

**MINUTES  
PLACENTIA LIBRARY DISTRICT  
UNUSUAL MEETING OF THE BOARD OF TRUSTEES  
May 9, 2006**

**CALL TO ORDER** President Shkoler called the Unusual Meeting of the Placentia Library District Board of Trustees to order on May 9, 2006, at 6:30 P.M.

**ROLL CALL** **Members Present:** President Al Shkoler, Secretary Jean Turner, Trustees Betty Escobosa, Richard DeVecchio and Gaeten Wood; and Library Director Elizabeth Minter.

**Members Absent:** None

**Others Present:** Public Services Manager/Literacy Coordinator Jim Roberts, Administrative Services Manager Wendy Goodson, and Technology Manager Vernon Napier. Friends' President Eleanore Rankin.

**ADOPTION OF AGENDA** It was moved by Secretary Turner, and seconded by Trustee Escobosa to adopt the Agenda as amended.

**AYES:** Shkoler, Turner, DeVecchio, Escobosa, Wood  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

**ORAL COMMUNICATIONS** No members of the public addressed the Board.

**TRUSTEE REPORTS** President Shkoler reported the Friends and Foundation have agreed to merge as one organization.  
Secretary Turner reported that she attended the Volunteer Awards Luncheon in Irvine on April 25, 2006

**RECOGNITION AWARDS** It was moved by Trustee DeVecchio and seconded by Secretary Turner to authorize Library Director to prepare recognition awards for Allie Smith and Al Lee in honor of their volunteer service at a future Board Meeting.

**FRIENDS** Ginny Sanatar reported that the last Friends' meeting was May 1, 2006. Children's Department requested children programming funding which was approved.

**CONSENT CALENDAR** It was moved by Trustee Wood and seconded by Trustee Escobosa to approve items 10-42:

**MINUTES** Minutes of the April 17, 2006 Library Board of Trustees Board Meeting.

**CLAIMS** Claims 4867 and 4868 by Minter/Shkoler, 4869 by Minter/Wood for a total of \$9,304.80 from Fund 707.

Current Claims 4870, 4871, and 4872 for a total of Current Claims for the Fiscal Year 2005-2006 of \$9,968.47 and Payroll #25 (6/7/06) for 11,919.63; and Payroll #26 (6/21/06) for \$38,789.65 for a total of \$50,709.28 for a combined total of Current Claims and Payrolls of

\$60,677.75 from Fund 707.

**FINANCIAL  
REPORTS**

FY2005-2006 Cash Flow Analysis through May 9, 2006 and recommendation that no funds be transferred at this time.

Office General Ledger & Check Registers excluding bank reconciliations for April 2006

Acquisitions Report for April 2006

Entrepreneurial Report for April 2006

Collection Agency Report for April 2006

Gifts Report for April 2006

**GENERAL CONSENT  
CALENDAR**

Building Maintenance for April 2006

Personnel Report for April 2006

Circulation Report for April 2006

Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority

Legislative Alerts from the California Special Districts Association and the California library Association

Status Report on Partnerships with Community Organizations

Status Report on Active Grant Applications

Poet Laureate Report.

Status Report on Audit Recommendation by Moreland & Associates

Third Quarter Report to the State Library of California for the "Placentia Achieves School Success at the Homeless Intervention Shelter House" (P.A.S.S) at H.I.S. House LSTA Grant for Fiscal Year 2005-2006

Application to the State Library of California for an LSTA Grant for Fiscal Year 2006-2007 for a "Placentia Achieves School Success (P.A.S.S. AT THE Topaz/Tuffree, the Ruby Drive/Kraemer, and the Tynes/Kraemer Homework Clubs" project in the amount of \$68,654

**STAFF REPORTS**

Director's Report for April 2006.

Program Committee Report for April 2006.

Children's Services Report for April 2006.

Placentia Library Literacy Services Report for April 2006.

Reference and Adult Services Report for April 2006.

History Room Report for April 2006.

Technology Report for April 2006.

Safety Committee Minutes for April 2006

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

**LEGISLATIVE  
ISSUES**

It was moved by Secretary Turner and seconded by Trustee Wood  
To use a resolution to correspond with California legislators regarding  
Preserving and full funding the Public Library Foundation Funds

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

It was moved by Trustee Wood and seconded by Secretary Turner to sign  
all letters on behalf of the Library Board of Trustees.

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

**SPECIAL DISTRICT  
RISK  
MANAGEMENT  
AUTHORITY'S  
MEDICAL  
INSURANCE  
PROGRAM**

It was moved by Secretary Turner and seconded by Trustee DeVecchio to  
Authorize transfer of the medical insurance plan from Blue Cross HMO  
To the SDRMA effective August 1, 2006

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

It was moved by Secretary Turner and seconded by Trustee DeVecchio to  
Select the EPO plan for the SDRMA's medical program.

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

It was moved by Trustee Wood and Trustee DeVecchio to authorize

Stormy Waldeck to change the life insurance policies from the AssurantEmployee Benefits from \$35,000 to \$50,000 to make up for the Coverage being lost in the transfer of medical insurance coverage from Blue Cross to SDRMA.

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

It was moved by Trustee Wood and seconded by Trustee DeVecchio to Authorize the Library Director to sign all contract documents related to the transfer of medical insurance coverage

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

**STATUS OF  
REDEVELOPMENT  
PASS THROUGH  
FUNDS**

Library Director led a discussion on redevelopment pass through funds, the definition of, background and determining what the Board's next steps are.

**BUDGET FY 06-07**

It was moved by Secretary Turner and seconded by Trustee Wood to approved the Cost of Living Adjustment of 4.7% to the FY06-07 Personnel Salary Scale for all employee except the Library Director and Library Page Classifications.

**STRATEGIC PLAN**

Library Director disseminated the latest version of the Strategic Plan document.

**SDI INSURANCE**

It was moved by Trustee Wood and seconded by Secretary Turner to authorize the Library staff eligible for SDI Benefits to have an election To determine whether they wish Placentia Library to join the State SDI Program that is funded entirely by payroll deduction. The election is To be repeated each year in the month of July, if the vote is negative. Votes are to be weighted by the number of hours worked per week by the Employee.

**STAFF  
APPRECIATION  
DINNER**

It was moved by Trustee Wood and seconded by Secretary Turner to authorize a Staff Appreciation Dinner to be held in September or October and authorize the Library Director to ask the Friends of Placentia Library to co-sponsor the event with a 50% match of expenses up to \$500

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

It was moved by Trustee DeVecchio and seconded by Trustee Wood to determine whether to accept Sandra Stark's invitation to host the event at her home and appoint Trustee Wood to coordinate the arrangements with the Friends and Mrs. Stark.

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

**SANTIAGO LIBRARY  
SYSTEM ADVISORY  
BOARD (SAB)  
REPRESENTATIVE**

It was moved by Secretary Turner and seconded by Trustee DeVecchio to appoint Camille Himes to a two-year term commencing July 1, 2006 on the System Advisory Board for the Santiago Library System.

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

**TRAVEL  
AUTHORIZATIONS**

It was moved by Trustee Wood and seconded by Secretary Turner to authorize Library Director Minter to attend the Public Library Directors' Forum with the State Librarian in San Diego, May 17-19, in San Diego with no cost to the District and authorize Library Assistant Yesenia Gomez to attend the Graduate Library School Residency Program at San Jose State Residency Program at San Jose State University, July 23, 2006 to August 12, 2006 at a cost not to exceed \$4,250 to be paid from the General Fund.

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

It was moved by Secretary Turner and Trustee DeVecchio to authorize three library trustee/managers to attend the California Special District Association Annual Conference in Lake Tahoe/Olympic Valley, September 24-28, 2006 and authorize the Library Director to process the hotel reservations, transportation, and registrations.

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

It was moved by Trustee DeVecchio and seconded by Trustee Wood to authorize the Library Director to purchase nine seats for the American Business Women's Association Business Associates Awards Night, Tuesday, May 23, 2006 at the Foxfire Restaurant at a cost not to exceed \$315 to be paid from the Trustee Account of the County Exempt Fund

and determine who from the Library Board will attend this event.

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

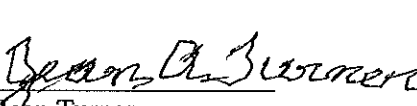
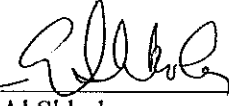
**ADJOURNMENT**

Agenda Preparation for the June Regular Meeting will be held on Monday, June 19, 2006 at 6:30 P.M.

**MAY  
MEETING**

The Regular Meeting of the Board of Trustees of the Placentia Library District for May 9, 2006 adjourned at 8:01 P.M.

The June Library Board Meeting will be held on Monday, June 1, 2006 at 6:30 P.M. in the Library History Room.

 _____ Jean Turner Secretary Library Board of Trustees	 _____ Al Shkoler President Library Board of Trustees
--	--