

## RESOLUTION NO. 20-01

### A RESOLUTION OF THE BOARD OF TRUSTEES ("BOARD") OF THE PLACENTIA LIBRARY DISTRICT ("DISTRICT") OF ORANGE COUNTY AMENDING THE DISTRICT'S 2019-2021 FISCAL YEAR BUDGET

**WHEREAS**, on May 17, 2019, the Board adopted the District's biennial budget for the Fiscal Year 2019-2021; and,

**WHEREAS**, it is prudent to review the adopted budget, adjust to reflect operational changes, and where necessary to authorize the increase or decrease in the Fiscal Year 2019-2021 budget line items; and,

**WHEREAS**, the Fiscal Year 2020-2021 adopted expenditure budget is to be amended to reflect the total of \$3,272,214 in lieu of the adopted \$3,151,749 total; and,

**WHEREAS**, the District is in the midst of a COVID-19 pandemic has had and is anticipated to have, in the near future, a negative impact on resources available for General Fund operations; and,

**WHEREAS**, the Library Director has reviewed the 2019-2021 Fiscal Year Budget with regard to meeting the revenue and expenditure estimates set forth therein and has determined the amendments set forth herein are necessary for the District to complete the current fiscal year and move forward with the 2020-2021 Fiscal Year within respective budget constraints.

**NOW, THEREFORE**, BE IT RESOLVED that the Library Board of Trustees of the Placentia Library District of Orange County, hereby amends the 2019-2021 Budget as follows:

- 2019-2020 Projections
  - Revenue – 6% increase or \$109,704
    - Property Tax – 7% increase or \$193,618
    - State Grants – 73% increase or \$40,000
    - Fees – 31% increase or \$9,000
    - Newsletter – 6% increase or \$900
    - Passports – 48% decrease or \$140,000
    - Meeting Room – 73% decrease or \$2,200
    - Proctoring – 73% decrease or \$6,950
    - PLFF – 2% decrease or \$6,000
  - Expenditures – 12% decrease or \$403,239
    - Salaries & Benefits – 1% decrease or \$26,554
    - Maintenance – 26% decrease or \$41,000
    - COVID-19 PPE – 100% increase or \$30,000
    - Office Supply & Postage – 10% decrease or \$10,000
    - Professional and Specialized Services – 2% increase or \$4,500
    - Programs – 53% decrease or \$80,000
    - Books/Library Materials – 23% decrease or \$60,183

- Capital Project – 6% decrease or \$132,740
- 2020-2021 Amendments
  - Revenue – 14% decrease or \$416,862
    - Property Tax – 10% decrease or \$264,915
    - State Grants – 25% increase or \$10,000
    - Fees – 5% decrease or \$5,000
    - Newsletter – 100% increase or \$700
    - Passports – 53% decrease or \$170,000
    - Meeting Room – 100% decrease or \$3,000
    - Proctoring – 80% decrease or \$8,000
    - PLFF – 55% decrease or \$30,000
  - Expenditures – 16% decrease or \$527,327
    - Salaries & Benefits – 13% decrease or \$250,102
    - Maintenance – 4% increase or \$5,000
    - COVID-19 PPE – 100% increase or \$20,000
    - Office Supply & Postage – 50% increase or \$45,000
    - Professional and Specialized Services – 14% decrease or \$26,000
    - Programs – 9% decrease or \$5,000
    - Books/Library Materials – 45% decrease or \$179,725

IN BOARD MEETING DULY PASSED this 21<sup>st</sup> day of May, 2020.

AYES: President Carline, Secretary Shkoler, Trustee DeVecchio, Trustee Martin, Trustee Minter

NOES: ( )

ABSENT: ( )

ABSTAIN: ( )

Approved:




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Gayle Carline, President

Attest:




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Al Shkoler, Board Secretary

Approved as to form:




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David DeBerry, District Counsel