

**MINUTES
PLACENTIA LIBRARY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
JULY 18, 1995**

CALL TO ORDER

The Regular Meeting of the Placentia Library District Board of Trustees was called to order on July 18, 1995 at 7:30 P.M. by President Margaret Dinsmore.

ROLL CALL

Members Present: President Margaret Dinsmore; Trustees Ray Evans and Al Shkoler; and Library Director Elizabeth Minter.

Members Absent: Secretary Sandra Stark; and Trustee Robin Masters.

Others Present: Principal Librarian Suad Ammar; and Administrative Assistant Charlene Dumitru

**ADOPTION OF
AGENDA**

It was moved by Trustee Evans, seconded by Trustee Shkoler to adopt the Agenda as presented.

AYES: Dinsmore, Shkoler, Masters
NOES: None
ABSTAIN: None
ABSENT: Stark, Masters

MINUTES

It was moved by Trustee Shkoler, seconded by Trustee Evans to approve the Minutes of the Regular Meeting of June 20, 1995 as presented.

AYES: Dinsmore, Evans, Shkoler
NOES: None
ABSTAIN: None
ABSENT: Stark, Masters

**ORAL
COMMUNICATIONS**

No members of the public requested to address the Board at this time.

**BOARD
PRESIDENT'S
REPORT**

President Dinsmore reported that Placentia resident and former library employee Virginia Carpenter died on July 17, 1995. A memorial service will be held in August, but details are not yet available.

It was moved by Trustee Evans, seconded by Trustee Shkoler to add an Agenda Item to determine a means by which the Library could honor the memory of Virginia Carpenter.

AYES: Dinsmore, Evans, Shkoler
NOES: None
ABSTAIN: None
ABSENT: Stark, Masters

It was moved by President Dinsmore, seconded by Trustee evans to declare August as Virginia Carpenter Month.

AYES: Dinsmore, Evans, Shkoler
NOES: None
ABSTAIN: None
ABSENT: Stark, Masters

CLAIMS

It was moved by Trustee Shkoler, seconded by Trustee Evans to approve Agenda Items 6 through 8: Nonstandard Claims in the amount of \$0.00; Claims forwarded by the Library Director in the amount of \$7,128.28; and Current Claims and Payroll in the amount of \$47,814.61

AYES: Dinsmore, Evans, Shkoler
NOES: None
ABSTAIN: None
ABSENT: Stark, Masters

**FINANCIAL
REPORT**

It was moved by Trustee Shkoler, seconded by Trustee Evans to receive and file Agenda Items 9 through 15: Financial Reports for June, 1995; County of Orange Investment Pool Portfolio Summary, June, 1995; Office General Ledger & Check Registers for June, 1995; Acquisitions Report for June, 1995; Overdue Collection Report for June, 1995; Debit Card System Reimbursement Report for June, 1995; and Gifts Report for June, 1995;

AYES: Dinsmore, Evans, Shkoler
NOES: None
ABSTAIN: None
ABSENT: Stark, Masters

**GENERAL
CONSENT
CALENDAR**

It was moved by Trustee Shkoler, seconded by Trustee Evans to receive, file and approve Agenda Items 16 through 22: Building Maintenance Report for June, 1995 (Receive & File); Personnel Report for June, 1995 (Receive, File and Ratify Appointments); Volunteer Report for June, 1995 (Receive & File); Circulation Report for June, 1995 (Receive & File); Award of Lighting Maintenance Contract for Fiscal Year 1995-1996 (Approve & Authorize Signature by Library Director); Award of Computer Maintenance contract for Fiscal Year 1996-1996 (Approve & Authorize Signature by Library Director); Notification of Fiscal Years 1994-1995 augmentation to the Adult Basic Education - ABE 321 Funds from the California Department of Education in the amount of \$128.00 (Receive & File).

AYES: Dinsmore, Stark, Evans, Masters, Shkoler,
NOES: None
ABSTAIN: None
ABSENT: None

**MEMORANDUM OF
UNDERSTANDING
WITH THE
ORANGE COUNTY
EMPLOYEES
ASSOCIATION**

It was moved by Trustee Evans, seconded by Trustee Shkoler to approve the terms of the Memorandum of Understanding with the Orange county Employees Association for a three-year contract for Fiscal Years 1995-1996, 1996-1997, and 1997-1998, as presented.

AYES: Dinsmore, Evans, Shkoler,
NOES: None
ABSTAIN: None
ABSENT: Stark, Masters

FY1994-95 BUDGET

Library Director Minter distributed revised Revenue and Expenditure budgets reflecting a reduction from \$1,034,000 to \$994,000. The revised figure reflects information received from staff in the Orange County Auditor's Office after the Agenda was prepared.

It was moved by Trustee Shkoler, seconded by Trustee Evans to Receive and file the Revenue Estimates for FY1995-1996 as revised July 18, 1995.

AYES: Dinsmore, Evans, Shkoler,
NOES: None
ABSTAIN: None
ABSENT: Stark, Masters

It was moved by Trustee Shkoler, seconded by Trustee Evans to adopt the Organization Chart for FY1995-1996.

AYES: Dinsmore, Evans, Shkoler,
NOES: None
ABSTAIN: None
ABSENT: Stark, Masters

It was moved by Trustee Evans, seconded by Trustee Shkoler to read Resolution 95-5, A Resolution of the Board of Trustees of the Placentia Library District of Orange County Establishing the Salaries for Employees of the Placentia Library District of Orange County, by title only.

AYES: Dinsmore, Evans, Shkoler
NOES: None
ABSTAIN: None
ABSENT: Stark, Masters

It was moved by Trustee Shkoler, seconded by Trustee Evans to adopt Resolution 95-5. Motion was carried by roll call vote:

AYES: Dinsmore, Evans, Shkoler
NOES: None
ABSTAIN: None
ABSENT: Stark, Masters

It was moved by Trustee Evans, seconded by Trustee Shkoler to read Resolution 95-6, A Resolution of the Board of Trustees of the Placentia Library District of Orange County to adopt Fiscal Year 1995-1996 budgets for the Placentia Library District, by title only.

AYES: Dinsmore, Evans, Shkoler
NOES: None
ABSTAIN: None
ABSENT: Stark, Masters

It was moved by Trustee Shkoler, seconded by Trustee Evans to adopt Resolution 95-6. Motion was carried by roll call vote:

AYES: Dinsmore, Evans, Shkoler
NOES: None
ABSTAIN: None
ABSENT: Stark, Masters

**HOLIDAY AND
LIBRARY CLOSURE
SCHEDULE FOR
1996 AND 1997**

It was moved by Trustee Shkoler, seconded by Trustee Evans to read Resolution 95-7, A Resolution of the Board of Trustees of the Placentia Library District of Orange County to Establish the District Holiday and Library Closure Schedule for Calendar Years 1996 and 1997.

AYES: Dinsmore, Evans, Shkoler
NOES: None
ABSTAIN: None
ABSENT: Stark, Masters

It was moved by Trustee Shkoler, seconded by Trustee Evans to adopt Resolution 95-7. Motion was carried by roll call vote:

AYES: Dinsmore, Evans, Shkoler
NOES: None
ABSTAIN: None
ABSENT: Stark, Masters

**LSCA TITLE II
STATUS REPORT**

It was moved by Trustee Shkoler, seconded by Trustee Evans to defer action on Agenda Item 26, Library Services and Construction Act Title II Grant from the State Library of California for the District's Disabled Access Remodeling Project, until the Regular Meeting of August 15.

AYES: Dinsmore, Evans, Shkoler
NOES: None
ABSTAIN: None
ABSENT: Stark, Masters

**TRAVEL
AUTHORIZATIONS**

It was moved by Trustee Shkoler, seconded by Trustee Evans to approve the Travel Authorizations for Fiscal Year 1995-1996 as presented.

AYES: Dinsmore, Evans, Shkoler
NOES: None
ABSTAIN: None
ABSENT: Stark, Masters

**CALIFORNIA
SPECIAL
DISTRICTS
ASSOCIATION
BY-LAWS
REVISION**

It was moved by Trustee Evans, seconded by Trustee Shkoler to approve the proposed change to the California Special Districts Association by-laws and to authorize vote by the Library Board President.

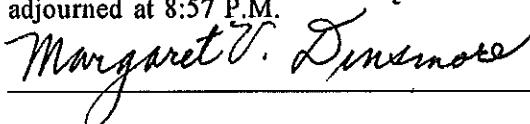
AYES: Dinsmore, Evans, Shkoler
NOES: None
ABSTAIN: None
ABSENT: Stark, Masters

STAFF REPORTS

It was moved by Trustee Shkoler, seconded by Trustee Evans to receive and file Agenda Items 29 through 34: Program Report for Month of June, 1995; Children's Services Report for Month of June, 1995; Publicity Materials produced for the Month of June, 1995; Placentia Library Literacy Services Report for Month of June, 1995; Families for Literacy Project Report for the Month of June, 1995; and Placentia Pride Committee Report for Month of June, 1995.

AYES: Dinsmore, Evans, Shkoler
NOES: None
ABSTAIN: None
ABSENT: Stark, Masters

The Regular Meeting of the Board of Trustees of the Placentia Library adjourned at 8:57 P.M.



Margaret V. Dinsmore, President