

TO: Library Board of Trustees
FROM: Elizabeth Minter, Library Director *EM*
DATE: January 21, 1997
SUBJECT: **PERSONNEL REPORT FOR DECEMBER, 1996**

RESIGNATIONS:

Jeannine Walters Library Assistant (Literacy)/Clerk I (Administration), effective December 27, 1996.

TERMINATIONS DUE TO LAY OFF:

Gloria Clark Clerk II-Provisional (Volunteer Coordinator), effective December 31, 1996.
Dorothy Cummings Clerk II (Technical Services/Childrens), effective December 31, 1996.
Mary Ellen Jackson Library Assistant (Reference), effective December 31, 1996.

APPOINTMENTS:

None

OPEN POSITIONS:

None

Prepared by: Charlene Dumitru

TO: Library Board of Trustees
FROM: Elizabeth Minter, Library Director *EM*
DATE: January 21, 1997
SUBJECT: PERSONNEL REPORT FOR NOVEMBER, 1996

RESIGNATIONS:

Leah Thomas Part-time Page (Circulation), effective November 1, 1996

TERMINATIONS:

None

APPOINTMENTS:

Maria Llanes Part-time Page (Circulation), effective November 8, 1996

OPEN POSITIONS:

.25 FTE (10 hours) Clerk II, Volunteer Coordinator
.25 FTE (10 hours) Clerk I, Circulation

Prepared by: Charlene Dumitru

December

TO: Elizabeth Minter, Library Director
 FROM: Cheryl Willauer, Volunteer Coordinator
 SUBJECT: Volunteer Report for the Month of December, 1996

CUMULATIVE RECORD OF VOLUNTEER WORK HOURS

REGULAR	FY96/97 December	FY96/97 YTD	Starting	Cumulative
Andrade, Linda	6.00	52.75	9/95	110.75
Ball, Thom	0.00	13.50	7/96	13.50
Cheek, Lola	0.00	14.75	4/96	43.50
Covington, Darlene	8.80	29.80	3/95	281.05
Cullum, Beverly	1.25	24.25	7/96	24.25
Dailey, Marjorie	0.00	37.00	10/95	117.00
Deputy, Paul	29.00	132.25	7/82	6,024.25
Farkas, Ted	0.00	2.00		4.00
Fitzgerald, Joan	17.00	134.50	10/93	905.75
Godwin, Nita	2.00	43.25	2/96	79.50
Goldbaum, Mae	0.00	13.25	7/88	386.75
Grismer, Luci	12.25	12.25	0.125	12.25
Hemmerling, Barbara	7.00	54.50	10/95	105.50
Himes, Camille	0.00	3.50	4/96	5.50
Hiranuma, Michael	2.00	29.25	4/96	60.00
Horrocks, Marjorie	2.00	21.50	10/95	61.00
Irot, Pat	14.00	319.50	2/96	498.50
Klendshoj, Ole	5.50	23.75	2/96	55.75
Langmore, Elizabeth	0.00	2.00	3/96	1.50
Livesey, Jane	2.50	28.75	10/95	71.75
Lough, Janet	0.00	20.00	3/96	66.00
Mignot, Shirley	6.00	52.00	9/95	122.00
Myers, Claire	10.00	62.00	10/95	209.00
Olson, Bob	7.25	32.00	9/95	73.50
Olson, Jean	7.00	29.50	9/95	63.50
Reynolds, Penny	0.00	0.00	9/95	117.75
Rome, Martha	0.00	2.00	2/96	39.25
Ryan, Kristin	0.00	2.00	9/96	2.00
Schlichter, Allan	6.00	44.00	10/93	328.00
Shaw, Dixie	2.00	10.25	5/94	78.25
Stark, Sandra	0.00	12.75		51.50
Stoller, Frances	6.00	30.00	9/95	91.00
Walker, Jim	0.00	1.50	2/96	11.25
Walker, Virginia	0.00	19.50	2/96	61.75
Westberg, Carl	0.00	16.75	9/93	390.00
Wymer, Betty	6.50	46.25	1/96	95.50
J.T.P.A.	0.00	117.00		117.00
S.T.E.P.	146.00	973.75		973.75
G.A.I.N.	0.00	216.00	5/96	518.00
TOTAL	306.00	2,685.50		12,277.00

J.T.P.A. / Job Training Partnership Act.
 S.T.E.P. / Senior Training & Employment Program
 G.A.I.N./Greater Avenues for Independence

TEMPORARAY VOLUNTEERS


	December	FY95/96 YTD		December	YTD 95/06
Amieri, Nick	0.00	2.00	McClanahan, Cameron	0.00	4.25
Bhavin, Petel	0.00	0.00	Miro, Tommy	0.00	10.00
Bone, Shawnda	5.00	50.00	Mockler, Amanda	5.25	70.75
Chow, Katherine	3.50	13.00	Perez, Manuel	0.00	32.50
Chow, Rebecca	15.00	52.00	Phan, Tuan	0.00	3.00
Colins, Joseph	0.00	1.50	Phan, Victor	0.00	38.25
Colins, Joseph	0.00	1.50	Phillips, Stephanie	0.00	20.00
Dao, Tim	3.00	3.00	Planert, Christina	0.00	3.50
Dear, Walley	0.00	48.00	Puiko, Maria	0.00	30.50
Delgado, Daniel	0.00	6.50	Puiko, Rosa	0.00	30.50
Delgado, Suzanne	0.00	22.50	Rahman, Shayan	0.00	20.00
Deloff, Christine	0.00	5.75	Ramirez, Paul	0.00	2.00
Ferguson, Ian	0.00	10.25	Rathod, Nidhi	11.00	63.50
Hankumar, Sibin	0.00	32.50	Rendon, Jorge	0.00	8.25
Hamett, Tom	2.25	46.75	Shen, Tom	0.00	27.25
Hernandez, Ricardo	0.00	7.50	Shih, Katie	6.50	25.50
Hiranuma, Michelle	0.00	6.50	Solorio, Delores	0.00	5.00
Hoppe, Allyson	0.00	1.00	Tanaka, Emi	0.00	11.75
Huang, Julia	0.00	5.00	Tanner, Lisa	0.00	4.50
Kang, Hyon	0.00	6.00	Tao, Amy	0.00	24.00
Kim, Wong	0.00	5.00	Tao, Jenny	0.00	25.00
Lapeyrolerie, Jamie	0.00	2.00	Taylor, Robert	0.00	70.00
Lapeyrolerie, Lisa	0.00	2.00	Tran, Kim	0.00	4.00
LaPlace, Rae	0.00	1.50	Uh, Soo	0.00	33.00
Lea, Cherisse	0.00	4.00	Wang, Sultua	0.00	5.00
Lea, Grace	0.00	39.25	Warren, Mary	0.00	17.75
Liao, Jean	0.00	4.50	Wong, Betty	0.00	3.00
Lin, David	3.50	16.50	Yada, Julie	5.00	45.00
Lin, Jack	0.00	17.50	Yang, Danny	0.00	5.25
Lin, Sherry	0.00	24.50	Yick, Leo	0.00	23.50
Lui, Jason	0.00	15.75	Yip, Vivian	0.00	2.00
Mason, Jonathan	0.00	4.00	Yu, Liang	4.00	39.00
TOTAL	32.25	456.25		31.75	707.50

LVA VOLUNTEERS

Literacy Volunteer Hours	142.00
TOTAL VOLUNTEER HOURS	512

REGULAR VOLUNTEERS are committed to an on-going program each week
 LITERACY VOLUNTEERS are involved in tutoring and other volunteer projects for the Literacy Campaign.
 TEMPORARY VOLUNTEERS are working for a project in school, church, scouts, or court referral cases.

	Regular/Temp.Volunteers FY95/96	FY96/97	Literacy Volunteers FY95/96	FY96/97
January	362.75	361.25	523.00	469.00
February	511.50	339.25	509.00	601.50
March	437.50	410.50	509.00	478.00
April	554.25	702.25	467.00	455.00
May	406.25	473.00	546.50	445.00
June	386.75	437.25	297.00	270.00
July	433.00	808.25	423.00	457.00
August	573.00	776.75	333.50	209.00
September	354.25	773.75	377.50	482.00
October	432.25	756.50	580.00	482.00
November	418.00	519.75	449.50	257.00
December	301.00	370.00	227.50	142.00

TO: Elizabeth Minter, Library Director
 FROM: Gloria Clark, Volunteer Coordinator 
 DATE: December 11, 1996
 SUBJECT: Volunteer Report for the Month of November, 1996

CUMULATIVE RECORD OF VOLUNTEER WORK HOURS

REGULAR	FY96/97 November	FY96/97 YTD	Starting	Cumulative
Andrade, Linda	9.00	46.75	9/95	104.75
Ball, Thom	0.00	13.50	7/96	13.50
Cheek, Lola	1.75	14.75	4/96	43.50
Covington, Darlene	5.25	21.00	3/95	272.25
Cullum, Beverly	3.25	23.00	7/96	23.00
Dailey, Marjorie	8.00	37.00	10/95	117.00
Deputy, Paul	15.25	103.25	7/82	5,995.25
Farkas, Ted	0.00	2.00		4.00
Fitzgerald, Joan	24.00	117.50	10/93	888.75
Godwin, Nita	11.75	41.25	2/96	77.50
Goldbaum, Mae	0.00	13.25	7/88	386.75
Hemmerling, Barbara	14.00	47.50	10/95	98.50
Himes, Camille	0.00	3.50	4/96	5.50
Hiranuma, Michael	4.00	27.25	4/96	58.00
Horrocks, Marjorie	2.25	19.50	10/95	59.00
Irot, Pat	8.00	305.50	2/96	484.50
Klendshoj, Ole	5.25	18.25	2/96	50.25
Langmore, Elizabeth	0.00	2.00	3/96	1.50
Livesey, Jane	6.50	26.25	10/95	69.25
Lough, Janet	0.00	20.00	3/96	66.00
Mignot, Shirley	9.75	46.00	9/95	116.00
Myers, Claire	6.00	52.00	10/95	199.00
Olson, Bob	4.25	24.75	9/95	66.25
Olson, Jean	4.00	22.50	9/95	56.50
Reynolds, Penny	0.00	0.00	9/95	117.75
Rome, Martha	0.00	2.00	2/96	39.25
Ryan, Kristin	0.00	2.00	9/96	2.00
Schlichter, Allan	8.00	38.00	10/93	322.00
Shaw, Dixie	1.50	8.25	5/94	76.25
Stark, Sandra	4.50	12.75		51.50
Stoller, Frances	6.00	30.00	9/95	91.00
Walker, Jim	0.00	1.50	2/96	11.25
Walker, Virginia	0.00	19.50	2/96	61.75
Westberg, Carl	0.00	16.75	9/93	390.00
Wymer, Betty	9.25	39.75	1/96	89.00
J.T.P.A.	0.00	117.00		117.00
S.T.E.P.	156.00	827.75		827.75
G.A.I.N.	0.00	216.00	5/96	518.00
TOTAL	327.50	2,379.50		11,971.00

J.T.P.A. / Job Training Partnership Act.
 S.T.E.P. / Senior Training & Employment Program
 G.A.I.N./Greater Avenues for Independence

TEMPORARY VOLUNTEERS

	FY96/97 "November	FY96/97 YTD		FY96/97 "November	FY96/97 YTD
Arneri, Nick	0.00	2.00	McClanahan, Cameron	0.00	4.25
Bhavin, Petel	0.00	0.00	Miro, Tommy	10.00	10.00
Bone, Shawnda	2.50	45.00	Mockler, Amanda	13.50	65.50
Burke, Marsha	0.00	0.00	Perez, Manuel	3.50	32.50
Chow, Katherine	8.50	9.50	Phan, Tuan	3.00	3.00
Chow, Rebecca	37.00	37.00	Phan, Victor	0.00	38.25
Collins, Joseph	0.00	1.50	Phillips, Stephanie	20.00	20.00
Dear, Walley	0.00	48.00	Plenert, Christina	0.00	3.50
Delgado, Daniel	0.00	6.50	Pulido, Maria	2.50	30.50
Delgado, Suzanne	2.00	22.50	Pulido, Rosa	2.50	30.50
Deloff, Christine	0.00	5.75	Rahman, Shayan	0.00	20.00
Ferguson, Ian	10.25	10.25	Ramirez, Paul	0.00	2.00
Harikumar, Sibu	0.00	32.50	Rathod, Nichi	32.50	52.50
Harnett, Tom	2.50	44.50	Rendon, Jorge	0.00	8.25
Hernandez, Ricardo	0.00	7.50	Shen, Tom	3.50	27.25
Hiranuma, Michelle	0.00	6.50	Shih, Katie	8.00	19.00
Hoppe, Allyson	1.00	1.00	Solorio, Delores	0.00	5.00
Huang, Julia	0.00	5.00	Tanaka, Emi	0.00	11.75
Kang, Hyon	0.00	6.00	Tanner, Lisa	0.00	4.50
Kin, Wong	0.00	5.00	Tao, Amy	0.00	24.00
Lapeyrolerie, Jamie	0.00	2.00	Tao, Jenny	0.00	25.00
Lapeyrolerie, Lisa	0.00	2.00	Taylor, Robert	0.00	70.00
LaPlace, Rae	1.50	1.50	Tran, Kim	4.00	4.00
Lee, Cherisse	4.00	4.00	Uh, Soo	0.00	33.00
Lee, Grace	3.00	39.25	Wang, Sultua	0.00	5.00
Liao, Jean	0.00	4.50	Warren, Mary	0.00	17.75
Lin, David	2.00	13.00	Wong, Betty	1.00	3.00
Lin, Jack	2.00	17.50	Yada, Julie	2.50	40.00
Lin, Sherry	0.00	24.50	Yang, Denny	0.00	5.25
Lui, Jason	3.50	15.75	Yick, Leo	0.00	23.50
Mason, Jonathan	0.00	4.00	Yip, Vivian	0.00	2.00
			Yu, Liang	6.00	35.00
TOTAL	79.75	424.00		112.50	675.75

LVA VOLUNTEERS

Literacy Volunteer Hours N/A

TOTAL VOLUNTEER HOURS "N/A"

REGULAR VOLUNTEERS are committed to an on-going program each week

LITERACY VOLUNTEERS are involved in tutoring and other volunteer projects for the Literacy Campaign.

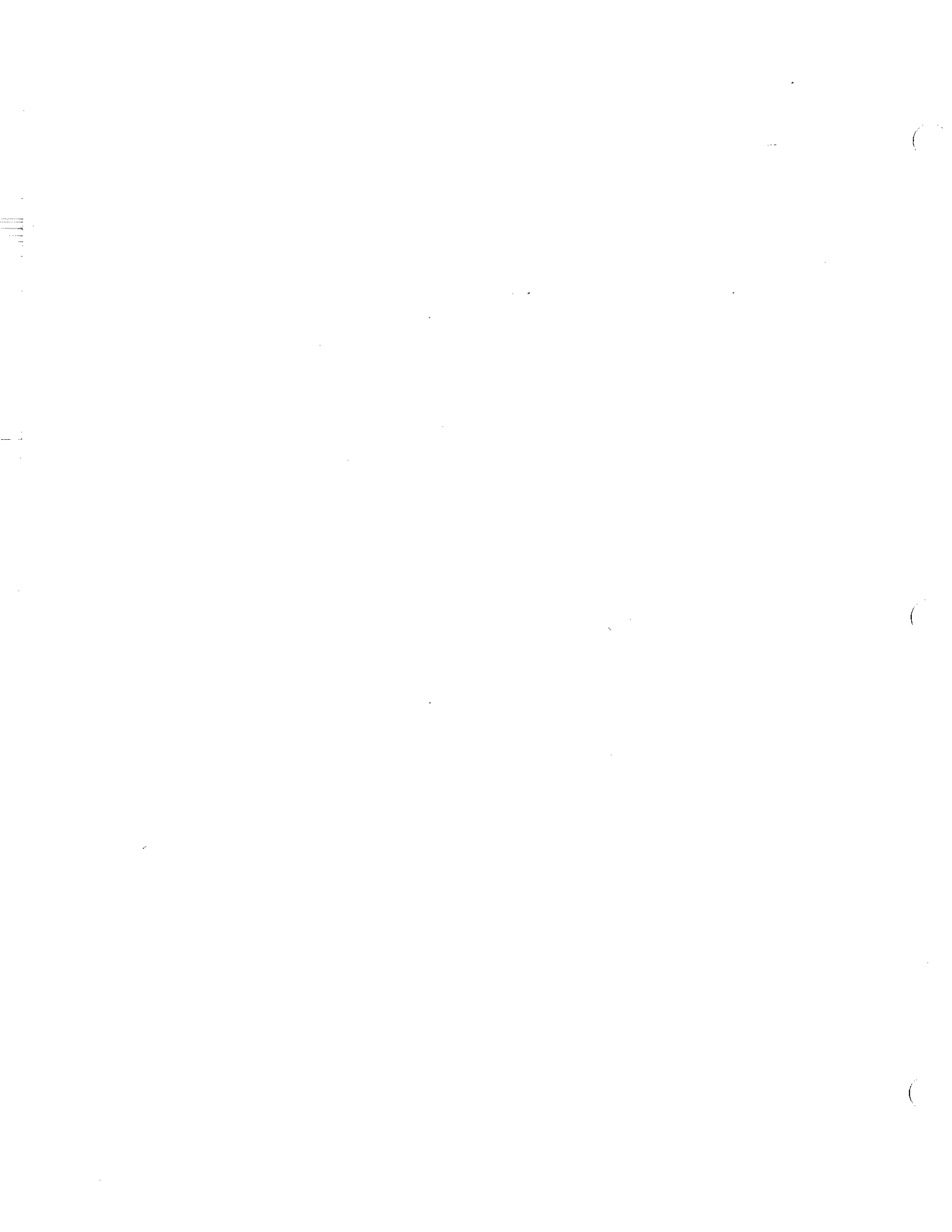
TEMPORARY VOLUNTEERS are working for a project in school, church, scouts, or court referral cases.

	Regular/Temp. Volunteers		Literacy Volunteers	
	FY95/96	FY96/97	FY95/96	FY96/97
January	362.75	361.25	523.00	469.00
February	511.50	339.25	509.00	601.50
March	437.50	410.50	509.00	476.00
April	554.25	702.25	467.00	455.00
May	406.25	473.00	546.50	445.00
June	386.75	437.25	297.00	270.00
July	433.00	808.25	423.00	457.00
August	573.00	776.75	333.50	209.00
September	354.25	773.75	377.50	482.00
October	432.25	756.50	580.00	482.00
November	418.00	519.75	449.50	N/A
December	301.00		227.50	

TO: Elizabeth D. Minter, Library Director
FROM: Charlene Dumitru, Administrative Assistant
DATE: January 21, 1997
SUBJECT: Circulation Report for Months of November and December

Due to the illness of Peggy Burkich, Circulation Supervisor, the Circulation reports for November and December are not available.

Peggy will complete these reports upon her return and they will be included in the February board packet.



CITY OF PLACENTIA INVOICES

PERIOD COVERED FY1994-1995	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR FIRE INS	CIV CTR BONDS	TOTAL
Jul 1994	Aug 19, 1994	5,482.30	609.68	1,036.62	443.32	0.00	0.00	7,571.92
Aug 1994	Sep 19, 1994	5,954.67	900.00	711.90	0.00	0.00	0.00	7,566.57
Sep 1994	Oct 20, 1994	5,588.85	900.00	688.04	107.50	0.00	0.00	7,284.39
Oct 1994	Nov 16, 1994	4,312.18	900.00	691.73	107.50	0.00	0.00	6,011.41
Nov 1994	Jan, 1995	3,091.73	900.00	720.39	0.00	0.00	0.00	4,712.12
Dec 1994	Jan 11, 1995	3,837.58	0.00	710.90	107.50	0.00	0.00	4,655.98
Jan 1995	Feb 15, 1995	3,408.78	1,530.00	927.11	107.50	0.00	0.00	5,973.39
Feb 1995	Mar 9, 1995	3,584.55	765.00	713.10	107.50	0.00	0.00	5,170.15
Mar 1995	Apr 11, 1995	3,645.82	765.00	709.87	153.34	0.00	0.00	5,274.03
Apr 1995	May 8, 1995	3,655.84	765.00	720.60	0.00	0.00	0.00	5,141.44
May 1995	Jun 13, 1995	3,684.86	765.00	731.86	215.33	0.00	1,732.03	7,129.08
Jun 1995	Jul 26, 1995	4,618.99	765.00	710.90	797.50			6,892.39
TOTAL		50,866.15	9,564.68	9,073.02	2,146.99	0.00	1,732.03	73,382.87
AVG		4,238.85	797.06	756.09	178.92			6,671.17

PERIOD COVERED FY1995-1996	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR FIRE INS	CIV CTR BONDS	TOTAL
Jul 1995	Aug 11, 1995	5,270.46	724.83	835.38	0.00	0.00	0.00	6,830.67
Aug 1995	Sep 11, 1995	5,423.86	720.61	835.38	107.50	0.00	0.00	7,087.35
Sep 1995	Oct 5, 1995	5,607.26	523.47	835.38	40.78			7,006.89
Oct 1995	Nov 9, 1995	4,341.85	712.90	835.38	539.57			6,429.70
Nov 1995	Dec 8, 1995	3,678.53	718.12	835.38			255.66	5,487.69
Dec 1995	Jan 26, 1996	3,594.00	852.78	835.38	107.50			5,389.66
Jan 1996	Feb 7, 1996	3,259.95	753.70	835.38	128.50			4,977.53
Feb 1996	Mar 21, 1996	3,739.72	765.96	835.38	289.69			5,630.75
Mar 1996	May 6, 1996	3,548.04	751.47	835.38	107.50			5,242.39
Apr 1996	Jun 11, 1996	3,839.44	759.92	835.38	107.50		1,660.73	7,202.97
May 1996	Jul 9, 1996	3,119.00	840.14	835.38	107.50			4,902.02
Jun 1996	Jul 10, 1996	2,652.71	641.34	835.38	107.50			4,236.93
TOTAL		48,074.82	8,765.24	10,024.56	1,643.54	0.00	1,916.39	70,424.55
AVG		4,006.24	730.44	835.38	136.96			5,868.71

PERIOD COVERED FY1996-1997	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR FIRE INS	CIV CTR BONDS	TOTAL
Jul 1996	Sep 4, 1996	4,685.02	831.65	835.38	0.00	0.00	0.00	6,352.05
Aug 1996	Sep 26, 1996	4,435.31	835.38	763.96	57.32			6,091.97
Sep 1996	Oct 15, 1996	4,534.17	835.38	761.80	107.50			6,238.85
Oct 1996	Nov 18, 1996	3,642.18	835.38	763.49	0.00			5,241.05
Nov 1996	Dec 18, 1996	3,179.64	835.38	755.46	322.50			5,092.98
Dec 1996								0.00
Jan 1997								0.00
Feb 1997								0.00
Mar 1997								0.00
Apr 1997								0.00
May 1997								0.00
Jun 1997								0.00
TOTAL		20,476.32	4,173.17	3,880.09	487.32	0.00	0.00	29,016.90
AVG		4,095.26	834.63	776.02	97.46			5,803.38

TOTAL DOLLARS SPENT

FY1994-1995	LABOR	EQUIPMENT	MATERIAL	TOTAL 50% LIBRARY	
Jul 1994	1,660.80	360.00	52.44	2,073.24	1,036.62
Aug 1994	1,213.32	204.00	6.48	1,423.80	711.90
Sep 1994	1,151.10	204.00	20.97	1,376.07	688.04
Oct 1994	1,151.10	204.00	28.36	1,383.46	691.73
Nov 1994	1,213.32	204.00	23.46	1,440.78	720.39
Dec 1994	1,213.32	204.00	4.48	1,421.80	710.90
Jan 1995	1,495.74	354.00	4.48	1,854.22	927.11
Feb 1995	1,213.32	189.00	23.88	1,426.20	713.10
Mar 1995	1,259.16	189.00	17.41	1,465.57	732.79
Apr 1995	1,213.32	204.00	23.88	1,441.20	720.60
May 1995	1,213.32	204.00	46.40	1,463.72	731.86
Jun 1995	1,213.32	204.00	4.48	1,421.80	710.90
TOTAL	15,211.14	2,724.00	256.72	18,191.86	9,095.93
AVG	1,267.60	227.00	21.39	1,515.99	767.99

TOTAL DOLLARS SPENT

FY1995-1996	LABOR	EQUIPMENT	MATERIAL	TOTAL 50% LIBRARY	
Jul 1995	1,213.32	204.00	32.34	1,449.66	724.83
Aug 1995	1,213.32	204.00	23.89	1,441.21	720.61
Sep 1995	853.52	174.00	19.41	1,046.93	523.47
Oct 1995	1,212.82	204.00	8.97	1,425.79	712.90
Nov 1995	1,212.82	204.00	19.41	1,436.23	718.12
Dec 1995	1,308.10	333.00	64.45	1,705.55	852.78
Jan 1996	1,283.50	204.00	19.90	1,507.40	753.70
Feb 1996	1,283.50	204.00	44.41	1,531.91	765.96
Mar 1996	1,283.50	204.00	15.43	1,502.93	751.47
Apr 1996	1,283.50	204.00	32.34	1,519.84	759.92
May 1996	1,348.84	279.00	52.44	1,680.28	840.14
Jun 1996	1,089.28	174.00	19.41	1,282.69	641.35
TOTAL	14,586.02	2,592.00	352.40	17,530.42	8,765.21
AVG	1,215.50	216.00	29.37	1,460.87	730.43

TOTAL DOLLARS SPENT

FY1996-1997	LABOR	EQUIPMENT	MATERIAL	TOTAL 50% LIBRARY	
Jul 1996	1,348.84	279.00	35.46	1,663.30	831.65
Aug 1996	1,229.50	279.00	19.41	1,527.91	763.96
Sep 1996	1,229.50	279.00	15.10	1,523.60	761.80
Oct 1996	1,229.50	264.00	33.47	1,526.97	763.49
Nov 1996	1,229.50	264.00	17.41	1,510.91	755.46
Dec 1996				0.00	0.00
Jan 1997				0.00	0.00
Feb 1997				0.00	0.00
Mar 1997				0.00	0.00
Apr 1997				0.00	0.00
May 1997				0.00	0.00
Jun 1997				0.00	0.00
TOTAL	6,266.84	1,365.00	120.85	7,752.69	3,876.35
AVG	1,253.37	273.00	24.17	1,550.54	775.27

DOLLARS BY TYPE OF WORKER

FY1994-1995	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul 1994	248.88	306.72	48.24	0.00	1,056.96	1,660.80
Aug 1994	248.88	255.60	48.24	0.00	660.60	1,213.32
Sep 1994	186.66	255.60	48.24	0.00	660.60	1,151.10
Oct 1994	186.66	255.60	48.24	0.00	660.60	1,151.10
Nov 1994	248.88	255.60	48.24	0.00	660.60	1,213.32
Dec 1994	248.88	255.60	48.24	0.00	660.60	1,213.32
Jan 1995	311.10	255.60	48.24	0.00	880.80	1,495.74
Feb 1995	248.88	255.60	48.24	0.00	660.60	1,213.32
Mar 1995	248.88	255.60	48.24	23.82	682.62	1,259.16
Apr 1995	248.88	255.60	48.24	0.00	660.60	1,213.32
May 1995	248.88	255.60	48.24	0.00	660.60	1,213.32
Jun 1995	248.88	255.60	48.24	0.00	660.60	1,213.32
TOTAL	2,924.34	3,118.32	578.88	23.82	8,565.78	15,211.14
AVG	243.70	259.86	48.24	1.99	713.82	1,267.60

DOLLARS BY TYPE OF WORKER

FY1995-1996	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul 1995	248.88	255.60	48.24	0.00	660.60	1,213.32
Aug 1995	248.88	255.60	48.24	0.00	660.60	1,213.32
Sep 1995	248.88	204.08	48.24	0.00	352.32	853.52
Oct 1995	248.88	255.10	48.24	0.00	660.60	1,212.82
Nov 1995	248.88	255.10	48.24	0.00	660.60	1,212.82
Dec 1995	248.88	255.10	48.24	95.28	660.60	1,308.10
Jan 1996	261.36	270.00	51.04	0.00	701.10	1,283.50
Feb 1996	261.36	270.00	51.04	0.00	701.10	1,283.50
Mar 1996	261.36	270.00	51.04	0.00	701.10	1,283.50
Apr 1996	261.36	270.00	51.04	0.00	701.10	1,283.50
May 1996	326.70	270.00	51.04	0.00	701.10	1,348.84
Jun 1996	261.36	216.00	51.04	0.00	560.88	1,089.28
TOTAL	3,126.78	3,046.58	595.68	95.28	7,721.70	14,688.02
AVG	260.57	253.88	49.64	7.94	643.48	1,215.50

DOLLARS BY TYPE OF WORKER

FY1996-1997	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul 1996	326.70	270.00	51.04	0.00	701.10	1,348.84
Aug 1996	261.36	216.00	51.04	0.00	701.10	1,229.50
Sep 1996	261.36	216.00	51.04	0.00	701.10	1,229.50
Oct 1996	261.36	216.00	51.04	0.00	701.10	1,229.50
Nov 1996	261.36	216.00	51.04	0.00	701.10	1,229.50
Dec 1996						0.00
Jan 1997						0.00
Feb 1997						0.00
Mar 1997						0.00
Apr 1997						0.00
May 1997						0.00
Jun 1997						0.00
TOTAL	1,372.14	1,134.00	255.20	0.00	3,505.50	6,266.84
AVG	274.43	226.80	51.04	0.00	701.10	1,253.37

TIME BY TYPE OF WORKER

FY1994-1995	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		MAINT WORK	TOTAL
				TRIMMER			
Jul 1994	8.00	12.00	2.00	0.00		48.00	70.00
Aug 1994	8.00	10.00	2.00	0.00		30.00	50.00
Sep 1994	6.00	10.00	2.00	0.00		30.00	48.00
Oct 1994	6.00	10.00	2.00	0.00		30.00	48.00
Nov 1994	8.00	10.00	2.00	0.00		30.00	50.00
Dec 1994	8.00	10.00	2.00	0.00		30.00	50.00
Jan 1995	10.00	10.00	2.00	0.00		40.00	62.00
Feb 1995	8.00	10.00	2.00	0.00		30.00	50.00
Mar 1995	8.00	10.00	2.00	1.00		31.00	52.00
Apr 1995	8.00	10.00	2.00	0.00		30.00	50.00
May 1995	8.00	10.00	2.00	0.00		30.00	50.00
Jun 1995	8.00	10.00	2.00	0.00		30.00	50.00
TOTAL	94.00	122.00	24.00	1.00		389.00	630.00
AVG	7.83	10.17	2.00	0.08		32.42	52.50

TIME BY TYPE OF WORKER

FY1995-1996	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		MAINT WORK	TOTAL
				TRIMMER			
Jul 1995	8.00	10.00	2.00	0.00		30.00	50.00
Aug 1995	8.00	10.00	2.00	0.00		30.00	50.00
Sep 1995	8.00	8.00	2.00	0.00		16.00	34.00
Oct 1995	8.00	10.00	2.00	0.00		30.00	50.00
Nov 1995	8.00	10.00	2.00	0.00		30.00	50.00
Dec 1995	8.00	10.00	2.00	4.00		30.00	54.00
Jan 1996	8.00	10.00	2.00			30.00	50.00
Feb 1996	8.00	10.00	2.00			30.00	50.00
Mar 1996	8.00	10.00	2.00			30.00	60.00
Apr 1996	8.00	10.00	2.00			30.00	50.00
May 1996	10.00	10.00	2.00			30.00	52.00
Jun 1996	8.00	8.00	2.00			24.00	42.00
TOTAL	98.00	116.00	24.00	4.00		340.00	582.00
AVG	8.17	9.67	2.00	0.33		28.33	48.60

TIME BY TYPE OF WORKER

FY1996-1997	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		MAINT WORK	TOTAL
				TRIMMER			
Jul 1996	10.00	10.00	2.00	0.00		30.00	52.00
Aug 1996	8.00	8.00	2.00	0.00		30.00	48.00
Sep 1996	8.00	8.00	2.00	0.00		30.00	48.00
Oct 1996	8.00	8.00	2.00	0.00		30.00	48.00
Nov 1996	8.00	8.00	2.00	0.00		30.00	48.00
Dec 1996							0.00
Jan 1997							0.00
Feb 1997							0.00
Mar 1997							0.00
Apr 1997							0.00
May 1997							0.00
Jun 1997							0.00
TOTAL	42.00	42.00	10.00	0.00		150.00	244.00
AVG	8.40	8.40	2.00	0.00		30.00	48.80

12/02/96 18:05:33
DEC-02-96 MON 16:53

-> 818 683 8097 Metro

Agenda Item 28
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P.01

MICHAEL F. DILLON & ASSOCIATES INC.

PARK EXECUTIVE BUILDING • 925 L STREET • SUITE 1400
SACRAMENTO, CA 95814 • (916) 448-2196 • FAX (916) 448-4808

December 2, 1996

TO: CLA MEMBERS AND ALL COOPERATIVE LIBRARY SYSTEMS
FROM: Mike Dillon, Lobbyist
RE: NEWS FROM THE CAPITOL

ASSEMBLY AND SENATE RETURN FOR SWEARING IN OF NEW MEMBERS AND ELECTION OF LEADERS

This afternoon, more than thirty new members of the State Assembly were sworn in, before family members and State dignitaries. Shortly thereafter, Assemblyman Cruz Bustamante (D-Fresno) was elected Speaker of the Assembly, in a move that, as predicted, found all 43 Democrats voting for Bustamante, and all 37 Republicans voting for the former Speaker, Curt Pringle (R-Garden Grove). During his acceptance speech before the body, Bustamante challenged "the house to 'do good,'" and asked that the Floor be a "battleground of ideas," rather than of party politics.

House Resolution 1, which allows the Assembly to organize itself, stumbled briefly, when Republican Leader Pringle and other Republicans questioned some of the new inclusions in this year's bill. While the majority of the House Resolution includes similar segments from 1996, such as giving the Speaker the authority to appoint committee chairs and vice chairs, one new provision is to allow the Speaker to directly appoint the Speaker Pro Tem, who serves in his absence. In past years, the role of Speaker Pro Tem has been a position elected by the house. Another new inclusion is the intent of the Assembly to pursue a 3% reserve for the 1997 Budget and limitations on external borrowing, which should surely tie the hands of the legislature. The Resolution passed, and subsequent to this action, Assemblywoman Sheila James Kuehl (D-Santa Monica) was appointed the new Speaker Pro Tem.

Later, members of the Assembly were asked to bring any new bills forward to be placed across the desk for formal introduction. Assemblyman Aguiar will be carrying a new ERAF bill for 1997 as AB 1-Aguiar. We will forward more information to you on the measure, and Assemblyman Aguiar's intent, as it becomes available.

Meanwhile in the Senate, Senator Lockyer will continue to preside as the Speaker Pro Tem. In addition to the passage of their Senate organizational House Resolution, the Senate voted on the confirmation of several of the Government's appointees. Both the Senate and the Assembly adjourned shortly after 2 p.m. and will return to begin the new session on January 8, 1997.

Post-It™ brand fax transmittal memo 7671		# of pages > 1
To MCLS/SLC/Associate	From MCLS/SLC HQ	
Member Directors	Co.	
SUC CURZON, CEUN	Phone # 818/683-8244	
Fax #	Fax # 818/683-8097	

01/09/97 18:21:45
JAN-09-97 THU 17:11

-> 818 683 8097 Metro

Agenda Item 28
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P. 01

MICHAEL F. DILLON & ASSOCIATES INC.

PARK EXECUTIVE BUILDING - 925 L STREET - SUITE 1400
SACRAMENTO, CA 95814 - (916) 448-2196 - FAX (916) 448-4808

January 9, 1997

TO: CLA MEMBERS AND ALL COOPERATIVE LIBRARY SYSTEMS
FROM: Mike Dillon, Lobbyist
RE: NEWS FROM THE CAPITOL

GOVERNOR RELEASES HIS 1997 BUDGET PROPOSAL

This morning the Governor released his annual Budget proposal for the 1997-98 fiscal year, which contains a 1.1% reserve of \$553 million. Members of the press corps asked the Governor during his press conference held shortly before noon, in light of the recent floods ravaging the State of California, would his reserve be sufficient. One reporter said, "The legislature has asked for a 2-3% reserve. Is yours enough?" The Governor answered that there was a reluctance on the part of members of the legislature, who are asking for the 2-3% reserve, to make the drastic cuts necessary to put it in place.

The Governor's Budget highlighted issues such as a large-scale plan for education, including continuation of last year's class size reduction efforts, and an extensive plan for implementing the federal welfare mandate. Libraries will be interested in the Governor's proposal in the following areas:

PLF

Last year, CLA was able to increase the PLF augmentation from \$8,870 million to \$15,870,000. The Governor is recommending that the PLF continue to be funded at last year's level of \$15,870,000.

CLSA

A major Budget adjustment is being proposed for 1997-98 as an augmentation of \$1,382,000 for the Transaction-Based Reimbursement Program. Last year's total funding of CLSA was \$14,338,000. This year's figure has been increased to \$15,720,000.

LSCA

LSCA was funded last year at \$11,830,000 and the increase to LSCA this year is minimal at \$11,901,000.

Total of local assistance dollars: \$43,491,000

Post-it™ brand fax transmittal memo 7671		# of pages ▶ 1	
To	MCLS/SLC/Associate	From	MCLS/SLC HQ
	Member Directors	Co.	
	Sue Curzon, CSUN	Phone #	818/683-8244
Fax #		Fax #	818/683-8097

CALIFORNIA STATE LIBRARY

LIBRARY DEVELOPMENT SERVICES • P.O. BOX 942837 • SACRAMENTO, CA 94237-0001



TELEPHONE: (916) 653-5217

TO: PUBLIC LIBRARY DIRECTORS

FROM: Liz Gibson, Bureau Chief, Library Development Services

DATE: January 13, 1997

SUBJECT: GOVERNOR'S BUDGET RE CSL AUGMENTATION REQUESTS (97/98)

The following information will provide you with a brief overview of CSL augmentation requests related to local assistance for public libraries.

Overall, the governor was very receptive to our 12 requests this year for additional funding for the State Library. There are a lot of positives for CSL in his budget released today. Unfortunately for us, we didn't receive all of what we had requested for the library community. Specifically, they did increase CLSA TBR by \$1,382,000, which covers only the workload increase, not the handling cost increase which we had also requested; we requested 2.9 million to cover both, so we have a question there of whether we view the glass as half empty or half full. On the down side they refused to include any funding for the proposed new CLSA program for Young Adult Services and none for the State Reference Centers program. He also turned down our request for the state to fully fund the state's share of the Public Library Foundation program, but they did leave the state funding for that program at the augmented level (i.e. \$15,000,00) that was approved in the 1996/97 budget.

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Post-It* Fax Note	7671	Date	1/13/97	# of pages	7
To	MCLS/SLA/Associate	From	MCLS/SLA HA		
Co./Dept.	Member Directors	Co.			
Phone #		Phone #	818/683-8244		
Fax #		Fax #	818/683-8097		

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Pillsbury



Madison & Sutro LLP

ATTORNEYS AT LAW
101 WEST BROADWAY SUITE 1800
SAN DIEGO, CALIFORNIA 92101-8219
TELEPHONE: (619) 234-5000 FAX: (619) 236-1995
internet: pillsburylaw.com

Writer's direct dial number / email:
(619) 544-3177

December 11, 1996

VIA OVERNIGHT MAIL DELIVERY

TO: ORANGE COUNTY INVESTMENT POOL
PARTICIPANTS' DISTRIBUTION LIST

Re: In Re County of Orange
Bankr. Case No. 94-22272 JR

NOTE:
Placentia Library
District had no
claims in this
category.

Dear Pool Participants:

Enclosed are copies of the following:

1. Notice of Hearing on Twenty-Third Omnibus Objection to Proofs of Claim Filed By Certain Pool Participant Creditors ("Notice");
2. Twenty-Third Omnibus Objection to Proofs of Claim Filed By Certain Pool Participant Creditors; Memorandum of Points and Authorities; Declaration of Bradley E. Deutscher in Support Thereof ("Objection"); and
3. Second Post-Confirmation Status Report ("Status Report").

Pursuant to the County's Objection, the County asserts that the Pool Participant claims listed on Exhibit 23 to the Objection exceed the amounts reflected as owing or having been owed on the books and records of the County. Accordingly, the County requests that the Pool Participant claims be allowed only in the amounts reflected in column 4 of Exhibit 23; that the Pool Participant claims be disallowed to the extent the Pool Participant claims exceed the amount reflected on column 4 of Exhibit 23; and that the Pool Participant claims be treated in accordance with the modified Second Amended Plan of Adjustment for the County of Orange. The County's Objection is set for hearing on January 15, 1997 at 4:00 p.m.

As you know, the Pool Committee does not represent the separate interests of any individual Pool Participant and therefore will not be filing an opposition to the Objection on behalf of any individual Pool Participant. Accordingly, you should review the Notice and Objection carefully with your organization's legal counsel to determine whether it would be in the best interest of your organization to oppose the relief sought in the Objection.


ORANGE COUNTY INVESTMENT POOL PARTICIPANTS'
DISTRIBUTION LIST
December 11, 1996
Page 2

It is important to note that any response to the Objection must be in writing, accompanied by an answering memorandum of points and authorities and must be filed and served no later than 11 days prior to the hearing, or Friday, January 3, 1997.

The enclosed Status Report summarizes the County's claims objection process and provides relevant dates related thereto. Some of the items listed will have nothing to do with your organization, but you may wish to forward the Status Report to your organization's legal counsel to determine if your organization's interests are affected.

Thank you for your continued support of the Committee. Should you have any questions, please call me.

Very truly yours,



Patrick C. Shea

cc: Official Investment Pool Participants
Committee and Counsel

Encls.

Pillsbury

Madison &
Sutro LLPATTORNEYS AT LAW
101 WEST BROADWAY SUITE 1800
SAN DIEGO, CALIFORNIA 92101-8219
TELEPHONE: (619) 234-5000 FAX: (619) 236-1995
internet: pillsburylaw.comWriter's direct dial number / email:
(619) 544-3177

December 20, 1996

VIA TELECOPIERTO: ORANGE COUNTY INVESTMENT POOL
PARTICIPANTS' DISTRIBUTION LISTRe: County's Twenty-Third Omnibus Objections to Proofs of Claim Filed
by Pool Participants
In Re County of Orange
Bankr. Case No. 94-22272 JR

Dear Pool Participants:

At the request for the undersigned, the County has agreed to continue the hearing on its Twenty-Third Omnibus Objection to Certain Proofs of Claim Filed by Certain Pool Participant Creditors ("Objection") as it relates to Non-City Pool Participants. City Pool Participants are not covered by this agreement.


The new hearing date for the County's Objection to these Non-City Pool Participant Claims is March 5, 1997 at 1:30 p.m. Any response to the Objection (as it relates to the Non-City Pool Participant claims) must be in writing, accompanied by an answering memorandum of points and authorities and must be filed and served no later than February 10, 1997.

The Objection was forwarded to you under separate cover and you should carefully review the Objection to determine whether you need to oppose the reductions or disallowances identified regarding your agency.

ORANGE COUNTY INVESTMENT POOL PARTICIPANTS'
DISTRIBUTION LIST
December 20, 1996
Page 2

Should you have any questions, regarding the amounts of the claims identified in the
Objection, please call me.

Very truly yours,



Patrick C. Shea

cc: Official Investment Pool Participants'
Committee and Counsel

Pillsbury

Madison &
Sutro LLPATTORNEYS AT LAW
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TELEPHONE: (619) 234-5000 FAX: (619) 236-1995
Internet: pillsburylaw.com

Writer's direct dial number / email:

(619) 544-3177

December 23, 1996

VIA FACSIMILE TRANSMISSIONTO: ORANGE COUNTY INVESTMENT POOL
PARTICIPANTS' DISTRIBUTION LISTRe: In Re County of Orange, Case No. 94-22272JR
County of Orange Litigation

Dear Pool Participants:

We continue to monitor the status of various post-confirmation issues in the County's bankruptcy case. Several status conferences in the County's actions against various third-party professionals are scheduled for January 1997, and we will attend these status conferences and inform you of any significant developments.

With regard to the County's action against various Peat Marwick entities, the motion of Klynveld Peat Marwick Goerdler ("Klynveld") to dismiss the County's complaint against Klynveld for lack of personal jurisdiction ("Motion") was heard on December 23, 1996. Klynveld is organized under the laws of Switzerland and claims to have no presence in the United States that would subject it to the Court's jurisdiction. Klynveld asserts that its primary functions are to license the Klynveld name and set the standards for the member firms that use its name. At the hearing on the Motion, the Court continued hearing on the Motion to allow the County to amend its complaint to more accurately explain its theory of jurisdiction over Klynveld and to further brief its jurisdiction theories. The continued hearing will be held on March 17, 1997.

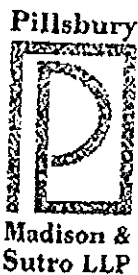
We will continue to monitor the status of these matters and will periodically provide you with status reports. If you have any questions, please call me.

Very truly yours,

Patrick C. Shea

SAN DIEGO LOS ANGELES NEW YORK ORANGE COUNTY SACRAMENTO SAN FRANCISCO SILICON VALLEY WASHINGTON, D.C. HONG KONG TOKYO

20993705.



Agenda Item 29

Page 6

ATTORNEYS AT LAW
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TELEPHONE: (619) 234-5000 FAX: (619) 236-1995
Internet: pillsburylaw.com

Writer's direct dial number / email:
(619) 544-3177

January 8, 1997

VIA FACSIMILE TRANSMISSION

TO: ORANGE COUNTY INVESTMENT POOL
PARTICIPANTS' DISTRIBUTION LIST

Re: In Re County of Orange, Case No. 94-22272JR
County of Orange Litigation

Dear Pool Participants:

We continue to monitor the status of various post-confirmation issues in the County's bankruptcy case.

Last month, the County filed seven new complaints in the Bankruptcy Court to recover pool-related damages. One complaint names as defendants Bear, Sterns & Co., Inc.; Bear Sterns Securities Corp.; Cantor, Fitzgerald Securities Corp.; Citibank, N.A.; Citicorp Securities, Inc.; Daiwa Securities America, Inc.; Dean Witter Reynolds, Inc., Donaldson, Lufkin & Jenrette Securities Corp.; DLJ Mortgage Capital, Inc.; CS First Boston Corporation; First Boston Corp.; CS First Boston Mortgage Capital Corp.; First Boston Mortgage Capital Corp.; Credit Suisse Financial Products; Kidder, Peabody & Co.; Lehman Brothers International (Europe); Lehman Capital Corp.; Lehman Commercial Paper, Inc.; Lehman Brothers, Inc.; Nomura Securities International, Inc.; PaineWebber, Inc.; PaineWebber Real Estate Securities, Inc.; Prudential Securities, Inc.; Sanwa Securities (USA) Co., L.P.; SBC Capital Markets, Inc.; and Smith Barney, Inc. ("Broker Dealers"). The County has entered into stipulations with the Broker Dealer defendants to stay the case. Although the Broker Dealer action is stayed, the Court may schedule periodic status conferences, which we will monitor and inform you of any significant developments.

The County also filed separate complaints against BA Securities, Inc. ("BA Securities"), Paribas Corp. ("Paribas") and the law firm of Brown & Wood ("Brown & Wood"). These cases will also be stayed by stipulation of the parties.

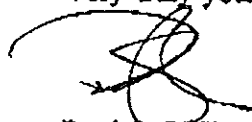
The County filed complaints against various home loan banks ("Home Loan Banks"), various farm credit banks ("Farm Credit Banks") and the Federal National Mortgage

Orange County Official Investment Pool
Participants' Committee and Counsel
January 8, 1997
Page 2

Association ("Fannie Mae"). The County does not anticipate staying this litigation, and is in the process of negotiating an extension of the time within which the defendants must file answers to the complaints. Status conferences are set for the end of February.

We will continue to monitor the status of the pool-related litigation, including the cases listed above. If you have any questions, please call me.

Very truly yours,



Patrick C. Shea

cc: Official Investment Pool Participants'
Committee and Counsel

Pillsbury

ATTORNEYS AT LAW
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SAN DIEGO, CALIFORNIA 92101-8219
TELEPHONE (619) 234-5000 FAX (619) 236-1995
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**Madison &
Sutro LLP**

Writer's direct dial number / email
(619) 544-3177

January 16, 1997

VIA FACSIMILE TRANSMISSION

TO: ORANGE COUNTY INVESTMENT POOL
PARTICIPANTS' DISTRIBUTION LIST

Re: In Re County of Orange, Case No. 94-22272JR
County of Orange Litigation

Dear Pool Participants:

It has come to our attention that thirty or more of you have received subpoenas in connection with the County of Orange litigation. If you have received a subpoena, please fax it to me at (619) 236-1995.

We will be in contact with you again next week, once we have reviewed the subpoenas.

Very truly yours,



Patrick C. Shea

cc: Official Investment Pool Participants'
Committee and Counsel



TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EM*
DATE: January 21, 1997
SUBJECT: AUTHORIZATION FOR SIGNATURE CARDS

BACKGROUND:

Due to the change of the membership of the Board of Trustees new signature cards with signatures of all current Trustees and the Library Director are required for Placentia Library District bank accounts as follows:

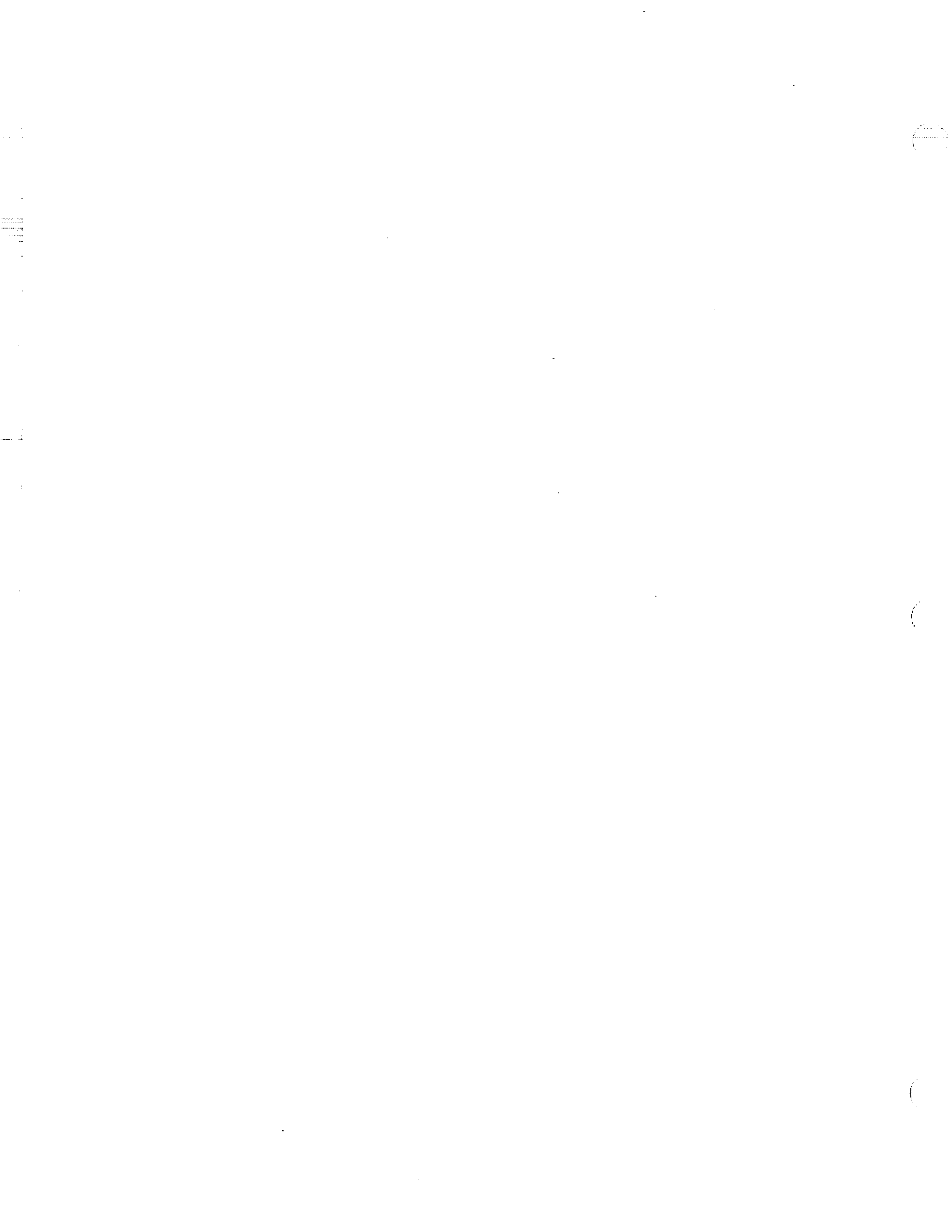
Sanwa Bank	General Fund Savings	0937-19337
	County Exempt Savings	0937-19338
	Literacy Savings	0937-19339
	General Fund Checking	2657-00860
	County Exempt Checking	2658-00932
	Literacy Checking	0938-15439
Bank of America	Payroll Checking	07605-80156
	Payroll Support Checking	07603-85748

and for the Orange County Auditor Authorized Signature List.

RECOMMENDATION

Authorize signatures of Trustees and Library Director on all Placentia Library District accounts at Sanwa Bank and Bank of America and the Orange County Auditor Authorized Signature List.

Prepared by: Charlene Dumitru, Administrative Assistant



TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EM*
DATE: January 21, 1997
SUBJECT: LITERACY FUND CHECKING ACCOUNT

BACKGROUND:

As there have been no transactions to the Placentia Library District Literacy Fund Checking Account number 0938-15439 at Sanwa Bank in the past year, the account has gone into inactive status.

Although the account continues to accrue interest it is presently paid at 1%.

Closing this account and transferring the funds held in the checking account into the active Literacy Fund Savings Account 0937-19339 will maintain all Literacy funds in one account and draw an interest rate currently at 2%.

As of December 31, 1996 the account balance in Literacy Savings account 0937-19939 is \$5,100.13 and the account balance in Literacy Checking account 0937-15439 is approximately \$3,638.46.

RECOMMENDATION

Authorize Literacy Fund Checking Account 0938-15439 to be closed and all funds transferred into Placentia Library District Literacy Fund Savings Account 0937-19339 at Sanwa Bank; and authorize the signature of documentation necessary to affect this closure and transfer of funds.

Prepared by: Charlene Dumitru, Administrative Assistant

(1)

(2)

(3)

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director *EM*

DATE: January 21, 1997

SUBJECT: Discussion of Rotation System for Library Board Officers

BACKGROUND

Several of the Trustees have requested that the Library Board consider adopting a policy of rotating the officer positions on the Board among all of the Trustees.

My initial response in discussing this matter was that many cities, counties and other governmental bodies rotate their leadership positions in such a manner that each elected official gets to serve in each position during each term of office. Other agencies rotate in such a manner that the positions change every year.

Upon review of Section 19643 of the California Education Code, I discovered that special district library boards organized under Chapter 9 of that Code are required as follows:

“...the board shall organize by electing one of its number president, and another one of its number secretary. They shall serve as such for one year or until their successors are elected and qualified.”

Several years ago there was a California Appeals Court ruling that determined that whenever the Education Code and Government Code specify different treatments of the same subject, that the Education Code takes precedence in the governance for a public library. Thus, I would assume that the one year term is required and that substituting shorter terms would be outside the scope of the District's enabling legislation.

Robin - no *Open not a rotation*
Ray *Sandra - no changing*
Peggy

RECOMMENDATIONS

1. Determine whether the Placentia Library District Board of Trustees would like to establish a policy for rotating the elected Board leadership positions.
2. Determine the method of selecting the leadership positions each year. (Is it to be fixed in a pre-established manner or by nomination.)
3. Authorize the Library Director to prepare a resolution establishing the rotation system at the February Board Meeting.

CALIFORNIA CODES
EDUCATION CODE
SECTION 19640-19664

19640. The board of library trustees shall meet at least once a month, at such time and place as it may fix by resolution.

19641. Special meetings may be called at any time by three trustees, by written notices served upon each member at least 12 hours before the time specified for the meeting.

19642. Three members constitute a quorum for the transaction of business.

19643. At its first meeting held after the general district election the board shall organize by electing one of its number president, and another one of its number secretary. They shall serve as such for one year or until their successors are elected and qualified.

19644. The board shall cause a proper record of its proceedings to be kept, and at the first meeting of the board of trustees, it shall immediately cause to be made out and filed with the State Librarian a certificate showing that the library has been established, with the date thereof, the names of the trustees, and the officers of the board chosen for the current fiscal year.

19645. The board of library trustees shall make and enforce all rules, regulations, and bylaws necessary for the administration, government, and protection of the library under its management, and all property belonging to it.

19646. The board of library trustees shall administer any trust declared or created for the library, and receive by gift, devise, or bequest, and hold in trust or otherwise, property situated in this state or elsewhere, and where not otherwise provided, dispose of the property for the benefit of the library.

19647. The board of library trustees shall prescribe the duties and powers of the librarian, secretary, and other officers and employees of the library, determine the number of and appoint all officers and employees, and fix their compensation. The officers and employees shall hold their offices and positions at the pleasure of the board.

19648. The board of library trustees shall purchase necessary

books, journals, publications, and other personal property.

19649. The board of library trustees shall also purchase such real property, and erect or rent and equip, such building or rooms, as in its judgment is necessary to properly carry out the provisions of this chapter.

19650. The board of library trustees may request the appropriate state officials to furnish the library with copies of any and all reports, laws, and other publications of the state not otherwise disposed of by law.

19651. The board of library trustees shall borrow books from, lend books to, and exchange books with other libraries. It shall allow nonresidents to borrow books upon such conditions as it may prescribe.

19652. The board of library trustees shall do and perform any and all other acts and things necessary or proper to carry out the provisions of this chapter.

19653. The board of library trustees shall file, through the librarian, on or before the last day in the month of August of each year, a report with the State Librarian at Sacramento giving the condition of the library and the number of volumes contained therein on the 30th day of June preceding. The report shall, in addition to other matters deemed expedient by the board of trustees or the librarian, contain such statistical and other information as is deemed desirable by the State Librarian. For this purpose the State Librarian may send to the several district librarians instructions or question blanks so as to obtain the material for a comparative study of library conditions in the state.

19654. The board of library trustees shall designate the hours during which the library is open for the use of the public. All public libraries established under this chapter shall be open for the use of the public during every day in the year except on such legal holidays as may be determined by the board of library trustees.

19655. In any library district formed under the provisions of this chapter, which maintains a public library, or which has petitioned for and been granted permission to establish, and intends to maintain a public library in accordance with this chapter, the board of library trustees shall furnish to the board of supervisors of the county in which the library district is situated, each and every year, on or before the first day of September, an estimate of the cost of any or all of the following:

- (a) Leasing temporary quarters.
- (b) Purchasing a suitable lot.
- (c) Procuring plans and specifications and erecting a suitable building.
- (d) Furnishing and equipping the building and fencing and

ornamenting the grounds, for the accommodation of the public library.

(e) Conducting and maintaining the library for the ensuing fiscal year.

19656. The board of library trustees may, when in its judgment it is deemed advisable, and upon the petition of 50 or more taxpayers residing within the library district shall, call an election and submit to the electors of the library district the question of whether the bonds of the library district shall be issued and sold for any or all the purposes of this chapter.

19658. The revenue derived from the tax, together with all money acquired by gift, devise, bequest, or otherwise, for the purposes of the library, shall be paid into the county treasury, to the credit of the library fund of the district in which the tax is collected, subject only to the order of the library trustees of the district. If payment into the treasury is inconsistent with the terms or conditions of any gift, devise, or bequest, the board of library trustees shall provide for the safety and preservation of the fund, and the application thereof to the use of the library, in accordance with the terms and conditions of the gift, devise, or bequest.

19659. Upon the receipt by the county auditor of an order of the library trustees of the district he shall issue his warrant upon the county treasurer for the amount stated in the order.

19660. When any warrant is presented to the treasurer for payment and it is not paid for want of funds the treasurer shall endorse thereon "not paid for want of funds" with the date of presentation and sign his name thereto and from that time the warrant bears interest at the rate of 6 percent per annum until it is paid or until funds are available for its payment and the county treasurer gives notice to the warrant holder that funds are available for payment. The giving of the notice is deemed complete upon deposit thereof in the United States mail in a sealed envelope addressed to the warrant holder at his address given by him at the time of presentation of the warrant to the treasurer, with postage thereon fully prepaid and registered.

19661. Every library established under this chapter shall be forever free to the inhabitants and nonresident taxpayers of the library district, subject always to such rules, regulations, and bylaws as may be made by the board of library trustees. For any violation of the rules, regulations, or bylaws a person may be fined or excluded from the privileges of the library.

19662. Boards of library trustees and the boards of trustees of neighboring library districts, or the legislative bodies of neighboring municipalities, or boards of supervisors of the counties in which public libraries are situated, may contract to lend the books of the libraries to residents of the counties or neighboring

municipalities, or library districts, upon a reasonable compensation to be paid by the counties, neighboring municipalities, or library districts.

19663. The title to all property acquired for the purposes of the libraries, when not inconsistent with the terms of its acquisition, or not otherwise designated, vests in the district in which libraries are, or are to be situated.

19664. Every library district shall be designated by the name and style of ____ Library District, (using the name of the district), of ____ County, (using the name of the county in which the district is situated). In that name the trustees may sue and be sued, and may hold and convey property for the use and benefit of the district. A number shall not be used as a part of the designation of any library district.

CALIFORNIA CODES
EDUCATION CODE
SECTION 19670-19685

19670. The board of library trustees may vote to establish a public museum in the library district and to constitute the board of library trustees as the board of museum trustees for the purposes of managing such museum in accordance with the provisions of this chapter.

19671. The board of museum trustees shall meet at least once a month, at such time and place as it may fix by resolution.

19672. Special meetings may be called at any time by three trustees, by written notices served upon each member at least 12 hours before the time specified for the meeting.

19673. Three members constitute a quorum for the transaction of business.

19674. At its first meeting held after being constituted, the board shall organize by electing one of its number president, and another one of its number secretary. They shall serve as such for one year or until their successors are elected and qualified.

19675. The board shall cause a proper record of its proceedings to be kept, and at the first meeting of the board of trustees, it shall immediately cause to be made out and filed with the Department of Education at Sacramento a certificate showing that the museum has been established, with the date thereof, the names of the trustees, and the officers of the board chosen for the current fiscal year.

19676. The board of museum trustees shall make and enforce all rules, regulations, and bylaws necessary for the administration, government, and protection of the museum under its management, and all property belonging to it.

19677. The board of museum trustees shall administer any trust declared or created for the museum, and receive by gift, devise, or bequest, and hold in trust or otherwise, property situated in this state or elsewhere, and where not otherwise provided, dispose of the property for the benefit of the museum.

Any funds from private sources which are used for the support of any public museum established pursuant to this chapter shall be deposited in a special fund in the county treasury of the county in which the public museum is located. Such fund shall be under the control of and administered by the board of museum trustees.

19678. The board of museum trustees shall prescribe the duties and powers of the curator, secretary, and other officers and employees of the museum, determine the number of and appoint all officers and employees, and fix their compensation. The officers and employees shall hold their offices and positions at the pleasure of the board.

19679. The board of museum trustees shall purchase necessary objects of artistic, scientific, or historical interest, and other personal property.

19680. The board of museum trustees shall also purchase such real property, and erect or rent and equip, such building or rooms, as in its judgment is necessary to properly carry out the provisions of this chapter.

19681. The board of museum trustees shall do and perform any and all other acts and things necessary or proper to carry out the provisions of this chapter.

19682. The board of museum trustees shall designate the hours during which the museum is open for the use of the public. All public museums established under this chapter shall be open for the use of the public during every day in the year except on legal holidays as may be determined by the board of museum trustees.

19683. In any library district formed under the provisions of this chapter, which maintains a public museum, in accordance with this chapter, the board of museum trustees shall furnish to the board of supervisors of the county in which the library district is situated, each and every year, on or before the first day of September, an estimate of the cost of any or all of the following:

- (a) Leasing temporary quarters.
- (b) Purchasing a suitable lot.
- (c) Procuring plans and specifications and erecting a suitable building.
- (d) Furnishing and equipping the building and fencing and ornamenting the grounds, for the accommodation of the public museum.
- (e) Conducting and maintaining the museum for the ensuing fiscal year.

19684. The title to all property acquired for the purposes of the museum, when not inconsistent with the terms of its acquisition, or not otherwise designated, vests in the district in which museums are, or are to be situated.

19685. It is the intent of the Legislature that public museums established pursuant to this chapter shall be funded primarily by private funds. The board of supervisors of the county in which such

a public museum is located is authorized, but not required, to allocate county funds for the support of such museum.

CALIFORNIA CODES
EDUCATION CODE
SECTION 19690

19690. All claims for money or damages against the district are governed by Part 3 (commencing with Section 900) and Part 4 (commencing with Section 940) of Division 3.6 of Title 1 of the Government Code except as provided therein, or by other statutes or regulations expressly applicable thereto.

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *edm*
DATE: January 21, 1997
SUBJECT: **Preparing a Strategic Plan for Placentia Library District**

BACKGROUND

Four years ago Placentia Library District prepared a plan of service that has been used to shape the Library's direction and focus.

During that time the Friends of Placentia Library have significantly expanded its role in the Library and Placentia Library Foundation has organized and completed several years of operation.

At this time it would be advisable for the Library Board and Staff to renew its planning process in concert with the Friends Board and the Foundation Board. There is a need to ensure that all three organizations are moving in a coordinated direction.

The City of Anaheim recently completed a strategic planning process that took approximately six months. A copy of Anaheim's report is available in the Library Director's Office.

Placentia City Administrator Bob D'Amato has agreed to provide the services of Placentia's Development Services Director, Joyce Rosenthal, to assist the Library with this process.

RECOMMENDATIONS

1. Appoint a Planning Committee Chair for the Library Board.
2. Authorize the Library Director to request that the Friends of Placentia Library and the Placentia Library Foundation select representatives to serve on the Planning Committee and that their Boards plan to participate in Committee activities as a group and to develop strategic plans for their own organizations at the same time.

TO: Library Board of Trustees
 FROM: Elizabeth D. Minter, Library Director *etc*
 DATE: January 21, 1997
 SUBJECT: Reinvestment of Certificates of Deposit for the Payroll Fund

BACKGROUND

Placentia Library District maintains six Certificates of Deposit at a local bank that are designated for use in a payroll emergency.

During the past five years the closest that the District has come to using these funds was during the first month of the Orange County Bankruptcy.

The interest from the Certificates of Deposit is accrued in a savings account. Each time the savings account balance passes the \$5,000 mark the Board has authorized the purchase of an additional Certificate of Deposit in the amount of \$2,500.

Presently there are:

4	\$5,000 CDS	\$20,000.00
2	\$2,500 CDS	5,000.00
	Savings Account	5,853.30
	TOTAL	<u>\$30,853.30</u>

Currently these accounts are at ~~Bank of California,~~

Cal. State Bank

Attachment A provides a comparison of interest rates on Certificates of Deposit as of January 14, 1997.

RECOMMENDATIONS

1. ~~Transfer the Payroll Fund emergency savings accounts to Cen Fed Bank.~~ *follow the Cal. State Bank*
2. Keep the same configuration of Certificates of Deposit with the addition of a \$2,500 Certificate from the Savings Account balance.

[Handwritten signature]

COMPARISON OF INTEREST RATES ON CERTIFICATES OF DEPOSIT
AS OF JANUARY 14, 1997

Financial Institution	2,500 CD rate	5,000 CD rate	Savings Rate	Penalty for early withdrawal
California State Bank (current bank)	5.0% <i>5.25%</i>	5.25% 5.0%	2.0%	1 month interest
Sanwa Bank	5.05%	5.05%	2.0%	1 month interest
Bank of America	5.0%	5.0%	2.0%	1 month interest
Cen Fed Bank	5.2%	5.53% promotional for 8 months	2.0%	3 months interest
Fidelity Federal	5.25%	5.25%	2.0%	6 months interest
Fullerton Savings & Loan	4.9%	5.213% promotional for 13 months	2.1%	3 months interest

TO: Elizabeth Minter, Library Director ^{AM}

FROM: Suad Ammar, Principal Librarian

DATE: January 21, 1997

SUBJECT: Program Committee Report for the Month of December 1996.

PLACENTIA LIBRARY DISTRICT		
PROGRAM STATISTICS		
DEPARTMENT	DECEMBER 96	
	# of Programs	#of Attendees
<i>ADULT SERVICES</i>	N/A	N/A
<i>LITERACY SERVICES</i>	N/A	N/A
Citizenship Exam	1	20

TO: Elizabeth Minter, Library Director

FROM: Suad Ammar, Principal Librarian

DATE: January 21, 1997

SUBJECT: Program Committee Report for the Month of November 1996.

PLACENTIA LIBRARY DISTRICT		
PROGRAM STATISTICS		
DEPARTMENT	NOVEMBER 96	
	# of Programs	#of Attendees
<i>ADULT SERVICES</i>	N/A	N/A
<i>CHILDREN'S SERVICES</i>		
After School Specials	4	76
Bilingual Program	11	60
Camp Library	1	88
Lapsit Program	3	30
Storytime	6	47
Tour	1	24
<i>LITERACY SERVICES</i>		
Citizenship Exam	1	19

TO: Elizabeth Minter, Library Director
FROM: Cyrise Smith, Children's Librarian *CS*
DATE: January 21, 1996
SUBJECT: December Activities in the Children's Department

Programming-The Children's Department was dark the month of December. We had no organized programs running. The staff would normally have spent this time preparing for the January program run, but due to the staff layoffs, all programming was canceled.

The Holidays-The department was well decorated for Christmas. The existing bulletin board of a map of the world was done up in holiday style by the addition of pictures depicting different December traditions from around the world. Highlights included Chanukkah, Kwanzaa, and a variety of Christmas traditions from South America, North America, and Europe.

TO: Elizabeth Minter, Library Director
FROM: Cyrise Smith, Children's Librarian *CS*
DATE: January 21, 1996
SUBJECT: November Activities in the Children's Department

Programming-November was the last month of programming for 1996. The Children's Department had 3 Lapsits, 11 Bilingual programs, 4 After-School specials, and 6 Storytimes, for a total of 24 programs. The total attendance for the 24 programs was 213 children. On the final After-School special we had a party, and conducted a Reader's Theater. Copies of several simple plays were handed out to the children. While one group read their play, the rest acted as the audience. Each group of kids had the opportunity to perform 3 plays. The Reader's Theater was a big hit. We had one class room visit, with 24 children.

Special Programming-Our special program for the month of November was Camp Library. 88 people attended, parents and children. We even had some grandparents attend! We had storytelling, Scottish dancing, a bag piper, crafts, snacks and lots more. Camp Library was, as usual, very well received. Attendance was a little lower than registered, but we attribute this to the heavy rains the evening of Camp Library.

Special Events-The El Dorado High School Drama Class presented excerpts from the California Young Readers Medal books. This was not a library sponsored event, but was held in the Community Room.

TO: Elizabeth Minter, Library Director
FROM: Cheryl Willauer, Library Assistant
DATE: January 21, 1997
SUBJECT: Publicity Materials Produced for December 1996

Information on the Placentia Library cable channel #53:

1. Placentia Library Trustees.
2. Library Hours
3. Literacy asking for volunteers to take the tutor training program.
4. Afghan for Sale at Circulation Desk
5. December quotes.
6. Placentia Library Literacy Services offering INS-approved citizenship examinations.
7. Holiday closing schedule.
8. New Library Hours starting January 5, 1997.

Newspaper articles published:

1. Library activist, Pat Irot, former planning commissioner earn 'Citizens' honor.
2. City Library to offer access to Internet.
3. Pat Irot and Edward Houston named Citizens of the Year by the Placentia Chamber of Commerce.
4. Blood drive to be held at the Library on December 12.
5. Public Notice of the Library's new hours.
6. Bradford House will hold its annual Holiday Candlelight House Tour.
7. Articles concerning Orange County Branch Libraries.

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Placentia News
 Weekly DEC 12 1996

Teeming with civic pride

332

Library activist, former planning commissioner earn 'Citizens' honor

By Vivianne Wightman
 Placentia News-Times

Edward S. Houston and A. C. "Pat" Irot were both named this year's Citizen of the Year at a ceremony at the Alta Vista Country Club last week.

Former Planning Commission member Houston, sponsored by the Placentia Founders Society, has served the community for more than 20 years.

He aided in the restoration of the historic 1902 Bradford House, helped with the Heritage Festival and chaired the Bradford House roof committee fund-raiser.

Houston said he credits his success with great support.

"I owe so much of it to my wife, Martha," he said. "She supported me; she didn't hound me; and she didn't get negative on me... My wife is a major reason why I won the Placentia Citizen of the Year award."

And, Houston said, he enjoyed every minute of working for the community.

"To me, everything I did, except for the Planning Commis-



IROT

HOUSTON

sion, I did for myself," he said. "It's not like I'm receiving an award for working hard; I got the award for enjoying what I'm doing."

Irot's nomination was sponsored by the Placentia Library District, the Placentia Library Foundation and Friends of the Placentia Library.

She has devoted much time to supporting and promoting the library. She has also been acting president of Friends of the library, the director of the library foundation and a member of the library district.

"I think it's so special to hear the remarkable things the other nominees do and of the diversity of the activities they've undertaken makes me feel humble in comparison," Irot said.

As the president of Friends,

Please see CITIZEN/9

CITIZEN

FROM 6

she helped to raise more than \$100,000 for the library.

Irot also is the director of the Placentia-Yorba Linda Unified District Foundation Board, a co-chairperson for the Measure "W" Election Committee and a member of the Placentia Founders Society.

When asked what she was most proud of, she said, of course, her five children and her husband, Pete, of 51 years.

But, as for being proud of her volunteer work, she said: "I don't know how this sounds, but I helped make afghans for the homeless, and I'm really proud of that."

And, she looks forward to riding in the back of the convertible at the Heritage Day Parade.

"I wonder if I can go to the grocery store dressed in my casual clothes now," she said, adding that she feels, "a bit like a celebrity now."

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Placentia News
Weekly DEC 12 1996

City library to offer access to the Internet

By Vivianne Wightman
Placentia News-Times

The failure of Measure W may be keeping the Placentia Public Library from providing Internet service to the community.

The public will now be able to surf the "information superhighway" on the library's new Internet service.

Six stations in the adult and Children's Departments are available for Internet use. No reservations are required. Service is offered on a first-come first-served basis. Attached printers will make copies of

viewed materials available at ten cents a copy.

At the Nov. 19 meeting, the Placentia Library Board of Trustees approved the policy governing the use and accessibility of the Internet. Copies of the policy will be posted at all stations.

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The Register
Daily

DEC 14 1996

PLACENTIA 332

The clock will be turned back to 19th-century England as George Key Ranch invites the public to celebrate "A Dickens Christmas" from 10 a.m. to 4 p.m. today. The festivities at the historic ranch, 625 W. Bastanchury Road, will include period dancers, costumed carolers, vintage crafters, assorted holiday foods, 19th-century folk music, and a special visit from Santa Claus at 12:30 p.m. Donations of canned food will be collected for needy families. Admission is \$3 for adults and \$2 for children under 12. Free parking is available at Sierra Vista school. Call (714) 528-4260 or (714) 834-2400.

- Vivianne Wightman
(714) 704-3704

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The Register
Daily

DEC 11 1996

PLACENTIA 332

A true city pioneer will be buried today. Victoria Hernandez Rangel, 95, who came to Placentia in a covered wagon in 1919 and later became a city historian, died Friday. She had 16 children, 51 grandchildren, 115 great-grandchildren and 28 great-great-grandchildren. Many still live in the area. Services will begin at 9 a.m. at Pierce Bros. Grimes Mortuary, 500 W. 7th St., Corona.

- Frank Mickadeit
(714) 704-3761

Agenda Item 37

December

Page 3

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The Register

Daily DEC - 7 1996

PLACENTIA 332

The chamber of commerce on Friday named Edward S. Houston and A.C. "Pat" Irot the 1996-97 citizens of the year in a ceremony at the Alta Vista Country Club. Former Planning Commission member Houston has been active in the community for 20 years. He aided in the restoration of the historic 1902 Bradford House, helped with the Heritage Festival and chaired the Bradford House roof committee fund-raiser. Irot has devoted much time to supporting and promoting the library. She has also been acting president of Friends of the Placentia Library, the director of the Placentia Library Foundation board and a member of the Placentia Library District.

- Vivianne Wightman
(714) 704-3704

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The Register

Daily DEC 13 1996

PLACENTIA 332

The city's Holiday Tree Lighting Ceremony will be held at 6:30 tonight at the Civic Center courtyard, 401 E. Chapman Ave. The program will include a special visitor from the North Pole. Call (714) 993-8232.

- Vivianne Wightman
(714) 704-3704

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The Register
 Daily DEC - 5 1996

PLACENTIA 332
 Donate a pint of blood and save four lives. Come to the American Red Cross blood drive hosted by the City of Placentia on Dec. 12 from 7:45 a.m. to 1 p.m. The blood drive will be held in the multipurpose room at the Placentia Library, 411 E. Chapman Ave. Only 3 percent to 4 percent of the population in Orange and Los Angeles counties donate blood. Donors must be older than 17, weigh at least 110 pounds and be in good health. To schedule a blood-donor appointment call Lorraine Topartzer at (714) 245-2603.

- Vivianne Wightman
 (714) 704-3704

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The Register
 Daily NOV 29 1996

PUBLIC NOTICE

PLACENTIA LIBRARY DISTRICT HOLIDAY CLOSURE
 HOURS OF OPERATION
 Adopted by the Placentia Library District Board of Trustees at its Regular Meeting of November 21, 1996.
 The Placentia Library District will be closed from Sunday, December 22, 1996 through and including Saturday, January 4, 1997. The Library will reopen on Sunday, January 5, 1997.
 Beginning January 6, 1997, hours of service of the Placentia Library District will be as follows:
 Sunday 1:00 P.M. to 6:00 P.M.
 Monday 12 Noon to 9:00 P.M.
 Tuesday 12 Noon to 9:00 P.M.
 Wednesday 12 Noon to 9:00 P.M.
 Thursday 10:00 A.M. to 6:00 P.M.
 Friday Closed
 Saturday Closed
 These hours will remain in effect until further action of the Board of Trustees.
 PUBLISHED: November 29, 1996
 The Orange County Register
 #BR2P00200

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The Register
 Daily DEC - 3 1996

PLACENTIA 332
 Bradford House will hold its annual Holiday Candlelight House Tour from 4 to 7 p.m. Saturday. Bedecked in turn-of-the-century yuletide splendor, the house will ring with carols and be filled with the aromas of the season as it was celebrated almost 100 years ago. Tax-deductible donations are \$2 for adults, \$1 for children, and will benefit Placentia Founders Society restoration and education programs. Bradford House is at 136 Palm Circle. Call (714) 993-2470.

- Vivianne Wightman
 (714) 704-3704

EDITORIALS

A new page for libraries

³³²
One reason to be skeptical of tax-increase proposals is that more often than not they're the easy way out. Supporters of tax hikes often win plaudits for "courage," but it may well take more bravery to insist on the tough task of reform and economizing.

A good example of a tax plan designed to spare government some hard choices was the library assessment proposed by an Orange County citizens' tax force a couple of years back. Funding shifts at the state level had created stresses for the county library system, and the citizens' advisory group appointed by then-County Supervisor Tom Riley suggested a property levy as a means of relief.

The Board of Supervisors didn't bite. And now that decision is vindicated with the unveiling of a new proposal that would allocate library resources more rationally and create incentives for innovative fundraising. And all without a penny in new taxes.

The new plan, which is scheduled to be considered by the Board of Supervisors on Tuesday, was developed by the county along with local chapters of the League of California Cities and the City Managers Association. It would tie operating hours at county branch libraries to the amount of money each participating city contributes to the system. The more money kicked in by a city, the more days its branch would be open. What could be more sensible?

Five county libraries would be open seven days a week — the most in almost 20 years. A streamlined central management would help fund those additional days.

Meanwhile, cities would also be encouraged to find new ways to increase their financial participation. This strategy takes a cue from the concept of "entrepreneurial libraries" espoused by state librarian Kevin Starr, who foresees the libraries of tomorrow as "total service environments, like Las Vegas casinos."

In that spirit, a library to open in Aliso Viejo later this decade will include a restaurant whose revenues will be shared throughout the county

The proposal would tie operating hours at county branch libraries to the amount of money each participating city contributes to the system. What could be more sensible?

library system.

The Huntington Beach Central Library (not affiliated with the county system) is another example to watch. It already maintains a gift shop and a playhouse; next month it debuts a genealogy store to highlight its growing genealogy collection.

Still another intriguing vision is promoted by the Snyder-Langston construction-services firm in Irvine. Its officials tout the concept of multi-use development projects with libraries as their anchors. Other space would be leased to information-related businesses such as bookstores and computer firms.

Changes in state law would be required to privatize libraries in the most complete sense. A county library in Seal Beach was recently sold to Leisure World, and is managed by that community's residents for their own use. But California law doesn't allow a private group to buy a library and run it for the general public. That's a prohibition that begs for repeal.

Meanwhile, some of the mega-bookstore chains are already operating facilities that compete with public libraries in ambience and offerings. Spend a day in Borders Books and Music sipping coffee and leafing through their vast collection, and you might forget you're not at a library of the more traditional kind.

We suspect market forces will spur the private sector to compete with public libraries in more and more ways, and the public sector to privatize more and more of its library services.

And as this happens, proposals for library tax increases will look more and more irrelevant.

A Bound Book Budget

With Reduced Funds, the Orange County Library Struggles to Meet Patrons' Needs

By SHELBY GRAD
TIMES STAFF WRITER

When Rush Limbaugh published "The Way Things Ought to Be" in 1992, the Orange County Public Library system snapped up 300 copies of the talk radio host's bestseller and distributed them to its 28 branches.

Eighteen months later, however, the system purchased only 15 copies of Limbaugh's follow-up, "I Told You So," forcing library patrons to wait weeks to check out a copy.

The change underscores the financial problems facing county libraries, where the budget for new books and periodicals has dropped from \$6 million in 1992 to \$3 million this year.

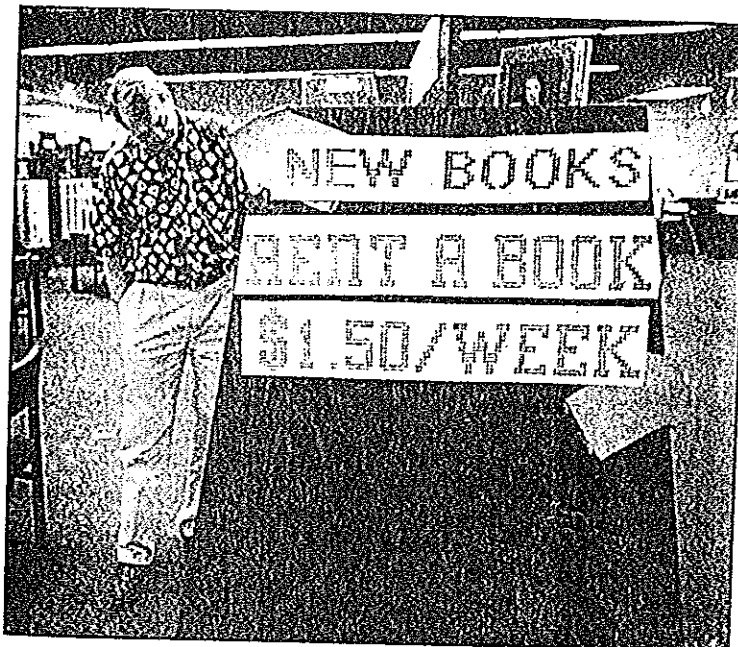
The Board of Supervisors this month is scheduled to consider a library reorganization plan that would slash spending on books to just \$1.6 million.

"This is the lowest it will ever be. We've bottomed out," said Orange County Librarian John M. Adams. "It's always difficult to make these kinds of cuts. . . . But as our [financial] situation stabilizes, it's going to be my top priority to restore materials funds."

Because of the cuts, libraries are buying fewer copies of bestsellers, scrutinizing the purchase of expensive reference books and discontinuing scores of magazine subscriptions to such well-known publications as Variety and the Atlantic Monthly.

The Brea branch lost about 70 of its 250 magazines, while the Tustin branch lost 25 of its 175 titles. Librarians said the losses would have been much greater if volunteers didn't donate dozens of magazine subscriptions dropped by the county.

"It's terrible for the people who depend on the libraries to keep up-to-date information," said Eleanore Humphrey, a Costa



Don Brockschmidt browses at Tustin Library. Some copies of bestsellers are rented when there aren't enough to meet demand.

Mesa library user and volunteer. "People come to the library and get disappointed because they can't find the book or magazine they want."

Reductions in material purchases is just one way the library system is coping with a dwindling operating budget that has shrunk from \$27 million in 1991 to about \$17.5 million this year.

Officials have also cut operating hours, raised fees and fines and sold one branch to Leisure World in Seal Beach, which now operates the facility as a private library.

The financial woes stem from the state's decision five years ago to balance its own budget by cutting the amount of property tax revenues allocated to libraries and other special districts.

Adams' reorganization plan attempts to distribute resources based on the amount of tax revenue each community generates rather than tapping into system reserves.

As a result, branches in Irvine and Costa Mesa will be open Sundays for the first time in nearly two decades. But libraries in Stanton and Garden Grove will continue to have limited operating hours.

The cuts in book and periodical acquisitions are being felt throughout the county. In the past, each branch received several copies of hot bestsellers. Now, only a handful of these books are purchased, and patrons must often special order copies from other branches.

The waiting lists can be long. But the system also purchases additional copies of bestsellers that can be rented out for \$1.50 a week for those readers eager to bypass the waiting list.

"This gives us more mileage over our limited collection," Adams said.

By buying fewer bestsellers, the system can continue to get more obscure reference titles and business-related materials "that folks can't find anywhere else

'It's terrible for the people who depend on the libraries to keep up-to-date information.'

ELEANORE HUMPHREY
Library volunteer

but at the library," Adams said. Librarians have also trimmed their collections of magazines by 20% to 40%.

At the Tustin library, more than half of the 60 cut subscriptions were restored thanks to community donations. The saved titles include McCall's, Martha Stewart Living and Popular Mechanics. But the library could not find sponsors for Christianity Today, Black Enterprise and about 22 other magazines.

"It's been hard on us, but it made us rethink our collection and determine what is used and what isn't," said Branch Librarian Emily Moore. "It made us stop and look at what the community really wanted."

County officials said the library system reorganization should bring a greater degree of financial stability and enable them to seek outside grants and large private-sector donations. Some cities and library volunteer groups are also contributing money to local branches.

When more acquisition funds become available, Adams said he would like to expand the system's children's book collection and purchase a computer database of telephone directories from across the country.

Humphrey, the Costa Mesa library activist, said she hopes more money becomes available soon. "If this continues, you'll get to the point when some people will just bypass the libraries," she said.

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The Register
Daily

DEC 10 1993

Panel to shoulder library authority

332
GOVERNMENT: Cities-based advisory group will decide how to spend and raise funds.

By ANN PEPPER
The Orange County Register

Not enough money.

That's the primary — if not unique — problem facing the Orange County Public Library.

The county Board of Supervisors — pointing out that public library services may not be considered a "core business" of county government — on Tuesday approved the library revitalization plan and gladly handed the problem over to the yet-to-be-formed, cities-based Library Advisory Board.

Members of the new advisory board — elected officials to be appointed in January from each of the 21 cities with branch libraries — will have authority to make general library policy and handle the day-to-day workings of the branches.

"The (advisory) board puts decisions over how branch libraries are run in the hands of elected officials that are one step closer to the people," County Librarian John Adams said.

Through the advisory board, a city might choose to spend its portion of the overall library budget on a children's librarian, rather than on opening an extra day each week. Another library might want a reference librarian on hand.

But at least as significantly, the advisory board will search for ways to recover what's been lost. Given the county's overall financial picture, that hasn't

HOW LIBRARY SERVICES WILL STACK UP

Under the plan approved Tuesday by the county Board of Supervisors, cities that contribute the most money will receive more library services. Some county branches would be open more, some less, under the plan.

Branch	No. of days a week open now	No. of days open per week starting Jan. 1
Brea	5	same
Costa Mesa (2 branches)	6	7
Cypress	6	5
Dana Point	6	same
Fountain Valley	6	same
Garden Grove (regional)	6	same
Garden Grove (Chapman)	2	same
Garden Grove (west)	2	3
Irvine (regional)	6	7
Irvine (branch)	6	7
Lake Forest	6	same
Laguna Beach	6	same
Laguna Niguel	6	7
La Habra	6	5
La Palma	4	5
Los Alamitos/Rossmoor	5	4
Rancho Santa Margarita	6	same
San Clemente	6	same
San Juan Capistrano	6	5
Seal Beach	5	4
Silverado	4	same
Stanton	5	3
Tustin	6	same
Villa Park	4	same
Westminster	6	same

Source: Orange County Public Library

been a priority with the supervisors.

The bare-bones \$17.5 million budget that goes into effect New Year's Day cannot buy as many books and magazines or provide as many librarians, children's programs or computer services as the old \$27 million budget of 1993. Neither can it keep all the branches open seven or even six days a week.

The good news, Adams said, is that because of the recovery plan the county library will survive, and things shouldn't get any worse.

Some fund-raising efforts have begun. Volunteers run on-site gift shops and book sales to benefit their branches.

Entrepreneurial efforts have also begun. The newest branch library — to be built in Aliso Viejo — is planned to include a restaurant, proceeds from which will benefit the library.

And, now that the revitalization plan has made the library's future more secure, a more aggressive effort will be made to

solicit corporate donors.

"It's clearly going to be easier to achieve some significant financial gifts from donors who may have been reluctant in the past," Adams said.

Still, finding enough money to restore the library to its previous service levels will be a daunting task. To date, residents have shown little interest in taxing themselves to improve services.

Placentia's library isn't part of the county system. Nevertheless, when in November residents there declined to assess themselves \$29 per household annually to benefit their library, many saw it as boding poorly for a countywide tax assessment on behalf of the library.

No tax proposal is being considered, but a smaller one might meet with more success countywide, Adams said.

"In Placentia the dollar figure might have been higher than folks want to go or it may be that the public is not yet aware of the problems libraries are having," he said.

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The Register
Daily

DEC 18 1993

Plan approved to save library system

332

GOVERNMENT: Cities that put more money into the system will get more services.

By ANN PEPPER
The Orange County Register

The 75-year-old Orange County Public Library, after teetering on the brink of extinction for the past year, gained new life Tuesday by unanimous vote of the county Board of Supervisors.

The vote approving the library

revitalization plan established the library as a distinct county department, created a new cities-based governing board and reappointed John Adams as county librarian.

The plan offers the "most workable solution possible" to move the financially devastated system from near collapse and give it a chance to rebuild, Adams told the supervisors.

The library has lost nearly \$10 million of its \$27 million annual budget as the result of a 1993 decision by the state to shift fund-

ing for libraries elsewhere.

With less money to share among the 21 branch-library cities, several more affluent ones — cities that often contribute more to the library than they recoup in services — threatened to leave the county system to go it alone. Such a move, most observers believed, would have resulted in the system's collapse, leaving poorer cities without libraries.

The plan approved Tuesday includes a formula that considers the amount each city contributes to the library budget: The more a

city puts in, the more services such as librarians or hours, it gets back.

The provision has helped hold the system together, but it means that as of 1997, some branch libraries will be open fewer days; others gain hours.

The plan's new quasiautonomous governing board is intended to give host cities more control over services offered at their branches.

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Daily

DEC 11 1993

Library plan favors cities that contribute the most

332

GOVERNMENT: Some branches would operate fewer days a week.

By MARILYN KALFUS
The Orange County Register

You get what you pay for. That, in a nutshell, is how officials say they'll keep the Orange County Public Library system afloat.

Cities that kick in more money

in property taxes, or come up with another way to fund their county library branches, would be open more hours than cities that contribute less under a plan the Board of Supervisors is scheduled to consider Dec. 17.

No libraries would be shut under the proposal by the library system, which developed it with local chapters of the League of California Cities and the City Managers Association.

Under the plan, the county's

libraries would be operated by their own department, which would be responsible for hiring and purchasing, said county Librarian John Adams.

That would save \$450,000 a year, he said, "which will all be allocated to direct public services."

Winners under the scenario would include Irvine, where the two county libraries would be open seven days a week.

"For the first time since 1978,

we'll have five county libraries open on Sundays," Adams said.

Losers include Stanton, which would lose two days of operation, staying open three days a week.

"This is the most realistic way to go," Adams said. "Cities such

as Irvine can receive the highest level of library service for their dollars."

In the past, Irvine and other cities concerned about dwindling services had threatened to pull out of the county system.

Adams also said cutbacks which result from a 1993 shift in the state's property tax, have bottomed out.

"The good news is we do not expect any further service reductions to be necessary."

TO: Elizabeth Minter, Library Director
FROM: Cheryl Willauer, Library Assistant
DATE: January 21, 1997
SUBJECT: Publicity materials produced for November 1996

Information on the Placentia Library cable channel #53:

1. Placentia Library Trustees.
2. Library Hours.
3. Literacy asking for volunteers to take the tutor training program.
4. Afghan for Sale at Circulation Desk.
5. Friends of Placentia Library Super One Day Used Book Sale on November 2.
6. Placentia Library Literacy Services offering INS-approved citizenship examination.
7. November quotes.
8. Library tax Measure W on November ballot.
9. Storytime for Children.
10. After School Specials for children ages 7-13 on Wednesday at 3:45.
11. Holiday closing schedule.
12. New Library Hours starting January 5, 1997

Newspaper articles published:

1. Preschool children fall in love with miniature horse at the Library.
2. Letter to the editor about voting yes on Measure W written by Jean Pappas .
3. Friends of Placentia Library book and more sale.
4. Dixie Shaw honored by North Orange County Business & Professional Women's Organization.
5. Preschool storytime.
6. Pat Irot along with six other people nominated for Citizen of the Year.
7. Reading their problem loud and clear. Literacy programs in the Library.
8. After School Specials for ages 7-13 held on Wednesdays.
9. Election Results.
10. Tickets on sale for Placentia Round Table fundraiser
11. Library Board incumbents win.
12. Library cuts Staff and hours.
13. Library cutbacks imminent.
14. Placentia Libraries cut service, balance budget.
15. Library tax defeated.
16. Cutbacks begin at Library.
17. Articles on Orange County Libraries

November 28, 1996 Placentia News-Times

Pint-sized equine

Preschool children fall in love with miniature horse at city library

By Sharilyn Miller
Placentia News-Times

Preschool children visiting the Placentia Library last week had a visit from a pint-sized pet named "Barbie," who has four tiny hooves and a long swishy tail. They got to cuddle up with the little hayburner, press their cheeks into her fuzzy face and gaze adoringly into her soft brown eyes.

Betcha think Barbie's a pony. Nope.

Weighing in at 70 pounds and measuring just 27 inches tall, Barbie is by any standards a pint-sized equine. But this little lady is *not* a pony, as her owner will tell you. Barbie's a miniature HORSE — triple-registered as such, no less — a competitive show horse in fact.

"She will always be tiny," explained Barbara Brown, the Yorba Linda resident who keeps Barbie in her back yard with a barn full of other bang-tails. "She's about as big as a day-old baby horse, but she'll



Stan Bird Placentia News-Times
JUST THE RIGHT SIZE: Emily 3 and Henry Willauer 4 give miniature horse Barbie a hug during an educational program hosted by the Placentia Library Nov. 21.

never get any bigger."

Seven big-eyed preschoolers sat cross-legged on the gray carpet of the library's multi-

purpose room as a steady rain pelted the bricks outside.

Please see HORSE 14

HORSE

FROM 10

They'd been prepared for Barbie's visit by Childrens' Librarian Cyris Smith, who read them animal stories until Brown and her little pet made their appearance.

"I rided on a horse before," said 4-year-old Placentia resident Taylor Rudolf. Taylor hung back at first, but was finally persuaded to pat Barbie, who seemed to enjoy the affection.

"Do any of you have any questions about Barbie?" Brown asked the youngsters. Shy at first, curiosity soon the better of the 2 and 3 year olds who wanted to know how fast Barbie can run and how much she eats.

Brown described Barbie's home life ("She has a little wooden house with two doors and a heat-lamp"), her friends ("she kicks the goat sometimes") and her eating habits (about a pound and a half of feed a day).

"Miniature horses are not expensive to keep," Brown said. But she admitted procuring a registered animal is not cheap — they can cost thousands of dollars.

"She's very cute," said Emily Willauer, 4, whose mother Cheryl works as a library assistant in the childrens' department.

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The Register
Daily

NOV - 1 1996

PLACENTIA 332

The chamber of commerce is now accepting nominations for one male and one female Placentia Citizen of the Year, 1996-97. The annual award is given to outstanding citizens for their continuous leadership and service to the community. Candidates must reside, work or volunteer in Placentia. Organizations and church groups may submit their nominations by filling out an application form and delivering it to the chamber at 201 E. Yorba Linda Blvd., Suite C, Placentia. The deadline is Nov. 8. Call (714) 528-1873.

- Sharilyn Miller
(714) 704-3704

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Los Angeles Times

OC Edition
Daily

NOV - 3 1996

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I am writing about Measure W, the Placentia Library District Parcel Tax. The Placentia Library District is independent of the county and the city of Placentia. There is no advantage to being a part of either entity, which has been offered by some as a possible solution.

The \$29 parcel tax represents no more nor less than what has been lost through action of the state and the county. The Placentia Library is well-used, by approximately 900 people every day it is open. It is unthinkable that it will be available to the people even fewer hours if Measure W does not pass.

JEAN PAPPAS

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Fullerton Observer
Weekly

NOV 1 - 2

• November 2 — Friends of the Placentia Library Book & More Sale, used books, magazines, records, tapes & computer software, 8 to 10:30am members only, 10:30am to 4pm open to the public, 4 to 5pm Buck-a-Bag clearance, Community Room, Placentia Library, 411 E Chapman Ave., Placentia, 526-1906.

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The Register
Daily

NOV - 2 1996

PLACENTIA 332

Two residents will be honored with prestigious awards from the North Orange County Business & Professional Women's Organization: Dixie Shaw, Placentia's citizen of the year, and Deborah Hahn, catering manager for the Disneyland Resort. An awards dinner will be held Nov. 20 at the Holiday Inn, Fullerton, to bestow the Woman of Achievement Award to Shaw and the Young Careerist Award to Hahn. The Fullerton Savings & Loan Association, with offices in Placentia, received the Golden Nike Award. Call (714) 996-0128.

- Sharilyn Miller/(714) 704-3704

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November

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Los Angeles Times

OC Edition

Daily

NOV - 7 1996

■ Preschool story time (Placentia Library, 411 E. Chapman Ave., (714) 528-1906, Ext. 212). Stories, puppets and crafts for ages 4 to 6, every Mon. at 1 p.m. through Nov. 25. A Lapit Story Time, for ages 2 to 3 and an adult is every Mon. at 2 p.m. through Nov. 25. FREE

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The Register

Daily

NOV 14 1996

PLACENTIA 332

Six names were placed in nomination by the Nov. 8 deadline for consideration as Citizen of the Year, said Patty Latta of the Placentia Chamber of Commerce. The nominees will be considered in a blind judging by three out-of-town business people, she said. The winner will be named at the chamber's breakfast Friday, Dec. 6, at the Alta Vista Country Club.

- Ann Pepper/(714) 704-3777

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Los Angeles Times
OC Edition
Daily
NOV 10 1996

Reading Their Problem Loud and Clear



DAVID FITZGERALD / Los Angeles Times

Patrick Tomlinson, a Garden Grove machinist, graduated from high school unable to read. He learned how in a Huntington Beach library literacy program.

■ **Learning:** Emerging from the shadows of shame, former illiterates take the lead in educating the public about a hidden crisis.

By LESLIE EARNEST and HOPEHAMASHIGE
SPECIAL TO THE TIMES

Dressed in jeans and a T-shirt, his hair pulled back in a ponytail, Patrick Tomlinson shifted uncomfortably at the podium as he began speaking to his audience, a group of reading tutors. But a seasoned public speaker could not have been more poignant and direct.

His mother had helped him keep his secret, Tomlinson said, covering for him so people would not guess that he could not read or write. Then she died.

"All of a sudden, I'm stuck. I'm here alone," said Tomlinson, 33, telling of panic that compounded his grief. With a household to manage, he could not write a check or pay a bill.

In desperation, Tomlinson sought help from the Huntington Beach Library's Adult Literacy Services, a move that would change his life.

"I learned a long time ago how to hide my secret from everybody," said the Garden Grove resident, who works as a machinist. But now, "anybody who ever

Please see **LITERACY, A34**

Where To Get Help

Nonreaders seeking classes and volunteers interested in tutoring and other opportunities may contact one of dozens of programs available across Orange County. Literacy programs by city:

- Countywide**
 - Orange County Public Library, 27 Sites (714) 566-3070
 - South Coast Literacy Council Programs in Irvine, Mission Viejo, Laguna Hills, Laguna Niguel, San Juan Capistrano and San Clemente (714) 492-2266 or (714) 452-3800
- Boca Park**
 - Boca Park Library 7150 La Palma Ave. (714) 826-4100
 - St. Anthony Church 1450 E. La Palma Ave. (714) 776-0270
- Costa Mesa**
 - Costa Mesa Literacy Center First United Methodist Church 420 W. 15th St. (714) 545-3334
 - Harbor Area Literacy Center 610 W. 15th St. (714) 536-1504
 - Mesa Verde United Methodist Church 1701 Baker St. (714) 545-3384 or (714) 658-9411
 - Newport Mesa Unified School District Adult Education Center 1050 Arlington Ave. (714) 556-3432
 - Orange Coast College 2701 Fairview Road (714) 432-0202
- Cypress**
 - Cypress Continuing Education Center at Cypress College (North Orange Community College District) 9200 Valley View St. (714) 695-7235
- Fountain Valley**
 - Fountain Valley Public Library 17565 Los Alamitos Blvd. (714) 952-1324 or (714) 954-1432
- Fullerton**
 - Fullerton Area Tutor, TWCA 221 N. Pomona Ave. (714) 879-1452
 - Fullerton Public Library 355 W. Commonweal Ave. (714) 733-3114 or (714) 735-6333
 - Fullerton Union High School District Adult School 201 E. Chapman Ave. (714) 870-3775
 - Whispering Continuing Education Center North Orange County Community College District 315 E. Windsor Ave. (714) 992-6560
- Garden Grove**
 - Garden Grove Adult Education Lincoln Center 11562 Garden Grove Blvd. (714) 663-6555
 - Garden Grove Unified School District Chapman Education Center 11562 Knott Ave. (714) 663-6525
 - St. Paul's Lutheran Church 13072 Bowen St. (714) 537-4243
- Huntington Beach**
 - Coastline College Adult Education 51122 Hudson Ave. (714) 881-9578
 - Golden West College 15741 Golden West St. (714) 855-6506
 - Huntington Beach Public Library 7111 Talbert Ave. (714) 375-5102
- Irvine**
 - Irvine Adult Education Program Irvine Unified School District 311 W. Yale Loop (714) 867-2632
 - Irvine Valley College 5501 Irvine Center Drive (714) 659-8300
- La Habra**
 - Head Start Parents 1093 W. Lambert Road (310) 894-0245
 - La Habra Public Library 221 E. La Habra Blvd. (310) 894-0076
- Laguna Beach**
 - Laguna Beach Unified School District Adult School 625 Park Ave. (714) 497-7000
- Laguna Niguel**
 - Daca Niguel Branch Library 33841 Niguel Road (714) 496-5517
- Lake Forest**
 - Oaks Community Church 26522 Trilcon Road (714) 581-4245
- Los Alamitos**
 - Good Shepherd Presbyterian Church 11800 Los Alamitos Blvd. (310) 431-5356
- Mission Viejo**
 - Presbyterian Church of the Valley 26651 Marguerite Parkway (714) 582-0187
 - Saddleback Valley College 26000 Marguerite Parkway (714) 582-4500
- Newport Beach**
 - Newport Beach Public Library 1000 Avocado Ave. (714) 717-3374
- Orange**
 - Orange Adult Learning Center Rancho Santiago Community College 541 N. Lemon St. (714) 997-1610
 - Orange Public Library 101 N. Center St. (714) 258-2436
- Piacentia**
 - Piacentia Library District 411 E. Chapman Ave. (714) 524-8408
- San Juan Capistrano**
 - Capistrano Unified School District Adult Education 31422 Camino Capistrano (714) 433-0536
 - YMA of Orange 32220 Del Obispo St. (714) 493-2856
- Santa Ana**
 - Rancho Santiago College Costalinda Education Center 2930 W. Edinger Ave. (714) 864-5000
 - Trinity Presbyterian Church 13922 Prospect Ave. (714) 545-5095
 - Yuba United Adult Education Center 18492 Yanderlip Ave. (714) 730-7336
- Yorba Linda**
 - Yorba Linda Continuing Education Center North Orange County Community College District 4175 Fairmont Blvd. (714) 773-8273

Continued from A1
 asks me, I tell them about it... Now I can read."
 "There are a lot of us out there," Tomlinson told his rapt audience. "We need you."
 Tomlinson's turn at the podium illustrates what advocates say is the literacy movement's new direction. In Orange County, where experts say nearly half a million people lack basic language skills, students are taking the lead: making speeches, leading workshops, raising funds, recruiting volunteers.
 With the fervor of religious converts, new readers here and across the nation are stepping out of the shadows, sharing their struggles and triumphs, enlisting others to the cause.
 Al Bennett, literacy specialist for the California State Library in Sacramento, compares the zeal of new adult readers to that of Mothers Against Drunk Driving. And like MADD members, he said, they are changing public opinion.
 The dedication of MADD's founders made drunk driving "no longer a laughing matter and... absolutely changed the attitudes of America in a way I never would have believed possible," Bennett said. "Literacy's new readers are the same way."
 Though there has been some resistance within the literacy movement to giving a prominent role to new readers, the students have won out, said Beth Broadway, a literacy consultant in Syracuse, N.Y.
 "They were just relentless in their pursuit of participation," she said.



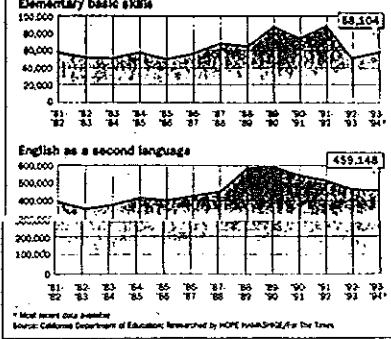
NEW LITERATE Patrick Tomlinson works on reading lesson at Huntington Beach Public Library. After 18 months of tutoring, he can read novels.

A 1983 survey by the U.S. Department of Education revealed that 40 million Americans, or about 20% of the population, had only rudimentary reading and writing skills. Most in that category could find key facts in a newspaper article but could not draft a letter describing an error on a monthly bill.
 In Orange County, where 18.7% of adults hold bachelor's degrees or better and the median annual household income is \$45,922, an estimated 450,000 adults lack elementary reading skills, according to READ/Orange County, which operates literacy programs in county libraries.
 Tomlinson, a high-school graduate and self-proclaimed student, has someone to cover for them or become adept at bluffing their way through, fooling their teachers and classmates.
 That was the case with Fernando Sanzotoguel, 26, of Costa Mesa, who admits to having skated through Encina High School with far more interest in athletics than academics.
 Though he graduated in 1956, he lacked the skills to go to college. Instead, he got a job installing telephone cables.
 A decade later, with two young daughters to support, he was finally motivated to tackle his reading problem so he could seek a better job. He enrolled in a literacy program earlier this year and is making steady progress, though his task is not easy.
 "I have trouble with words I have never seen before," he said. "Sometimes it is confusing because the letters are silent—like 'psychologist.' Who put the 'P' at the beginning of 'psychologist'?"
 He hopes eventually to enroll at Rancho Santiago College and become a firefighter. "I don't have perfect reading comprehension," he said. "I am going to need to improve to go to college."
 Carol Ball, 53, sought help when she was going through a divorce and suddenly had to support herself. The Costa Mesa resident has a form of dyslexia that makes B, G, D, P, and Q look the same. She graduated from Fullerton Union High School unable to read but kept at it.
 "I sat at a table and shut up," she said. "I copied term papers from my sisters. I could write, so I copied 'them over.'"
 Ball signed up for one-on-one tutoring with READ/Orange County and has overcome her learning disability to the point that she now holds a job as an administrator for a real estate company.
 "I was afraid I was going to be totally worthless forever," she said. "I knew that had to change."

That literacy could be so common in affluent Orange County may seem incongruous, experts say, but the fact is that California public schools generally are overburdened and underfunded, which means youngsters with reading problems may be overlooked.
 To address what the characterized as a crisis, state Supt. of Public Instruction Delaine Easton last year appointed a reading task force to study the problem and propose solutions.
 That group was instrumental in persuading state officials to offer financial incentives to school districts that limit class size to 20 pupils in primary grades, a program that began in September.
 The task force also reported statistics showing that the reading test scores of California schoolchildren lag the national average and

Back to School

Adult education enrollment in California peaked in the late 1980s for instruction in English as a second language and in the early 1990s for basic skills. A look at the trend since 1981-82, the first school year for which enrollment numbers were tracked.



Back to Basics in College

More than 63,000 students are enrolled this year in basic skills courses, including reading and writing and English as a second language, at eight Orange County community colleges. The breakdown by district:

District	Coast Community College District	North Orange County Community College District	Saddleback Community College District	Rancho Santiago Community College District	
Coastline College	9,804	Cypress College	6,487	Irvine Valley College	4,888
Golden West College	7,442	Fulbright College	8,338	Saddleback College	4,713
Orange Coast College	4,898	Rancho Santiago College	34,236		

Early Warnings

Educators say there are several signs a child may be having trouble learning to read in early school years. If one or more of these warning signals is present, a teacher should be contacted:

- Going out of his or her way to avoid reading
- Struggling to read simple words
- Complaining of headaches or other physical pain when trying to read
- Becoming easily frustrated when trying to read
- Not being able to sound out words phonetically
- Not seeming to understand what he or she reads from a simple text
- Not trying to read commonly seen words such as those on signs or menus
- Being unable to read grade-level material independently
- Having no enthusiasm for showing parents what he or she can read

Schneider, a spokesman for Literacy Volunteers of America's headquarters in Syracuse, N.Y. "But I haven't lived what a functionally illiterate person has lived. Many new readers champion their cause with evangelical fervor."
 Sam Fuga, who sought help six years ago from the Huntington Beach literacy program, is an accountant familiar to his City Council as a lobbyist for funding that program.
 Fuga, 42, recalls how his discomfort over assuming a higher profile in the movement gradually turned to confidence as his reading skills improved. First, he began giving "little speeches" to prospective tutors and contributors.
 "Next thing I know, I'm standing in front of the City Council, and I'm going," said Fuga, who is now on the literacy program's board of directors. "I have more confidence in myself and can take on any challenge in my life."
 In 1992, produced by a tutor, Fuga signed up for a psychology class at Orange Coast College. He got a B. Encouraged, he took more classes and is now on track to earn an associate of arts degree next year.
 "Anything that comes my way that has to do with reading, I can just face it head-on now," said Fuga, a property inspector for a real estate company on weekdays and a security guard on weekends. "Before, I would run away from it."
 As he spoke of the gift given to him by the literacy program, Fuga choked up. "I get emotional—OK, hold on," he said during a recent interview, fighting back tears. "Just to read a word is a big thing."
 In the past two years, Fuga has attended five literacy conferences across the nation and has made speeches at tutor training groups, board and community functions and city council meetings.
 He has also organized a student support group and led a workshop to teach new readers the fundamentals of resume writing. In 1995, he was one of four new readers named "Student of the Decade" by the Huntington Beach program.
 Fuga, who works about 15 hours a month for literacy, said he doesn't mind not getting a salary. "I'm paid for life," he said.

By sharing their stories of humiliation and shame, former nonreaders bond quickly with new students.
 "We're determined that the future generations should not have to grovel on the same path that we had to, because that's what I felt like," said Toni Cordell, 54, a Syracuse, N.Y., resident who began working with a tutor in 1985.
 "I always knew there was opportunity out there, but I always felt it was out of my reach," said Cordell, who is now New Reader Leadership Coordinator for Los Beach Literacy Action, a global network of volunteers. "I could read well enough to get by but not enough to get ahead."
 Experts say workplace changes are making that problem more acute.
 "Technological acceleration and social issues make the gap between skills and technology greater and greater," said Evelyn Renner, state director of field services for Literacy Volunteers of America.
 Even the definition of literacy is changing, Renner said. "During the Depression, if you graduated from the sixth grade, you were literate. Now, if you graduate from high school you are barely literate."
 At the same time, state and federal funding for literacy programs is shrinking in part due to tight budgets, forcing some reading centers to cut staff and put prospective students on waiting lists.
 But energetic literacy students are proving the worth to the financial arena, too. When funding is threatened, groups parade out their star pupils.
 "They're the ones who go out into the community to do the public speaking," said Meg Schofield, director of the adult literacy program at Costa Vista Public Library. "They're the ones who tell the stories that really grip people and get people engaged."
 Schofield credited students with organizing a letter-writing campaign this year that prompted state legislators to allocate \$900,000 for new reading programs.
 Fund-raiser that brought in \$60,000 for the Newport Beach Public Library's literacy program was organized by Chris Caldarin, who last year became the first student elected to the executive board of Literacy Volunteers of America.
 Caldarin, 50, who owns a Huntington Beach office furniture company, is outspoken about the rights of those with reading challenges.
 "If a person is dyslexic, she said, "so what? It doesn't mean that we're stupid or dumb or don't have organizational skills. We have to come out of the closet, like gay people... and stop feeling ashamed of ourselves."
 Not all nonreaders have embraced the movement so openly and for some, their limitations still

Please see LITERACY, A3

Los Angeles Times

Los Angeles Times

Los Angeles Times

Los Angeles Times

LITERACY: New Readers Proselytize for Programs

Continued from A34
carry a stigma.

"I haven't come to terms with this yet," said a student at the Huntington Beach Library's literacy program who asked not to be identified for fear of embarrassing her son and daughter, 10 and 11 years old. "I've been hiding it for so long."

Articulate and successful, the 41-year-old woman has held highly skilled jobs in the computer industry and lives in a comfortable Westminster neighborhood. Friends and co-workers never guessed that she could not read.

"She told me she cried for three days before she came in because she was embarrassed to admit it," said Rose Saylin, the Huntington Beach Library's literacy coordinator. "She sounded so fragile. I knew it would be hard for her to walk in the door."

The trend in the literacy movement, though, is for new readers to step up, speak out and take their activism to even higher levels. For many of them, memories of past humiliations are their inspiration to push on.

Calvin Miles, a staff member of a New York volunteer organization called Literacy Partners, vividly remembers an incident a decade ago at a literacy conference he was attending as a new reader. The issue arose of how students could be more involved in the movement.

"They can come in and clean my office," Miles recalled one official saying. "They can sweep the floor."

Miles, now 54, was devastated by the put-down. "It almost got me to quit the program," he said. "But I didn't."

He now travels the nation encouraging student activism. His position is that new readers should be setting their own agendas and creating watchdog groups to make sure literacy organizations are serving the students' best interests.

New readers' involvement has built steadily since 1987, when the first national Student Congress was held in Philadelphia to discuss issues of interest to students. One new reader from each state was

invited to attend.

In 1989, a pair of students from each state attended the biennial conference; in 1991, each state's two delegates brought a staff member. For the 1993 Student Congress, the theme was "Leadership in Action."

The national conferences were halted after 1993 for lack of funds, but the students were undaunted: They began organizing regionally.

The new readers' increasing activism made some long-time literacy workers uncomfortable, Miles said, because they feared that the students might break away from—and become competitive with—established groups, dividing already scarce funding. But most gave their wholehearted support.

Since 1993, conventions have been held in at least 10 states.

One of those, the California Adult Learner Conference in San

**'I learned a long time ago
how to hide my secret
from everybody. [But
now], anybody who ever
asks me, I tell them
about it. . . . Now I can
read. There are a lot of us
out there. We need you.'**

PATRICK TOMLINSON
*Garden Grove machinist who graduated
from high school unable to read*

Francisco last March, was the state's first gathering planned and conducted entirely by new readers. Participants declared it a rousing success.

"It was almost like a religious experience, it was so exciting," said Carole Talan, director of the State Literacy Resource Center of California, which provides and coordinates literacy resources across the state and co-hosted the event.

"They truly were in control of this conference," she said of the students. "That is what made it unique."

The statewide conference will be held biennially, with regional conferences planned for the off years, Talan said. She predicted that new readers will lead the literacy movement into the next century.

"We're going to find more and more programs with new readers or former new readers on their staffs," Talan said. "We, who thought we were the teachers, have so much to learn from those whom we have taught."

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The Register
 Daily NOV 1 2 1996

PLACENTIA 332

Tickets are on sale for the "Festival of Trees," one of the Placentia Round Table Women's Club's major fund-raisers for scholarships, Boys & Girls Club activities, the library, women's shelter and other needs. Tickets for the festival, a lunch and fashion show to be held at the clubhouse, 901 N. Bradford St., are \$25. Doors will open at 10:30 a.m. with lunch at noon and the show at 1 p.m. For more information or to participate, call (714) 528-5375.

- Ann Pepper/(714) 704-3777

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Los Angeles Times
 OC Edition
 Daily NOV - 7 1996

CONTINUING

After School Specials (Placentia Library, 411 E. Chapman Ave., (714) 528-1906, Ext. 212). After school activity program for ages 7 to 13, with crafts, stories, games and more. Meetings are every Wed. from 3:45-4:45 p.m. through Nov. 27. Preregistration required. **FREE**

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Los Angeles Times
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 Daily NOV - 6 1996

Placentia Library

3 Elected **332**

48% Precincts Reporting	Votes	%
Margaret Dinsmore *	3,809	26
Robin Masters *	3,451	23
Jean O. Pappas	2,771	19
Al Shkoler *	2,650	18
Heith Rothman	2,029	14

Measure

W—Parcel Tax/Library Funds.

Yes	3,236	50
No	3,295	50

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Los Angeles Times
 OC Edition
 Daily NOV - 7 1996

Placentia 332

100% Precincts Reporting	Votes	%
City Council		
3 Elected		
Constance Underhill	6,368	20.7
Marie Moreno *	5,873	19.1
Michael L. Maertzweiler *	4,960	16.1
John O. Tynes *	4,541	14.8
James Itow	2,632	8.6
Stephen W. Bradford	2,562	8.3
Charles B. Chamberlain	2,501	8.2
Johannes "John" Hoervers	1,301	4.2
City Treasurer		
Carolyn H. Davis *	5,893	53.5
Richard D. Wiedemann	5,132	46.5

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 Daily NOV 07 1996

PLACENTIA LIBRARY 332

33 of 33 precincts

(Three elected)	Total	%
✓ Dinsmore (i)	7,581	26
✓ Masters (i)	6,792	23
✓ Pappas	5,673	19
Shkoler (i)	5,205	18
Rothman	4,212	14

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Los Angeles Times
 OC Edition
 Daily NOV - 7 1996

Placentia Library

3 Elected **332**

100% Precincts Reporting	Votes	%
Margaret Dinsmore *	7,581	25.7
Robin Masters *	6,792	23.0
Jean O. Pappas	5,673	19.3
Al Shkoler *	5,205	17.7
Heith Rothman	4,212	14.3
Measure		
W—Parcel Tax/Library Funds.		
Yes	6,615	49.5
No	6,745	50.5

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Placentia News
Weekly **NOV - 7 1996**

Library board incumbents win

With failure of tax, hard part still ahead

By Sharilyn Miller
Placentia News-Times *337*

Incumbents Margaret "Peggy" Dinsmore and Robin Masters successfully defended their trusteeship of the Placentia Library District Tuesday, but Alvin "Al" Shkoler lost his seat to challenger Jean Pappas.

"I want to thank the people of Placentia for placing their confidence in me," Dinsmore, 75, said early Wednesday. She has served as trustee since 1979.

Masters, 48, seemed surprised to be re-elected ahead of Shkoler.

"It's somewhat baffling," he said early Wednesday. "I'm not anywhere near as well known as Al Shkoler." Masters is associate city librarian and head of technical services for the Covina Public Library.

Pappas, 67, was unavailable for comment but Shkoler, 59, took his defeat well.

"I wish good luck to the new

PLACENTIA LIBRARY

33 of 33 precincts (Three elected)	Total	%
Dinsmore (i)	7,581	26
Masters (i)	6,792	23
Pappas	5,673	19
Shkoler (i)	5,205	18
Rothman	4,212	14

board," he said. "The hard part will be dealing with the lack of funds."

They'll be sworn in at noon Dec. 6 in the library at 411 E. Chapman Ave.

Managing the library district's troubled finances will challenge trustees.

Measure W, which would fund library improvements through a special tax, failed to pass, receiving just 49.5 percent approval. A two-thirds majority was needed to carry it off.

"The voters have spoken — and I'm very disappointed in them," Dinsmore said. "I can't understand how they can let it down. The library won't have the money it needs to continue as we are."

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The Register
Daily **NOV 21 1996**

PLACENTIA *332*

The Placentia Chamber of Commerce has named seven residents for consideration for the 1997 Citizen of the Year Award. These nominees have been selected for exceptional volunteer community work. Nominees and their sponsors are Virginia M. Bannister and Edward Houston, Placentia Founders Society; Vicente Esquivel, First Free Methodist Church; Pat Irot, Placentia Library District, Placentia Library Foundation and Friends of the Placentia Library; Nancy Keating, Placentia Round Table Women's Club; and Paula Mihalow and Robert Staden, Placentia Neighborhood Watch. Two winners will be announced — one male and one female — at the chamber's holiday breakfast Dec. 6. Cost is \$12. Call (714) 528-1873.

— Vivianne Wightman
(714) 704-3704

PLACENTIA

Library Cuts Staff and Hours

337
Trustees of the Placentia Library District cut staffing, reduced library hours and eliminated programs for children this week to deal with a tightening budget, officials said.

The city's voters rejected a tax measure Nov. 5 that would have raised an estimated \$460,000 annually for five years to maintain and restore library services and programs. The library operates as an independent special district and does not receive city funds.

In the past several years the library district's revenue, which comes primarily from property taxes, has dropped substantially. The result has been cuts in programs, reduced hours and the elimination of eight staff positions.

Library Director Elizabeth D. Minter said this week that, to reduce spending by nearly \$84,000 in the next six months, trustees had no choice but to make additional cutbacks.

Trustee President Peggy Dinsmore acknowledged that making the cuts was difficult. "It's going to take us down to bare bones," she said.

Cost-saving measures include reducing the staff to 13 full-time positions from 16, not opening on Saturdays beginning next year, and closing the library Dec. 22 to Jan. 4.

Library hours beginning Jan. 5 will be 1 to 5 p.m. Sundays, noon to 9 p.m. Mondays through Wednesdays, and 10 a.m. to 6 p.m. Thursdays. The library will be closed Fridays and Saturdays.

The library's book budget was also reduced for the rest of this fiscal year, which ends June 30. Minter said staffing changes and shorter hours will be in effect for at least 18 months.

Meanwhile, the Placentia Library Foundation will continue to solicit community support for its adopt-a-book program to buy new volumes and periodicals, and will seek sponsorships for children's programs, officials said.

The Register
Daily
NOV 23 1996

Library cutbacks imminent

Layoffs, reduction of hours coming with failure of Measure W, officials say

By Sharilyn Miller ³³²
Placentia News-Times

In the wake of Measure W's failure at the polls last week, Placentia library staff and volunteers seemed dazed by its defeat but said they were resigned to moving on.

The voluntary tax initiative would have provided much-needed revenue to purchase books and hire staff, but required support from two-thirds of district voters to pass.

Instead, last week's vote was nearly down the middle with 50.5 percent for and 50.5 percent against the \$29 annual tax.

The result came as a surprise to head librarian Suad Amar.

"I expected the community to respond to our need," she said quietly after hearing the results.

"We got the message from the community," library director Elizabeth Minter said. "They do not want to fund a full-service library. So we will continue to deliver the best services we can, but it will be very different around here compared to how it's been for the last 20 years."

Between January and June, trustees will have to find a way to shift \$130,000 in the budget to purchase new books. Another \$20,000 they expected from the Orange County bankruptcy proceedings will not arrive until next year. And trustees had relied on receiving about 4 percent in property-tax revenue this fiscal year, but instead will take in less than

half of 1 percent.

Although no final decisions will be made until the board meets at 7 p.m. Nov. 19 to discuss their plans, Minter predicted the library will lay off some part-time staff and reduce service hours to

Placentia libraries cut service, balance

³³²
CITIES: Hours, programs and purchases are lowered in response to the defeat of Measure W.

By ANN PEPPER
The Orange County Register

PLACENTIA — Library trustees this week balanced their budget by cutting staffing, hours and book purchases and eliminating programs for elementary and preschool children at the city's library.

The cuts, effective Jan. 1, came in the wake of the Nov. 5 defeat of Measure W, a local li-

brary-support tax many viewed as a test of voters' willingness to tax themselves to support financially troubled libraries county-wide.

Measure W asked Placentia's single-family households to add \$29 to their annual property tax bill for five years. The proceeds would restore earlier service re-

ductions and prevent new ones.

The measure needed a two-thirds majority to pass, but failed to muster even a simple majority.

"We don't know what we're going to do next," said Elizabeth Minter, library director. "We're all still a little numb from the election results and the cuts we're having to make. This isn't a short-term loss. These cuts are here to stay until property taxes begin to grow again."

The cuts eliminate an \$83,650 shortfall for the fiscal year ending June 30, 1997.

The cuts will:

- ▶ Reduce library staff to 121 from 16.
- ▶ Eliminate children's programs.
- ▶ Close the library Saturdays.
- ▶ Cut the books/materials budget by \$10,346.
- ▶ Close the library from Dec. 22 through Jan. 5.

35 per week.

Children's librarian Cyrise Smith has been on staff for just four months, and while her full-time position is probably secure, she could not hide the disappointment in her face as she considered the fate of her employer.

"I know there will be cutbacks," she said. "It's not going to be pretty. I thought (the tax)

had merit, that it wasn't too much to ask."

Longtime Placentia resident and library volunteer Pat Irot said she found it particularly disheartening that some employees will have to be let go.

"Our library is people," she said emphatically. "It's not just a building, or just books. The staff has established bonds with

the community."

Irot, who managed the Measure W campaign committee, said as she spoke to residents she found few who expressed any opposition to the tax. Like other volunteers, she was very disappointed to find it had failed.

"I would have been so proud of Placentia if the voters had said this library is important to us," she said wistfully. "But, our work just goes on."

budget

Cutbacks begin at library

Trustees approve plan to eliminate Saturday service and layoff workers as of Jan. 1

By Vivianne Wightman
Placentia News-Times

Shorter hours, fewer books and the elimination of reading programs at the Placentia Library will become a reality on Jan. 1.

Placentia Library District trustees last week approved several cutbacks in wake of the failure of Measure W, the voluntary-tax initiative that would have infused much-needed revenue into the financially-strapped library.

Trustees and library supporters were hoping to make up a \$83,650 shortfall in the library's budget with the passage of the measure.

Trustees, however, reluctantly passed a plan which would allow the library to stay in the black.

Some of the cutbacks include:

- ▶ Elimination of Saturday hours
- ▶ Elimination of all preschool and elementary school programs
- ▶ Reduction of the books and materials budget from \$58,446 to \$48,100. Library officials say a book budget of about \$200,000 is needed to support all of the library's programs and services.

Officials also stated that about six or seven library workers will

be laid off.

The voluntary tax initiative would have provided revenue to purchase books and hire staff, but failed to garner the two-thirds of district voters to pass. The \$29 annual tax split voters nearly down the middle, 50.5 percent for and 49.5 percent against.

Please see LIBRARY/5

LIBRARY

FROM 3

Placentia Library District Board Trustee Peggy Dinsmore said she felt half of the people in Placentia let the library down.

"If I sound down, I am down," Dinsmore, 75, said. "I feel the library is the heart and soul of our community, and this is just not right, especially for a family community like Placentia."

Pat Irot, longtime Placentia resident and library volunteer, said the voters may have misunderstood Measure W's impact.

"Many people thought the city would come to the library's rescue, but they can't because they are a totally different entity," she said.

Dinsmore explained that the library garners money through residents' property taxes, not from the city or the county, so "if the people decide they don't want a library, we have no money."

The reduction of the library expenditures were prompted by the failure of Measure W, the postponement of an expected \$20,000 to come from the Orange County bankruptcy and the reduction of the 4 percent in property tax revenues to less than half of 1 percent.

"There's gonna be lots of added strain on the employees," Dinsmore said. "This will make it harder to serve the public in the way they are used to being served."

The library's weekly hours will drop from 44 hours to 39 hours. The new hours will be:

- ▶ Sunday: 1-5 p.m.
- ▶ Monday, Tuesday, Wednesday: noon to 9 p.m.
- ▶ Thursday: 10 a.m. - 6 p.m.
- ▶ Friday and Saturday: closed

The library be closed from Dec. 22 until Jan. 4.

"Hopefully, the transition won't be too hard," Dinsmore said. "But there will be a lot of people who aren't too happy with us being closed on Saturdays."

And, there will be strain on the library's resources.

"The available funds to maintain a rich and varied collection will be very difficult to do," Irot said. "It will be very hard to maintain the kinds of materials people use, quite frankly."

Library tax defeated

More reductions in services, materials, hours predicted

By Ann Pepper
Placentia News-Times 337

Placentia voters on Tuesday refused to tax themselves to support their library, turning down Measure W — which required a two-thirds majority to pass.

With all precincts reporting Wednesday morning, Measure W had failed, with the vote split almost evenly at 49.5 percent for and 50.5 percent against the tax. "No" votes totaled 6,745; "yes" votes totaled 6,615.

"Our election was seen as a test case and this doesn't bode well for Orange County libraries," said Elizabeth Minter, Placentia Library director.

Defeat of the measure is likely to mean more reductions in services, hours, books and materials at the library — which took a hard financial blow in 1993 when the state cut its funding in half, Minter said.

Measure W had asked Placentia residents with annual incomes higher than \$15,000 to assess themselves \$29 per single family home and \$24 per multi-family unit in each of the next five years. The revenue was to be used to restore the library's funding and services to 1993 levels. Commercial property owners were also to be assessed.

The measure was put before voters in response to the sharp drop in Placentia Library District funding that began in 1993. That year, slightly more than half of the library's property tax share was taken by the state as the Legislature scrambled to balance its own budget. The shift cut \$460,000 from district funding.

The cut forced a 40 percent reduction in staffing and cut hours from 66 to 44 weekly — closing library doors one day each week. More than \$119,000 was sliced from the book and media purchasing budget. Children's programs were also reduced.

No organized, vocal opposition to Measure W materialized prior to the election. But residents against the measure argued that those who don't use the library

shouldn't have to pay for it. They felt user fees should support the library. Others contended the tax was unfair because it placed too great a burden on households with modest incomes.

Heith Rothman, 21, a university student and candidate for the library district board, argued a

tax should not be the first answer to the shortfall.

"A major fund-raising drive would be one alternative," said Rothman, who failed to win.

The measure also drew support, however, even from ardent anti-tax voters.

"This is the only tax I've ever voted for," said James "Jim" Bardwell, a business owner and 25-year resident of Placentia.

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The Register
Daily NOV - 5 1996

FOUNTAIN VALLEY

332 The City Council tonight will consider allocating \$23,305 to the Orange County Library Fund to keep the Fountain Valley branch library open Fridays. In an attempt to cut costs, the county proposed keeping the library open five days a week instead of six. The city must contribute additional money to the fund to keep the library open on Fridays from January through June 1997. The money will be used to cover the cost of operating the library and will not include new books or materials. Members of Friends of the Library have offered to volunteer staff time at the library. The City Council meets at City Hall, 10200 Slater Ave, 7 p.m. For more information call (714) 965-4445.

- Jennifer Leuer
(714)565-3613



► Measure W
Library-district parcel tax

	Total	%
Yes	6,615	50
No	6,745	51

"They do an excellent job over there."

Costa Mesa libraries may

332

By Susan Deemer, *Daily Pilot*

COSTA MESA - At least one of the city's two libraries could open on Sunday once a special committee decides how it will spend \$68,000 in additional funds from the Orange County Public Library System.

The committee, which com-

prises seven members including local librarians and friends of the library, was given a six-month extension Tuesday by the City Council to develop a long-term plan to distribute equal hours at both locations, and buy more books and reference materials.

Additionally, hours could be extended to seven days a week.

open Sundays

"I would also like to see at least one branch open on Sunday afternoons so that young people can work on term papers and reports," Mayor Joe Erickson said.

The council also approved the committee's recommendation to continue operations of its Mesa Verde and downtown branch libraries under the coun-

ty system for another 18 to 36 months. Nearby libraries at Huntington Beach, Newport Beach and Santa Ana are run independent of the county.

Cutbacks in the county library system earlier this year prompted the city to form the committee to look at options including privatization.

But this year's \$659,778 city

library budget provided an additional \$68,547 toward improving its library services. Costa Mesa is one of four cities that receive funds. Unlike Costa Mesa, most libraries had their budgets cut.

The funds are based on a new "more equitable" formula that redistributes cities property tax contributions based on circulation of books, and the city's population and property tax contributions, said Gay Geiser-Sandoval, a member of the library's ad hoc committee.

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Costa Mesa Breeze
Weekly

NOV 21 1996

Libraries to get new hours, full-time children's librarian

332
By JENNIFER ERDMANN
The Costa Mesa Breeze

City libraries are getting new hours and a new librarian.

The City Council voted Monday night to keep the Costa Mesa and Mesa Verde libraries open Thursday night until 9 p.m. and Sunday from noon to 5 p.m.

Along with the new hours the Costa Mesa Branch will get a full-time children's librarian, said Orange County Librarian John Adams.

The Orange County Public Library, which runs the two branches, must give final approval for both the staff and hour changes.

Costa Mesa libraries were given an extra \$659,778 this year under a new county allocation system for funding. After taking money out for the new librarian the city had \$60,494 to spend on the collection and hours.

The plan the council approved Monday would expand Thursday hours by opening the branches one hour later on Tuesday, Wednesday and Thursday. The

Sunday hours will be paid from the \$60,494.

The council voted not to spend more than \$39,000 to open the libraries on Sunday, but the county said it will cost \$60,494.

"It is just not feasible," Adams said. "Now we are working with city staff to determine what the city's priorities are and how we can meet them."

This means the city may not get to add to the library collection.

"Just remember that the collection money is in addition to the normal budget," Adams said. "It is much more pleasant to decide where to spend more money than in some cities where they are trying to cut it."

Councilman Gary Monahan who voted against the motion said that he would rather see the money go toward the library collection than more hours.

Councilwomen Mary Ann buckle and Sandra Genis disagreed. They were anxious to get the libraries open on Sunday. Neither branch has had Sunday hours since 1978.

LIBRARIES: ADD HOURS OR BOOKS?

By JENNIFER ERDMANN
The Costa Mesa Breeze

Last Saturday Ken Maston was rummaging through the children's section of the Mesa Verde branch of the library. His two sons had just received their first library cards and now they were searching for books.

"I would really like to see more books," Maston said. "But what I would really like is more hours. My wife and I both work, and by the time we get home from work and settled the libraries are closed."

How many books do we have?

- ▶ 63,088 books
- ▶ 2,479 tapes
- ▶ 2,914 periodicals
- ▶ 1,504 videos
- ▶ 52 miscellaneous
- ▶ 70,037 total

What are the hours?

- ▶ 110 hours combined
- ▶ Both are open
- 10 a.m. to 9 p.m. Monday-Wednesday
- 10 a.m. to 6 p.m. Thursday
- 10 a.m. to 5 p.m. Friday-Saturday

The city libraries are going to receive \$68,647 more from the county and now must decide if the money should be spent on more books, more hours or both.



JEFF GRITCHEN The Costa Mesa Breeze

PERUSING: Marguerite Hinger looks for books at the Mesa Verde Library, as she helps her 11-year-old son with an astronomy project for school. The City Council is expected to make a decision Monday about adding to the collection of Mesa Verde and Costa Mesa branches or extending their hours of operation of both.

At its Nov. 18 meeting the City Council will decide.

"Our two branches are fairly small, and some residents have said that they use bookstores as

libraries," said Barbara Al-Bayati, a member of the Library Services Committee. "We really need to think about expanding the library not only for the collec-

tion, but also for cultural events. Great libraries are community centers."

Please see **LIBRARIES**/Page

LIBRARIES

FROM 1

The financial decisions made about Costa Mesa and Mesa Verde libraries in the next year will determine if they will become community centers or remain as they are.

Costa Mesa is one of four cities in the county considered a donor to the system. That means it pays more into the county system than it gets out.

After Irvine threatened to bail out of the county library system last summer the county put together a plan that would provide funding in a more equitable way.

Last year, the city paid \$1.26 million in property tax revenue to the county library system. The city's libraries received \$591,131 in addition to county services, including cataloging and computers.

Under the county plan cities will receive money according to

their property taxes, population and library use.

In order to get the most funding the committee is trying to decide if it will increase circulation, to get more funding, by adding more hours or by having more materials.

"It is difficult because you can have boundless resources, but if you aren't open then it isn't any good," Councilwoman Sandra Genis said. "There is an hours versus collection issue and which one will create more circulation."

The two Costa Mesa libraries are open for 110 hours a week.

At its Oct. 4 meeting the City Council voted to spend the entire \$68,647 to expand the collections of both branches. It then asked the library committee to see if it could come up with a plan to open the libraries on Thursday night and Sundays.

"What the council directed us to do at the last meeting was a little confusing," said Eleanore Humphrey, chairwoman of the library committee. "But we were assured that the best thing to do was come up with a way to expand hours at both libraries."

The library committee met last Thursday and developed a plan that would open both branches until 9 p.m. on Thursdays and from noon to 5 p.m. on Sunday. The money that wasn't used to keep the library open longer would be used for the collection

Committee members said that spending the money on a combination of supplies and hours will be the greatest benefit to both branches.

"It is going to take a combination of both," Humphrey said. "We need to add more books and computer software, but we also want to keep the library open."

Genis disagrees. She wants to see the library stay open more hours because she said there is no room to put more materials

"The libraries are not large enough to house too much more of a collection," Genis said.

Humphrey said that more books will mean more circulating material. She thinks the space will not be a problem.

The council also voted to keep the committee working until March, so it can come up with long-term plan. The committee is even considering leaving the county system.

Bernice Cronacher doesn't care about the politics behind libraries; she just wants to know why there aren't more movie and large print books at the Mesa Verde branch.

"This library is the closest me, but the one in Newport Beach is nicer," Cronacher said. "They need to share more with other libraries that have more than us."

Leaner county to save millions

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GOVERNMENT: Some criticize Mittermeier for rushing reorganization.

By **CHRIS KNAP**
The Orange County Register

Orange County CEO Jan Mittermeier's reshuffling of the county's top bureaucrats will eliminate 241 jobs and free up \$11 million to pay for public services, she announced Thursday.

The internal changes will be mostly invisible to county residents and the county budget will not show much of a decrease, officials said. The reduction in jobs represents about 1.6 percent of the current work force.

But the money saved can go directly toward library books, wilderness trails, park restrooms and possibly lower trash fees.

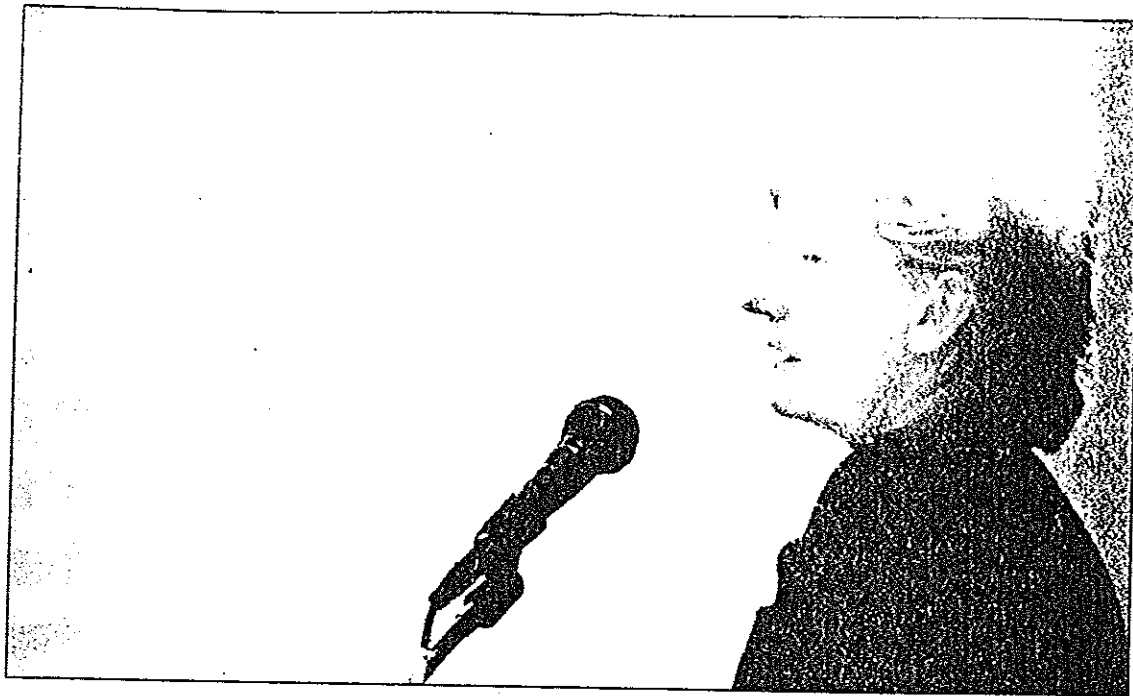
"What we are doing here is trying to restructure ourselves so we spend as little money as possible on management and administrative costs, and spend more lower down where folks actually do the work," Mittermeier said.

"It's making sure the taxpayers get the biggest bang for their buck. It's similar to what corporate (America) has been doing for years."

The reorganization, planned with the help of \$187,000 worth of consultants, targets layers of management and administrative overhead, especially cumbersome programs where one county department charges another for service.

As an example, Mittermeier cited the Orange County Public Library, which budgeted \$1.2 million this year for purchasing, operations and real estate services provided by other county departments. Mittermeier has eliminated the General Services

Please see **COUNTY Page 4**



LEONARD ORTIZ The Orange County Register

COUNTY CHIEF: Orange County CEO Jan Mittermeier says her reorganization plan attempts to make sure 'the taxpayers get the biggest bang for their buck.' The plan targets management, administration.

COUNTY: Plan expected to save \$11 million

FROM :

Agency, which provided these services, and the libraries will hire five employees to do those jobs directly. As a result, the library will save \$454,000.

Officials already have slashed 73 positions from next year's budget. An additional 168 positions will be eliminated, although the county hopes that early-retirement incentives and employee reassignments will help to reduce the number of layoffs.

"It's a good plan," Supervisor Don Saltarelli said. "There will be job losses, but it will bring more efficient and effective public operations."

But Frank E. Eley, president of the Orange County Employees Association, said workers are worried.

"They don't care which box they're under or what (their department) is called. They just

want to know that their job is there," Eley said.

When Mittermeier first announced her reorganization in June, she drew fire for undercutting a citizens committee that had labored for months to prepare a report on government performance.

Again this week, some complained that Mittermeier was ramming her plan through without offering the public or other county officials enough time to examine or comment on it.

Members of the Harbors, Beaches and Parks Commission, whose department is being shifted to a new agency called Public Facilities and Resources, complained that agency Director John Sibley refused to brief them on the changes Wednesday because the plan had not been officially released.

"The whole commission had quite a few questions to ask Mr. Sibley," Commissioner Shirley Dettloff said. "We feel we have what is probably one of the best park systems in the United States, and we want to make sure they'll be able to continue at the level they now operate."

"We wanted to have the report in a timely fashion. But we were not a part of the process."

Supervisor Jim Silva complained that Mittermeier had delivered the reorganization plan to the board Thursday and was expecting them to approve it Tuesday. If the plan falters, the supervisors will be criticized for approving it, Silva said.

Like Dettloff, Silva said he would work over the weekend to understand the plan. But he added, "If we don't feel comfortable, we're not going to vote on it Tuesday."

NOV 21 1996

Library facing reduction in service, staff

332

By Daniel Chang
The News

San Juan Capistrano Regional Library may close an additional day each week and field a smaller staff next year,

according to a proposal made public this week by Orange County Librarian John Adams.

Unless the city or private groups find some way to make up a \$125,000 reduction in next year's budget, Adams said, the local library cannot main-

tain its current level of service.

"It is unfortunately inevitable," said Adams. If the library loses \$125,000, "it's going to have to show."

City Manager George Scarborough said he and city staff have met with the Friends

of the Library and other civic groups wanting to maintain the library's current level of service. They have considered subcontracting janitorial services, volunteering staff and raising money through private

See LIBRARY, page A17

LIBRARY

From page A1
contributions.

But, Scarborough said, they have not found a way to keep the library open longer.

"We're getting more than our share per capita, but less than what we're used to," said Scarborough. "Our only issue

is, is there a better way to distribute that money from the county library."

While other cities that host regional libraries — Irvine and Garden Grove — received more funding than last year, San Juan Capistrano got less because the city has a relatively small population and its regional library has relatively low circulation figures, Adams

said.

Funding changes will take effect if the county Board of Supervisors approves the proposal and other efforts aimed at coping with the state's 1992 shift of property tax funds to schools, which cut the county library budget from \$27 million to \$17.4 million. Supervisors will consider the proposed allocations in December, Adams

said. If approved, the regional library could feel the effects as early as January.

San Juan Capistrano contributes \$369,280 in property tax to support the library. The library system budgeted \$418,503 to operate San Juan Regional next year. Irvine contributes \$2.7 million and Garden Grove kicks in \$740,955 in property taxes for

their respective libraries. The populations of those cities also are considerably larger than San Juan's 28,948.

Five of the 21 cities in Orange County with a library chose to boost their allocation with city funds, Adams said. San Juan Capistrano, which owns the library building and does not charge the county rent, will not supplement the proposed allocation.



TO: Elizabeth Minter, Library Director
FROM: Katie Matas, Literacy Coordinator *KMM*
DATE: January 21, 1997
SUBJECT: Placentia Library Literacy Services Report for the months of November and December

Program Statistics

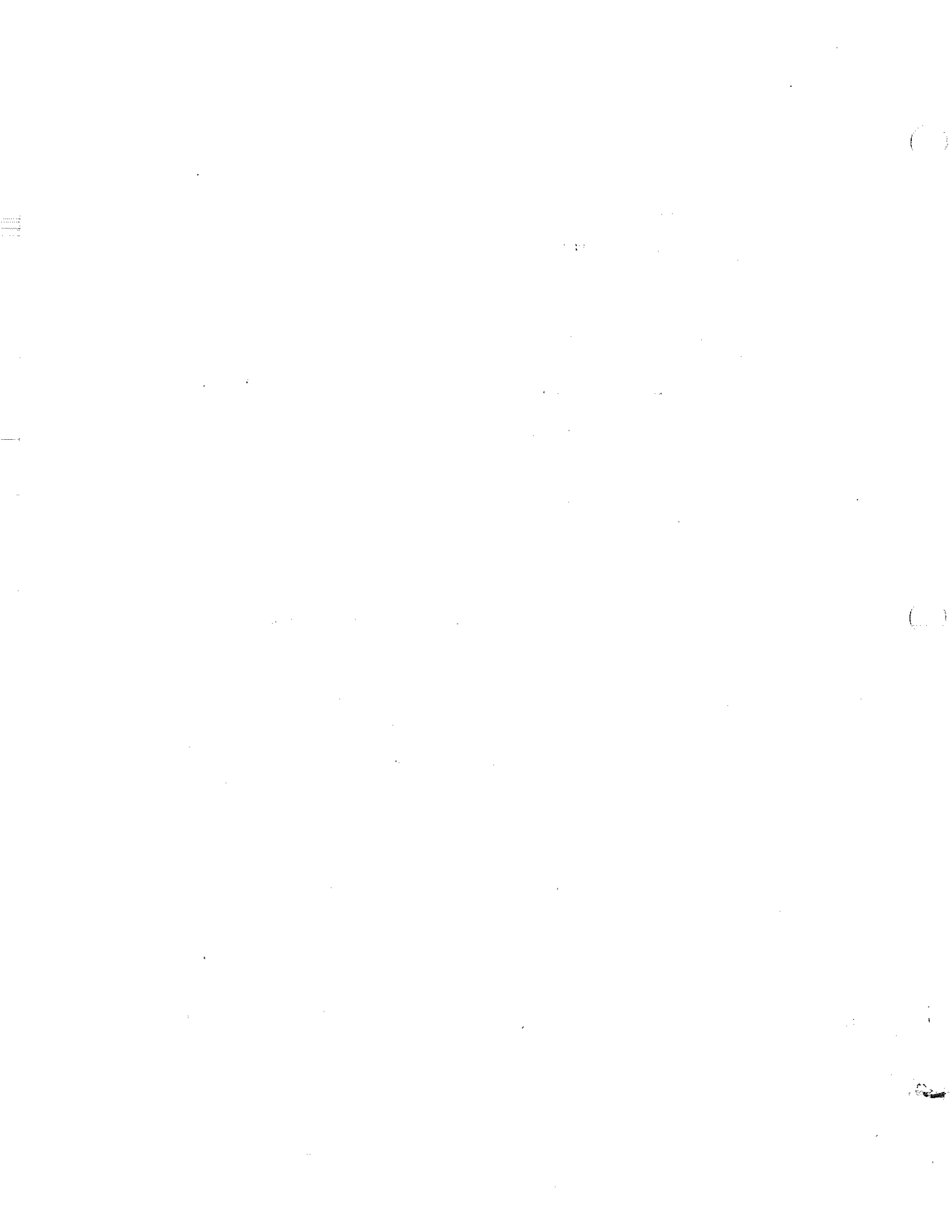
Active tutors: 47
Active students: 70
Students waiting to be matched: 39
Percentage of tutors reporting (Nov/Dec hours): 79%
Tutoring hours reported: 278.5
Other volunteer hours reported: 120.5
Total volunteer hours: 399

Citizenship Exam. The citizenship exam was administered November 9, 1996 and December 7, 1996. A total of 39 people took the exams. The next exam is scheduled for Saturday, January 25, 1997.

Southern California Library Literacy Network (SCLLN).

Library Board President Dinsmore and Literacy Coordinator Walters attended an SCLLN meeting on November 19, 1996. This meeting was held at Rancho Santiago Community College Centennial Education Center for the purpose of introducing members to the State Literacy Resource Center (SLRC) Office that is housed there. This office has a tremendous collection of literacy materials that can be used free of charge by other literacy organizations, and is one of several Resource Centers throughout the state. The meeting began with a tour of the office by the Resource Center Manager, Karen Dennis. The tour was followed by a brief overview and history of the SLRC network given by Dr. Carole Talan, a representative from the State Library and Director of the SLRC system.

Other Networking Activities. Literacy Coordinator Matas was the speaker for the December 2, 1996 Placentia Lions Club.



TO: Elizabeth Minter, Library Director
FROM: Katie Matas, Literacy Coordinator *KMM*
DATE: January 21, 1997
SUBJECT: Safety Committee Report for the month of December

The Safety Committee did not meet during the month of December. The next meeting will be Wednesday, January 29, 1997.

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**Placentia Library District
Bank Accounts
January, 1997**

FUND 702
Major Equipment &
Structure Repair
Orange County Treasurer
\$71,395

FUND 703
Automation Replacement
Orange County Treasurer
\$2,757.36

FUND 706
Bond Redemption
Orange County Treasurer
\$18,814.86

FUND 707
General Fund
Orange County Treasurer
\$293,583.69

FUND 708
Sick Leave Payout
Orange County Treasurer
\$6,664.47

Payroll Checking
Bank of America
07605-80156
Bi-Weekly Payroll & Taxes
\$28,791.59

General Fund Checking
Sanwa Bank
2657-00860
Petty Cash (\$10,000)
\$3,947.59

General Fund Savings
Sanwa Bank
0937-19337
General Fund Revenues
\$6,283.54

Payroll Savings
Bank of America
07603-85748
Payroll Checking Backup
2,229.31

County Exempt Checking
Sanwa Bank
2658-00932
Exempt Expenditures
\$7,523.81

County Exempt Savings
Sanwa Bank
0933-09339
Exempt Revenues
\$4,613.80

Payroll Certificates
California State Bank
Payroll Emergency Fund
\$25,000

Literacy Checking
Sanwa Bank
0938-15439
Literacy Expenditures
\$3,638.46

Literacy Savings
Sanwa Bank
0935-19338
Literacy Revenues
\$5,100.13

Payroll Savings
California State Bank
7001118
Interest from Certificates
\$5,853.30

Office General Ledger Reports

