

4. Oral Communications

Members of the public may address the Library Board of Trustees on any matter within the jurisdiction of the Board. Presentations by the public are limited to 5 minutes per person. Members of the public are also permitted to address the Library Board of Trustees on specific Agenda Items before and at the time that an Item is being considered by the Board. Action may not be taken on items not on the Agenda except in emergencies or as otherwise authorized. Reference: California Government Code Sections 54954.3, 54954.2(b).

TRUSTEE & ORGANIZATIONAL REPORTS

5. Board President Report - oral

The President makes announcements of general interest to the community and the Library Board of Trustees as well as conducting any ceremonial matters.

6. Trustee Reports

The Trustees make announcements of general interest to the community and the Library Board of Trustees, and report on meetings attended on behalf of the Board of Trustees.

7. Placentia Library Friends Foundation Board of Director's Report (Trustee Turner)

CONSENT CALENDAR (Items 8 – 26)

Presentation: Library Director

Recommendation: Approve by Motion

Items 8 – 26 may be considered together as one motion to approve the Consent Calendar. Items may be removed for individual consideration before the Consent Calendar is adopted. Items removed must then each have a separate motion.

MINUTES (Item 8)

8. Minutes of the October 13, 2009 Library Board of Trustees Regular Meeting. (Receive & File and Approve)

CLAIMS (Items 9 – 12)

9. Nonstandard Claims in excess of \$300. (Receive & File and Approve)
10. Claims forwarded by the Library Director and Library Trustees. (Receive & File and Approve)
11. Current Claims and Payroll. (Receive & File and Approve)
12. FY2008-2009 Cash Flow Analysis through October 2009; the Schedule of Anticipated Property Tax Revenues for FY2008-2009 as provided by the Orange County Auditor; and recommendation that no funds be transferred at this time. (Receive & File).

TREASURER'S REPORTS (Items 13 – 16)

13. Financial Reports for October 2009 for Placentia Library District Accounts on Deposit with the Orange County Treasurer. (Receive & File)
14. Balance Sheet for October 2009. (Receive & File)
15. Acquisitions Report for October 2009. (Receive & File)
16. Entrepreneurial Activities Report for October 2009. (Receive & File)

GENERAL CONSENT REPORTS (Items 17 – 19)

17. Personnel Report for October 2009. (Receive, File, and Ratify Appointments)
18. Circulation Report for October 2009. (Receive & File)
19. Review of Shared Maintenance Costs with the City of Placentia under the JPA. (Receive & File)

STAFF REPORTS (Items 20 – 26)

20. Library Director's Report for October 2009.
21. Library Services Manager's Report for October 2009.
22. Children's Services Report for October 2009.
23. Literacy / Volunteer Services Report for October 2009.
24. Reference and Adult Services Report for October 2009.
25. Local History Room Report for October 2009.
26. Placentia Library Web Site & Technology Report for October 2009.

CONTINUING BUSINESS

27. Placentia Library District Policy #2040 – Sick Leave
Presentation: Library Director
Recommendation: Approve revisions to Policy #2040 – Sick Leave, as presented.
28. Placentia Library District Policy #6030 – Circulation Policy
Presentation: Library Director
Recommendation: Approve revision to Policy #6030 – Circulation Policy, as presented.
29. Placentia Library District Policy #6065 – Library Rules of Conduct
Presentation: Library Director
Recommendation: Approve revisions to Policy #6065 – Library Rules of Conduct, as presented.
30. Staff Appreciation Dinner. Trustee Wood will give a report on the November 12, 2009 event.
Presentation: Trustee Wood
Recommendation: Action to be determined by the Library Board of Trustees.

NEW BUSINESS

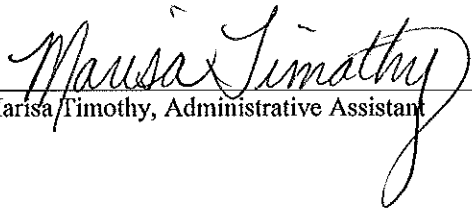
31. Headphones for Public Use
Presentation: Library Director
Recommendation: Action to be determined by the Library Board of Trustees.

ADJOURNMENT

32. Agenda Preparation for the June Regular Date Meeting which will be held on Monday, November 16, 2009 unless re-scheduled by the Library Board of Trustees.
33. Review of Action Items.
No action or discussion shall be taken on any item not appearing on the posted Agenda, unless authorized by law.
34. Adjourn

*****CERTIFICATION OF POSTING*****

I, Marisa Timothy, Administrative Assistant, of the Placentia Library District, hereby certify that the Agenda for the November 16, 2009 Meeting of the Library Board of Trustees of the Placentia Library District was posted on November 12, 2009.



Marisa Timothy, Administrative Assistant