AGENDA

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

WORK SESSION

Thursday, April 7, 2011 2:00 P.M. **History Room**

The Vision of the Placentia Library District is to inspire exploration, open minds and bring people together.

The Purpose of the Placentia Library District is to provide services and materials to our ever changing and diverse community.

To accomplish this goal the Library will:

- Provide a qualified staff to acquire, organize, and maintain a collection of print and nonprint materials in an easily accessible facility and assist the public with its use. Provide literacy outreach and services to the community. Provide a special collection to document and preserve Placentia's History and Authors. \Box Present programs and provide technology access to everyone in order to promote reading and lifelong learning.
- AGENDA DESCRIPTIONS: The Agenda descriptions are intended to give members of the public notice and a

Promote the Library's vision through consistent messages to the public.

to be appropriate on the Agenda and is not limited in any way by the notice of the recommended action.

REPORTS AND DOCUMENTATION: Reports and documentation relating to Agenda items are on file in the Administrative Office and the Reference Department of Placentia Library District, and are available for public inspection. A copy of the Agenda packet will be available for use during the Board Meetings. Any person having any question concerning any Agenda item may call the Library Director at 714-528-1925, Extension 203.

general summary of items of business to be transacted or discussed. The Board may take any action which it deems

CALL TO ORDER

Call to Order

Library Board President

2. Roll Call

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Administrative Assistant

3. Adoption of Agenda

This is the opportunity for Board members to delete items from the Agenda, to continue items, to re-order items, and to make additions pursuant to Government Code Section 54954.2(b).

Presentation: Recommendation: Adopt by Motion

Library Director

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4. **Oral Communications**

At this time, in accordance with California Government Code Section 54954.3, members of the public may address the Library Board of Trustees on any matter within the jurisdiction of the Board. In accordance with Library Board Policy adopted on April 13, 1992, presentations by the public are limited to 5 minutes per person. In accordance with California Government Code Section 54954.3, members of the public are also permitted to address the Library Board of Trustees on specific Agenda Items before and at the time that an Item is being considered by the Board. Action may not be taken on items not on the Agenda except in emergencies or as otherwise authorized by Government Code Section 54954.2(b).

DISCUSSION ITEMS

5. Review and Discuss Automatic Door Bids

Presentation:

Library Director

Recommendation: Award bid to Capitol Door to replace the front entrance automatic door per

attached quote including annual maintenance contract.

Review and Discuss Post Construction Cleaning Bids 6.

Presentation:

Library Director

Recommendations: Award bid to Emercon to provide post construction cleaning of the Library per

MAN Junat (MA)
Timothy, Administrative Assistant

attached quote.

Fiscal Year 2011-2012 Budget Work Session 7.

Presentation:

Library Director

Recommendation: Present preview of Fiscal Year 2011-2012 Budget at the Regular Library

Board of Trustees Meeting on April 18, 2011.

ADJOURNMENT

Review of Action Items.

No action or discussion shall be taken on any item not appearing on the posted Agenda, unless authorized by

9. Adjourn

***************CERTIFICATION OF POSTING**************

I, Marisa Timothy, Administrative Assistant of Placentia Library District, hereby certify that the Agenda for the April 7, 2011 Work Session of the Library Board of Trustees of the Placentia Library District was posted on April 6, 2011.

April 6, 2011, 11:00 A.M.