

MINUTES  
PLACENTIA LIBRARY DISTRICT  
BOARD OF TRUSTEES  
November 4, 1991

**CALL TO ORDER**

The Regular Meeting of the Placentia Library District Board of Trustees was called to order at 7:35 P.M. by President Peggy Dinsmore.

**ROLL CALL**

**Members present:** President Peggy Dinsmore; Secretary Fred West; Trustees Ray Evans, Bob Osborn and Sandra Stark; and Library Director Elizabeth Minter.

**Members absent:** None

**Others present:** Assistant Library Director Sal Addotta; and Administrative Assistant Karen Samarin.

**ADOPTION OF AGENDA**

It was moved by Sandra Stark, seconded by Fred West to adopt the Agenda as amended.

**AYES:** Dinsmore, Evans, Stark, West  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** Osborn

**MINUTES**

It was moved by Sandra Stark, seconded by Fred West to approve the Minutes of October 14, 1991.

**AYES:** Dinsmore, Evans, Stark, West  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** Osborn

**ORAL COMMUNICATIONS**

None

**FRIENDS OF THE PLACENTIA LIBRARY**

The Friends of the Library are currently coordinating theme book sales. The next sale scheduled for December 7, features books about "World War II". The following one scheduled for February 5, will be for art books.

The ongoing book sale has been doing very well. In the last 2 to 3 months the Friends have taken in \$1,200.

**FINANCIAL CLAIMS  
(Item 6)**

It was moved by Sandra Stark, seconded by Fred West to approve the current claims in the amount of \$31,070.10; and to approve payrolls 25 and 26 in the amount of \$57,600.00.

AYES: Dinsmore, Evans, Stark, West  
NOES: None  
ABSTAIN: None  
ABSENT: Osborn

**FINANCIAL REPORT  
(Item 7)**

It was moved by Sandra Stark, seconded by Ray Evans to receive and file the Financial Report as presented.

AYES: Dinsmore, Evans, Stark, West  
NOES: None  
ABSTAIN: None  
ABSENT: Osborn

**GENERAL CONSENT  
CALENDAR (Items  
8 through 10)**

It was moved by Fred West, seconded by Ray Evans to approve the General Consent Calendar as presented.

AYES: Dinsmore, Evans, Stark, West  
NOES: None  
ABSTAIN: None  
ABSENT: Osborn

Trustee Osborn arrived at 8:04 P.M.

**STAFF CO-PAYMENT  
OF MEDICAL  
INSURANCE**

The Board instructed the Library Director to prepare a survey consisting of questions that the employees can be asked anonymously such as: satisfaction and use of the medical program; cost; HMO's compared to an indemnity plan; and space provided for their own views on the medical plan.

It was moved by Sandra Stark, seconded by Ray Evans to table the issue of the staff co-pay of medical insurance for review and revision.

AYES: Evans, Osborn, Stark  
NOES: Dinsmore, West  
ABSTAIN: None  
ABSENT: None

**TILE FLOORING**

Two estimates have been received; one from Bader Custom Marble & Tile Work and from Better Floors and Restorations.

The Board would like to have the complete lobby area looked at for the replacement of the tile. Trustee Stark suggested contacting Steve Tranchida as a possible tile contractor.

City Hall has been experiencing the same tile problems as the Library. In light of this information the Library Director suggested that she be authorized to speak with the City Manager about a possible shared expenditure on replacing the tiles at City Hall and the Library.

It was moved by Fred West, seconded by Bob Osborn to instruct the Library Director to contact the City Manager to ask if their maintenance crew would be available to repair the tile in the Library lobby entrance area.

AYES: Dinsmore, Evans, Osborn,  
Stark, West  
NOES: None  
ABSTAIN: None  
ABSENT: None

It was moved by Peggy Dinsmore, seconded by Fred West to have the Library Director contact the City Manager to discuss a long term solution on replacing or repairing floor tiles.

AYES: Dinsmore, Evans, Osborn,  
Stark, West  
NOES: None  
ABSTAIN: None  
ABSENT: None

**CALIFORNIA  
ROOM**

It was moved by Fred West, seconded by Peggy Dinsmore to approve the use of staff time for analysis of the collection in the California Room.

AYES: Dinsmore, Evans, Osborn,  
Stark, West  
NOES: None  
ABSTAIN: None  
ABSENT: None

**RECESS**

President Dinsmore recessed the Meeting at 9:17 P.M. and reconvened at 9:30 P.M.

**PROPOSALS FOR BIRTHDAY CLUB AND ENDOWMENT FUND**

The Board suggested the Library Director contact the Friends to handle the Birthday Club and to inform them that the Library will help with staff support.

No action was taken on the Endowment Funds.

**REQUEST FOR REMOVAL OF A CHILDREN'S BOOK**

It was moved by Fred West, seconded by Bob Osborn to deny the request to have the book "More, More, More, Said the Baby", by Vera Williams removed from the Children's Department.

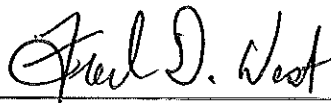
AYES: Dinsmore, Evans, Osborn,  
Stark, West  
NOES: None  
ABSTAIN: None  
ABSENT: None

**AGENDA PREPARATION**

1. Election of officers
2. Planning Process
3. 65+ plans
4. Staff survey - medical insurance
5. SB198
6. Approval of audit
7. CLA Conference report
8. Literacy

**ADJOURN**

The Board moved to Adjourn the Regular Meeting at 10:02 P.M.



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Fred D. West, Secretary