

informed should be a significant consideration in selecting us as your auditors. Please verify our level of service and the availability of Ms. Beseau with the references provided below. Our staff is, of course, available to provide accounting, auditing or consulting services throughout the year.

ASSISTANCE IN RECEIVING AWARDS

Mr. Moreland and Ms. Beseau developed a class "Train the Reviewers" for the California Society of Municipal Finance Officers for the reviewers of GASB Statement No. 34 Comprehensive Annual Financial Reports; which they taught in both Northern and Southern California during the past two years. In 1990, Mr. Moreland developed a program entitled "How to Prepare an Award-Winning CAFR" for the California Society of Municipal Finance Officers. He participated in presenting the program on seven occasions to over two hundred attendees.

Each year, four of our staff participate in the review of annual financial reports under the California Award Program. For the past ten years, Mr. Moreland has been a member of the final three-person committee reviewing reports under the California Award Program. During the past several years, we have assisted approximately fifty cities in receiving "outstanding" awards under the California Award Program. Most of these cities have also received Certificates of Achievement from the GFOA. For the year ended June 30, 2003, all of our clients that applied to the CSMFO received "outstanding" awards in financial reporting. All of the staff identified in our proposal have experience in preparing award-winning CAFR's.

IMPLEMENTATION OF GASB 34 OR OTHER GASB PRONOUNCEMENTS

Mr. Moreland was a member of the GASB Task Force on the New Reporting Model. He was the only CPA practitioner in California to be a member of the Task Force. The Task Force met one or two days each year in New York with the Governmental Accounting Standards Board and their staff to advise the Board on the project and to react to suggestions and positions taken by the Board. Throughout the project, the Task Force reviewed concept papers, drafts of documents prepared by the Board and their staff, and generally served as a sounding board for considered ideas. The project resulted in the issuance of GASB Statement No. 34.

Since the issuance of GASB Statement No. 34, Mr. Moreland has made presentations on the subject to the Alameda County City Managers Association, the Southern California Chapter of the American Public Works Association (three times), the Annual Conference of the California chapter of the American Public Works Association, and the Orange County Municipal Public Works Association. Additionally, he has made presentations on GASB Statement No. 34 to the San Diego Chapter, two Los Angeles Chapters and the Orange County Chapter of the California Society of Municipal Finance Officers. Mr. Moreland advised the American Institute of Certified Public Accountants (AICPA) in revisions to their State and Local Government Industry Audit Guide to incorporate issues relating to GASB Statement No. 34.

ACCESS TO NATIONAL RESOURCES

As a member of the GASB Task Force on the New Reporting Model, Mr. Moreland worked closely for over five years with all the members of the GASB Board and nearly all of the technical staff of the GASB. Another member of the Task Force was Stephen Gauthier, Director of GFOA's Technical Services Center.

As Chairman of the California Committee on Municipal Accounting and Chairman of the California Society of Certified Public Accountants Governmental Accounting and Auditing Committee, Mr. Moreland has made several oral presentations to the GASB on the governmental accounting issues which are most important in California. Through these organizations, he has responded to all documents released by the GASB seeking public comment.

Because of these close relationships, we were able recently to arrange three personal meetings between client personnel and a GASB Board member. On several occasions each year, our management group will discuss unusual accounting issues with technical staff at the GASB and/or the GFOA. They provide an additional resource that is available to you should the need arise. These resources are available to assist with the implementation of any future GASB Statements.

PARTNER, SUPERVISORY AND STAFF QUALIFICATIONS AND EXPERIENCE

Our audit team members have extensive, direct experience in auditing California special districts. We believe our individual qualifications will assure you of receiving the type of service we describe in this proposal. We encourage you to contact the references provided below. We are confident that all of our clients are satisfied with the level of service we provide.

It is our practice to provide continuity of staff during the entire term of the agreement at the partner, manager, and senior accountant level. Except for unusual circumstances, all three of these positions will be filled by staff who served the District during the prior year.

As shown in Figure 1, at the end of this section, our audit team will be organized under the direction of Ms. Kathryn Beseau. She will assume overall responsibility for services provided to the District. She will be supported by Mr. John Hanson who will manage the staff working in the field. Ms. Wanda Davis will be the senior accountant in charge of the field work, and Mr. Michael Moreland will be the quality control reviewer. Their resumes are presented below.

RESUME OF KATHRYN BESEAU**ENGAGEMENT PARTNER**

Ms. Kathryn Beseau will assume overall responsibility for services provided to the District. Ms. Beseau has over twenty years of governmental accounting experience. Ms. Beseau is currently the Chair of the Governmental Accounting and Auditing Committee of the Orange County Chapter of the California Society of Certified Public Accountants. In addition, Ms. Beseau developed a two-day training course on GASB Statement No. 34 and has taught the class on numerous occasions. She developed and is teaching an Intermediate Governmental Accounting course in cooperation with the CSMFO. Ms. Beseau has been a reviewer for the CSMFO award program and developed and taught a "Train the Reviewer" course for reviewers of GASB Statement No. 34 compliant CAFR's.

Some of the governmental clients she served include:

- The Cities of Calimesa, Cathedral City, Encinitas, Escondido, Fountain Valley, Healdsburg, Pomona, San Clemente, San Juan Capistrano, San Ramon, Simi Valley, Stanton, and Yucaipa
- Palos Verdes Library District
- Orange County Fire Authority
- Rossmoor Community Services District
- L.A. IMPACT
- Municipal Water District of Orange County
- Orange County Health Care Agency
- Orange County Local Agency Formation Commission
- Yorba Linda Water District
- Western Riverside Regional Wastewater Authority

Prior to joining the firm, Ms. Beseau was the Controller of the Irvine Ranch Water District for over ten years. Managing a staff of 25, she was responsible for all accounting, rate setting and financial software of the District.

Ms. Beseau received a Bachelor of Science degree in Accounting from California State University, Fullerton. She is a Certified Public Accountant in the State of California and receives over forty hours of continuing education each year designed to meet the General Accounting Office requirements for continuing education.

RESUME OF JOHN HANSON**ENGAGEMENT MANAGER**

Mr. John Hanson will manage the services provided to the District. Mr. Hanson has managed the financial and compliance audits for the Cities of Bell Gardens, King City, La Mirada, Ventura and Yucaipa, as well as L.A. IMPACT and the Rossmoor Community Services District. His duties as an audit manager include:

- Establishing priorities and time and performance standards, and preparing budgets.
- Monitoring the overall progress of financial and compliance audits and the staff utilized on the audits.

- Preparing or reviewing written reports of findings and participating in the oral presentations to management of the audited entities.
- Researching and resolving technical problems and sensitive reporting issues.
- Reviewing completed audits for:
 - compliance with generally accepted auditing standards,
 - compliance with accounting principles, generally accepted in the United States of America,
 - soundness of reasoning and judgment, and
 - reasonableness of recommendations to client management.
- Promoting consistency in procedures and reporting.
- Preparing or conducting in-house training programs in governmental accounting and auditing.
- Actively participating in those professional organizations which have an impact on governmental accounting and auditing.

Mr. Hanson received a Bachelor of Arts degree in Accounting from the University of San Diego, and is a Certified Public Accountant in the State of California. Each year, Mr. Hanson receives approximately forty hours of continuing professional education designed to meet the General Accounting Office requirements for continuing education.

RESUME OF WANDA DAVIS

SENIOR ACCOUNTANT



Ms. Davis will be the senior accountant in charge of the audit of the financial statements of the District. Ms. Davis participated in the audits of the Palos Verdes Library District and the Cities of Compton, Fountain Valley, La Canada Flintridge, La Mirada, Lawndale, Rolling Hills Estates and Santa Fe Springs. She has also participated in the audits of the Huntington Beach Property Tax Refund project, Palos Verdes Peninsula Transportation Authority, Santa Fe Springs Childcare, Southeast Area Social Services Funding Authority (SASSFA), West San Gabriel Valley Consortium, and the Women's and Children's Crisis Shelter. As a result of her experience, Ms. Davis has a thorough understanding of governmental auditing and accounting.

Ms. Davis has strong oral and written communication skills and works well with other staff members and clients at all levels of management. She has excellent analytical skills, initiates projects, and acts as a team leader. Additionally, she has good computer skills and has experience in working with clients that use a variety of computers and software packages.

Ms. Davis graduated with a Bachelor of Science degree in Chemistry, as well as a degree in medicine from the University of Oklahoma. She is in the progress of receiving a Masters in Accounting from Bradley University. She is currently working towards becoming a Certified Public Accountant in the State of California. Each year, Ms. Davis receives approximately forty hours of continuing professional education designed to meet the General Accounting Office requirements for continuing education.

RESUME OF MICHAEL MORELAND**QUALITY CONTROL REVIEWER**

Mr. Michael Moreland will perform the quality control review for all reports issued to the District. He has thirty years of experience in providing auditing and consulting services to local government clients in California. He has audited approximately twenty percent of the cities in California.

For the past fifteen years, Mr. Moreland has been either the Chairman of the California Society of Certified Public Accountants State Governmental Accounting and Auditing Committee, or Chairman of the California Committee on Municipal Accounting. These two organizations determine how new accounting principles are applied in California.

Mr. Moreland was the only CPA practitioner in California to be a member of the GASB Task Force on the New Reporting Model. For over five years, Mr. Moreland periodically met in New York with the Governmental Accounting Standards Board and their staff to advise the Board on the project and to react to suggestions and positions taken by the Board. Throughout the project, the Task Force reviewed concept papers, and drafts of documents prepared by the Board and their staff, and generally served as a sounding board for ideas considered by the Board. The project resulted in the issuance of GASB Statement No. 34.

Mr. Moreland is very active in the CSMFO. He regularly attends and is a frequent speaker at monthly section meetings and the annual conference. He has been a regular instructor of five different programs in governmental accounting offered by the Career Development Committee of the CSMFO. He is also a member of the Final Review Committee that insures consistency in the determination of awards under the California Award program.

Mr. Moreland received a Bachelor of Business Administration degree in Accounting from Loyola Marymount University and holds CPA certificates from the State of California and several other states.

OTHER ASSIGNED STAFF

We will assign sufficient staff to the engagement to ensure the work is completed in a timely manner. All of the staff assigned will have considerable experience in governmental accounting and auditing. Many of our professional staff have worked in government, so they have a good understanding of the level of service you expect from your auditors. There will be on-site supervision by Ms. Davis of all staff assigned to the engagement.

MAINTAINING A HIGH QUALITY STAFF

Our staff at all levels are continually expanding their knowledge of the governmental industry through formal in-house training programs, programs offered by the CSMFO, the California Society of Certified Public Accountants, and other professional

organizations, and through on-the-job training. We believe this mixture of training techniques will provide you with a staff that is up-to-date on the issues affecting governmental accounting and auditing.

Our firm has been providing classes in introductory governmental accounting, the preparation of award-winning CAFR's, and the implementation of GASB Statement 34 throughout California. We have a contract with CSMFO to present classes in Intermediate Governmental Accounting, and a training program for the reviewers of CAFR's prepared in accordance with GASB Statement No. 34. We have also provided group or individual training classes for our clients.

ORGANIZATION CHART

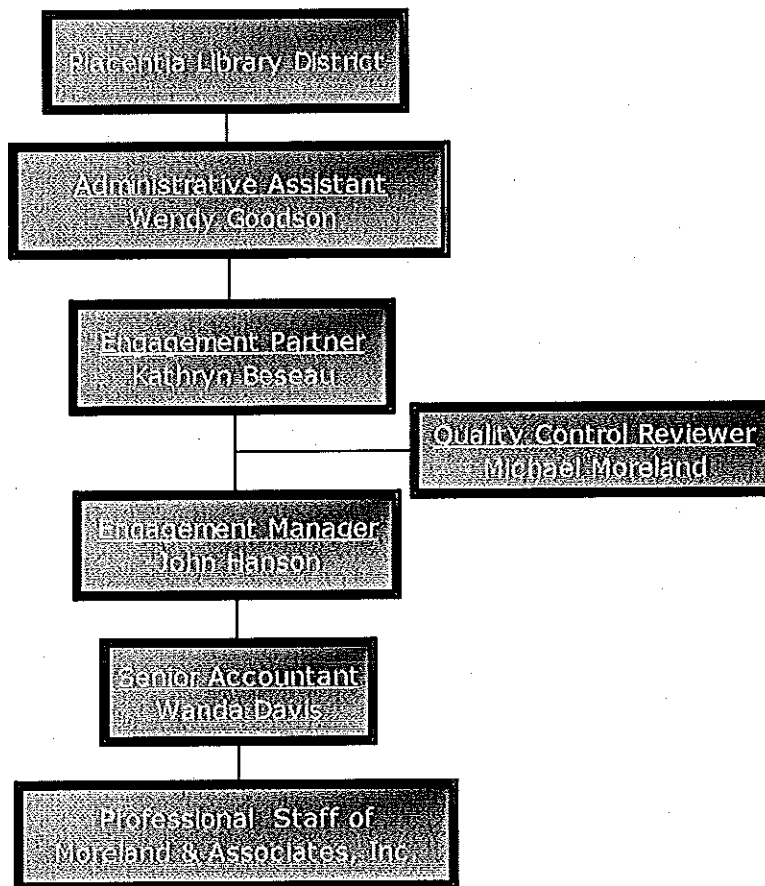


Figure 1

SIMILAR ENGAGEMENTS WITH GOVERNMENT ENTITIES

As indicated above, we currently audit the financial statements of thirty California cities, twenty-six redevelopment agencies, and many special districts. We selected the following three clients for you to contact because they closely relate to the proposed engagement and because they demonstrate our depth of experience.

CURRENT REFERENCES

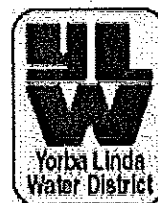
Ms. Julie M. Lovelace
Finance Director
Palos Verdes Library District
701 Silver Spur Road
Rolling Hills Estates, CA 90274
(626) 568-7300 Ext. 336



**Municipal Water District
of Orange County**
Mr. Phillip LeTrong
Director of Finance
P.O. Box 20895
Fountain Valley, CA 92728
(714) 963-3058 Ext. 5056



Yorba Linda Water Dist
Ms. Beverly Meza
Business Manager
4622 Plumosa Dr.
Yorba Linda, CA 92886
(714) 777-3018



SPECIFIC AUDIT APPROACH

YOUR OBJECTIVES

You are selecting auditors to perform an audit of the financial statements of the Placentia Library District for the year ending June 30, 2005. The audit will include the following:

- A financial audit of the basic financial statements of the District.
- The application of agree-upon procedures in connection with the annual calculation of the appropriations limit as required by Section 1.5 of Article XIII B of the California Constitution.
- A management letter containing our comments and recommendations for improving the accounting procedures and the systems of internal control.
- Prepare and submit the Fiscal Year 2004-2005 Special District's Financial Transactions Report to the State Controller's Office.
- A letter to the District containing required communications about the audit process.
- Keep the District informed of state and national developments affecting accounting, auditing and financial reporting.

The audit will be performed in accordance with auditing standards generally accepted in the United States of America, as adopted by the AICPA, and will conform with guidelines set forth in the AICPA's Industry Audit Guide, Audits of State and Local Governments (GASB 34 Edition). We will assist you in the preparation of financial statements in accordance with the most recent applicable pronouncements of the Governmental Accounting Standards Board. Our audit will be in compliance with Section 26909 of the Government Code.

In connection with the annual audit, we will review the systems of internal control and accounting procedures in order to develop our audit tests and to provide the District with a management letter containing our comments and recommendations for improving the accounting procedures and the systems of internal control.

We will initiate an exit conference to discuss drafts of our management letter and the financial statements with appropriate District personnel. Following the audit, we will meet to discuss any suggestions that either of us may have for improving the conduct of the annual audit process or any other matters of interest. We are always available for meetings or discussions with District staff in order to meet your needs.

We will follow the audit approach described below in order to meet all of your objectives and timing requirements.

OUR APPROACH TO YOUR OBJECTIVES

Our audit approach will emphasize service to the District. Service not only in terms of a qualified staff of auditors efficiently and effectively performing the necessary audit tests, but also service as an attitude maintained by the entire audit team. All of our planning, audit tests and dealings with you and your staff will be performed from an independent, objective viewpoint, yet we will never forget that our product is a service. We understand that the annual audit will result in a certain amount of additional work and inconvenience

on the part of District staff. However, we are confident that our service-oriented audit approach will eliminate many of the common problems experienced in governmental audits, such as:

- New staff each year,
- Inexperienced staff who do not understand governmental accounting,
- Auditors who feel free to interrupt your staff any time, and
- Management letter comments made without a thorough understanding of the related costs or even the practicality of the recommendation.

We know these common complaints and can avoid them because of four very important facts, namely:

- Our audit team members maintain their up-to-date knowledge of the governmental industry at the same meetings and seminars that you and your staff attend,
- Many of our audit staff have worked in government, so they better understand your audit needs and what you expect in terms of service,
- Our audit team members have spent many years successfully serving the local government industry, and
- Our service approach to you will be supervised by Ms. Beseau, who, because of her years of serving local government clients, thoroughly understands the duties and responsibilities of your staff.

AUDIT APPROACH - PLANNING AND INTERIM AUDIT WORK

During November of this year, and August of future years, management of our audit team will have an entrance conference with appropriate District Staff. The purpose of this meeting will be to ensure a good working relationship and to discuss the scope and timing of the annual audit, the documents needed for our permanent files, and the list of schedules that District staff normally prepares in connection with the year-end closing.

Perhaps the most important objective of the pre-audit conference is to establish a relationship in which we all feel comfortable in asking questions and expressing our views. We devote a considerable amount of time to planning each year, because we find that well-planned audits are completed in a timely manner.

We will schedule several days of interim audit. We will prepare flow charts and other documentation of the internal control structure and of the major systems, such as revenue and cash receipts, purchasing and cash disbursements, payroll and personnel, capital assets, and investment activities. This information is gained through discussions with appropriate District staff, and the review of available documented policies and procedures. Our knowledge of your overall internal control structure and of your major systems will be used to tailor our standard audit programs to your specific systems.

At this point we will utilize the prior year financial statements, the current year budget and our knowledge of your systems to determine materiality for audit purposes. This level of materiality will be employed during the final audit work to decide on the extent of testing of year-end account balances. The review of these documents will also assist us in identifying changes from the prior year in the operations of the District.

We will select a sample of transactions to determine to what extent the system is functioning as described to us. The extent of our sample size will depend upon our assessment of your internal control structure. The selection of transactions for testing will be made using a combination of random, systematic and haphazard sampling techniques.

We will test the strengths of the systems to be sure they are functioning as intended. We will identify weaknesses, if any, so that they can be included along with our recommendations in our annual management letter. During the interim audit work we will also arrange for typing of confirmations, finalize the schedule for the completion of the final audit work, complete the listing of client prepared schedules, and perform those tasks which can be efficiently accomplished prior to the end of the year.

Following the fiscal year end we will contact you to determine that the year-end closing is well planned. We will also discuss any matters that may impact our audit procedures or your financial reporting.

AUDIT APPROACH - FINAL AUDIT WORK

The final audit work will begin in November this year and August in future years with an entrance conference with appropriate District staff. Fieldwork will begin with an analytical review of revenues and expenditures. This review will include a comparison of prior year financial statements and current year budget to the year-end trial balance to identify those accounts which will require further audit work based on materiality levels. The primary objective of the final audit work is to audit the final numbers that will appear in the financial statements. Upon completion of fieldwork and posting of any audit adjustments, we will perform a final analytical review of audited balances to determine if our materiality levels have changed as the result of year-end adjustments and to ensure that sufficient test work has been completed. Our management review will be completed in the field during the same time period so that at the conclusion of the fieldwork we have agreement on both the format and the content of the various financial reports. An exit conference will be held at the end of fieldwork to summarize the results of the fieldwork and to review significant findings.

We suggest meeting with appropriate District staff on a regular basis. This will avoid being disrupted by questions, one at a time. We find that our workday is far more productive when we can plan ahead, and we are sure that well planned days are your most productive also.

As part of the annual audit, we will evaluate the internal control structure in order to determine the nature and extent of our audit procedures. Frequently, this evaluation process leads to worthwhile suggestions for improving the internal control structure as well as the efficiency and effectiveness of accounting operations and procedures. All of our recommendations will be discussed at an exit conference with relevant District personnel and, if appropriate, presented in writing at the completion of our audit. We are available each year to attend relevant meetings of the Board of Trustees.

KNOWLEDGE OF APPLICABLE LAWS AND REGULATIONS

We have a copy of the California Government Code and the Health and Safety Code in our offices for use as needed during the annual audit. We have included references to the more common laws, rules and regulations in our standard audit program. In addition, we utilize the "Single Audit Information Service" to maintain our knowledge of the applicable laws relating to Federal programs. We will utilize our knowledge of Federal, State, and local laws, rules, and regulations as they pertain to our financial and compliance audit work.

USE OF EDP SOFTWARE

We have established a process, utilizing spreadsheet programs, for the preparation of financial statements whereby trial balance data is transferred into pro-forma financial statement spreadsheets, either by direct input or through downloading from your accounting system. This process readily lends itself to analytical review procedures and to the development of audit lead schedules. We are also implementing a paperless audit process which may be appropriate for the District.

KEY DATES FOR COMPLETION OF THE JUNE 30, 2005 AUDIT

The annual audit will be delayed this year due to the implementation of GASB Statement No. 34 and the lateness of your auditor selection process. In future years, the audit will be completed in time to present your financial statements to the Board in December.

August 15, 2005	- Selected by the Board of Trustees.
September 19, 2005	- Interim entrance conference.
November 21 to November 25, 2005	- Interim audit work, final audit work, and management review as described above.
November 25, 2005	- Exit conference.
December 16, 2005	- Deliver draft copies of all reports and letters prepared by the auditors.
December 30, 2005	- Deliver the required number of copies of all reports and letters.
January 2006	- Present report and letters to the Board of Trustees.

ASSISTANCE BY DISTRICT STAFF

We will require assistance in connection with the annual audit by District staff in the following areas:

- Clerical assistance such as typing of confirmations, pulling of invoice packages, and reproduction of agreements and other documents for our files.
- Technical assistance in familiarizing our staff with the flow of information through the major and minor accounting cycles such as cash receipts, cash disbursements, payrolls, accounting for grants, etc. Also, technical assistance in connection with the overall activities of the Finance Department such as the

preparation and approval of journal entries, the reports generated by your computerized accounting system, and the schedules generated in connection with the year-end closing.

Since we will be assigning staff who are very experienced in governmental accounting and auditing, the time required of District staff will not be excessive.

FEES FOR OUR SERVICES

Fees for our services are based on the level of work performed and the total number of hours necessary to provide the service. Details of our fees for the year ended June 30, 2005 are presented below. Hourly rates and maximum fees (excluding the first year discount) will increase 4% each year to cover increased salary and other costs. We estimate our fees for the year ending June 30, 2005 to be \$ 8,000. Fees for our services are billed on a monthly basis as the work progresses. Fees for additional services are billed at the hourly rates in effect at the time the services are provided.

**SCHEDULE OF PROFESSIONAL FEES AND EXPENSES
FOR THE AUDIT OF THE 2005 FINANCIAL STATEMENTS
OF THE DISTRICT**

	<u>Hours</u>	<u>Standard Hourly Rates</u>	<u>Quoted Hourly Rates</u>	<u>Total</u>
Partner	6	\$ 162	\$ 145	\$ 870
Manager	14	118	100	1,400
Supervisory Staff	50	86	78	3,900
Staff	50	76	68	3,400
Clerical	8	37	34	<u>272</u>
				9,842
Out of Pocket Expenses:				
Transportation				<u>158</u>
				10,000
First Year Late Start Discount				<u>(2,000)</u>
Total all-inclusive maximum price for 2005 audit				<u>\$ 8,000</u>

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director *EDM*

SUBJECT: Award Contract for Placentia Library District's Classification and Compensation Study for Exempt Employees

DATE: August 15, 2005

BACKGROUND:

At its meeting on July 18, 2005 the Library Board of Trustees requested that a Request for Quotes for a classification and compensation study for its exempt employees be circulated to local government personnel management firms.

The following chart shows the firms contacted and the responses:

Personnel Management Consultant	Response	Bid
Charles Beesley, Walnut Creek	No Response	
L. B. Hayhurst & Associates, Novato	No Response	
Public Sector Personnel Consultants, Los Angeles	No Response	
Johnson & Associates, Rocklin	No Response	
Blanning & Baker, Glendale	Not Bidding	
CPS Human Resource Services, Sacramento	Yes	\$3,230
BHI Management Consulting, Tracy	Yes	\$4,770
Koff & Associates, San Ramon	Yes	\$8,600

Copies of the complete proposal submissions are available for review in the Administrative Assistant's Office.

The CPS Human Resources Services proposal is Attachment A. Pages 12-13 define the work to be performed and the cost analysis for Placentia Library District.

RECOMMENDATION:

1. Award the contract for the classification and compensation study for exempt Placentia Library District employees to CPS Human Resource Services, Sacramento for \$3,230.
2. Authorize the Library Director to sign the contract.



August 4, 2005

Ms. Elizabeth D. Minter
Library Director
Placentia Library District
411 East Chapman Avenue
Placentia, California 92870

Dear Ms. Minter:

CPS Human Resource Services (CPS) is pleased to submit a Quote and a copy of our credentials to Placentia Library District (District) in response to the Request for Quote to prepare and present a classification, job description, and salary analysis for its exempt positions.

CPS is a governmental agency committed to improving human resource management in the public sector. As a self-supporting public agency offering a full range of human resource products and services, our highly qualified, professional staff provides practical personnel solutions for state agencies, boards and commissions, cities, counties, special districts, school districts, colleges and universities, federal agencies, and non-profit organizations throughout the United States and Canada.

Our approach to assisting you in this endeavor is based upon the following three elements to accomplish the District's goals:

- **Developing tailored professional products** and providing personalized services to meet the District's specific needs.
- **Maintaining open communication** with District management, employees, Board members, and other key stakeholders to ensure the project preserves its focus, adheres to the timeline and budget, and creates a reciprocal flow of information.
- **Extensive professional expertise** acquired by numerous similar studies provided to counties, cities, special districts, and other public agencies.

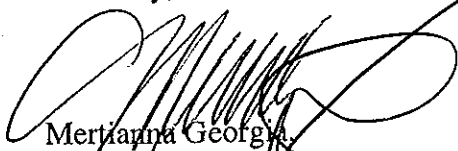
Throughout the following pages, we have included our credentials as well as a statement of cost for services. We are very flexible and welcome the opportunity to work with you to identify alternative resources or revisit the scope of work to adjust our cost estimate, if necessary. As set forth in the CPS charter, our mission is to provide quality, client-oriented services to public and non-profit agencies such as yours. Our project goal is to exceed your expectations.

241 Lathrop Way
Sacramento, CA 95815
916.263.3600
800.822.4277 (outside CA)
916.263.3613 fax

Offices in:
California
Wisconsin
Washington, D.C.

This Quote will remain valid for the next ninety (90) days beginning August 4, 2005. We look forward to discussing the project with you. If you have questions or comments, please feel welcome to contact me at (916) 263-3614, extension 3055.

Sincerely,



Merrianna Georgia
Operations Manager
Client Services Group - West

CPS Human Resource Services History

CPS Human Resource Services (CPS) is a governmental agency committed to improving human resources in the public sector. As a self-supporting public agency offering a full range of human resource products and services, our highly qualified, professional staff provides practical personnel solutions for public agencies and non-profit organizations throughout the United States and Canada.

CPS is headquartered in Sacramento, California, with an office in Long Beach, California as well as regional offices in Atlanta, Georgia; Madison, Wisconsin; and Washington, D.C. CPS currently has a staff of approximately 180 full-time employees and approximately 1,400 subject matter experts, intermittent, and part-time employees with a wide variety of public and private sector experience. In fiscal year 2003-2004, we engaged in over \$150 million in revenue transactions serving over 1,500 clients in 46 states and Canada. These clients include counties, cities, special districts, colleges, universities, school districts, and other public sector agencies. Additional clients include non-profit organizations within the State of California and the federal government.

Our services include:

- Classification, compensation, and benefit plan studies
- Salary surveys
- Organizational assessments and reviews
- Development of performance evaluation systems and compensation programs
- Executive recruitment
- Management analysis
- Organizational development
- Assessment centers
- Training
- Team/group facilitation
- Personnel rules, policies, and procedures

CPS Qualifications

CPS has performed numerous classification and compensation studies, salary surveys, organizational studies, and other human resources services, for local government agencies throughout California, and in other states. To ensure that we provide the highest quality consulting services to our clients, CPS never uses class specification scripts. It is our practice to prepare individualized class specifications based on the duties of an incumbent so that we are sure to provide a product which meets each client's particular needs. Table 1 below includes references for a representative sampling of similar services provided by CPS to agencies in California.

References

Table 1 Past Experience & References

Client	Service Performed	Results
<p>Sacramento Public Library Averik Dorman, HR Director 828 I Street Sacramento, CA 95814 916-264-2997</p>	<p>CPS conducted a salary study for 9 non-management classes involving 12 survey agencies. Completed 1/2005 CPS has also twice conducted a salary survey for Library Director involving 22 survey agencies. Completed: 1/2004, 1/2005</p>	<p>The client was extremely satisfied with the service CPS provided and very pleased with Ms. Owen's expertise and high standards. The post-project Client Satisfaction survey indicated that the services "far exceeded" their expectations for quality of products/services, quality of consultants, timeliness of delivery, on-going support, and courtesy/helpfulness of staff.</p>
<p>City of Folsom Sandy Dumont Personnel Manager 50 Natoma Street Folsom, CA 95630 916-355-7302</p>	<p>CPS conducted a Classification Study for 320 positions, 140 classes</p>	<p>The City was pleased with the progress and results. The City of Folsom has asked CPS to continue to do work for the City. Completed: 5/2005</p>
<p>City of Porterville Darrel Pyle Deputy City Manager 291 N. Main Street Porterville, CA 9325 559-782-7431</p>	<p>CPS has been conducting a city-wide classification study for all city classes (255 positions, 110 classes) as well as job evaluations for 35 positions and a total compensation study for all city classes.</p>	<p>Classification recommendations are currently being reviewed by the client and compensation study is in progress.</p>
<p>County of San Bernardino Diane Ure Classification Manager 157 West Fifth Street, 1st Floor San Bernardino, CA 92415 909-387-8304</p>	<p>CPS completed five classification and compensation studies including approximately 3400 Clerical positions, 600 Social Services Practitioners, and 17 Public Health Managers. All study recommendations were approved by the County Board of Supervisors.</p>	<p>The County was extremely satisfied with the overall experience working with CPS. The post-project Client Satisfaction Survey indicated that the CPS "far exceeded" their expectations for quality of products/services, quality of consultants, on-going support during project, and courtesy and helpfulness of staff. CPS also "exceeded" their expectations in terms of timeliness of delivery. Studies completed in 2004.</p>
<p>Sacramento Suburban Water District Ed Formosa, Assistant General Manager 3701 Marconi Ave., Ste 100 Sacramento, CA 95827 916-972-7171</p>	<p>CPS conducted a compensation study involving 17 benchmark classifications and 20 survey agencies.</p>	<p>The compensation study was completed and presented to the Board of Directors. The post-project Client Satisfaction survey indicated that the project team had "exceeded" their expectations in regard to timeliness of delivery, the quality of consultants, and their courtesy and helpfulness through our the project. Completed: 9/2004</p>

Key Personnel

CPS proposes the following principal professionals to conduct this study for Placentia Library District. Mr. Marcel Turner will be the Project Manager and will be assisted by Ms. Debbie Owen, Ms. Mary Jane Perlick, and Mr. Stephen Rosenberg. These consultants possess many years of experience and direct, in-depth understanding of public agency human resources functions, including extensive experience in performing classification and compensation studies. Members of the consultant team also have experience providing services similar to those requested by the District to other libraries in California. CPS confirms the availability of Mr. Turner and the project team members; however, in the event of unforeseen circumstances, CPS reserves the right to substitute qualified consultants for identified members of the project team, with prior approval of the District. Resumes of project team members follow.

Marcel Turner

Profile

Mr. Turner is a highly experienced professional with expertise in public and private sector, domestic and international human resources. He has served as Director of Human Resources for Orange, San Bernardino and Saint Louis Counties. Mr. Turner specializes in change management, organizational development, HRIS, compensation, benefit plans design and administration, cultural and organizational harmonization, management continuity, staffing, training, union, employee relations, audits, surveys, consulting, negotiations, strategic planning, outsourcing and project management.

Employment History

- Director Human Resources – County of Orange, County of San Bernardino and Saint Louis County
- Director Human Resources International – Sherwood Davis and Geck
- Director Human Resources and Sr. International Consultant – eunetcom
- Director Human Resources – Worldwide - Valenite
- Director Human Resources – Europe and Latin America - Sylvania
- Group Specialist Executive Staffing (GTE)
- Area Personnel Manager – General Telephone Company of California (GTCC)
- Labor Relations Administrator, Executive Training Instructor (GTCC)
- Area EEO Administrator, College/Executive Recruiter (GTCC)

Professional Experience

- Directed staff of up to two hundred, including division chiefs, managers, analysts, and technical staff in the delivery of quality human resources services including employment and testing, employee/labor relations, benefits, classification, compensation, commuter services, risk management and EEO. Provided services to courts and special districts.
- Developed and utilized customer service surveys, exit questionnaires, business and strategic plans to better align departmental goals to county and corporate strategies. Developed mission and vision statements. Proficient in use of S.W.O.T analysis.
- Directed human resources activities for two of the largest counties in California with approximately 18, 000 employees and budgets in excess of \$ 125 M.
- Initiated introduction of business plans, strategic plans, on line application and on line certification lists. Expanded intranet and internet web presence and implemented successful upgrades of PeopleSoft technology. Departments were recipients of numerous local and national awards (MACO & NACO).
- Implemented an Ergonomic Equipment Risk Reduction Program and an Automobile Safety Incentive Award Program.
- Established joint health and wellness commissions and benefit Committees with union representatives and county staff to address issues of health and benefit cost containment, retiree medical costs, retirement benefits/funding and to promote health and wellness programs.
- Served on a committee to revamp the Supervisory Training Program and Management Leadership Academy. Training was aligned to executive and management competencies and the future needs of the organization.
- Led initiative to develop an RFP and select a website classification/compensation vendor for the County Personnel Administrators of California (CPAAC).
- Served as Chair of the Employee Management and Compensation System Committee (EMACS), San Bernardino County's automated payroll and benefits system. Introduced a number of self service modules for employees (view paycheck, modification of W-4s and e-benefit online open enrollment via the intra and internet).
- Installed world-wide benefit, award/recognition, pay for performance, bonus systems, and performance evaluation systems. Developed and introduced skilled based pay and gain sharing compensation strategies.
- Developed comprehensive plans to address succession planning, continuity and retirement planning for the County of Orange.
- Experienced in the development of RFPs related to professional services, health and welfare benefits, deferred compensation plans, unemployment benefits and compensation/classification services.
- Significant experience in the development of health and benefit strategies, cost containment, establishment of benefit levels, and effective communications of plan modifications/revisions.

Education

- B. S. University of Maryland - Business Administration (Personnel & Labor Relations)
- M. S. Northrop University - Business Administration (Operations Management)
- Certificate in Employee Relations Law - Institute of Applied Law
- Certificate in Public Pension Plan Policy - International Foundation of Employee Benefits
- International Personnel Management Association Certified Professional (IPMA –CP)

Debbie Owen

Profile

Ms. Owen has over 13 years of human resources program experience that includes five years as a Compensation and Benefits Specialist in the private sector, and eight years as a human resources consultant to local government. Ms. Owen's compensation skills include labor market selection, preparation of survey instruments, compensation and benefits data collection and analysis, and survey reporting. Ms. Owen also performs the full range of classification services including conducting interviews, developing classification recommendations, and preparing classification specifications.

Employment History

- Senior Consultant, CPS Human Resource Services
- Consultant/Senior Consultant, Ralph Andersen & Associates/Johnson & Associates
- Benefits Administrator/Compensation and Benefits Specialist, Calgene, Inc.
- Administrative Manager, DHL Worldwide Express

Professional Experience

- Served as a team consultant or project lead consultant conducting base salary or total compensation studies for local government agencies including cities, counties, transit agencies, utilities, school districts and special districts.
- Served as team consultant or project lead consultant conducting employee briefings, individual interviews, developing classification recommendations and preparing classification specifications for local government clients.

- Human resources benefit program experience includes the design, development, implementation and administration of employee health and retirement benefit programs; monitoring and evaluating benefit program costs; implementing cost controls; analyzing and implementing cost sharing programs; ensuring all programs were in compliance with mandated requirements; developing program communications and administration manuals; and conducting training sessions on compensation and benefit programs.
- Human resources compensation program administration experience includes the design and administration of corporate and subsidiary compensation programs; job analysis, salary recommendations/range placement, and merit review adjustments.

Education

- Pierce College, Athens, Greece

Professional Certification

- Certified Compensation Professional (CCP) attained through WorldatWork (formerly the American Compensation Association).
- Ongoing University of Davis Extension courses for human resources and labor management relations certification programs.

Mary Jane (“M J”) Perlick

Profile

Ms. Perlick has over 25 years of experience in human resources, including 10 years of consulting experience with a variety of California cities including Brea, Beverly Hills, Colton, Chino Hills, Fullerton and Ontario. Prior to becoming a consultant, Ms. Perlick was the Director of Personnel/Labor Relations and Civil Service Chief Examiner for the City of San Bernardino. Prior to municipal work, Ms. Perlick served as the Affirmative Action Coordinator for the San Juan Unified School District in Sacramento, one of the largest K-12 school districts in California, and as Director of Personnel for Rio Hondo Community College in Whittier. Ms. Perlick’s skills include classification and compensation studies, investigation of discrimination and harassment complaints, Fair Labor Standards Act (FLSA) exempt status determination and negotiation with employee groups. Ms. Perlick has just recently completed a comprehensive classification review for the City of Fullerton, including Fullerton’s library – comprised of the main library, one branch and the bookmobile.

Employment History

- Senior Personnel Management Consultant – CPS
- Independent Human Resources Consultant
- Senior Personnel Analyst – City of Fullerton (current and continuing)
- Director of Personnel/Civil Service Chief Examiner and Director of Labor Relations, City of San Bernardino
- Affirmative Action Coordinator, San Juan Unified School District, Carmichael (Sacramento County)
- Independent Human Resources Consultant

Professional Experience

- Senior Personnel Analyst – City of Fullerton. Continuing on staff part time, Ms. Perlick performs a variety of management, executive, sworn and general unit classification and compensation studies for this full service city. On-going projects include job audits, development of new and revised class specifications in line with ADA guidelines.
- Senior Personnel Analyst – CPS and Independent Human Resources Consultant. Advises and participates in classification and compensation studies and other human resource management studies for the public sector. Experience includes analyses for a growing list of large and small public sector agencies including counties, cities and special districts.
- Director of Personnel/Civil Service Chief Examiner and Labor Relations Director - City of San Bernardino. Ms. Perlick directed a staff of 11 including personnel analysts, personnel technicians and a clerical staff. Responsibilities included managing recruitment functions, managing civil service processes, benefit design/plan management and negotiations with employee groups.
- Affirmative Action Coordinator - San Juan Unified School District. Ms. Perlick maintained the EEO plan of this 74 site K-12 school district, provided support to the Affirmative Action Committee, regularly reviewed each school site by ethnicity and job type and coordinated the annual principal and vice principal recruitment process.
- Director of Personnel - Rio Hondo College. Ms. Perlick directed a staff of 6. Responsibilities included managing recruitment functions for certificated and non-certificated personnel, payroll, benefit design and negotiations with employee groups.

Education

- Bachelor of Science – Management, San Diego State University
- Some work completed towards MBA
- Teaching Credential: California Community Colleges – Life Credential – Business and Industrial Management.

Stephen L. Rosenberg

Profile

Mr. Rosenberg has nearly twenty years of broad public/private sector compensation/management experience. He has provided technical expertise and consultation in job analysis, job evaluation, and compensation analysis for a variety of state and corporate agencies. Mr. Rosenberg has also evaluated and initiated compensation studies involving salary surveys and recruitment and retention analysis.

Employment and History

- Project Consultant, CPS Human Resource Services
- Independent Compensation Consultant, San Diego, California
- Compensation and Benefits Manager, Diversa Corporation, San Diego, California
- Compensation Manager/Consultant, Amgen Inc., Thousand Oaks, California
- Compensation Team Leader, Georgia Pacific Corporation, Atlanta, Georgia
- Compensation/HR Consultant, Georgia Department of Community Affairs
- Senior Compensation Analyst, State of Georgia Merit System

Professional Experience

- Compensation & Benefits Manager - Responsible for all compensation and benefits programs for a 375-employee biotechnology company, including the design, implementation, and administration of programs. Compensation duties included job descriptions, job evaluation, performance appraisal, merit and other salary increases, compensation surveys, incentive plans, and executive base pay. Collected and analyzed survey data and develop and recommend competitive salary structure to compensate employees. Assisted managers in allocating available salary budget to employees in the most equitable and effective manner. Developed and administered benefit plans and programs that include: medical, dental, long-term disability, group life, and 401k plans. Ensured plans were current with trends through research, surveys, and analysis of benefit trends. Recommended changes to existing plans and approaches to remain competitive and cost effective. Responsible for overseeing the entry and integrity of employee data, into the HRIS (Peoplesoft) system.
- Compensation Mgr/Consultant, - Managed the compensation program for a major segment of a Fortune 500 bio-technology/pharmaceutical company. Consulted with segment management and Hr business partners on pay strategies and incentive design projects. As part of the corporate compensation team developed, recommended, implemented, communicated and administered total compensation plans and policies to ensure internal equity and external competitiveness
- Compensation Team Leader - Managed the compensation program of a \$7 billion manufacturing and sales business segment of a Fortune 100 company. Consulted with customer group to ensure compliance with corporate compensation policies and

guidelines. Evaluated and provided guidance to customer group on issues pertaining to base salary and incentive plan design issues. Consulted with customer group on job design issues and implications for job evaluation. Ensured consistency of program salary grades with established corporate-wide hierarchy. Developed salary structures and managed the design of merit increase guidelines specific to customer group needs and issues. Lead a team of compensation analysts in job evaluation process and compensation strategy. Oversaw the integrity and on-going maintenance of compensation related data in the HRIS system. As part of the corporate compensation team, assisted in the implementation and administration of the corporate stock and bonus plans.

- Compensation/HR Consultant - Provided pay plans and associated human resources systems and consultation to approximately 152 counties and 500+ cities within the State of Georgia. Traveled to meet with relevant city or county governing authorities to determine pay/hr needs and issues. As project manager, researched, developed and guided the implementation of classification and compensation systems and associated human resources support systems (e.g.; personnel policies and procedures, salary surveys, performance appraisals, employee handbooks, reference material, legal research, etc.) to meet the hr needs of the client jurisdiction. Provided oversight and training to jurisdiction management and employees in the use and interpretation of systems as well as determined implementation costs and benefits.
- Senior Compensation Analyst - Provided technical expertise and consultation in job analysis, job evaluation, and compensation analysis for a variety of state agencies as a Senior Compensation Analyst for the State of Georgia Merit System. Evaluated agency and self initiated compensation studies involving salary surveys and recruitment and retention analysis. Served as resource to junior analysts, and other state agency personnel.

Education

- M.S., Organizational–Industrial Psychology, University of Tennessee, Chattanooga
- B.A., Academic Psychology, University of Tennessee, Knoxville

Professional Affiliations

- Member of San Diego Compensation and Benefits Association
- Member of World at Work

Firm Availability

CPS will work with the District when developing the project timeline and will be flexible in meeting any scheduling needs the District may have. It is our policy to make the best possible use of working time on-site. Our work schedules on-site are completely flexible, and are limited only by those policies imposed by the client.

District Responsibilities

Successful completion of this project within the time specified depends largely upon an efficient working relationship between the District and CPS project staff. For this reason, we request that the District designate an individual to coordinate communication, meetings, and training schedules with the project team. The District's Project Representative will be responsible for the following activities:

1. Coordinating interview schedules and facilities and distributing project update information
2. Identifying and providing current classification and compensation information (i.e. current job specifications, salary structure, benchmark positions and organizations, etc.), personnel policies and procedures, etc.
3. Coordinating the distribution and collection of PDQs and revised classification specifications.

Cost Proposal

Table 2 shows a cost estimate for Placentia Library District's study. CPS is flexible and welcomes the opportunity to develop project estimates that suit the needs of the District. As a joint-powers agency, our profit margins are limited.

CPS offers the client a reduced fee of one-half the billable consulting rate for travel time, and incidental expenses are billed at actual cost; i.e. per diem, postage, telephone charges, copying, miscellaneous material costs. Mileage will be reimbursed at the current IRS approved rate, presently \$0.45 a mile. CPS uses the GSA Domestic Per Diem Rates schedule available on the Internet in the estimation of travel, hotel, and meal allotments: <http://policyworks.gov/org/main/mt/homepage/mtt/perdiem/perd02d.html>. We also use the IRS-approved mileage reimbursement rate of 40.5¢ per mile, effective January 1, 2005, to estimate reimbursement rates for automobile travel.

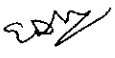
Table 2 **Cost Estimate**

Staff	Time Estimate	Unit Cost	Total
Project Manager	3 hours	\$100/hour	\$300
Consultants	27 hours	\$90/hour	\$2430
Technician	5 hours	\$50/hour	\$ 250
Estimated Travel and Incidental			\$ 250
TOTAL ESTIMATE			\$3,230

Other approaches may be discussed that will alter the cost of the project. The cost estimate has been prepared as accurately as possible based upon the services requested in the information provided to CPS. The total cost reflects the steps and time necessary to conduct the study in a sound, thorough and long-lasting manner, including important input and review by and discussion with District management and employees and to accomplish the study objectives. If changes or additional services are required, CPS is agreeable to discuss changes to the project activities, schedule, and to the cost estimate.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director 

SUBJECT: Cast ballot for seven members of the Special District Risk Management Authority (SDRMA) Board of Directors

DATE: August 15, 2005

BACKGROUND:

The election instructions for the Special District Risk Management Authority (SDRMA) Board of directions are Attachment A.

The Library Director consulted with Placentia Library District SDRMA Consultant Sandra Stark and together they recommend the following nominees for election:

David Aranda, Stallion Springs Community Services District

Gregory S. Hall, Rancho Murieta Community Service District

Thomas N. Lewis, Trinity County Waterworks District No. 1

Antonio "Tony" Sedano, Local Area Formation Commission, San Bernadino County

Ken Sonksen, Sanger Del/Rey Cemetery District

John Woolley, Humboldt Waste Management Authority

John C. Yeakley, Bear Valley Community Services District

The Candidate's Statements of Qualifications for the recommended nominees are Attachment B.

The Candidate's Statements for the remaining nominees are Attachment C.

Resolution 05-07 is Attachment D.

RECOMMENDATION:

1. Read Resolution 05-07 by title only: A Resolution of the Board of Trustees of the Placentia Library District of Orange County for the Election of Seven Directors to the Special District Risk Management Authority Board of Directors.
2. Adopt Resolution 05-07 by roll call vote.





SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY

A Property, Liability and Workers' Compensation Program for Public Agencies

ELECTION INSTRUCTIONS FOR SDRMA'S BOARD OF DIRECTORS

In April 2005, Special District Risk Management Authority notified its membership that nominations were being accepted for seven (7) seats on the Board of Directors. Eleven (11) nominations were received and each candidate submitted a Statement of Qualifications on or before July 8, 2005.

SDRMA's Election Committee reviewed and attests that all eleven (11) candidates' nomination documents meet the requirements of SDRMA's Policy No. 2005-02 Establishing Guidelines for Director Elections.

An Official Election Resolution Ballot is enclosed along with a Statement of Qualifications as submitted by each candidate. Election instructions are as follows:

1. The member agency's governing body must approve the enclosed Official Election Resolution Ballot after selecting seven (7) candidates for the SDRMA Board of Directors.
2. To ensure the accuracy and integrity of the ballot process, members must use the enclosed Official Election Resolution Ballot.
3. Resolution ballots containing more than seven (7) candidate selections will be considered invalid and not counted.
4. Signed resolution ballots MUST be sealed and returned by mail or hand delivery to SDRMA's office on or before 5:00 p.m. on Friday, September 16, 2005. A self-addressed, stamped envelope is enclosed for return to the SDRMA Election Committee at:

Special District Risk Management Authority
Election Committee
1112 "I" Street, Suite 300
Sacramento, California 95814

5. In accordance with SDRMA's Fifth Amended and Restated Joint Powers Agreement, staggered terms will be established for the newly constituted Board of Directors with the four (4) candidates receiving the highest number of votes elected to four-year terms commencing on January 1, 2006 and terminating December 31, 2009; the next three (3) candidates receiving the highest number of votes will be elected to two-year initial terms commencing on January 1, 2006 and terminating December 31, 2007; thereafter, these two-year terms shall automatically and permanently become four-year terms.
6. Important election dates for SDRMA's Board of Directors are listed below:

September 16, 2005 – Deadline for members to return completed ballots
September 19-23, 2005 – Ballots are counted and the election results are announced
October 6, 2005 – Newly elected Directors are introduced at the Annual Meeting in San Diego
January 4, 2006 – Newly elected Directors are seated and Board officer elections are held

Please do not hesitate to call SDRMA's Chief Executive Officer Jim Towns toll-free at 800.537.7790 if you have any questions regarding the election and balloting process.

SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY

1112 I Street, Ste 300
Sacramento, CA 95814
Tel: 916.231.4141
Fax: 916.231.4111
www.sdrma.org

California
Special Districts
Association
1112 I Street, Ste 200
Sacramento, CA 95814
Tel: 916.442.7887
Fax: 916.442.7889
www.cgsda.net

CSDA Finance
Corporation
1112 I Street, Ste 200
Sacramento, CA 95814
Tel: 916.442.7887
Fax: 916.442.7889

Toll-Free Numbers
General: 1.877.924.CSDA
SDRMA Claims & Coverages:
1.800.537.7790



Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates. No statements are endorsed by SDRMA.

Nominee/Candidate	David Aranda
District/Agency	Stallion Springs C.S.D.
Work Address	28500 Stallion Springs Drive, Tehachapi, CA 93561
Work Phone	661-822-3268 Home Phone 661-822-9714

A. Why do you want to serve on the SDRMA Board of Directors?

I continue to find the ability to assist special districts with the workers compensation, liability, auto, etc. needs challenging. I desire to see SDRMA provide other coverages such as Health Insurance and Disability Insurance.

B. What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization)

Served on SDRMA's Board since Jan 1998. Past CSDA Board member. Currently serve on the CRWA Board.

C. What special skills, talents, or experience including volunteer experience do you have?

I serve as chair of the Special District Leadership Foundation which allows me to stay in "touch" with many of the various types of Special Districts. This allows me to understand the specific needs of all types of Independent Special Districts.

D. General Comments and Statements

I have served as the President/Chair for SDRMA for the past five years.

I have spoken on behalf of SDRMA at the various workshops the Authority conducts. I have enjoyed meeting many of the members and presenting information that assists various districts.

As the General Manager of Stallion Springs C.S.D., I am responsible for water, sewer, parks, police, solid waste, and roads. This allows me to be familiar with the problems, issues, and needs of many of our members.

I welcome phone calls from members or potential members of SDRMA in regard to problems, issues, or questions.

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I certify that I am a Board member or a full-time management employee for the agency from which I have been nominated. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature  Date 5/12/05

Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates. No statements are endorsed by SDRMA.

Nominee/Candidate	Gregory S. Hall		
District/Agency	Rancho Murieta Community Services District		
Work Address	15160 Jackson Road, Rancho Murieta, CA 95683		
Work Phone	916-354-3700	Home Phone	916-984-0434

A. Why do you want to serve on the SDRMA Board of Directors?

As a current board member of SDRMA I believe strongly in the important risk management solutions we provide. Working together, the board and staff recently updated SDRMA's vision and goals and I would like to continue as a member of the team to working to achieve those goals for the betterment of SDRMA and its members.

B. What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization)

As stated above, I am a current board member of SDRMA, appointed in December 2001. I served as SDRMA's appointee to the CSDA Board of Directors from 2002-2003 and served on their legislative committee. In addition, I serve as an important team member of several committees of the Rancho Murieta Community Services District including personnel, finance and communication and technology.

C. What special skills, talents, or experience including volunteer experience do you have?

I graduated from California State University, Sacramento with a Bachelor of Science degree in Business Administration (Finance). I am currently the Director of Administration for the Rancho Murieta Community Services District overseeing finance and information technology and have worked for the District for over 20 years. I have received certificates of completion for Special District Board Management from SDBMI and the Special District Governance Academy from CSDA.

D. General Comments and Statements

Serving on the SDRMA board has been a great learning experience for me. I admit when I was first appointed to the SDRMA board, I asked myself, "How exciting is this going to be"? The reason I asked that question is that most of us take for granted risk management services. Once we have insurance coverage we sit back and hope that nothing happens. We rarely do anything proactive for risk management. However, once I was appointed to the SDRMA board, I was able to see firsthand how important risk management is. The key


(continued)

to stable rates is not only reducing losses, it is loss prevention. It is understanding the market place and working with consultants who sell us reinsurance to give us the best possible coverage and the best possible price. It is setting aside prudent reserves for the future. It is being efficient and productive and recognizing when changes need to be made, such as the recent consolidation of SDRMA and SDWCA (Workers Compensation program). And it is customer service to our members. It is not sitting back and letting technology pass us by, but instead harnessing and using the power of technology for our advantage; like our brand new online safety training program and online renewal questionnaires (coming soon). It is also maintaining valuable partnerships such as our Alliance with CSDA and the CSDA Finance Corporation. All of these important pieces fit together creating the backbone of your risk management solution provider.

Just this year alone, SDRMA members have grown over 11% in the Property and Liability program and over 20% in the Workers Compensation program. In addition, our reserves have grown in both programs and require prudent management and oversight. I would like to continue being a part of your team, working to ensure both programs remain financially sound while keeping rates competitive.

I am proud to one of *YOUR* SDRMA Board of Directors. I would appreciate the opportunity to continue to serve you!

I certify that I am a Board member or a full-time management employee for the agency from which I have been nominated. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature  Date 7/5/05

Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates. No statements are endorsed by SDRMA.

Nominee/Candidate	Thomas N. Lewis		
District/Agency	Trinity County Waterworks District #1		
Work Address			
Work Phone		Home Phone	530-628-4772

A. Why do you want to serve on the SDRMA Board of Directors?

After serving on the Board for the past four years, I feel that a second term will further my knowledge as a policy maker. I enjoy being part of a team and seeing the progress that SDRMA is making in the business world. As a member of the Board, my awareness of "How the insurance system works" and the benefits of how SDRMA is helping districts throughout California have greatly increased.

B. What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization)

I have served on the SDRMA Board of Directors since 2002. I am currently serving my second term as Director/Assistant Chairman on the Trinity County Waterworks District #1 Board of Directors. I have served as a financial officer for my church for many years and also served as Chairman and Board Member of the Church Campground Committee for a number of years.

C. What special skills, talents, or experience including volunteer experience do you have?

Budget Planning

D. General Comments and Statements

I was raised in Southern California (Ontario). I attended high school and community college there. I received an A.S. Degree, majored in aeronautics and minored in fire science. My career as a firefighter included working for the City of Pomona and the County of Ventura over a 30-year span in fire prevention and suppression. I have been married for forty-four years and have three grown children. I am 67 years old and have been retired since 1993. I built my home in Hayfork following my retirement in 1993-1994. My hobbies include woodworking, working on vehicles and machine embroidery work with my wife Bonnie.

(continued)

I certify that I am a Board member or a full-time management employee for the agency from which I have been nominated. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature T. Hanna N. Lewis Date June 15, 2005

Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates. No statements are endorsed by SDRMA.

Nominee/Candidate	Antonio "Tony" Sedano
District/Agency	Local Agency Formation Commission for San Bernardino County
Work Address	175 West 5 th Street, 2 nd Floor, San Bernardino, CA 92415-0490
Work Phone	(909) 387.5866 Home Phone (909) 864.5989

A. Why do you want to serve on the SDRMA Board of Directors?

As a charter board member of the Special Districts Insurance Authority (predecessor of SDRMA) starting with 71 members and an initial funding level of \$150,000, I wish to continue my participation in this organization. It is my desire to participate in achieving the continued success of this JPA and the services it provides for the Districts and taxpayers of the State of California.

B. What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization)

Initial member of the Board of Directors of the SDIA, having served as Chair and Vice-Chair of the Board; served 10 years as a member of the Board of Directors of the Big Bear City Community Services District; 1989-91 served as the General Manager of the South San Bernardino CWD until its merger with the City of San Bernardino; served in the City of San Bernardino Water Department until my retirement in 1997; served on LAFCO since 1998 as Alternate Public Member.

C. What special skills, talents, or experience including volunteer experience do you have?

Have served as Chairman and Vice-Chairman of the Special Districts Insurance Authority; currently volunteer with the United Way Board of Directors; work with my local Neighborhood Watch Association.

D. General Comments and Statements

I am most interested in seeking the appointment to the Board of Directors of the Special District Risk Management Authority to continue my public service. I believe that my experience during the formative years of the Special Districts Insurance Authority and my involvement in almost every level of local government provide a unique background. I currently serve as the alternate Public Member for the San Bernardino Local Agency Formation Commission which has opted to become a member of SDRMA to seek the most competitive prices for its insurance needs.

(continued)

I have held the following positions within the Big Bear City Community Services District – Assistant Fire Chief (on-call paid position), member of the Board of Directors (two terms), Citizen Advisory Committee President, Employee Relations Committee, Chair, Public Relations Committee, Chair. I was the General Manager of the South San Bernardino County Water District and was involved in the process resulting in its merger with the City of San Bernardino. Therefore, I have a broad understanding of the role and relationship of independent special districts serving their communities.

Since I am retired, I have the time available to devote to the activities of the Authority and would be an active participant.

I certify that I am a Board member or a full-time management employee for the agency from which I have been nominated. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature Antonio R. Sebarr Date 6/13/05

Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates. No statements are endorsed by SDRMA.

Nominee/Candidate	Ken Sonksen		
District/Agency	Sanger/Del Rey Cemetery District		
Work Address	568 S. Rainbow, Sanger CA 93657		
Work Phone	(559) 787-2267	Home Phone	(559) 447-5780

A. Why do you want to serve on the SDRMA Board of Directors?

I would like to continue to be a part of an organization that will forge new ideas and technology that better equips Special Districts to meet today's challenges and future demands. I look forward to helping members by promoting responsive services, comprehensive coverage's, and fiscal oversight to ensure SDRMA's future strength and integrity.

B. What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization)

I have been deeply involved with SDRMA, CSDA and California Association of Public Cemeteries (CAPC) over the past 15 years. I have served in the capacity of past Board President and current Vice President of SDRMA, Board member and Secretary of CSDA, and Board member and Treasurer of CAPC. I chaired a committee appointed by the Sanger Planning Commission that was charged with developing the community goals for the cities General Plan.

C. What special skills, talents, or experience including volunteer experience do you have?

I have spent over 30 years in public service working for the US Forest Service. During my tenure, I served as a Landscape Architect responsible for the design and construction of recreation and administrative facilities. The last ten years of my career I served as Assistant Recreation Officer responsible for the development of a forest recreation program including the management of a 2.3 million dollar budget. From 1976 to 1996 I was a Trustee of a cemetery district responsible for developing goals, direction, and setting policies to provide direction for the day to day operations. The past eight years I have been the General Manager of the Sanger/Del Rey Cemetery District responsible for the implementation of policies and procedures developed by the Board of Trustees, budget development, and the day-to-day operations of six cemeteries consisting of 70 acres.

I am also actively involved in the community of Sanger with the Chamber of Commerce serving as an Ambassador and volunteering for events like the Sanger Toy Land Parade.

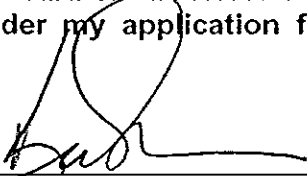
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D. General Comments and Statements

I am excited about the possibility of serving our members for another term. Together we have brought SDRMA from an organization of 73 property and liability members to a combined workers compensation and property and liability organization of 593 members. SDRMA is setting the pace for public entity pool in California. I would like to continue that movement by promoting pool health benefit coverage's; on-line computer training for employees and Directors; continue to provide safety training opportunities to those Districts that haven't yet moved into the internet world; reflect the values of our members; and explore ways to diversify business opportunities that will strengthen SDRMA's financial future.

I will continue to promote rates of 15% or more below market rates; maintain confidence levels of 95% or greater; promote a business plan that builds the financial integrity of SDRMA; and promote membership growth that will stabilize the exposure of the pool protecting all members.

I certify that I am a Board member or a full-time management employee for the agency from which I have been nominated. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature  _____ Date 6/16/05

Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates. No statements are endorsed by SDRMA.

Nominee/Candidate	John Woolley		
District/Agency	Humboldt Waste Management Authority		
Work Address	825 5th Street, Rm 111, Eureka, CA 95501		
Work Phone	707-476-2393	Home Phone	707-443-6889

A. Why do you want to serve on the SDRMA Board of Directors?

I served on the SDRMA Board from 1988 through 1995 and since have remained involved by promoting the programs and recruiting new SDRMA members. In my current capacity as county supervisor I believe I can provide broader communication & representation than before, and can assist in keeping SDRMA a responsive, cost effective risk management organization.

B. What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization)

I have been serving on boards, committees & commissions since 1981, as a board member of Manila Community Services District and since 1997 as county supervisor. In addition to Humboldt Waste Management Authority, I also serve on several boards that are members to SDRMA as well; e.g. North Coast Unified Air Quality Management District and Redwood Coast Energy Authority.

C. What special skills, talents, or experience including volunteer experience do you have?

Through my long term public service experience, I have demonstrated and been supported by the electorate in my abilities to make sound fiscal decisions, establish effective policy and long range vision, able to track unique & complicated matters, make decisions that are in the best interest of both the public & agency, and have an understanding of public governing rules & regulations.

D. General Comments and Statements

I was fortunate to have had the experience to serve on the SDRMA Board from 1988 through 1995; helping to ensure the newly formed entity would fulfill its mission and commitment to its members. My continuing support of SDRMA has enabled me to interact with staff and keep track of its services and growth into new arenas. The Board and staff members have continued to assure services are equitable and effectively provided.

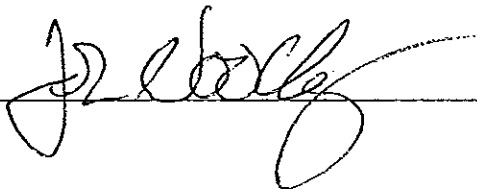
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The workers' compensation merger has created phenomenal growth, and while the growth helps strengthen SDRMA's pool, the challenge will be to ensure that services are not diminished. The Board will need to evaluate carefully the extent of change required to continue providing the quality of service and appropriate responsive measures.

I am fortunate to have the interest and time to commit to SDRMA. My current position has expanded my scope and representation to cover several SDRMA member entities, all of which has broadened my understanding and appreciation for SDRMA Risk Management Services. I would appreciate your support and vote as a board member to Special District Risk Management Authority. Thank you.

I certify that I am a Board member or a full-time management employee for the agency from which I have been nominated. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature



Date 6/15/05

Organizations:

Toastmasters International, Veterans of Foreign Wars, Fleet Reserve Association, National Rifle Association


Hobbies & Interests:

Fishing, firearms, judo, scuba, cribbage, outdoors and fitness.

Personal:

Age, 58; Married 34 years; reside in Bakersfield with wife, daughter and grandsons (ages 11, 10 & 3).

I certify that I am a Board member or a full-time management employee for the agency from which I have been nominated. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature  Date 6/11/05

- (c) Strong CSDA experience—Local So. Ca. Region – SBCSDA – Vice President/Committee experience.
- (d) Honorable Military Service—Retired MSGT, U.S. Air Force Reserve, 22 years of service.
- (e) Excellent “people” skills, good “team player”, honest with a strong sense of ethics to accomplish the “public’s business.”
- (f) A “doer” that participates actively in Civic and Community “Volunteer” projects as a Church member, Rotary and BPW member.

I certify that I am a Board member or a full-time management employee for the agency from which I have been nominated. I further certify that I am willing to serve as a director on SDRMA’s Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature Alan J. Dyer Date 5/18/05

Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates. No statements are endorsed by SDRMA.

Nominee/Candidate	Harold L. Gano		
District/Agency	Olivenhain Municipal Water District		
Work Address	1966 Olivenhain Road, Encinitas, CA 92024		
Work Phone	(760) 753.6466	Home Phone	(760) 435.5437

A. Why do you want to serve on the SDRMA Board of Directors?

As one of the founding members on the SDWCA Board and as an incumbent on the SDRMA and former SDWCA Board of Directors since 1986, I would like to continue on the Board to serve the members that expect the diligence and commitment from their Board representatives. Efficiently priced and stable risk financing and management are vital to the continued success of both SDRMA and its members.

B. What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization)

Not only have I served on the SDRMA Board (and SDWCA Board) for 19 years, I have served on the Board of Olivenhain Municipal Water District for 23 years. I also currently serve on the ACWA Governmental Affairs Committee. I also serve as SDRMA's representative to the CSDA Executive Alliance Committee.

C. What special skills, talents, or experience including volunteer experience do you have?

I have made significant contribution to SDWCA & SDRMA for the past 19 years. My experience on these two Boards is unrivaled. Through my experience, I have gained a thorough comprehension of the challenges and needs that face Special Districts in the insurance and risk areas. Before becoming involved with Special Districts over 20 years ago, I served as CEO of several Southern California hospitals. I am also a Veteran of the United States Navy.


D. General Comments and Statements

SDRMA has proven itself as a leader in providing renewable, efficiently priced and creative risk financing and risk management services. I feel that my contributions to the SDRMA board have helped the program be the success that it is today. SDRMA has grown dramatically in its membership. Special districts have had to become increasingly frugal and cost efficient in running their organizations. I understand this as my own agency, Olivenhain Municipal Water District, is losing almost 3 million dollars in property tax revenues to

(continued)

the State over the next 2 years. If you re-elect me to the SDRMA Board, I will continue to work to keep rates competitive and will continue to work with the dedicated and talented SDRMA staff to implement the best management practices for the benefit of all SDRMA members. I will also continue to serve on the CSDA Executive Alliance, which has served SDRMA members through this inter-agency partnership. Based on the aforementioned, I ask for your vote and thank you for your continued support.

I certify that I am a Board member or a full-time management employee for the agency from which I have been nominated. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature  Date 7/6/05

Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates. No statements are endorsed by SDRMA.

Nominee/Candidate	William R. Miller		
District/Agency	North of the River Municipal Water District		
Work Address	4000 Rio Del Norte, Oildale, CA 93308		
Work Phone	661-393-5411	Home Phone	661-822-6059

A. Why do you want to serve on the SDRMA Board of Directors?

SDRMA serves several important functions for its member districts. Claim prevention is one of them. As a past member of the Board of the now SDRMA consolidated Special District Workers Compensation Authority, I was able to assist in the formation of many of the policies now in use by SDRMA. One of these policy areas is safety. The prevention of accidents and injuries is very important to me. I want to continue to assist in developing programs, which in a cost effective manner, encourage the improvement of the safety environment of our member districts.

B. What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization)

Past Board Member and President of the Special District Workers Compensation Authority
Board Member (18 Yrs) and Past President (3 Yrs) California Special Districts Association
Current Board President, Tehachapi Resource Conservation District
Current Commissioner, Kern County LAFCO

C. What special skills, talents, or experience including volunteer experience do you have?

12+Yrs as a Special District Board Member
26 Yrs as a Special District General Manager

D. General Comments and Statements

In addition to SDRMA's several insurance lines offered, it also provides educational and support services designed to better enable the member district to deal with claims and potential claims, and more importantly, prevent claims and injuries. One of my main thrusts as an SDRMA Board Member will be to continue to support and help develop programs and services that will help member districts reduce or eliminate claims. Whilst it is one of my continuing goals to have the best coverage possible for the district and its employees, my idealistic overarching goal is to make the use of this coverage unnecessary. My other interest in serving on the SDRMA Board is its business side. Yes, SDRMA is a Joint

(continued)

Powers Authority; but it in reality it is also a business, and needs to be run that way, as it is now. Not in the sense of making profits, but in the sense of holding down costs as much as one can, whilst still maintaining standards of excellence. As the then President of the Special District Workers Compensation Authority, I was instrumental in helping to achieve the recent merging of that program with SDRMA, thereby saving both pool's members thousands of dollars in duplicative administrative costs. As a member of the SDRMA Board, I would continue to look for ways to provide cost-effective service to its member districts. I ask for your vote. Thank you.

I certify that I am a Board member or a full-time management employee for the agency from which I have been nominated. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature William R Miller Date May 12, 2005

Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates. No statements are endorsed by SDRMA.

Nominee/Candidate	Dana S. Mulder		
District/Agency	Minter Field Airport District		
Work Address	201 Aviation Street, Shafter CA 93263		
Work Phone	(661) 393.0402	Home Phone	(661) 746.2189

A. Why do you want to serve on the SDRMA Board of Directors?

I have been on the Minter Field Airport District Board for over 17 years. In 2005 I was elected to another 4-year term. I have the time to attend the meetings and feel that I can continue to contribute to SDRMA.

B. What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization)

Served on following boards: SDWCA, SDRMA, CSDA Alliance, Minter Field Airport District, Local School Board, Local Church Board, City of Shafter Visions Committee, Shafter Disaster Response Team, Shafter Kiwanis.

C. What special skills, talents, or experience including volunteer experience do you have?

I am a good Listener and am old enough to have accumulated a variety of skills and experiences. Have volunteered to City of Shafter disaster Response Team; have been involved in school reading program, served as assistant to Hospital Chaplain, worked with youth groups. I try to help where I see a need.

D. General Comments and Statements

I have served on a wide variety of Boards. I still enjoy it and am able to attend a majority of meetings. I feel I can continue to serve in a productive way.

The services provided by CSDA cover a wide variety of local community needs. The majority of people in California are not aware of the part Special Districts play in our daily lives, yet that part is vital to our comfort and well-being.

I have served and, if elected, will continue to contribute and serve with due diligence.

(continued)

I certify that I am a Board member or a full-time management employee for the agency from which I have been nominated. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature *Dana S. Mulder* Date 6/23/05

RESOLUTION 05-07

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE
PLACENTIA LIBRARY DISTRICT OF ORANGE COUNTY
FOR THE ELECTION OF SEVEN DIRECTORS TO THE
SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY
BOARD OF DIRECTORS**

WHEREAS, Special District Risk Management Authority (SDRMA) is a Joint Powers Authority formed under California Government Code Section 6500 et seq., for the purpose of providing risk management and risk financing for California special districts and other local government agencies; and

WHEREAS, SDRMA's Fifth Amended and Restated Joint Powers Agreement specifies SDRMA shall be governed by a seven member Board of Directors nominated and elected from the members who have executed the current operative agreement and are participating in a joint protection program; and

WHEREAS, SDRMA's Fifth Amended and Restated Joint Powers Agreement Article 7 - Board of Directors specifies that the procedures for director elections shall be established by SDRMA's Board of Directors; and

WHEREAS, SDRMA's Board of Directors approved Policy No. 2005-02 Establishing Guidelines for Director Elections specifies director qualifications, terms of office and election requirements; and

WHEREAS, Policy No. 2005-02 specifies that member agencies desiring to participate in the balloting and election of candidates to serve on SDRMA's Board of Directors must be made by resolution adopted by the member agency's governing body.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Placentia Library District confirms the selection of the following seven (7) candidates to serve as Directors on the SDRMA Board of Directors:

(continued)

**OFFICIAL ELECTION BALLOT
SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY
BOARD OF DIRECTORS**

VOTE FOR ONLY SEVEN (7) CANDIDATES

Mark each of the seven (7) selections directly onto the ballot. A ballot received with more than seven (7) candidates selected will be considered invalid and not counted. All ballots must be sealed and returned by mail or hand delivery in the enclosed self-addressed, stamped envelope to SDRMA on or before 5:00 p.m., Friday, September 16, 2005.

- THOMAS N. LEWIS**
Board Member, Trinity County Waterworks District No.1
- GREGORY S. HALL**
Director of Administration, Rancho Murieta Community Services District
- HAROLD L. GANO**
Board Member, Olivenhain Municipal Water District
- KEN SONKSEN**
General Manager, Sanger Del/Rey Cemetery District
- DAVID ARANDA**
General Manager, Stallion Springs Community Services District
- JOHN WOOLLEY**
Board Member, Humboldt Waste Management Authority
- DANA S. MULDER**
Board Member, Minter Field Airport District
- JOHN C. YEAKLEY**
General Manager, Bear Valley Community Services District
- ALAN G. DYER**
Board Member, West Valley Water District
- ANTONIO "TONY" SEDANO**
Board Member, Local Agency Formation Commission of San Bernardino County
- WILLIAM R. MILLER**
General Manager, North of the River Municipal Water District

ADOPTED this ____ day of _____, 2005 by the Board of Directors of Placentia Library District by the following roll call votes listed by name:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

APPROVED:

President
Board of Directors

ATTEST:

Secretary
Board of Directors

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director *EDM*

SUBJECT: Travel Authorizations for the clloinstitute & CALTAC workshop for Library Trustees and System Advisory Board Members, the California Literacy Conference, the California Library Literacy Services Annual Meeting and Banquet

DATE: August 15, 2005

BACKGROUND

1. California Special District Association (CSDA) Annual Conference, Long Beach, September 27 – 29, 2005. Individual registration, \$375; two from District, \$325 per person; and three from District, \$275 per person. Recommend Library Director and two Trustees. \$825 plus mileage and parking from General Fund.
2. The Council of the Independent Special Library Districts will be holding its semi-annual meeting at the Buena Park Library on Saturday, September 17, 2005 from 9:00 to 11:00 A.M. Trustees are encouraged to attend this meeting to develop a working relationship with trustees and staff from other independent special library districts. A representative from the California Special Districts Association will join the meeting by telephone conference call. There is not charge for this meeting.
3. The Annual General Assembly of the Orange County Council of Governments will meet at the Lake Forrest II Sun-Sail Club on Thursday, August 25 from 8:00 A.M. to 1:30 P.M., including a luncheon. This is an opportunity to learn about local government planning issues facing Southern California and Orange County. The District is a member of the COG. There is no cost for this program.
4. The Quarterly Membership Meeting of the Independent Special Districts of Orange County will be held on Friday, October 28, 2005 from 11:30 to 1:30 P.M. at the Orange County Sanitation District in Fountain Valley. ISDOC is providing a free lunch at this meeting. Someone from the Governor's Office has been invited to speak.


RECOMMENDATIONS

1. Authorize the Library Director and two Trustees to attend the California Special Districts Association Annual Conference in Long Beach, September 27-29, 2005 at a cost not to exceed \$825 plus actual mileage and parking to be paid from the General Fund.
2. Determine who will attend the meeting of the Independent Special Library Districts at the Buena Park Library, 9:00 – 11:00 A.M., September 17, 2005.

3. Determine who will attend the Annual General Assembly of the Orange County Council of Governments in Lake Forrest, 8:00 A.M. – 1:30 P.M., August 25, 2005.
4. Determine who will attend the Quarterly Membership Meeting of the Independent Special Districts of Orange County at the Orange County Sanitation District, Fountain Valley, 11:30 A.M. – 1:30 .M., October 28, 2005.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director 

SUBJECT: Modify the Claim Signature Authorization from the Library Director only for Claims up to \$20,000 for routine, budgeted items for which there is a penalty for late payment, to the Library Director's signature with one Trustee countersignature.

DATE: August 15, 2005

BACKGROUND:

At its meeting on July 18, 2005 the Library Board requested an Agenda Item to change the Claim authorization for the Library Director. The intent is to change from the Library Director's signature only for Claims up to \$20,000 for routine, budgeted items for which there is a penalty for late payment, to the Library Director's signature with one Trustee countersignature.

Resolution 91-5 establishing the Library Director's Claim signature authority is Attachment A.

Resolution 05-08 establishing the Library Director's Claim signature authority with a countersignature by one Library Trustee is Attachment B.

Placentia Library District Policy 3040, Expense Authorization & Petty Cash as amended to reflect the new Claims procedures is Attachment C.

RECOMMENDATIONS:

1. Read Resolution 91-5 by Title only: A Resolution of the Board of Trustees of the Placentia Library District to Establish a Policy to Permit the Library Director to Submit Claims with Her Signature Only.
2. Revoke Placentia Library District Resolution 91-05 by roll call vote.
3. Read Resolution 05-08 by Title only: A Resolution of the Board of Trustees of the Placentia Library District of Orange County To Establish a Policy to Permit the Library Director to Submit Claims with Her Signature and One Library Trustee Countersignature; and
4. Adopt Resolution 05-08 by roll call vote;
5. Adopt as a first reading Placentia Library District Policy 3040, Expense Authorization & Petty Cash as revised August 15, 2005.

RESOLUTION NO. 91-5

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE
PLACENTIA LIBRARY DISTRICT TO ESTABLISH A POLICY
TO PERMIT THE LIBRARY DIRECTOR TO SUBMIT CLAIMS
WITH HER SIGNATURE ONLY

WHEREAS, the Placentia Library District meets monthly on
the second Monday of each month to transact business including but
not limited to the approval of demands for warrants; and

WHEREAS, prompt payment of invoices can result in
discount savings and/or the elimination of late fees; and

WHEREAS, Orange County Counsel opinion A-1000 dated June
20, 1983 states "a local public entity, by resolution may authorize
an employee to perform the functions of the governing body with
respect to the allowance, compromise or settlement of a claim that
is \$20,000 or less." A provisal of Section 935.4 of the Government
Code.

THEREFORE BE IT RESOLVED that employee, Elizabeth D.
Minter, Library Director, be authorized to submit claims to the
auditor with her signature only to expeditiously make payment for
claims that will provide discount savings or eliminate late
charges.

BE IT FURTHER RESOLVED that all such submittals will be
reviewed and ratified at a subsequent meeting by a quorum of the
Board.

AYES:	TRUSTEES:	Evans, Osborn, Stark, West, Dinsmore
NOES:	TRUSTEES:	None
ABSENT:	TRUSTEES:	None
ABSTAIN:	TRUSTEES:	None

STATE OF CALIFORNIA)
) ss.
COUNTY OF ORANGE)

I, Fred D. West, Secretary of the Board of Trustees of
the Placentia Library District of Orange county, hereby certify
that the above and foregoing resolution was duly and adopted at a
Regular Meeting hereof held on the 9th day of September 1991.

IN WITNESS WHEREOF, I have hereunto set my hand and seal
this 9th day of September 1991.

Fred D. West

RESOLUTION 05-08

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE
PLACENTIA LIBRARY DISTRICT OF ORANGE COUNTY TO ESTABLISH A
POLICY TO PERMIT THE LIBRARY DIRECTOR TO SUBMIT CLAIMS WITH HER
SIGNATURE AND ONE LIBRARY TRUSTEE COUNTERSIGNATURE

WHEREAS, the Placentia Library District meets monthly on the third Monday for each month to transact business including but not limited to the approval of demands for warrants; and

WHEREAS, prompt payment of invoices can result in discount savings and/or the elimination of late fees: and

WHEREAS, Orange County Counsel opinion A-1000 dated June 20, 1983 states "a local public entity, by resolution may authorize an employee to perform the functions of the governing body with respect to the allowance, compromise or settlement of a claim that is \$20,000 or less." A provisal of Section 935.4 of the Government Code.

THEREFORE BE IT RESOLVED that employee, Library Director Elizabeth D. Minter be authorized to submit claims to the auditor with her signature, countersigned by one Trustee to expeditiously make payment for claims that will provide discount savings or eliminate late charges.

BE IT FURTHER RESOLVED that all such submittals will be reviewed and ratified at a subsequent meeting by a quorum of the Board.

AYES: TRUSTEES:
NOES: TRUSTEES:
ABSENT: TRUSTEES:
ABSTAIN: TRUSTEES:

State of California)
)ss.

County of Orange)

I, Gaeten Wood, Secretary of the Board of Trustees of the Placentia Library District of Orange County hereby certify that the above and foregoing Resolution was duly and regularly adopted by the Board of Trustees at a regular meeting hereof held on the fifteenth day of August, 2005.

IN WITNESS THEREOF, I have hereunto set my hand and seal this fifteenth day of August, 2005.

Gaeten Wood, Secretary
Board of Trustees of the Placentia Library District

Agenda Item 24

RESOLUTION NO. 91-5

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE
PLACENTIA LIBRARY DISTRICT TO ESTABLISH A POLICY
TO PERMIT THE LIBRARY DIRECTOR TO SUBMIT CLAIMS
WITH HER SIGNATURE ONLY

WHEREAS, the Placentia Library District meets monthly on
the second Monday of each month to transact business including but
not limited to the approval of demands for warrants; and

WHEREAS, prompt payment of invoices can result in
discount savings and/or the elimination of late fees; and

WHEREAS, Orange County Counsel opinion A-1000 dated June
20, 1983 states "a local public entity, by resolution may authorize
an employee to perform the functions of the governing body with
respect to the allowance, compromise or settlement of a claim that
is \$20,000 or less." A provisal of Section 935.4 of the Government
Code.

THEREFORE BE IT RESOLVED that employee, Elizabeth D.
Minter, Library Director, be authorized to submit claims to the
auditor with her signature only to expeditiously make payment for
claims that will provide discount savings or eliminate late
charges.

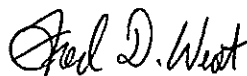
BE IT FURTHER RESOLVED that all such submittals will be
reviewed and ratified at a subsequent meeting by a quorum of the
Board.

AYES: TRUSTEES: Evans, Osborn, Stark, West, Dinsmore
NOES: TRUSTEES: None
ABSENT: TRUSTEES: None
ABSTAIN: TRUSTEES: None

STATE OF CALIFORNIA)
) ss.
COUNTY OF ORANGE)

I, Fred D. West, Secretary of the Board of Trustees of
the Placentia Library District of Orange county, hereby certify
that the above and foregoing resolution was duly and adopted at a
Regular Meeting hereof held on the 9th day of September 1991.

IN WITNESS WHEREOF, I have hereunto set my hand and seal
this 9th day of September 1991.



Placentia Library District

POLICY HANDBOOK

POLICY TITLE: Expense Authorization & Petty Cash
POLICY NUMBER: 3040

3040.1 All purchases made for the District by staff will be authorized by the Library Director, and will be in conformance with the approved District budget.

3040.2 Any commitment of District funds for a purchase or expense greater than \$10,000.00 will first be submitted to the Board of Directors for approval, or will be in conformance with prior Board action and/or authorizations.

3040.3 A "petty cash" checking account fund will be maintained in the District office having a balance-on-hand maximum of \$10,000.00. Included in this fund will be a \$350.00 Circulation Cash Register cash fund and a \$100.00 Office Petty Cash fund.

3040.3.1 Petty cash may be advanced to District staff or Trustees upon their request and the execution of a receipt for same, for the purpose of procuring item(s) or service(s) appropriately relating to District business. After said item(s) or service(s) have been obtained, a receipt for same will be submitted to the Library Director, and any remaining advanced funds will be returned. The maximum petty cash advance will be \$100.00.

3040.3.2 No personal checks will be cashed in the petty cash fund.

3040.3.3 The petty cash fund will be included in the District's annual independent accounting audit.

3040.4 Whenever employees or Directors of the District incur "out-of-pocket" expenses for item(s) or service(s) appropriately relating to District business as verified by valid receipts, said expended cash will be reimbursed upon request from the District's petty cash fund. In those instances when a receipt is not obtainable, the requested reimbursement will be approved by the Library Director prior to remuneration.

3040.5 In compliance with the Orange County Counsel opinion A-1000, dated June 20, 1983, stating, "...a local public entity, by resolution may authorize an employee to perform the functions of the governing body with respect to the allowance, compromise or settlement of a claim that is \$20,000 or less" the Board of Trustees authorizes the Library Director to process



claims for items totaling less than \$20,000 of routine, budgeted expenses. These claims shall be signed by the Library Director and countersigned by one Trustee.

3040.5.1 Claims for routine, budgeted expenses processed for payment between Library Board Meetings and totaling more than \$20,000 may be signed by three trustees.

3040.5.2 In the absence of the Library Director three Trustees may sign Claims for routine budgeted items without any restriction in the amount of the Claim.



PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director ^{EDM}

SUBJECT: Establish a Library Board Committee to develop a Comprehensive Marketing Plan for the Placentia Library District and its support organizations.

DATE: August 15, 2005

BACKGROUND:

President Shkoler requested an Agenda Item to discuss a proposal by Placentia Library Foundation Director Susan Petrella to establish a Committee to develop a Comprehensive Marketing Plan for the Placentia Library District and its support organizations.

The slides from her presentation are Attachment A.

RECOMMENDATION:

Action to be determined by the Library Board of Trustees.

**Placentia Library District
Proposal for Marketing
Committee**

**Susan L. Petrella
Fullerton, CA
August 17, 2005**

Vision.

**“Inspire exploration, open minds,
bring people together”
Placentia Library District
2005 Strategic Plan**

Goal.

Create/Launch Marketing Committee under the auspices of the Library Board of Trustees composed of interested Library staff, Friends, Foundation and Community members.

Mission.

Develop a comprehensive Marketing Plan (and “Branding Strategy”) for the Placentia Library District, including the Library, Friends of the Placentia Library and the Placentia Library Foundation in support of the Placentia Library District’s 2005 Strategic Plan.

Objectives.

**Increase Awareness/Usage
of the Placentia Library District**

**Increase Financial Support
for the Placentia Library District**


Strategies

- **Review**
 - **Placentia Library Marketing**
 - **Friends of the Placentia Library Marketing**
 - **Placentia Library Foundation Marketing**
 - **Marketing Vendors**
- **Redevelop/Revise**

Outcome

Write/Launch a comprehensive Marketing Plan (and “Branding Strategy”) for the Placentia Library District, including the Library, Friends of the Placentia Library and the Placentia Library Foundation in support of the Placentia Library District’s 2005 Strategic Plan.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director 
SUBJECT: Library Director's Report
DATE: August 15, 2005

Activities Report:

- Jul 13 Presented the program at the Placentia Chamber of Commerce Networking Lunch.
- Jul 15 Participated in the Library Board Strategic Intent Worksession at Kellogg West Center, Cal Poly Pomona
- Jul 16 Saturday Manager at the Library
- Jul 18 Met with City Community Services Manager Steve Pischel to discuss cable television issues.

Library Board meeting.
- Jul 20 Managers met with David Moyle and Tom Underhill to refine the components for the RFP for the website re-design.

Deniene Husted met with the Managers to discuss the content of the new introductory brochure for Library services.
- Jul 21 Attended a demonstration of Cvent software in Brea.
- Jul 25 Met with Joyce Crossthwaite and other staff from the OC Local Area Formation Commission (LAFCO) to discuss the District's upcoming service review.

Attended meeting with Friends Board and Foundation Board representatives at David Moyle's office to discuss the support organization components for the RFP for the website re-design.

Met with Foundation President Jean Lasley to discuss office space for Foundation activities.
- Jul 26 Foundation Board of Directors meeting.
- Jul 28 Attended the Chamber of Commerce Police & Fire Breakfast
- Aug 1 Met with Bob Dominguez to discuss strategic planning facility issues.

Aug 2 Attended the Independent Special Districts of Orange County Executive Committee meeting in Fountain Valley.

Attended the Friends of Placentia Library program at Placentia Linda Hospital.

Aug 3 Participated in the State Librarian's quarterly webcast.

Participated in the Strategic Planning Mission Committee meeting.

Aug 4 Attended the Planned Giving Round Table Breakfast in Newport Beach and heard a presentation from Kathleen Costello, Executive Director of the Center for Non-Profit Studies at Cal State Fullerton. The Center has now completed three studies of non profits in Orange County and the Southern California region. The current report uses all Southern California nonprofits, 13,370, and compares over 300 items. There are separate chapters for each county and separate chapters for each discipline/type of nonprofit. Of the total nonprofits only 31% file a Form 990 (annual IRS report) and 69% don't file (because they are too small or died). 53% of all of California's 501(c)(3) organizations are in Southern California.

Per capita non profit revenue by county:

Los Angeles	\$2,311
Orange County	\$1,480
San Diego	\$2,078
Santa Barbara	\$2,845
Imperial	\$279
Kern	\$359
Riverside	\$342
San Bernadino	\$549
San Luis Obispo	\$748
Ventura	\$857
All Southern CA	\$1,098

What's Placentia Library Foundation's share of the \$777 per capita in Orange county going to nonprofits other than hospitals and universities?

More than 40% of Orange County's nonprofits have less than \$100,000 revenue per year. 20% have \$100,000 to \$250,000.

The top 10 Orange County nonprofits by revenues:

- Trinity Christian Center
- Regional Center of Orange County (serving developmentally disabled)
- UCI Foundation
- All American TV
- Orange County Community Foundation
- J. David Gladstone Institutes
- Orange County Performing Arts Center
- United Way of Orange County
- Orange County Head Start
- Goodwill

- Aug 4 Attended the Santiago Library System Council Meeting in Buena Park.


 Met with Foundation President Jean Lasley to discuss Foundation issues.

 Attended a reception at First American Trust and met with the District's Pension
 Fund Trustee.
- Aug 6 Saturday Manager at the Library.
- Aug 8 Met with the local sales representative and the division vice president of 3M to
 discuss public library issues.

Staff Meetings:

- Jul 20 Discussed the components of the RFP for the website re-design with David Moyle
 and Tom Underhill.
- Aug 3 Discussed the strategic planning process and time schedule.

Agenda Item 43

TO: Elizabeth Minter, Library Director
FROM: Jim Roberts, Public Services Manager 
DATE: August 15, 2005
SUBJECT: Program Committee Report for the month of July.

ADULT SERVICES

	July 04-05	July 05-06	YTD 04-05	YTD 05-06
NUMBER OF PROGRAMS	1	1	1	1
NUMBER OF ATTENDEES	15	35	15	35

CHILDREN'S SERVICES

	July 04-05	July 05-06	YTD 04-05	YTD 05-06
NUMBER OF PROGRAMS	28	22	28	22
NUMBER OF ATTENDEES	1,000	1,533	1,000	1,533

PROGRAM COMMITTEE

	July 04-05	July 05-06	YTD 04-05	YTD 05-06
NUMBER OF MEETINGS	0	1	0	1
NUMBER OF ATTENDEES	0	6	0	6
NEWS RELEASES	NA	2	NA	2

LITERACY SERVICES

	July 04-05	July 05-06	YTD 04-05	YTD 05-06
Total Tutors	145	64	145	64
Total Students	159	75	159	75
Total Hours	1,739	622	1,739	622

For more detailed literacy statistics, see Agenda Item 39, pages 2 of 3 and 3 of 3.

To: Elizabeth Minter, Library Director

From: Caroline Gurkweitz, Children's Librarian

Date: for Board Meeting, August 15, 2005




Subject: July 2005 Activities in the Children's Department

TYPE OF PROGRAM	NUMER OF PROGRAMS	TOTAL ATTENDANCE
Lap Sit 2 years and under	4	235
Story Time (a.m.) 3 - 6 year olds	4	256
Music Time 3 - 4 year olds	4	223
Music Time 5 - 6 year olds	4	186
Read to the Dogs event	1	30
Summer Reading Program Registrations (7/1 to 7/31)	1	168
Summer Reading Program Events	4	435
Total July 2005	22	1533
July 2004	28	1000
FY 2005-2006	22	1533
FY 2004-2005	28	1000



TO: Elizabeth Minter, Library Director

FROM: Jim Roberts, Public Services Manager/Literacy Coordinator 

DATE: August 15, 2005

SUBJECT: Placentia Library Literacy Services (PLLS) Activities Report for the month of July.

Tutor Training. There was no tutor training workshop in July. There was a tutor training workshop on August 7, and eight tutors were trained, five adults and three teens. All new volunteer tutors are matched or pending match.

Families for Literacy (FFL) Program Status. We had no FFL programming in July.

Placentia Rotary Reading Enrichment Program (PRREP). PRREP has concluded for this school year. We had more than 100 PRREP volunteers from both El Dorado High School and Valencia High School participate in the program this past school year.

PLLS receives two grants. In late June, PLLS received a \$10,000 grant from the PacificCare Foundation. Part of that grant will be used to support a new homework project at Topaz Elementary School. In early July, PLLS received a \$48,634 Library Science and Technology Act grant from the State Library to start a new homework club at the Homeless Intervention Shelter (H.I.S. House) this September.

English Language and Literacy Intensive (ELLI) Program Update. ELLI concluded at the end of May. ELLI was active this past school year at Melrose, Ruby Drive, and Tynes, where 15 of our staff helped more than 200 students.

Grant Update. Our grant writers, Machoskie & Associates, submitted several letters of inquiry to possible grantors in March.

Classes on hold at WTLC. Stopped for the Summer at Vita-Herb. Grace Lopez completed her internship in March, and we're still searching for a replacement to teach the two classes at WTLC. Classes went very well this past FY at Vita-Herb where we had a total of twenty-one students in three different classes. Classes there have stopped for the summer.

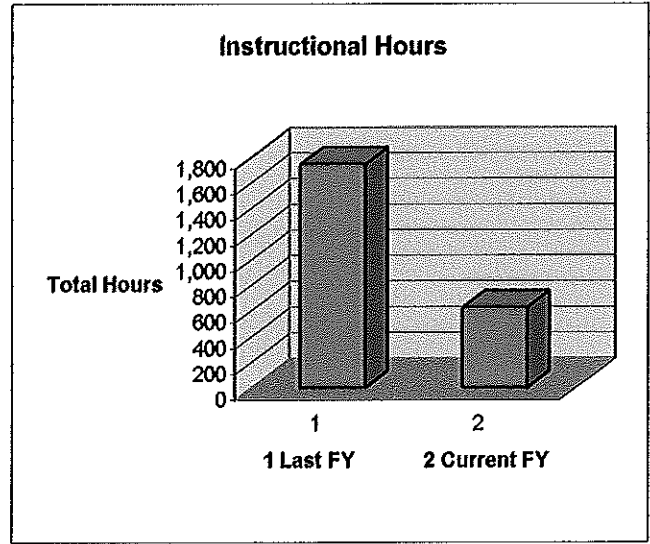
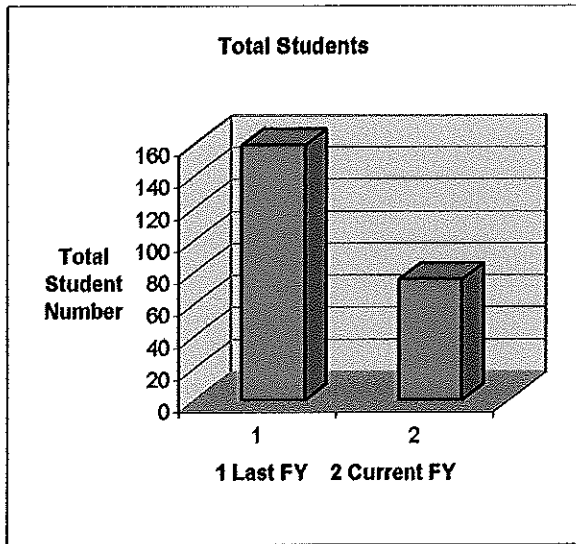
Federal Work Study (FWS). Our FWS partnership with Financial Aid at Cal State Fullerton grew stronger during FY 2004-05. In that respect, our FWS allocation for FY 2005-06 is \$70,000, and we already have 16 students approved for this coming year.

Literacy statistics. See Agenda Item 45, Pages 2 of 3, and 3 of 3.

Placenta Library Literacy Services

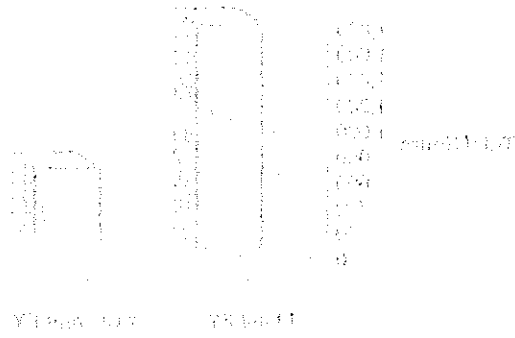
Report of Growth and Progress

	July 04-05	July 05-06	YTD 04-05	YTD 05-06
Tutors				
Adult	90	33	90	33
Teen	55	31	55	31
Hours Instruction	1,739	622	1,739	622
Other Volunteer Hours	60	80	60	80
Total Hours	1,799	702	1,799	702
Training Workshops				
Workshops Held	3	0	3	0
Tutors Trained	19	0	19	0
Students				
With Adult Tutors	94	41	94	41
With Teen Tutors	65	34	65	34
In Groups	0	0	0	30
Total Active Students	159	75	159	75
Families for Literacy				
Family Students	20	5	20	5
Family Tutors	10	5	10	5
Hours of Instruction	80	60	80	60
ELLI Program				
K-6th Grade Students	0	0	0	0
Tutors for K-6th Grade	0	0	0	0
Hours of Instruction	0	0	0	0
Total Tutors	145	64	145	64
Total Students	159	75	159	75
Total Instruction Hours	1,739	622	1,739	622

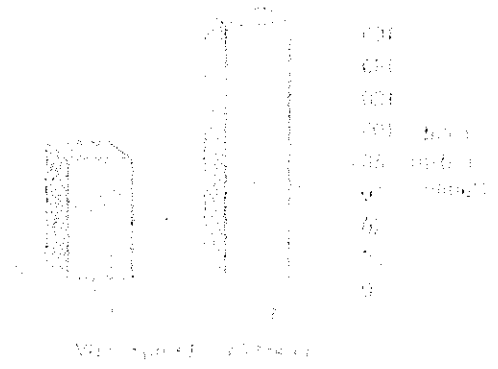


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TO: Elizabeth Minter, Library Director
FROM: Mary Strazdas, Librarian *MS*
DATE: August 8, 2005
SUBJECT: Reference and Adult Services report for July, 2005

- There were two Program Committee meetings during the month.
- Leger Grindon did a travel program about China's Silk Road on July 18.
- There was a China book display in the library with available bibliographies for patrons.
- "Join the Major Leagues @ Your Library" is a promotion originated by ALA. It encourages reading and computer use among all age groups through a contest awarding tickets, transportation, and a hotel stay to a World Series game as well as other prizes. Our library display includes many books and videos about baseball and information about the contest.
- To celebrate the anniversary of the moon landing and current issues in space, there was a library book display which included old donated newspapers on the original moonwalk.
- A summer reading display will be in the trough through the summer months. It includes a sheet of suggested websites.

Statistical Comparisons at the Reference Desk
July FY 2005/2006

	2004	2005	YTD 04-05	YTD 05-06
Phone Reference Questions	110	178	110	178
Desk Reference Questions	1070	1528	1070	1528
E-Mail Reference Questions	5	1	5	1
Ready Reference	39	23	39	23
Instruction	21	42	21	42
Computer Use	1463	2572	1463	2572
Reference Books: In-Library Use	48	22	48	22
Patron Database Signups	225	182	225	182

TO: Elizabeth Minter, Library Director
FROM: Gary Bell, Librarian *GB*
DATE: August 15, 2005
SUBJECT: **History Room Report for July**

History Room visitors in July: fiscal year 2004-2005: 5
History Room visitors in July: fiscal year 2005-2006: 6

More high school yearbooks were added to the collection.

Police Chief John Schaefer received 2 copies of our police history written by Marie Schmidt.

Two copies of Elephant Rides for Free were purchased.

Materials were donated to the History Room from the Placentia Round Table Club.

To: Elizabeth Minter, Library Director

From: Jim Roberts, Public Services Manager *JR*

Date: August 15, 2005

SUBJECT: Placentia Library Web Site Development Report for the month of July.

In July, the Placentia Library District had 42,950 "hits," an average of 1,385 a day. Our year to date statistics are as follows:

Pages Visited	July-04/05	July-05/06				
Borrowers	215	246				
Friends	147	102				
District	156	190				
Kids	230	451				
Foundation	118	113				
History Room	192	227				
Literacy/CLC Logo	180	122				
Passports	484	614				
Poet Laureate	498	651				
Total Views Most Hits	2,220	2,716				

Total Most Hits YTD 2,220 2,716

TO: Elizabeth Minter, Library Director
FROM: Vernon Napier, Technical Services Manager
DATE: August 10, 2005
SUBJECT: **Technology Report for July 2005**

8/17


- Introductory meetings with Pkorp and Tri-City Library Consortium.
- Replaced 2 receipt printers at the checkout desk.
- Purchased 6 laptops for HIS House (subsidized by recent grant)
- Commenced detailed inventory of public PCs
- Ordered a disk inspection and disk repair systems
- Set up on-line ordering with book supplier

Projects under consideration

- Extending Wi-Fi coverage in the library and beyond to the courtyard.
- Installing Wi-Fi at HIS House
- Standardizing the Library's public access computers so that they run on the same operating system and provide the same applications.
- Converting newspapers on microfilm to a digital medium



TO: Elizabeth Minter, Library Director

FROM: Laranne Millonzi, Development Director and Volunteer Coordinator 

DATE: August 15, 2005

SUBJECT: Publicity materials produced for July 2005

Information on the Placentia Library cable channel #24, updated end of June 2005:

1. Welcome to Placentia Library, address, website & telephone number
2. Library Board of Trustees
3. Board of Trustees Meeting Schedule
4. Library Hours
5. Independence Day Closures
6. Library Departments
7. 2005 Summer Reading Program
8. Friends of Placentia Library Used Bookstore
9. Bookstore Volunteers Needed
10. Special Back Room Book Sale Every 2nd Sunday, Hours and Dates
11. Amazon.com
12. Library Hours
13. Independence Day Closures
14. Literacy Services Logo
15. Literacy Program Tutors Needed
16. Leger Grindon's China Presentation
17. Placentia Historical Afghan Sale
18. 19th Annual Camp Library
19. Library Hours
20. Independence Day Closures
21. Dr. Charles Frazee Program
22. Telephone Renewal Instructions
23. Wi Fi Here Now
24. Adopt-A-Chair
25. Apply for your passport at Placentia Library
26. Passport Hours
27. Now Doing Passport Photos
28. Library Hours
29. Independence Day Closures
30. Placentia's Newest Local History For Children & Adults
31. Lapsit Storyhours
32. Story Times, ages 3-6
33. Music Times, ages 3-4
34. Music Times, ages 5-6
35. Story Time at Home, *Tumblebook Library*
36. Library Hours
37. Independence Day Closures
38. www.placentialibrary.org, 24/7 Reference, the Library Catalog
39. www.placentialibrary.org, Online Resources
40. Placentia History Room Hours
41. Placentia History Room Displays
42. Placentia History Room Collections
43. Placentia History Room Archival Resources
44. Independence Day Closures

General Newspaper articles published:

1. State audits Placentia's rail funds


Library Newspaper articles published:

1. Summer reading program is super
2. Summer reading program opens
3. Discount prices at library book sale (2)
4. Donors of wooden chairs are needed (3)
5. Silk Road scenes are program topic (2)
6. China talk
7. Library offers help with homework
8. Placentia Library is seeking volunteers
9. Training offered for library tutors
10. Teen tutors
11. Library's History Room donations (2)
12. Library friends write a new chapter in giving
13. Chamber of Commerce photo of Jim Roberts as speaker for State of the City Address.

Flyers and Notices:

1. Foundation thank you cards and ID cards are sent out
2. Adopt-a-Chair Campaign postcards
3. Email request forms
4. Friends membership thank you letters are sent out with membership cards
5. Second Sunday book sale flyers
6. Foundation Bookplates
7. Summer *Notations*
8. Volunteer Applications

Welcome to Placentia Library District



411 East Chapman Avenue
Placentia, CA 92879-6198
714-528-1906 Ext. 210
www.placentialibrary.org

**Placentia Library
Board of Trustees**

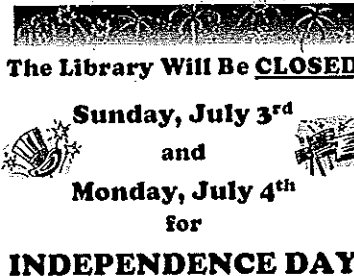
Al Shkoler, President
Betty Escobosa
Richard DeVecchio, Ed.D
Jean Turner
Gaeten Wood

**Placentia Library
Board of Trustees**

Upcoming Meeting Schedule:
Monday, Jul 18 at 6:30 P.M.
Monday, Aug 15 at 6:30 P.M.
Monday, Sep 19 at 6:30 P.M.
Monday, Oct 17 at 6:30 P.M.

Placentia Library Hours

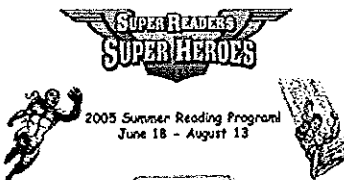
Sunday	1:00 - 5:00 P.M.
Monday	9:00 A.M. - 9:00 P.M.
Tuesday	9:00 A.M. - 9:00 P.M.
Wednesday	9:00 A.M. - 9:00 P.M.
Thursday	9:00 A.M. - 6:00 P.M.
Friday	CLOSED
Saturday	9:00 A.M. - 5:00 P.M.




The Library Will Be CLOSED
Sunday, July 3rd
and
Monday, July 4th
for
INDEPENDENCE DAY

**Placentia Library
528-1906**

Renewals Ext.# 6
Adult Services Ext.# 209
Children Services Ext.# 212
Literacy Ext.# 213
Passport Information Ext.# 265
Volunteer Information Ext. #201
www.placentialibrary.org




2005 Summer Reading Program!
June 18 - August 13




The Summer Reading Program is sponsored by the Friends of Placentia Library and community partners.

USED BOOKSTORE



Staffed entirely by Volunteers
Located in the Library lobby

GREAT BARGAINS!



Bookstore Volunteers Always Needed!


Sundays 3:00 - 5:00 P.M.
Mondays 6:00 - 8:00 P.M.
Tuesdays 4:00 - 6:00 P.M.
Saturdays 11:00 A.M. - 1:00 P.M.
Substitutes needed for additional hours

Please call Laranne at 528-1923, Ext. 201 for information

SPECIAL BACKROOM SALE
BARGAINS! BARGAINS! BARGAINS!

When: Second Sunday of each month
1:00 - 4:00 P.M.
Upcoming Sales: Jul 10, Aug 14, Sep 11

Where: BACKROOM where Friends sort and price donations - ENTER through delivery entrance from parking lot

What: Everything in stock 

Why: To provide money to support Library needs while providing quality reading materials at low cost

amazon.com



Shop at amazon.com through Placentia Library's website, www.placentialibrary.org, and a percentage of the sale is donated to the Library!


Placentia Library Hours

Sunday	1:00 - 5:00 P.M.
Monday	9:00 A.M. - 9:00 P.M.
Tuesday	9:00 A.M. - 9:00 P.M.
Wednesday	9:00 A.M. - 9:00 P.M.
Thursday	9:00 A.M. - 6:00 P.M.
Friday	CLOSED
Saturday	9:00 A.M. - 5:00 P.M.

The Library Will Be CLOSED

Sunday, July 3rd
and
Monday, July 4th
for
INDEPENDENCE DAY

 **Placentia Library Literacy Services**

Call Literacy Coordinators Jim Roberts or Toby Silberfish
If you or someone you know needs help in reading or speaking English.

☎ 524-8408, x215 or x213


Placentia Library Literacy Services

- Volunteer tutors needed!
- Attend one 3 hour training workshop
- Training workshops are held at the Library on the first Sunday of the month 1:30 - 4:30 P.M.
- The next scheduled workshops are: July 10th* & Aug 7th & Sep 11th*

*Second Sunday of month due to holiday

For more information and to sign up call 524-8408, Ext. 213

LEGER GRINDON PRESENTS
CHINA'S SILK ROAD



MONDAY, JULY 18 AT 7 P.M.

LEARN ABOUT AN ECONOMICALLY IMPORTANT AREA IN CHINA'S PAST THAT STILL IMPACTS THE PRESENT.
SNACKS WILL BE SERVED.

Placentia Historical Afghans



Green X Cranberry X Blue

On Sale Now at the Circulation Desk - \$63.00


Proceeds support the Placentia History Room

19th Annual Camp Library

Friday, Nov 18 - 7:30 p.m.
to
Saturday, Nov 19 - 9:00 a.m.

\$5 **\$5**

Registration begins Sunday, Oct 16




Placentia Library Hours

Sunday	1:00 - 5:00 P.M.
Monday	9:00 A.M. - 9:00 P.M.
Tuesday	9:00 A.M. - 9:00 P.M.
Wednesday	9:00 A.M. - 9:00 P.M.
Thursday	9:00 A.M. - 6:00 P.M.
Friday	CLOSED
Saturday	9:00 A.M. - 5:00 P.M.

The Library Will Be CLOSED
Sunday, July 3rd
and
Monday, July 4th
for
INDEPENDENCE DAY

Dr. Charles Frazee



The Byzantine Empire
 Dr. Charles Frazee will be back at the Library for another fascinating evening of pictures and information. Refreshments will be available.
Monday, September 26 at 7 p.m.



Renew your books by phone
Using Teleirc

"Please enter your library card number, followed by the # sign"

714-765-1775
11 hours a day/7 days a week

- Renew books
- Find out which titles you have checked out
- Find out which items you have on hold
- Find out which titles you have overdue
- Find out if you have any fines

What Here Now!
Bring Your Passport!

ADOPT-A-CHAIR

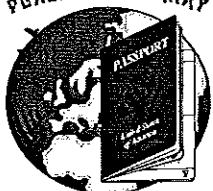
Help replace 44 splintering chairs in the Children's Department!



Call 628-1926, x201 for more information




PLACENTIA LIBRARY



Passport Application Acceptance Agency

Passport Services Available at the Library



Passport hours at the Library are:

Sunday	1:00 - 4:30 P.M.
Monday	9:00 A.M. - 8:30 P.M.
Tuesday	9:00 A.M. - 8:30 P.M.
Wednesday	9:00 A.M. - 8:30 P.M.
Thursday	9:00 A.M. - 5:30 P.M.
Friday	CLOSED
Saturday	9:00 A.M. - 4:30 P.M.

Placentia Library is an official U.S. Department of State
Passport Application Agency
For Passport information:
call 628-1906 Ext. 205 or visit the Library Website www.placentialibrary.org

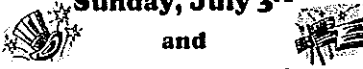
NOW DOING PASSPORT PHOTOS!

2 PHOTOS FOR \$10


Placentia Library Hours

Sunday	1:00 - 5:00 P.M.
Monday	9:00 A.M. - 9:00 P.M.
Tuesday	9:00 A.M. - 9:00 P.M.
Wednesday	9:00 A.M. - 9:00 P.M.
Thursday	9:00 A.M. - 6:00 P.M.
Friday	CLOSED
Saturday	9:00 A.M. - 5:00 P.M.

The Library Will Be CLOSED
Sunday, July 3rd
and
Monday, July 4th
for
INDEPENDENCE DAY





Placentia's Newest Local History
For Children & Adults



Available At The
Library Circulation Desk
\$12.93 (including tax)


*Great Gift Idea
For Young & Old*

Lapsit Story Times
Presented by Lin Baesler
 Ages newborn to 2 years
Thursday Mornings
10:00 - 10:20 A.M.
 in the
 Childrens Area





Sponsored by the
Gordon & Diane Shaw Endowment
No pre-registration required - no charge

Story Times
For Children
Ages 3 - 6




Thursday Mornings
10:30 - 11:00 A.M.




Presented by Lin Baesler
No pre-registration required - no charge

Music Times
For Children
Ages 3 - 4




Tuesday Evenings
6:00 - 6:30 P.M.




Featuring Lin Baesler
No pre-registration required - no charge

Music Times
For Children
Ages 5 - 6



Tuesday Evenings
6:30 - 7:00 P.M.



Featuring Lin Baesler
No pre-registration required - no charge

Story Time at Home
 Use the *Tumblebook Library*
 at
www.placentialibrary.org
 Click on: Just for Kids
 Click on the Tumblebooks icon
 An on-line collection of animated, talking picture books

Placentia Library Hours

Sunday	1:00 - 5:00 P.M.
Monday	9:00 A.M. - 9:00 P.M.
Tuesday	9:00 A.M. - 9:00 P.M.
Wednesday	9:00 A.M. - 9:00 P.M.
Thursday	9:00 A.M. - 6:00 P.M.
Friday	CLOSED
Saturday	9:00 A.M. - 5:00 P.M.

The Library Will Be CLOSED

Sunday, July 3rd
and
Monday, July 4th
for
INDEPENDENCE DAY

www.placentialibrary.org

24/7 Reference
There are times you need help, but can't make it to the library. Live, real-time help from a librarian is available, 24 hours a day. *(no library card number needed)*

The Library Catalog
You can look up what books are available at the Placentia Library, as well as Yorba Linda Library, and all of the Anaheim Library branches. *(no library card number needed)*


Additionally, you can reserve books, check on your library account, and renew your books. *(library card number needed)*

www.placentialibrary.org

Online Resources
(To access, you must have your library card number available)

- LearnA Test
- Newspapers
- Facts On File
- NovelList
- General Reference Center/Magazine Index
- Business & Company Resource Center
- Health & Wellness Resource Center




Placentia History Room


 Staffed & Managed by Librarians & Volunteers

Hours
Monday & Tuesday & Wednesday
1:00 -- 3:00 P.M.
Out of hours by special arrangement

Placentia History Room








Displays currently featuring

-  Local school annuals
-  Traveling historical photographs of local schools
-  Books by local authors












Placentia History Room

Historical Collections Include

-  Bancroft's historical series
-  Local oral histories
-  California historical fiction
-  Complete collection of Women's Round table Scrapbooks
-  Local citrus label collection
-  Spanish made canseball - possibly from the 1769 Perola Expedition
-  Adobe brick from Ontiveros adobe built in 1832

Placentia History Room

Archival Resources Include

-  West Almond Yacht Club memorabilia
-  Assorted Samuel Lash Kirstner maps and papers
-  Articles on international student visit to Placentia, Italy
-  West Placentia Etich League
-  International Kiwanis papers and scrapbook (1963-1974)
-  Virginia Carpenter photograph collection
-  Placentia Courier negative collection
-  Historic photograph collection
-  Newspaper clippings, brochures, newsletters, maps of local historic interest

The Library Will Be CLOSED

Sunday, July 3rd
and
Monday, July 4th
for
INDEPENDENCE DAY

State Audits Placentia's Rail Funds

The controller is checking whether gas-tax money was illegally diverted to OnTrac, a planned rail corridor mired in shortfalls.

By DAN WEIKEL
Times Staff Writer

State auditors are investigating whether millions of dollars in gas-tax money were improperly diverted by Placentia officials in an attempt to bail out an ambitious railway project that has plunged the city deeply into debt.

The California State Controller's Office began an audit June 7 after receiving a tip about possible irregularities involving municipal accounts, including the city's gas-tax fund, which by law must be used to pay for street improvements.

In a 2001 audit, the controller's office concluded that Placentia had improperly transferred about \$2.3 million from the fund to OnTrac, a city effort to rebuild a railroad corridor and boost downtown redevelopment. That money has never been returned to the gas-tax account, said Garin Casaleggio, a spokesman for the agency.

The state's latest audit will look into the gas-tax account as well as other municipal funds, Casaleggio said. He declined to provide further details, saying it was agency policy not to discuss audits until completed. He said the matter could be finished by the middle of this month.

The controller's office, which oversees the receipt and disbursement of public funds, has the power to audit local governments to ensure that tax dollars are accounted for accurately and spent properly.

"I think we need this," said Placentia City Councilwoman Constance Underhill, who has been a critic of OnTrac's management. "Our accounting pro-

cedures don't seem to portray an accurate picture of the city's finances."

Steven Brisco, the city's finance director, declined to discuss the audit or the controller's earlier finding that gas-tax money was transferred improperly to OnTrac.

"We won't comment until the audit is done," said Matthew Reynolds, a city spokesman. "We're not worried. Audits are common."

Proposed in the late 1990s, OnTrac would rebuild 11 intersections through Placentia and lower the Burlington Northern Santa Fe Corp. right of way into a five-mile concrete trench. Planners say the \$460-million proposal will revitalize the city's historic downtown and speed the movement of freight to and from the ports of Los Angeles and Long Beach.

[See Audit, Page B6]

Los Angeles Times
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Placentia News
Weekly JUL 7 - 2005

Summer reading program is super

The Placentia Library is offering a "Super Readers, Super Heroes" free summer reading program through Aug. 13 for preschoolers through eighth-graders.

Children who complete reading requirements and make weekly visits to the library, 411 E. Chapman Ave., for eight weeks will receive prizes and a reading certificate.

Special Saturday events are scheduled for kids, including a puppet show, a magic display and a musical story time.

A separate program for teenagers is also available.

Information: (714) 528-1906.

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Placentia News
Weekly JUL 2 1 2005

BRIEFLY

Discount prices at library book sale

The Placentia Library will hold a used book sale from 1 to 4 p.m. Aug. 7 in the library lobby, 411 E. Chapman Ave.

The book sales, which are held on the second Sunday of each month during the summer, contain books donated by the community, with prices for hardcover books dropped to 10 percent of their retail prices and paperbacks for 10 to 25 cents.

The library is also looking for more volunteers for its Book Store, to keep it open for the entire library service hours. Information: (714) 528-1925, Ext. 201.

Agenda Item 50
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Placentia News
Weekly JUL 1 4 2005

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State Audits Placentia's Rail Funds

Agenda Item 50
Page 9 of 12

[Audit, from Page B1]

The project, however, has been mired in controversy. Facing a \$12-million shortfall in state grant money and uncertainty in federal funding, city officials have mortgaged city property, auctioned parkland, sold \$22 million in bonds and cut municipal services to keep OnTrac afloat.

In addition to the controller's audit, the Orange County district attorney's office has been investigating the project, including potential violations of state conflict-of-interest laws involving Christopher Becker, OnTrac's executive director.

The district attorney is looking into whether Becker, when he was the city's public works director, improperly influenced his hiring by the city as OnTrac's manager at a salary of more than \$400,000 a year. Becker has denied any wrongdoing.

City records show that to keep OnTrac solvent it has borrowed millions of dollars from other municipal accounts. A number of those funds have had negative balances for several years, including some with deficits of hundreds of thousands of dollars, records show.

The accounts hold tax money for storm-drain construction, law enforcement and housing and community development. They also contain the city's share of revenue from Measure M, the county's transportation sales

'Our accounting procedures don't seem to portray an accurate picture of the city's finances.'

Constance Underhill,
councilwoman, OnTrac critic

tax.

The largest deficits appear in the gas-tax fund, documents show.

The negative balances range from \$1.24 million to \$4.3 million, depending on the year.

City records state that the deficits "have been caused by advance funding of the OnTrac rail-lowering project in anticipation of future state and federal grant funding for which approval has not yet been granted."

Community activists question whether city and OnTrac officials are misusing municipal accounts to save OnTrac and misrepresenting the health of those accounts to the state.

"Our bottom-line concern has been the financial stability of the city," said Craig Green, a member of Citizens for a Better Placentia.

"Now it appears that Placentia has a fiscal house of cards in

our need of a forensic audit."

Though municipal records show negative balances, the city has reported to the state that the gas tax account has had the same positive balance of \$369,502 year after year since 2000.

State auditors first discovered irregularities in the gas-tax account in early 2001 during a review of expenditures between July 1, 1999, and June 30, 2000. They gave the city 30 days to repay the account \$2.3 million it had transferred improperly to OnTrac to help pay for rail corridor improvements.

According to the audit, city officials said the money was a loan from the gas-tax fund that would be repaid with future government grants to the project.

But auditors told city officials that state law restricted the use of gas-tax revenue to street improvements. They also recommended that the city take steps to prevent inappropriate transfers in the future.

Casaleggio said his agency didn't follow up to make sure Placentia repaid the gas-tax money. Because of staff shortages, he said, it generally takes four years before a city can be audited again by the controller's office.

If Placentia doesn't comply with the controller's order, the agency can refer the matter to its own attorneys or the California attorney general's office for further action.

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Placentia News
Weekly JUL 1 4 2005

Library offers help with homework

Homework help for students in grades one through 12 is available from 4 to 6 p.m. Mondays and Tuesdays at the Placentia Library, 411 E. Chapman Ave.

Information: Jim Roberts

or Toby Silberfarb: (714) 524-8408, Ext. 215 or 213.

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Placentia News
Weekly JUL 7 - 2005

Silk Road scenes are program topic

World traveler and Placentia resident Leger Grindon will return to the Placentia Library with a program of slides and commentary about "China's Silk Road."

The free program will be held at 7 p.m. July 18 in library's meeting room, 411 E. Chapman Ave.

Listeners may escape their everyday lifestyle and travel for more exotic locations during the evening's presentation. Snacks will be provided.

Information: (714) 528-1906, Ext. 209

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Placentia News
Weekly JUL 1 4 2005

Silk Road scenes are library program topic

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The Register
Daily JUL 1 3 2005

PLACENTIA

China talk: City resident Leger Grindon will give a slide show and talk on his trip last year to China's Silk Road. The show begins at 7 p.m. Monday in the meeting room of the Placentia Library, 411 E. Chapman Ave. Information: (714) 528-1906, ext. 209.

- Amy Taxin
(714) 704-3777
ataxin@ocregister.com

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Placentia News

Weekly **JUL 28 2005**

Training offered for library tutors

The Placentia Library, 411 E. Chapman Ave., will hold a training workshop for tutors from 1:30 to 4:30 p.m. Aug. 7.

The program will help teach tutors to spark conversations with their students, train them in pronouncing words for students unfamiliar with the English language and make them familiar with texts used by the library for tutoring services.

The sessions are free for tutors who pledge to volunteer for one to two hours a week for at least three months. The Rotary Club of Placentia provided the training materials.

Information: (714) 524-8408, Ext. 213.

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Placentia News

Weekly **JUL 14 2005**

Donors of wooden chairs are needed

The Placentia Library Foundation Board of Directors is working to replace 44 wood veneer chairs in the Children's Department with solid-wood chairs.

Members are asking people to sponsor a chair for \$200 a piece. Each chair will have an engraved plate listing the donor's name.

Information: Laranne Millo-nizi (714) 528-1925, Ext. 201.

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Placentia News

Weekly **JUL 14 2005**

Teen Tutors

The Placentia Library, 411 E. Chapman Ave., provides training for volunteer teen tutors, who must be ages 13 or older. Information: Toby Silberfarb, (714) 524-8408, Ext. 213, or Jim Roberts, Ext. 215.

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Placentia News

Weekly **JUN 30 2005**

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Weekly **JUL 7 - 2005**

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Placentia News

Weekly **JUL 7 - 2005**

Library's History Room donations

The Placentia Library's History Room, 411 E. Chapman Ave., is open to the public from 2 to 4 p.m. Mondays, Tuesdays and Wednesdays.

The library is seeking residents with historical items who want to learn more about the preservation of materials. Information: (714) 996-8390.

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Placentia News

Weekly **JUL 14 2005**

Placentia Library

The library, 411 E. Chapman Ave., is seeking volunteers to help with book sales and assisting customers, as well as pricing and sorting donations, with sale proceeds benefiting library programs and services. Match your skills and availability to library's needs. Information: (714) 528-1925, Ext. 201.

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Placentia News

Weekly **JUL 14 2005**

BRIEFLY

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Information: (714) 996-8390.

Library friends write a new chapter in giving

337

Improvements at the Placentia Library are complete, thanks to Friends of the Library members, who donated \$10,000 for new shelving that was installed in the lobby just outside the Friends' bookstore.

The shelving replaces a number of tables that were used to display books for sale. The change allows for a wider aisle in the vestibule, giving a much better appearance to that area.

Pat Irot was in charge of the work crew and arranged for removal of books the day before the installation. The following day an even larger



ELEANORE RANKIN
NEIGHBORHOOD NEWS

work party showed up to place the books on the newly installed shelves.

Those assisting Irot were Brenda Benner, Nadine Blandin, Carol

Fizzard, Barbara Hemmerling, Camille Himes, Nancy Lone-Tollefson, Rose Nydick, Eleanore Rankin and Margo Thum.

The Friends depend on the public's generosity in donat-



FRIENDS OF THE PLACENTIA Library work crew includes Pat Irot, left, Brenda Benner, Camille Himes, Margo Thum, Nancy Lone-Tollefson, and Nadine Blandin.

ing used books - paperbacks and lobby area.

as well as hard covers - for A special sale takes place resale in both the book store on the second Sunday of the

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Placentia News
Weekly

JUL 21 2009



JANE GLENN HAAS

month in the book workroom/storage area. Proceeds provide the Friends with a steady flow of cash that is used primarily to upgrade library furniture and equipment.

When cleaning out your own library of excess books, first consider donating them to the Friends. You may drop them off at the library, 411 E. Chapman Ave., in a trunk outside the book store.

The Placentia-Linda Hospital will also benefit from the Friends' community outreach when the organization presents author Jane Glenn Haas as one of the hospital's educational events scheduled this summer.

Haas, who writes a weekly column, "Our Time," for the Orange County Register, will discuss her book, "The Time of Your Life" and present her view on why she believes almost everything gets better after 50.

She is a multimedia personality who has championed the concept of successful aging through her own career as a journalist, television host, professional speaker and author.

The Friends of Placentia Library extends an invitation to all interested to attend this event. Haas will share the program lineup with Dr. Inderjeet Julka, an anesthesiologist and pain-management specialist. It's set for 12:30 p.m. Aug. 2 at the hospital's Meeting Rooms 1 and

His participation as a member of the Placentia Mustangs Travel Baseball, as well as his 3.90 grade-point average put him in the forefront for this win.

Steven, the son of Steve and Kim Ocheltree, plans to attend Cal Poly San Luis Obispo, pursuing a double major in business administration (emphasis in political science) and Spanish. After completing his undergraduate work, he plans to attend a prestigious law school to

man, recently awarded El Dorado High School graduate Steven Bryce Ocheltree a \$500 check, naming him the recipient of the Janet Evans Scholarship Award for 2005.

The chamber scholarship has been awarded every year since 1989, the year following Evans' spectacular swim-win at the 1988 Olympics.

Steven, whose essay was deemed the best of those submitted, was also recommended for the award by three of his school advisers.



STEVEN OCHELTREE, right, Chamber of Commerce Janet Evans athletic scholarship winner, is congratulated by Jerry Shepherd.

NEIGHBOR

FROM PAGE 14

2, 1301 N. Rose Drive.

There is no admission charge, and lunch will be provided. Call toll-free (800) 554-7879 to make reservations.

Michael Youngsma, Placentia Chamber of Commerce's scholarship chair-

earn a Juris Doctorate degree.

He was honored at a recent Chamber of Commerce breakfast, where his proud grandfather, Verne Ocheltree, witnessed his acceptance of this prestigious award.

I often wonder, as I'm sure many of you do, whether youth so honored reach their goals and dreams.

I can report that **Matthew Amero**, a 1994 Evans athletic scholarship winner, graduated with a degree in dentistry from UC San Francisco and has connected with a family dentistry practice in Yorba Linda.

Matthew's grandmother, **Kathy Amero**, filled me in on his recent status when she stopped to chat a bit while taking her dog out for a walk.

Sure makes you feel good about our young people, doesn't it?

And U.S. Marine Corps 2nd Lt. **Erika M. Teichert**, daughter of **Cheryl S. Carlile** of Placentia, recently graduated from the United States Naval Academy in Annapolis, Md., and was com-



ERIKA M. TEICHERT

missioned to her current rank.

She successfully completed four years of intensive academic, physical and professional training, resulting in a bachelor of science degree with a major in chemistry.

Teichert is a 2001 graduate of El Dorado High School.

Eleanore Rankin has the latest about families, clubs and business. Call her at (714) 524-8337 or fax information to (714) 524-8660. "Neighborhood News" appears every other week.



Above, Councilwoman **Connie Underhill** chats with **Ed Alvarez**, representing Supervisor **Chris Norby**. **Jim Roberts**, Literacy Manager at the Placentia Library was also a featured speaker at the State of the City program.

SAFETY COMMITTEE MEETING
JULY 27, 2005
MINUTES

I. Call to Order: 2:10 P.M.

Members Attending: Katie Matas
Wendy Goodson
Esther Guzman

Members Absent: Caroline Gurkweitz

III. Old Business

1. The fire extinguishers were checked by Katie Matas on July 25, 2005.
2. "Conflict Resolution" handouts were distributed at the July 20, 2005 staff meeting.

IV. New Business

1. The Koala Seat in the public women's restroom is broken. Repair has been scheduled.

The next meeting will be August 25, 2005 at 2:00 P.M.

Respectfully submitted,



Katie Matas





Member's Section

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August 11, 2005

Welcome, Placentia
Library District
Report Your Outreach
Progress

Dan Walters: Governor's faltering crusade for change sees another setback

By Dan Walters, Sacramento Bee Columnist

Presiding Justice Art Scotland said it best in his dissent from Tuesday's 3rd District Court of Appeal ruling that Gov. Arnold Schwarzenegger's redistricting reform measure is fatally flawed and must be stricken from the November special election ballot, describing it as a "tragicomedy."

It is tragic because if the Proposition 77 ruling is upheld by the state Supreme Court, California's totalitarian system of electing state legislators will continue indefinitely, and that means the Legislature will continue to be a sandbox for ideological warriors, rather than an effective policymaking body for 37 million Californians.

And it's a comedy, albeit of the darker variety, because it underscores the bumbling, both political and administrative, that has marked, and perhaps doomed, Schwarzenegger's drive to change the gestalt of a very dysfunctional Capitol.

Creating a panel of retired judges to draw new legislative districts had been the original centerpiece of Schwarzenegger's multifaceted "year of reform" crusade. He argued - as he did anew after Tuesday's ruling - that it is "a blatant conflict of interest to have politicians draw the boundaries of their own districts. ... Legislators should be accountable to the voters, not to their friends and colleagues who draw their districts."

A new redistricting plan would undo the bipartisan gerrymander, enacted after the 2000 census, aimed at fixing the party ownership of every legislative district. The scheme rendered the November elections meaningless, disenfranchised millions of voters and allowed narrow interests and ideological extremists to dictate outcomes. The result, predictably, has been a Legislature that is more ideologically polarized than any in memory, and whose members pursue narrow goals, even those completely at odds with the wishes of most voters, without any fear of popular backlash.

Schwarzenegger envisioned that if he moved quickly enough with an initiative and a special election, new districts could be in place for the 2006 elections. But characteristically, drafting of the measure was slow and was subject to infinite tinkering - so much so that the potentially fatal error was made. The version of the initiative submitted to the attorney general for title and summary differed in some details from the one for which signatures were gathered, apparently due to a clerical error in the organization handling the issue.

Organizers discovered the error in May but waited a month to tell Secretary of State Bruce McPherson until after he had declared the measure to be qualified for the ballot. And that clearly rankled Justice: Bleuse and M. Kathleen Butz, who voted to strike Proposition 77 from the ballot. "Petitioners (Schwarzenegger group) should have promptly disclosed the discovery of this problem to avoid the continuation and expense of the initiative process."

of the harm stemming from their original negligence," they said.

The issue boiled down to whether the differences in the versions and the way in which they were handled constituted a fatal flaw, or a relatively minor discrepancy that would not affect the outcome of the election. Blease and Butz opted for the former view, backing Attorney General Bill Lockyer, while Scotland opted for the latter. "Simply stated, there is no reasonable possibility the voters who signed the initiative petitions were not aware of the differences," they said.

The matter will be taken to the state Supreme Court, and Scotland's dissent gives Schwarzenegger a strong argument that he will prevail at that level. Scotland noted that the Supreme Court had recently reinstated another initiative (Proposition 80) dealing with utility regulation after an appellate panel ruled that it was fatally flawed, and such issues should be decided after the election rather than before to protect the initiative process.

Much will - and should - be made of the ruling's impact on Schwarzenegger's already diminished stature. In the larger sense, his political career is much less important than restoring governance to a state that needs it. Should redistricting and other reforms fail, Schwarzenegger will be embarrassed, but more importantly, it will leave California with a systemic status quo that isn't working and probably cannot work.

Reach Dan Walters at (916) 321-1195 or dwalters@sacbee.com. Back columns: www.sacbee.com/

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