

**AGENDA
SPECIAL MEETING**

**PLACENTIA LIBRARY DISTRICT
BOARD OF TRUSTEES**

March 27, 1994

4:00 P.M.

Library Conference Room

1. Roll Call. Library Director

2. Adoption of Agenda.

Presentation: Library Director
Recommendation: Adopt by Motion

3. Oral Communications.

At this time, in accordance with California Government Code Section 54954.3, members of the public may address the Library Board of Trustees on any matter within the jurisdiction of the Board.

In accordance with Library Board Policy adopted on April 13, 1992, presentations by the public are limited to 5 minutes per person.

In accordance with California Government Code Section 54954.3, members of the public are also permitted to address the Library Board of Trustees on specific Agenda Items before and at the time that an Item is being considered by the Board.

4. Purchase of Vending System for Printers Attached to Databases on Reference Computers

Presentation: Library Director
Recommendation: Adopt by Motion

5. Adjourn

*****CERTIFICATION OF POSTING*****

I, Elizabeth D. Minter, Library Director for the Placentia Library District, hereby certify that the Agenda for the March 27, 1994, Special Meeting of the Library Board of Trustees of the Placentia Library District was posted on Thursday, March 25, 1994.



CALENDAR FOR LIBRARY BOARD OF TRUSTEES

Mar 22-26	Public Library Association 5th National Conference, Atlanta
Apr 4 (Mon)	Friends of the Library Board Meeting, 7:00 P.M. (Shkoler)
Apr 18 (Mon)	Library Board Meeting, 7:30 P.M.
Apr 25 (Mon)	LVA Placentia, Board Meeting, 6:00 P.M. (Dinsmore)
May 2 (Mon)	Friends of the Library Board Meeting, 7:00 P.M. (West)
May 16 (Mon)	Library Board Meeting, 7:30 P.M.
Jun 6 (Mon)	Friends of the Library Board Meeting, 7:00 P.M. (Dinsmore)
Jun 20 (Mon)	Library Board Meeting, 7:30 P.M.
Jun 27 (Mon)	LVA Placentia, Board Meeting, 6:00 P.M. (Dinsmore)
Jun 23-30	American Library Association Annual Conference, Miami
Jun 30 (Thur)	Independent Special Districts of Orange County Quarterly Meeting
Jul 18 (Mon)	Library Board Meeting, 7:30 P.M.
Aug 15 (Mon)	Library Board Meeting, 7:30 P.M.
Aug 29 (Mon)	LVA Placentia, Board Meeting, 6:00 P.M. (Dinsmore)
Sep 6 (Tues)	Friends of the Library Board Meeting, 7:00 P.M. (Stark)
Sep 19 (Mon)	Library Board Meeting, 7:30 P.M.
Sep 29 (Thur)	Independent Special Districts of Orange County Quarterly Meeting
Oct 3 (Mon)	Friends of the Library Board Meeting, 7:00 P.M. (Evans)
Oct 17 (Mon)	Library Board Meeting, 7:30 P.M.
Nov 7 (Mon)	Friends of the Library Board Meeting, 7:00 P.M. (Shkoler)
Nov 21 (Mon)	Library Board Meeting, 7:30 P.M.
Dec 5 (Mon)	Friends of the Library Board Meeting, 7:00 P.M. (West)
Dec 19 (Mon)	Library Board Meeting, 7:30 P.M.

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director *EDM*

DATE: March 27, 1994

SUBJECT: **Purchase of Vending System for Printers Attached to Databases on Reference Computers**

BACKGROUND:

At its meeting on July 19, 1993, the Library Board approved a budget not to exceed \$7,750 for a vending system for public access printers servicing information databases in the Reference Department.

Since that time the technology and recommended configuration of the system has changed to the following:

VendaCoder/Dispenser	\$ 3,995.00
Dispenser Pedestal Base	130.00
4 Card Readers Model 5812	5,180.00
4 Software Packages	1,000.00
1,000 Cards	750.00
<u>Program Set</u>	<u>35.00</u>
Subtotal for Vending Equipment	\$ 11,090.00
Less 10% Cash Discount	-1,109.00
Tax	774.00
<u>Shipping</u>	<u>300.00</u>
<u>TOTAL XCP</u>	<u>\$ 11,055.00</u>
2 300/600 dpi switchable, 4 ppm laser printers	\$ 1,930.00
2 300 dpi, 4 ppm laser printers	1,278.00
4 Cables	20.00
Table	300.00
Tax	274.00
<u>Shipping</u>	<u>30.00</u>
<u>TOTAL Printers and Table</u>	<u>\$ 3,832.00</u>
 <u>TOTAL PROJECT</u>	 <u>14,877.00</u>

RECOMMENDATION:

Approve purchase from XCP of Dryden NY and Walnut Creek, CA, of vending equipment for 4 printers attached to public access databases on reference computers comprised of the following: a vending card encoder/dispenser and base; 4 card readers; 4 software packages; a program set; and 1,000 vending cards; at a cost not to exceed \$11,055;

Approve purchase of 2 300/600 dots per inch switchable, 4 pages per minute laser printers; and 2 300 dots per inch 4 pages per minute laser printers; 4 sets of cables; and a table; at a cost not to exceed \$3,832;

Total project cost not to exceed \$14,887 to be paid from Fund 702 with the proceeds from the vending system to be used to replace the funds in Fund 702 until it is repaid in full.

TO: Library Board of Trustees
 FROM: Elizabeth D. Minter, Library Director
 DATE: July 19, 1993
 SUBJECT: Purchase of Vending System for Printers Attached to Databases on Reference Computers.

BACKGROUND:

At its meeting on June 21, 1993, received a recommendation from the Library Director that it approve purchase of vending equipment for 3 printers, a vending card dispenser and base, and 200 vending cards at a cost not to exceed \$9,280 to be paid from Fund 5021 with the proceeds from the vending system to be used to replace the funds in Fund 5021 until it is repaid in full.

The Board approved this recommendation in concept and asked the Library Director to work with Trustee Shkoler in investigating other configurations for this project that would allow the use of one quiet, high speed printer to serve all three computers.

Trustee Shkoler and I met and reviewed the technical specifications for the equipment and talked with the sales representative.

It is our conclusion that the following configuration would be optimal for ^{the}~~the~~ Library's use:

VendaCoder/Dispenser	\$ 3,995.00
Dispenser Pedestal Base	130.00
Debit/Credit Terminal	1,295.00
Program Card Set for Terminal	35.00
500 Cards	300.00
Parallel Pac System	250.00
<u>Machine Harness</u>	<u>39.50</u>
Subtotal for Vending Equipment	\$ 6,044.50
Less 10% Cash Discount	-604.45
Printer, Cables & Control Switch Box	1,700.00
Table	300.00
<u>Shipping</u>	<u>300.00</u>
TOTAL	<u>\$ 7,740.05</u>

RECOMMENDATION:

Approve purchase through a competitive bidding process for vending equipment for 1 high speed laser printer serving 3 computers, a vending card encoder/dispenser and base, 500 vending cards, and a high speed laser printer with switch control box and cables, at a cost not to exceed \$7,750.00 to be paid from Fund 5021 with the proceeds from the vending system to be used to replace the funds in Fund 5021 until it is repaid in full.