

MINUTES
PLACENTIA LIBRARY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
May 23, 2005

- CALL TO ORDER** President Shkoler called the Regular Meeting of the Placentia Library District Board of Trustees to order on May 23, 2005, at 6:30 P.M.
- ROLL CALL**
- Members Present:** President Al Shkoler, Secretary Gaeten Wood, Trustee Richard DeVecchio and Jean Turner; and Library Director Elizabeth Minter.
- Members Absent:** Trustee Escobosa
- Others Present:** Public Services Manager/Literacy Coordinator Jim Roberts, Administrative Assistant Wendy Goodson, Children's Librarian Caroline Gurkweitz, and Development Director Laranne Millonzi
- ADOPTION OF AGENDA** It was moved by Secretary Wood, and seconded by Trustee Turner to adopt the Agenda.
- AYES:** Shkoler, Wood, DeVecchio, Turner
NOES: None
ABSTAIN: None
ABSENT: Escobosa
- MINUTES** It was moved by Secretary Wood and seconded by Trustee Turner to approve the Minutes of the April 18, 2005 Regular Meeting.
- AYES:** Shkoler, Wood, DeVecchio, Turner
NOES: None
ABSTAIN: None
ABSENT: Escobosa
- ORAL COMMUNICATIONS** Caroline Gurkweitz and Laranne Millonzi informed the Board that the Library Staff is concerned about the increased Library workload and the recommendation of increasing staff is an immediate need.
- TRUSTEE REPORTS** President Shkoler reported that he returned from his vacation and has come out of retirement to work part-time for TD & Associates. Trustee DeVecchio reported that he attended a work-session with Todd Spitzer on campaign financing. Trustee Turner reported that her vacation went well.
- FRIENDS** Friends President Eleanore Rankin reported that Susan Petrella will no longer be serving the Friends Board of Directors, but will stay on with the Foundation Board of Directors. The Friends are now seeking other interested individuals to become a Board member. The shelving project will begin at the end of June.
- FOUNDATION** Trustee DeVecchio reported that he has been working with Elizabeth on estimating the staff time that is taken to perform Foundation tasks. Annual Giving Campaign will occur next year.

CLAIMS

It was moved by Secretary Wood and seconded by Trustee DeVeccio to approve Agenda Items 9 through 12.

Nonstandard Claims: No Nonstandard Claims in excess of \$300.

Claims 4738,4739,4740,4741,4742, void Payroll 23 and reissue Payroll 23 as forwarded by Library Director for a total of \$43,845.92.

Current Claims 4743,4744,4745,4746,4747,4748,4749, and 4750 for a total of Current Claims of \$45,251.89; Payrolls #25 (06/08/05) for \$33,751.77, and Payroll#26 (06/22/05) for \$33,751.77 for a subtotal for Payroll of \$67,503.54; for a total of Current Claims and Payroll of \$112,755.43.

FY2004-2005 Cash Flow Analysis through April 18, 2005 and recommendation that no funds be transferred at this time. (Receive & File).

AYES: Shkoler, Wood, DeVecchio, Turner
NOES: None
ABSTAIN: None
ABSENT: Escobosa

FINANCIAL REPORTS

It was moved by Trustee DeVecchio, and seconded by Secretary Wood to receive and file Agenda Items 13 through 18.

Financial Reports for April 2005

Office General Ledger & Check Registers for April 2005

Acquisitions Report for April 2005

Entrepreneurial Report for April 2005

Collection Agency Report for April 2005

Gifts Report for April 2005

AYES: Shkoler, Wood, DeVecchio, Turner
NOES: None
ABSTAIN: None
ABSENT: Escobosa

GENERAL CONSENT CALENDAR

It was moved by Secretary Wood and seconded by Trustee Turner to receive and file Agenda Items 19-31a.

Building Maintenance Report for April 2005

Personnel Report for April 2005

Volunteer Report for April 2005

Circulation Report for April 2005

Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority

Legislative Alerts from the California Special Districts Association and the California Library Association

Status Report on Partnerships with Community Organizations

Status Report on Active Grant Applications

Poet Laureate Report

Agenda for Orange Council of Government Board of Directors Meeting for April 28, 2005 and Minutes of the March 24, 2005. (Agenda attachments are available during regular administrative office hours in the District Office.)

Orange County Local Area Formation Commission (LAFCO) Notice of 2005 Update of LAFCO Schedule of filing and Processing Fees, and the proposed LAFCO Budget for Fiscal Year 2005-2006 dated April 19, 2005 with the City and Independent Special District allocation tables.

Notice of Public Hearing on the Proposed Amendment to the Redevelopment Plan for the Merged Project Area to Extend the Effectiveness of the Redevelopment Plan and the Time limit on Repayment of Indebtedness from the City of Anaheim Community Development Department, dated April 21, 2005.

Application to the California State Library for a California Library Literacy Services (CLLS) Grant to continue the Adult Literacy, Families for Literacy and English Language Literary Intensive programs for Fiscal Year 2005-2006

Amendment of Placentia Library District Orange County Money Purchase Pension Plan for the provision of Involuntary Retirement Plan Distributions – Automatic Rollover and ratify Payment.

AYES:	Shkoler, Wood, DeVecchio, Turner
NOES:	None
ABSTAIN:	None
ABSENT:	Escobosa

**LEGISLATIVE
ISSUES**

Library Director reported that the Special District Risk Management Authority (SDRMA) has sent out notice informing agencies that the Governor will call an all ballot measure special election in November.

**STRATEGIC
PLANNING**

Library Director reported the Strategic Planning Workshop is confirmed for July 15, 2005 and an set up meeting was conducted with the Board of Trustees and Susan Berk to discuss what the expectations will be at the July 15, 2005 workshop. Library Director will send out invitations to specific educators and members of the community that are involved with Library.

It was moved by Trustee Turner and seconded by Secretary Wood for the Library to provide bus transportation for the July 15, 2005

AYES: Shkoler, Wood, DeVecchio, Turner
NOES: None
ABSTAIN: None
ABSENT: Escobosa

**FISCAL YEAR 2005-
2006 BUDGET
PREVIEW**

Library Director reported on the Budget 2005-2006 Preview. The final recommendation will be brought to the June 15, 2005 Board of Trustees Meeting.

GANN LIMITATION

It was moved by Secretary Wood and seconded by Trustee Turner to read Resolution 05-01 by Title Only:

AYES: Shkoler, Wood, DeVecchio, Turner
NOES: None
ABSTAIN: None
ABSENT: Escobosa

It was moved by Secretary Wood and seconded by Trustee DeVecchio to adopt Resolution 05-01.

AYES: Shkoler, Wood, DeVecchio, Turner
NOES: None
ABSTAIN: None
ABSENT: Escobosa

**HOLIDAY AND
LIBRARY PUBLIC
SERVICES
SCHEDULE
RESOLUTION 05-02**

It was moved by Secretary Wood and seconded by Trustee DeVecchio to read Resolution 05-02 by Title Only:

AYES: Shkoler, Wood, DeVecchio, Turner
NOES: None
ABSTAIN: None
ABSENT: Escobosa

It was moved by Secretary Wood and seconded by Trustee DeVecchio to adopt Resolution 05-02 by Title Only:

AYES: Shkoler, Wood, DeVecchio, Turner
NOES: None
ABSTAIN: None
ABSENT: Escobosa

**SALARY
SCHEDULES
RESOLUTION 05-03**

It was moved by Trustee Turner and seconded by Secretary Wood to read Resolution 05-03 by Title Only:

AYES: Shkoler, Wood, DeVecchio, Turner
NOES: None
ABSTAIN: None
ABSENT: Escobosa

It was moved by Trustee DeVecchio and seconded by Trustee Turner to adopt Resolution 05-03:

AYES: Shkoler, Wood, DeVecchio, Turner
NOES: None
ABSTAIN: None
ABSENT: Escobosa

STAFF REPORTS

It was moved by Secretary Wood and seconded by Trustee Turner to approve agenda items 38-47:

Library Director's Report

Program Committee Report for April 2005.

Children's Services Report for April 2005.

Placentia Library Literacy Services Report for April 2005.

Reference and Adult Services Report for April 2005.

History Room Report for April 2005.

Placentia Library Web Site Report for April 2005.

Technology Report for April 2005.

Publicity Materials produced for April 2005.

Safety Committee Minutes for April 2005.

AYES: Shkoler, Wood, DeVecchio, Turner
NOES: None
ABSTAIN: None
ABSENT: Escobosa

PREPARATION

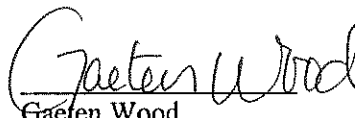
June 15, 2005 at 6:30 P.M.

ADJOURNMENT

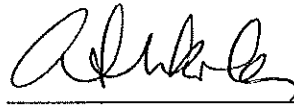
The Regular Meeting of the Board of Trustees of the Placentia Library District for May 23, 2005 adjourned at 6:00 P.M.

**JUNE
MEETING**

The June Regular Library Board Meeting will be held on Wednesday, June 15, 2005 at 6:30 P.M. in the Library Conference Room.



Gaefen Wood
Secretary
Library Board of Trustees



Al Shkoler
President
Library Board of Trustees