



AGENDA

PLACENTIA LIBRARY DISTRICT
BOARD OF TRUSTEES

UNUSUAL DATE, TIME & LOCATION
Tuesday, October 13, 2009
6:30 P.M.
Meeting Room

*The Vision of the Placentia Library District is to
inspire exploration, open minds and bring people together.*

The Purpose of the Placentia Library District is to provide services and materials to our ever changing and diverse community.

To accomplish this goal the Library will:

- 📖 Provide a qualified staff to acquire, organize, and maintain a collection of print and non-print materials in an easily accessible facility and assist the public with its use.
- 📖 Provide literacy outreach and services to the community.
- 📖 Provide a special collection to document and preserve Placentia's History and Authors.
- 📖 Present programs and provide technology access to everyone in order to promote reading and lifelong learning.
- 📖 Promote the Library's vision through consistent messages to the public.

AGENDA DESCRIPTIONS: *The Agenda descriptions are intended to give members of the public notice and a general summary of items of business to be transacted or discussed. The Board may take any action which it deems to be appropriate on the Agenda and is not limited in any way by the notice of the recommended action.*

REPORTS AND DOCUMENTATION: *Reports and documentation relating to Agenda items are on file in the Administrative Office and the Reference Department of Placentia Library District, and are available for public inspection. A copy of the Agenda packet will be available for use during the Board Meetings. Any person having any question concerning any Agenda item may call the Library Director at 714-528-1925, Extension 203.*

CALL TO ORDER

1. Call to Order Library Board President
2. Roll Call Recorder
3. Adoption of Agenda
This is the opportunity for Board members to delete items from the Agenda, to continue items, to re-order items, and to make additions pursuant to Government Code Section 54954.2(b).
Presentation: Library Director
Recommendation: Adopt by Motion

4. Oral Communications

Members of the public may address the Library Board of Trustees on any matter within the jurisdiction of the Board. Presentations by the public are limited to 5 minutes per person. Members of the public are also permitted to address the Library Board of Trustees on specific Agenda Items before and at the time that an Item is being considered by the Board. Action may not be taken on items not on the Agenda except in emergencies or as otherwise authorized. Reference: California Government Code Sections 54954.3, 54954.2(b).

TRUSTEE & ORGANIZATIONAL REPORTS

5. Board President Report - oral

The President makes announcements of general interest to the community and the Library Board of Trustees as well as conducting any ceremonial matters.

6. Trustee Reports

The Trustees make announcements of general interest to the community and the Library Board of Trustees, and report on meetings attended on behalf of the Board of Trustees.

7. Placentia Library Friends Foundation Board of Director's Report (Trustee Turner)

CONSENT CALENDAR (Items 8 – 28)

Presentation: Library Director

Recommendation: Approve by Motion

Items 8 – 28 may be considered together as one motion to approve the Consent Calendar. Items may be removed for individual consideration before the Consent Calendar is adopted. Items removed must then each have a separate motion.

MINUTES (Item 8)

8. Minutes of the September 15, 2009 Library Board of Trustees Regular Meeting. (Receive & File and Approve)

CLAIMS (Items 9 – 12)

9. Nonstandard Claims in excess of \$300. (Receive & File and Approve)
10. Claims forwarded by the Library Director and Library Trustees. (Receive & File and Approve)
11. Current Claims and Payroll. (Receive & File and Approve)
12. FY2008-2009 Cash Flow Analysis through July 2009; the Schedule of Anticipated Property Tax Revenues for FY2008-2009 as provided by the Orange County Auditor; and recommendation that no funds be transferred at this time. (Receive & File).

TREASURER'S REPORTS (Items 13 – 16)

13. Financial Reports for September 2009 for Placentia Library District Accounts on Deposit with the Orange County Treasurer. (Receive & File)
14. Balance Sheet for September 2009. (Receive & File)
15. Acquisitions Report for September 2009. (Receive & File)

16. Entrepreneurial Activities Report for September 2009. (Receive & File)

GENERAL CONSENT REPORTS (Items 17 – 21)

17. Personnel Report for September 2009. (Receive, File, and Ratify Appointments)
18. Circulation Report for September 2009. (Receive & File)
19. Review of Shared Maintenance Costs with the City of Placentia under the JPA. (Receive & File)
20. Status Report on Partnerships with Community Organizations. (Receive & File)
21. Status Report on Active Grant Applications. (Receive & File)

STAFF REPORTS (Items 22 – 28)

22. Library Director's Report for September 2009.
23. Library Services Manager's Report for September 2009.
24. Children's Services Report for September 2009.
25. Literacy / Volunteer Services Report for September 2009.
26. Reference and Adult Services Report for September 2009.
27. Local History Room Report for September 2009.
28. Placentia Library Web Site & Technology Report for September 2009.

CONTINUING BUSINESS

29. Library Director's Annual Performance Review.
Presentation: Library Board President
Recommendation: Action to be determined by the Library Board of Trustees.
30. Staff Appreciation Dinner. Trustee Wood will give a status report on the arrangements.
Presentation: Trustee Wood
Recommendation: Action to be determined by the Library Board of Trustees.

NEW BUSINESS

31. A resolution approving the form of and authorizing the execution and delivery of a purchase and sale agreement and related documents with respect to the sale of the Placentia Library District's proposition 1A receivable from the State; and directing and authorizing certain other actions in connection therewith.
Presentation: Library Director
Recommendation: 1) Authorize the execution and delivery of a purchase and sale agreement and related documents with respect to the sale of the seller's proposition 1A receivable from the State; and

2) Direct and authorize President Shkoler and Library Director Contreras to sign all related documents; and

3) Motion to read Resolution 10-05 by title only: A Resolution of the Board of Trustees of the Placentia Library District of Orange County approving the form of and authorizing the execution and delivery of a purchase and sale agreement and related documents with respect to the sale of the seller's proposition 1A receivable from the State; and directing and authorizing certain other actions in connection therewith; and

4) Motion to adopt Resolution 10-05 by a roll call.

32. System Advisory Board (SAB) Appointments at the Southern California Library Cooperative (SCLC) meetings.

Presentation: Library Director

Recommendation: Action to be determined by the Library Board of Trustees

33. Independent Special Districts of Orange County (ISDOC) Special Election to Approve Annual Dues Increase

Presentation: Library Director

Recommendation: 1) Discuss and consider an annual ISDOC membership dues increase from \$50 to \$200.

2) Select a representative to exercise the right of the Placentia Library District of Orange County to vote at the October 29, 2009 ISDOC meeting.

3) Select one alternate representative from the Placentia Library District of Orange County who shall have the right to vote in the absence of the assigned voting representative at the October 29, 2009 ISDOC meeting.

4) Authorize the Library Director to submit a written designation to the ISDOC Secretary prior to the October 29, 2009 ISDOC meeting.

ADJOURNMENT

34. Agenda Preparation for the June Regular Date Meeting which will be held on Monday, November 16, 2009 unless re-scheduled by the Library Board of Trustees.

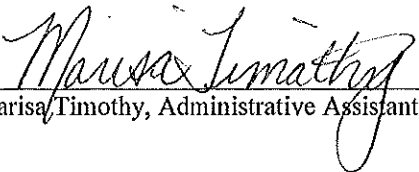
35. Review of Action Items.

No action or discussion shall be taken on any item not appearing on the posted Agenda, unless authorized by law.

36. Adjourn

*****CERTIFICATION OF POSTING*****

I, Marisa Timothy, Administrative Assistant, of Placentia Library District, hereby certify that the Agenda for the October 13, 2009 Unusual Date Meeting of the Library Board of Trustees of the Placentia Library District was posted on October 8, 2009.



Marisa Timothy, Administrative Assistant