

**MINUTES
PLACENTIA LIBRARY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
April 21, 1998**

CALL TO ORDER

The Regular Meeting of the Placentia Library District Board of Trustees was called to order on April 21, 1998 at 7:34 P. M. by President Peggy Dinsmore.

ROLL CALL

Members Present: President Peggy Dinsmore, Secretary Ray Evans; Trustees Robin Masters, and Jean Pappas; and Library Director Elizabeth Minter.

Members Absent: Sandra Stark

Others Present: Administrative Assistant Charlene Dumitru; and Friends of Placentia Library Representative Ted Farkas.

**ADOPTION OF
AGENDA**

It was requested that Agenda Item 32, Performance Review for Library Director, be moved to the last item of the Agenda.

It was moved by Trustee Masters, seconded by Secretary Evans to adopt the Agenda as modified:

AYES:	Dinsmore, Evans, Masters, Pappas
NOES:	None
ABSTAIN:	None
ABSENT:	Stark

MINUTES

It was moved by Trustee Masters, seconded by Secretary Evans to approve the Minutes of the Regular Meeting of March 17, 1998 as presented.

AYES:	Dinsmore, Evans, Masters, Pappas
NOES:	None
ABSTAIN:	None
ABSENT:	Stark

**ORAL
COMMUNICATIONS**

No members of the public requested to address the Board at this time.

**PRESIDENT'S
REPORT**

President Dinsmore reported that the Gold Rush series is very successful and that a grant was approved from the California Council of the Humanities for the History Alive Chautauqua Program to be hosted by the District. Matching funds for the Chautauqua Program will be provided by the Friends.

President Dinsmore also reported that there was an excellent response to the "Contested Values - Tug-of-War in the School Yard" program hosted by the District on Tuesday, March 31.

President Dinsmore and Trustee Stark will attend the State Library Orientation and Training Workshop for Public Library Trustees, Commissioners, Friends, and Supporters to be held in Riverside, April 29 through May 1.

TRUSTEE REPORTS

Trustee Pappas mentioned several recent articles about Beanie Baby Bears and expressed appreciation for the four Beanie Babies donated by Bolin's Mail Sender which were used as a fund-raiser at the Author's Brunch on March 7.

FRIENDS OF THE LIBRARY

Trustee Pappas requested that the Friends report be modified to indicate that the soft sculpture of the Velveteen Rabbit recently installed in the Children's Department was in honor of Nita Godwin.

Library Director Minter reported that the Friends had an excellent turnout for the 30th Anniversary event held on April 20. She also reported that the winning drawings from the children's art contest were made into mouse pads.

Library Director Minter referred to the material in the Board packet. She reported that the Friends' Annual Booksale will be held on Friday, May 15 and Saturday, May 16.

CLAIMS

It was moved by Trustee Pappas, seconded by Trustee Masters to approve Agenda Items 8 through 11:

Nonstandard Claims in the amount of \$0.00
Claims forwarded by the Library Director in the amount of \$0.00
Current Claims and Payroll in the amount of \$49,188.94
Interfund transfers in the amount of \$0.00

AYES: Dinsmore, Evans, Masters, Pappas
NOES: None
ABSTAIN: None
ABSENT: Stark

FINANCIAL REPORTS

It was moved by Trustee , seconded by Trustee Masters to receive and file Agenda Items 12 through 17:

Financial Reports for March, 1998
Office General Ledger & Check Registers for March, 1998
Acquisitions Report for March, 1998
Overdue Collection Report for March, 1998
Debit Card System Reimbursement Report for March, 1998
Gifts Report for March, 1998

AYES: Dinsmore, Evans, Masters, Pappas
NOES: None
ABSTAIN: None
ABSENT: Stark

**GENERAL CONSENT
CALENDAR**

It was requested that Agenda Item 23, Legislative Reports, be removed for discussion.

It was moved by Trustee Masters, seconded by Secretary Evans to receive and file Agenda Items 18 - 22 and 24 - 29.

Building Maintenance Report for March, 1998 (Receive & File)

Personnel Report for March, 1998 (Receive, File
and Ratify Appointments)

Volunteer Report for March, 1998 (Receive & File)

Circulation Report for March, 1998 (Receive & File)

Review of Shared Maintenance Cost with the City of Placentia
under the Joint Powers Authority (Receive & File)

Minutes of the Executive Committee of the Independent Special
Districts of Orange County (ISDOC) of March 3, 1998.
(Receive & File)

Brown Act Compliance for Library Trustees and Commissioners
as prepared by McCormick, Kidman & Behrens and presented
to the California Association of Library Trustees and
Commissioners on February 28, 1998 by Janet Morningstar.
(Receive & File)

Notification from the County of Orange Office of Auditor
Controller of the reduction in the charge for adding special
assessments, special taxes, and user fees to the property tax
rolls. (Receive & File).

Memo from the City of Irvine regarding the Annexation of the
Remainder of Irvine Ranch Water District and Yorba Linda
Water District into Orange county Water District. (Receive &
File)

Status Report on the preparation of a Strategic Plan for Placentia
Library District. (Receive & File)

Ratification of acceptance of History of Life Chautauqua Program
Grant from the California Council of Humanities. (Ratify
Application and Grant Acceptance, and Receive & File)

AYES: Dinsmore, Evans, Masters, Pappas

NOES: None

ABSTAIN: None

ABSENT: Stark

It was moved by Trustee Masters, seconded by Trustee Pappas to Receive
& File Agenda Item 23, Legislative update from the California Library
Association.

AYES: Dinsmore, Evans, Masters, Pappas

NOES: None

ABSTAIN: None

ABSENT: Stark

**TRUSTEE
HANDBOOK
REVISION**

It was moved by Trustee Pappas, seconded by Trustee Masters to approve the Trustee Handbook as presented:

AYES: Dinsmore, Evans, Masters, Pappas
NOES: None
ABSTAIN: None
ABSENT: Stark

**LIBRARY REVENUE
ISSUES AND
FEASIBILITY OF
LIBRARY PARCEL
TAX BALLOT ISSUE**

Library Director Minter reviewed the Library revenue issues as presented in the Board packet.

It was moved by Trustee Masters, seconded by Secretary Evans to Receive and File Agenda Item 31, Review Library Issues and Discussion of Feasibility of Library Parcel Tax Ballot Issue.

AYES: Dinsmore, Evans, Masters, Pappas
NOES: None
ABSTAIN: None
ABSENT: Stark

**SPECIAL DISTRICTS
SELECTION
COMMITTEE**

It was moved by Trustee Pappas, seconded by Secretary Evans that the Board cast its vote for the Special District seats on the Local Agency Formation Commission as follows;

Jack Rosenthal, regular
Williams J. Goodwin, alternate

AYES: Dinsmore, Evans, Masters, Pappas
NOES: None
ABSTAIN: None
ABSENT: Stark

STAFF REPORTS

It was moved by Trustee Pappas, seconded by Trustee Masters to Approve Agenda Items 38-42:

Program Committee Report for March, 1998
Children's Services Report for March, 1998
Publicity Materials produced for March, 1998
Placentia Library Literacy Services Report for March, 1998
Safety Committee Minutes for March, 1998

AYES: Dinsmore, Evans, Masters, Pappas
NOES: None
ABSTAIN: None
ABSENT: Stark

**PERFORMANCE
REVIEW FOR
LIBRARY
DIRECTOR**

Pursuant to California Government code Section 54957.6 the Board went into closed session at 8:51 P. M. to discuss the Performance Review for the Library Director, a personnel matter.

The Board returned to open session at 10:37 P. M.

The Board agreed to continue discussion of the Performance Review for the Library Director to Saturday, May 2, at 9:00 A. M.

The Regular Meeting of the Board of Trustees of the Placentia Library District adjourned at 10:40 P.M.



Ray Evans, Secretary

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