

**MINUTES
PLACENTIA LIBRARY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
October 24, 2007**

CALL TO ORDER

President Shkoler called the Regular Meeting of the Placentia Library District Board of Trustees to order on October 24, 2007, at 6:30 P.M.

ROLL CALL

Members Present: President Al Shkoler, Secretary Jean Turner, Trustees Richard DeVecchio, Betty Escobosa and Gaeten Wood, and Library Director Elizabeth Minter.

Members Absent: None

Managers Absent: Administrative Services Manager Wendy Goodson

Others Present: Human Resources Consultant Valerie Poole and library employees Yesenia Gomez, Katherine Matas, Estella Wnek.

**ADOPTION OF
AGENDA**

It was moved by Trustee Escobosa and seconded by Secretary Turner to adopt the Agenda as printed.

AYES:	Shkoler, Turner, DeVecchio, Escobosa, Wood
NOES:	None
ABSTAIN:	None
ABSENT:	None

**ORAL
COMMUNICATIONS**

No members of the public addressed the Board.

PRESIDENT REPORT

President Shkoler reported that the California Special District Association (CSDA) Conference in Monterey on October 1-4, 2007. He also attended the Staff Appreciation Dinner on October 7, 2007 hosted by Dr. and Mrs. Stark. He also attended the Branding Committee meetingXXX to determine the creation of the new brand/logo. He also attended the Placentia Library Friends Foundation Board of Directors meeting for Trustee DeVecchio on October 8, 2007.

**TRUSTEES'
REPORTS**

Secretary Turner reported that she attended the CSDA Conference in Monterey.

Trustee Wood reported that she attended the CSDA Conference in Monterey. She also attended the Staff Appreciation Dinner.

Trustee DeVecchio had nothing to report at this time.

Trustee Escobosa reported that she attended the CSDA Conference in Monterey. She also attended the Branding Committee Meeting. She also attended the Capital Campaign Committee Meeting.

**FRIENDS
FOUNDATION
REPORT**

Library Director reported that the Memorandum of Agreement/Understanding was reviewed and came back to the Board of Trustees as an agenda item.

**CONSENT
CALENDAR**

It was moved by Secretary Turner and seconded by Trustee Wood approve Agenda Items 9-41 except 18, 21, and 29.

MINUTES

Minutes of the September 17, 2007 Library Board of Trustees Regular Meeting.

CLAIMS

Claims 5036 by Minter/Shkoler, 5037,5038,5039 by Minter/Turner, 5040,5041,5042,5043,5044,5045 and 5046 by Minter/DeVecchio for a total Current Claims for Fiscal Year 2007-2008 of \$93,165.22 for Fund 707.

Current Claims 5047 for total of \$2,465.49 for the Fiscal Year 2007-2008 and Payrolls #10 (11/7/07) for \$47,472.00 and #11 (11/21/07) for \$47,472.00 for \$94,944.00 for a combined total of \$97,409.49.

FY2007-2008 Cash Flow Analysis through September 17, 2007 and the Schedule of Anticipated Property Tax Revenues for FY2007-2008 as Provided by the Orange County Auditor and recommendation that no funds be transferred at this time.

**FINANCIAL
REPORTS**

Financial Reports for September 2007

Office General Ledger & Check Registers for September 2007

Acquisitions Report for September 2007

Entrepreneurial Report for September 2007

Collection Agency Report for September 2007

Gifts Report for September 2007

**GENERAL CONSENT
CALENDAR**

Building Maintenance for September 2007

Personnel Report for September 2007

Volunteer Report for September 2007

Circulation Report for September 2007

Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority

Legislative Reports from the California Special Districts Association and the California library Association

Status Report on Partnerships with Community Organizations

Status Report on Active Grant Applications

Poet Laureate Report

2006-07 California Public Library Survey for Placentia Library District, as transmitted to the California State Library on September 26, 2007.

Report on the Staff Appreciation Dinner held on October 5, 2007

AYES:	Shkoler, Turner, DeVecchio, Escobosa, Wood
NOES:	None
ABSTAIN:	None
ABSENT:	None

It was moved by Trustee Escobosa and seconded by Secretary Turner to approve Agenda Items 18, 21 and 29:

AYES:	Shkoler, Turner, DeVecchio, Escobosa, Wood
NOES:	None
ABSTAIN:	None
ABSENT:	None

STAFF REPORTS

Director's Report for September 2007

Program Committee Report for September 2007

Children's Services Report for September 2007

Placentia Library Literacy Services Report for September 2007

Reference and Adult Services Report for September 2007

History Room Report for September 2007

Placentia Library Web Site Report for September 2007

Technology Report for September 2007

Publicity Materials produced for September 2007

Safety Committee Minutes for September 2007

Ad Hoc Marketing Committee for Developing a Branding Strategy, status report for August 2007

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood
NOES: None
ABSTAIN: None
ABSENT: None

**LEGISLATIVE
ISSUES**

Library Director reported that the Public Library Fund May Revision for Placentia Library District will be receiving \$20,996.00.

Library Director reminded the Board that Assemblyman Mike Duvall will be the featured speaker at the next Placentia Chamber of Commerce Breakfast on October 25, 2007.

**POLICY 2030 -
HOLIDAYS**

It was moved by Trustee DeVecchio and seconded by Secretary Turner to approve the amendments to Placentia Library District Policy 2030-Holidays as a final reading:

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood
NOES: None
ABSTAIN: None
ABSENT: None

**MUNIFINANCIAL
PROGRESS REPORT**

Marshal Eyerman with MuniFinancial reviewed the Placentia Library District Development Impact Fee Study.

It was moved by Trustee Wood and seconded by Trustee Escobosa to finalize and approve the Development Impact Fee Study, authorize the Library Director and Library Board President to initialize the process with the City of Placentia and County of Orange to formalize the fees and conduct the public hearings, and authorize the use of staff from MuniFinancial to assist with the presentation of the Placentia Library District Development Impact Fees Study to City and County staff and governing officials on a time and materials basis.

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood
NOES: None
ABSTAIN: None
ABSENT: None

Library Director and Trustee DeVecchio will research potential vendors for legal services and bring back recommendations to the Board.

**INTERNET ACCESS
POLICY - 6020**

Technology Manager Napier will amend the policy draft as suggested by the Library Director and Board and bring back to the next board meeting for review and discussion.

TAX MEASURES

The Board agreed to discuss the topic of Tax Measures to the March or April Board Meetings of 2008.

**AGENDA
PREPARATION**

Agenda Preparation for the November Meeting will be held on Monday, November 19, 2007 at 6:30 P.M.

The Board scheduled a WorkSession for Thursday, November 15, 2007 at 10:00AM in the History Room to review the Placentia Library District Policy Manual, Section 2000 excluding Job Descriptions.

ADJOURNMENT

The Regular Meeting of the Board of Trustees of the Placentia Library District for October 24, 2007 adjourned at 8:35 P.M.

NEXT MEETING

The November Library Board Meeting will be held on Monday, November 19, 2007 at 6:30 P.M. in the Library History Room.



Jean Turner
Secretary
Library Board of Trustees



Al Shkoler
President
Library Board of Trustees