

PLACENTIA LIBRARY DISTRICT

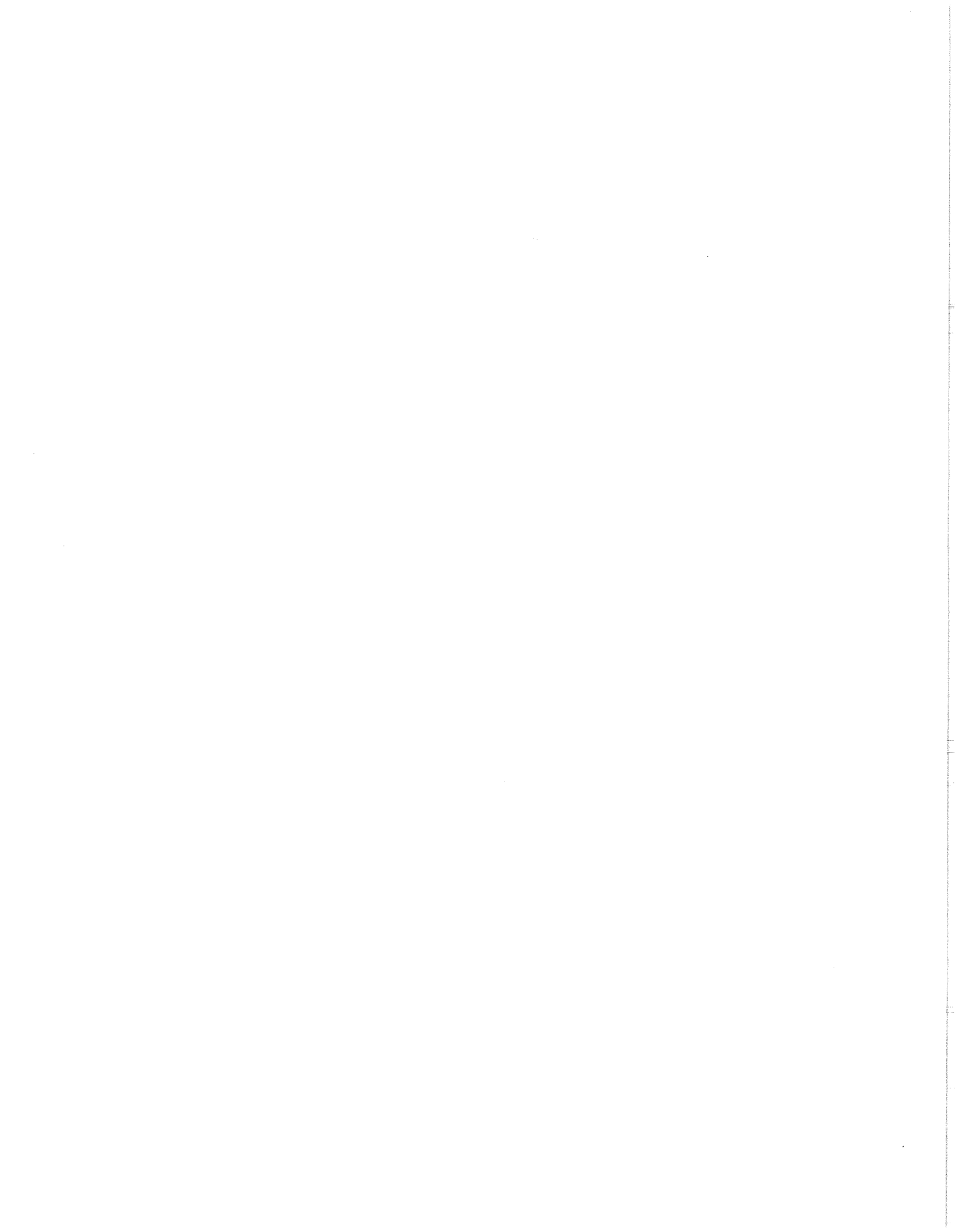


Board of Trustees

Regular Meeting

March 20, 2002

**Library Conference Room
Minter**







AGENDA

REGULAR MEETING

PLACENTIA LIBRARY DISTRICT
BOARD OF TRUSTEES
March 20, 2002 (*Wednesday*)
6:30 P.M.
Library Conference Room

The Purpose of the Placentia Library District is to provide library services and materials that are responsive to the informational, recreational, educational, and cultural needs of all members of the community.

To accomplish this goal the Library:

-  Acquires, organizes and maintains a collection of print and non-print materials to meet the informational, recreational, educational, and cultural reading, listening and viewing needs of the residents of the District and other eligible users.
-  Provides qualified staff to assist the public with the use of the collection and the information contained therein.
-  Provides and operates a library facility, that is free of physical barriers, to house the collection and services, to provide reading and study space for users, and to provide space for Library and community programs.
-  Collects, preserves and maintains a collection of published and unpublished material about the City of Placentia and contiguous communities, about current and prior residents of Placentia, and published materials by authors who reside or have resided in Placentia.

AGENDA DESCRIPTIONS: *The Agenda descriptions are intended to give members of the public notice and a general summary of items of business to be transacted or discussed. The Board may take any action which it deems to be appropriate on the Agenda and is not limited in any way by the notice of the recommended action.*

REPORTS AND DOCUMENTATION: *Reports and documentation relating to Agenda items are on file in the Administrative Office and the Reference Department of Placentia Library District, and are available for public inspection. A copy of the Agenda packet will be available for use during the Board Meetings. Any person having any question concerning any Agenda item may call the Library Director at 714-528-1925, Extension 203.*

1. Roll Call Administrative Assistant
2. Adoption of Agenda

This is the opportunity for Board members to delete items from the Agenda, to continue items, to re-order items, and to make additions pursuant to Government Code Section 54954.2(b).

Presentation: Library Director
Recommendation: Adopt by Motion

- 3. Minutes of the February 20, 2002 Regular Meeting.

Debb / Ray

Presentation: Library Director
Recommendation: Approve by Motion

- 4. Oral Communications

At this time, in accordance with California Government Code Section 54954.3, members of the public may address the Library Board of Trustees on any matter within the jurisdiction of the Board.

In accordance with Library Board Policy adopted on April 13, 1992, presentations by the public are limited to 5 minutes per person.

In accordance with California Government Code Section 54954.3, members of the public are also permitted to address the Library Board of Trustees on specific Agenda Items before and at the time that an Item is being considered by the Board.

Action may not be taken on items not on the Agenda except in emergencies or as otherwise authorized by Government Code Section 54954.2(b).

- 5. Board President Report

*The Entrepreneurial Eq. news / SVA Annual Meet.
CODA Booked Day.*

The President makes announcements of general interest to the community and the Library Board of Trustees as well as conducting any ceremonial matters.

Designation of two representatives to the State Library's Statewide Trustees Conference, May 31 and June 1, 2002 in Sacramento.

*Ray - Don May - Eq not sent per to by ched
unattended*

- 6. Trustee Reports

The Trustees make announcements of general interest to the community and the Library Board of Trustees, and report on meetings attended on behalf of the Board of Trustees.

- 7. Library Director Report

*PLA - Report
Subst
An five to high
imp com*

The Library Director will report on library issues of general interest and on meetings attended on behalf of the District.

- 8. Friends of Placentia Library Board of Directors Report

CLAIMS (Items 9 - 12)

Debb / Ray

Presentation: Library Director
Recommendation: Approve by Motion

Items 9 - 12 may be considered together as one motion to "Approve the Claims, and Receive & File the General Fund Cash Flow Report." Items may be removed for individual consideration before the Claims are adopted. Items removed must then each have a separate motion.

Cake Press - Detained -

- 9. Nonstandard Claims in excess of \$300. (Approve)

No Nonstandard Claims were processed during this report period.

- 10. Claims forwarded by the Library Director. (Approve)

Claims 4222, 4223 and 4224 forwarded by Library Director for a total of \$16,249.23 during this report period.

- 11. Current Claims and Payroll (Approve)

Claims 4225, 4226, 4227, 4228, 4229, 4230, 4231 and 4232 for a subtotal for Claims of \$109,123.60; and Payrolls 4233 for \$26,961.00 and 4341 for \$26,961.00 for a subtotal for Payrolls of \$53,922.00; with a combined total of Claims and Payroll of \$163,045.60.

- 12. FY2001-2002 Cash Flow Analysis through March 20, 2002 and recommendation that no funds be transferred at this time (Receive & File)

FINANCIAL REPORTS (Items 13 - 18) *26/Pg*

Presentation: Library Director
Recommendation: Approve by Motion

Items 13 - 18 may be considered together as one motion to approve the Financial Report. Items may be removed for individual consideration before the Financial Report is adopted. Items removed must then each have a separate motion.

- 13. Financial Reports for February 2002 (Receive & File)
- 14. Office General Ledger & Check Registers for February 2002 (Receive & File)
- 15. Acquisitions Report for February 2002 (Receive & File)
- 16. Collection Agency Report for February 2002 (Receive & File)
- 17. Debit Card System Reimbursement Report for February 2002 (Receive & File)
- 18. Gifts Report for February 2002 (Receive & File)

GENERAL CONSENT CALENDAR (Items 19 - ~~30~~) *29*

Presentation: Library Director
Recommendation: Approve by Motion

Items 19 - ~~30~~ may be considered together as one motion to approve the General Consent Calendar. Items may be removed for individual consideration before the General Consent Calendar is adopted. Items removed must then each have a separate motion.

19. Building Maintenance Report for February 2002 (Receive & File)
20. Personnel Report for February 2002 (Receive, File, and Ratify Appointments)
21. Volunteer Report for February 2002 (Receive & File)
22. Circulation Report for February 2002 (Receive & File)
23. Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority (Receive & File)
24. Legislative Alerts from the California Special Districts Association and the California Library Association. (Receive & File)
25. Status Report for remodeling the Literacy Tutor Room as part of the English Language & Literacy Intensive (ELLI) Grant. (Receive & File)
26. Report on the Friends of Placentia Library Author's Luncheon held on March 2, 2002. (Receive & File)
27. Families for Literacy Grant Mid-Year Report for Fiscal Year 2001-2002, as submitted to the State Library of California. (Receive & File)
28. Letter from State Librarian Dr. Kevin Starr awarding Placentia Library District a Federal Library Services and Technology Act (LSTA) Grant for the Live Homework Help Program. The Grant provides access to the Live Homework Help software for eight months, valued at \$500 per month. (Receive & File)
29. Library of California Board Actions, February 20-22, 2002. (Receive & File)

CONTINUING BUSINESS

Am (30)

30. Plans for Civic Center Rededication

Presentation: Trustee Wood
Recommendation: Receive & File

31. Two Percent Assessment Appeals Case. A review of the potential financial impact on Placentia Library District and the current status of the ruling.

Presentation: Library Director
Recommendation: Receive & File

32. Review of Legislative Issues. President Shkoler will report on the California Special Districts Association Legislative Day on March 11, 2002. Trustee Stark has requested a discussion about trustee involvement in legislative activities.

Presentation: President Shkoler and Trustee Stark
Recommendation: Action to be Determined by the Board of Trustees

depa to [unclear]

NEW BUSINESS

Am.

33.

Presentation of Brown Act requirements for meeting notification and proposed Library Board Policy for Trustee Notification for regular and special Library Board Meeting.

Presentation: Library Director
Recommendation: Action to be Determined by the Board of Trustees

STAFF REPORTS (Items 34 - 39)

Page 2/2

Items 34 - 39 may be considered together as one motion to approve the Staff Reports. Items may be removed for individual consideration before the Staff Reports Item is adopted. Items removed must then each have a separate motion.

- 34. Program Committee Report for February 2002 (Roberts)
- 35. Children's Services Report for February 2002 (Smith)
- 36. Placentia Library Literacy Services Report for February 2002 (Roberts)
- 37. Placentia Library Web Site Report for February 2002 (Frizell)
- 38. Publicity Materials Produced in February 2002. (Rakos)
- 39. Safety Committee Minutes for February 2002 (Matas)

Publicists Clerk Des of meeting
Ad Meet Efficiencies
Jim needs
Shelley needs

ADJOURNMENT

- 40. Agenda Preparation for the April Regular Meeting, which will be held on Wednesday, April 17, 2002 at 6:30 P.M. *level site < Cabe Pen*
- 41. Review of Action Items. *Amor*

No action or discussion shall be taken on any item not appearing on the posted Agenda, unless authorized by law.

- 42. Adjourn

*****CERTIFICATION OF POSTING*****

I, Elisa Herrera-Thomas, Administrative Assistant for Placentia Library District, hereby certify that the Agenda for the March 20, 2002 Regular Meeting of the Library Board of Trustees of the Placentia Library District was posted on Thursday, March 14, 2002.

Elisa Herrera-Thomas



Placentia Library Board Calendar

March 2002 - February 2003

Mar 2002

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Apr 2002

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2002

S	M	T	W	T	F	S
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Jun 2002

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Jul 2002

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Aug 2002

S	M	T	W	T	F	S
		1	2	3		
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

March

- 2 9:30 AM Friends of Placentia Library Author's Luncheon
- 10 1:00 PM Friends Book Sale
- 11 CSDA Government Affairs Day, Sacramento
7:00 PM Friends Board Meeting, Shkoler
- 12 Public Library Association Conference, Phoenix, through March 16
- 20 6:30 PM Library Board Meeting
- 28 7:15 AM Placentia Chamber of Commerce Breakfast

April

- 1 7:00 PM Friends Board Meeting, Stark
- 9 11:00 AM MCLS/SLS Annual Meeting, Friendly Hills Country Club, Whittier
- 13 9:00 AM CALTAC Trustee Workshop, Cerritos Millennium Library
- 14 1:00 PM Friends Book Sale
National Library Week begins, through April 20
- 15 6:30 PM Friends Annual Meeting
- 17 5:00 PM Chamber of Commerce Mixer sponsored by the Library
6:30 PM Library Board Meeting
- 25 7:15 AM Chamber of Commerce Breakfast, program by the Library

May

- 6 7:00 PM Friends Board Meeting, Braun
- 11 Civic Center Re-Dedication and City Open House
- 15 6:30 PM Library Board Meeting
- 19 1:00 PM Friends Book Sale
- 23 7:15 AM Placentia Chamber of Commerce Breakfast
- 26 Library Closed for Monday Holiday
- 27 Library Closed for Memorial Day

June

- 3 7:00 PM Friends Board Meeting, Wood
- 9 1:00 PM Friends Book Sale
- 13 ALA Annual Conference, Atlanta, through June 19
- 19 6:30 PM Library Board Meeting
- 27 7:15 AM Placentia Chamber of Commerce Breakfast

Sep 2002

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Oct 2002

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Nov 2002

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Dec 2002

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Jan 2003

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Feb 2003

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

Placentia Library Board Calendar

March 2002 - February 2003

Mar 2002						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Apr 2002						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2002						
S	M	T	W	T	F	S
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Jun 2002						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Jul 2002						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Aug 2002						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

July

- 4 Library Closed for Independence Day
- 14 1:00 PM Friends Book Sale
- 17 6:30 PM Library Board Meeting
- 25 7:15 AM Placentia Chamber of Commerce Breakfast

August

- 11 1:00 PM Friends Book Sale
- 18 IFLA Conference, Glasgow, through Aug 24
- 21 6:30 PM Library Board Meeting

September

- 1 Library Closed for Monday Holiday
- 2 7:00 PM Friends Board Meeting, Dinsmore
Library Closed for Labor Day
- 8 1:00 PM Friends Book Sale
- 18 6:30 PM Library Board Meeting
- 25 CSDA Annual Conference, San Diego, through Sep 27
- 26 7:15 AM Placentia Chamber of Commerce Breakfast

October

- 12 9:00 AM Heritage Parade
- 13 1:00 PM Friends Book Sale
- 14 7:00 PM Friends Board Meeting, Shkoler
- 16 6:30 PM Library Board Meeting
- 24 7:15 AM Placentia Chamber of Commerce Breakfast

November

- 1 5:30 PM Foundation Donor Reception (Donor hours are 6 - 8 P.M.)
- 4 7:00 PM Friends Board Meeting, Stark
- 11 Library Closed for Veterans Day
- 17 1:00 PM Friends Book Sale
- 20 6:30 PM Library Board Meeting
- 28 Library Closed for Thanksgiving

December

- 2 7:00 PM Friends Board Meeting, Braun
- 6 7:15 AM Chamber of Commerce Citizen of the Year Breakfast

Sep 2002						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Oct 2002						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Nov 2002						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Dec 2002						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Jan 2003						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Feb 2003						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

Placentia Library Board Calendar

March 2002 - February 2003

Mar 2002						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Apr 2002						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2002						
S	M	T	W	T	F	S
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Jun 2002						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Jul 2002						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Aug 2002						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

December

- 8 1:00 PM Friends Book Sale
- 18 6:30 PM Library Board Meeting

January

- 6 7:00 PM Friends Board Meeting, Wood
- 15 6:30 PM Library Board Meeting
- 17 5:30 PM Chamber Mixer
- 23 7:15 AM Placentia Chamber of Commerce Breakfast
- 24 ALA Midwinter Meeting, Philadelphia, through Jan 29
10:41 AM ALA Midwinter, Philadelphia, through January 29

February

- 3 7:00 PM Friends Board Meeting, Dinsmore
- 19 6:30 PM Library Board Meeting
- 27 7:15 AM Placentia Chamber of Commerce Breakfast

Sep 2002						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Oct 2002						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Nov 2002						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Dec 2002						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Jan 2003						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Feb 2003						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

**MINUTES
PLACENTIA LIBRARY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
February 20, 2002**

CALL TO ORDER President Shkoler called the Regular Meeting of the Placentia Library District Board of Trustees to order on February 20, 2002 at 6:35 P.M..

ROLL CALL **Members Present:** President Al Shkoler; Secretary Geoff Braun; Trustees Sandra Stark, Peggy Dinsmore, and Gaeten Wood; and Library Director Elizabeth Minter.

Members Absent: None.

Others Present: Administrative Assistant Elisa Herrera-Thomas; and Public Services Manager and Literacy Coordinator Jim Roberts.

ADOPTION OF AGENDA It was moved by Trustee Wood, seconded by Trustee Stark to adopt the Agenda as printed.

AYES:	Braun, Dinsmore, Shkoler, Stark, Wood
NOES:	None
ABSTAIN:	None
ABSENT:	None

MINUTES The minutes of January 15, 2002 were amended at the Library Board Meeting of February 20, 2002 to state that (1) Trustee Stark did not receive "separate" notification; and (2) that Trustee Dinsmore was absent from the Library Board Meetings of November 21, 2001, December 19, 2001 and January 15, 2002 due to a personal injury including two broken arms.

It was moved by Trustee Wood, seconded by Secretary Braun to approve the Minutes of the January 15, 2002 Regular Meeting as amended.

AYES:	Braun, Shkoler, Wood
NOES:	None
ABSTAIN:	Dinsmore, Stark
ABSENT:	None

ORAL COMMUNICATIONS No members of the public requested to address the Board.

PRESIDENT'S REPORT President Shkoler attended the Civic Center Authority Meeting on January 29, 2002. He also attended a meeting of the committee to create a new Recreation Center for the City of Placentia. It was proposed at the meeting to add an additional 10,000 square feet to the Back's Building at the corner of Bradford Ave. and Melrose Ave. President Shkoler commented that the project will make a good addition to the City of Placentia.

TRUSTEE'S REPORT Trustee Wood attended the Independent Special Districts of Orange County (ISDOC) Luncheon Meeting on January 31, 2002.

Trustee Stark attended three meetings for the Special Districts Worker's Compensation Authority (SDWCA) throughout the months of January and February 2002.

**LIBRARY
DIRECTOR
REPORT**

Nothing to report at this time.

CLAIMS

It was moved by Trustee Wood, seconded by Secretary Braun to approve Agenda Items 9 through 12.

Nonstandard Claims: No Nonstandard Claims were presented.

Forwarded by the Library Director: Claims 4203, 4204, 4205, 4206, 4207, 4208, 4209 and 4210 for a total of \$26,082.73.

Current Claims and Payroll: Claims 4211, 4212, 4213, 4214, 4215, 4216, 4217, 4218 and 4219 for \$60,554.78. Payroll Claims 4220 for \$26,961.00 and 4221 for \$26,961.00 for a subtotal of \$53,922.00. The combined total for all Claims and Payroll claims was in the amount of \$114,476.78.

FY2001-2002 Cash Flow Analysis through February 20, 2002 with recommendation that no funds be transferred at this time.

AYES: Braun, Dinsmore, Shkoler, Stark, Wood
NOES: None
ABSTAIN: None
ABSENT: None

**FINANCIAL
REPORTS**

It was moved by Trustee Wood, seconded by Trustee Stark to receive and file Agenda Items 13 through 18:

Financial Reports for February 2002

Office General Ledger & Check Registers for February 2002

Acquisitions Report for February 2002

Collection Agency Report for February 2002

Debit Card System Reimbursement Report for February 2002

Gifts Report for February 2002

AYES: Braun, Dinsmore, Shkoler, Stark, Wood
NOES: None
ABSTAIN: None
ABSENT: None

**GENERAL CONSENT
CALENDAR**

It was moved by Trustee Stark, seconded by Trustee Wood to receive and file Agenda Items 19-30:

Building Maintenance Report for February 2002. (Receive & File)

Personnel Report for February 2002 (Receive, File & Ratify Appointments)

Volunteer Report for February 2002 (Receive & File)

Circulation Report for February 2002 (Receive & File)

Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority

Minutes of the Placentia Civic Center Authority for its meeting on January 16, 2002 (Receive & File)

Legislative Alerts from the California Special Districts Association and the California Library Association (Receive & File)

Status Report for awarding contracts for remodeling the Literacy Tutor Room as part of the English Language & Literacy Intensive (ELLI) Grant. (Receive & File)

Salary Schedule Amendment to Include Pages as corrected at the November 21, 2001 Library Board Meeting. (Receive & File)

Update on Local Area Formation Commission (LAFCO) Special District Activities. (Receive & File)

Update on "California Campaign for Libraries." (Receive File)

Statewide Direct Loan Program Notification Form and Agreement to serve in the Equal Access Program. (Receive & File)

California Library Literacy Services Mid-Year Report for Fiscal Year 2001-2002, as submitted to the State Library of California. (Receive & File)

Status Report on the Placentia History Room from the Placentia History Room Committee. (Receive & File)

AYES: Braun, Dinsmore, Shkoler, Stark, Wood

NOES: None

ABSTAIN: None
ABSENT: None

**CIVIC CENTER
AUTHORITY**

Library Director Minter reported that the Library is paying only for signage for only two of the reserved parking spaces. Also, it was recommended that the Library be responsible for removing the old Library Hours sign and moving the sign to the back wall of the Library so that it is still visible from the parking lot.

**TRAVEL
AUTHORIZATIONS**

It was moved by Trustee Stark, seconded by Trustee Dinsmore to approve travel to the Public Library Association Conference in Phoenix, AZ from March 13 through March 16, 2002 for Elizabeth Minter, Jim Roberts, Julie Shook, Cyrise Smith and Ann Margaret Webb at a cost not to exceed \$4,919 with Robert's expenses being paid by the California Literacy Campaign Grant (\$1,251), Webb's expenses being paid by the ELLI Grant (\$1,018), and Minter, Shook and Smith's expenses being paid by the District's staff training account at Santiago Library System (\$2,650).

AYES: Braun, Dinsmore, Shkoler, Stark, Wood
NOES: None
ABSTAIN: None
ABSENT: None

It was determined that President Shkoler, Trustees Dinsmore and Stark will attend the CALTAC Workshop in Library Leadership in Cerritos on Saturday, April 13, 2002. Secretary Braun will not be able to attend. Trustee Wood will decide at a later date.

APPEALS CASE

A review of the Two Percent Assessment Appeals Case found that the Placentia Library District would initially be impacted by the \$130,00 cumulative loss, with an annual initial loss of \$66,000.

**AUTHOR'S
LUNCHEON**

Library Director Minter reported that the plans for the Author's Luncheon to be Held on March 2, 2002 were progressing nicely. Thus far, 180 tickets have been sold. Trustee Stark offered \$100 from Allan R. Stark as a corporate sponsorship.

STAFF REPORTS

It was moved by Trustee Wood, seconded by Secretary Braun to approve Agenda Items 35-40.

Program Committee Report for February 2002.

Children's Services Report for February 2002.

Placentia Library Literacy Services Report for February 2002.

Placentia Library Web Site Report for February 2002.

Publicity Materials produced for February 2002.

Safety Committee Minutes for February 2002.

AYES:	Braun, Dinsmore, Shkoler, Stark, Wood
NOES:	None
ABSTAIN:	None
ABSENT:	None

APRIL MEETING

The April Regular Library Board Meeting will be held on Wednesday, April 17, 2002 at 6:30 P.M. in the Library Conference Room.

ADJOURNMENT

The Regular Meeting of the Board of Trustees of the Placentia Library District for February 20, 2002 adjourned at 7:58 P.M.

Geoff Braun, Secretary



Friends of Placentia Library Board Meeting March 4, 2002

The meeting was called to order by President, Pat Irot. The following Directors were present: Pat Irot, Jan Schwartzkopf, Barbara Hemmerling, Virginia Walker, Jill Botha, Eleanor Rankin, Camile Himes and Marge Horrocks. Elizabeth Minter, Jim Roberts, and Jillian Rakos represented the staff. Al Skoler was present to represent the Trustees.

The minutes of the February 4 board meeting were approved as read. The treasurer reported a balance of \$15,202.32.

The library will host the Chamber of Commerce mixer on Wednesday, April 17. Eleanor Rankin made a motion to allow up to \$200 to fund this event. Jan Schwartzkopf seconded it. The motion was carried.

The Author's Luncheon was a financial and social success. Doreen Ludwig presented in dramatic form, brief vignettes of pioneer women. The Silent Auction netted \$216.00. The net proceeds from the luncheon were \$6,723.76. Pat Irot praised Jillian Rakos for her well-organized direction and follow through on the Author's Luncheon. The other directors were unanimous in their praise.

The annual meeting is well under control. Jim Roberts will meet with Ellie Rankin, Jan Schwartzkopf and Barbara Hemmerling to plan the refreshments. A suggestion was made to develop a less time consuming plan for the distribution of the recognition certificates.

The follow-up on the membership campaign will be discussed in April.

Eleanor Rankin had no report from the Placentia Library Foundation. The meeting had been canceled.

Second Sunday Book Sale, March 10th. Ginny Sanatar and Renee Scott will be joined by new volunteer, Petey Peterson. The February 12th sale netted \$370.85.

Pat Irot continues to be available to train new volunteers on Monday afternoon.

Director's report: 1) the carpet for the Community Room has been ordered. Prices are being gathered for reworking the refreshment area. 2) Saturday May all is the Civic Center Rededication and Open House, 10-2. The library will be open. Gai Wood is in charge of organizing the library portion of this event.

President's Report: 1) Slate of officers for 2002-2003. Pat Irot asked the members to indicate if they were willing to serve on the board next year. She will present a slate of

prospective Director's at the Annual Meeting, April 15. 2) The Chamber of Commerce is sponsoring a Business Showcase, Saturday April 27. The Friends, as a non-profit group is entitled to a table without cost. It was decided we would accept the offer and the table could be shared with Literacy. Eleanor Rankin will submit our application and decide what food we will sell. If soft drinks are an option that is our first choice.3) the library has applied for a \$1000 grant offered by the County Supervisor's Office. It would repay the cost of shelving in the children's department. 4) A communication from Kevin Starr, State Librarian was noted. This announced a 2-day conference in Sacramento, May 31 and June 1, 2002. The purpose is to enhance local library jurisdiction volunteer leaders' level of information about their role, as well as about current issues facing libraries, so they can be better decision makers and advocates on behalf of their libraries. Eleanor Rankin will attend as our representative from the Foundation and the Friends.

Trustee's Report: Al Skoler thanked the Friends Board, on behalf of the Trustees. They appreciate all the time and effort we spend for the benefit of the library. He congratulated us on the successful Author's Luncheon.

The next board meeting: April 1, 2002 7 PM

Barbara Hemmerling, Secretary

PLACENTIA LIBRARY DISTRICT
Summary of Nonstandard Claims
March 20, 2002

TYPE	REPORT NUMBER	AMOUNT
	TOTAL	0.00

Prepared by: Elisa Herrera-Thomas

PLACENTIA LIBRARY DISTRICT
Summary of Claims Forwarded by the Library Director
March 20, 2002

	DATE	REPORT NUMBER	AMOUNT
DIRECTOR	February 21, 2002	4222	8,869.40
	March 5, 2002	4223	1,606.76
	March 5, 2002	4224	5,773.07
		TOTAL	16,249.23

Prepared by : Elisa Herrera-Thomas

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE
REPORT NO

Agenda Item 10
02/21/02 Page 2 of 4
4222

*pd
2/29/02*

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct				Doc Number	SC
N03849 Placentia Library District 411 E. Chapman Avenue Placentia, CA 92870	Reimbursement to County Exempt for checks written to story tellers out of wrong account		1900	00		900.00		
			1900	00		450.00		
			1900	00		450.00		
			1900	00		562.50		
			1900	00		450.00		
			1900	00		675.00		
						3,487.50		
N05445 Consolidated Reprographics P.O.Box 513865 Los Angeles, CA 90051-3865	2-13-02 643760		1800	00		163.21		
N15508 Cosmolink Internet Services 3030 Saturn Street, Suite 204 Brea, CA 92821	200202-76 200202-46		1900	02		15.00		
			1900	02		19.95		
						34.95		
N03752 Pacific Bell Payment Center Van Nuys, CA 91388-0001	335-253-2062 714-524-8408		0700	01		346.87		
			0700	05		33.12		
						379.99		
N03645A Blue Shield of California Cash Receiving-File 55331 Los Angeles, CA 90074-5331	3/02-4/02		0300	00		4,711.35		
N20042 Fortis Benefits P.O.Box 806644-1 Kansas City, MO 64180-6644	3/02-4/02		0300	00		92.40		

The claims listed above (totaling \$8,869.40) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

[Signature]
APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE
REPORT NO

Agenda Item 10
03/05/02 Page 3 of 4
4223

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N19932 Ameritas Life Insurance Corp. P.O.Box 81889 Lincoln, NE 68501-1889	3/02-4/02		0300	00		623.60		
N03646 Vision Service Plan P.O.Box 45210 San Francisco, CA 94145-5210	3/02-4/02		0300	00		233.36		
N06556A C N A Group Benefits 75 Remittance Drive, Suite 1641 Chicago, IL 60675-1641	3/02-4/02		0300	00		246.05		
N05030I AT&T P.O.Box 78225 Phoenix, AZ 85062-8225	2-16-02 0182971115001		0700	00		55.46		
N03752 Pacific Bell Payment Center Van Nuys, CA 91388-0001	2-17-02 714-528-1906		0700	00		73.00		
	2-17-02 714-528-8236		0700	01		12.61		
						85.61		
N030833 Brodart Automation P.O.Box 3488 Williamsport, PA 17705	2-21-02 A34754		0700	05		215.50		
N03997 Home Depot P.O.Box 9903 Macon, GA 31297-9903	2-21-02 79018615611		1800	00		25.18		
N06736A Library Administrator's Digest 320 York Road Townson, Maryland 21204	3 year subscription		1800	00		122.00		

The claims listed above (totaling \$1,606.76) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

1,606.76

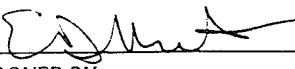
Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct				Doc Number	SC
N06686G Office Depot Dept.56-6183976509 P.O.Box 9020 Des Moines, IA 50368-9020	2-21-02 6011566183976509		1800	00		2,782.91		
			1800	07		285.42		
						3,068.33		
Linda Baesler 150 Anned Drive Placentia, CA 92870	Feb 2002		1900	00		450.00		
N19776 Donna G. Bass 500 Vanderbilt Drive Placentia, CA 92870	1/9/02-2/28/02 Story Times		1900	00		630.00		
N22558 Nancy L. Mory 1136 Moro Circle Placentia, CA 92870	2-22-02 Instructor Story Times		1900	07		98.58		
			1900	08		180.00		
						278.58		
N25348 Ana Maria Garcia 1962W. La Palma Avenue Anaheim, CA 92801	2-22-02 Teacher's Aide		1900	07		83.04		
N23658 Lauren Andrews 1610 South Pomona Avenue, C-9 Fullerton, CA 92832	Jan 2002 Story Telling- Head Start		1900	08		300.00		
N03659F Southern California Water 500 Cameron Street Placentia, CA 92870	2-22-02 312083-9		2800	00		311.89		
N01074 Southern California Gas Company P.O.Box C Monterey Park, CA 91756	2-22-02 05391188009		2800	00		651.23		

The claims listed above (totaling \$5,773.07) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

PLACENTIA LIBRARY DISTRICT
Current Claims and Payroll
March 20, 2002

TYPE	REPORT NUMBER	AMOUNT
Regular	4225	4,131.93
	4226	5,748.00
	4227	40,543.95
	4228	35,900.00
	4229	1,721.50
	4230	2,677.74
	4231	10,063.62
	4232	8,336.86
Subtotal for Regular		109,123.60
Payroll	4233	26,961.00
	4234	26,961.00
Subtotal for Payroll		53,922.00
TOTAL CURRENT CLAIMS & PAYROLL		163,045.60

Prepared by: Elisa Herrera-Thomas

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N03653 Bear State Air Conditioning 3548 Enterprise Drive Anaheim, CA 92807-1640	2-21-02 02-02-228 3-6-02 02-02-276		1400	00		295.88 426.53 722.41		
Day & Nite Door Service 370 E. Orangethorpe Avenue Placentia, C A92870	OC-31085		1400	00		1,787.80		
N09141 Dick's Lock & Safe 111 W. Chapman Avenue Placentia, CA 92870	3-7-02 85882		1400	00		86.78		
N06785 Hector Vargas Cleaning Service 318 Capistrano Street Placentia, CA 92870	3-10-02 062763		1400	00		1,100.00		
N09191A Oxygen Service Company 1011 W. Collins Orange, CA 92867	2-19-02 F-2666		1400	00		107.45		
Pacific Architectural Systems P.O.Box 308 Carlsbad, CA 92018	2-21-02 25851		1400	00		135.40		
N23569 Placentia Disposal P.O.Box 309 Anaheim, CA 92815	3-1-02 00767679		1400	00		167.09		
N25646 Association of Fundraising Prof. 1101 King Street, Suite 700 Alexandria, CA 22314-2967	2-28-02 Member#994410		1600	00		25.00 4,131.93		

The claims listed above (totaling \$4,131.93) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

4,131.93

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE
REPORT NO

Agenda Item 11
03/20/02 Page 3 of 11
4226

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct				Doc Number	SC
N06896E Aspen Publishers, Inc. Account Receivables Dept. P.O.Box 64054 Balrimore, MD 21264-4054	2-1-02 50183656		1800	00		960.31		
N05445 Consolidated Reprographics P.O.Box 513865 Los Angeles, CA 90051-3865	2-22-02 651778		1800	00		93.95		
N06569 Demco P.O.Box 8048 Madison, WI 53708-8048	2-8-02 244916		1800	00		291.37		
N21533 Kelly Paper 1441 E. 16th Street Los Angeles, CA 90021	3-5-02 368089		1800	00		78.12		
N03650C Kinko's Inc. Cust. Admin. Services P.O.Box 530257 Atlanta, GA 30353-0257	2-28-02 0400200305		1800	00		150.11		
			1800	07		64.44		
						214.55		
Print Finishing Solutions 1420 North Glassell Street Orange, CA 92867-3612	2-8-02 24869		1800	00		3,216.34		
Haulaway Storage Containers P.O.Box 186 Stanton, CA 90680-0186	2-26-02 375237		1800	07		75.95		
N03738B CMRS-PB P.O.Box 504766 The Lakes, NV 88905-4766	Jan 2002 Feb 2002		1803	00		303.74		
			1803	00		263.67		
			1803	00		250.00		
						817.41		

The claims listed above (totaling \$5,748.00) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

5,748.00

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N00018A City of Anaheim Division of Collections 201 S. Anaheim Blvd. P.O. Box 3222 Anaheim, CA 92805	2-13-02 LI000000067		1900	00		25,218.60		
N03656 Pacific Clippings P.O.Box 11789 Santa Ana, CA 92711	2-28-02 Feb Service 332		1900	00		37.71		
N06965 Paychex, Inc. 200 E. Sandpointe, Suite 100 P.O.Box 25159 Santa Ana, CA 92799-5159	2-28-02 20020228		1900	00		224.10 25,480.41		
N22072 Performance technology Group P.O.Box 26001 Santa Ana, CA 92799-6001	02-13106		1300	01		240.00		
	02-215031		1300	01		200.00		
	02-13102		1300	01		1,982.60		
	02-215016		1300	01		375.00		
	02-013101		1300	07		5,365.95		
						8,163.55		
Proquest Information Services 300 North Zeeb Road P.O.Box 1346 Ann Arbor, MI 48106-1346	11/21/01		1900	00		6,750.00		
N19647 Unique Management Services 515 Michigan Avenue Jeffersonville, IN 47130	3-1-02 10983		1900	00		149.99		

The claims listed above (totaling \$40,543.95) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE
REPORT NO

03/20/02
4228

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N18379A BNY Western Trust Company California Unit-Attn: Hugh Black 700 South Flower Street-Rm. 500 Los Angeles, CA 90017	3-11-02 Acct# 410535		2200	00		35,900.00		
PLEASE PAY IMMEDIATELY								

The claims listed above (totaling \$35,900.00) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

35,900.00

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N03833 Brodart Co. P.O.Box 3488 Williamsport, PA 17701	1-15-02							
	U940203		2400	01		109.57		
	U940204		2400	01		41.64		
	U940205		2400	01		49.77		
	U940206		2400	01		122.89		
	U940207		2400	01		77.52		
	U940208		2400	01		104.25		
	U940209		2400	01		66.99		
	U972548		2400	01		23.33		
	1/31/02 U975172		2400	01		33.03		
U975173		2400	01		22.24			
2/12/02 U998951		2400	01		20.41			
2/19/02 U114238		2400	01		16.23			
						687.87		
N030842A Ingram Library Services P.O.Box 502779 St. Louis, MO 63150-2779	2-6-02							
	78253891		2400	01		33.88		
	78249960		2400	01		38.47		
	782469961		2400	01		235.45		
	78249962		2400	01		6.28		
	78249963		2400	01		40.29		
	2/12/02 78326883		2400	01		9.53		
	78326884		2400	01		18.12		
	78326885		2400	01		170.06		
	78326886		2400	01		32.97		
	2/26/02 78504793		2400	01		9.63		
	78504794		2400	01		14.33		
	78504795		2400	01		112.17		
78504796		2400	01		19.32			
78504797		2400	01		22.31			
2/27/02 78524703		2400	01		61.65			
						824.46		
N25796A Book Wholesalers Inc. 1847 Mercer Road Lexington, KY 40511	2-12-02							
	1229927		2400	01		57.57		
	1229928		2400	01		51.63		
	1229929		2400	01		10.29		
	1238640		2400	01		48.54		
1238641		2400	01		41.14			
						209.17		

The claims listed above (totaling \$1,721.50) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE
REPORT NO

03/20/02 Page 7 of 11
4230

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct				Doc Number	SC
N03845A Marshall Cavendish 99 White Plains Road P.O.Box 2001 Tarrytown, NY 10591-9001	580188		2400	01		522.05		
	587002		2400	01		153.25		
						675.30		
N14997 Berman Associates 4611-F Assembly Drive Lanham, MD 20706-4391	1-31-02		2400	01		45.00		
Harris Info Source 2057 E. Aurora Road Twinsburg, OH 44087-1999	519438		2400	01		185.50		
	521046		2400	01		176.50		
	521620		2400	01		214.63		
						576.63		
World Chamber of Commerce P.O.Box 1029 Loveland, CO 80539-6187	2-14-02 125841		2400	01		40.00		
N13034 Omnigraphics P.O.Box 625 Holmes, PA 19043	2-14-02 107734-053		2400	01		95.33		
N21086B Grey House Publishing 185 Millerton Road P.O.Box 860 Millerton, NY 12546-0860	2-2002 261559		2400	01		178.50		
Smart Apple Media P.O.Box 206 Mankato, MN 56002	049973		2400	01		1,010.73		
N06771 The H.W. Wilson Company 950 University Avenue Bronx, NY 10452-4297	2-18-02 54535751		2400	01		56.25		

The claims listed above (totaling \$2,677.74) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N06579 The Gale Group P.O.Box 95501 Chicago, IL 60694-5501	2-22-02 11373377		2400	01		135.24		
N03642A NewsBank 397 Main Street P.O.Box 1130 Chester, VT 05143	RN345151		2400	04		8,750.00		
N04780B The Orange County Register P.O.Box 30217 Los Angeles, CA 90030-0217	3-3-02 70000475		2400	04		82.77		
N03832 Books On Tape P.O.Box 7900 Newport Beach, CA 92658	2-14-02 4694523P		2400	05		227.86		
N03643 Recorded Books 270 Skipjack Road Prince Frederick, MD 20678	1-30-02 1412878		2400	05		342.70		
ProForma P.O.Box 640814 Cincinnati, OH 45264-0814	1-29-02 9900030		2400	08		276.85		
N25797A Elisa Herrera-Thomas 4550 Via Corzo Yorba Linda, CA 92886	Feb 2002		2700	01		40.88		
N25795 Jillian Rakos 360 S. Timken Anaheim Hills, CA 92808	Feb 2002		2700	01		207.32 10,063.62		

The claims listed above (totaling \$10,063.62) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE
REPORT NO

Agenda Item 11
03/20/02 Page 9 of 11
4232

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct				Doc Number	SC
N26229 Ann Margaret Webb 903 E. 1st Street #11 Long Beach, CA 90802	Feb 2002		2700	07		43.07		
N09220A Jim Roberts 3474 Whistler Ave. El Monte, CA 91732	Jan-Feb 2002		2700	08		47.61		
N01035 City of Placentia 401 East Chapman Avenue Placentia, CA 92870	3-7-02							
	54864		1800	00		331.35		
	54865		1800	00		2,283.00		
	54863		2800	00		4,376.26		
			1400	00		1,255.57		
						8,246.18		

The claims listed above (totaling \$8,336.86) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

Page Total

8,336.86

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 03/20/02
REPORT NO 4233

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Obj/ Rev/ BS Acct	Sub Obj/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
BANK OF AMERICA Placentia Branch 760 for the Placentia Library Account # 07605-80156 Route #12100358	March 20, 2002 Pay period #20 March 22, 2002 April 4, 2002		0100	00		25,062.00		
	FICA		0200	00		1,899.00		
PLEASE WIRE ON THURSDAY, APRIL 4, 2002								

The claims listed above (totaling \$26,961.00) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

Page Total 26,961.00

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 03/20/02
REPORT NO 4234

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
BANK OF AMERICA Placentia Branch 760 for the Placentia Library Account # 07605-80156 Route #12100358	March 20, 2002 Pay period #21 April 5, 2002 April 18, 2002		0100	00		25,062.00		
	FICA		0200	00		1,899.00		
PLEASE WIRE ON THURSDAY, APRIL 18, 2002								

The claims listed above (totaling \$26,961.00) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

Page Total

26,961.00

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Cash Flow Analysis
DATE: March 20, 2002

BACKGROUND:

The Cash Flow Analysis for the General Fund for Fiscal Year 2001-2002 is Attachment A.

The Property Tax Apportionment Schedule for Fiscal Year 2001-2002 is Attachment B. The tax revenues anticipated before the next Library Board Meeting are highlighted in bold type.

I am recommending that no funds be transferred at this time.

RECOMMENDATION:

Receive & File the Cash Flow Analysis for Fiscal Year 2001-2002 through March 20, 2002.



Placentia Library District
 FY2001-2002 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
07/01/01		Beginning Balance			323,782.14
06/26/01	4111	Payroll #1 to transfer July 12, 2001		26,705.00	297,077.14
06/26/01	4112	Payroll #2 to transfer July 26, 2001		26,705.00	270,372.14
06/26/01	4113	General by Library Director		5,279.54	265,092.60
07/02/01	4114	General by Library Director		1,134.96	263,957.64
07/02/01	4115	General by Library Director		3,503.60	260,454.04
07/12/01	4116	General by Library Director		2,064.85	258,389.19
07/12/01	4117	General by Library Director		458.66	257,930.53
07/17/01		Reverse Interest Admin Fee Jun 2001		(42.11)	257,972.64
07/18/01	4118	General		24,254.82	233,717.82
07/18/01	4119	General		8,305.80	225,412.02
07/18/01	4120	General		1,128.82	224,283.20
07/18/01	4121	General		1,750.32	222,532.88
07/18/01	4122	General		3,102.98	219,429.90
07/18/01	4123	Payroll to wire August 9, 2001		26,705.00	192,724.90
07/18/01	4124	Payroll to wire August 23, 2001		26,705.00	166,019.90
07/19/01		Secured #8	12,031.41	30.08	178,021.23
07/19/01		Supplemental #1	1,745.23		179,766.46
07/23/01		Delinquent Supplemental	1,302.90		181,069.36
07/23/01	4125	General by Library Director		4,912.46	176,156.90
07/24/01		Teeter Secured Current Delinquent	13,876.41		190,033.31
07/24/01		Library Passport Revenue, Jul	4,314.83		194,348.14
07/24/01		Library Revenue, Jul	1,746.57		196,094.71
07/26/01		Supplemental Prior	1.59		196,096.30
07/27/01		Interest Jun		42.11	196,054.19
07/31/01		Canceled out-of-date checks, Dec.	36,449.18		232,503.37
08/02/01		Library Passport Revenue, Jul	2,683.89		235,187.26
08/02/01		Library Revenue, Jul	848.86		236,036.12
08/06/01	4126	General by Library Director		2,281.92	233,754.20
08/06/01	4127	General by Library Director		2,397.42	231,356.78
08/15/01		Supplemental 1st	1,065.31		232,422.09
08/15/01	4128	General		2,185.13	230,236.96
08/15/01	4129	General		1,861.85	228,375.11
08/15/01	4130	General		2,061.77	226,313.34
08/15/01	4131	General		3,170.61	223,142.73
08/15/01	4132	General		559.13	222,583.60
08/15/01	4133	Payroll to wire September 6, 2001		28,058.00	194,525.60
08/15/01	4134	Payroll to wire September 20, 2001		26,961.00	167,564.60
08/16/01	4135	General by Library Director		6,846.89	160,717.71
08/17/01		Library Passport Revenue, Aug	2,665.70		163,383.41
08/17/01		Library Revenue, Aug	960.77		164,344.18
08/20/01	4136	General by Library Director		8,716.09	155,628.09
08/28/01	4137	General by Library Director		1,433.99	154,194.10
08/28/01	4138	General by Library Director		4,658.72	149,535.38
08/31/01		Interest Jul	1,275.95	34.52	150,776.81
09/04/01	4139	General by Library Director		2,967.03	147,809.78
09/06/01		Library Revenue Aug	4,162.40		151,972.18
09/06/01		Library Passport Revenue Aug	1,090.05		153,062.23
09/06/01	4140	General by Library Director		3,378.51	149,683.72
09/16/01	4141	General		847.71	148,836.01

Placentia Library District
 FY2001-2002 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
09/16/01	4142	General		8,637.22	140,198.79
09/16/01	4143	General		7,029.04	133,169.75
09/16/01	4144	General		3,720.34	129,449.41
09/16/01	4145	General		3,203.02	126,246.39
09/16/01	4146	General		3,796.27	122,450.12
09/16/01	4147	General		1,134.31	121,315.81
09/16/01	4148	General		900.39	120,415.42
09/16/01	4149	General		35,900.00	84,515.42
09/16/01	4150	Payroll to wire October 4, 2001		26,961.00	57,554.42
09/16/01	4151	Payroll to wire October 18, 2001		26,961.00	30,593.42
09/18/01	4152	General by Library Director		4,104.85	26,488.57
09/20/01		Unsecured 1st	51,992.00	129.98	78,350.59
09/20/01		Supplemental # 2	3,453.58		81,804.17
09/21/01		Interest Aug 01	1,035.40	29.29	82,810.28
10/01/01	4154	General by Library Director		1,310.44	81,499.84
10/01/01	4155	General by Library Director		1,983.46	79,516.38
10/04/01		State Library -- Family Literacy	5,000.00		84,516.38
10/04/01		Library Passport Revenue Sep	3,887.80		88,404.18
10/04/01		Library Revenue Sep	2,355.94		90,760.12
10/04/01		Reverse Canceled Check (Pension Fund)	(36,449.18)		54,310.94
10/17/01	4156	General		3,816.65	50,494.29
10/17/01	4157	General		3,723.42	46,770.87
10/17/01	4158	General		1,142.31	45,628.56
10/17/01	4159	General		1,661.64	43,966.92
10/17/01	4160	General		9,381.55	34,585.37
10/17/01	4161	General		3,586.00	30,999.37
10/17/01	4162	Payroll to wire November 1, 2001		26,961.00	4,038.37
10/17/01	4163	Payroll to wire November 15, 2001		26,961.00	-22,922.63
10/17/01	4164	Payroll to wire November 29, 2001		26,961.00	-49,883.63
10/17/01	4165	General by Library Director		6,646.39	-56,530.02
10/17/01	4166	General by Library Director		2,148.78	-58,678.80
10/18/01		Supplemental # 3	5,171.94		-53,506.86
10/22/01		Library Passport Revenue Oct	1,953.45		-51,553.41
10/22/01		Library Revenue Sep	1,065.10		-50,488.31
10/31/01		Interest Sep 01	711.08		-49,777.23
11/01/01		Transfer from Fund 706	75,000.00		25,222.77
11/01/01	4167	General by Library Director		5,138.78	20,083.99
11/06/01		Library Passport Revenue Oct	3,694.43		23,778.42
11/06/01		Library Revenue Oct	1,193.39		24,971.81
11/06/01		State Library -- Interlibrary Loan, 5th 2000-2001	1,139.23		26,111.04
11/12/01	4168	General by Library Director		2,269.56	23,841.48
11/12/01	4169	General by Library Director		2,024.94	21,816.54
11/20/01		Supplemental #4	2,047.72		23,864.26
11/21/01	4170	General		96.57	23,767.69
11/21/01	4171	General		2,518.07	21,249.62
11/21/01	4172	General		537.22	20,712.40
11/21/01	4173	General		9,535.71	11,176.69
11/21/01	4174	General		4,317.36	6,859.33
11/21/01	4175	General		2,175.93	4,683.40
11/21/01	4176	General		2,417.26	2,266.14

Placentia Library District
FY2001-2002 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
11/21/01	4177	General		13,394.00	-11,127.86
11/21/01	4178	General		1,219.30	-12,347.16
11/21/01	4179	Payroll to wire December 13, 2001		26,961.00	-39,308.16
11/21/01	4180	Payroll to wire December 27, 2001		26,961.00	-66,269.16
11/26/01		Library Passport Revenue Nov	2,399.80		-63,869.36
11/26/01		Library Revenue Nov	1,344.39		-62,524.97
11/27/01	4181	General by Library Director		8,876.54	-71,401.51
11/29/01		Secured #1	101,203.78	253.01	29,549.26
11/30/01		Interest Oct 01	299.78	11.10	29,837.94
12/05/01	4182	General by Library Director		591.63	29,246.31
12/05/01	4183	General by Library Director		774.97	28,471.34
12/06/01		Library Passport Revenue Nov	1,436.20		29,907.54
12/06/01		Library Revenue Nov	841.00		30,748.54
12/10/01		Homeowners #1	2,415.15		33,163.69
12/13/01		Secured #2	70,964.49	177.41	103,950.77
12/19/01	4184	General		45,566.69	58,384.08
12/19/01	4185	General		14,480.01	43,904.07
12/19/01	4186	General		1,544.20	42,359.87
12/19/01	4187	General		6,062.22	36,297.65
12/19/01	4188	General		676.12	35,621.53
12/19/01	4189	General		6,792.12	28,829.41
12/19/01	4190	General		6,865.82	21,963.59
12/19/01	4191	Payroll to wire January 10, 2002		26,961.00	-4,997.41
12/19/01	4192	Payroll to wire January 24, 2002		26,961.00	-31,958.41
12/20/01		Secured #3	233,791.42	584.48	201,248.53
12/20/01		Supplemental #5	3,107.09		204,355.62
12/21/01		Library Passport Revenue Dec	2,585.25		206,940.87
12/21/01		Library Revenue Dec	944.04		207,884.91
12/31/01		Interest Nov 01	216.76	8.97	208,092.70
01/07/02	4193	General by Library Director		2,677.89	205,414.81
01/07/02	4194	General by Library Director		2,833.39	202,581.42
01/15/02	4195	General		4,485.36	198,096.06
01/15/02	4196	General		8,063.58	190,032.48
01/15/02	4197	General		11,110.00	178,922.48
01/15/02	4198	General		5,571.13	173,351.35
01/15/02	4199	General		3,528.05	169,823.30
01/15/02	4200	General		472.40	169,350.90
01/15/02	4201	Payroll to wire February 7, 2002		26,961.00	142,389.90
01/15/02	4202	Payroll to wire February 21, 2002		26,961.00	115,428.90
01/15/12	4203	General by Library Director		591.77	114,837.13
01/16/02	4204	General by Library Director		3,257.92	111,579.21
01/21/02	4205	General by Library Director		2,000.00	109,579.21
01/23/02	4206	General by Library Director		16,276.04	93,303.17
01/29/02	4207	General by Library Director		1,812.77	91,490.40
01/30/02	4208	General by Library Director		1,009.14	90,481.26
01/31/02	4209	General by Library Director		775.50	89,705.76
02/11/02	4210	General by Library Director		359.59	89,346.17
01/22/02		Secured #4	160,169.98	400.42	249,115.73
01/22/02		Unsecured 2nd	1,882.62	4.71	250,993.64
01/22/02		Supplemental #6	8,453.98		259,447.62

Placentia Library District
FY2001-2002 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
01/30/02		Interest Dec 01	575.40	26.01	259,997.01
01/10/02		Homeowners #2	5,635.37		265,632.38
01/17/02		State Library -- Interlibrary Loan, 1st 2001-2002	3,860.33		269,492.71
01/17/02		State Library -- Project Grant	5,000.00		274,492.71
01/17/02		Library Passport Revenue Jan	3,637.40		278,130.11
01/17/02		Library Revenue Jan	1,492.15		279,622.26
02/05/02		Library Passport Revenue Jan	4,073.15		283,695.41
02/05/02		Library Revenue Jan	1,343.07		285,038.48
02/07/02		Public Utility # 1	13,196.15	32.99	298,201.64
02/20/02		SDAF # 1	4,640.00		302,841.64
02/20/02		Supplemental #7	1,380.22		304,221.86
02/20/02	4211	General		7,418.39	296,803.47
02/20/02	4212	General		7,178.04	289,625.43
02/20/02	4213	General		1,944.96	287,680.47
02/20/02	4214	General		2,307.41	285,373.06
02/20/02	4215	General		20,763.96	264,609.10
02/20/02	4216	General		15,351.37	249,257.73
02/20/02	4217	General		2,094.39	247,163.34
02/20/02	4218	General		1,266.39	245,896.95
02/20/02	4219	General		2,229.87	243,667.08
02/20/02	4220	Payroll to wire March 7, 2002		26,961.00	216,706.08
02/20/02	4221	Payroll to wire March 21, 2002		26,961.00	189,745.08
02/21/02	4222	General by Library Director		8,869.40	180,875.68
02/27/02		Interest Jan 02	745.33	34.89	181,586.12
03/05/02	4223	General by Library Director		1,606.76	179,979.36
03/05/02	4224	General by Library Director		5,773.07	174,206.29
03/20/02	4225	General		4,131.93	170,074.36
03/20/02	4226	General		5,748.00	164,326.36
03/20/02	4227	General		40,543.95	123,782.41
03/20/02	4228	General		35,900.00	87,882.41
03/20/02	4229	General		1,721.50	86,160.91
03/20/02	4230	General		2,677.74	83,483.17
03/20/02	4231	General		10,063.62	73,419.55
03/20/02	4232	General		8,336.86	65,082.69
03/20/02	4233	Payroll to wire April 4, 2002		26,961.00	38,121.69
03/20/02	4234	Payroll to wire April 18, 2002		26,961.00	11,160.69

Placentia Library District
Property Tax Apportionments
Fiscal Year 2001-2002

Date	Category	Amount
08/16/01	Prior Year Secured Taxes & Penalties #1 Jul	
08/16/01	Supplemental #1 Jul	
09/13/01	Prior Year Secured Taxes & Penalties #2 Aug	
09/21/01	Supplemental #2 Aug	
09/21/01	Unsecured collections at 8/31/01, #1	80% - 85%
10/11/01	Prior Year Secured Taxes & Penalties #3 Sep	
10/19/01	Supplemental #3 Sep	
11/15/01	Prior Year Secured Taxes & Penalties #4 Oct	
11/21/01	Supplemental #4 Oct	
11/30/01	Current secured #1	7% - 10%
12/11/01	Homeowners Property Tax Relief	15%
12/13/01	Prior Year Secured Taxes & Penalties #5 Nov	
12/14/01	Current secured #2	14% - 18%
12/21/01	Current secured #3	20% - 24%
12/21/01	Supplemental #5 Nov	
01/11/02	Homeowners Property Tax Relief	35%
01/17/02	Prior Year Secured Taxes & Penalties #6 Dec	
01/23/02	Current secured #4	3% - 6%
01/23/02	Supplemental #6 Dec	
01/23/02	Unsecured collections at 12/31/01, #2	5% - 10%
02/08/02	State-Assessed Public Utility, #1	49% - 50%
02/14/02	Prior Year Secured Taxes & Penalties #7 Jan	
02/21/02	Supplemental #7 Jan	
03/14/02	Prior Year Secured Taxes & Penalties #8 Feb	
03/21/02	Current secured #5	5% - 7%
03/21/02	Supplemental #8 Feb	
04/11/02	Prior Year Secured Taxes & Penalties #9 Mar	
04/11/02	Unsecured collections at 03/31/02, #3	1% - 3%
04/19/02	Current secured #6	25% - 30%
04/19/02	Supplemental #9 Mar	
05/10/02	Homeowners Property Tax Relief	35%
05/16/02	Prior Year Secured Taxes & Penalties #10 Apr	
05/16/02	Supplemental #10 Apr	
05/21/02	Current secured #7	3% - 5%
05/24/02	State-Assessed Public Utility, #2	49% - 50%
06/11/02	Homeowners Property Tax Relief	15%
06/13/02	Prior Year Secured Taxes & Penalties #11 May	
06/21/02	Prior Year Unsecured	
06/21/02	Supplemental #11 May	
06/21/02	Unsecured collections at 05/31/02, Final	3% - 6%
07/19/02	Current secured final for FY02	1% - 3%
07/19/02	Prior Year Secured Taxes & Penalties, FY02 #12 Jun	
07/19/02	Supplemental, FY02 #12 Jun	
07/23/02	Delinquent Supplemental, FY02	
07/24/02	Secured Teeter Actual Final Delinquencies, FY01	2% - 4%

Fund Balance Report
Post-Petition Balances (B/S Account 8010 - Cash)
March 20, 2002

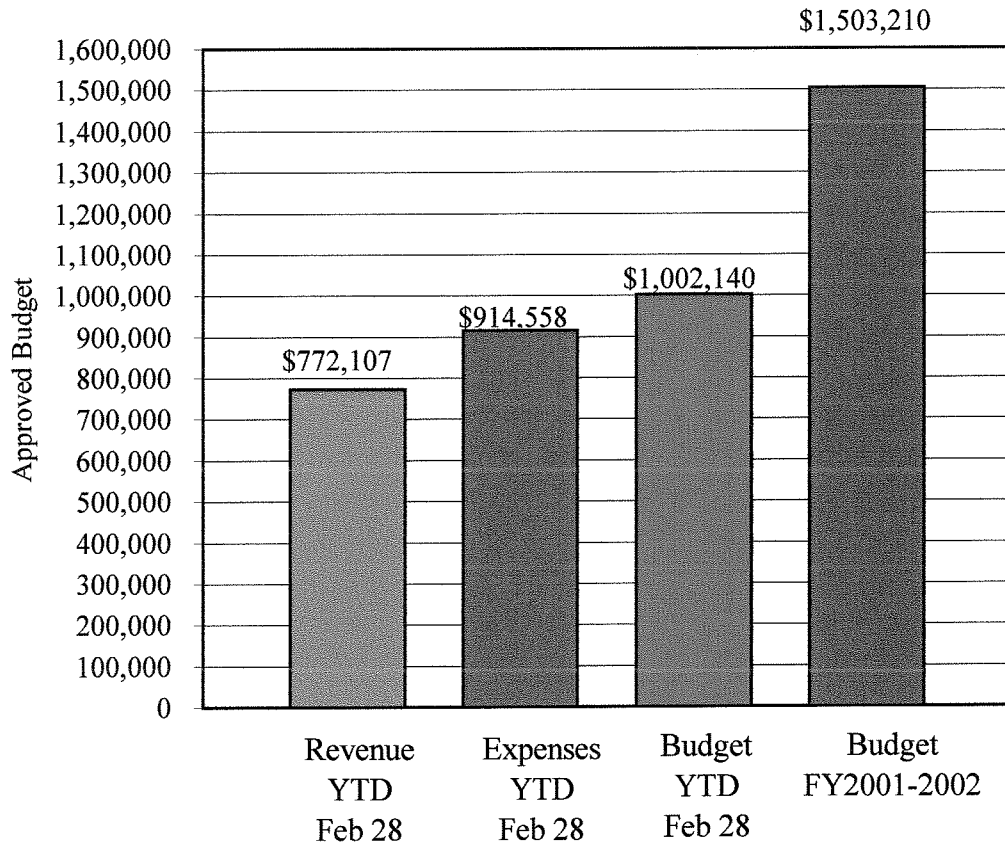
	Fiscal Year 2001-2002						TOTAL	TOTAL
	Fund 702 Maj Equip/Struc	Fund 703 Auto Replac	Fund 706 Bond Redempt	Fund 707 General Fund	Fund 708 Sick Lv Payoff	ALL FUNDS	EXCL GEN FUND	
30-Jun-01	111,953.60	9,492.81	153,762.94	323,782.14	9,262.98	608,254.47	284,472.33	
31-Jul-01	112,716.71	9,534.45	154,010.92	289,334.16	9,303.61	574,899.85	285,565.69	
31-Aug-01	113,203.85	9,575.66	154,405.14	211,233.74	9,343.81	497,762.20	286,528.46	
30-Sep-01	114,099.58	9,651.43	155,626.87	145,233.28	9,417.75	434,028.91	288,795.63	
31-Oct-01	114,087.82	9,650.44	115,610.83	39,293.50	9,416.78	288,059.37	248,765.87	
30-Nov-01	114,503.99	9,685.64	81,178.47	101,546.64	9,451.13	316,365.87	214,819.23	
31-Dec-01	114,881.74	9,717.60	81,700.45	281,012.77	9,482.31	496,794.87	215,782.10	
31-Jan-02	115,199.05	9,744.44	82,141.21	361,235.08	9,508.50	577,828.28	216,593.20	
28-Feb-02	115,487.65	9,768.85	82,379.63	260,863.52	9,532.33	478,031.98	217,168.46	
31-Mar-02						0.00	0.00	
30-Apr-02						0.00	0.00	
31-May-02						0.00	0.00	
30-Jun-02						0.00	0.00	
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00	
General Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

	Fiscal Year 2000-2001						TOTAL	TOTAL
	Fund 702 Maj Equip/Struc	Fund 703 Auto Replac	Fund 706 Bond Redempt	Fund 707 General Fund	Fund 708 Sick Lv Payoff	ALL FUNDS	EXCL GEN FUND	
30-Jun-00	96,051.74	8,934.70	147,599.35	258,136.41	8,700.20	519,422.40	261,285.99	
31-Jul-00	96,171.58	8,957.55	147,823.78	231,138.46	8,740.35	492,831.72	261,693.26	
31-Aug-00	96,677.61	9,004.54	148,600.96	92,114.90	8,785.99	355,184.00	263,069.10	
30-Sep-00	97,165.52	9,049.92	149,350.71	78,481.43	8,830.18	342,877.76	264,396.33	
31-Oct-00	97,697.97	9,099.51	55,169.11	113,941.72	8,878.56	284,786.87	170,845.15	
30-Nov-00	87,890.22	9,149.56	56,003.03	110,828.97	8,878.56	272,750.34	161,921.37	
31-Dec-00	88,417.19	9,198.67	56,823.25	259,208.69	8,975.31	422,623.11	163,414.42	
31-Jan-01	89,526.99	9,300.58	57,570.97	491,153.97	9,074.74	656,627.25	165,473.28	
28-Feb-01	162,088.15	9,299.59	57,564.82	379,847.44	9,073.77	617,873.77	238,026.33	
31-Mar-01	162,580.42	9,350.78	57,881.70	347,353.21	9,123.72	586,289.83	238,936.62	
30-Apr-01	110,693.74	9,401.52	58,201.45	444,151.50	9,173.91	631,622.12	187,470.62	
31-May-01	111,139.78	9,446.11	153,477.49	402,753.93	9,217.42	686,034.73	283,280.80	
30-Jun-01	111,953.60	9,492.81	153,762.94	323,782.14	9,262.98	608,254.47	284,472.33	
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00	
General Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

PLACENTIA LIBRARY DISTRICT

Fiscal Year 2001 - 2002

General Fund Cash Flow



PLACENTIA LIBRARY DISTRICT
REVENUE REPORT FOR FUND 707
(Prepared from the Orange County Auditor's Report)
March 20, 2002

OBJECT CODE	DESCRIPTION	FY2001-2002 BUDGETED	FY2001-2002 YTD	FY2000-2001 YTD	FY2001-2002 FEB 2002	FY2000-2001 FEB 2001	FY2001-2002 % EXP BUD
6210-00	Prop. Taxes - current secured	993,584	566,129.67	525,879.08	0.00	0.00	56.98%
6210-01	Public Utility	23,000	13,196.15	12,003.37	13,196.15	12,003.37	57.37%
6210-04	Teeter Plan - current delinquent	12,500	13,876.41	12,334.14	0.00	0.00	111.01%
	TOTAL PROP. TAXES - CURRENT SECURED	1,029,084	593,202.23	550,216.59	13,196.15	12,003.37	57.64%
6220	PROP. TAXES - CURRENT UNSECURED	55,000	53,874.62	50,975.74	0.00	0.00	97.95%
6230-00	Prop. Taxes - Prior Secured	12,000	12,031.41	12,028.08	0.00	0.00	
6230-01	Prior year's secured final apportionment	0	0.00	0.00	0.00	0.00	
6230-02	Secured prior years	0	0.00	0.00	0.00	0.00	
6230-03	Tax deed land sales	0	0.00	0.00	0.00	0.00	
6230-04	Teeter Plan buyout - FY1993-1994 only	0	0.00	0.00	0.00	0.00	
6230-10	Release of impounds	0	0.00	0.00	0.00	0.00	
6230-11	(1994 ERAF Refund)	0	0.00	0.00	0.00	0.00	
	TOTAL PROP. TAXES - PRIOR SECURED	12,000	12,031.41	12,028.08	0.00	0.00	100.26%
6240	TOTAL PROP. TAXES PRIOR UNSECURED	1,000	0.00	0.00	0.00	0.00	0.00%
6250	TAXES - SPECIAL DISTRICT AUGMENTATION	8,500	4,640.00	4,292.00	4,640.00	4,292.00	
6260	PENALTIES & COSTS ON DELINQUENT TAXES	0	0.00	0.00	0.00	0.00	
6280-00	Property taxes current supplemental	35,000	24,679.84	20,489.65	1,380.22	667.97	70.51%
6280-01	Final supplemental for prior years	0	1,746.82	1,592.26	0.00	0.00	
	TOTAL PROP. TAXES SUPPLEMENTAL - CURREN	35,000	26,426.66	22,081.91	1,380.22	667.97	75.50%
6300	PROP. TAXES SUPPLEMENTAL - PRIOR	800	1,302.90	820.72	0.00	0.00	162.86%
6540	PENALTIES & COSTS ON DELINQUENT TAXES	250	0.00	267.82	0.00	0.00	
	TOTAL TAXES	1,141,634	691,477.82	640,682.86	19,216.37	16,963.34	60.57%

REVENUE REPORT FOR FUND 707
(Prepared from the Orange County Auditor's Report)
March 20, 2002

OBJECT CODE	DESCRIPTION	FY2001-2002 BUDGETED	FY2001-2002 YTD	FY2000-2001 YTD	FY2001-2002 FEB 2002	FY2000-2001 FEB 2001	FY2001-2002 % EXP BUD
6610-00	Interest	22,000	4,859.70	7,533.58	745.33	1,833.06	22.09%
6610-01	Interest - old bond fund	0	0.00	0.00	0.00	0.00	
6610-23	Interest on impounded taxes released	0	0.00	0.00	0.00	0.00	
	TOTAL INTEREST	22,000	4,859.70	7,533.58	745.33	1,833.06	22.09%
6690	STATE - HOMEOWNER PROP TAX RELIEF	16,250	8,050.52	8,122.41	0.00	0.00	49.54%
6970-00	State - ILL & Direct Loan Reimbursement	11,000	4,999.56	6,589.26	0.00	0.00	45.45%
6970-01	State - CA Foundation Funds	88,826	0.00	0.00	0.00	0.00	0.00%
6970-02	State - CA Literacy Campaign	20,000	0.00	18,818.00	0.00	0.00	0.00%
6970-03	State - Family Literacy	30,000	5,000.00	0.00	0.00	0.00	
6970-04	State - Prop 10 Families for Literacy Grant	60,000	0.00	20,000.00	0.00	5,000.00	
6970-05	State - Project Grants	0	5,000.00	0.00	0.00	0.00	
6970-07 & 66	State - Timber Yield Apport & ERAF Bailout	0	0.00	25,238.87	0.00	(72,570.72)	7.15%
	TOTAL STATE - OTHER GOVERNMENTAL	209,826	14,999.56	70,646.13	0.00	(67,570.72)	
7130-00	BANKRUPTCY RECOVERY DISTRIBUTIONS	0	0.00	0.00	0.00	0.00	
7670-00	Local Revenue	28,500	18,297.68	16,702.16	1,343.07	2,115.23	64.20%
7670-01	Local Revenue -- Passport	85,000	34,421.95	26,678.65	4,073.15	3,694.75	40.50%
7670-02 & 56	Local Revenue -- Non-Gov't. Grants & Gifts	0	0.00	0.00	0.00	0.00	
	TOTAL LOCAL REVENUE	113,500	52,719.63	43,380.81	5,416.22	5,809.98	46.45%
7680	6-MONTH EXPIRED (OUTLAWED) CHECKS	0	0.00	0.00	0.00	0.00	
7810	TRANSFER FROM/TO OTHER LIBRARY FUNDS	0	0.00	0.00	0.00	0.00	
	FUND 707 TOTAL	1,503,210	772,107.23	770,365.79	25,377.92	(42,964.34)	51.36%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
March 20, 2002

OBJECT CODE	DESCRIPTION	FY2001-2002 BUDGETED	FY2001-2002 YTD	FY2000-2001 YTD	FY2001-2002 FEB 2002	FY2000-2001 FEB 2001	FY2001-2002 % EXP BUD
0100	Salaries & Wages	651,612	425,054.00	396,136.00	50,124.00	45,540.00	65.23%
0200	Retirement (Social Security & Pension Contribution)	93,517	76,899.14	66,854.18	5,086.73	3,486.00	82.23%
	Health & Life Insurance/Blue Shield CA	39,442	23,042.99	21,500.99	3,870.59	(840.76)	58.42%
	Long Term Disability/CNA	3,584	1,861.89	1,643.53	0.00	208.54	51.95%
	Life Insurance/Fortis & Protective Life	2,600	1,377.65	1,981.50	184.80	84.70	52.99%
	Vision Service Plan/VSP	2,898	1,841.52	1,829.17	233.36	230.74	63.55%
	Dental/Ameritas	7,278	4,124.30	5,141.70	623.60	577.20	56.67%
0300	Total Employee Insurance	55,801	32,248.35	32,096.89	4,912.35	260.42	57.79%
0310	Unemployment Insurance	0	0.00	0.00	0.00	0.00	
0350	Workers Compensation - General	6,600	8,476.00	3,496.00	0.00	0.00	128.42%
	TOTAL SALARIES & EMPLOYEE BENEFITS	807,530	542,677.49	498,583.07	60,123.08	49,286.42	67.20%
0700-00	Communications - Telephone	2,250	2,544.26	1,318.32	218.18	165.10	113.08%
0700-01	Communications - Modem/Fax	5,500	4,163.37	3,319.43	705.76	25.44	75.70%
0700-02	Communications - Internet/Database	3,500	897.33	2,060.42	0.00	328.55	25.64%
0700-05	Communications - Cataloging & Acquisitions Vendor	2,700	1,148.43	1,508.50	248.62	0.00	42.53%
0700-07	Communications - ELLI Grant	0	0.00	0.00	0.00	0.00	
0700-08	Communications - Adult Literacy	800	242.40	209.87	0.00	16.85	30.30%
	Total Communications	14,750	8,995.79	8,416.54	1,172.56	535.94	60.99%
0900-00	Food - General Fund	150	0.00	54.55	0.00	0.00	
0900-07	Food - ELLI Grant	250	0.00	0.00	0.00	0.00	
0900-08	Food - Adult Literacy	0	0.00	66.10	0.00	0.00	
0090-09	Food - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Food	400	0.00	120.65	0.00	0.00	0.00%
1000-00	Household Expense	4,500	18,570.81	993.49	12,166.15	0.00	412.68%
1100-00	Insurance - Liability	5,280	5,279.54	5,068.57	0.00	0.00	99.99%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
March 20, 2002

OBJECT CODE	DESCRIPTION	FY2001-2002 BUDGETED	FY2001-2002 YTD	FY2000-2001 YTD	FY2001-2002 FEB 2002	FY2000-2001 FEB 2001	FY2001-2002 % EXP BUD
1300-00	Maintenance of Equipment - General Fund (Other than Computer)						
1300-01	Maintenance of Equipment - General Fund (Computer)	5,000	1,991.00	4,057.02	0.00	0.00	39.82%
1300-07	Maintenance of Equipment - ELLI Grant	12,500	4,860.00	6,263.16	0.00	0.00	38.88%
1300-08	Maintenance of Equipment - Adult Literacy	0	0.00	0.00	0.00	0.00	
1300-09	Maintenance of Equipment - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Maintenance of Equipment	17,500	6,851.00	10,320.18	0.00	0.00	39.15%
	HVAC						
	Carpet Cleaning	2,500	908.88	656.76	0.00	155.50	36.36%
	Groundskeeping, City of Placentia	3,500	2,805.99	0.00	2,805.99	0.00	80.17%
	Plumbing	30,000	8,364.08	13,911.68	0.00	2,996.70	27.88%
	Electrical	1,800	4,085.62	429.27	621.57	0.00	226.98%
	Cleaning Service	1,500	313.19	62.29	0.00	0.00	20.88%
	Locksmith	13,700	8,650.00	7,750.00	1,100.00	950.00	63.14%
	Other (Includes Fire Alarm & Seismic Retrofit Project)	200	199.91	160.29	68.50	0.00	99.96%
	Total Maintenance of Building & Grounds	58,200	25,782.19	27,966.83	4,596.06	764.33	44.30%
1400-00							
1600-00	Memberships - General Fund	3,750	2,343.50	2,743.00	1,421.00	440.00	62.49%
1600-07	Memberships - ELLI Grant	0	0.00	0.00	0.00	0.00	
1600-08	Memberships - Adult Literacy	400	325.50	180.00	50.00	0.00	
1600-09	Memberships - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Memberships	4,150	2,669.00	2,923.00	1,471.00	440.00	64.31%
1700-00	Miscellaneous Expense - General Fund						
1700-07	Miscellaneous Expense - ELLI Grant	0	0.00	0.00	0.00	0.00	
1700-08	Miscellaneous Expense - Adult Literacy	0	0.00	0.00	0.00	0.00	
1700-09	Miscellaneous Expense - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Miscellaneous Expense	0	0.00	0.00	0.00	0.00	

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
March 20, 2002

OBJECT CODE	DESCRIPTION	FY2001-2002 BUDGETED	FY2001-2002 YTD	FY2000-2001 YTD	FY2001-2002 FEB 2002	FY2000-2001 FEB 2001	FY2001-2002 % EXP BUD
1800-00	Library Supplies	10,000	8,549.05	4,734.91	364.96	233.13	85.49%
	Printing	9,500	6,041.44	5,604.02	2,446.21	136.51	63.59%
	EZ Copy - copy cards for sale to patrons	0	0.00	0.00	0.00	0.00	
	Publications	900	1,436.78	623.95	226.69	0.00	159.64%
	Paper	1,700	1,069.96	977.40	70.01	145.23	62.94%
	Drinking Water Service	325	182.00	207.00	26.00	26.00	56.00%
	Other Office Supplies	8,500	8,014.68	5,709.51	794.67	183.96	94.29%
	Total Office Supply Expense - General Fund	30,925	25,293.91	17,856.79	3,928.54	724.83	81.79%
1800-07	ELLI Grant Supply Expense	1,000	529.04	0.00	15.48	0.00	
1800-08	Printing	3,418	2,324.77	0.00	0.00	0.00	
	Publications	0	1,729.71	428.92	80.00	0.00	
	Paper	0	0.00	0.00	0.00	0.00	
	Other Office Supplies	4,200	4,154.35	1,703.49	75.95	0.00	
	Total Adult Literacy Office Supply Expense	7,618	8,208.83	2,132.41	155.95	0.00	107.76%
1800-09	Supply Expense Families for Literacy	3,000	607.80	0.00	0.00	0.00	
	Total Office Expense	42,543	34,639.58	19,989.20	4,099.97	724.83	81.42%
1803-00	Postage Expense - General Fund	4,800	2,604.32	1,394.93	0.00	250.00	54.26%
1803-01	Postage Expense - LSCA II Grant	0	535.85	250.00	0.00	0.00	
1803-08	Postage Expense - Adult Literacy	100	6.62	0.00	0.00	0.00	6.62%
1803-09	Postage Expense - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Postage Expense	4,900	3,146.79	1,644.93	0.00	250.00	64.22%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
March 20, 2002

OBJECT CODE	DESCRIPTION	FY2001-2002 BUDGETED	FY2001-2002 YTD	FY2000-2001 YTD	FY2001-2002 FEB 2002	FY2000-2001 FEB 2001	FY2001-2002 % EXP BUD
	Care Resources (Employee Assistance)	420	280.00	280.00	70.00	35.00	66.67%
	Pension Contribution & Operating Expenses	7,500	2,271.42	5,423.53	0.00	0.00	30.29%
	Anaheim Consortium Automated Library System	30,000	0.00	0.00	0.00	0.00	0.00%
	Anaheim Consortium Computer Technical & Consulting Services	0	0.00	0.00	0.00	0.00	
	Clipping Service	475	301.68	301.68	75.42	37.71	63.51%
	Interest Allocation & Tax Collection Charges by Orange County	9,100	6,299.30	173.55	34.89	35.72	69.22%
	Advertising (Including WEB Site)	2,000	0.00	345.80	0.00	0.00	0.00%
	Medical Exams	500	920.00	262.50	0.00	52.50	184.00%
	Collection Services - Accounts Receivable	2,500	1,524.97	1,441.96	75.39	189.88	61.00%
	Audit & Accounting Services	5,250	5,150.00	5,020.00	0.00	595.00	98.10%
	Payroll Preparation	3,000	2,123.99	1,945.70	357.10	318.00	70.80%
	Election Expenses	0	0.00	0.00	0.00	0.00	
	Staff Training in Library	0	0.00	0.00	0.00	0.00	
1900-00	Other (Includes Contract Storyteller)	9,500	19,360.64	6,436.10	4,208.75	562.50	203.80%
	Total Specialized Services - General Fund	70,245	38,232.00	21,630.82	4,821.55	1,826.31	54.43%
1900-01	Specialized Services - Partnerships for Change Grant	0	12,292.81	0.00	0.00	0.00	
1900-07	Specialized Services - ELLI Grant	13,600	3,526.85	0.00	0.00	0.00	
1900-08	Specialized Services - Adult Literacy	0	1,605.00	1,925.00	480.00	180.00	#DIV/0!
1900-09	Specialized Services - Families for Literacy	2,000	183.69	0.00	0.00	0.00	
1900-18	Tax Collection Services & Fees by Orange County	12,000	1,583.00	3,450.11	32.99	30.01	13.19%
	Total Specialized Services	97,845	57,423.35	27,005.93	5,334.54	2,036.32	58.69%
2000-00	Legal Notices - General Fund	550	0.00	457.92	0.00	0.00	0.00%
2000-01	Legal Notices - LSCA II Grant	0	0.00	0.00	0.00	0.00	
	Total Legal Notices	550	0.00	457.92	0.00	0.00	0.00%
2100-00	Rents/Leases-Equipment	0	0.00	0.00	0.00	0.00	

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
March 20, 2002

OBJECT CODE	DESCRIPTION	FY2001-2002 BUDGETED	FY2001-2002 YTD	FY2000-2001 YTD	FY2001-2002 FEB 2002	FY2000-2001 FEB 2001	FY2001-2002 % EXP BUD
2200-00	Semi-Annual Bond Payment & Quarterly Energy Loan Payment	120,800	58,051.90	60,242.29	0.00	0.00	48.06%
2300-00	Small Tools/Instruments	0	0.00	0.00	0.00	0.00	
2400-00	Special Department Expense - Miscellaneous	0	48.00	0.00	0.00	0.00	
2400-01	Special Department Expense- Books	150,000	56,543.05	22,424.90	18,848.80	4,046.80	37.70%
2400-02	Special Department Expense - Video	0	242.12	1,193.41	0.00	0.00	
2400-03	Special Department Expense - Electronic	0	19,202.97	23,500.88	0.00	0.00	
2400-04	Special Department Expense - Periodicals	0	6,529.33	6,270.79	5,940.37	0.00	
2400-05	Special Department Expense - Audio	0	4,684.97	2,303.84	0.00	511.83	
2400-07	Special Department Expense - ELLI Grant	0	78.47	0.00	31.39	0.00	
2400-08	Special Department Expense - Adult Literacy	6,182	2,357.92	3,779.96	75.68	0.00	38.14%
2400-09	Special Department Expense - Families for Literacy	0	75.51	0.00	0.00	0.00	
	Total Special Department Expense	156,182	89,762.34	59,473.78	24,896.24	4,558.63	57.47%
2600-00	Transportation/Travel - General	0	0.00	0.00	0.00	0.00	
2700-00	Transportation/Travel - Meetings, Staff Out of Town	2,500	1,673.23	164.00	0.00	0.00	66.93%
2700-01	Transportation/Travel - Meetings, Staff Local	4,000	3,916.66	2,060.28	252.13	50.00	97.92%
2700-02	Transportation/Travel - Meetings, Board Out of Town	600	896.62	0.00	0.00	0.00	149.44%
2700-03	Transportation/Travel - Meetings, Board Local	500	704.52	58.25	412.00	0.00	140.90%
2700-04	Transportation/Travel - Meetings, LSCA II Grant	0	197.97	0.00	0.00	0.00	
2700-07	Transportation/Travel - Meetings, Prop 10 Families for Literacy Grant	250	453.12	0.00	61.68	0.00	
2700-08	Transportation/Travel - Meetings - Adult Literacy	1,000	658.44	375.93	275.00	0.00	65.84%
2700-09	Transportation/Travel - Meetings - Families for Literacy	2,000	0.00	0.00	0.00	0.00	
	Total Transportation/Travel - Meetings	10,850	8,500.56	2,658.46	1,000.81	50.00	78.35%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
March 20, 2002

OBJECT CODE	DESCRIPTION	FY2001-2002 BUDGETED	FY2001-2002 YTD	FY2000-2001 YTD	FY2001-2002 FEB 2002	FY2000-2001 FEB 2001	FY2001-2002 % EXP BUD
2800-00	Electricity	50,000	42,031.93	27,625.15	8,594.24	2,891.81	84.06%
	Gas	7,000	1,220.96	2,693.47	559.62	868.65	17.44%
	Water	3,750	2,511.65	2,261.52	173.35	0.00	66.98%
	Total Utilities	60,750	45,764.54	32,580.14	9,327.21	3,760.46	75.33%
	TOTAL SUPPLIES & SERVICES	599,200	365,437.39	259,861.91	64,064.54	17,222.71	60.99%
3700-00	Taxes, Assessments (Sales Tax)	3,750	2,028.68	0.00	0.00	0.00	54.10%
4000-00	Equipment - General Fund	30,000	4,414.76	12,153.95	1,033.29	0.00	14.72%
4000-07	Equipment - ELLI Grant	5,142	0.00	0.00	0.00	0.00	0.00%
4000-08	Equipment - Adult Literacy	1,000	0.00	557.59	0.00	0.00	0.00%
4000-09	Equipment - Families for Literacy	1,000	0.00	0.00	0.00	0.00	0.00%
4000-11	Equipment - County Assigned Fund	0	0.00	0.00	0.00	0.00	0.00%
	Total Equipment	37,142	4,414.76	12,711.54	1,033.29	0.00	11.89%
4200-00	Structures/Improvements	0	0.00	0.00	0.00	0.00	
	TOTAL EQUIPMENT EXPENSE	37,142	4,414.76	12,711.54	1,033.29	0.00	11.89%
5200	PROVISION FOR CONTINGENCIES	55,588	0.00	0.00	0.00	0.00	
5600	INVESTMENT POOL LOSS	0	0.00	0.00	0.00	0.00	
	TOTAL EXPENSES	1,503,210	914,558.32	771,156.52	125,220.91	66,509.13	60.84%

03/13/02

Placentia Library District
Balance Sheet
As of February 28, 2002

	<u>Feb 28, '02</u>
ASSETS	
Current Assets	
Checking/Savings	
County Exempt - Checking	4,711.98
County Exempt - Savings	1,589.99
General Fund - Checking	3,481.36
General Fund - Savings	38,607.63
Literacy Fund - Savings	6,470.08
Payroll Checking	9,897.26
Payroll Checking (CDs)	
387-0070269	5,000.00
387-0070277	2,500.00
387-0070285	2,500.00
387-0070293	5,000.00
387-0070301	10,000.00
387-0070319	10,000.00
Total Payroll Checking (CDs)	35,000.00
Payroll Savings (Fees)	2,386.71
Payroll Savings (Int CDs)	4,384.87
Total Checking/Savings	<u>106,529.88</u>
Total Current Assets	<u>106,529.88</u>
TOTAL ASSETS	<u>106,529.88</u>
LIABILITIES & EQUITY	
Equity	
Retained Earnings	25,103.67
Total Capital	69,630.30
Net Income	11,795.91
Total Equity	<u>106,529.88</u>
TOTAL LIABILITIES & EQUITY	<u>106,529.88</u>

Placentia Library District
Profit & Loss by Class
February 2002

03/13/02

	<u>County Exempt Fund</u>	<u>General Fund</u>	<u>Unclassified</u>	<u>TOTAL</u>
Income				
COE Cash Register - Copy Cards	244.72	0.00	0.00	244.72
COE Directors Fund (Friends)	-30.00	0.00	0.00	-30.00
COE Life Insur Suplmt(EDM)	39.88	0.00	-39.88	0.00
COE Live @ Library 2000 Grant	2,000.00	0.00	0.00	2,000.00
COE Meeting Room Income	90.00	0.00	0.00	90.00
COE Passport Chck Reimbursement	845.50	0.00	0.00	845.50
COE Test Proctoring Income	10.00	0.00	0.00	10.00
GF Bankcard Deposit	0.00	0.00	2,761.49	2,761.49
GF Cash Register - Fines	0.00	1,462.45	0.00	1,462.45
GF Cash Register - Lost Items	0.00	306.06	0.00	306.06
GF Cash Register - Reserves	0.00	81.90	0.00	81.90
GF Office Expense Reimbursement	0.00	1,760.00	0.00	1,760.00
GF Passport Revenue	0.00	6,311.90	0.00	6,311.90
GF State Library Grants	0.00	19,593.00	0.00	19,593.00
GF Transfers from County	0.00	3,257.92	48,403.78	51,661.70
PA Interest Inc - Savings	0.00	0.00	30.93	30.93
Total Income	3,200.10	32,773.23	51,156.32	87,129.65
Expense				
COE Childn's Strytime (Friends)	450.00	0.00	0.00	450.00
COE Copier Lease Payments	0.00	0.00	253.25	253.25
COE Passport Expenses	1,769.90	0.00	0.00	1,769.90
GF Bank Fees	0.00	0.00	136.02	136.02
GF Board Travel	0.00	235.00	0.00	235.00
GF Debit Cards	0.00	0.00	20.00	20.00
GF ELLI Grant	0.00	47.74	0.00	47.74
GF Household Expenses	0.00	42.02	0.00	42.02
GF Literacy	0.00	39.33	0.00	39.33
GF Literacy Travel	0.00	10.00	0.00	10.00
GF Memberships	0.00	135.00	0.00	135.00
GF Office Expense	0.00	120.13	0.00	120.13
GF Postage	0.00	23.48	0.00	23.48
GF Printing	0.00	107.50	0.00	107.50
GF Publishing	0.00	25.84	0.00	25.84
GF Registration/trans/travel	0.00	185.00	0.00	185.00
PA Employee Benefits	0.00	0.00	1,655.45	1,655.45
PA Employer Payroll Taxes	0.00	0.00	14,951.31	14,951.31
PA Payroll Processing Fees	0.00	0.00	28,651.56	28,651.56
PA Salaries	0.00	0.00	4,476.60	4,476.60
Total Expense	2,219.90	971.04	50,144.19	53,335.13
Net Income	980.20	31,802.19	1,012.13	33,794.52

Placentia Library District
Profit & Loss by Class
July 2001 through February 2002

03/13/02

	County Exempt Fund	General Fund	Literacy Fund	Unclassified	TOTAL
Income					
COE Camp Library (Friends)	-204.55	0.00	0.00	0.00	-204.55
COE Cash Register - Copy Cards	1,719.72	0.00	0.00	0.00	1,719.72
COE Copy Machine Income	44.60	0.00	0.00	0.00	44.60
COE Directors Fund (Friends)	625.82	0.00	0.00	-17.67	608.15
COE Friends - Summer Reading	7.00	0.00	0.00	0.00	7.00
COE Life Insur Suptmt(EDM)	259.22	0.00	0.00	-299.10	-39.88
COE Live @ Library 2000 Grant	2,000.00	0.00	0.00	0.00	2,000.00
COE Meeting Room Income	1,329.90	0.00	0.00	0.00	1,329.90
COE Miscellaneous Income	3,549.95	0.00	0.00	0.00	3,549.95
COE Passport Chck Reimbursement	16,979.45	0.00	0.00	-642.05	16,337.40
COE Staff Appreciation Reimb	396.00	0.00	0.00	0.00	396.00
COE Test Proctoring Income	30.00	0.00	0.00	0.00	30.00
GF Account Interest (IEC)	0.00	0.00	0.00	0.00	0.00
GF Bankcard Deposit	0.00	958.17	0.00	5,463.07	6,421.24
GF Cash Register - Audio Visual	0.00	13.60	0.00	0.00	13.60
GF Cash Register - Childrens	0.00	167.50	0.00	0.00	167.50
GF Cash Register - Fines	0.00	12,085.93	0.00	0.00	12,085.93
GF Cash Register - Lost Items	0.00	2,709.58	0.00	0.00	2,709.58
GF Cash Register - Misc.	0.00	419.25	0.00	0.00	419.25
GF Cash Register - Reserves	0.00	712.12	0.00	0.00	712.12
GF County Reimbursements	0.00	6,549.93	0.00	0.00	6,549.93
GF Debit Card Income	12.05	0.00	0.00	0.00	12.05
GF Gifts Income	0.00	2,000.00	0.00	0.00	2,000.00
GF Miscellaneous Income	0.00	259.35	0.00	15.00	274.35
GF Office Expense Reimbursement	0.00	2,698.44	0.00	0.00	2,698.44
GF Passport Revenue	166.00	38,899.49	0.00	0.00	39,065.49
GF Registration fees refund	0.00	21.88	0.00	0.00	21.88
GF Rotary	0.00	10.50	0.00	0.00	10.50
GF Special Grants	0.00	5,000.00	0.00	0.00	5,000.00
GF State Library Grants	0.00	24,593.00	0.00	0.00	24,593.00
GF State Library Reimbursements	0.00	7,862.56	0.00	0.00	7,862.56
GF Transfers from County	0.00	5,775.99	0.00	401,759.34	407,535.33
GF Typewriter Income	0.00	12.20	0.00	0.00	12.20
LIT Donations to literacy	0.00	0.00	1,000.00	0.00	1,000.00
PA Interest Inc - CD's	0.00	0.00	0.00	1,111.04	1,111.04
PA Interest Inc - Savings	0.00	0.00	0.00	169.62	169.62
Total Income	26,915.16	110,749.49	1,000.00	407,559.25	546,223.90
Expense					
COE Bank fees	0.00	0.00	0.00	3,532.75	3,532.75
COE Childn's Strytime (Friends)	3,277.50	0.00	0.00	0.00	3,277.50
COE Childn's Summer Rdnng Prgm	1,931.00	0.00	0.00	0.00	1,931.00
COE Copier Lease Payments	0.00	0.00	0.00	1,518.78	1,518.78
COE Copier Maintenance Contract	482.57	0.00	0.00	0.00	482.57
COE Credit Card Transactions	0.00	1,622.25	0.00	0.00	1,622.25
COE Friend's Director's Fund	213.84	0.00	0.00	0.00	213.84
COE Household Expense	64.50	0.00	0.00	0.00	64.50
COE Library Board Expenses	403.33	0.00	0.00	0.00	403.33
COE Life Insurance payment	612.07	0.00	0.00	0.00	612.07
COE Literacy	180.00	0.00	0.00	0.00	180.00
COE Meeting Room Upkeep Expense	40.00	0.00	0.00	0.00	40.00
COE Office Expense	9.95	0.00	0.00	0.00	9.95
COE Passport Expenses	17,672.65	0.00	0.00	367.45	18,040.10
COE Petty Cash Exp to be reimbu	-3,096.75	0.00	0.00	0.00	-3,096.75
COE Staff Appreciation	704.00	0.00	0.00	0.00	704.00
GF Bank Fees	0.00	0.00	0.00	627.23	627.23
GF Board Travel	5.00	333.00	0.00	0.00	338.00
GF CLC Grant Travel	0.00	532.30	0.00	0.00	532.30
GF credit card transactions	0.00	-948.82	0.00	0.00	-948.82
GF Debit Card Transfers Passpo	0.00	1,317.45	0.00	0.00	1,317.45
GF Debit Cards	0.00	0.00	0.00	20.00	20.00
GF ELLI Grant	0.00	47.74	0.00	0.00	47.74
GF ELLI Grant Travel	0.00	500.94	0.00	365.00	865.94
GF Equipment (400)	0.00	752.38	0.00	0.00	752.38
GF Food	0.00	28.69	0.00	0.00	28.69
GF Household Expenses	0.00	341.90	0.00	0.00	341.90
GF Insurance	0.00	1,563.04	0.00	0.00	1,563.04
GF Literacy	0.00	503.94	0.00	0.00	503.94
GF Literacy Travel	0.00	595.00	0.00	21.88	616.88
GF Maintenance - Bldg	0.00	498.75	0.00	627.50	1,126.25
GF Memberships	0.00	250.00	0.00	0.00	250.00
GF Miscellaneous	0.00	-12.95	0.00	3,588.74	3,575.79
GF Office Expense	0.00	745.29	0.00	0.00	745.29
GF Postage	101.75	288.18	0.00	3.61	393.54
GF Printing	0.00	270.19	78.00	0.00	348.19
GF Prof & Spec Services	0.00	480.00	0.00	0.00	480.00
GF Publishing	0.00	90.02	0.00	0.00	90.02
GF Refreshments	0.00	78.81	0.00	0.00	78.81
GF Registration/trans/travel	0.00	2,893.00	0.00	0.00	2,893.00
GF Return Check Item & Fees	0.00	0.00	0.00	42.45	42.45
GF Special Dept Expense	0.00	86.40	0.00	0.00	86.40
GF Staff Travel	5.00	57.00	0.00	65.60	127.60
GF Transfers to County	0.00	0.00	0.00	6,061.40	6,061.40
GF Trustee Travel	0.00	403.00	0.00	87.52	490.52
PA Employee Benefits	0.00	0.00	0.00	22,338.71	22,338.71
PA Employer Payroll Taxes	0.00	0.00	0.00	139,964.44	139,964.44

03/13/02

Placentia Library District
Profit & Loss by Class
July 2001 through February 2002

	<u>County Exempt Fund</u>	<u>General Fund</u>	<u>Literacy Fund</u>	<u>Unclassified</u>	<u>TOTAL</u>
PA Payroll Processing Fees	0.00	0.00	0.00	210,565.42	210,565.42
PA Salaries	0.00	0.00	0.00	108,627.60	108,627.60
Total Expense	22,606.41	13,317.50	78.00	498,426.08	534,427.99
Net Income	4,308.75	97,431.99	922.00	-90,866.83	11,795.91

Reconciliation Report

County Exempt - Checking account reconciled for the period ending 03/13/2002

Cleared Transactions

Previous Balance		4,109.92
Cleared Checks and Payments	40 Items	-2,700.90
Cleared Deposits and Other Credits	14 Items	3,035.38
 Cleared Balance		 4,444.40

Uncleared Transactions

Uncleared Checks and Payments	44 Items	-2,775.94
Uncleared Deposits and Other Credits	19 Items	6,888.02

New Transactions

Account Balance as of 03/13/2002 (statement closing date)		8,556.48
New Checks and Payments	0 Items	0.00
New Deposits and Other Credits	0 Items	0.00
 Ending Account Balance		 8,556.48

Placentia Library District

Register: County Exempt - Checking
From 02/01/2002 through 02/28/2002
Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
02/04/2002	3128	Passport Services	COE Passport Expenses	Olatunde Abiol...	80.00			4,007.50
02/05/2002	3129	Passport Services	COE Passport Expenses	Hadih Monam...	45.00			3,962.50
02/06/2002	3130	Passport Services	COE Passport Expenses	Jason Scott Su ...	45.00			3,917.50
02/09/2002			COE Life Insur Suplmt...	Deposit			19.94	3,937.44
02/09/2002	3131	Passport Services	COE Passport Expenses	Madeline Eilee...	25.00			3,912.44
02/09/2002	3132	Passport Services	COE Passport Expenses	George Reginal...	45.00			3,867.44
02/09/2002	3133	Passport Services	COE Passport Expenses	Patricia Jean G...	45.00			3,822.44
02/09/2002	3134	Passport Services	COE Passport Expenses	Stanley Ray Pa...	45.00			3,777.44
02/10/2002			COE Passport Chck Re...	Deposit			70.00	3,847.44
02/10/2002			COE Live @ Library 2...	Deposit			2,000.00	5,847.44
02/10/2002	3135	Passport Services	COE Passport Expenses	Raelyn Pravika...	25.00			5,822.44
02/11/2002			COE Passport Chck Re...	Deposit			25.00	5,847.44
02/12/2002			COE Passport Chck Re...	Deposit			80.00	5,927.44
02/12/2002	3136	Passport Services	COE Passport Expenses	Kevin M. Stoc...	45.00			5,882.44
02/12/2002	3137	Passport Services	COE Passport Expenses	Dieu Thi Le 5-...	80.00			5,802.44
02/14/2002	3138	Passport Services	COE Passport Expenses	Gilbert Lopez, ...	45.00			5,757.44
02/14/2002	3139	Passport Services	COE Passport Expenses	Alivia Yerim K...	60.00			5,697.44
02/14/2002	3140	Passport Services	COE Passport Chck Re...	Ulises A. Roda...	80.00			5,617.44
02/14/2002	3143	Passport Services	COE Passport Chck Re...	Stephanus Ema...	70.00			5,547.44
02/19/2002			COE Passport Chck Re...	Deposit			60.00	5,607.44
02/19/2002			COE Passport Chck Re...	Deposit			70.00	5,677.44
02/19/2002	3144	Judy's Hallmark	COE Directors Fund (F...					5,677.44
02/19/2002	3145	Marie Callendars	COE Directors Fund (F...	Gift Certificate ...				5,677.44
02/19/2002	3146	Passport Services	COE Passport Expenses	Benjamin C. G...	80.00			5,597.44
02/19/2002	3147	Passport Services	COE Passport Expenses	Germar Isaac G...	60.00			5,537.44
02/20/2002			COE Passport Chck Re...	Deposit			313.00	5,850.44
02/20/2002	3108	Passport Services	COE Passport Expenses	Brett Matthew ...	45.00			5,805.44
02/20/2002	3148	Lin Baesler	COE Childn's Strytime ...	Children's Prog...	450.00			5,355.44
02/20/2002	3149	Passport Services	COE Passport Expenses	Terry Kleu 11-...	92.45			5,262.99
02/21/2002			COE Passport Chck Re...	Deposit			137.50	5,400.49
02/21/2002	3150	Passport Services	COE Passport Expenses	Dy Thi Vu 4-8-...	92.45			5,308.04
02/21/2002	3151	Passport Services	COE Passport Expenses	Olivia Lucero 1...	45.00			5,263.04
02/21/2002	3152	Passport Services	COE Passport Expenses	Rosetta Marie ...	45.00			5,218.04
02/21/2002	3153	Passport Services	COE Passport Expenses	Brandon Antho...	45.00			5,173.04
02/21/2002	3154	Passport Services	COE Passport Expenses	Chris David Ro...	80.00			5,093.04
02/23/2002	3155	Passport Services	COE Passport Expenses	Sinan I. Hakki ...	80.00			5,013.04
02/23/2002	3156	Passport Services	COE Passport Expenses	Kyle Lewis Th...	25.00			4,988.04
02/23/2002	3157	Passport Services	COE Passport Expenses	Giuseppe Lune...	70.00			4,918.04
02/24/2002			COE Life Insur Suplmt...	Deposit			19.94	4,937.98
02/24/2002			COE Passport Chck Re...	Deposit			25.00	4,962.98

Placentia Library District

Register: County Exempt - Checking
 From 02/01/2002 through 02/28/2002
 Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
02/25/2002			COE Passport Chck Re...	Deposit			80.00	5,042.98
02/25/2002	3158	Passport Services	COE Passport Expenses	John Michael ...	45.00			4,997.98
02/25/2002	3159	Passport Services	COE Passport Expenses	Servando Ram...	80.00			4,917.98
02/27/2002			COE Passport Chck Re...	Deposit			45.00	4,962.98
02/27/2002	3160	Passport Services	COE Passport Expenses	Maria Cortez 2...	45.00			4,917.98
02/27/2002	3161	Passport Services	COE Passport Expenses	Phi Phi Thai 11...	45.00			4,872.98
02/27/2002	3162	Passport Services	COE Passport Expenses	Jozef Marian L...	45.00			4,827.98
02/27/2002	3163	Passport Services	COE Passport Expenses	Sabreena Marie...	45.00			4,782.98
02/28/2002			COE Passport Chck Re...	Deposit			90.00	4,872.98
02/28/2002	3164	Passport Services	COE Passport Expenses	Alfred Sidney ...	40.00			4,832.98
02/28/2002	3165	Passport Services	COE Passport Expenses	Expedite Fee fo...	35.00			4,797.98
02/28/2002	3166	Passport Services	COE Passport Expenses	Arezu Shirmoh...	45.00			4,752.98

Reconciliation Report

County Exempt - Savings account reconciled for the period ending 03/13/2002

Cleared Transactions

Previous Balance		1,488.91
Cleared Checks and Payments	2 Items	-258.25
Cleared Deposits and Other Credits	19 Items	345.03
Cleared Balance		1,575.69

Uncleared Transactions

Uncleared Checks and Payments	0 Items	0.00
Uncleared Deposits and Other Credits	11 Items	212.65

New Transactions

Account Balance as of 03/13/2002 (statement closing date)		1,788.34
New Checks and Payments	0 Items	0.00
New Deposits and Other Credits	0 Items	0.00
Ending Account Balance		1,788.34

Reconciliation Report

General Fund - Checking account reconciled for the period ending 03/13/2002

Cleared Transactions

Previous Balance		354.00
Cleared Checks and Payments	17 Items	-2,084.31
Cleared Deposits and Other Credits	5 Items	6,029.41
 Cleared Balance		 4,299.10

Uncleared Transactions

Uncleared Checks and Payments	15 Items	-1,338.64
Uncleared Deposits and Other Credits	7 Items	1,340.05

New Transactions

Account Balance as of 03/13/2002 (statement closing date)		4,300.51
New Checks and Payments	0 Items	0.00
New Deposits and Other Credits	0 Items	0.00
 Ending Account Balance		 4,300.51

Placentia Library District

Register: General Fund - Checking

From 02/01/2002 through 02/28/2002

Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
02/03/2002			GF Transfers from Cou...	Deposit			3,257.92	1,890.56
02/03/2002	4424	Cyrise Smith	GF Postage	Postage	23.48			1,867.08
02/04/2002	4425	Ann Margaret Webb	GF ELLI Grant	Reimbursement...	15.48			1,851.60
02/04/2002	4426	Orange County Crating	GF Household Expenses	6 used pallets	42.02			1,809.58
02/10/2002	4427	Sam's Club	GF Literacy	Refreshments f...				1,809.58
02/11/2002	4428	American Library As...	GF Memberships	PLA Members...	50.00			1,759.58
02/19/2002	4430	Senate Rules Commit...	GF Publishing	CSDA-Eight c...	25.84			1,733.74
02/19/2002	4431	Peninsula Library Sy...	-split-	Registration for...	225.00			1,508.74
02/19/2002	4432	Elizabeth D Minter	GF Office Expense	Reimbursement	59.11			1,449.63
02/19/2002	4435	Sam's Club	GF Memberships	Membership R...	85.00			1,364.63
02/20/2002	4436	Placentia Chamber of...	-split-	Mixer	40.00			1,324.63
02/25/2002	4438	Capitol Enquiry, Inc.	GF Printing	8 Copies of "A ...	107.50			1,217.13
02/25/2002	4439	Dick Blick Art Mater...	GF Office Expense	Order# 1185852	61.02			1,156.11
02/26/2002	4440	Ann Margaret Webb	GF ELLI Grant	Reimbursement...	32.26			1,123.85
02/27/2002	4441	CSDA	GF Board Travel	Registration: A...	125.00			998.85
02/27/2002	4442	Placentia Chamber of...	-split-	Breakfast-Mint...	50.00			948.85
02/28/2002			GF Board Travel	Deposit			10.00	958.85

Reconciliation Report

General Fund - Savings account reconciled for the period ending 03/13/2002

Cleared Transactions

Previous Balance		14,583.64
Cleared Checks and Payments	1 Items	-5,518.22
Cleared Deposits and Other Credits	26 Items	29,542.21
Cleared Balance		38,607.63

Uncleared Transactions

Uncleared Checks and Payments	0 Items	0.00
Uncleared Deposits and Other Credits	15 Items	88,444.53

New Transactions

Account Balance as of 03/13/2002 (statement closing date)		127,052.16
New Checks and Payments	0 Items	0.00
New Deposits and Other Credits	0 Items	0.00
Ending Account Balance		127,052.16

Reconciliation Report

Literacy Fund - Savings account reconciled for the period ending 03/13/2002

Cleared Transactions

Previous Balance		6,466.36
Cleared Checks and Payments	0 Items	0.00
Cleared Deposits and Other Credits	1 Items	3.72
 Cleared Balance		 6,470.08

Uncleared Transactions

Uncleared Checks and Payments	0 Items	0.00
Uncleared Deposits and Other Credits	0 Items	0.00

New Transactions

Account Balance as of 03/13/2002 (statement closing date)		6,470.08
New Checks and Payments	0 Items	0.00
New Deposits and Other Credits	0 Items	0.00
 Ending Account Balance		 6,470.08

Reconciliation Report

Payroll Checking account reconciled for the period ending 03/13/2002

Cleared Transactions

Previous Balance		10,907.25
Cleared Checks and Payments	37 Items	-54,533.87
Cleared Deposits and Other Credits	2 Items	53,922.00
Cleared Balance		10,295.38

Uncleared Transactions

Uncleared Checks and Payments	2 Items	-398.12
Uncleared Deposits and Other Credits	0 Items	0.00

New Transactions

Account Balance as of 03/13/2002 (statement closing date)		9,897.26
New Checks and Payments	0 Items	0.00
New Deposits and Other Credits	0 Items	0.00
Ending Account Balance		9,897.26

ACQUISITIONS REPORT FOR FISCAL YEAR 2001-2002 THROUGH THE MONTH OF FEB. 2002
Prepared by Julie Shook, Technical Services Manager

	GENERAL FUND			ADOPT-A-BOOK			TOTAL PURCHASED			DONATED			TOTAL ITEMS		
	Amount	Volumes	Titles	Amount	Volumes	Titles	Amount	Volumes	Titles	Value	Volumes	Titles	Amount	Volumes	Titles
Adult Fiction	5,819.93	380	332	959.62	46	46	6,779.55	426	378	742.29	39	39	7,521.84	465	417
Adult Circulating Non-Fiction	14,298.60	916	856	8,246.48	304	301	22,545.08	1,220	1,157	2,091.30	160	160	24,636.38	1,380	1,317
Adult Reference	12,419.65	150	87	835.32	13	13	13,254.97	163	100	691.94	26	24	13,946.91	189	124
Adult Print Continuations	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Adult Electronic Continuations	18,987.97	7	7	0.00	0	0	18,987.97	7	7	0.00	0	0	18,987.97	7	7
Total Adult Non-Fiction	45,706.22	1,073	950	9,081.80	317	314	54,788.02	1,390	1,264	2,783.24	186	184	57,571.26	1,576	1,448
TOTAL ADULT PRINT MATERIALS	51,526.15	1,453	1,453	10,041.42	363	360	61,567.57	1,816	1,642	3,525.53	225	223	65,093.10	2,041	1,865
Adult Audio/Music	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Adult Audio Books	3,466.27	60	60	0.00	0	0	3,466.27	60	60	0.00	0	0	3,466.27	60	60
Total Adult Audio	3,466.27	60	60	0.00	0	0	3,466.27	60	60	0.00	0	0	3,466.27	60	60
Adult Video Educational	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Adult Video Entertainment	0.00	0	0	0.00	0	0	0.00	0	0	89.95	4	4	89.95	4	4
Total Adult Video	0.00	0	0	0.00	0	0	0.00	0	0	89.95	4	4	89.95	4	4
Adult Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL ADULT NON-PRINT MATERIALS	3,466.27	60	60	0.00	0	0	3,466.27	60	60	89.95	4	4	3,556.22	64	64
TOTAL ADULT MATERIALS	54,992.42	1,513	1,513	10,041.42	363	360	65,033.84	1,876	1,702	3,615.48	229	227	68,649.32	2,105	1,929
Juvenile Fiction	10,949.27	872	724	1,201.94	74	71	12,151.21	946	795	657.13	51	51	12,808.34	997	846
Juvenile Circulating Non-Fiction	7,227.07	520	482	4,096.62	212	206	11,323.69	732	688	947.40	74	68	12,271.09	806	756
Juvenile Reference	5,664.89	161	95	36.05	2	2	5,700.94	163	97	137.95	6	3	5,838.89	169	100
Juvenile Print Continuations	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Juvenile Electronic Continuations	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Total Juvenile Non-Fiction	12,891.96	681	577	4,132.67	214	208	17,024.63	895	785	1,085.35	80	71	18,109.98	975	856
TOTAL JUVENILE PRINT MATERIALS	23,841.23	1,553	1,301	5,334.61	288	279	29,175.84	1,841	1,580	1,742.48	131	122	30,918.32	1,972	1,702
Juvenile Audio/Music	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Juvenile Audio Books	0.00	0	0	598.68	25	25	598.68	25	25	0.00	0	0	598.68	25	25
Total Juvenile Audio	0.00	0	0	598.68	25	25	598.68	25	25	0.00	0	0	598.68	25	25
Juvenile Video Educational	0.00	0	0	0.00	0	0	0.00	0	0	40.00	3	3	40.00	3	3
Juvenile Video Entertainment	16.99	1	1	0.00	0	0	16.99	1	1	70.00	6	6	86.99	7	7
Total Juvenile Video	16.99	1	1	0.00	0	0	16.99	1	1	110.00	9	9	126.99	10	10
Juvenile Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL JUVENILE NON-PRINT MATERIALS	16.99	1	1	598.68	25	25	615.67	26	26	110.00	9	9	725.67	35	35
TOTAL JUVENILE MATERIALS	23,858.22	1,554	1,302	5,933.29	313	304	29,791.51	1,867	1,606	1,852.48	140	131	31,643.99	2,007	1,737
Total Fiction	16,769.20	1,252	1,056	2,161.56	120	117	18,930.76	1,372	1,173	1,399.42	90	90	20,330.18	1,462	1,263
Total Non-Fiction	58,598.18	1,754	1,527	13,214.47	531	522	71,812.65	2,285	2,049	3,868.59	266	255	75,681.24	2,551	2,304
Total Audio	3,466.27	60	60	598.68	25	25	4,064.95	85	85	0.00	0	0	4,064.95	85	85
Total Video	16.99	1	1	0.00	0	0	16.99	1	1	199.95	13	13	216.94	14	14
Total Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL MATERIALS	78,850.64	3,067	2,644	15,974.71	676	664	94,825.35	3,743	3,308	5,467.96	369	358	100,293.31	4,112	3,666

ACQUISITIONS REPORT FOR THE MONTH OF FEBRUARY 2002
Prepared by Julie Shook, Technical Services Manager

	GENERAL FUND			ADOPT-A-BOOK			TOTAL PURCHASED			DONATED			TOTAL ITEMS		
	Amount	Volumes	Titles	Amount	Volumes	Titles	Amount	Volumes	Titles	Value	Volumes	Titles	Amount	Volumes	Titles
Adult Fiction	424.35	33	21	0.00	0	0	424.35	33	21	72.64	4	4	496.99	37	25
Adult Circulating Non-Fiction	603.94	31	29	0.00	0	0	603.94	31	29	570.60	26	26	1,174.54	57	55
Adult Reference	1,388.70	37	12	0.00	0	0	1,388.70	37	12	0.00	0	0	1,388.70	37	12
Adult Print Continuations	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Adult Electronic Continuations	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Total Adult Non-Fiction	1,992.64	68	41	0.00	0	0	1,992.64	68	41	570.60	26	26	2,563.24	94	67
TOTAL ADULT PRINT MATERIALS	2,416.99	101	62	0.00	0	0	2,416.99	101	62	643.24	30	30	3,060.23	131	92
Adult Audio/Music	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Adult Audio Books	570.56	12	12	0.00	0	0	570.56	12	12	0.00	0	0	570.56	12	12
Total Adult Audio	570.56	12	12	0.00	0	0	570.56	12	12	0.00	0	0	570.56	12	12
Adult Video Educational	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Adult Video Entertainment	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Total Adult Video	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Adult Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL ADULT NON-PRINT MATERIALS	570.56	12	12	0.00	0	0	570.56	12	12	0.00	0	0	570.56	12	12
TOTAL ADULT MATERIALS	2,987.55	113	74	0.00	0	0	2,987.55	113	74	643.24	30	30	3,630.79	143	104
Juvenile Fiction	261.52	44	20	0.00	0	0	261.52	44	20	21.53	1	1	283.05	45	21
Juvenile Circulating Non-Fiction	1,189.59	81	78	0.00	0	0	1,189.59	81	78	20.00	2	1	1,209.59	83	79
Juvenile Reference	522.05	22	1	0.00	0	0	522.05	22	1	10.95	1	1	533.00	23	2
Juvenile Print Continuations	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Juvenile Electronic Continuations	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Total Juvenile Non-Fiction	1,711.64	103	79	0.00	0	0	1,711.64	103	79	30.95	3	2	1,742.59	106	81
TOTAL JUVENILE PRINT MATERIALS	1,973.16	147	99	0.00	0	0	1,973.16	147	99	52.48	4	3	2,025.64	151	102
Juvenile Audio/Music	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Juvenile Audio Books	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Total Juvenile Audio	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Juvenile Video Educational	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Juvenile Video Entertainment	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Total Juvenile Video	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Juvenile Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL JUVENILE NON-PRINT MATERIALS	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL JUVENILE MATERIALS	1,973.16	147	99	0.00	0	0	1,973.16	147	99	52.48	4	3	2,025.64	151	102
Total Fiction	685.87	77	41	0.00	0	0	685.87	77	41	94.17	5	5	780.04	82	46
Total Non-Fiction	3,704.28	171	120	0.00	0	0	3,704.28	171	120	601.55	29	28	4,305.83	200	148
Total Audio	570.56	12	12	0.00	0	0	570.56	12	12	0.00	0	0	570.56	12	12
Total Video	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Total Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL MATERIALS	4,960.71	260	173	0.00	0	0	4,960.71	260	173	695.72	34	33	5,656.43	294	206

OUTSTANDING ORDERS AS OF FEBRUARY 28, 2002

General Fund Amount	\$15,047.11
Adopt-A-Book Amount	\$175.17
TOTAL Amount	\$15,222.28

TO: Elizabeth D. Minter, Library Director

FROM: Alice Kuo, Circulation Supervisor *A*

DATE: March 20, 2002

SUBJECT: Unique Management Services, Inc. Report for Month of December

This report was received from Unique Management on March 11, 2002.

Attachment A is enclosed.

A summary of the current status is as follows:

FY 2001-02	# New Accounts Submitted	Total # Active Accounts	# Paid In Full Curr. Month	Amount Received Curr. Month	# Written Off Suspended Curr. Month
July	15	73	8	466.47	1
August	18	79	4	306.80	2
September	20	94	3	305.45	1
October	7	71	15	1,025.32	2
November	17	62	6	437.79	1
December	7	57	2	143.32	1
January	16	61	3	192.30	1
February	28	59	2	453.20	1
March	0	0	0	0.00	0
April	0	0	0	0.00	0
May	0	0	0	0.00	0
June	0	0	0	0.00	0
TOTAL YTD	128	556	43	3,330.65	10

CREATED: 03/01/2002 11:37 PM RJK

MS JULIE SHOOK
PLACENTIA LIBRARY DISTRICT
411 EAST CHAPMAN AVENUE
PLACENTIA CA 92870

CREDITOR: 286 -- PLACENTIA LIBRARY DISTRICT
DATES LISTED: 01/01/1900 TO 02/28/2002

Accounts Submitted	:	593	Dollars Submitted	:	54,141.59	Dollars Received	:	14,032.35
Bankruptcies	:	0	Dollars in Bankruptcy	:	0.00	Material Returned	:	11,960.12
Incorrect Addresses	:	83	Dollars in Skips	:	5,510.69	Dollars Waived	:	2,416.13
Patron Disputes/Suspends	:	2	Dollars in Dispute	:	68.40	Total Activated	:	35,965.06
Accounts in Process	:	508	Dollars in Process	:	47,051.17	% of Dollars Activated	:	76.44%
# of Accounts Activated	:	366						
% of Accounts Activated	:	72.05%						

TO: Library Board of Trustees
 FROM: Elizabeth D. Minter, Library Director *EDM*
 DATE: March 20, 2002
 SUBJECT: **DEBIT CARD SYSTEM REIMBURSEMENT FEBRUARY 2002**

SUMMARY OF PRINTER/COPIER ACCOUNTS FEBRUARY 2002

Beginning Balance 1/31/01 (\$7,468.57)

	<u>Income</u>	<u>Expend.</u>
Total Deposits in	244.72	
Total Loans from Literacy Fund	0.00	
Total Materials & Supplies		0.00
Total Repairs		0.00
Total Copier Paper Expense		0.00
Total Copier Lease Payments in August		0.00
Total Copier Maintenance Payment in August		229.50
Debit Card System Loan Payback		0.00
	244.72	229.50


Ending Balance 2/28/02 (\$7,453.35)

February payment \$ 0.00

SUMMARY OF PRINTER/COPIER LOAN ACTIVITY

Loan Amount as of 10/3/96 (Fund 702)	16,559.50
Loan Repayment through 1/31/02	(8,565.48)
Loan Amount as of 2/28/02 (Literacy Fund)	7,700.00
December Payment (Fund 702)	0.00
December Payment (Literacy Fund)	0.00
Balance 2/28/02	<u>\$ 15,694.02</u>

Prepared by: Elisa Herrera-Thomas

TO: Placentia Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director 
DATE: March 20, 2002
SUBJECT: **GIFT REPORT**

The following gifts were received from February 1, 2002 through February 28, 2002.

ADOPT A BOOK DONATIONS

Yolanda Aguerrebere
Josephine Anderson
Theresa & William Backes
Shirley Baker
Glenn & Katherine Baldwin
Eleanor Barbour
Margarete Barnes
Lillian Bart
Donna & Raymond Bass
Marlita & Leland Bellot
Brenda Benner
Deborah Berberich
Marge Boelman
Jill Botha
Colleen Braga
Frank & Jacqueline Campbell
Aldeau Cassidy
Thomas & Cynthia Coad
Robert & Diane Cooper
Dottie Cummings
Robert & Sue D'Amato
Jim & Peggy Dinsmore
Carol & Dale Downey
Cheryl Duhme
Suzanne Engen
Theodore Farkas
Shirley Fishel
Crystal Gates
Charles & Lois Geeter
Juanita Godwin

Rosalio & Margarita Gonzalez
Peggy Hammer
Luciell & Richard Henderson
Mary Hill
Terri Harry
Linda Helms
G.R. & Geraldine Hodges
Margaret Horrocks
Kathleen & Donald Irvine
Jerry & Mercedes Johnson
Jean Lasley
Nadine LaBorde
Tracy LaScala
Nancy Lone
Lynn & Harold McClard
Barbara & Pat McHugh
Elizabeth Mead
Thelma Mellott
Elizabeth & Fred Minter
Karon Mulligan-UCBank
Jane Murray
Saundra & Duncan Murray
Gary & Terese Niebuhr
Cooper & Jane Overall
Emilia Ann Palacios
James & Carol Pence
Tom & Kay Pfaffle
Walter & Maureen Plegel
Judy Porter
Eleanore Rankin
Marvin & Mary Reid
Russell & Joan Rice
George & Mary Saint-Laurent
Geraldine Sandoval
Marie Schmidt
Stephen & Saundra Scott
Jeanette Schwartzkopf
Margaret Sevre
Al & Gloria Shkoler
Julie Shook
Ralph & Pat Shook
Elaine Smith

Gerald Tollefson
Norman & Marlene Traub
Clairee Tynes
Tim Van Eck
Pat Van Houten
Lois Vihlen
Maevene Vincent
Peggy & Gene Vincent
Elaine & Byron Wakeham
Richard & Patricia Wojcik
Nelson Woodard
Jayne Wright
Barbara Young
Sally Young

TOTAL AAB DONATIONS \$3,067.00

BOOK ENDOWMENT FUND DONATIONS

John & Marguerite Andrews
Deborah Berberich
Geoff Braun
Joan & Richard Carroll
Kellie Castillo
Leland & Mary Castner
Abby Cook
Bill & Jill Dale
Jim Fenstermaker
Crystal Gates
Daryl Guetzkow
Isabelle Hlavac
G.R. & Geraldine Hodges
Mary Ellen Lynch
Diane Martlaro
Barbara & Pat McHugh
Elizabeth & Fred Minter
Marvin & Mary Reid
Clare Rider
Jane Seymour
Jayshree Shah
Gordon & Dixie Shaw
Bonnie Sheffield

Al & Gloria Shkoler
Cyrise Smith
Jerald Thanos
Thomas & Juanita Torpy
Jim & Virginia Walleirs
Laura Webb
Carl & Winifred Westberg
Richard & Patricia Wojcik
JoAnn Woodard

TOTAL BEF DONATIONS \$1,518.00

CORPORATE SPONSORSHPS

Allan R. Stark
Jart Direct Mail Services
Performance Technology
Placentia Rotary Club
Southern California Gas Co.
Taormina Industries, LLC
United California Bank

TOTAL CORPORATE SPONSORSHIPS \$700.00

TOTAL ALL DONATIONS **\$5,285.00**

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
DATE: March 20, 2002

SUBJECT: BUILDING MAINTENANCE REPORT FOR FEB 2002-MARCH 20, 2002

1. SPECIAL "T" WATER SYSTEMS

On Tuesday, February 12, 2002, a service technician from Special "T" Water Systems came out to the Library in order to re-install the front portion of the staff water cooler.

2. BEAR STATE AIR CONDITIONING

On Thursday, February 20, 2002 a service technician from Bear State Air Conditioning came to the Library in order to perform routine maintenance on the air conditioning unit. He returned on Tuesday, February 26, 2002, in order to inspect the heating system after staff concerns that the Library was too warm. He returned on Wednesday, February 27, 2002 in order to double-check the thermostats and to replace the thermostat in Technical Services Manager Julie Shook's office.

3. DAY AND NITE DOOR SERVICE

On Wednesday, March 6, 2002, a service technician from Day & Nite Door Service came out to the Library in order to service the double doors that are located on Chapman Avenue. They will return at a later date in order to perform maintenance and repair the automatic doors in the main entrance of the Library.

Prepared by: Elisa Herrera-Thomas

TO: Library Board of Trustees

FROM: Elizabeth Minter, Library Director *EM*

DATE: March 20, 2002

SUBJECT: PERSONNEL REPORT FOR FEBRUARY 2002 to MARCH 20, 2002

APPOINTMENTS:

Rebecca Messenger, Library Page

Barbara Phillips, Substitute Librarian

OPEN POSITIONS:

None at this time.

Prepared by: Elisa Herrera-Thomas

TO: Elizabeth Minter, Library Director

FROM: Jillian Rakos, Volunteer Coordinator *JR*

SUBJECT: Volunteer Report for the Month of February 2002

CUMULATIVE RECORD OF VOLUNTEER HOURS (excluding Literacy services)

REGULAR	FY02/03 February	FY02/03 YTD	Starting	Cumulative
Andrade, Linda	6.00	96.00	Sep-95	604.50
Backes, Theresa	3.50	16.25	6/98	210.25
Bart, Lillian	10.00	113.50	May-01	85.50
Bartholmew, Janet	3.50	10.00	Jan-02	10.00
Boelman, Marge	8.75	53.00	Apr-01	64.50
Botha, Jill	0.00	6.00	Nov-01	4.00
Clugston, Patricia	12.75	89.00	6/98	275.25
Cravotta, Leo	0.00	0.00	5/99	46.50
Dell, Lyla	0.00	24.75	8/98	529.25
Dhanna, Dan	0.00	45.75	Jul-01	33.75
Fioroni, Pete	0.00	4.00	3/97	229.00
Fioroni, Ruth	0.00	4.00	3/97	166.00
Fitzgerald, Joan	2.50	36.00	10/93	1,977.75
Godwin, Nita	7.00	58.50	2/96	361.25
Hagan, John	4.75	15.75	Nov-01	15.75
Hemmerling, Barbara	9.50	56.75	9/95	480.75
Hochman, Sue	0.00	0.00	1/98	209.50
Horrocks, Marjorie	4.00	50.00	10/95	304.50
Hyams, Rose	0.00	74.00	Feb-00	516.75
Irot, Pat	49.50	314.00	2/96	2,189.50
Jertberg, Pat	38.00	121.00	4/98	658.15
Jertberg, Jerry	18.00	21.00	Jan-02	21.00
Livezey, Jane	0.00	76.00	4/96	578.25
Lord, Audrey	18.00	53.00	Jul-00	141.50
Mignot, Shirley	0.00	0.00	9/95	472.00
Myers, Claire	10.00	121.00	10/95	1,057.75
Olson, Bob	0.00	39.00	9/95	372.00
Pence, Thomas	4.00	46.50	1/99	196.50
Peterson, Ruth	9.00	9.00	Mar-02	9.00
Project Independence	0.00	46.10		912.00
Rodriguez, Carmen	4.00	82.00	2/00	140.00
Salem, Rose	6.00	75.00	Oct-00	106.25
Sanatar, Ginny	1.25	1.25	Mar-02	1.25
Schlichter, Allan	6.00	54.00	10/93	825.50
Schwartzkopf, Jan	2.00	19.00	Mar-01	19.00
Schmidt, Marie	16.50	100.00	4/98	588.50
Segovia, Inez	0.00	1.50	Nov-01	1.50
Shaw, Dixie	1.50	16.00	5/94	192.00
Stoller, Frances	0.00	14.00	May-96	100.00
Vaughn, Judy	0.00	1.50	8/99	135.00
Walker, Virginia	1.00	7.50	Mar-99	128.50
Wymer, Betty	9.75	63.00	1/96	762.75
J.T.P.A. / Job Training Partnership Act	0.00	0.00		1,170.50
S.T.E.P. / Senior Training & Employment Program	0.00	0.00		6,727.75
TOTAL	266.75	2,034.60		23,630.90

	FY02/03			FY02/03	
	February	YTD		February	YTD
Alvi, Jennifer	0	0.75	Moya, David	0.00	0.00
Afsar, Asif	2	15.5	McCustian, Nicole	0.00	0.00
Banks, Vanessa	0.00	34.00	Munoz, Maria	0.00	45.00
Behmaran, Roxana	0.00	17.50	Muranaka, Amber	0.00	15.00
Bone, Shawnda	0.00	0.00	Nguyen, Andrew	0.00	32.00
Camacho, Linda	0.00	2.00	Pacheo, Zylina	0.00	2.00
Camacho, Marizala	0.00	2.00	Pan, Jen	0.00	9.00
Carmona, Jillian	9.00	41.00	Pecot, Zipporah	0.00	28.75
Cathoy, John	0.00	8.00	Ramos, Rosa	0.00	0.00
Chavez, Alfredo	0.00	2.50	Regala, Daniel	0.00	23.50
Cheung, Aaron	0.00	5.00	Rehman, Khurram	0.00	29.00
Cohen, Darleen	0.00	0.00	Robinson, Shawn	0.00	0.00
Cohma, Milessa	0.00	2.50	Rodriquez, John	0.00	0.00
Cooper, Chasen	0.00	29.75	Rosette, Shandie	0.00	2.50
Corraiz, Mari	0.00	2.00	Rorex, Jamie	0.00	0.00
Couvillian, Jennifer	0.00	4.75	Saed, Alia	0.50	0.50
Davis, Ken	0.00	2.50	Sanchis, Alita	0.00	5.00
Dominguez, Kenny	15.00	40.50	Sewell, Krystal	0.00	1.50
Eng, Jonathon	0.00	24.50	Sewell, Ashley	0.00	1.50
Eng, Lawrence	0.00	37.25	Runyon, Beth	0.00	0.00
Evaldez, McGuyver	7.75	7.75	Shah, Hardik	0.00	0.00
Gandhi, Airshul	0.00	15.00	Shah, Soham	0.00	7.75
Geli, Elizabeth	0.00	23.00	Simmons, Eric	0.00	0.00
German, Cody	0.00	0.00	Smith, Jason	1.25	33.75
Golriz, Yasmin	4.00	21.00	Stanford, Amy	0.00	7.50
Gonzalez, Omar	0.00	0.00	Stark, Jaine	0.00	0.00
Guo, James	0.00	0.00	Temple, Joerg Ryan	0.00	0.00
Ju, Christina	1.25	18.75	Thomas, Jeanette	3.50	3.50
Kim, Joseph	2.25	34.25	Timmermans, Krystle	0.00	12.25
Haag, Elisha	0.00	2.75	Tonelli, Alyssa	0.00	11.50
Haag, Jennifer	0.00	14.00	Tran, Carrie	0.00	95.50
Haag, Katie	0.00	3.50	Turczynskiy, Stephen	0.00	21.50
Hartado, Cindy	0.00	5.25	Vasquez, Joel	0.00	0.00
Hamacher, Holly	0.00	8.75	Vera, Javier	0.00	18.00
Hill, Joseph	5.00	13.00	Vidovich, Casey	0.00	0.00
Ho, Leslie	10.50	12.50	Vidhyastorm, Tammy	0.00	15.00
Hung, Yang	0.00	5.25	Vu, Elizabeth	0.00	5.25
Krisinger, Elizabeth	0.00	16.00	Wagner, Michelle	0.00	2.25
Krisinger, Emily	0.00	6.00	Wallace, Briteni	0.00	0.00
Kurai, Mark	0.00	15.00	Ward, Alan	0.00	23.75
Lada, Steven	0.00	7.50	Wills, Jessica	1.50	32.75
Lewis, Tiffany	0.00	37.25	Yick, Lee	0.00	0.50
Le, Brian	4.00	15.00	Yoseph, Karen	0.00	5.00
Le, Phillip	0.00	34.00			
Lee, James	0.00	8.25			
Lin, Cheng	0.00	11.00			
Lopez, Daniel	0.00	13.25			
Luther, Bill	0.00	0.00			
Ma, Michael	10.50	12.50			
Manzo, Robert	0.00	11.50			
Margarit, Georgie	1.00	3.50			
Mariscal, Juan Jose	0.00	4.00			
Maru, Sid	0.00	15.00			
Marvin, Andy	0.00	4.75			
Mendoza, Abel	0.00	28.25			
Messenger, Rebecca	14.75	115.00			
Meza, Jack	0.00	28.75			
Miyawaki, Manami	1.25	17.00			
Mirza, Shawn	0.00	27.25			
Mohadro, Steven	0.00	38.50			
Molina, Enjo	0.00	23.00			
Montes, Eric	0.00	20.75			

TOTAL	86.25	953.50	TOTAL	6.75	491.00
TOTAL Library Volunteer Hours		359.75			
TOTAL Literacy Volunteer Hours		600.00			
TOTAL VOLUNTEERS HOURS		959.75			

REGULAR VOLUNTEERS are committed to an on-going program each week
 LITERACY VOLUNTEERS are involved in tutoring and other volunteer projects for the Literacy Campaign.
 TEMPORARY VOLUNTEERS are working for a project in school, church, scouts, or court referral cases.

	Regular/Temp. Volunteers			Literacy Volunteers		
	FY99/00	FY00/01	FY 01/02	FY99/00	FY00/01	FY 01/02
July	601.25	562.00	623.00	222.00	658.00	1026.50
August	885.00	563.25	834.25	202.00	662.00	847.00
September	471.25	248.00	802.75	220.00	581.00	605.00
October	490.00	385.00	1029.8	458.50	614.00	550
November	368.00	369.25	1457.3	425.00	685.50	550.00
December	330.50	205.25	203.5	178.00	564.00	586.00
January	397.00	387.25	356.5	142.00	797.00	586.00
February	598.25	376.75	359.75	530.00	617.00	600.00
March	616.25	377.25		595.00	622.50	
April	610.75	457.25		632.00	656.00	
May	921.50	393.00		805.00	1,204.50	
June	608.25	580.75		709.00	1,050.50	
TOTAL	6,898.00	4,905.00		6,118.50	9,325.50	

CUMULATIVE RECORD OF LITERACY VOLUNTEER HOURS

REGULAR	FY 02/03 February	FY02/03 YTD	Cumulative		FY02/03 February	FY02/03 YTD	Cumulative
Alcantara, Carmelita	12.00	82.00	124.00	Kumagai, Regina	-	68.00	373.00
Anderson, Susan	3.00	21.00	66.00	Larson, Li	8.00	56.00	143.00
Andreyeva, Anna A.	-	14.00	81.00	Lee, Anyika	8.00	54.00	106.00
Antana, Aiama	8.00	24.00	55.00	Leslie, Sandra	12.00	84.00	134.00
Asumcion, Gloria	6.00	12.00	12.00	Li, Stephanie	-	18.00	75.00
Barrera, Karen	3.00	45.00	132.00	Licari, Lynne	10.00	70.00	112.00
Belsher, Kristin	8.00	48.00	169.00	Martlaro, Diane	14.00	92.00	148.00
Bereiter, Gretchen	10.00	73.00	188.00	McCartney, Shannon	-	12.00	66.00
Blanco, Ramon	-	4.00	54.00	McMahon, Kelly	-	12.00	72.00
Boikovatz, Alta	9.00	81.00	184.00	Medland, Karen	6.00	42.00	68.00
Bowler, Nathan	6.00	33.00	391.00	Meza, Jack	12.00	60.00	80.00
Brown, Kaley	6.00	18.00	18.00	Mitchell, Cheryl	10.00	76.00	236.00
Bryan, Danny	-	30.00	77.00	Mohan, Kshema	6.00	36.00	92.00
Bryan, Jennyfer	-	30.00	77.00	Moore, Kim	6.00	54.00	210.00
Cadambai, Arvin	6.00	18.00	18.00	Moyer, Disa	12.00	84.00	234.00
Cantwell, Kenneth	12.00	75.00	713.00	Murray, Edward	6.00	58.00	126.00
Carlson, Grace	6.00	83.00	83.00	Ngo, Sandy	8.00	64.00	114.00
Casias, Michelle	3.00	9.00	9.00	Paulson, Valerie	8.00	72.00	541.00
Cassidy, Meghan	-	8.00	34.00	Pham, An	6.00	38.00	66.00
Chen, April	6.00	42.00	90.00	Pham, Thuy	6.00	42.00	79.00
Choi, Jason	6.00	12.00	18.00	Pineda, Juanita	6.00	38.00	63.00
Coffee, Nancy	-	4.00	192.00	Risso, Edith	12.00	84.00	204.00
Colenso, Bill	6.00	54.00	117.00	Rodriguez, Carmen	8.00	56.00	142.00
Croom, Carolyn	6.00	51.00	265.00	Roth, Howard	12.00	84.00	144.00
Debbaneh, Maya	12.00	36.00	36.00	Sanchez, Margo	6.00	54.00	212.00
Del Angel, Laura	-	9.00	95.00	Sciaini, Matthew	-	16.00	60.00
Diaz, Ryan	8.00	20.00	20.00	Shah, Krishna	-	24.00	90.00
Duffie, Pat	12.00	96.00	252.00	Shepherd, Kathy	6.00	54.00	125.00
Eckert, Thomas	12.00	88.00	445.00	Skimizu, Ken	8.00	64.00	168.00
Elinsky, Janet	10.00	100.00	280.00	Skinner, Courtney	-	16.00	62.00
Espinoza, Adriana	6.00	123.00	123.00	Smith, Charlene	8.00	56.00	90.00
Fartash, Arian	-	36.00	207.00	Stalnaker, Linda	8.00	64.00	257.00
Favaro, Lee	6.00	74.00	184.00	Stichter, Julie	8.00	56.00	106.00
Fuller, Janice	6.00	32.00	98.00	Tellez, Martha	10.00	120.00	208.00
Gast, Polly	12.00	149.00	962.00	Tooley Marita	-	12.00	110.00
Gonzalez, Lizeth	6.00	42.00	119.00	Van Zee, Karin	-	32.00	180.00
Gonzalez, Veronica	6.00	42.00	102.00	Vert, Joann	-	12.00	60.00
Goodfriend, Louise	12.00	82.00	273.00	Vue, Kia	-	12.00	52.00
Goodman, Dale	30.00	255.00	1,998.00	Westfall, Carolyn	8.00	72.00	156.00
Graves, David	6.00	60.00	1,207.00	Wiegman, Karin	10.00	73.00	158.00
Hargett, Sheila	12.00	104.00	158.00	Zamora, Mary	6.00	54.00	138.00
Hawk, John	-	30.00	134.00				
Heer, Kim	8.00	56.00	129.00				
Hernandez, Rosy	12.00	82.00	294.00				
Hutton, Katherine (Kate)	12.00	84.00	180.00				
Isaia, Monte	6.00	39.00	81.00				
Johnson, Nicole	8.00	56.00	69.00				
Keller, Christina	8.00	72.00	177.00				
Khuu, Michelle	-	12.00	76.00				
Kramer, Bill	14.00	126.00	334.00				
Total	346.00	2,776.00	11,200.00	Total	254.00	2,145.00	5,860.00

**Placentia Library District
Circulation Report
MARCH 20, 2002**

	FY01-02 YTD	FY00-01 YTD	% CHANGE FY01 TO FY02	FY01-02 FEBRUARY 02	FY00-01 FEBRUARY 01
1st Time Checkouts	95,950	90,094	6.50%	11,820	11,615
Phone Renewals	13,095	13,837	-5.36%	1,621	1,749
In-Building Renewals	3,570	2,890	23.53%	566	382
Total Renewals	16,665	16,727	-0.37%	2,187	2,131
TOTAL CHECKOUTS	112,615	106,821	5.42%	14,007	13,746
On-Time Checkins	88,298	86,885	1.63%	10,442	9,906
Late Checkins	19,235	16,567	16.10%	2,548	2,338
TOTAL CHECKINS	107,533	103,452	3.94%	12,990	12,244
Holds Placed	2,154	2,017	6.79%	269	234
Holds Cancelled	427	400	6.75%	47	39
Holds Filled	2,081	2,054	1.31%	251	256
Holds Expired	19	26	-26.92%	1	2
Overdue Items	6,550	6,186	5.88%	905	880
Overdue Notices	2,887	2,703	6.81%	374	359
Billing Notices	3,085	2,801	10.14%	340	328
Patrons Registered	2,430	2,038	19.23%	322	221
Titles Added	7,039	9,310	-24.39%	822	1,270
Volumes Added	10,536	11,889	-11.38%	1,357	1,664
CIRCULATION BY TYPE OF MATERIAL					
Adult Print	46,553	45,850	1.53%	5,273	5,519
Juvenile Print	53,153	51,525	3.16%	7,153	7,010
Total Print	99,706	97,375	2.39%	12,426	12,529
Audio	4,948	4,516	9.57%	640	526
Visual	7,920	6,304	25.63%	939	379
Equipment	0	1	100.00%	0	0
Total Audio Visual	12,868	10,821	18.92%	1,579	905
TOTAL CIRCULATION	112,574	106,821	5.39%	14,005	13,746
Placentia Circulation	67,632	66,533	1.65%	8,526	8,736
% Placentia Circulation	60.08%	62.28%	-3.54%	60.88%	63.55%
Anaheim/Yorba Linda Circulation	20,399	20,315	0.41%	2,820	2,443
% Anaheim/Yorba Linda Circulation	18.12%	19.02%	-4.72%	20.14%	17.77%
TYPES OF ACTIVE BORROWERS					
Adult	72,541	72,868	-0.45%	9,159	9,133
Young Adult	2,755	3,183	-13.45%	417	444
Juvenile	24,147	24,180	-0.14%	3,099	3,321
New Borrower	9,453	7,976	18.52%	1,152	848
Non Resident	0	0	0.00%	0	0
Other	0	0	0.00%	0	0
TOTAL ACTIVE BORROWERS	108,896	108,207	0.64%	13,827	13,746
TOTAL REGISTERED BORROWERS	17,851	21,092	-15.37% *	17,673	21,092
ATTENDANCE	219,261	211,367	3.73%	30,152	27,275
Adult Reference - In Building	8,821	9,216	-4.29%	1,051	1,214
Adult Reference - Telephone	1,667	2,222	-24.98%	248	167
Children's Reference - In Building	5,594	5,757	-2.83%	708	782
Children's Reference - Telephone	232	164	41.46%	49	20
Total Adult Reference	10,488	11,438	-8.31%	1,299	1,381
Total Children's Reference	5,826	5,941	-1.94%	757	802
Total In Building Reference	14,415	14,973	-3.73%	1,759	1,996
Total Telephone Reference	1,899	2,406	-21.07%	297	187
TOTAL REFERENCE	16,314	17,379	-6.13%	2,056	2,183

* There was a major patron purge in April in preparation for the data migration to the new automation system



CITY OF PLACENTIA INVOICES

PERIOD COVERED FY1999-2000	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR SEISMIC	CIV CTR BONDS	TOTAL
Jul-99	9/1/99	4,991.68	818.37	864.99	107.50			6,782.54
Aug-99	10/7/99	4,956.38	818.37	870.23	107.50			6,752.48
Sep-99	10/27/99	4,392.31	818.37	863.76	107.50			6,181.94
Oct-99	12/7/99		818.37	829.49	107.50			1,755.36
Nov-99	1/11/00	6,410.86	818.37	831.73	314.56			8,375.52
Dec-99	2/3/00	2,340.88	969.36	1,030.18	107.50			4,447.92
Jan-00	3/1/00	1,405.10	0.00	1,026.95	107.50			2,539.55
Feb-00	3/30/00	2,460.49	863.92	717.50	720.00			4,761.91
Mar-00	4/26/00	2,272.78	1,727.84	608.66	107.50			4,716.78
Apr-00	5/24/00	2,534.75	863.92	611.89	107.50			4,118.06
May-00	7/10/00	2,917.34	1,908.21	608.66	107.50			5,541.71
Jun-00	8/7/00	3,871.11	0.00	607.66	107.50			4,586.27
TOTAL		38,553.68	10,425.10	9,471.70	2,109.56	0.00	0.00	60,560.04
AVG		3,212.81	868.76	789.31	175.80			5,046.67

PERIOD COVERED FY2000-2001	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR SEISMIC	CIV CTR BONDS	TOTAL
Jul-00	9/7/00	4,188.72	0.00	608.66	107.50			4,904.88
Aug-00	10/2/00	4,377.35	2,015.84	602.40	107.50			7,103.09
Sep-00	11/7/00	4,215.65	0.00	586.37	107.50			4,909.52
Oct-00	12/7/00	2,608.81	2,105.84	577.66	107.50			5,399.81
Nov-00	1/8/01	2,554.36	0.00	648.68	0.00			3,203.04
Dec-00	2/13/01	2,891.81	2,350.27	646.43	0.00			5,888.51
Jan-01	3/13/01	1,926.24	1,076.57	645.72	1,257.50			4,906.03
Feb-01	4/10/01	2,390.20	1,052.92	653.87	107.50			4,204.49
Mar-01	5/9/01	2,597.85	1,052.92	860.29	315.00			4,826.06
Apr-01	6/6/01	3,255.35	1,052.92	515.57	215.00			5,038.84
May-01	7/5/01	3,063.28	1,052.92	621.76	107.50			4,845.46
Jun-01	8/8/01	5,103.35	1,150.57	650.52	535.00			7,439.44
TOTAL		39,172.97	12,910.77	7,617.93	2,967.50	0.00	0.00	62,669.17
AVG		3,264.41	1,075.90	634.83	247.29			5,222.43

PERIOD COVERED FY2001-2002	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR SEISMIC	CIV CTR BONDS	TOTAL
Jul-01	9/7/01	5,321.46	0.00	621.76	107.50			6,050.72
Aug-01	10/8/01	5,964.66	0.00	650.52	107.50			6,722.68
Sep-01	11/7/01	6,525.77	2,611.93	797.12	107.50			10,042.32
Oct-01	12/4/01	5,550.58	1,150.57	0.00	0.00			6,701.15
Nov-01		0.00	0.00	0.00	0.00			0.00
Dec-01	2/7/02	8,594.24	2,698.49	0.00	107.50			11,400.23
Jan-02	3/7/02	4,376.26	1,255.57	0.00	0.00			5,631.83
Feb-02								0.00
Mar-02								0.00
Apr-02								0.00
May-02								0.00
Jun-02								0.00
TOTAL		36,332.97	7,716.56	2,069.40	430.00	0.00	0.00	46,548.93
AVG		5,190.42	1,102.37	295.63	61.43			6,649.85

TOTAL DOLLARS SPENT

FY1999-2000	LABOR	EQUIPMENT	MATERIAL	TOTAL 50% LIBRARY	
Jul-99	1,440.04	279.00	10.94	1,729.98	864.99
Aug-99	1,440.04	281.00	19.41	1,740.45	870.23
Sep-99	1,440.04	281.00	6.48	1,727.52	863.76
Oct-99	1,440.04	206.00	12.94	1,658.98	829.49
Nov-99	1,440.04	204.00	19.41	1,663.45	831.73
Dec-99	1,723.42	324.00	12.94	2,060.36	1,030.18
Jan-00	1,732.42	324.00	6.48	2,062.90	1,031.45
Feb-00	1,194.52	234.00	6.48	1,435.00	717.50
Mar-00	976.84	234.00	6.48	1,217.32	608.66
Apr-00	976.84	234.00	12.94	1,223.78	611.89
May-00	976.84	234.00	6.48	1,217.32	608.66
Jun-00	976.84	234.00	4.48	1,215.32	607.66
TOTAL	15,757.92	3,069.00	125.46	18,952.38	9,476.19
AVG	1,313.16	255.75	10.46	1,579.37	789.68

TOTAL DOLLARS SPENT

FY2000-2001	LABOR	EQUIPMENT	MATERIAL	TOTAL 50% LIBRARY	
Jul-00	976.84	234.00	6.48	1,217.32	608.66
Aug-00	976.84	219.00	8.96	1,204.80	602.40
Sep-00	976.84	174.00	21.89	1,172.73	586.37
Oct-00	976.84	174.00	4.48	1,155.32	577.66
Nov-00	1,054.38	234.00	8.97	1,297.35	648.68
Dec-00	1,054.38	234.00	4.48	1,292.86	646.43
Jan-01	976.84	294.00	20.60	1,291.44	645.72
Feb-01	1,054.38	234.00	19.36	1,307.74	653.87
Mar-01	1,435.12	279.00	6.46	1,720.58	860.29
Apr-01	1,000.58	294.00	6.46	1,301.04	650.52
May-01	1,000.58	234.00	8.94	1,243.52	621.76
Jun-01	1,000.58	294.00	6.46	1,301.04	650.52
TOTAL	12,484.20	2,898.00	123.54	15,505.74	7,752.87
AVG	1,040.35	241.50	10.30	1,292.15	646.07

TOTAL DOLLARS SPENT

FY2001-2002	LABOR	EQUIPMENT	MATERIAL	TOTAL 50% LIBRARY	
Jul-01	1,000.58	234.00	8.94	1,243.52	621.76
Aug-01	1,000.58	294.00	6.46	1,301.04	650.52
Sep-01	1,235.76	354.00	4.47	1,594.23	797.12
Oct-01	0.00	0.00	0.00	0.00	0.00
Nov-01	0.00	0.00	0.00	0.00	0.00
Dec-01	0.00	0.00	0.00	0.00	0.00
Jan-02	0.00	0.00	0.00	0.00	0.00
Feb-02				0.00	0.00
Mar-02				0.00	0.00
Apr-02				0.00	0.00
May-02				0.00	0.00
Jun-02				0.00	0.00
TOTAL	3,236.92	882.00	19.87	4,138.79	2,069.40
AVG	462.42	126.00	2.84	591.26	258.67

DOLLARS BY TYPE OF WORKER

FY1999-2000	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-99	298.24	300.10	56.90	0.00	784.80	1,440.04
Aug-99	298.24	300.10	56.90	0.00	784.80	1,440.04
Sep-99	298.24	300.10	56.90	0.00	784.80	1,440.04
Oct-99	298.24	300.10	56.90	0.00	784.80	1,440.04
Nov-99	298.24	300.10	56.90	0.00	784.80	1,440.04
Dec-99	310.16	374.52	59.18	0.00	979.50	1,723.36
Jan-00	310.16	374.52	59.18	0.00	979.56	1,723.42
Feb-00	232.62	249.68	59.18	0.00	653.04	1,194.52
Mar-00	232.62	249.68	59.18	0.00	435.36	976.84
Apr-00	232.62	249.68	59.18	0.00	435.36	976.84
May-00	232.62	249.68	59.18	0.00	435.36	976.84
Jun-00	232.62	249.68	59.18	0.00	435.36	976.84
TOTAL	3,274.62	3,497.94	698.76	0.00	8,277.54	15,748.86
AVG	272.89	291.50	58.23	0.00	689.80	1,312.41

DOLLARS BY TYPE OF WORKER

FY2000-2001	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-00	232.62	249.68	59.18	0.00	435.36	976.84
Aug-00	232.62	249.68	59.18	0.00	435.36	976.84
Sep-00	232.62	249.68	59.18	0.00	435.36	976.84
Oct-00	232.62	249.68	59.18	0.00	435.36	976.84
Nov-00	310.16	249.68	59.18	0.00	435.36	1,054.38
Dec-00	310.16	249.68	59.18	0.00	435.36	1,054.38
Jan-01	232.62	249.68	59.18	0.00	435.36	976.84
Feb-01	310.16	249.68	59.18	0.00	435.36	1,054.38
Mar-01	282.16	283.40	59.86	0.00	809.70	1,435.12
Apr-01	282.16	226.72	59.86	0.00	431.84	1,000.58
May-01	282.16	226.72	59.86	0.00	431.84	1,000.58
Jun-01	282.16	226.72	59.86	0.00	431.84	1,000.58
TOTAL	3,222.22	2,961.00	712.88	0.00	5,588.10	12,484.20
AVG	268.52	246.75	59.41	0.00	465.68	1,040.35

DOLLARS BY TYPE OF WORKER

FY2001-2002	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-01	282.16	226.72	59.86	0.00	431.84	1,000.58
Aug-01	282.16	226.72	59.86	0.00	431.84	1,000.58
Sep-01	352.70	283.40	59.86	0.00	539.80	1,235.76
Oct-01	0.00	0.00	0.00	0.00	0.00	0.00
Nov-01	0.00	0.00	0.00	0.00	0.00	0.00
Dec-01	0.00	0.00	0.00	0.00	0.00	0.00
Jan-02	0.00	0.00	0.00	0.00	0.00	0.00
Feb-02						0.00
Mar-02						0.00
Apr-02						0.00
May-02						0.00
Jun-02						0.00
TOTAL	917.02	736.84	179.58	0.00	1,403.48	3,236.92
AVG	131.00	105.26	25.65	0.00	200.50	404.62

TIME BY TYPE OF WORKER

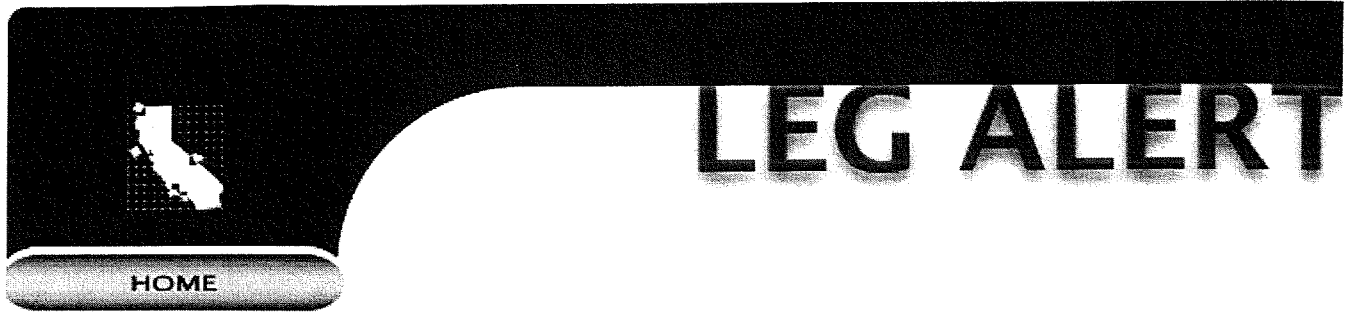
FY1999-2000	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		MAINT WORK	TOTAL
				TRIMMER			
Jul-99	8.00	10.00	2.00	0.00		30.00	50.00
Aug-99	8.00	10.00	2.00	0.00		30.00	50.00
Sep-99	8.00	10.00	2.00	0.00		30.00	50.00
Oct-99	8.00	10.00	2.00	0.00		30.00	50.00
Nov-99	8.00	10.00	2.00	0.00		30.00	50.00
Dec-99	8.00	12.00	2.00	0.00		36.00	58.00
Jan-00	8.00	12.00	2.00	0.00		36.00	58.00
Feb-00	6.00	8.00	2.00	0.00		24.00	40.00
Mar-00	6.00	8.00	2.00	0.00		16.00	32.00
Apr-00	6.00	8.00	2.00	0.00		16.00	32.00
May-00	6.00	8.00	2.00	0.00		16.00	32.00
Jun-00	6.00	8.00	2.00	0.00		16.00	32.00
TOTAL	86.00	114.00	24.00	0.00		310.00	534.00
AVG	7.17	9.50	2.00	0.00		25.83	44.50

TIME BY TYPE OF WORKER

FY2000-2001	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		MAINT WORK	TOTAL
				TRIMMER			
Jul-00	6.00	8.00	2.00	0.00		16.00	32.00
Aug-00	6.00	8.00	2.00	0.00		16.00	32.00
Sep-00	6.00	8.00	2.00	0.00		16.00	32.00
Oct-00	6.00	8.00	2.00	0.00		16.00	32.00
Nov-00	8.00	8.00	2.00	0.00		16.00	34.00
Dec-00	8.00	8.00	2.00	0.00		16.00	34.00
Jan-01	6.00	8.00	2.00	0.00		16.00	32.00
Feb-01	8.00	8.00	2.00	0.00		16.00	34.00
Mar-01	8.00	10.00	2.00	0.00		20.00	40.00
Apr-01	8.00	8.00	2.00	0.00		16.00	34.00
May-01	8.00	8.00	2.00	0.00		16.00	34.00
Jun-01	8.00	8.00	2.00	0.00		16.00	34.00
TOTAL	86.00	98.00	24.00	0.00		196.00	404.00
AVG	7.17	8.17	2.00	0.00		16.33	33.67

TIME BY TYPE OF WORKER

FY2001-2002	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		MAINT WORK	TOTAL
				TRIMMER			
Jul-01	8.00	8.00	2.00	0.00		16.00	34.00
Aug-01	8.00	8.00	2.00	0.00		16.00	34.00
Sep-01	10.00	10.00	2.00	0.00		20.00	42.00
Oct-01	0.00	0.00	0.00	0.00		0.00	0.00
Nov-01	0.00	0.00	0.00	0.00		0.00	0.00
Dec-01	0.00	0.00	0.00	0.00		0.00	0.00
Jan-02	0.00	0.00	0.00	0.00		0.00	0.00
Feb-02							0.00
Mar-02							0.00
Apr-02							0.00
May-02							0.00
Jun-02							0.00
TOTAL	26.00	26.00	6.00	0.00		52.00	110.00
AVG	3.71	3.71	0.86	0.00		7.43	13.75



LEGISLATIVE ALERT *(click on a date to view)*

February 22, 2002	February 15, 2002	February 8, 2002
February 1, 2002	January 25, 2002	October 18, 2001
April 12, 2001	March 19, 2001	March 2, 2001

(Leg Alert for Friday, March 8, 2002)

POST PRIMARY ELECTION

With Tuesday's Primary Election in the record books, the Legislature will now begin to turn its attention to the scores of bills that were introduced by the February 22, 2002 deadline. With respect to the election, for those districts that will be represented by a new legislator, between now and the November General Election is a great time for you to develop a relationship with them.

If you have not already done so, please make every effort to meet with your legislator-to-be and share with him or her information relative to your district and the valuable services it provides to the community.

SENATE CONSTITUTIONAL AMENDMENT #7

SCA #7, introduced by Senate President Pro Tem John Burton and Senator Bruce McPherson states in part: *"Access to information concerning the conduct of the people's business is a fundamental and necessary right of every person in this State. Public agencies and officers exist to aid in the conduct of the people's business and their actions and deliberations should be open to public scrutiny. Therefore, except as provided pursuant to this Constitution, the people have a right to attend, observe, and be heard in the meetings of elected and appointed public bodies, and to inspect and copy records made or received in connection with the official business of any public body, agency, officer, or employee, or anyone acting on their behalf."*

SCA #7 goes on to state: *"Privacy also being a fundamental right of the citizens of the State, nothing in this section shall be construed to limit the ability of the Legislature to provide by statute for the protection of information about private individuals submitted to or obtained by any public body, agency, officer, or*

employee, or anyone acting on their behalf, except to the extent that the information relates to the qualifications or fitness of a person for any elective or appointive office in government."

How could anyone oppose this? Right? Wrong! The final provision of SCA #7 states: *"The Legislature may provide by statute for other limitations on the right of public access to governmental information only as necessary to protect public safety or private property, to ensure the fair and effective administration of justice, or to provide for the preservation of public funds and resources. Any application of such limiting statutes by any public body, agency, officer, or employee, or anyone acting on their behalf, to deny rights specified in paragraph (1), shall be based on **particularized findings demonstrating a substantial probability of serious harm to the public interest that the denial will avert, and that this harm cannot otherwise be averted by reasonable alternatives, and shall be no broader in scope or longer in duration than necessary to avert the identified harm.**" (Emphasis added.)*

The sponsors of SCA #7, the California Newspaper Publishers Association and the California First Amendment Coalition, hope to place the measure on the November 2002 General Election ballot. The measure requires a two-thirds vote in each house of the Legislature, but does not require the Governor to sign.

The sponsors have rejected the notion that SCA #7 will lead to increased litigation, a position that defies reality. Consider the fact that if passed by the legislators and voters, these provisions will be placed in the Constitution, requiring every local governmental agency in California to evaluate the conflicts these provisions may create with the Brown Act. Issues relating to public safety in the wake of the September 11th attacks; confidentiality of public employee documents; real property negotiations, just to name a few potential conflicts.

CSDA is working with a coalition of local government associations to develop amendments that would, at the very least, address some of the most troubling aspects of SCA #7. We highly recommend the measure for your reading and please feel free to provide any comments you care to offer.

PERS VOLUNTEERS NEEDED

Nearly 40 bills have been introduced making proposed changes to PERS. To ensure that CSDA has the ability to review all of this important legislation, we are seeking district volunteers (either staff, board or legal counsel) to be placed on an "expert review" list with a charge of reviewing the bills and offering input to the CSDA Legislative Committee. This task would be done through electronic communication but with specific deadlines by which individuals will need to respond. Volunteers are desperately needed for this review as CSDA is facing a huge task during the remainder of this session to be able to respond to all of the bills identified as important for special districts.

If your district can identify an individual for this review, please forward the name, district, and contact information (email access is mandatory). **All submittals should be received in the CSDA office by Friday, March 15, 2002.** Please email the information to casmith@csda.net. Thank you for any assistance you can offer CSDA.

[Back to top.](#)
[Back to members page.](#)

(Leg Alert for Friday, February 22, 2002)

STATE BUDGET DEFICIT GROWS

On Wednesday, Legislative Analyst Liz Hill presented her analysis of the Governor's proposed 2002-03 state budget and reported that the state's fiscal crisis is "worse than expected." Hill estimates the budget deficit to be \$17.5 billion, \$5 billion more than estimated by Governor Davis. Assembly Speaker Herb Wesson reacted: "The news today was worse than I expected. Everyone is going to have to bear the pain." The Legislative Analyst's budget analysis is available online at: www.lao.ca.gov.

BILL INTRODUCTION DEADLINE APPROACHES

Today, February 22, 2002, is the deadline to introduce bills for 2002 and we expect hundreds to be introduced by the deadline. CSDA's Legislative Committee will meet on March 1 to review all newly introduced legislation and develop positions and priorities for each bill of interest.

SENATE LOCAL GOVERNMENT COMMITTEE HEARING

On Wednesday, February 20, 2002, the Senate Local Government Committee held an informational hearing relating to the impact of the Governor's proposed budget on local governments. CSDA Legislative Advocate Ralph Heim presented testimony urging the Legislature to ensure that all state mandated local programs are fully funded and offered the Association's full cooperation during the state budget process. CSDA Executive Director Catherine Smith joined her counterparts from the League of California Cities and the California State Association of Counties (CSAC) in providing an update regarding the sponsorship of a potential November ballot initiative to protect local government revenues and require greater accountability measures for local agencies. Senator Tom Torlakson, Chair of the Senate Local Government Committee, announced the Committee will conduct an additional hearing in Southern California in the early Spring to continue a dialogue with local governments and the state budget process.

MULTI-COUNTY SPECIAL DISTRICT ERAF EXEMPTION

The Legislative Analyst is recommending that the current exemption from ERAF enjoyed by multi-county special districts be eliminated. This recommendation would impact about 92 multi-county special districts and require those agencies to shift approximately \$45 million annually to ERAF.

[Back to top.](#)
[Back to members page.](#)

(Leg Alert for Friday, February 15, 2002)**WE ARE COUNTING ON YOU - MARCH 11, 2002**

The Special District Government Affairs Day, hosted by CSDA and co-sponsored by five special district organizations, is less than four weeks away. On March 11, 2002, it is imperative that a large number of special district representatives participate in this year's public policy forum and visit with their legislators. Special districts need a strong voice in Sacramento! With the state's fiscal situation, legislators need to remain committed to supporting local governments.

LEGISLATIVE LULL

Following the frantic pace of activity during January, wherein all two-year bills had to pass their house of introduction, the Legislature is in a pre-March Primary election lull. The deadline to introduce legislation for this year is February 22 and we do not anticipate much legislative activity until after the March Primary election.

GOVERNOR TO SIGN WORKERS' COMPENSATION BILL

According to the Capitol Press Corps, Governor Davis will sign Assembly Bill 749 this afternoon in Los Angeles. Despite strong opposition from public and private employers, the Governor's action was anticipated. AB 749 becomes operative on January 1, 2003, and every district should have their workers' compensation specialists become familiar with the bills provisions.

"WHAT'S SO SPECIAL ABOUT SPECIAL DISTRICTS?"

The new edition of "What's So Special About Special Districts?" publication is now available and is must reading for every special district. The new Third Edition may be ordered directly from:

Senate Publications
1020 N Street, Room B-53
Sacramento, CA 95814
(916)327-2155

Single copies are \$3.23, which includes shipping and sales tax. Checks should be made payable to: Senate Rules Committee, and request report number 583-S.

RECENTLY INTRODUCED LEGISLATION ASSEMBLY BILL 1925(NAKAN0):

This bill would declare the intent of the Legislature to enact legislation, provided Proposition 40 on the March Primary Ballot passes, to make available \$30 million of those bond funds to the California Ocean Trust, for allocation to the California Sea Grant Program for the purpose of carrying out a grant program to fund storm water-related research.

ASSEMBLY BILL 1927(KEHOE):

This bill would enact the Neighborhood Infrastructure Bond Act of 2002, which, if passed, would authorize the issuance for the purpose of financing a program to address local infrastructure needs of bonds in the amount of \$6 billion.

SENATE BILL 1384(COSTA):

This bill is cited as The Water Omnibus Act of 2002 and permits the Department of Water Resources to make grants from the California Safe Drinking Water Fund for the purpose of financing domestic water system improvement projects to meet state and federal drinking water standards.

SENATE BILL 1386(PEACE):

The California Public Records Act requires state and local agencies to make public records available upon receipt of a request that reasonably describes an identifiable record not otherwise exempt from disclosure by express provisions of law, and upon payment of fees to cover costs. Existing law also requires agencies to enact and maintain a permanent privacy policy that includes, among other provisions, a means for protecting personal data the agency collects against unauthorized disclosure. SB 1386 would specify that the provision requiring a privacy policy is among those express provisions of law that may exempt a public record disclosure.

SENATE BILL 1385(BRULTE):

This bill would declare the Legislature's intent that state and local agencies should develop and promote programs that create incentives for existing and new customers to install new water conserving devices and landscapes to reduce water usage.

[Back to top.](#)
[Back to members page.](#)

(Leg Alert for Friday, February 8, 2002)**ASSEMBLY ELECTS NEW SPEAKER**

On Wednesday Assembly Member Herb Wesson was elected Assembly Speaker, replacing Assembly Member Robert Hertzberg. In his acceptance speech, Speaker Wesson stated: "We will not balance the state budget on the backs of local government." Additionally, Wesson announced a number of new committee chairs, most of which will assume their new duties shortly after the March Primary Election.

WORKERS' COMPENSATION PASSES

On Monday, February 4, 2002, the Legislature passed Assembly Bill 749 (Calderon), a major workers' compensation measure the Governor is expected to sign shortly. The bill's provisions become law on January 1, 2003, and every special district should have their workers' compensation specialists review the measure to determine the fiscal impacts. The March 2002 issue of CSDA News will cover workers' compensation reform in greater detail.

STATE REVENUES CONTINUE TO DECLINE

It was reported on Tuesday that the state's tax collections are \$600 million to \$1.3 billion below earlier forecasts. Additionally, President Bush's proposed federal budget contains cuts of some \$620 million for transportation aid. These federal reductions add to an already bleak state budget deficit.

UTILITIES ARE RULED LIABLE FOR POLLUTION

On Monday the State Supreme Court ruled unanimously that victims of

contaminated water can sue utilities regulated by the state for violating safe drinking water standards. While the opinion is under review, it appears the decision clears the way for victims of ground-water pollution across the state to seek compensation from private water companies and public agencies that provide "contaminated water." Additional details will follow. PROPOSITION 40
The CSDA Board of Directors voted unanimously to support Proposition 40. Proposition 40, the "Clean Water, Clean Air, Safe Neighborhood Parks and Coastal Protection" measure will be on the March 5, 2002 ballot.

WE ARE COUNTING ON YOU - MARCH 11, 2002

The Special District Government Affairs Day hosted, by CSDA and co-sponsored by five special district organizations, is less than five weeks away. On March 11, 2002, it is imperative that a large number of special district representatives participate in this year's public policy forum and visit with their legislators. Special districts need a strong voice in Sacramento! With the state's fiscal situation, legislators need to remain committed to supporting local governments.

[Back to top.](#)

[Back to members page.](#)

(Leg Alert for Friday, February 1, 2002)

WORKERS' COMPENSATION UPDATE

The new, major workers' compensation legislation was amended into Assembly Bill 749 (Calderon) late Thursday afternoon. The amendments, which become the bill, are 94 pages in length and contain the agreement forged by Governor Davis with labor and the applicant attorneys. As of this writing, it is expected the Senate and Assembly will pass the measure next week and the Governor will sign very shortly thereafter.

LEGISLATURE CUTS CURRENT YEAR BUDGET

With remarkable speed, the Legislature this week responded to the Governor's proposed current year budget reductions and cut or suspended some \$2.2 billion in expenditures. While helpful, the anticipated deficit for the 2002-03 state budget remains around \$12 billion and virtually all members of the Legislature agree closing that deficit gap will be very difficult.

SALES TAX SHARING LEGISLATION ADVANCES

As reported in last week's Legislative Update, Assembly Bill 680 by Assembly Member Steinberg continues to move and on Wednesday the Assembly approved the bill by a 41 to 29 vote, sending the measure to the Senate. AB 680 has become one of the most controversial bills of the session and is opposed by the League of California Cities, builders, and realtors, among others, and supported by organized labor, environmental groups, Sacramento County, and others. While the bill relates to sharing sales tax revenues within the Sacramento region, there is talk that other revenues may be discussed, including property tax revenues. CSDA will continue to monitor AB 680 with great care to ensure that independent special districts' revenues are not included.

SENATE LOCAL GOVERNMENT COMMITTEE HEARING

Also noted in last week's Legislative Update was notice of an informational hearing the Senate Local Government Committee will conduct on February 20, 2002. In his letter inviting CSDA to present testimony at the hearing, Committee Chair Torlakson wrote in part: "I invite you to recommend state mandated local programs that the Legislature should suspend or repeal. We also welcome your recommendations that would give local officials more flexibility to cope with our shared budget problems." This is a great opportunity for CSDA to provide the Committee with ideas and suggestions relative to state mandated local programs and/or ideas that would provide you with more flexibility to manage the affairs of your districts. We need your input, so please fax your comments to the CSDA office at (916) 442-7889 fax or e-mail them to Catherine Smith at casmith@csda.net. We need your comments by February 10, 2002

[Back to top.](#)
[Back to members page.](#)

(Leg Alert for Friday, January 25, 2002)**Informational Hearing**

CSDA has been invited to participate in an informational hearing the Senate Local Government Committee will conduct on Wednesday, February 20, 2002. CSDA will be joining on a panel with the League of California Cities and the California State Association of Counties (CSAC) to "talk about what the Legislature can do to soften the effects of the Governor's budget on local governments. Particularly, what state mandates should the Legislature suspend or repeal." In preparation for the hearing, CSDA would greatly appreciate receiving suggestions, comments or recommendations relative to issues that your district may want raised. You might want to think about:

- Do you have state mandates that are "candidates" for suspension and/or repeal?
- If so, which ones and why should they be suspended or repealed?

We are not limited to only state mandated programs, so if there are other programs or ideas that we should raise, please include them. This is NOT a hearing about the Educational Revenue Augmentation Fund (ERAF) so please include in your thoughts other non-property tax shift ideas. Please forward your comments to casmith@csda.net or by fax to (916) 442-7889 by Thursday, February 10. We would like to compile your comments for CSDA Legislative Advocate Ralph Heim by February 11.

OPR Incorporation Guidelines

The Governor's Office of Planning and Research (OPR) has scheduled three working sessions to review their DRAFT LAFCO Incorporation Guidelines. The workshops are scheduled for February 4, 2002 in Ukiah, February 5, 2002 in Tracy and February 8, 2002 in Van Nuys. For additional information visit their website at www.opr.ca.gov or call (916) 324-7946.

AB 680

On Thursday, the Assembly Appropriations Committee passed AB 680 (Steinberg), with amendments. The bill would reallocate sales tax among cities and counties in the Sacramento region according to a specific formula. The League of California Cities is opposed to AB 680 as the bill would give the State the authority to redistribute local sales tax. As we know, the State already has authority to redistribute local property taxes and fees related to the Vehicle License Fees (VLF).

2002 SPECIAL DISTRICT GOVERNMENT AFFAIRS DAY - REGISTER NOW!

Registration materials are in the mail! This year's program agenda will include information on the November 2002 election, workers compensation reform, state/local fiscal relations, and much more! Never before have we needed such a strong showing of interest by representatives of independent special districts - the State's \$12.5 billion deficit could result in revenue reallocation from local governments as seen in the early 1990s. We must have a strong and united voice advocating for our special districts! **Call toll-free 877.924.CSDA.**

[Back to top.](#)
[Back to members page.](#)

(Leg Alert for Thursday, October 18, 2001)

The Legislature adjourned on September 14, 2001 sending many bills to the Governor's Desk. Governor Gray Davis had until October 14 to act on the bills sent to him by the Legislature. Bills that did not pass this year are "two-year bills" and legislators may try to move them in 2002. All two-year bills must pass out of their house-of-origin by January 31, 2002. The Legislature will return on January 7, 2002. Legislation that CSDA was tracking throughout the session and acted upon by the Governor are listed below:

The following bills were **supported** by CSDA and **signed** by the Governor:

- AB 88 (Alquist) - provides Santa Clara Valley Water District with the ability to impose special taxes and exempt taxpayers under certain conditions if at least 65 years of age.
- AB 92 (Chavez) - relates to flood control and water conservation facilities.
AB 169 (Wiggins) - creates a standard procedure for correcting property tax allocation errors.
- AB 263 (Correa) - provides that any bond required on a public works contract be executed by an admitted surety insurer and establishes acceptable process for obtaining information.
- AB 277 (Kelley) - Provides that if the purpose set forth in the agreement is to pool the self-insurance claims of 2 or more local public entities, it shall not be considered an agreement establishing joint and several liability among those public entities, as specified.
- AB 331 (Goldberg) - Requires the Department of Water Resources to

convene the 2002 Recycled Water Task Force to investigate opportunities to use recycled water.

- AB 351 (LaSuer) - Requires local park agencies to perform background checks on prospective employees or volunteers who supervise children.
- AB 378 (Calderon) - Authorizes a regional water quality control board to clean up/abate waste and holds person(s) responsible for the discharge liable for reasonable costs associated with clean up.
- AB 589 (Wesson) - creates State-Local Property Tax Administration grants to help pay counties' assessment, collection and allocation costs.
- AB 674 (Dutra) - authorizes the Santa Clara Valley Water District, upon approval of its governing body, to use the design-build bidding procedure for public works. Using the design-build method can help the district save time and money on large public works projects.
- AB 682 (Calderon) - Increases the sum that a mosquito/pest abatement or vector control district board may provide, by resolution, to board members for expenses incurred in attending business meetings of the board.
- AB 895 (Wiggins) - PERS modification for State University police departments.
- AB 901 (Daucher) - Requires additional information relating to quality of existing water supply to be included in urban water management plans.
- SB 12 (Chesbro) - Provides for state allocations to Napa County as a result of 2000 earthquake.
- SB 86 (Oller) - Requires that a majority of the board of directors of a memorial district be composed of veterans.
- SB 282 (Dunn) - Requires the State Controller to electronically report on selected special districts' assets, liabilities, and equities.
- SB 544 (Local Government Committee) - Prohibits county employees from serving on their own county board of supervisors, just like current law for other local governments.

The following bills were **supported** by CSDA and **vetoed** by the Governor:

- AB 49 (Washington) - Would have established the Youth Mentoring and Safe Community Grant Program through the public library system.
- SB 147 (Bowen) - Would have prohibited an employer from secretly monitoring the electronic mail or other computer records generated by an employee.

The following bills were **opposed** by CSDA and **signed** by the Governor:

- AB 132 (Horton) - Relates to the Meyers-Milias-Brown Act and agency agreements.
- AB 663 (Vargas) - Extends workers' compensation benefits to lifeguards employed by local agencies/State with respect to skin cancer and creates a rebuttable presumption. CSDA had an oppose unless amended position. The author did amend that the bill only relates to active lifeguards employed for more than three consecutive months in a calendar year.
- AB 1014 (Papan) - Requires additional assistance to an individual who is requesting to view a public record in his/her search to identify such record and/or identify other information that may be responsive to his/her request.
- AB 1281 (Cedillo) - Relates to the Meyer-Milias-Brown Act and the

recognition of an employee organization.

- AB 1532 (Pavley) - Relates to the California Environmental Quality Act (CEQA) and transportation.
- SB 202 (Soto) - Relates to the Public Employees' Medical and Hospital Care Act which requires contracting agencies to pay employer contributions for postretirement health benefits for employees who retire, for service as specified.
- SB 975 (Alarcon) - Relates to the Bergeson-Peace Infrastructure and Economic Development Bank.

The following bills were **opposed** by CSDA and **vetoed** by the Governor:

- SB 71 (Burton) - Authorized changes to the administration and benefits for California's workers' compensation.

Local Government Revenue Ballot Measure Continues to Develop

As reported in the September 2001, issue of CSDA News, the CSDA Board voted unanimously to support the efforts of the League of California Cities (LCC) and the California State Association of Counties (CSAC) in pursuing a possible November 2002 ballot measure to protect local government revenue sources and increase accountability to our constituents. The ballot measure currently deals with three areas:

1. State Mandates
2. Protection of Local Revenue Sources
3. Accountability

CSAC, LCC and CSDA are in the midst of final discussions on the ballot measure and a decision will be made in the very near future on whether the local government organizations will pursue the measure. CSDA will keep you informed on the status of this initiative. If you have any questions or comments, please call Catherine Smith at (877) 924-CSDA or email to casmith@csda.net.

State's Fiscal Picture Looks Bleak

Even before the tragic events of September 11th, California's fiscal picture was dimming. Currently, legislative analysts are projecting that the State could be facing a budget deficit in excess of \$9.5 billion. Last week, Governor Davis ordered heads of state agencies to prepare to cut their budgets by 15 percent next fiscal year. A consideration of a state hiring freeze and limiting state purchases are also being discussed. The last time the state has faced a fiscal crisis of this magnitude was the early 1990s. Local government representatives remember those years as the birth of the Educational Revenue Augmentation Fund (ERAF).

Reports indicate that Governor Davis may be convening his cabinet early next week to discuss the budget plan and related issues. There is also talk of the Governor planning a summit with business leaders and possibly a special legislative session for measure to stimulate the economy.

IMPORTANT REMINDER! While the Legislature is adjourned and members are back in their home offices - please take the time to make appointments with

Assembly Members and Senators who represent your special district in Sacramento. It is important to the future of independent special districts that we all continue to develop relationships with these decision-makers.

[Back to top.](#)
[Back to members page.](#)

(Leg Alert for Thursday, April 12, 2001)

CSDA is activating its grassroots network in an effort to derail AB 1355 and is asking all member districts to fax a letter to Assembly Local Government Committee Chairwoman Patricia Wiggins and fax copies to her colleagues on the committee.

AB 1355 would require in each county that negotiations take place between counties, cities, and special districts regarding the distribution of the annual property tax increment that is in excess of 2 percent (referred to as the designated increment portion) of the allocation from the previous fiscal year.

There are a number of problems with AB 1355, but two in particular are cause for concern:

While the bill requires negotiations, it does not promise any agreements, rather it provides a default formula for allocating the designated increment portion. The default formula would provide zero dollars to independent special districts and instead give 40% to schools, 35% to cities, and 25% to the county. What local governments need is a rational restructuring of the state-local fiscal relationship that will protect our revenues and provide us with greater predictability.

The Assembly Local Government will be hearing AB 1355, Wednesday, April 18th.

Please take the following steps:

Use the sample letter as a model to draft your own individualized letter. If every letter received is identical, the impact diminishes considerably. (Your letter can be shorter, if necessary) **See Sample Letter**

Address the letter and fax to The Honorable Patricia Wiggins at 916.319.2107

Fax a single copy to CSDA for our records at 916.442.7889

Fax a copy to each of the committee members

Fax a copy to Joanne Wong, Committee Consultant at 916.319.3959

Committee Members and Fax Numbers

The Honorable David Cogdill	916.319.2125
The Honorable Lou Correa	916.319.2169
The Honorable Lynn Daucher	916.319.2172
The Honorable Manny Diaz	916.319.2123
The Honorable Tom Harman	916.319.2167
The Honorable Jay La Suer	916.319.2177
The Honorable Alan Lowenthal	916.319.2154
The Honorable Gloria Negrete McLeod	916.319.2161
The Honorable Fran Pavley	916.319.2141
The Honorable Simon Salinas	916.319.2128

[Back to top.](#)
[Back to members page.](#)

(Leg Alert for Monday, March 19, 2001)**CALIFORNIA'S ENERGY CHALLENGE**

As the Governor and his Administration, California's lawmakers and citizens, continue to focus on California's energy challenge, non-energy related issues being addressed in the Capitol appear to be moving at a less-frenzied pace. Although 1500 bills were ultimately introduced by February 23, California's ability to respond to this energy situation is in the forefront of everyone's minds. The BIG question is what will be the final price tag attached to the final solution? A March 17, 2001 Los Angeles Times article stated that since January 17, 2001 when the Department of Water Resources started buying electricity for customers of the near-bankrupt Southern California Edison and Pacific Gas & Electric, Co., the State has spent nearly \$3 billion.

CSDA has taken the following positions on energy bills introduced during the special session:

AB 40x (Steinberg) – Energy Efficiency Program: Grants (Support)
 AB 47x (Wiggins) – Public Utilities: Public Agencies (Support)
 AB 59x (Pacheco, R) – Electricity Generation: Local Government (Support)
 AB 61x (Alquist) – Public Utilities: Public Agencies (Support)
 AB 62x (Cohn) – Powerplant Facilities: Property Tax Incentives (Support)

CSDA is mailing out an energy conservation packet to all independent special districts and we ask that you review the materials and update us on a regular basis on the implementation of any energy conservation strategies.

GOVERNMENT AFFAIRS DAY – 2001

The 2001 Special Districts Government Affairs Day is scheduled for Monday, April 23, 2001 at the Sacramento Convention Center. Six special district associations are co-sponsoring this important day-long event. The following is a CONFIRMED program agenda:

ERAF 2001 – Proposals and Solutions

Senator Tom Torlakson, Chair, Senate Local Government Committee

Local Government Update from the Assembly

Assembly Member Pat Wiggins, Chair, Assembly Local Government Committee

Local Government Fiscal Reform

Chris McKenzie, Executive Director, League of CA Cities

Steve Szalay, Executive Director, California State Association of Counties

Davis Campbell, Executive Director, California School Boards Association

The Energy Crisis and California Local Government

Assembly Member Anthony Pescetti

Speaker's Commission on Regionalism

Nick Bollman, Chair

Insider's View of the State Capitol

Greg Lucas, San Francisco Chronicle

Special District Legislative Review

Ralph Heim, Legislative Advocate

Please register as many representatives from your district as possible. The information registrants receive will be vital for both governing officials and senior management of special districts. The fee for 2001 has been reduced to encourage multiple registrations. Sponsors of the Government Affairs Day would like to see a record-breaking crowd reinforcing the important role that independent special districts play in delivering vital services to California's residents.

We need you in Sacramento on April 23!

Contact CSDA at (877) 924-CSDA for registration information.

GAD Co-sponsors:

Association of California Healthcare Districts

California Association of Public Cemeteries

California Association of Recreation and Park Districts

California Rural Water Association

California Special Districts Association

Mosquito and Vector Control Association of California

SPEAKING OF THE CSDA WEBSITE...

CSDA has expanded the legislative information available for CSDA Members. Through an agreement with Capitol Web Works in Sacramento, CSDA members can access not only our legislative bills but committee hearings, news events, press information and much much more! Be sure to check out the new legislative information available to CSDA members ONLY through our website. The expanded member service is just one more benefit available to CSDA members in an effort to keep our members updated on vital public policy information. Let us know how you like it. Click our **Bill Position** button in our members section to view the **NEW AREA** of our site!

[Back to top.](#)
[Back to members page.](#)

(Leg Alert for Friday, March 2, 2001)

CALIFORNIA SUPREME COURT DENIES REQUEST to hear the case of County of Sonoma et. al. vs. Commission on State Mandates, et. al. CSDA collaborated with local government representatives and other concerned parties asking the Supreme Court to grant the Petition for Review in the case. Additional information will be included in the May issue of CSDA News.

Although the Governor and the Legislature are strongly focused on the State's power crunch, over 1,500 pieces of legislation made it through the process by the February 23, 2001 deadline for bill introduction. The CSDA Legislative Committee convened today and will be forwarding a number of recommendations to the CSDA Board of Directors for ratification. To date, the CSDA Board of Directors has taken the following positions on bills:

- AB 3** (Ashburn) - Property Tax Revenue Shifts: Limitation (Support)
- AB 15** (Harman) - Storm Water Discharges (Support)
- AB 37** (Strickland) - Sales and Use Taxes: Exemptions (Support)
- AB 38** (Strom-Martin) - Sonoma Flood Control/Water Conservation District (Watch)
- AB 49** (Washington) - Public Libraries: Resources for Youth (Support)
- AB 88** (Alquist) - Santa Clara Valley WD: Special Taxes (Support)
- AB 92** (Chavez) - Liability: Flood Control/Water Conservation (Support, seeking amendments)
- AB 100** (Simitian) - Property Tax Revenue Shifts: Limitation (Support)
- AB 111** (Havice) - County Employees Retirement (Watch)
- AB 132** (Horton) - Meyers-Miliar-Brown: Agency Shop Agreements (Watch)
- AB 134** (Kelley) - State Water Resources: Contracts (Watch)
- SB 12** (Chesbro) - Disaster Relief (Support)
- SB 27** (Brulte) - Local Enforcement Funding (Support)
- SB 68** (Battin) - Local Agency Investments (Support if amended)
- SB 72** (Kuehl) - Storm Water (Watch)
- SB 74** (Speier) - Property Tax Revenue Shifts: Exemption: Libraries (Support)
- SB 92** (Torlakson) - Property Tax Revenue Shifts: Fire Districts (Support)
- SB 93** (Figueroa) - Property Tax Revenue Shifts: Park Districts (Support)
- SB 94** (Torlakson) - Property Tax Revenue Shifts: Library (Support)

SB 102 (Johannessen) - Water Storage Facilities (Watch)
SB 147 (Bowen) - Employee Computer Records (Support)

This list has been ratified by the CSDA Board of Directors. The bills reviewed by the Committee today will be posted as soon as the Board has accepted/modified/rejected the recommendations.

[Back to top.](#)
[Back to members page.](#)

[Back to top.](#)
[Back to members page.](#)

NEWS FROM THE CAPITOL: Legislative Updates 2002

March 7, 2002

TO: CLA MEMBERS/ SYSTEMS/ NETWORK CONTACTS

FROM: Mike Dillon, Lobbyist and Christina Dillon, Lobbyist

RE: **NEWS FROM THE CAPITOL**

BUDGET SUBCOMMITTEES BEGIN HOLDING HEARINGS: LETTERS ON PLF NEEDED

Next week the Assembly and Senate Budget Subcommittees on Education Finance will begin their hearings on various aspects of the Governor's Education Budget. The subcommittees will ultimately make policy decisions and recommendations based on testimony from the Department of Finance, the Legislative Analyst's Office, the Department of Education, lobbyists, the Governor's "May Revision" of the Budget, and other factors through the month of May. Recommendations of the subcommittee will then be forwarded to the larger Budget Conference Committee who will either accept the report, or decrease or delete specific items. This year will be a particularly challenging one for the legislature, as they are facing an unprecedented \$17 billion budget deficit.

Within the purview of these two committees is the Budget for the California State Library, and more specifically, the Public Library Foundation (PLF). Thus, the two Budget Subcommittees on Education Finance determine the initial recommendation for the Public Library Foundation funding.

You will recall that both the Assembly and Senate Budget Subcommittees on Education Finance met jointly in January to address the Governor's proposed list of cuts to the current year budget. The Governor had recommended back in November of 2001 that the PLF be cut \$7.9 million. As we reported, the subcommittee, in a bi-partisan concerted effort, saved the PLF from enduring the \$7.9 million cut, and the money was restored.

The Governor is now proposing to cut the Public Library Foundation in the 2002-03 Budget by \$11.1 million (the \$7.9 million, proposed earlier cut, plus an additional \$3.2 million). Please take a moment today to write each of the members of the Assembly and Senate Budget Subcommittees on Education Finance in the next few weeks. In your letters, please thank the subcommittee members for their efforts in saving the \$7.9 million cut. Further, please request that the subcommittee **reject the Governor's proposal to cut \$11.1 million from the Public Library Foundation (Budget Item #6120-221-0001) in the 2002-03 Budget.** In your letters, you may wish to offer specifics as to what your library would be required to eliminate if a cut of this magnitude was sustained this year (i.e. cuts in staff positions, hours of service, materials/book purchases, etc).

Note: Due to the extraordinary circumstances surrounding this year's budgetary crisis, the legislature is strongly conflicted as to whether or not programs should be slashed to avoid a tax increase, or whether solutions such as a tax increase and creative financing proposals should be considered. Consequently, since all special interest groups affected in this year's budget will be

facing the same challenges for maintaining existing funding, the subcommittee members will need to receive hundreds of letters on the PLF in order to elevate it above other competing interests. Thank you for your help!

ASSEMBLY BUDGET SUBCOMMITTEE NO. 2 ON EDUCATION FINANCE

State Library/PLF scheduled for hearing on Wednesday, March 20 at 4:00 p.m.

Assemblyman Joe Simitian, Chair
Assemblyman Dennis Cardoza
Assemblywoman Lynn Daucher
Assemblyman Jerome Horton
Assemblyman Bill Leonard

SENATE BUDGET SUBCOMMITTEE NO. 1 ON EDUCATION FINANCE

State Library/PLF scheduled for hearing on Wednesday, April 17 at 1:30 p.m.

Senator Jack O'Connell, Chair
Senator Bob Margett
Senator John Vasconcellos

Sample address:

Assemblyman Joe Simitian, Chair
Assembly Budget Subcommittee No. 2 on Education Finance
State Capitol
Sacramento, CA. 95814

February 27, 2002

TO: CLA MEMBERS/SYSTEMS/NETWORK CONTACTS
FROM: Mike Dillon, Lobbyist and Christina Dillon, Lobbyist
RE: **NEWS FROM THE CAPITOL**

I. SENATOR JACKIE SPEIER INTRODUCES BILL TO LOWER THE VOTE REQUIREMENT FOR LIBRARY BONDS

Senator Jackie Speier (D-Hillsborough) has introduced SCA 10, which would require the approval of local library construction bonds at 55%, rather than the current 2/3rds vote requirement. When Senator Speier's office contacted us several weeks ago to let us know of her intent in this area, they noted that the Senator believes that it is appropriate to bring libraries into line with what is currently being authorized for school bonds – 55%. Because the bill is a constitutional amendment, SCA 10 would need to be passed by the Legislature and placed before the voters of California at an upcoming election.

You may recall that Senator Speier also authored legislation last year to assist ERAF Orphan

libraries, and we are pleased that she has taken a leadership role in this area of the vote requirement for library bond construction as well

II. LOCAL GOVERNMENTS AND THE GOVERNOR'S BUDGET

SENATE LOCAL GOVERNMENT COMMITTEE HEARING

On Wednesday, February 20th, the Senate Local Government Committee held an informative hearing on how the 2002-03 State Budget may affect counties, cities and special districts.

After brief comments by Committee Chair Tom Torlakson and Vice Chair Bob Margett, the committee heard a presentation by representatives of the Legislative Analyst's Office on how the Governor "bridges the gap" on the \$12.6 billion deficit. Over one-third of the Governor's proposed solution to meet the deficit involves borrowing (\$4.8 billion), the biggest portion (\$2.4 billion) involves the issuance of revenue bonds that would be repaid over many years with so-called "tobacco settlement funds." The Analyst also predicts an additional shortfall of \$5 billion beyond what the Governor currently anticipates. Finally, the Analyst outlined programs for local government assistance in the 2002-03 budget that total more than \$600 million, including the Juvenile Justice Grant Program, Traffic Congestion Relief Program, and the Public Library Foundation Program. He noted the amount of \$42 million for library services. Upon prodding by Senator Margett, the Analyst admitted that the PLF had been significantly reduced in the Governor's proposed budget, from \$53 million to \$42 million, an \$11 million reduction.

Representatives of the County Supervisors Association, League of California Cities, and Special Districts Association also addressed the committee. The theme of the presentations was that local government was generally pleased that the Governor did not "balance the budget on the backs of local government." However, Steve Keil, representing CSAC, noted that the budget did contain cuts in the areas of health and welfare, as well as public libraries, which will require "backfilling" by counties if the cuts are sustained. Keil also mentioned that local government budgets were suffering particularly as a result of increased caseloads and security costs. At the invitation of Senator Torlakson, CLA also submitted information for the record outlining the actual and proposed cuts to the Public Library Foundation program since the time of Governor Davis' proposed budget in January 2001.

The committee also heard a presentation by the Executive Directors of CSAC, the League, and Special Districts Association on proposed voter initiatives on state-local finance. Two initiatives have been submitted to the Attorney General's office for title and summary, and polling data to be received within the next few weeks, will determine which of any of the alternative initiatives goes forward. The thrust of the initiatives is to stabilize the current revenue base of local government through constitutional protection. At the conclusion of the presentations, Senator Torlakson noted, "your challenge will be to put something in front of the public without giving the impression of its solving all your problems."

February 4, 2002

TO: CLA MEMBERS/ SYSTEMS/ NETWORK CONTACTS

FROM: Mike Dillon, Lobbyist, Christina Dillon, Lobbyist

RE: NEWS FROM THE CAPITOL

GOVERNOR SIGNS "CUT BILLS" – \$7.9 MILLION FOR PLF IS SAVED

Many of your local papers may have reported that on Saturday, Governor Gray Davis signed SB 1xxx, which contains language to restore \$7.9 million for the Public Library Foundation. You will recall that the Governor had proposed cutting \$7.9 million in current year funding from the PLF and incorporated this cut into SB 1xxx. Thanks to your support, and CLA lobbying efforts, the legislature opposed the \$7.9 million cut and subsequently restored the funding. The bill went down to the Governor's office with the PLF intact.

We have been cautiously optimistic since the signing of the bill on Saturday, as there was minimal information available as to what the Governor's action may have been beyond the signing of the measure. (You will recall that the Governor has "line item veto" authority on this bill.) As of this morning, there was still no information available regarding his specific actions. A chaptered copy of the bill was not available to lobbyists or staff all day, and the Budget and Fiscal Committee was unable to answer the "mystery" of what had actually transpired on Saturday at the signing. Late this afternoon, we were able to receive confirmation from a senior staff member of the Governor's Office who said the bill was "untouched" and that the Governor left the bill as the Legislature had submitted to him.

We thank the legislature and the Governor for their action on our behalf and look forward to working with them into the 2002-03 Budget process to save further cuts to the PLF. Please take a moment today to write your individual legislator(s) and thank them for their strong support of the public libraries and this important budget action.

February 1, 2002

TO: CLA MEMBERS/ SYSTEMS/ NETWORK CONTACTS

FROM: Mike Dillon, Lobbyist, Christina Dillon, Lobbyist

RE: NEWS FROM THE CAPITOL: PLF

UPDATE ON PLF FOR TODAY'S "DAY IN THE DISTRICT" EVENT

We have received a few calls from CLA members who will be visiting with their legislators today, wondering the final outcome of the \$7.9 million potential cut to the Public Library Foundation (PLF). You will recall from our memo last week that the joint Budget Subcommittees on Education Finance voted to reject the Governor's proposed cut of \$7.9 million to the PLF in the **current year** Budget. Amendments were then taken to the Governor's "cut bill" to "restore" the \$7.9 million to this important program.

This week, the Senate passed the "cut" bill on a 40-0 vote, while the Assembly voted to send the bill to the Governor on a 66-6 vote. **We were reticent to alert the field of this action, based on the fact that it is not final.** According to news sources in our building, the Governor will have "line item veto authority," which includes potential action on the PLF. In fact, in yesterday's *Sacramento Bee*, the Governor's spokeswoman was quoted as saying, "The administration is

examining its options for changing or rejecting parts of [the bill].” Legislators that we have talked to have received no indication from the Governor’s Office as to when he might act upon the measure.

When you meet with your legislators today during “Day In the District,” please thank them for their strong vote of support to sustain the funding to the PLF, by rejecting the Governor’s proposed cut. If any of the legislators are interested in offering additional support to ensure that the PLF is not affected during the Governor’s signing, you might encourage them to drop a note to Mike Gotch, the Governor’s Secretary for Legislative Affairs in the Governor’s Office.

January 24, 2002

TO: CLA MEMBERS/ SYSTEMS/ NETWORK CONTACTS

FROM: Mike Dillon, Lobbyist, Christina Dillon, Lobbyist

RE: NEWS FROM THE CAPITOL

SUBCOMMITTEES VOTE TO RESTORE \$7.9 MILLION PLF CUT

In November, we alerted you to a package of proposed cuts by Governor Gray Davis, which included a \$7.9 million cut to the Public Library Foundation, in the **current year 2001-02 budget**. This cut would be in addition to the \$3.9 million cut made by the Governor when he signed the Budget in July. Subsequent to his November announcement, CLA sent letters to the legislative leadership, Budget chairs and Budget subcommittee chairs in each house, and urged you to do the same, requesting that the \$7.9 million be restored. Recently, several legislative offices told us that your letters to them on this subject were voluminous in number and well received. It appears that CLA’s efforts may have paid off this morning during an unprecedented joint hearing of the Senate and Assembly Budget Subcommittees on Education Finance.

Senate Subcommittee Chair, Jack O’Connell, and Assembly Subcommittee Chair, Joe Simitian conducted the meeting, which lasted approximately one hour. Flanked by subcommittee members, the two Chairs of the Senate and Assembly Budget Committee, and other interested parties from the education committee, Chairman O’Connell noted that there had been “extensive negotiations going on between the two houses...which produced a working document.” Chairman Simitian added that the subcommittees had been able to make certain substituted cuts in order to be able to save programs that were contained in the Governor’s cut proposal. When he announced that one of the items to be saved from cuts would be the Public Library Foundation, he added, “It is a small amount, but a high return on the money because it is an important program.” The subcommittee found savings in some of the Governor’s Initiative programs such as teaching priority block grants, teacher performance awards, and Reading and Math professional development for teachers.

The representative from the Department of Finance thanked the subcommittees for their “quick efforts. We are very appreciative of you retaining a certain dollar amount. However, we are concerned with the character of the programs you want to swap. We need a couple of days to review.” Later, she added, “Most are one-time savings in cuts (affecting the current budget year 2001-02), but the ones you want to restore are ongoing.” Senate Budget Chair, Steve Peace,

argued that the education proposal did not produce a legitimate savings, as the commitment to ongoing programs would contribute to bigger headaches down the road in 2002-03 negotiations. Said Chair Simitian, "I respectfully have a different characteristic of this. I would rather honor contracts and commitments than tell people that we were 'just kidding' about the level of the appropriation...and have to take the money back." Chair Simitian also expressed interest, along with Chair O'Connell in assuming the cut restorations will be one-time in nature, and that the discussion as to their importance and need will begin again in the Spring during the traditional budget discussions.

In the end, in a bi-partisan effort, and through a cooperative agreement in each house, both subcommittees voted to restore the \$7.9 million for the PLF. The Senate and the Assembly took a separate vote on the package, as they must send both a Senate vehicle and an Assembly vehicle forward through the process, similar to the Budget bill process. If all items reconcile between each house, then there will be no need to convene a Budget Conference Committee for this purpose. The bills will likely be ratified by each House next Monday, with the bills headed to their respective Floors later in the week. Please note that this action on the PLF is not final. Legislative leaders and ultimately the Governor will have final say on the "cut package." Nonetheless, today's developments are certainly a critical and important step in staving off a potentially large blow to local library budgets.

Special thanks to the members of both subcommittees for their support today: Assemblyman Joe Simitian, Assemblyman Dennis Cardoza, Assemblywoman Lynn Daucher, Assemblyman Jerome Horton, and Assemblyman Bill Leonard, Senator Jack O'Connell, Senator Bob Margett, and Senator John Vasconcellos, as well as Senator Tom Torlakson, and Assemblymembers John Campbell, Fred Keeley, and Jenny Oropeza, who sat in on the deliberations and lent their support.

January 10, 2002

TO: CLA MEMBERS/ SYSTEMS/ NETWORK CONTACTS

FROM: Mike Dillon, Lobbyist, Christina Dillon, Lobbyist

RE: NEWS FROM THE CAPITOL

I. GOVERNOR RELEASES 2002-03 BUDGET: CUTS TO LIBRARY PROGRAMS

Shortly before 1 p.m. this afternoon, Governor Gray Davis met with members of the press corps to release his 2002-03 State Budget. Facing a \$12.5 billion budget deficit, the Administration and the Legislature are facing difficult decisions regarding where to make the necessary cuts. However, the Governor's Budget states that "essential programs, providing core services were protected from significant reductions, including K-12 education, public safety, and health coverage for children and low-income families, as well as those programs that will provide an immediate stimulus to the state's economy."

Unfortunately the Public Library Foundation (PLF) took a significant hit. The PLF total currently stands at \$52,970,000 million. The Governor's Budget **reduces this amount to \$41,812,000**, a

cut of \$11,158,000 or 21% from the Budget signed by the Governor in July. (This includes the \$7.9 million cut proposed by the Governor in November and reported to you.) You will recall that last January, the Governor increased the 2000-01 PLF amount of \$56,870,000 by a COLA of \$2,092,000 for a total of \$58,962,000. Thus, the Governor's proposed Budget for 2002-03, reflects a reduction of 29 % from his Budget proposed last January.

The Governor tries to put a positive spin on these disappointing numbers by stating that most library programs have enjoyed increases since he took office in 1999. Following are the comments from the Governor's Budget Summary:

Public Libraries

The Budget provides ongoing assistance in 2002-03 as follows:

- \$41.8 million for local public libraries to provide basic library services under the Public Library Foundation Program. With this funding, over \$200 million has been provided over the course of this Administration.
- \$598,000 to reduce funding for the Library of California from \$4.0 million to \$3.4 million. Over four years, the Administration has provided approximately \$15.4 million for this program.
- Other library funding provided since 1999-00 includes:

\$350 million from the California Library Construction Bond Act.

The CLA Legislative Committee will be meeting tomorrow in Sacramento to discuss legislative issues and the Governor's Budget, and will be formulating a collective response to today's news.

Note: Below for your information is a chart showing the recent budget cuts.

II. ASSEMBLYMAN HERB WESSON ELECTED NEW ASSEMBLY SPEAKER

This morning, Assemblyman Herb J. Wesson (D-Culver City) was elected as the 65th Speaker of the California State Assembly. The vote to elect, Speaker Wesson was unanimous, and his name was placed in nomination by current Speaker Bob Hertzberg. Because the vote was supported by both Democrats as well as Republicans, Speaker Hertzberg noted that "it is a tribute to this House that we are moving ahead without rancor or discord to elect a new Speaker." Assemblyman Wesson will be sworn into office officially on February 6, 2002. Shortly after that time, it is rumored that many of the committees may change Chairmanships as well as their committee composition.

RECENT FUNDING REDUCTIONS TO PUBLIC LIBRARY FOUNDATION

2000-01	Public Library Foundation	\$56,870,000
2001-02	January Budget (includes \$2,092,000 COLA)	\$58,962,000
2001-02	Governor's May Revision	\$52,970,000

	(\$2.1 million COLA cut)	
2002-03	(\$3.9 million cut in July) Governor's Budget	\$41,812,000
	(\$11.158 million cut) % Cut from July Budget	21%
	\$52,970,000	
	<u>- 41,812,000</u>	
	\$11,158,000	
	% Cut from January 2001-02 Budget	29%
	\$58,962,000	
	<u>- 41,812,000</u>	
	\$17,150,000	

January 9, 2002

TO: CLA MEMBERS/ SYSTEMS/ NETWORK CONTACTS

FROM: Mike Dillon, Lobbyist, Christina Dillon, Lobbyist

RE: **NEWS FROM THE CAPITOL**

I. GOVERNOR GRAY DAVIS PRESENTS HIS "STATE OF THE STATE ADDRESS" DURING UNCERTAIN BUDGET YEAR

On Tuesday evening, Governor Gray Davis addressed the California State Legislature in the Assembly chambers for his annual "State of the State" address. Due to the state's dismal economic downturn, many were looking to the Governor's speech to provide them with a beginning roadmap for tackling the looming budget crisis of 2002. The speech lacked many specific details regarding how he plans to address the budget shortfall, choosing to focus instead on the aftermath of the September 11th tragedy and how the state has enhanced its safety and preparedness.

Regarding the projected \$12 billion budget deficit, the Governor noted that "even with the budget cuts that will be necessary, California will still be much stronger than it was when I took office." "The budget I will submit to you in two days will be fair, will preserve the major gains of the last three years, will protect local government – and will not increase taxes. I will call on [the Legislature] to close the budget gap with a combination of cutbacks, deferred spending, internal borrowing and accelerated revenue," said Davis. The Governor's address highlighted his ongoing commitment to education and protecting K-12 funding, public safety, and expanding children's services. He also stated as his fourth tenant that he is "opposed to balancing the State's budget on the backs of local government. Whether we are elected at the State or local level, we all took the

same oath – to serve the people. So I will continue the State’s commitment to repay vehicle license fees to local government.”

The Governor announced that he has called a “concurrent Special Session of the Legislature” (which will resemble the Special Session called last year to address the State’s energy crisis), encouraging the Legislature to “take up as your first order of business \$2 billion in cuts in the current budget year that I called for in November. Failure to act quickly on these cuts will only increase the pain for our fellow citizens who depend on the State for vital services.”

On Thursday, Governor Davis will formally release his January Budget. We will update you as to its content, as soon as possible.

II. PROCLAMATION ISSUED FOR SPECIAL SESSION ON BUDGET

As mentioned, yesterday Governor Davis issued a proclamation calling for an Extraordinary Session to be convened to address “critical budget issues.” The session has been called for Thursday, January 10 “at a time appointed by each house of the Legislature of said day to consider and act upon legislation to do the following:

- 1) Enact current-year General Fund spending reductions as specified in the November 2001 ‘Proposed Reduction in 2001-02 Spending.’
- 2) Enact further General Fund spending reductions identified for 2001-02.
- 3) Make recently enacted employment benefit increases retroactive to September 11, 2001, accelerate the delivery of certain capital outlay projects to stimulate the creation of jobs by shifting the financing for these projects to lease revenue bonds, and authorize general obligation bonds for critically needed infrastructure.”

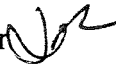
You will recall that contained in the Governor’s “Proposed Reduction in 2001-02 Spending” proposal is a plan to cut \$7.9 million from the Public Library Foundation in the current year Budget. This amount would be in addition to the \$3.9 million cut that the PLF endured when the Governor issued his Budget veto messages and subsequent cuts last July. We have spoken to legislative staff who inform us that your letters opposing such action (see memo Dec. 18, 2001) are “starting to pile up.” Thank you for your efforts in this regard.

Copyright © 2002 by the California Library Association (CLA).

Last updated 3/7/2002

Agenda Item 25

TO: Elizabeth Minter, Library Director

FROM: Jim Roberts, Public Services Manager/Literacy Coordinator 

DATE: March 10, 2002

SUBJECT: Ratification of contract for ELLI Grant Literacy Area remodeling.

BACKGROUND:

The Library has received two bids for the ELLI Grant remodeling project, Premier Contracting and PDC.

DISCUSSION:

Premier's bid was \$9,800 plus \$750 for carpet installation, a total of \$10,550. PDC's bid was \$6,500 for construction with no cubicles; Inter Solutions' cubicle cost was \$3,641.73 plus \$750 for carpet installation, a total of \$10,891.73. The Library Director awarded the contract to Premier. Construction will begin in early March and should be finished by the end of March or the first week of April.

RECOMMENDATION:

That the Library Board of Trustees receive and file.

TO: Elizabeth Minter, Library Director
 FROM: Jillian Rakos, Volunteer Coordinator *JR.*
 DATE: March 20, 2002

SUBJECT: Friends of Placentia Library Author's Luncheon 2002

The Author's Luncheon sold 165 tickets with 175 persons in actual attendance. The event was deemed a success although some Friends Board of Directors mentioned at their meeting on March 4, 2002, that it was difficult to hear on one side of the room.

Revenues	
Ticket Sales	5,840.00
Sponsorships	1,015.00
Tips	4,233.00
Silent Auction	216.00
Receivables	480.00
Total Revenues	11,784.00
Expenditures	
Luncheon	3,036.25
Speaker	596.00
Other	522.99
Total Expenditures	4,155.24
Net Proceeds	7,628.76

The Friends discussed at their meeting, that an author for next year should be chosen who can be available to stay throughout the entire luncheon, and have printed novels that can be sold at the event. It is also vital for tip calculations that the author present after the luncheon is served. The Silent Auction was considered by all at the Friends Board of Directors to be a success, and will also be brought into the program for next year.



PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director *EDM*

SUBJECT: **Families for Literacy Grant Mid-Year Report for Fiscal Year 2001-2002, as submitted to the State Library of California**

DATE: March 20, 2002

BACKGROUND:

Attachment A is a copy of the District's Mid-Year Report to the State Library of California for the Families for Literacy Grant for Fiscal Year 2001-2002.

Filing this report is required in order for the District to remain eligible for future Families for Literacy Grants.

RECOMMENDATION:

Receive and File



Families For Literacy

Name of Library: **Placentia Library District**
 Fiscal Year: **01 / 02**
 Filing Period: **Mid-Year**

A. Program Participants and Partners

1. Number **eligible** Families participation through 12/31/01 : **6** (families can participate in a number of different ways; not all must attend programs to participate)

2. Family Composition

Parents/ Guardians	Other Adult Family Members	Adult Unknown Age	Children 0-4	Children 5-8	Children 9-11	Children Over 12	Children Unknown Age
12	0	0	7	2	0	1	0

Ethnicity

ADULTS

	16-19	20-29	30-39	40-49	50-59	60-69	70-79	80+	Unknown	TOTAL
Asian	0	4	2	0	0	0	0	0	0	6
Black	0	0	0	0	0	0	0	0	0	0
Hispanic	0	2	2	2	0	0	0	0	0	6
Native American	0	0	0	0	0	0	0	0	0	0
Pacific Islander	0	0	0	0	0	0	0	0	0	0
White	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0
Total	0	6	4	2	0	0	0	0	0	12

Ethnicity

CHILDREN

	0-4	5-8	9-11	Over 12	Unknown	TOTAL
Asian	3	1	0	0	0	4
Black	0	0	0	0	0	0
Hispanic	4	1	0	1	0	6
Native American	0	0	0	0	0	0
Pacific Islander	0	0	0	0	0	0
White	0	0	0	0	0	0
Other	0	0	0	0	0	0
Total	7	2	0	1	0	10

Primary Language of Children

CHILDREN

	0-4	5-8	9-11	Over 12	Unknown	TOTAL
Spanish	4	1	0	1	0	6
Portuguese	0	0	0	0	0	0
Vietnamese	0	0	0	0	0	0
English	0	0	0	0	0	0
Hmong	0	0	0	0	0	0
Pacific Island Languages	0	0	0	0	0	0
Other	3	1	0	0	0	4
Total	7	2	0	1	0	10

Author: Frank Frizell
 Author's e-mail address: literacy@placentialibrary.org

Last edit date: Thursday, February 14, 2002 10:03:05 AM

[[Print this report](#) | [Return to Main Menu](#)]

Any questions or comments should be directed to library@mindsetsoft.com
 © 1999-2001, Developed by [Mindset Software, Inc.](#)



Families For Literacy

Name of Library: **Placentia Library District**

Fiscal Year: **01 / 02**

Filing Period: **Mid-Year**

3. Community Partners

Please list below the community partners who have participated in your Families for Literacy Program and the role that they have played in your success. (Example: Pittsburgh HeadStart/Canal Day Care - Referrals of low literacy parents with preschool children)

Community Partner Role

1. Placentia Headstart Referrals of low literacy/ESL parents with preschool children
2. Placentia CBET Referrals of low literacy/ESL parents with preschool children

Author: **Frank Frizell**

Author's e-mail address: literacy@placentialibrary.org

Last edit date: Thursday, February 14, 2002 12:07:14 PM

[[Print this report](#) | [Return to Main Menu](#)]

Any questions or comments should be directed to library@mindsetsoft.com

© 1999-2001, Developed by Mindset Software, Inc.



Families For Literacy

Name of Library: **Placentia Library District**

Fiscal Year: **01 / 02**

Filing Period: **Mid-Year**

B. Narrative Description of Services Provided

The following is a list of the minimum services which a program must provide in order to receive FFL funding. Please describe briefly but completely how each service has been delivered in your library's Families for Literacy Program **during the last 6 months.**

1) Please explain your procedures for giving books away to children. Do you give to all children in family or only preschoolers? Attach your list of children's books purchased for this purpose.

Books are given away to our families at specific parties and meetings. We have begun keeping track of which books each child receives so at each party he or she gets a new title. Books are intended for preschool aged children and they are given to the parents. We received a large donation of paperback books for preschoolers dealing mostly with the human body and health. There were five different titles but many copies of them so, we have started giving these away when a family signs up for the program.

BOOK LIST FOR FFL

"Spots, Feathers and Curly Tails" by Nancy Tafuri
 "Bark George" by Jules Feiffer
 "How the Grinch Stole Christmas" by Dr. Seuss
 "Chicka Chicka Boom Boom" by Bill Martin & John Archambault
 "Too Many Tamales" by Gary Soto & Ed Martinez
 "This is the Farmer" by Nancy Tafuri
 "Curious George" by H.A.Roy
 "Black and White Rabbits ABC's" by Alan Baker
 "Gray Rabbits 123's" by Alan baker
 "Sheep in a Shop" by Nancy Shaw
 "McDuff Comes Home" by Rosemary Wells and Susan Jeffers
 "Max's First Word" by Rosemary Wells
 "Toad" by Ruth Brown
 "The Big Hungry Bear" by Don and Audrey Wood
 "The Napping House" by Audrey Wood
 "Green Eggs and Ham" by Dr. Seuss
 "White Rabbit's Color Book" by Alan Baker
 "Quick as a Cricket" by Audrey Wood
 "Come Along Daisy" by Jane Simmons
 "The Very Hungry Caterpillar" by Eric Carle
 "It Looked Like Spilled Milk" by Charles G. Shaw
 "Old MacDonald" by Rosemary Wells
 "Sheep in a Jeep" by Nancy Shaw

"The Very Quiet Cricket" by Eric Carle
 "Goodnight Moon" by Margaret Wise Brown
 "Max's Bath" by Rosemary Wells
 "Brown Rabbit's Shape Book" by Alan Baker
 "Spot Goes to School" by Eric Hill
 "McDuff Moves In' By Rosemary Wells and Susan Jeffers
 "Mama Do You Love Me?" by Barbara Jooose
 "Brown Bear, Brown Bear What Do You See?" by Bill Martin jr. and Eric Carle
 "Old teeth, new teeth" by Diana Noonan
 "Teeth" by Carol Krueger
 "My Skin" by Alan Whitaker
 "Skin, skin" by Diana Noonan
 "Friendly Snowman" by Sharon Gordon
 "Rain or Shine?" by Rebel Williams

1a. Average number of books per child actually distributed: 3.27

1b. Total number of books distributed as of 12/31/01. 36

1c. Number of books received by children **under 5**. 11

1d. Number of books received by children **over 5**. 0

2. **Briefly** explain the types, structure and content of the regular meetings of parents and children conducted by FFL in **public library settings**. How **often** do you hold these meetings? (This should include but not be limited to family parties, events, story times.)

The only meeting held so far is the FFL Christmas Party the last week of December. At the beginning of meeting we had a short period for socializing, then we had a storyteller. After that dinner was served (pizza and salad) then we had a craft project for the families to work on together. We then distributed books and had fifteen or so of reading time before cleanup. This is a rough framework to work within and offers flexibility for planning future parties and theme events. There are also the family tutoring sessions. Tutors work with parents and children separately, then the last part of the meeting is a read along session between parents and children followed by a short discussion of the books read.

2a. Total Number of FFL Meetings Held as of 12/31/01. 1

2b. Total Number of Attendees as of 12/31/01. 9

2c. Total Number **Different Families** attending programs in public library settings as of 12/31/01. 0

2d. Total Number **Different, Eligible Families** attending programs in library settings as of 12/31/01. 2

2e. Do you hold family story times outside of the library? If yes, where and how often? How do you know then mainstream the FFL families into library story times?

Not at this time.

3) If you promote the enjoyment of reading for your parents in ways other than the regular meetings described in #2 above, please describe.

Other than the individual and family tutoring sessions not at this time.

4) Please describe how tutors/teachers are incorporating language experience stories and children's literature from the FFL program in the adult learner's instructional program. Briefly describe how/when you train tutors in these techniques.

All tutors are trained using the language experience approach and are encouraged to use it with students. They are also trained on the Laubach and Challenger series. When to incorporate language experience or Laubach/Challenger and how to use them is left up to the individual tutors.

5) Do you train parents in book selection for their children other than the use of story times and lapsits for modeling to parents listed under question B-2 or 3? If yes, please describe.

Parents learn about book selection and things to consider when choosing children's literature during book distributions. While they are at the library for the family sessions, parents often pick out books with staff assistance.

6) Do you provide FFL services that enhance full family participation and foster a family environment conducive to reading other than those already listed? If yes, please describe.

Not at this time, but we are planning a greater number and variety of activities for the Spring and Summer.

7) How do you help parents in using services to access books and other materials on such topics as parenting, child care, health, nutrition and family life education, as well as assistance in the use of the full range of library services.

During library tours, families from targeted groups get library cards and are encouraged to check out items. It is emphasized that the library offers information and tools they can use to find practical solutions for daily and lifelong issues of living. Children and parents are encouraged to explore the Children's Department and learn about activities and programming.

8) Do you provide any **other** services which enable families to participate in the Families for Literacy Program? If yes, briefly describe. If incentives were used, please list.

Not at this time.

9) How do you recruit your families for FFL? Is that effective? Describe any effective retention strategies?

We get referrals from the Placentia HEADSTART school, and the local CBET program. Retention has been a problem in the past but this is changing. Problems with conflicts between work, school, commuting to/from work, and tutoring has made for a fairly transient student population. However, we have a larger group of tutors with flexible schedules and this has allowed for more matches and greater retention of families.

11) How do you determine or measure success in your FFL program?

How do you track the progress of your adults and children as they move through their FFL involvement?

There are many different ways to measure success. How well a parent reads the monthly book to their child, how often they move to the next reading level and how they view their progress are examples of things considered during the evaluation process. For pre-school aged children, the FFL Parent Survey Form has proved to be a useful measuring device. For older children, the quality of schoolwork completed, grades, as well as teacher and student feedback are used to determine if a tutoring strategy is working. Of course, enjoyment and pleasure derived from reading are looked at and considered. These are some of

the ways we determine success in our program.

Author: Frank Frizell
Author's e-mail address: literacy@placentialibrary.org

Last edit date: Thursday, February 14, 2002 11:49:23 AM

[[Print this report](#) | [Return to Main Menu](#)]

Any questions or comments should be directed to library@mindsetsoft.com
© 1999-2001, Developed by [Mindset Software, Inc.](#)



Families For Literacy

Name of Library: **Placentia Library District**
 Fiscal Year: **01 / 02**
 Filing Period: **Mid-Year**

10) How many FFL staff were budgeted for with FFL or library funds? 1

Was this adequate? Explain.

This position was intended to be full time. Twenty hours were budgeted with FFL funds and the rest from the general fund. Of course, that would mean the incumbent divided his time twenty hours in Literacy and twenty hours in Public Services. Our funding for FFL has been reduced and the difference made up out of the ELLI Grant. As a result, time allocated to Literacy has to be divided between FFL and ELLI. We really need our funding restored in order to meet our goals.

<u>FFL Position</u>	<u>Hours Per Week</u>	<u>FFL funded?</u>	<u>If no, where do funds come from?</u>
1. Families For Literacy Coordinator/LA I	10	Yes	

Author: Frank Frizell
 Author's e-mail address: literacy@placentialibrary.org

Last edit date: Thursday, February 14, 2002 10:49:52 AM

[[Print this report](#) | [Return to Main Menu](#)]

Any questions or comments should be directed to library@mindsetsoft.com
 © 1999-2001, Developed by [Mindset Software, Inc.](#)



Families For Literacy

Name of Library: **Placentia Library District**

Fiscal Year: **01 / 02**

Filing Period: **Mid-Year**

C. Lessons Learned This Year

The State Library is very much interested in sharing your successes and difficulties with other programs participants and in improving the overall program in future years. Please respond, as fully as possible to the following questions, keeping in mind your original Plan of Service proposal.

1) Describe those elements of your program that you feel have been **most successful**. What are the key factors that have contributed to their success (e.g., talents, library administrative support, communication, etc).

The family tutoring format that has developed works very well. Some of our families come in for tutoring as families. While a tutor works with the parents, another provides homework assistance to grade school age children. Another tutor, usually a high school volunteer, will read to the preschool age children. This would not have been possible without our student assistant staff and our volunteer high school students. The student assistants also provided administrative support, without which the program would have grown at a much slower pace. Our community partnerships have been very productive. They have provided referrals and insights into the needs of the targeted population. Lastly the cooperation between FFL and the Children's Department has been of vital importance, as detailed below.

2. An important element of FFL is the cooperation between Children's Services and the adult literacy program/FFL program. Describe your relationship with Children's Services in your library and how you have worked together in FFL.

The relationship between Literacy Services and the Children's Department has been close and productive. Literacy staff gained experience in planning and producing music times and story hours. Staff also became familiar with child and family related issues at home and at school, book selection, and district reading guidelines.

3) Describe the **most difficult challenges** your program has faced so far and what actions you have initiated to overcome them. Are these actions proving successful?

The most difficult challenges the program has faced were issues associated with matching tutors and students. Issues such as work schedules, school schedules and lack of transportation would often limit student's availability to times inconvenient for most tutors. This resulted in long waits for matches and a

great deal of frustration among staff and students. This has been turned around by matching students with tutors who are retired, and starting study groups for those students willing to be tutored three or four at a time.

4) If you knew at the beginning of this fiscal year what you know now, what, if any, changes would you make?

These are the things I would have done differently at the beginning of the fiscal year: Activities would have been offered much sooner. Instead of trying to find a time that was good for everyone in the program, programming should have taken place maybe at two different times and whoever wished to could attend one or the other. A variety of parent and child oriented activities should have been in place in addition to the weekly tutoring session. I think this would have provided something to do for the students who had not been matched as well as created networking opportunities for all the families.

5) Did someone from your program attend any State Library sponsored literacy event this reporting period?
Yes

If yes, briefly describe what was learned at the convocation and how this new knowledge will impact your program.

If no, briefly describe why you were unable to take advantage of this opportunity.

I attended the Southern California FFL meetings in Corona California, the training for ELLI grant recipients, and the training on "Learning With Mother Goose". Every meeting I have gone to has been useful and informative. I have learned about what is working in other programs and how it could be applied in Placentia. At some meetings we have had presentations about how people learn and develop which has been invaluable as a place to start from in relating to students, talking with tutors, and deciding on the direction the program should take. Being part of the ELLI team has given me more experience working with children of all ages and a variety of needs which has been extremely enlightening and rewarding.

6) How do you see the future of the Families for Literacy Program in your library? What aspects have you already incorporated into regular library services? What aspects of the FFL program could you offer in your setting by reallocating resources of without outside (funding other than that provided by your library or community) funding? What are the barriers to achieving incorporation?

The Placentia Library FFL program will continue to expand as a response to the needs of our learners and the community. There are already a number of programs incorporated into regular library services such as Children's Story Times, Music Times, and Parenting classes. At this time, further incorporation has not been considered.

7) Please share any anecdotes or interactions that occurred in the course of your program that would give us a better understanding of the benefits to individual families gained through your FFL program.

(These are particularly helpful to Dr. Starr and to me as we give presentations about our FFL programs and use these anecdotal stories as illustrations of our impact on individual families)

At our Christmas Party we distributed books to our families. All the kids, not just the pre-readers were excited. I watched as a mad scramble for books slowly died down into pairs and groups of kids and adults reading and talking about the books. Older children were reading to the younger children whether they were related or not while their parents looked on. I was struck by the enthusiasm and delight which everyone showed towards the books. Barriers didn't seem to exist, lines of communication were opening up, and everyone was sharing

something they clearly regarded as very special. There are many wonderful memories from the previous year, but that one stands out among them all.

Author: Frank Frizell
Author's e-mail address: literacy@placentalibrary.org

Last edit date: Thursday, February 14, 2002 12:00:07 PM

[[Print this report](#) | [Return to Main Menu](#)]

Any questions or comments should be directed to library@mindsetsoft.com
© 1999-2001, Developed by [Mindset Software, Inc.](#)



Families For Literacy

Name of Library: **Placentia Library District**
Fiscal Year: **01 / 02**
Filing Period: **Mid-Year**

D. Financial Report

Fiscal Year 01-02

Category	Budget		Expended as of Dec. 31, 01	
	CLSA	Other	CLSA (FFL)	Other
1. Personnel	\$2,000.00	\$10,000.00	\$5,000.00	\$0.00
2. Library Materials	\$0.00	\$0.00	\$0.00	\$0.00
3. Operative Total	\$0.00	\$0.00	\$0.00	\$0.00
3a. Contract Services	\$0.00	\$0.00	\$0.00	\$0.00
3b. Travel	\$0.00	\$0.00	\$0.00	\$0.00
3c. Office Supplies	\$0.00	\$0.00	\$0.00	\$0.00
3d. Printing	\$0.00	\$0.00	\$0.00	\$0.00
3e. Instructional Resource	\$0.00	\$0.00	\$0.00	\$0.00
3f. Children's Book Resource	\$0.00	\$0.00	\$0.00	\$0.00
3g. Communications	\$0.00	\$0.00	\$0.00	\$0.00
3h. Other	\$0.00	\$0.00	\$0.00	\$0.00
4. Equipment	\$0.00	\$0.00	\$0.00	\$0.00
5. Indirect	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$2,000.00	\$10,000.00	\$5,000.00	\$0.00

Author: **Frank Frizell**
Author's e-mail address: literacy@placentialibrary.org

Last edit date: Thursday, February 14, 2002 12:40:35 PM

[[Print this report](#) | [Return to Main Menu](#)]



CALIFORNIA
STATE LIBRARY
FOUNDED 1850

February 6, 2002

TO: California Public Library Directors

FM: Dr. Kevin Starr, State Librarian of California

A handwritten signature in black ink that reads "Kevin Starr".

RE: Statewide Trustees Conference – May 31 and June 1, 2002

I am pleased to invite you as the director of your library jurisdiction to work with your local Library Board or Commission President, local Friends Group President, and if you wish, your System Advisory Board member, to strategically select a team of two, and potentially three, volunteer leaders to attend our Statewide Trustees Conference to be held in Sacramento on May 31 and June 1 of this year.

Please distribute the enclosed letters to your Board and Friends Presidents, so that you may work together to select a team of volunteer leaders to represent your library.

The purpose of this event is to enhance local library jurisdiction volunteer leaders' level of information about their role, as well as about current issues facing libraries, so they can be better decision-makers and advocates on behalf of their local libraries. Although the thrust of the conference will be aimed at the Trustee/Commissioner role, you are encouraged to determine together with the above-named groups, who should represent your jurisdiction at this event.

The conference will begin at 10:00 a.m. on Friday, May 31, and close by 3:00 p.m. on Saturday, June 1. Transportation for your team will be reimbursed, and lodging for Friday night, May 31, as well as meals and parking, will be provided. (Please note: if the travel situation from your geographic area requires a Thursday night hotel room, this can also be covered.)

PLEASE COMPLETE THE ENCLOSED RESPONSE FORM AND RETURN IT BY FAX NO LATER THAN 5:00 P.M. FRIDAY, MARCH 29, 2002.

You will see that the response form asks if your jurisdiction will be participating and, if so, how many representatives you would like to send. We have reserved space for 2 participants from each jurisdiction, and will provide space for a third representative on a space available basis to those who respond earliest.

Should you have any questions about the event, please feel free to contact my staff consultants on this project: Carla Lehn at (916) 653-7743, clehn@library.ca.gov or Barbara Will at (916) 653-7071, bwill@library.ca.gov.

Enclosure: Letters for Board and Friends Presidents
Response Form





CALIFORNIA
STATE LIBRARY
FOUNDED 1850

February 22, 2002

Elizabeth Minter
Placentia Library District
411 East Chapman Avenue
Placentia, CA 92870

Subject: LSTA L-50, FY 2001/02, WP00
Title: Live Homework Help Program

Dear Ms. Minter:

I am pleased to approve your application for the above named project using federal Library Services and Technology Act (LSTA) funds awarded to the Metropolitan Cooperative Library System, effective immediately for the period ending September 30, 2002. The State Library primary consultant assigned to this project will be Bessie Condos Tichauer, telephone (916) 653-8293, e-mail btichauer@library.ca.gov. Please work with this consultant in implementing your project. My staff is ready to assist you in making your project a success.

The Live Homework Help Program enables public libraries to offer their young patrons (grades 5 - 12) one-to-one online tutoring during after-school, evening, and weekend hours. Students connect to online tutors for up to 20 minutes of help in math, science, social studies, and English. This service will be available from March 1 through September 30, 2002. Service hours include Monday - Thursday, 3:00 p.m. - 7:30 p.m. and Saturday 11:00 a.m. - 5:00 p.m.

As a condition of this grant award you must provide a dedicated computer for use by children and youth during the hours of availability specified above and/or the time your library is open.

On September 30, 2001, this project will be officially closed and no new project activities may occur. Reporting on program activities is required and the process has been simplified for this program. A final narrative report is due within 30 days after the close of the project, by Wednesday, October 30, 2002. Please forward your report to Bessie Condos Tichauer at the State Library. As part of our evaluation of LSTA outcomes, we are searching for anecdotal information about the ways that LSTA grant projects have benefited individuals. Please assist us by sharing one story (more if appropriate) and attach a description of it to your final narrative report.

Elizabeth Minter

-2-

The story information should contain:

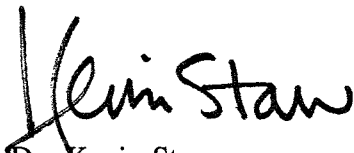
Name of library (and branch if applicable) in which the story took place
Contact person at the library (name, telephone, fax, email address)
City
Nine digit ZIP code of the library involved in the story
Text of the story (150-200 words)

The form for the Final Narrative Report is attached to this letter.

Failure to provide timely reports is a serious breach of a grant recipient's administrative duty under the grant program, so please be sure that your report is sent on time.

Best wishes for a successful project year.

Yours sincerely,



Dr. Kevin Starr
State Librarian of California

Enclosure

cc: Jay Cunningham
Bessie Condos Tichauer
Steve MacGregor, MCLS
Cyrise Smith

February 27, 2002

To: Members, Library of California Board

From: Diana Paque, Director
Library of California

Subject: Library of California Board Actions February 20-22, 2002

Purpose of the Library of California Act:

The Legislature finds and declares that it is in the interest of the people of the state to ensure that all Californians have free and convenient access to all library resources and services that could provide essential information and enrich their lives; and, to respond fully and successfully to these information needs and to the diversity of California's population, libraries of all types and in all parts of the state must be enabled to interact, cooperate, and share resources. This policy shall be accomplished by enabling libraries of all types and in all parts of the state to provide their users with services and resources of all libraries in this state, and by assisting libraries to provide and improve services to the underserved.

Library of California Board Mission and Vision Statements:

Mission Statement: The Library of California Board builds and supports the sharing of resources among all libraries for all Californians.

Vision Statement: The Library of California Board will be the nationally recognized leader of a dynamic statewide system of quality library services.

The following actions were taken at the Library of California Board meeting in Sacramento on February 20-22, 2002 without a quorum of the Board. Board members present were: Fong, President; Kallenberg; Lowenthal; Purucker; and Steinhauser. Ratification of these actions will be taken by the full Board at its May 30, 2002 meeting.

Adoption of Agenda

1. It was moved, seconded (Purucker/Kallenberg) and carried 5-0 that the Library of California Board adopts the agenda of the February 22, 2002 meeting as submitted.

Board Actions, February 22, 2002

Approval of Minutes

2. It was moved, seconded (Kallenberg/Purucker) and carried 5-0 that the draft minutes of the November 6, 2002 Library of California Board meeting were approved as distributed.

Resolution 2002-01

3. It was moved, seconded (Kallenberg/Lowenthal) and carried 5-0 that the Library of California Board adopts "Library of California Board Resolution 2002-01" for James Dawe on the occasion of the conclusion of his term of service and to honor him for his distinguished service as President of the Library of California Board. (See Attachment A)

Consent Calendar

4. It was moved, seconded (Lowenthal/Purucker) and carried 5-0 that the Library of California Board approves the Consent Calendar included with the agenda of February 22, 2002 as presented.
5. By consent, the Library of California Board authorizes its Chief Executive Officer to allocate, as soon as the state budget makes them available, the 2002/03 California Library Services Act Families for Literacy funds to an estimated 80 library jurisdictions in accordance with the provisions of Education Code Section 18735 to local participants based upon the criteria set forth in the Families for Literacy application materials and prior performance in the Program, where applicable.
6. By consent, the Library of California Board approves, effective immediately, the membership applications for the 16 potential members listed in Table A. (See Attachment B)
7. By consent, the Library of California Board approves, effective immediately, the additional participating libraries for current members as listed in Table C. (See Attachment C)

Multitype Interlibrary Loan Pilot Program

8. It was moved by the Access Services Committee (Purucker) and carried 4-0 (Member Lowenthal not present) that the Library of California Board directs its Chief Executive Officer to increase the withholding amount from 30% to 50% for all loan.

Board Actions, February 22, 2002

compensations with Library of California funds for the third and fourth quarters of the 2001/02 fiscal year and that, after determining the full state cost of the ILL pilot program for the 2001/02 fiscal year, the Chief Executive Officer shall pay the full amount remaining due to each participating library if sufficient funds remain in the 2001/02 program budget, or pro rate the final payment equitably if insufficient funds remain in the 2001/02 ILL pilot program budget; and that all program participants are informed of this percentage change.

CLSA Interlibrary Loan and Direct Loan Programs

9. It was moved by the Access Services Committee (Purucker) and carried 4-0 (Member Lowenthal not present) that the Library of California Board directs its Chief Executive Officer to increase the withholding amount from 5% to 15% for all CLSA Interlibrary Loan and Direct Loan program payments for the third and fourth quarters of the 2001/02 fiscal year and that, after determining the full state cost of the program for the 2001/02 fiscal year, the Chief Executive Officer shall pay the full amount remaining due to each participating library if sufficient funds remain in the 2001/02 CLSA Interlibrary and Direct Loan program appropriation, or pro rate the final payment equitably if insufficient funds remain in the 2001/02 CLSA ILL and Direct Loan program appropriation; and that all program participants are informed of this percentage change.

California Library Literacy Service Program

10. It was moved, seconded (Purucker/Steinhauser) and carried 4-0 (Member Lowenthal not present) that the Library of California Board authorizes its Chief Executive Officer to allocate, as soon as the state budget makes them available, the 2002/03 California Library Literacy Service Act funds to local programs in accordance with the provisions of Section 18733.2 of the Education Code of California.

Budget and Strategic Planning

11. It was moved by the Budget and Planning Committee (Kallenberg) and carried 5-0 that the Library of California Board adopts a preliminary statewide and Regional Library Network programs budget for FY 2002/2003 according to Exhibit B, as revised on February 20, 2002, of this Budget and Strategic Planning Report, with a final budget action

Board Actions, February 22, 2002

taking place following the signing of the 2002/2003 California State Budget by the Governor.

12. It was moved by the Budget and Planning Committee (Kallenberg) and carried by a vote of 3-2 that the Library of California Board requests Regional Library Networks and CLSA Cooperative Library Systems to augment their Plans of Service for FY 2002/2003 to include a description of planning efforts to be undertaken to further the transition of CLSA into the LoC with the goal of completing transition with the start of the 2005/2006 fiscal year and that the Chief Executive Officer direct staff to develop questions related to transition to be included in each Regional Library Network and CLSA Cooperative Library System Plan of Service.

Legislation

13. It was moved by the Legislative Committee (Steinhauser) and carried 5-0 that the Legislative Committee of the Library of California Board support strong public school library services, including supporting the preservation of the California Public School Library Association (CPSLA) and the budgetary line item that supports it.

Attached also is the Library of California Board meeting schedule and a calendar of meetings, events, and deadlines for 2002. (See Attachment D)

Attachment A**LIBRARY OF CALIFORNIA BOARD
RESOLUTION 2002-01**

WHEREAS, the Library of California Board desires to recognize James R. Dawe for his distinguished contributions as one of its members on the occasion of the conclusion of his term of service as a Member of the Board; and

WHEREAS, the Board wishes to honor Jim for his outstanding public service representing the Public Library Trustees and Commissioners since his appointment by former California Governor Pete Wilson on June 6, 1994, and his subsequent reappointment on April 3, 1998; and

WHEREAS, the Board wishes to honor Jim for his distinguished service to the Library of California Board as President for the past three years, 1999-2001, and as Vice President of the Board for three years, 1996-1998; and

WHEREAS, the Board wishes to honor Jim for his designation from the American Library Association as one of the ten outstanding library advocates of the last 100 years for the State of California, a national Advocacy Honor Roll honoree of the California State Library; and

WHEREAS, the Board wishes to honor Jim for his leadership in drafting Federal legislation, in shaping the Library of California program, and in passing the California Reading and Literacy Improvement and Public Library Construction and Renovation Bond Act of 2000; and

WHEREAS, it should be noted that Jim served with distinction as Chair of the Legislative Committee for four years, 1995-1998; he served as an active member of the Equal Access/TBR (Ad Hoc) Committee; and he gave generously of his time to fulfill the Board's commitment to preside at public hearings in 1999 for Proposed Regulations on the Library of California Act; and

WHEREAS, the Board wishes to honor Jim for his adherence to protocol, policy and procedure, while applying the appropriate amount of tact and humor throughout all Library of California Board meetings; and

WHEREAS, it should be noted that Jim was a spokesperson in the California Campaign for Libraries and promoted libraries and library cards; he is past chair of the Urban Libraries Council, past chair of the San Diego Board of Library Commissioners, and past chair of the Downtown San Diego Partnership; he was a California delegate to the White House conference on Library and Information Services; he is a member of the American Library Trustee Association and serves on the Legislation and Public Library Association Common Concerns Committee; and

WHEREAS, it should be noted that Jim is founding chair of the San Diego Public Library Foundation and continues his support of public libraries as he endeavors to raise \$50 million to build new and expanded libraries in his home city of San Diego; and

WHEREAS, the Board wishes to recognize Jim's outstanding contributions to enable Californians to learn and to obtain information through our libraries.

NOW, THEREFORE, BE IT RESOLVED, that

*the Library of California Board
extends its sincere appreciation and deep regard to*

JAMES R. DAWE

*for his distinguished leadership and contributions
to the libraries and people of the State of California.*

Adopted: February 22, 2002

Attachment B

Table A
New Member and Participating Library Applications

Arroyo Seco:

Alverno High School Library
St. Mel School Library

Visalia Unified School District
Golden West High School Library
Redwood High School Library
Mt. Whitney High School Library

Cascade Pacific:

North State Cooperative Library System

Tierra del Sol:

Imperial County Free Library

Gold Coast:

Dunn School Library
Peabody Charter School Library
Santa Barbara Graduate Institute Library

Main Library
Calipatria Branch
Desert Shores Branch
Heber Branch
Holtville Branch
Niland Branch
Ocotillo Branch
Salton City Branch
Westmorland Branch

Heartland:

California Christian College
Cortese Library
Dinuba Unified School District
Washington Intermediate School
Library
Fowler Unified School District
Sutter Middle School Library
Reedley Community College Library
Selma Unified School District
Selma High School Library

Loma Linda Academy Library
Murrieta Valley United School District
Murrieta Valley High School
Library
Palomar Community College District
Palomar College Library

Attachment C

Table C
New Participating Library Applications of Existing Members

Cascade Pacific:

Winship Middle School (Eureka City Schools)

Tierra del Sol:

Arroyo Valley High School (San Bernardino City Unified School District)

Attachment D

LIBRARY OF CALIFORNIA BOARD MEETING SCHEDULE FOR 2002

February 20-22, 2002	Sacramento
May 29-30, 2002	Sacramento
August 14-15, 2002	Sacramento
November 14-15, 2002	Sacramento

CALENDAR OF MEETINGS/EVENTS/DEADLINES FOR 2002

February 28	Gold Coast Library Network, Board of Directors
February 28	Sierra Valley Library Network, Board of Directors, Sacramento
March 1	San Joaquin Valley Library System, Administrative Council, Tulare County
March 5	Heartland Regional Library Network, Council and Board of Directors
March 6	Tierra del Sol Regional Library Network, Board of Directors
March 7	North State Cooperative Library System, Administrative Council, Tehama County
March 7	Peninsula Library System, Administrative Council, Burlingame
March 8	Cascade Pacific Library Network Council and Board of Directors, Tehama County Office of Education, Red Bluff
March 8	49-99 Cooperative Library System, Administrative Council, Stockton
March 14	Mountain Valley Library System, Administrative Council
March 15	Bay Area Library & Information System, Administrative Council, San Francisco Public Library
March 18	Northern California FFL Coordinators/Staff meeting, San Leandro Library
March 18-31	4 th 2001/02 CLSA Direct Loan Sample Period
March 19	Central Valley FFL Coordinators/Staff meeting, Sacramento Public Library
March 19	Golden Gateway Library Network Annual Council and Board
March 20	Arroyo Seco Library Network, Council and Board of Directors
March 21	Metropolitan Cooperative Library System, Administrative Council, Burbank
March 21	Serra Cooperative Library System, Administrative Council, Imperial Valley
March 21	Sierra Valley Library Network, Council, Lodi
March 22	Black Gold Cooperative Library System, Administrative Council, Goleta
March 22	North State Cooperative Library System SAB & Council of Librarians, Shasta County Library
March 27	Inland Library System, Administrative Council, Upland Public Library
March 28	Gold Coast Library Network, Board of Directors
March 28	Silicon Valley Library System, Administrative Council, Santa Clara County
April 1	2002/03 Long-range Plan and Annual Plan of Service for Regional Library Networks due to State Library
April 1	Tierra del Sol Regional Library Network, Board of Directors
April 4	North Bay Cooperative Library System, Administrative Council
April 4	Santiago Library System, Administrative Council, Mission Viejo
April 4	Southern California FFL Coordinators/Staff meeting, Huntington Beach Library
April 9	San Joaquin Valley Library System, Administrative Council, Tulare County
April 10	4 th 2001/02 Direct Loan Sample data due at State Library
April 11	Arroyo Seco Library Network, Board of Directors
April 12	Monterey Bay Area Cooperative Library System, Administrative Council, Watsonville
April 14-20	NATIONAL LIBRARY WEEK

April 15 3rd quarter 2001/02 ILL claims due at State Library
April 16 Tierra del Sol Reference Forum, Temecula
April 26 Black Gold Cooperative Library System, Administrative Council, Lompoc

May 2 North Bay Cooperative Library System, Administrative Council
May 2 Peninsula Library System, Administrative Council, Burlingame
May 3 San Joaquin Valley Library System, Administrative Council, Tulare County
May 6 Tierra del Sol Regional Library Network, Board of Directors
May 9 Arroyo Seco Library Network, Board of Directors
May 10 Cascade Pacific Library Network Board of Directors, Grant & Resource Center, Redding
May 10 Monterey Bay Area Cooperative Library System, Administrative Council, Watsonville
May 17 Bay Area Library & Information System, Administrative Council, Berkeley Public Library
May 17 Black Gold Cooperative Library System, Administrative Council, Santa Maria
May 17 Inland Library System, Administrative Council, Murrieta Public Library
May 17 North State Cooperative Library System SAB & Council of Librarians, Alturas
May 17-23 Medical Library Association Annual Meeting, Dallas, TX
May 23 Serra Cooperative Library System, Administrative Council, Escondido
May 23 Silicon Valley Library System, Administrative Council, Los Gatos
May 29-30 Library of California Board meeting, Sacramento
May 30 Metropolitan Cooperative Library System, Administrative Council, Glendale
May 31 49-99 Cooperative Library System, Administrative Council, Stockton

June 3 2002/03 CLSA System Plans of Service postmarked to State Library
June 3 2002/03 CLSA System Advisory Board Rosters postmarked to State Library
June 3 Tierra del Sol Regional Library Network, Board of Directors
June 7 San Joaquin Valley Library System, Administrative Council, Tulare County
June 8-13 Special Library Association Annual Conference, Los Angeles, CA
June 13 Arroyo Seco Library Network, Board of Directors
June 13-19 American Library Association Annual Conference, Atlanta, GA
June 27 Gold Coast Library Network, Board of Directors

July 1 Tierra del Sol Regional Library Network, Board of Directors
July 11 Arroyo Seco Library Network, Board of Directors
July 15 4th quarter 2001/02 ILL claims due at State Library
July 18 Serra Cooperative Library System, Administrative Council, Mission Valley
July 20-24 American Association of Law Librarians Annual Conference, Orlando, FL

August 5 Tierra del Sol Regional Library Network, Board of Directors
August 8 Arroyo Seco Library Network, Board of Directors
August 14-15 Library of California Board meeting, Sacramento

September 2 2001/02 CLSA System Annual Reports, System Uniform Expenditure Reports and 2002/03 System Uniform Budget Reports postmarked to State Library
September 2 Tierra del Sol Regional Library Network, Board of Directors
September 12 Arroyo Seco Library Network, Board of Directors

October 1 Regional Library Network 2001/02 accomplishments and expenditures due to State Library
October 7 Tierra del Sol Regional Library Network, Board of Directors
October 10 Arroyo Seco Library Network, Board of Directors
October 15 1st quarter 2002/03 ILL claims due at State Library

November 4	Tierra del Sol Regional Library Network, Board of Directors
November 14-15	Library of California Board meeting, Sacramento
November 15-18	California Library Association Annual Conference, Sacramento
December 2	Tierra del Sol Regional Library Network, Board of Directors
December 12	Arroyo Seco Library Network, Board of Directors

Arroyo Seco Board of Directors normally meets second Thursday of the month.
Heartland Board of Directors normally meets first Tuesday of the month.
Tierra del Sol Board of Directors normally meets first Monday of the month.



PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Plans for Civic Center Rededication
DATE: March 20, 2002

BACKGROUND

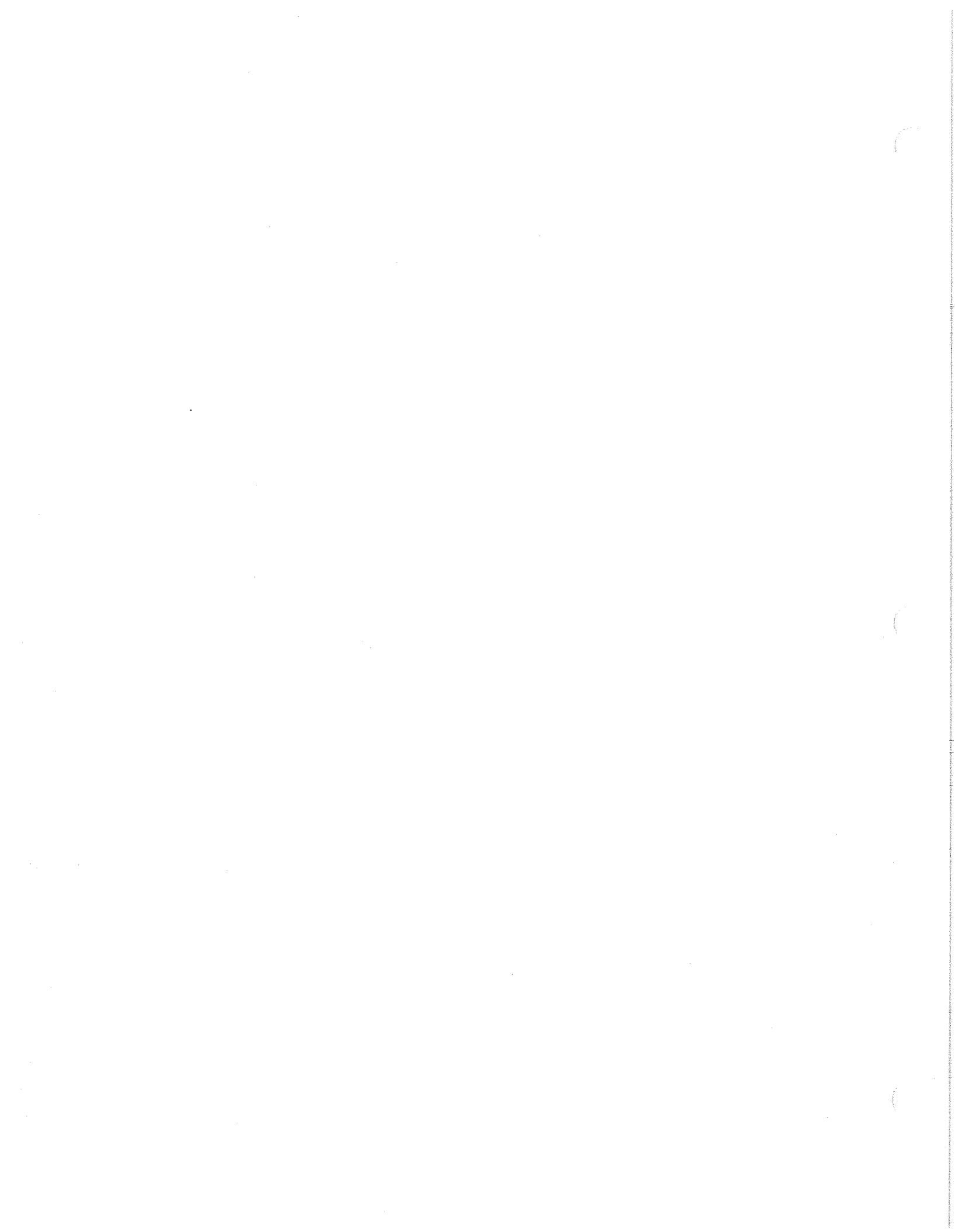
At the Library Board Meeting on February 20, 2002 President Shkoler appointed Trustee Wood to coordinate the Civic Center Rededication activities scheduled for Saturday, May 11, 2002 with the City of Placentia. Library Director Minter notified Community Services Manager Steve Pischel of Trustee Wood's appointment on February 21.

The Placentia History Room Committee has indicated that it would like to participate in the Library's activities that day.

Trustee Wood will report on the City's plans and present a proposal for the District's participation.

RECOMMENDATION

Take action as determined by Library Board.



PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Two Percent Assessment Appeal Case
DATE: March 20, 2002

BACKGROUND:

The hearing to determine the class action status of the Two Percent Assessment Appeals Case has been postponed from March 5 to March 11 and now to March 19. The Library Director will make a report at the Library Board meeting if information is available.

Neither Orange County nor the Independent Special Districts of Orange County have recommended any specific action to local jurisdictions.

The initial impact (one-time cost) of the property tax refund for Placentia Library District in Fiscal Year 2001-2002 would be \$129,228.22. For each year the refund is delayed the amount would increase by approximately \$66,000, plus interest.

The ongoing impact (permanent loss) on future revenue would be a loss of \$65,913.61 per year.

RECOMMENDATION:

Receive & File



PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Legislative Issues for Fiscal Year 2001-2002
DATE: March 20, 2002

BACKGROUND

President Shkoler will report on the activities of the California Special Districts Association (CSDA) Legislative Day on March 11, 2002. Attachment A is a letter delivered to Senator Margett and Assemblywoman Daucher by President Shkoler.

Trustee Stark has requested a discussion of the role of Trustees in the legislative process.

RECOMMENDATION

Action to be determined by the Library Board of Trustees.



PLACENTIA LIBRARY DISTRICT

411 East Chapman Avenue, Placentia, CA 92870-6198

Elizabeth D. Minter, M.L.S., Library Director

(714) 528-1925, Ext. 202

administration@placentialibrary.org

(714) 528-8236 (Fax)

www.placentialibrary.org



March 11, 2002

Board of Trustees

- Geoff Braun
- Margaret V. Dinsmore
- Al Shkoler
- Sandra M. Stark
- Gaeten M. Wood

The Honorable Bob Margett
 California State Senate, 29th District
 State Capitol, Room 3082
 Sacramento, CA 95814

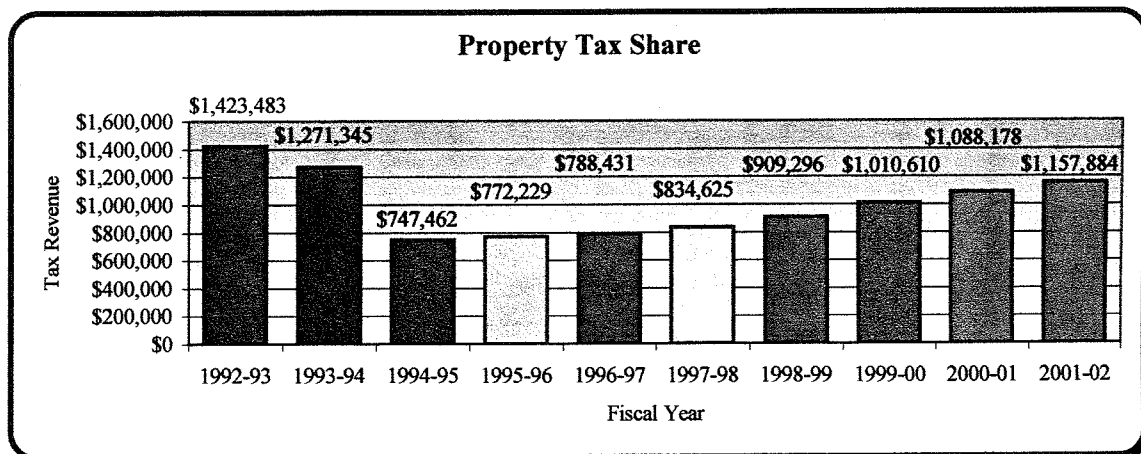
Dear Senator Margett:

Thank you for your presentation to the Rotary Club of Placentia several weeks ago. I appreciated the opportunity to meet you and hear about your philosophy of governance.

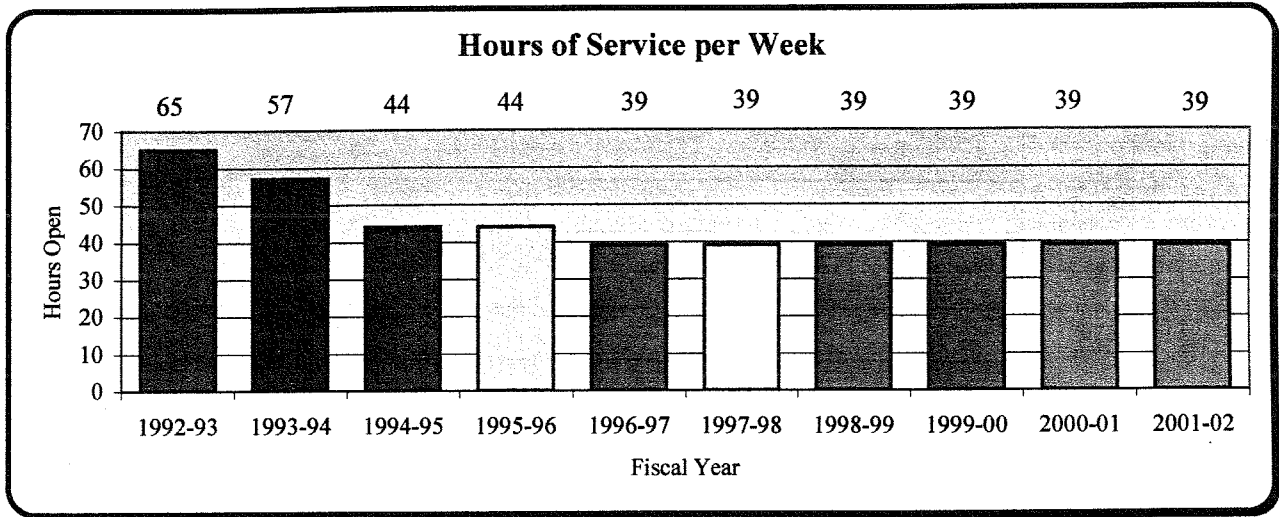
The purpose of this letter is to transmit to you some background information about Placentia Library District.

As we discussed at the end of the Rotary meeting the rate of Placentia Library District's property tax transferred to ERAF was calculated by the Orange County Auditor to be 50.41%. Since property tax is the District's only tax revenue the loss was devastating to our services to area residents. A detailed history of Placentia Library District's property tax and valuation history is Attachment A.

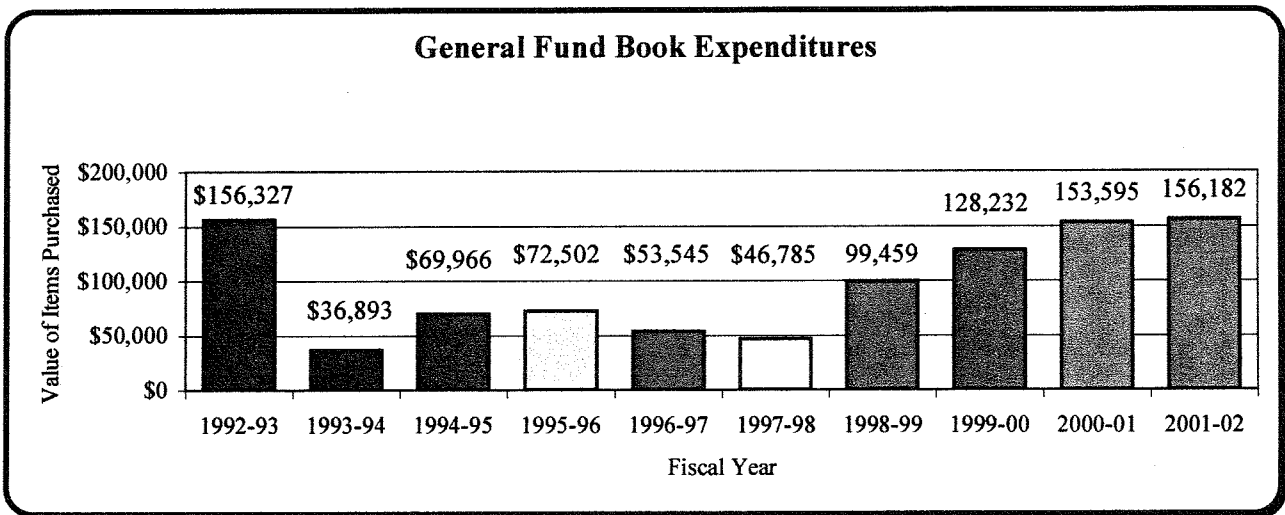
The following is a summary of Placentia Library District's property tax revenue since Fiscal Year 1992-1993:



The loss of property tax revenue caused a reduction in staff that ultimately caused a reduction in the hours of Library operation. In January 1997 the Library became a single shift operation with all of the staff working the same hours. As a result the Library is no longer open on Fridays or Saturdays and is closed on Monday, Tuesday, and Wednesday mornings.



Reductions in property tax revenue also had a severe impact on the Library's book budget. The benchmark for library materials expenditures for a public library is 15% – 20% of the total operations budget. Attachment B shows the percentage expenditures by categories for the District. It shows that the balances of these percentages has been maintained with the cutbacks in revenue.



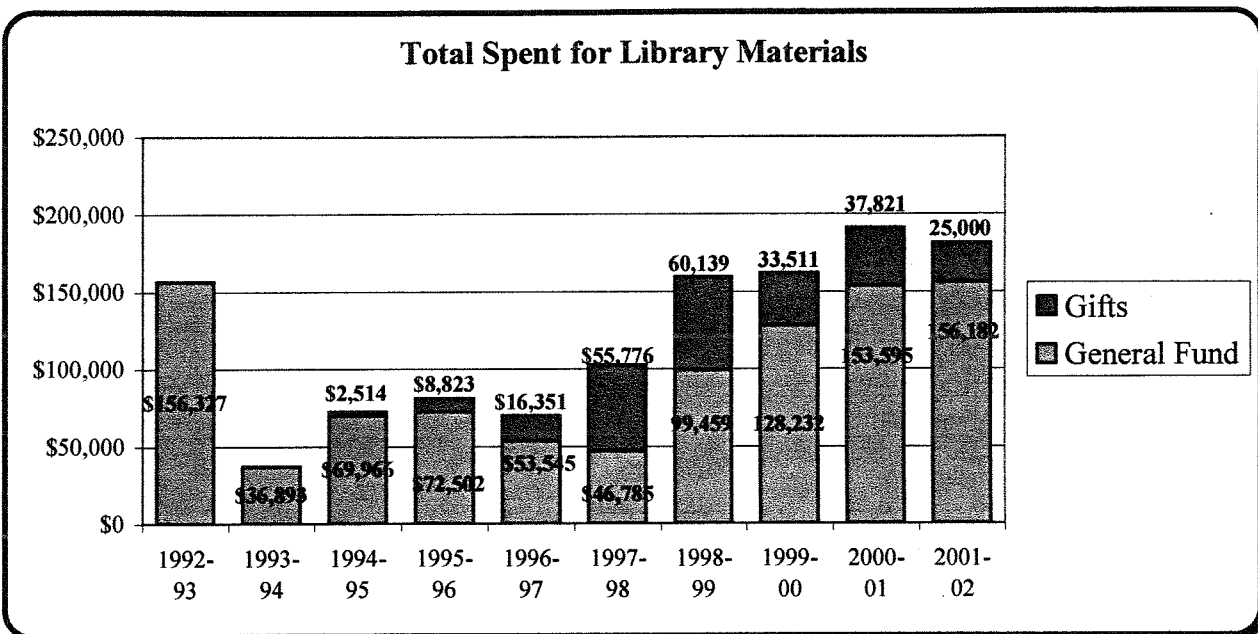
One of the reasons for the increases in the General Fund book expenditures in the past four years is that the Legislature has increased its allocation for the Public Library Fund (PLF). At

Senator Bob Margett, March 11, 2002, Page 3.

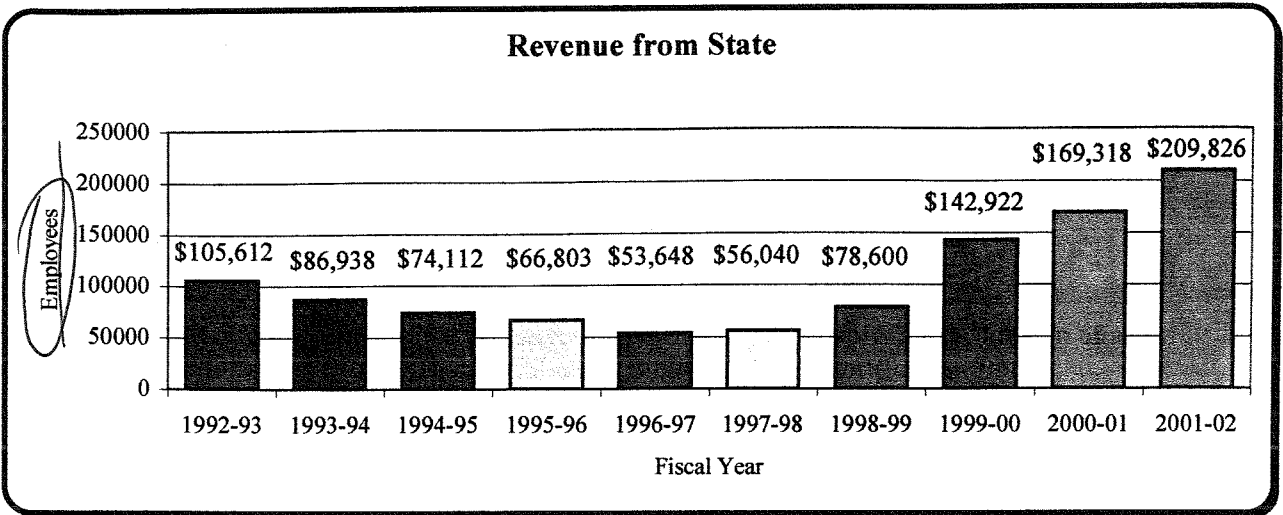
Placentia Library District the PLF is used exclusively for book purchasing. The State's continued support of the Public Library Fund is the major component, approximately 50%, of the District's book budget.

Also, the District has increased its local revenue by becoming a United States Department of State Passport Application Acceptance Agency. This activity now provides approximately \$50,000 per year for the book budget.

Placentia Library Foundation was established in 1994 and conducted its first Adopt-A-Book Campaign in 1995. While the development of a charitable giving program enhances book purchases, it is not replacing the \$1 million shortfall in the District's General Fund property tax revenue caused by the property tax shift (ERAF).



In addition to increasing local revenue through the Foundation and Passport Services, Placentia Library District has also actively sought grants from the State Library and private foundations. Many of the literacy and after-school programs are funded by State and Federal grants.



One of the consequences of the reduction in hours of service and purchasing of new books is that Placentia Library District residents are making heavy demands on neighboring libraries. While this activity is partially subsidized by the State it creates a heavy burden on the Yorba Linda, Fullerton and Anaheim public libraries.

Despite the heavy use of neighboring libraries by Placentia residents, Placentia Library continues to provide 35.6% of its circulation services and 46.8% of its Internet and electronic reference services to users who live outside its service area. Yet Placentia Library District receives no direct loan reimbursement from the State Library because so many of its cardholders are using the Yorba Linda Library.

Placentia Library District is in a perilous position. Additional property tax shifts would threaten our very existence. We are also dependent on the continued stability of the Public Library Fund. The District is facing the potential impact of a nearly \$200,000 loss next year if the 2% property tax rebate is upheld – this will be a major blow to an annual budget of \$1.3 million. Please keep Placentia Library District in mind as you are negotiating the structure of the State's budget for Fiscal Year 2002-2003. The fate of our future is in your hands!

Sincerely,

Al Shkoler
President

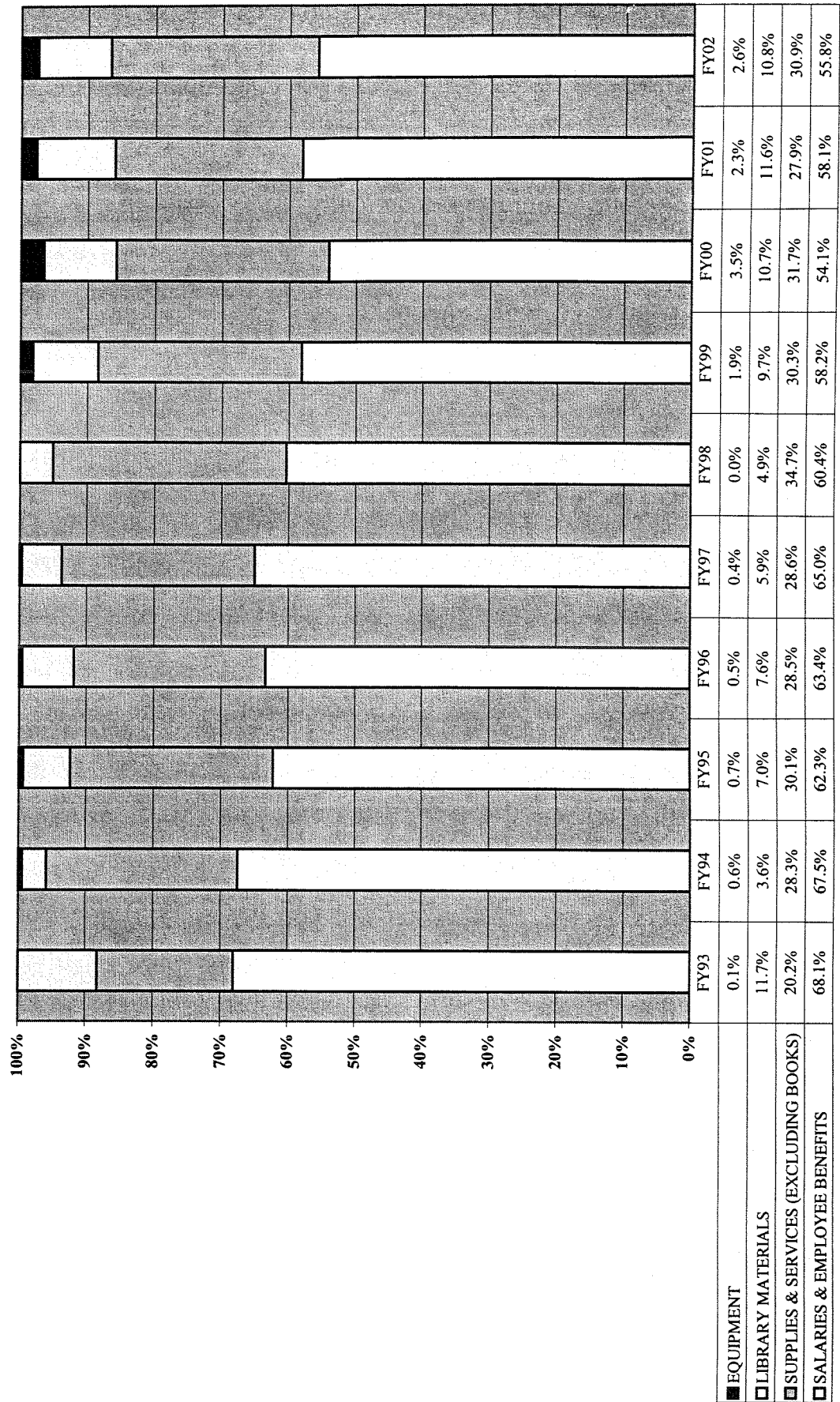
C: Ralph Heim, Heim, Noack, & Spahn

Placentia Library District Property Tax Revenues

Obj Code	Description	Actual FY1990-1991	Actual FY1991-1992	Actual FY1992-1993	Actual FY1993-1994	Actual FY1994-1995	Actual FY1995-1996	Actual FY1996-1997	Actual FY1997-1998
6210-00	Current Secured	823,832	892,734	824,818	668,080	644,816	643,684	673,850	710,413
6210-01	Current Secured - Public Utility	25,633	27,090	28,058	24,362	25,128	24,898	22,568	24,908
6210	Total Current Secured	849,465	919,824	852,876	692,442	669,944	668,582	696,419	735,321
6220	Current Unsecured	64,438	72,956	56,872	46,640	47,239	47,311	33,588	45,613
6230	Prior Secured	24,856	37,363	47,569	88,689	6,809	26,545	28,818	18,290
6240	Prior Unsecured	978	1,258	435	815	461	1,221	3,528	1,036
6250	Spec. Dist. Augmentation Fund (SDAF)	0	0	0	11,971	0	0	0	0
6260	Penalties & Costs on Delinquent	4,289	6,019	7,676	2,158	0	0	448	3,447
6280	Current Supplemental	72,614	48,227	34,058	10,037	8,242	10,682	9,668	14,786
6300	Prior Supplemental	2,103	3,704	4,939	3,644	2,312	430	1,066	952
	TOTAL TAXES	1,018,742	1,089,350	1,004,425	856,396	735,008	754,771	773,534	819,445
6540	Penalties & Costs on Delinquent	0	0	0	0	0	399	0	0
6690	State Homeowners	19,790	20,375	18,101	13,993	12,454	17,059	14,896	15,180
	ACTUAL PROPERTY TAX REVENUE RECEIVED	1,038,532	1,109,724	1,022,526	870,388	747,462	772,229	788,431	834,625
	% Change from Previous Year		6.86%	-7.86%	-14.88%	-14.12%	3.31%	2.10%	5.86%
	SDAF Diverted by Orange County	400,957	400,957	400,957	400,957	0	0	0	0
	TOTAL PROPERTY TAX SHARE (Per Or. Co Auditor)	1,439,489	1,510,681	1,423,483	1,271,345	747,462	772,229	788,431	834,625
	% Change from Previous Year		4.95%	-5.77%	-10.69%	-41.21%	3.31%	2.10%	5.86%
	Placentia Valuation (Secured & Unsecured)	1,742,400,695	1,871,985,331	1,955,832,524	1,983,866,179	1,998,150,349	2,018,326,929	2,026,766,015	2,089,162,828
	% Change from Previous Year		7.44%	4.48%	1.43%	0.72%	1.01%	0.42%	3.08%
	1% of Valuation for Total Property Tax	17,424,007	18,719,853	19,558,325	19,838,662	19,981,503	20,183,269	20,267,660	20,891,628
	% of Property Tax to Library District	5.96%	5.93%	5.23%	4.39%	3.74%	3.83%	3.89%	4.00%
	3/11/02 Amt. Library Rec'd of Each Property Tax Dollar	\$0.06	\$0.06	\$0.05	\$0.04	\$0.04	\$0.04	\$0.04	\$0.04


Obj Code	Description	Actual FY1998-1999	Actual FY1999-2000	Actual FY2000-2001	Budgeted FY2001-2002
6210-00	Current Secured	764,422	849,522	934,101	1,006,084
6210-01	Current Secured - Public Utility	24,001	25,854	23,111	23,000
6210	Total Current Secured	788,423	875,376	957,212	1,029,084
6220	Current Unsecured	50,053	53,807	55,274	55,000
6230	Prior Secured	19,667	19,936	12,028	12,000
6240	Prior Unsecured	1,054	936	962	1,000
6250	Spec. Dist. Augmentation Fund (SDAF)	9,062	9,782	8,555	8,500
6260	Penalties & Costs on Delinquent	270	249	268	250
6280	Current Supplemental	24,408	33,580	36,813	35,000
6300	Prior Supplemental	781	720	821	800
	TOTAL TAXES	893,718	994,386	1,071,933	1,141,634
6540	Penalties & Costs on Delinquent	0	0	0	0
6690	State Homeowners	15,578	16,224	16,245	16,250
	ACTUAL PROPERTY TAX REVENUE RECEIVED	909,296	1,010,610	1,088,178	1,157,884
	% Change from Previous Year	8.95%	11.14%	7.68%	6.41%
	SDAF Diverted by Orange County	0	0	0	0
	TOTAL PROPERTY TAX SHARE (Per Or. Co Auditor)	909,296	1,010,610	1,088,178	
	% Change from Previous Year	8.95%	11.14%	7.68%	
	Placencia Valuation (Secured & Unsecured)	2,250,369,894	2,445,203,617	2,646,887,381	2,864,683,614
	% Change from Previous Year	7.72%	8.66%	8.25%	8.23%
	1% of Valuation for Total Property Tax	22,503,699	24,452,036	26,468,874	28,646,836
	% of Property Tax to Library District	4.04%	4.13%	4.11%	4.04%
	Amnt. Library Rec'd of Each Property Tax Dollar	\$0.04	\$0.04	\$0.04	\$0.04

**Placentia Library District
Percentage Expenditures by Categories**



PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director 

SUBJECT: **Review of The Brown Act Meeting Notice Requirements and Adoption of a Placentia Library District Library Board Meeting Notification Policy**

DATE: March 20, 2002

BACKGROUND:

At its meeting on February 20, 2002 the Library Board of Trustees requested a review of the meeting notification provisions of The Brown Act and that a Meeting Notification Policy for District Trustees be developed.

Each of the Trustees has been given a copy of *Open & Public III, a User's Guide to the Ralph M. Brown Act*, by Ted Fourkas. Published by Capitol Enquiry, Inc. in Sacramento this annotated guide to The Brown Act is endorsed by many organizations including the California Newspaper Publishers Association, the League of California Cities and the California Special Districts Association.

The Brown Act defines a public body's relationship to the public. It does not address internal operations of the public body. Those relationships are defined by either the *California Code* or local policies and procedures.

Attachment A is a proposed Placentia Library District Library Board Meeting Notification Policy for the Board's consideration.

RECOMMENDATION:

Adopt the Meeting Notification Policy for Placentia Library District Board of Trustees

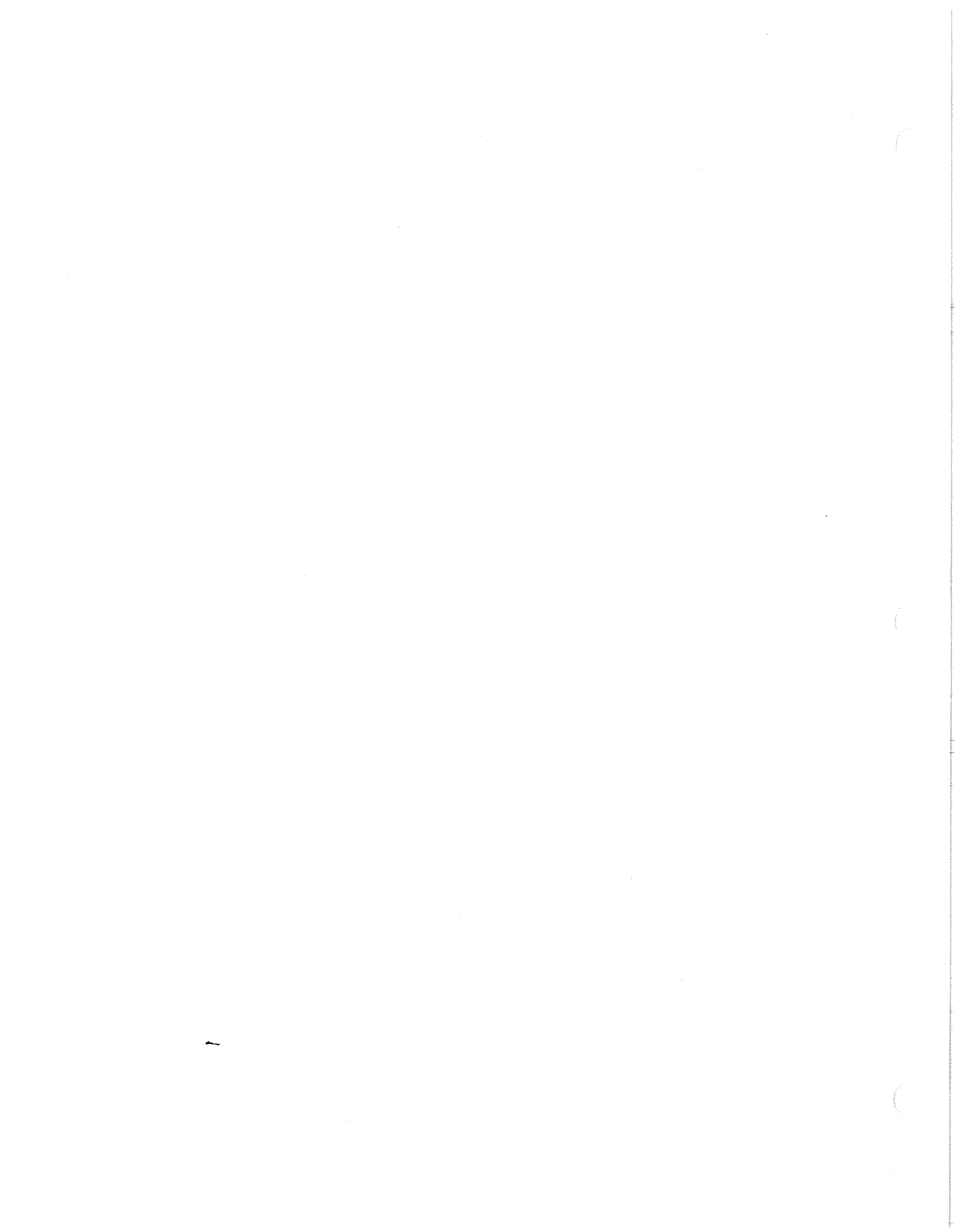


PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

Placentia Library District Library Board Meeting Notification Policy Proposed March 20, 2002

Notification for regularly scheduled meetings of the Library Board of Trustees shall be given by the delivery, by staff, of the Agenda, to the address of record as designated by each Trustee, at least seventy-two (72) hours before the meeting. A regularly scheduled meeting is one that falls on the date and time established by the Library Board of Trustees at its December meeting, or at a non-regular date and/or time that has been set by Board action at a regular Library Board meeting.

Requests to change the date and/or time of a regular meeting that occur after the Library Board meeting immediately preceding, shall be made to either the Library Board President or the Library Director. At the instruction of the Library Board President or the Library Director the Library Administrative Assistant will survey each of the Trustees by telephone or e-mail to check for availability for the proposed date and/or time. The survey results will be forwarded to the Library Board President who will make the final determination about the meeting date and/or time. In the absence of the Library Board President the Library Board Secretary will make this determination. The Administrative Assistant will notify each Trustee by telephone or e-mail about the final determination for the meeting date and/or time. The Agenda will be delivered by staff to the address of record as designated by each Trustee, at least seventy-two (72) hours before the meeting. The Agenda notebook for each meeting that was not pre-approved by Library Board action for an unusual date and/or time will use a red cover page and the meeting announcement on the Agenda will note the "Unusual Date and/or Time".



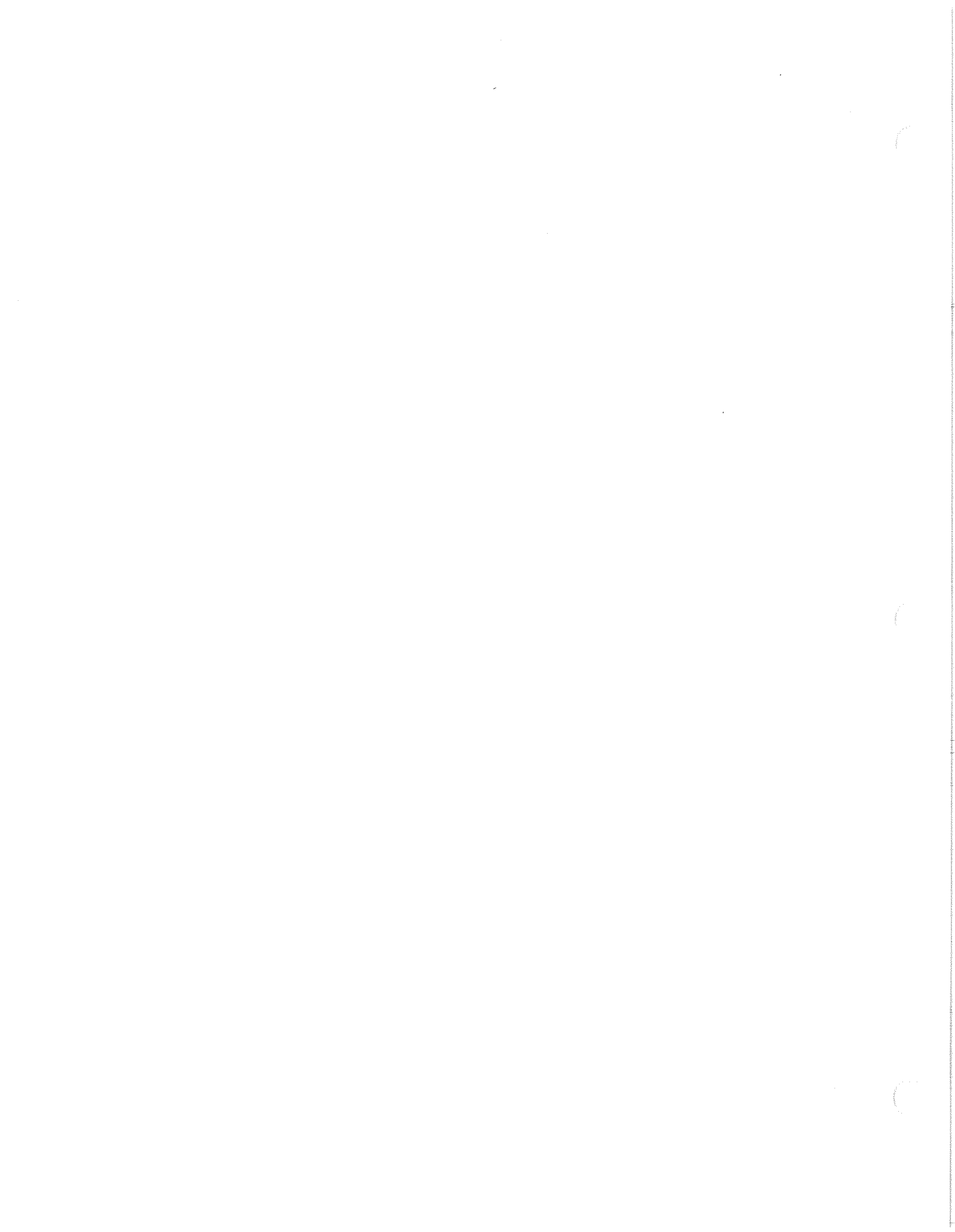
Agenda Item 34

TO: Elizabeth Minter, Library Director
FROM: Jim Roberts, Public Services Manager *JR*
DATE: March 10, 2002
SUBJECT: Program Committee Report for the month of February.

DEPARTMENT	NUMBER OF PROGRAMS	NUMBER OF ATTENDEES
<i>ADULT SERVICES</i>	1	42
<u>TYD Total</u>	1	42
 <i>CHILDREN'S SERVICES</i>		
Wed. PM Story Times	4	85
Thurs. AM Story Times	4	99
3-4 year-old music times	4	137
5-6 year-old music times	4	97
Lapsits	4	148
Class tours	8	189
Comm Center Storytimes	4	32
Head Start Storytimes	21	420
In-N-Out Program	1	228
Story Times at a preschool	4	60
TOTAL FOR OCTOBER	58	<u>1,495</u>
YTD TOTAL	317	<u>7,421</u>

<i>LITERACY SERVICES</i>	<i>Feb 2001-02</i>	<i>FY 2001-02 YTD</i>
Total Tutors	172	192
Total Students	248	299
Total Hours	1,054	9,836

For more detailed literacy statistics, see Agenda Item 36, page 2 of 2.



To: Elizabeth Minter, Library Director
 From: Cyrise Smith, Children's Librarian *MS*
 Date: March 20, 2002
 Subject: **February Activities in the Children's Department**

Programming- The winter programming session ended in February. There were 8 storytimes , 4 lapsits, and 8 musictimes with a total attendance of 566.

TYPE OF PROGRAM	NUMER OF PROGRAMS	TOTAL ATTENDANCE
Lapsits 2 years and under	4	79 children / 69 adults
3 - 6 year old storytimes (a.m.)	4	66 children / 33 adults
3 - 6 year old storytimes (p.m.)	4	53 children / 32 adults
MusicTime 3 – 4 year olds	4	82 children / 55 adults
MusicTime 5 – 6 year olds	4	58 children / 39 adults
Totals	20	338 children / 228 adults


School Visits- School visits have continued. Eight classes visited the library during February. A total of 173 children participated in these visits.

Offsite Programming- Storytimes at the Placentia Community Centers and the Head Start classrooms have continued. There were 4 storytimes at the community centers with a combined attendance of 32. Three storytimes were performed for each of the seven Head Start classes with a combined attendance of 420. The children's librarian visited a local preschool and performed a 20-minute storytime for each of the four classes. A total of 60 children enjoyed stories, songs, and flannel boards about frogs and toads.

Reading Incentive Programs- The In-N-Out Burger reading program "Food for Thought" began February 3. Children who read five library books will earn a free hamburger or cheeseburger. By the end of February 228 children had signed up for the program and 78 children had completed at least one bookmark.

Other programs- The Children's Department and the Literacy Department held the second of four parenting classes, "Discipline, Setting Limits and Temper-tantrums". Adriana Montes again conducted two sessions of this class, one in English and one in Spanish. A total of 15 adults attended these two classes. Thirteen children required child-care during the classes. Child-care was provided by the children's librarian and a group of volunteers.

TO: Elizabeth Minter, Library Director

FROM: Jim Roberts, Public Services Manager 

DATE: March 10, 2002

SUBJECT: Placentia Library Literacy Services (PLLS) Activities Report for the month of February.

Tutor Training. The Literacy Coordinator conducted two tutor training workshops during February and eight tutors were trained, five adults and three teens. All eight new tutors are matched and tutoring in the Library. The next tutor training is scheduled for March 3, 2002.

Families for Literacy (FFL) Program Status. We now have eight families in the FFL component.

Rotary Reading Assistance Program (RRAP) Continues. RRAP, a partnership with the Placentia and Yorba Linda Rotary Clubs, the Placentia/Yorba Linda Unified School District (PYLUSD), and the Library, continued in February. So far, we have trained more than 130 high school volunteers for this school year. We now have ten Esperanza High School RRAP volunteers tutoring at the Yorba Linda Library. RRAP offers high school students the opportunity to get community service hours by volunteering at local elementary schools.

Reach Out and Read Partnership Continues. In January, the Placentia Library Literacy Services continued its partnership with St. Jukes Medical Center and the Reach Out and Read Program, a pediatric-based literacy program. We want to continue to especially recognize one of our volunteers, Diane Martlaro, who goes to the Whitten Center in Placentia on Monday mornings and reads to children in the waiting room while they are waiting to see the St. Jukes pediatric staff.

English Language and Literacy Intensive (ELLI) Program Update. The ELLI Program has expanded at Ruby Drive, and the teachers there have identified well over 150 at risk students in grades K-6 that we are working with. We are utilizing both staff and volunteers to work with the children at Ruby Drive. For example, Jack Meza, who assists with art projects, is an eighth grader from Kraemer Middle School, and Linda Noss, who works with the extended kindergarten day program, is a literacy intern from Cal State Fullerton. At Rio Vista we have placed ELLI Program tutors in seven kindergarten and 1st grade classrooms, and at John Tynes, we have staff and tutors working with almost 40 students. Since the Library started the ELLI Program in January, 2002, we have reached over 230 students, more than 30 above our initial goal. Teachers at all three elementary schools have expressed their gratitude for the extra help the ELLI tutors provide. Several have mentioned that the tutors are making a significant, positive difference in the reading and writing ability of their students.

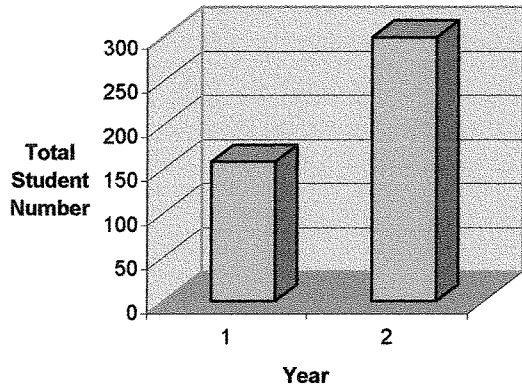
Literacy statistics. See Agenda Item 36, Page 2 of 2.

Placenta Library Literacy Services

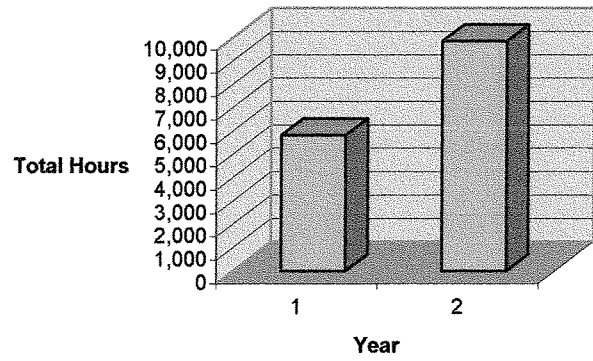
Report of Growth and Progress

	Feb 2000-2001	Feb 2001-2002	YTD 2000-2001	YTD 2001-2002
Tutors				
Adult	73	106	98	120
Teen	34	66	40	72
Hours Instruction	918	1,054	5,812	9,836
Other Volunteer Hours	45	36	304	296
Total Hours	1,073	1,090	6,254	10,132
Training Workshops				
Workshops Held	2	2	15	16
Tutors Trained	11	8	85	88
Students				
With Adult Tutors	91	164	130	176
With Teen Tutors	27	71	48	93
In Groups	15	13	28	30
Total Active Students	133	248	206	299
Families for Literacy				
Family Students	12	8	14	26
Family Tutors	12	8	48	18
Hours of Instruction	48	32	107	332
ELLI Program				
Adult Students	NA	19	NA	22
Tutors for Adult Students	NA	3	NA	3
Hours of Instruction	NA	142	NA	230
K-6th Grade Students	NA	190	NA	197
Tutors for K-6th Grade	NA	11	NA	13
Hours of Instruction	NA	923	NA	1657
Total Tutors	101	172	145	194
Total Students	118	298	158	299
Total Instruction Hours	912	1,054	5,812	9,836

Change In Total Students



Increase in Instruction Hours



10/20/19

10/20/19

10/20/19

10/20/19

10/20/19

10/20/19

10/20/19

10/20/19

10/20/19

10/20/19

10/20/19

TO: Elizabeth Minter, Library Director

FROM: Frank Frizzell, Webmaster *FF*

DATE: March 20, 2002

SUBJECT: Placentia Library Web Site Development Report for the month of February.

This report covers the period from February 1 to February 28 for the year 2002. During this time, there were 21,239 hits on the web page averaging 159 hits daily. The Web Site has been completely redone using a design created by Geoff Braun. The new site is not only more pleasing aesthetically, it offers more information, it is easier to navigate, and loads quicker than the old site. Some fine tuning and additions remain to be done, but even that can be accomplished with relative ease. Following is the hit breakdown of the most visited pages.

PlacentiaLibrary.Org Visits getting the most hits.

Pages Visited	1-Jul	1-Aug	1-Sep	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun	Total
Borrowers	1,208	1,002	1,077	1,253	1,125	940	1277	1212	0	0	0	0	7,841
Friends	1,174	980	1,060	1,236	1,088	950	1258	1207	0	0	0	0	7,717
Hours	1,220	1,004	1,077	1,259	1,104	960	1288	1250	0	0	0	0	7,903
Information	1,214	994	1,075	1,253	1,115	942	1272	1219	0	0	0	0	7,831
Foundation	1,186	978	1,051	1,215	1,077	949	1245	1216	0	0	0	0	7,702
History Room	1,288	968	1,052	1,209	1,051	938	1250	1175	0	0	0	0	7,722
Literacy/CLC Logo	1,350	1,023	1,115	1,942	1,708	1461	1956	1839	0	0	0	0	10,452
Passports	1,184	986	1,057	1,239	1,094	940	1266	1263	0	0	0	0	7,790
Total Views	9,824	7,935	8,564	10,606	9,362	8,080	10,812	10,381					64,958



TO: Elizabeth Minter, Library Director
FROM: Jillian Rakos, Volunteer Coordinator *JR*
DATE: March 20, 2002
SUBJECT: **Publicity materials produced for February 2002**

Information on the Placentia Library cable channel #53:

1. Welcome to Placentia Library, address, website & telephone number.
2. Library Hours
3. Library Board of Trustees
4. Apply for your passport at Placentia Library
5. Literacy Services logo
6. Literacy Program asking for volunteers
7. Friends of Placentia Library Bookstore offering great bargains
8. Special Back Room Book Sale Every 2nd Sunday.
9. Passport Hours
10. Slide added with Winter Storytimes, Musictimes, and Lapsits for the Children's Department.
11. Slide added with the announcing the dates and times of the Gomez and Whitten Centers children's program classes.

Newspaper articles published:

1. Crews push to complete Civic Center work.
2. Storytime, lapsit and musictime hours in Placentia News Times, 3 articles.
3. Parenting classes offered, 2 articles.
4. Monday Placentia calendar.
5. Placentia-community forum, 2 articles.
6. County opens first cyperlibrary branch.
7. City entering new realm: cyber zones.
8. Talk to focus on stronger ties.
10. Elect to end Presidents Day myth forthwith.
11. Books, bagels, brewed coffee.

Flyers and Notices:

1. Foundation thank you cards, Library bookmarks, and ID cards are sent out.
2. Friends membership thank you letters are sent out with membership cards.

Crews push to complete Civic Center work

By Karen Robes
Placentia News-Times

332

Gone is the yellow tape stretched across walkways and orange cones blocking access to the City Hall, Police Department and Library. After weeks of delays, the update of the city's 30-year-old central courtyard is almost complete.

The \$435,000 Placentia Civic Center project that began in July is the first renovation of the area at Kraemer Boulevard and Chapman Avenue since its construction in 1973.

The construction timeline called for work to end in November. But that was before crews discovered they had to dig out an unexpectedly thick 2.5 inches of concrete from each of two smaller fountains. That extra demolition work took nearly a week.

And it moved the deadline to Christmastime, causing city officials to cancel the annual center tree-lighting ceremony.

Rainy days also hindered progress and pushed back the schedule even further.

"They fell behind in the beginning and just never caught up," said Chris Becker, public works director.

The project cost has risen slightly, Becker said, but not because of contractor delays. Part of the holdup involved special orders of materials.

The city also underestimated the project timeline by at least 20 days, he added, saying work is now 95 percent complete.

City Management Analyst Kris Gundel believes the delay is not that significant, considering the project's size and involvement.

"It's nothing out of the ordinary," she said. "There are so many different elements to coordinate, from the landscaping to the electrician work. It's very involved."

Working whenever weather permitted, including through the holidays, the contractors' crews pushed to complete the new look - planting bushes, grass and trees; laying new walkways, fixing up the library's exterior and cleaning and repainting the bell tower and remaining large fountain.

Officials hope residents find the Civic Center a more community-friendly area without the smaller fountains and cumbersome cobblestone paths.

The revamped center features benches, grass around the bell tower and smooth river rock set in the ground.

~~"It really opens up the~~

plaza," Gundel said. "It allows more room for occasions. Before, you would have to walk around the fountains, and it wasn't clear for residents where to go."

The Library District is sharing in much of the costs, which included replacing dry-rot areas on the library building that had allowed rain to leak in.

In related projects, the center will soon have a directional sign to guide visitors to the various buildings.

A monument sign facing the Chapman / Kraemer corner is the only major element missing.

The monument, a wall consisting of two concrete wings, has been scaled back to about 5 feet high.

Gundel expects all the work to be finished by mid-February.

cific clippings

post office box 11789
santa ana, calif. 92711

Placentia News
Weekly JAN 31 2002

AY332

stories for ages 2 and older are held from 10:15 to 11:30 a.m. at the Placentia Library, 411 E. Chapman Ave. Call (714) 528-1906, Ext. 212.

Story times for children ages 3 to 6 are held from 11 to 11:30 a.m. at the Placentia Library, 411 E. Chapman Ave. Free. Call (714) 528-1906, Ext. 212.

Placentia Presbyterian Church dinner at 6 p.m. at the church's Soup Kitchen, 849 N. Bradford Ave. Call (714) 528-1438.

Community Band meets at 7 p.m. at Kraemer Middle School, 645 N. Angelina Drive. Call (714) 993-8117.

pacific clippings

post office box 11789
santa ana, calif. 92711

Placentia News
Weekly JAN 31 2002

Classes provide parenting tips, 332

Need help with your children? The Placentia Library will offer a series of parenting classes from 7 to 8:30 p.m. Mondays in certain months this year.

Classes will include: Discipline, Setting Limits and Temper-Tantrums on Feb. 11, Developmental Expectations by Age on May 13 and Time Out on Aug. 12.

The library is at 411 E. Chapman Ave.
Information: (714) 528-1906.

pacific clippings

p m b 1 1 7 8 9
santa ana, calif. 92711

The Register
Daily FEB 4 2002

PLACENTIA 332

• **Community forum:** The Placentia Library and the North Orange County League of Women's Voters will host a community conversation at 7 p.m. Feb. 11. The discussion will focus on how residents, schools, city leaders and local groups can work together to create a stronger sense of community. The meeting is at 411 E. Chapman Ave. (714) 524-8408, Ext. 213.

Fax items to City Editor Donna Johnson at (714) 704-3714 or e-mail to djohnson@ocregister.com.

pacific clippings

post office box 11789
santa ana, calif. 92711

Placentia News
Weekly JAN 24 2002

WEDNESDAY 332

Exercise classes for seniors are held at 10 a.m. at the Senior Center, 134 Bradford St. Call 986-2332.

Story times for children ages 3 to 6 are held from 6:30 to 7 p.m. at the Placentia Library, 411 E. Chapman Ave. Free. Call 528-1906, Ext. 212.

TUESDAY

Literacy Tutor Training sessions are held at 6 p.m. at the Placentia Library, 411 E. Chapman Ave. Call (714) 528-1906.

Yorba Linda-Placentia Toastmasters Club meets at 6:45 p.m. at Thengvall House at 5320 Richfield Road in Yorba Linda. Call (714) 524-9378.

Musictime for ages 3-4 meets from 6 to 6:30 p.m. at the Placentia Library, 411 E. Chapman Ave. Free. Call (714) 528-1906, Ext. 212.

Musictime for ages 5-6 meets from 6:30 to 7:15 p.m. at the Placentia Library, 411 E. Chapman Ave. Free. Call (714) 528-1906, Ext. 212.

Wood Carvers meets at 7 p.m. at the Senior Center, 134 Bradford St. Call (714) 986-2332.

Huggin' Hearts Square Dance Club meets for lessons from 7:30 to 10 p.m. at Backs Community Building, 201 N. Bradford Ave. \$2 per class, \$37 for 17 classes. Call (714) 777-5639.

WEDNESDAY

Breakfast at JOE's is held from 6:15 to 7:30 a.m. in St. Joseph Catholic Church's Parish Hall, 717 N. Bradford Ave. Call (714) 528-0720.

Exercise classes for seniors are held at 10 a.m. at the Senior Center, 134 Bradford St. Call (714) 986-2332.

Placentia Round Table Club meets at 10:30 a.m. and 7 p.m. at 901 N. Bradford Ave. Call publicity chairman Pat Irot at (714) 996-8390.

Story times for children ages 3 to 4 are held from 6 to 6:30 p.m. and for children ages 5 to 6 from 6:30 to 7:15 p.m. at the Placentia Library, 411 E. Chapman Ave. Free. Call (714) 528-1906, Ext. 212.



MARIANNA HOF, with the county's library system, checks out one of the computer terminals at the new Costa Mesa branch • Photo: Michael Goulding / The Register

332
**County opens first
cyberlibrary branch**

County • Compact, low-cost storefront library in Costa Mesa features 25 computers and about 2,000 books.

By PAIGE AUSTIN

The Orange County Register

COSTA MESA

It looks more like a cybercafe than a library, and it has more computers than rows of books.

But if the county's newest storefront branch catches on, it could be the look of Orange County libraries in the 21st cen-

ture.

The Orange County Public Library opened its 28th branch Wednesday in a Costa Mesa strip mall. It was opened in a fraction of the time and at millions less than it costs to build a traditional library.

With 25 computer stations and just 2,000 books, the branch at the corner of Bristol and Baker is small enough to tuck away in any corner of the county, and yet its patrons still have access to the county system's 2.5 million books.

It's California's first and one of few techno-libraries in the country.

Amy Djokovic, the owner of Joey's Italian Eatery and mother of three

LIBRARY • PAGE 2

MONDAY 3:30-4:30
Thai chi classes are offered by the Human Services Division at 10 a.m. in the Senior Center, 143 S. Bradford Ave. Free. Call (714) 986-2332.
Recreation programs are offered from 3:30 to 6:30 p.m. weekdays at the Gomez Community Center, 1701 Atwood Ave., and 4 to 7 p.m. weekdays at the Whitten Community Center, 900 S. Melrose Ave. Call (714) 524-5452 for Gomez or (714) 630-1172 for Whitten.
Bible study sessions geared for young families are held from 6 to 7:30 p.m. at Placentia Presbyterian Church, 849 Bradford Ave. Baby-sitting available. Call (714) 528-1438.
Community Chorale meets from 7 to 10 p.m. at Yorba Linda Public Library, 18181 E. Imperial Highway. Free. Call (714) 996-1960.
Special Needs Boy Scout Troop 722 meets at 7 p.m. in Backs Community Building's Room 7, 201 N. Bradford Ave. Call Russ Rinner, (714) 996-1159.
Veterans Advisory Committee meets at 7:30 p.m. at City Hall, 401 E. Chapman Ave. Call (714) 993-8231.

LIBRARY: Computers filtered

FROM PAGE 1

school-age children, plans to be one of the first patrons at the new library.

"We use the library a lot," she said. "My kids always say 'Mom, can you take me to the library,' and sometimes I just don't have the time."

Now Djokovic and her children plan to order their books online from home and pick them up at the new Technology Library in their neighborhood within 24 hours.

In Tampa, Fla., the county runs an e-mail library to reach people in rural areas far from its branch locations. Computer terminals are set up at recreation centers and churches where people can order books and have them delivered to their homes.

"It's more convenient for a lot of people," said Peggy Hupe, reference librarian at the Tampa Hillsboro County Public Library.

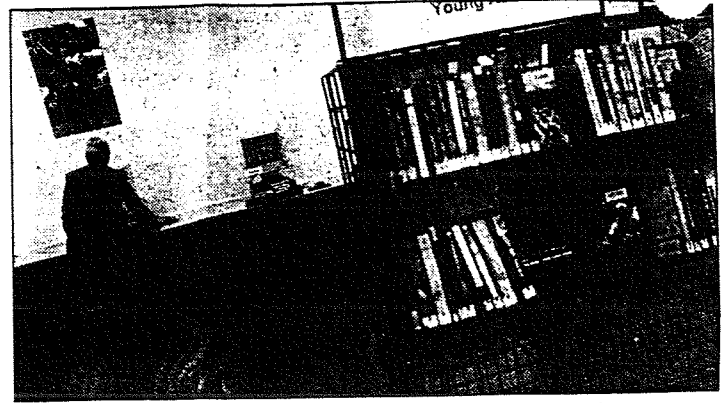
Demand for the e-mail library is constantly growing with two new ones being set up in local churches, she said.

The Technology Library at Costa Mesa has computers that run on hyperfast T-1 lines. Patrons can access the Internet, Microsoft Word, e-mail, free e-books, and review the county's book catalog.

The new approach was developed because the county saw a need for a library on the east end of Costa Mesa, but did not want to spend the \$4 million to \$5 million it takes to build a new complex. So the county rented a storefront and operates it with a \$120,000 annual budget.

Anyone with a library card can use the computers and two color printers at no cost.

The computers have filters to keep children from inap-



PATRONS at the new library can check out books from any of the 25 computers • Photo: Michael Goulding / The Register

County's first high-tech library

The county's 28th branch library opened in a Costa Mesa strip mall Wednesday. There are just 2,000 books but patrons can order any book in the county catalogue and have it delivered to the branch within 24 hours. The library has 25 computers for Internet access and other uses. Its operating cost is less than that of a traditional library.



Technology Library
 3033 S. Bristol St.
 Building: 2,400 square feet
 Annual operating budget: \$120,000
 Staff: 4
 Computers: 25
 Books: 2,000

Mesa Verde branch
 2969 Mesa Verda Drive
 Building: 6,500 square feet
 Annual operating budget: \$524,191
 Staff: 10
 Computers: 8
 Books: 44,000

Costa Mesa branch
 1855 Park Ave.
 Building: 7,500 square feet
 Annual operating budget: \$454,246
 Staff: 10
 Computers: 10
 Books: 53,000

The Register

propriate sites and aren't designed for games, so the techno-library won't exactly run the cybercafes out of town. But it did open up next door to Cybercity Cafe and has owner Danny Hwang nervous about the 10 percent to 20 percent of his customers who pay for Internet access.

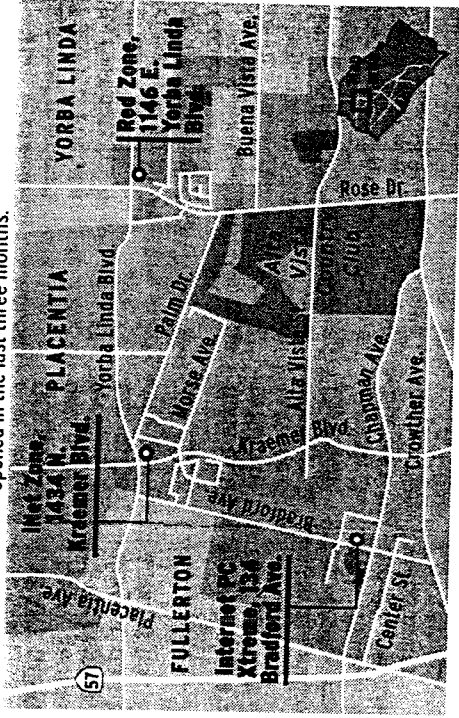
"I don't think the Technology Library will replace cybercafes or traditional libraries," said county librarian John Adams. "This is a bit of an experiment, but if it's successful, I think we'll see more around the county."

• Contact Austin at (714) 445-66

*Pacific Clippings
 Pmb 11789
 Santa Ana, Calif.
 92711
 The Register Daily
 Jan 31 2002*

A virtual concern?

The City Council has placed a temporary ban on new cybercafes in town, while the city looks at restrictions it might adopt for the businesses offering internet time and new, fast-paced computer games. Here are the three locations that opened in the last three months.



Laura Czingula/Placentia News-Times

schools and California State University, Fullerton.

Steve Lee, an employee at Red Zone, said teens go to these techno-entertainment haunts because most home Internet connections cannot accommodate fast-paced games such as "Counterstrike," a combat game, and "Diablo II," a fantasy game similar to "Dungeons and Dragons."

"Setting up a system like this is expensive, like \$700 a month," Lee said. "Here, the kids get to play games for really cheap and they can stay as long as they want."

Although there have been no reported problems from Placentia's trio of cybercafes, the City Council voiced concerns earlier this month about recent problems at similar businesses in other cities.

In January, a man was stabbed and killed outside a cybercafe in Garden Grove. In November, two teens were assaulted at the same spot.

The reports were enough to prompt Placentia council members to temporarily halt the establishment of new cybercafes for at least 45 days, giving the

are," Kensen said. "I have a 10-year-old son, and I always want to know where he is."

Philip Poirier, a parent at iNet Zone, said he doesn't mind his son hanging out at cybercafes.

"I'm a beer truck driver, and I see more dealings at liquor stores than I do here," he said. "It's up to parents to regulate the time their kids spend here."

Gervasio said residents should not condemn the cybercafes because of recent reports.

"We don't want any negativity here," Gervasio said. "We're trying to create a nice, clean and safe environment for the kids to play."

city time to draw up regulations and standards. Joyce Rosenthal, development services director, said she has received dozens of phone calls from people looking to open the trendy businesses.

The city had nothing in the Municipal Code concerning the cafes, she said, and all cybercafe owners needed to do was apply for a business permit and fill out an application.

Now, the city might require permit approvals and additional security measures, such as video cameras and reduced hours. Curfew rules apply and minors have to leave at 10 p.m.

Because there is no law, there are no minimum-age rules, unless the owner sets them, Rosenthal added. She plans to meet with owners of the existing cybercafes and glean their ideas for the proposed law.

A.J. Gervasio and Vince Kensen, owners of iNet Zone, said they are already in the process of installing security cameras. "I'm not a baby sitter, but I don't mind letting parents know where their children

Pacific Clippings
P.O. Box 11789
Santa Ana, Calif. 92711
These articles are together
Placentia News Weekly
Feb 21, 2002

City Edition
new realm:
Agenda Item 38
Cyber Zones

By Karen Robes
Placentia News-Times 3/31

You have entered a place of mystery, filled with rows and rows of wide-screen monitors humming softly in their stations. Except for the screens flickering light, the room is dim, almost eerie.

You have just entered a cybercafe.

Originally known for selling computer time and cappuccino, the three cybercafes that opened in recent weeks in Placentia don't serve coffee.

Instead, they serve up cutting edge computer games and instantaneous Internet access. Cybercafes are the latest hot spots for local teens, who like the challenge of playing a game against 20 of their closest friends as they sit glued to individual terminals.

Devon Dewitt, 16, a freshman at El Dorado High School is a regular customer at these cyber stops.

"We hang out and play the games. It's one of the safest places," Dewitt said. "It keeps us off the streets."

They are one of Placentia's fastest growing businesses. In less than three months, a tri has spouted in town. And it's a growing trend in the county with 21 in Garden Grove.

Here's how it works: Customers receive a membership card; when they want to have access to a computer, an employee finds an open station and unlocks the unit. The person signs on. The software shows how long a person occupied a station, and they pay for their time - ranging from \$1 to \$2 an hour.

Their busiest times are Friday and Saturday nights, Sunday afternoons and school holidays.

The owners target 16- to 25-year-olds, draw more guys than girls, and hope to build a customer base in Placentia from the two nearby high

pacific clippings
post office box 11789
santa ana, calif. 92711

Placentia News
Weekly
FEB 07 2002

BRIEFLY

**Talk to focus on
stronger ties** 332

The Placentia Library and North Orange County League of Women's Voters will host a community conversation at 7 p.m. Monday. It will focus on how residents, schools, city leaders and local groups can work together to create a stronger sense of community.

It will be held in the library's meeting room, 411 E. Chapman Ave. Information: (714) 524-8408, Ext. 213.

pacific clippings
p m b 1 1 7 8 9
santa ana, calif. 92711

The Register
Daily FEB 11 2002 .

PLACENTIA 332

• **Community forum:** The Placentia Library and North Orange County League of Women's Voters will host a community conversation at 7 p.m. today on how residents, schools, city leaders and local groups can work together to create a stronger sense of community. It will be in the library's meeting room, 411 E. Chapman Ave. Information: (714) 524-8408, Ext. 213.

**Fax items to City Editor
Donna Johnson at
(714) 704-3714 or e-mail
to djohnson@ocregister.com.**

2nd page ↓

...ue, at the time there was some talk of renaming the holiday "Presidents Day" to also honor Abraham Lincoln. But the "Presidents Day" idea was never enacted into federal law, and to this day the federal holiday is officially known as "Washington's Birthday."

Unfortunately, the seeds of the myth had been planted. Because of the earlier talk about creating "Presidents Day," people started thinking there really was such a thing. In fact, 12 states actually created "Presidents Day" holidays, some in the mistaken belief that that was what the federal holiday was called.

California, however, was not among them. Here the state holiday is still officially called Washington's Birthday.

But at the local level, holiday disorder reigns. Some Orange County city and county government agencies call it "Washington's Birthday" while others insist it's "Presidents Day."

And some agencies are thoroughly confused. For example, the Orange County Public Law Library's official 2002 holiday list says Feb. 12 is Washington's Birthday (it's actually Lincoln's Birthday, which is another state holiday), while Feb. 18 is called "President's Day" - which would indicate that it belongs to one president, but they don't specify which one.

So maybe it's time for us to get our holiday house in order. Let's go back to calling the holiday what it is: Washington's Birthday.

After all, if Christopher Columbus and Cesar Chavez and Martin Luther King Jr. all get their own holidays in California, then surely the Father of Our Country deserves his own holiday, too.

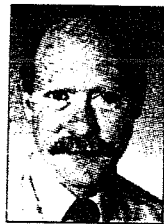
* Gordon Dillow may be reached at (714) 796-7953 or via e-mail at gdillow@aol.com

1st page

Elect to end Presidents Day myth forthwith

332

No matter what you've heard, yesterday wasn't Presidents Day. It wasn't President's Day, or Presidents' Day, either.



GORDON DILLOW

Register columnist

Yes, I know it was a holiday, at least for some people. Federal, state and local government offices were closed, and we didn't get any mail. There were

also any number of advertisements in this paper and other media outlets for "Presidents Day Sales" and "President's Day Sales" and "Presidents' Day Sales" - I saw it all three ways - most of them bearing pictures of George and Abe.

But Monday wasn't Presidents Day. Because, as I've said before in this space, there is no national holiday called Presidents Day.

Let me repeat that, with emphasis: **THERE IS NO NATIONAL HOLIDAY CALLED PRESIDENTS DAY, OR ANY APOSTROPHE'D FORM THEREOF!**

My source on this is a UC Berkeley law student named Jason Bezis, who for years has been waging a campaign against what he calls "the Presidents Day myth." Some years ago I happened to mention "Presidents Day" in a column, after which Jason contacted me and set me straight.

According to Jason's well-documented research, the "Presidents Day" myth started in the late 1960s, when Congress was moving holidays to Mondays to create more three-day weekends. The Feb. 22 George Washington's Birthday federal holiday was moved to

Agenda Item 38
Page 7 of 11
CLIPPING
PM 11:789
Santa Ana, Calif
92711
The Register
Daily
Feb 19, 2002

Aliso Viejo News
Bi-Weekly FEB 21 2002



332

SAM GANGWER/The News

PARTNER TO THE LIBRARY: Nushin Asgari, left, manager of the new Library Café in the Aliso Viejo Library, makes change for a customer. The café caters to business people, families and library patrons.

Books, bagels, brewed coffee

BUSINESS: Library Café opened Jan. 18 and serves up a lot more than coffee and bagels.

By **LOIS EVEZICH**
Aliso Viejo News

Next time you visit the Aliso Viejo branch of the Orange County Library, follow the aroma of hot soup, coffee and fresh sandwiches to the Library Café in the patio. Take the time to enjoy a break for breakfast, lunch or dinner when you use the library or attend programs. It's a good place to chat with friends while children enjoy

LIBRARY CAFÉ

- **WHERE:** 1 Journey, Aliso Viejo (co-located with the Aliso Viejo Public Library)
- **HOURS:** 8:30 a.m. until library closes

Story Time.

Entrepreneur Nushin Asgari opened the café Jan. 18. Returning from a long stay in India last September, Asgari wanted a business of her own, and with experience in

restaurants and a special interest in good service, the Library Café seemed a natural.

"This was a good opportunity," said Asgari, a three-year Aliso Viejo resident. "We're bringing in books for our customers to browse, mostly spiritual and educational, and will have easy chairs for relaxation and comfort."

The café opens at 8:30 a.m., well before the library opens its doors at 10 a.m. Customers at that early hour are businessmen and women who drop in for bagels and coffee through a door that

Please see **CAFÉ Page 2**

Aliso Viejo News
Bi-weekly Pacific Clippings
Feb 21, 2002 p.m. 11:59
Santa Ana, Calif.

Cafe

FROM 1

opens to the parking lot. The coffee is from Diedrich's, and includes espresso, latte, cappuccino, and mocha. Asgari also serves chai, a spicy tea with milk, and hot chocolate.

It's the freshness of the sandwiches and salads that Asgari said she is proud of, and that her customers appreciate.

"I just had a great sandwich," said Lisa Milligan, enjoying a quiet lunch while her young charges were at the library's Story Time. "It was really fresh. This is a nice place for families, and convenient to other activities. The Mediterranean wrap was really good."

The cream of broccoli soup was thick and fragrant, served in a big bowl. Asgari prepares a special chicken and potato salad, and a healthy spring salad with walnuts, olives, tomatoes and feta cheese. Her sandwiches, including ham and cheese or turkey, are served with sourdough, white, wheat, squaw or rye bread. The serv-

ings are generous.

For children, the Library Café offers peanut butter and jelly, and grilled cheese. Asgari said these can be adult favorites as well.

"People come in for different things," she said. "I started grilled cheese or grilled ham and cheese sandwiches because people asked for them. In two weeks I'll have a printed menu. I intend to be responsive to the community."

Because of customers' requests, Asgari serves only kosher meats. She added muffins and cookies, and has 24 bins of candies and fun treats for kids.

The Library Café makes customers feel comfortable. The background music is classical and low in volume. Customers dotted around the roomy café were reading or chatting, some waiting for their children who were busy in the library.

"I hope that people will see this as a neighborly place," she said. "A place to come with family or friends and be welcome."

The Library Café at 1 Journey is open from 8:30 a.m. until the library closes. For information, or to order food to take out, call (949) 643-2500.

pacific clippings

post office box 11789
santa ana, calif. 92711

Placentia News
Weekly FEB 21 2002

BRIEFLY

Classes provide tips, parenting advice 332

The Placentia Library will offer a series of Monday night parenting classes this year.

Topics include Discipline Time Out - Setting Limits and Temper Tantrums, as well as Developmental Expectations by Age.

The next sessions are May 13 and Aug. 12.

The library is at 411 E. Chapman Ave.

Information: (714) 528-1906.

All the library's a stage

By Elisabeth Deffner
For Placentia News-Times

There were jugglers. There were puppeteers. There were magicians. There was a small menagerie of animals, from a kinkajou to a sled dog. It was just another performers' showcase at the Yorba Linda Library.

The annual auditions draw librarians and performers from across Southern California - including representatives from Placentia and many other north Orange County cities.

Performers new to the library circuit get seven minutes each to strut their stuff, and the librarians observe and sign up performers to entertain summer visitors at their reading programs. This year, for the second showcase the Yorba Linda library has hosted, dozens of performers and more than 100 librarians gathered to put finishing touches on seasonal schedules.

Cyris Smith, Placentia Library children's librarian, has



Stan Bird / Placentia News-Times

PUPPETEER FRANKLIN HAYNES auditioned at showcase for library summer shows.

booked all eight of its summer shows - and seven of those are performers she previewed at the recent auditions.

"The showcase is the best way to do it, because you get to see them," Smith said. "You're not just hiring blind ... You get to see how well they operate in front of a crowd."

Yorba Linda children's librarian Danis Kreimeier said three of the eight acts she signed up will be new this year. Friends of the Library provide the \$150 per show payments.

Others, including Harry Schlitz with his Mountain Musers act and Jackie Na-

varro of Wild Wonders Inc., have performed in Yorba Linda before. They also signed up for Placentia this year.

Lake Arrowhead resident Schlitz brings his three sled dogs to children's programs, allowing the youngsters to get to know the dogs - two Alaskan malamutes and a Siberian husky. He talks to them about sled dogs and stories, such as "Balto" and "Call of the Wild."

The last time he performed in Yorba Linda, an ABC-TV producer was in the audience. Schlitz and his dogs ended up being featured on the news. But that's not the kind of re-

Agenda Item 38
ward he's after when he performs at a library.

"The librarians are trying hard ... to capture borderlin readers and borderlin students," he explains. Schlitz wants to be a part of that effort.

Likewise, Navarro continues to perform at library shows a bid to educate her audience. "We enjoy it so much," said the founder of Wild Wonders based in north San Diego County. "It's probably one of my favorite venues."

That's a momentous statement, considering her performances have included "The David Letterman Show," "Good Morning America" and "The Tonight Show with Jay Leno."

At the libraries, Navarro presents a show called "Fox and Pharaohs," carrying out a countywide summer Egypt theme of "Wrapped Up Reading." She will spotlight desert and North African animals and focus on their relationship to the ancient world.

Wondering how Schlitz's dogs connect to ancient Egypt, Well, they don't, Kreimeier conceded. "Some things don't need a theme," she said with a chuckle.

"It's amazing what some people do for a living," added Yorba Linda librarian Cyris Zell, chuckling. "You have to have ... personality. And they certainly have it!"

pacific clippings

post office box 11789
santa ana, calif. 92711

Placentia News
Weekly FEB 21 2002

Author's Luncheon to benefit library

The Friends of the Placentia Library will host Author's Luncheon 2002 at 9:30 a.m. March 2 at Alta Vista Country Club, 777 E. Alta Vista St.

Historical dramatist Dorene Ludwig will present "The Crossing," a literary tour across the nation's deserts, mountains, prairies and plains.

Admission is \$35 per person; proceeds will benefit the library's book budget.

Tickets are on sale at the library, 411 E. Chapman Ave. Information: (714) 528-1906.

pacific clippings

p m b 1 1 7 8 9
santa ana, calif. 92711

The Register
Daily FEB 27 2002

LA PALMA 332

Teen poets: Entries are being accepted for the La Palma Library's Teen Poetry Contest.

Friends of the Library are helping sponsor the contest for youths ages

2 to 18. The winner gets \$50, and cash prizes also go to second- and third-place poets. The Orange County Public Library will include winners in an anthology.

- Ron Gonzales
(714) 704-3789

Foothill Sentry
Monthly FEB - - 2002

Canyon Beat

By cybele Rowe

332
At the last NET (Neighborhood Enhancement Team) meeting Scott Brown from the OCFA. (Orange County Fire Authority) assured a very large number of canyon residents that both Silverado and Modjeska Volunteer fire stations will remain financially supported and operational.

I can't believe it was a year ago I wrote in this column why we may lose our volunteer stations. It was then that I asked Scott Brown to come to our Station here in Silverado and explain why that may happen and what could we do about it. Many residents came to this meeting and expressed their concerns and results show that they were heard.

There will be a "call" in the future for more volunteers to learn EMS training and join the crews in place. In Silverado, they are desperately needed. The recent fire in Holy Jim Canyon is a prime example of our volunteers being the first line of defense against potentially huge fires. Modjeska Volunteers were the first to respond and start to

contain a fire that could have burnt clear to Ortega according to OCFA. So THANKS once again to all our local heroes!

I don't care what side of the bamboo fence you are on, if the Arundo donax (giant reed) is the only thing holding your land in place along the creek, like me, it's a very big "no" to its removal. After hearing from John Van Steinberg of Code Enforcement at the NET meeting that the "Creeks" are Federally controlled and that building a retaining wall to protect your property would require federal permission as well as Army Corps of Engineers and Fish and Game etc... I'm thinking chances of building a retaining wall are slim to none. So thanks but no thanks to East Valley Conservation District who sent me a form letter asking permission to come on my property to hack down my Arundo.

The stance of the East Valley Conservation District for the removal of the offending reed is that the offender is not a "native," well neither am I, nor my septic, nor my electricity lines, nor my Impatiens etc... Let property owners be responsible for their property. There is fast becoming more "wannabe rules" here in the canyons than anywhere else I

have lived. Even at the NET meeting someone suggested a forum of community members... like the "Park and Recs. Board" to discuss and advise on issues pertaining to Permits and Code... Thanks very much but I'd rather shoot myself in the head. My husband and I paid a fair amount of money for our house to enjoy the forest and let my son learn about Mother Nature. As a community we should let people use their own "common sense." Everyone lives here because they love the Canyon life, otherwise with house prices the way they are they could have bought in Irvine.

Sadly, ALIS the library cat died Jan 26th. She was 16 years old. A permanent fixture in the Silverado Library she was supported by the entire community and was always welcoming to a cuddle. She was named after the original library software that was installed when the Orange County Library decided to automate (Automatic Library Information System). She was laid to rest in the Silverado Pet Cemetery. You just have to come and play BINGO at the Silverado Community Center on the first Friday of the month at 7pm. Cost is \$5 for five games, great prizes and great family fun. Baby sitting is provided for \$5 first child and \$3 each for the second, third or fourth! Playing BINGO is supporting the Silverado Children's Center

Finally, "Yargo," the Silverado Children's Centers goat is looking for a home. He is being kicked out in favor of a potbelly pig that coupled with his cantankerous behavior. Please call Judy Lockridge at 649-2214 if you need a good grazer, he is great with anything larger than himself. No calls for BBQ please.



SAFETY COMMITTEE MEETING
FEBRUARY 28, 2002
MINUTES

- I. Call to Order: 9:45 A.M.
- II. Members Attending: Esther Guzman
Elisa Herrera-Thomas
Katie Matas
Jillian Rakos
Cyrise Smith
- III. Old Business
1. A risk management consultant for the Special District Risk Management Authority inspected the building and will present the library with a report.
 2. There are some loose ceiling tiles in the main library area that need to be checked.
- IV. New Business
1. The grout around several of the lobby tiles needs to be repaired.
 2. A square of carpet next the circulation desk needs to be secured.

The next meeting will be March 27, 2002 at 11:30 A.M.

Respectfully submitted,



Katie Matas

