

PLACENTIA LIBRARY DISTRICT



Board of Trustees

Regular Meeting

April 18, 2005

Library Conference Room

Minter

LIBRARY DISTRICTS

(Education Code Title 1, Division 1, Part 11, Chapter 8, Articles 1- 6, Sections 19400-19532)

ARTICLE 1. FORMATION, ANNEXATION, DISSOLUTION

Sec. 19400. Organization and powers.

A library district may be organized, as provided in this chapter. The library district may establish, equip, and maintain a public library for the dissemination of knowledge of the arts, sciences, and general literature and may exercise the powers granted or necessarily implied pursuant to this chapter.

Sec. 19401. Territory.

The library district may include incorporated or unincorporated territory, or both, in any one or more counties, so long as the territory of the district consists of contiguous parcels and the territory of no city is divided.

Sec. 19402. Petition for formation.

Whenever the formation of a library district is desired, a petition which may consist of any number of instruments, may be presented at a regular meeting of the board of supervisors of the county in which is located the largest proportionate value of the lands within the proposed district as shown by the last equalized county assessment roll. The petition shall specify whether the proposed library district shall be governed by a three-member board of library trustees or by a five-member board of library trustees. The board of supervisors to whom the petition is presented is designated in this chapter as the supervising board of supervisors.

Sec. 19403. Petition: signatures.

The petition shall be signed by registered voters residing within the proposed library district equal in number to at least 5 percent of the number of votes cast in the territory comprising the proposed district at the last preceding general state election at which a Governor was elected.

Sec. 19404. Petition: filing and hearing.

The proceedings for the filing and hearing of the petition are governed and controlled by the provisions of Sections 58032, 58033, 58034, 58060, and 58061 of the Government Code.

Sec. 19405. Petition: final hearing.

The proceedings for final hearing of the petition and the formation of the district are governed and controlled by the provisions of Article 4 (commencing with Section 58090), Article 5 (commencing with Section 58130), and Article 7 (commencing with Section 58200) of Chapter 1 of Title 6 of the Government Code.

Sec. 19406. Protests.

On the filing of written protests by registered voters residing in the proposed district equal in number to at least 50 percent of the number of votes cast in the territory comprising the proposed district at the last preceding general state election at which a Governor was elected, the proceeding for the formation of the district shall be terminated as provided in Sections 58103 and 58104 of the Government Code.

Sec. 19407. Districts in more than one county.

No library district including territory in more than one county shall be organized under this chapter without the concurrent consent by resolution of each board of supervisors involved, as well as the consent of the governing body of each city to be included.

ARTICLE 2. TRUSTEES

Sec. 19420. Appointment and number.

Within 30 days after the filing with the clerk of the board of supervisors or county board of supervisors of the resolution declaring the organization of the district, the supervising board of supervisors shall appoint the required number of library trustees from the district at large.

Sec. 19421. Name of board of trustees.

The governing board of the district shall be called "the Board of Library Trustees of _____ Library District" (inserting the name of the particular district).

Sec. 19422. Terms of office.

The trustee shall hold office for the term of four years beginning on the last Friday in November next succeeding their appointment or election.

Sec. 19423. Terms for members of first board.

The first board of library trustees appointed or elected in a district shall at their first meeting so classify themselves by lot that their terms shall expire:

- (a) For three-member boards, one on the last Friday in November of the first odd-numbered calendar year next succeeding his or her appointment or election, and two on the last Friday in November of the second succeeding odd-numbered calendar year.
- (b) For five-member boards, two on the last Friday in November of the first odd-numbered calendar year next succeeding his or her appointment or election, and three on the last Friday in November of the second succeeding odd-numbered calendar year.

Sec. 19424. Board officers.

At its first meeting called after the original appointment of the board, and annually thereafter at its first meeting called after the last Friday in November in odd-numbered years, the board shall organize by electing one of its number president, and another one of its number secretary. They shall serve as such for one year or until their successors are elected and qualified.

Sec. 19425. Minutes, notification to State Librarian.

The board shall cause a proper record of its proceedings to be kept, and at the first meeting of the board of trustees of the library district, it shall immediately cause to be made out and filed with the State Librarian a certificate showing that the library district has been established, with the date thereof, the names of the trustees, and the officers of the board chosen for the current fiscal year.

Sec. 19426. Vacancies.

A vacancy in the board of library trustees shall be filled for the unexpired term by appointment of the supervising board of supervisors.

Sec. 19427. Holding office until successor is qualified.

Each library trustee shall hold office until his successor is elected and qualified.

Sec. 19428. Regular meeting.

The board of library trustees shall meet at least once a month, at such time and place as it may fix by resolution.

Sec. 19429. Special meetings.

Special meetings may be called at any time, as follows:

- (a) A special meeting of a three-member board of library trustees may be called by two trustees, by written notices served upon each member at least 12 hours before the time specified for the meeting.
- (b) A special meeting of a five-member board of library trustees may be called by three trustees, by written notices served upon each member at least 12 hours before the time specified for the meeting.

Sec. 19430. Quorum.

- (a) For three-member boards, two members constitute a quorum for the transaction of business.
- (b) For five-member boards, three members constitute a quorum for the transaction of business.

Sec. 19431. Increase in number of trustees from three to five.

A proposal to increase the number of seats on the board of library trustees from three to five may be initiated in either of the following alternative ways:

- (a) By a petition signed by registered voters residing within the library district equal in number to at least 5 percent of the total number of votes cast in the library district at the last preceding general state election at which a Governor was elected, and filed with the supervising board of supervisors of the library district.
- (b) By a resolution adopted by the board of trustees and filed with the supervising board of supervisors.

Sec. 19432. Public hearing on increased number of trustees from three to five.

- (a) The supervising board of supervisors, at its option, may conduct a public hearing on a petition or resolution filed pursuant to Section 19431. Notice of the hearing shall be published pursuant to Sections 6060 and 6061. At the hearing, any interested person shall be given an opportunity to present his or her views on the proposal. At the conclusion of the hearing, the supervising board of supervisors may increase the board of library trustees to a five member board.
- (b) If the board of library trustees is increased from three to five members, the supervising board of supervisors shall appoint the two additional trustees from the district at large, and the trustees shall classify themselves by lot so that their terms shall expire as provided in subdivision (b) of Section 19423.

ARTICLE 3. POWERS

Sec. 19460. Rules, regulations, and bylaws.

The board of library trustees shall make and enforce all rules, regulations, and bylaws necessary for the administration, government, and protection of the library under its management, and all property belonging to the district.

Sec. 19461. Administration of trust and property.

The board of library trustees shall administer any trust declared or created for the library, and received by gift, devise, or bequest, and hold in trust or otherwise, property situated in this state or elsewhere, and where not otherwise provided, dispose of the property for the benefit of the library.

Sec. 19462. Officers and employees.

The board of library trustees shall prescribe the duties and powers of the librarian, secretary, and other officers and employees of the library, determine the number of and appoint all officers and employees, and fix their compensation. The officers and employees shall hold their offices and positions at the pleasure of the board.

Sec. 19463. Purchase of personal property.

The board of library trustees shall purchase necessary books, journals, publications, and other personal property.

Sec. 19464. Purchase or other acquisition of real property.

The board of library trustees shall purchase real property, and erect or rent and equip, such buildings or rooms, as in its judgment are necessary properly to carry out the provisions of this chapter.

Sec. 19465. State publications.

The board of library trustees shall require the Secretary of State and other state officials to furnish the library with copies of any and all reports, laws, and other publications of the state not otherwise disposed of by law.

Sec. 19466. Interlibrary and non-resident loans.

The board of library trustees shall borrow books from, lend books to, and exchange books with other libraries, and may allow nonresidents of the district to borrow books upon such conditions as the board may prescribe.

Sec. 19467. General authority of board.

The board of library trustees shall borrow money, give security therefor, purchase on contract, and do and perform any and all other acts and things necessary or proper to carry out the provisions of this chapter.

Sec. 19468. Annual report to State Librarian.

The board of library trustees shall file, through the librarian, on or before the last day of August of each year, a report with the State Librarian at Sacramento giving the condition of its library and the number of volumes contained therein on the 30th day of June preceding. The report shall, in addition to other matters deemed expedient by the board of trustees or the district librarian, contain such statistical and other information as is deemed desirable by the State Librarian. For this purpose the State Librarian may send to the several district librarians instructions or question blanks so as to obtain the material for a comparative study of library conditions in the state.

Sec. 19469. Public hours.

The board of library trustees shall designate the hours during which the library shall be open for the use of the public.

Sec. 19470. Annual estimate of costs.

Annually, at least 15 days before the first day of the month in which county taxes are levied, the board of library trustees of each library district shall furnish to the board of supervisors of the county in which the district or any part thereof is situated, an estimate in writing of the amount of money necessary for all purposes required under this chapter during the next ensuing fiscal year.

Sec. 19473. Library district fund.

The tax shall be computed, entered upon the tax rolls, and collected in the same manner as county taxes are computed, entered, and collected. All money collected shall be paid into the county treasury to the credit of the particular library district fund and shall be paid out on the order of the district board, signed by the president and secretary.

Sec. 19475. Deposit of money to credit of library fund.

All money acquired by gift, devise, bequest, or otherwise, for the purposes of the library, shall be paid into the county treasury to the credit of the library fund of the district, subject only to the order of the library trustees of the district.

Sec. 19476. Safety, preservation, and application of fund not payable into treasury.

If the payment into the treasury is inconsistent with the terms or conditions of any gift, devise, or bequest, the board of library trustees shall provide for the safety and preservation of the fund, and the application thereof to the use of the library, in accordance with the terms and conditions of the gift, devise, or bequest.

Sec. 19477. Warrants.

Upon the receipt by the county auditor of an order of the library trustees of the district, he shall issue his warrant upon the county treasurer for the amount stated in the order.

Sec. 19478. Nonpayment for want of funds.

When any warrant is presented to the treasurer for payment and it is not paid for want of funds, the treasurer shall endorse thereon "not paid for want of funds" with the date of presentation and sign his name thereto, and from that time the warrant bears interest at the rate of 6 percent per annum until it is paid or until funds are available for its payment and the county treasurer gives notice to the warrant holder that funds are available for the payment. The giving of the notice is deemed complete upon deposit thereof in the United States mail in a sealed envelope addressed to the warrant holder at his address given by him at the time of presentation of the warrant to the treasurer, with postage thereon fully prepaid and registered.

Sec. 19479. Library free to inhabitants; violation of rules, regulations and bylaws.

Every library established under this chapter shall be forever free to the inhabitants and nonresident taxpayers of the library district, subject always to such rules, regulations, and bylaws as may be made by the board of library trustees. For violation of any rule, regulation, or bylaw a person may be fined or excluded from the privileges of the library.

Sec. 19480. Title of property.

The title to all property acquired for the purposes of the library, when not inconsistent with the terms of its acquisition, or not otherwise designated, vests in the district in which the library is or is to be situated.

Sec. 19481. Name of district.

Every library district shall be designated by the name and style of _____ Library District (using the name of the district) of _____ County (using the name of the county or counties in which the district is situated). In that name the trustees may sue and be sued, and may hold and convey property for the use and benefit of the district. A number shall not be used as a part of the designation of any library district.

Sec. 19482. Contracts with other libraries.

The board of library trustees and the boards of trustees of neighboring library districts, or the governing bodies of neighboring cities, or boards of supervisors of counties in which public libraries are situated, may contract to lend the books of libraries created under this chapter to residents of the counties, neighboring cities, or library districts, upon a reasonable compensation to be paid by the counties, neighboring cities, or library districts.

Sec. 19483. Property liable to taxation for county free library.

Anything in Sections 19100 to 19179, inclusive, to the contrary, notwithstanding, the property in any library district created under this chapter subsequent to the establishment of a county free library is subject to taxation for county free library purposes as though the library district had not been created. This section shall not apply to any adjustments in property tax allocations made pursuant to Section 19116.

ARTICLE 4. CLAIMS

Sec. 19500. Claims for money or damages.

All claims for money or damages against the district are governed by Part 3 (commencing with Section 900) and Part 4 (commencing with Section 940) of Division 3.6 of Title 1 of the Government Code except as provided therein, or by other statutes or regulations expressly applicable thereto.

ARTICLE 5. BIENNIAL ELECTION OF TRUSTEES

Sec. 19510. Biennial election of trustees.

An election shall be held biennially in each library district for the election of one or more library trustees who shall hold office for four years beginning on the last Friday in November next succeeding his election. This election shall be held in the district on the same day as the school district election as specified in Section 5000 in the odd-numbered years. Trustees shall be nominated in the manner prescribed in Section 5012.

Sec. 19511. Qualifications of electors.

To be qualified to vote at any library district election a person shall be registered to vote in the library district, at least 29 days before the election.

Sec. 19514. Appointment to vacancies by Board of Supervisors.

If pursuant to Section 5327 a district election is not held, the board of supervisors of the county in which the district, or the largest part thereof in area, is situated shall at its next regular meeting appoint to the positions of trustee those persons nominated, and such persons shall qualify, take office, and serve exactly as if elected at a general district election. If no person has been nominated, the board of supervisors shall appoint any qualified voter of the district to the position.

Sec. 19515. Conduct of elections.

Except as otherwise provided in this article, Chapter 3 (commencing with Section 5300) of Part 4 of this division shall govern and control the conduct of elections pursuant to this chapter.

ARTICLE 6. BONDS

Sec. 19520. Petition and purposes.

The board of trustees of any library district may, when in their judgment it is deemed advisable, and shall, upon a petition of 50 or more taxpayers and residents of the library district, call an election and submit to the electors of the district, the proposition of whether the bonds of the district will be issued and sold for the purpose of raising money for any or all of the following:

- (a) The purchase of suitable lots.
- (b) Procuring plans and specifications and erecting a suitable building.
- (c) Furnishing and equipping the building and fencing and ornamenting the grounds, for the accommodation of the public library.
- (d) Any or all of the purposes of this chapter.
- (e) Liquidating any indebtedness incurred for the purposes.
- (f) Refunding any outstanding valid indebtedness, evidenced by bonds or warrants of the district.

Sec. 19521. Election.

The bond election shall be called and conducted and the results thereof canvassed, returned, and declared in the manner provided in Chapter 3 (commencing with Section 5300) of Part 4 of this division.

Sec. 19522. Revolution for election.

The board of trustees shall set forth in the resolution calling for a bond election the amount and denomination of the bonds, the rate of interest, and the number of years that all or any part of the bonds are to run.

Sec. 19524. Required majority.

If it appears that two-thirds of the votes cast at the election were cast in favor of issuing the bonds, the board shall enter the fact upon its minutes and shall certify all the proceedings to the supervising board of supervisors. Thereupon the board of supervisors shall issue the bonds of the district, in the number and amount provided in the proceedings, and the district shall be named on the bonds. The bonds shall be paid out of the building fund of the district.

The money for the redemption of the bonds and the payment of interest thereon shall be raised by taxation upon the taxable property in the district.

Sec. 19525. Limitation on total amount issued.

The total amount of bonds issued shall not exceed 5 percent of the assessed value of the property of the district, prior to the 1980-81 fiscal year and shall not exceed 1.25 percent of the assessed value of the district beginning after the 1981-82 fiscal year, as shown by the last equalized assessment roll of the county or counties in which the district is situated.

Sec. 19526. Form and term.

The supervising board of supervisors by an order entered upon its minutes shall prescribe the form of the bonds and of the interest coupons attached thereto, and shall fix the time when the whole or any part of the principal of the bonds shall be payable, which shall not be more than 40 years from the date thereof.

Sec. 19527. Interest, price and use of proceeds.

The bonds shall not bear a greater amount of interest than 6 percent, to be payable annually or semiannually. The bonds shall be sold in the manner prescribed by the board of supervisors, but for not less than par, and the proceeds of the sale thereof shall be deposited in the county treasury to the credit of the building fund of the library district, and shall be drawn out for the purposes for which the bonds were issued as other library money is drawn out.

Sec. 19528. Tax levy for debt service.

The board of supervisors of each county in which any part of the district is situated, at the time of making the levy of taxes for county purposes, shall levy a tax for that year upon the taxable property in the district, at the equalized assessed value thereof for that year, for the interest and redemption of the bonds. The tax shall not be less than sufficient to pay the interest of the bonds for that year, and such portion of the principal as is to become due during the year. In any event the tax shall be high enough to raise, annually, for the first half of the term the bonds are to run, a sufficient sum to pay the interest thereon, and during the balance of the term, high enough to pay the annual interest and to pay, annually, a proportion of the principal of the bonds equal to a sum produced by taking the whole amount of the bonds outstanding and dividing it by the number of years the bonds then have to run.

Sec. 19529. Deposit an use of debt service levy.

All money levied, when collected, shall be paid into the county treasury to the credit of the library district, and shall be used for the payment of principal and interest on the bonds, and for no other purpose. The principal and interest on the bonds shall be paid by the county treasurer, upon the warrant of the county auditor, out of the fund provided therefore. The county auditor shall cancel and file with the county treasurer the bonds and coupons as rapidly as they are paid.

Sec. 19530. Petition for cancellation of unsold bonds.

Whenever any bonds issued under this article remain unsold for the period of six months after having been offered for sale in the manner prescribed by the supervising board of supervisors, the board of trustees of the library district for or on account of which the bonds were issued, or of any library district composed wholly or partly of territory which, at the time of holding the election authorizing the issuance of the bonds, was embraced within the district for or on account of which the bonds were issued, may petition the supervising board of supervisors to cause the unsold bonds to be withdrawn from the market and canceled.

Sec. 19531. Notice of hearing on petition.

Upon receiving the petition, signed by a majority of the members of the board of trustees, the supervising board of supervisors shall fix a time for hearing the petition, which shall be not more than 30 days thereafter, and shall cause a notice, stating the time and place of hearing, and the object of the petition in general terms, to be published as provided in this chapter.

Sec. 19532. Hearing and order for cancellation.

At the time and place designated in the notice for hearing the petition, or at any subsequent time to which the hearing is postponed, the supervising board of supervisors shall hear any reasons that are submitted for or against the granting of the petition, and if they deem it for the best interests of the library district named in the petition that

the unsold bonds be canceled, they shall make and enter an order in the minutes of their proceedings that the unsold bonds be canceled. Thereupon the bonds, and the vote by which they were authorized to be issued, shall cease to be of any validity whatever.

John ...
of ...

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AGENDA

REGULAR MEETING





PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

Monday, April 18, 2005
6:30 P.M.

Library Conference Room

The Purpose of the Placentia Library District is to provide library services and materials that are responsive to the informational, recreational, educational, and cultural needs of all members of the community.

To accomplish this goal the Library:

-  Acquires, organizes and maintains a collection of print and non-print materials to meet the informational, recreational, educational, and cultural reading, listening and viewing needs of the residents of the District and other eligible users.
-  Provides qualified staff to assist the public with the use of the collection and the information contained therein.
-  Provides and operates a library facility that is free of physical barriers, to house the collection and services, to provide reading and study space for users, and to provide space for Library and community programs.
-  Collects, preserves and maintains a collection of published and unpublished material about the City of Placentia and contiguous communities, about current and prior residents of Placentia, and published materials by authors who reside or have resided in Placentia.

AGENDA DESCRIPTIONS: *The Agenda descriptions are intended to give members of the public notice and a general summary of items of business to be transacted or discussed. The Board may take any action which it deems to be appropriate on the Agenda and is not limited in any way by the notice of the recommended action.*

REPORTS AND DOCUMENTATION: *Reports and documentation relating to Agenda items are on file in the Administrative Office and the Reference Department of Placentia Library District, and are available for public inspection. A copy of the Agenda packet will be available for use during the Board Meetings. Any person having any question concerning any Agenda item may call the Library Director at 714-528-1925, Extension 203.*

7:36 pm
1. Roll Call

Administrative Assistant

2. Adoption of Agenda *see / Jan*

This is the opportunity for Board members to delete items from the Agenda, to continue items, to re-order items, and to make additions pursuant to Government Code Section 54954.2(b).

Presentation: Library Director
Recommendation: Adopt by Motion

3. Minutes of the March 21, 2005 Regular Meeting and the April 4, 2005 Special Meeting.

Rickard / Gae

Presentation: Library Director *Jan - ~~DK~~*
Recommendation: Approve by Motion

4. Oral Communications

At this time, in accordance with California Government Code Section 54954.3, members of the public may address the Library Board of Trustees on any matter within the jurisdiction of the Board.

In accordance with Library Board Policy adopted on April 13, 1992, presentations by the public are limited to 5 minutes per person.

In accordance with California Government Code Section 54954.3, members of the public are also permitted to address the Library Board of Trustees on specific Agenda Items before and at the time that an Item is being considered by the Board.

Action may not be taken on items not on the Agenda except in emergencies or as otherwise authorized by Government Code Section 54954.2(b).

REPORTS

*Friends Annual Meeting - Good Speaker
Chamber Mka - Betty, Jan + Rickard + Al
Friends Board Meeting - 10,277 books, books*

5. Board President Report

The President makes announcements of general interest to the community and the Library Board of Trustees as well as conducting any ceremonial matters.

6. Trustee Reports

*Gae - no report
Rickard - no report
Betty - report on ISDOC -
Jean - Poetry workshop on Sat*

The Trustees make announcements of general interest to the community and the Library Board of Trustees, and report on meetings attended on behalf of the Board of Trustees.

7. Friends of Placentia Library Board of Directors Report (Friends Representative)

*New Book of Directors
Antiques & Shop of the City
V. Pres of Studies after CSUF*

8. Placentia Library Foundation Board of Directors Report (Trustee DeVecchio)

*Reported a meeting -
Statgen Planning*

CLAIMS (Items 9 – 12)

Presentation: Library Director
Recommendation: Approve by Motion

Carol Jones
Items 9 – 12 may be considered together as one motion to "Approve the Claims, and Receive & File the General Fund Cash Flow Report." Items may be removed for individual consideration before the Claims are adopted. Items removed must then each have a separate motion.

9. Nonstandard Claims in excess of \$300. (Approve)

No Nonstandard Claims were processed during this report period.

10. Claims forwarded by the Library Director. (Approve)

Claims 4726, 4727, 4728, 4729, 4730 and 4731 forwarded by Library Director for a total of \$50,555.76.

11. Current Claims and Payroll. (Approve)

Current Claims 4732, 4733, 4734, 4735, 4736 and 4737 for a subtotal for Current Claims of \$30,905.28; Payrolls #22 (04/27/05) for \$33,880.40, #23 (05/11/05) for \$33,880.40 and #24 (05/25/05) for \$31,513.17 for a subtotal for Payrolls of \$99,273.97; for a total of Current Claims and Payroll of \$130,179.25.

12. FY2004-2005 Cash Flow Analysis through April 18, 2005 and recommendation that no funds be transferred at this time. (Receive & File).

FINANCIAL REPORTS (Items 13 - 18)

Presentation: Library Director
Recommendation: Approve by Motion

Items 13 – 18 may be considered together as one motion to approve the Financial Report. Items may be removed for individual consideration before the Financial Report is adopted. Items removed must then each have a separate motion.

- Richard*
13. Financial Reports for March 2005 (Receive & File)
14. Office General Ledger & Check Registers for March 2005 (Receive & File)
15. Acquisitions Report for March 2005 (Receive & File)
16. Entrepreneurial Activities Report for March 2005 (Receive & File)
17. Collection Agency Report for March 2005 (Receive & File)
18. Gifts Report for March 2005 (Receive & File)

GENERAL CONSENT CALENDAR (Items 19 – 33)

Presentation: Library Director
Recommendation: Approve by Motion

Items 19 – 33 may be considered together as one motion to approve the General Consent Calendar. Items may be removed for individual consideration before the General Consent Calendar is adopted. Items removed must then each have a separate motion.

19. Building Maintenance Report for March 2005. (Receive & File)
20. Personnel Report for March 2005. (Receive, File, and Ratify Appointments)
21. Volunteer Report for March 2005. (Receive & File)
22. Circulation Report for March 2005. (Receive & File)
23. Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority. (Receive & File)
24. Legislative Alerts from the California Special Districts Association and the California Library Association. (Receive & File)
25. Status Report on Partnerships with Community Organizations. (Receive & File)
26. Status Report on Active Grant Applications. (Receive & File)
27. Poet Laureate Report. (Receive & File)
28. Agenda for Orange County Council of Governments Board of Directors Meeting for March 24, 2005 and Minutes of the February 24, 2005 Meeting. (Agenda attachments are available during regular administrative office hours in the District Office). (Receive & File)
29. Notice of Public Hearing from the Local Agency Formation Commission (LAFCO) of Orange County to consider draft budgets for Fiscal Years 2005-2006, 2006-2007 and 2007-2008. The independent special districts in Orange County are required by California Code to contribute 1/3 of the LAFCO budget through a formula devised by the districts. (Receive & File).
30. Results of the Special Districts Survey, "The Cold Hard Truth: What Californians Think About You", funded by the Association of California Water Agencies (ACWA) and the California Special Districts Association (CSDA) and conducted by Charlton Research Company, as presented at a meeting at the Palm Springs Convention Center on December 1, 2004.(Receive & File)
31. Application to the California State Library for a Library Services and Technology Act (LSTA) Grant in the amount of \$48,634 to establish a satellite reference library/homework facility at H.I.S. House. (Receive & File and Ratify Submission)
32. Announcement from the California Special Districts Association (CSDA) of new ethics resources available for local officials. (Receive & File)

33. Top Ten Take-Aways for Librarians' Index to the Internet. This is a web site developed by grants from the State Library of California and available to the public through the Placentia Library District web site.
(Receive & File)

CONTINUING BUSINESS

*oppen AB 12 59
Exec/Word-*

34. Legislative Issues and a Review of the Status of the State Budget and State Library Budget. The purpose of this item is to permit the Board to discuss the current status of the State of California Budget and the State Library Budget and to authorize any action it deems necessary.

Presentation: Library Director

Recommendation: Action to be determined by the Library Board of Trustees.

35. Strategic Planning. The Library Director will present a status report on the plans for the Strategic Planning Process and a proposal to use the Kellogg West Conference Center at Cal Poly Pomona University on Friday, July 16, 2005.

Presentation: Library Director

Recommendation: Authorize the use of Kellogg West Conference Center at Cal Poly Pomona University on Friday, July 16, 2005 at a cost of \$62 per participant; and

Authorize the Library Director to sign the contract with Kellogg West Conference Center for an estimate of 30 participants.

36. Library Director's Goals

Presentation: Library Director

Recommendation: Action to be determined by the Library Board of Trustees.

37. Establish a policy determining Placentia Library District's reserve limitations.

Presentation: Library Director

Recommendation: Adopt Placentia Library District Policy 3025, Reserves.

** School Dist
* City
* Student.*

38. Preview of Fiscal Year 2005-2006 Budget. The Library Director will make a presentation on the components of the Fiscal Year 2005-2006 Budget and the Board may discuss Budget priorities.

Presentation: Library Director

Recommendation: Action to be determined by the Library Board of Trustees

NEW BUSINESS

STAFF REPORTS (Items 39 - 48)

Roland/Betty

Items 39 – 48 may be considered together as one motion to approve the Staff Reports. Items may be removed for individual consideration before the Staff Reports Item is adopted. Items removed must then each have a separate motion.

- 39. Library Director's Report for March 2005 (Minter)
- 40. Program Committee Report for March 2005 (Roberts)
- 41. Children's Services Report for March 2005 (Gurkweitz)
- 42. Placentia Library Literacy Services Report for March 2005 (Roberts)
- 43. Reference and Adult Services Report for March 2005 (Strazdas)
- 44. History Room Report for March 2005 (Bell)
- 45. Placentia Library Web Site Report for March 2005 (Roberts)
- 46. Technology Report for March 2005 (Shook)
- 47. Publicity Materials Produced in March 2005. (Millonzi)
- 48. Safety Committee Minutes for March 2005 (Matas)

Subject Placentia

ADJOURNMENT

- 49. Agenda Preparation for the May Regular Meeting, which will be held on Monday, May 23, 2005 at 4:00 P.M.
- 50. Review of Action Items.

No action or discussion shall be taken on any item not appearing on the posted Agenda, unless authorized by law.

- 51. Adjourn

*****CERTIFICATION OF POSTING*****

I, Wendy Goodson, Administrative Assistant for Placentia Library District, hereby certify that the Agenda for the April 18, 2005 Regular Meeting of the Library Board of Trustees of the Placentia Library District was posted on Thursday, April 14, 2005.

Wendy Goodson

Placentia Library Board Calendar

April 2005 - March 2006

Apr 2005						
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April

- 4 7:00 PM Friends Board Meeting, Shkoler substituting for Escobosa
- 10 National Library Week, through April 16
- 11 6:30 PM Friends Annual Meeting featuring Denise Hamilton, City Council Chambers, ALL TRUSTEES
- 14 5:30 PM Chamber Mixer
- 7:00 PM Foundation Board Meeting
- 18 6:30 PM Library Board Meeting
- 26 6:30 PM ABWA Shining Stars Banquet, Estella Wnek is an honoree, Anaheim Park Hotel, 221 Houston Ave., Fullerton (at 91)
- 28 9:00 AM Orange County Council of Governments, OC Sanitation District
- 7:15 AM Placentia Chamber of Commerce Breakfast

May

- 2 7:00 PM Friends Board Meeting, DeVecchio
- 12 5:30 PM Chamber Mixer
- 16 4:17 PM CSDA Government Affairs Day, Sacramento, continues through May 17
- 23 4:00 PM Library Board of Trustees
- 24 7:15 AM Chamber of Commerce State of the City Breakfast, Alta Vista, Jim Roberts is a speaker
- 26 9:00 AM Orange County Council of Governments, OC Sanitation District
- 29 Library Closed for Monday Holiday/Not Staff Holiday
- 30 Library Closed for Memorial Day/Staff Holiday

June

- 6 7:00 PM Friends Board Meeting, Wood
- 9 5:30 PM Chamber Mixer
- 15 6:30 PM Library Board Meeting
- 23 ALA Annual Conference, Chicago, through June 29
- 9:00 AM Orange County Council of Governments, OC Sanitation District
- 7:15 AM Placentia Chamber of Commerce Breakfast
- 30 11:30 AM ISDOC Quarterly Meeting, Orange County Water District

July

- 4 Library Closed for Independence Day/Staff Holiday

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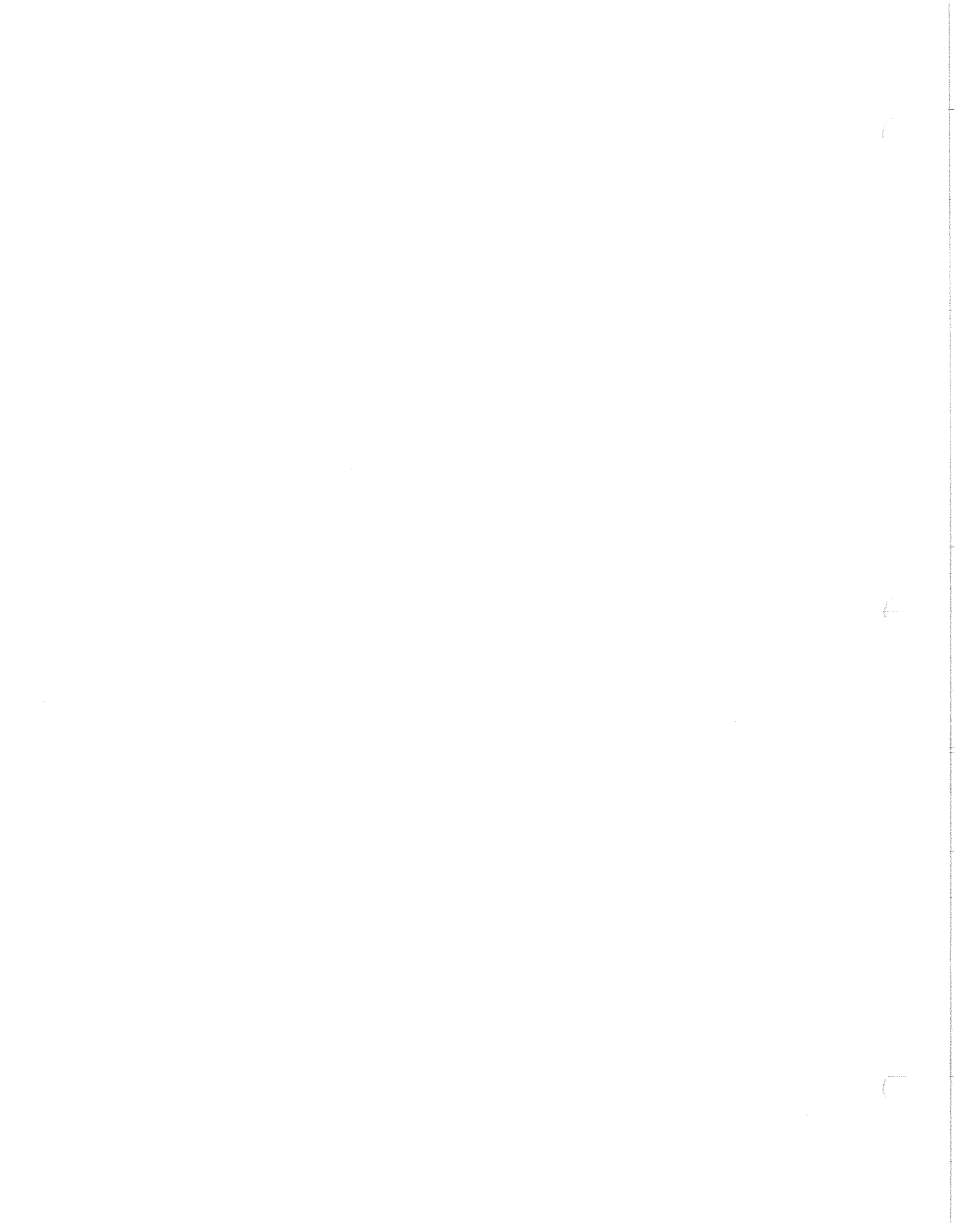
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PLACENTIA LIBRARY DISTRICT
REVENUE REPORT FOR FUND 707

(Prepared from the Orange County Auditor's Report)

April 18, 2005

Paul - Moore

OBJECT CODE	DESCRIPTION	FY2004-2005 BUDGETED	FY2004-2005 YTD	FY2003-2004 YTD	MAR 2005	MAR 2004	FY2004-2005 % EXP BUD
6210-00	Prop. Taxes - current secured	1,234,995.00	808,983.13	733,973.28	76,124.87	73,062.61	65.50%
6210-01	Public Utility	22,500.00	11,524.07	11,786.34	0.00	0.00	51.22%
6210-04	Teeter Plan - current delinquent	14,500.00	0.00	0.00	0.00	0.00	
	TOTAL PROP. TAXES - CURRENT SECURED	1,271,995.00	820,507.20	745,759.62	76,124.87	73,062.61	64.51%
6220	PROP. TAXES - CURRENT UNSECURED	61,000.00	61,148.55 ✓	56,521.08	0.00	0.00	100.24%
6230-00	Prop. Taxes - Prior Secured	13,000.00	0.00	0.00	0.00	0.00	
6230-01	Prior year's secured final apportionment	0.00	0.00	16,611.57	0.00	0.00	
6230-02	Secured prior years	0.00	0.00	0.00	0.00	0.00	
6230-03	Tax deed land sales	0.00	0.00	0.00	0.00	0.00	
6230-04	Teeter Plan buyout - FY1993-1994 only	0.00	12,766.29	14,296.23	0.00	0.00	
6230-10	Release of impounds	0.00	0.00	0.00	0.00	0.00	
6230-11	(1994 ERAF Refund)	0.00	0.00	0.00	0.00	0.00	
	TOTAL PROP. TAXES - PRIOR SECURED	13,000.00	12,766.29	30,907.80	0.00	0.00	98.20%
6240	TOTAL PROP. TAXES PRIOR UNSECURED	750.00	0.00	0.00	0.00	0.00	0.00%
6250	TAXES - SPECIAL DISTRICT AUGMENTATION	4,000.00	4,060.00	4,060.00	0.00	0.00	
6260	PENALTIES & COSTS ON DELINQUENT TAXES	0.00	0.00	0.00	0.00	0.00	
6280-00	Property taxes current supplemental	48,000.00	53,006.50	33,066.36	4,669.43	2,771.27	110.43%
6280-01	Final supplemental for prior years	0.00	3,269.35	4,113.68	0.00	0.00	
	TOTAL PROP. TAXES SUPPLEMENTAL - CURREN	48,000.00	56,275.85	37,180.04	4,669.43	2,771.27	117.24%
6300	PROP. TAXES SUPPLEMENTAL - PRIOR	1,400.00	2,035.01	1,567.37	0.00	0.00	145.36%
6540	PENALTIES & COSTS ON DELINQUENT TAXES	0.00	0.00	0.00	0.00	0.00	
	TOTAL TAXES	1,400,145.00	956,792.90	875,995.91	80,794.30	75,833.88	68.34%



REVENUE REPORT FOR FUND 707
 (Prepared from the Orange County Auditor's Report)
 April 18, 2005

OBJECT CODE	DESCRIPTION	FY2004-2005 BUDGETED	FY2004-2005 YTD	FY2003-2004 YTD	FY2004-2005 MAR 2005	FY2003-2004 MAR 2004	FY2004-2005 % EXP BUD
6610-00	Interest	4,000.00	8,045.41	3,603.26	1,425.58	556.72	201.14%
6610-01/02	Interest - old bond fund	0.00	418.91	3.77	418.91	0.00	
6610-23	Interest on impounded taxes released	0.00	0.00	0.00	0.00	0.00	
	TOTAL INTEREST	4,000.00	8,464.32	3,607.03	1,844.49	556.72	211.61%
6690	STATE - HOMEOWNER PROP TAX RELIEF	17,000.00	8,608.60	8,703.95	0.00	0.00	50.64%
6970-00	State - ILL & Direct Loan Reimbursement	14,000.00	11,771.22	14,060.25	6,557.07	3,393.79	84.08%
6970-01	State - CA Foundation Funds	18,000.00	21,402.00	23,537.00	21,402.00	23,537.00	
6970-02	State - CA Literacy Campaign	51,194.00	64,191.00	51,194.00	5,000.00	0.00	125.39%
6970-03	State - Family Literacy	0.00	0.00	0.00	0.00	0.00	
6970-04	State - ELLI (English Language Intensive) Grant	0.00	0.00	0.00	0.00	0.00	
6970-05	State - Project Grants	6,000.00	14,520.00	69.00	6,000.00	0.00	
6970-07 & 66	State - Timber Yield Apport & ERAF Bailout	70.00	0.00	0.68	0.00	0.00	
	TOTAL STATE - OTHER GOVERNMENTAL	89,264.00	111,884.22	88,860.93	38,959.07	26,930.79	125.34%
7130-00	BANKRUPTCY RECOVERY DISTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	
7670-00	Local Revenue	22,000.00	25,907.79	17,313.53	6,718.00	1,759.62	117.76%
7670-01	Local Revenue -- Passport	175,000.00	112,036.45	112,237.68	25,167.98	15,161.13	64.02%
7670-02 & 56	Local Revenue -- Non-Gov't. Grants & Gifts	15,000.00	2,000.00	20,003.25	0.00	1,000.00	
	TOTAL LOCAL REVENUE	212,000.00	139,944.24	149,554.46	31,885.98	17,920.75	66.01%
7680	6-MONTH EXPIRED (OUTLAWED) CHECKS	0.00	0.00	9.94	0.00	0.00	
7810	TRANSFER FROM/TO OTHER LIBRARY FUNDS	0.00	0.00	0.00	0.00	0.00	
	FUND 707 TOTAL	1,722,409.00	1,225,694.28	1,126,732.22	153,483.84	121,242.14	71.16%





DAVID E. SUNDSTROM, CPA
AUDITOR-CONTROLLER

Hall of Finance & Records
12 Civic Center Plaza, Room 205
P.O. Box 567
Santa Ana, California 92702-0567

(714) 834-2450 Fax: (714) 834-2569
A/C Tax Unit (714) 834-4437

AUGUST 3, 2004

PLACENTIA LIBRARY DISTRICT
FINANCE DEPT-REVENUE
411 E. CHAPMAN AVE.
PLACENTIA, CA 92670

ESTIMATED 2004-2005 PROPERTY TAX REVENUE
AT68AF-72

FUND/AGENCY FUND DESCRIPTION

707 -707.01 PLACENTIA LIBRARY DIST-GEN FUND

SECURED	1,278,926.66
PUBLIC UTILITY	0.00
HOMEOWNER	16,710.36
UNSECURED	<u>59,175.24</u>
TOTAL	1,354,812.26

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DAVID E. SUNDSTROM, CPA
AUDITOR-CONTROLLER

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12 Civic Center Plaza, Room 205
P.O. Box 567
Santa Ana, California 92702-0567

(714) 834-2450 Fax: (714) 834-2569
A/C Tax Unit (714) 834-4437

PLACENTIA LIBRARY DISTRICT
DEPT-REVENUE
CHAPMAN AVE.
PLACENTIA, CA 92670

AUGUST 26, 2003

ESTIMATED 2003-2004 PROPERTY TAX REVENUE
AT68AF-72

PROPERTY FUND DESCRIPTION

01 PLACENTIA LIBRARY DIST-GEN FUND

SECURED	1,176,185.78
PUBLIC UTILITY	0.00
HOMEOWNER	16,715.80
UNSECURED	<u>61,057.80</u>
TOTAL	1,253,959.38



PLACENTIA LIBRARY DISTRICT
REVENUE REPORT FOR FUND 707

(Prepared from the Orange County Auditor's Report)
July 26, 2004

OBJECT CODE	DESCRIPTION	FY2003-2004 BUDGETED	FY2003-2004 YTD	FY2002-2003 YTD	FY2003-2004 JUN 2004	FY2002-2003 JUN 2003	FY2003-2004 % EXP BUD
6210-00	Prop. Taxes - current secured	1,147,522	1,163,387.02	1,072,450.01	0.00	0.00	101.38%
6210-01	Public Utility	22,500	22,597.89	22,885.87	0.00	0.00	100.44%
6210-04	Teeter Plan - current delinquent	0	0.00	(60.93)	0.00	0.00	
	TOTAL PROP. TAXES - CURRENT SECURED	1,170,022	1,185,984.91	1,095,274.95	0.00	0.00	101.36%
6220	PROP. TAXES - CURRENT UNSECURED	57,500	60,783.31	58,449.86	1,769.60	2,296.13	105.71%
6230-00	Prop. Taxes - Prior Secured	13,000	0.00	14,166.49	0.00	0.00	
6230-01	Prior year's secured final apportionment	0	16,611.57	0.00	0.00	0.00	
6230-02	Secured prior years	0	0.00	0.00	0.00	0.00	
6230-03	Tax deed land sales	0	0.00	0.00	0.00	0.00	
6230-04	Teeter Plan buyout - FY1993-1994 only	14,500	14,296.23	14,824.78	0.00	0.00	
6230-10	Release of impounds	0	0.00	0.00	0.00	0.00	
6230-11	(1994 ERAF Refund)	0	0.00	0.00	0.00	0.00	
	TOTAL PROP. TAXES - PRIOR SECURED	27,500	30,907.80	28,991.27	0.00	0.00	112.39%
6240	TOTAL PROP. TAXES PRIOR UNSECURED	750	719.23	785.35	719.23	785.35	95.90%
6250	TAXES - SPECIAL DISTRICT AUGMENTATION	8,000	8,120.00	8,224.40	4,060.00	0.00	
6260	PENALTIES & COSTS ON DELINQUENT TAXES	0	0.00	0.00	0.00	0.00	
6280-00	Property taxes current supplemental	40,000	50,597.52	48,663.27	2,920.06	4,889.63	126.49%
6280-01	Final supplemental for prior years	0	4,113.68	0.00	0.00	0.00	
	TOTAL PROP. TAXES SUPPLEMENTAL - CURREN	40,000	54,711.20	48,663.27	2,920.06	4,889.63	136.78%
6300	PROP. TAXES SUPPLEMENTAL - PRIOR	1,300	1,567.37	1,363.50	0.00	0.00	120.57%
6540	PENALTIES & COSTS ON DELINQUENT TAXES	0	0.00	0.00	0.00	0.00	
	TOTAL TAXES	1,305,072	1,342,793.82	1,241,752.60	9,468.89	7,971.11	102.89%

REVENUE REPORT FOR FUND 707
 (Prepared from the Orange County Auditor's Report)
 July 26, 2004

OBJECT CODE	DESCRIPTION	FY2003-2004 BUDGETED	FY2003-2004 YTD	FY2002-2003 YTD	FY2003-2004 JUN 2004	FY2002-2003 JUN 2003	FY2003-2004 % EXP BUD
6610-00	Interest	8,500	5,602.48	6,889.64	844.68	773.77	65.91%
6610-01/02	Interest - old bond fund	0	1,493.62	1,780.46	1,489.85	1,780.46	
6610-23	Interest on impounded taxes released	0	0.00	0.00	0.00	0.00	
	TOTAL INTEREST	8,500	7,096.10	8,670.10	2,334.53	2,554.23	83.48%
6690	STATE - HOMEOWNER PROP TAX RELIEF	16,250	17,407.92	16,338.54	2,611.20	2,450.78	107.13%
6970-00	State - ILL & Direct Loan Reimbursement	10,000	17,577.77	16,431.76	3,517.52	4,555.78	175.78%
6970-01	State - CA Foundation Funds	0	23,537.00	46,377.00	0.00	0.00	
6970-02	State - CA Literacy Campaign	22,000	51,194.00	24,725.00	0.00	0.00	232.70%
6970-03	State - Family Literacy	10,000	0.00	12,060.00	0.00	0.00	
6970-04	State - ELLI (English Language Intensive) Grant	10,000	0.00	130,680.00	0.00	0.00	
6970-05	State - Project Grants	0	69.00	11,745.00	0.00	0.00	
6970-07 & 66	State - Timber Yield Apport & ERAF Bailout	0	0.68	0.41	0.00	0.29	
	TOTAL STATE - OTHER GOVERNMENTAL	52,000	92,378.45	242,019.17	3,517.52	4,556.07	177.65%
7130-00	BANKRUPTCY RECOVERY DISTRIBUTIONS	0	0.00	0.00	0.00	0.00	
7670-00	Local Revenue	30,000	25,289.26	28,231.81	1,953.07	1,835.04	84.30%
7670-01	Local Revenue -- Passport	146,000	186,825.85	143,238.06	19,889.55	24,103.52	127.96%
7670-02 & 56	Local Revenue -- Non-Gov't. Grants & Gifts	0	20,258.25	13,000.00	255.00	0.00	
	TOTAL LOCAL REVENUE	176,000	232,373.36	184,469.87	22,097.62	25,938.56	132.03%
7680	6-MONTH EXPIRED (OUTLAWED) CHECKS	0	9.94	0.00	0.00	0.00	
7810	TRANSFER FROM/TO OTHER LIBRARY FUNDS	0	0.00	0.00	0.00	0.00	
	FUND 707 TOTAL	1,557,822	1,692,059.59	1,693,250.28	40,029.76	43,470.75	108.62%

Placentia Library Board Calendar

April 2005 - March 2006

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July

- 14 7:00 PM Foundation Board Meeting
- 18 6:30 PM Library Board Meeting
- 28 9:00 AM Orange County Council of Governments, OC Sanitation District
- 7:15 AM Placentia Chamber of Commerce Breakfast

August

- 15 6:30 PM Library Board Meeting
- 25 9:00 AM Orange County Council of Governments, OC Sanitation District

September

- 4 Library Closed for Monday Holiday/Not Staff Holiday
- 5 Library Closed for Labor Day/Staff Holiday
- 8 5:30 PM Chamber Mixer
- 12 7:00 PM Friends Board Meeting, Turner
- 19 6:30 PM Library Board Meeting
- 22 9:00 AM Orange County Council of Governments, OC Sanitation District
- 7:15 AM Placentia Chamber of Commerce Breakfast

October

- 29 11:30 AM ISDOC Quarterly Meeting, Orange County Water District
- 3 7:00 PM Friends Board Meeting, Shkoler
- 8 8:30 AM Heritage Parade, line-up at 8:30, Parade begins at 9:30
- 13 5:30 PM Chamber Mixer
- 7:00 PM Foundation Board Meeting

November

- 7 7:00 PM Friends Board Meeting, Escobosa
- 10 5:30 PM Chamber Mixer
- 11 Library Closed for Veterans Day/Staff Holiday
- 21 6:30 PM Library Board Meeting
- 24 Library Closed for Thanksgiving/Staff Holiday

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Placentia Library Board Calendar

April 2005 - March 2006

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December

- 2 6:30 PM -8:30 PM Foundation Donor Reception, Placentia Library
- 5 7:00 PM Friends Board Meeting, DeVecchio
- 9 7:15 AM Chamber of Commerce Citizen of the Year Breakfast
- 19 6:30 PM Library Board Meeting
- 22 9:00 AM Orange County Council of Governments, OC Sanitation District
- 29 11:30 AM ISDOC Quarterly Meeting, Orange County Water District

January

- 2 7:00 PM Friends Board Meeting, Wood
- 12 5:30 PM Chamber Mixer
- 7:00 PM Foundation Board Meeting
- 16 6:30 PM Library Board Meeting
- 20 ALA Midwinter Meeting, San Antonio, through Jan 25
- 26 9:00 AM Orange County Council of Governments, OC Sanitation District
- 7:15 AM Placentia Chamber of Commerce Breakfast

February

- 6 7:00 PM Friends Board Meeting, Turner
- 9 5:30 PM Chamber Mixer
- 20 6:30 PM Library Board Meeting
- 23 9:00 AM Orange County Council of Governments, OC Sanitation District
- 7:15 AM Placentia Chamber of Commerce Breakfast

March

- 4 9:30 AM Friends of Placentia Library Author's Luncheon , ALL TRUSTEES
- 6 7:00 PM Friends Board Meeting, Shkoler
- 9 5:30 PM Chamber Mixer
- 20 6:30 PM Library Board Meeting
- Public Library Association Biennial Conference, Boston, through Mar 25
- 23 9:00 AM Orange County Council of Governments, OC Sanitation District
- 7:15 AM Placentia Chamber of Commerce Breakfast
- 30 11:30 AM ISDOC Quarterly Meeting, Orange County Water District

Oct 2005						
S	M	T	W	T	F	S
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Jan 2006						
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Feb 2006						
S	M	T	W	T	F	S
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Mar 2006						
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11	12	13	14	15	16	17
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25	26	27	28	29	30	31

**MINUTES
PLACENTIA LIBRARY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
March 21, 2005**

CALL TO ORDER

President Shkoler called the Regular Meeting of the Placentia Library District Board of Trustees to order on March 21, 2005, 2005 at 6:30 P.M.

ROLL CALL

Members Present: President Al Shkoler, Secretary Gaeten Wood, Trustee Betty Escobosa; Trustees Richard DeVecchio and Jean Turner; and Library Director Elizabeth Minter.

Members Absent: None

Others Present: Public Services Manager/Literacy Coordinator Jim Roberts, Technical Services Manager Julie Shook, and Administrative Assistant Wendy Goodson.

**ADOPTION OF
AGENDA**

It was moved by Secretary Wood, and seconded by Trustee DeVecchio to adopt the Agenda as amended.

AYES: Shkoler, Wood, Escobosa, DeVecchio, Turner
NOES: None
ABSTAIN: None
ABSENT: None

MINUTES

It was moved by Secretary Wood and seconded by Trustee Turner to approve the Minutes of the January 17, 2005 Regular Meeting as amended and the March 10, 2005 Special Meeting Minutes.

AYES: Shkoler, Wood, Escobosa, DeVecchio, Turner
NOES: None
ABSTAIN: None
ABSENT: None

**ORAL
COMMUNICATIONS**

No members of the public requested to address the Board.

TRUSTEE REPORTS

President Shkoler reported the Trustees attended the CALTAC Workshop in Commerce on March 19, 2005.

Trustee Escobosa also attended the CALTAC and was impressed by the vastness of other libraries outreach efforts like book fairs, parenting breakfasts and other community wide events. She suggested that the Placentia Library offer similar programs. Trustee Escobosa also attended the Friends Meeting of March 7, 2005.

FRIENDS

Library Director Minter reminded the Board that the Friends Annual Meeting is April 11, 2005 at the Placentia City Council Chambers. The featured speaker will be mystery writer Denise Hamilton and the theme of the evening is "Stars of the Library" honoring all Placentia Library volunteers.

FOUNDATION

Trustee DeVecchio reminded the Board the quarterly Placentia Library Foundation meeting is Thursday, April 14, 2005 at 7 P.M.

CLAIMS

It was moved by Trustee Escobosa and seconded by Secretary Wood to approve Agenda Items 9 through 12.

Nonstandard Claims: No Nonstandard Claims in excess of \$300.

Claims 4716,417,4718,4719, 4720, and 4721 forwarded by Library Director for a total of \$30,133.10.

Current Claims 47122,4723,4724, and 4725 for a total of Current Claims of \$19,179.06; Payrolls #20 (3/30/05) for \$35,276.03 and #21 (4/13/05) for \$35,276.03 for a subtotal for Payroll of \$70,552.06; for a total of Current Claims and Payroll of \$89,731.12.

FY2004-2005 Cash Flow Analysis through February 22, 2005 and recommendation that no funds be transferred at this time. (Receive & File).

AYES: Shkoler, Wood, Escobosa, DeVecchio, Turner
NOES: None
ABSTAIN: None
ABSENT: None

FINANCIAL REPORTS

It was moved by Trustee Turner, and seconded by Trustee DeVecchio to receive and file Agenda Items 13 through 17.

Financial Reports for February 2005

Office General Ledger & Check Registers for February 2005

Acquisitions Report for February 2005

Collection Agency Report for February 2005

Gifts Report for February 2005

AYES: Shkoler, Wood, Escobosa, DeVecchio, Turner
NOES: None
ABSTAIN: None
ABSENT: None

GENERAL CONSENT CALENDAR

It was moved by Secretary Wood and seconded by Trustee DeVecchio to receive and file Agenda Items 18-30.

Building Maintenance Report for February 2005

Personnel Report for February 2005

Volunteer Report for February 2005

Circulation Report for February 2005

Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority

Legislative Alerts from the California Special Districts Association and the California Library Association

Status Report on Partnerships with Community Organizations

Status Report on Active Grant Applications

Poet Laureate Report

Agenda for Orange Council of Government Board of Directors Meeting for February 24, 2005 and Minutes of the December 7, 2004 and January 27, 2005 Meetings. (Agenda attachments are available during regular administrative office hours in the District Office.

Orange County Emergency Management Organization (OCEMO) 2005 Goals & Objectives. Placentia Library District is a participating member of OCEMO.

Second Quarter Financial Reports for the Global Language Materials Grant Program by the State Library of California as Submitted on January 18, 2005.

Submission of Public Library Staff Education Program Grant in the amount of \$8,514.00 to the State Library of California to provide tuition reimbursement for Yesenia Gomez and Wendy Goodson to pursue masters in library science degrees from San Jose State University through the California State University at Fullerton campus.

AYES: Shkoler, Wood, Escobosa, DeVecchio, Turner
NOES: None
ABSTAIN: None
ABSENT: None

**LEGISLATIVE
ISSUES**

Library Director reported reported that Placentia Library District will be hosting the next Santiago Library System Council Meeting on April 7, 2005 and the California State Librarian, Susan Hildreth will be attending.

**STRATEGIC
PLANNING**

Library Director had no updated information to report.

STAFF REPORTS

Library Director's Report

Program Committee Report for February 2005.

Children's Services Report for February 2005.

Placentia Library Literacy Services Report for February 2005.

Reference and Adult Services Report for February 2005.

History Room Report for February 2005.

Placentia Library Web Site Report for February 2005.

Technology Report for February 2005.

Publicity Materials produced for February 2005.

Safety Committee Minutes for February 2005.

AYES: Shkoler, Wood, Escobosa, DeVecchio, Turner

NOES: None

ABSTAIN: None

ABSENT: None

**PERSONNEL
INSURANCE
COVERAGE**

Placentia Library District Insurance Broker Stormy Waldeck reviewed the District's current health insurance coverages and how the current market will affect the health plans. He recommended that the District start participating in State Disability.

**BOARD MEETING
DATES FOR MAY
AND JUNE 2005**

The Board of Trustee Meetings for May and June 2005 have been changed to May 23rd at 4 P.M. and June 15th at 6:30 P.M.

RESERVE POLICY

It was moved by Trustee Turner and seconded by Trustee DeVecchio to set reserve goals as amended for each of Placentia Library District's funds.

AYES: Shkoler, Wood, Escobosa, DeVecchio, Turner

NOES: None

ABSTAIN: None

ABSENT: None

It was moved by Secretary Wood and seconded by Trustee Escobosa to authorize the Library Director to prepare a Reserve Policy.

AYES: Shkoler, Wood, Escobosa, DeVecchio, Turner

NOES: None

ABSTAIN: None

ABSENT: None

**PREVIEW OF
FISCAL YEAR 05-06
BUDGET**

Library Director Minter reviewed revenue and expenditure items for Fiscal Year 2005-2006.

**CLOSED SESSION
AGENDA**

Closed session at 8:20 p.m. to discuss a Personnel Matter.

PREPARATION

Agenda Preparation for the April Meeting will be held on Monday, April 18, 2005 at 6:30 P.M.

ADJOURNMENT

The Regular Meeting of the Board of Trustees of the Placentia Library District for December 20, 2004 adjourned at 9:00 P.M.

**MARCH
MEETING**

The March Regular Library Board Meeting will be held on Monday, March 21, 2005 at 6:30 P.M. in the Library Conference Room.

Gaeten Wood
Secretary
Library Board of Trustees

Al Shkoler
President
Library Board of Trustees



MINUTES
PLACENTIA LIBRARY DISTRICT
SPECIAL MEETING OF THE BOARD OF TRUSTEES
April 4, 2005

CALL TO ORDER

President Shkoler called the Special Meeting of the Placentia Library District Board of Trustees to order on April 4, 2005 at 5:00 P.M.

ROLL CALL

Members Present: President Al Shkoler; Secretary Gaeten Wood, Trustees Richard DeVecchio and Betty Escobosa, Jean Turner, and Library Director Minter.

Members Absent: None

Others Present: Public Services Manager Roberts and Administrative Assistant Wendy Goodson.

The Agenda was posted on March 31, 2005 at 3:10 P.M.

ADOPTION OF AGENDA

It was moved by Secretary Wood and seconded by Trustee Turner to adopt the Agenda as printed.

AYES:	Shkoler, Wood, Escobosa, DeVecchio, Turner
NOES:	None
ABSTAIN:	None
ABSENT:	None

ORAL COMMUNICATIONS

No members of the public requested to address the Board.

CLOSED SESSION

Pursuant to California Government Code Section 54957 (The Brown Act), a Closed Session began at 5:00 P.M. to discuss a personnel matter. Pursuant to California Government Code Section 54957.8, a Closed Session was held to negotiate a labor contract with an unrepresented employee, the Library Director.

President Shkoler reconvened the meeting at 6:02 P.m. and reported that the Library Director signed the labor contract.

ADJOURNMENT

President Shkoler adjourned the Special Meeting of the Board of Trustees of the Placentia Library District at 6:04 P.M.

Gaeten Wood
Secretary
Library Board of Trustees

Al Shkoler
President
Library Board of Trustees



FRIENDS OF PLACENTIA LIBRARY
Board of Directors Meeting
April 4, 2005

President, Eleanor Rankin called the meeting to order at 7 PM. The following Directors were present Eleanor Rankin, Barbara Hemmerling, Virginia Walker, Frances Stoller, Renee Scott, Pat Irot, Ginny Sanatar, Ted Farkas, Brenda Benner and Camille Himes Al Shkoler was the representative from the Trustees. Elizabeth Minter, Jim Roberts and Laranne Millonzi represented the staff. .

Secretary: Barbara Hemmerling, read the minutes of the February 7, 2005 board meeting. They were approved as read. **Treasurer:** Camille Himes reported a balance of \$23,803.90. Camille Himes made a motion to allow a check for payment of filing fees for State and Federal Taxes. Pat Irot seconded the motion. The motion carried. **Financial Secretary:** \$ 3,127.75 was deposited the month of March.

President' Report: .1) Eleanor Rankin, Elizabeth Minter and several Trustees attended the CalTrac Workshop at City of Commerce. It was well-organized and presented useful information. 2) Trustee's meeting, March 21, no report. 3) Author's Luncheon profits \$10,202.34. 4) Annual meeting- Certificates have been ordered. 190 letters of invitation have been sent and responses are coming in. The theme is "Volunteers—Stars of Our Library." 5) Thank you letters have been sent to Jim Paddock and Charlie Frazee for their contributions.

Special Committee Reports: Nominating Committee: The ballots are due in the library April 6. The Teller Committee will count the ballots. Pat Irot, Chairman, Ted Farkas and Ginny Sanatar, members. They will give a written report of the results to our President. Annual Meeting: Ginny Sanatar and her committee have planned the reception. Hospital Cooperative Program: The date will be August 2. Our part of this event is being planned.

Chair Reports: 1) Bookstore/Workroom-Pat Irot praised the work Nancy Lone Tollefson has done to keep the Bookstore staffed. Pat continues to keep publicity current. Our monthly sales are on Book Sellers Web Sites. 2) Membership: Ted Farkas reported approximately 300 line items on our membership rolls. Our memberships are counted by households; not by individual persons. President Rankin suggested that a committee be formed to consider a reorganization of membership categories. No action was taken at this meeting. 3) Second Sunday Sale —A reminder to workers, do not open the door until 1:00 P M.

The secretary read the following communications: **1)** A letter of resignation from Renee Scott. **2)** A letter of resignation from Frances Stoller. The board accepted these letters with regret and thanked Frances and Renee for their many years of service to the Friends of the Library.

Library Staff Reports: **1) Elizabeth Minter** – The joint meeting of the Friends Board, Foundation, Trustees and some staff members, will be Friday July 15 and Saturday July 16. **2)** Elizabeth expressed her delight that The Friends book sales had made over \$25,000 this past year. This means that we must file income tax returns for both state and federal. **Jim Roberts:** The three elected officials from our district have been invited to the Annual Meeting: Bob Margett, Lynn Daucher, and Ed Royce. The event will be televised and shown over our local station. **Laranne Millonzi:** The current issue of Library Notations will be mailed this week.

Virginia Walker asked to speak to the board. She has resigned and this was her last meeting. She thanked everyone for lasting memories of wonderful people and worthwhile experiences. She assured us she would be available to help occasionally. Virginia was given the boards thanks for many years of service.

Meeting adjourned

Barbara Hemmerling, Secretary

PLACENTIA LIBRARY DISTRICT
Summary of Nonstandard Claims
April 18, 2005

TYPE	REPORT NUMBER	AMOUNT
	TOTAL	0.00

Prepared by: Wendy Goodson

PLACENTIA LIBRARY DISTRICT
 Summary of Claims Forwarded by the Library Director & Library Trustees
 April 18, 2005

	DATE	CLAIM NUMBER	AMOUNT
LIBRARY DIRECTOR	March 24, 2005	4726	9,241.48
	March 24, 2005	4727	50.19
	March 31, 2005	4728	24,535.83
	March 31, 2005	4729	1,362.92
	April 7, 2005	4730	3,535.26
	April 7, 2005	4731	11,830.08
TOTAL BY LIBRARY DIRECTOR			\$ 50,555.76
TOTAL			<u>\$ 50,555.76</u>

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS							A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	Doc Number	SC	
			BS Acct						
N06785 Hector Vargas Cleaning Service 318 Capistrano St. Placentia, CA 92870 SSN: 546-64-3104	4-5-05/062796		1400	00		1,300.00			
N06965 Paychex 200 E. Sandpointe, Ste. 100 P.O. Box 25159 Santa Ana, CA 92799	3-31-05/20050331		1900	00		467.95			
N25348 Ana Maria Garcia 1962 W. La Palma Ave Anaheim, CA 92801 SSN 608-40-2381	4-6-05 Mar 05 Spanish Literacy		1900	01		201.04	2		
N22558 Nancy L. Mory 1136 Moro Circle Placentia, CA 92870-3078 (SSN: 557-46-8389)	4-6-05 Mar 05 Spanish Literacy		1900	01		313.28	2		
N28150 Blue Cross of California File 54630 Los Angeles, CA 90054-0630	5-1-05to6-1-05		0300	00		8,534.85			
N29537 Machoskie & Associates 29 Crooked Stick Drive Newport Beach, CA 92660	4-6-05/58		1900	08		1,000.00			
N29645 Shawn Robison c/o Placentia Library District 411 E. Chapman Ave Placentia CA 92870	3-4-05to4-2-05 Travel Reimb		2700	01		12.96			

The claims listed above (totaling \$11,830.08) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY

COUNTERSIGNED BY

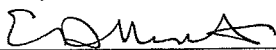
ATTESTED AND/OR COUNTERSIGNED BY

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

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APPROVED CLAIMS								
Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct	Rev			Doc Number	SC
N01856 Munson, Cronick & Associates 2501 E. Chapman Ave., Ste. 220 Fullerton, CA 92831	3-31-05/26017		1900	00		810.00		
N03648B Special T. Water Systems, Inc. 11934 Washington Blvd. Whittier, CA 90606	4-1-05/098265		1800	00		30.50		
N03656 Pacific Clippings P.O. Box 11789 Santa Ana, CA 92711	3-18-05/5918		1900	00		42.00		
N03752P SBC/MCI Dept. LA 21461 Pasadena, CA 91185-1461	3-7-05/253-2062 3-4-05/524-8408		0700	01 08		284.46 59.77 344.23		
N03769D County of Orange P.O. Box 567 Santa Ana, CA 92702	4-5-05/231437		1900	00		1,000.00		
N04858 Oxford University Press 2001 Evans Road Cary, NC 27513	1-31-05/91651280		2400	08		1,138.12		
N06557 Care Resources, Inc. 9550 Warner Ave., Ste. 228 Fountain Valley, CA 92708	4-1-05/Apr 05		1900	00		35.00		
N06671 MD Medical Clinics 1300 N. Kraemer Blvd. P.O. Box 66012 Anaheim, CA 92816	3-23-05/00297		1900	00		60.50		
N06686I Office Depot PO Box 70025 Los Angeles CA 90074-0025	4-1-05/282098395-001		1800	00		74.91		

The claims listed above (totaling \$3,535.26) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY

COUNTERSIGNED BY

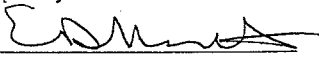
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Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	Doc Number	SC
			BS Acct	Rev				
N27562 RMC Facilities Services, Inc. PO Box 2135 Yorba Linda, CA 92885-1335	3-24-05/25089		1000	00		50.00		
N03833 Brodart Co. P.O. Box 3488 Williamsport, PA 17705	3-21-05/572212		1800	00		70.96		
N28040 Yesenia Gomez c/o Placentia Library District 411 E. Chapman Ave. Placentia, CA 92870	3-15-05to3-22-05 Travel Reimb		2700	01		5.83		
N068081 Postage by Phone (Pitney Bowes) Reserve Account P.O. Box 856056 Louisville, KY 40285-6056	3-18-05/32021628		1803	00		760.00		
Office Depot PO Box 70025 Los Angeles CA 90074-0025	3-25-05/281197307-001		1800	00		193.99		
	3-18-05/279779545-001		1800	00		282.14		
						476.13		

The claims listed above (totaling \$1,362.92) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY

COUNTERSIGNED BY

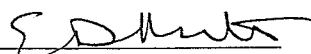
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Placentia Library District
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Placentia, CA 92670

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Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS							A C's Use Only	
	Date/ Invoice#	Orgn	Objt/	Sub	Rept Cat	AMOUNT	Doc Number	SC	
			Rev/ BS Acct	Objt/ Rev					
N01074 The Gas Company PO Box C Monterey Park, CA 91756	3-25-05 053 911 8800 9		2800	00		847.48			
N03659F Southern California Water 500 Cameron St Placentia, CA 92870	3-21-05/312083-9		2800	00		166.92			
N03646 Vision Service Plan - (CA) PO Box 45210 San Francisco, CA 94145-5210	3-22-05/April 2005		0300	00		276.72			
N03651 Waxie Sanitary Supply P.O. Box 81006 San Diego, CA 92138-1006	3-23-05/68691195		1800	00		1,175.52			
N03752P SBC/MCI Dept. LA 21461 Pasadena, CA 91185-1461	3-2-05/714-223-1698		0700	01		342.44			
N03769D County of Orange P.O. Box 567 Santa Ana, CA 92702	3-21-05/232523		1900	00		17,754.31			
N18816 I.M.P.A.C. Government Services P.O. Box 6350 Fargo, ND 58125-6350	3-22-05/X9240		0900	00		3.98			
			1000	00		7.85			
			1800	00		2,329.19			
			1900	00		343.45			
			2400	01		65.00			
			2400	02		387.02			
			2400	03		119.97			
	2400	05		130.98					
						3,387.44			
N23030 Linda Baesler 150 Anned Dr. Placentia, CA 92870 502-50-4248	Music Time-LapSit March 2005		1900	00		585.00	"2"		

The claims listed above (totaling \$24,535.83) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY

COUNTERSIGNED BY

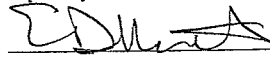
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Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707
3-30-05

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/	Sub	Rept Cat	AMOUNT	Doc Number	SC
			BS Acct	Objt/ Rev				
need vendor # Jean Turner 530 Lyons Way Placentia CA 92870	Feb 18 2005 Travel Reimb		2700	03		12.15		
need vendor # Toby Silberfarb c/o Placentia Library 411 E. Chapman Ave Placentia CA 92870	Mar 11 2005 Travel Reimb		2700	01		26.73		
need vendor # Office Depot PO Box 70025 Los Angeles CA 90074-0025	3-11-05/379277833-001		1800	00		11.31		

The claims listed above (totaling \$50.19) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

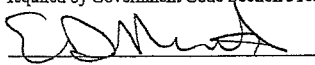
Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

3-30-05

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	APPROVED CLAIMS		Rept Cat	AMOUNT	A C's Use Only	
			Objt/ Rev/ BS Acct	Sub Objt/ Rev			Doc Number	SC
N01879 Photography by John Walcek 119 N. Bradford Ave. Placentia, CA 92870	3-17-05/316		1800	00		75.31		
N03752P SBC/MCI Dept. LA 21461 Pasadena, CA 91185-1461	2-17-05/714-528-1906		0700	00		110.23		
	2-17-05/714-528-8236		0700	01		39.09		
						149.32		
N05445B Consolidated Reprographics 345 Clinton Street Costa Mesa, CA 92626	3-17-05/384120		1800	00		80.11		
N14905B SCLLN, Inc. Orange County Public Library 1501 E. St Andrew Place Santa Ana CA 92705-4937	2-25-05/0532		1600	08		150.00		
N19647A Unique Management Services 119 E. Maple St. Jeffersonville, IN 47130	3-1-05/146056		1900	00		98.45		
N19932 Ameritas Life Insurance Corp. P.O. Box 81889 Lincoln, NE 68501-1889	3-11-05 Apr 05		0300	00		906.30		
N26886 Declues & Burkett, LLP P.O. Box 22021 Santa Ana, CA 92702-2021	1-6-05/11859		1900	00		434.00		
			0300	00		303.19		
N27368A The Hartford Group Benefits 75 Remittance Drive, Ste. 1641 Chicago, IL 60675-1641								
N29440 Citizens Business Bank 701 North Haven Ave., Ste. 350 Ontario, CA 91764	4-1-05/#03-095		2200	00		7,044.80		

The claims listed above (totaling \$9,241.48) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY



PLACENTIA LIBRARY DISTRICT
Current Claims and Payroll
April 18, 2005

TYPE	REPORT NUMBER	AMOUNT
Regular	4732	8,567.83
	4733	1,367.35
	4734	2,108.98
	4735	11,564.29
	4736	6,511.28
	4737	785.55
Subtotal for Regular		30,905.28
Payroll	4/27/2005	33,880.40
	5/11/2005	33,880.40
	5/25/2005	31,513.17
Subtotal for Payroll		99,273.97
TOTAL CURRENT CLAIMS & PAYROLL		130,179.25

Prepared by: Wendy Goodson

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS								
Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/	Sub	Rept Cat	AMOUNT	A C's Use Only	
			Rev/ BS Acct	Objt/ Rev			Doc Number	SC
N01035 City of Placentia 401 East Chapman Ave. Placentia, CA 92870	4-13-05/56790		0700	00		7.30		
			1400	00		833.67		
			2800	00		3,017.99		
						3,858.96		
N01879 Photography by John Walcek 119 N. Bradford Ave. Placentia, CA 92870	4-13-05/413		1800	00		90.36		
N03643A Recorded Books, LLC P.O. Box 64900 Baltimore, MD 21264-4900	3-25-05/2358395		2400	05		189.21		
	3-30-05/2367069		2400	05		7.49		
						196.70		
N03660 Elizabeth D. Minter (Petty Cash Ch Placentia Library District Petty Cash Reimbursement 411 East Chapman Avenue Placentia, CA 92870-6198	Petty Cash Checks 3-11-05/4-6-05		1800	00		132.75		
			2700	01		92.00		
			2700	03		42.00		
			2700	08		10.00		
						276.75		
N03833B Brodart Automation A Division of Brodart Co. P.O. Box 3488 Williamsport, PA 17705	3-30-05/A37799		0700	05		215.50		
	3-8-05/U570534		2400	01		172.26		
	3-8-05/U570535		2400	01		725.58		
	3-8-05/U570531		2400	01		25.27		
	3-8-05/U570532		2400	01		443.22		
	3-9-05/U573616		2400	01		30.86		
	3-9-05/U573617		2400	01		114.96		
	3-9-05/U573618		2400	01		34.93		
	3-10-05/U576878		2400	01		37.88		
	3-10-05/U576879		2400	01		370.86		
	3-18-05/U593351		2400	01		57.80		
	3-18-05/U593352		2400	01		31.94		
	3-22-05/U598784		2400	01		33.61		
	3-22-05/U598785		2400	01		116.63		
	3-25-05/U609149		2400	01		1,124.75		
	4-1-05/U623736		2400	01		23.33		
	4-1-05/U623737		2400	01		71.88		
	4-1-05/U623738		2400	01		20.56		
	4-1-05/U623739		2400	01		61.20		
3-31-05/U620659		2400	01		16.57			
3-31-05/U620660		2400	01		20.46			
3-18-05/U593355		2400	01		301.55			
3-18-05/U593353		2400	01		74.01			
3-28-05/U612269		2400	01		19.45			
						4,145.06		

The claims listed above (totaling \$8,567.83) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

Page Total

8,567.83

Placentia Library District
 411 E. Chapman Ave.
 Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
 HIS CHECK FROM FUND 707

APPROVED CLAIMS								
Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/	Sub	Rept Cat	AMOUNT	A C's Use Only	
			Rev/	Objt/			Doc Number	SC
			BS Acct	Rev				
N03833 Brodart Co. P.O. Box 3488 Williamsport, PA 17705	3-28-05/U612270		2400	01		22.36		
	3-28-05/U612271		2400	01		28.22		
	3-28-05/U612272		2400	01		97.92		
	3-28-05/U612273		2400	01		19.48		
						167.98		
N03842A Ingram Library Services P.O. Box 502779 St. Louis, MO 63150-2779	3-11-05/03652147		2400	01		44.71		
	3-14-05/93387384		2400	01		20.30		
	3-14-05/93387383		2400	01		16.77		
	3-14-05/93387382		2400	01		53.68		
	3-14-05/93387381		2400	01		32.95		
	3-14-05/93387380		2400	01		16.14		
	3-14-05/93387379		2400	01		23.51		
	3-14-05/93387378		2400	01		16.72		
	3-14-05/93387376		2400	01		48.72		
	3-14-05/93387375		2400	01		14.28		
	3-14-05/93387374		2400	01		16.70		
	3-14-05/93387373		2400	01		15.17		
	3-14-05/93387372		2400	01		15.94		
	3-14-05/93387371		2400	01		36.60		
	3-9-05/93324306		2400	01		135.05		
	3-9-05/93324305		2400	01		65.25		
	3-9-05/93324304		2400	01		16.35		
	3-17-05/93452041		2400	01		14.09		
	3-17-05/93452040		2400	01		16.37		
	3-17-05/93452039		2400	01		22.73		
	3-17-05/93452038		2400	01		20.48		
	3-17-05/93452037		2400	01		17.76		
	3-17-05/93452036		2400	01		10.20		
	3-28-05/93604164		2400	01		16.20		
	3-28-05/93604163		2400	01		17.54		
	3-28-05/93604162		2400	01		14.86		
	3-28-05/93604161		2400	01		12.99		
	3-28-05/93604160		2400	01		17.46		
	3-28-05/93604159		2400	01		27.08		
	3-28-05/93604158		2400	01		17.52		
	3-28-05/93604157		2400	01		16.76		
	3-28/05/93604156		2400	01		14.91		
3-21-05/93488878		2400	01		90.63			
3-21-05/93488877		2400	01		33.28			
3-21-05/93488876		2400	01		16.86			
3-21-05/93488875		2400	01		42.81			
3-21-05/93488874		2400	01		37.55			
3-21-05/93488873		2400	01		17.74			
3-24-05/93549856		2400	01		61.12			
3-24-05/93549855		2400	00		33.29			
						1,179.07		

The claims listed above (totaling \$1,367.35) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/		Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct	Rev/				Doc Number	SC
N03842A	3-24-05/93549854		2400	01			17.14		
Ingram Library Services	3-24-05/93549853		2400	01			14.77		
P.O. Box 502779	3-24-05/93549852		2400	01			8.84		
St. Louis, MO 63150-2779	3-24-05/93549851		2400	01			5.44		
	3-14-05/93387377		2400	01			133.86		
	3-24-05/2CM34594		2400	01			-16.03		
	4-4-05/93727640		2400	01			14.10		
	4-4-05/93725417		2400	01			16.10		
	4-4-05/93725424		2400	01			17.45		
	4-4-05/93725423		2400	01			31.93		
	4-4-05/93725422		2400	01			29.88		
	4-4-05/93725421		2400	01			16.65		
	4-4-05/93725420		2400	01			15.95		
	4-4-05/93725419		2400	01			16.78		
	4-4-05/93725418		2400	01			67.40		
	4-4-05/93725425		2400	01			83.93		
	3-30-05/93651192		2400	01			16.01		
	3-30-05/93642970		2400	01			23.46		
	3-29-05/93628071		2400	01			19.43		
	3-29-05/93628072		2400	01			19.54		
	4-7-05/93788382		2400	01			149.48		
	4-7-05/93788381		2400	01			15.88		
	4-7-05/93788380		2400	01			69.98		
	4-7-05/93788379		2400	01			85.85		
	4-7-05/93788378		2400	01			16.81		
	4-7-05/93788377		2400	01			33.27		
	4-7-08/93788376		2400	01			13.52		
							937.42		
N03845A	3-4-05/R693020		2400	01			150.99		
Marshall Cavendish									
PO Box 2001									
Tarrytown, NY 10591-9001									
N03940	3-23-05/726429		1800	00			420.57		
Gaylord Bros., Inc.									
P. O. Box 4901									
Syracuse, NY 13221-4901									
N06808I	3-31-05		1803	00			600.00		
Postage by Phone	Postage Reserve Acct								
(Pitney Bowes)									
Reserve Account									
P.O. Box 856056									
Louisville, KY 40285-6056									

The claims listed above (totaling \$2,108.98) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

2,108.98

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/		Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
			Rev/	BS Acct				Doc Number	SC
			Rev						
N06819 American Library Association 77-6499 Chicago, IL 60678-6499	Mbrship Rnwl Mary Strazdas		1600	00			170.00		
N06902 New Readers Press P.O. Box 35888 Syracuse, NY 13235-5888	3-23-05/4124089		2400	08			601.48		
N06935 (address change) Dun & Bradstreet Business Reference Services P.O. Box 75918 Chicago, IL 60675-5434	3-24-05/7151719-01		2400	01			270.00		
N09195 Scholastic Library Publishing PO Box 19014 Newark, NJ 07195-0014	4-4-05/10980053 3-21-05/10975506		2400	03			2,975.00		
			2400	01			1,107.67		
							4,082.67		
N15508 Cosmoslink Internet Services 3030 Saturn St., Ste. 200 Brea, CA 92821	4-7-05/200504-40		1900	00			15.00		
N19647A Unique Management Services 119 E. Maple St. Jeffersonville, IN 47130	4-1-05/146603		1900	00			143.20		
N21086B Grey House Publishing PO Box 860 185 Millerton Rd Millerton, NY 12546	3-9-05/482350		2400	01			145.00		
N22072A Performance Technology Group P.O. Box 26001 Santa Ana, CA 92799-6001	4-6-05/05-4002		1300	00			6,000.00		
N23434 Nextel Communications P.O. Box 54977 Los Angeles, CA 90054-0977	4-7-05/594682625		0700	00			68.47		
			0700	08			68.47		
							136.94		

The claims listed above (totaling \$11,564.29) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS								
Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/	Sub	Rept Cat	AMOUNT	A C's Use Only	
			Rev/ BS Acct	Objt/ Rev			Doc Number	SC
N22268	3-22-05/1055871		2400	02		361.84		
Midwest Tape	3-22-05/1055872		2400	02		39.98		
PO Box 820	3-29-05/1060102		2400	02		49.99		
Holland OH 43528	3-29-05/1060103		2400	02		573.75		
	3-26-05/1058382		2400	02		321.81		
	3-26-05/1058383		2400	02		397.80		
	4-5-05/1061141		2400	02		68.96		
	4-5-05/1061140		2400	02		189.92		
						2,004.05		
N25796A	3-15-05/2024954		2400	01		61.66		
BWI (Book Wholesalers, Inc.)	3-12-05/2043377		2400	01		17.39		
PO Box 91691						79.05		
Chicago, IL 60693								
N26228	4-4-05/X682202		1800	00		156.05		
Associated Bag Company								
PO Box 3036								
Milwaukee, WI 53201-3036								
N27838	3-15-05/193006		2400	05		266.09		
BBC Audiobooks America	3-16-05/193533		2400	05		37.42		
P.O. Box 1450						303.51		
Hampton, NH 03843-1450								
N29833	3-24-05/13915572		2400	01		85.20		
Thomson Gale								
PO Box 95501								
Chicago IL 60694-5501								
N30025	3-25-05/1089243919		2400	05		52.40		
Random House	3-21-05/1089183602		2400	05		81.20		
Dept 0919						133.60		
PO Box 120001								
Dallas TX 75312-0919								
N30080	3-29-05/221599		1800	00		854.82		
Showcases								
8570 Commerce St #113								
Cape Canaveral FL 32920								
need vendor #	3-17-05/20015014		2400	03		2,895.00		
Learning Express, LLC								
55 Broadway 8th Floor								
NY, NY 10006								

The claims listed above (totaling \$6,511.28) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS								
Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct	Rev			Doc Number	SC
need vendor # CA Dept of Education CDE Press/Acctg Office PO box 515006 Sacramento CA 95851-5006	3-30-05/PS2409049		2400	01		27.24		
need vendor # Books in Motion 9922 E Montgomery Suite 31 Spokane WA 99206	3-31-05/200571		2400	05		346.71		
need vendor # LRP Dept 170-F, PO Box 24668 West Palm Beach FL 33416-4668	4-1-05/3140716		1800	00		217.00		
need vendor # Quinlan Publishing Group 23 Drydock Ave Boston MA 02210-2387	4-1-05 Grants for Library Subsc		1800	08		194.60		

The claims listed above (totaling \$785.55) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED B _____



County of Orange
ELECTRONIC FUNDS TRANSFER
A/P PAYMENT REQUEST AND TRANSMITTAL

Email to: Treasurer-Tax Collector cashmgmt@ttc.ocgov.com or Fax to: 834-2912

Please Pay \$ 33,880.40 on 4 | 27 | 05

Send To: Bank Name: Wells Fargo Bank
ABA #: 121000248
Account Name: Placentia Library District
Account #: 2011939659
Reference: Payroll #22

Description: Payroll

Department / Agency

Contact: Elizabeth D. Minter, Library Director
Name and Title
714-528-1925 714-528-8236
Phone Number FAX Number

AUDITOR COPY SUBMITTED TO: CLAIMS AUDIT
CHECK WRITING

Vendor Code: N03641

DEPARTMENT'S USE -- COMPLETE IN DETAIL												A-C USE	
FUND	AGCY	ORG	ACTY	OBJ	SUB OBJ	REV	SUB REV	JOB NUMBER	REPT CATG	B S ACCT	AMOUNT	SP CD	
707	707			0100	00						31,640.96		
707	707			200	00						2,239.44		
ENCUMBRANCE REVERSAL: <input type="checkbox"/> YES <input type="checkbox"/> NO											TOTAL PAYMENT	33,880.40	
I HEREBY CERTIFY THAT THIS CLAIM IS TRUE AND CORRECT AND THAT PAYMENT HAS NOT BEEN RECEIVED BY				EXPENDITURES AUTHORIZED AND APPROVED BY				APPROVED DAVID E. SUNDSTROM, Auditor-Controller					
CLAIMANT								DATE	AUTHORIZED SIGNER		DATE	DEPUTY	DATE

PLEASE DO NOT WRITE BELOW THIS LINE - FOR INTERNAL USE ONLY			
Auditor-Controller Approvals:		Transaction Reference	
Claims & Disbursing:		Automated Clearing House (CH): _____ Wire Transfer (WT): _____	
Over Limit: \$100,000 (1) \$500,000 (2) \$1,000,000 (3)		Automated Clearing House (IC): _____	
Claims & Disbursing Manager: _____		MW Transaction #: _____	
Check Writing: _____		Treasurer-Tax Collector Information:	
General Ledger Approvals:		Released By / Ref #: _____	
Cash & Expense Budget: _____	Date: _____	wrec	



County of Orange

ELECTRONIC FUNDS TRANSFER

A/P PAYMENT REQUEST AND TRANSMITTAL

Email to: Treasurer-Tax Collector cashmgmt@ttc.ocgov.com or Fax to: 834-2912

Please Pay \$ 33,880.40 on 5 | 11 | 05

Send To: Bank Name: Wells Fargo Bank
 ABA #: 121000248
 Account Name: Placentia Library District
 Account #: 2011939659
 Reference: Payroll #23

Description: Payroll

Department / Agency

Contact: Elizabeth D. Minter, Library Director

Name and Title

714-528-1925

Phone Number

714-528-8236

FAX Number

AUDITOR COPY SUBMITTED TO:

CLAIMS AUDIT

CHECK WRITING

Vendor Code: N03641

DEPARTMENT'S USE -- COMPLETE IN DETAIL												A-C USE
FUND	AGCY	ORG	ACTY	OBJ	SUB OBJ	REV	SUB REV	JOB NUMBER	REPT CATG	B-S ACCT	AMOUNT	SP CD
707	707			0100	00						31,640.96	
707	707			0200	00						2,239.44	
ENCUMBRANCE REVERSAL: <input type="checkbox"/> YES <input type="checkbox"/> NO											TOTAL PAYMENT	33,880.40
I HEREBY CERTIFY THAT THIS CLAIM IS TRUE AND CORRECT AND THAT PAYMENT HAS NOT BEEN RECEIVED BY				EXPENDITURES AUTHORIZED AND APPROVED BY				APPROVED DAVID E. SUNDSTROM, Auditor-Controller				
CLAIMANT	DATE			AUTHORIZED SIGNER				DATE			DEPUTY	DATE

PLEASE DO NOT WRITE BELOW THIS LINE - FOR INTERNAL USE ONLY

<p>Auditor-Controller Approvals:</p> <p>Claims & Disbursing:</p> <p>Over Limit: _____ \$100,000 (1) \$500,000 (2) \$1,000,000 (3)</p> <p>Claims & Disbursing Manager: _____</p> <p>Check Writing: _____</p> <p>General Ledger Approvals:</p> <p>Cash & Expense Budget: _____ Date: _____ WREC: _____</p>	<p>Transaction Reference</p> <p>Automated Clearing House (CH): _____ Wire Transfer (WT): _____</p> <p>Automated Clearing House (IC): _____</p> <p>MW Transaction #: _____</p> <p>Treasurer-Tax Collector Information</p> <p>Released By / Ref #: _____</p>
--	--



County of Orange

ELECTRONIC FUNDS TRANSFER

A/P PAYMENT REQUEST AND TRANSMITTAL

Email to: Treasurer-Tax Collector cashmgmt@ttc.ocgov.com or Fax to: 834-2912

Please Pay \$ 31,513.17 on 5 | 25 | 05

Send To: Bank Name: Wells Fargo Bank
 ABA #: 121000248
 Account Name: Placentia Library District
 Account #: 2011939659
 Reference: Payroll #24

Description: Payroll

Department / Agency

Contact: Elizabeth D. Minter, Library Director
Name and Title
714-528-1925 714-528-8236
Phone Number FAX Number

AUDITOR COPY SUBMITTED TO: CLAIMS AUDIT
 CHECK WRITING

Vendor Code: N03641

DEPARTMENT'S USE -- COMPLETE IN DETAIL												A-C USE
FUND	AGCY	ORG	ACTV	OBJ	SUB OBJ	REV	SUB REV	JOB NUMBER	REPT CATG	B S ACCT	AMOUNT	SP CD
707	707			0100	00						29,273.73	
707	707			0200	00						2,239.44	
ENCUMBRANCE REVERSAL: <input type="checkbox"/> YES <input type="checkbox"/> NO											TOTAL PAYMENT	31,513.17
I HEREBY CERTIFY THAT THIS CLAIM IS TRUE AND CORRECT AND THAT PAYMENT HAS NOT BEEN RECEIVED BY				EXPENDITURES AUTHORIZED AND APPROVED BY				APPROVED DAVID E. SUNDSTROM, Auditor-Controller				
CLAIMANT	DATE			AUTHORIZED SIGNER				DATE		DEPUTY	DATE	

PLEASE DO NOT WRITE BELOW THIS LINE - FOR INTERNAL USE ONLY	
<p>Auditor-Controller Approvals:</p> <p>Claims & Disbursing:</p> <p>Over Limit: _____ <small>\$100,000 (1) \$500,000 (2) \$1,000,000 (3)</small></p> <p>Claims & Disbursing Manager: _____</p> <p>Check Writing: _____</p> <p>General Ledger Approvals:</p> <p>Cash & Expense Budget: _____ Date: _____ wrec</p>	<p>Transaction Reference</p> <p>Automated Clearing House (CH): _____ Wire Transfer (WT): _____ Automated Clearing House (C): _____</p> <p>MW Transaction #: _____</p> <p>Treasurer-Tax Collector Information</p> <p>Released By / Ref #: _____</p>

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Cash Flow Analysis
DATE: April 18, 2005

BACKGROUND:

The Cash Flow Analysis for the General Fund for Fiscal Year 2004-2005 is Attachment A.

The Property Tax Apportionment Schedule for Fiscal Year 2004-2005 is Attachment B.

I am recommending that no funds be transferred at this time.

RECOMMENDATION:

Receive & File the Cash Flow Analysis for Fiscal Year 2004-2005 through April 18, 2005.

Placentia Library District
Property Tax Apportionments
Fiscal Year 2004-2005

Date	Category	Amount
07/19/04	Secured Teeter Actual Final Delinquencies, FY05	2% - 4%
08/13/04	Prior Year Secured Taxes & Penalties #1 Jul	
08/13/04	Supplemental #1 Jul	
09/10/04	Prior Year Secured Taxes & Penalties #2 Aug	
09/18/04	Supplemental #2 Aug	
09/18/04	Unsecured collections at 8/31/04, #1	80% - 85%
10/15/04	Prior Year Secured Taxes & Penalties #3 Sep	
10/15/04	Supplemental #3 Sep	
11/12/04	Prior Year Secured Taxes & Penalties #4 Oct	
11/20/04	Supplemental #4 Oct	
11/25/04	Current secured #1	7% - 10%
12/10/04	Current secured #2	20% - 25%
12/10/04	Homeowners Property Tax Relief	15%
12/10/04	Prior Year Secured Taxes & Penalties #5 Nov	
12/18/04	Current secured #3	10% - 15%
12/18/04	Supplemental #5 Nov	
01/08/05	Homeowners Property Tax Relief	35%
01/14/05	Prior Year Secured Taxes & Penalties #6 Dec	
01/20/05	Current secured #4	4% - 7%
01/20/05	Supplemental #6 Dec	
01/20/05	Unsecured collections at 12/31/04, #2	5% - 10%
02/05/05	State-Assessed Public Utility, #1	49% - 50%
02/10/05	Prior Year Secured Taxes & Penalties #7 Jan	
02/19/05	Supplemental #7 Jan	
03/10/05	Prior Year Secured Taxes & Penalties #8 Feb	
03/18/05	Current secured #5	5% - 7%
03/18/05	Supplemental #8 Feb	
04/08/05	Unsecured collections at 03/31/05, #3	1% - 3%
04/14/05	Prior Year Secured Taxes & Penalties #9 Mar	
04/14/05	Supplemental #9 Mar	
04/19/05	Current secured #6	15% - 20%
05/10/05	Homeowners Property Tax Relief	35%
05/12/05	Prior Year Secured Taxes & Penalties #10 Apr	
05/20/05	Current secured #7	15% - 20%
05/20/05	Supplemental #10 Apr	
05/26/05	State-Assessed Public Utility, #2	49% - 50%
06/10/05	Homeowners Property Tax Relief	15%
06/16/05	Prior Year Secured Taxes & Penalties #11 May	
06/16/05	Prior Year Unsecured	
06/16/05	Supplemental #11 May	
06/16/05	Unsecured collections at 05/31/05, Final	3% - 6%
07/15/05	Current secured final for FY05	1% - 3%
07/15/05	Delinquent Supplemental, FY05	
07/15/05	Prior Year Secured Taxes & Penalties, FY05 #12 Jun	
07/15/05	Supplemental, FY05 #12 Jun	



Placentia Library District
FY2004-2005 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
07/01/03		Beginning Balance			707,872.67
05/24/04	4612	Payroll to wire July 8, 2004		31,154.00	676,718.67
06/16/04	4623	General by Library Director		2,319.00	674,399.67
06/30/04		Payroll to wire 07/21/04		32,653.50	641,746.17
06/30/04		Payroll to wire 08/04/05		32,653.50	609,092.67
06/30/04	4626	General by Library Director		3,205.53	605,887.14
06/30/04	4627	General by Library Director		120.61	605,766.53
07/07/04	4628	General by Library Director		4,795.93	600,970.60
07/07/04	4629	General by Library Director		17,712.52	583,258.08
07/14/04		Library Passport Revenue, Jul	9,800.50		593,058.58
07/14/04		Library Revenue, Jul	1,325.42		594,384.00
07/14/04		Interest Bank of the West	4.45		594,388.45
07/15/04		FY2003-2004 Secured #8	13,489.99	33.72	607,844.72
07/15/04		Supplemental 1985+	3,268.05		611,112.77
07/15/04		Delinquent Supplemental	1,630.01		612,742.78
07/15/04		Delinquent Supplemental Penalties	405.00		613,147.78
07/15/04		Supplemental 1984	1.30		613,149.08
07/15/04	4630	General by Library Director		12,819.81	600,329.27
07/15/04	4631	General by Library Director		636.90	599,692.37
07/19/04		Teeter Plan Delinquent Secured	12,766.29		612,458.66
07/26/04	4632	General		2,818.52	609,640.14
07/26/04	4633	General		4,017.23	605,622.91
07/26/04		Payroll to wire 08/18/05		31,513.17	574,109.74
07/26/04		Payroll to wire 09/01/05		31,513.17	542,596.57
07/27/04	4635	General by Library Director		446.40	542,150.17
07/28/04		Library Passport Revenue, Jul	8,968.85		551,119.02
07/28/04		Library Revenue, Jul	949.15		552,068.17
07/28/04	4634	General by Library Director		2,579.79	549,488.38
08/04/04	4636	General by Library Director		8,170.40	541,317.98
08/04/04	4647	General by Library Director		8,759.92	532,558.06
08/11/04		Supplemental #1	7,372.76		539,930.82
08/11/04	4639	General by Library Director		16,458.41	523,472.41
08/12/04	4638	General by Library Director		3,656.02	519,816.39
08/19/04		Library Passport Revenue, Aug	8,623.22		528,439.61
08/19/04		Library Revenue, Aug	1,573.32		530,012.93
08/19/04		Interest, Bank of the West	3.37		530,016.30
08/20/04		Interest, Jul	835.22	74.05	530,777.47
08/23/04	4640	General		3,844.89	526,932.58
08/23/04	4641	General		3,653.10	523,279.48
08/23/04	4642	General		6,681.06	516,598.42
08/23/04		Payroll to wire 09/15/05		34,309.78	482,288.64
08/23/04		Payroll to wire 09/29/05		32,299.52	449,989.12
08/26/04	4643	General by Library Director		10,975.77	439,013.35
08/26/04	4644	General by Library Director		8,897.41	430,115.94
08/27/04		Passport fee refund on Claim 4640	(31.00)		430,084.94
09/02/04	4645	General by Library Director		2,186.07	427,898.87
09/02/04	4646	General by Library Director		161.35	427,737.52

Placentia Library District
FY2004-2005 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
09/09/04	4648	General by Library Director		4,211.13	423,526.39
09/09/04	4649	General by Library Director		8,359.69	415,166.70
09/20/04	4650	General		2,728.08	412,438.62
09/20/04	4651	General		5,101.54	407,337.08
09/20/04		Payroll to wire 10/13/05		31,513.17	375,823.91
09/20/04		Payroll to wire 10/27/05		31,513.17	344,310.74
09/23/04	4652	General by Library Director		15,046.77	329,263.97
09/23/00	4653	General by Library Director		8,308.56	320,955.41
09/23/04	4654	General by Library Director		7,724.91	313,230.50
09/30/04	4655	General by Library Director		4,649.97	308,580.53
09/30/04	4656	General by Library Director		274.48	308,306.05
09/20/04		Unsecured	53,829.90	134.57	362,001.38
09/20/04		Supplemental #2	8,254.22		370,255.60
09/21/04		Interest, Aug	817.53	66.55	371,006.58
09/13/04		Interest, Bank of the West	3.28		371,009.86
09/13/04		State Library ILL, 5th Quarter	3,717.85		374,727.71
09/13/04		Library Revenue, Sep	1,503.43		376,231.14
09/13/04		Library Passport Revenue, Sep	7,416.30		383,647.44
10/05/04		State Library Literacy Grant	30,000.00		413,647.44
10/05/04		Library Passport Revenue, Sep	8,620.60		422,268.04
10/05/04		State Library ELLI Grant	8,520.00		430,788.04
10/05/04		Library Revenue, Sep	2,031.56		432,819.60
10/05/04		Target Grant	2,000.00		434,819.60
10/05/04		State Library ILL, 1st Quarter	1,496.30		436,315.90
10/07/04	4657	General by Library Director		2,430.29	433,885.61
10/07/04	4658	General by Library Director		9,838.86	424,046.75
10/13/04		Supplemental #3	3,337.05		427,383.80
10/14/04	4659	General by Library Director		4,957.25	422,426.55
10/14/04	4660	General by Library Director		2,050.60	420,375.95
10/25/04	4661	General		6,397.90	413,978.05
10/25/04	4662	General		3,939.56	410,038.49
10/25/04	4663	General		1,350.93	408,687.56
10/25/04	4664	General		11,624.32	397,063.24
10/25/04	4665	General		3,122.11	393,941.13
10/25/04	4666	General		1,225.39	392,715.74
10/25/04	4667	General		1,022.45	391,693.29
10/25/04		Payroll to wire 11/10/05		31,513.17	360,180.12
10/25/04		Payroll to wire 11/24/05		31,513.17	328,666.95
10/27/04		Library Passport Revenue, Oct	7,885.95		336,552.90
10/27/04		Library Revenue, Oct	2,257.48		338,810.38
10/28/04		Interest, Sep	735.10	53.91	339,491.57
11/04/04	4668	General by Library Director		14,852.96	324,638.61
11/04/04	4669	General by Library Director		1,762.09	322,876.52
11/04/04	4670	General by Library Director		7,241.20	315,635.32
11/04/04	4671	General by Library Director		1,865.84	313,769.48
11/17/04		Interest, Oct	756.03	51.77	314,473.74
11/18/04		Supplemental #4	2,779.54		317,253.28

Placentia Library District
FY2004-2005 General Fund Cash Flow

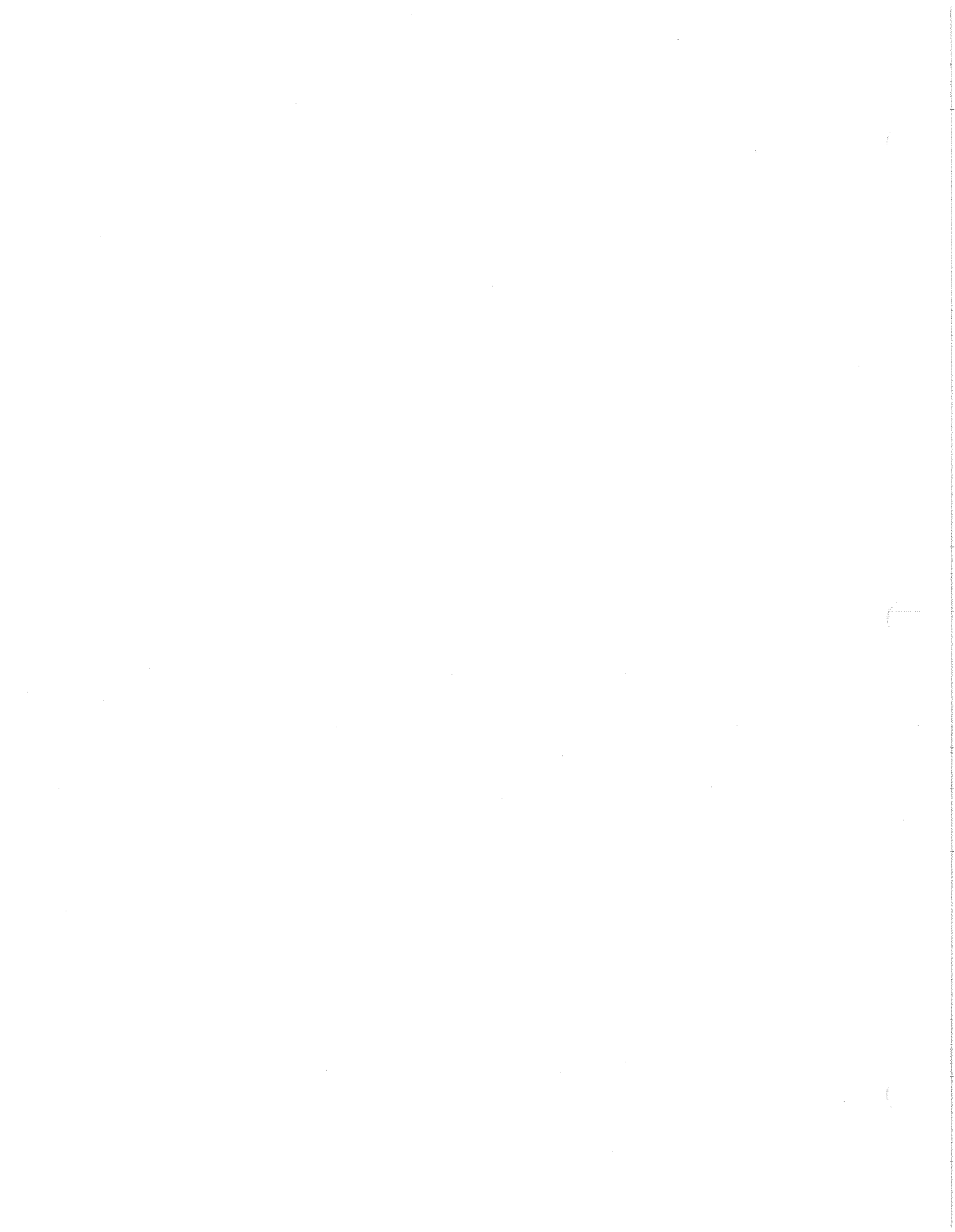
DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
11/22/04	4672	General		19,064.08	298,189.20
11/22/04	4673	General		3,094.00	295,095.20
11/22/04	4674	General		1,292.49	293,802.71
11/22/04	4675	General		52,051.00	241,751.71
11/22/04	4676	General		9,546.73	232,204.98
11/22/04	4677	General		7,518.20	224,686.78
11/22/04	4678	General		5,702.60	218,984.18
11/22/04		Payroll to wire 12/08/04		38,412.06	180,572.12
11/22/04		Payroll to wire 12/22/04		38,412.06	142,160.06
11/23/04		Secured #1	135,653.23	339.13	277,474.16
11/29/04	4679	General by Library Director		5,666.23	271,807.93
11/30/04	4680	General by Library Director		651.00	271,156.93
11/30/04	4681	General by Library Director		3,526.96	267,629.97
11/30/04	4682	General by Library Director		8,104.95	259,525.02
12/01/04	4683	General by Library Director		6,824.00	252,701.02
12/09/04		Secured # 2	193,404.94	483.77	445,622.19
12/09/04		Library Passport Revenue, Nov	12,587.64		458,209.83
12/09/04		Library Revenue, Nov	2,889.03		461,098.86
12/09/04		Homeowners #1	2,582.58		463,681.44
12/09/04	4684	General by Library Director		5,850.94	457,830.50
12/09/04	4685	General by Library Director		4,062.13	453,768.37
12/09/04	4686	General by Library Director		8,410.64	445,357.73
12/20/04		Secured # 3	299,692.60	749.31	744,301.02
12/20/04		Supplemental # 5	10,478.13		754,779.15
12/20/04	4687	General		3,053.75	751,725.40
12/20/04	4688	General		1,872.12	749,853.28
12/20/04	4689	General		6,351.60	743,501.68
12/20/04	4690	General		250.67	743,251.01
12/20/04	4691	General		11,438.67	731,812.34
12/20/04		Payroll to wire 1/5/05		33,632.62	698,179.72
12/20/04		Payroll to wire 1/19/05		33,247.27	664,932.45
12/23/04		Interest, Nov	726.38	45.35	665,613.48
12/23/04	4692	General by Library Director		3,183.44	662,430.04
12/23/04	4693	General by Library Director		1,196.97	661,233.07
01/06/05	4694	General by Library Director		2,279.93	658,953.14
01/06/05	4695	General by Library Director		11,263.61	647,689.53
01/06/05	4696	General by Library Director		88.50	647,601.03
01/10/05		Homeowners #2	6,026.02		653,627.05
01/12/05		Library Passport Revenue, Dec/Jan	10,022.89		663,649.94
01/12/05		Library Revenue, Dec/Jan	3,039.69		666,689.63
01/13/05	4697	General by Library Director		5,261.64	661,427.99
01/13/05	4698	General by Library Director		13,294.61	648,133.38
01/17/05	4699	General		36,041.71	612,091.67
01/17/05	4700	General		2,511.11	609,580.56
01/17/05	4701	General		929.87	608,650.69
01/17/05		Payroll to wire 2/2/05		34,840.84	573,809.85
01/17/05		Payroll to wire 2/16/05		33,247.27	540,562.58

Placentia Library District
FY2004-2005 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
01/20/05	4702	General by Library Director		9,778.24	530,784.34
01/20/05	4703	General by Library Director		3,230.49	527,553.85
01/20/05		Secured #4	90,617.50	226.54	617,944.81
01/20/05		Unsecured	7,318.65	18.30	625,245.16
01/20/05		Supplemental #6	11,375.01		636,620.17
01/21/05		Interest, Dec.	1,236.20	71.28	637,785.09
01/27/05	4704	General by Library Director		3,534.91	634,250.18
02/03/05	4705	General by Library Director		4,529.58	629,720.60
02/03/05	4706	General by Library Director		13,532.65	616,187.95
02/08/05		State Library, Literacy Grant	29,191.00		645,378.95
02/08/05		Library Revenue, January	3,651.71		649,030.66
02/08/05		Library Passport Revenue, January	12,942.52		661,973.18
02/09/05		Public Utility #1	11,524.07	28.81	673,468.44
02/10/05	4707	General by Library Director		7,740.74	665,727.70
02/10/05	4708	General by Library Director		9,822.70	655,905.00
02/10/05	4709	General by Library Director		518.57	655,386.43
02/16/05		SDAF #1	4,060.00		659,446.43
02/16/05		Supplemental #7	4,740.36		664,186.79
02/17/05	4710	General by Library Director		3,678.42	660,508.37
02/22/05	4711	General		17,370.56	643,137.81
02/22/05	4712	General		2,902.80	640,235.01
02/22/05	4713	General		1,811.38	638,423.63
02/22/05	4714	General		1,137.12	637,286.51
02/22/05	4715	General		5,322.18	631,964.33
02/22/05		Payroll to wire 3/2/05		39,286.93	592,677.40
02/22/05		Payroll to wire 3/16/05		37,027.23	555,650.17
02/24/05	4716	General by Library Director		7,514.60	548,135.57
02/24/05	4717	General by Library Director		2,101.44	546,034.13
02/28/05		Interest, Jan	1,502.27	74.77	547,461.63
03/03/05	4718	General by Library Director		4,701.93	542,759.70
03/03/05	4719	General by Library Director		591.05	542,168.65
03/10/05	4720	General by Library Director		3,376.93	538,791.72
03/11/05		State Library, TBR Interlibrary Loan	6,557.07		545,348.79
03/11/05		Boeing Literacy Grant/Placentia Library Foundation	5,000.00		550,348.79
03/11/05		State Library, Project Grant, Global Language	6,000.00		556,348.79
03/11/05		Library Revenue, February	4,096.91		560,445.70
03/11/05		Library Passport Revenue, February	14,814.41		575,260.11
03/14/05	4721	General by Library Director		11,847.15	563,412.96
03/18/05		Interest, Feb	1,383.44	63.77	564,732.63
03/21/05	4722	General		13,816.74	550,915.89
03/21/05	4723	General		1,969.34	548,946.55
03/21/05	4724	General		2,052.86	546,893.69
03/21/05	4725	General		1,340.12	545,553.57
03/21/05		Payroll to wire 3/30/05		35,276.03	510,277.54
03/21/05		Payroll to wire 4/13/05		35,276.03	475,001.51
03/21/05		Secured #5	76,124.87	190.31	550,936.07
03/21/05		Supplemental #8	4,669.43		555,605.50

Placentia Library District
FY2004-2005 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
03/23/05		Interest, Bank of the West	42.14		555,647.64
03/23/05		State Library, CA Foundation Funds	21,402.00		577,049.64
03/23/05		Library Revenue, March	2,621.09		579,670.73
03/23/05		Library Passport Revenue, March	10,353.57		590,024.30
03/24/05	4726	General by Library Director		9,241.48	580,782.82
03/24/05	4727	General by Library Director		50.19	580,732.63
03/28/05		Interest for unapportioned taxes	418.91	34.78	581,116.76
03/31/05	4728	General by Library Director		24,535.83	556,580.93
03/31/05	4729	General by Library Director		1,362.92	555,218.01
04/07/05	4730	General by Library Director		3,535.26	551,682.75
04/07/05	4731	General by Library Director		11,830.08	539,852.67
04/18/05	4732	General		8,567.83	531,284.84
04/18/05	4733	General		1,367.35	529,917.49
04/18/05	4734	General		2,108.98	527,808.51
04/18/05	4735	General		11,564.29	516,244.22
04/18/05	4736	General		6,511.28	509,732.94
04/18/05	4737	General		785.55	508,947.39
04/18/05		Payroll to wire 4/27/05		33,880.40	475,066.99
04/18/05		Payroll to wire 5/11/05		33,880.40	441,186.59
04/18/05		Payroll to wire 5/25/05		31,513.17	409,673.42
					409,673.42



Fund Balance Report
Post-Petition Balances (B/S Account 8010 - Cash)
 April 18, 2005

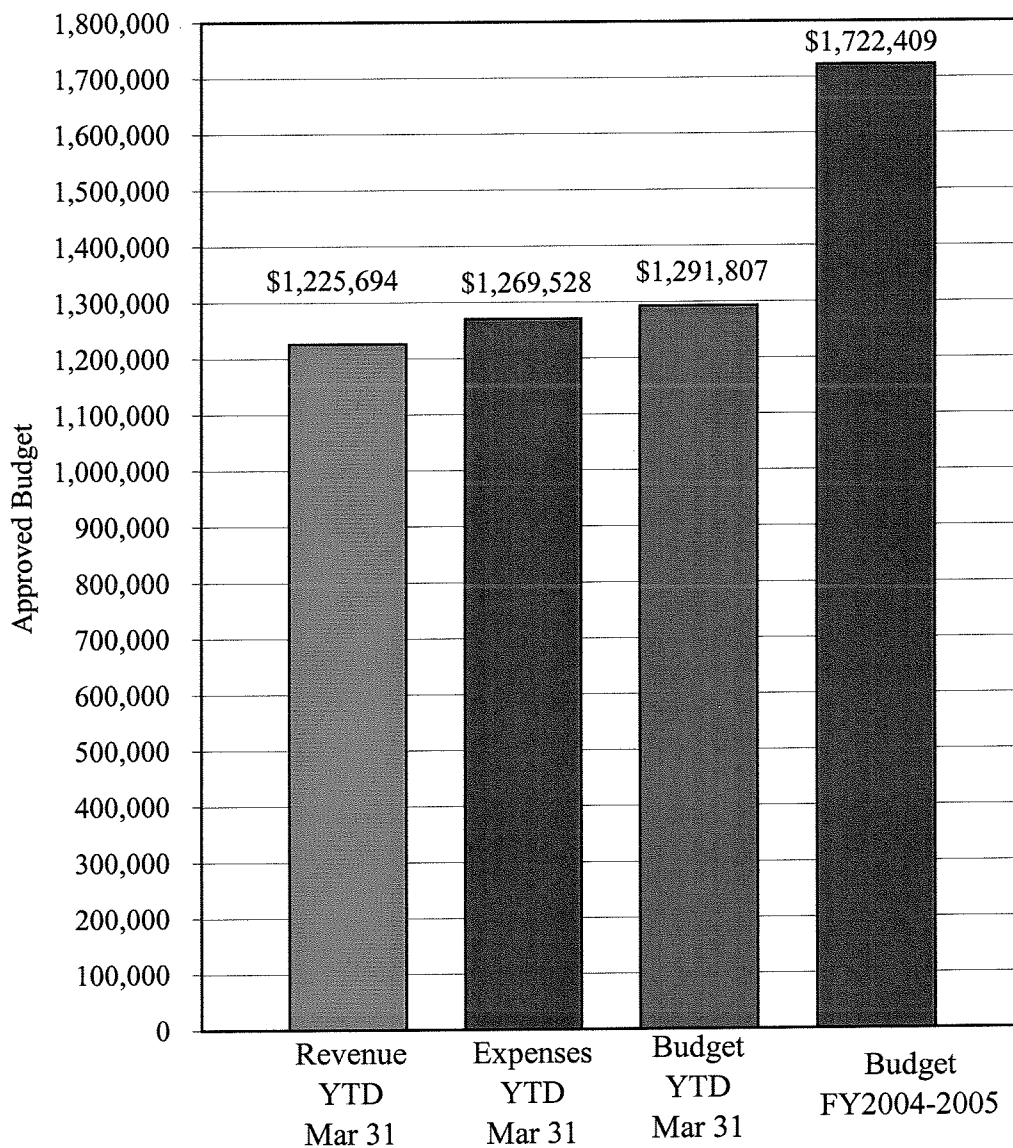
	Fiscal Year 2004-2005						
	Fund 702	Fund 703	Fund 706	Fund 707	Fund 708	TOTAL	TOTAL
	Maj Equip/Struc	Auto Replac	Bond Redempt	General Fund	Sick Lv Payoff	ALL FUNDS	EXCL GEN FUND
30-Jun-04	120,216.46	10,168.91	162,185.96	707,872.67	9,922.64	1,010,366.64	302,493.97
31-Jul-04	120,332.88	10,178.76	162,343.02	657,770.13	9,932.25	960,557.04	302,786.91
31-Aug-04	120,450.85	10,188.74	162,502.17	531,470.57	9,941.98	834,554.31	303,083.74
30-Sep-04	120,739.55	10,213.16	162,891.67	459,788.59	9,965.81	763,598.78	303,810.19
31-Oct-04	120,896.28	10,226.42	163,103.11	447,074.31	9,978.75	751,278.87	304,204.56
30-Nov-04	120,883.45	10,225.33	163,085.79	474,439.99	9,977.69	778,612.25	304,172.26
31-Dec-04	121,058.44	10,240.13	163,321.88	760,018.61	9,992.13	1,064,631.19	304,612.58
31-Jan-05	121,244.85	10,255.90	163,573.36	741,355.45	10,007.52	1,046,437.08	305,081.63
28-Feb-05	121,456.53	10,273.81	163,858.93	700,519.23	10,024.99	1,006,133.49	305,614.26
31-Mar-05	121,679.20	10,292.64	164,159.33	664,264.14	10,043.37	970,438.68	306,174.54
30-Apr-05	0.00	0.00	0.00	0.00	0.00	0.00	0.00
31-May-05	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-Jun-05	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00
General Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00

	Fiscal Year 2003-2004						
	Fund 702	Fund 703	Fund 706	Fund 707	Fund 708	TOTAL	TOTAL
	Maj Equip/Struc	Auto Replac	Bond Redempt	General Fund	Sick Lv Payoff	ALL FUNDS	EXCL GEN FUND
30-Jun-03	118,846.09	10,052.98	160,401.17	518,205.57	9,809.52	817,315.33	299,109.76
31-Jul-03	118,833.87	10,051.95	160,384.68	451,500.55	9,808.51	750,579.56	299,079.01
31-Aug-03	118,967.59	10,063.26	160,509.55	400,642.44	9,819.55	700,002.39	299,359.95
30-Sep-03	119,075.36	10,072.38	160,654.95	314,934.39	9,828.45	614,565.53	299,631.14
31-Oct-03	119,194.54	10,082.47	160,815.76	197,523.75	9,838.29	497,454.81	299,931.06
30-Nov-03	119,298.06	10,091.23	160,955.42	235,572.22	9,846.84	535,763.77	300,191.55
31-Dec-03	119,635.03	10,119.72	161,410.07	611,904.10	9,874.66	912,943.58	301,039.48
31-Jan-04	119,750.61	10,129.50	161,566.01	545,332.06	9,884.20	846,662.38	301,330.32
28-Feb-04	119,875.17	10,140.04	161,734.07	523,002.49	9,894.48	824,646.25	301,643.76
31-Mar-04	119,984.08	10,149.26	161,881.01	492,191.83	9,903.47	794,109.65	301,917.82
30-Apr-04	120,098.27	10,158.92	162,035.07	763,712.62	9,912.89	1,065,917.77	302,205.15
31-May-04	120,009.19	10,169.99	162,203.13	786,668.72	9,923.69	1,088,974.72	302,306.00
30-Jun-04	120,216.46	10,168.91	162,185.96	707,872.67	9,922.64	1,010,366.64	302,493.97
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00
General Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00

PLACENTIA LIBRARY DISTRICT

Fiscal Year 2004 - 2005

General Fund Cash Flow





PLACENTIA LIBRARY DISTRICT
REVENUE REPORT FOR FUND 707

(Prepared from the Orange County Auditor's Report)
April 18, 2005

OBJECT CODE	DESCRIPTION	FY2004-2005 BUDGETED	FY2004-2005 YTD	FY2003-2004 YTD	FY2004-2005 MAR 2005	FY2003-2004 MAR 2004	FY2004-2005 % EXP BUD
6210-00	Prop. Taxes - current secured	1,234,995.00	808,983.13	733,973.28	76,124.87	73,062.61	65.50%
6210-01	Public Utility	22,500.00	11,524.07	11,786.34	0.00	0.00	51.22%
6210-04	Teeter Plan - current delinquent	14,500.00	0.00	0.00	0.00	0.00	
	TOTAL PROP. TAXES - CURRENT SECURED	1,271,995.00	820,507.20	745,759.62	76,124.87	73,062.61	64.51%
6220	PROP. TAXES - CURRENT UNSECURED	61,000.00	61,148.55	56,521.08	0.00	0.00	100.24%
6230-00	Prop. Taxes - Prior Secured	13,000.00	0.00	0.00	0.00	0.00	
6230-01	Prior year's secured final apportionment	0.00	0.00	16,611.57	0.00	0.00	
6230-02	Secured prior years	0.00	0.00	0.00	0.00	0.00	
6230-03	Tax deed land sales	0.00	0.00	0.00	0.00	0.00	
6230-04	Teeter Plan buyout - FY1993-1994 only	0.00	12,766.29	14,296.23	0.00	0.00	
6230-10	Release of impounds	0.00	0.00	0.00	0.00	0.00	
6230-11	(1994 ERAF Refund)	0.00	0.00	0.00	0.00	0.00	
	TOTAL PROP. TAXES - PRIOR SECURED	13,000.00	12,766.29	30,907.80	0.00	0.00	98.20%
6240	TOTAL PROP. TAXES PRIOR UNSECURED	750.00	0.00	0.00	0.00	0.00	0.00%
6250	TAXES - SPECIAL DISTRICT AUGMENTATION	4,000.00	4,060.00	4,060.00	0.00	0.00	
6260	PENALTIES & COSTS ON DELINQUENT TAXES	0.00	0.00	0.00	0.00	0.00	
6280-00	Property taxes current supplemental	48,000.00	53,006.50	33,066.36	4,669.43	2,771.27	110.43%
6280-01	Final supplemental for prior years	0.00	3,269.35	4,113.68	0.00	0.00	
	TOTAL PROP. TAXES SUPPLEMENTAL - CURREN	48,000.00	56,275.85	37,180.04	4,669.43	2,771.27	117.24%
6300	PROP. TAXES SUPPLEMENTAL - PRIOR	1,400.00	2,035.01	1,567.37	0.00	0.00	145.36%
6540	PENALTIES & COSTS ON DELINQUENT TAXES	0.00	0.00	0.00	0.00	0.00	
	TOTAL TAXES	1,400,145.00	956,792.90	875,995.91	80,794.30	75,833.88	68.34%

REVENUE REPORT FOR FUND 707
 (Prepared from the Orange County Auditor's Report)

April 18, 2005

OBJECT CODE	DESCRIPTION	FY2004-2005 BUDGETED	FY2004-2005 YTD	FY2003-2004 YTD	FY2004-2005 MAR 2005	FY2003-2004 MAR 2004	FY2004-2005 % EXP BUD
6610-00	Interest	4,000.00	8,045.41	3,603.26	1,425.58	556.72	201.14%
6610-01/02	Interest - old bond fund	0.00	418.91	3.77	418.91	0.00	
6610-23	Interest on impounded taxes released	0.00	0.00	0.00	0.00	0.00	
	TOTAL INTEREST	4,000.00	8,464.32	3,607.03	1,844.49	556.72	211.61%
6690	STATE - HOMEOWNER PROP TAX RELIEF	17,000.00	8,608.60	8,703.95	0.00	0.00	50.64%
6970-00	State - ILL & Direct Loan Reimbursement	14,000.00	11,771.22	14,060.25	6,557.07	3,393.79	84.08%
6970-01	State - CA Foundation Funds	18,000.00	21,402.00	23,537.00	21,402.00	23,537.00	
6970-02	State - CA Literacy Campaign	51,194.00	64,191.00	51,194.00	5,000.00	0.00	125.39%
6970-03	State - Family Literacy	0.00	0.00	0.00	0.00	0.00	
6970-04	State - ELLI (English Language Intensive) Grant	0.00	0.00	0.00	0.00	0.00	
6970-05	State - Project Grants	6,000.00	14,520.00	69.00	6,000.00	0.00	
6970-07 & 66	State - Timber Yield Apport & ERAF Bailout	70.00	0.00	0.68	0.00	0.00	
	TOTAL STATE - OTHER GOVERNMENTAL	89,264.00	111,884.22	88,860.93	38,959.07	26,930.79	125.34%
7130-00	BANKRUPTCY RECOVERY DISTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	
7670-00	Local Revenue	22,000.00	25,907.79	17,313.53	6,718.00	1,759.62	117.76%
7670-01	Local Revenue -- Passport	175,000.00	112,036.45	112,237.68	25,167.98	15,161.13	64.02%
7670-02 & 56	Local Revenue -- Non-Gov't. Grants & Gifts	15,000.00	2,000.00	20,003.25	0.00	1,000.00	
	TOTAL LOCAL REVENUE	212,000.00	139,944.24	149,554.46	31,885.98	17,920.75	66.01%
7680	6-MONTH EXPIRED (OUTLAWED) CHECKS	0.00	0.00	9.94	0.00	0.00	
7810	TRANSFER FROM/TO OTHER LIBRARY FUNDS	0.00	0.00	0.00	0.00	0.00	
	FUND 707 TOTAL	1,722,409.00	1,225,694.28	1,126,732.22	153,483.84	121,242.14	71.16%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
April 18, 2005

OBJECT CODE	DESCRIPTION	FY2004-2005 BUDGETED	FY2004-2005 YTD	FY2003-2004 YTD	FY2004-2005 MAR 05	FY2003-2004 MAR 04	FY2004-2005 % EXP BUD
0100	Salaries & Wages	761,117	416,746.96	448,696.67	59,395.37	31,949.71	54.75%
0200	Retirement (Social Security & Pension Contribution)	106,841	62,905.22	65,780.04	4,478.88	2,874.82	58.88%
	Health & Life Insurance/Blue Shield CA	83,667	24,410.88	28,298.64	7,511.40	3,887.76	29.18%
	Long Term Disability/Hartford	4,186	2,063.28	2,063.28	303.19	0.00	49.29%
	Life Insurance/Fortis & Protective Life	1,814	1,498.40	1,593.75	651.95	95.35	82.60%
	Vision Service Plan/VSP	2,870	1,359.15	1,534.44	405.84	175.29	47.36%
	Dental/Ameritas	8,938	5,130.90	5,906.00	902.70	775.10	57.41%
0300	Total Employee Insurance	101,475	34,462.61	39,396.11	9,775.08	4,933.50	33.96%
0310	Unemployment Insurance	-	0.00	140.00	0.00	140.00	
0350	Workers Compensation - General	13,000	9,683.00	9,683.00	0.00	0.00	74.48%
	TOTAL SALARIES & EMPLOYEE BENEFITS	982,433	523,797.79	563,695.82	73,649.33	39,898.03	53.32%
0700-00	Communications - Telephone	2,000	767.28	767.28	251.84	0.00	38.36%
0700-01	Communications - Modem/Fax	7,800	5,596.54	6,207.26	654.04	610.72	71.75%
0700-02	Communications - Internet/Database	800	0.00	0.00	0.00	0.00	0.00%
0700-05	Communications - Cataloging & Acquisitions Vendor	2,700	1,508.50	1,508.50	215.50	0.00	55.87%
0700-07	Communications - ELLI Grant	-	0.00	0.00	0.00	0.00	
0700-08	Communications - Adult Literacy	1,500	842.27	933.09	10.17	90.82	56.15%
	Total Communications	14,800	8,714.59	9,416.13	1,131.55	701.54	58.88%
0900-00	Food - General Fund	350	198.36	148.94	0.00	(49.42)	
0900-07	Food - ELLI Grant	-	0.00	0.00	0.00	0.00	
0900-08	Food - Adult Literacy	250	102.51	102.51	0.00	0.00	
0090-09	Food - Families for Literacy	500	298.27	298.27	0.00	0.00	
	Total Food	1,100	599.14	549.72	0.00	(49.42)	54.47%
1000-00	Household Expense	4,250	1,164.02	1,164.02	0.00	0.00	27.39%
1100-00	Insurance - Liability	12,000	11,120.12	11,120.12	0.00	0.00	92.67%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
April 18, 2005

OBJECT CODE	DESCRIPTION	FY2004-2005 BUDGETED	FY2004-2005 YTD	FY2003-2004 YTD	FY2004-2005 MAR 05	FY2003-2004 MAR 04	FY2004-2005 % EXP BUD
1300-00	Maintenance of Equipment - General Fund (Other than Computer)	3,000	941.63	1,054.51	0.00	112.88	31.39%
1300-01	Maintenance of Equipment - General Fund (Computer)	25,000	33,530.00	40,030.00	6,500.00	6,500.00	134.12%
1300-07	Maintenance of Equipment - ELLI Grant	-	0.00	0.00	0.00	0.00	
1300-08	Maintenance of Equipment - Adult Literacy	500	0.00	0.00	0.00	0.00	
1300-09	Maintenance of Equipment - Families for Literacy	-	0.00	0.00	0.00	0.00	
	Total Maintenance of Equipment	28,500	34,471.63	41,084.51	6,500.00	6,612.88	120.95%
	HVAC	7,500	2,265.86	2,571.44	298.00	305.58	30.21%
	Carpet Cleaning	2,750	522.72	522.72	0.00	0.00	19.01%
	Groundskeeping, City of Placentia	27,500	16,552.01	16,552.01	2,060.61	0.00	60.19%
	Plumbing	3,000	1,863.59	1,863.59	0.00	0.00	62.12%
	Electrical	4,000	3,137.41	5,140.51	0.00	2,003.10	78.44%
	Cleaning Service	16,000	7,700.00	8,800.00	1,300.00	1,100.00	48.13%
	Locksmith	1,000	64.50	64.50	0.00	0.00	6.45%
	Other (Includes Fire Alarm & Extinguishers)	6,500	6,262.28	7,533.28	0.00	1,271.00	96.34%
1400-00	Total Maintenance of Building & Grounds	68,250	38,368.37	43,048.05	3,658.61	4,679.68	56.22%
1600-00	Memberships - General Fund	3,100	3,287.00	3,287.00	170.00	0.00	106.03%
1600-07	Memberships - ELLI Grant	-	0.00	0.00	0.00	0.00	
1600-08	Memberships - Adult Literacy	550	100.00	100.00	60.00	0.00	
1600-09	Memberships - Families for Literacy	-	0.00	0.00	0.00	0.00	
	Total Memberships	3,650	3,387.00	3,387.00	230.00	0.00	92.79%
1700-00	Miscellaneous Expense - General Fund	-	4,711.58	4,711.58	0.00	0.00	
1700-07	Miscellaneous Expense - ELLI Grant	-	0.00	0.00	0.00	0.00	
1700-08	Miscellaneous Expense - Adult Literacy	-	0.00	0.00	0.00	0.00	
1700-09	Miscellaneous Expense - Families for Literacy	-	0.00	0.00	0.00	0.00	
	Total Miscellaneous Expense	-	4,711.58	4,711.58	0.00	0.00	

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
April 18, 2005

OBJECT CODE	DESCRIPTION	FY2004-2005 BUDGETED	FY2004-2005 YTD	FY2003-2004 YTD	FY2004-2005 MAR 05	FY2003-2004 MAR 04	FY2004-2005 % EXP BUD
1800-00	Library Supplies	12,000	6,521.73	7,384.90	3,249.54	863.17	54.35%
	Printing	11,500	7,666.87	7,853.28	1,258.65	186.41	66.67%
	EZ Copy - copy cards for sale to patrons	-	0.00	0.00	0.00	0.00	
	Publications	1,100	268.82	268.82	0.00	0.00	24.44%
	Paper	700	388.53	388.53	41.97	0.00	55.50%
	Drinking Water Service	350	192.50	222.00	29.50	29.50	55.00%
	Other Office Supplies	10,000	7,439.40	7,920.30	2,163.96	480.90	74.39%
	Total Office Supply Expense - General Fund	35,650	22,477.85	24,037.83	6,743.62	1,559.98	63.05%
1800-07	ELLI Grant Supply Expense	500	255.71	255.71	0.00	0.00	
1800-08	Printing	2,000	1,141.50	1,141.50	0.00	0.00	
	Publications	2,500	449.92	449.92	0.00	0.00	
	Paper	-	0.00	0.00	0.00	0.00	
	Other Office Supplies	1,000	0.00	0.00	(641.18)	0.00	
	Total Adult Literacy Office Supply Expense	5,500	1,591.42	1,591.42	(641.18)	0.00	28.93%
1800-09	Supply Expense Families for Literacy	2,000	1,456.99	1,474.24	0.00	17.25	
	Total Office Expense	43,650	25,781.97	27,359.20	6,102.44	1,577.23	59.07%
1803-00	Postage Expense - General Fund	4,500	2,011.47	2,571.82	700.00	560.35	44.70%
1803-01	Postage Expense - LSCA II Grant	-	0.00	0.00	0.00	0.00	
1803-08	Postage Expense - Adult Literacy	100	37.00	37.00	0.00	0.00	37.00%
1803-09	Postage Expense - Families for Literacy	150	37.00	37.00	0.00	0.00	
	Total Postage Expense	4,750	2,085.47	2,645.82	700.00	560.35	43.90%

PLACENTIA LIBRARY DISTRICT
 EXPENDITURE REPORT FOR FUND 5071
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OBJECT CODE	DESCRIPTION	FY2004-2005 BUDGETED	FY2004-2005 YTD	FY2003-2004 YTD	FY2004-2005 MAR 05	FY2003-2004 MAR 04	FY2004-2005 % EXP BUD
	Care Resources (Employee Assistance)	420	245.00	280.00	35.00	35.00	58.33%
	Pension Contribution & Operating Expenses	7,000	4,055.88	5,345.13	0.00	1,289.25	57.94%
	Anaheim Consortium Automated Library System	35,000	32,222.53	32,222.53	0.00	0.00	92.06%
	Library Board Consultants & Legal	10,000	19,214.35	19,214.35	0.00	0.00	
	Clipping Service	504	346.00	346.00	0.00	0.00	68.65%
	Interest Allocation & Tax Collection Charges by Orange County	9,500	7,387.68	7,454.39	74.77	66.71	77.77%
	Advertising (Including WEB Site)	2,000	1,367.50	1,507.50	15.00	140.00	68.38%
	Medical Exams	1,200	499.00	499.00	0.00	0.00	41.58%
	Collection Services - Accounts Receivable	2,800	1,326.11	1,586.65	152.15	260.54	47.36%
	Audit & Accounting Services	8,600	5,420.00	5,420.00	0.00	0.00	63.02%
	Payroll Preparation	3,600	1,814.91	2,333.96	632.20	519.05	50.41%
	Election Expenses	15,000	0.00	0.00	0.00	0.00	
	Staff Training in Library	3,500	0.00	0.00	0.00	0.00	
	Other (Includes Contract Storyteller)	15,000	9,844.04	9,844.04	456.95	0.00	65.63%
1900-00	Total Specialized Services - General Fund	114,124	83,743.00	86,053.55	1,366.07	2,310.55	73.38%
1900-01	Specialized Services - Spanish Literacy	3,000	933.68	1,395.54	0.00	461.86	
1900-07	Specialized Services - ELLI Grant	-	0.00	0.00	0.00	0.00	
1900-08	Specialized Services - Adult Literacy	5,000	3,860.00	3,860.00	2,173.14	0.00	77.20%
1900-09	Specialized Services - Families for Literacy	500	1,150.00	1,150.00	0.00	0.00	
1900-18	Tax Collection Services & Fees by Orange County	15,000	1,793.58	1,823.05	28.81	29.47	11.96%
	Total Specialized Services	137,624	91,480.26	94,282.14	3,568.02	2,801.88	66.47%
2000-00	Legal Notices - General Fund	650	192.24	192.24	0.00	0.00	29.58%
2000-01	Legal Notices - LSCA II Grant	-	0.00	0.00	0.00	0.00	
	Total Legal Notices	650	192.24	192.24	0.00	0.00	29.58%
2100-00	Rents/Leases-Equipment	700	559.74	559.74	0.00	0.00	

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
April 18, 2005

OBJECT CODE	DESCRIPTION	FY2004-2005 BUDGETED	FY2004-2005 YTD	FY2003-2004 YTD	FY2004-2005 MAR 05	FY2003-2004 MAR 04	FY2004-2005 % EXP BUD
2200-00	Semi-Annual Bond Payment & Quarterly Energy Loan Payment	105,000	58,214.38	58,214.38	0.00	0.00	55.44%
2300-00	Small Tools/Instruments	-	0.00	0.00	0.00	0.00	
2400-00	Special Department Expense - Miscellaneous	-	0.00	0.00	0.00	0.00	
2400-01	Special Department Expense- Books	175,000	31,259.59	33,953.65	763.09	2,694.06	17.86%
2400-02	Special Department Expense - Video		2,710.79	2,710.79	0.00	0.00	
2400-03	Special Department Expense - Electronic		14,172.19	21,393.69	0.00	7,221.50	
2400-04	Special Department Expense - Periodicals		7,507.58	7,507.58	0.00	0.00	
2400-05	Special Department Expense - Audio		4,550.97	4,644.64	0.00	93.67	
2400-07	Special Department Expense - ELLI Grant		815.73	815.73	0.00	0.00	
2400-08	Special Department Expense - Adult Literacy	2,000	1,811.96	1,811.96	74.95	0.00	90.60%
2400-09	Special Department Expense - Families for Literacy		2,940.65	2,940.65	0.00	0.00	
	Total Special Department Expense	177,000	65,769.46	75,778.69	838.04	10,009.23	37.16%
2600-00	Transportation/Travel - General	-	0.00	0.00	0.00	0.00	
2700-00	Transportation/Travel - Meetings, Staff Out of Town	2,500	810.70	1,189.70	65.00	379.00	32.43%
2700-01	Transportation/Travel - Meetings, Staff Local	4,500	1,789.90	1,801.90	209.95	12.00	39.78%
2700-02	Transportation/Travel - Meetings, Board Out of Town	1,500	0.00	0.00	0.00	0.00	0.00%
2700-03	Transportation/Travel - Meetings, Board Local	750	1,020.00	1,020.00	0.00	0.00	136.00%
2700-04	Transportation/Travel - Meetings, LSCA II Grant	-	0.00	0.00	0.00	0.00	
2700-07	Transportation/Travel - Meetings, ELLI Grant	1,000	22.32	22.32	0.00	0.00	0.00%
2700-08	Transportation/Travel - Meetings - Adult Literacy	1,000	0.00	0.00	20.00	0.00	0.00%
2700-09	Transportation/Travel - Meetings - Families for Literacy	-	52.56	52.56	0.00	0.00	
	Total Transportation/Travel - Meetings	11,250	3,695.48	4,086.48	294.95	391.00	32.85%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
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April 18, 2005

OBJECT CODE	DESCRIPTION	FY2004-2005 BUDGETED	FY2004-2005 YTD	FY2003-2004 YTD	FY2004-2005 MAR 05	FY2003-2004 MAR 04	FY2004-2005 % EXP BUD
2800-00	Electricity	72,000	28,448.85	28,448.85	3,493.88	0.00	39.51%
	Gas	4,200	1,639.39	1,639.39	2,146.10	0.00	39.03%
	Water	4,250	2,216.58	2,393.01	202.93	176.43	52.15%
	Total Utilities	80,450	32,304.82	32,481.25	5,842.91	176.43	40.16%
	TOTAL SUPPLIES & SERVICES	693,624	382,620.27	410,081.07	28,866.52	27,460.80	55.16%
3700-00	Taxes, Assessments (Sales Tax & Sewer Assessment)	6,000	5,725.84	5,725.84	0.00	0.00	95.43%
4000-00	Equipment - General Fund	20,000	23,954.73	23,040.76	5,666.23	(913.97)	119.77%
4000-07	Equipment - ELLI Grant	-	0.00	0.00	0.00	0.00	
4000-08	Equipment - Adult Literacy	-	0.00	0.00	0.00	0.00	
4000-09	Equipment - Families for Literacy	-	0.00	0.00	0.00	0.00	
4000-11	Equipment - County Assigned Fund	-	0.00	0.00	0.00	0.00	
	Total Equipment	20,000	23,954.73	23,040.76	5,666.23	(913.97)	119.77%
4200-00	Structures/Improvements	20,352	0.00	0.00	0.00	0.00	
	TOTAL EQUIPMENT EXPENSE	40,352	23,954.73	23,040.76	5,666.23	(913.97)	59.36%
5200	PROVISION FOR CONTINGENCIES	-	0.00	0.00	0.00	0.00	
5600	INVESTMENT POOL LOSS	-	0.00	0.00	0.00	0.00	
	TOTAL EXPENSES	1,722,409	936,098.63	1,002,543.49	108,182.08	66,444.86	54.35%
	ELLI Grant Summary Object Code 07	1,500	1,094	1,094	0	0	1.99
	CLC Summary Object Code 08	16,400	8,345	8,436	1,697	91	
	FFL Grant Summary Object Code 09	3,150	5,935	5,953	0	17	
	TOTAL LITERACY (Excluding Personnel)	21,050	15,374	15,482	1,697	108	

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04/16/05

Accrual Basis

Placentia Library District
Profit & Loss by Class

March 2005

	County Exempt Fund	General Fund	Literacy Fund	Payroll Fund	Unclassified	TOTAL
Income						
COE Interest	1.72	0.00	0.00	0.00	0.00	1.72
COE Life Insur Suplmt(EDM)	39.88	0.00	0.00	0.00	0.00	39.88
COE Meeting Room Income	490.00	0.00	0.00	0.00	0.00	490.00
COE Miscellaneous Income	3,000.00	0.00	0.00	0.00	0.00	3,000.00
COE Passport Chck Reimbursement	5,949.60	261.00	0.00	0.00	0.00	6,210.60
COE Test Proctoring Income	60.00	0.00	0.00	0.00	0.00	60.00
GF Bankcard Deposit	0.00	9,844.89	0.00	0.00	0.00	9,844.89
GF Cash Register - Copy/Debit	0.00	829.70	0.00	0.00	0.00	829.70
GF Cash Register - Fines	0.00	2,227.59	0.00	0.00	0.00	2,227.59
GF Cash Register - Lost Items	0.00	261.86	0.00	0.00	0.00	261.86
GF Cash Register - Misc.	0.00	27.65	0.00	0.00	0.00	27.65
GF cash register - Passport Pho	0.00	1,990.00	0.00	0.00	0.00	1,990.00
GF Cash Register - Reserves	0.00	151.15	0.00	0.00	0.00	151.15
GF Fed Work Study Reimbursement	0.00	11,979.66	0.00	0.00	0.00	11,979.66
GF Interest	0.00	17.10	0.00	0.00	0.00	17.10
GF Miscellaneous Income	0.00	290.43	0.00	0.00	0.00	290.43
GF Passport Revenue	0.00	24,377.43	0.00	0.00	0.00	24,377.43
GF Registration fees refund	0.00	100.00	0.00	0.00	0.00	100.00
GF State of CA Foundation Funds	0.00	21,402.00	0.00	0.00	0.00	21,402.00
LIT Donations	0.00	0.00	200.00	0.00	0.00	200.00
LIT Interest Inc - Savings	0.00	0.00	2.54	0.00	0.00	2.54
PA Wire Transfer from County	0.00	0.00	0.00	76,314.16	0.00	76,314.16
Total Income	9,541.20	73,760.46	202.54	76,314.16	0.00	159,818.36
Expense						
COE Bank fees	15.50	0.00	0.00	0.00	0.00	15.50
COE Meeting Room Maintenance	311.04	0.00	0.00	0.00	0.00	311.04
COE Passport Expenses	6,603.25	0.00	0.00	0.00	0.00	6,603.25
COE Transfer to COE Checking	3,000.00	500.00	0.00	0.00	0.00	3,500.00
GF Advertising Expense	0.00	-90.00	0.00	0.00	0.00	-90.00
GF Bank Fees	0.00	4.00	0.00	0.00	0.00	4.00
GF Bank Return Check Item/Fees	0.00	60.00	0.00	0.00	0.00	60.00
GF Bankcard Service Charge	0.00	445.03	0.00	0.00	0.00	445.03
GF Library Supplies	0.00	89.80	0.00	0.00	0.00	89.80
GF Literacy	0.00	50.92	0.00	0.00	0.00	50.92
GF Memberships	0.00	0.00	0.00	0.00	0.00	0.00
GF Office Expense	0.00	899.73	0.00	0.00	0.00	899.73
GF Petty Cash Reimbursement	0.00	-4,242.94	0.00	0.00	0.00	-4,242.94
GF Postage	0.00	20.99	0.00	0.00	0.00	20.99
GF Printing	0.00	60.34	0.00	0.00	0.00	60.34
GF Prof & Spec Services	0.00	200.00	0.00	0.00	0.00	200.00
GF Transfer to COE	580.00	2,717.30	0.00	0.00	0.00	3,297.30
GF Transfer to GF Savings	0.00	3,467.06	0.00	0.00	0.00	3,467.06
GF Transfers to County	0.00	78,281.57	0.00	0.00	0.00	78,281.57
GF Travel Literacy	0.00	10.00	0.00	0.00	0.00	10.00
GF Travel Staff	0.00	300.20	0.00	0.00	0.00	300.20
GF Travel Trustees	0.00	87.00	0.00	0.00	0.00	87.00
PA Empl 457 Plan Contribution	0.00	0.00	0.00	4,850.74	0.00	4,850.74
PA Employee 125 Co-Pay	0.00	0.00	0.00	621.29	0.00	621.29
PA Employee Life Insurance	0.00	0.00	0.00	39.88	0.00	39.88
PA Payroll Taxes	0.00	0.00	0.00	17,221.54	0.00	17,221.54
PA Salaries	0.00	0.00	0.00	47,669.14	0.00	47,669.14
Total Expense	10,509.79	82,861.00	0.00	70,402.59	0.00	163,773.38
Net Income	-968.59	-9,100.54	202.54	5,911.57	0.00	-3,955.02

Placentia Library District
Profit & Loss by Class
July 2004 through March 2005

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04/16/05
Accrual Basis

	County Exempt Fund	General Fund	Literacy Fund	Payroll Fund	Unclassified	TOTAL
Income						
COE Directors Fund (Friends)	1,194.00	0.00	0.00	0.00	0.00	1,194.00
COE Interest	16.99	0.00	0.00	0.00	0.00	16.99
COE Life Insur Suplmt(EDM)	358.92	0.00	0.00	0.00	0.00	358.92
COE Meeting Room Income	5,130.00	415.00	0.00	0.00	0.00	5,545.00
COE Miscellaneous Income	3,000.15	801.00	0.00	0.00	0.00	3,800.15
COE Passport Chck Reimbursement	28,891.55	0.00	0.00	0.00	0.00	28,891.55
COE Special Event Retirement	2,515.00	0.00	0.00	0.00	0.00	2,515.00
COE Staff Appreciation Reimb	610.00	30.00	0.00	0.00	0.00	640.00
COE Test Proctoring Income	600.00	29.18	0.00	0.00	0.00	629.18
GF Amazon	2,291.30	50,686.83	0.00	0.00	0.00	52,978.13
GF Bankcard Deposit	0.00	5.90	0.00	0.00	0.00	5.90
GF Cash Register - Audio Visual	0.00	377.10	0.00	0.00	0.00	377.10
GF Cash Register - Childrens	0.00	4,524.65	0.00	0.00	0.00	4,524.65
GF Cash Register - Copy/Debit	0.00	15,278.57	0.00	0.00	0.00	15,278.57
GF Cash Register - Fines	0.00	2,143.09	0.00	0.00	0.00	2,143.09
GF Cash Register - Lost Items	0.00	361.83	0.00	0.00	0.00	361.83
GF Cash Register - Misc.	0.00	4,020.00	0.00	0.00	0.00	4,020.00
GF cash register - Passport Pho	0.00	1,348.25	0.00	0.00	0.00	1,348.25
GF Cash Register - Reserves	7.50	8,934.02	0.00	0.00	0.00	8,941.52
GF County Reimbursements	0.00	35,053.06	0.00	0.00	0.00	35,053.06
GF Fed Work Study Reimbursement	0.00	65.89	0.00	0.00	0.00	65.89
GF Interest	0.00	601.26	0.00	0.00	0.00	601.26
GF Miscellaneous Income	0.00	5,000.00	0.00	0.00	0.00	5,000.00
GF Non Government Grant	0.00	74.00	0.00	0.00	0.00	74.00
GF Office Expense Reimbursement	0.00	116,713.61	0.00	0.00	0.00	116,713.61
GF Passport Revenue	0.00	100.00	0.00	0.00	0.00	100.00
GF Registration fees refund	0.00	9,000.00	0.00	0.00	0.00	9,000.00
GF Special Grants	0.00	37,711.00	0.00	0.00	0.00	37,711.00
GF State Library Grants	0.00	41,771.22	0.00	0.00	0.00	41,771.22
GF State Library Reimbursements	0.00	21,402.00	0.00	0.00	0.00	21,402.00
GF State of CA Foundation Funds	0.00	1,031.89	0.00	31,513.17	0.00	32,545.06
GF Transfers from County	0.00	329.40	0.00	0.00	0.00	329.40
GF Travel Reimb - Literacy	0.00	8.45	0.00	0.00	0.00	8.45
GF Typewriter Income	0.00	0.00	0.00	0.00	0.00	0.00
LIT Book Sales	0.00	0.00	50.79	0.00	0.00	50.79
LIT Donations	0.00	0.00	1,250.00	0.00	0.00	1,250.00
LIT Interest Inc - Savings	0.00	0.00	19.58	0.00	0.00	19.58
PA Wire Transfer from County	31,513.17	0.00	0.00	577,229.26	0.00	608,742.43
PA Wire Transfer from Paychex	0.00	0.00	0.00	11,804.77	0.00	11,804.77
Total Income	76,128.58	357,817.20	1,320.37	620,547.20	0.00	1,055,813.35
Expense						
COE Bank fees	114.50	0.00	0.00	0.00	0.00	114.50
COE Childn's Summer Rding Prgm	1,573.03	0.00	0.00	0.00	0.00	1,573.03
COE Children's Camp Library	374.30	0.00	0.00	0.00	0.00	374.30
COE Friend's Director's Fund	1,790.33	0.00	0.00	0.00	0.00	1,790.33
COE Friend's Other Activities	37.00	0.00	0.00	0.00	0.00	37.00
COE Life Insurance payment	651.95	0.00	0.00	0.00	0.00	651.95
COE Meeting Room Maintenance	1,484.68	0.00	0.00	0.00	0.00	1,484.68
COE Office Expense	0.00	0.00	0.00	0.00	0.00	0.00
COE Passport Expenses	33,353.25	0.00	0.00	0.00	0.00	33,353.25
COE Special event Retire Expens	3,282.65	0.00	0.00	0.00	0.00	3,282.65
COE Staff Appreciation	1,060.00	0.00	0.00	0.00	0.00	1,060.00
COE Transfer to COE Checking	1,363.00	2,915.95	0.00	0.00	0.00	4,278.95

Placentia Library District
Profit & Loss by Class
July 2004 through March 2005

10:13 AM
04/16/05
Accrual Basis

	County Exempt Fund	General Fund	Literacy Fund	Payroll Fund	Unclassified	TOTAL
GF Advertising Expense	0.00	299.70	0.00	0.00	0.00	299.70
GF Bank Fees	0.00	115.44	0.00	0.00	0.00	115.44
GF Bank Return Check Item/Fees	0.00	138.00	0.00	0.00	0.00	138.00
GF Bankcard Service Charge	0.00	1,635.03	0.00	0.00	0.00	1,635.03
GF Deposit Correction	0.00	123.30	0.00	0.00	0.00	123.30
GF Food	0.00	574.80	0.00	0.00	0.00	574.80
GF Household Expenses	0.00	1,027.58	0.00	0.00	0.00	1,027.58
GF Insurance	0.00	651.95	0.00	0.00	0.00	651.95
GF Library Materials (books)	0.00	882.27	0.00	0.00	0.00	882.27
GF Library Supplies	0.00	166.24	0.00	0.00	0.00	166.24
GF Literacy	0.00	781.38	0.00	0.00	0.00	781.38
GF Memberships	0.00	118.00	0.00	0.00	0.00	118.00
GF Miscellaneous	0.00	55.00	0.00	0.00	0.00	55.00
GF Office Expense	0.00	1,916.68	0.00	0.00	0.00	1,916.68
GF Petty Cash Reimbursement	0.00	-4,242.94	0.00	0.00	0.00	-4,242.94
GF Postage	0.00	592.79	0.00	0.00	0.00	592.79
GF Printing	0.00	1,180.85	0.00	0.00	0.00	1,180.85
GF Prof & Spec Services	0.00	200.00	0.00	0.00	0.00	200.00
GF Taxes & Fees (370)	0.00	3,191.00	0.00	0.00	0.00	3,191.00
GF Transfer to COE	1,080.00	18,901.35	0.00	0.00	0.00	19,981.35
GF Transfer to GF Savings	0.00	38,535.36	0.00	0.00	0.00	38,535.36
GF Transfers to County	0.00	266,615.93	0.00	0.00	0.00	266,615.93
GF Travel Literacy	0.00	703.40	0.00	0.00	0.00	703.40
GF Travel Staff	0.00	2,373.54	0.00	0.00	0.00	2,373.54
GF Travel Trustees	0.00	672.00	0.00	0.00	0.00	672.00
LITTutor Training Expense	0.00	0.00	0.00	0.00	0.00	0.00
PA Bank fees	0.00	0.00	0.00	30.00	0.00	30.00
PA Empl 457 Plan Contribution	0.00	0.00	0.00	36,550.96	0.00	36,550.96
PA Employee 125 Co-Pay	0.00	0.00	0.00	4,864.29	0.00	4,864.29
PA Employee Life Insurance	0.00	0.00	0.00	358.92	0.00	358.92
PA Payroll Taxes	0.00	0.00	0.00	163,113.52	0.00	163,113.52
PA Salaries	0.00	0.00	0.00	454,338.41	0.00	454,338.41
Total Expense	46,164.69	340,124.60	0.00	659,256.10	0.00	1,045,545.39
Net Income	29,963.89	17,692.60	1,320.37	-38,708.90	0.00	10,267.96

Placentia Library District
Balance Sheet
As of March 31, 2005

	<u>Mar 31, 05</u>
ASSETS	
Current Assets	
Checking/Savings	
County Exempt - Checking	3,142.32
County Exempt - Savings	5,966.90
General Fund - Checking	13,960.50
General Fund - Savings	24,829.24
Literacy Fund - Savings	9,779.70
Payroll Checking - Wells Fargo	8,504.51
Payroll Checking (CDs)	
0028205565	21,830.67
0028205573	21,830.67
Total Payroll Checking (CDs)	<u>43,661.34</u>
Total Checking/Savings	<u>109,844.51</u>
Total Current Assets	<u>109,844.51</u>
TOTAL ASSETS	<u><u>109,844.51</u></u>
LIABILITIES & EQUITY	
Equity	
Retained Earnings	30,767.34
Total Capital	68,809.21
Net Income	10,267.96
Total Equity	<u>109,844.51</u>
TOTAL LIABILITIES & EQUITY	<u><u>109,844.51</u></u>

**Placentia Library District
Reconciliation Detail
County Exempt - Checking, Period Ending 03/31/2005**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						453.82
Cleared Transactions						
Checks and Payments - 70 items						
Check	2/24/2005	5498	Passport Services	X	-55.00	-55.00
Check	2/24/2005	5499	Passport Services	X	-55.00	-110.00
Check	2/26/2005	5500	Passport Services	X	-55.00	-165.00
Check	2/26/2005	5501	Passport Services	X	-115.00	-280.00
Check	3/1/2005	5502	Passport Services	X	-55.00	-335.00
Check	3/1/2005	5503	Passport Services	X	-110.00	-445.00
Check	3/1/2005	5504	Passport Services	X	-55.00	-500.00
Check	3/1/2005	5506	Passport Services	X	-115.00	-615.00
Check	3/2/2005	5505	Passport Services	X	-80.00	-695.00
Check	3/3/2005	5507	Passport Services	X	-55.00	-750.00
Check	3/3/2005	5509	Passport Services	X	-115.00	-865.00
Check	3/3/2005	5508	Passport Services	X	-113.65	-978.65
Check	3/4/2005	5511	Passport Services	X	-55.00	-1,033.65
Check	3/4/2005	5510	Passport Services	X	-115.00	-1,148.65
Check	3/5/2005	5512	Passport Services	X	-55.00	-1,203.65
Check	3/5/2005	5513	Passport Services	X	-55.00	-1,258.65
Check	3/5/2005	5516	Passport Services	X	-55.00	-1,313.65
Check	3/5/2005	5514	Passport Services	X	-55.00	-1,368.65
Check	3/5/2005	5515	Passport Services	X	-40.00	-1,408.65
Check	3/7/2005	5518	Passport Services	X	-55.00	-1,463.65
Check	3/7/2005	5521	Passport Services	X	-13.65	-1,477.30
Check	3/7/2005	5522	Passport Services	X	-110.00	-1,587.30
Check	3/7/2005	5517	Passport Services	X	-55.00	-1,642.30
Check	3/7/2005	5519	Passport Services	X	-55.00	-1,697.30
Check	3/7/2005	5524	Passport Services	X	-430.00	-2,127.30
Check	3/7/2005	5520	Passport Services	X	-110.00	-2,237.30
Check	3/7/2005	5523	Passport Services	X	-40.00	-2,277.30
Check	3/8/2005	5525	Passport Services	X	-67.00	-2,344.30
Check	3/8/2005	5526	Passport Services	X	-224.00	-2,568.30
Check	3/9/2005	5527	Passport Services	X	-127.00	-2,695.30
Check	3/9/2005	5528	Passport Services	X	-134.00	-2,829.30
Check	3/10/2005	5529	Passport Services	X	-104.00	-2,933.30
Check	3/12/2005	5530	Passport Services	X	-67.00	-3,000.30
Check	3/12/2005	5531	Passport Services	X	-67.00	-3,067.30
Check	3/12/2005	5532	Passport Services	X	-67.00	-3,134.30
Check	3/14/2005	5536	Passport Services	X	-67.00	-3,201.30
Check	3/14/2005	5534	Passport Services	X	-67.00	-3,268.30
Check	3/14/2005	5533	Passport Services	X	-52.00	-3,320.30
Check	3/14/2005	5535	Passport Services	X	-52.00	-3,372.30
Check	3/15/2005	5537	Passport Services	X	-140.65	-3,512.95
Check	3/15/2005	5538	Passport Services	X	-67.00	-3,579.95
Check	3/16/2005	5539	Passport Services	X	-67.00	-3,646.95
Check	3/16/2005	5541	Passport Services	X	-127.00	-3,773.95
Check	3/16/2005	5540	Passport Services	X	-67.00	-3,840.95
Check	3/17/2005	5543	Passport Services	X	-67.00	-3,907.95
Check	3/17/2005	5546	Passport Services	X	-67.00	-3,974.95
Check	3/17/2005	5545	Passport Services	X	-67.00	-4,041.95
Check	3/17/2005	5544	Passport Services	X	-127.00	-4,168.95
Check	3/19/2005	5550	Passport Services	X	-127.00	-4,295.95
Check	3/19/2005	5549	Passport Services	X	-67.00	-4,362.95
Check	3/19/2005	5548	Passport Services	X	-127.00	-4,489.95
Check	3/19/2005	5547	Passport Services	X	-127.00	-4,616.95
Check	3/21/2005	5551	Passport Services	X	-67.00	-4,683.95
Check	3/21/2005	5552	Passport Services	X	-67.00	-4,750.95
Check	3/22/2005	5553	Passport Services	X	-140.65	-4,891.60
Check	3/22/2005	5554	Passport Services	X	-67.00	-4,958.60
Check	3/23/2005	5558	Passport Services	X	-127.00	-5,085.60
Check	3/23/2005	5560	Passport Services	X	-67.00	-5,152.60
Check	3/23/2005	5559	Passport Services	X	-67.00	-5,219.60
Check	3/23/2005	5557	Passport Services	X	-127.00	-5,346.60
Check	3/23/2005	5555	Passport Services	X	-134.00	-5,480.60
Check	3/24/2005	5562	Passport Services	X	-112.00	-5,592.60
Check	3/24/2005	5561	Passport Services	X	-127.00	-5,719.60
Check	3/24/2005	5563	Passport Services	X	-73.65	-5,793.25
Check	3/26/2005	5566	Passport Services	X	-52.00	-5,845.25

Placentia Library District
Reconciliation Detail
County Exempt - Checking, Period Ending 03/31/2005

Type	Date	Num	Name	Clr	Amount	Balance
Check	3/26/2005	5565	Passport Services	X	-67.00	-5,912.25
Check	3/26/2005	5569	Passport Services	X	-134.00	-6,046.25
Check	3/26/2005	5568	Passport Services	X	-67.00	-6,113.25
Check	3/31/2005			X	-11.00	-6,124.25
Check	3/31/2005		Bank of the West	X	-4.50	-6,128.75
Total Checks and Payments					-6,128.75	-6,128.75
Deposits and Credits - 26 items						
Deposit	2/24/2005			X	500.00	500.00
Deposit	3/2/2005			X	245.00	745.00
Deposit	3/3/2005			X	170.00	915.00
Deposit	3/5/2005			X	55.00	970.00
Deposit	3/5/2005			X	500.00	1,470.00
Deposit	3/7/2005			X	3,000.00	4,470.00
Deposit	3/8/2005			X	273.65	4,743.65
Deposit	3/8/2005			X	150.00	4,893.65
Deposit	3/9/2005			X	67.00	4,960.65
Deposit	3/15/2005			X	104.00	5,064.65
Deposit	3/15/2005			X	134.00	5,198.65
Deposit	3/15/2005			X	119.00	5,317.65
Deposit	3/16/2005			X	67.00	5,384.65
Deposit	3/17/2005			X	254.00	5,638.65
Check	3/17/2005	5542	Passport Services	X	0.00	5,638.65
Deposit	3/22/2005			X	580.00	6,218.65
Deposit	3/22/2005			X	67.00	6,285.65
Deposit	3/22/2005			X	127.00	6,412.65
Check	3/23/2005	5556	Passport Services	X	0.00	6,412.65
Deposit	3/23/2005			X	127.00	6,539.65
Deposit	3/24/2005			X	127.00	6,666.65
Deposit	3/24/2005			X	2,717.30	9,383.95
Deposit	3/28/2005			X	119.00	9,502.95
Deposit	3/28/2005			X	73.65	9,576.60
Deposit	3/30/2005			X	134.00	9,710.60
Check	3/31/2005		Bank of the West	X	0.00	9,710.60
Total Deposits and Credits					9,710.60	9,710.60
Total Cleared Transactions					3,581.85	3,581.85
Cleared Balance					3,581.85	4,035.67
Uncleared Transactions						
Checks and Payments - 10 items						
Check	11/8/2003	4698	Passport Services		-110.00	-110.00
Check	12/30/2004	5396	Frederick Henry Bur...		-13.35	-123.35
Check	3/26/2005	5564	Passport Services		-127.00	-250.35
Check	3/28/2005	5570	Passport Services		-67.00	-317.35
Check	3/29/2005	5571	Passport Services		-127.00	-444.35
Check	3/30/2005	5573	Passport Services		-67.00	-511.35
Check	3/30/2005	5572	Passport Services		-134.00	-645.35
Check	3/30/2005	5574	Passport Services		-67.00	-712.35
Check	3/31/2005	5575	Passport Services		-67.00	-779.35
Check	3/31/2005	5576	Passport Services		-114.00	-893.35
Total Checks and Payments					-893.35	-893.35
Total Uncleared Transactions					-893.35	-893.35
Register Balance as of 03/31/2005					2,688.50	3,142.32

**Placentia Library District
Reconciliation Detail
County Exempt - Checking, Period Ending 03/31/2005**

Type	Date	Num	Name	Clr	Amount	Balance
New Transactions						
Checks and Payments - 23 items						
Check	4/2/2005	5580	US Postmaster		-74.00	-74.00
Check	4/2/2005	5577	Passport Services		-127.00	-201.00
Check	4/2/2005	5581	Passport Services		-112.00	-313.00
Check	4/2/2005	5579	Passport Services		-5.00	-318.00
Check	4/2/2005	5578	Passport Services		-48.00	-366.00
Check	4/4/2005	5582	Passport Services		-67.00	-433.00
Check	4/6/2005	5583	Passport Services		-67.00	-500.00
Check	4/7/2005	5586	Passport Services		-140.65	-640.65
Check	4/7/2005	5585	Passport Services		-67.00	-707.65
Check	4/7/2005	5584	Passport Services		-134.00	-841.65
Check	4/8/2005	5587	Passport Services		-67.00	-908.65
Check	4/9/2005	5591	Passport Services		-127.00	-1,035.65
Check	4/9/2005	5590	Passport Services		-52.00	-1,087.65
Check	4/9/2005	5588	Passport Services		-67.00	-1,154.65
Check	4/9/2005	5589	Passport Services		-52.00	-1,206.65
Check	4/11/2005	5598	Passport Services		-67.00	-1,273.65
Check	4/11/2005	5599	See's Candy		-110.00	-1,383.65
Check	4/11/2005	5600	Passport Services		-127.00	-1,510.65
Check	4/11/2005	5597	Passport Services		-127.00	-1,637.65
Check	4/11/2005	5596	Passport Services		-7.00	-1,644.65
Check	4/11/2005	5595	Passport Services		-67.00	-1,711.65
Check	4/11/2005	5593	Passport Services		-67.00	-1,778.65
Check	4/11/2005	5594	Passport Services		-171.00	-1,949.65
Total Checks and Payments					-1,949.65	-1,949.65
Deposits and Credits - 8 items						
Deposit	4/4/2005				67.00	67.00
Deposit	4/5/2005				67.00	134.00
Deposit	4/6/2005				67.00	201.00
Deposit	4/7/2005				140.65	341.65
Check	4/11/2005	5592	Sam's Club			341.65
Deposit	4/11/2005				134.00	475.65
Deposit	4/11/2005				151.00	626.65
Deposit	4/11/2005				67.00	693.65
Total Deposits and Credits					693.65	693.65
Total New Transactions					-1,256.00	-1,256.00
Ending Balance					1,432.50	1,886.32

*Erin
4/12/2005*

Placentia Library District
Reconciliation Detail
County Exempt - Savings, Period Ending 03/31/2005

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						8,686.34
Cleared Transactions						
Checks and Payments - 2 items						
Check	3/2/2005	1536	Greg's Carpet & Up...	X	-155.52	-155.52
Check	3/7/2005	1537	Placentia Library Di...	X	-3,000.00	-3,155.52
Total Checks and Payments					-3,155.52	-3,155.52
Deposits and Credits - 13 items						
Deposit	3/1/2005			X	150.00	150.00
Deposit	3/3/2005			X	35.00	185.00
Deposit	3/10/2005			X	35.00	220.00
Deposit	3/10/2005			X	19.94	239.94
Deposit	3/17/2005			X	35.00	274.94
Deposit	3/22/2005			X	95.00	369.94
Deposit	3/23/2005			X	40.00	409.94
Deposit	3/23/2005			X	19.94	429.88
Deposit	3/24/2005			X	30.00	459.88
Deposit	3/28/2005			X	65.00	524.88
Deposit	3/28/2005			X	30.00	554.88
Deposit	3/31/2005			X	35.00	589.88
Deposit	3/31/2005			X	1.72	591.60
Total Deposits and Credits					591.60	591.60
Total Cleared Transactions					-2,563.92	-2,563.92
Cleared Balance					-2,563.92	6,122.42
Uncleared Transactions						
Checks and Payments - 1 item						
Check	3/29/2005	1538	Greg's Carpet & Up...		-155.52	-155.52
Total Checks and Payments					-155.52	-155.52
Total Uncleared Transactions					-155.52	-155.52
Register Balance as of 03/31/2005					-2,719.44	5,966.90
New Transactions						
Deposits and Credits - 3 items						
Deposit	4/4/2005				19.94	19.94
Deposit	4/7/2005				30.00	49.94
Deposit	4/11/2005				70.00	119.94
Total Deposits and Credits					119.94	119.94
Total New Transactions					119.94	119.94
Ending Balance					-2,599.50	6,086.84

*50 minutes
4/12/2005*

Placentia Library District Reconciliation Detail

General Fund - Savings, Period Ending 03/31/2005

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						39,530.24
Cleared Transactions						
Checks and Payments - 4 items						
Check	3/4/2005		Bank of the West	X	-4.00	-4.00
Check	3/4/2005		Bank of the West	X	-60.00	-64.00
Check	3/9/2005	1248	Orange County Aud...	X	-43,862.77	-43,926.77
Check	3/21/2005	1249	Orange County Aud...	X	-34,418.80	-78,345.57
Total Checks and Payments					-78,345.57	-78,345.57
Deposits and Credits - 45 items						
Deposit	3/1/2005			X	180.00	180.00
Deposit	3/1/2005			X	756.35	936.35
Deposit	3/2/2005			X	1,091.08	2,027.43
Deposit	3/3/2005			X	952.45	2,979.88
Deposit	3/5/2005			X	7,394.38	10,374.26
Deposit	3/5/2005			X	401.65	10,775.91
Deposit	3/8/2005			X	1,078.35	11,854.26
Deposit	3/8/2005			X	1,447.30	13,301.56
Deposit	3/8/2005			X	693.15	13,994.71
Deposit	3/8/2005			X	1,213.43	15,208.14
Deposit	3/8/2005			X	593.65	15,801.79
Deposit	3/9/2005			X	453.35	16,255.14
Deposit	3/9/2005			X	500.00	16,755.14
Deposit	3/10/2005			X	21,402.00	38,157.14
Deposit	3/10/2005			X	80.43	38,237.57
Deposit	3/10/2005			X	752.80	38,990.37
Deposit	3/15/2005			X	567.70	39,558.07
Deposit	3/15/2005			X	807.10	40,365.17
Deposit	3/15/2005			X	574.00	40,939.17
Deposit	3/15/2005			X	796.65	41,735.82
Deposit	3/15/2005			X	572.40	42,308.22
Deposit	3/15/2005			X	240.00	42,548.22
Deposit	3/16/2005			X	649.54	43,197.76
Deposit	3/16/2005			X	100.00	43,297.76
Deposit	3/16/2005			X	430.00	43,727.76
Deposit	3/17/2005			X	757.84	44,485.60
Deposit	3/22/2005			X	3,467.06	47,952.66
Deposit	3/22/2005			X	739.90	48,692.56
Deposit	3/22/2005			X	700.00	49,392.56
Deposit	3/22/2005			X	849.35	50,241.91
Deposit	3/22/2005			X	830.20	51,072.11
Deposit	3/22/2005			X	396.75	51,468.86
Deposit	3/23/2005			X	888.38	52,357.24
Deposit	3/23/2005			X	4,585.28	56,942.52
Deposit	3/24/2005			X	803.20	57,745.72
Deposit	3/28/2005			X	557.55	58,303.27
Deposit	3/28/2005			X	550.00	58,853.27
Deposit	3/28/2005			X	1,487.85	60,341.12
Deposit	3/29/2005			X	526.50	60,867.62
Deposit	3/29/2005			X	823.65	61,691.27
Deposit	3/30/2005			X	423.05	62,114.32
Deposit	3/30/2005			X	210.00	62,324.32
Deposit	3/31/2005			X	543.15	62,867.47
Deposit	3/31/2005			X	760.00	63,627.47
Deposit	3/31/2005			X	17.10	63,644.57
Total Deposits and Credits					63,644.57	63,644.57
Total Cleared Transactions					-14,701.00	-14,701.00
Cleared Balance					-14,701.00	24,829.24
Register Balance as of 03/31/2005					-14,701.00	24,829.24

**Placentia Library District
Reconciliation Detail
General Fund - Savings, Period Ending 03/31/2005**

Type	Date	Num	Name	Clr	Amount	Balance
New Transactions						
Checks and Payments - 1 item						
Check	4/1/2005		Bank of the West		-64.00	-64.00
Total Checks and Payments					-64.00	-64.00
Deposits and Credits - 13 items						
Deposit	4/4/2005				724.90	724.90
Deposit	4/4/2005				90.00	814.90
Deposit	4/4/2005				505.25	1,320.15
Deposit	4/4/2005				716.05	2,036.20
Deposit	4/4/2005				720.00	2,756.20
Deposit	4/5/2005				725.75	3,481.95
Deposit	4/6/2005				840.40	4,322.35
Deposit	4/6/2005				80.00	4,402.35
Deposit	4/7/2005				842.85	5,245.20
Deposit	4/11/2005				540.00	5,785.20
Deposit	4/11/2005				1,503.50	7,288.70
Deposit	4/11/2005				337.70	7,626.40
Deposit	4/11/2005				1,130.45	8,756.85
Total Deposits and Credits					8,756.85	8,756.85
Total New Transactions					8,692.85	8,692.85
Ending Balance					-6,008.15	33,522.09

*2005
4/12/2005*

Placentia Library District Reconciliation Detail

General Fund - Checking, Period Ending 03/31/2005

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						10,056.16
Cleared Transactions						
Checks and Payments - 25 items						
Check	2/24/2005	5043	Placentia Library Di...	X	-500.00	-500.00
Check	2/24/2005	5042	Sam's Club	X	-118.12	-618.12
Check	2/24/2005	5041	Michael Kramer	X	-200.00	-818.12
Check	3/1/2005		Bank of the West	X	-208.28	-1,026.40
Check	3/2/2005	5044	CALTAC	X	-78.00	-1,104.40
Check	3/2/2005	5045	Rembrandt's Beauti...	X	-20.00	-1,124.40
Check	3/2/2005		Bank of the West	X	-2.25	-1,126.65
Check	3/5/2005	5046	Placentia Library Di...	X	-500.00	-1,626.65
Check	3/7/2005	5047	Kinko's	X	-60.34	-1,686.99
Check	3/9/2005	5048	Foto Hall	X	-183.34	-1,870.33
Check	3/10/2005	5049	Placentia Chamber ...	X	-15.00	-1,885.33
Check	3/10/2005	5052	Wendy G. Goodson	X	-180.20	-2,065.53
Check	3/12/2005	5050	Ursula T. Gibson	X	-200.00	-2,265.53
Check	3/12/2005	5051	Sam's Club	X	-50.92	-2,316.45
Check	3/15/2005	5054	Wendy G. Goodson	X	-20.99	-2,337.44
Check	3/15/2005	5053	Image Concepts	X	-673.44	-3,010.88
Check	3/18/2005	5055	All Star Trophy	X	-7.95	-3,018.83
Check	3/19/2005	5056	CM School Supply	X	-89.80	-3,108.63
Check	3/21/2005	5061	Placentia Library G...	X	-3,467.06	-6,575.69
Check	3/21/2005	5058	Rotary Club of Plac...	X	-40.00	-6,615.69
Check	3/21/2005	5059	Placentia Library Di...	X	-580.00	-7,195.69
Check	3/22/2005		Bank of the West	X	-4.50	-7,200.19
Check	3/22/2005	5063	Placentia Library Di...	X	-2,717.30	-9,917.49
Check	3/23/2005	5065	Rembrandt's Beauti...	X	-20.00	-9,937.49
Check	3/29/2005		Bank of the West	X	-230.00	-10,167.49
Total Checks and Payments					-10,167.49	-10,167.49
Deposits and Credits - 48 items						
Deposit	3/1/2005			X	117.00	117.00
Deposit	3/2/2005			X	30.00	147.00
Deposit	3/3/2005			X	309.90	456.90
Deposit	3/3/2005			X	58.29	515.19
Deposit	3/4/2005			X	162.90	678.09
Deposit	3/7/2005			X	147.00	825.09
Deposit	3/7/2005			X	30.00	855.09
Deposit	3/7/2005			X	222.80	1,077.89
Deposit	3/7/2005			X	142.81	1,220.70
Deposit	3/8/2005			X	87.00	1,307.70
Deposit	3/8/2005			X	1,178.80	2,486.50
Deposit	3/9/2005			X	68.00	2,554.50
Deposit	3/9/2005			X	616.00	3,170.50
Deposit	3/10/2005			X	4,242.94	7,413.44
Deposit	3/10/2005			X	30.00	7,443.44
Deposit	3/10/2005			X	452.10	7,895.54
Deposit	3/11/2005			X	173.65	8,069.19
Deposit	3/14/2005			X	329.00	8,398.19
Deposit	3/14/2005			X	29.14	8,427.33
Deposit	3/14/2005			X	179.00	8,606.33
Deposit	3/15/2005			X	40.00	8,646.33
Deposit	3/15/2005			X	338.00	8,984.33
Deposit	3/16/2005			X	306.25	9,290.58
Deposit	3/16/2005			X	6.41	9,296.99
Deposit	3/17/2005			X	10.00	9,306.99
Deposit	3/17/2005			X	412.98	9,719.97
Deposit	3/18/2005			X	245.00	9,964.97
Deposit	3/18/2005			X	37.89	10,002.86
Deposit	3/21/2005			X	195.00	10,197.86
Deposit	3/21/2005			X	723.40	10,921.26
Check	3/21/2005	5060	Placentia Library G...	X	0.00	10,921.26
Check	3/21/2005	5057	Rotary Club of Plac...	X	0.00	10,921.26
Deposit	3/22/2005			X	278.00	11,199.26
Check	3/23/2005	5064	Rembrandt's Beauti...	X	0.00	11,199.26
Deposit	3/23/2005			X	442.30	11,641.56
Deposit	3/23/2005			X	38.86	11,680.42

**Placentia Library District
Reconciliation Detail
General Fund - Checking, Period Ending 03/31/2005**

Type	Date	Num	Name	Clr	Amount	Balance
Deposit	3/24/2005			X	511.00	12,191.42
Deposit	3/25/2005			X	117.80	12,309.22
Deposit	3/28/2005			X	392.40	12,701.62
Deposit	3/29/2005			X	120.00	12,821.62
Check	3/29/2005	5067	US Postmaster Pla...	X	0.00	12,821.62
Deposit	3/30/2005			X	204.01	13,025.63
Check	3/30/2005	5068	Rembrandt's Beauti...	X	0.00	13,025.63
Deposit	3/30/2005			X	443.20	13,468.83
Check	3/30/2005	5069	National Committe ...	X	0.00	13,468.83
Deposit	3/31/2005			X	619.00	14,087.83
Check	4/6/2005	5071	Rembrandt's Beauti...	X	0.00	14,087.83
Check	4/9/2005	5076	Mark States	X	0.00	14,087.83
Total Deposits and Credits					14,087.83	14,087.83
Total Cleared Transactions					3,920.34	3,920.34
Cleared Balance					3,920.34	13,976.50
Uncleared Transactions						
Checks and Payments - 4 items						
Check	1/6/2005	5009	Postmaster		-37.00	-37.00
Check	3/22/2005	5062	ISDOC		-24.00	-61.00
Check	3/23/2005	5066	Planned Giving Rou...		-20.00	-81.00
Check	3/31/2005	5070	Julie Shock		-35.00	-116.00
Total Checks and Payments					-116.00	-116.00
Deposits and Credits - 1 item						
Deposit	3/16/2005				100.00	100.00
Total Deposits and Credits					100.00	100.00
Total Uncleared Transactions					-16.00	-16.00
Register Balance as of 03/31/2005					3,904.34	13,960.50
New Transactions						
Checks and Payments - 6 items						
Check	4/6/2005	5075	Rembrandt's Beauti...		-20.00	-20.00
Check	4/6/2005	5074	Rembrandt's Beauti...		-20.00	-40.00
Check	4/7/2005	5072	Rockwells Bistro Ba...		-18.00	-58.00
Check	4/9/2005	5077	Mark States		-200.00	-258.00
Check	4/11/2005	5079	Placentia Library Di...		-1,228.65	-1,486.65
Check	4/11/2005	5080	Placentia Library G...		-5,865.77	-7,352.42
Total Checks and Payments					-7,352.42	-7,352.42
Deposits and Credits - 3 items						
Deposit	4/4/2005				1,928.91	1,928.91
Check	4/7/2005	5073	Von's			1,928.91
Check	4/9/2005	5078	Sam's Club			1,928.91
Total Deposits and Credits					1,928.91	1,928.91
Total New Transactions					-5,423.51	-5,423.51
Ending Balance					-1,519.17	8,536.99

*EOM with
4/12/2005*

**Placentia Library District
Reconciliation Detail
Payroll Checking - Wells Fargo, Period Ending 03/31/2005**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						9,700.92
Cleared Transactions						
Checks and Payments - 58 items						
Check	12/29/2004	4786	Christina Perez	X	-61.59	-61.59
Check	1/26/2005	4869	Din Thong	X	-700.33	-761.92
Check	2/9/2005	4915	Din Thong	X	-585.37	-1,347.29
Check	2/23/2005	4967	Tax Deferred Servic...	X	-1,452.30	-2,799.59
Check	2/23/2005	4966	Nationwide Retirem...	X	-973.07	-3,772.66
Check	2/23/2005	4962	Din Thong	X	-357.48	-4,130.14
Check	2/23/2005	4933	Terrie Loewer	X	-31.89	-4,162.03
Check	2/23/2005	4961	Evelyn Soqui	X	-190.47	-4,352.50
Check	2/23/2005	4960	Hilda Rivera	X	-391.23	-4,743.73
Check	2/23/2005	4957	Angie-An Mai	X	-277.19	-5,020.92
Check	2/23/2005	4920	Lynn Baden	X	-59.06	-5,079.98
Check	2/23/2005	2044	Laranne Millonzi	X	-974.31	-6,054.29
Check	2/23/2005	2042	Esther P. Guzman	X	-218.16	-6,272.45
Check	2/23/2005	4923	Jesus Diaz	X	-511.05	-6,783.50
Check	2/23/2005	4945	Mauricio Rojas	X	-229.24	-7,012.74
Check	3/9/2005	4998	Mauricio Rojas	X	-297.85	-7,310.59
Check	3/9/2005	5007	Kamala Connors	X	-141.64	-7,452.23
Check	3/9/2005	5008	Shannon Ford	X	-244.73	-7,696.96
Check	3/9/2005	5009	Ryan Lighthill	X	-352.07	-8,049.03
Check	3/9/2005	5010	Angie-An Mai	X	-255.64	-8,304.67
Check	3/9/2005	5011	Melissa Manzanarez	X	-98.07	-8,402.74
Check	3/9/2005	5012	Christina Perez	X	-73.92	-8,476.66
Check	3/9/2005	5013	Melissa Porter	X	-207.16	-8,683.82
Check	3/9/2005	5014	Hilda Rivera	X	-403.20	-9,087.02
Check	3/9/2005	5015	Evelyn Soqui	X	-223.03	-9,310.05
Check	3/9/2005	5016	Din Thong	X	-253.20	-9,563.25
Check	3/9/2005	5017	Sothavy Ton	X	-104.72	-9,667.97
Check	3/9/2005	4997	Lena Rodriguez	X	-134.96	-9,802.93
Check	3/9/2005	4988	Terrie Loewer	X	-37.21	-9,840.14
Check	3/9/2005	4986	Alexander Hernandez	X	-354.24	-10,194.38
Check	3/9/2005	4985	Joyce G. Hampton	X	-219.52	-10,413.90
Check	3/9/2005	4984	Esther P. Guzman	X	-218.16	-10,632.06
Check	3/9/2005	4979	Gail Erwin	X	-126.35	-10,758.41
Check	3/9/2005	4978	Jesus Diaz	X	-517.89	-11,276.30
Check	3/9/2005	4977	Dorothy J. Cummings	X	-114.56	-11,390.86
Check	3/9/2005	4976	Gary Bell	X	-1,412.46	-12,803.32
Check	3/9/2005	2051	Tax Deferred Servic...	X	-1,452.30	-14,255.62
Check	3/9/2005	2050	Angelica Alatorre	X	-221.75	-14,477.37
Check	3/9/2005		Paychex	X	-8,416.25	-22,893.62
Check	3/9/2005		Paychex	X	-17,255.61	-40,149.23
Check	3/9/2005	5018	Orange County Aud...	X	-267.00	-40,416.23
Check	3/9/2005	5019	Placentia Library Di...	X	-19.94	-40,436.17
Check	3/9/2005	5020	Nationwide Retirem...	X	-973.07	-41,409.24
Check	3/9/2005	4994	Beatrice V. Quintanar	X	-318.40	-41,727.64
Check	3/23/2005	5063	Orange County Aud...	X	-354.29	-42,081.93
Check	3/23/2005	5055	Ryan Lighthill	X	-457.64	-42,539.57
Check	3/23/2005	5060	Hilda Rivera	X	-391.23	-42,930.80
Check	3/23/2005	5061	Evelyn Soqui	X	-228.45	-43,159.25
Check	3/23/2005		Paychex	X	-18,342.06	-61,501.31
Check	3/23/2005		Paychex	X	-8,805.29	-70,306.60
Check	3/23/2005	5043	Lena Rodriguez	X	-115.74	-70,422.34
Check	3/23/2005	5022	Gary Bell	X	-1,412.46	-71,834.80
Check	3/23/2005	5023	Dorothy J. Cummings	X	-87.82	-71,922.62
Check	3/23/2005	5053	Kamala Connors	X	-163.34	-72,085.96
Check	3/23/2005	5064	Placentia Library Di...	X	-19.94	-72,105.90
Check	3/23/2005	5031	Joyce G. Hampton	X	-258.93	-72,364.83
Check	3/23/2005	5032	Alexander Hernandez	X	-422.98	-72,787.81
Check	3/23/2005	5040	Beatrice V. Quintanar	X	-426.06	-73,213.87
Total Checks and Payments					-73,213.87	-73,213.87

Placentia Library District
Reconciliation Detail
Payroll Checking - Wells Fargo, Period Ending 03/31/2005

Type	Date	Num	Name	Clr	Amount	Balance
Deposits and Credits - 2 items						
Deposit	3/2/2005			X	39,286.93	39,286.93
Deposit	3/16/2005			X	37,027.23	76,314.16
Total Deposits and Credits					76,314.16	76,314.16
Total Cleared Transactions					3,100.29	3,100.29
Cleared Balance					3,100.29	12,801.21
Uncleared Transactions						
Checks and Payments - 16 items						
Check	11/3/2004	4562	Diane Eddington		-67.49	-67.49
Check	11/17/2004	4644	Hubert Chim		-95.24	-162.73
Check	12/27/2004		Wells Fargo Bank		-5.00	-167.73
Check	2/3/2005		Wells Fargo Bank		-25.00	-192.73
Check	3/23/2005	5065	Nationwide Retirem...		-973.07	-1,165.80
Check	3/23/2005	5062	Sothavy Ton		-147.84	-1,313.64
Check	3/23/2005	5059	Melissa Porter		-159.68	-1,473.32
Check	3/23/2005	5058	Christina Perez		-49.28	-1,522.60
Check	3/23/2005	5057	Melissa Manzanarez		-119.93	-1,642.53
Check	3/23/2005	5056	Angie-An Mai		-264.87	-1,907.40
Check	3/23/2005	5054	Shannon Ford		-250.14	-2,157.54
Check	3/23/2005	5052	Angelica Alatorre		-221.75	-2,379.29
Check	3/23/2005	5044	Mauricio Rojas		-218.09	-2,597.38
Check	3/23/2005	5030	Esther P. Guzman		-218.16	-2,815.54
Check	3/23/2005	5025	Gail Erwin		-126.35	-2,941.89
Check	3/23/2005	2052	Tax Deferred Servic...		-1,452.30	-4,394.19
Total Checks and Payments					-4,394.19	-4,394.19
Total Uncleared Transactions					-4,394.19	-4,394.19
Register Balance as of 03/31/2005					-1,293.90	8,407.02
New Transactions						
Checks and Payments - 27 items						
Check	4/6/2005		Paychex		-8,635.69	-8,635.69
Check	4/6/2005	2053	Joyce G. Hampton		-336.95	-8,972.64
Check	4/6/2005	5067	Lynn Baden		-63.27	-9,035.91
Check	4/6/2005	5068	Gary Bell		-1,412.46	-10,448.37
Check	4/6/2005	5069	Dorothy J. Cummings		-130.67	-10,579.04
Check	4/6/2005	5070	Joy Di Loreto		-327.19	-10,906.23
Check	4/6/2005	5072	Gail Erwin		-127.83	-11,034.06
Check	4/6/2005	5076	Esther P. Guzman		-218.16	-11,252.22
Check	4/6/2005	5077	Joyce G. Hampton		-258.93	-11,511.15
Check	4/6/2005	5078	Alexander Hernandez		-401.74	-11,912.89
Check	4/6/2005	5080	Terrie Loewer		-63.78	-11,976.67
Check	4/6/2005	5086	Beatrice V. Quintanar		-188.70	-12,165.37
Check	4/6/2005		Paychex		-18,390.02	-30,555.39
Check	4/6/2005	5097	Angelica Alatorre		-221.75	-30,777.14
Check	4/6/2005	5098	Kamala Connors		-61.59	-30,838.73
Check	4/6/2005	5099	Angie-An Mai		-264.87	-31,103.60
Check	4/6/2005	5100	Melissa Manzanarez		-43.12	-31,146.72
Check	4/6/2005	5101	Christina Perez		-49.28	-31,196.00
Check	4/6/2005	5102	Melissa Porter		-142.56	-31,338.56
Check	4/6/2005	5103	Hilda Rivera		-397.21	-31,735.77
Check	4/6/2005	5104	Hoang Ton		-345.44	-32,081.21
Check	4/6/2005	5105	Sothavy Ton		-153.99	-32,235.20
Check	4/6/2005	5106	Orange County Aud...		-354.29	-32,589.49
Check	4/6/2005	5107	Placentia Library Di...		-19.94	-32,609.43
Check	4/6/2005	5108	Nationwide Retirem...		-973.07	-33,582.50
Check	4/6/2005	5109	Tax Deferred Servic...		-1,452.30	-35,034.80
Check	4/6/2005	5089	Lena Rodriguez		-110.25	-35,145.05
Total Checks and Payments					-35,145.05	-35,145.05

8:22 AM
04/12/05

**Placentia Library District
Reconciliation Detail**
Payroll Checking - Wells Fargo, Period Ending 03/31/2005

Type	Date	Num	Name	Clr	Amount	Balance
Deposits and Credits - 2 Items						
Deposit	4/4/2005				35,276.03	35,276.03
Deposit	4/13/2005				35,276.03	70,552.06
Total Deposits and Credits					70,552.06	70,552.06
Total New Transactions					35,407.01	35,407.01
Ending Balance					34,113.11	43,814.03

*2005
4/12/2005*

8:03 AM
04/12/05

Placentia Library District
Reconciliation Detail
Literacy Fund - Savings, Period Ending 03/31/2005

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						9,577.16
Cleared Transactions						
Deposits and Credits - 2 items						
Deposit	3/22/2005			X	200.00	200.00
Deposit	3/31/2005			X	2.54	202.54
Total Deposits and Credits					202.54	202.54
Total Cleared Transactions					202.54	202.54
Cleared Balance					202.54	9,779.70
Register Balance as of 03/31/2005					202.54	9,779.70
Ending Balance					202.54	9,779.70

*Account
4/12/2005*



ACQUISITIONS REPORT FOR THE MONTH OF MARCH 2005
Prepared by Julie Shook, Technical Services Manager

	GENERAL FUND			ADOPT-A-BOOK			TOTAL PURCHASED			DONATED			TOTAL ITEMS		
	Amount	Volumes	Titles	Amount	Volumes	Titles	Amount	Volumes	Titles	Value	Volumes	Titles	Amount	Volumes	Titles
Adult Fiction	1,344.24	90	77	0.00	0	0	1,344.24	90	77	235.65	9	9	1,579.89	99	86
Adult Circulating Non-Fiction	5,107.42	228	227	0.00	0	0	5,107.42	228	227	238.80	7	7	5,366.22	235	234
Adult Reference	1,236.86	38	9	0.00	0	0	1,236.86	38	9	162.95	6	6	1,399.81	44	15
Adult Print Continuities	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Adult Electronic Continuities	3,074.24	7	5	0.00	0	0	3,074.24	7	5	0.00	0	0	3,074.24	7	5
Total Adult Non-Fiction	9,418.52	273	241	0.00	0	0	9,418.52	273	241	421.75	13	13	9,840.27	286	254
TOTAL ADULT PRINT MATERIALS	10,762.76	363	318	0.00	0	0	10,762.76	363	318	657.40	22	22	11,420.16	385	340
Adult Audio/Music	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Adult Audio Books	1,344.62	22	21	0.00	0	0	1,344.62	22	21	0.00	0	0	1,344.62	22	21
Total Adult Audio	1,344.62	22	21	0.00	0	0	1,344.62	22	21	0.00	0	0	1,344.62	22	21
Adult Video Educational	449.94	20	12	0.00	0	0	449.94	20	12	0.00	0	0	449.94	20	12
Adult Video Entertainment	325.32	16	16	0.00	0	0	325.32	16	16	220.00	11	11	545.32	27	27
Total Adult Video	775.26	36	28	0.00	0	0	775.26	36	28	220.00	11	11	995.26	47	39
Adult Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL ADULT NON-PRINT MATERIALS	2,119.88	58	49	0.00	0	0	2,119.88	58	49	220.00	11	11	2,339.88	69	60
TOTAL ADULT MATERIALS	12,882.64	421	367	0.00	0	0	12,882.64	421	367	877.40	33	33	13,760.04	454	400
Juvenile Fiction	378.01	58	38	0.00	0	0	378.01	58	38	7.00	1	1	385.01	59	39
Juvenile Circulating Non-Fiction	241.10	15	10	0.00	0	0	241.10	15	10	0.00	0	0	241.10	15	10
Juvenile Reference	246.75	6	1	0.00	0	0	246.75	6	1	0.00	0	0	246.75	6	1
Juvenile Print Continuities	150.99	6	6	0.00	0	0	150.99	6	6	0.00	0	0	150.99	6	6
Juvenile Electronic Continuities	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Total Juvenile Non-Fiction	638.84	27	17	0.00	0	0	638.84	27	17	0.00	0	0	638.84	27	17
TOTAL JUVENILE PRINT MATERIALS	1,016.85	85	55	0.00	0	0	1,016.85	85	55	7.00	1	1	1,023.85	86	56
Juvenile Audio/Music	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Juvenile Audio Books	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Total Juvenile Audio	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Juvenile Video Educational	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Juvenile Video Entertainment	0.00	0	0	0.00	0	0	0.00	0	0	240.00	12	12	240.00	12	12
Total Juvenile Video	0.00	0	0	0.00	0	0	0.00	0	0	240.00	12	12	240.00	12	12
Juvenile Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL JUVENILE NON-PRINT MATERIALS	0.00	0	0	0.00	0	0	0.00	0	0	240.00	12	12	240.00	12	12
TOTAL JUVENILE MATERIALS	1,016.85	85	55	0.00	0	0	1,016.85	85	55	247.00	13	13	1,263.85	98	68
Total Fiction	1,722.25	148	115	0.00	0	0	1,722.25	148	115	242.65	10	10	1,964.90	158	125
Total Non-Fiction	10,057.36	300	258	0.00	0	0	10,057.36	300	258	421.75	13	13	10,479.11	313	271
Total Audio	1,344.62	22	21	0.00	0	0	1,344.62	22	21	0.00	0	0	1,344.62	22	21
Total Video	775.26	36	28	0.00	0	0	775.26	36	28	460.00	25	25	1,235.26	59	51
Total Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL MATERIALS	13,899.49	506	422	0.00	0	0	13,899.49	506	422	1,124.40	46	46	15,023.89	552	468

OUTSTANDING ORDERS AS OF MARCH 31, 2005

General Fund	Amount	Adopt-A-Book	TOTAL
	\$17,965.79	Amount	Amount
		\$156.31	\$17,222.10

ACQUISITIONS REPORT FOR FISCAL YEAR 2004-2005 THROUGH THE MONTH OF MARCH 2005
Prepared by Julie Shook, Technical Services Manager

	GENERAL FUND			ADOPT-A-BOOK			TOTAL PURCHASED			DONATED			TOTAL ITEMS		
	Amount	Volumes	Titles	Amount	Volumes	Titles	Amount	Volumes	Titles	Value	Volumes	Titles	Amount	Volumes	Titles
Adult Fiction	11,709.04	857	723	3,291.35	267	177	15,000.39	1,124	900	2,227.47	98	98	17,227.86	1,222	998
Adult Circulating Non-Fiction	21,603.83	1,005	981	1,527.53	98	89	23,131.36	1,103	1,070	2,881.58	118	116	26,012.94	1,221	1,186
Adult Reference	14,502.84	215	98	676.79	9	8	15,179.63	224	106	722.30	19	18	15,901.93	243	124
Adult Print Continuations	16,953.52	310	310	0.00	0	0	16,953.52	315	310	0.00	0	0	16,953.52	315	310
Adult Electronic Continuations	25,810.12	83	81	0.00	0	0	25,810.12	83	81	0.00	0	0	25,810.12	83	81
Total Adult Non-Fiction	78,870.31	1,618	1,470	2,204.32	107	97	81,074.63	1,725	1,567	3,603.88	137	134	84,678.51	1,862	1,701
TOTAL ADULT PRINT MATERIALS	90,579.35	2,475	2,475	5,495.67	374	274	96,075.02	2,849	2,467	5,831.35	235	232	101,906.37	3,084	2,699
Adult Audio/Music	37.12	2	2	0.00	0	0	37.12	2	2	160.00	10	10	197.12	12	12
Adult Audio Books	8,220.77	164	159	2,043.81	33	33	10,264.58	197	192	183.98	3	3	10,448.56	200	195
Total Adult Audio	8,257.89	166	161	2,043.81	33	33	10,301.70	199	194	343.98	13	13	10,645.68	212	207
Adult Video Educational	1,076.46	61	34	4,988.49	216	170	6,064.95	277	204	89.95	5	5	6,154.90	282	209
Adult Video Entertainment	2,707.10	159	81	0.00	0	0	2,707.10	159	81	1,676.99	85	85	4,384.09	244	166
Total Adult Video	3,783.56	220	115	4,988.49	216	170	8,772.05	436	285	1,766.94	90	90	10,538.99	526	375
Adult Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL ADULT NON-PRINT MATERIALS	12,041.45	386	276	7,032.30	249	203	19,073.75	635	479	2,110.92	103	103	21,184.67	738	582
TOTAL ADULT MATERIALS	102,620.80	2,861	2,751	12,527.97	623	477	115,148.77	3,484	2,946	7,942.27	338	335	123,091.04	3,822	3,281
Juvenile Fiction	2,794.52	297	219	2,014.46	180	155	4,808.98	477	374	482.73	76	76	5,291.71	553	450
Juvenile Circulating Non-Fiction	10,225.91	60	52	265.73	17	15	10,489.64	77	67	54.90	3	3	10,544.54	80	70
Juvenile Reference	276.43	7	2	0.00	0	0	276.43	7	2	0.00	0	0	276.43	7	2
Juvenile Print Continuations	1,631.32	21	11	146.61	1	1	1,777.93	22	12	0.00	0	0	1,777.93	22	12
Juvenile Electronic Continuations	399.00	1	1	0.00	0	0	399.00	1	1	0.00	0	0	399.00	1	1
Total Juvenile Non-Fiction	12,530.66	89	66	412.34	18	16	12,943.00	107	82	54.90	3	3	12,997.90	110	85
TOTAL JUVENILE PRINT MATERIALS	15,325.18	386	285	2,426.80	198	171	17,751.98	584	456	537.63	79	79	18,289.61	663	535
Juvenile Audio/Music	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Juvenile Audio Books	2,872.32	48	4	0.00	0	0	2,872.32	48	4	96.00	2	2	2,968.32	50	6
Total Juvenile Audio	2,872.32	48	4	0.00	0	0	2,872.32	48	4	96.00	2	2	2,968.32	50	6
Juvenile Video Educational	0.00	0	0	0.00	0	0	0.00	0	0	608.85	35	35	608.85	35	35
Juvenile Video Entertainment	0.00	0	0	0.00	0	0	0.00	0	0	1,435.00	72	69	1,435.00	72	69
Total Juvenile Video	0.00	0	0	0.00	0	0	0.00	0	0	2,043.85	107	104	2,043.85	107	104
Juvenile Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL JUVENILE NON-PRINT MATERIALS	2,872.32	48	4	0.00	0	0	2,872.32	48	4	2,139.85	109	106	5,012.17	157	110
TOTAL JUVENILE MATERIALS	18,197.50	434	289	2,426.80	198	171	20,624.30	632	460	2,677.48	188	185	23,301.78	820	645
Total Fiction	14,503.56	1,154	942	5,305.81	447	332	19,809.37	1,601	1,274	2,710.20	174	174	22,519.57	1,775	1,448
Total Non-Fiction	91,400.97	1,707	1,536	2,616.66	125	113	94,017.63	1,832	1,649	3,658.78	140	137	97,676.41	1,972	1,786
Total Audio	11,130.21	214	165	2,043.81	33	33	13,174.02	247	198	439.98	15	15	13,614.00	262	213
Total Video	3,783.56	220	115	4,988.49	216	170	8,772.05	436	285	3,810.79	197	194	12,582.84	633	479
Total Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL MATERIALS	120,818.30	3,295	2,758	14,954.77	821	648	135,773.07	4,116	3,406	10,619.75	526	520	146,392.82	4,642	3,926

Entrepenurial Activities Report
 Revenue Summary
 March-05

	Mar-05	Mar-04	YTD 2004/05	YTD 2003/04
Passport	24,383.06	23,677.70	120,482.33	121,647.26
Passport Photos	1,980.00	0.00	4,400.00	0.00
Notary Public	0.00	0.00	0.00	0.00
Total	26,363.06	23,677.70	124,882.33	121,647.26

Prepared by: Wendy Goodson

Summary of Current Status of Unique Management Accounts
April 18, 2005

Agenda Item 17

FY 04-05	New Accounts	Active Accounts	Paid in full current month	Amount received current month	Written off current month
July	16	655	4	743.99	0
August	4	667	6	718.98	0
September	18	675	3	616.88	0
October	8	683	7	842.49	0
November	10	690	3	432.85	0
December	16	697	4	523.01	0
January	17	707	6	757.4	0
February	11	724	7	1055.3	0
March	16	733	5	676.13	0
April	0	0	0	0	0
May	0	0	0	0	0
June	0	0	0	0.00	0
TOTAL YTD	116	6231	45	6367.03	0

UNIQUE MANAGEMENT SERVICES, INC.

ATED: 04/01/2005 10:04 AM TC

SUMMARY STATUS REPORT

PAGE: 129

MS JULIE SHOOK

PLACENTIA LIBRARY DISTRICT

411 EAST CHAPMAN AVENUE

PLACENTIA CA 92870

CREDITOR: 286 -- PLACENTIA LIBRARY DISTRICT

DATES LISTED: 01/01/1900 TO 03/31/2005

Accounts Submitted	:	1,119	Dollars Submitted	:	103,530.42	Dollars Received	:	39,322.51
Bankruptcies	:	9	Dollars in Bankruptcy	:	811.13	Material Returned	:	13,030.23
Incorrect Addresses	:	137	Dollars in Skips	:	8,424.04	Dollars Waived	:	2,514.88
Patron Disputes/Suspends	:	1	Dollars in Dispute	:	0.00	Total Activated	:	70,040.35
Accounts in Process	:	972	Dollars in Process	:	91,302.25	% of Dollars Activated	:	. 76.71%
# of Accounts Activated	:	733						
% of Accounts Activated	:	75.41%						



TO: Library Board of Trustees
FROM: Elizabeth Minter, Library Director *EM*
DATE: April 18, 2005
SUBJECT: GIFT REPORT

The following gifts were received from March 1, 2005 through March 31, 2005.

ADOPT A BOOK DONATIONS

Steve Pischel	Taormina Industries
Stephanie Baldwin	Gae Wood
Fred & Elizabeth Minter	Robert Dominguez
Al & Lillian Escobosa	Elizabeth Langmore
Richard & Jacqueline Shumway	Frances Stoller
Dorothy Stramler	Pat Irot
Diane McArthur Adams	Pat Jertberg
Frank & Jacqueline Campbell	Brenda Benner
Margaret Sevre	Carole Sypherd
Priscilla Kastner	Jill Dale
A.Joan & Richard Carroll	Neil & Jean Lasley
Clifford & Margaret Laborde	Charles & Lois Geeter
Juanita Godwin	Wilber & Sharon Waite
Kathleen & Charles Frazee	Margaret Horrocks
Lillian Bart	Michael & Andrea Goode
Margaret Thum	Marcia Salley
Lorraine Bobby	Carol & Arnold Peterson
Eleanore Rankin	Dorothy & Peter Cummings
Daryl Guetzkow & Lisa Andrews	Mary Hansen
Peggy Minter	Abby T. Cook
Toby Silberfarb	Al & Gloria Shkoler
Michael Ebenhoch	Sally & James Young
Robert & Diane Cooper	Macia Pavone
Renee Scott	Clairee Tynes
Julie Shook	Joan Dressel
RC & Patricia Shook	Anthony Package & Susan Petrella
Robert & Jean Turner	Kathryn & Jerry Shepherd
Susan Brown	Barry Brown
Al Archuleta	
Martha Houston	

\$3,141.25

BOOK ENDOWMENT DONATIONS

Gillian Botha	Kellie Castillo
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United Way
Bank of America
David & Zoe Berry
Christine & David Ruppel
James & Virginia Walker
Virginia & Pat Santar
Turgut & Maria Cakiraga
Jean Lasley

Laura Webb
Glenn & Kathryn Baldwin
Leland Mary Castner
Al & Gloria Shkoler
Hugh & Gae Wood
Geraldine A Bennett
D.O. Hancock

\$1,471.00

GENERAL FUND DONATIONS

Lakeview Café
Vita-Herb Nutraceuticals
Eleanore Rankin
Bob & Shirley Fishel
Placentia Round Table Womens Club
Neil & Jean Lasley
Mary Pommier
Marcia Salley
Barbara McHugh
Charles & Mary Ann
Stephan & Charlene
Eleanore Rankin
Allen Cassidy
Robert & Diane Cooper
Wilbur & Sharon Waite
Jeanette Schwartkopf
Margaret Barnes
Kim McClain
Barbara Young
Elizabeth Mead
John & Marguerite Andrews
Tenet
Al & Sonja Todd
Laranne Millonzi
Fred & Elizabeth Minter
Lynda & David Baker
Marcia Derrico

Radha Dagli
Marian Blank
Jack & Lori Fisher
James & Gloria Thomas
Mary Strazdas
Carol Fizzard
James & Virginia Walker
Richard & Jacqueline Shumway
Sally & James Young
Laranne Millonzi
Marjorie Wood
Kathryn & Jerry Shepherd
Betty Escobosa
Carol & Arnold Peterson
Kay & Tom Pfaffle
Brenda Benner
Camille Himes
Sam & Diane Martlaro
Jim Roberts
Janna Whidden
Jana & John Jermanis
Jean Lasley
William & Susan Sorensen
Pat Irot
Estella & Vernon Wnek
Memorial Book for Lyla Dell
Friends of Placentia Library

TOTAL DONATIONS:

\$8,079.48

TOTAL ALL DONATIONS

\$12,691.73

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: **Building Maintenance Report for March 2005**
DATE: April 18, 2005

HVAC: No service calls in February.

Plumbing: No service calls in February.

Electrical: Relamped check-in desk.

Carpet Cleaners: 3/25/05 – Cleaned Meeting Room carpet.

General Contractor: No service calls in February.

Locksmith: No service calls in February.

Telephone: Inquired with E.A.R. Tel to increase duration of recording capability.

Prepared by: Wendy Goodson

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Personnel Report for March 2005
DATE: April 18, 2005

RESIGNATIONS:

None

APPOINTMENTS:

None

OPEN POSITIONS:

None

WORKERS' COMPENSATION LEAVE:

None

PERFECT ATTENDANCE AWARDS FOR JANUARY 2005-MARCH 2005:

Gary Bell – 4 hours vacation

Esther Guzman – 2 hours vacation

Katie Matas – 4 hours vacation

Toby Silberfarb – 4 hours vacation

Ed Stryzik – 2 hours vacation

Estella Wnek - 4 hours vacation

Prepared by: Wendy Goodson



TO: Elizabeth Minter, Library Director

FROM: Laranne Millonzi, Development Director and Volunteer Coordinator 

SUBJECT: Volunteer Report for Month of March 2005

CUMULATIVE RECORD OF VOLUNTEER HOURS (excluding Literacy services)				
REGULAR	FY04/05	FY04/05	Starting	Cumulative
	Mar	YTD		
Andrade, Linda	8.00	85.00	Sep-95	932.00
Backes, Theresa	7.00	55.50	Jun-98	468.25
Barnett, Joan	0.00	8.00	Oct-04	8.00
Bart, Lillian	8.00	56.00	May-01	449.75
Bass, Donna	0.00	5.00	Jul-05	7.00
Benner, Brenda	2.00	13.50	Jul-04	13.50
Blansett, Nadine	25.00	222.75	Mar-03	463.50
Boelman, Marge	3.50	19.25	Apr-01	195.25
Botha, Jill	0.00	2.00	Nov-01	66.00
Britton, JoAnn	6.25	50.00	Jul-04	50.00
Byrne, Joyce	8.00	56.00	Apr-04	61.00
Cassidy, Deane	0.00	0.00	May-04	2.00
Clugston, Patricia	9.00	76.25	Jun-98	642.50
Davis, Sandy	10.00	82.00	Jul-03	183.00
Dell, Lyla	0.00	69.50	Aug-98	309.00
Farkas, Theodore	52.00	111.00	?	116.00
Fioroni, Pete	10.00	72.00	Mar-97	390.00
Fisher, Jack	0.00	6.75	Apr-04	12.25
Fisher, Lora	0.00	1.25	Aug-04	1.25
Fitzgerald, Joan	9.00	78.00	Oct-93	2,257.75
Fraze, Kathy	0.00	0.00	Jul-02	7.00
Godwin, Nita	8.50	82.50	Feb-96	456.75
Haagen, John	1.00	17.25	Jan-00	120.50
Hathaway, Eugenia	4.00	32.00	Nov-03	60.00
Hemmerling, Barbara	8.25	115.00	Sep-95	848.00
Henderson, Jan	0.00	2.00	Oct-03	11.00
Himes, Camille	102.00	108.00	Jul-03	114.00
Horrocks, Marjorie	4.00	36.00	Oct-95	328.00
Irot, Pat	35.00	277.50	Feb-96	3,874.50
Jertberg, Pat	9.00	81.25	Apr-98	2,051.50
Lee, Wilma	0.00	6.25	Feb-04	13.25
Loewer, Terrie	25.75	89.00	Jun-04	93.50
Lone-Tollefson, Nancy	28.50	289.75	Jan. 03	594.50
Lord, Audrey	0.00	0.00	Jul-00	390.75
Marchant, Liz	0.00	9.00	Feb-05	9.00
Minter, Fred	4.00	9.00	Dec-05	9.00
Minter, Peggy	0.00	12.00	Dec-05	12.00
Mitchell, Bill	4.00	4.00	Mar-05	4.00
Myers, Claire	12.50	94.50	Oct-95	1,419.00
Nakamura, Nobu	8.00	54.50	Sep-04	54.50
Olson, Bob	6.00	34.00	Sep-95	532.00
Pence, Carol	0.00	0.00	Mar-04	3.00
Pence, Thomas	0.00	0.00	Jan-99	301.50
Rankin, Eleanore	25.00	165.00	May-02	753.50
Rodriguez, Carmen	10.00	68.00	Feb-00	351.50
Salem, Rose	10.00	66.00	Oct-00	367.75
Sanatar, Ginny	102.00	108.00	Mar-02	225.50
Sandoval, Gerry	8.00	64.00	Aug-02	236.00
Schafer, Ruth	8.00	58.00	Jun-04	66.00
Schlichter, Alan	12.00	27.50	Oct-93	910.00
Schmidt, Marie	12.00	103.00	Apr-98	766.75
Scott, Linda	0.00	0.00	Jul-03	18.50
Scott, Renee	2.00	9.00	Dec-05	9.00
Segovia, Inez	12.00	96.00	Jun-03	217.50
Shaw, Dixie	2.00	9.00	May-94	226.50
Silverman, Pat	10.00	76.00	Jul-03	178.00
Stoller, Frances	2.00	9.00	Dec-05	9.00
Thum, Margo	14.00	122.00	Nov-03	184.00
Tollefson, Jerry	0.00	6.50	Jul-03	
Tooley, Marita	0.00	2.00	Jan-05	2.00
Tramison, Betty	0.00	8.50	Aug-04	8.50
Walker, Jim	0.00	0.00	Nov-03	1.50

Walker, Virginia	50.00	10.00	Mar-99	60.00
Walcek, John	0.00	0.00	Dec-04	6.00
Williams, Ben	0.00	2.00	Jan-05	2.00
Wymer, Betty	6.25	80.00	Jan-96	1,117.50
Zamora, Mary	0.00	0.00	Jan-04	8.50
TOTAL	703.50	3512.75		23,660.75

CUMULATIVE RECORD OF TEMPORARY VOLUNTEER HOURS (excluding Literacy Services)

	FY04/05	FY04/05	Cumulative		FY04/05	FY04/05	Cumulative
	Mar	YTD			Mar	YTD	
Alvarado, Catalina	0.00	3.25	3.25	Aakash, Misty	0.00	15.50	15.50
Barlow, Stacey	0.00	4.50	4.50	Ngo, Kathy	0.00	31.75	31.75
Becker, Alyssa	0.00	8.25	9.25	Nguyen, Kevin	0.00	18.25	18.25
Beshay, Andrew	0.00	11.00	11.00	Ning Zing, Dan	0.00	9.00	9.00
Bhattacharya, Ankur	0.00	23.00	46.50	Ong, Cindy	0.00	9.00	9.00
Bishtawi, Stephen	6.00	26.00	42.00	Pestoor, Jaclyn	0.00	8.50	16.50
Bianco, Justin	0.00	4.00	36.50	Peters, Lezi	0.00	20.75	30.25
Blaine, Ami	0.00	4.00	14.00	Peters, Tim	0.00	18.25	27.75
Blehm, Nathan	0.00	10.50	10.50	Piol, Nick	0.00	8.00	48.00
Boden, Emily	0.00	24.25	28.25	Rivera, Ruben	0.00	35.00	40.00
Born, Ashley	0.00	6.25	24.25	Rodriguez, Jose	4.00	34.00	34.00
Cerpa, Lizbeth	0.00	4.50	4.50	Runyan, Nicole	0.00	7.00	7.00
Cha, Sally	0.00	22.00	22.00	Ryang, Michelle	0.00	13.25	30.50
Chao, Rebecca	0.00	44.50	55.50	Salvary, Vanessa	2.00	5.00	5.00
Chau, Thomas	16.00	40.00	40.00	Sevilla, Martin	0.00	31.00	31.00
Choi, Eric	12.00	34.00	34.00	Sharp, Kristina	0.00	16.25	28.25
Chen, Shaw-Ming	0.00	11.50	11.50	Shaw, Vishwa	0.00	4.50	4.50
Chun, Andrea	12.00	66.25	135.00	Soetijoso, Agnes	16.00	82.00	82.00
De La Cruz, Natalie	16.00	40.00	40.00	Suh, Stacy	8.00	68.25	98.75
Dita, Alex	10.50	30.50	30.50	Syed, Kiren	0.00	20.75	46.25
Downs, Chantal	2.00	19.00	19.00	Tan, Hannah	0.00	1.00	44.00
Drake, Catherine	0.00	7.00	7.00	Tasnim, Sara	0.00	14.00	20.25
Erbacher, Matt	0.00	5.00	5.00	Tat, Trung	14.50	38.50	112.25
Esquivel, Gilberto	0.00	28.00	41.00	Thibault, Peter	0.00	8.50	10.50
Florez, Stephanie	0.00	2.75	5.75	Thibault, Timothy	0.00	10.50	14.50
Ford, Chris	14.00	36.00	90.25	Thornley, Mikayla	0.00	2.00	2.00
Francis, Lucy	0.00	11.00	11.00	Titus, Tanya	0.00	4.00	4.00
Hadi, Maria	0.00	10.00	10.00	Tjoarman, Arlene	0.00	85.25	110.75
Hariri, Nick	0.00	29.00	30.00	Valerio, Ricardo	0.00	0.00	30.00
Hernandez, Brenda	0.00	18.00	18.00	Vasquez, Michelle	0.00	3.25	3.25
Ibarra, Estefania	0.00	39.00	54.00	Vo, Jadeson	0.00	11.50	20.25
Israel, Emily	0.00	19.25	22.25	Vo, Jasmine	0.00	11.50	21.25
Jani, Eddie	0.00	37.25	59.25	Wang, Melody	4.00	42.50	47.50
Karan, Gaurav	6.00	44.00	44.00	White, Chris	0.00	19.25	20.25
Khattar, Saijal	0.00	43.50	57.50	Wiggins, Katie	0.00	40.00	40.00
Lee, Jessica	0.00	41.00	46.00	Wu, Jaime	0.00	9.25	14.75
Lee, Kenneth	0.00	48.00	57.25	Yeh, Bryce	0.00	6.00	25.25
Martinez, Chris	0.00	26.25	40.00	Zuniga, Jazmin	0.00	10.00	38.00
TOTAL	94.50	882.25	1220.25	TOTAL	48.50	725.75	1144.75

TOTAL Library Volunteer Hours 846.50
TOTAL Literacy Volunteer Hours 978.00

Agenda Item 21
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TOTAL VOLUNTEERS HOURS 1824.50

REGULAR VOLUNTEERS are committed to an on-going program each week
LITERACY VOLUNTEERS are involved in tutoring and other volunteer projects for the Literacy Campaign.
TEMPORARY VOLUNTEERS are working for a project in school, church, scouts, or court referral cases.

	Regular/Temp. Volunteers				Literacy Volunteers			
	FY00/01	FY01/02	FY02/03	FY03/04	FY00/01	FY01/02	FY02/03	FY03/04
July	562.00	623.00	693.50	735.25	658.00	1026.50	644.00	865.00
August	563.25	834.25	386.00	551.50	662.00	847.00	513.00	829.00
September	248.00	802.75	386.00	385.00	581.00	605.00	518.00	808.00
October	385.00	1029.80	442.50	388.75	614.00	550.00	516.00	820.00
November	369.25	1457.30	388.25	388.25	685.50	550.00	510.00	805.00
December	205.25	203.50	260.00	359.50	564.00	586.00	504.00	853.00
January	387.25	356.50	425.00	439.00	797.00	586.00	504.00	979.00
February	376.75	359.75	492.00	496.25	617.00	600.00	534.00	1472.00
March	377.25	399.00	340.00	489.25	622.50	600.00	767.00	1275.75
April	457.25	299.75	533.25	476.50	656.00	600.00	502.00	1152.00
May	393.00	371.50	355.50	460.25	1,204.50	588.00	500.00	562.50
June	<u>580.75</u>	<u>454.00</u>	<u>554.75</u>	<u>456.00</u>	<u>1,050.50</u>	<u>639.00</u>	<u>3368.00</u>	<u>526.50</u>
	4905.00	7191.10	5256.75	5625.50	8,712.00	7777.50	9380.00	10947.75

	FY04/05	FY04/05
July	948.25	1,008.00
August	696.25	684.00
September	482.00	704.00
October	487.75	684.00
November	461.00	1,458.00
December	400.75	1,075.00
January	X	X
February	959.75	2,084.00
March	846.50	978.00
April		
May		
June		
	<u>5282.25</u>	<u>8,675.00</u>

CUMULATIVE RECORD OF LITERACY VOLUNTEER HOURS

REGULAR	FY04/05	FY04/05	Cumulative		FY04/05	FY04/05	Cumulative
	Mar	YTD			Mar	YTD	
Aguirre, Alyssa	6.00	54.00	94.00	Go, Jonathon	6.00	29.00	29.00
Ahahechi, Maryam	12.00	54.00	54.00	Gonzales, Rosemarie	-	24.00	24.00
a LaTorre, Angelica	-	-	154.00	Goodman, Dale	26.00	76.00	3,541.00
Ansig, Ronald	-	8.00	8.00	Grisso, Norma	-	15.00	21.00
Araujo, John	-	30.00	30.00	Guerrero, Christine	6.00	54.00	132.00
Azadi, Joe	12.00	56.00	72.00	Guerrero, Lavone	6.00	54.00	136.00
Azizan, Sarah	-	-	40.00	Hamacher, Holly	6.00	48.00	132.00
Babinski, Barbara	-	-	3.00	Hatch, Bill	6.00	54.00	189.00
Bates, Emily	-	39.00	20.00	Hatch, Katie	6.00	53.00	103.00
Becker, Alyssa	12.00	51.00	51.00	Hawkins, Christina	-	53.00	128.00
Behmaram, Roxana	12.00	62.00	62.00	Healey, Kathleen	6.00	54.00	330.00
Belekjian, Maria	-	12.00	120.00	Heer, Kim	6.00	54.00	347.00
Bello, Dominic	12.00	64.00	138.00	Henao, Stephanie	6.00	54.00	108.00
Bennett, Amanda	6.00	52.00	52.00	Herrera, Elizabeth	-	36.00	36.00
Bennett, Kevin	6.00	52.00	52.00	Hernandes, Melissa	-	-	50.00
Bernardino, Maria	6.00	54.00	150.00	Hernandez, Maria	-	54.00	198.00
Blarsi, Courtney	12.00	50.00	50.00	Hilleweart, Heather	-	48.00	126.00
Bowers, Cretia	-	-	20.00	Holmes, Nancy	6.00	54.00	54.00
Bowley, Jessika	12.00	30.00	48.00	Howell, Anne	-	18.00	102.00
Brackett, Jim	-	6.00	159.00	Hsieh, Lambert	6.00	54.00	54.00
Broderick, Shannon	12.00	54.00	112.00	Hsu, Iris	6.00	54.00	54.00
Brzovic, Kathy	6.00	54.00	143.00	Humple, Phyllis	4.00	32.00	210.00
Cadambi, Aruna	-	-	44.00	Hutain, Jenny	6.00	54.00	91.00
Callaway, Sean	12.00	60.00	102.00	Hutton, Katherine (Kate)	6.00	54.00	348.00
Castillo, Alicia	6.00	28.00	66.00	Jensen, Ryan	12.00	48.00	48.00
Cerpa, Lizbeth	6.00	29.00	29.00	Harris, Michelle	6.00	52.00	52.00
Cha, Sally	6.00	54.00	144.00	Hassan, Zeenat	6.00	27.00	27.00
Chandrasekaram, Vinolie	-	-	64.00	Henri, Chase	6.00	39.00	39.00
Chang, Sirena	6.00	26.00	26.00	Ho, Brandon	6.00	27.00	27.00
Charles, Vicki	6.00	27.00	27.00	Hutton, Katherine (Kate)	-	30.00	324.00
Chen, April	-	-	177.00	Jeon, Ashley	6.00	48.00	89.00
Chen, Wen	-	36.00	120.00	Johnstone, Deborah	-	33.00	33.00
Cheng, Elsen	12.00	80.00	158.00	Kaiser, Kelly	-	-	150.00
Cho, Jason	6.00	28.00	22.00	Kamat, Rujvi	6.00	54.00	90.00
Choi, Eric	6.00	28.00	29.00	Kao, Elaine	6.00	42.00	98.00
Choi, Eugene	6.00	48.00	90.00	Kapur, Melea	6.00	54.00	54.00
Chow, Nicole	6.00	27.00	27.00	Khamphanh, Molly	6.00	54.00	138.00
Christensen, Alan	6.00	31.00	31.00	Komreich, Seth	-	-	32.00
Chun, Andre	6.00	27.00	27.00	Kreger, Kenneth	-	36.00	36.00
Coffee, Nancy	-	12.00	403.00	Krisinger, Elizabeth	-	-	78.00
Connors, Kamala	-	42.00	42.00	Lampson, Caylan	6.00	39.00	39.00
Corbo, Leonora	6.00	53.00	53.00	Lee, Al	20.00	84.00	84.00
Delgado, Ana	6.00	54.00	54.00	Lee, Joshua	6.00	54.00	54.00
Dhanak, Shayona	6.00	29.00	29.00	Leon, Philip	6.00	38.00	38.00
Diaz, Cynthia	-	-	52.00	Leslie, Sandra	6.00	59.00	342.00
Diaz, Monica	-	-	70.00	Lewis, Kim	12.00	60.00	60.00
Donofrio, Susan	6.00	54.00	189.00	Lien, Kevin	6.00	27.00	27.00
Draper, Krispa	-	18.00	168.00	Lin, Joyce	6.00	54.00	54.00
Dudrey, Kristin	6.00	54.00	108.00	Lo, Tiffany	6.00	31.00	31.00
Eckels, Krys	6.00	54.00	144.00	Loi, Nelly	12.00	93.00	93.00
Economou, Christina	6.00	54.00	136.00	Lopez, Grace	-	51.00	52.00
Elmore, Sylvia	6.00	44.00	128.00	Lukito, Cory	6.00	54.00	54.00
Espinoza, Veronica	6.00	39.00	39.00	Lukito, Kevin	6.00	54.00	54.00
Farilla, Dawn	6.00	54.00	54.00	Mai, Angie	12.00	36.00	72.00
Finley, Virginia	6.00	54.00	144.00	Maino, Arielle	6.00	48.00	48.00
Fitsimons-Diaz, Chelsea	-	12.00	129.00	Malkowicz, Edward	12.00	96.00	400.00
Flores, Jose	6.00	31.00	31.00	Manzanarez, Melissa	12.00	102.00	102.00
Flores, Stephanie	6.00	27.00	27.00	Marquez, George	6.00	54.00	54.00
Ford, Shannon	12.00	60.00	60.00	Marquez, Jeff	-	42.00	84.00
Gardner, Jeanette	-	-	87.00	Martlaro, Diane	-	-	564.00
Gimby, Walter	-	36.00	82.00	Massaro, Lauren	6.00	54.00	138.00

Literacy Hours continued

REGULAR	FY04/05	FY04/05	Cumulative	REGULAR	FY04/05	FY04/05	Cumulative
	Mar	YTD			Mar	YTD	
McBain, Frances	6.00	54.00	132.00	Shah, Sweny	-	-	132.00
McBentez, Kathy	6.00	54.00	218.00	Shan, Kheyati	-	24.00	69.00
McGrath, Patricia	6.00	54.00	127.00	Sie, Melanie	6.00	28.00	28.00
Mehta, Ami	-	24.00	60.00	Siwwanto, Patricia	6.00	27.00	27.00
Mesgina, Nahom	6.00	25.00	25.00	Skimizu, Ken	12.00	108.00	549.00
Miller, Michelle	-	24.00	69.00	Smith, Alex	6.00	38.00	38.00
Min, Nara	-	6.00	58.00	Smith, Allie	4.00	44.00	44.00
Montoya, Tania	-	24.00	80.00	Smith, Annie	4.00	94.00	44.00
Myers, Emily	-	-	150.00	Soetijoso, Agnes	8.00	60.00	60.00
Navarro, Nicole	-	24.00	114.00	Soqui, Evelyn	12.00	102.00	152.00
Negoranek, Rachel	-	24.00	53.00	Speakman, Sarah	6.00	48.00	123.00
Negrete, Adriana	-	24.00	61.00	Stutts, Lisa	-	18.00	67.00
Nguyen, Martin	6.00	94.00	94.00	Stuvert, Judith	-	60.00	67.00
Nguyen, Minh	6.00	54.00	54.00	Sun, Ying	6.00	29.00	29.00
Nguyen, Thien	6.00	76.00	76.00	Sze, Kelly	12.00	84.00	84.00
Nguyen, Tyler	-	24.00	80.00	Tan, Hannah	-	22.00	22.00
Olson, Shawn	12.00	73.00	73.00	Tat, Trung	-	24.00	35.00
Ortiz, Cynthia	6.00	54.00	54.00	Thomas, Peggy	-	24.00	143.00
Osoria, Jonathan	6.00	48.00	96.00	Thompson, Amanda	6.00	27.00	27.00
Patel, Vani	6.00	48.00	38.00	Thong, Din	10.00	120.00	120.00
Pelto, Ernest	6.00	48.00	331.00	Todker, Reka	-	24.00	36.00
Perez, Christina	6.00	48.00	48.00	Todker, Vanita	6.00	57.00	94.00
Porter, Melissa	12.00	104.00	222.00	Ton, Sothavy	10.00	107.00	107.00
Precht, Jeanette	6.00	54.00	211.00	Trapp, Andrew	6.00	39.00	39.00
Renno, Carolyn	6.00	49.00	97.00	Trotter, Cynthia	6.00	48.00	195.00
Reynoso, Tanya	6.00	42.00	42.00	Trujillo, Mark	12.00	148.00	148.00
Rivera, Felleny	-	-	76.00	Truong, Christine	-	-	123.00
Rivera, Hilda	10.00	74.00	242.00	Valenzuela, Sarah	-	24.00	24.00
Rodriguez, Elizabeth	12.00	66.00	66.00	Veltre, Robin	-	21.00	43.00
Rodriguez, Kenia	-	110.00	120.00	Vo, Jadeson	6.00	29.00	29.00
Rosas, Henry	-	62.00	110.00	Vo, Jasmine	6.00	35.00	55.00
Ross, Charlotte	-	18.00	21.00	Vo, Martin	6.00	23.00	23.00
Sabo, Melissa	-	-	42.00	Vukovick, Kathy	-	24.00	40.00
Salvary, Vanessa	6.00	34.00	34.00	Vyas, Ushima	6.00	28.00	28.00
Schaal, Linda	6.00	48.00	261.00	Weimer, MacKenzie	6.00	48.00	81.00
Schultz, Laurie	6.00	52.00	52.00	White, Debi	6.00	39.00	39.00
Sgobba, Jackie	-	18.00	180.00	Wright, Sydney	6.00	48.00	87.00
				Yang, Jonathon	6.00	45.00	45.00
				Yu, Lillian	-	24.00	30.00
Total	978.00	8,273.00	22,339.00				



Placentia Library District
Circulation Report
April 18, 2005

on build up

	FY04-05 YTD	FY03-04 YTD	% Change FY03 TO FY04	FY04-05 March	FY03-04 March
1st Time Checkouts	122,111	108,050	13.01%	16,159	13,989
Phone Renewals	11,340	17,058	-33.52%	999	2,249
In-Building Renewals	3,222	3,842	-16.14%	528	341
TOTAL RENEWALS	14,562	20,900	-30.33%	1,527	2,590
TOTAL CHECKOUTS	136,673	128,950	5.99%	17,686	16,579
On-Time Checkins	130,950	111,822	17.11%	17,161	14,302
Late Checkins	9,079	9,075	0.04%	1,241	1,273
TOTAL CHECKINS	140,029	120,897	15.83%	18,402	15,575
Hold Placed	4,860	2,418	100.99%	520	424
Hold Cancelled	316	66	378.79%	18	13
Hold Filled	3,902	3,111	25.43%	436	375
Patrons Registered	3,057	3,183	-3.96%	433	483
Titles Added	3,141	3,969	-20.86%	376	440
Volumes Added	3,553	4,180	-15.00%	398	486
CIRCULATION BY TYPE OF MATERIAL					
Adult Print	55,681	54,138	2.85%	5,640	6,760
Juvenile Print	62,089	59,397	4.53%	8,565	7,988
Total Print	117,770	113,535	3.73%	14,205	14,748
Audio	10,137	6,815	48.75%	2,307	978
Visual	16,418	10,620	54.60%	2,224	1,471
Total Audio Visual	26,555	17,435	52.31%	4,531	2,449
TOTAL CIRCULATION	144,325	130,970	10.20%	18,736	17,197
Placentia Circulation	85,733	81,067	5.76%	10,900	10,378
%Placentia Circulation	59.40%	61.90%		58.18%	60.35%
Anaheim/Yorba Linda Circulation	24,913	22,346	11.49%	3,486	2,932
%Anaheim/Yorba Linda Circulation	17%	17.06%		19%	17.05%
TYPES OF ACTIVE BORROWERS					
Adult	104,744	91,025	15.07%	13,786	11,786
Young Adult	2,230	2,249	-0.84%	267	261
Juvenile	25,191	26,434	-4.70%	3,019	3,197
New Borrower	9,802	10,001	-1.99%	1,357	1,745
Non Resident	0		N/A	0	0
Other (staff)	2,121	2,082	1.87%	302	207
TOTAL ACTIVE BORROWERS	144,088	131,791	9.33%	18,731	17,196
TOTAL REGISTERED BORROWERS	177,898	164,682	8.03%	21,112	17,141
ATTENDANCE	311,579	308,245	1.08%	42,699	40,223
Adult Reference-In Building	13,376	8,452	58.26%	1,994	1,310
Adult Reference-Telephone	1,663	1,354	22.82%	209	188
Children's Reference-In Building	11,476	5,686	101.83%	1,910	1,097
Children's Reference-Telephone	200	199	0.50%	27	6
Total Adult Reference	15,039	9,806	53.37%	2,203	1,498
Total Children's Reference	11,676	5,885	98.40%	1,937	1,103
Total in Building Reference	24,852	14,138	75.78%	3,904	2,407
Total Telephone Reference	1,863	1,553	19.96%	236	194
TOTAL REFERENCE	26,715	15,691	70.26%	4,140	2,601



PLACENTIA INVOICES

PERIOD COVERED FY2002-2003	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR SEISMIC	IRRIGATION CONTROL	TOTAL
Jul-02	07/10/20	5,200.62	1,638.37	650.63	0.00	0.00	8.18	7,497.80
Aug-02	08/16/02	5,961.61	1,178.68	651.87	107.50	0.00	8.20	7,907.86
Sep-02	09/17/02	5,200.62	1,638.37	650.63	0.00	0.00	0.00	7,489.62
Oct-02	10/11/02	0.00	1,195.57	650.63	0.00	0.00	8.17	1,854.37
Nov-02	11/15/02	0.00	1,461.17	650.61	107.50	0.00	16.35	2,235.63
Dec-02	12/13/03	0.00	1,150.57	650.63	537.50	0.00	0.00	2,338.70
Jan-03	01/16/03	0.00	1,632.69	650.63	0.00	0.00	8.15	2,291.47
Feb-03	02/11/03	0.00	1,269.07	762.39	0.00	0.00	0.00	2,031.46
Mar-03	03/17/03	0.00	1,177.30	762.39	107.50	0.00	10.55	2,057.74
Apr-03	04/07/03	35,884.16	1,263.68	762.39	269.45	0.00	7.17	38,186.85
May-03	06/05/03	3,712.49	1,150.57	650.77	107.50	0.00	7.20	5,628.53
Jun-03	07/24/03	4,522.91	1,150.57	650.77	207.50	0.00	7.20	6,538.95
TOTAL		60,482.41	15,906.61	8,144.34	1,444.45	0.00	81.17	86,058.98
AVG		5,040.20	1,325.55	678.70	120.37		6.76	7,171.58

PERIOD COVERED FY2003-2004	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR SEISMIC	IRRIGATION CONTROL	TOTAL
Jul-03	08/07/03	5,933.96	1,566.39	604.52	0.00	0.00	7.20	8,112.07
Aug-03	09/08/03	5,103.96	1,370.47	604.52	215.00	0.00	7.19	7,301.14
Sep-03	10/13/03	2,650.78	1,150.57	604.52	107.50	0.00	7.19	4,520.56
Oct-03	11/10/03	4,002.21	1,150.57	604.52	107.50	0.00	7.24	5,872.04
Nov-03	12/12/03	3,276.82	2,064.00	604.52	1,520.17	0.00	7.23	7,472.74
Dec-03	01/13/04	2,950.98	1,407.66	705.74	155.00	0.00	0.00	5,219.38
Jan-04	02/10/04	2,987.54	1,150.57	568.93	107.50	0.00	7.23	4,821.77
Feb-04	03/08/04	3,020.00	1,150.57	619.54	107.50	0.00	7.20	4,904.81
Mar-04	04/08/04	3,046.38	1,150.57	619.54	107.50	0.00	7.45	4,931.44
Apr-04	05/12/04	3,106.89	1,150.57	619.54	107.50	0.00	0.00	4,984.50
May-04	06/15/04	3,544.04	1,150.57	647.62	215.00	0.00	7.28	5,564.51
Jun-04	07/28/04	4,661.33	1,150.57	690.71	276.54	0.00	7.27	6,786.42
TOTAL		44,284.89	15,613.08	7,494.22	3,026.71	0.00	72.48	70,491.38
AVG		3,690.41	1,301.09	624.52	252.23	0.00	6.04	5,874.28

PERIOD COVERED FY2004-2005	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR SEISMIC	IRRIGATION CONTROL	TOTAL
Jul-04	08/23/04	5,332.93	1,150.57	722.54	302.50	0.00	7.29	7,515.83
Aug-04	10/15/04	5,155.44	1,150.57	679.43	215.00	0.00	14.45	7,214.89
Sep-04	11/04/04	3,963.90	1,150.57	686.96	0.00	0.00	7.18	5,808.61
Oct-04	12/14/04	0.00	1,150.57	788.19	252.50	0.00	7.18	2,198.44
Nov-04	02/07/05	3,493.88	1,150.57	802.54	107.50	0.00	7.23	5,561.72
Dec-04	03/09/05	3,337.04	2,392.41	726.17	107.50	0.00	7.24	6,570.36
Jan-05	04/13/05	3,017.99	0.00	726.17	107.50	0.00	7.30	3,858.96
Feb-05		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Mar-05		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Apr-05		0.00	0.00	0.00	0.00	0.00	0.00	0.00
May-05		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Jun-05		0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL		24,301.18	8,145.26	5,132.00	1,092.50	0.00	57.87	38,728.81
AVG		3,471.60	1,163.61	733.14	156.07	0.00	8.27	5,532.69

TOTAL DOLLARS SPENT

FY2002-2003	LABOR	EQUIPMENT	MATERIAL	TOTAL	50% LIBRARY
Jul-02	1,127.26	174.00	0.00	1,301.26	650.63
Aug-02	1,127.26	174.00	2.48	1,303.74	651.87
Sep-02	1,127.26	174.00	0.00	1,301.26	650.63
Oct-02	1,127.26	174.00	0.00	1,301.26	650.63
Nov-02	1,127.26	174.00	0.00	1,301.26	650.63
Dec-02	1,127.26	174.00	0.00	1,301.26	650.63
Jan-03	1,127.26	174.00	0.00	1,301.26	650.63
Feb-03	1,350.78	174.00	0.00	1,524.78	762.39
Mar-03	1,350.78	174.00	0.00	1,524.78	762.39
Apr-03	1,350.78	174.00	0.00	1,524.78	762.39
May-03	1,127.53	174.00		1,301.53	650.77
Jun-03	1,127.53	174.00		1,301.53	650.77
TOTAL	14,198.22	2,088.00	2.48	16,288.70	8,144.35
AVG	1,183.19	174.00	0.21	1,357.39	678.70

TOTAL DOLLARS SPENT

FY2003-2004	LABOR	EQUIPMENT	MATERIAL	TOTAL	50% LIBRARY
Jul-03	1,035.04	174.00	0.00	1,209.04	604.52
Aug-03	1,035.04	174.00	0.00	1,209.04	604.52
Sep-03	1,035.04	174.00	0.00	1,209.04	604.52
Oct-03	1,035.04	174.00	0.00	1,209.04	604.52
Nov-03	1,035.04	174.00	0.00	1,209.04	604.52
Dec-03	1,207.48	204.00	0.00	1,411.48	705.74
Jan-04	963.86	174.00	0.00	1,137.86	568.93
Feb-04	1,050.08	189.00	0.00	1,239.08	619.54
Mar-04	1,050.08	189.00	0.00	1,239.08	619.54
Apr-04	1,050.08	189.00	0.00	1,239.08	619.54
May-04	1,106.24	189.00	0.00	1,295.24	647.62
Jun-04	1,177.42	204.00	0.00	1,381.42	690.71
TOTAL	12,780.44	2,208.00	0.00	14,988.44	7,494.22
AVG	1,065.04	184.00	0.00	1,249.04	624.52

TOTAL DOLLARS SPENT

FY2004-2005	LABOR	EQUIPMENT	MATERIAL	TOTAL	50% LIBRARY
Jul-03	1,233.58	211.50	0.00	1,445.08	722.54
Aug-03	1,147.36	211.50	0.00	1,358.86	679.43
Sep-03	1,177.42	196.50	0.00	1,373.92	686.96
Oct-03	1,364.88	211.50	0.00	1,576.38	788.19
Nov-03	1,401.08	204.00	0.00	1,605.08	802.54
Dec-03	1,263.33	189.00	0.00	1,452.33	726.17
Jan-04	1,263.33	189.00	0.00	1,452.33	726.17
Feb-04	0.00	0.00	0.00	0.00	0.00
Mar-04	0.00	0.00	0.00	0.00	0.00
Apr-04	0.00	0.00	0.00	0.00	0.00
May-04	0.00	0.00	0.00	0.00	0.00
Jun-04	0.00	0.00	0.00	0.00	0.00
TOTAL	8,850.98	1,413.00	0.00	10,263.98	5,131.99
AVG	1,264.43	201.86	0.00	1,466.28	733.14

DOLLARS BY TYPE OF WORKER

FY2002-2003	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-02	382.24	234.40	63.58	0.00	447.04	1,127.26
Aug-02	382.24	234.40	63.58	0.00	447.04	1,127.26
Sep-02	382.24	234.40	63.58	0.00	447.04	1,127.26
Oct-02	382.24	234.40	63.58	0.00	447.04	1,127.26
Nov-02	382.24	234.40	63.58	0.00	447.04	1,127.26
Dec-02	382.24	234.40	63.58	0.00	447.04	1,127.26
Jan-03	382.24	234.40	63.58	0.00	447.04	1,127.26
Feb-03	382.24	234.40	63.58	0.00	670.56	1,350.78
Mar-03	382.24	234.40	63.58	0.00	670.56	1,350.78
Apr-03	382.24	234.40	63.58	0.00	670.56	1,350.78
May-03	382.24	234.40	63.58		447.04	1,127.26
Jun-03	382.24	234.40	63.58		447.04	1,127.26
TOTAL	4,586.88	2,812.80	762.96	0.00	6,035.04	14,197.68
AVG	382.24	234.40	63.58	0.00	502.92	1,183.14

DOLLARS BY TYPE OF WORKER

FY2003-2004	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-03	284.72	240.48	60.56	0.00	449.28	1,035.04
Aug-03	284.72	240.48	60.56	0.00	449.28	1,035.04
Sep-03	284.72	240.48	60.56	0.00	449.28	1,035.04
Oct-03	284.72	240.48	60.56	0.00	449.28	1,035.04
Nov-03	284.72	240.48	60.56	0.00	449.28	1,035.04
Dec-03	284.72	300.60	60.56	0.00	561.60	1,207.48
Jan-04	213.54	240.48	60.56	0.00	119.28	633.86
Feb-04	213.54	270.54	60.56	0.00	505.44	1,050.08
Mar-04	213.54	270.54	60.56	0.00	505.44	1,050.08
Apr-04	213.54	270.54	60.56	0.00	505.44	1,050.08
May-04	213.54	270.54	60.56	0.00	561.60	1,106.24
Jun-04	284.72	270.54	60.56	0.00	561.60	1,177.42
TOTAL	3,060.74	3,096.18	726.72	0.00	5,566.80	12,450.44
AVG	255.06	258.02	60.56	0.00	463.90	1,037.54

DOLLARS BY TYPE OF WORKER

FY2004-2005	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-03	284.72	270.54	60.56	0.00	617.76	1,233.58
Aug-03	284.72	240.48	60.56	0.00	561.60	1,147.36
Sep-03	284.72	270.54	60.56	0.00	561.60	1,177.42
Oct-03	355.90	330.66	60.56	0.00	617.76	1,364.88
Nov-03	379.98	345.50	65.80	0.00	609.80	1,401.08
Dec-03	337.76	310.95	65.80	0.00	548.82	1,263.33
Jan-04	337.76	310.95	65.80	0.00	548.82	1,263.33
Feb-04	0.00	0.00	0.00	0.00	0.00	0.00
Mar-04	0.00	0.00	0.00	0.00	0.00	0.00
Apr-04	0.00	0.00	0.00	0.00	0.00	0.00
May-04	0.00	0.00	0.00	0.00	0.00	0.00
Jun-04	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	2,265.56	2,079.62	439.64	0.00	4,066.16	8,850.98
AVG	323.65	297.09	62.81	0.00	580.88	1,264.43

TIME BY TYPE OF WORKER

FY2002-2003	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		MAINT WORK	TOTAL
				TRIMMER			
Jul-02	8.00	8.00	2.00	0.00		16.00	34.00
Aug-02	8.00	8.00	2.00	0.00		16.00	34.00
Sep-02	8.00	8.00	2.00	0.00		16.00	34.00
Oct-02	8.00	8.00	2.00	0.00		16.00	34.00
Nov-02	8.00	8.00	2.00	0.00		16.00	34.00
Dec-02	8.00	8.00	2.00	0.00		16.00	34.00
Jan-03	8.00	8.00	2.00	0.00		16.00	34.00
Feb-03	8.00	8.00	2.00	0.00		24.00	42.00
Mar-03	8.00	8.00	2.00	0.00		24.00	42.00
Apr-03	8.00	8.00	2.00	0.00		24.00	42.00
May-03	8.00	8.00	2.00	0.00		16.00	34.00
Jun-03	8.00	8.00	2.00	0.00		16.00	34.00
TOTAL	96.00	96.00	24.00	0.00		216.00	432.00
AVG	8.00	8.00	2.00	0.00		18.00	36.00

TIME BY TYPE OF WORKER

FY2003-2004	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		MAINT WORK	TOTAL
				TRIMMER			
Jul-03	8.00	8.00	2.00	0.00		16.00	34.00
Aug-03	8.00	8.00	2.00	0.00		16.00	34.00
Sep-03	8.00	8.00	2.00	0.00		16.00	34.00
Oct-03	8.00	8.00	2.00	0.00		16.00	34.00
Nov-03	8.00	8.00	2.00	0.00		16.00	34.00
Dec-03	8.00	10.00	2.00	0.00		20.00	40.00
Jan-04	6.00	8.00	2.00	0.00		16.00	32.00
Feb-04	6.00	9.00	2.00	0.00		18.00	35.00
Mar-04	6.00	9.00	2.00	0.00		18.00	35.00
Apr-04	6.00	9.00	2.00	0.00		18.00	35.00
May-04	6.00	9.00	2.00	0.00		20.00	37.00
Jun-04	8.00	9.00	2.00	0.00		20.00	39.00
TOTAL	86.00	103.00	24.00	0.00		210.00	423.00
AVG	7.17	8.58	2.00	0.00		17.50	35.25

TIME BY TYPE OF WORKER

FY2004-2005	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		MAINT WORK	TOTAL
				TRIMMER			
Jul-03	8.00	9.00	2.00	0.00		22.00	41.00
Aug-03	8.00	8.00	2.00	0.00		20.00	38.00
Sep-03	8.00	9.00	2.00	0.00		20.00	39.00
Oct-03	10.00	11.00	2.00	0.00		22.00	45.00
Nov-03	9.00	10.00	2.00	0.00		20.00	41.00
Dec-03	8.00	9.00	2.00	0.00		18.00	37.00
Jan-04	8.00	9.00	2.00	0.00		18.00	37.00
Feb-04	0.00	0.00	0.00	0.00		0.00	0.00
Mar-04	0.00	0.00	0.00	0.00		0.00	0.00
Apr-04	0.00	0.00	0.00	0.00		0.00	0.00
May-04	0.00	0.00	0.00	0.00		0.00	0.00
Jun-04	0.00	0.00	0.00	0.00		0.00	0.00
TOTAL	59.00	65.00	14.00	0.00		140.00	278.00
AVG	8.43	9.29	2.00	0.00		20.00	39.71

Elizabeth Minter

From: gneill@csda.net
Sent: Wednesday, April 13, 2005 4:48 PM
To: eminter@placentialibrary.org
Subject: CSDA Update - April 13, 2005



District Bills Pass Out of Committee

At this afternoon's Assembly Local Government Committee hearing, the following bills were heard and passed out of committee:

AB 1234 (Salinas) □ This bill would require a local agency that provides reimbursement for expenses to members of its legislative body to adopt a written policy on reimbursement and expenses and adopt it in a public hearing. In addition, the bill will require ethics training for its governing officials and select employees.

On a related side note, CSDA has learned that Senator Ortiz will make substantial amendments to her special district reform bill, SB 393, prior to its hearing next week in the Senate Local Government Committee. CSDA will provide further information when the amendments are official.

AB 1590 (Lieber) □ As currently written, this bill would reduce the 2005-06 ERAF III shift for special districts that perform both enterprise and non-enterprise functions. Under the bill, the 2005-06 shift would not exceed:

- 10 percent of the district's property tax revenues derived from non-enterprise functions for the 2001-02 fiscal year as reported in the State Controller's Special District Annual Report, and
- One hundred percent of the district's property tax revenues derived from enterprise functions for the 2001-02 fiscal year as reported in the Controller's Report.

The bill also prohibits the State Controller from increasing the property tax shifts of other local agencies as a result of the reductions provided in this bill. The bill passed out of committee and will be heard next in the Appropriations Committee.

CSDA Attends Governor's Pension Reform Stakeholders Meeting

When Governor Schwarzenegger announced his intent to withdraw his pension reform initiative for the time being, he promised to move to a stakeholder consensus strategy, hoping to draft reform language that can be embraced by all stakeholders while still achieving cost saving reform. True to that promise, the first stakeholders' meeting was held yesterday.

CSDA Executive Director Catherine Smith attended the meeting, with other attendees including her colleagues from organizations for government, public employee unions, teachers, schools and others. The group will be meeting frequently over the next few weeks to see if there is willingness and thus an opportunity to craft reform in a collaborative process with stakeholders, legislative leaders and the Administration, in a process similar to that undertaken with Proposition 1A.

CSDA has a Public Pension Reform Subcommittee that has developed principles for reform, and will be closely monitoring the activities of the Governor's stakeholder process.

CSDA keeping special districts informed!

1112 I Street, Suite 200 * Sacramento, CA 95814
916/442-7887 * 916/442-7889 fax
877/924-CSDA * www.csda.net

Elizabeth Minter

From: gneill@csda.net
Sent: Monday, April 11, 2005 12:21 PM
To: eminter@placentalibrary.org
Subject: CSDA Update - Oppose AB 1259 Property Tax Takeaway



Oppose AB 1259 Send a Letter Today!

As amended on March 31, Assembly Bill 1259 by Assembly Member Lynn Daucher (R-Brea) would reward qualified cities and counties with a property tax housing bonus, which would reduce property tax revenues for special districts and all other agencies countywide by the same amount.

AB 1259 will be heard in the Assembly Local Government Committee next Wednesday, April 20. We need to flood the mailboxes of the Committee Chair, Assembly Member Simsn Salinas, and other Committee members to make sure they know the negative effects this bill would have on the services districts provide.

Letters must be received no later than this Wednesday, April 13, to be included in the committee analysis. You can alter and use the sample letter provided below; add any specifics you would like, as a personalized letter often works best. In addition to Mr. Salinas, please fax and/or mail copies of your letter to Assembly Member Daucher, the committee consultant, other members of the Committee on Local Government, and CSDA (so we can track statewide response). You can find all of the necessary contact information at the end of the sample letter below.

It is critical for special districts to protect the gains of last year's Proposition 1A, and this bill is a direct assault on those protections. Please send your letter today.

April 11, 2005

Honorable Simon Salinas, Chair
Assembly Committee on Local Government
State Capitol, Room 2175
Sacramento, CA 95814

Re: Assembly Bill 1259 (Daucher) O P P O S E
Hearing: 04/20/05 before Assembly Committee on Local Government

Dear Assembly Member Salinas:

On behalf of the <<Insert District Name Here>>, I am writing in strong opposition to Assembly Bill 1259 by Assembly Member Daucher, relating to property tax allocation.

Assembly Bill 1259 would require county auditors to increase property tax revenues to specified "qualified cities and counties" by a "housing bonus" amount and correspondingly

4/14/2005

reduce a like amount of property tax revenues from special districts. While we understand and support the need for more housing and the goals and objectives of cities and counties housing elements, we respectfully oppose shifting additional scarce property tax revenues from special districts to attain those goals and objectives.

<<Please provide details about possible service impacts if your agency were to lose more property tax revenue under this law.>>

We urge your "NO" vote on Assembly Bill 1259 when the Committee considers it on April 20th.

Sincerely,

<<Your Name Here>>
<<Your Title Here>>
<<Your District Here>>

Cc: Honorable Lynn Daucher
Honorable Members, Assembly Committee on Local Government
Committee Consultant (via fax @ 916/319-3959)
CSDA

Use the following contact information to send copies of your letter to those listed above:

Honorable Lynn Daucher
Room 2158
Fax: 916/319-2172

Honorable Bill Emmerson, Vice Chair
Room 3149
Fax: 916/319-2163

Honorable Hector De La Torre
Room 4162
Fax: 916/319-2150

Honorable Guy Houston
Room 2130
Fax: 916/319-2115

Honorable Sally Lieber
Room 3091
Fax: 916/319-2122

Honorable Joe Nation
Room 5119
Fax: 916/319-2106

Honorable Lois Wolk
Room 6012
Fax: 916/319-2108

4/14/2005

Committee Consultant
Fax: 916/319-3959

CSDA
Fax: 916/442-7889

April 11, 2005

Honorable Simon Salinas, Chair
Assembly Committee on Local Government
State Capitol, Room 2175
Sacramento, CA 95814

Re: Assembly Bill 1259 (Daucher) – O P P O S E

Hearing: 04/20/05 before Assembly Committee on Local Government

Dear Assembly Member Salinas:

On behalf of the Council of Independent Special District Libraries, I am writing in strong opposition to Assembly Bill 1259 by Assembly Member Daucher, relating to property tax allocation.

Assembly Bill 1259 would require county auditors to increase property tax revenues to specified "qualified cities and counties" by a "housing bonus" amount and correspondingly reduce a like amount of property tax revenues from special districts. While we understand and support the need for more housing and the goals and objectives of cities and counties housing elements, we respectfully oppose shifting additional scarce property tax revenues from special districts to attain those goals and objectives.

Property tax makes up 80%-95% of the revenue of special district libraries. We are already losing thousands a year to ERAF. Any further erosion of our property tax would require serious cuts in essential service to the residents of many California communities. Communities that will be growing, due to the increased housing encouraged by this bill. Especially hurt would be young children who need reading readiness in preparation for entering school and students of all ages who come in for assistance with their schoolwork.

We urge your "NO" vote on Assembly Bill 1259 when the Committee considers it on April 20th.

Sincerely,

Louise S. Mazerov, Chair
Council of Independent Special District Libraries

Cc: Honorable Lynn Daucher
Honorable Members, Assembly Committee on Local Government
Committee Consultant (via fax @ 916/319-3959)
CSDA

Elizabeth Minter

From: gneill@csgda.net
Sent: Friday, April 08, 2005 10:36 AM
To: eminter@placentalibrary.org
Subject: CSGDA Legislative Update - April 8, 2005



Governor Pulls Pension Initiative

During an unscheduled press conference yesterday morning, the Governor announced that he is pulling his pension reform initiative from what is expected to be a November special election. Saying he did not want the pension reform debate clouded by the death and disability benefits issue that has recently sprung up, the Governor indicated he plans to convene meetings with all interested parties, including the Legislature, to work toward a legislative solution. He plans to use the format employed with local governments last year that lead to the agreement on Proposition 1A. Today's newspapers are replete with stories on yesterday's announcement.

Assembly Bill 463 Passes Assembly

Assembly Bill 463 by Assembly Member Van Tran, allowing local agencies to meet in closed session to discuss private property security issues, passed the Assembly on Thursday on a 65 to 0 vote. CSGDA supports AB 463 and testified in support during the policy committee hearing.

ERAF III Bill Passes Committee

Senate Bill 568, by Senate Local Government Committee Chair Kehoe, passed the Senate Local Government Committee on Wednesday. SB 568 corrects an error in last year's ERAF III legislation by including those health care districts that were not included in the exemptions due to reporting errors by the State Controller.

Incompatible Offices Bill Amended

Senate Bill 274 by Senator Romero, relating to incompatible offices, passed the Senate Local Government Committee on Wednesday. Senator Romero accepted numerous amendments that removed all opposition, including concerns expressed by CSGDA.

Cal/OSHA Fines Bill Passes Committee

Assembly Bill 186, by Assembly Member Bogh, would establish a process for local police and fire protection agencies to recapture specified Cal/OSHA fines levied against the agency, provided the agency has corrected the violation within a specified period of time. Schools enjoy the same process as proposed in AB 186. The bill passed the Assembly Labor Committee and now moves to the Assembly Appropriations Committee. CSGDA supports this measure.

Senate Bill 393 Put Over

Senate Bill 393 by Senator Ortiz, relating to special district governance, was scheduled to be heard Wednesday in the Senate Local Government Committee. Senator Ortiz rescheduled the bill for April 20th and plans to meet with opponents prior to the April 20th hearing.

Senate Local Government Committee Grows

On Thursday the Senate Rules Committee added 2 members to the Senate Local Government Committee. The new members are Senate President Don Perata (D-Oakland) and Senator Sheila Kuehl (D-Santa Monica).

Meet with Your Legislator

Every district should meet with their legislators at least two or three times a year, and CSDA's Government Affairs Day (GAD) is a perfect opportunity for one of those! This year's GAD, on May 16-17 will also feature several prestigious speakers, including State Controller Steve Westly, Senate Local Government Committee Chair Christine Kehoe, Assembly Local Government Committee Chair Simsn Salinas, Assembly Member and pension reform advocate Keith Richman, Sacramento Bee political columnist Daniel Weintraub and of course CSDA's Ralph Heim. You can register online at www.csda.net/GAD_reg.htm, by filling out the form you received in the mail, or by calling toll-free 877/924-CSDA (2732) and asking for a registration form.

Legislative Updates available by email for all member agencies' officials and employees

If anyone else at your agency would like to receive these updates by email, or if you would like to stop receiving these updates, let us know by calling toll-free 877/924-CSDA or by emailing gneill@csda.net. Also, past Legislative Updates are available in the 'Legislation & Action' section of the [CSDA members' website](http://www.csda.net).

CSDA keeping special districts informed!

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(916) 442-7887 * (916) 442-7889 fax
(877) 924-CSDA * www.csda.net

Elizabeth Minter

From: gneill@csda.net
Sent: Thursday, April 07, 2005 11:28 AM
To: eminter@placentialibrary.org
Subject: CSDA Special Update - Major Pension Reform Announcement

 CSDA Legislative Information

Governor Announces Major Shift in Pension Strategy

Around 10:30 am this morning, Governor Schwarzenegger held a press conference where he announced that he is pulling his public pension reform initiative from the presumed November 2005 ballot. Instead, he will convene all stakeholders and seek a legislative solution, very similar to the way he handled his Proposition 1A negotiations with local government last year. He also indicated that if they do not achieve an acceptable legislative solution, he will submit a new measure for the June 2006 ballot.

There was nothing more specific than that reported at the press conference, but CSDA will continue to update you on the coming rounds negotiations. We will also continue to communicate our positions with the Administration, legislators and our local government partners to ensure that special districts are fairly treated in the final compromise.

CSDA □ keeping special districts informed!

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(877) 924-CSDA * www.csda.net

Elizabeth Minter

From: gneill@csda.net
Sent: Wednesday, April 06, 2005 5:04 PM
To: eminter@placentialibrary.org
Subject: CSDA Special Update - SB 393 hearing postponed

 CSDA Legislative Information

SB 393 hearing postponed

SB 393, the special district governance bill by Senator Deborah Ortiz, was not heard today in the Senate Local Government Committee as previously scheduled. It has been rescheduled for April 20 at the same time, 9:30am. This means that districts now have through Wednesday, April 13, to get their positions officially listed on the Committee analysis. You can find a sample letter to read and modify at the end of this message.

To officially record your district's opposition, fax or mail a letter stating your position and the reasons for it to the Senate Local Government Committee at 916/322-0298, to Senator Ortiz at 916/323-2263 and to your local Senator. The Committee must receive your letter before the end of the day on Wednesday, April 13. Please also fax a copy of your letter to CSDA at 916/442-7889 so we can track the statewide response from all special districts.

Among the other bills scheduled to be heard at the April 20 meeting: SB 135, which would modernize the Community Services District enabling codes, and SB 966, the annual Local Government Omnibus Act, which merges many minor modifications related to local government.

You can find CSDA's March 18 Legislative Update, which outlines SB 393 and AB 1234, in the [Legislation & Action](#) section of the [CSDA members' website](#). Just choose [March 18](#) from the list on the left of the screen. If you can't remember your district's username or password, please call us toll-free at 877/924-CSDA.

If you have any questions about SB 393 or any other special district-related bill, please contact Geoffrey Neill toll-free at 877/924-CSDA (2732) or gneill@csda.net.

Honorable Deborah Ortiz
6th Senate District
State Capitol, Room 5114
Sacramento, CA 95814

Re: SB 393 Oppose Unless Amended

Dear Senator Ortiz:

On behalf of the <<INSERT DISTRICT NAME HERE>>, I am writing in opposition to SB 393, relating to special district governance.

Our district supports policies that protect the public's interest and access, but we believe it is possible to enact such changes without overburdening or singling out special districts. Good governance, transparency and accountability are principles that apply to all state and local agencies, not just special districts.

SB 393 would institute audit requirements that are overreaching and duplicate existing regulations. Our district, like the vast majority of others, has an exemplary history of fiscal responsibility because we take seriously the need to be accountable to our citizens and because we comply with existing laws and best practices, such as GASB 34.

4/14/2005

We also have serious concerns with the section of your bill dealing with reimbursement rates. The rates outlined in the bill as currently written bear no connection with the actual necessary expenses of our board members. Special district board members should not be required to pay their own money to serve the public more effectively by attending events such as educational workshops, regulatory hearings and technical conferences.

<<INSERT YOUR ADDITIONAL COMMENTS HERE>>

The one-size-fits-all approach to specific governance issues that SB 393 takes will not work for each one of the thousands of special districts, whose yearly revenues range from a few thousand dollars to over a billion, and whose services range from paving a couple miles of road to water table replenishment and from graffiti abatement to providing public transit.

The diversity and flexibility of special districts are the characteristics that make us such valuable tools for providing public services. Please do not sacrifice these benefits to our mutual constituents for the sake of punishing isolated individuals who break laws that are already on the books.

Sincerely,

<<YOUR NAME>>

<<YOUR TITLE>>

<<YOUR DISTRICT'S NAME>>

Elizabeth Minter

From: gneill@cdda.net
Sent: Friday, April 01, 2005 4:22 PM
To: eminter@placentialibrary.org
Subject: [Norton AntiSpam] CSDA Legislative Update - April 1, 2005

CSDA Legislative Information

CSDA's Government Affairs Days Registration now available online!

CSDA's Government Affairs Days (GAD) on May 16 and 17 will provide special district representatives with a two-day opportunity to meet with legislators, prepare for legislative meetings by getting all the latest information on issues facing special districts, and learn how to most effectively communicate with legislators. You can sign up on line by visiting www.cdda.net/GAD_reg.htm. You should also receive a brochure in the mail next week with a registration form for the event.

The confirmed agenda for GAD includes:

Dan Weintraub, Sacramento Bee Political Columnist, who will discuss the state of political activity in California and give attendees an understanding of what the tone is in the Capitol. His presentation will include his take on the various reform measures, including pension reform, as well as the direction the state is heading and what the alternatives are.

State Controller Steve Westly, who will focus his discussion on the reporting nuts and bolts of the State Controller's Office's annual report on special districts' financial transactions and the progress made to date in identifying and rectifying challenges resulting from the implementation of ERAF III.

Assembly Member Keith Richman, who will discuss his proposal to secure California's fiscal future by introducing Assembly Constitutional Amendment 5, which would reform California's state and local system of public pensions.

Senator Christine Kehoe, Senate Local Government Committee Chair, who will expand on her recently published article "The Challenge to Govern," which focused on the challenges facing special districts in the growing state of California.

Assembly Member Simsn Salinas, Assembly Local Government Committee Chair, who will discuss his Assembly Bill 1234, known as the "Sunshine Bill" and is supported by CSDA. The bill focuses on compensation policies and ethics training for all local governments.

Ralph Heim, CSDA's Legislative Advocate, who will apprise attendees of the activities in the State Capitol and provide an up-close-and-personal perspective while giving an overview of CSDA's Legislative Committee's activities.

Legislative Reception at the Senator Hotel - An evening of gourmet hors d'oeuvres and socializing in a historic building (included in registration fees).

Of course there will also be plenty of opportunity to have important meetings with your legislators in their Capitol offices and breakout sessions that will include topics such as lessons in the Legislative Meet & Greet and a pension reform debate. We are also awaiting confirmation from Governor Schwarzenegger, Director of Finance Tom Campbell and others to further enhance the agenda of this informative symposium!

The registration cost for members for GAD will be \$175; non-members will pay \$200. Registration fees include breakfast, lunch and reception on Monday, May 16 and breakfast on Tuesday, May 17 plus all professionally prepared written materials.

CSDA has secured a block of rooms at the conveniently located Sheraton Grand Hotel for a discounted rate of \$159. The Sheraton Grand is one block away from the State Capitol Complex and the Senator Hotel. Secure your reservation by April 22, 2005 by calling 800/325-3535 and identifying yourself as part of the CSDA group. On-site self-parking is \$12 per day and valet parking is \$21 per day.

Register today at www.csdanet.org/GAD_reg.htm.

Legislative Updates available by email for all member agencies officials and employees


If anyone else at your agency would like to receive these updates by email, or if you would like to stop receiving these updates, let us know by calling toll-free 877/924-CSDA or by emailing gneill@csda.net. Also, past Legislative Updates are available in the Legislation & Action section of the [CSDA members website](http://www.csdanet.org).

CSDA keeping special districts informed!

1112 I Street, Suite 200 * Sacramento, CA 95814
(916) 442-7887 * (916) 442-7889 fax
(877) 924-CSDA * www.csdanet.org

Elizabeth Minter

From: gneill@csda.net
Sent: Wednesday, March 30, 2005 4:02 PM
To: eminter@placentialibrary.org
Subject: SB 393 (Ortiz) Action Alert

 Right-click here to download pictures. To help protect your privacy, Outlook prevented automatic download of this picture from the Internet. CSDA Legislative Information

Senate Local Government Committee to Hear SB 393 Letters Needed!

SB 393 is the bill by Senator Deborah Ortiz that would reform special district governance, and is very similar to her SB 1272 from last year. The bill contains several provisions that would have negative effects on every special district in the state.

We have already received letters from several districts opposing this bill, but the Senate Local Government Committee is scheduled to hear the bill next Wednesday, April 6, so we need to generate as many more letters as possible before then. Senators need to know just how this bill would affect special districts throughout the state. This is especially important for you because your district is in the legislative district of one of the Local Government Committee members (listed below).

The Senate Local Government Committee staff will complete their analysis of the bill tomorrow, so we need to fax them as many letters as we can **before noon Thursday** to ensure that your opposition will be listed in the committee analysis. The letters should also be sent to Senator Ortiz and to your Senator before the hearing on April 6.

You can find a sample letter below, along with the fax numbers for the Senate Local Government Committee staff, Committee members, Senator Ortiz and CSDA. Please read the letter carefully, personalize it, and fax it today or tomorrow morning. If you have any questions about the bill or the letter, please call CSDA Public Affairs Specialist Geoffrey Neill toll-free at 877/924-CSDA or email him at gneill@csda.net.

Senate Local Government Committee
Fax: 916/322-0298

Senator Deborah Ortiz
Fax: 916/323-2263

CSDA
Fax: 916/442-7889

Senate Local Government Committee members:

Senator Christine Kehoe, Chair (San Diego)
Fax: 916/327-2186

Senator Dave Cox, Vice-Chair (Northeastern California)
Fax: 916/324-2680

Senator Dick Ackerman (Irvine)
Fax: 916/445-9754

Senator Michael Machado (Linden)

4/14/2005

Fax: 916/323-2304

Senator Tom McClintock (Thousand Oaks)
Fax: 916/324-7544

Senator Nell Soto (Pomona)
Fax: 916/445-0128

Senator Tom Torlakson (Antioch)
Fax: 916/445-2527

March 30, 2005

Honorable Deborah Ortiz
6th Senate District
State Capitol, Room 5114
Sacramento, CA 95814

Re: SB 393 Oppose Unless Amended

Dear Senator Ortiz:

On behalf of the <<INSERT DISTRICT NAME HERE>>, I am writing in opposition to SB 393, relating to special district governance.

Our district supports policies that protect the public's interest and access, but we believe it is possible to enact such changes without overburdening or singling out special districts. Good governance, transparency and accountability are principles that apply to all state and local agencies, not just special districts.

SB 393 would institute audit requirements that are overreaching and duplicate existing regulations. Our district, like the vast majority of others, has an exemplary history of fiscal responsibility because we take seriously the need to be accountable to our citizens and because we comply with existing laws and best practices, such as GASB 34.

We also have serious concerns with the section of your bill dealing with reimbursement rates. The rates outlined in the bill as currently written bear no connection with the actual necessary expenses of our board members. Special district board members should not be required to pay their own money to serve the public more effectively by attending events such as educational workshops, regulatory hearings and technical conferences.

<<INSERT YOUR ADDITIONAL COMMENTS HERE>>

The one-size-fits-all approach to specific governance issues that SB 393 takes will not work for each one of the thousands of special districts, whose yearly revenues range from a few thousand dollars to over a billion, and whose services range from paving a couple miles of road to water table replenishment and from graffiti abatement to providing public transit.

The diversity and flexibility of special districts are the characteristics that make us such valuable tools for providing public services. Please do not sacrifice these benefits to our mutual constituents for the sake of punishing isolated individuals who break laws that are already on the books.

Sincerely,

<<YOUR NAME>>

<<YOUR TITLE>>

<<YOUR DISTRICT'S NAME>>

4/14/2005

Elizabeth Minter

From: gneill@csda.net
Sent: Friday, March 25, 2005 4:12 PM
To: eminter@placentalibrary.org
Subject: [Norton AntiSpam] CSDA Legislative Update - March 25, 2005

CSDA Legislative Information

Governor appoints new Director of Office of Homeland Security

Yesterday, Governor Schwarzenegger announced the appointment of Matthew Bettenhausen as the director of the Office of Homeland Security. Bettenhausen has served as director of State and Territorial Coordination for the United States Department of Homeland Security since 2003. In this position he managed the Department's efforts related to state, territorial and tribal governments including information and intelligence sharing and coordinating funding distribution. He also worked directly with state homeland security advisors and served on several senior policy coordinating committees and working groups concerning homeland security prevention, preparedness, response and recovery issues. He also served previously as director of Homeland Security for the State of Illinois and as assistant United States attorney in the United States Attorney's Office in Chicago. [The information in this section is from a press release distributed by the Office of the Governor.]

Capitol Improvements Program materials available online

The special district "Capitol Improvements" Program is a joint effort that CSDA is undertaking with ACWA, the Association of California Water Agencies. The program will raise the profile of special districts among the public and Sacramento insiders by informing them about what special districts are and their important role in California communities. Materials related to the joint public information campaign are now available in the Legislation & Action section of the CSDA members website. There you ll find information about the program s landmark survey and tips on how to use the survey s results in your community.

Government Affairs Day Save the date!

On May 16-17, special district officials and officers will arrive in Sacramento as part of CSDA s Government Affairs Day to make sure all state legislators are aware of the issues that matter to all special districts this year. Confirmed speakers include State Controller Steve Westly, syndicated political columnist Daniel Weintraub, Assembly Local Government Committee Chair Simsn Salinas, and of course the inimitable Ralph Heim. Several breakout sessions will review topics such as public pension reform, special district governance reform and ERAF III.

Legislative Updates available by email

If you or anyone else at your agency would like to receive these updates by email, or if you would like to stop receiving these updates, let us know by calling toll-free 877/924-CSDA or by emailing gneill@csda.net. Also, this and past Legislative Updates are available in the Legislation & Action section of the CSDA members website (<http://members.csda.net>).

CSDA keeping special districts informed!

Elizabeth Minter

From: Jeri Takeda [jtakeda@mcls.org]
Sent: Thursday, March 31, 2005 5:12 PM
To: 'MCLS/SLS/SSCLS/Associate Member Directors'
Cc: 'John Staff'; shaber; bchute; bcusten; bgallardo; ccarlisle; cfrenger; hfirchow; jlambert; mgermroth; mwomack; 'palger'
Subject: FW: [CALIX:3826] News from the Capitol-Assembly Budget Subcommittee hearing report

-----Original Message-----

From: owner-calix@listproc.sjsu.edu
[mailto:owner-calix@listproc.sjsu.edu] On Behalf Of Susan Negreen
Sent: Thursday, March 31, 2005 4:10 PM
To: calix@listproc.sjsu.edu
Subject: [CALIX:3826] News from the Capitol-Assembly Budget Subcommittee hearing report

March 31, 2005

TO: CLA MEMBERS/ SYSTEMS/ NETWORK CONTACTS

FROM: Mike Dillon, Lobbyist; Christina Dillon, Lobbyist

RE: NEWS FROM THE CAPITOL

ASSEMBLY BUDGET SUBCOMMITTEE INDICATES EARLY SUPPORT FOR HELPING PUBLIC LIBRARY FOUNDATION "This cut is penny wise and pound foolish."

Late yesterday afternoon, the Assembly Budget Subcommittee on Education Finance met to consider Governor Schwarzenegger's January Budget for the California State Library, and the Public Library Foundation, specifically. You may recall that Governor Schwarzenegger is proposing a small \$2.2 million cut to the Public Library Foundation, which would bring the baseline figure for the fund down to \$12.1 million. While the proposed cut is considered relatively modest compared to some of the massive cuts proposed in other areas of the Budget, the total reduction to the PLF baseline since Budget Year 2001-02 is a whopping 79 percent. Despite the difficult Budget challenges facing the Governor and the Legislature this year, CLA was pleased when the Assembly Budget Subcommittee expressed their support yesterday to possibly reject the Governor's \$2.2 million cut when they finalize their recommendations at the end of May.

The Assembly Budget Subcommittee is Chaired by Assemblyman Mervyn Dymally, and consists of Assemblymembers Wilma Chan, Joe Coto, Lynn Daucher, Jackie Goldberg, and Bob Huff. Yesterday marked the first time that the appointed State Librarian, and former CLA President, Susan Hildreth, appeared before the subcommittee on behalf of the State Library. Her presentation to the subcommittee was one of the best we've seen, and was well received by the members. CLA took the opportunity, during our testimony, to note that we were "exceptionally pleased to have Ms. Hildreth as the State Librarian.

As

you can tell, she is extremely sharp and a great advocate for libraries." State Librarian Hildreth noted that the "state's fiscal situation is a difficult one. While we have some decreases in our programs, it is not as bad as the past four Budget years. We are stabilizing somewhat." In speaking specifically to the PLF, she noted, "It is a critical fund for public libraries, and is the only clear and consistent way that the state supports libraries." Lastly, she thanked the members for their support of Senator Alpert's 2004 library bond bill, sponsored by CLA, which will appear on the June 2006 ballot, and added that there was considerable demand for library projects throughout the state. When asked by Chairman Dymally what her "vision" was for the State Library as "the new kid on

the block,"

Ms.

Hildreth referred to libraries as "the great equalizer" and commented that the Internet had not decreased usage in libraries, but rather had significantly increased usage. She also spoke to the current situation in Salinas, where the entire public library system is facing closure, and offered that libraries are community centers, a "neutral place where people can exchange ideas."

During our testimony regarding the Governor's proposed reduction to the Public Library Foundation, we gave the subcommittee (which contains a few new members) a brief historical overview of the fund and how and why it was created, and spoke to the significance of the state funding for the program.

We presented our new "79 % cut chart" which had been updated to reflect the Governor's proposed \$2.2 million cut, and explained how the decrease in funding has led to fewer materials purchases, loss of staff, reduced hours at branches, etc. Lastly, we discussed an article that appeared in the Sacramento Bee this weekend, and featured Sacramento Public Library Director Anne Marie Gold and some remarkable statistics regarding the sizeable increase in demand for Internet service at the Sacramento branches. We noted that while the state's deficit is considerable, CLA would nonetheless appreciate help in restoring some of the cuts to the program as soon as possible.

Following our testimony, the representative from the Legislative Analyst's Office concurred that the reductions to the PLF were significant and said that since the Governor's Budget makes "pretty substantial restorations to higher education" in a particular area, "I think you could find \$2 million for the PLF." He concluded, "It seems like they've given more than their share." The Department of Finance was then asked to comment, and stated, "We support the Governor's Budget, given the state's fiscal condition."

Subcommittee member, Assemblywoman Jackie Goldberg said, "The fund was at \$56 million when I first arrived. What this means to low income areas:

it

means that collections are not up to date, or doors are closed on the weekends, or closed at night. This cut disproportionately hurts people who are striving to get ahead. This cut is penny wise and pound foolish. I hope that we could find \$2 million or even \$4 million." Echoed Chairman Dymally, "I'm looking at this 79% chart. Is reading not important to us?

What a sad commentary." Assemblyman Joe Coto told the subcommittee, "This PLF reduction is much too dramatic. I won't support the Governor's Budget on this." Assemblywoman Goldberg, emphasizing the serious nature of the 79% cut, said, "The last time I went to the library, I was told that they didn't have the book I wanted because they couldn't afford it." Ultimately, the subcommittee decided to approve the State Library's Budget, but first, removed two items: the Public Library Foundation and the California Civil Liberties Public Education Act. With regard to the latter item, the committee would like to consider an evaluation of the Civil Liberties program, at the request of subcommittee member Assemblywoman Daucher.

She

believes that where there are good examples of programs that were awarded funds, the programs could be replicated statewide. With regard to the Public Library Foundation, the subcommittee decided that they would like to revisit the funding level for the program after the so-called "May Revision" of the Budget, when the subcommittee will have a better idea of the state's fiscal health.

In the meantime, you may wish to write the members of the Assembly and Senate Budget Subcommittees on Education Finance. In your letters to the Assembly subcommittee you may thank the members for their initial support of the PLF and hope that when they consider the issue again after the May Revision, that they restore the \$2.2 million. The Senate Subcommittee will

hear the issue on Monday, April 25. In your letters to the Senate subcommittee, you should ask them to reject the Governor's proposed \$2.2 million reduction to the PLF. Lastly, in your letters, please mention the types of impacts on services the overall 79 percent reduction has meant or will mean to your library - reduced hours, can't purchase bookmobiles or materials, loss of staff positions, etc.

Assembly Budget Subcommittee Number Two on Education Finance

Chair, Assemblyman Mervyn Dymally
Member, Assemblywoman Wilma Chan
Member, Assemblyman Joe Coto
Member, Assemblywoman Lynn Daucher
Member, Assemblywoman Jackie Goldberg
Member, Assemblyman Bob Huff

Sample address:

The Honorable Mervyn Dymally
Chair, Assembly Budget Subcommittee Number Two on Education Finance State Capitol Sacramento, CA. 95814

Senate Budget Subcommittee Number One on Education Finance

Chair, Senator Jack Scott
Member, Senator Bob Margett
Member, Senator Joe Simitian

-----calix-+


Views expressed on CALIX are the opinion of the sender and do not necessarily reflect the position of the California Library Association.

How to get off CALIX: Subscribers are strongly encouraged to keep abreast of CLA and California library news via this mailing list.

To sign off from the list, send email to listproc@listproc.sjsu.edu with the following request: SIGNOFF CALIX or UNSUBSCRIBE CALIX in the body of the message. Make sure your subject line is blank and nothing other than the command is in the body of the message.

-----calix--

TO: Elizabeth Minter, Library Director

FROM: Jim Roberts, Public Services Manager/Literacy Coordinator 

DATE: April 18, 2005

SUBJECT: **Status of Placentia Library Literacy Services (PLLS) Partnerships with the Community.**

Provided below is a list of active PLLS partnerships/coalitions in the community. Those with an asterisk (*) are pending and have not yet begun.

- ♦ This school year, we have had over 100 high school tutors participating in PRREP, a partnership with the PYLUSD and Placentia Rotary.
- ♦ Spanish Literacy is partnership with Even Start at Ruby Drive Elementary School where we offer Spanish literacy classes on Friday mornings.
- ♦ Federal Work Study (FWS) is a partnership between Western State University College of Law, Cal State Fullerton and the Library where qualified FWS students work part-time at the Library, primarily tutoring children. PLLS presently has had more than 40 FWS staff this Fiscal Year. Cal State Fullerton and PLLS have two additional partnerships: 1. the Department of Human Services Intern Program, and 2. Service Learning.
- ♦ Fullerton College has a Service Learning partnership where several instructors require 10-20 hours of community service. PLLS is a participating agency.
- ♦ *EVEN START* collaboration with Ruby Drive Elementary School began in FY 2003-04 and has continued this FY.
- ♦ PLLS is listed as a participating agency for interns with Valencia High School's Val Tech and International Baccalaureate (IB) programs, and we are eligible this school year, 2004-05. Our first IB intern started in November.
- ♦ The Women's Transitional Learning Center (WTLC) in Fullerton has asked PLLS to start an ESL class at their center. We started two classes there, with a total of 10 students, in December, and they continued in January.
- ♦ In November, we tested 15 employees at Vita-Herb Nutraceuticals, Inc., a company in Placentia, and we started two classes with 14 students in January. Classes continued there in March.
- ♦ *In March, we applied to the State Library for an LSTA Grant to partner with H.I.S. House. If approved, we will provide literacy services to children there next FY.



Jim Roberts

From: "Billedeaux, Judy" <jbilledeaux@Exchange.FULLERTON.EDU>
To: <jroberts@placentialibrary.org>
Cc: "McCracken, Deb" <dmccracken@Exchange.FULLERTON.EDU>
Sent: Tuesday, April 12, 2005 2:34 PM
Subject: Thank you

Dear Jim,

What a lovely evening, I personally want to thank you for the formal recognition of our Federal Work Study program last night at the Annual Friends of Placentia meeting. What an enjoyable and entertaining event. Recognizing the individual volunteers for the past year, the two Federal Work Study partners who have worked with the Placentia Library, then the great guest author Denise Hamilton who discussed her exciting book series, and then the great deserts. I feel honored to have been a part of the evening and to have been recognized. Thank you also Jim for all that has been done to give our program and our students who participate in your literacy efforts the recognition they deserve. If there is anything I can do to assist with the close of year wrap up with the students for 2004/05 or getting ready for the new aid year beginning in July, please let me know.

Sincerely,

Judy

Judy Billedeaux
Federal Work-Study Coordinator
Office of Financial Aid
California State University, Fullerton
P. O. Box 6804
Fullerton, CA 92834-6804
(714)278-7177
jbilledeaux@fullerton.edu



Grants Received

CLLS	\$30,000	06/08/04	PLLS	X				X				
CLLS	\$29,191	06/08/04	PLLS					X				
Target	\$2,000	05/04/04	PLLS					X				
TOTAL	\$61,191											

Source	Amount	Date Submitted	Submitted By	ELLI	FFL	Adult Literacy	Spanish Literacy	Children's	History Room	Other
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TOTAL DENIED/WITHDRAWN

Disneyland Resorts CSA	\$3,500	06/17/04	PLLS							
George Hoag Family Foundation	\$10,000	09/27/04	Mach & Ass	X						X

TOTAL

\$13,500

TO: Elizabeth Minter, Library Director

FROM: Jim Roberts, Public Services Manager/Literacy Coordinator 

DATE: April 18, 2005

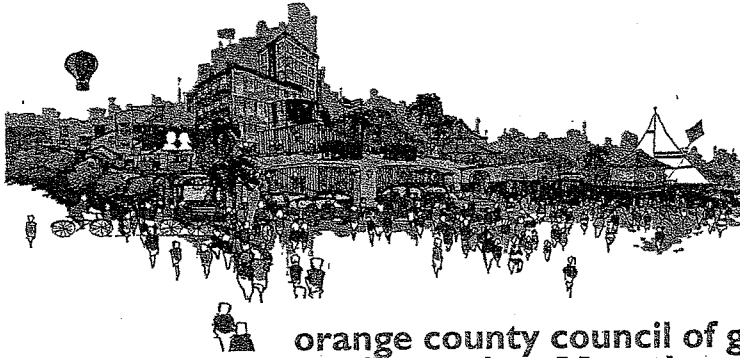
SUBJECT: Poet Laureate.

The Program Committee met with Meredith Laskow, Poet Laureate of the Placentia Library District, twice since the last Library Board Meeting.

A poetry workshop was held on March 12 and nine people attended. Ursula Gibson conducted the workshop titled "How to use free verse line endings and line breaks, how to form a poem on a page, & how to choose a title for a poem. The next poetry workshop is scheduled for April 16.

We plan to have future outreach to senior centers this calendar year.





orange county council of governments
Regular Meeting of the
BOARD OF DIRECTORS

Meeting Date / Location

Thursday, March 24, 2005
9:00 a.m. – 11:00 a.m.
Orange County Sanitation District
10844 Ellis Avenue
Fountain Valley, California

- cities**
Aliso Viejo
Anaheim
Brea
Buena Park
Costa Mesa
Cypress
Dana Point
Fountain Valley
Fullerton
Garden Grove
Huntington Beach
Irvine
La Habra
La Palma
Laguna Beach
Laguna Hills
Laguna Niguel
Laguna Woods
Lake Forest
Los Alamitos
Mission Viejo
Newport Beach
Orange
Placentia
Rancho Santa Margarita
San Clemente
San Juan Capistrano
Santa Ana
Seal Beach
Stanton
Tustin
Villa Park
Westminster
Yorba Linda

AGENDA ITEM

STAFF

PAGE

Agenda descriptions are intended to give notice to members of the public by providing a general summary of items of business to be transacted or discussed. The listed Recommended Action represents staff's recommendation. The Board of Directors may take any action which it deems appropriate on the agenda item and is not limited in any way by the recommended action.

PLEDGE OF ALLEGIANCE

I. CALL TO ORDER / ROLL CALL

(Chair Richard Dixon)

- Richard Dixon, Chair, District 13
- Art Brown, Vice-Chair, District 21
- Cathryn DeYoung, District 12
- Tod Ridgeway, District 14
- Gus Ayer, District 15
- Vacant, District 16
- Lou Bone, District 17
- Vacant, District 18
- Robert Hernandez, District 19
- Marilyn Poe, District 20
- John Beauman, District 22
- Debbie Cook, District 64

- Bob Ring, Cities At-Large
- Bill Campbell, County At-Large
- Phil Anthony, ISDOC
- Peter Herzog, OCD, LOCC
- Jim Ferryman, OCSD
- Cathy Green, OCTA (*not activated*)
- Chris Norby, SCAG-County Rep. (*not activated*)
- Miguel Pulido, SCAQMD – Cities Representative (*not activated*)
- Jim Silva, SCAQMD – County Representative
- Dave Swerdlin, TCAs
- Owen Holmes, University Representative
- Kristine Thalman, Private Sector

County of Orange

II. OATH OF OFFICE

(Clerk of the Board)

An oath of office will be administered to members and alternates present who are joining the OCCOG Board of Directors.

- agencies**
Costa Mesa Sanitary District
East Orange Water District
El Toro Water District
Emerald Bay Service District
Irvine Ranch Water District
Los Aliso Water District
Mesa Consolidated Water District
Moulton Niguel Water District
OC Fire Authority
OC Sanitation District
OC Transportation Authority
OC Water District
Placentia Library District
Rossmoor/Los Alamitos Area Sewer District
Serrano Water District
Silverado-Modjeska Parks & Recreation District
South Coast Water District
Trabuco Canyon Water District
Transportation Corridor Agencies

III. PUBLIC COMMENTS

At this time members of the public may address the Board of Directors regarding any items within the subject matter jurisdiction of the Board of Directors which are not separately listed on this agenda. Members of the public will have an opportunity to speak on agenda items at the time the item is called for discussion. NO action may be taken on items not listed on the agenda unless authorized by law. Comments shall be limited to three minutes per person and an overall time limit of twenty minutes for the Public Comments portion of the agenda.

Any person wishing to address the Board on any matter, whether or not it appears on this agenda, is requested to complete a "Request to Speak" form available at the door. The completed form is to be submitted to the Clerk of the Board prior to an individual being heard. Whenever possible, lengthy testimony should be presented to the Board of Directors in writing and only pertinent points presented orally.

IV. CONSENT CALENDAR

All matters listed under the Consent Calendar are routine and will be enacted by one vote without separate discussion unless Members of the Board, the public, or staff request specific items be removed from the Consent Calendar for separate action or discussion.

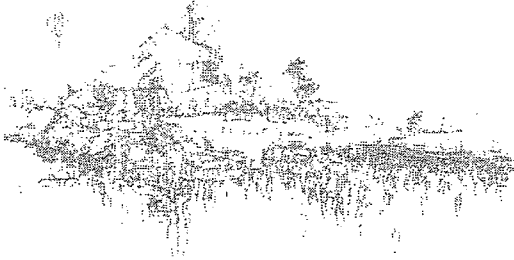
- | | | | |
|----|---|----------------------------------|----|
| A. | Minutes from February 24, 2005 | (Clerk of the Board) | 05 |
| | <i>Recommended Action:</i> Approve minutes. | | |
| B. | Report on the OCCOG TAC | (Tracy Sato,
OCCOG TAC Chair) | 11 |
| | <i>Recommended Action:</i> Receive report. | | |
| C. | Air Quality Report | (Annabel Cook) | 17 |
| | <i>Recommended Action:</i> Receive report. | | |

V. PRESENTATIONS

- | | | | |
|----|---|--|----|
| A. | National Park Service's San Gabriel Watershed Special Resource Study | (Martha Crusius, NPS
Project Manager) | 21 |
| | <i>Recommended Action:</i> Receive report. | | |

VI. REPORTS

- | | | | |
|----|--|----------------------|----|
| A. | Report on Federal Advocacy | (Chair Dixon) | 25 |
| | <i>Recommended Action:</i> Receive and file. | | |
| B. | Report on Measure M Extension | (Ellen Burton, OCTA) | 45 |
| | <i>Recommended Action:</i> Receive and file. | | |
| C. | Report on OCCOG Housing Summit | (Annabel Cookj) | 47 |
| | <i>Recommended Action:</i> Receive and file. | | |



**ORANGE COUNTY
COUNCIL OF GOVERNMENTS**

**MINUTES OF A REGULAR MEETING OF THE
ORANGE COUNTY
COUNCIL OF GOVERNMENTS**

BOARD OF DIRECTORS

HELD

February 24, 2005

A regular meeting of the Orange County Council of Governments was called to order at 9:10 a.m. by Vice-Chair Art Brown at the Orange County Sanitation District, 10844 Ellis Avenue, Fountain Valley, California.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Board Member Bone.

I. CALL TO ORDER / ROLL CALL

Roll was taken by the Clerk of the Board.

PRESENT:

Art Brown, Vice-Chair, District 21
Cathryn DeYoung, District 12
Gus Ayer, District 15
Lou Bone, District 17
John Beaman, District 22
Debbie Cook, District 64
Phil Anthony, ISDOC
Peter Herzog, OCD, LOCC
Jim Ferryman, OCSD
Cathy Green, OCTA
Dave Swerdlin, TCAs
Kristine Thalman, Private Sector
(arrived at 9:12 a.m.)

ABSENT:

Richard Dixon, Chair, District 13
Tod Ridgeway, District 14
Robert Hernandez, District 19
Marilyn Poe, District 20
Bill Campbell, County At-Large
Chris Norby, SCAG – County Rep.
Miguel Pulido, SCAQMD – Cities Rep.
Jim Silva, SCAQMD – County Rep.
Owen Holmes, University Representative

VACANT:

District 16
District 18
Cities At-Large

000007

II. OATH OF OFFICE

The Clerk of the Board administered the oath of office to Cathy Green, OCTA.

III. PUBLIC COMMENTS

There were no public comments.

IV. CONSENT CALENDAR

It was moved by Board Member Bone and seconded by Board Member DeYoung, to approve Consent Calendar Items A-C. The motion carried unanimously, with Board Members Dixon, Ridgeway, Hernandez, Poe, Campbell, Norby, Pulido, Silva, and Holmes absent from the meeting.

A. Minutes from December 7, 2004 and January 27, 2005 Board Meetings.

Action: Approved minutes as submitted, with Board Members Swerdlin and Herzog abstaining on the minutes of January 27, 2005, due to their absence from the meeting.

B. Report on the OCCOG TAC

Action: Received report.

C. Air Quality Report

Action: Received report.

V. PRESENTATIONS

A. Measure M Extension

Action: Received report.

Monte Ward, Orange County Transportation Authority's Strategic Advisor and Special Projects Manager, provided a PowerPoint presentation entitled, "The End of Measure M," regarding the process and strategies for extending Measure M, Orange County's half-cent sales tax for transportation improvements approved by the voters in 1990 and set to expire in 2011.

B. United States Green Building Council

Action: Received report.

Bruce Hostetter, Advocacy Committee Chair for the Orange County Chapter of the United States Green Building Council (USGBC), provided a presentation.

the work of the USGBC and the tools that are available to support local government efforts to create more sustainable communities.

VI. REPORTS

A. Report on Federal Advocacy

Action: Receive and file.

Annabel Cook reported that Chair Dixon and Board Members Beauman and Cook will be travel to Washington, D.C. this month for a federal advocacy trip for briefings with the Orange County Federal Delegation.

B. Report from OCCOG Chair

Action: Receive and file.

Vice-Chair Brown introduced Bob Ring, Council Member, City of Laguna Woods, and Jerry Amante, Council Member, City of Tustin.

VII. MATTERS FROM BOARD MEMBERS

1. Board Member Herzog reported that Janet Huston, Executive Director, Orange County League of California Cities, has accepted a Governor's appointment to the State of California's Department of Housing and Community Development in Sacramento. Her last day at the League will be Friday, March 12th, and she will be recognized at the League meeting on Thursday, March 11th, at the Tustin Community Center.
2. Board Member Anthony requested that a resolution of commendation be presented to Janet Huston for her efforts on behalf of the COG.

VIII. MATTERS FROM MEMBER AGENCIES

No matters were discussed.

IX. MATTERS FROM STAFF

1. Annabel Cook reported that the Clerk of the Board has distributed the 2004 Form 700's, which are due to the Clerk no later than Thursday, March 31, 2005.
2. Annabel Cook reported that the Orange County Leadership Symposium will be held in Arrowhead on March 4-6, 2005.
3. Annabel Cook reported that Traci Soto is working on coordinating a housing workshop in May, 2005.

X. ADJOURNMENT

Vice-Chair Brown adjourned the meeting at 10:50 a.m. to the next regular meeting, to be held on Thursday, March 24, 2005, beginning at 9:00 a.m., at the Orange County Sanitation District, 10844 Ellis Avenue, Fountain Valley, California.

CHAIR OF THE ORANGE COUNTY COUNCIL OF
GOVERNMENTS BOARD OF DIRECTORS

ATTEST:

CLERK OF THE BOARD

000010

NOTICE OF PUBLIC HEARING

Local Agency Formation Commission

NOTICE IS HEREBY GIVEN that a public hearing will be held by the Local Agency Formation Commission of Orange County (LAFCO) to consider draft budgets for LAFCO operations for Fiscal Years 2005-2006, 2006-2007 and 2007-2008.

Government Code Section 56381(a) requires the Commission to adopt a proposed budget for its operations by May 1st of each year and a final budget by June 15th of each year.

The hearing will be held on Wednesday, April 13, 2005, at 9:00 a.m. in the Orange County Hall of Administration, 10 Civic Center Plaza, Planning Commission Hearing Room, Santa Ana, CA 92701.

At the hearing, the Commission will consider oral and written testimony by any interested person or affected agency and the report of the Executive Officer. The proposal file may be examined at 12 Civic Center Plaza, Room 235, Santa Ana, CA 92701. For more information, please call Bob Aldrich, Assistant Executive Officer, at (714) 834-2556.

BOB ALDRICH
Assistant Executive Officer

Dated: March 23, 2005

ACWA/CSDA Special Districts Survey

“The Cold Hard Truth: What Californians Think About You”

*December 1, 2004
Palm Springs Convention Center*

Charlton Research Company

Today's Presentation

- ❖ **Public Data**
- ❖ **Methodology**
- ❖ **Informed Americans**
- ❖ **Attitudes Toward Government**
- ❖ **Agree/Disagree**
- ❖ **Awareness & Knowledge**
- ❖ **Early Ballot**
- ❖ **Message Testing**
- ❖ **Late Ballot**
- ❖ **Trade-Off**
- ❖ **Names**

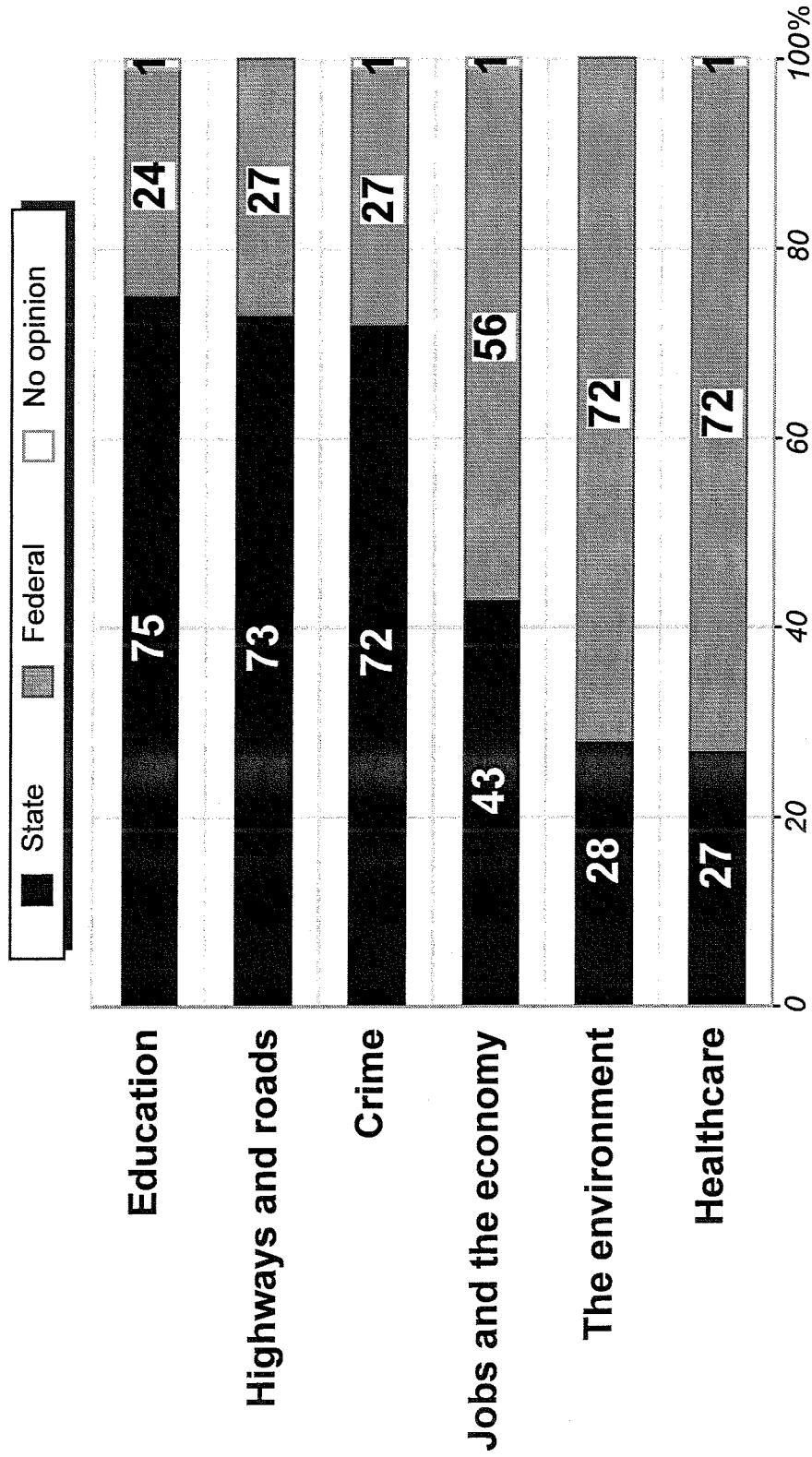
Public Data

Charlton Research Company



Issues Handled By State and Federal

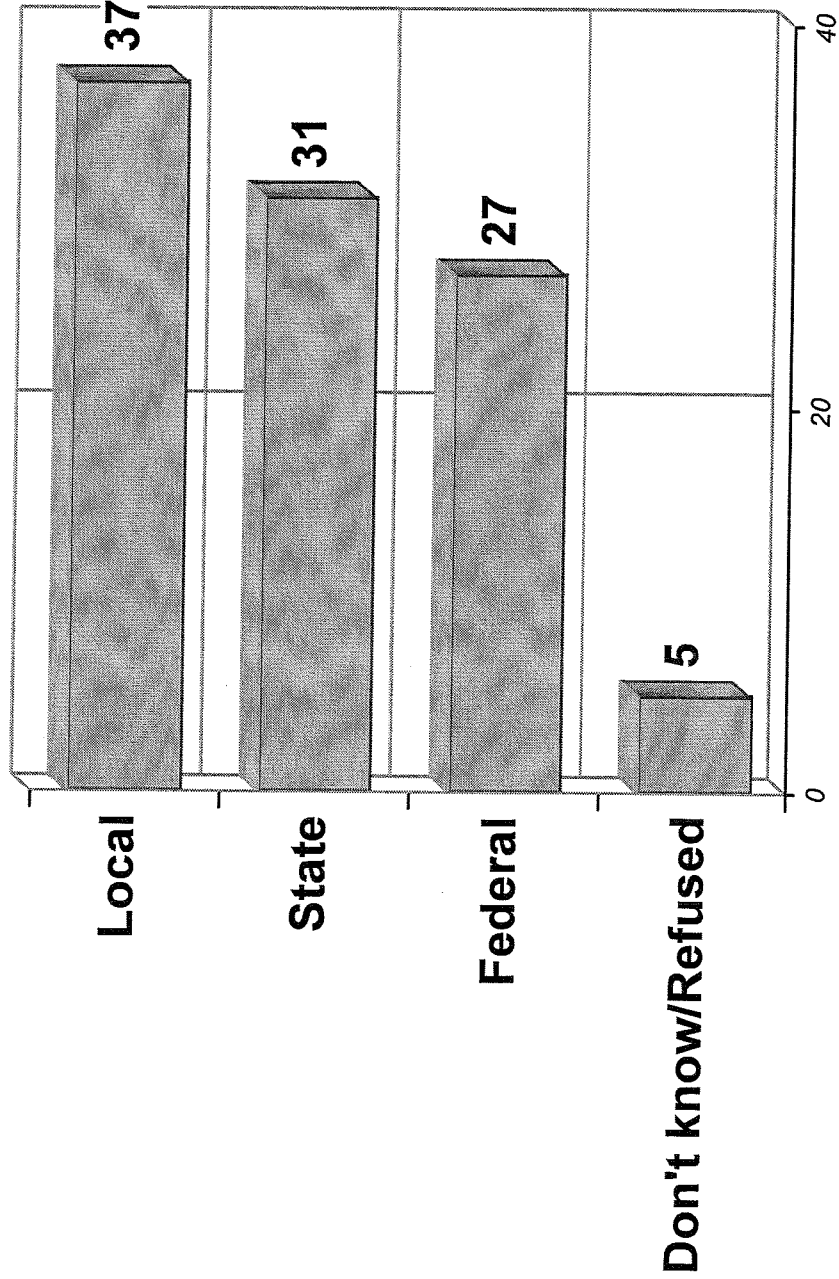
I'm going to read you a list of issues. For each issue, I would like you to tell me whether the state government or the federal government should take the lead.



Source: Andres McKenna Research; 1/15-25/04; 800n registered voters

Level of Government: Getting the Job Done

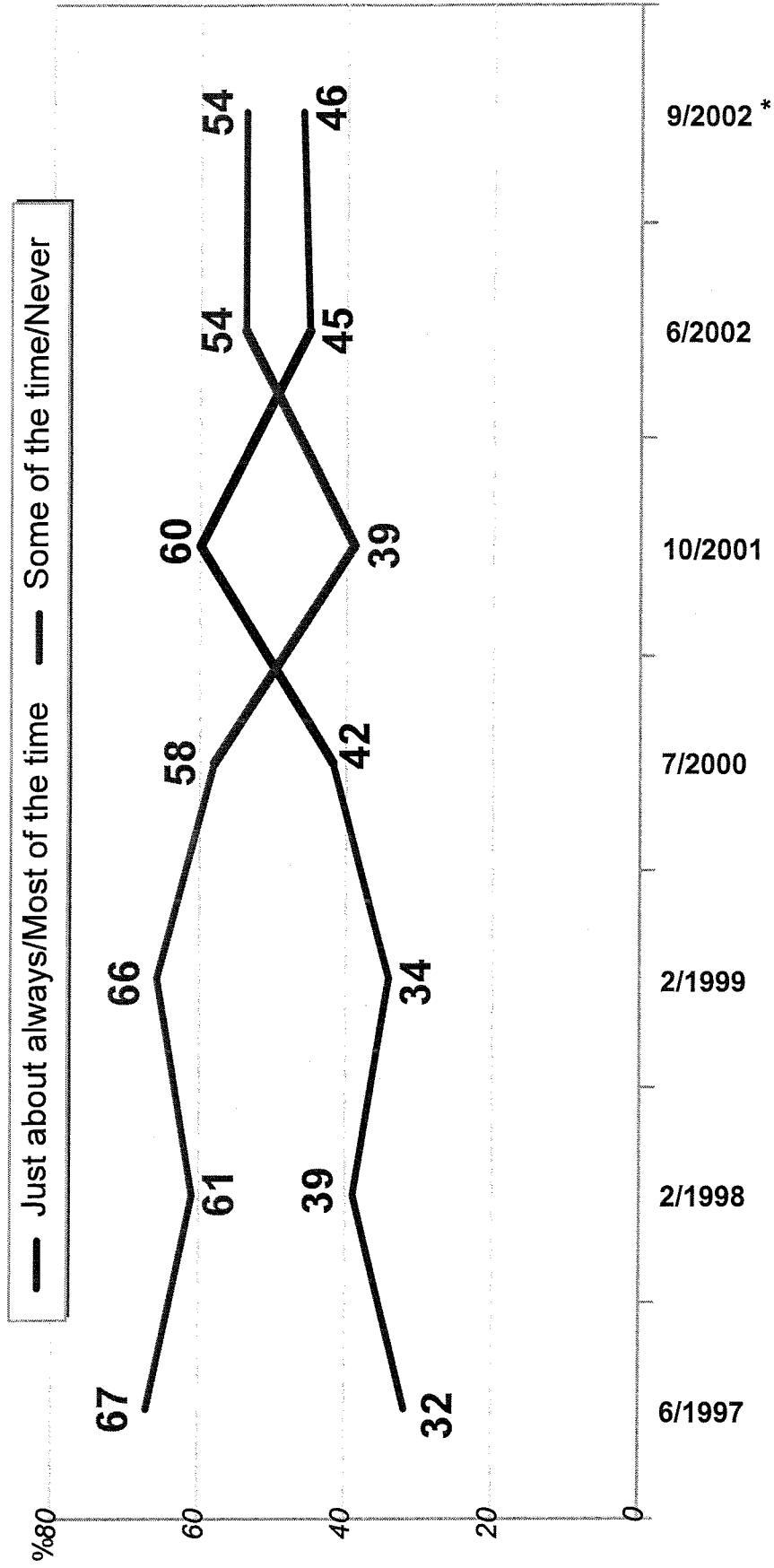
Which level of government gets more done?



Source: Andres McKenna Research; 1/15-25/04; 800n registered voters

Trust in Federal Government

How much of the time do you think you can trust the government in Washington to do what is right?
 Would you say you can trust the government just about always, most of the time, or only some of the time?



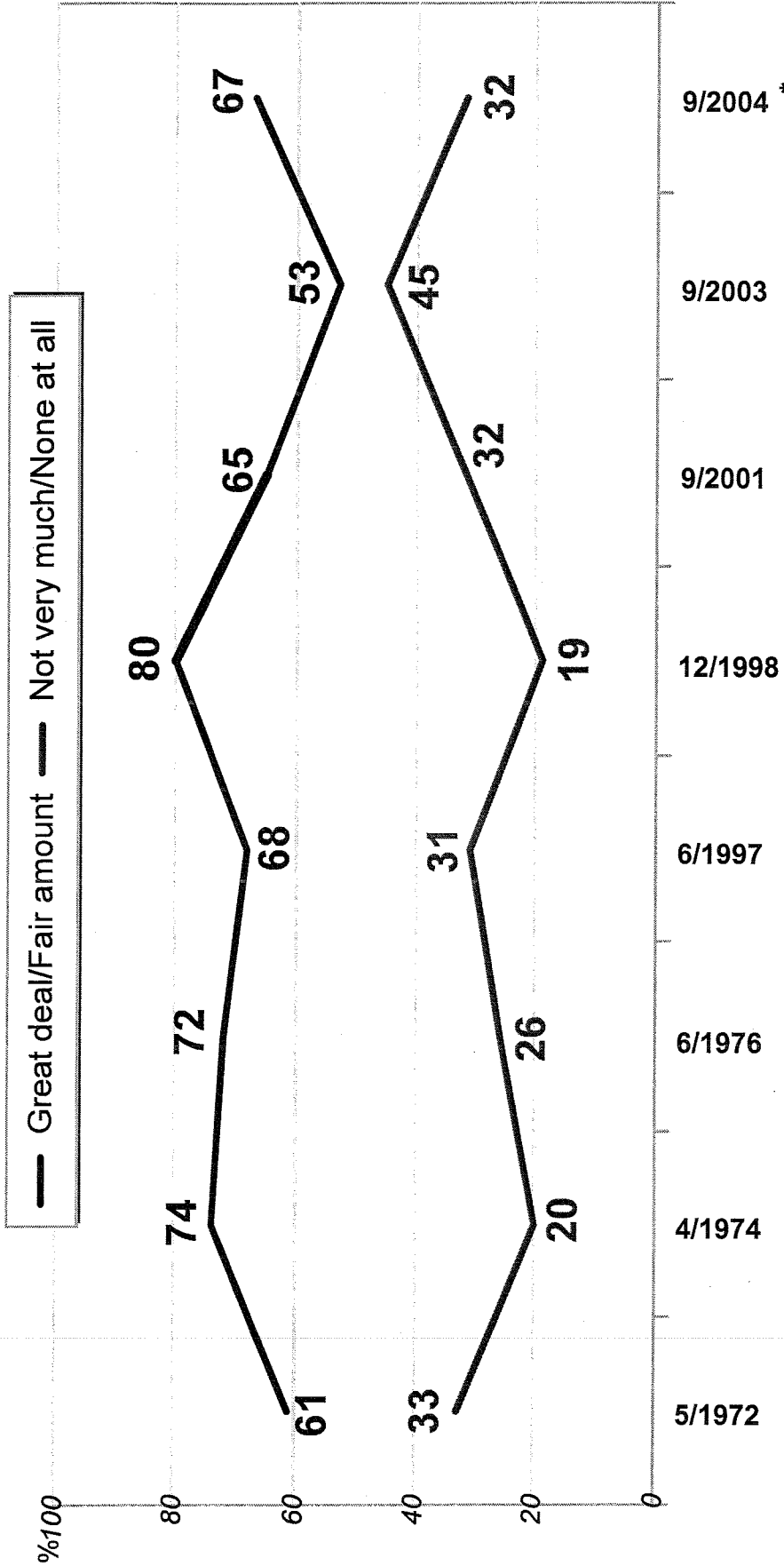
Source: Various CNN/USA Today/Gallup Polls
 *CNN/USA Today/Gallup; 9/2-4/02; 1,003n adults

© CHARLTON RESEARCH COMPANY

ACWA/CSDA Special Districts Survey - November 2004

Trust/Confidence in State Government

How much trust and confidence do you have in the government of the state where you live when it comes to handling state problems? Would you say that you have a great deal, fair amount, not very much or none at all?

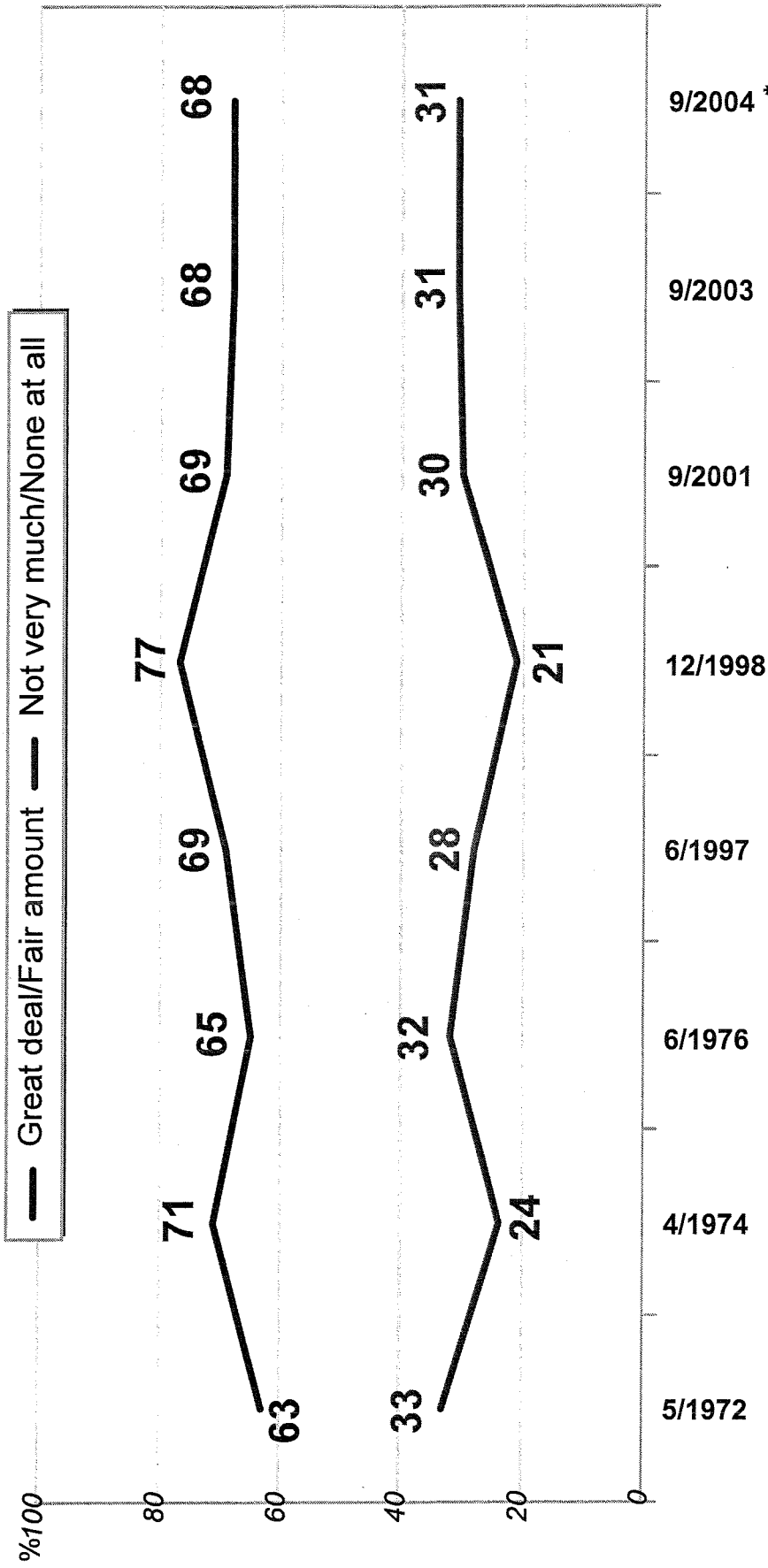


Source: Various Gallup Polls

*Gallup; 9/13-15/04; 1,002n adults

Trust/Confidence in Local Government

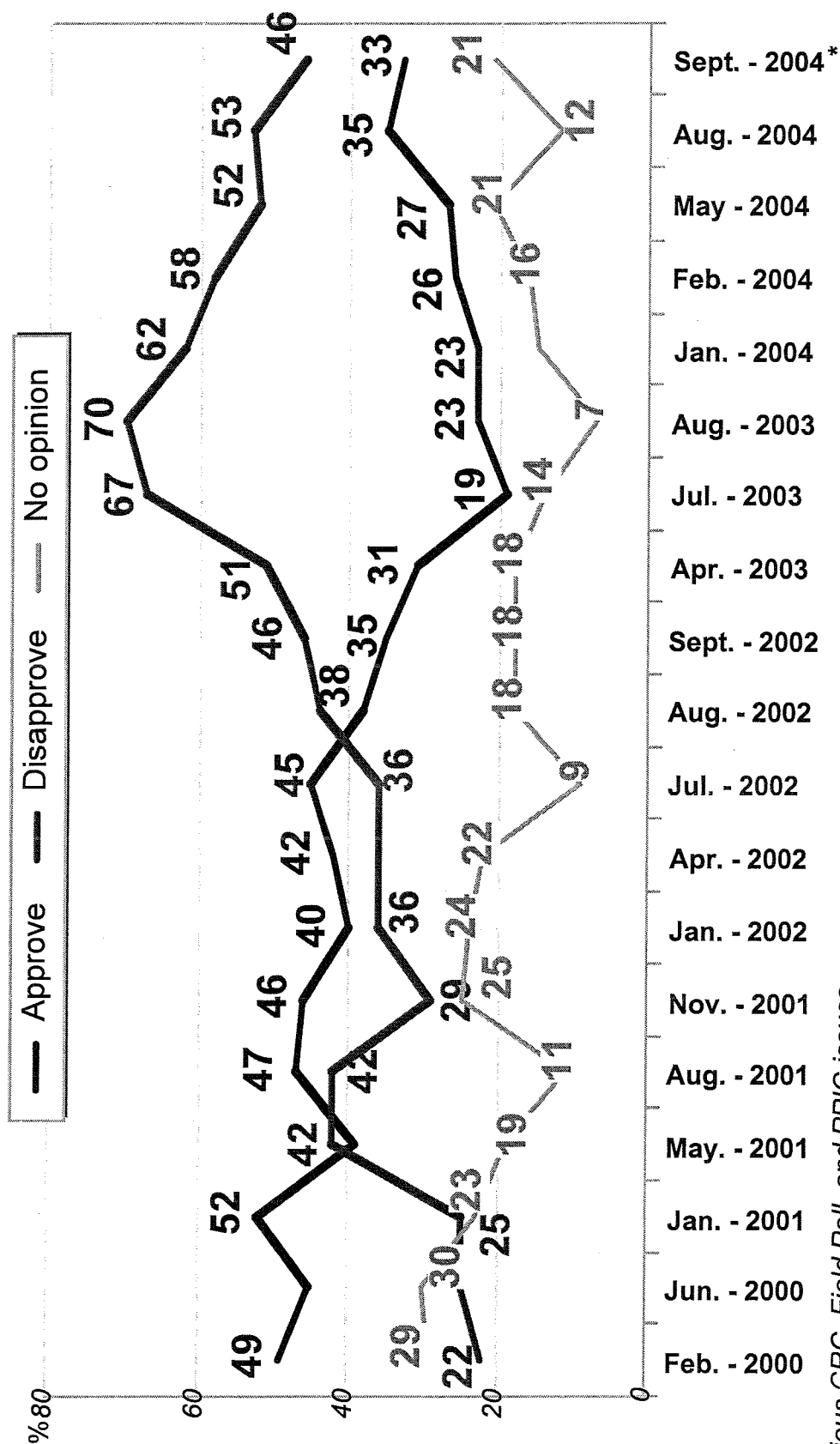
How much trust and confidence do you have in the local governments in the area where you live when it or none at all?



Source: Various Gallup Polls
 *Gallup; 9/13-15/04; 1,002n adults

Job Approval: California State Legislature

Trend to approval of the California State Legislature

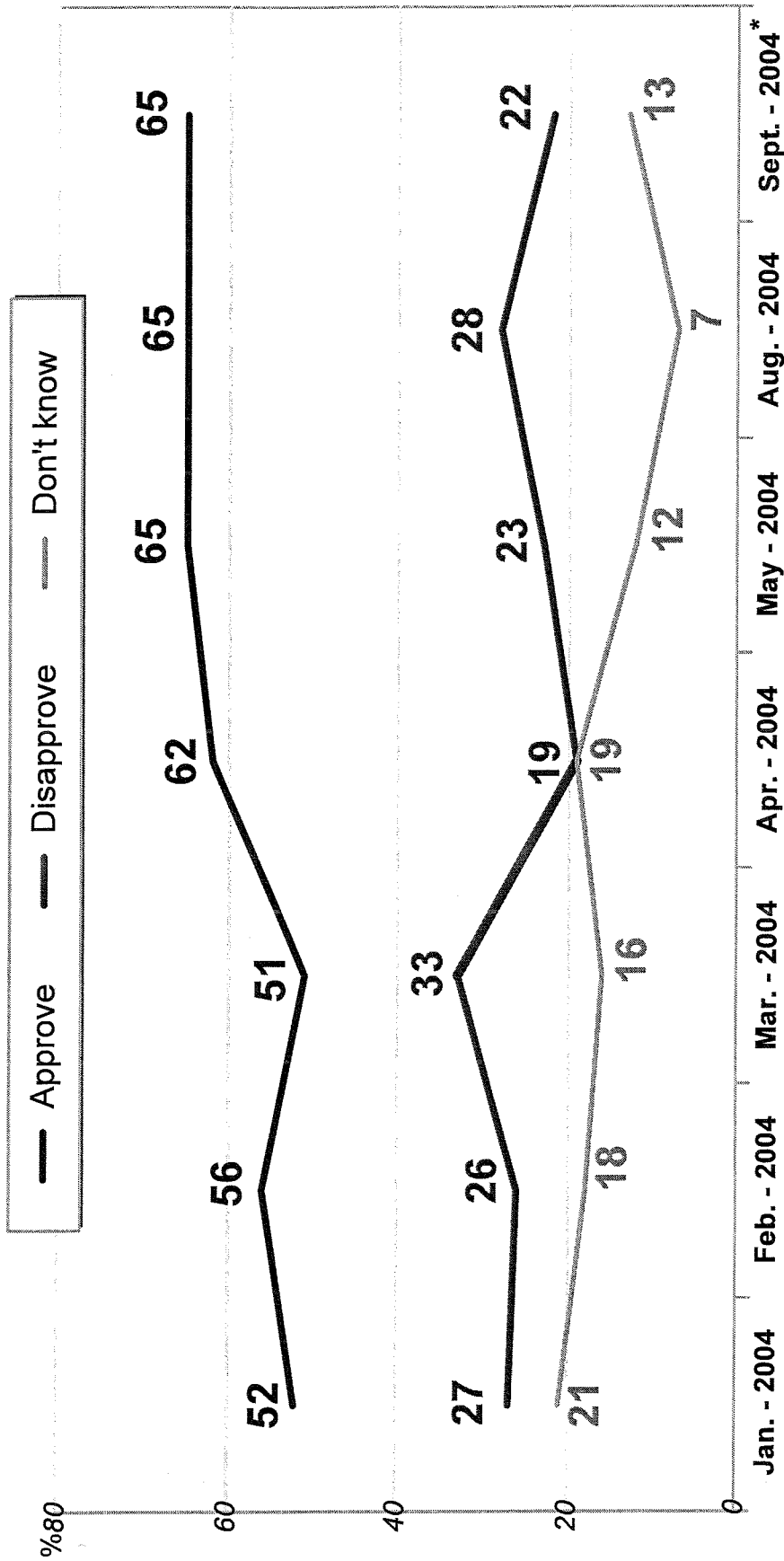


Various CRC, Field Poll, and PPIC issues

*Source: The Field Poll; 9/24-29/04; 600n registered voters

Schwarzenegger Job Approval

Do you approve or disapprove of the way Arnold Schwarzenegger is handling his job as Governor of California?



Various CRC, Field Poll, and PPIC issues

*Source: Field Poll; 9/24-29/04; 600n registered voters

Methodology

Charlton Research Company



Survey Methodology

Mode	Telephone Survey
Audience	800n Californians
Field Dates	November 7-10, 2004
Length	53 questions; 22 minutes
Margin of Error	+/-3.5%, at a 95% confidence level

Informed Americans

Charlton Research Company



Informed Americans Lead Public Opinion

Active, not passive

- Registered to vote
- Involved in community affairs/organizations
- Write to elected officials, media
- Issue focused

Able to form opinions on complex issues

- “Big picture” focus
- Fact-based opinions
- Information-hungry
- More discerning

Activity Participation (Ranked by Highly Informed Americans)

Have you participated in this activity in the past 2 years?

	Highly Informed %	Informed %	Uninformed %
Been registered to vote	98	95	88
Signed a petition	91	69	33
Written to your Congressman, Senator, Governor, or other elected official	86	55	8
Contributed money to or been involved with a national, state of local organization focused on a specific issue such as the N.R.A, N.O.W. or the Sierra Club	72	44	7
Been a member of a group focused on improving government or changing a government policy	71	31	2
Given a public speech	62	30	3
Been a member of a group focused on improving your community	51	41	8

Based on a database of 25,286 interviews taken from Charlton Research Company

Activity Participation (p.2) (Ranked by Highly Informed Americans)

Have you participated in this activity in the past 2 years?

	Highly Informed %	Informed %	Uninformed %
Attended a public meeting on community affairs	51	40	8
Worked for a political party or candidate	50	22	1
Served as an officer of any club or organization	47	31	5
Served on the committee of a local organization	46	30	3
Called in to a radio or television talk show regarding an issue	35	17	3
Written a letter to the editor or a newspaper or magazine	29	15	2
Written an article for publication	26	11	2
Held a position in or run for political office	8	3	*

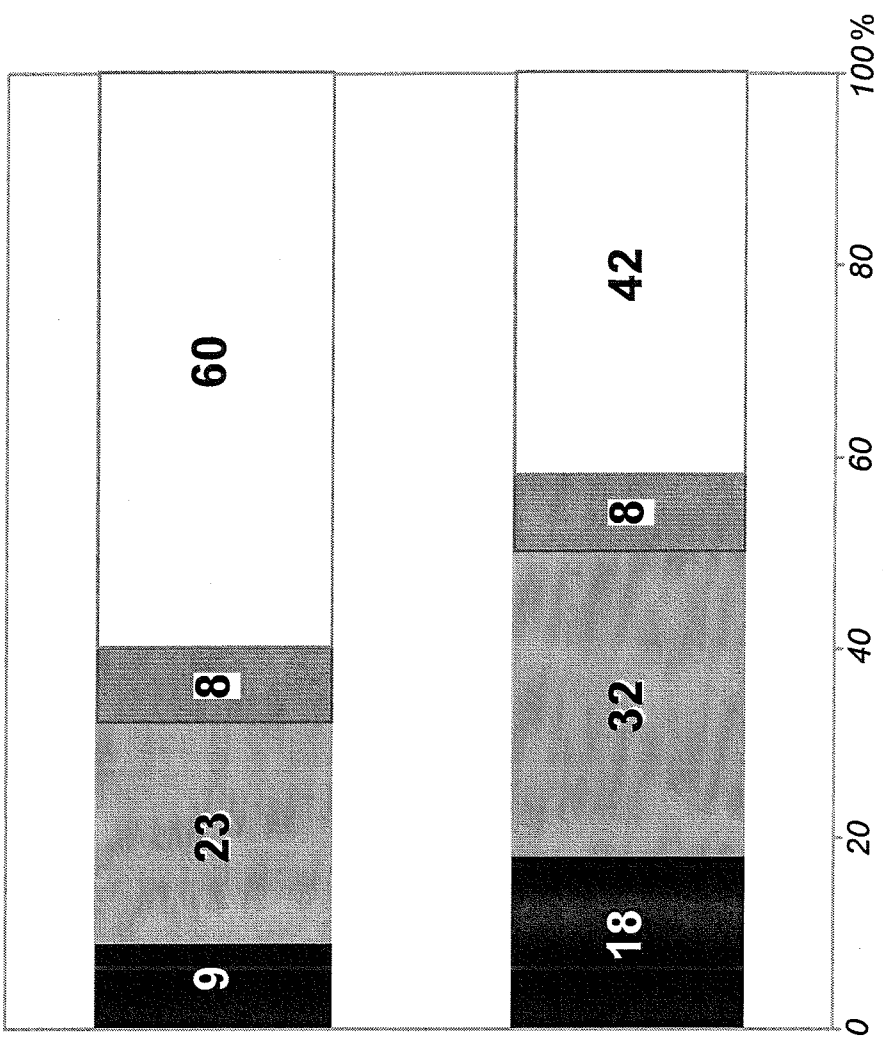
Based on a database of 25,286 interviews taken from Charlton Research Company



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ACWA/CSDA Special Districts Survey - November 2004

Informed Californians



Charlton Research Company database of Informed Californians

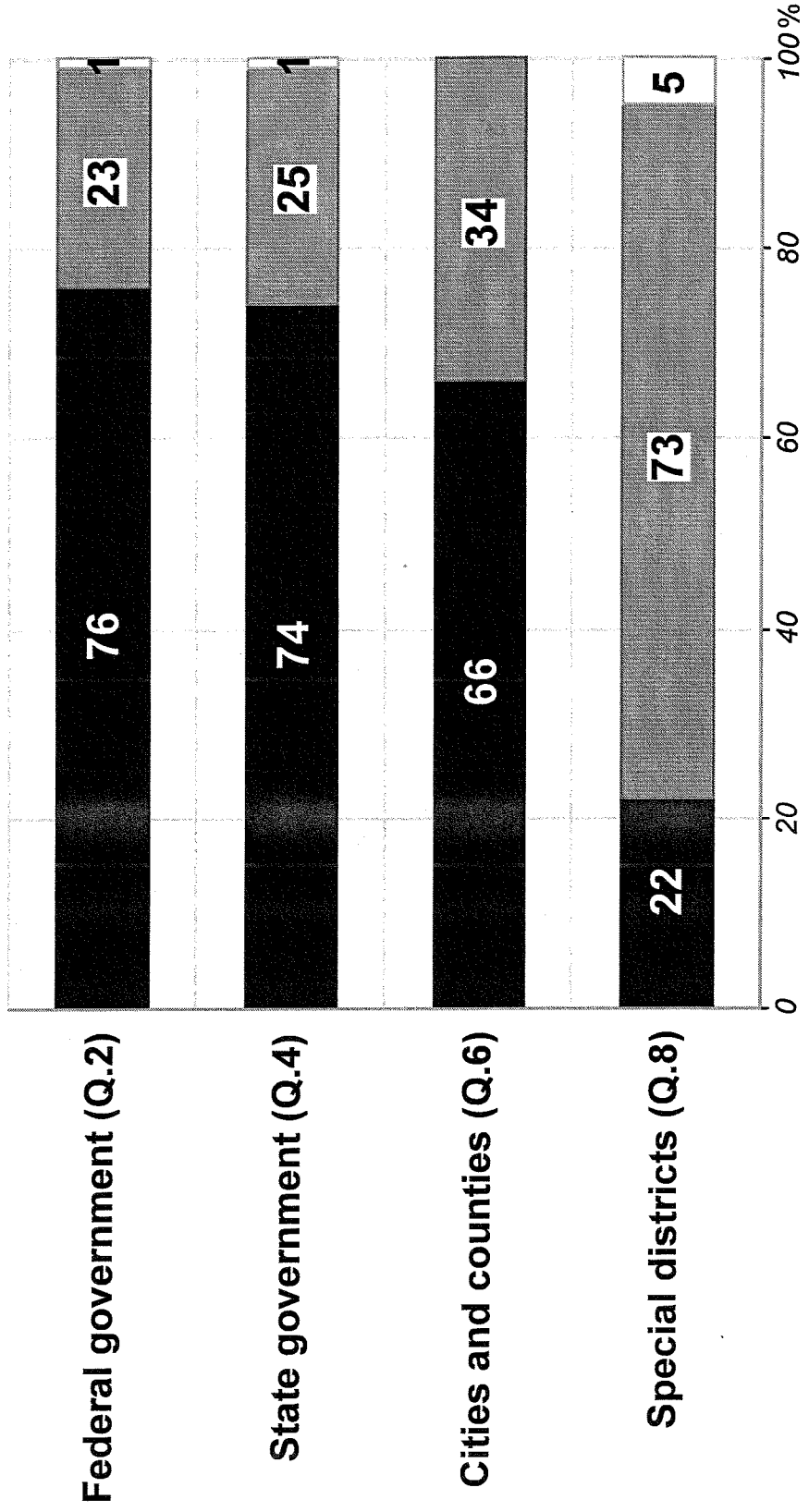
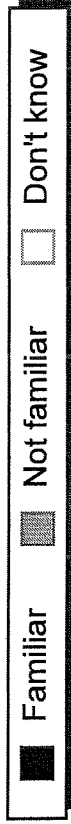
Attitudes Toward Government

Charlton Research Company



Familiarity

How familiar would you say you are with _____. (Q.2-9)

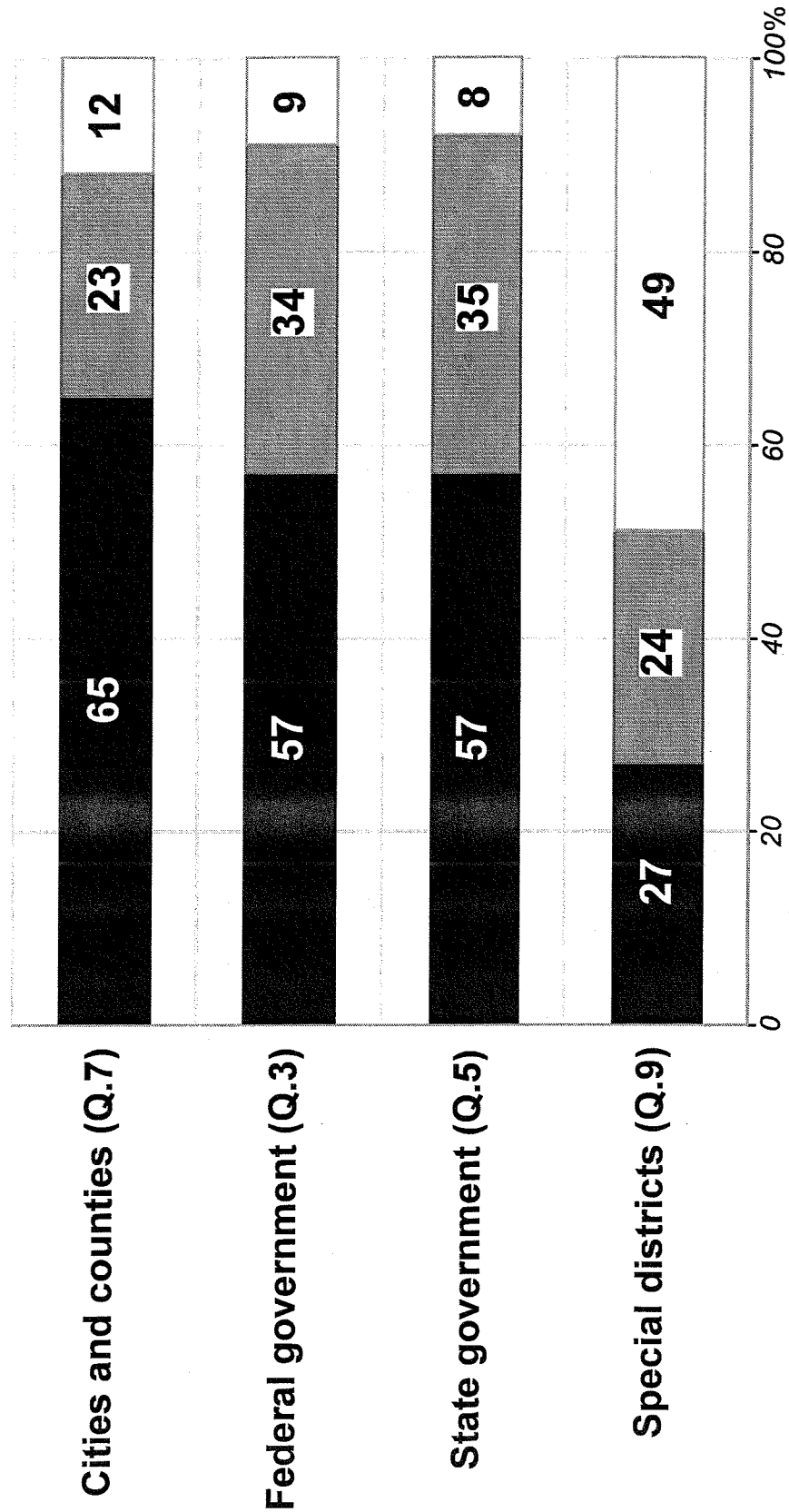


Demographic Exceptions Q.8 - Special Districts Familiarity

	Total	Familiar	Not familiar
Total		22	73
Gender			
Male	48	26	69
Female	52	19	76
Informed Americans			
Yes	40	31	62
No	60	16	80
Age			
18-34	26	14	82
35-54	38	21	75
55+	36	29	63
Region			
Northern CA	7	32	62
Bay area	20	26	71
Valley	15	20	77
Coast county	7	21	77
L.A.	25	18	73
Southern CA	26	22	73

Favorability

And would you say you have a favorable or unfavorable opinion of _____ ? (Q.2-9)



California Government Services

that the government in California has to do to improve your community? (Q.10)

	First Mentions %	Total Mentions %
Help schools	17	28
Repair roads/Highways	9	14
Improve job market/Employment opportunities	8	12
More police/Less crime	6	14
Improve welfare system	6	10
Lower taxes	5	10
Work on health care	4	11
Work on financial situation	4	6
Leave money in communities	4	5
Traffic/Congestion	3	7

California Government Services (p.2)

that the government in California has to do to improve your community? (Q. 10)

	First Mentions %	Total Mentions %
Clean environment/Be stricter on pollution	3	6
Take care of illegal immigration	2	4
Public transportation	2	4
Listen to the taxpayers	2	3
More parks/Recreational areas	1	2
None/Nothing	8	8
Other	6	9
Don't know/Refused	10	10

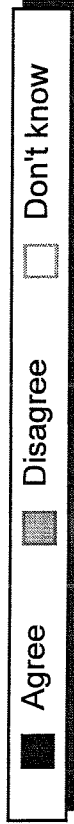
Agree/Disagree

Charlton Research Company



Agree/Disagree: Government

Now I'm going to read some statements that some people have made about government, and I'd like you to tell me whether you agree or disagree with each statement. (Q.11-19)



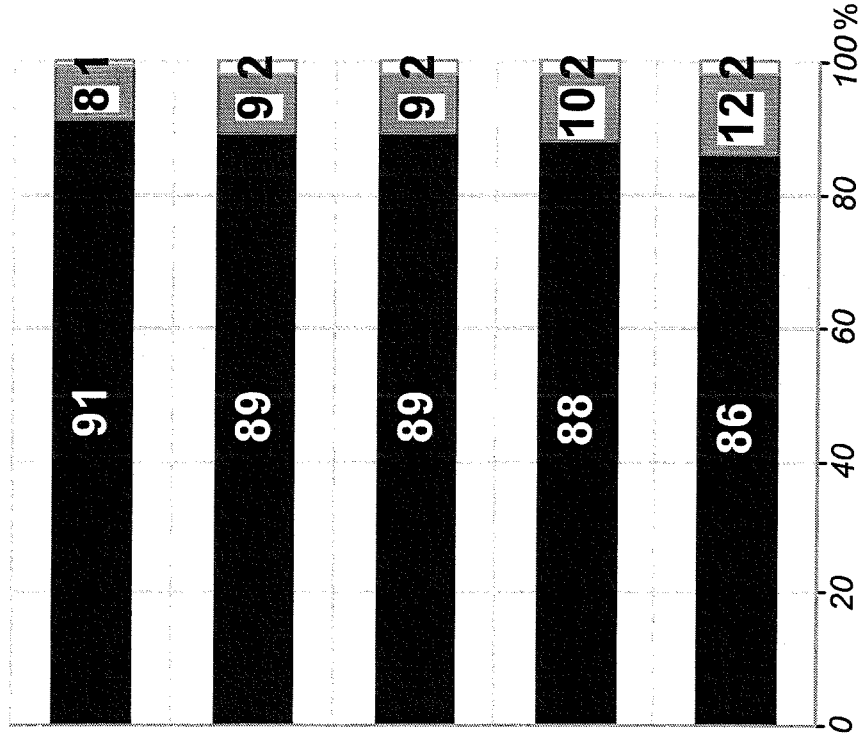
Local revenues, such as property taxes, should be used for local services. (Q.12)

Government should be more responsive to citizens' needs. (Q.13)

The closer government is to the people it serves, the better it will be able to serve them. (Q.14)

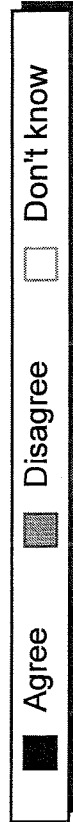
There is too much bureaucracy in Sacramento to address local issues in California communities. Local issues should be handled locally. (Q.18)

Citizens should be able to have local control over services in their own communities. (Q.11)



Agree/Disagree: Government (p.2)

Now I'm going to read some statements that some people have made about government, and I'd like you to tell me whether you agree or disagree with each statement. (Q.11-19)

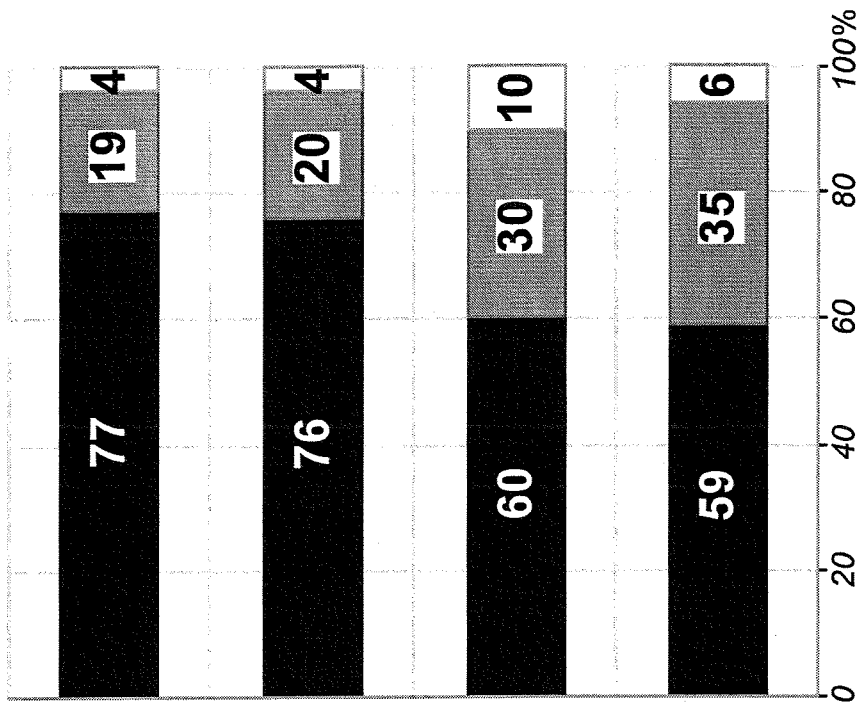


Local elected government leaders should be required to receive ethics training. (Q.19)

Government should be organized to solve specific problems in specific communities. (Q.15)

There are too many different local and state government agencies in California. (Q.16)

There are too many layers of government in California, including state, county, city, and special districts. (Q.17)



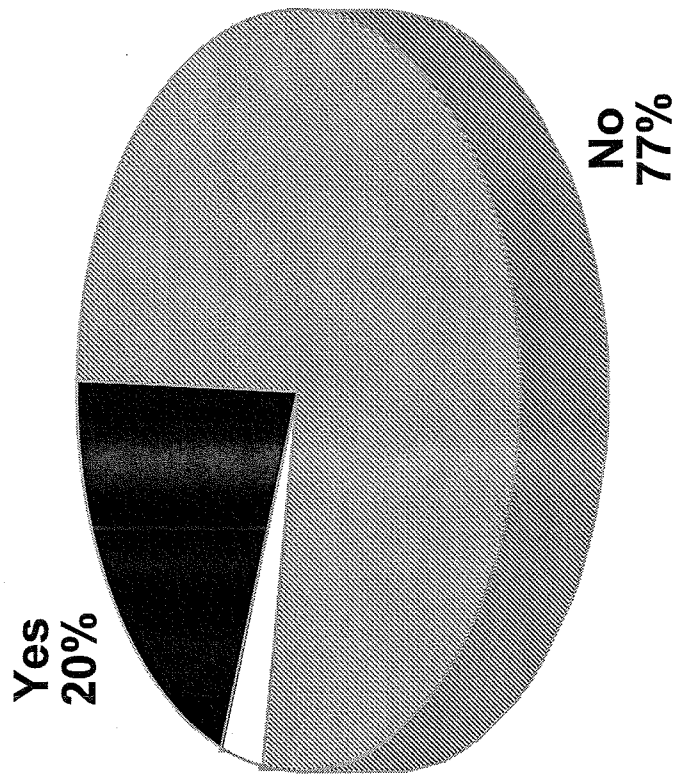
Awareness & Knowledge

Charlton Research Company



Special Districts Awareness

Are you aware of any special districts that serve your area? (Q.20)



Type of Services

What services do they provide? (Q.21) Base: Those aware of any special districts that serve in their area; n=162.

	First Mentions %	Total Mentions %
Water districts	20	32
Fire protection	11	21
Police protection	7	14
Education/School districts	7	14
Healthcare/Hospital	5	14
Trash collection	4	9
Park districts	3	13
Roads/Transportation	3	4

Type of Services (p.2)

What services do they provide? (Q.21) Base: Those aware of any special districts that serve in their area; n=162.

	First Mentions %	Total Mentions %
Pest/mosquito abatement	3	3
Sewage treatment	2	9
Flood protection	2	4
Library	1	4
Paramedics	1	3
Irrigation	1	2
Other	19	32
Don't Know/Don't recall	11	48

Early Ballot

Charlton Research Company



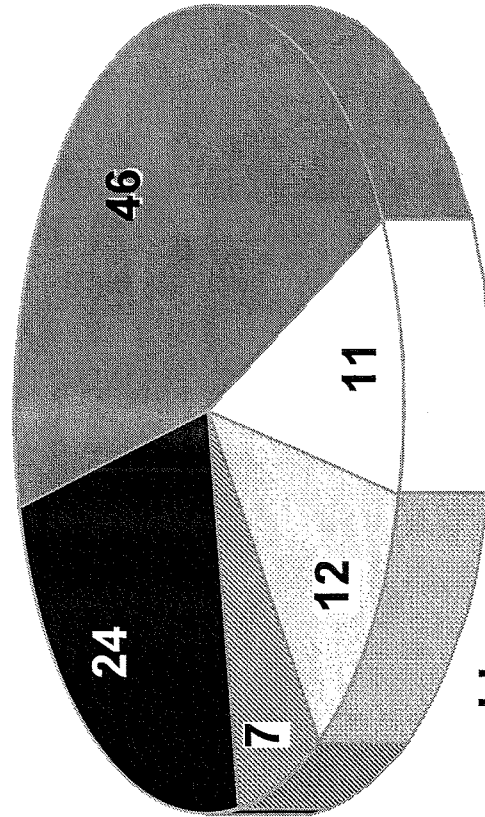
Message and Perception Simulation: Opinion Research Model™ [MAPS:ORM]



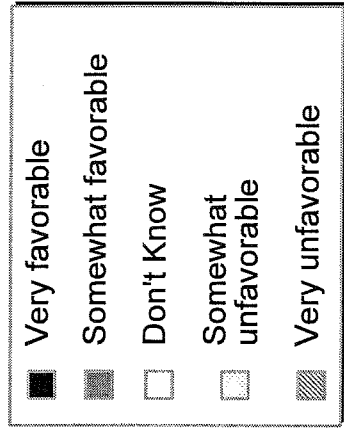
Defined Early Ballot

A special district is a separate local government that delivers public services to a particular area. Local voters formed them to provide services that cities and counties could not provide. Elected officials who live within the community govern these districts. When residents or landowners want new services or higher levels of existing services, they can form a district to pay for them. Fire districts, water districts, and mosquito abatement districts exist today because taxpayers were willing pay for public services they wanted. (Q.22)

**Net: Favorable
70%**



**Net: Unfavorable
19%**



Demographic Exceptions

Q.22 - Defined Early Ballot

	Total	Favorable	Unfavorable
Total		70	19
Age			
18-34	26	71	20
35-54	38	64	22
55+	36	75	15
Income			
<30K	25	66	26
30-49K	18	76	13
50-79K	20	77	14
80-149K	18	68	22
150K+	8	66	23
Region			
Northern CA	7	80	9
Bay area	20	74	16
Valley	15	70	22
Coast county	7	71	14
L.A.	25	66	24
Southern CA	26	67	20
Aware of local SDs			
Aware	20	77	19
Unaware	76	69	19

Favorable Opinions

Why do you have a favorable opinion of special districts? (Q.23a) Base: Those who have a favorable opinion; n=559.

	First Mentions %	Total Mentions %
They fill a need/Provide a useful service	19	25
They help locally, not federally	18	24
They do a good job/Get things done	17	20
They are more involved with the people/Know the needs	15	19
The government can't do everything	7	11
They have helped in mosquito abatement	5	6
Police or fire district mention	4	5
They are fast	2	2
None/Nothing	1	1
Other	4	5
Don't know/Refused	8	8

Unfavorable Opinions

Why do you have an unfavorable opinion of special districts? (Q.23b) Base: Those who have an unfavorable opinion; n=154.

	<i>First Mentions %</i>	<i>Total Mentions %</i>
Higher taxes/More expensive/Waste of money	18	24
Bureaucratic inefficiencies	14	17
They don't represent the people fairly	13	19
Don't know enough about them	13	15
They don't know enough	11	13
Don't need them	8	12
The government can handle these services	7	12
Too many special districts	1	1
None/Nothing	1	1
Other	5	5
Don't know/Refused	9	9

Message Testing

Charlton Research Company



Messages

Now I'm going to read you some statements that have been made about special districts. (Q.24-38)



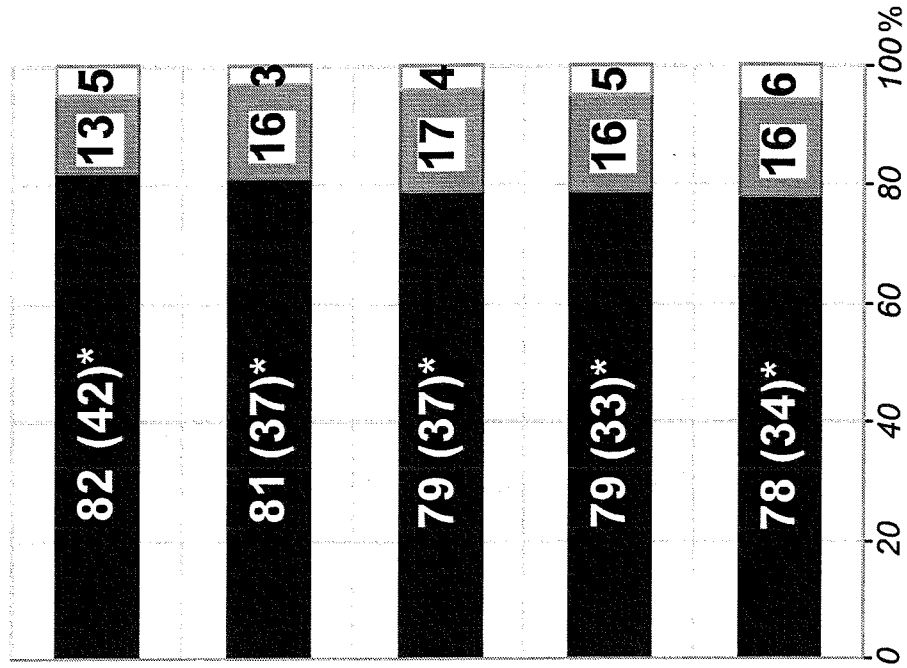
Special districts deliver highly diverse services including parks, water, trash collection, flood protection, mosquito abatement, waste water treatment and recycling, libraries, fire protection, and paramedics. (Q.28)

Special districts are formed and approved directly by voters in a community. They are the most local form of local government. (Q.24)

Special districts allow local revenues, such as property taxes, to be focused on local buildings, parks, bridges, and services, so residents get what they pay for. (Q.27)

Special districts can tailor their services to meet citizens' demand, making them a more responsive form of government. (Q.35)

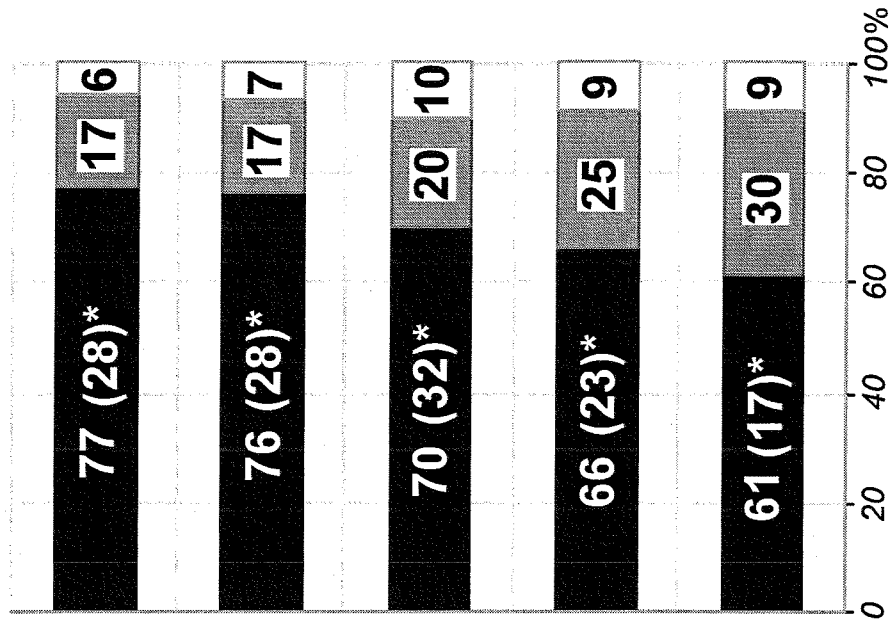
Special districts can increase accountability because they are closer to the people and neighborhoods that receive their services and they are part of the community. (Q.37)



*Indicates % *Very favorable*

Messages (p.2)

Now I'm going to read you some statements that have been made about special districts. (Q.24-38)



Special districts perform specialized services that are best done at the local level. (Q.25)

Most special districts serve just a single purpose, such as parks, water, or fire protection as an example. (Q.29)

Special districts are committed to the highest ethical standards. (Q.26)

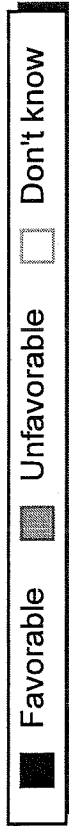
There are approximately 2,000 special districts in California. Some people say having numerous special districts means that neighborhoods and communities get better service. (Q.33)

The service area of special districts can range from as little as a few homes, to neighborhood parks that cover as little as a few blocks. (Q.30)

*Indicates % *Very favorable*

Messages (p.3)

Now I'm going to read you some statements that have been made about special districts. (Q.24-38)



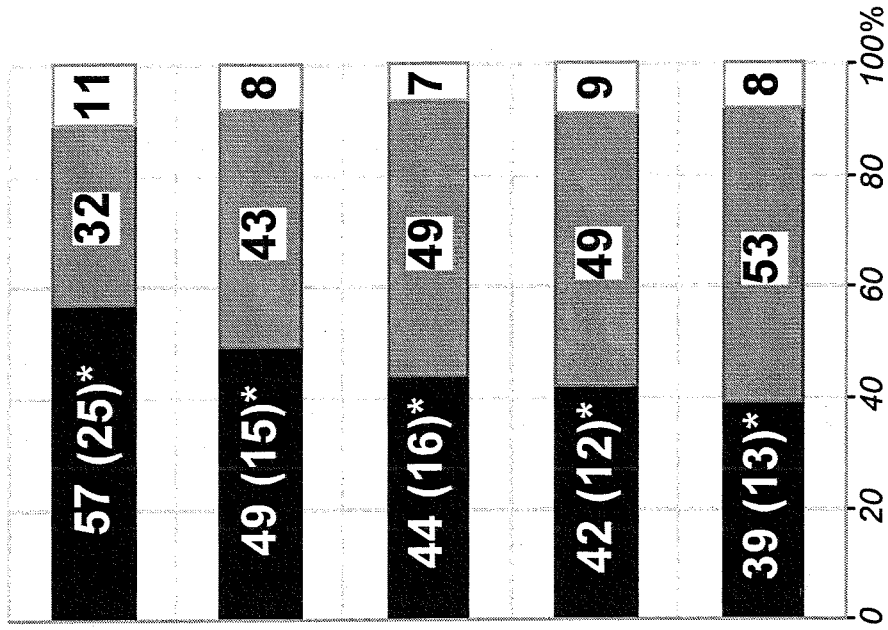
Some people say there are too many special districts in California and they should be consolidated to provide services more efficiently. (Q.34)

There are approximately 2,000 special districts in California. Some people say having so many special districts can hinder the ability to provide regional services. (Q.31)

Special districts can decrease accountability, so they may have a difficult time finding out who's in charge and gathering information. (Q.38)

There are approximately 2,000 special districts in California and it can be difficult for the public to attend all the meetings so it is hard to hold the special districts accountable. (Q.32)

Special districts can lead to inefficiency because they often provide the same services that cities and counties provide, sometimes causing duplication of services. (Q.36)



*Indicates % *Very favorable*

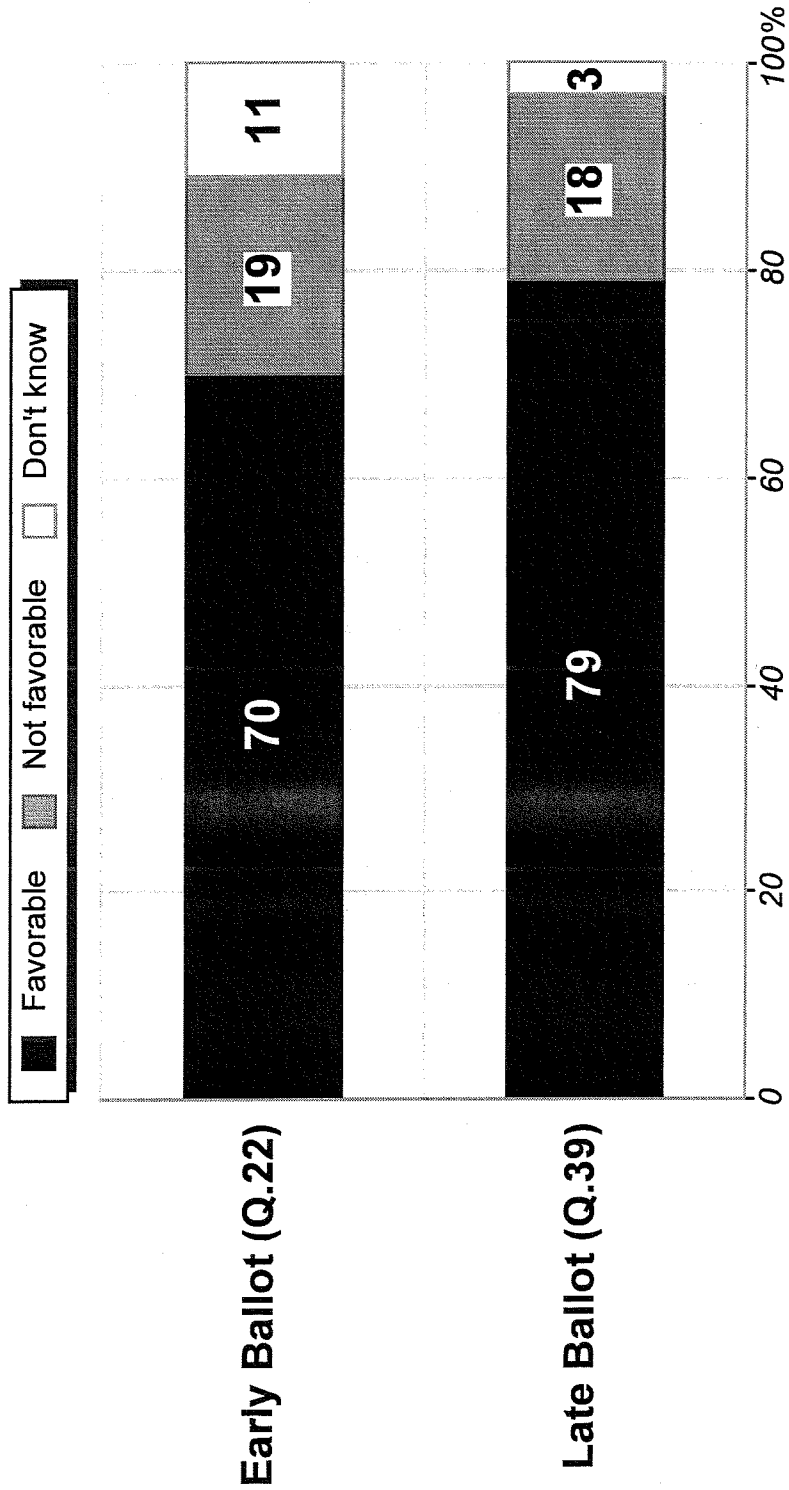
Late Ballot

Charlton Research Company



Defined Late Ballot

Now I'm going to read you the definition of a special district again. A special district is a separate local government that delivers public services to a particular area. Local voters formed them to provide services that cities and counties could not provide. Elected officials govern these districts. When residents or landowners want new services or higher levels of existing services, they can form a district to pay for them. Fire districts, water districts, municipal power districts and mosquito abatement districts exist today because taxpayers were willing pay for public services they wanted. (Q.39)



Demographic Exceptions Q.39 - Defined Late Ballot

	Total	Favorable	Unfavorable
Total		79	18
Income			
<30K	25	75	21
30-49K	18	84	14
50-79K	20	85	13
80-149K	18	80	17
150K+	8	77	23
Region			
Northern CA	7	93	4
Bay area	20	81	16
Valley	15	81	17
Coast county	7	80	16
L.A.	25	78	20
Southern CA	26	75	21

Regression Analysis

Adjusted $r^2 = .557$

Independent Variables: Q. 24-38

Dependant Variable: Q. 39

Base: All

Special districts deliver highly diverse services. (Q.28)

Special districts are formed and approved directly by voters in a community. (Q.24)

Special districts can increase accountability. (Q.37)

Special districts allow local revenues to be focused on residents to get what they pay for. (Q.27)

Special districts perform specialized services. (Q.25)

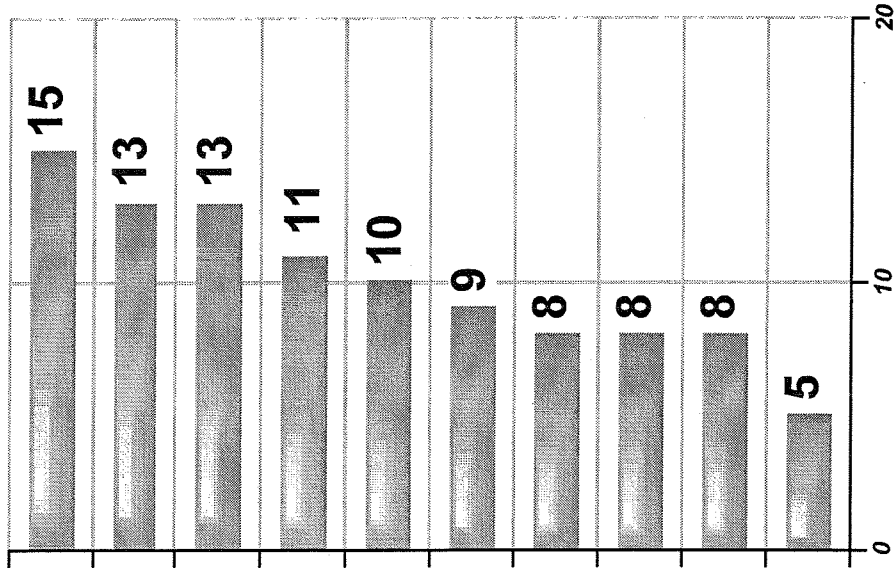
Special districts means that neighborhoods and communities get better service. (Q.33)

Special districts are committed to the highest ethical standards. (Q.26)

Most special districts serve just a single purpose. (Q.29)

The service area of special districts can range from a few homes to neighborhood parks. (Q.30)

Special districts can decrease accountability. (Q.38)



Trade-off

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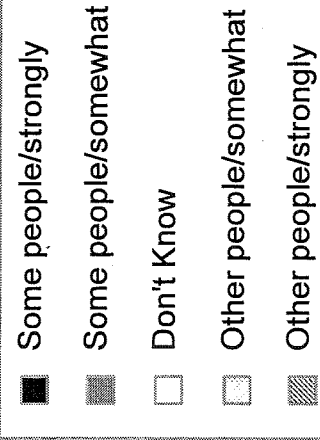
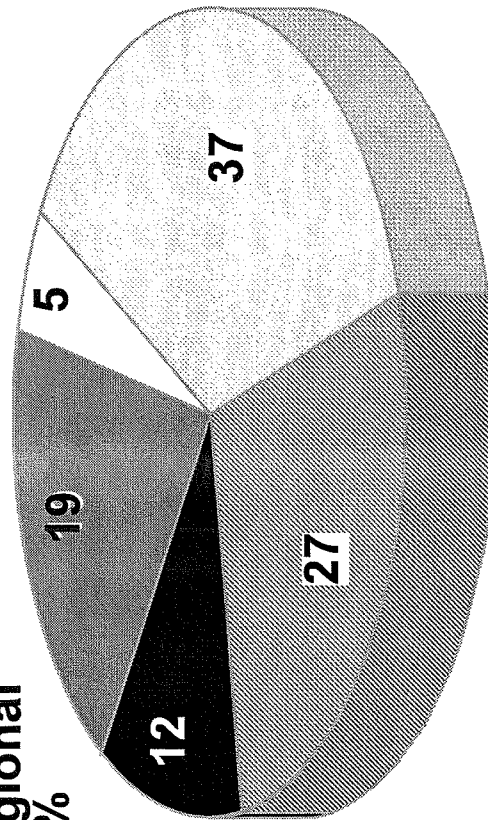
Trade-off: Regional Vs. Local

(Q.40)

Some people say: having numerous special districts can make it difficult to provide quality services regionally.

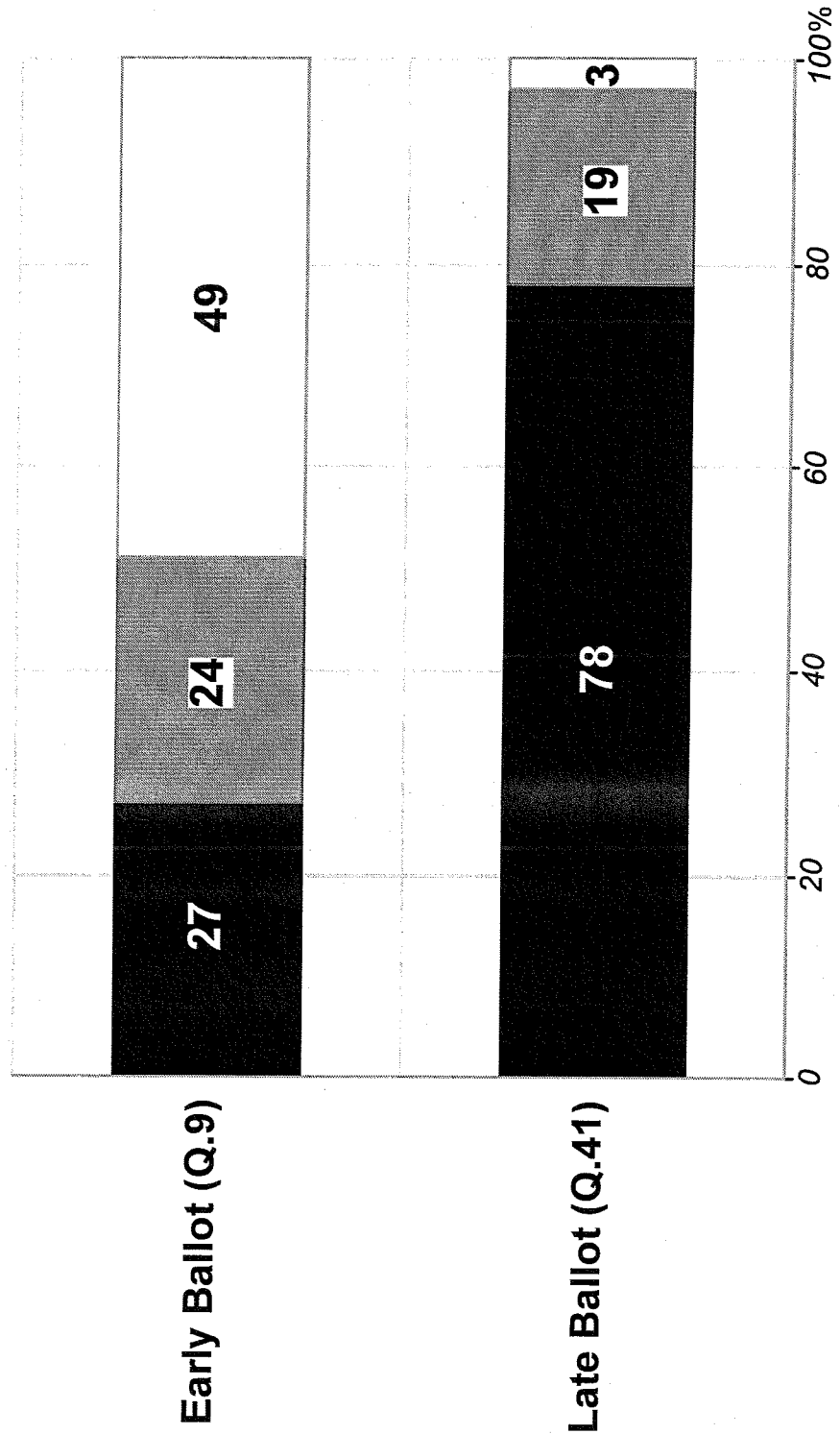
Other people say: having numerous special districts means that neighborhoods and communities get better service at the local level.

Net: Regional
31%



Undefined Late Ballot

Would you say you have a favorable or unfavorable opinion of special districts? (Q.41)



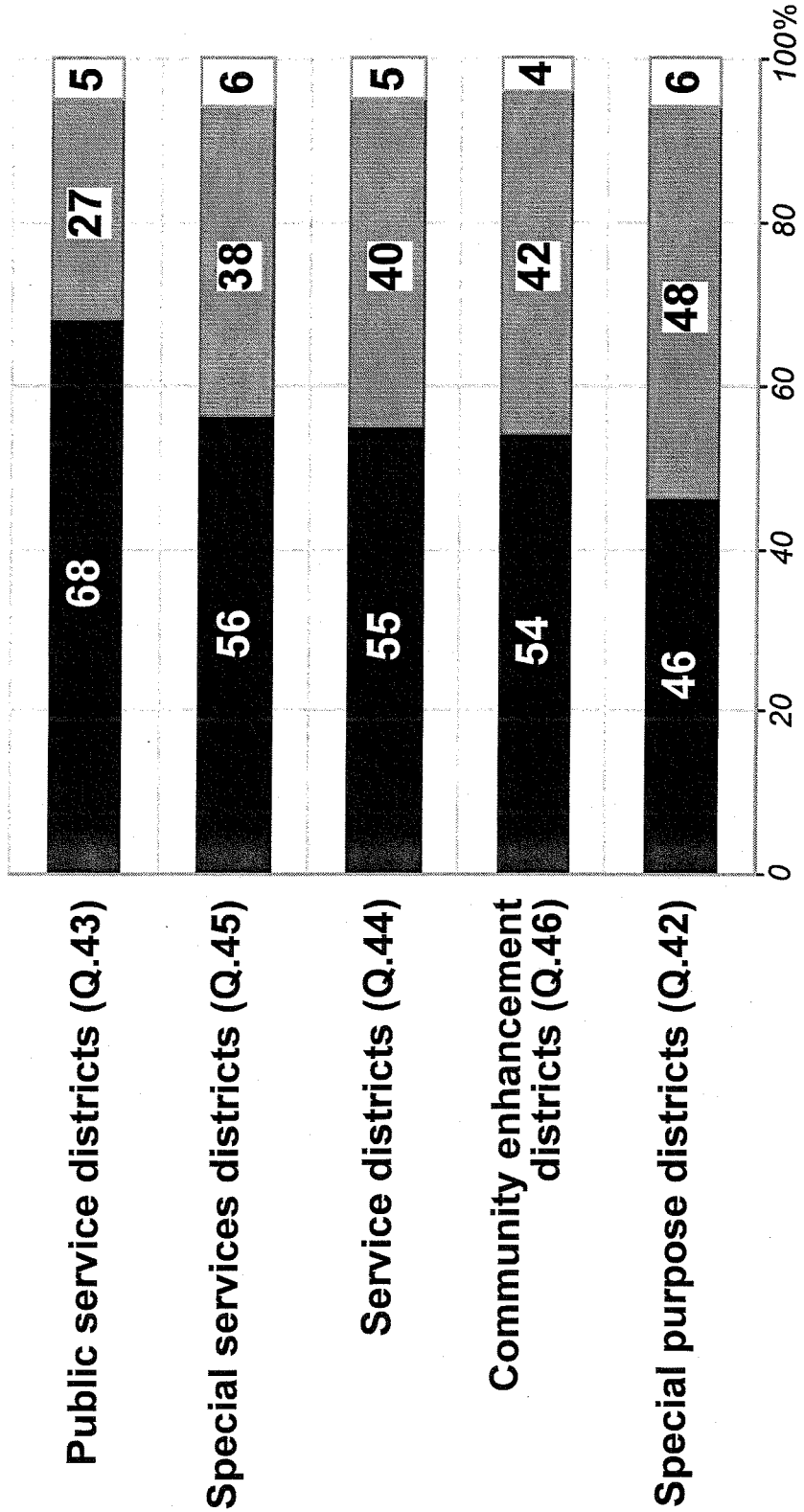
Names

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Names For Special Districts

name for them. Please tell me whether you have a favorable or unfavorable opinion of the following names for special districts. (Q.42-46)



Best Name

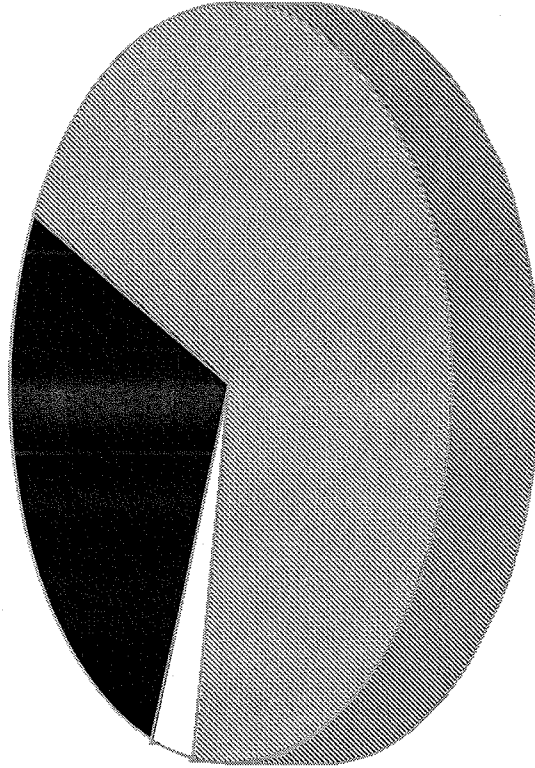
based on everything we have discussed about them. (Q.47)

	%
Community enhancement districts	29
Public service districts	27
Special services districts	22
Special purpose districts	10
Service districts	7
Don't Know/Refused	5

Local Government Money

Should the state of California have the ability to take money away from local government and spend it on state programs instead? (Q.48)

Yes
27%



No
70%

Demographic Exceptions

Q.48 - Local Money/State Problems

	Total	Yes	No
Total		26	70
Age			
18-34	26	34	62
35-54	38	28	69
55+	36	19	78
Ethnicity			
White	63	22	75
Black	7	35	63
Hispanic	16	37	59
Asian	7	37	61
Education			
<H.S.	23	34	64
Some college	28	23	74
College grad	32	22	74
Post grad	16	30	66

Demographic Exceptions Q.48 - Local Money/State Problems (p.2)

	Total	Yes	No
Total		26	70
Party Identification			
Republican	38	23	73
Democrat	48	30	68
Independent	10	20	76
Political Ideology			
Liberal	39	29	68
Moderate	10	19	78
Conservative	47	25	72
Region			
Northern CA	7	11	84
Bay area	20	31	63
Valley	15	25	74
Coastal counties	7	18	80
L.A.	25	26	70
Southern CA	26	30	68

Conclusions & Actions

- **Currently, most Californians are not familiar with Special Districts.**
- **Without explanation of what Special Districts are, the public is equally favorable and unfavorable.**
- **When stimulated with a neutral definition of Special Districts, the public becomes very favorable at 70%.**
- **When educated about Special Districts, favorability increases even higher.**
- **However critics' arguments do have traction with the public, but they are not as powerful as the positive messages.**
- **The five key messages are:**
 - > **Special districts deliver highly specialized services such as...**
 - > **Special districts are formed and approved directly by voters in a community.**
 - > **Special districts can increase accountability because they are part of the community.**
 - > **Special districts allow revenues to be focused on local services so residents get what they pay for.**
 - > **Special districts perform specialized services that are best done at the local level.**

ACWA/CSDA
Special Districts Survey

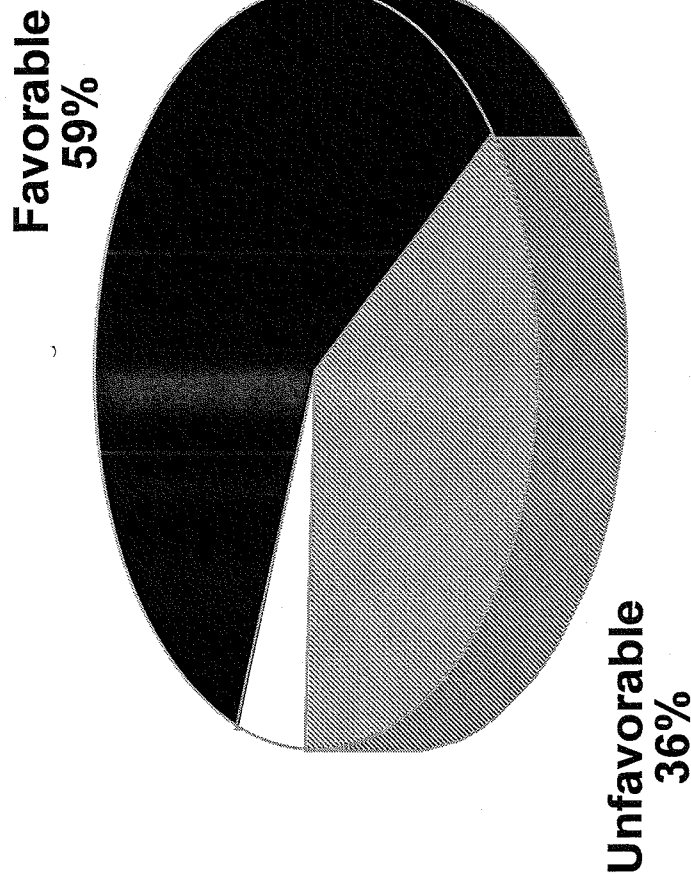
“The Cold Hard Truth: What Californians Think About You”

December 1, 2004
Palm Springs Convention Center

Charlton Research Company

Opinion of Federal Government

Would you say your overall opinion about the federal government is favorable or unfavorable?

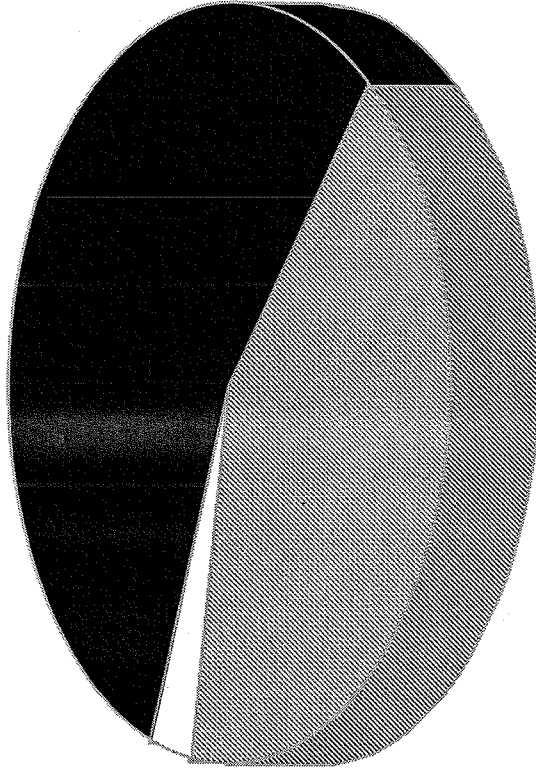


Source: Pew Research Center; 2/11-16/04; 1,500n adults

"The" or "Our" Government

When you think and talk about government, do you tend to think of it more as THE government or more as OUR government?

THE government
55%



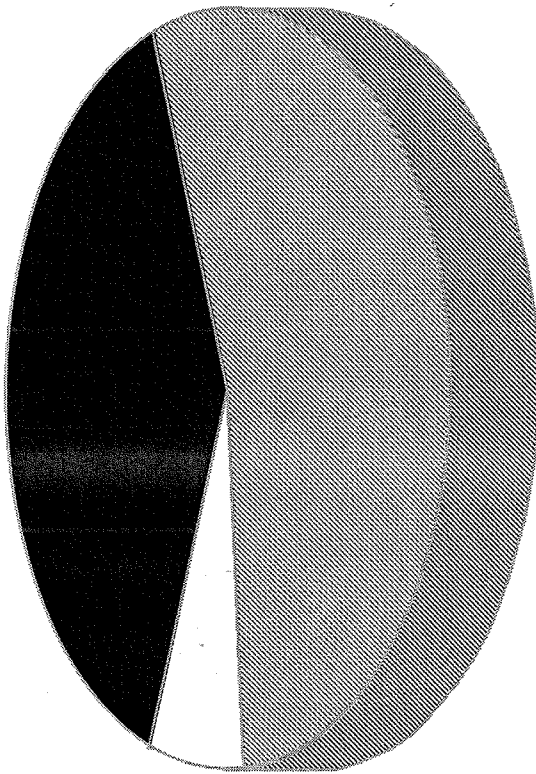
OUR government
42%

Source: Council for Excellence in Government; 5/21-28/99; 1,214n adults

'Of, By, and For the People'

One goal that Americans have traditionally considered important is to have a government that is 'of, by, and have a government today that is of, by, and for the people?'

Yes
39%



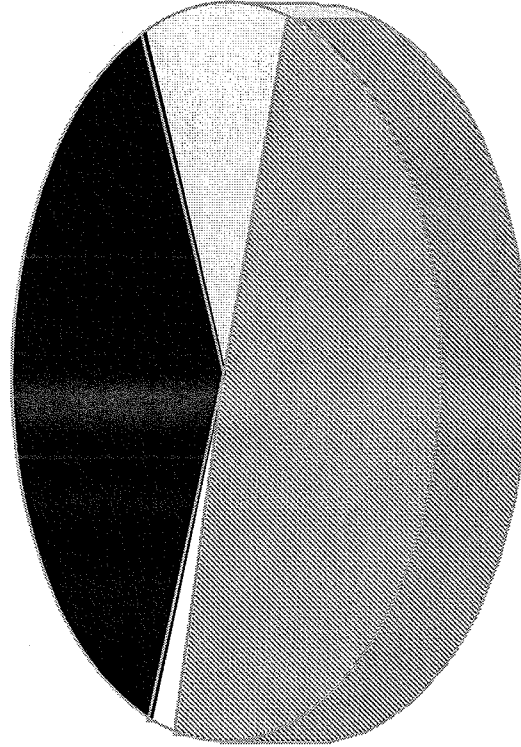
NO
54%

Source: Council for Excellence in Government; 5/21-28/99; 1,214n adults

Government We Deserve/ Better Government

Some people say that we get the government we deserve, because so many people do not make the leaders. Which do you agree with more?

**We get what we
deserve
38%**



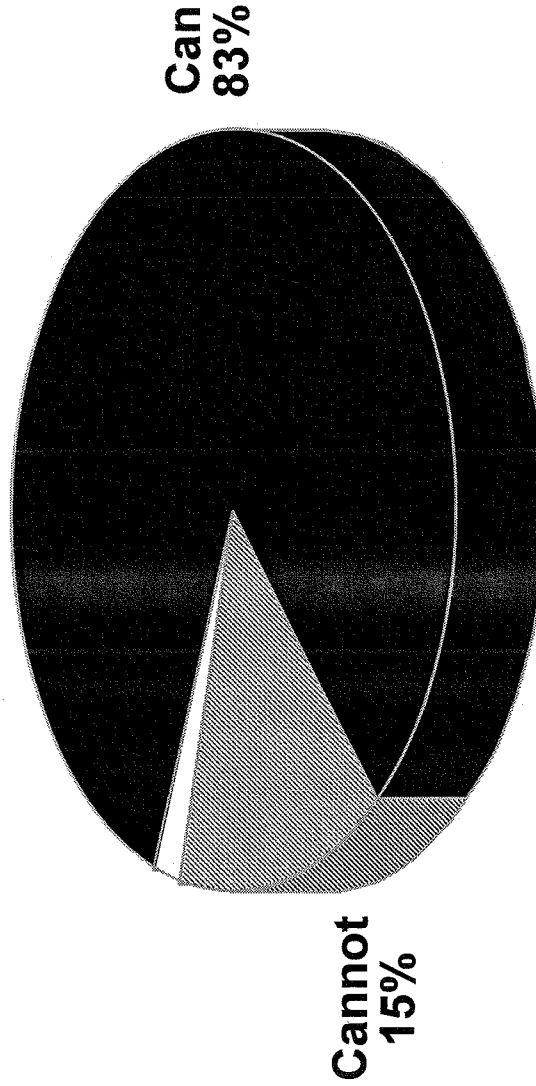
**Some of both
11%**

**We deserve
better
49%**

Source: Council for Excellence in Government; 5/21-28/99; 1,214n adults

Government Impact: Your Life

Do you think the government can have a positive impact on your own life, or not?



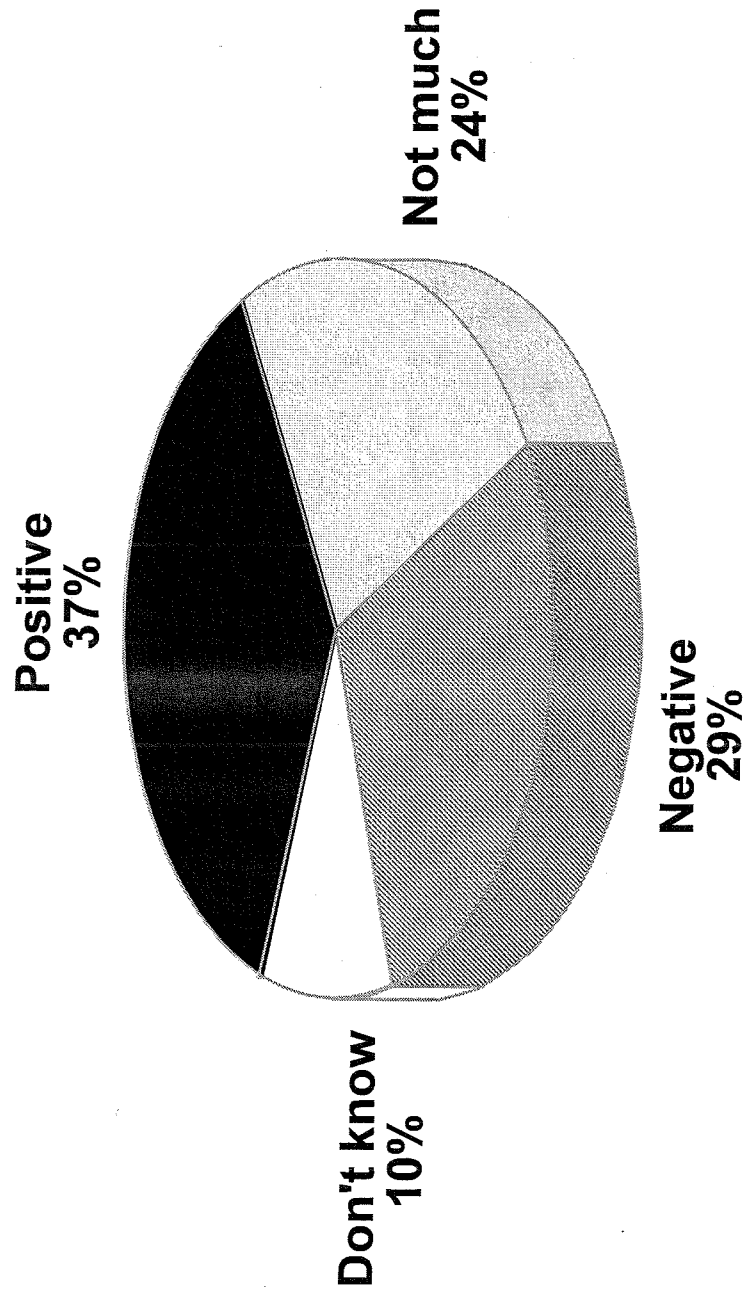
Source: CBS News/New York Times; 5/10-13/00; 947n adults

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ACWA/CSDA Special Districts Survey - November 2004

Government Impact: Most People's Lives

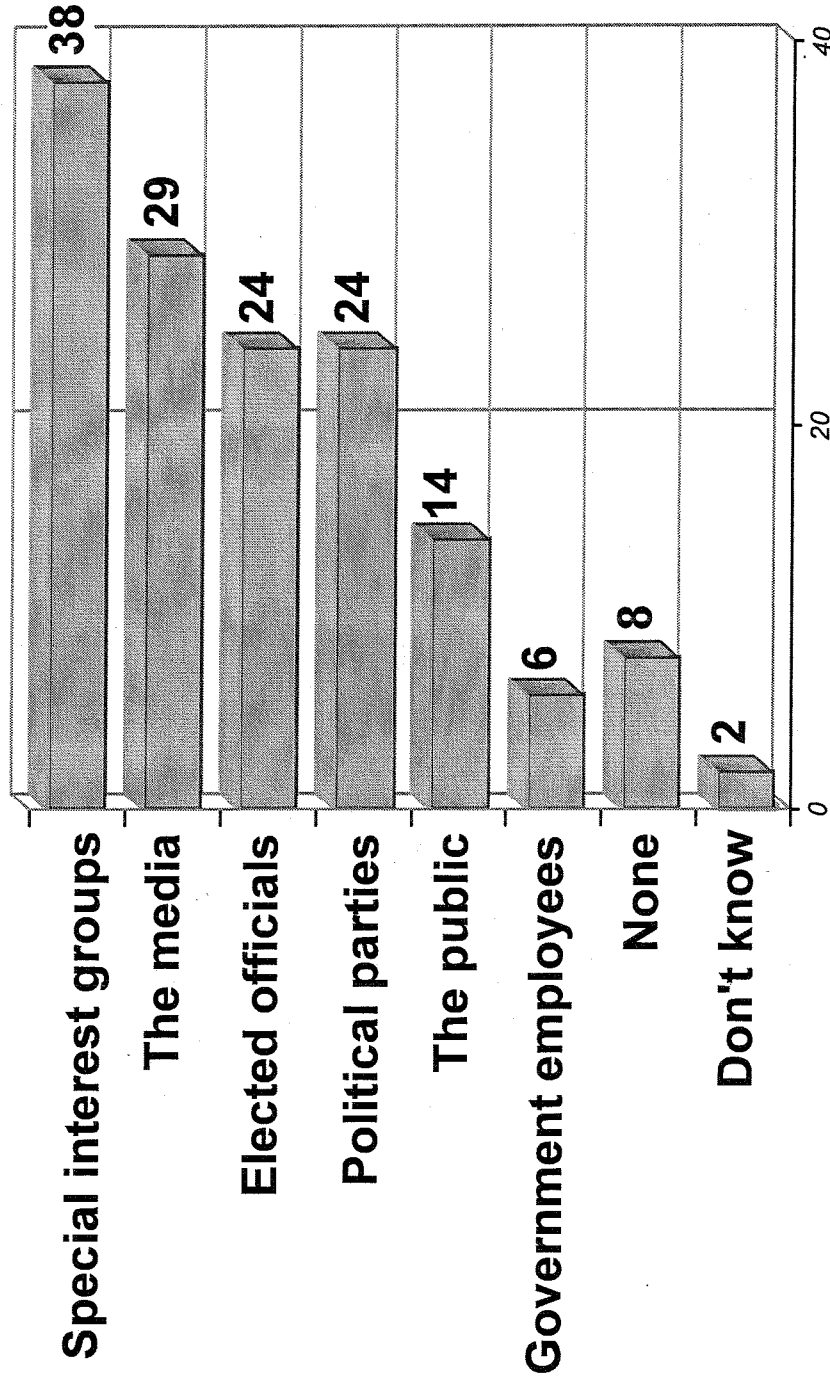
These days, what kind of impact do you think the government has on most people's lives? Do you think the government has a positive impact, negative impact, or not much of an impact at all?



Source: CBS News/New York Times; 5/10-13/00; 947n adults

Responsible For Government

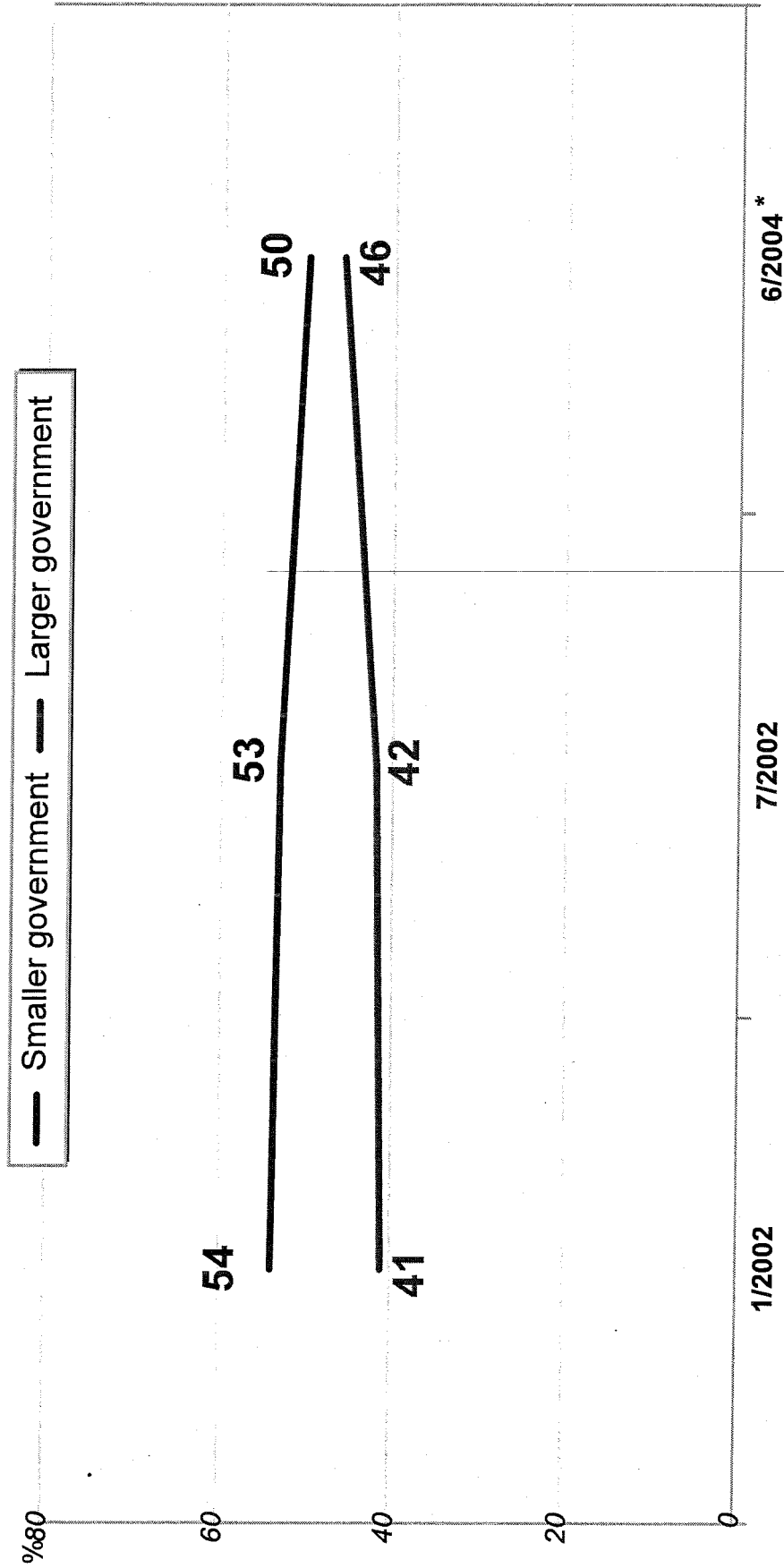
Among the following, which one or two would you say are most responsible for what is wrong with government today?



Source: Council for Excellence in Government; 5/21-28/99; 1,214n adults

Government: Smaller Vs. Larger

Generally speaking, would you say you favor smaller government with fewer services, or larger government with more services?



Source: Various ABC News/Washington Post Polls

*ABC News/Washington Post; 6/17-20/04; 1,201n adults

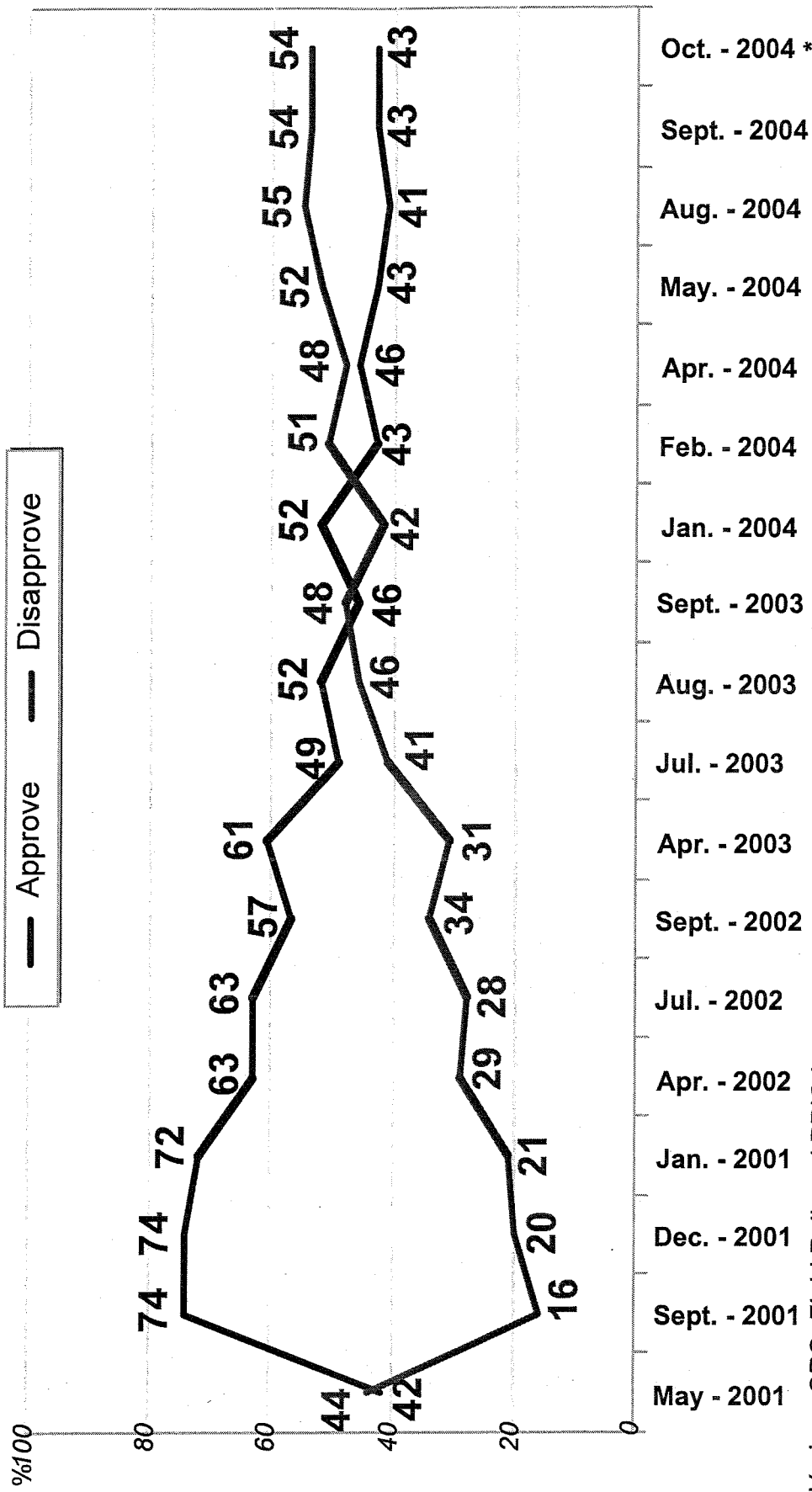


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Bush's Job as President

California

Do you approve or disapprove of the way George W. Bush is handling is job as President?



Various CRC, Field Poll, and PPIC issues
Source: The Field Poll; 9/30-10/4/04; 640n registered voters

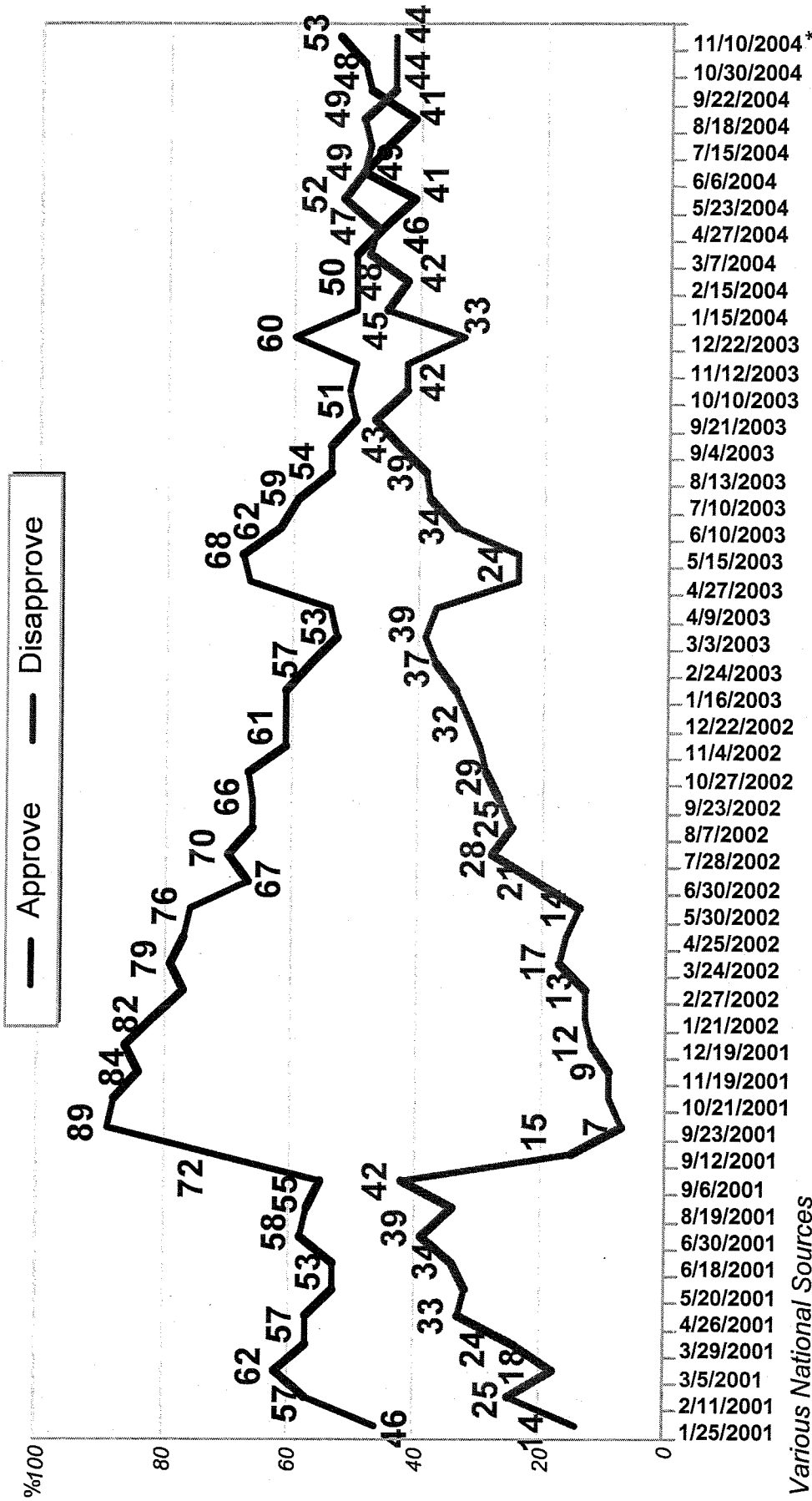
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ACWA/CSDA Special Districts Survey - November 2004

Bush's Job as President

National

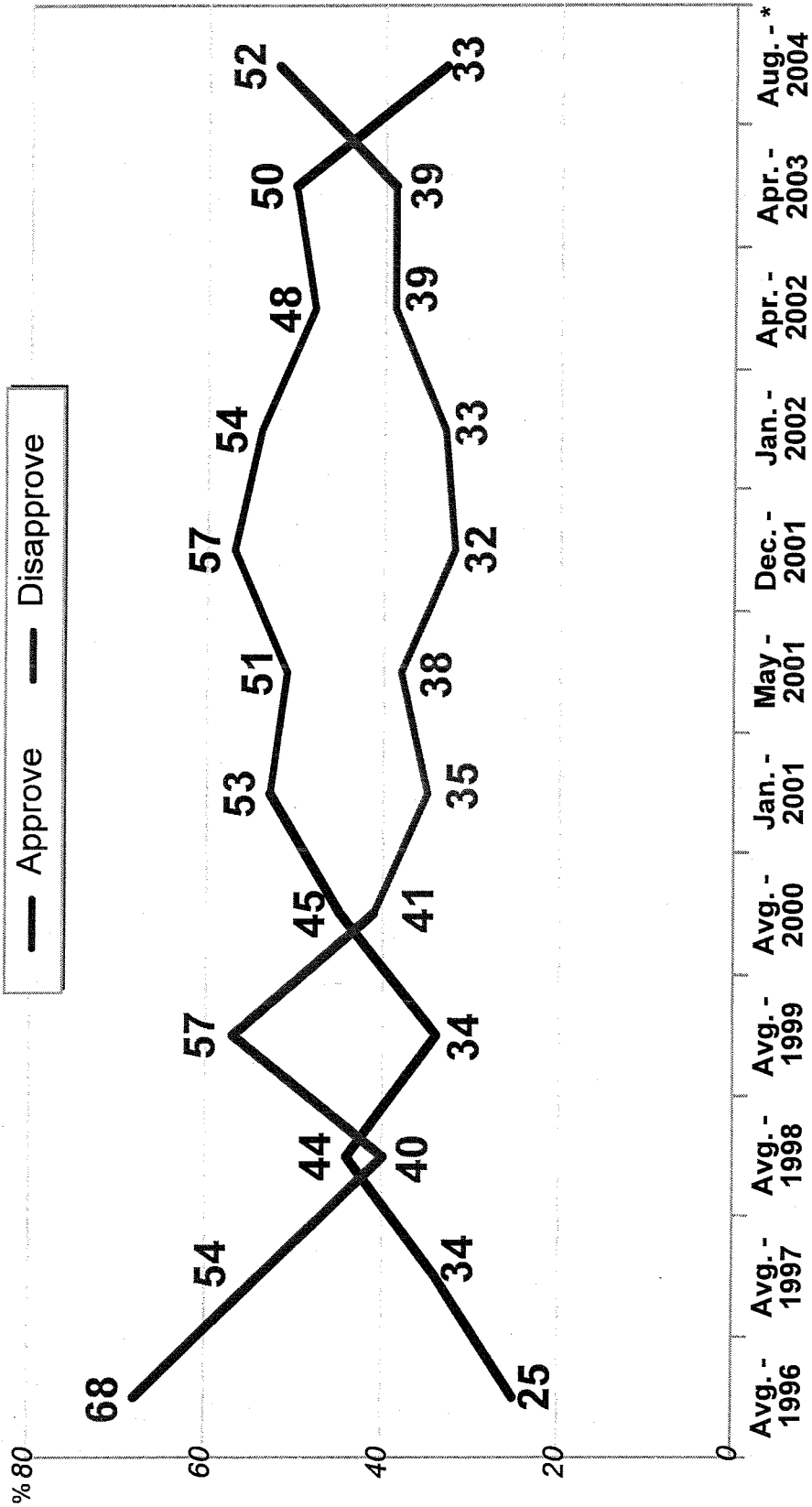
Do you approve or disapprove of the way George W. Bush is handling his job as president?



Various National Sources
*CBS News/New York Times; 11/7-10/04; 1,016n adults

California Job Approval of U.S. Congress

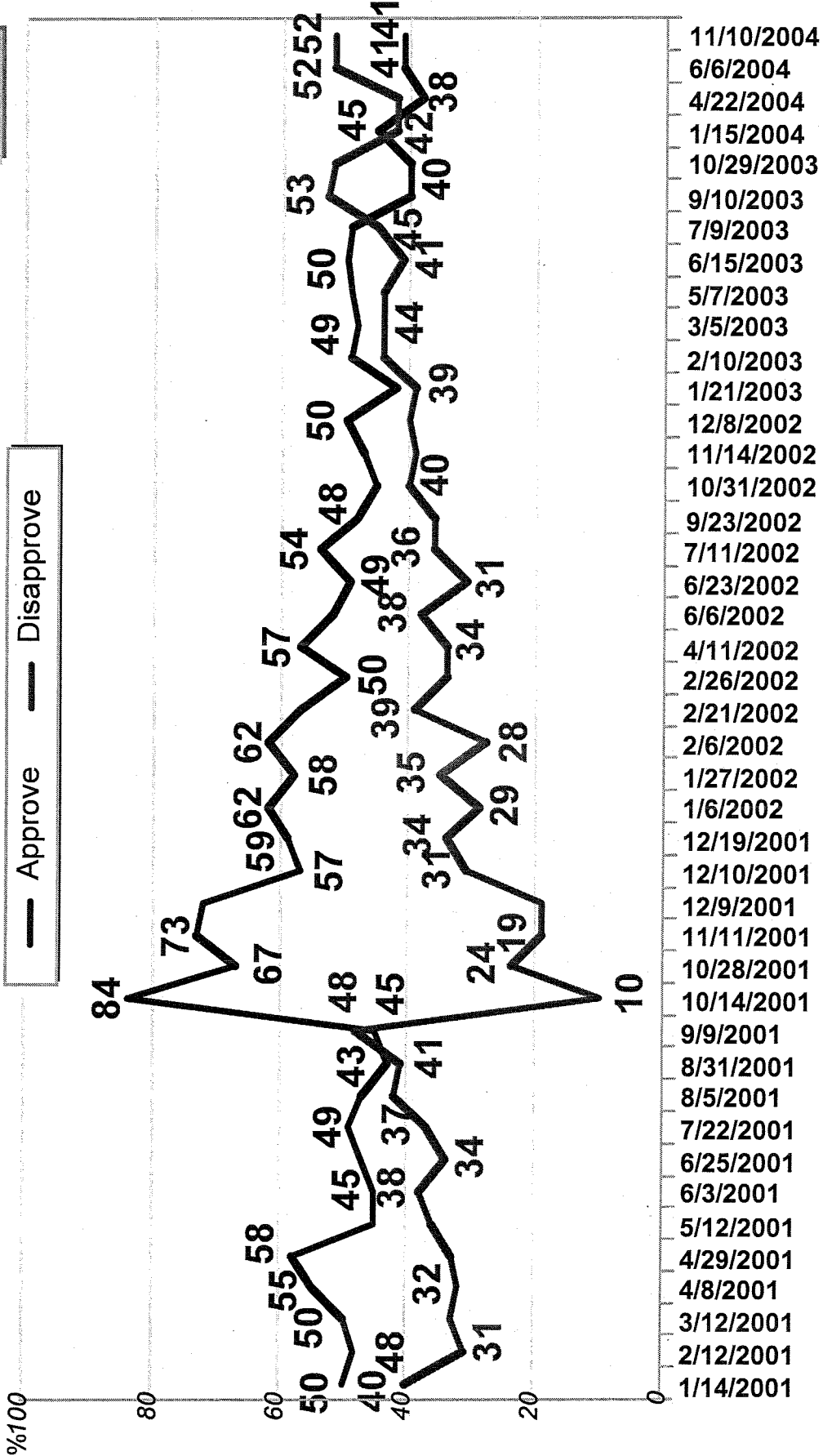
Overall job performance of the U.S. Congress.



Source: Various Field Poll Issues
 *The Field Poll; 7/30-8/8/04; 575n California registered voters

Job Approval: Congress

National



Various National and CRC Sources
 *CBS News/New York Times; 11/7-10/04; 1,016n adults

Confidence in Institutions

%	1985	1990	1994	1999	2003	2004
Org. Religion	66	Military 67	Military 64	Military 68	Military 82	Military 75
Military	61	Org. Religion 56	Org. Religion 54	Org. Religion 58	Police 61	Police 64
Supr. Court	56	Supr. Court 47	Police 54	Police 57	Org. Religion 50	Org. Religion 63
Banks	51	Pub. Schools 40	Supr. Court 42	Supr. Court 49	Presidency 55	Banks 53
Pub. Schools	48	Newspaper 39	Presidency 38	Presidency 49	Banks 50	Presidency 52
Congress	39	Banks 36	Med. Sys. 36	Banks 43	Supr. Court 47	Supr. Court 46
Newspaper	35	Org. Labor 27	TV News 35	Med. Sys. 40	Med. Sys. 44	Med. Sys. 44
Big Business	31	Big Business 25	Banks 35	Pub. Schools 36	Pub. Schools 40	Pub. Schools 41
TV News	29	TV News 25	Pub. Schools 34	TV News 34	TV News 35	Crim.Just.Syst 34
Org. Labor	28	Congress 24	Newspaper 29	Newspaper 33	Newspapers 33	Org. Labor 31
		Org. Labor 26	Org. Labor 26	Big Business 30	Congress 29	Congress 30
		Big Business 26	Big Business 26	Org. Labor 28	Crim.Just.Syst 29	TV News 30
		Congress 18	Congress 18	Congress 26	Org. Labor 28	Newspapers 30
		Crim.Just.Syst 15	Crim.Just.Syst 15	Crim.Just.Syst 23	Big Business 22	Big Business 24
					HMOs 17	HMOs 18

Sources: Surveys by the Gallup Organization, 5/21-23/04; 1,002n adults

APPLICATION (LSTA 6-OM)

Submit ORIGINAL (please sign in blue ink) and five (5) copies to be received by 4:00 p.m. on March 31, 2005 to Attn: LSTA Grants, Library Development Services, California State Library, P.O. Box 942837, Sacramento, CA 94237-0001, for mail. (Non-postal delivery: 900 N Street, Suite 500, Sacramento, CA 95814). FAX is not acceptable. INFORMATION: Tel. (916) 653-5217.

Placentia Achieves School Success at The Homeless Intervention Shelter House

1. Project title: (P.A.S.S. at H.I.S. House)

2. Applicant organization/jurisdiction: Placentia Library District

Web page URL: www.placentialibrary.org

Director's name: Elizabeth D. Minter, M.L.S. Phone: (714) 528-1906

E-mail: eminter@placentialibrary.org Fax: (714) 528-8236

3. Address: 411 E. Chapman Ave.; Placentia, CA 92870

4. Contact person: James A. Roberts, M.Ed. Phone: (714) 524-8408 ext. 215

E-mail: jroberts@placentialibrary.org Fax: (714) 528-8236

Address (if different from #3): _____

5. How many people will be directly served as clients by this project? 30

Source of this number (e.g., US Census, library circulation records, etc.): Teri Niebur, Executive Director H.I.S. House

6. What other libraries, agencies and organizations will collaborate with you on this project? (Submit information on the roles of each in Q17. Attach letters of agreement from each.)

Organization Name: 1.Homeless Intervention Shelter House (H.I.S. House Shelter); 2. Western State University College of Law 3. CalState University, Fullerton

Contact Person: 1.Teri Niebuhr 2.Deborah McCracken 3. Donna J. Espinoza

Organization Name: 4.Placentia/Yorba Linda Unified School District 5. Placentia Rotary Club

Contact Person: 6. Altrusa International Foundation of Placentia/Yorba Linda 4. Dennis Smith, Ed.D. 5. Keith de Brucky 6. Ramona Delzer

7. What amount of LSTA funding is requested? \$48,634

8. Which goal(s) in the State Plan will this project address? (See the State Plan on the CA State Library website. <http://www.library.ca.gov>) #1

Project title: Placentia Achieves School Success at H.I.S. House (P.A.S.S. at H.I.S.

Applicant/Jurisdiction: Orange County, CA

- 9. PROJECT SUMMARY. (Complete in space provided in 12 point type) This is an abstract of your entire project and should be written *after* you've completed the rest of the application. Briefly restate the answers to questions 11 – 15. It may be used alone to represent your application, so be sure to include the most compelling aspects of your idea.**

The mission of the Placentia Library District is to provide library services and materials that are responsive to the informational, recreational, educational, and cultural needs of all members of the community. The clients of the Homeless Intervention Shelter House (H.I.S. House) are an underserved part of our library community. The shelter provides long term services (4 to 6 months plus extentions) to homeless families and has an average of 15 school-age children residing there at all times. The children rarely use in-house Placentia Library services such as: reference materials, computers, one-to-one tutoring, and homework help because the library is not within walking distance of the shelter. The children are often unprepared for school because they do not have the resources to complete homework assignments. This situation contributes to low school engagement and low academic achievement.

We are planning to establish a satellite reference library/homework facility at the shelter. The Placentia Achieves School Success at H.I.S. House (P.A.S.S. at H.I.S. House) program will be opened in a space within the shelter house. The center will be staffed by a 1/2 time professional coordinator and local volunteers. It will be equipped with 4 laptop computers, a printer/copier, access to the internet, a reference library including an encyclopedia, school supplies, and a complete set of Placentia/Yorba Linda Unified School District adopted curriculum textbooks. Volunteers will be available at the center to assist with homework for two hour sessions three times each week. The reference books, school supplies and donated fiction books will be housed in the shelter for use by all the residents. The computers will be housed at the library and brought to the shelter for each homework assistance session.

The satellite center will be evaluated regularly. If the program is successful, we will seek continuation funding from corporate, foundation, and private sources.

Project title: Placentia Achieves School Success at H.I.S. House (P.A.S.S. at H.I.

Applicant/Jurisdiction: Orange County, CA

10. BUDGET SUMMARY

	LSTA (1)	Other funds (2)	In-kind (3)	Total (4)
a. Salaries and benefits	\$24,927	\$0	\$10,811	\$35,738
b. Library materials	\$8,500	\$1,000	\$0	\$9,500
c. Operation	\$14,757	\$0	\$3,465	\$18,222
d. Equipment (5k/unit)	\$0	\$0	\$0	\$0
e. Total for objectives	\$48,184	\$1,000	\$14,276	\$63,460
f. Indirect cost	\$450	\$0	\$0	\$450
g. Total	\$48,634	\$1,000	\$14,276	\$63,910

NOTE: Complete this summary after having answered Question 22. The amounts in the budget summary should be expressed in whole dollar figures and should agree with those on the project budget, Question 22. See instructions for more detail.

11. USERS: Who will benefit from the proposed project?

The school-age (k-12) residents of H.I.S. House. Additionally, all residents of H.I.S. House will have access to the books and reference materials that will be housed on-site at the shelter.

12. NEED AND OUTCOME: What is the user-based need you are addressing with the proposed project? How did you determine the need? What is the long-range outcome you expect your users to achieve? How did you determine the outcome?

The school age residents of H.I.S. House lack the resources that are often necessary to complete homework assignments. These children do not live within walking distance of the Placentia Library. It is difficult for these children to come to the library for reference materials and live homework help. We determined this need through interviews with the director of the shelter.

Our expected long-range outcome is that school-age residents of the shelter will develop increased school engagement and be motivated to complete their homework assignments because of the involvement of caring tutors and easy access to reference materials and textbooks. We expect that this will lead to improved academic achievement.

Our discussions with school district administrators and residents of the shelter reaffirmed the need for this service. Our community partners, H.I.S. House; California State University, Fullerton; Western State University College of Law; The Placentia /Yorba Linda Unified School District; The Placentia Rotary Club, and Altrusa Internation of Placentia/ Yorba Linda are enthusiastic about the endeavor.

Project title: Placentia Achieves School Success at H.I.S. House (P.A.S.S. at H.I.S

Applicant/Jurisdiction: Orange County, CA

13. COMMUNITY GOAL: What does the community hope to achieve for the users in response to the above need?

To increase school engagement and academic achievement among the school age residents of H.I.S. House who participate in P.A.S.S. at H.I.S. House Shelter. This will have positive effects on the community and be reflected in improving school district achievement statistics and test scores.

14. LIBRARY GOAL: What does the library hope to achieve for these users? How does this goal relate to the State Plan goal(s) identified in Question 8?

The mission of the Placentia Library District is to provide library services and materials that are responsive to the informational, recreational, educational and cultural needs of all members of the community. The school-age residents of H.I.S. House will receive satellite library services and tutoring services to help them achieve school success. The proposed program will enable these students to improve their academic performance and to meld, more successfully, into the school community.

The State Library's goal #1 is to "enable libraries to provide their clientele with an equitable access to lifelong education through the development of ...after-school programs for children and youth...; distance or on-line learning; and other educational resources so that all Californians can improve their education and achieve their life goals as lifelong learners, workers, family members, and members of society." One of the listed outputs is "...libraries will provide homework assistance for children/youth in grades 4 to 12 during after-school hours." Program portfolio #4 "Curriculum Support" states that libraries "provide homework assistance through public libraries during after-school hours". Our proposed project exemplifies goal #1.

15. PROJECT DESIGN AND REPORT: Please complete the chart-based LSTA Project Design and Report form and submit it with this part of the application.

16. PROJECT STAFFING: Who will work on the project, whether paid for by the grant or not? (See instructions for a full description of what is needed here)

* A half- time project coordinator, responsible for providing reference assistance, collection maintenance, and volunteer supervision will be paid as a salaried employee by the grant during the grant year. We will seek continuation funding , from other sources, to assume this cost so that the project may continue for a second year.

* Three volunteers per session for 99 two- hour sessions. Responsible for one-to-one tutoring and homework assistance. In-kind donations by individuals from the community, local universities, and Federal Work-Study programs from Western State University College of Law and California State University , Fullerton. The need for volunteers will continue after this project year.

Project title: Placentia Achieves School Success at H.I.S. House (P.A.S.S. at H.I.

Applicant/Jurisdiction: Orange County, CA

* Technical services person, 24 hours for the project year, responsible for the set-up and maintenance of hardware and software. In-kind contribution by a H.I.S. House Shelter volunteer. We will still need technical services after this project year.

17. PROJECT PARTNERS: Collaboration with other agencies or organization is highly recommended. What role does each of your project partners have? Describe what each will do or contribute. Please attach a letter of agreement, signed by the administrator or other official for each partner.

* H.I.S. House Shelter will contribute the space for the satellite reference /homework center. The staff will help us identify and communicate with the target population.

* Student Finance office at Western State University College of Law Financial Aid office will identify Federal Work-Study eligible volunteers. The university staff will handle payroll for these volunteers.

* California State University Fullerton Student Financial Services office will identify Federal Work-Study eligible volunteers. The Placentia Library District will handle payroll for these volunteers.

* California State University Fullerton Division of Human Services directory lists the Placentia Library District as an approved site for service learning and internships.

* The Placentia/Yorba Linda Unified School District recognizes the Placentia Rotary Reading Enrichment Program (PRREP) as an acceptable, curriculum-based, high school service club. PRREP members serve as volunteer literacy tutors and homework helpers. We will recruit PRREP members to serve as peer tutors at the satellite center.

In addition to the above partners, other local organizations will contribute to the project as donors. For example:

* Placentia Rotary Club will contribute funds for library materials.

* Altrusa International Foundation of Placentia/Yorba Linda will contribute funds for library materials.

Project title: Placentia Achieves School Success at H.I.S. House (P.A.S.S. at H.I.)

Applicant/Jurisdiction: Orange County, CA

- 18. TIMELINE: What is your project timeline? List the critical tasks that need to be done month by month to successfully complete the project by the end of the LSTA year. June 30, 2006. (Note that the Outcomes Measurement evaluation may be done beyond that date as long as it is completed by 9/30/06; such extensions or requests for a 2006/07 continuation grant to complete the evaluation must be negotiated with your assigned consultant.)**

July

- Evaluation instruments (surveys) designed
- Evaluation action plan and timetable completed
- Order computers and other equipment
- Recruit librarian
- Write volunteer job descriptions
- Order books and library materials

August

- Recruit Federal Work/Study (FWS) tutors , interns, and high school volunteers
- Select and train volunteers
- Hire half- time librarian
- Press release sent to local newspaper, radio stations, and cable TV networks
- Flyers posted at the shelter
- Prepare and administer pre-test surveys at the shelter
- Purchase school and printer supplies
- Set- up satellite reference center in the shelter

September

- Prepare schedules for volunteers and librarian
- Open the satellite homework/reference center to residents of the shelter
- Prepare and distribute grade appropriate school supplies
- Start after- school tutoring

October

- Write and submit first quarterly reports
- Continue all public services
- Administer first interim post survey

November

- Start to seek funding sources for second year of program
- Give presentations to program partners and other local groups
- Continue all public services

December

- Obtain RFPs for foundation funding for project continuation
- Continue all public services
- Administer second interim post survey

Project title: Placentia Achieves School Success at H.I.S. House (P.A.S.S. at H.)

Applicant/Jurisdiction: Orange County, CA

January

Write and submit second quarterly reports
Submit applications for continuation funding
Continue all public services

February

Give another presentation to program partners, potential partners, and local service groups
Continue to seek funding for a second year of the program
Continue all public services
Administer third interim post survey

March

Continue all public services
Continue investigating funding sources and additional partnerships

April

Write and submit third quarterly reports
Continue all public services

May

Continue all public services
Administer post survey

June

Continue all public services
Write program evaluation
Write and submit final reports to State Library
Meet with program partners to discuss the future of the satellite center

19. PUBLICITY: How will you publicize the new service/program to potential users? (For example: information in membership organization newsletters; radio public service announcements.)

We will talk to the local reporter for the Placentia-News Time, submit information to our cable TV channel, submit information to radio stations as public service announcements, post notices in faculty lounges within the PYLUSD to make teachers aware of our outreach, and put posters up at H.I.S. House. We will meet periodically with our partner agencies and other service groups in the area.

Project title: Placentia Achieves School Success at H.I.S. House (P.A.S.S. at H.I.S. House)

Applicant/Jurisdiction: Orange County, CA

- 20. COMMUNITY RELATIONS: How will you ensure that your community is aware of what the library is doing to address the community goal stated in question 13. (For example, newspaper articles; radio interviews)**

In addition to the publicity described in item #19 we will send press releases to the Orange County Register and the Los Angeles Times. The Literacy Coordinator of the Placentia Library Literacy Service is the President of the Placentia Community Network. The Director of H.I.S. House Shelter is a member of the Network. They will inform all members of the group about our exciting outreach at the monthly Community Network meetings. We will offer to speak to members of the Yorba Linda Chamber of Commerce, local Rotary Clubs and other civic organizations in the community to inform their members about P.A.S.S. at H.I.S. House.

- 21. CONTINUATION: How will you continue this program/service after the LSTA year? (How will you fund the staff needed beyond project completion? How will ongoing program expenses be covered? E.g. incorporated into locally funded services? Receive other special funds?)**

The LSTA funds will be used as seed money to provide the program with durable equipment (i.e. computers, books, etc.) and to fund the initial year of the project. We will apply to foundations and corporate funding sources to raise money for the second year of P.A.S.S. at H.I.S. House. We will actively recruit additional community partners to support the continuation of the program with both funding and volunteers.

22. PROGRAM BUDGET: LSTA funds requested.

LSTA Funds Requested		N/A	N/A	Total
a. Salaries (including benefits, if applicable)				
1) half- time project coordinator	\$24,927			\$24,927
2)	\$0			\$0
3)	\$0			\$0
4)	\$0			\$0
5)	\$0			\$0
6)	\$0			\$0
Subtotal for objective(s)	\$24,927			\$24,927
b. Library Materials				
	\$8,500			\$8,500
c. Operation				
Contracts (specify):				
1)	\$0			\$0
2)	\$0			\$0
3)	\$0			\$0
Equipment (under \$5,000 per unit)	\$6,500			\$6,500
Computer software	\$1,500			\$1,500
Database subscriptions	\$2,000			\$2,000
Postage	\$0			\$0
Printing	\$0			\$0
Supplies	\$3,400			\$3,400
Telecommunications	\$750			\$750
Training	\$0			\$0
Travel	\$0			\$0
Other (specify):				
1) service agreements for hardware	\$607			\$607
2)	\$0			\$0
Subtotal for objective(s)	\$14,757			\$14,757
d. Equipment (over \$5,000 per unit)				
1)	\$0			\$0
2)	\$0			\$0
Subtotal for objective(s)	\$0			\$0
e. Total for objective(s)				
	\$48,184			\$48,184
f. Indirect cost, maximum 10% of line e total				
				\$450
g. Total LSTA funds requested				
				\$48,634
h. Other funds				
				\$1,000
i. In-kind				
				\$14,276
j. Total project				
				\$63,910

- 23. NARRATIVE SUPPORT FOR BUDGET. Please provide additional information about staffing, salaries (including benefits percentages), library materials, and operation. Please be sure to justify all equipment, both large and small, specifying what type will be purchased and how it will be used. Also identify what other funds, and their source, will be available for the project and the nature of the in-kind support that will be provided. Itemize all contracts. Itemize all staff positions.**

Facility space and utilities will not be funded by the grant. They will be donated by H.I.S. House Shelter, valued at \$35.00/session for 99 sessions or a total of \$3,465.00 in-kind.

Project coordinator :(half-time) paid for by LSTA grant, \$24,927.00

3 volunteers /session : (198 hours) @ \$17.19/hour (source: Independent sector as released by the Bureau of Labor Statistics, 2004) \$10,211.00 in-kind.

Technical services staff for computers: 24 hours for project year, @ \$25.00/hour. \$600.00 in-kind through a H.I.S. House Shelter volunteer.

Library materials: \$8,500.00 from grant Includes hardcover reference books and a complete set of Placentia/Yorba Linda Unified School District curriculum adopted textbooks for grades k-12. Children's fiction will be funded by donations from the Placentia Roundtable Women's Club, the Placentia Rotary Club, and the Altrusa International Foundation of Placentia/Yorba Linda

Computers: \$6,500.00 from grant. Includes 4 laptops @ \$1,500 each and 1 color printer/copier @ \$500

Software: \$1,500 from grant. Includes: Microsoft Office -Student/teacher Edition; Encarta 2005, Microsoft Publisher; and Mavis Beacon Typing Deluxe Edition

Telecommunications: \$750.00 from grant. Includes Internet service provider and telephone

Supplies: \$3,400 from grant. Includes general school supplies, general office supplies, printer and copier cartridges, printer paper, a locking storage cabinet, a book case, and a locking file cabinet.

Service contracts on computers: \$125 each /year(\$500) and printer \$107.00 for the printer/year from grant

Project title: Placentia Achieves School Success at H.I.S. House (P.A.S.S. at H.

Applicant/Jurisdiction: Orange County, CA

Other Contributed Funds to be Used For Project (Non-LSTA):

* \$1,000 from community service groups (Rotary, Altrusa) for library materials

In-Kind Contributions to Project:

* 3 volunteers per session for 198 sessions. Valued at \$10,211

* Facility space and utilities. Valued at \$3,456

* Technical services staff for 24 hours during project year. Valued at \$ 25/hour for a total of \$600

Project title: Placentia Achieves School Success at H.I.S. House (P.A.S.S. at H.
Applicant/Jurisdiction: Orange County, CA

24. CERTIFICATION.

- a. I affirm that the jurisdiction or agency named below is the legally designated fiscal agent for this program and is authorized to receive and expend funds for the conduct of this program.
- b. I affirm that any or all other agencies participating in the program have agreed to the terms of the application/grant award, and have entered into an agreement(s) concerning the final disposition of equipment, facilities, and materials purchased for this program from the funds awarded for the activities and services described in the attached, as approved and/or as amended, application.
- c. Children's Internet Protection Act (CIPA). Complete, sign, and attach original CIPA form.

Name and title: Elizabeth D. Minter, MLS ; Library Director

Organization: Placentia Library District

Street/mailing address: 411 E. Chapman Ave.

City: Placentia County: CA Zip+4: 92870-6198

Telephone: (714) 528-1925 ext. 203 Fax: (714) 528- 8236

E-mail: eminter@placentialibrary.org

Authorized representative:  Date: 3/23/05
(Signature)

CALIFORNIA STATE LIBRARY
Sacramento

**INTERNET SAFETY CERTIFICATION FOR LSTA
APPLICANT PUBLIC LIBRARIES
PROGRAM YEAR 2005/06 FUNDS**

Project Title: Placentia Achieves School Success at the Homeless Intervention Shelter House
(P.A.S.S. at H.I.S. House)
(If library has more than one grant use separate form for each project.)

As the duly authorized representative of the applicant library, I hereby certify that (*check only one of the following boxes*):

- A. The recipient public library has complied with the requirements of Section 9134(f)(1) of the Library Services and Technology Act.
- B. The recipient public library seeks a waiver of the certification required in A., above, because State or local procurement rules or regulations or competitive bidding requirements prevent the applicant library from certifying compliance with Section 9134(f)(1) of the Library Services and Technology Act. The applicant library certifies that the library will comply with the requirements of Section 9134(f)(1) before the start of FY 2006/2007.
- C. The requirements of Section 9134(f)(1) of the Library Services and Technology Act do not apply to the recipient library because no funds made available under the LSTA program will be used to purchase computers used to access the Internet or to pay for direct costs associated with accessing the Internet for a public library or public elementary school or secondary school library that does not receive discounted E-Rate services under the Communications Act of 1934, as amended.



Signature of Authorized Representative

Elizabeth D. Minter, MLS

Printed Name of Authorized Representative

Library Director

Title of Authorized Representative

March 23, 2005

Date

Placentia Library District

Name of Applicant Public Library

MAIL TO: California State Library
LDS - LSTA
P.O. Box 942837
Sacramento CA 94337-0001

LSTA Outcomes Project Design and Report (Part 1)

Library/Jurisdiction: Placentia Library District

Project name: Placentia Achieves School Success at The Homeless Intervention Shelter House (P.A.S.S. at H.I.S. House)

Contact name: James A. Roberts, M.Ed. Phone #: (714) 524-8408 ext. 215 E-mail: jroberts@placentialibrary.org

Users: School-age residents of H.I.S. House who have limited access to the library, reference materials, and homework assistance

Grant Number: _____ Fiscal Year 05-06

Design	Services/Programs	Inputs	Outputs	Intermediate Outcome(s)	Indicator(s) of Intermediate Outcome(s)
<p>What will the library provide to the user in order to address the user need and move toward the library goal?</p> <p>A Placentia Library District satellite reference center will be established, in donated space, at The Homeless Intervention Shelter House (H.I.S. House shelter).</p> <p>The satellite center will provide reference books, computers, and homework- help tutors to facilitate homework completion by the school age residents of the shelter.</p>	<p>What resources will the library use to provide the services/ programs?</p> <ul style="list-style-type: none"> * An informal needs assessment based on conversations with and observations by the director of the shelter and the program staff *Donated building space/parking *Basic utilities * Placentia/Yorba Linda Unified School District (PYLUSD) adopted textbooks and a collection of library selected reference books *Reference materials *Computers and software *Bookcases, filing cabinets, and computer furniture * Internet access subscription *Part time (20 hour) project coordinator *Ad hoc technical services *Volunteers/volunteer training *School supplies (notebooks, paper, writing implements, glue, crayons, markers, clip boards,etc. * Printer, paper, ink cartridges *White board and markers 	<p>How many of each service/ program will we provide? How many users will be served?</p> <ul style="list-style-type: none"> * 99 Homework help sessions held at H.I.S. House Shelter * 30 children received homework help * 4 press releases distributed * 3 tutor training sessions held * 25 tutors trained * 1485 reference questions answered * Satellite library used frequently 	<p>What is the short-term benefit to the user as a result of the program/ service? What will the user do that is necessary if s/he is to achieve the long -term outcome?</p> <ul style="list-style-type: none"> *Students will feel more comfortable about attending school. * Students will be better equipped to work on, and complete, homework assignments. * Students will use the satellite library frequently. * Students will feel more confident about their homework. * Students will perform better in school. * The adult residents of the shelter will use the reference materials. 	<p>What does the user say or do that reveals the achievement of the intermediate outcome(s)? What can you measure that indicates the achievement? Include the quantity for the user's actions.</p> <ul style="list-style-type: none"> *20% of students will have improved school engagement (attendance) during the project year. * 40% of students will have experienced increased motivation to do homework during the project year. *20% of students will have developed a positive change in attitude towards the library during the project year. *20% of students will have developed increased fostered by caring tu improved school suc during the project ye * 20% of the adult re the shelter will have 1 reference materials a during the project ye; 	<p>Agenda Item 31 Page 14 of 25</p>

For Help completing this form click F1 while the cursor is in any field. Also, this form answers application question 15; it must accompany application and rep

LSTA Outcomes Project Design and Report (Part 1)

Design			
Services/Programs	Inputs	Outputs	Intermediate Outcome(s)
			Indicator(s) of Intermediate Outcome(s) * On surveys 30% of school age residents will report that they have improved academically * On surveys 30% of the parents of these children will report that the students have had improved attendance and/or academic performance during the project year
Final: Apr 1 thru Jun 30 (due July 31)			
Services/Programs	Inputs	Outputs	Intermediate Outcome(s)
Third quarter: Jan 1 thru March 30 (due Apr 30)			
Services/Programs	Inputs	Outputs	Indicator(s) of Intermediate Outcome(s)
Second quarter: Oct 1 thru Dec 30 (due Jan 31)			
Services/Programs	Inputs	Outputs	Indicator(s) of Intermediate Outcome(s)
First quarter: July 1 thru Sept 30 (due Oct 31)			
Services/Programs	Inputs	Outputs	Indicator(s) of Interim Outcome(s)

For Help completing this form click F1 while the cursor is in any field. Also, this form answers application question 15; it must accompany application and reports.

LSTA Outcomes Project Design and Report (Part 2)

Design	Data Collection Method and Schedule for Intermediate Outcome(s)	Target for Success for Intermediate Outcome(s)	Long Range Outcome(s)	Indicator(s) of Long Range Outcome(s)	Data Collection Method and Schedule for Long Range Outcome(s)
<p>How will you measure the indicators and how often? * P.A.S.S. Attendance and satellite reference questions will be recorded for every session and tallied monthly. * Attitude surveys will be administered every 2 months or on the eve of "graduation" from the shelter. * Participants and their parents will be interviewed about academic achievement and school attendance every 2 months or on the eve of "graduation " from the shelter.</p>	<p>What is the numerical standard for your program? What percentage of participants must achieve the intermediate outcome(s) and long range outcome(s) for your program to be a success?</p>	<p>What is the long-range benefit to the user as a result of the program/ service? What change in his/her knowledge, skills, attitude, behavior or condition will show the impact of your program? * School-age residents of the shelter will feel more confident and comfortable about doing homework. * School age residents will feel that the satellite library is an important information resource. * School-age residents will report that the homework tutors helped them to improve their academic performance.</p>	<p>What does the user say or do that reveals the achievement of the long-range outcome(s)? What can you measure that indicates the achievement? Include a quantity for the users actions. * School-age residents of the shelter will attend PASS tutoring sessions regularly. *Increasing numbers of school-age shelter residents and their parents will state that the satellite reference/homework center serves as an important resource for their use.</p>		<p>How will you measure the indicators and how often? *Attendance at PASS at HIS House will be recorded for each session and tallied monthly. * School-age residents and their parents will respond to bi-monthly surveys about the importance of the satellite reference /homework center. *Parents of school age participants will report academic improvement based on report card grades and teacher conferences.</p>

Final: Apr 1 thru Jun 30 (due July 31)	Data Collection Method and Schedule for Intermediate Outcome(s)	Target for Success for Intermediate Outcome(s)	Long Range Outcome(s)	Indicator(s) of Long Range Outcome(s)	Data Collection Method and Schedule for Long Range Outcome(s)

Third quarter: Jan 1 thru March 30 (due Apr 30)	Data Collection Method and Schedule for Intermediate Outcome(s)	Target for Success for Intermediate Outcome(s)	Long Range Outcome(s)	Indicator(s) of Long Range Outcome(s)	Data Collection Method and Schedule for Long Range Outcome(s)

Second quarter: Oct 1 thru Dec 30 (due Jan 31)	Data Collection Method and Schedule for Intermediate Outcome(s)	Target for Success for Intermediate Outcome(s)	Long Range Outcome(s)	Indicator(s) of Long Range Outcome(s)	Data Collection Method and Schedule for Long Range Outcome(s)

For Help completing this form click F1 while the cursor is in any field. Also, this form answers application question 15; it must accompany application and reports.

LSTA Outcomes Project Design and Report (Part 2)

Data Collection Method and Schedule for Intermediate Outcome(s)	Target for Success for Intermediate Outcome(s)	Long Range Outcome(s)	Indicator(s) of Long Range Outcome(s)	Data Collection Method and Schedule for Long Range Outcome(s)
First quarter: July 1 thru Sept 30 (due Oct 31)				
Data Collection Method and Schedule for Intermediate Outcome(s)	Target for Success for Intermediate Outcome(s)	Long Range Outcome(s)	Indicator(s) of Long Range Outcome(s)	Data Collection Method and Schedule for Long Range Outcome(s)

LSTA Outcomes Project Design and Report

Certification

Grant number: _____ Report: _____

Project name: Placentia Achieves School Success at the Homeless Intervention Shelter
(P.A.S.S. at H.I.S. House)

Library/Jurisdiction: Placentia Library District

Address: 411 E. Chapman Ave.

City: Placentia, CA Zip code: -928706198

Director name: Elizabeth D. Minter, MLS

Phone number: (714) 528-1925 ext. 203

Fax number: (714) 528-8236 ext.

E-mail: eminter@placentialibrary.org

Authorized signature: _____ Date: _____

(PLEASE SIGN WITH BLUE INK)

Send ORIGINAL and three copies to:

California State Library
Budget Office – LSTA
P.O. Box 942837
Sacramento, CA 94237-0001



Homeless Intervention and Shelter House
A Transitional Living Center for the Homeless

March 9, 2005

Placentia Library District
Placentia Library Literacy Services (PLLS)
411 E. Chapman Avenue
Placentia, CA 92870

Re: Letter of Agreement, Library Services and Technology Act (LSTA 6-OM)

Dear Selection Committee:

As the Executive Director of Homeless Intervention Shelter, H.I.S. House, I am writing this letter of agreement to support the Placentia Library Literacy Services' application for an LSTA 6-OM grant.

H.I.S. House agrees to be the principal partner in this grant. H.I.S. House also agrees to make the space available and provide staff as needed to assist the Placentia Library Literacy services staff and volunteers. H.I.S. House agrees to encourage and support eligible resident students to participate in PASS at H.I.S.

Signed:

Date:

Jeri Neeluh

March 9, 2005



Homeless Intervention and Shelter House
A Transitional Living Center for the Homeless

March 9, 2005

Placentia Library District
Placentia Library Literacy Services (PLLS)
411 E. Chapman Avenue
Placentia, CA 92870

Re: Letter of Support, Library Services and Technology Act (LSTA 6-OM)

Dear Selection Committee:

As the Executive Director of Homeless Intervention Shelter, H.I.S. House, I feel honored and privileged to write this letter of support for the Placentia Library Literacy Services' application for an LSTA 6-OM grant. I feel honored that PLLS would select H.I.S. House as a partner in this potential grant. If funded, the under-served clients of H.I.S. House would feel privileged to receive educational opportunities not available to them at this time.

In addition to being homeless, many of the clients in H.I.S. House are single parents. This makes the challenge of helping their children with homework even more difficult. The Placentia Achieves School Success (PASS) at H.I.S. House grant would provide an on-site library that would encompass the Placentia/Yorba Linda Unified School District curriculum from grades K-12. The grant would also provide PLLS staff and volunteers to tutor school-age children on a one-to-one basis at H.I.S. House, something that H.I.S. House does not have the funds or staff to do.

PLLS has a proven track record in reaching out to and serving at-risk segments of our community, and I am confident that a PASS at H.I.S. House grant would allow us to better serve our clients, and in turn, our community. I urge the State Library to select PASS at H.I.S. House to receive an LSTA 6-OM Grant.

Respectfully,

A handwritten signature in cursive script that reads "Teri Niebuhr".

Teri Niebuhr
Director

WESTERN STATE
UNIVERSITY
COLLEGE OF LAW

1111 N. State College Blvd. • Fullerton, CA 92831 • (714) 738-1000

March 3, 2005

Placentia Library District
Placentia Library Literacy Services (PLLS)
411 E. Chapman Avenue
Placentia, CA 92870

Re: Letter of Support, Library Services and Technology Act (LSTA 6-OM)

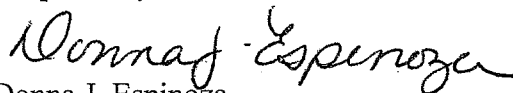
Dear Selection Committee:

As the Director of Student Finance at Western State University College of Law, I am extremely pleased to write this letter of support for the Placentia Library Literacy Services' application for an LSTA 6-OM Grant.

Western State University College of Law has had a Federal Work Study (FWS) partnership with PLLS for the past five years, and we plan to continue this partnership in Fiscal Year 2005/06. FWS is a federally funded program where qualified law students earn an hourly wage while working in the community. PLLS is one of our top FWS partners, and, if PLLS receives the LSTA 6-OM Grant, I support the use of FWS tutors in Placentia Achieves School Success at H.I.S. House.

PLLS has a proven track record in reaching out to and serving at-risk clients in our community. This LSTA Grant would provide Federal Work Study tutors from Western State University College of Law the opportunity to reach out to another under-served segment of our community. I urge the State Library to select PASS at H.I.S. House to receive an LSTA 6-OM Grant.

Respectfully,



Donna J. Espinoza
Director of Student Finance
Western State University College of Law





Student Affairs

Financial Aid

(714) 278-3125 / Fax (714) 278-7090

March 15, 2005

Placentia Library District
Placentia Library Literacy Services
411 E. Chapman Avenue
Placentia, CA 92870

Re: Letter of Support, Library Services and Technology Act Grant

Dear Selection Committee:

I am pleased to write this letter of support for the Placentia Library Literacy Services (PLLS).

Cal State Fullerton has had a Federal Work Study (FWS) partnership with PLLS for the past three years, and we plan to continue this partnership in Fiscal Year 2005/06. FWS is a federally funded financial aid program where qualified students earn an hourly wage while working in the community. PLLS is one of our top FWS partners, and, if PLLS receives the Library Services and Technology Act (LSTA) grant, I support the use of the grant funds to financially support FWS tutors who will be placed in the Placentia Achieves School Success (PASS) program.

The Placentia Library Literacy Services has a proven record of accomplishment in reaching out to and serving at-risk clients in our community. This LSTA Grant would provide Federal Work Study tutors from Cal State Fullerton the opportunity to reach out to another underserved segment of our community. I urge you to select Placentia Library Literacy Services to receive this grant.

Sincerely,

A handwritten signature in cursive script that reads "Deborah S. McCracken".

Deborah S. McCracken
Director of Financial Aid

Placentia-Yorba Linda Unified School District

1301 E. Orangethorpe Avenue, Placentia, California 92870
Telephone (714) 996-2550 Fax (714) 524-3034

m
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JK
Carol Downey
Karin Freeman
Judy Miner
Craig Olson, D.D.S.
Jan Wagner

March 15, 2005

Placentia Library District
Placentia Library Literacy Services (PLLS)
411 E. Chapman Avenue
Placentia, CA 92870

Re: Letter of Support, Library Services and Technology Act (LSTA 6-OM)

Dear Selection Committee:

As the Superintendent, Placentia-Yorba Linda Unified School District (PYLUSD), I am extremely pleased to write this letter of support for the Placentia Library Literacy Services' Placentia Achieves Success at H.I.S. House application for an LSTA 6-OM Grant.

I have been the Superintendent for PYLUSD for five years, and I'm truly amazed and gratified with the strong partnerships that the District has with the Placentia Library District, particularly with the Placentia Library Literacy Services (PLLS). PLLS started the English Language and Literacy Intensive (ELLI) four years ago. Since its inception, ELLI has partnered with seven elementary schools in the District, helping more than 600 grade school students. In 2002, PLLS founded the Placentia Rotary Reading Enrichment Program (PRREP), a program where high school students earn community service hours by tutoring grade school students. During this current school year, FY 2004-05, more than 100 high school students have been PRREP tutors, accounting for over 2,000 hours of community service hours. I firmly believe that the partnerships the School District has with PLLS cause a positive ripple effect in our community, because when you're helping hundreds of students you're helping hundreds of families.

Many of the children at H.I.S. House are students in the PYLUSD. The School District has already provided a detailed K-12 curriculum in support of this grant request. PLLS has a proven track record in reaching out to and serving at-risk segments of our community, and I'm confident that a PASS at H.I.S. House grant would allow them to better serve our community. I urge the State Library to select PASS at H.I.S. House to receive an LSTA 6-OM Grant.

Respectfully



Dennis M. Smith, Ed.D.
Superintendent
Placentia/Yorba Linda Unified School District





Placentia Rotary Club

P.O. Box 1331
Placentia, California 92870

Date:

Placentia Library District
Placentia Library Literacy Services (PLLS)
411 E. Chapman Avenue
Placentia, CA 92870

Re: Letter of Support, Library Services and Technology Act (LSTA 6-OM)

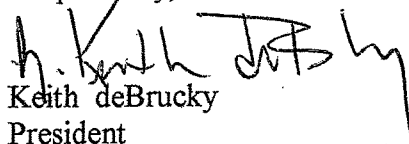
Dear Selection Committee:

As the President of the Rotary Club of Placentia, I am pleased to write this letter of support for the Placentia Library Literacy Services' (PLLS) application for an LSTA 6-OM grant.

The Placentia Rotary Reading Enrichment Program (PRREP) is a partnership between the Placentia/Yorba Linda Unified School District, the Placentia Library District, and the Placentia Rotary Club. Through PRREP, the Placentia Library Literacy Services recruits high school students to tutor grade school and middle school students on a one-to-one basis. A Placentia Achieves School Success at H.I.S. House grant would provide PRREP volunteers the opportunity to reach out to another under-served segment of our community.

The Literacy Coordinator for PLLS is a Placentia Rotarian. In that respect, he started the PRREP Project three years ago and is the Placentia Rotary advisor for PRREP at both El Dorado and Valencia High Schools. PRREP, just as PLLS, has a proven track record in reaching out to and serving grade school students in our community. I'm confident that a PASS at H.I.S. House grant would provide another opportunity for PRREP tutors to serve our potential students at H.I.S. House, and, in turn, our community. I urge the State Library to select PASS at H.I.S. House to receive an LSTA 6-OM Grant.

Respectfully,


Keith deBrucky
President



ALTRUSA INTERNATIONAL, INC. OF PLACENTIA/
P. O. Box 133 • Placentia, CA 92871

Date: March 18, 2005

Placentia Library District
Placentia Library Literacy Services (PLLS)
411 E. Chapman Avenue
Placentia, CA 92870

Re: Letter of Support, Library Services and Technology Act (LSTA 6-OM)

Dear Selection Committee:

As the President of Altrusa International of Placentia/Yorba Linda, I am extremely pleased to write this letter of support for the Placentia Library Literacy Services' Placentia Achieves School Success (PASS) at H.I.S. House application for an LSTA 6-OM Grant.

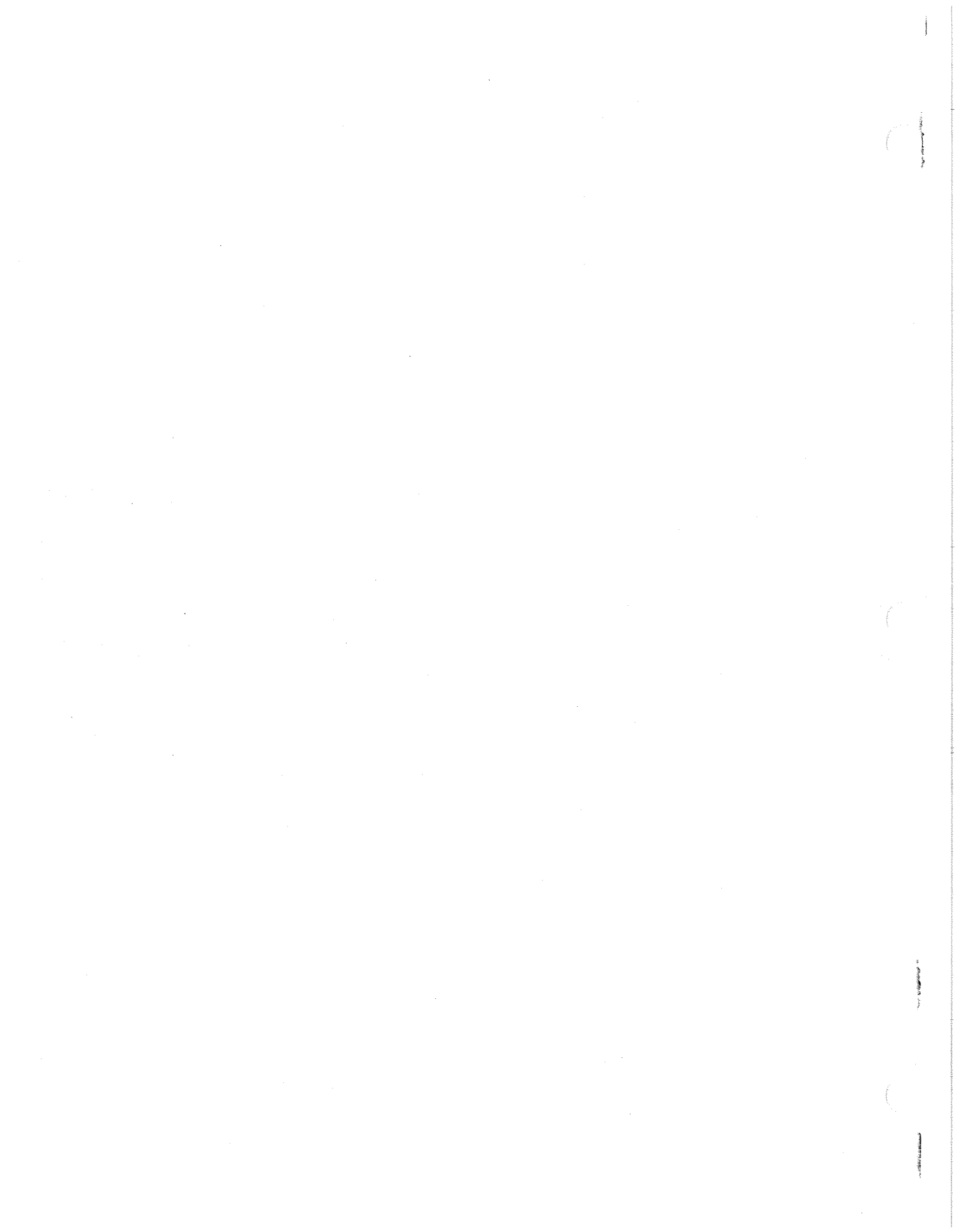
Altrusa is an international association of professionals and business executives who volunteer their energies and expertise in projects dedicated to community betterment. Our primary goal is providing assistance to projects emphasizing literacy through the Altrusa International Foundation, Inc. In that respect, in 2001, we partnered with the Placentia Library Literacy Services and provided a grant to start a Spanish Literacy Class. To date, more than forty (40) students have attended the Spanish Literacy class, and of those, almost thirty (30) have graduated and gone on to English as-a-second language classes.

Altrusa International of Placentia/Yorba Linda has partnered with and supported PLLS's literacy projects in the past and is proud to support this newest literacy outreach project. I'm confident that a PASS at H.I.S. House grant would allow the Placentia Library Literacy Services to better serve an at-risk segment of our community. I urge the State Library to select PASS at H.I.S. House to receive an LSTA 6-OM Grant.

Respectfully

A handwritten signature in cursive script that reads 'Ramona Delzer'.

Ramona Delzer
President, Altrusa International of Placentia/Yorba Linda





March 10, 2005

Ms. Elizabeth Minter
Placentia Library District
411 E Chapman Ave
Placentia, CA 92870-6101

Subject: New Ethics Resources for Local Officials Available!

Dear Ms. Minter:

CSDA is pleased to announce that the Institute for Local Government has recently released a number of new resources to help local officials with the challenges of charting the right course in terms of ethics in public service. Public service ethics has been a key focus of the Institute's in recent years and CSDA continues to partner and work with the Institute in these efforts.

Ethics Law Bookmark

Enclosed are six complimentary copies of "Key Ethics Law Principles" bookmarks for local officials. This is designed to be a quick reference for all local officials, alerting them to when they need to consult with their agency attorneys on ethics law questions. We have enclosed a copy for you, plus additional copies to share with your board members.

CSDA and the Institute are very grateful for the financial support of the Richards, Watson and Gershon law firm on this resource.

Other Resources and Services

CSDA continues to offer a full range of ethics-related and other resources to local officials and district staff. A list of those resources detailing all the publications is enclosed, along with an order form.

The Institute's mission is to develop forward-thinking resources to assist local officials in their service to their communities. CSDA and the Institute hope the enclosed complimentary resource, provided to you exclusively as a CSDA member benefit, helps to further that mission. As always, we welcome your thoughts and feedback.

Very truly yours,

Catherine Smith
Executive Director



Top Ten Take-Aways for Librarians' Index to the Internet

**<http://lii.org>
Websites You Can Trust!**

1. LII portal: searchable, browsable database for librarians and lifelong learners. Over 16,000 high-quality websites
2. New This Week: Dozens of high-quality, newly-discovered websites on a wide range of topics, delivered to your mailbox or blog reader every week
3. Easy subscription options: email, blog reading software
4. Created and maintained by librarians, for librarians and lifelong learners. One of the oldest Internet services! (ca. 1992)
5. Special attention to California content: thousands of California-specific websites, new ones added nearly every week
6. Personal responses to questions and comments
7. Guidance from advisory board, user comments, annual survey
8. Funded through LSTA
9. More bang for your buck by end of June: new design, new logo, new capabilities—new name: Librarians' Internet Index
10. Saves you time—don't reinvent the wheel, link to LII!



PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director *EDM*

SUBJECT: **Legislative Issues and a Review of the Status of the State Budget and State Library Budget**

DATE: April 18, 2005

BACKGROUND

The recent Legislative Alerts from the California Special Districts Association (CSDA) and the Legislative Priorities for 2005 adopted by the California Library Association (CLA) Legislative Committee are contained in Agenda Item 24.

At its meeting on March 21, 2005 the Library Board decided that neither Trustees nor staff will participate in the CLA Legislative Day on April 20, 2005 nor the CSDA Government Affairs Days on May 16-17, 2005.

The Board may wish to review AB1259 (Attachment A) and determine whether to take a position as recommended by the California Special Districts Association (CSDA). The letter submitted by the Council of Independent Special District Libraries is Attachment C.

RECOMMENDATION

Action to be determined by the Library Board of Trustees.



AMENDED IN ASSEMBLY MARCH 31, 2005

CALIFORNIA LEGISLATURE—2005—06 REGULAR SESSION

ASSEMBLY BILL

No. 1259

Introduced by Assembly Member Daucher
(Coauthor: Assembly Member Cogdill)

February 22, 2005

An act to add Section 96.85 to the Revenue and Taxation Code, relating to property taxation.

LEGISLATIVE COUNSEL'S DIGEST

AB 1259, as amended, Daucher. Property tax revenue allocation.

Existing

(1) *Existing* property tax law requires the county auditor, in each fiscal year, to allocate property tax revenue to local jurisdictions in accordance with specified formulas and procedures, and generally requires that each jurisdiction be allocated an amount equal to the total of the amount of revenue allocated to that jurisdiction in the prior fiscal year, subject to certain modifications, and that jurisdiction's portion of the annual tax increment, as defined. *Existing law requires the housing element of the general plan of a city or county to include, among other things, a program with a 5-year schedule of actions that the local government is undertaking or intends to undertake to implement the goals and objectives of the housing element, as specified.*

This bill would, beginning with the 2006-07 fiscal year, require the county auditor to increase the total amount of ad valorem property tax revenue otherwise required to be allocated to a qualified city, qualified county, and qualified city and county, as defined, by a housing bonus amount, as defined. This bill would also require the county auditor to commensurately reduce the total amount of ad

AB 1259

— 2 —

valorem property tax revenue otherwise required to be allocated to all other local agencies, as defined, in the county by the countywide housing bonus amount, as specified. This bill would define a qualified city, qualified county, and qualified city and county as an entity that has exceeded 80% of the Regional Housing Needs Allocation established for the entity, as provided, as certified by the Department of Housing and Community Development.

(2) By changing the manner in which ad valorem property tax revenues are allocated by county auditors, this bill would impose a state-mandated local program.

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that, if the Commission on State Mandates determines that the bill contains costs mandated by the state, reimbursement for those costs shall be made pursuant to these statutory provisions.

(3) This bill would change the pro rata shares in which ad valorem property tax revenues are allocated among local agencies in a county, within the meaning of paragraph (3) of subdivision (a) of Section 25.5 of Article XIII of the California Constitution, and thus would require for passage the approval of $\frac{2}{3}$ of the membership of each house of the Legislature.

~~Existing law also determines the pro rata shares in which ad valorem property tax revenues are allocated among local agencies in a county, within the meaning of paragraph (3) of subdivision (a) of Section 25.5 of Article XIII of the California Constitution, which requires for any change the approval of $\frac{2}{3}$ of the membership of each house of the Legislature.~~

~~This bill would declare the Legislature's intent to enact legislation that would reward cities and counties that exceed 80% of their Regional Housing Need Assessment (RHNA) goals over a 5-year period with an increased share of the annual tax increment that is allocated among local agencies in a county.~~

~~Vote: majority $\frac{2}{3}$. Appropriation: no. Fiscal committee: no yes. State-mandated local program: no-yes.~~

The people of the State of California do enact as follows:

1 SECTION 1. Section 96.85 is added to the Revenue and
2 Taxation Code, to read:

3 96.85. Notwithstanding any other provision of law, in
4 allocating ad valorem property tax revenues for the 2006-07
5 fiscal year and for each fiscal year thereafter, all of the following
6 apply:

7 (a) (1) The auditor shall increase the total amount of ad
8 valorem property tax revenue otherwise required to be allocated
9 to each qualified city, qualified county, and qualified city and
10 county by the housing bonus amount. The housing bonus amount
11 may be used by the qualified city, qualified county, and qualified
12 city and county for any public purpose.

13 (2) (A) The auditor shall decrease the total amount of ad
14 valorem property tax revenue otherwise required to be allocated
15 to all local agencies in the county that are not a qualified city, a
16 qualified county, or a qualified city and county by the countywide
17 housing bonus amount.

18 (B) The reduction required by subparagraph (A) shall be
19 apportioned among each local agency in the county that is not a
20 qualified city, a qualified county, or a qualified city and county.
21 The reduction for each of these local agencies shall be the
22 percentage share of the total reduction that is equal to the
23 proportion that the total amount of ad valorem property tax
24 revenue that is otherwise required to be allocated to the local
25 agency bears to the total amount of ad valorem property tax
26 revenue that is otherwise required to be allocated to all local
27 agencies in a county that are not a qualified city, a qualified
28 county, or a qualified city and county.

29 (b) For purposes of this section:

30 (1) (A) "Housing bonus amount" means an amount
31 determined by the county auditor that is equal to the difference
32 between the following two amounts:

33 (i) The difference between the following two amounts:

34 (I) The total amount of ad valorem property tax revenue
35 derived, for the current fiscal year, from the application of the
36 rate described in subdivision (b) of Section 93 to the value of a
37 qualified parcel designated pursuant to subparagraph (B) of
38 paragraph (4).

AB 1259

— 4 —

1 (II) *The total amount of ad valorem property tax revenue*
2 *derived, for the immediately preceding fiscal year, from the*
3 *application of the rate described in subdivision (b) of Section 93*
4 *to the value of a qualified parcel designated pursuant to*
5 *subparagraph (B) of paragraph (4).*

6 (ii) *An amount equal to that portion of the amount determined*
7 *under clause (i) that is otherwise required by law to be allocated*
8 *to school entities, as defined in subdivision (f) of Section 95, in*
9 *the county for the current fiscal year.*

10 (B) *A housing bonus amount shall be paid to a qualified city, a*
11 *qualified county, and a qualified city and county for 10*
12 *consecutive fiscal years, beginning with the fiscal year that*
13 *immediately follows a fiscal year in which a city, county, or city*
14 *and county designates qualified parcels within its jurisdiction*
15 *pursuant to subparagraph (B) of paragraph (4).*

16 (2) *“Countywide housing bonus amount” means the total sum*
17 *of the amounts described in paragraph (1) for a fiscal year*
18 *within a county or a city and county for all of the qualified cities*
19 *in the county or city and county and, if applicable, the qualified*
20 *county or qualified city and county.*

21 (3) (A) *“Qualified city” means a city, “qualified county”*
22 *means a county, and “qualified city and county” means a city*
23 *and county that has exceeded 80 percent of its share of the*
24 *Regional Housing Needs Allocation for any five-year planning*
25 *period, as determined by the Department of Housing and*
26 *Community Development, a council of governments, or a city, a*
27 *county, or a city and county pursuant to Sections 65584 to*
28 *65584.2, inclusive, of the Government Code. If that share*
29 *includes housing at an affordable cost, as defined in Section*
30 *50052.5 of the Health and Safety Code, and housing at an*
31 *affordable rent, as defined in Section 50053 of the Health and*
32 *Safety Code, the deeds of the housing at an affordable cost shall*
33 *contain a covenant restricting the housing to that use for 45*
34 *years, and the deeds of the housing at an affordable rent shall*
35 *contain a covenant restricting the housing to that use for 55*
36 *years.*

37 (B) *The Department of Housing and Community Development*
38 *shall certify whether a city, county, or city and county is a*
39 *qualified city, qualified county, or qualified city and county and*

1 shall notify the auditor of each applicable county or city and
2 county of these entities.

3 (4) (A) "Qualified parcel" means a parcel of real property
4 upon which housing was constructed to fulfill the Regional
5 Housing Needs Allocation described in paragraph (3).

6 (B) A qualified city, qualified county, and qualified city and
7 county that seeks to receive a housing bonus amount shall
8 designate the qualified parcels within its jurisdiction from which
9 a housing bonus amount will be determined and shall notify the
10 county auditor of the assessor's parcel number of these parcels
11 on or before July 1 of the first fiscal year for which a housing
12 bonus amount is due to that entity. A qualified city, qualified
13 county, and qualified city and county shall not designate a
14 qualified parcel located in a redevelopment area for a housing
15 bonus amount. The percentage of qualified parcels that a
16 qualified city, a qualified county, and a qualified city and county
17 may designate for a housing bonus payment shall not exceed the
18 percentage by which the entity exceeded 80 percent of its
19 Regional Housing Needs Allocation.

20 (c) For the 2007-08 fiscal year and each fiscal year
21 thereafter, the amounts determined under subdivision (a) of
22 Section 96.1, or any successor to that provision, shall not reflect,
23 for a preceding fiscal year, any portion of any allocation
24 required by this section.

25 SEC. 2. If the Commission on State Mandates determines that
26 this act contains costs mandated by the state, reimbursement to
27 local agencies and school districts for those costs shall be made
28 pursuant to Part 7 (commencing with Section 17500) of Division
29 4 of Title 2 of the Government Code.

30 ~~SECTION 1. It is the intent of the Legislature to enact~~
31 ~~legislation that would reward cities and counties that exceed 80~~
32 ~~percent of their Regional Housing Need Assessment (RHNA)~~
33 ~~goals over a five-year period with an increased share of the~~
34 ~~annual tax increment that is allocated among local agencies in a~~
35 ~~county.~~

Elizabeth Minter

From: gneill@csga.net
Sent: Monday, April 11, 2005 12:21 PM
To: eminter@placentalibrary.org
Subject: CSGA Update - Oppose AB 1259 Property Tax Takeaway



Oppose AB 1259 Send a Letter Today!

As amended on March 31, Assembly Bill 1259 by Assembly Member Lynn Daucher (R-Brea) would reward qualified cities and counties with a property tax housing bonus, which would reduce property tax revenues for special districts and all other agencies countywide by the same amount.

AB 1259 will be heard in the Assembly Local Government Committee next Wednesday, April 20. We need to flood the mailboxes of the Committee Chair, Assembly Member Simsn Salinas, and other Committee members to make sure they know the negative effects this bill would have on the services districts provide.

Letters must be received no later than this Wednesday, April 13, to be included in the committee analysis. You can alter and use the sample letter provided below; add any specifics you would like, as a personalized letter often works best. In addition to Mr. Salinas, please fax and/or mail copies of your letter to Assembly Member Daucher, the committee consultant, other members of the Committee on Local Government, and CSGA (so we can track statewide response). You can find all of the necessary contact information at the end of the sample letter below.

It is critical for special districts to protect the gains of last year's Proposition 1A, and this bill is a direct assault on those protections. Please send your letter today.

April 11, 2005

Honorable Simon Salinas, Chair
Assembly Committee on Local Government
State Capitol, Room 2175
Sacramento, CA 95814

Re: Assembly Bill 1259 (Daucher) O P P O S E
Hearing: 04/20/05 before Assembly Committee on Local Government

Dear Assembly Member Salinas:

On behalf of the <<Insert District Name Here>>, I am writing in strong opposition to Assembly Bill 1259 by Assembly Member Daucher, relating to property tax allocation.

Assembly Bill 1259 would require county auditors to increase property tax revenues to specified "qualified cities and counties" by a "housing bonus" amount and correspondingly

4/15/2005

reduce a like amount of property tax revenues from special districts. While we understand and support the need for more housing and the goals and objectives of cities and counties housing elements, we respectfully oppose shifting additional scarce property tax revenues from special districts to attain those goals and objectives.

<<Please provide details about possible service impacts if your agency were to lose more property tax revenue under this law.>>

We urge your "NO" vote on Assembly Bill 1259 when the Committee considers it on April 20th.

Sincerely,

<<Your Name Here>>

<<Your Title Here>>

<<Your District Here>>

Cc: Honorable Lynn Daucher
Honorable Members, Assembly Committee on Local Government
Committee Consultant (via fax @ 916/319-3959)
CSDA

Use the following contact information to send copies of your letter to those listed above:

Honorable Lynn Daucher
Room 2158
Fax: 916/319-2172

Honorable Bill Emmerson, Vice Chair
Room 3149
Fax: 916/319-2163

Honorable Hector De La Torre
Room 4162
Fax: 916/319-2150

Honorable Guy Houston
Room 2130
Fax: 916/319-2115

Honorable Sally Lieber
Room 3091
Fax: 916/319-2122

Honorable Joe Nation
Room 5119
Fax: 916/319-2106

Honorable Lois Wolk
Room 6012
Fax: 916/319-2108

4/15/2005

Committee Consultant
Fax: 916/319-3959

CSDA
Fax: 916/442-7889

April 11, 2005

Honorable Simon Salinas, Chair
Assembly Committee on Local Government
State Capitol, Room 2175
Sacramento, CA 95814

Re: Assembly Bill 1259 (Daucher) – O P P O S E

Hearing: 04/20/05 before Assembly Committee on Local Government

Dear Assembly Member Salinas:

On behalf of the Council of Independent Special District Libraries, I am writing in strong opposition to Assembly Bill 1259 by Assembly Member Daucher, relating to property tax allocation.

Assembly Bill 1259 would require county auditors to increase property tax revenues to specified "qualified cities and counties" by a "housing bonus" amount and correspondingly reduce a like amount of property tax revenues from special districts. While we understand and support the need for more housing and the goals and objectives of cities and counties housing elements, we respectfully oppose shifting additional scarce property tax revenues from special districts to attain those goals and objectives.

Property tax makes up 80%-95% of the revenue of special district libraries. We are already losing thousands a year to ERAF. Any further erosion of our property tax would require serious cuts in essential service to the residents of many California communities. Communities that will be growing, due to the increased housing encouraged by this bill. Especially hurt would be young children who need reading readiness in preparation for entering school and students of all ages who come in for assistance with their schoolwork.

We urge your "NO" vote on Assembly Bill 1259 when the Committee considers it on April 20th.

Sincerely,

Louise S. Mazerov, Chair
Council of Independent Special District Libraries




Cc: Honorable Lynn Daucher
Honorable Members, Assembly Committee on Local Government
Committee Consultant (via fax @ 916/319-3959)
CSDA

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Strategic Planning
DATE: April 18, 2005

BACKGROUND

Library and Local Government Consultant Susan Berk is preparing a proposal for the Library District's strategic planning process. It includes:

-  Meeting with the Library Board and representatives from the Friends and Foundation on Monday, May 23 at ~~3:00~~ ^{3:15 P.M.} P.M. (immediately prior to the Library Board Meeting) to determine the content and format of the retreat to be held on Friday, July 15. At this meeting we will also set target dates for the activities after the retreat to complete the Plan.
-  Conducting a retreat on Friday, July 15 for Library Trustees, Friends Board of Directors, Foundation Board of Directors and full time library staff.
-  Staff preparation of goals and action steps for the various areas of identified strategic intent and presenting those to the Library Board for adoption and integration into the budget.

I am recommending that the retreat be held at the Kellogg West Conference Center at Cal Poly Pomona. The information is Attachment A. In this setting all of our physical needs will be met by the Center staff and Library staff will be able to focus on participating in the discussions. The cost for 30 participants at Kellogg West will be approximately \$1,860.

I am also recommending separating out from the Retreat a facilitated discussion among the Library Board, Friends Board and Foundation Board about the Comparative Responsibilities as adopted on April 27, 1994 (Attachment B) and a review of each of the organizations' mission statements and operating practices. This discussion will give the groups an opportunity to better understand each other's roles and expectations, to explore their relationships with each other and to have an opportunity to set new directions. I have asked Jeffrey Wilcox, President/CEO of Executive Consulting for the Non-Profit Sector, Long Beach to serve as the facilitator and I am asking the Friends and Foundation to share his expenses. At the Foundation Board Meeting on April 14 we discussed having this session the week of May 16-20, with Tuesday, May 17 being the first choice. I should have additional information at the Library Board Meeting.

RECOMMENDATION

- GW/Jan* *Susan Berk - \$4,800*
Jeffrey Gue
1. Authorize the use of Kellogg West Conference Center at Cal Poly Pomona University on Friday, July 15, 2005 at a cost of \$62 per participant.

2. Authorize the Library Director to sign the contract with Kellogg West Conference Center for an estimate of 30 participants.

Meetings, Conferences, Trainings, Seminars, Retreats, Board Meetings, and more!

Welcome to Kellogg West Conference Center & Lodge

Located on the campus of Cal Poly Pomona University, just forty minutes from Los Angeles and a fifteen minute drive from Ontario International Airport, Kellogg West offers a conference center and lodge that is a step beyond the competition.

Our attractive, contemporary meeting facilities, superior accommodations, and state-of-the-art audio/visual equipment is the right mix for accomplishing your conference and meeting goals. Our conference center easily accommodates groups up to 500 people. The auditorium holds 300 per seating. We have as many as 20 separate conference rooms offering you maximum flexibility. Your conference room is available to you 24 hours a day.

Let us do the work!! Our variety of Complete Meeting Packages make the planning process easy and at a very affordable price! Lodging, breakfast, lunch, dinner, refreshment break, meeting room, taxes, gratuities, and standard audio visual equipment are all included.
No more worrying over those small details.

Our lodge has 85 guest rooms of king size and double beds, in addition to four suites. Each room consists of in-room coffee makers serving Starbuck's coffee, irons and ironing boards, mini-bars, pay-per-view movies, data ports, cordless telephones, and private balconies or patios with a view of the lush surroundings at Kellogg West.

Meeting rooms consist of floor to ceiling windows for the best lighting and eight-hour lumbar support chairs with specially designed conference tables provide for a greater learning experience. Computer controlled air conditioning and heating assures your group's comfort in each conference room. A continuous refreshment break station is provided throughout the day and includes coffee, tea, hot chocolate, assorted juices, assorted soft drinks, and snack items. We also include standard audio visual equipment in the Complete Meeting Package.

Our Ropes Challenge Course designed for effective team building provides a stimulating experience and learning adventure. Our center and lodge meets with the Americans with Disabilities Act standards.

At Kellogg West you will enjoy a beautiful restaurant, with beverage and bar service. A gourmet menu is created and supervised by our master executive chef daily and a friendly, professional staff is at your service. Breakfast and luncheon buffets are plentiful, while elegantly served dinner meals and gourmet desserts are a signature of Kellogg West. We also offer a la carte dining each evening. Dining facilities can accommodate groups of 10 to 300 people per seating.

We offer complimentary shuttle service to and from Ontario International Airport on a 48 hour reservation basis, along with complimentary parking on site.

To add a day of fun, ask about our Golf Package, which includes your lodge room, breakfast, green fees, golf cart, a bucket of range balls, and shuttle to and from the golf course.

**Site tours are available at any time by contacting our Sales Department at 909-869-4146.
Feel free to visit our website at www.kelloggwest.org.**

Placentia Library Foundation
Comparative Responsibilities
April 27, 1994
(Revised)

Library Board

Elected officials.

Manage all tax revenues, local revenues (fines & fees), and grants.

Approve budget and all programs for Library services.

Set all Library policies.

Approve all expenditures.

Hire and evaluate the Library Director.

Appoints 2 of its members to sit on the Board of Directors of the Placentia Library Foundation.

Friends of the Placentia Library

Independent of the Library Board of Trustees

Day to day fundraising through booksales and special events for current year projects.

Has an annual membership drive with dues ranging from \$5.00 for an individual to \$50 for a lifetime membership.

Grants and gifts to the Library are coordinated through the Library Director. A Library Board member attends the Friends Board Meetings.

Appoints 1 of its members to sit on the Board of Directors of the Placentia Library Foundation.

Placentia Library Foundation

Independent of the Library Board of Trustees.

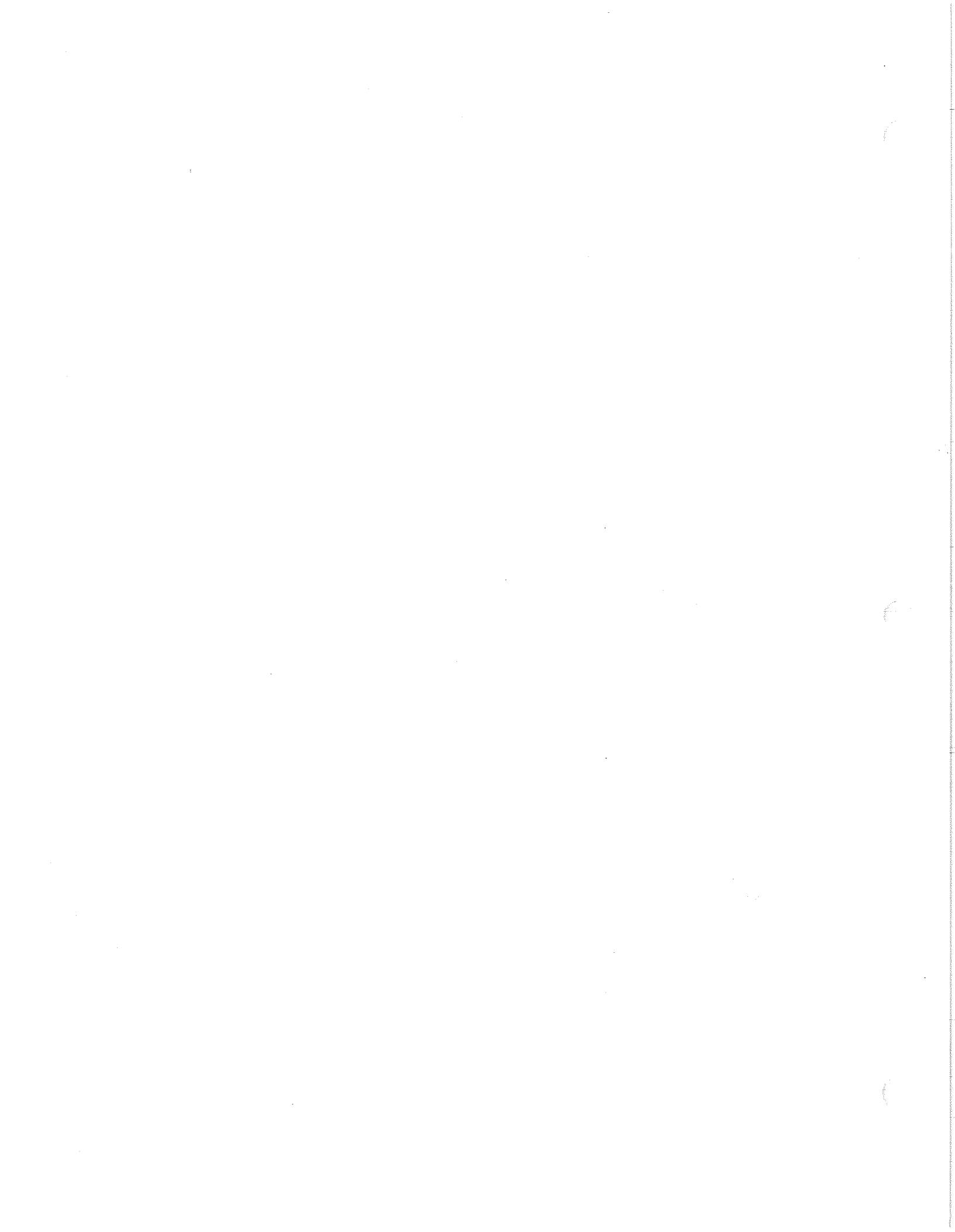
Long term funding resource

Creation and management of endowment, capital and operating funds.

Annual fund drive, special gifts, directed appeals, bequests, charitable remainder trusts.

No activities to be in competition with the Friends of the Library.

Grants and gifts to the Library are to be coordinated through the Library Director.



PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Library Director's Goals
DATE: April 18, 2005

BACKGROUND

At a meeting with President Shkoler and Trustee Wood on March 12, 2005 I was asked to prepare some goals for the Library Director for the next performance period. I was given no direction on the number or scope of the goals to be recommended.

At the Library Board Meeting on March 21 the Board discussed my proposed goals in Closed Session and I was asked to rephrase the goals. Subsequently Trustee De Vecchio met with me to discuss the format and recommend changes.

At the Library Board Special Meeting on April 4 the Board discussed my revised proposed goals in Closed Session and I was asked to expand and rephrase the goals.

Potential Goals are:

During the next Library Director Performance Review Period, April 4, 2005 through April 30, 2006 the Library Director's goals are as follows:

1. That she will have managed the strategic planning process:
 - a. Propose a strategic plan development process by April 18, 2005.
 - b. Identify potential facilitators for various elements of the strategic planning process by April 18, 2005.
 - c. Arrange a retreat for the Library Board of Trustees, full time staff, Friends Board of Directors and Foundation Board of Directors representatives of the public to be held on July 15, 2005.
 - d. Facilitate staff preparation of the goals and objectives by September 30, 2005.
 - e. Make a presentation of the Proposed Strategic Plan to the Library Board of Trustees of the Plan on October 17, 2005.

- f. Make a presentation of the Proposed Strategic Plan to a Public Hearing (if one has been set by the Library Board) on November 15, 2005.
 - g. Have print and electronic copies of the Strategic Plan available for public distribution within 30 days of the adoption of the Plan by the Library Board of Trustees.
 2. The Library Director will identify, prepare and recommend revisions or new policies for the Placentia Library District Policy Manual when a new development arises. The next formal review of the entire document is not scheduled to begin until December 2006, but individual policies may be revised in a timely fashion as issues are identified.
 - a. The Reserve Policy will be completed by April 18, 2005.
 3. The Library Director will implement public and technical services programs funded by the Fiscal Year 2005-2006 Budget. All program changes brought about by the budget will be coordinated with library managers, staff, volunteers, support organizations, vendors, news media and the public.
 - a. Increase in public service hours to include Thursdays from 6:00 to 9:00 P.M. and Fridays from 9:00 A.M. to 6:00 P.M. by September 6, 2005. (if funded by the Library Board of Trustees in the Fiscal Year 2005-2006 Budget)
 - b. Coordinate selection of consultant, supervise the collection of data for a wage, salary and benefits study and present the result to the Library Board of Trustees by December 19, 2005 so that the recommendations may be adopted for the Fiscal Year 2006-2007 Budget. (if funded by the Library Board of Trustees the Fiscal Year 2005-2006 Budget)
 - c. Coordinate the selection of an RFID vendor and the initiation of RFID conversion for the collection by March 20, 2006. (if funded by the Library Board of Trustees the Fiscal Year 2005-2006 Budget)
 - d. Select, purchase, install and introduce to the public a self-service check-out unit by March 20, 2006. (if funded by the Library Board of Trustees the Fiscal Year 2005-2006 Budget)
 4. The Library Director will encourage staff to create and strengthen partnerships with community organizations and Library support organizations to continue existing collaborative opportunities for the Library and develop new ones that will strengthen the Library's relationship with the community and enable larger, more effective programs through the use of shared resources.
 - a. Continue to encourage staff use of the Federal Work Study Programs at Western State College of Law and California State University Fullerton to supplement personnel budgets by providing staff for literacy and children's activities.
 - b. Continue to assist the Friends of Placentia Library on a day-to-day basis with its fund raising and membership development activities by attending its Board meetings and events, managing its database and membership records and advising them about general non-profit management issues.

- c. Promote the new Placentia Legacy brochure (a collaborative project of H.I.S. House, Placentia/Yorba Linda Boys and Girls Club, Placentia Founders Society and Placentia Library Foundation that I initiated) with local attorneys, accountants, financial planners and insurance brokers by making office visits and networking at professional meetings.
 - d. Continue to assist the Placentia Library Foundation on a day-to-day basis with its fund raising activities by attending its Board meetings and events, managing its database and donor records, visiting with donors about major and planned gifts, working on the Donor Reception Committee and advising the Foundation Board about general non-profit management issues.
 - e. Continue to work with Placentia Round Table Women's Club to increase the volunteer support and financial contributions of its members to Library activities by supporting its activities and soliciting gifts from its Board of Directors.
 - f. Continue to work with the Placentia Chamber of Commerce to increase the Library's visibility with the business community by attending the Breakfasts and Mixers and by having staff rotate participation in the Networking Lunches.
5. The Library Director will expand the Library's local revenue through entrepreneurial activities by Library staff and supporting the fundraising and membership activities of the support organizations.
- a. Initiate Notary Service to the public by July 1, 2005.
 - b. Identify the speaker, identify and invite the celebrity waiters, coordinate the ticket sales and financial arrangements and generally organize the Author's Luncheon on March 4, 2006.
 - c. Assist the Foundation Gifts Committee with the design, organization and implementation of the Annual Giving Campaign by July 31, 2005.
 - d. Initiate a CD/CVD repair service by September 30, 2005. (if funded by the Library Board of Trustees the Fiscal Year 2005-2006 Budget)
6. The Library Director will enhance the Library's visibility in the community.
- a. The Library Director will have the new web site completed and online by December 31, 2005.
 - b. The Library Director will select and hire a contractor to prepare news releases and increase the Library's presence in local newspapers by September 30, 2005. (if funded by the Library Board of Trustees the Fiscal Year 2005-2006 Budget)
 - c. The Library Director will work with the cable TV franchise to increase the capabilities of the Library's cable television channel by September 30, 2005.
 - d. The Library will have a new public services brochure by July 1, 2005 and it will be inserted in the next issue of Notations and distributed with the first issue of the Newsletter for Teachers.

- e. The Library will re-institute its Newsletter for Teachers and have the first issue distributed by September 6, 2005.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director ^{EDM}
SUBJECT: Reserve Policy
DATE: April 18, 2005

BACKGROUND

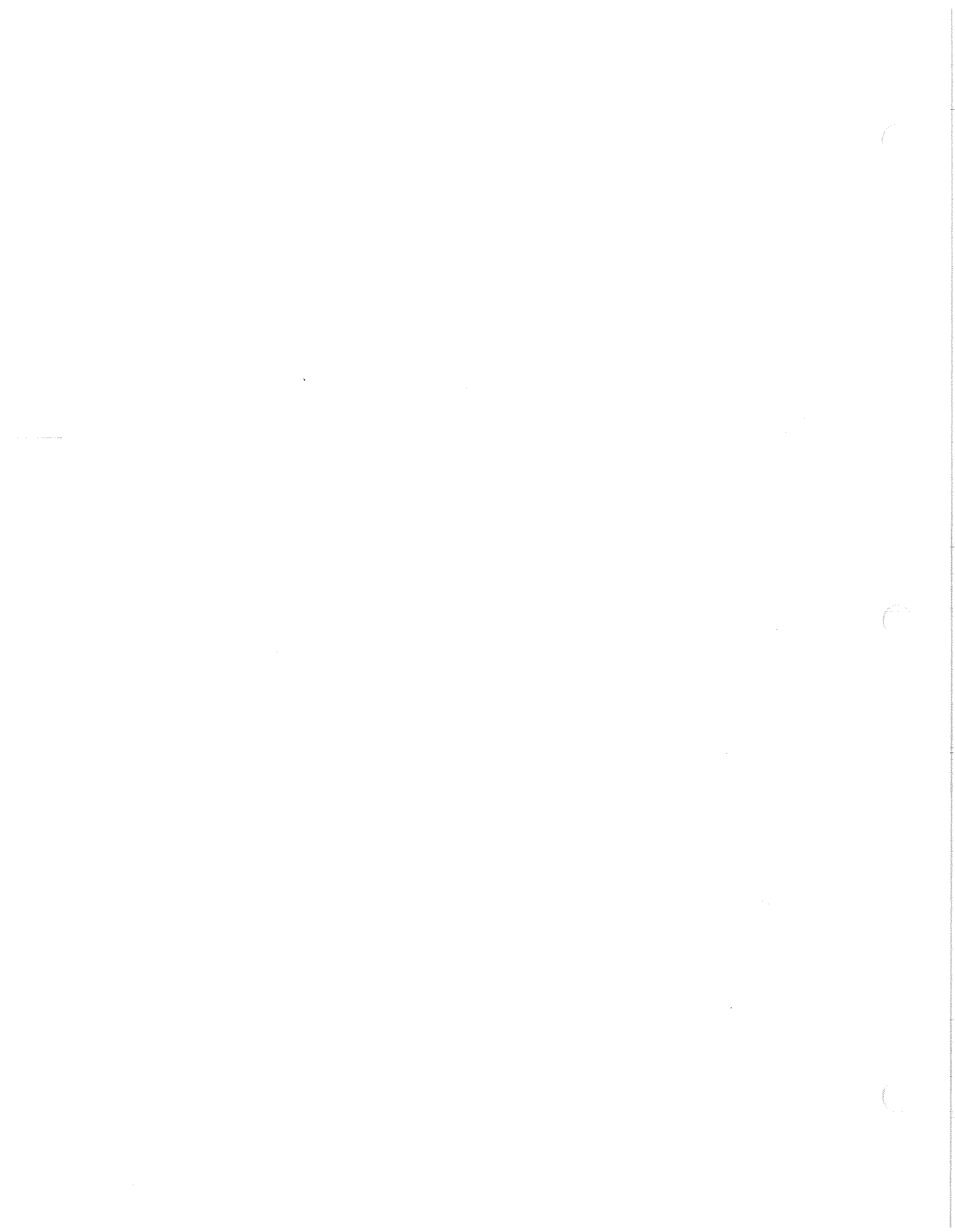
At its meeting on February 22, 2005 the Library Board of Trustees requested that the Library Director prepare a reserve policy to meet the requirements of the California Legislature. At its meeting on March 21, 2005 the Library Board adopted reserve guidelines and authorized the Library Director to prepare a Reserve Policy.

Attachment A is proposed Placentia Library District Policy 3025: Reserves. Since the reserve guidelines were discussed and adopted at the March 21 Library Board Meeting the policy may be adopted at this meeting without scheduling a second reading.

RECOMMENDATION

Adopt Placentia Library District Policy 3025, Reserves.

EDM



Placentia Library District

POLICY HANDBOOK

POLICY TITLE: Reserves
POLICY NUMBER: 3025

- 3025.1** The purpose of this policy is to define the purpose and use of undesignated retained earnings.
- 3025.2** At the end of each fiscal year the Library Director will review fund balances in all District accounts. The Library Director will then recommend to the Library Board of Trustees a transfer of funds into reserves in compliance with this policy.
- 3025.3** The first priority is the Fund Balance for Placentia Library District General Fund 707 on deposit with the Orange County Auditor. It will include an amount equal to seventy-five percent (75%) of the current year's operating budget. This allows for a six month operating reserve as required by California Government Code Section 53646 (B)(3) and 5% of total operating revenue to protect against unplanned events such as emergency purchases, special project and situations such as a loss of revenue due to an economic down-turn.
- 3025.4** Funds in excess of those needed to maintain General Fund 707 will be allocated to one of the other funds as recommended by the Library Director and authorized by the Library Board of Trustees during the budget process.
- 3025.5** Placentia Library District Fund 702 on deposit with the Orange County Auditor will be used for structural repair. Fund 702 will have a maximum balance of \$1,500,000.
- 3025.6** Placentia Library District Fund 703 on deposit with the Orange County Auditor will be used for automation replacement or upgrades. Fund 703 will have a maximum balance of \$250,000.
- 3025.7** Placentia Library District Fund 706 on deposit with the Orange County Auditor will be used for bond redemption and debt management. Fund 706 will have a maximum balance of \$250,000.
- 3025.8** Placentia Library District Fund 708 on deposit with the Orange County Auditor will be used for employee sick leave payoff. Fund 708 will have a maximum balance of \$75,000.
- 3025.5** Placentia Library District Emergency Payroll Fund on deposit with a financial institution located in the City of Placentia as selected by the Library Board of Trustees will be used for meeting payroll expenses whenever funds are not available from the Orange County Treasurer. The

Emergency Payroll Fund will have a maximum balance of three payroll transfers for the current fiscal year or \$100,000, whichever is greater.

3025.6 Placentia Library District County Exempt Fund on deposit with a financial institution selected by the Library Board of Trustees will be used for managing gifts, meeting room, passport check processing, test proctoring and other miscellaneous income and expenses. Tax revenues will not be deposited into the County Exempt Fund. The County Exempt checking and savings accounts combined will have a maximum balance of \$50,000. County Exempt Funds in excess of the maximum balance may be invested by the Library Board of Trustees to be used for the purpose designated at the time of the investment.

3025.7 Placentia Library District Literacy Fund on deposit with a financial institution selected by the Library Board of Trustees will be used for managing gifts and miscellaneous income and expenses for the Placentia Library District Literacy Program. The Literacy Fund will have a maximum balance of \$50,000. Literacy Funds in excess of the maximum balance may be invested by the Library Board of Trustees to be used for the purpose designated at the time of the investment.

3025.8 In cases of financial emergency the Placentia Library District Library Board of Trustees may transfer funds from any of the reserve funds to Placentia Library District General Fund 707.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *Edm*
SUBJECT: Preview of Fiscal Year 2005-2006 Budget
DATE: April 18, 2005

BACKGROUND

I have no new information to report at this time. The Los Angeles/Riverside Consumer Price Information for March is scheduled to be available on April 20. The personnel cost projections can be prepared at that time.

Revenue

- 📖 Property tax projections from the Orange County Auditor are not yet available. I will be estimating a 4% growth since there is very little new construction in Placentia.
- 📖 Passport revenue will remain fairly even. The loss in Passport volume will probably be made up with the photo revenue. So far this year we are experiencing a 10% loss in Passport volume because of the addition of 4 Post Office agencies within 2 to 3 miles.
- 📖 Notary Service will probably begin mid-summer so it will not be factored in to the revenue flow for next year.
- 📖 State Library revenue will be decreasing yet again. It is really important to lobby as heavily as possible for both Public Library Fund and Transaction Based Reimbursements.
- 📖 I propose that the grant writing contract be continued if it has produced a minimum of \$25,000 by May 31, 2005.

Expenditures

- 📖 The amount for the staff COLA adjustment will not be available until mid-April so the personnel estimate will be available at either the April or May Library Board Meeting.
- 📖 I propose that the first priority of any growth in the budget be used to increase the public service hours to include Thursday evenings and Fridays from 9 A.M. to 6:00 P.M. This will complete the restoration of public service hours to 1992 levels.

- 📖 I propose that the second priority of any growth in the budget be used for a wage, salary and benefits study so that the personnel budget may be allocated in a way more competitive with the other libraries and local government agencies in Orange County. Any changes as a result of the study would be implemented in the Fiscal Year 2006-2007 Budget.
- 📖 I propose that the third priority of any growth in the budget be used for additional staff for the public service desks so that coverage may be increased during peak hours.
- 📖 I propose that the fourth priority of any growth in the budget be used for RFID conversion.
- 📖 I propose that the fifth priority of any growth in the budget be used for self-service check-out units.

RECOMMENDATION

Action to be determined by the Library Board of Trustees

→ * Material budget.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Library Director's Report
DATE: April 18, 2005

Activities Report:

- Mar 19 Attended the California Association of Library Trustees and Commissioners annual continuing education workshop for members at the City of Commerce Civic Center Community Room. The theme for the day was "Blow Your Own Horn" and the main topics discussed were collaborative activities and fund raising. Throughout the day trustees were given the opportunity to "brag" about relevant activities at their libraries. Jean Lasley talked about the Placentia Library Foundation's project with the Boeing Employee's Group.
- Mar 20 Attended the Anaheim Library Foundation Author's Luncheon with Eleanore Rankin, Laranne Millonzi and Pat Irot. It was an opportunity to preview some potential speakers for the Friends of Placentia Library's Author's Luncheon.
- Mar 21 Library Board Meeting.
- Mar 24 Met with Richard De Vecchio to discuss the format for the Library Director's goals.
- Mar 25 Made a presentation on "What's New at Placentia Library" to the Methodist Men's Breakfast Club at the United Methodist Church.
- Saturday manager at the Library.
- Mar 29 Attended Placentia Legacy Brochure Committee meeting to finalize the copy of the brochure.
- Mar 30 Lunch with library directors from Anaheim and Yorba Linda to discuss current concerns. We had a particularly interesting discussion about vending machines as more facilities are using them.
- Mar 31 Breakfast meeting with Jean Lasley, Laranne Millonzi and Susan Petrella to recruit Susan for the Foundation Board of Directors.
- Attended the quarterly luncheon meeting of the Independent Special Districts of Orange County. The Executive Directors of the Municipal Water District of Orange County and Irvine Ranch Water District gave a presentation on their concerns with the Prop 1A budget transfers. Water districts lost a lot more money than they had

originally been promised and they are quite agitated about it. Fiscal Year 2005-2006 will be the second year of the transfers. The presentation was an excellent review of the history of this situation although I had a very hard time getting too sympathetic with them because they barely noticed the shifts back in 1992 and 1993 when we lost 50.41% of our operating funds with no capability to establish or raise rates. They are correct, however, in portraying the Prop 1A shifts as a form of tax increase.

Apr 4 Library Board Special Meeting.

Friends Board Meeting.

Apr 7 Attended Planned Giving Round Table Breakfast Meeting with Jean Lasley to hear a presentation by an attorney on a case study on a contested bequest benefiting six local agencies and the problems encountered by the agencies who did not get actively involved in the process of settling the issues.

Hosted the quarterly meeting of the Santiago Library System Council. Our guest was State Librarian Susan Hildreth. Changes in the Summer Reading Program and the State Library's funding of it were discussed at length and it was decided to hold a joint meeting with the System's children's librarians on June 2 to make some decisions about future years. Ms. Hildreth announced that the State Library will be conducting a number of focus groups throughout the state to discuss the structure and format of higher level reference services. The Council talked with Ms. Hildreth about increasing State Library grants and services in Southern California.

Apr 11 Met with Jean Lasley to prepare the Foundation agenda for April 14.

Participated in the Friends of Placentia Library Annual Meeting, Volunteer Recognition and Author's Presentation.

Apr 14 Foundation Board Meeting

Staff Meetings:

Apr 6 I showed the staff the presentation I made to the Methodist Men's Breakfast Club on Mar 25 and we discussed the importance of everyone being conversant about the links and services on the Placentia Library District web site.

Staff/Volunteer welfare issues:

Nothing to report. Everyone is healthy.

Special Projects:

Employee sign-up for Notary Service Training closed on April 7 and training/testing is scheduled at Fullerton College in April, May or June. Yesenia Gomez, Alex Hernandez and Beatrice Quintanar applied for certification.

TO: Elizabeth Minter, Library Director
 FROM: Jim Roberts, Public Services Manager
 DATE: April 18, 2005

SUBJECT: Program Committee Report for the month of February.

DEPARTMENT	NUMBER OF PROGRAMS	NUMBER OF ATTENDEES
<i>ADULT SERVICES</i>	2	69
<u>TYD Total</u>	8	163
 <i>CHILDREN'S SERVICES</i>		
Wed. PM Story Times	0	0
Thurs. AM Story Times	5	323
3-4 year-old music times	4	135
5-6 year-old music times	4	108
Lapsits	5	302
Class Visits	3	70
School Visits	3	360
Read to Dogs event	1	18
TOTAL FOR JANUARY	<u>25</u>	<u>1,316</u>
YTD TOTAL	<u>155</u>	<u>6,584</u>

LITERACY SERVICES

Mar 2004-05 FY 2004-05 YTD

Total Tutors	176	291
Total Students	232	319
Total Hours	1,060	11,135

For more detailed literacy statistics, see Agenda Item 42, pages 2 of 3 and 3 of 3.



To: Elizabeth Minter, Library Director

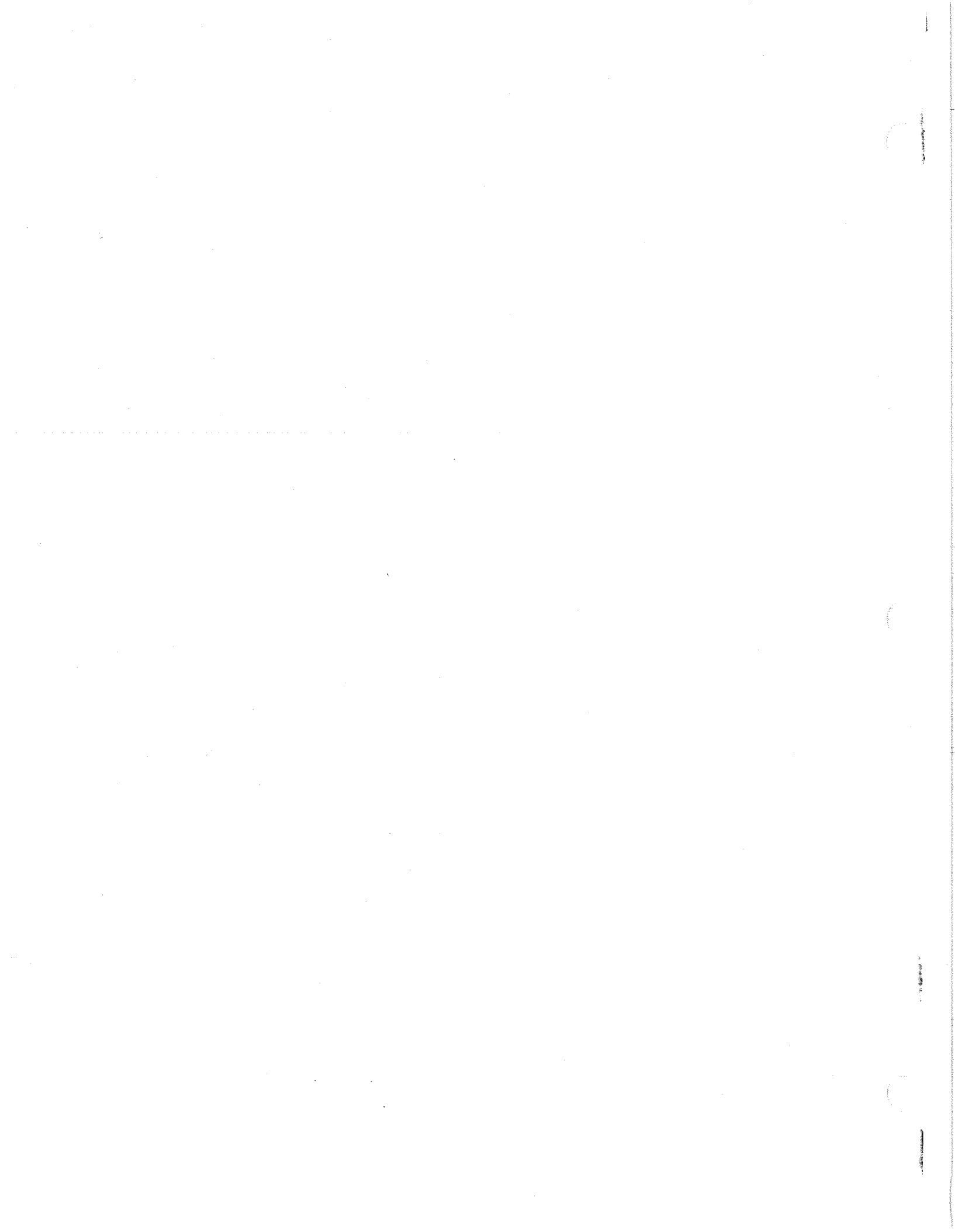
From: Caroline Gurkweitz, Children's Librarian

Date: for Board Meeting April 18, 2005




Subject: March 2005 Activities in the Children's Department

TYPE OF PROGRAM	NUMER OF PROGRAMS	TOTAL ATTENDANCE
Lap Sit 2 years and under	5	302
Story Time (a.m.) 3 - 6 year olds	5	323
Music Time 3 - 4 year olds	4	135
Music Time 5 - 6 year olds	4	108
Class Visits	3	70
School Visits	3	360
Read to the Dogs event	1	18
Total	25	1316



TO: Elizabeth Minter, Library Director

FROM: Jim Roberts, Public Services Manager 

DATE: April 18, 2005

SUBJECT: Placentia Library Literacy Services (PLLS) Activities Report for the month of March.

Tutor Training. The Literacy Coordinator conducted a regular workshops in March and eight tutors were trained, three teens and five adults. All new tutors are presently matched or are being matched. The next tutor training is scheduled for March 6, 2005.

Families for Literacy (FFL) Program Status. There was no FFL programming in March.

Placentia Rotary Reading Enrichment Program (PRREP). We presently have more than 100 PRREP volunteers from both El Dorado High School and Valencia High School who have been trained and matched or pending match this Fiscal Year.

Drop-in Homework Club. In October 2004, under the direction of Toby Silberfarb, Assistant Literacy Coordinator, the Placentia Library Literacy Services began a drop-in homework club. The homework assistance is available for students in grades K-12, and is held on Monday-Wednesday from 4-6 PM. Also called Placentia Achieves School Success (PASS), the homework club has been tremendously successful. To date, more than 400 students have received homework help from about 20 tutors.

English Language and Literacy Intensive (ELLI) Program Update. We have ELLI active this school year at Melrose, Ruby Drive, and Tynes. We are staffing all sites with Federal Work Study staff and volunteers, and we have a total of fifteen ELLI staff assigned to the schools.

Grant Update. Our grant writers, Machoskie & Associates, submitted several letters of inquiry to possible grantors in March.

Classes on hold at WTLC . Still being held at Vita-Herb. Grace Lopez, completed her internship in March, and we're still searching for a replacement to teach the two classes at WTLC. Classes are going very well at Vita-Herb where we have seventeen students in two classes.

Great Books Discussion Group. The Great Books Discussion group has about 4-5 members and meets the 4th Tuesday of each month. An example of books that the group discuss is "Five Easy Pieces."

Literacy statistics. See Agenda Item42, Pages 2 of 3, and 3 of 3.

Placenta Library Literacy Services

Report of Growth and Progress

	Mar 03-04	Mar 04-05	YTD 03-04	YTD 04-05
Tutors				
Adult	106	103	109	163
Teen	71	73	98	118
Hours Instruction	1,691	1,060	15,694	11,135
Other Volunteer Hours	60	72	598	840
Total Hours	1,751	1,132	16,292	11,935
Training Workshops				
Workshops Held	1	1	18	22
Tutors Trained	18	8	161	174
Students				
With Adult Tutors	152	142	217	143
With Teen Tutors	92	64	132	130
In Groups	0	26	15	28
Total Active Students	244	232	349	319
Families for Literacy				
Family Students	54	6	74	10
Family Tutors	15	6	31	10
Hours of Instruction	200	80	1,934	480
ELLI Program				
K-6th Grade Students	300	45	300	45
Tutors for K-6th Grade	14	15	22	15
Hours of Instruction	450	450	2,274	2,754
Total Tutors	177	176	288	281
Total Students	244	232	349	319
Total Instruction Hours	1,691	1,060	15,694	11,135

TO: Elizabeth Minter, Library Director
FROM: Mary Strazdas, Librarian *MCS*
DATE: April 7, 2005
SUBJECT: **Reference and Adult Services report for March, 2005**

- There were two Program Committee meetings during the month.
- Darin Martineau performed classical guitar on Monday, March 21.
- Ursula T. Gibson presented the second poetry workshop in a series of three on March 12 (Michael Kramer presented the first February 26; Mark States will do the third on April 16.)
- Mary Strazdas attended an SLS meeting with Gary Bell about digitization of historical materials on March 8
- Mary Strazdas attended a meeting of the Placentia-Yorba Linda Unified School District library clerks on March 16 to share what the library offers students.
- Money and income taxes are the topics of a library display.
- FAFSA materials were also available in the library for people interested in funding college educations.
- Another display included books by the authors for the 2005 Author's Luncheon (Thom Racina) and the Friends' Meeting (Denise Hamilton.)
- A "teaser" display for *California Connected* is in the trough. The book discussions will occur in April.
- There is a display of the Placentia books found in *Outstanding Books for the College Bound and Lifelong Learners* from the American Library Association.

REFERENCE DESK STATISTICS

Month: Reference Desk Statistics March, 2005

Date	Phone Ref ?s	Desk Ref ?s	Email Ref ?s	Ready Ref	Instruction	Computer Use	Ref Books: In Lib Use	Patron Database
1	18	115	1	5	3	139	4	11
2	10	70	0	0	1	132	0	8
3	15	52	0	1	4	99	0	9
4								
5	3	103	0	0	2	81	0	11
6	4	55	0	0	1	60	0	6
7	11	131	0	0	1	139	0	16
8	8	88	0	1	1	116	0	7
9	12	112	0	2	1	132	1	13
10	8	50	0	1	1	91	0	7
11								
12	10	78	0	1	0	93	0	2
13	4	53	3	0	2	72	0	5
14	5	94	0	2	4	146	0	13
15	8	80	0	1	2	137	0	11
16	9	77	1	3	0	130	0	10
17	6	60	0	0	2	116	11	19
18								
19	18	99	0	0	0	117	0	10
20	5	43	0	1	0	60	0	5
21	10	102	0	2	2	153	0	7
22	4	128	0	0	1	136	0	6
23	4	84	0	2	4	145	0	19
24	6	47	0	0	3	111	2	8
25								
26	3	55	0	0	0	61	0	2
27								
28	11	92	0	0	3	149	0	15
29	5	61	0	5	4	52	1	5
30	7	65	0	2	4	125	0	12
31								
TOTAL	204	1994	5	29	46	2792	19	237

TO: Elizabeth Minter, Library Director
FROM: Gary Bell, Librarian *GB*
DATE: April 18, 2005
SUBJECT: **History Room report for March**

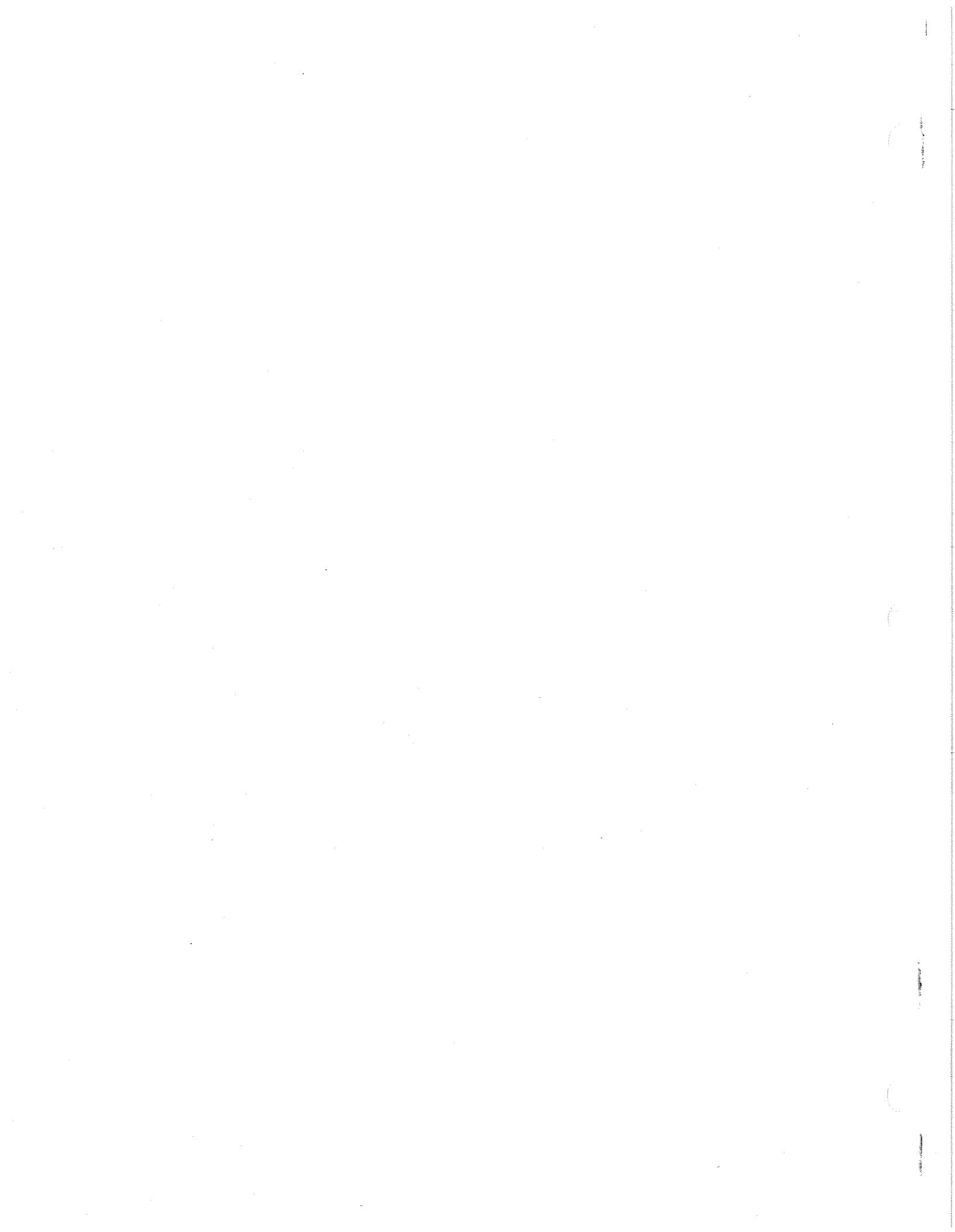
Attended SLS meeting at Yorba Linda Public Library. Mike Germroth of MCLS gave an update of Reference services and resources available to librarians.

Attended Chamber of Commerce Luncheon and discussed various Library events and activities.


Several volumes added to local history collection, as well as several items ordered for the local history collection.

Met with historical committee and brainstormed various issues relating to history room future projects.

Credits were assigned and attributed to "Fire in the Morning" video for archival in the history files.



To: Elizabeth Minter, Library Director

From: Jim Roberts, Public Services Manager 

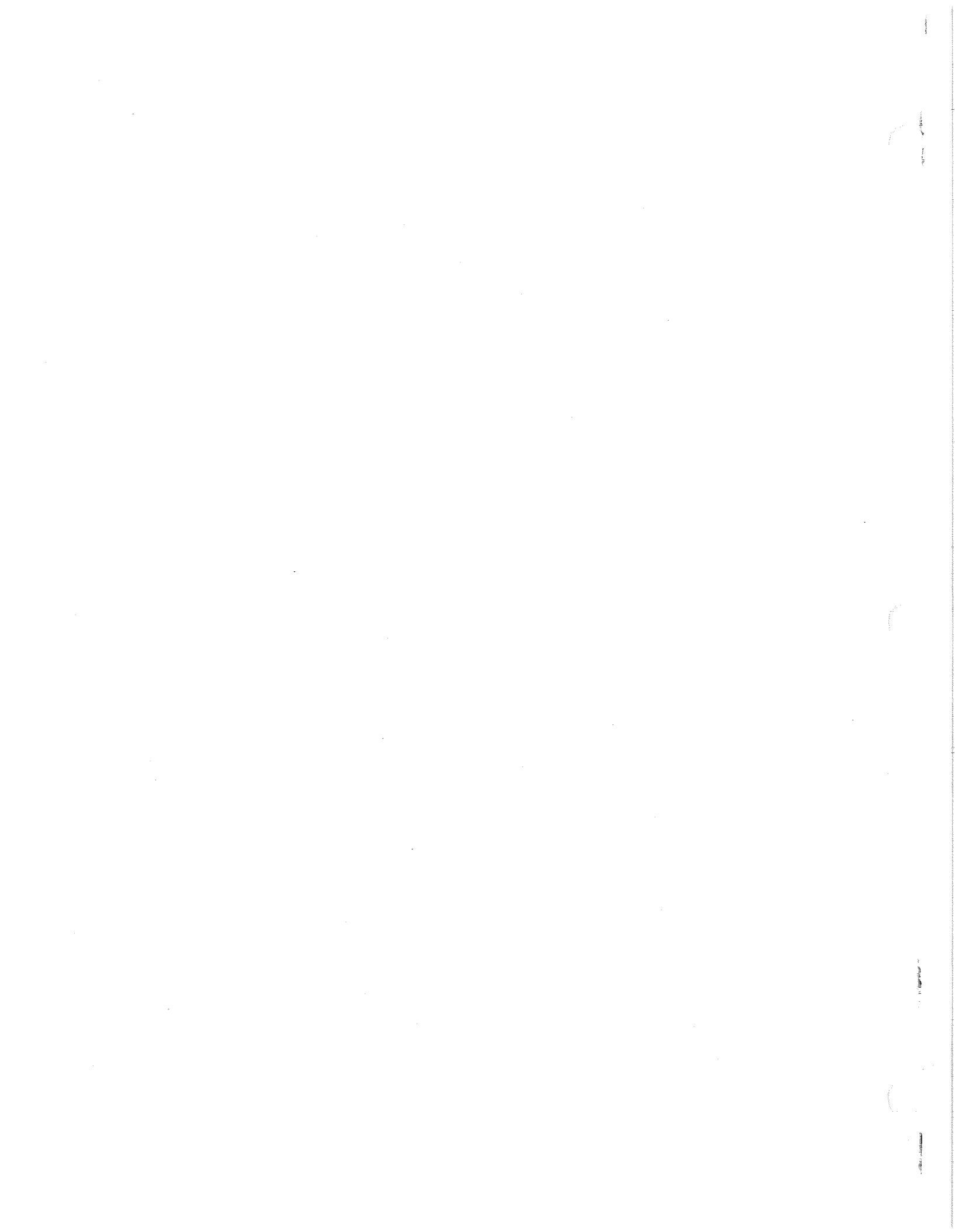
Date: April 18, 2005


SUBJECT: Placentia Library Web Site Development Report for the month of March.

We did not receive the Web statistics from Cosmoslink for the month of March. We will include March statistics in the April report.

Pages Visited	Jan -05	Feb-05				
Borrowers	202	230				
Friends	129	114				
District	162	187				
Kids	277	216				
Foundation	106	193				
History Room	249	96				
Literacy/CLC Logo	154	154				
Passports	704	376				
Poet Laureate	514	154				
Total Views Most Hits	2,497	1,624				

Total Most Hits YTD 16,372 17,996




TO: Elizabeth Minter, Library Director
FROM: Julie Shook, Technical Services Manager 
DATE: April 18, 2005
SUBJECT: **Technology Report for March 2005**

One of the workroom computer's hard drive had to be wiped because of a nasty spyware/adware infestation.

The InFocus projector with the red-tint was taken in for a repair estimate. The part to fix it cost \$1200, and it was decided not to repair it, as the Library has another projector.



TO: Elizabeth Minter, Library Director

FROM: Laranne Millonzi, Development Director and Volunteer Coordinator 

DATE: April 18, 2005

SUBJECT: Publicity materials produced for March 2005

Information on the Placentia Library cable channel #24, updated January 2005:

Note: Animation added to slides

1. Welcome to Placentia Library, address, website & telephone number
2. Library Board of Trustees
3. Board of Trustees Meeting Schedule
4. Library Hours
5. President's Day Closures
6. Library Departments
7. 2005 Author's Luncheon
8. Friends of Placentia Library Used Bookstore
9. Bookstore Volunteers Needed
10. Special Back Room Book Sale Every 2nd Sunday, Hours and Dates
11. Dr. Charles Frazee on Ireland and Scotland
12. Library Hours
13. President's Day Closures
14. Drop-in Homework Help
15. Adult Poetry Workshop Series
16. Literacy Services Logo
17. Literacy Program Tutors Needed
18. Eastern Baltic Program
19. Placentia Historical Afghan Sale
20. Library Hours
21. President's Day Closures
22. Telephone Renewal Instructions
23. Wi Fi Here Now
24. 2005 Author's Luncheon
25. Apply for your passport at Placentia Library
26. Passport Hours
27. Now Doing Passport Photos
28. Library Hours
29. President's Day Closures
30. Placentia's Newest Local History For Children & Adults
31. Lapsit Storyhours
32. Story Times, ages 3-6
33. Music Times, ages 3-4
34. Music Times, ages 5-6
35. Story Time at Home, *Tumblebook Library*
36. Library Hours
37. President's Day Closures
38. www.placentialibrary.org, 24/7 Reference, the Library Catalog
39. www.placentialibrary.org, Online Resources
40. Placentia History Room Hours
41. Placentia History Room Displays

42. Placentia History Room Collections
43. Placentia History Room Archival Resources
44. 2005 Author's Luncheon
45. Holiday Closures

General Newspaper articles published:

1. Speaking out:Hispanic community connects
2. Seats at Round Table
3. Environment and sports
4. New greenery


Library Newspaper articles published:

1. Friends volunteer gathering
8. Ireland and Scotland trip featured (1)
3. Musictime for ages 3-4
3. Musictime for ages 5-6
5. "Fire in the Morning" (3)
6. Placentia Library seeking volunteers
7. Classical Guitar
9. Donors of wood char are needed (3)
10. Library teen tutors (3)
11. Orange County IBM PC Users' Group
12. Tutor training
13. Lapsit stories

Flyers and Notices:

1. *Notations*
2. Foundation thank you cards and ID cards are sent out
3. Adopt-a-Chair Campaign postcards
4. Email request forms
5. Friends membership thank you letters are sent out with membership cards
6. Second Sunday book sale flyers
7. Poetry Workshop III flyers
8. Classical Guitar flyers
9. Charles Frazee flyers
10. Friends ballots
11. Friends Annual Meeting notices
12. Volunteer invitations for Annual Meeting

Welcome to Placentia Library District



411 East Chapman Avenue
Placentia, CA 92870-6198
714-528-1906 Ext. 210
www.placentialibrary.org

**Placentia Library
Board of Trustees**

Al Shkoler, President
Betty Escobosa
Richard DeVecchio, Ed.D
Jean Turner
Gaeten Wood

**Placentia Library
Board of Trustees**

Upcoming Meeting Schedule:

Tuesday, Feb 22 at 6:30 P.M.
Monday, Mar 21 at 6:30 P.M.
Monday, Apr 18 at 6:30 P.M.
Monday, May 16 at 6:30 P.M.

Placentia Library Hours

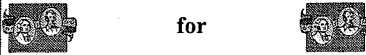
Sunday	1:00 - 5:00 P.M.
Monday	9:00 A.M. - 9:00 P.M.
Tuesday	9:00 A.M. - 9:00 P.M.
Wednesday	9:00 A.M. - 9:00 P.M.
Thursday	9:00 A.M. - 6:00 P.M.
Friday	CLOSED
Saturday	9:00 A.M. - 5:00 P.M.

LIBRARY CLOSED

**Sunday, February 20th
&
Monday, February 21st**

for

President's Day




**Placentia Library
528-1906**

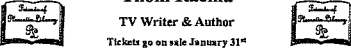
Renewals Ext.# 6
Adult Services Ext.# 209
Children Services Ext.# 212
Literacy Ext.# 213
Passport Information Ext.# 265
Volunteer Information Ext.# 201
www.placentialibrary.org

2005 Authors Luncheon
Saturday, March 5, Alta Vista Country Club


Featuring



Thom Racina
TV Writer & Author
Tickets go on sale January 31st




USED BOOKSTORE



☑ Staffed entirely by Volunteers
☑ Located in the Library lobby

GREAT BARGAINS!!



Bookstore Volunteers Needed!


Sundays 3:00 - 5:00 P.M.
Mondays 6:00 - 8:00 P.M.
Tuesdays 4:00 - 6:00 P.M.
Saturdays 11:00 A.M. - 1:00 P.M.
Substitutes needed for additional hours

Please call Laranne at 528-1925, Ext. 201 for information

SPECIAL BACKROOM SALE
BARGAINSH! BARGAINSH! BARGAINSH!


When: Second Sunday of each month
1:00 - 4:00 P.M.
Upcoming Sales: Feb 13, Mar 13, Apr 10, May 15

Where: BACKROOM where Friends sort and price donations - ENTER through delivery entrance from parking lot

What: **Everything** in stock 

Why: To provide money to support Library needs while providing quality reading materials at low cost

Program by
Dr. Charles Frazee
"Ireland & Scotland"





- ❖ Monday, Mar 14th from 7:00-8:30 P.M.
- ❖ Placentia Library Meeting Room
- ❖ Program is free
- ❖ Refreshments will be served


Placentia Library Hours

Sunday	1:00 - 5:00 P.M.
Monday	9:00 A.M. - 9:00 P.M.
Tuesday	9:00 A.M. - 9:00 P.M.
Wednesday	9:00 A.M. - 9:00 P.M.
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Friday	CLOSED
Saturday	9:00 A.M. - 5:00 P.M.

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President's Day

Drop-In Homework Help @ Placentia Library!




P.A.S.S.
Placentia Achieves School Success

- ❑ for students in the 1st through 12th grades,
- ❑ a place to get personal assistance with homework,
- ❑ Mondays & Tuesdays from 5:00 to 7:00 P.M.,
- ❑ sign in sheet in the literacy area,
- ❑ students must bring homework, including textbooks.
- ❑ Limited to 20 student each evening.

For more information, please contact
Toby at 724-528-3408 ext. 213 or Jim at ext. 215.

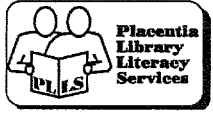
Adult Poetry Workshop Series

Michael Kramer



"From the Mundane to the Sublime:
How to Take the Stuff of Ordinary Lives and Make it Poetry"

Saturday, February 26, 1 - 4 P.M.



Call Literacy Coordinator Jim Roberts if you or someone you know needs help in reading or speaking English.

524-8408 Ext. 213

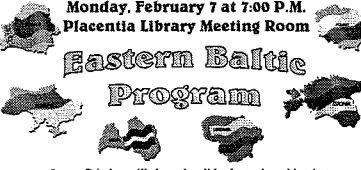
Placentia Library Literacy Services

- Volunteer tutors needed!
- Attend one 3 hour training workshop
- Training workshops are held at the Library on the first Sunday of the month 1:30 - 4:30 P.M.
- The next scheduled workshops are:
Feb 6th & Mar 6th & Apr 3rd

For more information and to sign up call 524-8408, Ext 213

Monday, February 7 at 7:00 P.M.
Placentia Library Meeting Room


Eastern Baltic Program



Leger Grindon will show the slides he took on his trip to the eastern Baltic countries in the early summer of 2002. He is retired from the insurance claims industry and enjoys traveling in his spare time.

Mr. Grindon will speak about Estonia, Latvia, Lithuania, Poland, Belarus, and Ukraine.

Placentia Historical Afghans



Green X Cranberry X Blue

On Sale Now at the Circulation Desk - \$63.00

Proceeds support the Placentia History Room

Placentia Library Hours

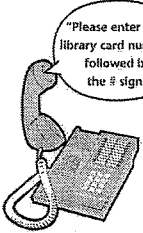
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Friday	CLOSED
Saturday	9:00 A.M. - 5:00 P.M.

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&
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for

President's Day



"Please enter your library card number, followed by the # sign"

Renew your books by phone
Using **TeleCirc**

714-765-1775
24 hours a day / 7 days a week

- Renew books
- Find out which titles you have checked out
- Find out which items you have on hold
- Find out which titles you have overdue
- Find out if you have any fines


WE FIT HERE NOW!

Bring Your Laptop!

2005 Authors Luncheon

Saturday, March 5, Alta Vista Country Club

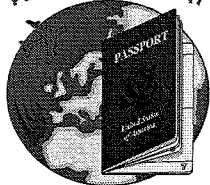
Featuring



Thom Racina
TV Writer & Author


Tickets go on sale January 31st

PLACENTIA LIBRARY



**Passport Application
Acceptance Agency**

Passport Services Available at the Library



Passport hours at the Library are:

Sunday	1:00 - 4:30 P.M.
Monday	9:00 A.M. - 8:30 P.M.
Tuesday	9:00 A.M. - 8:30 P.M.
Wednesday	9:00 A.M. - 8:30 P.M.
Thursday	9:00 A.M. - 5:30 P.M.
Friday	CLOSED
Saturday	9:00 A.M. - 4:30 P.M.

Placentia Library is an official U.S. Department of State
Passport Acceptance Agency.
For Passport Information:
call 528-1906 Ext. 256 or visit the Library Website www.placentialibrary.org

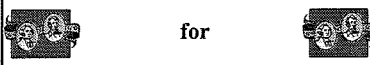
NOW DOING PASSPORT PHOTOS!

2 PHOTOS FOR \$10


Placentia Library Hours

Sunday	1:00 - 5:00 P.M.
Monday	9:00 A.M. - 9:00 P.M.
Tuesday	9:00 A.M. - 9:00 P.M.
Wednesday	9:00 A.M. - 9:00 P.M.
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Saturday	9:00 A.M. - 5:00 P.M.

LIBRARY CLOSED
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&
Monday, February 21st
for
President's Day



**Placentia's Newest Local History
For Children & Adults**



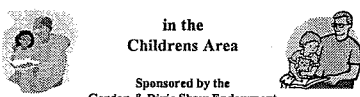
Available At The
Library Circulation Desk
\$12.93 (including tax)

*Great Gift Idea
For Young & Old*

Lapsit Story Times
Presented by Lin Baesler
 Ages newborn to 2 years


**Thursday Mornings
10:00 - 10:20 A.M.**

in the
Childrens Area




Sponsored by the
Gordon & Dixie Shaw Endowment
No pre-registration required - no charge

**Story Times
For Children
Ages 3 - 6**




**Thursday Mornings
10:30 - 11:00 A.M.**




Presented by Lin Baesler
No pre-registration required - no charge

**Music Times
For Children
Ages 3 - 4**




**Tuesday Evenings
6:00 - 6:30 P.M.**


Featuring Lin Baesler
No pre-registration required - no charge



**Music Times
For Children
Ages 5 - 6**



**Tuesday Evenings
6:30 - 7:00 P.M.**



Featuring Lin Baesler
No pre-registration required - no charge

Story Time at Home
 Use the *Tumblebook Library*
 at
www.placentialibrary.org

Click on: Just for Kids



Click on the Tumblebooks icon

An on-line collection of animated, talking picture books

Placentia Library Hours

Sunday	1:00 - 5:00 P.M.
Monday	9:00 A.M. - 9:00 P.M.
Tuesday	9:00 A.M. - 9:00 P.M.
Wednesday	9:00 A.M. - 9:00 P.M.
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www.placentialibrary.org

24/7 Reference
 There are times you need help, but can't make it to the library. Live, real-time help from a librarian is available, 24 hours a day. *(no library card number needed)*

The Library Catalog
 You can look up what books are available at the Placentia Library, as well as Yorba Linda Library, and all of the Anaheim Library branches. *(no library card number needed)*


Additionally, you can reserve books, check on your library account, and renew your books. *(library card number needed)*

www.placentialibrary.org

Online Resources
(To access, you must have your library card number available)

- LearnA Test
- Newspapers
- Facts On File
- NovelList
- General Reference Center/Magazine Index
- Business & Company Resource Center
- Health & Wellness Resource Center

Placentia History Room




Staffed and Managed
by Volunteers

Hours
 Monday & Tuesday &
 Wednesday
 1:00 – 3:00 P.M.
Other hours by special arrangement

Placentia History Room

Displays currently featuring

- Local school annuals
- Traveling historical photographs of local schools
- Books by local authors



Placentia History Room

Historical Collections Include

- Bancroft's historical series
- Local citrus label collection
- Local oral histories
- Spanish made cannonball – possibly from the 1769 Portola Expedition
- California historical fiction
- Adobe brick from Ontiveras adobe built in 1832
- Complete collection of Women's Round table Scrapbooks


Placentia History Room

Archival Resources Include

- West Atwood Yacht Club memorabilia
- Virginia Carpenter photograph collection
- Assorted Samuel/Louis Kraemer maps and papers
- Placentia Courier negative collection
- Articles on International student visit to Placentia, Italy
- Historic photograph collection
- West Placentia Little League
- Newspaper clippings, brochures, newsletters, maps of local historic interest
- International Kiwanis papers and scrapbook (1965-1974)



2005 Authors Luncheon
 Saturday, March 5, Alta Vista Country Club

Featuring





Thom Racina
 TV Writer & Author

Tickets go on sale January 31st

LIBRARY CLOSED
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•**CRYSTAL COVE STATE PARK**, 8471 Pacific Coast Hwy., Laguna Beach, (949) 497-7647; www.crystalcovestatepark.com. Parking, \$8.

Sat: **Backcountry Hike**. Three- to five-mile guided walk, 9 a.m. Meet at the El Moro Visitor Center.
Sun.: **Backcountry Hike**. Three- to five-mile guided walk, 9 a.m. Meet at the El Moro Visitor Center;
Tidepool Walk. Enjoy a -1.1 low tide and search for sea stars, octopuses, sea hares and more, 1 p.m. Meet at Pelican Point parking lot two, Newport Coast & Coast Hwy.; **Geology Walk**. Tour geologically diverse coastal sites, including submarine landslide deposits, twisted and contorted shale layers, giant concretions, a volcanic plug with lava columns, a quarter-mile long layer of fossil claims, and more. Each site is evidence of a different geologic era, 1-5 p.m. Meet at the trailer in the Los Trancos parking lot, southeast corner of Los Trancos & Coast Hwy.

•**DANA POINT FESTIVAL OF WHALES**, La Plaza Park, near Golden Lantern & Coast Hwy., Dana Point, (949) 496-1555; www.danapoint-chamber.com.

Sat.-Sun.: **14 Annual Festival of Whales Street Faire**. More than 8,000 visitors are expected to attend this annual celebration. There will be live entertainment, kids' activities, food booths, arts and crafts, and more than 120 vendors. See website for a complete list of activities.

•**THE DANA POINT THEATER CO.**, Ocean Institute's Samueli Center, 24200 Dana Point Harbor Dr., Dana Point, (949) 496-2274; www.ocean-institute.org.

Sat.: **A Whale of a Play**. The Dana Point Theater Co. presents a fun, family-oriented production that introduces the audience to a whale's life; 8 p.m. \$8 at the door.

•**THE DESERT INSTITUTE**, Joshua Tree National Park, Hi-Desert Nature Museum, Yucca Valley, (760) 367-5535; desertinstitute@zippnet.net; www.joshuatree.org.

Fri.-Sun.: **Rocks and Minerals of Joshua Tree**. See how weathering and erosion created the magnificent formations in Joshua Tree. No previous training required. Learn to identify the Park's rocks and minerals. Call to register. Fri., 6-9 p.m.; Sat., 8 a.m.-5 p.m.; Sun., 8 a.m.-4 p.m. \$100.

•**DONNA O'NEILL LAND CONSERVANCY**, located off Hwy. 74, five miles east of the 5 fwy., (949) 489-9778; www.theconservancy.org.

Sat.: **Making Native American Music**. Join musician/teacher **Martin Espino** for a morning of music under the oaks. Espino is an expert on the instruments of the Medieval and Renaissance eras and plays classical guitar. For this workshop, he has researched traditional Native American instruments, and re-created many of them. Participants will make their own clappersticks and perform music of the Acjachmen and other Native American cultures. Reservations required, 10 a.m.-noon. \$10; **Photographing Wild Flowers**. Join photographer **Stephen Francis** for a workshop to explore the basic strategies of lighting and composition for wildlife photography. Francis has been published in numerous books, magazines and newspapers. Benefit from his experience while enjoying a peaceful afternoon amidst the conservancy's wildflowers. Reservations required, 3-5:30 p.m. \$10.

•**EL DORADO TUESDAY TWILIGHT RACING SERIES**, El Dorado Regional Park, 7550 E. Spring, Long Beach, (714) 356-1214; www.californiabicycleracing.org.

Every Tues.: **Criterion Series**, 60-minute timed races on a 1.75-mile loop. There will be races for three separate skill levels. Race times vary by date. See website for complete details. Thru August.

•**ENVIRONMENTAL NATURE CENTER**, 1601 16th St., Newport Beach, (949) 645-8489; www.ENCcenter.org.

Sat.: **Mushroom Walk**. Join wildlife biologist **Gregg Miller** on a search for wild mushrooms. Recent rains have caused the explosive growth of the fruiting bodies of fungus. Call for reservations, noon-1 p.m. \$2.

•**LAGUNA COAST WILDERNESS PARK**, 20101 Laguna Canyon Rd., Laguna Beach, (949) 923-2235; www.ocparks.com. Laguna Heights open daily, year-round, 7 a.m.-sun-

set. Parking, \$3.

Sat.-Sun.: **Willow Canyon**. There's open access on weekends, so share the trails with hikers, mountain bikers and equestrians; 8 a.m.-4 p.m.

•**LOS ANGELES MARATHON**, Fifth & Figueroa sts., Los Angeles, (310) 444-5544; www.lamarathon.com.

Sun.: **Marathon, Half-Marathon, 5K & Bike Tour**. See website for start times and race fees.

•**NEWPORT SAILING SINGLES**, Newport Harbor Yacht Club, 720 W. Bay Ave., Balboa, (714) 542-3690.

Wed.: **Meeting**. Club meets the second Wednesday of every month. If you enjoy sailing, you're invited, 7 p.m. For more info, call between 9 a.m. and 9 p.m.

•**OCEAN INSTITUTE**, 24200 Dana Point Harbor Dr., Dana Point, (949) 496-2274; www.ocean-institute.org.

Every Thurs.-Fri.: **Public Tour**. Enjoy a 45-minute behind-the-scenes tour of the center, 3:30 p.m. \$2.
Sat.: **Dennis Kelly**, Professor of Marine Sciences at Orange Coast College, delivers a dynamic presentation on the recent Killer Whale sightings off Orange County, 2 p.m.

Sun.: **Linda Blanchard**, a marine biologist with the Ocean Institute, delivers a special presentation on the jumbo squid, including a dissection. She will also explore the question of why a large number of the jumbo squids beached themselves recently on Orange County's beaches, 1 p.m.

Sat.-Sun.: **Whales: Blubber, Baleen & Bioacoustics**. Tour an exhibit that demonstrates how whales are uniquely adapted to their ocean environment, 10 a.m.-4 p.m. Thru March 13. \$5.50; children, \$3.50; **Whale Watching Cruise**. Three marine biologists lead cruises aboard the R/V *Sea Explorer*. Discover the world of the gray whale and use field guides and a hydrophone to identify dolphins, whales, seals and sea lions, 10 a.m.-12:30 p.m. & 1-3:30 p.m. \$22; children, \$19.

•**REI**, McFadden Place, 1411 Village Way, Santa Ana, (714) 543-4142; www.rei.com/stores/santaana.

Tues.: **Basic Bike Class**. Learn the basics of bicycle maintenance, including how to repair a flat tire, lube a chain and perform minor adjustments, 6:30-8:30 p.m.
Wed.: **Intro to GPS**. If you just bought a GPS unit, or are in the process of looking for one, this class will give you an overview of its features and functions, 7 p.m.

•**SAN DIEGO NATURAL HISTORY MUSEUM**, 1788 El Prado, San Diego, (619) 255-0203; www.sdnhm.org.

Sat.: **Hunters of the Sky**. Family-oriented program teaches participants about raptors. Meet a barn owl, a red-tailed hawk and an American kestrel. Reservations suggested, 10 a.m.-noon. \$12 per family.
Mon.: **Chocolate Lecture**. Learn about the natural history and culture of chocolate. Enjoy chocolate treats and, for the more adventurous, a traditional Maya hot chili-chocolate drink made from organic chilies. Reservations suggested, 7-9 p.m. Members, \$6; nonmembers, \$8.

Tues.: **What Bird Was That?** Discover how to identify birds by learning their colors, movements and sounds. This course is ideal for beginning birders. Adults only. Reservations required, 6-8 p.m. Members, \$30; nonmembers, \$38.

•**SANTA ANA LAWN BOWLING**, 510 E. Memory Lane, Santa Ana, (714) 639-3577.

Every Thurs., Sat. & Tues.: **Lawn Bowling**. Lawn Bowling isn't just a sport, but a gentle exercise for both the body and mind. Best of all, it doesn't take a sportsman to play the game. In fact, it is easier to teach a person who is willing to learn and doesn't know what to do than it is to help someone who has played all kinds of sports. And if you show up and watch for a few minutes—make sure you have flat-soled shoes—they'll give you a free lesson, 1 p.m.

•**SANTA ANA NORTH ROTARY RUN FOR HEALTH**, Centennial Regional Park, Edinger & Fairview, Santa Ana, (714) 841-5417; www.nealand.com/finishline.

Sat.: **10K Run, 5K Run/Walk & Half-Mile Kid Run**, 8 a.m. \$21.

pacific clippings

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santa ana, calif. 92711

O.C. Weekly

MAR 0 4 2005

ENVIRONMENT & SPORTS

ott Giffin compiled these listings. Please fax, mail or e-mail press releases at least two weeks ahead of time. Events are free unless otherwise noted.

•**CORN NATURALISTS**, The Center for Science and Environmental Education, 155 El Camino Real, Tustin, (949) 497-7647; www.cornaturalists.com.

Wed.: **Monthly Lecture Series**. Rick Behl discusses the geology of OC, 7 p.m.

•**ALPHA PHI WALK FOR CARE**, Aldrich Park, UC Irvine, Impius & W. Peltason drs., Irvine, (925) 708-5721; www.heartwalk.com.

Sat.: **Charity Walk**. The entire OC community is invited to attend a charity walk to benefit cardiac care and research. Sponsored by Alpha Phi Sorority and the OC chapter of the American Heart Association, the event will also feature speakers, information booths and snacks. Rain cancels, 10 a.m.-1 p.m.

•**AQUARIUM OF THE PACIFIC**, 100 Aquarium Way, Long Beach, (562) 590-3100; www.aquariumofpacific.org.

Sat.: **Sustainable Seafood Day**. Learn all about cooking environmentally friendly seafood dishes. Understand how what you choose to eat—and not eat—can help save our seas. There will be seafood tastings, demonstrations by local chefs and booths by groups promoting sustainable seafood practices, 9 a.m.-5 p.m. Free with general admission.

•**ARROWHEAD POND**, 2695 E. Katella Ave., Anaheim, (714) 740-2000; www.anaheimstom.com.

Fri.: **Anaheim Storm vs. Colorado** in a National Lacrosse League matchup. Call for ticket prices, 7:30 p.m.

•**AMP PENDLETON RACE SERIES**, various locations in Camp Pendleton, (760) 725-6836; www.ampPendletonRaces.com.

Sat.: **Bike Road Race**. The 26-mile road race is the first event in this series, 8:30 a.m. See website for fees.

•**APTAIN DAVE'S DOLPHIN SAFARI**, 34575 Golden Northern St., Dana Point, (949) 488-2828; www.dolphin-safari.com.

Sun.-Wed.: **Whale Watching**. Hop aboard a 26-passenger hi-tech catamaran equipped with an underwater video camera and special transducers. Hosted by an experienced marine naturalist. Call for more information and reservations, 9, 11:30 a.m. & 2:15 p.m. Thru May. \$45; children, \$35.

•**ASPERS WILDERNESS PARK**, 33401 Ortega Hwy., San Juan Capistrano, (949) 923-2210.

Sun.: **Nature Walk**. Short hike that explores the oak and sycamore woodlands, 8:30 a.m. Parking, \$5. Meet at the Ol' Corral.

SANTA ANA ZOO AT PRENTICE PARK, 1801 E. Chestnut Ave., Santa Ana, (714) 647-6568; www.santa-anazoo.org.

Daily: Maze Rainforest Adventure. Descend into four layers of Mesoamerican rainforest. Every trip through is a different and unique experience. The Santa Ana Zoo and the American Zoo and Aquarium Association present this exhibit highlighting the importance of rainforests to the health of our planet. Now to help protect the rainforest while gaining a deeper understanding of this critical habitat and its diverse inhabitants. Thru April 30. Free with admission (\$5).

SIERRA CLUB, various locations; angeles.sierraclub.org. Every Thurs. & Tues.: **Conditioning Hikes on Signal Hill.** Slow-, moderate- and tiger-paced hikes of three to five miles with 600 to 800 feet of elevation gain, 7 p.m. Hill St. & Redondo Ave., Long Beach, (562) 492-9401. Sat.: **Conditioning Hike on Signal Hill.** Moderate-paced four-mile hike with 700 feet of elevation gain, 7 a.m. Hill St. & Redondo Ave., Long Beach, (562) 596-1566.

WEDNESDAY: Long Beach to five-mile beach walk, 7 p.m. Belmont Pier parking lot (near Belmont Pool side), end of Terminal St., Long Beach, (714) 842-2055.

Wed.: Mile Square Park Conditioning Walk. Moderate-paced four-mile walk on flat terrain. Fit beginners welcome. Bring water and money for optional post-walk snacks or dinner, 6 p.m. Brookhurst & Heil (parking lot behind basketball courts), Fountain Valley, (949) 768-3610.

SIERRA SINGLES, various locations; angeles.sierraclub.org/ocss.

Every Thurs.: **Irvine Conditioning Hike.** Slow-, moderate- and tiger-paced hikes of four to seven miles on trails, 6:30 p.m. Turtle Rock Community Park, Sunnyhill & Turtle Rock drs., Irvine, (714) 963-6345.

Sat.: **Long Beach Nature Walk.** Moderate-paced four-mile walk around the El Dorado Nature Center. Learn about native birds, flora and fauna. Rain cancels, 7:50 a.m. El Dorado Library parking lot, Baker Rd. & Spring St., Long Beach, (714) 2404.

Peters Canyon Conditioning Hike. Fast-paced six-mile conditioning hike with 700 feet of elevation gain. Not for beginners, 8 a.m. Parking, \$2. Peters Canyon parking lot, 8548 E. Canyon View Ave., Orange, (714) 761-8761; if park is closed, meet in the Taco Bell parking lot, corner of Chapman Ave. & Jamboree Rd.

Tues.: **Irvine Conditioning Hike.** See description and location info above, 6:30 p.m.

UPPER NEWPORT BAY REGIONAL PARK, Newport Mesa, 600 Shellmaker, Newport Beach, (949) 640-1751.

Sat.: **Canoe Tour.** Join a naturalist for a two-hour guided canoe tour of the bay, 8:30 a.m. \$10. RSVP to (949) 923-2269.

Sun.: **Kayak Tour.** Embark on a kayak tour led by a naturalist, 10 a.m. \$20. Meet at Newport Dunes Resort. RSVP to (800) 585-0747.

WINTER TRAIL RUNNING SERIES, Blue Jay Campground, Long Canyon Rd. & Ortega Hwy., 21 miles east of 5 fwy. at San Juan Capistrano, Cleveland National Forest, (949) 857-1055; www.mdrunning.com. Compete on trails in the Santa Ana Mountains.

Sat.: **Team Event.** Bring a group of friends and race as a four-person team or sign up as an individual and be placed on a team. Participants will be rewarded with a post-race barbecued salmon feast, 8 a.m. \$25.

pacific clippings

p m b 1 1 7 8 9
santa ana, calif. 92711

Placentia News
Weekly

MAR 17 2005

TUESDAY 332

Musictime for ages 3-4 meets from 6 to 6:30 p.m. at the Placentia Library, 411 E. Chapman Ave. Free. Call (714) 528-1906, Ext.

pacific clippings

post office box 11789
santa ana, calif. 92711

Yorba Linda Star
Weekly

MAR - 3 2005

► **"Fire in the Morning":** Running indefinitely, Placentia Library, 411 E. Chapman Ave. Photography exhibit created by Yolanda Morelos Alvarez, president of the Orange County Mexican American Historical Society. Depicts the lives of Mexican Americans in Orange County from the early 1900s through World War II. Hours are 1 to 5 p.m. Sundays, 9 a.m. to 9 p.m. Mondays through Wednesdays, 9 a.m. to 6 p.m. Thursdays and 9 a.m. to 5 p.m. Saturdays. Free. Call (714) 528-1925.

pacific clippings

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Placentia News
Weekly

MAR - 3 2005

Placentia Library

The library, 411 E. Chapman Ave., is seeking volunteers to help with book sales and assisting customers, as well as pricing and sorting donations, with sale proceeds benefiting library programs and services. Match your skills and availability to library's needs. Information: (714) 528-1925, Ext. 201.

pacific clippings

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santa ana, calif. 92711

Placentia News
Weekly

MAR 17 2005

► **Classical guitar: 7 p.m.** Monday, Placentia Library, 411 E. Chapman Ave. Cal State Fullerton senior Darin Martineau will perform works by Milan, Sor, Mangore, Pujol, Giuliani and Gow, as well some traditional pieces. Free; refreshments served. Call (714) 528-1906, Ext. 209.

pacific clippings

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Placentia News
Weekly

MAR - 3 2005

Ireland and Scotland trip featured

Charles Frazee will present a slide show of his trips to Ireland and Scotland from 7 to 8:30 p.m. March 14 at the Placentia Library, 411 E. Chapman Ave.

The armchair travel presentation is free and open to the public. Refreshments and snacks will be provided.

Information: (714) 524-8408.

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Placentia News
Weekly

MAR 10 2005

Donors of wood chairs are needed

The Placentia Library

Foundation Board of Directors is working to replace 44 wood veneer chairs in the Children's Department with 44 solid-wood chairs. Members are asking people to sponsor a chair for \$200 a piece.

Each chair will have an engraved plate listing the donor's name.

Information: Laranné Millonizi (714) 528-1925, Ext. 201.

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Placentia News
Weekly

MAR 31 2005

TUESDAY

► **Musictime for ages 5-6** meets from 6:30 to 7:15 p.m. at the Placentia Library, 411 E. Chapman Ave. Free. Call (714) 528-1906, Ext. 212.

Agenda Item 47
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The Register
Daily

MAR 30 2005

PLACENTIA 332

New greenery: The city will plant trees in April on the center island of Bastanchury Road, between Gilman Circle and Valencia Avenue, to replace the diseased eucalyptus trees removed this month. The replacements are Canary Island pines and a red-dish-flowering tree known as a flame tree, city spokesman Matt Reynolds said. The \$32,000 project should be completed by June.

- Amy Taxin
(714) 704-3777
ataxin@ocregister.com

Public Clippings

Number 11789
Placentia, Calif. 92711

Placentia News
Weekly
MAR - 3 2005

Seats at Round Table honor 17 past presidents

...es, Virginia, there is such a thing as a free lunch, and there are 17 women of the Placentia Round Table Women's Club who can attest to that.

These ladies - all past presidents of this 103-year-old club - enjoyed a free lunch at the February meeting honoring past presidents. Two of the honorees are some distance: one from Dana Point and the other from Sun City; others reside locally.

Those honored were: Peggy Barnes, Brenda Bennett, Doris Black, Jill Botha, Anne Christensen, Sheri Closson, Joan Dressel, Shirley Fishel, Marge Horvath, Pat Matteson, Jane Merrill, Maureen Plegel, Eleanore Rankin, Marilyn Reading, Jan Steinbrenner, Jean Vorderkunz and Penny Wojcik. The freebies didn't end there, though.



ELEANORE RANKIN
NEIGHBORHOOD NEWS

Tommie Kalman, owner of Tommie's Pharmacy, brought a medical team that provided free blood-pressure screenings for all who wished

to take advantage of the procedure. High blood pressure is deemed to be one of the prominent risk factors for women experiencing sudden heart attacks.

The Go Red for Women health program, sponsored by the American Heart Association, will continue all year long; however, February was the month earmarked for a concentrated effort to make women more aware of their heart health.

Speaking at the meeting was Paulette Meadows, president of the California



COURTESY OF ELEANORE RANKIN

PLACENTIA ROUND TABLE Women's Club President Elena Mafra, seated fourth from left, gathers with 17 past presidents of the 103-year-old club.

Federation of Women's Clubs, making her first appearance before the club during her 2004-06 term of office.

Friends of Placentia Library members took advantage of the St. Valentine's Day theme to show their affection for the many volun-

teers who sort, price and display used books donated to

SEE NEIGHBOR • PAGE 17

NEIGHBOR

FROM PAGE 16

...e organization for subsequent resale.

The coffee time chairmen were Pat Irot and Nancy Tollefson.

While the decorations displayed hearts galore, none were as heartfelt as the thanks expressed by Library Director Elizabeth Minter to all who attended. Proceeds from the sales of these books go toward the purchase of new stock for the library's shelves, as well as upgrades in library furniture and fixtures.

With extended hours recently allowing the library to open its doors Saturdays, the need for more volunteers to man the bookstore must also be expanded, said Tollefson, who is in charge of scheduling volunteer time.

There are still a few time slots open for volunteer opportunities on Saturdays. If you are interested in helping fill a spot in the Friends' bookstore, call Laranne Mil-



TOMMIE KALMAN, of Tommie's Pharmacy in Placentia, addresses Placentia Round Table Women's Club members at the American Heart Association's Go Red for Women program focusing on women's heart health.

lonzi at (714) 528-1906, ext. 201. Substitute volunteers are also needed.

Oct. 8 is the date set for Placentia's Heritage Festival. And Chairman **Becky Lightfoot**, tells me that all sub-



PHOTOS COURTESY OF ELEANORE RANKIN

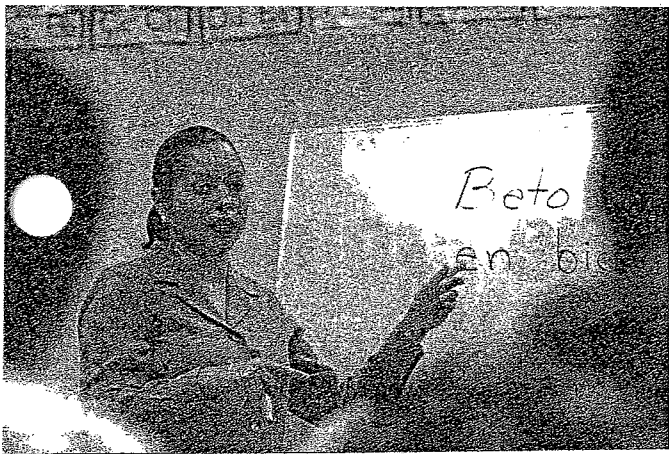
DISTRIBUTING PRIZES to lucky winners are Ginny Sanatar, from left, and Nadine Blansett, both directors of the Friends of the Library; and Nancy Tollefson, Book Store manager; with Pat Irot, vice president of Friends of Placentia Library.

committees are hard at work fulfilling their various and mounting duties.

"It's Country Time!" is the theme for this year's parade and festival at Tri-City Park.

There is still a need for more sponsors, so if you're interested in lending your name and financial support to this annual fun day, call Becky at (714) 524-9691.

Eleanore Rankin has the latest about families, clubs and business. Call her at (714) 524-8337 or fax information to (714) 524-8660. "Neighborhood News" appears every other week.



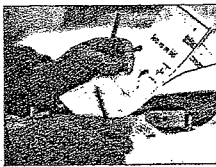
PHOTOS BY LIANNE MILTON/PLACENTIA NEWS-TIMES
MARIA GALLEGOS leads a literacy class last week for Spanish-speaking adults learning to read-write in their native language at the Whitten Community Center.

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 Weekly
 MAR 24 2005

Speaking out

Placentia's Spanish-speaking residents are expanding language and parenting skills by enrolling in classes.

By **AFSHA BAWANY**
 PLACENTIA NEWS-TIMES



MARIA GALLEGOS takes notes in literacy class.

Growing up in Guatemala, Isabel Perez didn't have the opportunity to read or write in her native language. She wasn't allowed to go to school in her town, and her parents didn't want her to receive an education.

Instead, they needed her to work. Thousands of miles away from home she left 13-year-old Perez to take care of the 43-year-old Perez. She went back to school, where she's learned the ABCs of Spanish.

Through the help of Spanish Literacy Classes offered periodically over the past two

years by the city's Human Services Division and Placentia Head Start, Perez and other Spanish-speakers are completing life-long goals.

According to the 2000 U.S. Census, 31 percent of Placentia's population is of Hispanic origin. And 23.3 percent of Placentia residents speak Spanish, according to the Cen-

sus Bureau.

Police Chief John Schaefer said his staff works with Community Services Department, Human Services and other organizations to reach out to the Hispanic community.

And the city can provide bilingual translators as needed, including six employees at City Hall who speak Spanish and 10 at the Police Department.

Other outreach includes classes and programs to expand language skills.

The Human Services Division has offered the 12-week, three-hour literacy sessions once or twice a year since



LIANNE MILTON/PLACENTIA NEWS-TIMES

SEE OUT • PAGE 4

ISMAEL CEJA practices reading aloud in Spanish last week in a free literacy class at the Whitten Community Center in Placentia, one of several programs offered Spanish-speaking residents.

OUT: Hispanic community connects

FROM PAGE 1

2000, depending on funding, said Maribel Cervantes, the program's coordinator.

But it's not enough, she said.

Marisa Cordova, Human Services manager, agreed. Human Services is under the city's umbrella; however, Placentia does not fund its programs. That makes it harder to obtain grants since it is a not a nonprofit group, Cordova said.

Each 12-week session costs close to \$2,000 to run. In the past, the local charitable group Altrusa International Inc., the Placentia Library and other organizations have helped pay for some of the expenses, including baby-sitting, teacher salaries and supplies. In addition, Cervantes organizes fund-raisers to help cover costs for the literacy class and a parenting class for Spanish-speakers. Proceeds also help provide Head Start care for children of students.

But it has been a struggle to show the literacy classes' benefits to others, Cordova said.

"It's hard to explain the program and purpose," she added, explaining: "If they don't know their own language, how are they going to learn English?"

At a literacy class held last week at the Whitten Center

teacher, Sandra Chavez, reviewed basic Spanish grammar.

Perez - a mother of three ranging from ages 11 to 20 - sees the program as a way to improve her communication with teachers and doctors, as well as to help her learn how to drive.

Chavez said her students are eager to accelerate their Spanish and English skills; however, she often has to repeat lessons because students tend to forget what they have learned - since the sessions are not held continuously through the year.

"It's frustrating to not be consistent," Cordova agreed.

Also, students in the parenting and Spanish programs said they would like to see more classes related to job training, nutrition and health.

Cervantes and Cordova would like to see an organization come forward that would work with the Hispanic community to help pass on information or relay the residents' needs to the department.

In addition to city Human Services, other agencies are reaching out to the Hispanic community.

The Placentia Library offers a free literacy and tutoring program for immigrants from many nations, and the

Programs in Placentia for Spanish-speakers

- The city Human Services Division and Placentia Head Start offer a free Spanish literacy class from 6 to 8:30 p.m. Tuesdays at the Whitten Center, 900 S. Melrose Ave. The 12-week class is meeting through April 19 and is designed for Spanish-speaking adults who are unable to read or write in their language. New members are welcome at any session. Information: (714) 986-2333.
- The two departments also offer parenting classes in Spanish to help moms and dads make positive behavioral changes in their children. The current session ends today, and a date is yet to be set for the next class. Information: (714) 986-2333.
- Placentia Library Literacy Services offers free one-on-one tutoring for students and adults. Information: Jim Roberts, (714) 524-8408, Ext. 215.
- A community-based English Tutoring Program is offered through the Placentia-Yorba Linda Unified School District. It is open to parents and community members. Here are the schools where classes are held: Kraemer, Melrose, Rio Vista, Ruby, Topaz and Tynes. Information on meeting schedules: district Assessment Center, (714)

Placentia-Yorba Linda Unified School District holds a Community-Based English Tutoring Program, which is provided through state funds at six district schools.

School readiness classes are also provided for 3- to 4-year-old children, while parents attend the tutoring classes. Baby-sitting service are provided for their children.

For example, there are at least 50 adults in Melrose Elementary School's morning class and another 60 in the evening, Principal Vivia Cuesta said. The classes are offered twice a week throughout the school year.

Nasaria Garzon is one of the English-learners at Melrose and she also takes part in Placentia Library's tutoring program.

At a parenting class last Thursday, the mother of three said she thinks there are many programs available for the Hispanic community - but the organizers lack a way to pass on the information.

If more school fliers and city documents were printed in Spanish, Garzon said more people would be willing to join classes.

For instance, the city's seasonal newsletter, The Placentia Quarterly, is written only in English, including the literacy program notice.

Placentia spokesman Ma Reynolds said the city has an English-only newsletter to avoid offending other cultures because it can't print the Quarterly in every language.

Part of the problem lies in the Hispanic culture, because it's hard to pull people into class, said Nancy Mory, who teaches the parenting class.

Maria Castro, a student in Mory's class, blamed limited attendance on the timing of some classes, which are offered in the daytime when people are working.

Castro, 40, a mother of three, took classes at the Placentia Library for two years. The lessons she learned have helped her move on to Whittier Continuing Education Center in Fullerton, where she is working toward a high school diploma.

Next, she'd like to go to college to work with computers.

"All the programs in Placentia, I think as a Hispanic should be taken advantage of. The more prepared we are, the more opportunities we

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Placentia News
Weekly **MAR 1 7 2005**

Donors of wooden chair are needed

³³²The Placentia Library Foundation Board of Directors working to replace 44 wood veneer chairs in the Children's Department with 44 solid-wood chairs.

Members are asking people to sponsor a chair for \$200 a piece. Each chair will have an engraved plate listing the donor's name.

Information: Laranne Millo-ni (714) 528-1925, Ext. 201.

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Placentia News
Weekly **MAR 3 1 2005**

Library teen tutors

³³²The Placentia Library's tutor training workshops will be offered from 1:30 to 4:30 p.m. Sunday and May 1. Volunteers need to attend only one workshop and must be 13 or older. Information: Toby Silberfarb, (714) 524-8408, Ext. 213 or Jim Roberts, at Ext. 215.

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Placentia News
Weekly **MAR 2 4 2005**

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The Register
Daily **MAR 2 8 2005**

12 TUESDAY ³³²

Orange County IBM PC Users' Group, 6:30-9:30 p.m. Placentia Library, 411 E. Chapman Ave. Free. No reservations needed. Information and directions: www.orcopug.org.

Orange County Multimedia Association, Digital Video Group meeting and project review. 7 p.m. Electric Pictures, Irvine Media Group, 2691 Richter, Suite 104, Irvine. Free. Reservations: Corliss, (714) 778-5336 or e-mail DV/3D SIG at dv@ocmma.org. Information: www.ocmma.org.

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Placentia News
Weekly **MAR 3 1 2005**

SUNDAY ³³²

Tutor training from 1:30 to 4:30 p.m. at the Placentia Library, at 411 E. Chapman Ave. Volunteers must be 13 or older and are asked to tutor a minimum of one or two hours a week. Call (714) 524-8408, Ext. 214 or Ext. 215.

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Placentia News
Weekly **MAR 2 4 2005**

TODAY ³³²

Holy Cross Melkite-Greek Catholic Church, 451 West Madison Ave. will hold Maundy Thursday communion service at 6 p.m. The washing of the feet and crucifixion service will begin at 8:30 p.m. Call (714) 985-1710 or see holycrossmelkite.org 'Lapsit' stories for ages 2 and younger are read from 10:15 to 10:35 a.m. at the Placentia Library, 411 E. Chapman Ave. Free. Call (714) 528-1906, Ext. 212.

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Placentia News
Weekly **MAR - 3 2005**

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Placentia News
Weekly **MAR 3 1 2005**

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Information: Laranne Millo-ni (714) 528-1925, Ext. 201.

SAFETY COMMITTEE MEETING
MARCH 23, 2005
MINUTES

I. Call to Order: 2:05 P.M.

Members Attending: Esther Guzman
Katie Matas
Wendy Goodson
Caroline Gurkweitz

III. Old Business

1. The fire extinguishers were checked by Katie Matas on March 23, 2005.

IV. New Business

1. The annual fire inspection was completed February 14, 2005.
2. The annual risk management questionnaire was submitted.

The next meeting will be April 20, 2005 at 2:00 P.M.

Respectfully submitted,



Katie Matas

Safety Training Courses Completed by Placentia Library Staff

Safety Courses	# of courses taken to date
General First Aid	11
Office Safety	10
Sexual Harrassment	12
Workplace Violence	3
Ethnic Diversification	5
Workplace Stress	4
Health & Welness	7
Diet & Nutrition	7
Computer Security	0
Back Injury	2
Slips/Trips/Falls	4
Hearing Conservation	1
Eye Safety	3
CPR Academic	7
Drug Free Workplace	1
Alcohol Free Workplace	5
Electrical Safety	1
General Office Ergonomics	2
Disaster Preparedness	5
Fire Extinguisher	2
Fire Prevention	0
Driving Safety	6
Workplace Violence	1
Building Evacuation	5
First Responders to Terrorist Incidents	2
TOTAL COURSES TAKEN	105

Staff who have completed the 3 core + 8 electives:

Gary Bell

LIBRARY DISTRICTS

(Education Code Title 1, Division 1, Part 11, Chapter 8, Articles 1- 6, Sections 19400-19532)

ARTICLE 1. FORMATION, ANNEXATION, DISSOLUTION

Sec. 19400. Organization and powers.

A library district may be organized, as provided in this chapter. The library district may establish, equip, and maintain a public library for the dissemination of knowledge of the arts, sciences, and general literature and may exercise the powers granted or necessarily implied pursuant to this chapter.

Sec. 19401. Territory.

The library district may include incorporated or unincorporated territory, or both, in any one or more counties, so long as the territory of the district consists of contiguous parcels and the territory of no city is divided.

Sec. 19402. Petition for formation.

Whenever the formation of a library district is desired, a petition which may consist of any number of instruments, may be presented at a regular meeting of the board of supervisors of the county in which is located the largest proportionate value of the lands within the proposed district as shown by the last equalized county assessment roll. The petition shall specify whether the proposed library district shall be governed by a three-member board of library trustees or by a five-member board of library trustees. The board of supervisors to whom the petition is presented is designated in this chapter as the supervising board of supervisors.

Sec. 19403. Petition: signatures.

The petition shall be signed by registered voters residing within the proposed library district equal in number to at least 5 percent of the number of votes cast in the territory comprising the proposed district at the last preceding general state election at which a Governor was elected.

Sec. 19404. Petition: filing and hearing.

The proceedings for the filing and hearing of the petition are governed and controlled by the provisions of Sections 58032, 58033, 58034, 58060, and 58061 of the Government Code.

Sec. 19405. Petition: final hearing.

The proceedings for final hearing of the petition and the formation of the district are governed and controlled by the provisions of Article 4 (commencing with Section 58090), Article 5 (commencing with Section 58130), and Article 7 (commencing with Section 58200) of Chapter 1 of Title 6 of the Government Code.

Sec. 19406. Protests.

On the filing of written protests by registered voters residing in the proposed district equal in number to at least 50 percent of the number of votes cast in the territory comprising the proposed district at the last preceding general state election at which a Governor was elected, the proceeding for the formation of the district shall be terminated as provided in Sections 58103 and 58104 of the Government Code.

Sec. 19407. Districts in more than one county.

No library district including territory in more than one county shall be organized under this chapter without the concurrent consent by resolution of each board of supervisors involved, as well as the consent of the governing body of each city to be included.

ARTICLE 2. TRUSTEES

Sec. 19420. Appointment and number.

Within 30 days after the filing with the clerk of the board of supervisors or county board of supervisors of the resolution declaring the organization of the district, the supervising board of supervisors shall appoint the required number of library trustees from the district at large.

Sec. 19421. Name of board of trustees.

The governing board of the district shall be called "the Board of Library Trustees of _____ Library District" (inserting the name of the particular district).

Sec. 19422. Terms of office.

The trustee shall hold office for the term of four years beginning on the last Friday in November next succeeding their appointment or election.

Sec. 19423. Terms for members of first board.

The first board of library trustees appointed or elected in a district shall at their first meeting so classify themselves by lot that their terms shall expire:

- (a) For three-member boards, one on the last Friday in November of the first odd-numbered calendar year next succeeding his or her appointment or election, and two on the last Friday in November of the second succeeding odd-numbered calendar year.
- (b) For five-member boards, two on the last Friday in November of the first odd-numbered calendar year next succeeding his or her appointment or election, and three on the last Friday in November of the second succeeding odd-numbered calendar year.

Sec. 19424. Board officers.

At its first meeting called after the original appointment of the board, and annually thereafter at its first meeting called after the last Friday in November in odd-numbered years, the board shall organize by electing one of its number president, and another one of its number secretary. They shall serve as such for one year or until their successors are elected and qualified.

Sec. 19425. Minutes, notification to State Librarian.

The board shall cause a proper record of its proceedings to be kept, and at the first meeting of the board of trustees of the library district, it shall immediately cause to be made out and filed with the State Librarian a certificate showing that the library district has been established, with the date thereof, the names of the trustees, and the officers of the board chosen for the current fiscal year.

Sec. 19426. Vacancies.

A vacancy in the board of library trustees shall be filled for the unexpired term by appointment of the supervising board of supervisors.

Sec. 19427. Holding office until successor is qualified.

Each library trustee shall hold office until his successor is elected and qualified.

Sec. 19428. Regular meeting.

The board of library trustees shall meet at least once a month, at such time and place as it may fix by resolution.

Sec. 19429. Special meetings.

Special meetings may be called at any time, as follows:

- (a) A special meeting of a three-member board of library trustees may be called by two trustees, by written notices served upon each member at least 12 hours before the time specified for the meeting.
- (b) A special meeting of a five-member board of library trustees may be called by three trustees, by written notices served upon each member at least 12 hours before the time specified for the meeting.

Sec. 19430. Quorum.

- (a) For three-member boards, two members constitute a quorum for the transaction of business.
- (b) For five-member boards, three members constitute a quorum for the transaction of business.

Sec. 19431. Increase in number of trustees from three to five.

A proposal to increase the number of seats on the board of library trustees from three to five may be initiated in either of the following alternative ways:

- (a) By a petition signed by registered voters residing within the library district equal in number to at least 5 percent of the total number of votes cast in the library district at the last preceding general state election at which a Governor was elected, and filed with the supervising board of supervisors of the library district.
- (b) By a resolution adopted by the board of trustees and filed with the supervising board of supervisors.

Sec. 19432. Public hearing on increased number of trustees from three to five.

- (a) The supervising board of supervisors, at its option, may conduct a public hearing on a petition or resolution filed pursuant to Section 19431. Notice of the hearing shall be published pursuant to Sections 6060 and 6061. At the hearing, any interested person shall be given an opportunity to present his or her views on the proposal. At the conclusion of the hearing, the supervising board of supervisors may increase the board of library trustees to a five member board.
- (b) If the board of library trustees is increased from three to five members, the supervising board of supervisors shall appoint the two additional trustees from the district at large, and the trustees shall classify themselves by lot so that their terms shall expire as provided in subdivision (b) of Section 19423.

ARTICLE 3. POWERS

Sec. 19460. Rules, regulations, and bylaws.

The board of library trustees shall make and enforce all rules, regulations, and bylaws necessary for the administration, government, and protection of the library under its management, and all property belonging to the district.

Sec. 19461. Administration of trust and property.

The board of library trustees shall administer any trust declared or created for the library, and received by gift, devise, or bequest, and hold in trust or otherwise, property situated in this state or elsewhere, and where not otherwise provided, dispose of the property for the benefit of the library.

Sec. 19462. Officers and employees.

The board of library trustees shall prescribe the duties and powers of the librarian, secretary, and other officers and employees of the library, determine the number of and appoint all officers and employees, and fix their compensation. The officers and employees shall hold their offices and positions at the pleasure of the board.

Sec. 19463. Purchase of personal property.

The board of library trustees shall purchase necessary books, journals, publications, and other personal property.

Sec. 19464. Purchase or other acquisition of real property.

The board of library trustees shall purchase real property, and erect or rent and equip, such buildings or rooms, as in its judgment are necessary properly to carry out the provisions of this chapter.

Sec. 19465. State publications.

The board of library trustees shall require the Secretary of State and other state officials to furnish the library with copies of any and all reports, laws, and other publications of the state not otherwise disposed of by law.

Sec. 19466. Interlibrary and non-resident loans.

The board of library trustees shall borrow books from, lend books to, and exchange books with other libraries, and may allow nonresidents of the district to borrow books upon such conditions as the board may prescribe.

Sec. 19467. General authority of board.

The board of library trustees shall borrow money, give security therefor, purchase on contract, and do and perform any and all other acts and things necessary or proper to carry out the provisions of this chapter.

Sec. 19468. Annual report to State Librarian.

The board of library trustees shall file, through the librarian, on or before the last day of August of each year, a report with the State Librarian at Sacramento giving the condition of its library and the number of volumes contained therein on the 30th day of June preceding. The report shall, in addition to other matters deemed expedient by the board of trustees or the district librarian, contain such statistical and other information as is deemed desirable by the State Librarian. For this purpose the State Librarian may send to the several district librarians instructions or question blanks so as to obtain the material for a comparative study of library conditions in the state.

Sec. 19469. Public hours.

The board of library trustees shall designate the hours during which the library shall be open for the use of the public.

Sec. 19470. Annual estimate of costs.

Annually, at least 15 days before the first day of the month in which county taxes are levied, the board of library trustees of each library district shall furnish to the board of supervisors of the county in which the district or any part thereof is situated, an estimate in writing of the amount of money necessary for all purposes required under this chapter during the next ensuing fiscal year.

Sec. 19473. Library district fund.

The tax shall be computed, entered upon the tax rolls, and collected in the same manner as county taxes are computed, entered, and collected. All money collected shall be paid into the county treasury to the credit of the particular library district fund and shall be paid out on the order of the district board, signed by the president and secretary.

Sec. 19475. Deposit of money to credit of library fund.

All money acquired by gift, devise, bequest, or otherwise, for the purposes of the library, shall be paid into the county treasury to the credit of the library fund of the district, subject only to the order of the library trustees of the district.

Sec. 19476. Safety, preservation, and application of fund not payable into treasury.

If the payment into the treasury is inconsistent with the terms or conditions of any gift, devise, or bequest, the board of library trustees shall provide for the safety and preservation of the fund, and the application thereof to the use of the library, in accordance with the terms and conditions of the gift, devise, or bequest.

Sec. 19477. Warrants.

Upon the receipt by the county auditor of an order of the library trustees of the district, he shall issue his warrant upon the county treasurer for the amount stated in the order.

Sec. 19478. Nonpayment for want of funds.

When any warrant is presented to the treasurer for payment and it is not paid for want of funds, the treasurer shall endorse thereon "not paid for want of funds" with the date of presentation and sign his name thereto, and from that time the warrant bears interest at the rate of 6 percent per annum until it is paid or until funds are available for its payment and the county treasurer gives notice to the warrant holder that funds are available for the payment. The giving of the notice is deemed complete upon deposit thereof in the United States mail in a sealed envelope addressed to the warrant holder at his address given by him at the time of presentation of the warrant to the treasurer, with postage thereon fully prepaid and registered.

Sec. 19479. Library free to inhabitants; violation of rules, regulations and bylaws.

Every library established under this chapter shall be forever free to the inhabitants and nonresident taxpayers of the library district, subject always to such rules, regulations, and bylaws as may be made by the board of library trustees. For violation of any rule, regulation, or bylaw a person may be fined or excluded from the privileges of the library.

Sec. 19480. Title of property.

The title to all property acquired for the purposes of the library, when not inconsistent with the terms of its acquisition, or not otherwise designated, vests in the district in which the library is or is to be situated.

Sec. 19481. Name of district.

Every library district shall be designated by the name and style of _____ Library District (using the name of the district) of _____ County (using the name of the county or counties in which the district is situated). In that name the trustees may sue and be sued, and may hold and convey property for the use and benefit of the district. A number shall not be used as a part of the designation of any library district.

Sec. 19482. Contracts with other libraries.

The board of library trustees and the boards of trustees of neighboring library districts, or the governing bodies of neighboring cities, or boards of supervisors of counties in which public libraries are situated, may contract to lend the books of libraries created under this chapter to residents of the counties, neighboring cities, or library districts, upon a reasonable compensation to be paid by the counties, neighboring cities, or library districts.

Sec. 19483. Property liable to taxation for county free library.

Anything in Sections 19100 to 19179, inclusive, to the contrary, notwithstanding, the property in any library district created under this chapter subsequent to the establishment of a county free library is subject to taxation for county free library purposes as though the library district had not been created. This section shall not apply to any adjustments in property tax allocations made pursuant to Section 19116.

ARTICLE 4. CLAIMS

Sec. 19500. Claims for money or damages.

All claims for money or damages against the district are governed by Part 3 (commencing with Section 900) and Part 4 (commencing with Section 940) of Division 3.6 of Title 1 of the Government Code except as provided therein, or by other statutes or regulations expressly applicable thereto.

ARTICLE 5. BIENNIAL ELECTION OF TRUSTEES

Sec. 19510. Biennial election of trustees.

An election shall be held biennially in each library district for the election of one or more library trustees who shall hold office for four years beginning on the last Friday in November next succeeding his election. This election shall be held in the district on the same day as the school district election as specified in Section 5000 in the odd-numbered years. Trustees shall be nominated in the manner prescribed in Section 5012.

Sec. 19511. Qualifications of electors.

To be qualified to vote at any library district election a person shall be registered to vote in the library district, at least 29 days before the election.

Sec. 19514. Appointment to vacancies by Board of Supervisors.

If pursuant to Section 5327 a district election is not held, the board of supervisors of the county in which the district, or the largest part thereof in area, is situated shall at its next regular meeting appoint to the positions of trustee those persons nominated, and such persons shall qualify, take office, and serve exactly as if elected at a general district election. If no person has been nominated, the board of supervisors shall appoint any qualified voter of the district to the position.

Sec. 19515. Conduct of elections.

Except as otherwise provided in this article, Chapter 3 (commencing with Section 5300) of Part 4 of this division shall govern and control the conduct of elections pursuant to this chapter.

ARTICLE 6. BONDS

Sec. 19520. Petition and purposes.

The board of trustees of any library district may, when in their judgment it is deemed advisable, and shall, upon a petition of 50 or more taxpayers and residents of the library district, call an election and submit to the electors of the district, the proposition of whether the bonds of the district will be issued and sold for the purpose of raising money for any or all of the following:

- (a) The purchase of suitable lots.
- (b) Procuring plans and specifications and erecting a suitable building.
- (c) Furnishing and equipping the building and fencing and ornamenting the grounds, for the accommodation of the public library.
- (d) Any or all of the purposes of this chapter.
- (e) Liquidating any indebtedness incurred for the purposes.
- (f) Refunding any outstanding valid indebtedness, evidenced by bonds or warrants of the district.

Sec. 19521. Election.

The bond election shall be called and conducted and the results thereof canvassed, returned, and declared in the manner provided in Chapter 3 (commencing with Section 5300) of Part 4 of this division.

Sec. 19522. Resolution for election.

The board of trustees shall set forth in the resolution calling for a bond election the amount and denomination of the bonds, the rate of interest, and the number of years that all or any part of the bonds are to run.

Sec. 19524. Required majority.

If it appears that two-thirds of the votes cast at the election were cast in favor of issuing the bonds, the board shall enter the fact upon its minutes and shall certify all the proceedings to the supervising board of supervisors. Thereupon the board of supervisors shall issue the bonds of the district, in the number and amount provided in the proceedings, and the district shall be named on the bonds. The bonds shall be paid out of the building fund of the district.

The money for the redemption of the bonds and the payment of interest thereon shall be raised by taxation upon the taxable property in the district.

Sec. 19525. Limitation on total amount issued.

The total amount of bonds issued shall not exceed 5 percent of the assessed value of the property of the district, prior to the 1980-81 fiscal year and shall not exceed 1.25 percent of the assessed value of the district beginning after the 1981-82 fiscal year, as shown by the last equalized assessment roll of the county or counties in which the district is situated.

Sec. 19526. Form and term.

The supervising board of supervisors by an order entered upon its minutes shall prescribe the form of the bonds and of the interest coupons attached thereto, and shall fix the time when the whole or any part of the principal of the bonds shall be payable, which shall not be more than 40 years from the date thereof.

Sec. 19527. Interest, price and use of proceeds.

The bonds shall not bear a greater amount of interest than 6 percent, to be payable annually or semiannually. The bonds shall be sold in the manner prescribed by the board of supervisors, but for not less than par, and the proceeds of the sale thereof shall be deposited in the county treasury to the credit of the building fund of the library district, and shall be drawn out for the purposes for which the bonds were issued as other library money is drawn out.

Sec. 19528. Tax levy for debt service.

The board of supervisors of each county in which any part of the district is situated, at the time of making the levy of taxes for county purposes, shall levy a tax for that year upon the taxable property in the district, at the equalized assessed value thereof for that year, for the interest and redemption of the bonds. The tax shall not be less than sufficient to pay the interest of the bonds for that year, and such portion of the principal as is to become due during the year. In any event the tax shall be high enough to raise, annually, for the first half of the term the bonds are to run, a sufficient sum to pay the interest thereon, and during the balance of the term, high enough to pay the annual interest and to pay, annually, a proportion of the principal of the bonds equal to a sum produced by taking the whole amount of the bonds outstanding and dividing it by the number of years the bonds then have to run.

Sec. 19529. Deposit an use of debt service levy.

All money levied, when collected, shall be paid into the county treasury to the credit of the library district, and shall be used for the payment of principal and interest on the bonds, and for no other purpose. The principal and interest on the bonds shall be paid by the county treasurer, upon the warrant of the county auditor, out of the fund provided therefore. The county auditor shall cancel and file with the county treasurer the bonds and coupons as rapidly as they are paid.

Sec. 19530. Petition for cancellation of unsold bonds.

Whenever any bonds issued under this article remain unsold for the period of six months after having been offered for sale in the manner prescribed by the supervising board of supervisors, the board of trustees of the library district for or on account of which the bonds were issued, or of any library district composed wholly or partly of territory which, at the time of holding the election authorizing the issuance of the bonds, was embraced within the district for or on account of which the bonds were issued, may petition the supervising board of supervisors to cause the unsold bonds to be withdrawn from the market and canceled.

Sec. 19531. Notice of hearing on petition.

Upon receiving the petition, signed by a majority of the members of the board of trustees, the supervising board of supervisors shall fix a time for hearing the petition, which shall be not more than 30 days thereafter, and shall cause a notice, stating the time and place of hearing, and the object of the petition in general terms, to be published as provided in this chapter.

Sec. 19532. Hearing and order for cancellation.

At the time and place designated in the notice for hearing the petition, or at any subsequent time to which the hearing is postponed, the supervising board of supervisors shall hear any reasons that are submitted for or against the granting of the petition, and if they deem it for the best interests of the library district named in the petition that

the unsold bonds be canceled, they shall make and enter an order in the minutes of their proceedings that the unsold bonds be canceled. Thereupon the bonds, and the vote by which they were authorized to be issued, shall cease to be of any validity whatever.

