

**MINUTES
PLACENTIA LIBRARY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
MARCH 20, 1995**

CALL TO ORDER

The Regular Meeting of the Placentia Library District Board of Trustees was called to order on March 20, 1995 at 7:40 P.M. by President Margaret Dinsmore.

ROLL CALL

Members Present: President Margaret Dinsmore; Trustees Ray Evans and Robin Masters; and Library Director Elizabeth Minter.

Members Absent: Secretary Sandra Stark; Trustee Al Shkoler

Others Present: Principal Librarian Suad Ammar; and Administrative Assistant Charlene Dumitru.

**ADOPTION OF
AGENDA**

It was moved by Trustee Evans, seconded by Trustee Masters to adopt the Agenda as presented.

AYES: Dinsmore, Evans, Masters

NOES: None

ABSTAIN: None

ABSENT: Stark, Shkoler

MINUTES

It was moved by Trustee Evans, seconded by Trustee Masters that the Minutes of the Regular Meeting of the Board of Trustees of February 21, 1995, be approved as presented.

AYES: Dinsmore, Evans, Masters

NOES: None

ABSTAIN: None

ABSENT: Stark, Shkoler

Trustee Shkoler arrived at 7:46 P.M.

**ORAL
COMMUNICATIONS**

No members of the public requested to address the Board at this time.

**BOARD
PRESIDENT'S
REPORT**

President Dinsmore discussed an article on privatization of public agencies published in the *Los Angeles Times Orange County Business Section* of March 13, 1995. She also discussed an article on the Brown Act published in the *CSDA News* of March, 1995.

President Dinsmore reported that she will be attending the California Association of Library Trustees and Commissioners (CALTAC) Board of Directors Meeting and California Library Association Legislative Day in Sacramento on May 1-2, 1995.

**FRIENDS OF THE
LIBRARY**

Library Director Minter referred to the Friends of the Library Report in the Board packet.

**LITERACY
VOLUNTEERS OF
AMERICA**

President Dinsmore referred to the Literacy Volunteers of America (LVA) Board Report in the Board packet. She discussed the proposed dissolution of the LVA-Placentia affiliate and requested the Board's opinion on this matter. It was the consensus of the Trustees present that the action proposed by the LVA-Placentia Board of Directors in the Board packet is acceptable. The Library Director was asked to prepare a thank-you letter to the LVA-Placentia affiliate for its sixteen years of service.

Mr. Thomas Shipkey, President of Shipkey Insurance Agency, Inc. arrived at 7:55 P.M.

**PROPERTY
INSURANCE
RENEWALS FOR
1994-1995**

Agenda Item 25 was considered at this time for the convenience of Mr. Shipkey.

It was moved by Trustee Evans, seconded by Trustee Masters to approve renewal of property insurance coverage with Employers Mutual through Shipkey Insurance Agency at a rate of \$11,829.75, and to approve payment of Claim 3252 in the amount of \$11,829.75.

AYES:	Dinsmore, Evans, Masters, Shkoler
NOES:	None
ABSTAIN:	None
ABSENT:	Stark

CLAIMS

It was moved by Trustee Shkoler, seconded by Trustee Evans to approve Agenda Items 8 through 10: Nonstandard Claims in the amount of \$0.00; Claims forwarded by the Library Director in the amount of \$2,928.51; and Current Claims and Payroll in the amount of \$61,685.85.

AYES:	Dinsmore, Evans, Masters, Shkoler
NOES:	None
ABSTAIN:	None
ABSENT:	Stark

**FINANCIAL
REPORT**

It was moved by Trustee Evans, seconded by Trustee Masters to receive and file Agenda Items 11 through 16: Financial Reports for February, 1995; Office General Ledger & Check Registers for February, 1995; Overdue Collection Report for February, 1995; Debit Card System Reimbursement Report for February, 1995; and Gifts Report for February, 1995; and County of Orange Investment Pool Portfolio Summary, February, 1995.

AYES: Dinsmore, Evans, Masters, Shkoler,
NOES: None
ABSTAIN: None
ABSENT: Stark

**GENERAL
CONSENT
CALENDAR**

It was moved by Trustee Shkoler, seconded by Trustee Evans to receive, file and approve Agenda Items 17 through 23: Building Maintenance Report for February, 1995 (Receive & File); Personnel Report for February, 1995 (Receive, File and Ratify Appointments); Volunteer Report for February, 1995 (Receive & File); Circulation Report for February, 1995 (Receive & File); and Review of Status of the LSCA Title II Handicapped Remodeling Project (Receive & File); Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority (Receive & File); Submission of the Mid-Year Report to the California Department of Education for the Federal Adult Basic Education Grant (a.k.a. 321 Grant) for FY 1994-95 (Receive & File).

AYES: Dinsmore, Evans, Masters, Shkoler,
NOES: None
ABSTAIN: None
ABSENT: Stark

FY94-95 BUDGET

Library Director Minter reported on the status of the Orange County Investment Pool Bankruptcy. Secretary Stark, and Library Director Minter attended the Investors Meeting on March 17, 1995, where a settlement of the Orange County Investment Pool Bankruptcy Case was presented. Formal documentation regarding the conditions of the Settlement are expected to be available later in the week. It was the consensus of the Board to defer action on the Settlement Proposal until the settlement agreement documents are received.

It was moved by Trustee Shkoler, seconded by Trustee Evans to establish a 30-day renewable Certificate of Deposit at Sanwa Bank for monies held in the General Fund in excess of the established petty cash amount.

AYES: Dinsmore, Evans, Masters, Shkoler,
NOES: None
ABSTAIN: None
ABSENT: Stark

It was moved by Trustee Shkoler, seconded by Trustee Evans to authorize the establishment of interest bearing accounts to manage the District's three petty cash checking accounts as follows:

Convert General Fund Checking Account 265700860 to an interest bearing Market Value Checking Account; and to open new interest bearing Market Value Savings Accounts for General Fund, Literacy Fund and County Exempt Fund.

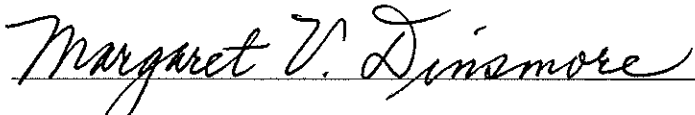
AYES:	Dinsmore, Evans, Masters, Shkoler,
NOES:	None
ABSTAIN:	None
ABSENT:	Stark

STAFF REPORTS

It was moved by Trustee Shkoler, seconded by Trustee Evans to receive and file Agenda Items 26 through 32: Acquisitions Report for February, 1995; Program Report for Month of February, 1995; Children's Services Report for Month of February, 1995; Publicity Materials produced for the Month of February, 1995; Placentia Library Literacy Services Report for Month of February, 1995; Families for Literacy Project Report for the Month of February, 1995; and Placentia Pride Committee Report for Month of February, 1995.

AYES:	Dinsmore, Evans, Masters, Shkoler
NOES:	None
ABSENT:	Stark
ABSTAIN:	None

At 8:52 P.M. the Regular Meeting of the Board of Trustees of the Placentia Library District adjourned until Saturday, March 25, 1995 at 9:00 A.M. in the Library Conference Room.



Margaret V. Dinsmore, President