

STANLEY
Security Solutions

Stanley Convergent Security Solutions, Inc.
Customized Solution Proposal

**Placentia Library District
Attn: Administration
411 East Chapman Avenue
Placentia, Ca. 92870
714-528-1925x201**

Leo Cid/Nicole Bernard
Executive Sales Consultant



Stanley Convergent Security Solutions, Inc.

September 6, 2011

Placentia Library District
411 E Chapman Ave
Placentia, CA 92870
Attn: Yesenia Baltierra

RE: Access Control system
Digital Video System

Dear Yesenia,

Thank you for your time spent reviewing your security needs for your business. It has been a pleasure working with you to develop the solutions to meet your needs at your Placentia location. We understand there are choices when it comes to selecting a security provider and we trust we have demonstrated our ability and commitment to meet your business objectives.

With respect to your efforts regarding security for your facility, we've provided a "Best Fit" comprehensive solution design that combines and provides the right level of security you seek while maintaining a cost effective approach. Knowing business needs are truly unique and consistently changing, we have developed a solution that will evolve to meet your business needs.

At Stanley CSS, we believe in the value and strength of a local team backed by the power of our global resources in over 75 locations in North America. We focus daily on delivering exceptional and consistent operational excellence against the five customer touch points: account management, installation, service, monitoring and billing. We know that consistent measurement and improvement in all areas of customer services provides a superior experience that exceeds expectations.

Stanley's Proposal Includes:

- ✓ Introduction to Stanley
- ✓ System Objectives & Solutions
- ✓ Equipment Schedule of Protection
- ✓ Services Schedule of Protection
- ✓ Stanley Investment Options
- ✓ Clarifications

Once again, thank you for the opportunity to be your security partner and look forward to exceeding your expectations.

Sincerely,

Leo Cid/Nicole Bernard
Stanley CSS
Executive Sales Consultant
D | (714) 796-7554/D I (714) 796-7524



Stanley Convergent Security Solutions, Inc.

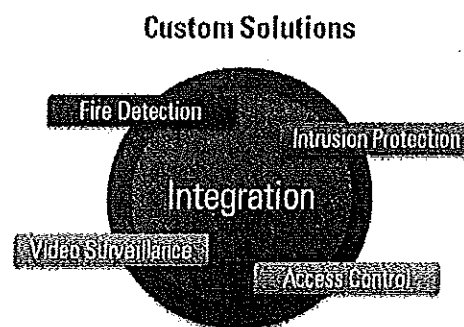
Introduction to Stanley

The Stanley Works (SWK) is the worldwide leader in the manufacturing of professional tools, industrial hardware and security solutions. Established in 1843 in New Britain, Connecticut as a manufacturer of door bolts and other hardware from wrought iron; after 166 years, Stanley is a \$4.4 billion dollar, S&P 500 Company.

Stanley Convergent Security Solutions

An industry powerhouse with a global footprint, Stanley Security Solutions builds on Stanley's development of the first automatic door with integrated solutions that provide wall-to-wall security, including doors, hardware, software and service. Stanley's Security Solutions protect buildings, airports and institutions all over the world.

The Stanley Security Solutions Product Group offers a wide array of electronic security products, mechanical security products, integration software, and installation and support services for a diverse set of industrial, institutional, and commercial facility applications.



Products and services

Specification Writing, System Design & Integration, Installation Services, Preventative Maintenance, Emergency Repair Services, Embedded Services, Retrofit and New Construction, Financing Programs, Video Verification Services, On-Site Surveys & Analysis, Security Consultation, Consultative Partnerships, National Service Programs.

Protecting What's Important to You™

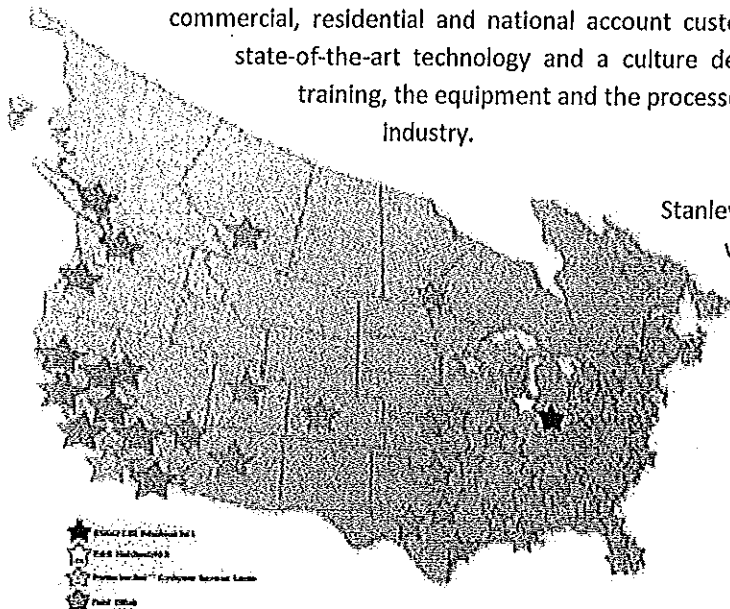
Stanley Convergent Security Solutions, Inc. is the third largest electronic security company; second largest commercial security services company and is one of the largest system integrators in the United States. Stanley CSS has been providing world-class service for over 48 years with over 300,000 satisfied customers. Our advanced technology has allowed us to assist in over 160,000 police apprehensions. That's one apprehension every 90 minutes since 1977.

“All security companies are not created equal. They may indeed offer similar products, but it is in the customer service arena where one company outshines the others: Stanley.”

— Stage Stores

Local Company with National Resources

We have 2,000 employees located in 75+ sales and service offices in North America, making us a true coast-to-coast security provider. Stanley CSS designs, installs, monitors and services security systems for industrial, government, commercial, residential and national account customers. Stanley CSS represents a network of resources, state-of-the-art technology and a culture dedicated to excellence; where its employees have the training, the equipment and the processes they need to deliver the finest security solutions in the industry.



Stanley CSS provides the best of both worlds, a local company with global resources and one of the most trusted names in security. While we're proud to be a global player, we never lose sight of how important it is to understand and serve each community with local players.

Award Winning National Provider

Stanley continues to be an award-winning service provider with a pledge to your complete satisfaction and a guarantee of the highest quality. We are proud to be recognized as the national leader in the electronic security industry, with superb customer service performance.



Commitment to Service

At Stanley Convergent Security Solutions, we have a driving passion to be the industry's best electronic security company. Like the quality protection services we provide to our customers, our company is the product of careful planning, many years of high-level experience, a deep commitment to the security industry and a zest for excellence. We provide a true business partnership with an "open book" approach by allowing customers to view our performance daily on these touch points: account management, installation, service, monitoring and billing.



Stanley measures performance in five customer touch points including metrics such as:

- ✓ On-time installations
- ✓ Customer satisfaction on installations
- ✓ In standard Service response time
- ✓ Customer satisfaction on service repair
- ✓ Average time to action on alarm dispatch
- ✓ Successful apprehensions

We don't just sell equipment. We design, install, and service systems to address specific needs. Our goal is to provide our customers with peace of mind. We believe the way to do that is to develop a quality culture where our employees have the training, the tools, the equipment and the processes they need to deliver the best solutions for the needs of our customers.

Stanley: Your Single Source Security Provider

At Stanley, we truly desire to not only be a choice for security, but the preferred provider of choice. Every Stanley team member is charged with this mission. With Stanley you will receive the very finest in security solutions. We protect what's important to you, 24 hours a day, every day of the year.

Today's business climate requires customers to streamline operations. Our customers do not have time to contact several different vendors and deal with several different personalities to accomplish your goals. Stanley tries to make it simple, deal with one vendor to service all your needs.

ProtectionNet™ Customer Service Centers

Stanley's ProtectionNet Customer Service network is comprised of three strategically located monitoring facilities. These hi-tech centers have redundant automation servers, back-up software, hardware and operating systems for disaster recovery and continuous operations. Our ProtectionNet Centers are professionally staffed around the clock and are UL 827, UL 2050 and FM approved central stations.

Monitoring Consistency

Our PNC's are maximized to ensure consistent response to every one of our customers' location needs. We support our over 300,000 customers 24 x 7 x 365 monitoring operation in the U.S., Canada, Puerto Rico and U.S. Virgin Islands. We process over 4 million alarm signals and handle over 200,000 inbound and outbound phone calls every week.



We understand that any security threat needs to be dealt with quickly. Our state-of-the-art 24-hour UL & FM approved ProtectionNet Monitoring Centers employ some of the most sophisticated technology available today. We're geared to be there for you—always.

- A professional staff of trained security professionals monitors your business 24 hours a day, 365 days a year.
- Computer-assisted reporting assures quick, accurate identification of alarms so that no time is wasted in an emergency situation.
- Secure monitoring centers with standby power facilities provide uninterrupted service, even under the most adverse conditions.
- Complete documentation with printed records detail all activity and report alarm conditions.
- Periodic testing and facility inspections keep you safe. Monitoring facilities are subjected to random inspections throughout the year by UL to ensure strict adherence to UL specifications.

Stanley's services include:

- ✓ Intrusion, Fire, Video, Access & Intercom Systems
- ✓ Online, Real-Time eServices
- ✓ Video Monitoring Services
- ✓ Installation, Service, Preventative Maintenance & Testing
- ✓ UL & FM Alarm & Critical Condition Monitoring
- ✓ Best Fit Solutions for all customers
- ✓ Fully Integrated and Enterprise Solutions



Local Branch Expertise and Resources

Stanley's strength is demonstrated by our local branch offices. Each Stanley office is staffed with a responsive local team that has the expertise to support your needs and you can rely on us to consistently exceed your expectations. When we were awarded SDM Magazine's Dealer of the Year, they cited our local service as a key reason for the recognition. Our strength has always been a national company with a local touch.

Your local branch can assist you with any questions or concerns you may have about your Fire Detection, Video Surveillance, Access Control and Electronic Security System needs.



Local Branch Account Management

District General Manager	Diane Christie
District Sales Manager	Ryan Klompus
Branch Operations Manager	Tim Contraman
Customer Account Manager	Diana Bailey
Executive Sales Consultant	Leo Cid/Nicole Bernard



Leo Cid
Executive Security Consultant

Supporting our ongoing local performance & delivery

- ✓ Installation Technicians
- ✓ Service Technicians
- ✓ Fire Inspectors
- ✓ Security Consultants

Stanley Convergent Security Solutions, Inc.
 514 South Lyon St
 Santa Ana, CA 92701
 Direct 714.796.7554 Fax 714.796.7555
 Cell 714.747.2661
 LCid@stanleyworks.com ■ www.stanleycss.com

CA PAC0005, 843716. All company operations licensed and regulated by the Bureau of Security & Investigative Services, Dept. of Consumer Affairs, Sacramento, CA 95834, 07/01/01

Important Information:

Telephone	714.796.7554
Fax	714.796.7555
Website	www.stanleycss.com

Mailing Address:

Stanley Convergent Security Solutions
514 S.Lyon Street
Santa Ana, Ca.92705



Nicole Bernard
Security Consultant

Stanley Convergent Security Solutions, Inc.
 514 South Lyon Street
 Santa Ana, CA 92701
 Phone 714.796.7500 Fax 866.695.2306
 Direct 714.796.7524
 nbernard@stanleyworks.com ■ www.stanleycss.com



Equipment Schedule of Protection

After conducting our business risk assessment, we have developed a solution with your specific business in mind. We never take a one-size-fits-all approach to addressing our customer's business requirements. Our approach is to find the "Best Fit" that is unique as your business and addresses your specific business concerns.

Access Control System

RFP Keyless Restroom Access

Installation of a keyless restroom system to (two) of the public restrooms located at the Placentia Library District. The Microprox tags can be attached to the current library cards and have the ability to self lock and detect availability. Lenel system shall feature the ability to detect unauthorized users and or entrance into areas. The system will have the ability to access/control from multiple locations and override for emergency access using a REX built into the lock of the door. The system will have the ability to control the times and days of the week persons are allowed access and provides a record of who accessed the restroom.

After reviewing your requirements, Stanley proposes to furnish and install the following equipment:

QTY	Description	Part Number
1	Lenel Two Door Starter Kit w/ Software & Readers Onguard 32ES 2 Door Server Software Entry Package - Includes Onguard Server Software [1] SWS-32ES, [1] Lnl-2220 Intelligent System Controller, [1] Lnl-Ols75Ctx Power Supply With Enclosure, [2] Locking Hardware Power Supply	OG-32ES-2EP2
1	Altronix AL300ULX 12/24VDC 2.5A BA, Fire & Access Listed W/ Cab	AX-AL300ULX
1	Altronix 4 Output Expander	AX-PD4UL
2	Door Status Switch Honeywell C&K Recessed (3/4") Contact Wide Gap	CK-MPS70XWG

- Door Locking hardware has been included with this scope of work and included with the proposed solution.

Digital Camera Management System

Remove all existing security cameras and cabling. We have included a diagram of appropriate locations of new security cameras for adequate surveillance coverage. Provide, install and connect security camera system. The system shall consist of indoor and outdoor camera installation. The system includes high resolution specialized cameras with vari focal lens. The software is network friendly and will operate the cameras in live view and archive video of stored images for a minimum of 60 days. All Video will be recorded 24/7. All cameras are digital and record simultaneously. All cameras will be viewed on a single monitor and can be accessed from multiple locations. System shall include high quality hardware warranty, software and upgrades options. All wiring shall be hidden in ceiling and in dome style ceiling mount housing and not accessible.

After reviewing your requirements, Stanley proposes to furnish and install the following equipment:

QTY	Description	Part Number
2	Digital Video Recorder 16Ch 2Tb 480FPS with DVD	F8-EPAR162TB
1	LCD Monitor 19" BNC/VGA/HDMI	F8-EN7519HDM
22	High Resolution Color Day/Night Black Indoor Dome 4-12mm	F8-ED300NB
2	Outdoor Dome .002lux 9-22mm	F8-ED610MV2W
2	Misc hardware: Mounting Bracket for ED550	F8-BAEDMS

Services Schedule of Protection

After reviewing your requirements, Stanley proposes to furnish the following services:

Name	Description
Standard Service Plan	(Monday – Friday, 8am – 4pm) This plan covers labor and equipment costs during normal business hours for normal "wear and tear" repair or replacement and includes batteries and lift rentals. Repair or replacement of equipment damaged by the customer, acts of God or vandalism is not covered. Service labor rates for after hours work are based on current service labor rate schedule. Includes access to the PNC TAC – Technical Assistance Center (24x7).



Stanley Convergent Security Solutions, Inc.

Summary - Investment Information

Keyless Restroom Access

Stanley SecurityDirect

One-Time Installation Investment	\$9,676
Monthly Extended Service Plan	\$74

or

Stanley Security Plus Reduced Down

One-Time Installation Investment	\$3,990	
Monthly Lease, and Service Plan	\$168	
Cost per Credential (Micro prox key tag-Minimum Order 100)		\$5.00 each



Digital Video Management System

Stanley Security Direct

One-Time Installation Investment	\$22,486
Monthly Extended Service Plan	\$118

or

Stanley Security Plus Reduced Down

One-Time Installation Investment	\$10,229
Monthly Lease, Monitoring and Service Plan	\$360

Stanley to Also Provide:

- ✓ Equipment and installation using low voltage wire
- ✓ System setup, test and inspection
- ✓ Customer training
- ✓ Owner's manuals
- ✓ Completed drawing showing device locations

Customer to Provide:

110 vac Power Outlets; All Conduit w/ Pull Strings; All Patching & Painting; Lighting Conditions for CCTV; Static IP address for equipment; Network Connectivity; Access to Device Locations; Secured storage of on-site equipment

Delays in Installation

Abnormal idle time that is incurred by Stanley's employees due to escorts, clearances, inability to enter workspace, and other factors beyond our control, will be invoiced at our current labor rates. All work will be scheduled for normal working hours, Monday through Friday.

Next Steps

In conclusion, we thank you for the opportunity to present our security solutions to address your business needs. We believe these solutions will meet and exceed your business requirements and look forward to working together to implement our solution. Again, we feel the strength of our organization is in our ability to deliver locally in every market. We are eager to be your trusted business partner that will continue to grow with your business. Should you need additional references, we are always ready to demonstrate our past success.

Price Protection:

All prices quoted are valid for ninety (90) days from the date of this proposal.

NOTE: Equal quality part from a different manufacturer may be substituted to overcome delivery problems or replacement of discontinued items. Substituted item will be of equal or greater value and will meet or exceed original parts specifications.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Jeanette Contreras, Library Director
SUBJECT: Review and Discuss the Bids for the Security Camera System
DATE: November 21, 2011

BACKGROUND

The Placentia Library District received two proposals to replace and install a new security camera system.

Attachment A is the proposal from Com-Sec Incorporated in the amount of \$19,999.30

Attachment B is the proposal from Stanley Security in the amount of \$22,486.

Fiscal Impact: Approximately \$20,000 - \$25,000

RECOMMENDATION

Procure additional proposals and continue to obtain references from Stanley Security and Com-Sec Incorporated.





Placentia Library
411 E. Chapman Ave, Placentia, CA 92870

SECURITY CAMERA SYSTEM RFP

&

KEYLESS RESTROOM ACCESS SYSTEM RFP



Corporate Office
2575 Fortune way Suite C
Vista, CA 92081
1-888-795-0686

Branch Office
25703 Jefferson Ave. Suite 24
Murrieta, CA 92562
951-696-7474



San Diego County: 2575 Fortune Way Suite C Vista CA 92084
Riverside County: 25703 Jefferson Avenue, Suite 24 Murrieta CA 92562

CSL# C10 - 763255

ACO # 5300

September 1, 2011

Yesenia Baltierra, Contracts Administrator
Placentia Library District
411 E Chapman Avenue
Placentia CA 92870

RE: Security Camera System RFP & Keyless Restroom Access System RFP

Ms. Baltierra:

Thank you for the opportunity to visit your site and to provide our design / solution for the Placentia Library Security Camera System RFP & the Keyless Restroom Access RFP.

I am confident the Com-Sec Incorporated is the integrator that will meet or exceed all of your integration and system needs. As one of the leading security system integrators in Southern California, Com - Sec Incorporated offers cutting edge equipment and complete services from design to the completed installation. We pride ourselves on offering only the high-end equipment with the industry's most technically advanced systems and manufacturers.

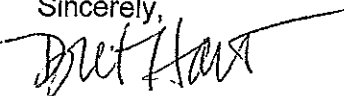
Com-Sec Incorporated has been in business for twelve years providing security system integration for clients throughout Southern CA, Nevada and Hawaii. Our clients include Federal and State government facilities, City facilities, Police and Sheriff stations, educational facilities, United States Postal facilities and many corporate entities.

We **do not** "sub" contract like other system integrators and have in-house staff to provide our clients with most low voltage security and communication services available in the market. This provides our clients with a "sole source" solution for all of their needs. By competing in such a demanding market as this, our philosophy has always been customer satisfaction and the lasting mark we leave by taking every project seriously.

Enclosed you will find information on our system design for both RFP's as well as specification sheets for the proposed equipment. A cost proposal is also included for each system. Lastly a scope of work for both projects is included for your review.

If you have any questions, please do not hesitate to let me know. I will be out of the office on vacation during the week of September 5th through 9th, however I will be happy to assist you upon my return to the office on Monday, September 12th. At that time you can reach me at our Vista office as (888) 795-0686, ext. 12 or on my cell phone at (760) 535-0108. Thank you again for this opportunity and I appreciate your consideration of our proposal.

Sincerely,


Bret Hart
Pres/CEO

Encl.



CSL# C10 - 763255

ACO # 5300

SCOPE of WORK

PROJECT: Security Camera System & Keyless Restroom Access
DATE: September 1, 2011
LOCATION: 411 E Chapman Avenue, Placentia CA 92870
CLIENT: Placentia Library District
PROPOSAL #: 11-5220 & 11-5219

Com-Sec is proposing to provide and install the equipment as specifically listed on proposals # 11-5220 for the Security Camera System and proposal # 11-5219 for the Keyless Restroom Access system. Proposal 11-5220 utilizes some of the existing cabling. Any additional work will require a change order.

Proposals Exclude: Bonds and bond fees; site and local electrical power; site conduit infrastructure & its installation; cable trays, back boxes, trenching, landscape, asphalt & concrete repair, backfill; repair or replacement of any existing cabling or cameras that may be utilized for the new camera system should they be non-functional or defective; prevailing wage labor rates; system PC/workstations; equipment racks. Please see the Exclusions section for others related to these proposals and scope of work.

CAMERA INSTALLATION CONDITIONS/ ISSUES:

All cameras will be installed with considerations made for:

- All cameras to be installed in exterior rated enclosures.
- Cameras will be placed at serviceable but non-reachable locations prohibiting general access.
- External foliage/ trees and building construction may also be considerations for camera placement. Some future trimming/ maintenance of foliage/ trees may be required to maintain optimal camera views.
- Manual vari-focal lenses were proposed to provide basic camera view adjustments. This means that they are "fixed" on their view after all adjustments have been made. This will be required during the commissioning phase of the project until an acceptable video image is obtained. Acceptable video image to be determined by client representatives.

NOTE: Com-Sec Incorporated will require a client representative to be present during the testing and acceptance phases to ensure all expectations are met and ensure a smooth installation.

- Note: All power supplied to each camera will be from a centralized (individually fused) power supply.
- Day/ Night Operation (Lighting conditions) Because of the size and square footage of the external building, Com-Sec Incorporated is requesting that all existing lighting cans be checked for night time functionality prior to system completion.
- All new cameras will provide and record a hi-resolution color image.
- All camera signals will be tested in both day/ night lighting conditions for proper Back Light Compensation (BLC) and Automatic Light Compensation. This procedure will ensure a better understanding of the systems benefits/ limitations and customer requirements. This will be required during the commissioning phase of the project until an acceptable video image is obtained. Acceptable video image to be determined by client representatives.

NOTE: Com-Sec Incorporated will require a client representative to be present during the testing and acceptance phases to ensure all expectations are met and ensure a smooth installation.

Payment terms: **Posted** on attached proposals. Overdue invoices are subject to interest at the maximum rate allowed by state law and collections charges (including reasonable attorney's fees).

VIDEO RECORDING / VIEWING INSTALLATION CONDITIONS/ ISSUES:

All recording / viewing equipment will be installed with considerations made for:

- All recording and viewing equipment will be installed in a customer provided rack or secure area.
- Video Motion Detection/ Sensitivity issues- The proposed digital recorder is generally configured to record when motion is present in front of cameras. This better optimizes recording duration and reduces the need for unwanted/ unneeded recorded video. All motion-based systems require customer input and understanding of expected recording and motion sensitivity. This will be required during the commissioning phase of the project until an acceptable recorded image is obtained. Acceptable recorded image to be determined by client representatives.
- **NOTE: Com-Sec Incorporated will require a client representative to be present during the testing and acceptance phases to ensure all expectations are met and ensure a smooth installation.**
- Video Surveillance System Power issues- The proposed Digital Recorder and Cameras operate on AC Power. An uninterruptible power supply (UPS) can be proposed to provide an estimated thirty (30) minutes of power to all cameras and recording equipment only. This will require customer understanding of power loss procedures and actions to take during a loss of power to ensure recording is maintained. This procedure will ensure a better understanding of the systems benefits/ limitations and customer requirements. This will be required during the commissioning phase of the project.
- Recording duration is estimated at 15-30 days based on activity of facility.
- Access to any recorder will require network username & password authentication. Authorization to access the recorders is given by the customer.
- Live Streaming video can be viewed from any supported Wide Area Network computer with the following requirements:
 - Internet Explorer only, a valid log on, and or the video codec loaded on that specific machine.
 - NOTE: The digital recorder will require a Static IP Address and a network connection located at the recorder from the appropriate department responsible for the network infrastructure for viewing of recorded / live images over the supported Wide Area Network. Com-Sec Incorporated requests to facilitate a meeting prior to the installation with the applicable Personnel from the client's offices to coordinate all network related issues and requirements to ensure a smooth installation.

TRAINING CONDITIONS/ ISSUES:

- Com-Sec Incorporated will provide one designated 2-hour training session on each system for authorized personnel. A suitable time will be agreed upon.

ADDITIONAL CONDITIONS/ REQUIREMENTS:

- All proposed work to be performed will be accomplished during normal business hours which are Monday through Friday, 8:00 a.m. – 4:30 p.m., excluding holidays. Should any work be required during non-business hours, this will necessitate a change order and will be billed to the customer at one and one-half the prevailing hourly service rate.
- Com-Sec Incorporated will require full authorization and access to all areas that are controlled by card readers or that are associated to the above-mentioned project until the project is complete. Should a client escort be required to accompany Com-Sec Incorporated during the installation phase because of the sensitive nature of certain restricted areas, additional labor hours may be billed to the customer to compensate for delays in the installation schedule.
- Com-Sec Incorporated will require a hard copy/ electronic copy of the floor plans to provide submittals for permitting/ shop drawings during the project and AS-Built documentation upon completion of the project. Should plans not be available, Com-Sec Incorporated can provide Auto-CAD services for an additional charge.
- All project close-out documentation will be submitted within two weeks following completion of the project and will include the following:
 - Operating & Maintenance Manuals (up to two copies).
 - As-Built Floor Plans- annotating device addressing and location, cable routing and firewall penetration information.

COM – SEC INCORPORATED’S PROPOSAL INCLUDES THE FOLLOWING:

1. Components/ materials as specified or of equal kind or quality.
2. Labor for installation of proposed low voltage system wiring and components.
3. System checkout and warranty.
4. Permit and permit fees (as applicable only and only if listed as a separate line item on the proposal).
5. The contract price shall be increased for any materials cost escalation imposed by material suppliers for cost changes imposed and effective more than thirty (30) days from the date of this proposal.

COM – SEC INCORPORATED’S PROPOSAL EXCLUDES THE FOLLOWING:

1. Any AC/ electrical wiring, interlocks to interface relays and apparatus, and required power wiring as may be required for interface to proposed systems.
2. One 120VAC Circuit will be required at the head-end location for the power that is required by the Integrated Security System equipment. UPS/ Generator circuit recommended. All video surveillance equipment requires AC power and will not operate during a power loss. Location to be coordinated between Com-Sec Incorporated and the onsite Electrical Contractor.
3. Bonding and associated costs. Should this be a project requirement, the associated fees will be payable by the client through a change order.
4. Service or repair (except as set forth in Miscellaneous paragraph 1 page 2 herein) unless provided by *Com – Sec Incorporated* under a separate agreement for the following service plans:
 - a. Maintenance Agreement
 - b. Service Plan
5. System submittals, including engineering and associated drawings.
6. Prevailing wage labor rates. Should this be a project requirement, the additional prevailing wage labor rates will be payable to Com-Sec via change order.
7. Conduit infrastructure and its installation.
8. Cable trays, back boxes; trenching, asphalt repair, landscape repair or concrete repair.
9. Roof/ firewall penetration sealing.
10. All Exclusions listed on page one (1) of this scope of work.

MISCELLANEOUS INFORMATION/QUALIFICATIONS:

1. One year manufacturer-specific warranty on all proposed system components and materials, and ninety (90) days on the installation from the date of acceptance or beneficial use - whichever occurs first, excepting any parts, components or services provided by other supplier/contractor directly to the customer. Warranty does not include repair of damage caused by: accident; disaster, which shall include, but not be limited to, fire, flood, water, wind and lightning; neglect; vandalism; theft; computer viruses; misuse or unauthorized alterations. Warranty service calls will be made during normal business hours (Monday through Friday, 8:00 a.m. – 4:30 p.m., excluding holidays) and at no additional charge during the 90-day post-installation warranty period. Response time will be within two business days of receipt of the service request by a Com-Sec representative. Warranty calls made after the 90-day installation warranty period will be made at regular service rates. Any warranty calls made during non-business hours shall be billed to the customer at one and one-half the prevailing hourly service rate.
2. Once the project is final billed and full payment is received from the client, all work and equipment included for this project will be considered complete and provided in full. No other contract work (verbal, expressed or implied) or any additional equipment (outside of warranty parameters listed above) will be due to client unless approved in writing by both parties.
3. *Com – Sec Incorporated* does not normally subcontract but may subcontract at its discretion.
4. Customer warrants that any plans submitted to *Com – Sec Incorporated* for compliance conforms to any applicable governmental enactment or safety code.
5. *Com – Sec Incorporated’s* limits of insurance applicable to this proposal and scope of work are as noted:
 - a. General Liability - \$1,000,000 per occurrence, \$2,000,000 aggregate
 - b. Automobile Liability - \$1,000,000 combined single limit
 - c. Workman’s Compensation - \$1,000,000
 - d. Excess Liability - \$1,000,000

MISCELLANEOUS INFORMATION/QUALIFICATIONS (continued):

6. If customer requires additional insurance, primary wording, waiver of subrogation rights, or any other insurance changes, it will be at additional expense to customer and treated as a change order.
7. There will be no back charges without adequate written notice, ample time to rectify any associated condition, and prior acceptance and agreement of *Com – Sec Incorporated*.
8. The contract will be interpreted in accordance with the laws of the State of California.
9. All contract terms (proposal) and change orders must be in writing. There are no terms or conditions between the parties not in writing herein. Confirmation of change orders must be obtained in writing.
10. Any notices to *Com – Sec Incorporated* required under this agreement shall be considered delivered if mailed by certified mail to the following address: *Com – Sec Incorporated*, 25703 Jefferson Avenue, Suite 24, Murrieta CA 92562.
11. *Com – Sec Incorporated* California Electrical contractor's license is 763255.
12. *Com – Sec Incorporated* Alarm Company Operators license is 5300.
13. *Com – Sec Incorporated* Alarm Company Qualified Manager license is 4635.
14. *Com – Sec Incorporated* Vista Business license is BL012806.
15. *Com-Sec Incorporated* Murrieta Business license is 16230.
16. *Com-Sec Incorporated* Terms and Conditions (attached) apply to this proposal.
17. Regulated by: State of California Department of Consumer Affairs- Bureau of Security and Investigative Services:
400 R Street, Suite 3040
Sacramento, CA 95814

We appreciate the opportunity of furnishing our proposal and trust that we may be privileged to work with you on this project. Acceptance of this proposal and its conditions will be indicated by return (through mail or facsimile) of the signed proposal, or issuance of a purchase order or contract referencing this proposal number. Acceptance must be received within 30 days of the date of this proposal in order to guarantee reflected pricing.

Accepted By: _____ Title: _____

Company: _____ Date: _____

Address: _____

**ANY WORK OUTSIDE THE ABOVE-MENTIONED SCOPE OF WORK
NECESSITATES A CHANGE ORDER.**

COM-SEC INCORPORATED

TERMS AND CONDITIONS OF SALE PAGE 1

All products sold and services provided by Com-Sec Incorporated (Seller) are subject to the following terms and conditions:

1. ORDER ACCEPTANCE

This sale to Buyer will be solely by the terms and conditions contained herein which will supersede any conflicting terms and conditions of Buyer, any statement in Buyer's terms notwithstanding. These terms constitute the entire agreement between Buyer and Seller, and all prior writings, representations or negotiations with respect to this sale are deemed to be merged therein. Notwithstanding any custom of the trade, this sale does not include the furnishing of any technical or systems design, but any such assistance upon request may be rendered by Seller at its option and for a possible additional charge. Modification of any of these terms will be permitted only by a written notice that is signed by an authorized representative of each party. Acceptance of this offer is limited to its terms.

2. PRICES, PAYMENT, TAXES

Prices are subject to adjustment by Seller in effect at the time of shipment. Unless otherwise indicated, prices are guaranteed for thirty (30) days from date of proposal. Seller's Payment Terms are specifically outlined on the Proposal and supersede any conflicting Payment Terms of Buyer, any statement in Buyer's Payment Terms notwithstanding. Seller may decline to deliver except for cash or stop goods in transit whenever, for any reason, it has doubts as to Buyer's financial responsibility or ability to satisfy its obligations under this contract. Pro-rate payments shall become due with respect to partial shipments. Prices are exclusive of any use, sales, excise or other tax, Federal, State, or local, which has been or may be imposed with respect to the sale of personal property or services hereunder. Any such tax is the responsibility of Buyer.

A sale made as a result of this quotation will be deemed to be a cash sale based upon receipt of equipment and/or services to be provided. If not paid within 10 days of the Due Date specified on Seller's billing invoices, a monthly charge of 1 ½% of the unpaid balance will be added to the price.

3. CANCELLATION

Orders are accepted with the express understanding that in the event of a request to stop work or cancel any part of the order, damages will be paid to Seller by the Buyer as follows:

- A. Any work scheduled for completion within thirty (30) days will be paid for in full and shipment accepted.
- B. Buyer and Seller agree that in the event Buyer requests cancellation with respect to work in progress, scheduled for completion more than thirty (30) days from the date of such request of cancellation, it will be extremely difficult, costly, impractical and inconvenient to determine the amount of Seller's actual loss or damages and it would be reasonable in such event to award Seller, and Buyer shall pay to Seller, damages for all such work in progress and any raw materials or supplies used or for which commitments have been made by Seller in connection with this order in an amount equal to Seller's full cost thereof plus twenty percent (20%).
- C. Any equipment and/or tools paid for by Buyer shall be his property and shall be removed from Com-Sec Incorporated premises by him within thirty (30) days from date of cancellation, at his expense. If not removed within thirty (30) days, the equipment and/or tools shall be shipped to the Buyer at his expense or scrapped.

4. PACKING AND SHIPPING

Unless Buyer specified otherwise in writing, products will be packed as Seller may deem proper for protection against normal handling. An extra charge will be made for preservation, water-proofing, and similar added protection for goods. Claims for loss or damage in transit must be entered and prosecuted by Buyer.

5. DELIVERY

Dates quoted are approximate and are based upon proper receipt of all necessary information, including Purchase Order Number(s) for invoicing purposes, required down payment, and materials to be furnished by Buyer. All sales are f.o.b. Seller's shipping point, unless otherwise specified. Seller shall not be liable for any delays or defaults in performance under this contract by reason of fire, flood, acts of God, labor troubles, inability to secure materials, acts of government or other caused beyond its reasonable control. Seller shall not be liable for direct, special or consequential damages resulting from delay in delivery, failure to manufacture, or breach or repudiation of this contract.

6. WAIVER

Waiver by Seller of a breach by Buyer of any provision of this Agreement shall not be deemed a waiver of future compliance therewith, and such provision as well as other provisions hereunder, shall remain in full force and effect.

7. CONSTRUCTION

The contract shall be deemed to have been entered into and shall be constructed and interpreted in accordance with the laws of the State of California.

8. SERVICE WORK

All service work will be charged at the prevailing rate on a per hour basis, with a two (2) hour minimum charge for each service call. Sundays and Holidays are excluded.

COM-SEC INCORPORATED

TERMS AND CONDITIONS OF SALE
PAGE 2

9. WARRANTY

All products are warranted to be free from defects in workmanship and material for a period of twelve (12) months from date of shipment. Manufacturer-specific warranty requirements for return and/or replacement apply to all products sold by Seller.

Warranty will be honored within this warranty period upon defective equipment being returned to the factory. All equipment returned to Com-Sec Incorporated is to be shipped postage prepaid and in original shipping cartons whenever possible. Suitable shipping containers and proper insurance are the responsibility of the sender. Upon receipt of defective equipment, Com-Sec Incorporated at its option, will repair or replace said product at no charge to sender, except shipping charges.

This warranty does not apply in the event of misuse, abuse, acts of God, vandalism, theft, computer viruses, or as a result of unauthorized alterations or repairs. Warranty is void if date stamps or warranty seals are altered, defaced or removed from any product.

This warranty is in lieu of all other warranties, representations or conditions of any kind, expressed or implied, INCLUDING WARRANTIES OF FITNESS OR MERCHANTABILITY OR OTHERWISE, and no person is authorized to assume for Com-Sec Incorporated any liability, or make any representations, affirmation or warranty, in connection with the sale of Com-Sec Incorporated products, except as set forth herein.

10. LIQUIDATED DAMAGES; LIMITATION OF LIABILITY

Buyer understands that: (a) Seller is not an insurer of Buyer's premises, property or the personal safety of persons in Buyer's premises; (b) Buyer will provide any life, health, disability insurance for itself and persons who use the system(s), and insurance on Buyer's premises and contents; (c) the amount Buyer pays is based upon the value of the service that Seller provides and not on the value of Buyer's premises or its contents; (d) security systems, and any monitoring service obtained by Seller on behalf of Buyer, may not always operate properly for various reasons; (e) it is difficult to determine in advance the value of the property that might be lost, stolen or destroyed if the system or the monitoring service fail to operate properly; (f) it is difficult to determine how fast the police or fire department or others would respond to an alarm signal; (g) it is difficult to determine what portion, if any, of any property loss, personal injury, or death would be proximately caused by Seller's failure to perform, Seller's negligence, or failure of the system or service.

10. LIQUIDATED DAMAGES; LIMITATION OF LIABILITY (cont.)

Therefore Buyer agrees that even if a court decides that a failure of the system, Seller's negligence, or a failure of the installation, monitoring or repair service caused or allowed any harm or damage (whether property damage, personal injury or death) to Buyer or anyone on Buyer's premises, the Seller's liability shall be limited to \$1,000 as liquidated damages and not as a penalty. This shall be Buyer's only remedy regardless of what legal theory (including without limitation, negligence, breach of contract, breach of warranty or product liability) is used to determine that the Seller was liable for the injury or loss.

Buyer may obtain a Limitation of Liability from the Seller instead of liquidated damages for an additional charge. If Buyer elects this option, Seller will attach a rider to this agreement that will set forth the amount of the limitation of liability and the amount of the additional charge. Agreeing to the Limitation of Liability does not mean that the Seller is an insurer.

11. LITIGATION

Should either party institute any action or proceeding to enforce or interpret this contract or any provision hereof, for damages by reason of any alleged breach of this contract or of any provision hereof, or for a declaration of rights hereunder, the prevailing party in any such action or proceeding shall be entitled to receive from the other party all costs and expenses, including reasonable attorney's and other fees, incurred by the prevailing party in connection with such action or proceeding. Both Buyer and Seller agree that no lawsuit or any other legal proceeding connected with this agreement shall be brought or filed more than one (1) year after rise to the claim occurred. In addition, any such legal proceeding shall not be heard before a jury. Each party gives up the any right to a jury trial.

12. INSURANCE

Com-Sec Incorporated maintains General Liability, Commercial Auto and Workers' Compensation insurance coverage. Should the Buyer require higher insurance limits, primary wording, non-contributory wording, waiver of subrogation or any other insurance coverage additions, there will be an additional charge to the Buyer for these coverage changes.

IMPORTANT:

To return any equipment to Com-Sec Incorporated, please contact our Service Department for a Material Return Authorization Number prior to returning equipment. This number will expedite repair and return of your equipment.

Security Camera System RFP

After our site visit and evaluation of the existing low light conditions and intended uses we elected to propose a CCTV system that is analog-based because of the many benefits it has for this facility's specific requirements and needs.

Since the site currently has an analog infrastructure that can be partially re-used (the cabling), this will save the Placentia Library District financially and also provide a more reliable solution. There are many options in the market today for camera systems. Although IP "may" seem to be where the market is trying to drive the consumer, there are a number of factors that make IP versus analog systems very different. Below is a basic comparison that outlines those differences for your review.

Analog CCTV System

- ✓ Can be connected and accessed through a network similar to IP type cameras
- ✓ Provides a better live view and recorded image in low light conditions
- ✓ Will not stop recording if the network fails like an IP based system
- ✓ Takes up less network bandwidth when viewing cameras over the network
- ✓ Per camera cost that is less than half that of a quality IP camera
- ✓ Is normally set up to record more frames per second (fps) than an IP camera
- ✓ Can record and view each camera at 30 fps using less hard drive storage than IP
- ✓ Both the cameras and HVR have a 3 year manufactures warranty

IP CCTV System

- Cameras are generally set to record at 15 to 7.5 fps in order to save on hard drive storage
- Are not meant for low light applications
- Require larger storage capacity to achieve the required 60 days of video
- Are more diverse in they say you can record up to 64 cameras to one NVR (network video recorder) but can only do so by setting the fps of each camera to very low fps numbers
- Each camera is more expensive
- A standard IP camera generally provides a lesser quality image than a high resolution analog camera. (excluding mega pixel cameras)
- Camera viewing and recording are effected by network downtime and maintenance
- Has more points of failure to consider over an analog system such as network switches

With our design it gives the Library, the Police and, if allowed, City staff the ability to access the camera system over the network and on any PC for viewing live or recorded video. Each person's login could be tailored to view one, many or all cameras as well as what that person is allowed to do within the system.

PDS products

The HVR (Hybrid Video Recorder) that we have proposed also allows up to 25 simultaneous users to be logged in at one time viewing video and also has the ability to record both analog and IP cameras for future growth and capabilities.

Overall we feel we have designed a system that not only provides better cost savings but also allows for additional growth at a lesser cost than an IP solution.

Proposal



Com-Sec Incorporated

2575 Fortune Way Suite C
Vista, CA 92081

Phone #

760-599-4399

DATE	Proposal No.
9/1/2011	11-5220

NAME / ADDRESS
Placentia Library 411 E. Chapman Avenue Placentia, CA 92879

TERMS	REP	PROJECT	A.C.E.	CSL# 763255
Progress Billing	RMH	Security Camera System		
ITEM	DESCRIPTION	QTY	COST	TOTAL
TK-C2201WPUA	JVC Analog Outdoor Dome Camera IP66 vandal proof 2.8-10.5MM lens 580TVL 0.05IX Superlolux, easy D/N feature, Triple axis rotation	2	313.905	627.81T
TK-C2201UA	JVC Hi-Res Day/Night Dome Camera, Vandal Resistant, Analog, 580TVL	22	224.00	4,928.00T
Misc	PDS 32-Analog Channel HVR w/4000 GB Storage	1	6,968.00	6,968.00T
PDA-32ELT34	ESD 24/25vac/34 Amps, 32 Fused Outputs, 14" x 14" x 4.75" Enclosure, 110/220vac.	1	482.00	482.00T
Misc	20" LCD Monitor	1	225.33	225.33T
BE450G	APC 450Va UPS, Uninterrupted Power Supply	1	79.93	79.93T
Misc	Misc - Fittings - Connectors	1	165.00	165.00T
Training Time	Training Time - up to 2 hours	1	200.00	200.00
Misc	Submittals & O&M Manuals (up to 2 Copies each)	1	225.00	225.00
18/2 PVC	18/2 stranded non shielded PVC	1,500	0.14	210.00T
RG59U PVC	RG59U PVC	1,500	0.11001	165.01T
Cable Labor	Cable Labor	15.5	80.00	1,240.00
Technical	Technical Labor	32	90.00	2,880.00
Engineering Labor	Engineering Labor	1.5	70.00	105.00
PM Labor	Project Management Labor	2	75.00	150.00
Shipping	Shipping and Handling - Standard Ground delivery	1	255.00	255.00T
Upon approval, please provide a contract to our office. Thank you.			TOTAL	

This quotation is good for thirty [30] days from the date submitted and is subject to Com-Sec Incorporated's Terms and Conditions of Sale.

SIGNATURE _____

Proposal



Com-Sec Incorporated

2575 Fortune Way Suite C
Vista, CA 92081

Phone #

760-599-4399

DATE	Propsal No.
9/1/2011	11-5220

NAME / ADDRESS
Placentia Library 411 E. Chapman Avenue Placentia, CA 92879

TERMS	REP	PROJECT	A.C.E.	CSL# 763255
Progress Billing	RMH	Security Camera System		
ITEM	DESCRIPTION	QTY	COST	TOTAL
	<p>NOTES: See Scope of Work for inclusions, exclusions and terms. Proposal utilizes existing wiring in some places and includes labor to remove existing cameras that will not be used. Any additional work will require a change order.</p> <p>Shipping charges are for Standard Ground Shipping. If any expedited shipping is required the additional, higher, shipping costs will apply and be added to the final invoice.</p> <p>PROPOSAL EXCLUDES: Bond & Bond Fees. Site & Local Electrical Power. Site Conduit infrastructure & its installation. Cable Tray, back-boxes, trenching, landscape repair, backfill & asphalt repair. Repair or replacement of any existing wiring or cameras that are utilized for new system that may be non-functional or defective. Prevailing wage labor rates.</p>			
Upon approval, please provide a contract to our office. Thank you.			TOTAL	

This quotation is good for thirty [30] days from the date submitted and is subject to Com-Sec Incorporated's Terms and Conditions of Sale.

SIGNATURE _____



Com-Sec Incorporated

2575 Fortune Way Suite C
Vista, CA 92081

Phone #

760-599-4399

Proposal

DATE	Proposal No.
9/1/2011	11-5220

NAME / ADDRESS
Placentia Library 411 E. Chapman Avenue Placentia, CA 92879

TERMS	REP	PROJECT	A.C.E.	CSL# 763255
Progress Billing	RMH	Security Camera System		

ITEM	DESCRIPTION	QTY	COST	TOTAL
	PAYMENT TERMS: Billed Progressively as work on project is completed -- Invoices Due on Net 30 Terms. Sales Tax		7.75%	1,093.22

Upon approval, please provide a contract to our office. Thank you.

TOTAL	\$19,999.30
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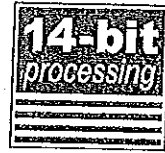
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SIGNATURE _____

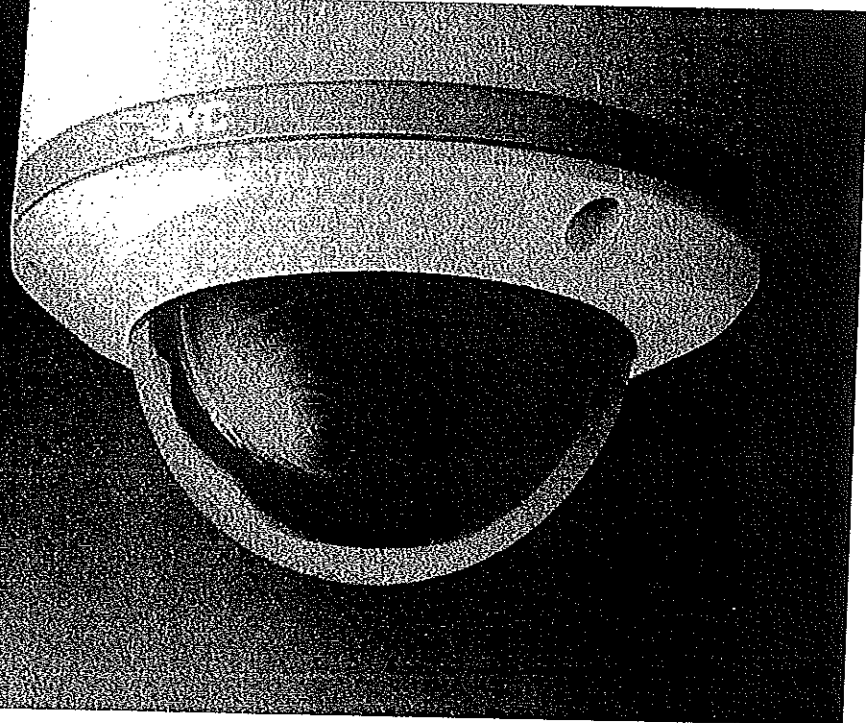
JVC®

The Perfect Experience /

Vandal Proof
 1/3" CCD FIXED DOME CAMERA
TK-C2201WPUA



SuperLoLux™
 COLOR IN VIRTUAL ZERO LUX



600 TV Lines
 Easy Day/Night



0.05 Lux
 Super LoLux



3D
 NR



■ **High-Resolution of 600 TV Lines**

Newly developed 12bit DSP enables industry-leading high quality pictures

■ **Super LoLux™ Sensitivity**

0.05 lx at color mode (50% video level, F1.2, AGC HIGH)

0.03 lx at B&W mode (50% video level, F1.2, AGC HIGH)

■ **Industry-leading S/N Ratio of 52dB**

■ **3D Noise Reduction**

Powerful system to reduce noise in dark environments

■ **Up to 128x of Slow Shutter**

Increases visibility even in low light situations

■ **Area White Balance**

New function that can apply Auto White Balance to a specific area

■ **Black Level Adjustment**

Intelligent adjustment for dark areas to provide images without black out

■ **Fine Focus Adjustment Technology**

Newly developed mechanism for finer and more accurate focus adjustment

■ **Outdoor-Ready Vandal and Tamper Proof Design (IP66 Compliant)**

■ **Variety of Functions for Precise Monitoring**

- Automatic Gain Control (AGC)
- 4 Area Patterns for Backlight Compensation (BLC)
- Manual and Auto Tracking White Balance
- 1.4x/2.0x Digital Zoom
- Privacy Mask for protecting intrusive monitoring
- Display Mode Selection for CRT and LCD
- CCD White Spot Compensation
- Focus Adjustment Mode for accurate focusing
- Triple Axis Rotation for flexible lens angle adjustment
- Optional heater unit for use in low temperature down to -22°F (-30°C)
- 24VAC/12VDC Dual Voltage

■ **Eco-Friendly Super Low Power Consumption**

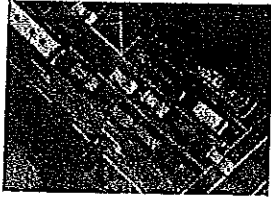
Approx. 40% lower than conventional models



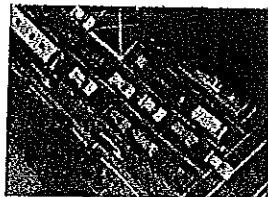
Day & Night Outdoor Monitoring with High-Resolution Images and Vandal-Proof Rugged Body

Super LoLux™ "COLOR IN VIRTUAL ZERO LUX"

This camera has been designed to assure precise color reproduction in low light situations. It is possible to identify image colors in much darker places.



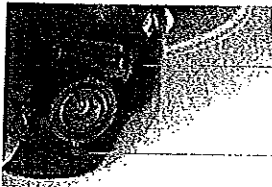
Normal camera



JVC Super LoLux™

Fine Focus Adjustment Technology

For assisting focusing to the finest point, the Variable-Focal lens now incorporates a newly developed focus gear mechanism (Patent Pending).



New "Fine Adjust" mechanism

With a very subtle movement, finer, more accurate adjustment is possible.

Normal Focus ring and lock screw

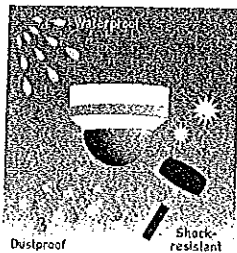
JVC-Quality Vandal Protection

Robust Dome Cover: Using polycarbonate, a material offering superior intensity, it remains damage-free against strong shocks of over 50J*.

Robust Body: Using die-cast aluminum for main unit, it assures complete vandal proofing.

IP66 compliant: Designed to protect from water and dust, it's suitable for outdoor installation.

* "J" stands for "Joule" which is the energy exerted by a force of one Newton acting to move an object through a distance of one meter.

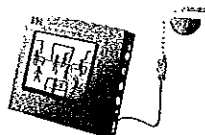


Dustproof

Shock-resistant

RCA Monitor Output for Quick Installation

An external monitor can be connected via the RCA jack. You can easily check the camera angle on the spot during or after installation.

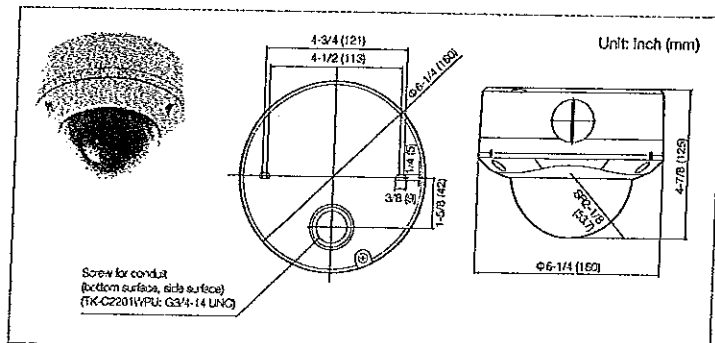


Specifications

TK-C2201WPUA

Signal system	NTSC
Image device	1/3 type IT CCD
Number of effective pixels	380,000 (768H x 494V)
Sync system	Internal
Scanning system	2:1 Interface, 525 lines
Scanning frequency	15.734kHz (H), 59.94Hz (V)
Video output	Composite video signal: 1.0V (p-p), 75 ohms (BNC)
Video S/N ratio	52 dB (AGC off)
Horizontal resolution	600 TV lines
Minimum illumination (typical)	0.05 lx (50%, F1.2, AGC HIGH) 0.025 lx (25%, F1.2, AGC HIGH)
B&W mode	0.03 lx (50%, F1.2, AGC HIGH) 0.015 lx (25%, F1.2, AGC HIGH)
Iris control	DC Iris
White balance	ATW (wide/narrow) / AWC / Manual (ATW color temp. range: 2300K to 10,000K)
Day/Night	Easy D/N
3DNR	NORMAL / HIGH
Display mode (Monitor type)	LCD1/LCD2/CRT
BLC	off/on (4 patterns)
AGC	OFF/MID/HIGH
Sens-up	off / x2 to x128
Digital zoom	x1, x1.4, x2
Privacy mask	4 areas
Focus adjustment mode	Yes
Lens	Focal length (angle of vision) Aperture ratio Angle Adjustment range
	2.8mm to 10.5mm, 3.75x vari-focal (100 (H) x 73 (V) to 24 (H) x 21 (V)) F1.2 (f=2.8mm) to F3.6 (f=10.5mm) Horizontal: 350°, Vertical: ±80°, Rotation: ±100°
Power supply	24VAC (60Hz) / 12VDC UL listed
Power consumption	2.3 W without optional heater, 20.3 W including heater
Operating temperature range	14°F to 122°F (-10°C to 50°C) -22°F to 122°F (-30°C to 50°C) with optional heater (32°F to 104°F (0°C to 40°C) recommended)
Dust and water proof	IP66
Vandal protection	Vandal Proof
Dimensions (WxHxD)	ø6-1/4" x 4-7/8" (H) (ø160mm x 125mm (H))
Weight (approx.)	2.9lbs (1.3kg)
Optional accessory	KA-ZH215U Heater unit

Dimensions



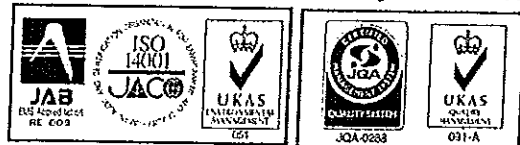
Note: Screen images are explanatory purpose and not actual images attained using this product. All brand or product names may be trademarks and/or registered trademarks of their respective owners. Copyright © 2011, Victor Company of Japan, Limited. All Rights Reserved.

JVC®

DISTRIBUTED BY

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Design and specifications subject to change without notice.



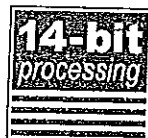
Hechovj Business Centre of Victor Company of Japan, Ltd. has received ISO14001 Certification for environmental management and ISO9001 Certification for quality assurance management.

Printed in Japan
KCN-1861C TK-C2201WPU 2011/3
"JVC" is the trademark or registered trademark of Victor Company of Japan, Limited.

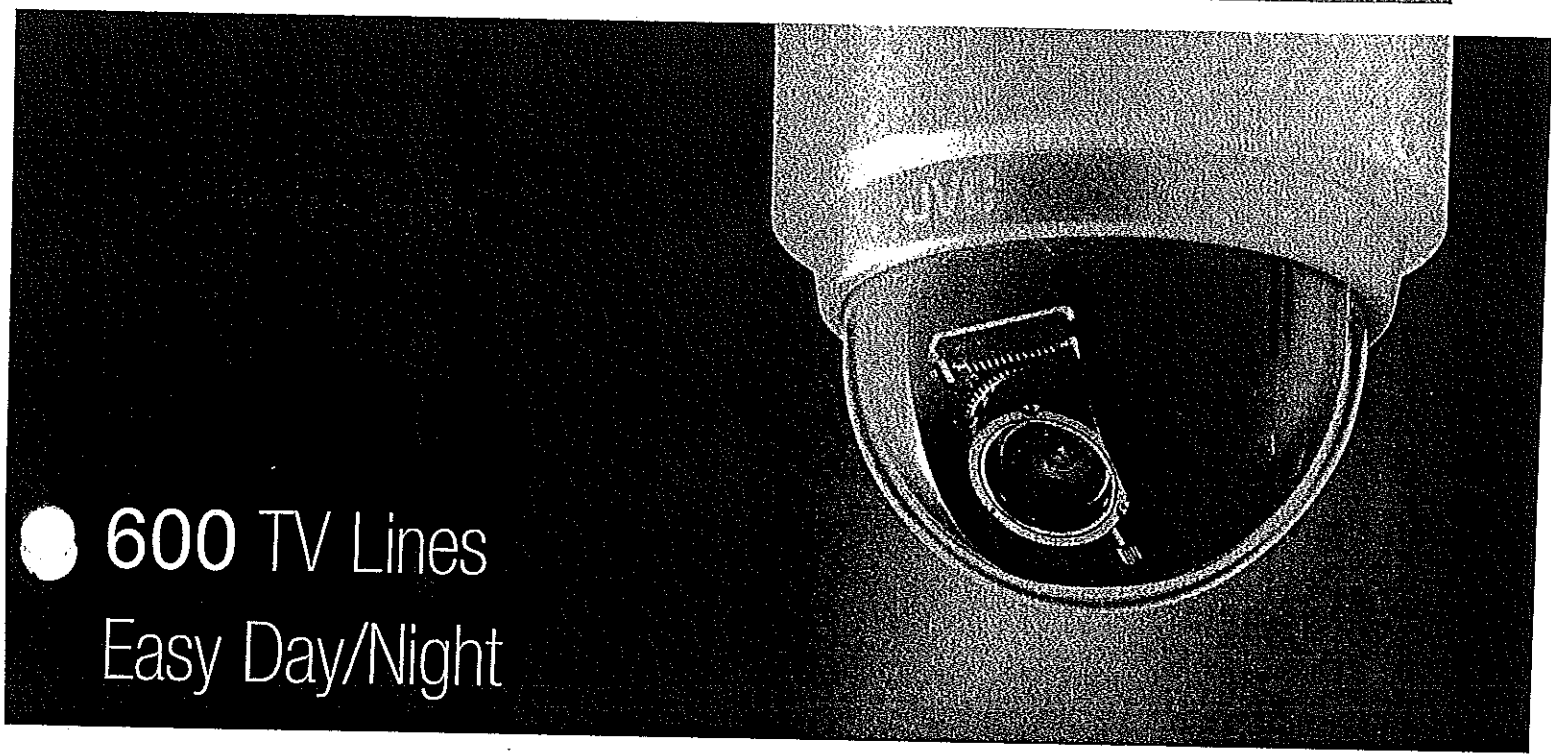
JVC®

The Perfect Experience

Vandal-Resistant
 1/3" CCD FIXED DOME CAMERA
TK-C2201UA



Super LoLux™
 COLOR IN VIRTUAL ZERO LUX



600 TV Lines
 Easy Day/Night



- **High-Resolution of 600 TV Lines**
 Newly developed 14bit DSP enables industry-leading high quality pictures
- **Super LoLux™ Sensitivity**
 0.05 lx at color mode (50% video level, F1.2, AGC HIGH)
 0.03 lx at B&W mode (50% video level, F1.2, AGC HIGH)
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 Powerful system to reduce noise in dark environments
- **Up to 128x of Slow Shutter**
 Increases visibility even in low light situations
- **Area White Balance**
 New function that can apply Auto White Balance to a specific area
- **Black Level Adjustment**
 Intelligent adjustment for dark areas to provide images without black out

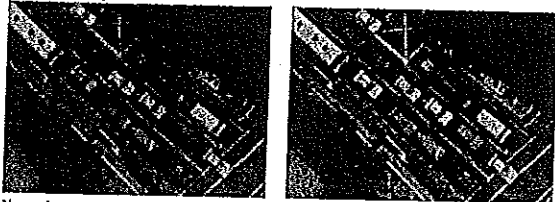
- **Fine Focus Adjustment Technology**
 Newly developed mechanism for finer and more accurate focus adjustment
- **Variety of Functions for Precise Monitoring**
 - Automatic Gain Control (AGC)
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 - Privacy Mask for protecting intrusive monitoring
 - Display Mode Selection for CRT and LCD
 - CCD White Spot Compensation
 - Focus Adjustment Mode for accurate focusing
 - Triple Axis Rotation for flexible lens angle adjustment
 - 24VAC/12VDC Dual Voltage
- **Eco-Friendly Super Low Power Consumption**
 Approx. 40% lower than conventional models



High-Resolution Day & Night Surveillance Camera with Ultra-Compact Vandal-Resistant Design

Super LoLux™ "COLOR IN VIRTUAL ZERO LUX"

This camera has been designed to assure precise color reproduction in low light situations. It is possible to identify image colours in much darker places.



Normal camera

JVC Super LoLux™

3D Noise Reduction (3DNR)

3DNR is the powerful method to improve image quality even though it's shot in the dark. Noise data is detected by comparing some continuous frames and reduced by blending it into other frames over time.

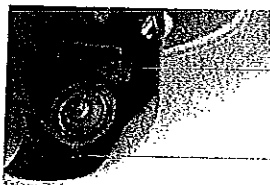


Normal

3DNR

Fine Focus Adjustment Technology

For assisting focusing to the finest point, the Variable-Focal lens now incorporates a newly developed focus gear mechanism (Patent Pending).

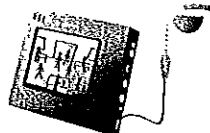


New "Fine Adjust" mechanism
With a very subtle movement, finer, more accurate adjustment is possible.

Normal Focus ring and lock screw

RCA Monitor Output for Quick Installation

An external monitor can be connected via the RCA Jack. You can easily check the camera angle on the spot during or after installation.

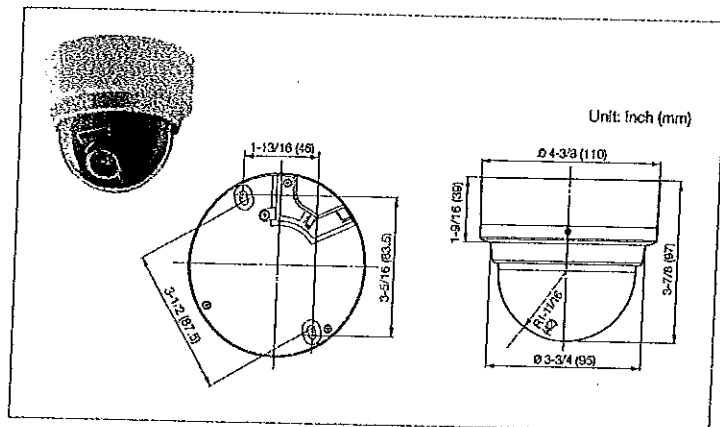


Specifications

TK-C2201UA

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Scanning system	2:1 Interface, 525 lines
Scanning frequency	15.734kHz (H), 59.94Hz (V)
Video output	Composite video signal: 1.0V (p-p), 75 ohms (BNC)
Video S/N ratio	52 dB (AGC off)
Horizontal resolution	600 TV lines
Minimum illumination (typical)	0.05 lx (50%, F1.2, AGC HIGH) 0.025 lx (25%, F1.2, AGC HIGH)
B&W mode	0.03 lx (50%, F1.2, AGC HIGH) 0.015 lx (25%, F1.2, AGC HIGH)
Iris control	DC iris
White balance	ATW (wide/narrow) / AWC / Manual (ATW color temp. range: 2300K to 10,000K)
Day/Night	Easy D/N
3DNR	NORMAL / HIGH
Display mode (Monitor type)	LCD1/LCD2/CRT
BLC	off/on (4 patterns)
AGC	OFF/MID/HIGH
Sens-up	off / x2 to x128
Digital zoom	x1, x1.4, x2
Privacy mask	4 areas
Focus adjustment mode	Yes
Lens	
Focal length (angle of vision)	2.8mm to 10.5mm, 3.75x varf-focal (100 (H) x 73 (V) to 24 (H) x 21 (V))
Aperture ratio	F1.2 (f=2.8mm) to F3.6 (f=10.5mm)
Angle Adjustment range	Horizontal: 350°, Vertical: ±80°, Rotation: ±100°
Power supply	24VAC (60Hz) / 12VDC UL listed
Power consumption	2.3 W
Operating temperature range	14°F to 122°F (-10°C to 50°C) (32°F to 104°F (0°C to 40°C) recommended)
Vandal protection	Vandal Resistant
Dimensions (WxHxD)	ø4-3/8" x 3-7/8" (H) (ø110mm x 97mm (H))
Weight (approx.)	0.73lbs (330g)

Dimensions



Note: Screen Images are explanatory purpose and not actual images attained using this product. All brand or product names may be trademarks and/or registered trademarks of their respective owners. Copyright © 2011, Victor Company of Japan, Limited. All Rights Reserved.

JVC®

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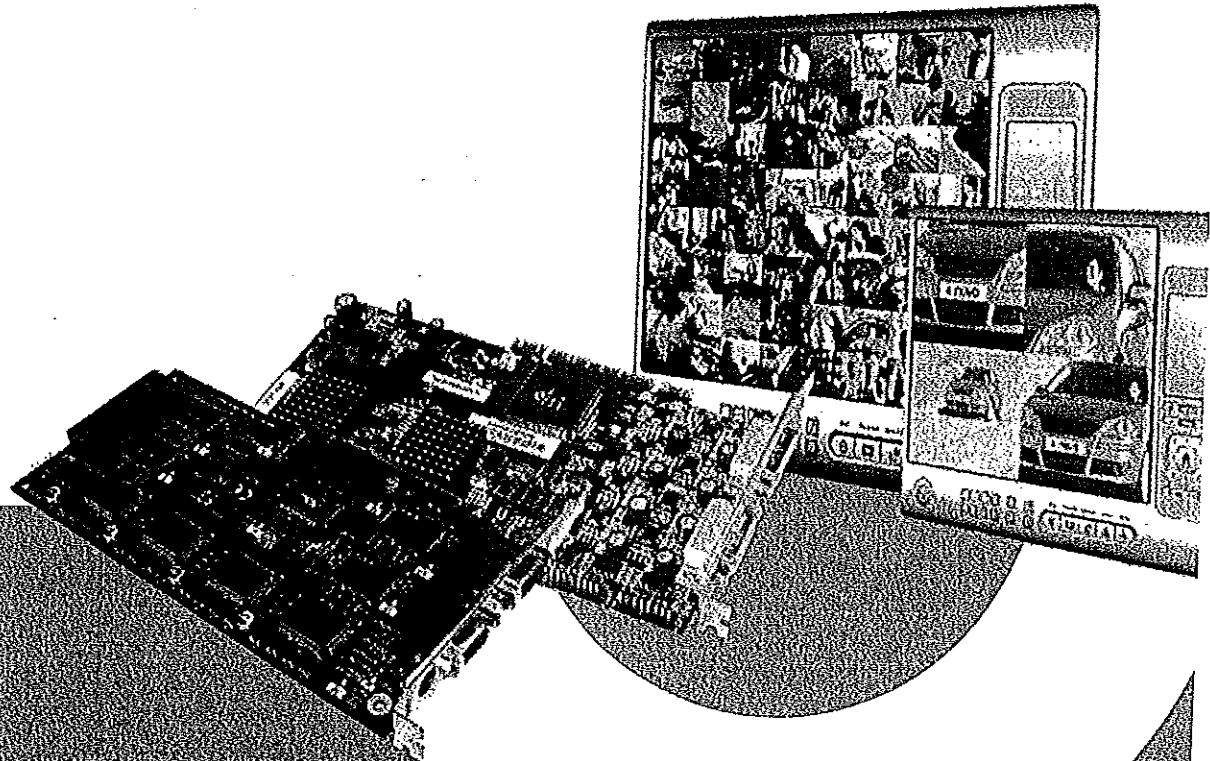
Design and specifications subject to change without notice.



Hachijō Business Centre of Victor Company of Japan, Ltd. has received ISO14001 Certification for environmental management and ISO9001 Certification for quality assurance management.

Printed in Japan
 KCN-1880C TK-C2201U 2011/3
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Introducing the PDS HVR



Hybrid Video Recorders

Complete surveillance solutions
for analog and IP cameras...



The PDS HVR (Hybrid Video Recorder) solutions feature flexible and cost-efficient analog video capture hardware and IP camera management software. We offer several analog capture compression formats and support over 36 IP camera manufacturers. This powerful and easy to use software includes innovative event detection and response, intelligent search and video enhancement tool.

All HVR solutions can be pre-configured on the PDS Vision line of video optimized servers providing one source for system design, support and life cycle management.

pdspe.com



HVR SPECIFICATIONS:

System Features:

- H264 or MPEG-4 capture available for analog cameras
- Hybrid system: can mix and match IP and analog cameras per system.
- Supports over 560 IP cameras, megapixel cameras and video servers from 36 brands
- 2-way audio support
- 6 types of event detection
- 10 Instant responses (example: email alerts)
- Joystick support on PTZ cameras
- Up to 64 channels of live video per monitor
- 2-way object counting
- Support for 3 monitors

Smart Guard Alarms:

- General Motion
- Foreign Object
- Missing Object
- Camera Occlusion
- Focus Lost
- Signal Lost
- CPU temperature
- CPU load
- Network bandwidth saturated
- Disk space full

Playback Features:

- Search for 5 types of different motion events
- Digital Zoom / PTZ
- Video enhancement tool
- Play up to 16 channels of recorded video simultaneously both locally and remotely
- Backup video in proprietary format
- Export video in standard format (ASF)
- Watermarked
- Searchable event log that links to video playback

Application Interfaces:

- POS interface device
- I/O device optional
- RS232/485 PTZ control device
- USB Joystick
- Full SDK for 3rd party integration

Expansion and Management:

- Compatible with HMS (Health Management Software)
- Expand software capabilities with CMS (Central Management Software)
- Remote control application integration

Remote Features:

- Unlimited remote clients (no additional fees)
- Support for dual monitors
- Support for up to 64 cameras per monitor
- Camera grouping
- Full playback support
- E-map
- Active X based web client
- Fully functional PDA client

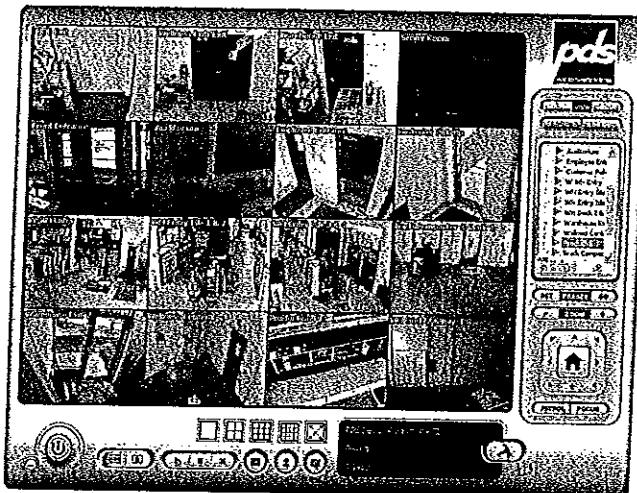
Central Management Software: (Additional Module)

- Unlimited Virtual Matrixs
- 64 cameras per matrix
- Advanced Rules for alarms and escalation
- Simplified management and playback in a multi HVR environment

Supported Operating Systems:

- Windows XP Professional
- Windows Server 2003

We strive to be the industry leader in product consistency with all our PDS products. We strongly believe that a key ingredient to reducing your TCO (total cost of ownership) is providing solutions that empower users to perform their required tasks without extensive support from your IT Staff. We make your life easier by reducing the number of support issues allowing you to focus on mission critical activities.



Our Video Solutions Team can assist with:

- End to End System Design
- Custom Programming and Integration Services
- Hardware Configuration Services
- Complete System Implementation and Training

Contact:



Paragon Development Systems, Inc.
1823 Executive Drive, Oconomowoc, WI 53066
800-966-6090 • Fax: 262-569-5391
sales@pdspc.com

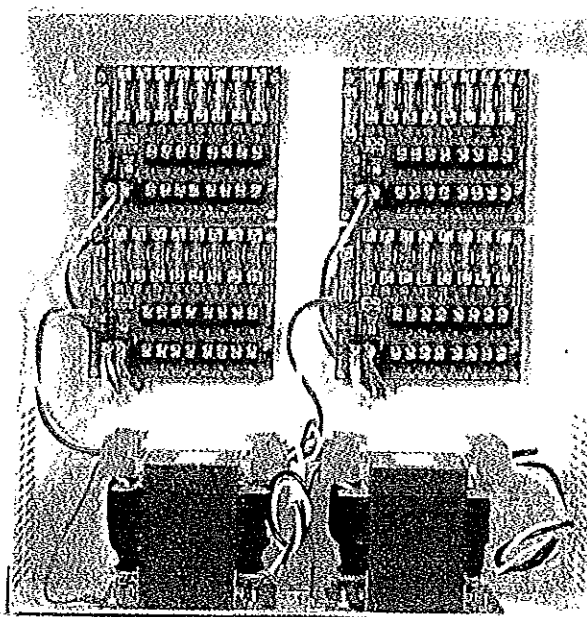
Technical Sales Bulletin

CCTV - PDA Large Series

CCTV Multi-Output Power Supplies
PDA Large Series
Made in the USA - Life Time Warranty

PDA Large Series Features:


- 17 - 34 Amp Configurations
- 8 - 32 Output Configurations using PDM-8  output modules
- AGC Fuses or PTC Circuit Breakers
- Enclosure: 14" x 14" x 4 3/4"D
- Main Power Status LED's
- Surge and Lightning Suppression
- Output Status LED's for each Output.
- Main Fuse/Power Pull with Handle for Each Group of 8 outputs
- All Transformers are  506
- RoHS Lead Free



PDA-32ELT32

Description

The (EL) large enclosure CCTV Power Supplies provide an economical source of centralized 24vac for installations that require 17 Amps, or more, with up to 32 outputs. These central outputs can power simple fixed cameras, or power multiple pan-tilt cameras with heaters. The table below is just a partial list of some standard configurations with default fuse values. Each PDM-8 (8 output module), has a 1500-watt surge protector to help save your cameras from lightning and power surges. The large enclosure has twelve (12) knockouts of various sizes for ease of installation.

 PDA Large Series Specifications and Selection Table	Protected Outputs	Total Output Amps	Output Fuses agc /Circuit Breakers	Output Status LED's	Selectable Output 24/25.1Vac	Main(s) Fuse ATO /with PTC's	Main Power LED's	Surge Protection	Power Required Watts
PDA-8ELT17	8	17A	4A/4A	Yes	Yes	20A/40A	Yes	Yes	440W
PDA-8ELT34	8	34A	4A/4A	Yes	Yes	20A/40A	Yes	Yes	880W
PDA-16ELT17	16	17A	4A/3A	Yes	Yes	10A/40A	Yes	Yes	440W
PDA-16ELT34	16	34A	4A/3A	Yes	Yes	20A/40A	Yes	Yes	880W
PDA-32ELT17	32	17A	4A/3A	Yes	Yes	10A/40A	Yes	Yes	440W
PDA-32ELT25	32	25A	4A/3A	Yes	No	20A/40A	Yes	Yes	660W
* PDA-32ELT34	32	34A	4A/3A	Yes	Yes	10A/40A	Yes	Yes	880W
Input: 115vac/230vac selectable - default 115vac Add "C" to part number for PTC auto-resetting fuses Line Cord with wire nuts are provided					All Outputs are isolated from Primary & Ground Current ratings are continuous 200% brief overloads are allowed for startup				

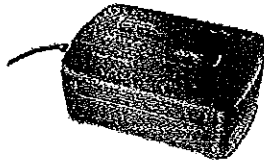


Electronic Security Devices
 2200 N MacArthur Drive
 Tracy, CA 95376

03/28/08 © Technical Literature jdb specifications subject to change
 \products\pd8\PDALargeTechSales.doc

Manufacturers of High Quality Security Devices

Phone: (209) 229-7140 Fax: (209) 229-7145
 ESD@SecurityPower.com www.SecurityPower.com



* APC BE450G Back-UPS ES 8-Outlet 450VA 120V Uninterrupted Power Supply

Product Features and Technical Details

Product Features

- Output Power Capacity 257 Watts / 450 VA Nominal Output Voltage 120V
- Nominal Output Voltage 120V Output Frequency (sync to mains) 60 Hz
- Output Frequency (sync to mains) 60 Hz
- Stepped approximation to a sinewave Waveform Type
- Maintenance-free sealed Lead-Acid battery with suspended electrolyte : leakproof

Technical Details

- **Brand Name:** APC
- **Model:** BE450G
- **Item Height:** 9.5 inches
- **Item Length:** 15.65 inches
- **Item Width:** 5.25 inches
- **Item Weight:** 11.35 pounds

STANLEY
Security Solutions

Stanley Convergent Security Solutions, Inc.
Customized Solution Proposal

**Placentia Library District
Attn: Administration
411 East Chapman Avenue
Placentia, Ca. 92870
714-528-1925x201**

Leo Cid/Nicole Bernard
Executive Sales Consultant



September 6, 2011

Placentia Library District
411 E Chapman Ave
Placentia, CA 92870
Attn: Yesenia Baltierra

RE: Access Control system
Digital Video System

Dear Yesenia,

Thank you for your time spent reviewing your security needs for your business. It has been a pleasure working with you to develop the solutions to meet your needs at your Placentia location. We understand there are choices when it comes to selecting a security provider and we trust we have demonstrated our ability and commitment to meet your business objectives.

With respect to your efforts regarding security for your facility, we've provided a "Best Fit" comprehensive solution design that combines and provides the right level of security you seek while maintaining a cost effective approach. Knowing business needs are truly unique and consistently changing, we have developed a solution that will evolve to meet your business needs.

At Stanley CSS, we believe in the value and strength of a local team backed by the power of our global resources in over 75 locations in North America. We focus daily on delivering exceptional and consistent operational excellence against the five customer touch points: account management, installation, service, monitoring and billing. We know that consistent measurement and improvement in all areas of customer services provides a superior experience that exceeds expectations.

Stanley's Proposal Includes:

- ✓ Introduction to Stanley
- ✓ System Objectives & Solutions
- ✓ Equipment Schedule of Protection
- ✓ Services Schedule of Protection
- ✓ Stanley Investment Options
- ✓ Clarifications

Once again, thank you for the opportunity to be your security partner and look forward to exceeding your expectations.

Sincerely,

Leo Cid/Nicole Bernard
Stanley CSS
Executive Sales Consultant
D | (714) 796-7554/D I (714) 796-7524



Stanley Convergent Security Solutions, Inc.

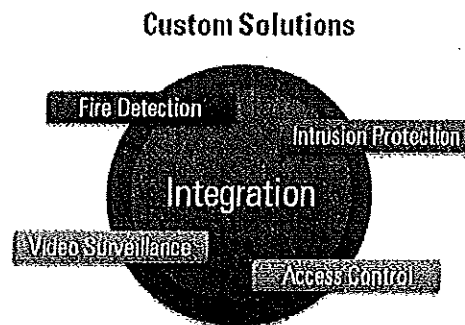
Introduction to Stanley

The Stanley Works (SWK) is the worldwide leader in the manufacturing of professional tools, industrial hardware and security solutions. Established in 1843 in New Britain, Connecticut as a manufacturer of door bolts and other hardware from wrought iron; after 166 years, Stanley is a \$4.4 billion dollar, S&P 500 Company.

Stanley Convergent Security Solutions

An industry powerhouse with a global footprint, Stanley Security Solutions builds on Stanley's development of the first automatic door with integrated solutions that provide wall-to-wall security, including doors, hardware, software and service. Stanley's Security Solutions protect buildings, airports and institutions all over the world.

The Stanley Security Solutions Product Group offers a wide array of electronic security products, mechanical security products, integration software, and installation and support services for a diverse set of industrial, institutional, and commercial facility applications.



Products and services

Specification Writing, System Design & Integration, Installation Services, Preventative Maintenance, Emergency Repair Services, Embedded Services, Retrofit and New Construction, Financing Programs, Video Verification Services, On-Site Surveys & Analysis, Security Consultation, Consultative Partnerships, National Service Programs.

Protecting What's Important to You™

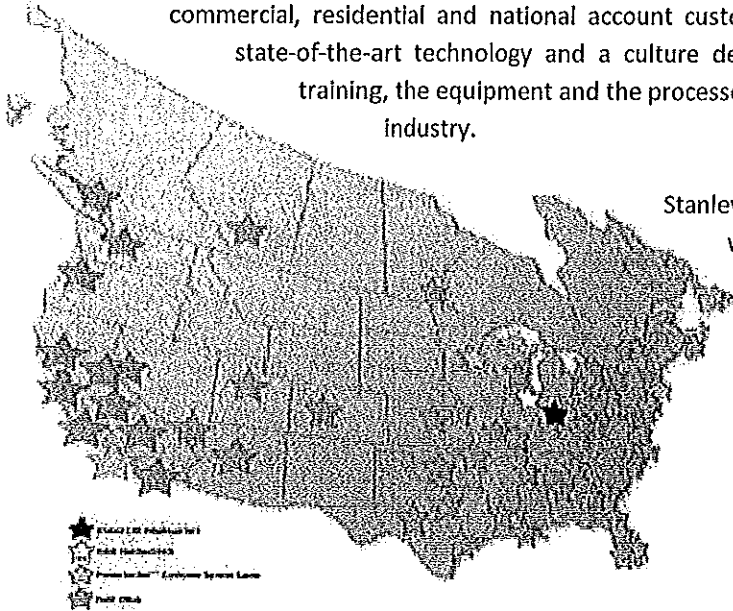
Stanley Convergent Security Solutions, Inc. is the third largest electronic security company; second largest commercial security services company and is one of the largest system integrators in the United States. Stanley CSS has been providing world-class service for over 48 years with over 300,000 satisfied customers. Our advanced technology has allowed us to assist in over 160,000 police apprehensions. That's one apprehension every 90 minutes since 1977.

“All security companies are not created equal. They may indeed offer similar products, but it is in the customer service arena where one company outshines the others: Stanley.”

—Stage Stores

Local Company with National Resources

We have 2,000 employees located in 75+ sales and service offices in North America, making us a true coast-to-coast security provider. Stanley CSS designs, installs, monitors and services security systems for industrial, government, commercial, residential and national account customers. Stanley CSS represents a network of resources, state-of-the-art technology and a culture dedicated to excellence; where its employees have the training, the equipment and the processes they need to deliver the finest security solutions in the industry.



Stanley CSS provides the best of both worlds, a local company with global resources and one of the most trusted names in security. While we're proud to be a global player, we never lose sight of how important it is to understand and serve each community with local players.

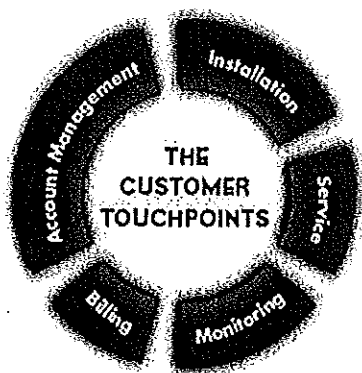
Award Winning National Provider

Stanley continues to be an award-winning service provider with a pledge to your complete satisfaction and a guarantee of the highest quality. We are proud to be recognized as the national leader in the electronic security industry, with superb customer service performance.



Commitment to Service

At Stanley Convergent Security Solutions, we have a driving passion to be the industry's best electronic security company. Like the quality protection services we provide to our customers, our company is the product of careful planning, many years of high-level experience, a deep commitment to the security industry and a zest for excellence. We provide a true business partnership with an "open book" approach by allowing customers to view our performance daily on these touch points: account management, installation, service, monitoring and billing.



Stanley measures performance in five customer touch points including metrics such as:

- ✓ On-time installations
- ✓ Customer satisfaction on installations
- ✓ In standard Service response time
- ✓ Customer satisfaction on service repair
- ✓ Average time to action on alarm dispatch
- ✓ Successful apprehensions

We don't just sell equipment. We design, install, and service systems to address specific needs. Our goal is to provide our customers with peace of mind. We believe the way to do that is to develop a quality culture where our employees have the training, the tools, the equipment and the processes they need to deliver the best solutions for the needs of our customers.

Stanley: Your Single Source Security Provider

At Stanley, we truly desire to not only be a choice for security, but the preferred provider of choice. Every Stanley team member is charged with this mission. With Stanley you will receive the very finest in security solutions. We protect what's important to you, 24 hours a day, every day of the year.

Today's business climate requires customers to streamline operations. Our customers do not have time to contact several different vendors and deal with several different personalities to accomplish your goals. Stanley tries to make it simple, deal with one vendor to service all your needs.

ProtectionNet™ Customer Service Centers

Stanley's ProtectionNet Customer Service network is comprised of three strategically located monitoring facilities. These hi-tech centers have redundant automation servers, back-up software, hardware and operating systems for disaster recovery and continuous operations. Our ProtectionNet Centers are professionally staffed around the clock and are UL 827, UL 2050 and FM approved central stations.

Monitoring Consistency

Our PNC's are maximized to ensure consistent response to every one of our customers' location needs. We support our over 300,000 customers 24 x 7 x 365 monitoring operation in the U.S., Canada, Puerto Rico and U.S. Virgin Islands. We process over 4 million alarm signals and handle over 200,000 inbound and outbound phone calls every week.



We understand that any security threat needs to be dealt with quickly. Our state-of-the-art 24-hour UL & FM approved ProtectionNet Monitoring Centers employ some of the most sophisticated technology available today. We're geared to be there for you—always.

- A professional staff of trained security professionals monitors your business 24 hours a day, 365 days a year.
- Computer-assisted reporting assures quick, accurate identification of alarms so that no time is wasted in an emergency situation.
- Secure monitoring centers with standby power facilities provide uninterrupted service, even under the most adverse conditions.
- Complete documentation with printed records detail all activity and report alarm conditions.
- Periodic testing and facility inspections keep you safe. Monitoring facilities are subjected to random inspections throughout the year by UL to ensure strict adherence to UL specifications.

Stanley's services include:

- ✓ Intrusion, Fire, Video, Access & Intercom Systems
- ✓ Online, Real-Time eServices
- ✓ Video Monitoring Services
- ✓ Installation, Service, Preventative Maintenance & Testing
- ✓ UL & FM Alarm & Critical Condition Monitoring
- ✓ Best Fit Solutions for all customers
- ✓ Fully Integrated and Enterprise Solutions

Local Branch Expertise and Resources

Stanley's strength is demonstrated by our local branch offices. Each Stanley office is staffed with a responsive local team that has the expertise to support your needs and you can rely on us to consistently exceed your expectations. When we were awarded SDM Magazine's Dealer of the Year, they cited our local service as a key reason for the recognition. Our strength has always been a national company with a local touch.

Your local branch can assist you with any questions or concerns you may have about your Fire Detection, Video Surveillance, Access Control and Electronic Security System needs.



Local Branch Account Management

District General Manager	Diane Christie
District Sales Manager	Ryan Klompus
Branch Operations Manager	Tim Contraman
Customer Account Manager	Diana Bailey
Executive Sales Consultant	Leo Cid/Nicole Bernard

Supporting our ongoing local performance & delivery

- ✓ Installation Technicians
- ✓ Service Technicians
- ✓ Fire Inspectors
- ✓ Security Consultants

Important Information:

Telephone 714.796.7554
Fax 714.796.7555
Website www.stanleycss.com

Mailing Address:

Stanley Convergent Security Solutions
514 S.Lyon Street
Santa Ana, Ca.92705



Leo Cid
Executive Security Consultant

Stanley Convergent Security Solutions, Inc.

514 South Lyon St
Santa Ana, CA 92701
Direct 714.796.7554 Fax 714.796.7555
Cell 714.747.2661
LCid@stanleyworks.com ■ www.stanleycss.com

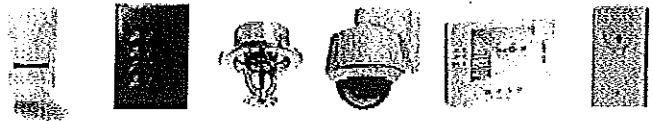
CA 1430005, 143718 Alarm company operators are licensed and regulated by the Bureau of Security & Investigative Services, Dept. of Consumer Affairs, Sacramento, CA 95834, CA 95834



Nicole Bernard
Security Consultant

Stanley Convergent Security Solutions, Inc.

514 South Lyon Street
Santa Ana, CA 92701
Phone 714.796.7500 Fax 866.695.2306
Direct 714.796.7524
nbernard@stanleyworks.com ■ www.stanleycss.com



Equipment Schedule of Protection

After conducting our business risk assessment, we have developed a solution with your specific business in mind. We never take a one-size-fits-all approach to addressing our customer's business requirements. Our approach is to find the "Best Fit" that is unique as your business and addresses your specific business concerns.

Access Control System

RFP Keyless Restroom Access

Installation of a keyless restroom system to (two) of the public restrooms located at the Placentia Library District. The Microprox tags can be attached to the current library cards and have the ability to self lock and detect availability. Lenel system shall feature the ability to detect unauthorized users and or entrance into areas. The system will have the ability to access/control from multiple locations and override for emergency access using a REX built into the lock of the door. The system will have the ability to control the times and days of the week persons are allowed access and provides a record of who accessed the restroom.

After reviewing your requirements, Stanley proposes to furnish and install the following equipment:

QTY	Description	Part Number
	Lenel Two Door Starter Kit w/ Software & Readers	
1	Onguard 32ES 2 Door Server Software Entry Package - Includes Onguard Server Software [1] Sws-32ES, [1] Lnl-2220 Intelligent System Controller, [1] Lnl-Ols75Ctx Power Supply With Enclosure, [2]	OG-32ES-2EP2
	Locking Hardware Power Supply	
1	Altronix AI300ULX 12/24VDC 2.5A BA, Fire & Access Listed W/ Cab	AX-AL300ULX
1	Altronix 4 Output Expander	AX-PD4UL
	Door Status Switch	
2	Honeywell C&K Recessed (3/4") Contact Wide Gap	CK-MPS70XWG

- Door Locking hardware has been included with this scope of work and included with the proposed solution.

Digital Camera Management System

Remove all existing security cameras and cabling. We have included a diagram of appropriate locations of new security cameras for adequate surveillance coverage. Provide, install and connect security camera system. The system shall consist of indoor and outdoor camera installation. The system includes high resolution specialized cameras with vari focal lens. The software is network friendly and will operate the cameras in live view and archive video of stored images for a minimum of 60 days. All Video will be recorded 24/7. All cameras are digital and record simultaneously. All cameras will be viewed on a single monitor and can be accessed from multiple locations. System shall include high quality hardware warranty, software and upgrades options. All wiring shall be hidden in ceiling and in dome style ceiling mount housing and not accessible.

After reviewing your requirements, Stanley proposes to furnish and install the following equipment:

QTY	Description	Part Number
2	Digital Video Recorder 16Ch 2Tb 480FPS with DVD	F8-EPAR162TB
1	LCD Monitor 19" BNC/VGA/HDMI	F8-EN7519HDM
22	High Resolution Color Day/Night Black Indoor Dome 4-12mm	F8-ED300NB
2	Outdoor Dome .002lux 9-22mm	F8-ED610MV2W
2	Misc hardware: Mounting Bracket for ED550	F8-BAEDMS

Services Schedule of Protection

After reviewing your requirements, Stanley proposes to furnish the following services:

Name	Description
Standard Service Plan	(Monday – Friday, 8am – 4pm) This plan covers labor and equipment costs during normal business hours for normal "wear and tear" repair or replacement and includes batteries and lift rentals. Repair or replacement of equipment damaged by the customer, acts of God or vandalism is not covered. Service labor rates for after hours work are based on current service labor rate schedule. Includes access to the PNC TAC – Technical Assistance Center (24x7)



Stanley Convergent Security Solutions, Inc.

Summary - Investment Information

Keyless Restroom Access

Stanley SecurityDirect

One-Time Installation Investment	\$9,676
Monthly Extended Service Plan	\$74

or

Stanley Security Plus Reduced Down

One-Time Installation Investment	\$3,990	
Monthly Lease, and Service Plan	\$168	
Cost per Credential (Micro prox key tag-Minimum Order 100)		\$5.00 each



Digital Video Management System

Stanley Security Direct

One-Time Installation Investment	\$22,486
Monthly Extended Service Plan	\$118

or

Stanley Security Plus Reduced Down

One-Time Installation Investment	\$10,229
Monthly Lease, Monitoring and Service Plan	\$360

Stanley to Also Provide:

- ✓ Equipment and installation using low voltage wire
- ✓ System setup, test and inspection
- ✓ Customer training
- ✓ Owner's manuals
- ✓ Completed drawing showing device locations

Customer to Provide:

110 vac Power Outlets; All Conduit w/ Pull Strings; All Patching & Painting; Lighting Conditions for CCTV; Static IP address for equipment; Network Connectivity; Access to Device Locations; Secured storage of on-site equipment

Delays in Installation

Abnormal idle time that is incurred by Stanley's employees due to escorts, clearances, inability to enter workspace, and other factors beyond our control, will be invoiced at our current labor rates. All work will be scheduled for normal working hours, Monday through Friday.

Next Steps

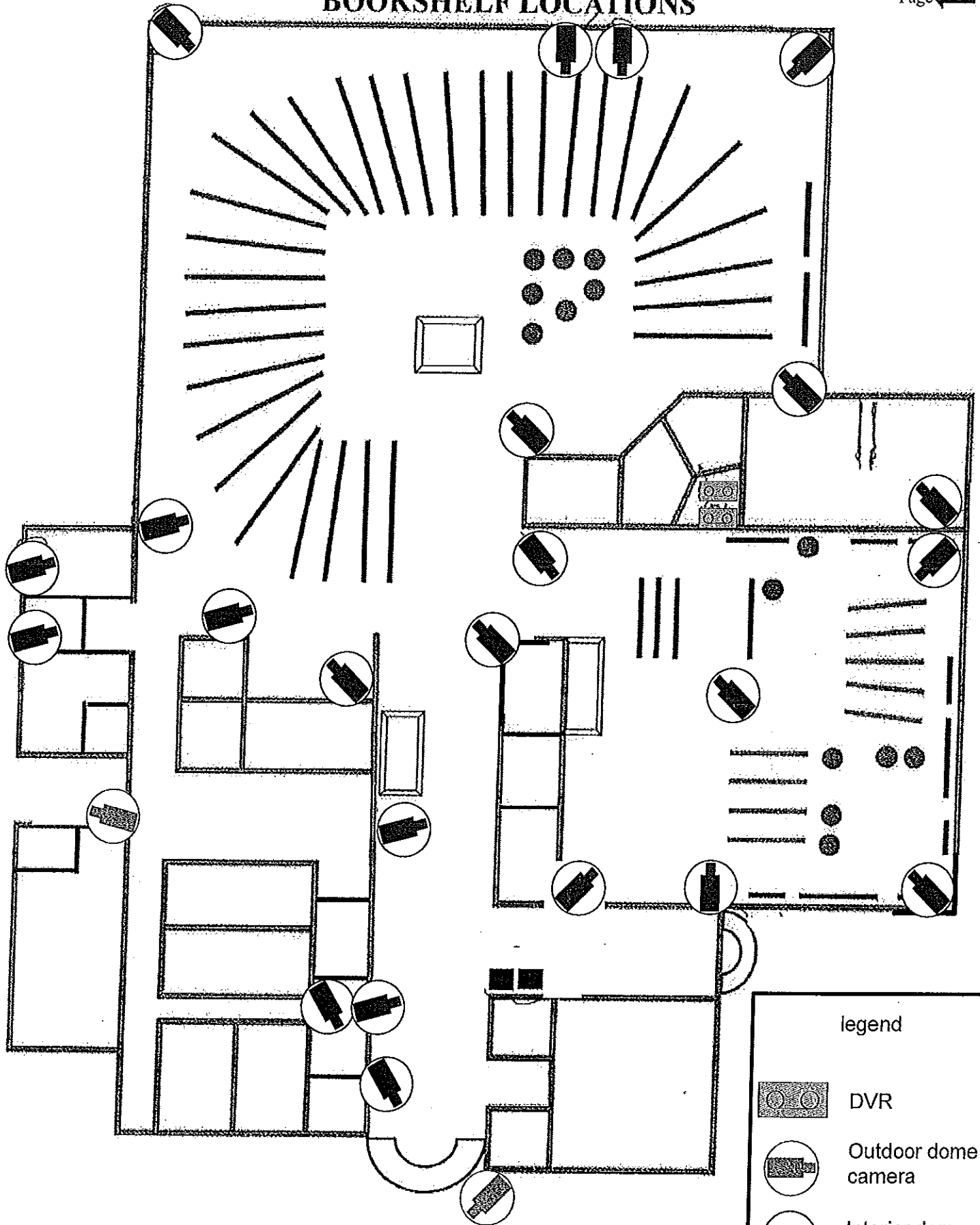
In conclusion, we thank you for the opportunity to present our security solutions to address your business needs. We believe these solutions will meet and exceed your business requirements and look forward to working together to implement our solution. Again, we feel the strength of our organization is in our ability to deliver locally in every market. We are eager to be your trusted business partner that will continue to grow with your business. Should you need additional references, we are always ready to demonstrate our past success.

Price Protection:




All prices quoted are valid for ninety (90) days from the date of this proposal.

NOTE: Equal quality part from a different manufacturer may be substituted to overcome delivery problems or replacement of discontinued items. Substituted item will be of equal or greater value and will meet or exceed original parts specifications.

BOOKSHELF LOCATIONS



legend

-  DVR
-  Outdoor dome camera
-  Interior dome camera

(

(

(

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Jeanette Contreras, Library Director
SUBJECT: Review and Discuss the Bids for the Plumbing System Assessment
DATE: November 21, 2011

BACKGROUND

The Placentia Library District received one proposal to provide an assessment of the Placentia Library District's current plumbing system.

Attachment A is the proposal from Hanna Construction in the amount of \$9,900.

Fiscal Impact: \$10,000 for an assessment report. Cost to replace and/or repair plumbing system is to be determined.

RECOMMENDATION

Award bid to Hanna Construction to provide an assessment of the Placentia Library District's current plumbing system, in the amount not to exceed \$10,000.



October 5, 2011

Yesenia Baltierra

PLACENTIA LIBRARY DISTRICT
411 E. Chapman Ave.
Placentia, Ca. 92870

PH: (714) 528-1925 x201

FX: (714) 579-1082

EMAIL: ybaltierra@placentialibrary.org

PROJECT: PLUMBING PLANS AND ENGINEERING

We are pleased to submit this Bid Proposal to furnish all necessary material, labor, tools, and equipment to complete the above referenced project.

SCOPE OF WORK

1. PLUMBING PLANS AND ENGINEERING

1.1 Prepare as-built plumbing plans for the following:

- .1 Hot and cold water systems
- .2 Vents through roof
- .3 Condensate lines

1.2 Inspection report and analysis

- .1 Inspect water piping installation and condition of water pipe
- .2 Determine repairs or upgrades required
- .3 Prepare plans and specifications to replace, repair, or upgrade water piping system

\$ 7,700.00

2. CEILINGS

2.1 Remove and reinstall ceiling tile as required

2.2 Cut access opening in 1 x 1 drywall ceiling

- .1 Repair tile and drywall as required

Allowance \$ 2,200.00

TOTAL COST

\$ 9,900.00

Submitted by,
HANNA CONSTRUCTION

George Hanna 10/5/11
George J. Hanna Date

Accepted by,
PLACENTIA LIBRARY DISTRICT

Yesenia Baltierra Date

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Jeanette Contreras, Library Director

SUBJECT: Review and Discuss the Placentia Library District Policy #2275 –
Social Media Policy

DATE: November 21, 2011

BACKGROUND

The Placentia Library District Policy #2275 – Social Media Policy was presented to the Library Board of Trustees on October 18, 2010 and approved by the Library Board of Trustees at the November 15, 2010 Regular meeting. It is at this meeting that the Library Board of Trustees also directed Library Staff to present the policy again after one year of its implementation for further discussion.

As a government agency, the Placentia Library District, continues to look for opportunities to leverage social media to improve the quality of library services and enable greater patron engagement. Publicly available social media sites, such as Facebook and Twitter, are providing government agencies with viable options for meeting new objectives. They have established communities and networks and provide a wide range of audio, video, and interactive capabilities without substantial costs. Having and enforcing a social media policy is critical in establishing ground rules for employees with regard to online activities. It also serves as a reminder that the content isn't private and may ultimately reflect on Placentia Library District as an organization.

Library Staff recommends no changes to the current version of Placentia Library District Policy #2275 – Social Media Policy.

Attachment A is the current version of Placentia Library District Policy #2275 – Social Media Policy.

Fiscal Impact: \$0

RECOMMENDATION

No changes to be made to Placentia Library District Policy #2275 – Social Media Policy at this time.

Placentia Library District

POLICY HANDBOOK

POLICY TITLE: Social Media Policy
POLICY NUMBER: 2275

2275.1 Policy Statement. Social media may be used by Placentia Library District employees and trustees for District-related purposes subject to the restrictions set forth in this policy. These restrictions are intended to ensure compliance with legal and regulatory restrictions and privacy and confidentiality requirements.

2275.2 Purpose. The purpose of this policy is to provide Placentia Library District employees and trustees with requirements for participation in social media, including Placentia Library District-hosted social media, and in non-Placentia Library District social media in which the employee's Placentia Library District affiliation is identified.

2275.3 Definitions

2275.3.1 Social Media is defined as a website or application which allows users to publish and share information online.

2275.3.2 Library-hosted systems are defined as computer systems operated by the Placentia Library District, or on its behalf and direction.

2275.3.2 Non-Library-hosted systems are defined as computer systems not operated by the Placentia Library District, or on its behalf and direction, but which permit Library-sourced content to be published at their discretion.

2275.4 Provisions

2275.4.1 Library use of social media technologies on Library-hosted systems. The Placentia Library District will establish and use social media technologies in pursuit of its vision, mission, goals, and objectives as defined in the Placentia Library District Policy Manual.

2275.4.2 Approval. Approval for the establishment of Library-hosted social media use, including but not limited to blogs and social networks, will come from the Library Director. Social media accounts established to represent the Library District as an institution shall also be subject to approval by the Library Director.

2275.4.3 Editorial Control. The Library reserves the right to edit or remove comments and/or content from Library-hosted systems when they are determined to be in violation

of Library policies.

2275.4.4 Account Management. Account information (including login names and passwords) for accounts established to represent the Library District as an institution, shall be shared with the Library Director.

2275.4.5 Use of non-Library hosted social media systems. The Placentia Library District will make use of non-Library hosted social media technologies in pursuit of its vision, mission, goals, and objectives as defined in the Placentia Library District Policy Manual, both as an institution and through permitting employees and trustees to participate, subject to Library policies.

2275.4.6 Employee Conduct. Employees and trustees are expected to adhere to Placentia Library District policy requirements on computer use, communications, and interaction with the public (including but not limited to **#2270 Internet, E-mail, and Electronics Communication Ethics, Usage and Security, and #4010 Code of Ethics**), as well as applicable state and federal laws when using or participating in social media as part of their position with the Library. Employees and trustees should in particular respect patron privacy and confidentiality, Library proprietary and security information, and present a professional and ethical image.

2275.4.7 Disclaimer. Employees and trustees shall include the following disclaimer when using social sites when they identify their affiliation with the Placentia Library District: "The opinions expressed on here are my own and do not necessarily represent those of the Placentia Library District."

2275.4.8 Content. Employees and trustees providing online content through social media as part of their position with the Library shall ensure that the information is accurate, pertinent, and is in accordance with the vision, mission, goals, and objectives of the Library and complies with applicable Library policies.

2275.5 Public conduct guidelines. Members of the public are invited to participate in Library-hosted social media use, or Library controlled subject to Library policies (including but not limited to **#6020 Public Computer and Internet Access Policy, and #6025 Public Internet Use Policy**), as well as the following guidelines: Public comments may not include the following:

- Obscene or racist content
- Personal attacks, insults, or threatening language
- Potentially libelous statements
- Plagiarized material
- Private, personal information of others published without their consent
- Comments totally unrelated to the content of the forum
- Hyperlinks to material that is not directly related to the discussion
- Commercial promotions or spam

The Placentia Library District reserves the right to edit or remove comments that violate this policy, any related policies, or applicable state or federal laws.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Jeanette Contreras, Library Director

SUBJECT: Review and Discuss the Placentia Library District Policy #6025 – Public Internet Use Policy

DATE: November 21, 2011

BACKGROUND

The Placentia Library District Policy #6025 – Public Internet Use Policy was last modified on September 20, 2004. Library staff have been approached by patrons questioning materials accessed by others which they deem inappropriate. The current Policy #60252 – Public Internet Use Policy states that the Placentia Library District does not monitor nor control information accessed by patrons.

The current policy does not address specifically the issues of pornography and/or violent images. Library staff seeks direction from the Library Board of Trustees as to the nature and/or necessity to consider changes to the current policy to address the above issues. Based on replies received from other libraries, the Monrovia Public Library was the only agency which states such issues in their policy. Please see Attachment A, #11 under “Inappropriate material.”

Current federal law 18 U.S.C. §2256 states it is illegal for anyone 18 and older to be in possession of child pornography. There are no laws which govern the issues of the viewing of violence such as a violent video games.

Federal law 18 U.S.C. §2256 states:

child pornography¹ is defined as any visual depiction, including any photograph, film, video, picture, or computer or computer-generated image or picture, whether made or produced by electronic, mechanical, or other means, of sexually explicit conduct, where

- the production of the visual depiction involves the use of a minor engaging in sexually explicit conduct; or
- the visual depiction is a digital image, computer image, or computer-generated image that is, or is indistinguishable from, that of a minor engaging in sexually explicit conduct; or

- the visual depiction has been created, adapted, or modified to appear that an identifiable minor is engaging in sexually explicit conduct.

Sexually explicit conduct is defined under federal law (18 U.S.C. §2256) as actual or simulated sexual intercourse (including genital-genital, oral-genital, anal-genital, or oral-anal, whether between persons of the same or opposite sex), bestiality, masturbation, sadistic or masochistic abuse, or lascivious exhibition of the genitals or pubic area of any person.

Attachment A is the Placentia Library District Policy #6025 – Public Internet Use Policy.

Attachment B is the Computer & Internet Acceptable Use Agreement from the City of Monrovia.

Attachment C is the Computer Use Policy from Palos Verdes Library District.

Attachment D is the Internet and Computer Use Guidelines from the City of Los Angeles Public Library.

Attachment E is the Internet Use Policy from the Santa Monica Public Library.

Fiscal Impact: \$0

RECOMMENDATION

Authorize library staff to procure legal advice for interpretation and recommendation with regards to the issues of pornography and violence related to Placentia Library District Policy #6025 – Public Internet Use Policy.

Placentia Library District

POLICY HANDBOOK

POLICY TITLE: Public Internet Use Policy
POLICY NUMBER: 6025

6025.1 Placentia Library District does not monitor and has no control over information accessed through the Internet, and it cannot be held responsible for the Internet's content. The Internet and its available resources may contain material of a controversial nature. Placentia Library District neither censors access to materials nor protects users from information they may find offensive. Library users access the Internet at their own discretion and they are responsible for any access points they reach. Parents and guardians of minor children, not the Library or staff, are responsible for their child's use of the Internet through the Library connection.

6025.2 Illegal activities or any other activities that are intended to interfere with or disrupt network users, services, or equipment are prohibited.

6025.3 Materials obtained or copied on Placentia Library District's computer network may be subject to copyright laws which govern the making of reproductions of copyrighted works. A work protected by copyright may not be copied without permission of the copyright owner unless the proposed use falls within the definition of "Fair Use". Violation of the copyright law may subject the user to an action for damages and/or an injunction.



City of Monrovia
Department of Community Services
Library Division

COMPUTER & INTERNET ACCEPTABLE USE AGREEMENT

The use of computers is a privilege we are pleased to extend to our **library cardholders in good standing**. Identification with California residency is required to obtain a library card with computer privileges. Upon signing this agreement, a computer sticker denoting computer privileges is affixed to your library card. Cards are not transferable. Below are the policies governing the use of our public access computers.

Teen Computers:	Minors 13 years through 17 years old
Youth computers:	Minors under 18 for filtered access only
Adult computers:	Patrons 18 and over, or minors with parental permission for unfiltered access.

1. **Minor children** Minors under 18 must have their parent or legal guardian also sign the agreement and select Youth only (filtered), Youth & Adult (unfiltered), or Teen only. Teen computers are for minors 13 – 17 and are filtered except for MySpace, Facebook and YouTube.

2. **Time Limits** Limited to 2 sessions per day of any length and may be consecutive. Reservations are for 1 hour or 15 minutes. Time is automatically extended in short increments if no one is waiting.
Sessions time out if the computer station is vacant for 5 minutes, unless it is *locked* by the user.
Computers and the print station automatically close down 10 minutes before closing.

3. **Reservations** Reservations are on a first come, first served basis, using the individual's library card number and PIN. The PIN is the last 4 digits of the phone number given to the library. *[The card number and PIN also provide access to the individual's account and ability to place items on Hold through the online catalog]. No one else may use your card number to access computers.*

Reservations can be made on individual computers if the station is vacant and the computer indicates it is *Available*. If all stations are full, or a vacant station is on *Hold* or *Reserved*, reservations must be made through the reservation/printer stations. The reservation will automatically cancel when the patron does not sign on to the computer within 5 minutes of the reserved time.

Monrovia Library uses an automated reservation system and reservations must be made same day in person and cannot be made by telephone.

4. **Number of Users** Youth stations: One supervising adult and 1 child maximum
Adult station & Teen stations: Two people per station maximum

5. **Copyright and Downloads** Patrons shall not load or download any software, or attempt to bypass our security software in order to gain access to files that are not available to the public.

Patrons shall not attempt to alter the configuration of any software loaded on the computers.

Patrons shall comply with all applicable laws, including copyright and software license agreements. U.S. copyright law prohibits the unauthorized reproduction or distribution of copyrighted materials, except as permitted by the principles of "fair use".

6. **Saving Work** Flash drives may be used to save work and may be purchased at the Customer Service Desk.

Although measures are taken to prevent viruses, use of disk drives/flash drives are at your own risk. The library does not guarantee your CD, flash drive or their contents from damage or viruses.

City of Monrovia
Department of Community Services
Library Division

I have read and agree to the Monrovia Public Library Computer and Internet Policy and Acceptable Use Agreement.

Name: _____ Signature: _____

Address: _____ Phone No: _____

Grade: (Youth)* _____ Birthdate: _____

Driver's License Number: _____

***Youth age 17 and under must have a parent or legal guardian's permission and signature to use the Technology Center computers. A parent or legal guardian should complete the information below:**

My child has my permission to use the Technology Center computers and may use (check one): filtered* Internet access OR unfiltered Internet access.

Parent/Legal Guardian Signature _____ Date _____

Parent's Printed Name: _____

Mailing Address (if different than above): _____

*Today's filtering technology is not 100% effective in screening out inappropriate material on the Internet. By signing this agreement, you are recognizing the limitations of the filter programs. You are agreeing that the Monrovia Public Library does not monitor and has no control over the information accessed through the Internet, including filtered access. The Library cannot be held responsible for the Internet's content. As with other Library materials and services, restriction of access to the Internet is the responsibility of the individual, or, as in the case of a child, the parent/legal guardian.

OR STAFF USE ONLY: Parent Present (no letter); Class Visit (no letter); Send Parent letter; letter sent _____

Jeanette Contreras**Subject:** FW: computer use**From:** Katherine Gould [mailto:kgould@pvld.org]**Sent:** Wednesday, November 02, 2011 10:44 AM**To:** jcontreras@placentiallibrary.org**Subject:** computer use

Hi Jeanette -

Our policy follows:

5020.8 Computer Use

A. General

In accordance with its Vision and Mission, the Palos Verdes Library District (PVLD) is committed to providing our diverse Palos Verdes community with access to educational, informational, recreational, and cultural resources. This includes access to computer workstations and to the vast array of electronic resources available through the Internet.

All computer users will be required to read and consent to PVLD's Computer and Internet Use Policy. Parents or guardians of minor children will be required to accept responsibility for their children's compliance with this policy.5-9

A valid Palos Verdes Library District library card is required to access PVLD's public computer workstations other than workstations dedicated to the library catalog and subscription databases (which do not have Internet access). Computer access for those without a valid PVLD library card (e.g. a visitor to the area) can be arranged upon request.

Users may reserve one computer session per day. Reservations must be made in the library and may only be made on a "same day" basis. Users may be allowed additional computer time if available. Session lengths will be established by staff to reflect demand and usage patterns for PVLD's branches and departments and are subject to change.

Computer privileges may be suspended in accordance with the provisions of PVLD's policy on Withdrawal of Library Privileges (5020.5) or as a result of failure to comply with the provisions of this policy.

The library's computer workstations are set up for use by a single individual. In limited circumstances, such as a parent/guardian with children or two people working on a project or assignment, two or more people will be allowed to work together at a single workstation. If an individual or group creates a disturbance or interferes with the use of the library by others they will be asked to correct the behavior or to leave the computer area.

B. Internet Access

The Internet is a vast and unregulated medium. PVLD has limited control over the information, images, and commentary available through the Internet and is not responsible for the accuracy, authority, or timeliness of the content. Further, PVLD cannot protect users from images or information that they might find offensive or disturbing.

PVLD uses commercially available filtering technology on all library computers with Internet access. Filtering is intended to prevent access to illegal visual materials of an obscene or sexually explicit nature, including material considered Harmful to Minors under the California Penal Code (section 313.3) or prohibited under the Children's Internet Protection Act (CIPA) (Sec. 1701-1741

of Title XVIII of the United States Code).

Library users age 17 or older may elect Restricted (filtered) or Full (unfiltered) Internet access. Parents or guardians of children aged 16 and below may select either Restricted (filtered) or Blocked (no Internet) access to the Library's Internet computers for their children. Filtering technology is imperfect. No filtering software can block 100% of potentially illegal sites and legitimate sites may be blocked. Children aged 16 or under who wish to view a blocked website for lawful purposes must have parental permission on a case-by-case basis.

Parents and legal guardians have the responsibility to oversee their child's exposure to and use of the Internet. Parents and children are encouraged to read "Child Safety on the Information Highway" which is available from any library service desk, to seek guidance from Library staff, to visit the "Kids" section on the PVL D website (www.pvld.org) for access to resources appropriate for children, and to visit www.safekids.com and www.netsmartz.com for information on Internet safety for children.

The Palos Verdes Library District reminds users that its computers are located in public areas shared by people of all ages and backgrounds. Computer users must be considerate and respectful of other library users, and especially mindful of children in the library, particularly when accessing information or images that others may find offensive.

Library and computer user information is kept confidential in accordance with PVL D's policy on Confidentiality of Library Records (2020.7).5-10

C. User Responsibility

All computer users are expected to use this resource in a manner consistent with the purposes for which it is provided and in accordance with the policies, procedures, and guidelines established by PVL D. Responsible use of PVL D's computers and the Internet includes:

Refraining from illegal or unethical use, including violation of federal, state, or local laws and regulations

Respecting intellectual property rights, copyright laws, and software licensing agreements by making only authorized copies of copyrighted or licensed software or data

Respecting the privacy of others

Not representing oneself as another user

Not attempting to modify or gain access to files, passwords, or data belonging to others

Not seeking disallowed access to any computer system ("hacking") via the Internet

Refraining from damaging or altering the configuration of the equipment or any software or data residing on that equipment or on the Internet

Refraining from the deliberate propagation of destructive processes such as computer "worms," "viruses," and "trojan horses"

Failure to comply with these guidelines will result in loss of computer and/or library privileges and possible prosecution.

Adopted March 8, 2006; Revised October 9, 2008; Revised April 8, 2010

Kathy Gould, Director

Palos Verdes Library District
701 Silver Spur Rd.
Rolling Hills Estates, CA 90274

tel 310-377-9584 x200
email kgould@pvld.org



LOS ANGELES PUBLIC LIBRARY

Internet and Computer Use Guidelines

Information Access

- * The Los Angeles Public Library provides access to information in many formats including printed material, audio-visual items, electronic databases and the Internet. The library does not limit access to materials or attempt to prevent users from viewing materials some individuals may find offensive. *

Responsibilities of Internet Users

Information found on the Internet is provided by millions of people and organizations from around the world. * Not all information found in the Internet is accurate, up-to-date, legal or acceptable to all individuals. The library does not control information found on the Internet and, therefore, cannot be held responsible for its content. Individuals who use the Internet are responsible for evaluating the validity and appropriateness of the information they access. *

In accordance with the library's "Information Access" guidelines (see above), the library does not monitor an individual's use of the Internet; nor does the library utilize filtering software.

Library Home Pages & Links

The library home pages, accessed at www.lapl.org, are designed and maintained by library staff. The library assumes responsibility only for the information provided on its home pages.

The library's home pages also feature links to other Internet sites. In choosing sources to link, staff follows the library's materials selection guidelines. The library has not participated in the development of these other sites and does not exert any editorial or other control over the sites. Links are not endorsements of these sites and the library assumes no responsibility for these sites.

Internet Access and Use

The library does not provide e-mail accounts; however, patrons may access their free, Web-based e-mail accounts through library terminals.

The use of library terminals for the transmission, dissemination and /or duplication of information is regulated by state and federal laws. All library users must comply with these laws. Library policy forbids the access of illegal material on its terminals.

Internet Use by Minors

As with other library materials, supervision of a child's use of the Internet is the responsibility of a parent or legal guardian. The library has created home pages for children (Kids' Path) and young adults (Teen Web) that provide information and links to other web sites designed for these age groups.

(over)

Computer Workstations at LAPL

1. All library facilities offer the public four types of computer workstations:
 - **Kids' Path computers:** These have a 30 minute time limit and provide age appropriate learning resources and activities for children. No library card is needed.
 - **Catalog and Database Access computers.** There is no time limit on these and no library card needed.
 - **15 Minute Internet computers.** No library card needed.
 - **1 Hour Internet and Word Processing computers.** A library card is required.
2. To reserve a **1 Hour Internet and Word Processing computer** you must have a valid Los Angeles Public Library card.
 - A free library card is available with proper identification at any circulation desk. (Children under 18 require a parent/guardian signature to obtain a library card).
 - Patrons may sign up for an Internet computer remotely on the library's website www.lapl.org or in any library building at an available computer.
 - Computers are randomly assigned.
 - Patrons may sign up for a computer up to three days before intended use. Telephone reservations are not accepted.
 - Patrons may use library Internet computer workstations for a maximum of two hours per day.
 - Patrons more than ten minutes late will forfeit their time slot.
 - Before patrons leave terminals, they are requested to log off their session.

Guidelines for Use of Computer Workstations

1. Printouts from the library's catalog are free. Printouts from other databases are 25 cents per page.
2. Library staff may limit the number of patrons using the same terminal.
3. Patrons must:
 - not remove privacy screens;
 - not save files on hard drives or C drives;
 - not plug devices into the USB ports due to network security issues;
 - not shut off computers;
 - not damage computer equipment or software;
 - not engage in harassing or defamatory activity on-line;
 - not use terminals for illegal activity.
4. Violation of these guidelines may result in the loss of computer access. Unlawful activities will be reported to library security of the Los Angeles Police Department and will be dealt in an appropriate manner.

Wireless Laptop Access

802.11B wireless access is available to laptop users at all library facilities. Laptops must have DHCP enabled. LAPL staff cannot assist in setting up personal laptops to work with the wireless access. Users must agree to "Terms of Use" before going online.

###

SANTA MONICA PUBLIC LIBRARY

LIBRARY POLICY

Internet Use

In keeping with the Santa Monica Public Library's mission to help support an informed and educated community, the Library provides free public access to resources on the Internet. The Library adheres to the American Library Association's policy statement: *Access to Electronic Information, Services, and Networks: an interpretation of the LIBRARY BILL OF RIGHTS* which supports the right of individuals to choose library materials for themselves, including those in electronic formats.

As with all other library materials, children's access to and use of the Internet is the sole responsibility of the child's parent or legal guardian. The Internet may provide access to information, content and services some of which parents may feel is inappropriate or objectionable for their own children. The Library and its staff cannot censor access to materials or prevent users from encountering materials on the Internet that they may find offensive. Parents should let their children know about information, content and services on the Internet that they do not want them to access or use. Or, parents should supervise their own child's Internet sessions at the Library. For more information on children and the Internet, visit [GetNetWise: Kids' Safety](#).

- The Internet offers access to many valuable local, national, and international sources of information.
- By providing the Internet, Library users are able to expand their access to information far beyond the Library's budgetary or space constraints. In choosing sources to link to the Santa Monica Public Library home page, Library staff follows accepted library selection criteria for electronic resources. Not all sources on the Internet, however, provide accurate, complete, or current information. Each user must evaluate the validity and usefulness of information found on the Internet.
- *The Library does not monitor and has no control over information accessed through the Internet and cannot be held responsible for its content. The Library expressly disclaims any liability or responsibility arising from access to or use of information obtained through its electronic information systems, or any consequences thereof. ✎
- Materials obtained or copied from the Internet may be subject to copyright laws. U.S. copyright law (Title 17, U.S. Code) prohibits the unauthorized reproduction or distribution of copyrighted materials, except as permitted by the principles of fair use. Users may not copy or distribute electronic materials (including electronic mail, text, images, programs, or data) without the explicit permission of the copyright holder. Any responsibility for any consequences of copyright infringement lies with the user. The Santa Monica Public Library expressly disclaims any liability or responsibility resulting from such use.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Jeanette Contreras, Library Director

SUBJECT: Orange County Register Request for Public Records

DATE: November 21, 2011

BACKGROUND

Through an email sent on September 15, 2011, the Orange County Register requested information from Placentia Library District for travel and sole contract information for the last five years. Staff is working to gather the information with the expectation of providing the information to the Orange County Register before November 19, 2011.

RECOMMENDATION

No action is required.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Yesenia Baltierra, Business Manager
SUBJECT: Approval to Increase the Placentia Library District's Credit Card Limit
DATE: November 21, 2011

BACKGROUND

On April 2009 Placentia Library District established a credit card with Bank of the West with a credit limit of \$5,000. The credit card is frequently used for online purchases. In addition, the credit card is used for the following expenses:

- Meetings/Conferences/Travel
- Program/Event Supplies
- Library Supplies
- Computer Equipment/Software
- Food

The average amount spent per month is about \$3,200. However, in some occasions the credit card has been close to its limit and purchases have been delayed. Management would like to request the Board of Trustees consideration in increasing the credit card limit to \$10,000 to avoid delay in purchases.

RECOMMENDATION

Approve the credit card limit to increase from \$5,000 to \$10,000.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Jeanette Contreras, Library Director

SUBJECT: **Travel Authorization: Library Director Contreras to Attend the Public Library Association Conference in Philadelphia, Pennsylvania on March 13-17, 2012.**

DATE: November 21, 2011

BACKGROUND

The Public Library Association Biennial Conference will be held in Philadelphia, Pennsylvania, March 13-17, 2012. Library Director Contreras request to attend at a cost not to exceed \$2,000 to be paid from the General Fund.

Please refer to Attachment A for the Preliminary Program.

Please refer to Attachment B for the estimated costs.

Fiscal Impact: \$2,000

RECOMMENDATION

Authorize Library Director to Attend the Public Library Association Conference in Philadelphia, Pennsylvania on March 13-17, 2012.



PROGRAMS

HELP US MAKE THE MOST OF OUR SPACE IN PHILADELPHIA.

Take our session preference survey at www.placonference.org. This helps us determine appropriate meeting rooms for each program. Thanks!

The array of professional development programs are the highlight of PLA Conference. See below for programs in nine unique tracks to look forward to. Note: This is a tentative schedule and is subject to change. New programs are still being added. Check www.placonference.org for updates and more information.

Program Track: Administration/Management

- Advocacy Is #1 in Times of Shrinking Funding
- Black Belt Libraries: Maximizing Your Building's Effectiveness in Keeping Your Library Safe
- Can't, Won't, Don't, Couldn't, Shouldn't, Wouldn't: Combating Negativity Nellies in the Workplace
- Creating a Vibrant Organizational Culture at Your Library
- Creating the Library of the Year
- Dancing with Elephants: Leading, Not Following, during Tough Times
- Emergency Succession Planning
- Everyday Ethics: Tools for First Responders on the Library's Front Lines
- From the Heartland to Sin City: The Customer First Revolution
- Get Involved: Powered by Your Library—Successful Engagement of High Impact Volunteers
- In Order To Form a More Perfect Union: Library Access As An Emerging Constitutional Right
- Intellectual Freedom Update 2012
- Keeping the Ship Afloat and on Course: Navigating through Budget Crises
- Leaders As Readers: What Happens When Directors Choose Reading As a Core Initiative
- Losing My Religion: Crafting Meeting Room Policies That Keep You in Charge and out of Court
- Making Business Intelligence Work for Libraries: How Patron Driven Consumer Research Will Improve the User Experience
- Making Every Mile Count: Creating a Needs-Based Approach to Mobilizing Your Bookmobile Library Services
- No Fear Management: Dealing with Difficult People, Difficult Situations, and Difficult Conversations
- Now What? 12 Steps to Survival in a Leaner, Meaner World
- Plan Once, Deliver Nineteen Times: A Centralized Programming Model
- Project Phoenix: Rising from the Ashes
- Saying Yes to the Community
- Tell Me Something I Don't Know: Meaningful Community Engagement

The Future of Libraries: Trends in Building Design, User Experience, and Community Partnerships With Friends Like These...

Program Track: Collections/Tech Services

- Getting E-Content to Your Customers: Challenges, Best Practices, and Solutions
- I've Got These Historical Materials—Now What?
- On Life Support, but Not Dead Yet! Revitalizing Reference for the 21st Century
- The Speed Team: How We Got Rid of Our Backlog, Improved Customer Service, and Saved Money, without Using a Consultant
- The Times They Are A-Changin': Using Music to Change Perceptions about Libraries
- Under the Covers: Collecting Erotic Fiction and Erotica in Public Libraries
- What Makes a Collection? Redefining the Library through the Collection
- Zines, Records, and Nonconformist Media: Guerilla Marketing through Alternative Collections

Program Track: Facilities

- An Industrial Engineering Approach to Library Efficiency: Increased Efficiency through the Study of Moving Materials
- Branded Interactive Early Literacy Learning Centers: From Grand Places to Table Top Spaces
- Commons Ground: Information Commons, Master Planning, and New Models of Public Service Delivery
- Deep Green: Achieving Sustainability from the Ground Up
- Library-To-Go: Putting Your Library Virtually Anywhere
- Mechanics and Schematics: Some Ramifications of Building Modifications
- "Sustainable" is the New Strategic

Program Track: Leadership

- Being the Best: Stories from the Best Small Libraries in America
- Building Your Base (& Your Budget)
- Change at the Grassroots Level: One Successful Model
- Leading Up! Reap High Rewards by Developing an Internal Leadership Institute
- Library Career Ladders: Ascending the Rungs of Leadership
- The Bensenville Reunion Tour: Creative People, Creative Projects
- Total Branch Makeover: A Six-Month Action Plan
- Transforming Public Libraries from Institutions of the Industrial Age to Change Agents for the Networked Society
- Turning the Page Goes Global

Program Track: Marketing/Fundraising/Partnerships

- Building Strong Community Partnerships: Sno-Isle Libraries, the Teen Project, and the 40 Developmental Assets



Creative Funding: How to Afford the Services Your Community Wants
 Good Libraries Are Good for Business: How to Run a Successful Library Campaign
 Grassroots Library Advocacy
 Programs That Pack the Place: Successful Community Collaborations
 Sharing and Helping: How to Use Ethnic Traditions to Generate Support for Your Library
 Social Media and Your Marketing Strategy
 Successful Partnerships to Serve Immigrant Communities Today
 Why Libraries Matter: Empowering Community Voices

Program Track: Serving Adults

Backstage Pass to Concerts at Your Library!
 Birds Do It, Bees Do It, and You Know You Get Questions about It: Sexual Health Resources across the Lifespan
 Books and Authors: The Top 5 of Another 5
 Books for Dessert: A Book Club for Adults with Intellectual and Developmental Disabilities
 Debut Authors Program
 Digital Access—the Future Is Now: the Next Dimension of Accessible Audio Media
 Dynamic Rural Library Programming for Adult Audiences
 Family Literacy Focus: Serving Diverse Communities through Innovative Library-Based Programs
 Family Literacy on the Inside: Bringing the Public Library to Incarcerated Parents
 Good Reading You May Have Missed (for Yourself, Your Patrons, and Your Book Groups)
 Isn't It Romantic?
 Maximizing the Impact of Programming: Getting the Most from Your Efforts
 Mystery Authors Panel
 One Simple Goal: Help People Get Jobs!
 Perfect Partners in Crime: Public Libraries and Sisters in Crime Program-Palooza: 60 Programs in 60 Minutes!
 Read/Watch/Discuss: Book and Film Programs in the Library
 Readers' Advisory Toolkit V: RA Training Makes It Happen
 Take Time to Read! A Community Campaign
 The American Dream Starts @ your library: Lessons from the Field
 The Right Service at the Right Time: E-Gov and More Made Easy
 Transforming Life after 50: Public Libraries and Baby Boomers
 Trends and Tips to Help English and Hispanic Elders Online
 Trends in Genre Series
 We've Got the Beat: Music Advisory in Public Libraries
 What's New in Fantasy and Science Fiction for Teens and Adults
 What Public Libraries Can Do for Families Experiencing Homelessness

Program Track: Serving Youth

A Wealth of Words: Helping Families Build Young Children's Language and Literacy
 Beyond Booktalking: Innovative Approaches to Readers' Advisory with Teens and Younger Adults

Collaborating with Child Care Providers: Everybody Wins @ your library
 Crossover Readers' Advisory Youth/Adults
 Cuddle Up and Read: Storytimes for Pregnant and Parenting Teens
 Drawn in Brooklyn: Stimulating Kids' Imaginations through Book Illustration and Building Engagement with Story
 Early Literacy and Learning Spaces: An ECRR Workshop
 Engaging with Teens on a Shoestring Budget
 Every Child Ready to Read in Action
 Get with the Program, Get Graphic: Using Graphic Novels for Programming for Teens
 It Takes a Village to Raise a Reader: Creating Grant-Worthy, Outcomes-Based Early Literacy Programs
 LEAP into Science: A Library-Museum Partnership to Promote Science and Literacy in Afterschool Programs and with Families
 Libraries, Multimedia, and Technology
 Mapping the Future of Libraries: Teen Multicultural Internship Program
 Meeting Teen Demand for Street Lit
 Robotix Blox: Robotics Rocks! Using Robotics in Youth Programming
 Team Read-a-Book: Building Bridges to the Library for Kids Who Learn Differently
 Teen Speak
 Teen Tech Trends: 2012 Edition
 Tracking Children's Early Literacy Skills: A Case Study Using the MGOL Method for Creating and Presenting Dynamic Early Literacy Programs
 Young Adults Deserve the Best: YALSA's Competencies in Action

Program Track: Staffing

Commando Diplomacy: Building Skills and Tolerance for Having Difficult Conversations and Making Real Progress
 Creating a Virtual Orientation for New Staff
 Give 'em a Shot! Mentoring and Providing Professional Opportunities for the Next Generation of Librarians
 Isn't It All Just Improv Anyway? Building Successful Relationships in the Workplace and Community
 Up to the Challenge: Training Staff to Handle Intellectual Freedom Questions

Program Track: Technology

Designing and Building a Social Library Website
 E-Learning for Libraries
 Engaging Customers in an Online Environment
 iPads in the Library: From Tech Programming to Staff Productivity
 Social Networking, Gaming, and Summerreading.org
 Teaching Visualization: Sticky Search Skills for Library Users
 Visualization: A New Frontier for Library Design
 You Can Run a Website: Content Management Systems for the Layperson



SPECIAL EVENTS

Opening General Session with Robert F. Kennedy, Jr.

Wednesday, March 14, 2:30–4:00 p.m.

PLA 2012 gets off to an inspiring start with Robert F. Kennedy Jr. as the keynote speaker for the Opening General Session. Like PLA Conference attendees, Mr. Kennedy is no stranger to advocacy and fighting for the future of something that he values. His efforts to defend the environment have earned him recognition as a "Hero for the Planet" (*TIME* magazine) and as one of *Rolling Stone's* "100 Agents for Change."



Mr. Kennedy's professional work includes serving as senior attorney for the Natural Resources Defense Council, chief prosecuting attorney for the Hudson Riverkeeper, and president of Waterkeeper Alliance. He is also a clinical professor and supervising attorney at Pace University School of Law's Environmental Litigation Clinic and is co-host of *Ring of Fire* on Alr America Radlo.

Among Mr. Kennedy's published books are the *New York Times* bestseller *Crimes Against Nature* (2004) and *The Riverkeepers* (1997). His articles have appeared in numerous publications and have also been included in anthologies of America's best crime writing, best political writing, and best science writing. Mr. Kennedy also contributed to a recent documentary, *The Last Mountain*, which examines the struggle to save Coal River Mountain in Coal River Valley, West Virginia—the last mountain in the area untouched by the mining practice of mountain top removal.

Book Buzz Junior (NEW EVENT!)

Wednesday, March 14, 8:30–10:00 a.m.

"Book Buzz with Nancy Pearl" has long been a conference favorite, so we decided to make it even better for the next generation with the creation of "Book Buzz Junior" featuring publishers of books for children and young adults. Hear about hot books for young readers from industry experts.

Moderated by Liz Burns, author of the blog, *A Chair, A Fireplace, and a Tea Cozy*.

Book Buzz with Nancy Pearl

Wednesday, March 14, 10:30 a.m.–noon

Returning by popular demand, "Book Buzz with Nancy Pearl," will highlight some of the best upcoming books for adults. Get the inside scoop from Nancy and a panel of premier publishers as they discuss what releases to keep an eye out for.



Author Lunches

Take a break and have a literary lunch with a renowned and award-winning author. A separate registration fee of \$50 is required.

Preconference Author Lunch with Oscar Hijuelos

Tuesday, March 13, 12:15–1:45 p.m.

Oscar Hijuelos is the international bestselling author of eight novels, including *The Mambo Kings Play Songs of Love*, for which he became the first Latino to win the Pulitzer Prize for fiction. He is known for novels that feature exotic locales and universal themes of family, love, music, and identity. His latest publication is a memoir *Thoughts without Cigarettes* (June 2011), his story of growing up in immigrant America. He currently lives in New York City. **PLA thanks Penguin Group (USA) for its support of this event.**



Photo by Dario Acosta.

Adult Author Lunch with David Baldacci

Thursday, March 15, 12:15–1:45 p.m.

With his books published in over 45 languages and with over 110 million copies in print throughout 80 countries, David Baldacci is one of the world's favorite storytellers. His bestselling novels include: *Absolute Power*, *Divine Justice*, and *The Sixth Man*. From their home in Virginia, David and his wife founded the Wish You Well Foundation (www.wishyouwellfoundation.org), a nonprofit organization dedicated to supporting literacy efforts across America. **PLA thanks Hachette Book Group for its support of this event.**



Photo by Travis Riggs, Creative Edge Studios, Inc.

Young Adult Author Lunch

Thursday, March 15, 12:15–1:45 p.m.

Details coming soon!

Adult Author Lunch with Joyce Carol Oates

Friday, March 16, 12:15–1:45 p.m.

Joyce Carol Oates has written some of the most enduring fiction of our time, including the national bestsellers *We Were the Mulvaney's*, *Blonde*, and *The Falls*. Oates is a recipient of the National Book Critics Circle Ivan Sandrof Lifetime Achievement Award, the National Book Award, and the PEN/Malamud Award for Excellence in Short Fiction, and has been nominated for the Pulitzer Prize. **PLA thanks HarperCollins for its support of this event.**



Photo by Star Black.





Children's Author Lunch with Jerry Pinkney

Friday, March 16, 12:15–1:45 p.m.

Jerry Pinkney is an award-winning illustrator of over one hundred books for children, including classics, such as *Gulliver's Travels*, *The Ugly Duckling*, and *The Jungle Book*. His hope is to get readers of all ages to imagine a story through drawing. Pinkney has been awarded five Coretta Scott King Awards, four *New York Times* Best Illustrated Book Awards, and five Caldecott Honors in addition to the 2010 Caldecott Medal. Pinkney currently lives with his wife, author Gloria Jean, in Westchester County, N.Y. **PLA thanks Little, Brown Books for Young Readers for its support of this event.**



Isn't Empty, It Just Has More Closet Space. She lives in Philadelphia with an array of disobedient pets.

Karin Slaughter

Karin Slaughter is the *New York Times* bestselling author of eleven novels, including *Broken*, *Beyond Reach* (a *Publishers Weekly* best book of the year), and *A Faint Cold Fear*, which was named an International Book of the Month selection. A long-time supporter of libraries, Karin launched the fundraising initiative *SaveTheLibraries.com* in early 2011, to help spread the word about the need for community support for public libraries.



PLA thanks AudioGO, Books on Tape/Random House, Macmillan Audio, and Tantor Audio for their support of this event.

Audio Publishers Association Dinner

Thursday, March 15, 6:00–8:30 p.m.

A PLA Conference favorite, be sure to register for this special evening of engaging authors, audio voices, and delicious food. A separate registration fee of \$65 is required.

Carl Hiaasen

Carl Hiaasen writes a column for the *Miami Herald*, and his work has appeared in numerous magazines, including *Sports Illustrated*, *Playboy*, and *Time*. He is the author of best-selling novels, including *Sick Puppy*, *Skinny Dip*, and *Nature Girl*. *Hoot*, Hiaasen's first novel for young readers, was the recipient of the prestigious Newbery Honor.



Wanda McCaddon

Wanda McCaddon has recorded over 600 audiobooks. She is one of *AudioFile's* eight original Golden Voice Narrators and has been recognized with 25 Earphones Awards. McCaddon has narrated such a wide range of titles, she says, "Thanks to my mysterious multiple personalities, I have attained a certain shady renown with librarians as well as listeners across the country." Listen for Wanda on *Instruments of Darkness* by Imogen Robertson, released March 2011.



Lisa Scottoline

Lisa Scottoline is the *New York Times* bestselling and Edgar® Award-winning author of sixteen novels, including *Mistaken Identity*, *Courting Trouble*, and the recent, *Save Me*. She is no stranger to audiobooks having won two *AudioFile* Earphones Awards for narrations of her essay collections, *Why My Husband Will Be a Dog* and *My Nest*



All Conference Reception

Friday, March 16, 5:30–7:30 p.m.

Meet and mingle with your fellow attendees at this fun conference celebration.

Closing General Session with Betty White

Saturday, March 17, 11:45 a.m.–1:00 p.m.

PLA is pleased to welcome Betty White as the keynote speaker for the PLA 2012 Closing General Session. Ms. White has at one time played all these roles in life: actor, producer, game show and talk show host, parade commentator, author, and even zoo commissioner. Her career in television and film spans almost seven decades and has earned her numerous awards, including seven Emmys, several Lifetime Achievement Awards, and most recently the 2011 Screen Actors Guild Award for Outstanding Performance by a Female Actor in a Comedy Series for her work in the hit show *Hot in Cleveland*.



Photo by Kwaku Alston for stocklandmattel.com

Ms. White is also the author of six books. Her latest release is *If You Ask Me (And Of Course You Won't)* (May 2011), a book that "mixes her thoughtful observations with humorous stories from a seven-decade career in Hollywood." While leading her busy life, she's also managed to be an outspoken advocate for animal welfare, and has been recognized for her efforts with honors from the American Veterinary Medical Association, the City of Los Angeles, and the Jane Goodall Institute. She lives in Brentwood, California, with her golden retriever, Pontiac. **Special thanks to Penguin Group (USA) and G.P. Putnam's Sons for their assistance in booking Ms. White.**

Estimated Costs for Library Director's Attendance to the 2012 PLA Conference

Registration (Early bird rate before January 13, 2012)	\$ 215.00
Hotel for four nights (March 13-16, 2012)	\$ 900.00
Airfare	\$ 600.00
Per Diem	\$ 180.00
<u>Local Transportation</u>	<u>\$ 50.00</u>
Total	\$ 1,945.00



PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Jeanette Contreras, Library Director
SUBJECT: Discuss the Issue of Sex Offenders in the Library
DATE: November 21, 2011

BACKGROUND

On September 12, 2011, Knox County Mayor issued an executive order to ban registered sex offenders inside its 19 libraries. Though the Mayor's order has not been received well by a few, including the American Civil Liberties Union (ACLU), the Mayor is protecting the children of Knox County from these offenders. Huachuca City, Arizona also instituted a ban on sex offenders. Unlike Knox County, the offenders of Huachuca are not allowed in all public buildings, not just the library.

According to the 2010 Census, there are over 13,000 children living in the City of Placentia. Within walking distance from the Placentia Library District are several schools attended by children under 18 years of age, including Valencia High School, Kraemer Junior High, Morse Elementary, Tynes Elementary and Town & Country Preschool. The Children's Library conducts library tours for Morse, Tynes, and Melrose elementary schools as part of their school field trips. The Placentia Library District is a place that many students frequent after school. The Library is a continuation of their schooling to access information and services to complete their school assignments.

Currently, there are 30 sex offenders living in Placentia, as cited by the Megan's Law website.

The Placentia Library District does not have a policy and/or procedural manual to address the issue of sex offenders who visit the library. Library staff seeks direction from the Library Board of Trustees to ensure we take appropriate actions to provide a safe and healthy learning environment for all our patrons.

Attachment A is articles related to the banning of sex offenders in public buildings.

Fiscal Impact: \$200/hr. for attorney fees

RECOMMENDATION

Authorize library staff to procure legal advice to present at a following Library Board of Trustees meeting for further discussion and review.

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Huachuca City bans sex offenders from public facilities

Mayor: "It's a bold step hopefully many will follow."

CREATED SEP. 26, 2011 - UPDATED: SEP. 27, 2011

Reporter: Claire Doan

HUACHUCA CITY, Ariz. (KGUN9-TV) – In a bold and unprecedented move for an Arizona jurisdiction, the town of Huachuca City is cracking down on registered sex offenders by banning them from all public facilities.

Mayor and council unanimously approved the ordinance last Thursday, which is set to take effect late October.

"As a town and as a community, we have to protect our children. As a council, we have to make the right calls," Mayor Byron Robertson told KGUN9 News. "Our police chief indicated that we were having a serious problem with some pedophiles that were being a nuisance and we took steps to overcome that."

The ordinance creates "child safety zones," by banning all registered sex offenders from schools, parks, libraries, pools, gymnasiums, sports fields and sports facilities.

Sex offenders must pay \$100 fine per violation; repeat offenders will be charged with trespassing.

Police say they'll rely on tips from the community as well as heavy patrolling to enforce the ordinance.

"I don't want to make it sound like Big Brother is watching, but we do have a file on sex offenders in the area, complete with photographs, so our officers will hopefully recognize them," said Lt. Jennifer Fuller, a spokesperson for the Huachuca City Police Department.

Fuller said the impetus for the ordinance stems from a recent incident, in which a registered sex offender spent time loitering around the public pool and taking photographs, making parents and children uncomfortable.

Robertson said the town attorney modeled the ordinance after cities in other states, where the courts upheld the constitutionality of those laws, but added that Huachuca City is prepared for any legal challenge.

"We as a council decided that this is too big of an issue and a great concern for the community to let it fall by the wayside. If we are challenged, I believe our citizens will stand behind us 100 percent to protect our children," Robertson said. "It's a bold step hopefully many will follow."

There are exceptions: Sex offenders may enter public facilities to pick up their children, vote in an election, or to discuss with someone their kids' health or education.

Find this article at:

<http://www.kgun9.com/news/local/130601283.html>

Check the box to include the list of links referenced in the article.

METRO PULSE

Printer-friendly story
Read more at metropulse.com

Ban On Sex Offenders Entering Public Libraries May Be Unconstitutional

By Cari Wade Gervin

Wednesday, September 14, 2011

Dirty old men, get the hell out of our libraries.

That's basically the gist of a press release Knox County Mayor Tim Burchett's office sent out late Monday morning, announcing that all registered sex offenders are prevented from stepping foot inside a Knox County library ever again.

"We are telling these predators to stay away or go to jail. No exceptions. No excuses," Burchett is quoted as saying in the press release.

"I applaud the state of Tennessee for putting tougher regulations on these dirt bags who prey on our children, and I'm pleased that the Knox County Library system has a policy in place that will help protect the public," reads a quote from Knox County Sheriff Jimmy "J.J." Jones.

The new policy, which still allows registered sex offenders to check out materials provided someone else does it for them, was ostensibly put in place to comply with a new state law. However, the law doesn't actually require any such action.

The text of SB 710, which passed both the state House and Senate unanimously in May, adds a new section to the Tennessee Code Annotated that reads:

"(a) Public library directors shall have the authority to reasonably restrict the access of any person listed on the sexual offender registry.

"(b) In determining the reasonableness of the restrictions, the director shall consider the following criteria:

"(1) The likelihood of children being present in the library at the times and places to be restricted;

"(2) The age of the victim of the offender; and

"(3) The chilling effect of the use of the library by other patrons if the offender is not restricted.

"(c) Nothing in this section shall prevent a total ban of the offender's access to a public library so long as the criteria in subsection (b) are considered."

The law also provides that a written notice of the restrictions must be mailed to the offender, and that anyone violating the restrictions can be prosecuted for criminal trespass. But there's nothing in the law that requires any library to take any action, and there's nothing in the law that requires a complete and total ban of all registered sex offenders, many of whom are not child molesters.

According to Library Advisory Board member Brooks Clark, the library administration was unaware of the legislation until a few weeks ago, when a man told library staff that he was a sex offender and asked what their policy was. Clark says the board discussed the issue at its last meeting but was unaware that an official policy had been set in place until the news broke Monday.

Clark, an occasional writer for this publication, didn't state an opinion of the policy, but board member Lauren Rider says she has concerns about the new rule.

"I am a parent, and obviously I wouldn't want to expose my children to predators, but I'm also a librarian and so I'm always concerned about access to information," Rider says.

She also brings up the fact that not every registered sex offender is a child molester. "I worry about situations like if you have a 19-year-old who was convicted of statutory rape for having sex with someone two years younger or something, and he's trying to better himself and needs to use the library to study for tests. I find it hard to say that someone like that should be banned."

Burchett says that isn't his problem.

"I don't know what they've pled down to," he explains in a phone interview, noting that some offenders were originally charged with more serious crimes. "What about the rights of the innocent children whose lives have been ruined? What about the innocent woman who has been raped? What about their rights?"

Burchett says he has zero concerns that he is violating the rights of sex offenders and isn't worried about a lawsuit. The mayor of Albuquerque, N.M., issued a similar edict to Burchett's in 2008, and the ACLU of New Mexico filed suit. The regulation was found unconstitutional in 2010, and the city's libraries now allow access to registered sex offenders two days a week, provided they check in with security officers and avoid the children's section.

Burchett says the county was aware of the New Mexico lawsuit, which is why the Knox County policy still allows sex offenders to check out materials and access the library website. When it was pointed out that many people patronize the library specifically to use the free computers, Burchett again says it isn't his problem. "They can go to a friend's house and use the friend's computer," he says.

But a glance at the court ruling in the New Mexico case makes it seem likely that the county could indeed have a lawsuit on its hands. The ruling states, "the City's regulation is far more expansive than would appear necessary to combat the

unquestionably legitimate evil the City has identified" and specifically states that the plaintiff's lack of access to the library itself—the in-house reference materials, the periodicals, the meetings and lectures held there—"does not leave open ample alternative channels for communication of information ... [and] therefore creates 'an unacceptable risk of the suppression of ideas.'"

Knox County is the only major library system in the state to have implemented a policy change based on the new law. The director of the Nashville Public Library was unavailable for comment, but the head of the Memphis library system says they are currently seeking guidance from the city's attorneys before even considering how to approach the situation.

Eva Johnston, the director of the Chattanooga library system, says they are taking a similar wait-and-see approach.

"We're very curious as to how [Knoxville] will enforce it," Johnston says. "It's a library. You don't ask for identification from everyone who walks in the door."

Indeed, enforcement does seem to be a big question. There's now a sign up on the entrances to all the library branches saying that registered sex offenders are banned, but when a librarian at the South Knoxville branch was asked how he would know if someone was a sex offender, he laughed and shrugged his shoulders. "No idea. Just no idea."

Library director Myretta Black seemed confused when questioned about the policy's implementation. She said that the sex offender registry would not be cross-checked against the database of library patrons, but in an interview a couple of hours later, Burchett said it would be.

Black also said she was counting on some sex offenders to self-identify themselves. When it was pointed out to her that a sex offender breaking the law by physically visiting the library was unlikely to point out to library staff that he or she was breaking the law, Black said that other patrons would identify the sex offenders. Burchett said concerned parents would notify the library staff when they saw sex offenders after studying their pictures online.

"It's a new policy and we'll refine our procedures as we go along," Black says.

According to the sheriff's office, there are 323 registered sex offenders in the city of Knoxville and Knox County. It remains to be seen how many of them will still want to use the library.



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Any First Amendment Problems With Barring Sex Offenders from Public Libraries?

Eugene Volokh • September 14, 2011 1:31 pm

Prof. Doug Berman (Sentencing Law & Policy) discusses a Tennessee county's executive order excluding registered sex offenders from public libraries, and asks whether it's constitutional; I'd like to try to answer that as to the First Amendment. I don't want to speak here to the recurring Ex Post Facto Clause objections to restrictions on sex offenders (objections courts have generally rejected), policy objections, other possible constitutional objections (state or federal), or statutory objections, though I will mention one possible objection under federal law in a separate post.

The answer as to the First Amendment, I think, is that there's no constitutional problem here. The government has no obligation to create libraries, or open them to the public at large. It may, for instance, open them only to local residents (subject possibly to Article IV Privileges and Immunities Clause constraints, though I doubt that those would apply when government benefits such as this are at stake). It may open them only to university students. It may open them only to children. And it may, I think, open them to all people except registered sex offenders.

To be sure, once the government has created libraries, they might be treated as a sort of "limited public forum" in which viewpoint discrimination is prohibited — e.g., the government can't exclude visitors who wear racist T-shirts, or who are doing research for anti-government purposes. (It might even be barred from some viewpoint discrimination in deciding which books to keep and which to remove, though that's not clear.) And the government can't discriminate among patrons on bases otherwise prohibited by the Constitution, such as the patrons' race, sex, or religion.

But content-neutral limitations on who may access this government property are, I think, constitutional so long as they are reasonable in light of the purposes to which the government chooses to dedicate the property. And while I'm not sure that such a policy is likely to be especially effective, I do think it passes the rather low bar of reasonableness, given the government's purpose of providing an especially safe environment for children, an environment that parents and children will be eager to take advantage of.

I suppose challengers could argue that, because of the traditional role of public library as places that are broadly open for the public to read in, libraries have become a "traditional public forum" in which even content-neutral restrictions are harder to sustain. But I doubt that this is so; the Court has seemed pretty firm on concluding that only sidewalks, streets, and parks qualify as such

traditional public fora, and lower courts have indeed concluded that libraries don't qualify as traditional public fora.

UPDATE: A commenter pointed to *Doe v. City of Albuquerque* (D.N.M. Mar. 31, 2010), which struck down an Albuquerque ban on registered sex offenders in libraries; the case was argued in January 2011 before a Tenth Circuit panel, and the panel is now considering it. I think the district court opinion, which held that the regulation has to pass the scrutiny normally required for content-neutral speech restrictions — narrow tailoring to a significant government interest, coupled with ample alternative channels for communication — is mistaken. When it comes to access to government property (other than a traditional public forum), content-neutral (and content-based but viewpoint-neutral) restrictions must merely be reasonable, see *Christian Legal Society v. Martinez*. I expect that the Tenth Circuit will so conclude, though of course I might be mistaken.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Jeanette Contreras, Library Director

SUBJECT: Discuss the Option of Changing the Annual Budget Cycle to a Two-Year Budget Cycle

DATE: November 21, 2011

BACKGROUND

The two-year budget, also known as biennial budget was enacted in 1940 and implemented by nearly all states. Currently there are 19 states that continue to implement the biennial budget including Hawaii, Washington, Minnesota, Maine, and Oregon. Similar to the other 31 states, most municipalities in Orange County operate based on an annual budget.

The advantages of biennial budget include:

- 1) Ability to identify long-term trends
- 2) Ability to develop long-term financial goals and strategies
- 3) Major long-term issues are addressed
- 4) Ensures current, relevant long-term outlook
- 5) Saves time
- 6) Longer perspective
- 7) Political implications

The disadvantages of biennial budget include:

- 1) Loss of control
- 2) Change in leadership

Palos Verdes Library District has an annual/projected budget. Currently, the Placentia Library District operates on an annual budget.

RECOMMENDATIONS

1. Discuss the option of implementing a two-year Budget Cycle; and if approved
2. Authorize library staff to present a resolution at the December Library Board of Trustees Regular meeting to change the annual budget cycle to a two-year budget cycle beginning with Fiscal Years 2013-2015.

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PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Jeanette Contreras, Library Director
SUBJECT: **Cutest Baby Reading Contest**
DATE: November 21, 2011

BACKGROUND

One of Placentia Library District's goals is to "promote reading and lifelong learning." Many reports have validated the importance of reading to babies, even before their birth. Introducing books to a child is a gift that has positive long term outcomes. By the time babies reach their first birthday they will have learned all the sounds needed to speak their native language. The more words they are exposed to the better they will be able to communicate. Reading is knowledge and knowledge is power.

In anticipation of the debut of Placentia Library District's newsletter, library staff would like to capture images of babies reading and to promote early literacy. The winner(s) will be featured in the first issue of the Placentia Library District's newsletter, receive a framed READ poster and receive a set of books.

Upon authorization from the Library Board of Trustees, library staff can begin working on the details of the contest, including the rules and promotion of the contest.

Fiscal Impact: \$50

RECOMMENDATION

Authorize the Placentia Library to have a Cutest Baby Reading Contest to promote reading to and with babies and winner(s) to be featured in the Placentia Library District newsletter.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Jeanette Contreras, Library Director

SUBJECT: Recognition and Reception to Honor History Room Volunteers

DATE: November 21, 2011

BACKGROUND

Three of Placentia Library District's dedicated History Room volunteers retired in October. Pat Irot, Pat Jertberg, and Marie Schmidt leave a legacy of passion and commitment to the development, promotion, and preservation of the City's rich history.

Placentia Library District would like to host a Thank You reception to recognize and honor Ms. Irot, Ms. Jertberg, and Ms. Schmidt for their time and work in the History Room.

Fiscal Impact: Approximately \$400

RECOMMENDATIONS

- 1) Discuss and determine a date to honor the recently retired History Room volunteers for their dedication to the Placentia Library District; and
- 2) Authorize library staff to use funds from the General Fund for expenses related to the reception.

