

MINUTES
PLACENTIA LIBRARY DISTRICT
SPECIAL DATE MEETING OF THE BOARD OF TRUSTEES
AUGUST 27, 2020

CALL TO ORDER

President Carline called the Special Date Meeting of the Placentia Library District (PLD) Board of Trustees to order on August 27th, 2020 at 5:05 p.m.

Members Present: President Gayle Carline, Secretary Al Shkoler, Trustee Richard DeVecchio, Trustee Jo-Anne Martin, Trustee Elizabeth Minter

Members Absent: None

Staff Present: Jeanette Contreras, Library Director; Yesenia Baltierra, Assistant Library Director; Fernando Maldonado, Business Manager; Alyssa Stolze, Administrative Assistant.

Guests: None

ADOPTION OF AGENDA

It was moved by Secretary Shkoler and seconded by Trustee Minter to adopt the Agenda (Item 3).

AYES: Carline, Shkoler, DeVecchio, Martin, Minter

NOES: None

ABSENT: None

ORAL COMMUNICATION

None (Item 4).

**REVIEW AND DISCUSS
PHASE 2 DUE TO
GOVERNOR'S REMOVAL OF
ORANGE COUNTY OFF THE
WATCH LIST.**

Library Director Contreras presented the current status of Orange County being removed from the Governor's watch list and requested the Board's consideration to implement Phase 2 should Orange County pass the required fourteen day period. After a thorough discussion that included two options: 1) align re-opening with school district in-person re-opening date; 2) re-open on September 14, 2020 then reassess situation at the September 21, 2020 Board meeting. Library staff recommended option 2 with the following parameters:

- Library Hours: Monday – Saturday, 10am-5pm to all patrons
- Curbside and virtual programming will be available.
- Passport Services: Monday-Saturday, 10am-4pm and contingent upon staff availability. Patrons are encouraged to call the library prior to their visits to ensure availability of service.
- In-Person Literacy services & exam proctoring will be available.
- Visit is limited to one hour.
- Computer assistance will not be available to ensure safety and social distancing for staff and patrons.
- Home delivery will no longer be available.

Trustee Martin made a motion to authorize the Placentia Library District to open for Phase 2 on September 14th in compliance with state and local orders. Trustee DeVecchio seconded the motion. A roll call vote was taken:

AYES: Carline, Shkoler, DeVecchio, Martin, Minter

NOES: None

ABSENT: None

REVIEW OF ACTION ITEMS

The next Board of Trustees Meeting will be on September 21st, 2020 at 6:30 p.m.

ADJOURNMENT

The Board of Trustees Special Meeting of August 27th, 2020 was adjourned at 5:25 p.m.



Gayle Carline, President
Library Board of Trustees



Al Shkoler, Secretary
Library Board of Trustees

