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**PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES**

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**TO:** Library Board of Trustees

**FROM:** Elizabeth D. Minter, Library Director *EDM*

**SUBJECT:** Status Report on the Placentia History Room project with the City of Placentia

**DATE:** June 21, 2000

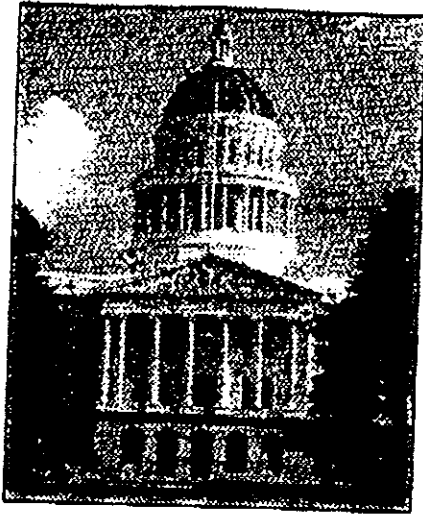
The steel shelving for the History Room has been ordered through Burt Gentle Company and is scheduled for installation in early July. The rental storage unit can be emptied as soon as the shelving has been installed.

The furniture for the Work Room has been installed. The cabinets and countertops should be installed in July or August. The Historical Committee can begin working in the Room at any time.



# CSDA LEGISLATIVE UPDATE

Monday, June 12, 2000



## State Budget Process 00-01

As lawmakers worked through the weekend how the State budget surplus, projected to be just under \$13 billion, will be spent is still somewhat up in the air. One element that remains a moving target is what, if any, fiscal relief will be afforded California's local governments. As of this update, \$200 million appears to be the amount that is acceptable to the Legislature and the Administration. It appears that the distribution of any financial relief for local governments will be referred to the Conference Committee on AB 1396 (local government fiscal reform). The Legislative Budget Committee finished its work early this morning (June 12) and has

sent a final budget to each house. The budget may be voted upon on both floors on Thursday, June 15, the constitutional deadline for the Legislature to send the budget to the Governor.

## Conference Committee on AB 1396 (local government fiscal reform)

Over the past six weeks, the Conference Committee on AB 1396 has been holding hearings on local government fiscal reform. The Joint Committee (Co-Chairs Senator Steve Peace and Assembly Member Dion Aroner, Senators Don Perata and Charles Poochigian and Assembly Members John Longville and George Runner) are charged with crafting a local government fiscal reform package. CSDA Legislative Advocate Ralph Heim has been representing special districts throughout the process offering our thoughts and recommendations on issues. To date, there is no real clear direction on what elements might be included in their final product. Unlike the other public policy bodies that have looked at the issue of local government fiscal reform and service delivery, the Committee is faced with an August 31, 2000 report deadline as this committee is working under the auspices of a legislative bill (AB 1396).

Last week, CSDA joined as a co-signatory with the League of California Cities and the California State Association of Counties (CSAC) on a letter and fiscal reform plan which all three organizations could agree upon. Components of the reform plan of particular interest to special districts are: a freeze of the ERAF shift, constitutional protection of current local revenue sources, shifting of the responsibility of payment of the schools' portion of the property tax administration fee away from local government and to the State, and reform of the Commission on State Mandates. Unfortunately, the reform plan received a luke warm reception by the Committee with members indicating it was not creative – "too little, too late."

The Conference Committee is scheduled to meet again on June 21, 2000 and has scheduled a representative of the Legislative Analyst's Office to facilitate a discussion on two LAO documents – "Making Government Make Sense" and "Reconsidering AB 8". As you may recall, the earlier document, produced in February 1993, is not real supportive

of independent special districts. Information on both documents can be viewed on the LAO website – <http://www.lao.ca.gov>. The CSDA Task Force on AB 1396 will be reviewing the two LAO reports and offering comments to the Committee.

#### AB 2838 – Hertzberg

On Friday, June 9, 2000, the CSDA Board of Directors approved a Support-1 position on AB 2838 (Hertzberg) which includes the recommendations of the Commission on Local Governance for the 21<sup>st</sup> Century. The Association had taken a "Support if Amended" position. CSDA Legislative Advocate Ralph Heim had been a participant on a task force that walked through the bill and issues of concern to CSDA have been resolved. The bill has passed the Assembly and has moved to the Senate.

### **LEGAL UPDATE**

#### *County of Sonoma vs. Commission on State Mandates, et al.*

CSDA has been tracking the legal challenge spearheaded by the County of Sonoma on the ERAF shift (see Legal Alerts March 6, 2000 and April 24, 2000). CSDA Legal Counsel David McMurchie has received and reviewed the Appellate briefs filed by the Department of Justice and the Respondent's brief filed by County of Sonoma on behalf of the counties. The Howard Jarvis Taxpayers Association has filed a letter with the Appellate Court requesting permission to file an amicus brief in support of the position of the counties, cities and special districts. Their brief was to be filed by June 9, 2000. We have requested the Appellate Court in writing to grant permission to CSDA, California Association of Recreation and Park Districts (CARPD), California Association of Public Cemeteries (CAPC), and the Mosquito and Vector Control Association of California (MVCAC) to file an amicus brief in support of the position of the counties. We should hear from the court this week. CSDA has been compiling tax shift information from special districts in preparation for this brief. It is believed that the Appellate Court may hear this case in the late summer or early fall 2000.

**CA Special Districts Association**  
1215 K Street, Suite 930 \* Sacramento, CA 95814  
(916) 442-7887 \* (916) 442-7889 fax  
[www.csda.net](http://www.csda.net)

**Glenda M Lockard**

**From:** Christie Braziel <cbraziel@cla-net.org>  
**To:** CALIX (E-mail) <calix@listproc.sjsu.edu>  
**Sent:** Thursday, June 15, 2000 8:28 AM  
**Subject:** NEWS FROM THE CAPITOL

June 16, 2000

TO: CLA MEMBERS / SYSTEMS / NETWORK CONTACTS

FROM: Mike Dillon, Lobbyist  
Christina Dillon, Lobbyist

**BUDGET CONFERENCE COMMITTEE WRAPS UP**

The Budget Conference Committee wrapped up most of its actions on the State Budget about 2:30 AM Sunday morning, came back at 7:30 AM for a brief meeting, adjourned and reconvened Sunday night at 9:00 PM, ultimately completing their task a little after midnight. Legislative Staff, as well as representatives of the Department of Finance and Legislative Analyst's Office, literally worked around the clock, often with only a couple of hours of sleep. Finishing touches are now being added to the Budget, including the drafting of budget bill language to implement some of the policy directives, and preparing of "trailer bills" that will accompany the Budget where major policy initiatives are tied to funding in the Budget. We anticipate as many as 40 budget related "trailer bills."

Both the Senate and Assembly are expected to take up the Budget on Thursday and attempt to pass it by the June 15th constitutional deadline for the first time in 14 years. Several legislative sources have informed us that initially there may not be the necessary 2/3 votes needed for passage because of ongoing disagreements over portions of the transportation and tax reduction packages. Should the Budget be passed by both houses, the Governor will then have until July 1 to sign the Budget and veto any items contained therein.

**CLOSE CALL FOR THE PLF**

You will recall from our earlier legislative update that CLA had been successful in getting both the Assembly and Senate Budget Subcommittees on Education to include an augmentation of \$15.3 million to fully fund the PLF at \$72,159,000 for the first time since enactment of the law in 1982. This year was unique as, for the first time in many years, both the Assembly and Senate agreed upon a like dollar amount for the PLF. When both houses agree, the issue usually does not come before the Conference committee for consideration.

Thus, we were shocked last Friday evening when Committee Chair, Senator Peace, announced that he had received a request to reopen the Public Library Foundation and place it on a list to be discussed later. This meant the \$15.3 million PLF augmentation, along with dozens of other "reopened issues," were suddenly vulnerable.

We hurriedly contacted key legislative staff and ultimately found out that we were indeed likely to lose the \$15.3 million. The reason given -- \$300

Post-it Fax Note	7671	Date	6/15/00	# of pages	3
To	MCLS/SLA/Associate	From	MCLS/SLA HR		
Co. Dept.	Member Libraries	Co.			
Phone #		Phone #	626/683-9244		
Fax #		Fax #	626/683-8097		

million had to be cut from the Budget in the final hours, and our funding was not included by the Governor in his May Revision of the Budget. In the ensuing hours, we actively lobbied members of the Budget Conference Committee, who ultimately came to our rescue, particularly Assembly Conferees Denise Ducheny and Carole Migden. We had a sense that things were eventually turning in our favor when Assembly Speaker Hertzberg walked by and commented, "Are you happy?" - to which we responded, "Yes, thank you for helping the libraries." Despite the Speaker's positive comments, we were nonetheless anxious until 2:00 AM Sunday morning when the PLF issue was brought before the Conference Committee and the members voted to not reconsider the item, thus leaving the PLF intact. Members may wish to drop a note to Assembly Members Ducheny and Migden and thank them for helping to maintain the \$15.3 million PLF augmentation. Members should also write to Governor and urge his support for the augmentation. In your letters, please indicate how the unprecedented action of funding the Public Library Foundation for the first time will assist you in keeping your libraries open longer, allow you to make needed materials or technology purchases, etc. Please direct your letters to:

The Honorable Gray Davis  
Governor, State of California  
State Capitol  
Sacramento, CA 95814

The Public Library Foundation is Budget Item: 6120-221-001 (\$15.3 million augmentation).

#### WHERE DID THE MONEY GO?

The most difficult times in Sacramento for the Budget Conference Committee are when there is too little money, which necessitates tax increases or draconian cuts, or when there is an abundance of money and every conceivable interest group wants some of it. Such was the case this year with constant newspaper reports of "surpluses" in the neighborhood of \$12 billion. This figure represents revenues that exceed last July's budget estimates for the current year, and anticipated revenues in the budget year, (i.e. July 1, 2000 - June 30, 2001), beyond what the Governor had estimated for his budget in January. While \$12 billion sounds like a lot, in reality it represents about 12% of the \$100 billion budget, and can be spent pretty quickly.

Typically, Governor Davis, like other governors, directed almost all of the money to his programs and initiatives. The Governor was careful to spend current revenues for one-time expenditures rather than ongoing commitments. Major expenditures, beyond increased caseload and growth commitments, included \$1.8 billion to buy out the education "deficit" created in the early 1990s, as well as \$2 billion for other education expenditures, \$2 billion on transportation needs, \$1.7 billion for tax reduction, which the Legislature later increased to \$2.7 billion, \$500 million for anticipated legal actions, and a prudent reserve of \$1.5 billion.

During the four-month budget process, legislators and special interest lobbyists requested augmentations to the Budget, such as CLA's request for \$15.3 million for the PLF. The extensive amount of requests ultimately resulted in the Legislature's budget being \$1.5 billion higher than the Governor's budget. Like the special interest groups, legislators, on behalf of local constituencies, submitted hundreds of requests for parks, playgrounds, museums, school swimming pools, etc., often referred to as legislative "pork." One of the early actions by the Conference Committee

was to reduce the local government funding proposal (including ERAF relief) from \$500 million to \$250 million to help balance the budget. The local government relief item was subsequently reduced to \$200 million in the final minutes of deliberations to make room for local legislative projects.

One of the major "fights" was over the Assembly's version of the Budget to provide \$2.5 billion for transportation needs versus the Senate's version of \$2 billion. Ultimately, the Committee adopted the Senate version. The Member Requests were also controversial as Assembly Members and Senators fought to keep funding for their local projects intact. In fact, Senator Peace commented at one point that if the Conference Committee did not wrap of its actions before Monday morning, the entire process would "implode when the planes land Monday morning," meaning that legislators would balk when they found many of their requests denied. In the end, we are told, sufficient funds were moved around to meet the top priorities of most legislators. We hope this information will help our readers understand that the best fiscal times can often be the most difficult times for budget writers.

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California Library Association  
717 K Street, Suite 300  
Sacramento, CA 95814  
[info@cla-net.org](mailto:info@cla-net.org)  
[www.cla-net.org](http://www.cla-net.org)

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102nd Annual Conference  
November 10-13, 2000 \* Santa Clara





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**PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES**

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**TO:** Library Board of Trustees

**FROM:** Elizabeth D. Minter, Library Director *EDM*

**SUBJECT:** Status Report on Replacement of Meeting Room and Board Room window coverings

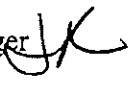
**DATE:** June 21, 2000

The order for replacement window coverings for the Meeting Room, Board Room, Administrative Assistant's Office and Library Director's Office was placed with the vendor on May 11, 2000.

Installation should take place in early July.



TO: Elizabeth Minter, Library Director

FROM: Jim Roberts, Public Services Manager 

DATE: June 11, 2000

**SUBJECT: Western State University College of Law Federal Work Study (FWS) Program**

The Western State University College of Law FWS Program encourages participants to place FWS students as reading tutors of preschool age children and children in elementary school to support the America Reads Challenge. Tutoring can be done at the Library or off site such as community centers or other similar facilities. FWS tutors could also be utilized to conduct story times for children.

We have requested three (3) FWS tutors at fifteen hours a week. Since these students are college graduates, we plan to start them at a Library Assistant 1 hourly rate of \$13.74. The U.S. Department of Education will reimburse us from 75-100%. I talked to the director of the FWS Program at Western State University College of Law, and she seemed confident that the hourly wage we are offering will attract some good candidates. The FWS Program will parallel the state fiscal year and start on July 1, 2000.



## PLACENTIA LIBRARY

411 East Chapman Avenue, Placentia, CA 92870-6198

Elizabeth D. Minter, M.L.S., Library Director

(714) 528-1925, Ext. 202

administration@placentialibrary.org

(714) 528-8236 (Fax)

www.placentialibrary.org

### Board of Trustees

June 7, 2000

Margaret V. Dinsmore

Robin J. Masters

Al Shkoler

Saundra M. Stark

Gaeten M. Wood

Western State University College of Law Federal Work Study (FWS) Program

Attn: Julie Kohler

1111 North State College Blvd.

Fullerton, CA 92831

Re: Application for the FWS Program

The Placentia Library District and the Placentia Library Literacy Services Department of the Library are extremely pleased to have the opportunity to apply to participate in the Western State University College of Law FWS Program.

The Placentia Library Literacy Services (PLLS) is a major Department of the Placentia Library District and provides free and confidential basic literacy and English as a second language instruction and tutoring to adults and children, pre-school through eighth grade. (See attached Program description). The PLLS will be starting a Families for Literacy Program effective July 1, 2000. Families for Literacy targets adult learners with pre-school age children. Consequently, the PLLS is planning in Fiscal Year 2000-2001 to form a partnership with the Head Start School located in Southwest Placentia where over 120 students are currently enrolled. We hope to eventually create a satellite tutoring site at that location.

The PLLS Coordinator is also the Public Services Manager, responsible for the Children's and Reference Departments. In that respect, the Children's Department sponsors children's programs year-round, programs such as story time, music time, and lap sit. The Children's Department also has a large summer reading program that begins in June and runs to the end of August.

We believe that the Placentia Library District, with the literacy and children's departments, provides an excellent opportunity for the participants in the Western State University College of Law FWS Program, and if the library is accepted into the FWS Program, we are confident that it will benefit the University and the Library, as well as several communities in Northern Orange County.

Respectfully,

Elizabeth Minter  
Library Director

  
Jim Roberts  
Public Services Manager

# WESTERN STATE UNIVERSITY COLLEGE OF LAW FEDERAL WORK-STUDY JOB DESCRIPTION FORM

This form is used as a guideline only for assisting in the placement of students. If information on this form differs from the information on the student hiring agreement, the hiring agreement will supercede. Agencies may update the information we have on file by completing a new job description form or by written request to the Financial Assistance Office. Please complete a different job description form for each job available if the if the pay rates or other information differs rather than listing a range.

Agency Name Placentia Library District Literacy Services Phone # (714) 524-8408, X213

Address 411 E. Chapman Ave Placentia CA 92870  
Street City State Zip

Type of work performed by the agency Children's and Adult Literacy Services.

Contact Person Jim Roberts Literacy Coordinator ( ) SAB  
Name Title Phone #

Agency Bookkeeper Wendy Goodson (714) 528-1925, X202  
Name Phone #

Position Title Pre-school, grade school tutor; Children's Story Time. # of openings 3

Description of duties Tutor pre-school and grade school children; help with the Families for Literacy Program by contacting parents with literacy needs who have pre-school age children; develop and conduct additional story times for children.

Days Sun-Thurs Hours 15 Flexible? yes

Starting Date 07-10-00 Ending Date TBD Pay Rate \$ 13.49

Prerequisites Background in tutoring or teaching preferred but not required.  
Bi-lingual Spanish preferred but not required. CA driver's license and reliable transportation required.

Additional Information: Applicants should have a strong desire to work with children from ages 3-14, and also to communicate and work with parents.

Agency Authorized Signatures (signatures of those authorized to sign hiring agreements and timesheets etc.)

Name/Title Elizabeth Minter, Library Director Signature [Signature]

Name/Title Jim Roberts, Public Services Manager Signature [Signature]

Name/Title Julie Shook, Technical Services Manager Signature [Signature]

Name/Title Cheryl Willauer, Volunteer Coordinator Signature [Signature]

Completed By Jim Roberts Signature [Signature]

**PLACENTIA LIBRARY  
LITERACY SERVICES  
411 E. Chapman  
Placentia, CA 92870  
(714) 524-8408**

**WHAT:**

Placentia Library Literacy Services (PLLS) is a library program developed in partnership with the California Literacy Campaign. Operating out of the Placentia Library District, PLLS provides free and confidential basic literacy and English/reading instruction to adults and children pre-school through eighth grade in the Placentia and North Orange County area. Our students are both native English speakers needing help with basic reading and writing skills and speakers of other languages seeking to improve their English communication skills. All instruction is centered on the goals and needs of the individual student. Students work individually and in small groups with volunteer tutors who complete a 15-hour tutor training course.

**WHERE:**

The Placentia Library Literacy Center is located next to the Children's Services Department in the Placentia Library. Tutors and learners can meet in a variety of sites: the Placentia Library Literacy Center; the Yorba Linda Library and other libraries; churches and community centers; and in private homes.

**WHY:**

It is estimated that one-fifth to one-third of adult Americans need to improve their reading and writing skills. In Orange County, over 270,000 adults are considered candidates for literacy instruction. In addition, as the immigrant population grows, the need for more English language instruction grows commensurately. The children of foreign born and U.S. born parents also have literacy needs. We all have a stake in a more literate community, for example: managers looking for skilled job applicants; consumers expecting quality goods and services; worshippers wanting to read religious materials for themselves; and children waiting for someone to read them a bedtime story.

**WHO:**

For more information you may call the Literacy Services at: *(714) 524-8408*.  
*Literacy Coordinator: Jim Roberts (extension 213)*

**WHEN:**

During Library hours: Sun., 1-5 PM; Mon.-Wed., noon-9 PM; Thurs., 10 AM-6 PM.  
Alternate Sites: At the convenience of both the tutor and the learner.

*PLLS is a service of the Placentia Library District. Contributions to the operating budget are provided by the California Library Services Act and donations.*



# El Toro Water District

June 1, 2000

Elizabeth D. Minter  
Library Director  
411 East Chapman Avenue  
Placentia, CA 92870-6198

Dear Ms. Minter,

The purpose of this letter is to introduce Doug Reinhart our nominee for the vacant position on Orange County LAFCO.

Doug's qualifications to serve on LAFCO include excellent balance ranging from the technical requirements for a Registered Civil Engineer to the professional requirements of a President and Chief Executive Officer, his current role at ASL Consulting Engineers.

In terms of public service and of independent special districts he is the Vice President of the El Toro Water District Board of Directors.

During the month of June Doug would be pleased to meet with your governing body for a more personal introduction and to answer any questions that they may have. Doug can be reached at (949) 727-7099.

Best regards,

EL TORO WATER DISTRICT

A handwritten signature in black ink, appearing to read "Ted F. Martin".

Ted F. Martin  
Board President

Encl





**DOUGLAS J. REINHART**  
**President and Chief Executive Officer**  
**ASL Consulting Engineers**

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***Education:***

Missouri School of Mines and Metallurgy  
B.S. Civil Engineering, 1966

***Registration:***

Registered Civil Engineer  
California No. 22611  
Registered Control Systems Engineer  
California No. 1847

***Professional Affiliations:***

American Society of Civil Engineers  
American Water Works Association  
American Public Works Association  
Consulting Engineers Association of California  
Southern California Water Committee  
Water Advisory Committee of Orange County

***El Toro Water District Board***

Vice President  
Vice Chairman Executive Committee  
Chairman Finance and Insurance Committee  
Vice Chairman Engineering Committee  
Vice Chairman Community Advisory Group

For the past 28 years, Mr. Reinhart has been instrumental in ASL's growth from a small firm of approximately 20 to a firm of more than 250 professionals. After leading ASL's expansion as a leading water/wastewater design firm, Mr. Reinhart became the Chief Operating Officer for the entire company in 1993, overseeing all of the operations covering eight offices in Southern California and Arizona. In June 1999, Mr. Reinhart became President and Chief Executive Officer of ASL which is now a member of the Tetra Tech, Inc., family of companies.

***Professional Experience:***

- All phases of design construction administration, construction management and inspection for water/wastewater projects.
- Directed major multi-discipline water projects encompassing concrete and steel structures, water supply, sewer systems, sanitation projects ranging from master planning of entire wastewater systems to design gravity and force mains, variable speed pump stations with capacities to 5,000 gpm, and treatment facilities.
- Design of water facilities managing pipeline projects ranging in diameter from 6-inch through 72-inch.

**Douglas J. Reinhart**  
**President and Chief Executive Officer**  
**ASL Consulting Engineers**

- Reclamation projects covering user identification studies through design and construction administration.
- Directed studies and projects including computerized water, sewer, and storm drain master plans; reservoirs, pipelines, pump stations, and well design; and instrumentation, telemetry, and control systems.
- Complete water system analysis using both manual and state-of-the-art computer analysis methods. He directed several major water master plans that incorporated Fluid Analysis and Simulation Technique (FAAST), assessed through in-house computer terminals.
- Prepared rate studies, financial analysis of water and wastewater systems, and the development of revenue programs for the funding of capital improvement projects.
- Telemetry feasibility studies and the design and supervision of installation of telemetry projects for reservoirs, pump stations, metering structures, storm drain pump stations, and wastewater lift stations.

LIBRARY OF  
CALIFORNIA  
BOARD

April 28, 2000

To: Members, Library of California Board

From: Diana Paque, Director  
Library of California

Tom Andersen, CLSA Program Coordinator *Stds for Tom Andersen*

Subject: Library of California Board actions taken at the April 26-27, 2000 Meeting

**Purpose of the Library of California Act:**

The Legislature finds and declares that it is in the interest of the people of the state to ensure that all Californians have free and convenient access to all library resources and services that could provide essential information and enrich their lives; and, to respond fully and successfully to these information needs and to the diversity of California's population, libraries of all types and in all parts of the state must be enabled to interact, cooperate, and share resources. This policy shall be accomplished by enabling libraries of all types and in all parts of the state to provide their users with the services and resources of all libraries in this state, and by assisting libraries to provide and improve services to the underserved.



CALIFORNIA  
STATE LIBRARY  
FOUNDED 1850

To achieve the purpose of the Act, the following actions were taken at the Library of California Board meeting in Sacramento on April 26-27, 2000:

**Adoption of Agenda**

1. It was moved, seconded (Spence/Fong) and carried unanimously that the Library of California Board adopt the agenda as modified.

**Approval of Minutes**

2. The draft minutes of the February 17-18, 2000 Library of California Board meeting were approved as submitted.

**Adoption of Resolutions**

3. It was moved, seconded (Kallenberg/Fong) and carried unanimously to adopt "Library of California Board Resolution 2000-01" for Patricia T. Otstott and "Library of California Board Resolution 2000-02" for Nolan Frizzelle as Library of California Board Members for their contributions to the libraries and people of the State of California. (See Attachments A & B)

**Assembly Bill 2311**

4. It was moved by the Legislation Committee (Steinhauser) and carried by a vote of 9 yeas, 1 nay (Spence) and 1 abstain (Fong) that the Library of California Board supports AB 2311, as amended April 5, 2000, with the proviso that this support position in no way inhibits the authority of any planning region or regional library network regarding the eligibility status for staff with special attention paid to the statutory phrase, "equivalent graduate education" or "demonstrated professional experience."

900 N Street, Suite 500  
P.O. Box 942837  
Sacramento, CA 94237-0001

(916) 653-6033 phone  
(916) 653-8443 fax  
www.library.ca.gov  
csiloc.ca.gov

**Assembly Bill 2757**

5. It was moved, seconded (Kallenberg/Lowenthal) and carried unanimously that the Library of California Board supports AB 2757, as amended April 11, 2000, an act to add Article 8 (commencing with Section 18190) to Chapter 2 of Part 11 of the Education Code, relating to school libraries.

**California Digital Library/Library of California Joint Statement on Collaboration**

6. It was moved by the Support Services Committee (Kallenberg) and carried unanimously that the Library of California Board supports collaboration with the California Digital Library (CDL) and directs the Chief Executive Officer to work with the CDL to develop a joint statement of collaboration which addresses issues of mutual interest and concern, directly relates to the Board's adopted priorities, and may be terminated by either party at any time; and, that the Board's approval of collaboration with the CDL does not constitute a precedent for interaction with other entities; and that the Board authorizes the President to sign the statement when it meets the Board's direction, and that a progress report be presented at the June 2000 meeting. The funding of any collaborative endeavors requires prior approval of the Board.
7. **Library of California 2000/2001 Funding Request**

It was moved, seconded (Kallenberg/Wang) and carried unanimously that the Library of California Board affirm the request, submitted to the Governor by the State Librarian on March 29, 2000, for additional Library of California local assistance funds for implementation of Regional and Statewide service program for the fiscal year 2000/2001, as this request is described in this agenda item.

**Board Priorities**

8. It was moved, seconded (Kallenberg/Purucker) and carried unanimously that the Library of California Board adopt the following program priorities which the Board identified as part of their Planning Session on February 16, 2000:

For Fiscal Year 1999/2000 (not in priority order):

- Develop infrastructure for regional network development including operational funding.
- Implement online databases in all regions aimed at the general public and youth.
- Select the telecommunications model at the regional level and implement the selected model.
- Begin the direct loan pilot.

and for Fiscal Year 2000/2001 (not in priority order):

- Develop statewide database programs and criteria for development.
- Implement electronic document delivery.
- Implement trial databases for specific library type.
- Develop statewide resources for statewide licensing.
- Implement ILL at the regional and inter-regional level.

**Telecommunications Infrastructure**

9. It was moved by the Support Services Committee (Kallenberg) and carried unanimously that the Library of California Board adopt the following criteria for the regional telecommunications infrastructure:
- Regional telecommunications programs geographically conform to Library of California planning regions, with participation by libraries that meet Library of California Interim Eligibility requirements and are capable of supporting the appropriate technologies.
  - When a Regional Library Network replaces a planning region, eligibility consists of membership in the Regional Library Network and the ability to support the appropriate technologies.
  - Regional Library Networks address regional resource sharing protocols and ongoing regional telecommunications infrastructure needs in their annual Plans of Service.
  - Regional Library Network gateway catalogs are available to the general public via remote Internet browsers.
  - Regional Library Networks use the Z39.50 protocol as the access protocol for their telecommunications infrastructure programs.
  - Regional telecommunications programs should include electronic interlibrary loan with the goal of public-initiated loan requests via the Internet.
  - Regional Library Networks address the issue of access to materials outside the region through the adoption of standards and resource sharing protocols in collaboration with other Regional Library Networks.
  - Libraries requesting Z39.50 server software apply through the Library of California Z39.50 Server Software Grant program.

**Telecommunications Infrastructure**

10. It was moved by the Support Services Committee (Kallenberg) and carried unanimously that the Library of California Board authorize the expenditure of up to \$2,262,000 to support project grants for regional telecommunications infrastructure leading to the establishment of regional library catalog access and electronic interlibrary loan, and electronic patron authentication and that the Board direct its Chief Executive Officer to develop a grant program to award these funds.

**Statewide Information Databases**

11. It was moved by the Support Services Committee (Kennedy) and carried unanimously that the Library of California Board direct its Chief Executive Officer to allocate Library of California funds not to exceed \$25,000 for support of fiscal agent workload for a cooperative purchasing arrangement for the RAND California database.

**Statewide Information Databases**

12. It was moved by the Support Services Committee (Kallenberg) and carried unanimously that the Library of California Board direct its Chief Executive Officer to allocate Library of California funds not to exceed \$387,000 for continuing support of the Library of California Periodicals/Serials database.

**Statewide Information Database Licenses**

13. It was moved by the Support Services Committee (Kallenberg) and carried unanimously that the Library of California Board authorize the expenditure of up to \$192,000 to support the Librarians' Index to the Internet on behalf of the Library of California and that the Board direct its Chief Executive Officer to award these funds to the Peninsula Library System to continue the Librarians' Index to the Internet through June 30, 2001.

**Regional Library Network Development**

14. It was moved by the Support Services Committee (Kallenberg) and carried unanimously to ratify the decision made by the Board President and Vice President to expend \$3,753 above the amount approved by the Board in February 2000.

**Regional Library Network Development**

15. It was moved by the Support Services Committee (Kallenberg) and carried unanimously that the Library of California Board authorize the awarding of Library of California funds in accordance with the Criteria for Supplemental Grant Applications adopted by the Board on February 18, 2000 (Exhibit C), for the following:

- |  |                |
|--|----------------|
| ▪ for Database Project requests  | \$ 989,540     |
| ▪ for Planning Grant Augmentations and<br>Network Development requests | <u>188,276</u> |

for a total of \$ 1,177,816

**CLSA Interlibrary Loan, Universal Borrowing, Equal Access Programs**

16. It was moved by the Access Services Committee (Fong) and carried unanimously that the Library of California Board adopt, subject to the concurrence of the State Department of Finance, reimbursement rates for the 2000/01 fiscal year as follows: for CLSA interlibrary loans, a reimbursement rate of \$4.14 per eligible transaction; for CLSA direct loans, a reimbursement rate of \$.77 per eligible transaction; and that the Chief Executive Officer inform all participants of the 2000/01 reimbursement rates as soon as Department of Finance concurrence is obtained.

DP/TA:wg

Attachments: Resolutions

Board Meeting Schedule & Calendar

**LIBRARY OF CALIFORNIA BOARD  
RESOLUTION 2000-01**

*WHEREAS, the Library of California Board desires to recognize the distinguished contributions of one of its members on the occasion of the conclusion of her term of service as a member of the Board; and*

*WHEREAS, the Board wishes to honor her for her outstanding public service representing the handicapped population since her appointment by the Governor of the State of California on July 18, 1995, and her subsequent reappointment on April 3, 1996; and*

*WHEREAS, it should be noted that she served as president in 1998/99 and continues as a current member of the Junior League of San Francisco, the St. Francis Hospital Auxiliary, and as past member of the State Board of Cosmetology; and*

*WHEREAS, it should be noted that she served with distinction as a member of the Legislative Committee and Literacy Committee since her term began, and as Chair of the Literacy Committee from May 1996 through February 1997; and that she gave of her time to fulfill the Board's commitment to preside at public hearings held throughout the state on Library of California regulations.*

***NOW, THEREFORE, BE IT RESOLVED, that***

*the Library of California Board  
extends its sincere appreciation and deep regard to*

***PATRICIA T. OTSTOTT***

*for her contributions to the libraries and people  
of the State of California*

***Adopted: April 26, 2000***

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**LIBRARY OF CALIFORNIA BOARD  
RESOLUTION 2000-02**

*WHEREAS, the Library of California Board desires to recognize the distinguished contributions of one of its members on the occasion of the conclusion of his term of service as a member of the Board; and*

*WHEREAS, the Board wishes to honor him for his outstanding public service representing the public-at-large since his appointment by the California Legislature Assembly Speaker Curt Pringle on April 19, 1996; and*

*WHEREAS, it should be noted that he served as a Marine Corps Officer during World War II, and on the State Assembly from 1980-1992 representing Orange County where he and his wife Ina resided before retiring and moving to Folsom, California; and*

*WHEREAS, it should be noted that he served with distinction as an active member of the Legislative Committee since his term began, and as a valued member of the Literacy Committee as he tirelessly worked for passage of a legislative bill for Literacy for Public Safety, as well as serving on the CLSA Transition Committee; and greatly contributed to the Board's understanding of effective legislative action from a legislator's viewpoint.*

***NOW, THEREFORE, BE IT RESOLVED, that***

*the Library of California Board  
extends its sincere appreciation and deep regard to*

***NOLAN FRIZZELLE***

*for his contributions to the libraries and people  
of the State of California*

***Adopted: April 26, 2000***

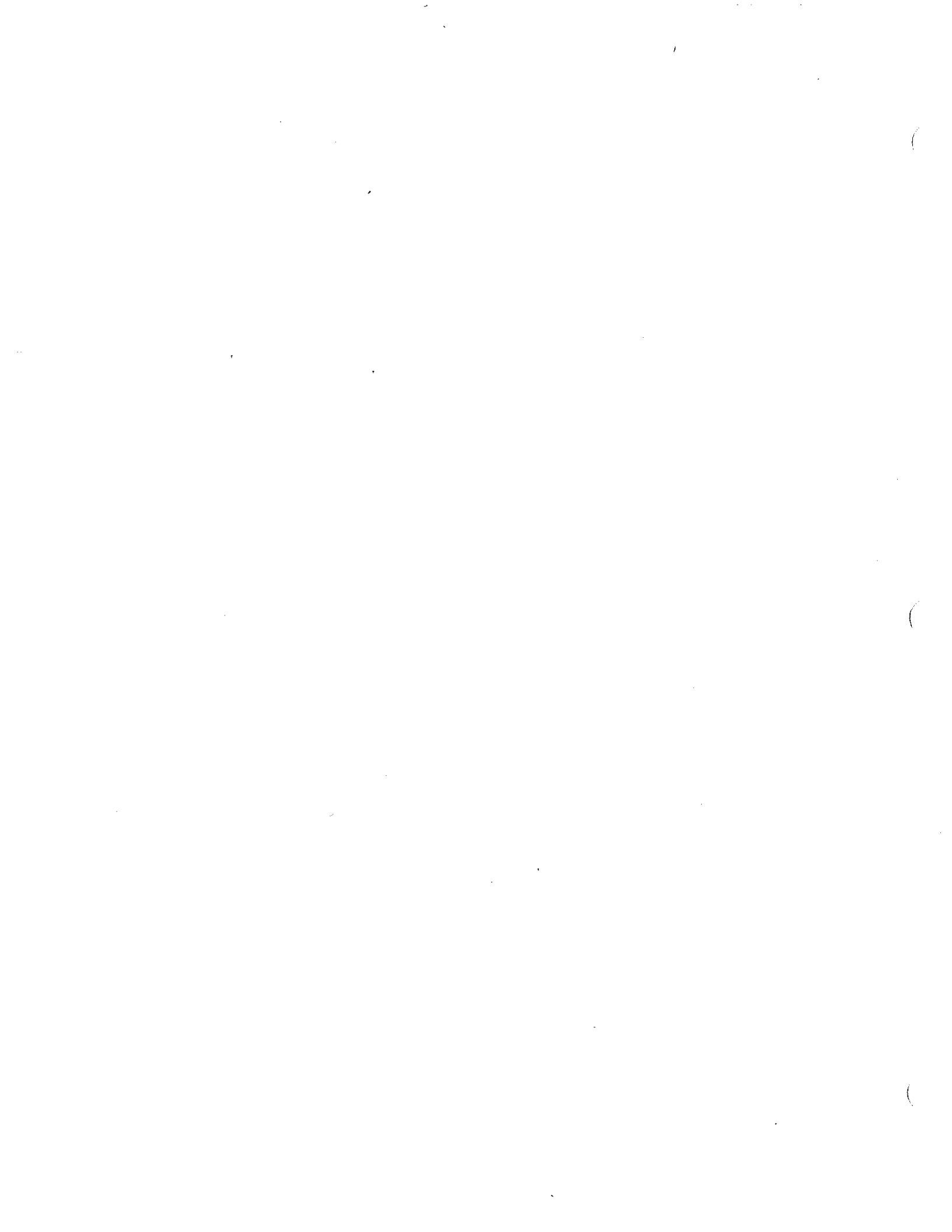


**LIBRARY OF CALIFORNIA BOARD MEETING SCHEDULE FOR 2000**

February 16-18, 2000	Los Angeles, Hyatt Regency Los Angeles
April 26-27, 2000	Sacramento, California State Library
June 21-22, 2000	Santa Barbara, El Encanto Hotel
August 16-18, 2000	Irvine, Crowne Plaza
November 9-10, 2000	Santa Clara, Westin Hotel

**CALENDAR OF UPCOMING EVENTS/DEADLINES FOR 2000**

April 30	3 <sup>rd</sup> Quarter Library of California Planning Grant Reports due at State Library
May 1	CLSA Families for Literacy Applications for 2000/01 postmarked to State Library
May 8	4 <sup>th</sup> 1999/2000 CLSA Direct Loan Sample data due at State Library
May 12	California Library Literacy Service Applications for 2000/01 postmarked to State Library (libraries applying for first year funding)
May 19	California Library Literacy Service Plans of Service for 2000/01 postmarked to State Library (for programs in years 2-5)
June 1	2000/01 CLSA System Plans of Service postmarked to State Library
June 1	2000/01 CLSA System Advisory Board rosters postmarked to State Library
June 21-22	Library of California Board Meeting, Santa Barbara
July 15	4 <sup>th</sup> Quarter 1999/2000 ILL Claims due at State Library
July 30	4 <sup>th</sup> Quarter Library of California Planning Grant Reports due at State Library
July 31	1999/2000 final reports for CLLS and FFL postmarked to State Library
August 16-18	Library of California Board Meeting, Irvine
September 1	1999/2000 CLSA System Annual Reports, System Uniform Expenditure Reports and 2000/01 System Uniform Budget Reports postmarked to State Library
September 30	CLSA California Library Literacy Service Matching Funds Certifications postmarked to State Library
October 15	1 <sup>st</sup> Quarter 2000/01 ILL Claims due at State Library
November 9-10	Library of California Board Meeting, Santa Clara
November 10	CLLS Plans of Service and Budgets for matching funds postmarked to State Library



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**PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES**

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**TO:** Library Board of Trustees  
**FROM:** Elizabeth D. Minter, Library Director *EDM*  
**SUBJECT:** Review of Property Tax and Public Library Funding issues before the Courts and the California Legislature  
**DATE:** May 24, 2000

**BACKGROUND:**

Sheron Violini, Legislative Assistant to Assemblyman Dick Ackerman notified the District on June 14 that its request for a legislative grant for the roof replacement project had not been included in the final version of the budget.

The Library Director will make a report on the California State Budget at the Board Meeting.

**RECOMMENDATION:**

Action as determined by the Board of Trustees



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**PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES**

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**TO:** Library Board of Trustees  
**FROM:** Elizabeth D. Minter, Library Director *Edm*  
**SUBJECT:** Establish the District's Appropriations Limitation (Gann Limit) for Fiscal Year 2000-2001  
**DATE:** June 21, 2000

**BACKGROUND:**

Each year local jurisdictions are required to establish an Appropriations Limitation (Gann Limit) for the next fiscal year.

Attachment A shows the calculation of the annual Gann Limitation using the information provided by the California Department of Finance.

Attachment B is the background information from the California Department of Finance for Fiscal Year 2000-2001.

Attachment C is Resolution 99-15 establishing the Gann Limitation for Placentia Library District for Fiscal Year 2000-2001.

**RECOMMENDATIONS:**

1. Read Resolution 99-15 by Title only.
2. Adopt Resolution 99-15 by Roll Call Vote.





Placentia Library District  
 Gann Limitation Worksheet  
 June 21, 2000

	1996-1997	1997-1998	1998-1999	1999-2000	2000-2001
"Price Factor" expressed as a ratio (provided by CA. Dept. Finance)		1.0467	1.0415	1.0453	1.0491
"Population Change Factor" for City of Placentia (provided by CA Dept. Finance)		1.0096	1.0279	1.0374	1.0173
Multiply "Price Factor Ratio" times "Change Factor Ratio" to calculate "Growth Factor"		1.05674832	1.07055785	1.08439422	1.06724943
Multiply "Growth Factor" times previous year's Gann Limitation for current year's Gann Limitation	\$ 1,752,223	\$ 1,851,659	\$ 1,982,308	\$ 2,149,603	\$ 2,294,163

May 18, 2000

Dear Fiscal Officer:

## PRICE AND POPULATION INFORMATION

### APPROPRIATIONS LIMIT

The California Revenue and Taxation Code, Section 2227, mandates the Department of Finance to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction uses their percentage change in population factor for January 1, 2000, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2000-2001. Enclosure I provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2000-2001 appropriations limit. Enclosure II provides city and unincorporated county population percentage changes, and Enclosure IIA provides county and incorporated areas population percentage changes. The population percentage change data excludes federal and state institutionalized populations and military populations, as noted.

### POPULATION PERCENTAGE CHANGE FOR SPECIAL DISTRICTS

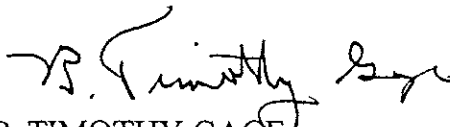
Some special districts must establish an annual appropriations limit. Consult the Revenue and Taxation Code, Section 2228, for the various population options available to special districts to assess population change in their district. Article XIII B, Section 9 of the State Constitution exempts certain special districts from the appropriations limit calculation mandate. Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. No State agency reviews the appropriations limit.

### POPULATION CERTIFICATION

The population certification program applies only to cities and counties. Revenue and Taxation Code 11005.6 mandates the Department of Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **The Department of Finance will certify the higher estimate to the Controller by June 1, 2000.**

Address questions about the price and population data to the Demographic Research Unit at (916) 323-4086.

Sincerely,

  
B. TIMOTHY GAGE  
Director

Enclosures

May 18, 2000

Enclosure I

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost-of-living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage changes to be used in setting the 2000-2001 appropriation limit are:

Per Capita Personal Income

	Fiscal Year (FY)	Percentage change over prior year
May 18, 2000	2000-2001	4.91

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 1999-2000 appropriations limit:

**2000-2001:** Per Capita Change = 4.91 percent  
 Population Change = 1.73 percent

Per Capita converted to a ratio:  $\frac{4.91 + 100}{100} = 1.0491$

Population converted to a ratio:  $\frac{1.73 + 100}{100} = 1.0173$

Calculation of factor for FY 2000-2001:  $1.0491 \times 1.0173 = 1.0672$

**Enclosure II**  
**Annual Percent Change in Population Minus Exclusions (\*)**  
**January 1, 1999 to January 1, 2000 and Total Population January 1, 2000**

County City	Percent Change 1999-2000	--- Population Minus Exclusions ---		Total Population
		1-1-99	1-1-00	1-1-2000
<b>ORANGE</b>				
ANAHEIM	0.94	307,749	310,654	310,654
BREA	1.11	36,562	36,967	36,967
BUENA PARK	1.36	76,231	77,267	77,267
COSTA MESA	0.47	105,272	105,772	106,607
CYPRESS	0.58	48,749	49,031	49,031
DANA POINT	1.25	37,508	37,976	37,976
FOUNTAIN VALLEY	0.36	56,714	56,919	56,919
FULLERTON	0.71	127,355	128,255	128,255
GARDEN GROVE	0.67	157,276	158,332	158,332
HUNTINGTON BEACH	0.87	197,600	199,326	199,326
IRVINE	5.73	136,728	144,557	144,557
LAGUNA BEACH	0.94	25,047	25,282	25,282
LAGUNA HILLS	0.38	30,901	31,017	31,017
LAGUNA NIGUEL	1.11	59,450	60,108	60,108
LA HABRA	1.36	56,072	56,833	56,833
LAKE FOREST	0.56	59,640	59,976	59,976
LA PALMA	0.38	16,474	16,537	16,537
LOS ALAMITOS	0.35	12,087	12,129	12,129
MISSION VIEJO	1.72	96,796	98,464	98,464
NEWPORT BEACH	1.76	74,317	75,627	75,627
ORANGE	0.94	128,197	129,399	129,399
PLACENTIA	1.66	49,362	50,179	50,179
SAN CLEMENTE	1.64	49,490	50,302	50,302
SAN JUAN CAPISTRANO	0.75	32,253	32,495	32,495
SANTA ANA	0.38	316,467	317,685	317,685
SEAL BEACH	0.42	26,613	26,724	27,412
STANTON	0.98	34,014	34,347	34,347
TUSTIN	3.51	66,001	68,316	68,316
VILLA PARK	1.80	6,662	6,782	6,782
WESTMINSTER	1.13	86,660	87,637	87,637
YORBA LINDA	1.57	62,136	63,112	63,112
UNINCORPORATED	5.68	205,741	217,430	218,821
<b>COUNTY TOTAL</b>	<b>1.56</b>	<b>2,782,124</b>	<b>2,825,437</b>	<b>2,828,351</b>

(\*) Exclusions include residents in state mental institutions, federal military installations, and state and federal correctional institutions.

RESOLUTION 99-15

A RESOLUTION OF THE BOARD OF TRUSTEES  
OF THE PLACENTIA LIBRARY DISTRICT OF ORANGE COUNTY TO ESTABLISH THE  
APPROPRIATIONS LIMITATION FOR THE FISCAL YEAR 2000-2001

WHEREAS, the voters of California on November 6, 1979 added Article XIII B to the State Constitution placing various limitations on the appropriations of state and local governments, as called out in Section 2710 of the Government Code; and

WHEREAS, such law became effective January 1, 1981; and factors that may be used by local jurisdictions in setting their appropriations limit; and

WHEREAS, the Placentia Library District of Orange County has complied with all the provision of said law in determining the appropriations limit for the fiscal year 2000-2001.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE PLACENTIA LIBRARY DISTRICT that the appropriations limit be \$2,294,163 for Fiscal Year 2000-2001.

AYES: TRUSTEES:

NOES: TRUSTEES:

ABSENT: TRUSTEES:

ABSTAIN: TRUSTEES:

State of California )  
 )ss.  
County of Orange )

I, Robin J. Masters, Secretary of the Board of Trustees of the Placentia Library District of Orange County hereby certify that the above and foregoing Resolution was duly and regularly adopted by the Board of Trustees at a Regular Meeting hereof held on the twenty first of June, 2000.

IN WITNESS THEREOF, I have hereunto set my hand and seal this twenty first day of June, 2000.

\_\_\_\_\_  
Robin J. Masters, Secretary  
Board of Trustees of the Placentia Library District  
Of Orange County




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**PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES**

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**TO:** Library Board of Trustees  
**FROM:** Elizabeth D. Minter, Library Director   
**SUBJECT:** Resolution to adopt Salary Schedules for Fiscal Year 2000-2001 Budget effective July 1, 2000  
**DATE:** June 21, 2000

**BACKGROUND:**

Placentia Library District will be entering the third year of a three-year Memorandum of Understanding (MOU) with its staff on July 1, 2000. The Contract provides for a percentage salary increase in Fiscal Year 2000-2001 equal to the percent rise, to the nearest tenth (0.1) of one percent, in the cost-of-living for the period March 1999 to March 2000 as measured by the Bureau of Labor Statistics Consumer Price Index "All Items" (base 1982-84), for the Los Angeles-Anaheim-Riverside area. Attachment A shows the percentage increase to be 3.4%.

Attachment B is the Proposed Salary Schedule for MOU Employees and Exempt Personnel effective July 1, 2000. It contains the following:

-  A 3.4% increase for all staff covered by the MOU
-  A 3.4% increase for all exempt staff except Page
-  Page hourly rate is in compliance with California minimum wage requirements and no change is recommended

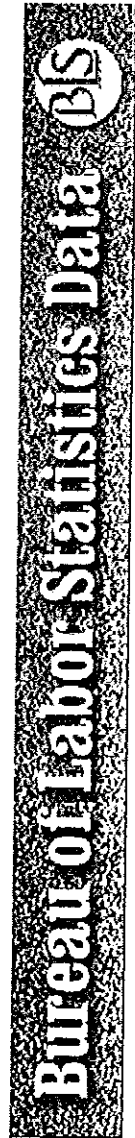
Attachment C is Resolution 99-16 establishing the Wage and Salary Schedules for Placentia Library District for Fiscal Year 2000-2001.

**RECOMMENDATIONS:**

1. Read Resolution 99-16 by Title only.
2. Adopt Resolution 99-16 by Roll Call Vote.







Data extracted on: June 08, 2000 (03:36 PM)

**Consumer Price Index-All Urban Consumers**

**Series Catalog:**

Series ID : CUURA421SA0

Not Seasonally Adjusted

Area : Los Angeles-Riverside-Orange County, CA

Item : All items

Base Period : 1982-84=100

**Data:**

Series ID	Jan 1999	Feb 1999	Mar 1999	Apr 1999	May 1999	Jun 1999	Jul 1999	Aug 1999	Sep 1999	Oct 1999	Nov 1999	Dec 1999	Ann 1999
CUURA421SA0	164.2	164.6	165.0	166.6	166.2	165.4	165.8	166.3	167.2	167.2	167.1	167.3	166.1
Series ID	Jan 2000	Feb 2000	Mar 2000	Apr 2000	May 2000	Jun 2000	Jul 2000	Aug 2000	Sep 2000	Oct 2000	Nov 2000	Dec 2000	Ann 2000
CUURA421SA0	167.9	169.2	170.6	170.6	2000: No Data	2000: No Data	2000: No Data	2000: No Data	2000: No Data	2000: No Data	2000: No Data	2000: No Data	2000: No Data
Series ID	Net Change Mar 1999 to Mar 2000	Pct Change Mar 1999 to Mar 2000											
CUURA421SA0	5.6	3.4											



PLACENIA LIBRARY DISTRICT  
Proposed 3.4% Increase  
Salary Scale for Fiscal Year 2000-2001  
Effective July 1, 2000

	1	2	3	4	5	6	7	8	9	10	
CLERK I	HR	10.23	10.48	10.74	11.01	11.29	11.57	11.86	12.15	12.46	13.08
	PP	818.10	838.78	859.46	880.97	903.30	925.64	948.80	971.96	996.78	1,046.41
	AN	21,270.62	21,808.30	22,345.98	22,905.17	23,485.86	24,066.56	24,668.76	25,270.96	25,916.18	27,206.61
	MO	1,772.55	1,817.36	1,862.17	1,908.76	1,957.16	2,005.55	2,055.73	2,105.91	2,159.68	2,267.22
CLERK II	HR	11.57	11.86	12.15	12.82	12.76	13.09	13.41	13.68	14.09	14.80
	PP	925.64	948.80	971.96	1,025.73	1,020.76	1,047.24	1,072.88	1,094.39	1,127.47	1,183.72
	AN	24,066.56	24,668.76	25,270.96	26,668.93	26,539.88	27,228.12	27,894.84	28,454.03	29,314.31	30,776.80
	MO	2,005.55	2,055.73	2,105.91	2,222.41	2,211.66	2,269.01	2,324.57	2,371.17	2,442.86	2,564.73
LIBR ASST	HR	13.74	14.08	14.43	14.80	15.17	15.54	15.92	16.34	16.74	17.57
	PP	1,099.35	1,126.65	1,154.77	1,183.72	1,213.50	1,243.28	1,273.89	1,306.98	1,339.24	1,405.41
	AN	28,583.07	29,292.81	30,024.05	30,776.80	31,551.06	32,325.32	33,121.09	33,981.38	34,820.16	36,540.73
	MO	2,381.92	2,441.07	2,502.00	2,564.73	2,629.26	2,693.78	2,760.09	2,831.78	2,901.68	3,045.06
LIB I	HR	16.24	16.66	17.09	17.51	17.94	18.39	18.85	19.33	19.81	20.78
	PP	1,299.53	1,332.62	1,367.36	1,400.45	1,435.19	1,471.59	1,507.99	1,546.04	1,584.92	1,662.67
	AN	33,787.81	34,648.10	35,551.40	36,411.69	37,314.99	38,261.31	39,207.63	40,196.96	41,207.80	43,229.47
	MO	2,815.65	2,887.34	2,962.62	3,034.31	3,109.58	3,188.44	3,267.30	3,349.75	3,433.98	3,602.46
LIB II	HR	18.92	19.40	19.88	20.38	20.89	21.41	21.94	22.49	23.05	24.21
	PP	1,513.78	1,551.83	1,590.71	1,630.41	1,670.94	1,713.13	1,755.32	1,799.16	1,843.83	1,936.48
	AN	39,358.18	40,347.51	41,358.35	42,390.69	43,444.54	44,541.41	45,638.28	46,778.16	47,939.55	50,348.36
	MO	3,279.85	3,362.29	3,446.53	3,532.56	3,620.38	3,711.78	3,803.19	3,898.18	3,994.96	4,195.70

Signature: \_\_\_\_\_ Date: June 21, 2000

Al Shkoler, President



RESOLUTION 99-16

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
PLACENTIA LIBRARY DISTRICT OF ORANGE COUNTY ESTABLISHING THE  
SALARIES FOR EMPLOYEES OF THE PLACENTIA LIBRARY DISTRICT OF ORANGE  
COUNTY

WHEREAS, Section 19469 of the Education Code of the State of California establishes that the Board of Library Trustees shall fix the compensation of all employees.

BE IT RESOLVED, that the Placentia Library District of Orange County Board of Trustees adopts the Placentia Library District Salary Scale for Employees for Fiscal Year 2000-2001 dated June 21, 2000, and implements such on July 1, 2000.

AYES: TRUSTEES:  
NOES: TRUSTEES:  
ABSENT: TRUSTEES:  
ABSTAIN: TRUSTEES:

State of California )  
 )ss.  
County of Orange )

I, Robin J. Masters, Secretary of the Board of Trustees of the Placentia Library District of Orange County hereby certify that the above and foregoing Resolution was duly and regularly adopted by the Board of Trustees at a Regular Meeting hereof held on the twenty first of June, 2000.

IN WITNESS THEREOF, I have hereunto set my hand and seal this twenty first day of June, 2000.

\_\_\_\_\_  
Robin J. Masters, Secretary  
Board of Trustees of the Placentia Library District  
Of Orange County

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
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**PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES**

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**TO:** Library Board of Trustees  
**FROM:** Elizabeth D. Minter, Library Director   
**SUBJECT:** Adoption of Personnel Allocation Schedule and Organization Chart for Fiscal Year 2000-2001 Budget effective July 1, 2000  
**DATE:** June 21, 2000

**BACKGROUND:**

The Proposed Personnel Allocation for Fiscal Year 2000-2001 is Attachment A and the Proposed Organization Chart for Fiscal Year 2000-2001 is Attachment B.

The changes incorporated into the Fiscal Year 2000-2001 personnel charts are:

-  Reclassification of the Children's Librarian position from Librarian I to Librarian II
-  Addition of .25 FTE for the Volunteer Coordinator by transferring the Technical Services duties from Willauer to Matas
-  Addition of 1.00 FTE Library Assistant with the hours allocated .50 FTE to the Families for Literacy Program, .25 FTE to Childrens and .25FTE to Adult Services

**RECOMMENDATIONS:**

Adopt the Personnel Allocation Schedule and Organization Chart for Fiscal Year 2000-2001 as presented.





Placentia Library District

Personnel Allocation for Fiscal Year 2000-2001

Allocation Adopted by the Library Board of Trustees for FY1998-1999

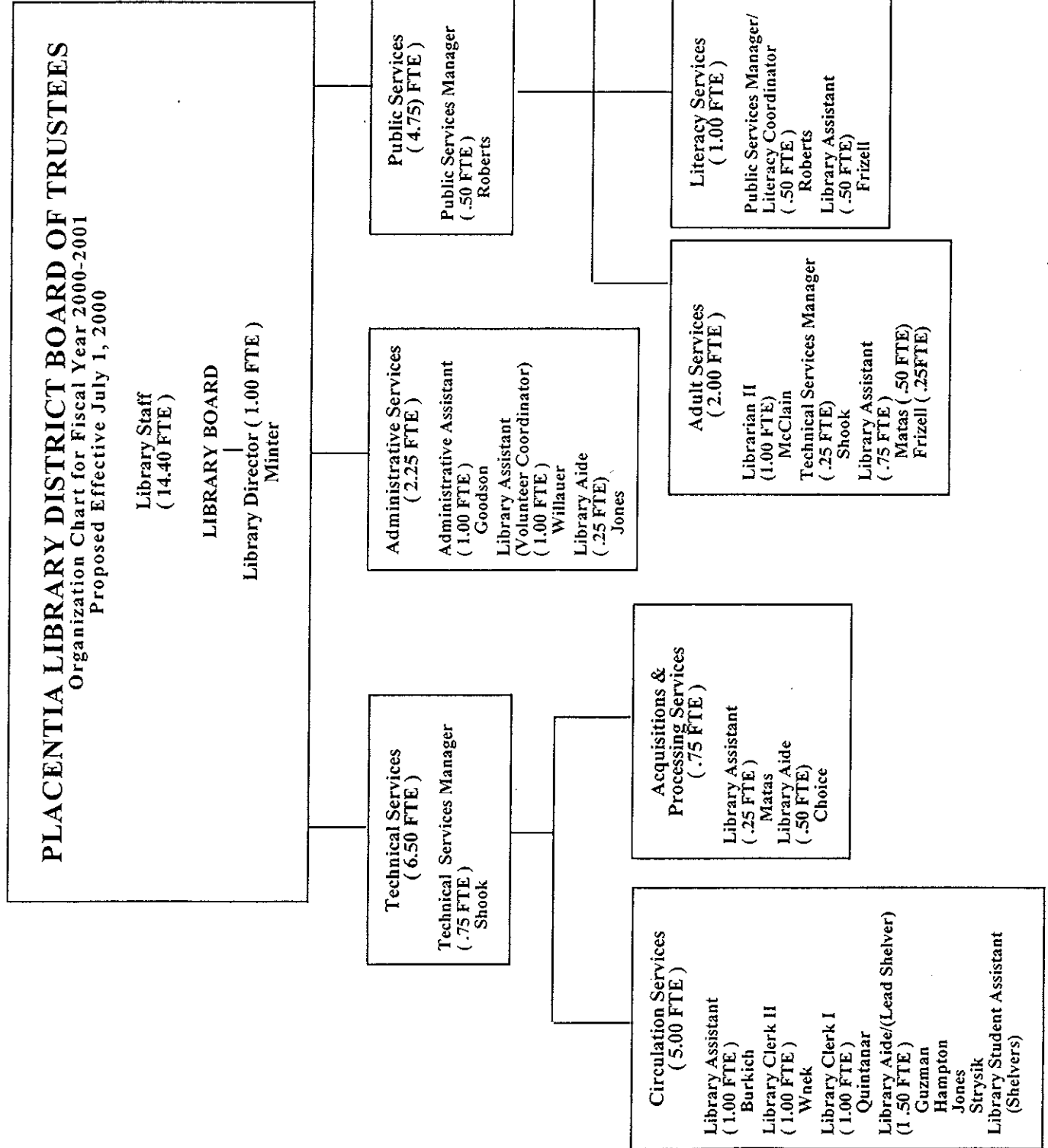
	Admin	Prof. Svcs	Adult	Literacy	Child	Circ	Tech Svcs	TOTAL
Library Director	1.00							1.00
Principal Librarian		0.50	0.50					1.00
Administrative Assistant	1.00							1.00
Librarian II			1.25				0.75	2.00
Librarian					1.00			1.00
Library Assistant	0.75			0.50		1.00	0.25	2.50
Library Clerk II								0.00
Library Clerk I						2.00		2.00
Library Aide						1.50	0.50	2.00
Page						0.50		0.50
<b>TOTAL</b>	<b>2.75</b>	<b>0.50</b>	<b>1.75</b>	<b>0.50</b>	<b>1.00</b>	<b>5.00</b>	<b>1.50</b>	<b>13.00</b>

Allocation Adopted by the Library Board of Trustees for FY1999-2000

	Admin	Prof. Svcs	Adult	Literacy	Child	Circ	Tech Svcs	TOTAL
Library Director	1.00							1.00
Principal Librarian		0.50	0.50					1.00
Administrative Assistant	1.00							1.00
Librarian II			1.25				0.75	2.00
Librarian					1.00			1.00
Library Assistant	0.75			0.50		1.00	0.25	2.50
Library Clerk II								0.00
Library Clerk I						2.00		2.00
Library Aide	0.25					1.50	0.50	2.25
Page						0.50		0.50
<b>TOTAL</b>	<b>3.00</b>	<b>0.50</b>	<b>1.75</b>	<b>0.50</b>	<b>1.00</b>	<b>5.00</b>	<b>1.50</b>	<b>13.25</b>

Personnel Allocation Proposed for for FY2000-2001

	Admin	Public Svcs	Adult	Literacy	Child	Circ	Tech Svcs	TOTAL
Library Director	1.00							1.00
Service Manager		0.50	0.25	0.50			0.75	2.00
Administrative Assistant	1.00							1.00
Librarian II			1.00		1.00			2.00
Librarian								0.00
Library Assistant	1.00		0.75	0.50	0.25	1.00	0.25	3.75
Library Clerk II						1.00		1.00
Library Clerk I						1.00		1.00
Library Aide	0.25					1.50	0.50	2.25
Page						0.50		0.50
<b>TOTAL</b>	<b>3.25</b>	<b>0.50</b>	<b>2.00</b>	<b>1.00</b>	<b>1.25</b>	<b>5.00</b>	<b>1.50</b>	<b>14.50</b>



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**PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES**

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**TO:** Library Board of Trustees  
**FROM:** Elizabeth D. Minter, Library Director *EDM*  
**SUBJECT:** Motion to Continue the Spending Authorization of the Fiscal Year 1999-2000 Budget until August 31, 2000, pending adoption of the State Budget  
**DATE:** June 21, 2000

**BACKGROUND:**

At its May 24, 2000 Regular Meeting the Library Board reviewed the preliminary revenue budget for Fiscal Year 2000-2001. The Library Director will present updated estimates at the Board Meeting.

Despite the modest anticipated growth in the property tax revenues the status of State Library subsidies continues to be uncertain.

The news from Sacramento is that the State Budget should be in place by July 1. Since there are several items in the State Library budget that may significantly impact Placentia's revenue I recommend that the District Budget not be finalized until the State Budget is adopted.

**RECOMMENDATIONS:**

Motion to Continue the Spending Authorization of the Fiscal Year 1999-2000 Budget until August 31, 2000, pending adoption of the State Budget



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**PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES**

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**TO:** Library Board of Trustees  
**FROM:** Elizabeth D. Minter, Library Director *EDM*  
**SUBJECT:** Establish the Fines & Fees Schedule for Fiscal Year 2000-2001  
**DATE:** June 21, 2000

**BACKGROUND:**

Attachment A is the Fines & Fees Schedule for Fiscal Year 1999-2000 as revised August 18, 1999.

If the Board makes no changes in the Schedule it may be adopted by motion at the Board Meeting. If any changes are made the Schedule needs to be published in a Legal Notice and a Public Hearing Scheduled for a future Board Meeting.

The following changes are recommended by staff:

-  Multipurpose Room – delete the \$125 charge for HVAC services for days the Library is Closed
-  Surcharges – increase the Returned Check , up to 30 days from \$10.00 to \$20.00

**RECOMMENDATIONS:**

1. Establish the Fines & Fees Schedule for Fiscal Year 2000-2001
2. Set item for Public Hearing on July 19, 2000 at 7:30 P.M.



## PLACENTIA LIBRARY DISTRICT FINES AND FEES SCHEDULE

*Adopted by the Library Board of Trustees, June 21, 1993  
Revised August 18, 1999*

<u>FINES</u>	<u>PER DAY</u>
Adult & Children's Books, Magazines, Pamphlets, Paperbacks, Books on Tape, Records, Cassettes, and Compact Discs .....	\$ .20
Videos and CD-ROMs .....	2.00

There is a two day *grace period* on fines for all items except videos and CD-ROMs. At the end of the grace period fines are calculated from the date that the item is due, not from the end of the grace period.

<u>MAXIMUM FINE PER ITEM</u>	<u>MAXIMUM</u>
Adult & Children's Books, Magazines, Pamphlets, Paperbacks, Books on Tape, Records, Cassettes, Compact Discs, Videos and CD-ROMs .....	\$ 10.00

<u>RESERVES &amp; SHELF CHECKS</u>	<u>PER ITEM</u>
Adult & Children's Books, Magazines, Pamphlets, Books on Tape, Records, Cassettes, Compact Discs, Videos and CD-ROMs .....	\$ .50
Interlibrary Loans, actual charges by lending library, plus postage, plus .....	5.00

<u>LOST MATERIALS</u>	<u>DEFAULT*</u>
Adult Books .....	Item Cost +\$ 5.00 ..... \$ 25.00
Children's Books .....	Item Cost +\$ 5.00 ..... 15.00
Magazines .....	Item Cost +\$ 2.00 ..... 3.00
Records/Cassettes .....	Item Cost +\$ 5.00 ..... 10.00
Pamphlets .....	Item Cost +\$ 2.00 ..... 2.00
Videos .....	Item Cost +\$ 5.00 ..... 50.00
Compact Discs .....	Item Cost +\$ 5.00 ..... 15.00
CD-ROMs .....	Item Cost +\$15.00 ..... 60.00
Books on Tape .....	Item Cost +\$ 5.00 ..... 30.00
Paperback - Adult .....	Item Cost +\$ 5.00 ..... 5.00
Paperback - Children's .....	Item Cost +\$ 5.00 ..... 3.50
Paperback - Foreign Language .....	Item Cost +\$ 5.00 ..... 9.00

\*Default price will be used in the event the item cost is not available. The processing fee of \$2.00, \$5.00 or \$15.00 is not part of the default price and needs to be added for the total amount due.

<u>SPECIAL SERVICES</u>	<u>PER ITEM</u>
Library card replacement .....	\$ 1.00
Laminating, per sheet .....	1.00
Printing, black ink, per page .....	.10
Photocopy, black ink, per page .....	.15
Printing & Photocopy, color, per page .....	1.00
Passport check preparation .....	1.00

<u>MULTIPURPOSE ROOM</u>	<u>PER DAY</u>
Up to four hours .....	\$ 30.00
Additional hours, in four hour increments .....	30.00
Set-up fee .....	15.00
Clean-up fee .....	15.00
HVAC fee for days the Library is closed .....	125.00

<u>SURCHARGES</u>	
Returned check, up to 30 days .....	\$ 10.00
Returned check, 30th day and over: the greater of 3 times value of check or .....	100.00
Report to Collection Agency, per report .....	15.00

### DAMAGES

Borrowers of materials from Placentia Library District assume full responsibility for their use. Placentia Library District assumes no responsibility for damage to personal property caused by the use of video cassettes, audio cassettes, or other library materials or equipment of any type.

*Adopted by the Library Board of Trustees, January 18, 1993.*





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**PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES**

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**TO:** Library Board of Trustees  
**FROM:** Elizabeth D. Minter, Library Director *elm*  
**SUBJECT:** Adoption of Holiday and Library Public Service Schedule for Calendar Years 2000 and 2001  
**DATE:** June 21, 2000

**BACKGROUND:**

The District's Holiday and Library Closure Schedule is based upon the 11 holidays specified in the Memorandum of Understanding with the Staff.

Past practice is that the Library is closed on the Sunday preceding Monday holidays.

Attachment A is the Proposed Holiday and Public Service Calendar for Calendar Years 2000 and 2001.

Attachment B is Resolution 99-17, establishing the Placentia Library District Holiday Schedule for Calendar Years 2000 and 2001.

**RECOMMENDATIONS:**

1. Read Resolution 99-17 by Title only
2. Adopt Resolution 99-17



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**PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES**

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**Holiday and Library Public Service Schedule for Calendar Years  
2000 and 2001**

Paid staff holidays are indicated in bold type and unpaid Library closures are indicated in regular type.

Placentia Library District Offices and Library will be closed:

**2000**

<b>New Year's Day</b>	<b>Saturday</b>	<b>January 1</b>
Day before Monday Holiday	Sunday	February 20
<b>President's Day</b>	<b>Monday</b>	<b>February 21</b>
Easter	Sunday	April 23
Day before Monday Holiday	Sunday	May 28
<b>Memorial Day</b>	<b>Monday</b>	<b>May 29</b>
<b>Independence Day</b>	<b>Tuesday</b>	<b>July 4</b>
Day before Monday Holiday	Sunday	September 3
<b>Labor Day</b>	<b>Monday</b>	<b>September 4</b>
<b>Veteran's Day</b>	<b>Saturday</b>	<b>November 11</b>
<b>Thanksgiving Day</b>	<b>Thursday</b>	<b>November 23</b>
<b>Christmas Eve Day</b>	<b>Sunday</b>	<b>December 24</b>
<b>Christmas Day</b>	<b>Monday</b>	<b>December 25</b>
Holiday Furlough		December 26-28
<b>New Year's Eve Day</b>	<b>Sunday</b>	<b>December 31</b>

# 2001

<b>New Year's Day</b>	<b>Monday</b>	<b>January 1</b>
Day before Monday Holiday	Sunday	February 18
<b>President's Day</b>	<b>Monday</b>	<b>February 19</b>
Easter	Sunday	April 15
Day before Monday Holiday	Sunday	May 27
<b>Memorial Day</b>	<b>Monday</b>	<b>May 28</b>
<b>Independence Day</b>	<b>Wednesday</b>	<b>July 4</b>
Day before Monday Holiday	Sunday	September 2
<b>Labor Day</b>	<b>Monday</b>	<b>September 3</b>
<b>Veteran's Day</b>	<b>Sunday</b>	<b>November 11</b>
<b>Thanksgiving Day</b>	<b>Thursday</b>	<b>November 22</b>
Day before Monday Holiday	Sunday	December 23
<b>Christmas Eve Day</b>	<b>Monday</b>	<b>December 24</b>
<b>Christmas Day</b>	<b>Tuesday</b>	<b>December 25</b>
Holiday Furlough		December 26-30
<b>New Year's Eve Day</b>	<b>Monday</b>	<b>December 31</b>

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**PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES**

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**TO:** Library Board of Trustees  
**FROM:** Elizabeth D. Minter, Library Director *EDM*  
**SUBJECT:** Authorization for Staff Appreciation Dinner for 2000  
**DATE:** June 21, 2000

**BACKGROUND:**

The 1999 Staff Appreciation Dinner was held at the Black Angus Restaurant on Imperial Highway, Fullerton, on Thursday, August 5 at 6:30 P.M.

I presented a request for co-sponsoring the 2000 Staff Appreciation Dinner at the Friends of Placentia Library Board Meeting on June 5. The Friends Board had only five members in attendance (4 of the 6 absent were either out-of-town or had a hospitalized spouse), six members are needed for a quorum. The members present voted unanimously to fund 50% of the cost of the Staff Appreciation Dinner, not to exceed \$400, pursuant to the Acting Secretary polling the absent members and getting their approval. On June 7<sup>th</sup> the Acting Secretary reported to the Library Director that four of the six absent Board Members agreed to ratify the proposal but that Ted Farkas protested the vote being held by phone. In light of the protest the Friends Board will not be able to take additional action on the request until its September Meeting.

The budget for the 1999 Dinner was \$800 and the total cost was \$684.50.

In 1999 the following were invited to attend:

- Current and retired Library Staff.
- Volunteer Paul Deputy and Ilse Deputy.
- Library Trustees
- Friends Directors
- Foundation Directors

The 1999 attendance was 37.

For the past several years the staff has indicated that a Thursday evening at 6:30 P.M is its preferred time.

**RECOMMENDATION:**

Set a date, location and budget for the Staff Appreciation Dinner



TO: Elizabeth Minter, Library Director  
 FROM: Jim Roberts, Public Services Manager *je*  
 DATE: June 12, 2000  
 SUBJECT: Program Committee Report for the month of May

DEPARTMENT	NUMBER OF PROGRAMS	NUMBER OF ATTENDEES
<i>ADULT SERVICES</i>	1	26
<u>TYD Total</u>	3	197


*LITERACY SERVICES*

See Agenda Item 43.

<i>CHILDREN'S SERVICES</i>		
CLASS VISITS TO THE LIB.	1	18
STORY TIMES	9	139
LAPSITS	4	161
MUSIC TIMES	5	121
SPECIAL PROGRAMS	1 (CUB SCOUT VISIT)	10
TOTAL	<u>20</u>	<u>449</u>
YTD TOTAL	<u>206</u>	<u>6,907</u>





TO: Elizabeth Minter, Library Director  
 FROM: Cyrise Smith, Children's Librarian   
 DATE: June 21, 2000  
 SUBJECT: May activities in the Children's Department

**Programming-** the final programming session of the 99/2000 fiscal year ended in May. There were a total of 12 programs this month with 111 children and 72 adults attending. As shown in the program committee report, the breakdown per storytime is as follows:

TYPE OF PROGRAM	NUMER OF PROGRAMS	TOTAL ATTENDANCE
Lapsits, under 2 years	4	87 children / 74 adults
Storytimes, 3 – 6 years (p.m.)	5	53 children / 25 adults
Storytimes, 3 – 6 years (a.m.)	4	33 children / 28 adults
Musictimes 3 – 6 years	5	77 children / 44 adults
<b>TOTALS</b>	<b>18</b>	<b>250 children / 171 adults</b>

**Class/Group visits-** Class visits from local schools continued. One class visited the library this month, with 18 children using the library and it's services. A cubscout troop visited the library, with 10 scouts receiving a tour and working on a merit badge.

**Summer Reading Program-** Plans for the Summer Reading Program are under way. School visits to tell children about the Summer Reading Program have been scheduled and began May 22. Eight schools have scheduled visits by the librarian and volunteers. Special thanks to this year's volunteers; Eleanore Rankin, Pat Irot, Barbara Hemmerling, Jan Schwartzkopf, Jason Smith, Yolanda Smith and Peggy Thomas. The Summer Reading Program begins June 18<sup>th</sup>. Once again the Children's Department will be relying on teen volunteers to help with the Summer Reading Program. Eleven teen volunteers have been scheduled to work the Summer Reading Program this summer.

**School Outreach-** The Children's Department was home to a temporary exhibit of mission projects during the months of April and May. Several parents from Ms. Roe's fourth grade class at Wagner elementary school came in and set up the exhibit of approximately 30 missions.

The Librarian attended Placentia Head Start's day in the park at Whitten Center on Thursday May 18. A table was set up with library materials, and the librarian told stories to classes from the Head Start Program and area Kindergarten classes. Several hundred children and their teachers attended this two-hour event.



**TO:** Elizabeth Minter, Library Director

**FROM:** Jim Roberts, Public Services Manager

**DATE:** June 12, 2000

**SUBJECT:** Placentia Library Literacy Services Activities Report for the month of May.

**IT Survival Skills for Library Administrators.** On May 2 and 3, Library Director Elizabeth Minter and Public Services Manager Jim Roberts attended a workshop at Newport Beach on Survival Skills for Library Administrators. Produced by the **InFoPeople Project**, the workshop focused on libraries in a technological world.

**Tutor Training.** The Literacy Coordinator conducted a tutor training workshop on Sunday, May 7 and seven (7) tutors were trained, three (3) of whom were high school volunteers.

**The Mary Baker Eddy Book Talk.** A book talk on Mary Baker Eddy was held on Tuesday evening, May 9, and twenty-six (26) patrons attended the program. The Mary Baker Eddy Exhibit was taken down on May 31.

**Partnerships For Change.** Public Services Manager, Jim Roberts, and Children's Librarian, Cyrise Smith, attended the State Library sponsored Partnerships for Change in San Diego on May 24. Partnerships for Change is a multi-year program that has helped California Libraries analyze and restructure their library service programs and policies to better respond to their changing diverse communities. Both Jim and Cyrise are scheduled to attend the last workshop in June.

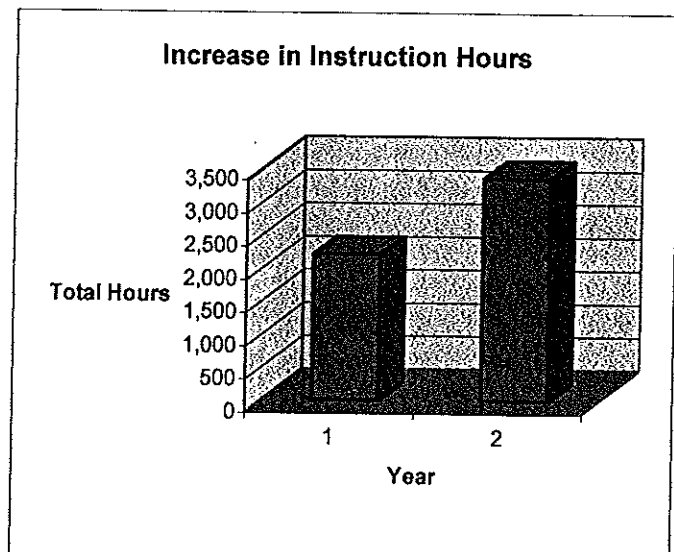
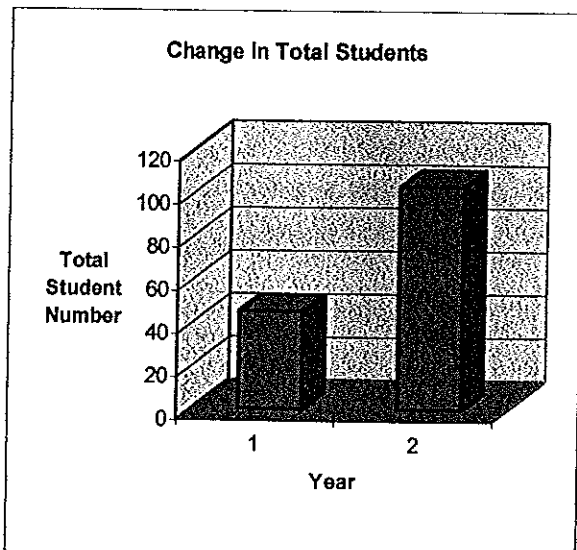
**Networking Activities.** Literacy Coordinator Jim Roberts attended the monthly meeting of the Placentia Community Network on Thursday, May 25, at City Hall. The 2000-2001 Board of Officers was approved, and Gilbert Gonzales will remain as President.




## Placenta Library Literacy Services

Report of Growth and Progress

	May 1998-99	May 1999-2000	YTD FT 98-99	YTD FY 99-2000
<b>Tutors:</b>				
Active Tutors				
Adult	43	65	43	67
Teen	0	25	0	28
Hours Instruction	175	535	2,194	3,343
Other Volunteer Hours	171	270	935	1,062
<b>Total Hours</b>	<b>346</b>	<b>805</b>	<b>3,129</b>	<b>4,405</b>
<b>Training Workshops</b>				
Workshops Held	0	1	3	8
Tutors Trained	0	7	27	76
<b>Students</b>				
With Adult Tutors	45	72	45	72
With Teen Tutors	0	25	0	25
In Groups	NA	6	NA	6
<b>Total Active Students</b>	<b>45</b>	<b>103</b>	<b>45</b>	<b>103</b>
<b>Families for Literacy</b>				
Family Students				
Hours of Instruction				
<b>Total Students</b>	<b>45</b>	<b>103</b>	<b>45</b>	<b>103</b>
<b>Total Instruction Hours</b>	<b>175</b>	<b>535</b>	<b>2,194</b>	<b>3,343</b>





TO: Elizabeth Minter, Library Director  
FROM: Jim Roberts, Public Services Manager   
DATE: May, 2000  
SUBJECT: **Placentia Library Web Site Development Report for the month of May.**

A quarterly Web Site review for design and set up, among others, will be scheduled for June.

In May, the Placentia Library District had 7,207 "hits" on the Web Site, an average of 232 a day. The following are the areas with the most "hits."

Borrowers:	383
Friends:	390
Hours:	384
Information:	383
Foundation:	387
History Room:	378
Literacy/CLC logo:	614
Passports:	388





TO: Elizabeth Minter, Library Director  
FROM: Cheryl Willauer, Library Assistant  
DATE: June 21, 2000  
SUBJECT: **Publicity materials produced for May 2000**

**Information on the Placentia Library cable channel #53:**

The Placentia Library Channel is back online and you can view it on Channel 53.

1. Welcome to Placentia Library, address & telephone number.
2. Hours
3. Board of Trustees
4. Children's storytime, lapsit and musictime programs
5. Summer Reading Program
6. Friends of Placentia Library Bookstore
7. Literacy Program asking for volunteers
8. Placentia Library is a passport acceptance agency

**Newspaper articles published:**

1. Placentia City Resume.
2. Seminar at Placentia Library deals with getting published
3. Library Access for Orange County Libraries available at [www.ocpl.org](http://www.ocpl.org).
4. Lost and Found – Reading programs for teens
5. Patron: Library should filter porn

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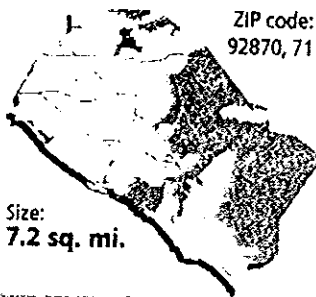
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# CITY RESUME PLACENTIA

## STATISTICS

Population	49,150*
Median income	\$50,945
People under age 18	26%
Percent unmarried	33%

\* 1999 estimate  
Some data from 1990 Census and Dataquick Information Systems.

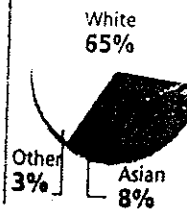


## HOUSING

Median home price	\$250,000
Average apartment rent	\$1,006
Housing units	13,569
Housing vacancy	2.61%
People per household	3.22

1999 Data from ActionDataquick and RealFacts. 2.91 countywide

## DEMOGRAPHICS



## TELEPHONE

**City Hall:**  
401 E. Chapman Ave.  
(714) 993-8117  
**Chamber of Commerce:**  
201 E. Yorba Linda Blvd., C  
(714) 528-1873

**Telephone:**  
Pacific Bell  
(800)750-2355

**Electricity:**  
So. California Edison  
(800) 655-4555

**Gas:**  
So. California Gas Co.  
(800) 427-2000

**Water:**  
So. California Water  
(714) 528-1462  
Yorba Linda Water District  
(714) 777-3018

**Trash:**  
Placentia Disposal  
(714) 238-3300

**INFOSTORE:**  
Register InfoStore sells City Resumes for incorporated Orange County Cities. Individual resumes are \$5. A package of all cities is \$25. Call (714) 796-6077.

Compiled by:  
Matt Degen,  
The Orange County Register

## BUSINESSES\*

Total	619
Total as a percent of county	0.8%
Total employed	9,761
Employed as a percent of total county	0.9%

### Top 5 private employers

Placentia Linda Hospital	330
Hartwell Corp.	240
Knott's Berry Farm Foods	150
McMullen Argus Publishing Inc.	150
L & L Custom Shutters Inc.	140

\*Some information is based on ZIP code boundaries.

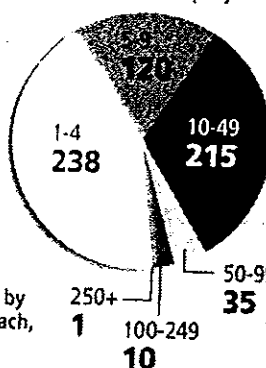
## TOP THREE MAJOR BUSINESS ACTIVITIES

	No. of firms	Percent
Retail trade	117	18.9%
Services: personal, business	106	17.1%
Wholesale trade	100	16.2%

## FIRM TYPE

Single location	434
Headquarters	39
Franchises	22
Divisions	12
Branches	112

## FIRM SIZE



## TAXABLE SALES

\$377 million in 1998, up 9 percent from 1997.

Some business data provided by Inside Prospects, Newport Beach, (949) 660-7777, Web site: www.inside-prospects.com.

## ITEMS OF INTEREST

Early Spanish settlers called the area "peor que nada," meaning "worse than nothing." The word "Placentia" could be a derivative of a Spanish word meaning "pleasure" or "pleasant." The city says the name means "pleasant place." The city hosts its annual Festival of Arts and Street Faire in August and Heritage Days Festival and Parade in October.

## pacific clippings

post office box 11789  
santa ana, calif. 92711

Placentia News  
Weekly JUN 1 - 2000

### Seminar deals with getting published

The library will present a writing seminar on the realities of publishing for local novelists on Monday from 6:30 to 7:30 p.m. at the Placentia Library, 411 E. Chapman Ave.

Literary Consultant Claudia Suzanne will present at the seminar.

For reservations or more information, call 954-0580.

## pacific clippings

p m b 1 1 7 8 9  
santa ana, calif. 92711

The Register  
Daily APR 28 2000

### VILLA PARK 332

**On the rise:** After 21 years as library branch manager, Helen Richardson has been promoted to a similar position at the Cypress branch of the Orange County Public Library. Her last day as manager of the Villa Park library will be May 4.

- Morgan K. Sales  
(714) 704-3792  
Morgan\_Sales@link.freedom.com

## pacific clippings

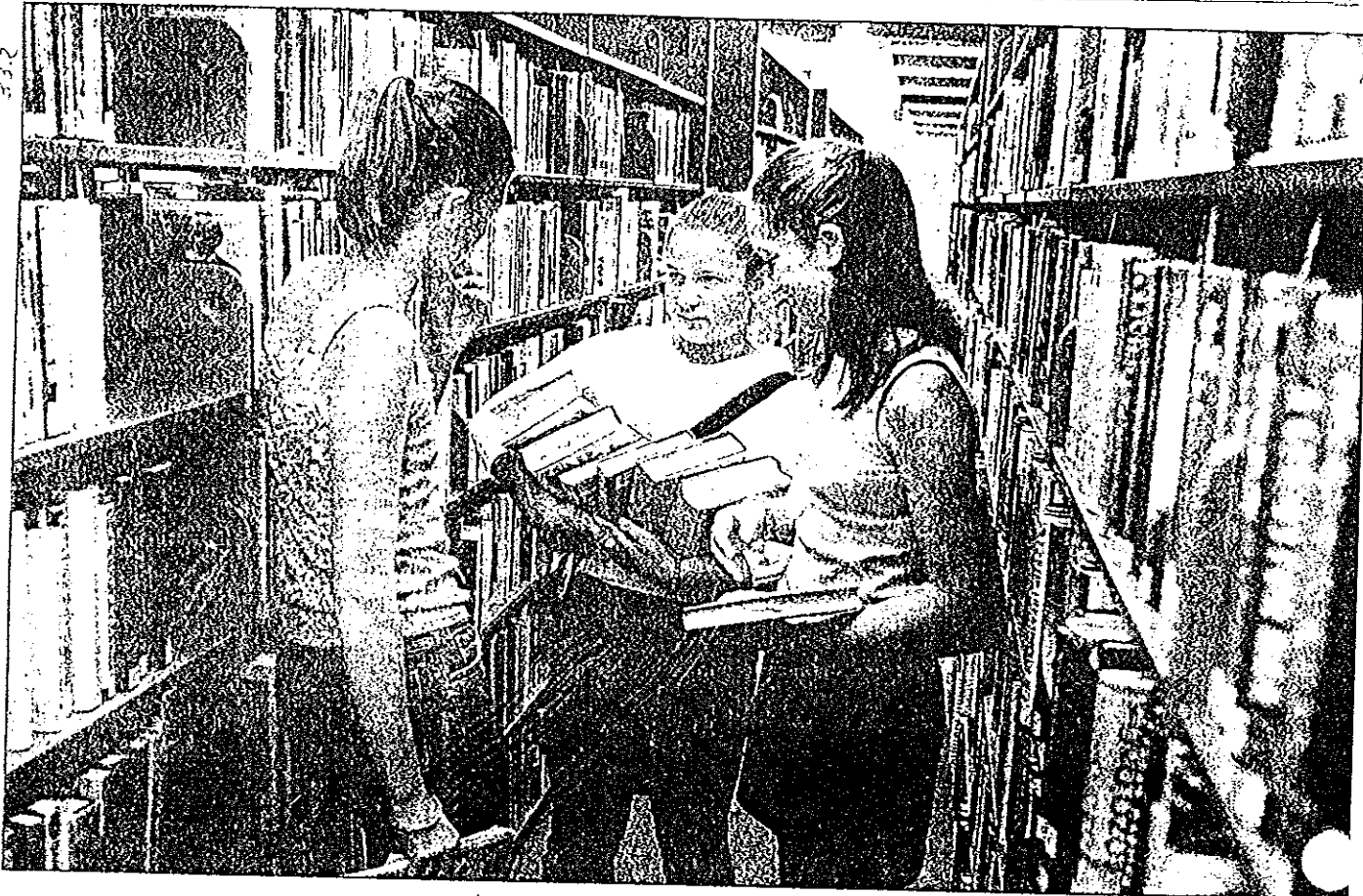
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santa ana, calif. 92711

The Register  
Daily APR 28 2000

### LA PALMA 332

**Library access:** Internet users can now check out the public access catalog of the La Palma Library online at [www.ocpl.org](http://www.ocpl.org). Patrons will be able to see their own library records including due dates and place requests or holds. Items still must be checked out at the library.

- Linda Lou  
(714) 704-3788  
Linda\_Lou@link.freedom.com



BOOK FANS: Newport Harbor ninth-grader Lauren Drake, 15, center, talks with classmates Alyse Vultee, 14, left, and Jennifer Park, 14, at the Newport Beach Public Library. BRUCE C. STRONG/The Orange County Register

# LOST AND FOUND

TEENS AUTHOR THEIR OWN BOOK LISTS, READING AREAS, ACTIVITIES.

Story by TERYL ZARNOW | Special to the Register

The Newport Harbor High School freshmen were on a class field trip. In some ways, it was the usual: board the bus, take a tour, see the sights, bring home a souvenir.

In a big way, though, it wasn't the usual at all. The main attraction was a library. These students were visiting the main branch of the Newport Beach Public Library to do research for their history papers. They got a quick lesson in the computerized card catalog, a tour of the building and the stacks, and library cards of their own.

They were touring a place many of them used to visit weekly as young children. By the time they became teen-agers, though, it was no longer a regular stop.

Josh Hanson, 14, who learned how to conquer the microfilm, was making his first visit. He doesn't go to the library often.



BOOK STUDY: One group is reading 'Where the Red Fern Grows.' CHRIS O'LEARY/The Orange County Register

"I used to check out stacks of picture books when I was learning to read. Now I only go when I have to. You grow out of it," he said. He was pleasantly surprised, though, to find some good CDs and movies available at the library.

"I love the library. It's somewhere I can sit and grab any book and just relax," said fellow student Tracie Mills-Winkler, 14. "A lot of kids think coming to the library is a waste of time. You have to show them that libraries aren't that boring."

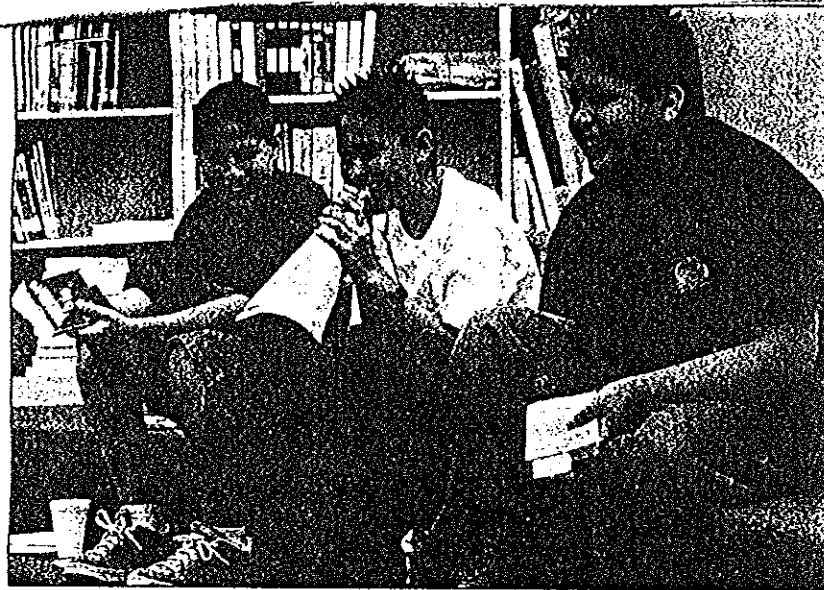
Lauren Drake, 15, agreed. "My mom had me come here to hear stories," she said, but she

doesn't come often now unless it's related to homework. "If you want teens to come to the library, you have to make it sound more exciting."

That's exactly what libraries are trying to do. Libraries across Orange County have begun to market themselves. They have been hiring young adult librarians, creating new programs aimed at teens, and going out to the schools trying to sell a new version of an old product.

First, libraries recognize

ON THE COVER: Danielle Wukav, 15, looks at a book at the Newport Beach Public Library.



CHRIS O'LEARY/The Orange County Register

**FUN WITH BOOKS:** Marco Aguilera, Fernando Esmerio and Gustavo Espana, all 12, share a laugh.

they have something of an image problem with teens. They don't come to the library for fun.

"We focus a heck of a lot on the little ones. We want to get them early and as long as we can," said Kathleen Wade, public services manager for the Buena Park Library District. "Teens haven't necessarily been neglected, but they are a tough group to reach. It's that age where coming to the library is kind of a chore or related to homework. Trying to get them to come for leisure time reading, we are competing with other things."

Julie Fredericksen, youth services coordinator for the Orange County Public Library, said she has noticed a new awareness of teens as potential customers. "Traditionally libraries put a lot of effort into getting new users and (young) users," she said. "Now we're starting to realize we need to be hitting older users, also."

At the Rancho Santa Margarita branch, Fredericksen helped create a teen coffeehouse - a relaxed place where

kids could come to express themselves. It drew 70 kids the first night.

The Newport Beach library received a \$38,000 grant from the California State Library last fall. It's being used to expand relationships with schools and foster recreational reading among teens. Louise Kelley is the Teen Read grant librarian.

"We have had groups come here where the kids have never stepped into this library. After that two-hour visit, they were rushing to get library cards. They were excited," Kelley said. "They saw that they could use those cards for CDs and not just for school assignments."

Newport Beach has created a teen center with comfortable couches and young adult books grouped together. The library has presented Internet workshops and sponsored a series of talks by young-adult authors. Newport also created a Young Adult Advisory Council. The council helps plan activities for teens and gives them a sense of ownership in the library.

"We designed the

young-adult area. We discuss books and recommend books we like," said Amanda Rigas, 16, a junior at Mater Dei High School who has served two years on the council. "I could recommend a book and a couple of weeks later I would see it at the library. That's pretty cool."

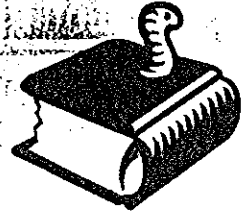
The Anaheim Public Library also has been aggressively pursuing teens. "Can you wait for the teens to walk into the library?" asked young-adult librarian Tasneem Ghazali. "You can, but you may wait a long time. So I go out to the schools and I talk up library services. Outreach is the No. 1 way to get them here."

The Anaheim library co-sponsored an evening with author Victor Villaseñor in April that drew 1,000 people. Each year it also sponsors a creative-writing contest. Ghazali emphasizes electronic media, computers and the Internet when she talks to high school classes. Yet she said the tried-and-true summer reading programs, in which students

Please see **LIBRARIES** Page 12

## YOU'RE THERE

Most libraries offer videos, CDs and free Internet access in addition to books and magazines. Libraries also offer programs and activities targeted toward teen-agers. Here are some of them:



► **Anaheim Public Library**  
500 W. Broadway  
All branches offer teen summer reading programs, teen advisory councils, family read-alongs.  
(714) 765-1880

**Haskett branch**  
2650 W. Broadway  
The Corner teen reading lounge  
(714) 821-0551

► **Fullerton Public Library**  
353 W. Commonwealth Ave.  
Teens help with reading program for younger children.  
(714) 738-6333

► **Huntington Beach Public Library**  
7111 Talbert Ave.  
All branches offer Bookscape summer reading program, use teen volunteers to help with reading club for younger children.  
(714) 375-5107

► **Mission Viejo Public Library**  
25209 Marguerite Parkway  
Bookscape program  
Teen library advisory board for ages 12-17  
(949) 830-7100

► **Newport Beach Public Library**  
1000 Avocado Ave.  
Meet young-adult author Neal Shusterman, 7 p.m. Wednesday, Friends Meeting Room  
Pizza, Pop & Paperbacks, casual book discussion group, 7 p.m. June 28, July 12, Aug. 9.  
Young Adult Advisory Council: Teens meet monthly and help plan and host library events for teens. All branches offer teen reading program.  
(949) 717-3801

**Orange County Public Libraries**  
All branches offer Bookscape summer reading program. Earn prizes by reading and contribute book reviews for the newsletter distributed to teen readers. Teens also help with summer reading program for younger children.

**Rancho Santa Margarita branch**

30902 La Promesa  
Teen coffeehouse night resumes in the fall. On this open-mike night, teens can share their original poetry or music. Guest speakers also planned.  
(949) 459-6094

► **Orange Public Library**  
101 N. Center St.  
All branches offer Bookscape summer reading program for grades 8-12.  
(714) 288-2400

**El Modena branch**  
380 S. Hewes Ave.  
Teenscape reading room stocked for teens  
Book Lovers Club for ages 11 and up, 3:30-4:30 p.m. June 22, July 6, July 20, Aug. 3 (registration required).  
Young Adult family concerts: 7 p.m. June 21, The Irish Brothers rock 'n' roll; Aug. 9, Buzzword, a Celtic based acoustic band.  
(714) 288-2450

**Taft branch**  
740 E. Taft Ave.  
Harry Potter Club for grades 4-8, Mondays, June 26-July 31, 3:30-4:30 p.m.  
(714) 288-2430

► **Placentia Library District**  
411 E. Chapman Ave.  
Teen volunteers help children improve their reading skills through the Literacy Service.  
(714) 524-8408, Ext. 213.

► **Santa Ana Public Library**  
Central Library  
26 Civic Center Plaza  
Teen book club, 6-7 p.m. Wednesdays (limited space)  
All branches offer teen advisory groups, Learning Centers with free tutoring, computer and Internet use, young adult summer reading program and Math Mania, with prizes for students (up to grade 8) who complete math worksheets.  
(714) 647-5258

► **Yorba Linda Public Library**  
18181 Imperial Highway  
Teen volunteers help with reading club for younger children.  
(714) 777-2873

## TEENS' BOOK PICKS

Looking for a good read?

Try these 10 books, recommended by the Young Adult Advisory Council of the Newport Beach Public Library:

- "I Know Why the Caged Bird Sings," Maya Angelou's autobiographical narrative of life in rural Mississippi.
- "What You Don't Know Can Kill You," Fran Arrick's story of a girl who has AIDS.
- "Empire Builders," Ben Bova's science fiction tale.
- "Driver's Ed," Caroline Cooney's funny but serious fiction.

- "White Sands," Simon Gondolfi's story of international intrigue and suspense.
- "A Winter's Tale," Mark Helprin's fantasy of time travel.
- "Hiroshima," John Hersey's classic, updated, about the nuclear explosion.
- "Far North," Will Hobb's story about two teens' struggle for survival.
- "The Harmony Arms," Ronald Koertge's novel about a boy embarrassed by his father.
- "Best Seat in the House," Spike Lee's basketball memoir.

get rewarded by the book, also work.

"The big ones do come in and they do read. We try to have prizes for them that are not lame," she said. "A meal at Subway is OK; an eraser is not OK."

The El Modena branch of the Orange Public Library started its own teen summer reading program last year. It also offers teen book-lovers clubs and special young-adult concerts.

"We want them to know the library is not just a place to come for school materials and homework," said Beth Irish, branch outreach supervisor. "We want to encourage them to read and find the library an alternative place where they can come and feel comfortable."

The Santa Ana Public Library is having success making teens feel comfortable. It offers summer reading and math programs, as well as computer-equipped learning centers at all its branches. Teens might come in for homework help, and come back because they discover something fun. The central library hosts a weekly teen book club that draws 15 kids on a school night.

Gustavo Espana, 12, Paulette Garcia, 12, and Edgar Benitez, 13, come early to practice reading their script for the reader's theater that night. They are performing a scene from "Sleepy Hollow," the book the

group just finished. The friends from Willard School say the library is a fun place to be. The word spreads.

"I came because everybody came," Edgar said. "We share what happened in the books."

Gustavo's brother, Jose, joins them. "Gustavo told me we read cool books," Jose said.

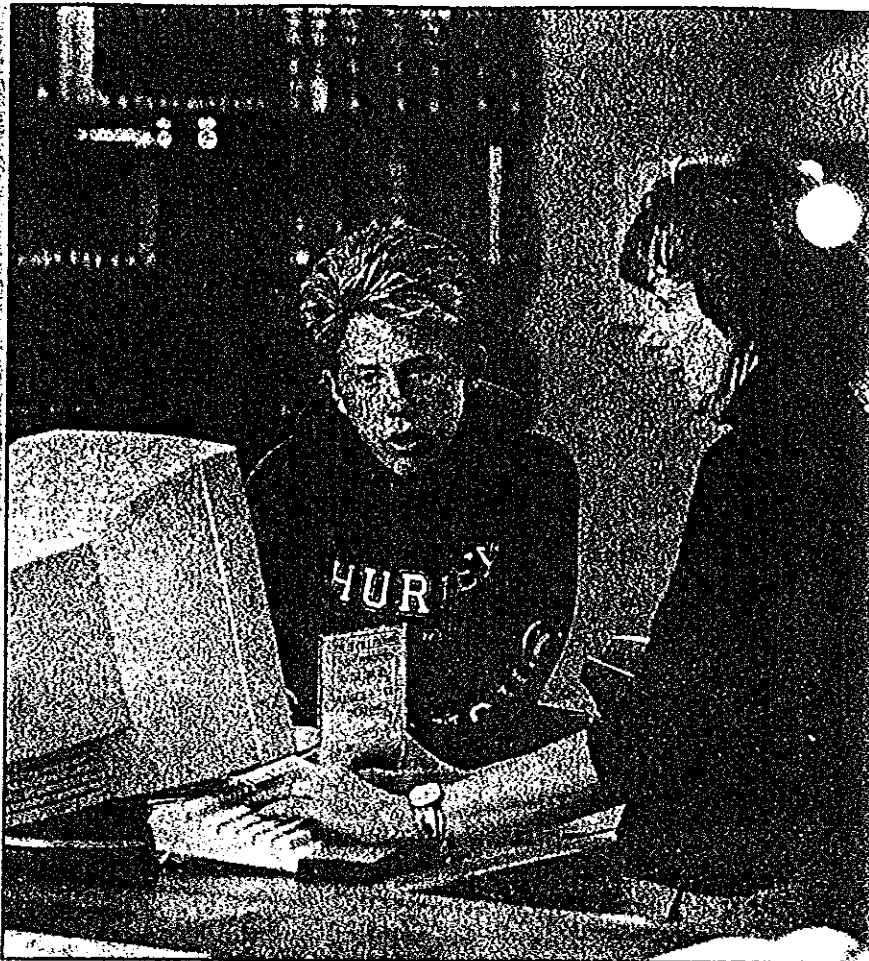
Caesar Esmerio, 14, didn't have much choice but to go along. "There was nobody at my house to play with. They were all here," said Caesar, 14, a freshman at Santa Ana High.

The group takes a quick pizza break and then moves on to its current book, "Where the Red Fern Grows." Librarian Elizabeth Speigle leads them through a discussion of what "dedication" means.

"This is not like school," said Fernando Esmerio, 12. "You can talk about the book. We can choose which book we want to read."

At the end of the hour, kids mention any new words they found in the story. By the next week, they agree they will finish the book. Speigle asks if they want to perform another reader's theater, and everyone's hands shoot up to volunteer.

"I saw my friends come. They were involved in this club," said Marco Aguilera, 12, a seventh-grader at MacArthur. "I like it. They have good books to read. I like to read good books and talk about them."



**USING THE LIBRARY:** Newport Harbor ninth-grader Ryan Rowe, 15, gets help from Marianne Y. locating a book on Malcolm X.

# Patron: Library should filter porn

<sup>332</sup>  
**COMPLAINT: Library admits quandary over Internet offerings, working for improvement**

By **CELINE GARCIA**  
The Capistrano Valley News

When Jennifer Denman took her 7 year-old nephew, James, to the library, she never expected pictures of naked women to greet her.

"There were two computers where their screens face the courtyard and the first thing I saw was (full frontal nudity) on both screens with my nephew walking in with me," said Den-

man, a medical equipment salesperson. "As an aunt in a very Catholic city having to enter into my county children's library and having to see that really bothered me."

Librarians are faced with the challenge of bringing the information age to patrons of all ages. They can't censor adults, but they do not have the technology in place to completely monitor content for children.

Orange County Librarian

John Adams said they are working on solutions.

"We can understand their concern," said Adams, who oversees 27 libraries, including the San Juan Capistrano site. "Court decisions and the First Amendment make it illegal for us the government to tell adults what they can look at but we can limit the (access of kids)."

Countywide, 400 library terminals have Internet access. One third filter access.

At the San Juan Capistrano Regional Library, eight computers have Internet access.

Four of the terminals have filters that screen out inappropriate or adult oriented web sites. Four terminals have unfiltered access.

"Basically, we have a system where the parent has the opportunity to exercise control over what their children see," Adams said.

Any person younger than 18 is limited to using the filtered computers.

But children are allowed to bring in a signed form from their parents that allows them full access.

"You can pretty much get

anything you want on those computers," said Denman, 35. "My argument is that when you go into Crown books, those pictures are covered with papers. I'm not a prude, but there has got to be something more they can do."

Adams contends that the county has "punted" on this is-

See **LIBRARY**, page 27

## LIBRARY

From page 3

sue by leaving it up to parents to decide for themselves what they're children can see.

The library has also published a parental guide to the Internet

(available at the libraries and on its web site, [www.ocpl.org](http://www.ocpl.org)).

He said parents should also be aware of the other hazards of Internet surfing.

"There are other problems besides looking at nasty pictures, like putting in dad's credit card number," Adams

said. "A challenge for the libraries is finding the most effective technology to use in filtering. To date, there is not perfect solution for this, even the best system let's things through."

And other systems are too stringent, make research on topics such as "breast cancer" impossible.

He said, however, that library officials are doing the best that they can with current technology.

"We are working on ways to make it safe for everyone to explore the world of ideas that are out there," Adams said.

Denman said she spoke to her local librarian about mov-

ing terminals so personnel will be able to view the terminals at all times.

She said she doesn't understand why her access can be limited at her workplace, but not her young nephew's.

"It's completely blocked where I work, I wish there was more they could do," she said.

**OPINION:** Should the library do more? Share your thoughts by writing Capo News at 22481 Aspan St., Lake Forest, CA, 92630, by faxing (949) 454-7354 or by sending an email to [jvolzke@notes.free-dom.com](mailto:jvolzke@notes.free-dom.com)





SAFETY COMMITTEE MEETING  
MAY 25, 2000  
MINUTES

I. Call to Order: 9:03 A.M.

II. Members Attending: Wendy Goodson  
Katie Matas  
Cyrise Smith

Members Absent: Esther Guzman  
Cindy McClain

III. Old Business

1. Repair of the loose ceiling tiles and roof leaks is still pending.
2. The City shaved the cement by the back door to take care of the problem of expanding cement.

IV. New Business

1. Wendy Goodson and Cyrise Smith will attend the May 31, 2000 American Red Cross Disaster Preparedness Workshop.
2. A plumber cleared the drain in the janitor's closet.

The next meeting will be June 22, 2000 at 9:45 A.M.

Respectfully submitted,



Katie Matas

( )

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry should be supported by a valid receipt or invoice. This ensures transparency and allows for easy verification of the data.

In the second section, the author details the various methods used to collect and analyze the data. This includes both primary and secondary research techniques. The primary data was gathered through direct observation and interviews with key stakeholders. Secondary data was obtained from existing reports and databases.

The third section presents the findings of the study. It shows that there is a significant correlation between the variables being studied. The data indicates that as one variable increases, the other tends to decrease, suggesting an inverse relationship.

Finally, the document concludes with a series of recommendations based on the findings. It suggests that organizations should focus on improving their internal controls and reporting mechanisms to ensure the accuracy and reliability of their financial information.

( )

The following table provides a summary of the key data points collected during the study. It shows the average values for each variable and the range of observations.

Variable	Mean	Standard Deviation	Range
Variable A	12.5	3.2	8.0 - 17.0
Variable B	25.8	5.1	18.0 - 35.0
Variable C	10.1	2.8	6.0 - 14.0

Based on these results, it is clear that the data is consistent and reliable. The findings support the hypothesis that the variables are interrelated.

( )





5. Board President Report

*The President makes announcements of general interest to the community and the Library Board of Trustees as well as conducting any ceremonial matters.*

6. Trustee Reports

*The Trustees make announcements of general interest to the community and the Library Board of Trustees, and report on meetings attended on behalf of the Board of Trustees.*

7. Library Director Report

*The Library Director will report on library issues of general interest and on meetings attended on behalf of the District.*

8. Friends of Placentia Library Board of Directors Report

Presentation: Friends Representative

9. Placentia Library Foundation Board of Directors Report

Presentation: Trustees Wood and Stark

10. Placentia History Room Committee Report

Presentation: Library Director

**CLAIMS (Items 11 - 14)**

Presentation: Library Director  
Recommendation: Approve by Motion

*Items 11 - 14 may be considered together as one motion to "Approve the Claims, and Receive & File the General Fund Cash Flow Report." Items may be removed for individual consideration before the Claims are adopted. Items removed must then each have a separate motion.*

11. Nonstandard Claims in excess of \$300. (Approve)

No Nonstandard Claims were processed during this report period.

12. Claims forwarded by the Library Director and Library Trustees. (Approve)

Claims 3922, 3923, 3924, 3925 and 3926 for a total of \$9,223.63 forwarded by Library Director during this report period.



13. Current Claims and Payroll (Approve)

Current Claims 3929, 3930, 3931, 3932, 3933, 3934 and 3935 for \$24,871.05; and Payrolls 3927 for \$23,606.00 and 3928 for \$23,606.00, for a combined total of Current Claims and Payroll of \$72,083.05.

14. FY1999-2000 Cash Flow Analysis through June 21, 2000 and recommendation that no funds be transferred. (Receive & File)

**FINANCIAL REPORTS (Items 15 - 20)**

Presentation: Library Director  
Recommendation: Approve by Motion

*Items 15 – 20 may be considered together as one motion to approve the Financial Report. Items may be removed for individual consideration before the Financial Report is adopted. Items removed must then each have a separate motion.*

- 15. Financial Reports for May 2000 (Receive & File)
- 16. Office General Ledger & Check Registers for May 2000 (Receive & File)
- 17. Acquisitions Report for May 2000 (Receive & File)
- 18. Overdue Collection Reports for May 2000 (Receive & File)
- 19. Debit Card System Reimbursement Report for May 2000 (Receive & File)
- 20. Gifts Report for May 2000 (Receive & File)

**GENERAL CONSENT CALENDAR (Items 21 – 28)**

Presentation: Library Director  
Recommendation: Approve by Motion

*Items 21 – 28 may be considered together as one motion to approve the General Consent Calendar. Items may be removed for individual consideration before the General Consent Calendar is adopted. Items removed must then each have a separate motion.*

- 21. Building Maintenance Report for May 2000 (Receive & File)
- 22. Personnel Report for May 2000 (Receive, File, and Ratify Appointments)
- 23. Volunteer Reports for May 2000 (Receive & File)
- 24. Circulation Report for May 2000 (Receive & File)
- 25. Minutes of the Executive Committee of the Independent Special Districts of Orange County (ISDOC) of May 2, 2000 (Receive & File)





26. Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority. (Receive & File)
27. Status report on the Placentia History Room project with the City of Placentia. (Receive & File)
28. Legislative Reports from the California Special Districts Association and the California Library Association (Receive & File)
29. Status Report on Replacement of Meeting Room and Board Room window coverings (Receive & File)
30. Application to Western State University College of Law for Federal Work Study (FWS) staff for the Literacy Program (Receive & File and Ratify Application)
31. Request from Ted Martin, President, El Toro Water District, for the candidate nominated by El Toro for the vacant position on Orange County LAFCO to make a presentation regarding his candidacy to the Library Board in June (Receive & File)
32. Actions taken at the April 26-27 Meeting of the Library of California Board (Receive & File)

#### CONTINUING BUSINESS

33. Review of Property Tax and Public Library Funding issues before the Courts and the California Legislature.  
Presentation: Library Director  
Recommendation: Action as determined by the Board of Trustees

#### NEW BUSINESS

34. Resolution to Establish Gann Limitation for Fiscal Year 2000-2001  
Presentation: Library Director  
Recommendations: Read Resolution 99-15 by Title only, and  
Adopt Resolution 99-15
35. Resolution to Adopt Salary Schedules for Fiscal Year 2000-2001 Budget Effective July 1, 2000.  
Presentation: Library Director  
Recommendations: Read Resolution 99-16 by Title only, and  
Adopt Resolution 99-16



36. Adoption of Personnel Allocation Schedule and Organization Chart for Fiscal Year 2000-2001
- Presentation: Library Director  
Recommendations: Adopt as presented
37. Motion to Continue the Spending Authorization of the Fiscal Year 1999-2000 Budget until August 31, 2000, pending adoption of the State Budget.
- Presentation: Library Director  
Recommendations: Motion to Continue the Spending Authorization of the Fiscal Year 1999-2000 Budget until August 31, 2000, pending adoption of the State Budget
38. Establish the Fines & Fees Schedule for Fiscal Year 2000-2001.
- Presentation: Library Director  
Recommendation: Establish the Fines & Fees Schedule for Fiscal Year 2000-2001, and  
  
Set item for Public Hearing on July 19, 2000 at 7:30 P.M.
39. Resolution to Adopt Holiday and Library Public Service Schedule for Calendar Years 2000 and 2001
- Presentation: Library Director  
Recommendations: Read Resolution 99-17 by Title only, and  
  
Adopt Resolution 99-17
40. Authorization for Staff Appreciation Dinner for 2000
- Presentation: Library Director  
Recommendation: Set a date, location and budget for the Staff Appreciation Dinner

**STAFF REPORTS** (Items 41 - 46)

*Items 41 – 46 may be considered together as one motion to approve the Staff Reports. Items may be removed for individual consideration before the General Consent Calendar is adopted. Items removed must then each have a separate motion.*

41. Program Committee Report for May 2000 (Roberts)
42. Children's Services Report for May 2000 (Smith)
43. Placentia Library Literacy Services Report for May 2000 (Roberts)
44. Placentia Library Web Site Report for May 2000 (Roberts)
45. Publicity Materials produced for May 2000 (Willauer)
46. Safety Committee Minutes for May 2000 (Matas)



**ADJOURNMENT**

47. Agenda Preparation for the July Regular Meeting which will be held on Wednesday, July 19, 2000.

48. Review of Action Items.

*No action or discussion shall be taken on any item not appearing on the posted Agenda, unless authorized by law.*

49. Adjourn

\*\*\*\*\*CERTIFICATION OF POSTING\*\*\*\*\*

I, Wendy G. Goodson, Administrative Assistant for Placentia Library District, hereby certify that the Agenda for the June 21, 2000 Regular Meeting of the Library Board of Trustees of the Placentia Library District was posted on Thursday, June 15, 2000.



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5. Board President Report

*The President makes announcements of general interest to the community and the Library Board of Trustees as well as conducting any ceremonial matters.*

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*The Trustees make announcements of general interest to the community and the Library Board of Trustees, and report on meetings attended on behalf of the Board of Trustees.*

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*The Library Director will report on library issues of general interest and on meetings attended on behalf of the District.*

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Presentation: Friends Representative

9. Placentia Library Foundation Board of Directors Report

Presentation: Trustees Wood and Stark

10. Placentia History Room Committee Report

Presentation: Library Director

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Presentation: Library Director  
Recommendation: Approve by Motion

*Items 11 - 14 may be considered together as one motion to "Approve the Claims, and Receive & File the General Fund Cash Flow Report." Items may be removed for individual consideration before the Claims are adopted. Items removed must then each have a separate motion.*

11. Nonstandard Claims in excess of \$300. (Approve)

No Nonstandard Claims were processed during this report period.

12. Claims forwarded by the Library Director and Library Trustees. (Approve)

Claims 3905, 3906, 3907, 3908, 3909 and 3910 for a total of \$21,334.36 forwarded by Library Director during this report period.





~~13.~~ Current Claims and Payroll (Approve)

Current Claims 3914, 3915, 3916, 3917, 3918, 3919, 3920 and 3921 for \$25,681.63; and Payrolls 3911 for \$19,603.00, 3912 for \$19,603.00 and 3913 for \$21,520.00, for a combined total of Current Claims and Payroll of \$86,407.63.

14. FY1999-2000 Cash Flow Analysis through June 21, 2000 and recommendation that no funds be transferred. (Receive & File)

FINANCIAL REPORTS (Items 15 - 20)

Presentation: Library Director  
Recommendation: Approve by Motion

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17. Acquisitions Report for May 2000 (Receive & File)
18. Overdue Collection Reports for May 2000 (Receive & File)
- ~~19.~~ Debit Card System Reimbursement Report for May 2000 (Receive & File)
- ~~20.~~ Gifts Report for May 2000 (Receive & File)

GENERAL CONSENT CALENDAR (Items 21 – 28)

Presentation: Library Director  
Recommendation: Approve by Motion

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- ~~22.~~ Personnel Report for May 2000 (Receive, File, and Ratify Appointments)
23. Volunteer Reports for May 2000 (Receive & File)
24. Circulation Report for May 2000 (Receive & File)

25. Minutes of the Executive Committee of the Independent Special Districts of Orange County (ISDOC) of May 2, 2000 (Receive & File)
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30. Application to Western State University College of Law for Federal Work Study (FWS) staff for the Literacy Program (Receive & File)
31. Request from Ted Martin, President, El Toro Water District, for the candidate nominated by El Toro for the vacant position on Orange County LAFCO to make a presentation regarding his candidacy to the Library Board in June (Receive & File)
32. Actions taken at the April 26-27 Meeting of the Library of California Board (Receive & File)

#### CONTINUING BUSINESS

33. Review of Property Tax and Public Library Funding issues before the Courts and the California Legislature.  
Presentation: Library Director  
Recommendation: Action as determined by the Board of Trustees

#### NEW BUSINESS

- ~~99-15~~
34. Resolution to Establish Gann Limitation for Fiscal Year 2000-2001  
Presentation: Library Director  
Recommendations: Read Resolution 99-1 by Title only, and  
Adopt Resolution 99-1

- 99-16
35. Resolution to Adopt Salary Schedules for Fiscal Year 2000-2001 Budget Effective July 1, 2000.  
Presentation: Library Director  
Recommendations: Read Resolution 99-1 by Title only, and  
Adopt Resolution 99-1

36. Adoption of Personnel Allocation Schedule and Organization Chart for Fiscal Year 2000-2001

Presentation: Library Director  
Recommendations: Adopt as presented

37. <sup>Motion</sup> Resolution to Continue the spending authorization of the Fiscal Year 1999-2000 Budget until August 31, 2000, pending adoption of the State Budget.

Presentation: Library Director  
Recommendations: Read Resolution 99-1 by Title only, and

Adopt Resolution 99-1

38. <sup>Auths</sup> Resolution to Adopt Fines & Fees Schedule for Fiscal Year 2000-2001.

Presentation: Library Director  
Recommendation: Read Resolution 99-1 by Title only, and

Adopt Resolution 99-1

39. Authorization for Staff Appreciation Dinner for 2000

Presentation: Library Director  
Recommendation:

40. Amendment of Use Policy for the Electronic References Services to allow for e-mail and downloading at designated machines

Presentation: Library Director  
Recommendation: Adopt policy as recommended

STAFF REPORTS (Items 41 - 46)

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