AGENDA

WORKSESSION

PLACENTIA LIBRARY DISTRICT AD HOC COMMITTEE ON INCREASING LIBRARY USAGE

March 24, 1999 7:00 P.M. Library Conference Room

AGENDA DESCRIPTIONS: The Agenda descriptions are intended to give members of the public notice and a general summary of items of business to be transacted or discussed. The Ad Hoc Committee may take any action which it deems to be appropriate on the Agenda and is not limited in any way by the notice of the recommended action.

REPORTS AND DOCUMENTATION: Reports and documentation relating to Agenda items are on file in the Administrative Office and the Reference Department of Placentia Library District, and are available for public inspection. A copy of the Agenda packet will be available for use during the Ad Hoc Committee Meetings. Any person having any question concerning any Agenda item may call the Library Director at 714-528-1925, Extension 203.

Roll Call 1.

Administrative Assistant

2. Adoption of Agenda

> This is the opportunity for Ad Hoc Committee members to delete items from the Agenda, to continue items, to re-order items, and to make additions pursuant to Government Code Section 54954.2(b).

> > Presentation:

Library Director

Recommendation: Adopt by Motion

3. Minutes of the February 24, 1999 Ad Hoc Committee Meeting.

Presentation:

Library Director

Recommendation: Approve by Motion

4 **Oral Communications**

At this time, in accordance with California Government Code Section 54954.3, members of the public may address the Library Ad Hoc Committee of Trustees on any matter within the jurisdiction of the Ad Hoc Committee.

In accordance with Library Board Policy adopted on April 13, 1992, presentations by the public are limited to 5 minutes per person.

In accordance with California Government Code Section 54954.3, members of the public are also permitted to address the Ad Hoc Committee on specific Agenda Items before and at the time that an Item is being considered by the Ad Hoc Committee.

Action may not be taken on items not on the Agenda except in emergencies or as otherwise authorized by Government Code Section 54954.2(b).

- 5. Report on actions taken since the February 24, 1999 meeting. (Minter)
- 6. Report from Coffee Service Task Force. (Minter, Smith & Shkoler)
- 7. Report from Entry Way Task Force. (Ammar, Burkich, Masters & Wood)
- 8. Report from Signage Task Force. (Smith, Stark, Willauer)
- 9. Report from Window Treatment Task Force. (Minter, Shkoler, Wood)
- 6. Develop recommendations for the Library Board.
- 7. Set date, time and agenda topics for next Ad Hoc Committee meeting (April 28 is the 4th Wendesday).

ADJOURNMENT

8. Review of Action Items.

No action or discussion shall be taken on any item not appearing on the posted Agenda, unless authorized by law.

9. Adjourn

I, Wendy Goodson, Administrative Assistant for Placentia Library District, hereby certify that the Agenda for the March 24, 1999, Regular Meeting of the Library Board of Trustees of the Placentia Library District was posted on Thursday, March 11, 1999.

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March 11, 1999, 11:57 AM