



4. Oral Communications

*Members of the public may address the Library Board of Trustees on any matter within the jurisdiction of the Board. Presentations by the public are limited to 5 minutes per person. Members of the public are also permitted to address the Library Board of Trustees on specific Agenda Items before and at the time that an Item is being considered by the Board. Action may not be taken on items not on the Agenda except in emergencies or as otherwise authorized. Reference: California Government Code Sections 54954.3, 54954.2(b).*

**TRUSTEE & ORGANIZATIONAL REPORTS**

5. Board President Report - oral

*The President makes announcements of general interest to the community and the Library Board of Trustees as well as conducting any ceremonial matters.*

6. Trustee Reports

*The Trustees make announcements of general interest to the community and the Library Board of Trustees, and report on meetings attended on behalf of the Board of Trustees.*

7. Placentia Library Friends Foundation Board of Director's Report (Trustee Turner)

**CONSENT CALENDAR (Items 8 – 26)**

Presentation: Library Director

Recommendation: Approve by Motion

*Items 8 – 26 may be considered together as one motion to approve the Consent Calendar. Items may be removed for individual consideration before the Consent Calendar is adopted. Items removed must then each have a separate motion.*

**MINUTES (Item 8)**

8. Minutes of the December 21, 2009 Library Board of Trustees Regular Meeting. (Receive & File and Approve)

**CLAIMS (Items 9 – 12)**

9. Nonstandard Claims in excess of \$300. (Receive & File and Approve)
10. Claims forwarded by the Library Director and Library Trustees. (Receive & File and Approve)
11. Current Claims and Payroll. (Receive & File and Approve)
12. FY2008-2009 Cash Flow Analysis through October 2009; the Schedule of Anticipated Property Tax Revenues for FY2008-2009 as provided by the Orange County Auditor; and recommendation that no funds be transferred at this time. (Receive & File).

**TREASURER'S REPORTS (Items 13 – 16)**

13. Financial Reports for December 2009 for Placentia Library District Accounts on Deposit with the Orange County Treasurer. (Receive & File)
14. Balance Sheet for December 2009. (Receive & File)
15. Acquisitions Report for December 2009. (Receive & File)

16. Entrepreneurial Activities Report for December 2009. (Receive & File)

**GENERAL CONSENT REPORTS (Items 17 – 19)**

17. Personnel Report for December 2009. (Receive, File, and Ratify Appointments)  
18. Circulation Report for December 2009. (Receive & File)  
19. Review of Shared Maintenance Costs with the City of Placentia under the JPA. (Receive & File)

**STAFF REPORTS (Items 20 – 26)**

20. Library Director's Report for December 2009.  
21. Library Services Manager's Report for December 2009.  
22. Children's Services Report for December 2009.  
23. Literacy / Volunteer Services Report for December 2009.  
24. Reference and Adult Services Report for December 2009.  
25. Local History Room Report for December 2009.  
26. Placentia Library Web Site & Technology Report for December 2009.

**CONTINUING BUSINESS**

27. Placentia Library District Policies: #2320, #4080, #4085 and #6040  
Presentation: Library Director  
Recommendations: 1) Remove the Placentia Library District Policy #2320, Job Description – Coordinator of Development & Volunteer Services.  
2) Approve changes to the Placentia Library District Policy #4080, Membership in Associations as presented.  
3) Approve changes to the Placentia Library District Policy #4085, Support Organizations as presented and authorize staff to present changes to the Placentia Library Friends Foundation at their February meeting.  
4) Approve change to the Placentia Library District Policy #6040, Beverage & Food Policy as presented.
28. Placentia Library District Policy #2110, Health and Welfare Benefits  
Presentation: Library Director  
Recommendations: 1) Placentia Library District pays 100% of the premium for dental, vision, long-term accidental death and dismemberment coverage for regular part-time employees, beginning July 1, 2010, to comply with the District's current coverage with SDRMA; or  
2) Placentia Library District to discontinue dental, vision, long-term accidental death and dismemberment coverage for regular part-time employees, beginning March 1, 2010, to comply with the District's current coverage with SDRMA; and

- 3) Discontinue the \$54.00 monthly co-pay for exempt employees.

**NEW BUSINESS**

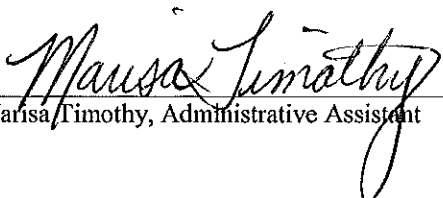
29. Presentation of Fiscal Year 2007-2008 Financial Audit by Lynne Netty, CPA from Macias Gini & O'Connell.  
Presentation: Lynne Netty, CPA  
Recommendation: Receive & File the Fiscal Year 2008-2009 Financial Audit for the Placentia Library District of Orange County.
30. Travel Authorizations: Library Board of Trustees and Library Director to attend the California Association of Library Trustees and Commissioners to attend the Spring Workshop on March 13, 2010 at the Crowell Public Library in the City of San Marino.  
Presentation: Library Director  
Recommendation: Authorize Library Board of Trustees and Library Director to attend the California Association of Library Trustees and Commissioners to attend the Spring Workshop on Saturday, March 13, 2010 at the Crowell Public Library, in the City of San Marino, at a cost of \$18.00 per person plus mileage, with the expenses to be from the General Fund.
31. Payment for Restroom Renovation  
Presentation: Acting Human Resources/Finance Analyst  
Recommendation: Authorize staff to use Fund 706 to pay the invoice from Dalke Construction for the restroom renovation.
32. Request From the Red Cross For a Meeting Room Fee Waiver  
Presentation: Library Director  
Recommendation: Action to be determined by the Library Board of Trustees.

**ADJOURNMENT**

33. Agenda Preparation for the February Unusual Date Meeting which will be held on Tuesday, February 16, 2010 unless re-scheduled by the Library Board of Trustees.
34. Review of Action Items.  
*No action or discussion shall be taken on any item not appearing on the posted Agenda, unless authorized by law.*
35. Adjourn

\*\*\*\*\*CERTIFICATION OF POSTING\*\*\*\*\*

I, Marisa Timothy, Administrative Assistant, of the Placentia Library District, hereby certify that the Agenda for the January 25, 2010 Meeting of the Library Board of Trustees of the Placentia Library District was posted on January 20, 2010.

  
Marisa Timothy, Administrative Assistant