

MINUTES  
PLACENTIA LIBRARY DISTRICT  
CONTINUATION DATE MEETING OF THE BOARD OF TRUSTEES  
MAY 21, 2020

**CALL TO ORDER**

President Carline called the Continuation Date Meeting of the Placentia Library District (PLD) Board of Trustees to order on May 21, 2020 at 3:02 p.m.

**Members Present:** President Gayle Carline, Secretary Al Shkoler, Trustee Richard DeVecchio, Trustee Jo-Anne Martin, Trustee Elizabeth Minter

**Members Absent:** None

**Staff Present:** Jeanette Contreras, Library Director; Yesenia Baltierra, Assistant Library Director; Fernando Maldonado, Business Manager; Alyssa Stolze, Administrative Assistant; Venessa Faber, Library Assistant; Megan Tolman, Librarian

**Guests:** None

**ADOPTION OF AGENDA**

It was moved by Trustee DeVecchio and seconded by Trustee Martin to adopt the Agenda (Item 3). Trustee DeVecchio entered the meeting at 3:06 p.m. A roll call vote was taken:

AYES:	Carline, Shkoler, DeVecchio, Martin, Minter
NOES:	None
ABSENT:	None

**ORAL COMMUNICATION**

None (Item 4).

**DISCUSS AND AUTHORIZE AMENDMENTS TO THE 2019-2021 FISCAL YEAR BUDGET AND ADOPT RESOLUTION 20-01: A RESOLUTION OF THE BOARD OF TRUSTEES OF THE PLACENTIA LIBRARY DISTRICT OF ORANGE COUNTY AMENDING THE DISTRICT'S 2019-2021 FISCAL YEAR BUDGET**

Resolution 20-01: A Resolution Of The Board Of Trustees Of The Placentia Library District Of Orange County Amending The District's 2019-2021 Fiscal Year Budget was presented at the May 18<sup>th</sup>, 2020 Regular Date Meeting where the Board requested a continuation meeting to review a more detailed breakdown of each amendment option for the budget.

The Library Director presented the three options to the Board with a breakdown of each option. After much in depth discussion, the Board of Trustees recommended the following changes to Option One: Freeze all positions with no internal promotions or new hires, merit and performance step increases will continue for eligible staff, substitutes will be furloughed, COLA will remain, postponement of capital improvement projects, an 8.5% book budget, in-person CLA conference for the Library Director due to her CLA Board role, virtual conferences available to Trustees and staff, and three part-time library aide positions will be furloughed while maintaining their benefits. Furloughed positions may be reinstated depending on the needs of the District. A midyear budget will be presented at the January 2021 Board of Trustees Meeting and further amendments to be recommended, if necessary. It was motioned by Trustee Martin and seconded by Trustee DeVecchio to approve the amendments and Option One as recommended and delineated by the Library Director and to read Resolution 20-01 by name. A roll call vote was taken:

AYES:	Carline, Shkoler, DeVecchio, Martin, Minter
NOES:	None
ABSENT:	None

It was then motioned to approve Resolution 20-01: A Resolution Of The Board Of Trustees Of The Placentia Library District Of Orange County Amending The District's 2019-2021 Fiscal Year Budget by Trustee Martin and seconded by Trustee DeVecchio. A roll call vote was taken:

AYES: Carline, Shkoler, DeVecchio, Martin, Minter  
NOES: None  
ABSENT: None

The next Board of Trustees Meeting will meet on June 15, 2020 at 6:30 p.m.

**REVIEW OF ACTION ITEMS**

The Board of Trustees Continuation Meeting of May 21, 2020 was adjourned at 3:45 p.m.

**ADJOURNMENT**



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Gayle Carline, President  
Library Board of Trustees



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Al Shkoler, Secretary  
Library Board of Trustees

