

AGENDA
REGULAR MEETING

PLACENTIA LIBRARY DISTRICT
BOARD OF TRUSTEES

January 16, 1995
7:30 P.M.
Library Conference Room

*Disc. Public April
from Council*

AGENDA DESCRIPTIONS: The Agenda descriptions are intended to give members of the public notice and a general summary of items of business to be transacted or discussed. The Board may take any action which it deems to be appropriate on the Agenda and is not limited in any way by the notice of the recommended action.

REPORTS AND DOCUMENTATION: Reports and documentation relating to Agenda items are on file in the Administrative Office and the Reference Department of Placentia Library District, and are available for public inspection. A copy of the Agenda packet will be available for use during the Board Meetings. Any person having any question concerning any Agenda item may call the Library Director at 714-528-1925.

1. Roll Call. Administrative Assistant
2. Adoption of Agenda.

This is the opportunity for Board members to delete items from the Agenda, to continue items, to re-order items, and to make additions pursuant to Government Code Section 54954.2(b).

Presentation: Library Director *al*
Recommendation: Adopt by Motion

3. Minutes of the December 19, 1994, Regular Meeting.

Presentation: Library Director *al / Ray*
Recommendation: Approve by Motion *al*

4. Oral Communications.

At this time, in accordance with California Government Code Section 54954.3, members of the public may address the Library Board of Trustees on any matter within the jurisdiction of the Board.

In accordance with Library Board Policy adopted on April 13, 1992, presentations by the public are limited to 5 minutes per person.

In accordance with California Government Code Section 54954.3, members of the public are also permitted to address the Library Board of Trustees on specific Agenda Items before and at the time that an Item is being considered by the Board.

Action may not be taken on items not on the Agenda except in emergencies or as otherwise authorized by Government Code Section 54954.2(b).

~~5.~~ Board President's Report.

The President makes announcements of general interest to the community and the Library Board of Trustees as well as conducting any ceremonial matters.

Presentation: Library Board President

Report on the quarterly membership meeting of Independent Special Districts of Orange County on December 21, 1994.

6. Friends of the Library Board of Directors Report.

over Patrick
Presentation: Library Board President

7. Placentia Library Foundation Board of Directors Report

Presentation: Trustee Stark

— possible & really tells in place

CLAIMS (Items 8 -10)

Presentation: Library Director
Recommendation: Approve by Motion

Stark's Party

Items 8 - 10 may be considered together as one motion to approve the Claims. Items may be removed for individual consideration before the Claims are adopted. Items removed must then each have a separate motion.

8. Nonstandard Claims in excess of \$300. (Approve)

There are no Nonstandard Claims for this period.

9. Claims forwarded by the Library Director. (Approve)

Claims forwarded by the Library Director in the amount of \$3,940.65.

10. Current Claims and Payroll. (Approve)

Current Claims of \$21,235.02; Payrolls 3234, and 3235, for a cumulative payroll total of \$38069.34. Combined total of Current Claims and Payroll of \$59,304.36..

FINANCIAL REPORT (Items 11 - 15)

Presentation: Library Director
Recommendation: Approve by Motion

Ray / John

Items 11 - 15 may be considered together as one motion to approve the Financial Report. Items may be removed for individual consideration before the Financial Report is adopted. Items removed must then each have a separate motion.

11. Financial Reports for December, 1994. (Receive & File)
12. Office General Ledger & Check Registers for December, 1994. (Receive & File)
13. Overdue Collection Report for December, 1994. (Receive & File)
14. Debit Card System Reimbursement Report for December, 1994. (Receive & File)
15. Gifts Report for December, 1994. (Receive & File)

GENERAL CONSENT CALENDAR (Items 16 - 21)

Presentation: Library Director
Recommendation: Approve by Motion

Items 16 - 21 may be considered together as one motion to approve the General Consent Calendar. Items may be removed for individual consideration before the General Consent Calendar is adopted. Items removed must then each have a separate motion.

16. Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority. (Receive & File)
17. Building Maintenance Report for December, 1994. (Receive & File)
18. Personnel Report for December, 1994. (Receive, File, and Ratify Appointments)
19. Volunteer Report for December, 1994. (Receive & File)
20. Circulation Report for December, 1994. (Receive & File)
21. Review of Status of the LSCA Title II Handicapped Remodeling Project. (Receive & File)

CONTINUING BUSINESS

22. Oath of Office for the Placentia Library District Representatives to the Placentia Civic Center Authority Commission, Peggy Dinsmore and Ray Evans.

Administration of Oath of Office: Library Director

23. FY94-95 Budget

Presentation: Library Director

Recommendation: Ratify actions taken by Library Director and give direction for future activities.

Review of status of the Orange County Investment Pool Bankruptcy process and the information received from Orange County Offices and Officials.

Pursuant to California Government Code Section 54956.9 a closed session will be held to discuss whether the District, based on existing facts and circumstances, needs to initiate litigation as a result of the Orange County Investment Pool Bankruptcy filing.

NEW BUSINESS

24. Amendment of the District's Money Purchase Pension Fund.

Presentation: Library Director

Recommendation: Receive, file and adopt the Amendment to Dun & Bradstreet Pension Services, Inc, Defined Contribution Plan and Trust.

Authorize the payment of \$100.00 to Dun & Bradstreet for the preparation and filing of the Amendment documents.

25. Election for Special District LAFCO Representative.

Presentation: Library Board President

Recommendation: Select voting delegate and alternate and give direction for voting.

STAFF REPORTS

26. Acquisitions Report for December, 1994. (Shook)
27. Program Report for the Month of December, 1994. (Program Committee)
28. Children's Services Report for the Month of December, 1994. (Schneider)

29. Publicity Materials produced for the Month of December, 1994. (Willauer)
30. Placentia Library Literacy Services Report for the Month of December, 1994. (Matas)
31. Families for Literacy Project Report for the Month of December, 1994. (Walters)
32. Placentia Pride Committee Report for December, 1994. (Ammar)

ADJOURNMENT

33. Agenda Preparation for February 21, 1995, Regular Meeting. *Tuesday*
34. Review of Action Items.

No action or discussion shall be taken on any item not appearing on the posted Agenda, unless authorized by law.

35. Adjourn

*****CERTIFICATION OF POSTING*****

I, Charlene Dumitru, Administrative Assistant for the Placentia Library District, hereby certify that the Agenda for the December 19, 1995, Regular Meeting of the Library Board of Trustees of the Placentia Library District was posted on Thursday, January 12, 1995.

CALENDAR FOR LIBRARY BOARD OF TRUSTEES

Jan 26 (Thur)	Election for Special District LAFCO Representative, Municipal Water District of Orange County, Fountain Valley, 7:00 P.M. (Dinsmore)
Jan 28 (Sat)	Friends Author's Luncheon, Alta Vista Country Club, NOON
Jan 30 (Mon)	LVA Board Meeting, 5:00 P.M. (Dinsmore) LVA Annual Literacy Reception, 6:00 P.M., Meeting Room (All Trustees)
Feb 3-9	American Library Association Midwinter Meeting, Philadelphia
Feb 6 (Mon)	Friends of the Library Board Meeting, 7:00 P.M. (Masters)
Feb 21 (Tues)	Library Board Meeting, 7:30 P.M.
Mar 6 (Mon)	Friends of the Library Board Meeting, 7:00 P.M. (Shkoler)
Mar 20 (Mon)	Library Board Meeting, 7:30 P.M.
Mar 23-25	Public Library Association Annual Seminars, Chicago.
Apr 3 (Mon)	Friends of the Library Board Meeting, 7:00 P.M. (Dinsmore)
Apr 9-15	National Library Week: Libraries Change Lives.
Apr 17 (Mon)	Library Board Meeting, 7:30 P.M.
May 1 (Mon)	Friends of the Library Board Meeting, 7:00 P.M. (Stark)
May 4 (Thur)	Placentia Library Foundation Meeting, 11:30 A.M.
May 15 (Mon)	Library Board Meeting, 7:30 P.M.
Jun 5 (Mon)	Friends of the Library Board Meeting, 7:00 P.M. (Evans)
Jun 19 (Mon)	Library Board Meeting, 7:30 P.M.
Jun 22-29	American Library Association Annual Conference, Chicago
Jul 17 (Mon)	Library Board Meeting, 7:30 P.M.
Aug 21 (Mon)	Library Board Meeting, 7:30 P.M.
Sep 5 (Tues)	Friends of the Library Board Meeting, 7:00 P.M. (Masters)
Sep 7 (Thur)	Placentia Library Foundation Meeting, 11:30 A.M.
Sep 18 (Mon)	Library Board Meeting, 7:30 P.M.
Oct 2 (Mon)	Friends of the Library Board Meeting, 7:00 P.M. (Shkoler)
Oct 16 (Mon)	Library Board Meeting, 7:30 P.M.
Nov 2 (Thur)	Placentia Library Foundation Meeting, 11:30 A.M.
Nov 6 (Mon)	Friends of the Library Board Meeting, 7:00 P.M. (Stark)
Nov 20 (Mon)	Library Board Meeting, 7:30 P.M.

**MINUTES
PLACENTIA LIBRARY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
DECEMBER 19, 1994**

CALL TO ORDER

The Regular Meeting of the Placentia Library District Board of Trustees was called to order on December 19, 1994 at 7:30 P.M. by President Margaret Dinsmore.

ROLL CALL

Members Present: President Margaret Dinsmore; Secretary Sandra Stark; Trustees Ray Evans, Robin Masters, and Al Shkoler; and Library Director Elizabeth Minter.

Members Absent: None

Others Present: Administrative Assistant Charlene Dumitru.

**ADOPTION OF
AGENDA**

It was moved by Trustee Evans, seconded by Trustee Shkoler to adopt the Agenda as presented.

AYES:	Dinsmore, Stark, Evans, Masters, Shkoler
NOES:	None
ABSTAIN:	None
ABSENT:	None

OATH OF OFFICE

The Oath of Office for Public Officers and Employees was administered by Library Director Minter to Trustees Evans, Masters and Stark.

**ELECTION OF
BOARD OFFICES**

President Dinsmore asked Library Director Minter to conduct the election for the office of President.

It was moved by Trustee Evans, seconded by Trustee Masters to elect Margaret V. Dinsmore as President of the Board of Trustees.

AYES:	Dinsmore, Stark, Evans, Masters, Shkoler
NOES:	None
ABSTAIN:	None
ABSENT:	None

President Dinsmore conducted the election for the office of Secretary.

It was moved by Trustee Shkoler, seconded by Trustee Masters to elect Sandra M. Stark as Secretary of the Board of Trustees.

AYES:	Dinsmore, Stark, Evans, Masters, Shkoler
NOES:	None
ABSTAIN:	None
ABSENT:	None

MINUTES

It was moved by Trustee Evans, seconded by Trustee Shkoler that the Minutes of the Regular Meeting of the Board of Trustees of November 14, 1994, be approved as presented.

AYES: Dinsmore, Stark, Evans, Masters, Shkoler
NOES: None
ABSTAIN: None
ABSENT: None

ORAL COMMUNICATIONS

No members of the public requested to address the Board at this time.

BOARD PRESIDENT'S REPORT

President Dinsmore reported that the Placentia Pride Committee will present the next legal seminar on January 12, 1994. Attorney Keith de Brucky will be the featured speaker. She invited all trustees to attend.

President Dinsmore also reported that pianist Anne Patrick has agreed to play the piano at the Authors' Luncheon on January 28, 1994. All Trustees were reminded to continue their ticket sales for the luncheon.

FRIENDS OF THE LIBRARY

Secretary Sandra Stark referred to the Friends of the Library report in the Board packet. She reported that the Placentia Library Foundation Board made a request to the Friends to share in the proceeds from the luncheon and the Friends' Board agreed to a division of profits.

LITERACY VOLUNTEERS OF AMERICA

President Dinsmore referred to the Literacy Volunteers of America report in the Board packet. She reported that a Literacy Intern may be available through California State University, Fullerton to work on LVA projects. She also reported that this year's holiday party is scheduled for January 30, 1994.

FY94-95 BUDGET

Library Director Minter presented an oral report regarding the position of the Placentia Library District in relationship to the Bankruptcy Declaration by Orange County on December 6, 1994, subsequent to the collapse of the Orange County Investment Pool.

It was moved by Trustee Shkoler, seconded by Trustee Evans that pursuant to California Government Code Section 54956.9 the Board go into closed session to discuss whether the District, based on existing facts and circumstances, needs to initiate litigation as a result of the Orange County Investment Pool Bankruptcy filing.

AYES: Dinsmore, Stark, Evans, Masters, Shkoler
NOES: None
ABSTAIN: None
ABSENT: None

The Board went into closed session at 8:09 P.M.

The Board reconvened in open session at 8:52 P.M.

Library Director Minter reported that the closed session resulted in no motions and no action begin taken.

It was moved by Trustee Shkoler, seconded by Trustee Evans to read Resolution 94-10, A Resolution of the Board of Trustees of the Placentia Library District of Orange County to Declare a Financial Emergency, Discontinue the Transfer of Local Revenues to the Orange County Treasurer, and Increase the General Fund Petty Cash Account to \$10,000.

AYES:	Dinsmore, Stark, Evans, Masters, Shkoler
NOES:	None
ABSTAIN:	None
ABSENT:	None

It was moved by Trustee Shkoler, seconded by Trustee Evans to adopt Resolution 94-10. Resolution was adopted by roll call vote:

AYES:	Dinsmore, Stark, Evans, Masters, Shkoler
NOES:	None
ABSTAIN:	None
ABSENT:	None

It was moved by Secretary Stark, seconded by Trustee Evans to receive and file the 30/60/90 Day Cash Flow Estimate as proposed and submitted to the Orange County Treasur's Office on December 19, 1994.

AYES:	Dinsmore, Stark, Evans, Masters, Shkoler
NOES:	None
ABSTAIN:	None
ABSENT:	None

Trustee Shkoler agreed to discuss the consortium proposed by the Metropolitan Water District of Orange County and the Yorba Linda Water District with several of the Directors of the Yorba Linda Water District.

President Dinsmore agreed to attend the meeting of the Independent Special Districts of Orange County scheduled for December 21, 1994.

It was the unanimous consensus of the Board that the Library will prepare and distribute an information flyer for the public service desks.

It was the unanimous consensus of the Board to endorse the Library Director's recommendation to freeze discretionary expenses until further review at the January Board Meeting.

The Board of Trustttee recessed for break at 9:02 P.M. and reconvened at 9:14 P.M.

CLAIMS

It was moved by Trustee Shkoler, seconded by Trustee Masters to approve Agenda Items 12 through 14: Nonstandard Claims in the amount of \$0.00; Claims forwarded by the Library Director in the amount of \$6,792.56; and Current Claims and Payroll in the amount of \$67,027.73.

AYES: Dinsmore, Stark, Evans, Shkoler, West
NOES: None
ABSTAIN: None
ABSENT: None

FINANCIAL REPORT

It was moved by Trustee Shkoler, seconded by Trustee Evans to approve Agenda Items 15 through 19: Financial Reports for November, 1994; Office General Ledger & Check Registers for November, 1994; Overdue Collection Report for November, 1994; Debit Card System Reimbursement Report for November, 1994; and Gifts Report for November, 1994.

AYES: Dinsmore, Stark, Evans, Masters, Shkoler,
NOES: None
ABSTAIN: None
ABSENT: None

GENERAL CONSENT CALENDAR

It was moved by Trustee Shkoler, seconded by Trustee Evans to receive, file and approve Agenda Items 20 through 26: Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority (Receive & File); Building Maintenance Report for November, 1994 (Receive & File); Personnel Report for November, 1994 (Receive, File and Ratify Appointments); Volunteer Report for November, 1994 (Receive & File); Circulation Report for November, 1994 (Receive & File); Submission of Grant Application to the U.S. Department of Education of \$34,471 for a project entitled, "Literacy Works", a pilot literacy program that will prepare functionally illiterate adults to enter the workforce (Receive, File & Ratify Submission); and Review of Status of the LSCA Title II Handicapped Remodeling Project (Receive & File).

AYES: Dinsmore, Stark, Evans, Masters, Shkoler
NOES: None
ABSTAIN: None
ABSENT: None

**APPOINTMENT OF
DISTRICT
REPRESENTATIVES
TO AFFILIATED
ORGANIZATIONS**

It was moved by Trustee Evans, seconded by Trustee Masters to appoint Trustee Shkoler and reaffirm appointment of Secretary Stark to serve on the Placentia Library District Foundation Board.

AYES: Dinsmore, Stark, Evans, Masters, Shkoler
NOES: None
ABSTAIN: None
ABSENT: None

It was moved by Trustee Masters, seconded by Trustee Shkoler to appoint President Dinsmore and Trustee Evans to serve as representatives to the Civic Center Authority.

AYES: Dinsmore, Stark, Evans, Masters, Shkoler
NOES: None
ABSTAIN: None
ABSENT: None

It was moved by President Dinsmore, seconded by Trustee Masters to reappoint Dr. Ted Farkas as representative to the Santiago Library System Advisory Board.

AYES: Dinsmore, Stark, Evans, Masters, Shkoler
NOES: None
ABSTAIN: None
ABSENT: None

**SELECTION OF
PAYROLL VENDOR
FOR 1995
STAFF REPORTS**

It was moved by Trustee Shkoler, seconded by Trustee Evans that the Library will retain Paychex as its payroll vendor with conversion to Paychex's automated payroll system for 1995.

AYES: Dinsmore, Stark, Evans, Masters, Shkoler
NOES: None
ABSTAIN: None
ABSENT: None

**AUTHORIZATION
OF BANK
ACCOUNT AND
ORANGE COUNTY
AUDITOR
SIGNATURE CARDS**

It was moved by Trustee Shkoler, seconded by Trustee Evans that the Board of Trustees Secretary Sandra M. Stark be authorized to certify new signature cards for all the above mentioned accounts for signatories Margaret V. Dinsmore, Sandra M. Stark, Ray Evans, Robin J. Masters, and Al Shkoler; that Library Director Elizabeth D. Minter be included as a signatory for all checking and savings accounts; and that all accounts require two signatures except for checking account checks for less than \$150.00 which require only one signature.

AYES: Dinsmore, Stark, Evans, Masters, Shkoler
NOES: None
ABSTAIN: None
ABSENT: None

STAFF REPORTS

It was moved by Trustee Shkoler, seconded by Trustee Evans to receive and file Agenda Items 30 through 36: Acquisitions Report for November, 1994; Program Report for Month of November, 1994; Children's Services Report for Month of November, 1994; Publicity Materials produced for the Month of November, 1994; Placentia Library Literacy Services Report for Month of November, 1994; Families for Literacy Project Report for the Month of November, 1994; and Placentia Pride Committee Report for Month of November, 1994.

AYES: Dinsmore, Stark, Evans, Masters, Shkoler
NOES: None
ABSENT: None
ABSTAIN: None

ACTION ITEMS

The Board requested that information regarding the effect of the Orange County Bankruptcy on the Library District be included on Public Television Channel 53.

The Regular Meeting of the Board of Trustees of the Placentia Library District adjourned at 9:40 P.M.

Sandra M. Stark, Secretary

Independent Special Districts of Orange County

December 22, 1994

To: President/BOD, all Special Districts

From: Mark Sloate, ISDOC

Subject: ISDOC Elections/LAFCO Election for Special District Representation

1. On Wednesday, December 21, 1994, ISDOC held a General Meeting for the purpose of election of officers for ISDOC and for a candidate's forum for the Special District vacant seat on LAFCO. The following Officers were elected to serve on ISDOC until July 1995:

President; Robert "Bob" Hanson, El Toro Water District
 1st Vice President; Mark Sloate, Tri-Cities Municipal Water District
 2nd Vice President; Robert Huntley, MWDOC
 3rd Vice President; Nate Reade, Costa Mesa Sanitary District
 Treasurer; Joan Finnegan, Coastal Municipal Water District
 Secretary; open
 Past President; Jim Evans, Midway City Sanitary District

Please, if anyone is interested in the Secretary position, contact me at (714) 240-1656. I will temporarily take on the duties.

At the beginning of the meeting, we were brought up to date on the Orange County bankruptcy by Andrew Czorny, Treasurer/Finance Director of OCWD who is the Water District representative on the Trustee's "Committee of Seven", and Russ Behrens of McCormick, Kidman & Behrens, speaking for the consortium being formed by Yorba Linda Water District, Santiago County Water District & MWDOC. If you are interested in joining the consortium, you should contact Keith Coolidge at MWDOC [(714) 963-3058]. The consortium has hired Russ, Milliband & Williams (Ron Russ) to represent them. The cost for each participant has been established at \$7,000 and each participant will get an equal vote.

A forum for the LAFCO candidates was also held. Most of the candidates or someone speaking on their behalf made a presentation (see item 2).

2. LAFCO is planning on calling the Special District Selection Committee together to vote for the vacant LAFCO Special District's seat. The proposed meeting date, time and place are January 26, at 7:00 PM, at MWDOC. You must be present to vote, one vote per District. The law states that the person eligible to vote is the presiding officer of the Independent Special

District, or his designee. A designee must bring with him/her or send ahead to LAFCO, a letter from the presiding officer giving the designee permission to vote on the presiding officer's behalf. The designee must be a member of the voting District's Board.

The following persons have been nominated for the vacant LAFCO Special District seat:

Jim Evans, Midway Cities Sanitary District
Robert Huntley, MWDOC
Mark Sloate, Tri-Cities MWD
Bonnie Streeter, Capistrano Beach Water District
William VanderWerff, East Orange County Water District
John Withers, Irvine Ranch Water District
Lloyd Woerner, Dana Point Sanitary District

John Withers is presently the alternate Commissioner. If he is elected to the vacant seat, then LAFCO will order another election to fill the alternate position.

When LAFCO sends out the notice of election, it will be accompanied by statements of qualifications by the candidates if they have submitted one.

Please reserve the date for the election . It important that you vote for your representative on LAFCO.

Have a good New Year,

Mark

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EM*
DATE: January 16, 1995
SUBJECT: Friends of the Library Report

The Board of Directors of the Friends of the Library met on Monday, January 2, 1995. Library Director Elizabeth Minter and Trustee Ray Evans attended the Meeting.

President Irot announced that the annual newsletter and membership renewal information has been mailed.

Election of Officers for 1995 was postponed until the February meeting so that members will have an opportunity to return their mail ballots.

Treasurer Dailey reported that she is still attempting to contact the producers of Leeza about the possibility of having a special trip to serve as the audience for one of her tapings.

The Board discussed the plans for the 1995 Author's Luncheon scheduled for January 28, 1995, at Alta Vista Country Club. President Irot stressed the importance of everyone selling tickets even if they are not a "waiter" for a table.

The next meeting is scheduled for Monday, February 6, 1995. Trustee Robin Masters is scheduled to attend as the representative of the Library Board.

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TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *eb*
DATE: January 16, 1995
SUBJECT: **Placentia Library Foundation Report**

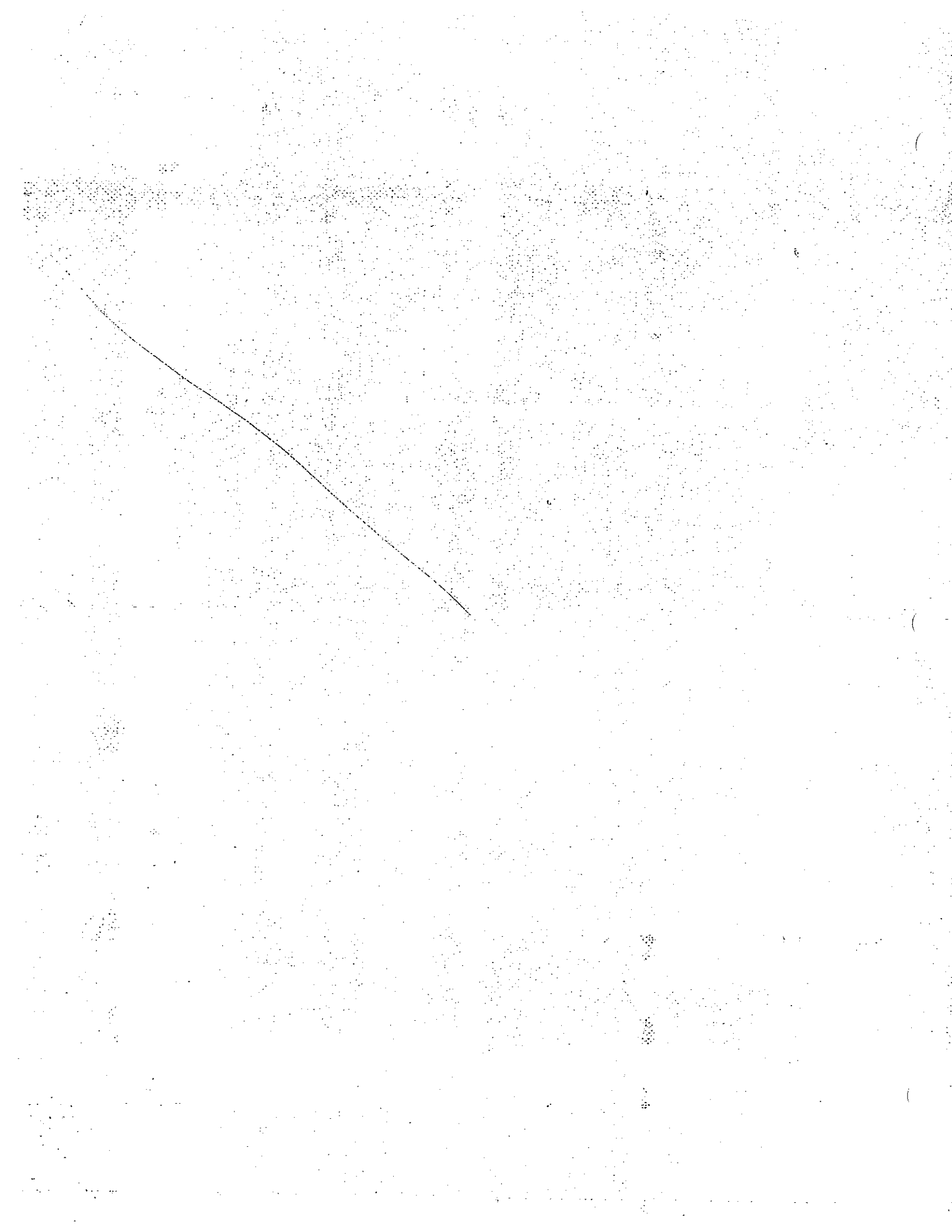
The Board of Directors of the Placentia Library Foundation held its Annual Meeting on Thursday, January 12, 1995.

Sandra Stark was re-elected President and Fred West was re-elected Secretary.

Articles of Incorporation have been filed with the California Secretary of State and the Internal Revenue Service application has been prepared and is ready for filing as soon as the State identification number has been received.

The Foundation is preparing to apply for a grant from the Blue Shield Foundation for medical/health information materials. It is also actively reviewing other grant resources through the *Journal of Philanthropy*.

The Foundation is planning an annual fund campaign to begin by mid-1995.



PLACENTIA LIBRARY DISTRICT
Summary of Nonstandard Claims
January 16, 1996

DATE	REPORT NUMBER	AMOUNT
TOTAL		\$0.00



PLACENTIA LIBRARY DISTRICT
Summary of Claims Forwarded by the Library Director
January 16, 1994

DATE	REPORT NO.	AMOUNT
01/03/95	3228	\$3,940.65
TOTAL		\$3,940.65

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 01/03/95
REPORT NO 3228

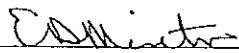
Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS							A.C.'s Use Only	
Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Obj/ Rev/ BS Acc	Sub Obj/ Rev	Rept Cat	AMOUNT	Doc Number	SC
N01074 Southern California Gas Company P.O. Box C Monterey Park, CA 91756	Dec. 22, 1994		2800	00		856.44		
N03645 CareAmerica 6300 Canoga Avenue Woodland Hills, CA 91367	Jan. 1995		0300	00		2,147.77		
N03752 Pacific Bell Payment Center Van Nuys, CA 91388	Dec. 17, 1994 528-1906		0700	00		174.46		
	Dec. 17, 1994 528-8236		0700	01		25.53		
	Dec. 19, 1994 996-2865		0700	01		25.16		
	Dec. 17, 1994 528-6022		0700	08		14.50 239.65		
N06555 Principal Mutual P.O. Box 10328 Des Moines, IA 50306	Jan, 1995		0300	00		381.08		
N06686 Office Depot P.O. Box 9767 Macon, GA 31297-9767	Dec. 15, 1994		1800	00		315.71		

PLEASE PAY IMMEDIATELY!

The claims listed above (totaling \$ 3,940.65) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY 

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

Page Total 3,940.65

PLACENTIA LIBRARY DISTRICT
 Current Claims and Payroll
 January 16, 1995

TYPE	REPORT NUMBER	AMOUNT
Immediately	3229	1,397.73
Subtotal for Immediately		1,397.73
Regular	3230	10,054.65
	3231	2,396.70
	3232	1,571.20
	3233	5,814.74
Subtotal for Regular		19,837.29
TOTAL CURRENT CLAIMS		21,235.02
Payroll	3234	19,034.67
	3235	19,034.67
Subtotal for Payroll		38,069.34
	TOTAL	59,304.36

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS							A/C's Use Only	
Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Obj/ Rev/ BS Acc	Sub Obj/ Rev	Rept Cat	AMOUNT	Doc Number	SC
N03648 Cascade Drinking Water P.O. Box 9179 Whittier, CA 90608-9179	Dec. 24, 1994 10920		1800	00		24.95		
N03649 Staples Credit Plan Dept 91 - 2504992996 P.O. Box 182378 Columbus, OH 43218-2378	Nov. 23, 1994 Dec. 20, 1994		1800 1800	00 00		62.95 29.94 92.89		
N03659 Southern California Water 130 N. Bradford Avenue Placentia, CA 92670	Dec. 28, 1994		2800	00		204.42		
N03752 Pacific Bell Payment Center Van Nuys, CA 91388	Dec. 7, 1994		0700	01		125.47		
N06785 Hector Vargas Cleaning 318 Capistrano Street Placentia, CA 92670	Jan 6, 1995		1400	00		950.00		
PLEASE PAY IMMEDIATELY								

The claims listed above (totaling \$1,397.73) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

Page Total

1,397.73

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS							A.C.'s Use Only	
Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	Doc Number	SC
N01035 City of Placentia 401 E. Chapman Avenue Placentia, CA 92670	Jan. 11, 1995		2800	00		3,837.58		
			1400	00		818.40		
	Dec., 1995		1400	00		1,620.39		
			2800	00		3,091.73		
	Nov. 16, 1994		1800	00		334.30		
						9,702.40		
N03653 Bear State 13321 Alondra Blvd. Santa Fe Springs, CA 90670	Jan. 3, 1995		1400	00		117.42		
N03652 Automated Office 573 Mercury Lane, STE A Brea, CA 92621	Dec. 28, 1994 2290		1300	00		68.00		
N03656 Pacific Clippings P.O. Box 11789 Santa Ana, CA 92711	Dec. 30, 1994		1900	00		32.71		
N03842 Ingram Library Services P.O. Box 845361 Dallas, TX 75284-5361	Dec. 14, 1994 20366699		2400	01		81.73		
			2400	01		16.16		
			2400	01		52.92		
	Oct. 13, 1994 2CM35959		2400	01		(19.20)		
						131.61		
N05030A AT&T P.O. Box 10192 Van Nuys, CA 91410-0192	Dec. 16, 1994		0700	00		2.36		
	Dec. 16, 1994		0700	00		0.15		
						2.51		

The claims listed above (totaling \$ 10,054.65) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

10,054.65

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 01/16/95
REPORT NO 3231

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS							A.C.'s Use Only	
Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objl/ Rev/	Sub Objl/ Rev	Rept Cat	AMOUNT	Doc	SC
			BS Acc				Number	
N06556 Continental Casualty Co. Spec. Risks - Kansas City P.O. Box 95033 Chicago, IL 60694	Jan., 1995		0300	00		207.67		
N06557 Care Resources, Inc. 9550 Warner Avenue, STE 228 Fountain Valley, CA 92708	Jan., 1995		1900	00		35.00		
N06585 WCT 16520 Harbor Blvd, STE E Fountain Valley, CA 92708	Dec. 21, 1994 0049562-IN		1300	00		340.70		
N06697 Blanning & Baker Associates 505 N. Brand Blvd, STE 780 Glendale, CA 91203	Dec. 1995		1800	00		180.00		
N06711 C.L.A.S.S. 1415 Koll Circle, STE 101 San Jose, CA 95112-4698	Jan 5, 1995 66754		1800	00		1,335.33		
N06786 Katherine Matas 411 E. Chapman Ave. Placentia, CA 92670	Nov, 1994		2700	01		23.00		
N06786 IDP 11740 San Vicente Blvd., STE 206 Los Angeles, CA 90049	Jan. 6, 1995 1500025		1400	00		275.00		

The claims listed above (totaling \$ 2,396.70) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

Page Total

2,396.70

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE
REPORT NO 3232

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS							A/C's Use Only	
Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Obj/ Rev/ BS Acc	Sub Obj/ Rev	Rept Cat	AMOUNT	Doc	SC
							Number	
N06819 American Library Assoc. 50 East Huron Street Chicago, IL 60611	Jan, 1995		1600	00		200.00		
						74.00		
						150.00		
						110.00		
						534.00		
N06820 California Library Assoc. 217 K Street, STE 300 Sacramento, CA 95814-3477	Jan., 1995		1600	00		35.00		
						35.00		
						85.00		
						155.00		
N06931 D&S Systems, Inc. 611-H South Palm St. La Habra, CA 90631	Dec. 22, 1995		1400	00		678.00		
N06965 Paychex, Inc. P.O. Box 25159 Santa Ana, CA 92799-5159	Dec. 29, 1994		1900	00		184.95		
Connect File No. 12169 P.O. Box 60000 San Francisco, CA 94160-2169	Dec. 31, 1994		0700	08		19.25		

The claims listed above (totaling \$ 1,571.20) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

1,571.20

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS							A/C's Use Only	
Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objl/ Rev/ BS Acct	Sub Objl/ Rev	Rept Cat	AMOUNT	Doc	SC
							Number	
N03833 Brodart Co. 500 Arch Street Williamsport, PA 17705	Dec. 1, 1994							
	U647178		2400	01		43.83		
	U647179		2400	01		35.26		
	U647180		2400	01		37.93		
	U647182		2400	01		15.65		
	U647183		2400	01		25.87		
	U647184		2400	01		31.06		
	Dec. 14, 1994							
	U664579		2400	01		17.70		
	U664580		2400	01		55.63		
	U664581		2400	01		25.11		
	U664582		2400	01		64.83		
	U664583		2400	01		596.03		
	U664584		2400	01		18.35		
	U664585		2400	01		17.70		
	U664587		2400	01		20.05		
U664588		2400	01		29.03			
U664589		2400	01		16.18			
U664590		2400	01		<u>50.11</u>			
						1,100.32		
N03830 Baker & Taylor P.O. Box 7247-8049 Philadelphia, PA 19170-8049	Dec. 1, 1994							
	M01 6034		2400	01		106.83		
	Dec. 8, 1994							
	M08 6061		2400	01		798.59		
	Dec. 29, 1994							
M29 6084		2400	01		398.67			
Dec. 30, 1994								
M30 6055		2400	01		<u>857.99</u>			
						2,162.08		
N03836 Childrens Press 5440 N. Cumberland Ave. Chicago, IL 60656	Aug 9, 1994		2400	01		330.28		
	605776							
	Aug 8, 1994		2400	01		<u>2,222.06</u>		
						2,552.34		

The claims listed above (totaling \$ 5,814.74) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

5,814.74

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 01/19/95
REPORT NO 3234

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS							A/C's Use Only	
Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Obj/ Rev/ BS Acc	Sub Obj/ Rev	Rept Cat	AMOUNT	Doc Number	SC
BANK OF AMERICA Placentia Branch 760 for the Placentia Library Account # 07605-80156 Route # 121000358	Jan. 16, 1995 Pay # 3		0100-	00		17,682.00		
	Jan. 20, 1995 Feb. 2, 1995							
	FICA		0200-	00		1,352.67		
			TOTAL			19,034.68		
PLEASE WIRE ON THURSDAY, FEB. 2, 1995								

The claims listed above (totaling \$ 19,034.67) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

Page Total

19,034.67

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Obj/ Rev/ BS Acc	Sub Obj/ Rev	Rept Cat	AMOUNT	A/C's Use Only	
							Doc Number	SC
BANK OF AMERICA Placentia Branch 760 for the Placentia Library Account # 07605-80156 Route # 121000358	Jan. 16, 1995 Pay # 4		0100-	00		17,682.00		
	Feb. 3, 1995 Feb. 16, 1995							
	FICA		0200-	00		1,352.67		
			TOTAL			19,034.68		
PLEASE WIRE ON THURSDAY, FEB. 16, 1995								

The claims listed above (totaling \$ 19,034.67) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

Page Total

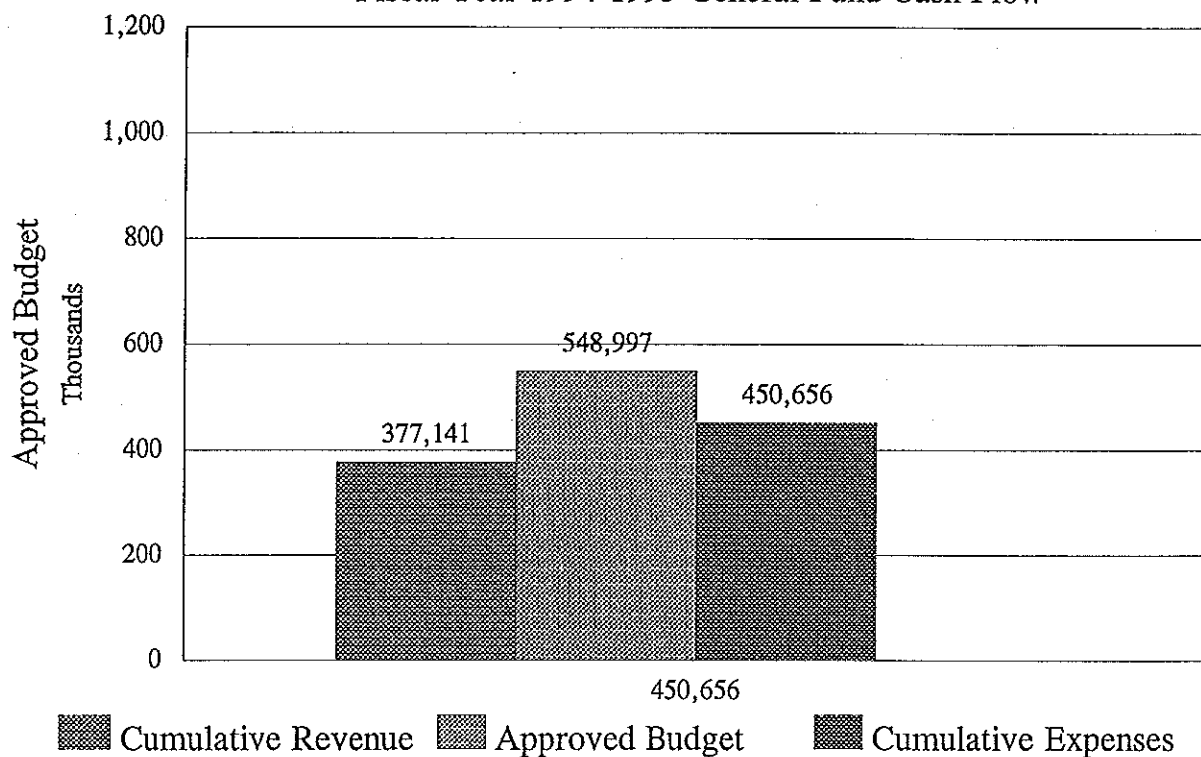
19,034.67

Placentia Library District
 Fund Balance Report
 Fiscal Year 1994-1995
 January 16, 1995

	Fund 702 Maj Equip/Struc	Fund 703 Auto Replac	Fund 706 Bond Redempt	Fund 707 General Fund	Fund 708 Sick Lv Payoff	TOTAL ALL FUNDS	TOTAL EXCL GBN FUND
Jun 30, 1994	103,127.76	56,387.39	291,157.38	368,800.80	7,234.80	826,708.13	457,907.33
Jul 31, 1994	102,300.76	56,387.39	291,157.38	322,354.37	7,234.80	779,434.70	457,080.33
Aug 31, 1994	97,677.22	56,387.39	291,157.38	237,226.00	7,234.80	689,682.79	452,456.79
Sep 30, 1994	103,141.36	57,423.96	260,612.69	220,994.61	7,367.79	649,540.41	428,545.80
Oct 31, 1994	102,398.96	57,423.96	260,612.69	150,265.21	7,367.79	578,068.61	427,803.40
Nov 30, 1994	102,748.96	57,423.96	260,612.69	140,726.62	7,367.79	568,880.02	428,153.40
Dec 31, 1994	102,748.96	57,423.96	260,612.69	173,593.27	7,367.79	601,746.67	428,153.40
Jan 31, 1995						0.00	0.00
Feb 28, 1995						0.00	0.00
Mar 31, 1995						0.00	0.00
Apr 30, 1995						0.00	0.00
May 31, 1995						0.00	0.00
Jun 30, 1995						0.00	0.00
Petty Cash	0.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00
General Reserves	47,000.00	29,860.00	204,099.00	379,131.00	0.00	660,090.00	280,959.00

PLACENTIA LIBRARY DISTRICT

Fiscal Year 1994-1995 General Fund Cash Flow



PLACENTIA LIBRARY DISTRICT
 REVENUE REPORT FOR FUND 707
 (Prepared from the Orange County Auditor's Report)
 February 21, 1995

OBJECT CODE	DESCRIPTION	FY1994-95 BUDGETED	FY1994-95 YTD	FY1993-94 YTD	FY1994-95 JAN 1995	FY1993-94 JAN 1994	FY94 YTD % OF BUD
6210-00	Prop. Taxes - current/secured	700,000.00	370,464.20	363,831.99	86,291.41	66,194.39	52.92%
6210-01	Public Utility	24,500.00	73.14	0.00	73.14	0.00	0.30%
6210-04	Teeter Plan - current delinquent	0.00	0.00	0.00	0.00	0.00	
	TOTAL PROP. TAXES - CURRENT SECURED	724,500.00	370,537.34	363,831.99	86,364.55	66,194.39	51.14%
6220	PROP. TAXES - CURRENT UNSECURED	50,000.00	44,327.82	46,171.24	4,625.93	3,097.69	88.66%
6230-00	Prop. Taxes - Prior Secured	50,000.00	(269.26)	0.00	0.00	0.00	
6230-01	Prior year's secured final apportionment	0.00	7,532.49	9,463.11	0.00	0.00	
6230-02	Secured prior years	0.00	0.00	6,574.25	0.00	0.00	
6230-03	Tax deed land sales	0.00	0.00	0.00	0.00	0.00	
6230-04	Teeter Plan buyout - FY1993-1994 only	0.00	0.00	66,022.50	0.00	66,022.50	
6230-10	Release of Impounds	0.00	0.00	0.00	0.00	0.00	
6230-11	(1994 ERAF Refund)	0.00	0.00	0.00	0.00	0.00	
	TOTAL PROP. TAXES - PRIOR SECURED	50,000.00	7,263.23	82,059.86	0.00	66,022.50	14.53%
6240	TOTAL PROP. TAXES PRIOR UNSECURED	0.00	378.37	0.00	378.37	0.00	
6250	TAXES - SPECIAL DISTRICT AUGMENTATION	0.00	0.00	0.00	0.00	0.00	
6260	PENALTIES & COSTS ON DELINQUENT TAXES	2,500.00	0.00	2,158.05	0.00	0.00	
6280-00	Property taxes current supplemental	30,000.00	1,908.66	6,326.66	0.00	1,972.02	6.36%
6280-01	Final supplemental for prior years	0.00	108.22	979.06	0.00	0.00	
	TOTAL PROP. TAXES SUPPLEMENTAL - CURRENT	30,000.00	2,016.88	7,305.72	0.00	1,972.02	
6300	PROP. TAXES SUPPLEMENTAL - PRIOR	3,750.00	2,312.00	3,644.24	624.42	0.00	61.65%
	TOTAL TAXES	860,750.00	426,835.64	505,171.10	91,993.27	137,286.60	49.59%
6610-00	Interest	25,000.00	6,722.46	13,712.20	0.00	0.00	26.89%
6610-01	Interest - old bond fund	0.00	0.00	0.00	0.00	0.00	
6610-23	Interest on Impounded taxes released	0.00	0.00	0.00	0.00	0.00	
	TOTAL INTEREST	25,000.00	6,722.46	13,712.20	0.00	0.00	26.89%
6690	STATE - HOMEOWNER PROP TAX RELIEF	14,000.00	7,326.01	6,996.40	5,128.20	4,897.47	52.33%
6970-00	State - ILL & Direct Loan Reimbursement	40,000.00	8,043.93	24,408.76	0.00	0.00	20.11%
6970-01	State - CA Foundation Funds	13,000.00	0.00	0.00	0.00	0.00	0.00%
6970-02	State - CA Literacy Campaign	10,000.00	0.00	0.00	0.00	0.00	0.00%
6970-03	State - Family Literacy	22,000.00	11,500.00	11,500.00	0.00	0.00	52.27%
6970-04	State - Dept of Education 321 Grant	0.00	3,294.00	0.00	0.00	0.00	
6970-05	State - LSCA II Grant	0.00	0.00	0.00	0.00	0.00	
697-007	State - Timber Yield Apport	0.00	0.00	0.00	0.00	0.00	
	TOTAL STATE - OTHER GOVERNMENTAL	85,000.00	22,837.93	35,908.76	0.00	0.00	26.87%
7670-00	LOCAL REVENUE	36,500.00	10,540.28	18,297.43	0.00	2,221.75	28.88%
7680	6-MONTH EXPIRED (OUTLAWED) CHECKS	0.00	(762.13)	(7,193.70)	(762.13)	1,183.54	
7810	TRANSFER FROM OTHER LIBRARY FUNDS	76,743.00	0.00	0.00	0.00	0.00	
	FUND 707 TOTAL	1,097,993.00	473,500.19	572,892.19	96,359.34	145,589.36	43.12%

PLACENTIA LI. CITY DISTRICT
 REVENUE REPORT FOR FUND 707
 (Prepared from the Orange County Auditor's Report)
 January 16 1995

OBJECT CODE	DESCRIPTION	FY1994-95 BUDGETED	FY1994-95 YTD	FY1993-94 YTD	FY1994-95 DEC 1994	FY1993-94 DEC 1993	FY94 YTD % OF BUD
6210-00	Prop. Taxes - current secured	700,000.00	284,172.79	297,637.60	220,607.10	235,710.11	40.60%
6210-01	Public Utility	24,500.00	0.00	0.00	0.00	0.00	0.00%
6210-04	Teeter Plan - current delinquent	0.00	0.00	0.00	0.00	0.00	
	TOTAL PROP. TAXES - CURRENT SECURED	724,500.00	284,172.79	297,637.60	220,607.10	235,710.11	39.22%
6220	PROP. TAXES - CURRENT UNSECURED	50,000.00	39,701.89	43,073.55	0.00	0.00	79.40%
6230-00	Prop. Taxes - Prior Secured	50,000.00	(289.26)	0.00	0.00	0.00	
6230-01	Prior year's secured final apportionment	0.00	7,532.49	9,463.11	0.00	0.00	
6230-02	Secured prior years	0.00	0.00	6,574.25	0.00	0.00	
6230-03	Tax deed land sales	0.00	0.00	0.00	0.00	0.00	
6230-04	Teeter Plan buyout - FY1993-1994 only	0.00	0.00	0.00	0.00	0.00	
6230-10	Release of impounds	0.00	0.00	0.00	0.00	0.00	
6230-11	(1994 ERAF Refund)	0.00	0.00	0.00	0.00	0.00	
	TOTAL PROP. TAXES - PRIOR SECURED	50,000.00	7,263.23	16,037.36	0.00	0.00	14.53%
6240	TOTAL PROP. TAXES PRIOR UNSECURED	0.00	0.00	0.00	0.00	0.00	
6250	TAXES - SPECIAL DISTRICT AUGMENTATION	0.00	0.00	0.00	0.00	0.00	
6260	PENALTIES & COSTS ON DELINQUENT TAXES	2,500.00	0.00	2,158.05	0.00	0.00	
6280-00	Property taxes current supplemental	30,000.00	1,908.66	4,354.64	0.00	0.00	6.36%
6280-01	Final supplemental for prior years	0.00	108.22	979.06	0.00	0.00	
	TOTAL PROP. TAXES SUPPLEMENTAL - CURRENT	30,000.00	2,016.88	5,333.70	0.00	0.00	
6300	PROP. TAXES SUPPLEMENTAL - PRIOR	3,750.00	1,687.58	3,644.24	0.00	0.00	45.00%
	TOTAL TAXES	860,750.00	334,842.37	367,884.50	220,607.10	235,710.11	38.90%
6610-00	Interest	25,000.00	6,722.46	13,712.20	0.00	5,178.26	26.89%
6610-01	Interest - old bond fund	0.00	0.00	0.00	0.00	0.00	
6610-23	Interest on Impounded taxes released	0.00	0.00	0.00	0.00	0.00	
	TOTAL INTEREST	25,000.00	6,722.46	13,712.20	0.00	5,178.26	26.89%
6690	STATE - HOMEOWNER PROP TAX RELIEF	14,000.00	2,197.81	2,098.93	2,197.81	2,098.93	15.70%
6970-00	State - ILL & Direct Loan Reimbursement	40,000.00	8,043.93	24,408.76	0.00	14,012.11	20.11%
6970-01	State - CA Foundation Funds	13,000.00	0.00	0.00	0.00	0.00	0.00%
6970-02	State - CA Literacy Campaign	10,000.00	0.00	0.00	0.00	0.00	0.00%
6970-03	State - Family Literacy	22,000.00	11,500.00	11,500.00	0.00	0.00	52.27%
6970-04	State - Dept of Education 321 Grant	0.00	3,294.00	0.00	0.00	0.00	
6970-05	State - LSCA II Grant	0.00	0.00	0.00	0.00	0.00	
697-007	State - Timber Yield Apport	0.00	0.00	0.00	0.00	0.00	
	TOTAL STATE - OTHER GOVERNMENTAL	85,000.00	22,837.93	35,908.76	0.00	14,012.11	26.87%
7670-00	LOCAL REVENUE	36,500.00	10,540.28	16,075.68	0.00	7,148.95	28.88%
7680	6-MONTH EXPIRED (OUTLAWED) CHECKS	0.00	0.00	(8,377.24)	0.00	0.00	
7810	TRANSFER FROM OTHER LIBRARY FUNDS	76,743.00	0.00	0.00	0.00	0.00	
	FUND 707 TOTAL	1,097,993.00	377,140.85	427,302.83	222,804.91	264,148.36	34.35%



PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
January 16, 1995

OBJECT CODE	DESCRIPTION	FY1994-95 BUDGETED	FY1994-95 YTD	FY1993-94 YTD	FY1994-95 DEC 1994	FY1993-94 DEC 1993	FY94 YTD % OF BUD
0100	Salaries & Wages	499,767.00	287,582.00	307,086.10	59,482.00	35,000.00	57.54%
0200	Retirement	76,894.00	22,000.02	22,447.00	4,550.37	2,680.00	28.61%
	Health Insurance/Care America	24,486.00	8,723.76	14,038.41	2,390.22	(708.83)	35.66%
	Long Term Disability	2,730.00	1,038.35	306.96	0.00	(114.22)	
	Vision Service Plan	1,615.00	684.99	1,038.49	0.00	293.40	41.18%
	Dental	4,696.00	1,932.62	2,886.67	381.08	482.27	41.15%
0300	Total Employee Insurance	33,507.00	12,359.72	18,270.53	2,771.30	(87.36)	56.89%
0310	Unemployment Insurance	2,500.00	324.46	2,449.31	0.00	0.00	0.00%
0350	Workers Compensation - General	7,750.00	966.00	945.32	0.00	195.83	0.00%
	TOTAL SALARIES & EMPLOYEE BENEFITS	620,418.00	323,232.20	351,198.26	66,803.67	37,788.45	52.10%
0700-00	Communications - Telephone	3,500.00	709.22	1,905.47	0.00	310.54	20.26%
0700-01	Communications - Modem/Fax	0.00	1,039.22		476.06		
0700-02	Communications - Internet/Database	0.00	341.87		0.00		
0700-05	Communications - Computer	5,100.00	2,290.52	2,826.41	0.00	266.64	
0700-08	Communications - Adult Literacy	950.00	149.36	337.45	25.37	29.45	15.72%
	Total Communications	9,550.00	4,530.19	5,069.33	501.43	606.63	47.44%
0900-00	Food - General Fund	100.00	19.80	0.00	0.00	0.00	19.80%
0900-07	Food - 321 Grant	0.00	0.00		0.00		
0900-08	Food - Adult Literacy	0.00	30.43		0.00		
090-009	Food - Family Literacy	0.00	6.99	26.20	0.00	0.00	
	Total Food	100.00	57.22	26.20	0.00	0.00	57.22%
1000-00	Household Expense	4,500.00	769.87	1,790.49	0.00	0.00	17.11%
1100-00	insurance	18,500.00	0.00	1,796.25	0.00	0.00	0.00%
1300-00	Maintenance of Equipment - General Fund	7,500.00	2,938.61	4,379.47	0.00	0.00	39.18%
1300-07	Maintenance of Equipment - 321 Grant	0.00	0.00		0.00		
1300-08	Maintenance of Equipment - Adult Literacy	0.00	969.00		0.00		
1300-09	Maintenance of Equipment - Family Literacy	0.00	0.00		0.00		
	Total Maintenance of Equipment	7,500.00	3,907.61	4,379.47	0.00	0.00	0.39

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
January 16, 1995

OBJECT CODE	DESCRIPTION	FY1994-95 BUDGETED	FY1994-95 YTD	FY1993-94 YTD	FY1994-95 DEC 1994	FY1993-94 DEC 1993	FY94 YTD % OF BUD
	HVAC	3,600.00	587.10	526.68	0.00	0.00	16.31%
	Carpet Cleaning	3,500.00	800.00	0.00	0.00	0.00	22.86%
	Groundskeeping, City of Placentia	22,000.00	7,093.88	7,457.13	0.00	0.00	32.24%
	Plumbing	750.00	0.00	0.00	0.00	0.00	0.00%
	Electrical	1,500.00	1,671.71	519.86	540.00	0.00	111.45%
	Cleaning Service	11,700.00	4,750.00	5,033.04	0.00	0.00	40.60%
	Locksmith	300.00	0.00	0.00	0.00	0.00	0.00%
	Other	500.00	2,125.48	311.00	0.00	0.00	425.10%
1400-00	Total Maintenance of Building & Grounds	43,850.00	17,028.17	13,847.71	540.00	0.00	38.83%
1600-00	Memberships - General Fund	3,000.00	941.00	795.00	0.00	0.00	31.37%
1600-07	Memberships - 321 Grant	0.00	0.00	0.00	0.00	0.00	
1600-08	Memberships - Adult Literacy	0.00	135.00	0.00	0.00	0.00	
1600-09	Memberships - Family Literacy	0.00	0.00	0.00	0.00	0.00	
	Total Memberships	3,000.00	1,076.00	795.00	0.00	0.00	35.87%
1700-00	Miscellaneous Expense - General Fund	0.00	0.00	0.00	0.00	0.00	
1700-07	Miscellaneous Expense - 321 Grant	0.00	0.00	0.00	0.00	0.00	
1700-08	Miscellaneous Expense - Adult Literacy	0.00	0.00	0.00	0.00	0.00	
1700-09	Miscellaneous Expense - Family Literacy	0.00	0.00	0.00	0.00	0.00	
	Total Miscellaneous Expense	0.00	0.00	0.00	0.00	0.00	
1800-00	Library Supplies	6,500.00	1,583.21	1,216.69	0.00	0.00	24.36%
	Printing	9,000.00	3,470.33	4,799.93	28.67	196.95	38.56%
	EZ Copy - copy cards for sale to patrons	0.00	0.00	0.00	0.00	0.00	
	Publications	1,000.00	232.45	0.00	0.00	0.00	23.25%
	Paper	900.00	440.85	491.13	0.00	0.00	48.98%
	Drinking Water Service	325.00	124.75	149.70	0.00	24.95	38.38%
	Other Office Supplies	5,500.00	3,233.82	2,126.33	0.00	(125.63)	58.80%
	Total Office Supply Expense - General Fund	23,225.00	9,085.41	8,783.78	28.67	98.27	39.12%
1800-07	Literacy Dept Educ 321 Grant, Supply Expense	0.00	0.00	0.00	0.00	0.00	
	Printing	2,800.00	1,407.23	2,621.56	0.00	128.65	50.26%
	Publications	0.00	1,523.16	0.00	0.00	0.00	
	Paper	50.00	0.00	12.31	0.00	0.00	0.00%
	Other Office Supplies	1,800.00	128.57	140.93	0.00	0.00	7.14%
	Total Adult Literacy Office Supply Expense	4,650.00	3,058.96	2,774.80	0.00	128.65	65.78%
1800-09	Family Literacy Supply Expense	4,800.00	1,519.09	(137.86)	0.00	0.00	31.65%
	Total Office Expense	32,675.00	13,663.46	11,420.72	28.67	226.92	41.82%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
January 16, 1995

OBJECT CODE	DESCRIPTION	FY1994-95 BUDGETED	FY1994-95 YTD	FY1993-94 YTD	FY1994-95 DEC 1994	FY1993-94 DEC 1993	FY94 YTD % OF BUD
1803-00	Postage Expense - General Fund	2,000.00	825.57	(334.64)	0.00	(103.24)	41.28%
1803-04	Postage Expense - LSCA II Grant	0.00	19.95		0.00		
1803-08	Postage Expense - Adult Literacy	700.00	67.86	392.69	0.00	0.00	9.69%
1803-09	Postage Expense - Family Literacy	0.00	83.52	0.00	0.00	0.00	
	Total Postage Expense	2,700.00	996.90	58.05	0.00	(103.24)	36.92%
	Care Resources (Employee Assistance)	650.00	0.00	210.00	0.00	140.00	0.00%
	Pension Contribution & Operating Expenses	5,500.00	4,168.18	3,409.20	0.00	0.00	75.79%
	Anaheim Library Automated System	40,000.00	647.88	80.00	0.00	0.00	1.62%
	Clipping Service	375.00	163.55	161.55	0.00	0.00	43.61%
	Tax Collection Services & Fees by Orange County	250.00	138.85	226.13	0.00	39.14	55.54%
	Advertising	400.00	47.97	0.00	0.00	0.00	11.99%
	Medical Exams	525.00	285.00	376.00	0.00	0.00	54.29%
	Collection Services - Accounts Receivable	500.00	0.00	0.00	0.00	0.00	0.00%
	Audit	3,200.00	2,950.00	2,950.00	0.00	0.00	92.19%
	Payroll Preparation	2,800.00	875.77	3,030.99	0.00	0.00	31.28%
	Election Expenses	13,000.00	0.00	0.00	0.00	0.00	0.00%
	Staff Training in Library	0.00	0.00	0.00	0.00	0.00	0.00%
	Other	8,000.00	941.79	1,888.03	0.00	9.72	11.77%
1900-00	Total Specialized Services - General Fund	75,200.00	10,218.94	12,281.90	0.00	188.86	13.59%
1900-01	Specialized Services - LSCA II Grant	0.00	10,574.71	0.00	0.00	0.00	
1900-07	Specialized Services - 321 Grant	0.00	0.00	0.00	0.00	0.00	
1900-08	Specialized Services - Adult Literacy	1,200.00	1,705.75		0.00		142.15%
1900-09	Specialized Services - Family Literacy	1,200.00	95.00	0.00	0.00	0.00	7.92%
1900-18	Tax Collection Services & Fees by Orange County	2,500.00	809.67	765.94	551.51	589.28	32.39%
	Total Specialized Services	80,100.00	23,404.07	13,047.84	551.51	778.14	29.22%
2000-00	Legal Notices - General Fund	700.00	0.00	70.88	0.00	0.00	0.00%
2000-01	Legal Notices - LSCA II Grant	0.00	0.00		0.00		
	Total Legal Notices	700.00	0.00	70.88	0.00	0.00	0.00%
2100-00	Rents/Leases-Equipment	0.00	0.00	0.00	0.00	0.00	
2200-00	Semi-Annual Bond Payment	35,900.00	0.00	0.00	0.00	0.00	
2300-00	Small Tools/Instruments	0.00	0.00	0.00	0.00	0.00	

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
January 16, 1995

OBJECT CODE	DESCRIPTION	FY1994-95 BUDGETED	FY1994-95 YTD	FY1993-94 YTD	FY1994-95 DEC 1994	FY1993-94 DEC 1993	FY94 YTD % OF BUD
2400-00	Special Department Expense - Miscellaneous	100.00	0.00	0.00	0.00	0.00	0.00%
2400-01	Special Department Expense - Books	110,500.00	13,872.55	11,386.72	2,163.54	0.00	12.55%
2400-02	Special Department Expense - Video	11,000.00	0.00	0.00	0.00	0.00	0.00%
2400-03	Special Department Expense - Electronic	0.00	5,622.38	0.00	(1,693.75)	0.00	55.38%
2400-04	Special Department Expense - Periodicals	15,500.00	8,583.17	6,702.55	0.00	0.00	0.00%
2400-05	Special Department Expense - Audio	13,000.00	0.00	1,180.01	0.00	0.00	0.00%
2400-07	Special Department Expense - 321 Grant	0.00	0.00	0.00	0.00	0.00	0.00%
2400-08	Special Department Expense - Adult Literacy	500.00	1,071.75	0.00	0.00	0.00	11.86%
2400-09	Special Department Expense - Family Literacy	500.00	59.31	0.00	0.00	0.00	19.33%
	Total Special Department Expense	151,100.00	29,209.16	19,269.28	469.79	0.00	
2600-00	Transportation/Travel - General	0.00	0.00	0.00	0.00	0.00	
2700-00	Transportation/Travel - Meetings, Staff Out of Town	7,500.00	2,015.66	1,716.24	0.00	269.00	26.88%
2700-01	Transportation/Travel - Meetings, Staff Local	0.00	726.04	0.00	0.00	0.00	
2700-02	Transportation/Travel - Meetings, Board Out of Town	0.00	0.00	0.00	0.00	0.00	
2700-03	Transportation/Travel - Meetings, Board Local	0.00	699.00	0.00	0.00	0.00	
2700-04	Transportation/Travel - Meetings, LSCA II Grant	0.00	0.00	0.00	0.00	0.00	
2700-07	Transportation/Travel - Meetings, 321 Grant	0.00	1,234.36	0.00	0.00	0.00	
2700-08	Transportation/Travel - Meetings - Adult Literacy	850.00	6.00	836.14	0.00	0.00	0.71%
2700-09	Transportation/Travel - Meetings - Family Literacy	750.00	65.00	18.00	0.00	0.00	8.67%
	Total Transportation/Travel - Meetings	9,100.00	4,746.06	2,570.38	0.00	269.00	52.15%
	Electricity	58,000.00	22,662.18	21,904.86	0.00	0.00	39.07%
	Gas	3,075.00	351.24	283.07	351.24	0.00	11.42%
	Water	1,925.00	1,025.44	941.04	0.00	148.27	53.27%
	Total Utilities	63,000.00	24,038.86	23,128.97	351.24	148.27	38.16%
2800-00	TOTAL SUPPLIES & SERVICES	462,275.00	123,427.57	97,270.57	2,442.64	1,925.72	26.70%
3700-00	Taxes, Assessments (Sales Tax)	300.00	0.00	24.32	0.00	0.00	0.00%
4000-00	Equipment - General Fund	15,000.00	1,846.61	0.00	(1,000.00)	0.00	
4000-07	Equipment - General Fund	0.00	0.00	0.00	0.00	0.00	
4000-08	Equipment - General Fund	0.00	2,150.05	0.00	0.00	0.00	
4000-09	Equipment - General Fund	0.00	0.00	0.00	0.00	0.00	
4000-11	Equipment - General Fund	0.00	0.00	0.00	(1,000.00)	0.00	
	Total Equipment	15,000.00	3,996.66	0.00	0.00	0.00	26.64%
4200-00	Structures/Improvements	0.00	0.00	0.00	0.00	0.00	
	TOTAL EQUIPMENT EXPENSE	15,000.00	3,996.66	0.00	(1,000.00)	0.00	26.64%
	TOTAL EXPENSES	1,097,993.00	450,656.43	448,493.15	68,246.31	39,714.17	41.04%

Placentia Library District
Balance Sheet

December 31, 1994

Assets

General Fund	6,943.32	
Literacy Fund	7,555.79	
County Exempt	11,463.90	
Payroll Account	27,584.52	
Savings (P/R Support)	2,803.31	
Savings (P/R Fees)	1,912.02	
Certificates of Deposit	25,000.00	
Total Assets		83,262.86
		=====

Liabilities

Manual Payroll Checks	12,078.27	
Payroll Taxes Payable	35.34	
Deferred Comp Payable	436.45	
Insurance Payable	(238.25)	
Credit Union Payable	(746.36)	
Union Dues Payable	289.72	
Other Employee Deductions	656.41	
Total Liabilities		12,511.58

Capital

Fund Balance	70,751.28	
Total Capital		70,751.28

Total Liabilities and Capital		83,262.86
		=====

PLACENTIA LIBRARY DISTRICT
Bank Reconciliation for Sanwa Bank Account 2657-00860
General Fund Petty Cash

December, 1994

Prepared 1/12/95

	DATE/NO.	DEBITS	CREDITS	BALANCE
Statement Balance				6,983.32
Checks Out	4021	40.00		
TOTALS		40.00	0.00	
CHECKBOOK BAL				6,943.32

1 31/94

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Placentia Library District
Income Statement For Department 01
Period Spread Sheet
1 Period(s) Ending December 31, 1994

Part 1 of 1 Parts

	Total	12/31/94
Income		
Cash Register-Audio Visual	0.00	0.00
Cash Register-Mis.	13.75	13.75
Cash Register-Fines	1,637.69	1,637.69
Cash Register-Damaged Items-Not in	0.00	0.00
Cash Register-Lost Items	92.29	92.29
Cash Register-Copy Cards	0.00	0.00
Cash Register-Fax/Laminator	117.66	117.66
Cash Register-Childrens	0.00	0.00
Cash Register-Publications	0.00	0.00
Cash Register-Reserves	97.75	97.75
Cash Register-Computer Rental	42.50	42.50
Typewriter Income	0.00	0.00
Telephone Income	49.91	49.91
Copy Machine Income	0.00	0.00
State Library Reimbursements	1,434.29	1,434.29
State Library Grants	0.00	0.00
State of California Foundation Fund	0.00	0.00
Other Grants	0.00	0.00
County Reimbursements	0.00	0.00
Interest Income	0.00	0.00
Miscellaneous Income	0.00	0.00
	-----	-----
Total Income	3,485.84	3,485.84
Cost of Sales		
	-----	-----
Gross Profit (Loss)	3,485.84	3,485.84
Expenses		
Transfers to County	0.00	0.00
Employee Insurance (030)	0.00	0.00
Food (0900)	51.38	51.38
Household Expenses (100)	0.00	0.00
Maintenance-Equip (130)	0.00	0.00
Maintenance-Bldg (140)	0.00	0.00
Memberships (160)	0.00	0.00
Office Expense (180)	232.30	232.30
Postage (183)	160.63	160.63
Prof. & Spec. Services (190)	100.00	100.00
Special Departmental Expense (240)	144.40	144.40
Transportation & Travel (270)	20.00	20.00
Equipment (400)	0.00	0.00
Taxes and Fees (370)	20.00	20.00
	-----	-----
Total Expenses	728.71	728.71
	-----	-----

12/31/94

Placentia Library District
Income Statement For Department 01
Period Spread Sheet
1 Period(s) Ending December 31, 1994

Page 2
Part 1 of 1 Parts

	Total	12/31/94
Operating Income (Loss)	2,757.13	2,757.13
Other Income		
Other Expenses		
Net Income (Loss)	<u>2,757.13</u>	<u>2,757.13</u>

12/31/94

Page 1

Placentia Library District
Income Statement For Department 01
YTD Actual Spread Sheet
1 Period(s) Ending December 31, 1994

Part 1 of 1 Parts

	12/31/94
Income	
Cash Register-Audio Visual	0.00
Cash Register-Mis.	97.17
Cash Register-Fines	10,860.78
Cash Register-Damaged Items-Not in Us	0.00
Cash Register-Lost Items	886.64
Cash Register-Copy Cards	0.00
Cash Register-Fax/Laminator	123.66
Cash Register-Childrens	161.00
Cash Register-Publications	0.00
Cash Register-Reserves	911.05
Cash Register-Computer Rental	450.50
Typewriter Income	40.50
Telephone Income	158.36
Copy Machine Income	461.74
State Library Reimbursements	9,478.22
State Library Grants	11,500.00
State of California Foundation Funds	0.00
Other Grants	3,294.00
County Reimbursements	10,916.39
Interest Income	0.00
Miscellaneous Income	0.00

Total Income	49,340.01

Cost of Sales

Gross Profit (Loss) -----
49,340.01

Expenses

Transfers to County	35,939.47
Employee Insurance (030)	(269.34)
Food (0900)	176.86
Household Expenses (100)	0.00
Maintenance-Equip (130)	0.00
Maintenance-Bldg (140)	0.00
Memberships (160)	40.00
Office Expense (180)	757.45
Postage (183)	1,036.11
Prof. & Spec. Services (190)	620.60
Special Departmental Expense (240)	(855.60)
Transportation & Travel (270)	4,166.78
Equipment (400)	0.00
Taxes and Fees (370)	(1,069.57)

Total Expenses	40,542.76

12/31/94

Page 2
Part 1 of 1 Parts

Placentia Library District
Income Statement For Department 01
YTD Actual Spread Sheet
1 Period(s) Ending December 31, 1994

Operating Income (Loss)	12/31/94 8,797.25
Other Income	
Other Expenses	
Net Income (Loss)	----- 8,797.25 =====

12/31/94

Placentia Library District
Cash Disbursements
Checkbook 1 Fiscal Year 95 Period 6
General Account

Page 1

Check	Date	Payee	Amount
4022	12/01/94	CM School Supply 0-5114-01 Office Expense (180)	15.03
4023	12/01/94	Federal Express 0-5116-01 Postage (183)	34.75
4024	12/01/94	Jagco 0-5114-01 Office Expense (180)	100.68
4025	12/01/94	Placentia Chamber 0-5122-01 Transportation & Travel (270)	20.00
4026	12/05/94	Smart & Final 0-5105-01 Food (0900)	17.35
4027	12/07/94	Scholastic Book Fair 0-5120-01 Special Departmental Expense (24)	144.40
4028	12/07/94	Michaels 0-5114-01 Office Expense (180)	49.97
4029	12/07/94	Vons 0-5105-01 Food (0900)	19.47
4030	12/12/94	Alpha Beta 0-5114-01 Office Expense (180)	9.60
4031	12/15/94	Nancy McQuillan 0-5118-01 Prof. & Spec. Services (190)	100.00
4032	12/15/94	U.S. Postmaster 0-5116-01 Postage (183)	146.88
4033	12/19/94	Elizabeth Minter (pc 0-5105-01 Food (0900) 0-5114-01 Office Expense (180)	71.58 14.56 57.02
Checkbook 1 Total			729.71

12/31/94

Placentia Library District
Cash Disbursements
S U M M A R Y

Page

For Fiscal Year 95, Period 6 through Fiscal Year 95, Period 6

Account Name	Total
0-5105-01 Food (0900)	51.38
0-5114-01 Office Expense (180)	232.30
0-5116-01 Postage (183)	181.63
0-5118-01 Prof. & Spec. Services (190)	100.00
0-5120-01 Special Departmental Expense (240)	144.40
0-5122-01 Transportation & Travel (270)	20.00

	729.71
	=====

PLACENTIA LIBRARY DISTRICT
Bank Reconciliation for Sanwa Bank Account 0938-15439
Literacy Account

December 1994

Prepared 1/10/95

	DATE/NO.	DEBITS	CREDITS	BALANCE
Statement Balance				7,555.79
Checks Out				
TOTALS		0.00	0.00	
CHECKBOOK BAL				7,555.79

Sanwa
1/10/95

12/31/94

Page 1
Part 1 of 1 Parts

Placentia Library District
Income Statement For Department 02
Period Spread Sheet
1 Period(s) Ending December 31, 1994

	Total	12/31/94
Income		
Gifts Income	0.00	0.00
Tutor Training Income	30.00	30.00
Workshops Income	0.00	0.00
Book/Materials Income	0.00	0.00
Interest Income	6.40	6.40
Miscellaneous Income	0.00	0.00
Donations to Literacy	0.00	0.00
	-----	-----
Total Income	36.40	36.40
Cost of Sales		
	-----	-----
Gross Profit (Loss)	36.40	36.40
Expenses		
Refunds (not in use)	0.00	0.00
Travel Expense	0.00	0.00
Equipment Expense	0.00	0.00
Refreshments	0.00	0.00
Printing	0.00	0.00
LVA Expenses	0.00	0.00
Miscellaneous	0.00	0.00
Tutor Training Materials	0.00	0.00
	-----	-----
Total Expenses	0.00	0.00
Operating Income (Loss)	36.40	36.40
Other Income		
Other Expenses		
	-----	-----
Net Income (Loss)	36.40	36.40
	=====	=====

12/31/94

Page 1

Placentia Library District Part 1 of 1 Parts
Income Statement For Department 02
YTD Actual Spread Sheet
1 Period(s) Ending December 31, 1994

	12/31/94
Income	
Gifts Income	1,000.00
Tutor Training Income	90.00
Workshops Income	0.00
Book/Materials Income	80.00
Interest Income	35.64
Miscellaneous Income	0.00
Donations to Literacy	0.00

Total Income	1,205.64
Cost of Sales	-----
Gross Profit (Loss)	1,205.64
Expenses	
Refunds (not in use)	0.00
Travel Expense	0.00
Equipment Expense	0.00
Refreshments	0.00
Printing	0.00
LVA Expenses	0.00
Miscellaneous	0.00
Tutor Training Materials	0.00

Total Expenses	0.00
Operating Income (Loss)	1,205.64
Other Income	
Other Expenses	

Net Income (Loss)	1,205.64
	=====

Placentia Library District

12/31/94

Placentia Library District
Cash Disbursements
S U M M A R Y

Page

For Fiscal Year 95, Period 6 through Fiscal Year 95, Period 6

Account Name

Total

* * N O A C T I V I T Y * *

PLACENTIA LIBRARY DISTRICT
Bank Reconciliation for Sanwa Bank Account 2658-00932
County Exempt Account

December, 1994

Prepared 1/10/95

	DATE/NO.	DEBITS	CREDITS	BALANCE
Statement Balance				11,513.90
Checks Out	931	50.00		
TOTALS		50.00	0.00	
CHECKBOOK BAL				11,463.90

2000/1/10/95

12/31/94

Page 1
Part 1 of 1 Parts

Placentia Library District
Income Statement For Department 03
Period Spread Sheet
1 Period(s) Ending December 31, 1994

	Total	12/31/94
Income		
Cash Register-Copy Cards-Exempt Fun	22.50	22.50
Microfilm/Microfich Income	0.00	0.00
Meeting Room Income	425.00	425.00
Test Proctoring Income	0.00	0.00
Vending Machine Income	0.00	0.00
Debit Card Income	242.00	242.00
Friends Contributions	0.00	0.00
Gifts Income	(50.00)	(50.00)
Special Gifts (Non Library)	0.00	0.00
Children's Dept Income	0.00	0.00
Lobbyist Income	907.46	907.46
Interest Income	9.43	9.43
Miscellaneous Income	0.00	0.00
Gulf Arab Grant Income	0.00	0.00
Community Grant Income	0.00	0.00
	-----	-----
Total Income	1,556.39	1,556.39
Cost of Sales		
	-----	-----
Gross Profit (Loss)	1,556.39	1,556.39
Expenses		
Copy Cards Purchase	0.00	0.00
Vend. Mach.-Repay Capital Equip.	0.00	0.00
Vending Machine Supplies	0.00	0.00
Vending Machine Repairs	0.00	0.00
Bank Fees & Services Charges	0.00	0.00
Children's Summer Reading Program	0.00	0.00
Children's Camp Library	0.00	0.00
Children's-Other	0.00	0.00
Debit Card - Repay Capital Equip.	0.00	0.00
Friend's-Director's Fund	112.39	112.39
Friend's-Other Activities	0.00	0.00
Library Board Expenses	0.00	0.00
Meeting Room Upkeep Expenses	0.00	0.00
Gulf Arab Grant	0.00	0.00
Community Grant Expense	0.00	0.00
Miscellaneous	28.50	28.50
Lobbyist Expense	0.00	0.00
	-----	-----
Total Expenses	140.89	140.89
	-----	-----
Operating Income (Loss)	1,415.50	1,415.50
Other Income		

12/31/94

Page 2
Part 1 of 1 Parts

Placentia Library District
Income Statement For Department 03
Period Spread Sheet
1 Period(s) Ending December 31, 1994

	Total	12/31/94
Other Expenses		
Net Income (Loss)	<u>1,415.50</u>	<u>1,415.50</u>

12/31/94

Placentia Library District
Income Statement For Department 03
YTD Actual Spread Sheet
1 Period(s) Ending December 31, 1994

Page 1
Part 1 of 1 Parts

	12/31/94
Income	
Cash Register-Copy Cards-Exempt Fund	164.50
Microfilm/Microfich Income	0.00
Meeting Room Income	2,030.00
Test Proctoring Income	180.00
Vending Machine Income	2,093.25
Debit Card Income	700.00
Friends Contributions	3,350.00
Gifts Income	175.00
Special Gifts (Non Library)	0.00
Children's Dept Income	0.00
Lobbyist Income	4,597.02
Interest Income	59.32
Miscellaneous Income	0.00
Gulf Arab Grant Income	0.00
Community Grant Income	0.00

Total Income	13,349.09
Cost of Sales	

Gross Profit (Loss)	13,349.09
Expenses	
Copy Cards Purchase	0.00
Vend. Mach.-Repay Capital Equip.	0.00
Vending Machine Supplies	1,370.43
Vending Machine Repairs	0.00
Bank Fees & Services Charges	0.00
Children's Summer Reading Program	907.12
Children's Camp Library	222.63
Children's-Other	333.73
Debit Card - Repay Capital Equip.	350.00
Friend's-Director's Fund	1,142.61
Friend's-Other Activities	10.50
Library Board Expenses	1,671.94
Meeting Room Upkeep Expenses	65.00
Gulf Arab Grant	0.00
Community Grant Expense	0.00
Miscellaneous	28.50
Lobbyist Expense	5,456.16

Total Expenses	11,558.62

Operating Income (Loss)	1,790.47
Other Income	

12/31/94

Page 2
Part 1 of 1 Parts

Placentia Library District
Income Statement For Department 03
YTD Actual Spread Sheet
1 Period(s) Ending December 31, 1994

12/31/94

Other Expenses

Net Income (Loss)

1,790.47
=====

12/31/94

Placentia Library District
Cash Disbursements
Checkbook 3 Fiscal Year 95 Period 6
County Exempt

Page 1

Check	Date	Payee	Amount
928	12/01/94	Santa's Forest	
	0-5314-03	Friend's-Director's Fund	86.39
929	12/19/94	Federal Express	
	0-5322-03	Miscellaneous	28.50
930	12/19/94	Elizabeth Minter	
	0-5314-03	Friend's-Director's Fund	26.00
931	12/19/94	LVA - Dinsmore Donat	
	0-4312-03	Gifts Income	50.00
Checkbook 3 Total			190.89

12/31/94

Placentia Library District
Cash Disbursements
S U M M A R Y

Page

For Fiscal Year 95, Period 6 through Fiscal Year 95, Period 6

Account Name	Total
0-4312-03 Gifts Income	50.00
0-5314-03 Friend's-Director's Fund	112.39
0-5322-03 Miscellaneous	28.50
	<hr/>
	190.89
	<hr/> <hr/>

PLACENTIA LIBRARY DISTRICT
 Reconciliation for Bank of America Account 07605-80156
 Payroll Account

Prepared December 12, 1994

	NUMBER	DEBITS	CREDITS	BALANCE
Statement Balance				32,490.87
	797	28.86		
	1014	335.03		
	1039	51.09		
	1048	28.86		
	1049	175.00		
	1051	1,362.30		
	1056	493.46		
	1057	74.81		
	1060	432.39		
	1064	125.72		
	1066	216.05		
	1068	915.48		
	1070	54.02		
	1073	400.23		
	1074	38.05		
	1080	175		
	TOTALS	4,906.35		
Checkbook balance				27,584.52

12/31/94

Page 1
Part 1 of 1 Parts

Placentia Library District
Income Statement For Department 04
Period Spread Sheet
1 Period(s) Ending December 31, 1994

	Total	12/31/94
Income		
Transfers from County	44,997.70	44,997.70
Interest Income-CD's	0.00	0.00
Interest Income-Savings	0.00	0.00
Miscellaneous Income	0.00	0.00
	-----	-----
Total Income	44,997.70	44,997.70
Cost of Sales		
	-----	-----
Gross Profit (Loss)	44,997.70	44,997.70
Expenses		
Salaries	38,672.11	38,672.11
Prepaid Salaries	0.00	0.00
Employee Benefits	0.00	0.00
Employer Payroll Taxes	2,587.31	2,587.31
Payroll Processing Fees	0.00	0.00
Bank Fees and Service Charges	0.00	0.00
Miscellaneous - Unknown	0.00	0.00
	-----	-----
Total Expenses	41,259.42	41,259.42
	-----	-----
Operating Income (Loss)	3,738.28	3,738.28
Other Income		
Other Expenses		
	-----	-----
Net Income (Loss)	3,738.28	3,738.28
	=====	=====

12/31/94

Page 1
Part 1 of 1 Parts

Placentia Library District
Income Statement For Department 04
YTD Actual Spread Sheet
1 Period(s) Ending December 31, 1994

	12/31/94
Income	
Transfers from County	288,178.94
Interest Income-CD's	0.00
Interest Income-Savings	12.46
Miscellaneous Income	0.00

Total Income	288,191.40
Cost of Sales	-----
Gross Profit (Loss)	288,191.40
Expenses	
Salaries	254,718.43
Prepaid Salaries	0.00
Employee Benefits	0.00
Employer Payroll Taxes	18,374.41
Payroll Processing Fees	0.00
Bank Fees and Service Charges	0.00
Miscellaneous - Unknown	227.18

Total Expenses	273,320.02

Operating Income (Loss)	14,871.38
Other Income	
Other Expenses	

Net Income (Loss)	14,871.38
	=====

Placentia Library District

12/31/94

Placentia Library District
Cash Disbursements
Checkbook 4 Fiscal Year 95 Period 6
Payroll Account

Page 1

Check	Date	Payee	Amount
605	12/31/94	Sandra Hicho	45.07
		0-5402-04 Salaries	45.07
		Checkbook 4 Total	45.07

12/31/94

Placentia Library District
Cash Disbursements
S U M M A R Y

Page

For Fiscal Year 95, Period 6 through Fiscal Year 95, Period 6

Account Name	Total
0-5402-04 Salaries	45.07

	45.07
	=====

TO: Elizabeth D. Minter, Library Director
 FROM: Peggy Burkich, Circulation Supervisor *PB*
 DATE: January 16, 1995
 SUBJECT: ACS: Overdue Collection Report for Month of December

The report received from ACS Collection Agency on January 5, 1995, is Attachment A.

A summary of the current status is as follows:

FY 1994-95	# New Accounts Submitted	Total # Active Accounts	# Paid In Full Curr. Month	Amount Received Curr. Month	# Written Off Suspended Curr. Month
July	25	35	3	219.80	6
August	6	29	10	420.17	2
September	6	38	2	794.20	3
October	18	30	4	303.05	19
November	5	21	0	0.00	12
December	7	25	2	262.69	0
January					
February					
March					
April					
May					
June					
TOTAL YTD	67	178	21	1,999.91	42



TO: Library Board of Trustees
 FROM: Elizabeth D. Minter, Library Director
 DATE: January 16, 1995
 SUBJECT: DEBIT CARD SYSTEM REIMBURSEMENT REPORT FOR DECEMBER, 1994

SUMMARY OF ACCOUNTS DECEMBER 1-31, 1994

Beginning Balance 12/01/94			\$124.00
	<u>Income</u>	<u>Expend.</u>	
Total Deposits	\$ 242.00		
Total Materials & Supplies		0.00	
Total Repairs		0.00	
Debit Card System Loan Payback		<u>0.00</u>	
	<u>\$ 242.00</u>	<u>\$0.00</u>	
Ending Balance 12/31/94			<u>\$ 366.00</u>

SUMMARY OF LOAN PAYBACK

Original Loan Amount (07/01/94)	\$ 11,008.20
Payback Balance 11/30/94	10,658.20
December Payment	<u>0.00</u>
November Balance 10/31/94	<u>\$ 10,658.20</u>

Prepared by: Charlene Dumitru



TO: Library Board of Trustees
 FROM: Elizabeth D. Minter, Library Director *EM*
 DATE: January 16, 1995
 SUBJECT: Gift Fund Report

The following cash gifts to Placentia Library District were received through January 12, 1995.

Donations through Adopt-a-Book program:

<u>Name</u>	<u>Amount</u>
Ruth Cain	\$ 50.00
Diane Cunningham	100.00
Barbara Hemmerling	50.00
Beth McCarty	10.00
Renee Scott	100.00
Total of Adopt-a-Book Donations	\$ 310.00

Donations to Placentia Library Foundation

Gertrude Bortz (in memoriam Robert Bartlett)	\$ 50.00
Jorge C. Ceballas	100.00
Margaret V. Dinsmore	300.00
Beverly Johnson	100.00
J.F. & Nancy Spangler	100.00
Velda T. Wittstock	25.00
Total Foundation Donations:	\$ 675.00

Bequests to Placentia Library District

Estate of Barbara Ellen Davis	1,100 books
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TOTAL CASH DONATIONS THROUGH JANUARY 12, 1995	\$ 985.00
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Prepared by: Charlene Dumitru

CITY OF PLACENTIA INVOICES

PERIOD COVERED FY1991-1992	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	FIRE INS	CIV CTR BONDS	TOTAL
Jul 1991	Oct 21, 1991	5,436.27	914.76	1,614.54	0.00			7,965.57
Aug 1991	Nov 25, 1991	6,086.00	914.76	2,317.99	0.00			9,318.75
Sep 1991	Dec 6, 1991	5,737.54	971.48	1,371.04	0.00			8,080.06
Oct 1991	Jan 16, 1992	4,668.80	971.48	1,089.79	0.00			6,730.07
Nov 1991	Feb 7, 1992	4,396.07	971.48	1,076.31	0.00			6,443.86
Dec 1991	Feb 26, 1992	3,857.87	971.48	2,055.94	0.00			6,885.29
Jan 1992	Mar 2, 1992	4,012.65	971.48	1,041.07	210.73			6,235.93
Feb 1992	Mar 25, 1992	4,144.69	971.48	1,656.99	0.00			6,773.16
Mar 1992	Apr 22, 1992	4,068.44	971.48	687.48	0.00			5,727.40
Apr 1992	May 22, 1992	4,817.50	971.48	586.63	0.00			5,404.13
May 1992	Jul 29, 1992	4,881.54	971.48	610.75	169.14			6,632.91
Jun 1992	Jul 29, 1992	6,178.08	971.48	698.15	381.50			8,229.21
TOTAL		58,285.45	10,572.84	14,806.68	761.37	0.00	0.00	84,426.34
AVG		4,857.12	881.07	1,233.89	63.45	0.00	0.00	7,035.53

PERIOD COVERED FY1992-1993	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	FIRE INS	CIV CTR BONDS	TOTAL
Jul 1992	Aug 27, 1992	6,272.41	971.48	737.51	0.00			7,981.40
Aug 1992	Oct 22, 1992	6,524.22	971.48	935.65	116.60			8,547.95
Sep 1992	Oct 22, 1992	6,171.20	971.48	764.06	660.13			8,566.87
Oct 1992	Nov 24, 1992	4,992.07	971.48	696.64	307.17			6,967.36
Nov 1992	Dec 18, 1992	4,232.76	971.48	957.68	0.00			6,161.92
Dec 1992	Feb 24, 1993	2,965.93	971.48	743.27	84.42			4,765.10
Jan 1993	Feb 24, 1993	2,953.86	971.48	768.77	173.14			4,867.25
Feb 1993	Apr 21, 1993	3,525.55	971.48	969.05	288.92			5,755.00
Mar 1993	Apr 21, 1993	3,790.10	971.48	785.83	337.01			5,884.42
Apr 1993	Jun 10, 1993	4,325.98	971.48	694.27	0.00		3,614.72	9,606.45
May 1993	Jun 21, 1993	4,707.57	971.48	1,072.18	0.00			6,751.23
Jun 1993	Jul 29, 1993	5,952.07	971.48	1,036.71	0.00			7,960.26
TOTAL		56,413.72	11,657.76	10,161.62	1,967.39	0.00	3,614.72	83,815.21
AVG		4,701.14	971.48	846.80	163.95			6,984.60

PERIOD COVERED FY1993-1994	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	FIRE INS	CIV CTR BONDS	TOTAL
Jul 1993	Sep 2, 1993	5,529.93	971.48	727.93	0.00			7,229.34
Aug 1993	Oct 11, 1993	5,715.29	971.48	734.39	0.00	1,796.25		9,217.41
Sep 1993	Dec 15, 1993	4,803.98	971.48	1,063.29	0.00			6,838.75
Oct 1993	Dec 15, 1993	3,885.50	971.48	619.84	0.00			5,476.82
Nov 1993	Dec 15, 1993	3,688.52	971.48	908.50	0.00		234.50	5,803.00
Dec 1993	Feb 10, 1994	3,664.30	971.48	982.15	335.31			5,953.24
Jan 1994	Mar 14, 1994	3,349.29	971.48		0.00			4,320.77
Feb 1994	Mar 24, 1994	3,715.12	971.48	1,658.34	391.69			6,736.63
Mar 1994	Jun 10, 1994	3,801.89	971.48	748.54	0.00			5,521.91
Apr 1994	Jun 10, 1994	3,952.49	971.48	755.39	2,264.69		1,605.50	9,549.55
May 1994	Jun 14, 1994	4,332.79	971.48	785.36	387.88			6,477.51
Jun 1994	Jul 22, 1994	5,636.36	971.48	725.34	0.00	0.00	0.00	7,333.18
TOTAL		52,075.46	11,657.76	9,709.07	3,379.57	1,796.25	1,840.00	80,458.11
AVG		4,339.62	971.48	809.09	281.63			6,704.84

PERIOD COVERED FY1994-1995	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	FIRE INS	CIV CTR BONDS	TOTAL
Jul 1994	Aug 19, 1994	5,482.30	609.68	1,036.62	443.32	0.00	0.00	7,571.92
Aug 1994	Sep 19, 1994	5,954.67	900.00	711.90	0.00	0.00	0.00	7,566.57
Sep 1994	Oct 20, 1994	5,588.85	900.00	688.04	107.50	0.00	0.00	7,284.39
Oct 1994	Nov 16, 1994	4,312.18	900.00	691.73	107.50	0.00	0.00	6,011.41
Nov 1994	Jan, 1995	3,091.73	900.00	720.39	0.00	0.00	0.00	4,712.12
Dec 1994	Jan 11, 1995	3,837.58	0.00	710.90	107.50	0.00	0.00	4,655.98
Jan 1995								0.00
Feb 1995								0.00
Mar 1995								0.00
Apr 1995								0.00
May 1995								0.00
Jun 1995								0.00
TOTAL		28,267.31	4,209.68	4,559.58	765.82	0.00	0.00	37,802.39
AVG		4,711.22	701.61	759.93	127.64			6,300.40

TOTAL DOLLARS SPENT					
FY1991-1992	LABOR	EQUIPMENT	MATERIAL	TOTAL 50% LIBRARY	
Jul 1991	2,510.63	615.00	103.45	3,229.08	1,614.54
Aug 1991	2,868.06	1,227.00	540.92	4,635.98	2,317.99
Sep 1991	2,143.26	564.00	34.82	2,742.08	1,371.04
Oct 1991	1,647.90	471.00	60.68	2,179.58	1,089.79
Nov 1991	1,689.80	428.00	34.82	2,152.62	1,076.31
Dec 1991	2,674.89	1,432.50	4.48	4,111.87	2,055.94
Jan 1992	1,689.80	360.00	32.34	2,082.14	1,041.07
Feb 1992	2,648.68	564.00	101.30	3,313.98	1,656.99
Mar 1992	969.68	360.00	45.27	1,374.95	687.48
Apr 1992	914.93	224.00	34.33	1,173.26	586.63
May 1992	916.24	268.00	47.26	1,221.50	610.75
Jun 1992	1,069.97	292.00	34.33	1,396.30	698.15
TOTAL	21,743.84	6,795.50	1,074.00	29,613.34	14,806.67
AVG	1,811.99	568.29	89.50	2,467.78	1,233.89

FY1992-1993	LABOR	EQUIPMENT	MATERIAL	TOTAL 50% LIBRARY	
Jul 1992	1,180.60	275.00	19.41	1,475.01	737.51
Aug 1992	1,415.02	411.00	45.27	1,871.29	935.65
Sep 1992	1,068.78	437.00	32.34	1,528.12	764.06
Oct 1992	1,092.90	258.00	42.37	1,393.27	696.84
Nov 1992	1,403.88	505.00	6.48	1,915.36	957.68
Dec 1992	1,118.20	292.00	32.34	1,442.54	721.27
Jan 1993	1,213.20	292.00	32.34	1,537.54	768.77
Feb 1993	1,458.68	462.00	17.41	1,938.09	969.05
Mar 1993	1,213.32	326.00	32.34	1,571.66	785.83
Apr 1993	1,081.20	275.00	32.34	1,389.54	694.27
May 1993	1,723.03	360.00	61.32	2,144.35	1,072.18
Jun 1993	1,624.08	417.00	32.34	2,073.42	1,036.71
TOTAL	16,682.89	4,310.00	386.30	20,279.19	10,139.60
AVG	1,298.57	359.17	32.19	1,689.93	844.97

FY1993-1994	LABOR	EQUIPMENT	MATERIAL	TOTAL 50% LIBRARY	
Jul 1993	1,212.44	224.00	19.41	1,455.85	727.93
Aug 1993	1,212.44	224.00	32.34	1,468.78	734.39
Sep 1993	1,403.88	687.00	35.69	2,126.57	1,063.29
Oct 1993	992.92	224.00	22.76	1,239.68	619.84
Nov 1993	1,433.52	309.00	74.48	1,817.00	908.50
Dec 1993	1,466.11	440.00	68.20	1,964.31	982.16
Jan 1994	1,407.67	343.00	25.87	1,776.54	888.27
Feb 1994	1,213.32	292.00	34.52	1,540.14	770.07
Mar 1994	1,162.20	292.00	42.87	1,497.07	748.54
Apr 1994	1,125.36	368.00	19.41	1,510.77	755.39
May 1994	1,213.32	309.00	48.39	1,570.71	785.36
Jun 1994	1,213.32	207.00	30.35	1,450.67	725.34
TOTAL	15,056.50	3,917.00	444.59	19,418.09	9,709.04
AVG	1,254.71	326.42	37.05	1,618.17	809.09

FY1994-1995	LABOR	EQUIPMENT	MATERIAL	TOTAL 50% LIBRARY	
Jul 1994	1,660.80	360.00	62.44	2,073.24	1,036.62
Aug 1994	1,213.32	204.00	6.48	1,423.80	711.90
Sep 1994	1,151.10	204.00	20.97	1,376.07	688.04
Oct 1994	1,151.10	204.00	28.36	1,383.46	691.73
Nov 1994	1,213.32	204.00	23.46	1,440.78	720.39
Dec 1994	1,213.32	204.00	4.48	1,421.80	710.90
Jan 1995				0.00	0.00
Feb 1995				0.00	0.00
Mar 1995				0.00	0.00
Apr 1995				0.00	0.00
May 1995				0.00	0.00
Jun 1995				0.00	0.00
TOTAL	7,602.96	1,380.00	136.19	9,119.15	4,559.58
AVG	1,267.16	230.00	22.70	1,519.86	759.93

DOLLARS BY TYPE OF WORKER

FY1991-1992	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul 1991	331.32	347.65	44.36	0.00	1,787.40	2,510.63
Aug 1991	278.10	1,390.20	44.36	561.60	595.80	2,868.06
Sep 1991	276.10	695.10	44.36	234.00	893.70	2,143.26
Oct 1991	250.64	398.56	47.02	92.88	858.80	1,647.90
Nov 1991	313.30	298.92	47.02	0.00	1,030.56	1,689.80
Dec 1991	469.95	498.20	47.02	371.52	1,288.20	2,674.89
Jan 1992	313.30	298.92	47.02	0.00	1,030.56	1,689.80
Feb 1992	626.60	348.74	47.02	424.00	1,202.32	2,648.68
Mar 1992	187.98	199.28	47.02	106.00	429.40	989.68
Apr 1992	93.99	99.64	47.02	169.00	515.28	914.93
May 1992	125.48	99.64	47.02	0.00	644.10	916.24
Jun 1992	125.48	124.55	47.02	0.00	772.92	1,069.97
TOTAL	3,390.24	4,799.30	556.26	1,949.00	11,049.04	21,743.84
AVG	282.52	399.94	46.36	162.42	920.75	1,811.99

DOLLARS BY TYPE OF WORKER

FY1992-1993	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul 1992	125.32	149.46	47.02		858.80	1,180.60
Aug 1992	187.98	149.46	47.02		1,030.56	1,415.02
Sep 1992	125.32	149.46	47.02	92.88	644.10	1,058.78
Oct 1992	186.66	153.36	48.24		704.64	1,092.90
Nov 1992	248.88	255.60	48.24	190.56	660.60	1,403.88
Dec 1992	248.88	204.48	48.24		660.60	1,162.20
Jan 1993	248.88	255.60	48.12		660.60	1,213.20
Feb 1993	311.00	308.72	48.24		792.72	1,458.68
Mar 1993	248.88	255.60	48.24		660.60	1,213.32
Apr 1993	248.88	255.60	48.24		528.48	1,081.20
May 1993	311.11	308.72	48.24		1,056.96	1,723.03
Jun 1993	248.88	255.60	48.24	190.56	880.80	1,624.08
TOTAL	2,740.67	2,697.66	575.10	474.00	9,139.46	15,626.89
AVG	228.39	224.81	47.93	39.50	761.62	1,302.24

DOLLARS BY TYPE OF WORKER

FY1993-1994	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul 1993	248.00	255.60	48.24		660.60	1,212.44
Aug 1993	248.00	255.60	48.24		660.60	1,212.44
Sep 1993	248.88	255.60	48.24	190.56	660.60	1,403.88
Oct 1993	248.88	255.60	48.24		440.20	992.92
Nov 1993	248.88	255.60	48.24		880.80	1,433.52
Dec 1993	311.11	255.60	48.24	190.56	660.60	1,466.11
Jan 1994	311.11	255.60	48.24		792.72	1,407.67
Feb 1994	248.88	255.60	48.24		660.60	1,213.32
Mar 1994	248.88	204.48	48.24		660.60	1,162.20
Apr 1994	248.88	204.48	48.24	95.28	528.48	1,125.36
May 1994	248.88	255.60	48.24		660.60	1,213.32
Jun 1994	248.88	255.60	48.24		660.60	1,213.32
TOTAL	3,109.26	2,964.96	578.88	476.40	7,927.00	15,056.50
AVG	259.11	247.08	48.24	39.70	660.58	1,254.71

DOLLARS BY TYPE OF WORKER

FY1994-1995	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul 1994	248.88	306.72	48.24	0.00	1,056.96	1,660.80
Aug 1994	248.88	255.60	48.24	0.00	660.60	1,213.32
Sep 1994	186.66	255.60	48.24	0.00	660.60	1,151.10
Oct 1994	186.66	255.60	48.24	0.00	660.60	1,151.10
Nov 1994	248.88	255.60	48.24	0.00	660.60	1,213.32
Dec 1994	248.88	255.60	48.24	0.00	660.60	1,213.32
Jan 1995						0.00
Feb 1995						0.00
Mar 1995						0.00
Apr 1995						0.00
May 1995						0.00
Jun 1995						0.00
TOTAL	1,368.84	1,584.72	289.44	0.00	4,359.96	7,602.96
AVG	228.14	264.12	48.24	0.00	726.66	1,267.16

TIME BY TYPE OF WORKER						
FY1991-1992	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		TOTAL
				TRIMMER	MAINT WORK	
Jul 1991	12.00	15.00	2.00	0.00	90.00	119.00
Aug 1991	10.00	60.00	2.00	24.00	30.00	126.00
Sep 1991	10.00	30.00	2.00	10.00	60.00	112.00
Oct 1991	8.00	16.00	2.00	4.00	40.00	70.00
Nov 1991	10.00	12.00	2.00	0.00	48.00	15.00
Dec 1991	15.00	20.00	2.00	16.00	60.00	113.00
Jan 1992	10.00	12.00	2.00	0.00	48.00	72.00
Feb 1992	20.00	14.00	2.00	16.00	56.00	108.00
Mar 1992	6.00	8.00	2.00	4.00	20.00	40.00
Apr 1992	3.00	4.00	2.00	6.00	24.00	39.00
May 1992	4.00	4.00	2.00	0.00	30.00	40.00
Jun 1992	4.00	5.00	2.00	0.00	36.00	47.00
TOTAL	112.00	200.00	24.00	80.00	542.00	901.00
AVG	9.33	16.67	2.00	6.67	45.17	75.08

TIME BY TYPE OF WORKER						
FY1992-1993	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		TOTAL
				TRIMMER	MAINT WORK	
Jul 1992	4.00	6.00	2.00	0.00	40.00	52.00
Aug 1992	6.00	6.00	2.00	0.00	48.00	62.00
Sep 1992	4.00	6.00	2.00	4.00	30.00	46.00
Oct 1992	6.00	6.00	2.00		32.00	46.00
Nov 1992	8.00	10.00	2.00	8.00	30.00	58.00
Dec 1992	8.00	8.00	2.00		30.00	48.00
Jan 1993	8.00	10.00	2.00		30.00	50.00
Feb 1993	10.00	12.00	2.00		36.00	60.00
Mar 1993	8.00	10.00	2.00		30.00	50.00
Apr 1993	8.00	10.00	2.00		24.00	44.00
May 1993	10.00	12.00	2.00		48.00	72.00
Jun 1993	8.00	10.00	2.00	8.00	40.00	68.00
TOTAL	88.00	106.00	24.00	20.00	418.00	656.00
AVG	7.33	8.83	2.00	1.67	34.83	54.67

TIME BY TYPE OF WORKER						
FY1993-1994	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		TOTAL
				TRIMMER	MAINT WORK	
Jul 1993	8.00	10.00	2.00		30.00	50.00
Aug 1993	8.00	10.00	2.00		30.00	50.00
Sep 1993	8.00	10.00	2.00	8.00	30.00	68.00
Oct 1993	8.00	10.00	2.00		20.00	40.00
Nov 1993	8.00	10.00	2.00		40.00	60.00
Dec 1993	10.00	10.00	2.00	8.00	30.00	60.00
Jan 1994	10.00	10.00	2.00		36.00	58.00
Feb 1994	8.00	10.00	2.00		30.00	50.00
Mar 1994	8.00	8.00	2.00		30.00	48.00
Apr 1994	8.00	8.00	8.00	4.00	24.00	52.00
May 1994	8.00	10.00	2.00		30.00	50.00
Jun 1994	8.00	10.00	2.00		30.00	50.00
TOTAL	100.00	116.00	30.00	20.00	360.00	626.00
AVG	8.33	9.67	2.50	1.67	30.00	52.17

TIME BY TYPE OF WORKER						
FY1994-1995	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		TOTAL
				TRIMMER	MAINT WORK	
Jul 1994	8.00	12.00	2.00	0.00	48.00	70.00
Aug 1994	8.00	10.00	2.00	0.00	30.00	50.00
Sep 1994	6.00	10.00	2.00	0.00	30.00	48.00
Oct 1994	6.00	10.00	2.00	0.00	30.00	48.00
Nov 1994	8.00	10.00	2.00	0.00	30.00	50.00
Dec 1994	8.00	10.00	2.00	0.00	30.00	50.00
Jan 1995						0.00
Feb 1995						0.00
Mar 1995						0.00
Apr 1995						0.00
May 1995						0.00
Jun 1995						0.00
TOTAL	44.00	62.00	12.00	0.00	198.00	316.00
AVG	7.33	10.33	2.00	0.00	33.00	52.67

TO: Elizabeth D. Minter, Library Director

FROM: Charlene Dumitru, Administrative Assistant *CD*

DATE: January 16, 1995

SUBJECT: BUILDING MAINTENANCE REPORT FOR DECEMBER, 1994.

1. **Rain Damage** - During the rainstorms leaks were identified in the Meeting Room, Main Library near east wall emergency exit and storage area. Ceiling tiles were lost in the area above the east wall emergency exit. City Maintenance personnel have assessed damage and will repair as soon as weather conditions make repair work possible. Sandbags were placed outside Meeting Room doors to prevent water seepage from under door.
2. **Air Conditioning** - Regular Air Conditioning Maintenance for month.
3. **Lighting** - Regular inspection, cleaning and replacement of overhead lighting.

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TO: Library Board of Trustees
FROM: Elizabeth Minter, Library Director *EM*
DATE: January 16, 1996
SUBJECT: PERSONNEL REPORT FOR DECEMBER, 1994

RESIGNATIONS:

Sandra Hicho, Library Aide, Families for Literacy Childcare, effective Dec. 19, 1994.

TERMINATIONS:

None

APPOINTMENTS:

Christine Villela, Library Aide, Families for Literacy Childcare, effective January 7, 1995.

OPEN POSITIONS:

.23 FTE (9 hours) Clerk II, Volunteer Coordinator
.475 FTE (19 hours) Clerk I, Circulation
.50 FTE (20 hours) Library Aide, Technical Services

Prepared by: Charlene Dumitru



TO: Elizabeth Minter, Library Director
 FROM: Gloria Clark, Volunteer Coordinator *GC*
 DATE: January 4, 1995
 SUBJECT: Volunteer Report for the Month of December, 1994

CUMULATIVE RECORD OF VOLUNTEER WORK HOURS

REGULAR	FY94-95 December	FY94-95 YTD	Starting Dates	Cumulative Totals
Bohlman, Mary	0.00	6.50	6/94	17.75
Cain, Karen	0.00	24.00	6/94	24.00
Courtney, Joseph	2.50	27.50		27.50
Deputy, Paul	45.25	224.00	7/82	5,058.55
Farris, John	0.00	3.00	1/94	125.80
Fitzgerald, Joan	24.50	128.00	10/93	295.25
Goldbaum, Mae	4.00	30.25	7/88	264.50
Hodson, Daulphine	0.00	8.25	10/94	8.25
Housewright, Linnea	3.00	19.00		44.00
Markl, Theresa	0.00	10.25	1/94	41.25
Nakamoto, Blanca	5.25	30.75	10/94	30.75
Nguyen, Dieu	0.00	52.75	8/94	52.75
Rane, Sarita	3.50	21.50	10/94	21.50
Redinbo, Sandy	8.50	23.50	10/94	23.50
Reesman, Colleen	0.00	6.50	10/93	81.50
Rucker, Alison	8.50	15.00	10/94	15.00
Rucker, Ashley	8.50	15.00	10/94	15.00
Rucker, Kathrine	8.50	18.50	10/94	18.50
Ryan, Kristin	0.00	2.00	7/93	107.00
Schick, Mark	6.00	24.00		24.00
Schlichter, Allan	7.00	45.00	10/93	143.10
Shaw, Dixie	1.50	8.50	5/94	13.75
Shkoler, Al	0.00	21.00		53.50
Simmermacher, Margie	0.00	4.75	1/94	60.00
Stark, Sandra	0.00	2.75		2.75
Trainor, Joe	0.00	1.00	9/93	102.20
Westberg, Carl	8.50	71.75	9/93	212.20
TOTALS	145.00	845.00		6,883.85

TEMPORARY VOLUNTEERS

	FY94-95 December	FY94-95 YTD		FY94-95 December	FY94-95 YTD
Baker, David	0.00	60.00	Li, Ho Man	0.00	16.00
Belwood, Kevin	0.00	114.75	Liao, James	0.00	2.25
Brown, Jill	0.00	37.00	Marshack, Marsha	0.00	27.00
Brown, Lizette	0.00	10.50	Mendez, Juan	20.00	20.00
Burke, Marsha	10.50	45.00	O'Hara, Peggy	0.00	35.00
Chang, Yoo-Shun	0.00	1.00	Rea, Tim	0.00	41.00
Choi, Eugene	1.00	1.00	Roche, Gina	0.00	5.50
Chotalia, Ameer	0.00	2.25	Rodriguez, Adriana	2.00	39.25
Driskel, Valerie	10.50	42.50	Sanford, Matt	0.00	4.00
Fragaio, Maile	1.00	1.00	Seto, Cheryl	0.00	13.50
House, Christine	0.00	6.50	Summerfield, Becky	0.00	13.25
Hovey, Michael	0.00	192.50	Vu, Mailisia	1.00	1.00
Hwang, Yuan	1.00	1.00	Vuu, Hai	1.00	1.00
Jones, Chris	0.00	96.50	Yu, James	0.00	2.25
Krupica, Bob	12.00	12.00	Yu, Janet	1.00	1.00
			TOTALS	61.00	845.50

LVA VOLUNTEERS

Literacy Volunteer Hours	329.00
TOTAL VOLUNTEER HOURS	545.00

REGULAR VOLUNTEERS are committed to an on-going program each week.

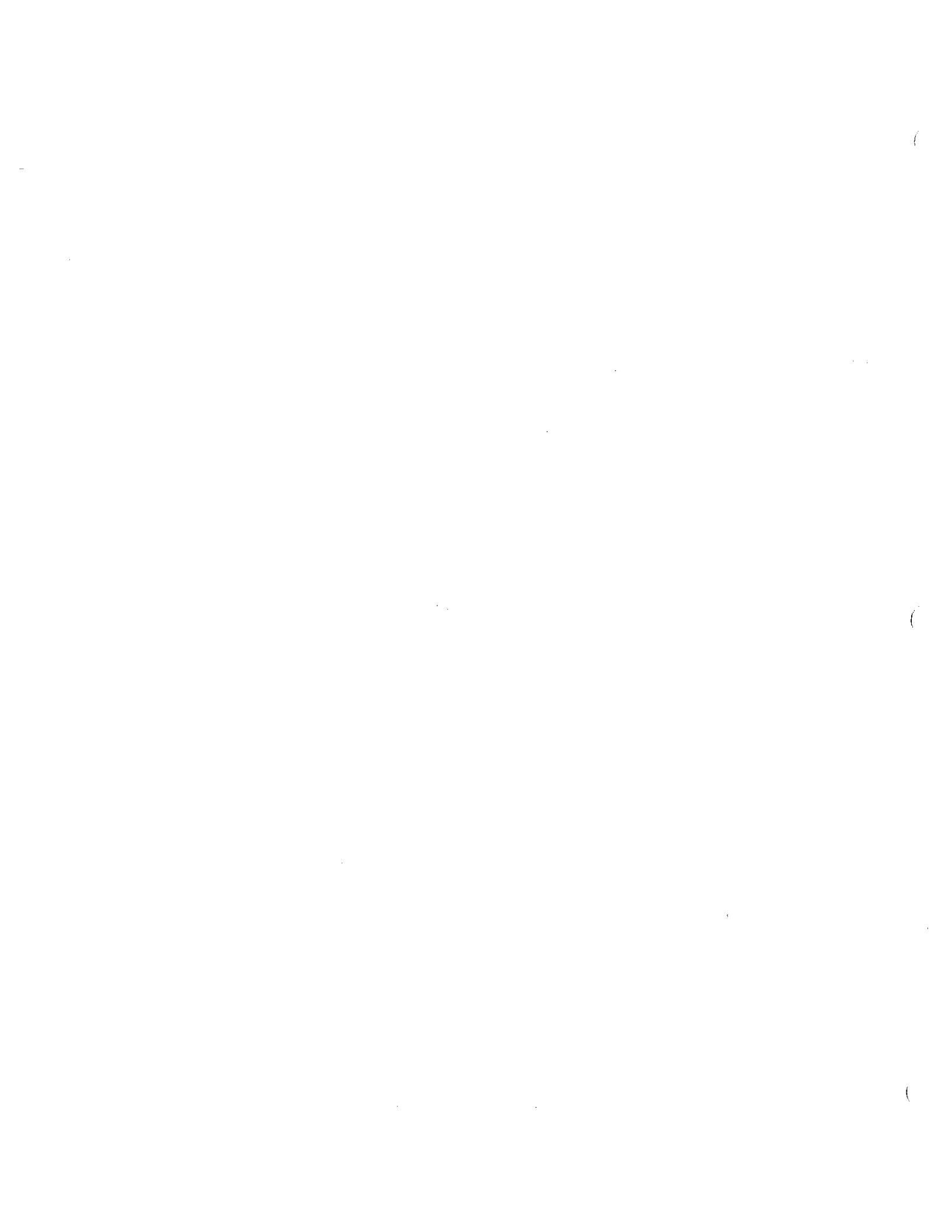
LITERACY VOLUNTEERS are involved in tutoring and other volunteer projects for the Literacy Campaign.

TEMPORARY VOLUNTEERS are working for a project in school, church, scouts, or court referral cases.

	Regular/Temp. Volunteers		Literacy Volunteers	
	1993	1994	1993	1994
January	167.25	609.75	799.00	481.00
February	159.00	455.00	727.00	680.50
March	224.25	654.00	620.50	654.00
April	188.25	352.00	644.50	603.50
May	148.50	362.50	403.00	530.50
June	286.75	383.50	680.00	479.00
July	471.75	572.25	N/A	698.50
August	401.25	506.25	N/A	488.50
September	178.50	148.75	516.50	568.50
October	472.75	264.75	531.50	708.50
November	472.00	248.75	520.00	563.00
December	385.75	216.00	361.00	329.00

Placentia Library District
Circulation Report
January 16, 1994

	FY 94-95 YTD	FY93-94 YTD	% CHANGE FY94 TO FY95	FY94-95 DEC 9	FY93-94 DEC 9
1st Time Checkouts	102,830	115,412	-10.90%	12,924	13,561
Phone Renewals	6,687	8,511	-21.43%	959	1,037
In-Building Renewals	13,266	12,768	3.90%	2,382	2,315
Total Renewals	19,953	21,279	-6.23%	3,341	3,352
TOTAL CHECKOUTS	122,783	136,691	-10.17%	16,265	16,913
On-Time Checkins	100,587	116,770	-13.86%	14,295	15,224
Late Checkins	19,780	22,987	-13.95%	3,611	4,346
TOTAL CHECKINS	120,367	139,757	-13.87%	17,906	19,570
Hold Placed	2,261	2,399	-5.75%	301	300
Hold Cancelled	434	393	10.43%	56	63
Hold Filled	2,012	1,963	2.50%	273	270
Hold Expired	63	110	-42.73%	7	11
Overdue Items	6,422	8,154	-21.24%	1,456	1,644
Overdue Notices	2,934	3,594	-18.36%	642	734
Billing Notices	3,565	3,580	-0.42%	661	743
Patrons Registered	2,066	1,696	21.82%	239	242
Titles Added	209	1,844	-88.67%	869	0
Volumes Added	986	12,081	-91.84%	1,160	3,064
CIRCULATION BY TYPE OF MATERIAL					
Adult Print	58,103	63,483	-8.47%	8,317	8,880
Juvenile Print	50,035	53,151	-5.86%	5,818	5,498
Total Print	108,138	116,634	-7.28%	14,135	14,378
Audio	6,005	8,124	-26.08%	825	1,148
Visual	11,055	11,927	-7.31%	1,305	1,387
Equipment	0	5		0	0
Total Audio Visual	17,060	20,056	-14.94%	2,130	2,535
TOTAL CIRCULATION	125,198	136,690	-8.41%	16,265	16,913
Placentia Circulation	73,150	76,374	-4.22%	9,217	9,107
% Placentia Circulation	58.43%	55.87%	4.57%	56.67%	53.85%
Anaheim/Yorba Linda Circulation	24,784	30,893	-19.77%	3,497	3,907
% Anaheim/Yorba Linda Circulation	19.80%	22.60%	-12.41%	21.50%	23.10%
TYPES OF BORROWERS					
Adult	93,625	106,158	-11.81%	12,111	13,838
Young Adult	907	733	23.74%	164	75
Juvenile	27,995	28,175	-0.64%	3,296	2,786
New Borrower	2,624	1,562	67.99%	693	214
Non Resident	0	0	0.00%	0	0
Other	47	61	-22.95%	1	0
TOTAL BORROWERS	125,198	136,689	-8.41%	16,265	16,913
ATTENDANCE	99,383	114,127	-12.92%	26,653	29,479
Adult Reference - In Building	12,337	7,290	69.23%	2,274	1,674
Adult Reference - Telephone	2,277	1,550	46.90%	343	435
Children's Reference - In Building	6,801	3,294	106.47%	738	505
Children's Reference - Telephone	295	0	N.A.	43	0
Total Adult Reference	14,614	8,840	65.32%	2,617	2,109
Total Children's Reference	7,096	3,294	115.42%	781	505
Total In Building Reference	19,138	10,584	80.82%	3,012	2,179
Total Telephone Reference	2,572	1,550	65.94%	386	435
TOTAL REFERENCE	21,710	12,134	78.92%	3,398	2,614



TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director *EM*

DATE: January 16, 1995

SUBJECT: Status Report for Library Services and Construction Act Title II Grant from the State Library of California for the District's Disabled Access Remodeling Project.

BACKGROUND:

At its last meeting the Board asked about the tile colors reported by Architect Alan Hibbs in his December, 1994 Status Report. The Board was of the opinion that it had selected the same tile for both the hallway and the bathrooms.

In discussing this with Mr. Hibbs he told me that the 12 inch square tile used in the hallway would not make a satisfactory installation in the bathrooms because the bathroom floors are not level, they are angled towards the drains. As a result the smaller tiles are normally used because they will stay in place better and be easier to maintain. We agreed that he will bring the tile color issue back to the Board before the construction specifications are issued to the bidders.

The State Library Building Consultant Richard Hall has asked for a status report on our project. I told him that the project is complete through its planning stage and that it will not be released for bid until after the reserve funds are released for the District's use from the Orange County Investment Pool. I agreed to keep Mr. Hall updated on a monthly basis on the status of the project.

The comments from the State Library Building Consultant and the Division of the State Architect on the working drawings and specifications for the project were received by the District in early January. They have been forwarded to our architect and to Chris Becker in the City Planning Office.





Dan L. Rowland and Associates, AIA, Inc.
Architecture and Planning

January 12, 1995

9235-1

Placentia Library District
411 E. Chapman Avenue
Placentia, CA 92670-6198

Attention: Elizabeth D. Minter, Library Director

Subject: Tile and Partition Color Selection by Library Board of Trustees

Dear Ms. Minter:

Per our conversation on January 12, 1995 I would like to confirm that the tile selection as indicated in our letter of November 15, 1994 does indicate a different type of floor tile to be used in the Public Restrooms from that utilized in the Lobby. At the meeting of the Trustees I explained that the size of tile utilized in the Lobby (12" x 12") could not be used in a restroom that requires the floor to slope to drains. The floor tiles (2" x 2") selected included a field tile and an accent border tile that is similar in color to the Lobby paver tile.

Because there seems to be some confusion on the actual tile materials selected, I would like to reconfirm the selections with the Library Board of Trustees before the final plans are put out to bid. This meeting can be at your convenience.

Sincerely,

DAN L. ROWLAND AND ASSOCIATES, AIA, INC.

Allen L. Hibbs, AIA
Principal

ALH:rg

9235:\A:TILE

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TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director *EDM*

DATE: January 16, 1995

SUBJECT: **Oath of Office for the Placentia Library District Representatives to the Placentia Civic Center Authority Commission, Peggy Dinsmore and Ray Evans.**

BACKGROUND

At its meeting of December 19, 1994, the Library Board of Trustees appointed President Peggy Dinsmore and Trustee Ray Evans to be its representatives to the Placentia Civic Center Authority Commission.

Placentia City Clerk Edmund Pounce has requested that the District administer and certify the Oaths of Office for the newly appointed Commissioners.

Letters of appreciation were sent to outgoing Commissioners Kathryn McKnight and Leonard Rich on December 20, 1994.

RECOMMENDATION

Library Director Minter will administer and certify the Oath of Office for Placentia Civic Center Authority Commissioners Ray Evans and Peggy Dinsmore.



Placentia Library District
Post-Petition Cash Flow
January 16, 1995

Date	Item	Revenue	Expenditure	Balance
Dec 1	Claim by Library Director		3,203.83	(3,203.83)
Dec 6	Bankruptcy Petition			(3,203.83)
Dec 7	Claim by Library Director		3,588.73	(6,792.56)
Dec 8	Homeowners Subvention	2,197.81		(4,594.75)
Dec 12	Payroll, Claim 3215		22,498.85	(27,093.60)
Dec 19	Dec Claims Excl. Payroll		28,958.37	(56,051.97)
Dec 22	Secured Property Tax	164,576.92		108,524.95
Dec 22	Payroll, Claim 3216		22,498.85	86,026.10
Dec 27	Secured Property Tax	55,478.67		141,504.77
Jan 3	Claim by Library Director		3,940.65	137,564.12
Jan 5	Payroll, Claim 3226		19,034.68	118,529.44
Jan 10	Homeowners Subvention	5,128.00		123,657.44
Jan 16	Jan Claims Excl. Payroll		19,837.29	103,820.15
Jan 18	Secured Property Tax	23,997.85		127,818.00
Jan 19	Payroll, Claim 3227		19,034.68	108,783.32
Feb 2	Payroll, Claim 3234		19,034.68	89,748.64
Feb 16	Payroll, Claim 3235		19,034.68	70,713.96
Mar 2	Payroll		19,034.68	51,679.28
Mar 9	Pension Fund Contribution		33,665.86	18,013.42
Mar 9	Semi-Annual Bond Payment		17,500.00	513.42
Mar 16	Payroll		19,034.68	(18,521.26)
Mar 30	Payroll		19,034.68	(37,555.94)
Apr 6	Payroll		19,034.68	(56,590.62)



If motion to release
impoinded taxes from
December is denied.

Placentia Library District
Post-Petition Cash Flow
January 16, 1995

Date	Item	Revenue	Expenditure	Balance
*Dec 1	Claim by Library Director		3,203.83	(3,203.83)
*Dec 6	Bankruptcy Petition			(3,203.83)
*Dec 7	Claim by Library Director		3,588.73	(6,792.56)
*Dec 8	Homeowners Subvention	2,197.81		(4,594.75)
*Dec 12	Payroll, Claim 3215		22,498.85	(27,093.60)
*Dec 19	Dec Claims Excl. Payroll		28,958.37	(56,051.97)
*Dec 22	Secured Property Tax	164,576.92		108,524.95
*Dec 22	Payroll, Claim 3216		22,498.85	86,026.10
*Dec 27	Secured Property Tax	55,478.67		141,504.77
*Jan 3	Claim by Library Director		3,940.65	137,564.12
*Jan 5	Payroll, Claim 3226		19,034.68	118,529.44
*Jan 10	Homeowners Subvention	5,128.00		123,657.44
*Jan 16	Jan Claims Excl. Payroll		19,837.29	103,820.15
Jan 17	Supplemental Property Tax	1,500.00		105,320.15
*Jan 18	Secured Property Tax	23,997.85		129,318.00
Jan 19	Unsecured Tax			129,318.00
*Jan 19	Payroll, Claim 3227		19,034.68	110,283.32
*Feb 2	Payroll, Claim 3234		19,034.68	91,248.64
Feb 14	Supplemental Property Tax	400.00		91,648.64
Feb 15	Family Literacy Grant	11,500.00		103,148.64
Feb 15	State Foundation Fund Grant	14,000.00		117,148.64
*Feb 16	Payroll, Claim 3235		19,034.68	98,113.96
Feb	Local/Misc Revenues	6,000.00		104,113.96
Feb	Cal Lit Campaign Grant	9,000.00		113,113.96
Feb 9	Utility Tax	12,300.00		125,413.96
Feb	Feb Claims		24,000.00	101,413.96
*Mar 2	Payroll		19,034.68	82,379.28
*Mar 9	Pension Fund Contribution		33,665.86	48,713.42
*Mar 9	Semi-Annual Bond Payment		17,500.00	31,213.42
Mar 13	Supplemental Property Tax	225.00		31,438.42
*Mar 16	Payroll		19,034.68	12,403.74
Mar	Mar Claims		24,000.00	(11,596.26)
Mar	Insurance		17,000.00	(28,596.26)
Mar 30	Secured Property Tax	42,000.00		13,403.74
*Mar 30	Payroll		19,034.68	(5,630.94)
*Apr 13	Payroll		19,034.68	(24,665.62)
Apr 18	Prior Year Secured Tax	4,000.00		(20,665.62)
Apr 26	Secured Property Tax	158,000.00		137,334.38
*Apr 27	Payroll		19,034.68	118,299.70
Apr	Apr Claims		24,000.00	94,299.70
May 10	Homeowners Subvention	5,128.00		99,427.70
*May 11	Payroll		19,034.68	80,393.02
May 15	Supplemental Property Tax	2,000.00		82,393.02
May	Anaheim Library		40,000.00	42,393.02
May	May Claims		24,000.00	18,393.02
May 18	Secured Property Tax	82,700.00		101,093.02
*May 25	Payroll		19,034.68	82,058.34
May 25	Utility Tax	12,300.00		94,358.34
Jun 8	Homeowners Subvention	2,197.00		96,555.34
*Jun 8	Payroll		19,034.68	77,520.66
Jun 12	Supplemental Property Tax	270.00		77,790.66
Jun 19	Unsecured Tax			77,790.66
Jun	Jun Claims		24,000.00	53,790.66
Jun 21	Prior Year Unsecured Tax			53,790.66
*Jun 22	Payroll		19,034.68	34,755.98

1. 2019年12月31日
 2. 2020年1月1日
 3. 2020年12月31日

资产负债表
 2019年12月31日
 2020年1月1日
 2020年12月31日

项目	2019年12月31日	2020年1月1日	2020年12月31日
流动资产	100000	100000	100000
货币资金	50000	50000	50000
应收账款	30000	30000	30000
其他应收款	20000	20000	20000
流动资产合计	100000	100000	100000
非流动资产	100000	100000	100000
固定资产	80000	80000	80000
无形资产	20000	20000	20000
非流动资产合计	100000	100000	100000
资产总计	200000	200000	200000
流动负债	100000	100000	100000
应付账款	50000	50000	50000
其他应付款	50000	50000	50000
流动负债合计	100000	100000	100000
非流动负债	0	0	0
所有者权益	100000	100000	100000
实收资本	100000	100000	100000
所有者权益合计	100000	100000	100000
负债和所有者权益总计	200000	200000	200000

*If motion to release
impounded taxes from
December is approved.*

Placentia Library District
Post-Petition Cash Flow
January 16, 1995

Date	Item	Revenue	Expenditure	Balance
*Dec 1	Claim by Library Director		3,203.83	(3,203.83)
*Dec 6	Bankruptcy Petition			(3,203.83)
*Dec 7	Claim by Library Director		3,588.73	(6,792.56)
*Dec 8	Homeowners Subvention	2,197.81		(4,594.75)
*Dec 12	Payroll, Claim 3215		22,498.85	(27,093.60)
*Dec 19	Dec Claims Excl. Payroll		28,958.37	(56,051.97)
*Dec 22	Secured Property Tax	164,576.92		108,524.95
*Dec 22	Payroll, Claim 3216		22,498.85	86,026.10
*Dec 27	Secured Property Tax	55,478.67		141,504.77
*Jan 3	Claim by Library Director		3,940.65	137,564.12
*Jan 5	Payroll, Claim 3226		19,034.68	118,529.44
*Jan 10	Homeowners Subvention	5,128.00		123,657.44
*Jan 16	Jan Claims Excl. Payroll		19,837.29	103,820.15
Jan 17	Supplemental Property Tax	1,500.00		105,320.15
*Jan 18	Secured Property Tax	23,997.85		129,318.00
Jan 19	Unsecured Tax			129,318.00
*Jan 19	Payroll, Claim 3227		19,034.68	110,283.32
*Feb 2	Payroll, Claim 3234		19,034.68	91,248.64
Feb 14	Supplemental Property Tax	400.00		91,648.64
Feb 15	Family Literacy Grant	11,500.00		103,148.64
Feb 15	State Foundation Fund Grant	14,000.00		117,148.64
*Feb 16	Payroll, Claim 3235		19,034.68	98,113.96
Feb	Local/Misc Revenues	6,000.00		104,113.96
Feb	Cal Lit Campaign Grant	9,000.00		113,113.96
Feb 9	Utility Tax	12,300.00		125,413.96
Feb	Feb Claims		24,000.00	101,413.96
Mar 1	Impounded Dec Property Tax	62,233.40		163,647.36
*Mar 2	Payroll		19,034.68	144,612.68
*Mar 9	Pension Fund Contribution		33,665.86	110,946.82
*Mar 9	Semi-Annual Bond Payment		17,500.00	93,446.82
Mar 13	Supplemental Property Tax	225.00		93,671.82
*Mar 16	Payroll		19,034.68	74,637.14
Mar	Mar Claims		24,000.00	50,637.14
Mar	Insurance		17,000.00	33,637.14
Mar 30	Secured Property Tax	42,000.00		75,637.14
*Mar 30	Payroll		19,034.68	56,602.46
*Apr 13	Payroll		19,034.68	37,567.78
Apr 18	Prior Year Secured Tax	4,000.00		41,567.78
Apr 26	Secured Property Tax	158,000.00		199,567.78
*Apr 27	Payroll		19,034.68	180,533.10
Apr	Apr Claims		24,000.00	156,533.10
May 10	Homeowners Subvention	5,128.00		161,661.10
*May 11	Payroll		19,034.68	142,626.42
May 15	Supplemental Property Tax	2,000.00		144,626.42
May	Anaheim Library		40,000.00	104,626.42
May	May Claims		24,000.00	80,626.42
May 18	Secured Property Tax	82,700.00		163,326.42
*May 25	Payroll		19,034.68	144,291.74
May 25	Utility Tax	12,300.00		156,591.74
Jun 8	Homeowners Subvention	2,197.00		158,788.74
*Jun 8	Payroll		19,034.68	139,754.06
Jun 12	Supplemental Property Tax	270.00		140,024.06
Jun 19	Unsecured Tax			140,024.06
Jun	Jun Claims		24,000.00	116,024.06
Jun 21	Prior Year Unsecured Tax			116,024.06
*Jun 22	Payroll		19,034.68	96,989.38

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *dm*
DATE: January 16, 1995
SUBJECT: Authorization of Amendment to the Placentia Library District Money Purchase Pension Plan

BACKGROUND:

Dun and Bradstreet (formerly referred to as National Associates), the District's Pension Plan Administrator, notified the District on December 12, 1994, that Congress and the IRS have again made changes to the laws and regulations governing qualified retirement plans.

The IRS has published Revenue Procedures outlining the necessary amendments which plans must adopt to conform to the new rules. The Amendments prepared by Dun & Bradstreet Pension Services, Inc. are Attachment A.

The first amendment provides that, for plan years commencing on or after January 1, 1994, the plan may not recognize a participant's compensation in excess of \$150,000 (subject to cost-of-living adjustments), as mandated by a change to the tax law contained in the Omnibus Budget Reconciliation Act of 1993.

The second amendment enables participants in certain plans which do not permit annuity distributions to waive the 30-day notice period prior to distributions.

Dun and Bradstreet will charge \$100.00 for processing the Amendment materials with the appropriate Government agencies.

RECOMMENDATION

- SLW / SKM*
1. Receive, file and adopt the Amendment to Dun & Bradstreet Pension Services, Inc, Defined Contribution Plan and Trust.
 2. Authorize the payment of \$100.00 to Dun & Bradstreet for the preparation and filing of the Amendment documents.

AMENDMENT TO
DUN & BRADSTREET PENSION SERVICES, INC.
DEFINED CONTRIBUTION PLAN AND TRUST

Dun & Bradstreet Pension Services, Inc. Defined Contribution Plan and Trust is hereby amended as follows:

1. Section 1.9 is amended by the addition of the following:

"In addition to other applicable limitations set forth in the Plan, and notwithstanding any other provision of the Plan to the contrary, for Plan Years beginning on or after January 1, 1994, the annual compensation of each employee taken into account under the Plan shall not exceed the OBRA '93 annual compensation limit. The OBRA '93 annual compensation limit is \$150,000, as adjusted by the Commissioner for increases in the cost of living in accordance with Code Section 401(a)(17)(B) of the Internal Revenue Code. The cost-of-living adjustment in effect for a calendar year applies to any period, not exceeding 12 months, over which compensation is determined (determination period) beginning in such calendar year. If a determination period consists of fewer than 12 months, the OBRA '93 annual compensation limit shall be multiplied by a fraction, the numerator of which is the number of months in the determination period, and the denominator of which is 12.

"For Plan Years beginning on or after January 1, 1994, any reference in this Plan to the limitation under Section 401(a)(17) of the Code shall mean the OBRA '93 annual compensation limit set forth in this provision.

"If compensation for any prior determination period is taken into account in determining an employee's benefits accruing in the current Plan Year, the compensation for that prior determination period is subject to the OBRA '93 annual compensation limit in effect for that prior determination period. For this purpose, for determination periods beginning before the first day of the Plan Year beginning on or after January 1, 1994, the OBRA '93 annual compensation limit is \$150,000."

2. Section 6.13 is amended by the addition of the following:

"If a distribution is one to which Sections 401(a)(11) and 417 of the Internal Revenue Code do not apply, such distribution may commence less than 30 days after the notice required under Section 1.411(a)-11(c) of the Income Tax Regulations is given, provided that:

"(1) the Plan Administrator clearly informs the Participant that the Participant has a right to a period of at least 30 days after receiving the notice to consider the decision of whether or not to elect a distribution (and, if applicable, a particular distribution option), and

"(2) the Participant, after receiving the notice, affirmatively elects a distribution."

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EMM*
DATE: January 16, 1995
SUBJECT: Election for Special District LAFCO Representative

BACKGROUND:

One of the two Independent Special District delegates to the Local Agency Formation Commission of Orange County (LAFCO) has resigned because he has moved out of the County.

Nominations for candidates for the unexpired term have been submitted to LAFCO and a meeting of the Independent Special Districts Selection Committee has been scheduled for Thursday, January 26, 1995, at 7:00 P.M. at the Municipal Water District of Orange County Headquarters, 10500 Ellis Avenue, Fountain Valley.

A copy of the meeting notice and the resumes of the candidates as distributed by LAFCO is Attachment A.

Letters were received from the following Districts requesting support of specific candidates: Garden Grove Sanitary District supporting Dr. Robert Huntley (Attachment B); Dana Point Sanitary District supporting Dr. Lloyd M. Woerner (Attachment C); East Orange County Water District supporting Bill VanderWerff (Attachment D); and Midway City Sanitary District supporting James V. "Jim" Evans (Attachment E).

The authorized voting representative for each District is its President. A different voting delegate may be selected by the District if the President is not available, as well as an alternate. These names must be submitted to the Independent Special Districts Selection Committee with a copy of the Minute motion authorizing her/his vote.

RECOMMENDATION:

1. Determine the voting delegate and alternate by motion.
2. Give direction for voting preferences.

Peggy / AR



Orange County LAFCO

LOCAL AGENCY FORMATION COMMISSION

DATE: December 27, 1994
TO: Independent Special Districts Selection Committee
RE: Election for Special District LAFCO Representatives

CHAIRMAN
JAMES H. FLORA
COUNCILMAN
CITY OF LA HABRA

VICE-CHAIRMAN
EVELYN R. HART
COUNCILWOMAN
CITY OF
NEWPORT BEACH

HARRIETT M. WIEDER
SUPERVISOR
SECOND DISTRICT

DAVID BORAN
REPRESENTATIVE OF
GENERAL PUBLIC

WILLIAM G. STEINER
SUPERVISOR
FOURTH DISTRICT

JAMES A. WAHNER
DIRECTOR
COSTA MESA
SANITARY DISTRICT

CHARLES R. WALL
DIRECTOR
TRABUCO CANYON
WATER DISTRICT

ALTERNATE
VERNON S. EVANS
REPRESENTATIVE OF
GENERAL PUBLIC

ALTERNATE
CHARLES V. SMITH
MAYOR
CITY OF
WESTMINSTER

ALTERNATE
JOHN WITHERS
DIRECTOR
IRVINE RANCH WATER
DISTRICT

ALTERNATE
SUPERVISOR
VACANT

SARA F. ANDERSON
EXECUTIVE OFFICER

On November 15th you were sent a memorandum informing you that a Special District Regular Member vacancy exists on LAFCO and that nominations for the position were being taken. Attached for your consideration is list of the nominees along with copies of the resumes submitted. The previous memorandum also indicated that the election would be conducted by mail-in ballot. However, in response to numerous requests for the election to take place at a meeting rather than by mail, I have reconsidered this method. Therefore, a meeting of the Independent Special Districts Selection Committee for the purpose of filling the vacant position on LAFCO is scheduled for the following time and place:

Date: January 26, 1995
Time: 7:00 p.m.
Place: Municipal Water District of Orange County
10500 Ellis Avenue
Fountain Valley

The presiding officer of each independent special district shall serve as the voting member for each district, unless the district board appoints one of its other members to attend this meeting in place of presiding officer. Ballots will be made available at the meeting.

Sincerely,

Sara F. Anderson
Sara F. Anderson
Executive Officer

Attachments

I:\...sdsc2

SPECIAL DISTRICT NOMINEES

Regular member

Nominated by

② JAMES EVANS
Midway City Sanitary District

Costa Mesa Sanitary District

① ROBERT J. HUNTLEY
Municipal Water District

Municipal Water District
Garden Grove Sanitary District

② MARK A. SLOATE
Tri-Cities Municipal Water District

Tri-Cities Municipal Water District

X BONNIE RAE STREETER
Beach Cities Water District

Beach Cities Water District
(formerly Capistrano Beach Water
District)

BILL VANDERWERFF
East Orange County Water District

East Orange County Water District

X JOHN WITHERS
Irvine Ranch Water District

Irvine Ranch Water District
Yorba Linda Water District

LLOYD M. WOERNER
Dana Point Sanitary District

Dana Point Sanitary District

BACKGROUND DATA

JAMES V. EVANS

RESIDENCE:

13762 Claremont Street

Westminster, CA 92683

Resident and homeowner in Westminster, California since 1962.

California resident since 1946.

FAMILY:

Married

Wife, Etiennette J. Evans

Four Children, Stephen, John, Mark, Michele

EDUCATION:

Graduate of University of Southern California

majoring in accounting with a Bachelor of Science, 1951

Graduate of American College of Life Underwriters, 1966

Chartered Life Underwriter

OCCUPATION:

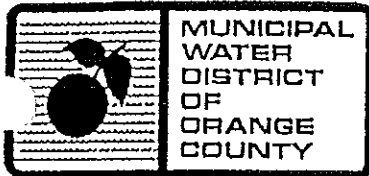
President - James V. Evans Accountancy Corporation

BUSINESS ACTIVITIES:

- . Past Vice President and Board member of the Westminster Chamber of Commerce
- . Past President Long Beach-Orange County CLU Chapter
- . Past President Long Beach Life Underwriter Association. .
- . Licensed Life and Property and Casualty Insurance Agent
- . Elected Board Member - Midway City Sanitary District 1981 - Present

COMMUNITY ACTIVITIES:

- . Scoutmaster-Troop 314, for 12 years
- . District Chairman Boy Scouts - 1972-1974
- . Traffic Commissioner - City of Westminster
- . Mobile Home Park Commission for the City of Westminster
- . City Centennial Committee-Chairman 1970
- . Fiscal Committee - City of Westminster 1991-92
- . American Legion
- . Elks
- . Independent Special Districts of Orange County
 - President 1986
 - President 1987
 - President 1988
 - President 1992
 - President 1993 - 94
- . Orange County Sanitation District Board of Directors- 1991-93
- . Orange County Sanitation District - Member Fiscal Policy Committee



Biography

Robert J. 'Bob' Huntley

Robert J. Huntley is President of the Municipal Water District of Orange County (MWDOC) Board of Directors. He represents Division II, covering the Cities of Garden Grove, Westminster and the Southern California Water Company, which serves the cities of Los Alamitos and Stanton, and the community of Rossmoor. Director Huntley joined MWDOC's Board in January 1989.

Bob has been active with the Special Districts Association, both in Orange County and at the State level for several years, and helped with the seating of representatives on LAFCO. With a career background in city, county and special district organizations, Bob has a unique set of experiences and contacts with all local governments in the county.

Mr. Huntley also serves on the Santa Ana Region Water Quality Control Board, having been appointed by Gov. Pete Wilson to this post in August 1993. He also serves as Vice-Chairman of the Orange County Water Task Force, and is active on several other countywide boards and committees.

Mr. Huntley has 30 years experience in public and business management, including 18 years in chief executive officer positions. He spent eight years with the County of Orange in various management positions. His career in city management includes the cities of Santa Paula, La Habra and 10 years in the City of Westminster, where he received many awards for distinguished contributions to that profession. In 1986, he was engaged as a consultant for the Orange County Water District resulting in a report on budgetary procedures and, in 1987, he returned to Westminster as a consultant to develop a long-range fiscal plan, and served as interim City Manager. In February 1994, he returned once again to Westminster as interim city manager, a post he held until September 1994.

During his career, he has received several awards for innovative management from the American Society for Public Administration and the International City Managers Association. He is listed in Who's Who in the West and Who's Who in the World and is the author of several publications on local government financing.

His doctorate in public administration was received from the University of Southern California, where he also taught management courses. He has served on the faculty of several other colleges and universities. Dr. Huntley also has had extensive experience in commercial real estate development.

During World War II, Director Huntley served in the U.S. Navy for more than four years. Community-minded, he served four years on the Senior Meals and Services Board and serves as a member of the Board of Directors of the California Special Districts Association. Director Huntley currently operates a small management consulting firm.

Director Huntley, who prefers to be known as Bob, and his spouse of 49 years reside in the City of Westminster. They are the parents of three adult children.



TRI-CITIES MUNICIPAL WATER DISTRICT
851 CALLE AGUA, SAN CLEMENTE, CALIFORNIA 92672
(714) 248-2097 • OPERATIONS: (714) 248-2099 • FAX: (714) 496-7466

December 7, 1994

Local Agency Formation Commission
12 Civic Center Plaza, Room 235
Santa Ana, CA 92701

Statement of nominee; Mark A. Sloate

I have been nominated by my Board, Tri-Cities Municipal Water District, as a candidate for a seat as an Independent Special District Representative on LAFCO. At this crucial time for Special Districts, it is important that the Independent Special District seats on LAFCO be filled with representatives who will represent the interests of all of the Orange County Special Districts, regardless of size or political influence.

I have served as a Director on the Tri-Cities Municipal Water District Board for the past two years and subsequent to that, as a Director of the Capistrano Beach County Water District. I have tried to focus on the issues facing Special Districts, and as a Board member of ISDOC I actively participated in the efforts to get seating for Independent Special Districts on LAFCO. I also represent Tri-Cities at WACO.

I have been involved with local government for over eleven years, serving as a Traffic Commissioner and a Planning Commissioner for the City of Costa Mesa. After relocating to Dana Point, I was appointed to the Dana Point Specific Plan Board of Review by Supervisor Riley and subsequently served on the Dana Point Planning Commission. These positions have given me a firm understanding the workings of city government.

I am retired from Rockwell International and promise to spend the time required to represent all Special Districts. I have no special or hidden agendas or conflict of interests that might occur if I was a consultant or employed by water related or land-use planning entities. I believe it is important that the interests of the smaller districts be represented as well as the larger districts and feel that I can provide the kind of objective analysis that will be necessary on sphere of influence and consolidation issues that will be considered by LAFCO in the future.

I will have an open door policy to receive any and all input from Special Districts and pledge to consider that input equally and fairly. If you would like to discuss my approach to representing the Districts on LAFCO and/or any other issues related to my candidacy, I can be contacted at (714) 240-1656.

Thank you for your consideration.

Mark A. Sloate
Director, Tri-Cities Municipal Water District

BONNIE RAE STREETER
Director, Capistrano Beach Water District
(To be named Beach Cities Water District on January 1, 1995
following merger with Capistrano Beach Sanitary District)

Elected member, Board of Directors, Capistrano Beach Water District since 1992

- Was instrumental in the consolidation with Capistrano Beach Sanitary District. This local level merger will save money and improve services, while maintaining the District as an independent local agency.
- As a member of the CBWD public information committee, helped conduct survey of District customers, indicating an *eight to one margin in favor of the local merger*.
- Opposes district consolidation on regional level unless supported by public and proven to improve cost-effectiveness, rather than create another bureaucracy and disenfranchise citizens.

Additional community service:

- Led successful effort to stop special interest-supported redevelopment agency in Dana Point.

Prior Work Experience

Operating Engineer: 1986 to 1991

Completed apprenticeship program and worked as operating engineer on several construction projects. Worked mostly as grade checker; also operated dozer, loader, back hoe (small and large), scraper, and blade.

Business: 1962 to 1986

Held various sales positions including in real estate, executive recruiting, truck and air freight, and collection agency.

Executive assistant to the branch head of engineering firm. Office had 15 engineers and six draftspersons.

Civil Service, Washington, D.C. Administrative assistant under Edward R. Murrow. Promoted to executive assistant to a captain at the Naval Air Systems Headquarters, and supervised two persons. On board were six commanders, two lieutenant commanders, one lieutenant, and other staff. This was the program office for the F-14, F-18, A-6, A-3 and several other aircraft.

Bonnie Rae Streeter
Director, Beach Cities Water District
(Formerly Capistrano Beach Water District)

WHY I'M INTERESTED IN LAFCO SPECIAL DISTRICT SEAT

Special Districts are vital. They are the last form of truly representative "*government*" we have left. I even dislike using the term "*government*" in reference to districts; because unlike the true forms of tax-supported government -- cities, the state, the feds -- special districts provide essential services efficiently and responsibly with little or no tax support. I am committed to protecting special districts.

I am a fighter for what I believe in. I have successfully fought the City of Dana Point and stopped a boondoggle Redevelopment project. I took on the Sheriff of Orange County, but was "disqualified" from appearing on the ballot because of self-serving special legislation that denies "non qualified" Citizens to oppose the Sheriff's self-created, self-serving dynasty. This bogus legislation violates the California Constitution by attempting to deny 99.9% of the "People" from running for the chief executive office.

I'm fighting LAFCO because they're an enemy of special districts in every California county. Also, because they are not elected to this position, and therefore not accountable to the "People." LAFCO exists to enable cities to gobble up special districts.

Enough of what I'm fighting against. Here's what I'd like to fight *for*. I'd like to fight for your districts to remain independent.

I am committed to protecting special districts. Support me and we will succeed.

WILLIAM (BILL) VANDERWERFF

EDUCATION

Hope College, Holland, Michigan, B.A., Business Administration
New York University Graduate School of Business, New York City, MBA, Management and Marketing

Columbia University School of Law, Government Contract Law

University of California, Executive Management Program

RESIDENCY

Resident of Orange County for 32 years

PUBLIC SERVICE BACKGROUND

For 17 years was on the Board of Directors and President of Lemon Heights Mutual Water Company (LHMWC), Tustin, California. LHMWC was originally an agricultural irrigation mutual which greatly expanded into retail residential service during the population growth years in California. When I moved into the area, the system was substandard with constant leaks and un-modernized reservoirs. At that time, as a concerned homeowner, I pursued a seat on the Board of Directors to provide some management and planning skills to assure that the distribution system be adequately maintained and upgraded to meet the needs of the growing number of new homes in the district.

Upon election to the Board of Directors I recommended and obtained support for the preparation of a Master Plan for LHMWC by a civil engineering firm which had water industry experience. The Master Plan became the basis for restructuring the company, modernizing maintenance policies, and contained a time-phased plan for replacement and upgrade of the distribution and reservoir facilities.

Since Lemon Heights was a Mutual, which by law had to "break-even" financially, no funds were available for the recommended upgrading construction. Through my own contacts, I arranged a Federal Farmer's Home Administration Loan to cover the initial phase of the Master Plan, and completed all the remaining projects with a California State Department of Water Resources Loan. Since LHMWC had a very small customer base, rising costs to the consumer became an ever increasing problem. Consolidation with another agency was reviewed and determined to be in the public's best interest. As a result, the improved, upgraded system was recently merged with the Southern California Water Company. As part of LHMWC's activities, I personally handled all liaison concerning California Public Utilities' cases. I currently hold an elective office in Orange County.

I am in my third year term (12 years) on the Board of Directors of the East Orange County Water District (in second term as President of the Board). Responsibilities included both wholesale (including filtration plant) and retail distribution of water. The wholesale portion includes diplomatic liaison between Orange County Cities and agencies as well as other water districts in the area which we serve. This elected position has exposed me substantially in dealings to uphold the public trust and with the public sector (constituency at large). I also serve on the Operation's Committee and Personnel Committee of the district.

PROFESSIONAL BACKGROUND

HUGHES AIRCRAFT CORPORATION Director, International Business

Responsibilities for international business development, negotiations, foreign agents, representatives, offset and counter trade. Products are high technology electronics on contracts in the \$100 million plus range. Interface with high level government officials and in the autocratic nations, with members of the Royal or Ruling families.

AEROJET-GENERAL CORPORATION Director of Contracts and Assistant Corporate Secretary

In addition to duties similar to Hughes Aircraft, I was responsible for internal legal administration and I was a member of the Acquisition Team. Negotiated the acquisition of two companies, one in California and one in Tennessee. After acquisition, had management trouble-shooting role TDY at the Tennessee plant, where I became Acting General Manager during the period that Aerojet recruited a new General Manager to permanently run the operation.

John B. Withers

Resume

21 Cedar Ridge • Irvine, Calif. 92715 • (714) 854-9790 (H) • (714) 751-7373 (O)

**Elective and
Appointive
Public
Offices**

Director, Irvine Ranch Water District
1989 to Present

Serves as chairman of the Water Resources Policy and Intergovernmental Relations Committee, as a member of various committees which guide the District's real estate investment activities and the proposed development of an Environmental Learning Center. President of the Board of Directors of Bardeen Partners, Inc., member of the Board of Directors of the IRWD Improvement Corp. and commissioner of the IRWD Joint Powers Agency.

Orange County Local Agency Formation Commission
1994 to Present

Elected to serve as the Special Districts' alternate Commissioner

Member, Santa Ana Regional Water Quality Control Board
1993 to Present

Industry Director, Building Association, Orange County Region

Member, Development Processing Review Committee, County of Orange

Member, Lambda Alpha Land Economics Fraternity

**Professional
Experience**

Psomas & Associates
1990 to Present

Costa Mesa Calif.

Project Director, Governmental Relations

Psomas & Associates performs surveying, civil engineering and planning activities.

Hopkins Development Company

Senior Vice President for Residential Development

Administered Hopkins existing joint ventures, managed current residential and mixed use projects, and identified new development opportunities.

Building Industry Association of Southern California
Orange County Region
Director of Governmental Affairs

California Building Industry Association

Sacramento

Legislative Advocate

Education

Occidental College

Master of Arts, Urban Studies 1988

CORO Foundation Fellowship 1979-80

University of California, Los Angeles (UCLA)

Bachelor of Arts, Economics 1978

Specialization in Urban Studies

**Community
Activities**

UCLA Alumni Association

Member, American Cancer Society Board of Directors, Irvine Unit

Associate Membership, Republican State Central Committee

Member, Irvine Presbyterian Church

**Personal
Information**

John is a native southern Californian, and lives with his wife Kathryn in Irvine. They have three children.

RECEIVED
DEC 15 1994

SYNOPSIS

Lloyd M. Woerner
Dana Point Sanitary District

LOCAL AGENCY FORMATION COMMISSION

General:

Resident of Dana Point and the Capistrano Valley for 16 years.

Community Involvement:

Appointed to the Dana Point Specific Plan Review Board in 1982 and served until 1984. Elected in the 1981 to Dana Point Sanitary District Board of Directors (DPSD), elected by Board as Secretary/Treasurer of the District in 1981, and am current Secretary/Treasurer. Since 1983, represented DPSD on South East Regional Reclamation Authority Board of Directors (SERRA), served as Chairman of SERRA Board, 1984-1988. Since 1988 have served as Chairman of Finance Committee of SERRA. Current Vice Chairman of Board, Chairman of the Board of Directors of the Santa Margarita/Dana Point Authority since inception in 1988.

Educational Background:

B.S. degree, Chemistry and Chemical Engineering, Iowa State University, Ph.D. degree, Physical Chemistry, University of Kansas, MBA degree, Finance, Michigan University, Certificates in Hazardous Waste Management, Environmental Site Assessment and Remediation Technology, Contract Management, and Personal Financial Planning, University of California, Irvine, EPA Certification as a Lead Paint Abatement Contractor, Lead Hazard Risk Assessor and Inspector, University of California, San Diego.

Society Memberships:

Member of: Water Environmental Federation, Society for the Advancement of Material and Process Engineering, San Juan Capistrano Historical Society, California Historical Society, Nebraska Historical Society, Friends of the Library of the University of California Irvine,

Occupation:

Self-employed Technical and Business Consultant and Part Time College Instructor.



11400 STANFORD AVENUE, P.O. BOX 339 • GARDEN GROVE, CALIFORNIA 92642 • (714) 534-3943

November 29, 1994

Placentia Library District
411 East Chapman Avenue
Placentia, California 92670

**RE: Vacant Seat - LAFCo
Term Expires May 1998**

Dear Board Members:

With reference to the above subject, I have nominated Dr. Robert J. Huntley to fill the vacant special district seat on LAFCo.

As you will note from the attached biography, Dr. Huntley is eminently qualified for this position. He has wide managerial experience and is highly respected academically in governmental affairs.

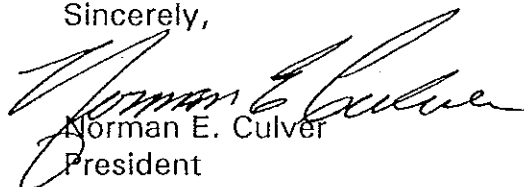
More importantly, members of our Board have observed qualities in this candidate which assures us he will be a strong and dedicated leader representing the interests of special districts.

For the above stated reasons, we respectfully request you join with us and vote to seat Dr. Huntley on the Commission.

The LAFCo Staff will be forwarding a ballot and voting instructions to you in the near future.

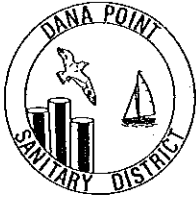
Your favorable consideration in this matter will be appreciated.

Sincerely,


Norman E. Culver
President

*Resume attached is
a duplicate of the
one distributed by
LAFCo*

NEC:akf
Enc:1



DANA POINT SANITARY DISTRICT
P.O. Box 571
Dana Point, California 92629
(714) 496-9322

December 16, 1994

Board of Directors
Placentia Library District
411 East Chapman Avenue
Placentia, CA 92670

Dear Board Members

The Board of Directors of the Dana Point Sanitary District has nominated Dr. Lloyd M. Woerner as a candidate for special district member of LAFCO.

Dr. Woerner is highly qualified for this position. His educational background and dedicated community involvement over the past 14 years are the reasons we are nominating him and asking for your vote to seat Dr. Woerner on the commission.

Very Truly Yours

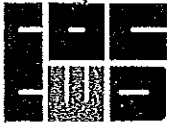
A handwritten signature in cursive script that reads "Fred Roberts".

Fred Roberts

President of the Board

Dana Point Sanitary District

*Resume attached is
a duplicate of the
one distributed by
LAFCO.*



EAST
ORANGE
COUNTY
WATER
DISTRICT

DIRECTORS

Richard E. Barrett
Douglas Chapman
Paul Fletcher
Gary R. Veeh
W. VanderWerff

Dale A. Heuerman
General Manager

December 16, 1994

Placentia Library District
Attn: President of the Board
411 E Chapman Avenue
Placentia, Ca 92670

Re: Vacant Seat/LAFCO

Dear Mr. President:

With reference to the above subject, the East Orange County Water District nominates Mr. Bill VanderWerff to fill the vacant Special District seat to LAFCO.

As you will note from the attached biography, Mr. VanderWerff is eminently qualified for this position. He has wide managerial experience and is highly qualified and respected in Special District affairs.

He has the ability and business acumen to provide understanding and guidance to current and future issues at LAFCO as they relate to all of our County Special Districts. His analytical, business approach would be a real asset to effectively representing the interests of our Special Districts in a fair and equitable manner.

He has not been "politically involved" with any special interest groups in Orange County and therefore can be an impartial and effective spokesman who has no political debts to pay.

The members of our Board have witnessed the management qualities of this candidate and can assure you that he will provide strong and dedicated leadership in representing the interest of Special Districts.

For the above reasons, we respectfully request you join with us and vote for Mr. VanderWerff for the vacant seat on the Commission.

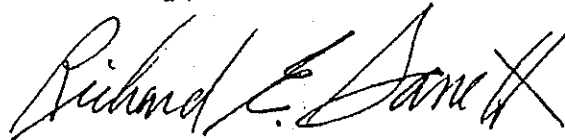
185 N. McPherson Rd.
Orange, CA 92669
(714) 538-5815

FAX (714) 538-0334

The LAFCO staff will be forwarding a ballot and voting instructions to you in the near future.

Your support and favorable consideration will be appreciated. If you wish further information, please feel free to call me.

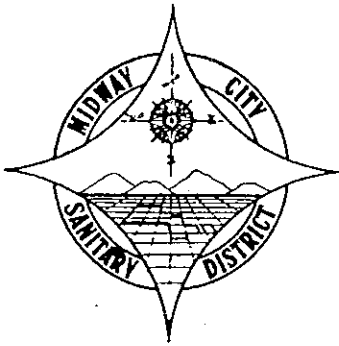
Sincerely,



Richard Barrett, Vice President
East Orange County Water District

RB:dd

*Resume attached is
duplicate of the one
distributed by LAFCO*



14451 CEDARWOOD STREET
WESTMINSTER, CALIFORNIA 92683
893-3553

January 4, 1995

To: All Independent Special Districts of Orange County
Boards of Directors

From: Midway City Sanitary District
Board of Directors

Subject: Nomination of James V. "Jim" Evans to LAFCO

We endorse the candidacy of Jim Evans to LAFCO and request your endorsement and vote for him.

Jim has worked with ISDOC since the early 1980's and one of the goals was to get Independent Special Districts represented on LAFCO. Now that this has happened, we feel there is no one more dedicated to the continued future and success of the districts.

Just lately, Jim attended meetings about the County bankruptcy and arranged a program at the last ISDOC meeting to give the members information on the bankruptcy.

Jim's only agenda is to see that Independent Special Districts are treated fairly. He also feels there should be representation by all districts not just water. There is a possibility that a matter could come up and we would not have any votes on LAFCO because all three members would be disqualified.

Again, we request your endorsement and vote for Jim Evans. Remember, he will work for **all Independent Special Districts**.


If you have any questions, please call Jim at (714) 897-2904, he will be glad to hear from you.

Sincerely,

A handwritten signature in cursive script that reads "Joy L. Neugebauer".

Joy L. Neugebauer
Board President



TO: Elizabeth Minter, Library Director
 FROM: Julie Shook, Reference Librarian 
 DATE: January 16, 1994
 SUBJECT: Acquisitions Report

Dollars Spent 12/1/94 to 12/31/94

Adult Continuations Print	\$1,981.72
Adult Continuations Electronic	
Adult Fiction	950.45
Adult Non-Fiction	1,278.05
Adult Reference	278.00
Adult Audio	32.22
Adult Video	
Juvenile Continuations Print	94.38
Juvenile Continuations Electronic	
Juvenile Fiction	
Juvenile Reference	1,351.72
Juvenile Non-Fiction	213.56
Juvenile Audio	
Juvenile Video	
Gifts	634.87
Total	\$6,814.97

Dollars Spent 7/1/94 to 12/31/94

Adult Continuations Print	\$4,296.75
Adult Continuations Electronic	7,753.75
Adult Fiction	4,322.94
Adult Non-Fiction	2,693.23
Adult Reference	278.00
Adult Audio	32.22
Adult Video	101.90
Juvenile Continuations Print	146.26
Juvenile Continuations Electronic	
Juvenile Fiction	683.91
Juvenile Reference	1,428.73
Juvenile Non-Fiction	2,947.68
Juvenile Audio	
Juvenile Video	
Gifts	2,736.12
Total	\$27,421.49

Acquisitions Report, December 19, 1994, Page 2.

Outstanding Orders:	Dollars Encumbered:
Regular Accounts	\$2,984.22
Gift Accounts	352.04

Donated Items 7/1/94 to 1/9/95

Adult Books	317	\$5,668.65
Juvenile Books	42	387.55
Adult Videos	125	2,900.00
Juvenile Videos	34	635.00

(These figures do not include paperbacks.)

TO: Elizabeth Minter, Library Director

FROM: Suad Ammar, Principal Librarian ^{SA}

DATE: January 12, 1995

SUBJECT: Program Committee Report for the Month of December, 1994.

PLACENTIA LIBRARY DISTRICT		
PROGRAM STATISTICS		
DEPARTMENT	DECEMBER 94	
	# PROGRAMS	# ATTENDEES
<i>ADULT SERVICES</i>		
Placentia Pride	1	25
<i>CHILDREN'S SERVICES</i>		
After School Special	1	12
Group Visits	2	62
Special Program	1	15
Story Hours	3	31
<i>LITERACY SERVICES</i>		
Families For Literacy	2	65
Tutor Training	0	0

TO: Elizabeth Minter, Library Director
FROM: Kay Schneider, Head of Children's Services *KS*
DATE: January 11, 1995
SUBJECT: December 1994 Activities in the Children's Department

Bulletin boards & Displays - A large snowy bulletin board with the message *SEASONS READINGS* greeted the children and parents as they entered the Children's department this Holiday season. All of our many Christmas books were prominently displayed and they were circulated many times during the month.

Summer Reading Program - The theme for the Summer Reading Program for 1995 is *PAWS FOR READING*. Dogs, reading of course, will be featured prominently in our promotional artwork this summer. The artwork is almost ready for distribution to all of the Orange County Libraries and we will then be able to begin planning our materials and construction of the bulletin boards. There seems to be a good possibility that the Great Western Banks will be doing the printing for the posters, bookmarks and reading logs for all of Orange County and the San Diego Library System. We would all be using the same overall theme. The final decision should be announced sometime in January.

Holiday Family Story Time - Nanci McQuillan, a Librarian and professional storyteller, presented an evening of Christmas and Hanukkah stories on Monday, December 10. This is the third year for this event and was attended by 30 parents and children. The stories were followed by punch and Christmas cookies.

Rearranging Collections - The staff has evaluated the usage of the available shelving and decided to consolidate some of the YA fiction section to make room for the easy readers. This was a big task to move all of this section and to make room for even more expansion of the picture books. However, the picture books are such an important part of our collection we feel that it is vital that they have the needed space to be advantageously displayed. Hopefully, the more spacious presentation of both the easy readers and picture books will allow patrons to freely browse these areas and find what they need.

Babies Need Books - Dixie Shaw has very generously offered to endow a collection of books about parenting skills and selected children's books to use with infants and toddlers. The children's staff has carefully researched these topics and have completed one of the three bibliographies that will be made available to our patrons. The first bibliography is of children's books to read aloud to infants to age one, the second is for toddlers ages 1 year to 2 years and the third will be adult titles for parents on several approaches to parenting skills. Multiple copies of titles included in the bibliographies are being ordered.

TO: Elizabeth D. Minter, Library Director
FROM: Cheryl Willauer CW
DATE: January 4, 1995
SUBJECT: Publicity materials produced for November 1994

Information added for this month on Channel 53 the Placentia Library cable channel included adding Robin Masters name as Trustee, December quotes, Literacy asking for volunteers to take the tutor training courses and help to change a life, the Friends of the Library huge used book sale coming up in November, Children's storyhour starting January 16, Afterschool Specials starting January 25, asking for volunteers to help check in Library materials, Christmas and New Year holiday hours.

Newspaper articles include, articles on the Library subscribes to want ad service, Holiday storytelling, Orchid Society meeting, Library hours, Placentia City troubles, Understanding Living Trusts, April Ottavian's writing about the Author's Luncheon coming up in January, and April mentioning the Library Directors birthday.

Attached is a copy of the bookmarks designed in Ventura informing the public about the how the Orange County mess has affected the Library.

The Register
Daily

DEC 10 1994

PLACENTIA: Orange County's eighth-smallest city — the sixth-largest investor in the troubled fund — has hopes it will escape bankruptcy.

By JOE BELBRUNO
The Orange County Register

PLACENTIA — City leaders remained hopeful Friday despite fears that the county fund debacle could ultimately drive this town of 43,000 into bankruptcy. Placentia — with \$20.7 million in the troubled investment pool — might be in too deep. The city's investment is 90 percent of its savings and is equal to a full year's operating budget.

"We can't keep our heads in the sand," City Manager Robert D'Amato said about worst-case estimates that cities might lose 20 to 50 percent of their investment. "Potentially, bankruptcy could be an option — but there are a lot of options and ones that are more realistic. Right now, bankruptcy is not part of our vocabulary."

Placentia is the eighth-smallest city in the county. However, its investment in the fund is the sixth-largest of the 29 participating Orange County cities. Only Anaheim, Huntington Beach, Irvine, Orange and Santa Ana invested more.

An estimated \$13 million of the cash was borrowed through the sale of revenue-anticipation bonds, Finance Director Howard Longballa said.

Unlike leaders in the Los Angeles County city of Montebello, who are contemplating bankruptcy because notes are due next month, Placentia has some breathing room. The city has until June to repay investors.

Officials are hoping that is enough time for government in-

tervention, legal action or a comeback of the fund to prevent the worst: a significant drop in the investment's value forcing default on the note.

Being a small city has afforded residents a better quality of life, D'Amato said. Placentia — a town that received the All American City award in 1970 and calls itself "A Pleasant Place" — maintains a small-town atmosphere with winding greenbelts, open space, neighborhood parks and a historic downtown shopping district.

The city's investment is 90 percent of its savings equal to a full year's operating budget.

Last year, the city was criticized when it responded to hard economic times by imposing a 4 percent utility-tax increase. The \$1.6 million a year generated is used mostly for city services, D'Amato said.

The city was expecting to earn \$690,000 in interest from the county-fund investment and use the money for general expenses. An installment of \$142,928 is due next week. Longballa doesn't expect to see that check. But the bigger worry is that the principal itself is shrinking — value was already lost Thursday when Wall Street bankers began selling off securities posted as collateral for

the county pool's loans.

Residents who criticized the increased utility tax are now questioning the prudence of the investment.

"I think that city officials need to be overly cautious and careful when investing the citizen's money," said Dale Goodman, who ran unsuccessfully for City Council on a platform of fiscal responsibility. "I think the fact they used bonds was very risky."

Like other city managers in the county, D'Amato has put a hold on an estimated \$1 million of public works projects that were to be completed this year. Among them: a \$300,000 project to replace sidewalks throughout the city that was to commence next month and construction of bathrooms at McFadden Park.

News that Montebello might file for bankruptcy left D'Amato uneasy. City leaders don't want to panic and feel it is too early to make such statements.

"I think we are about in the same shape as Montebello, maybe a little bit better," D'Amato said. "At this point, certainly bankruptcy can happen. It all hinges with the pool and the extent of the losses."

D'Amato would not speculate on what a bankruptcy would mean to a city.

The City Council — which voted 5-0 in May to invest in the county pool for the second year in a row — will meet in closed session Tuesday to discuss suing the county.

Pacific Clippings

post office box 11789
santa ana, calif. 92711

Los Angeles Times
OC Edition
Daily

DEC 11 1994

pacific clippings

post office box 11789
santa ana, calif. 92711

Los Angeles Times
OC Edition
Daily

DEC 10 1994

Pacific Clippings

post office box 11789
santa ana, calif. 92711

Los Angeles Times
OC Edition
Daily

DEC 15 1994

MONDAY 332

Holiday storytelling (Placentia Library, 411 E. Chapman Ave., Placentia, (714) 528-1906). Storyteller: Nancy McQuillan will tell Christmas and Hanukkah tales for all ages.
7 p.m. Free.

Orchid Species Society of Southern California: Second Sunday. Monthly at 2 p.m., Placentia Library, 411 E. Chapman Ave., Placentia.

PLACENTIA 332

Placentia Library (411 E. Chapman Ave. Placentia, (714) 528-1906). Open noon to 8 p.m. Monday through Wednesday; 10 a.m. to 6 p.m. Thursday and Saturday; 1 to 5 p.m. Sunday.

pacific clippings
post office box 11789
santa ana, calif. 92711

Placentia News
Weekly

DEC 8 1994

**Library subscribes to
want ad service**

332
The Placentia Library now subscribes to a service that compiles the "help wanted" ads from 64 cities, publishes the ads on micro-

fiche, and delivers the ads weekly to the library.

The ads are complete and unedited, providing full-time job opportunities for experienced or entry-level, white and blue collar positions. Cities include Atlanta, Georgia; San Francisco and San Diego; St. Louis, Missouri; Boston, Massachusetts; and Dallas and Houston, Texas, to name a few.

To view the microfiche, ask at the library's reference desk for Help Wanted USA. The library is at 411 E. Chapman Ave. Hours are: noon to 8 p.m. Monday-Wednesday; 10 a.m. to 6 p.m. Thursday; Friday closed; 10 a.m. to 6 p.m. Saturday; and 1 to 5 p.m. Sunday.

pacific clippings
post office box 11789
santa ana, calif. 92711

Los Angeles Times

OC Edition
Daily

DEC 26 1994

Understanding Living Trusts

Sponsor/Group: Attorney Scott A. Bourdelais

Where: Placentia Library, 411 E. Chapman Ave.,
Placentia

Time: 7:30 p.m.

Admission: Free

Information/Reservations: (714) 541-9569

Neighbors

PEOPLE

Morse book fair a success

Glad to report that the Morse School Book Fair was a tremendous success, thanks to the hard work of chairpersons Debbie Connelly and Al MacKenzie. Following the school theme of "Morse Magic: 30 Years of Learning," students and parents were invited to "Discover the Magic of Reading."

Not only were the students able to purchase books, but they were given the opportunity to add books to their class libraries by purchasing books from their teacher's wish list.

"We are so proud to report that we have many generous parents and children at Morse," Debbie said.

Did you know that Morse kindergartners helped spread holiday cheer this past Halloween season? They made tray favors for the patients at Placentia Linda Hospital. Hats off to Mrs. Gallo and Mrs. Smith, kindergarten teachers, for encouraging involvement in the community.

Books redux: Elizabeth George will be guest speaker at the annual Friends of the Placentia Library's author luncheon, a benefit to be held Jan. 28 for the library's book budget.

The winner of the Agatha Award for Best First Novel, George has written "A Great Deliverance," "Payment in Blood," "Well-Schooled in Murder," "A Suitable Vengeance," "For the Sake of Elena," "Missing Josphe" and "Playing For the Ashes."

I hear there will be celebrity waiters for the noon event at Alta Vista Country Club. Last year the event was a sellout so call 528-1906 right away and make your reservations.

Lois Elmore, an avid reader but not related at all to the famous author Leonard Elmore, recently donated a huge number of books to the Placentia Library.



APRIL OTTAVIAN

Remember when visiting the library there is always bookshelves full of used books on the right side, just as you enter the library front door. See you there and thank you, Lois!

The Steven Pawluks are celebrating their grandson's dream of graduating from law school. He passed the bar exam on his first try. He is presently employed by the law office of James Di Cesare in Irvine.

Roger's wife Denise is a teacher at Morse School and is excited about teaching at the school her husband attended as a young boy. Roger's mother is Judy Behle who has been a teacher in Placentia for 31 years. Currently we can find Judy at Travis Ranch.

Congratulations on the law degree!

Happy anniversary to the Sid Mungers. Sid is also celebrating his birthday.

Elizabeth Minter, library director, is celebrating her birthday, also.

Josie Murphy, a Ruby Drive teacher, has been chosen to assist in the selection of the Disneyland Arts Partnership Enabling Grants.

Ruby's Lise Orwig presented the school's Earth Day curriculum at the California Science Teacher's Association convention. I'm told it was a SRO audience!

Got a call from Penny Poulton and, boy, did she and husband Sam have a wonderful Thanksgiving. All their children and grandchildren were able to be home for the holiday for the first time in five years.

There was more celebrating as their daughter Selanie Sanone Qulst, a 1977 El Dorado grad, was awarded the "Outstanding Emergency Room Nurse of the Year" in the state of Utah! Selanie is employed by the Primary Care Childrens Hospital in Salt Lake City. It is the biggest pediatric trauma hospital in the western states.

Proud children are Ananda, 16; Bo, 15; Misty, 9; and Aubrianna, 5 years-old. Proud grandpar are Fawn and Phyl Poulson sell Poulton.

While not doing single-mom things, and many of us know there's always something to be done, Selanie started Utah's "Gun Wise" program to educate the public about handguns killing children.

She sees, on a daily basis, the awful results of gunfire on children and visits schools at all grade levels, to give students the "guns kill" message.

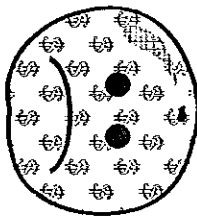
Darin Sanone, a 1981 El Dorado grad and a performer in the closing ceremony at the 1992 Barcelona Olympic Games and a dancer in the Academy Awards production, returned from Mexico City just in time for the Thanksgiving holiday.

When not catching the red-eye to an international city, or substitute teaching in Paramount, Darin just might be found at the local Marie Calendars earning some spare change.

Fullerton residents Amber and Shayne Poulton-Smith, daughter and son-in-law, also stopped. Amber is a 1985 El Dorado grad.

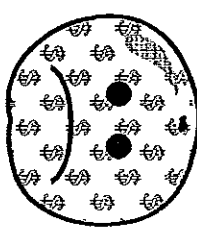
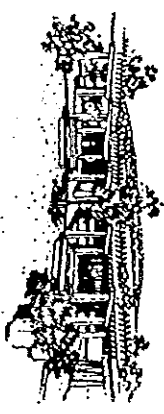
What a very nice day it must have been for the whole family!

Placentia People is written by resident April Ottavian. Comments, suggestions and information for the column are welcome. Please mail or deliver to 922 Diamond Road or call 579-7885.



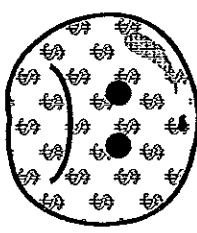
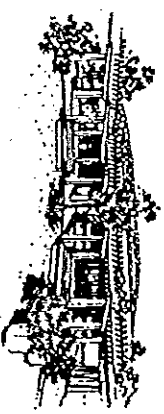
Yes,
Placentia Library District
is directly affected
by the
Orange County
Investment Pool debacle

- Like school districts, independent library districts are required by State law to deposit all funds with the County Treasurer's Office.
- The County is required by State law to maintain separate fund accounts for the District
- The Library Board of Trustees, consisting of 5 publicly elected officials, approves all District expenditures. Claims are then sent to the Orange County Auditor's Office for payment from District funds.
- At no time does the District handle or direct the investment of its own property tax revenues.
- The District has not borrowed any money to invest in the Orange County Investment Pool.
- Property tax accounts for 86% or \$947,493 of the District's annual budget of \$1,097,993.
- If Placentia Library District has access to all of its share of the property tax collected after the date of the Bankruptcy Declaration (Dec 6th), it will have adequate funds to operate until Jun 30, 1995, without having to draw from funds collected prior to the Bankruptcy Declaration.
- Since Dec 6th only payroll-related expenses have been paid. Access to all other funds has been frozen by the County.
- The District has a freeze on all discretionary spending that will continue until its property tax funds are made available by the County.



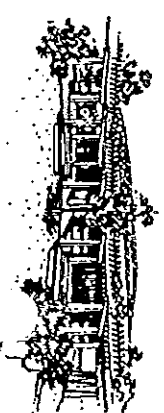
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TO: Elizabeth Minter, Library Director
FROM: Katie Matas, Literacy Coordinator *KUM*
DATE: January 16, 1995
SUBJECT: Placentia Library Literacy Services Report for the month of December

Program Statistics

Active tutors: 53
Active students: 72
Students waiting to be matched: 23
Percentage of tutors reporting (December hours): 90%
Tutoring hours reported: 299.5
Other volunteer hours reported: 110.5
Total volunteer hours: 410

Holiday Party. December 14, 1994, Literacy Coordinator Matas joined Families Coordinator Walters and the Families For Literacy participants in the Library meeting room for the annual Families For Literacy Holiday Party. Activities included crafts, stories, refreshments and a visit from Santa who presented each child with a gift of books.

Networking. Literacy Coordinator Matas and Principal Librarian Ammar represented the Literacy Program at the Chamber Christmas Party and the Placentia Community Network.

Upcoming Events. January activities will include the start of another 15-hour tutor training workshop and the annual Literacy Volunteer Holiday Potluck. Tutor training will begin January 17, 1995 from 6-9 P.M. and continue for five consecutive Tuesday evenings. The potluck is scheduled for Monday, January 30, 1995 from 6-8 P.M. in the meeting room.

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TO: Elizabeth D. Minter, Library Director
 FROM: Jeannine Walters, Families For Literacy Coordinator *JW*
 DATE: January 16, 1995
 SUBJECT: Families For Literacy Report for the month of December

Program Statistics.

Attendance

December 7	15 adults	21 children	36 TOTAL
December 14	12 adults	17 children	29 TOTAL

Books distributed

December 7	183 books (chosen by parents at Scholastic Book Fairs Inc. and purchased with grant funds)
December 14	36 books

Current Program Status. Program participants took a field trip to Scholastic Book Fairs, Inc. on December 7, 1994. Each family was given an allowance of \$10.00 for purchasing books. Prior to the field trip, the staff at Scholastic had reserved a few boxes of Spanish language books, so the participants had a variety of books from which to choose. In addition, a bag containing small toys for each child and a hardback book for each family was donated by Scholastic Book Fairs, Inc. Clifford, the Big, Red Dog also made an appearance which delighted the children.

A Christmas program was held on December 14, 1994. Participants made crafts, listened to stories, and ate punch and cookies. Books had previously been wrapped as presents and were given to the children by Santa Claus. Individual photos were taken of each child posing with Santa, and the photos were given to the mothers to take home.


Library staff deserve special mention for their assistance with this program. Katie Matas helped decorate the Meeting Room and provided the essential pair of extra hands throughout the morning. Cheryl Willauer presented the stories to the children, and Jerry Conn graciously consented to play Santa Claus.

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100
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TO: Elizabeth Minter, Library Director
FROM: Suad Ammar, Principal Librarian 
DATE: January 12, 1995
SUBJECT: Placentia Pride Council Report for the Month of December, 1994.

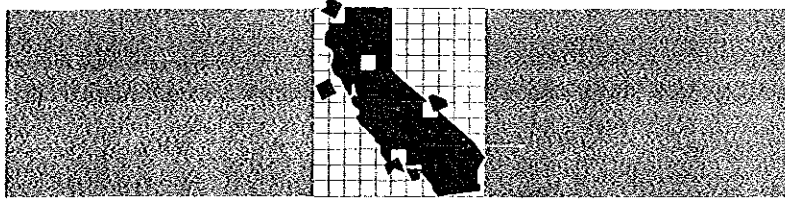
Legal workshops: The family law workshop "Issues of Divorce: How to Protect Yourself Legally and Financially." was presented by Attorney Violet Woodhouse. Twenty five people attended. The speaker answered questions and referred inquiring attendees to other lawyers when she could not answer certain questions. Feedback on the speaker and the choice of subject, was positive and encouraging.

Peggy Dinsmore will chair the January 12, 1995 meeting. The subject will be "Consumer Rights and Filing a Small Claims Action. " The presenter will be Attorney Keith de Brucky.

Oral History: The planning grant for the Oral History project was sent to the California Council for the Humanities on December 23, 1994. A response is expected some time in January. If approved, the main grant proposal will be due in April.

The next Council meeting will be on Thursday January 19, 1995. The Council did not meet in December.





CSDANEWS

VOLUME 10, NUMBER 10

DECEMBER 1994

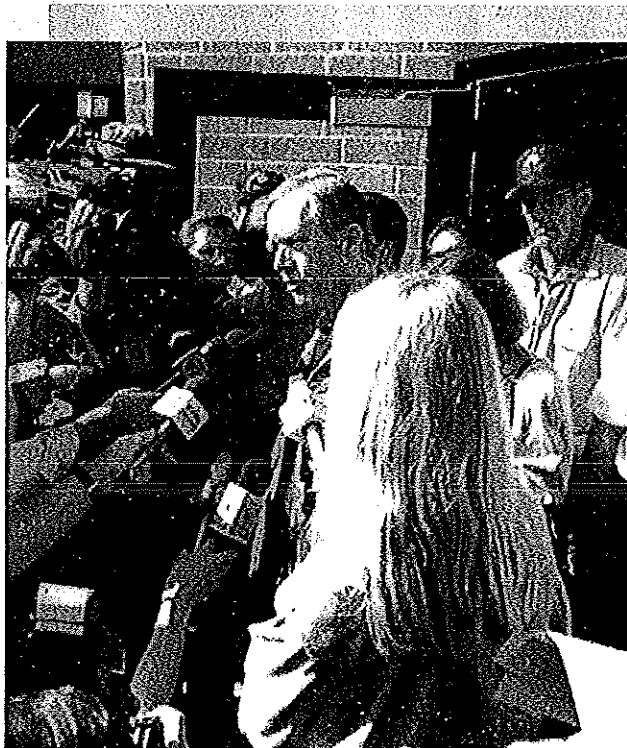
CALIFORNIA SPECIAL DISTRICTS ASSOCIATION

Flood, Fire, Quake... Districts' Role in Natural Disasters

Conejo Recreation and Park District

Note: This is the first in a series on special district participation in natural disasters throughout California. Conejo Recreation and Park District is located in Thousand Oaks, California. The article and photographs were submitted by Tom Sorensen, staff member with the District.

The 1993 wildfire that besieged much of southern California began



Newsbriefs

Video Training Available

Two new video tape programs from the Local Government Institute are available now to local government agencies throughout California.

The Complete Brown Act Video Workshop is a course on California's public meeting law, including the amendments that went into effect April 1, 1994. Anatomy of a Public Meeting will help turn good meetings into outstanding ones. Including a wealth of information on how to plan, prepare, conduct, document and implement meetings.

For information call: Local Government Institute (805) 683-8889.

Award Received by Severin

Carol R. Severin, past board member of CSDA, received the California Association of Recreation and Park Districts' President's Award for many years of dedicated and distinguished service with CARPD. Severin currently serves as the Secretary to

continued on page 4

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CSDA NEWS

CSDA NEWS is a publication of the California Special Districts Association. CSDA is located at 915 L Street, Suite 1000, Sacramento, CA 95814 (916/442-7887).

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The California Constitution Revision Commission

*Prepared by Blanning & Baker,
Associates*

The California Constitution Revision Commission was created in 1993 by Senate Bill 16. The Commission was assigned the task to report back to the Legislature by August 1995 with findings regarding "the formation and enactment of a state budget and recommendations for the improvement of that process." It was created from a legislative declaration that the "budget process has become crippled...the legislative process has at times become mired in gridlock...(and) California's existing 'system' of government is dysfunctional." The Commission was also assigned to examine "the current configuration of state and local government duties, responsibilities, and priorities; the fiscal relations of state and local governments; the types of services delivered...methods of performance measurement...(and) the feasibility of integrating community resources into service delivery mechanisms in order to reduce duplication and increase efficiency."

The Commission's 23 members include 10 appointed by the Governor, five each by the Assembly Speaker and the Senate Committee on Rules, and the Chief Justice, the Legislative Analyst, and the Director of Finance.

The Chairman is William Hauck, former Deputy Chief of Staff to Governor Wilson. The Vice Chairman is Don Benninghoven, Executive Director for the League of California Cities. One of the members is a county supervisor from San Diego. Membership does not include a representative from special districts.

At the September meeting,

Fred Silva, a longtime legislative consultant specializing in local government, was appointed as Executive Secretary. At that meeting, the "current relationship between state and local governments" was analyzed. One topic was the limitation on local agencies regarding increasing the property tax, resulting in their need to seek other funding mechanisms which could be more expensive to taxpayers.

A fundamental issue for the Commission to address was defined as whether voter approval requirements for tax increases are desirable and necessary and, if so, should the requirement be a majority, two-thirds approval, or something else.

A more in-depth analysis of special districts is anticipated at future meetings. One topic will include whether special districts were created as a result of a perception by the Legislature that there are "structural defects" in the Constitution in regard to cities and counties.

CSDA Note: CSDA and other special district associations worked hard to gain special district representation on the Commission. Unfortunately, the ultimate selection of representatives did not include a special district person.

Continued...

In a letter signed by CSDA,



Association of California Water Agencies, the California Association of Sanitation Agencies and the California State Association of Counties the following issues were highlighted and presented as suggested discussion topics:

- Review of the time frame prescribed for the enactment of a budget and the appropriateness of the public proceedings conducted pursuant to a review of a budget;
- Consider the feasibility of a multiyear state budget;
- Consider the feasibility of alternative methods of allocating resources and determining spending levels;
- Review of the role of federal mandates, the revenue sources of these levels of governments (particularly state and local), and the appropriateness of the intergovernmental sharing of the proceeds derived from those revenue sources;
- Consider the appropriateness of the 1/2 vote requirement of each house of the Legislature for passing a budget, the state appropriations limit, the earmarking for General Fund revenues for

Continued next page

In the Capitol

By RALPH HEIM, LEGISLATIVE ADVOCATE



Ralph Heim

Budget Trigger Will Not Be Pulled

On November 15, State Controller Gray Davis announced that the "Trigger" will not be pulled for the current fiscal year. Controller Davis warned, however, that it is probable that the Trigger will be pulled in 1995-96. Specifically, Controller Davis said: "The State's fiscal condition has modestly improved. But we are not out of the woods by any means. If you asked me to wager

a bet, I'd say the Trigger will go off in 1995-96."

Steve Olsen, Deputy Director of the Department of Finance, echoed Controller Davis' prediction and stated: "There are going to be some hard choices in 1995-96, no question about it."

The Trigger was part of the 1994-95 State Budget Compromise, and requires automatic reductions in all state operations when revenues fall below a specified level. The law requires the State Controller to revisit the Trigger calculation again in October 1995, and advise the Governor and Legislature if revenues and expenditures will require the Trigger to be pulled for the 1995-96 fiscal year.

The 1995-96 Session Begins December 5

When the Legislature convenes on December 5 to commence the 1995-96 Session, the Senate will consist of 21 Democrats, 17 Republicans and 2 Independents, which is a net gain of one seat for the Republicans as compared to the 1993-94 Session.

At press time, it appears the Assembly Republicans will have

41 seats in the 80-member Assembly. Should this number hold, and given that it takes 41 votes to elect the Speaker, the speculation is that Assembly Republican Leader Jim Brulte will be elected Speaker on December 5.

Should Assemblyman Brulte be elected Speaker, we can expect major changes in Committee Chairs, given that the Speaker appoints the Chairs and the Committee Membership. Clearly, the election of the Speaker for the

1995-96 Session will be the dominate matter to be taken up on December 5.

Finally, if your district is represented by one of the many "open seat" new legislators, and if you have not had the opportunity to meet your new legislator, please make an effort to do so as soon as possible. This is an excellent time to begin the education process with your legislators, so please take the time to meet them prior to the end of the year.

California Constitution

Continued from page 2

specified purposes, and the use of special funds to support certain state operations;

- Look at the assignment of program and service responsibilities among state and local governments, the appropriateness of shared-responsibility program and service arrangements among state and local governments;
- Review the feasibility of intergovernmental sharing of revenues and the need to provide maximum local control over the

ability to raise revenues to fund locally provided services;

- Examine the inability to local governments to raise or lower their property tax rates to reflect local community needs, local appropriations limits, and the voter approval requirements for implementing revenue-raising authorities.

CSDA staff is monitoring all efforts surrounding the Commission and will keep members informed of their activities.

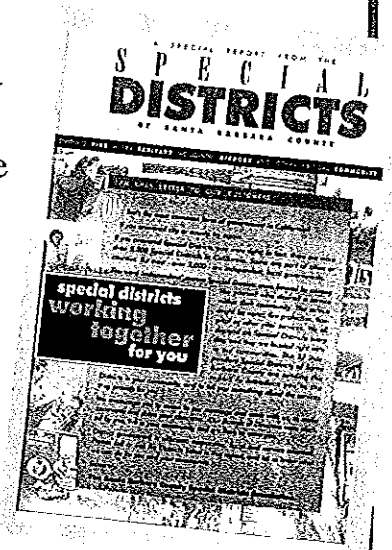
Very Impressive!

The CSDA Santa Barbara Local Chapter recently produced an eight-page Special Report explaining special district government, the benefits of local districts and who serves who in Santa Barbara County. The three-color publication mentions each special district in the County and offers readers a clear understanding of the services districts provide to their customers.

It is a wonderful publication and is an ideal way to educate customers on special districts. The mass mailing went to all special district customers

(50,000) in Santa Barbara.

A round of applause goes to the Santa Barbara Chapter for its exceptional public information activities!



Districts' Role in Natural Disasters

Continued from page 1

on October 26 at the terminus of Greenmeadow Road on a Conejo Recreation and Park District trailhead staging area in Thousand Oaks, California. Henceforward this arson fire, which had a ten-mile-long front, consumed 44,000 acres, destroyed 41 homes and 80 buildings; and was known statewide as the Greenmeadow fire.

In the early stages it was difficult for fire fighting personnel to determine the magnitude of the emergency response, yet it was clear that a large mobilization effort would be undertaken. Fortunately, three months prior to the conflagration the Ventura County Fire Department had contacted the Conejo Recreation and Park District to inquire into the suitability and availability of using Borchard Community Park as a staging area and command center should a major wildfire occur in the area.

Borchard Park is a 38-acre facility with three lighted ballfields, four tennis courts, a soccer field, three picnic facilities; a community center, which includes a gymnasium, two stages, a kitchen, game room, offices and several small meeting rooms; as well as considerable parking, all of which could be utilized when mobilizing for a major fire. This park is also adjacent to a major portion of 14,000 acres of District-managed open space; and about 70 square miles of State Park and National Park Service wilderness areas, all of which proved vulnerable during the October wildfires.

While the arson fire began at 11:40 a.m., it was not until 8:00 p.m. that a determination was made that a major command center and staging area for fighting the fire was necessary. Little did we know that this community center for recreation would be transformed overnight into a virtual city, providing for all the needs of 3,500 firefighters, 300 engines and 11 helicopters. Fortunately, the District's Maintenance Supervisor was a reserve firefighter, and knew

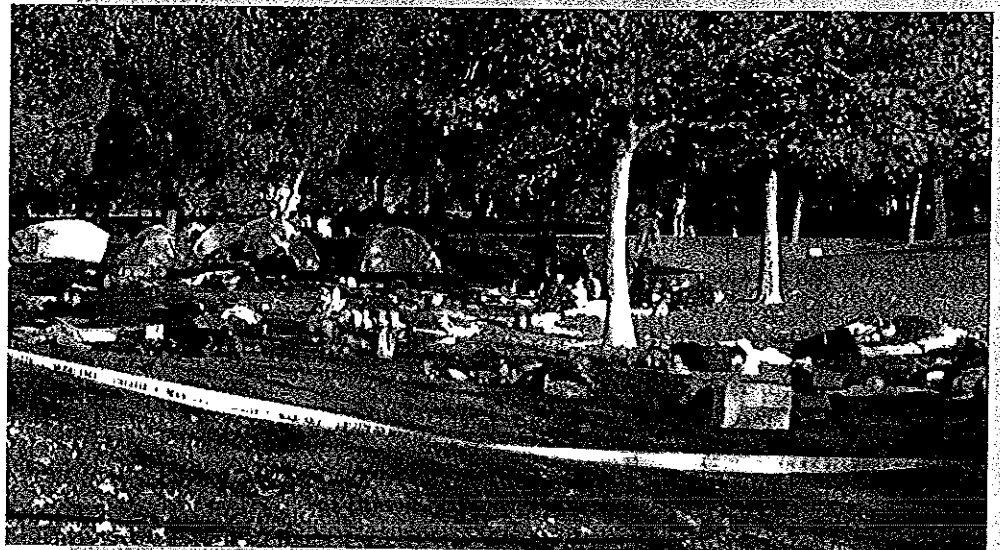
many of the fire fighting personnel on a first-name basis, thus he was assigned to act as communication and logistics liaison, working the next 10 days side-by-side with fire fighting and emergency personnel while transforming the park into a 24-hour per day teeming hub of activity.

The needs of the command center kept changing as more personnel became mobilized, bringing in units from the National

giant mess halls were set up at various locations in the park with wholesale food distributors dropping off large quantities of supplies for 3,500 firefighters. Additionally, local citizens offered their homes for firefighters; churches donated food; Girl Scouts and restaurants donated food; and local service clubs lent a hand as well. As the fire spread to Topanga and Malibu, the District provided two additional staging areas at Triunfo Community Park,

The park rangers had a significant role in providing support as well, identifying archaeological sites so bulldozers would use alternate routes, opening access gates, identifying open space routes for fire fighting equipment, barricading streets, and providing crowd control. Additionally, the rangers worked with the U.S. Forest Service Wildlife biologist to minimize the impact on wildlife.

The nationwide media coverage of this cooperative venture was enhanced when President Clinton



Park Service, United States Forest Service, California Department of Forestry, California Conservation Corps, California Highway Patrol, California Youth Authority, Native American Hot Shots, as well as out-of-state personnel from Colorado, Oregon, Wyoming, Montana, Idaho, Hawaii, Washington, Arizona, New Mexico, and Nevada. Each group arrived at the park at different times of the day or night, and had to immediately know where to park their equipment, where to hook up their computers, communications and telephone equipment, where to eat, shower, use restrooms, fuel their equipment, land helicopters, fight fires, get medical supplies, and sleep. Tents and costs for sleeping sprung up throughout the park, and

and Peppertree Playfield.

It was the District's Maintenance Supervisor Ruben Rojo, Lead Mechanic Bill Spear, and Recreation Supervisor Dennis Gass who provided all the communication and logistics support necessary to make this happen. Other than straight logistical and communications support, District personnel provided heaters for those lodged in tents; replenished water supplies; provided custodial supplies and support; did mechanical work on fire fighting equipment; and worked around the clock in many cases - 32 hours straight by Ruben Rojo, just to continually rearrange the park layout as the scene changed, identifying sewer, water, gas and electrical hookups for their many needs.

declared it a national disaster area, providing funding for those left homeless, or who were otherwise impacted by the fire. Governor Wilson landed at Borchard Park in his helicopter and after addressing the media and speaking encouraging words to the firefighters, took lunch in Borchard Center.

Ten days after the fire began, it was declared under control, and this makeshift community of tired firefighters began to disassembly and return to their home communities. The California Department of Fire and Forestry stated that this was the best command center they had ever used, both because of this facility, and because of the tremendous community and District support they had received throughout.

Board Update

The CSDA Board of Directors met on November 4, 1994 and discussed the following items of interest:

- Board committee memberships were ratified for 1995. A new Ad Hoc Committee on Communications was established to work with staff on internal and external communication activities, media relations and other related activities.

- The proposed CSDA 1995 budget was discussed, amended and approved.

- To help strengthen the relationship between CSDA headquarters and local chapters, a brief update on board activities will be mailed to local chapters after each monthly board meeting.

- Legislative Advocate Ralph Heim requested that each chapter establish a Legislative Committee with a Chair that would review legislation that may impact member districts. Heim would like to be able to use the local chapter members as resource experts on various issues. The program will be developed by CSDA staff and launched for the 1995 legislative session.

- A final lease agreement was reached for CSDA's new office space. The projected date for relocation is February 1, 1995.

- The January board meeting will include a facilitated workshop for directors to help establish 1995 goals and priorities for the Association.

1995 Board Schedule

At the last board meeting of the CSDA Directors, the following scheduled as approved:

Friday, January 13, 1995	Sacramento
Friday, February 10, 1995	Sacramento
Friday, March 10, 1995	Sacramento
Tuesday, May 2, 1995	Sacramento (in conjunction with the Governmental Affairs Conference)
Friday, June 9, 1995	Sacramento
Friday, July 14, 1995	Sacramento
Friday, August 11, 1995	Sacramento (if necessary)
Friday, September 22, 1995	Huntington Beach (in conjunction with the Annual Conference)
Friday, October 13, 1995	Sacramento (if necessary)
Friday, November 10, 1995	Sacramento
Friday, December 8, 1995	Sacramento (if necessary)

CSDA members are encouraged to attend monthly board members or to contact their regional directors for an update on board activities. For additional information contact CSDA at (916) 442-7887.

Popular Series Returns

Register Immediately for Practicalities Workshops

The always popular education workshop series entitled, "Practicalities of Running the District: Managers and Directors" will again be offered in the beginning of 1995. This day and a half workshop covers all aspects of district administration from both the general manager and board member perspective. This is a "must attend" workshop for newly elected board members to special districts as well as for those directors and staff members who want an up-to-date refresher course on special district policies, procedures and legal requirements.

Topics to be discussed during the workshop include: district personnel administration, the Brown Act, records retention, director's liability, finance, policy development, board and staff relations, public relations, conflict of interest, and agenda setting...to name a few.

The cost of this session is only \$150 for CSDA member districts (\$175 for non-member districts). Other education opportunities of this quality can cost in excess of three times more.

The workshops are scheduled for January 19-20, 1995 in Newport Beach and February 1995 in Sacramento (dates to be arranged). Registration materials will be in the mail soon!

This announcement appears as a matter of record only.

\$4,650,000

Midway City Sanitary District

Certificates of Participation
California Special Districts Finance Program

The undersigned was pleased to serve as Underwriter for the above financing.

PRAGER, MCCARTHY & SEALY

June 30, 1994

SDRMA Report

From the Deputy Director/Risk Manager

by C. Paul Frydendal

SAFETY/CLAIMS WORKSHOP & EDUCATION DAY PROVE SUCCESS

On November 14-15, 1994, the SDRMA staff presented another successful Safety/Claims Workshop and Education Day. These workshops, hosted by Director Ken Sonksen, result from the belief of the SDRMA Board and management that if member districts are aware of and tuned into the safety requirements and procedures for handling claims, then members will suffer fewer, and less severe, losses. Attendance is also required for certain representatives of new members, or newly designated individuals of renewing members. (See SDRMA Policy 90-14) With the idea that providing information to the members can minimize costs for all members, we are pleased to note that this session of the safety/claims workshop included more than 65 members' board directors, management and staff.

As we have done in the more recent presentations, the format included both basic and advanced sessions. This two-track method allows new attendees to learn some of the basic safety and claim procedures, while repeat attendees can expand their knowledge of these areas by hearing and discussing more focused topics such as Violence in the Workplace or Fire Protection in the Workplace. The advanced track also included a very well received presentation from SDRMA's general counsel, Harry M. Marsh of Marsh, Marsh and Volpe of

Chico. His portion of the program focused on actions and procedures to be taken by members after they've been served with a Summons and Complaint.

The Education Day was equally well received by more than 55 that attended this session. Although attendance at the Education Day is not required by policy, the information presented is helpful and informative for members. Further, members were able to network with staff from other members to obtain valuable information for handling a variety of issues in their respective districts. The topics, included a review of coverages by the Deputy Director and Gerald Lillis, SDRMA's Broker/Consultant from Gallagher Heffernan Insurance Brokers of San Francisco.

We would like to remind all members that attendance at both the Safety/Claims Workshops and the Education Day earn credit incentive points for your district, that will be applied as an off-set (credit) to the districts' contributions for the 1995-96 renewal.

Finally, based on the evaluation forms returned by the attendees, both the Safety/Claims Workshop and the Education Day sessions were very well received because they provided current and relevant information to the participants. We'd like to thank all of those that attended and especially those that completed the evaluation forms so that we can consider your comments to improve future Workshops and Education Days.

From the Loss Control Officer

by Murphy J. Lott

Violence in the Workplace - Update

This topic has been discussed briefly in past CSDA news articles, but deserves a more in-depth

analysis due to wide spread concern at both state and federal levels. The statistics gathered so far are alarming enough as to cause Cal-OSHA to issue a set of guidelines and a draft workplace security program. These are designed to assist employers in protecting those employee who may be at risk of assault or other violent acts while on the job.

Violence has become the second leading killer of workers in California following motor vehicles. In 1992, 193, or 30% of all workplace fatalities, resulted from assaults or other violent acts such as suicide. Of these, 193, 159 were classified as homicides.

1993 data indicates an increase of violence-related deaths in the workplace to 230, 195 of which were classified as homicides. This represents a one year rise in total violent fatalities of over 19%! It doesn't take a rocket scientist to realize the significance of these statistics; employers must address the problem of employee security or risk the loss of an employee and a possible lawsuit.

Which employees might be at greatest risk in a special district? Entities that provide utility services would be most likely to have the greatest exposure, particularly to customer related violence. Front officer personnel who handle money, take complaints, and generally deal with the public on a regular basis are definitely at the greatest risk. Additionally, meter readers and employees who perform duties, such as non-payment disconnects of utility services, would also have a higher than normal risk of encountering violent situations.

Employers need to analyze their workplace for security and employee protection issues in the same manner they typically would for other safety related issues. After a thorough workplace analysis, a security plan should be incorporated into the Illness and Injury Program and employees trained to recognize and respond appropriately to violent situations.

The Cal-OSHA workplace security guidelines and draft security program are available to SDRMA members by calling (800) 537-7790.

Coming Events

January 26-27
Board Meeting Sacramento

February 6-7
Safety/Claims Workshop and Education Day Southern California

March 30-31
Board Meeting Sacramento

April 27-28
Budget Meeting Sacramento

May 25-26
Board Meeting Sacramento

July 17
Safety/Claims Workshop TBD

Newsbriefs

Continued from page

CARPD and was recently elected to the board of the East Bay Regional Park District.

Rumor Has It

It appears the Jarvis Taxpayers Association will begin work on an initiative for the next statewide election that will cite the "misuse" of "MADS" and "BADs," better known as Maintenance Assessment Districts and Benefit Assessment Districts. The Constitutional Amendment will be called the "Protect Proposition 13 Act," and will require a two-thirds vote for "indirect benefit assessments," and a simple majority for assessments to fund work that directly benefits property.

The next regularly scheduled statewide election is March 1996. The group's goal is to collect more than one million signatures to place the Constitutional Amendment on the ballot. CSDA will keep you informed of any further developments on this proposed amendment.

Employment Opportunities

Do you have a job opening to advertise? CSDA members can advertise an employment opportunity (up to 135 words) for \$40 per issue; Non-CSDA members can advertise (up to 135 words) for \$65 per issue. Contact CSDA for publication schedule and submittal information (916) 442-7887.

General Manager. Avila Beach County Water District, Avila Beach, CA. Located on the Central Coast half way between Los Angeles and San Francisco. Avila Beach is a presently unincorporated growing community approximately 10 miles south of San Luis Obispo, CA. California Polytechnic State University and Cuesta College and Allen Hancock College are 20 minutes away. Hospital, golf courses, ocean beaches and historic wineries nearby. Manager will administrate District operations including water, wastewater, and fire - additional services may be added. New General Manager should have minimum three years successful management experience, knowledge of cost accounting and budgets, personnel, facility operations, multi-agency interfacing, excellent oral, writing and presentation skills and good socio-political and employee/public relations skills. Municipal Finance/Engineering background desirable. SALARY: Estimate \$18,000 plus benefits, 1/2 TIME POSITION, DOQ. APPLY BY: Position open until filled. APPLY TO: Send letter, resume with employment, education and salary history and five professional/ character references to: Manager Search, Avila Beach County Water District, P.O. Box 309, Avila Beach, CA 93424. Inquiries: (805) 595-2664 ask for Laurie.

Section Manager. American Water Works Association/ California-Nevada Section, Ontario, CA. The Cal-Nevada Section of AWWA is a 7,500

member, non-profit educational and technical organization. Reporting to a 25-member governing Board of Directors, the Section Manager is responsible for a budget of approximately \$500,000 and a staff of four. The ideal candidate will have experience in membership development and budgeting, the possess strong management, organizational, and public relations skills. A



Bachelor's degree in business administration, non-profit administration, or related field is required. SALARY: Open, DOQ. APPLY BY: January 20, 1995. APPLY TO: Please submit your resume with five work-related references and current salary to: Bobbi Peckham, David M. Griffith 7 Associates, 5715 Marconi Avenue, Suite A, Carmichael, CA 95608. For a detail brochure regarding this opportunity, call (916) 485-8102.

Chief Financial Officer and Assistant Controller - two positions. Metropolitan Water District of Southern California, Los Angeles, CA. MWD is one of the world's largest water agency with an annual operating budget of \$862 million, a ten year capital program in excess of \$4 billion and 2,050 employees.

Chief Financial Officer. Reporting to the General Manager, the CFO is responsible for managing all financial functions

and a finance department staff of 70 individuals. Candidates should possess prior experience in a top financial officer capacity for a public agency with responsibility for directing financial activities including accounting and financial reporting, debt issuance strategies and administration, budget administration, financial analysis, accounting operations, custody and disbursement of funds and investments and associated financial systems. Candidates must be highly experienced and capable of working with senior management, boards of directors, public officials, investment bankers, rating agencies, staff, and the general public. Superior management, leadership and interpersonal skills are imperative. SALARY: \$116,000 - \$148,000 DOQ. APPLY BY: December 16, 1994. For additional information, contact Bill Hawkins (213) 933-3337.

Assistant Controller. The Assistant Controller is responsible for managing accounting functions including general accounting/audit; cost accounting; and reimbursable projects. Position supervises a staff of 15-20. Strong accounting systems experience is essential as well as a strong working knowledge of GASB and management reporting. Candidates should be CPA's with strong government accounting backgrounds. Three to five years supervisory experience is desired. SALARY: \$74,000 - \$84,000 DOQ. APPLY BY: December 23, 1994. For additional information contact Gwen Catchings (213) 933-3337.

For both positions send resume, salary history and five work references to: The Hawkins Company, 5455 Wilshire Blvd., Suite 1406, Los Angeles, CA 90036. AA/EOE/ADA.

General Manager. Resort Improvement District #1, Shelter Cove, California. Located in Southern Humboldt County, the community of Shelter Cove is situated on the Pacific Ocean, 24

miles west of Garberville and Highway 101. The Resort Improvement District is an independent special district which provides Shelter Cove water, electricity and sewer service. The General Manger is the chief executive officer of the District and is responsible to the District's Board of Directors for carrying out the Board's policies, directing day-to-day activities and operations of the District, and coordinating District services and activities with outside agencies. Minimum qualifications can be met with a combination of five (5) years work experience in management or administration of domestic water treatment and distribution, wastewater collection and treatment, and electrical distribution; a bachelor's degree in Business, Public Administration, Civil Engineering, or a related field. Must have California Drivers' license and ability to qualify for fiduciary bonding. SALARY: \$45,000 - \$48,000 annually plus fringe benefits. APPLY BY: January 15, 1995. APPLY TO: For additional information/application materials contact Tony Stramaglia, Resort Improvement District #1, 9126 Shelter Cove Road, Whitethorn, CA 95589, (707) 986-7447.

New Members

CSDA would like to welcome the following new member:

Santa Paula Union High School Public Library District located in Ventura County. The independent special district public library serves 26,750 people.

Calendar

December 2, 1994

Education Seminar

Legal and Legislative Challenges and Changes
Sheraton Hotel, San Jose

December 26, 1994

CSDA - Closed

Holiday

January 2, 1995

CSDA - Closed

New Years Holiday

January 14, 1995

CSDA Board of Directors Meeting
Sacramento

Survey Says

Each CSDA member district should have received a 1994 Membership Satisfaction Survey in the mail. To be eligible for the drawing for a free registration to the 1995 annual CSDA conference, the survey must be returned and postmarked by December 16, 1994.

This information is extremely valuable to CSDA and will help chart the future of this association. Please take the time to fill out the survey and return it in the pre-stamped envelope provided in the mailing.

Thank you for your help!



CSDA NEWS

BULK RATE
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ASSOCIATION**

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