

MINUTES  
PLACENTIA LIBRARY DISTRICT  
BOARD OF TRUSTEES  
October 14, 1991

- CALL TO ORDER** The Regular Meeting of the Placentia Library District Board of Trustees was called to order at 7:40 P.M. by President Peggy Dinsmore.
- ROLL CALL** **Members present:** President Peggy Dinsmore; Secretary Fred West; Trustees Ray Evans and Saundra Stark; and Library Director Elizabeth Minter.
- Members absent:** Trustee Bob Osborn (Excused).
- Others present:** Assistant Library Director Sal Addotta; and Administrative Assistant Karen Samarin.
- ADOPTION OF AGENDA** It was moved by Fred West, seconded by Ray Evans, and carried by Unanimous Voice Vote to adopt the Agenda as presented.
- MINUTES** It was moved by Ray Evans, seconded by Saundra Stark, and carried by Unanimous Voice Vote to approve the Minutes of September 9, 1991.
- ORAL COMMUNICATIONS** None
- FRIENDS OF THE PLACENTIA LIBRARY** The Friends of the Library are considering having a "Pearl Harbor Day Book Sale" in the lobby area of the library.
- FINANCIAL CLAIMS (Items 7 through 8)** It was moved by Saundra Stark, seconded by Ray Evans, and carried by Unanimous Voice Vote to approve the current claims in the amount of \$33,544.33; to ratify the claims forwarded by the Director in the amount of \$1,298.34; and to approve payrolls 23 and 24 in the amount of \$57,600.00.
- FINANCIAL REPORT (Items 9 through 12)** It was moved by Ray Evans, seconded by Saundra Stark, and carried by Unanimous Voice Vote to approve the Financial Report as presented.

**GENERAL CONSENT  
CALENDAR (Items  
13 through 17)**

It was moved by Fred West, seconded by Ray Evans, and carried by Unanimous Voice Vote to approve the General Consent Calendar as presented.

**HEALTH INSURANCE  
FOR EMPLOYEES 65+**

It was moved by Fred West, seconded by Ray Evans, and carried by Unanimous Voice Vote to authorize the Library Director to ask Anderson and Anderson to review the current medical plan and to recommend plans appropriate to the Library staff in a written report.

**PLD PENSION FUND  
ADMINISTRATIVE  
POLICY**

It was moved by Fred West, seconded by Ray Evans, and carried by Unanimous Voice Vote to adopt the Placentia Library District's Pension Fund Administrative Policy as corrected.

**STAFF CO-PAYMENT  
OF MEDICAL  
INSURANCE**

The Minutes of March 12, 1990, meeting do not show that any Board action was taken to adopt or ratify the action taken by the Library Director that the Staff members would be contributing \$20 per month towards their health insurance premiums. As it was implemented the single coverage deduction was \$20 per month and the family deduction was \$54 per month. However, the Minutes are incomplete in that they are cut-off in the middle of the paragraph addressing this issue.

While the Library Director acknowledges in his report of March 12, 1990, that he had met with the representatives for the Orange County Employees Association and that they had agreed to the change in the MOU of June 9, 1989, there is no evidence that the Library Board ever passed a resolution accepting the charge in the terms of the contract under Article 1-K.

It was moved by Fred West, seconded by Sandra Stark, and carried by Unanimous Voice Vote to ratify action taken March, 1990 from the Library Director's Report relative to health insurance.

**RECESS**

The Board of Trustees moved to take a short recess at 9:00 P.M. and reconvened at 9:10 P.M.

**TILE FLOORING**

Many floor tiles in the Lobby area are loose with some becoming a safety hazard around the checkout desk.

The Board <sup>instructed</sup> ~~directed~~ the Library <sup>Director</sup> to get an estimate on repairs only.

**LVA ANNUAL CONFERENCE**

It was moved by Fred West, seconded by Ray Evans, and carried by Unanimous Voice Vote to authorize Literacy Coordinator Melanie Daniels to attend the LVA Annual Conference in Florida, November 11 through November 16, 1991, with expenditures not to exceed \$800.

**FINES AND FEES POLICY**

The Anaheim/Yorba Linda/Placentia Circulation System Consortium is in the process of changing vendors from DRA to DYNIX. At this time all Consortium procedures and policies are reviewed.

The Board agreed to recommend to the Consortium that fines accumulate from the beginning of the due date with a 2 day grace period.

Trustee Ray Evans complimented the Library Staff on a job well done for book reserves.

**CSDA CONFERENCE**

Trustee Sandra Stark reported on the programs she attended at the California Special Districts Association Annual Conference.

**AGENDA PREPARATION**

1. Co-paying deductible - medical insurance
2. Statement of medical policy coverage for December meeting
3. Implement an action plan for SB198 for the December 1991 Regular Meeting

**ADJOURN**

It was moved by Ray Evans, Seconded by Peggy Dinsmore, and carried by Unanimous Voice Vote to Adjourn the Regular Meeting at 10:15 P.M.

*Fred D. West*

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Fred D. West, Secretary