

**MINUTES
PLACENTIA LIBRARY DISTRICT
SPECIAL MEETING OF THE BOARD OF TRUSTEES
June 8, 2004**

CALL TO ORDER President Shkoler called the Special Meeting of the Placentia Library District Board of Trustees to order on June 8, 2004 at 2:34 P.M.

ROLL CALL **Members Present:** President Al Shkoler; Secretary Betty Escobosa; Trustees Richard DeVecchio, and Gaeten Wood; and Library Director Elizabeth Minter.

Members Absent: Trustee Peggy Dinsmore

Others Present: Public Services Manager/Literacy Coordinator Jim Roberts and Administrative Assistant Donna Siloti.

ADOPTION OF AGENDA It was moved by Secretary Escobosa and seconded by Trustee DeVecchio to adopt the Agenda as printed.

AYES: Shkoler, Escobosa, DeVecchio, Wood
NOES: None
ABSTAIN: None
ABSENT: None

ORAL COMMUNICATIONS No members of the public requested to address the Board.

LIBRARY DIRECTOR'S REPORT Library Director Minter distributed a copy of the letter sent on our Board's behalf by Palos Verdes Library District to Assemblywoman Judy Chu; a form letter to be sent by trustees to their legislators provided by Palos Verdes; and a letter from California Special Districts Association encouraging trustees to contact their local legislators.

REVIEW OF PLACENTIA LIBRARY DISTRICT POLICY HANDBOOK The Board of Trustees reviewed the amended Personnel Policies as contained in the April 2004 Board Book.

It was moved by Trustee DeVecchio and seconded by Secretary Escobosa to adopt Section 2040.11 (Sick Leave Incentive) with the provision that an employee will not receive any bonus hours if their vacation balance is over 30 days at the end of the quarter.

AYES: Escobosa, DeVecchio, Wood
NOES: Shkoler
ABSTAIN: None
ABSENT: None

It was moved by Trustee DeVecchio and seconded by Secretary Wood to amend Section 2040.11 to apply to non-exempt employees only.

AYES: Shkoler, Escobosa, DeVecchio, Wood
NOES: None
ABSTAIN: None
ABSENT: None

Section 2110.5.1 (Matching Contribution for Deferred Compensation Participants) was deleted.

Section 2165.3 Unauthorized Voluntary Absence - Library Director Minter reported that Special District Risk Management Association (SDRMA) is in the process of reviewing this section to determine if Skelly applies.

Section 2180 Grievance Procedure – no action taken.

Section 2190 Drug and Alcohol Abuse – Library Director Minter waiting explanation from SDRMA regarding notification of conviction.

Section 2230 Nepotism – accepted as printed.

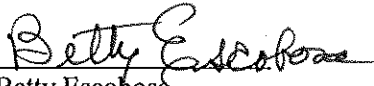
Section 2150 - Compensation – Library Director Minter distributed a report showing salary comparisons by classifications for libraries located in Orange County and nearby special district libraries. President Shkoler commented that Placentia's salaries are in the middle range for libraries with comparable populations. President Shkoler would like the Board to consider changing the structure of compensation, suggesting that cost of living increases not be given and that raises be based solely on merit. Library Director Minter said that the cost of living adjustment will be on the agenda for the regular June meeting. She suggested that the Board will need to pass a salary schedule at the June meeting and restructuring of compensation can be considered at future board meetings.


**AGENDA
PREPARATION**

The date and time for the June Regular Meeting was changed to Wednesday, June 30, 2004 at 5:00 P.M. Agenda Preparation for the June Regular Meeting will be held on Wednesday, June 30, 2004 at 5:00 P.M.

ADJOURNMENT

President Shkoler adjourned the Special Meeting of the Board of Trustees of the Placentia Library District at 4:11 P.M.


Betty Escobosa
Secretary
Library Board of Trustees


Al Shkoler
President
Library Board of Trustees