

# **PLACENTIA LIBRARY DISTRICT**



**Board of Trustees**

**Regular Meeting**

**December 20, 2004**

**Library Conference Room**

**Administration**

# AGENDA

## REGULAR MEETING

### PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

Monday, December 20, 2004

6:30 P.M.

Library Conference Room

The Purpose of the Placentia Library District is to provide library services and materials that are responsive to the informational, recreational, educational, and cultural needs of all members of the community.

To accomplish this goal the Library:

- 📖 Acquires, organizes and maintains a collection of print and non-print materials to meet the informational, recreational, educational, and cultural reading, listening and viewing needs of the residents of the District and other eligible users.
- 📖 Provides qualified staff to assist the public with the use of the collection and the information contained therein.
- 📖 Provides and operates a library facility that is free of physical barriers, to house the collection and services, to provide reading and study space for users, and to provide space for Library and community programs.
- 📖 Collects, preserves and maintains a collection of published and unpublished material about the City of Placentia and contiguous communities, about current and prior residents of Placentia, and published materials by authors who reside or have resided in Placentia.

**AGENDA DESCRIPTIONS:** *The Agenda descriptions are intended to give members of the public notice and a general summary of items of business to be transacted or discussed. The Board may take any action which it deems to be appropriate on the Agenda and is not limited in any way by the notice of the recommended action.*

**REPORTS AND DOCUMENTATION:** *Reports and documentation relating to Agenda items are on file in the Administrative Office and the Reference Department of Placentia Library District, and are available for public inspection. A copy of the Agenda packet will be available for use during the Board Meetings. Any person having any question concerning any Agenda item may call the Library Director at 714-528-1925, Extension 203.*

26:31

1. Roll Call

Administrative Assistant

*all present*

22  
as amended. Item #19 to JAN 6, 2005

2. Adoption of Agenda

M1 - GW.  
M2 - BE

*This is the opportunity for Board members to delete items from the Agenda, to continue items, to re-order items, and to make additions pursuant to Government Code Section 54954.2(b).*

Presentation: Library Director  
Recommendation: Adopt by Motion

3. Minutes of the November 22, 2004 Regular Meeting and the December 2, 2004 Special Meeting.

M1 - GW BE  
M2 - R.D

Presentation: Library Director  
Recommendation: Approve by Motion

4. Oral Communications

*At this time, in accordance with California Government Code Section 54954.3, members of the public may address the Library Board of Trustees on any matter within the jurisdiction of the Board.*

*In accordance with Library Board Policy adopted on April 13, 1992, presentations by the public are limited to 5 minutes per person.*

*In accordance with California Government Code Section 54954.3, members of the public are also permitted to address the Library Board of Trustees on specific Agenda Items before and at the time that an Item is being considered by the Board.*

*Action may not be taken on items not on the Agenda except in emergencies or as otherwise authorized by Government Code Section 54954.2(b).*

REPORTS

welcomed Jean Juner as new trustee, Citizen of the Year  
Jim & Camille  
Donor Reception

5. Board President Report

(G.W.)  
Jackie Filbeck rep for Chris Norky

*The President makes announcements of general interest to the community and the Library Board of Trustees as well as conducting any ceremonial matters.*

6. Trustee Reports

~~Disgruntled patron~~  
Disgruntled patron, Robert Olan.  
G.W. reported on CSPD workshop on Dec 15, 2004, BE rep commented that effective  
J.T. commented "good job" R.D.

*The Trustees make announcements of general interest to the community and the Library Board of Trustees, and report on meetings attended on behalf of the Board of Trustees.*

7. Friends of Placentia Library Board of Directors Report

GENERAL CONSENT CALENDAR (Items 17 - 28)

MZ - R.D  
MZ - G.W

Presentation: Library Director  
Recommendation: Approve by Motion

Items 17 - 28 may be considered together as one motion to approve the General Consent Calendar. Items may be removed for individual consideration before the General Consent Calendar is adopted. Items removed must then each have a separate motion.

- 17. Building Maintenance Report for November 2004. (Receive & File)
- 18. Personnel Report for November 2004. (Receive, File, and Ratify Appointments)
- 19. Volunteer Report for November 2004. (Receive & File)
- 20. Circulation Report for November 2004. (Receive & File)
- 21. Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority. (Receive & File)
- 22. Legislative Alerts from the California Special Districts Association. (Receive & File)
- 23. Status Report on Partnerships with Community Organizations. (Receive & File)
- 24. Status Report on Active Grant Applications. (Receive & File)
- 25. Poet Laureate Report. (Receive & File)
- 26. Agenda for Orange County Council of Governments Board of Directors Meeting for December 7, 2004 and minutes of the October 28, 2004 Board of Directors Meetings. (Receive & File)
- 27. Revised Budget for Fiscal Year 2004-2005 to include the matching grant funds for California Library Literacy Services, State Library of California, as submitted on November 29, 2004. (Receive & File)
- 28. Fiscal Year 2003-2004 Annual Report of Financial Transactions of Special Districts for Placentia Library District as prepared by Munson, Cronick & Associates and submitted to the State Controller on December 1, 2004. (Receive & File)
- 28a. Mandated Cost Claims Receipt or Fiscal Year 2003-2004 as prepared by Shields Consulting Group and submitted to the State Controller's Office on December 13, 2004. (Receive & File)

MZ - R.D  
MZ - G.W  
M1 - G.W  
M2 - R.D

CONTINUING BUSINESS

- 29. Legislative Issues and a Review of the Status of the State Budget and State Library Budget.

Presentation: Library Director  
Recommendation: Determine who will attend the meeting of the Coalition of Independent Special Library Districts on November 13, 2004 in Buena Park; and  
Other action to be determined by the Library Board of Trustees.

received hit match 29/11 - may go away completely  
Robert - baseline of \$10,000 each match based on students of other  
ratio \$7 to 1  
Shelton will attend, Gae  
9-11 AM

1st reading on staff changes

30. Continuation of discussion of adding of Notary Public Services at a rate of \$10.00 per signature

Presentation: Library Director  
Recommendation: Approve as a first reading the amendment of Placentia Library District Policy 6035, Fines & Fees, to include the addition of Notary Public Services at a cost of \$10.00 per signature; and

7:30 p.m.  
M1 - GW  
M2 - BE

Approve as a first reading the amendment of Placentia Library District Policy 2150, Compensation, to include the addition of a five percent hourly adjustment in salary for up to four District-designated Notary Publics as appointed by the Library Director; and

Approve as a first reading the amendment of Placentia Library District Policy 6035, Fines & Fees, to include the addition of Passport Photograph services at a cost of \$10.00 per person; and

Authorize the publication of the Notice of Public Hearing for the amendment of the Fines & Fees Schedule to be held at the Library Board Meeting on January 24, 2005 at 6:30 P.M.

M1 - GW  
M2 - JT  
1) Provide Notary  
2) Review appt  
3) Ask for adult II  
Volunteers  
4) Pay for training  
supplies & exam  
5) No additional comp  
@ this time

M1 -  
M2 -  
M1 -  
M2 -

NEW BUSINESS

31. Election of Board Officers:

Incumbents are indicated in parentheses.

President (Shkoler)

Secretary (Escobosa)

Presentation: Library Director

Recommendation: Elect a Library Board President and a Library Board Secretary for 2005

~~A.S. nominates M1 - GW  
M2 -~~

GW nominates A.S.  
M1 - RD  
M2 - GW

B.E. nominates R.D. defers  
Coelwood M1 - R.D.  
M2 -

32. Appointment of Library Board Representatives for 2005 by the Board President:

Incumbents are indicated in parentheses.

Two Representatives to the Placentia Library Foundation Board of Directors (DeVecchio & Vacant)

Representative to the Independent Special Districts of Orange County (Wood) Escobosa

Representative to Special District Local Area Formation Commission (LAFCO) Selection Committee (Wood) Escobosa

Two Representatives to the Placentia Civic Center Authority Commission (Shkoler & Wood)

Presentation: Library Board President

Recommendation: Appoint Library Board Representatives

Council of Governments - Jean Lauer

1 Clerk  
4 Clerks  
A.S.  
B.E.  
R.D.  
J.T.  
G.W.

- 33. Selection of Date and Time for Regular Board Meetings for 2005: A Resolution of the Board of Trustees of the Placentia Library District of Orange County to Establish the Board of Trustees Regular Meeting Dates for Calendar Year 2005.

Presentation: Library Board President  
 Recommendation: Determine the regular meeting date and time for 2004; and  
 Read Resolution 04-09 by Title only; and  
 Adopt Resolution 04-09.

*GW R.O*  
*full call*

- 34. Authorization of signatures for District accounts at Bank of the West, Wells Fargo Bank, Citibank and the Orange County Auditor: A Resolution of the Board of Trustees of the Placentia Library District of Orange County to grant signature authority to Library Trustees, the Library Director and Designated staff with the Orange County Auditor, Bank of the West, Wells Fargo Bank and Citibank.

Presentation: Library Director  
 Recommendation: Read Resolution 04-10 by Title only; and  
 Adopt Resolution 04-10.

*m1 GW*  
*m2 OE*  
*full call*  
*m1-GW*  
*m2-JT*

- 35. Date for the February 2005 Regular Library Board Meeting.

Presentation: Library Director  
 Recommendation: Set meeting for Monday, February 28, 2005 at 6:30 P.M.

*AT Date Feb 28nd*  
*m1-JT*  
*m2-G.W.*

- 36. Safety Committee Incentive Program for Staff Shirts

Presentation: Library Director  
 Recommendation: Approve Safety Committee Incentive Program and authorize Library Director to revise program as necessary. If approved, Program will be brought to the January 19, 2005 Board of Trustees Regular Meeting for adoption into Library policy.

*m1-GW*  
*m2-J.T.*  
*Trust Resp. for selection + shirt*

- 36a. Personnel Contract between the Library Board of Trustees and the Library Director.

Presentation: Library Board President  
 Recommendation: Action to be determined by the Library Board of Trustees

*m1-R.D.*  
*m2-GW*

**STAFF REPORTS (Items 37 - 46)**

*m1 - GW.*  
*m2 - R.D.*

*Items 37 - 46 may be considered together as one motion to approve the Staff Reports. Items may be removed for individual consideration before the Staff Reports Item is adopted. Items removed must then each have a separate motion.*

- 37. Library Director's Report (Minter)

- 38. Program Committee Report for November 2004 (Roberts)
- 39. Children's Services Report for November 2004 (Gurkweitz)
- 40. Placentia Library Literacy Services Report for November 2004 (Roberts)
- 41. Reference and Adult Services Report for November 2004 (Strazdas)
- 42. History Room Report for November 2004 (Bell)
- 43. Placentia Library Web Site Report for November 2004 (Roberts)
- 44. Technology Report for November 2004 (Shook)
- 45. Publicity Materials Produced in November 2004. (Millonzi)
- 46. Safety Committee Minutes for November 2004 (Matas)

**ADJOURNMENT**

48. Agenda Preparation for the January Regular Meeting, which will be held on Monday, January 24, 2005 at 6:30 P.M. *Discuss Fedtn Services by Library*

49. Review of Action Items.

*No action or discussion shall be taken  
law.*

*less authorized by*

50. Adjourn

*7:50pm*

*Run 5/11 Fine Fees*

*Designated*

*4-22 Designated Person*

*Memo - Safety/Shift*

*pull name  
resubmit*

\*\*\*\*\*CERTII

I, Wendy Goodson, Administrative Assistant for December 20, 2004 Regular Meeting of the Library on Thursday, December 16, 2004.

Agenda for the meeting was posted

JUST SAY NO



# Placentia Library Board Calendar

December 2004 - November 2005

## December

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- 3 6:00 PM Foundation Donor Reception, Emerald Isle, ALL TRUSTEES  
12:00 PM Trustee terms begin
- 6 7:00 PM Friends Board Meeting, DeVecchio
- 10 7:15 AM Chamber of Commerce Citizen of the Year Breakfast
- 15 8:30 AM CSDA Workshop, Staying in Compliance, ALL TRUSTEES, San Diego
- 20 6:30 PM Library Board Meeting
- 23 9:00 AM Orange County Council of Governments, OC Sanitation District
- 24 Staff Holiday, Christmas Eve Day
- 25 Library Closed for Christmas Day/Staff Holiday
- 26 Library Closed/Not Staff Holiday
- 27 Library Holiday Hours, Close at 5:00 P.M.
- 28 Library Holiday Hours, Close at 5:00 P.M.
- 29 Library Holiday Hours, Close at 5:00 P.M.
- 30 11:30 AM ISDOC Quarterly Meeting, Orange County Water District  
Library Holiday Hours, Close at 5:00 P.M.
- 31 Staff Holiday, New Years Eve Day

## January

- 1 Library Closed for New Year's Day/Staff Holiday
- 2 Library Closed /Not Staff Holiday
- 3 7:00 PM Friends Board Meeting, Wood
- 13 7:00 PM Foundation Board Meeting -- Annual Meeting
- 14 ALA Midwinter Meeting, Boston through Jan 19
- 22 9:00 AM Independent Special Library Districts, Semi-Annual Meeting, Buena Park Library
- 24 6:30 PM Library Board Meeting
- 27 9:00 AM Orange County Council of Governments, OC Sanitation District  
7:15 AM Placentia Chamber of Commerce Breakfast

## February

- 7 7:00 PM Friends Board Meeting, Turner
- 20 Library Closed/Not Staff Holiday



# Placentia Library Board Calendar

December 2004 - November 2005

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## February

- 21 6:30 PM Library Board Meeting
- Library Closed/Staff Holiday
- 24 9:00 AM Orange County Council of Governments, OC Sanitation District
- 7:15 AM Placentia Chamber of Commerce Breakfast

## March

- 5 9:30 AM Friends of Placentia Library Author's Luncheon featuring Thom Racina, ALL TRUSTEES
- 7 7:00 PM Friends Board Meeting, Shkoler
- 21 6:30 PM Library Board Meeting
- 24 9:00 AM Orange County Council of Governments, OC Sanitation District
- 7:15 AM Placentia Chamber of Commerce Breakfast

## April

- 4 7:00 PM Friends Board Meeting, Escobosa
- 10 National Library Week, through April 16
- 11 6:30 PM Friends Annual Meeting featuring Denise Hamilton, City Council Chambers, ALL TRUSTEES
- 25 6:30 PM Library Board Meeting
- 27 Easter, Library Closed, not staff holiday
- 28 9:00 AM Orange County Council of Governments, OC Sanitation District
- 7:15 AM Placentia Chamber of Commerce Breakfast

## May

- 2 7:00 PM Friends Board Meeting, DeVecchio
- 23 6:30 PM Library Board Meeting
- 26 9:00 AM Orange County Council of Governments, OC Sanitation District
- 7:15 AM Placentia Chamber of Commerce Breakfast

## June

- 6 7:00 PM Friends Board Meeting, Wood

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## June

- 20 6:30 PM Library Board Meeting
- 23 ALA Annual Conference, Chicago, through June 29
  - 9:00 AM Orange County Council of Governments, OC Sanitation District
  - 7:15 AM Placentia Chamber of Commerce Breakfast
- 30 11:30 AM ISDOC Quarterly Meeting, Orange County Water District

## July

- 4 Library Closed for Independence Day/Staff Holiday
- 25 6:30 PM Library Board Meeting
- 28 9:00 AM Orange County Council of Governments, OC Sanitation District
  - 7:15 AM Placentia Chamber of Commerce Breakfast

## August

- 22 6:30 PM Library Board Meeting
- 25 9:00 AM Orange County Council of Governments, OC Sanitation District

## September

- 4 Library Closed for Monday Holiday/Not Staff Holiday
- 5 Library Closed for Labor Day/Staff Holiday
- 12 7:00 PM Friends Board Meeting, Turner
- 19 6:30 PM Library Board Meeting
- 22 9:00 AM Orange County Council of Governments, OC Sanitation District
  - 7:15 AM Placentia Chamber of Commerce Breakfast

## October

- 29 11:30 AM ISDOC Quarterly Meeting, Orange County Water District
- 3 7:00 PM Friends Board Meeting, Shkoler
- 8 8:30 AM Heritage Parade, line-up at 8:30, Parade begins at 9:30
- 24 6:30 PM Library Board Meeting
- 27 9:00 AM Orange County Council of Governments, OC Sanitation District
  - 7:15 AM Placentia Chamber of Commerce Breakfast

## November

- 7 7:00 PM Friends Board Meeting, Escobosa

Jun 2005						
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# Placentia Library Board Calendar

December 2004 - November 2005

## November

- 11 Library Closed for Veterans Day/Staff Holiday
- 21 6:30 PM Library Board Meeting
- 24 Library Closed for Thanksgiving/Staff Holiday

Dec 2004						
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Aug 2005						
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Mar 2005						
S	M	T	W	T	F	S
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Sep 2005						
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Apr 2005						
S	M	T	W	T	F	S
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Oct 2005						
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30	31					

May 2005						
S	M	T	W	T	F	S
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22	23	24	25	26	27	28
29	30	31				

Nov 2005						
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			





**MINUTES  
PLACENTIA LIBRARY DISTRICT  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
November 22, 2004**

- CALL TO ORDER** Secretary Escobosa called the Regular Meeting of the Placentia Library District Board of Trustees to order on November 22, 2004 at 6:30 P.M.
- ROLL CALL**
- Members Present:** Secretary Betty Escobosa; Trustees Richard DeVecchio and Peggy Dinsmore; and Library Director Elizabeth Minter.
- Members Absent:** President Al Shkoler; Trustees Peggy Dinsmore and Gaeten Wood
- Others Present:** Public Services Manager/Literacy Coordinator Jim Roberts, and Administrative Assistant Wendy Goodson.
- ADOPTION OF AGENDA** It was moved by Trustee DeVecchio and seconded by Trustee Dinsmore to adopt the Agenda as printed.
- AYES: Escobosa, DeVecchio, Dinsmore  
NOES: None  
ABSTAIN: None  
ABSENT: Shkoler, Wood
- MINUTES** It was moved by Trustee DeVecchio and seconded by Trustee Dinsmore to approve the Minutes of the October 25, 2004 Regular Meeting.
- AYES: Escobosa, DeVecchio, Dinsmore  
NOES: None  
ABSTAIN: None  
ABSENT: Shkoler, Wood
- ORAL COMMUNICATIONS** No members of the public requested to address the Board.
- TRUSTEE REPORTS** Trustee Dinsmore expressed her appreciation for the wonderful Retirement Dinner and Reception. She thanked all of the Library Board and Staff for their effort in making the events a success.
- FRIENDS REPORTS** Barbara Hemmerling addressed the Board. She stated that some of the Friends Book Sale books will be sold on E-Bay through a second party and the Friends will get 30% of the final selling prices of books.
- CLAIMS** It was moved by Trustee DeVecchio and seconded by Trustee Dinsmore to approve Agenda Items 8 through 11.
- Nonstandard Claims: No Nonstandard Claims in excess of \$300.
- Claims 4668,4669,4670, and 4671 forwarded by Library Director for a total of \$25,722.09.



Current Claims 4672,4673,4674,4675,4676,4677, and 4678 for a total of Current Claims of \$38,412.06; Payrolls #12 (12/8/04) for \$38,412.06 and #13 (12/22/04) for \$38,412.06 for a subtotal for Payroll of \$76,824.12; for a total of Current Claims and Payroll of \$175,093.22.

FY2004-2005 Cash Flow Analysis through November 22, 2004 and recommendation that no funds be transferred at this time. (Receive & File).

AYES: Escobosa, DeVecchio, Dinsmore  
NOES: None  
ABSTAIN: None  
ABSENT: Shkoler, Wood

**FINANCIAL  
REPORTS**

It was moved by Trustee DeVecchio and seconded by Trustee Dinsmore to receive and file Agenda Items 12 through 16.

Financial Reports for October 2004

Office General Ledger & Check Registers for October 2004

Acquisitions Report for October 2004

Collection Agency Report for October 2004

Gifts Report for October 2004

AYES: Escobosa, DeVecchio, Dinsmore  
NOES: None  
ABSTAIN: None  
ABSENT: Shkoler, Wood

**GENERAL CONSENT  
CALENDAR**

It was moved by Trustee Wood and seconded by Trustee Dinsmore to receive and file Agenda Items 18.

Building Maintenance Report for October 2004

Personnel Report for October 2004

Volunteer Report for October 2004

Circulation Report for October 2004

Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority

Legislative Alerts from the California Special Districts Association and the California Library Association  
Status Report on Partnerships with Community Organizations



Status Report on Active Grant Applications

Poet Laureate Report

Certification from Placentia Library District to the State Library Of California for the Public Library Fund for Fiscal Year 2004-2005, as submitted on November 16, 2004

Library of California Board Meeting Minutes for October 16, 2003.

Agenda for Orange County Council of Government Board of Directors Meeting for October 28, 2004 and the minutes of the June 24 and August 26, 2004 Board of Directors Meeting.

AYES: Escobosa, DeVecchio, Dinsmore  
NOES: None  
ABSTAIN: None  
ABSENT: Shkoler, Wood

**LEGISLATIVE  
ISSUES**

Library Director reported that Literacy Grant will have a matching grant of \$29,191.00

It was moved by Trustee DeVecchio and seconded by Secretary Escobosa to authorize the Library Director to make legislative appointments and notify those appointed in December 2004.

AYES: Escobosa, DeVecchio, Dinsmore  
NOES: None  
ABSTAIN: None  
ABSENT: Shkoler, Wood

**TRAVEL  
AUTHORIZATIONS**

It was moved by Trustee DeVecchio and seconded by Trustee Dinsmore to amend the Travel Authorization from August 23, 2004 to include Trustees Turner and Wood for attending the Staying in Compliance (Brown Act & Conflict of Interest Training) Workshop in San Diego on December 15, 2004.

AYES: Escobosa, DeVecchio, Dinsmore  
NOES: None  
ABSTAIN: None  
ABSENT: Shkoler, Wood

**LIBRARY AIDE JOB  
DESCRIPTION**

It was moved Trustee DeVecchio and seconded by Trustee Dinsmore to approve the final adoption of the amendment of Placentia Library District Policy 2325, Job Description- Library Aide to add a provision for working at the Check-Out Desk under the direct supervision of a Library Clerk.

AYES: Escobosa, DeVecchio, Dinsmore  
NOES: None



ABSTAIN: None  
ABSENT: Shkoler, Wood

**NOTARY PUBLIC  
SERVICES**

Trustee DeVecchio recommended this item to the next Board Meeting when all the trustees are present to discuss. The Trustees in attendance agreed.

**TELEPHONE  
SYSTEM**

It was moved by Trustee Dinsmore and seconded by Trustee DeVecchio to award contract to E.A.R. Teleconsulting, Inc, of Wilmington, CA in the amount of \$11,332.46.

**POLICY 3030, FIXED  
ASSET  
ACCOUNTING**

It was moved by Trustee DeVecchio and seconded by Secretary Escobosa to declare the revision of Placentia Library District Policy 3030, Fixed-Asset Accounting, to be an urgent item and it waives the requirement that the revision must be discussed at the Regular Board Meeting prior to the Regular Board Meeting at which it is adopted.

AYES: Escobosa, DeVecchio, Dinsmore  
NOES: None  
ABSTAIN: None  
ABSENT: Shkoler, Wood

It was moved by Trustee DeVecchio and seconded by Trustee Dinsmore to revise the Placentia Library District Policy 3030.3.1, Fixed-Asset Accounting, to change the applicable purchase for inclusion in the Fixed-Asset Accounting Schedule for equipment and tools from more than \$500 to more than \$5,000 per item.

**STAFF REPORTS**

It was moved by Trustee DeVecchio and seconded by Trustee Dinsmore to approve Agenda Items 34-43.

Library Director's Report

Program Committee Report for October 2004.

Children's Services Report for October 2004.

Placentia Library Literacy Services Report for October 2004.

Placentia Library Web Site Report for October 2004.

Technology Report for October 2004.

Publicity Materials produced for October 2004.

Safety Committee Minutes for October 2004.

AYES: Escobosa, DeVecchio, Dinsmore  
NOES: None  
ABSTAIN: None  
ABSENT: Shkoler, Wood





**AGENDA  
PREPARATION**

Agenda Preparation for the November Regular Meeting will be held on Monday, December 20, 2004 at 6:30 P.M.

**ADJOURNMENT**

The Regular Meeting of the Board of Trustees of the Placentia Library District for November 22, 2004 adjourned at 7:45 P.M.

**DECEMBER  
MEETING**

The November Regular Library Board Meeting will be held on Monday, December 20, 2004 at 6:30 P.M. in the Library Conference Room.

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Betty Escobosa  
Secretary  
Library Board of Trustees

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Al Shkoler  
President  
Library Board of Trustees



**MINUTES  
PLACENTIA LIBRARY DISTRICT  
SPECIAL MEETING OF THE BOARD OF TRUSTEES  
December 2, 2004**

**CALL TO ORDER**                    President Shkoler called the Special Meeting of the Placentia Library District Board of Trustees to order on December 2, 2004 at 5:04 P.M.

**ROLL CALL**                        **Members Present:** President Al Shkoler; Secretary Betty Escobosa, Trustees Richard DeVecchio, Peggy Dinsmore and Gaeten Wood.

**Members Absent:** None

**Others Present:** None

**ADOPTION OF  
AGENDA**                            No action was taken on the Agenda.

**ORAL  
COMMUNICATIONS**                No members of the public requested to address the Board.

**CLOSED SESSION**                Pursuant to California Government Code Section 54957 (The Brown Act), a Closed Session was held to discuss a personnel matter.

**ADJOURNMENT**                    President Shkoler adjourned the Special Meeting of the Board of Trustees of the Placentia Library District at 5:38 P.M.

\_\_\_\_\_  
Richard Devecchio  
Trustee  
Library Board of Trustees

\_\_\_\_\_  
Al Shkoler  
President  
Library Board of Trustees





FRIENDS OF PLACENTIA LIBRARY  
Board of Directors Meeting  
December 6, 2004

President, Eleanor Rankin called the meeting to order at 7 PM. The following Directors were present Eleanor Rankin, Nadine Blansett, Pat Irot, Barbara Hemmerling, Ginny Sanatar, Virginia Walker, Frances Stoller, Renee Scott, Camille Himes, Brenda Benner and Ted Farkas. There was no representative from the Trustees. Jim Roberts and Laranne Millonzi represented the staff.

The **Secretary**, Barbara Hemmerling, read the minutes of the November 1, 2004 board meeting. They were approved as read. **Treasurer**-Camille Himes reported a balance of \$12,860.68/**Financial Secretary**; Ginny Sanatar reported \$1,917.90 was deposited in our account in November. Brenda Benner moved that we reimburse Pat Irot \$61.25. This expense was for office supplies used for the Bookstore. Camille Himes seconded the motion. The motion carried. Camille Himes made a motion to pay two invoices from Omnigraphic. The first for \$355.06; the second for \$859.84. These expenses were for stationery, envelopes, and return envelopes used for the annual Friends membership campaign. Virginia Walker seconded the motion. The motion carried.

**President' Report:** .1) 130 persons attended the Foundation's Donor Reception at Emerald Isle. Positive comments were heard for the food, entertainment, and surroundings. 2) Barbara Hemmerling attended the November 22 Trustee's meeting. She said the Trustee's are very appreciative of the many hours the Friends donate to the library and are supportive of all we do. .3) Citizen-of-the-Year Breakfast Friday, December 10. Camille Himes has been nominated by The Friends of Placentia Library and the Placentia Round Table Women's Club. Jim Roberts has been nominated by Placentia Rotary and the Placentia Community Network. 4) Author's Lunch- Brenda Benner and Camille Himes will work with Alta Vista to choose a menu for this event. 5) Eleanor asked the Friends board members to let her know in writing by the next meeting, January 3, 2005, if they plan to run for re-election.

**Chair Reports:** 1) Workroom/ Bookstore/Volunteers-Pat Irot discussed the Excess Book Disposition. Without Elizabeth Minter to guide us, Pat could not give any definite plans. We do have 13 boxes packed, taking up valuable storage room. The bookstore is now open for two, two hour periods on Saturdays. Peggy Minter, Pat Irot and Nadine Blansett worked very hard to replace all 25 cent books on the shelves in the hallway with 50 cent books. These are arranged by category as before. One rounder is now holding 25cent books. The other rounder continues to have 75 cent or higher paper back books. 2) Membership-Ted Farkas and Laranne Millonzi reported that 62 memberships have come in already. In late January a complete report will be available. 3) Publicity-Pat Irot continues to place appropriate news items in the paper. 4) Second

Sunday Book Sales-Ginny Sanatar. The date for the May sale will be the 15<sup>th</sup>-the third Sunday because of Mother's Day. The following is the schedule through March. **December 12**-Ginny Sanatar, Virginia Walker, Nadine Blansett. **January 9**- Nadine Blansett, Barbara Hemmerling. **February 13** – Frances Stoller, Renee Scott, Nadine Blansett. **March 13**-Ginny Sanatar, Virginia Walker, Nadine Blansett. **5) Silent Auction**-Nadine Blansett reported \$159 for the month of November.

**Library Reports:**

Jim Roberts. 1) 19 full and part time staff completed a course of CPR training. This will be useful while at work in the library and in their private life. 2) The staff has adjusted well to the revised schedules required when the new hours were implemented. It was difficult but they cooperated and worked together to accomplish the change in just three months. 3) Toby and Jim will be going to Scholastic this week to choose books for the Christmas 2004. 850 children will receive these gift books.

Next meeting-January 3, 2005

Barbara Hemmerling, Secretary

PLACENTIA LIBRARY DISTRICT  
Summary of Nonstandard Claims  
December 20, 2004

TYPE	REPORT NUMBER	AMOUNT
	TOTAL	0.00

Prepared by: Wendy Goodson





PLACENTIA LIBRARY DISTRICT  
Summary of Claims Forwarded by the Library Director & Library Trustees  
December 20, 2004


	DATE	CLAIM NUMBER	AMOUNT
LIBRARY DIRECTOR	November 29, 2004	4679	5,666.23
	November 30, 2004	4680	651.00
	November 30, 2004	4681	3,526.96
	November 30, 2004	4682	8,104.95
	December 1, 2004	4683	6,824.00
	December 9, 2004	4684	5,850.94
	December 9, 2004	4685	4,062.13
	December 9, 2004	4686	8,410.64
TOTAL BY LIBRARY DIRECTOR			\$ 43,096.85
TOTAL			<u>\$ 43,096.85</u>

Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	Doc Number	SC
need vendor # EARTEL 1316 W. Mauretania St. Wilmington, CA 90744	11075 50% upon acceptance		4000	00		5,666.23		
<b>PLEASE PAY IMMEDIATELY</b>								

The claims listed above (totaling \$5,666.23) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

  
APPROVED BY

\_\_\_\_\_  
COUNTERSIGNED BY

\_\_\_\_\_  
ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT  
CLAIMS TRANSMITTED FOR PAYMENT


DATE 11/30/04  
REPORT NO 4680

Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS							A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	Doc Number	SC	
			BS Acct						
need vendor # Innovative Media Productions 1122 East Lincoln Avenue Ste B300 Orange Ca 92865	11-10-04/00-488		1900	00		651.00			
<b>PLEASE PAY IMMEDIATELY</b>									

The claims listed above (totaling \$651.00) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

  
APPROVED BY

\_\_\_\_\_  
COUNTERSIGNED BY

\_\_\_\_\_  
ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT  
CLAIMS TRANSMITTED FOR PAYMENT

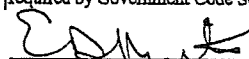
DATE 11/30/04  
REPORT NO 4681

Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	Doc Number	SC
			BS Acct	Rev				
N01074 The Gas Company PO Box C Monterey Park, CA 91756	11-19-04 053 911 8800 9		2800	00		895.51		
N01877 Julie Shook c/o Placentia Library District 411 East Chapman Avenue Placentia, CA 92870-6198	11/04 Internet Library Conference Reimb		2700	00		84.90		
N03659F Southern California Water 500 Cameron St Placentia, CA 92870	11/22/04 312083-9		2800	00		169.87		
N03769D County of Orange P.O. Box 567 Santa Ana, CA 92702	11-15-04 231375		1900	00		1,000.00		
N03833 Brodart Co. P.O. Box 3488 Williamsport, PA 17705	11-17-04 538360		1800	00		514.30		
N03825M Dept. 31 - 0000073264 Staples Credit Plan P.O. Box 9020 Des Moines, IA 50368-9020	11-4-04 X73264		1800	00		221.74		
N03940 Gaylord Bros., Inc. P. O. Box 4901 Syracuse, NY 13221-4901	11-2-04 670408		1800	00		490.50		
N05445B Consolidated Reprographics 345 Clinton Street Costa Mesa, CA 92626	11-18-04 270145		180	00		150.14		

The claims listed above (totaling \$3,526.96) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

  
APPROVED BY

COUNTERSIGNED BY

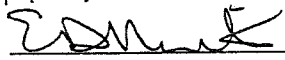
ATTESTED AND/OR COUNTERSIGNED BY

Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

APPROVED CLAIMS								
Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/	Sub	Rept Cat	AMOUNT	A C's Use Only	
			Rev/ BS Acct	Objt/ Rev			Doc Number	SC
N06569B Demco P.O. Box 8048 Madison, WI 53708-8048	11-16-04 1858374		1800	00		107.70		
N06819 American Library Association 77-6499 Chicago, IL 60678-6499	Elizabeth D. Minter Jim Roberts		1600	00		250.00		
			1600	08		150.00		
						400.00		
N06903 Advanced Office Services 1430-K Village Way Santa Ana, CA 92705	11/16/04 AR39100		1300	08		73.85		
N09054 Volunteer Center of Orange Co. 1901 E. Fourth St., Ste. 100 Santa Ana, CA 92705	PLD Membership		1600	00		375.00		
N09141 Dick's Lock & Safe 111 W. Chapman Ave. Placentia, CA 92870	11-29-04 90580		1400	00		60.81		
N22072A Performance Technology Group P.O. Box 26001 Santa Ana, CA 92799-6001	11-22-04 04-11016		1300	01		6,500.00		
N27368A The Hartford Group Benefits 75 Remittance Drive, Ste. 1641 Chicago, IL 60675-1641	11-20-04 Dec 04		0300	00		303.19		
need vendor # Toby Silberfarb c/o Placentia Library District 411 E. Chapman Avenue Placentia CA 92870	11-04 CLLS Annual Meeting Travel Reimb		2700	00		284.40		

The claims listed above (totaling \$8,104.95) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

  
APPROVED BY

COUNTERSIGNED BY

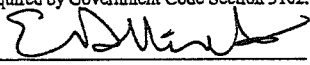
ATTESTED AND/OR COUNTERSIGNED BY

Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/	Rept Cat	AMOUNT	Doc Number	SC
			BS Acct	Rev				
N23030 Linda Baesler 150 Anned Dr. Placentia CA 92870 502-50-4248	Oct 2004 Music & Story Time		1900	00		540.00	"2"	
N06686G Office Depot Credit Plan Dept 56-6183976509 PO Box 9020 Des Moines IA 50368-9020	10/21/04 X6509		1800	00		2,092.70		
N18816 I.M.P.A.C Government Svcs PO Box 6350 Fargo, ND 58125-6350	Oct-04 X9240		0900	00		57.22		
			1800	00		163.18		
			1900	00		6.95		
			2400	01		58.07		
			2400	05		426.92		
			2700	01		257.77		
			4000	00		2,395.61		
						3,365.72		
N22558 Nancy Morty 1136 Moro Circle Placentia CA 98270-3078 557-46-8389	Spanish Lit Program Oct 04		1900	01		485.24	"2"	
N25348 Ana Maria Garcia 1962 W La Palma Ave Anaheim, CA 92801 608-40-2381	Spanish Lit Program Oct 04		1900	01		340.34	"2"	
<b>PLEASE PAY IMMEDIATELY</b>								

The claims listed above (totaling \$6,824.00) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.



APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT  
CLAIMS TRANSMITTED FOR PAYMENT

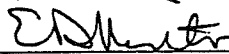
DATE 12/09/04  
REPORT NO 4684

Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

APPROVED CLAIMS								
Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/	Sub	Rept	AMOUNT	A C's Use Only	
			Rev/ BS Acct	Objt/ Rev			Doc Number	SC
N01856 Munson, Cronick & Associates 2501 E. Chapman Ave., Ste. 220 Fullerton, CA 92831	11-30-04 24997		1900	00		2,554.00		
N01877 Julie Shook c/o Placentia Library District 411 East Chapman Avenue Placentia, CA 92870-6198	Travel Reimb		2700	00		152.34		
	Nov 04 Internet Lib.		2700	00		84.90		
	Conference					237.24		
N03648B Special T. Water Systems, Inc. 11934 Washington Blvd. Whittier, CA 90606	12-1-04 094373		1800	00		29.50		
N03651 Waxie Sanitary Supply P.O. Box 81006 San Diego, CA 92138-1006	11-29-04 66893223		1800	00		1,265.37		
N03653 Bear State Air Conditioning 3548 Enterprise Dr. Anaheim, CA 92807-1640	11-30-04 04-11-1632		1400	00		228.00		
N03752P SBC/MCI Dept. LA 21461 Pasadena, CA 91185-1461	11-2-04 714-223-1698		0700	01		543.19		
	11-7-04 335-253-2062		0700	01		546.06		
	11-4-04 714-524-8408		0700	08		45.46		
						1,134.71		
N03833 Brodart Co. P.O. Box 3488 Williamsport, PA 17705	11-4-04 535065		1800	00		44.10		
	11-24-04 A37574		0700	05		215.50		
						259.60		
N03844 Los Angeles Times PO Box 60062 Los Angeles, CA 90060-0062	12-1-04 0237497011		2400	04		107.52		
N06557 Care Resources Inc 9550 Warner Ave Ste 228 Fountain Valley CA 92708	Dec 04		1900	00		35.00		

The claims listed above (totaling \$5,850.94) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

  
APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT  
CLAIMS TRANSMITTED FOR PAYMENT

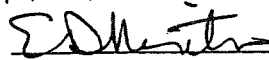
DATE 12/09/04  
REPORT NO 4685

Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	APPROVED CLAIMS				Rept Cat	AMOUNT	A C's Use Only	
		Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev				Doc Number	SC
N06686G Office Depot Credit Plan Dept. 56 - 6183976509 P.O. Box 9020 Des Moines, IA 50368-9020	11-22-04 X6509		1800	00		329.50			
N06785 Hector Vargas Cleaning Service 318 Capistrano St. Placentia, CA 92870 SSN: 546-64-3104	12-6-04 062797		1400	00		1,300.00			
N06788 PRO Systems PO Box 4282 Laguna Beach CA 92652	12-5-04 05PLC024		1400	00		230.00			
N06808I Postage by Phone (Pitney Bowes) Reserve Account P.O. Box 856056 Louisville, KY 40285-6056	11-22-04 32021628		1803	00		500.00			
N06965 Paychex 200 E. Sandpointe, Ste. 100 P.O. Box 25159 Santa Ana, CA 92799	11-24-04 20041124		1900	00		335.85			
N09220A James A. Roberts c/o Placentia Library District 411 East Chapman Avenue Placentia, CA 92870-6198	Travel Reimb. CLLS Conf Nov 2004		2700	08		79.40			
N03940 Gaylord Bros., Inc. P. O. Box 4901 Syracuse, NY 13221-4901	11-30-04 682056 11-18-04 677211		1800	00		1,238.68 48.70 <u>1,287.38</u>			

The claims listed above (totaling \$4,062.13) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

  
APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY



LOCALLY GOVERNED DISTRICT  
CLAIMS TRANSMITTED FOR PAYMENT

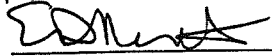
DATE 12/09/04  
REPORT NO 4686

Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	APPROVED CLAIMS				AMOUNT	A C's Use Only	
		Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat		Doc Number	SC
N22558 Nancy L. Mory 1136 Moro Circle Placentia, CA 92870-3078 (SSN: 557-46-8389)	11-19-04 Spanish Lit Program		190	08		207.96	"2"	
N23434 Nextel Communications P.O. Box 54977 Los Angeles, CA 90054-0977	12-7-04 594682625		0700	00		67.19		
			0700	08		67.18		
						134.37		
N25348 Ana Maria Garcia 1962 W. La Palma Ave Anaheim, CA 92801 SSN 608-40-2381	11/19/04 Spanish Lit Program		1900	08		145.82	"2"	
N28040 Yesenia Gomez c/o Placentia Library District 411 E. Chapman Ave. Placentia, CA 92870	10-21-04 to 12-2-04 Travel Reimb.		2700	01		28.95		
			2700	01		5.63		
						34.58		
N28150 Blue Cross of California File 54630 Los Angeles, CA 90054-0630	Jan 2005 0200412074016		0300	00		6,128.85		
N29537 Machoskie & Associates 29 Crooked Stick Drive Newport Beach, CA 92660	12-1-04 97-2004		1900	08		1,000.00		
need vendor# Pitney Bowes PO Box 856042 Louisville KY 40285-6042	11-24-04 17834748869		1803	00		189.06		
need vendor # Specialized Services of SoCal PO Box 3760 Fullerton CA 92834-3760	12-1-04 1011		1900	00		570.00		

The claims listed above (totaling \$8,410.64) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

  
APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY



PLACENTIA LIBRARY DISTRICT  
Current Claims and Payroll  
December 20, 2004

TYPE	REPORT NUMBER	AMOUNT
Regular	4687	3,053.75
	4688	1,872.12
	4689	6,351.60
	4690	250.67
	4691	11,438.67
Subtotal for Regular		22,966.81
Payroll	1/5/2005	33,632.62
	1/19/2005	33,247.27
Subtotal for Payroll		66,879.89
TOTAL CURRENT CLAIMS & PAYROLL		89,846.70

Prepared by: Wendy Goodson

LOCALLY GOVERNED DISTRICT  
CLAIMS TRANSMITTED FOR PAYMENT

DATE 12/20/04  
REPORT NO 4687

Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

APPROVED CLAIMS								
Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/	Sub	Rept Cat	AMOUNT	A C's Use Only	
			Rev/	Objt/			Doc Number	SC
			BS Acct	Rev				
N01902 Rourke Publishing PO Box 3328 Vero Beach FL 32964	11-2-04 031179		2400	01		167.00		
N03643A Recorded Books, LLC P.O. Box 64900 Baltimore, MD 21264-4900	12-6-04 2235571		2400	05		21.39		
	12-2-04 2228509		2400	05		60.13		
	11-15-04 2210134		2400	05		223.48		
						<b>305.00</b>		
N03828F Baker & Taylor Books 135 S. LaSalle, Dept. 1205 Chicago, IL 60674-1205	11-14-04 4004441976		2400	03		7.50		
N03833 Brodart Co. P.O. Box 3488 Williamsport, PA 17705	11-05-04 H356817		2400	01		170.85		
	11-05-04 H356816		2400	01		59.77		
	11-10-04 H366967		2400	01		406.34		
	11-10-04 H366968		2400	01		28.22		
	11-10-04 H366969		2400	01		624.92		
	11-10-04 H366970		2400	01		19.30		
	11-10-04 H366971		2400	01		20.53		
	11-10-04 H366972		2400	01		76.71		
	11-10-04 H366973		2400	01		134.01		
	11-10-04 H366974		2400	01		84.11		
	11-19-04 H386707		2400	01		42.73		
	11-19-04 H386708		2400	01		28.22		
	11-19-04 H386709		2400	01		192.81		
	11-19-04 H386705		2400	01		39.24		
	11-19-04 H386706		2400	01		167.77		
	11-16-04 H378334		2400	01		28.17		
	12-01-04 H400701		2400	01		28.17		
	12-01-04 H400702		2400	01		28.17		
	12-01-04 H400704		2400	01		297.04		
	12-01-04 H400703		2400	01		28.17		
12-03-04 H406866		2400	01		37.92			
12-03-04 H406867		2400	01		31.08			
						<b>2,574.25</b>		

The claims listed above (totaling \$3,053.75) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY \_\_\_\_\_

COUNTERSIGNED BY \_\_\_\_\_

ATTESTED AND/OR COUNTERSIGNED B \_\_\_\_\_

Page Total

3,053.75

Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

APPROVED CLAIMS								
Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/	Sub	Rept	AMOUNT	A C's Use Only	
			Rev/	Objt/			Rev	Doc
			BS Acct	Rev	Cat		Number	
N03842A	12-06-04 91759636			2400	01	187.98		
Ingram Library Services	11-22-04 91524557			2400	01	29.27		
P.O. Box 502779	11-22-04 91524556			2400	01	16.24		
St. Louis, MO 63150-2779	11-22-04 91524555			2400	01	16.65		
	11-22-04 91524554			2400	01	35.42		
	11-22-04 91524553			2400	01	17.68		
	11-22-04 91524552			2400	01	76.49		
	11-22-04 91524551			2400	01	8.68		
	11-18-04 91477202			2400	01	16.60		
	11-18-04 91477201			2400	01	15.88		
	11-18-04 91477200			2400	01	13.32		
	11-18-04 91477199			2400	01	16.83		
	11-18-04 91477198			2400	01	49.19		
	11-18-04 91477197			2400	01	15.20		
	11-18-04 91477196			2400	01	51.85		
	11-18-04 91477195			2400	01	135.26		
	11-10-04 91347092			2400	01	65.69		
	11-10-04 91347091			2400	01	126.47		
	11-10-04 91347090			2400	01	13.11		
	11-30-04 91633676			2400	01	18.78		
	11-30-04 91633675			2400	01	18.85		
	11-30-04 91633674			2400	01	24.34		
	11-30-04 91633673			2400	01	12.17		
	11-30-04 91633672			2400	01	31.86		
	11-30-04 91633671			2400	01	16.76		
	11-30-04 91633669			2400	01	4.73		
	12-01-04 91675099			2400	01	309.56		
	12-01-04 91675098			2400	01	214.31		
	12-01-04 91675097			2400	01	37.94		
	12-01-04 91668368			2400	01	15.68		
	12-01-04 91668367			2400	01	44.43		
	12-07-04 91779059			2400	01	17.47		
	12-07-04 91779058			2400	01	19.02		
	12-07-04 91779057			2400	01	17.61		
						<b>1,711.32</b>		
N03845A	11-12-04 R682608			2400	01	160.80		
Marshall Cavendish								
PO Box 2001								
Tarrytown, NY 10591-9001								

The claims listed above (totaling \$1,872.12) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY \_\_\_\_\_

COUNTERSIGNED BY \_\_\_\_\_

ATTESTED AND/OR COUNTERSIGNED B \_\_\_\_\_

LOCALLY GOVERNED DISTRICT  
CLAIMS TRANSMITTED FOR PAYMENT

DATE 12/20/04  
REPORT NO 4689

Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

APPROVED CLAIMS								
Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N29833 Thomas Gale PO Box 95501 Chicago IL 60694-5501	11-23-04 RI13713297		2400	03		4,843.35		
	11-23-04 13710297		2400	01		28.40		
	11-24-04 13713783		2400	01		202.04		
	11-16-04 13700159		2400	01		146.61		
	11-01-04 13655001		2400	01		146.14		
	11-16-04 13702333		2400	01		85.20		
						<b>5,451.74</b>		
N15508 Cosmoslink Internet Services 3030 Saturn St., Ste. 200 Brea, CA 92821	12-07-04 200412-43		1900	00		15.00		
N19647A Unique Management Services 119 E. Maple St. Jeffersonville, IN 47130	12-01-04 144492		1900	00		89.50		
N21086B Grey House Publishing PO Box 860 185 Millerton Rd Millerton, NY 12546	11-17-04 467591		2400	01		207.50		
	09-09-04 457352		2400	01		148.50		
	09-16-04 458436		2400	01		150.50		
N22268 Midwest Tape PO Box 820 Holland OH 43528	11-16-04 1004414		2400	02		22.99		
	10-27-04 899667		2400	02		29.99		
						<b>52.98</b>		
N22558 Nancy L. Mory 1136 Moro Circle Placentia, CA 92870-3078 (SSN: 557-46-8389)	12-10-04 Spanish Lit Program		1900	00		138.64	"2"	
N25348 Ana Maria Garcia 1962 W. La Palma Ave Anaheim, CA 92801 SSN 608-40-2381	12-10-04 Spanish Lit Program		1900	08		97.24	"2"	

The claims listed above (totaling \$6,351.60) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY \_\_\_\_\_

COUNTERSIGNED BY \_\_\_\_\_

ATTESTED AND/OR COUNTERSIGNED B \_\_\_\_\_

Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

APPROVED CLAIMS								
Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/	Sub	Rept	AMOUNT	A C's Use Only	
			Rev/ BS Acct	Objt/ Rev			Doc Number	SC
N27838 BBC Audiobooks America P.O. Box 1450 Hampton, NH 03843-1450	11-10-04 177753		2400	05		34.97		
N29645 Shawn Robison c/o Placentia Library District 411 E. Chapman Ave Placentia CA 92870	11-06-04to12-04-04 Travel Reimb		2700	01		12.00		
N29831 Lerner Group 1251 Washington Ave North Minneapolis MN 55401	11-19-04 L547339		2400	01		18.26		
need vendor#	11-12-04 59869203		2400	01		146.73		
Heinemann Library PO Box 0841 Carol Stream IL 60132-0841	11-05-04 59786865		2400	01		38.71		
						<b>185.44</b>		

The claims listed above (totaling \$250.67) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED B

LOCALLY GOVERNED DISTRICT  
CLAIMS TRANSMITTED FOR PAYMENT

DATE 12/20/04  
REPORT NO 4691

Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

APPROVED CLAIMS								
Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/	Sub	Rept Cat	AMOUNT	A C's Use Only	
			Rev/ BS Acct	Objt/ Rev			Doc Number	SC
N03651 Waxie Sanitary Supply P.O. Box 81006 San Diego, CA 92138-1006	12-09-04 67093294		1000	00		96.87		
N03656 Pacific Clippings P.O. Box 11789 Santa Ana, CA 92711	11-10-04 5354		1900	00		42.00		
N03769D County of Orange P.O. Box 567 Santa Ana, CA 92702	12-13-04 231379 Auditor-Controller Costs		1900	00		6,103.00		
N03660 Elizabeth D. Minter (Petty Cash) Placentia Library District Petty Cash Reimbursement 411 East Chapman Avenue Placentia, CA 92870-6198	10-8-04to11-14-04 Petty Cash Checks		0900	00		141.78		
			0900	08		111.59		
			1800	00		412.80		
			2400	01		119.18		
			2700	00		1,148.94		
			2700	01		20.00		
						<b>1,954.29</b>		
N00692-A Special District Risk Management 1112 I Street, Suite 300 Sacramento, CA 95814	12-10-04 0003376		0350	00		2,813.00		
N03738D Pitney Bowes PO Box 856390 Louisville, KY 40285-6390	12-10-04 310258		2100	00		97.73		
N06819 American Library Association 77-6499 Chicago, IL 60678-6499	Membership 04-05 Julie Shook		1600	00		210.00		
need vendor # Sign A Rama 5642 E. La Palma Suite 108 Anaheim CA 92807	12-10-04 8967		1800	00		121.78		

The claims listed above (totaling \$11,438.67) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY \_\_\_\_\_

COUNTERSIGNED BY \_\_\_\_\_

ATTESTED AND/OR COUNTERSIGNED BY \_\_\_\_\_

Page Total

11,438.67





## County of Orange

# ELECTRONIC FUNDS TRANSFER

### A/P PAYMENT REQUEST AND TRANSMITTAL

Email to: Treasurer-Tax Collector cashmgmt@ttc.ocgov.com or Fax to: 834-2912

Please Pay \$ 33,632.62 on 1 | 5 | 05

Send To: Bank Name: Wells Fargo Bank  
 ABA #: 121000248  
 Account Name: Placentia Library District  
 Account #: 2011939659  
 Reference: Payroll #14

Description: Payroll

**Department / Agency**

Contact: Elizabeth D. Minter, Library Director  
Name and Title  
714-528-1925 714-528-8236  
Phone Number FAX Number

AUDITOR COPY SUBMITTED TO: CLAIMS AUDIT   
 CHECK WRITING

Vendor Code: N03641

DEPARTMENT'S USE -- COMPLETE IN DETAIL												A-C USE
FUND	AGCY	ORG	ACTV	OBJ	SUB OBJ	REV	SUB REV	JOB NUMBER	REPT CATG	B S ACCT	AMOUNT	SP CD
707	707			0100	00						31,393.18	
707	707			200	00						2,239.44	
ENCUMBRANCE REVERSAL: <input type="checkbox"/> YES <input type="checkbox"/> NO											TOTAL PAYMENT	33,632.62

I HEREBY CERTIFY THAT THIS CLAIM IS TRUE AND CORRECT AND THAT PAYMENT HAS NOT BEEN RECEIVED BY	EXPENDITURES AUTHORIZED AND APPROVED BY	APPROVED <b>DAVID E. SUNDSTROM,</b> Auditor-Controller
CLAIMANT _____ DATE _____	AUTHORIZED SIGNER _____ DATE _____	DEPUTY _____ DATE _____

PLEASE DO NOT WRITE BELOW THIS LINE - FOR INTERNAL USE ONLY	
<p><b>Auditor-Controller Approvals:</b></p> <p><b>Claims &amp; Disbursing:</b></p> <p>Over Limit: _____            \$100,000 (1)    \$500,000 (2)    \$1,000,000 (3)</p> <p>Claims &amp; Disbursing Manager: _____</p> <p>Check Writing: _____</p> <p><b>General Ledger Approvals:</b></p> <p>Cash &amp; Expense Budget: _____ Date _____ wrec</p>	<p><b>Transaction Reference</b></p> <p>Automated Clearing House (CH): _____ Wire Transfer (WT): _____</p> <p>Automated Clearing House (IC): _____</p> <p>MW Transaction #: _____</p> <p><b>Treasurer-Tax Collector Information</b></p> <p>Released By / Ref #: _____</p>



County of Orange  
**ELECTRONIC FUNDS TRANSFER**  
**A/P PAYMENT REQUEST AND TRANSMITTAL**

Email to: Treasurer-Tax Collector cashmgmt@ttc.ocgov.com or Fax to: 834-2912

Please Pay \$ 33,247.27 on 1 | 19 | 05

Send To: Bank Name: Wells Fargo Bank  
 ABA #: 121000248  
 Account Name: Placentia Library District  
 Account #: 2011939659  
 Reference: Payroll #15

Description: Payroll

Department / Agency

Contact: Elizabeth D. Minter, Library Director

Name and Title  
714-528-1925 714-528-8236  
 Phone Number FAX Number

AUDITOR COPY SUBMITTED TO: CLAIMS AUDIT   
 CHECK WRITING

Vendor Code: N03641

DEPARTMENT'S USE -- COMPLETE IN DETAIL												A-C USE
FUND	AGCY	ORG	ACTV	OBJ	SUB OBJ	REV	SUB REV	JOB NUMBER	REPT CATG	B S ACCT	AMOUNT	SP
707	707			0100	00						31,007.83	
707	707			200	00						2,239.44	
ENCUMBRANCE REVERSAL: <input type="checkbox"/> YES <input type="checkbox"/> NO											TOTAL PAYMENT	33,247.27
I HEREBY CERTIFY THAT THIS CLAIM IS TRUE AND CORRECT AND THAT PAYMENT HAS NOT BEEN RECEIVED BY				EXPENDITURES AUTHORIZED AND APPROVED BY					APPROVED <b>DAVID E. SUNDSTROM,</b> Auditor-Controller			
CLAIMANT	DATE	AUTHORIZED SIGNER	DATE	DEPUTY	DATE							

PLEASE DO NOT WRITE BELOW THIS LINE - FOR INTERNAL USE ONLY	
<p><b>Auditor-Controller Approvals:</b></p> <p><b>Claims &amp; Disbursing:</b></p> <p>Over Limit: _____                          \$100,000 (1)    \$500,000 (2)    \$1,000,000 (3)</p> <p>Claims &amp; Disbursing Manager: _____</p> <p>Check Writing: _____</p> <p><b>General Ledger Approvals:</b></p> <p>Cash &amp; Expense Budget: _____ Date: _____ wrec: _____</p>	<p><b>Transaction Reference</b></p> <p>Automated Clearing House (CH): _____ Wire Transfer (WT): _____</p> <p>Automated Clearing House (IC): _____</p> <p>MW Transaction #: _____</p> <p><b>Treasurer-Tax Collector Information</b></p> <p>Released By / Ref #: _____</p>

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**PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES**

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**TO:** Library Board of Trustees  
**FROM:** Elizabeth D. Minter, Library Director  
**SUBJECT:** Cash Flow Analysis  
**DATE:** December 20, 2004

**BACKGROUND:**

The Cash Flow Analysis for the General Fund for Fiscal Year 2004-2005 is Attachment A.

The Property Tax Apportionment Schedule for Fiscal Year 2004-2005 is Attachment B.

I am recommending that no funds be transferred at this time.

**RECOMMENDATION:**

Receive & File the Cash Flow Analysis for Fiscal Year 2004-2005 through December 20, 2004.



Placentia Library District  
FY2004-2005 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
07/01/03		Beginning Balance			707,872.67
05/24/04	4612	Payroll to wire July 8, 2004		31,154.00	676,718.67
06/16/04	4623	General by Library Director		2,319.00	674,399.67
06/30/04		Payroll to wire 07/21/04		32,653.50	641,746.17
06/30/04		Payroll to wire 08/04/05		32,653.50	609,092.67
06/30/04	4626	General by Library Director		3,205.53	605,887.14
06/30/04	4627	General by Library Director		120.61	605,766.53
07/07/04	4628	General by Library Director		4,795.93	600,970.60
07/07/04	4629	General by Library Director		17,712.52	583,258.08
07/14/04		Library Passport Revenue, Jul	9,800.50		593,058.58
07/14/04		Library Revenue, Jul	1,325.42		594,384.00
07/14/04		Interest Bank of the West	4.45		594,388.45
07/15/04		FY2003-2004 Secured #8	13,489.99	33.72	607,844.72
07/15/04		Supplemental 1985+	3,268.05		611,112.77
07/15/04		Delinquent Supplemental	1,630.01		612,742.78
07/15/04		Delinquent Supplemental Penalties	405.00		613,147.78
07/15/04		Supplemental 1984	1.30		613,149.08
07/15/04	4630	General by Library Director		12,819.81	600,329.27
07/15/04	4631	General by Library Director		636.90	599,692.37
07/19/04		Teeter Plan Delinquent Secured	12,766.29		612,458.66
07/26/04	4632	General		2,818.52	609,640.14
07/26/04	4633	General		4,017.23	605,622.91
07/26/04		Payroll to wire 08/18/05		31,513.17	574,109.74
07/26/04		Payroll to wire 09/01/05		31,513.17	542,596.57
07/27/04	4635	General by Library Director		446.40	542,150.17
07/28/04		Library Passport Revenue, Jul	8,968.85		551,119.02
07/28/04		Library Revenue, Jul	949.15		552,068.17
07/28/04	4634	General by Library Director		2,579.79	549,488.38
08/04/04	4636	General by Library Director		8,170.40	541,317.98
08/04/04	4647	General by Library Director		8,759.92	532,558.06
08/11/04		Supplemental #1	7,372.76		539,930.82
08/11/04	4639	General by Library Director		16,458.41	523,472.41
08/12/04	4638	General by Library Director		3,656.02	519,816.39
08/19/04		Library Passport Revenue, Aug	8,623.22		528,439.61
08/19/04		Library Revenue, Aug	1,573.32		530,012.93
08/19/04		Interest, Bank of the West	3.37		530,016.30
08/20/04		Interest, Jul	835.22	74.05	530,777.47
08/23/04	4640	General		3,844.89	526,932.58
08/23/04	4641	General		3,653.10	523,279.48
08/23/04	4642	General		6,681.06	516,598.42
08/23/04		Payroll to wire 09/15/05		34,309.78	482,288.64
08/23/04		Payroll to wire 09/29/05		32,299.52	449,989.12
08/26/04	4643	General by Library Director		10,975.77	439,013.35
08/26/04	4644	General by Library Director		8,897.41	430,115.94
08/27/04		Passport fee refund on Claim 4640	(31.00)		430,084.94
09/02/04	4645	General by Library Director		2,186.07	427,898.87
09/02/04	4646	General by Library Director		161.35	427,737.52

Placentia Library District  
FY2004-2005 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
09/09/04	4648	General by Library Director		4,211.13	423,526.39
09/09/04	4649	General by Library Director		8,359.69	415,166.70
09/20/04	4650	General		2,728.08	412,438.62
09/20/04	4651	General		5,101.54	407,337.08
09/20/04		Payroll to wire 10/13/05		31,513.17	375,823.91
09/20/04		Payroll to wire 10/27/05		31,513.17	344,310.74
09/23/04	4652	General by Library Director		15,046.77	329,263.97
09/23/00	4653	General by Library Director		8,308.56	320,955.41
09/23/04	4654	General by Library Director		7,724.91	313,230.50
09/30/04	4655	General by Library Director		4,649.97	308,580.53
09/30/04	4656	General by Library Director		274.48	308,306.05
09/20/04		Unsecured	53,829.90	134.57	362,001.38
09/20/04		Supplemental #2	8,254.22		370,255.60
09/21/04		Interest, Aug	817.53	66.55	371,006.58
09/13/04		Interest, Bank of the West	3.28		371,009.86
09/13/04		State Library ILL, 5th Quarter	3,717.85		374,727.71
09/13/04		Library Revenue, Sep	1,503.43		376,231.14
09/13/04		Library Passport Revenue, Sep	7,416.30		383,647.44
10/05/04		State Library Literacy Grant	30,000.00		413,647.44
10/05/04		Library Passport Revenue, Sep	8,620.60		422,268.04
10/05/04		State Library ELLI Grant	8,520.00		430,788.04
10/05/04		Library Revenue, Sep	2,031.56		432,819.60
10/05/04		Target Grant	2,000.00		434,819.60
10/05/04		State Library ILL, 1st Quarter	1,496.30		436,315.90
10/07/04	4657	General by Library Director		2,430.29	433,885.61
10/07/04	4658	General by Library Director		9,838.86	424,046.75
10/13/04		Supplemental #3	3,337.05		427,383.80
10/14/04	4659	General by Library Director		4,957.25	422,426.55
10/14/04	4660	General by Library Director		2,050.60	420,375.95
10/25/04	4661	General		6,397.90	413,978.05
10/25/04	4662	General		3,939.56	410,038.49
10/25/04	4663	General		1,350.93	408,687.56
10/25/04	4664	General		11,624.32	397,063.24
10/25/04	4665	General		3,122.11	393,941.13
10/25/04	4666	General		1,225.39	392,715.74
10/25/04	4667	General		1,022.45	391,693.29
10/25/04		Payroll to wire 11/10/05		31,513.17	360,180.12
10/25/04		Payroll to wire 11/24/05		31,513.17	328,666.95
10/27/04		Library Passport Revenue, Oct	7,885.95		336,552.90
10/27/04		Library Revenue, Oct	2,257.48		338,810.38
10/28/04		Interest, Sep	735.10	53.91	339,491.57
11/04/04	4668	General by Library Director		14,852.96	324,638.61
11/04/04	4669	General by Library Director		1,762.09	322,876.52
11/04/04	4670	General by Library Director		7,241.20	315,635.32
11/04/04	4671	General by Library Director		1,865.84	313,769.48
11/17/04		Interest, Oct	756.03	51.77	314,473.74
11/18/04		Supplemental #4	2,779.54		317,253.28

Placentia Library District  
FY2004-2005 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
11/22/04	4672	General		19,064.08	298,189.20
11/22/04	4673	General		3,094.00	295,095.20
11/22/04	4674	General		1,292.49	293,802.71
11/22/04	4675	General		52,051.00	241,751.71
11/22/04	4676	General		9,546.73	232,204.98
11/22/04	4677	General		7,518.20	224,686.78
11/22/04	4678	General		5,702.60	218,984.18
11/22/04		Payroll to wire 12/08/04		38,412.06	180,572.12
11/22/04		Payroll to wire 12/22/04		38,412.06	142,160.06
11/23/04		Secured #1	135,653.23	339.13	277,474.16
11/29/04	4679	General by Library Director		5,666.23	271,807.93
11/30/04	4680	General by Library Director		651.00	271,156.93
11/30/04	4681	General by Library Director		3,526.96	267,629.97
11/30/04	4682	General by Library Director		8,104.95	259,525.02
12/01/04	4683	General by Library Director		6,824.00	252,701.02
12/09/04	4684	General by Library Director		5,850.94	246,850.08
12/09/04	4685	General by Library Director		4,062.13	242,787.95
12/09/04	4686	General by Library Director		8,410.64	234,377.31
12/20/04	4687	General		3,053.75	231,323.56
12/20/04	4688	General		1,872.12	229,451.44
12/20/04	4689	General		6,351.60	223,099.84
12/20/04	4690	General		250.67	222,849.17
12/20/04	4691	General		11,438.67	211,410.50
12/20/04		Payroll to wire 1/5/05		33,632.62	177,777.88
12/20/04		Payroll to wire 1/19/05		33,247.27	144,530.61
12/20/04					144,530.61





Placentia Library District  
Property Tax Apportionments  
Fiscal Year 2004-2005

<b>Date</b>	<b>Category</b>	<b>Amount</b>
07/19/04	Secured Teeter Actual Final Delinquencies, FY05	2% - 4%
08/13/04	Prior Year Secured Taxes & Penalties #1 Jul	
08/13/04	Supplemental #1 Jul	
09/10/04	Prior Year Secured Taxes & Penalties #2 Aug	
09/18/04	Supplemental #2 Aug	
09/18/04	Unsecured collections at 8/31/04, #1	80% - 85%
10/15/04	Prior Year Secured Taxes & Penalties #3 Sep	
10/15/04	Supplemental #3 Sep	
11/12/04	Prior Year Secured Taxes & Penalties #4 Oct	
11/20/04	Supplemental #4 Oct	
11/25/04	Current secured #1	7% - 10%
12/10/04	Current secured #2	20% - 25%
12/10/04	Homeowners Property Tax Relief	15%
12/10/04	Prior Year Secured Taxes & Penalties #5 Nov	
12/18/04	Current secured #3	10% - 15%
12/18/04	Supplemental #5 Nov	
<b>01/08/05</b>	<b>Homeowners Property Tax Relief</b>	<b>35%</b>
<b>01/14/05</b>	<b>Prior Year Secured Taxes &amp; Penalties #6 Dec</b>	
<b>01/20/05</b>	<b>Current secured #4</b>	<b>4% - 7%</b>
<b>01/20/05</b>	<b>Supplemental #6 Dec</b>	
<b>01/20/05</b>	<b>Unsecured collections at 12/31/04, #2</b>	<b>5% - 10%</b>
02/05/05	State-Assessed Public Utility, #1	49% - 50%
02/10/05	Prior Year Secured Taxes & Penalties #7 Jan	
02/19/05	Supplemental #7 Jan	
03/10/05	Prior Year Secured Taxes & Penalties #8 Feb	
03/18/05	Current secured #5	5% - 7%
03/18/05	Supplemental #8 Feb	
04/08/05	Unsecured collections at 03/31/05, #3	1% - 3%
04/14/05	Prior Year Secured Taxes & Penalties #9 Mar	
04/14/05	Supplemental #9 Mar	
04/19/05	Current secured #6	15% - 20%
05/10/05	Homeowners Property Tax Relief	35%
05/12/05	Prior Year Secured Taxes & Penalties #10 Apr	
05/20/05	Current secured #7	15% - 20%
05/20/05	Supplemental #10 Apr	
05/26/05	State-Assessed Public Utility, #2	49% - 50%
06/10/05	Homeowners Property Tax Relief	15%
06/16/05	Prior Year Secured Taxes & Penalties #11 May	
06/16/05	Prior Year Unsecured	
06/16/05	Supplemental #11 May	
06/16/05	Unsecured collections at 05/31/05, Final	3% - 6%
07/15/05	Current secured final for FY05	1% - 3%
07/15/05	Delinquent Supplemental, FY05	
07/15/05	Prior Year Secured Taxes & Penalties, FY05 #12 Jun	
07/15/05	Supplemental, FY05 #12 Jun	



**Fund Balance Report**  
**Post-Petition Balances (B/S Account 8010 - Cash)**  
 December 20, 2004

	Fiscal Year 2004-2005						TOTAL	TOTAL
	Fund 702	Fund 703	Fund 706	Fund 707	Fund 708	TOTAL	TOTAL	
	Maj Equip/Struc	Auto Replac	Bond Redempt	General Fund	Sick Lv Payoff	ALL FUNDS	EXCL GEN FUND	
30-Jun-04	120,216.46	10,168.91	162,185.96	707,872.67	9,922.64	1,010,366.64	302,493.97	
31-Jul-04	120,332.88	10,178.76	162,343.02	657,770.13	9,932.25	960,557.04	302,786.91	
31-Aug-04	120,450.85	10,188.74	162,502.17	531,470.57	9,941.98	834,554.31	303,083.74	
30-Sep-04	120,739.55	10,213.16	162,891.67	459,788.59	9,965.81	763,598.78	303,810.19	
31-Oct-04	120,896.28	10,226.42	163,103.11	447,074.31	9,978.75	751,278.87	304,204.56	
30-Nov-04	120,883.45	10,225.33	163,085.79	474,439.99	9,977.69	778,612.25	304,172.26	
31-Dec-04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
31-Jan-05	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
28-Feb-05	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
31-Mar-05	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
30-Apr-05	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
31-May-05	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
30-Jun-05	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00	
General Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

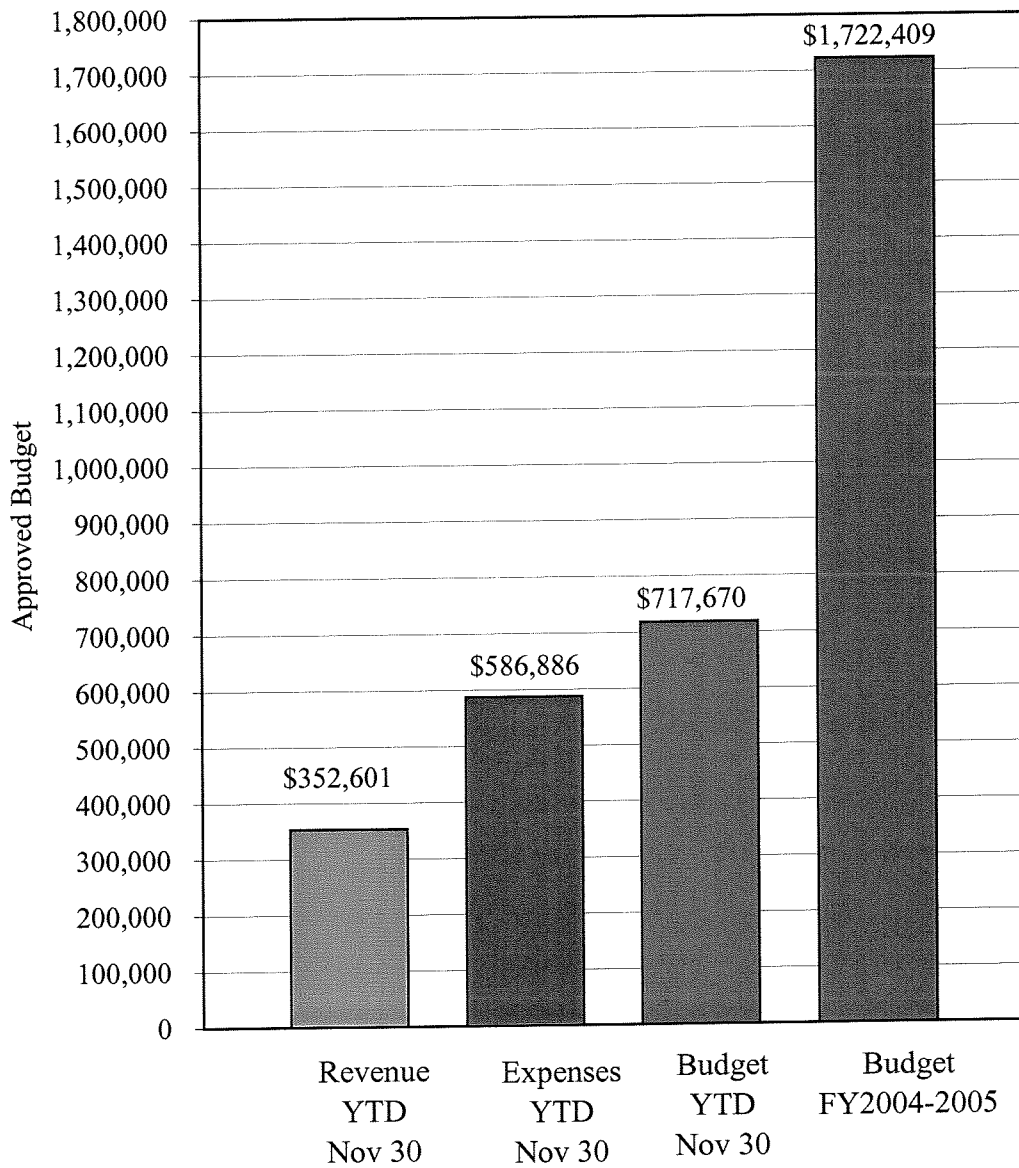
	Fiscal Year 2003-2004						TOTAL	TOTAL
	Fund 702	Fund 703	Fund 706	Fund 707	Fund 708	TOTAL	TOTAL	
	Maj Equip/Struc	Auto Replac	Bond Redempt	General Fund	Sick Lv Payoff	ALL FUNDS	EXCL GEN FUND	
30-Jun-03	118,846.09	10,052.98	160,401.17	518,205.57	9,809.52	817,315.33	299,109.76	
31-Jul-03	118,833.87	10,051.95	160,384.68	451,500.55	9,808.51	750,579.56	299,079.01	
31-Aug-03	118,967.59	10,063.26	160,509.55	400,642.44	9,819.55	700,002.39	299,359.95	
30-Sep-03	119,075.36	10,072.38	160,654.95	314,934.39	9,828.45	614,565.53	299,631.14	
31-Oct-03	119,194.54	10,082.47	160,815.76	197,523.75	9,838.29	497,454.81	299,931.06	
30-Nov-03	119,298.06	10,091.23	160,955.42	235,572.22	9,846.84	535,763.77	300,191.55	
31-Dec-03	119,635.03	10,119.72	161,410.07	611,904.10	9,874.66	912,943.58	301,039.48	
31-Jan-04	119,750.61	10,129.50	161,566.01	545,332.06	9,884.20	846,662.38	301,330.32	
28-Feb-04	119,875.17	10,140.04	161,734.07	523,002.49	9,894.48	824,646.25	301,643.76	
31-Mar-04	119,984.08	10,149.26	161,881.01	492,191.83	9,903.47	794,109.65	301,917.82	
30-Apr-04	120,098.27	10,158.92	162,035.07	763,712.62	9,912.89	1,065,917.77	302,205.15	
31-May-04	120,009.19	10,169.99	162,203.13	786,668.72	9,923.69	1,088,974.72	302,306.00	
30-Jun-04	120,216.46	10,168.91	162,185.96	707,872.67	9,922.64	1,010,366.64	302,493.97	
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00	
General Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00	



# PLACENTIA LIBRARY DISTRICT

## Fiscal Year 2004 - 2005

### General Fund Cash Flow





PLACENTIA LIBRARY DISTRICT  
REVENUE REPORT FOR FUND 707

(Prepared from the Orange County Auditor's Report)  
December 20, 2004

OBJECT CODE	DESCRIPTION	FY2004-2005 BUDGETED	FY2004-2005 YTD	FY2003-2004 YTD	FY2004-2005 NOV 2004	FY2003-2004 NOV 2003	FY2004-2005 % EXP BUD
6210-00	Prop. Taxes - current secured	1,234,995.00	149,143.22	128,455.44	135,653.23	128,455.44	12.08%
6210-01	Public Utility	22,500.00	0.00	0.00	0.00	0.00	0.00%
6210-04	Teeter Plan - current delinquent	14,500.00	0.00	0.00	0.00	0.00	
	<b>TOTAL PROP. TAXES - CURRENT SECURED</b>	<b>1,271,995.00</b>	<b>149,143.22</b>	<b>128,455.44</b>	<b>135,653.23</b>	<b>128,455.44</b>	<b>11.73%</b>
6220	<b>PROP. TAXES - CURRENT UNSECURED</b>	<b>61,000.00</b>	<b>53,829.90</b>	<b>52,712.49</b>	<b>0.00</b>	<b>0.00</b>	<b>88.25%</b>
6230-00	Prop. Taxes - Prior Secured	13,000.00	0.00	0.00	0.00	0.00	
6230-01	Prior year's secured final apportionment	0.00	0.00	16,611.57	0.00	0.00	
6230-02	Secured prior years	0.00	0.00	0.00	0.00	0.00	
6230-03	Tax deed land sales	0.00	0.00	0.00	0.00	0.00	
6230-04	Teeter Plan buyout - FY1993-1994 only	0.00	12,766.29	14,296.23	0.00	0.00	
6230-10	Release of impounds	0.00	0.00	0.00	0.00	0.00	
6230-11	(1994 ERAF Refund)	0.00	0.00	0.00	0.00	0.00	
	<b>TOTAL PROP. TAXES - PRIOR SECURED</b>	<b>13,000.00</b>	<b>12,766.29</b>	<b>30,907.80</b>	<b>0.00</b>	<b>0.00</b>	<b>98.20%</b>
6240	<b>TOTAL PROP. TAXES PRIOR UNSECURED</b>	<b>750.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
6250	<b>TAXES - SPECIAL DISTRICT AUGMENTATION</b>	<b>4,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
6260	<b>PENALTIES &amp; COSTS ON DELINQUENT TAXES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
6280-00	Property taxes current supplemental	48,000.00	21,743.57	17,605.23	2,779.54	3,187.20	45.30%
6280-01	Final supplemental for prior years	0.00	3,269.35	4,113.68	0.00	0.00	
	<b>TOTAL PROP. TAXES SUPPLEMENTAL - CURREN</b>	<b>48,000.00</b>	<b>25,012.92</b>	<b>21,718.91</b>	<b>2,779.54</b>	<b>3,187.20</b>	<b>52.11%</b>
6300	<b>PROP. TAXES SUPPLEMENTAL - PRIOR</b>	<b>1,400.00</b>	<b>2,035.01</b>	<b>1,567.37</b>	<b>0.00</b>	<b>0.00</b>	<b>145.36%</b>
6540	<b>PENALTIES &amp; COSTS ON DELINQUENT TAXES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
	<b>TOTAL TAXES</b>	<b>1,400,145.00</b>	<b>242,787.34</b>	<b>235,362.01</b>	<b>138,432.77</b>	<b>131,642.64</b>	<b>17.34%</b>

REVENUE REPORT FOR FUND 707  
(Prepared from the Orange County Auditor's Report)  
December 20, 2004

OBJECT CODE	DESCRIPTION	FY2004-2005 BUDGETED	FY2004-2005 YTD	FY2003-2004 YTD	FY2004-2005 NOV 2004	FY2003-2004 NOV 2003	FY2004-2005 % EXP BUD
6610-00	Interest	4,000.00	3,154.98	1,551.11	756.03	275.94	78.87%
6610-01/02	Interest - old bond fund	0.00	0.00	0.00	0.00	0.00	
6610-23	Interest on impounded taxes released	0.00	0.00	0.00	0.00	0.00	
	TOTAL INTEREST	4,000.00	3,154.98	1,551.11	756.03	275.94	78.87%
6690	STATE - HOMEOWNER PROP TAX RELIEF	17,000.00	0.00	0.00	0.00	0.00	0.00%
6970-00	State - ILL & Direct Loan Reimbursement	14,000.00	5,214.15	6,659.90	0.00	0.00	37.24%
6970-01	State - CA Foundation Funds	18,000.00	0.00	0.00	0.00	0.00	
6970-02	State - CA Literacy Campaign	51,194.00	30,000.00	0.00	0.00	0.00	58.60%
6970-03	State - Family Literacy	0.00	0.00	0.00	0.00	0.00	
6970-04	State - ELLI (English Language Intensive) Grant	0.00	0.00	0.00	0.00	0.00	
6970-05	State - Project Grants	6,000.00	8,520.00	0.00	0.00	0.00	
6970-07 & 66	State - Timber Yield Apport & ERAF Bailout	70.00	0.00	0.57	0.00	0.00	
	TOTAL STATE - OTHER GOVERNMENTAL	89,264.00	43,734.15	6,660.47	0.00	0.00	48.99%
7130-00	BANKRUPTCY RECOVERY DISTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	
7670-00	Local Revenue	22,000.00	9,609.36	8,589.23	0.00	1,621.84	43.68%
7670-01	Local Revenue -- Passport	175,000.00	51,315.42	57,217.36	0.00	8,282.41	29.32%
7670-02 & 56	Local Revenue -- Non-Gov't Grants & Gifts	15,000.00	2,000.00	9,003.25	0.00	1,003.25	
	TOTAL LOCAL REVENUE	212,000.00	62,924.78	74,809.84	0.00	10,907.50	29.68%
7680	6-MONTH EXPIRED (OUTLAWED) CHECKS	0.00	0.00	0.00	0.00	0.00	
7810	TRANSFER FROM/TO OTHER LIBRARY FUNDS	0.00	0.00	0.00	0.00	0.00	
	FUND 707 TOTAL	1,722,409.00	352,601.25	318,383.43	139,188.80	142,826.08	20.47%



PLACENTIA LIBRARY DISTRICT  
EXPENDITURE REPORT FOR FUND 5071  
(Prepared from the Orange County Auditor's Report)  
December 20, 2004

OBJECT CODE	DESCRIPTION	FY2004-2005 BUDGETED	FY2004-2005 YTD	FY2003-2004 YTD	FY2004-2005 NOV 04	FY2003-2004 NOV 03	FY2004-2005 % EXP BUD
0100	Salaries & Wages	761,117	315,572.21	307,354.38	58,547.46	54,946.82	41.46%
0200	Retirement (Social Security & Pension Contribution)	58,225	25,025.00	23,663.44	4,478.88	4,349.64	42.98%
	Health & Life Insurance/Blue Shield CA	83,667	21,680.00	12,142.38	(480.00)	(987.66)	25.91%
	Long Term Disability/Hartford	4,186	1,129.94	1,266.51	303.19	0.00	26.99%
	Life Insurance/Foris & Protective Life	1,814	226.80	664.45	0.00	113.75	12.50%
	Vision Service Plan/VSP	2,870	1,237.31	986.55	416.00	197.31	43.11%
	Dental/Ameritas	8,938	2,590.00	3,891.70	0.00	588.50	28.98%
0300	Total Employee Insurance	101,475	26,864.05	18,951.59	239.19	(88.10)	26.47%
0310	Unemployment Insurance	-	3,772.00	0.00	3,414.00	0.00	
0350	Workers Compensation - General	13,000	5,461.00	9,683.00	3,142.00	7,501.00	42.01%
	TOTAL SALARIES & EMPLOYEE BENEFITS	933,818	376,694.26	359,652.41	69,821.53	66,709.36	40.34%
0700-00	Communications - Telephone	2,000	1,070.57	331.24	14.45	7.24	53.53%
0700-01	Communications - Modem/Fax	7,800	2,974.33	4,272.44	342.53	691.95	38.13%
0700-02	Communications - Internet/Database	800	0.00	0.00	0.00	0.00	0.00%
0700-05	Communications - Cataloging & Acquisitions Vendor	2,700	1,077.50	862.00	431.00	0.00	39.91%
0700-07	Communications - ELLI Grant	-	0.00	0.00	0.00	0.00	
0700-08	Communications - Adult Literacy	1,500	480.32	749.85	45.79	32.93	32.02%
	Total Communications	14,800	5,602.72	6,215.53	833.77	732.12	37.86%
0900-00	Food - General Fund	350	415.04	198.36	152.80	37.86	
0900-07	Food - ELLI Grant	-	0.00	0.00	0.00	0.00	
0900-08	Food - Adult Literacy	250	30.17	44.12	0.00	0.00	
0090-09	Food - Families for Literacy	500	0.00	298.27	0.00	0.00	
	Total Food	1,100	445.21	540.75	152.80	37.86	40.47%
1000-00	Household Expense	4,250	2,373.01	1,164.02	141.50	0.00	55.84%
1100-00	Insurance - Liability	12,000	11,001.77	11,120.12	0.00	0.00	91.68%

PLACENTIA LIBRARY DISTRICT  
EXPENDITURE REPORT FOR FUND 5071  
(Prepared from the Orange County Auditor's Report)  
December 20, 2004

OBJECT CODE	DESCRIPTION	FY2004-2005 BUDGETED	FY2004-2005 YTD	FY2003-2004 YTD	FY2004-2005 NOV 04	FY2003-2004 NOV 03	FY2004-2005 % EXP BUD
1300-00	Maintenance of Equipment - General Fund (Other than Computer)	3,000	1,358.00	401.60	0.00	0.00	45.27%
1300-01	Maintenance of Equipment - General Fund (Computer)	25,000	6,500.00	18,750.00	0.00	0.00	26.00%
1300-07	Maintenance of Equipment - ELLI Grant	-	0.00	0.00	0.00	0.00	
1300-08	Maintenance of Equipment - Adult Literacy	500	0.00	0.00	0.00	0.00	
1300-09	Maintenance of Equipment - Families for Literacy	-	0.00	0.00	0.00	0.00	
	Total Maintenance of Equipment	28,500	7,858.00	19,151.60	0.00	0.00	27.57%
	HVAC	7,500	1,597.05	600.50	353.91	0.00	21.29%
	Carpet Cleaning	2,750	2,200.00	522.72	0.00	0.00	80.00%
	Groundskeeping, City of Placentia	27,500	8,168.43	10,094.92	2,045.00	1,862.59	29.70%
	Plumbing	3,000	988.59	112.83	195.00	0.00	32.95%
	Electrical	4,000	1,004.73	253.58	0.00	0.00	25.12%
	Cleaning Service	16,000	4,800.00	5,500.00	0.00	1,100.00	30.00%
	Locksmith	1,000	60.89	0.00	0.00	0.00	6.09%
	Other (Includes Fire Alarm & Extinguishers)	6,500	1,416.35	100.00	0.00	0.00	21.79%
1400-00	Total Maintenance of Building & Grounds	68,250	20,236.04	17,184.55	2,593.91	2,962.59	29.65%
1600-00	Memberships - General Fund	3,100	700.00	1,043.00	660.00	765.00	22.58%
1600-07	Memberships - ELLI Grant	-	0.00	0.00	0.00	0.00	
1600-08	Memberships - Adult Literacy	550	550.00	0.00	435.00	0.00	
1600-09	Memberships - Families for Literacy	-	0.00	0.00	0.00	0.00	
	Total Memberships	3,650	1,250.00	1,043.00	1,095.00	765.00	34.25%
1700-00	Miscellaneous Expense - General Fund	-	0.00	4,597.00	0.00	82.00	
1700-07	Miscellaneous Expense - ELLI Grant	-	0.00	0.00	0.00	0.00	
1700-08	Miscellaneous Expense - Adult Literacy	-	0.00	0.00	0.00	0.00	
1700-09	Miscellaneous Expense - Families for Literacy	-	0.00	0.00	0.00	0.00	
	Total Miscellaneous Expense	-	0.00	4,597.00	0.00	82.00	

PLACENTIA LIBRARY DISTRICT  
EXPENDITURE REPORT FOR FUND 5071  
(Prepared from the Orange County Auditor's Report)  
December 20, 2004

OBJECT CODE	DESCRIPTION	FY2004-2005 BUDGETED	FY2004-2005 YTD	FY2003-2004 YTD	FY2004-2005 NOV 04	FY2003-2004 NOV 03	FY2004-2005 % EXP BUD
1800-00	Library Supplies	12,000	9,803.01	4,518.76	0.00	1,992.13	81.69%
	Printing	11,500	5,168.42	4,319.51	1,397.49	31.23	44.94%
	EZ Copy - copy cards for sale to patrons	-	0.00	0.00	0.00	0.00	
	Publications	1,100	82.79	143.00	0.00	23.00	7.53%
	Paper	700	278.85	258.76	0.00	197.84	39.84%
	Drinking Water Service	350	147.50	137.50	29.50	27.50	42.14%
	Other Office Supplies	10,000	6,469.79	5,021.02	187.10	1,378.92	64.70%
	Total Office Supply Expense - General Fund	35,650	21,950.36	14,398.55	1,614.09	3,650.62	61.57%
1800-07	ELLI Grant Supply Expense	500	0.00	255.71	0.00	0.00	
1800-08	Printing	2,000	1,712.25	570.75	0.00	0.00	
	Publications	2,500	0.00	18.00	0.00	0.00	
	Paper	-	0.00	0.00	0.00	0.00	
	Other Office Supplies	1,000	824.17	0.00	662.98	0.00	
	Total Adult Literacy Office Supply Expense	5,500	2,536.42	588.75	662.98	0.00	46.12%
1800-09	Supply Expense Families for Literacy	2,000	0.00	1,456.99	0.00	0.00	
	Total Office Expense	43,650	24,486.78	16,700.00	2,277.07	3,650.62	56.10%
1803-00	Postage Expense - General Fund	4,500	2,044.30	1,404.11	494.30	0.00	45.43%
1803-01	Postage Expense - LSCA II Grant	-	0.00	0.00	0.00	0.00	
1803-08	Postage Expense - Adult Literacy	100	9.30	0.00	9.30	0.00	9.30%
1803-09	Postage Expense - Families for Literacy	150	0.00	37.00	0.00	0.00	
	Total Postage Expense	4,750	2,053.60	1,441.11	503.60	0.00	43.23%

PLACENTIA LIBRARY DISTRICT  
EXPENDITURE REPORT FOR FUND 5071  
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OBJECT CODE	DESCRIPTION	FY2004-2005 BUDGETED	FY2004-2005 YTD	FY2003-2004 YTD	FY2004-2005 NOV 04	FY2003-2004 NOV 03	FY2004-2005 % EXP BUD
	Care Resources (Employee Assistance)	420	175.00	175.00	35.00	35.00	41.67%
	Pension Contribution & Operating Expenses	7,000	4,303.55	4,055.88	1,303.43	0.00	61.48%
	Anaheim Consortium Automated Library System	35,000	646.06	646.50	0.00	0.00	1.85%
	Library Board Consultants & Legal	10,000	3,449.95	8,194.91	0.00	0.00	
	Clipping Service	504	168.00	210.00	42.00	42.00	33.33%
	Interest Allocation & Tax Collection Charges by Orange County	9,500	1,280.00	1,207.24	51.77	29.62	13.47%
	Advertising (Including WEB Site)	2,000	959.70	710.00	0.00	0.00	47.99%
	Medical Exams	1,200	973.50	332.50	85.50	55.50	81.13%
	Collection Services - Accounts Receivable	2,800	766.54	832.46	0.00	0.00	27.38%
	Audit & Accounting Services	8,600	5,026.00	4,845.00	0.00	0.00	58.44%
	Payroll Preparation	3,600	1,139.69	1,224.76	0.00	455.91	31.66%
	Election Expenses	15,000	0.00	0.00	0.00	0.00	
	Staff Training in Library	3,500	0.00	0.00	0.00	0.00	
	Other (Includes Contract Storyteller)	15,000	9,106.69	5,181.67	0.00	2,393.32	60.71%
1900-00	Total Specialized Services - General Fund	114,124	27,994.68	27,615.92	1,517.70	3,011.35	24.53%
1900-01	Specialized Services - Spanish Literacy	3,000	0.00	579.86	0.00	579.86	
1900-07	Specialized Services - ELLI Grant	-	0.00	0.00	0.00	0.00	
1900-08	Specialized Services - Adult Literacy	5,000	1,041.48	1,780.00	0.00	1,200.00	20.83%
1900-09	Specialized Services - Families for Literacy	500	0.00	1,150.00	0.00	0.00	
1900-18	Tax Collection Services & Fees by Orange County	15,000	473.70	452.92	339.13	321.14	3.16%
	Total Specialized Services	137,624	29,509.86	31,578.70	1,856.83	5,112.35	21.44%
2000-00	Legal Notices - General Fund	650	200.25	192.24	0.00	0.00	30.81%
2000-01	Legal Notices - LSCA II Grant	-	0.00	0.00	0.00	0.00	
	Total Legal Notices	650	200.25	192.24	0.00	0.00	30.81%
2100-00	Rents/Leases-Equipment	700	364.39	350.83	165.97	0.00	

PLACENTIA LIBRARY DISTRICT  
EXPENDITURE REPORT FOR FUND 5071  
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December 20, 2004

OBJECT CODE	DESCRIPTION	FY2004-2005 BUDGETED	FY2004-2005 YTD	FY2003-2004 YTD	FY2004-2005 NOV 04	FY2003-2004 NOV 03	FY2004-2005 % EXP BUD
2200-00	Semi-Annual Bond Payment & Quarterly Energy Loan Payment	105,000	29,454.37	50,843.30	0.00	0.00	28.05%
2300-00	Small Tools/Instruments	-	0.00	0.00	0.00	0.00	
2400-00	Special Department Expense - Miscellaneous	-	1,010.45	0.00	0.00	0.00	
2400-01	Special Department Expense- Books	175,000	22,131.58	10,604.03	16,223.70	0.00	12.65%
2400-02	Special Department Expense - Video		4,115.36	587.12	1,243.04	371.02	
2400-03	Special Department Expense - Electronic		10,069.61	12,671.55	4,188.36	0.00	
2400-04	Special Department Expense - Periodicals		523.74	489.97	0.00	0.00	
2400-05	Special Department Expense - Audio		2,309.97	1,924.43	2,309.97	0.00	
2400-07	Special Department Expense - ELLI Grant		0.00	815.73	0.00	0.00	
2400-08	Special Department Expense - Adult Literacy	2,000	1,752.38	686.49	1,324.18	0.00	87.62%
2400-09	Special Department Expense - Families for Literacy		0.00	2,852.65	0.00	0.00	
	Total Special Department Expense	177,000	41,913.09	30,631.97	25,289.25	371.02	23.68%
2600-00	Transportation/Travel - General	-	0.00	0.00	0.00	0.00	
2700-00	Transportation/Travel - Meetings, Staff Out of Town	2,500	75.20	0.00	0.00	0.00	3.01%
2700-01	Transportation/Travel - Meetings, Staff Local	4,500	1,444.80	1,179.70	344.93	574.72	32.11%
2700-02	Transportation/Travel - Meetings, Board Out of Town	1,500	165.00	0.00	67.00	0.00	11.00%
2700-03	Transportation/Travel - Meetings, Board Local	750	31.31	905.00	0.00	645.00	4.17%
2700-04	Transportation/Travel - Meetings, LSCA II Grant	-	0.00	0.00	0.00	0.00	
2700-07	Transportation/Travel - Meetings, ELLI Grant	1,000	0.00	22.32	0.00	0.00	
2700-08	Transportation/Travel - Meetings - Adult Literacy	1,000	473.40	0.00	55.00	0.00	47.34%
2700-09	Transportation/Travel - Meetings - Families for Literacy	-	25.00	52.56	0.00	0.00	
	Total Transportation/Travel - Meetings	11,250	2,214.71	2,159.58	466.93	1,219.72	19.69%

PLACENTIA LIBRARY DISTRICT  
EXPENDITURE REPORT FOR FUND 5071  
(Prepared from the Orange County Auditor's Report)  
December 20, 2004

OBJECT CODE	DESCRIPTION	FY2004-2005 BUDGETED	FY2004-2005 YTD	FY2003-2004 YTD	FY2004-2005 NOV 04	FY2003-2004 NOV 03	FY2004-2005 % EXP BUD
2800-00	Electricity	72,000	20,399.90	22,213.82	5,155.44	4,002.21	28.33%
	Gas	4,200	760.34	562.37	335.91	0.00	18.10%
	Water	4,250	1,725.31	1,629.75	377.58	266.80	40.60%
	Total Utilities	80,450	22,885.55	24,405.94	5,868.93	4,269.01	28.45%
	TOTAL SUPPLIES & SERVICES	693,624	201,849.35	219,320.24	41,245.56	19,202.29	29.10%
3700-00	Taxes, Assessments (Sales Tax & Sewer Assessment)	6,000	2,916.22	2,535.84	0.00	2,535.84	48.60%
4000-00	Equipment - General Fund	20,000	5,426.30	20,712.89	0.00	16,468.22	27.13%
4000-07	Equipment - ELLI Grant	-	0.00	0.00	0.00	0.00	
4000-08	Equipment - Adult Literacy	-	0.00	0.00	0.00	0.00	
4000-09	Equipment - Families for Literacy	-	0.00	0.00	0.00	0.00	
4000-11	Equipment - County Assigned Fund	-	0.00	0.00	0.00	0.00	
	Total Equipment	20,000	5,426.30	20,712.89	0.00	16,468.22	27.13%
4200-00	Structures/Improvements	20,352	0.00	0.00	0.00	0.00	
	TOTAL EQUIPMENT EXPENSE	40,352	5,426.30	20,712.89	0.00	16,468.22	13.45%
5200	PROVISION FOR CONTINGENCIES	-	0.00	0.00	0.00	0.00	
5600	INVESTMENT POOL LOSS	-	0.00	0.00	0.00	0.00	
	TOTAL EXPENSES	1,673,794	586,886.13	602,221.38	111,067.09	104,915.71	35.06%
	ELLI Grant Summary Object Code 07	1,500	0	1,094	0	0	1.56
	CLC Summary Object Code 08	3,150	6,873	3,849	2,532	1,233	
	FFL Grant Summary Object Code 09	3,000	25	5,847	0	0	
	TOTAL LITERACY (Excluding Personnel)	21,050	6,898	10,790	2,532	1,233	

Placentia Library District  
**Balance Sheet**  
As of November 30, 2004

	<u>Nov 30, 04</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
County Exempt - Checking	589.56
County Exempt - Savings	6,739.69
General Fund - Checking	10,500.08
General Fund - Savings	24,060.73
Literacy Fund - Savings	9,570.09
Payroll Checking - Wells Fargo	14,171.39
Payroll Checking (CDs)	
0028205565	21,830.67
0028205573	21,830.67
<b>Total Payroll Checking (CDs)</b>	<u>43,661.34</u>
<b>Total Checking/Savings</b>	<u>109,292.88</u>
<b>Total Current Assets</b>	<u>109,292.88</u>
<b>TOTAL ASSETS</b>	<u><u>109,292.88</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
Retained Earnings	30,767.34
Total Capital	68,809.21
Net Income	9,716.33
<b>Total Equity</b>	<u>109,292.88</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>109,292.88</u></u>

9:41 AM  
12/13/04

**Placentia Library District  
Reconciliation Detail  
County Exempt - Checking, Period Ending 11/30/2004**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						3,688.15
<b>Cleared Transactions</b>						
<b>Checks and Payments - 42 Items</b>						
Check	8/9/2004	5200	Jim Gilbert	X	-300.00	-300.00
Check	10/23/2004	5308	Passport Services	X	-55.00	-355.00
Check	10/27/2004	5311	Passport Services	X	-200.00	-555.00
Check	10/27/2004	5310	Passport Services	X	-110.00	-665.00
Check	10/27/2004	5309	Passport Services	X	-55.00	-720.00
Check	10/28/2004	5312	Passport Services	X	-55.00	-775.00
Check	10/30/2004	5316	Passport Services	X	-95.00	-870.00
Check	10/30/2004	5313	Passport Services	X	-55.00	-925.00
Check	10/30/2004	5314	Passport Services	X	-115.00	-1,040.00
Check	10/30/2004	5315	Passport Services	X	-100.00	-1,140.00
Check	10/31/2004	5317	Passport Services	X	-110.00	-1,250.00
Check	11/2/2004	5318	Darold Gordon Flath	X	-80.00	-1,330.00
Check	11/3/2004	5321	Passport Services	X	-115.00	-1,445.00
Check	11/3/2004	5319	Passport Services	X	-110.00	-1,555.00
Check	11/3/2004	5320	Passport Services	X	-115.00	-1,670.00
Check	11/4/2004	5324	Alta Vista Country ...	X	-2,844.00	-4,514.00
Check	11/4/2004	5322	Passport Services	X	-55.00	-4,569.00
Check	11/4/2004	5325	Passport Services	X	-55.00	-4,624.00
Check	11/4/2004	5323	Vick Knight	X	-200.00	-4,824.00
Check	11/6/2004	5326	Passport Services	X	-40.00	-4,864.00
Check	11/8/2004	5327	Passport Services	X	-115.00	-4,979.00
Check	11/9/2004	5328	Passport Services	X	-55.00	-5,034.00
Check	11/9/2004	5329	Passport Services	X	-200.00	-5,234.00
Check	11/16/2004	5330	Passport Services	X	-100.00	-5,334.00
Check	11/16/2004	5334	Passport Services	X	-115.00	-5,449.00
Check	11/16/2004	5332	Passport Services	X	-55.00	-5,504.00
Check	11/16/2004	5331	Passport Services	X	-115.00	-5,619.00
Check	11/16/2004	5333	Passport Services	X	-80.00	-5,699.00
Check	11/17/2004	5335	Passport Services	X	-55.00	-5,754.00
Check	11/18/2004	5339	Passport Services	X	-115.00	-5,869.00
Check	11/18/2004	5336	Passport Services	X	-115.00	-5,984.00
Check	11/19/2004	5338	John Emerich	X	-200.00	-6,184.00
Check	11/20/2004	5340	Passport Services	X	-55.00	-6,239.00
Check	11/20/2004	5341	Passport Services	X	-55.00	-6,294.00
Check	11/23/2004	5348	Caroline Gurkweitz	X	-18.44	-6,312.44
Check	11/23/2004	5343	Elizabeth D Minter	X	-190.61	-6,503.05
Check	11/23/2004	5342	Caroline Gurkweitz	X	-149.52	-6,652.57
Check	11/23/2004	5345	Caroline Gurkweitz	X	-69.37	-6,721.94
Check	11/27/2004	5356	San Gabriel Nursery	X	-128.00	-6,849.94
Check	11/27/2004	5355	Mellano & Company	X	-144.00	-6,993.94
Check	11/30/2004			X	-11.00	-7,004.94
Check	11/30/2004		Bank of the West	X	-11.00	-7,015.94
<b>Total Checks and Payments</b>					<b>-7,015.94</b>	<b>-7,015.94</b>
<b>Deposits and Credits - 16 Items</b>						
Deposit	11/1/2004			X	400.00	400.00
Deposit	11/2/2004			X	19.94	419.94
Deposit	11/3/2004			X	150.00	569.94
Deposit	11/3/2004			X	115.00	684.94
Deposit	11/4/2004			X	115.00	799.94
Deposit	11/4/2004			X	792.00	1,591.94
Deposit	11/16/2004			X	2,150.00	3,741.94
Deposit	11/16/2004			X	80.00	3,821.94
Check	11/18/2004	5337	Magic of Tony Dani...	X	0.00	3,821.94
Deposit	11/19/2004			X	55.00	3,876.94
Deposit	11/22/2004			X	80.00	3,956.94
Deposit	11/24/2004			X	0.00	3,956.94
Deposit	11/26/2004			X	555.00	4,511.94
Deposit	11/29/2004			X	644.00	5,155.94



**Placentia Library District  
Reconciliation Detail  
County Exempt - Checking, Period Ending 11/30/2004**

Type	Date	Num	Name	Clr	Amount	Balance
Deposit	11/30/2004			X	130.00	5,285.94
Check	11/30/2004		Bank of the West	X	0.00	5,285.94
Total Deposits and Credits					5,285.94	5,285.94
Total Cleared Transactions					-1,730.00	-1,730.00
Cleared Balance					-1,730.00	1,958.15
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 16 Items</b>						
Check	11/8/2003	4698	Passport Services		-110.00	-110.00
Check	11/23/2004	5347	Steve March		-113.66	-223.66
Check	11/23/2004	5349	Passport Services		-55.00	-278.66
Check	11/23/2004	5344	Wendy G. Goodson		-39.79	-318.45
Check	11/23/2004	5346	Gaeten Wood		-31.25	-349.70
Check	11/24/2004	5350	Passport Services		-55.00	-404.70
Check	11/24/2004	5351	Passport Services		-110.00	-514.70
Check	11/24/2004	5352	Passport Services		-55.00	-569.70
Check	11/24/2004	5353	Passport Services		-100.00	-669.70
Check	11/26/2004	5354	Passport Services		-115.00	-784.70
Check	11/29/2004	5357	Passport Services		-115.00	-899.70
Check	11/30/2004	5359	Smart & Final		-158.89	-1,058.59
Check	11/30/2004	5360	Passport Services		-55.00	-1,113.59
Check	11/30/2004	5362	Passport Services		-100.00	-1,213.59
Check	11/30/2004	5358	Passport Services		-100.00	-1,313.59
Check	11/30/2004	5361	Passport Services		-55.00	-1,368.59
Total Checks and Payments					-1,368.59	-1,368.59
<b>Deposits and Credits - 1 item</b>						
Check	11/30/2004	5363	Stats			0.00
Total Deposits and Credits					0.00	0.00
Total Uncleared Transactions					-1,368.59	-1,368.59
Register Balance as of 11/30/2004					-3,098.59	589.56
<b>New Transactions</b>						
<b>Checks and Payments - 16 items</b>						
Check	12/2/2004	5364	Passport Services		-115.00	-115.00
Check	12/4/2004	5368	Passport Services		-115.00	-230.00
Check	12/4/2004	5366	Passport Services		-55.00	-285.00
Check	12/4/2004	5365	Passport Services		-55.00	-340.00
Check	12/4/2004	5367	Passport Services		-55.00	-395.00
Check	12/6/2004	5369	Passport Services		-55.00	-450.00
Check	12/6/2004	5370	Passport Services		-128.65	-578.65
Check	12/7/2004	5371	Passport Services		-40.00	-618.65
Check	12/8/2004	5372	Passport Services		-55.00	-673.65
Check	12/8/2004	5373	Passport Services		-55.00	-728.65
Check	12/9/2004	5378	Passport Services		-128.65	-857.30
Check	12/9/2004	5377	Passport Services		-113.65	-970.95
Check	12/9/2004	5376	Passport Services		-128.65	-1,099.60
Check	12/9/2004	5375	Passport Services		-55.00	-1,154.60
Check	12/9/2004	5374	Passport Services		-128.65	-1,283.25
Check	12/11/2004	5379	Passport Services		-55.00	-1,338.25
Total Checks and Payments					-1,338.25	-1,338.25

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**Placentia Library District**  
**Reconciliation Detail**  
County Exempt - Checking, Period Ending 11/30/2004

Type	Date	Num	Name	Clr	Amount	Balance
<b>Deposits and Credits - 7 Items</b>						
Deposit	12/1/2004				210.00	210.00
Deposit	12/5/2004				55.00	265.00
Deposit	12/5/2004				931.80	1,196.80
Deposit	12/6/2004				55.00	1,251.80
Deposit	12/7/2004				40.00	1,291.80
Deposit	12/9/2004				128.65	1,420.45
Deposit	12/9/2004				55.00	1,475.45
Total Deposits and Credits					<u>1,475.45</u>	<u>1,475.45</u>
Total New Transactions					<u>137.20</u>	<u>137.20</u>
Ending Balance					<u><u>-2,961.39</u></u>	<u><u>726.76</u></u>

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**Placentia Library District  
Reconciliation Detail**  
County Exempt - Savings, Period Ending 11/30/2004

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						8,568.24
<b>Cleared Transactions</b>						
<b>Checks and Payments - 2 items</b>						
Check	11/2/2004	1528	Greg's Carpet & Up...	X	-155.52	-155.52
Check	11/15/2004	1529	Placentia Library Di...	X	-2,000.00	-2,155.52
<b>Total Checks and Payments</b>					-2,155.52	-2,155.52
<b>Deposits and Credits - 10 items</b>						
Deposit	11/2/2004			X	35.00	35.00
Deposit	11/4/2004			X	65.00	100.00
Deposit	11/8/2004			X	30.00	130.00
Deposit	11/16/2004			X	75.00	205.00
Deposit	11/16/2004			X	30.00	235.00
Deposit	11/19/2004			X	30.00	265.00
Deposit	11/19/2004			X	19.94	284.94
Deposit	11/23/2004			X	40.15	325.09
Deposit	11/30/2004			X	1.88	326.97
Check	12/6/2004	1530	Greg's Carpet & Up...	X	0.00	326.97
<b>Total Deposits and Credits</b>					326.97	326.97
<b>Total Cleared Transactions</b>					-1,828.55	-1,828.55
<b>Cleared Balance</b>					-1,828.55	6,739.69
<b>Register Balance as of 11/30/2004</b>					-1,828.55	6,739.69
<b>New Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Check	12/6/2004	1531	Greg's Carpet & Up...		-155.52	-155.52
<b>Total Checks and Payments</b>					-155.52	-155.52
<b>Deposits and Credits - 6 items</b>						
Deposit	12/1/2004				19.94	19.94
Deposit	12/2/2004				35.00	54.94
Deposit	12/5/2004				30.00	84.94
Deposit	12/7/2004				35.00	119.94
Deposit	12/9/2004				30.00	149.94
Deposit	12/13/2004				420.00	569.94
<b>Total Deposits and Credits</b>					569.94	569.94
<b>Total New Transactions</b>					414.42	414.42
<b>Ending Balance</b>					-1,414.13	7,154.11

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**Placentia Library District  
Reconciliation Detail  
General Fund - Checking, Period Ending 11/30/2004**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						12,626.75
<b>Cleared Transactions</b>						
<b>Checks and Payments - 24 Items</b>						
Check	11/1/2004	4963	PGRT-So Cal	X	-20.00	-20.00
Check	11/1/2004		Bank of the West	X	-139.65	-159.65
Check	11/2/2004	4964	Postmaster	X	-74.00	-233.65
Check	11/2/2004		Bank of the West	X	-8.51	-242.16
Check	11/3/2004	4970	Placentia Women's ...	X	-35.00	-277.16
Check	11/3/2004	4966	Monterey Marriott	X	-1,148.94	-1,426.10
Check	11/3/2004	4967	Fairmont Hotel	X	-275.00	-1,701.10
Check	11/3/2004	4969	All Star Trophy	X	-25.36	-1,726.46
Check	11/3/2004	4968	Travel In Style	X	-118.20	-1,844.66
Check	11/6/2004	4974	Placentia Library G...	X	-3,182.35	-5,027.01
Check	11/6/2004	4973	Placentia Library Di...	X	-30.00	-5,057.01
Check	11/6/2004	4972	Placentia Library Di...	X	-792.00	-5,849.01
Check	11/14/2004	4975	Benjie's Restaurant	X	-80.00	-5,929.01
Check	11/14/2004	4987	Starbucks	X	-45.00	-5,974.01
Check	11/14/2004	4977	Von's	X	-58.16	-6,032.17
Check	11/14/2004	4976	Rockwells Bistro Ba...	X	-39.80	-6,071.97
Check	11/17/2004	4978	Rembrandt's Beauti...	X	-20.00	-6,091.97
Check	11/22/2004		Bank of the West	X	-4.50	-6,096.47
Check	11/23/2004	4984	Caroline Gurkweitz	X	-14.90	-6,111.37
Check	11/23/2004	4981	Caroline Gurkweitz	X	-125.74	-6,237.11
Check	11/23/2004	4983	Jim Roberts	X	-26.65	-6,263.76
Check	11/24/2004	4985	Sam's Club	X	-85.52	-6,349.28
Check	11/26/2004	4986	Placentia Library Di...	X	-500.00	-6,849.28
Check	11/29/2004	4988	Placentia Library Di...	X	-500.00	-7,349.28
<b>Total Checks and Payments</b>					<b>-7,349.28</b>	<b>-7,349.28</b>
<b>Deposits and Credits - 34 Items</b>						
Deposit	11/1/2004			X	29.14	29.14
Deposit	11/1/2004			X	256.00	285.14
Deposit	11/1/2004			X	402.40	687.54
Deposit	11/3/2004			X	161.40	848.94
Deposit	11/3/2004			X	142.81	991.75
Deposit	11/4/2004			X	58.29	1,050.04
Deposit	11/4/2004			X	172.00	1,222.04
Deposit	11/5/2004			X	30.00	1,252.04
Deposit	11/8/2004			X	84.52	1,336.56
Deposit	11/8/2004			X	203.45	1,540.01
Deposit	11/8/2004			X	60.00	1,600.01
Deposit	11/9/2004			X	433.00	2,033.01
Deposit	11/10/2004			X	92.20	2,125.21
Deposit	11/12/2004			X	87.43	2,212.64
Deposit	11/12/2004			X	36.80	2,249.44
Deposit	11/15/2004			X	19.60	2,269.04
Deposit	11/15/2004			X	147.00	2,416.04
Deposit	11/16/2004			X	381.40	2,797.44
Deposit	11/16/2004			X	986.61	3,784.05
Deposit	11/16/2004			X	30.00	3,814.05
Deposit	11/17/2004			X	147.00	3,961.05
Deposit	11/18/2004			X	6.80	3,967.85
Deposit	11/18/2004			X	58.29	4,026.14
Deposit	11/19/2004			X	207.00	4,233.14
Deposit	11/19/2004			X	6.00	4,239.14
Deposit	11/22/2004			X	81.40	4,320.54
Deposit	11/22/2004			X	87.00	4,407.54
Deposit	11/23/2004			X	67.00	4,474.54
Deposit	11/24/2004			X	142.81	4,617.35
Deposit	11/24/2004			X	354.40	4,971.75
Deposit	11/26/2004			X	279.00	5,250.75
Deposit	11/29/2004			X	120.00	5,370.75

**Placentia Library District  
Reconciliation Detail  
General Fund - Checking, Period Ending 11/30/2004**

Type	Date	Num	Name	Clr	Amount	Balance
Deposit	11/29/2004			X	4.40	5,375.15
Deposit	11/30/2004			X	78.80	5,453.95
Total Deposits and Credits					5,453.95	5,453.95
Total Cleared Transactions					-1,895.33	-1,895.33
Cleared Balance					-1,895.33	10,731.42
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 7 items</b>						
Check	10/7/2004	4951	Friends of National ...		-50.00	-50.00
Check	11/4/2004	4971	ISDOC		-36.00	-86.00
Check	11/23/2004	4980	Toby Silberfarb		-47.39	-133.39
Check	11/23/2004	4979	Pat Irot		-44.34	-177.73
Check	11/23/2004	4982	Marie Schmidt		-8.60	-186.33
Check	11/30/2004	4989	Marie Schmidt		-35.01	-221.34
Check	11/30/2004	4990	NPAA/UAF		-10.00	-231.34
Total Checks and Payments					-231.34	-231.34
<b>Deposits and Credits - 1 item</b>						
Check	10/14/2004	4955	Wal Mart			0.00
Total Deposits and Credits					0.00	0.00
Total Uncleared Transactions					-231.34	-231.34
Register Balance as of 11/30/2004					-2,126.67	10,500.08
<b>New Transactions</b>						
<b>Checks and Payments - 9 items</b>						
Check	12/2/2004	4992	Placentia Library Di...		-931.80	-931.80
Check	12/2/2004	4991	Albertson's		-40.21	-972.01
Check	12/7/2004	4993	US Postmaster		-74.00	-1,046.01
Check	12/8/2004	4995	Fullerton Public Libr...		-64.62	-1,110.63
Check	12/8/2004	4994	Rembrandt's Beauti...		-20.00	-1,130.63
Check	12/8/2004	4997	JART		-248.41	-1,379.04
Check	12/8/2004	4996	Albertson's		-43.96	-1,423.00
Check	12/10/2004	4999	Placentia Library Di...		-1,712.19	-3,135.19
Check	12/10/2004	4998	Placentia Chamber ...		-150.00	-3,285.19
Total Checks and Payments					-3,285.19	-3,285.19
<b>Deposits and Credits - 1 item</b>						
Deposit	12/13/2004				74.00	74.00
Total Deposits and Credits					74.00	74.00
Total New Transactions					-3,211.19	-3,211.19
<b>Ending Balance</b>					<b>-5,337.86</b>	<b>7,288.89</b>

*W. Smith  
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**Placentia Library District  
Reconciliation Detail  
General Fund - Savings, Period Ending 11/30/2004**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						6,167.46
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 30 Items</b>						
Deposit	10/31/2004			X	378.85	378.85
Deposit	10/31/2004			X	753.50	1,132.35
Deposit	11/1/2004			X	722.65	1,855.00
Deposit	11/2/2004			X	415.35	2,270.35
Deposit	11/3/2004			X	259.25	2,529.60
Deposit	11/6/2004			X	550.60	3,080.20
Deposit	11/6/2004			X	267.20	3,347.40
Deposit	11/8/2004			X	3,182.35	6,529.75
Deposit	11/8/2004			X	757.70	7,287.45
Deposit	11/8/2004			X	621.90	7,909.35
Deposit	11/8/2004			X	60.00	7,969.35
Deposit	11/9/2004			X	503.01	8,472.36
Deposit	11/10/2004			X	331.75	8,804.11
Deposit	11/14/2004			X	454.50	9,258.61
Deposit	11/15/2004			X	675.85	9,934.46
Deposit	11/15/2004			X	416.55	10,351.01
Deposit	11/16/2004			X	400.20	10,751.21
Deposit	11/16/2004			X	2,842.48	13,593.69
Deposit	11/19/2004			X	162.90	13,756.59
Deposit	11/19/2004			X	624.80	14,381.39
Deposit	11/19/2004			X	376.55	14,757.94
Deposit	11/22/2004			X	610.60	15,368.54
Deposit	11/22/2004			X	358.66	15,727.20
Deposit	11/23/2004			X	385.24	16,112.44
Deposit	11/24/2004			X	440.50	16,552.94
Deposit	11/26/2004			X	291.09	16,844.03
Deposit	11/29/2004			X	225.85	17,069.88
Deposit	11/29/2004			X	378.00	17,447.88
Deposit	11/29/2004			X	440.25	17,888.13
Deposit	11/30/2004			X	5.14	17,893.27
<b>Total Deposits and Credits</b>					<u>17,893.27</u>	<u>17,893.27</u>
<b>Total Cleared Transactions</b>					<u>17,893.27</u>	<u>17,893.27</u>
<b>Cleared Balance</b>					<u>17,893.27</u>	<u>24,060.73</u>
<b>Register Balance as of 11/30/2004</b>					17,893.27	24,060.73
<b>New Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Check	12/2/2004	1245	Orange County Aud...		-18,319.15	-18,319.15
<b>Total Checks and Payments</b>					<u>-18,319.15</u>	<u>-18,319.15</u>
<b>Deposits and Credits - 14 items</b>						
Deposit	12/1/2004				515.65	515.65
Deposit	12/2/2004				315.80	831.45
Deposit	12/5/2004				499.20	1,330.65
Deposit	12/5/2004				123.09	1,453.74
Deposit	12/5/2004				3,327.67	4,781.41
Deposit	12/6/2004				108.30	4,889.71
Deposit	12/7/2004				244.25	5,133.96
Deposit	12/8/2004				285.45	5,419.41
Deposit	12/9/2004				534.40	5,953.81
Deposit	12/10/2004				1,712.19	7,666.00
Deposit	12/12/2004				181.73	7,847.73
Deposit	12/12/2004				283.65	8,131.38

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**Placentia Library District  
Reconciliation Detail**  
General Fund - Savings, Period Ending 11/30/2004

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
Deposit	12/13/2004				101.45	8,232.83
Deposit	12/13/2004				4.60	8,237.43
Total Deposits and Credits					<u>8,237.43</u>	<u>8,237.43</u>
Total New Transactions					<u>-10,081.72</u>	<u>-10,081.72</u>
<b>Ending Balance</b>					<u><u>7,811.55</u></u>	<u><u>13,979.01</u></u>

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**Placentia Library District  
Reconciliation Detail  
Literacy Fund - Savings, Period Ending 11/30/2004**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						5,056.59
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 4 Items</b>						
Deposit	11/23/2004			X	1,000.00	1,000.00
Deposit	11/23/2004			X	3,500.00	4,500.00
Deposit	11/24/2004			X	12.00	4,512.00
Deposit	11/30/2004			X	1.50	4,513.50
<b>Total Deposits and Credits</b>					<u>4,513.50</u>	<u>4,513.50</u>
<b>Total Cleared Transactions</b>					<u>4,513.50</u>	<u>4,513.50</u>
<b>Cleared Balance</b>					<u>4,513.50</u>	<u>9,570.09</u>
<b>Register Balance as of 11/30/2004</b>					<u>4,513.50</u>	<u>9,570.09</u>
<b>Ending Balance</b>					<u><u>4,513.50</u></u>	<u><u>9,570.09</u></u>

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12/14/04

**Placentia Library District  
Reconciliation Detail  
Payroll Checking - Wells Fargo, Period Ending 11/30/2004**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						50,793.18
<b>Cleared Transactions</b>						
<b>Checks and Payments - 73 items</b>						
Check	10/20/2004	4547	Shannon Ford	X	-163.30	-163.30
Check	10/20/2004	4551	Melissa Porter	X	-116.53	-279.83
Check	10/20/2004	4554	Din Thong	X	-274.78	-554.61
Check	10/20/2004	4510	Dorothy J. Cummings	X	-58.55	-613.16
Check	10/20/2004	4514	Chris Fazenbaker	X	-241.59	-854.75
Check	10/20/2004	4518	Esther P. Guzman	X	-278.42	-1,133.17
Check	10/20/2004	4509	Gary Bell	X	-1,410.92	-2,544.09
Check	10/20/2004	4520	Alexander Hernandez	X	-353.13	-2,897.22
Check	10/20/2004	4532	Lena Rodriguez	X	-110.22	-3,007.44
Check	10/20/2004	4544	Felix Bellamy	X	-304.25	-3,311.69
Check	10/20/2004	4539	Sherri Umali	X	-215.61	-3,527.30
Check	11/3/2004	4558	Lynn Baden	X	-71.71	-3,599.01
Check	11/3/2004		Paychex	X	-8,874.10	-12,473.11
Check	11/3/2004		Paychex	X	-16,169.47	-28,642.58
Check	11/3/2004	4608	Nationwide Retirem...	X	-1,835.76	-30,478.34
Check	11/3/2004	4607	Placentia Library Di...	X	-19.94	-30,498.28
Check	11/3/2004	4588	Galen Tigert	X	-119.14	-30,617.42
Check	11/3/2004	4589	Sandra Vargas	X	-31.89	-30,649.31
Check	11/3/2004	4592	Angelica Alatorre	X	-221.75	-30,871.06
Check	11/3/2004	4593	Felix Bellamy	X	-367.72	-31,238.78
Check	11/3/2004	4594	Hubert Chim	X	-107.94	-31,346.72
Check	11/3/2004	4595	Kamala Connors	X	-271.83	-31,618.55
Check	11/3/2004	4597	Shannon Ford	X	-168.74	-31,787.29
Check	11/3/2004	4598	Ryan Lighthill	X	-184.79	-31,972.08
Check	11/3/2004	4599	Melissa Manzanarez	X	-98.07	-32,070.15
Check	11/3/2004	4601	Melissa Porter	X	-155.37	-32,225.52
Check	11/3/2004	4602	Hilda Rivera	X	-475.01	-32,700.53
Check	11/3/2004	4603	Evelyn Soqui	X	-190.43	-32,890.96
Check	11/3/2004	4604	Din Thong	X	-274.78	-33,165.74
Check	11/3/2004	4605	Ton Sothavy	X	-98.55	-33,264.29
Check	11/3/2004	4606	Orange County Aud...	X	-240.00	-33,504.29
Check	11/3/2004	4559	Gary Bell	X	-1,410.92	-34,915.21
Check	11/3/2004	4560	Dorothy J. Cummings	X	-140.31	-35,055.52
Check	11/3/2004	4561	Jesus Diaz	X	-510.03	-35,565.55
Check	11/3/2004	4563	Gail Erwin	X	-126.32	-35,691.87
Check	11/3/2004	4565	Chris Fazenbaker	X	-131.98	-35,823.85
Check	11/3/2004	4566	Trang Goebel	X	-57.92	-35,881.77
Check	11/3/2004	4568	Wendy G. Goodson	X	-1,512.75	-37,394.52
Check	11/3/2004	4570	Esther P. Guzman	X	-278.42	-37,672.94
Check	11/3/2004	4571	Joyce G. Hampton	X	-337.36	-38,010.30
Check	11/3/2004	4572	Alexander Hernandez	X	-327.10	-38,337.40
Check	11/3/2004	4579	Kristen Proffitt	X	-59.99	-38,397.39
Check	11/3/2004	4580	Beatrice V. Quintanar	X	-328.80	-38,726.19
Check	11/3/2004	4583	Lena Rodriguez	X	-110.22	-38,836.41
Check	11/17/2004	4651	Hilda Rivera	X	-343.29	-39,179.70
Check	11/17/2004	4648	Melissa Manzanarez	X	-61.59	-39,241.29
Check	11/17/2004	4652	Evelyn Soqui	X	-190.43	-39,431.72
Check	11/17/2004	4646	Shannon Ford	X	-163.30	-39,595.02
Check	11/17/2004	4645	Kamala Connors	X	-239.27	-39,834.29
Check	11/17/2004	4653	Din Thong	X	-141.68	-39,975.97
Check	11/17/2004	4643	Angelica Alatorre	X	-221.75	-40,197.72
Check	11/17/2004	4654	Sothavy Ton	X	-98.55	-40,296.27
Check	11/17/2004	4639	Sherri Umali	X	-111.92	-40,408.19
Check	11/17/2004	4638	Galen Tigert	X	-133.98	-40,542.17
Check	11/17/2004	4633	Lena Rodriguez	X	-93.50	-40,635.67
Check	11/17/2004	4630	Beatrice V. Quintanar	X	-16.51	-40,652.18
Check	11/17/2004	4629	Margaret Puentes	X	-106.29	-40,758.47
Check	11/17/2004	4625	Ilda Oropeza	X	-128.20	-40,886.67
Check	11/17/2004	4624	Laura Mitchell	X	-90.35	-40,977.02
Check	11/17/2004	4620	Alexander Hernandez	X	-483.94	-41,460.96
Check	11/17/2004	4619	Joyce G. Hampton	X	-337.36	-41,798.32
Check	11/17/2004	4655	Orange County Aud...	X	-240.00	-42,038.32
Check	11/17/2004	4616	Wendy G. Goodson	X	-1,512.75	-43,551.07
Check	11/17/2004	4613	Gail Erwin	X	-126.32	-43,677.39
Check	11/17/2004	4612	Diane Eddington	X	-67.49	-43,744.88

10:27 AM  
12/14/04

**Placentia Library District  
Reconciliation Detail  
Payroll Checking - Wells Fargo, Period Ending 11/30/2004**

Type	Date	Num	Name	Clr	Amount	Balance
Check	11/17/2004	4611	Jesus Diaz	X	-562.17	-44,307.05
Check	11/17/2004	4610	Dorothy J. Cummings	X	-153.21	-44,460.26
Check	11/17/2004	4609	Gary Bell	X	-1,410.92	-45,871.18
Check	11/17/2004		Paychex	X	-8,543.39	-54,414.57
Check	11/17/2004		Paychex	X	-16,327.57	-70,742.14
Check	11/17/2004	4656	Placentia Library Di...	X	-19.94	-70,762.08
Check	11/17/2004	4657	Nationwide Retirem...	X	-1,835.76	-72,597.84
Check	11/17/2004	4650	Melissa Porter	X	-116.53	-72,714.37
Total Checks and Payments					-72,714.37	-72,714.37
<b>Deposits and Credits - 2 items</b>						
Deposit	11/10/2004			X	31,513.17	31,513.17
Deposit	11/29/2004			X	31,513.17	63,026.34
Total Deposits and Credits					63,026.34	63,026.34
Total Cleared Transactions					-9,688.03	-9,688.03
Cleared Balance					-9,688.03	41,105.15
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 14 items</b>						
Check	8/25/2004	4380	Angie-An Mai		-30.80	-30.80
Check	11/3/2004	4600	Christina Perez		-185.02	-215.82
Check	11/3/2004	4596	Victoria Eley		-135.51	-351.33
Check	11/3/2004	4562	Diane Eddington		-67.49	-418.82
Check	11/17/2004	4649	Christina Perez		-109.05	-527.87
Check	11/17/2004	4618	Esther P. Guzman		-278.42	-806.29
Check	11/17/2004	4644	Hubert Chim		-95.24	-901.53
Check	11/17/2004	4647	Ryan Lighthill		-123.20	-1,024.73
Check	11/17/2004	4640	Sandra Vargas		-45.18	-1,069.91
Check	11/29/2004	4663	Trang Goebel		-66.20	-1,136.11
Check	11/29/2004	4674	Laura Mitchell		-74.40	-1,210.51
Check	11/29/2004		Paychex		-17,179.04	-18,389.55
Check	11/29/2004		Paychex		-8,490.75	-26,880.30
Check	11/29/2004	2036	Orange County Aud...		-53.46	-26,933.76
Total Checks and Payments					-26,933.76	-26,933.76
Total Uncleared Transactions					-26,933.76	-26,933.76
Register Balance as of 11/30/2004					-36,621.79	14,171.39
<b>New Transactions</b>						
<b>Checks and Payments - 24 items</b>						
Check	12/1/2004	4691	Angelica Alatorre		-258.71	-258.71
Check	12/1/2004	4692	Kamala Connors		-228.41	-487.12
Check	12/1/2004	4693	Shannon Ford		-163.30	-650.42
Check	12/1/2004	4694	Melissa Manzanarez		-64.68	-715.10
Check	12/1/2004	4695	Melissa Porter		-129.48	-844.58
Check	12/1/2004	4696	Hilda Rivera		-319.35	-1,163.93
Check	12/1/2004	4697	Evelyn Soqui		-250.11	-1,414.04
Check	12/1/2004	4698	Sothavy Ton		-132.44	-1,546.48
Check	12/1/2004	4699	Orange County Aud...		-186.54	-1,733.02
Check	12/1/2004	4700	Placentia Library Di...		-19.94	-1,752.96
Check	12/1/2004	4701	Nationwide Retirem...		-1,835.76	-3,588.72
Check	12/1/2004	4688	Sandra Vargas		-31.89	-3,620.61
Check	12/1/2004	4687	Sherie Umali		-57.07	-3,677.68
Check	12/1/2004	4682	Lena Rodriguez		-145.91	-3,823.59
Check	12/1/2004	4679	Beatrice V. Quintanar		-197.37	-4,020.96
Check	12/1/2004	4675	Ilda Oropeza		-57.07	-4,078.03
Check	12/1/2004	4669	Alexander Hernandez		-486.26	-4,564.29
Check	12/1/2004	4668	Joyce G. Hampton		-337.36	-4,901.65
Check	12/1/2004	4665	Wendy G. Goodson		-1,512.75	-6,414.40
Check	12/1/2004	4661	Erwin Gail		-126.32	-6,540.72
Check	12/1/2004	4660	Jesus Diaz		-597.64	-7,138.36
Check	12/1/2004	4659	Dorothy J. Cummings		-198.34	-7,336.70

10:27 AM  
12/14/04

**Placentia Library District**  
**Reconciliation Detail**  
Payroll Checking - Wells Fargo, Period Ending 11/30/2004

Type	Date	Num	Name	Clr	Amount	Balance
Check	12/1/2004	4658	Gary Bell		-1,410.92	-8,747.62
Check	12/1/2004	4667	Esther P. Guzman		-278.42	-9,026.04
Total Checks and Payments					-9,026.04	-9,026.04
Total New Transactions					-9,026.04	-9,026.04
Ending Balance					<u>-45,647.83</u>	<u>5,145.35</u>

*W. White*  
12/15/04



ACQUISITIONS REPORT FOR FISCAL YEAR 2004-2005 THROUGH THE MONTH OF NOVEMBER 2004  
Prepared by Julie Shook, Technical Services Manager

	GENERAL FUND			ADOPT-A-BOOK			TOTAL PURCHASED			DONATED			TOTAL ITEMS		
	Amount	Volumes	Titles	Amount	Volumes	Titles	Amount	Volumes	Titles	Value	Volumes	Titles	Amount	Volumes	Titles
Adult Fiction	3,461.83	253	210	3,291.35	267	177	7,973.23	595	452	951.25	44	44	8,924.48	639	496
Adult Circulating Non-Fiction	4,114.22	185	172	1,527.53	98	89	9,451.90	443	421	1,746.53	74	74	11,198.43	517	495
Adult Reference	8,581.48	90	36	676.79	9	8	10,066.52	108	53	469.85	7	6	10,536.37	115	59
Adult Print Continuations	16,462.42	302	297	0.00	0	0	16,787.52	312	307	0.00	0	0	16,787.52	312	307
Adult Electronic Continuations	7,445.68	48	48	0.00	0	0	8,222.15	62	62	0.00	0	0	8,222.15	62	62
Total Adult Non-Fiction	36,603.80	625	553	2,204.32	107	97	44,528.09	925	843	2,216.38	81	80	46,744.47	1,006	923
TOTAL ADULT PRINT MATERIALS	40,065.63	878	878	5,495.67	374	274	52,501.32	1,520	1,295	3,167.63	125	124	55,668.95	1,645	1,419
Adult Audio/Music	37.12	2	2	0.00	0	0	37.12	2	2	160.00	10	10	197.12	12	12
Adult Audio Books	2,754.71	74	70	2,043.81	33	33	5,985.85	124	120	0.00	0	0	5,985.85	124	120
Total Adult Audio	2,791.83	76	72	2,043.81	33	33	6,022.97	126	122	160.00	10	10	6,182.97	136	132
Adult Video Educational	577.79	39	20	4,988.49	216	170	5,566.28	255	190	39.95	2	2	5,606.23	257	192
Adult Video Entertainment	2,220.59	134	59	0.00	0	0	2,286.57	139	61	196.99	11	11	2,483.56	150	72
Total Adult Video	2,798.38	173	79	4,988.49	216	170	7,852.85	394	251	236.94	13	13	8,089.79	407	264
Adult Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL ADULT NON-PRINT MATERIALS	5,590.21	249	151	7,032.30	249	203	13,875.82	520	373	396.94	23	23	14,272.76	543	396
TOTAL ADULT MATERIALS	45,655.84	1,127	1,029	12,527.97	623	477	66,377.14	2,040	1,668	3,564.57	148	147	69,941.71	2,188	1,815
Juvenile Fiction	309.68	61	43	1,941.59	162	146	2,399.98	268	217	257.13	47	47	2,657.11	315	264
Juvenile Circulating Non-Fiction	122.23	8	8	235.26	14	12	9,610.41	579	568	44.95	2	2	9,655.36	581	570
Juvenile Reference	0.00	0	0	0.00	0	0	19.56	1	1	0.00	0	0	19.56	1	1
Juvenile Print Continuations	1,035.72	13	3	146.61	1	1	1,328.47	15	5	0.00	0	0	1,328.47	15	5
Juvenile Electronic Continuations	399.00	1	1	0.00	0	0	399.00	1	1	0.00	0	0	399.00	1	1
Total Juvenile Non-Fiction	1,536.95	22	12	381.87	15	13	11,357.44	596	575	44.95	2	2	11,402.39	598	577
TOTAL JUVENILE PRINT MATERIALS	1,866.63	83	55	2,323.46	177	159	13,757.42	864	792	302.08	49	49	14,059.50	913	841
Juvenile Audio/Music	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Juvenile Audio Books	2,872.32	48	4	0.00	0	0	2,872.32	48	4	96.00	2	2	2,968.32	50	6
Total Juvenile Audio	2,872.32	48	4	0.00	0	0	2,872.32	48	4	96.00	2	2	2,968.32	50	6
Juvenile Video Educational	0.00	0	0	0.00	0	0	0.00	0	0	608.85	35	35	608.85	35	35
Juvenile Video Entertainment	0.00	0	0	0.00	0	0	0.00	0	0	990.00	49	46	990.00	49	46
Total Juvenile Video	0.00	0	0	0.00	0	0	0.00	0	0	1,598.85	84	81	1,598.85	84	81
Juvenile Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL JUVENILE NON-PRINT MATERIALS	2,872.32	48	4	0.00	0	0	2,872.32	48	4	1,694.85	86	83	4,567.17	134	87
TOTAL JUVENILE MATERIALS	4,738.95	131	59	2,323.46	177	159	16,629.74	912	796	1,996.93	135	132	18,626.67	1047	928
Total Fiction	3,771.51	314	253	5,232.94	429	323	10,373.21	863	669	1,208.38	91	91	11,581.59	954	760
Total Non-Fiction	38,160.75	647	565	2,586.19	122	110	55,885.53	1,521	1,418	2,261.33	83	82	58,146.86	1,604	1,500
Total Audio	5,664.15	124	76	2,043.81	33	33	8,895.29	174	126	256.00	12	12	9,151.29	186	138
Total Video	2,798.38	173	79	4,988.49	216	170	7,852.85	394	251	1,835.79	97	94	9,688.64	491	345
Total Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL MATERIALS	50,394.79	1,258	973	14,851.43	800	636	83,006.88	2,952	2,464	5,561.50	283	279	88,568.38	3,235	2,743

ACQUISITIONS REPORT FOR THE MONTH OF NOVEMBER 2004  
Prepared by Julie Shook, Technical Services Manager

	GENERAL FUND		ADOPT-A-BOOK		TOTAL PURCHASED		DONATED		TOTAL ITEMS	
	Amount	Volumes	Amount	Volumes	Amount	Volumes	Value	Volumes	Amount	Volumes
Adult Fiction	0.00	0	0.00	0	1,220.05	75	191.75	8	1,411.80	83
Adult Circulating Non-Fiction	0.00	0	0.00	0	3,810.15	160	224.80	11	4,034.95	171
Adult Reference	0.00	0	0.00	0	808.25	9	32.95	1	841.20	10
Adult Print Continuations	0.00	0	0.00	0	325.10	10	0.00	0	325.10	10
Adult Electronic Continuations	0.00	0	0.00	0	776.47	14	0.00	0	776.47	14
Total Adult Non-Fiction	0.00	0	0.00	0	5,719.97	193	257.75	12	5,977.72	205
TOTAL ADULT PRINT MATERIALS	0.00	0	0.00	0	6,940.02	268	449.50	20	7,389.52	288
Adult Audio/Music	0.00	0	0.00	0	0.00	0	105.00	7	105.00	7
Adult Audio Books	0.00	0	0.00	0	1,187.33	17	0.00	0	1,187.33	17
Total Adult Audio	0.00	0	0.00	0	1,187.33	17	105.00	7	1,292.33	24
Adult Video Educational	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Adult Video Entertainment	0.00	0	0.00	0	65.98	5	0.00	0	65.98	5
Total Adult Video	0.00	0	0.00	0	65.98	5	0.00	0	65.98	5
Adult Computer Software	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
TOTAL ADULT NON-PRINT MATERIALS	0.00	0	0.00	0	1,253.31	22	105.00	7	1,358.31	29
TOTAL ADULT MATERIALS	0.00	0	0.00	0	8,193.33	290	554.50	27	8,747.83	317
Juvenile Fiction	0.00	0	0.00	0	148.71	45	0.00	0	148.71	45
Juvenile Circulating Non-Fiction	0.00	0	0.00	0	9,252.92	557	20.00	1	9,272.92	558
Juvenile Reference	0.00	0	0.00	0	19.56	1	0.00	0	19.56	1
Juvenile Print Continuations	0.00	0	0.00	0	146.14	1	0.00	0	146.14	1
Juvenile Electronic Continuations	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total Juvenile Non-Fiction	0.00	0	0.00	0	9,418.62	559	20.00	1	9,438.62	560
TOTAL JUVENILE PRINT MATERIALS	0.00	0	0.00	0	9,567.33	604	20.00	1	9,587.33	605
Juvenile Audio/Music	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Juvenile Audio Books	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total Juvenile Audio	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Juvenile Video Educational	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Juvenile Video Entertainment	0.00	0	0.00	0	0.00	0	375.00	19	375.00	19
Total Juvenile Video	0.00	0	0.00	0	0.00	0	375.00	19	375.00	19
Juvenile Computer Software	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
TOTAL JUVENILE NON-PRINT MATERIALS	0.00	0	0.00	0	0.00	0	375.00	19	375.00	19
TOTAL JUVENILE MATERIALS	0.00	0	0.00	0	9,567.33	604	395.00	20	9,962.33	624
Total Fiction	0.00	0	0.00	0	1,368.76	120	191.75	8	1,560.51	128
Total Non-Fiction	0.00	0	0.00	0	15,138.59	752	277.75	13	15,416.34	765
Total Audio	0.00	0	0.00	0	1,187.33	17	105.00	7	1,292.33	24
Total Video	0.00	0	0.00	0	65.98	5	0.00	0	65.98	5
Total Computer Software	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
TOTAL MATERIALS	0.00	0	0.00	0	17,768.66	894	949.50	47	18,718.16	941

OUTSTANDING ORDERS AS OF NOVEMBER 30, 2004

General Fund Amount	\$7,295.72
Adopt-A-Book Amount	\$296.39
<b>TOTAL Amount</b>	<b>\$7,592.11</b>

Summary of Current Status of Unique Management Accounts  
December 20, 2004

Agenda Item 15

FY 04-05	New Accounts	Active Accounts	Paid in full current month	Amount received current month	Written off current month
July	16	655	4	743.99	0
August	4	667	6	718.98	0
September	18	675	3	616.88	0
October	8	683	7	842.49	0
November	10	690	3	432.85	0
December	0	0	0	0	0
January	0	0	0	0	0
February	0	0	0	0	0
March	0	0	0	0	0
April	0	0	0	0	0
May	0	0	0	0	0
June	0	0	0	0.00	0
<b>TOTAL YTD</b>	<b>56</b>	<b>3370</b>	<b>23</b>	<b>3355.19</b>	<b>0</b>

UNIQUE MANAGEMENT SERVICES, INC.

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SUMMARY STATUS REPORT

PAGE: 129

MS JULIE SHOOK  
PLACENTIA LIBRARY DISTRICT  
411 EAST CHAPMAN AVENUE  
PLACENTIA CA 92870

CREDITOR: 286 -- PLACENTIA LIBRARY DISTRICT  
DATES LISTED: 01/01/1900 TO 11/30/2004

Accounts Submitted	:	1,059	Dollars Submitted	:	97,995.54	Dollars Received	:	36,310.67
Patronics	:	6	Dollars in Bankruptcy	:	515.69	Material Returned	:	13,030.23
Direct Addresses	:	128	Dollars in Skips	:	7,761.69	Dollars Waived	:	2,514.88
Patron Disputes/Suspends	:	1	Dollars in Dispute	:	0.00	Total Activated	:	66,339.46
Accounts in Process	:	924	Dollars in Process	:	86,968.11	% of Dollars Activated	:	76.28%
# of Accounts Activated	:	690						
% of Accounts Activated	:	74.68%						





TO: Library Board of Trustees  
FROM: Elizabeth Minter, Library Director *EM*  
DATE: December 20, 2004  
SUBJECT: GIFT REPORT

The following gifts were received from November 1, 2004 through November 30, 2004.

**ADOPT A BOOK DONATIONS**

In Memory of Florence Purdy	Richard & Paula Bennett
Susan Toman	Charles & Barbara Phillips
Joyce Byrne	Sandy Koizumi
Jim & Virginia Walker	Allen & Carole Sypherd
Geraldine Sandoval	
Lance & Tina Powers	

**TOTAL ADOPT A BOOK DONATIONS:** \$375.00

**BOOK ENDOWMENT FUND**

Laurel McCarthy	Hugh & Gae Wood
Lillian Sakoguchi	Crystal Gates

**TOTAL BOOK ENDOWMENT FUND** \$1,025.00

**GENERAL FUND DONATIONS**

William & Lori Nettleship	United Bank of California
Sandra & Guillermo Santana	Richard & Peggy Halverson
Michael Cardwell	Mary Pommier
Marie Schmidt	Pat & Ginny Sanatar
Lillian Bart	James & Cynthia Rummel
Agnes Donnellan	Ted Shettler
Gregory & Andrea Sinks	Carol Ann Tasios
Maria & Turgut Cakiraga	Alice Miller
Edward & Kathleen Murphy	Ralph & Pat Shook

Robert & Judy Dickinson  
Taormina Industries  
Laurel McCarthy  
Larry & Shirlety deGraaf  
Pat Jertberg  
Pran Dave  
Wilma Stayner  
Margaret Sevre

Jillian & Theresa Backes  
Jim & Jean Redman  
JoAnn Nelson  
Jim & Peggy Dinsmore  
MDJ Management  
Taormina Industries  
Southern California Gas

TOTAL GENERAL FUND DONATIONS:

\$3,566.36

**TOTAL ALL DONATIONS**

**\$4,966.36**

Prepared By: Wendy Goodson


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**PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES**

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**TO:** Library Board of Trustees  
**FROM:** Elizabeth D. Minter, Library Director   
**SUBJECT:** **Building Maintenance Report for November 2004**  
**DATE:** December 20, 2004

Plumbing: 11/9/04 – Replaced P-trap in drinking fountain.

Electrical: No service calls in November.

Carpet Cleaners: 10/22/04 – Clean Meeting Room carpet.

Locksmith: No service calls in November.

Telephone: 11/29/04 – Installation of new system began. Equipment list delivered and verified. Scheduled cutover to new system is December 16, 2004. Training sessions will be conducted week of Dec 19<sup>th</sup>, 2004. Projected completion date remains December 22, 2004.

Prepared by: Wendy Goodson



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**PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES**

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**TO:** Library Board of Trustees  
**FROM:** Elizabeth D. Minter, Library Director *EDM*  
**SUBJECT:** Personnel Report for November 2004  
**DATE:** December 20, 2004

**RESIGNATIONS:**

None

**APPOINTMENTS:**

None

**OPEN POSITIONS:**

None

**WORKERS' COMPENSATION LEAVE:**

None

Prepared by: Wendy Goodson



TO: Elizabeth Minter, Library Director

FROM: Laranne Millonzi, Development Director and Volunteer Coordinator


**SUBJECT: Volunteer Report for Month of Novmeber 2004****CUMULATIVE RECORD OF VOLUNTEER HOURS (excluding Literacy services)**

REGULAR	FY04/05 November	FY04/05 YTD	Starting	Cumulative
Andrade, Linda	14.00	51.00	Sep-95	888.00
Backes, Theresa	2.00	30.00	Jun-98	442.75
Barnett, Joan	0.00	2.00	Oct-04	2.00
Bart, Lillian	6.00	24.00	May-01	417.75
Benner, Brenda	0.00	3.50	Jul-04	3.50
Blansett, Nadine	37.25	122.25	Mar-03	363.00
Boelman, Marge	2.00	6.00	Apr-01	182.00
Botha, Jill	0.00	0.00	Nov-01	64.00
Britton, JoAnn	3.50	35.00	Jul-04	35.00
Byrne, Joyce	8.00	20.00	Apr-04	25.00
Cassidy, Deane	0.00	0.00	May-04	2.00
Clugston, Patricia	8.25	46.50	Jun-98	612.75
Davis, Sandy	8.00	46.00	Jul-03	147.00
Dell, Lyla	8.50	69.50	Aug-98	309.00
Farkas, Theodore	0.00	0.00	?	50.00
Fioroni, Pete	30.00	50.00	Mar-97	368.25
Fisher, Jack	2.00	5.25	Apr-04	10.75
Fisher, Lora	0.00	1.25	Aug-04	1.25
Fitzgerald, Joan	15.00	45.00	Oct-93	2,224.75
Frazee, Kathy	0.00	0.00	Jul-02	7.00
Godwin, Nita	11.00	39.00	Feb-96	423.25
Haagen, John	4.00	11.50	Jan-00	114.75
Hathaway, Eugenia	6.00	18.00	Nov-03	46.00
Hemmerling, Barbara	17.50	71.25	Sep-95	804.25
Henderson, Jan	0.00	2.00	Oct-03	11.00
Himes, Camille	0.00	0.00	Jul-03	5.00
Horrocks, Marjorie	4.00	18.00	Oct-95	310.00
Irot, Pat	41.00	164.50	Feb-96	3,761.50
Jertberg, Pat	9.00	41.50	Apr-98	2,011.75
Lee, Wilma	1.00	6.25	Feb-04	13.25
Loewer, Terrie	8.75	61.25	Jun-04	68.75
Lone-Tollefson, Nancy	24.00	177.00	Jan. 03	481.75
Lord, Audrey	0.00	0.00	Jul-00	390.75
Marchant, Liz	3.00	3.00	Nov-04	3.00
Myers, Claire	2.50	44.75	Oct-95	1,369.25
Nakamura, Nobu	8.00	22.50	Sep-04	22.50
Olson, Bob	4.00	18.00	Sep-95	516.00
Pence, Carol	0.00	0.00	Mar-04	3.00
Pence, Thomas	0.00	0.00	Jan-99	301.50
Rankin, Eleanore	0.00	75.00	May-02	663.50
Rodriguez, Carmen	2.00	32.00	Feb-00	315.50
Salem, Rose	6.00	38.00	Oct-00	339.75
Sanatar, Ginny	0.00	0.00	Mar-02	117.50
Sandoval, Gerry	10.00	36.00	Aug-02	208.00
Schafer, Ruth	6.00	42.00	Jun-04	50.00
Schmidt, Marie	13.00	59.00	Apr-98	722.75
Scott, Linda	0.00	0.00	Jul-03	18.50
Segovia, Inez	10.00	50.00	Jun-03	171.50
Shaw, Dixie	1.00	4.00	May-94	221.50
Silverman, Pat	8.00	40.00	Jul-03	142.00
Thum, Margo	18.00	62.00	Nov-03	124.00
Tollefson, Jerry	0.00	4.50	Jul-03	35.00
Tramison, Betty	1.00	6.50	Aug-04	6.50
Walker, Jim	0.00	0.00	Nov-03	1.50
Walcek, John	0.00	0.00	Dec-04	6.00
Walker, Virginia	0.00	0.00	Mar-99	145.25
Wymer, Betty	12.00	40.25	Jan-96	1,078.25
Zamora, Mary	0.00	0.00	Jan-04	8.50
<b>TOTAL</b>	<b>375.25</b>	<b>1745.00</b>		<b>21,188.50</b>

**CUMULATIVE RECORD OF TEMPORARY VOLUNTEER HOURS (excluding Literacy Services)**

	FY04/05	FY04/05	Cumulative		FY04/05	FY04/05	Cumulative
	November	YTD			November	YTD	
Alvarado, Catalina	0.00	3.25	3.25	Nguyen, Kevin	0.00	18.25	18.25
Barlow, Stacey	0.50	4.50	4.50	Ning Zing, Dan	0.00	9.00	9.00
Becker, Alyssa	0.00	8.25	9.25	Ong, Cindy	0.00	9.00	9.00
Beshay, Andrew	2.00	11.00	11.00	Pestoor, Jaelyn	0.00	8.50	16.50
Bhattacharya, Ankur	0.00	23.00	46.50	Peters, Lezi	0.00	20.75	30.25
Bishtawi, Stephen	8.00	20.00	36.00	Peters, Tim	0.00	18.25	27.75
Bianco, Justin	0.00	4.00	36.50	Piol, Nick	0.00	8.00	48.00
Blaine, Ami	1.00	4.00	14.00	Rivera, Ruben	0.00	35.00	40.00
Blehm, Nathan	0.00	10.50	10.50	Runyan, Nicole	0.00	7.00	7.00
Boden, Emily	0.00	24.25	28.25	Ryang, Michelle	0.00	13.25	30.50
Born, Ashley	0.00	6.25	24.25	Salvary, Vanessa	0.00	3.00	3.00
Cerpa, Lizbeth	0.00	4.50	4.50	Sevilla, Martin	5.00	31.00	31.00
Cha, Sally	0.00	22.00	22.00	Sharp, Kristina	0.00	16.25	28.25
Chao, Rebecca	0.00	44.50	55.50	Shaw, Vishwa	0.00	4.50	4.50
Chen, Shaw-Ming	0.00	11.50	11.50	Soetijoso, Agnes	11.00	38.00	38.00
Chun, Andrea	4.75	28.25	97.00	Suh, Stacy	6.00	34.25	64.75
Dita, Alex	6.00	20.00	20.00	Syed, Kiren	0.00	20.75	46.25
Downs, Chantal	6.00	17.00	17.00	Tan, Hannah	0.00	1.00	44.00
Drake, Catherine	2.00	7.00	7.00	Tasnim, Sara	0.00	14.00	20.25
Erbacher, Matt	0.00	5.00	5.00	Tat, Trung	0.00	24.50	97.75
Esquivel, Gilberto	0.00	28.00	41.00	Thibault, Peter	0.00	8.50	10.50
Florez, Stephanie	0.00	2.75	5.75	Thibault, Timothy	0.00	10.50	14.50
Francis, Lucy	0.00	11.00	11.00	Thornley, Mikayla	0.00	2.00	2.00
Hadi, Maria	0.00	10.00	10.00	Titus, Tanya	0.00	4.00	4.00
Hariri, Nick	0.00	29.00	30.00	Tjoarman, Arlene	0.00	85.25	110.75
Hernandez, Brenda	0.00	18.00	18.00	Valerio, Ricardo	0.00	0.00	30.00
Ibarra, Estefania	0.00	39.00	54.00	Vasquez, Michelle	0.00	3.25	3.25
Israel, Emily	0.00	19.25	22.25	Vo, Jadeson	0.00	11.50	20.25
Jani, Eddie	0.00	37.25	59.25	Vo, Jasmine	0.00	11.50	21.25
Karan, Gaurav	18.00	38.00	38.00	Wang, Melody	3.00	16.50	21.50
Khattar, Saijal	0.00	43.50	57.50	White, Chris	0.00	19.25	20.25
Lee, Jessica	0.00	41.00	46.00	Wiggins, Katie	12.50	10.00	10.00
Lee, Kenneth	0.00	48.00	57.25	Wu, Jaime	0.00	9.25	14.75
Martinez, Chris	0.00	26.25	40.00	Yeh, Bryce	0.00	6.00	25.25
Misty, Aakash	0.00	15.50	15.50	Zuniga, Jazmin	0.00	10.00	38.00
Ngo, Kathy	0.00	31.75	31.75				

<b>TOTAL</b>	<b>48.25</b>	<b>717.00</b>	<b>1000.75</b>	<b>TOTAL</b>	<b>37.50</b>	<b>541.75</b>	<b>960.25</b>
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**TOTAL Library Volunteer Hours** 461.00  
**TOTAL Literacy Volunteer Hours** 1458.00

**TOTAL VOLUNTEERS HOURS** 1919.00

REGULAR VOLUNTEERS are committed to an on-going program each week  
 LITERACY VOLUNTEERS are involved in tutoring and other volunteer projects for the Literacy Campaign.  
 TEMPORARY VOLUNTEERS are working for a project in school, church, scouts, or court referral cases.

	Regular/Temp.Volunteers				Literacy Volunteers			
	FY00/01	FY01/02	FY02/03	FY03/04	FY00/01	FY01/02	FY02/03	FY03/04
July	562.00	623.00	693.50	735.25	658.00	1026.50	644.00	865.00
August	563.25	834.25	386.00	551.50	662.00	847.00	513.00	829.00
September	248.00	802.75	386.00	385.00	581.00	605.00	518.00	808.00
October	385.00	1029.80	442.50	388.75	614.00	550.00	516.00	820.00
November	369.25	1457.30	388.25	388.25	685.50	550.00	510.00	805.00
December	205.25	203.50	260.00	359.50	564.00	586.00	504.00	853.00
January	387.25	356.50	425.00	439.00	797.00	586.00	504.00	979.00
February	376.75	359.75	492.00	496.25	617.00	600.00	534.00	1472.00
March	377.25	399.00	340.00	489.25	622.50	600.00	767.00	1275.75
April	457.25	299.75	533.25	476.50	656.00	600.00	502.00	1152.00
May	393.00	371.50	355.50	460.25	1,204.50	588.00	500.00	562.50
June	<u>580.75</u>	<u>454.00</u>	<u>554.75</u>	<u>456.00</u>	<u>1,050.50</u>	<u>639.00</u>	<u>3368.00</u>	<u>526.50</u>
	<b>4905.00</b>	<b>7191.10</b>	<b>5256.75</b>	<b>5625.50</b>	<b>8,712.00</b>	<b>7777.50</b>	<b>9380.00</b>	<b>10947.75</b>



	FY04/05				FY04/05			
July	948.25				1,008.00			
August	696.25				684.00			
September	482.00				704.00			
October	487.75				684.00			
November	461.00				1,458.00			
December								
January								
February								
March								
April								
May								
June								
	<u>3075.25</u>	_____	_____	_____	<u>4,538.00</u>	_____	_____	_____

## CUMULATIVE RECORD OF LITERACY VOLUNTEER HOURS

REGULAR	FY04/05 November	FY04/05 YTD	Cumulative	FY04/05 November	FY04/05 YTD	Cumulative	
Aguirre, Alyssa	6.00	30.00	70.00	Go, Jonathon	5.00	5.00	5.00
Ahahechi, Maryam	24.00	24.00	24.00	Gonzales, Rosemarie	6.00	6.00	6.00
a LaTorre, Angelica	-	-	154.00	Goodman, Dale	-	-	3,441.00
Ansig, Ronals	8.00	8.00	8.00	Grisso, Norma	3.00	3.00	3.00
Araujo, John	6.00	30.00	30.00	Guerrero, Christine	6.00	30.00	108.00
Azadi, Joe	8.00	40.00	40.00	Guerrero, Lavone	6.00	30.00	114.00
Azizan, Sarah	-	-	40.00	Hamacher, Holly	6.00	24.00	108.00
Babinski, Barbara	-	-	3.00	Hatch, Bill	6.00	30.00	165.00
Bates, Emily	-	20.00	20.00	Hatch, Katie	6.00	29.00	79.00
Becker, Alyssa	3.00	3.00	3.00	Hawkins, Christina	6.00	30.00	104.00
Behmaram, Roxana	38.00	38.00	38.00	Healey, Kathleen	6.00	30.00	306.00
Belekjian, Maria	-	12.00	120.00	Heer, Kim	6.00	30.00	323.00
Bello, Dominic	12.00	42.00	108.00	Henao, Stephanie	6.00	30.00	84.00
Bennett, Amanda	6.00	26.00	26.00	Herrera, Elizabeth	6.00	30.00	30.00
Bennett, Kevin	6.00	26.00	26.00	Hernandes, Melissa	-	-	50.00
Bernardino, Maria	6.00	30.00	126.00	Hernandez, Maria	6.00	36.00	180.00
Blarsi, Courtney	20.00	20.00	20.00	Hilleweart, Heather	6.00	30.00	108.00
Bowers, Cretia	-	-	20.00	Holmes, Nancy	6.00	30.00	30.00
Bowley, Jessika	18.00	18.00	18.00	Howell, Anne	-	18.00	102.00
Brackett, Jim	-	6.00	159.00	Hsieh, Lambert	6.00	30.00	30.00
Broderick, Shannon	12.00	24.00	80.00	Hsu, Iris	6.00	30.00	20.00
Brzovic, Kathy	6.00	30.00	120.00	Humple, Phyllis	4.00	16.00	190.00
Cadambi, Aruna	-	-	44.00	Hutain, Jenny	6.00	30.00	67.00
Callaway, Sean	6.00	30.00	72.00	Hutton, Katherine (Kate)	6.00	30.00	324.00
Castillo, Alicia	4.00	4.00	44.00	Jensen, Ryan	12.00	12.00	12.00
Cerpa, Lizbeth	5.00	5.00	5.00	Harris, Michelle	28.00	28.00	28.00
Cha, Sally	6.00	30.00	120.00	Hassan, Zeenat	3.00	3.00	3.00
Chandrasekaram, Vinolie	-	-	64.00	Henri, Chase	15.00	15.00	15.00
Chang, Sirena	2.00	2.00	2.00	Ho, Brandon	3.00	3.00	3.00
Charles, Vicki	3.00	3.00	3.00	Hutton, Katherine (Kate)	6.00	30.00	324.00
Chen, April	-	-	177.00	Jeon, Ashley	6.00	24.00	65.00
Chen, Wen	6.00	30.00	114.00	Johnstone, Deborah	6.00	15.00	15.00
Cheng, Elsen	12.00	30.00	110.00	Kaiser, Kelly	-	-	150.00
Cho, Eric	5.00	5.00	5.00	Kamat, Rujvi	6.00	30.00	66.00
Cho, Jason	4.00	4.00	4.00	Kao, Elaine	6.00	18.00	74.00
Choi, Eugene	6.00	30.00	72.00	Kapur, Melea	12.00	12.00	12.00
Chow, Nicole	3.00	3.00	3.00	Khamphanh, Molly	6.00	30.00	114.00
Christensen, Alan	7.00	7.00	7.00	Komreich, Seth	-	-	32.00
Chun, Andre	3.00	3.00	3.00	Kreger, Kenneth	6.00	30.00	30.00
Coffee, Nancy	-	-	397.00	Krisinger, Elizabeth	-	-	78.00
Connors, Kamala	12.00	12.00	12.00	Lampason, Caylan	6.00	15.00	15.00
Corbo, Leonora	6.00	29.00	29.00	Lee, Al	4.00	4.00	4.00
Delgado, Ana	9.00	9.00	9.00	Lee, Joshua	6.00	30.00	30.00
Dhanak, Shayona	5.00	5.00	5.00	Leon, Phiip	14.00	14.00	14.00
Diaz, Cynthia	-	-	52.00	Leslie, Sandra	6.00	30.00	318.00
Diaz, Monica	-	-	70.00	Lewis, Kim	12.00	12.00	12.00
Donofrio, Susan	6.00	30.00	165.00	Lien, Kevin	3.00	3.00	3.00
Draper, Krispa	-	18.00	168.00	Lin, Joyce	6.00	30.00	30.00
Dudrey, Kristin	6.00	30.00	84.00	Lo, Tiffany	7.00	7.00	7.00
Eckels, Krys	6.00	30.00	120.00	Loi, Nelly	45.00	45.00	45.00
Economou, Christina	6.00	30.00	114.00	Lopez, Grace	4.00	4.00	4.00
Elmore, Sylvia	4.00	20.00	104.00	Lukito, Cory	6.00	30.00	30.00
Espinoza, Veronica	6.00	15.00	15.00	Lukito, Kevin	6.00	30.00	30.00
Farilla, Dawn	6.00	31.00	31.00	Mai, Angie	-	-	36.00
Finley, Virginia	6.00	30.00	122.00	Maino, Arielle	6.00	30.00	30.00
Fitsimons-Diaz, Chelsea	-	12.00	129.00	Malkowicz, Edward	12.00	48.00	352.00
Flores, Jose	7.00	7.00	7.00	Manzanarez, Melissa	12.00	54.00	54.00
Flores, Stephanie	3.00	3.00	3.00	Marquez, George	12.00	12.00	12.00
Ford, Shannon	12.00	12.00	12.00	Marquez, Jeff	6.00	30.00	72.00
Gardner, Jeanette	-	-	87.00	Martiaro, Diane	-	-	564.00
Gimby, Walter	6.00	30.00	76.00	Massaro, Lauren	6.00	30.00	114.00

Literacy Hours continued

REGULAR	FY04/05 November	FY04/05 YTD	Cumulative	REGULAR	FY04/05 November	FY04/05 YTD	Cumulative
McBain, Frances	6.00	30.00	108.00	Shah, Sweny	-	-	132.00
McBentez, Kathy	6.00	30.00	194.00	Shan, Kheyati	6.00	24.00	69.00
McGrath, Patricia	6.00	30.00	103.00	Sie, Melanie	4.00	4.00	4.00
Mehta, Ami	-	24.00	60.00	Siwanto, Patricia	3.00	3.00	3.00
Mesgina, Nahom	1.00	1.00	1.00	Skimizu, Ken	12.00	60.00	505.00
Miller, Michelle	-	24.00	69.00	Smith, Alex	4.00	4.00	4.00
Min, Nara	-	6.00	58.00	Smith, Allie	4.00	28.00	28.00
Montoya, Tania	-	24.00	80.00	Smith, Annie	4.00	28.00	28.00
Myers, Emily	-	-	150.00	Soetjoso, Agnes	8.00	8.00	8.00
Navarro, Nicole	-	24.00	114.00	Soqui, Evelyn	104.00	104.00	104.00
Negoranek, Rachel	-	24.00	53.00	Speakman, Sarah	3.00	24.00	105.00
Negrete, Adriana	-	24.00	61.00	Stutts, Lisa	-	18.00	67.00
Nguyen, Martin	6.00	30.00	72.00	Stuvert, Judith	-	60.00	60.00
Nguyen, Minh	6.00	30.00	30.00	Sun, Ying	5.00	5.00	5.00
Nguyen, Thien	34.00	34.00	34.00	Sze, Kelly	35.00	35.00	35.00
Nguyen, Tyler	-	24.00	80.00	Tan, Hannah	-	22.00	22.00
Olson, Shawn	25.00	25.00	25.00	Tat, Trung	-	24.00	35.00
Ortiz, Cynthia	12.00	12.00	12.00	Thomas, Peggy	-	24.00	143.00
Osoria, Jonathan	6.00	24.00	72.00	Thompson, Amanda	3.00	3.00	3.00
Patel, Vani	6.00	24.00	114.00	Thong, Din	20.00	80.00	80.00
Pelto, Ernest	6.00	24.00	307.00	Todker, Reka	-	24.00	36.00
Perez, Christina	20.00	20.00	20.00	Todker, Vanita	6.00	30.00	70.00
Porter, Melissa	18.00	56.00	174.00	Ton, Sothavy	15.00	67.00	67.00
Precht, Jeanette	6.00	-	187.00	Trapp, Andrew	15.00	15.00	15.00
Renno, Carolyn	4.00	25.00	73.00	Trotter, Cynthia	6.00	24.00	171.00
Reynoso, Tanya	18.00	18.00	18.00	Trujillo, Mark	88.00	88.00	88.00
Rivera, Felleny	-	-	76.00	Truong, Christine	-	-	123.00
Rivera, Hilda	10.00	34.00	202.00	Valenzuela, Sarah	-	24.00	24.00
Rodriguez, Elizabeth	18.00	18.00	18.00	Veltre, Robin	-	21.00	43.00
Rodriguez, Kenia	-	24.00	120.00	Vo, Jadeson	5.00	5.00	5.00
Rosas, Henry	38.00	38.00	38.00	Vo, Jasmine	11.00	11.00	11.00
Ross, Charlotte	-	18.00	21.00	Vo, Martin	5.00	5.00	5.00
Sabo, Melissa	-	-	42.00	Vukovick, Kathy	-	24.00	240.00
Salvary, Vanessa	10.00	10.00	10.00	Vyas, Ushima	4.00	4.00	4.00
Schaal, Linda	6.00	24.00	237.00	Weimer, MacKenzie	6.00	24.00	67.00
Schultz, Laurie	4.00	28.00	28.00	White, Debi	6.00	15.00	15.00
Sgobba, Jackie	-	18.00	180.00	Wright, Sydney	6.00	24.00	63.00
				Yang, Jonathon	21.00	21.00	21.00
				Yu, Lilian	6.00	24.00	30.00
<b>Total</b>	<b>1,458.00</b>	<b>4,038.00</b>	<b>18,466.00</b>				

Placentia Library District  
Circulation Report  
December 20, 2004

	FY04-05 YTD	FY03-04 YTD	% Change FY03 TO FY04	FY04-05 November	FY03-04 November
1st Time Checkouts	66,725	60,992	9.40%	13,593	11,036
Phone Renewals	7,272	8,690	-16.32%	915	2,001
In-Building Renewals	1,646	2,408	-31.64%	442	371
TOTAL RENEWALS	8,918	11,098	-19.64%	1,357	2,372
TOTAL CHECKOUTS	75,643	72,090	4.93%	14,950	13,408
On-Time Checkins	72,353	63,469	14.00%	14,972	11,021
Late Checkins	4,700	4,746	-0.97%	1,297	1,033
TOTAL CHECKINS	77,053	68,215	12.96%	16,269	12,054
Holdes Placed	2,845	864	229.28%	493	162
Holdes Cancelled	183	46	297.83%	53	15
Holdes Filled	2,189	1,714	27.71%	399	279
Patrons Registered	1,729	1,888	-8.42%	353	418
Titles Added	1,813	2,443	-25.79%	809	1,614
Volumes Added	2,051	2,528	-18.87%	895	1,641
CIRCULATION BY TYPE OF MATERIAL					
Adult Print	31,909	30,484	4.67%	5,930	5,854
Juvenile Print	34,275	33,084	3.60%	7,052	6,228
Total Print	66,184	63,568	4.12%	12,982	12,082
Audio	4,973	3,979	24.98%	1,041	702
Visual	8,714	5,525	57.72%	1,841	1,234
Total Audio Visual	13,687	9,504	44.01%	2,882	1,936
TOTAL CIRCULATION	79,871	73,072	9.30%	15,864	14,018
Placentia Circulation	48,375	45,963	5.25%	9,456	8,395
%Placentia Circulation	60.57%	62.90%		59.61%	59.89%
Anaheim/Yorba Linda Circulation	13,167	11,764	11.93%	2,830	2,593
%Anaheim/Yorba Linda Circulation	16%	16.10%		18%	18.50%
TYPES OF ACTIVE BORROWERS					
Adult	56,902	49,484	14.99%	11,147	9,608
Young Adult	1,260	1,305	-3.45%	190	296
Juvenile	14,811	15,084	-1.81%	3,202	2,900
New Borrower	5,766	5,799	-0.57%	1,133	987
Non Resident	0		N/A	0	0
Other (staff)	1,102	1,379	-20.09%	203	231
TOTAL ACTIVE BORROWERS	79,841	73,051	9.29%	15,875	14,022
TOTAL REGISTERED BORROWERS	95,735	92,502	3.50%	19,822	19,018
ATTENDANCE	169,377	170,109	-0.43%	39,576	46,395
Adult Reference-In Building	6,632	4,251	56.01%	1,593	901
Adult Reference-Telephone	934	766	21.93%	181	137
Children's Reference-In Building	5,119	2,261	126.40%	1,382	562
Children's Reference-Telephone	95	130	-26.92%	24	24
Total Adult Reference	7,566	5,017	50.81%	1,774	1,038
Total Children's Reference	5,214	2,391	118.07%	1,406	586
Total in Building Reference	11,751	6,512	80.45%	2,975	1,463
Total Telephone Reference	1,029	896	14.84%	205	161
TOTAL REFERENCE	12,780	7,408	72.52%	3,180	1,624

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**PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES**

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**TO:** Library Board of Trustees  
**FROM:** Elizabeth D. Minter, Library Director *EDM*  
**SUBJECT:** **Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority**  
**DATE:** December 20, 2004

**BACKGROUND:**

The invoice from the City of Placentia was not received in time to be included with the December 2004 Board Agenda.

It will be included in the January 2005 Reports.



## Elizabeth Minter

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**From:** gneill@CSDA.NET  
**Sent:** Monday, December 13, 2004 2:25 PM  
**To:** eminter@placentialibrary.org  
**Subject:** CSDA Legislative Update - December 13, 2004

 CSDA Legislative Information

### **2005-06 Legislation Session Underway**

On Monday the 2005-06 Legislation Session commenced and, after the traditional ceremonial activities, recessed until January 3. The November 2004 election left the party make-up of the Legislature in place, with Democrats holding majorities of 25 to 15 in the Senate and 48 to 32 in the Assembly. The legislative leadership for the 2005-06 Session is as follows: Senate President Don Perata, Senate Republican Leader Dick Ackerman, Assembly Speaker Fabian Nunez and Assembly Republican Leader Kevin McCarthy.

While their stay in Sacramento was brief, a number of bills of interest were introduced. The 2005 bill introduction deadline is February 18. Among those bills introduced Monday include:

#### **Assembly Constitutional Amendment No. 5**

As introduced by Assembly Member Richman, ACA 5 provides that any person that on and after July 1, 2007, is hired as a new employee by a public agency may enroll only in a defined contribution plan of a public pension or retirement system and is prohibited from enrolling in a defined benefit plan, as defined. The measure would also limit employer contributions to a defined contribution plan to an unspecified percentage of employer payroll, establishes other parameters for defined contribution plans, and also sets forth relating findings of the Legislature. Constitutional amendments require passage by a 2/3 vote of each house and approval by voters in a statewide election.

#### **Assembly Constitutional Amendment No. 7**

Introduced by Assembly Member Nation, ACA 7 would change the current 2/3 vote requirement for the passage of special taxes at the local level to 55% of voters voting on the tax. The bill relates to cities, counties and special districts.

#### **Senate Bill 21**

Senate Bill 21, introduced by Senator Florez, would declare that the right to the use of any water appropriated pursuant to a permit or a license granted to the federal government in connection with its operation of the Central Valley Project shall be appurtenant to lands irrigated with that water and would prohibit the use of that water from being interrupted if it applied to "reasonable and beneficial" use pursuant to a contract between a person or public agency and the federal government.

#### **Assembly Bill 57**

Introduced by Assembly Levine, AB 57 amends the public works prevailing wage law. Existing law governing the obligations of contractors and subcontractors involved in public works projects requires that employees be paid the general prevailing rate of per diem wages. Existing law also provides that per diem wages include employer payments for health and welfare, pension, vacation, travel, and subsistence pay, apprenticeship and other

training programs, and similar purposes, and specifies the employer contribution, costs and payments that employer contributions may include. The existing law prohibits credit from being granted for benefits required to be provided by other state or federal laws, and provides that credits for employer payments may not reduce the obligation to pay the hourly straight time or overtime wages found to be prevailing. Assembly Bill 57 would provide that an employer **may** take a credit for employer payments, even if contributions are not made or costs are not paid, as specified, if payments are made on no less than a quarterly basis.

### **New Senate Local Government Committee Chair Announced**

Senate President Perata has selected Senator Christine Kehoe (D-San Diego) to chair the Senate Local Government Committee, replacing Senator Tom Torlakson, who will chair the new Senate Housing and Transportation Committee. In making the announcement, Perata stated: "The dysfunctional relationship between state and local government is one of the most complicated problems facing California. As a former county supervisor, I am committed to improving that relationship and giving Californians the partnership they deserve from state and local government. Before coming to the Legislature, Christine Kehoe served with distinction on the San Diego City Council and she has been a tremendous consensus builder in the Assembly. She's the right person to tackle this job." In accepting the chair, Kehoe stated: "One of the many challenges facing California is how to improve communications and coordination between local and state governments. As chair of the Senate Local Government Committee I will address this issue. I am grateful to Senator Perata for this important appointment and I am eager to work with him in the coming session." Senator-elect Kehoe will represent the 39th Senate District, which includes the communities of La Jolla, Pacific Beach, Mission Beach, Ocean Beach, Point Loma, Mira Mesa, Tierrasanta, Clairemont, Linda Vista, North Park, Old Town, and downtown San Diego.

Perata later named newly elected Senator Dave Cox as Vice Chair of the Senate Local Government Committee. Cox served in the Assembly since 1998 and served on the Sacramento County Board of Supervisors for 6 years prior to his election to the Assembly. Cox, a Republican, represents the 1st Senate District.

### **Legislative Updates available by email for all member agencies' officials and employees**

If anyone else at your agency would like to receive these updates by email, or if you would like to stop receiving these updates, let us know by calling toll free 877/924-CSDA or by emailing [gneill@csda.net](mailto:gneill@csda.net). You can find old Legislative Updates in the 'Members Only' section of [www.csda.net](http://www.csda.net). If you don't know your agency's username and password for the 'Members Only' section, please contact us at our toll free number, 877/924-CSDA.

CSDA...keeping special districts informed!

1112 I Street, Suite 200 \* Sacramento, CA 95814  
(916) 442-7887 \* (916) 442-7889 fax  
(877) 924-CSDA \* [www.csda.net](http://www.csda.net)





November 8, 2004

Placentia Library District  
Ms. Elizabeth Minter  
411 E Chapman Avenue  
Placentia, CA 92870-6198

Dear Ms. Minter:

**What an unprecedented year for California's special districts!** Proposition 1A, the statewide initiative which prohibits the State from ever again raiding local government revenues at every opportunity, was passed by an overwhelming 83 percent of California voters. CSDA believes this was a mandate from the people of California and many policy makers and media spokespersons are calling ***Proposition 1A a new dawn for local government.***

Just as local governments are entering a new era, so is CSDA. CSDA aggressively pursued an equal level of respect and recognition for special districts as providers of local services. Unlike previous years when the Legislature discussed the future of special districts and forced their decisions upon us, uniting with the League of California Cities and California State Association of Counties in the LOCAL Coalition allowed special districts to be at the table during negotiations with the Schwarzenegger Administration and ***successfully secure special district revenue streams in the long-term.***

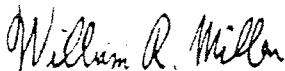
Now we are looking to the future to ensure that our newly found position in Sacramento remains strong. With another looming state deficit in 2005 and many in power continuing to struggle with the need for special districts, other battles are yet to be fought.

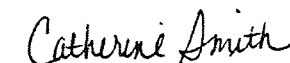
CSDA is committed to being at the table to effectively represent your district! The momentum is with us and we must continue to move the public policy agenda to recognize the essential role special districts play in the life of each Californian.

As a CSDA member, your support and participation have provided CSDA with the tools to be the spokesperson for special districts with the Administration, the Legislature, the media, and the public. The enclosed dues invoice reflects a slight adjustment necessary to provide CSDA with the resources to continue our efforts and maintain the quality and level of services that made 2004 such a successful year.

**Thank you for allowing CSDA to be your voice in the Capitol. Your continued support through membership is greatly appreciated and essential to keep special districts moving forward!**

Most sincerely,

  
William Miller  
President

  
Catherine Smith  
Executive Director






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 CALIFORNIA SPECIAL DISTRICTS ASSOCIATION
 

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 2004 **Major Accomplishments**
**PROPOSITION 1A VICTORY!**

CSDA heard the needs of its members and took the lead on behalf of all special districts in California to develop a bipartisan agreement that marks a historic, positive change for special districts, cities and counties. With an unbelievable level of support, Proposition 1A was passed by a margin of 83.6% to 16.4% restoring control of local revenues and allowing special districts predictability and stability in their revenue streams for the long term!

**Proposition 1A:**

- Restricts the State Legislature's ability to raid local government funding, including local government share of existing sales taxes, property taxes and VLF revenues.
- Protects funding for essential local services provided by special districts, cities and counties.
- Requires the State to provide funding for any program or service the State forces local governments to provide. If the State fails to provide funding, the Legislature must suspend these state mandates.
- Provides flexibility in a state budget emergency. Prop 1A allows the State to borrow local government revenues if funds are needed in a fiscal emergency to support schools or other state programs.

Proposition 1A is a tremendous victory for CSDA and all special districts in California. It is a new dawn for local government elevating our influence with the Legislature and key decision makers as well as confirming that voters do understand and care about the critical and quality-of-life services offered by special districts. Voters believe that local revenues should remain local and Proposition 1A establishes that in law.

---

**LOCAL COALITION**

CSDA continued participation and funding on behalf of special districts in the Leave Our Community Assets Local (LOCAL) Coalition with the League of California Cities and California State Association of Counties. Efforts of the Coalition included 180 events covered by press, 27 staged news conferences, media advisories, meetings or direct contacts with all editorial boards in the state, 40 interviews with various media outlets, numerous press releases and other outreach efforts aimed at increasing awareness of local government issues.

---

**DEFEAT OF SB 1272 (ORTIZ) – SPECIAL DISTRICT REFORM LEGISLATION**

CSDA was able to effectively respond to this bill introduced by Senator Debra Ortiz (D-Sacramento). Although a well-intended bill dealing with director benefits and ethics training, it would have instead created a series of "one size fits all" mandates and reforms raising the cost and difficulty of compliance, while providing no real assurances to the public. Ultimately, CSDA was able to defeat SB 1272 in 2004 and will continue to advocate in the best interest of special districts should the issue resurface in 2005.

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**PROPOSITIONS 68 AND 70**

CSDA joined Governor Arnold Schwarzenegger in actively fighting Propositions 68 and 70. These measures were of special importance to special districts because they did not require casino operators to negotiate with local governments and contained no provisions to provide money to mitigate the impacts casinos would have on nearby local government services. Catherine Smith, executive director of CSDA, sat as co-chair of the "No on Proposition 68 and 70" committee. Both propositions were successfully defeated saving special districts millions of dollars in potential impacts.

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**CSDA'S SPECIAL DISTRICT GOVERNANCE ACADEMY**

CSDA's Governance Academy continued to gain momentum and recognition as the core governance training in California for special district directors and trustees. Over 230 special district officials attended at least one of the four Academy courses in 2004 and 55 people graduated from the Academy.

## EDUCATION & CONFERENCE

CSDA's education programs provided numerous opportunities throughout the state for special district staff and governing officials to stay current on issues and trends that affect them directly. New courses like General Manager Training, Staying in Compliance and an updated Board Secretary Training proved to be extremely well received. Additionally, CSDA's Annual Conference in Palm Springs provided hundreds of attendees with a wide variety of education and networking opportunities including expanded sessions addressing service-specific topics like water, wastewater, mosquito & vector control, CSDs and fire protection.

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## INFLUENCE

CSDA participated in a number of coalitions and working groups to ensure special districts have a strong voice in State and local government decision making. Some included:

- California Infrastructure Coalition
  - Leave Our Community Assets Local Coalition (LOCAL)
  - Cities, Counties and Schools Partnership
  - Community Services District enabling code update group
  - Governor's Office of Planning & Research: Local Government Group
  - Special District Leadership Foundation
- 

## CURRENT SPECIAL DISTRICT NEWS – EVERYDAY

CSDA enhanced the "members only" section of its website providing members with new tools, information and resources designed to assist both special district staff and governing officials in their outreach & legislative efforts. The sections are updated daily with special district news and information from across the state customized for each member depending on the service(s) provided.

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## CSDA ALLIANCE

CSDA, the Special District Risk Management Authority (SDRMA) and the CSDA Finance Corporation continued to work closely together to offer members seamless access to a wide variety of services, benefits and resources necessary for special districts to do their jobs efficiently and cost effectively. CSDA experienced record membership growth, bringing in over 120 new members.

SDRMA experienced significant growth in the number of special districts participating in the workers' compensation and property/liability coverage pools. In fact, in 2004 over 63 districts of all types and sizes selected SDRMA as their full service risk management agency. With a strong reputation for stable, competitive rates based on sound underwriting practices, SDRMA has now established itself as the preferred coverage provider for over 360 special districts in California.

The CSDA Finance Corporation saw a tremendous amount of financing activity in 2004 providing funding to special districts for a wide variety of special projects, purchases and capital improvement efforts. Over \$25 million was financed for special districts through the Certificates of Participation and Lease/Installment Purchase programs.

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CSDA is looked to by the Governor, Legislature and other key decision makers as the voice for special districts. The association takes this responsibility very seriously and will continue to work hard to effectively represent and advocate on behalf of all special districts.

**Thank you for your continued support!**



*California Special Districts Association*


1112 I Street, Suite 200 | Sacramento, CA 95814 | toll-free: 877.924.CSDA (2732)

telephone: 916.442.7887 | fax: 916.442.7889 | email: [info@csda.net](mailto:info@csda.net) | [www.csda.net](http://www.csda.net)

**CSDA ALLIANCE**  
Serving Special Districts

California Special Districts Association | CSDA Finance Corporation | Special District Risk Management Authority

TO: Elizabeth Minter, Library Director

FROM: Jim Roberts, Public Services Manager/Literacy Coordinator 

DATE: December 20, 2004

SUBJECT: **Status of Placentia Library Literacy Services (PLLS) Partnerships with the Community.**

Provided below is a list of active PLLS partnerships/coalitions in the community. Those with an asterisk (\*) are pending and have not yet begun.

- ♦ Placentia Rotary Reading Enrichment Program (PRREP) is a coalition of the Placentia/Yorba Linda Unified School District, Placentia Rotary and the PLLS. Last school year, we had over 100 high school tutors participating in PRREP.
- ♦ Spanish Literacy is a coalition with Placentia Human Services, Placentia Head Start, and the Library and offers Spanish literacy classes at Ruby Drive.
- ♦ Federal Work Study (FWS) is a partnership between Western State University College of Law, Cal State Fullerton and the Library where qualified FWS students work part-time at the Library, primarily tutoring children. PLLS presently has more than 30 FWS staff. Cal State Fullerton and PLLS have two partnerships: 1. the Department of Human Services Intern Program, and 2. Service Learning.
- ♦ Fullerton College has a Service Learning partnership where several instructors require 10-20 hours of community service. PLLS is a participating agency.
- ♦ *EVEN START* collaboration with Ruby Drive Elementary School began in FY 2003-04 and will continue this FY.
- ♦ Last year, PLLS had its first two interns from Troy Tech. We hope this is the beginning of many interns coming to the Library from Troy High School.
- ♦ \*PLLS is also listed as a participating agency for interns with Valencia High School's Val Tech and International Baccalaureate (IB) programs, and we are eligible this school year, 2004-05. Our first IB intern started in November.
- ♦ \*The Women's Transitional Learning Center (WTLC) in Fullerton has asked PLLS to start an ESL class at their center. We did testing there on November 10 and we plan to start two classes there in December.
- ♦ \*We tested 15 employees at Vita-Herb Nutraceuticals, Inc., a company in Placentia, on November 10. We are now assessing class levels.



TO: Elizabeth D. Minter, Library Director

FROM: Jim Roberts, Public Services Manager *JR*

DATE: December 20, 2004

**SUBJECT: Grant Status**

Source	Date Submitted		By	ELLI	FFL	Adult Literacy		Spanish Literacy		History Room		Other
	Submitted					Literacy	Literacy	Children's	Children's	Room	Room	
Mervyn's	05/06/04		PLLS	5,000								
Target	05/06/04		PLLS	5,000								
VERIZON	05/13/04		PLLS	25,000								
Mighty Ducks Care	05/13/04		PLLS	25,000								
Wells Fargo	05/04/04		PLLS				1,000					
CLLS *	06/08/04		PLLS		21,000							
Barbara Bush Foundation	09/01/04		M & A**		\$60,000							
George Hoag Family Foundation	09/27/04		M & A**	10,000								
Estimated*												
Machoskie & Ass.**												
TOTAL PENDING				\$60,000	\$10,000	\$81,000	1,000					

Source	Amount	Date Submitted		By	ELLI	FFL	Adult Literacy		Spanish Literacy		History Room	
		Submitted					Literacy	Literacy	Children's	Children's	Room	Room
Grants Received												
CLLS	\$30,000	06/08/04		PLLS	X	X	X					
CLLS	\$29,191	06/08/04		PLLS			X					

<b>Target</b>	\$2,000	05/04/04	PLLS	X					
<b>TOTAL</b>	\$61,191								


<b>Source</b>	<b>Amount</b>	<b>Date Submitted</b>	<b>Submitted By</b>	<b>ELLI</b>	<b>FFL</b>	<b>Adult Literacy</b>	<b>Spanish Literacy</b>	<b>Children's</b>	<b>History Room</b>	<b>Other</b>
---------------	---------------	-----------------------	---------------------	-------------	------------	-----------------------	-------------------------	-------------------	---------------------	--------------

**TOTAL DENIED/WITHDRAWN**

<b>Disneyland Resorts CSA</b>	\$3,500	06/17/04	PLLS						
<b>George Hoag Family Foundation</b>	\$10,000	09/27/04	Mach & Ass	X		X			
<b>TOTAL</b>	<b>\$13,500</b>								



**TO:** Elizabeth Minter, Library Director

**FROM:** Jim Roberts, Public Services Manager/Literacy Coordinator 

**DATE:** December 20, 2004

**SUBJECT:** Poet Laureate.

The Program Committee met briefly with Meredith Laskow, Poet Laureate of the Placentia Library District, in November.

Ms. Laskow provided us information on how to apply for mini grants from Poets and WritersMagazine. We are in the process of applying. Any grants received would be used to pay for performers and poetry programming for the remainder of FY 2004-05.

We plan to continue to outreach at local senior centers next calendar year and plan a possible poetry event during National Poetry Month in April 2005.





orange county council of governments  
**Regular Meeting of the  
BOARD OF DIRECTORS**

**\* PLEASE NOTE CHANGE IN MEETING DATE AND LOCATION \***

Meeting Date / Location

Tuesday, December 7, 2004  
9:00 a.m. – 11:00 a.m.  
Tustin Community Center  
300 Centennial Way  
Tustin, California

AGENDA ITEM

STAFF

PAGE

Agenda descriptions are intended to give notice to members of the public by providing a general summary of items of business to be transacted or discussed. The listed Recommended Action represents staff's recommendation. The Board of Directors may take any action which it deems appropriate on the agenda item and is not limited in any way by the recommended action.

**PLEDGE OF ALLEGIANCE**

**I. CALL TO ORDER / ROLL CALL**

(Chair Lou Bone)

Lou Bone, Chair, District 17  
Richard Dixon, Vice-Chair, District 13  
Cathryn DeYoung, District 12  
Tod Ridgeway, District 14  
Gus Ayers, District 15  
Vacant, District 16  
Alta Duke, District 18  
Richard Chavez, District 19  
Marilyn Poe, District 20  
Art Brown, District 21  
Bev Perry, District 22  
Debbie Cook, District 64

Tim Keenan, Cities At-Large  
Bill Campbell, County At-Large  
Phil Anthony, ISDOC  
Peter Herzog, OCD, LOCC  
Shirley McCracken, OCSA  
Denis Bilodeau, OCTA  
Chris Norby, SCAG-County Rep. (*not activated*)  
Bill Craycraft, SCAQMD – Cities Representative  
Jim Silva, SCAQMD – County Representative  
Dave Swerdlin, TCAs  
Owen Holmes, University Representative  
Al Hollinden, Private Sector

- cities**  
Aliso Viejo  
Anaheim  
Brea  
Buena Park  
Costa Mesa  
Cypress  
Dana Point  
Fountain Valley  
Fullerton  
Garden Grove  
Huntington Beach  
Irvine  
La Habra  
La Palma  
Laguna Beach  
Laguna Hills  
Laguna Niguel  
Laguna Woods  
Lake Forest  
Los Alamitos  
Mission Viejo  
Newport Beach  
Orange  
Placentia  
Rancho Santa  
Margarita  
San Clemente  
San Juan  
Capistrano  
Santa Ana  
Seal Beach  
Stanton  
Tustin  
Villa Park  
Westminster  
Yorba Linda

County of Orange

- agencies**  
Costa Mesa Sanitary District  
East Orange Water District  
El Toro Water District  
Emerald Bay Service District  
Irvine Ranch Water District  
Los Aliso Water District  
Mesa Consolidated Water District  
Moulton Niguel Water District  
OC Fire Authority  
OC Sanitation District  
OC Transportation Authority  
OC Water District  
Placentia Library District  
Rossmoor/Los Alamitos Area  
Sewer District  
Serrano Water District  
Silverado-Modjeska Parks  
& Recreation District  
South Coast Water District  
Trabuco Canyon Water District  
Transportation Corridor  
Agencies

## II. PUBLIC COMMENTS

At this time members of the public may address the Board of Directors regarding any items within the subject matter jurisdiction of the Board of Directors which are not separately listed on this agenda. Members of the public will have an opportunity to speak on agenda items at the time the item is called for discussion. NO action may be taken on items not listed on the agenda unless authorized by law. Comments shall be limited to three minutes per person and an overall time limit of twenty minutes for the Public Comments portion of the agenda.

Any person wishing to address the Board on any matter, whether or not it appears on this agenda, is requested to complete a "Request to Speak" form available at the door. The completed form is to be submitted to the Clerk of the Board prior to an individual being heard. Whenever possible, lengthy testimony should be presented to the Board of Directors in writing and only pertinent points presented orally.

## III. CONSENT CALENDAR

All matters listed under the Consent Calendar are routine and will be enacted by one vote without separate discussion unless Members of the Board, the public, or staff request specific items be removed from the Consent Calendar for separate action or discussion.

- |    |   |                                  |    |
|----|---|----------------------------------|----|
| A. | <b>Minutes from October 28, 2004</b>        | (Clerk of the Board)             | 05 |
|    | <i>Recommended Action:</i> Approve minutes. |                                  |    |
| B. | <b>Report on the OCCOG TAC</b>              | (Tracy Sato,<br>OCCOG TAC Chair) | 11 |
|    | <i>Recommended Action:</i> Receive report.  |                                  |    |
| C. | <b>Air Quality Report</b>                   | (Annabel Cook)                   | 17 |
|    | <i>Recommended Action:</i> Receive report.  |                                  |    |

## IV. PRESENTATION

- |    |   |   |    |
|----|---|---|----|
| A. | <b>"Logistics &amp; Distribution" – A Presentation on Transportation and Goods Movement</b> | (Dr. John Husing<br>Economics & Politics, Inc.) | 21 |
|    | <i>Recommended Action:</i> Receive presentation.  |   |    |

## V. ACTION ITEMS

- |    |   |                               |    |
|----|---|-------------------------------|----|
| A. | <b>Appoint Private Sector Representative</b>  | (Vice-Chair<br>Richard Dixon) | 61 |
|    | <i>Recommended Action:</i> Appoint a Private Sector Representative to the OCCOG Board pursuant to the recommendations of the OCCOG Private Sector Representative Recommendation Subcommittee. |                               |    |
| B. | <b>Approve the Reallocation of Reduce Orange County Congestion Program Funding</b>  | (Janet Huston)                | 69 |
|    | <i>Recommended Action:</i> Approve the reallocation of ROCC funding.  |                               |    |

**VI. REPORTS**

- A. **Report on Federal Advocacy** (Vice-Chair Dixon) 73  
*Recommended Action:* Receive and file.
- B. **Rivers and Mountain Conservancy Outreach** (Matt Henkes) 79  
*Recommended Action:* Receive and file.
- C. **Report from OCCOG Chair** (Chair Bone) 81  
*Recommended Action:* Receive and file.

**VII. MATTERS FROM BOARD MEMBERS** (Chair Bone)

**VIII. MATTERS FROM MEMBER AGENCIES** (Chair Bone)

**IX. MATTERS FROM STAFF** (Chair Bone)

**X. ADJOURNMENT**

**Next Meeting: Thursday, January 27, 2005**





ORANGE COUNTY  
COUNCIL OF GOVERNMENTS

ITEM III. A.

STAFF REPORT

**Subject:** Minutes from the October 28, 2004, OCCOG Board of Directors Meeting

**Summary:** Attached are the minutes from the October 28, 2004, OCCOG Board of Directors meeting.

**Recommendation:** Approve minutes.

**Attachment:** Minutes from the October 28, 2004, OCCOG Board of Directors Meeting.

**Staff Contact:** Annabel Cook, Regional Issues Consultant - (714) 571-5844

000005

MINUTES OF A REGULAR MEETING OF THE  
ORANGE COUNTY  
COUNCIL OF GOVERNMENTS

BOARD OF DIRECTORS

HELD

October 28, 2004

A regular meeting of the Orange County Council of Governments was called to order at 9:07 a.m. by Chair Lou Bone at the Orange County Sanitation District, 10844 Ellis Avenue, Fountain Valley, California.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Board Member Poe.

**I. CALL TO ORDER / ROLL CALL**

Roll was taken by the Clerk of the Board.

PRESENT:

Lou Bone, Chair, District 17  
Richard Dixon, Vice-Chair, District 13  
Cathryn DeYoung, District 12  
Tod Ridgeway, District 14  
Gus Ayer, District 15  
Alta Duke, District 18  
Marilynn Poe, District 20  
Art Brown, District 21  
Bev Perry, District 22  
Bill Campbell, County At-Large  
(Arrived at 9:10 a.m.)  
Phil Anthony, ISDOC  
Peter Herzog, OCD, LOCC  
Shirley McCracken, OCSD  
Dave Swerdlin, TCAs

ABSENT:

Richard Chavez, District 19  
Debbie Cook, District 64  
Tim Keenan, Cities At-Large  
Denis Bilodeau, OCTA  
Chris Norby, SCAG-County Rep.  
Bill Craycraft, SCAQMD – Cities Rep.  
Jim Silva, SCAQMD – County Rep.  
Owen Holmes, University Representative  
Al Hollinden, Private Sector

VACANT:

District 16

**II. PUBLIC COMMENTS**

There were no public comments.

**III. CONSENT CALENDAR**

It was moved by Board Member Perry and seconded by Board Member Herzog, to approve Consent Calendar Items A-C. The motion carried unanimously, with Board Members Chavez, Cook, Keenan, Bilodeau, Norby, Craycraft, Silva, Holmes, and Hollinden absent from the meeting.



**A. Minutes from June 24, 2004, and August 26, 2004, Board Meetings**

Action: Approved minutes, with Board Member Campbell abstaining on the minutes of June 24, 2004, and August 26, 2004, due to his absence from the meetings, and Board Members Ridgeway and Swerdlin abstaining on the minutes of August 26, 2004, due to their absence from the meeting.

**B. Report on the OCCOG TAC**

Action: Received report.

**C. Air Quality Report**

Action: Received report.

**IV. ACTION ITEMS**

**A. Approve OCCOG Bylaws Amendment.**

Annabel Cook provided background information on this item.

Action: Board Member Brown moved, Board Member Perry seconded, and the motion carried unanimously, that the Board approve OCCOG Bylaws Amendment as recommended by the OCCOG General Assembly.

**V. REPORTS**

**A. California Air Resources Board's Draft Air Quality Handbook on Land Use**

Annabel Cook provided background information on this item. Chair Bone suggested that Board Members bring issues to their respective SCAG committees to ask SCAG staff to review.

Action: Board Member Perry moved, Board Member Anthony seconded, and the motion carried unanimously, that the Board receive and file the report.

**B. Report on Federal Advocacy**

Vice-Chair Dixon provided background information on this item, and reported that he and several OCCOG representatives traveled to Washington D.C. to continue OCCOG's advocacy for federal funding, specifically for water quality education programs and for a continuation of the Reduce Orange County Congestion Program. Vice-Chair Dixon asked if there was OCCOG representation on the County NPDES Steering Committee.

Annabel Cook responded that at this time the OCCOG Board has not been invited to participate, however she will research to see what needs to be done in order for OCCOG to be involved in that particular Steering Committee.

000007

Action: Board Member Anthony moved, Board Member Brown seconded, and the motion carried unanimously, that the Board receive and file the report.

**C. Rivers and Mountain Conservancy Outreach**

Matt Henkes provided background information on this item. Chair Bone suggested agendaizing this issue at the next General Assembly to discuss a Work Plan for RMC and OCCOG.

Action: Board Member Brown moved, Board Member Perry seconded, and the motion carried unanimously, that the Board receive and file the report.

**D. Reduce Orange County Congestion Program**

Matt Henkes provided background information on this item.

Action: Board Member Perry moved, Board Member Duke seconded, and the motion carried unanimously, that the Board receive and file the report.

**E. Report from OCCOG Chair**

1. Chair Bone reported that he was appointing Vice-Chair Dixon as Chair and asked for two (2) other Board Members to volunteer to serve as members on the Private Sector Committee. Board Members Perry and Poe volunteered to serve as members on the Private Sector Committee.

2. Chair Bone reported that the next regularly scheduled OCCOG Board meeting is Thursday, November 18, 2004, due to the Thanksgiving holiday, however, the SCAG Economic Forecast meeting is scheduled for November 18, 2004, as well.

Action: Board Member Herzog moved, Board Member Perry seconded, and the motion carried unanimously, that the next regularly scheduled OCCOG Board meeting for November be held on Tuesday, December 7, 2004, at one of the following alternate locations: Tustin Community Center, OCTA, or the City of Newport Beach Library.

3. Chair Bone reported that several OCCOG Board members will be leaving in January due to recent elections. He indicated that there is no interest in the Vice-Chair position at this point.

4. Chair Bone presented a gift to Fred Galante, Legal Counsel, from the League for his efforts on OCCOG.

**VI. MATTERS FROM BOARD MEMBERS**

1. Board Member Poe discussed and shared information she received from the "Healthy Watershed" Seminar she attended on March 16, 2000. Board Member DeYoung requested that a copy of the information be placed in the OCCOG Publication Library.

2. Board Member Perry reported that the 4<sup>th</sup> Annual Smart Growth Conference will be held on January 28-30, 2004, in Miami. She indicated that key topics to be addressed will be: growth issues, housing, and how it fits in with healthy communities and public safety.
3. Board Member Perry reported that she would like to invite an economist from the inland empire to make a presentation at the next OCCOG Board Meeting. She requested that invitations be sent to OCTA Board Members who do not sit on the OCCOG Board, and to Council Members as well.
4. Board Member Herzog asked when the most recent OCCOG TAC minutes would be agendized. Annabel Cook responded that this past month the minutes had not yet been approved. She indicated that the next OCCOG TAC minutes will be agendized for review at the next OCCOG Board meeting.
5. Board Member Herzog discussed Proposition 1A polling.
6. Chair Bone reported that the 1A Committee at the League office has flyers to pass out for those who are walking precincts.
7. Board Member McCarthy reported that OCSD will be launching its new 58 foot laboratory reservoir for ocean testing on Saturday, November 6, 2004, at the Newport Nautical Museum.

**VII. MATTERS FROM MEMBER AGENCIES**

No matters were discussed.

**VIII. MATTERS FROM STAFF**

1. Annabel Cook discussed the SCAQMD public sector diesel truck fleet rules.
2. Annabel Cook introduced Debra Reed, Senior Public Information Specialist, SCAQMD, who indicated that the public comment period is open through November 15, 2004, for air quality regulations.

**IX. ADJOURNMENT**

Chair Bone adjourned the meeting at 10:25 a.m. to the next regular meeting, to be held on Tuesday, December 7, 2004, beginning at 9:00 a.m., with the location to be determined.

\_\_\_\_\_  
CHAIR OF THE ORANGE COUNTY COUNCIL OF  
GOVERNMENTS BOARD OF DIRECTORS

ATTEST:

\_\_\_\_\_  
CLERK OF THE BOARD

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ORANGE COUNTY  
COUNCIL OF GOVERNMENTS

ITEM III. B.

STAFF REPORT

**Subject:** Report on the October 5, 2004, OCCOG TAC Meeting

**Summary:** The OCCOG Technical Advisory Committee (TAC) Chair Tracy Sato and OCCOG staff has provided the OCCOG Board with the most recent OCCOG TAC minutes for review.

**Recommendation:** Receive report.

**Attachment:** Minutes from the October 5, 2004, OCCOG TAC meeting.

**Staff Contact:** Annabel Cook, Regional Issues Consultant - (714) 571-5844

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ORANGE COUNTY  
COUNCIL OF GOVERNMENTS

MINUTES OF A REGULAR MEETING OF THE ORANGE COUNTY COUNCIL OF  
GOVERNMENTS

TECHNICAL ADVISORY COMMITTEE

HELD

October 5, 2004

A regular meeting of the Orange County Council of Governments Technical Advisory Committee was called to order at 10:00 a.m. by Pat Dapkus, TAC Vice Chair at the City of Orange, City Hall, Conference Room C; 300 East Chapman, Orange, CA 92866

I. CALL TO ORDER/INTRODUCTIONS Chair Tracy Sato

Roll was taken by sign-in sheet.

II. PUBLIC COMMENTS

There were no public comments

III. CENSUS UPDATE Jerry Wong and  
Linda Smith

Action: Receive report

Jerry Wong, Information Service Specialist for the Los Angeles Regional Office of United States Census Bureau, presented information about the "2004 American Community Survey" (ACS). The 2004 ACS provides demographic, housing and economic data for communities on an annual basis. The complete survey is available online at: [www.census.gov](http://www.census.gov) under "American Community Survey." For more information, contact Mr. Wong by email [Jerry.B.Wong@census.gov](mailto:Jerry.B.Wong@census.gov) or by phone (818) 904-6339.

IV. REDUCE ORANGE COUNTY CONGESTION Matthew Henkes  
PROGRAM (ROCC)

Action: Receive report

The final application for the ROCC Program has been submitted to the Federal Highway Administration (FHWA) for approval. The deadline for approval from FHWA is September 30, 2005.

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Additionally, a second call for projects is anticipated in summer 2005. Feedback on the first round of the ROCC program is welcome. You may provide your thoughts about the ROCC program to date by contacting Matt Henkes, ([mhenkes@occities.org](mailto:mhenkes@occities.org)).

**V. ORANGE COUNTY PROJECTIONS UPDATE** **Dr. Bill Gayk**

*Action:* Receive report

The Center for Demographic Research (CDR) will soon begin the pre-report for the mid-decade estimates of employment in Orange County. CDR will call on members of the OCCOG TAC to help gather and verify employment information regarding government, schools, special districts and private companies of over 100 employees. A request for assistance will be sent out by the end of the year.

Please contact Annabel Cook with any questions, ([acook@occities.org](mailto:acook@occities.org)).

**VI. INTER-REGIONAL PARTNERSHIP (IRP) REPORT** **John Keisler**

*Action:* Receive report

All final documents from the IRP are now available on the OCCOG Website for free download. Members may also order a CD with copies of the IRP reports by contacting OCCOG staff. Final reports available include:

- i. IRP Executive Summary
- ii. A Tool Kit for Mixed-use and In-fill Development
- iii. Video: "Inter-Regional Strategies for Mixed-use and In-fill Development"
- iv. Growth Visioning Workshop Final Report (Solimar Research Group)

For additional information or copies of the CD, please contact John Keisler, ([jkeisler@occities.org](mailto:jkeisler@occities.org)).

**VII. RIVERS AND MOUNTAINS CONSERVANCY (RMC)** **Matt Henkes**

*Action:* Receive report

Informational materials for the introductory RMC workshop have been distributed to OCCOG members. The purpose of this workshop is to answer questions about the RMC and define eligibility requirements for projects. The program will include a presentation about Orange County watersheds and present examples of projects that have been completed in the area. Participants will have the opportunity to interact with each other and present ideas about potential projects.

The workshop will take place on October 13, 2004 in the City of Buena Park. To RSVP, please contact OCCOG staff member Matt Henkes, ([mhenkes@occities.org](mailto:mhenkes@occities.org)).



## VIII. AIR QUALITY

Annabel Cook

Action: Receive report

Two important issues regarding air quality were covered in the meeting.

First, Carl Moyer funds are now available and RFPs will be accepted until October 28, 2004. Applications are available for download on the Web. Please contact Connie Day at the Air District for more information.

Second, the California Air Resources Board (CARB) presented their new land use handbook at a workshop at USC. A number of OCCOG TAC members attended the workshop and the following questions were raised about the handbook:

- a. Were local governments involved in the process?
- b. Are the recommendations compatible with mixed-use development?
- c. Was HCD involved with the writing of the report?
- d. Did planners have the opportunity to comment on the report?
- e. Is the handbook inconsistent with Transit Oriented Development (TOD)?

It was decided that the OCCOG air quality working group would meet regularly to discuss the land-use handbook and make recommendations to the OCCOG Board.

Please contact Annabel Cook for more information ([acook@occities.org](mailto:acook@occities.org)).

## IX. OTHER BUSINESS/ITEMS FOR NEXT MEETING

Action: discussion

The Housing Element was proposed as an item for next meeting's agenda.

## X. MATTERS FROM COMMITTEE MEMBERS

None.

## XI. MATTERS FROM STAFF

There were no additional matters from staff.

## XII. ADJOURNMENT

Tracy Sato

Next Meeting: Tuesday, November 1, 2004  
City of Orange City Hall, Conference Room C  
300 East Chapman  
Orange, CA 92866

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ORANGE COUNTY  
COUNCIL OF GOVERNMENTS

ITEM III. C.

STAFF REPORT

**Subject:** Air Quality Report

**Summary:** An update on air quality issues of importance to OCCOG and the region is provided.

**Recommendation:** Receive report.

**Attachment:** December 2004 Report

**Staff Contact:** Annabel Cook, Regional Issues Consultant - (714) 571-5844

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## ORANGE COUNTY COUNCIL OF GOVERNMENTS

### AIR QUALITY UPDATE December 2004

#### **SCAQMD Announced Project to Reduce Truck Idling**

The SCAQMD, along with federal air quality officials, has announced the region's first project to reduce toxic diesel emissions from idling big-rig trucks by providing "plug-in" power at a truck stop along Interstate 5. The United States EPA is supporting the project by providing \$100,000 to the SCAQMD, which is requesting Board provide \$100,000 in matching funds. The combined funding will be used to install plug-in power devices in 20 spaces at a truck stop on I-5 in Los Angeles County.

The initiative is part of the U.S. EPA's I-5 Truck Idle Reduction Project, a voluntary, cooperative effort between government agencies to create an idle-free corridor along the west coast. The truck project is part of the umbrella West Coast Diesel Emissions Reductions Collaborative, a voluntary effort led by EPA to reduce diesel pollution from ports, railroads, trucks and agricultural sources. In the SCAQMD region, truck stops generate approximately 750 tons of NOx and 11 tons of PM emissions annually. By providing plug-in power, this project is expected to reduce a total of 105 tons of NOx emissions and 2.7 tons of PM over a 10-year period.

#### **CARB Draft Air Quality Handbook on Land Use**

OCCOG staff is continuing to track the development of the California Air Resources Board's (CARB) Draft Air Quality Handbook on Land Use, which will offer local governments guidance on evaluating and reducing air pollution impacts associated with new projects. CARB's concern is focused on the siting of projects that have incompatible land uses and, therefore, may expose people to high levels of air pollution, including toxic and cancer-causing contaminants. However, many local governments are concerned that the draft Handbook, although only guidance, may impact mixed-use programs or housing development efforts.

#### **OCCOG's Subregional Work Program Sponsored by the SCAQMD**

OCCOG continues its work with the SCAQMD, a partnership started in 2002 that provides OCCOG with funding to develop a model air quality element and to provide outreach assistance to local governments in the subregion. Through this funding the following has occurred:

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- A draft model air quality element (MAQE) was developed by OCCOG and Western Riverside COG. The MAQE has been distributed to cities and other interested parties for review and comment, and a final MAQE will be distributed to local governments. The MAQE can be considered by cities and counties as a tool to assist local communities address air quality issues. Adoption of MAQEs by local governments is **entirely voluntary**. The draft MAQE is currently being presented in a series of workshops conducted by SCAQMD staff and OCCOG will host a workshop to present the MAQE when a final model is adopted by the SCSAQMD Board in Spring 2005.
- The OCCOG Alternative Fuel Vehicle and Infrastructure Program is continuing, with a recent workshop being provided on Moyer Funding. Any OCCOG member agency may request support and assistance under this program

For additional information on air quality issues, please contact Annabel Cook at (714) 571-5844.



ORANGE COUNTY  
COUNCIL OF GOVERNMENTS

ITEM IV. A.

STAFF REPORT

**Subject:** "Logistics & Distribution" – A Presentation on Transportation and Goods Movement

**Summary:** Dr. John Husing, a renowned regional economist and the primary analyst for Economics & Politics, Inc, will present on his recent work, "Logistics & Distribution: An Answer to Regional Upward Social Mobility." Please note that, due to the subject matter of the presentation, OCCOG has extended an invitation to members of the OCTA Board of Directors

**Recommendation:** Receive presentation.

**Attachment:** A Copy of "Logistics & Distribution: An Answer to Regional Upward Social Mobility"

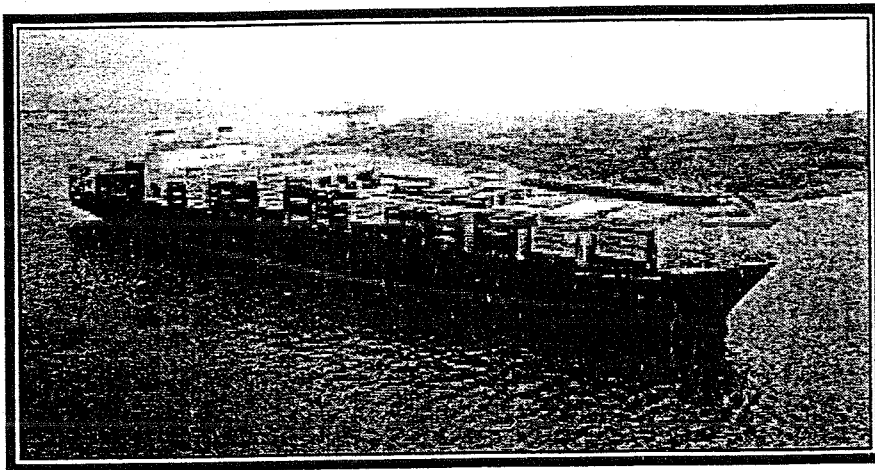
**Staff Contact:** Annabel Cook, Regional Issues Consultant - (714) 571-5844

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# Southern California Association of Governments

## Logistics & Distribution: An Answer to Regional Upward Social Mobility



Post-Panamax Super-Cargo Ships: The Future of Ocean Trade

By

John E. Husing, Ph.D.

June 9, 2004

Economics & Politics, Inc.

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# Logistics & Distribution: An Answer to Regional Upward Social Mobility

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# Logistics & Distribution: An Answer to Regional Upward Social Mobility

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# Logistics & Distribution: An Answer to Regional Upward Social Mobility

## EXHIBIT LIST

No.	Description	Detail
1	Per Capita Income & Average Pay Per Job	SCAG Rank of 17 Consolidated Metropolitan Areas, 1969-2001
2	Top 12 Sectors Losing Jobs	SCAG Area, 1990-2003
3	Top 12 Sectors Adding Jobs	SCAG Area, 1990-2003
4	Average Weekly Pay Level	Top 12 Losing Sectors, SCAG Region, 2003
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6	Workers Compensation Costs By State	Per \$100 of Manufacturing Payroll, 2003
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8	Median Home Price	Top 20 of 138 Metropolitan Areas, 1 <sup>st</sup> Quarter 2004
9	Educational Attainment	SCAG Area & Inland Empire, 1990-2000
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11	Wage & Salary Employment, Logistics Group	By Sector, SCAG Region, 2003
12	Avg. Annual Wages & Salaries, Logistics Group	By Sector, SCAG Region, 2003
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17	Air Cargo Tonnage By SCAG Area Airports	2030 Constrained Demand
18	LA-Inland Empire Railroad Forecast	Average Daily Freight Trains, 2000-2025
19	BNSF Railway Container Lifts	San Bernardino, California, 1986-2003
20	Jobs Housing Balance, So. California Counties	Wage & Salary Jobs vs. Occupied Dwelling Units, 2002
21	Southern California Air Quality	Days Exceeding Federal Standard, 1976-2003 ( <i>.12 ppm ozone</i> )

# Logistics & Distribution: An Answer to Regional Upward Social Mobility

By John E. Husing, Ph.D.

## EXECUTIVE SUMMARY

In the late 1950's, President Dwight Eisenhower recognized the close connection between transportation infrastructure, economic efficiency and the standard of living. He therefore launched the building of the Interstate Freeway. It is hard to imagine the performance of today's U.S. economy had that conservative President not convinced the Congress to move forward with the investment in this extraordinary system. In the 1960's, Governor Pat Brown saw the connection between infrastructure and economic growth and undertook the building of the California State Water Project. Again, it is hard to imagine the performance of California's economy had that moderate Governor not made the investment in this mammoth project.

In the 2000's, Southern California faces infrastructure challenges that rival those efforts. If the area's economic power is to be unleashed, its economy must be freed of the constraints imposed by lack of truck, rail and airport infrastructure. Investment in these projects would have the beneficial effect of allowing the region's logistics sector to accelerate by providing a growing base of good paying jobs which its marginally educated workers can learn via on-the-job experience and learning. This would appear to be the only route the region has available to helping those workers achieve growing standards of living while simultaneously correcting the recent deep slide in Southern California's relative prosperity vis-à-vis other major parts of the country. Importantly, this investment would do so while helping to mitigate the environmental difficulties caused by the inevitable increase in truck and rail traffic congestion and idling diesel engines.

**Falling Job Quality & Per Capita Rankings.** For Southern California, the importance of dealing with these issues begins with understanding that from 1987-2001 the SCAG region slipped from 4<sup>th</sup> to 16<sup>th</sup> in per capita income among the 17 consolidated metropolitan areas in the United States. Worse, despite tremendous job growth in the post-Cold War recession period, the region slipped from 4<sup>th</sup> to 11<sup>th</sup> in average payroll per job. This decline in the region's relative standard of living came about as the 12 sectors that shrank from 1990-2003 were largely high paying manufacturing sectors that paid an average of \$45,165 a year. At the same time, the 12 sectors that provided the most job growth averaged only \$33,145.

**Cost Competitiveness An Issue.** In part, this situation came about because slippage occurred due to California's high cost environment. Recently, this has been evidenced by its very high workers compensation costs relative to other states, its high electrical rates and its extraordinarily expensive housing. As a result, companies in the sectors that have come under pressure in recent years have either avoided the state, put their growth elsewhere, or in the worst situations moved away. This has applied to aerospace/defense firms in the early 1990's, high technology companies in the late 1990's and general manufacturing in the past three years. Historically what has propelled the state's economy have been waves of innovation that have created large numbers of new jobs as California's risk taking environment and successful university systems have spawned the successful marriage of entrepreneurship, research and well educated workers.

Large Numbers of Marginally Educated Workers. Unfortunately, despite the boom of the late 1990's, Southern California's relative prosperity continued to slip appears to be the area's inability to provide a path to prosperity for its very large and growing

number of marginally educated workers. In the past, this group benefited during prosperous times because of the skill ladders inherent in the manufacturing sector. These firms provided acceptable starting wages to unskilled workers. It also provided them with a hierarchy of jobs up which they could move to higher levels of responsibility and income based upon experience and on-the-job learning. Unfortunately, international competition is eliminating manufacturing as a force in both the California and U.S. economies.

**Logistics: A Good Paying Sector With Defined Skill Ladders.** As a result, if Southern California is to increase the average level of prosperity for its labor force, it is imperative that a sector emerge that can replace manufacturing in providing these conditions. Fortunately, this is occurring with the logistics group that includes companies in such fields as wholesale trade; truck, rail and air transportation; general warehousing; and non-local courier services. It also includes operations ancillary to these sectors providing such goods handling services as stevedoring, container loading, vehicle towing and air traffic control.

From 1990-2003, this group was one of the few non-population related sections of Southern California's economy to provide significant job growth. In addition, the average 2003 pay level in logistics (\$45,314) exceeded that of the other two blue collar sectors: manufacturing (\$43,871) and construction (\$40,439). This was also true for two of the three largest employing sectors in this group: wholesale trade (\$46,892 for 352,373 workers) and support activities (\$49,829 for 52,662 workers). Meanwhile, the logistics group provides unskilled workers with entry level salaries well above the minimum wage at \$8.07 to \$10.45 depending on the sector. From there, workers can attain significantly better pay through experience and on-the-job learning as they move up to \$12.96 to \$14.91 an hour with minimal experience, and on to annual average incomes in the mid-\$30,000's to high \$40,000's with more experience.

Relatively strong pay scales are possible in the logistics sector because it has become one of the most capital and information intensive parts of the U.S. economy. The shift occurred because of the adoption of "just-in-time" systems by the nation's manufacturers and retailers. These systems track inventories and only order new merchandise once existing supplies start to disappear. Logistics companies thus receive orders in a computerized format and must respond rapidly. As a result, functions like transmitting orders to foremen, communicating orders to warehousemen, picking-up orders and placing them on conveyor belts, tracking orders along highways, checking that goods meet design specifications, assembling or repairing merchandise, or driving delivery routes are governed by complex information systems. Workers are paid well because of the efficiency inherent in their increasing use and understanding of technologies like bar coding-laser scanners, e-mail, word processing, personal digital assistants, global positioning systems, geographic information systems, and robotics plus various measuring and calibration devices.

**Logistics: Powerful Long Term Potential In Southern California.** In the long term, the growth of logistics employment in Southern California should not be a short term phenomenon. Since 1990, the group has been one of the few non-population serving portions of the economy to add a significant number of jobs. The just-in-time system has caused the distribution industry to create a series of large goods holding centers across the U.S. and Southern California is one of them. In part, this has occurred because of the fact that much of the nation's Asian trade passes

through Los Angeles and Long Beach harbors. That volume will accelerate with those economies and the advent of giant post-Panamax container ships that are very wide and deep draft and must use one of these harbors or Seattle Tacoma since they cannot go through the Panama Canal. The rapidly rising volume of e-commerce will further encourage the sector since it also requires the tightly controlled and rapid movement of goods using information technology. For this reason, the long term forecasts for international trade, air cargo tonnage, rail trips and container lifts are all extremely high for Southern California.

**Logistics: Significant Issues.** That said, the growth of the logistics group is not guaranteed due to the major issues it raises. Whether it is giant warehouses (*up to 60 acre sites*), large inter-modal facilities or major airports, the facilities required by logistics firms require very large tracts of vacant land. In addition, each job requires about 2,200 square feet of space versus 1,000 square feet in manufacturing and 300 square feet in office sectors. These facts often engender opposition from neighbors and elected representatives. The huge land requirements mean that much of the future growth of logistics must occur in Southern California's inland counties. This will have the advantage of putting good paying jobs with a strong job ladders in the area that needs them the most due to its large marginally educated workforce. However, it also means that the inland area will be abnormally burdened by the logistics group's intense use of land, its heavy truck traffic, the closing of arterial streets by trains, the noise of train whistles and the air quality impacts of diesel fumes. Meanwhile, the logistics group's success is endangered by the lack of transportation infrastructure that underlies many of these difficulties.

**Logistics: Strategies For Success.** Fortunately, a variety of strategies exist that can allow the logistics group of sectors to increase the productivity of Southern California's economy while simultaneously helping to raise the living standards of Southern California's marginally educated workers and ameliorating the worst of its side effects.

- **Operation Jump-Start.** SCAG has proposed Operation Jump-Start, a series of privately funded initiatives that would accomplish several tasks. Two dedicated truck lanes would be built along the 141.8 miles from the Victor Valley to the ports (*\$16.5 billion*). These projects would separate trucks from cars, reducing congestion, speeding the movement of goods and reducing driving dangers. The trucking industry would consider fees to pay for this infrastructure in exchange for triple trailering on the dedicated routes. Expanded rail track would be built along the UPSP and BNSF lines from Los Angeles through the San Gabriel Valley, Orange County and urbanized Inland Empire (*\$1.2 billion*). In addition, grade crossings would be built separating the major arterials streets from these tracks (*\$2.2 billion*). These projects would allow rail capacity to expand to meet the demand. Arterials would no longer be severed by passing trains. The speed of goods transit in and out of Southern California would be increased. Train whistles would no longer be used in urbanized areas. Finally, a Meglev train from LAX to ONT would be built, helping to further reduce road congestion and tying those two airports together. Together, these strategies would lead to the freer movement of trucks and trains, reducing diesel emissions from idling vehicles.



- **Shuttle Trains-Inland Port.** Currently, international cargo bound for Southern California is off-loaded near downtown Los Angeles with much of it hauled by truck to warehouses in the Inland Empire. The Alameda Corridor Transit Authority is investigating the feasibility of building an intermodal rail yard for international cargo in the inland area. Shuttle trains would speed the flow of this merchandise to the area while removing it from the congested freeways. This strategy would require the expanded rail capacity outlined above.
- **Additional Intermodal Rail Yards.** As with other aspects of Southern California's goods handling infrastructure, the region's intermodal rail yards near downtown Los Angeles and in San Bernardino are reaching their absolute capacity causing time delays in moving both domestic and international containers between trains and trucks. Both BNSF and UPSP are investigating the building of new facilities along their main lines in the Inland Empire.
- **Expanded Air Cargo Capacity.** Every air cargo forecast indicates that LAX cannot handle the long term volume anticipated for Southern California. Los Angeles World Airways has picked a developer for a new one million square foot air cargo cross-dock for ONT. Hillwood (*a Perot Company*) intends to build a 240,000 square foot air cargo facility at San Bernardino International Airport. Southern California Logistics Airport already provides two hour turnaround for dedicated air cargo carriers. March Air Reserve Base is being developed as a joint use facility to also handle dedicated air cargo carriers.

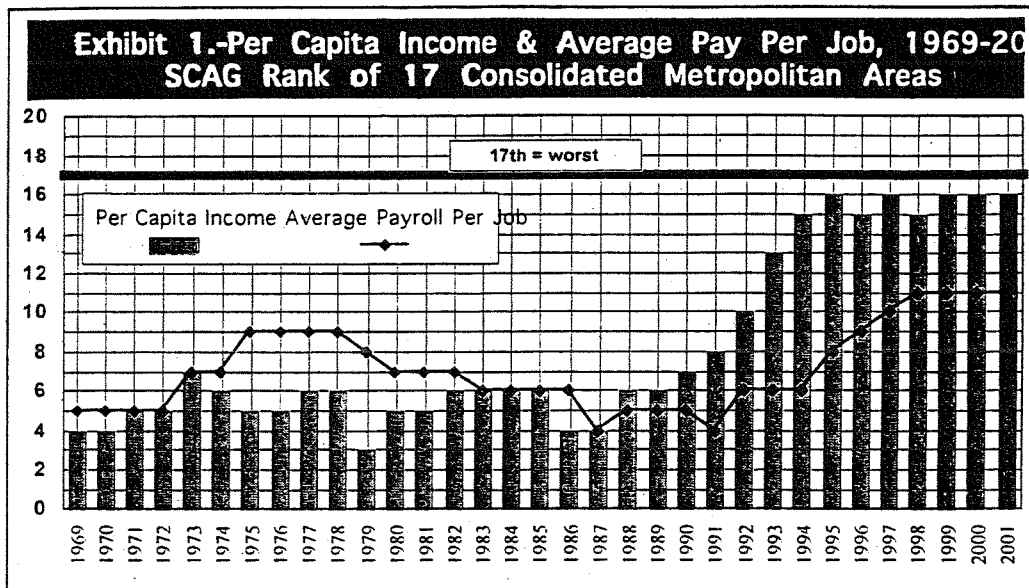
Should these strategies be brought to fruition, Southern California would benefit in several ways. During the construction phases, a very large number of blue jobs would be created. These jobs plus the strong multiplier impacts of construction spending would buoy the region's economy. Once the projects are completed, the efficiency and competitiveness of the Southland's economy would be enhanced while the most negative aspects of congestion and idling vehicles would be mitigated. Importantly, this expanded infrastructure backbone would unleash the potential strength of the logistics sectors, offering Southern California's marginally educated workers a growing path towards on-the-job learning and higher standards of living. Ultimately, these strategies thus offer the region a solution to addressing the recent declines in its relative prosperity.

# Southern California Association of Governments

## Logistics & Distribution: An Answer to Regional Upward Social Mobility

By John E. Husing, Ph.D.

Research conducted by the Southern California Association of Governments (SCAG) has noted a disturbing trend within the five county Los Angeles, Orange, Riverside, San Bernardino, Ventura area that makes up most of its jurisdiction. The area's per capita income ranked 4<sup>th</sup> among the 17 major U.S. consolidated metropolitan statistical areas in 1987. By 2001, it had slipped to 16<sup>th</sup>. In 1991, its average payroll per job also ranked 4<sup>th</sup>. In 2001, it ranked 11<sup>th</sup> (*Exhibit 1*).

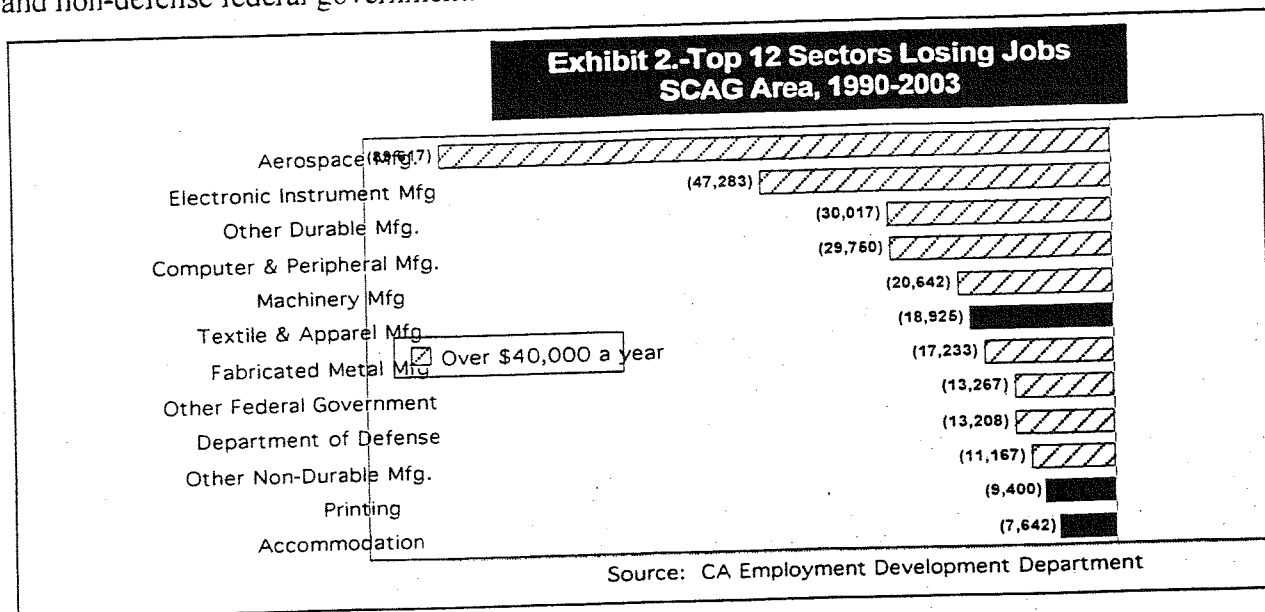


**Job Losses & Long Term Quality Deterioration.** These deteriorations began during the severe economic dislocations that accompanied Southern California's post-Cold War recession from 1990-1993. From the peak month to the trough, the region lost an annual average of 479,913 jobs in this period. Unfortunately, much of this reduction occurred in its high paying aerospace/defense manufacturing base. More threatening is the fact that from the low point in 1993 until 2003, the area has added an annual average of 988,075 jobs, a gain of 16.9%. Yet, in this the period, the SCAG area remained 16<sup>th</sup> of the 17 consolidated metropolitan areas in per capita income. Worse, this is the period when its average payroll per job deteriorated from 6<sup>th</sup> to 11<sup>th</sup>. Thus, while the region recovered from its job losses, the quality of the new positions created was no where near those that were lost. In fact, the new positions were not up to par with those being created in other major U.S. consolidated metropolitan areas.

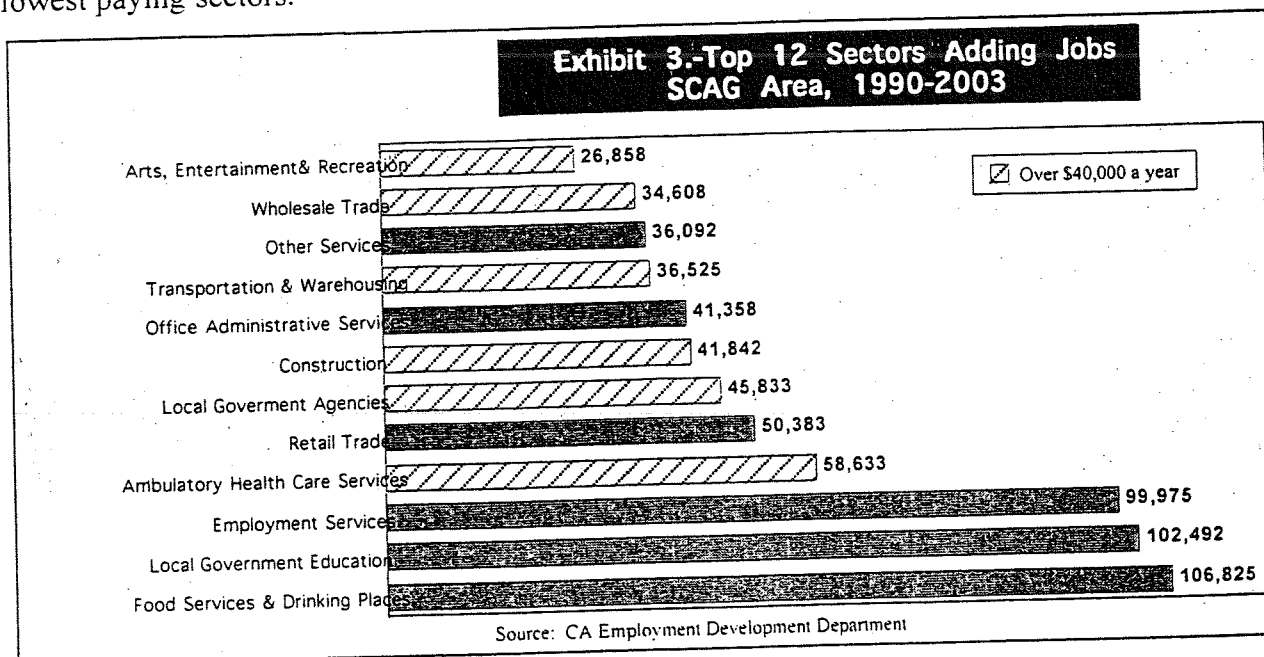
How this occurred is seen in looking at the top 12 sectors that have shrunk from 1990-2003 versus the top 12 sectors that have expanded. The losers represented a net loss of 308,150 jobs (*Exhibit 2*). Of these, 231,000 or 75.0% were in nine sectors with 2003 average pay levels over \$40,000 (*striped bars*), including seven manufacturing sectors: aerospace, electronics, other dur-

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ables, computer & peripherals, machinery, fabricated metals, other non-durables, plus the defense and non-defense federal government.

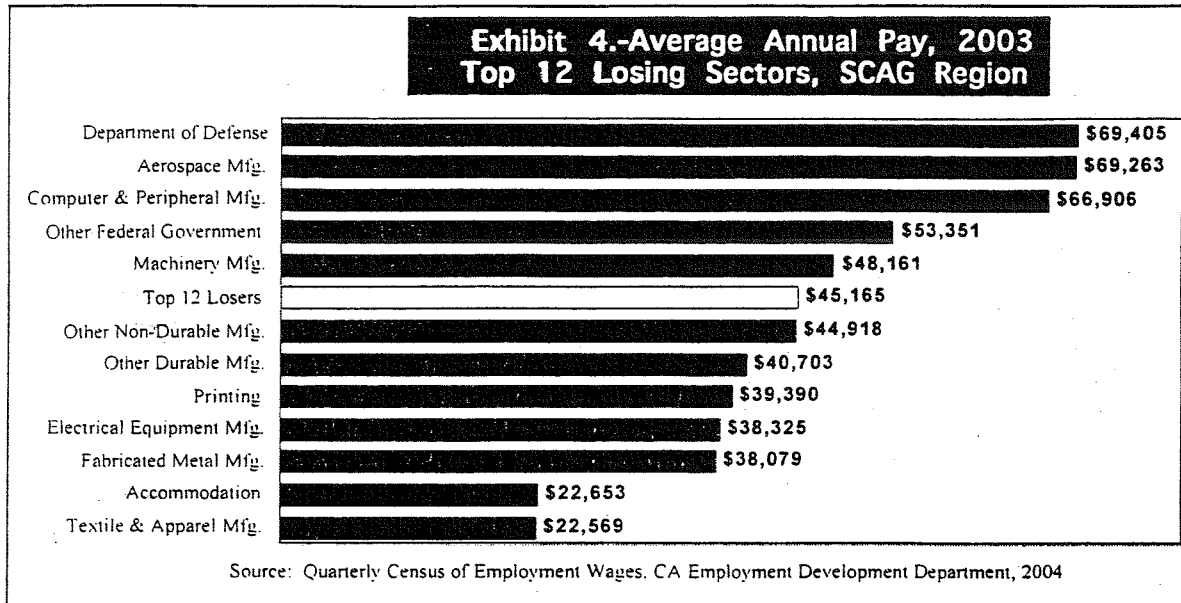


The 12 winning sectors represented a net gain of 681,425 jobs (*Exhibit 3*). Of these, 229,313 or 33.7% were in six sectors earning over \$40,000 a year in 2003 (*striped bars*) including arts, entertainment and recreation; wholesale trade; transportation and warehousing; construction; local government agencies and ambulatory health care. The other 452,108 included strong growth in food service and drinking places; employment services; and retail trade, three of the economy's lowest paying sectors.

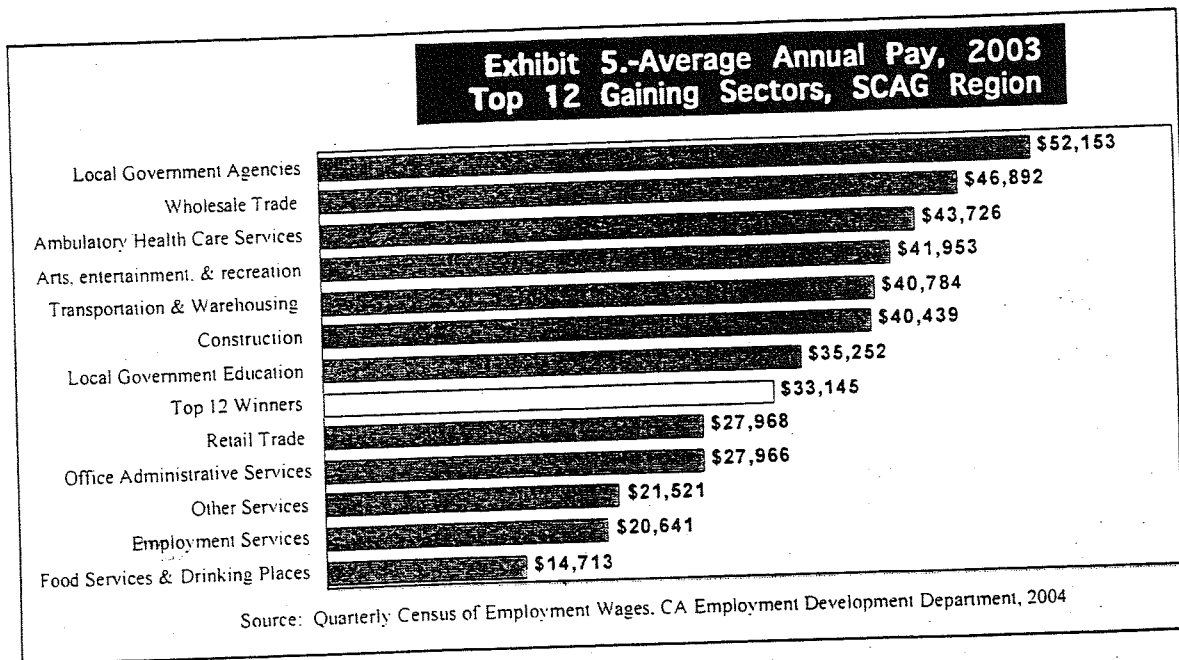


**Southern California Losing Sectors That Don't Have To Stay.** A second issue of importance in looking at the gaining and losing sectors is that most losing sectors are in fields that do not have to be in Southern California either to directly access its growing population, Hollywood

or the ports. The opposite is true for the growing sectors. In them, firms must stay in the area. Transportation and warehousing, wholesale trade and much of the employment agency activity is directly related to either international trade or serving the region's huge population. Construction and the service sectors need the area's residents. Arts, entertainment and recreation have grown because of Hollywood, theme parks and the increased local population.



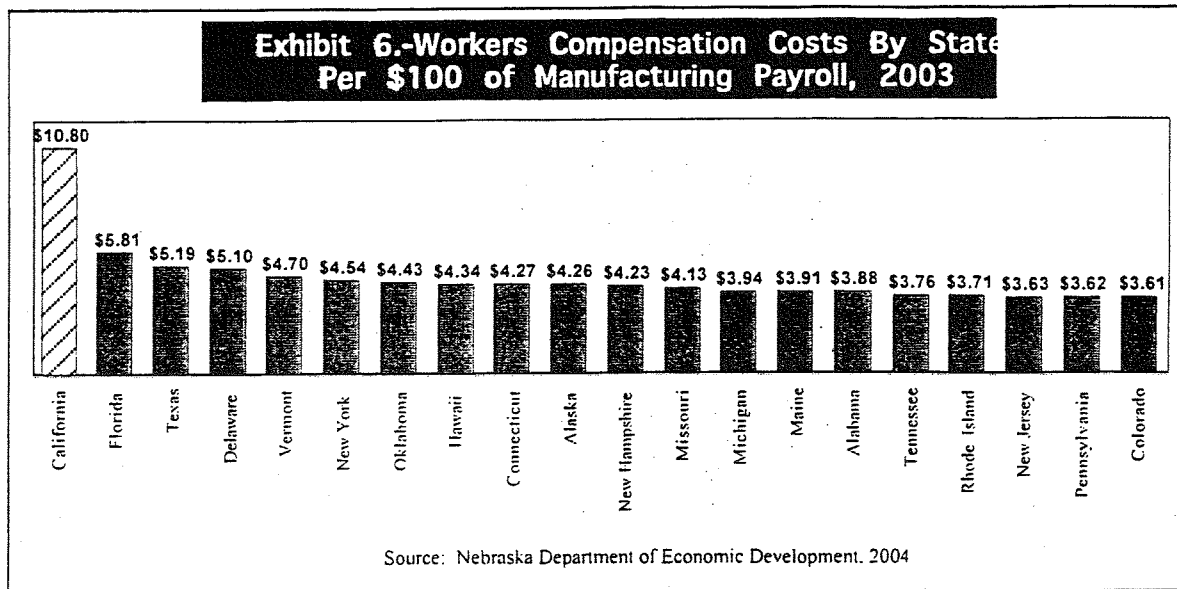
**Higher Pay Scales In Shrinking Sectors.** For Southern California, the deterioration of its ranking on the basis of per capita income or pay per job is underscored in looking at the 2003 average weekly pay levels in top losing and gaining sectors. Using average annual wages and salaries in 2003, the 12 sectors losing the most jobs had a weighted average pay scale of \$45,165. Three sectors averaged over \$65,000: Department of Defense (\$69,405), aerospace manufacturing (\$69,263) and computers and peripheral manufacturing (\$66,906). Only two sectors averaged under \$35,000: accommodation (\$22,653) shrank due to the 9-11 effect; and textile and apparel manufacturing (\$22,569) which is moving offshore (*Exhibit 4*).



At the same time, the 12 expanding sectors had weighted average wages and salaries of just \$33,145. That was \$12,020 or 26.6% below the average pay level for the 12 losing sectors. No sector averaged over \$65,000. The highest was \$52,153 for local government followed by wholesale trade at \$46,892 and ambulatory health services (*doctors, dentists, labs*) at \$43,726. Five sectors earned less than \$30,000 and they included two of the three fastest growing sectors: food and drinking places (\$14,713) and employment agencies (\$20,641).

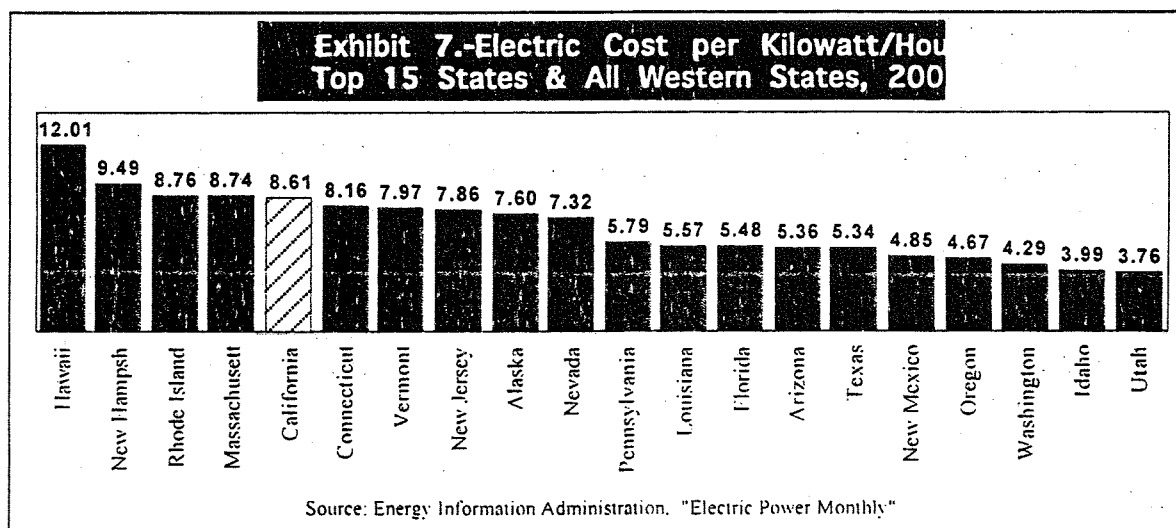
**High Cost Environment.** Why is Southern California losing high paying sectors that have a choice of where they can locate, while retaining those that need access to its growing population or coastal location? Much of the answer lies in the fact that the region is a very high cost area. Companies with the option to locate anywhere thus tend to either avoid California, put their job growth elsewhere or, in extreme cases, leave the state.

Three important cost categories highlight California's difficulties. The much publicized workers compensation insurance crisis is real. In 2003, the state's manufacturers paid an average of \$10.80 per \$100 of payroll (*Exhibit 6*). That is 85.9% higher than the \$5.81 in second placed Florida. The state's rate is 7-8 times those of such nearby competitive locations as Arizona (\$1.35), Utah (\$1.64) and Oregon (\$1.97).



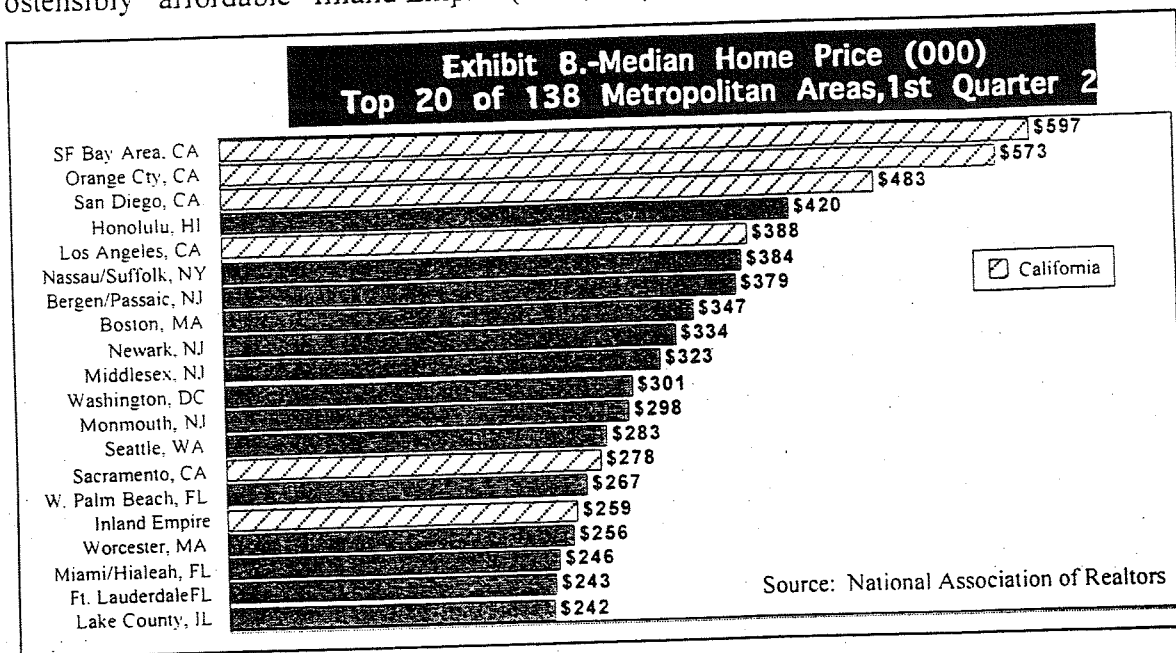
A second issue is that of electrical costs. Since the energy crisis, California's rates have become among the most expensive in the nation. In 2003, the average price per kilowatt hour for the state's industrial users was 8.61 cents, down from 10.83 cents in 2002. However, California still ranked fifth highest behind Hawaii (12.01), New Hampshire (9.49), Rhode Island (8.76) and Massachusetts (8.74). In the western states where California must directly compete, the state's industrial rates were the highest in the region. Nevada was the next at 7.32 cents per kilowatt hour or 15.0% less. Arizona was next at 5.36 cents or 37.7% less. The least expensive power in the west was in Utah at 3.76 cents per kilowatt hour or 56.3% below California.

Another issue of concern to companies is the median price of housing in California. This is the case as it is becoming increasingly difficult for workers to afford homes in the state. In some counties, this even applies to executives, professionals and high technology specialists.



The problem is seen in that of the 138 metropolitan housing markets in the United States, four of the five highest median prices were in California in first quarter 2004. The top three were in the

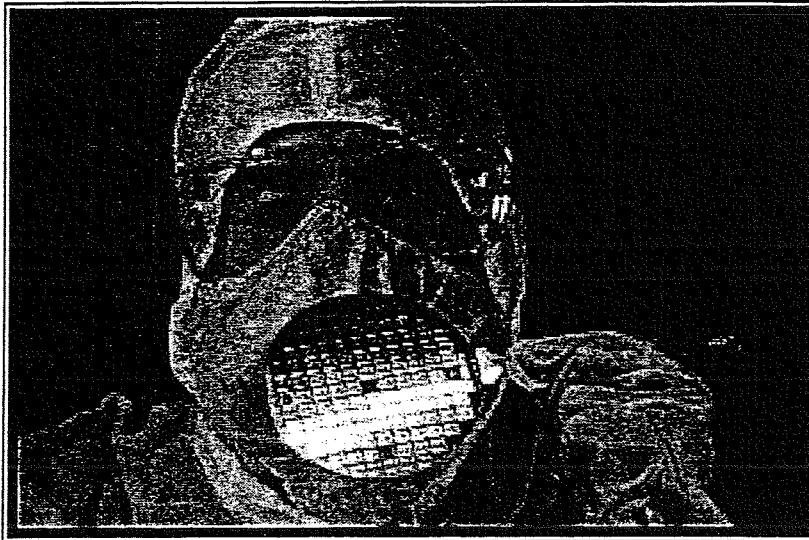
state: San Francisco Bay Area (\$597,000), Orange County (\$573,000) and San Diego County (\$483,000). Los Angeles ranked fifth (\$388,000) after Honolulu (\$420,000). Significantly, even the ostensibly "affordable" Inland Empire (\$259,000) was 16<sup>th</sup> highest of the 138 markets.



In a capitalistic economy, relative costs like these have meant that California is at a disadvantage in attempting to grow, lure or hold firms that can locate anywhere. This is particularly true in sectors where intense competitive pressures on the supply side or the cyclical performance of demand have squeezed profit margins. That has applied to the manufacturing sector in recent years. It has occurred in the technology group, first, with the dot.com bust and the lack of corporate investment, now, with the rise of low cost Asian competitors. In the early 1990's, it was definitely a factor in the demise of the state's once thriving aerospace and defense sectors.

It also means that local companies are increasingly putting their expansions outside the state. And, in the worst cases, companies have left the state. Recently, this has occurred with printing and the plastics firms both of which use a lot of electricity. It certainly applied to aerospace in the early 1990's.

While these factors have tended to stymied the sectors of California's economy in which geographic competition is important, they have had much less impact on those sectors that must locate in the midst of the state's huge and growing population, or near its ports and studios. Here, California is a bit like a monopoly. Firms that need access to these assets have no choice but to adapt to its high cost environment. They have thus propelled the state's growth. Unfortunately, the pay scales in the largest of these growing sectors have been relatively low compared to the pay scales in the largest of the shrinking sectors. This is the reason for the falling per capita income and average pay per job in the SCAG region.



**Path To Prosperity: The Entrepreneurial-Education Approach.** Historically, California has always been a high priced location. And, throughout its history, mature companies with tight profit margins have tended to flee to other locations. However, mature companies are generally not the ones that create jobs in America. That has been the role of smaller entrepreneurial firms. California has built the sixth largest economy on earth (*current exchange rates*) largely because its wide-open attitudes have drawn a population of risk takers from across the country and around the world. This has created a culture that nurtures experimentation and has proven to be a spawning ground for entrepreneurship. The companies they start have tended to ignore the state's high cost difficulties during their periods of formation and maturation.

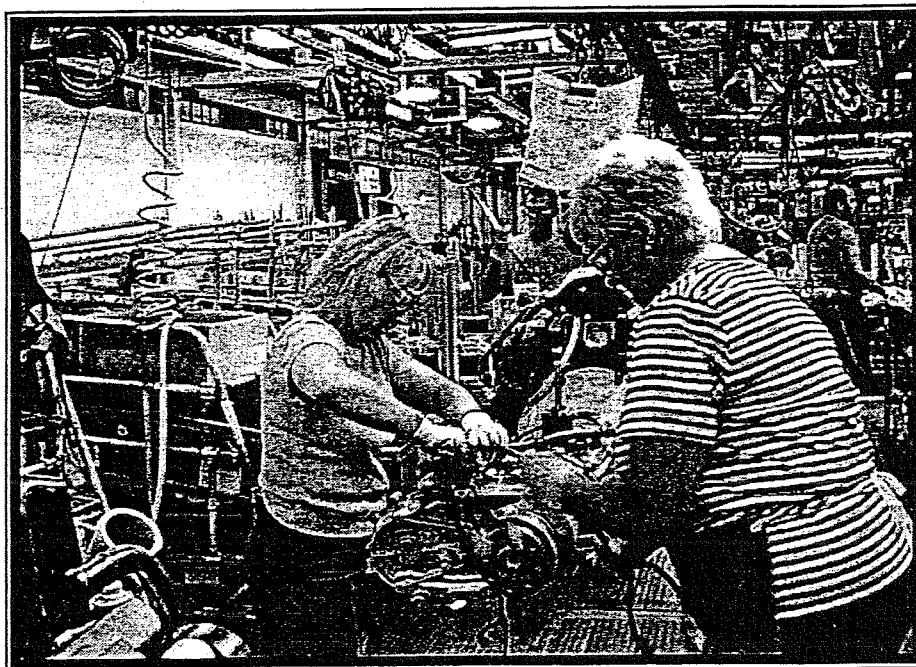
When the state's risk taking culture is connected to the ideas and research flowing from California's extraordinarily successful higher education system and its wealth of well-educated people, the mix has created entirely new industries that have propelled its economy. This was the original genesis of its success in aeronautics, aerospace and defense. More recently, it has applied to the computer, software and bio-technical revolutions.

Today, this framework largely remains intact, though it is fraying due to the budget crisis and the cutbacks in funding for the University of California and California State University systems. There is no question that investment in these systems is among the state's most important long term economic policies. So also is investment in the K-12, regional occupational programs and community college systems since increasingly the sectors that can propel the state's economy require better educated workers at all levels of service, production and management.

Put simply, as long as California lures entrepreneurs, nurtures ideas and produces well-educated workers, its future will be intact ... to a point.

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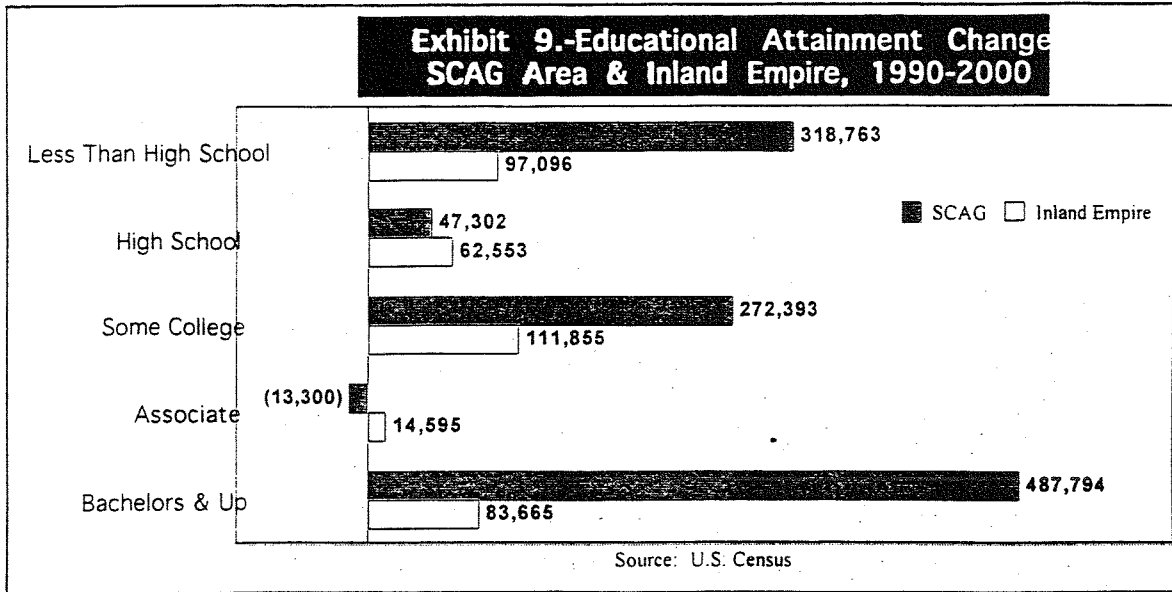


**Path To Prosperity: Challenge of the Marginally Educated.** Unfortunately, this approach to economic development will not attack a more insidious problem affecting California. That is the state's huge and rising number of poorly educated adult workers and the continuing flow of marginally educated young people into the labor force. Historically, this group has been impervious to education based strategies. Rather, they have chosen to achieve upward social mobility through work experience and on-the-job learning. This life strategy has been the most successful for workers employed in organizations with "job ladders" up which they could move over time. However, the long term demise of California's manufacturing sector has removed the principal source of such opportunities. This is the most likely reason for the decline in Southern California's per capita income and average pay per job. If another such vertically organized work environment is not created, California will likely see its economy increasingly divide into a world of well-educated haves and marginally-educated have-nots, a brutal future for the Golden State.

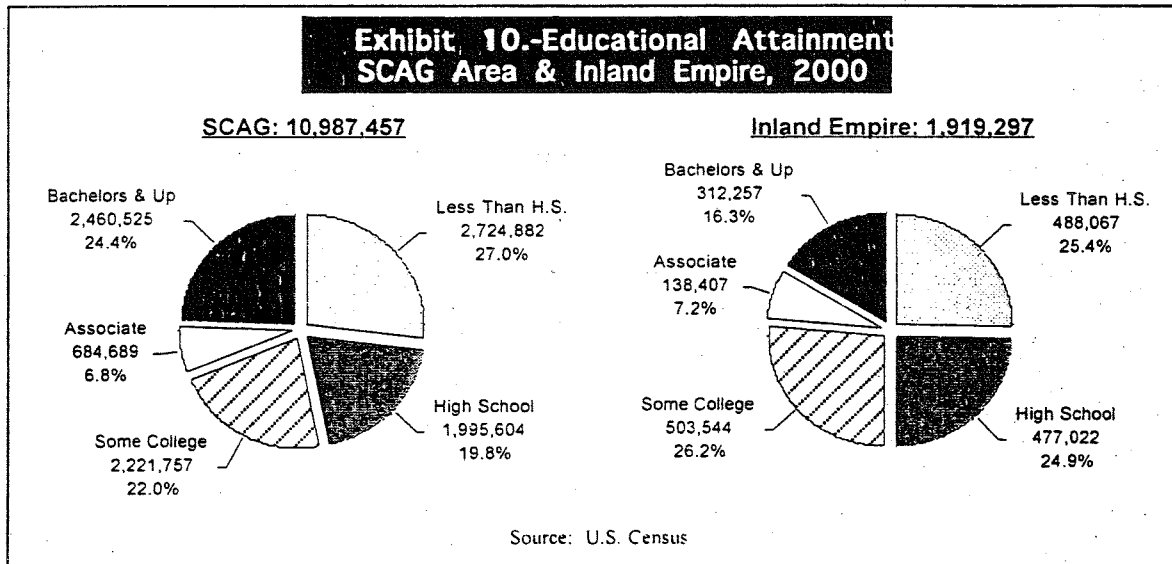
From 1990-2000, the dimension of the problem can be seen in the fact that of the 1,112,952 adults aged 25 and over added in the SCAG area, 318,763 were people who did not have a high school diploma (28.6% of gain). Another 47,302 people stopped their educations at high school and 272,363 had taken some college classes but not achieved an associate of arts or higher degree (28.7% of gain). Together, they represented 57.4% of the increase in the region's population (Exhibit 9).

Note: The picture was more difficult in the Inland Empire, SCAG's fastest growing area,. Some 26.3% of the growth in adults was among people who had not finished high school (97,096). Another 62,553 stopped their educations with a high school diploma (16.9% of gain) while some 111,855 took college courses but did not receive a degree (30.3% of gain). Together, that represented 73.4% of the population gain.

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By the 2000 Census, these trends meant that there were 4.7 million adults in the SCAG area with no college experience (46.8%). Including those who tried some college classes but achieved no degree, there were 6.9 million (68.8%). In the Inland Empire, 965,089 adults had no college experience (50.3%). Adding those with some college classes but no degree took the number to 1.46 million (76.5%).

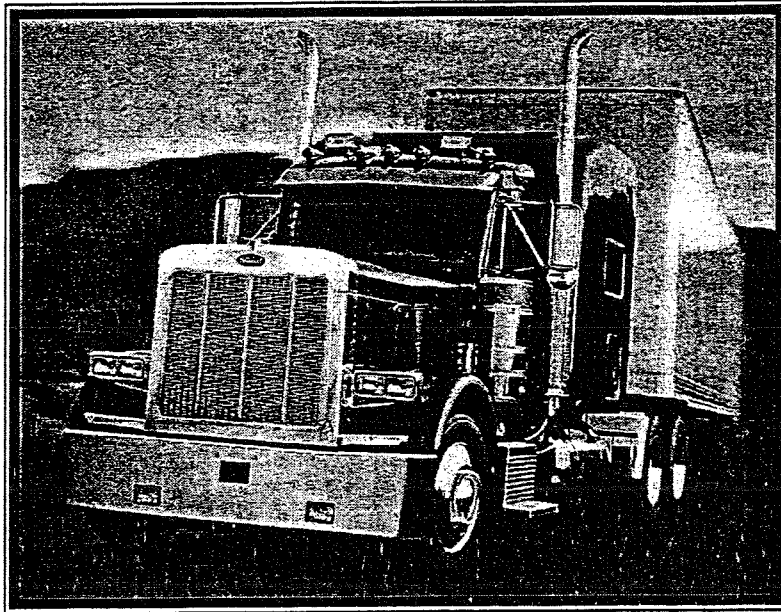


Even assuming that some college experience is sufficient education for today's job market, these data mean that nearly one of two people in the entire SCAG region and exactly that share in fast growing inland region are not well prepared for the modern economy. These are the workers in need of a workforce environment that replaces manufacturing and provides "skill ladders" up which they can move with increasing levels of experience and on-the-job learning. Unless that environment can be provided, these workers and California face a difficult future.

Logistics Group

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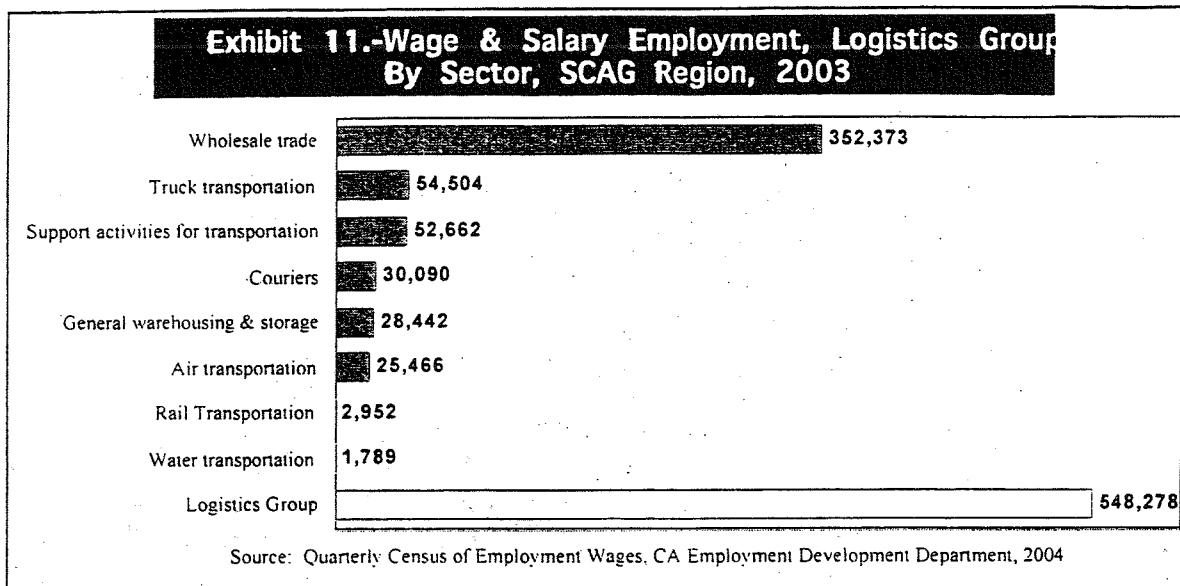
Fortunately for Southern California, the opportunity exists to encourage a group of sectors that has begun to provide large numbers of blue collar workers with access to the type of "skill ladder" circumstances that have traditionally only been found in manufacturing. This is the logistics group made up of the variety of sectors involved in receiving, processing, storing and moving goods (*Exhibit 11*). Altogether, the group included 38,706 firms in 2003 employing 548,278 workers. Their average annual wage and salary level was \$45,314. That year, they represented 9.3% of the SCAG area's employment. This was more than construction (5.7%) but less than manufacturing (14.7%). The sectors involved include:



- **Wholesale Trade (352,373 workers, NAICS 42).** These establishments engage in buying, selling, storing and transporting goods that ultimately will be used by other firms. They may be a subsidiary of a retail or production company (*e.g., Walmart; Toyota Motor Parts*). They may be a dedicated third party logistics firm that contracts to handle the movement and storage of merchandise for a single company (*3PL*). They may be involved with the products of many companies. In Southern California, many of these operations are involved in international trade. They normally handle durable (*NAICS 421*) or non-durable (*NAICS 422*) goods from warehouses. However, merchant wholesalers (*NAICS 423 & 424*) generally operate from offices and do not actually manage the storage of goods.
- **Truck Transportation (54,504 workers, NAICS 484).** These firms move goods within a region or across the country. They include companies that move full container loads of merchandise (*e.g., JB Hunt Transport Inc., Schneider National Inc.*). Other collect partial container loads throughout an area, move them to cross-docks where they are transferred into full containers bound for a single location (*e.g., Yellow Freight Systems; Roadway Express*). These containers are then either moved cross-country or to intermodal rail yards where they are transported cross-country. Once at their destination, the process is reversed.

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- **Support Services For Transportation (52,662 workers, NAICS 488)**. This eclectic group includes operations involved in such ancillary transportation functions as freight forwarding (*management of shipments across several modes of transportation*), the loading and unloading of ships and rail cars, motor vehicle towing, air traffic control or packaging and labeling services.
- **Non-Local Couriers (30,090 workers, NAICS 492110)**. These companies generally move packages between metropolitan areas and around the world (*UPS; Federal Express*). They generally pick up packages and take them to a facility where they move “across a dock” into fully loaded rail or air cargo containers. These firms may be integrated with their own air cargo arm.



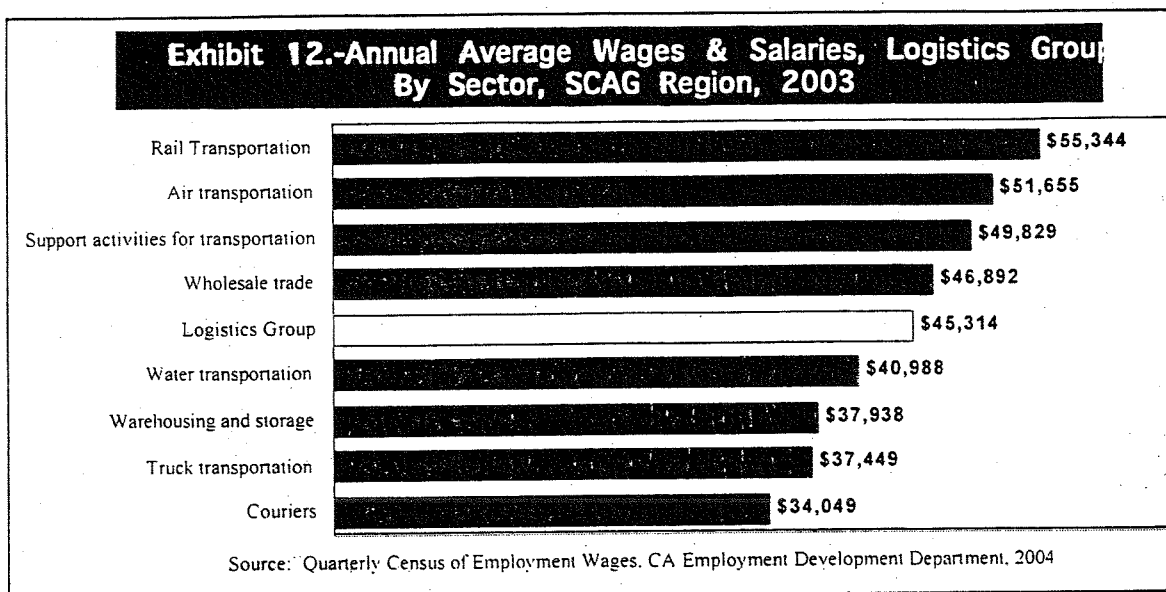
- **General Warehousing & Storage (28,442 workers, NAICS 493)**. These are third party warehousing and storage operations that strictly hold general merchandise (*e.g., U.S. Logistics Corp.*), refrigerated products (*e.g., Amerigold Logistics*) or farm products (*e.g., Osram Sylvania Inc.*). This may also be the way the warehousing branch of a major retailer self-classifies an operation.
- **Air Transportation (25,466 workers, NAICS 481)**. These operations include passenger airlines (*e.g., JetBlue Airways*), cargo airlines (*e.g., DHL Airways*) and companies integrating both activities (*e.g., Korean Air*). Los Angeles International Airport (*LAX*) has cross-docks that allow air cargo shipments to be assembled into air cargo containers headed for specific destinations. A similar facility is in the planning stages for Ontario International Airport (*ONT*).
- **Rail Transportation (2,952 workers, NAICS 482)**. These entities move goods long distances by rail. Southern California is served by Burlington Northern Santa Fe Railway (*BNSF*) and Union Pacific Southern Pacific Railroad (*UPSP*). These firms operate intermodal yards to which trucking firms either bring or pick-up containers moving in and out

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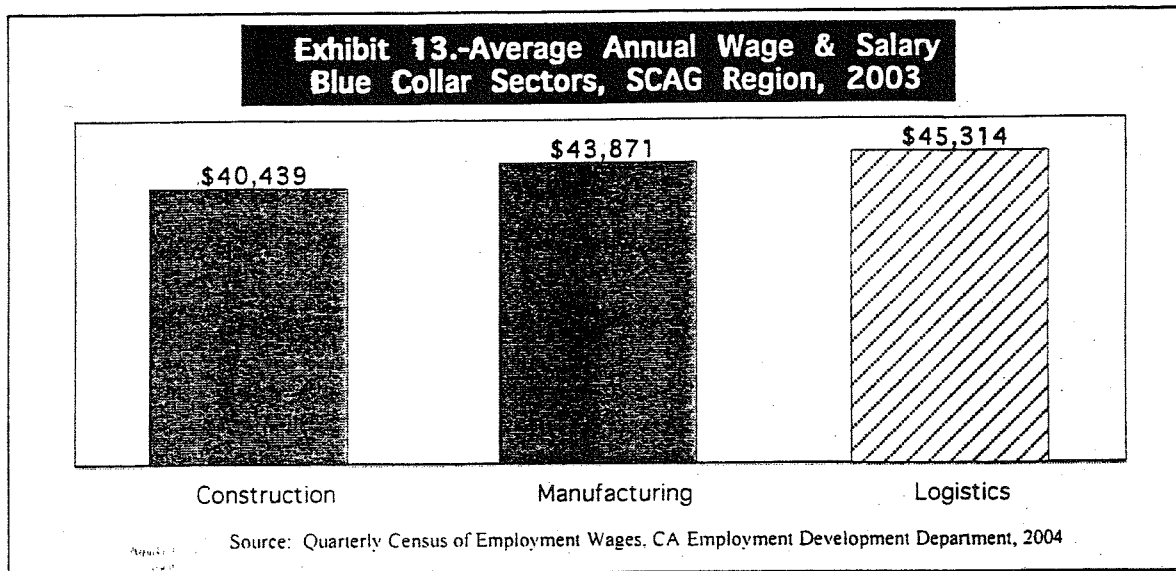
of the Southland by rail. Most of this work is outsourced to contractors who operate from within the yards.

- **Water Transportation (1,789 workers, NAICS 483).** These are the shipping lines that operate out of the ports of Los Angeles and Long Beach (e.g., *American President Lines*). Primarily, they are involved in the movement of containers between Southern California and the Far East.

**Logistics: Strong Average Annual Pay.** Within these sectors, the average annual wage and salary levels in 2003 were relatively strong (*Exhibit 12*). The highest pay was in the rail transportation (\$55,344), air transportation (\$51,655) and support services for transportation (\$49,829) sectors. The lowest was in the couriers (\$34,049), truck transportation (\$37,449) and warehousing and storage (\$37,938) sectors. Significantly, the weighted average for the group was \$45,314.



Importantly, annual average pay within the logistics group was higher than either the construction (\$40,439) or manufacturing (\$43,871) industries. In addition, two of the three largest segments of the logistics group respectively paid more than the two other blue collar sectors: wholesale trade (\$46,892) and support activities for transportation (\$49,829).



**Logistics: Defined Skill Ladders.** Within the sub-sectors that make up the logistics group, there are a wide variety of opportunities for workers to increase their incomes with job experience and on-the-job learning. Below four sub-sectors are used to illustrate this point (*Exhibit 14*): trucking/couriers; freight arranging; wholesale furniture and wholesale chemicals. They were chosen as they are representative of the types of firms within the logistics group. In each case, eight levels of training and/or experience are shown plus the number of occupational types, amount of employment and share of jobs in the category. In addition, the average pay for all occupations in the range is given plus the pay for the highest and lowest paying occupations.

<b>Exhibit 14.-Skill &amp; Pay Ranges, Four Sample Logistics Sectors, 2003</b>						
Trucking & Couriers	Job Types	Jobs	Share	Low Pay	Avg. Annual Pay	High Pay
Work Experience. Plus a Bachelor's or Higher	10	7,000	3.9%	\$57,541	\$98,297	\$159,003
Bachelor's Degree	7	1,100	0.6%	\$48,454	\$59,214	\$63,133
Work Experience	8	6,100	3.4%	\$34,807	\$51,182	\$83,440
Associate Degree	0	NA	NA	NA	NA	NA
Post-Secondary Vocational Education	4	1,800	1.0%	\$25,796	\$34,142	\$40,398
Long-Term On-the-Job Training	7	6,500	3.6%	\$34,080	\$39,381	\$69,104
Moderate-Term On-the-Job Training	9	15,600	8.7%	\$26,427	\$34,804	\$54,771
Short-Term On-the-Job Training	38	140,700	78.7%	\$16,785	\$31,012	\$39,035
<b>Total</b>	<b>83</b>	<b>178,800</b>	<b>100.0%</b>			
Freight Arranging	Job Types	Jobs	Share	Low Pay	Avg. Annual Pay	High Pay
Work Experience. Plus a Bachelor's or Higher	9	5,000	13.6%	\$57,541	\$99,626	\$159,003
Bachelor's Degree	10	2,100	5.7%	\$48,454	\$64,291	\$86,346
Work Experience	5	1,100	3.0%	\$39,169	\$54,425	\$83,440
Associate Degree		NA	NA	NA	NA	NA
Post-Secondary Vocational Education	3	1,300	3.5%	\$25,796	\$35,687	\$40,398
Long-Term On-the-Job Training	5	700	1.9%	\$34,080	\$43,152	\$69,104
Moderate-Term On-the-Job Training	4	6,100	16.5%	\$33,230	\$41,612	\$48,468
Short-Term On-the-Job Training	17	20,600	55.8%	\$21,732	\$30,515	\$37,128
<b>Total</b>	<b>53</b>	<b>36,900</b>	<b>100.0%</b>			
Wholesale Furniture	Job Types	Jobs	Share	Low Pay	Avg. Annual Pay	High Pay

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Work Experience. Plus a Bachelor's or Higher	8	2,700	8.2%	\$57,541	\$100,837	\$159,003
Bachelor's Degree	8	1,500	4.6%	\$26,841	\$51,038	\$63,133
Work Experience	6	1,700	5.2%	\$20,865	\$42,215	\$83,440
Associate Degree		NA	NA	NA	NA	NA
Post-Secondary Vocational Education	2	800	2.4%	\$31,679	\$38,218	\$40,398
Long-Term On-the-Job Training	8	1,900	5.8%	\$19,325	\$40,093	\$69,104
Moderate-Term On-the-Job Training	8	6,900	21.0%	\$17,699	\$43,610	\$54,745
Short-Term On-the-Job Training	21	17,400	52.9%	\$18,699	\$25,066	\$39,035
<b>Total</b>	<b>61</b>	<b>32,900</b>	<b>100.0%</b>			
<b>Wholesale Chemical</b>	<b>Job Types</b>	<b>Jobs</b>	<b>Share</b>	<b>Low Pay</b>	<b>Avg. Annual Pay</b>	<b>High Pay</b>
Work Experience. Plus a Bachelor's or Higher	5	1,500	8.3%	\$57,541	\$105,921	\$159,003
Bachelor's Degree	6	800	4.4%	\$48,454	\$59,082	\$80,737
Work Experience	5	800	4.4%	\$29,188	\$46,632	\$56,871
Associate Degree	2	300	1.7%	\$38,165	\$41,706	\$48,789
Post-Secondary Vocational Education	2	400	2.2%	\$31,679	\$36,039	\$40,398
Long-Term On-the-Job Training	3	1,000	5.6%	\$34,080	\$51,715	\$69,104
Moderate-Term On-the-Job Training	8	6,100	33.9%	\$22,396	\$51,015	\$74,041
Short-Term On-the-Job Training	16	7,100	39.4%	\$18,699	\$26,962	\$39,035
<b>Total</b>	<b>47</b>	<b>18,000</b>	<b>100.0%</b>			

Source: CA Employment Development Department. CA Staffing Patterns by Sectors, CA Occupational Employment Statistics, 2003

For workers with limited educations, there are several significant facts shown by these data:

- **Most Jobs Require Experience Not Schooling.** The vast majority of jobs require short, moderate or long term on-the-job learn, not degrees. This means the logistics group provides upwardly mobile opportunities to the large and growing number of marginally educated workers in Southern California. Among the four sectors studied, the shares of jobs in these categories were: trucking & couriers (91.1%); freight arranging (74.3%); wholesale furniture (79.6%); wholesale chemical (78.9%).
- **No Minimum Wage Work.** In each case, the occupations that required the lowest level of experience or training (*short term on-the-job training*) offer entry level workers relatively low pay levels, but in no case are they minimum wage jobs:
  - trucking & couriers paid \$16,785 (\$8.07 an hour)
  - freight arranging paid \$21,732 (\$10.45 an hour)
  - wholesale furniture paid \$18,699 (\$8.99 an hour)
  - wholesale chemical \$18,699 (\$8.99 an hour)
- **Proceeding Up Skill Ladder To Average Pay Levels Yields Healthy Incomes.** When workers stick with firms in these sectors, they can proceed up to average pay levels that are relatively strong, even if they never get out of the lowest category of work. Thus, the average lowest grade annual pay levels are:
  - trucking & couriers paid \$31,012 (\$14.91 an hour)
  - freight arranging paid \$30,515 (\$14.67 an hour)
  - wholesale furniture paid \$25,066 (\$12.05 an hour)

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- wholesale chemical paid \$26,962 (*\$12.96 an hour*)
- **Longer Experience Gives Higher Incomes.** For workers with ambition, the positions in for the *moderate* and *long* term, on-the-job training offers higher average pay levels:
  - trucking & couriers go up to averages of \$34,804 (*moderate*) and \$39,381 (*long*)
  - freight arranging goes up to averages of \$41,612 (*moderate*) and \$43,152 (*long*)
  - wholesale furniture goes up to averages of \$43,610 (*moderate*) and \$40,093 (*long*)
  - wholesale chemical reaches averages of \$51,015 (*moderate*) and \$51,715 (*long*)

**Logistics: Information Technology Reason For High Pay Scales.** It has been common wisdom that the warehousing and distribution sector is one that does not pay well. Certainly, this was true in earlier times when the sector was labor intensive and used a minimum of capital equipment. As the data show, this is no longer valid. The shift has occurred because of the advent of “just-in-time” inventory control systems in the nation’s manufacturers and retailers and the adoption of robotics and information technology by the logistics industry. The result is a logistics group that has become one of the most capital and information intensive parts of the U.S. economy. As often happens, worker pay has risen with efficiency.

An examination of how the logistics now operates shows how it has been affected by technology:

- In 2004, most of the goods and parts used by retailers and manufacturers are bar coded. When they are sold or used, laser scanners tell corporate computers that these items have left inventory. These systems are programmed to only order new supplies after inventories have reached pre-determined low levels. This “just-in-time” process lowers the risks of firms buying items they will never use. It also reduces their costs since at any given time less inventory is being held and financed.
- At the other end of the ordering process, logistics firms usually receive their orders through the internet or e-mail connections. They also provide systems that allow their customers to track the location of their merchandise. The office staffs of logistics companies must therefore be computer literate.
- Once received, orders are normally transmitted to the warehouse floor via computer terminals. Floor supervisors must therefore be computer savvy. Since modern warehouses range up to 1.3 million square feet of space (*30 acres*), supervisors often maintain contact with their staffs by a personal digital assistant, technology that warehouse workers must master. The orders to pick-up merchandise ultimately are put into a paper format including bar codes that the staff must attach to the merchandise.

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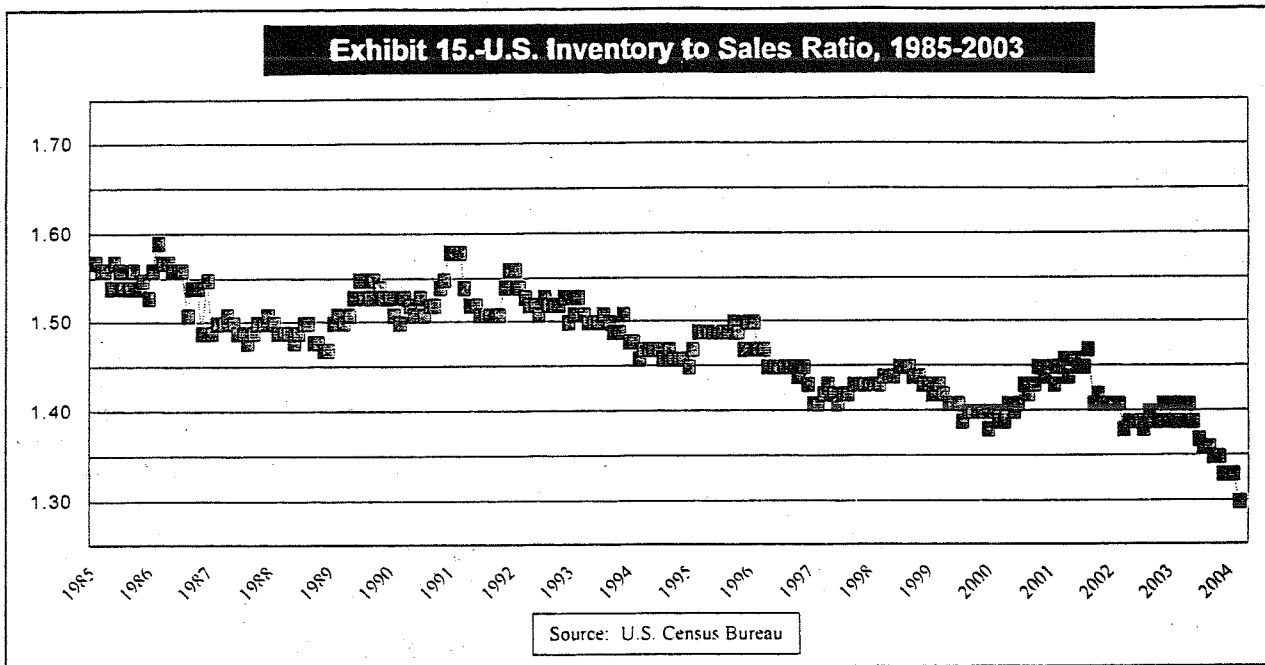


- Most of the staff in today's modern warehouses move merchandise from storage racks on to conveyor belts using fork lifts capable of reaching up to 40-foot heights. In the process, bar codes are placed on to the orders so that laser scanners can route them along the conveyors to the appropriate shipping bays. In the most sophisticated warehouses, robotic equipment is now performing these "picking" tasks.
- When shipments are placed into containers, global positioning satellite (*GPS*) chips are often attached to them so that they can be tracked around the world. When shipments are packed loosely into trucks, the vehicles themselves are often equipped with this technology. The companies thus need their staffs be trained in using this tracking software.
- As drivers move shipments, they maintain frequent communicate with their offices using web-based systems in the cabs of their trucks. Those drivers making numerous deliveries likely have a GPS system on board to help them follow routes that minimize travel time and distance. Again, the staff must be trained in the use of these systems. In addition, the routes they travel have been planned by office workers who must be knowledgeable in the use of geographic information systems software (*GIS*).
- With more an more merchandise entering Southern California's warehouses from Asia, product quality has become an supply chain management issue. As a result, firms are hiring an increasing number of workers to open shipments and randomly test whether they meet product quality standards. This requires workers able to use a variety of sophisticated measuring tools.
- A growing number of firms are including manufacturing or assembly operations within their warehousing facilities. This is adding to the types of jobs available within them.

It is this information and capital intensive world that has allowed the nation's goods to flow at the speed that they do now. The sector's pay scales have risen as a result.

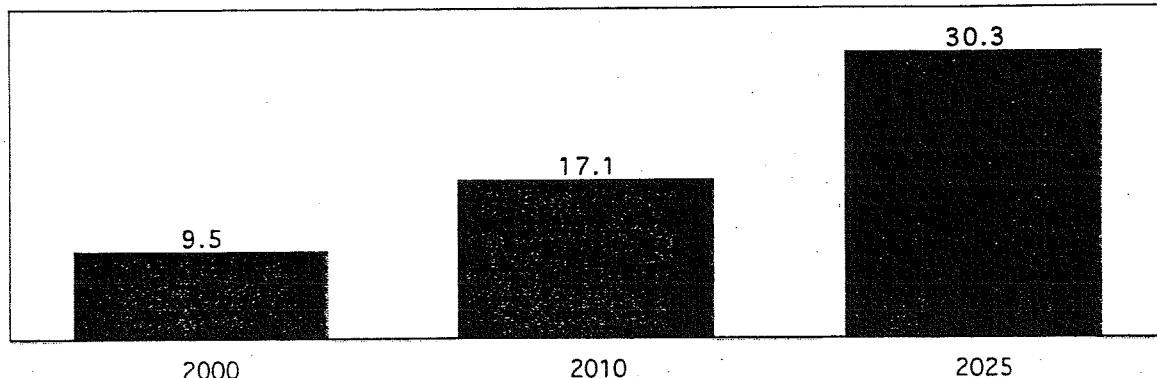
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**Logistics: Powerful Long Term Potential In Southern California.** Meanwhile, the growth of employment in the logistics sector should not be a short term phenomenon. Earlier, it was shown that the logistics group was among the few non-population related parts of Southern California's economy to provide significant job growth from 1990-1993. Thus, wholesale trade plus transportation/warehousing added 71,133 jobs in this period (*Exhibit 3 earlier*). In the recovery phase from 1993-2003, they were responsible for 95,133 new jobs. This occurred as trade with Asia soared and just-in-time systems caused the level of inventory held by U.S. companies per dollar of sales fall to the lowest level in U.S. history (*Exhibit 15*). At the same time, just-in-time systems have led to the creation of a series of large goods holding and processing areas in the United States. Given the importance of Asian trade, Southern California is one of these centers.



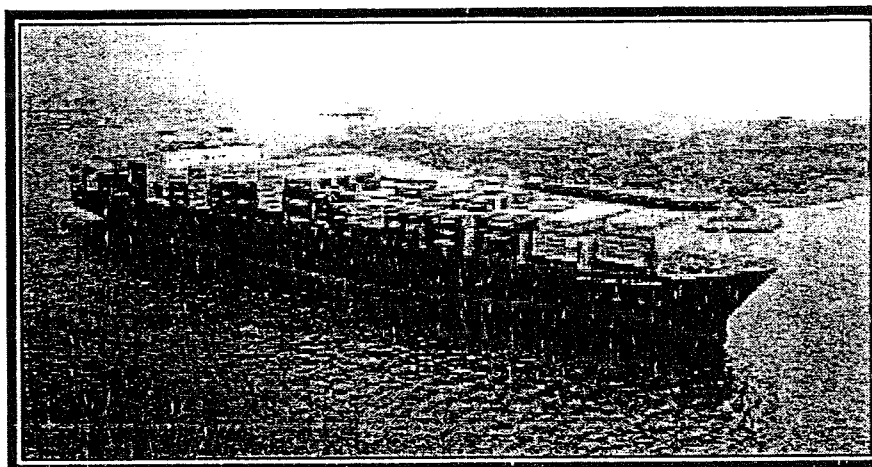
- International Trade.** Looking ahead, it is clear that the volume of international trade expected to arrive in Southern California will continue to set all time records. The Chinese economy is expected to continue its rapid growth with India joining it. The Japanese appear to be emerging from its long period of economic malaise. Smaller Asian countries like Korea, Malaysia and Singapore are again surging. At the same time, the technology of sea borne containerized traffic is changing with the advent of huge "post-Panamax" super-cargo ships. These container ships are too wide to go through the Panama Canal. They require so much water depth that the only West Coast ports from Alaska to Chile able to handle them are Los Angeles and Long Beach and Seattle-Tacoma harbors.

**Exhibit 16. Ports of Los Angeles & Long Beach  
Containerized Cargo, 2000-2025 (millions of TEU)**



TEU = 20 foot equivalent units  
Source: Alameda Corridor-East Trade Corridor, 2001

Combined, these two developments have led SCAG to forecast that from 2000-2010 the number of standardized cargo containers (*TEU=twenty-foot equivalent units*) moving through Southern California's ports will rise from 9.5 million in 2000 to 17.1 million in 2010, a gain of 80.6% (*Exhibit 16*). By 2025, the volume is anticipated to reach 30.3 million containers, more than triple the 2000 level. This will put an incredible strain on the companies, workers and infrastructure that must off-load, move, unload, store and distribute this cargo. Commensurate with this growth, the amount of employment supplied by firms in the largely blue collar logistics sector must rise dramatically.

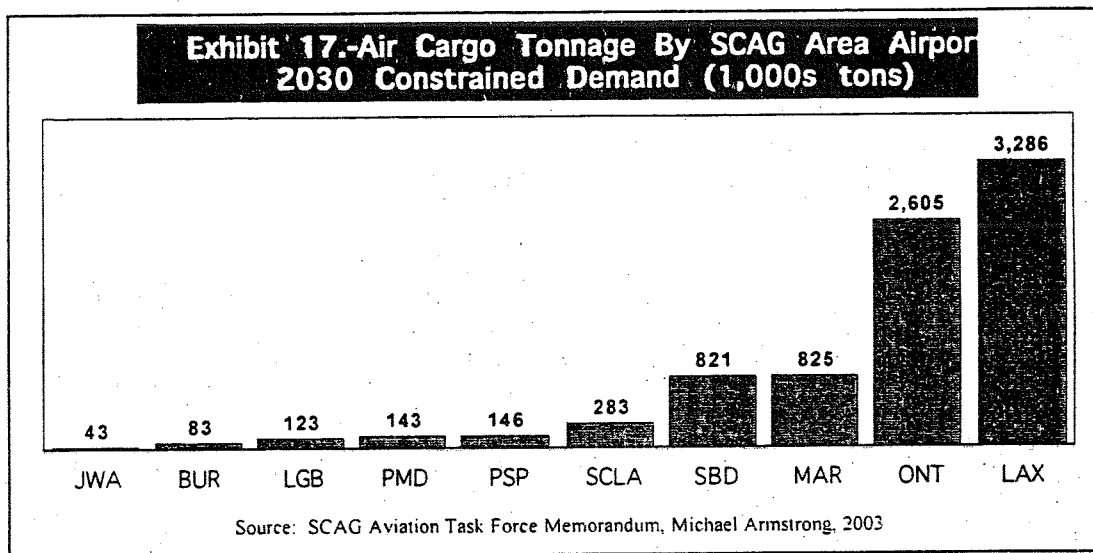


- **E-Commerce.** Another aspect of the logistics sector's growth is the increasing importance of e-commerce. In 2001, Forester Research, a specialist in technology issues, indicated that on-line sales represented \$51.3 billion or 2.4% of the \$2,160 billion in U.S. retail sales. In 2002, this jumped by 41% to \$72.1 billion. That represented 3.2% of the nation's \$2,250 billion in total retail trade. Initially, many e-commerce firms failed because they could not reliably get products to their customers. Today, the key to success is their ability to deliver goods through efficient supply chain management systems. That is virtually the same challenge faced by wholesalers delivering inventories to businesses

using just-in-time inventory systems though these firms have the added complexity of needing to reach nearly every home in America, if not much of the world.

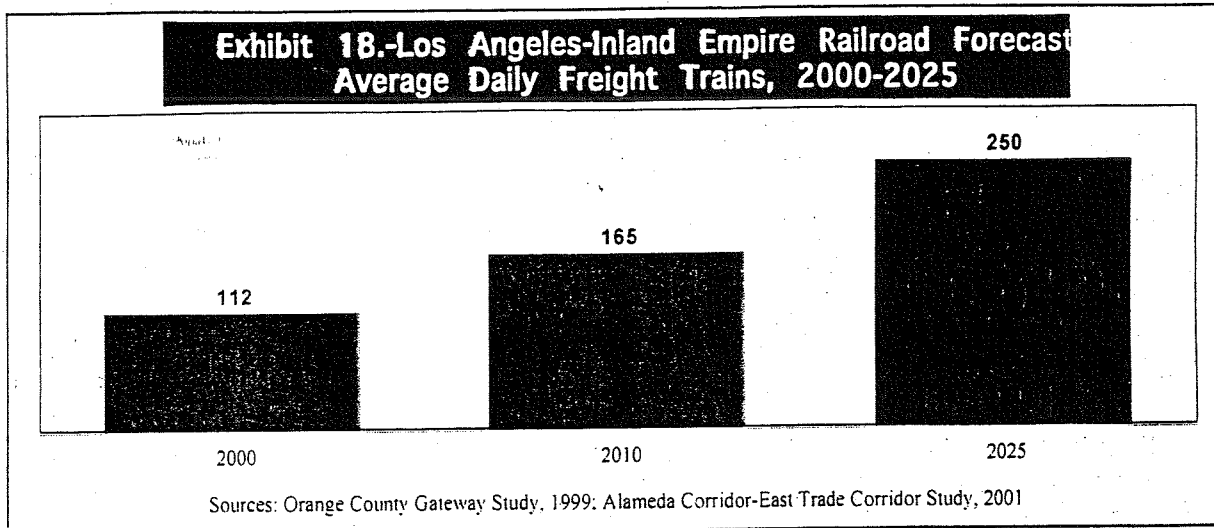


Given the level of international trade and entrepreneurship in Southern California, the provision of logistics for e-commerce firms is an important aspect of the area's warehousing sector and one that will grow along with this accelerating phenomena. Its importance can be implied from the region's air cargo figures. In 2002, Federal Express (525,078 tons) and UPS (383,078 tons) represented 37.1% of all air freight moving through LAX and ONT. An increasing share of this activity was undoubtedly related to e-commerce.



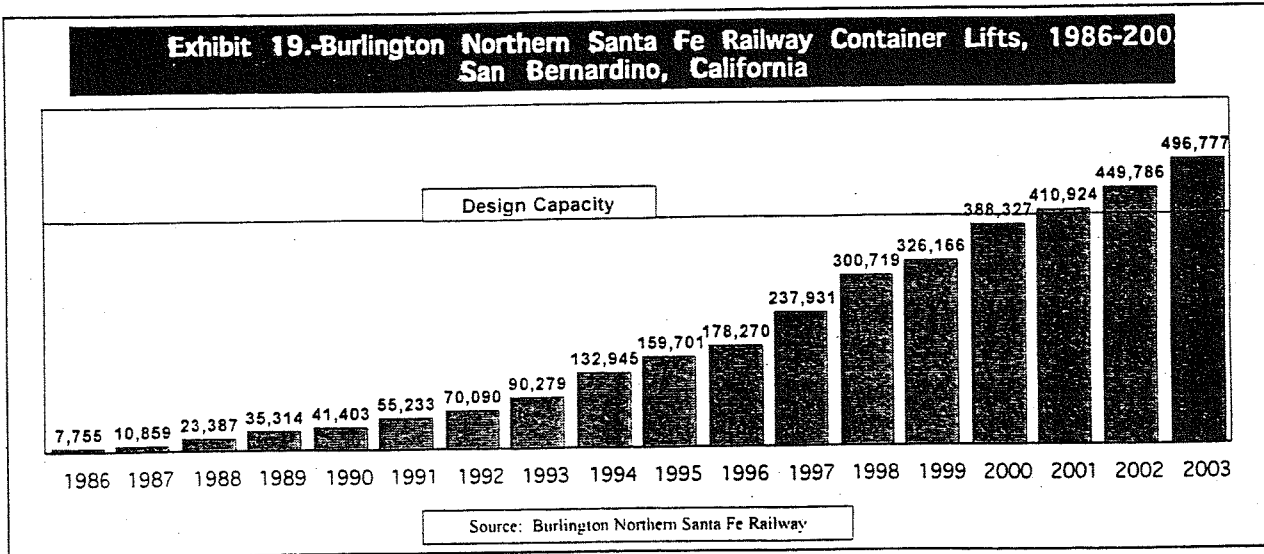
- Air Cargo.** Certainly, the growth of all forms of air cargo is another aspect of the anticipated increase in Southern California's logistics sector. In 2002, this activity totaled 2.6 million tons. By 2030, SCAG forecasts that this will more than triple to 8.4 million tons. This will occur because of the need for very high speed delivery among small, high value items like computer parts and pharmaceuticals. There will thus be an enormous expansion in the air cargo moving through Southland's airports. Here, it is interesting to note that in 2002, LAX handled 1.9 million tons of air cargo or 71% of the region's total. In 2030, the spread of logistics activities will see it handling 3.3 million tons or only 39% of the region's total (*Exhibit 17*).

- **Railroads.** Another sign of the enormous strength of Southern California's logistics sector is the growth of railroad activity. In 2000, an average of 112 freight trains per day left the Los Angeles area to move through Orange County and the Inland Empire before moving on to points east. By 2010, SCAG forecasts that this will rise to 165 a day, an increase of 47.3%. By 2025, the level is expected to have more than doubled to 250, an increase of 123.2% (*Exhibit 18*). To handle this volume, there will have to be a significant increase in the amount of track available to UPSP and BNSF railroads. Importantly, this forecast does not include allowance for shuttle trains moving unsorted containers between the harbors and the inland area (*see below*).



Another aspect of the railroad business is the growth that has occurred in the volume of intermodal lifts at the region's rail yards. These are the facilities where containers are transferred by trains and trucks. Perhaps the most telling example of how aggressive the volume of cargo being handled in Southern California has become is what has occurred at BNSF's expanded intermodal facility in San Bernardino. When this expansion opened in 1996 with 178,270 containers lifts, the railroad indicated that it expected the yard to reach its 400,000 lift design capacity in 2006. In fact, volume surpassed that level in 2001 even though the facility handles no international freight (*Exhibit 19*).

Looking ahead, BNSF and UPSP indicate that they will need at least one new intermodal yard a piece to keep up with the expanded volume of containers they anticipate handling in the near future. In addition, with international trade at the ports growing dramatically, it is clear that the speed at which containers need to be moved to processing centers must accelerate. The Alameda Corridor will help. However, the intermodal yards in Commerce-Vernon are too cramped to keep up. This means that unsorted, loaded containers will need to be shipped inland by rail for processing. This will require yet another intermodal facility, one located in the Inland Empire and dedicated to handling this aspect of international trade. It would have the added benefit of removing trucks from the freeways between Los Angeles County and the Inland Empire since that is how many of the containers containing goods bound for storage in the inland region are currently moved.



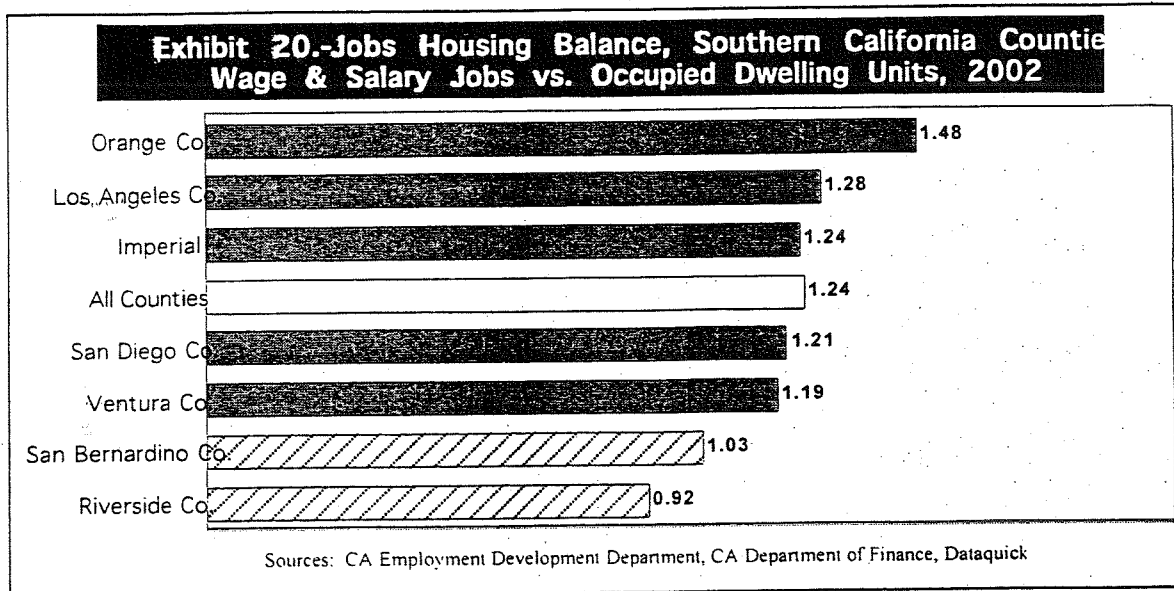
**Logistics: Significant Issues.** Like any major change in the economy, the growth of the logistics industry will bring significant long term issues:

- Land Hog.** Logistics facilities require massive amounts of land. This is the case as the technology involved in the efficient movement of massive amounts of cargo through the ports, intermodal rail yards and warehouses require very big facilities. For the ports, it means obtaining huge cranes and finding the space to temporarily hold very large numbers of containers before they can be shipped away. For the railroads, it means building several large new intermodal facilities for processing containers between trains and trucks. For the warehouses, it means finding room for the gigantic facilities implied by their technologies. For instance, today's largest warehouses run to 1.3 million square feet of floor space with 40-foot ceilings. That means 60 acres of land, assuming 50% coverage. Meanwhile, in recent years, the average logistics facility has created one new job for every 2,200 square feet of space. That is more than twice the ratio of one job per 1,000 square feet in manufacturing and seven times the one job per 300 square feet in office.
- Inland Locations.** Within in Southern California, a significant percentage of the new logistics facilities will have to be located in the Inland Empire. This is the case because much of the region's available unused industrially zoned land is located in the inland area. Even there, the recent industrial "hot zone" from Rancho Cucamonga to Corona, west of the I-15 freeway, is running out of space. This means a huge share of the facilities will have to be built from Fontana to Banning along the I-10 freeway, in the Moreno Valley-Perris area along the I-215 freeway or in the Victor Valley area of the High Desert along the I-15 freeway. Other areas with space include the Santa Clarita and Lancaster/Palmdale portions of Los Angeles County.

Building major logistics facilities in the Inland Empire will have the advantage of putting companies that pay relatively well and have defined skill ladders in the Southern California area that has the largest share of marginally educated workers (*Exhibits 9-10 earlier*). It is also the place with an average of 1.04 ratio of wage and salary jobs per occupied

dwelling. That is far below the 1.24 average for Southern California and indicates that large numbers of commuters must daily drive from the area to jobs in coastal counties (*Exhibit 20*).

On the other hand, locating these facilities in the Inland Empire will mean that a good deal of its available land will be absorbed by giant facilities with a relatively low number of jobs per acre. It also means the area will host at least two additional intermodal rail facilities, one for BNSF and one for UPSP.

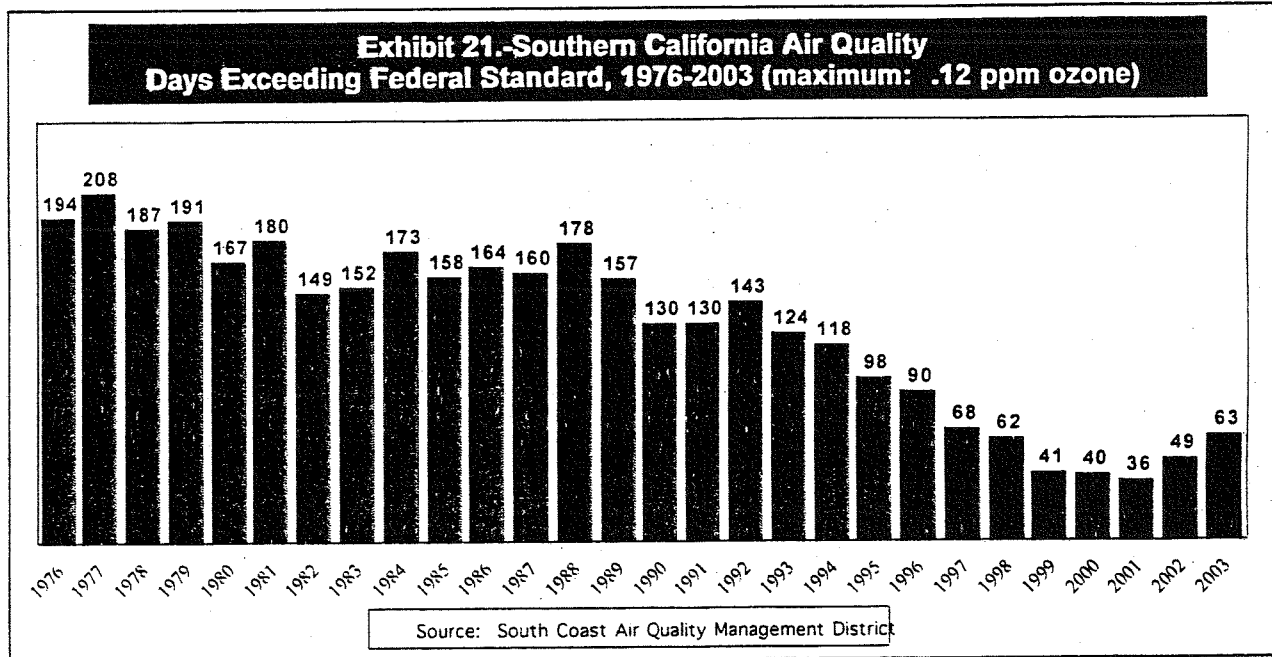


- **Truck Traffic & Freeway Financing.** The rapid growth of the logistics sector means that the number of trip miles driven by 18-wheel trucks along Southern California's already overcrowded freeways and arterial roads will increase dramatically. Given the lack of right of ways as well as the lack of funding for transportation facilities, the dramatically increased truck volume will help to slow the region's transportation system to a crawl. This difficulty will particularly impact the inland region since that is where much of the future growth of the logistics sector will have to be concentrated.

- **Rail Traffic & Financing.** Forecasts made for SCAG indicate that the dramatic growth expected in the number of trains running daily along the tracks of UPSP and BNSF railroads mean that in about 2012, Southern California's rail system will reach capacity. The only way that the railroads will be able to expand is if either their corporate owners or the federal government fund a significant increase in track capacity.

However, even if that funding is found, it is a fact that most of the arterial roads that cross railroad tracks in the San Gabriel Valley, Orange County and the Inland Empire do so at-grade. As a result, the increase in rail volume will essentially cut the cities located along these tracks in half. Currently, there is no source of funds in place to build grade separations and alleviate this problem.

- **Air Quality & Diesel.** In recent years, Southern California has managed to significantly lower the number of days in which it is not in compliance with the federal air quality ozone standard of 0.12 parts per million (*Exhibit 21*). However, recently the trend has begun to move back up. One of the primary uncontrolled source of emissions are the fumes from diesel engines. As the logistics industry increases in importance, the contribution to this problem by trucks, trains and ships will likely grow.



- **Shuttle Trains & Financing.** A special rail difficulty is the issue of using shuttle trains to move full international container shipments from the ports of Los Angeles and Long Beach to an inland intermodal facility for processing. In particular, this would be used for merchandise that is bound for inland warehouses. These trains would have the advantage of freeing space and capacity in the ports and the nearby intermodal yards. As indicated earlier, it would also help remove truck traffic that is currently moving this merchandise from Los Angeles County to the Inland Empire.

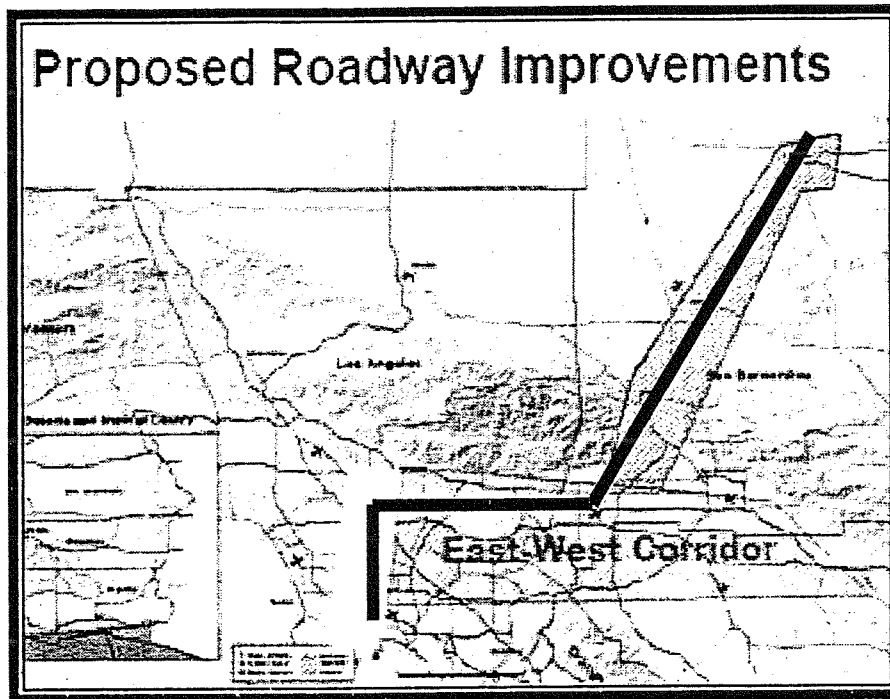
However, a location needs to be identified for yet another intermodal rail yard in the inland area. In addition, track capacity and grade separations are already issues for the railroads and this would add to their difficulties. Importantly, the railroad indicate that the handling cost of loading and unloading containers is such that it is not profitable for them to process shipments unless they are moving beyond the Rocky Mountains. If a shuttle train is to be a success, a cash flow would have to be found to change these economics.

**Logistics: Strategies For Success.** Southern California's leaders have begun developing a variety of strategies that would allow policy makers to encourage the logistics group while mitigating the worst of its difficulties. This is important given the ability of firms in these sectors to provide a growing base of good paying jobs in the skill ladder environment needed by the area's nu-



merous marginally educated workers. Successful implementation would allow the region to begin dealing with its loss of standing on the basis of both per capita income and payroll per job:

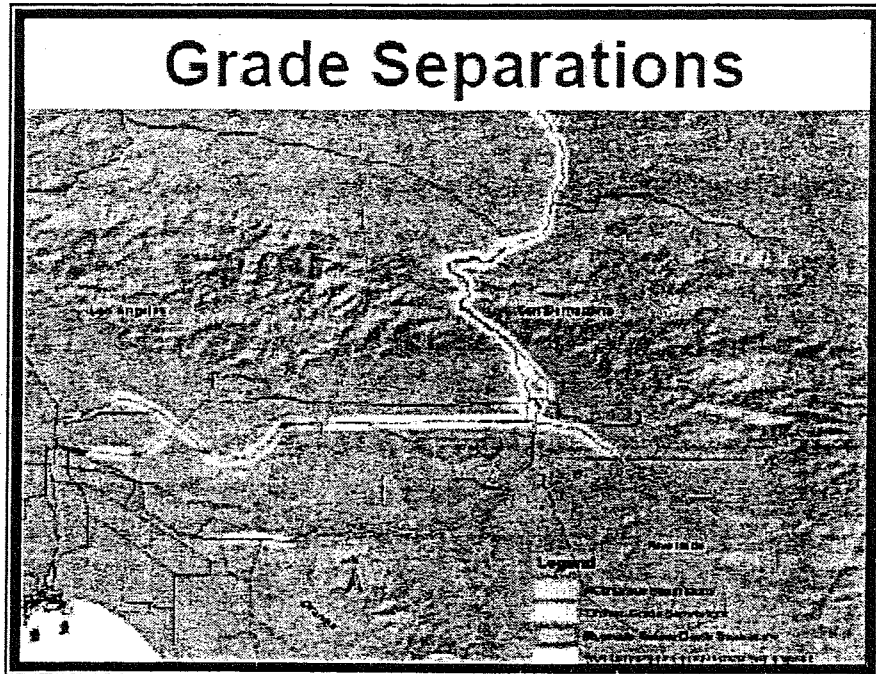
- **Operation Jump-Start.** Several of the problems facing the growth of the logistics group flow from the lack of funding for the transportation infrastructure needed to both permit the sector to grow and to offset the congestion that its growth implies. Here, SCAG's Operation Jump-Start outlines a route for dealing with these issues. It represents a strategy for providing transportation companies with benefits that will increase the speed and lower the cost of moving goods in exchange for them providing a cash flow to privately finance key parts of Southern California's infrastructure:



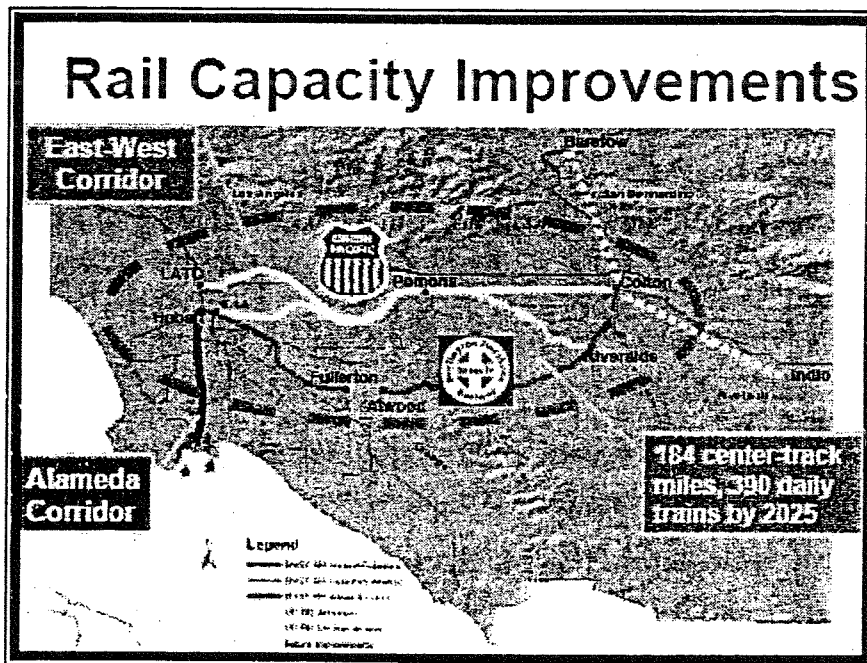
- **Dedicated Truck Lanes.** To decrease congestion, increase safety and lower the amount of pollution from idling trucks, dedicated truck lanes would be added to the I-15 freeway from the Victor Valley to the SR-60 in Ontario, along the SR-60 from there to the I-710 and along the I-710 to the harbors. The 141.8 miles of additional lanes would be financed with a truck toll of \$0.56 per mile to cover construction and maintenance. The \$16.5 billion raised would finance the project through tax exempt bonds. Heavy trucks isolated from competition with other vehicles would allowing triple trailering to be an option.
- **Expanded Railroad Track & Grade Separations.** To expand the capacity of the rail system, additional tracks would be laid on the UPSP and BNSF routes from Los Angeles through the San Gabriel Valley, Orange County and urbanized Inland Empire. In addition, grade separations would be built along the major arterials along this route to eliminate delays on surface streets and the noise of whistling trains. These projects would be funded by a \$5.39 fee

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per container that would cover the \$1.2 billion cost of building the additional rail capacity and \$2.2 billion cost of overpasses and underpasses across the tracks. Tax exempt finance would be authorized to undertake these efforts.



Together, these projects would ensure that international cargo could move through the Inland Empire at high speed without all of the delays and vehicle traffic disruptions inherent in the current over-burdened system.



- **High Speed Maglev System.** While not directly related to the movement of goods, SCAG's strategy also provides for a \$6.2 billion privately funded high-

speed Maglev train system to initially connect LAX to ONT. Ultimately the system would bind together the main population centers in Southern California. It would benefit the logistics sectors by decreasing the amount of automobile traffic and increasing the efficiency of Southern California's transportation system.

- **Shuttle Trains-Inland Port.** Currently, international cargo that is bound for warehouses in Southern California is off-loaded near downtown Los Angeles. Much of it is hauled by truck along the SR-60 and I-10 freeways to the growing base of warehouses in the Inland Empire. The Alameda Corridor Transit Authority has begun investigating the feasibility of an "inland port" (*intermodal rail yard for international cargo*) in either the Devore, Victor Valley or San Geronio Pass areas of the inland area to speed the flow of this merchandise while removing it from these congested freeway corridors. Their strategy would require the building of the expanded rail capacity outlined with Operation Jump-Start as shuttle trains would be used to move the cargo to this new facility. The current difficulty with this approach is finding a financing source for the added cost of handling these containers.
- **Additional Intermodal Rail Yards.** As with other aspects of Southern California's goods handling infrastructure, the region's intermodal rail yards near downtown Los Angeles and in San Bernardino are reaching their absolute capacity. This is leading to time delays in moving both domestic and international containers between trains and trucks. Both BNSF and UPSP are investigating the building of new facilities. Due to its large swaths of land along the main lines of both companies, the Inland Empire would be the location of these yards. The locations under consideration are in the city of San Bernardino, near Southern California Logistics Airport in Victorville and in San Geronio Pass.
- **Expanded Air Cargo Capacity.** Every forecast of air cargo usage indicates that LAX cannot begin to handle the long term volume anticipated for Southern California. With the demise of the El Toro airport proposal, most of the region's additional capacity is being developed in the Inland Empire. Los Angeles World Airways has just picked a developer for a one million square foot air cargo cross-dock facility for ONT. Hillwood (*a Perot Company*) is working with the Inland Valley Development Agency to build a 240,000 square foot air cargo facility at San Bernardino International Airport (*former Norton Air Force Base*). Southern California Logistics Airport (*former George Air Force Base*) already provides two hour turnaround time for dedicated air cargo carriers. March Air Reserve Base is being developed as a joint use facility that will also handle dedicated air cargo carriers.

Should these strategies be brought to fruition, Southern California would benefit in several ways. During the construction phases, a very large number of blue jobs would be created. These jobs plus the strong multiplier impacts of construction spending would buoy the region's economy. Once the projects are completed, the efficiency and competitiveness of the Southland's economy would be enhanced while the most negative aspects of congestion and idling vehicles would be

mitigated. Importantly, this expanded infrastructure backbone would unleash the potential strength of the logistics sectors, offering Southern California's marginally educated workers a growing path towards on-the-job learning and higher standards of living. Ultimately, these strategies thus offer the region a way to address the recent declines in its relative prosperity.

## Summary

In the late 1950's, President Dwight Eisenhower recognized the close connection between transportation infrastructure, economic efficiency and the standard of living. He therefore launched the building of the Interstate Freeway. It is hard to imagine the performance of today's U.S. economy had that conservative President not convinced the Congress to move forward with the investment in this extraordinary system. In the 1960's, Governor Pat Brown saw the connection between infrastructure and economic growth and undertook the building of the California State Water Project. Again, it is hard to imagine the performance of California's economy had that moderate Governor not made the investment in this mammoth project.

In the 2000's, Southern California faces infrastructure challenges that rival those efforts. If the area's economic power is to be unleashed, its economy must be freed of the constraints imposed by lack of truck, rail and airport infrastructure. Investment in these projects would have the beneficial effect of allowing the region's logistics sector to accelerate, providing a growing base of good paying jobs which its marginally educated workers can learn via on-the-job experience and learning. This would appear to be the only route that the region has available to helping those workers achieve growing standards of living while simultaneously correcting the recent deep slide in Southern California's relative prosperity vis-à-vis other major parts of the country. Importantly, it would do so while helping to mitigate the environmental difficulties caused by the inevitable increase in truck and rail traffic congestion and idling diesel engines.

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Amesbury



ORANGE COUNTY  
COUNCIL OF GOVERNMENTS

ITEM V. A.

STAFF REPORT

**Subject:** Appoint Private Sector Representative

**Summary:** The OCCOG Bylaws Article V.2.L: "The OCCOG Board shall appoint one person from the private sector to serve as an Ex Officio Member of the Board. Every 2 years, the OCCOG Board shall request the OCCOG staff to coordinate the selection of the Ex Officio representative. OCCOG staff shall solicit private sector candidates from all stakeholder communities. A subcommittee of the OCCOG Board shall present a recommended candidate to the OCCOG Board for their final selection and appointment. Appointees shall serve a 2-year term or until replaced by action of the Board."

Pursuant to these Bylaws, the OCCOG Board directed OCCOG staff to solicit private sector candidates earlier in 2004. OCCOG staff sent solicitations letters to approximately 50 private sector entities and interest groups, ranging from the business community to environmental organizations. By the application deadline, OCCOG had received eight applications from individuals with diverse backgrounds, including developers, consultants and a representative from an environmental organization.

In November 2004, an OCCOG Board Private Sector Representative Recommendation Subcommittee – consisting of Vice-Chair Richard Dixon, Board Member Bev Perry and Board Member Marilyn Poe – met and considered the applicants. The Subcommittee's recommendation is Kristine Thalman, Chief Executive Officer of the Orange County Chapter of the Building Industry Association, based on Ms. Thalman's vast experience with local government and her current involvement with housing issues, a priority issue for OCCOG.

**Recommendation:** Appoint a Private Sector Representative to the OCCOG Board pursuant to the recommendations of the OCCOG Private Sector Representative Recommendation Subcommittee.

**Attachment:**

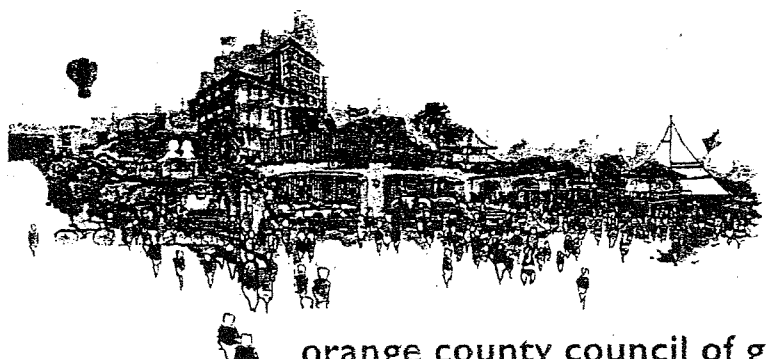
1. Copy of the Private sector Representative Solicitation Letter
2. Private Sector Applicants
3. Recommended Candidate Kristine Thalman's Application Letter

**Staff Contact:** Annabel Cook, Regional Issues Consultant - (714) 571-5844

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**orange county council of governments**

Dear;

The Orange County Council of Governments (OCCOG), the largest single county council of governments in California, is seeking a representative from the private or non-profit sector to serve on our Board of Directors. The Board has directed us to seek individuals who are interested in assisting OCCOG as we tackle key regional issues and help our member agencies plan for the future.

**What is OCCOG?**

Started in 1996 as a joint powers authority among cities and special districts, OCCOG has grown to 55 member agencies and now includes all 34 cities, the County of Orange and numerous special districts, including the Orange County Transportation Authority, sanitation and water districts.

OCCOG is designed to compliment, serve and unify jurisdictions and agencies on matters of mutual concern without duplicating other jurisdictional activities.

**The Private Sector Representative**

The OCCOG Board of Directors has a position for a representative from the private or non-profit sector to advise the Board (comprised of public officials) on various matters. The three major universities in Orange County (UC Irvine, Cal State Fullerton and Chapman) also have one seat on the Board that is advisory. These advisory seats are ex officio and have a two-year term.

The OCCOG Board meets on the fourth Thursday of each month at the Orange County Sanitation District in Fountain Valley and the position does not pay a stipend – the position is voluntary.

**Why should I apply?**

OCCOG is involved in many exciting and important projects in Orange County and the Board position provides a great opportunity to influence key policy makers in the region. Some of the projects OCCOG is currently working on include:

- Air Quality/Alternative Fuel Vehicle outreach and education
- Water quality/urban runoff
- Housing/mixed-use and infill development
- Reduce Orange County Congestion program
- Demographic projections
- Regional housing and transportation plans (through the Southern California Association of Governments (SCAG))

- cities**
- Aliso Viejo
  - Anaheim
  - Brea
  - Buena Park
  - Costa Mesa
  - Cypress
  - Dana Point
  - Fountain Valley
  - Fullerton
  - Garden Grove
  - Huntington Beach
  - Irvine
  - La Habra
  - La Palma
  - Laguna Beach
  - Laguna Hills
  - Laguna Niguel
  - Laguna Woods
  - Lake Forest
  - Los Alamitos
  - Mission Viejo
  - Newport Beach
  - Orange
  - Placentia
  - Rancho Santa Margarita
  - San Clemente
  - San Juan Capistrano
  - Santa Ana
  - Seal Beach
  - Stanton
  - Tustin
  - Villa Park
  - Westminster
  - Yorba Linda

County of Orange

- agencies**
- Costa Mesa Sanitary District
  - East Orange Water District
  - El Toro Water District
  - Emerald Bay Service District
  - Irvine Ranch Water District
  - Mesa Consolidated Water District
  - Moulton Niguel Water District
  - OC Fire Authority
  - OC Sanitation District
  - OC Transportation Authority
  - OC Water District
  - Placentia Library District
  - Rossmoor/Los Alamitos Area Sewer District
  - Serrano Water District
  - Silverado-Modjeska Parks & Recreation District
  - South Coast Water District
  - Trabuco Canyon Water District
  - Transportation Corridor Agencies

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The enclosed "2004 Guide to OCCOG" provides more detailed information about OCCOG.

**How do I apply and what is the process?**

If you are interested in becoming a part of the OCCOG Board of Directors, please send a letter of interest, including some background information on what you will bring to the Board, by \_\_\_\_\_ to:

Orange County Council of Governments  
ATTN: Lou Bone, Chair  
600 West Santa Ana Blvd., suite 214  
Santa Ana, CA 92701.

A subcommittee of the Board will review all letters of interest and develop a short list of candidates who will be interviewed in November 2004. The committee will bring its recommendation to the full Board at its November 18 meeting and it is anticipated that the new representative will begin in January 2005.

I thank you for your interest in this position and should you have any questions, please contact Janet Huston, Executive Director at (714) 972-0077 or [jhuston@occities.org](mailto:jhuston@occities.org).

Sincerely,

Lou Bone  
Chair

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	Last	First	Title	Organization	Address 1	Address 2	Phone	Fax
1	Bahadori	Hamid	Principal Transportation Engineer	Automobile Club of Southern California (AAA)	27812 Jade	Mission Viejo, CA 92691	(949) 587-0508	(714) 885-2326
2	Bertrand	Edward		Best, Best & Krieger LLP	5 Park Plaza, Suite 1500	Irvine, CA 92614	(949) 263-2600	(949) 260-0972
3	Brown	Gary	C.E.O.	Orange County Coastkeeper	441 Old Newport Blvd. Suite 103	Newport Beach, CA 92663	(949) 723-5424	(949) 675-7091
4	Card	Les	Principal & C.E.O.	LSA Associates	29 Executive Park, Suite 200	Irvine, CA 92614	(949) 553-0666	(949) 553-8076
5	LaMar	Steven	President	LegiSight, LLC	34 Abeto	Irvine, CA 92620	(714) 730-7147	
6	Reinhart	Douglas	President	RCE Consultants, Inc.	One Jenner Street, Suite 200	Irvine, CA 92618	(949) 453-0111	(949) 453-0411
7	Thalman	Kristine	C.E.O.	Building Industry Association of Southern California, Orange County Chapter	17744 Sky Park Circle, Suite 170	Irvine, CA 92614	(949) 553-9500	(949) 553-9507
8	Trischler	Thomas	Principal	Trischler Associates SITUS Development	703 North Shaffer Street	Orange, CA 92867-6866	(714) 532-1400	(714) 633-5050





**Orange County  
Chapter**

Building Industry Association  
of Southern California

17744 Sky Park Circle  
Suite 170  
Irvine, California 92614  
949.553.9500  
fax 949.553.9507  
<http://www.biaoc.com>

Wednesday, September 29, 2004

The Honorable Lou Bone  
Orange County Council of Governments  
600 West Santa Ana Boulevard, Suite 214  
Santa Ana, CA 92701

Dear Chairman Bone:

Thank you for your invitation to submit a letter of interest and background information seeking a seat on the Orange County Council of Governments (OCCOG) Board of Directors. I am interested in the volunteer opportunity to work with OCCOG in an ex-officio capacity on key regional issues.

Many of the exciting and important projects that OCCOG is currently working on related to water quality and urban runoff, mixed-use housing infill development, traffic mitigation, demographic projections, and regional housing and transportation plans are all areas of interest to our industry.

The Orange County Chapter of the Building Industry Association of Southern California (BIA/OC) is a non-profit trade association representing more than 900 companies employing 112,000 people affiliated with the home building industry. The BIA/OC mission is to promote proactive participation in the development of economic and community issues, including its 34 cities and numerous special districts. Participating as a member of the OCCOG board would be a natural alignment of community and professional resources.

I have enclosed my biography so that you may understand the full extent of experience I can bring to the OCCOG Board of Directors. Your consideration of my submittal is appreciated.

I look forward to hearing from you or Janet Huston in the coming weeks after the subcommittee of the board has reviewed all candidate inquiries.

Sincerely,

Kristine E. Thalman  
Chief Executive Officer

Enclosure

- PRESIDENT  
RICHARD DOUGLASS  
CENTEX HOMES
- VICE PRESIDENT  
MITCHELL BRADFORD  
NEW WEST HOME
- 2ND VICE PRESIDENT  
THOMAS G. GRABLE  
WILLIAM LYON HOMES
- TREASURER / SECRETARY  
TIM MCSUNAS  
PARDEE HOMES
- IMMEDIATE PAST PRESIDENT  
JON ROBERTSON  
CALIFORNIA PACIFIC HOMES
- TRADE CONTRACTOR COUNCIL V.P.  
BRIAN MAAG  
ORANGE COUNTY DRYWALL
- ASSOCIATE VICE PRESIDENT  
LAER PEARCE  
LAER PEARCE AND ASSOCIATES
- MEMBER-AT-LARGE  
BILL WATT  
BAYWOOD DEVELOPMENT
- MEMBER-AT-LARGE  
ANDY BERNSTEIN  
JACKSON, DEMARCO  
& PECKENPAUGH
- KRISTINE THALMAN  
CHIEF EXECUTIVE OFFICER

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**Kristine E. Thalman  
Chief Executive Officer  
Orange County Chapter  
Building Industry Association**

17744 Sky Park Circle, Suite 170  
Irvine, CA 92614  
(949) 553-9500  
www.biaoc.com

Kristine E. Thalman joined the Orange County Chapter of the Building Industry Association (BIA/OC) on June 14, 2004, as the organization's new chief executive officer. Kristine is charged with managing the operations of the largest chapter of the BIA of Southern California. With a staff of nine and a 46-member elected Board of Directors, Kristine oversees all aspects of a very active educational organization that organizes more than 30 programs and functions annually for over 900 member companies, representing over 112,000 employees in the homebuilding industry in Orange County. Kristine also serves as the chief spokesperson for the homebuilding industry in Orange County before administrative and legislative bodies and the media on California land use planning and environmental laws.

Prior to joining the BIA/OC, Kristine served as Director of Local Government Affairs with KB HOME, where she created the company's government affairs program in the Greater Los Angeles and Orange County Divisions four years ago. Coupled with her prior experience as government relations manager for the City of Anaheim, a position she held for 12 years, Kristine has proven experience in public policy development and superior skills in local, state and federal legislative advocacy on issues related to the industry.

Having worked for one of America's leading homebuilders, Kristine has a unique understanding of the complex issues the residential construction industry is addressing today. Kristine also has experience in transportation systems management, and public affairs and community outreach in the homebuilding industry. Her volunteer experience with the BIA includes serving as a board member of the Building Industry Legal Defense Fund and the BIA Baldy View Chapter.

She has given of her time and talents in the community as a board member of philanthropic organizations, such as the March of Dimes and the Boys & Girls Club. Kristine received a Distinguished Service Award in 1995 from the Orange County League of Cities.

Choosing to devote her early years to raising a family while attending night classes at community college, Kristine is a mid-career college graduate, receiving her Public Administration degree from the University of LaVerne in 1992. She also received a degree in Communications from Mount San Antonio in Walnut, CA.



**ORANGE COUNTY  
COUNCIL OF GOVERNMENTS**

**ITEM V. B.**

**STAFF REPORT**

**Subject:** Approve the Reallocation of Reduce Orange County Congestion Program Funding.

**Summary:** On October 22, 2004 OCCOG received notification from the County of Orange that they have decided to decline the award they received as part of the Reduce Orange County Congestion (ROCC) Program. Their withdrawal from the program is due to time constraints relating to their Kids Beach Pedestrian Sidewalk project. The time constraints for the project are incompatible with the Federal timeline to which the ROCC funds are subject.

Staff consulted with the ROCC Technical Advisory Group . The Group has recommended allocation of the free funds to the City of Orange-- Sante Fe Specific Plan Update project, the highest-ranking, unfunded project.

**Recommendation:** Approve the Reallocation of Reduce Orange County Congestion Program Funding.

**Attachment:** Letter from the County of Orange withdrawing from program.

**Staff Contact:** Janet Huston, Executive Director, (714) 972-0077  
Matthew Henkes, Policy Analyst, (714) 972-0077







**COUNTY OF ORANGE**  
*RESOURCES & DEVELOPMENT MANAGEMENT DEPARTMENT*

Agenda Item 26  
Page 7 of 82  
Bryan Speegle, Director  
300 N. Flower Street  
Santa Ana, CA  
P.O. Box 4048  
Santa Ana, CA 92702-4048  
Telephone: (714) 834-2300  
Fax: (714) 834-5188

October 22, 2004

Mr. Matthew Henkes, Policy Analyst  
Orange County Council of Government  
600 West Santa Ana Blvd Suite 214  
Santa Ana, CA 92702

Re: Sunset Beach Walkway (sidewalk) at Kid's Beach-ROCC Program Funding.

Dear Mr. Henkes:

This letter is a follow up to our previous phone conversation concerning our Kid's Beach project. The County of Orange is very appreciative of the Orange County Council of Government's support for funding from the Reduce Orange County Congestion (ROCC) Program for subject project. However, due to constraints relative to the project schedule and uncertainty of the availability of ROCC funds, the County of Orange will have to respectfully decline the ROCC funding.

Over the last two years, the County of Orange has worked diligently on subject project with Caltrans, local officials and neighborhood residents and has committed to our stakeholders that the project would be constructed as quickly as feasible. To this end, we have completed project design, secured permits, advertised and bid the project all with the hope of securing funding to award the project within this calendar year. It was our expectation, in applying for ROCC funding, that ROCC funds would be available within this timeframe. However, due to the timing uncertainty of the ROCC funds and the project schedule commitment to our stakeholders, we have decided to use alternative funding for the project.

The County of Orange wishes to again express our appreciation for your favorable consideration of subject application and looks forward to participation in future Program activities. If you have any questions, please call me at 714-834-3484 or you may contact Harry Persaud. Harry may be reached at 714-834-5282.

Sincerely

Ignacio Ochoa  
County Traffic Engineer

cc: Vince Rosales  
Ed Kwan  
Tom McCabe





**ORANGE COUNTY  
COUNCIL OF GOVERNMENTS**

**ITEM VI. A.**

**STAFF REPORT**

**Subject:** Report on Federal Advocacy

**Summary:** On November 20, 2004, OCCOG was notified that it has been allocated \$200,000 from the Federal Health and Human Services 2005 Fiscal Year budget for its Healthy Waterways Initiative. Although program details will be emerging over the next several months, the Initiative will address the limiting or elimination of contaminants from waterways in Orange County and will assist our region in meeting NPDES mandates.

A preliminary description of the Healthy Waterways Initiative is attached for your review. Please note that water quality has been identified by the OCCOG Board of Directors and General Assembly as a priority issue for OCCOG and, therefore, is a part of OCCOG's federal funding requests.

**Recommendation:** Receive report.

**Attachment:**

1. Preliminary Description of the Healthy Waterways Initiative
2. Partial Listing of Projects (Alphabetical with Letters "L" Through "O") Receiving Health and Human Services Funding

**Staff Contact:** Annabel Cook, Regional Issues Consultant - (714) 571-5844





orange county council of governments

FY 2005 CDC PUBLIC HEALTH IMPROVEMENT ACCOUNT REQUEST FOR  
HEALTHY WATERWAYS INITIATIVE

**Need**

\$2 million to the Orange County Council of Governments (OCCOG) from the Centers for Disease Control's (CDC) Health Improvement Account for its **Healthy Waterways Initiative**, which coordinates the public health message across cities in Orange County (34 cities, population 3.0 million) that demonstrates the link between human health, household and business-generated pollutants, and recreational and drinking waters. Cities in Orange County will collectively have spent more than \$15 million in FY 2002-03 and estimate spending over \$15 million in FY 2003-04 and for many years into the future to address the health affects of poor water quality.

**Background**

Some urbanized areas – especially Orange County, California -- rely on groundwater recharge to provide significant portions of their drinking water. Groundwater recharge takes both water processed through the waste stream and significant amounts of freshwater runoff (sometimes called **urban runoff**) and puts it in a groundwater basin where it is later drawn out into the potable water system.

The water is treated to some extent before it is placed in the basin. But more and more contaminants of concern enter the basin without treatment and enter the drinking water system. These contaminants include:

- Prescription drugs (primarily hormones and antibiotics)
- Pesticides
- Solvents

Limiting or eliminating discharges of contaminants of concern into our waterways can be done several ways – through expensive treatment systems at groundwater injection sites or at storm drain outlets near rivers, creeks, and bays – but also through solid focused educational efforts. The Orange County **Healthy Waterways Initiative** is one such effort. It:

- Centralizes human health-protective messages about water, including:
  - The proper disposal of prescription drugs (not into sinks and toilets!);
  - Ways to limit urban runoff through effective water conservation;
  - Ways to limit discharges of oil, bacteria, nutrients, and pesticides into the storm drain system (including rivers, creeks, bays, and the ocean);
  - Ways to properly dispose of household hazardous materials (oils, paints, batteries, solvents, etc.)
- Provides grants to qualifying and applicant cities for educational materials and media to deliver the messages (school curriculum, advertising, direct mail,

- cities**
- Aliso Viejo
  - Anaheim
  - Brea
  - Buena Park
  - Costa Mesa
  - Cypress
  - Dana Point
  - Fountain Valley
  - Fullerton
  - Garden Grove
  - Huntington Beach
  - Irvine
  - La Habra
  - La Palma
  - Laguna Beach
  - Laguna Hills
  - Laguna Niguel
  - Laguna Woods
  - Lake Forest
  - Los Alamitos
  - Mission Viejo
  - Newport Beach
  - Orange
  - Placentia
  - Rancho Santa Margarita
  - San Clemente
  - San Juan Capistrano
  - Santa Ana
  - Seal Beach
  - Stanton
  - Tustin
  - Villa Park
  - Westminster
  - Yorba Linda

County of Orange

- agencies**
- Costa Mesa Sanitary District
  - East Orange Water District
  - El Toro Water District
  - Emerald Bay Service District
  - Irvine Ranch Water District
  - Los Aliso Water District
  - Mesa Consolidated Water District
  - Moulton Niguel Water District
  - OC Fire Authority
  - OC Sanitation District
  - OC Transportation Authority
  - OC Water District
  - Placentia Library District
  - Rossmoor/Los Alamitos Area Sewer District
  - Serrano Water District
  - Silverado-Modjeska Parks & Recreation District
  - South Coast Water District
  - Trabuco Canyon Water District
  - Transportation Corridor Agencies

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more);

The goal of the **Healthy Waterways Initiative** is to meet federal NPDES mandates relating to the pollution prevention and pollution reduction by focusing on the relationship between human health and water – where healthy recreational waters keep water users (swimmers, waders, surfers) safe and well and where healthy drinking water helps us avoid ingesting products not meant for us (solvents, pesticides, other people's prescriptions, etc.).

Those mandates are specific to the Orange County region. In 2002, the California Regional Water Quality Control Boards in Orange County (regulators that base their authority on the federal Clean Water Act's provisions) have issued their "3<sup>rd</sup> Term" rules regulating what Orange County cities and the County are required to do to keep pollution from waterways. Few, if any, regions in the nation are in the **3<sup>rd</sup> Term** permit, which is designed to be **iterative** and therefore stricter than the permits issued under 1<sup>st</sup> and 2<sup>nd</sup> Term rules. The 3<sup>rd</sup> Term permit requires Orange County cities to make **10 million impressions annually** on the 3 million Orange County residents about ways to improve water quality.

Because the issue is one that starts inland and ends up on the coast, it affects all Orange County cities. Actions in the Orange County foothills directly impact whether a beach in the County is closed or a groundwater basin contaminated due to pollution. In 1999, Huntington Beach received national media attention when its beaches (a major tourist attraction in Southern California) were closed because of water pollution; however, even today, after more than \$7 million in investigative costs, the sources of the 1999 beach closures have not been identified.

The regulations require a collaborative, regional approach. The Orange County Council of Governments (OCCOG) is ideally positioned to help cities, the County and special districts in the region with their outreach efforts to residents, businesses and visitors. OCCOG, with 54 member agencies, is the largest single-county council of governments in California. Its diverse membership and representation on its Board by jurisdictions (34 cities and Orange County), agencies (transportation, water and sanitation agencies/districts), universities and the private sector is unmatched by any council of governments in the U.S.

# # #

Lance Armstrong Foundation, Austin, TX in collaboration with the Abramson Cancer Center at the University of Pennsylvania, Philadelphia, PA for the Living Well After Cancer program	\$100,000
Lance Armstrong Foundation, Austin, TX, for a Lance Armstrong Foundation Survivorship Center	\$100,000
Lehigh Carbon Community College, Schnecksville, PA for a bioterrorism preparedness program	\$25,000
L'Garde, Inc., Tustin, CA for bioterrorism technology development	\$400,000
Livingston Parish Government, Denham Springs, LA, for a Healthy People 2010 Project	\$100,000
Marin County Health and Human Services Department, San Rafael, CA for research and analysis related to breast cancer incidence and mortality in the county	\$440,000
Marion County, OR to develop Disease Prevention and Education Programs	\$50,000
Medical Center Blount, Oneonta, AL, for an immunization program	\$20,000
Medical Institute for Sexual Health (MISH), Austin, TX, for the development of curricula for medical students and primary care residents related to sexual health	\$200,000
Memorial Hermann Baptist Hospitals of Southeast Texas, Julie and Ben Rogers Cancer Center, Beaumont, TX to expand cancer screening services	\$400,000
MIRA, Bloomfield Hills, MI	\$50,000
Montgomery County Department of Public Safety, Eagleville, PA for a bioterrorism preparedness program	\$50,000
National Center for Early Defibrillation, Pittsburgh, PA for educational outreach	\$25,000
National Childhood Cancer Foundation, Bethesda, MD, to provide information and assistance to families impacted by childhood cancer	\$1,500,000
National Children's Cancer Society, St. Louis, MO for the Beyond the Cure cancer survivorship program	\$1,000,000
National Foundation for Trauma Care, Irvine, CA to conduct a study on the impact a terrorist attack would have on trauma centers	\$150,000
National Nursing Centers Consortium, Philadelphia, PA for the Lead Safe Babies program	\$75,000
National Student Assistance Association, Washington, DC to study the efficacy of Student Assistance Programs in providing a mechanism to connect students in need of mental health and substance abuse services in coordination with the University of Pittsburgh	\$100,000
Nevada Cancer Institute to create the Lance Armstrong Foundation Cancer Survivorship Center	\$250,000
New England Coalition on Health Promotion and Disease Prevention, Providence, RI, for the New England obesity initiative diagnostic study	\$50,000
New York Methodist Hospital, Brooklyn, NY for its Patient Follow-up Coordinator Program to reduce barriers to compliance with treatment among cardiac patients from medically underserved populations	\$150,000
New York University for the advancement of the design and function of cochlear implants	\$200,000
North Shore AIDS Health Project, Gloucester, MA for programs related to prevention and control of hepatitis	\$150,000
Northeast Regional Cancer Institute, Scranton, PA for cancer screening evaluation	\$100,000
Ophelia Project, Erie, PA, to develop an educational curriculum, in collaboration with Pennsylvania State University, to address issues of anorexia and bulimia facing adolescent girls	\$50,000
Oral Vaccine Institute in Las Vegas, Nevada for the development of innovative vaccine delivery alternatives	\$900,000
→ Orange County Council of Government, Santa Ana, CA, for a Healthy Waterways Initiative	\$200,000

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ORANGE COUNTY  
COUNCIL OF GOVERNMENTS

ITEM VI. B.

STAFF REPORT

**Subject:** Rivers and Mountains Conservancy Outreach

**Summary:** The Orange County Council of Governments had initially set the second of its two Rivers and Mountains Conservancy (RMC) Proposition 40 workshops to take place in December 2004. This workshop will address proposed changes to the RMC Proposition 40 Program and to allow agency representatives to interact with important stakeholder and other groups. However, based on recent discussions with staff at the RMC, the workshops have been moved to January 2005 in order to be able to report the most up-to-date information available regarding proposed criteria amendments. The subject areas covered in the workshop will remain unchanged.

**Recommendation:** Receive report.

**Attachment:** None

**Staff Contact:** Matthew Henkes, Policy Analyst, (714) 972-0077





ORANGE COUNTY  
COUNCIL OF GOVERNMENTS

ITEM VI. C.

STAFF REPORT

**Subject:** OCCOG Chair Update

**Summary:** The OCCOG Chair will provide a report to the OCCOG Board of Directors.

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**Recommendation:** Receive Report.

**Attachment:** None

**Staff Contact:** Annabel Cook, Regional Issues Consultant, (714)972-0077



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**PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES**

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**TO:** Library Board of Trustees  
**FROM:** Elizabeth D. Minter, Library Director  
**SUBJECT:** **Revised Budget for Fiscal Year 2004-2005 to include the matching grant funds for California Library Literacy Services, State Library of California, as submitted on November 29, 2004.**  
**DATE:** December 20, 2004

**BACKGROUND:**

Following the award of the Matching Grant portion of the California Library Literacy Services Budget for Fiscal Year 2004-2005 the State Library required a Budget for those funds. This is the third Budget re-work required by the State Library for this year's funds.

The Revised Budget for Fiscal Year 2004-2005 to include the matching grant funds for California Library Literacy Services, State Library of California, as submitted on November 29, 2004 is Attachment A.

**RECOMMENDATION:**

Receive and File the Revised Budget for Fiscal Year 2004-2005 to include the matching grant funds for California Library Literacy Services, State Library of California, as submitted on November 29, 2004.



**California Library Literacy Services  
Revised Budget for Fiscal Year 2004/05**

List below all private and public funds budgeted for all of your California Library Literacy Services - - Adult Literacy Services, Family Literacy Services, ELLI, LLABS, ESL and Other in Fiscal Year 2004/05.

In order to capture the whole funding picture of your literacy services you can include the funds you use to support your ESL, Reach Out & Read, and other complementary literacy services not funded with State Library funds in the column provided. Understand that those ESL and Other funds will not be included in the matching formula by the California State Library when calculating an award. Any funds received from the California State Library, whether State or Federal (such as LSTA) are not eligible for matching. In-kind support such as space, utilities, etc., is also not eligible for matching, and is therefore not reflected on this form.

Budget for FY 2004/05 by Program & Supporting Functions	Adult Literacy Services	Family Literacy	Mobile Library Literacy	ELLI	ESL	Other	Grand Total	
							State Revenue	Other Revenue
Placentia Library District								
<b>Support Revenue</b>								
California Library Literacy Services (California State Library Grant) *	39,191.0	10,000.0		10,000.0			59,191	178,815
Library/Local Jurisdiction Commitment (City, County, District, Library)	#####							0
California Work Opportunity (CalWorks)								0
Community Based English Tutoring (CBET)								0
Community Development Block Grant (CDBG)								0
County Health/Human Services/Alcohol & Drug (Prop 36)								0
County Housing Authorities/Departments (CHA)								0
County Sheriff's Department/Corrections								0
Donations from Individuals (Including Bequests)								0
Even Start								0
First Five/Children & Families Commission (Prop 10)								0
Head Start								0
Healthy Start								0
Library Foundations								0
Library Friends Groups								0
Local Literacy Councils/Groups								0
Private/Corporate Foundations (e.g., Verizon)	3,000.0	2,000.0		10,000.0				15,000
Pro Literacy Worldwide (PLW) (formerly LVA/Laubach)								0
Service Clubs (e.g., Rotary, Kiwanis)	1,000.0							1,000
Special Events Net (fundraisers)								0
United Way								0
WIA (Workforce Investment Act) Sec. 225/231								0
WIA (Workforce Investment Act) EL CIVICS								0
Other (identify)								0
ELLI Rollover Amount								0
<b>Total</b>	<b>222,006</b>	<b>12,000</b>	<b>0</b>	<b>20,000</b>	<b>0</b>	<b>0</b>	<b>59,191</b>	<b>194,815</b>
	<b>182,815 *</b>					<b>Grand Total</b>		<b>254,006</b>

Total eligible for California State Library Match \*

**Budget Detail**  
Proposed for FY 2004/05

Instructions:

Library Nam Placentia Library District

Proposed for FY 2004/05

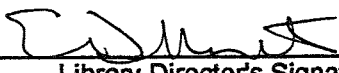
<b>Personnel</b>						
Title	FTE	Benefits Yes/No	State \$ Portion	Local Jurisdiction \$	Other Revenue \$	Total Cost
Literacy Coordinator	1	Yes	0	83,312	95,503	178,815
ELLI & FFL Coordinator	1	Yes	59,191			59,191
						0
						0
						0
						0
<b>1 Sub-total of Personnel</b>	<b>2</b>	<b>Yes</b>	<b>59,191</b>	<b>83,312</b>	<b>95,503</b>	<b>238,006</b>

<b>Contract Services</b>						
Title	FTE	Benefits Yes/No	State \$ Portion	Local Jurisdiction \$	Other Revenue \$	Total Cost
						0
						0
<b>2 Sub-total of Contract Services</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>3 Operations</b>				10,000		10,000
<b>4 Library Materials (circulate)</b>						0
<b>5 Library Materials (giveaway)</b>				6,000		6,000
<b>6 Equipment (\$5K+)</b>						0
<b>7 Indirect Costs</b>						0
<b>8 Sub-total of 3-7 above</b>			<b>0</b>	<b>16,000</b>	<b>0</b>	<b>16,000</b>
<b>Grand Total (sub-totals 1, 2, &amp; 8)</b>			<b>59,191</b>	<b>99,312</b>	<b>95,503</b>	<b>254,006</b>

(Grand Total should match grand total on Projected Budget)

Note: Comments can be included as an attachment to this form.

 _____ Library Director's Signature	Elizabeth D. Minter _____ Library Director's Name (printed)
Nov 29 2004 11/29/2004 _____ Date	



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**PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES**

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**TO:** Library Board of Trustees  
**FROM:** Elizabeth D. Minter, Library Director *EDM*  
**SUBJECT:** **Fiscal Year 2003-2004 Annual Report of Financial Transactions of Special Districts for Placentia Library District as prepared by Munson, Cronick & Associates and submitted to the State Controller on December 1, 2004.**  
**DATE:** December 20, 2004

**BACKGROUND:**

Munson, Cronick & Associates has completed work on the District's Fiscal Year 2003-2004 Annual Report of Financial Transactions and submitted it to the State Controller. The Report is Attachment A.

**RECOMMENDATION:**

Receive and File the Fiscal Year 2003-2004 Annual Report of Financial Transactions for the State Controller as prepared by Munson, Cronick & Associates.



# SPECIAL DISTRICTS FINANCIAL TRANSACTIONS REPORT COVER PAGE

## Placentia Library District

SCO Reporting Year    **2004**                      ID Number:                      **12173004000**

### Submitted by the Reporting Entity

Fiscal Year Ended    06/30/04                      (MM/DD/YY)

CLIENT'S COPY

  
Signature

Library Director  
Title

Elizabeth D. Minter  
Name (Please Print)

December 1, 2004  
Date

Per Government Code section 53891, this report is due within 90 days after the end of the fiscal year. If filed in electronic format, the report is due within 110 days after the end of the fiscal year.

Per Government Code section 26909, a copy of the independent audit is to be filed with the Controller within 12 months after the close of the fiscal year.

#### To File Electronically:

1. Complete all forms as necessary.
2. Transmit the completed output file using a File Transfer Protocol (FTP) program or via diskette.
3. A responsible member of the agency must sign this cover page and mail it to either address below.

#### To File A Paper Report:

1. Complete all forms as necessary.
2. A responsible member of the agency must sign this cover page and mail it to either address below.

Report will not be considered filed until receipt of this signed cover page.

#### Mailing Address:

State Controller's Office  
Division of Accounting and Reporting  
Local Government Reporting Section  
P. O. Box 942850  
Sacramento, CA 94250

#### Express Mailing Address:

State Controller's Office  
Division of Accounting and Reporting  
Local Government Reporting Section  
3301 C Street, Suite 700  
Sacramento, CA 95816

## Placentia Library District Special Districts Financial Transactions Report

### General Information

Fiscal Year 2004

<b>Mailing Address</b>			
Street 1	411 E. Chapman Av	<input type="checkbox"/>	Is Address Changed?
Street 2			
City	Placentia	State	CA Zip 92870-
Email	eminter@placentialibrary.org		

Members of the Governing Body				
	First Name	Middle Initial	Last Name	Title
Member	Richard		DeVecchio, Ed. D.	Trustee
Member	Margaret	V	Dinsmore	Trustee
Member	Betty		Escobosa	Trustee
Member	Al		Shkoler	Trustee
Member	Gaeten	M	Wood	Trustee
Member	Elizabeth		Minter	Director
Member				
Member				
Member				

Other Officials				
	First Name	Middle Initial	Last Name	Title

Report Prepared By				
	First Name	Middle Initial	Last Name	Phone No
	Merrialyce		McHenry	(714) 449-9909

Independent Auditor				
	First Name	Middle Initial	Last Name	Phone No
	Merrialyce		McHenry	(714) 449-9909

**Placentia Library District**  
**Special Districts Financial Transactions Report - Non-Enterprise Activity**

**Revenues, Expenditures, Sources and Uses**

Fiscal Year	2004	General and	Debt Service	Capital Projects
		Special Revenue	Funds	Funds
		Funds		
		A	B	C
Non-Enterprise Activity		Library Services		
<b>Taxes and Assessments</b>				
Current Secured and Unsecured (1%)		1,284,045		
Voter Approved Taxes				
Property Assessments				
Special Assessments (Mello/Roos, Mark/Roos)				
Prior Year Taxes and Assessments		33,194		
Penalties and Cost on Delinquent Taxes and Assessments				
Licenses, Permits, and Franchises				
Fines, Forfeits, and Penalties				
<b>Revenue From Use of Money and Property</b>				
Interest Income		11,920		
Rents, Concessions and Royalties				
<b>Federal</b>				
Aid for Construction				
Other Federal				
<b>State</b>				
Aid for Construction				
State Water Project				
Homeowners Property Tax Relief		17,408		
Timber Yield				
Other State		92,378		
<b>Other Governmental Agencies</b>				
Redevelopment Pass-Through				
Other		288,884		
<b>Charges for Current Services</b>				
<b>Contributions From Property Owners</b>				
<b>Self Insurance Only</b>				
Member Contributions				
Claim Adjustments				
Other Revenues		12,390		
<b>Total Revenues</b>		\$1,740,219	\$0	\$0
<b>Expenditures</b>				
Salaries and Wages		669,243		
Employee Benefits		158,744		
Services and Supplies		640,677		
Self Insurance Only - Claims Paid				

**Placentia Library District  
Special Districts Financial Transactions Report - Non-Enterprise Activity**

**Revenues, Expenditures, Sources and Uses**

Fiscal Year	2004	General and Special Revenue Funds	Debt Service Funds	Capital Projects Funds
		A	B	C
Contributions to Outside Agencies				
<b>Debt Service</b>				
Retirement of Long-Term Debt		70,000		
Interest on Long-Term Debt				
Interest on Short-Term Notes and Warrants				
<b>Fixed Assets</b>		23,041		
<b>Other Expenditures</b>				
<b>Total Expenditures</b>		\$1,561,705	\$0	\$0
<b>Revenues Over (Under) Expenditures</b>		\$178,514	\$0	\$0
<b>Financing Sources and Uses</b>				
Proceeds of Long-Term Debt				
Proceeds of Refunding Debt				
Payments to Refunded Debt Escrow Agent				
Inception of Lease Purchase Agreements				
Other Financing Sources				
Other Financing Uses				
Operating Transfers In (Intra-District)				
Operating Transfers Out (Intra-District)				
<b>Total Other Financing Sources (Uses)</b>		\$0	\$0	\$0
<b>Revenues/Sources Over (Under) Expenditures/Uses</b>		\$178,514	\$0	\$0
<b>Fund Equity, Beginning of Period</b>		\$959,265	\$0	\$0
Prior Period Adjustments				
Residual Equity Transfers				
Other				
<b>Fund Equity, End of Period</b>		\$1,137,779	\$0	\$0

**Placentia Library District  
Special Districts Financial Transactions Report  
Consolidation of Fund Equities and Transfers  
Consolidation of Fund Equities and Transfers**

Fiscal Year	2004			
	General and Special Revenue Funds	Debt Service Funds	Capital Projects Funds	Enterprise Funds
<b>Consolidation of Fund Equities</b>				
Non-Enterprise Activities	\$1,137,779	\$0	\$0	
<b>Enterprise Fund Equities</b>				
Airport				\$0
Electric				\$0
Harbor and Port				\$0
Hospital				\$0
Waste Disposal				\$0
Water				\$0
<b>Total Ending Fund Equities</b>	\$1,137,779	\$0	\$0	\$0
		<b>Transfers In</b>	<b>Transfers Out</b>	<b>Net</b>
		A	B	C
<b>Consolidation of Transfers In and Transfer Out</b>				
General and Special Revenue Funds		\$0	\$0	
Debt Service Funds		\$0	\$0	
Capital Projects Funds		\$0	\$0	
<b>Enterprise Activities</b>				
Airport		\$0	\$0	
Electric		\$0	\$0	
Harbor and Port		\$0	\$0	
Waste Disposal		\$0	\$0	
Water		\$0	\$0	
<b>Total</b>		\$0	\$0	\$0

**Placentia Library District**  
**Special Districts Financial Transactions Report**  
**Appropriations Limit Information**  
Appropriations Limit Information

Fiscal Year 2004

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Appropriations Limit as of the End of the Fiscal Year	2,662,799
Total Annual Appropriations Subject to the Limit as of the End of the Fiscal Year	1,469,887
<b>Amount (Over) Under the Appropriation Limit</b>	<b>\$1,192,912</b>

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**Placentia Library District  
 Special Districts Financial Transactions Report - Long-Term Debt**

**General Obligation Bonds, Revenue Bonds, Certificates of Participation and Other**

<b>Fiscal Year</b>	2004	
District-wide or Improvement District/Zone		District-wide
Improvement/Zone (If Applicable)		
Type of Debt		Other Long-Term Indebtedness
Activity		Library Services
Purpose of Issue		Building
Nature of Revenue Pledged		None
Percent of Pledge		0.00
Year of Authorization		1972
Principal Amount Authorized		1,000,000
Principal Amount Issued		1,000,000
Beginning Maturity Date		1972
Ending Maturity Date		2004
<b>Principal Amount Unmatured, Beginning of Fiscal Year</b>		<b>\$145,000</b>
Adjustments - Increase (Decrease)		
Principal Amount Issued During Fiscal Year		
Principal Amount Matured During Fiscal Year		
Principal Amount Defeased During Fiscal Year		70,000
<b>Principal Amount Unmatured, End of Fiscal Year</b>		<b>\$75,000</b>
Principal Amount in Default, End of Fiscal Year		
Interest in Default, End of Fiscal Year		
Amount Held in Bond Reserve		

**Placentia Library District  
 Special Districts Financial Transactions Report - Lease Obligations**

**Lease Obligations**

<b>Fiscal Year</b>	2004	
<b>Activity</b>	Library Services	
<b>Purpose of Lease</b>	Equipment	
<b>Original Term of Lease - Number of Years</b>		14
<b>Type of Lease</b>	Rental	
<b>Name of Lessor</b>	ABN AMRO Inc	
<b>Total Principal and Interest Unmatured, Beginning of Fiscal Year</b>		\$317,590
<b>Principal Payment During Fiscal Year</b>		16,511
<b>Interest Payment During the Fiscal Year</b>		13,175
<b>Adjustments - Increase (Decrease)</b>		
<b>Total Principal and Interest Unmatured, End of Fiscal Year</b>		\$287,904
<b>Total Unmatured Principal (Only) End of Fiscal Year</b>		

Placentia Lili District  
Special Districts Financial Transactions Report - Consolidated Balance Sheet

Assets

Fiscal Year	2004	General and Special Revenue Funds	Debt Service Funds	Capital Projects Funds	Enterprise Funds	General Fixed Assets	General Long-Term Debt	Total Memorandum Only
<b>Assets</b>								
Cash and Cash Equivalents	1,139,191							\$1,139,191
Taxes Receivable	4,093							\$4,093
Interest Receivable								\$0
Accounts Receivable								\$0
Loans, Notes, and Contracts Receivable	204,379							\$204,379
Due from Other Funds								\$0
Inventory of Materials and Supplies								\$0
Other Current Assets								
Lease Payments Receivable								
Unearned Finance Charges								
Investments	43,661							\$43,661
Restricted Assets								
Deferred Charges								
Unamortized Discount on Long-Term Debt								
Other Assets	32,349							\$32,349
<b>Fixed Assets</b>								
Land						81,498		\$81,498
Buildings and Improvements						1,735,960		\$1,735,960
Equipment						640,884		\$640,884
Construction in Progress								\$0
<b>Total Fixed Assets</b>						\$2,458,342		\$2,458,342
Accumulated Depreciation								\$0
<b>Net Fixed Assets</b>						\$2,458,342		\$2,458,342
<b>Other Debits</b>								
Amount Available in Debt Service Funds							75,000	\$75,000
Amount to be Provided								
<b>Total Assets</b>		\$1,423,673	\$0	\$0	\$0	\$2,458,342	\$75,000	\$3,957,015

**Placentia Library District  
Special Districts Financial Transactions Report - Consolidated Balance Sheet**

**Liabilities and Equity**

Fiscal Year	2004	General and Special Revenue Funds	Debt Service Funds	Capital Projects Funds	Enterprise Funds	General Fixed Assets	General Long-Term Debt	Total Memorandum Only
<b>Liabilities and Equity</b>								
Accounts/Warrants Payable	18,826							\$18,826
Loans and Notes Payable								\$0
Interest Payable - Matured/Accrued	1,069							\$1,069
Other Current Liabilities	13,756							\$13,756
Compensated Absences Payable	52,037							\$52,037
Due to Other Governments	200,206							\$200,206
Due to Other Funds								\$0
<b>Long-Term Debt</b>								
General Obligation Bonds								\$0
Revenue Bond								\$0
Certificates of Participation								\$0
Special Assessment								\$0
Federal								\$0
State								\$0
Time Warrants								\$0
Other Long-Term Indebtedness							75,000	\$75,000
Unamortized Premium on Long-Term Debt								
Advances for Construction								
Deferred Revenue								\$0
All Other Non-Current Liabilities								
<b>Total Liabilities</b>	<b>\$285,894</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$75,000</b>	<b>\$360,894</b>
<b>Fund Equity</b>								
Contributed Capital								
Investments in General Fixed Assets						2,458,342		\$2,458,342
Retained Earnings								
Reserved								
Unreserved								
<b>Fund Balances</b>								
Reserved	25,036							\$25,036
Unreserved Designated	193,393							\$193,393
Unreserved Undesignated	919,350							\$919,350
<b>Total Fund Equity</b>	<b>\$1,137,779</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,458,342</b>	<b>\$75,000</b>	<b>\$3,596,121</b>
<b>Total Liabilities and Fund Equity</b>	<b>\$1,423,673</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,458,342</b>	<b>\$75,000</b>	<b>\$3,957,015</b>

**Supplement to the Annual Report of Special Districts  
For the Fiscal Year Ended June 30, 2004**

<b>Special District ID Number:</b>	12173004000
<b>Name of District:</b>	Placentia Library District

The U. S. Bureau of the Census requests the following information about the fiscal activities of your government for the 2003-2004 fiscal year (defined from July 1, 2003 through June 30, 2004). Governments furnishing this information will no longer receive U. S. Bureau of the Census Form F-29 or F-32, Survey of Local Government Finances. If you have any questions, please contact:

**U. S. Census Bureau  
Jeffrey Little  
1-800-242-4523**

**A. Personnel Expenditures**

Please report your government's total expenditures for salaries and wages during the year, including amounts paid on force account construction projects.

<b>Z00:</b>	<b>\$ 669,243</b>
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**B. Capital Outlay Expenditures for Enterprise Activities**

Please report your government's capital outlay expenditures for the following enterprise activities, if applicable:

<b>Airport Enterprise</b>	<b>Amount</b>
Land and Equipment (Census Code G01)	\$
Construction (Census Code F01)	\$

<b>Electric Enterprise</b>	<b>Amount</b>
Land and Equipment (Census Code G92)	\$
Construction (Census Code F92)	\$

<b>Harbor and Port Enterprise</b>	<b>Amount</b>
Land and Equipment (Census Code G87)	\$
Construction (Census Code F87)	\$

<b>Hospital Enterprise</b>	<b>Amount</b>
Land and Equipment (Census Code G36)	\$
Construction (Census Code F36)	\$

<b>Waste Disposal Enterprise</b>	<b>Amount</b>
Land and Equipment (Census Code G81)	\$
Construction (Census Code F81)	\$

<b>Water Enterprise</b>	<b>Amount</b>
Land and Equipment (Census Code G91)	\$
Construction (Census Code F91)	\$



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**PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES**

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**TO:** Library Board of Trustees  
**FROM:** Elizabeth D. Minter, Library Director *EDM*  
**SUBJECT:** **Mandated Cost Claims Receipt or Fiscal Year 2003-2004 as prepared by Shields Consulting Group and submitted to the State Controller's Office on December 13, 2004.**  
**DATE:** December 20, 2004

**BACKGROUND:**

The California Constitution provides that local government agencies shall be reimbursed by the State of California for their actual costs of complying with State requirements such as The Brown Act.

The recently adopted Proposition 1A requires that the State be current in reimbursing local agencies for Mandated Cost Claims before it can use/re-allocate any additional local property taxes. Placentia Library District has been submitting claims for the past six years and at some point in time these funds may be repaid by the State.

Shields Consulting Group is a firm in Sacramento that specializes in the preparation and filing of the Mandated Cost Claims and receives a preparation fee. They provide this service to a number of independent special districts and cities.

The submission for Fiscal Year 2003-2004 is Attachment A.

**RECOMMENDATION:**

Receive and File the Mandated Cost Claims Receipt or Fiscal Year 2003-2004 as prepared by Shields Consulting Group and submitted to the State Controller's Office on December 13, 2004.







## MANDATED COST CLAIMS RECEIPT

AGENCY **PLACENTIA LIBRARY DISTRICT**  
AGENCY ID **1730040**

<u>Chapter</u>	<u>Mandate</u>	<u>Fiscal Year</u>	<u>Amount</u>
486/75	Mandate Reimbursement Process	2003/2004	\$1,290
486/75	Mandate Reimbursement Process	2004/2005 estimate	\$1,100
641/86	Open Meetings Act/Brown Act Reform	2003/2004	\$9,246
641/86	Open Meetings Act/Brown Act Reform	2004/2005 estimate	\$8,000

Total of Claims Submitted **\$19,636**

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State Controller's Office acknowledges the receipt of the above mandated cost claims submitted by  
Shields Consulting Group, Inc.

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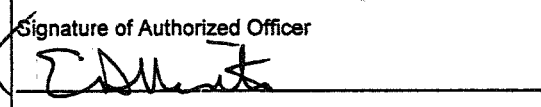
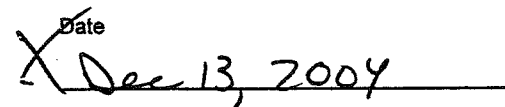
Received by

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Date

State Controller's Office

Mandated Cost Manual

CLAIM FOR PAYMENT Pursuant to Government Code Section 17561 MANDATED REIMBURSEMENT PROCESS			For State Controller Use Only (19) Program Number 00041 (20) Date Filed ___/___/___ (21) LRS Input ___/___/___	Program <b>041</b>
(01) Claimant Identification Number 1730040			Reimbursement Claim Data	
(02) Claimant Name PLACENTIA LIBRARY DISTRICT			(22) MRP-1, (03)(a)	
County of Location ORANGE			(23) MRP-1, (03)(b)	6
Street Address or P.O. Box 411 E. CHAPMAN AVENUE			(24) MRP-1, (03)(c)	
City PLACENTIA			(25) MRP-1, (04)(1)(f)	
State CA				
Zip Code 92670				
Type of Claim	Estimated Claim	Reimbursement Claim	(26) MRP-1, (04)(2)(f)	1290
	(03) Estimated X	(09) Reimbursement X	(27) MRP-1, (04)(3)(f)	
	(04) Combined	(10) Combined	(28) MRP-1, (06)	
	(05) Amended	(11) Amended	(29) MRP-1, (07)	
Fiscal Year of Cost	(06) 2004/2005	(12) 2003/2004	(30) MRP-1, (09)	
Total Claimed Amount	(07) \$1,100	(13) \$1,290	(31) MRP-1, (10)	
Less: 10% Late Penalty, not to exceed \$1,000			(14)	(32)
Less: Prior Claim Payment Received			(15)	(33)
Net Claimed Amount			(16) \$1,290	(34)
Due From State	(08) \$1,100	(17) \$1,290	(35)	
Due to State			(18)	(36)
<b>(37) CERTIFICATION OF CLAIM</b>				
In accordance with the provisions of Government Code 17561, I certify that I am the officer authorized by the local agency to file mandated cost claims with the State of California for this program, and certify under penalty of perjury that I have not violated any of the provisions of Government Code Sections 1090 to 1096, inclusive.				
I further certify that there was no application other than from the claimant, nor any grant or payment received, for reimbursement of costs claimed herein, and such costs are for a new program or increased level of services of an existing program. All offsetting savings and reimbursements set forth in the Parameters and Guidelines are identified, and all costs claimed are supported by source documentation currently maintained by the claimant.				
The amounts for Estimated Claim and/or Reimbursement Claim are hereby claimed from the State for payment of estimated and/or actual costs set forth on the attached statements. I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.				
Signature of Authorized Officer 			Date 	
ELIZABETH D. MINTER			LIBRARY DIRECTOR	
Type or Print Name			Title	
(38) Name of Contact Person For Claim Steve Shields, Shields Consulting Group, Inc.			Telephone Number (916) 454-7310 E-Mail Address <a href="mailto:steve@shieldscg.com">steve@shieldscg.com</a>	

State Controller's Office Mandated Cost Manual

<b>Program</b>	<b>MANDATED COSTS MANDATE REIMBURSEMENT PROCESS CLAIM SUMMARY</b>	<b>FORM MRP-1</b>
<b>041</b>		

(01) Claimant  PLACENTIA LIBRARY DISTRICT	(02) Type of Claim Reimbursement <span style="float: right;">X</span>  Estimated	Fiscal Year  2003/2004
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<b>Claim Statistics</b>			
(03) Chapter/Statute, Name, and Number of Mandates	(a)  Test Claims	(b) Reimbursement / Incorrect Reduction Claims	(c)  Training
486/75 MANDATE REIMBURSEMENT PROCESS		3	
641/86 OPEN MEETINGS ACT/BROWN ACT REFORM		3	
<b>Total Number of Claims Filed</b>		<b>6</b>	

<b>Direct Costs by Department</b>	<b>Object Accounts</b>					
(04) Reimbursable Components	(a)	(b)	(c)	(d)	(e)	(f)
Test Claims						
X Reimbursement Claims	Salaries	Benefits	Services & Supplies	Travel & Training	Fixed Assets	Total
Incorrect Reduction Claims						
<b>GENERAL ADMINISTRATION</b>			\$1,290			\$1,290
(05) Total Direct Costs			\$1,290			\$1,290

<b>Indirect Costs by Department</b>			
(06) Indirect Cost Rates	Department Rate	Distribution Base	Total
(07) Total Indirect Costs			
(08) Total Direct and Indirect Costs		[Line (05)(f) + line (07)]	\$1,290

<b>Cost Reduction</b>	
(09) Less: Offsetting Savings	
(10) Less: Other Reimbursements	
(11) Total Claimed Amount	[Line (08) - {line (09) + line (10)}] <span style="float: right;">\$1,290</span>

State Controller's Office

Mandated Cost Manual

Program <b>041</b>		MANDATED COSTS MANDATE REIMBURSEMENT PROCESS COMPONENT/ACTIVITY COST DETAIL					FORM MRP-2	
(01) Claimant PLACENTIA LIBRARY DISTRICT				(02) Fiscal Year 2003/2004				
(03) Reimbursable Component: Check only one box per form to identify the component being claimed. <input type="checkbox"/> Test Claims <input checked="" type="checkbox"/> Reimbursement/Incorrect Reduction Claims <input type="checkbox"/> Training								
(04) Description of Expenses				Object Accounts				
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	
Employee Names, Job Classifications, Functions Performed, and Description of Expenses	Hourly Rate or Unit Cost	Hours Worked or Quantity	Salaries	Benefits	Services and Supplies	Travel and Training	Fixed Assets	
Consultant costs necessary to prepare and submit successful reimbursement claims  SHIELDS CONSULTING GROUP, INC.					\$1,290			
(05) Total X Subtotal					\$1,290			

AGENCY PLACENTIA LIBRARY DISTRICT

FISCAL YEAR 2003/2004  
MANDATE REIMBURSEMENT PROCESS CLAIM  
CHAPTERS 486/75 AND 1459/84

The Parameters and Guidelines for this program provide that if a local agency contracts with an independent contractor for the preparation and submission of reimbursement claims, the costs reimbursable by the state for that purpose shall not exceed the lesser of (1) 10 percent of the amount of the claims prepared and submitted by the independent contractor, or (2) the actual costs that would necessarily have been incurred for the purpose if performed by employees of the local agency.

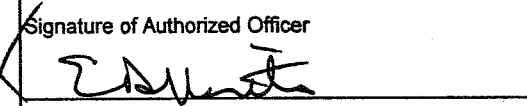
The Parameters and Guidelines for this program further provide that the maximum amount of reimbursement provided for an independent contractor may be exceeded if the local agency establishes, by appropriate documentation, that the preparation and submission of these claims could not have been accomplished without incurring the additional costs claimed by the local agency. An estimate of actual costs that would necessarily have been incurred if performed by employees of the local agency shall accompany the claim. This cost estimate is to be certified by the governing body or its designee.

The Agency's governing board or its designee determined that the cost of having its mandated cost claims completed by Shields Consulting Group, Inc. would be less than the if the Agency staff would have performed the same work. The Agency has determined that the contractor's expertise and lack of available staff time make contracting with Shields Consulting Group, Inc. the most cost effective manner to file for its mandated cost reimbursement.

Cost Estimate/Analysis	Hours	Rate	
Shields Consulting Group, Inc.	15.00		\$1,290
Agency Staff	45.00	\$45	\$2,025

State Controller's Office

Mandated Cost Manual

CLAIM FOR PAYMENT			For State Controller Use Only		Program
Pursuant to Government Code Section 17561  OPEN MEETINGS ACT/BROWN ACT REFORM (LOCAL AGENCIES)			(19) Program Number 00219		219
			(20) Date Filed ___/___/___		
			(21) LRS Input ___/___/___		
(01) Claimant Identification Number 1730040			Reimbursement Claim Data		
(02) Claimant Name PLACENTIA LIBRARY DISTRICT			(22) BAR-1, (04)		12
County of Location ORANGE			(23) BAR-1, (05)(f)		
Street Address or P.O. Box 411 E. CHAPMAN AVENUE			(24) BAR-1, (06)		8512
City PLACENTIA			State CA		Zip Code 92670
			(25) BAR-1, (07)		10
Type of Claim			Estimated Claim		Reimbursement Claim
			(03) Estimated X		(09) Reimbursement X
			(04) Combined		(10) Combined
			(05) Amended		(11) Amended
Fiscal Year of Cost			(06) 2004/2005		(12) 2003/2004
Total Claimed Amount			(07) \$8,000		(13) \$9,246
Less: 10% Late Penalty, not to exceed \$1,000			(14)		(32)
Less: Prior Claim Payment Received			(15)		(33)
Net Claimed Amount			(16) \$9,246		(34)
Due From State			(08) \$8,000		(17) \$9,246
Due to State			(18)		(36)
<b>(37) CERTIFICATION OF CLAIM</b>					
In accordance with the provisions of Government Code 17561, I certify that I am the officer authorized by the local agency to file mandated cost claims with the State of California for this program, and certify under penalty of perjury that I have not violated any of the provisions of Government Code Sections 1090 to 1098, inclusive.					
I further certify that there was no application other than from the claimant, nor any grant or payment received, for reimbursement of costs claimed herein, and such costs are for a new program or increased level of services of an existing program. All offsetting savings and reimbursements set forth in the Parameters and Guidelines are identified, and all costs claimed are supported by source documentation currently maintained by the claimant.					
The amounts for this Estimated Claim and/or Reimbursement Claim are hereby claimed from the State for payment of estimated and/or actual costs set forth on the attached statements. I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.					
Signature of Authorized Officer 			Date X Dec 14, 2007		
ELIZABETH D. MINTER			LIBRARY DIRECTOR		
Type or Print Name			Title		
(38) Name of Contact Person For Claim Steve Shields, Shields Consulting Group, Inc.			Telephone Number (916) 454-7310 E-Mail Address <a href="mailto:steve@shieldscg.com">steve@shieldscg.com</a>		

State Controller's Office

Mandated Cost Manual

Program		MANDATED COSTS					FORM
219		OPEN MEETINGS ACT/BROWN ACT REFORM (LOCAL AGENCIES) CLAIM SUMMARY					BAR-1
(01) Claimant PLACENTIA LIBRARY DISTRICT				(02) Type of Claim Reimbursement X Estimated		Fiscal Year 2003/2004	
(03) Department			General Administration				
<b>Claim Statistics</b>							
(04) Number of regular meetings for which a brief agenda was prepared and posted						12	
<b>Direct Costs: Actual Time Option</b>			<b>Object Accounts</b>				
(05) Reimbursable Component	(a) Salaries	(b) Benefits	(c) Services and Supplies	(d) Fixed Assets	(e) Travel and Training	(f) Total Direct Costs	
Preparation of Brief Agenda and Posting							
<b>Direct Costs: Standard-Time Option</b>							
(06) Standard-Time Reimbursement Option					[From form BAR-2S, line (05)(f)]	\$8,512	
<b>Indirect Costs: Actual Time Option and/or Standard-Time Option</b>							
(07) Indirect Cost Rate						10.00%	
(08) Total Indirect Costs					Method 2	\$734	
(09) Total Direct and Indirect Costs					[Line (05)(f) + line (06) + line (08)]	\$9,246	
<b>Direct and Indirect Costs: Flat-Rate Option</b>							
(10) Flat-Rate Reimbursement Option					[From form BAR-2F, line (05)(d)]		
(11) Total Direct and Indirect Costs of All Options					[Line (09) + line (10)]	\$9,246	
<b>Cost Reduction</b>							
(12) Less: Offsetting Savings							
(13) Less: Other Reimbursements							
(14) Total Claimed Amount					[Line (11) - {line (12) + line (13)}]	\$9,246	

State Controller's Office

Mandated Cost Manual

Program <b>219</b>	MANDATED COSTS OPEN MEETINGS ACT/BROWN ACT REFORM (LOCAL AGENCIES) COMPONENT/ACTIVITY COST DETAIL				FORM BAR-2S
(01) Claimant PLACENTIA LIBRARY DISTRICT			(02) Fiscal Year 2003/2004		
(03) Department	General Administration				
(04) Standard-Time Reimbursement Option: Complete columns (a) through (f).					
(a) Date	(b) Meeting Type or Name	(c) Number of Agenda Items	(d) Minutes Per Agenda Item	(e) Blended Hourly Rate	(f) Total
07/21/03	Governing Board	40	20	\$54.68	\$729
08/25/03	Governing Board	46	20	\$54.68	\$838
09/22/03	Governing Board	42	20	\$54.68	\$766
10/20/03	Governing Board	41	20	\$54.68	\$747
11/24/03	Governing Board	37	20	\$54.68	\$674
12/22/03	Governing Board	37	20	\$54.68	\$674
01/19/04	Governing Board	32	20	\$54.68	\$583
02/23/04	Governing Board	32	20	\$54.68	\$583
03/22/04	Governing Board	33	20	\$54.68	\$601
04/26/04	Governing Board	41	20	\$54.68	\$747
05/24/04	Governing Board	41	20	\$54.68	\$747
06/30/04	Governing Board	45	20	\$54.68	\$820
(05) Total X	Subtotal	Page 1 of 1			\$8,512







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**PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES**

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**TO:** Library Board of Trustees

**FROM:** Elizabeth D. Minter, Library Director *EDM*

**SUBJECT:** **Legislative Issues and a Review of the Status of the State Budget and State Library Budget**

**DATE:** December 20, 2004

**BACKGROUND**

The recent Legislative Alerts from the California Special Districts Association are contained in Agenda Item 22.

The Literacy Matching Grant award was \$29,121.

Notes from Coalition of Independent Special Library Districts meeting on November 13, 2004 in San Jose are Attachment A. The next meeting is scheduled for Saturday, January 22, 2005 at 9:00 A.M. at the Buena Park Library. The Board needs to determine who will attend.

**RECOMMENDATION**

1. Determine who will attend the meeting of the Coalition of Independent Special Library Districts on ~~November 13, 2004~~ in Buena Park.  
*JAN 22, 2005*
2. Other action to be determined by the Library Board of Trustees.



**Council of Independent Special District Libraries,  
Meeting 11/13, held at CLA in San Jose**

Attending: Buena Park: Louise Mazerov, Chair; Palos Verdes: Katherine Gould, Ted Paulson, Jane Jones, Nancy Mahr; Dixon: Gregg Atkins.

Discussion included:

- Keep a presence in CSDA (Kathy has applied to be a member of the Legislative Committee)
- All Independent Special District Libraries will be kept on the mailing list even if they can't participate
- Teleconferencing equipment will be acquired by Buena Park to facilitate participation at upcoming meetings
- Will connect with groups such as CLA (Dillions and the legislative committee), State Library, CSDA (Ralph Heim & Geoffrey Neil), League of Cities and CSAC – let them know we exist
- Meet during second half of January/after January release of State budget
- Encourage participation in Day in the District and Leg Day
- Offer: those who go to Leg Day visit legislators for those who cannot attend
- Topics for meeting
  - Suggestions (send to Louise by January 10)
  - Tools – can we develop any that would be useful? Sharing policies?
  - Is everyone getting CSDA emails – do we need to share more information

**NEXT MEETING JANUARY 22, 2005 AT BUENA PARK LIBRARY  
TELECONFERENCING AVAILABLE**

**RSVP BY JANUARY 14**

*sent email  
1-10-05  
@ 3:20 pm  
RSVPing*



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## PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

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**TO:** Library Board of Trustees

**FROM:** Elizabeth D. Minter, Library Director *EDM?*

**SUBJECT:** **Determine whether to offer an incentive program for selected staff to become certified as Notary Publics, determine what that program will be and set the amendment to the Fines & Fees Policy for Fiscal Year 2004-2005 for public hearing.**

**DATE:** December 20, 2004

**BACKGROUND:**

At its meeting on October 25, 2004 the Library Board of Trustees authorized the addition of Notary Public Services at a cost of \$10.00 per signature and Passport Photographs at a cost of \$10.00 per person. These changes to the Fines & Fees Schedule need to be set for public hearing.

The Board carried forward the discussion of compensation for staff serving as Notary Publics to the November Board Meeting and at the November Board Meeting to the December Board Meeting.

The following options are possible for staff involvement with the implementation of this change in District services and job descriptions:

1. Based on the fact that the Notary Public service is an entrepreneurial activity outside the scope of the Library's Mission Statement (copy included on page 1 of the Agenda), and that staff serving as Notary Publics would need to sit an examination conducted by the State of California and purchase special supplies and equipment, the Library Director recommended that the Board establish a "bonus" for those staff willing to take on the extra responsibility of a 5% addition to their hourly rate of pay, and that the number of authorized staff be limited to four. The estimated personnel cost for the first twelve months, including Social Security/Medicare, if the individuals selected were both passport clerks (one full-time and one half-time), one additional library clerk and one library assistant would be approximately \$5,843. If the training, exam and supply costs were \$300 per person the total first year cost would be approximately \$7,043. This would take 705 notary fees to offset. In the second year it would take approximately 600 notary fees to offset (assuming one change in staff).

In Fiscal Year 2003-2004 the staff processed 6,413 passports. It is reasonable to plan for a notary service that would grow to be equally busy. Because of the potential for this type of growth I am recommending a "fixed" rather than a "floating" bonus system.

2. Other methods for determining the bonus are possible. A fixed rate could be used, such as \$100 per month, payable at the second pay period each month – this would cost \$5,168.
3. If the Board wants to use a "piece rate", such as \$2.00, the Social Security/Medicare will need to be added to that. This will be very labor intensive for the Administrative Assistant because the

statistics will need to be collected and certified every two weeks as part of the payroll preparation. If usage turns out to be high then the amount paid will be far in excess of the fixed rates.

4. If the Board has the option of making a permanent change in the job descriptions for the Clerk I and Clerk II positions to require a Notary Public certification as part of the job in order to complete the probationary period. This means that any staff member hired in either of those classifications (all full time and part time excluding substitutes) would have to be eligible to become a Notary Public and complete the process within six months of being hired.

This would work for new hires but does not address the individuals already in these classifications. Since these individuals were hired prior to the change in the job description they could be "grandfathered" in to the new requirement by a bonus for taking the certification. The Library Directors is recommending \$1,000, payable upon presentation of the Notary Public License or Certificate issued by the State of California. The start-up bonus should have a six month expiration date so that the District can initiate the service as rapidly as possible. There are currently five individuals who would be affected by this proposal. There would be no penalty if anyone opted to not be certified but participation would be included as part of the annual performance review.

This means that after the initial start-up cost of \$5,000 plus certification class, exam and supply expenses that the ongoing annual expenses would be only for the class, exam and supply expenses.

Regardless of the payment/bonus process used I recommend that it include a provision that if a Notary stays certified and active for thirty-six (36) months or more that they will not be responsible for reimbursing the District for their training, exam(s), equipment and supplies. For those leaving or stopping the service in less than thirty-six (36) months the pro-rated balance of their training, exam(s), equipment and supplies will be deducted from their final paycheck.

According to the provisions of Placentia Library District Policy 1010, amendments must be discussed at the Regular Board Meeting prior to the Regular Board Meeting at which it is adopted. This policy may be waived by a 4/5 vote of the Board.

#### **RECOMMENDATIONS:**

1. Determine whether to offer an incentive program for staff to become certified as Notary Publics.
2. Determine the structure of the incentive program for staff becoming Notary Publics and authorize the Library Director to prepare the amendment of Placentia Library District Policy 2150, Compensation and any applicable Job Descriptions.
3. Authorize the publication of the Notice of Public Hearing for the amendment of the Fines & Fees Schedule to be held at the Library Board Meeting on January 24, 2004 at 6:30 P.M.



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**PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES**

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**TO:** Library Board of Trustees  
**FROM:** Elizabeth D. Minter, Library Director *EDM*  
**SUBJECT:** Election of Board Officers  
**DATE:** December 20, 2004

**BACKGROUND:**

The following positions need to be elected:

President (Incumbent is Shkoler, 6 years)

Secretary (Incumbent is Escobosa, 2 years)

**RECOMMENDATION:**

Elect a Library Board President and a Library Board Secretary for 2005.



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**PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES**

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**TO:** Library Board of Trustees  
**FROM:** Elizabeth D. Minter, Library Director *EDM*  
**SUBJECT:** **Appointment of Library Board Representatives for 2005 by the Board President**  
**DATE:** December 20, 2004

**BACKGROUND:**

The following positions need to be appointed:

Placentia Library Foundation Board of Directors (2 positions – incumbent is DeVecchio and the other position is vacant)

Independent Special Districts of Orange County (Incumbent is Wood)

Independent Special District Local Area Formation Commission (LAFCO) Selection Committee (Incumbent is Wood)

Placentia Civic Center Authority (2 positions – incumbents are Shkoler and Wood)

Orange County Council of Governments (OCCOG) (Incumbent is Wood)

**RECOMMENDATION**

Appoint Library Board Representatives.



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**PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES**

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**TO:** Library Board of Trustees  
**FROM:** Elizabeth D. Minter, Library Director *Edm*  
**SUBJECT:** Selection of Date and Time for Regular Board Meetings for 2005: A Resolution of the Board of Trustees of the Placentia Library District of Orange County to Establish the Board of Trustee Regular Meeting Dates for Calendar Year 2005.  
**DATE:** December 20, 2004

**BACKGROUND:**

The current date and time is the first Monday following the eighteenth (18<sup>th</sup>) of each month at 6:30 P.M.

Resolution 04-09 is Attachment A: A Resolution of the Board of Trustees of the Placentia Library District of Orange County to Establish the Board of Trustee Regular Meeting Dates for Calendar Year 2005.

**RECOMMENDATION:**

1. Determine the regular meeting date and time for 2004.
2. Read Resolution 04-09 by Title only.
3. Adopt Resolution 04-09.



RESOLUTION 04-09

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
PLACENTIA LIBRARY DISTRICT OF ORANGE COUNTY  
TO ESTABLISH THE BOARD OF TRUSTEES REGULAR MEETING DATES  
FOR CALENDAR YEAR 2005

WHEREAS, Placentia Library District is an independent special library district established under the provisions of California Education Code Sections 19600-19664;

WHEREAS, Section 54954 of the Government Code of the State of California requires that the Board of Library Trustees shall provide, by ordinance, resolution, bylaws, or by whatever other rule is required for the conduct of business by that body, the time and place for holding regular meetings;

BE IT RESOLVED, that the Placentia Library District of Orange County Board Of Trustees establishes the first Monday following the 18<sup>th</sup> of each month at 6:30 P.M. as the Regular Board Meeting for Calendar Year 2005, dated December 20, 2004.

AYES: Shkoler, Escobosa, DeVecchio, Turner, Wood

NOES:

ABSENT:

ABSTAIN:

State of California )  
 )ss.  
County of Orange )

I, Betty Escobosa, Secretary of the Board of Trustees of the Placentia Library District of Orange County hereby certify that the above and foregoing Resolution was duly and regularly adopted by the Board of Trustees at a Regular Meeting hereof held on the Twentieth Day of December, 2004.

IN WITNESS THEREOF, I have hereunto set my hand and seal this Twentieth

Day of December 2004.

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Betty Escobosa, Secretary  
Placentia Library District Board of Trustees



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**PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES**

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**TO:** Library Board of Trustees

**FROM:** Elizabeth D. Minter, Library Director

**SUBJECT:** **Authorization of signatures for District accounts at Bank of the West, Wells Fargo Bank, Citibank and the Orange County Auditor: A Resolution of the Board of Trustees of the Placentia Library District of Orange County to grant signature authority to Library Trustees, the Library Director and Designated staff with the Orange County Auditor, Bank of the West, Wells Fargo Bank and Citibank.**

**DATE:** December 20, 2004

**BACKGROUND**

Bank and Orange County Auditor signature authorizations need to be updated for all accounts in order to reflect the changes in Board membership.

Resolution 04-10 is Attachment A: A Resolution of the Board of Trustees of the Placentia Library District of Orange County to grant signature authority to Library Trustees, the Library Director and Designated staff with the Orange County Auditor, Bank of the West, Wells Fargo Bank and Citibank.

**RECOMMENDATION**

1. Read Resolution 04-10 by Title only.
2. Adopt Resolution 04-10.



RESOLUTION 04-10

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
PLACENTIA LIBRARY DISTRICT OF ORANGE COUNTY  
TO GRANT SIGNATURE AUTHORITY TO LIBRARY TRUSTEES, THE LIBRARY  
DIRECTOR AND DESIGNATED STAFF WITH THE ORANGE COUNTY  
AUDITOR, BANK OF THE WEST, WELLS FARGO BANK AND CITIBANK

WHEREAS, the Placentia Library District of Orange County is governed by the California Education Code, Section 19658, which states: "*The revenue derived from the [property] tax, together with all money acquired by gift, devise, bequest, or otherwise, for the purposes of the library, shall be paid into the county treasury, to the credit of the library fund of the district in which the tax is collected, subject only to the order of the library trustees of the district. If payment into the treasury is inconsistent with the terms or conditions of any gift, devise, or bequest, the board of library trustees shall provide for the safety and preservation of the fund, and the application thereof to the use of the library, in accordance with the terms and conditions of the gift, devise or bequest.*"; and

WHEREAS, the Placentia Library District of Orange County has established petty cash accounts for its General Fund, County Exempt Fund and Literacy Gift Fund at Bank of the West; and

WHEREAS, the Placentia Library District of Orange County has established a payroll account at Wells Fargo Bank; and

WHEREAS, the Placentia Library District of Orange County has established an emergency payroll account at Citibank; now

THEREFORE BE IT RESOLVED, that the Board of Trustees of Placentia Library District of Orange County authorizes any three of the Library Board of Trustees may sign any authorization for any transaction of District funds on deposit with the Orange County Treasurer; and

BE IT FURTHER RESOLVED, that the Library Director has the authority to designate Staff and/or Trustees to pick-up checks or other materials from the Office of the Orange County Auditor or Orange County Treasurer; and

BE IT FURTHER RESOLVED, that any Trustee or the Library Director may sign any check up to \$500.00, and that any two Trustees, or one Trustee and the Library Director, may sign any check over \$500.00 for accounts 664009305, 664012929, 664016995, 664023272 and 664023298 at Bank of the West; and

BE IT FURTHER RESOLVED, that any Trustee of the Library Director may sign any check up to \$500.00, and that any two Trustees, or one Trustee and the Library Director, may sign any check over \$500.00, and authorize any other transactions, for account 201-1939659 at Wells Fargo Bank; and

BE IT FURTHER RESOLVED, that any two Trustees, or any Trustee and the Library Director, may authorize any transactions for accounts 387-007032-7, 387-007027-7, 387-007026-9, 387-007028-5, 387-007029-3, 387-007030-1 and 387-007031-9 at Citibank.

AYE: TRUSTEES: Shkoler, Escobosa, DeVecchio, Turner, Wood

NO: TRUSTEES: None

ABSTAIN: TRUSTEES: None

ABSENT: TRUSTEES: None

State of California )  
 ) ss.  
County of Orange )

I, Betty Escobosa, Secretary of the Board of Trustees of Placentia Library District of Orange County, hereby certify that the above and foregoing Resolution as duly and regularly adopted by the Board of Trustees at a Regular Meeting hereof held on the twentieth day of December 2004.

IN WITNESS THEREOF, I have hereunto set my hand and seal this twentieth day of December, 2004.

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Betty Escobosa, Secretary  
Placentia Library District Board of Trustees

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**PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES**

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**TO:** Library Board of Trustees  
**FROM:** Elizabeth D. Minter, Library Director *EDM*  
**SUBJECT:** **Date for the February 2005 Regular Board Meeting**  
**DATE:** December 20, 2004

**BACKGROUND:**

If the schedule adopted in Agenda Item 33 keeps the same Regular Board Meeting dates the February 2005 Meeting will be scheduled for President's Day, February 21, 2004. Staff recommends that in this case that the date be changed to Monday, February 28, 2005 at 6:30 P.M.

**RECOMMENDATION:**

Set meeting for Monday, February 28, 2005 at 6:30 P.M.



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**PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES**

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**TO:** Library Board of Trustees  
**FROM:** Elizabeth D. Minter, Library Director *edm*  
**SUBJECT:** Safety Committee Incentive Program for Staff Shirts  
**DATE:** December 20, 2004

**BACKGROUND:**

In an effort to continue to promote safety awareness, the safety committee has developed an incentive program for library employees. For every safety course taken on-line as provided by Special District Risk Management Authority, a library employee earns an increment of \$3.00 towards the purchase of a Library Staff Shirt with a maximum allowance of \$18.00 per fiscal year.

Three foundation classes are mandatory in order to qualify for the incentive.

**Foundation Classes**

- 706 – General First Aid
- 716 – Office Safety
- 802 - Sexual Harrassment

The remainder of listed classes may be taken in any order and there is no limit to how many classes may be taken in a fiscal year but the maximum allowance still applies with respect to purchasing a Library Staff Shirt.

- 801 - Workplace Violence
- 803 - Ethnic Diversification
- 804 - Workplace Stress
- 805 - Health & Wellness
- 806 - Diet & Nutrition
- 807 - Computer Security Awareness
- 701 - Back Injury
- 702 – Slips, Trips and Falls Prevention
- 703 – Hearing Conservation
- 704 – Eye Safety

- 705 – CPR Academic
- 707 – Drug-Free Workplace
- 708 - Alcohol-Free Workplace
- 709 – Electrical Safety
- 710 – General Office Ergonomics
- 711 – Disaster Preparedness
- 713 – Fire Extinguisher
- 714 – Fire Prevention
- 715 – Driving Safety
- 717 – Building Evacuation
- 718 – First Responders to Terrorist Incidents

The courses are available for library staff to take during regular work hours. Scheduling of employee time to take a course(s) will be at the discretion of the employee's supervisor. Certificates of Completion for each course are required for the employee to be credited the corresponding increment. The Certificate of Completion will be filed in the employee's personnel file.

**RECOMMENDATION:**

Approve Safety Committee Incentive Program and authorize the Library Director to revise program as necessary. If approved, Program will be brought to the January 19, 2005 Board of Trustees Regular Meeting for adoption into Library policy.

Prepared by: Wendy Goodson  
Katie Matas



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**PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES**

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**TO:** Library Board of Trustees  
**FROM:** Elizabeth D. Minter, Library Director *EDM.*  
**SUBJECT:** **Personnel Contract between the Library Board of Trustees and the Library Director**  
**DATE:** December 20, 2004

**BACKGROUND:**

President Shkoler has requested an item on the Agenda to present and vote on a Personnel Contract between the Library Board of Trustees and the Library Director.

No additional background information or documents have been provided.

**RECOMMENDATION:**

Action to be determined by the Library Board of Trustees.



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## PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

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**TO:** Library Board of Trustees  
**FROM:** Elizabeth D. Minter, Library Director *EDM*  
**SUBJECT:** Library Director's Report  
**DATE:** December 20, 2004

I participated in the following activities during the current report period:

- Nov 22 Took care of Santiago Library System transfers of Certificates of Deposit at a Wells Fargo Bank in Anaheim  
Attended Library Foundation Donor Reception Committee Meeting at Emerald Isle
- Nov 27 Saturday manager/passports.
- Dec 3 Prepared for and attended Foundation Donor Reception
- Dec 7 Attended monthly meeting of the Association of Professional Fundraisers where Placentia Boys & Girls Club Director Nathan Chappell made a presentation on the use of work study volunteers and college interns.
- Dec 10 Attended Citizen of the Year Breakfast, arranged for banner and cake for the staff in honor of Jim Roberts's award.
- Dec 11 Saturday manager/passports.
- Dec 15 Attended California Special Districts Association training on Brown Act and Public Records Act in San Diego.

The following staff meetings were held:

- Dec 1 CPR training for all staff, 19 participated and certified.
- Dec 15 Conducted by Jim Roberts because Wendy and I were at the Special District Seminar in San Diego.

Lunches with staff members:

- Dec 2 Petey Peterson

Staff/Volunteer welfare issues: Nothing to report. Everyone is well and back to work.



TO: Elizabeth Minter, Library Director  
 FROM: Jim Roberts, Public Services Manager *JR*  
 DATE: December 20, 2004

**SUBJECT: Program Committee Report for the month of November.**

DEPARTMENT	NUMBER OF PROGRAMS	NUMBER OF ATTENDEES
<i>ADULT SERVICES</i>	1	5
<b><u>TYD Total</u></b>	<b>4</b>	<b>53</b>

***CHILDREN'S SERVICES***

Wed. PM Story Times	0	0
Thurs. AM Story Times	0	0
3-4 year-old music times	0	0
5-6 year-old music times	0	0
Lapsits	0	0
Class Visits	0	0
School Visits	0	0
After School Face Painting	0	0
After School Scary Stories	0	0

<b>TOTAL FOR NOVEMBER</b>	<b><u>0</u></b>	<b><u>0</u></b>
<b>YTD TOTAL</b>	<b><u>87</u></b>	<b><u>3,672</u></b>

***LITERACY SERVICES***                      **Nov 2004-05    FY 2004-05 YTD**

Total Tutors	121	224
Total Students	220	219
Total Hours	1,291	6,477

For more detailed literacy statistics, see Agenda Item 35, pages 2 of 3 and 3 of 3.



**Agenda Item 39**

**TO:** Elizabeth Minter, Library Director

**FROM:** Jim Roberts, Public Services Manager *JR*

**DATE:** December 20, 2004

**SUBJECT:** November Activities in the Children's Department.

The Children's Librarian, Caroline Gurkweitz, is on vacation, and she did not submit a Board Report for the month of November 2004.





TO: Elizabeth Minter, Library Director

FROM: Jim Roberts, Public Services Manager *JR*

DATE: December 20, 2004

**SUBJECT: Placentia Library Literacy Services (PLLS) Activities Report for the month of November.**

**Tutor Training.** The Literacy Coordinator conducted one regular workshop and one accelerated workshop in November and eight tutors were trained, five teens and three adults. Seven additional tutors, four adults and three teens were trained on December 5, for a total of fifteen for both months. All new tutors are presently matched or are being matched. The next tutor training is scheduled for January 16, 2005.

**Families for Literacy (FFL) Program Status.** There was no FFL programming in November.

**Placentia Rotary Reading Enrichment Program (PRREP).** Recruitment for PRREP continued in November. We presently have more than 70 PRREP volunteers from both El Dorado High School and Valencia High School trained and matched or pending match. We are presently matching PRREP tutors with grade school students..

**Reach Out and Read On Hold.** PLLS's partnership St. Judes Medical Center and the Reach Out and Read Program, a pediatric-based literacy program, remains on hold. Our long time volunteer for this outreach, Diane Martlaro, had to stop earlier this year, and our other volunteer, Pettey Peterson, has also had to stop. We want to thank both of these volunteers for there many volunteer hours. We will continue to try to recruit volunteers to continue this partnership.

this year in late September. We now have ELLI active this school year at three elementary schools: Melrose, Ruby Drive, and Tynes. We are staffing all sites with Federal Work Study staff and volunteers, and we have a total of 21 ELLI staff assigned to the schools.

**Grant Update.** Our grant writers, Machoskie & Associates submitted several letters of inquiry to possible grantors in November.

**Classes to start at Women's Transitional Living Center (WTLC).** In November and early December, we tested and screened seven students at WTLC. Classes are scheduled to start there on Tuesday, December 14. Grace Lopez, a new intern from the University of Phoenix, will teach the first eight sessions. She will teach two one-hour classes from 6-8 PM.

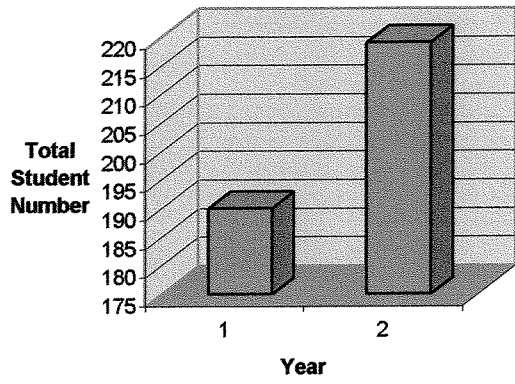
**Literacy statistics.** See Agenda Item 40, Pages 2 of 3, and 3 of 3.

## Placenta Library Literacy Services

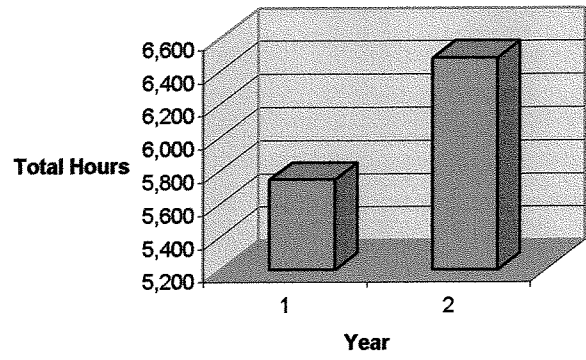
### Report of Growth and Progress

	NOV 03-04	NOV 04-05	YTD 03-04	YTD 04-05
<b>Tutors</b>				
Adult	84	57	119	127
Teen	55	74	71	97
Hours Instruction	1,602	1,261	5,741	6,477
Other Volunteer Hours	48	120	440	480
Total Hours	1,650	1,381	5,933	6,957
<b>Training Workshops</b>				
Workshops Held	1	2	10	14
	9	8	80	126
<b>Students</b>				
With Adult Tutors	118	104	156	121
With Teen Tutors	64	116	82	98
In Groups	0	0	0	0
Total Active Students	182	220	238	219
<b>Families for Literacy</b>				
Family Students	6	6	16	6
Family Tutors	6	6	16	6
Hours of Instruction	36	80	204	240
<b>ELLI Program</b>				
K-6th Grade Students	308	45	305	45
Tutors for K-6th Grade	12	15	12	15
Hours of Instruction	588	148	588	1,558
<b>Total Tutors</b>	139	121	190	224
<b>Total Students</b>	188	220	190	219
<b>Total Instruction Hours</b>	1,602	1,261	5,741	6,477

**Change In Total Students**



**Increase in Instruction Hours**





TO: Elizabeth Minter, Library Director

FROM: Mary Strazdas, Librarian

DATE: December 13, 2004

**SUBJECT: Reference and Adult Services report for November**

- We held one adult program in October: "Healthy Foods for Healthy Kids" with Christie Castiglione of the Orange Health Care Agency.
- There were two Program Committee meetings during the month.
- Christmas sleighs were filled with a seasonal bibliography and seasonal books.
- Substitutes assisted 17 times during the month; one substitute continued to train.
- During November, we answered 174 telephone calls, 1593 desk reference questions, 7 e-mail reference questions, and 35 ready reference questions. We had 90 instances of instruction, 2275 uses of the computers, 185 signups for the patron database, and we replaced 31 reference books in addition to those cited in other statistics.

REFERENCE DESK STATISTICS

Month: Reference Desk Statistics November 2004

Date	Phone Ref ?s	Desk Ref ?s	Email Ref ?s	Ready Ref	Instruction	Computer Use	Ref Books: In Lib Use	Patron Database
1	14	72	0	2	5	114	3	17
2	10	85	0	0	5	132	2	12
3	5	93	0	1	12	127	0	23
4	12	41	1	7	4	105	2	8
5								
6	8	37	0	2	0	51	0	6
7	6	49	1	0	4	59	0	6
8	10	70	1	2	7	122	0	11
9	5	95	1	1	12	126	0	9
10	4	49	0	2	8	127	2	6
11								
12								
13	23	68	0	1	0	46	0	3
14	6	52	0	1	2	65	3	6
15	7	95	0	1	1	122	0	5
16	9	90	0	1	3	130	3	6
17	7	84	1	0	3	137	3	4
18	3	34	0	3	3	90	2	5
19								
20	5	71	0	0	0	45	0	1
21	4	41	1	2	8	59	4	8
22	12	103	0	2	5	110	0	8
23	9	73	0	1	2	112	0	9
24	0	46	0	3	2	88	2	2
25								
26								
27	3	26	0	0	0	35	0	2
28	0	36	0	1	0	54	0	9
29	4	122	0	0	0	108	0	10
30	8	61	1	2	4	111	5	9
31								
<b>TOTAL</b>	<b>174</b>	<b>1593</b>	<b>7</b>	<b>35</b>	<b>90</b>	<b>2275</b>	<b>31</b>	<b>185</b>

TO: Elizabeth Minter, Library Director  
FROM: Gary Bell, Librarian *GB*  
DATE: December 20, 2004  
**SUBJECT: History Room report for November**

- Added Victoria Wolcott's book to local author collection.
- Added Orange County Past and Present to local history collection.
- Shelf read the local history collection and brought books to front of shelves.
- Sorted through materials that were returned from Valencia High School reunion.
- Assisted five patrons in searches for materials relating to Placentia history.





To: Elizabeth Minter, Library Director

From: Jim Roberts, Public Services Manager *JR*

Date: December 20, 2004

**SUBJECT: Placentia Library Web Site Development Report for the month of November.**

In November, the Placentia Library District had 36,867 "hits" on the Web Site, an average of 1,192 a day. The following are our year to date statistics of the most hits:

Pages Visited	July 04	Aug 04	Sep 04	Oct 04	Nov 04
Borrowers	215	248	258	266	212
Friends	147	129	133	91	96
District	156	214	162	161	127
Kids	230	220	657	319	292
Foundation	118	170	123	111	95
History Room	192	232	215	202	201
Literacy/CLC Logo	180	182	192	139	161
Passports	484	350	559	272	249
Poet Laureate	498	456	528	626	700
Total Views Most Hits	2,220	2,201	2,827	2,193	2,133

Total Most Hits YTD 11,574




TO: Elizabeth Minter, Library Director  
FROM: Julie Shook, Technical Services Manager  
DATE: December 20, 2004  
SUBJECT: **Technology Report for November 2004**

The Library Director's hard drive was replaced.



TO: Elizabeth Minter, Library Director

FROM: Laranne Millonzi, Development Director and Volunteer Coordinator 

DATE: December 20, 2004

**SUBJECT: Publicity materials produced for November 2004**

**Information on the Placentia Library cable channel #24, updated November 2004:**

*Note: Animation added to slides*

1. Welcome to Placentia Library, address, website & telephone number
2. Library Board of Trustees
3. Board of Trustees Meeting Schedule
4. Library Hours
5. Veteran's Day Closure
6. Library Departments
7. Friends of Placentia Library Used Bookstore
8. Bookstore Volunteers Needed
9. Special Back Room Book Sale Every 2<sup>nd</sup> Sunday, Hours and Dates
10. Friends Membership Drive
11. Library Hours
12. Veteran's Day Closure
13. Drop-in Homework Help
14. "Reparenting" with Myra Mycena
15. Literacy Services Logo
16. Literacy Program Tutors Needed
17. Healthy Foods for Healthy Kids Program
18. Library Hours
19. Veteran's Day Closure
20. Telephone Renewal Instructions
21. Wi Fi Here Now
22. Apply for your passport at Placentia Library
23. Passport Hours
24. Placentia Historical Afghan Sale
25. Library Hours
26. Veteran's Day Closure
27. Placentia's Newest Local History For Children & Adults
28. Lapsit Storyhours
29. Story Times, ages 3-6
30. Music Times, ages 3-4
31. Music Times, ages 5-6
32. Story Time at Home, *Tumblebook Library*
33. Library Hours
34. Veteran's Day Closure
35. [www.placentialibrary.org](http://www.placentialibrary.org), 24/7 Reference, the Library Catalog
36. [www.placentialibrary.org](http://www.placentialibrary.org), Online Resources
37. Placentia History Room Hours
38. Placentia History Room Displays
39. Placentia History Room Collections
40. Placentia History Room Archival Resources
41. Veteran's Day Closure

**General Newspaper articles published:**

1. Rail-project cuts promised
2. Placentia election results
3. Placentia names new police chief
4. Placentia rail project hinges on vote
5. Nature walks
6. Placentia crossing guards
7. Scott Nelson led the campaign in contributions
8. Placentia revitalization ideas
9. Special District elections
10. Placentia public works boss
11. Placentia mobile office
12. Placentia court decision
13. BP observes national children's book week
14. Girls' night out in Buena Park
15. Walter Ehlers speaks at BP library
16. County honors district librarian
17. Volunteer opportunities
18. Three O.C. cities rank in top 25 of safest places to live in the U.S.
19. Six nominees named for Citizen of Year (2)
20. Votes near finish line
21. Aliso Viejo street banners
22. Results still in the air; Brady leads


**Library Newspaper articles published:**

1. Library's History Room expands hours
2. Placentia Library Seeking Volunteers (1)
3. Wood, DeVecchio, Turner take library seats
4. Library offers help with homework (3)
5. Library Foundation thanks its donors
6. Tuesday Music Time
7. Sign-ups open for library 'sleepover' (2)
8. Healthy eating is topic at library
9. Santa photos offered at library (3)
10. Longtime connections, dedication lauded
11. Checking out after 25 years
12. Library 'sleepover' scheduled Friday

**Flyers and Notices:**

1. Foundation annual giving campaign solicitations
2. Foundation thank you cards, new hours & save the date inserts, and ID cards are sent out
3. Donor reception invitations
4. Friends membership solicitation letters, with email address request cards
5. Friends membership thank you letters are sent out with membership cards
6. Second Sunday book sale flyer
7. Upcoming Events bulletin board
8. Labor Day closure
9. Santa flyers
10. Peggy Dinsmore/Literacy Library Celebration invitations

**Welcome to Placentia Library District**



411 East Chapman Avenue  
Placentia, CA 92870-6198  
714-528-1906 Ext. 210  
[www.placentialibrary.org](http://www.placentialibrary.org)

**Placentia Library  
Board of Trustees**

Al Shkoler, President  
Margaret "Peggy" Dinsmore  
Betty Escobosa  
Gaeten Wood  
Richard DeVecchio, Ed.D.

**Placentia Library  
Board of Trustees**

Upcoming Meeting Schedule:

Monday, Nov 22 at 6:30 P.M.  
Monday, Dec 20 at 6:30 P.M.  
Monday, Jan 24 at 6:30 P.M.  
Monday, Feb 21 at 6:30 P.M.


**Placentia Library Hours**

Sunday	1:00 - 5:00 P.M.
Monday	9:00 A.M. - 9:00 P.M.
Tuesday	9:00 A.M. - 9:00 P.M.
Wednesday	9:00 A.M. - 9:00 P.M.
Thursday	9:00 A.M. - 6:00 P.M.
Friday	CLOSED
Saturday	9:00 A.M. - 5:00 P.M.

**The Library Will Be CLOSED**

**Thursday, Nov 11<sup>th</sup>**

for




**VETERAN'S DAY**

**Placentia Library  
528-1906**

Renewals Ext.# 6  
Adult Services Ext.# 209  
Children Services Ext.# 212  
Literacy Ext.# 213  
Passport Information Ext.# 265  
Volunteer Information Ext. #201  
[www.placentialibrary.org](http://www.placentialibrary.org)

**USED BOOKSTORE**



☑ Staffed entirely by Volunteers  
☑ Located in the Library lobby

**GREAT BARGAINS!!**

**Friends of  
Placentia Library**

**Bookstore Volunteers Needed!**

Sundays 3:00 - 5:00 P.M.  
Mondays 6:00 - 8:00 P.M.  
Tuesdays 4:00 - 6:00 P.M.  
Saturdays 11:00 A.M. - 6:00 P.M.  
Substitutes needed for additional hours

*Please call Laranne at 528-1925, Ext. 201 for information*


**SPECIAL BACKROOM SALE**  
**BARGAINS! BARGAINS! BARGAINS!**


When: Second Sunday of each month  
1:00 - 4:00 P.M.  
Upcoming Sales: Oct 10, Nov 14, Dec 12, Jan 9

Where: BACKROOM where Friends sort and price donations - ENTER through delivery entrance from parking lot

What: **Everything** in stock

Why: To provide money to support Library needs while providing quality reading materials at low cost





**November**

**Friends Membership Drive**

Individual - \$5      Family - \$10  
Sustaining - \$25      Life - \$50

*For more information, please stop by the Library or call Laranne at 528-1925, Ext. 201*


**Placentia Library Hours**

Sunday	1:00 - 5:00 P.M.
Monday	9:00 A.M. - 9:00 P.M.
Tuesday	9:00 A.M. - 9:00 P.M.
Wednesday	9:00 A.M. - 9:00 P.M.
Thursday	9:00 A.M. - 6:00 P.M.
Friday	CLOSED
Saturday	9:00 A.M. - 5:00 P.M.


**The Library Will Be CLOSED**

**Thursday, Nov 11<sup>th</sup>**

for



**VETERAN'S DAY**




**Drop-In Homework Help  
@ Placentia Library!**

**P.A.S.S.**  
**Placentia Achieves School Success**

- for students in the 1st through 12th grade,
- a place to get personal assistance with homework,
- Mondays & Tuesdays from 4:00 to 6:00 P.M.,
- sign in sheet in the literacy area,
- students must bring homework, including textbooks,
- Limited to 20 students each evening.

For more information, please contact  
Toby at 714-928-8408 ext. 213 or Jim at ext. 214.




**Myra Mycena  
Presents**

**"Reparenting"**

"Reparenting" is the idea of adults making new rules for themselves and no longer following the old ones that were probably set up by their own parents years ago. In other words, it's okay to change things!

Tuesday, October 19, from 7:00 - 8:30 P.M.  
Placentia Library meeting room  
We will have refreshments!



Call Literacy Coordinator Jim Roberts  
if you or someone you know  
needs help in reading or speaking English

☎ 524-8408 Ext. 213

**Placentia Library Literacy Services**

- Volunteer tutors needed!
- Attend one 3 hour training workshop
- Training workshops are held at the Library on the first Sunday of the month 1:30 - 4:30 P.M.
- The next scheduled workshops are:  
Nov 7<sup>th</sup> & Dec 5<sup>th</sup> & Jan 9<sup>th</sup>

For more information and to sign up call 524-8408, Ext 213

**Healthy Foods for  
Healthy Kids**

Tuesday, October 19, from 7:00 - 8:30 P.M.  
Placentia Library meeting room


Christie Castiglione of the County of Orange Health Care Agency will suggest foods children need for good health and energy to learn, play, and work while they grow up.  
Christie will show slides and have handouts. The library will supply snacks.

For more information, call 258-1906, ext. 209

**Placentia Library Hours**


Sunday	1:00 - 5:00 P.M.
Monday	9:00 A.M. - 9:00 P.M.
Tuesday	9:00 A.M. - 9:00 P.M.
Wednesday	9:00 A.M. - 9:00 P.M.
Thursday	9:00 A.M. - 6:00 P.M.
Friday	CLOSED
Saturday	9:00 A.M. - 5:00 P.M.



**The Library Will Be CLOSED**  
**Thursday, Nov 11<sup>th</sup>**  
for  
  
**VETERAN'S DAY**

Renew your books by phone  
Using TeleCirc  
**714-765-1775**  
*24 hours a day / 7 days a week*

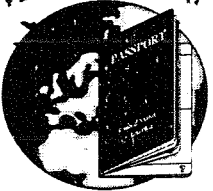
"Please enter your library card number, followed by the # sign"



- Renew books
- Find out which titles you have checked out
- Find out which items you have on hold
- Find out which titles you have overdue
- Find out if you have any fines


**WE HATE NOW!**  
**Join Your Library!**

**PLACENTIA LIBRARY**



Passport Application  
Acceptance Agency

*Passport Services Available at the Library*



**Passport hours at the Library are:**

Sunday	1:00 - 4:30 P.M.
Monday	9:00 A.M. - 8:30 P.M.
Tuesday	9:00 A.M. - 8:30 P.M.
Wednesday	9:00 A.M. - 8:30 P.M.
Thursday	9:00 A.M. - 5:30 P.M.
Friday	CLOSED
Saturday	9:00 A.M. - 4:30 P.M.

Placentia Library is an official U.S. Department of State  
Passport Acceptance Agency  
For Passport information  
call 528-1906 Ext. 265 or visit the Library Website [www.placentialibrary.org](http://www.placentialibrary.org)

**Placentia Historical Afghans**




**Green X Cranberry X Blue**

On Sale Now at the Circulation Desk - \$55.00 plus tax


*Proceeds support the Placentia History Room*

**Placentia Library Hours**

Sunday	1:00 - 5:00 P.M.
Monday	9:00 A.M. - 9:00 P.M.
Tuesday	9:00 A.M. - 9:00 P.M.
Wednesday	9:00 A.M. - 9:00 P.M.
Thursday	9:00 A.M. - 6:00 P.M.
Friday	CLOSED
Saturday	9:00 A.M. - 5:00 P.M.

**The Library Will Be CLOSED**  
**Thursday, Nov 11<sup>th</sup>**  
for  
  
**VETERAN'S DAY**


**Placentia's Newest Local History  
For Children & Adults**





Available At The  
Library Circulation Desk  
**\$12.93 (including tax)**

*Great Gift Idea  
For Young & Old*



**Lapsit Story Times**  
*Presented by Lin Baesler*  
Ages newborn to 2 years  
**Thursday Mornings**  
10:00 – 10:20 A.M.  
in the  
Childrens Area  
Sponsored by the  
Gordon & Dixie Shaw Endowment  
*No pre-registration required – no charge*



**Story Times  
For Children  
Ages 3 - 6**  
**Thursday Mornings**  
10:30 – 11:00 A.M.  
*Presented by Lin Baesler*  
*No pre-registration required – no charge*

**Music Times  
For Children  
Ages 3 - 4**  
**Tuesday Evenings**  
6:00 – 6:30 P.M.  
*Featuring Lin Baesler*  
*No pre-registration required – no charge*


**Music Times  
For Children  
Ages 5 - 6**  
**Tuesday Evenings**  
6:30 – 7:00 P.M.  
*Featuring Lin Baesler*  
*No pre-registration required – no charge*

**Story Time at Home**  
Use the *Tumblebook Library*  
at  
[www.placentialibrary.org](http://www.placentialibrary.org)  
Click on: Just for Kids  
Click on the Tumblebooks icon  
An on-line collection of animated, talking picture books

**Placentia Library Hours**

Sunday	1:00 - 5:00 P.M.
Monday	9:00 A.M. - 9:00 P.M.
Tuesday	9:00 A.M. - 9:00 P.M.
Wednesday	9:00 A.M. - 9:00 P.M.
Thursday	9:00 A.M. - 6:00 P.M.
Friday	CLOSED
Saturday	9:00 A.M. - 5:00 P.M.

**The Library Will Be CLOSED**  
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for  
  
**VETERAN'S DAY**

[www.placentialibrary.org](http://www.placentialibrary.org)

**24/7 Reference**  
There are times you need help, but can't make it to the library. Live, real-time help from a librarian is available, 24 hours a day. *(no library card number needed)*

**The Library Catalog**  
You can look up what books are available at the Placentia Library, as well as Yorba Linda Library, and all of the Anaheim Library branches. *(no library card number needed)*


Additionally, you can reserve books, check on your library account, and renew your books. *(library card number needed)*

[www.placentialibrary.org](http://www.placentialibrary.org)

**Online Resources**  
*(To access, you must have your library card number available)*

- ➔ LearnATest
- ➔ Newspapers
- ➔ Facts On File
- ➔ NovelList
- ➔ General Reference Center/Magazine Index
- ➔ Business & Company Resource Center
- ➔ Health & Wellness Resource Center

**Placentia History Room**







Staffed and Managed  
by Volunteers

Hours  
Monday & Tuesday &  
Wednesday  
1:00 – 3:00 P.M.  
*Other hours by special arrangement*

**Placentia History Room**








Displays currently featuring

-  Local school  
annuals
-  Traveling historical  
photographs of local  
schools
-  Books by local  
authors












**Placentia History Room**

Historical Collections include

-  Bancroft's historical  
series
-  Local oral histories
-  California historical  
fiction
-  Complete collection  
of Women's Round  
table Scrapbooks
-  Local citrus label  
collection
-  Spanish made  
cannonball –  
possibly from the  
1769 Portola  
Expedition
-  Adobe brick from  
Ontiveras adobe  
built in 1832

**Placentia History Room**


Archival Resources include

-  West Atwood Yacht Club  
memorabilia
-  Assorted Sammie/Louis  
Kremer maps and papers
-  Articles on international  
student visit to Placentia,  
Italy
-  West Placentia Little  
League
-  International Kiwanis  
papers and scrapbook  
(1965-1974)
-  Virginia Carpenter  
photograph collection
-  Placentia Courier negative  
collection
-  Historic photograph  
collection
-  Newspaper clippings,  
brochures, newsletters,  
maps of local historic  
interest

**The Library Will Be CLOSED**

**Thursday, Nov 11<sup>th</sup>**

for



**VETERAN'S DAY**

# Rail-project cuts promised

Incoming Placentia council majority says it will dump administrators, lobbyists, advisers.

BY HEATHER McREA THE ORANGE COUNTY REGISTER

**PLACENTIA** • The city's incoming council majority pledged Wednesday to terminate administrators, lobbyists and public outreach consultants on the community's cash-strapped railroad project as soon as possible.

Voters ousted incumbents Judy Dickinson and Scott Brady but kept Connie Underhill, the only council member to criticize spending on the city's pursuit of a \$543 million project to separate train tracks and streets.

Joining her in the majority will be top vote-recipient Russ Rice and Joseph Aguirre, who edged out Brady by 116 votes.

The Orange County registrar of voters had thousands of ballots left to be counted that could conceivably alter who wins Placentia's third seat. But Brady said he doesn't expect the new numbers to change the results.

"That means we can actually begin to stop the hemorrhaging of funds out to consultants and to re-establish our priorities," Underhill said.

The city has spent and borrowed more than \$20 million of its own money on the railroad projects, some \$9.9 million on administration, lobbying and public outreach. Reserves have been exhausted and funding diverted from other programs.

"We need to start some-



PAUL RODRIGUEZ, THE REGISTER

**CITIZEN VOICES:** Craig Green, left, and Greg Sowards, among the first residents to criticize city spending on the rail project, visit the Melrose traffic underpass, the first construction site.

where," Aguirre said. "The financial situation facing Placentia is not something that is going to be solved overnight."

They also want to establish a citizens oversight committee to work with the city treasurer as a check on budgets and spending. Underhill will also ask for a regular listing of checks that are written.

The trio wants to remove top manager Chris Becker and have the city's director of public works - a post currently vacant but close to being filled - take over control.

Becker was formerly public-works director but left the \$136,000-a-year position to become a consultant to OnTrac, the joint-powers authority the city formed in 2000 to oversee the railroad projects. The ef-

fort includes an underpass project nearing completion and a smaller effort dubbed the Quiet Zone to secure a ban on train whistles.

"It seems a tad knee-jerk," Brady said. "My suspicions are our new director of public works doesn't have the skill set to do a Quiet Zone. He will probably have to hire consultants."

The city will need people with expertise to obtain federal and state funding necessary for the rail projects, he said.

But the incoming council members said they and city staff could handle most of the lobbying.

"I think our money situation is such that we have to do it ourselves," Underhill said.

Though council members want to bring the railroad projects back under the control of the Public Works Department, they said they won't immediately dismantle OnTrac.

"I don't know that we have to take an official action right now on it if we terminate the contracts," Underhill said. "I think it can exist as a shell."

Incumbent council members Chris Lowe and Norman Eckenrode have traditionally supported OnTrac. Becker and past decisions on spending.

Lowe said OnTrac has served a purpose for the city and consultants are deferring their pay until more grant funds are secured.

Lowe would not comment on the new majority's shift in control.

**pacific clippings**  
p m b 1 1 7 8 9  
santa ana, calif. 92711

The Register Daily NOV - 2 2004

### CITIES

## Placentia names new police chief

**PLACENTIA** • John Schaefer, a captain with the Seal Beach Police Department, was named Monday as Placentia's police chief. Former Chief Russ Rice, a candidate in today's City Council election, retired last year but has remained until a replacement was found.

Schaefer, 50, has 30 years of experience in Orange County police departments. His new job begins Nov. 22 and pays \$113,000 a year.

City Administrator Robert Dominguez said the department has needed a permanent leader to focus on issues such as cutting crime and filling vacancies in the agency's 53 sworn positions.

"I think he has the integrity and credibility and the strength of leadership we are looking for," Dominguez said.

- Afsha Bawany  
(714) 704-3

**pacific clippings**  
p m b 1 1 7 8 9  
santa ana, calif. 92711

The Register Daily NOV - 2 2004

**PLACENTIA** Election results: Eager to know who won the City Council, treasurer, library and water district races? Adelphia Cable

Channel 3 will run election results until midnight tonight following the live broadcast of the 7:30 p.m. City Council meeting and again Wednesday starting at 6 a.m. Information: Community Services, (714) 993-8232.

- Afsha Bawany  
(714) 704-3796  
abawany@ocregister.com

# Placentia Rail Project Hinges on Vote

absentee ballots are still being counted in council. A new slate seeks changes for OnTrac.

DAN WEIKEL  
Staff Writer

As absentee ballots continue to be counted, the fate of a \$450-million railway project that has threatened to bankrupt Placentia hangs in the balance. The vote has swung back and forth in the last week, and if a majority takes control of the City Council, it plans to overhaul its ambitious effort to lower five miles of railroad tracks through downtown. To keep the OnTrac project going, Placentia leaders have cut programs, sold parkland, issued bonds and even considered privatizing the Police Department. Records show that the city now \$31 million in debt.

One of the first things two potential victors want to consider firing OnTrac's team of highly paid consultants, including Christopher Becker, the executive director, who is under investigation by the Orange County district attorney's office. "We all agree that Becker and his private consultants need to go," said candidate V. Aguirre, a long-time community activist and critic of OnTrac's management. Becker was not available for comment. In the past he has denied his work on the project and said he has become an election-year scapegoat. Aguirre is part of a slate of

three candidates, including one incumbent, that is close to taking over the five-member council.

During the campaign, they vowed to solve the city's financial problems, rethink OnTrac and return the project's management to the public works department as a cost-cutting move. It is now run almost exclusively by consultants.

The slate of challengers includes retired Police Chief Russell J. Rice and Councilwoman Constance Underhill. Both hold comfortable leads, according to the latest returns Tuesday. The vote returns show that Mayor Judy A. Dickinson is headed to defeat, while Councilman Scott P. Brady is locked in a seesaw battle with Aguirre.

Dickinson and Brady have been staunch supporters of OnTrac and Becker, who left his job as city public works director to take a lucrative private consulting contract to manage the project.

The other council members are Christopher Lowe and Norman Z. Eckenrode. Eckenrode has been in office for decades. Both support OnTrac.

Thus far, the county has counted roughly half the absentee ballots cast Nov. 2.

Assuming the slate wins, "we won't have to mend fences, but Eckenrode and Lowe will have to

get in step with us," Underhill said.

Lowe said he was willing to sit down with members of the new council majority to hear their ideas and make changes if necessary.

"We don't agree, but they have the support of the community," Lowe said. "Our goals are the same with OnTrac. Just how we reach those goals is the question."

Governed by a board of Placentia city officials, OnTrac is an ambitious effort to build 11 overpasses and lower five miles of railroad tracks into a concrete trench. The project is intended to help revitalize downtown Placentia and improve one of the main rail corridors that serve the ports of Los Angeles and Long Beach.

So far, at least \$9.2 million has been spent on consultants, including grant writers, financial advisors, administrators, lobbyists, political strategists, and on studies and public relations. Some of the consultants charge up to \$300 an hour.

The project now faces a \$12-million shortfall in state funds and considerable uncertainty over whether it will receive \$225 million in federal assistance — money that city officials have been banking on.

A recent audit by the city's interim city manager has warned that Placentia might run out of

money late next year if federal and state funds don't materialize for OnTrac and major steps aren't taken to solve the city's worsening financial problems.

Today, Placentia is deeply in debt and owes more than \$5 million to the Burlington Northern Santa Fe Railway Corp. for OnTrac-related work.

In addition, the district attorney is looking into allegations made by the Placentia city attorney that Becker, when he was public works director, illegally influenced his hiring by the city to manage OnTrac as a consultant.

His original consultant's contract guaranteed him \$450,000 a year for 10 years, making him at the time one of the highest-paid transportation officials in the nation. His salary was scaled back to \$300,000 more than a year ago as a controversy arose over OnTrac expenses.

Becker has refused to talk with the Los Angeles Times for months, but has denied wrongdoing. He says he is the victim of election-year attacks by Citizens for a Better Placentia, a group of activists that backed Aguirre, Rice and Underhill.

The slate members say Becker has done a woeful job of managing the project, hiring expensive consultants and pushing ahead without adequate funding and during the state budget crisis.

"We need a new management model," Rice said. "We are going to consider replacing the consultants by bringing the project back in house."

The city is now on the verge of hiring a new public works direc-

tor, who might be in place by the time the new council is sworn in. OnTrac was originally handled by the city's public works department, until the council decided to hand over management responsibilities to a team of consultants.

Brady, who remains a council contender, said he doubted whether the public works department can handle a project as costly and complicated as OnTrac.

Slate members said they want a complete evaluation of the project and the city's financial condition to determine how OnTrac should proceed.

They said trenching may be abandoned in favor of a series of underpasses and overpasses that could be built over the years as money became available. The gradual approach is being used in neighboring Fullerton to improve the rail corridor and reduce traffic congestion.

The slate also wants to create a citizens oversight committee to make OnTrac more accountable to the public and City Council.

Meanwhile, they said, the city should continue to pursue government funding and complete the Melrose Avenue underpass as well as the quiet zone, a series of grade crossing improvements so trains do not have to sound their horns in town.

"Right now our biggest priority is to stop the hemorrhaging," Underhill said. "We are going to look at the organizational structure of OnTrac and the possibility of scaling down the project. There might be several different directions we can go."

*We don't agree, but [the new slate has] the support of the community.*

Christopher Lowe, incumbent councilman

**pacific clippings**  
p m b 1 1 7 8 9  
santa ana, calif. 92711

Aliso Viejo News  
Weekly NOV 04 2004

**NATURE WALKS:** Join Ranger Carroll for a short, informative nature walk. Learn about some of Aliso and Wood Canyons Wilderness Park's history, plants, animals and trails. Walks are easy and suited to the whole family (sorry, no pets). Meet us at noon in front of the Natural History Museum at the entrance to the park at 28373 Alarkway in Laguna Niguel. The walks will be held on the **second and fourth Saturday** of the month. Walks are free to the public and last approximately 30 minutes. Parking: \$2. Special programs can be arranged by calling Ranger Carroll at (949) 333-3300.

**pacific clippings**  
p m b 1 1 7 8 9  
santa ana, calif. 92711

Placentia News  
Weekly NOV - 4 2004

## Library's History Room expands hours

The Placentia Library's History Room has expanded its hours. It is now open to the public from 2 to 4 p.m. Mondays, Tuesdays and Wednesdays.

The library is also inviting residents with historical items to discuss the preservation of materials at the library, 411 E. Chapman Ave.

Information: (714) 996-8390.

**pacific clippings**  
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santa ana, calif. 92711

The Register  
Daily NOV - 6 2004

## PLACENTIA

**Crossing guards:** Two city-funded crossing guards began monitoring streets around Kraemer Middle School before and after school Thursday. Parents lobbied for new safety measures after a 13-year-old boy was hit and injured by a car on the first day of school. City Council members approved the additional guards Tuesday. Information: (714) 993-8124.

- Afsha Bawany  
(714) 704-3796  
ahawanv@ncregister.com

# Scott Nelson led the campaign in contributions

332

The final pre-election campaign finance reports show that City Council candidate Scott Nelson raised the most money - \$19,000 - during this campaign, including a \$13,000 loan from Nelson and Associates. He spent \$18,000 on the campaign.

The reports covered contribution details for Oct. 1 to Oct. 31 and were released Oct. 21. Nelson also raised the most money, \$5,000, for that period. For the overall campaign, incumbent Councilwoman Bonnie Underhill was second, raising \$14,820, while Russ Rice placed third with \$14,213. Incumbent council members

Scott Brady raised \$10,000 and Judy Dickinson, \$11,000; candidates Joe Aguirre raised \$9,800 and Ron Moskowitz, \$7,000.

John Hoewers had not turned in a report as of Monday.

Placentia Library District candidates Richard DeVecho, Jerry Tellefson, Jean Turner and Gaeten "Gae" Wood filed forms with the county Registrar of Voters declaring they would not raise more than \$1,000 or create a campaign committee. Here are details as listed in the Oct. 21 reports, including city treasurer candidates and political

action committees:

## CITY COUNCIL

### AGUIRRE

Contributors: Gaj Properties LLC, \$250. Overall campaign spending: \$5,000.

### BRADY

Contributors: California Women's Leadership Association, \$100. Overall campaign spending: \$16,000.

### DICKINSON

Contributors: TOD Properties LLC Chairman Rick Kreuzer, \$1,000; Ada Reyes, Paula Tannahill, Taoramina Industries and LSA Associ-

ates Inc., \$250 each; Sue Dahlstrom, \$185; Hospice Care of California, G.M. Wood, J.N. Shepherd, Lampson Enterprises Inc. and CA Women's Leadership Association, \$100 each. Overall campaign spending: \$11,000.

### MOSKOWITZ

Contributors: Hammond M. Salley, \$100. Overall campaign spending: \$7,000.

### NELSON

Contributors: Committee for Improved Public Policy, \$1,000; Dale and Betsy Nelson, \$500; Barbara Sabet, Industrial Process Equipment,

Frank Clarke, Columbia Aluminum Products and PJ Drums, \$125 each; Ed Kuehl Insurance, \$100.

### RICE

Contributors: James L. Bardwell, \$100. Overall campaign spending: \$14,000.

### UNDERHILL

Contributors for incumbent include: Police Officers Research Association, \$1,000; W. Jeff Brauckman, \$500; Placentia Develop. Co LLC, \$245; Marilyn Calsron-Haffner, \$100.

Overall campaign spending: \$14,000.

## CITY TREASURER

### GREG SOWARDS

No additional contributors this period. Overall campaign spending: \$8,000.

### LEE CASTNER

Mary I. Ziegler and M.C. Canney, \$150. Overall campaign spending: \$4,000.

PACs

## PLACENTIA CITIZENS FOR RESPONSIBLE GOVERNMENT

Contributors: Clark and Green Associates, Bryan A. Stirrat and Associates and KFM Engineering Inc., \$1,500 each; Asaro Keagy Freeland McKinley and Bartz LLP, McClean and Schultz, Overland Pacific and Cutler Inc. and Chris Becker and Associates Inc., \$1,000 each; John A. Ramirez, \$750;

Edward E. Miller, TOD Properties LLC Chairman Rick Kreuzer, Geologic Associates Inc., Norman Emerson, Total Service Inc., LSA Associates, Inc. and Wec Corp. Inc., \$500 each; James F. Anderson, George W. McFarlin, Michael Robert Houston and Alberto Flores-Torres, \$250 each; Steven R. Andrews, \$100.

Overall campaign spending: \$14,000.

## CITIZENS FOR A BETTER PLACENTIA

No contributors this period. Overall campaign spending: \$9,000.

## PLACENTIA POLICE OFFICERS ASSOCIATION

Did not raise or spend more than \$500 this period.

— Compiled by Afsha Bawany

Placentia News  
Weekly  
NOV - 4 2004

# ELECTIONS 2004

## Wood, DeVecchio, Turner take library seats

332

By AFSHA BAWANY  
PLACENTIA NEWS-TIMES

They aren't looking to radically overhaul the system, but the three library directors chosen by voters Tuesday are hoping to make the library more wheelchair-friendly, add more books and CDs and raise money to enhance programs and technology.

Incumbents Gaeten "Gae" Wood and Richard DeVecchio and newcomer Jean A. Turner will serve four-year terms on the Placentia Library District board. They were challenged by Robert Gorman and Jerry

Turner, 56, who led the vote tally throughout the evening, said Tuesday she would like to focus on continuing library



GAETEN 'GAE' WOOD

service improvements, such as making the building handicap accessible and bringing it up to standards.

Retired from sales and marketing, she would also like to increase the selection of books, create more English-as-a-second-language programs and acquire the latest computer technology. Wood also said she'd like to see new programs that cater to the elderly population, adults and children.

Richard DeVecchio, 66, a retired teacher and administrator, would also like to make the library more user-friendly



RICHARD DEVECCHIO

for disabled people. He said the front check-out counter should be lowered for better access to those in wheelchairs.

Adding more best-seller books and current releases to the collection, as well as books-on-tape is another DeVecchio priority. He would also like to see a stabilized budget to fund various literacy programs and more computers.

Jean Turner, 78, a retired administrative assistant and office manager, applied for an appointment to the board earlier this year but wasn't cho-



JEAN TURNER

sen. Now, she said she has a chance to work hard and give ideas to the board.

"I am prepared to make the commitment to do a good job and keep our library vibrant and fully staffed and open as many hours as possible," Turner said.

The Placentia library recently brought back a day of service that had been cut 10 years ago.

Turner said she would also like to add to book collections which would appeal to everyone from children to senior citizens.

The Register  
Daily

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**PLACENTIA**  
**Revitalization ideas:** The Downtown Revitalization Committee meeting at 6:30 tonight is open to the public at the Backs Community Building, 201 N. Bradford Ave. The committee will discuss proposals made by three business/property owner redevelopment of their sites in the Old Town area for recommendation to the City Council. (714) 993-8124.

- Afsha Bawany  
(714) 704-3796

Placentia News  
Weekly NOV - 4 2004

### Library offers help with homework

332

Homework help for students is available from 4 to 6 p.m. Mondays and Tuesdays at the Placentia Library, 411 E. Chapman Ave.

The program is available free for students in the first through 12th grades.

Information: Jim Roberts or Toby Silberfarb: (714) 524-8408, Ext. 215 or 213.

Placentia News  
Weekly

### Healthy eating is topic at library

332  
The Placentia Library will sponsor a lecture about "Healthy Foods Children Should Be Eating" from 7 to

8:30 p.m. Nov. 15  
The free session will be held in the library's Meeting Room, 411 E. Chapman Ave.

Christie Castiglione of the county Health Care Agency will suggest nutritious foods and show slides.

Information: (714) 258-1906  
Ext. 209.

NOV 0 4 2004

**SPECIAL DISTRICTS**

**COSTA MESA SANITARY**

332  
2 elected

	Total	%
+ FERRYMAN (I)	17,114	48
+ PERRY (I)	12,255	35
MILLARD	6,133	17

**EL TORO WATER**

3 elected

	Total	%
+ GOLDMAN (I)	9,985	29
+ MARTIN (I)	9,175	27
+ DUDLEY (I)	7,720	22
VERGARA	5,734	17
SOGLIUZZO	2,054	6

**IRVINE RANCH WATER**

3 elected

	Total	%
+ MILLER (I)	43,929	29
+ MATHEIS (I)	41,662	27
+ WITHERS (I)	36,564	24
YANG-MCNALLY	17,278	11
MANGUM	13,622	9

**MESA WATER**

Division 2  
1 elected

	Total	%
+SHOENBERGER (I)	2,435	53
OOTEN	2,190	47

**MIDWAY CITY SANITARY**

2 elected

	Total	%
+NEUGEBAUER (I)	12,871	46
+ PARIS (I)	12,040	43
AHRENS	3,275	12

**Short term**

1 elected

	Total	%
+ KIRK-PILGER	7,532	46
FRY	4,522	28
NEVAREZ	4,342	27

**MOULTON-NIGUEL WATER**

Division 1  
1 elected

	Total	%
+ FIORE (I)	5,485	78
DEZHAM	1,528	22

**MUNICIPAL WATER**

Division 4  
1 elected

	Total	%
+ FINNEGAN (I)	35,606	51
WORTHINGTON	17,903	26
MACALLISTER	15,801	23

Division 6  
1 elected

	Total	%
+ BAKALL (I)	33,885	45
THOMAS	27,942	37
VANDERWERFF	14,193	19

Division 7  
1 elected

	Total	%
+ HINMAN (I)	52,259	66
FROELICH	26,777	34

NOV - 4 2004

**Sign-ups open for library 'sleepover'**

332  
The Placentia Library will hold its Night at the Library, beginning at 8 Nov. 19 at 411 E. Chapman Ave.

Sign-ups are under way at the library. Registration, at \$5 per child, is on a first-come, first-served basis and may not be made by phone. Children ages 4 to 12 and an accompanying adult are eligible to apply. Applications are available

at the library and registration is limited to the first 50 children.

The night includes games, crafts, snacks, movies and a special performer.

Information: (714) 528-1906, Ext. 212.

**pacific clippings**  
p m b 1 1 7 8 9  
santa ana, calif. 92711

Los Angeles Times  
OC Edition  
Daily NOV - 4 2004

**Placentia Library 332 District**

Board of Trustees  
3 elected

	100% Precincts Reporting	Votes	%
Gaeten Wood	7,416	26	25
Richard C. Devecchio	7,272	25	26
Jean A. Turner*	6,643	23	23
Jerry Tollefson*	4,238	15	15
Robert S. Gorman	3,357	12	12

**O.C. WATER**

Division 3  
1 elected

	Total	%
+ YOH	23,469	48
ECKENRODE	13,057	27
POTTER	12,303	25

Division 4  
1 elected

	Total	%
+ ANTHONY (I)	36,461	78
LACAYO	10,534	22

**PLACENTIA LIBRARY**

3 elected

	Total	%
+ WOOD (I)	7,416	26
+ DEVECCHIO (I)	7,272	25
+ TURNER	6,643	23
TOLLEFSON	4,238	15
GORMAN	3,357	12

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332  
**PLACENTIA**

**Public works boss:** Travis Hopkins, a senior civil engineer and acting public works director in Carson, was named today as Placentia's new public works director. Hopkins was picked from among seven candidates. He has a bachelor's degree in civil engineering from the University of Idaho. He will begin Nov. 22 with an annual salary of \$97,918.

- Afsha Bawany  
(714) 704-3796  
abawany@ocregister.com

**pacific clippings**  
p m b 1 1 7 8 9  
santa ana, calif. 92711

Placentia News  
Weekly NOV - 4 2004

**Santa photos offered at library**

332  
Take pictures with the 2004 Hollywood Christmas Parade's Santa Claus from 1 to 5 p.m. Nov. 21 in the Placentia Library Meeting Room, 411 E. Chapman Ave.

Elizabeth Toller of Creative Images by Aunt Betsy will take the photographs.

The library asks for a minimum donation \$20 per picture in advance or \$25 per picture at the door. Proceeds will be used to buy new chairs for the Children's Department.

Reservations will be accepted on a first-come, first-served basis.

Information: (714) 524-8408, Ext. 213.

NOV 0 3 2004

**PLACENTIA**

**Mobile office:** State Sen. Bob Margett, R-Arcadia, will set up a mobile office from 12:30 to 4:30 p.m. today at the Placentia Library, 411 E. Chapman Ave. His staff will be on hand to provide senior tax-credit assistance, discuss identity theft, the budget and family issues as well as residents' concerns

formation. (OC)  
860-6402.

- Afsha Bawany  
(714) 704-3796  
abawany@ocregister.com

**pacific clippings**  
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santa ana, calif. 92711

The Register  
Daily NOV - 9 2004

332  
**PLACENTIA**

**Court decision:** A U.S. District Court judge has ruled that the city must pay \$25,000 to Carlos and Denise Perez for moving their auto parts store. In 2003, the city seized their business through eminent domain to make room for Melrose Street underpass. In all, the city paid \$661,950 to close the deal.

- Afsha Bawany  
(714) 704-3796  
abawany@ocregister.com



# Longtime connections, dedication lauded

**A**t Placentia-Linda Hospital, volunteer coordinator Diane Powell, brought together mothers whose offspring were all born at the hospital to participate in a Halloween dressup parade.

As they marched through the halls of the hospital, led by hospital guild volunteer Brenda Benner, they were rewarded not only with smiles of approval of the costumes they had donned for the occasion, but also with



**ELEANORE RANKIN**  
 NEIGHBORHOOD NEWS

special treats from appreciative department employees. Hugs were given freely to these endearing parade marchers as well as to those in strollers propelled by proud moms.

\*\*\* Quite a different kind of

Halloween event took shape later at the Bradford Park. The Halloween Haunt, now in its eighth year and assembled by the Placentia Founders Society at this historic venue, was the best attended ever.

President Alice Husovsky said more than 1,500 children and adults went through the maze of spooky quarters with even spookier characters residing in each of the rooms in the fictitious hotel as well as on the grounds.

"It was a fun event for our



**HALLOWEEN AT THE HOSPITAL** included Christopher Peters, left, Aubrey Grasboss, Ireland Lamunyon, and Katie Doyle.

that the children will learn at an early age how important it is to preserve this historic home-museum. We're grateful to the many adult volunteers and high school students who participated, making it such fun for so many families." \*\*\*

**pacific clippings**  
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 santa ana, Calif. 92711

Placentia News  
 Weekly NOV 2 5 2004

## Library offers help with homework

Homework help for students is available from 4 to 6 p.m. Mondays and Tuesdays at the Placentia Library, 411 E. Chapman Ave.

The program is available free for students in the first through 12th grades.  
 Information: (714) 524-8408, Ext. 215 or 213.

The Placentia Library is the recipient of a collection of books donated by Allan and Sandra Stark in commemoration of the 350th anniversary of the Jewish experience in North America and United Nations Day.



**TOBY SILBERFARB**

Toby Silberfarb, the library's literacy coordinator, assisted the Starks in assembling the collection of children and young adults' books for this "Jewish Life in America" collection, a first of its kind for the Library.

Library Foundation President Jean Lasley also recognized Sandra Stark for her many years of dedication to the library, including her service on the Board of Trustees.

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endent NOV 12 2004  
leekly

## BP Observes National Children's Book Week

Orange County families invited to join Mervyn's and the Santiago Library System's celebration of National Children's Book Week.

The Santiago Library System, a consortium of Orange County's public libraries and Mervyn's have teamed up to bring Orange County children fun, free activities celebrating books and reading in honor of National Children's Book Week.

National Children's Book Week, Nov. 15-21, is a celebration of the written word and a chance for kids of all ages to discover the joy of

reading and the opportunities it brings.

Join the Buena Park Library District, 7150 La Palma Ave., on Nov. 15, at 7 p.m. in the library's downstairs auditorium to see the Flights of Fantasy Story Theatre share their story telling talents with the children of Buena Park.

This year marks the 85th observance of National Children's Book Week. Educators, librarians, book sellers and families will celebrate across the country by participating in book festivals, reading clubs, literacy workshops and perfor-

mances. Locally, public libraries are participating in a month-long festival of storytelling entitled "Storytelling: Here, There and Everywhere." Mervyn's considers reading the foundation of all learning and sponsors a national campaign entitled "Go Places. Read" to foster a love of reading among its guests and their children. As a sign of support for National Children's Book Week, Mervyn's has donated \$350,000 in grants and in-kind donations to library and nonprofit partners in Arizona, California, Colorado and Texas.



Congressional Medal of Honor recipient Walter D. Ehlers spoke about his WWII experiences before a group at the BP Library recently. See story on page 3. (Courtesy Photo)

## Girls' Night Out in Buena Park

*Girls' Night Out event at the Buena Park Library's Guild Bookstore set for Wednesday*

The Volunteer Guild of the Buena Park Library is holding a fundraising "Girls' Night Out" - an event dedicated to women - in its second floor bookstore on Wednesday, Nov. 17, from 6 - 8 p.m.

A portion of the proceeds will go to the guild in its fundraising efforts to benefit the library's public programming and service needs.

Sales representatives and independent consultants for vendors Cookie Lee Jewelry, Creative Memories, Mary Kay Cosmetic, Pampered Chef, Partylite, Tastefully Simple and Tupperware will be on hand to demonstrate their products for early holiday shopping.

There will be free opportunity drawings available to those who attend, as well as gift certificates and

take-away items.

SLS Creative Business Solutions has organized this event in support of the Volunteer Guild located in the library at 7150 La Palma Ave., on La Palma between Knott and Western.

For more information about the event and other Guild Bookstore activities, call 714-826-4100, Ext. 123.

## Walter Ehlers Speaks at BP Library

*Congressional Medal of Honor recipient enthralls listeners with tales of war, bravery*

Congressional Medal of Honor recipient Walter D. Ehlers spoke to an eager audience at the Buena Park Library District, recounting the World War II events that led to his receiving the Congressional Medal of Honor, the most prestigious of military honors.

Ehlers, now residing in Buena Park, held listeners' attention as he described his early life growing up in the state of Kansas. He spoke about how he applied the family values he had learned at home when he enlisted in the U.S. Army prior to the outbreak of the Second World War.

Throughout the war, Ehlers served his country in military campaigns in Africa, Italy and Europe. It was as a sergeant that Ehlers took part in the June 6, 1944, D-Day landings at Normandy on the coast of France. His courageous actions



Ehlers, a Buena Park resident, told attendees about his experiences on D-Day, June 6, 1944 (Courtesy Photo)

Linda Star  
NOV 11 2004

# County honors district librarian

**M**edia teacher Linda Birtler at EL DORADO HIGH

SCHOOL's library was selected as the recipient of the Orange County Department of Education's Outstanding Contributions to Education Award.

She has worked with the school's staff in developing programs that guide students navigating through the tremendous amount of information available in libraries.

She also assists in developing programs to help students learn how to properly cite references.

Birtler was honored at the county Board of Education meeting last month.

Also present were El Dorado Assistant Principal Doug Domene, district representative Joan Bennett, district librarian Richard Moore, and Linda's husband, Helmut.

ward recognizes the actions of individuals,



CORINNE GRIFFITHS  
ON CAMPUS

impacted the education of Orange County students. Candidates must be nominated by individuals, school districts, and organizations.

Birtler's nomination was submitted by El Dorado Principal Karen Wilkins.

This is Birtler's third year at the campus but her 19th with the PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT.

She came to the district as the director at the newly remodeled Esperanza Information Center.

That facility was enlarged in 1985-86 to handle the anticipated growth in enrollment up to 3,000 students.

Birtler was able to work closely with teachers there to



LINDA BIRTLER receives plaque from Ken Williams; Orange County Department of Education board member.

promoted student use of the library and helped students achieve more in-depth understanding of their core curricula.

She was pleased to find that El Dorado was eager to

their students in achieving their content standards as well as to assist students to become more information literate through hands-on experiences.

And Birtler shared her

library in meeting the stringent state standards.

"School libraries are not an option if a district wants its students to have great success in reading, research, and information handling," she explained.

"Libraries are at the core of these activities, and I feel lucky to work for administrators at the site and district level who support the concept that strong school libraries do make a statistically-verifiable difference in raising student achievement," she said.

In addition to her duties as Library media teacher at EDHS, Birtler serves as the district library coordinator. She holds a standard teaching credential with a major in French and minors in history and English. In addition, she has a master's degree in library science.

Birtler has served on numerous site and district committees every year of her ten-

## CAMPUS

FROM PAGE 28

re in this district.

She has also been active in professional organizations such as the California School Library Association.

"I think what I like best about my job is that I get to work with students and teachers in a very unique setting. I manage the "biggest classroom on campus." I get to work with students at their point of need," Birtler explained.

Birtler and her husband, Helmut, have lived in Yorba Linda since 1971.

**MORSE ELEMENTARY SCHOOL:** Last month's principal award winners were Julia Bach, Tommy Bui, Allen Castro, Christian Castro, Nathaniel Castro, Daniel Zech, Long Dang, Adrian Diaz, Alexis DiPasqua, Christian Devile, Junior Gu-

ierrez, Kaylee Jacovelli, Jordan Jenkins, Amber Kazalbash, Nikolai Kolaoz, Griffin Kurland, Tyler Lattehauer, Brian Meza, Rosa Montero, Bianca Ochoa, Lorena Ortega, Noah Reynoso, Alec Romero, Arizona Schraeder, Angel Serrano, Alyssa Shaw, Michelle Tran, Alma Zagal, and Adam Zepeda.

**ESPERANZA HIGH SCHOOL:** Principal Dave Flynn is proud to announce new staff members for this school year.

Amanda Brown (special ed), Stephen De Vries (Special Ed), Shannon Disbrow (special ed), Diane Dunn (counseling clerk), Lynn Greer (counseling secretary), Raquel Heuer (attendance clerk), Mark Honig (Social Science/Careers), Jean Jacques (Chemistry), James Johnson (Music), Kressler Nguyen (Biology), Isaac Owens (Social Science/Careers), Stephanie Shulman

(Biology), Andaleeb Uzun (Spanish), and Julie Young (P.E.) all joined the staff.

Flynn would also like to extend a special welcome for the new Assistant Principal Gail Kairis.

Kairis came from VALENCIA HIGH SCHOOL with five years of experience as a counselor and administrative team member, along with ten years of teaching high school business and career courses.

Her responsibilities at EHS will include campus maintenance, safety and discipline, along with teacher and program evaluations.

Corinne Griffiths, a Placentia-Yorba Linda district teacher, covers our students' accomplishments. Fax items to (714) 685-7773 or (714) 779-2633 or e-mail to CorinneEscobar@Griffiths.net.

## pacific clippings

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santa ana, calif. 92711

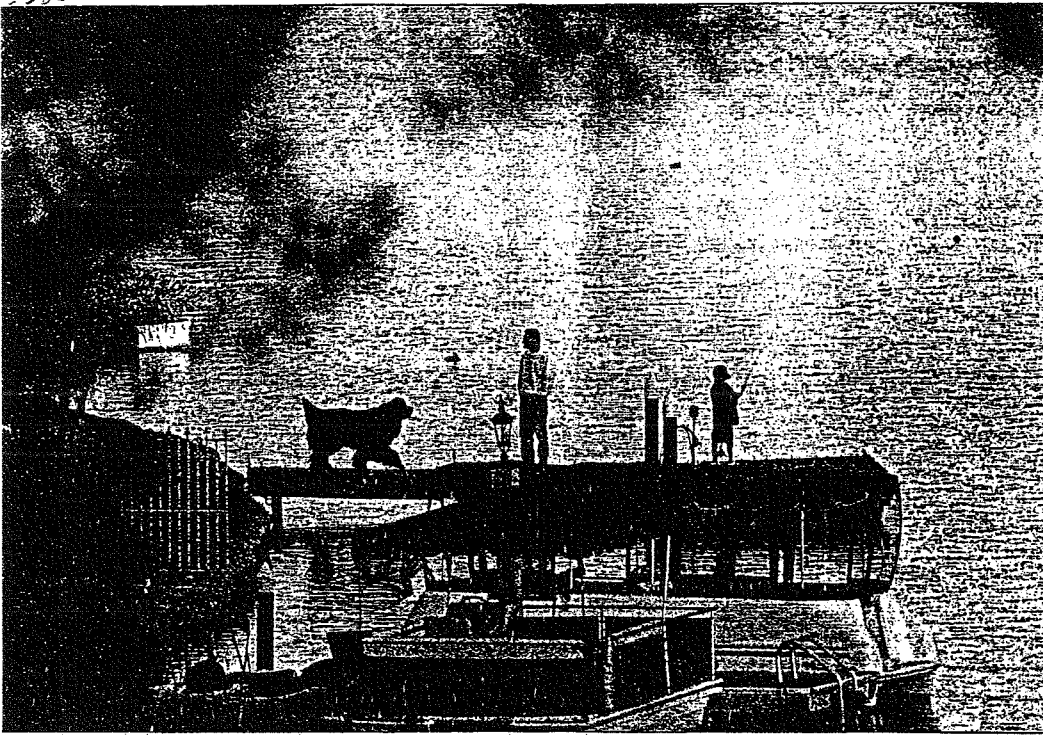
Leisure World News  
Weekly NOV 25 2004

## Volunteer opportunities

- Leisure World's Saddleback Outreach Liaison Dottie Fredericks says volunteers are needed to put together food baskets and children's gift packages for needy families in the area for the holidays. All hands, young, old, and in between are welcome. The outreach is at 23011 Moulton Parkway, Suite B12. Call: (949) 380-8144 or (949) 455-0216.
- Laguna Coast Wilderness Park will host wilderness access volunteer training from 9-11 a.m., Dec. 18 and trail restoration and planting assistants from 8-11 a.m. the same day. Both helpers will be trained at the Nature Center at Laguna Coast Wilderness Park. Public parking is south of the intersection of El Toro Road and Laguna Canyon Road. For information, call 923-2235.

### Three O.C. cities rank in top 25 of safest places to live in the U.S.

332



PHOTOS: EUGENE GARCIA, THE REGISTER

**ACE:** Family members and their dog enjoy another calm day on the lake in Mission Viejo, the fourth-safest city in America.

### Six nominees named for Citizen of Year

The Chamber of Commerce has announced the three men and three women nominated for the 2004 Citizen of the Year awards.

Nominees and organizations in which they're involved are: Camille Ann Hines, Friends of Placentia Library and Placentia Round Table Women's Club; Paula Mihalow, Placentia Neighborhood Watch; and Elizabeth Orr, Homeless Intervention Center;

More are: Russell J. Rice, Placentia Neighborhood Watch; James A. Roberts, Rotary Club of Placentia and Placentia Community Network; and Chuck Schoenberg, Citizens for Better Placentia.

The chamber will reveal this year's male and female top citizens during its breakfast at 7:15 a.m. Dec. 10 at the Alta Vista Country Club, 777 E. Alta Vista St.

The \$15 cost is payable at the door, with advance reservations requested.

Information: (714) 528-1

### Serious crimes infrequent in Mission Viejo, Lake Forest and Irvine, study of cities' stats indicates.

BY GWENDOLYN DRISCOLL  
THE ORANGE COUNTY REGISTER

Orange County has three of the safest cities in America, according to an independent survey that ranks the country's safest and most dangerous cities.

With just one murder in 2003, Mission Viejo ranked fourth on a list of the 25 safest cities with populations of at least 75,000 in the annual City Crime Rankings report by Morgan Quitno Press, a Kansas research and publishing company.

Lake Forest, which ranked 14th in 2002, moved to sixth place, and Irvine, 13th last year, placed 11th.

"People have been asking the question, 'Why does that happen?'" said Sheriff Mike Carona, whose department oversees policing in Mission Viejo and Lake Forest.

"The answer is we have a great partnership with the community. We don't tell the community what they need, we work with them to figure out what their concerns are."

Mission Viejo ranked third last year.



**ALL'S QUIET:** Sheriff's deputy Dave Van De Kreeke patrols the streets Monday in Mission Viejo.

The three Orange County cities have placed on the top 25 safest cities list for several years, a fact Carona attributes to a focus on small crime as well as large.

"If you take care of those things that are small ... in the community, then the big things tend to take care of themselves."

Carona added that safety had little to do with a heavy police presence, noting that Mission Viejo had one deputy for every 1,666 residents.

Nearly 700 cities and metro areas were surveyed in the report, although data was not available for some major cities such as Chicago; Albany, N.Y.; and Kansas City, Mo. Cities were evaluated based on

six of eight "category one" crime statistics - including murder, rape, robbery and aggravated assault - collected annually by the FBI.

In 2003, Mission Viejo had one murder, four rapes, 25 robberies, and 84 aggravated assaults. North Charleston, S.C., a city of comparable size that ranked third on a list of "most dangerous cities," had 12 murders, 96 rapes, 417 robberies and 811 aggravated assaults in 2003.

#### MORE ON SAFETY

**LIST:** A look at the safest and the not-so-safe. Local 2

**O.C.:** How other cities fared. Local 2

## TOP 25 SAFEST CITIES IN AMERICA\*

- |                          |                             |
|--------------------------|-----------------------------|
| 1. Newton, Mass.         | 14. Parma, Ohio             |
| 2. Brick Township, N.J.  | 15. Hamilton Township, N.J. |
| 3. Amherst, N.Y.         | 16. Danbury, Conn.          |
| 4. Mission Viejo, Calif. | 17. Simi Valley             |
| 5. Westtown, N.Y.        | 18. Sunnyvale               |
| 6. Forest Hills, N.Y.    | 19. Sterling Heights, Mich. |
| 7. Sand Oaks, Calif.     | 20. Livonia, Mich.          |
| 8. Colonie, N.Y.         | 21. Lee's Summit, Mo.       |
| 9. Cary, N.C.            | 22. Farmington Hills, Mich. |
| 10. Dover Township, N.J. | 23. Orem, Utah              |
| 11. Irvine, Calif.       | 24. Fargo, N.D.             |
| 12. Troy, Mich.          | 25. Stamford, Conn.         |
| 13. Greece, N.Y.         |                             |

### How other O.C. cities compare:

- 26. Orange
- 35. Newport Beach
- 36. Huntington Beach
- 70. Costa Mesa
- 87. Westminster
- 92. Fullerton
- 96. Buena Park
- 98. Anaheim
- 101. Garden Grove
- 145. Santa Ana

### Among the most dangerous ...

No Orange County city ranked among the top 25 "Most Dangerous" cities in America, but four other California cities - including neighboring San Bernardino - did. They are:

- 12. Richmond
- 16. San Bernardino
- 17. Compton
- 24. Oakland

Source: "City Crime Rankings, 11th Edition" Morgan Quitno Press  
\*Evaluates cities with populations of 75,000 or more

**MORE ONLINE**

For more information: [www.morganquitno.com](http://www.morganquitno.com)



EUGENE GARCIA, THE REGISTER

FEW WORRIES: A couple walk a dog along Lake Mission Viejo. The city has a low crime rate despite low police presence.

## pacific clippings

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santa ana, calif. 92711

Placentia News  
Weekly NOV 1 1 2004

### 83 Checking out after 25 years

It's been a big part of her life and though she's reluctant to leave, Margaret "Peggy" Dinsmore knows it's time to let someone else step in.

Dinsmore, 83, worked for the Placentia Library for five years and was a board member for 25 years. She was instrumental in adding the Literacy



MARGARET DINSMORE

Volunteers of America to its programs.

"I feel sad but also feel happy there's a good group of trustees taking over," Dinsmore said.

Dinsmore said goodbye in style with a retirement party at the Alta Vista Country Club Nov. 4.

She'll find time to rest now, but Dinsmore said she will stay active in the community.

A Pleasant Place is devoted to coverage of good news. Call 704-3796 or fax ideas to 704-3714.

## pacific clippings

p m b 1 1 7 8 9  
santa ana, calif. 92711

Placentia News  
Weekly NOV 1 8 2004

### Library Foundation thanks its donors

The Placentia Library Foundation's 2004 Donor Reception

will be held from 6 to 8 p.m. Dec. 2 at the Emerald Isle Senior Apartments, 661 N. Rose Drive.

The party will recognize people who donated funds to the library this year.

Information: (714) 528-1906.

## pacific clippings

p m b 1 1 7 8 9  
santa ana, calif. 92711

Placentia News  
Weekly NOV 1 8 2004

### Library offers help with homework

Free homework help for first- through 12th-graders is available from 4 to 6 p.m. Mondays and Tuesdays at the

Placentia Library, 411 E. Chapman Ave. Information: (714) 524-8408, Ext. 215 or 213.

# Crime in Orange County

Orange County cities report the number of crimes committed in eight categories to the Federal Bureau of Investigation. The Register calculated the cities' ranks based on the 2003 crime rates per 10,000 residents. Violent crimes include murder and manslaughter, rape, robbery and aggravated assault. Property crimes are burglary, larceny, theft, car theft and arson. A city with the lowest crime rate was ranked as No. 1. This ranking is different from the methodology used in "America's Safest (and Most Dangerous) Cities" study, which looks only at cities with 75,000 or more residents. The study bases comparisons on six of the eight crimes reported to the FBI. It does not take in account larceny and arson.

**MORE ONLINE**

For the entire set of 2003 crimes reported for O.C. cities, please visit [www.ocregister.com](http://www.ocregister.com).

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City	Population	Violent crime	Property crime	Violent crime rate	Violent crime rank	Property crime rate	Property crime rank	Overall crime rate	Overall crime rank
So Viejo	41,022	43	483	10	6	118	3	128	3
Alheim	336,132	1,319	10,446	39	31	311	29	350	31
La Habra	37,411	68	1,589	18	15	425	34	443	34
Orange Park	79,844	326	1,945	41	32	244	21	284	23
Santa Mesa	111,281	304	3,586	27	24	322	31	350	30
Orange	47,745	74	1,051	15	14	220	18	236	18
La Pointe	36,180	81	649	22	20	179	11	202	11
Mountain Valley	56,136	108	1,449	19	17	258	24	277	22
Meriton	130,194	363	4,599	28	25	353	33	381	33
Woods Grove	169,186	732	4,602	43	33	272	26	315	27
Northampton Beach	195,832	411	4,118	21	19	210	17	231	16
Orange	163,823	144	3,310	9	3	202	15	211	15
Habera	60,613	225	1,568	37	28	259	25	296	25
Palma	15,939	29	297	18	16	186	12	205	12
Orange Beach	24,423	55	583	23	21	239	20	261	19
Orange Hills	33,980	45	661	13	9	195	13	208	14
Orange Niguel	63,719	78	957	12	8	150	6	162	6
Orange Woods	16,687	8	94	5	1	56	1	61	1
Orange Forest	77,749	107	1,231	14	11	158	9	172	8
Alamitos	11,833	45	303	38	29	256	23	294	24
Orange Viejo	97,317	114	1,468	12	7	151	7	163	7
Orange Beach	78,915	115	2,526	15	13	320	30	335	29
Orange	132,987	262	3,376	20	18	254	22	274	21
Orange	48,299	127	1,010	26	23	209	16	235	17
Orange Santa Margarita	48,666	34	476	7	2	98	2	105	2
Orange Clemente	56,573	76	830	13	10	147	5	160	5
Orange Juan Capistrano	35,000	50	554	14	12	158	8	173	9
Orange La Ana	347,016	1,788	9,728	52	34	280	28	332	28
Orange Beach	24,784	61	397	25	22	160	10	185	10
Orange	38,356	118	890	31	26	232	19	263	20
Orange	69,357	265	1,895	38	30	273	27	311	26
Orange Park	6,124	6	120	10	4	196	14	206	13
Orange Westminster	90,454	328	3,047	36	27	337	32	373	32
Orange La Linda	61,706	61	814	10	5	132	4	142	4

**Pacific clippings**  
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santa ana, calif. 92711

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## Votes near finish line

Placentia is on the verge of declaring a winner for the third City Council seat.

### Placentia City Council

(Three seats)

Election officials expected to finish counting provisional ballots Wednesday, said Bret Rowley, Orange County Registrar of Voters Office spokesman.

The deadline to certify the Nov. 2 election results is next Tuesday, he said.

As of 7 p.m. Tuesday, incumbent Councilman Scott Brady led challenger Joseph Aguirre by 178 votes, maintaining the less than 0.5 percent separation between the two. See [www.oc.ca.gov/election](http://www.oc.ca.gov/election) for Wednesday's numbers.

Former Police Chief Russell Rice and incumbent Connie Underhill have secured the other two council seats.

The city will swear in the new members at 7:30 p.m. Dec. 7 in City Hall council chambers, 401 E. Chapman Ave.

— AFSHA BAWANY

### Pacific clippings

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### Sign-ups open for library 'sleepover'

The Placentia Library will hold its Night at the Library, beginning at 8 o'clock Nov. 19 at 411 E. Chapman Ave.

Sign-ups are under way at the library. Registration, at \$5 per child, is on a first-come, first-served basis and may not be made by phone. Children ages 4 to 12 and an accompanying adult are eligible to apply. Applications are available at the library and registration is limited to the first 50 children.

The night includes games, crafts, snacks, movies and a special performer.

Information: (714) 528-1906, Ext. 212.

### Pacific clippings

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### Santa photos offered at library

Take pictures with the 2004 Hollywood Christmas Parade's Santa Claus from 1 to 5 p.m. Sunday in the Placentia Library Meeting Room, 411 E. Chapman Ave.

The library asks for a minimum donation \$20 per picture in advance or \$25 per picture at the door. Proceeds will be used to buy new chairs for the Children's Department.

Reservations will be accepted on a first-come, first-served basis. Information: (714) 524-8408, Ext. 213.

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### **331** Nominees named for Citizen of Year

The Chamber of Commerce has announced the three men and three women nominated for the 2004 Citizen of the Year awards.

Nominees and organizations in which they're involved are: Camille Ann Hines, Friends of Placentia Library and Placentia Round Table Women's Club; Paula Mihalow, Placentia Neighborhood Watch; and Elizabeth Orr, Homeless Intervention Center;

More are: Russell J. Rice, Placentia Neighborhood Watch; James A. Roberts, Rotary Club of Placentia and Placentia Community Network; and Chuck Schoenberg, Citizen for Better Placentia.

The chamber will reveal this year's male and female top citizens during its breakfast at 7:15 a.m. Dec. 10 at the Alta Vista Country Club, 777 E. Alta Vista St.

The \$15 cost is payable at the door, with advance reservations requested.

Information: (714) 528-1873.

### **Library Foundation thanks its donors**

The Placentia Library Foundation's 2004 Donor Reception will be held from 6 to 8 p.m. Dec. 3 at the Emerald Isle Senior Apartments, 661 N. Rose Drive.

The party will recognize people who donated funds to the library this year.

Information: (714) 528-1906.

### **Library 'sleepover' scheduled Friday**

**332** The Placentia Library will hold its Night at the Library,

on Friday.

Sign-ups are under way at the library, 411 E. Chapman Ave. Registration, at \$5 per child, is first-come, first-served and may not be made by phone.

The 8 p.m. event is open to children ages 4 to 12 and an accompanying adult. The night includes games, crafts, snacks, movies and a special performer. Information: (714) 528-1906, Ext. 212.

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### **ALISO VIEJO**

**332**  
• **Street banners:** The city's Development Review Committee will take up two requests to install banners at its 4 p.m. meeting Dec. 7. Orange County United Way wants to install 12 banners - 2.25 feet by 8 feet - on light poles for a year. And Soka University wants to install 60 banners - 30 inches by 60 inches - throughout the city and on campus for 40 days. The committee meets at City Hall, 12 Journey.  
**Call Cindy Odell at (949) 454-7355 or e-mail codell@ocregister.com**

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### **Placentia Library**

**332** The library, 411 E. Chapman Ave., is seeking volunteers to help with book sales and assisting customers, as well as pricing and sorting donations, with sale proceeds benefiting library programs and services. Call Laranne, (714) 528-1925, Ext. 201.

To add or change items in this listing, call (714) 704-3792 or e-mail to [placentianews@ocregister.com](mailto:placentianews@ocregister.com).

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### **Santa photos offered at library**

**332** Take pictures with the 2004 Hollywood Christmas Parade's Santa Claus from 1 to 5 p.m. Nov. 21 in the Placentia Library Meeting Room, 411 E. Chapman Ave.

Minimum donation \$20 per picture in advance. Information: (714) 524-8408, Ext. 213.

# Results still in the air; Brady leads

337  
City awaits end to its longest election tally in history.

By AFSHA BAWANY  
PLACENTIA NEWS-TIMES

Acting Deputy City Clerk Jamie Delos Santos repeats the same thing every day to curious Placentia residents: No, all the votes have not been counted and please call the county Registrar of Voters Office. But she doesn't mind an-

swering five to 10 phone calls a day, since this is the first time in Placentia's election history that the results of a close election race have taken this long to figure out.

As of Tuesday, incumbent Councilman Scott Brady was leading challenger Joe Aguirre in the race for the third council seat by 164 votes.

Former police Chief Russell Rice and incumbent Connie

Underhill have secured the other two council seats that were on the Nov. 2 ballot.

The registrar of voters is still unsure when final tallies will be in for the third post, which has seen a steady increase in numbers for Brady in the last week.

An update will be posted at

SEE RESULTS • PAGE 12

## RESULTS

FROM PAGE 1

5 p.m. every day by the registrar until the validation and tally of absentee and provisional ballots are complete. The deadline is Nov. 30.

Until then, Brady is confident the numbers will work to his advantage but said he believes Aguirre would have done a great job. said Tuesday he is committed to resolving train traffic issues and pursuing redevelopment of Old

Town. He sees the new council working through their differences.

"When this election started, this was a referendum against OnTrac," Brady said. "Hopefully once you're on council, you ultimately look at what's best for the city."

During the campaign, the candidate slate of Aguirre, Rice and Underhill pledged to terminate OnTrac administrators, lobbyists and public-outreach consultants for the community's railroad project as soon as possible.

The trio also wanted to remove OnTrac's top manager

Chris Becker, saying the city's director of public works should take over control of the rail projects.

Mayor Judy Dickinson and Councilmen Brady, Norman Eckenrode and Chris Lowe supported OnTrac, Becker and past decisions of spending.

Lowe has said OnTrac serves a purpose for the city and noted that consultants are deferring their pay until more grant funds are secured.

At Tuesday night's City Council meeting, Eckenrode asked city staff to analyze whether the new public works director could take over control of OnTrac.

Underhill said that resolving the city's financial crises and stopping the hemorrhaging of funds out to consultants would take longer to sort out since the council won't have a consensus.

"The slate had an idea of immediate action that would stop immediate flow of cash," Underhill said.

Rice agreed with Brady and said he is willing to work with whoever is on the council.

"We all want to get to the same place but our methods differ," Rice said, adding Eckenrode's proposal was a positive step in addressing the differences facing the new members.

### Placentia City Council

(Third seat)

Candidate	Votes	%
Scott Brady	6,888	14.8
Joseph Aguirre	6,724	14.4

Registrar of Voters tallies as of Tuesday

**pacific clippings**  
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**TUESDAY 332**  
Musictime for ages 5-6 meets from 6:30 to 7:15 p.m. at the Placentia Library, 411 E. Chapman Ave. Free. Call (714) 528-1906, Ext. 212.



SAFETY COMMITTEE MEETING  
NOVEMBER 18, 2004  
MINUTES

I. Call to Order: 10:30 P.M.

Members Attending: Esther Guzman  
Katie Matas  
Wendy Goodson

Members Absent: Caroline Gurkweitz

III. Old Business

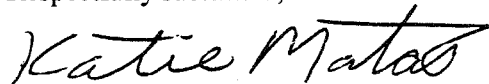
1. The fire extinguishers were checked by Katie Matas on November 17, 2004.
2. A list of emergency phone numbers of regular volunteers is being compiled for the staff.
3. The damaged floor tiles in the Friends' Book Store were replaced.

IV. New Business

1. There is a light out in the loading dock area. The City was notified and will fix it.
2. The Administration and the Safety Committee are working on a proposal for a safety incentive program for the staff. The program involves staff completion of on-line safety classes.

The next meeting will be December 15, 2004 at 2:00 P.M.

Respectfully submitted,



Katie Matas

