

**MINUTES
PLACENTIA LIBRARY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
August 18, 1998**

CALL TO ORDER The Regular Meeting of the Placentia Library District Board of Trustees was called to order on August 18, 1998 at 7:37 P. M. by President Peggy Dinsmore.

ROLL CALL **Members Present:** President Peggy Dinsmore, Secretary Ray Evans, Trustees Robin Masters, Al Shkoler, and Sandra Stark; and Library Director Elizabeth Minter.

Members Absent: None

Others Present: Administrative Assistant Charlene Dumitru; Principal Librarian Suad Ammar; Trustee Candidate Gae Wood, and Friends Representative Ted Farkas.

ADOPTION OF AGENDA Agenda Item 9 was corrected to read Current Claims of \$11,937.88.

It was moved by Secretary Evans, seconded by Trustee Masters to adopt the Agenda as corrected

AYES: Dinsmore, Evans, Masters, Shkoler, Stark
NOES: None
ABSTAIN: None

MINUTES Minutes were corrected as follows:

Foundation Report: May 8, 1998 changed to May 8, 1999.

General Consent Calendar: Pappas deleted from Aye vote and Stark added to Aye vote.

Library Revenue Issues: Pappas deleted from Aye vote and Stark added to Aye vote.

It was moved by Trustee Masters, seconded by Trustee Stark to approve the Minutes of the Regular Meeting of July 21, as corrected.

AYES: Dinsmore, Masters, Shkoler, Stark
NOES: None
ABSTAIN: Evans

ORAL COMMUNICATIONS No members of the public requested to address the Board at this time.

PRESIDENT'S REPORT President Dinsmore welcomed Trustee Candidate Gae Wood and Friends Representative Ted Farkas to the meeting.

President Dinsmore reported that she attended the California Library Trustees and Commissioners (CALTAC) Board Meeting on August 1, at

Torrance Library. She also reported attending the Southern California Library Literacy Network Meeting with Literacy Coordinator Katie Matas.

President Dinsmore reported that she is working on obtaining donations for the Foundation's Donor Reception in November.

President Dinsmore suggested that Friends President Pat Irot be nominated as Outstanding Volunteer for the annual California Library Trustees and Commissioners (CALTAC) award. Secretary Evans agreed to sign the nomination form on behalf of the Board of Trustees.

President Dinsmore requested that the Trustees participate in the annual Heritage Day Parade in October. It was agreed that one antique car would be procured for President Dinsmore and Trustee Shkoler. Library Director Minter will apply for the use of the 1960 fire engine that has accompanied the student volunteers during the past two years.

TRUSTEE REPORTS

Trustee Evans apologized to the Board for his absence at the July meeting.

CLAIMS

It was moved by Trustee Masters, seconded by Trustee Stark to approve Agenda Items 7 through 10:

Nonstandard Claims in the amount of \$0.00

Claims forwarded by the Library Director and Board of Trustees in the amount of \$2,195.05

Current Claims and Payroll in the amount of \$52,587.88.

FY1998-99 Cash Flow Analysis with no recommendation for inter-fund transfers.

AYES: Dinsmore, Evans, Masters, Shkoler, Stark

NOES: None

ABSTAIN: None

FINANCIAL REPORTS

It was moved by Trustee Stark, seconded by Secretary Evans to receive and file Agenda Items 11 through 16:

Financial Reports for July, 1998

Office General Ledger & Check Registers for July, 1998

Acquisitions Report for July, 1998

Overdue Collection Report for July, 1998

Debit Card System Reimbursement Report for July, 1998

Gifts Report for July, 1998

AYES: Dinsmore, Evans, Masters, Shkoler, Stark

NOES: None

ABSTAIN: None

GENERAL CONSENT CALENDAR

It was moved by Secretary Evans, seconded by Trustee Masters to receive and file Agenda Items 17-30:

Building Maintenance Report for July, 1998 (Receive & File)
Personnel Report for July, 1998 (Receive, File
and Ratify Appointments)
Volunteer Report for July, 1998 (Receive & File)
Circulation Report for July, 1998 (Receive & File)
Review of Shared Maintenance Cost with the City of Placentia
under the Joint Powers Authority (Receive & File)
Legislative reports from California Advocates, the California
Special Districts Association and the California Library
Association (Receive & File)
Minutes of the Executive Committee of the Independent Special
Districts of Orange County (ISDOC) of July 7, 1998. (Receive
& File)
Staff Appreciation Dinner Report (Receive & File)
Special District Risk Management Authority Evidence of
Coverage for 1998/99 (Receive & File)
Annual Report to the State Library of California for the
California Literacy Campaign Matching Funds Grant for Fiscal
Year 1997-98 (Receive & File)
Annual Report to the California Department of Education for the
Federal Adult Basic Education Grant (321 Grant) for Fiscal Year
1997-98 (Receive & File)
Announcement from the Office of Litigation Representative Tom
Hayes confirming an agreement in principle to settle litigation for
the Orange County Bankruptcy (Receive & File)
Strategic Planning Report (Receive & File)
Status report on Library Board Candidates (Receive & File)

AYES: Dinsmore, Evans, Masters, Shkoler, Stark
NOES: None
ABSTAIN: None

**LIBRARY REVENUE
ISSUES AND
FEASIBILITY OF
LIBRARY PARCEL
TAX BALLOT ISSUE**

Library Director Minter reviewed the Library revenue issues as presented in the Board packet.

**FISCAL YEAR 1998-
1999 BUDGET**

It was moved by Trustee Stark, seconded by Secretary Evans to adopt the Personnel Allocation for Fiscal Year 1998-1999 as presented.

AYES: Dinsmore, Evans, Masters, Shkoler, Stark
NOES: None
ABSTAIN: None

It was moved by Secretary Evans, seconded by Trustee Stark to adopt the Organizational Chart for Fiscal Year 1998-1999 as presented.

AYES: Dinsmore, Evans, Masters, Shkoler, Stark
NOES: None
ABSTAIN: None

It was moved by Trustee Stark, seconded by Trustee Evans to read Resolution 98-7, A Resolution of the Board of Trustees of Placentia Library District of Orange County to Adopt Fiscal Year 1998-1999 Budgets for the Placentia Library District, by title only.

AYES: Dinsmore, Evans, Masters, Shkoler, Stark
NOES: None
ABSTAIN: None

It was moved by Trustee Stark, seconded by Trustee Masters to Adopt Resolution 98-7. Motion was approved by roll call vote:

AYES: Dinsmore, Evans, Masters, Shkoler, Stark
NOES: None
ABSTAIN: None

**LEGISLATIVE BILL
TO MERGE
LIBRARY DISTRICT
WITH CITY IN
EXCHANGE FOR
RETURN OF THE
DISTRICT'S SHARE
OF THE
EDUCATIONAL
REVENUE
AUGMENTATION
FUND (ERAF)**

Direction was given by the Board to invite Mike Belote, the District's Legislative Consultant at California Advocates to discuss the possibility of requesting a bill in the next legislative session to merge the Library District with the City of Placentia in exchange for return of the district's share of the educational revenue augmentation Fund (ERAF). Mr. Belote will be invited to attend the September 15 Regular Board Meeting.

**TRAVEL
AUTHORIZATIONS**

It was moved by Trustee Stark, seconded by Trustee Masters to authorize payment of expenses for Elizabeth Minter and Pat Irot to attend the California Special Districts Association Annual Conference at a cost not to exceed \$580.00 per person.

AYES: Dinsmore, Evans, Masters, Shkoler, Stark
NOES: None
ABSTAIN: None

**ESTABLISHMENT
OF BOARD
POSITION OF
COMMUNITY
REPRESENTATIVE**

The Board agreed to continue discussion of the establishment of a Board Position of Community Representative until the December meeting.

STAFF REPORTS

It was moved by Trustee Masters , seconded by Trustee Stark to approve Agenda Items 36-40:

Program Committee Report for July, 1998
Children's Services Report for July, 1998
Publicity Materials produced for July, 1998
Placentia Library Literacy Services Report for July, 1998
Safety Committee Minutes for July, 1998

AYES: Dinsmore, Evans, Masters, Shkoler, Stark
NOES: None
ABSTAIN: None

**AGENDA
PREPARATION:**

1. Return of ERAF funds and issue of consolidation with City
2. Determine a memorial gift for John Tynes

The Regular Meeting of the Board of Trustees of the Placentia Library District adjourned at 9:32 P. M.



Ray Evans, Secretary