the immediate success of the self-funded e-book consortium, the GGLN spent \$32,500 from its state-funded Library of California budget to offer its member libraries free access through efficient resource sharing to a "core" collection of more than 400 reference e-

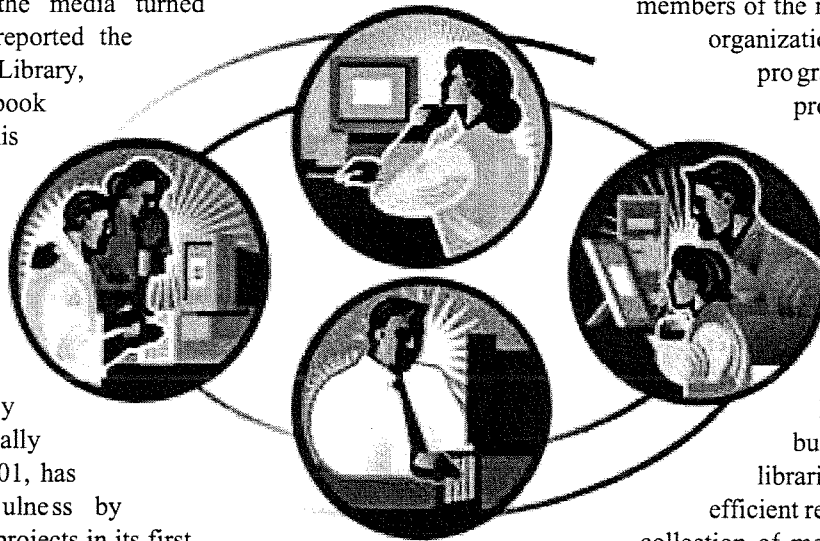
books. The SRC collection became available to members on October 15, 2001, the date of the kickoff public relations campaign for e-books. By that time, half of the GGLN members (76 of 151 libraries) had signed up to participate in the Shared Reference Collection.

Public Awareness Campaign

Library Communications Strategies, Inc., a public relations consultant firm, created an E-book Promo Pack for each member library participating in both the Consortium and the SRC. The Promo Pack provided answers to frequently asked e-book questions, gave sample press releases, and offered a written workshop on conducting effective word-of-mouth and publicity campaigns. Library Communications Strategies also designed Day-Glo bookmarks featuring selected e-books and the theme "E-books, Ready when you are @ your library." It also made buttons for library staff to wear. The GGLN staff distributed four posters, 500 children bookmarks, 500 adult bookmarks, and 50 buttons to each of the 251 library sites participating in the two e-book programs.

Training

In the original January 2001 netLibrary contract, the E-



from page 3

e-books

book Consortium included training for staff. Three workshops were held in the region, one in the South Bay, one in San Francisco, and one in the East Bay. Since the Shared Reference Collection now includes many smaller libraries, GGLN is developing a new plan to use staff as trainers.

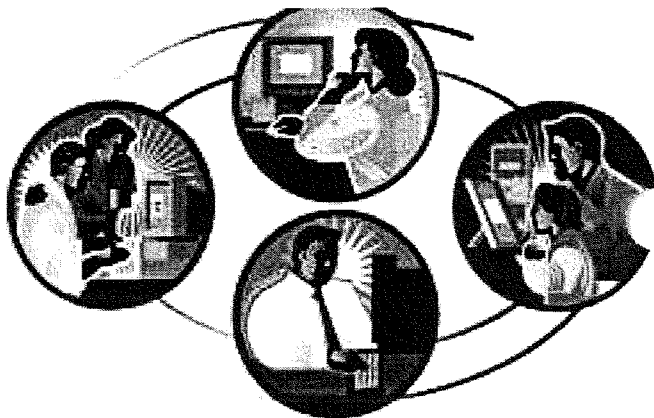
Communications

Project developers wondered how to address member questions and how to select e-books for different types of libraries and library users. Good communication was the answer. While the entire membership is invited to bi-monthly meetings at San Francisco Public Library, the primary means of communication are through email, the GGLN e-book listserv, and publishing minutes and updates on the GGLN website (www.goldengateway.org). Interested librarians have formed a collection development subcommittee that reviews thousands of new books that become available every quarter through netLibrary. They also review title and subject suggestions that librarians participating in the consortium submit to Ebooks@sfppl.org.

One of the unique advantages of using e-books is the ability to select books based on use. NetLibrary tells libraries how many times a book is not available to a user because it has been checked out to another library user. NetLibrary calls these "turn away statistics." One consortium librarian monitors these turn-away statistics and automatically orders another copy of any book that has had more than three "turn-aways." To date the consortium has purchased only a few duplicate copies of books, but expects the turn-away statistics to grow. As use of e-books increases, additional copies will be ordered.

Use of the Collections (Information Services)

After almost a year of e-books being available to GGLN members, the GGLN members are still asking "how well are e-books used?" The system allows each member to see how many of the titles in the collection were used specifically by its borrowers and summarizes the library's e-book use by subject matter. For example, consortium member libraries in Alameda used 1,011 of the 2,695 titles; Contra Costa used 1,155; and San Jose and San Francisco used more than 1,559 titles. However, these and other consortium member libraries did not request e-books on the same subjects. For e-book users in Alameda, Oakland, and San Jose Public Libraries, computer books were the most popular topic. Economics and Business was the "hot" topic for Contra Costa, Peninsula Library System, and SNAP libraries. Among all consortium libraries the following subjects were the next most popular (in descending order): literature, technology and engineering, medicine, and law.



Telecommunications

As a result of these preliminary findings, the GGLN has learned that there is a need for peer-to-peer technical consultation, to develop pathfinders and procedures for downloading e-book MARC records into various vendors' online catalogs, and for improved telecommunications training at the local level. GGLN has also learned that payment for MARC records should be based upon the number of automation systems used not the number of libraries participating in the consortium. The original contract and pricing was based upon members, not automation systems accessing the e-books.

The Future

As previously mentioned, after a year of the consortium and two months of the SRC project being available, the GGLN staff is undertaking a survey of its members to better evaluate the service and gauge future member needs. Using the Web-based Zoomerang survey tool, GGLN will determine exactly how many libraries have website connection to the e-books. The tool will also determine how many downloaded MARC records into their OPACs, what use was made of the PR materials, how satisfied libraries are with the e-book selections, and how GGLN might improve the operations next year. The GGLN has found that the e-book projects are exciting and challenging, pushing the limits and definition of electronic resource sharing and information delivery among libraries. This prototype project has created new, cost-effective electronic services, and has shown how GGLN can provide the necessary training, public relations, and technical and professional support for each member. Media hype or not, e-books are now an integral part of the Golden Gateway Library Network's services to its members.

You can find out more about e-books and the GGLN experience by contacting Roberto Esteves by phone at (415) 557-4202, or sending an email to robertoe@sfppl.lib.ca.us.

For information about the Golden Gateway Library Network, visit their website at www.goldengateway.org, or contact Linda Crowe, GGLN administrator, at (650) 349-5538 ext. 3040, or send an email to crowel@pls.lib.ca.us.

The Library of California has its own website. For general information, see www.library.ca.gov/loc. For additional information about the LoC, contact Diana Paque, director of the Library of California, at (916) 653-7183, or send an email to dpaque@library.ca.gov.

Easy Reading Voter Guide, popular resource on election issues

By Cindy Costales
Library Literacy Consultant,
Library Development Services Bureau
California State Library

The March 2002 election looms ahead, but many voters dread the election process. Why? Election materials are often full of obfuscating jargon. Fortunately, this problem has an answer: the *Easy Reading Voter Guide*.

The *Easy Reading Voter Guide* (ERVG) has become popular with voters who want a fast way to learn about major election issues. The March 2002 *Primary Easy Reading Voter Guides* are now available at public libraries through a partnership with the California State Library, local library literacy programs, and the League of Women Voters of California Education Fund (LWVCEF).

The ERVG has been published for every California statewide election since 1994 thanks to a federal grant funding to the Santa Clara County library literacy program. Since

1994, ERVG has helped adult learners who need understandable nonpartisan information on political parties, statewide candidates, and ballot measures. Even experienced voters have begun using

ERVG because its election overviews are free of the intimidating political and technical language that turns off many voters. The ERVG is also an essential resource for immigrants, new citizens, and non-native speakers.

"The *Easy Reading Voter Guide* is a tremendously useful guide for anyone who wants to be informed about the candidates and issues before casting his or her vote," says State Librarian Dr. Kevin Starr. "I'm especially pleased that adult learners still find this guide to be a vital source of information about political parties, candidates, and ballot measures."

This election year, the League of Women Voters of California Education Fund (LWVCEF) voter service has taken the lead in promoting and sponsoring the *Easy Reading Voter Guide*. This is an exciting role for the LWVCEF because the *Easy Reading Voter Guide* embodies the LWVCEF's mission of fostering citizen participation in government and providing nonpartisan information about

election candidates and issues.

Voters have reacted enthusiastically to the guide. One voter said, "This is a wonderful publication. As a college-educated person I still find the ballot measures difficult to understand. Do I vote no to get it passed or is it yes? I commend you on turning out such a helpful piece of literature." Another voter said that this guide was cured his nascent voter apathy, saying "this really made the difference between going to the polls and not going."

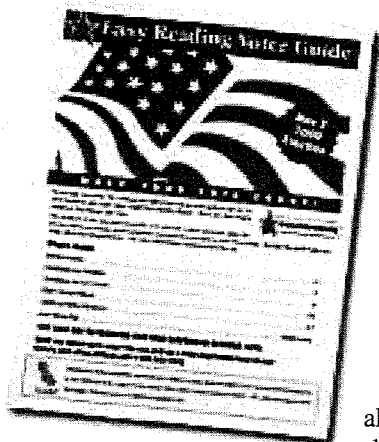
The *Easy Reading Voter Guide's* style has evolved from surveys and focus groups with both new and experienced voters. Although the content varies with each election, the basic format is the same: a visually attractive, multi-colored, 16-page booklet with information on California's political parties, statewide candidates, and statewide ballot measures. Guides are available in English, Spanish, Chinese, and Vietnamese. A review team of adult learners edits the guide to ensure that the information is easy to read for its core readers, adult learners. This year's review team included: Susan Clark, executive director, Target Knowledge, Dareen Pardue, adult learner, Berkeley Reads, Nancy Bickel, Berkeley League of Women Voters, Gloria Ashford, student advocate, Berkeley Reads, Bijaya Simmons, Berkeley Reads, Elsie Blunt, adult learner, Berkeley Reads, Noreen Lepe-Shaw, adult learner, Project Literacy San Leandro Community Library, and Emma Torrez, Santa Clara County Vision Literacy.

The *Easy Reading Voter Guide* will help the LWVCEF bridge a voter information gap. In a 1996 survey, the League of Women Voters learned that voter turn out increases when people believe they have accurate information. Since a high percentage of California adults read at an 8th grade level or less, and the official election information is written at a much higher reading level, many California voters, in effect, cannot find the information they need to cast their ballots. The Kettering Foundation's research study in 1996 found that the *Easy Reading Voter Guide* contributed to a higher voter turnout among populations such as the less educated and ethnic minorities.

Charles Osgood of CBS Radio has summed up the ERVG well in saying that "the *Easy Reading Guide* turned out to be more popular that they ever dreamed ... simpler is not shorter, it's better."

Since 1994 this project has been supported in part by the Institute of Museum and Library Services through funding from the Library Services and Technology Act and its predecessor act, both administered in California by the State Librarian.

For more information on the *Easy Reading Voter Guide*, contact Linda Davis, project manager, at (408) 737-1033, or visit their website at www.easyvoter.org. You can also contact Cindy Costales by phone at (916) 651-8304, or by email to ccostales@library.ca.gov.



Review team for 2002 *Easy Reading Voter Guide*.
Left to right: Susan Clark, Dareann Pardue,
Nancy Bickel, Gloria Ashford, Bijaya Simmons,
Elsie Blunt, and Noreen Lepe-Shaw.
Not pictured: Emma Torrez.

2002 California Civil Liberties Public Education Program reaches out to California

By Sarah Dalton

Connection editor, California State Library

In his letter to 2001-2002 California Civil Liberties Public Education Program (CCLPEP) grant applicants, Dr. Kevin Starr, State Librarian of California, writes that he joins "with millions of Californians and other individuals across the nation in expressing my [his] sorrow and deep concern over the tragic incidents" of September 11th. Starr points out that the "importance of protecting civil liberties" has become "acutely relevant and essential"; that "we have learned from our nadir history that all individuals need to be protected even through the most challenging incidents in our nation's history."

CCLPEP, which puts anti-discriminatory rhetoric into action, evolved from the California Civil Liberties Public Education Act, or AB 1915, that Assembly-member Mike Honda introduced in the California legislature in 1998. Now, thanks to Assembly-member George Nakano's support, CCLPEP has been extended two more years. The California



Clara Breed, children's librarian of San Diego who became an unlikely hero to Japanese American youth in one of America's concentration camps. From DEAR MISS BREED part of the ONCE UPON A CAMP multi-lingual video series funded by CCLPEP. For middle school. Recipient of Honorable Mention, Columbus International Film & Video Festival.

State Library is the administering agency for CCLPEP.

CCLPEP's mission is to award grants to people whose educational and artistic projects honor the spirit and history of the over 120,000 United States citizens of Japanese ancestry who, because of Executive Order 9006, were incarcerated by the Army to ten concentration camps throughout the west during World-War II. It is one of California's most accessible and compelling vehicles for disseminating the "acutely relevant" word about civil liberties and racial profiling.

CCLPEP director, Diane Matsuda of the California State Library, says that the program's audience is Californians who, in their day to day life, wouldn't normally research Japanese-American history and experience. Matsuda says that CCLPEP projects, like wall hangings, quilts, documentaries, and easy-to-read books engage a broader range of people than would traditional textbooks: CCLPEP couches facts in accessible, non-threatening forms. "All the programs," Matsuda says, "are specifically about incarceration but their broader significance is about protecting American civil liberties."

Matsuda suggests that libraries are ideal conduits for engaging the public in this compelling, and timeless, topic. Library-centric programs that CCLPEP offers are increasing Californians' awareness of the nation's problematic track record on civil rights. The Bruggemeyer Memorial Library in Monterey Park has held two enormously successful events, a discussion of Asian women's writings on Japanese internment and screenings of the program's documentaries followed by talks between the filmmakers and patrons. This year, one grant recipient, is working with the San Diego Public Library in an art and literature contest. The San Joaquin/Stockton Library has also participated in outreach.

Some of CCLPEP's materials that have increased library patrons' awareness about Japanese Internment are: a CCLPEP documentary (which libraries can present in tandem with historical displays), by Karen Iushizuka and Bob Nakamura of the Japanese American National Museum, about Clara Breed, children's librarian of San Diego. During World War II Breed became an unlikely hero to Japanese American youth in America's concentration camps by

Please see Public Education Program, page 7



California library statistics online

By Liz Gibson

Assistant Bureau Chief, Library Development Services Bureau
California State Library

This year, for the first time ever, California public library statistics have been collected via the World Wide Web through a system called BIBLIOSTAT COLLECT. The trial test with California public libraries that have input their statistics into BIBLIOSTAT COLLECT using the Web has been extremely successful this year. Plans are afoot to test it with academic, special, and county law library statistics next year.

The success of BIBLIOSTAT COLLECT is also the first step in making the collected statistics available beginning this month to the contributing public libraries via the Web through a companion system called BIBLIOSTAT CONNECT. This Web-based system now contains California public library statistics for the 1998/99 and 1999/2000 fiscal years and should soon include that for 2000/2001, as that information is almost complete via BIBLIOSTAT COLLECT. Clearly, then, trends can now be tracked easily across years using this tool. The system also contains the Public Library Association's Public Library Data Service (PLDS) statistics, and those that the Federal State Cooperative System for public library data (FSCS) collects from all public libraries in the country. The contributing public libraries will begin testing BIBLIOSTAT CONNECT this month.

It is important to note that, without any training sessions at all, most public libraries (113 of 179) did opt to input their library's statistics to the annual public library report through BIBLIOSTAT COLLECT this year, and they indicated that they found it much easier to use than previous OCR- or disk-based input methods. A few libraries did not try out this new system in this initial, test year. They opted, instead, to submit

their statistics on paper forms that California State Library (CSL) staff subsequently input. These staff members, incidentally, also reported that using BIBLIOSTAT COLLECT to input statistics was simpler and quicker than using previous methods.

But what about the non-public libraries? With the success of BIBLIOSTAT COLLECT for the public libraries this year, the California State Library is now moving ahead to provide, in a test mode, this same Web-based data collection system for 2001/2002 data for all 58 county law libraries, the 186 college and university libraries, and the 224 special libraries that report their statistics to the CSL. The goal will then be to make all of this data available to all reporting libraries via the Web through BIBLIOSTAT CONNECT after completion of the 2001/2002 data collection cycle in November or December 2002.

BIBLIOSTAT CONNECT allows libraries to compare themselves online with any libraries they choose using any of the data elements libraries typically submit in their annual reports. Once the comparisons are made, the results can be displayed on a table, sorted in ascending or descending order by any value being compared. Alternatively (or in addition), the results can be displayed in bar, line, or pie charts in a wide variety of colors or in black and white.

This is a very powerful and customizable tool. The CSL will still provide its service of producing comparisons for libraries on request. The expectation, however, is that BIBLIOSTAT CONNECT will be a far superior tool for such comparisons.

For more information on this effort, contact Liz Gibson by phone at (916) 653-6752, or send an e-mail to lgibson@library.ca.gov.

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Public Education Program

sending them banned books and candy; and *The Heart Mountain Story* by 2000-2001 CCLPEP recipient Mamoru Inouye. *The Heart Mountain Story*, a readable and compelling narrative that pulls patrons into this dramatically disturbing juncture in United States history, is about Japanese Americans interned at the Heart Mountain internment center.

Because 2002 marks the 60th anniversary of President Franklin Delano Roosevelt's Executive Order, CCLPEP

managers know that local libraries might like to have events that educate patrons about Japanese Internment. If a library would like to hold free screenings of documentaries, have photo exhibits or host discussions with former internees, the CCLPEP staff will happily make that happen. Please call Diane Matsuda, CCLPEP director at the California State Library, California Research Bureau, at (916) 653-9404 or email Ms. Matsuda at dmatsuda@library.ca.gov.

Laura Bush addresses nation's shortage of librarians: \$10 million to recruit new librarians

By Christopher Berger

Resource Sharing Specialist, Library Development Services Bureau
California State Library

First Lady Laura Bush announced a proposed \$10 million initiative for 2003 to recruit a new generation of librarians. Making the announcement on Jan. 9 at the Topeka and Sawnee County Library in Kansas, Mrs. Bush said, "In May 2000, *Library Journal* magazine reported 40 percent of America's library directors plan to retire in 9 years or less. And, according to the July 2000 *Monthly Labor Review*, in 1998 57 percent of professional librarians were age 45 or older."

The Institute of Museum and Library Services (IMLS), a federal agency that supports the nation's 122,000 libraries, will manage the initiative. "Recruiting and educating the next generation of librarians is essential", said Dr. Robert Martin, IMLS director. "They help parents teach their children before they enter school, they are partners with the schools in their communities and they help adults continue to achieve and enjoy learning throughout their lifetimes."

Recruiting a new generation of librarians is vital. Research scheduled for publication in the March 2002 issue of *American Libraries* will show that based on 1990 census data almost 58 percent of professional librarians will reach the age of 65 between 2005 and 2019. Funds from this initiative will be used to invest in a variety of recruitment efforts such as scholarships and fellowships for master's programs; support for doctoral students who will train the next generation of librarians; leadership development; distance learning for



underserved rural areas; and efforts to recruit librarians to serve increasingly diverse communities with diverse language skills.

The IMLS is an independent federal agency that fosters leadership, innovation, and a lifetime of learning by supporting the nation's museums and libraries. For further information, visit their website at www.imls.gov.

THE CALIFORNIA STATE LIBRARY

CONNECTION

LIBRARY OF CALIFORNIA

Provider: InfoPeople

Course: Secrets of a Successful Entrepreneurial Library

Date and Location:

Tuesday, February 5, 2002

San Francisco Public Library

Monday, March 4, 2002

San Bernardino Public Library-Central

Tuesday, March 5, 2002

Arcadia Public Library

Friday, March 22, 2002

Sacramento County Office of Education

<http://infopeople.org/WS/workshop/Workshop/67>

Training Corner

Provider: InfoPeople

Course: Library Laws for the Web Environment

Date and location:

Wednesday, February 6, 2002

Downey City Library

<http://infopeople.org/WS/workshop/Workshop/68>

Please see Training Corner, page 9

Training Corner

Provider: OCLC

Course: Searching for Cataloging and Resource Sharing Day 1 (1 day)

Date and location:

Wednesday, February 6

OCLC Western Service Center, Ontario

Wednesday, February 6

El Camino College, Torrance

http://www.oclc.org/western/training/fun_worldcat.htm

Provider: InfoPeople

Course: Internet Resources for the African American Community

Dates and locations:

Thursday, February 7, 2002

Los Angeles Public Library

Monday, February 11, 2002

San Bernardino Public Library-Central

Tuesday, February 19, 2002

Fresno County Public Library

Thursday, February 21, 2002

San Francisco Public Library

<http://infopeople.org/WS/workshop/Workshop/72>

Provider: OCLC

Course: Searching for Cataloging and Resource Sharing Day 2 (1 day)

Date and location:

Thursday, February 7

OCLC Western Service Center, Ontario

http://www.oclc.org/western/training/difficult_titles.htm

Provider: InFoPeople

Course: Customer Service in a Multiethnic Society

Dates and Locations:

Monday, February 11, 2002

San Francisco Public Library

Tuesday, February 26, 2002

Arcadia Public Library (LA area-northeast)

Thursday, February 28, 2002

San Bernardino Public Library-Central

<http://infopeople.org/WS/workshop/Workshop/75>

Provider: OCLC

Course: Cataloging: Book Blitz (4 days).

Dates and location:

Tues-Friday, February 12-15

National Semiconductor University, Santa Clara

<http://www.oclc.org/western/training/blitz.htm>

Provider: InfoPeople

Course: Introduction to Microsoft Access 2000

Dates and locations:

Monday, March 4

San Francisco Public Library

Wednesday, March 27

Los Angeles Public Library

Monday, April 8

Salinas Public Library

Wednesday, April 17

Sacramento County Office of Education

<http://infopeople.org/WS/workshop/Workshop/78>

Provider: Infopeople

Course: Designing Accessible Websites

Dates and Locations:

Tuesday, March 5

San Francisco Public Library

Monday, March 25

Los Angeles Public Library

Thursday, April 11

San Jose Public Library

Tuesday, April 30

Sacramento County Office of Education

<http://infopeople.org/WS/workshop/Workshop/74>

Provider: InFoPeople

Course: PowerSearch 1 (distance learning course)

Date: Tuesday, March 12, 2002

<http://infopeople.org/WS/workshop/Workshop/77>

Provider: InfoPeople

Course: The Reference Interview:
Asking All the Right Questions

Dates and locations:

Thursday, March 14, 2002

Shasta County Library

Tuesday, March 19, 2002

San Diego County Library Headquarters

<http://infopeople.org/WS/workshop/Workshop/69>

Provider: InFoPeople

Course: Secrets of a Successful Entrepreneurial Library

Date and Location:

Friday, March 22, 2002

Sacramento County Office of Education

<http://infopeople.org/WS/workshop/Workshop/67>

Provider: OCLC

Course: MARC21 Holdings Format /
Serials Format (2 day)

Dates and location:

Wed-Thur, March 27-28

OCLC Western Service Center, Ontario

http://www.oclc.org/western/training/marc_holdings.htm

February

February 20-22, 2002

Library of California board meeting, Sacramento

March

March 13-16, 2002

Public Library Association (PLA) National Conference, Phoenix

April

April 14-20, 2002

National Library Week

May

May 17-23, 2002

Medical Library Association (MLA) annual meeting, Dallas, Texas

May 29-30, 2002

Library of California board meeting, Sacramento

June

June 8-13, 2002

Special Library Association (SLA) National Conference, Los Angeles

June 13-20, 2002

American Library Association (ALA) Annual Conference, Atlanta

June 14, 2002

Library Services and Technology Act (LSTA) grant applications for fiscal year 2002/2003 are due at 4:30 p.m. at the Library Development Services bureau of the California State Library.

No faxed or postmarked grant applications will be accepted.

July

July 20-24, 2002

American Association of Law Libraries (AALL), Annual Meeting and Conference, Orlando, Florida

August

August 14-15, 2002

Library of California board meeting, location to be arranged

November

November 14-15, 2002

Library of California board meeting, Sacramento

November 15-18, 2002

California Library Association (CLA), Annual Conference, Sacramento

2003

April

April 10-13, 2003

Association of College & Research Libraries (ACRL), 11th National Conference, Charlotte, North Carolina

CONNECTION

is the website newsletter of the
California State Library
and the Library of California.

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Articles for inclusion in a
future issue of the
Connection are welcomed.
Please submit articles or
suggestions to the *Connection*
editor, Sarah Dalton.



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