

# AGENDA

## REGULAR MEETING

### PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

Monday, November 20, 2006






6:30 P.M.

Library Meeting Room

*The Vision of the Placentia Library District is to  
inspire exploration, open minds and bring people together.*

The Purpose of the Placentia Library District is to provide services and materials to our ever changing and diverse community.

To accomplish this goal the Library will:

-  Provide a qualified staff to acquire, organize, and maintain a collection of print and non-print materials in an easily accessible facility and assist the public with its use.
-  Provide literacy outreach and services to the community.
-  Provide a special collection to document and preserve Placentia's History and Authors.
-  Present programs and provide technology access to everyone in order to promote reading and lifelong learning.
-  Promote the Library's vision through consistent messages to the public.

**AGENDA DESCRIPTIONS:** *The Agenda descriptions are intended to give members of the public notice and a general summary of items of business to be transacted or discussed. The Board may take any action which it deems to be appropriate on the Agenda and is not limited in any way by the notice of the recommended action.*

**REPORTS AND DOCUMENTATION:** *Reports and documentation relating to Agenda items are on file in the Administrative Office and the Reference Department of Placentia Library District, and are available for public inspection. A copy of the Agenda packet will be available for use during the Board Meetings. Any person having any question concerning any Agenda item may call the Library Director at 714-528-1925, Extension 203.*

**CALL TO ORDER**

1. Call to Order <sup>6:30</sup> Library Board President
2. Roll Call Administrative Services Manager
3. Adoption of Agenda <sup>Beltz/Jan</sup>

*This is the opportunity for Board members to delete items from the Agenda, to continue items, to re-order items, and to make additions pursuant to Government Code Section 54954.2(b).*

Presentation: Library Director  
Recommendation: Adopt by Motion

4. Oral Communications

*At this time, in accordance with California Government Code Section 54954.3, members of the public may address the Library Board of Trustees on any matter within the jurisdiction of the Board.*

*In accordance with Library Board Policy adopted on April 13, 1992, presentations by the public are limited to 5 minutes per person.*

*In accordance with California Government Code Section 54954.3, members of the public are also permitted to address the Library Board of Trustees on specific Agenda Items before and at the time that an Item is being considered by the Board.*

*Action may not be taken on items not on the Agenda except in emergencies or as otherwise authorized by Government Code Section 54954.2(b).*

**TRUSTEE & ORGANIZATIONAL REPORTS**

5. Board President Report <sup>Chandra Niran CTS  
Chandra B'ford - Valerie Paul</sup>

*The President makes announcements of general interest to the community and the Library Board of Trustees as well as conducting any ceremonial matters.*

Determine time and place for oath of office for Trustees on December 1, 2006. - <sup>closed receipt</sup>

Determine who will attend the Citizen of the Year Dinner on November 30, 2006.

<sup>Give - Chandra Niran CTS      Bett - Friend West</sup>

6. Trustee Reports <sup>Roland - CTS Nixon      Jan - Chandra B'ford</sup>

<sup>Formal Board</sup>

<sup>Al      Gee  
Alonso      Heath  
Jim  
Elizabeth</sup>

*The Trustees make announcements of general interest to the community and the Library Board of Trustees, and report on meetings attended on behalf of the Board of Trustees.*

7. Friends of Placentia Library Board of Directors Report. <sup>(Archib)</sup>
8. Placentia Library Foundation Board of Directors Report. <sup>(DeVecchio)</sup>
9. Upcoming Trustee meetings and events.

*Richard will be the new donated chair*

*Cimelia  
Joe Harnedy  
Cris  
James Yarnot*

*Mandy Pike  
Peggy  
Ann*

*Staff report done by...*

CONSENT CALENDAR (Items 10 – 41)

*you/for*

Presentation: Library Director  
Recommendation: Approve by Motion

*Items 10 – 41 may be considered together as one motion to approve the Consent Calendar. Items may be removed for individual consideration before the Consent Calendar is adopted. Items removed must then each have a separate motion.*

MINUTES (Item 10)

10. Minutes of the October 16, 2006 Library Board of Trustees Regular Meeting and the November 9, 2006- Library Board of Trustees Special Meeting. (Receive & File and Approve)

CLAIMS (Items 11 – 14)

11. Nonstandard Claims in excess of \$300. (Receive & File and Approve)

No Nonstandard Claims were processed during this report period.

12. Claims forwarded by the Library Director and Library Trustees. (Receive & File and Approve)

Claims 4921, 4922 and 4923 by Minter/Wood; 4924 by Minter/DeVecchio; 4925 and 4926 by Minter/Wood; and 4927 by Minter/Shkoler for a total of \$45,314.11 from Fund 707.

13. Current Claims and Payroll. (Receive & File and Approve)

Current Claim for Fiscal Year 2006-2007: 4928, 4929, 4930, 4931 and 4932 for a total Current Claim for Fiscal Year 2006-2007 of \$35,261.95;

and Payrolls #12 (12/6/06) for \$47,072.00, and #13 (12/20/06) for \$47,072.00 for a total for Payrolls of \$94,144.00, for a combined total of Current Claims and Payrolls of \$129,405.95 from Fund 707.

14. FY2006-2007 Cash Flow Analysis through November 20, 2006, the Schedule of Anticipated Property Tax Revenues for FY2006-2007 as provided by the Orange County Auditor and recommendation that no funds be transferred at this time. (Receive & File).

FINANCIAL REPORTS (Items 15 – 20)

15. Financial Reports for October 2006. (Receive & File)
16. Office General Ledger & Check Registers for October 2006. (Receive & File)
17. Acquisitions Report for October 2006. (Receive & File)
18. Entrepreneurial Activities Report for October 2006. (Receive & File)
19. Collection Agency Report for October 2006. (Receive & File)

20. Gift Reports for April through October, 2006. (Receive & File)

GENERAL CONSENT REPORTS (Items 21– 31)

21. Building Maintenance Report for October 2006. (Receive & File)
22. Personnel Report for October 2006. (Receive, File, and Ratify Appointments)
23. Volunteer Reports for October 2006. (Receive & File)
24. Circulation Report for October 2006. (Receive & File)
25. Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority. (Receive & File)
26. Legislative Alerts from the California Special Districts Association. No Alerts were received from the California Library Association during this report period. (Receive & File)
27. Status Report on Partnerships with Community Organizations. (Receive & File)
28. Status Report on Active Grant Applications. (Receive & File)
29. Poet Laureate Report. (Receive & File)
30. PLF Certification (Receive & File)
31. Press release on State Library Digitization project. (Receive & File)

STAFF REPORTS (Items 32 – 41)

32. Library Director's Report. (Minter)
33. Program Committee Report for October 2006. (Roberts)
34. Children's Services Report for October 2006. (Gurkweitz)
35. Placentia Library Literacy Services Report for October 2006. (Roberts)
36. Reference and Adult Services Report for October 2006. (Strazdas)
37. History Room Report for October 2006. (Bell)
38. Placentia Library Web Site Report for October 2006. (Napier)
39. Technology Report for October 2006. (Napier)
40. Publicity Materials Produced in October 2006. (Monroe)
41. Safety Committee Minutes for October 2006. (Matas)

## CONTINUING BUSINESS

42. Legislative Issues and a Review of the Status of the State Budget and State Library Budget.

Presentation: Library Director

Recommendation: Action to be determined by the Library Board of Trustees.

43. Facility Master Plan report. The Library Board will discuss the results of the Work Session on the Facility Master Plan held at 4:00 P.M. and set the calendar for future meetings.

Presentation: Library Director

Recommendation: Action to be determined by the Library Board of Trustees.

44. Fourth Reading of Proposed Placentia Library District Policy 2012 – Dress Code for Employees and Volunteers.

Presentation: Manager of Administrative Services

Recommendation: Review and revise Proposed Placentia Library District Policy 2012 – Dress Code for Employees and Volunteers; and

Adopt as a fourth and final reading Placentia Library District Policy 2012 – Dress Code for Employees and Volunteers.

## NEW BUSINESS

45. Increase the Imprest Petty Cash Allocation for the Circulation Supervisor from \$200 to \$400.

Presentation: Library Director

Recommendation: Increase the allocation of imprest petty cash in cash for the Circulation Supervisor from \$200 to \$400.

46. Library Director Performance Evaluation, Contract and Salary. The Library Board will consider a Human Resources consulting contract with Valerie Poole at a rate of \$75 per hour for the purpose of managing the performance evaluation process for the Library Director and advising the Library Director on the performance evaluation process for exempt employees.

Presentation: Library Board President

Recommendation: Approve contract with Valerie Poole at a rate of \$75 per hour for the purpose of managing the performance evaluation process for the Library Director and advising the Library Director on the performance evaluation process for exempt employees; and

Appoint Valerie Poole as the negotiator of the Library Board of Trustees for the purpose of negotiating a labor contract with the Library Director and authorize her to speak on behalf of the Library Board of Trustees.

## CLOSED SESSION

Closed Session for Conference with Labor Negotiators

*Pursuant to California Government Code Section 54957.6 a closed session will be held to conduct a conference with labor negotiators [specify the names of the negotiators identified in action taken in Agenda Item 53] for an unrepresented employee, the Library Director.*

Presentation: Library Board President will report on the Closed Session  
Recommendation: Action to be determined by the Library Board of Trustees

Closed Session to Discuss a Personnel Matter

*Pursuant to California Government Code Section 54957 a closed session will be held to discuss the evaluation of performance of an employee, the Library Director, a personnel matter.*

Presentation: Library Board President will report on the Closed Session  
Recommendation: Action to be determined by the Library Board of Trustees

**ADJOURNMENT**

47. Agenda Preparation for the December Regular Meeting, which will be held on Monday, December 17, 2006 at 6:30 P.M.

48. Review of Action Items.

*No action or discussion shall be taken on any item not appearing on the posted Agenda, unless authorized by law.*

49. Adjourn

\*\*\*\*\*CERTIFICATION OF POSTING\*\*\*\*\*

I, Wendy Goodson, Manager of Administrative Services of Placentia Library District, hereby certify that the Agenda for the November 20, 2006 Regular Meeting of the Library Board of Trustees of the Placentia Library District was posted on Thursday, November 16, 2006.



# PLACENTIA LIBRARY BOARD CALENDAR

November 2006 - October 2007

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## November

- 6 7:00 PM Friends Board Meeting, Escobosa
- 9 5:30 PM Chamber Mixer
- 10 CLA Annual Conference, Sacramento, through Nov 13
- 11 Library Closed for Veterans Day/Staff Holiday
- 20 6:30 PM Library Board Meeting
- 23 Library Closed for Thanksgiving/Staff Holiday
- 30 6:30 PM Chamber of Commerce Citizen of the Year Breakfast

## December

- 1 6:30 PM Donor Reception (Friends/Foundation), Placentia Library  
12:00 PM Trustee terms begin
- 4 7:00 PM Friends Board Meeting, DeVecchio
- 6 6:30 PM Placentia Library Foundation Board of Directors
- 7 11:30 AM ISDOC Quarterly Meeting, Orange County Sanitation District
- 18 6:30 PM Library Board Meeting

## January

- 1 7:00 PM Friends Board Meeting, Wood
- 11 5:30 PM Chamber Mixer
- 15 6:30 PM Library Board Meeting
- 19 ALA Midwinter Meeting, Seattle, through Jan 24
- 25 9:00 AM Orange County Council of Governments, OC Sanitation District  
7:15 AM Placentia Chamber of Commerce Breakfast

## February

- 5 7:00 PM Friends Board Meeting, Turner
- 8 5:30 PM Chamber Mixer
- 19 6:30 PM Library Board Meeting
- 22 9:00 AM Orange County Council of Governments, OC Sanitation District  
7:15 AM Placentia Chamber of Commerce Breakfast

## March

- 3 9:30 AM Friends of Placentia Library Author's Luncheon, ALL TRUSTEES
- 5 7:00 PM Friends Board Meeting, Shkoler

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# PLACENTIA LIBRARY BOARD CALENDAR

November 2006 - October 2007

Nov 2006

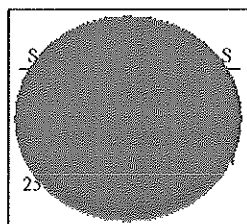
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## March

- 8 5:30 PM Chamber Mixer
- 19 6:30 PM Library Board Meeting
- 22 9:00 AM Orange County Council of Governments, OC Sanitation District
- 7:15 AM Placentia Chamber of Commerce Breakfast
- 24 8:30 AM CALTAC Trustee Workshop

- 29 11:30 AM ISDOC Quarterly Meeting, Orange County Sanitation District

## April

- 2 7:00 PM Friends Board Meeting, Escobosa
- 8 Easter, Library Closed, not staff holiday
- 12 5:30 PM Chamber Mixer
- 15 National Library Week through Apr 21
- 10:03 AM National Library Week, through April 21
- 16 6:30 PM Library Board Meeting
- 26 9:00 AM Orange County Council of Governments, OC Sanitation District
- 7:15 AM Placentia Chamber of Commerce Breakfast

## May

- 7 7:00 PM Friends Board Meeting, DeVecchio
- 10 5:30 PM Chamber Mixer
- 21 6:30 PM Library Board Meeting
- 24 9:00 AM Orange County Council of Governments, OC Sanitation District
- 7:15 AM Placentia Chamber of Commerce Breakfast
- 27 Library Closed for Monday Holiday/Not Staff Holiday
- 28 Library Closed for Memorial Day/Staff Holiday
- 31 11:30 AM ISDOC Quarterly Meeting, Orange County Sanitation District

## June

- 4 7:00 PM Friends Board Meeting, Wood
- 14 5:30 PM Chamber Mixer
- 18 6:30 PM Library Board Meeting
- 21 ALA Annual Conference, Washington, DC, through June 27

May 2007

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## June

- 28 9:00 AM Orange County Council of Governments, OC Sanitation District
- 7:15 AM Placentia Chamber of Commerce Breakfast

## July

- 4 Library Closed for Independence Day/Staff Holiday
- 16 6:30 PM Library Board Meeting

- 26 9:00 AM Orange County Council of Governments, OC Sanitation District
- 7:15 AM Placentia Chamber of Commerce Breakfast

## August

- 20 6:30 PM Library Board Meeting
- 23 9:00 AM Orange County Council of Governments, OC Sanitation District
- 30 11:30 AM ISDOC Quarterly Meeting, Orange County Sanitation District

## September

- 2 Library Closed for Monday Holiday/Not Staff Holiday
- Placentia Library District Established in 1919 by OC Board of Supervisors
- 3 7:00 PM Friends Board Meeting, Turner
- Library Closed for Labor Day/Staff Holiday
- 13 5:30 PM Chamber Mixer
- 14 Placentia Library Foundation Incorporated in 1994
- 17 6:30 PM Library Board Meeting

- 27 9:00 AM Orange County Council of Governments, OC Sanitation District
- 7:15 AM Placentia Chamber of Commerce Breakfast

## October

- 1 7:00 PM Friends Board Meeting, Shkoler
- 11 5:30 PM Chamber Mixer
- 13 8:30 AM Heritage Parade, line-up at 8:30, Parade begins at 9:30
- 15 6:30 PM Library Board Meeting
- 25 9:00 AM Orange County Council of Governments, OC Sanitation District
- 7:15 AM Placentia Chamber of Commerce Breakfast

May 2007

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Aug 2007

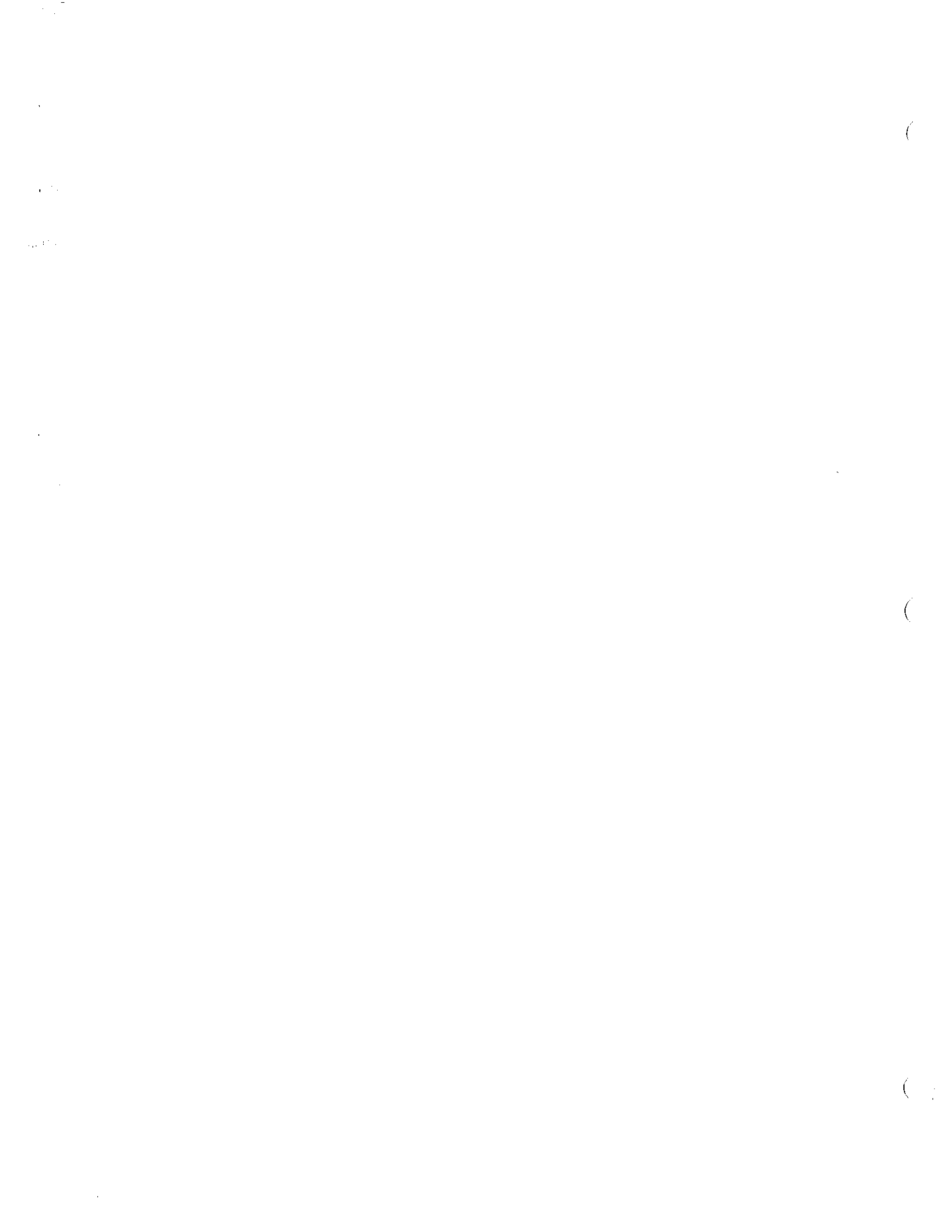
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Oct 2007

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FRIENDS OF PLACENTIA LIBRARY

Minutes:

Board of Directors Meeting

November 6, 2006

The meeting was called to order at 7 pm by President, Eleanor Rankin. The following Directors were present: Ginny Sanatar, Nadine Blansett, Ben Boelman, Ginny Haussman, Beverly Webster, Christine Maxwell, Camille Himes, Barbara Hemmerling and Eleanor Rankin. Brenda Benner was excused. Library staff present: Elizabeth Minter and Lois Monroe. Betty Escobosa represented the Trustees.

SECRETARY: By general consent the minutes were accepted.

TREASURER: Camille reported a balance of \$26,039.00.

FINANCIAL SECRETARY: Ginny Sanatar reported deposits of \$1,930.80 in October.

PRESIDENT'S REPORT: 1) The Staff Appreciation event at Dr. and Mrs. Stark's was an unqualified success. Eleanor has written a thank you note to the Starks. 2) Invitations to the Donor Reception, December 1, have been mailed. Emeriti members of the Friends will be honored. There will be reminder calls made by Foundation and Friends a few days prior to the event. 3) Author's Luncheon. Dennis Smith, Superintendent of the Placentia, Yorba Linda School District, will be asked to be maitre d'. Elizabeth will buy apron material. It was decided that Jim and Virginia Walker should receive complimentary tickets. Ginny Sanatar and Barbara Hemmerling will work with Jody at Alta Vista on the menu. Ben Boelman and his grandson will provide music. 4) The shelving supports needed in the workroom have been installed. 5) The Friends will not have a Citizen-of-the-Year nominee. 6) The final papers for the merger are in the process of being completed and filed.

CHAIR REPORTS: **Book Store/Workroom:** The rolling cart that was authorized last month was ordered. There has been no appropriate furniture found for the Book Store. **By-Laws:** Carol Fizzard, no report. **Joint Publications:** The committee has completed its work -- a new brochure and letterhead are ready for distribution. **Membership:** Ginny Haussman: The membership letters will be sent in early November. Ginny has drafted a Welcome to New Members letter to be sent with the membership card. General consensus was favorable to this idea. **Public Relations:** Eleanor sent a press release about the Sunday Sale in October and November... **Second Sunday Book Sales:** Ginny Sanatar said November's workers are Nadine Blansett, Barbara Hemmerling, Jill Botha, and Beverly Webster. **Senior Program Services:** Ben Boelman presented a well organized Outreach program to be started in January at Bradford Terrace. The complete plan is filed with these minutes. **Silent Auction:** Nadine Blansett reported that \$81 was collected in October.

LIBRARY STAFF REPORTS: Elizabeth Minter: 1) The Facility Planning Workshop with Linda Demmers will be Monday, November 20 from 4-6:30. The purpose is to develop a master plan that will utilize our facility in the most functional way to benefit

our many requirements. 2) Tuesday, November 28, 5:30- 8:30, will be Pictures with Santa. People will bring their own cameras. We will provide the Christmas tree and Santa Claus. Lois Monroe may be calling some of the Friends to help with "Crowd Control". 3) Wendy will be ordering a table for the Citizen-of-the-Year dinner on November 30 at Alta Vista. The cost is \$49. If you would like to join that group call Wendy.

Betty Escobosa: Trustee, said she enjoyed being with our group and is always amazed at how much we accomplish.

Next Meeting: December 4, 2006 7:00 P M Please have your written reports duplicated well before the meeting.

Barbara Hemmerling, Secretary

MINUTES  
PLACENTIA LIBRARY FOUNDATION  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
November 8, 2006

- CALL TO ORDER** The Regular Meeting of the Placentia Library Foundation Board of Directors was called to order on November 8, 2006 at 6:00 P.M. by President Jean A. Lasley.
- ROLL CALL** **Members Present:** President Jean A. Lasley, Secretary M. A. McHenry, Treasurer Richard DeVecchio, and Directors William Dooley, Russell Rice and Nancy Lone-Tollefson.
- Members Absent:** Eleanore Rankin.
- Others Present:** Library Director Elizabeth Minter, Coordinator of Development and Volunteer Services, Lois Monroe.
- 
- ADOPTION OF AGENDA** The Agenda was approved as printed.
- BOARD REPORTS** Verbal report made by Library Board of Trustees Representative DeVecchio.
- CONSENT CALENDAR** Motion to approve the Consent Calendar: Minutes of the October 11, 2006 Regular Meeting; Financial Report as of October 31, 2006 and Ratification of the Payment of Bills for October 2006. Motion made by Richard DeVecchio and seconded by Nancy Lone-Tollefson. Passed unanimously.
- COMMITTEE REPORTS**
- DONOR RECEPTION** Director Tollefson reported that plans for the donor reception are on schedule.
- INVESTMENT** Report from Investment Chair, William Dooley. An investment representative will be invited to make a presentation to the Foundation Board of Directors.  
The Investment Committee, Chairman, William Dooley, Director Richard DeVecchio, Director M.A. McHenry and Wendy Goodson, Administrative Services Manager, will meet on December 6, 2006 at 5:00 P.M.  
President, Jean Lasley challenged each Director to give \$100.00 to help sponsor this year's donor reception. She will match the donations up to \$3,000.
- BOARD DEVELOPMENT** Status report given by President Lasley

Placentia Library Foundation Board of Directors, Minutes, November 8, 2006, Page 2 of 2 .

**PLANNED GIVING**

Library Director Elizabeth Minter reported on the meeting with Jeremy Stelter of the Stelter Company held on October 17, 2006.

**CONTINUING  
BUSINESS**

Merger update given by President Lasley.  
Development Director, Lois Monroe reported the signed Letter of Engagement and check for services in the amount of \$1,000.00 was received by Freeman, Freeman, and Smiley on October 23, 2006.  
Library Director, Elizabeth Minter reported the Finance Committee met November 8, 2006. The committee's report will be ready by December. President Lasley urged the board to think about their goals and accomplishments for 2007.

**SELECT MEETING  
DATE**

The Foundation Board selected December 6, 2006 as their next meeting date.

**ADJOURNMENT**

The Regular Meeting of the Board of Directors of the Placentia Library Foundation for November 8, 2006 adjourned at 7:11 P.M.

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M. A. McHenry, Secretary



Placentia Library Foundation  
**Balance Sheet**  
 As of October 31, 2006

	<u>Oct 31, 06</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Adopt-A-Book (Bank of the West)	8,750.81
Endowment Savings-(Bank West)	3,309.39
General Fund-(Bank of the West)	<u>9,807.51</u>
Total Checking/Savings	21,867.71
Other Current Assets	
Back up withholding	<u>1,789.99</u>
Total Other Current Assets	<u>1,789.99</u>
Total Current Assets	23,657.70
Other Assets	
AIG Securities (GF)	
AIG Securities-Cash	4,490.59
AIG Securities (GF) - Other	<u>1,689.29</u>
Total AIG Securities (GF)	6,179.88
T.Rowe Price (Shaw Endowment)	
FMV Adjustment	-268.20
T.Rowe Price (Shaw Endowment) - Other	<u>17,565.67</u>
Total T.Rowe Price (Shaw Endowment)	17,297.47
Vanguard Asset Allocation (BEF)	
FMV Adjustment	931.62
Vanguard Asset Allocation (BEF) - Other	<u>61,738.59</u>
Total Vanguard Asset Allocation (BEF)	62,670.21
Vanguard Wellington (BEF)	
FMV Adjustment	1,427.44
Vanguard Wellington (BEF) - Other	<u>48,709.59</u>
Total Vanguard Wellington (BEF)	<u>50,137.03</u>
Total Other Assets	<u>136,284.59</u>
<b>TOTAL ASSETS</b>	<u><u>159,942.29</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
Board Designated	
Designated - Direct Mail	<u>10,000.00</u>
Total Board Designated	10,000.00
Permanently Restricted	
Lapsit Program	<u>14,585.57</u>
Total Permanently Restricted	14,585.57
Retained Earnings	15,116.82
Temporarily Restricted	
Adopt-A-Book	4,623.76
Book Fund	94,088.97
History Room	<u>438.00</u>
Total Temporarily Restricted	99,150.73
Unrestricted Net Assets	11,564.50
Net Income	<u>9,524.67</u>
Total Equity	<u>159,942.29</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>159,942.29</u></u>

Placentia Library Foundation  
**Profit & Loss by Class**  
 January through October 2006

	Adopt-A-Book	Book Endowment	Operating Gen Fund	TOTAL
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
AAB AL Auctions	600.00	0.00	0.00	600.00
AAB AL Merchandise Sales	693.00	0.00	0.00	693.00
AAB AL Raffles	557.00	0.00	0.00	557.00
AAB AL Sponsorships	450.00	0.00	0.00	450.00
AAB AL Ticket Sales	7,660.00	0.00	0.00	7,660.00
AAB AL Tips	2,607.40	0.00	0.00	2,607.40
AAB Bankcard Deposit	3,201.15	0.00	0.00	3,201.15
AAB Donation Box	1,104.97	0.00	0.00	1,104.97
AAB Donations	147.00	0.00	0.00	147.00
AAB Friends Book Sales	1,113.75	0.00	0.00	1,113.75
AAB Interest	16.56	0.00	0.00	16.56
BEF Donations - Friends Bkstr	0.00	624.20	0.00	624.20
BEF Donations Indiv.- (not AL)	0.00	1,895.00	0.00	1,895.00
BEF Interest	0.00	22.07	0.00	22.07
BEF Memorials	0.00	50.00	0.00	50.00
BEF Transfer - Invest Inc	0.00	2,462.07	0.00	2,462.07
BEF Unrealized Gain Loss/Invest	0.00	11,409.76	0.00	11,409.76
GF Adopt-a-Chair Revenue	0.00	0.00	700.00	700.00
GF Afghan Sales	0.00	0.00	58.47	58.47
GF Afghan Sales Tax	0.00	0.00	4.53	4.53
GF Albertsons/Kroeger Patron Pr	0.00	0.00	631.58	631.58
GF Credit Card Transactions	0.00	0.00	0.45	0.45
GF Dividends - Investment Inc	0.00	0.00	32.18	32.18
GF Donations-Childrens	0.00	0.00	537.50	537.50
GF Donations-History Room	0.00	0.00	2,230.00	2,230.00
GF Donations-Literacy	0.00	0.00	6,638.65	6,638.65
GF Donations-Unrestricted	0.00	0.00	6,770.00	6,770.00
GF Friends Book Sales	0.00	0.00	333.97	333.97
GF Friends Newsletter Reimburse	0.00	0.00	1,072.12	1,072.12
GF Interest	0.00	0.00	9.95	9.95
GF Miscellaneous	0.00	0.00	1,790.00	1,790.00
GF Placentia Child Hist Bk Dist	0.00	0.00	1,512.95	1,512.95
GF Shaw Projects (Not Lapsit)	0.00	0.00	3,403.07	3,403.07
GF Unrealized Gain	0.00	0.00	1,699.15	1,699.15
GF Vending Machines	0.00	0.00	11,133.77	11,133.77
<b>Total Income</b>	<b>18,150.83</b>	<b>16,463.10</b>	<b>38,558.34</b>	<b>73,172.27</b>
<b>Expense</b>				
AAB AL Books Purchase	540.33	0.00	0.00	540.33
AAB AL Expenses	4,664.21	0.00	0.00	4,664.21
AAB AL Merchandise Expense	66.16	0.00	0.00	66.16
AAB AL Printing Expense	91.05	0.00	0.00	91.05
AAB AL Refund - Tickets	245.00	0.00	0.00	245.00
AAB AL Supplies Expense	541.03	0.00	0.00	541.03
AAB Bankcard Service Charge	257.63	0.00	0.00	257.63
AAB Book Purchases	16,696.72	0.00	0.00	16,696.72
AAB Transfer to BEF	25.00	0.00	0.00	25.00
AAB Transfer to GF	598.00	0.00	0.00	598.00
BEF Transfer to Invest A/C	0.00	4,836.00	0.00	4,836.00
GF Adopt-a-Chair Expense	0.00	0.00	40.41	40.41
GF Attorney General's Registry	0.00	0.00	25.00	25.00
GF Bank Service Charges	0.00	0.00	43.17	43.17
GF Donor Reception Expenses	0.00	0.00	354.98	354.98
GF Friends Book Sales Transfer	0.00	0.00	333.97	333.97
GF Friends/Foundation Merger Ex	0.00	0.00	1,000.00	1,000.00
GF History Room Expenses	0.00	0.00	138.46	138.46
GF Lapsit/Storyhours-Shaw Endow	0.00	0.00	1,305.00	1,305.00
GF Miscellaneous Expense	0.00	0.00	321.53	321.53
GF Newsletter	0.00	0.00	5,816.05	5,816.05
GF Other Expense	0.00	0.00	5,952.54	5,952.54
GF Placentia Child Hist Bk Exp	0.00	0.00	1,750.00	1,750.00
GF Postage and Delivery	0.00	0.00	592.90	592.90
GF Printing Expense	0.00	0.00	188.56	188.56
GF Professional Fees	0.00	0.00	3,080.00	3,080.00

Placentia Library Foundation  
Profit & Loss by Class  
January through October 2006

	<u>Adopt-A-Book</u>	<u>Book Endowment</u>	<u>Operating Gen Fund</u>	<u>TOTAL</u>
GF Registration/Travel	0.00	0.00	200.00	200.00
GF Shaw Projects Expense	0.00	0.00	1,732.52	1,732.52
GF State Brd of Equaliz Tax	0.00	0.00	15.00	15.00
GF Transfer to Library GF	0.00	0.00	5,000.00	5,000.00
GF Uncategorized Expenses	0.00	0.00	269.46	269.46
GF Vending Machine Repair	0.00	0.00	180.00	180.00
GF Vending Machine Supplies	0.00	0.00	6,746.92	6,746.92
<b>Total Expense</b>	<b>23,725.13</b>	<b>4,836.00</b>	<b>35,086.47</b>	<b>63,647.60</b>
<b>Net Ordinary Income</b>	<b>-5,574.30</b>	<b>11,627.10</b>	<b>3,471.87</b>	<b>9,524.67</b>
<b>Net Income</b>	<b>-5,574.30</b>	<b>11,627.10</b>	<b>3,471.87</b>	<b>9,524.67</b>



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**PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES**

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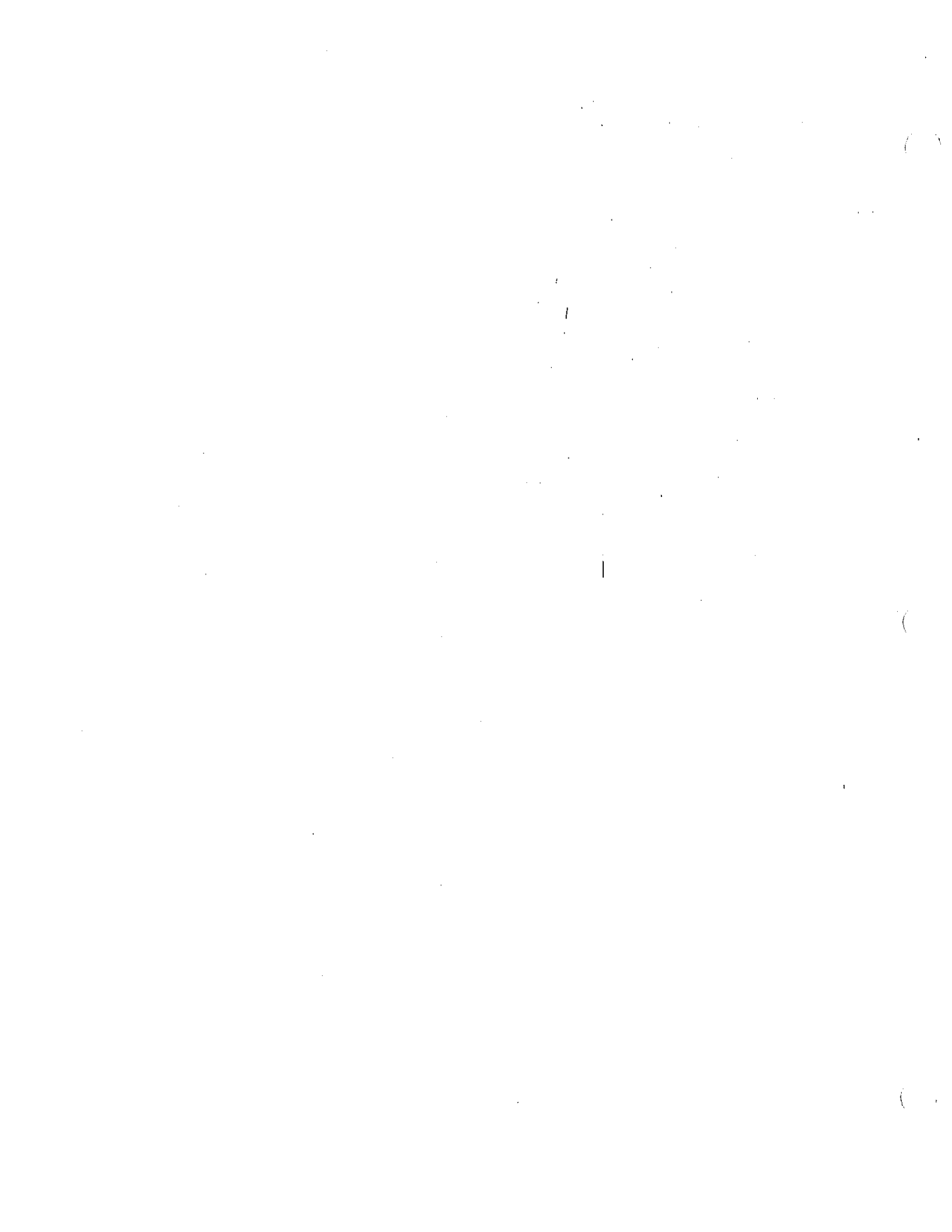
**TO:** Library Board of Trustees  
**FROM:** Elizabeth D. Minter, Library Director *EDM*  
**SUBJECT:** Upcoming Trustee Events and Meetings  
**DATE:** November 20, 2006

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Trustee Events and Meetings

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October 16, Monday, 4:00 P.M.	Library Board Work Session followed by Library Board Meeting at 6:00 P.M., Library Meeting Room, all Trustees.
November 20, Monday, 6:00 P.M.	Library Board Meeting, all Trustees.
November 23, Thursday	Library Closed for Thanksgiving Day, Staff Holiday.
November 30, Thursday, 6:30 P.M.	Citizen of the Year Dinner, Alta Vista
December 1, Friday, 6:00 P.M.	Placentia Library Foundation Donor Reception
December 4, Monday, 7:00 P.M.	Friends Board of Directors Meeting, DeVecchio
December 6, Wednesday, 6:30 P.M.	Foundation Board of Directors Meeting, DeVecchio
December 7, Thursday, 11:30 A.M.	ISDOC Quarterly Membership Meeting, Fountain Valley, Turner
December 18, Monday, 6:30 P.M.	Library Board Meeting
December 23, 24 & 25	Library Closed
December 30 & 31	Library Closed
January 1	Library Closed



**MINUTES  
PLACENTIA LIBRARY DISTRICT  
BOARD OF TRUSTEES WORK SESSION  
OCTOBER 16, 2006**

**ROLL CALL**

**Members Present:** President Al Shkoler, Secretary Jean Turner, Trustees Richard DeVecchio Betty Escobosa, and Gaeten Wood; and Library Director Elizabeth Minter, Vernon Napier, Jim Roberts and Wendy Goodson.

Others present: Library Consultant Linda Demmers, Friends Treasurer Camille Himes

**ADOPTION OF  
AGENDA**

It was moved by Trustee DeVecchio, and seconded by Trustee Escobosa to adopt the Agenda as printed.

AYES:	Shkoler, Wood, DeVecchio, Escobosa, Turner
NOES:	None
ABSTAIN:	None
ABSENT:	None

**FACILITY MASTER  
PLAN**

Linda Demmers gave an overview of the planning process. She has requested the Library Trustees, management and other library supporters complete her "homework" survey and get it back to her so she can evaluate the responses. She is also going to provide disposable cameras, so the Library Trustees and staff can take pictures of the positive and negative elements of the library in its current state.

**SALARY SCALE FOR  
EXEMPT  
EMPLOYEES**

Library Director gave an overview of salary scales and other compensation plans. Most of the Board of Trustees supported the Step Scale currently being utilized by the District.

**BUDGET/SALARY  
DISCUSSION WITH  
STAFF COMMITTEE**

This discussion is deferred to the Regular Board Meeting of October 16, 2006.

**AGENDA  
PREPARATION**

Agenda Preparation for the October 16, 2006 Board of Trustees Meeting will be held on Monday, October 16, 2006 at 6:30 P.M.

**ADJOURNMENT**

The Work Session for the Placentia Library District for October 16, 2006 adjourned at 5:40P.M.

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Jean Turner  
Secretary  
Library Board of Trustees

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Al Shkoler  
President  
Library Board of Trustees





**MINUTES**  
**PLACENTIA LIBRARY DISTRICT**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**October 16, 2006**

**CALL TO ORDER**

President Shkoler called the Regular Meeting of the Placentia Library District Board of Trustees to order on October 16, 2006, at 6:30 P.M.

**ROLL CALL**

**Members Present:** President Al Shkoler, Secretary Jean Turner, Trustees Betty Escobosa, Richard DeVecchio, and Gaeten Wood; and Library Director Elizabeth Minter.

**Members Absent:** None

**Others Present:** Public Services Manager/Literacy Coordinator Jim Roberts, Administrative Services Manager Wendy Goodson, and Technology Manager Vernon Napier, Friends Treasurer Camille Himes.

**ADOPTION OF AGENDA**

It was moved by Trustee Wood, and seconded by Trustee Escobosa to adopt the Agenda as amended.

<b>AYES:</b>	Shkoler, Turner, DeVecchio, Escobosa, Wood
<b>NOES:</b>	None
<b>ABSTAIN:</b>	None
<b>ABSENT:</b>	None

**ORAL COMMUNICATIONS**

No members of the public addressed the Board.

**PRESIDENT REPORT**

President Shkoler reported that he attended the California Special District Association (CSDA) Conference in Olympic Valley from September 25-28, 2006. He also attended several H.I.S. House functions and Chamber mixers.

**TRUSTEE REPORTS**

Trustee Wood reported that she also attended the CSDA Conference in Olympic Valley. She also attended the Placentia Heritage Day Parade and Festival.

Trustee DeVecchio reported that the Placentia Library Foundation met in the month of October.

Trustee Escobosa reported that she attended the Chamber Mixer and Placentia Heritage Day Parade and Festival.

Secretary Turner reported that she attended the Chamber Mixer and attended the October Friends Board Meeting. She also attended the H.I.S. House Gala in October.

**FRIENDS**

Friends Treasurer Camille Himes reported that the Friends are rearranging and replacing bookshelves in the Friends Bookstore workroom. Also, the merger with the Foundation is moving forward.

**FOUNDATION**

Trustee DeVecchio reported that the Foundation met in October and are scheduled to meet in November.

**CONSENT  
CALENDAR**

**MINUTES**

It was moved by Secretary Turner and seconded by Trustee Escobosa to approve items 10-45 as printed;

**CLAIMS**

Minutes of the September 18, 2006 Library Board of Trustees Regular Meeting and the September 18, 2006 Library Board of Trustees Work Session.

Claims 4911, 4912, and 4913 by Minter/Turner, 4914, 4915, and 4916 by Minter/DeVecchio for a total of \$55,236.71 from Fund 707.

Current Claims 4917, 4918, 4919 and 4920 for a total of \$78,999.60 for the Fiscal Year 2006-2007 and Payroll #10 (11/8/06) for \$49,472.00 and #11 (11/22/06) for \$98,944.00 for a combined total of \$177,943.60.

**FINANCIAL  
REPORTS**

FY2006-2007 Cash Flow Analysis through October 16, 2006 and recommendation that no funds be transferred at this time.

Financial Reports for October 2006

Office General Ledger & Check Registers for October 2006

Acquisitions Report for October 2006

Entrepreneurial Report for October 2006

Collection Agency Report for October 2006

Gifts Report for October 2006

**GENERAL CONSENT  
CALENDAR**

Building Maintenance for October 2006

Personnel Report for October 2006

Volunteer Report for October 2006

Circulation Report for October 2006

Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority

Legislative Alerts from the California Special Districts Association and the California library Association

Status Report on Partnerships with Community Organizations

Status Report on Active Grant Applications

Poet Laureate Report

2005-2006 California Public Library District as transmitted to the California State Library on September 27, 2006

Actions taken by the Library of California Board at its meeting On September 14, 2006.

Notification from the State Librarian of California of the California Library Services Act (CLSA) Reimbursement rates For Fiscal Year 2006-2007

Placentia Library District Policy 2320, Job Description – Coordinator of Development & Volunteer Services, as adopted By the Library Board of Trustees on August 21, 2006

Agenda for the September 28, 2006 meeting of the Orange County Council of Governments. Placentia Library District received only the first page of this packet and the Council of Governments did not respond to the District's request on September 26, 2006 for a complete packet.

Memo from Manager of Administrative Services Manager Describing the status of the loan agreement with the City of Placentia for the Civic Center Renovation Project as of October 11, 2006 and the memo from the City of Placentia Director of Finance dated October 10, 2006 entitled "Repayment of Library Improvement Loan"

AYES: Shkoler, Turner, DeVecchio, Escobosa  
NOES: None  
ABSTAIN: Wood  
ABSENT: None

**STAFF REPORTS**

Director's Report for October 2006

Program Committee Report for October 2006

Children's Services Report for October 2006

Placentia Library Literacy Services Report for October 2006

Reference and Adult Services Report for October 2006

History Room Report for October 2006

Placentia Library Web Site Report for October 2006

Technology Report for October 2006

Publicity Materials produced for October 2006

Safety Committee Minutes for October 2006

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

**LEGISLATIVE  
ISSUES**

Library Director Minter reported that Library Director Kathy Gould from Palos Verdes Library District that Kathy Gould will no longer be able to serve as the Library District representative on the California Special District Association Legislative Committee.

**FACILITY MASTER  
PLAN**

It was moved by Trustee Wood and seconded by Secretary Turner to receive and file Agreement for Professional Services between Placentia Library District and Linda Demmers dated October 2, 2006 and note that the final work product, Facility Master Plan delivery date of March 31, 2007 will be amended as agreed upon by Placentia Library District and Linda Demmers.

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

**POLICY 2012 –  
DRESS CODE FOR  
EMPLOYEES AND  
VOLUNTEERS**

The third draft was reviewed by the Board and will be brought back to the November 20, 2006 for final review and adoption.

**ELECTRONIC SIGN  
PURCHASE**

It was moved by Trustee Escobosa and seconded by Trustee DeVecchio to award contract for purchase of Daystar Elite LED 3296, single-sided, wall mounted electronic sign from Stewart Sign Company, Sarasota, FL at a cost of \$12,345.50 plus tax.

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

**GRANTWRITING  
SERVICES**

It was moved by Trustee Wood and Secretary Turner to approved proposed contract and authorize signature by the Library Director.

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

**BUDGET/SALARY  
DISCUSSION WITH  
STAFF COMMITTEE**

It was moved by Trustee DeVecchio and seconded by Trustee Wood to invite the staff to discuss budget assumptions within this committee.

AYES: DeVecchio, Escobosa, Wood  
NOES: Shkoler, Turner  
ABSTAIN: None  
ABSENT: None

**SALARY SCALE FOR  
EXEMPT  
EMPLOYEES**

It was moved by Trustee Wood and seconded by Trustee Escobosa to approve a 10% salary increase to the FY06-07 Exempt Salary Scale classifications of Administrative Services Manager, Public Services Manager and Technical Services Manager effective October 27, 2006.

AYES: DeVecchio, Escobosa, Wood  
NOES: Shkoler, Turner  
ABSTAIN: None  
ABSENT: None

**SELECTION OF  
LABOR  
NEGOTIATOR**

It was moved by Trustee Wood and Secretary Turner to select Gaeten Wood as the labor negotiator for an unrepresented employee, the Library Director.

AYES: DeVecchio, Escobosa, Wood  
NOES: Shkoler, Turner  
ABSTAIN: None  
ABSENT: None

**LIBRARY  
DIRECTOR  
CONTRACT**

The Board of Trustees met in closed session to discuss the Library Director's performance evaluation, contract and salary. The Board President requested that another closed session be added to the agenda of the November 20, 2006 Meeting. The Closed Session adjourned at 9:10 P.M and the Regular Meeting was re-opened.

**OPEN SESSION**

It was moved by Trustee Escobosa and seconded by Secretary Turner to approve a 3.9% cost of living adjustment to the Library Director classification retroactive to July 1, 2006 and to offer a contract through June 30, 2007.

AYES: DeVecchio, Escobosa, Wood  
NOES: Shkoler, Turner  
ABSTAIN: None  
ABSENT: None

**AGENDA  
PREPARATION**

Agenda Preparation for the November Regular Meeting will include an Open Session and Closed Session to be held on Monday, September 18, 2006 at 6:30 P.M to include discussion of the Library Director's Contract and Goals.

**ADJOURMENT**

The Regular Meeting of the Board of Trustees of the Placentia Library District for October 16, 2006 adjourned at 9:11 P.M.

**NEXT MEETING**

The November Library Board Meeting will be held on Monday, November 20, 2006 at 6:30 P.M. in the Library History Room.

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Jean Turner  
Secretary  
Library Board of Trustees

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Al Shkoler  
President  
Library Board of Trustees

**MINUTES  
PLACENTIA LIBRARY DISTRICT  
BOARD OF TRUSTEES WORK SESSION  
NOVEMBER 9, 2006**

**ROLL CALL**

**Members Present:** President Al Shkoler, Secretary Jean Turner, Trustees Richard DeVecchio Betty Escobosa, and Gaeten Wood; and Library Director Elizabeth Minter and Administrative Services Manager Wendy Goodson.

**ADOPTION OF  
AGENDA**

It was moved by Trustee DeVecchio, and seconded by Secretary Turner to adopt the Agenda as printed.

<b>AYES:</b>	Shkoler, DeVecchio, Escobosa, Turner
<b>NOES:</b>	None
<b>ABSTAIN:</b>	None
<b>ABSENT:</b>	Wood

**COPIER PURCHASE**

It was moved by Trustee DeVecchio and seconded Secretary Turner to approve the purchase of the Ricoh Aficio 3235 Digital Color Copier for a total not to exceed \$10,783.08 to be paid from Fund 702, approve the purchase of the Ricoh Aficio 3035 Digital Black & White Copier for a total not to exceed \$9,266.50 to be paid from Fund 702, authorize Library Director Minter to sign the purchase agreement with Ricoh Corporation and request from the Friends that they sponsor the public copier purchase at a cost not to exceed \$10,783.08 and if approved, reimburse Fund 702.

**AGENDA  
PREPARATION**

Agenda Preparation for the November 20, 2006 Board of Trustees Meeting will be held on Monday, November 20, 2006 at 6:30 P.M.

**ADJOURNMENT**

The Work Session for the Placentia Library District for November 9, 2006 adjourned at 1:55P.M.

\_\_\_\_\_  
Jean Turner  
Secretary  
Library Board of Trustees

\_\_\_\_\_  
Al Shkoler  
President  
Library Board of Trustees





PLACENTIA LIBRARY DISTRICT  
Summary of Nonstandard Claims  
November 20, 2006

TYPE	REPORT NUMBER	AMOUNT
None		
	TOTAL	

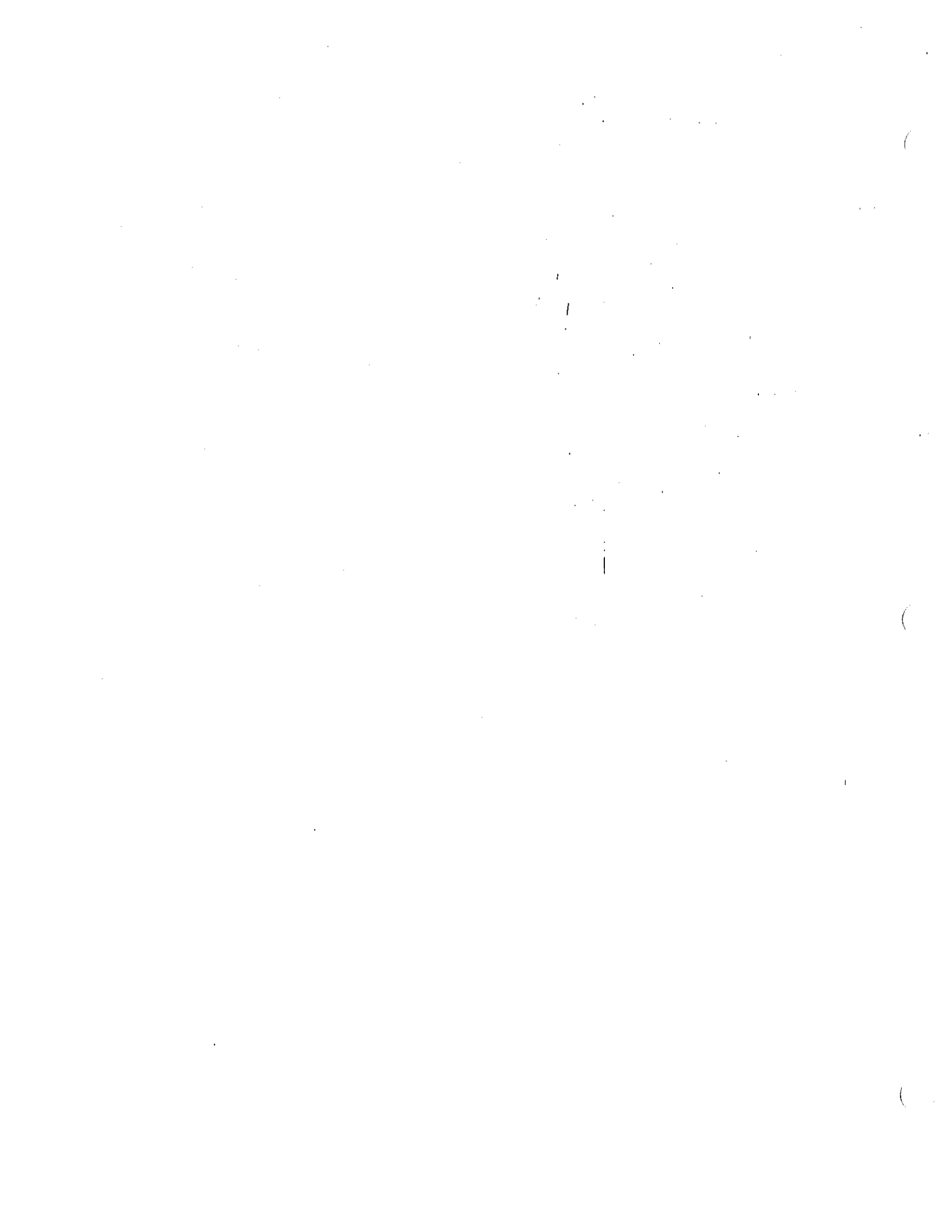
Prepared by: Wendy Goodson



PLACENTIA LIBRARY DISTRICT  
Summary of Claims Forwarded by the Library Director & Trustees  
November 20, 2006

	DATE	CLAIM	FUND	AMT	SIGNATURE/S
LIBRARY DIRECTOR	October 19, 2006	4921	707	8,034.12	Minter/Wood
	October 19, 2006	4922	707	11,350.75	Minter/Wood
	October 19, 2006	4923	707	1,855.80	Minter/Wood
	November 2, 2006	4924	707	4,286.58	Minter/DeVecchio
	November 9, 2006	4925	707	4,511.72	Minter/Wood
	November 9, 2006	4926	707	5,970.12	Minter/Wood
	November 9, 2006	4927	707	9,305.02	Minter/Shkoler
TOTAL BY LIBRARY DIRECTOR				\$ 45,314.11	
TOTAL				<u>\$ 45,314.11</u>	

Prepared by: Wendy Goodson



LOCALLY GOVERNED DISTRICT  
CLAIMS TRANSMITTED FOR PAYMENT

*paid  
10/30/2006*

DATE  
REPORT NO

10/19/06 Agenda Item 12  
4921 Page 2 of 8

Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

**PLEASE PAY IMMEDIATELY**

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS					AMOUNT	A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat		Doc Number	SC
N00692-A Special District Risk Management 1112 I Street, Suite 300 Sacramento, CA 95814	10-22-06/0190-IN		0306	00		8,034.12		

The claims listed above (totaling \$8,034.12) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

*[Signature]*  
APPROVED BY

*[Signature: Carter M. Wood]*  
COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

8,034.12

LOCALLY GOVERNED DISTRICT  
CLAIMS TRANSMITTED FOR PAYMENT

*PAID  
10/30/2006*

DATE 10/19/06 Agenda Item 12  
REPORT NO 4922 Page 3 of 8

Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

**PLEASE PAY IMMEDIATELY**

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS					AMOUNT	A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat		Doc Number	SC
N03738J Pitney Bowes Credit Corp. PO Box 856460 Louisville, KY 40285-6460	10-13-06/7330591-OT06		2100	00		154.09		
N03752P AT&T/MCI Dept. LA 21461 Pasadena, CA 91185-1461	9-17-06/T5619513		0700	00		306.67		
	9-17-06/T5619528		0700	01		44.63		
						351.30		
N05445B Consolidated Reprographics 345 Clinton Street Costa Mesa, CA 92626	10-14-06641998		1800	00		154.58		
N06686I Office Depot PO Box 70025 Los Angeles CA 90074-0025	9-29-06/354811415		1800	00		10.98		
N06685 Honeywell Security Monitoring 8309 Innovation Way Chicago IL 60682	10-1-06/4731002		2100	00		166.53		
N18816 I.M.P.A.C. Government Services P.O. Box 6350 Fargo, ND 58125-6350	9-22-06/X8898		0900	00		64.64		
			1800	00		993.03		
			1900	00		360.82		
			2400	01		17.33		
			2400	02		163.90		
			2700	00		574.50		
			2700	01		765.00		
			4000	00		6,951.44		
					9,890.66			
N23569 Placentia Disposal P.O. Box 79036 Phoenix, AZ 85062-9036	10-2-06/3876140016916		1001	00		13.36		
N27562 RMC Facilities Services, Inc. PO Box 2135 Yorba Linda, CA 92885-1335	10-16-06/26711		1000	00		487.50		
N28413A Copy America 3564 E. Enterprise Dr. Anaheim, CA 92807	10-16-06/002326		1300	00		121.75		

The claims listed above (totaling \$11,350.75) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

*[Signature]*  
APPROVED BY

*[Signature: Peter M Wood]*  
COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT  
CLAIMS TRANSMITTED FOR PAYMENT

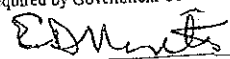
DATE 10/19/06 Agenda Item 12  
REPORT NO 4923 Page 4 of 8

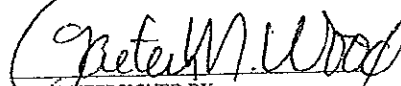
Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	Doc Number	SC
(need vendor #) Sal Addotta 212 N. Lee Ave Fullerton CA 92833 SSN: 060-32-4710	Jun06 to Sep 06		1900	00		400.00		
(need vendor #) Pasco A Gold Arc Inc Company 949 N Cataract Ave Suite M San Dimas CA 91773	10-12-06/53664		1400	00		204.00		
(need vendor #) Time Warner Cable PO Box 60074 City of Industry CA 91716-0074	10-4-06/X0564		0700	01		251.80		
(need vendor #) Ferrari Philanthropic Consultants 30025 Alicia Parkway #158 Laguna Niguel CA 92677	10-18-06/100		1900	00		1,000.00		

The claims listed above (totting \$1,855.80) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

  
APPROVED BY

  
COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

1,855.80

LOCALLY GOVERNED DISTRICT  
CLAIMS TRANSMITTED FOR PAYMENT

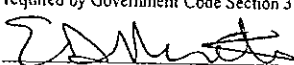
Agenda Item 12  
Page 5 of 8  
DATE 11/02/06  
REPORT NO 4924

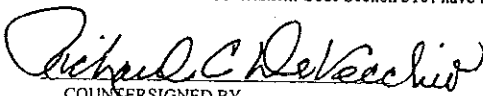
Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	Doc Number	SC
N00642A Employment Development Dept. Attn: Cashier-RB P.O. Box 826219 Sacramento, CA 94230-6219	10-31-06/932-0265-3		0310	00		107.00		
N01074 The Gas Company PO Box C Monterey Park, CA 91756	10-20-06/05391188009		2802	00		1,090.51		
N03648B Special T. Water Systems, Inc. 11934 Washington Blvd. Whittier, CA 90606	11-1-06/127048		1800	00		32.00		
N03646 Vision Service Plan - (CA) PO Box 45210 San Francisco, CA 94145-5210	10-19-06/120996020001		0319	00		271.02		
N03651 Waxie Sanitary Supply P.O. Box 81006 San Diego, CA 92138-1006	10-30-06/69727924		1000	00		1,553.68		
N03653 Bear State Air Conditioning 3548 Enterprise Dr. Anaheim, CA 92807-1640	10-24-06/06-10-1287		1400	00		169.00		
	10/31/06-06-10-1299		1400	00		134.00		
						303.00		
N03656 Pacific Clippings P.O. Box 11789 Santa Ana, CA 92711	10-25-06/8239		1800	00		45.00		
N03659F Golden State Water Company 2143 Convention Ctr Way 110 Ontario CA 91764	11-13-06/312083-9		2803	00		553.25		
N03738J Pitney Bowes Credit Corp. PO Box 856460 Louisville, KY 40285-6460	10-13-06/7330591		2100	00		12.95		
N03752P AT&T/MCI Dept. LA 21461 Pasadena, CA 91185-1461	10-4-06/T5684351		0700	08		44.08		
	10-7-06/T5699265		0700	01		274.09		
						318.17		

The claims listed above (totaling \$4,286.58) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

  
APPROVED BY

  
COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY



LOCALLY GOVERNED DISTRICT  
CLAIMS TRANSMITTED FOR PAYMENT

DATE  
REPORT NO

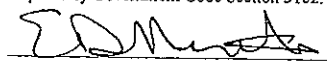
Agenda Item 12  
11/09/06 Page 6 of 8  
4925

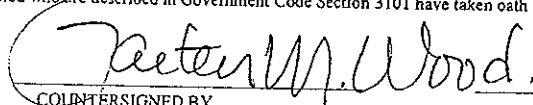
Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	Doc Number	SC
N03833 Brodart Co. P.O. Box 3488 Williamsport, PA 17705	10-12-06/715522		1800	00		170.79		
N03841 Highsmith Inc. W5527 Highway 106 P.O. Box 800 Fort Atkinson, WI 53538-0800	6-25-06/940958-001		1800	00		119.61		
N06557 Care Resources, Inc. 9550 Warner Ave., Ste. 228 Fountain Valley, CA 92708	11-1-06/PLD		1900	00		35.00		
N03940 Gaylord Bros., Inc. P. O. Box 4901 Syracuse, NY 13221-4901	10-16-06-951347		1800	00		1,916.35		
N06569B Demco P.O. Box 8048 Madison, WI 53708-8048	10-27-06/2624066		1800	00		16.72		
N06671 MD Medical Clinics 1300 N. Kraemer Blvd. P.O. Box 66012 Anaheim, CA 92816	10-31-06/00297		1900	00		185.00		
N066861 Office Depot PO Box 70025 Los Angeles CA 90074-0025	10-27-06/358858099		1800	00		94.81		
	10-13-06/356499317		1800	00		85.09		
	10-13-06/356499300		1800	00		209.95		
	10-20-06/357776764		1800	00		36.46		
	10-20-06/357721941		1800	00		323.25		
						749.56		
N06785 Hector Vargas Cleaning Service 318 Capistrano St. Placentia, CA 92870 SSN: 546-64-3104	11-6-06/331720		1400	00		1,300.00		
N06786 Katherine Matas c/o Placentia Library District 411 East Chapman Avenue Placentia, CA 92870-6198	Travel Reimb		2600	01		18.69		

The claims listed above (totaling \$4,511.72) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

  
APPROVED BY

  
COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT  
CLAIMS TRANSMITTED FOR PAYMENT

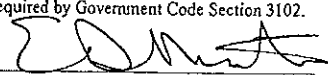
DATE 11/09/06 Agenda Item 12  
REPORT NO 4926 Page 7 of 8


Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only		
	Date/ Invoice#	Orgn	Obj/ Rev/ BS Acct	Sub Obj/ Rev	Rept Cat	AMOUNT	Doc Number	SC	
N06965 Paychex PO Box 4482 Carol Stream IL 60197-4482	10-26-06/20061026		1900	00		420.62			
N13034A OmniGrafix Printing 1667 N. O'Donnell Way Orange, CA 92867	11-2-06/A378084		1800	00		150.85			
	10-24-06/A37076		1800	00		178.87			
N18816 I.M.P.A.C. Government Services P.O. Box 6350 Fargo, ND 58125-6350	10-20-06/X8898		1800	00		351.53			
			2400	02		-45.24			
			2400	03			1,800.00		
			2400	04			109.20		
			2700	00			1,057.79		
			2700	01			597.00		
					3,870.28				
N19932 Ameritas Life Insurance Corp. P.O. Box 81889 Lincoln, NE 68501-1889	10-16-06/010-19000-05435		0308	00		959.00			
N23030 Linda Baesler 150 Anned Dr. Placentia, CA 92870 502-50-4248	MusicTime I & II Oct 06		1900	00		100.00	**2*		
	StoryTime I Oct 06		1900	00		50.00	**2*		
	StoryTime II Oct 06		1900	08		50.00	**2*		
						200.00			
N27044 Mary Strazdas c/o Placentia Library District 411 East Chapman Avenue Placentia, CA 92870-6198	Travel Reimb 8-26-06to10-11-06		2600	01		63.02			
N29845 Shawn Robison c/o Placentia Library District 411 E. Chapman Ave Placentia CA 92870	Travel Reimb 10-7-06to10-21-06		2600	01		43.61			
N29842 Toby Silberfarb c/o Placentia Library 411 E. Chapman Avenue Placentia CA 92870	Travel Reimb 9-14-06to9-28-06		2600	01		27.80			
N30636 Nadia Dallstream c/o Placentia Library District 411 E. Chapman Placentia CA 92870	Travel Reimb 10-11-06to10-31-06		2600	01		56.07			

The claims listed above (totaling \$5,970.12) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

  
APPROVED BY

  
COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Placentia Library District  
 411 E. Chapman Ave.  
 Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
 HIS CHECK FROM FUND 707

**PLEASE PAY IMMEDIATELY**

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	Doc Number	SC
N31383 Par 6 780 North Euclid St 205 Anaheim CA 92801	11-8-06/1198		1300	00		380.00		
(need vendor) Hilda Rivera c/o Placentia Library District 411 E Chapman Ave Placentia CA 92870	Travel Reimb 11-29-06to10-12-06		2600	01		17.80		
N30872 Manuel Perez c/o Placentia Library District 411 E Chapman Ave Placentia CA 92870	Travel Reimb 9-14-06to10-5-06		2600	01		7.12		
N00692-A Special District Risk Management 1112 I Street, Suite 300 Sacramento, CA 95814	11-8-06/218-IN		0306	00		8,900.10		

The claims listed above (totaling \$9,305.02) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

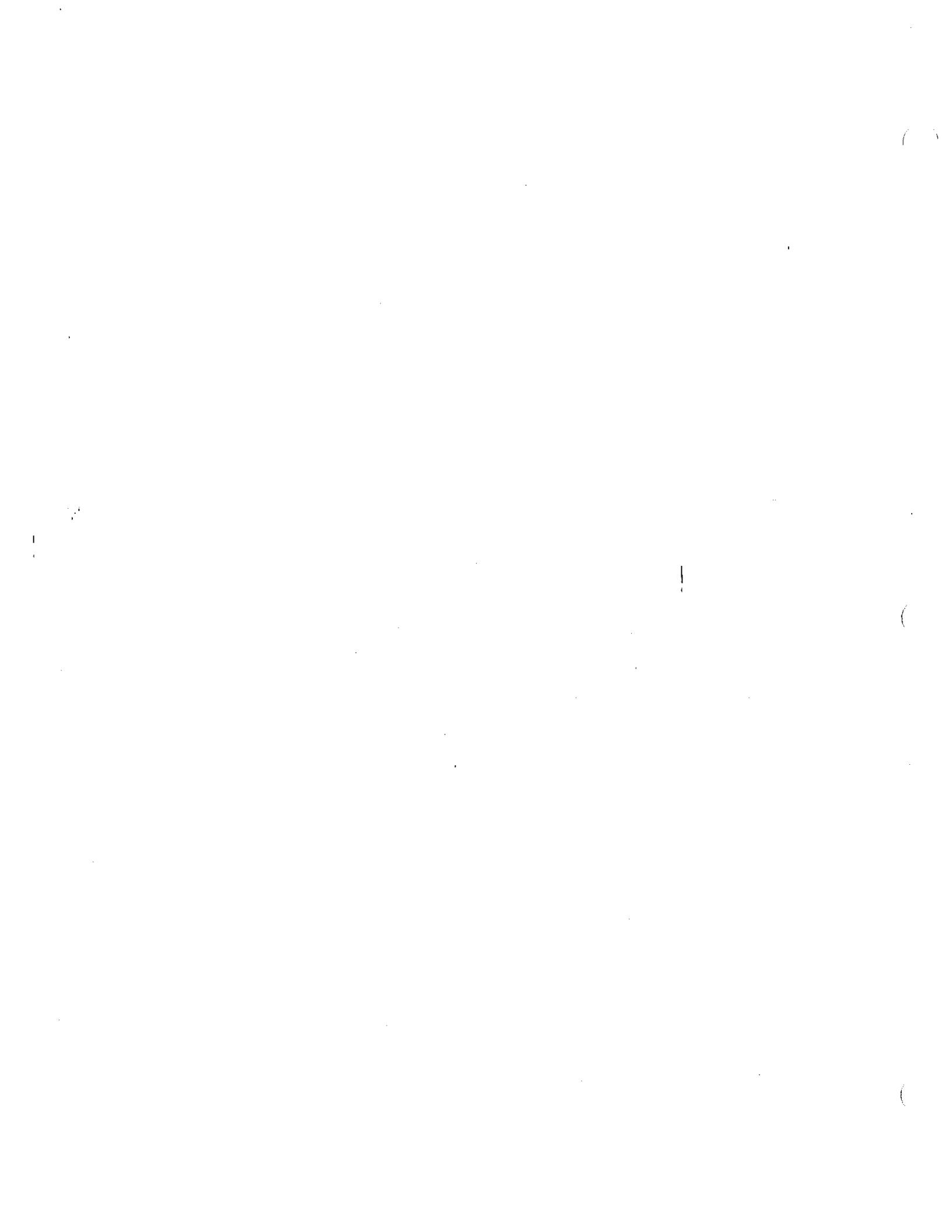
*[Signature]*

*[Signature]*

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY



PLACENTIA LIBRARY DISTRICT  
Current Claims and Payroll  
November 20, 2006

TYPE	REPORT NUMBER	AMOUNT
Regular	4928	19,060.85
	4929	3,197.13
	4930	7,026.39
	4931	4,925.41
	4932	1,052.17
Subtotal for Regular		35,261.95
	12/6/2006	47,072.00
	12/20/2006	47,072.00
Subtotal for Payroll		94,144.00
TOTAL CURRENT CLAIMS & PAYROLL		129,405.95

Prepared by: Wendy Goodson



Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

**PLEASE PAY IMMEDIATELY**

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	Doc Number	SC
N00692-A Special District Risk Management 1112 I Street, Suite 300 Sacramento, CA 95814	10-27-06/0019007-IN		0352	00		382.87		
N01035 City of Placentia 401 East Chapman Ave. Placentia, CA 92870	11-7-06/57710		0700	01		7.73		
			1400	00		1,547.97		
			2800	00		7,543.64		
						9,099.34		
N03643A Recorded Books, LLC P.O. Box 64900 Baltimore, MD 21264-4900	10-31-06/3184936		2400	05		326.70		
	10-18-06/3180663		2400	05		75.24		
	10-9-06/3144517		2400	05		1,907.57		
						2,309.51		
N03660A Elizabeth D. Minter 539 Gardenia Avenue Placentia, CA 92870-4705	Travel Reimb. Internet Librarian 10-22-06to10-26-06		2700	00		467.28		
N03660 Elizabeth D. Minter (Petty Checks) Placentia Library District Petty Cash Reimbursement 411 East Chapman Avenue Placentia, CA 92870-6198	Petty Checks Reimb. 9-6-06to11-15-06		0900	00		81.71		
			0900	08		843.83		
			1800	00		359.87		
			2700	00		2,910.34		
			2700	01		481.47		
			2700	02		569.70		
			2700	03		22.00		
			2700	08		45.00		
			4000	00		225.88		
						5,539.80		
N03828F Baker & Taylor Books PO Box 277930 Atlanta GA 30384-7930	10-19-06/4005978728		2400	01		29.87		
	10-19-06/4005978727		2400	01		57.04		
	10-19-06/4005978726		2400	01		31.73		
	10-19-06/4005978723		2400	01		18.56		
	10-19-06/4005938929		2400	01		251.07		
	10-19-06/4005938928		2400	01		27.33		
	10-19-06/4005938927		2400	01		283.70		
	10-19-06/4005938926		2400	01		128.70		
	10-19-06/4005938925		2400	01		47.61		
	10-19-06/4005938924		2400	01		89.91		
	10-19-06/4005938923		2400	01		181.38		
	10-19-06/4005938922		2400	01		27.73		
	10-19-06/4005938921		2400	01		21.55		
	10-19-06/4005920207		2400	01		14.09		
	10-19-06/4005920206		2400	01		19.74		
	10-19-06/4005920205		2400	01		14.41		
						1,244.42		
N03833 Brodart Co. P.O. Box 3488 Williamsport, PA 17705	10-9-06/714639		1800	00		17.63		

The claims listed above (totaling \$19,060.85) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY \_\_\_\_\_

COUNTERSIGNED BY \_\_\_\_\_

ATTESTED AND/OR COUNTERSIGNED BY \_\_\_\_\_

LOCALLY GOVERNED DISTRICT  
CLAIMS TRANSMITTED FOR PAYMENT

DATE 11/20/06  
REPORT NO 4929

Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

**PLEASE PAY IMMEDIATELY**

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS							A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	Doc Number	SC	
N03842A Ingram Library Services P.O. Box 502779 St. Louis, MO 63150-2779	10-23-06/14876526		2400	01		16.22			
	10-23-06/14876528		2400	01		35.41			
	10-23-06/14876527		2400	01		180.50			
	10-24-06/14905966		2400	01		68.88			
	10-24-06/14905965		2400	01		218.47			
	10-24-06/14890017		2400	01		41.82			
	10-26-06/14954622		2400	01		11.34			
	10-26-06/14954621		2400	01		33.43			
	10-26-06/14954620		2400	01		19.75			
	10-26-06/14919576		2400	01		30.88			
	10-16-06/14730398		2400	01		42.76			
	10-16-06/14930400		2400	01		15.31			
	10-16-06/14730399		2400	01		102.66			
	10-9-06/14595631		2400	01		41.14			
	10-9-06/14595630		2400	01		186.48			
	10-9-06/14595629		2400	01		80.70			
	10-2-06/14424970		2400	01		16.66			
	10-2-06/14424969		2400	01		196.11			
	10-2-06/14424968		2400	01		95.43			
	10-4-06/14504055		2400	01		22.95			
	10-4-06/14487624		2400	01		21.40			
	11-2-06/15080915		2400	01		18.88			
	11-2-06/15080914		2400	01		33.03			
	11-2-06/15080913		2400	01		17.49			
	11-1-06/15067379		2400	01		38.34			
	11-1-06/15067378		2400	01		9.87			
	11-1-06/15067377		2400	01		75.24			
	11-1-06/15067376		2400	01		50.99			
	11-1-06/15067375		2400	01		11.47			
	11-1-06/15067374		2400	01		16.69			
	11-1-06/15067373		2400	01		10.22			
	11-1-06/15067372		2400	01		26.06			
	11-6-06/15142059		2400	01		72.52			
11-6-06/15142058		2400	01		110.85				
11-6-06/15142057		2400	01		49.56				
11-6-06/15142056		2400	01		126.70				
						2,146.21			
N03845A Marshall Cavendish PO Box 2001 Tarrytown, NY 10591-9001	9-22-06/R740526		2400	01		77.39			
	10-10-06/R741998		2400	01		162.63			
						240.02			
N03653 Bear State Air Conditioning 3548 Enterprise Dr. Anaheim, CA 92807-1640	11-7-06/06-11-1334		1400	00		228.00			
	11-7-06/06-11-1329		1400	00		239.00			
						467.00			
N03752P AT&T/MCI Dept. LA 21461 Pasadena, CA 91185-1461	10-17-06/T5738011		0700	01		43.66			
	10-17-06/T5737996		0700	00		300.24			
						343.90			

The claims listed above (totaling \$3,197.13) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY



Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

**PLEASE PAY IMMEDIATELY**

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only.	
	Date/ Invoice#	Orgn	Obj/ Rev/ BS Acct	Sub Obj/ Rev	Rept Cat	AMOUNT	Doc Number	SC
N04953 The McGraw Hill Companies PO Box 894190 Los Angeles, CA 90189-4190	9-26-06/824910621001		2400	01		72.13		
N05445B Consolidated Reprographics 345 Clinton Street Costa Mesa, CA 92626	10-14-06/375720 10-31-06/05296		1800	00		154.58 (32.05)		
N066861 Office Depot PO Box 70025 Los Angeles CA 90074-0025	11-3-06/359768629 11-3-06/359223762 11-3-06/359223888 11-3-06/359975636		1800	00		112.84 128.96 42.00 40.88		
N14997 Bernan 4611-F Assembly Drive Lanham, MD 20706-4391	10-18-06/110426346		2400	01		46.00		
N06736A Library Administrator's Digest 320 York Rd Towson MD 21204	PLD renewal 06-07		1800	00		45.00		
N09111A EBSCO Subscription Services PO Box 92901 Los Angeles, CA 90009-2901	10-11-06/0280577 10-13-06/0285550 10-20-06/0285786		2400	04		5,761.40 111.00 30.00		
N15508 Cosmoslink Internet Services 3 Pointe Dr. Suite 307 Brea, CA 92821	11-7-06/200611-37		1900	00		5.00		
N16557 Nextel PO Box 4181 Carol Stream IL 60197-4181	11-6-06/X5028		0700	01 08		134.33 44.77		
N19647A Unique Management Services 119 E. Maple St. Jeffersonville, IN 47130	11-1-06/158564		1900	00		170.05		
N21086B Grey House Publishing PO Box 860 185 Millerton Rd Millerton, NY 12546	10-5-06/571597		2400	01		159.50		

The claims listed above (totaling \$7,026.39) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY \_\_\_\_\_

COUNTERSIGNED BY \_\_\_\_\_

ATTESTED AND/OR COUNTERSIGNED BY \_\_\_\_\_

Page Total

7,026.39

Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

**PLEASE PAY IMMEDIATELY**

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	Doc Number	SC
N26682 Al Shkoler 1120 Cypress Point Dr. Placentia, CA 92870	Travel Reimb - CSDA Conf 9-25-06to9-28-06		2700	00		150.00		
N27562 RMC Facilities Services, Inc. PO Box 2135 Yorba Linda, CA 92885-1335	11-10-06/26741 11-10-06/26740		1000	00		137.50 1,631.71		
N27838 BBC Audiobooks America PO Box 414190 Boston MA 02241-4190	10-5-06/260458 10-10-06/260952		2400	05		52.42 356.80		
N29266 Audio Editions P.O. Box 6930 Auburn, CA 95604	10-31-06/998466		2400	05		101.05		
N29298 Quintan Publishing Group 23 Drydock Ave. Boston, MA 02210-2387	11-1-06/16189187		1800	08		210.65		
N29833 Thomson Gale PO Box 95501 Chicago IL 60694-5501	10-24-06/14859898 11-1-06/14873672 10-1-06/14838520 10-6-06/14834398 10-19-06/14850698		2400	01		28.40 28.40 28.40 159.21 28.40		
N30025 Random House Dept 0919 PO Box 120001 Dallas TX 75312-0919	10-30-06/1082294535 10-10-06/1082184698		2400	05		280.80 112.00		
N30506 Konica Minolta File 50252 Los Angeles CA 90074-0252	11-8-06/206513414		1300	08		816.00		
N30586 HomeIN Magazine 19713 Yorba Linda Blvd Ste 135 Yorba Linda CA 92886	11-4-06/2046-RP		1900	00		270.00		
N30649 Vernon Napier c/o Placentia Library District 411 E Chapman Ave Placentia CA 92870	Travel Reimb. Inter Librarian 10-20-06to10-25-06		2700	00		533.67		

The claims listed above (totaling \$4,925.41) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY \_\_\_\_\_

COUNTERSIGNED BY \_\_\_\_\_

ATTESTED AND/OR COUNTERSIGNED BY \_\_\_\_\_

LOCALLY GOVERNED DISTRICT  
CLAIMS TRANSMITTED FOR PAYMENT

Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

**PLEASE PAY IMMEDIATELY**

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	Doc Number	SC
(need vendor #) Time Warner Cable PO Box 60074 City of Industry CA 91716-0074	10-2-06/X0564		0700	01		251.80		
(need vendor #) Remote Vision 6736 Eton Ave Canoga Park CA 91303	10-6-06/3342		4000	00		619.56		
(need vendor #) Large Print Overstocks PO Box 69 Brooks, ME 04921	10-26-06/603050		2400	01		180.81		

The claims listed above (totaling \$1,052.17) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY \_\_\_\_\_

COUNTERSIGNED BY \_\_\_\_\_

ATTESTED AND/OR COUNTERSIGNED BY \_\_\_\_\_

Page Total

1,052.17



County of Orange  
**ELECTRONIC FUNDS TRANSFER**  
A/P PAYMENT REQUEST AND TRANSMITTAL

Email to: Treasurer-Tax Collector cashmgmt@ttc.ocgov.com or Fax to: 834-2912

Please Pay \$ 47,072.00 on 12 | 6 | 06

Send To: Bank Name: Wells Fargo Bank  
ABA #: 121042882  
Account Name: Placentia Library District  
Account #: 2011939659  
Reference: Payroll #12

Description:

Department / Agency

Contact: Elizabeth D. Minter, Library Director  
Name and Title  
714-528-1925 714-528-8236  
Phone Number FAX Number

AUDITOR COPY SUBMITTED TO: CLAIMS AUDIT   
CHECK WRITING

Vendor Code: N03641

DEPARTMENT'S USE -- COMPLETE IN DETAIL												AS	
FUND	AGCY	ORG	ACTV	OBJ	SUB	REV	SUB	JOB NUMBER	REPT	B S	AMOUNT	SP	
				OBJ	REV		REV		CATG	ACCT		CD	
707	707			0100	00						43,748.00		
707	707			200	00						3,324.00		
ENCUMBRANCE REVERSAL: <input type="checkbox"/> YES <input type="checkbox"/> NO											TOTAL PAYMENT	47,072.00	
I HEREBY CERTIFY THAT THIS CLAIM IS TRUE AND CORRECT AND THAT PAYMENT HAS NOT BEEN RECEIVED BY				EXPENDITURES AUTHORIZED AND APPROVED BY				APPROVED DAVID E. SUNDSTROM, Auditor-Controller					
CLAIMANT				AUTHORIZED SIGNER				DEPUTY		DATE			

PLEASE DO NOT WRITE BELOW THIS LINE - FOR INTERNAL USE ONLY			
<b>Auditor-Controller Approvals:</b>		<b>Transaction Reference</b>	
<b>Claims &amp; Disbursing:</b>		Automated Clearing House (CH) _____ Wire Transfer (WT) _____	
Over Limit:	\$100,000 (1)    \$500,000 (2)    \$1,000,000 (3)	Automated Clearing House (IC) _____	
Claims & Disbursing Manager _____		MW Transaction # _____	
Check Writing: _____		<b>Treasurer-Tax Collector Information</b>	
<b>General Ledger Approvals:</b>		Released By / Ref # _____	
Cash & Expense Budget	Date	Wrec	



## County of Orange

# ELECTRONIC FUNDS TRANSFER

### A/P PAYMENT REQUEST AND TRANSMITTAL

Email to: Treasurer-Tax Collector cashmgmt@ttc.ocgov.com or Fax to: 834-2912

Please Pay \$ 47,072.00 on 12 | 20 | 06

Send To: Bank Name: Wells Fargo Bank  
 ABA #: 121042882  
 Account Name: Placentia Library District  
 Account #: 2011939659  
 Reference: Payroll #13

Description:

Department / Agency

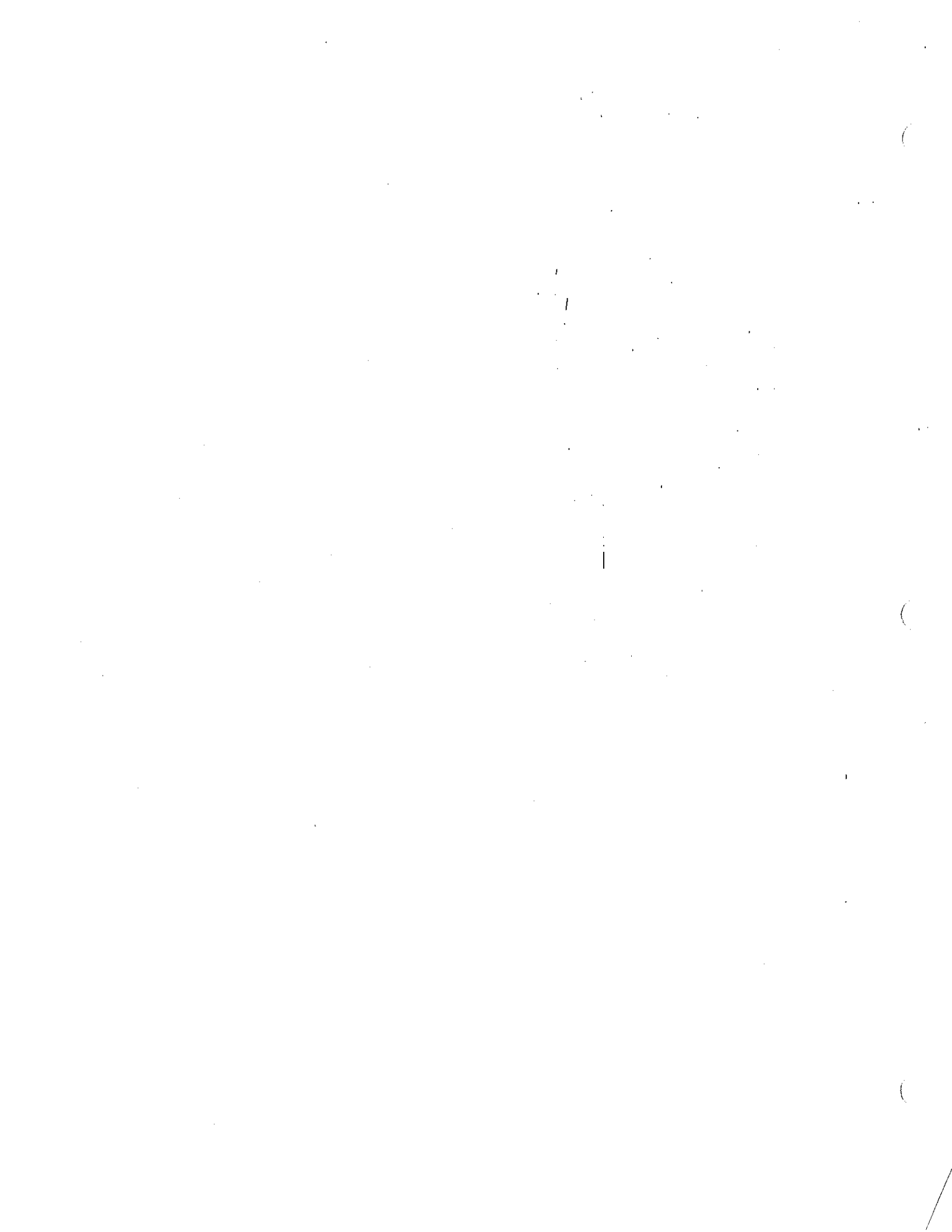
Contact: Elizabeth D. Minter, Library Director  
Name and Title  
714-528-1925 714-528-8236  
Phone Number FAX Number

AUDITOR COPY SUBMITTED TO: CLAIMS AUDIT   
 CHECK WRITING

Vendor Code: N03641

DEPARTMENT'S USE -- COMPLETE IN DETAIL												A-C USE
FUND	AGCY	ORG	ACTV	OBJ	SUB OBJ	REV	SUB REV	JOB NUMBER	REPT CATG	B S ACCT	AMOUNT	SP CD
707	707			0100	00						43,748.00	
707	707			200	00						3,324.00	
ENCUMBRANCE REVERSAL: <input type="checkbox"/> YES <input type="checkbox"/> NO											TOTAL PAYMENT	47,072.00
I HEREBY CERTIFY THAT THIS CLAIM IS TRUE AND CORRECT AND THAT PAYMENT HAS NOT BEEN RECEIVED BY				EXPENDITURES AUTHORIZED AND APPROVED BY				APPROVED DAVID E. SUNDSTROM, Auditor-Controller				
CLAIMANT	DATE			AUTHORIZED SIGNER	DATE			DEPUTY	DATE			

PLEASE DO NOT WRITE BELOW THIS LINE - FOR INTERNAL USE ONLY	
<p><u>Auditor-Controller Approvals:</u></p> <p><u>Claims &amp; Disbursing:</u></p> <p>Over Limit: _____</p> <p style="text-align: center;">\$100,000 (1)    \$500,000 (2)    \$1,000,000 (3)</p> <p>Claims &amp; Disbursing Manager: _____</p> <p>Check Writing: _____</p> <p><u>General Ledger Approvals:</u></p> <p>Cash &amp; Expense Budget: _____ Date: _____ WREC: _____</p>	<p><u>Transaction Reference</u></p> <p>Automated Clearing House (CH): _____ Wire Transfer (WT): _____</p> <p>Automated Clearing House (C): _____</p> <p>MW Transaction #: _____</p> <p><u>Treasurer-Tax Collector Information</u></p> <p>Released By / Ref #: _____</p>



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**PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES**

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**TO:** Library Board of Trustees  
**FROM:** Elizabeth D. Minter, Library Director *EM*  
**SUBJECT:** Cash Flow Analysis  
**DATE:** November 20, 2006

**BACKGROUND:**

The Cash Flow Analysis for the General Fund for Fiscal Year 2006-2007 is Attachment A

The Property Tax Apportionment Schedule for Fiscal Year 2006-2007 is Attachment B. No significant property tax revenues are anticipated in September.

*It is my opinion that Placentia Library District is in compliance with California Government Code Section 53646(b)(1) that requires that that the District have adequate balances and anticipated revenues to meet its expenditure requirements for the next six months.*

I am recommending that no funds be transferred at this time.

**RECOMMENDATION:**

Receive & File the Cash Flow Analysis for Fiscal Year 2006-2007 through November 20, 2006 and the Property Tax Apportionment Schedule for Fiscal Year 2006-2007.





Placentia Library District  
FY2006-2007 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
07/01/06		Beginning Balance			877,915.41
06/19/06		Payroll #1 to wire July 3, 2006		47,072.00	830,843.41
06/19/06		Payroll #2 to wire July 18, 2006		47,072.00	783,771.41
06/19/06	4885	General by 3 Trustee signatures		15,181.37	768,590.04
06/29/06	4886	General by Library Director & Turner		18,306.55	750,283.49
07/06/06	4887	General by Library Director & Shkoler		4,297.59	745,985.90
07/06/06	4888	General by Library Director & Shkoler		10,808.48	735,177.42
07/06/06	4889	General by Library Director & Shkoler		2,335.56	732,841.86
07/13/06		6230-01: Prior Secured #8	17,715.24	44.29	750,512.81
07/13/06		6280-01: Supplemental paid 1985+ #12	13,894.38		764,407.19
07/13/06		6280-02: Supplemental paid 1984	0.87		764,408.06
07/13/06		6300: Delinquent supplemental	2,174.51		766,582.57
07/13/06		6300: Delinquent supplemental penalties	452.33		767,034.90
07/18/06		6230-04: Teeter apportionment	22,608.66		789,643.56
07/20/06	4890	General by Library Director & DeVecchio		8,462.11	781,181.45
07/20/06	4891	General by Library Director & DeVecchio		10,748.93	770,432.52
07/20/06	4892	General by Library Director & DeVecchio		538.43	769,894.09
07/21/06		6970-07 State Mandated Claims refund	3,122.00		773,016.09
07/21/06		7670-00: Library Fines & Fees	4,405.59		777,421.68
07/21/06		7670-01: Library Passport Revenue	11,366.40		788,788.08
07/21/06		7670-02: Non Govt Grants & Gifts (Boeing, \$5,000 & Gates, \$7,500)	12,500.00		801,288.08
07/31/06	4893	General by 3 Trustee signatures		2,702.70	798,585.38
07/31/06	4894	General by 3 Trustee signatures		3,522.62	795,062.76
07/31/06	4895	General by 3 Trustee signatures		10,243.10	784,819.66
07/31/06		Payroll #3 to wire August 2, 2006		47,072.00	737,747.66
07/31/06		Payroll #4 to wire August 16, 2006		47,072.00	690,675.66
07/31/06		Payroll #5 to wire August 30, 2006		47,072.00	643,603.66
08/05/06	4896	General by Library Director & DeVecchio		3,564.05	640,039.61
08/05/06	4897	General by Library Director & DeVecchio		2,925.03	637,114.58
08/05/06	4898	General by Library Director & DeVecchio		4,666.62	632,447.96
08/07/06		6610-02: Interest on Unapportioned Taxes	3,698.76	99.15	623,980.85
08/14/06	4899	General by Library Director & Wood		8,467.11	615,513.74
08/14/06	4900	General by Library Director & Wood		891.54	614,622.20
08/16/06		6280-00: Supplemental paid 1985+ #1	1,065.62		602,479.57
08/18/06	4910	General by 3 Trustee signatures		12,142.63	553,007.57
08/18/06		Payroll #8 to wire October 11, 2006		49,472.00	503,535.57
08/18/06		Payroll #9 to wire October 25, 2006		49,472.00	491,176.31
08/21/06	4901	General by 3 Trustee signatures		12,359.26	478,817.05
08/21/06	4902	General by 3 Trustee signatures		3,398.73	475,418.32
08/21/06	4903	General by 3 Trustee signatures		15,223.35	460,194.97
08/21/06	4904	General by 3 Trustee signatures		6,522.90	453,672.07
08/21/06		Payroll #6 to wire September 13, 2006		47,072.00	406,600.07
08/21/06		Payroll #7 to wire September 27, 2006		47,072.00	359,528.07
08/23/06		6610-00: Interest County Pool, July	4,440.81	90.22	354,143.83
09/02/06	4905	General by Library Director & DeVecchio		5,384.24	348,759.59
09/06/06	4906	General by Library Director & Turner		5,006.54	343,753.05
09/07/06	4907	General by Library Director & Turner		6,826.27	336,926.78

Placentia Library District  
FY2006-2007 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
09/07/06	4908	General by Library Director & Turner		7,320.32	329,606.46
09/12/06		6610-00: Interest Bank of the West, Aug	14.70		334,606.46
09/12/06		6970-03: State Library, LSTA Grant HIS House	5,000.00		341,743.46
09/12/06		6970-07: State Mandated Claim Reimbursement	7,137.00		346,859.77
09/12/06		7670-00: Local Revenue Fines & Fees	5,116.31		359,829.81
09/12/06		7670-01: Local Revenue Passport	12,970.04		354,228.03
09/14/06	4909	General by Library Director & pending		5,601.78	342,085.40
09/18/06	4910	General by 3 Trustee signatures		12,142.63	292,613.40
09/18/06		Payroll #8 to wire October 11, 2006		49,472.00	243,141.40
09/18/06		Payroll #9 to wire October 25, 2006		49,472.00	296,347.11
09/21/06		6220-00 Unsecured Collections 1st	53,339.06	133.35	296,616.36
09/21/06		6280-00: Supplemental paid 1985+ #2	269.25		288,582.24
09/25/06	4911	General by Library Director & Turner		8,034.12	280,624.36
09/25/06	4912	General by Library Director & Turner		7,957.88	267,433.12
09/25/06	4913	General by Library Director & Turner		13,191.24	271,419.70
09/25/06		6610-00: Interest County Pool, Aug	4,068.17	81.59	267,047.68
10/05/06	4914	General by Library Director & DeVecchio		4,372.02	254,013.97
10/05/06	4915	General by Library Director & DeVecchio		13,033.71	245,366.23
10/05/06	4916	General by Library Director & DeVecchio		8,647.74	256,311.30
10/11/06		6280-00: Supplemental paid 1985+ #3	10,945.07		205,203.65
10/16/06	4917	General by 3 Trustee signatures		51,107.65	199,740.15
10/16/06	4918	General by 3 Trustee signatures		5,463.50	194,775.01
10/16/06	4919	General by 3 Trustee signatures		4,965.12	177,311.70
10/16/06	4920	General by 3 Trustee signatures		17,463.33	127,839.70
10/16/06		Payroll #10 to wire November 8, 2006		49,472.00	78,367.70
10/16/06		Payroll #11 to wire November 22, 2006		49,472.00	78,375.22
10/18/06		6610-00: Interest Bank of the West, Sep	7.52		82,608.07
10/18/06		6970-00: State Library Interlibrary Loan	4,232.85		89,873.44
10/18/06		7670-00: Local Revenue Fines & Fees	7,265.37		108,084.47
10/18/06		7670-01: Local Revenue Passport	18,211.03		100,050.35
10/19/06	4921	General by Library Director & Wood		8,034.12	88,699.60
10/19/06	4922	General by Library Director & Wood		11,350.75	86,843.80
10/19/06	4923	General by Library Director & Wood		1,855.80	90,354.12
10/24/06		6610-00: Interest County Pool, Sep	3,580.80	70.48	86,067.54
11/02/06	4924	General by Library Director & DeVecchio		4,286.58	81,555.82
11/09/06	4925	General by Library Director & Wood		4,511.72	75,585.70
11/09/06	4926	General by Library Director & Wood		5,970.12	66,280.68
11/09/06	4927	General by Library Director & Shkoler		9,305.02	47,219.83
11/20/06	4928	General by 3 Trustee signatures		19,060.85	44,022.70
11/20/06	4929	General by 3 Trustee signatures		3,197.13	36,996.31
11/20/06	4930	General by 3 Trustee signatures		7,026.39	32,070.90
11/20/06	4931	General by 3 Trustee signatures		4,925.41	31,018.73
11/20/06	4932	General by 3 Trustee signatures		1,052.17	-16,053.27
11/20/06		Payroll #12 to wire December 6, 2006		47,072.00	-63,125.27
11/20/06		Payroll #13 to wire December 20, 2006		47,072.00	-63,125.27
11/20/06					-63,125.27

Home > Property Tax Accounting

## Property Tax Accounting

[Apportionment Schedule Letter]

### Property Tax Apportionments Fiscal Year 2006-2007

APPORTIONMENT	APPORT. DATE	AVAIL. DATE	COLLECTIONS	PERCENTAGE
PY Sec Taxes & Penalties Non Teeter 1	8/16/2006	8/17/2006	July	
Supplemental 1	8/16/2006	8/17/2006	Collections for July	
PY Sec Taxes & Penalties Non Teeter 2	9/13/2006	9/14/2006	August	
Unsecured 1	9/21/2006	9/22/2006	Collections at 08/31/2006	80% - 85%
Supplemental 2	9/21/2006	9/22/2006	Collections for August	
PY Sec Taxes & Penalties Non Teeter 3	10/11/2006	10/12/2006	September	
Supplemental 3	10/11/2006	10/12/2006	Collections for September	
PY Sec Taxes & Penalties Non Teeter 4	11/15/2006	11/16/2006	October	
Supplemental 4	11/15/2006	11/16/2006	Collections for October	
Secured #1	11/21/2006	11/22/2006	Collections at 11/10/2006	7% - 10%
H/O Property Tax Relief 1	12/7/2006	12/8/2006		15%
Secured #2	12/13/2006	12/14/2006	Collections at 12/01/2006	10% - 15%
PY Sec Taxes & Penalties Non Teeter 5	12/13/2006	12/14/2006	November	
Supplemental 5	12/20/2006	12/21/2006	Collections for November	
Secured #3	12/21/2006	12/22/2006	Collections at 12/08/2006	20% - 25%
ERAF 1 - Non-Schools	1/2/2007	1/3/2007	For Non-schools	\$254 million + growth
Sales & Use Tax Compensation 1	1/4/2007	1/5/2007	Cities and County only	50%
Property Tax In-Lieu of VLF/VLF Swap 1	1/4/2007	1/5/2007	Cities and County only	50%
H/O Property Tax Relief 2	1/10/2007	1/11/2007		35%
PY Sec Taxes & Penalties Non Teeter 6	1/10/2007	1/11/2007	December	
Unsecured 2	1/18/2007	1/19/2007	Collections at 12/31/2006	5% - 8%
Supplemental 6	1/18/2007	1/19/2007	Collections for December	
Secured #4	1/23/2007	1/24/2007	Collections at 01/12/2007	5% - 7%
State-Assessed Public Utility 1	1/25/2007	1/26/2007	1 <sup>st</sup> Installment Collections	49% - 50%
PY Sec Taxes & Penalties Non Teeter 7	2/14/2007	2/15/2007	January	
Supplemental 7	2/14/2007	2/15/2007	Collections for January	
PY Sec Taxes & Penalties Non Teeter 8	3/14/2007	3/15/2007	February	
Secured #5	3/21/2007	3/22/2007	Collections at	5% - 7%

			03/09/2007	
Supplemental 8	3/21/2007	3/22/2007	Collections for February	
PY Sec Taxes & Penalties Non Teeter 9	4/11/2007	4/12/2007	March	
Secured #6	4/19/2007	4/20/2007	Collections at 04/06/2007	15% - 20%
Supplemental 9	4/19/2007	4/20/2007	Collections for March	
ERAF 2- Non-Schools	5/1/2007	5/2/2007	For Non-schools	\$274 million + growth
Sales & Use Tax Compensation 2	5/3/2007	5/4/2007	Cities and County only	50%
Property Tax In-Lieu of VLF/VLF Swap 2	5/3/2007	5/4/2007	Cities and County only	50%
H/O Property Tax Relief 3	5/10/2007	5/11/2007		35%
PY Sec Taxes & Penalties Non Teeter 10	5/16/2007	5/17/2007	April	
Secured #7	5/21/2007	5/22/2007	Collections at 05/11/2007	10% - 15%
Supplemental 10	5/21/2007	5/22/2007	Collections for April	
State-Assessed Public Utility 2	5/24/2007	5/25/2007	2 <sup>nd</sup> Installment Collections	49% - 50%
H/O Property Tax Relief 4	6/7/2007	6/8/2007		15%
PY Sec Taxes & Penalties Non Teeter 11	6/13/2007	6/14/2007	May	
Unsecured - Final	6/21/2007	6/22/2007	Collections at 05/31/2007	2%- 5%
Supplemental 11	6/13/2007	6/14/2007	Collections for May	
Delq. PY Unsecured	6/21/2007	6/22/2007	06/01/06 through 05/31/07 Collections	
Secured - Final	7/16/2007	7/17/2007	Final Collections at Year-end	1% - 2%
PY Sec Taxes & Penalties Non Teeter 12	7/16/2007	7/17/2007	June	
Supplemental 12	7/16/2007	7/17/2007	Collections for June	
Delq. PY Suppl. Taxes & Penalties	7/16/2007	7/17/2007	07/01/06 through 06/30/07 Collections	
Teeter Plan	7/18/2007	7/19/2007	Actual Final Delinquencies	1% - 3%
Property Tax In-Lieu of VLF/VLF Swap 3	7/18/2007	7/19/2007	Cities and County only	\$21 million

[Apportionment Schedule Letter]

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**Fund Balance Report**  
**Post-Petition Balances (B/S Account 8010 - Cash)**  
 November 20, 2006

	Fiscal Year 2006-2007						TOTAL	TOTAL
	Fund 702	Fund 703	Fund 706	Fund 707	Fund 708			
	Maj Equip/Struc	Auto Replac	Bond Redempt	General Fund	Sick Lv Payoff	ALL FUNDS	EXCL GEN FUND	
6/30/2006*	113,529.06	10,736.71	171,242.25	1,070,109.11	10,476.72	1,376,093.85	305,984.74	
07/31/06	113,971.05	10,778.51	171,908.95	1,027,689.84	10,517.51	1,334,865.86	307,176.02	
08/31/06	114,419.01	10,820.87	172,584.63	839,652.60	10,558.85	1,148,035.96	308,383.36	
09/30/06	114,887.46	10,865.18	173,291.22	750,624.35	10,602.08	1,060,270.29	309,645.94	
10/31/06	115,364.52	10,910.29	174,010.80	545,230.76	10,646.10	856,162.47	310,931.71	
11/30/06						0.00	0.00	
12/31/06						0.00	0.00	
01/31/07						0.00	0.00	
02/28/07						0.00	0.00	
03/31/07						0.00	0.00	
04/30/07						0.00	0.00	
05/31/07						0.00	0.00	
06/30/07						0.00	0.00	
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00	
General Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

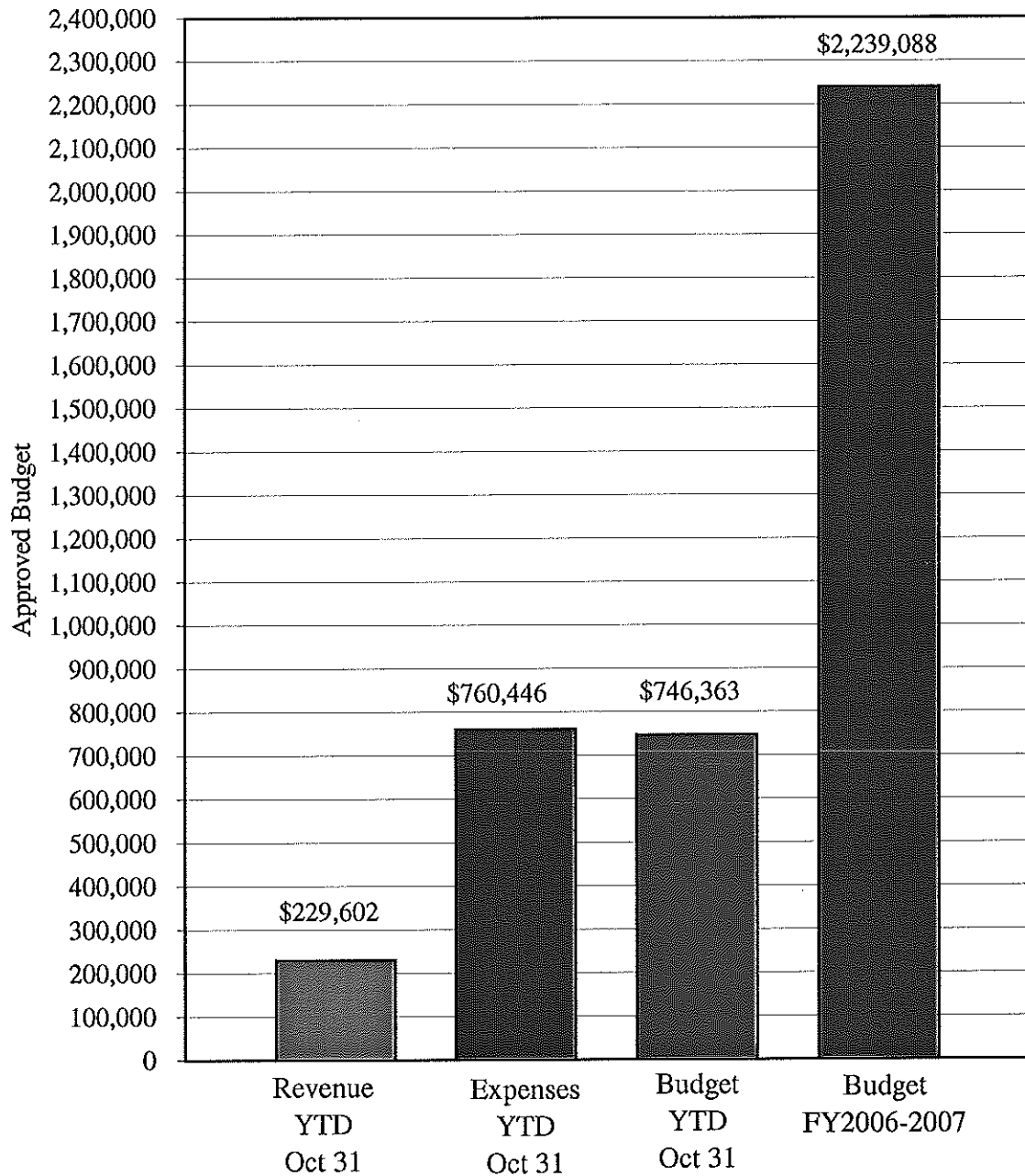
	Fiscal Year 2005-2006						TOTAL	TOTAL
	Fund 702	Fund 703	Fund 706	Fund 707	Fund 708			
	Maj Equip/Struc	Auto Replac	Bond Redempt	General Fund	Sick Lv Payoff	ALL FUNDS	EXCL GEN FUND	
06/30/05	122,422.78	10,357.21	165,189.49	837,101.17	10,106.39	1,145,177.04	308,075.87	
07/31/05	122,741.64	10,382.49	165,592.69	760,016.26	10,131.05	1,068,864.13	308,847.87	
08/31/05	123,044.94	10,408.15	166,001.88	601,465.37	10,156.09	911,076.43	309,611.06	
09/30/05	123,366.14	10,435.32	166,435.23	629,662.56	10,182.61	940,081.86	310,419.30	
10/31/05	123,699.64	10,463.53	166,885.16	511,382.72	10,210.14	822,641.19	311,258.47	
11/30/05	124,033.15	10,491.74	167,335.11	534,616.78	10,237.67	846,714.45	312,097.67	
12/31/05	124,393.83	10,522.25	167,821.70	861,368.68	10,267.44	1,174,373.90	313,005.22	
01/31/06	111,512.01	10,553.35	168,317.80	977,684.72	10,297.80	1,278,365.68	300,680.96	
02/28/06	111,927.45	10,588.46	168,877.74	942,809.05	10,332.05	1,244,534.75	301,725.70	
03/31/06	112,329.88	10,623.61	169,438.33	885,128.36	10,366.35	1,187,886.53	302,758.17	
04/30/06	112,686.17	10,657.30	169,975.76	1,119,221.16	10,399.23	1,422,939.62	303,718.46	
05/31/06	113,086.59	10,695.17	170,579.77	1,235,981.36	10,436.19	1,540,779.08	304,797.72	
6/30/2006*	113,529.06	10,736.71	171,242.25	1,070,109.11	10,476.72	1,376,093.85	305,984.74	
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00	
General Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00	



# PLACENTIA LIBRARY DISTRICT

## Fiscal Year 2006 - 2007

### General Fund Cash Flow







PLACENTIA LIBRARY DISTRICT  
REVENUE REPORT FOR FUND 707  
(Prepared from the Orange County Auditor's Report)  
November 20, 2006

OBJECT CODE	DESCRIPTION	FY2006-2007 BUDGETED	FY2006-2007 YTD	FY2005-2006 YTD	FY2006-2007 OCT 2006	FY2005-2006 OCT 2005	FY2006-2007 % REV BUD
6210-00	Prop. Taxes - current secured	1,561,688.00	0.00	0.00	0.00	0.00	0.00%
6210-01	Public Utility	21,000.00	0.00	0.00	0.00	0.00	0.00%
6210-04	Teeter Plan - current delinquent	0.00	0.00	0.00	0.00	0.00	0.00%
	TOTAL PROP. TAXES - CURRENT SECURED	1,582,688.00	0.00	0.00	0.00	0.00	0.00%
6220	PROP. TAXES - CURRENT UNSECURED	58,000.00	53,339.06	54,632.83	0.00	0.00	91.96%
6230-00	Prop. Taxes - Prior Secured	15,000.00	0.00	0.00	0.00	0.00	
6230-01	Prior year's secured final apportionment	0.00	17,715.24	16,231.99	0.00	0.00	
6230-02	Secured prior years	0.00	0.00	0.00	0.00	0.00	
6230-03	Tax deed land sales	0.00	0.00	0.00	0.00	0.00	
6230-04	Teeter Plan buyout	15,000.00	22,608.66	15,295.19	0.00	0.00	
6230-10	Release of impounds	0.00	0.00	0.00	0.00	0.00	
6230-11	(1994 ERAF Refund)	0.00	0.00	0.00	0.00	0.00	
	TOTAL PROP. TAXES - PRIOR SECURED	30,000.00	40,323.90	31,527.18	0.00	0.00	134.41%
6240	TOTAL PROP. TAXES PRIOR UNSECURED	750.00	0.00	0.00	0.00	0.00	0.00%
6250	TAXES - SPECIAL DISTRICT AUGMENTATION	0.00	0.00	0.00	0.00	0.00	
6260	PENALTIES & COSTS ON DELINQUENT TAXES	0.00	0.00	0.00	0.00	0.00	
6280-00	Property taxes current supplemental	6,500.00	12,279.94	32,070.06	10,945.07	4,050.18	188.92%
6280-01	Final supplemental for prior years	0.00	13,895.25	0.00	0.00	0.00	402.70%
	TOTAL PROP. TAXES SUPPLEMENTAL - CURREI	6,500.00	26,175.19	32,070.06	10,945.07	4,050.18	
6300	PROP. TAXES SUPPLEMENTAL - PRIOR	65,000.00	2,626.84	1,744.74	0.00	0.00	4.04%
6540	PENALTIES & COSTS ON DELINQUENT TAXES	1,400.00	0.00	0.00	0.00	0.00	
	TOTAL TAXES	1,744,338.00	122,464.99	119,974.81	10,945.07	4,050.18	7.02%

REVENUE REPORT FOR FUND 707  
(Prepared from the Orange County Auditor's Report)  
November 20, 2006

OBJECT CODE	DESCRIPTION	FY2006-2007 BUDGETED	FY2006-2007 YTD	FY2005-2006 YTD	FY2006-2007 OCT 2006	FY2005-2006 OCT 2005	FY2006-2007 % REV BUD
6610-00	Interest	30,000.00	12,112.00	5,948.13	3,588.32	1,712.00	40.37%
6610-01/02	Interest - old bond fund	0.00	3,698.76	0.00	0.00	0.00	
6610-23	Interest on impounded taxes released	0.00	0.00	0.00	0.00	0.00	
	TOTAL INTEREST	30,000.00	15,810.76	5,948.13	3,588.32	1,712.00	52.70%
6690	STATE - HOMEOWNER PROP TAX RELIEF	17,000.00	0.00	0.00	0.00	0.00	0.00%
6970-00	State - ILL & Direct Loan Reimbursement	12,000.00	4,232.85	11,258.34	4,232.85	0.00	35.27%
6970-01	State - CA Foundation Funds	30,000.00	0.00	16,317.06	0.00	0.00	
6970-02	State - CA Literacy Campaign	58,000.00	0.00	30,000.00	0.00	0.00	0.00%
6970-03	State - LSTA Grant, HIS House	0.00	5,000.00	8,514.00	0.00	8,514.00	
6970-04	State - ELLI (English Language Intensive) Grant	0.00	0.00	0.00	0.00	0.00	
6970-05	State - Project Grants	40,000.00	0.00	21,885.00	0.00	0.00	
6970-07 & 66	State - Timber Yield Apport & ERAF Bailout	10,000.00	10,259.00	8,000.00	0.00	8,000.00	
	TOTAL STATE - OTHER GOVERNMENTAL	150,000.00	19,491.85	95,974.40	4,232.85	16,514.00	12.99%
7130-00	BANKRUPTCY RECOVERY DISTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	
7670-00	Local Revenue	40,000.00	16,787.27	22,464.58	7,265.37	14,859.91	41.97%
7670-01	Local Revenue -- Passport	180,000.00	42,547.47	31,942.21	18,211.03	16,631.59	23.64%
7670-02 & 56	Local Revenue -- Non-Gov't. Grants & Gifts	20,000.00	12,500.00	0.00	0.00	0.00	
	TOTAL LOCAL REVENUE	240,000.00	71,834.74	54,406.79	25,476.40	31,491.50	29.93%
7680	6-MONTH EXPIRED (OUTLAWED) CHECKS	0.00	-0.00	0.00	0.00	0.00	
7810	TRANSFER FROM/TO OTHER LIBRARY FUNDS	0.00	0.00	0.00	0.00	0.00	
	FUND 707 TOTAL	2,181,338.00	229,602.34	276,304.13	44,242.64	53,767.68	10.53%

PLACENTIA LIBRARY DISTRICT  
EXPENDITURE REPORT FOR FUND 5071  
(Prepared from the Orange County Auditor's Report)  
November 20, 2006

OBJECT CODE	DESCRIPTION	FY2006-2007 BUDGETED	FY2006-2007 YTD	FY2005-2006 YTD	FY2006-2007 OCT 2006	FY2005-2006 OCT 2005	FY2006-2007 % EXP BUD
0100-00	Salaries & Wages	1,040,934	389,635.03	320,434.87	91,960.00	72,073.38	37.43%
0200-00	Retirement (Social Security & Pension Contribution)	144,588	30,252.00	24,776.64	6,984.00	5,505.92	20.92%
0301-00	Unemployment Insurance	0	125.00	217.00	0.00	217.00	
0306-00	Health Insurance	108,986	29,426.80	34,610.18	14,721.28	8,491.54	27.00%
0308-00	Dental Insurance	8,786	3,638.50	3,260.50	869.00	902.70	41.41%
0309-00	Life Insurance	2,948	824.85	513.99	351.00	122.85	27.98%
0310-00	Accidental Death & Dismemberment Insurance	5,293	959.95	1,162.77	319.41	295.31	18.14%
0373-00	Vision Insurance	2,913	981.38	961.52	224.02	240.60	33.69%
	Total Employee Insurance	128,927	35,956.48	40,725.96	16,484.71	10,270.00	27.89%
0350	Workers Compensation - General	8,500	17,305.37	2,690.00	0.00	0.00	203.59%
	TOTAL SALARIES & EMPLOYEE BENEFITS	1,322,949	473,148.88	388,627.47	115,428.71	87,849.30	289.84%
0700-00	Communications - Telephone	4,000	2,183.71	522.17	656.87	55.96	54.59%
0700-01	Communications - Modern/Fax	8,400	1,815.52	2,504.29	716.87	523.40	21.61%
0700-02	Communications - Internet/Database	0	0.00	0.00	0.00	0.00	0.00%
0700-05	Communications - Cataloging & Acquisitions Vendor	600	0.00	1,077.50	0.00	431.00	0.00%
0700-07	Communications - ELLI Grant	0	0.00	0.00	0.00	0.00	0.00%
0700-08	Communications - Adult Literacy	1,400	345.49	420.90	88.74	166.94	24.68%
	Total Communications	14,400	4,344.72	4,524.86	1,462.48	1,177.30	30.17%
0900-00	Food - General Fund	600	220.92	97.63	122.67	28.76	36.82%
0900-07	Food - ELLI Grant	0	0.00	0.00	0.00	0.00	0.00%
0900-08	Food - Adult Literacy	500	485.08	13.04	422.85	0.00	97.02%
0090-09	Food - Families for Literacy	0	0.00	0.00	0.00	0.00	0.00%
	Total Food	1,100	706.00	110.67	545.52	28.76	64.18%

PLACENTIA LIBRARY DISTRICT  
EXPENDITURE REPORT FOR FUND 5071  
(Prepared from the Orange County Auditor's Report)  
November 20, 2006

OBJECT CODE	DESCRIPTION	FY2006-2007 BUDGETED	FY2006-2007 YTD	FY2005-2006 YTD	FY2006-2007 OCT 2006	FY2005-2006 OCT 2005	FY2006-2007 % EXP BUD
1000-00	Household Expense	7,500	8,980.57	6,595.88	7,249.21	178.99	119.74%
1001-00	Trash	0	0.00		13.36		
	Household and Trash	7,500	8,980.57	5,000.00	7,262.57	178.99	
1100-00	Insurance - Liability	13,100	0.00	12,281.93	0.00	0.00	0.00%
1300-00	Maintenance of Equipment - General Fund (Other than Computer)	5,000	1,954.50	983.50	1,083.50	(5,126.50)	39.09%
1300-01	Maintenance of Equipment - General Fund (Computer)	27,500	13,300.00	6,000.00	13,300.00	6,000.00	48.36%
1300-07	Maintenance of Equipment - ELLI Grant	0	0.00	0.00	0.00	0.00	
1300-08	Maintenance of Equipment - Adult Literacy	500	232.50	0.00	0.00	0.00	46.50%
1300-09	Maintenance of Equipment - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Maintenance of Equipment	33,000	15,487.00	6,983.50	14,383.50	873.50	46.93%
	HVAC	7,500	2,082.96	2,141.10	204.00	1,055.91	27.77%
	Carpet Cleaning	2,750	0.00	0.00	0.00	0.00	0.00%
	Groundskeeping, City of Placentia	27,500	5,995.20	7,113.52	1,460.09	3,405.30	21.80%
	Plumbing	3,000	422.58	1,804.87	0.00	112.75	14.09%
	Electrical	4,000	1,273.00	0.00	1,053.00	0.00	31.83%
	Cleaning Service	16,000	5,200.00	5,200.00	1,300.00	1,300.00	32.50%
	Locksmith	1,000	73.50	76.50	0.00	0.00	7.35%
	Other (Includes Fire Alarm & Extinguishers)	8,000	3,134.34	1,026.14	0.00	36.03	39.18%
1400-00	Total Maintenance of Building & Grounds	69,750	18,181.58	17,362.13	4,017.09	5,909.99	26.07%
1600-00	Memberships - General Fund	4,000	130.00	235.00	0.00	120.00	3.25%
1600-07	Memberships - ELLI Grant	0	0.00	0.00	0.00	0.00	
1600-08	Memberships - Adult Literacy	1,000	120.00	0.00	0.00	0.00	12.00%
1600-09	Memberships - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Memberships	5,000	250.00	235.00	0.00	120.00	5.00%
1700-00	Miscellaneous Expense - General Fund	0	0.00	0.00	0.00	0.00	#DIV/0!
1700-07	Miscellaneous Expense - ELLI Grant	0	0.00	0.00	0.00	0.00	
1700-08	Miscellaneous Expense - Adult Literacy	22,953	0.00	0.00	0.00	0.00	0.00%
1700-09	Miscellaneous Expense - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Miscellaneous Expense	22,953	0.00	0.00	0.00	0.00	0.00%

PLACENTIA LIBRARY DISTRICT  
EXPENDITURE REPORT FOR FUND 5071  
(Prepared from the Orange County Auditor's Report)  
November 20, 2006

OBJECT CODE	DESCRIPTION	FY2006-2007 BUDGETED	FY2006-2007 YTD	FY2005-2006 YTD	FY2006-2007 OCT 2006	FY2005-2006 OCT 2005	FY2006-2007 % EXP BUD
	Library Supplies	23,000	5,349.44	11,694.05	1,365.58	3,057.25	23.26%
	Printing	15,000	3,662.46	3,633.54	946.54	938.13	24.42%
	[Unassigned]	0	0.00	0.00	0.00	0.00	
	Publications	1,100	0.00	379.00	0.00	217.00	0.00%
	Paper	700	0.00	355.52	0.00	0.00	0.00%
	Drinking Water Service	350	128.00	91.50	32.00	0.00	0.00%
	Other Office Supplies	20,000	3,460.65	10,804.91	1,003.99	4,984.57	36.57%
1800-00	Total Office Supply Expense - General Fund	60,150	12,600.55	26,958.52	3,348.11	9,196.95	20.95%
1800-07	ELLI Grant Supply Expense	0	0.00	0.00	0.00	0.00	
	Printing	2,000	124.99	333.57	0.00	333.57	6.25%
	Publications	2,500	98.15	0.00	98.15	0.00	3.93%
	Paper	0	0.00	0.00	0.00	0.00	
	Other Office Supplies	1,000	7,589.46	1,708.22	0.00	222.27	758.95%
1800-08	Total Adult Literacy Office Supply Expense	5,500	7,812.60	2,041.79	98.15	555.84	142.05%
1800-09	Supply Expense Families for Literacy	2,000	0.00	0.00	0.00	0.00	0.00%
	Total Office Expense	67,650	20,413.15	29,000.31	3,446.26	9,752.79	30.17%
1803-00	Postage Expense - General Fund	6,800	2,749.09	1,801.81	804.81	606.08	40.43%
1803-01	Postage Expense - LSCA II Grant	0	0.00	0.00	0.00	0.00	
1803-08	Postage Expense - Adult Literacy	100	0.00	0.00	0.00	0.00	0.00%
1803-09	Postage Expense - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Postage Expense	6,900	2,749.09	1,801.81	804.81	606.08	39.84%

PLACENTIA LIBRARY DISTRICT  
EXPENDITURE REPORT FOR FUND 5071  
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November 20, 2006

OBJECT CODE	DESCRIPTION	FY2006-2007 BUDGETED	FY2006-2007 YTD	FY2005-2006 YTD	FY2006-2007 OCT 2006	FY2005-2006 OCT 2005	FY2006-2007 % EXP BUD
	Care Resources (Employee Assistance)	420	140.00	140.00	35.00	35.00	33.33%
	Pension Contribution & Operating Expenses	7,000	5,639.90	4,695.05	1,900.00	1,572.38	80.57%
	Anaheim Consortium Automated Library System	35,000	0.00	645.96	0.00	0.00	0.00%
	Library Board Consultants & Legal	10,000	960.95	4,800.00	0.00	0.00	9.61%
	Clipping Service	600	135.00	135.00	45.00	135.00	22.50%
	Interest Allocation & Tax Collection Charges by Orange County	9,800	9,514.01	1,000.00	0.00	0.00	97.08%
	Advertising (Including WEB Site)	6,000	1,760.00	1,175.00	645.00	525.00	29.33%
	Medical Exams	2,000	1,367.50	1,195.50	555.00	462.50	68.38%
	Collection Services - Accounts Receivable	2,000	483.05	250.60	125.30	71.60	24.15%
	Audit & Accounting Services	10,000	1,562.00	1,000.00	1,562.00	0.00	15.62%
	Payroll Preparation	5,500	1,637.34	1,614.39	474.32	685.91	29.77%
	Election Expenses	19,000	0.00	0.00	0.00	0.00	0.00%
	Staff Training in Library	3,500	0.00	0.00	0.00	0.00	0.00%
	Other (Includes Contract Storyteller)	16,000	7,799.95	23,071.09	1,380.82	18,882.34	48.75%
1900-00	Total Specialized Services - General Fund	126,820	30,999.70	39,722.59	6,722.44	22,369.73	24.44%
1900-01	Specialized Services - Spanish Literacy	3,000	883.07	0.00	631.83	0.00	29.44%
1900-07	Specialized Services - ELLI Grant	0	0.00	0.00	0.00	0.00	
1900-08	Specialized Services - Adult Literacy	9,000	1,850.00	3,150.00	0.00	0.00	20.56%
1900-09	Specialized Services - Families for Literacy	0	0.00	0.00	0.00	0.00	
1900-18	Tax Collection Services & Fees by Orange County	15,000	133.35	136.58	0.00	0.00	0.89%
	Total Specialized Services	153,820	33,866.12	43,009.17	7,354.27	22,369.73	22.02%
1912-00	Investment Administrative fees for Orange County	1,000	2,103.73	242.74	1,931.92	55.79	210.37%
2000-00	Legal Notices - General Fund	1,000	517.72	0.00	0.00	0.00	51.77%
2000-01	Legal Notices - LSCA II Grant	0	0.00	0.00	0.00	0.00	
	Total Legal Notices	1,000	517.72	0.00	0.00	0.00	51.77%

PLACENTIA LIBRARY DISTRICT  
EXPENDITURE REPORT FOR FUND 5071  
(Prepared from the Orange County Auditor's Report)  
November 20, 2006

OBJECT CODE	DESCRIPTION	FY2006-2007 BUDGETED	FY2006-2007 YTD	FY2005-2006 YTD	FY2006-2007 OCT 2006	FY2005-2006 OCT 2005	FY2006-2007 % EXP BUD
2100-00	Rents/Leases-Equipment	31,700	641.24	166.09	320.62	0.00	2.02%
2200-00	Semi-Annual Bond Payment & Quarterly Energy Loan Payment	105,000	59,365.94	14,089.60	52,321.14	7,044.80	56.54%
2300-00	Small Tools/Instruments	0	0.00	0.00	0.00	0.00	
2400-00	Special Department Expense - Miscellaneous	0	3,497.44	26.47	3,497.44	26.47	
2400-01	Special Department Expense- Books	223,816	16,348.30	29,451.41	0.00	15,203.33	
2400-02	Special Department Expense - Video		10,734.90	1,123.31	163.90	578.09	
2400-03	Special Department Expense - Electronic		19,111.50	(16,360.00)	4,755.25	(16,360.00)	
2400-04	Special Department Expense - Periodicals		137.85	1,931.02	0.00	931.94	
2400-05	Special Department Expense - Audio		6,427.87	8,321.54	13.69	7,218.95	
2400-07	Special Department Expense - ELLI Grant		0.00	0.00	0.00	0.00	
2400-08	Special Department Expense - Adult Literacy	2,000	348.40	5,138.31	0.00	3,859.72	17.42%
2400-09	Special Department Expense - Families for Literacy		0.00	0.00	0.00	0.00	
	Total Special Department Expense	225,816	56,606.26	29,632.06	8,430.28	11,458.50	25.07%
2600-00	Transportation/Travel - Local Mileage	0	860.23	0.00	251.36	0.00	
2700-00	Transportation/Travel - Meetings, Staff Out of Town	8,500	1,515.56	0.00	1,515.56	0.00	17.83%
2700-01	Transportation/Travel - Meetings, Staff Local	10,000	1,978.40	5,893.56	1,100.00	1,229.07	19.78%
2700-02	Transportation/Travel - Meetings, Board Out of Town	3,000	0.00	0.00	0.00	0.00	0.00%
2700-03	Transportation/Travel - Meetings, Board Local	750	61.00	712.00	0.00	619.00	8.13%
2700-04	Transportation/Travel - Meetings, LSCA II Grant	0	0.00	0.00	0.00	0.00	
2700-07	Transportation/Travel - Meetings, ELLI Grant	0	0.00	0.00	0.00	0.00	#DIV/0!
2700-08	Transportation/Travel - Meetings - Adult Literacy	1,000	458.40	364.93	20.00	322.93	
2700-09	Transportation/Travel - Meetings - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Transportation/Travel - Meetings	23,250	4,013.36	6,970.49	2,635.56	2,171.00	17.26%
2801-00	Electricity	50,000	24,871.43	21,749.14	7,857.15	10,989.91	49.74%
2802-00	Gas	11,000	2,654.10	1,241.03	1,244.33	291.00	24.13%
2803-00	Water	5,500	2,250.99	1,985.62	649.86	643.89	40.93%
	Total Utilities	66,500	29,776.52	24,975.79	9,751.34	11,924.80	44.78%
	TOTAL SUPPLIES & SERVICES	849,439	258,977.87	197,982.03	114,918.72	73,672.03	30.49%

PLACENTIA LIBRARY DISTRICT  
EXPENDITURE REPORT FOR FUND 5071  
(Prepared from the Orange County Auditor's Report)  
November 20, 2006

OBJECT CODE	DESCRIPTION	FY2006-2007 BUDGETED	FY2006-2007 YTD	FY2005-2006 YTD	FY2006-2007 OCT 2006	FY2005-2006 OCT 2005	FY2006-2007 % EXP BUD
3700-00	Taxes, Assessments (Sales Tax & Sewer Assessment)	10,000	4,594.75	3,829.12	4,204.44	3,829.12	45.95%
4000-00	Equipment - General Fund	56,700	23,724.18	10,146.62	15,571.73	2,452.38	41.84%
4000-07	Equipment - ELLI Grant	0	0.00	0.00	0.00	0.00	
4000-08	Equipment - Adult Literacy	0	0.00	4,547.76	0.00	4,547.76	
4000-09	Equipment - Families for Literacy	0	0.00	0.00	0.00	0.00	
4000-11	Equipment - County Assigned Fund	0	0.00	0.00	0.00	0.00	
	Total Equipment	56,700	23,724.18	14,694.38	15,571.73	7,000.14	41.84%
4200-00	Structures/Improvements		0.00	0.00	0.00	0.00	
	TOTAL EQUIPMENT EXPENSE	56,700	23,724.18	14,694.38	15,571.73	7,000.14	41.84%
5200	PROVISION FOR CONTINGENCIES	0	0.00	0.00	0.00	0.00	
5600	INVESTMENT POOL LOSS	0	0.00	0.00	0.00	0.00	
	TOTAL EXPENSES	2,239,088	760,445.68	605,133.00	250,125.60	172,350.59	33.96%
	Spanish Literacy	3,000	883.07	0.00	631.83	0.00	29.44%
	ELLI Grant Summary Object Code 07	0	0.00	0.00	0.00	0.00	
	CLC Summary Object Code 08	43,953	11,652.47	15,676.73	629.74	9,453.19	26.51%
	FFL Grant Summary Object Code 09	2,000	0.00	0.00	0.00	0.00	0.00%
	TOTAL LITERACY (Excluding Personnel)	48,953	12,535.54	15,676.73	1,261.57	9,453.19	25.61%



**Placentia Library District**  
**Balance Sheet**  
 As of October 31, 2006

	<u>Oct 31, 06</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
County Exempt - Checking	6,055.55
County Exempt - Savings	13,681.02
General Fund - Checking	12,357.23
General Fund - Savings	51,135.01
Literacy Fund - Savings	12,611.64
Payroll Checking - Wells Fargo	81,812.00
Payroll Checking (CDs)	
0028205565	21,830.67
0028205573	21,830.67
Total Payroll Checking (CDs)	<u>43,661.34</u>
Total Checking/Savings	<u>221,313.79</u>
Total Current Assets	221,313.79
<b>Fixed Assets</b>	
Building and Improvements	2,029,651.00
Equipment and Furniture	626,490.00
Land	81,498.00
xAccum Depr Bldg Impr	-914,597.00
xxAccum Depr Equip Furn	-584,086.00
Total Fixed Assets	<u>1,238,956.00</u>
<b>TOTAL ASSETS</b>	<u><u>1,460,269.79</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Other Current Liabilities	
Curr Portion capital lease	20,231.00
Curr Portion La Salle	94,952.00
Union Dues Payable	1,496.00
Total Other Current Liabilities	<u>116,679.00</u>
Total Current Liabilities	116,679.00
<b>Long Term Liabilities</b>	
Capital lease payable	147,971.62
LaSalle renovatio lease	144,932.12
Total Long Term Liabilities	<u>292,903.74</u>
Total Liabilities	409,582.74
<b>Equity</b>	
GF 707 Lease payments/loan	72,448.09
Investment in capital assets	825,653.00
Retained Earnings	-39,752.44
Total Capital	68,752.81
Net Income	123,585.59
Total Equity	<u>1,050,687.05</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>1,460,269.79</u></u>

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Accrual Basis

Placentia Library District  
Profit & Loss by Class  
July 1 through October 30, 2006

	County Exempt Fund	General Fund	Literacy Fund	Payroll Fund	TOTAL
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
COE Deposit Adjustment Income	-5.00	0.00	0.00	0.00	-5.00
COE Directors Fund (Friends)	1,500.00	0.00	0.00	0.00	1,500.00
COE Friends Adult Programming	1,000.00	0.00	0.00	0.00	1,000.00
COE Interest	24.64	0.00	0.00	0.00	24.64
COE Life Insur Suplmt(EDM)	159.52	19.94	0.00	0.00	179.46
COE Meeting Room Income	1,290.00	0.00	0.00	0.00	1,290.00
COE Passport Chck Reimbursement	22,650.60	0.00	0.00	0.00	22,650.60
COE Staff Appreciation Reimb	140.00	0.00	0.00	0.00	140.00
COE Test Proctoring Income	774.30	0.00	0.00	0.00	774.30
GF Bankcard Deposit	0.00	32,885.66	0.00	0.00	32,885.66
GF Cash Register - Audio Visual	0.00	93.95	0.00	0.00	93.95
GF Cash Register - Childrens	0.00	220.00	0.00	0.00	220.00
GF Cash Register - Copy/Debit	0.00	1,460.30	0.00	0.00	1,460.30
GF Cash Register - Fines	0.00	4,864.51	0.00	0.00	4,864.51
GF Cash Register - Lost Items	0.00	916.27	0.00	0.00	916.27
GF Cash Register - Misc.	0.00	338.69	0.00	0.00	338.69
GF cash register - Passport Pho	0.00	5,530.00	0.00	0.00	5,530.00
GF Cash Register - Reserves	0.00	580.00	0.00	0.00	580.00
GF County Reimbursements	0.00	3,047.88	0.00	0.00	3,047.88
GF Deposit Correction Income	0.00	-2.01	0.00	0.00	-2.01
GF Fed Work Study Reimbursement	0.00	8,560.97	0.00	0.00	8,560.97
GF Interest	0.00	33.90	0.00	0.00	33.90
GF Miscellaneous Income	0.00	1,823.38	0.00	0.00	1,823.38
GF Notary	0.00	900.00	0.00	0.00	900.00
GF Passport Revenue	0.00	35,568.80	0.00	0.00	35,568.80
GF Special Grants	0.00	12,500.00	0.00	0.00	12,500.00
GF State Library Grants	0.00	39,864.00	0.00	0.00	39,864.00
GF State Library Reimbursements	0.00	16,699.55	0.00	0.00	16,699.55
LIT Donations	0.00	0.00	1,038.00	0.00	1,038.00
LIT Interest Inc - Savings	0.00	0.00	22.63	0.00	22.63
PA Wire Transfer from County	0.00	0.00	0.00	428,448.00	428,448.00
<b>Total Income</b>	<b>27,534.06</b>	<b>165,905.79</b>	<b>1,060.63</b>	<b>428,448.00</b>	<b>622,948.48</b>
<b>Expense</b>					
COE Childn's Summer Rdng Prgm	1,195.91	0.00	0.00	0.00	1,195.91
COE Friend's Director's Fund	252.67	0.00	0.00	0.00	252.67
COE Friends Adlt Prgm Expense	19.01	0.00	0.00	0.00	19.01
COE Medical Reimbursement Polic	20.00	0.00	0.00	0.00	20.00
COE Meeting Room Maintenance	622.08	0.00	0.00	0.00	622.08
COE Office Expense	202.61	0.00	0.00	0.00	202.61
COE Passport Expenses	20,698.44	0.00	0.00	0.00	20,698.44
COE Staff Appreciation	906.11	0.00	0.00	0.00	906.11
GF Bank Fees	0.00	5.00	0.00	0.00	5.00
GF Bank Return Check Item/Fees	0.00	81.00	0.00	0.00	81.00
GF Bankcard Service Charge	0.00	1,352.60	0.00	0.00	1,352.60
GF Equipment (400)	0.00	2,243.39	0.00	0.00	2,243.39
GF Food	0.00	455.60	0.00	0.00	455.60
GF Household Expenses	0.00	29.34	0.00	0.00	29.34
GF Library Supplies	0.00	25.80	0.00	0.00	25.80
GF Literacy	0.00	1,139.82	0.00	0.00	1,139.82
GF Memberships	0.00	375.00	0.00	0.00	375.00
GF Office Expense	0.00	430.47	0.00	0.00	430.47
GF Postage	0.00	16.03	0.00	0.00	16.03
GF Printing	0.00	80.10	0.00	0.00	80.10
GF Prof & Spec Services	0.00	50.00	0.00	0.00	50.00
GF Transfer to COE	0.00	15,857.20	0.00	0.00	15,857.20
GF Transfer to GF Savings	0.00	0.00	0.00	0.00	0.00
GF Transfers to County	0.00	101,574.04	0.00	0.00	101,574.04
GF Travel Literacy	0.00	65.00	0.00	0.00	65.00
GF Travel Staff	0.00	4,145.51	0.00	0.00	4,145.51
GF Travel Trustees	0.00	58.00	0.00	0.00	58.00
PA Empl 457 Plan Contribution	0.00	0.00	0.00	29,001.36	29,001.36
PA Employee 125 Co-Pay	0.00	0.00	0.00	1,606.32	1,606.32
PA Employee Life Insurance	0.00	0.00	0.00	159.52	159.52
PA Payroll Taxes	0.00	0.00	0.00	79,394.53	79,394.53
PA Salaries	0.00	0.00	0.00	237,832.23	237,832.23
<b>Total Expense</b>	<b>23,916.83</b>	<b>127,983.90</b>	<b>0.00</b>	<b>347,893.96</b>	<b>499,894.69</b>
<b>Net Ordinary Income</b>	<b>3,617.23</b>	<b>37,921.89</b>	<b>1,060.63</b>	<b>80,454.04</b>	<b>123,053.79</b>
<b>Net Income</b>	<b>3,617.23</b>	<b>37,921.89</b>	<b>1,060.63</b>	<b>80,454.04</b>	<b>123,053.79</b>

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11/14/06

**Placentia Library District  
Reconciliation Detail  
County Exempt - Checking, Period Ending 10/31/2006**

Type	Date	Num	Name	Cir	Amount	Balance
<b>Beginning Balance</b>						5,578.46
<b>Cleared Transactions</b>						
<b>Checks and Payments - 47 items</b>						
Check	8/30/2006	6578	Elizabeth D Minter	X	-30.00	-30.00
Check	9/23/2006	6616	U.S. Department of ...	X	-67.00	-97.00
Check	9/23/2006	6613	U.S. Department of ...	X	-67.00	-164.00
Check	9/23/2006	6614	U.S. Department of ...	X	-201.00	-365.00
Check	9/25/2006	6617	U.S. Department of ...	X	-239.00	-604.00
Check	9/26/2006	6619	U.S. Department of ...	X	-104.00	-708.00
Check	9/26/2006	6620	U.S. Department of ...	X	-112.00	-820.00
Check	9/26/2006	6618	Holly Cleelan	X	-350.00	-1,170.00
Check	9/27/2006	6622	Sam's Club	X	-163.61	-1,333.61
Check	9/27/2006	6621	US Postmaster	X	-39.00	-1,372.61
Check	9/30/2006	6624	U.S. Department of ...	X	-186.00	-1,558.61
Check	9/30/2006	6623	U.S. Department of ...	X	-171.00	-1,729.61
Check	10/2/2006	6625	Beatrice V. Quintanar	X	-15.00	-1,744.61
Check	10/3/2006	6627	U.S. Department of ...	X	-67.00	-1,811.61
Check	10/3/2006	6626	U.S. Department of ...	X	-67.00	-1,878.61
Check	10/5/2006	6629	U.S. Department of ...	X	-67.00	-1,945.61
Check	10/5/2006	6628	U.S. Department of ...	X	-67.00	-2,012.61
Check	10/5/2006	6630	U.S. Department of ...	X	-67.00	-2,079.61
Check	10/9/2006	6631	U.S. Department of ...	X	-52.00	-2,131.61
Check	10/10/2006	6632	U.S. Department of ...	X	-104.00	-2,235.61
Check	10/10/2006	6633	U.S. Department of ...	X	-104.00	-2,339.61
Check	10/11/2006	6634	U.S. Department of ...	X	-112.00	-2,451.61
Check	10/11/2006	6635	U.S. Department of ...	X	-52.00	-2,503.61
Check	10/11/2006	6637	U.S. Department of ...	X	-52.00	-2,555.61
Check	10/11/2006	6636	U.S. Department of ...	X	-67.00	-2,622.61
Check	10/12/2006	6638	U.S. Department of ...	X	-52.00	-2,674.61
Check	10/12/2006	6639	U.S. Department of ...	X	-282.80	-2,957.41
Check	10/16/2006	6644	U.S. Department of ...	X	-67.00	-3,024.41
Check	10/16/2006	6642	U.S. Department of ...	X	-67.00	-3,091.41
Check	10/16/2006	6641	U.S. Department of ...	X	-104.00	-3,195.41
Check	10/16/2006	6640	U.S. Department of ...	X	-104.00	-3,299.41
Check	10/16/2006	6643	U.S. Department of ...	X	-67.00	-3,366.41
Check	10/17/2006	6648	U.S. Department of ...	X	-67.00	-3,433.41
Check	10/17/2006	6647	U.S. Department of ...	X	-224.00	-3,657.41
Check	10/17/2006	6646	U.S. Department of ...	X	-112.00	-3,769.41
Check	10/18/2006	6652	U.S. Department of ...	X	-127.00	-3,896.41
Check	10/18/2006	6650	U.S. Department of ...	X	-186.00	-4,082.41
Check	10/18/2006	6651	U.S. Department of ...	X	-67.00	-4,149.41
Check	10/18/2006	6653	U.S. Department of ...	X	-67.00	-4,216.41
Check	10/19/2006	6645	La Vie En Rose	X	-160.00	-4,376.41
Check	10/19/2006	6649	Stater Bros.	X	-19.01	-4,395.42
Check	10/21/2006	6664	U.S. Department of ...	X	-127.00	-4,522.42
Check	10/21/2006	6663	U.S. Department of ...	X	-201.00	-4,723.42
Check	10/21/2006	6654	U.S. Department of ...	X	-201.00	-4,924.42
Check	10/21/2006	6655	U.S. Department of ...	X	-171.00	-5,095.42
Check	10/23/2006	6665	Sam's Club	X	-118.24	-5,213.66
Check	10/23/2006	6666	U.S. Department of ...	X	-52.00	-5,265.66
<b>Total Checks and Payments</b>					<b>-5,265.66</b>	<b>-5,265.66</b>
<b>Deposits and Credits - 18 Items</b>						
Deposit	10/2/2006			X	171.00	171.00
Deposit	10/5/2006			X	2,500.00	2,671.00
Deposit	10/7/2006			X	3,347.00	6,018.00
Deposit	10/7/2006			X	134.00	6,152.00
Deposit	10/12/2006			X	119.00	6,271.00
Deposit	10/12/2006			X	52.00	6,323.00
Deposit	10/12/2006			X	104.00	6,427.00
Deposit	10/17/2006			X	134.00	6,561.00
Deposit	10/17/2006			X	52.00	6,613.00
Deposit	10/17/2006			X	164.00	6,777.00
Deposit	10/18/2006			X	537.00	7,314.00
Deposit	10/21/2006			X	67.00	7,381.00
Deposit	10/23/2006			X	52.00	7,433.00
Deposit	10/24/2006			X	140.00	7,573.00

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**Placentia Library District  
Reconciliation Detail  
County Exempt - Checking, Period Ending 10/31/2006**

Type	Date	Num	Name	Ctr	Amount	Balance
Deposit	10/24/2006			X	52.00	7,625.00
Deposit	10/30/2006			X	449.00	8,074.00
Check	11/1/2006	6678	Nadia Dallstream	X	0.00	8,074.00
Check	11/1/2006	6679	Nadia Dallstream	X	0.00	8,074.00
Total Deposits and Credits					8,074.00	8,074.00
Total Cleared Transactions					2,808.34	2,808.34
Cleared Balance					2,808.34	8,386.80
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 16 items</b>						
Check	12/1/2005	6021	Kendal Flowers		-103.47	-103.47
Check	3/1/2006	6151	Passport Services		-109.00	-212.47
Check	3/2/2006	6159	Passport Services		-40.00	-252.47
Check	10/23/2006		Bank of the West		-77.00	-329.47
Check	10/23/2006		Bank of the West		-4.00	-333.47
Check	10/24/2006	6668	Saundra Stark		-726.11	-1,059.58
Check	10/24/2006	6667	Elizabeth D Minter		-252.67	-1,312.25
Check	10/25/2006	6669	U.S. Department of ...		-127.00	-1,439.25
Check	10/26/2006	6670	Nadia Dallstream		-20.00	-1,459.25
Check	10/28/2006	6675	U.S. Department of ...		-134.00	-1,593.25
Check	10/28/2006	6673	U.S. Department of ...		-104.00	-1,697.25
Check	10/28/2006	6672	U.S. Department of ...		-134.00	-1,831.25
Check	10/28/2006	6671	U.S. Department of ...		-67.00	-1,898.25
Check	10/28/2006	6674	U.S. Department of ...		-112.00	-2,010.25
Check	10/30/2006	6676	U.S. Department of ...		-290.00	-2,300.25
Check	10/31/2006	6677	U.S. Department of ...		-112.00	-2,412.25
Total Checks and Payments					-2,412.25	-2,412.25
Total Uncleared Transactions					-2,412.25	-2,412.25
Register Balance as of 10/31/2006					396.09	5,974.55
<b>New Transactions</b>						
<b>Checks and Payments - 22 items</b>						
Check	11/1/2006	6682	Elizabeth D Minter		-15.00	-15.00
Check	11/1/2006	6680	Nadia Dallstream		-45.00	-60.00
Check	11/1/2006	6681	Yesenia Gomez		-15.00	-75.00
Check	11/1/2006	6684	Mary Strazdas		-27.86	-102.86
Check	11/1/2006	6683	Mary Strazdas		-360.00	-462.86
Check	11/4/2006	6685	U.S. Department of ...		-52.00	-514.86
Check	11/4/2006	6686	U.S. Department of ...		-52.00	-566.86
Check	11/6/2006	6687	U.S. Department of ...		-104.00	-670.86
Check	11/6/2006	6688	U.S. Department of ...		-52.00	-722.86
Check	11/7/2006	6692	U.S. Department of ...		-171.00	-893.86
Check	11/7/2006	6693	U.S. Department of ...		-67.00	-960.86
Check	11/7/2006	6695	U.S. Department of ...		-67.00	-1,027.86
Check	11/7/2006	6690	Bowers Museum D...		-50.00	-1,077.86
Check	11/7/2006	6689	Nadia Dallstream		-230.00	-1,307.86
Check	11/7/2006	6694	U.S. Department of ...		-67.00	-1,374.86
Check	11/8/2006	6697	U.S. Department of ...		-67.00	-1,441.86
Check	11/8/2006	6696	U.S. Department of ...		-127.00	-1,568.86
Check	11/9/2006	6699	U.S. Department of ...		-127.00	-1,695.86
Check	11/9/2006	6698	Do Phan		-175.00	-1,870.86
Check	11/13/2006	6702	U.S. Department of ...		-67.00	-1,937.86
Check	11/13/2006	6701	U.S. Department of ...		-67.00	-2,004.86
Check	11/13/2006	6700	U.S. Department of ...		-119.00	-2,123.86
Total Checks and Payments					-2,123.86	-2,123.86

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**Placentia Library District  
Reconciliation Detail  
County Exempt - Checking, Period Ending 10/31/2006**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Deposits and Credits - 5 Items</b>						
Deposit	11/6/2006				156.00	156.00
Deposit	11/7/2006				238.00	394.00
Check	11/7/2006	6691	Stater Bros.			394.00
Deposit	11/8/2006				194.00	588.00
Deposit	11/13/2006				119.00	707.00
<b>Total Deposits and Credits</b>					<b>707.00</b>	<b>707.00</b>
<b>Total New Transactions</b>					<b>-1,416.86</b>	<b>-1,416.86</b>
<b>Ending Balance</b>					<b>-1,020.77</b>	<b>4,557.69</b>

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10/17/2006*

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11/15/06

**Placentia Library District  
Reconciliation Detail  
County Exempt - Savings, Period Ending 10/31/2006**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						13,477.89
<b>Cleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Check	10/4/2006	1559	Greg's Carpet & Up...	X	-155.52	-155.52
<b>Total Checks and Payments</b>					-155.52	-155.52
<b>Deposits and Credits - 15 items</b>						
Deposit	9/28/2006			X	35.00	35.00
Deposit	9/28/2006			X	35.00	70.00
Deposit	10/5/2006			X	35.00	105.00
Deposit	10/5/2006			X	30.00	135.00
Deposit	10/5/2006			X	19.94	154.94
Deposit	10/5/2006			X	30.00	184.94
Deposit	10/7/2006			X	30.00	214.94
Deposit	10/12/2006			X	35.00	249.94
Deposit	10/17/2006			X	30.00	279.94
Deposit	10/17/2006			X	100.00	379.94
Deposit	10/18/2006			X	19.94	399.88
Deposit	10/21/2006			X	35.00	434.88
Deposit	10/26/2006			X	35.00	469.88
Deposit	10/30/2006			X	35.00	504.88
Deposit	10/31/2006			X	9.29	514.17
<b>Total Deposits and Credits</b>					514.17	514.17
<b>Total Cleared Transactions</b>					358.65	358.65
<b>Cleared Balance</b>					358.65	13,836.54
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Check	10/31/2006	1560	Greg's Carpet & Up...		-155.52	-155.52
<b>Total Checks and Payments</b>					-155.52	-155.52
<b>Total Uncleared Transactions</b>					-155.52	-155.52
<b>Register Balance as of 10/31/2006</b>					203.13	13,681.02
<b>New Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Check	11/9/2006	1561	Budget Blinds		-680.88	-680.88
<b>Total Checks and Payments</b>					-680.88	-680.88
<b>Deposits and Credits - 4 items</b>						
Deposit	11/1/2006				19.94	19.94
Deposit	11/2/2006				350.00	369.94
Deposit	11/4/2006				30.00	399.94
Deposit	11/13/2006				35.00	434.94
<b>Total Deposits and Credits</b>					434.94	434.94
<b>Total New Transactions</b>					-245.94	-245.94
<b>Ending Balance</b>					-42.81	13,435.08

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11/15/2006

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11/15/06

**Placentia Library District  
Reconciliation Detail  
General Fund - Checking, Period Ending 10/31/2006**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						24,392.23
<b>Cleared Transactions</b>						
<b>Checks and Payments - 26 Items</b>						
Check	8/30/2006	5381	ISDOC	X	-30.00	-30.00
Check	9/13/2006	5386	Placentia Chamber ...	X	-10.00	-40.00
Check	9/18/2006	5390	Bowers Museum D...	X	-50.00	-90.00
Check	9/20/2006	5393	Placentia Chamber ...	X	-20.00	-110.00
Check	10/2/2006		Bank of the West	X	-240.41	-350.41
Check	10/3/2006		Bank of the West	X	-15.52	-365.93
Check	10/4/2006	5398	Sam's Club	X	-168.43	-534.36
Check	10/4/2006	5399	Fry's Electronics	X	-393.14	-927.50
Check	10/7/2006	5401	Placentia Library Di...	X	-3,347.00	-4,274.50
Check	10/7/2006	5400	Placentia Library G...	X	-13,272.59	-17,547.09
Check	10/11/2006	5403	Placentia Chamber ...	X	-20.00	-17,567.09
Check	10/11/2006	5402	Sam's Club	X	-131.88	-17,698.97
Check	10/12/2006	5404	Placentia Chamber ...	X	-20.00	-17,718.97
Check	10/12/2006	5405	Sam's Club	X	-333.05	-18,052.02
Check	10/16/2006	5406	Quality Inn Monterey	X	-376.20	-18,428.22
Check	10/16/2006	5407	Mariposa Inn	X	-1,229.74	-19,657.96
Check	10/17/2006	5408	Alexander Hernandez	X	-60.45	-19,718.41
Check	10/17/2006	5415	Jeanette Gardner	X	-58.79	-19,777.20
Check	10/18/2006	5410	Placentia Chamber ...	X	-30.00	-19,807.20
Check	10/19/2006	5411	Target	X	-25.80	-19,833.00
Check	10/23/2006		Bank of the West	X	-4.50	-19,837.50
Check	10/24/2006	5416	Patricia Fellous-Gib...	X	-384.48	-20,221.98
Check	10/24/2006	5414	Pat Jertberg	X	-30.15	-20,252.13
Check	10/24/2006	5418	Wendy G. Goodson	X	-36.37	-20,288.50
Check	10/26/2006	5420	Placentia Chamber ...	X	-36.00	-20,324.50
Check	10/29/2006	5419	Sam's Club	X	-148.79	-20,473.29
<b>Total Checks and Payments</b>					<b>-20,473.29</b>	<b>-20,473.29</b>
<b>Deposits and Credits - 42 items</b>						
Deposit	10/2/2006			X	243.60	243.60
Deposit	10/2/2006			X	164.30	407.90
Deposit	10/3/2006			X	90.00	497.90
Deposit	10/3/2006			X	30.00	527.90
Deposit	10/3/2006			X	348.80	876.70
Deposit	10/4/2006			X	296.30	1,173.00
Deposit	10/5/2006			X	9.71	1,182.71
Deposit	10/5/2006			X	30.00	1,212.71
Deposit	10/5/2006			X	151.00	1,363.71
Deposit	10/6/2006			X	140.20	1,503.91
Deposit	10/10/2006			X	240.00	1,743.91
Deposit	10/10/2006			X	38.86	1,782.77
Deposit	10/10/2006			X	6.61	1,789.38
Deposit	10/10/2006			X	107.50	1,896.88
Deposit	10/11/2006			X	145.72	2,042.60
Deposit	10/11/2006			X	117.45	2,160.05
Deposit	10/12/2006			X	267.00	2,427.05
Deposit	10/13/2006			X	359.20	2,786.25
Deposit	10/16/2006			X	210.82	2,997.07
Deposit	10/16/2006			X	106.86	3,103.93
Deposit	10/16/2006			X	230.00	3,333.93
Deposit	10/16/2006			X	708.00	4,041.93
Deposit	10/17/2006			X	283.00	4,324.93
Deposit	10/18/2006			X	601.70	4,926.63
Deposit	10/18/2006			X	548.79	5,475.42
Check	10/19/2006	5409	Stater Bros.	X	0.00	5,475.42
Deposit	10/19/2006			X	123.15	5,598.57
Deposit	10/20/2006			X	115.55	5,714.12
Deposit	10/23/2006			X	1,038.00	6,752.12
Deposit	10/23/2006			X	60.00	6,812.12
Deposit	10/24/2006			X	30.00	6,842.12
Deposit	10/24/2006			X	267.40	7,109.52
Deposit	10/25/2006			X	46.80	7,156.32
Deposit	10/25/2006			X	77.72	7,234.04
Deposit	10/26/2006			X	327.00	7,561.04

**Placentia Library District  
Reconciliation Detail  
General Fund - Checking, Period Ending 10/31/2006**

Type	Date	Num	Name	Clr	Amount	Balance
Deposit	10/27/2006			X	30.00	7,591.04
Deposit	10/30/2006			X	991.20	8,582.24
Deposit	10/30/2006			X	150.00	8,732.24
Deposit	10/30/2006			X	15.60	8,747.84
Deposit	10/31/2006			X	7.20	8,755.04
Deposit	10/31/2006			X	226.00	8,981.04
Deposit	10/31/2006			X	80.00	9,061.04
Total Deposits and Credits					9,061.04	9,061.04
Total Cleared Transactions					-11,412.25	-11,412.25
Cleared Balance					-11,412.25	12,979.98
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 8 Items</b>						
Check	9/28/2005	5179	Placentia Chamber ...		-12.00	-12.00
Check	6/5/2006		Paolini's A Taste of ...		-20.00	-32.00
Check	10/2/2006	5397	Placentia Chamber ...		-250.00	-282.00
Check	10/10/2006	6633	U.S. Department of ...		-104.00	-386.00
Check	10/17/2006	5413	Pat Irot		-44.40	-430.40
Check	10/19/2006	5412	Jean Turner		-12.00	-442.40
Check	10/24/2006	5417	Elizabeth D Minter		-15.99	-458.39
Check	10/31/2006	5421	Caroline Gurkweitz		-164.36	-622.75
Total Checks and Payments					-622.75	-622.75
Total Uncleared Transactions					-622.75	-622.75
Register Balance as of 10/31/2006					-12,035.00	12,357.23
<b>New Transactions</b>						
<b>Checks and Payments - 3 Items</b>						
Check	11/8/2006	5426	Nadia Dallstream		-92.12	-92.12
Check	11/8/2006	5423	Placentia Chamber ...		-10.00	-102.12
Check	11/9/2006	5428	Placentia Chamber ...		-25.00	-127.12
Total Checks and Payments					-127.12	-127.12
<b>Deposits and Credits - 4 Items</b>						
Check	11/7/2006	5422	Fry's Electronics			0.00
Check	11/8/2006	5424	Albertson's			0.00
Check	11/8/2006	5425	Sam's Club			0.00
Check	11/9/2006	5427	Sam's Club			0.00
Total Deposits and Credits					0.00	0.00
Total New Transactions					-127.12	-127.12
Ending Balance					-12,162.12	12,230.11

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11/15/2006*



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11/15/06

**Placentia Library District  
Reconciliation Detail  
General Fund - Savings, Period Ending 10/31/2006**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						15,484.92
<b>Cleared Transactions</b>						
<b>Checks and Payments - 4 items</b>						
Check	10/2/2006		Bank of the West	X	-5.00	-5.00
Check	10/7/2006	1271	Orange County Aud...	X	-30,581.49	-30,586.49
Check	10/23/2006		Bank of the West	X	-77.00	-30,663.49
Check	10/23/2006		Bank of the West	X	-4.00	-30,667.49
<b>Total Checks and Payments</b>					<b>-30,667.49</b>	<b>-30,667.49</b>
<b>Deposits and Credits - 32 items</b>						
Deposit	9/28/2006			X	584.90	584.90
Deposit	9/28/2006			X	316.45	901.35
Deposit	9/30/2006			X	421.85	1,323.20
Deposit	10/2/2006			X	767.25	2,090.45
Deposit	10/2/2006			X	494.90	2,585.35
Deposit	10/5/2006			X	529.60	3,114.95
Deposit	10/5/2006			X	343.06	3,458.01
Deposit	10/5/2006			X	281.75	3,739.76
Deposit	10/7/2006			X	313.30	4,053.06
Deposit	10/7/2006			X	13,272.59	17,325.65
Deposit	10/12/2006			X	709.35	18,035.00
Deposit	10/12/2006			X	301.15	18,336.15
Deposit	10/12/2006			X	264.70	18,600.85
Deposit	10/17/2006			X	453.85	19,054.70
Deposit	10/17/2006			X	787.00	19,841.70
Deposit	10/17/2006			X	576.10	20,417.80
Deposit	10/17/2006			X	282.75	20,700.55
Deposit	10/17/2006			X	818.60	21,519.15
Deposit	10/17/2006			X	669.30	22,188.45
Deposit	10/18/2006			X	865.25	23,053.70
Deposit	10/21/2006			X	534.15	23,587.85
Deposit	10/21/2006			X	314.50	23,902.35
Deposit	10/21/2006			X	37,071.70	60,974.05
Deposit	10/23/2006			X	514.10	61,488.15
Deposit	10/24/2006			X	670.30	62,158.45
Deposit	10/24/2006			X	584.25	62,742.70
Deposit	10/25/2006			X	176.15	62,918.85
Deposit	10/26/2006			X	464.70	63,383.55
Deposit	10/28/2006			X	340.30	63,723.85
Deposit	10/30/2006			X	1,165.80	64,889.65
Deposit	10/30/2006			X	512.61	65,402.26
Deposit	10/31/2006			X	20.08	65,422.34
<b>Total Deposits and Credits</b>					<b>65,422.34</b>	<b>65,422.34</b>
<b>Total Cleared Transactions</b>					<b>34,754.85</b>	<b>34,754.85</b>
<b>Cleared Balance</b>					<b>34,754.85</b>	<b>50,239.77</b>
<b>Uncleared Transactions</b>						
<b>Deposits and Credits - 2 items</b>						
Deposit	8/10/2006				282.60	282.60
Deposit	10/31/2006				612.64	895.24
<b>Total Deposits and Credits</b>					<b>895.24</b>	<b>895.24</b>
<b>Total Uncleared Transactions</b>					<b>895.24</b>	<b>895.24</b>
<b>Register Balance as of 10/31/2006</b>					<b>35,650.09</b>	<b>51,135.01</b>

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11/15/06

### Placentia Library District Reconciliation Detail General Fund - Savings, Period Ending 10/31/2006

Type	Date	Num	Name	Clr	Amount	Balance
<b>New Transactions</b>						
<b>Deposits and Credits - 10 Items</b>						
Deposit	11/1/2006				246.40	246.40
Deposit	11/2/2006				1,040.81	1,287.21
Deposit	11/4/2006				421.15	1,708.36
Deposit	11/6/2006				1,084.60	2,792.96
Deposit	11/6/2006				343.80	3,136.76
Deposit	11/7/2006				494.40	3,631.16
Deposit	11/8/2006				575.75	4,206.91
Deposit	11/13/2006				291.07	4,497.98
Deposit	11/13/2006				442.50	4,940.48
Deposit	11/13/2006				432.59	5,373.07
Total Deposits and Credits					5,373.07	5,373.07
Total New Transactions					5,373.07	5,373.07
Ending Balance					41,023.16	56,508.08

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11/15/2006*

**Placentia Library District  
Reconciliation Detail  
General Fund - Savings, Period Ending 10/31/2006**

Type	Date	Num	Name	Clr	Amount	Balance
<b>New Transactions</b>						
<b>Deposits and Credits - 10 items</b>						
Deposit	11/1/2006				246.40	246.40
Deposit	11/2/2006				1,040.81	1,287.21
Deposit	11/4/2006				421.15	1,708.36
Deposit	11/6/2006				1,084.60	2,792.96
Deposit	11/6/2006				343.80	3,136.76
Deposit	11/7/2006				494.40	3,631.16
Deposit	11/8/2006				575.75	4,206.91
Deposit	11/13/2006				291.07	4,497.98
Deposit	11/13/2006				442.50	4,940.48
Deposit	11/13/2006				432.59	5,373.07
Total Deposits and Credits					5,373.07	5,373.07
Total New Transactions					5,373.07	5,373.07
Ending Balance					41,023.16	56,508.08

*EW mwh  
11/15/2006*

Noted  
8/10/06 deposit  
of \$ 282.60  
not cleared yet.  
Have request in w/  
Bank for deposit  
record  
W (EW mwh  
11/15/2006)

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11/15/06

**Placentia Library District  
Reconciliation Detail  
Payroll Checking - Wells Fargo, Period Ending 10/31/2006**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						81,077.47
<b>Cleared Transactions</b>						
<b>Checks and Payments - 73 Items</b>						
Check	5/3/2006	6475	Evelyn Soqui	X	-150.17	-150.17
Check	8/23/2006	6851	Desiree McCune	X	-58.90	-209.07
Check	9/6/2006	6900	Raquel Galarza	X	-78.52	-287.59
Check	9/20/2006	6959	Orange County Aud...	X	-190.20	-477.79
Check	9/20/2006	6953	Raquel Galarza	X	-163.58	-641.37
Check	9/20/2006	6952	Shannon Ford	X	-202.21	-843.58
Check	9/20/2006	6910	Gary Bell	X	-1,530.12	-2,373.70
Check	10/2/2006	2067	Beatrice V. Quintanar	X	-284.98	-2,658.68
Check	10/4/2006	6975	Kristen Hoffman	X	-4.69	-2,663.37
Check	10/4/2006	6974	Alexander Hernandez	X	-568.60	-3,231.97
Check	10/4/2006	6971	Wendy G. Goodson	X	-1,920.17	-5,152.14
Check	10/4/2006	6968	Patricia Fellous-Gib...	X	-318.52	-5,470.66
Check	10/4/2006	6965	Dorothy J. Cummings	X	-95.48	-5,566.14
Check	10/4/2006	6963	Gary Bell	X	-1,530.12	-7,096.26
Check	10/4/2006		Paychex	X	-10,872.94	-17,969.20
Check	10/4/2006		Paychex	X	-20,325.55	-38,294.75
Check	10/4/2006	7021	Tax Deferred Servic...	X	-2,317.54	-40,612.29
Check	10/4/2006	7020	Nationwide Retirem...	X	-1,124.23	-41,736.52
Check	10/4/2006	7005	Paulette Garcia	X	-238.77	-41,975.29
Check	10/4/2006	7006	cynthia Gutierrez	X	-243.57	-42,218.86
Check	10/4/2006	7007	Arianna Hernandez	X	-265.04	-42,483.90
Check	10/4/2006	7008	Luz Lizaola	X	-297.10	-42,781.00
Check	10/4/2006	7009	Melissa Manzanarez	X	-337.81	-43,118.81
Check	10/4/2006	7010	Marisol Martinez	X	-422.02	-43,540.83
Check	10/4/2006	7011	Desiree McCune	X	-150.22	-43,691.05
Check	10/4/2006	7012	Uchechukwu Ollawa	X	-71.98	-43,763.03
Check	10/4/2006	7013	Christina Perez	X	-417.37	-44,180.40
Check	10/4/2006	7014	Colleen Reyes	X	-500.60	-44,681.00
Check	10/4/2006	7015	Evelyn Soqui	X	-202.29	-44,883.29
Check	10/4/2006	7016	Jayson Telles	X	-195.42	-45,078.71
Check	10/4/2006	7017	Sothavy Ton	X	-137.41	-45,216.12
Check	10/4/2006	7018	Orange County Aud...	X	-190.20	-45,406.32
Check	10/4/2006	7019	Placentia Library Di...	X	-19.94	-45,426.26
Check	10/4/2006	6978	Noreth Men	X	-246.10	-45,672.36
Check	10/4/2006	6981	Lois Monroe	X	-1,049.04	-46,721.40
Check	10/4/2006	6985	Beatrice V. Quintanar	X	-1,005.14	-47,726.54
Check	10/4/2006	6987	Hilda Rivera	X	-694.65	-48,421.19
Check	10/4/2006	6988	Kelleny Rivera	X	-126.79	-48,547.98
Check	10/4/2006	7000	Angelica Alatorre	X	-288.87	-48,836.85
Check	10/4/2006	7001	Raymond Bustama...	X	-267.94	-49,104.79
Check	10/4/2006	7002	Marlon Daito	X	-104.69	-49,209.48
Check	10/4/2006	7003	Shannon Ford	X	-187.76	-49,397.24
Check	10/4/2006	7004	Raquel Galarza	X	-117.77	-49,515.01
Check	10/18/2006	7075	Colleen Reyes	X	-477.81	-49,992.82
Check	10/18/2006	7074	Christina Perez	X	-176.84	-50,169.66
Check	10/18/2006	7073	Marisol Martinez	X	-333.70	-50,503.36
Check	10/18/2006	7072	Melissa Manzanarez	X	-259.54	-50,762.90
Check	10/18/2006	7071	Luz Lizaola	X	-267.94	-51,030.84
Check	10/18/2006	7077	Jayson Telles	X	-208.35	-51,239.19
Check	10/18/2006	7069	cynthia Gutierrez	X	-290.25	-51,529.44
Check	10/18/2006	7068	Paulette Garcia	X	-267.94	-51,797.38
Check	10/18/2006	7067	Raquel Galarza	X	-176.67	-51,974.05
Check	10/18/2006	7066	Shannon Ford	X	-238.32	-52,212.37
Check	10/18/2006	7079	Orange County Aud...	X	-190.20	-52,402.57
Check	10/18/2006	7064	Marlon Daito	X	-170.12	-52,572.69
Check	10/18/2006	7063	Kamala Connors	X	-325.87	-52,898.56
Check	10/18/2006	7062	Raymond Bustama...	X	-256.26	-53,154.82
Check	10/18/2006	7061	Angelica Alatorre	X	-288.87	-53,443.69
Check	10/18/2006	7049	Kelleny Rivera	X	-126.79	-53,570.48
Check	10/18/2006	7048	Hilda Rivera	X	-694.65	-54,265.13
Check	10/18/2006	7046	Beatrice V. Quintanar	X	-867.88	-55,133.01
Check	10/18/2006	7080	Placentia Library Di...	X	-19.94	-55,152.95
Check	10/18/2006	7035	Kristen Hoffman	X	-457.99	-55,610.94
Check	10/18/2006	7034	Alexander Hernandez	X	-606.91	-56,217.85
Check	10/18/2006	7031	Wendy G. Goodson	X	-1,920.17	-58,138.02

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11/15/06

**Placentia Library District  
Reconciliation Detail  
Payroll Checking - Wells Fargo, Period Ending 10/31/2006**

Type	Date	Num	Name	Clr	Amount	Balance
Check	10/18/2006	7027	Gail Erwin	X	-165.02	-58,303.04
Check	10/18/2006	7024	Dorothy J. Cummings	X	-47.82	-58,350.86
Check	10/18/2006	7022	Gary Bell	X	-1,530.12	-59,880.98
Check	10/18/2006		Paychex	X	-10,924.24	-70,805.22
Check	10/18/2006		Paychex	X	-21,292.75	-92,097.97
Check	10/18/2006	7081	Nationwide Retirem...	X	-1,124.23	-93,222.20
Check	10/18/2006	7082	Tax Deferred Servic...	X	-3,537.14	-96,759.34
Check	10/18/2006	7076	Evelyn Soqui	X	-310.44	-97,069.78
<b>Total Checks and Payments</b>					<b>-97,069.78</b>	<b>-97,069.78</b>
<b>Deposits and Credits - 2 items</b>						
Deposit	10/11/2006			X	49,472.00	49,472.00
Deposit	10/25/2006			X	49,472.00	98,944.00
<b>Total Deposits and Credits</b>					<b>98,944.00</b>	<b>98,944.00</b>
<b>Total Cleared Transactions</b>					<b>1,874.22</b>	<b>1,874.22</b>
<b>Cleared Balance</b>					<b>1,874.22</b>	<b>82,951.69</b>
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 8 items</b>						
Check	12/28/2005	5948	Lynn Baden		-151.64	-151.64
Check	2/8/2006	6132	Marlon Daito		-49.98	-201.62
Check	3/8/2006	6244	Maria N Madero		-68.10	-269.72
Check	10/4/2006	6991	Maria Rodriguez		-108.80	-378.52
Check	10/18/2006	7065	Desiree Diaz		-130.86	-509.38
Check	10/18/2006	7039	Noreth Men		-250.91	-760.29
Check	10/18/2006	7070	Arianna Hernandez		-241.99	-1,002.28
Check	10/18/2006	7078	Sothavy Ton		-137.41	-1,139.69
<b>Total Checks and Payments</b>					<b>-1,139.69</b>	<b>-1,139.69</b>
<b>Total Uncleared Transactions</b>					<b>-1,139.69</b>	<b>-1,139.69</b>
<b>Register Balance as of 10/31/2006</b>					<b>734.53</b>	<b>81,812.00</b>
<b>New Transactions</b>						
<b>Checks and Payments - 41 items</b>						
Check	11/1/2006	7095	Kristen Hoffman		-469.52	-469.52
Check	11/1/2006	7098	Noreth Men		-159.24	-628.76
Check	11/1/2006	7102	Nancy Pe'a		-70.51	-699.27
Check	11/1/2006	7104	Rosemarie Perrone		-70.51	-769.78
Check	11/1/2006	7105	Vincent Perrone		-44.41	-814.19
Check	11/1/2006	7107	Beatrice V. Quintanar		-1,005.14	-1,819.33
Check	11/1/2006	7109	Hilda Rivera		-694.65	-2,513.98
Check	11/1/2006	7111	Kelleny Rivera		-126.79	-2,640.77
Check	11/1/2006	7114	Shilpa Shah		-44.41	-2,685.18
Check	11/1/2006	7122	Angelica Alatorre		-288.87	-2,974.05
Check	11/1/2006	7123	Raymond Bustama...		-256.26	-3,230.31
Check	11/1/2006	7125	Kamala Connors		-359.50	-3,589.81
Check	11/1/2006	7126	Marlon Daito		-150.50	-3,740.31
Check	11/1/2006	7127	Desiree Diaz		-130.86	-3,871.17
Check	11/1/2006	7128	Shannon Ford		-194.99	-4,066.16
Check	11/1/2006	7129	Raquel Galarza		-150.50	-4,216.66
Check	11/1/2006	7130	Paulette Garcia		-250.43	-4,467.09
Check	11/1/2006	7131	cynthia Gutierrez		-290.25	-4,757.34
Check	11/1/2006	7132	Arianna Hernandez		-241.99	-4,999.33
Check	11/1/2006	7133	Luz Lizaola		-302.95	-5,302.28
Check	11/1/2006	7134	Melissa Manzanarez		-259.54	-5,561.82
Check	11/1/2006	7135	Marisol Martinez		-382.76	-5,944.58
Check	11/1/2006	7136	Desiree McCune		-243.57	-6,188.15
Check	11/1/2006	7137	Uchechukwu Ollawa		-218.94	-6,407.09
Check	11/1/2006	7138	Christina Perez		-227.73	-6,634.82
Check	11/1/2006	7139	Araceli Ramirez		-849.73	-7,484.55
Check	11/1/2006	7140	Colleen Reyes		-477.81	-7,962.36
Check	11/1/2006	7141	Evelyn Soqui		-334.87	-8,297.23
Check	11/1/2006	7142	Jayson Telles		-156.58	-8,453.81

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11/15/06

**Placentia Library District  
Reconciliation Detail  
Payroll Checking - Wells Fargo, Period Ending 10/31/2006**

Type	Date	Num	Name	Clr	Amount	Balance
Check	11/1/2006	7143	Sothavy Ton		-137.41	-8,591.22
Check	11/1/2006	7144	Orange County Aud...		-190.20	-8,781.42
Check	11/1/2006	7145	Placentia Library Di...		-19.94	-8,801.36
Check	11/1/2006	7146	Nationwide Retirem...		-1,124.23	-9,925.59
Check	11/1/2006	7147	Tax Deferred Servic...		-3,592.14	-13,517.73
Check	11/1/2006	7094	Alexander Hernandez		-571.79	-14,089.52
Check	11/1/2006	7091	Wendy G. Goodson		-1,890.87	-15,980.39
Check	11/1/2006	7085	Dorothy J. Cummings		-95.48	-16,075.87
Check	11/1/2006	7083	Gary Bell		-1,530.12	-17,605.99
Check	11/1/2006		Paychex		-12,061.82	-29,667.81
Check	11/1/2006		Paychex		-21,872.52	-51,540.33
Check	11/1/2006	7124	Maryrose Cachola		-250.43	-51,790.76
Total Checks and Payments					-51,790.76	-51,790.76
Total New Transactions					-51,790.76	-51,790.76
Ending Balance					-51,056.23	30,021.24

*EDM  
11/15/2006*

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11/15/06

**Placentia Library District  
Reconciliation Detail**  
Literacy Fund - Savings, Period Ending 10/31/2006

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						11,748.17
Cleared Transactions						
Deposits and Credits - 2 Items						
Deposit	10/5/2006			X	855.00	855.00
Deposit	10/31/2006			X	8.47	863.47
Total Deposits and Credits					863.47	863.47
Total Cleared Transactions					863.47	863.47
Cleared Balance					863.47	12,611.64
Register Balance as of 10/31/2006					863.47	12,611.64
Ending Balance					863.47	12,611.64

*2/15/2006*  
*11/15/2006*





ACQUISITIONS REPORT FOR FISCAL YEAR 2006-2007 THROUGH THE MONTH OF OCTOBER 2006  
 Prepared by Vernon Napier, Technical Services Manager

	GENERAL FUND			ADOPT-A-BOOK			TOTAL PURCHASED			DONATED			TOTAL ITEMS		
	Amount	Volumes	Titles	Amount	Volumes	Titles	Amount	Volumes	Titles	Value	Volumes	Titles	Amount	Volumes	Titles
Adult Fiction	\$6,473	440	337	\$5,140	325	262	\$11,613	765	599	\$232	10	10	\$11,845	775	609
Adult Circulating Non-Fiction	\$5,276	338	252	\$5,176	258	232	\$10,452	596	484	\$555	24	24	\$11,008	620	508
Adult Reference	\$4,251	35	18	\$449	15	15	\$4,700	50	33	\$66	2	2	\$4,766	52	35
Adult magazines	\$5,267	119	123	\$0	0	0	\$5,267	119	123	\$0	0	0	\$5,267	119	123
Adult on-line databases	\$17,513	2	4	\$0	0	0	\$17,513	2	4	\$0	0	0	\$17,513	2	4
Total Adult Non-Fiction	\$32,306	494	397	\$5,625	273	247	\$37,931	767	644	\$621	26	26	\$38,552	793	670
TOTAL ADULT PRINT MATERIALS	\$38,779	934	734	\$10,765	598	509	\$49,545	1532	1243	\$853	36	36	\$50,398	1568	1279
Adult Music CDs	\$2,832	166	152	\$695	40	40	\$3,527	206	192	\$0	0	0	\$3,527	206	192
Adult Audio Books (incl. Overdrive)	\$6,892	88	88	\$2,104	29	29	\$8,996	117	117	\$0	0	0	\$8,996	117	117
Adult DVDs	\$9,332	451	443	\$3,266	110	91	\$12,598	561	534	\$68	3	3	\$12,666	564	537
TOTAL ADULT NON-PRINT MATERIALS	\$19,056	705	683	\$6,066	179	160	\$25,121	884	843	\$68	3	3	\$25,189	887	846
TOTAL ADULT MATERIALS	\$57,835	1,639	1,417	\$16,831	777	669	\$74,666	2,416	2,086	\$921	39	39	\$75,587	2,455	2,125
Juvenile Fiction	\$896	207	127	\$921	98	64	\$1,817	305	191	\$264	21	21	\$2,081	326	212
Juvenile Circulating Non-Fiction	\$413	21	18	\$215	9	7	\$629	30	25	\$1,566	67	67	\$2,194	97	92
Juvenile Reference	\$796	5	4	\$0	0	0	\$796	5	4	\$0	0	0	\$796	5	4
Juvenile Magazines	\$26	8	8	\$0	0	0	\$26	8	8	\$0	0	0	\$26	8	8
Juvenile on-line databases	\$399	1	1	\$0	0	0	\$399	1	1	\$0	0	0	\$399	1	1
Total Junior Non-Fiction	\$1,634	35	31	\$215	9	7	\$1,849	44	38	\$1,566	67	67	\$3,415	111	105
TOTAL JUVENILE PRINT MATERIALS	\$2,530	242	158	\$1,136	107	71	\$3,666	349	229	\$1,830	88	88	\$5,496	437	317
Juvenile Music CDs	\$0	0	0	\$0	0	0	\$0	0	0	\$0	0	0	\$0	0	0
Juvenile Audio Books	\$18	0	0	\$0	0	0	\$18	0	0	\$0	0	0	\$18	0	0
Juvenile DVDs	\$37	2	1	\$153	6	3	\$190	8	4	\$485	24	18	\$675	32	22
TOTAL JUVENILE NON-PRINT MATERIAL	\$55	2	1	\$153	6	3	\$207	8	4	\$485	24	18	\$693	32	22
TOTAL JUVENILE MATERIALS	\$2,584	244	159	\$1,289	113	74	\$3,873	357	233	\$2,315	112	106	\$6,189	469	339
Total Fiction	\$7,369	647	464	\$6,061	423	326	\$13,430	1070	790	\$496	31	31	\$13,926	1101	821
Total Non-Fiction	\$33,940	529	428	\$5,840	282	254	\$39,780	811	682	\$2,187	93	93	\$41,967	904	775
Total Music CDs	\$2,832	166	152	\$695	40	40	\$3,527	206	192	\$0	0	0	\$3,527	206	192
Total Audio Books	\$6,909	88	88	\$2,104	29	29	\$9,014	117	117	\$0	0	0	\$9,014	117	117
Total Video DVDs	\$9,369	453	444	\$3,419	116	94	\$12,788	569	538	\$553	27	21	\$13,341	596	559
TOTAL MATERIALS	\$60,419	1883	1576	\$18,119	890	743	\$78,539	2773	2319	\$3,236	151	145	\$81,775	2924	2464
Outstanding Orders as of October 2006															
General Fund															
Adopt-a-book															
\$34,046															
TOTAL															
\$34,046															



Entrepenurial Activities Report  
 Net Revenue Summary  
 November-06

	Oct-06	Oct-05	YTD 2006-07	YTD 2005-06
Passport	13,098.62	10,207.93	46,503.30	43,798.48
Passport Photos	1,330.00	1,120.00	5,490.00	4,860.00
Notary Public	160.00	30.00	890.00	100.00
Test Proctor	220.00	180.00	964.30	365.00
<b>Total</b>	<b>14,808.62</b>	<b>11,537.93</b>	<b>53,847.60</b>	<b>49,123.48</b>

Prepared by: Wendy Goodson



Summary of Current Status Of Unique Management Accounts  
November 20, 2006

FY 06-07	New Accounts	Active Accounts	Paid in full current month	Amount received current month	Written off current month
July	15	913	0	18.95	0
August	13	929	3	366.2	0
September	14	936	4	221.45	0
October	19	950	5	529.3	0
November	0	0	0	0	0
December	0	0	0	0	0
January	0	0	0	0	0
February	0	0	0	0	0
March	0	0	0	0	0
April	0	0	0	0	0
May	0	0	0	0	0
June	0	0	0	0.00	0
<b>TOTAL YTD</b>	<b>61</b>	<b>3728</b>	<b>12</b>	<b>1135.9</b>	<b>0</b>

UNIQUE MANAGEMENT SERVICES, INC.

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SUMMARY STATUS REPORT

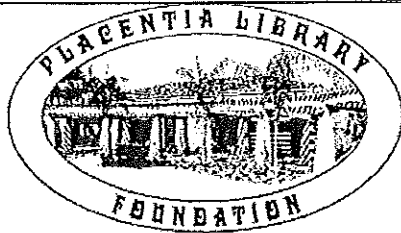
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MS YESENIA GOMEZ  
PLACENTIA LIBRARY DISTRICT  
411 EAST CHAPMAN AVENUE  
PLACENTIA CA 92870

CREDITOR: 286 -- PLACENTIA LIBRARY DISTRICT  
DATES LISTED: 01/01/1900 TO 10/31/2006

Accounts Submitted	:	1,417	Dollars Submitted	:	133,055.58	Dollars Received	:	50,066.78
Bankruptcies	:	13	Dollars in Bankruptcy	:	1,079.61	Material Returned	:	17,875.80
Incorrect Addresses	:	188	Dollars in Skips	:	11,873.56	Dollars Waived	:	4,203.78
Patron Disputes/Suspends	:	2	Dollars in Dispute	:	46.80	Total Activated	:	91,582.55
Accounts in Process	:	1,214	Dollars in Process	:	115,102.97	% of Dollars Activated	:	79.57%
# of Accounts Activated	:	950						
f Accounts Activated	:	78.25%						





# Transaction Summary 04-06 To 10-06

## Gift Report

Gift Listing	Date	Total
<b>April, 2006</b>		<i>1 Subtotal Record</i>
Mr. & Mrs. Kenneth Blansett	04/05/2006	
<b>August, 2006</b>		<i>7 Subtotal Records</i>
Mr. & Mrs. Robert Riley	08/24/2006	
Mrs. Martha Rome	08/10/2006	
Ms. Dale K. Goodman	08/17/2006	
Ms. Patricia A. Higgins	08/21/2006	
Mr. & Mrs. David Baughman	08/21/2006	
Matching Gift	08/21/2006	
Ms. Susan Hurlbut	08/21/2006	
		\$480.00
<b>September, 2006</b>		<i>18 Subtotal Records</i>
Mrs. Sara S. McClure	09/18/2006	
Ms. Dale K. Goodman	09/18/2006	
Ms. Jean Oxley	09/18/2006	
Ms. Nancy R. Woods	09/17/2006	
Ms. Frances V. Flynn	09/17/2006	
Albertsons	09/18/2006	
Mr. & Mrs. Glenn Baldwin	09/17/2006	
Albertsons	09/18/2006	
Mr. & Mrs. David Boyarsky	09/17/2006	
Ralph's	09/15/2006	
Mr. Greg Sowards	09/18/2006	
Ralph's	09/28/2006	
Placentia Library Friends9/06	09/19/2006	
Placentia Library Friends9/06	09/19/2006	
Placentia Library Friends9/06	09/19/2006	
Placentia Library Friends9/06	09/19/2006	
Placentia Library Friends9/06	09/19/2006	
Dr. & Mrs. Allan Stark	09/18/2006	

Gift Listing	Date	Total
		\$4,792.33
<b>October, 2006</b>		<b>8 Subtotal Records</b>
Ms. Valerie Paulson	10/30/2006	
Ms. Jo Ann Nelson	10/12/2006	
Ms. Jo Ann Nelson	10/12/2006	
Mr. Donald R. McWilliams	10/12/2006	
Placentia Library Friends9/06	10/15/2006	
Mr. & Mrs. Charles Juster	10/16/2006	
Dr. Jane Woo Quon, M.D.	10/18/2006	
Placentia Round Table Women's Club	10/03/2006	
		\$1,032.00
		\$6,354.33

**34 Total Records**

Report Criteria: Date Transaction Is Between 4/1/2006 and 11/1/2006



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**PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES**

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**TO:** Library Board of Trustees  
**FROM:** Elizabeth D. Minter, Library Director *EDM*  
**SUBJECT:** Building Maintenance Report for October 2006  
**DATE:** November 20, 2006

**HVAC:** 10-24-06 – Monthly servicing of system.  
**Entrance Doors:** 10-11-06 – Adjust door speed.  
**Carpet Cleaners:** 10-27-06 - Cleaned Meeting Room carpet.

Prepared by: Wendy Goodson



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**PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES**

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**TO:** Library Board of Trustees  
**FROM:** Elizabeth D. Minter, Library Director *EDM*  
**SUBJECT:** Personnel Report for October 2006  
**DATE:** November 20, 2006

**RESIGNATIONS:**

None

**APPOINTMENTS:**

None

**OPEN POSITIONS:**

None

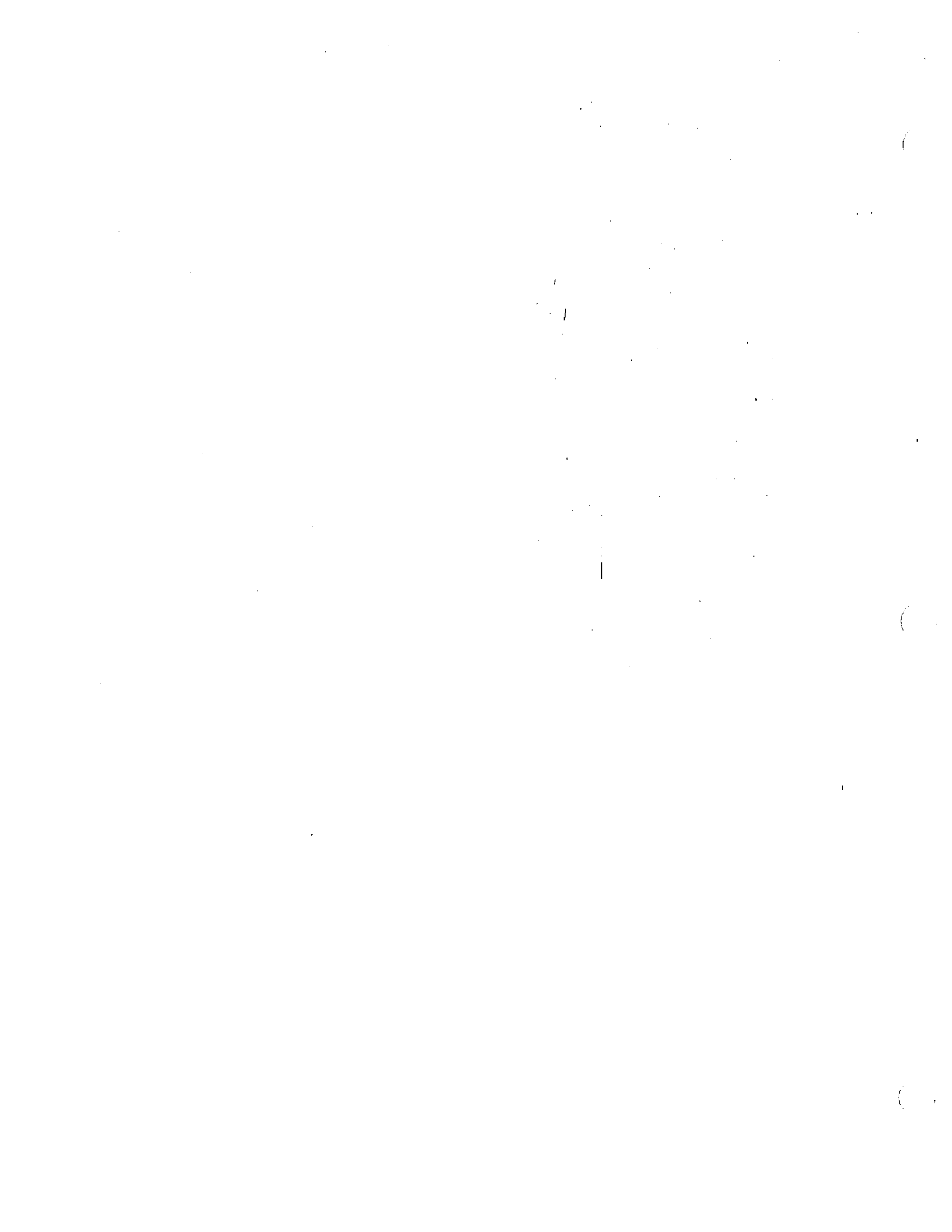
**WORKERS' COMPENSATION LEAVE:**

None

**PERFECT ATTENDANCE for the Period of July 2006-September 2006**

Gary Bell	Nadia Dallstream	Yesenia Gomez
Caroline Gurkweitz	Alex Hernandez	Katie Matas
Shawn Robison	Ed Stryzik	

Prepared by: Wendy Goodson



**TO:** Elizabeth D. Minter, Library Director

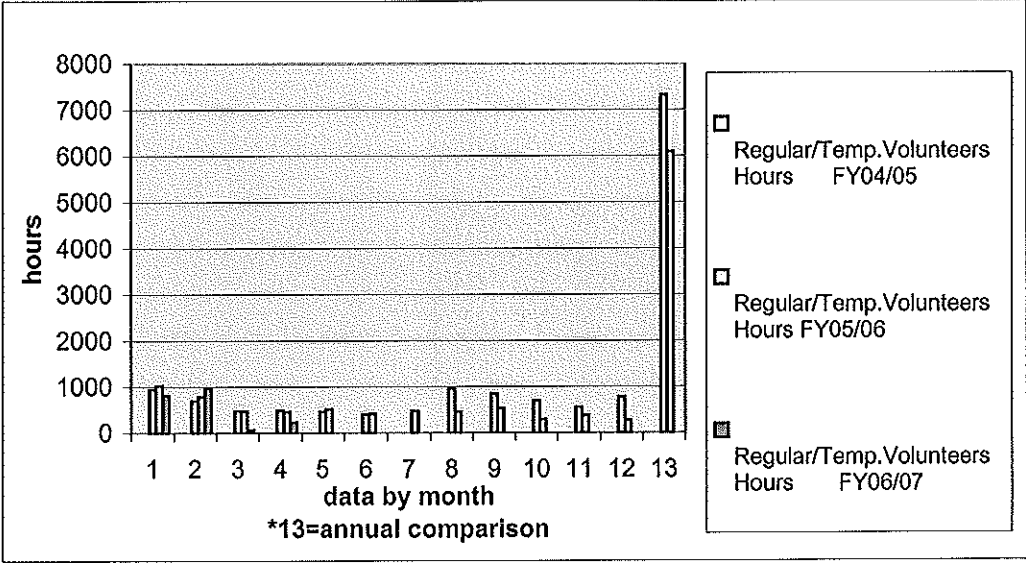
**FROM:** Lois Monroe, Coordinator of Development and Volunteer Services

**SUBJECT:** Volunteer Report for Month of October

REGULAR VOLUNTEERS are committed to an on-going program each week.  
 LITERACY VOLUNTEERS are involved in tutoring and other volunteer projects for the Literacy Campaign.  
 TEMPORARY VOLUNTEERS are working for a project in school, church, scouts, or court referral cases.

Regular/Temp. Volunteers Hours	FY04/05	FY05/06	FY06/07
July	948.25	1,027.50	815.25
August	696.25	784.50	980.75
September	482.00	470.75	60
October	487.75	458.25	227
November	461.00	516.00	
December	400.75	416.00	
January	*	472.00	
February	959.75	462.50	
March	846.50	537.50	
April	698.00	294.50	
May	559.75	380.25	
June	<u>780.00</u>	<u>273.25</u>	
	<b>7,320.00</b>	<b>6,093.00</b>	

# of Active Volunteers for June 2006	Jul-06	Aug-06	Sep-06	Oct-06
Bookstore:	36	31	39	30
Regular:	8	6	11	8
Temporary:	6	13	8	5
Literacy:	167	63	79	104



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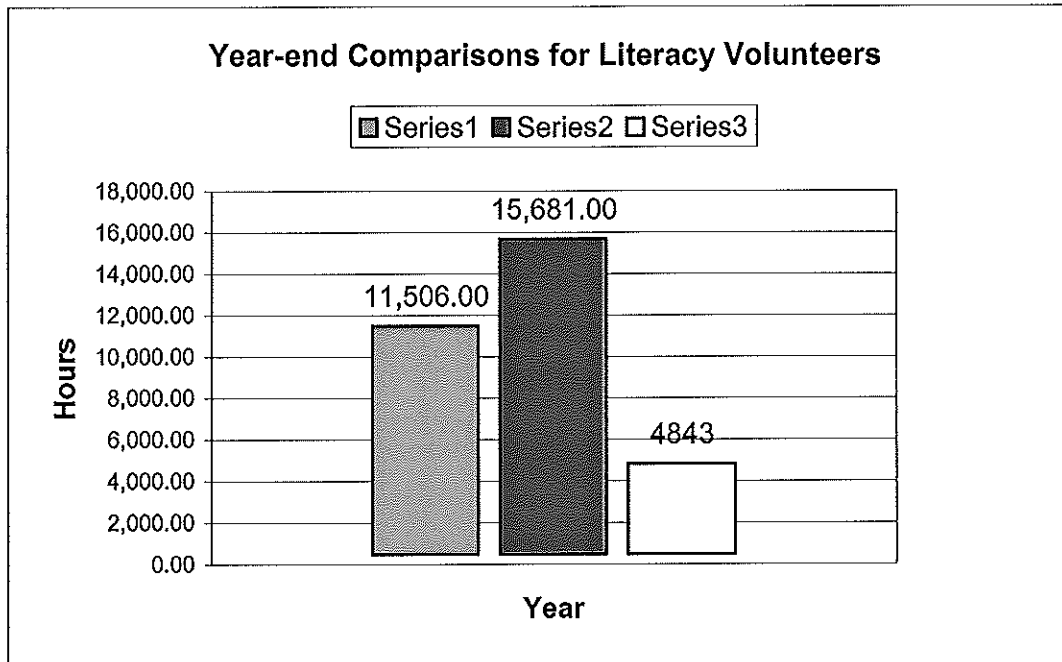
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Literacy Volunteer Hours

	FY04/05	FY05/06	FY06/07
July	1,008.00	622.00	892
August	684.00	609.00	987
September	704.00	894.00	1030
October	684.00	1,750.00	1934
November	1,458.00	1,599.00	
December	1,075.00	1,599.00	
January	*	912.00	
February	2,084.00	1,266.00	
March	978.00	1,200.00	
April	976.00	2,210.00	
May	814.00	1,610.00	
June	<u>1,041.00</u>	<u>1,410.00</u>	
	<b>11,506.00</b>	<b>15,681.00</b>	<b>4843</b>



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**Placentia Library District**  
Circulation Report – October 2006

	October 2006	October 2005	Y-T-D 2006	Y-T-D 2005	Y-T-D % change
1st Time Checkouts	16,095	16,176	64,037	65,332	-2.0%
Phone Renewals	1,056	1,082	3,430	3,730	-8.7%
<u>In-Building Renewals</u>	<u>494</u>	<u>577</u>	<u>2,179</u>	<u>1,985</u>	8.8%
TOTAL CHECKOUTS	17,645	17,835	69,646	71,047	-2.0%
On-Time Checkins	17,797	17,576	72,173	72,620	-0.6%
<u>Late Checkins</u>	<u>1,065</u>	<u>1,110</u>	<u>4,201</u>	<u>4,205</u>	-0.1%
TOTAL CHECKINS	18,862	18,686	76,374	76,825	-0.6%
Hold Placed	606	551	2,147	2,215	-3.2%
Hold Cancelled	16	20	76	94	-23.7%
Hold Filled	390	379	1,674	1,749	-4.5%
NEW PATRON REGISTRATIONS	357	967	1,396	2,754	-97.3%
CIRCULATION BY TYPE OF MATERIAL					
Adult Print	6,391	6,273	25,422	25,276	0.6%
Juvenile Print	7,584	7,738	29,365	29,925	-1.9%
Audio	1,107	1,127	4,420	4,339	1.8%
<u>Visual</u>	<u>4,084</u>	<u>3,676</u>	<u>16,078</u>	<u>15,816</u>	1.6%
TOTAL CIRCULATION	19,166	18,814	75,285	75,356	-0.1%
CIRCULATION BY PLACE OF RESIDENCE					
To Placentia residents	10,556	10,767	42,651	45,587	-6.9%
To Anaheim residents	4,127	3,596	10,890	13,068	-20.0%
To residents outside Tri-City	4,483	4,451	21,744	16,701	23.2%
TYPES OF ACTIVE BORROWERS					
Adult	14,322	13,389			
Young Adult	301	297			
Juvenile	2,960	3,575			
New Borrower	1,277	1,163			
<u>Other (staff)</u>	<u>308</u>	<u>414</u>			
TOTAL ACTIVE BORROWERS *	19,168	18,838			
TOTAL REGISTERED BORROWERS **	30,563	23,248			
ATTENDANCE	51,822	31,872	89,485	65,195	27.1%

\* Active borrowers have used the Library this month

\*\* Registered borrowers have used the Library within the past 12 months

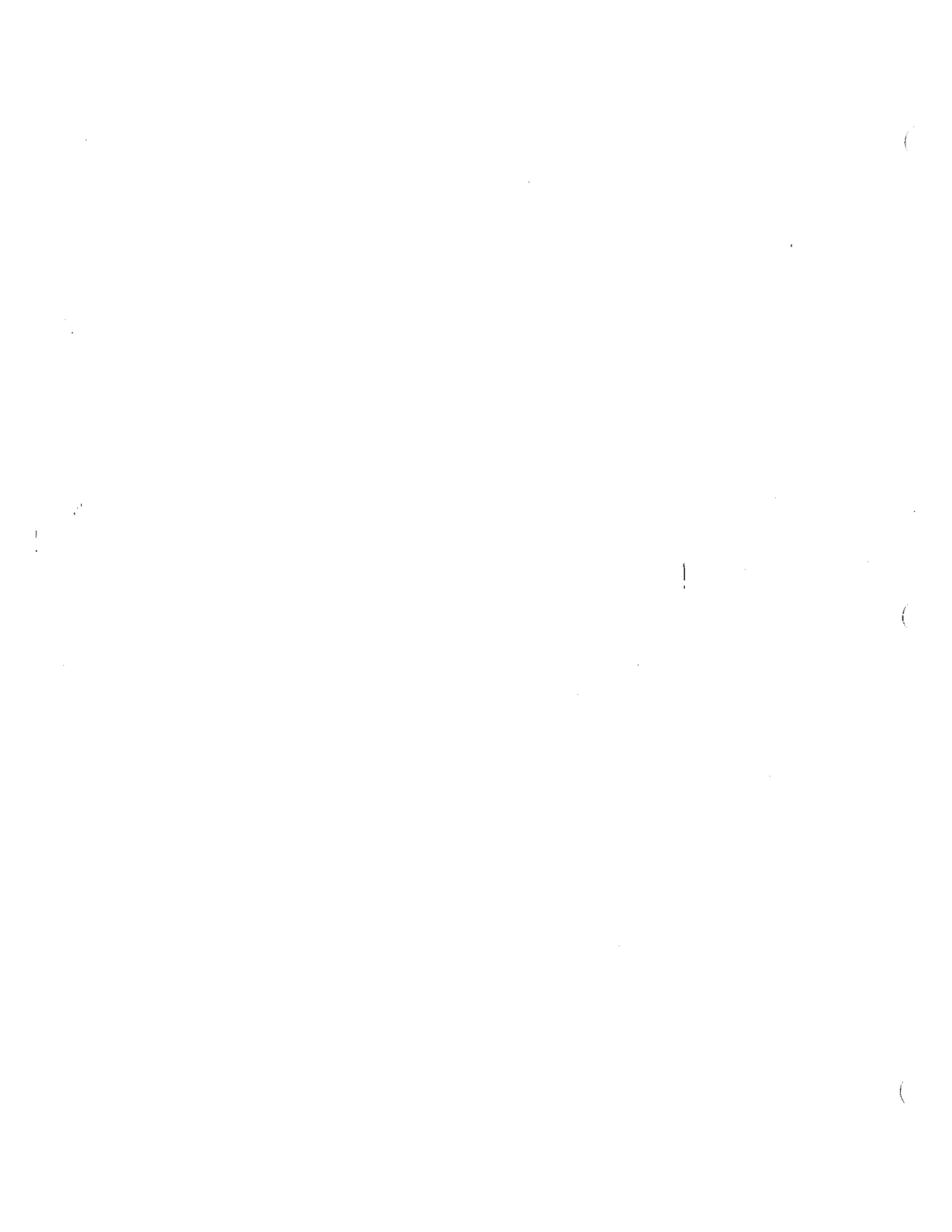


## PLACENTIA INVOICES

PERIOD COVERED FY2004-2005	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR SEISMIC	IRRIGATION CONTROL	TOTAL
Jul-04	07/28/04	4,661.33	1,150.57	690.71	276.54	0.00	7.27	6,786.42
Aug-04	08/23/05	5,332.93	1,150.57	722.54	302.50	0.00	7.29	7,515.83
Sep-04	09/14/04	5,250.20	1,150.57	679.43	0.00	0.00	0.00	7,080.20
Oct-04	10/15/04	5,155.44	1,150.57	679.43	215.00	0.00	14.45	7,214.89
Nov-04	11/04/04	3,963.90	1,150.57	686.96	0.00	0.00	7.18	5,808.61
Dec-04	12/14/05	0.00	1,150.57	788.19	252.50	0.00	7.18	2,198.44
Jan-05	01/10/05	6,334.08	1,150.57	875.17	0.00	0.00	14.40	8,374.22
Feb-05	02/07/05	3,493.88	1,150.57	802.54	107.50	0.00	7.23	5,561.72
Mar-05	03/09/05	3,337.04	2,392.41	726.17	107.50	0.00	7.24	6,570.36
Apr-05	04/13/05	3,017.99	0.00	726.17	107.50	0.00	7.30	3,858.96
May-05	05/02/05	0.00	1,150.57	573.42	0.00	0.00	7.22	1,731.21
Jun-05	06/10/05	6,593.11	1,150.57	580.92	215.00	0.00	0.00	8,539.60
<b>TOTAL</b>		<b>47,139.90</b>	<b>13,898.11</b>	<b>8,531.65</b>	<b>1,584.04</b>	<b>0.00</b>	<b>86.76</b>	<b>71,240.46</b>
<b>AVG</b>		<b>3,928.33</b>	<b>1,158.18</b>	<b>710.97</b>	<b>132.00</b>	<b>0.00</b>	<b>7.23</b>	<b>5,936.71</b>

PERIOD COVERED FY2005-2006	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR SEISMIC	IRRIGATION CONTROL	TOTAL
Jul-05	07/11/05	4,306.02	1,150.57	649.79	0.00	0.00	14.68	6,121.06
Aug-05	08/08/05	5,806.71	1,150.57	649.79	107.50	0.00	7.42	7,721.99
Sep-05	09/12/05	5,666.05	1,150.57	243.44	460.73	0.00	7.20	7,527.99
Oct-05	10/05/02	5,323.86	1,150.57	184.99	215.00	0.00	0.00	6,874.42
Nov-05	11/03/05	3,277.59	1,150.57	354.93	107.50	0.00	14.37	4,904.96
Dec-05	12/12/05	2,597.26	1,150.57	291.60	107.50	0.00	7.20	4,154.13
Jan-06	01/10/06	2,154.68	2,104.43	385.17	2,366.02	0.00	7.20	7,017.50
Feb-06	02/09/06	2,494.98	1,150.57	210.52	348.72	0.00	7.15	4,211.94
Mar-06	03/08/06	0.00	1,150.57	123.06	107.50	0.00	7.17	1,388.30
Apr-06	04/11/06	2,772.36	1,150.57	144.17	107.50	0.00	7.23	4,181.83
May-06	05/12/06	2,502.66	1,150.57	144.17	107.50	0.00	7.17	3,912.07
Jun-06	06/12/06	2,752.81	1,553.83	144.17	107.50	0.00	0.00	4,558.31
<b>TOTAL</b>		<b>39,654.98</b>	<b>15,163.96</b>	<b>3,525.80</b>	<b>4,142.97</b>	<b>0.00</b>	<b>86.79</b>	<b>62,574.50</b>
<b>AVG</b>		<b>3,304.58</b>	<b>1,263.66</b>	<b>293.82</b>	<b>345.25</b>	<b>0.00</b>	<b>7.23</b>	<b>5,214.54</b>

PERIOD COVERED FY2006-2007	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR SEISMIC	IRRIGATION CONTROL	TOTAL
Jul-06	07/13/06	3,167.47	1,582.33	0.00	0.00	0.00	7.19	4,756.99
Aug-06	08/07/06	6,246.49	0.00	1,450.54	107.50	0.00	7.19	7,811.72
Sep-06	09/13/07	7,600.32	1,150.57	136.67	107.50	0.00	7.36	9,002.42
Oct-06	10/10/06	7,857.15	1,215.92	136.67	107.50	0.00	21.79	9,339.03
Nov-06	11/07/06	7,543.64	1,150.57	136.67	260.73	0.00	7.73	9,099.34
Dec-06		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Jan-07		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Feb-07		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Mar-07		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Apr-07		0.00	0.00	0.00	0.00	0.00	0.00	0.00
May-07		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Jun-07		0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL</b>		<b>32,415.07</b>	<b>5,099.39</b>	<b>1,860.55</b>	<b>583.23</b>	<b>0.00</b>	<b>51.26</b>	<b>40,009.50</b>
<b>AVG</b>		<b>6,483.01</b>	<b>1,019.88</b>	<b>372.11</b>	<b>116.65</b>	<b>0.00</b>	<b>10.25</b>	<b>8,001.90</b>



TOTAL DOLLARS SPENT

FY2004-2005	LABOR	EQUIPMENT	MATERIAL	TOTAL	50% LIBRARY
Jul-04	1,177.42	204.00	0.00	1,381.42	690.71
Aug-04	1,233.58	211.50	0.00	1,445.08	722.54
Sep-04	1,147.36	211.50	0.00	1,358.86	679.43
Oct-04	1,147.36	211.50	0.00	1,358.86	679.43
Nov-04	1,177.42	196.50	0.00	1,373.92	686.96
Dec-04	1,364.88	211.50	0.00	1,576.38	788.19
Jan-05	1,263.33	189.00	0.00	1,452.33	726.17
Feb-05	1,401.08	204.00	0.00	1,605.08	802.54
Mar-05	1,263.33	189.00	0.00	1,452.33	726.17
Apr-05	1,263.33	189.00	0.00	1,452.33	726.17
May-05	987.83	159.00	0.00	1,146.83	573.42
Jun-05	987.83	174.00	0.00	1,161.83	580.92
TOTAL	14,414.75	2,350.50	0.00	16,765.25	8,382.63
AVG	1,201.23	195.88	0.00	1,397.10	698.55

TOTAL DOLLARS SPENT

FY2005-2006	LABOR	EQUIPMENT	MATERIAL	TOTAL	50% LIBRARY
Jul-05	1,125.58	174.00	0.00	1,299.58	649.79
Aug-05	1,125.58	174.00	0.00	1,299.58	649.79
Sep-05	372.88	114.00	0.00	486.88	243.44
Oct-05	339.98	30.00	0.00	369.98	184.99
Nov-05	610.86	99.00	0.00	709.86	354.93
Dec-05	484.20	99.00	0.00	583.20	291.60
Jan-06	770.34	0.00	0.00	770.34	385.17
Feb-06	421.04	0.00	0.00	421.04	210.52
Mar-06	177.12	69.00	0.00	246.12	123.06
Apr-06	219.34	69.00	0.00	288.34	144.17
May-06	219.34	69.00	0.00	288.34	144.17
Jun-06	219.34	69.00	0.00	288.34	144.17
TOTAL	6,085.60	966.00	0.00	7,051.60	3,525.80
AVG	507.13	80.50	0.00	587.63	293.82

TOTAL DOLLARS SPENT

FY2006-2007	LABOR	EQUIPMENT	MATERIAL	TOTAL	50% LIBRARY
Jul-06	219.34	69.00	0.00	288.34	144.17
Aug-06	219.34	54.00	0.00	273.34	136.67
Sep-06	219.34	54.00	0.00	273.34	136.67
Oct-06	219.34	54.00	0.00	273.34	136.67
Nov-06	219.34	54.00	0.00	273.34	136.67
Dec-06	0.00	0.00	0.00	0.00	0.00
Jan-07	0.00	0.00	0.00	0.00	0.00
Feb-07	0.00	0.00	0.00	0.00	0.00
Mar-07	0.00	0.00	0.00	0.00	0.00
Apr-07	0.00	0.00	0.00	0.00	0.00
May-07	0.00	0.00	0.00	0.00	0.00
Jun-07	0.00	0.00	0.00	0.00	0.00
TOTAL	1,096.70	285.00	0.00	1,381.70	690.85
AVG	219.34	57.00	0.00	276.34	138.17

DOLLARS BY TYPE OF WORKER

FY2004-2005	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-04	284.72	270.54	60.56	0.00	561.60	1,177.42
Aug-04	284.72	270.54	60.56	0.00	617.76	1,233.58
Sep-04	284.72	240.48	60.56	0.00	561.60	1,147.36
Oct-04	284.72	240.48	60.56	0.00	561.60	1,147.36
Nov-04	284.72	270.54	60.56	0.00	561.60	1,177.42
Dec-04	355.90	330.66	60.56	0.00	617.76	1,364.88
Jan-05	337.76	310.95	65.80	0.00	548.82	1,263.33
Feb-05	379.98	345.50	65.80	0.00	609.80	1,401.08
Mar-05	337.76	310.95	65.80	0.00	548.82	1,263.33
Apr-05	337.76	310.95	65.80	0.00	548.82	1,263.33
May-05	253.32	241.85	65.80	0.00	426.86	987.83
Jun-05	253.32	241.85	65.80	0.00	426.86	987.83
TOTAL	3,679.40	3,385.29	758.16	0.00	6,591.90	14,414.75
AVG	306.62	282.11	63.18	0.00	549.33	1,201.23

DOLLARS BY TYPE OF WORKER

FY2005-2006	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-05	295.54	276.40	65.80	0.00	487.84	1,125.58
Aug-05	295.54	276.40	65.80	0.00	487.84	1,125.58
Sep-05	168.88	138.20	65.80	0.00	0.00	372.88
Oct-05	168.88	138.20	32.90	0.00	0.00	339.98
Nov-05	337.76	207.30	65.80	0.00	0.00	610.86
Dec-05	211.10	207.30	65.80	0.00	0.00	484.20
Jan-06	253.32	207.30	65.80	0.00	243.92	770.34
Feb-06	42.22	69.10	65.80	0.00	243.92	421.04
Mar-06	42.22	69.10	65.80	0.00	0.00	177.12
Apr-06	84.44	69.10	65.80	0.00	0.00	219.34
May-06	84.44	69.10	65.80	0.00	0.00	219.34
Jun-06	84.44	69.10	65.80	0.00	0.00	219.34
TOTAL	2,068.78	1,796.60	756.70	0.00	1,463.52	6,085.60
AVG	172.40	149.72	63.06	0.00	121.96	507.13

DOLLARS BY TYPE OF WORKER

FY2006-2007	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-06	84.44	69.10	65.80	0.00	0.00	219.34
Aug-06	84.44	69.10	65.80	0.00	0.00	219.34
Sep-06	84.44	69.10	65.80	0.00	0.00	219.34
Oct-06	84.44	69.10	65.80	0.00	0.00	219.34
Nov-06	84.44	69.10	65.80	0.00	0.00	219.34
Dec-06	0.00	0.00	0.00	0.00	0.00	0.00
Jan-07	0.00	0.00	0.00	0.00	0.00	0.00
Feb-07	0.00	0.00	0.00	0.00	0.00	0.00
Mar-07	0.00	0.00	0.00	0.00	0.00	0.00
Apr-07	0.00	0.00	0.00	0.00	0.00	0.00
May-07	0.00	0.00	0.00	0.00	0.00	0.00
Jun-07	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	422.20	345.50	329.00	0.00	0.00	1,096.70
AVG	84.44	69.10	65.80	0.00	0.00	219.34

TIME BY TYPE OF WORKER

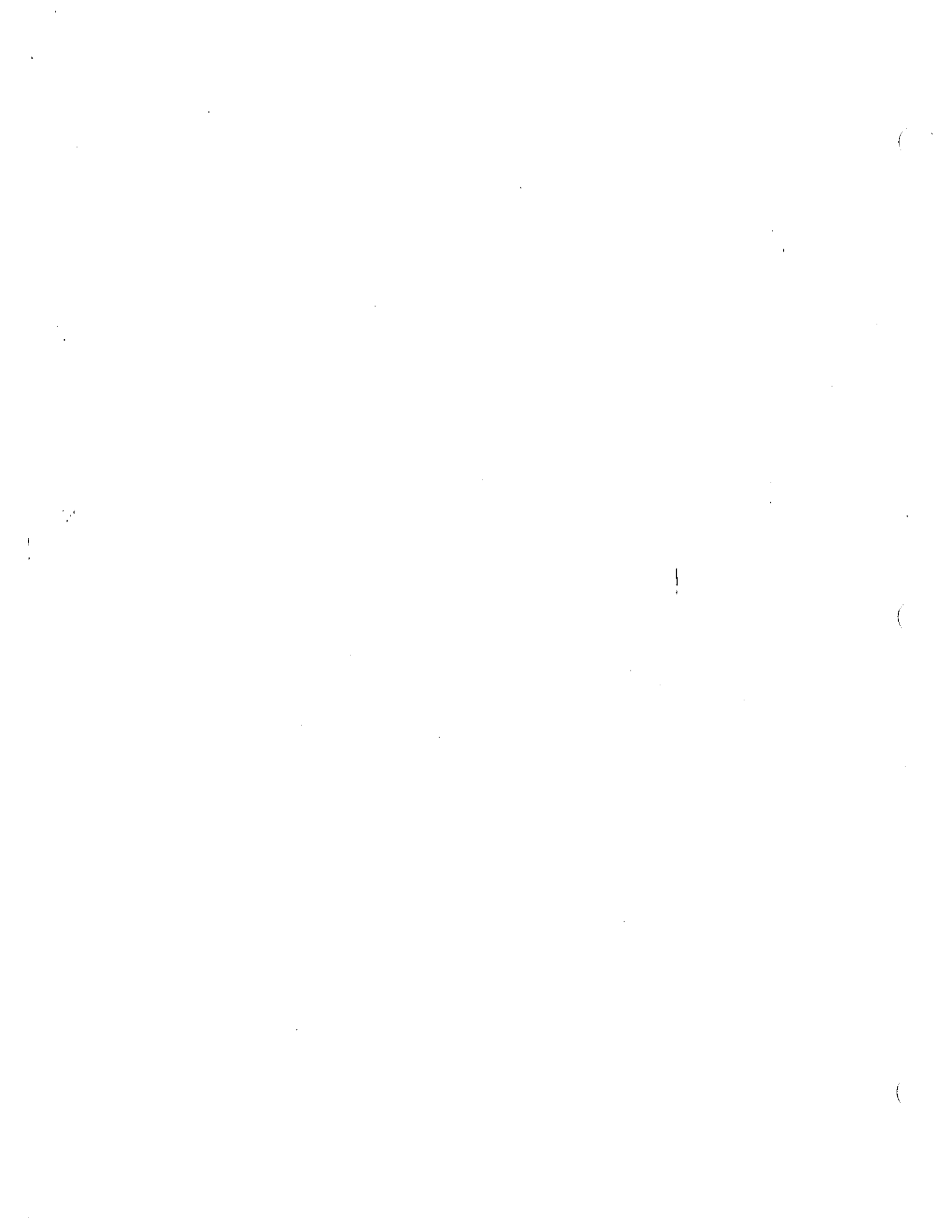
FY2004-2005	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		TOTAL
				TRIMMER	MAINT WORK	
Jul-04	8.00	9.00	2.00	0.00	20.00	39.00
Aug-04	8.00	9.00	2.00	0.00	22.00	41.00
Sep-04	8.00	8.00	2.00	0.00	20.00	38.00
Oct-04	8.00	8.00	2.00	0.00	20.00	38.00
Nov-04	8.00	9.00	2.00	0.00	20.00	39.00
Dec-04	10.00	11.00	2.00	0.00	22.00	45.00
Jan-05	8.00	9.00	2.00	0.00	18.00	37.00
Feb-05	9.00	10.00	2.00	0.00	20.00	41.00
Mar-05	8.00	9.00	2.00	0.00	18.00	37.00
Apr-05	8.00	9.00	2.00	0.00	18.00	37.00
May-05	6.00	7.00	2.00	0.00	14.00	29.00
Jun-05	6.00	7.00	2.00	0.00	14.00	29.00
TOTAL	95.00	105.00	24.00	0.00	226.00	450.00
AVG	7.92	8.75	2.00	0.00	18.83	37.50

TIME BY TYPE OF WORKER

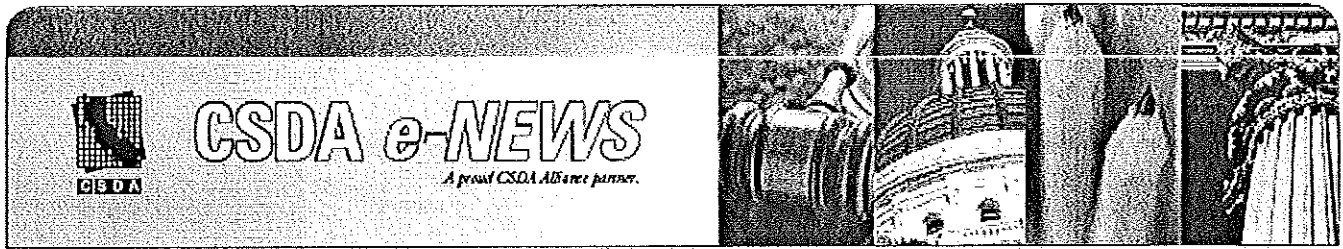
FY2005-2006	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		TOTAL
				TRIMMER	MAINT WORK	
Jul-05	7.00	8.00	2.00	0.00	16.00	33.00
Aug-05	7.00	8.00	2.00	0.00	16.00	33.00
Sep-05	4.00	4.00	2.00	0.00	0.00	10.00
Oct-05	0.00	0.00	0.00	0.00	0.00	0.00
Nov-05	4.00	6.00	2.00	0.00	0.00	12.00
Dec-05	5.00	6.00	2.00	0.00	0.00	13.00
Jan-06	6.00	6.00	2.00	0.00	8.00	22.00
Feb-06	1.00	2.00	2.00	0.00	8.00	13.00
Mar-06	1.00	2.00	2.00	0.00	0.00	5.00
Apr-06	2.00	2.00	2.00	0.00	0.00	6.00
May-06	2.00	2.00	2.00	0.00	0.00	6.00
Jun-06	2.00	2.00	2.00	0.00	0.00	6.00
TOTAL	41.00	48.00	22.00	0.00	48.00	159.00
AVG	3.42	4.00	1.83	0.00	4.00	13.25

TIME BY TYPE OF WORKER

FY2006-2007	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		TOTAL
				TRIMMER	MAINT WORK	
Jul-06	2.00	2.00	2.00	0.00	0.00	6.00
Aug-06	2.00	2.00	2.00	0.00	0.00	6.00
Sep-06	2.00	2.00	2.00	0.00	0.00	6.00
Oct-06	2.00	2.00	2.00	0.00	0.00	6.00
Nov-06	2.00	2.00	2.00	0.00	0.00	6.00
Dec-06	0.00	0.00	0.00	0.00	0.00	0.00
Jan-07	0.00	0.00	0.00	0.00	0.00	0.00
Feb-07	0.00	0.00	0.00	0.00	0.00	0.00
Mar-07	0.00	0.00	0.00	0.00	0.00	0.00
Apr-07	0.00	0.00	0.00	0.00	0.00	0.00
May-07	0.00	0.00	0.00	0.00	0.00	0.00
Jun-07	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	10.00	10.00	10.00	0.00	0.00	30.00
AVG	2.00	2.00	2.00	0.00	0.00	6.00





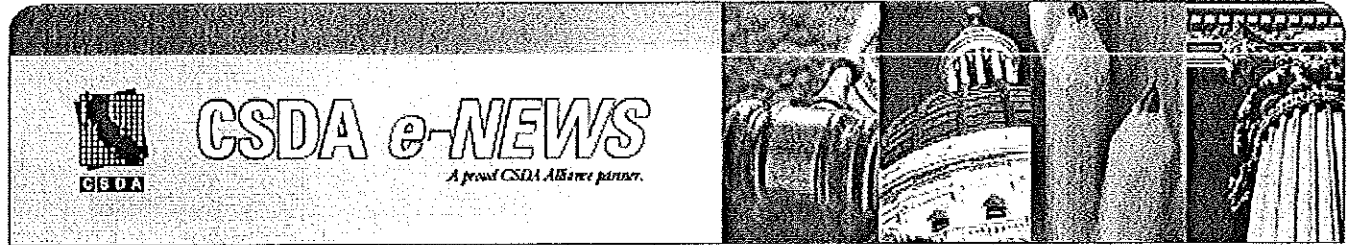


## 2007 Policy and Advocacy Summit

Mark your calendar for the 2007 CSDA Policy and Advocacy Summit, scheduled for May 14-15, 2007, in Sacramento. Formerly called Government Affairs Day, the annual event has been renamed to better reflect the purpose and intention of the annual legislative symposium as an opportunity for members to lobby for policies that promote and protect special districts. Be sure to reserve these dates in order to take full advantage of the opportunity to hear prominent speakers discuss the relevant and top legislative matters, attend breakout sessions on current policy issues, and meet with your legislators. Your voice is needed in Sacramento! Watch the [CSDA website](#) for more information on the 2007 Policy and Advocacy Summit or call Public Affairs Specialist Tom Vu toll-free at (877) 924-CSDA (2732).

[California Special Districts Association](#) | 1112 I Street | Suite 200 | Sacramento, CA 95814 | 877.924.CSDA (2732)

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## 2007 local government omnibus bill

Each year the Senate Local Government committee sponsors an omnibus bill, containing minor, non-controversial changes to local government issues. The committee has invited special districts to submit any suggestions regarding what they would like to see changed in state law, pertaining to local government. The omnibus bill is designed as a consensus measure, containing only changes that do not receive opposition; therefore any requested changes must receive the consent of all parties involved with the bill. If you have an issue that meets the committee's criteria for inclusion, [you may download the committee's application.](#) Detailed instructions on the application process and requirements for suggested changes may also be found at this location. Any suggested changes must be submitted to the committee via mail, email, [peter.detwiler@sen.ca.gov](mailto:peter.detwiler@sen.ca.gov), or fax, (916) 322-0298, by Dec. 1, 2006.

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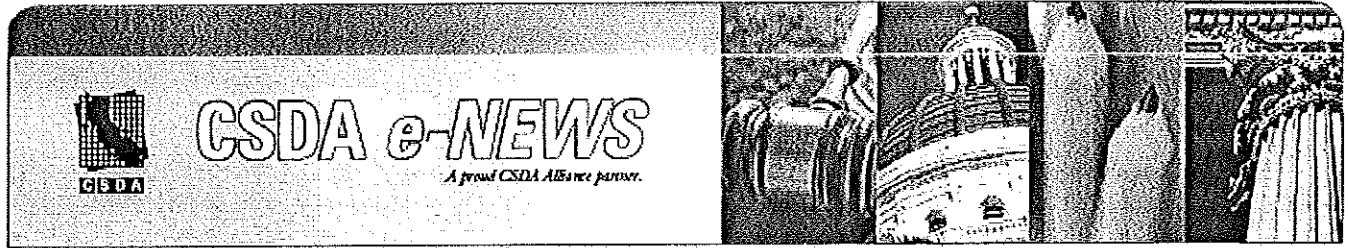
## Know a legislator? Let us know too!

Grassroots participation is the key to any advocacy campaign. And for CSDA to properly represent its members in the State Capitol, we need your help. Tell us about any legislators you know and how well you know them. We may need you to place one or two phone calls at key, selective points during the year to help push through or defeat a bill.

Complete our online [Grassroots Connections Survey](#) and return it to Public Affairs Specialist Tom Vu by fax at (916) 442-7889 or by email, [tomv@csda.net](mailto:tomv@csda.net).

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## CSDA expands training for board members


Newly elected board members aren't the only ones who need to know about major legislative issues, the basics of special district governance and operations, and a board member's role and responsibilities. "The training we offer to new board members also makes an excellent refresher for established board members," said Darcel Harris, CSDA's education director. Now called Board Member Training, this two-day workshop will be presented in conjunction with AB 1234 ethics compliance training on Jan. 25-26 in Elk Grove, Feb. 8-9 in Port Hueneme and Mar. 1-2 in Ontario. Watch the [CSDA website](#) for more information about Board Member Training and CSDA's other 2007 education programs, or call toll-free at (877) 924-CSDA (2732).

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Agenda Item 27

TO: Elizabeth Minter, Library Director

FROM: Jim Roberts, Public Services Manager/Literacy Coordinator 

DATE: November 20, 2006

SUBJECT: **Status of Placentia Library Literacy Services (PLLS) Partnerships with the Community.**

Provided below is a list of active PLLS partnerships/coalitions in the community. Those with an asterisk (\*) are pending and have not yet begun.

- ◆ Placentia Rotary Reading Enrichment Program (PRREP) has begun again this school year. In late September and early October we had sign-ups at El Dorado and Valencia High Schools. So far, more than 140 students have signed-up.
- ◆ We partner with Even Start at Ruby Drive Elementary School, where we offer Spanish literacy classes on Friday mornings during the school year.
- ◆ Federal Work Study (FWS) is a partnership among Western State University College of Law, Cal State Fullerton and the Library where qualified FWS students work part-time at the Library and off-site, primarily tutoring children. Cal State Fullerton and PLLS have two additional partnerships: 1. the Intern Program, and 2. Service Learning.
- ◆ PLLS is listed as a participating agency for interns with Valencia High School's Val Tech and International Baccalaureate (IB) programs. We had three IB interns last school year.
- ◆ The homework partnership with H.I.S. House began again in September. The homework club is held Mon.-Wed. from 6:30-8 PM. We have nine (9) school-age students enrolled so far this year.
- ◆ The homework club at Topaz Elementary School is for 7<sup>th</sup> and 8<sup>th</sup> grade students who attend Tuffree Middle School and are graduates of Topaz. The Topaz-Tuffree Homework Club began on September 18.
- \* The Kraemer-Placentia Library Homework Club is scheduled to start in October, date to be determined.

