



AGENDA

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

Monday, July 19, 2010
6:30 P.M.
Meeting Room

*The Vision of the Placentia Library District is to
inspire exploration, open minds and bring people together.*

The Purpose of the Placentia Library District is to provide services and materials to our ever changing and diverse community.

To accomplish this goal the Library will:

- 📖 Provide a qualified staff to acquire, organize, and maintain a collection of print and non-print materials in an easily accessible facility and assist the public with its use.
- 📖 Provide literacy outreach and services to the community.
- 📖 Provide a special collection to document and preserve Placentia's History and Authors.
- 📖 Present programs and provide technology access to everyone in order to promote reading and lifelong learning.
- 📖 Promote the Library's vision through consistent messages to the public.

AGENDA DESCRIPTIONS: *The Agenda descriptions are intended to give members of the public notice and a general summary of items of business to be transacted or discussed. The Board may take any action which it deems to be appropriate on the Agenda and is not limited in any way by the notice of the recommended action.*

REPORTS AND DOCUMENTATION: *Reports and documentation relating to Agenda items are on file in the Administrative Office and the Reference Department of Placentia Library District, and are available for public inspection. A copy of the Agenda packet will be available for use during the Board Meetings. Any person having any question concerning any Agenda item may call the Library Director at 714-528-1925, Extension 200.*

CALL TO ORDER

1. Call to Order Library Board President
2. Roll Call Recorder
3. Adoption of Agenda

This is the opportunity for Board members to delete items from the Agenda, to continue items, to re-order items, and to make additions pursuant to Government Code Section 54954.2(b).

Presentation: Library Director
Recommendation: Adopt by Motion

4. Oral Communications
Members of the public may address the Library Board of Trustees on any matter within the jurisdiction of the Board. Presentations by the public are limited to 5 minutes per person. Members of the public are also permitted to address the Library Board of Trustees on specific Agenda Items before and at the time that an Item is being considered by the Board. Action may not be taken on items not on the Agenda except in emergencies or as otherwise authorized. Reference: California Government Code Sections 54954.3, 54954.2(b).

TRUSTEE & ORGANIZATIONAL REPORTS

5. Board President Report - oral
The President makes announcements of general interest to the community and the Library Board of Trustees as well as conducting any ceremonial matters.
6. Trustee Reports
The Trustees make announcements of general interest to the community and the Library Board of Trustees, and report on meetings attended on behalf of the Board of Trustees.
7. Placentia Library Friends Foundation Board of Director's Report (President Shkoler)

CONSENT CALENDAR (Items 8 – 26)

Presentation: Library Director
Recommendation: Approve by Motion

Items 8 – 26 may be considered together as one motion to approve the Consent Calendar. Items may be removed for individual consideration before the Consent Calendar is adopted. Items removed must then each have a separate motion.

MINUTES (Item 8)

8. Minutes of the June 21, 2010 Library Board of Trustees Regular Meeting, and July 1, 2010 Special Meeting. (Receive & File and Approve)

CLAIMS (Items 9 – 12)

9. Nonstandard Claims in excess of \$300. (Receive & File and Approve)
10. Claims forwarded by the Library Director and Library Trustees. (Receive & File and Approve)
11. Current Claims and Payroll. (Receive & File and Approve)
12. FY2008-2009 Cash Flow Analysis through June 2010; the Schedule of Anticipated Property Tax Revenues for FY2009-2010 as provided by the Orange County Auditor; and recommendation that no funds be transferred at this time. (Receive & File).

TREASURER'S REPORTS (Items 13 – 16)

13. Financial Reports for June 2010 for Placentia Library District Accounts on Deposit with the Orange County Treasurer. (Receive & File)
14. Balance Sheet for June 2010. (Receive & File)
15. Acquisitions Report for June 2010. (Receive & File)

16. Entrepreneurial Activities Report for June 2010. (Receive & File)

GENERAL CONSENT REPORTS (Items 17 – 19)

17. Personnel Report for June 2010. (Receive, File, and Ratify Appointments)
18. Circulation Report for June 2010. (Receive & File)
19. Review of Shared Maintenance Costs with the City of Placentia under the JPA. (Receive & File)

STAFF REPORTS (Items 20 – 26)

20. Library Director's Report for June 2010.
21. Library Services Manager's Report for June 2010.
22. Children's Services Report for June 2010.
23. Literacy / Volunteer Services Report for June 2010.
24. Reference and Adult Services Report for June 2010.
25. Local History Room Report for June 2010.
26. Placentia Library Web Site & Technology Report for June 2010.

PUBLIC HEARING

27. Public Hearing for Fines & Fees Policy for Fiscal Year 2010-2011.

Presentation: Library Director

Recommendations: Conduct Public Hearing on the Fines & Fees Policy for Fiscal Year 2010-2011 as published; and

Adopt the Placentia Library District Fines and Fees Schedule for Fiscal Year 2010-2011; and

Motion to read Resolution 11-05 by title only: A Resolution of the Board of Trustees of the Placentia Library District of Orange County to Adopt the Fines and Fees Schedule for Fiscal Year 2010-2011 of the Placentia Library District of Orange County; and

Motion to adopt Resolution 11-05 by a roll call vote.

CONTINUING BUSINESS

28. Employee of the Quarter
Presentation: President Shkoler
29. Staff Appreciation Dinner
Presentation: Trustee Wood
Recommendation: Action to be determined by the Library Board of Trustees.
30. Computer Lab Update

Presentation: Yesenia Baltierra, Human Resources/Finance Analyst
Recommendation: Action to be determined by the Library Board of Trustees.

NEW BUSINESS

31. California Special Districts Association 2010 Board Elections

Presentation: Library Director

Recommendations: 1) Choose a candidate to represent the Placentia Library District's region in Seat B; and

2) Authorize the Library Director to sign, date, complete, and mail the ballot on behalf of the Placentia Library District.

32. California Special Districts Association (CSDA) Proposed Bylaws Amendments

Presentation: Library Director

Recommendations: 1) Accept the proposed CSDA Bylaws Amendments as presented; and

2) Authorize the Library Director to complete and submit the ballot on behalf of the Placentia Library District.

33. Automatic Sliding Doors

Presentation: Library Director

Recommendation: Action to be determined by the Library Board of Trustees.

34. Date Selection for the August 2010 Library Board of Trustees Meeting.

Presentation: Library Director

Recommendation: Action to be determined by the Library Board of Trustees.

ADJOURNMENT

35. Agenda Preparation for the August Regular Date Meeting which will be held on Monday, August 16, 2010 unless re-scheduled by the Library Board of Trustees.

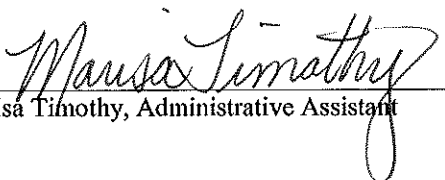
36. Review of Action Items.

No action or discussion shall be taken on any item not appearing on the posted Agenda, unless authorized by law.

37. Adjourn

*****CERTIFICATION OF POSTING*****

I, Marisa Timothy, Administrative Assistant, of the Placentia Library District, hereby certify that the Agenda for the July 19, 2010 Meeting of the Library Board of Trustees of the Placentia Library District was posted on July 15, 2010.


Marisa Timothy, Administrative Assistant