



AGENDA
PLACENTIA LIBRARY DISTRICT
BOARD OF TRUSTEES
REGULAR DATE MEETING

February 24, 2025

6:30 p.m.

Community Meeting Room

411 E. Chapman Avenue

Call-in Number: (669) 900-6833

Meeting ID: 850 1206 7452









Password: 046086

ZOOM Link: meetings.placentialibrary.org

Mission Statement:

Placentia Library District inspires, opens minds, innovates, and connects our community.

District Goals:

-  Strengthen connections and expand community relationships.
-  Provide equitable access.
-  Adapt to community needs.
-  Cultivate thriving collections of resources.
-  Provide and promote relevant library services.
-  Maintain fiscal responsibility and integrity.
-  Support and empower staff.
-  Provide an inviting, pleasant, and safe place to explore.

AGENDA DESCRIPTIONS: *The Agenda descriptions are intended to give members of the public notice and a general summary of items of business to be transacted or discussed. The Board may take any action which it deems to be appropriate on the Agenda and is not limited in any way by the notice of the recommended action.*

REPORTS AND DOCUMENTATION: *Reports and documentation relating to Agenda items are on file in the Administrative Office and the Reference Department of Placentia Library District, and are available for public inspection. A copy of the Agenda packet will be available for use during the Board Meetings. Any person having any question concerning any Agenda item may call the Library Director at 714-528-1925, Extension 200.*

PLEDGE OF ALLEGIANCE Library Board President

CALL TO ORDER

1. Call to Order Library Board President
2. Roll Call Recorder

3. Adoption of Agenda

This is the opportunity for Board members to delete items from the Agenda, to continue items, to re-order items, and to make additions pursuant to Government Code Section 54954.2(b).

Presentation: Library Director

Recommendation: Adopt by Motion

Placentia Library District Board of Trustees Regular Date Meeting Agenda, February 24, 2025

4. Oral Communications

Members of the public may address the Library Board of Trustees on any matter within the jurisdiction of the Board. Presentations by the public are limited to 5 minutes per person. Members of the public are also permitted to address the Library Board of Trustees on specific Agenda Items before and at the time that an Item is being considered by the Board. Action may not be taken on items not on the Agenda except in emergencies or as otherwise authorized. Reference: California Government Code Sections 54954.3, 54954.2(b).

TRUSTEE & ORGANIZATIONAL REPORTS

5. Board President Report - oral

The President makes announcements of general interest to the community and the Library Board of Trustees as well as conducting any ceremonial matters.

6. Trustee Reports

The Trustees make announcements of general interest to the community and the Library Board of Trustees, and report on meetings attended on behalf of the Board of Trustees.

7. Library Director Report

8. Placentia Library Friends Foundation Board of Director's Report

CONSENT CALENDAR (Items 9 – 24)

Presentation: Library Director

Recommendation: Approve by Motion

Items 9 – 24 may be considered together as one motion to approve the Consent Calendar. Items may be removed for individual consideration before the Consent Calendar is adopted. Items removed must then each have a separate motion.

MINUTES (Item 9)

9. Minutes of the Library Board of Trustees Regular Date Meeting on January 27, 2025. (Receive & File and Approve)

CASH FLOW ANALYSIS (Items 10 – 11)

10. Check Register for January 2025. (Receive & File and Approve)

11. FY2024-2025 Fund Balance through January 2025; the Schedule of Anticipated Property Tax Revenues for FY2024-2025 as provided by the Orange County Auditor. (Receive & File).

TREASURER'S REPORTS (Items 12 – 16)

12. Financial Reports for January 2025 for Placentia Library District Accounts on Deposit with the Orange County Treasurer. (Receive & File)

13. Revenue and Expenditure Reports for January 2025. (Receive & File)

14. Acquisitions Report for January 2025. (Receive & File)

15. Entrepreneurial Activities Report and January 2025. (Receive & File)

16. Library Impact Fee Report for January 2025. (Receive & File)

GENERAL CONSENT REPORTS (Items 17 – 20)

17. Personnel Report for January 2025. (Receive, File, and Ratify Appointments)

18. Review Shared Maintenance Costs with the City of Placentia under the JPA. (Receive & File)

19. Administration Report for January 2025.

20. Circulation Report for January 2025.

STAFF REPORTS (Items 21 – 24)

- 21. Children's Services Report for January 2025.
- 22. Adult and Teen Services Report for January 2025.
- 23. Technology and Website Report for January 2025.
- 24. Customer Service Report for January 2025.

NEW BUSINESS (Items 25-32)

- 25. Report from the Business Manager on his attendance at the annual California Society of Municipal Finance Officers (CSMFO) Conference.
- 26. Updates on the Outdoor Learning Experience (OLE) project from the Business Manager.
- 27. Second Reading and Adoption of the Amended Policy 6010 – Materials Selection Policy.
- 28. Authorization for Attendance at the annual American Library Association Conference, June 26-30, 2025, in Philadelphia, Pennsylvania.
- 29. Authorization for Attendance at the California Special Districts Association (CSDA) Legislative Days, May 20-21, 2025, in Sacramento, California.
- 30. Award T-Mobile Services the contract to provide hot spot devices and services for the hotspot lending program.
- 31. California Special Districts Association (CSDA) Board of Directors call for Nominations, Seat B.
- 32. Joint-Use Committee Updates from President Carline.
- 33. ISDOC Updates from Secretary Nelson.

AGENDA DEVELOPMENT

- 34. Agenda Preparation for the March Regular Date Meeting which will be held on March 24, 2025 unless re-scheduled by the Library Board of Trustees.

ADJOURNMENT

- 35. The Library Board of Trustees will adjourn the Regular Date February 24, 2025 meeting.

*****CERTIFICATION OF POSTING*****

I, Lina Nguyen, Executive Assistant of the Placentia Library District, hereby certify that the Agenda for February 24, 2025 Regular Date Meeting of the Library Board of Trustees of the Placentia Library District was posted on February 19, 2025.



Lina Nguyen, Executive Assistant