



AGENDA

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES REGULAR DATE MEETING

October 26, 2026

6:30 p.m.

Community Meeting Room

411 E. Chapman Avenue

Call-in Number: (669) 900-6833

Meeting ID: 850 1206 7452

Password: 046086

ZOOM Link: meetings.placentialibrary.org

Mission Statement:

Placentia Library District inspires, opens minds, innovates, and connects our community.

District Goals:

-  Strengthen connections and expand community relationships.
-  Provide equitable access.
-  Adapt to community needs.
-  Cultivate thriving collections of resources.
-  Provide and promote relevant library services.
-  Maintain fiscal responsibility and integrity.
-  Support and empower staff.
-  Provide an inviting, pleasant, and safe place to explore.

AGENDA DESCRIPTIONS: *The Agenda descriptions are intended to give members of the public notice and a general summary of items of business to be transacted or discussed. The Board may take any action which it deems to be appropriate on the Agenda and is not limited in any way by the notice of the recommended action.*

REPORTS AND DOCUMENTATION: *Reports and documentation relating to Agenda items are on file in the Administrative Office and the Reference Department of Placentia Library District, and are available for public inspection. A copy of the Agenda packet will be available for use during the Board Meetings. Any person having any question concerning any Agenda item may call the Library Director at 714-528-1925, Extension 200.*

PLEDGE OF ALLEGIANCE Library Board President

CALL TO ORDER

1. Call to Order Library Board President
2. Roll Call Recorder

3. Adoption of Agenda

This is the opportunity for Board members to delete items from the Agenda, to continue items, to re-order items, and to make additions pursuant to Government Code Section 54954.2(b).

Presentation: Library Director

Recommendation: Adopt by Motion

Placentia Library District Board of Trustees Regular Date Meeting Agenda, October 26, 2026

4. Oral Communications

Members of the public may address the Library Board of Trustees on any matter within the jurisdiction of the Board. Presentations by the public are limited to 5 minutes per person. Members of the public are also permitted to address the Library Board of Trustees on specific Agenda Items before and at the time that an Item is being considered by the Board. Action may not be taken on items not on the Agenda except in emergencies or as otherwise authorized. Reference: California Government Code Sections 54954.3, 54954.2(b).

TRUSTEE & ORGANIZATIONAL REPORTS

5. Board President Report - oral

The President makes announcements of general interest to the community and the Library Board of Trustees as well as conducting any ceremonial matters.

6. Trustee Reports

The Trustees make announcements of general interest to the community and the Library Board of Trustees, and report on meetings attended on behalf of the Board of Trustees.

7. Library Director Report

8. Placentia Library Friends Foundation Board of Director's Report

CONSENT CALENDAR (Items 9 – 24)

Presentation: Library Director

Recommendation: Approve by Motion

Items 9 – 24 may be considered together as one motion to approve the Consent Calendar. Items may be removed for individual consideration before the Consent Calendar is adopted. Items removed must then each have a separate motion.

MINUTES (Item 9)

9. Minutes of the Library Board of Trustees Unusual Date Meeting on September 17, 2026. (Receive & File and Approve)

CASH FLOW ANALYSIS (Items 10 – 11)

10. Check Register for September 2026. (Receive & File and Approve)

11. FY2026-2027 Fund Balance through September 2026; the Schedule of Anticipated Property Tax Revenues for FY2026-2027 as provided by the Orange County Auditor. (Receive & File).

TREASURER'S REPORTS (Items 12 – 16)

12. Financial Reports for September 2026 for Placentia Library District Accounts on Deposit with the Orange County Treasurer. (Receive & File)

13. Revenue and Expenditure Reports for September 2026. (Receive & File)

14. Acquisitions Report for September 2026. (Receive & File)

15. Entrepreneurial Activities Report and September 2026. (Receive & File)

16. Library Impact Fee Report for September 2026. (Receive & File)

GENERAL CONSENT REPORTS (Items 17 – 20)

17. Personnel Report for September 2026. (Receive, File, and Ratify Appointments)

18. Review Shared Maintenance Costs with the City of Placentia under the JPA. (Receive & File)

19. Administration Report for September 2026.

20. Circulation Report for September 2026.

Placentia Library District Board of Trustees Regular Date Meeting Agenda, October 26, 2026

STAFF REPORTS (Items 21 – 24)

21. Children's Services Report for September 2026.
22. Adult and Teen Services Report for September 2026.
23. Technology and Website Report for September 2026.
24. Customer Service Report for September 2026.

NEW BUSINESS (Items 25-32)

25. Presentation of the District 2025-2026 Audit Report and Financial Statements.
26. Presentation of the District's Public Agency Retirement System Performance.
27. E-Rate and Broadband Funding Updates from the Technology Manager.
28. Discussion on the Association for Information Science and Technology (ASIS&T) Conference.
29. Authorize Amendments to Policy 6055 – Barbara & Ed Hemmerling Group Study Rooms, as presented.
30. Roundtable Women's Club Updates from Secretary Dahl.
31. LAFCO Updates from Trustee Beverage.
32. Legislative Updates from Trustee Nelson.

AGENDA DEVELOPMENT

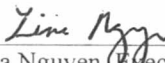
33. Agenda Preparation for the November Regular Date Meeting which will be held on November 23, 2026 unless re-scheduled by the Library Board of Trustees.

ADJOURNMENT

34. The Library Board of Trustees will adjourn the Regular Date October 26, 2026 meeting.

*****CERTIFICATION OF POSTING*****

I, Lina Nguyen, Executive Assistant of the Placentia Library District, hereby certify that the Agenda for October 26, 2026 Regular Date Meeting of the Library Board of Trustees of the Placentia Library District was posted on October 21, 2026.



Lina Nguyen, Executive Assistant



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MINUTES
PLACENTIA LIBRARY DISTRICT
UNUSUAL DATE MEETING OF THE LIBRARY BOARD OF TRUSTEES
SEPTEMBER 17, 2026

CALL TO ORDER	President Carline called the Unusual Date Meeting of the Placentia Library District (PLD) Board of Trustees to order on September 17, 2026, at 6:31 p.m. Members Present: President Gayle Carline, Secretary Sherri Dahl, Trustee Stephanie Beverage, Trustee Nithin Jilla (arrived at 6:37 p.m.), Trustee Scott Nelson. Staff Present: Jeanette Contreras, Library Director; Yesenia Baltierra, Assistant Library Director; Carlo Maskarino, Business Manager; Jeremy Yamaguchi, Technology Manager; Lina Nguyen, Executive Assistant.
ADOPTION OF AGENDA	It was motioned by Trustee Beverage to adopt the agenda as presented. It was seconded by Secretary Dahl (Item 3). All in favor: AYES: Carline, Dahl, Beverage, Nelson NOES: None ABSENT: Jilla
ORAL COMMUNICATION	None (Item 4).
BOARD PRESIDENT REPORT	President Carline reported she met with Library Director Contreras for their monthly meeting.
TRUSTEE & ORGANIZATIONAL REPORTS	Secretary Dahl reported that she attended the Placentia Round Table Women's Club Board of Directors meeting as well as the general meeting. Trustee Beverage reported she attended personal meetings. Trustee Jilla had nothing to report. Trustee Nelson reported that he attended the California Special Districts Association Annual Conference with Business Manager Carlo Maskarino, where both participated in various workshops.
LIBRARY DIRECTOR REPORT	Director Contreras reported that in her July meetings she met with several staff members, including the new Technology Manager, Jeremy Yamaguchi, to discuss promotions and a potential lateral move. She also attended a downtown merchant meeting and participated in a meeting with Paychex to review modules that could assist with onboarding, offboarding, and benefits. Following the Paychex meeting, staff determined that the District's current provider, the Special District Risk Management Authority (SDRMA), remains the better option. She also noted that she was addressing personal matters during August. She then provided an update on the PLFF Board Meeting on behalf of President Gaeten Wood. Assistant Library Director Baltierra attended the meeting in her place. Year-to-date bookstore revenue totals \$4,899.03. Assistant Library Director Baltierra also presented the 25/26 Funds Presentation. The PLFF will host a donor reception on November 6, 2026, in the Outdoor Learning Experience. They have contracted with Stephen Gaines to develop their new website, and they will not

participate in the City’s Annual Heritage Festival this year.

CONSENT CALENDAR

Before the motion, Director Contreras reported there are new graphics for the Customer Service Report that was added by Technology Manager Yamaguchi and Assistant Library Director Baltierra to add helpful visuals. It was moved by Trustee Beverage and seconded by Secretary Dahl to approve Agenda Items 9-24 as presented. A roll call vote was taken:

AYES:	Carline, Dahl, Beverage, Jilla, Nelson
NOES:	None
ABSENT:	None

**MINUTES FOR REGULAR
DATE MEETING ON JULY 27,
2026.**

The minutes for the Regular Date Meeting on July 27, 2026, were received, reviewed and filed (Item 9).

AYES:	Carline, Dahl, Beverage, Jilla, Nelson
NOES:	None
ABSENT:	None

**CASH FLOW ANALYSIS
AND TREASURER’S
REPORTS**

Check Registers for July and August 2026 (Item 10)
Fund 707 Balance Report for July and August 2026 (Item 11)
Financial Reports through July and August 2026 for Placentia Library District Accounts on Deposit with the Orange County Treasurer and Placentia Library District General Ledger: Summary of Cash and Investments (Item 12)
Balance Sheets for July and August 2026 (Item 13)
Acquisitions Report for July and August 2026 (Item 14)
Entrepreneurial Activities Report for July and August 2026 (Item 15)
Library Impact Fee Report for July and August 2026 (Item 16)

**GENERAL CONSENT
REPORTS**

Personnel Report for July and August 2026 (Item 17)
Review of Shared Maintenance Costs with the City of Placentia (Item 18)
Administration Report for July and August 2026 (Item 19)
Circulation Report for July and August 2026 (Item 20)

STAFF REPORTS

Children’s Services Report July and August 2026 (Item 21)
Adult Services Report for July and August 2026 (Item 22)
Placentia Library Website Technology Report for July and August 2026 (Item 23)
Customer Service Report (Items 24)

**ADOPT RESOLUTION 2026-
04: A RESOLUTION OF THE
LIBRARY BOARD OF
TRUSTEES OF THE
PLACENTIA LIBRARY
DISTRICT OF ORANGE
COUNTY APPROVING THE
MEMORANDUM OF
UNDERSTANDING ENTERED
INTO BY AND BETWEEN THE
SPECIAL DISTRICT RISK
MANAGEMENT AUTHORITY**

Director Contreras reported that SDRMA submitted a letter indicating they have updated the language in their Memorandum of Understanding (MOU). The amended MOU requires execution and Board approval via a resolution. She reported the changes would not affect contribution or premium amounts. Trustee Beverage made a motion to adopt Resolution No. 2026-04, approving the amended Health Benefits Memorandum of Understanding between the Special District Risk Management Authority and the District and authorize the appropriate District representatives to execute the amended MOU and take all necessary administrative actions to implement the agreement. It was seconded by Secretary Dahl. A roll call vote was taken:

AYES:	Carline, Dahl, Beverage, Jilla, Nelson
NOES:	None
ABSENT:	None

**AND THE PARTICIPATING
PUBLIC ENTITY.**

**AUTHORIZE AMENDMENTS
TO POLICY 2306 – JOB
DESCRIPTION TECHNOLOGY
MANAGER, AS PRESENTED
INCLUSIVE OF FEEDBACK
RECEIVED FROM THE
LIBRARY BOARD OF
TRUSTEES.**

Director Contreras reported that amendments were made to the Technology Manager job description to clarify work duties and incorporate AI-related cybersecurity responsibilities. After questions from the Board were answered by staff, Trustee Beverage made a motion authorize amendments to Policy 2306 – Job Description, Technology Manager, as presented inclusive of feedback received from the Library Board of Trustees. It was seconded by Secretary Dahl. A roll call vote was taken:

AYES:	Carline, Dahl, Beverage, Jilla, Nelson
NOES:	None
ABSENT:	None

**AUTHORIZE AN
AMENDMENT TO POLICY
2010 – HOURS OF WORK
AND OVERTIME, AS
PRESENTED INCLUSIVE OF
FEEDBACK RECEIVED FROM
THE LIBRARY BOARD OF
TRUSTEES.**

Director Contreras reported that staff is recommending an amendment to Policy 2010 – Hours of Work and Overtime to clarify the District's defined workweek. Trustee Beverage made a motion to authorize an amendment to Policy 2010 – Hours of Work and Overtime, as presented inclusive of feedback received from the Library Board of Trustees. It was seconded by Secretary Dahl. A roll call vote was taken:

AYES:	Carline, Dahl, Beverage, Jilla, Nelson
NOES:	None
ABSENT:	None

**REVIEW AND APPROVE THE
REQUEST FOR PROPOSAL
FOR GENERAL
CONTRACTORS FOR
CONSTRUCTION OF HVAC
SCREENS.**

Business Manager Maskarino reported that the attached Request for Proposal (RFP) pertains to the HVAC screening project. The HVAC screens will mimic the building's brick exterior to maintain visual consistency and address the City's requirements. Proposals collected will be presented to the Board at the October meeting. Trustee Beverage made a motion to approve the Request for Proposals for HVAC Screening Construction at the District and authorize staff to issue the RFP in accordance with the District's procurement policies and applicable law. A roll call vote was taken:

AYES:	Carline, Dahl, Beverage, Jilla, Nelson
NOES:	None
ABSENT:	None

**AUTHORIZE A CLOSURE ON
NOVEMBER 20, 2026 FOR A
STAFF DEVELOPMENT DAY
FOR BUDGET DISCUSSIONS
WITH STAFF.**

Director Contreras reported that she is requesting to close the library on November 20, 2026, for Staff Development Day. The agenda for the day will include discussions on the upcoming fiscal year budget and winter decorating of the library. Trustee Beverage made a motion to authorize a closure on November 20, 2026 for a Staff Development Day. A roll call vote was taken:

AYES:	Carline, Dahl, Beverage, Jilla, Nelson
NOES:	None
ABSENT:	None

**ROUNDTABLE WOMEN'S
CLUB UPDATES FROM
SECRETARY DAHL.**

Secretary Dahl reported that the Placentia Round Table Women's Club began the new year with 119 members and is considering establishing an auxiliary group. The club has prepared 3,112 soup bags for sale and plans to offer them at the Yorba Linda Craft Fair and the Nutcracker Craft Fair. They sponsored four sophomores to attend the Hugh O'Brian Youth Leadership (HOBY) conference. She also noted that this may be the final year for the Festival of Trees.

ISDOC / LEGISLATIVE UPDATES FROM TRUSTEE NELSON.	Trustee Nelson recommended reviewing the Take Action Brief and highlighted several key bills: AB 1383, which increases pension liability; AB 1821, which changes the time frame for Public Records Requests; and SB 1117, which prohibits agencies from imposing impact fees on additional dwelling units of 750 square feet or less.
LAFCO UPDATES FROM TRUSTEE BEVERAGE.	Trustee Beverage reported that the Local Agency Formation Commission (LAFCO) distributed a survey to the northern districts regarding the Municipal Service Reviews (MSRs), noting there were minimal changes identified for the northern area. The final MSR for the District was approved and no modifications were required.
AGENDA DEVELOPMENT	If there are any items the Trustees would like to see on the agenda for next month, they can email President Carline or Director Contreras. Trustee Jilla informed the Board he will not be at the next meeting. The next Board Meeting will be on October 26, 2026, at 6:30 p.m.
ADJOURNMENT	The Board of Trustees Unusual Date Meeting of September 17, 2026 was adjourned at 7:23 p.m.

Gayle Carline, President Library Board of Trustees	Sherri Dahl, Secretary Library Board of Trustees
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4:10 P.M.
10/05/26
Accrual Basis

**Placentia Library District
Check Register
September 2026**

Date	Ref No.	Payee	Memo	Payment	Type
09/08/2026	15106	Legacy Integrative Solutions	Service from 07/28/26-08/28/26	767.90	Bill Payment
09/08/2026	15107	U.S. Bank - Amazon Prime			
		Mastercard	CC Transactions 07/30/26-08/26/26	7,107.21	Bill Payment
09/08/2026	15109	Dewey Pest Control	September Service	90.00	Bill Payment
09/08/2026	15110	Postal Annex	Fall 2026 Newsletter PO 86	1,359.38	Bill Payment
09/08/2026	15112	Zoobean, Inc.	Beanstack Service	2,195.00	Bill Payment
09/08/2026	15113	OverDrive	Ebooks & Audiobooks	464.52	Bill Payment
09/08/2026	15114	Kajeet, Inc.	Bookmobile Cell Service PO 74	159.68	Bill Payment
09/08/2026	15115	Midwest Tape-Hoopla	Hoopla August Service	8,186.19	Bill Payment
		Seco Electric and Lighting, Inc.	Secured lighting, replaced light fixtures, and bulbs		
09/08/2026	15116			1,402.85	Bill Payment
09/08/2026	15117	Southern California Edison	Service from 07/31/26-08/30/26	12,140.33	Bill Payment
09/08/2026	15118	Cintas	Janitorial supplies	312.60	Bill Payment
09/17/2026	15119	Puro Rabjohn LLC	Water fountain and dispenser repair	352.50	Bill Payment
09/17/2026	15120	Arcelia Janitorial Service	Janitorial services from 08/01/26-08/31/26	5,404.00	Bill Payment
09/17/2026	15121	Uline	Replacement inserts for book carts PO 95	42.91	Bill Payment
		Placentia-Yorba Linda Unified School Dist			
09/17/2026	15122		Business cards	98.67	Bill Payment
09/17/2026	15123	Columbia Bank	CC Transactions	2,523.27	Bill Payment
09/17/2026	15124	Playaway Products	Wonderbooks	976.80	Bill Payment
09/17/2026	15125	Staples, Inc.	Hand towels, toilet paper, and hand soap	810.78	Bill Payment
		Emcor Services - Mesa			
09/17/2026	15126	Energy	09/01/26-11/30/26 Maintenance Agreement	2,542.00	Bill Payment
09/17/2026	15127	Amazon Capital Services	Books	250.03	Bill Payment
		Public Agency Retirement Services			
09/17/2026	15128		Water fountain and dispenser repair	5,037.73	Bill Payment
09/17/2026	15129	Midwest Tape	DVDs & Blu-Rays	657.20	Bill Payment
09/17/2026	15130	Charter Communications	Service from 09/12/26-10/11/26	99.45	Bill Payment
09/17/2026	15131	OverDrive	Ebooks & Audiobooks	719.47	Bill Payment
09/17/2026	15132	Jeremy Yamaguchi	August Mileage Reimbursement	37.65	Bill Payment
09/17/2026	15133	Placentia Library District	For payroll on 09/23/26	100,000.00	Bill Payment
		State of CA - Department of Justice			
09/17/2026	15134		Fingerprint Apps	32.00	Bill Payment
			Recycling Service 08/01/26-08/31/26		
09/17/2026	15135	Republic Services	Pickup Service 09/01/26-09/30/26	395.26	Bill Payment
09/17/2026	15136	Cintas	Janitorial supplies	312.60	Bill Payment
09/17/2026	15137	CALNET3	Service from 08/02/26-09/01/26	240.49	Bill Payment
		Golden State Water Company			
09/17/2026	15138		Service from 08/04/26-09/02/26	2,048.70	Bill Payment
09/17/2026	15139	SDRMA	Medical & Ancillary Benefits October 2026	31,126.55	Bill Payment

TOTAL

\$ 187,893.72



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PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Carlo Maskarino, Business Manager

SUBJECT: Reserve Balance Report through September 2026 for Placentia Library District

DATE: October 26, 2026

Fiscal Year 2025-2026	
7/31/2026	901,802.69
8/31/2026	903,262.86
9/30/2026	904,725.40
10/31/2026	
11/30/2026	
12/31/2026	
1/31/2027	
2/28/2027	
3/31/2027	
4/30/2027	
5/31/2027	
6/30/2027	

Fiscal Year 2025-2026	
7/31/2025	882,646.20
8/31/2025	884,571.10
9/30/2025	886,500.21
10/31/2025	888,268.04
11/30/2025	890,039.39
12/31/2025	891,647.39
1/31/2026	893,091.12
2/28/2026	894,537.18
3/31/2026	895,985.58
4/30/2026	897,436.33
5/31/2026	898,889.43
6/30/2026	900,344.88



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PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Carlo Maskarino, Business Manager

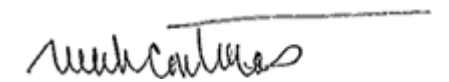
SUBJECT: **Financial Reports through September 2026 for the Placentia Library District's Investment and Banking Accounts**

DATE: October 26, 2026

Summary of Cash and Investments as of September 30, 2026

Cash with California CLASS	\$ 762,505.08
<i>(Impact Fees – Restricted)</i>	\$ 125,038.48
General Fund Checking – BMO	\$ 1,008,260.70
General Fund Savings – BMO	\$ 1,278,180.44
Payroll Checking – Wells Fargo Bank	\$ 107,348.32
Total Cash and Investments	\$ 3,156,294.54

I hereby certify that the investments are in compliance with Placentia Library District Policy 3035 – Investment of District Funds, as adopted by the Library Board of Trustees, and California Government Code Section 53646(b)(1); and that Placentia Library District has the ability to meet its budgeted expenditures for the next six (6) months.



Jeanette Contreras

Library Director



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PLACENTIA LIBRARY DISTRICT
YTD REVENUE REPORT
AS OF SEPTEMBER 30, 2026

Acct #	DESCRIPTION	BUDGET	YTD ACTUAL	BALANCE	PERCENT % RECEIVED
PROPERTY TAX REVENUE					
4010	Property Taxes - Current Secured	3,697,276	0	(3,697,276)	0.0%
4020	Property Taxes - Current Unsecured	107,152	54,297	(52,855)	50.7%
4050	Property Taxes - Curr Supplemental	79,342	15,895	(63,447)	20.0%
4070	Interest on Unapport Tax	8,912	0	(8,912)	0.0%
4080	Penalties & Costs on Delinq Taxes	35,682	0	(35,682)	0.0%
4090	Taxes Special Dist Augmentation	9,640	0	(9,640)	0.0%
* 4180	Other Revenue	45,000	0	(45,000)	-
4190	State - Homeowners Property Tax Relief	12,741	0	(12,741)	0.0%
	Sub Total	3,995,745	70,192	(3,925,553)	1.8%
INTEREST REVENUE					
4600	Interest	112,899	13,220	(99,679)	11.7%
	Sub Total	112,899	13,220	(99,679)	11.7%
GRANT REVENUE					
4210	State Grants	75,000	38,779	(36,221)	51.7%
4220,4230	Fed/Other Grants	2,500	0	(2,500)	0.0%
	Sub Total	77,500	38,779	(38,721)	50.0%
MISCELLANEOUS REVENUES					
4410	PLFF Grants	67,969	0	(67,969)	0.0%
4310	Fines & Fees	15,326	5,729	(9,597)	37.4%
4320, 4330	Passport/Photos	185,099	46,514	(138,585)	25.1%
4340	Meeting Room Fees	7,000	608	(6,393)	8.7%
* 4430	Other: Miscellaneous	0	10	10	-
	Sub Total	275,394	52,860	(222,534)	19.2%
TOTAL REVENUES YTD FOR FY 26/27:		4,461,538	175,052	(4,286,486)	3.9%

		BEGINNING BALANCE	END BALANCE
CASH, INVESTMENTS, & LIBRARY IMPACT FEES			
	Cash/Investments	3,585,204	3,156,295
	Impact Fees - Restricted Funds	122,932	125,038

* Mathematically unable to divide by zero.

PLACENTIA LIBRARY DISTRICT
EXPENDITURES REPORT
as of September 30, 2026

ACCOUNT	DESCRIPTION	APPROPRIATIONS	EXPENDED	CURRENT	REMAINDER
25% of the year completed.					
SALARIES & EMPLOYEE BENEFITS					
5010, 5020	Salaries & Wages		648,908	0.29	1,563,630
5030	Retirement & Post Employment Trust 115	2,212,538			
		80,772	23,188	0.29	57,584
5040	Unemployment Insurance	0	0	0.00	0
5050	Health Insurance	378,463	117,553	0.31	260,910
5060	Life Insurance	6,102	1,389	0.23	4,713
5064	Dental Insurance	24,059	3,526	0.15	20,533
5066	AD & D Insurance	7,442	1,848	0.25	5,594
5068	Vision Insurance	3,062	738	0.24	2,324
5070	Workers' Compensation Insurance	18,000	2,001	0.11	15,999
5090	Education Assistance Program	5,000	0	0.00	5,000
	TOTAL	\$2,735,438	\$799,151	0.29	\$1,936,287
SERVICES & SUPPLIES					
5099	Property & Liability Insurance	87,520	22,131	0.25	65,389
5100-5140	Communications, Internet, Cable	7,000	773	0.11	6,227
5150-5180	Janitorial Supplies & Services	90,907	17,587	0.19	73,320
5160	Refuse Disposal	6,325	996	0.16	5,329
5205	Maintenance Equipment	17,808	3,558	0.20	14,250
5200, 5210-5280	Building & Maintenance	223,928	20,916	0.09	203,012
5290-5292	Memberships	14,116	3,722	0.26	10,394
5300-5350	Office Expenses & Postage	130,000	27,269	0.21	102,731
5400-5480	Prof./Specialized Services	275,000	26,443	0.10	248,557
5490	Loan Obligation (i-bank)	77,233	58,876	0.76	18,357
5499	Technology	146,750	22,799	0.16	123,951
5495, 5910, 5920	Programs, PLFF Grant, Fed & State Grant	55,000	2,695	0.05	52,305
5500	Books/Library Materials	317,948	41,457	0.13	276,491
5600	Travel & Meetings/Professional Development	25,000	1,972	0.08	23,028
5700	Mileage/Parking	2,500	83	0.03	2,417
5800	Utilities	107,405	36,620	0.34	70,785
5900	Bookmobile - Vehicle	10,000	1,912	0.19	8,088
5901	Bookmobile - Collection	5,000	289	0.00	4,711
5902	Bookmobile - Supplies & Materials	3,000	0	0.00	3,000
5904	Bookmobile - Other	0	0	0.00	0
6000	Other	0	1	0.00	(1)
6100	Taxes and Assessments	10,761	297	0.03	10,464
	TOTAL	\$1,613,201	\$290,396	0.18	\$1,322,805
RESTRICTED FUNDS					
	OPERATING EXPENSES	\$4,348,639	\$1,089,547	0.25	\$3,259,092
	Library Impact Fees	124,440	0	0.00	\$124,440
	TOTAL BUDGET	\$4,348,639	\$1,089,547	0.25	\$3,259,092

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Jeanette Contreras, Library Director

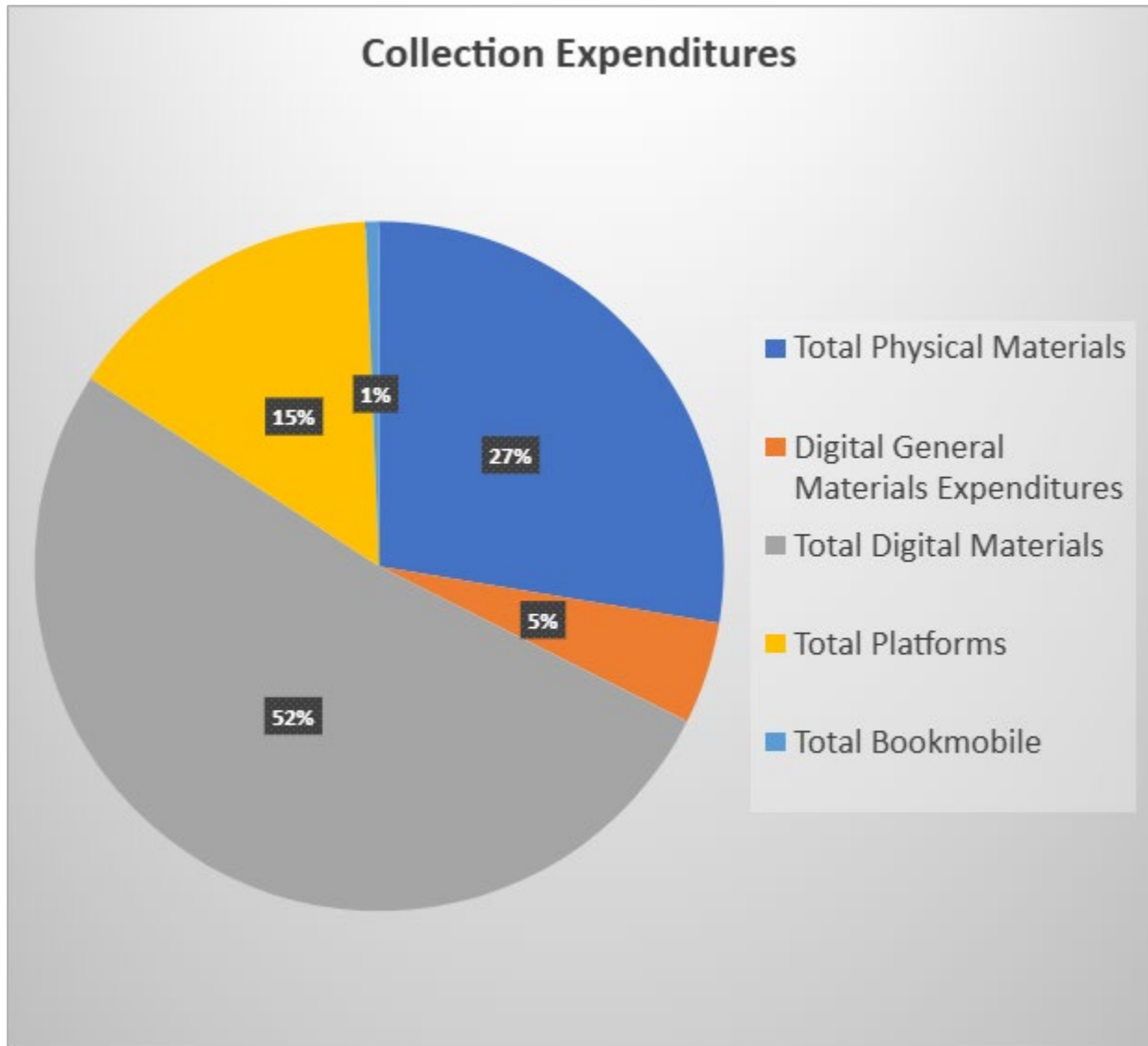
FROM: Yesenia Baltierra, Assistant Library Director

SUBJECT: Acquisitions Report for September 2026

DATE: October 26, 2026

Total Budget	FY2026-27	% Spent	FY2025-26	% Spent
Library	\$270,000	16%	\$264,500	29%
Bookmobile	\$5,000	6%	\$9,500	8%
Total Budget	\$275,000	18%	\$274,000	32%

Collection Expenditures	September	September	FY-T-D	FY-T-D	FY-T-D
	2026	2025	FY 2026-27	FY 2025-26	% changed
Print Materials	\$747	\$17,522	\$2,613	\$27,624	-91%
Serial Subscription	\$0	\$0	\$3,422	\$2,965	15%
Audio Materials	\$1,212	\$1,299	\$3,159	\$1,299	143%
Video Materials	\$758	\$484	\$1,790	\$1,189	51%
LOTs	\$312	\$480	\$1,632	\$3,240	-50%
Total Physical Materials	\$3,030	\$19,784	\$12,616	\$36,316	-65%
Digital eBooks	\$2,652	\$2,955	\$5,378.01	\$8,657	-38%
Digital eAudiobooks	\$7,427	\$6,900	\$14,727.71	\$20,706	-29%
Digital Videos	\$545	\$782	\$1,196.99	\$2,164	-45%
Digital Magazines	\$21	\$28	\$41.85	\$75	-44%
Digital Music	\$59	\$107	\$118.21	\$333	-64%
Digital General Materials**	\$0		\$2,182.58		
Total Digital Materials	\$10,704	\$10,772	\$23,645	\$23,277	2%
Online Learning Platforms	\$0	\$5,613	\$6,930	\$16,099	-57%
Total Platforms	\$0	\$5,613	\$6,930	\$16,099	-57%
Bookmobile Print Materials	\$289	\$0	\$289	\$746	-61%
Bookmobile Audio Materials	\$0	\$0	\$0	\$0	*
Bookmobile Digital	\$0	\$0	\$0	\$0	*
Bookmobile LOTs	\$0	\$0	\$0	\$0	*
Total Bookmobile	\$289	\$0	\$289	\$746	-61%
Total Collection Expenditures	\$14,023	\$36,169	\$48,503	\$87,401	-45%



Titles Added	September	September	FY-T-D	FY-T-D	FY-T-D
	2026	2025	FY 2026-27	FY 2025-26	% changed
Print Materials	50	254	169	593	-72%
Serial Subscription	0	0	0	2	-100%
Audio Materials	16	0	47	0	--*
Video Materials	25	0	50	27	85%
LOTs	0	0	0	0	--*
Total Physical Materials	91	254	266	622	-57%
Digital eBooks	928	1,157	2,560	3,366	-24%
Digital eAudiobooks	2,311	2,273	6,820	6,918	-1%
Digital Videos	281	366	808	1,045	-23%
Digital Magazines	7	10	22	27	-19%
Digital Music	39	71	117	219	-47%
Total Digital Materials	3,566	3,877	10,327	11,575	-11%
Online Learning Platforms	0	1	3	5	-40%
Total Platforms	0	1	3	5	-40%
Bookmobile Print Materials	0	0	0	4	-100%
Bookmobile Audio Materials	0	0	0	0	--*
Bookmobile Digital	0	0	0	0	--*
Bookmobile LOTs	0	0	0	0	--*
Total Bookmobile	0	0	0	4	-100%
Total Titles Added	3,657	4,132	10,596	12,206	-13%

All Materials Held	September	August	Month to Month
	2026	2026	% changed
Total Library Physical	75,264	75,699	-1%
Total Digital	2,403,001	2,390,910	1%
Total Bookmobile Physical	3,064	3,064	0%
Total All Materials	2,481,329	2,469,673	0%

Library Children's Physical Materials Held	September	August	Month to Month
	2026	2026	% changed
Children's Fiction	23,982	24,102	0%
Children's Nonfiction	11,442	11,653	-2%
Children's Spanish	3,022	3,047	-1%
Children's Audiobook	1,227	1,243	-1%
Children's DVD/Video	1,391	1,367	2%
Children's LOTs	60	68	-12%
TOTAL Library Children's Physical Material	41,124	41,480	-1%

Library Adult/Teen Physical Materials Held	September	August	Month to Month
	2026	2026	% changed
Adult Fiction	14,443	14,583	-1%
Adult Nonfiction	11,658	11,631	0%
Adult Foreign Language	1,151	1,145	1%
Adult Audiobook	762	759	0%
Adult DVD/Video	2,745	2,738	0%
Adult LOTs	228	189	21%
Vinyl Records	173	201	-14%
Video Games	416	409	2%
Teen Fiction	2,309	2,307	0%
Teen Nonfiction	255	257	-1%
TOTAL Library Adult/Teen Physical Material	34,140	34,219	0%

Digital Material Held	September	August	Month to Month
	2026	2026	% changed
eBooks	1,243,946	1,245,375	0%
Digital Audiobooks	446,737	440,234	1%
Digital Videos	105,393	104,265	1%
Digital Magazines	7,029	6,975	1%
Digital Music	599,890	594,055	1%
Online Learning Platforms	6	6	0%
TOTAL Library Digital Material	2,403,001	2,390,910	1%

Library of Things Held	September	September	FY-T-D
	2026	2025	% changed
Library Children's LOTs Items	59	70	-16%
Library Adult LOTs Items	136	97	40%
Total Placentia LOTs Items	195	167	17%

Library of Things Updates	September	September	FY-T-D	FY-T-D	FY-T-D
	2026	2025	FY 2026-27	FY2025-26	% changed
New LOTs Items Added	0	0	30	12	150%
LOTs Items Replaced	0	2	2	8	-75%
LOTs Items Removed	5	0	27	4	575%

Bookmobile Library of	September	September	FY-T-D
	2026	2025	% changed
Total Bookmobile LOTs	12		

Bookmobile Library of	September	September	FY-T-D	FY-T-D	FY-T-D
	2026	2025	FY 2026-27	FY2025-26	% changed
New LOTs Items Added	0		0		
LOTs Items Replaced	0		0		
LOTs Items Removed	0		30		

Bookmobile Children's Physical Materials Held	September	August	Month to Month
	2026	2026	% changed
Children's Fiction	1,756	1,756	0%
Children's Nonfiction	766	766	0%
Children's Spanish	297	297	0%
Children's Audiobook	70	70	0%
Children's DVD/Video	0	0	--*
Children's LOTs	12	12	0%
TOTAL All Children's Physical Material	2,901	2,901	0%

Bookmobile Adult/Teen Physical Materials Held	September	August	Month to Month
	2026	2026	% changed
Adult Fiction	44	44	0%
Adult Nonfiction	0	0	--*
Adult Spanish	0	0	--*
Teen Fiction	77	77	0%
Teen Nonfiction	42	42	0%
TOTAL All Adult/Teen Physical Material	163	163	0%

*Mathematically unable to divide by zero.

**New statistic for FY 26-27



PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Carlo Maskarino, Business Manager

SUBJECT: Service Revenue Activities Report for September 2026

DATE: October 26, 2026

Net Revenue Summary for September 2026

			YTD	YTD
	Sep-26	Sep-25	2026-2027	2025-2026
Passport	12,105	10,690	33,035	42,407
Passport Photos	4,793	4,580	13,479	18,239
Fines & Fees	2,046	1,897	5,729	6,101
Meeting Room	70	0	608	1,035
TOTAL	\$ 19,014	\$ 17,167	\$ 52,850	\$ 67,781



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PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Carlo Maskarino, Business Manager

SUBJECT: Personnel Report for September 2026

DATE: October 26, 2026

			YTD	YTD
	Sep-26	Sep-25	2026-2027	2025-2026
Separation	0	1	0	1
Retirement	0	0	0	0
Appointments	1	0	4	1
Open Positions	0	0	0	0
Workers' Compensation Leave	0	0	0	0
TOTAL	1	1	4	2

SEPARATION:

None

RETIREMENT:

None

APPOINTMENTS:

Library Clerk – Emily Arrey

OPEN POSITIONS:

None

WORKERS COMPENSATION LEAVE:

None



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PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Carlo Maskarino, Business Manager

SUBJECT: City of Placentia - Shared Maintenance Costs through September 2026

DATE: October 26, 2026

CITY OF PLACENTIA INVOICES

PERIOD COVERED FY 2026-2027	INVOICE DATE	TURF (Merchants)	GROUNDS (SA Aquatics)	AT&T	FACILITY MAINT	TOTAL
Jul-26	*	*	*	*	*	*
Aug-26	8/13/2026	3,039.62	582.40	26.92	0.00	3,648.94
Sep-26	*	*	*	*	*	*
Oct-26						
Nov-26						
Dec-26						
Jan-27						
Feb-27						
Mar-27						
Apr-27						
May-27						
Jun-27						
TOTAL		\$3,039.62	\$582.40	\$26.92	\$0.00	\$3,648.94

* City Billing Not Received

PERIOD COVERED FY 2025-2026	INVOICE DATE	TURF (Merchants)	GROUNDS (SA Aquatics)	AT&T	FACILITY MAINT	TOTAL
Jul-25	7/28/2025	3039.62	291.20	26.28	0.00	3357.10
Aug-25	*	*	*	*	*	*
Sep-25	*	*	*	*	*	*
Oct-25	10/14/2025	3,039.62	873.60	26.10	0.00	3,939.32
Nov-25	*	*	*	*	*	*
Dec-25	*	*	*	*	*	*
Jan-26	*	*	*	*	*	*
Feb-26	2/19/2026	4,370.82	1,164.80	66.26	2,474.11	8,075.99
Mar-26	*	*	*	*	*	*
Apr-26	*	*	*	*	*	*
May-26	*	*	*	*	*	*
Jun-26	6/11/2026	9,118.86	1,164.80	39.79	*	10,323.45
TOTAL		\$19,568.92	\$3,494.40	\$158.43	\$2,474.11	\$25,695.86



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PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Jeanette Contreras, Library Director

SUBJECT: Administration Report for September 2026

DATE: October 26, 2026

During September, Library Administration focused on strategic planning, operational improvements, staff development, financial oversight, technology evaluation, and strengthening community partnerships. The month's activities supported the District's ongoing commitment to providing efficient library services, maintaining sound administrative practices, and expanding access to library resources throughout the community.

A key area of focus was the evaluation of Integrated Library Systems (ILS). The Assistant Library Director participated in a Simplicity ILS demonstration on September 3 and, along with other district staff, attended Polaris ILS demonstrations on September 9. These sessions provided opportunities to assess system functionality, patron-facing features, staff workflows, and overall usability to help determine which platform best meets the District's current operational requirements and future service needs. Administration also participated in the Public Libraries Survey Information Session to receive updates and review the survey timeline.

Administrative and financial management remained priorities throughout the month. The Assistant Library Director and Business Manager met with Paychex representatives to prepare for the implementation of newly acquired services designed to streamline employee onboarding and training and support ongoing personnel manual updates. The Business Manager also attended the SDRMA Benefits Open Enrollment Webinar and met with an EMCOR representative to review proposals for room exhaust solutions. Additionally, the Library Director met with the district auditor to address questions and review the upcoming audit presentation to the Board, supporting continued financial accountability and transparency.

District leadership maintained regular communication with the Board and community partners. The Library Director met with Board President Carline for the monthly meeting, attended the PLFF Board meeting, and participated in the September Library Board meeting alongside the Administration Team. Staff also attended the All Staff Meeting and LMT meeting to support internal communication, coordination, and organizational planning. A meeting with a former employee regarding PARS distribution further addressed administrative matters.

Community collaboration and outreach were also prominent during September. The Assistant Library Director and Bookmobile Library Assistant met with school principals at multiple elementary, middle, and high schools to review bookmobile stop logistics, clarify responsibilities, establish communication procedures, and strengthen coordination between the

District and participating schools. These meetings helped establish clear expectations and support the continued delivery of reliable bookmobile services to students and school communities.

In addition, the Assistant Library Director and other district staff met with City of Placentia representatives to discuss the potential for the district to host a display featuring items from the Centennial Time Capsule. The feasibility of the exhibit will be determined after the capsule is opened and its contents are reviewed. This collaboration presents a potential opportunity to connect the district with local history and community heritage.

Overall, September's activities reflected a coordinated effort to strengthen internal operations, evaluate technology improvements, maintain fiscal and administrative oversight, and foster partnerships with local schools and City representatives.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Jeanette Contreras, Library Director

FROM: Jeremy Yamaguchi, Technology Manager

SUBJECT: Circulation Activity Report for September 2026

DATE: October 26, 2026

Children's Circulation - Subtotals	September	September	FY-T-D	FY-T-D	FY-T-D
	2026	2025	2026-27	2025-26	% change
Children's Fiction Physical: PLD	10,052	10,620	30,013	32,052	-6%
Children's Fiction Physical: Bookmobile	121		222		
Children's Fiction Digital	1,016	1,206	3,239	3,716	-13%
Children's Fiction Physical Subtotal	10,173	10,620	30,235	32,052	-6%
Children's Fiction Digital Subtotal	1,016	1,206	3,239	3,716	-13%
Children's Fiction TOTAL	11,189	11,826	33,474	35,768	-6%
Children's Nonfiction Physical: PLD	2,672	2,268	8,130	7,926	3%
Children's Nonfiction Physical: Bookmobile	8		12		
Children's Nonfiction Digital	192	104	342	321	7%
Children's Nonfiction Physical Subtotal	2,680	2,268	8,142	7,926	3%
Children's Nonfiction Digital Subtotal	192	104	342	321	7%
Children's Nonfiction TOTAL	2,872	2,372	8,484	8,247	3%
Children's Magazine Digital	27	21	89	70	27%
Children's Magazine TOTAL	27	21	89	70	27%
Children's Audiobook Physical: PLD	828	1,182	3,156	3,763	-16%
Children's Audiobook Physical: Bookmobile	0		0		
Children's Audiobook Digital	704	697	2,185	2,250	-3%
Children's Music Digital	4	5	8	12	-33%
Children's Audio Media Physical Subtotal	828	1,182	3,156	3,763	-16%
Children's Audio Media Digital Subtotal	708	702	2,193	2,262	-3%
Children's Audio Media TOTAL	1,536	1,884	5,349	6,037	-11%
Children's Visual Media Physical: PLD	260	268	894	831	8%
Children's Visual Media Physical: Bookmobile	0		12		
Children's Visual Media Digital	25	35	102	134	-24%
Children's Visual Media Physical Subtotal	260	268	906	831	9%
Children's Visual Media Digital Subtotal	25	35	102	134	-24%
Children's Visual Media TOTAL	285	303	1,008	965	4%
Children's Library of Things (LOTs): PLD	40	41	107	127	-16%
Children's Library of Things (LOTs): Bookmobile	1		1		
Children's Library of Things (LOTs) TOTAL	41	41	108	127	-15%

Children's Circulation - TOTAL	September	September	FY-T-D	FY-T-D	FY-T-D
	2026	2025	2026-27	2025-26	% change
TOTAL All Children's Physical Content: PLD	13,852	14,379	42,300	44,699	-5%
TOTAL All Children's Physical Content: Bookmobile	130		247		
TOTAL All Children's Physical Content	13,982	14,379	42,547	44,699	-5%
TOTAL All Children's Digital Content	1,968	2,068	5,965	6,503	-8%
TOTAL All Children's Content	15,950	16,447	48,585	51,202	-5%

Children's Circulation: Non-English Materials	September	September	FY-T-D	FY-T-D	FY-T-D
<i>*These stats are accounted for in the sections above, and are additionally highlighted as special collections</i>	2026	2025	2026-27	2025-26	% change
Children's Non-English Language Materials	651	2,647	1,918	6,387	-70%

Teen Circulation - Subtotals	September	September	FY-T-D	FY-T-D	FY-T-D
	2026	2025	2026-27	2025-26	% change
Teen Fiction Physical: PLD	309	254	1,106	952	16%
Teen Fiction Physical: Bookmobile	0		4		
Teen Fiction Digital*	342	424	1,102	1,309	-16%
Teen Fiction Subtotal	651	678	2,212	2,261	-2%
Teen Nonfiction Physical: PLD**	19	26	59		
Teen Nonfiction Physical: Bookmobile	0		0		
Teen Nonfiction Digital	24	21	71	58	22%
Teen Nonfiction Subtotal	43	47	130	119	9%
Teen Audiobook Physical: Bookmobile	0		0		
Teen Audiobook Digital	544	575	1,763	1,650	7%
Teen Audio Media Subtotal	544	575	1,763	1,650	7%

Teen Circulation - TOTAL	September	September	FY-T-D	FY-T-D	FY-T-D
	2026	2025	2026-27	2025-26	% change
Teen Physical Content: PLD	328	280	1,165	1,013	15%
Teen Physical Content: Bookmobile	0		4		
TOTAL All Teen Physical Content	328	280	1,165	1,013	15%
Teen Digital Content	910	1,020	2,936	3,017	-3%
TOTAL All Teen Content	1,238	1,300	4,101	4,030	2%

Adult Circulation - Subtotals	September	September	FY-T-D	FY-T-D	FY-T-D
	2026	2025	2026-27	2025-26	% change
Adult Fiction Physical: PLD	2,406	2,731	8,343	8,921	-6%
Adult Fiction Physical: Bookmobile	1		7		
Adult Fiction Digital	2,698	3,078	8,424	9,592	-12%
Adult Fiction Subtotal	5,105	5,809	16,774	18,513	-9%
Adult Nonfiction Physical: PLD	1,187	1,354	3,908	4,291	-9%
Adult Nonfiction Physical: Bookmobile	0		0		
Adult Nonfiction Digital	635	869	1,978	2,542	-22%
Adult Non-Fiction Subtotal	1,822	2,223	5,886	6,833	-14%
Adult Magazine Digital	1,093	691	3,346	2,722	23%
Adult Magazine Subtotal	1,093	691	3,346	2,722	23%
Adult Audiobook Physical: PLD	26	94	64	238	-73%
Adult Audiobook Physical: Bookmobile	0		1		
Adult Audiobook Digital	6,933	6,518	20,992	19,960	5%
Adult Music Physical	57	75	191	207	-8%
Adult Music Digital	35	66	109	207	-47%
Adult Audio Media Subtotal	7,051	6,753	21,357	20,612	4%
Adult Movies and BluRavs Physical: PLD	313	416	961	1,323	-27%
Adult Movies and BluRavs Physical: Bookmobile	0		3		
Adult Video Games Physical	399	392	1,230	1,139	8%
Adult Visual Media Physical TOTAL	712	808	2,194	2,462	-11%
Adult Visual Media Digital	253	323	701	905	-23%
Adult Visual Media Subtotal	965	1,131	2,895	3,367	-14%
Adult Library of Things (LOTS): PLD	129	89	382	270	41%
Adult Library of Things (LOTS): Bookmobile	1		4		
State Parks Pass: PLD	82	76	283	254	11%
Total Adult Library of Things (LOTS)	212	165	669	524	28%

Adult Circulation - TOTAL	September	September	FY-T-D	FY-T-D	FY-T-D
	2026	2025	2026-27	2025-26	% change
Adult Physical Content: PLD	4,599	5,227	15,362	16,643	-8%
Adult Physical Content: Bookmobile	2		15		
TOTAL ALL Adult Physical Content	4,601	5,227	15,377	16,643	-8%
Adult Digital Content	11,647	11,545	35,550	35,928	-1%
TOTAL All Adult Content	16,248	16,772	50,927	52,571	-3%

Adult Circulation: Non-English Materials	September	September	FY-T-D	FY-T-D	FY-T-D
<i>*These stats are accounted for in the sections above, and are additionally highlighted as special collections</i>	2026	2025	2026-27	2025-26	% change
Adult Non-English Language Materials	141	143	361	485	-26%

All Circulation - TOTAL	September	September	FY-T-D	FY-T-D	FY-T-D
	2026	2025	2026-27	2025-26	% change
Total Circulation Physical: PLD	18,779	19,886	58,827	62,355	-6%
Total Circulation Physical: Bookmobile	132		266		
Total Circulation Digital	14,525	14,633	44,451	45,448	-2%
Total All Circulation	33,436	34,519	103,544	107,803	-4%

* New collection for FY 24-25

** New statistic for FY 25-26



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PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES**TO:** Jeanette Contreras, Library Director**FROM:** Yesenia Baltierra, Assistant Library Director**SUBJECT:** Children's Services Report for September 2026**DATE:** October 26, 2026

Number of Programs by Type	September	September	FY-T-D	FY-T-D	FY-T-D
	2026	2025	2026-27	2025-26	% change
Storytime	7	6	10	26	-62%
Children's Programs	6	5	22	29	-24%
Hangar	2	6	9	15	-40%
Teen Programs	2	2	6	6	0%
Self-Directed	3	2	13	12	8%
Outreach	14	4	25	7	257%
TOTAL Children/Teen	34	25	85	95	-11%

Program Attendance by Type	September	September	FY-T-D	FY-T-D	FY-T-D
	2026	2025	2026-27	2025-26	% change
Storytime	525	341	726	1,250	-42%
Children's Programs	306	252	3,217	3,776	-15%
Hangar	8	63	106	162	-35%
Teen Programs	21	19	55	61	-10%
Self-Directed	1	4	453	279	62%
Outreach	611	245	1,485	642	131%
TOTAL Children/Teen	1,472	924	6,042	6,170	-2%

The Hangar Makerspace	September	September	FY-T-D	FY-T-D	FY-T-D
	2026	2025	2026-27	2025-26	% change
Hangar Activity Hour Visits	380	277	1,016	787	29%

Achievements

During September, staff planned and facilitated a variety of educational, recreational, and literacy-based programs designed to serve children, families, and community members. Activities included Baby Giggles and Wiggles, Family Storytime, Museum on Wheels, Family Loteria Night, Read to the Dogs, Morning Meetups, PTAC, STEAM Labs, and the Gardening Workshop Series in partnership with UC Master Gardeners. Staff also prepared craft activities for the Hangar to encourage creativity and hands-on learning.

Additionally, bookmobile outreach services were delivered to 16 schools and community locations, including elementary schools, middle schools, high schools, and other community sites. These visits helped expand access to library materials and resources beyond traditional library locations.

These programs promoted early childhood literacy, family engagement, social interaction, and lifelong learning. STEAM activities and gardening workshops encouraged curiosity, problem-solving, and environmental awareness, while family programs provided opportunities for meaningful shared experiences. Bookmobile outreach helped reduce barriers to library access, introduced students to library services, and encouraged reading and resource use among children and teens throughout the community.

Meetings

Staff participated in meetings focused on library programming, technology, and school outreach coordination. Lunch at the Library meetings provided opportunities to share successful program practices, explore partnerships, and review application requirements for the upcoming year. Demonstrations of Simplicity ILS and Clarivate/Polaris systems allowed staff to explore library management tools and evaluate features that may support daily operations and service delivery. Staff also met with school principals and administrators to coordinate bookmobile visits, discuss scheduling and logistics, and establish plans for successful outreach services at participating schools.

These meetings strengthened collaboration among library staff, schools, and community partners. Planning and coordination helped ensure that outreach services were organized, accessible, and responsive to school needs.

Professional Development

Staff provided training on essential bookmobile tasks and procedures to prepare team members for successful outreach visits. The training supported consistent practices in preparing for visits, managing bookmobile operations, and delivering services at community locations.

Staff training strengthened team readiness, consistency, and service quality during outreach activities. By developing staff skills and sharing operational knowledge, the library improved its capacity to provide reliable bookmobile services, connect community members with library resources, and deliver engaging and effective outreach experiences.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Jeanette Contreras, Library Director

FROM: Yesenia Baltierra, Assistant Library Director

SUBJECT: Adult Services Report for September 2026

DATE: October 26, 2026

MONTHLY STATISTICS

Number of Programs by Type	September	September	FY-T-D	FY-T-D	FY-T-D
	2026	2025	2026-27	2025-26	% change
Adult Programs	5	2	13	7	86%
History Room	0	0	1	0	-
Literacy	30	37	71	89	-20%
General Interest	0	1	5	1	400%
Self-Directed	1	1	6	6	0%
TOTAL Adult	36	41	96	103	-7%

Program Attendance by Type	September	September	FY-T-D	FY-T-D	FY-T-D
	2026	2025	2026-27	2025-26	% change
Adult Programs	66	18	130	43	202%
History Room	0	0	44	0	-
Literacy	242	329	695	820	-15%
General Interest	0	52	2,558	52	4819%
Self-Directed	6	3	242	171	42%
TOTAL Adult	314	402	3,669	1,086	238%

History Room Activity	September	September	FY-T-D	FY-T-D	FY-T-D
	2026	2025	2026-27	2025-26	% change
History Room Visitors	7	1	18	12	50%
Memory Lab Appointments	13	38	35	12	192%

Volunteer Hours	September	September	FY-T-D	FY-T-D	FY-T-D
	2026	2025	2026-27	2025-26	% change
History Room	41	0	55	0	--*
PLFF	282.05	208	872	652	34%
General Library	227.75	82.5	479	348	38%
Adult Literacy	267.75	486.75	742	1,236	-40%
PTAC	34.25	31.82	82	103	-20%
Teen Volunteers	118.02	124	1,314	598	120%
Total Volunteer Hours	970.82	933.07	3,544	2,937	21%
FTE Equivalent	5.60	5.38	20.45	16.95	21%

Literacy	FY-T-D	FY-T-D	FY-T-D
	2026-27	2025-26	% change
Adult Literacy Students	75	41	83%
Adult ESL Students	0	39	-100%
Adult Literacy Tutors	78	40	95%
Adult ESL Tutors	0	37	-100%

*Mathematically, division by zero is invalid.

Achievements

Throughout September, the Library continued to provide a variety of adult literacy, educational, cultural, and recreational programs. Literacy offerings included Beginner and Intermediate Book Clubs, Read, Write, Speak Club, Everyday English Skills classes at the Library and Whitten Center, writing workshops, financial literacy instruction, and learner discussion sessions. A tutor in-service meeting and a fifth Wednesday class also supported ongoing learning and program development.

Additional adult programming included the Science Fiction, Fantasy & Graphic Novel Book Club, Adult Book Club, and Get Hooked! Crochet and Knitting Circle. The Library also coordinated the 2026 Your Next Chapter Reading Program, supported the UC Master Gardeners Gardening Workshop Series, hosted a screening of the *Librarians* documentary, and helped coordinate a Red Cross blood drive. These activities promoted literacy, lifelong learning, creativity, community engagement, and access to educational resources.

Meetings and Training

Staff participated in several training sessions and technology demonstrations to support ongoing service improvements. Activities included Horizon Acquisitions Review training with SirsiDynix, demonstrations of the Simplicity and Polaris Integrated Library Systems (ILS), and an introductory Northstar training session to explore potential benefits for adult literacy learners. These sessions provided opportunities to evaluate available resources, improve technical knowledge, and assess tools that may enhance library operations and learner support.

Professional Development

Professional development focused on strengthening staff expertise in the Horizon Integrated Library System. Training included intermediate and advanced cataloging, acquisitions, and technical services, as well as administrative setup and system features. Staff also reviewed the Horizon table editor to better understand how system parameters and settings can be viewed and updated. These efforts support improved technical services, more effective system administration, and continued development of staff skills.



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PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Jeanette Contreras, Library Director

FROM: Jeremy Yamaguchi, Technology Manager

SUBJECT: Technology and Website Report for September 2026

DATE: October 26, 2026

MONTHLY STATISTICS

Computer and Wi-Fi Usage	September	September	FY-T-D	FY-T-D	FY-T-D
	2026	2025	2026-27	2025-26	% change
Children Computer Usage	230	280	805	1,072	-25%
Children AWE Learning Usage	395	559	1,365	2,138	-36%
Teen Computer Usage	41	99	119	264	-55%
Adult Computer Usage	890	1,129	2,891	3,193	-9%
Total Computer Usage	1,556	2,067	5,180	6,667	-22%
Wi-Fi Usage	2,241	2,204	6,859	5,814	18%
Guest Passes	91	78	271	280	-3%

Website Traffic	September	September	FY-T-D	FY-T-D	FY-T-D
	2026	2025	2026-27	2025-26	% change
Website visits	34,781	20,223	69,545	83,182	-16%
Page Hits	44,191	33,521	102,830	121,929	-16%
Users	29,508	14,888	55,493	66,115	-16%
Placentia Library Online Catalog Usage	5,517	3,681	17,613	9,791	80%

App Usage	September	September	FY-T-D	FY-T-D	FY-T-D
	2026	2025	2026-27	2025-26	% change
App Downloads	79	80	278	267	4%
App Launches	3,083	2,254	9,987	6,810	47%
Searches	2,287	2,938	8,200	9,019	-9%
Requests Placed	593	407	1,941	1,108	75%
Renewals Done	1,091	733	3,007	1,988	51%
App Catalog Usage	3,971	4,078	13,148	12,115	9%

Technology and Website Update — September 2026 Completed

- **Staff Scheduling System Transition:** Completed the transition to the District's new cloud-based staff scheduling platform. Staff training, schedule configuration, and implementation were completed during September, replacing the previous scheduling process and establishing a centralized system for ongoing staff scheduling.
- **Online Library Calendar Launch:** Completed the public launch of the District's new EB1 online calendar on the Library website. The new platform provides improved event discovery and establishes the foundation for expanded online room reservations and event registration.
- **Memory Lab Online Reservations:** Launched online reservations for the Memory Lab through EB1, including web and mobile app booking functionality. This represents an additional phase of the District's transition toward patron self-service reservations.
- **Mobile App Enhancements:** Updated the Library mobile app to incorporate the new events calendar, direct room-booking functionality, new releases, staff picks, and other content improvements.
- **Staff Training and Onboarding Resources:** Developed and expanded training guides, onboarding materials, standard operating procedures, task lists, and staff reference resources to support new employee onboarding and ongoing cross-training.

In Progress

- **Online Room and Study Space Reservations:** Continued configuration and testing of EB1 room-reservation workflows for meeting rooms, study rooms, study pods, and other reservable spaces. The Memory Lab is now available for online booking, with additional patron self-service reservation options being prepared for broader rollout. The project is now pending board approval of an updated booking policy.
- **Horizon Data Integrity, Cataloging, and Automation:** Continued Horizon cleanup and system-maintenance projects, including circulation configuration, borrower and statistical data cleanup, cataloging workflows, MARC record cleanup, custom item and Library of Things records, cover-image improvements, and OPAC enhancements.
- **Board Statistics and Reporting Modernization:** Continued development and refinement of Board and operational reporting through custom scripting, LibInsight dashboards, data visualization, and improvements to recurring Circulation, Customer Service, Acquisitions, and Technology reporting processes.
- **Integrated Library System Research / RFP Planning:** Continued evaluation of future Integrated Library System options through vendor research, demonstrations, proposal review, and committee work. September activities included additional vendor demonstrations and meetings as staff continued to evaluate available systems and closely follow other Public Library RFP processes.
- **Online Library Card Application:** Began development and redesign of the District's online library card application and related patron registration workflows, with a focus on improving the user experience and supporting future online service enhancements.

- **Staff Workstation Replacement:** Continued provisioning and deployment of replacement staff workstations as part of the District's ongoing technology lifecycle and equipment replacement program.
- **Technology Strategic Plan 2027–2031:** Continued development of the District's long-term technology roadmap through vendor consultation, product research, equipment and infrastructure planning, and evaluation of future system needs.
- **E-Rate / Infrastructure Planning:** Continued planning for upcoming E-Rate-supported network and infrastructure improvements. The project remains pending FCC approval.
- **Network, Device, and Infrastructure Planning:** Continued device-security monitoring, infrastructure planning, vendor coordination, and project management related to District technology facilities, including planning for cooling improvements supporting network equipment and other infrastructure needs.
- **Website and Digital Services:** Continued website and digital-service updates, including support for the District's new domain and email environment, integration of new calendar and reservation services, and ongoing updates to patron-facing online resources.

Upcoming / Next Steps

- Continue phased expansion of patron self-service room reservations, with broader availability through the Library website and mobile app.
- Continue development and testing of the new online library card application and related registration workflows.
- Continue Horizon cleanup, cataloging improvements, circulation configuration, and automation projects.
- Expand LibInsight dashboards, data visualization, and automated Board-reporting workflows.
- Continue Integrated Library System research, vendor demonstrations



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PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Jeanette Contreras, Library Director

FROM: Jeremy Yamaguchi, Technology Manager

SUBJECT: Customer Service Report for September 2026

DATE: October 26, 2026

Attendance	September	September	FY-T-D	FY-T-D	FY-T-D
	2026	2025	2026-27	2025-26	% change
Number of Days Open	29	29	89	90	-1%
Number of Hours Open	267	267	816	824	-1%
Attendance	21,743	21,887	70,004	70,095	0%

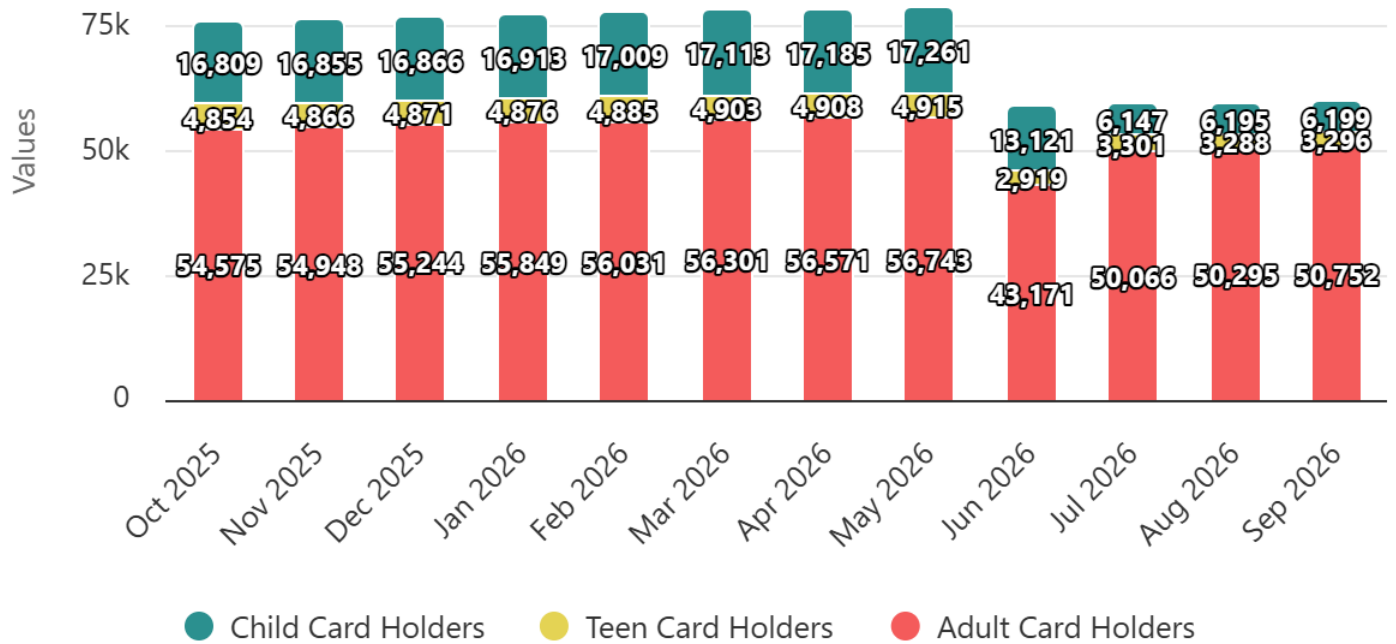
Card Holders	September	September	FY-T-D	FY-T-D	
	2026	2025	2026-27	2025-26	% change *
Child Card Holders	6,200	16,775			-63%
Teen Card Holders	3,298	4,835			-32%
Adult Card Holders	50,722	54,035			-6%
Total Card Holders	60,220	75,645			-20%
New Patron Registration	455	628	1,275	1,802	-29%
New Virtual Library Cards	24	322	80	826	-90%

Information Desk Activity	September	September	FY-T-D	FY-T-D	FY-T-D
	2026	2025	2026-27	2025-26	% change
Reference Questions -- in person	2,874	2,437	7,941	7,585	5%
Reference Questions -- telephone	663	501	1,748	1,637	7%
Reference Questions -- email/chat	33	5	46	10	360%
Total Reference Questions	3,570	2,943	9,735	9,232	5%
Study Room Usage	270	261	740	739	0%
PODs	220	220	600	564	6%

Passport Activity	September	September	FY-T-D	FY-T-D	FY-T-D
	2026	2025	2026-27	2025-26	% change
Passports Processed	369	299	981	1,214	-19%
Photos Processed	249	225	693	883	-22%

%% Change is month vs month comparison

Processing	September	September	FY-T-D	FY-T-D	FY-T-D
	2026	2025	2026-27	2025-26	% change
New Books Processed	200	232	1,083	752	44%
Billing Notices Mailed	53	55	151	189	-20%
Filled Hold Requests	553	685	1,733	1745	-1%
Expired Holds	216	224	672	616	9%



PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Jeanette Contreras, Library Director

SUBJECT: **Presentation of the District 2025-2026 Audit Report and Financial Statements.**

DATE: October 26, 2026

BACKGROUND

The District engaged an independent auditing firm, Clifton Larson Allen (CLA), to examine its financial records, financial statements, and applicable accounting procedures for the fiscal year ended June 30, 2026. The purpose of the audit is to assess whether the District's financial statements are fairly presented in accordance with applicable accounting standards and to evaluate compliance with relevant laws, regulations, and financial requirements.

Mr. Robert Callanan will present and provide copies of the report to provide the Board with an overview of the District's financial position and any matters requiring further review or corrective action.

The following areas will be presented and discussed with the independent auditors:

1. **Financial Statements and Overall Financial Condition**
A review of the District's revenues, expenditures, assets, liabilities, fund balances, and overall financial position.
2. **Budget and Financial Performance**
An analysis of actual revenues and expenditures compared with the adopted budget, including significant variances and their causes.
3. **Audit Findings and Recommendations**
A summary of any findings, deficiencies, questioned costs, or recommendations identified during the audit. If no findings were reported, this section will indicate that accordingly.
4. **Internal Controls and Accounting Procedures**
A review of the District's financial controls, accounting practices, cash management, purchasing procedures, and safeguards over public funds.
5. **Compliance with Laws and Regulations**
A discussion of compliance with applicable state and federal requirements, grant conditions, reporting obligations, and other regulatory provisions, as applicable.
6. **Corrective Action and Follow-Up**
An update on actions taken or planned by District staff to address audit findings, strengthen internal controls, and implement auditor recommendations.

District staff will work with the independent auditors to clarify the financial findings, evaluate any identified risks, and determine the appropriate corrective measures. Staff will also monitor implementation of recommendations and provide updates to the Board as necessary.

RECOMMENDATION

Receive and file the Fiscal Year 2025-2026 Independent Financial Audit Report as presented by the District's independent auditors.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Jeanette Contreras, Library Director

SUBJECT: **Presentation of the District's Public Agency Retirement System (PARS) Performance.**

DATE: October 26, 2026

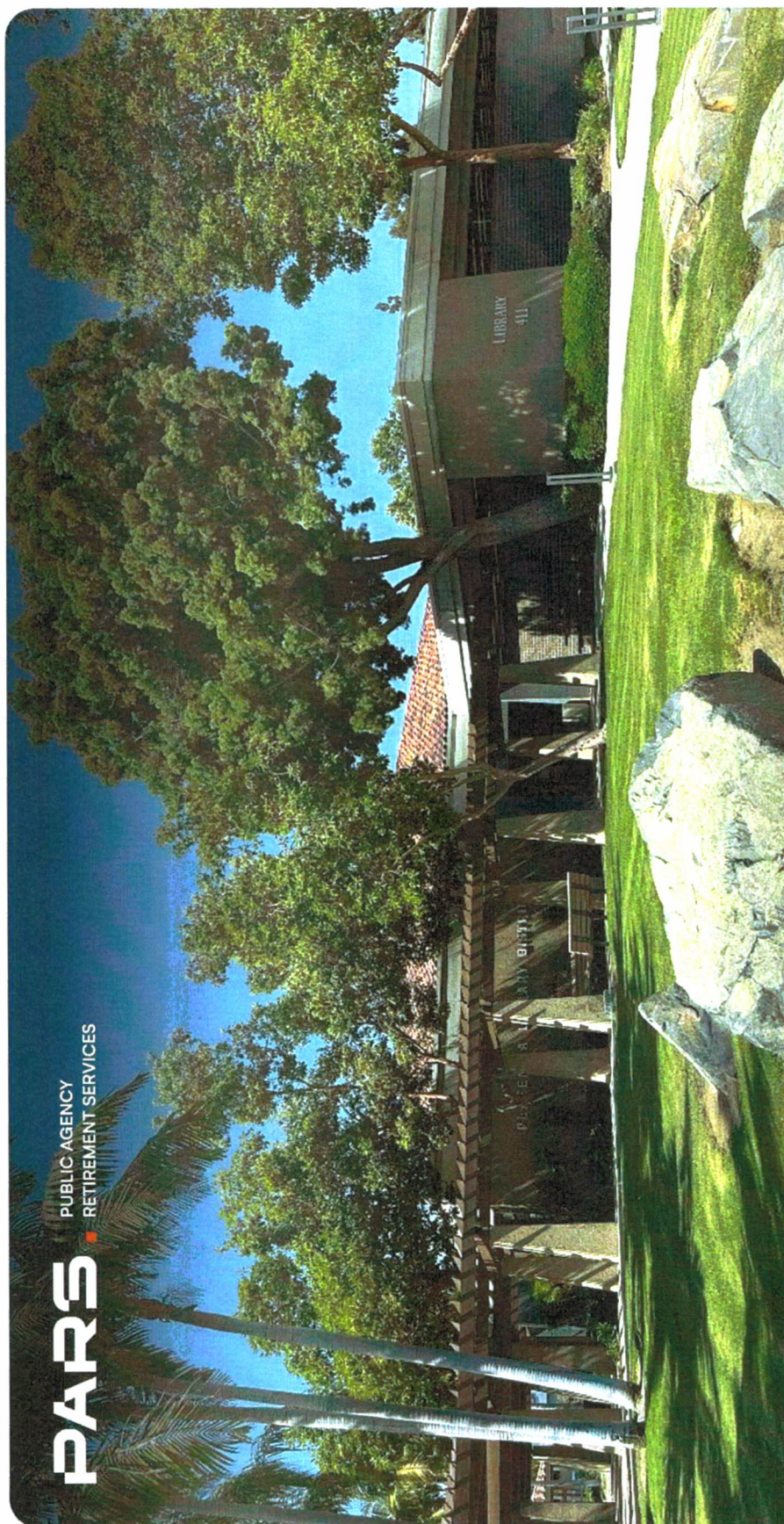
BACKGROUND

The District participates in a program administered through PARS. The program provides public agencies with retirement-related plan options designed to address specific employee retirement and/or employer retirement liability objectives, depending on the plan established by the agency.

To provide the Board with a better understanding of the District's PARS program, Mr. Dennis Yu, will present information regarding the program's structure, administration, and current status.

The presentation will provide the Board with an opportunity to ask questions and obtain clarification regarding the District's participation in the PARS program. Additionally, The presentation is intended to provide the Board with a better understanding of the District's PARS program, its administration, and related financial and operational considerations. The information presented will support the Board's ongoing oversight of the District's retirement-related programs and financial responsibilities.

Attachment A is a copy of the PARS presentation.



PARS
PUBLIC AGENCY
RETIREMENT SERVICES

PLACENTIA LIBRARY DISTRICT

Defined Contribution Plan Review
October 26, 2026

PARS TRUST TEAM

As of June 30, 2026

Trust Administrator & Consultant*



- Serves as record-keeper, consultant, and central point of contact
- Sub-trust accounting
- Coordinates all agency services
- Monitors plan compliance (IRS/GASB/State Government Code)
- Processes contributions/disbursements
- Hands-on, dedicated support teams

40+

Years of Experience
(1984-2026)

2,300+

Total Plans
Administered

1,100+

Public Agency
Clients

550+

115 Trust Clients

750k+

Plan Participants

\$11.7 B+

Assets under
Administration

* See important information regarding PARS in the Disclaimer page at the end of the presentation.

Trustee



- 5th largest commercial bank and one of the nation's largest trustees for Section 115 trusts
- Safeguard plan assets
- Oversight protection as plan fiduciary
- Custodian of assets

163

Years of Experience
(1863-2026)

\$11.0T

Assets under
Administration

Investment Manager



- A division of U.S. Bancorp Asset Management, Inc.
- Fixed income and multi asset portfolios
- Strategic Blend and Index platform options
- Customized portfolios (with minimum asset level)

41

Years of Investment
Experience
(As of 6/30/2026)

\$252.8B *

Assets under Management
& Advisement

*Please see disclosures at the end of this presentation



The **PARS** DEFINED CONTRIBUTION PLAN



SUMMARY OF AGENCY'S PLAN

Plan Effective Date:	July 1, 2008
Type of Plan:	401(a) Defined Contribution
Active Contributing (as of August 31, 2026):	33 Active Participants 19 Active Contributing
Employer Contribution:	4.00% of Compensation
Eligibility:	Full-Time and Part-Time Employees 21 Years of Age & 6 Months of Service
Total Assets (as of August 31, 2026):	\$1,701,659
Average Account Balance:	\$36,206
Investment Selection:	Balanced Strategic Blend Strategy (approx. 60% equity/40% fixed income)



PLAN VESTING (TIER 1)

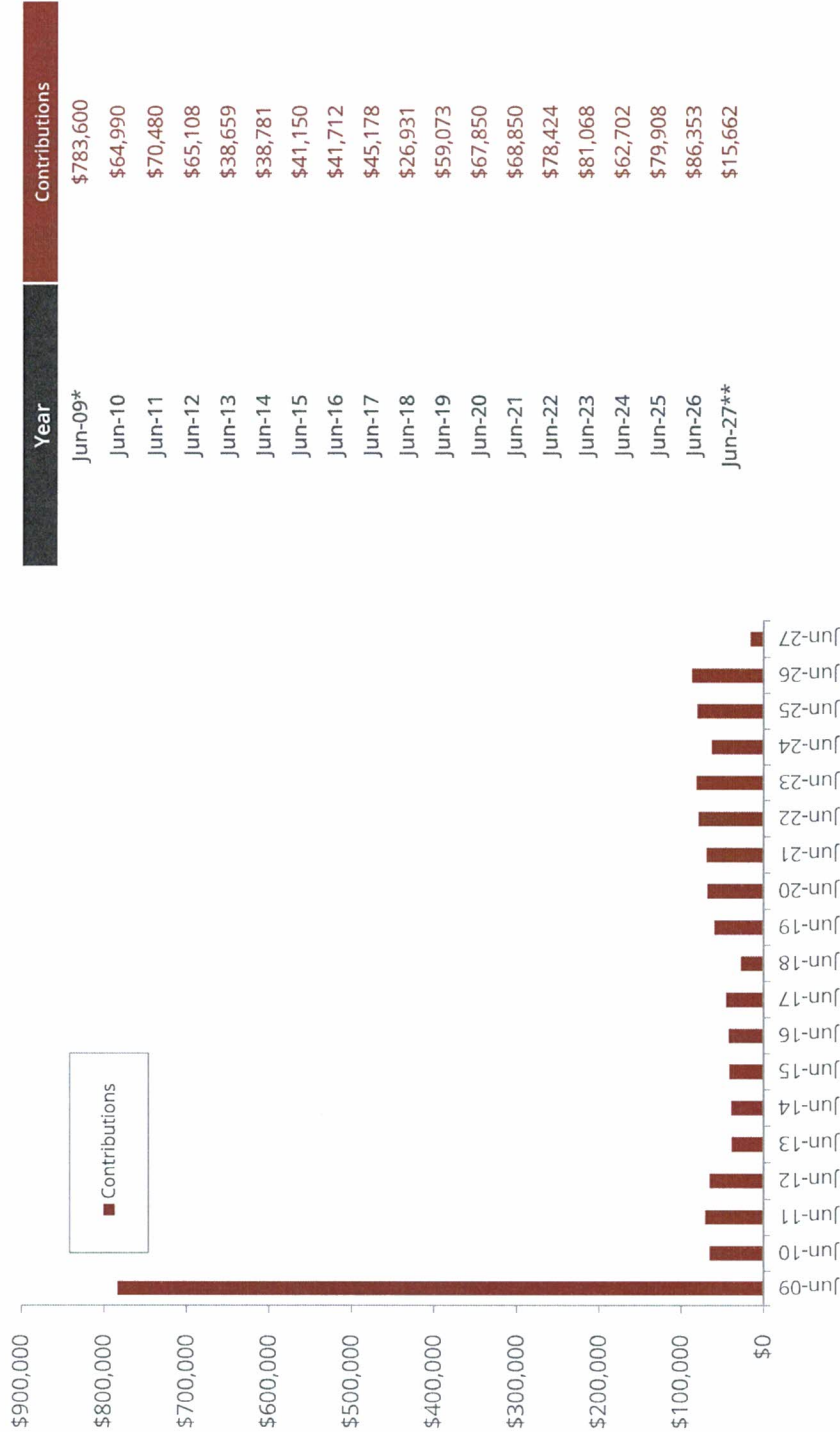
- Vesting refers to the ownership of your employer contributions.

Years of Service Completed	Percent Vested
1	20%
2	40%
3	60%
4	80%
5	100%

- Participants will be credited one (1) year of District Service upon completion of 1000 hours within the plan year.

PLAN CONTRIBUTIONS

AS OF AUGUST 31, 2026:

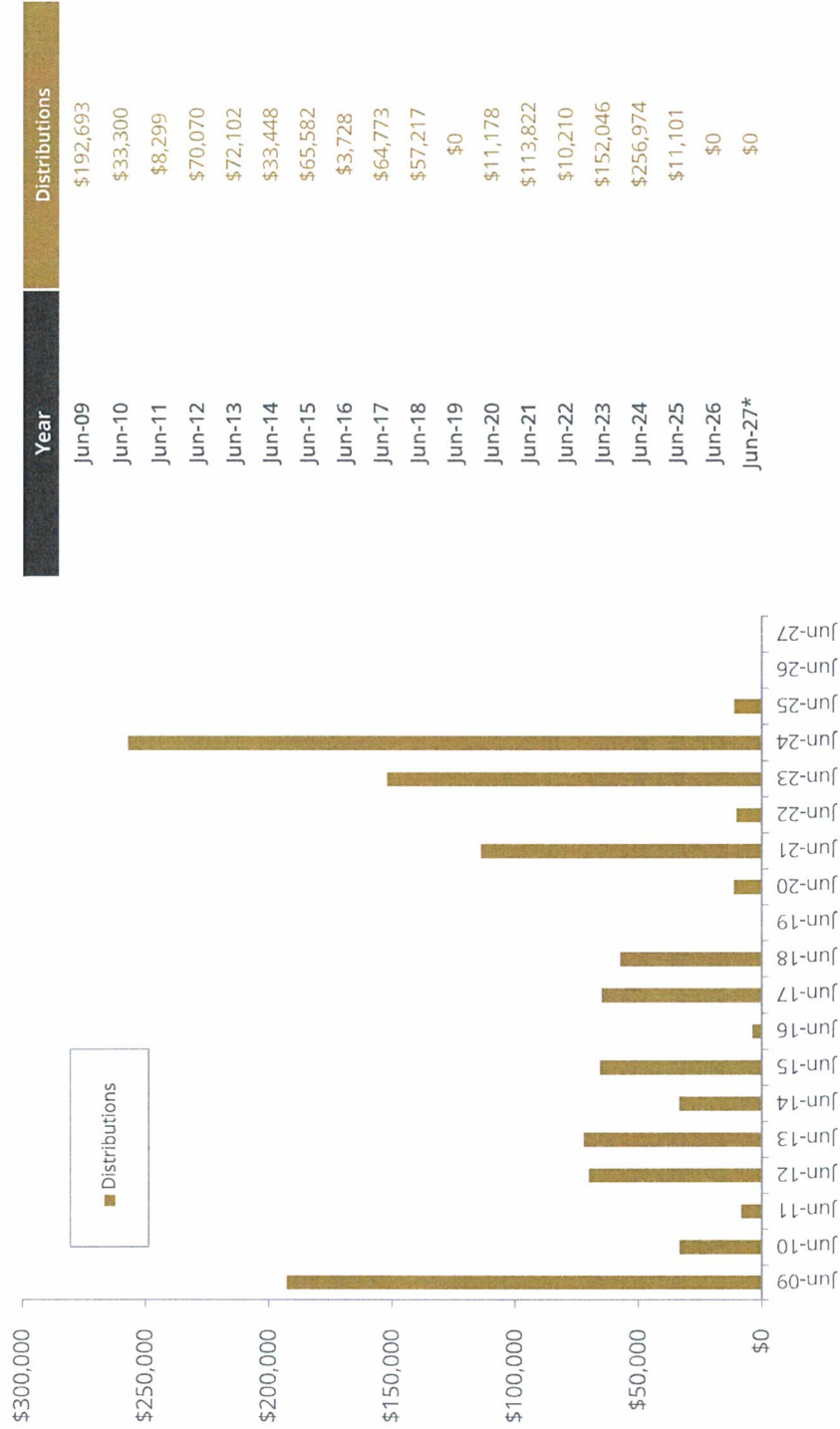


* Plan Year Ending June 2009 included transfer from prior administrator
** Plan Year Ending June 2027 is based on 2 months of activity

Plan Year Ending

PLAN DISTRIBUTIONS

AS OF AUGUST 31, 2026:

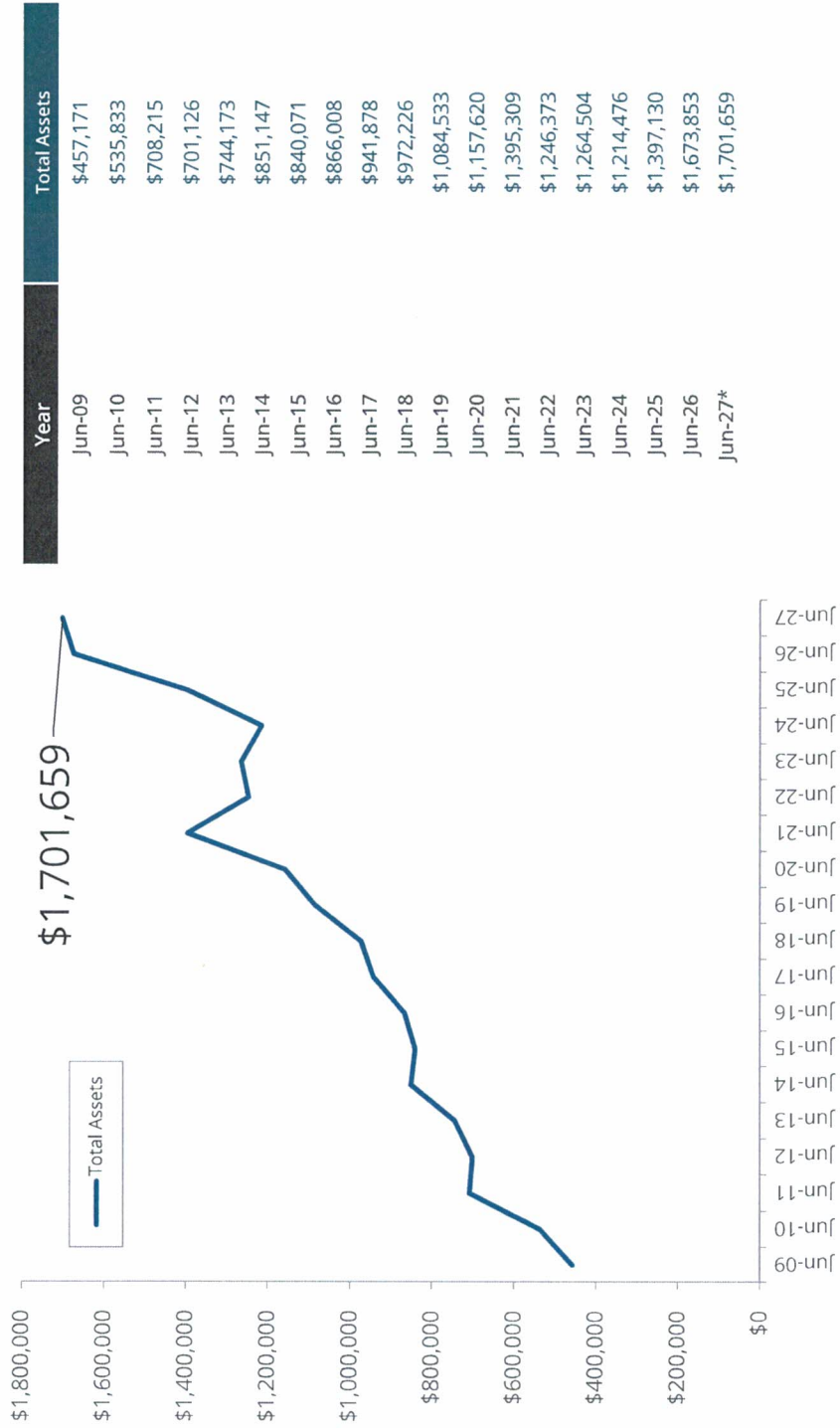


Plan Year Ending

*Plan Year Ending June 2027 is based on 2 months of activity

PLAN ASSETS

AS OF AUGUST 31, 2026:

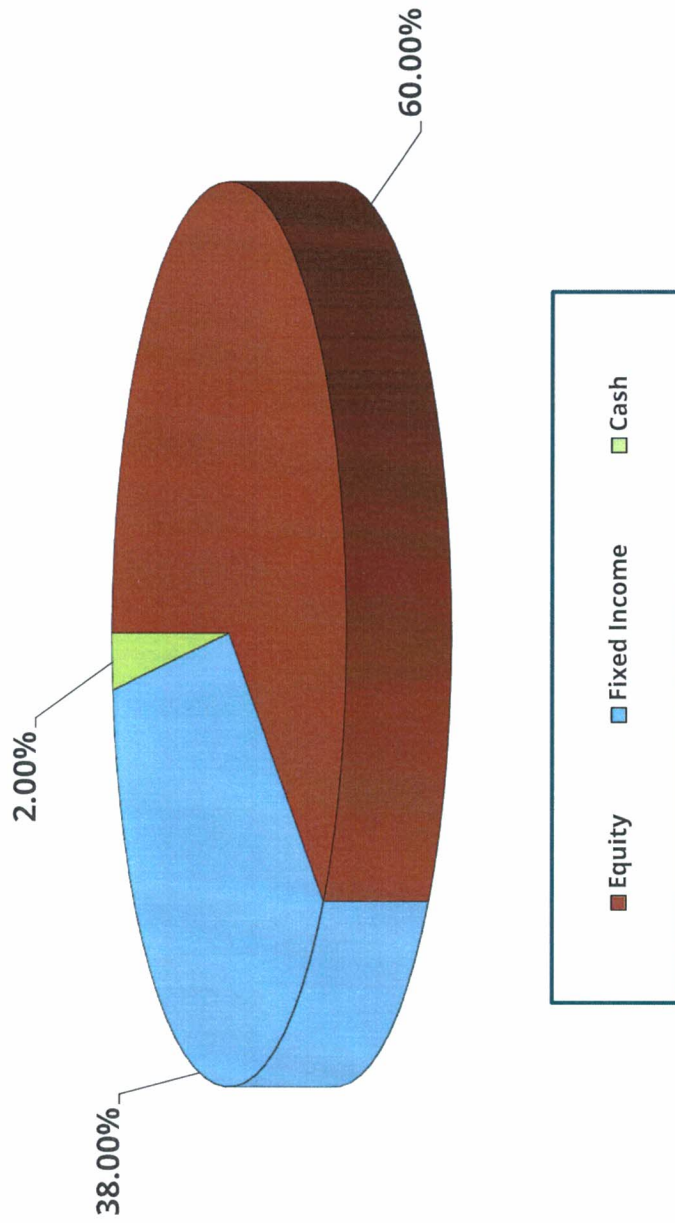


*Plan Year Ending June 2027 is based on 2 months of activity

ASSET ALLOCATION

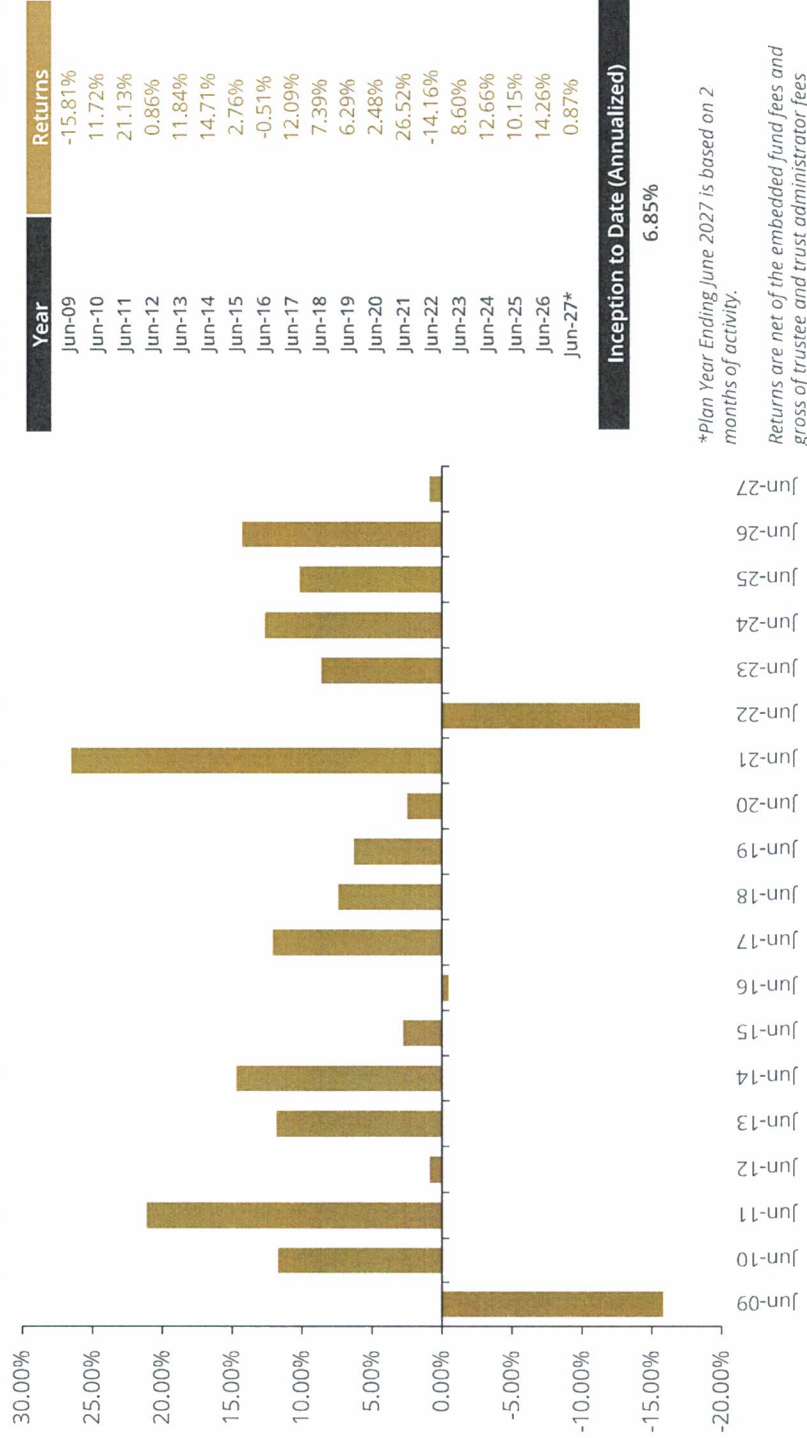
As of June 30, 2026

BALANCED STRATEGIC BLEND



PLAN ANNUAL RETURNS

AS OF AUGUST 31, 2026:



*Plan Year Ending June 2027 is based on 2 months of activity.
Returns are net of the embedded fund fees and gross of trustee and trust administrator fees

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value. Past performance does not guarantee future results. Performance returns are impacted by agency plan activity and may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.
The advisor to the PARS portfolios is U.S. Bank, and PFM Asset Management serves as sub-advisor to U.S. Bank to manage these portfolios. Please see important additional disclosures to the PARS portfolios included in the individual strategy information at the end of this presentation.

MANAGED TACTICAL PORTFOLIOS

As of June 30, 2026

STRATEGIC BLEND PORTFOLIO ANNUALIZED RETURNS* (Gross of Investment Management Fees, but Net of Embedded Fund Fees) Please see complete Investment Strategy Sheets for more information.

Strategy	Equity (%)	1 Year	3 Years	5 Years	10 Years
Capital Appreciation	65-85%	17.79%	15.02%	7.68%	10.07%
Balanced	50-70%	14.97%	12.96%	6.35%	8.63%
Moderate	40-60%	13.02%	11.59%	5.40%	7.59%
Moderately Conservative	20-40%	9.62%	9.01%	3.74%	5.42%
Conservative	5-20%	6.85%	6.95%	2.31%	3.76%

*Returns shown are for the respective strategic blend strategy in the PARS OPEB & Pension Combo Trust, except for the Capital Appreciation strategy which has not reached 10 years since inception (10-1-17). The 10-year return for the Capital Appreciation strategy is the Capital Appreciation index strategy in the PARS OPEB Trust. Returns provided are gross of investment advisory fees and net of mutual fund fees.

Subject to change due to rebalancing. Past performance does not guarantee future results.

Please see important additional disclosures to the PARS portfolios included in the individual strategy fact sheets.

Assets	Balance Sheet
5,000	
21,500	
54,144	
80,615	
232,75	

ELIGIBILITY FOR DISTRIBUTION

- PARS Plans permit distribution of benefits based on the occurrence of one of the following events:
 - Termination or Separation from Employment
 - Retirement
 - Permanent and Total Disability
 - Death



DISTRIBUTION OPTIONS

- PARS Plans permit employees to select benefit payout options including:
 - Lump Sum Payout
 - IRA Rollover
 - Rollover to another qualified Plan
 - Annuity purchase

CONTACTS

Dennis Yu

Executive Vice President

(800) 540-6369 x104

dyu@pars.org

Angela Tang

Supervisor, Client Services

(800) 540-6369 x159

atang@pars.org

Phoebe Tan

Vice President, Plan Support

(800) 540-6369 x142

ptan@pars.org

Phillip Muschetto

Senior Vice President, Plan Accounting

(800) 540-6369 x106

pmuschetto@pars.org

June 30, 2026

PARS Retirement Plans Program

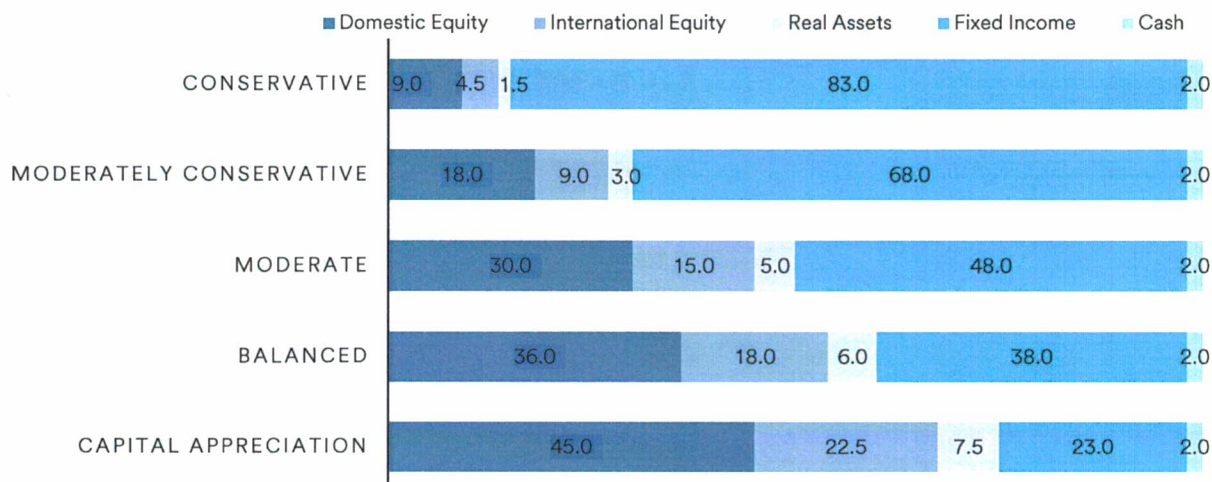


Strategy	Asset Class	Strategic Range	Policy	Tactical	Gross Annualized Total Rate of Return						
					Portfolio	2Q26*	YTD	1-Yr	3-Yr	5-Yr	10-Yr
Conservative	Equity	5-20%	15%	15%	Strategic Blend	2.81	2.61	6.84	6.94	2.25	3.77
	Fixed Income	60-95%	83%	83%	Index	2.71	2.54	6.79	6.66	2.22	3.46
	Cash	0-20%	2%	2%	Benchmark	2.78	2.46	6.80	6.66	2.54	3.62
Moderately Conservative	Equity	20-40%	30%	30%	Strategic Blend	4.69	4.18	9.48	8.89	3.55	5.43
	Fixed Income	50-80%	68%	68%	Index	4.62	4.29	9.71	8.78	3.67	5.09
	Cash	0-20%	2%	2%	Benchmark	4.78	4.16	9.69	8.73	3.87	5.32
Moderate	Equity	40-60%	50%	50%	Strategic Blend	7.24	6.31	13.10	11.61	5.40	7.63
	Fixed Income	40-60%	48%	48%	Index	7.21	6.53	13.55	11.71	5.67	7.37
	Cash	0-20%	2%	2%	Benchmark	7.45	6.45	13.63	11.62	5.91	7.66
Balanced	Equity	50-70%	60%	60%	Strategic Blend	8.58	7.41	14.93	12.94	6.27	8.71
	Fixed Income	30-50%	38%	38%	Index	8.57	7.86	15.66	13.50	6.92	8.61
	Cash	0-20%	2%	2%	Benchmark	8.80	7.59	15.62	13.05	6.87	8.80
Capital Appreciation	Equity	65-85%	75%	75%	Index	10.52	9.51	18.60	15.50	8.28	10.11
	Fixed Income	10-30%	23%	23%							
	Cash	0-20%	2%	2%	Benchmark	10.83	9.29	18.64	15.24	8.35	10.46

*Returns for periods under one year are not annualized. Returns are gross of investment management fees and net of fund embedded fees.

Please see important disclosures on the following page and your U.S. Bank fee schedule for investment management fees applied to your specific portfolio, as net of fee performance will differ.

Gross Calendar Year Returns												
Strategy	Portfolio	2025	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015
Conservative	Strategic Blend	9.01	4.48	8.98	-12.68	2.23	8.93	10.75	-1.38	6.83	3.94	0.35
	Index	9.10	4.28	7.92	-12.05	2.00	8.61	10.38	-1.14	5.52	3.74	0.07
	Blended Benchmark	8.53	4.77	7.82	-10.59	2.24	7.81	10.12	-0.60	5.25	3.92	0.30
Moderately Conservative	Strategic Blend	10.59	6.57	11.11	-13.70	5.21	10.88	13.97	-2.58	9.64	4.97	0.31
	Index	10.81	6.60	9.87	-13.08	5.37	9.72	13.57	-2.40	8.07	5.28	-0.19
	Blended Benchmark	10.30	6.79	10.29	-12.35	5.50	9.89	13.55	-1.87	8.13	5.45	0.13
Moderate	Strategic Blend	12.60	9.55	14.11	-14.81	9.35	12.54	17.85	-4.16	13.59	6.24	0.16
	Index	12.97	9.98	12.81	-14.47	10.25	11.35	17.61	-4.08	11.63	7.19	-0.57
	Blended Benchmark	12.38	10.03	13.56	-13.74	10.21	12.02	17.66	-3.37	11.66	7.41	-0.12
Balanced	Strategic Blend	13.63	10.92	15.54	-15.48	11.48	13.67	19.91	-4.97	15.45	6.84	0.37
	Index	14.18	12.24	14.32	-14.91	12.69	12.13	19.67	-4.91	13.22	8.43	-0.68
	Blended Benchmark	13.46	11.61	15.19	-14.58	12.54	13.07	19.78	-4.18	13.54	8.39	-0.30
Capital Appreciation	Index	16.07	13.86	16.60	-15.83	16.04	12.56	22.38	-5.98	16.03	N/A	N/A
	Blended Benchmark	15.40	13.82	17.60	-15.64	15.93	14.37	22.81	-5.53	16.57	N/A	N/A



Strategic Blend -

Holdings: Portfolios are invested in a strategic mix of actively managed and passive index-based investment vehicles.

Baird Aggregate Bond Fund
Cohen & Steers Institutional Realty Fund
Columbia Contrarian Core Fund
Columbia Small Cap Growth Fund
Dodge Cox Income Fund
Emerald Growth Fund
Fidelity International Index Fund
First American Government Obligations Fund
Fidelity Emerging Markets Index Fund
Hartford Schroders International Multi-Cap Value Fund
iShares Core U.S. Aggregate ETF
Lazard Global Infrastructure Fund

NYLI CBRE Global Infrastructure Fund
NYLI MacKay High Yield Corporate Bond Fund
MFS International Growth Fund
PGIM Total Return Fund
PIMCO RAE US Small Cap Fund
Putnam Core Equity Fund
Schwab US Large CAP ETF
Voya Intermediate Bond Fund

Index - Holdings:

Portfolios are invested in passive index-based investment vehicles.

Fidelity Total Stock Market Index Fund
First American Government Obligations Fund
iShares Core MSCI Total International Stock ETF
iShares Core US Aggregate Bond ETF
iShares Global Infrastructure ETF
SPDR High Yield Bond ETF
Vanguard Real Estate ETF

For illustrative purposes only and subject to change at PFMAM's discretion. Individual portfolio allocations and holdings will vary based on many factors, including each portfolio's specific investment policy and market conditions.

		Benchmark Definitions				
		Conservative	Moderately Conservative	Moderate	Balanced	Capital Appreciation
7/1/2025 - Current:	Russell 3000 Index	9.00%	18.00%	30.00%	36.00%	45.00%
	MSCI AC World ex USA (Net)	4.50%	9.00%	15.00%	18.00%	22.50%
	MSCI US REIT Index	0.75%	1.50%	2.50%	3.00%	3.75%
	MSCI World Core Infra Index (Net)	0.75%	1.50%	2.50%	3.00%	3.75%
	Blmbg. U.S. Aggregate	76.50%	62.50%	44.25%	35.00%	21.25%
	ICE BofA US High Yield Index	6.50%	5.50%	3.75%	3.00%	1.75%
	ICE BofA 3 Month U.S. T-Bill	2.00%	2.00%	2.00%	2.00%	2.00%



Historical Benchmark Definitions							
		Conservative	Moderately Conservative	Moderate	Balanced		Capital Appreciation
10/1/2012 – 6/30/2025:	S&P 500	7.50%	15.50%	26.50%	32.00%	Since Inception:	39.50%
	Russell Mid Cap	1.50%	3.00%	5.00%	6.00%		16.00%
	Russell 2000	2.50%	4.50%	7.50%	9.00%		10.50%
	Wilshire REIT	0.50%	1.00%	1.75%	2.00%		10.25%
	MSCI EM Free (Net USD)	1.00%	2.00%	3.25%	4.00%		7.50%
	MSCI EAFE (Net USD)	2.00%	4.00%	6.00%	7.00%		5.25%
	Bloomberg US Aggregate Bond	52.25%	49.25%	33.50%	27.00%		5.00%
	ICE BofA 1-3 Yr US Corp/Govt	25.75%	14.00%	10.00%	6.75%		3.00%
	ICE BofA US High Yield Master II	2.00%	1.75%	1.50%	1.25%		2.00%
	FTSE 1 Month T-Bill	5.00%	5.00%	5.00%	5.00%		1.00%

About the Adviser: PFM Asset Management (PFMAM)

PFM Asset Management is the division of U.S. Bancorp Asset Management, Inc. that provides investment services to the public sector. We have more than 40 years of experience working with public sector clients. Our solutions include local government investment pools (LGIPs), fixed income strategies, outsourced chief investment officer (OCIO), and other specialized solutions.

Gross returns are time weighted and are calculated based on trade-date accounting. Actual returns for each agency's participation within the portfolio may vary from returns shown based on each agency's own cash flows as well as the specific portfolio in which they are invested. The advisor to the PARS portfolios is U.S. Bank N.A., and PFM Asset Management, a division of U.S. Bancorp Asset Management, Inc., serves as sub-advisor to U.S. Bank N.A. to manage these portfolios.

PFM Asset Management serves clients in the public sector and is a division of U.S. Bancorp Asset Management, Inc., which is the legal entity providing investment advisory services. U.S. Bancorp Asset Management, Inc. is a registered investment adviser, a direct subsidiary of U.S. Bank N.A. and an indirect subsidiary of U.S. Bancorp. U.S. Bank N.A. is not responsible for and does not guarantee the products, services, or performance of U.S. Bancorp Asset Management, Inc.

U.S. Bank N.A. pays PFMAM up to 67% of the annual management fee for assets sub-advised by PFMAM under its sub-advisory agreement with U.S. Bank N.A. Refer to your U.S. Bank N.A. fee schedule for investment management fees applied to your specific portfolio. U.S. Bank N.A. compensates PFMAM for these services from its own fees.

Public Agency Retirement Services ("PARS") is a third-party and not affiliated with PFMAM, USBAM or U.S. Bank. PARS serves as the trust administrator to the Public Agencies Post-Employment Benefits Trust, Public Agencies Post-Retirement Health Care Plan Trust, and the Public Agency Retirement System Trust (the "Trusts"). U.S. Bank N.A. serves as the discretionary trustee to the Trusts. In its capacity as discretionary trustee, U.S. Bank N.A. delegates the investment management of the Trusts to its affiliate USBAM through a sub-advisory agreement. PARS is serviced by PFMAM, a division of USBAM.

NOT FDIC INSURED : NO BANK GUARANTEE : MAY LOSE VALUE

PFM Asset Management / For Institutional Investor or Investment Professional Use Only

Disclosures

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U.S. Bank N.A. pays the sub-adviser up to 67% of the annual management fee for assets sub-advised under its sub-advisory agreement with U.S. Bank N.A. Refer to your U.S. Bank N.A. fee schedule for investment management fees applied to your specific portfolio. U.S. Bank N.A. compensates the sub-adviser for these services from its own fees.

The views expressed within this material constitute the perspective and judgment of U.S. Bancorp Asset Management, Inc. (USBAM) at the time of distribution and are subject to change. Any forecast, projection, or prediction of the market, the economy, economic trends, and equity or fixed-income markets are based upon current opinion as of the date of issue and are also subject to change. Opinions and data presented are not necessarily indicative of future events or expected performance. Information contained herein is based on data obtained from recognized statistical services, issuer reports or communications, or other sources, believed to be reliable. No representation is made as to its accuracy or completeness.

Additional information on U.S. Bancorp Asset Management, Inc. and a description of its fees are described in its ADV which is available at www.adviserinfo.sec.gov.

PFM Asset Management (PFMAM) serves clients in the public sector and is a division of U.S. Bancorp Asset Management, Inc. which is the legal entity providing investment advisory services. U.S. Bancorp Asset Management, Inc. is a registered investment adviser, a direct subsidiary of U.S. Bank N.A. and an indirect subsidiary of U.S. Bancorp. U.S. Bank N.A. is not responsible for and does not guarantee the products, services, or performance of U.S. Bancorp Asset Management, Inc.

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PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Jeanette Contreras, Library Director

SUBJECT: E-Rate and Broadband Funding Updates from the Technology Manager.

DATE: October 26, 2026

BACKGROUND

The District continues to evaluate and maintain its technology infrastructure to support educational programs, administrative operations, student learning, and access to digital resources. Reliable broadband connectivity and appropriate technology services are essential to ensuring that students, staff, and library users have access to online instructional materials, research tools, digital collections, and other technology-based services.

The Federal Communications Commission's E-Rate program provides eligible schools and libraries with discounts on qualifying telecommunications, internet access, and certain network infrastructure services. The District monitors program requirements, funding opportunities, and applicable application deadlines to support cost-effective technology services.

The Information Technology Manager will provide an update on the program, funding, broadband connectivity, financial impact and considerations, and future course of action.

Attachment A is a copy of the presentation slides.

Introduction: What E-Rate means for public libraries

Federal support for connectivity and internal network infrastructure

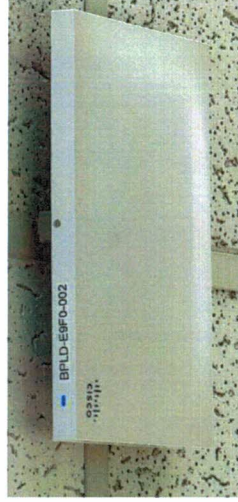
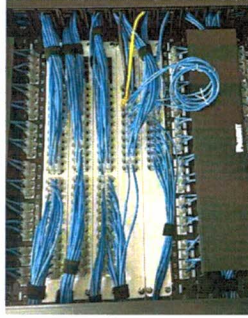
PROGRAM & FUNDING

The E-Rate program is administered by USAC under FCC oversight and funded through the Universal Service Fund.



POTENTIAL IMPACT IF SUPPORT ENDS

Higher local infrastructure costs; delayed network replacement; pressure to redirect general funds from other services.



Scope: Category 2 internal networks only. Broadband service and hotspot subscriptions are outside these discussions.

Five-year funding: who pays?

Full use of the current Category 2 eligible spending budget

FIVE-YEAR TOTAL

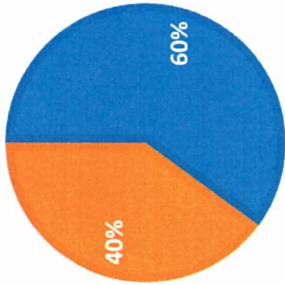
Federal 60%

\$165,099

District 40%: \$110,066

FUNDING

■ Federal ■ District



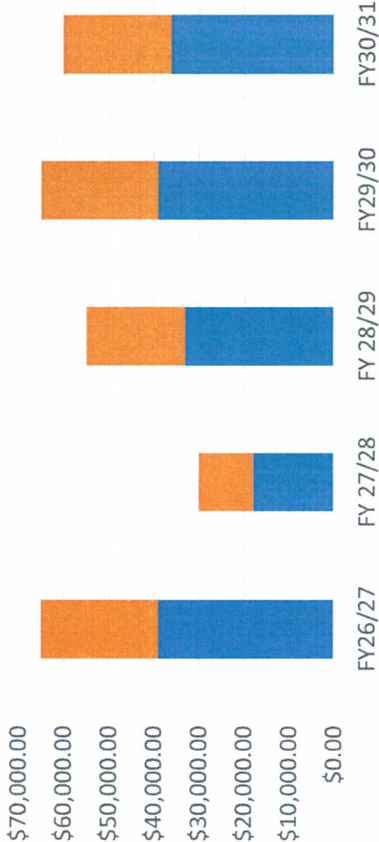
ANNUALIZED PLANNING EQUIVALENT

Federal 60% Avg.

District 40% Avg.

\$33,020/year

\$22,013/year



Total eligible project capacity: \$275,165 over five years. Annualized values are illustrative averages—not annual awards or a uniform spending schedule.

What Category 2 funding provides

FEDERAL COST-SHARING	FIVE-YEAR BUDGET
60% federal / 40% local	FY 2026–2030
Federal support reduces the District’s local cost for approved, eligible internal network projects.	Category 2 supports planned network infrastructure investments over a five-year budget cycle.

Sources: USAC Category 2 guidance; District FY 2026–2030 budget snapshot and funding history.

District planned uses of Category 2

FY 2026/27–FY 2030/31 Proposed projects funding

Funding year / projected focus	Eligible project cost	District 40%	Federal 60%
2026 • Switching and Wi-Fi upgrades	\$65,000	\$26,000	\$39,000
2027 • Targeted network expansion	\$30,000	\$12,000	\$18,000
2028 • Security and Wi-Fi refresh	\$55,000	\$22,000	\$33,000
2029 • Lifecycle and cabling	\$65,000	\$26,000	\$39,000
2030 • Continued modernization	\$60,165.25	\$24,066.10	\$36,099.15
FIVE-YEAR TOTAL	\$275,165.25	\$110,066.10	\$165,099.15

* Hardware eligibility and costs require validation. Draft forecast excludes unpriced items. The full \$275,165 capacity is not an itemized project commitment.

Protecting core services for our community

Stable internal networks help sustain the services our community depends upon.

Reliable access

Wi-Fi coverage and connections throughout library facilities

Public technology

Network access supporting public computer workstations and online resources

Digital literacy

Infrastructure for classes, research, learning, and staff assistance

Community inclusion

Reliable systems that complement broader connectivity and hotspot services

Category 2 supports the underlying internal network. It does not directly fund hotspot lending subscriptions or general broadband service in this forecast.

Next steps

01 Reassess cost exposure

Refresh actual Category 2 commitments, planned purchases, and discount assumptions.

02 Identify fiscal and operational impacts

Determine which investments require local support, postponement, or revised scope.

03 Research complementary funding

Evaluate grants, nonprofit purchasing options, and other digital inclusion resources.

04 Maintain a five-year investment plan

Prioritize network lifecycle, evaluate vendor options, and update the forecast annually.

Verified five-year Category 2 budget

\$275,165

Total eligible project budget



60% federal

40% local

\$165,099

\$110,066

Current-cycle snapshot

\$248,610

available eligible budget

\$26,555

pending eligible requests

\$15,933 potential federal share

Why long-term planning matters

- 1 Plan before equipment fails**
Anticipate replacement, upgrades and growth instead of reacting to failures.
- 2 Align investments to the five-year cycle**
Coordinate competitive bidding, applications and project schedules.
- 3 Standardize to reduce long-term support burden**
Evaluate a unified network platform and full lifecycle costs; vendor selection remains subject to procurement.
- 4 Preserve continuity if federal support changes**
Identify which projects require local funding, delays, or scope adjustments.

District five-year technology planning document; USAC annual E-Rate cycle reference.

PLACENTIA LIBRARY DISTRICT • E-RATE CATEGORY 2



PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Jeanette Contreras, Library Director

SUBJECT: Discussion on the Association for Information Science and Technology (ASIS&T) Conference.

DATE: October 26, 2026

BACKGROUND

The Association for Information Science and Technology, commonly known as ASIS&T, is an international professional association that connects research and practice in information science and technology. For nearly 85 years, the association has supported the development of knowledge, methods, and technologies that improve how information is organized, discovered, accessed, evaluated, preserved, managed, and shared.

Its membership includes researchers, educators, librarians, information professionals, technologists, students, and practitioners working across disciplines and countries. ASIS&T provides professional education, scholarly publications, networking opportunities, special-interest communities, and an annual meeting dedicated to emerging research and practical developments in the information field.

Its work encompasses subjects with direct relevance to public institutions, including:

- Information access and equity: Improving access to reliable information and reducing barriers for underserved populations.
- Digital transformation and emerging technologies: Evaluating artificial intelligence, digital services, information systems, and new approaches to managing knowledge.
- Information literacy and public trust: Helping people locate, evaluate, understand, and responsibly use information.
- Privacy, ethics, and governance: Addressing responsible data practices, information policy, transparency, and ethical technology use.
- Knowledge preservation and management: Strengthening the systems through which institutions maintain records, preserve institutional knowledge, and provide dependable public information.
- Research-informed decision-making: Translating tested methods, evidence, and professional experience into better organizational policies and services.

ASIS&T is particularly relevant because it brings together the research community and the professionals responsible for implementing information services in real-world settings. Its annual meeting offers an opportunity to examine not only what technologies and practices are emerging, but also what evidence supports them, what limitations they have, and how their use affects individuals and communities.

Many information challenges are shared across national boundaries. Professionals in different countries and institutional settings are developing approaches to digital inclusion, information access, records management, responsible AI, knowledge preservation, and public engagement. International participation enables attendees to compare approaches developed under different legal, cultural, economic, and technological conditions. This broader perspective can help an organization identify solutions that may not yet be widely adopted locally, recognize potential problems before they arise, and avoid unnecessarily repeating mistakes made elsewhere.

Global learning does not mean importing foreign practices without consideration. It means evaluating a wider range of evidence and experience before making decisions that affect local residents. This is especially important when technologies and information systems evolve faster than any one organization can independently research, test, and evaluate them.

RECOMMENDATION:

Action to be determined by the Library Board of Trustees.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Jeanette Contreras, Library Director

SUBJECT: Authorize Amendments to Policy 6055 – Barbara & Ed Hemmerling Group Study Rooms.

DATE: October 26, 2026

BACKGROUND

The Placentia Library District provides the Barbara & Ed Hemmerling group study rooms to support individual study, group collaboration, and educational activities. The rooms are available to patrons at no charge and are intended to provide equitable access to shared library spaces.

With the implementation of the District's new online reservation system, it is necessary to update the existing study room policy to reflect current reservation practices, clarify scheduling procedures, and ensure consistency between the written policy, the reservation system, and public-facing information.

The updated policy also addresses operational challenges associated with managing room availability, including missed reservations, adherence to reservation time limits, and situations in which patrons fail to vacate a room at the end of their scheduled reservation. These revisions will provide staff with clearer guidance for addressing noncompliance and help ensure that study rooms remain available to all eligible patrons.

DISCUSSION

The proposed revisions to Policy 6055 include the following key updates:

1. Online Reservations and Scheduling Procedures

The policy now recognizes the District's approved online reservation system as an official method for reserving study rooms, in addition to in-person reservations and other methods established by the District. It also allows the District to adjust reservation windows, release times, and scheduling parameters in response to patron demand, operational needs, and system capabilities without requiring a formal policy amendment for each administrative adjustment.

2. Reservation Arrival and Time Limits

The policy clarifies the 10-minute reservation grace period and establishes that reservations may be forfeited if the reserving patron does not arrive within that period. It also reinforces the maximum two-hour daily usage limit per person and clarifies that all individuals present during a reservation will have that time counted toward their daily limit. These provisions support consistent application of reservation rules and improve access for other patrons.

3. End-of-Reservation Compliance and Enforcement

The updated policy explicitly requires patrons to vacate study rooms at the conclusion of their scheduled reservation and remove their personal belongings promptly. Staff may remind patrons of the reservation end time and direct them to vacate the room when their scheduled use has concluded.

The revised language also addresses repeated violations and refusal to follow staff directions. Continued noncompliance may result in the loss of study room privileges or additional action under the District's Patron Code of Conduct and applicable policies. This clarification is necessary to provide staff with a consistent framework for addressing recurring issues, minimizing scheduling conflicts, and ensuring that rooms are available to the next reserved users.

The amendments will support more consistent enforcement, reduce scheduling conflicts, and promote fair and equitable access to the Barbara & Ed Hemmerling group study rooms.

Attachment A is a copy of the proposed Policy 6055.

RECOMMENDATIONS

1. Authorize amendments to Policy 6055 – Barbara & Ed Hemmerling Group Study Rooms, as presented, inclusive of input received from the Board; and,
2. Roll call vote.

Placentia Library District

POLICY MANUAL

POLICY TITLE: Barbara & Ed Hemmerling Group Study Rooms
POLICY NUMBER: 6055

The Placentia Library District is committed to providing an environment that is conducive to study and group collaboration. The District provides patrons access to the Barbara & Ed Hemmerling group study rooms under the following guidelines:

6055.1 Purpose

The purpose of the District study rooms is to provide space for patrons to meet, study, and collaborate. The District will provide equal access to all patrons. The District has two study rooms with a maximum capacity of six (6). There is no charge for use of the study rooms.

6055.2 Guidelines

6055.2.1 The patron making a reservation must be at least thirteen (13) years of age and have a current, valid Placentia Library District account. The patron who makes the reservation must be present in the study room for the duration of the reservation.

6055.2.2 Reservations will be held 10 minutes after the scheduled start time. If the reserving patron has not arrived within the grace period, the reservation may be forfeited and the room made available to another patron.

6055.2.3 Study room use is limited to a maximum of two (2) hours per person per day. Any individual present in the room during a reservation will be considered to have used that time toward their daily limit.

6055.2.4 Patrons are required to vacate the study room at the end of their scheduled reservation period to allow the next patron or group to access the room on time. Patrons are responsible for monitoring their reservation time and ensuring that all personal belongings are removed before the reservation expires.

6055.2.4.1 Staff will provide a reminder when necessary and may direct patrons to vacate the room promptly at the conclusion of their scheduled time. If a patron refuses to leave after their reservation has ended, staff will explain the policy and inform the patron that continued use of the room is not permitted without an approved reservation or extension.

6055.2.4.2 Repeated failure to comply with study room time limits, or refusal to follow staff directions, may result in the loss of study room privileges and/or additional action in accordance with the Library's Patron Code of Conduct and applicable policies.

6055.2.4.3 Study room reservations and access are subject to availability and library staff enforcement to ensure fair, equitable, and timely access for all patrons.

6055.2.5 No more than six (6) patrons may occupy a study room at one time.

6055.2.6 Furniture may not be moved into or out of the study rooms.

6055.2.7 Patrons must maintain a moderate noise level and conduct themselves in a manner that does not disturb other library users. Study rooms are not soundproof. Telephone calls and virtual communications, including video conferences, online meetings, and similar activities, are permitted but must be conducted at a low volume and with consideration for others.

6055.2.8 Patrons must leave the room in good condition for the next user, including erasing the whiteboard and disposing of trash.

6055.2.9 Study rooms are not intended to provide privacy. District staff may enter a room as needed for security, maintenance, operational, or other District purposes.

6055.2.10 Personal property should not be left unattended. The District is not responsible for lost, stolen, or damaged personal property.

6055.2.11 All rules and regulations as outlined in the District policies, including but not limited to Policy 6020 – Internet and Computer Access, Policy 6040 – Beverage & Food, Policy 6050 – Community Meeting Room, and Policy 6065 – Public Behavior.

6055.2.12 Failure to comply with this policy or other District policies may result in loss of study room privileges and/or other Library privileges.

6055.3 Reservations

6055.3.1 Study rooms may be reserved through the District's approved reservation system, in person, or through other methods established by the District. A valid library account number may be required to make or confirm a reservation. Current reservation procedures and availability will be published through the District's reservation system, website, or other public-facing guidance.

6055.3.2 Study rooms may be reserved in advance or used on a first-come, first-served basis when not otherwise reserved. The District may adjust reservation windows, release times, and other scheduling parameters based on demand, operational needs, or system capabilities, without requiring amendment of this policy.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Jeanette Contreras, Library Director

SUBJECT: Roundtable Women's Club Updates from Secretary Dahl

DATE: October 26, 2026

BACKGROUND

The Club's signature holiday fundraiser, the Festival of Trees, is scheduled for Saturday, November 21, 2026, beginning at 10:00 a.m. at Embassy Suites, 11767 Harbor Boulevard. The annual event features a luncheon, decorated holiday trees awarded through a raffle, and silent auction items. Proceeds help fund scholarships and grants to local charitable and community organizations.

The Club's Friendship Soup project involves members and volunteers assembling more than 3,000 packages of soup mix for sale at fall and holiday craft fairs. The project provides a seasonal fundraising opportunity while encouraging community participation. Small packages are \$8 each or four for \$30, and the large packages are \$12 each or four for \$45.

The Club also conducts its annual Bunco Bash, a social fundraising event featuring games, refreshments, and prizes. Proceeds support local charitable organizations and college scholarships.

The Clubhouse continues to provide an indoor and outdoor event space for private celebrations and other gatherings. Rental activities provide an additional source of revenue that helps sustain the facility and support the Club's philanthropic mission.

The Club continues to demonstrate its commitment to local education and charitable service, and this year the Club awarded \$50,000 in scholarships to 50 local students, including 40 merit scholarships and 10 Tommie Kalman Memorial Scholarships for students pursuing health-related careers.

The Placentia Round Table Women's Club continues to support the local community through annual fundraising events, scholarships, charitable grants, and volunteer service. The District appreciates the Club's support of programs, benefitting our community.



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PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Jeanette Contreras, Library Director

SUBJECT: LAFCO Updates from Trustee Beverage

DATE: October 26, 2026

BACKGROUND

Trustee Beverage will provide an update on LAFCO activities.

OC LAFCO continues to implement its 2025–2028 Strategic Plan and associated work program. Key areas of ongoing activity include municipal service reviews, sphere of influence updates, application processing, agency coordination, legislative monitoring, and administrative and financial oversight.

Municipal Service Reviews evaluate existing service arrangements, agency operations, service needs, and opportunities for improved coordination. These reviews may identify issues involving service delivery, infrastructure, governance, or long-term planning that warrant further consideration by affected agencies. The 2026 North Region MSR/SOI report was approved at the August 12, 2026 meeting. That report covers the Placentia Library District and six other North Orange County agencies. OC LAFCO approved the review and reconfirmed the agencies' existing Spheres of Influence

The October 14, 2026 regular meeting agenda included a legislative report, consideration of OCERS contribution rates for fiscal year 2027–28, and the first-quarter financial report for fiscal year 2026–27. The Commission's adopted fiscal year 2026–27 budget and related financial reports are available through the OC LAFCO website.

Attachment A is a copy of the October 14, 2026 agenda.



2677 North Main Street | Suite 1050

Santa Ana, CA 92705

Phone: 714.640.5100 | Fax: 714.640.5139

LOCAL AGENCY FORMATION COMMISSION OF ORANGE COUNTY

REGULAR MEETING AGENDA

Wednesday, October 14, 2026

8:15 a.m.

County Administrative North (CAN)

First Floor Multipurpose Room 101

400 W. Civic Center Drive, Santa Ana, CA 92701

Members of the public may access the audio/video live-streamed meeting at

<https://youtube.com/live/DWL6Zbd-BHI?feature=share>

Any member of the public may request to speak on any agenda item at the time the Commission is considering the item.

1. CALL THE MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. ANNOUNCEMENT OF SUPPLEMENTAL COMMUNICATION

(Communications received after agenda distribution for agenda items.)

5. PUBLIC COMMENT

This is an opportunity for members of the public to address the Commission on items not on the agenda, provided that the subject matter is within the jurisdiction of the Commission and that no action may be taken by the Commission on off-agenda items unless authorized by law.

6. CONSENT CALENDAR

a.) September 9 – Regular Commission Meeting Minutes

The Commission will consider approval of the September 9, 2026 meeting minutes.

7. PUBLIC HEARING

No public hearing items scheduled.

8. COMMISSION DISCUSSION AND ACTION**a.) Legislative Report (October 2026)**

The Commission will receive an update on the legislative items reviewed by the Commission during the 2026 legislative cycle, recent activity by the Alliance of LAFCOs Legislative Committee, and the amicus brief.

b.) OCERS 2027-28 Contribution Rates

The Commission will consider adoption of the approved OCERS FY 2027-28 retirement contribution rates.

c.) Fiscal Year 2026-27 Quarterly Financial Report (First Quarter)

The Commission will receive the first quarter financial report for Fiscal Year 2026-27.

9. COMMISSIONER COMMENTS

This is an opportunity for Commissioners to comment on issues not listed on the agenda, provided that the subject matter is within the jurisdiction of the Commission. No discussion or action may occur or be taken except to place the item on a future agenda if approved by the Commission majority.

10. EXECUTIVE OFFICER'S REPORT

Executive Officer's announcement of upcoming events and a brief report on activities of the Executive Officer since the last meeting.

11. INFORMATIONAL ITEMS & ANNOUNCEMENTS

No informational items or announcements.

12. CLOSED SESSION**a.) PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Pursuant to Government Code section 54957

Title: Executive Officer

b.) CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to Government Code Section 54957.6

Agency designated representatives: Commission Chair Wendy Bucknum and William Kelly of Kelly Associates Management Group LLC

Unrepresented employee: Executive Officer

13. ADJOURNMENT OF REGULAR COMMISSION MEETING

The next Regular Commission Meeting will be held on Wednesday, November 18, 2026, at 8:15 a.m. at the County Administrative North (CAN), First Floor Multipurpose Room 101, 400 W. Civic Center Drive, Santa Ana, CA 92701.

PUBLIC PARTICIPATION:

The Local Agency Formation Commission of Orange County welcomes your participation. The public may share general comments or comments on agenda items through the following options:

- 1) **In-person** comments may be provided during the general comment period on off-agenda items and during the hearing of a specific agenda item. In accordance with the OC LAFCO guidelines, each speaker's comments may not exceed three (3) minutes for the respective item. If you have documents for the Commission, please bring 15 copies and submit to the Commission Clerk for distribution.
- 2) **Audio/Video Live Streaming:** The public may view and listen to the meeting live on YouTube using the link provided on the website homepage (www.oclafco.org). However, LAFCO cannot guarantee that the public's access will be uninterrupted, and technical difficulties may occur from time to time. The meeting will continue despite technical difficulties for participants using audio/video live streaming unless otherwise prohibited by State open meeting laws.
- 3) **Written** general comments or comments on specific agenda items may be submitted by email to the Commission Clerk at ccarter-benjamin@oclafco.org. Comments received no less than twenty-four (24) hours prior to the regular meeting will be distributed to the Commission and included in the record.

Pursuant to Government Code Section 54957.5, public records that relate to open session agenda items that are distributed to a majority of the Commission less than seventy-two (72) hours prior to the meeting will be made available to the public on the OC LAFCO website at www.oclafco.org.

"Pursuant to State law, a participant in an OC LAFCO proceeding who has a financial interest in a decision and who has made a campaign contribution of more than \$250 to any commissioner in the past year may be required to disclose the contribution. If you are affected, please notify the Commission's staff before the hearing in order to determine whether disclosure is warranted."

AMERICANS WITH DISABILITIES ACT (ADA)

All regular meeting agendas and associated reports are available at www.oclafco.org. Any person with a disability under the Americans with Disabilities Act (ADA) may receive a copy of the agenda or associated reports upon request. Any person with a disability covered under the ADA may also request a disability-related modification or accommodation, including auxiliary aids or services, to participate in a public meeting. Requests for copies of meeting documents and accommodations shall be made with OC LAFCO staff at (714) 640-5100 at least three business days prior to the respective meeting.



2026 MEETING AND EVENTS CALENDAR

Approved November 12, 2025

January						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

April						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

July						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

October						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

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28	29	30				

September						
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December						
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		



OC LAFCO Regular Meeting (*begins at 8:15 a.m.*)
Location: County Administrative North, First Floor
Multipurpose Room 101, 400 W. Civic Center Dr.,
Santa Ana, CA 92701.



No scheduled regular meeting due to legal holiday.



April 8, 2026 Regular Meeting Cancelled.
July 8, 2026 Regular Meeting Cancelled.



Office closure due to legal holidays and flexible
work schedule.



2026 CALAFCO Annual Conference - October 21-
23, Sacramento, CA.



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PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Jeanette Contreras, Library Director

SUBJECT: Legislative Updates from Trustee Nelson

DATE: October 26, 2026

BACKGROUND

The California Legislature concluded its 2025–2026 legislative session on September 1, 2026. Governor Gavin Newsom had until September 30, 2026, to sign or veto legislation presented for consideration.

CSDA monitored legislation affecting California's special districts and advocated on behalf of its members throughout the legislative session. Following the Governor's final actions, several measures were signed into law, while others were vetoed. These actions may affect special district operations, including public agency governance, employee relations, transparency, and compliance requirements.

The following is a summary of selected legislative developments that may be relevant to the Placentia Library District.

1. Public Agency Governance and Transparency
 - SB 1159 – Artificial Intelligence: Transparency and Governance
Signed by the Governor on September 30, 2026, this legislation addresses the role of artificial intelligence and other nonhuman entities under specified state transparency and governance laws, including the California Public Records Act and the Ralph M. Brown Act.
 - AB 883 – Data Brokers: Personal Information of Elected Officials
Signed by the Governor on September 27, 2026, this legislation requires the California Privacy Protection Agency to develop and distribute information regarding the use of an accessible deletion mechanism for personal information by elected officials and judges. It also shortens certain deletion-related compliance timelines.
2. Personnel and Employment Matters
 - AB 1578 – Anti-Hate Speech Training
Signed by the Governor on September 27, 2026, this legislation addresses anti-hate speech training for local agency officials as part of existing harassment-prevention training requirements, with implementation beginning January 1, 2028.

Attachment A is a copy of the CSDA's 2026 Year-End Legislative Report.



**California Special
Districts Association**
Districts Stronger Together



2026 Year-End Legislative Report

The Voice of Special Districts

Comprehensive Bill Reports

CSDA is honored to advocate for and represent special districts in the pursuit of providing members with the necessary resources to best serve their communities. In addition to the highlights and bill statistics provided in this report, view CSDA's 2026 year-end bill reports [here](https://csda.net/advocate/bill-tracking). (csda.net/advocate/bill-tracking)

Throughout the second year of the 2025-2026 Legislative Session, CSDA's membership advanced sound public policy through our collective advocacy on key priorities for all types of special districts.



Impacting Statewide Challenges of Strategic Concern to Our Communities.



Protecting Local Control, Local Revenue, and Local Flexibility to Deliver Affordable Essential Services.



Demonstrating the power of Special Districts Legislative Days.

2026 State Legislative Year Statistics

Of the 127 Bills
Supported by CSDA...

6 Amended
to Remove
Support

70 Signed
Into Law

127

39 Did
Not Pass

12 Vetoed

70 Became Laws.

Of the 114 Bills
Opposed by CSDA...

33 Amended
to Remove
Opposition

23 Signed
Into Law

114

49 Did
Not Pass

9 Vetoed

Only 23 Became Laws.

5,065



Reviewed
State Bills

2,397

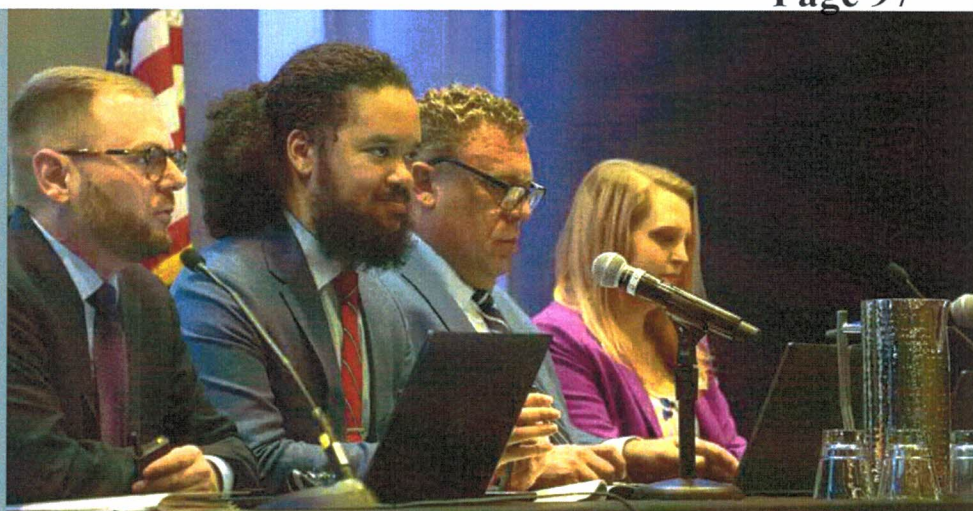


Actively
Tracked Bills

241



Priority Positions
Adopted



CSDA's Special Districts Legislative Days: Legislative Panel Discussion

From left: Aaron Avery - Director of State Legislative Affairs, Marcus Detwiler - Legislative Representative, Anthony Tannehill - Legislative Representative, Brittney Barsotti - Legislative Representative

Statewide Challenges of Strategic Concern WILDFIRE LIABILITY SHIFT

Successfully advocated against introduction of a Wildfire Liability Shift proposal which would have prevented special districts from receiving full cost recovery following damage from a wildfire. CSDA and other stakeholders specifically helped stop limitations on:

- Public entity claims against investor owned utilities (IOUs) to diminution in value for public infrastructure
- Cost-recovery claims against IOUs for emergency response and mutual aid
- Claims against IOUs for lost local property tax funding
- Insurance subrogation from IOUs, a process whereby an insurer pays the loss to its client and then seeks to recover that loss from the liable party.

ZEV MANDATE REFORM (SB 496 AND CARB REGULATION UPDATE)

Following sponsored legislation in 2025 to reform the CARB Advanced Clean Fleets (ACF) regulation that unanimously passed two policy committees before being held in fiscal committee, organized a local government comment letter for regulation updates together with a public affairs effort. Ultimately, regulatory amendments modestly delayed implementation and recognized, but did not resolve, critical concerns related to emergency response that require continued advocacy.



Listen to the
Radio Host Kitty
O'Neal interview
Kyle Packham

CSDA's Public Safety
Concerns Over CARB's
New Advanced Clean
Fleets Mandate

<https://bit.ly/4ykoBme>

The San Diego
Union-Tribune

"Emergencies don't wait for regulations, and they don't scale themselves to fit an arbitrary percentage."

Kimberly Thorner
General Manager

Olivenhain Municipal Water District

www.csdanet/zev-flexibility

Key Priorities: Local Control, Local Revenue, Local Flexibility

LOCAL CONTROL

Brown Act Revamp (SB 1187 and SB 707)

After achieving critical amendments within the most significant Brown Act legislation in decades that drastically narrowed mandates and improved implementation (SB 707, 2025), CSDA ensured that follow-on legislation in 2026 (SB 1187) did not increase mandates on special districts pending potential legislative action in the future.

.Gov Website and Email Mandate (AB 810)

Successfully Opposed: Would have forced special districts to use a .gov or .ca.gov website URL and email addresses.



State Mandate Reimbursement (AB 2640)

Successfully Supported: New law allows local agencies to offset decreases in pending mandate reimbursement claims from any unpaid reimbursement claims.

LOCAL REVENUE

Affordable Housing Infrastructure Revenue (AB 179)

Successfully Secured Amendments to Governor's Budget Trailer Proposal: Ensured special district fees were not restricted in this bill to eliminate a range of development related fees, charges, and other revenues for certain affordable housing projects.

Pension Un-reform (AB 1383)

Successfully Opposed: Would have undermined pension reform and dramatically increased pension costs.

Information Practices Act Mandate (AB 1337)

Successfully Opposed: Would have imposed numerous, onerous data retention, handling, and collection mandates on local agencies.



Forced Investments of Pooled Local Funds (AB 2214)

Successfully Opposed: Would have created the Community Reinvestment Account within the Local Agency Investment Fund (LAIF), and required the account to provide loans for small businesses and first-time homebuyers.

Local Agency Charges (AB 2180 and SB 922)

Successfully Supported: New laws clarify local agency authority and enhance reliability of property-related and service-related fees and charges, respectively.



LOCAL FLEXIBILITY

Small District Audit Flexibility (SB 992)

Successfully Co-Sponsored: Preserves and enhances existing flexibilities for small special districts to complete required audits.

Tribal Affairs in Public Works (AB 1881 and AB 2218)

Successfully Opposed: Would have potentially impeded special district projects and operations.

Transaction Rounding (SB 1005)

Successfully Co-Sponsored: Due to penny shortages, provides public agencies with the option and process to round cash transactions to the nearest five cents.

Workplace Technologies

Successfully Opposed AB 1018 and AB 2656: Would have unduly limited the ability of local governments to use certain developing automated decision system technologies and generative AI, respectively.

Successfully Secured Amendments to SB 238: Amended to preserve access to effective supervisorial tools and workplace security, prior to the bill failing to advance.



Successfully Secured Amendments to SB 951: Amended to eliminate public employer mandates in new law related to technological displacement.

Some workplace technology bills opposed by CSDA were signed into law, but with amendments narrowing their detriment, including AB 1331, AB 1883, and SB 947.

Special Districts Legislative Days

183 special district leaders took part in **92 Capitol office visits**, advocating on issues critical to local government. The results demonstrate the power of CSDA's membership when we work together:

- **Restrictions on the Use of Advanced Technologies (AB 1898 and AB 2027)**
Helped stop two measures that would have placed burdensome restrictions on the use of emerging technologies that have made the delivery of essential services safer and more affordable.
- **High Speed Rail Authority (HSRA) Property Tax Swipe**
Helped preempt the introduction of a proposal for HSRA to capture property tax increment within 1/2 mile of high-speed rail stops, intensifying the demand for essential services while depriving communities of the funding needed to deliver those services.



Take Action



Make an Impact on Public Policy by Joining an Expert Feedback Team Today!

CSDA's Legislative Program Depends on Your Expertise

Expert Feedback Teams allow CSDA to quickly and effectively gauge the impact new laws may have on special districts. If you have firsthand experience in one or more of the areas below, please join a CSDA Expert Feedback Team. Teams include:

- Governance
- Local Revenue
- Public Works and Facilities
- Human Resources and Personnel
- Housing and Community Development



www.csdanet/Get-Involved



Join Advocacy News

Want Advocacy News delivered straight to you inbox?

Stay informed on the most important issues affecting special districts. Get timely updates from the halls of the Capitol with real-time notifications or easy-to-read daily summaries.



<https://www.csdanet/advocacy-blog>

Save the Date

**Special Districts
Legislative Days 2027
March 31 - April 1 in
Sacramento**



LegislativeDays.csdanet

California Special Districts Association
1112 I Street, Suite 200
Sacramento, CA 95814
toll-free: 877.924.2732
www.csdanet

