

early literacy skills. Your example can include a testimony, anecdote, or observation from staff, parents, children or community partners.

A female Korean tutor who was recruited from Fullerton College in Fullerton, CA had chosen to give up 4 hours of her Sunday afternoons to tutor both children and adults. Most Fullerton college students are required to fulfill 10 hours of community service. This tutor had no requirements of this sort at that time. However, she gladly and generously offered her services to the FFL program without having any prior experience. She came into the program willing to work with anyone who needed it with confidence and excitement. She was matched with a Korean mother of two, a Latina woman of three, and a Latina five year old girl. All three students, including the little girl, were more than happy with their tutor. The tutor really enjoyed working with her students and she would always maintain excellent communication with her students and the literacy department if there were any changes in her schedule. Eventually, the tutor had to leave the program because of personal issues. But, she was so dedicated that her departure from the program was very difficult for her to do. It was also very difficult for her students. They were not open to working with another tutor, at first. All students were confident that their tutor not only had a strong value for literacy, but also a strong value for and a commitment to their well-being. These three families definitely felt the love and support that is needed in any public/community service from this particular tutor. Furthermore, these families are considered to be among FFL's most dedicated students and have continued their literacy instruction with Placentia's other highly qualified tutors. To this day, the students ask about their former tutor and want to know if she will come back someday.

6) Share a fun storytime theme your program used this year. Select something you would recommend to other family literacy programs. Include names of books, materials, songs, fingerplays, crafts, etc. Provide advice or tips to someone who might want to replicate your idea.

December was my first and only FFL event of the year. The theme of the event was especially geared to celebrate the ethnic and cultural diversity of the holiday seasons. "A Holiday Celebration" consisted of the following activities:

I. Movement/Dance/Singing Activity

I prepared a dance which consisted of specific movements that imitated the words to "Up on the Housetop." Children and adults learned the words to the chorus and sang as they performed the movements to the song.

II. Storytime

I read "The Runaway Latkeys," a story based on the Jewish tradition and "The Christmas Crane," which is based on a Japanese/Japanese American tradition. The ELLI coordinator read "Too Many Tamales," which is based on the Latino tradition.

III. Arts & Crafts

I cut out the shape of a huge Christmas tree and taped it onto the dry erase board.

Parents and children made poinsettias using paper plates and the outline of the children's tiny hands.

V. Book Give-a-Way

Surprise! We raffled off 5 children's books in addition to the "family book" which each family is guaranteed to receive before leaving the event.

The "family book" for December was "Clifford's Christmas."

Everything went very well. Parents and children were dancing, singing, and really involved in all the activities. During the first 15-20 minutes, we had registration, coloring activities prepared for those who were early and on time, and refreshments. Because the "The Runaway Latkeys" was based on the delicious potato pancake, the literacy coordinator, my boss, deep fried some latkeys for all to enjoy the event as well.

Tips: type out a copy of the song of choice with the chorus highlighted; allow
[.../printreports.asp?print=true&checkall=1&report=a&report=comm&report=b&report=staff](http://printreports.asp?print=true&checkall=1&report=a&report=comm&report=b&report=staff) 2/18/2003

enough room for a movement activity; there are many cute holiday stories, so be sure to diversify your selection in terms of time/length of story; remind parents that they can help their children do the activity

Author: Tyese Wortham
Author's e-mail address: tyesewortham@lycos.com

Last edit date: Thursday, February 13, 2003 5:53:44 PM



Families For Literacy

Name of Library: Placentia Library District
Fiscal Year: 02 / 03
Filing Period: Mid-Year

D. Financial Report

Fiscal Year 02-03

Category	Budget		Expended as of Dec. 31, 02	
	CLSA	Other	CLSA (FFL)	Other
1. Personnel	\$11,560.00	\$7,250.00	\$5,780.00	\$3,625.00
2. Library Materials	\$0.00	\$0.00	\$0.00	\$0.00
3. Operative Total	\$500.00	\$500.00	\$250.00	\$250.00
3a. Contract Services	\$0.00	\$0.00	\$0.00	\$0.00
3b. Travel	\$250.00	\$0.00	\$125.00	\$0.00
3c. Office Supplies	\$250.00	\$0.00	\$125.00	\$0.00
3d. Printing	\$0.00	\$0.00	\$0.00	\$0.00
3e. Instructional Resource	\$0.00	\$0.00	\$0.00	\$0.00
3f. Children's Book Resource	\$0.00	\$500.00	\$0.00	\$250.00
3g. Communications	\$0.00	\$0.00	\$0.00	\$0.00
3h. Other	\$0.00	\$0.00	\$0.00	\$0.00
4. Equipment	\$0.00	\$0.00	\$0.00	\$0.00
5. Indirect	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$12,060.00	\$7,750.00	\$6,030.00	\$3,875.00

Author: Tyese Wortham
Author's e-mail address: literacy@placentialibrary.org

Last edit date: Thursday, February 13, 2003 9:07:51 AM

[Close This Window](#)

Any questions or comments should be directed to library@mindsetsoft.com
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California State Library
English Language and Literacy Intensive (ELLI) Program
MID-YEAR REPORT
2002/2003 FY

Submit in three (3) copies postmarked by Friday, February 14, 2003, to Attn: Valerie Reinke, Library Development Services, California State Library, P.O. Box 942837, Sacramento, CA 94237-0001, for mail. (Express delivery: 900 N Street, Suite 500, Sacramento, CA 95814). FAX is not acceptable. INFORMATION: (909) 786-0455.

1. Applicant name and jurisdiction: Placentia Library District
2. Applicant contact: Ann-Margaret Webb Phone: (714) 524-8408 ext. 215
FAX: (714) 528-8236 E-mail: awebb@placentialibrary.org
3. # of ELLI children you initially intended to serve in 2002/2003 (please refer to your application): 285
4. # of ELLI children served as of December 31, 2002 377
5. # of ELLI parents served as of December 31, 2002 0
6. # of other children served as of December 31, 2002 0
7. Please share one or more anecdotes from staff members, parents, teachers or children that illustrate the positive impact that your ELLI program is having. Especially note any dramatic changes that any of these participants have observed or experienced. Add additional pages if necessary.

“The students love to work with Mr. Naples....they keep asking is it their turn. Mr. Naples has been working with me for 2 years now and it is so great as he comes in, grabs some materials and gets right to work with a studentthe students he works with have shown great gains for the most part in the skills he has been working with them on. Often this is the only 1 -to- 1 time they get with 32 students in the class. He has even asked if he can come more hours!!!! We love our tutor!!!” **Leah DeSoucy, Kindergarten teacher, Rio Vista Elementary School.**

“One thing I can tell you is that ELLI makes a big difference in all the children’s lives. I can tell because I see how much they enjoy having one on one attention. They get really happy when they accomplish something good, and they get told that they did a great job. Most of the children don’t get that attention at home. Many times they only get attention when they do something bad, but they also need attention when they do things right, especially when it has to do with their education. I think that this program really makes a difference and it would be great if they could always have someone to work with them one on one. As I work with these kids it makes me feel good because I can feel how much they appreciate the fact that I am giving them my time. I really enjoy my job because I know I am making a difference.”
Yesenia Gomez, ELLI Assistant, tutor at Rio Vista, Ruby Drive, and Kraemer.

“I originally began working at Rio Vista with six students in one First Grade classroom, the lowest of the low, to be sure. Since September, three of the six are now reading near grade level, and two of those have been “bumped up” out of the lowest reading group (Noel and Jesse, both second language learners). Of the three remaining, one has additional physical challenges to overcome that are beyond the scope of the program. One boy, who started Kindergarten late last year and who was promoted due to his age, is not yet reading, but is making noticeable progress, while the remaining girl is proving to be a personal ‘project.’ If she does not begin reading by Spring break, I’m going to take it personally. I enjoy a good working relationship with the three teachers in whose classrooms I work, and am helping one learn to use the new computer the school provided her, so she can create documents and forms to simplify record-keeping and homework management.” **David Naples, Federal Work Study Staff, tutor at Rio Vista Elementary School.**

8. Briefly describe your ELLI activities from July 1 – December 31, 2002. Summarize recruitment techniques, specific activities, the instructional model used, scheduling details (sites and frequency of meetings), special events, the hiring status and responsibilities of ELLI staff, etc. (Please keep your overview to a single page.)

During the summer months, the ELLI Coordinator met with CBET Coordinators, teachers and principals, and planned and prepped materials and projects in preparation for the 2002-2003 school year. The ELLI Coordinator also recruited the parents of children who attended the schools in the ELLI Program for literacy services at the Placentia Library. ELLI tutors worked in the kindergarten extended day program at Morse Elementary School. Starting in September, the ELLI Coordinator began registering students at the four schools originally listed in the grant (Ruby Drive, Rio Vista, John Tynes and Kraemer), and ELLI tutors began working with students at these four schools every week. At Ruby Drive, ELLI tutors worked in the kindergarten extended day program four days a week; in two 3rd grade emerging English classrooms two-three days a week; in the CBET Program two evenings a week; and in four 1st grade classes once a week. At Rio Vista, tutors worked in three kindergarten and four 1st grade classes one to two times a week. At Tynes tutors worked with the students in CBET childcare two evenings a week and with the kindergarten extended day program one day a week. At Kraemer tutors worked in CBET childcare once a week. The new ELLI assistant, Yesenia Gomez, also started in September, assisting with registration, tutoring at three schools, prepping materials and serving as a liaison between teachers and the ELLI Coordinator. In November and December, two additional schools (Morse Elementary and Topaz Elementary) were added to the program, in response to requests from teachers and administrators at these schools. Tutors worked with the kindergarten extended day program at both of these schools once a week and the CBET program at Topaz twice a week.

The instructional model for the ELLI Program remains one to one or small group tutoring. Tutors work with the same class for the entire time they are in the ELLI Program, and are under the direction of the classroom teacher. The exception is in CBET childcare. Here the ELLI Coordinator is either present, leading the students in activities with the tutors, or leaves specific projects or instructions for the tutors. The tutors also provide general homework assistance in CBET childcare. Teachers provide basic materials for tutors to use. These materials are supplemented with funds from the ELLI Program. The ELLI Program has provided books, Leppard materials, notebooks, and educational games and aids for the classrooms. The teachers have selected those children who are having problems reading, writing and speaking English. Each tutor focuses on building spelling, pronunciation, reading and writing skills appropriate for the students' grade level.

There have been 15 tutors in the ELLI Program as of December 2002, in addition to the ELLI Coordinator and the ELLI Assistant. These tutors include federal work study students from Western University of Law; interns from Cal State Fullerton; service learning students from Fullerton College; and three high school students.

The ELLI Coordinator remains responsible for all aspects of the ELLI Program, including the recruitment, scheduling and supervising of tutors; supervising the ELLI Assistant; communicating with administration and personnel at all six schools in the program; planning activities and lessons for students; purchasing books and supplies for the program; publicizing the program to the community; and handling all paperwork, surveys and reports. The ELLI Coordinator also spends between 18 and 20 hours a week off site working in the kindergarten extended day programs at 5 schools and CBET childcare at 4 schools.

9. What goals did you set for yourself for this fiscal year (2002/03) and are you on track to meet those goals?

The primary goal of the ELLI Program is to provide tutors for 285 students at risk for problems reading, writing or speaking English in four local schools. This goal has already been exceeded, as the ELLI Program is now in six local schools serving 377 students. All students are registered and work with tutors one to one or in small groups in their classrooms, in extended day programs or CBET programs. One additional kindergarten extended day program will be added in January, bringing another 30 students into the ELLI Program.

10. What changes (if any) have you made to your FY 2002/03 grant application and what necessitated those changes?

Two additional schools were added to the ELLI Program. This change was not necessary to meet the terms of the grant, but was a response to the very real need in the community for tutors to work with students. There is a very large population of students in the community who are reading below grade level; entering kindergarten without the necessary skills; and coming from low income homes where the parents speak English as a second language or not at all. All of the schools in the ELLI Program lost their CASA after school homework assistance program, and many lost tutors who were coming from local universities through America Reads programs. More than ever, schools are depending on the Placentia Library to help them assist these children. Adding these two schools resulted in 92 additional students being served by the ELLI Program as of December 2002. Approximately 30 more students are expected to be enrolled in January. While this increase has resulted in additional work for the ELLI Coordinator, it was felt that the community's need was too great to ignore.

Mid-Year Financial Report
2002/03 Fiscal Year

Placentia Library District

Name of Library

[Signature]

February 3, 2003
Date

Signature of representative of Fiscal Agent or of Library Receiving Funds

Budget Categories	ELLI State Budget			Total ELLI Budget 2002/2003	Other Budget 2002/03	Expenditures	
	Carryover \$ from 2001/2002	2002/2003 Award				ELLI Budget Expended as of December 31, 2002	Other Budget Expended as of December 31, 2002
1. Personnel	\$5,854.00	\$43,811.00		\$49,665.00	\$51,000.00	\$24,235.28	\$25,500.00
2. Operations	0	\$41,139.00		\$41,139.00	\$3,000.00	\$11,928.80	\$1,500.00
2a. Contract Services	0	\$26,778.00		\$26,778.00		\$7,026.05	
2b. Travel	0	\$1,000.00		\$1,000.00		\$393.68	
2c. Office Supplies	0	\$2,611.00		\$2,611.00	\$250.00	\$1,450.53	\$125.00
2d. Printing	0	\$500.00		\$500.00		\$450.53	
2e. Instructional Resources	0	\$10,000.00		\$10,000.00		\$2,483.01	
2f. Communications	0	\$250.00		\$250.00	\$250.00	\$125.00	\$125.00
2g. Other (please explain)	0				\$2,500.00		\$1,250.00
3. Equipment (over \$5,000)	0						
4. Indirect (not to exceed 10%)	0	\$250.00		\$250.00			
5. TOTAL	0	\$85,200.00		\$91,054.00	\$54,000.00	\$36,164.08	\$27,000.00

Part 3. Type of Subsidy Claimed (check one only)

- \$69 OCLC access subsidy
- \$550 direct Z39.50 or resource sharing server subsidy
- \$800 direct Z39.50 and resource sharing server subsidy

Part 4. Documentation

For libraries claiming the \$69 OCLC access subsidy:

Attach a copy of the signature page from your OCLC contract. (EXCEPTION: If you submitted a copy with a prior year's claim and there has been no change in your contractual status, it is not necessary to attach one at this time.)

Part 5. Designation of Warrantee

Placentia Library District
(authorized agency to receive, disburse, and account for CLSA funds)
411 East Chapman Avenue
(address)
Placentia, CA 92870-6198

Part 6. Certification

I hereby certify under penalty of perjury: That I am the duly authorized officer of the claimant herein, that this claim is in fact all true, correct, and in accordance with the law and that payment has not already been received for the amount claimed herein.

I further certify: That this library will not charge a fee of any type for lending materials to any other CLSA participating public library during the period covered by this CLSA Statewide Data Base subsidy, i.e. July 1, 2002 through June 30, 2003.

Library Name: Placentia Library District


(signature of Library Director or Fiscal Agent)

Elizabeth D. Minter
(print name)

February 3, 2003
(date)

Library Director
(title)

<i>For CLSA use only</i>		
Approved: _____	Amount awarded: _____	Date: _____



January 31, 2003

Elizabeth Minter
Placentia Library District
411 E. Chapman Avenue
Placentia, CA 92870-6198

CALIFORNIA
STATE LIBRARY
FOUNDED 1850

Dear Ms. Minter:

I am pleased to inform you that the Placentia Library District Literacy Service has been awarded \$24,725 of CLSA matching funds for literacy, based on your certification of \$146,916 in local public and private funds budgeted for expenditure in the 2002/03 fiscal year. The enclosed signed budget page (CLSA Form-46) specifies the amounts approved for each budget category to support the Plan of Service you have submitted. I enclose a master (for duplicating) of the Budget Change Request Form (CLSA Form-53) to be used if changes in the approved budget should become necessary. An instruction sheet is also enclosed.

I have initiated the payment process. You should receive a check for the above amount within six weeks. **All funds (CLSA and "other" certified for matching) must be expended or encumbered by June 30, 2003.**

Once again, local libraries in the matching program have increased the funds generated for literacy. The total has increased from \$3.6 million in 1990/91 (the first year of the matching funds program) to \$16.3 million this year. I enclose a spreadsheet summarizing sources and amounts of local literacy funds for your use in the 2002/03 budgeting process.

The ratio of state to locally raised funds increased slightly this year. We are currently providing \$1 state dollar to every \$6.00 raised locally, or an 16.8% state match.

I look forward to your state reports. Please contact Carole Talan at (916) 653-8032 if you have questions.

Yours Sincerely,

A handwritten signature in black ink that reads "Kevin Starr". The signature is written in a cursive, flowing style.

Dr. Kevin Starr
Chief Executive Officer,
Library of California Board

cc: Literacy Coordinator

Enc.

doc.#4031v1

Agenda Item 32
Page 2 of 2

CLSA Program Budget Request for California Library Literacy Service Programs
Fiscal Year 2002/03

RECEIVED
CALIFORNIA STATE LIBRARY
BUDGETS

Placentia Library District
Name of Library

02 NOV 18 PM 1:22

November 8, 2002

Kevin Starr

Library Director's Signature

Date

Budget Categories	(a) CLSA Budget Request	(b) Other Budget	(c) Total Estimated Yearly Budget (a + b)	Approved CLSA Budget (Completed by CSL)
1. Personnel (Including Benefits)	10,900	122,416 122,415	133,316 133,315	\$ 10,900
2. Library Materials				0
3. Operations Total (3a-3g)	12,325	24,500	36,825	\$ 12,325
3a. Contract Services				0
3b. Travel	1,000	1,000	2,000	1,000
3c. Office Supplies	8,225	10,000	18,225	8,225
3d. Printing				0
3e. Instructional Resources	2,000	3,000	5,000	2,000
3f. Communications	600		600	600
3g. Other	500	10,500	11,000	500
4. Equipment	1,500		1,500	\$ 1,500
5. Indirect				0
6. TOTAL	24,725	146,916 146,915	171,641 171,640	\$ 24,725

Kevin Starr
Dr. Kevin Starr



CALIFORNIA
STATE LIBRARY
FOUNDED 1850

January 30, 2003

Elizabeth Minter, Director
Placentia Library District Library
411 E. Chapman Avenue
Placentia, CA

Dear Ms. Minter:

The California State Library is now preparing to issue funds for the second half of the CLSA Special Services-Families for Literacy Campaign projects. We have calculated the funding using the following information:

<u>FY 2002/03</u> <u>Budget</u>	<u>First</u> <u>Payment</u> <u>FY 2002/03</u>	<u>Second</u> <u>Payment</u> <u>FY 2002/03</u>	<u>Total</u> <u>FY 2002/03</u> <u>Budget</u>
\$ 12,060	\$ 6,030	\$ 6,030	\$ 12,060

Attached is the claim form that should be signed as soon as possible and returned to the following address:

California State Library
Budget Office-CLSA Literacy
P. O. Box 942837
Sacramento, CA 94237-0001

In order to prevent delays in the payment process, please check claim information carefully and make any necessary changes or corrections.

Sincerely,

Sharon Croley
Budget Analyst
(916) 445-9846

Attachment

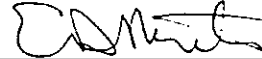
cc: FFL Literacy Coordinator
Cindy Tackett, Literacy Programs Analyst

File:Budgets\Literacy\FFL02_03secondpay

State of California
California Library Services Act
2002/2003 CLAIM
Special Services
Families for Literacy
(Educ. Code Sec. 18730)

The **Placentia Library District** claims the indicated allowance for the purposes of carrying out the functions stated in Chapter 4, Article 5, Section 18730 of the Education Code and California Library Services Act document CLSA-46.

I hereby certify under the penalty of perjury: that the library named above shall use this allowance solely for the purposes indicated in the Chapter 4, Section 18730 of the Education Code and California Library Services Act document CLSA-46.



Library Director (Signature)

Elizabeth D. Minter

Typed Name of Signator

Claim for Payment of Grant - Second/Final payment

Claim of: **Placentia Library District**
(Name of Authorized Library)
Address: 411 E. Chapman Avenue, Placentia, CA 92870
Amount Claimed: CLSA Literacy \$ 6,030

CERTIFICATION

I hereby certify under penalty of perjury: that I am the duly authorized officer of the claimant herein; that the claim is in all true, correct and in accordance with law and that payment has not previously been received for the amount claimed herein.



Official Representative of Fiscal Agent

Elizabeth D. Minter

Title

Note: Warrant should be addressed to: Vendor Code: M692

Authorized agency to receive, disburse,
and account for CLSA funds: Placentia Library District
Address of the above agency: 411 E. Chapman Avenue, Placentia, CA 92870

Approvals by State

By _____

Date _____

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director

SUBJECT: **Legislative Issues and a Review of the Status of the State Budget and State Library Budget**

DATE: February 24, 2003

BACKGROUND

President Shkoler will report on a LOCAL meeting he attended on February 7 that was sponsored by Orange County. The program announcement is Attachment A.

Assemblywoman Daucher has sent several notes promising her support. Attachment B.

The Legislature has been very quiet for the past several weeks. Additional information will be distributed at the Library Board meeting if it becomes available.

RECOMMENDATION

Action to be determined by the Library Board of Trustees.



COUNTY OF ORANGE
BOARD OF SUPERVISORS

ROBERT E. THOMAS HALL OF ADMINISTRATION
10 CIVIC CENTER PLAZA
P. O. BOX 687
SANTA ANA, CA 92702-0687

January 22, 2003

Ms. Elizabeth Minter
Library Director
Placentia Library District of Orange County
411 East Chapman Avenue
Placentia, CA 92870-6198

Dear Ms. Minter:

These are more than difficult budget times and they require our full attention. Each of us will make our treks to Sacramento to lobby on behalf of our individual agencies but to truly make an impact. I am convinced we must speak with a single voice on behalf of the people we all represent. To do that, I have called a Countywide State Budget Response Conference to bring an all-Orange County focus to the budget discussions.

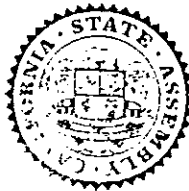
You are cordially invited to attend this conference. Your participation is very important to the success of this effort which will bring together Orange County's family of governments, including our Sacramento legislators, city mayors, county supervisors, and chairs of special districts to collectively assert ourselves and affect change. We cannot afford to take a wait-and-see approach to this state budget: We must use this fiscal crisis as a means to streamline our operations and develop strategic legislative proposals. This is an opportunity to coalesce and address such public policy issues as how we will continue to provide for our high level of public safety, deal with the proposed realignment of services and meet our very real infrastructure needs.

Please join me on Friday, February 7th for the Countywide State Budget Response Conference at the Neighborhood Community Center in Costa Mesa at 1845 Park Avenue from 1:30 p.m. to 3:30 p.m.. Please RSVP to Lisa Smith in my office (714.834.3550) at your earliest convenience. Let's use this crisis to our advantage: Together we will emerge stronger, ready for tomorrow's challenges.

Sincerely,

A handwritten signature in black ink that reads "Tom".

THOMAS W. WILSON
Supervisor, Fifth District
Chairman, Orange County Board of Supervisors



LYNN DAUCHER

72ND ASSEMBLY DISTRICT
CALIFORNIA LEGISLATURE

Dear Elizabeth,

Thank you for writing to me about libraries. I will work to protect all local funding. Please know, our shortfall is huge and real. Spending reductions will have to touch everyone. I will do my best. Sincerely,
Lynn

Dear Elizabeth,

First, I will not support taking your backfill on property taxes.

Nevertheless our shortfall is huge and real. Everyone will be touched. I will do my best.

Sincerely,
Lynn

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director *EDM*

SUBJECT: Authorization to Replace the Library's Local Area Network (LAN) at an equipment cost not to exceed \$9,850 and installer's cost not to exceed \$3,750.

DATE: February 24, 2003

BACKGROUND

The revised budget estimate provided by Performance Technology Group is Attachment A.

The original estimate last June was \$13,500 and \$4,250. Several of the features recommended in the original estimate were eliminated (or deferred until the Placentia History Room digitization project is funded). Some of the prices are lower now than when the system was originally bid.

The cost of tax is estimated to be approximately \$675 and shipping is estimated at \$490.

This item is included in the District's budget line item 4000.

Four replacement computers for the public area and one for the administrative assistant will also be purchased at this time at a cost of approximately \$4,500. These items are also included in budget line item 4000.

RECOMMENDATION

Authorize replacement of the Library's Local Area Network (LAN) by Performance Technology Group at an equipment cost not to exceed \$9,850 and installer's cost not to exceed \$3,750 to be paid from the General Fund.



Performance Technology Group

Consultants to Mer
201 E. Sandpointe St
Santa Ana, CA 92707

Phone 714-936-1449
Fax 310-544-9640

February 11, 2003

Placentia Library District
411 E. Chapman Ave.
Placentia CA 92670
Atten: Elizabeth Minter

Dear Elizabeth,

Below, please find the configuration for a new Rack Mount Network Server. We recommend you install this system ASAP as your current system is at the point where serious system problems can occur because of age.

1	Compaq Proliant DL380 1.4 Ghz Rack server with 512 Meg. 48x CD, RAID 5 CONTROLLER	\$2,366.00
6	Compaq 18 GB Hot Plug SCSI HDD @\$329.00	\$1,974.00
1	APC Netshelter 40U Enclosure	\$1,018.00
1	APC Heavyduty sliding shelf	\$ 329.00
1	APC 17" Keyboard Drawer	\$ 209.00
1	Belkin 2 Port autoswitch & Two cable Kits	\$ 134.00
1	APC Smart 1400 RM UPS	\$ 759.00
1	MS MBL Server W2000	\$ 349.00
20	MS MBL W2000 CAL @\$10.00	\$ 200.00
1	HP Procurve Switch	\$ 729.00
1	Norton 7.6 AntiVirus, 20 users @\$30.00	\$ 590.00

Total Hardware & Software \$8,630.00

Freight \$ 490.00

Peter recommends a block of 30 hrs for this project.
30 hr. block @\$125.00

\$3,750.00

Sincerely,


Martin Baghrmian

Performance Technology Group

Consultants to Man
201 E Sandpointe, Suite 100
Santa Ana, CA 92707

Phone 714-936-1449
Fax 310-544-9640

February 11, 2003

Placentia Library District
411 E. Chapman Ave.
Placentia CA 92670
Atten: Elizabeth Minter

Dear Elizabeth,

Below, please find the price for the PC's you requested.

5 Compaq EVO 6/1.7 GHz, 128 MB, 17" Monitor
20 GB HDD, CD, 10/100 NIC, MS XP Pro @\$789.00 \$3,945.00

Freight \$ 209.00

Sincerely,



Martin Baghramian

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Report on Staff Training
DATE: February 24, 2003

BACKGROUND:

I have had several discussions with Susan Berk concerning the staff training issues discussed at the January 21, 2003 Library Board meeting. I also asked her for information for a trustee and manager session on mid-range planning.

She is proposing a four-hour session with trustees and staff to work on the interpersonal communications issues (9:00 A.M. to 1:00 P.M.) followed by lunch and a three-hour session with the trustees and managers to set the stage for mid-range planning activities (1:45 to 4:45 P.M.).

The cost for the four-hour session is \$2,000 and the cost for the three-hour session is \$1,500.

If these session are approved Ms. Berk will be contacting each of the trustees by e-mail or telephone to interview you about the content of the morning session.

I have reserved the Meeting Room and notified the staff to save the date. The reaction to having an in house session with Ms. Berk has been very positive. She will be conducting a problem patron class for all of the Orange County and Los Angeles County public libraries in April and May.

RECOMMENDATION:

Authorize a joint Trustee and Staff training session on interpersonal communications issues with Susan Berk on Thursday, March 20, 2003 followed by a planning session with Trustees and Managers, at a cost of \$3,500.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Designation of Poet Laureate for Placentia Library District
DATE: February 24, 2003

BACKGROUND:

At its meeting on January 21, 2003 the Library Board listened to a presentation by Placentia resident Meredith Karen Laskow concerning the creation of a position of Poet Laureate for Placentia Library District. She also said that she would like to apply for that appointment.

RECOMMENDATION:

Appoint Meredith Karen Laskow as Placentia Library District's Poet Laureate.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director *EDM*

SUBJECT: Amendment of the United States Conference of Mayors 457 Plan administered by Nationwide Retirement Solutions to allow participant loans from the Plan

DATE: February 24, 2003

BACKGROUND:

In 2001 the United States Congress enacted changes to the retirement savings plan programs including the 457 Plans. These changes became effective in 2002.

Nationwide Retirement Solutions administers the United States Conference of Mayors Deferred Compensation Program (457 Plan). Placentia Library District is a member of this Plan.

In order for the staff to take advantage of the new loan services from the Plan the Board needs to amend its Plan document.

Attachment A is a copy of the Participant Loan Administrative Procedures. This document is to be made available to all Plan members.

Attachment B is the Amendment to Placentia Library District's Plan Document with the United States Conference of Mayors Deferred Compensation Program.

RECOMMENDATION:

1. Approve amendment to Placentia Library District's United States Conference of Mayors 457 Plan with Nationwide Retirement Solutions to allow participant loans from the Plan.
2. Authorize the Library Board President to sign the Loans to Participants Amendment to Plan Document and the Participant Loan Administrative Procedures.

THE UNITED STATES CONFERENCE OF MAYORS DEFERRED COMPENSATION PROGRAM

PARTICIPANT LOAN ADMINISTRATIVE PROCEDURES

Nationwide Retirement Solutions, Inc. ("NRS"), as Third Party Administrator of the United States Conference of Mayors Deferred Compensation Program, administers your Deferred Compensation Plan for Public Employees ("Plan"). Recently issued proposed regulations under Internal Revenue Code Section 457 provide that eligible governmental 457(b) plans may permit loans to Participants. NRS recommends that you, as Plan Sponsor and/or Employer (hereinafter collectively referred to as "Plan Sponsor"), consult with your own legal advisor in determining whether you wish to add this optional feature to your Plan.

In the event that you decide to offer loans from your Plan to Participants, you will need to return to NRS at **[INSERT CONTACT INFO]** a fully executed original of this document and a fully executed original of the enclosed Plan Document Amendment. NRS cannot begin processing Participant loans from your Plan until it receives fully executed originals of both of these documents.

NRS may need from time-to-time to make changes to the administrative procedures set forth herein and in the Plan Document Amendment. In such a case, NRS will provide you with timely notice of such changes as they become necessary.

The following administrative procedures shall govern the making of loans from your Plan:

- 1. Loan Administration.** Plan Sponsor delegates to NRS certain administrative duties regarding the administration of loans from the Plan, which are set forth herein and which may be modified by NRS upon timely notice to Plan Sponsor.
- 2. Loan Eligibility.** Any Participant in the Plan is eligible to receive a loan from the Plan. Each Participant is entitled to one (1) loan at any time. In addition, a Participant who has defaulted on a previous loan shall not be eligible for another loan from the Plan until all defaulted loans are repaid in full, including accrued interest and fees.
- 3. Loan Application and Loan Agreement.** In order to receive a loan from the Plan, an eligible Participant must complete a loan application and return it to NRS. A loan application fee of \$50.00* will be deducted from the Participant's account(s). Before a loan is issued, the Participant must enter into a legally enforceable loan agreement as provided by NRS. If the source for a single loan includes both the Participant's Deferred Compensation and Eligible Rollover Accounts, the Participant will be required to complete a loan application and loan agreement for each account which will be treated as separate and distinct for all purposes herein except that they will be considered a single loan for purposes of Sections 2, 6 and 10 herein.
- 4. Loan Repayment/Maximum Loan Term.** Repayment of any loan made to a Participant shall be made in a manner and pursuant to the terms set forth in the loan agreement. The Participant receiving a loan shall be required to furnish the information and authorization necessary to effectuate the foregoing payments prior to the commencement of a loan. The maximum term over which a loan may be repaid is five (5) years (fifteen (15) years if the Plan Sponsor permits loans for the purchase of the Participant's principal residence).

In the event that a Participant or his or her Beneficiary or spouse elects to receive a distribution from the Plan (other than a distribution due to an unforeseeable emergency or other in-service withdrawal) at a time when such person has a Plan loan outstanding, the principal and any accrued interest with respect to such

loan shall be deducted from the amount of the distribution. If the amount of such distribution is not sufficient to repay the outstanding balance of the loan (including principal and accrued interest), the Participant, or his or her estate, if applicable, shall be liable for and shall continue to make payments on any balance still due from him or her.

5. **Loan Amortization.** Each loan shall be amortized in substantially equal payments consisting of principal and interest during the term of the loan. Payments of principal and interest shall be made in a manner and pursuant to the terms set forth in the loan agreement on a monthly basis in equal amounts, except that the amount of the final payment may be higher or lower. Before the loan is made, the Participant will be notified of the date on which the first payment will be deducted and the dates on which subsequent payments are due.

6. **Loan Frequency/Renegotiations.** Each Participant may have only one (1) Plan loan outstanding at any given time. A Plan loan which is in default, even if the defaulted loan was treated as a "deemed distribution" under federal regulations, shall be treated as an outstanding loan until such Participant's account balance is offset by the amount of principal and accrued interest under the loan. A Participant will be granted a loan no more frequently than two (2) times in any twelve (12) month period. Under no circumstances may loan terms be renegotiated. A new loan shall not be granted prior to the repayment of an outstanding loan.

7. **Default.** The Participant must pay the full amount of each payment (principal and interest) on the date that it is due by having sufficient funds in the account designated for loan payments through the ACH process. If NRS is unable to process a payment on the date due because the Participant fails to have sufficient funds in the account on that date, NRS will assess a fee of \$25.00 that will be deducted from Participant account(s) and will send written notification to the Participant. The Participant shall be in default for the entire amount of the loan UNLESS the Participant does each of the following: 1) contacts NRS at the Deferred Compensation Service Center, 2) mutually agrees with NRS on a date, which is within 30 days of the missed payment on which funds sufficient to cover the missed payment will be in the account and; 3) actually pays the missed payments. Failure to make such a payment through mutually agreeable terms shall cause the Participant to be in default for the entire amount of the loan. No additional loans shall be made to a Participant who has defaulted on a Plan loan and who has not repaid all defaulted loans in full, including accrued interest and fees.

8. **Loan Prepayment.** The entire amount of a loan, including outstanding principal and any accrued interest, may be paid without penalty prior to the end of the term of the loan in the manner prescribed by NRS. However, payments made that are less than the remaining principal amount of the loan and any accrued interest with respect to the loan, or which are not paid in the form prescribed by NRS, are not permitted.

9. **Loan Security.** By accepting a loan, the Participant is giving a security interest in their vested Plan balance as of the date of the Loan Process Date, together with all additions thereof, to the Plan that shall at all times be equal to 100% of the unpaid principal balance of the loan together with accrued interest.

10. **Maximum/Minimum Loan Amount.** The maximum amount of any loan permitted under the Plan is the lesser of (i) 50% of the Participant's vested account balance (not including any value attributable to applicable life insurance or deemed IRA account) less any outstanding loan balances under the Plan or (ii) \$50,000 less the highest outstanding loan balance during the preceding one-year period. The minimum loan amount permitted is \$1,000.00*. Loans shall be made in accordance with these limits and those limits imposed under federal regulations without regard to any other loans received by the Participant from any other investment provider under the Plan or any other plans of the employer. The Participant and not NRS shall remain at all times responsible for ensuring that any loan received under the Plan is in accordance with these limits with regard to any other loans received by the Participant under any other plans of the

Participant's employer. Any tax reporting required as a result of the receipt by a Participant of a loan that exceeds the limits imposed by federal regulations shall not be the responsibility of NRS, unless it is determined that such limits were exceeded solely as a result of a loan made through NRS as service provider. Consequently, NRS shall not be required to account for loans made pursuant to a plan other than this Plan or loans made under this Plan that are made by an investment provider other than Nationwide Life Insurance Company.

11. **Suspension of Loan Payments.** NRS may suspend a Participant's obligation to repay any loan under the Plan during the period in which the Participant is performing service in the uniformed services as may be required by law. At the expiration of any suspension of loan payments period, the outstanding loan balance, including any accrued interest and fees, will be re-amortized and the Participant will be required to execute an amended Loan Agreement.

12. **Loan Interest Rate.** The interest rate for any loan shall be established by NRS. These interest rates shall commensurate with interest rates being charged by entities in the business of lending money under similar circumstances. Generally, the rate assumed will be Prime Rate + 1.00%*. The Prime Rate shall be the prime rate published by the Wall Street Journal two weeks prior to the end of the most recent calendar-year quarter. NRS may adjust the loan interest rate for loans to Participants entering active duty in the military services as may be required by law.

13. **Annual Loan Maintenance and Asset Fees.** An annual loan maintenance fee of \$50.00* will also be deducted from the Participant's account until the loan is repaid in full. The amount of the outstanding loan balance will be subject to the maximum Variable Account Annual Expense Fee applicable under the Plan.

14. **Loan Default Fee.** At the time when a default occurs, a \$50.00* loan default fee will be deducted from the Participant's account. This charge will only affect Participants who fail to make a required loan payment.

The undersigned Plan Sponsor hereby adopts these Participant Loan Administrative Procedures, effective for loans issued on or after the effective date set forth in the Loans to Participants Amendment to Plan Document, and instructs NRS to administer loans made to Plan Participants in accordance with these terms.

The Plan Sponsor acknowledges the following: (i) that the Plan Sponsor has decided to offer loans under the Plan and is instructing NRS to administer loans under the Plan; (ii) that it understands that, as a result of offering loans under the Plan, the Plan Sponsor, its Participants, and/or the Plan could be subject to adverse tax consequences; (iii) that the Plan Sponsor has independently weighed this risk and has determined that offering loans under the Plan is in the best interest of the Plan Sponsor, its Participants, and the Plan; and (iv) NRS shall not be liable for any adverse tax consequences described in (ii), except as specifically stated under paragraph 10 herein, resulting from the Plan Sponsor's decision to offer loans under the Plan.

Plan Sponsor
or Employer: Placentia Library District

Plan Name: 457 Plan

By: _____
Al Shkoler

E-mail Address: administration@placentialibrary.org

Its: Library Board President

Date: February 24, 2003

**THE UNITED STATES CONFERENCE OF MAYORS
DEFERRED COMPENSATION PROGRAM**

THE DEFERRED COMPENSATION PLAN FOR PUBLIC EMPLOYERS

LOANS TO PARTICIPANTS AMENDMENT TO PLAN DOCUMENT

WHEREAS, PLAN SPONSOR executed the above referenced Plan Document, as amended: and

WHEREAS, effective February 24, 2003, PLAN SPONSOR now desires to further amend the plan document.

The following Section 8.06 is hereby added:

8.06 Loans to PARTICIPANTS

- (a) PLAN SPONSOR has elected to make loans available to PARTICIPANTS and has delegated certain administrative duties regarding loans from the PLAN to the ADMINISTRATOR.
- (b) Any loan by the PLAN to a PARTICIPANT under this Section shall be subject to the loan administrative procedures established by the ADMINISTRATOR as well as the following requirements:
 - (i) Loan Eligibility. Any PARTICIPANT may apply for a loan from the PLAN. A PARTICIPANT who has defaulted on a previous loan from the PLAN shall not be eligible for another loan from the PLAN until all defaulted loans are repaid in full, including accrued interest and fees.
 - (ii) Loan Application and Loan Agreement. A PARTICIPANT must complete and return to ADMINISTRATOR a loan application. A non-refundable application fee established by ADMINISTRATOR will be deducted from the PARTICIPANT'S ACCOUNT(s) at the time of loan origination. Before a loan is issued, the PARTICIPANT must enter into a legally enforceable loan agreement as provided for by the ADMINISTRATOR.
 - (iii) Loan Repayment. The PARTICIPANT receiving a loan shall be required to furnish to ADMINISTRATOR any information and authorization necessary to effectuate repayment of the loan prior to the commencement of a loan. In the event that a payment cannot be processed because of lack of sufficient funds, the ADMINISTRATOR shall assess an insufficient funds charge which will be deducted from the PARTICIPANT'S ACCOUNT(s).

- (iv) **Loan Term and Interest Rate.** The maximum term over which a loan may be repaid is five (5) years (fifteen (15) years if the PLAN SPONSOR permits loans for the purchase of a PARTICIPANT's principal residence). Each loan shall be amortized in substantially equal payments consisting of principal and interest during the term of the loan, except that the amount of the final payment may be higher or lower. The ADMINISTRATOR shall establish the interest rate for any loan.
- (v) **Loan Frequency.** Each Participant may have only one (1) PLAN loan outstanding at any given time. A PLAN loan which is in default, even if the defaulted loan was treated as a "deemed distribution" under federal regulations, shall be treated as an outstanding loan until such PARTICIPANT'S account balance is offset by the amount of principal and accrued interest under the loan. A PARTICIPANT will be granted a loan no more frequently than two (2) times in any twelve (12) month period.
- (vi) **Default.** The PARTICIPANT must pay the full amount of each loan payment (principal and interest) on the date that it is due. Failure to make such a payment by the due date, or within any cure period established by the ADMINISTRATOR, shall cause the PARTICIPANT to be in default for the entire amount of the loan, including any accrued interest. A loan will also be in default if the PARTICIPANT either refuses to execute, revoke, or rescind any agreement necessary to comply with the provisions of this Section or the loan administrative procedures established by the ADMINISTRATOR or commences or has commenced against PARTICIPANT a bankruptcy case.
- (vii) **Loan Security.** By accepting a loan, the PARTICIPANT is giving a security interest in their vested PLAN balance as of the loan process date, together with all additions thereof, to the PLAN that shall at all times be equal to 100% of the unpaid principal balance of the loan together with accrued interest.
- (viii) **Loan Amount.** The maximum amount of any loan permitted under the PLAN is the lesser of (i) 50% of the PARTICIPANT'S vested account balance less any outstanding loan balances under the PLAN or (ii) \$50,000 less the highest outstanding loan balance during the preceding one-year period. The ADMINISTRATOR shall establish the minimum loan amount. The PARTICIPANT and not the ADMINISTRATOR shall at all times remain responsible for ensuring that any loan received under the PLAN is in accordance with these

limits with regard to any other loans received by the PARTICIPANT under any other plans of the PARTICIPANT's employer.

- (ix) Loan Maintenance Fee. Until a loan is repaid in full, an annual loan maintenance fee established by ADMINISTRATOR will be deducted from the PARTICIPANT'S ACCOUNT(s).
 - (x) Loan Default Fee. At the time when a default occurs, a loan default fee established by ADMINISTRATOR will be deducted from the PARTICIPANT'S ACCOUNT(s).
- (c) The ADMINISTRATOR shall fix such other terms and conditions necessary to the administrative maintenance of the provisions of this Section and as necessary to comply with the IRC and regulations there under.

IN WITNESS WHEREOF, the undersigned has executed this Amendment this 24th day of February, 2003.

Placentia Library District
(Name of PLAN SPONSOR)

By: Al Shkoler, Library Board President



PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director *EDM*

SUBJECT: District's Personnel Insurance Broker Stormy Waldeck will review the District's medical, dental, vision and life insurance coverages for staff

DATE: February 24, 2003

BACKGROUND

Stormy Waldeck, the District's Employee Insurance Broker, will be present to review the District's medical plan coverage and renewal options for 2003-2004. The current policy expires on February 28, 2003. The Blue Cross information is Attachment A.

Mr. Waldeck will also review the District's dental, vision and life insurance insurance benefits

RECOMMENDATION

1. Select medical insurance carrier beginning March 1, 2003.
2. Give direction for action on other policies.

Blue Shield of California
An Independent Member of the Blue Shield Association

LODI Service Center
P.O. Box 3008, Lodi, CA 95241

January 20, 2003

PLACENTIA LIBRARY DISTRICT
411 E CHAPMAN AVE
PLACENTIA, CA 92670

RE: VH1181

Dear Blue Shield Employer,

Once again, it is our pleasure to thank you for your business, and welcome you to a new plan year. Highlighted below, you'll find some of the renewal changes for your group that will become effective with your renewal date.

Benefit modifications to your current plan. These changes reflect adjustments made by Blue Shield or legislatively mandated requirements.

Renewal rates for your renewing plan portfolio. Some of the benefit modifications to your renewal plan may represent slightly higher out-of-pocket expenses when members access care. Because the cost of health care continues to rise, these changes are necessary to keep rates affordable and to continue offering access to a broad provider network. In addition, we will no longer be offering composite rating for small group employers.

Renewal options for your consideration. Slight changes to your benefit mix can result in lower rates. For more information, please consult with your broker.

Life, dental, or vision options. Renewal time is an excellent opportunity to enhance your group's coverage with ancillary benefits. Our nine dental HMO and PPO plans include no waiting periods and most include valuable orthodontic coverage. Our new *No Copay* Vision plan includes a \$100 frame allowance. For even more options, consider a flexible CPIC Life Vision Plan or the security of life insurance coverage. Please consult with your broker for more information.

Multi-Plan Packages (MPPs) offer more choice. Our newly restructured MPPs are affordable and competitive. These new packages (available to groups of 10 or more eligible employees) offer something for every price point, and allow you to support your employees with the benefits they're asking for, without having to use multiple carriers. For more information about MPPs, please consult your broker.

Premium Only Plans and Flex 1-2-3. Exciting new value-added feature that could SAVE tax dollars for both you and your employees. For more information about these opportunities, please consult your broker.

Lifepath Advisors(sm)

A truly value-added benefit that both you and your employees will appreciate. Employee Assistance Program (EAP)-like services, 24-hour nurseline support and work-life counseling that addresses a full spectrum of health and wellness concerns. Blue Shield is the first plan to provide all three of these services through a single point of contact. And employees can access these services through a toll-free number 24 hours a day, seven days a week. We've included a brochure that provides more information. If you'd like to order additional *Lifepath Advisors (sm)* brochures to share with your employees, contact your broker or go online at <http://bsc.litorders.com/bsc/lifepath.asp>.

Network Choice

Because the cost of health care continues to rise at unprecedented rates, we've made these changes to help contain costs and to continue offering access to our broad provider networks. Our network choice system addresses these issues by categorizing hospitals into two categories: **Choice**, and the more expensive **Affiliated**. As you may know, some providers are substantially more expensive than others, making it necessary for us to require members to pay more when using non-emergency services from Affiliated providers.

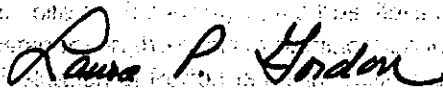
We are taking the industry lead by making quality and patient experience data an essential part of how we categorize hospitals. For example, if a hospital's costs are above but close to the regional norm, it may be moved to the Choice category on the basis of participation in quality and patient experience programs. The data is compiled by the Patient Evaluation of Performance in California (PEP-C) survey and the Leapfrog Group, which drives improvements in quality and patient safety.

Enhanced Health Management Programs

We are also expanding our health management programs to include more members. *Shield Your Heart*, our cardiovascular program, is now available to both PPO and HMO members. Our *Joint Health Arthritis Self-Care Program* has expanded its scope to include all HMO members age 18 and over. We're providing a new diabetes educational video to both HMO and PPO members. Through follow-up surveys, we have seen how self-care can help manage pain and disability, while controlling the costs associated with chronic conditions.

If you have any questions about the materials in this renewal packet, feel free to contact your broker, Aon Consulting Costa Mesa, or, your Blue Shield representative, who is dedicated to giving you excellent service. Again, we appreciate working with you to provide healthcare plans that fit your employees' needs.

Sincerely,



Laura Gordon
Vice President, Sales

Enclosures

- A16065** - *Shield Your Heart* program details
- A16064** - *Joint Health Arthritis Self-Care Program* details
- A12115-e** - Diabetes educational video

cc: AON CONSULTING COSTA MESA

Please note: Our Small Group employer clients must continue to meet A.B. 1672's definition of "small employer" and meet Blue Shield's participation and contribution guidelines, in order to be eligible for renewal. If you have any questions about this definition or these guidelines, please contact your Broker or Blue Shield.

Blue Shield of California

GROUP NUMBER: VH1181
GROUP NAME: PLACENTIA LIBRARY DISTRICT
RENEWAL DATE: 03/01/2003

PLAN: \$10 Copay HMO With No Inpatient Hospital, \$10/\$15 RX

NAME	DATE OF BIRTH	COVERAGE TYPE	PLAN	RENEWAL RATE
T WORTHAM	08/06/1977	Employee	\$10 Copay HMO	\$187
E MINTER	11/27/1945	Emp & Sp/Dmstc Prtnr	\$10 Copay HMO	\$834
J ROBERTS	05/10/1943	Family	\$10 Copay HMO	\$1117
A WEBB	07/08/1964	Employee	\$10 Copay HMO	\$203
M STRAZDAS	12/05/1943	Employee	\$10 Copay HMO	\$417
J RAKOS	11/05/1978	Employee	\$10 Copay HMO	\$187
J SHOOK	02/20/1963	Employee	\$10 Copay HMO	\$262
C SMITH	11/03/1964	Employee	\$10 Copay HMO	\$203
B QUINTANAR	10/04/1956	Employee	\$10 Copay HMO	\$262
E WNEK	04/21/1961	Employee	\$10 Copay HMO	\$262
K MATAS	01/17/1959	Family	\$10 Copay HMO	\$849
M PEREZ	11/19/1967	Employee	\$10 Copay HMO	\$203
A DARWISH	02/08/1977	Employee	\$10 Copay HMO	\$187

Renewal Total: \$5173

Your benefits include the following option(s)*:

CPIC LIFE AD&D

PREMIUM	
LIFE*	AD&D*
\$84.15	\$9.75

Total for group:

TOTAL FOR OPTIONAL BENEFITS:

\$93.90

TOTAL FOR RENEWAL BENEFITS (including options):

\$5,266.90

Renewal RAF = 1.075

Current Health Total:

\$4,442.00

Total for Current Benefits (including options):

\$4,535.90

Current RAF = 1.075

*Dental HMO billed separately. See options page for rates.

Groups with Composite Life Rates: Composite life rates are no longer available. Please refer to the options page for renewing age-banded rates.

These rates do not reflect a reduced charge for employees whose benefits are integrated with Medicare for group size less than 20. Please refer to the Health Plan Alternatives section of this packet to see the appropriate rate for benefits you have selected. For additional information, please call Producer Services at 800-559-5905.

**PLACENTIA LIBRARY DISTRICT. NUMBER: VH1181
ADDITIONAL OPTIONAL BENEFITS AVAILABLE**

CPIC LIFE AD&D

AGE CATEGORY	LIFE	AD&D
Under 30	\$ 0.09	\$ 0.05
30 - 39	\$ 0.12	\$ 0.05
40 - 49	\$ 0.36	\$ 0.05
50 - 54	\$ 0.75	\$ 0.05
55 - 59	\$ 1.26	\$ 0.05
60 - 64	\$ 1.82	\$ 0.05
65+	\$ 3.03	\$ 0.05

The dependent rate is \$.45 per \$1,000 per family unit if applicable.

EMPLOYEE OR DMSTC PRTRN	EMPLOYEE AND CHILDREN	EMPLOYEE AND FAMILY
-------------------------------	-----------------------------	---------------------------

DENTAL

DENTAL PPO SMILE DELUXE GOLD All Ages \$ 55 \$ 108 \$ 131 \$ 181

PPO (In Network and Out of Network)
\$50 Cal. Yr. Deductible
Waived for PPO Preventive
\$1,500 Cal. Yr. Max
100 / 80/ 50
Includes Orthodontia
50% to \$1,000 Cal. Yr. Max

DENTAL PPO SMILE DELUXE All Ages \$ 43 \$ 85 \$ 103 \$ 142

PPO (In Network and Out of Network)
\$50 Cal. Yr. Deductible
Waived for PPO Preventive
\$1,500 Cal. Yr. Max
100 / 80/ 50
Includes Orthodontia
50% to \$1,000 Cal. Yr. Max

DENTAL PPO SMILE PLUS All Ages \$ 39 \$ 70 \$ 86 \$ 97

PPO (In Network)
\$50 Cal. Yr. Deductible
Waived for PPO Preventive
\$1,500 Cal. Yr. Max
100 / 80 / 50
Includes Orthodontia
50% to \$1,000 Cal. Yr. Max

NPPO (Out of Network)
\$50 Cal. Yr. Deductible
\$750 Cal. Yr. Max
80 / 70 / 50
Includes Orthodontia
50% to \$1,000 Cal. Yr. Max

	EMPLOYEE	EMPLOYEE & SPOUSE OR DMSTC PRTNR	EMPLOYEE AND CHILDREN	EMPLOYEE AND FAMILY
<u>DENTAL PPO SMILE</u>				
All Ages	\$ 35	\$ 63	\$ 76	\$ 87
PPO (In Network)				
\$50 Cal. Yr. Deductible				
Waived for PPO Preventive				
\$1,500 Cal. Yr. Max				
100 / 80 / 50				
No Orthodontia				
NPPO (Out of Network)				
\$50 Cal. Yr. Deductible				
\$750 Cal. Yr. Max				
80 / 70 / 50				
No Orthodontia				
<u>DENTAL PPO SMILE BASIC</u>				
All Ages	\$ 26	\$ 51	\$ 62	\$ 76
PPO (In Network)				
\$75 Cal. Yr. Deductible				
Waived for PPO Preventive				
\$1,000 Cal. Yr. Max				
100 / 50 / 50				
No Orthodontia				
NPPO (Out of Network)				
\$75 Cal. Yr. Deductible				
\$750 Cal. Yr. Max				
50 / 50 / 50				
No Orthodontia				
<u>DENTAL HMO (Available in some counties)</u>				
DENTAL HMO 190				
2 - 50 employees	All Ages \$ 11	\$ 22	\$ 27	\$ 35
100% for all Diagnostic and Preventive Services				
Copayments apply for other services				
Orthodontic coverage included				
DENTAL HMO 200				
2 - 50 employees	All Ages \$ 15	\$ 30	\$ 34	\$ 43
100% for all Diagnostic and Preventive Services				
Copayments apply for other services				
Orthodontic coverage included				

	EMPLOYEE	EMPLOYEE & SPOUSE OR DMSTC PRTNR	EMPLOYEE AND CHILDREN	EMPLOYEE AND FAMILY
DENTAL HMO 220 2 - 50 employees	All Ages \$ 14	\$ 28	\$ 32	\$ 40
100% for all Diagnostic and Preventive Services Copayments apply for other services Orthodontic coverage Included				
DENTAL HMO 230 2 - 50 employees	All Ages \$ 17	\$ 34	\$ 39	\$ 49
100% for all Diagnostic and Preventive Services Copayments apply for other services Orthodontic coverage Included				
VISION				
1 Exam every 12 months 1 Set Lenses / 1 Pr. Frames per 24 months				
\$0 Copay Vision Plan	All Ages \$ 9	\$ 18	\$ 16	\$ 25
\$10 Copay Vision Plan	All Ages \$ 8	\$ 16	\$ 14	\$ 22
INPATIENT SUBSTANCE ABUSE Not available with \$15 Copay HMO	All Ages \$ 4	\$ 6	\$ 6	\$ 8
INFERTILITY				
Access+ HMO and POS	All Ages \$ 14	\$ 25	\$ 18	\$ 35
PPO and PSP	All Ages \$ 19	\$ 34	\$ 25	\$ 48
CHIROPRACTIC				
Access+ HMO / POS only	All Ages \$ 4	\$ 7	\$ 7	\$ 11
CHIROPRACTIC/ACUPUNCTURE				
Access+ HMO / POS only	All Ages \$ 5	\$ 9	\$ 10	\$ 15

GROUP NAME: PLACENTIA LIBRARY DISTRICT

	CENSUS								TOTAL
	<30	30-39	40-49	50-54	55-59	60-64	65+	65+*	
EMPLOYEE	3	3	3	0	1	0	0	0	10
EE+SP/DMSTC PRTNR	0	0	0	0	1	0	0	0	1
EE+CHILDREN	0	0	0	0	0	0	0	0	0
EE+FAMILY	0	0	1	0	1	0	0	0	2
TOTAL									
ACCESS+ HMO CONTRACTS	3	3	4	0	3	0	0	0	13

COST BASED UPON ABOVE CENSUS

HEALTH PLAN ALTERNATIVES

\$5 Copay Access+ HMO

\$5 office visit, no charge IP hospital, \$5/15 RX

EMPLOYEE	204	224	287	330	457	555	734	413	
EE+SP/DMSTC PRTNR	468	498	580	735	914	1159	1592	1271	
EE+CHILDREN	501	509	534	562	662	741	910	589	
EE+FAMILY	782	836	930	1059	1225	1462	2041	1720	\$5671

**\$10 Copay Access+ HMO
No IP Hospital Charge**

\$10 office visit, no charge IP hospital, \$10/15 RX

EMPLOYEE	187	203	262	301	417	506	670	376	
EE+SP/DMSTC PRTNR	428	452	530	671	834	1057	1453	1159	
EE+CHILDREN	458	463	488	513	604	675	830	536	
EE+FAMILY	715	761	849	966	1117	1334	1862	1568	\$5173

**\$10 Copay Access+ HMO
With IP Hospital Charge**

\$10 office visit, \$200 per day IP hospital, \$10/20 RX

EMPLOYEE	173	188	242	278	385	468	618	348	
EE+SP/DMSTC PRTNR	396	419	489	620	770	978	1340	1070	
EE+CHILDREN	422	428	451	474	558	624	766	496	
EE+FAMILY	661	703	784	892	1031	1233	1720	1450	\$4779

**\$15 Copay Access+ HMO
With IP Hospital Charge**

\$15 office visit, \$500 per day IP hospital, \$15/25 RX with \$250 Brand Ded

EMPLOYEE	161	176	227	261	361	439	579	327	
EE+SP/DMSTC PRTNR	370	392	458	581	722	916	1256	1004	
EE+CHILDREN	395	401	423	445	523	585	718	466	
EE+FAMILY	618	659	735	837	967	1156	1612	1360	\$4477

POS

\$300 Deductible, \$10/20 RX

EMPLOYEE	219	238	302	344	478	578	825	463	
EE+SP/DMSTC PRTNR	504	531	612	771	956	1211	1733	1371	
EE+CHILDREN	537	542	571	592	698	777	1014	652	
EE+FAMILY	843	894	988	1117	1290	1537	2216	1854	\$5989

**PSP
80/50**

\$2,250 Deductible, 20% copay outpatient RX, 3K/3K OOP

EMPLOYEE	140	145	204	273	348	416	507	266	
EE+SP/DMSTC PRTNR	322	345	425	574	732	883	1077	836	
EE+CHILDREN	358	330	385	439	501	561	653	412	
EE+FAMILY	472	490	589	692	907	1033	1284	1043	\$4043

* WHEN BENEFITS ARE INTEGRATED WITH MEDICARE FOR GROUP SIZE LESS THAN 20.

GROUP NAME: PLACENTIA LIBRARY DISTRICT

	CENSUS							65+*	TOTAL
	<30	30-39	40-49	50-54	55-59	60-64	65+		
EMPLOYEE	3	3	3	0	1	0	0	0	10
EE+SP/DMSTC PRTNR	0	0	0	0	1	0	0	0	1
EE+CHILDREN	0	0	0	0	0	0	0	0	0
EE+FAMILY	0	0	1	0	1	0	0	0	2
TOTAL ACCESS+ HMO CONTRACTS	3	3	4	0	3	0	0	0	13

COST BASED UPON ABOVE CENSUS

HEALTH PLAN ALTERNATIVES

PPO 90/70

\$0 Deductible, \$10/15/30 RX, 2K/5K OOP

EMPLOYEE	273	301	431	591	708	865	1038	501	
EE+SP/DMSTC PRTNR	635	711	909	1233	1480	1812	2151	1614	
EE+CHILDREN	587	616	740	864	950	1083	1242	705	
EE+FAMILY	975	1049	1287	1519	1857	2142	2541	2004	\$8347

PPO 90/70

\$250 Deductible, \$10/20/35 RX, 2K/10K OOP

EMPLOYEE	244	269	386	530	634	775	930	448	
EE+SP/DMSTC PRTNR	568	636	815	1105	1325	1623	1927	1445	
EE+CHILDREN	525	552	662	775	850	971	1113	631	
EE+FAMILY	873	939	1152	1361	1663	1919	2276	1794	\$7471

PPO 80/60

\$250 Deductible, \$10/25/35 RX, 3K/10K OOP

COST BASED UPON ABOVE CENSUS

EMPLOYEE	217	240	343	471	563	689	826	398	
EE+SP/DMSTC PRTNR	505	566	724	982	1177	1443	1712	1284	
EE+CHILDREN	466	490	588	688	755	863	988	560	
EE+FAMILY	776	836	1023	1210	1478	1705	2022	1594	\$6641

PPO 80/60

\$500 Deductible, \$10/25/35 RX with \$150 Brand Ded, 3K/10K OOP

COST BASED UPON ABOVE CENSUS

EMPLOYEE	183	202	289	397	475	582	697	336	
EE+SP/DMSTC PRTNR	426	477	610	828	993	1218	1444	1083	
EE+CHILDREN	394	414	496	581	637	728	834	473	
EE+FAMILY	654	704	863	1021	1247	1439	1706	1345	\$5600

PPO 80/50

\$1,000 Deductible, \$10/25/35 RX with \$250 Brand Ded, 4K/10K OOP

COST BASED UPON ABOVE CENSUS

EMPLOYEE	154	170	243	334	400	489	586	283	
EE+SP/DMSTC PRTNR	358	401	514	696	835	1024	1215	912	
EE+CHILDREN	331	348	417	489	537	613	701	398	
EE+FAMILY	551	592	727	859	1049	1210	1435	1132	\$4712

* WHEN BENEFITS ARE INTEGRATED WITH MEDICARE FOR GROUP SIZE LESS THAN 20.

PLACENTIA LIBRARY DISTRICT, NUMBER: VH1181
CONTRACT CHANGES
Access+ HMO

Certain changes have been made to your health plan. While your new contract will provide the details, the changes are summarized as follows.

Health Resource Directory

Blue Shield is discontinuing the production of the Health Resource directory. The Blue Shield Internet site (located at <http://www.mylifepath.com>) contains similar, improved information.

Audiometry Examinations

Blue Shield is adding audiometry examinations as a covered service.

Eye Examination Benefit In the HMO \$5 Copay Plan

Blue Shield is removing the annual Eye Examination benefit from the \$5 Copay Access+ HMO Plan.

Outpatient Prescription Drug Benefit Exclusion

Blue Shield is adding an exclusion for the treatment of dental conditions to the Outpatient Prescription Drug Benefit.

Injectable Contraceptives Benefit

Blue Shield is adding a benefit for injectable contraceptives to the Family Planning and Infertility Services Benefit. No benefits are provided for contraceptive implants.

Outpatient Prescription Drug Benefit

Blue Shield is revising the Outpatient Prescription Drug Benefit by requiring that when Physicians (as well as Members) request a Brand Name Drug when a Generic Drug equivalent is available, regardless of any "Dispense as Written" instructions, the Member is responsible for paying the difference between the cost of the Brand Name Drug and its Generic Drug equivalent, as well as the applicable Formulary Generic Drug copayment. This applies to the Mail Service Prescription Drug Program as well.

Responding to Requests for Prior Authorization

Blue Shield is changing the timelines within which we will respond to requests for prior authorization for Urgent Services to 72 hours from receipt of the request.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Introduction of the Draft Placentia Library District Policy Manual
DATE: February 24, 2003

BACKGROUND:

At the Meeting I will present a Draft Placentia Library District Policy Manual.

This document is based upon existing District policies and the policy manual prepared by the California Special Districts Association.

The Board should discuss the process for reviewing and adopting the Manual. I recommend several months of readings so that everyone has an opportunity to become thoroughly familiar with the contents.

RECOMMENDATION:

Receive & File and set first reading of the Draft Placentia Library District Policy Manual for the March 24, 2003 Library Board Meeting.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director
SUBJECT: Recommendation to join the Orange County Council of Governments
DATE: February 24, 2003

BACKGROUND:

At the meeting of the Independent Special Districts of Orange County (ISDOC) on January 30, 2002, a presentation was made on the activities and benefits of membership in the Orange County Council of Governments (COG).

The information distributed at the ISDOC meeting is Attachment A.

The Orange County COG meets on the fourth Thursday of each month at 9:00 A.M. at the Orange County Sanitation District Offices in Fountain Valley. Elected officials are the delegates to COG.

There are no dues or other charges for affiliating with the Orange County COG. There is an application process.

President Shkoler is recommending that the Placentia Library District affiliate with the Orange County COG.

RECOMMENDATION:

Determine whether to request membership in the Orange County Council of Governments.

Orange County Council of Governments

ISDOC Annual Meeting

January 30, 2003

Orange County Council of Governments

Current Membership (44)

- ◆ All 34 Orange County Cities
- ◆ County of Orange
- ◆ Orange County Public Agencies
 - ◆ OC Transportation Authority
 - ◆ Transportation Corridor Agencies
 - ◆ OC Sanitation District
 - ◆ Independent Special Districts of OC
 - Costa Mesa Sanitary District
 - East OC Water District
 - El Toro Water District
 - Irvine Ranch Water District
 - Municipal Water District of OC
 - OC Water District
- ◆ New member – OC Fire Authority

Orange County Council of Governments

Board of Directors (21)

- ◆ **City Council Members (15)**
- ◆ **12 from SCAG Districts**
- ◆ **1 Cities at Large Representative**
- ◆ **1 League of Cities Representative**
- ◆ **1 South Coast Air Quality Mgmt. District Representative**
- ◆ **OC Sanitation District Representative (1)**
- ◆ **OC Supervisors Representatives (2)**
- ◆ **OC Transportation Authority Representative (1)**
- ◆ **Transportation Corridor Agencies Representative (1)**
- ◆ **Independent Special Districts of OC Representative (1)**
- ◆ **University Representative (1 Ex Officio)**
- ◆ **Private Sector Representative (1 Ex Officio)**

Orange County Council of Governments

Center for Demographic Research

(California State University, Fullerton)

- ◆ **Population, Housing and Jobs Forecasts for Orange County**
- ◆ **Funded By:**
 - ◆ **County of Orange**
 - ◆ **League of Cities**
 - ◆ **OC Sanitation District**
 - ◆ **OC Transportation Authority**
 - ◆ **Transportation Corridor Agencies**
 - ◆ **OC Water District and Municipal Water District of OC**



ORANGE COUNTY COUNCIL OF GOVERNMENTS

Orange County Council of Government's Federal Funding Request

2002-2003 Federal Appropriations

Reduce Orange County Congestion (ROCC)

The OCCOG is seeking \$2 million to fund a variety of transportation alternative projects in Orange County communities that will reduce congestion on the nation's busiest freeways while increasing safety and improving the quality of life for California residents. These projects would include the implementation of land-use techniques, often referred to as livable communities or smart growth strategies, such as:

- Mixed-use development projects;
- Pedestrian improvements; and
- Transit-oriented design
- Network-oriented design.

In 2000, Orange County added 58,000 people to its population, more people overall than any other county in California, making Orange County the second largest county in the state, next to Los Angeles, and the fourth largest county in the nation. More significantly, Orange County continues to create more jobs than housing, making it a destination for workers. All of these factors add up to traffic problems. Orange County is home to two of the busiest highways in the world – the region's 405 Freeway bears the brunt of roughly 400,000 vehicles driving a two-mile stretch each day, while the 91 Freeway, the principal corridor from the Riverside/San Bernardino area into Orange County, will drop its average highway speeds from 40 miles per hour to around 20 miles per hour during peak times by 2020.

The ROCC program will help alleviate congestion by bringing resources directly to communities, so they can implement smart growth solutions to traffic. Through projects and programs that increase traffic flow and bring people closer to employment centers, the program will lessen the burden on streets and highways.

For example, cities can develop mixed-use projects (housing, retail and commercial centers) near rail lines or convert aging retail strip centers to vibrant mixes of retail and housing. Or make communities more pedestrian-friendly by adding bike paths or walkways to encourage non-automotive forms of transportation. OCCOG's publication, "Here Comes the Neighborhood," highlights some of the small steps already taken by Orange County communities to make the county more "livable," while the "Changing the Face of Orange County – A Livable Communities Design Competition" shows what is possible in the future.

Working in concert with the Orange County Transportation Authority and cities, OCCOG can effectively make federal funds available (on a competitive basis) to those cities that are ready to implement programs that promote healthy, livable communities.

Previous work: The Orange County Council of Governments has been working in this area for over four years, spending over \$1 million on education and outreach in the area of smart growth. OCCOG is a recognized leader in the region and continues to dedicate staff resources to these endeavors. We anticipate an additional \$500,000 will be dedicated to livable communities/congestion relief during the 2002-03 fiscal year.



**ORANGE COUNTY
COUNCIL OF GOVERNMENTS**

**Orange County Council of Government's Federal Funding Request
2002-2003 Federal Appropriations**

Urban Runoff Education and Mitigation Campaign

The OCCOG seeks \$2 million in funding for an urban runoff education and mitigation campaign. Specifically, OCCOG will develop a multi-faceted education program for all agencies impacted by the recently-adopted urban runoff mandates, providing local governments with a "tool-kit" of options to inform developers, business owners and residents regarding avoidance and mitigation strategies. The tool kit would also provide information regarding available funding for mitigation activity. The campaign will include a series of workshops and an "environmental roundtable" to coordinate efforts with environmental organizations.

Within the past year, the Regional Water Quality Control Boards in Orange County have issued stringent rules regulating what cities and the county are now required to do to keep pollution from reaching our streams and ocean. Essentially, any water -- from rain to that resulting from hosing off a driveway -- can be considered runoff. As this water passes over lawns, streets or crops (any surface for that matter), it picks up pollution. Oil in a driveway, fertilizer on a lawn or crop, or other chemicals are transported with the water to streams and eventually the ocean.

Because the issue is one that starts inland and ends up on the coast, it affects all Orange County cities. Actions in the foothills can directly impact whether the beach is closed due to pollution. Just over a year ago, Huntington Beach Huntington Beach received quite a bit of press when its beaches (a major tourist attraction in Southern California) were closed because of water pollution -- yet, the sources of the pollution could never be directly identified.

Cities are struggling with ways to address urban runoff, facing pressure from regional boards to do **something** without quite knowing what exactly to do. The tough new regulations require a regional approach, allowing for communication, collaboration and cost-savings whenever possible.

OCCOG, with its unique membership, is well positioned to help cities, the county and special districts in the region with their outreach and education efforts to residents, businesses and developers.

Orange County Federal Delegation:

- 39th District – Ed Royce
- 41st District – Gary Miller
- 45th District – Dana Rohrabacher
- 46th District – Loretta Sanchez
- 47th District – Christopher Cox
- 48th District – Darrell Issa
- 43rd District – Ken Calvert (only San Clemente is in the district)

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director *EDM*

SUBJECT: Orange County Emergency Services Staff is requesting the District's protocol that will be implemented if the National Threat Level goes to "Red-Severe"

DATE: February 24, 2003

BACKGROUND:

Placentia Library District's Disaster Manual, Attachment A, does not cover the National Threat Level or terrorist activities in the area.

I recommend that the Manual be revised to include instructions on how to react to a National Threat Level of "Red-Severe" and that while the revisions are being prepared the Library Director and Librarian in Charge be given the authority to take action based on recommendations of the Orange County Emergency Services Staff or the City of Placentia Emergency Services Center.

RECOMMENDATION:

Authorize the Library Director or, in the absence of the Library Director, the Librarian in Charge, to determine whether to close the Library and how to deploy the staff whenever the National Threat Level goes to "Red-Severe".



Placentia Library District Disaster Manual

RECEIVED
JAN 09 1999
BY: _____

PLACENTIA LIBRARY DISTRICT

DISASTER PREPAREDNESS

EARTHQUAKE: In the event of a serious earthquake during the hours the library is occupied, the staff's primary responsibility will be to safely evacuate all the patrons and staff, summon aid for any injured people and escort unsupervised minors to a Red Cross disaster center. Extensive preparation, such as storage of food, water, and medical supplies, (beyond the minimum) is therefore deemed to be unnecessary.

When the initial shock is felt all persons in the building should take cover until the shaking stops. The staff members who are in the public areas will call out "Take cover!" and then duck under the nearest shelter. Shelter under desks, carrels, even chairs, will be adequate. Do not stand in the doorways, as they are unsafe due to design. Patrons and staff should leave the stack areas, or fall to the floor and crouch on elbows and knees with arms covering the neck and head. When the shaking has stopped, all persons must leave the building in an orderly manner. Regular exits may be blocked, in which case the long windows can become exits. Breaking them will present only a minimal hazard, as they are safety glass and will crumble instead of shattering. Once out of the building, everyone should assemble on the parking lot at the east side of the building, next to All America Way.

No one will be allowed back in the building, once they have left, until it is certified as being safe.

The gas valve, located at the front of the building near the staff entrance and behind the bushes, must be turned off. See the diagram included with this manual for location and directions for turning off the gas flow.

Slightly injured people can be given elementary first aid, to stop bleeding, etc., and then they should wait for professional help. Those who are seriously injured or trapped will require trained emergency assistance. Someone on the staff, i.e. the duty librarian for the day, will see that the authorities are notified. Since the telephones will probably be out of service, this may involve going to the police station or city offices. Trapped people will need reassurance that help is on the way, so someone should perform that duty. Aside from removing whatever is on top of them, no one who is untrained in emergency medicine should touch or move the seriously injured. They can be covered with a blanket, or someone can hold their hands, but to move them inexpertly could compound their injuries. Due to the design of the building the trapping should be minimal, and will likely involve books and some shelving.

It is recommended that the duty librarians, (and as many others as possible) become skilled in first aid. Any aid administered at the site is only to be the very minimum to sustain life. There is a first aid book in the workroom that can be studied and utilized. First aid kits, containing the items listed below will be stored at the children's desk, the reference desk, the checkout desk and in the workroom. These kits should be inspected and updated at least every six months. They will contain:

- Aids barriers
- Plastic gloves
- Tylenol
- Triangular bandages
- Band-aids
- 2 & 4 inch gauze pads
- Tape
- Splints
- Smelling salts
- Disposable instant-activating ice packs
- Hard candy (for shock)
- Paper & pencil/pen
- Name and destination forms
- Scotch tape

There should also be one battery operated radio and two complete sets of batteries for it. This should be kept in the workroom with the first aid kit and the batteries should be checked and, if necessary, replaced, every six months.

The duty librarian will check the building to be sure everyone is out. No one on the staff may leave until the duty librarian releases them.

One of the major concerns of the library staff will be to supervise the unattended minors. It is to be expected that some will leave, therefore, one of the first things to be done will be to record the names of all present. Any that leave, including the adults, must record their names and destinations, (addresses, not just "Home," or "Grandma's.") No one under a certain age (14 years old,) will be allowed to leave alone. (We may not be able to enforce this, but it must be attempted.)

All the recorded names will be posted on the library premises, as close to the front door as possible. On this list will be the statement that these children have either gone to the destination stated, or have been escorted to the nearest Red Cross shelter, (probably Valencia High School). Also, if they were injured, the name of the hospital to which they were taken will be listed. After the names have been recorded, including adults and departing staff members, the remaining children, etc. will be escorted on foot to the Red Cross shelter. The duty librarian and at least two other staff members will accompany them. Other staff members can then be released to go to their homes.

PART 2

BOMB THREAT: Such an incident has occurred in the past, and could occur again. There is a procedure to follow in the event of a telephoned bomb threat. The primary thing to do is to **STAY CALM**. The person taking the call must ask certain questions:

1. When will it go off?
2. Where is it?
3. Why did you place the bomb?
4. What does it look like?
5. Who are you?

The receiver of the call should record all the information the bomber gives, as well as any impressions received as to voice, gender, background noise, the mood of the caller, etc. The time will not really be conducive to extensive notes, but whatever can be recorded at that time will be helpful later.

When the caller has hung up, the person who took the call must notify the duty librarian immediately. At this point the duty librarian will call the police and then proceed to evacuate the library as quickly and as calmly as possible. All patrons and staff must leave without touching anything. (A bomb can be concealed in anything,--a book, a letter, a paper bag, a backpack, an infant carrier, a briefcase, etc.) The things left behind can be retrieved after the bomb has been found and removed, or after it has been proven that there was no bomb.

Upon leaving the library, all patrons and staff will go quickly to the parking lot, and sit or crouch on the ground. An explosion tends to send bricks, etc. flying, and by crouching as low as possible people can avoid injury. No one may re-enter the library until the police have certified its safety.

After the danger is deemed to be over, the information in the notes recorded by the person who took the initial call should be recorded on the checklist appended to this manual. It is extremely important that a bomb threat be taken seriously.

In the event of an explosion resulting in injuries, first aid attempted should be only the minimum needed to stop bleeding. As with earthquake victims, seriously injured people should be cared for only by professionals. The duty librarian will notify the proper authorities if they are not already on the scene.

Unsupervised minors will need to be kept together in one place until their parents can collect them. No one should be allowed to leave without first having told the person in charge who they are and where they are going. No child under 14 years of age will be allowed to leave alone.

No staff member may leave until the duty librarian releases them. All departing staff must leave their destinations with the duty librarian or the police department.

BOMB THREAT CHECKLIST

INSTRUCTIONS: LISTEN, DO NOT INTERRUPT THE CALLER EXCEPT TO ASK:

1. When will it go off? _____
2. Where is it planted? _____
3. What does it look like? _____

4. Why are you doing this? _____
5. Who are you? _____

Call received by: _____ Time of call: _____ Date: _____

Description of caller:

Male Female Adult Juvenile Approximate age of caller _____

Voice Characteristics	Speech	Language
<input type="checkbox"/> Loud <input type="checkbox"/> Soft <input type="checkbox"/> High Pitched <input type="checkbox"/> Deep <input type="checkbox"/> Raspy <input type="checkbox"/> Pleasant <input type="checkbox"/> Intoxicated <input type="checkbox"/> Other _____	<input type="checkbox"/> Fast <input type="checkbox"/> Slow <input type="checkbox"/> Distinct <input type="checkbox"/> Distorted <input type="checkbox"/> Stutter <input type="checkbox"/> Nasal <input type="checkbox"/> Slurred <input type="checkbox"/> Precise <input type="checkbox"/> Other _____	<input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor <input type="checkbox"/> Foul <input type="checkbox"/> Other <input type="checkbox"/> Use of certain words or phrases _____
Accent	Manner	Background Noises
<input type="checkbox"/> Local <input type="checkbox"/> Not Local <input type="checkbox"/> Foreign <input type="checkbox"/> Regional <input type="checkbox"/> Race <input type="checkbox"/> Other Explain _____ _____ _____	<input type="checkbox"/> Calm <input type="checkbox"/> Angry <input type="checkbox"/> Rational <input type="checkbox"/> Irrational <input type="checkbox"/> Coherent <input type="checkbox"/> Incoherent <input type="checkbox"/> Deliberate <input type="checkbox"/> Emotional <input type="checkbox"/> Righteous <input type="checkbox"/> Laughing	<input type="checkbox"/> Office Machines <input type="checkbox"/> Quiet <input type="checkbox"/> Factory Machines <input type="checkbox"/> Music <input type="checkbox"/> Street Traffic <input type="checkbox"/> Planes <input type="checkbox"/> Bedlam <input type="checkbox"/> Trains <input type="checkbox"/> Animals <input type="checkbox"/> Voices <input type="checkbox"/> Party Atmosphere <input type="checkbox"/> Mixed

ACTION TO TAKE IMMEDIATELY AFTER CALL-

1. Notify duty librarian 2. Notify police department
3. Write exact language of caller below

PART 3

FIRE: When fire is discovered the person discovering the blaze will trigger the nearest fire alarm. (Some value judgement must be exercised here. A very small fire, such as in a trash container, can be controlled by the use of the fire extinguishers that are located around the building, and need not be the cause of a general panic and evacuation.) If indeed the fire is large enough to constitute a danger, and the alarm is triggered, the duty of the staff is the same as in the earthquake situation: to evacuate the building as quickly and as safely as possible. Depending on the location of the fire, the emergency exit at the east end of the library, and/or the front lobby exits can be used. If these are blocked, the long windows can become exits simply by breaking them. They are of safety glass and will crumble instead of shattering. Upon leaving the building, all staff and patrons will assemble in the parking lot at the east end, by All America Way. Unattended minors will have to be supervised until their parents can be notified to collect them. Again, the police department may be able to provide a holding area. No one may leave until their name and destination has been recorded by the duty librarian. No child under 14 years of age will be allowed to leave. No one will be allowed back in the building, once they have left, until it has been certified as being safe.

PART 4

ROBBERY: If an armed person comes up to the circulation desk, states that he has a gun, and demands the cash from the register, the person behind the counter must assume that the person does, indeed, have a weapon and will use it. Give the money to the gunman. Do not oppose him in any way. Stay calm. If someone else hears the gunman make his demand, do not go out to see what is happening. Move as quietly and quickly as is possible to the nearest telephone and call 911. Heroics will not do any good and could cause an hysterical person to shoot someone. Stay out of sight until the gunman has left. If possible the person at the circulation desk should drop to the floor, out of easy range of the weapon after complying with the gunman's demands. Let the police handle it from there.

PART 5

HOSTAGE TAKING: There are so many variables involved with this situation that it is difficult to prescribe an exact procedure. It is to be expected that no one can locate all the people in the building at the same time. If this is indeed the case, if someone becomes aware of a hostage situation, that person should avoid discovery by the hostage-takers and try either to call 911 as quietly as possible, or slip out of the building to the police department. We are fortunate that they are so close. Again, heroics in this situation, are foolish. Let the professionals handle it. Once the police have been notified, if you are still in the building, hide until you know it is safe. Presenting yourself as another hostage can do no one any good. If it is not possible to avoid being held hostage, comply with the gunmen's demands and hope to avoid disaster. They can't be undiscovered for long, being so close to city hall and the police department.

PART 6

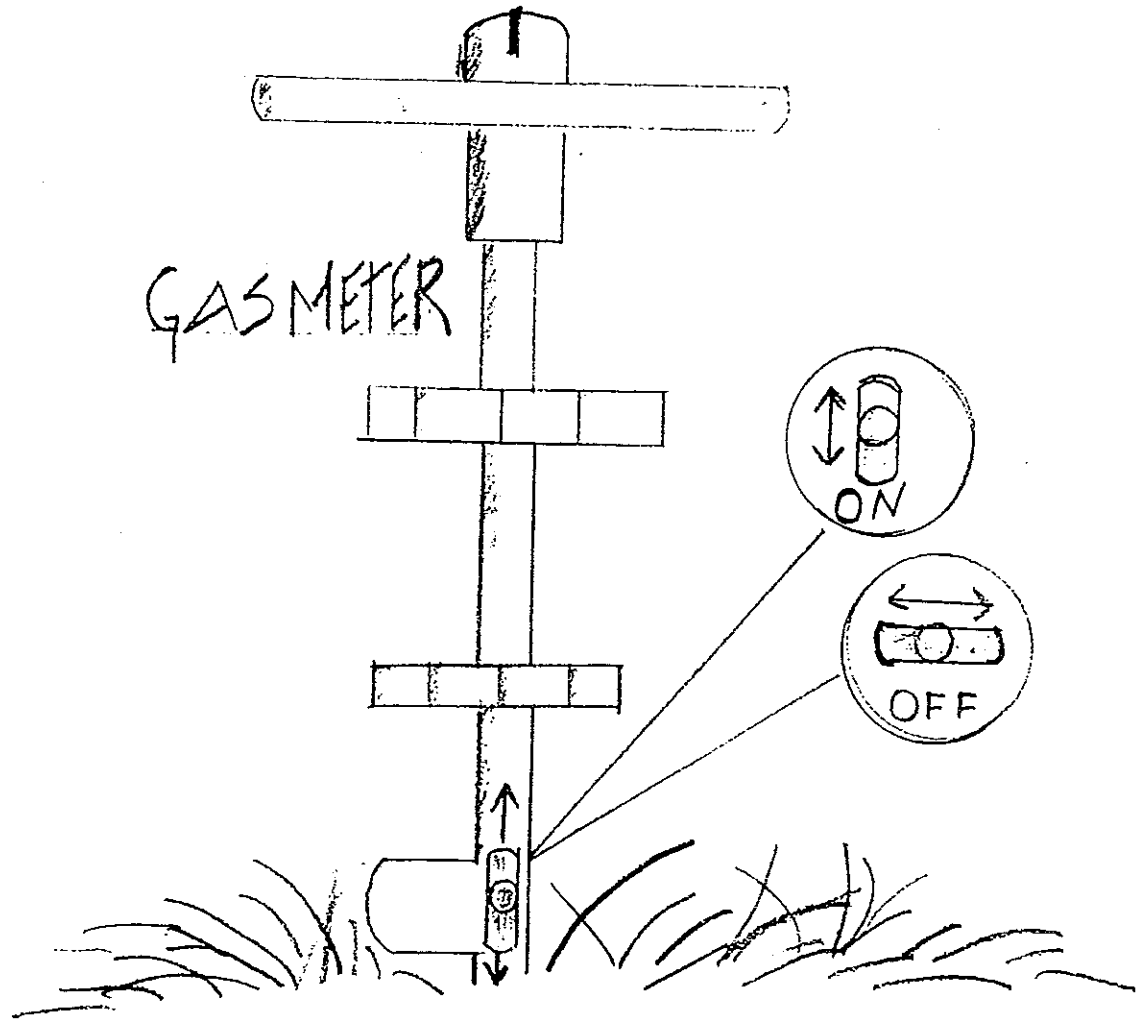
FALLING AIRCRAFT: The procedure for this disaster would be the same as for fire or earthquake. As soon as things stop falling, anyone able to do so should start rounding up the ambulatory people and leading them out of the building. Again, assemble on the parking lot next to All America Way, or any area that is safe, if that one is blocked, and wait there for assistance. If the building is on fire, move as far away as possible. If possible, record the names of any survivors as in the case of earthquake. Do the best you can. Minor injuries can be treated with elementary first aid, major injuries should be left for the medical professionals, aside from stopping bleeding and trying to prevent shock.

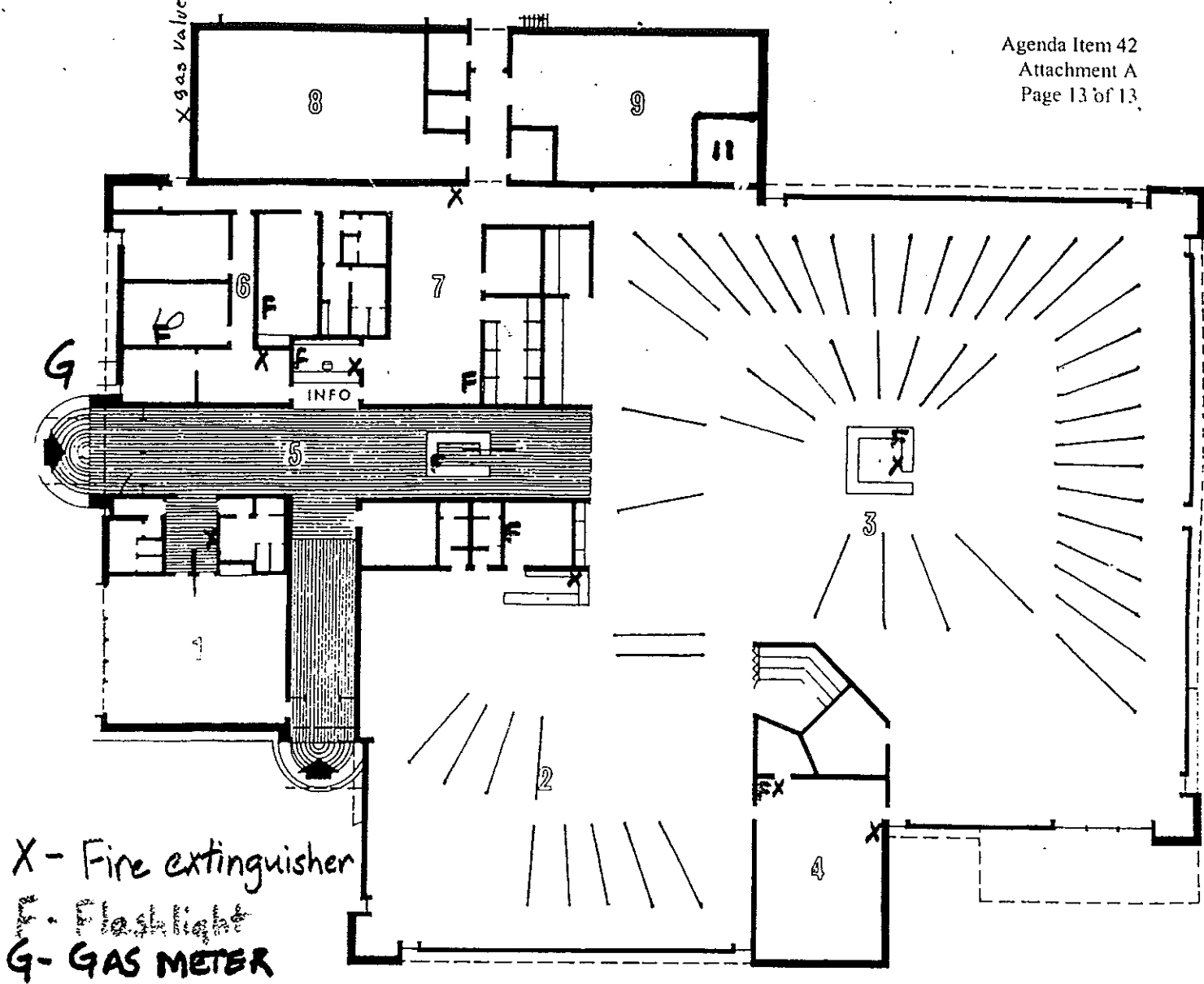
PART 7

FLOOD: In the event of an emergency flood warning, the library staff would have a very short time to move everybody to higher ground. It would probably be around 30 minutes. If the warning comes, all patrons must be advised, and a list of names prepared if anyone is taking off on their own. Unsupervised minors will not be allowed to leave. All people will be required to go to Alta Vista Country Club, (approximately a mile away). All unsupervised minors will walk to the country club, accompanied by staff members, and wait there until their parents or guardians can be notified and can come to get them. No staff member will be allowed to leave for home until released by the duty librarian. At the time of departure, name and destination must be on record with the duty librarian. Alta Vista has been designated as our point of refuge and will be prepared to serve as such. The duty librarian will designate which staff members will stay with the minors at the country club and which can proceed to their own homes, just as in the case of an earthquake.

In each situation, once the building has been evacuated in any of these emergencies, no one will be allowed to re-enter the building until it has been certified as being safe. Also, all staff members will stay with the group until specifically released by the duty librarian.

When repairs to the building have been completed and/or the administration wants the staff to return to work, the staff will be notified in two ways. A message will be added to recording on the 528-1906 line to the effect that staff will be expected to return to work on the designated day. Also each supervisor will be expected to notify the employees in their departments. All employees should check the recording daily. In this way the missed-work time will be minimal and the library can continue to serve the patrons.





X - Fire extinguisher
F - Flashlight
G - GAS METER



FLOOR PLAN

LEGEND

- 1 /MEETING ROOM
- 2 CHILDREN LIBRARY
- 3 ADULT LIBRARY
- 4 AUDIO - VISUAL WORK ROOM
- 5 LOBBY
- 6 ADMINISTRATIVE OFFICES
- 7 WORK ROOM
- 8 MECHANICAL EQUIPMENT ROOM

**PLACENTIA
PUBLIC LIBRARY**

PLACENTIA, CALIFORNIA

STACK LOCATIONS 2-87

11 California Room



PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director *E.D.M.*

SUBJECT: Request by Trustee Dinsmore for resolution supporting City of Placentia Police Department.

DATE: February 24, 2003

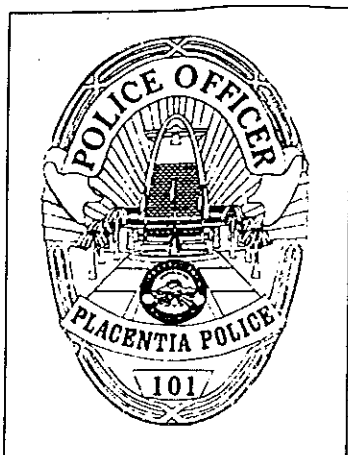
BACKGROUND:

Trustee Dinsmore will make a presentation requesting that the Library Board take a position in favor of continuing the City of Placentia Police Department.

The flyer from the Placentia Police Officers' Association is Attachment A.

RECOMMENDATION:

Action to be determined by the Library Board of Trustees.



SAVE THE PLACENTIA POLICE DEPARTMENT

The City of Placentia is currently preparing to seek bids from the Orange County Sheriff and other police departments to contract police services and dissolve the existing Placentia Police Department. In other words, the Placentia Police Department, **YOUR POLICE DEPARTMENT**, *would be dissolved.*

RIGHT NOW, a contract proposal is being prepared to send to neighboring agencies. In one case, another police department has prepared a full transition team and made staff assignments for taking over police duties in our city. All of the potential bidders see us as a way to grab Placentia dollars for their own needs and gain new political influence. Not one of these law enforcement agencies know what our community needs for police service.

We believe that the Placentia City Council wants to know what the citizens of Placentia think about this proposal. We also believe that time is short. With budget problems plaguing other cities, they will be very aggressive in seeking our contract to solve their own financial woes.

The men and women who form Placentia Police Department need your help. We are asking every available person to attend the March 4th regular session of the City Council. Your presence at this meeting is critical. If you cannot personally attend, please contact your elected City Council members and express your opinion on this matter (contact numbers are located on the reverse side of this flyer).

WHEN: TUESDAY, MARCH 4th, 7:15 P/M

WHERE: CITY COUNCIL CHAMBERS @ PLACENTIA CIVIC CENTER

401 E. Chapman Ave.

Placentia, CA

993-8202X8090

If you can help in any way, please call ~~993-8202~~ or email us at www.placentiapoa.org. Leave your name, address and telephone number.

This message is fully supported by the Placentia Police Officer's Association and the Placentia Police Management Association.

PLEASE CONTACT ALL OF THE FOLLOWING

Dial Ur Mayor – 528-0722

Placentia News Times – 704-3796

Mayor Scott Brady

Council: 993-8107 email: sbrady@placentia.org

Mayor Pro Tem Judy Dickinson

Council: 993-8107 email: jdickinson@placentia.org

Council member Norman Eckenrode

Council: 993-8107 email: neckenrode@placentia.org

Council member Christopher Lowe

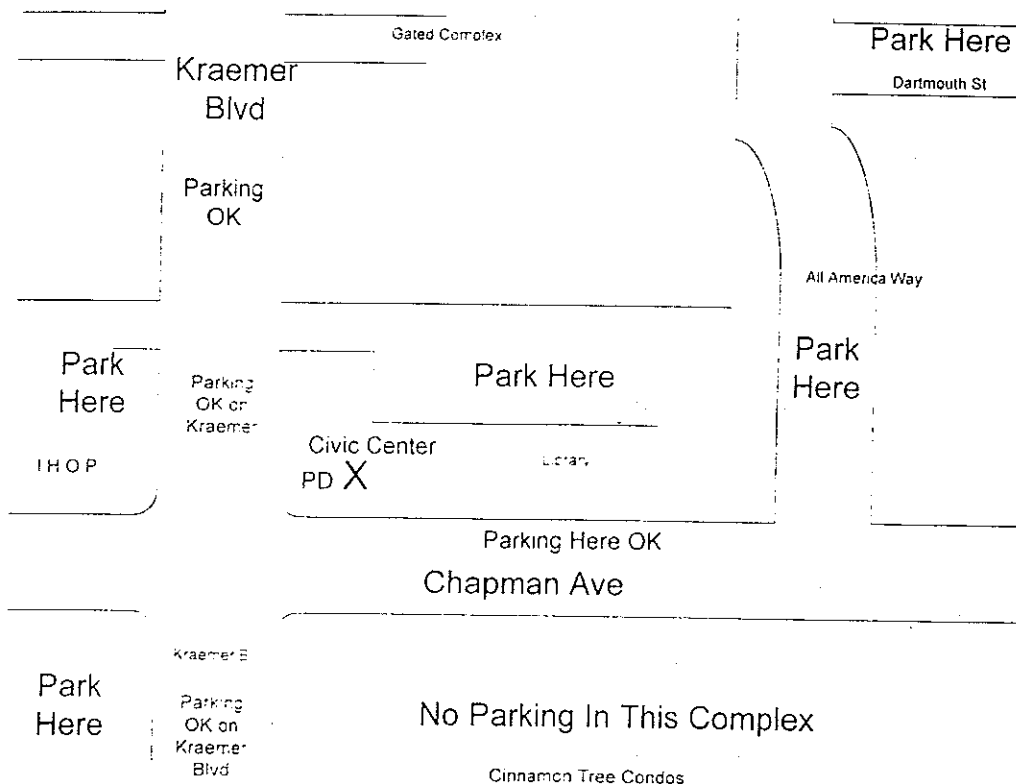
Council: 993-8107 email: clowe@placentia.org

Council member Connie Underhill


Council: 993-8107 email: cunderhill@placentia.org

DIRECTIONS FOR COUNCIL MEETING TUESDAY MARCH 4th

PARKING ASSISTANCE WILL BE PROVIDED



Agenda Item 44

TO: Elizabeth Minter, Library Director
 FROM: Jim Roberts, Public Services Manager 
 DATE: February 18, 2003
 SUBJECT: Program Committee Report for the month of January.

DEPARTMENT	NUMBER OF PROGRAMS	NUMBER OF ATTENDEES
------------	--------------------	---------------------

<i>ADULT SERVICES</i>	2	26
<u>TYD Total</u>	7	102

CHILDREN'S SERVICES

Wed. PM Story Times	4	64
Thurs. AM Story Times	5	124
3-4 year-old music times	4	154
5-6 year-old music times	4	82
Lapsits	5	147
Class tours	7	189
Comm Center Storytimes	0	00
Head Start Storytimes	28	574
Parenting Class	0	00
TOTAL FOR JANUARY	57	<u>1,334</u>
YTD TOTAL	171	<u>4,903</u>

<i>LITERACY SERVICES</i>	<i>Jan 2002-03</i>	<i>FY 2002-03 YTD</i>
---------------------------------	---------------------------	------------------------------

Total Tutors	166	224
Total Students	212	278
Total Hours	1,482	9,745

For more detailed literacy statistics, see Agenda Item 46, pages 2 of 3 and 3 of 3.

To: Elizabeth Minter, Library Director

From: Cyrise Smith, Children's Librarian *CMS*

Date: February 24, 2003

Subject: January Activities in the Children's Department

Programming- The winter programming session began in January. There were 9 storytimes, 5 lapsits, and 8 musictimes with a total attendance of 571.

TYPE OF PROGRAM	NUMER OF PROGRAMS	TOTAL ATTENDANCE
Lapsits 2 years and under	5	80 children / 67 adults
3 - 6 year old storytimes (a.m.)	5	78 children / 46 adults
3 - 6 year old storytimes (p.m.)	4	41 children / 23 adults
MusicTime 3 - 4 year olds	4	95 children / 59 adults
MusicTime 5 - 6 year olds	4	48 children / 34 adults
Totals	22	342 children / 229 adults

Class Visits- Class visits have continued. Seven classes visited during January. A total of 155 children participated in these visits.

Offsite Programming- Storytimes at the Head Start school have continued. There were 4 storytimes performed for each of the seven head start classes with a combined attendance of 560

Reading Incentive Programs- The In-N-Out Reading Program, Food for Thought was scheduled to begin in February but has been postponed by In-N-Out until March. A new reading incentive program sponsored by Mervyn's is scheduled to begin in February. The Placentia Library District will be participating in both programs. The Children's Department will be overseeing the on-site portion of both reading programs.

Teen Advisory Board- The Teen Advisory Board resumed meetings in January. Plans are underway for a recruitment party to be held in February. The goal of this event is to recruit new members to the Board.

TO: Elizabeth Minter, Library Director

FROM: Jim Roberts, Public Services Manager *JR*

DATE: February 18, 2003

SUBJECT: Placentia Library Literacy Services (PLLS) Activities Report for the month of January.

Tutor Training. The Literacy Coordinator conducted one regular tutor training workshop and two accelerated workshops in December and fifteen tutors were trained, two adults and thirteen teens. All new tutors are presently matched or are being matched. The next tutor training is scheduled for March 2, 2003.

Families for Literacy (FFL) Program Status. FFL now has a total of 26 active families receiving tutoring from the Placentia Library. "Funky and Fun-Lovin' Folktales" was the feature FFL event for the month of January. During this event, 52 books were distributed to all the children present as "Give-a-Way" and "family" books and seven children and one father participated in the FFL re-enactment of "The Borreguita and the Coyote" using puppets. Also, the program is beginning monthly story time sessions with two CBET classes from Rio Vista Elementary and will be adding one class from Tynes Elementary in February.

Placentia Rotary Reading Enrichment Program (PRREP). PRREP continues to recruit high school volunteers at El Camino Real, El Dorado and Valencia High Schools. More than sixty high school students have signed up this year for PRREP, and we now have fifty-one matches, forty-six matches at the Library and five who tutor at Van Buren Elementary School.

Reach Out and Read Partnership Continues. In December, Placentia Library Literacy Services continued its partnership with St. Judes Medical Center and the Reach Out and Read Program, a pediatric-based literacy program. We want to continue to especially recognize two of our volunteers, Diane Martlaro and Petey Peterson, who go to the Whitten Center in Placentia on Monday mornings and read to children while they are waiting to see the St. Judes pediatric staff.

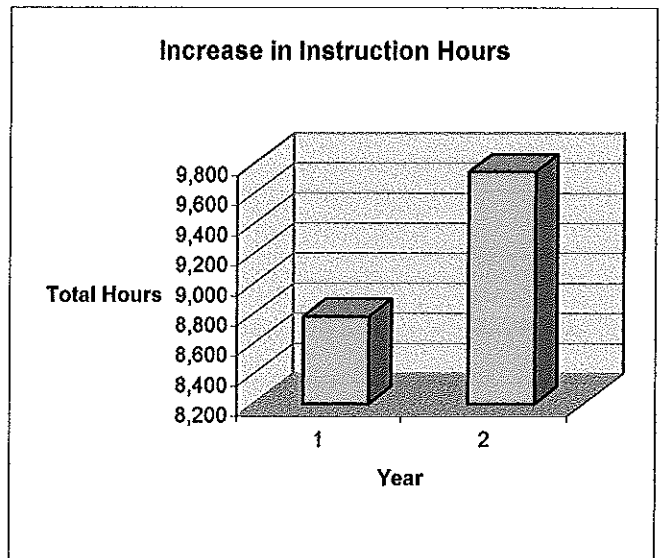
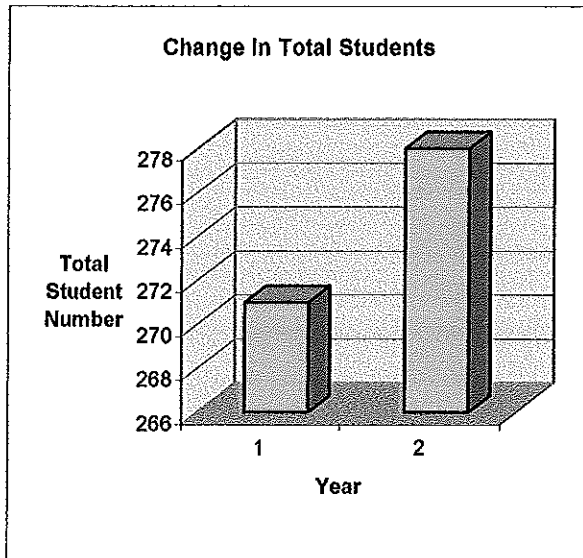
English Language and Literacy Intensive (ELLI) Program Update. The ELLI Program continued to tutor K-6th grade students at six local schools in the area. The ELLI Program also donated books to limited English parents at Ruby Drive, and donated additional books to the kindergarten extended day programs where ELLI tutors work.

Literacy statistics. See Agenda Item 46, Page 2 of 3 and Page 3 of 3.


Placenta Library Literacy Services

Report of Growth and Progress

	Jan-02	Jan-03	YTD 2002	YTD 2003
Tutors				
Adult	106	92	115	130
Teen	65	74	68	94
Hours Instruction	984	1,482	8,782	9,745
Other Volunteer Hours	36	36	256	548
Total Hours	1,020	1,518	9,042	10,293
Training Workshops				
Workshops Held	2	2	14	21
Tutors Trained	17	15	80	112
Students				
With Adult Tutors	139	126	171	167
With Teen Tutors	68	84	90	94
In Groups	8	2	30	10
Total Active Students	215	212	271	278
Families for Literacy				
Family Students	8	30	26	30
Family Tutors	8	30	18	30
Hours of Instruction	32	200	300	469
ELLI Program				
K-6th Grade Students	NA	384	NA	384
Tutors for K-6th Grade	NA	5	NA	12
Hours of Instruction	NA	200	NA	1,008
Total Tutors	171	166	182	224
Total Students	215	212	271	278
Total Instruction Hours	1,020	1,518	8,782	9,745



To: Elizabeth Minter, Library Director

From: Jim Roberts, Public Services Manager 

Date: February 18, 2003

SUBJECT: Placentia Library Web Site Development Report for the month of January.

In January, the Placentia Library District had 9,811 "hits" on the Web Site, an average of 316 a day. The following are our year to date statistics:

Pages Visited	Aug-02	Sep-02	Oct-02	Nov-02	Dec-02	Jan-03
Borrowers	156	115	126	161	131	157
Friends	195	84	167	101	104	215
District	78	21	47	8	0	65
Fines	154	125	149	10	0	47
Foundation	136	77	86	69	81	73
History Room	86	42	72	68	95	89
Literacy/CLC Logo	139	96	117	98	84	101
Passports	232	113	230	235	241	383
Total Views Most Hits	1,176	673	994	750	736	1,130

Total Most Hits YTD 6,692



TO: Elizabeth Minter, Library Director

FROM: Jillian Rakos, Volunteer Coordinator *JRK*

DATE: February 24, 2003

SUBJECT: Publicity materials produced for January 2003

Information on the Placentia Library cable channel #53:

1. Welcome to Placentia Library, address, website & telephone number.
2. Library Hours
3. Library Board of Trustees
4. Apply for your passport at Placentia Library
5. Literacy Services logo
6. Literacy Program asking for volunteers
7. Friends of Placentia Library Bookstore offering great bargains
8. Special Back Room Book Sale Every 2nd Sunday, Hours and Dates
9. Passport Hours
10. Silent Auction Returns

Newspaper articles published:

1. "Pre-emptive Budget Cuts"
2. The Library has a busy calendar in February (2 articles)
3. Health Care center requests computers, games
4. 'Lapsit' stories for ages 2 and younger; Storytimes for ages 3-6 (4 articles)
5. New Supervisors mean grants go
6. A few favorite scenes from the library
7. Musictime for ages 3-4 (3 articles)
8. "Small change" for library

Flyers and Notices:

1. Foundation thank you cards, Library bookmarks, and ID cards are sent out
2. Friends membership thank you letters are sent out with membership cards
3. Second Sunday Booksale bookmarks
4. Library Closed for President's Day
5. Sweetheart Day at the Library Feb 12

Pre-emptive budget cuts

Cities are bracing for financial shortfall by delaying projects and shortening hours, among other things.

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PHOTOS: MICHAEL GOULDING, THE

A SPORTING CHANCE: Fountain Valley is considering increasing fees for youth sports, which would affect players like Tyler Sueda, left, Kevin Juneja, second from left, and Ty Ranck, who were warming up with others Wednesday at Mile Square Park before basketball practice.

The Register
Daily
2/6/2003

A SPORTING CHANCE: Fountain Valley is considering increasing fees for youth sports, which would affect players like Tyler Sueda, left, Kevin Juneja, second from left, and Ty Ranck, who were warming up with others Wednesday at Mile Square Park before basketball practice began.

Pre-emptive budget cuts

By **PETER LARSEN**
and **CATRINE JOHANSSON**
THE ORANGE COUNTY REGISTER

Anaheim will close the books on its dream of a new Central Library and park its plan for a new bookmobile.

Placentia intends to turn out the lights and lock the doors at City Hall every other Friday.

Fountain Valley may increase fees for everything from recreation league basketball to building permits.

As legislators in Sacramento wrestle with the biggest fiscal crisis in state history, leaders of Orange County's 34 cities are starting to make plans for the fallout that will blow their way when



BOOKKEEPING: Anaheim has put on hold plans for a second bookmobile like this one that stopped Wednesday at Pauline and Wilhelmina streets. It can't afford the \$180,000 cost.

Many cities - his included - are making pre-emptive strikes on their spending, Roadar said, afraid to wait un

MORE INFO

For more on budget cuts in your city, call the Register at

talk to him about threat allegedly voiced against C and Pamela Schader, s spokesman Jim Am said.

The investigators se Townsend's Ralcam home, next door mother's, and found a n per photograph of C The photo had a 'bu drawn around the s head.

Amormino said no personal connection ex tween Townsend and th iff, and no motive f threats was discovered

Deputy Public D April Gilbert ente not-guilty plea on Tow behalf Tuesday. She s cerns that her client is

ous appear to be unwar "I have not seen a dence that any threa intended to be carri Gilbert said.

Townsend was in a a month after a C Blazer filled with 10 Harbor High School overturned in 1997. C dent, Donnie Bridgm killed, and another, Arthur, lay in a coma months.

Diana Townsend s accident left her son tally incapacitated th ten doesn't know wh

Pre-emptive

budget cuts. The Register Daily

CITIES: Some bank on reserve

FROM PAGE 1

Where city budgets stand

ties are going to have to react to whatever that decision is," he said.

This month, city councils all over the county are holding budget workshops. Some say they will try to ride out the current crisis on money they have saved in reserve accounts over the years. Projects like a new \$7.5 million City Hall in Buena Park are proceeding.

But most are making cuts.

In Anaheim, hopes for a high-rise library fell victim this week to state cuts in redevelopment funds. When the city looked at what it would lose from that pot of money - as much as \$10.9 million during two years - it realized it couldn't afford to float bonds for a \$19.5 million library.

"We are so desperate for a larger Central Library," said resident Cynthia Ward, who described the library project as a "grand passion" for her.

She blames its loss on Sacramento for taking redevelopment funds and doesn't see how the city can save the project now.

"If it was just a matter of storming City Hall with torches and pitchforks, it would be done," Ward said.

In Placentia, the City Council voted Tuesday to close City Hall every other Friday, a move that will save \$20,000 annually in utility bills.

In the past two months, the city also pulled its support for events like Taste of Placentia and the annual Cinco de Mayo celebration - saving \$20,680 - as well as ending its \$20,000 contract with the Chamber of Commerce and canceling \$10,000 it has given the Boys & Girls Club each year.

Fifteen of Orange County's 34 cities have not taken stock of their revenue and expenditures midway through the fiscal year. Of those that have, Seal Beach is projected to receive \$13 million less than budgeted, and Mission Viejo is projected to receive \$7 million more, due to projects rolled over from previous fiscal years. Budgeted spending outpaces budgeted revenue in some cases because money collected over several years of capital projects can be spent in a single year.

City	Budgeted revenue	Midyear forecast	Difference	Budgeted spending	Mid-year forecast	Difference
Aliso Viejo	\$17,029,517	Not done	NA	\$11,492,975	Not done	NA
Anaheim	\$1,067,038,686	Not done	NA	\$1,067,038,686	Not done	NA
Brea	\$75,591,819	Not done	NA	\$91,926,948	Not done	NA
Buena Park	\$52,225,483	\$50,966,123	-\$1,259,360	\$51,940,153	\$61,761,613	\$9,821,460
Costa Mesa	\$95,016,120	Not done	NA	\$96,105,061	Not done	NA
Cypress	\$26,424,988	On track	NA	\$20,385,398	on track	NA
Dana Point	\$22,682,939	\$25,132,458	\$2,449,519	\$21,220,093	\$18,792,647	-\$2,427,446
Fountain Valley	\$59,925,674	On track	NA	\$69,255,221	on track	NA
Fullerton	\$111,425,200	\$111,875,030	\$449,830	\$132,768,870	\$131,236,700	-\$1,532,170
Garden Grove	\$66,083,000	\$63,436,000	-\$2,647,000	\$70,080,100	\$67,947,700	-\$2,132,400
Huntington Beach	\$267,006,204	\$262,406,204	-\$4,600,000	\$357,710,360	\$308,123,727	-\$49,586,633
Irvine	\$292,213,130	Not done	NA	\$328,302,876	Not done	NA
La Habra	\$52,637,986	On track	NA	\$60,791,167	on track	NA
La Palma	\$14,967,400	On track	NA	\$18,557,400	on track	NA
Laguna Beach	\$45,969,890	Not done	NA	\$48,040,180	Not done	NA
Laguna Hills	\$23,584,553	On track	NA	\$23,439,681	on track	NA
Laguna Niguel	\$29,085,572	Not done	NA	\$28,217,717	Not done	NA
Laguna Woods	\$6,468,124	On track	NA	\$8,320,045	on track	NA
Lake Forest	\$29,032,500	Not done	NA	\$26,153,500	Not done	NA
Los Alamitos	\$10,665,305	\$10,335,346	-\$329,959	\$10,584,070	\$10,054,867	-\$529,203
Mission Viejo	\$49,100,000	\$56,400,000	\$7,300,000	\$49,600,000	\$64,200,000	\$14,600,000
Newport Beach	\$154,787,989	\$157,696,561	\$2,908,572	\$159,495,775	\$173,731,411	\$14,235,636
Orange	\$118,159,673	\$121,478,422	\$3,318,749	\$126,746,131	on track	NA
Placentia	\$24,802,130	Not done	NA	\$25,176,901	Not done	NA
Rncho Snta Marg.	\$3,226,457	Not done	NA	\$701,625	Not done	NA
San Clemente	\$100,123,971	\$103,683,450	\$3,559,479	\$129,094,447	\$129,691,557	\$597,110
San Juan Cap.	\$39,151,309	Not done	NA	\$35,800,418	Not done	NA
Santa Ana	\$314,366,700	\$310,366,700	-\$4,000,000	\$314,667,000	\$310,366,700	-\$4,300,300
Seal Beach	\$44,655,229	\$31,107,936	-\$13,547,293	\$44,987,965	\$30,807,725	-\$14,180,240
Stanton	\$21,167,020	Not done	NA	\$22,800,920	Not done	NA
Tustin	\$79,464,831	Not done	NA	\$90,748,053	Not done	NA
Villa Park	\$2,890,650	On track	NA	\$3,390,615	on track	NA
Westminster	\$57,334,672	Not done	NA	\$59,241,638	Not done	NA
Yorba Linda	\$42,497,225	Not done	NA	\$43,524,713	Not done	NA

The Register Daily
11 Pre - Emptive
budget cuts^{ca}
2/16/2003.

"This whole thing is unnerving," said Nathan Chappell, executive director of the Boys & Girls Club, which may lose \$40,000 more from other donors because of the budget crunch. "This is going to be a tough year."

In Newport Beach, City Manager Homer Bludau is meeting with department heads this week to check whether any of the 34 jobs open in the city right now might not need to be filled right away.

"I want to see if any of those are critical or if we can wait on any of those until the state budget clears," he said.

Tustin, Seal Beach and Los Alamitos are among other cities that have adopted some form of hiring freezing. San Juan Capistrano - the oldest settlement in the county - froze plans to hire a historic preservationist for \$65,000 a year.

Cities also are cutting back on buying equipment - everything from furniture to vehicles - and delaying or cutting back big projects such as an upgraded police headquarters in Costa Mesa or parks in Newport Beach.

Many have worried that state cuts - especially the threat of losing vehicle registration fees, a major part of

Source: Survey of city officials



MICHAEL GOULDING, THE REGISTER

LOW-RISE LIBRARY: Anaheim will keep its lone bookmobile, but a planned high-rise library is falling victim to budget cuts.

city budgets - could force them to cut public services such as police and fire.

During the past few weeks, a steady stream of officials have flown from Orange County to Sacramento to lobby their legislators not to put public safety at risk.

"I know some people think we try to cry wolf and say it's going to be policemen off the street," said Fountain Valley Mayor John Collins of the warnings officials sounded. "But if 65 percent of your budget is public safety and 82 percent is personnel, it has to affect public safety."

Steven Frates, a senior fellow at the Rose Institute at Claremont McKenna College who has studied local government finance extensively, said the pain the budget crisis will cause varies from city to city.

"It is a time-honored tradition to threaten the services that people hold dear: police, fire, libraries and parks," Frates said. "That's pretty predictable."

But just because it's predictable doesn't mean it's not true, he said.

"For some cities, they literally don't have much choice," he said. "There's not much

money available, and they don't have much flexibility. Other cities are much better off."

So the cities will continue to trim here and tighten there, waiting for the other shoe to drop in Sacramento, hoping it doesn't fall that hard on them.

"I don't think it's necessarily easy to change things in the middle of the year," said Bludau, the Newport Beach city manager. "But since a number of our revenues do come from the state, we do look at them almost on a daily basis."

"It isn't as if you pass a budget and say, 'That's it,' " he said. "You're always tweaking it."

CONTACT THE WRITER:
(949) 454-7363 or
plarsen@ocregister.com

Register staff writers Eleeza Agopian, Eric Carpenter, Jit Fong Chin, Lois Evezich, Rita Freeman, Jim Hinch, Dennis Kaiser, Jennifer Kanne, Fermin Leal, Magda Liszewski, Brian Martinez, Sam Miller, Katherine Nguyen, Ann Pepper, Courtney Perkes, Erika I. Ritchie, Jeff Rowe, Erik Skindrud, Kelly Tokarski, Patrick Vuong, Cheryl Walker and Joel Zlotnik contributed to this report.

pacific clippings
post office box 11789
santa ana, calif. 92711

Agenda Item 48
Page 6 of 11

Placentia News
Weekly
JAN 30 2003

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Placentia News
Weekly
JAN 30 2003

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Placentia News
Weekly
JAN 30 2003

TODAY 332

Postpartum support group meets from 10 a.m. to noon at Placentia-Linda Hospital, 1301 Rose Drive. Call (714) 524-4898. 'Lapsit' stories for ages 2 and younger are read from 10:15 to 10:35 a.m. at the Placentia Library, 411 E. Chapman Ave. Free. Call (714) 528-1906, Ext. 212.

Story times for ages 3 to 6 are held from 11 to 11:30 a.m. at the Placentia Library, 411 E. Chapman Ave. Free. Call (714) 528-1906, Ext. 212.

WEDNESDAY 332

Exercise classes for seniors are held at 10 a.m. at the Senior Center, 134 Bradford St. Call (714) 986-2332.

Placentia Round Table Women's Club meets at 10:30 a.m. and 7 p.m. at 901 N. Bradford Ave. Call membership chairwoman Camille Himes at (714) 993-6793.

Story times for children ages 3 to 6 at 6:30 to 7 p.m. the Placentia Library, 411 E. Chapman Ave. Free. Call (714) 528-1906, Ext. 212.

BRIEFLY

Library has a busy calendar in February

332 Friends of Placentia Library will host a backroom book sale from 1 to 4 p.m. Feb. 9 at the library, 411 E. Chapman Ave. Avid readers may select books to buy at discounted prices before they are placed on bookstore shelves.

The library also offers an ongoing silent auction on special books on display in the lobby area. Items up for auction change every four weeks.

In addition, Friends members will host Sweetheart Day at the library from 10 p.m. to 2 p.m. Feb. 12. The open house will celebrate the library's patrons and volunteers. Light refreshments will be served.

Information: (714) 528-1906.

For more listings, see www.myoc.com/community/placentia. What is happening in your club organization or civic group? Call (714) 704-3796 or fax information to (714) 704-3714. Listings must include phone numbers.

pacific Clippings
p m b 1 1 7 8 9
santa ana, calif. 92711

The Register
Daily
332 FEB 06 2003

TROUBLE SHOOTER

Health care center requests computers, games

Dear Trouble Shooter: We would appreciate if any of your readers would donate one or more working computers and/or game programs for our residents. Many have expressed an interest in learning computer skills and the games would be an easy introduction, as well as providing an enjoyable diversion.

Linda Anderson,
activity director
Anaheim Healthcare Center

Interested readers can ask for Linda at (714) 816-0540.

Dear Trouble Shooter: I am requesting men's ties (any color, any style) for our Masonic group, the Order of Eastern Star. I will pick them up.

Gloria Stiles,
Garden Grove

Interested readers can call Gloria at (714) 892-0681.

Dear Trouble Shooter: Friends of Placentia Library holds a used-book sale on the

second Sunday of each month at 1-4 p.m. Its entire used-hardback and -paperback stock is available. Enter at the loading dock area from the parking lot, 411 E. Chapman Ave. Sunday's sale will feature a limited number of used books on California history.

Pat Irot,
publicity chair

For more information, readers can call (714) 528-1925, Ext. 201.

Dear Trouble Shooter: We are moving and have 15-20 trophies we'd like to donate.

Kay, city unknown

Interested readers can call (714) 842-8282.

CONTACT THE WRITER: If you have a request or donation, write to the Trouble Shooter, Box 11626, Santa Ana, CA 92711. Or fax to (714) 796-5052. Or send e-mail to troubleshooter@ocregister.com.

Account 2

santa ana, calif. 92711

The Register
Daily FEB 01 2003

Community Social
Program grants
in 2002
\$549,293

GRANTS - Breakdown by supervisor of 2002 money. News 4

New supervisors mean grants go



Anaheim Family YMCA
\$30,000

BENEFICIARY: Grissell Garcia, 10, of Anaheim, Caitlyn Van Wagoner, 9, of Anaheim and instruction aide Tamara Ziemann, 20, of La Mirada participate in Anaheim YMCA program aided by supervisor community grants.

CINDY YAMANAKA, THE REGISTER



KATHI KENT, FOR THE REGISTER

Nicholson Pipes and Drums Band

CAPED CRUSADE: A grant from veteran Supervisor Chuck Smith helped the Nicholson Pipes and

Post-election majority is primed to end board members' annual \$75,000 community funds.

BY CATRINE JOHANSSON
THE ORANGE COUNTY REGISTER

Maybe in Orange County you can play the bagpipes without a cape.

But not in Scotland. At least that's the way members of the Nicholson Pipes and Drums Band of Westminster see it. And they got Orange County Supervisor Chuck Smith to agree.

In November, he arranged for a \$2,000 grant of taxpayer money to cover the cost of capes for their upcoming overseas trip.

visors, but which is now all but dead. Two new supervisors have come aboard, creating a new majority that opposes the Community Social Program grants as inappropriate patronage.

Traditionally, each supervisor has a fund - \$75,000 in the current fiscal year - from which to give money to favorite causes.

"It looks like a private political fund to use for political favors," said Supervisor Chris Norby of Fullerton, elected in November. "I'm sure that groups are good causes, but this is not

SUPERVISORS: Community grant funds ceasin

FROM PAGE 1

the way to do it."

For the past eight years, Supervisor Jim Silva of Huntington Beach has been the only board member to vote no on the grants. Norby and former Assemblyman Bill Campbell of Villa Park - sworn in Friday as the latest supervisor - now join him in a 3-2 majority that opposes the grants.

"We have bought uniforms for the University High School band," Silva said of the Irvine school. "The school district should do that, not the county."

Silva has occasionally given grants but only to bolster county programs, not for outside groups such as the Nicholson Pipes and Drums Band. He has accumulated more than \$300,000 in grant money over the years, money that will revert to the general fund as the county prepares for the effects of the state budget crisis.

The grant program started

in the 1970s as a federal program. But when the federal money dried up, the county stepped in.

Hundreds of nonprofit organizations have received grants. Some get one-time grants, others are funded for years.

Groups that received the grants last year included the American Cancer Society, St. Boniface Catholic Church in Anaheim, the Paul McNeft Kid Singers in Santa Ana and the Sand Dollar Guild, which raises money for the Ocean Institute in Dana Point.

Silva gave no grants in 2002. The other four supervisors gave out \$549,293 among them. That's more than the \$75,000 allowed for each because some money was left over from previous years. The biggest grant givers were Supervisors Todd Spitzer and Cynthia Coad, who cleared out most of their accounts before leaving office.

Coad said that in cutting out the grants, the new board

majority is cutting a core mission.

"If we lose the youth now, we're going to have to spend more on another core responsibility later on - jails," Coad said.

About 50 percent of the organizations that receive the grants use them for operational functions, said Richard Harris, budget manager for the county's Community Services Agency. The other half use the money for specific projects - high-school graduation nights, bleachers for sports clubs, competition fees for teams and books for libraries.

Last year, the amounts ranged from \$500 for the Santa Ana Historical Preservation Society to \$25,000 for the Orange County Firefighter Memorial Fund to \$30,000 for the Anaheim Family YMCA.

The Anaheim Y has begun preparing for life without the county grants. Last year's money went to waive after-school program fees for children from low-income fam-

lies.

The fee waiver will continue, said CEO Todd Arment, students may not be able to on field trips. A fund-raising task force is planning dinners and other events make up for this grant and others that may occur.

"Corporations, commissions and foundations tend to step up if the program good," Arment said.

Supervisor Tom Williams said he's sad to see the program go.

"It's not a lot of money, it does a world of good," Y son said.

Malcolm Willis, drum sergeant for the Westmins pipe and drum group, said understands why the fund have to be cut off now.

"County money is a perk when the county is locally sound," he said. "But when it has to tighten its belt

CONTACT THE WRITER: (949) 454-7351 or clobansson@ocregister.com

Who gave, who got

A longstanding program allowed each county supervisor \$75,000 per year for Community grants. Carry-over from other fiscal years permitted additional spending in the 2002 calendar year, when departing supervisors Todd Spitzer and Cynthia Coad gave out the most. The 2002 grants:

Grantee	Amount	Grantee	Amount
Helping Others Prepare for Eternity	\$1,000	Santa Ana Education Foundation	\$25,000
Santa Ana Historical Preservation Society	\$1,000	Sheriff's Deputy Association	\$25,000
YMCA Orange County	\$1,000	California Peace Officers Memorial Foundation	\$10,000
Hispanic Arts Council of the Bowers Museum	\$500	Friendly Center	\$10,000
Shelter for the Homeless	\$500	Human Options	\$10,000
SMITH TOTAL	\$136,750	Learning for Life Police and Fire Explorer Programs	\$7,000
TODD SPITZER		YMCA Yorba Linda/Piacentia	\$6,000
Orange County Fire Authority Benevolent Fund	\$25,000	Calvary Church of the Canyon	\$5,000
Orange County Fire Authority Firefighter Memorial Fund	\$25,000	Central Orange Coast YMCA	\$5,000
Boys and Girls Club of Placentia	\$6,000		
Boys and Girls Club of Brea/La Habra	\$5,000		
Boys and Girls Club of Fullerton	\$5,000		
Boys and Girls Club of La Habra	\$5,000		
OC Community Development Council	\$5,000		
Operation Clean-Up Fullerton	\$5,000		
Piacentia Library Foundation	\$5,000		
We Give Thanks	\$5,000		
Orangewood Children's Foundation	\$4,158		
Iglesia De Poder	\$2,500		
Women's Transitional Living	\$2,500		

Register Daily
11 New Supervisors
mean grants go
Feb. 1, 2003

*TRC Register
Daily
"New" supervisor's mem
grants go"
Feb. 1, 2003*

Center		El Modena High School	
Jbyful Child Foundation	\$2,000	Hispanic Education Endowment Fund	\$5,000
Paint Your Heart Out Anaheim	\$2,000	Martin Luther King Jr. Scholarship	\$5,000
Veterans First	\$2,000	Phoenix House	\$5,000
American Association of University Women	\$1,000	Irvine Valley College Foundation	\$3,500
American Cancer Society	\$1,000	Orangewood Children's Foundation	\$2,500
FuHerton Union High School District	\$1,000	CSP Youth Center	\$2,000
Hispanic Arts Council	\$1,000	National Center for Child Safety and Awareness	\$2,000
Leadership Anaheim	\$1,000	American Diabetes Foundation	\$1,000
On Track	\$1,000	Boy Scouts of America	\$1,000
Paul McHeff Kid Singers	\$1,000	Mothers Against Drunk Driving	\$1,000
Placentia Founders Society	\$1,000	Orange County Cop Bowl	\$1,000
The Bradford House	\$1,000	Tustin Public Schools Foundation	\$1,000
CHP 11-99 Foundation	\$500	McPherson Magnet School Education Foundation	\$500
Help for Brain Injured Children	\$500	SPITZER TOTAL	\$188,500
Our Lady of Guadalupe School	\$500	TOM WILSON	
Santa Ana Historical Preservation Society	\$500	Human Options	\$14,000
St. Boniface Catholic Church	\$500	Trails 4 All	\$6,000
The Bowers Museum of Cultural Art	\$500	Arts Orange County	\$5,000
COAD TOTAL	\$156,158	Celebration Center Youth Teen Center	\$5,000
CHUCK SMITH		Sand Dollar Guild	\$5,000
Phoenix House	\$10,000	Capistrano Unified School Foundation	\$3,385
Veterans First	\$10,000	Human Relations Commission	\$2,500
Westminster Multi-Cultural Community Center	\$10,000	Mary Erickson Community Housing	\$2,500
Sid Goldstein Freedom Park	\$7,500	Mission Hospital Community Education	\$2,500
Anti-Defamation League of B'nai B'rith	\$5,000	Niguel Botanical Preserve	\$2,500
Children in Crisis Conference	\$5,000	Child Abuse Prevention Council	\$2,000
Discovery Museum	\$5,000	Foothill Ranch Friends of the Library	\$2,000
Hope for Healing Hearts Ministry	\$5,000	Infolink Orange County	\$2,000
Human Options	\$5,000	Trauma Intervention Program	\$1,500
Korean-American Seniors Association of Orange County	\$5,000	Angels in Tennis Shoes	\$1,000
Mercy House	\$5,000	Capistrano Valley High School Grad Night	\$1,000
Project SHUE	\$5,000	Dana Hills High School	\$1,000
Taller San Jose Tech	\$5,000	Dana Hills High School Grad Night	\$1,000
Westminster Community Theater	\$4,750	Fran Joswick Therapeutic Riding Center	\$1,000
Interval House Crisis Shelters	\$4,500	Hope House	\$1,000
Blind Children's Learning Center	\$4,000	Learning for Life Exploring Program	\$1,000
Calvary Cares Restoration Community Services	\$4,000	Mission Viejo Community Programs	\$1,000
Loaves and Fishes soup kitchen	\$4,000	Rancho Mission Viejo Land Conservancy	\$1,000
Mexican American Opportunity Foundation	\$4,000	San Clemente High School Grad Night	\$1,000
Midway City Community Organization	\$4,000		
Orange County Youth Commission	\$4,000		
	\$3,000		\$1,000

pacific clippings

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Laguna Coastline B-4
Weekly JAN 24 2003

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DISCOVER YOUR PUBLIC LIBRARY

A few favorite scenes from the library

By Marianna Hof
For the Coastline Pilot

Granted, working in a library, as working anywhere, has its mundane moments. But not many! During the past half-decade as your branch librarian, I've experienced some

very amusing scenes. After all, we do serve the public in its infinite and wonderful variety! Three of my most heart-warming involve children and teens.

I was working at the reference desk recently and a young boy was sitting at the table directly across from me reading what looked like an adventure book. Suddenly, he exclaimed, "Yes! Yes!" and quickly stood up, raising both hands in the air and laughing joyfully. It was both sweet and delightful to see someone so young and uninhibited completely involved in a good story. It was a great example of imagination and innocence only the young seem to experience so well.

I grew up loving to sit on the floor, enjoying the feel of our home's green and grown shag carpet while reading or playing quiet games. So, I love it when library patrons sit on our floor — even occasionally stretch out in our aisles surrounded by stacks of books.

Not long ago, while passing near the literature section, I heard a faint and lyrical reading of poetry. There, sitting on the floor, backs propped against book bags, dreamy-eyed teenage boyfriend and girlfriend were happily lost in their own literary world.

Finally, a library scene with such a marvelous juxtaposition

LIBRARY HOURS

11 a.m. to 3 p.m. Monday,
Tuesday and Thursday
through Saturday; 11 a.m.
to 6 p.m. Wednesday.

of youth and technology that brings a smile to my face every time I think of it. Several weeks ago, I was leaving my office, headed for our staff kitchen to grab a bit of lunch. I noticed a young mother checking out a stack of picture books for her daughter. I thought must have been the cute toddler headed toward one of the computers in the Children's Department.

As I watched, the little boy hiked herself up on the chair in front of the computer, to hold of the mouse with her right hand and began to navigate, albeit awkwardly. Undaunted and gentle, she seemed to know what she was doing. Then, plop, the left thumb went in her mouth. In a matter of a minute or two, there she sat, so very content and serious, activating the computer screen and sucking her thumb!

I think I was mistaken. My job is not mundane — ever! I would like to encourage our patrons to visit us soon and often to make their own special library "scene."

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Placentia News
Weekly JAN 23 2003

Literacy Tutor Training sessions are held at 6 p.m. at the Placentia Library, 411 E. Chapman Ave. Call (714) 528-1906.

Musictime for ages 3-4 meets from 6 to 6:30 p.m., and for ages 5-6 from 6:30 to 7 p.m. at the Placentia Library, 411 E. Chapman Ave. Free. Call (714) 528-1906, Ext. 212.

Wood Carvers meets at 7 p.m. at the Senior Center, 134 Bradford St. Call (714) 986-2332.

Great Books Discussion Group meets at 7 p.m. at the Placentia Library, 411 E. Chapman Ave. Call (714) 528-1906.

Huggin' Hearts Square Dance Club meets for lessons from 7:30 to 10 p.m. at Backs Community Building, 201 N. Bradford Ave. \$2 per class, \$37 for 17 classes. Call (714) 777-5639.

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The Register
Daily
JAN 30 2003

ORANGE 332
"Small change" for library:

The 40 young members of the "Small Change Club" begun in October have raised nearly \$3,000 toward the proposed \$16.6 million expansion of the city's main library. Young library users will have an opportunity to join the club in February at kick-off events at the Taft and El Modena branches, library spokes-

woman Nora Jacob said.
Call (714) 288-2471.

- Ann Pepper
(714) 704-3777
apepper@ocregister.com

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Placentia News
Weekly JAN 23 2003

332

Library has a busy calendar in February

The Friends of Placentia Library will host a backroom book sale from 1 to 4 p.m. Feb. 9 at the library, 411 E. Chapman Ave.

Avid readers may select books to buy at discounted prices before they are placed on bookstore shelves.

The library also offers an on-

BRIEFLY

going silent auction on special books on display in the lobby area. Items up for auction change every four weeks.

In addition, Friends members will host Sweetheart Day at the library from 10 p.m. to 2 p.m. Feb. 12.

The open house will celebrate the library's patrons and volunteers. Light refreshments will be served.

Information: (714) 528-1906.

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Placentia News
Weekly JAN 16 2003

TODAY 332

Story times for ages 3 to 6 are held from 11 to 11:30 a.m. at the Placentia Library, 411 E. Chapman Ave. Free. Call (714) 528-1906, Ext. 212.

Placentia Presbyterian Church serves dinner at 6 p.m. at the church's Soup Kitchen, 849 N. Bradford Ave. Call (714) 528-1438.

Community Band meets at 6:30 p.m. in Valencia High School's Band Room, 500 N. Bradford Ave. Call (714) 993-8117.

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Placentia News
Weekly JAN 16 2003

TUESDAY 331

Literacy Tutor Training sessions are held at 6 p.m. at the Placentia Library, 411 E. Chapman Ave. Call (714) 528-1906.

Yorba Linda-Placentia Toastmasters Club meets at 6:45 p.m. at Thengvall House at 5320 Richfield Road in Yorba Linda. Call (714) 524-9378.

Musictime for ages 3-4 meets from 6 to 6:30 p.m. at the Placentia Library, 411 E. Chapman Ave. Free. Call (714) 528-1906, Ext. 212.

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Placentia News
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MONDAY 332

Tai chi classes are offered by the Human Services Division at 10 a.m. in the Senior Center, 143 S. Bradford Ave. Free. Call (714) 986-2332.

Recreation programs are offered from 3:30 to 6:30 p.m. weekdays at the Gomez Community Center, 1701 Atwood Ave., and 4 to 7 p.m. weekdays at the Whitten Community Center, 900 S. Melrose Ave. Call (714) 524-5452 for Gomez or (714) 630-1172 for Whitten.

Bible-study sessions geared for young families are held from 6 to 7:30 p.m. at Placentia Presbyterian Church, 849 Bradford Ave. Baby-sitting available. Call (714) 528-1438.

Traffic Safety Commission meets at 7 p.m. at the Community Meeting Room, 401 E.

Chapman Ave. Call (714) 993-8117.

Community Chorale meets from 7 to 10 p.m. at Yorba Linda Library, 18181 E. Imperial Highway. Free. Call (714) 996-1960.

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Placentia News
Weekly JAN 16 2003

WEDNESDAY 332

Exercise classes for seniors are held at 10 a.m. at the Senior Center, 134 Bradford St. Call (714) 986-2332.

Neighborhood Watch Program board meets at 7:15 p.m. at the Community Meeting Room, 401 E. Chapman Ave. Call (714) 993-8225.

Story times for children ages 3 to 6 at 6:30 to 7 p.m. the Placentia Library, 411 E. Chapman Ave. Free. Call (714) 528-1906, Ext. 212.

For more, see www.myoc.com/community/placentia. To submit information, call (714) 704-3796.

SAFETY COMMITTEE MEETING
JANUARY 28, 2003
MINUTES

I. Call to Order: 11:35 A.M.

II. Members Attending: Esther Guzman
Katie Matas
Donna Siloti
Cyrise Smith

Members Absent: Jillian Rakos

III. Old Business

1. Some of the tiles in the lobby need to be regouted.
2. The door to the story time room was replaced.
3. Several ceiling tiles are missing throughout the main public area.

IV. New Business

1. Donna Siloti is the new Designated Person.
2. The Circulation Department book trucks need to be checked for stability. Unsafe trucks need to be repaired or replaced.

The next meeting will be February 26, 2003 at 11:30 A.M.

Respectfully submitted,



Katie Matas



CONNECTION

L I B R A R Y O F C A L I F O R N I A



CALIFORNIA
STATE LIBRARY
FOUNDED 1850

ISSUE NUMBER 31
January 2003

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The Library and Information Technology Program at Sacramento City College:

Introducing the library profession

By Sarah Dalton
Connection Editor

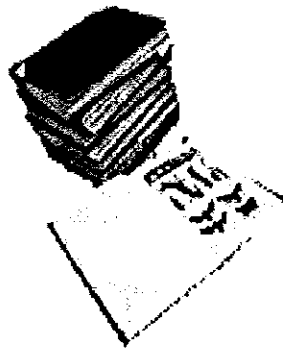
The Library and Information Technology (LIT) program at Sacramento City College (SCC) is one of the few community college occupational library programs in California. Library professionals at SCC have created the LIT program to give students concrete tools for accessing and organizing information at any kind of library while they earn the "career certificate" and associate degree in LIT.

Though invaluable for any student, classes such as "Introduction to Internet and Searching Strategies" and "Library Reference Sources" are perfect for people who *already* work in libraries.

SCC's public services librarian, Pamela Posz, has coordinated the LIT program for the last 4 of the program's 33 years. Posz says that library technical assistants have many roles in over 100 libraries in Sacramento county and that many of those people must learn library science basics on the job. In fact, Posz says, in some rural areas, people are running libraries without formal training.

The LIT program not only trains library employees (a great boost for libraries), the certified library science training and accompanying degree or certificate also helps entry-level employees "move on in their careers," says Posz. The LIT certificate helps "command a better salary" and promotions.

Many community college students return to school looking for new careers. Returning student Shannon Economou, who commutes 30 miles to Sacramento City College, is in her last semester of SCC's program. Economou was working part-time in Placer County's Sierra



College library when she realized she "wanted a career in a library." "It never occurred to me," she says, "that I could work in my favorite place. It's like working in See's Candy to me. All the instructors encourage me and my fellow students to continue on for a library science degree."

Cathy Chenu-Campbell, automation and technical services librarian at SCC, teaches LIT's

technical services classes which focus on what she calls "back room functions" such as cataloging, book selection and acquisition. Although Chenu-Campbell was hired to manage technical services, she has been an instructor for 20 years. "It's my favorite part of my job," she says. "The people in the program are here because they want to be, not because the courses are prerequisites. I feel more like a consultant than a teacher because I'm here to help them learn what they want to know. Every semester I have at least one student who applies for an advanced library science program."

Chenu-Campbell says that "for many people, this level of library science education makes sense; an advanced degree wouldn't fit. It's a nice way for people to test the waters while supporting themselves working in libraries, doing what they love."

Some LIT programs throughout California's community colleges are: Cuesta College, San Bernardino Valley College, San Francisco City College, Diablo Valley College and Foothill College. For men and women who work in libraries and want to advance their careers, or for those who are curious about the library world, these programs are great places to start.

For further information about the LIT program at Sacramento City College contact Pamela Posz at 916-558-2186 or email poszp@mail.scc.losrios.cc.ca.us.

Sharon Davis brings *Capitol Kitty* to California State Library, benefits Book Fund

By Robert Daseler

Communications Office, California State Library

On December 4th, First Lady Sharon Davis held a book-signing event in the historic room 500 at the California State Library, drawing children, teachers, librarians, and government administrators to the renovated facility.

Davis is the author of a new children's book, *The Adventures of Capitol Kitty*, which she read aloud to an assembled audience of third graders. The book tells a fictional story about a real cat that lives on the grounds of the Capitol building.

Television news crews and capital reporters recorded the event for posterity, and hundreds of copies of the book were sold, benefiting the Governor's Book Fund, which is administered by the California State Library Foundation.

Gary Kurutz, executive director of the foundation, welcomed visitors and explained the connection between the book and the foundation. State Librarian Dr. Kevin Starr then introduced the First Lady after placing *The Adventures of Capitol Kitty* in the context of cats in



First Lady Sharon Davis signs a copy of her new book, *'The Adventures of Capitol Kitty,'* recently at the State Library.

mythology, literature, and popular culture.

Davis thanked the foundation for its role in administering money for the Governor's Book Fund, the sole beneficiary of sales of *The Adventures of Capitol Kitty*. The Governor's Book Fund was established by Gov. Gray Davis and his wife to raise money for the purchase of books for school libraries. Carole Talan of the California State Library's Library Development Services Bureau was instrumental in the creation of the fund, as well, working closely with the governor's office to set it up.

Free copies of *The Adventures of Capitol Kitty* were distributed to all the children present, and copies were donated to their school libraries. Adults were allowed to purchase copies from the foundation.

Sharon Davis sat at a table and signed copies of the book for almost two hours as a long line of purchasers filed by her.

Mattie Taormina, special assistant to the State Librarian working in conjunction with the governor's office, arranged the reception and book signing. *The Adventures of Capitol Kitty* is available at most retail outlets.

Bibliography 2003 useful for all Californians

By Sarah Dalton
Connection Editor

California's senators and assembly-members must have meticulous data and research as they address California's key issues. Now, particularly with the newly elected legislature settling into a new session of representing the people of California, it's crucial that elected officials have fast access to disparate policy information. Reports and research material are the backbone of the government's answers to the state's most powerful questions; they ultimately shape which bills become laws.

The California State Library's California Research Bureau (CRB), one of California's premier think-tanks, provides research and policy analysis and organizes material for the legislative and the executive branches of California government.

Library professionals, library patrons and scholars everywhere will soon be able to tap into one of the extraordinary resources that CRB has created for the new legislators, the *California Public Policy Bibliography 2003*. Everyone, from students to senators, can access, and

use, the bibliography by simply clicking on the CRB website, <http://www.library.ca.gov/html/statseg2a.cfm>.

The *Public Policy Bibliography 2003*, a CRB publication, is a comprehensive list of public policy resources for issues facing California. Designed to address policy interests of all assembly standing committees, the *Public Policy Bibliography 2003* encompasses approximately 2,500 items. The contents are organized according to Assembly committee jurisdiction, plus a section on general issues of California's economy, population, and homeland security.

In anticipation of releasing the bibliography for public access, Dean Misczynski, director of the CRB, says, "This effort draws from the expertise of policy experts and librarians within the bureau, and the rich collection of the California State Library." Misczynski adds, "It is our hope that this publication will be of value not only to legislative and executive policy makers, but also to educators, librarians, students, and those in the private sector

Please see *Public policy*, page 8

Putting out the electronic welcome mat:

Libraries design services to help seniors feel connected

By Valerie Reinke
Literacy Consultant,
Library Development Services Bureau
California State Library

Every day of the year, more than 5,500 people in the U.S. turn 65. By the year 2030 the older population will more than double to about 70 million thanks to the baby boomers - one of the largest generations in American history - who are just beginning to move into their retirement years.

Public libraries have always considered seniors a part of their target population and have worked to provide responsive services for them in a variety of ways. Large print books, homebound services, and myriad volunteer opportunities have been part of the library offering for some time. The question remains: are we doing enough? And, secondarily, are we prepared to meet the needs of the boomers, who have been described by the AARP and the media as a whole new breed of senior?

Charlene Ashendorf spends a lot of time thinking about seniors and their needs as the Senior Coordinator at Newport Beach Public Library. "My grandiose plan would be to go into every senior center and nursing home and establish Internet capabilities," she declares. "Seniors are avid readers, but in many cases they are stuck in a nursing home or stuck within themselves and can't talk about what they've read. I'm convinced the future for keeping seniors connected is computers."

Ashendorf had planned to embellish the library's very active homebound service with e-mail buddies. Her idea was that homebound seniors would communicate their reading reflections and request new titles from trained volunteers. She was dismayed to discover that only one retirement community in Newport Beach had Internet capabilities. Though she's had to modify her original concept, she is currently working with that site to develop a model for senior living that she hopes other facilities will emulate.

"Even among my volunteers, many of whom are seniors, almost a third do not have e-mail themselves," Ashendorf notes. In fact, nationwide, only 28 percent of adults age 65 and older have a computer - slightly less than half the figure for the general population - and only 12 percent of older persons use the Internet at home.

Ashendorf predicts that baby boomers are going to want computers wherever they go once they retire. "There are going to have to be a lot of changes in the next 15 years," she



states. She sees the library playing a leading role in introducing adaptive technologies and in providing training to seniors who would like to learn about computers and the Internet.

Glendale Public Library has been providing computer training tailored to seniors for some time. However, when they noticed that seniors were taking the same classes over and over

again, they decided to take the next step and videotape the classes. Kathy Sheppard, development coordinator, explains: "The videos are intended to reinforce the learning process for seniors who want to increase their computer skills. We hope the taped instruction will help reduce anxiety and reluctance about using computers independently."

With Library Services and Technology Act (LSTA) funds, a federal grant program for libraries, the library has partnered with the local cable channel to produce these videotapes. Sheppard anticipates that seniors as well as the disabled community will use them, and even those whose schedules don't permit them to attend the library classes. The videos can be borrowed from the library or seen on the local public TV channel.

The videos will feature an in-studio audience of senior students and each will be dedicated to one of the following topics: "Introduction to Computers," "Searching the Internet," and "E-mail." Sheppard plans to make copies available to all California public libraries at the end of the LSTA grant cycle.

The library has learned to adapt to the pace and interests of the seniors, according to Sheppard, though it's been difficult to generalize about this population. "They come to our classes with varying skill levels and different levels of motivation. We had a gentleman who was going through chemotherapy and was still dedicated to learning the Internet." It's her hope that videotaped instruction will make it that much easier for seniors, mobile or homebound, to access the services the library provides.

This project will use Outcomes Measures for evaluation, in an effort led by the CSL to introduce those concepts into LSTA project management.

Kristie Coons, head of Community & Support Services at Kern County Library, is also in the process of implementing an LSTA grant to give seniors the computer

Please see Electronic welcome mat, page 5

California Public Libraries hanging on

By Liz Gibson
 Planning Consultant, Library Development Services Bureau
 California State Library

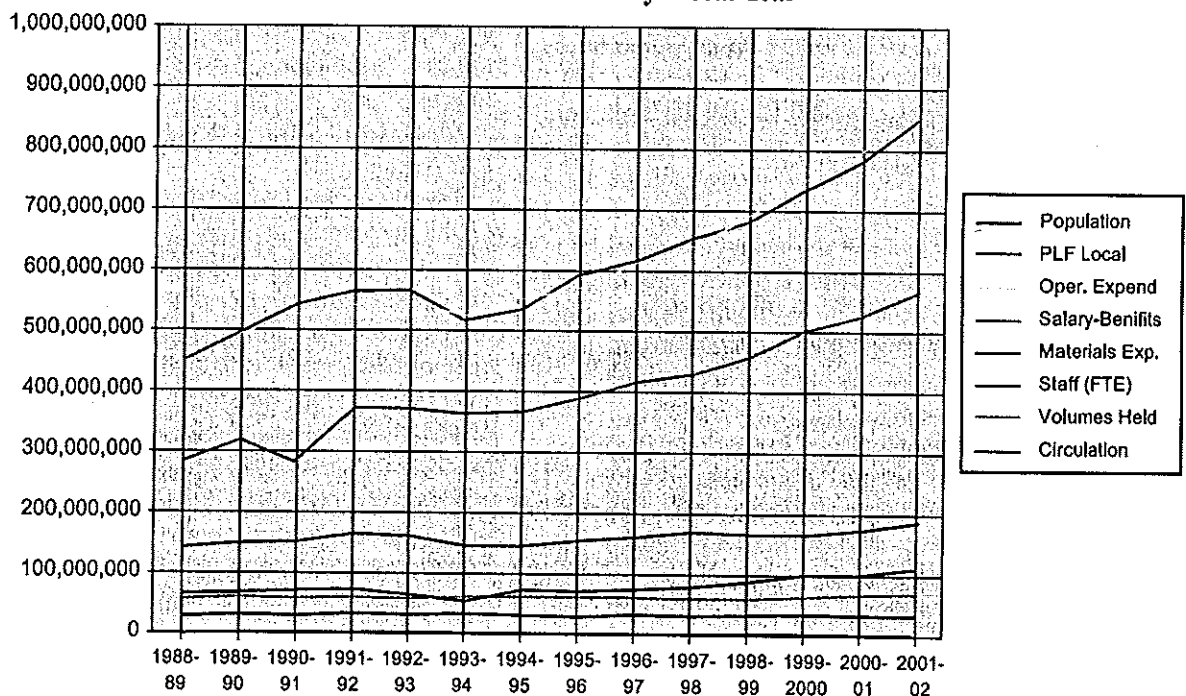
Preliminary data is in from California public libraries for the 2001/02 fiscal year, and statewide averages show a continued, albeit slow, rise in funding and a commensurate increase in service levels. The table below shows the increases in basic fiscal and service indicators from 1988/89 (the first year in which we have reliable data in electronic format) through 2001/02. The table shows a general upward trend, but the increases are neither dramatic nor have they kept up with the rate of inflation in most cases.

Table 1: Statewide Totals By Fiscal Year

Fiscal Year	Oper. Exp.	Salary-Ben.	Materials Exp.	Staff (FTE)	Volumes Held	Circulation
1988-89	\$452,215,000	\$281,675,000	\$61,562,000	9,798.56	54,073,000	140,223,000
1989-90	\$498,451,000	\$320,176,000	\$65,655,000	10,296.21	56,656,000	144,398,000
1990-91	\$532,179,000	\$281,648,000	\$69,148,000	10,583.87	56,845,000	150,547,000
1991-92	\$546,382,000	\$372,348,000	\$72,038,000	10,507.70	58,136,000	160,760,000
1992-93	\$550,269,000	\$372,759,000	\$62,635,000	10,116.49	58,359,000	158,802,000
1993-94	\$529,021,000	\$364,171,000	\$53,483,000	9,321.54	58,516,000	145,657,000
1994-95	\$556,486,000	\$365,561,000	\$71,062,000	9,868.17	59,395,000	146,722,000
1995-96	\$577,728,000	\$389,114,000	\$69,262,000	10,010.83	59,955,000	151,034,000
1996-97	\$617,402,000	\$415,265,000	\$72,095,000	10,371.79	61,252,000	159,670,000
1997-98	\$647,094,000	\$430,460,000	\$78,452,000	10,556.00	61,107,000	164,429,000
1998-99	\$695,091,000	\$458,448,000	\$86,863,000	10,937.14	61,254,000	162,965,000
1999-2000	\$754,028,000	\$497,138,000	\$96,456,000	11,441.76	63,791,000	165,687,000
2000-01	\$800,036,000	\$528,293,000	\$103,637,000	11,664.50	64,559,000	171,822,000

Chart 1, below, graphs these values over the same time period. The downturn during the last recession, from 1992 through 1994, is certainly evident in all of the indicators. Such a downturn statewide has not been seen through 2001/02 figures. However, there is a clear leveling off, or decrease, in the values from many of the individual libraries, and there is little doubt that there will be an impact on the statewide figures for this 2002/03 fiscal year when they are aggregated next fall.

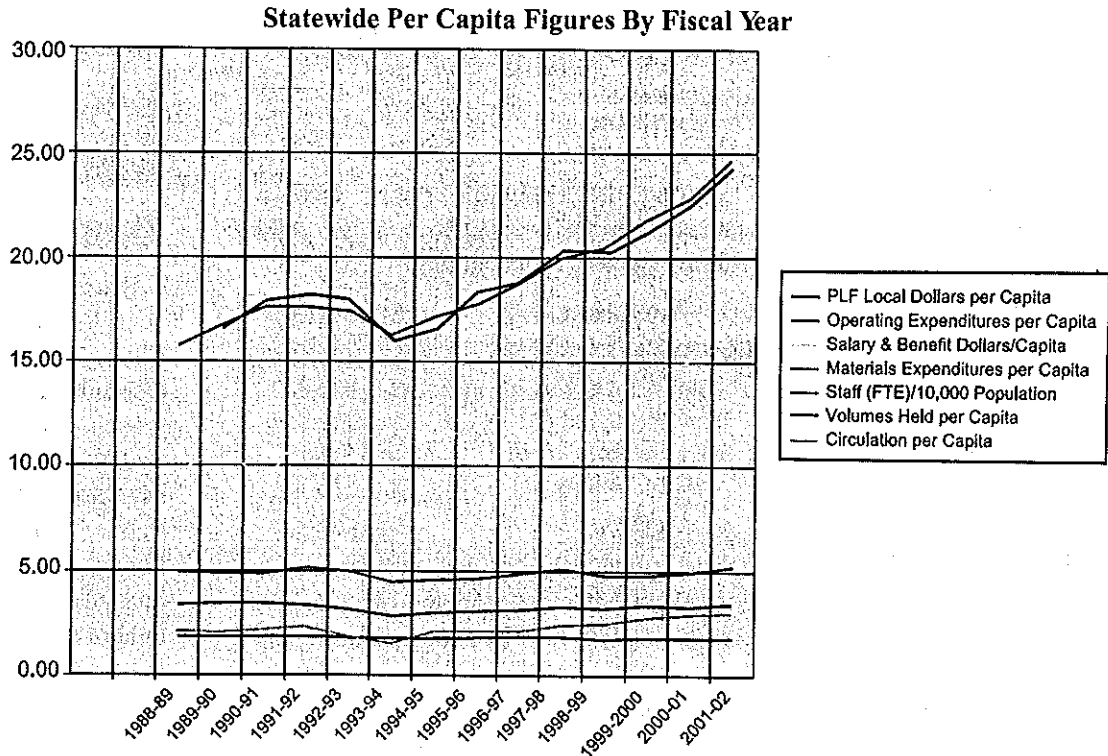
Chart 1: Statewide Totals By Fiscal Year



from page 5

Hanging On

The final chart in this article displays the same financial and service indicators for this time period, on a per capita basis. The trends are very similar to those in the first chart, showing raw dollars. Library budgets seem to have been keeping pace with population growth, though not with inflation.



This article provides just some quick preliminary summaries of the data for 2001/02 and comparisons back in time. There are still seven public libraries from which data has not yet been received, and all public libraries are currently reviewing the preliminary data for 2001/02 for possible errors in input or additional data to provide. After the file is finalized in late January 2003, additional analyses will be prepared for subsequent issues of *Connection*.

For additional information about the California library statistics collection program, contact Liz Gibson, planning consultant, at 916-653-6752 or lgibson@library.ca.gov.

from page 4

Electronic welcome mat

training they need, but she's also looking to provide a framework for socializing and connecting.

The library is gearing up to offer "Senior Wednesdays" where the computer lab will play host to a guest speaker - say from the field of healthcare - whose presentation will have an application to technology. After hearing the speaker, the seniors will be encouraged to visit related websites and to do further research and investigation on the topic.

This, in tandem with weekly computer training classes, should help Kern County seniors achieve a certain comfort level with computers, Coons hopes. And her goal is to reach the oldest of seniors. "I'm not too worried about the baby boomers or the current sixty year olds, I'm more concerned with the oldest seniors among us who are healthy and who are just trying to cope in an increasingly automated society."

To get a true sense of the needs of the county's seniors,

the library regularly convenes a senior advisory group. This group has enthusiastically endorsed the upcoming programming with what Coons describes as a sense of urgency. "They see the world becoming more computerized - even everyday language has changed - and they know that if they don't learn it now they will truly be left on the outside looking in."

The Library Services to Seniors (Newport Beach Public Library), The Senior Internet Training Video Project (Glendale Public Library), and the Seniors Information Highway (Kern County Library) are supported by the U.S. Institute of Museum and Library Services under the provisions of the LSTA, administered in California by the State Librarian.

For more information about these three projects, contact Valerie Reinke at (909) 786-0455 or at vreinke@library.ca.gov.

Final five 1st cycle grant awards approved

By Richard Hall
*Library Bond Act Manager
Office of Library Construction*

At its December 19, 2002, meeting the California Public Library Construction and Renovation Board unanimously voted to approve grant awards for the following 1st cycle Library Bond Act applications:

Project Name	Applicant	State Grant
Julian Branch Library	San Diego, County of	\$ 2,490,634
Lemon Grove Library	Lemon Grove, City of	\$ 3,830,882
Logan Heights Library	San Diego, City of	\$ 5,359,724
Manor Branch Library	San Leandro, City of	\$ 3,800,856
Visalia Library	Tulare, County of	\$ 3,426,131
TOTAL:		\$18,908,227

This amount added to the \$130,318,102 previously awarded at the December 2, 2002, meeting brings the 1st cycle total grant award amount to \$149,226,329. The remaining \$773,671 in 1st cycle funding will now be allocated during the 3rd and final cycle.

The Office of Library Construction will accept applications for the 2nd cycle until 5 pm. on March 28, 2003. After staff review of the applications submitted, the Board will meet to allocate the \$110 million set-aside for that cycle probably some time in the fall of 2003.

Cindy Costales leaves CSL to become Paloma Valley Library branch head

Cindy Costales, literacy consultant for the California State Library (CSL), left the CSL December 13 to become the new branch manager for the Paloma Valley Library in the city of Menifee of the Riverside County Public Library System. The library opened in July 2002 and is located on the Paloma Valley High School campus. Hired by the CSL in May 2001, Ms. Costales was in charge of the California Library Literacy Services Families For Literacy (FFL) program that breaks the cycle of illiteracy by engaging the children of functionally illiterate adults in family-oriented activities designed to promote reading readiness and the joy of reading. She has been a champion for the use of Equipped for the Future (EFF), the National Institute for Literacy's standards-based reform initiative aimed at improving literacy service outcomes. She also developed the Parent Survey used in FFL and Library Literacy and Books Services (LLABS) programs around the state to measure outcomes of these programs for parents and their pre-school children. Ms. Costales also participated as an advisory group member of a Library Services and Technology Act (LSTA)-funded training program for public libraries to develop library services programs for Californians with disabilities.

December 13th marks the first Library Bond Act application assistance videoconference

On December 13, 2002, the Office of Library Construction held its first videoconference for the workshop entitled "How to Apply for a Library Bond Act Grant." As part of the California State Library's initiative to reach out to rural areas, the workshop was teleconferenced from the Sacramento Public Library to three remote locations: Chico, Grass Valley and Ukiah. The daylong workshop was captured on videotape and will be available via the Office of Library Construction's web site in the form of a web cast with an index, which will allow viewers to go directly to the section of the workshop that they need to learn about at any time in the future.

Because of this electronic access, it is not anticipated at this time that the introductory workshop will be offered again in a live setting. OLC staff is always available for telephone consultation and may be contacted using the *Staff Contacts by Activity* list available on the OLC website at: <http://www.olc.library.ca.gov/staffcontact.asp>.

Training Corner

Provider: **Infopeople**

Course: *Desktop Publishing on a Shoestring*

Dates and locations:

Tuesday, January 7, 2003, Cerritos Public Library
Wednesday, January 22, 2003, California State Library
Wednesday, February 5, 2003, Bakersfield-Beale Memorial Library
Thursday, February 20, 2003, San Bernardino Public Library
Thursday, February 27, 2003, San Francisco Public Library
<http://www.infopeople.org/WS/workshop/Workshop/105>

Provider: **Infopeople**

Course: Library Construction 101

Date and location:

Tuesday, January 14, 2003, San Jose Public Library
<http://www.infopeople.org/WS/workshop/Workshop/76>

Provider: **Infopeople**

Course: *When Being Nice Isn't Working: Service, Safety, and Security at the Moment of Truth*

Dates and locations:

Wednesday, January 8, 2003, Fresno County Public Library
Thursday, January 23, 2003, San Bernardino Public Library
<http://www.infopeople.org/WS/workshop/Workshop/110>

Provider: **Infopeople**

Course: *Raising Private Dollars for Public Libraries*

Dates and locations:

Friday, January 24, 2003, San Francisco Public Library
Thursday, February 13, 2003, Cerritos Public Library
Tuesday, March 4, 2003, San Jose Public Library
<http://www.infopeople.org/WS/workshop/Workshop/122>

Provider: **Infopeople**

Course: *Science & Technology Resources on the Internet*

Dates and locations:

Monday, January 27, 2003, San Francisco Public Library
Thursday, February 20, 2003, Cerritos Public Library
Tuesday, March 11, 2003, San Jose Public Library
<http://www.infopeople.org/WS/workshop/Workshop/121>

Provider: **Infopeople**

Course: *Library Laws for the Web Environment*

(distance learning course)

<http://www.infopeople.org/WS/workshop/Workshop/86>:

Provider: **Infopeople**

Course: *Evaluating Internet Resources*

(distance learning course)

Tuesday, December 3, 2002 -- Tuesday, January 14, 2003
<http://www.infopeople.org/WS/workshop/Workshop/108>

Provider: **Infopeople**

Course: *Teaching Spanish-Speaking Patrons How To Use The Internet*

Dates and locations:

Friday, January 17, San Diego Public Library
Monday, February 10, Ventura County Library-E.P.Foster
Monday, March 3, Cerritos Public Library
<http://www.infopeople.org/WS/workshop/Workshop/100>

Provider: **Infopeople**

Course: *Staffing for Results: Working Smarter*

Dates and locations:

Tuesday, January 21, 2003, Cerritos Public Library
Wednesday, January 22, 2003, San Diego Public Library
Friday, February 28, 2003, San Francisco Public Library
<http://www.infopeople.org/WS/workshop/Workshop/111>

Provider: **Infopeople**

Course: *Library Laws for the Web Environment*

(distance learning course)

<http://www.infopeople.org/WS/workshop/Workshop/86>

Provider: **Infopeople**

Course: *Survival Spanish for Library Staff*

Dates and locations:

Tuesday, January 7, 2003, San Jose Public Library
Wednesday, January 22, 2003, Ventura County Library, EP Foster Branch
Tuesday, February 11, 2003, Cerritos Public Library
<http://www.infopeople.org/WS/workshop/Workshop/112>

Provider: **Infopeople**

Course: *Cataloging Electronic Resources*

Dates and locations:

Thursday, January 23, 2003, San Francisco Public Library
Thursday, February 6, 2003, Los Angeles Public Library
Tuesday, February 25, 2003, Rancho Cordova Community Library
<http://www.infopeople.org/WS/workshop/Workshop/106>

Provider: **Infopeople**

Course: *Science & Technology Resources on the Internet*

Dates and locations:

Monday, January 27, 2003, San Francisco Public Library
Thursday, February 20, 2003, Cerritos Public Library
Tuesday, March 11, 2003, San Jose Public Library
<http://www.infopeople.org/WS/workshop/Workshop/121>

Provider: **Infopeople**

Course: *Building a Dynamic Web Site with Dreamweaver MX*

Dates and locations:

Friday, January 10, 2003, San Francisco Public Library
Friday, January 31, 2003, Cerritos Public Library
Friday, March 7, 2003, California State Library
<http://www.infopeople.org/WS/workshop/Workshop/114>

Provider: **Infopeople**

Course: *Genealogy Resources on the Internet*

Dates and locations:

Tuesday, February 11, San Francisco Public Library
Tuesday, March 4, Cerritos Public Library
Tuesday, March 18, San Jose Public Library
Thursday, April 3, Ventura County-EP Foster Branch
Monday, April 21, San Diego Public Library
Thursday, May 8, Fresno County Public Library
Thursday, May 22, Los Angeles Public Library
<http://www.infopeople.org/WS/workshop/Workshop/107>

calendar of events

2003

February

February 18-19, 2003
Library of California board meeting, Sacramento

March

March 6-8, 2003
Public Library Association (PLA) Spring Symposium, Chicago

April

April 6-12, 2003
National Library Week

April 10-13, 2003
Association of College & Research Libraries (ACRL),
11th National Conference, Charlotte, North Carolina

May

May 2-7, 2003
Medical Library Association (MLA) Annual Conference, San Diego

May 28-29, 2003
Library of California board meeting, Sacramento

June

June 7-12, 2003
Special Libraries Association (SLA) Annual Conference, New York City

June 19-25, 2003
American Library Association (ALA) Annual Conference, Toronto, Canada

CONNECTION

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and the Library of California.

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John Kallenberg
President

Articles for inclusion in a
future issue of the
Connection are welcomed.
Please submit articles or
suggestions to the *Connection*
editor, Sarah Dalton.

from page 2

Public policy

concerned about public policy issues."

The *Public Policy Bibliography* 2003 includes hundreds of links to documents on the world wide web. The bibliography's users have immediate access to publications of government agencies, private organizations, and think tanks, as well as to numerous articles in journals and other periodicals. Users who access the bibliography via <http://www.library.ca.gov/html/statseg2a.cfm> can simply click on links in order to view or download many documents. Detailed source citations enable users to find other listed resources through their local libraries.

Charlene Simmons, CRB's assistant director, general law and government, says "This year we added links on 40-50% of the citations. It's a wonderful reference tool that directs the user to good sources on public policy issues."

For further information, contact Charlene Simmons at 916-653-1252 or email csimmons@library.ca.gov.



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914 Capitol Mall
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Sacramento, CA 94237-0001

Library of California Board
<http://www.library.ca.gov/loc/board/index.html>

California Public Library Construction
and Renovation Board
<http://www.olc.library.ca.gov/board.asp>



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CONNECTION

LIBRARY OF CALIFORNIA

ISSUE NUMBER 32
February 2003

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Library Profile:

San Francisco Public Library's Deaf Services Center

By Sarah Dalton
Connection Editor

During the 2002 winter holidays, an intrepid University of Bristol student was vacationing in San Francisco. Instead of window shopping in the Haight-Ashbury, or sipping Irish coffees in Ghirardelli Square, the youth spent three days where he felt most comfortable: San Francisco Public Library's Deaf Services Center, an institution that embodies San Francisco Public Library's service to people with disabilities.

When the Americans with Disabilities Act (ADA) became law in 1990, people with disabilities gained basic access rights. In the library world, that meant all people *had to* get into library buildings, to use library restrooms, to move from floor to floor in libraries and to get the information they need from libraries as independently as possible.

One of California's largest public libraries, San Francisco Public Library (SFPL), mines the subtext of the ADA's rudimentary language, and takes the ADA law a step further. SFPL, according to Access Services Manager, Marti Goddard, "embraces" not just the rules, but the "spirit of the ADA."

SFPL makes that commitment concrete through its access services, based at SFPL's main branch. Those services include assistive

technology, the Library for the Blind and Print Disabled, the Resource Collection for Learning Differences, Project Read, the Library on Wheels, Friends for Life, and the Deaf Services Center (DSC).

Deaf Services Center

Someone unfamiliar with deaf culture might wonder why a library needs a Deaf Services Center. The traditional library, one assumes, is perfectly suited for deaf and hard-of-hearing people. The library holds, and celebrates, silent, written worlds where one need not speak, or hear, to discover texts and resources.

That's a myth. Marti Goddard explains why: "American Sign Language

is as different from English as any spoken language. People assume that deaf people read and write English - they don't: many have never heard English." Goddard says that the "culturally deaf," those people born to deaf parents and educated in deaf schools, do not see themselves as "disabled" but as part of a unique and viable culture with which a traditional library might not be familiar.

To further complicate the myth, microcosms exist in the deaf community. Goddard reports that a "vast number" of the center's patrons are



Access Services Manager, Marti Goddard, points out the ASL sign for "sun" on the Deaf Services Center mural at San Francisco Public Library.

Please see Library Profile, page 2

from page 1

Library Profile

those born to hearing parents and those who are newly hard-of-hearing. Though part of the same deaf community as the culturally deaf, these groups have modified needs. For library staff to customize customer service for the community's disparate groups requires patience, compassion and expertise. SFPL Main's staff exudes those qualities.

When experts like Goddard, and her colleagues Arden Wong and Orkideh Sassouni show the newcomer the DSC, they reveal the center's subtle, and highly deliberate, technological and architectural features.

During a tour, their hands flying in American Sign Language as they narrate, what looks like an elegant, glassed-in reading/conference area evolves into a new cultural environment. The visitor learns that the round tables and comfortable chairs make signing and communicating easy. The visitor appreciates how the windowless room prevents sunny "back-lighting," a hindrance to signing. The visitor sees that the waist-high shelves allow patrons to communicate across the stacks. Finally, the visitor sees how the center's brilliant mural tells a San Francisco story through color and image and signs.

Collection

Before SFPL established the DSC, SFPL's Roberto Esteves spearheaded a needs assessment of San Francisco's deaf community in the early 1980's. Esteves' research revealed that people in the deaf culture want books by and about deaf people. As a result, SFPL's Deaf Services Center has one of the largest collections of such materials in the western United States. Since opening over 20 years ago, the DSC has become a destination for deaf or hard-of-hearing people (and their families and associates) who need deaf-related texts and resources not available in their city, state (or country). The DSC's collection includes fiction and non-fiction books, magazines, videotapes, and other materials focusing on American Sign Language, sign language study, deafness, deaf culture, and related topics.

DSC librarian Arden Wong reports that many DSC

users are students (both hearing and deaf) seeking book periodicals and videos on American Sign Language for a concrete purpose. They are, Wong says, studying for the

"Registry of Interpreters for the Deaf" exam to become certified interpreters in the educational, medical, legal, theatrical and religious fields.

SFPL-wide Effort

SFPL's commitment to the deaf community doesn't stop at the DSC. Goddard says that, throughout the main library, staff write back and forth with deaf patrons, an act which inductively teaches the

staff the needs of people with disabilities. When working with deaf or hard-of-hearing people specifically, or people with disabilities generally, SFPL staff members know to "take a breath, step back, and listen" - a tough thing to do when a staff member is alone on the desk and patrons are waiting.

The editors of *Guidelines for Library and Information Services for the American Deaf Community* (Chicago, IL: American Library Association, 1995) address this on-the-job challenge. Communicating with deaf or hard-of-hearing persons, the editors write, "requires additional effort, knowledge, patience and the use of assistive devices...Libraries are often...a community's sole source of impartial information and, therefore, have a responsibility to collect and provide such information to deaf people."

The learned young man from Bristol, a member of the international deaf community, knew that San Francisco Main's Deaf Services Center is a model of advanced library service for deaf and hard-of-hearing people, people whose disability can be invisible. It's a good thing to know about and a good place to visit - pass it on.

For more information about the San Francisco Public Library's Deaf Services Center go to http://sfpl4.sfpl.org/access_services/Deafsrv_Center.htm or contact Access Services Manager Marti Goddard at (415) 557-4557 or TTY at (415) 557-4433. You may also email Marti at martig@sfpl.org.



Arden Wong and Orkideh Sassouni communicate in American Sign Language in the Deaf Services Center

Library of California News

Governor appoints six new members to LoC board

By Chris Berger
*Library Development Services
 California State Library*

Governor Gray Davis has appointed six new members to the Library of California (LoC) board, replacing four gubernatorial appointees whose terms had expired and filling two vacancies. The new members are Penny Kastanis, Dr. Michael Keller, Sonia Levitin, Lucy Lin, Paymaneh Maghsoudi, and Sarah Pritchard. The Governor also reappointed 2002 LoC board president, Victoria Fong, to the board.

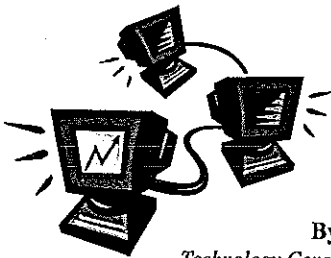
The new LoC board members all have considerable experience in the library profession or with libraries. Kastanis is the faculty/coordinator of California State University, Sacramento's School Library Media Teacher Credential program and also serves as the executive director of the California School Library Association. Keller is university librarian/director of academic information resources at Stanford University and is one of the leading experts on digitized libraries. Levitin, a published author, is a volunteer and advisory member to the Library and Archives of the Simon Wiesenthal Center and

Museum of Tolerance. Lin is a librarian/teacher at the Lowell Elementary School and Bixby Elementary School of the Long Beach Unified School District. Maghsoudi is the library director of Whittier Public Library. Pritchard is the university librarian at the University of California, Santa Barbara.

The Library of California, enacted in 1998, is a statewide networking program of public, school, college and university, and special libraries that have agreed to share each other's collections and resources to answer the work, educational, and lifelong learning informational needs of all Californians. The LoC board is the administrative body of this program and of the California Library Services Act of 1978.

Four LoC board members will be leaving because their terms of service have expired. They are former LoC board president James Dawe, former vice president Kim Wang, Access Services Committee chair Mary Purucker, and member Ed Harris.

The first meeting of the LoC board, with its new members, for 2003 will be held February 18-19 in Sacramento.



California Teleconnect Fund helps pay telecommunications cost

By Rushton Brandis
*Technology Consultant, Library Development Services
 California State Library*

The California Public Utilities Commission (CPUC) provides discounted telecommunication services for qualifying schools, libraries, hospitals, and community-based organizations. How can it do this? The answer is the California Teleconnect Fund or CTF.

CTF is administered by the CPUC and provides an additional telecommunications cost discount beyond that offered through the federal Education Rate, or E-Rate, program. Qualifying libraries may receive a 50 percent discount for all one megabyte (1MB) services, Centrex, PBX Trunks, Switched 56, Integrated Services Digital Network (ISDN) service, T-1 service, DS-3, Synchronous Optical Network (SONET), Advanced Digital Network (ADN), Switched Multimegabit Data Service (SMDS), Asynchronous Transfer Mode (ATM), and Frame Relay Service.

The one-time application covers all identified lines.

A new application should be submitted when adding more lines. Libraries must also be eligible to participate in the state-based funding programs under the Library Services and Technology Act (LSTA) to qualify for the CTF discounted rates for libraries. The California State Library provides a certificate that a library is eligible for LSTA.

For background on CTF and an application form, visit the CPUC website at www.cpuc.ca.gov/static/industry/telco/public+programs/ctf.htm. A chart showing current library participation in both the E-Rate and CTF programs is available at www.library.ca.gov/assets/acrobat/CTF_and_Erate_chart.pdf.

For additional information on the CTF application process, contact your telecommunications carrier. For questions about library certification for LSTA eligibility, contact Rushton Brandis at (916) 653-5471 (phone) or rbrandis@library.ca.gov (email).

San Diego backs library expansion

By Arian Collins
Senior Public Information Officer
San Diego Public Library

The City of San Diego Public Library is undergoing a \$312.3 million overhaul of its library system that will result in 24 new or improved libraries, including a new main library, over the next 10 years. The city has also increased the library system's operating budget.

"This is a very exciting time for the San Diego Public Library," said Mary Walshok, chair of San Diego's Board of Library Commissioners. "We are very fortunate to have wide support for libraries from elected officials, community leaders and the general public."

Funding for the building program will include \$177 million in city-issued bonds, \$43 million in redevelopment funds, and \$53 million in grants and private donations. The city will gather the remaining money through development impact fees, facilities benefit assessment fees, federal funds and other city accounts.

Because fund-raising is such a major part of the financing plan, the San Diego Public Library Foundation has been created to seek private and corporate donations to help fund the program. Chairing the foundation is Jim Dawe, former Library of California board president.

"Requesting donations can be a difficult proposition," said Dawe. "However, because this is such a worthwhile



program that benefits the entire city, we are confident that we will succeed."

The city council also approved a one-half percent increase in the library's portion of the city's general fund for four years to augment a Library Operation and Maintenance Fund. This translates to a 20 percent increase in the operating budget.

Although plans for library improvements had been studied for 30 years, it wasn't until San Diego Mayor Dick Murphy took office in 2001 that those plans solidified. Murphy

made 10 specific goals for his first term that included building a 21st century library system for the entire city.

"Focusing on the library system as a whole was key to getting the plan approved because it will benefit all parts of the city," San Diego Public Library Director Anna Tatár said. "This allowed the entire city council to back the plan."

Tatár also credits support from the Friends of the Library and the Board of Library Commissioners for helping get the library's operating budget increased.

The first project under the plan will be a new 26,000-square-foot Point Loma Branch Library that's scheduled to open in fall 2003.

"We have been working so hard for this plan to become a reality, there's now a great sense of relief," Tatar said. "There is still plenty of hard work ahead, but this will be the fun part."

California children lead nation in essay contest

By Robert Daseler
Communications Office, California State Library

California schoolchildren lead the nation in submissions to Letters About Literature, a nationwide essay contest for students in grades 4-12.

According to the latest tabulation by the Library of Congress, Letters About Literature has received 8,609 entries from California for the 2003 competition, fully 27 percent of the total nationwide of 31,232.

Last year California students wrote only 1,890 of the letters.

Letters About Literature is sponsored in California by the California State Library and the California Center for the Book. Dr. Natalie Cole, director of the Center for the Book, attributes the four-fold increase in California numbers to the greater participation of the

California Department of Education and the California School Library Association in the contest. Barbara Jeffus at the CDE has been instrumental in enlisting the support of school librarians for the project.

Letters About Literature is organized nationwide each year by the Center for the Book at the Library of Congress. Students in grades 4-12 write letters to the authors of their favorite books. Winners are selected on three age levels for national awards. In California, State Librarian Dr. Kevin Starr hosted an awards ceremony for the winners in 2002. In California prizes for winners are awarded in the spring.

For more information about Letters About Literature, please call Dr. Natalie Cole at the California Center for the Book, (310) 206-2464 or nacole@ucla.edu.



New California Legislators

In November 2002, California elected new state senators and assembly members. So that California's libraries have a bird's eye view of their new representatives, *Connection* has grouped the new legislators by the counties that the legislators represent:

Senate

Name	District	Counties Represented
Sam Aanestad	4	Butte, Colusa, Del Norte, Glenn, Nevada, Placer, Shasta, Siskiyou, Sutter, Tehama, Trinity, Yuba
Jeff Denham	12	Madera, Merced, Monterey, San Benito, Stanislaus
Dean Florez	16	Fresno, Kern, Kings, Tulare
Roy Ashburn	18	Inyo, Kern, San Bernardino, Tulare
Gilbert Cedillo	22	Los Angeles
Dennis Hollingsworth	36	Riverside, San Diego
Denise Moreno Ducheny	40	Imperial, Riverside, San Diego

Assembly

Name	District	Counties Represented
Patty Berg	1	Del Norte, Humboldt, Lake, Mendocino, Sonoma
Doug LaMalfa	2	Butte, Colusa, Glenn, Shasta, Siskiyou, Sutter, Tehama, Trinity
Rick Keene	3	Butte, Lassen, Modoc, Nevada, Plumas, Sierra, Yuba
Lois Wolk	8	Solano, Yolo
Alan Nakanishi	10	Sacramento, San Joaquin
Leland Yee	12	Alameda, San Francisco, San Mateo
Mark Leno	13	Alameda, San Francisco
Loni Hancock	14	Alameda, Contra Costa
Guy Houston	15	Contra Costa, Santa Clara
Gene Mullin	19	San Mateo
Sally Lieber	22	Santa Clara
Greg Aghazarian	26	Merced, San Joaquin, Stanislaus
John Laird	27	Monterey, Santa Cruz
Steve Samuelian	29	Fresno, Tulare
Nicole Parra	30	Fresno, Kern, Kings, Madera
Kevin McCarthy	32	Kern, Tulare
Bill Maze	34	Kern, San Bernardino
Cindy Montanez	39	Los Angeles
Lloyd Levine	40	Los Angeles
Fabian Nunez	46	Los Angeles
Mark Ridley-Thomas	48	Los Angeles
Mervyn Dymally	52	Los Angeles
Rudy Bermudez	56	Los Angeles
Bob Dutton	63	San Bernardino
John Benoit	64	Riverside
Ray Haynes	66	Riverside
Todd Spitzer	71	Orange
George Plescia	75	San Diego
Shirley Horton	78	San Diego
Bonnie Garcia	80	Imperial, Riverside

For more information about California's legislators, visit the California State Senate (www.sen.ca.gov) or the California State Assembly (www.assembly.ca.gov) home pages.

Public Library Building needs top \$4 billion

By Liz Gibson

Planning Consultant, Library Development Services
California State Library

California public library facilities need a lot of improvement. This is the implication of the results of the California State Library's latest biennial building needs survey. With 80 percent of the public libraries reporting, the dollar figure for building needs through 2010 stands at \$4,064,094,665. This figure does not include any of the projects funded in the recent first cycle of the California Reading and Literacy Improvement and Public Library Construction and Renovation Bond Act of 2000, with awards totaling \$149 million. There will be another \$201 million in awards from that bond act by the end of 2004.

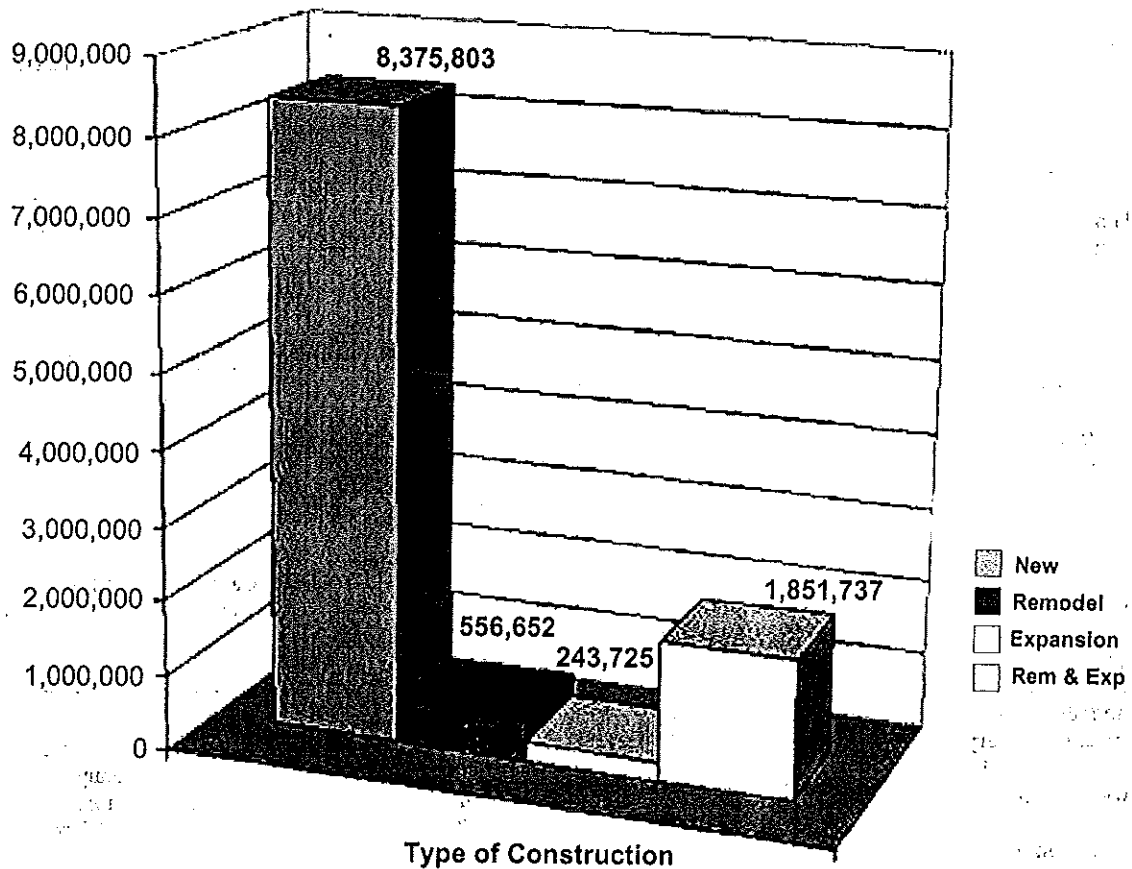
The survey documents 556 needed projects, more than 400 of which are for new construction.

One hundred and twenty-three libraries reported building needs ranging from as little as \$25,000 for tiny Susanville Library District in Lassen County to more than \$500 million for the County of Los Angeles Public Library. Twenty libraries have reported no current needs for new construction, expansion, or remodeling through 2010. Thirty-seven libraries have not reported; it is expected that the needs of these non-reporting libraries are small.

Immediate needs (2003-2005) are documented at over \$2.5 billion, while 2006-2010 needs come in at about \$1.5 billion.

As the chart below demonstrates, the survey shows a need for over 8 million square feet of new construction, over half a million in remodeling, 250,000 square feet in expansion needs, and almost 2 million in combined remodel/expansion projects.

California Public Library Building needs in Square Feet
2003 - 2010



The results of this survey continue the recent trend showing increasing library facility needs as the existing buildings age, California's population continues to grow, and the number of persons using public libraries expands, along with their increasing demand for more electronic equipment for public use. Clearly, public library facilities are in need of significant upgrades to continue to provide and improve upon the services their users are requesting.

For further information about the public library buildings survey, contact Liz Gibson at (916) 653-6752 (phone) or lgibson@library.ca.gov (email).

Provider: InfopeopleCourse: *Getting Started with XML**(with Eric Lease Morgan, Head of the Digital Access and Information Architecture Department at the University Libraries of Notre Dame)*

Dates and locations:

Tuesday, March 11, San Francisco Public Library

Wednesday, March 12, California State Library

Friday, March 14, Cerritos Public Library

<http://www.infopeople.org/WS/workshop/Workshop/116>**Provider: Infopeople**Course: *Developing Spanish and Latino Interest Collections Using the Web and Online Sources*

Dates and locations:

Thursday, March 6, San Francisco Public Library

<http://www.infopeople.org/WS/workshop/Workshop/109>**Provider: Infopeople**Course: *Desktop Publishing on a Shoestring*

Dates and locations:

Thursday, February 20, 2003, San Bernardino Public Library

Thursday, February 27, 2003, San Francisco Public Library

<http://www.infopeople.org/WS/workshop/Workshop/105>**Provider: Oakland Public Library**Course: *Fighting Cyber Crime: How are Libraries Involved?*

Date and Location:

Wednesday, February 19, 2003, Oakland Public Library

Time: 9:30-11:30 a.m.

To Register:

Space is limited. Respond to Amy Apel by February 14, 2003.

aapel@oaklandlibrary.org or 510-238-3270**Provider: Infopeople**Course: *When Being Nice Isn't Working: Service, Safety, and Security at the Moment of Truth*

Date and locations:

Monday, February 10, San Diego Public Library

Wednesday, February 26, Ventura County Library-E.P.Foster

Tuesday, March 11, Contra Costa County Library

- Pleasant Hill

Tuesday, March 25, Chico Branch Library

<http://www.infopeople.org/WS/workshop/Workshop/110>**Provider: Infopeople**Course: *Raising Private Dollars for Public Libraries*

Dates and locations:

Thursday, February 13, 2003, Cerritos Public Library

Tuesday, March 4, 2003, San Jose Public Library

<http://www.infopeople.org/WS/workshop/Workshop/122>**Provider: Infopeople**Course: *Science & Technology Resources on the Internet*

Dates and locations:

Thursday, February 20, 2003, Cerritos Public Library

Tuesday, March 11, 2003, San Jose Public Library

<http://www.infopeople.org/WS/workshop/Workshop/121>**Provider: Infopeople**Course: *Library Laws for the Web Environment*

Distance Learning Course

<http://www.infopeople.org/WS/workshop/Workshop/86>**Provider: Infopeople**Course: *Managing Your Digitization Project*

Distance Learning Course

Tuesday, February 4, 2003 -- Tuesday, March 4, 2003

<http://www.infopeople.org/WS/workshop/Workshop/123>**Provider: Infopeople**Course: *Teaching Spanish-Speaking Patrons How To Use The Internet*

Dates and locations:

Monday, February 10, Ventura County Library-E.P.Foster

Monday, March 3, Cerritos Public Library

<http://www.infopeople.org/WS/workshop/Workshop/100>**Provider: Infopeople**Course: *Staffing for Results: Working Smarter*

Dates and locations:

Friday, February 28, 2003, San Francisco Public Library

<http://www.infopeople.org/WS/workshop/Workshop/111>**Provider: Infopeople**Course: *Survival Spanish for Library Staff*

Dates and locations:

Tuesday, February 11, 2003, Cerritos Public Library

<http://www.infopeople.org/WS/workshop/Workshop/112>**Provider: Infopeople**Course: *Cataloging Electronic Resources*

Dates and locations:

Thursday, February 6, 2003, Los Angeles Public Library

Tuesday, February 25, 2003, Rancho Cordova Community

Library

<http://www.infopeople.org/WS/workshop/Workshop/106>**Provider: Infopeople**Course: *Building a Dynamic Web Site with Dreamweaver MX*

Dates and locations:

Friday, March 7, 2003, California State Library

<http://www.infopeople.org/WS/workshop/Workshop/114>**Provider: Infopeople**Course: *Genealogy Resources on the Internet*

Dates and locations:

Tuesday, February 11, San Francisco Public Library

Tuesday, March 4, Cerritos Public Library

Tuesday, March 18, San Jose Public Library

<http://www.infopeople.org/WS/workshop/Workshop/107>**Provider: Infopeople***presents Gary Price teaching ...*Course: *There's More to Web Research than Google!*

Dates and locations:

Tuesday, February 18, California State Library

Thursday, February 20, San Jose Public Library

Monday, February 24, San Francisco Public Library

<http://www.infopeople.org/WS/workshop/Workshop/102>

2003

February

February 18-19, 2003
Library of California board meeting, Sacramento

February 19, 2003
Library Service and Technology Act (LSTA) Advisory Council on Libraries meeting, Sacramento

March

March 6-8, 2003
Public Library Association (PLA) Spring Symposium, Chicago

April

April 6-12, 2003
National Library Week

April 10-13, 2003
Association of College & Research Libraries (ACRL),
11th National Conference, Charlotte, North Carolina

May

May 2-7, 2003
Medical Library Association (MLA) Annual Conference, San Diego

May 28-29, 2003
Library of California board meeting, Sacramento

June

June 7-12, 2003
Special Libraries Association (SLA) Annual Conference, New York City

June 19-25, 2003
American Library Association (ALA) Annual Conference, Toronto, Canada

July

July 12-16, 2003
American Association of Law Libraries (AALL), Annual Conference, Seattle

August

August 20-21, 2003
Library of California board meeting, Sacramento

October

October 22-26, 2003
American Association of School Librarians (AASL)
National Conference, Kansas City, Missouri

November

November 15-17, 2003
California Library Association (CLA) Annual Conference, Ontario

November 18-19, 2003
Library of California board meeting, Ontario

CONNECTION

is the website newsletter of the
California State Library
and the Library of California.

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**Library of California Board
John Kallenberg**
President

Articles for inclusion in a
future issue of the
Connection are welcomed.
Please submit articles or
suggestions to the *Connection*
editor, Sarah Dalton.



CALIFORNIA
STATE LIBRARY
FOUNDED 1849

California State Library
914 Capitol Mall
P.O. Box 942837
Sacramento, CA 94237-0001

Library of California Board
<http://www.library.ca.gov/loc/board/index.cfm>

California Public Library Construction
and Renovation Board
<http://www.olc.library.ca.gov/board.asp>

To: eminter@placentialibrary.org
Subject: CSDA Weekly Legislative Update

CSDA Legislative

CSDA Weekly Legislative Update for February 21, 2003

Budget Watch

This week Assembly Speaker Herb Wesson said he is preparing for the "worst" relative to the state's budget crisis. The same day that Wesson sounded his concerns over the Legislature's potential inability to successfully address the growing budget crisis, Governor Davis stated that he is confident a compromise is in the works that will allow his Administration and the Legislature to reach consensus on his proposed mid-year budget reduction and further stated that that compromise will be adopted "within 30 days."

Frustrated with the pace of the budget discussions, a group of Assembly Republicans and Democrats have forged an informal working group that has been dubbed "the bipartisan group." Led by Republican Keith Richman and Democrat Joe Canciamilla, the group said that they have been quietly meeting for several weeks and are expected on Monday to publicly call for a new process to figure out how to bring state spending and revenues into line.

On the Vehicle License Fee (VLF) issue, it now appears that the Davis Administration will pull the VLF trigger sometime this void of any legislation, including Assembly Bill 4x by Speaker Wesson. Should this occur, Republican Senator Tom McClintock said that numerous lawsuits will be filed to block raising the VLF and an initiative to repeal the VLF "is drafted and ready to go." McClintock further stated: "We are ready to file on a moment's notice."

The final budget-related news of the week was the Legislative Analyst's release of her review of the Governor's proposed 2003-04 state budget. While agreeing that the Governor's proposed budget is, in fact, "balanced as submitted," the Analyst cautioned that a number of the Administration's revenue assumption may not be realized, thus throwing the proposal out of balance. The Analyst also offered the Legislature numerous suggestions relative to additional cuts and increased revenues that should be considered as the Legislature begins work on the budget. She encouraged the Legislature to act as soon as possible and suggested that "everything should be on the table."

Bill Introduction Deadline

Today is the deadline to introduce legislation for consideration this year. CSDA's Legislative Committee will meet on February 27th to review all of the newly introduced bills of interest to special districts.

CSDA's Government Affairs Day – April 1st and 2nd

CSDA's Government Affairs Day will prepare you to deal with all the changes this year has to offer, and equip you to plan for your district's future. CSDA is sending out the rallying cry for all special district representatives to embrace their roles as crucial elements of the government system, and to understand that only when working together can we truly fulfill our legislative potential. There will be several informational segments, including presentations by CSDA's

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inimitable Legislative Advocate Ralph Heim and the syndicated political columnist Dan Walters. And, perhaps most importantly, you get the opportunity to visit with your legislators! CSDA would like to coordinate group visits with legislators, so please contact Geoffrey Neill for further information at 877.924.CSDA, or email him at gneill@csda.net. Register today either through CSDA's website (www.csda.net) or by filling out the brochure you received in the mail.

Report Your Local Outreach Progress

Remember to report your local outreach progress! The fight has already begun to protect local funding from state budget cutbacks. Building statewide influence begins at the local level, and we need your help! We hope you have taken the time to review your local outreach packet. This information was created to help direct your outreach effort as you begin meeting with community members to build a strong local presence. Please visit our website (www.csda.net) to access copies of the materials and to keep us up-to-date on your activities and the outcome of your meetings. If you have any questions about this program, please contact Geoffrey Neill toll free at 877.924.CSDA or via email at gneill@csda.net.

If others affiliated with your district would like to start receiving this notice via email, or if you would like to *stop* getting these email updates please contact Geoffrey Neill at 877.924.CSDA or gneill@csda.net.

****This update is brought to you exclusively as a CSDA member benefit****
CSDA...keeping special districts informed!

1215 K Street, Suite 930 * Sacramento, CA 95814
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(877) 924-CSDA * www.csda.net

[The text in this image is extremely faint and illegible due to low contrast and high noise. It appears to be a multi-paragraph document with several lines of text per paragraph, but no specific words or phrases can be discerned.]

Stormy Waldeck, CLU, ChFC

19600 Fairchild / Suite 140

Irvine, CA 92612

800-543-1259

FAX 949-724-1245



**Placentia Library District
2/24/03 Board Meeting**

I. Review of Group Plans

A. Vision – VSP

B. Dental – Ameritas

C. Life – Blue Shield & Fortis

D. Medical – Blue Shield

**Medical Plan
Plan & Cost Comparison**

*Not at
St. Joseph's*

Plan Feature	Blue Shield	Blue Cross	Health Net
Plan Type	Access + HMO	HMO	Open Access HMO
Office Co-Pay	\$10	\$10	\$10
Hospital Benefits	100%	100%	100%
Rx	\$10/\$15 *	\$10/\$20 *	\$10/\$20/\$35
Lifetime Benefits	Unlimited	Unlimited	Unlimited
Monthly Premium	\$5,173 (1.075 RAF)	Min - \$3,695 (.95 RAF) Max - \$4,272 (1.1 RAF)	Min - \$3,670 (.90 RAF) Max - \$4,486 (1.1 RAF)

* Under Blue Shield Rx the insured must pay the difference between brand and formulary in all cases plus the co-pay

Under Blue Cross Rx the insured must first satisfy a \$150 annual deductible on any non-generic drugs

5173
3695

1478

1478
12

21956
1478

17736

P.O. BOX 1508
WALNUT, CA 91788-1508
(909) 595-5803
(909) 595-5823 FAX

Assembly
California Legislature



ROBERT "BOB" PACHECO
ASSEMBLYMEMBER, SIXTIETH DISTRICT

COMMITTEES:
VICE CHAIR, HEALTH
APPROPRIATIONS
HIGHER EDUCATION
JUDICIARY
LEGISLATIVE ETHICS

February 12, 2003

The Honorable Margaret V. Dinsmore
Placentia Library District
2108 Rosemont Street
Placentia, CA 92870-1831

Dear Director Dinsmore:

We've accomplished a great deal in the last four years – we were able to block tax increases by liberal politicians, promote traditional family values and protect funding for California's community colleges.

Term limits prevent me from seeking a fourth term, but I believe there is still much work to accomplish in Sacramento.

That is why I'm supporting the most qualified candidate to replace me in the 60th State Assembly District – my wife, Gayle Pacheco.

Gayle is a fighter for conservative causes. She'll stand up the liberal politicians in Sacramento who want to raise our taxes and raid local government coffers in order to pay for their spending spree that created a \$27 Billion budget deficit.

Gayle is currently the President of the Mount San Antonio Community College Board of Trustees where she has worked to maintain the fiscal integrity of the institution while continuing to provide a quality education to the students.

She owns and operates Western Hardware Company and has been recognized as an outstanding businesswoman. Gayle is the mother of our two children – David and Cristina.

Please take a moment to join me in supporting **Gayle Pacheco for State Assembly** by returning the enclosed endorsement form today.

If you have any questions, please call Gayle directly at (626) 915-1441.

Sincerely


Bob Pacheco
Republican Assemblyman

Margaret, thank you

The Honorable
Gayle E. Pacheco

Gayle Pacheco was elected to the Mt. San Antonio Community College Board of Trustees in 1999. In 2002, she was chosen by her peers to serve as President of the Board.

Gayle, an attorney, is the President and owner of Western Hardware Company, which manufactures and distributes truck, trailer and industrial hardware. The company continues to thrive even in a slumping economy with annual sales exceeding \$2 million.

In 2001 Gayle was chosen by the Economic Development Council as an outstanding woman business owner and, in 1997, both the San Gabriel Valley YWCA and YWCA West End Chapter named her Woman of the Year.

An active member of the community, Gayle serves on the Walnut Valley Unified School District Personnel Commission and was appointed Chairman in 2002. She is Vice-President and co-founder of the Walnut Valley Educational Foundation. She is also a member of several local Chambers of Commerce.

A loyal Republican, Gayle was a Bush/Cheney volunteer, is a member of the California Republican Party, a member of the San Gabriel Valley and Southeast Chapters of the California Lincoln Clubs, a Golden Circle Member, and is a lifelong member of Republican Women Federated.

Gayle and her husband Bob have been married for nearly 20 years. Bob currently represents the residents of the 60th Assembly District, which includes the cities of La Mirada, Whittier, La Habra Heights, Rowland Heights, Walnut, San Dimas, Diamond Bar, Chino Hills, La Habra, Villa Park, Yorba Linda, Anaheim Hills and the city of Orange.

They have two children, David and Cristina. The family attends St. Lorenzo Catholic Church in Walnut, where Gayle is the director of the children's choir and a member of the Parish Advisory Committee.

In February, Gayle announced her candidacy for the 60th State Assembly District. Her platform focuses on cutting wasteful government spending, improving schools for our children and keeping our neighborhoods free from crime.

For more information about Gayle's campaign for the State Assembly, or to volunteer, please call her at (626) 915-1441.

