

**MINUTES
PLACENTIA LIBRARY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
November 19, 2007**

- CALL TO ORDER** President Shkoler called the Regular Meeting of the Placentia Library District Board of Trustees to order on October 24, 2007, at 6:30 P.M.
- ROLL CALL**
- Members Present:** President Al Shkoler, Secretary Jean Turner, Trustees Richard DeVecchio, and Betty Escobosa, and Library Director Elizabeth Minter.
- Members Absent:** Gaeten Wood
- Managers Absent:** None
- Others Present:** None
- ADOPTION OF AGENDA** It was moved by Trustee Escobosa and seconded by Secretary Turner to adopt the Agenda as printed.
- AYES:** Shkoler, Turner, DeVecchio, Escobosa
NOES: None
ABSTAIN: None
ABSENT: Wood
- ORAL COMMUNICATIONS** No members of the public addressed the Board.
- PRESIDENT REPORT** President Shkoler reported that he attended several Ad Hoc Marketing Committee meetings with the Library staff and a proposed logo will be presented. He also attended the Chamber Breakfast on November 29th, featuring Assemblyman Mike Duvall as the speaker.
- TRUSTEES' REPORTS**
- Secretary Turner reported that she attended the November 15, 2007 Trustee Work Session.
- Trustee DeVecchio had reported that he attended the Placentia Library Friends Foundation Board Meeting and Investment Committee Meetings for November 2007.
- Trustee Escobosa reported that she attended the Ad Hoc Marketing Committee meeting and the Chamber Breakfast as well.
- FRIENDS FOUNDATION REPORT** Library Director reminded the Board the Midwinter Western Round-Up Dinner is scheduled for January 10, 2007.
- CONSENT CALENDAR** It was moved by Secretary Turner and seconded by Trustee Wood approve Agenda Items 9-39A as amended.
- Library employee, Gary Bell, entered the meeting to observe.

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MINUTES

Minutes of the October 24, 2007 Library Board of Trustees Regular Meeting and the November 15, 2007 Work Session.

CLAIMS

Claims 5048,5049,5050,5051, and 5052 by Minter/Shkoler, for a total Current Claims for Fiscal Year 2007-2008 of \$36,572.52 for Fund 707.

Current Claims 5053,504,5055,5056, and 5057 for total of \$48,111.76 for the Fiscal Year 2007-2008 and Payrolls #12 (12/5/07) for \$47,472.00 and #13 (12/19/07) for \$47,472.00 for \$94,944.00 for a combined total of \$143,055.76.

FY2007-2008 Cash Flow Analysis through November 19, 2007 and the Schedule of Anticipated Property Tax Revenues for FY2007-2008 as Provided by the Orange County Auditor and recommendation that no funds be transferred at this time.

FINANCIAL REPORTS

Financial Reports for October 2007

Office General Ledger & Check Registers for October 2007

Acquisitions Report for October 2007

Entrepreneurial Report for October 2007

Collection Agency Report for October 2007

Gifts Report for October 2007

GENERAL CONSENT CALENDAR

Building Maintenance for October 2007

Personnel Report for October 2007

Volunteer Report for October 2007

Circulation Report for October 2007

Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority

Legislative Reports from the California Special Districts Association and the California library Association

Status Report on Partnerships with Community Organizations

Status Report on Active Grant Applications

Poet Laureate Report

Assessed Valuation Report for Fiscal Year 2007-2008 as prepared by the office of the Auditor-Controller, County of Orange

Library of California Board actions taken at its October 31, 2007 Teleconference meeting.

Placentia Library District Policy 2030-Holidays, as amended October 24, 2007.

Memorandum of Agreement between the Placentia Library Friends Foundation and the Placentia Library District as executed on November 13, 2007.

AYES: Shkoler, Turner, DeVecchio, Escobosa
NOES: None
ABSTAIN: None
ABSENT: Wood

STAFF REPORTS

Director's Report for October 2007

Program Committee Report for October 2007

Children's Services Report for October 2007

Placentia Library Literacy Services Report for October 2007

Reference and Adult Services Report for October 2007

History Room Report for October 2007

Placentia Library Web Site Report for October 2007

Technology Report for October 2007

Publicity Materials produced for October 2007

Safety Committee Minutes for October 2007

AYES: Shkoler, Turner, DeVecchio, Escobosa
NOES: None
ABSTAIN: None
ABSENT: Wood

LEGISLATIVE ISSUES

Library Director reported she attended the North Orange County Legislative Alliance monthly meeting of November 8, 2007 in Brea, CA.

The status of the State Budget is uncertain at this time. There is a concern with the security of the Special District and Local Government Property Tax Allocation.

HR Consultant, Valerie Poole, entered the meeting.

**POLICY 6020-
INTERNET ACCESS
POLICY**

It was moved by Secretary Turner and seconded by Trustee DeVecchio to adopt as a first reading Policy 6020 and refer to staff for further comments.

**WORD OF MOUTH
MARKETING –
DECEMBER 2007**

Public Services Manager Roberts reported that the Child's Christmas in Wales Program on December 20, 2007 at 6:30P.M.

**AD HOC
MARKETING
COMMITTEE - LOGO**

The Board selected the new Library logo.

**TRAVEL
AUTHORIZATION**

It was moved by Trustee DeVecchio and seconded by Trustee Escobosa to authorize travel for Library Director Minter to attend the Director's Retreat for System Consolidation to be held on Friday, November 30, 2007 in Menlo Park, with all travel expenses to be paid from the Santiago Library System.

**AGENDA
PREPARATION**

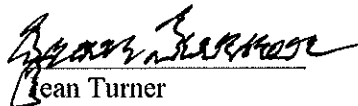
Agenda Preparation for the December Meeting will be held on Monday, December 17, 2007 at 6:30 P.M.

ADJOURNMENT

The Regular Meeting of the Board of Trustees of the Placentia Library District for November 19, 2007 adjourned at 7:35 P.M.

NEXT MEETING

The December Library Board Meeting will be held on Monday, December 17, 2007 at 6:30 P.M. in the Library History Room.



Jean Turner
Secretary
Library Board of Trustees



Al Shkoler
President
Library Board of Trustees