

PLACENTIA LIBRARY DISTRICT



Board of Trustees

Regular Meeting

May 24, 2004

Library Conference Room

Administration

POLICY TITLE: Advancement of Wages
POLICY NUMBER: 2140

2140.1 This policy will apply to all regular and probationary full-time and part-time District employees.

2140.2 Employees requesting payment of wages in advance of regular pay days as defined in Policy No. 2130, "Pay Periods", will submit said request in writing to the Library Director. The request must include a specific reason for the advance.

2140.3 The Library Director may authorize the requested advancement of wages if the amount requested does not exceed the wages accrued (excluding applicable deductions) by the employee to the date of said request.

2140.4 Advancement of wages prior to a regular payday is not a privilege that an employee may use at his/her discretion, but may be authorized by the Library Director, or in the absence of the Library Director the Library Board President, at his/her discretion only in the case of proven employee necessity and/or personal financial emergency.

2140.5 Frequent requests will be grounds for denial.

*Documentation relating to Agenda Items are on file in the
of Placencia Library District and are available for public
available for use during the Board Meetings. Any person having
Director at 714-325-1925, Extension*

Agenda

Code Section 249.53, 21

POLICY TITLE: Compensation
POLICY NUMBER: 2150

2150.1 This policy will apply to all District employees.

2150.2 Compensation at Hiring.

2150.2.1 New Employees. All newly appointed employees will be paid at the first step of the salary range for the position to which the employee is appointed except as provided elsewhere herein.

2150.2.2 Advanced Step Hiring. If the Library Director finds that a qualified applicant cannot be successfully recruited at the first step of the salary range, he/she may authorize an appointment at an advanced step of the salary range.

2150.2.3 Former Employees. A person who previously held a full-time position from which the person was separated in good standing may, when re-employed in a position with the same or lower pay range than held at separation, be appointed at the same salary rate which was paid at the effective date of the person's termination, or the nearest lower applicable step for the range to which the person is appointed, provided such re-employment occurs within twelve (12) months from the date of said termination.

2150.3 Merit Advancement Within Range.

2150.3.1 Performance Evaluation Required. The Library Director will authorize a merit advancement within the salary range only after evaluating the employee's performance review as submitted by the employee's supervising manager and determining that it is satisfactory. This determination will be noted on a performance evaluation form to be placed in the employee's file, with a copy given to the employee.

2150.3.2 Period of Employment Required for Merit Advancement. Unless otherwise specified herein, each employee will, in addition to receiving a satisfactory performance evaluation, complete the following required time of employment to be eligible to receive a merit increase:

2150.3.2.1 New Employees. A person hired as a new employee will have a merit advancement date which is six (6) months following the appointment date.

AGENDA

REGULAR MEETING





PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

Monday, May 24, 2004
6:30 P.M.

Library Conference Room

The Purpose of the Placentia Library District is to provide library services and materials that are responsive to the informational, recreational, educational, and cultural needs of all members of the community.

To accomplish this goal the Library:

-  Acquires, organizes and maintains a collection of print and non-print materials to meet the informational, recreational, educational, and cultural reading, listening and viewing needs of the residents of the District and other eligible users.
-  Provides qualified staff to assist the public with the use of the collection and the information contained therein.
-  Provides and operates a library facility that is free of physical barriers, to house the collection and services, to provide reading and study space for users, and to provide space for Library and community programs.
-  Collects, preserves and maintains a collection of published and unpublished material about the City of Placentia and contiguous communities, about current and prior residents of Placentia, and published materials by authors who reside or have resided in Placentia.

AGENDA DESCRIPTIONS: *The Agenda descriptions are intended to give members of the public notice and a general summary of items of business to be transacted or discussed. The Board may take any action which it deems to be appropriate on the Agenda and is not limited in any way by the notice of the recommended action.*

REPORTS AND DOCUMENTATION: *Reports and documentation relating to Agenda items are on file in the Administrative Office and the Reference Department of Placentia Library District, and are available for public inspection. A copy of the Agenda packet will be available for use during the Board Meetings. Any person having any question concerning any Agenda item may call the Library Director at 714-528-1925, Extension 203.*

1. Roll Call Administrative Assistant
2. Adoption of Agenda

This is the opportunity for Board members to delete items from the Agenda, to continue items, to re-order items, and to make additions pursuant to Government Code Section 54954.2(b).

Presentation: Library Director
Recommendation: Adopt by Motion

3. Minutes of the April 26, 2004 Regular Meeting and the April 26 and May 10, 2004 Work Sessions.

Presentation: Library Director
Recommendation: Approve by Motion

4. Oral Communications

At this time, in accordance with California Government Code Section 54954.3, members of the public may address the Library Board of Trustees on any matter within the jurisdiction of the Board.

In accordance with Library Board Policy adopted on April 13, 1992, presentations by the public are limited to 5 minutes per person.

In accordance with California Government Code Section 54954.3, members of the public are also permitted to address the Library Board of Trustees on specific Agenda Items before and at the time that an Item is being considered by the Board.

Action may not be taken on items not on the Agenda except in emergencies or as otherwise authorized by Government Code Section 54954.2(b).

REPORTS

5. Board President Report

The President makes announcements of general interest to the community and the Library Board of Trustees as well as conducting any ceremonial matters.

6. Trustee Reports

The Trustees make announcements of general interest to the community and the Library Board of Trustees, and report on meetings attended on behalf of the Board of Trustees.

7. Friends of Placentia Library Board of Directors Report

CLAIMS (Items 8 – 11)

Presentation: Library Director
Recommendation: Approve by Motion

Items 8 – 11 may be considered together as one motion to "Approve the Claims, and Receive & File the General Fund Cash Flow Report." Items may be removed for individual consideration before the Claims are adopted. Items removed must then each have a separate motion.

8. Nonstandard Claims in excess of \$300. (Approve)

No Nonstandard Claims were processed during this report period.

9. Claims forwarded by the Library Director. (Approve)

Claims 4598, 4599, 4600, 4601, 4602 and 4603 forwarded by Library Director for a total of \$28,432.76.

10. Current Claims and Payroll (Approve)

Claims 4604, 4605, 4606, 4607, 4608, 4609 and 4610 for a subtotal for Claims of \$22,509.89; and Payrolls 4611 for \$21,604.00 and 4612 for \$31,154.00 for a subtotal for Payrolls of \$52,758.00; with a combined total of Claims and Payroll of \$75,267.89.

11. FY2003-2004 Cash Flow Analysis through May 24, 2004 and recommendation that no funds be transferred at this time. (Receive & File).

FINANCIAL REPORTS (Items 12 - 16)

Presentation: Library Director
Recommendation: Approve by Motion

Items 13 – 17 may be considered together as one motion to approve the Financial Report. Items may be removed for individual consideration before the Financial Report is adopted. Items removed must then each have a separate motion.

12. Financial Reports for April 2004 (Receive & File)
13. Office General Ledger & Check Registers for April 2004 (Receive & File)
14. Acquisitions Report for April 2004 (Receive & File)
15. Collection Agency Report for April 2004 (Receive & File)
16. Gifts Report for April 2004 (Receive & File)

GENERAL CONSENT CALENDAR (Items 17 – 33)

Presentation: Library Director
Recommendation: Approve by Motion

Items 17 – 33 may be considered together as one motion to approve the General Consent Calendar. Items may be removed for individual consideration before the General Consent Calendar is adopted. Items removed must then each have a separate motion.

17. Building Maintenance Report for April 2004. (Receive & File)
18. Personnel Report for April 2004. (Receive, File, and Ratify Appointments)
19. Volunteer Report for April 2004. (Receive & File)
20. Circulation Report for April 2004. (Receive & File)

21. Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority. (Receive & File)
22. Legislative Alerts from the California Special Districts Association and the California Library Association (Receive & File)
23. Status Report on the Two Percent Assessment Appeals Case. (Receive & File)
24. Status Report on Partnerships with Community Organizations. (Receive & File)
25. Status Report on Active Grant Applications. (Receive & File)
26. Poet Laureate Report. (Receive & File)
27. Grant application to Verizon for the Families for Literacy Program for \$10,000 (Receive & File)
28. Lease documents for HVAC loan refinancing (Receive & File)
29. Final LAFCO Budget for 2004-2005 and the payment distribution formula for Orange County, Cities and Independent Special Districts. Placentia Library District's share remains the same as Fiscal Year 2004-2004 at \$1,000. (Receive & File)
30. Vision Service Plan rate notification for August 2004 through July 2005. (Receive & File)
31. Ameritas Dental Insurance rate notification for July 2004 through June 2005. (Receive & File)
32. Grant Application to Mervyn's for the Families for Literacy Program for \$5,000. (Receive & File)
33. Grant Application to Target Stores for the Families for Literacy Program for \$5,000. (Receive & File)

CONTINUING BUSINESS

34. Legislative Issues and a Review of the Status of the State Budget and State Library Budget and a report on the joint meeting of the Independent Special Library District Boards of Trustees on May 8, 2004.

Presentation: Library Director

Recommendation: Determine who will attend the Joint Worksession of the Independent Special Library Districts Boards of Trustees on June 5, 2004 at 9:00 A.M. at the Buena Park Library; and

Motion to Read Resolution 04-02 by Title only, and

Motion to Adopt Resolution 04-02.

35. Policy Handbook Review

Presentation: Library Director

Recommendation: Action to be determined by the Library Board of Trustees

NEW BUSINESS

36. Gann Resolution for Fiscal Year 2004-2005 as required by the Government Code of the State of California to establish the spending limit for Placentia Library District.

Presentation: Library Director
Recommendation: Read Resolution 04-03 by Title only; and
Adopt Resolution 04-03 by Roll Call Vote.

37. Budget Presentation for Fiscal Year 2004-2005

Presentation: Library Director
Recommendation: Action to be determined by the Library Board of Trustees

38. Friends Wish List. The Board of Directors of the Friends of Placentia Library have requested that the staff submit a "wish list" to the Friends Board at its June meeting.

Presentation: Library Director
Recommendation: Review the list as prepared by the staff and suggest additional items.

STAFF REPORTS (Items 39 – 46)

Items 39 – 46 may be considered together as one motion to approve the Staff Reports. Items may be removed for individual consideration before the Staff Reports Item is adopted. Items removed must then each have a separate motion.

39. Library Director's Report (Minter)
40. Program Committee Report for April 2004 (Roberts)
41. Children's Services Report for April 2004 (Gurkweitz)
42. Placentia Library Literacy Services Report for April 2004 (Roberts)
43. Placentia Library Web Site Report for April 2004 (Roberts)
44. Technology Report for April 2004 (Shook)
45. Publicity Materials Produced in April 2004. (Millonzi)
46. Safety Committee Minutes for April 2004 (Matas)

CLOSED SESSION

47. Closed Session to Discuss a Personnel Matter

Pursuant to California Government Code Section 54957 a closed session will be held to discuss the evaluation of performance of an employee, the Library Director, a personnel matter.

ADJOURNMENT

48. Agenda Preparation for the June Regular Meeting, which will be held on Monday, June 21, 2004 at 6:30 P.M.

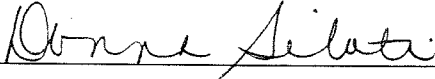
49. Review of Action Items.

No action or discussion shall be taken on any item not appearing on the posted Agenda, unless authorized by law.

50. Adjourn

*****CERTIFICATION OF POSTING*****

I, Donna Siloti, Administrative Assistant for Placentia Library District, hereby certify that the Agenda for the May 24, 2004 Regular Meeting of the Library Board of Trustees of the Placentia Library District was posted on Thursday, May 20, 2004.



PLACENTIA LIBRARY BOARD CALENDAR

May 2004 - April 2005

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September

- 6 Library Closed for Labor Day
- 20 6:30 PM Library Board Meeting
- 23 9:00 AM Orange County Council of Governments, OC Sanitation District
7:15 AM Placentia Chamber of Commerce Breakfast
- 28 CSDA Annual Conference, Indian Wells (Palm Springs), through Sep 30
- 30 11:30 AM ISDOC Quarterly Meeting, Orange County Water District

October

- 4 6:30 PM Friends Board Meeting, Shkoler
- 7 1:02 PM Foundation Board Meeting
- 9 9:00 AM Heritage Parade
- 25 6:30 PM Library Board Meeting
- 28 9:00 AM Orange County Council of Governments, OC Sanitation District
7:15 AM Placentia Chamber of Commerce Breakfast

November

- 1 6:30 PM Friends Board Meeting, Escobosa
- 11 Library Closed for Veterans Day
- 12 California Library Association Annual Conference, San Jose, through Nov 15
- 22 6:30 PM Library Board Meeting
- 25 Library Closed for Thanksgiving

December

- 3 7:15 AM Chamber of Commerce Citizen of the Year Breakfast
- 6 6:30 PM Friends Board Meeting, DeVecchio
- 20 6:30 PM Library Board Meeting
- 23 9:00 AM Orange County Council of Governments, OC Sanitation District
- 30 11:30 AM ISDOC Quarterly Meeting, Orange County Water District

January

- 3 6:30 PM Friends Board Meeting, Wood
- 13 1:03 PM Foundation Board Meeting -- Annual Meeting
- 24 6:30 PM Library Board Meeting

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PLACENTIA LIBRARY BOARD CALENDAR

May 2004 - April 2005

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May

- 3 6:30 PM Friends Board Meeting, DeVecchio
- 12 8:30 AM CSDA Government Affairs LOCAL Days, Sacramento, through May 13
- 17 6:30 PM Library Board Meeting
- 25 7:15 AM Placentia Chamber of Commerce Breakfast
- 27 9:00 AM Orange County Council of Governments, OC Sanitation District
- 30 Library Closed for Monday Holiday
- 31 Library Closed for Memorial Day

June

- 5 9:00 AM Joint Meeting of Independent Special Distict Boards of Trustees, Buena Park Library (originally scheduled for June 19)
- 7 6:30 PM Friends Board Meeting, Wood
- 8 9:00 AM Board Worksession on Compensation
- 21 6:30 PM Library Board Meeting
- 24 American Library Association Annual Conference, Orlando, through June 30

9:00 AM Orange County Council of Governments, OC Sanitation District

7:15 AM Placentia Chamber of Commerce Breakfast

July

- 4 Library Closed for Independence Day
- 15 7:00 PM Foundation Board Meeting
- 19 6:30 PM Library Board Meeting
- 22 9:00 AM Orange County Council of Governments, OC Sanitation District
- 7:15 AM Placentia Chamber of Commerce Breakfast
- 29 11:30 AM ISDOC Quarterly Meeting, Orange County Water District

August

- 23 6:30 PM Library Board Meeting
- 26 9:00 AM Orange County Council of Governments, OC Sanitation District

September

- 5 Library Closed for Monday Holiday
- 6 6:30 PM Friends Board Meeting, Dinsmore

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PLACENTIA LIBRARY BOARD CALENDAR

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January

27 9:00 AM Orange County Council of Governments, OC Sanitation District

7:15 AM Placentia Chamber of Commerce Breakfast

February

7 6:30 PM Friends Board Meeting, Dinsmore

21 6:30 PM Library Board Meeting

24 9:00 AM Orange County Council of Governments, OC Sanitation District

7:15 AM Placentia Chamber of Commerce Breakfast

March

5 9:30 AM Friends of Placentia Library Author's Luncheon featuring Thom Racina

7 6:30 PM Friends Board Meeting, Shkoler

21 6:30 PM Library Board Meeting

24 9:00 AM Orange County Council of Governments, OC Sanitation District

7:15 AM Placentia Chamber of Commerce Breakfast

31 11:30 AM ISDOC Quarterly Meeting, Orange County Water District

April

4 6:30 PM Friends Board Meeting, Escobosa

18 6:30 PM Library Board Meeting

28 9:00 AM Orange County Council of Governments, OC Sanitation District

7:15 AM Placentia Chamber of Commerce Breakfast

Nov 2004						
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AGENDA

REGULAR MEETING

**PLACENTIA LIBRARY DISTRICT
BOARD OF TRUSTEES**

Monday, May 24, 2004
6:30 P.M.

Library Conference Room

Call to Order: 6:35

- 1. Roll Call Administrative Assistant

Ellie
All

- 2. Adoption of Agenda
Presentation: Library Director
Recommendation: Adopt by Motion

Motion: Dev
Sec: Wood
carried

- 3. Minutes of the April 26, 2004 Regular Meeting and the April 26 and May 10, 2004 Work Sessions.

Presentation: Library Director
Recommendation: Approve by Motion

Motion: Wood
Second: Dev
carried

- 4. Oral Communications None

REPORTS

- 5. Board President Report

May 12, 04
Want to see. to listen to Gov.
Schar.

- 6. Trustee Reports

may 8, joint meeting of Independent
Special Library Ass.
Riv. Dev. attended ISDA in Buena
park. presentation by EDM



- 7. Friends of Placentia Library Board of Directors Report

at last meeting, asked for a wish list. went to item wish list, item #38.

CLAIMS (Items 8 - 11)

Presentation: Library Director
Recommendation: Approve by Motion

Motion: R. Noel
Second: E Co

- 8. Nonstandard Claims in excess of \$300. (Approve)

Carried

No Nonstandard Claims were processed during this report period.

- 9. Claims forwarded by the Library Director. (Approve)

Claims 4598, 4599, 4600, 4601, 4602 and 4603 forwarded by Library Director for a total of \$28,432.76.

- 10. Current Claims and Payroll (Approve)

Claims 4604, 4605, 4606, 4607, 4608, 4609 and 4610 for a subtotal for Claims of \$22,509.89; and Payrolls 4611 for \$21,604.00 and 4612 for \$31,154.00 for a subtotal for Payrolls of \$52,758.00; with a combined total of Claims and Payroll of \$75,267.89.

- 11. FY2003-2004 Cash Flow Analysis through May 24, 2004 and recommendation that no funds be transferred at this time. (Receive & File).

FINANCIAL REPORTS (Items 12 - 16)

Presentation: Library Director
Recommendation: Approve by Motion

Motion: DMS
Second: Wood

- 12. Financial Reports for April 2004 (Receive & File)
- 13. Office General Ledger & Check Registers for April 2004 (Receive & File)
- 14. Acquisitions Report for April 2004 (Receive & File)
- 15. Collection Agency Report for April 2004 (Receive & File)
- 16. Gifts Report for April 2004 (Receive & File)

Carried

GENERAL CONSENT CALENDAR (Items 17 – 33)

Presentation: Library Director
Recommendation: Approve by Motion

17. Building Maintenance Report for April 2004. (Receive & File)
18. Personnel Report for April 2004. (Receive, File, and Ratify Appointments)
19. Volunteer Report for April 2004. (Receive & File)
20. Circulation Report for April 2004. (Receive & File)
21. Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority. (Receive & File)
22. Legislative Alerts from the California Special Districts Association and the California Library Association (Receive & File)
23. Status Report on the Two Percent Assessment Appeals Case. (Receive & File)
24. Status Report on Partnerships with Community Organizations. (Receive & File)
25. Status Report on Active Grant Applications. (Receive & File)
26. Poet Laureate Report. (Receive & File)
27. Grant application to Verizon for the Families for Literacy Program for \$10,000 (Receive & File)
28. Lease documents for HVAC loan refinancing (Receive & File)
29. Final LAFCO Budget for 2004-2005 and the payment distribution formula for Orange County, Cities and Independent Special Districts. Placentia Library District's share remains the same as Fiscal Year 2004-2004 at \$1,000. (Receive & File)
30. Vision Service Plan rate notification for August 2004 through July 2005. (Receive & File)
31. Ameritas Dental Insurance rate notification for July 2004 through June 2005. (Receive & File)

Motion: ESC
Second: Wood.
Carried full of
22, 23, 28, 29
Motion: Dev
Second: Divs
Carried

- 32. Grant Application to Mervyn's for the Families for Literacy Program for \$5,000. (Receive & File)
- 33. Grant Application to Target Stores for the Families for Literacy Program for \$5,000. (Receive & File)

CONTINUING BUSINESS

- 34. Legislative Issues and a Review of the Status of the State Budget and State Library Budget and a report on the joint meeting of the Independent Special Library District Boards of Trustees on May 8, 2004.

Presentation: Library Director

Recommendation: Determine who will attend the Joint Worksession of the Independent Special Library Districts Boards of Trustees on June 5, 2004 at 9:00 A.M. at the Buena Park Library; and

Motion to Read Resolution 04-02 by Title only, and

Motion: ESC
Second: ~~wood~~
Roll call - YES

Motion to Adopt Resolution 04-02.

Motion: Roll call
Second: all Trustees
ESC
WOOD
YES

- 35. Policy Handbook Review

Presentation: Library Director

Recommendation: Action to be determined by the Library

Board of Trustees

Review on June 8

~~2PM~~
2:30 PM

NEW BUSINESS

- 36. Gann Resolution for Fiscal Year 2004-2005 as required by the Government Code of the State of California to establish the spending limit for Placentia Library District.

Presentation: Library Director
 Recommendation: Read Resolution 04-03 by Title only; and
 Adopt Resolution 04-03 by Roll Call Vote.

Motion: wood
 Second: DRV
 Motion: Carried
 Second: Wood
 Carried DRV

- 37. Budget Presentation for Fiscal Year 2004-2005

Presentation: Library Director
 Recommendation: Action to be determined by the Library Board of Trustees

[Scribbled-out text, possibly names or titles]

Lib Dir. discussed anticipated revenues and grants, also

led a discussion of the sat hours and lobby + cwa → remodeling

- 38. Friends Wish List. The Board of Directors of the Friends of Placentia Library have requested that the staff submit a "wish list" to the Friends Board at its June meeting.

Presentation: Library Director
 Recommendation: Review the list as prepared by the staff and suggest additional items.

To endorse wish list
 Motion - wood
 Second - Esc.
 Carried

List includes
 1. 6,000 for new web site
 2. headset mics for sound system
 3. ~~New furniture for remodeling~~
 DVD

STAFF REPORTS (Items 39 – 46)

Motion: Wood
Second: Per comes

39. Library Director's Report (Minter)
40. Program Committee Report for April 2004 (Roberts)
41. Children's Services Report for April 2004 (Gurkweitz)
42. Placentia Library Literacy Services Report for April 2004 (Roberts)
43. Placentia Library Web Site Report for April 2004 (Roberts)
44. Technology Report for April 2004 (Shook)
45. Publicity Materials Produced in April 2004. (Millonzi)
46. Safety Committee Minutes for April 2004 (Matas)

End of Regular Session: 8:10 PM

CLOSED SESSION

- 8:18
47. Closed Session to Discuss a Personnel Matter

Pursuant to California Government Code Section 54957 a closed session will be held to discuss the evaluation of performance of an employee, the Library Director, a personnel matter.

ADJOURNMENT

48. Agenda Preparation for the June Regular Meeting, which will be held on Monday, June 21, 2004 at 6:30 P.M.
49. Review of Action Items.
50. Adjournment Time: 8:35

AGENDA

SPECIAL MEETING

**PLACENTIA LIBRARY DISTRICT
BOARD OF TRUSTEES**

Monday, April 26, 2004
2:00 P.M.
Library History Room

Called to Order: 2:07

1. Roll Call Administrative Assistant

AI
Rich
Peggy

2. Adoption of Agenda

Presentation: Board President
Recommendation: Adopt by Motion

3. Oral Communications

4. Closed Session to Discuss a Personnel Matter

Pursuant to California Government Code Section 54957 a closed session will be held to discuss the evaluation of performance of an employee, the Library Director, a personnel matter.

ADJOURNMENT

5. Agenda Preparation for the April Regular Meeting, which will be held on Monday, April 26, 2004 at 6:30 P.M.

6. Review of Action Items.

No action or discussion shall be taken on any item not appearing on the posted Agenda, unless authorized by law.

7. Adjourn 2:45

**MINUTES
PLACENTIA LIBRARY DISTRICT
SPECIAL MEETING OF THE BOARD OF TRUSTEES
May 10, 2004**

- CALL TO ORDER** President Shkoler called the Special Meeting of the Placentia Library District Board of Trustees to order on May 10, 2004 at 9:05 A.M.
- ROLL CALL**
- Members Present:** President Al Shkoler; Secretary Betty Escobosa; Trustees Richard DeVecchio, Peggy Dinsmore, and Gaeten Wood; and Library Director Elizabeth Minter.
- Members Absent:** None
- Others Present:** Public Services Manager/Literacy Coordinator Jim Roberts and Administrative Assistant Donna Siloti.
- ADOPTION OF AGENDA** No action was taken on the Agenda.
- ORAL COMMUNICATIONS** No members of the public requested to address the Board.
- REVIEW OF PLACENTIA LIBRARY DISTRICT POLICY HANDBOOK**
- Board of Trustees reviewed the amended Personnel Policies, Section 2000 through Section 2165, as contained in the April 2004 Board Book.
- Section 2040 Sick Leave - accepted as revised in Attachment B.
- Section 2110 Health and Welfare Benefits – It was decided that the matching contribution program for deferred compensation participants would not be included at this time. Library Director Minter will inquire about the possibility of employee contributions to the Library’s pension plan. It was suggested that Library Director Minter discuss with the staff the option of joining the California State Disability Insurance program.
- Section 2115 Volunteer Workers’ Compensation Insurance – accepted as revised in Attachment C.
- Section 2150 Compensation – There will be a Special Meeting on Tuesday, June 8, 2004 at 9:00 AM to discuss employee compensation, merit raises, and cost of living adjustments.
- Section 2165 Unauthorized Voluntary Absence – Library Director Minter reported that Special District Risk Management Association (SDRMA) is in the process of reviewing this section to determine if Skelly applies.
- ADJOURNMENT** President Shkoler adjourned the Special Meeting of the Board of Trustees of the Placentia Library District at 10:55 A.M. Discussion will resume on the review of the Placentia Library District Policy Handbook on Monday, May 24, 2004, during the Regular Board Meeting scheduled to begin at 6:30 P.M. in the Library Conference Room.

Betty Escobosa
Secretary
Library Board of Trustees

Al Shkoler
President
Library Board of Trustees

**MINUTES
PLACENTIA LIBRARY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
April 26, 2004**

CALL TO ORDER

President Shkoler called the Regular Meeting of the Placentia Library District Board of Trustees to order on April 26, 2004 at 6:36 P.M.

ROLL CALL

Members Present: President Al Shkoler; Secretary Betty Escobosa; Trustees Richard DeVecchio, Peggy Dinsmore, and Gaeten Wood; and Library Director Elizabeth Minter.

Members Absent: None

Others Present: Public Services Manager/Literacy Coordinator Jim Roberts, Technical Services Manager Julie Shook, President of Friends of Placentia Library Eleanore Rankin, and Administrative Assistant Donna Siloti.

**ADOPTION OF
AGENDA**

It was moved by Trustee Dinsmore and seconded by Trustee Wood to adopt the Agenda as printed.

AYES:	Shkoler, Escobosa, DeVecchio, Dinsmore, Wood
NOES:	None
ABSTAIN:	None
ABSENT:	None

MINUTES

It was moved by Secretary Escobosa and seconded by Trustee Wood to approve the Minutes of the March 22, 2004 Regular Meeting and the March 29, 2004 Work Session.

AYES:	Shkoler, Escobosa, DeVecchio, Dinsmore,
NOES:	None
ABSTAIN:	None
ABSENT:	None

**ORAL
COMMUNICATIONS**

No members of the public requested to address the Board.

**PRESIDENT'S
REPORT**

President Shkoler thanked the Friends for a successful Annual Meeting and congratulated Development Director Laranne Millonzi on a job well done.

President Shkoler reported that he and Trustee Dinsmore attended Supervisor Chris Norby's Luncheon. Supervisor Norby spoke about several initiatives that may be on the November ballot. He believes agencies should get all of their funding from one source. Placentia Mayor Judy Dickinson also spoke.

President Shkoler reported that he attended the Chamber Mixer at Villa de Palma and that it was well attended.

TRUSTEE REPORTS

Secretary Escobosa apologized for not attending the Friends Annual Meeting. She reported that she did attend the Friends last regular meeting and complemented Eleanore Rankin on a well-run meeting.

Trustee Wood also thanked the Friends for their Annual Meeting.

Trustee DeVecchio reported that he attended the Placentia Library Foundation Board of Directors meeting. The President has assertive plans for raising funds for the Foundation. Trustee Dinsmore asked how much the Foundation has in assets now. Library Director Minter said she would include a copy of the Foundation's financial statements in next month's board book.

Trustee Dinsmore reported that she attended Supervisor Norby's Luncheon and the Chamber Mixer at Villa de Palma.

**LIBRARY
DIRECTOR'S
REPORT**

Library Director Minter reported that she and Literacy Coordinator Roberts have attended a series of book presentations. Chris Lowe has coordinated the donation of his book Elephant Rides for Free to all the third graders attending Placentia schools. The History Room volunteers helped with the research for the book. The Library has sold nearly 500 copies to patrons and Placentia-Yorba Linda Unified School District.

Library Director Minter reported that at the last staff meeting she gave a presentation on the Library's funding and the current budget issues. She will be giving the same presentation with more detail at the May 8th meeting of the Special Library District Trustees.

**FRIENDS OF
PLACENTIA
LIBRARY REPORT**

President Rankin reported that the Annual Meeting was successful. It coincided with Volunteer Week and National Library Week.

President Rankin reported that the Friends elected their Directors. Nadine Blansett is replacing Jill Botha. Officers will be elected at the May 3rd meeting.

President Rankin reported that the featured author at next year's Author's Luncheon will be Thom Racina.

President Rankin reported that Library Assistant Katie Matas will be honored by American Business Women's Association at a dinner on April 28.

CLAIMS

It was moved by Trustee Dinsmore and seconded by Trustee Wood to approve Agenda Items 10 through 13.

Nonstandard Claims: No Nonstandard Claims in excess of \$300.

Claims 4582, 4583, 4584, 4585, 4586, 4587, and 4588 forwarded by Library Director for a total of \$29,382.27.

Claims 4589, 4590, 4591, 4592, 4593, and 4594 for a subtotal for

Claims of \$21,273.83; and Payrolls 4595 for \$30,603.80, 4596 for \$30,603.80, and 4597 for \$30,603.80 for a subtotal for Payrolls of \$91,811.40; with a combined total of Claims and Payroll of \$113,085.23.

FY2003-2004 Cash Flow Analysis through April 26, 2004 and recommendation that no funds be transferred at this time. (Receive & File).

AYES: Shkoler, Escobosa, DeVecchio, Dinsmore,
Wood
NOES: None
ABSTAIN: None
ABSENT: None

**FINANCIAL
REPORTS**

It was moved by Trustee Wood and seconded by Trustee Dinsmore to receive and file Agenda Items 14 through 18.

Financial Reports for March 2004

Office General Ledger & Check Registers for March 2004

Acquisitions Report for March 2004

Collection Agency Report for March 2004

Gifts Report for March 2004

AYES: Shkoler, Escobosa, DeVecchio, Dinsmore,
Wood
NOES: None
ABSTAIN: None
ABSENT: None

**GENERAL CONSENT
CALENDAR**

It was moved by Trustee Dinsmore and seconded by Trustee Wood to receive and file Agenda Items 19 through 32, Item 34, and Item 34b.

Building Maintenance Report for March 2004.

Personnel Report for March 2004

Volunteer Report for March 2004

Circulation Report for March 2004

Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority

Legislative Alerts from the California Special Districts Association and the California Library Association.

Status Report on the Two Percent Assessment Appeals Case.

Status Report on Partnerships with Community Organizations.

Status Report on Active Grant Applications.

Poet Laureate Report.

Meeting Notice and Agenda for the March 25 and April 22, 2004 Orange County Council of Governments Board of Directors Meetings and the Minutes of the February 26 and March 25, 2004 Meetings. The next meeting is Thursday, May 27, 2004 at 9:00 A.M.

Report from Saundra Stark on the Special District Risk Management Authority Board Meeting held on March 24, 2004.

Mid-Year Literacy Services Report to the State Library of California.

Meeting Notice for the quarterly meeting of the Independent Special Districts of Orange County for Thursday, April 29, 2004 at 11:00 A.M. at the Municipal Water District of Orange County.

Letter from Costa Mesa Sanitary District dated March 18, 2004 requesting the District's support of the candidacy of Arlene Schafer for the Local Area Formation Commission of Orange County in the upcoming election.

Proposed Local Area Formation Commission (LAFCO) of Orange County budget allocations for Fiscal Year 2004-2005 showing no increase to funding agencies' contributions and Placentia Library's contribution of \$1,000.

AYES:	Shkoler, Escobosa, DeVecchio, Dinsmore, Wood
NOES:	None
ABSTAIN:	None
ABSENT:	None

President Shkoler asked if there was anything in Item #33 that would impact the Library. Library Director Minter explained that when parcels become part of a redevelopment zone, the agencies receiving property taxes on those parcels must request a pass-thru of the property tax. Item #33 deals with a plan to merge several redevelopment projects in Anaheim. Library Director Minter reported that the City of Anaheim had informed her that the Library had no pass-thru moneys at risk in those parcels. Library Director Minter has ordered a map of the District to determine which of the parcels are in the District.

Literacy Coordinator Jim Roberts reported that Item #34a dealt with a grant from the State Library for foreign language materials. The grant includes funds for staff to help with transliteration and cataloging of the materials.

It was moved by Secretary Escobosa and seconded by Trustee DeVecchio to receive and file Agenda Items 33 and 34a.

Preliminary Report for the Proposed Amendments to the Redevelopment Plans Merging the Alpha, River Valley, Plaza, Commercial/Industrial, West Anaheim Commercial Corridors, and Stadium Redevelopment Projects as distributed by the Anaheim Redevelopment Agency.

Application to the State Library of California for a Library Services and Technology Act (LSTA) Grant for \$6,000 for Korean, Chinese, Vietnamese and Spanish language materials.

AYES: Shkoler, Escobosa, DeVecchio, Dinsmore,
Wood
NOES: None
ABSTAIN: None
ABSENT: None

LEGISLATIVE ISSUES

Library Director Minter distributed the latest emails from California Special Districts Association (CSDA) and California Library Association (CLA).

Library Director Minter reported that she had met with the directors of the other independent special district libraries of Orange and Los Angeles County. Kathryn Smith, director of CLA, reported that secret negotiations are ongoing with the governor's office regarding the proposed property tax shift. She reported that library districts might be exempt if the Dill's Bill (which exempts library districts from future property tax shifts) is not reversed.

Library Director Minter reported that there will be a meeting of Independent Special District Trustees on Saturday, May 8, at the Buena Park Library from 10 A.M. to 12 P.M. She will be lecturing on the history of independent special district library funding and a representative from CSDA has been invited. President Shkoler, Secretary Escobosa and Trustee DeVecchio expressed interest in attending.

POLICY HANDBOOK REVIEW

It was determined that this item will be discussed at a Special Meeting scheduled for Monday, May 10, at 9:00 A.M. in the Library Conference Room.

DIRECTOR'S REPORT

It was moved by Secretary Escobosa and seconded by Trustee Dinsmore that a written report from the Library Director be included in the Board Books.

AYES: Shkoler, Escobosa, DeVecchio, Dinsmore,
Wood
NOES: None
ABSTAIN: None
ABSENT: None

**RESOLUTION TO
COVER
VOLUNTEERS IN
WORKERS' COMP
PROGRAM**

It was moved by Trustee Dinsmore and seconded by Trustee Wood to read Resolution 04-01 by Title only: Resolution of the Board of Trustees of Placentia Library District of Orange County Authorizing and Governing the Use of Volunteers.

AYES: Shkoler, Escobosa, DeVecchio, Dinsmore,
Wood
NOES: None
ABSTAIN: None
ABSENT: None

It was moved by Trustee Dinsmore and seconded by Trustee Wood to approve Resolution 04-01 by roll call vote.

AYES: Shkoler, Escobosa, DeVecchio, Dinsmore,
Wood
NOES: None
ABSTAIN: None
ABSENT: None

**TRAVEL
AUTHORIZATION**

No action was taken on this item.

STAFF REPORTS

It was moved by Trustee Wood and seconded by Secretary Escobosa to approve Agenda Items 41-47.

Program Committee Report for March 2004.

Children's Services Report for March 2004.

Placentia Library Literacy Services Report for March 2004.

Placentia Library Web Site Report for March 2004.

Technology Report for March 2004.

Publicity Materials produced for March 2004.

Safety Committee Minutes for March 2004.

AYES: Shkoler, Escobosa, DeVecchio, Dinsmore,
Wood
NOES: None
ABSTAIN: None

ABSENT: None

CLOSED SESSION

The Regular Library Board Meeting was suspended at 7:40 P.M.

Pursuant to California Government Code Section 54957 (The Brown Act), a Closed Session was held at 7:47 P.M. to discuss a personnel matter regarding the Library Directory.

The Closed Session ended at 8:02 P.M. No Action was taken.

**AGENDA
PREPARATION**

Agenda Preparation for the May Regular Meeting will be held on Monday, May 24, 2004 at 6:30 P.M.

ADJOURNMENT

The Regular Meeting of the Board of Trustees of the Placentia Library District for April 26, 2004 adjourned at 8:02 PM.

**MAY
MEETING**

The May Regular Library Board Meeting will be held on Monday, May 24, 2004 at 6:30 P.M. in the Library Conference Room.

Betty Escobosa
Secretary
Library Board of Trustees

Al Shkoler
President
Library Board of Trustees

**MINUTES
PLACENTIA LIBRARY DISTRICT
SPECIAL MEETING OF THE BOARD OF TRUSTEES
April 26, 2004**

CALL TO ORDER

President Shkoler called the Special Meeting of the Placentia Library District Board of Trustees to order on April 26, 2004 at 2:07 P.M.

ROLL CALL

Members Present: President Al Shkoler; Trustees Richard DeVecchio and Peggy Dinsmore.

Members Absent: Secretary Escobosa; Trustee Gaeten Wood

Others Present: Gail Koff, Personnel Consultant

**ADOPTION OF
AGENDA**

No action was taken on the Agenda.

**ORAL
COMMUNICATIONS**

No members of the public requested to address the Board.

CLOSED SESSION

Pursuant to California Government Code Section 54957 (The Brown Act), a Closed Session was held to discuss a personnel matter regarding the Library Director.

ADJOURNMENT

President Shkoler adjourned the Special Meeting of the Board of Trustees of the Placentia Library District at 2:45 P.M.

Richard Devecchio
Trustee
Library Board of Trustees

Al Shkoler
President
Library Board of Trustees



FRIENDS OF PLACENTIA LIBRARY
ANNUAL MEETING
April 19, 2004

The Annual Meeting of the Friends of Placentia Library was called to order by the President Eleanor Rankin. After a word of greeting our Library Director, Elizabeth Minter, was introduced. She said a few words of welcome.

The minutes and treasurer's report were not given .

The following persons were introduced: Brenda Benner, Nadine Blansett, Ted Farkas, Barbara Hemmerling, Camille Himes, Pat Irot, Eleanore Rankin, Ginny Sanatar, Renee Scott, Frances Stoller, Virginia Walker This was the proposed slate of officers for Directors of the Friends of Placentia Library for 2004-2005. Marie Schmidt made a motion to elect the slate as presented. Pat Irot seconded the motion. The motion was carried.

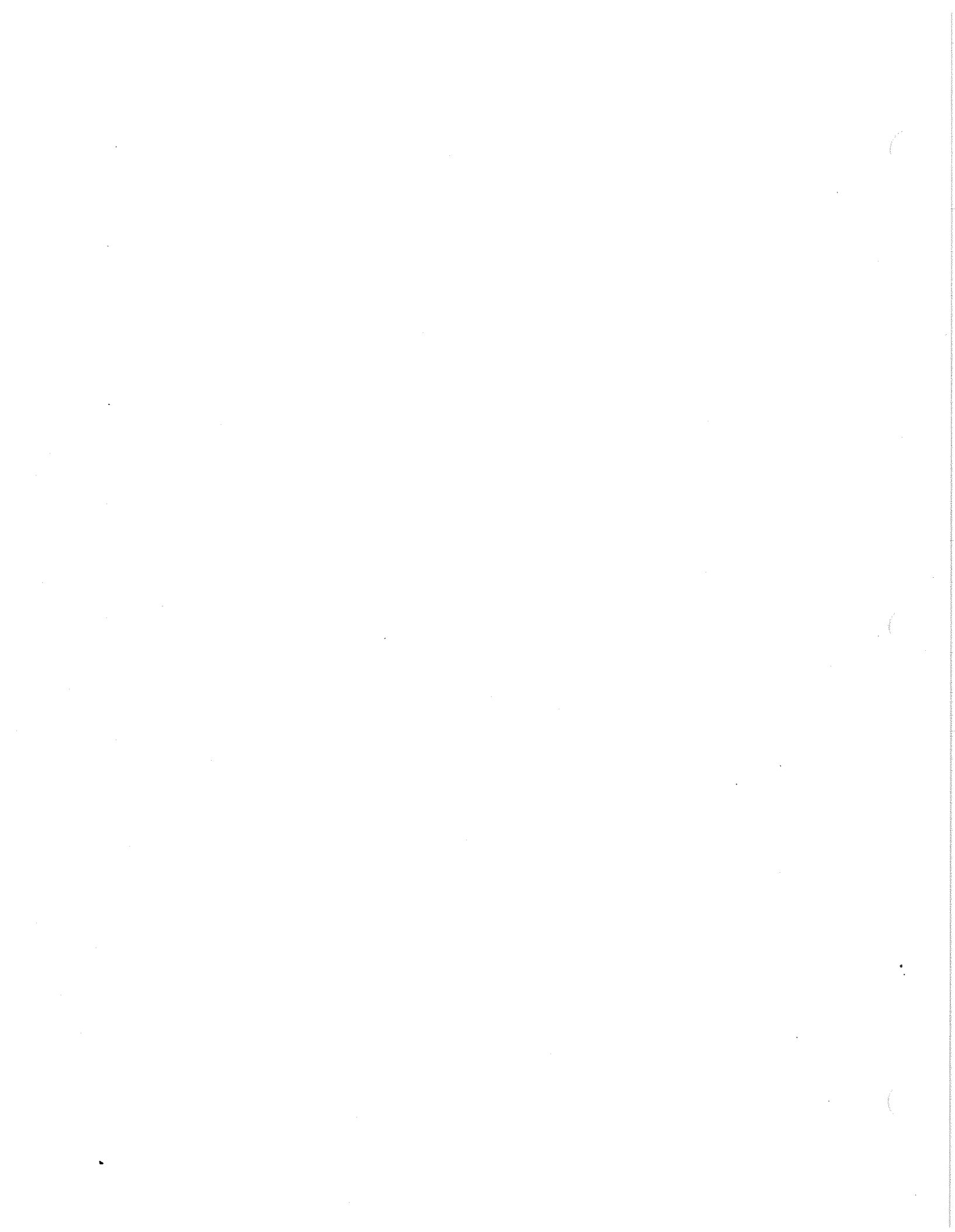
Eleanor Rankin recognized the Nights Section of the Placentia Round Table Woman's Club with a special Volunteer Recognition Certificate. This group of women spent countless hours sorting, classifying, and readying for storage hundreds of negatives that had been donated to the History Room. Nancy Cooksey, Chairman of the Nights Section, accepted this award. The business meeting was then adjourned.

Laranne Millonzi, Volunteer Coordinator and Development Director, was introduced. She in turn introduced Jim Roberts who presented awards to the Literacy Volunteers. These included adults from our community, students at Western State Law University, and high school students. Jim Roberts and Eleanor Rankin then presented awards to the Library's Volunteers.

Laranne Millonzi then introduced our speaker, William Diepenbrock.

Refreshments were served in the community room of the library at the conclusion of the program.

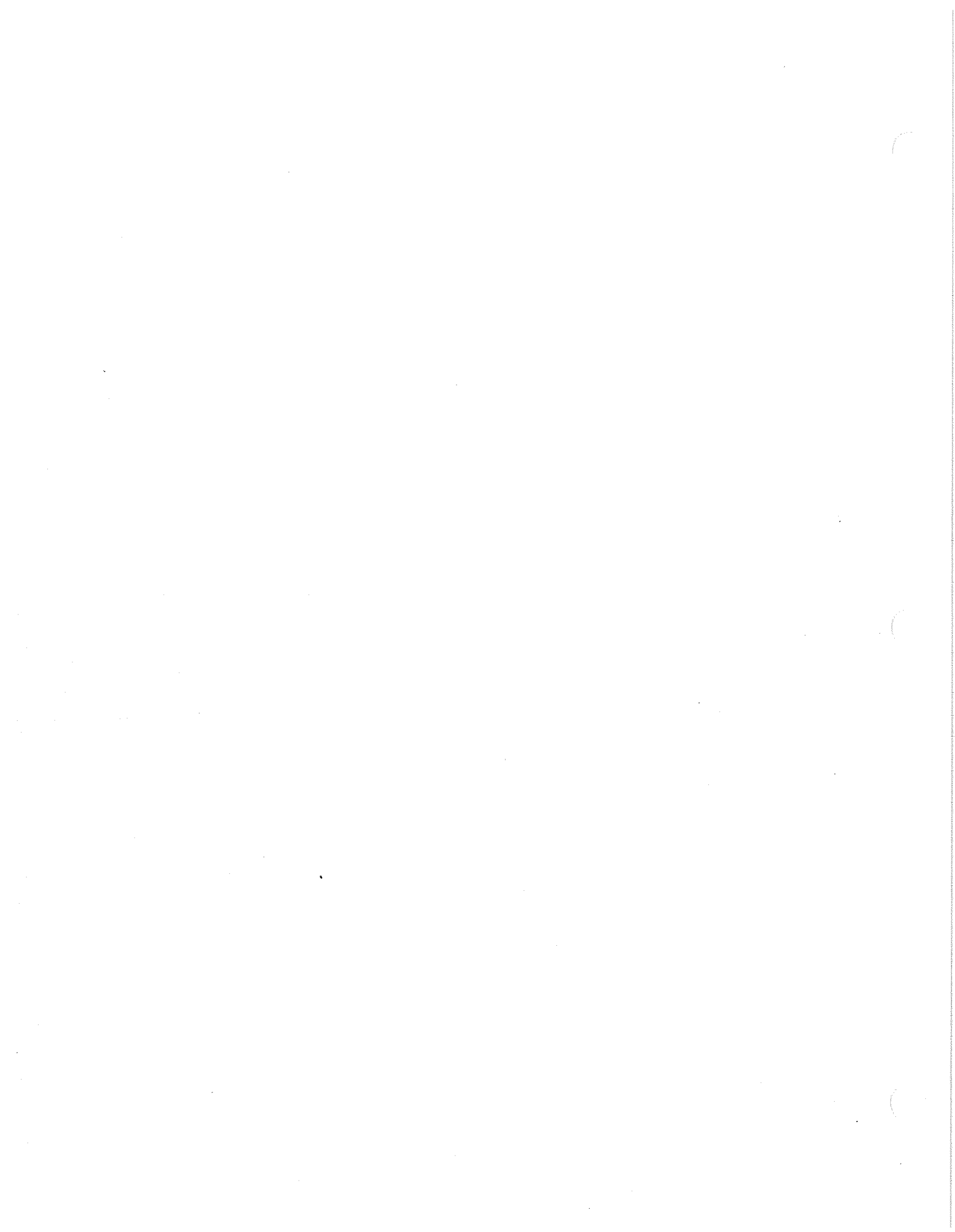
Barbara Hemmerling, Secretary



PLACENTIA LIBRARY DISTRICT
Summary of Nonstandard Claims
May 24, 2004

TYPE	REPORT NUMBER	AMOUNT
	TOTAL	0.00

Prepared by: Donna Siloti



PLACENTIA LIBRARY DISTRICT
Summary of Claims Forwarded by the Library Director and Library Trustees
May 24, 2004

	DATE	CLAIM NUMBER	AMOUNT
LIBRARY DIRECTOR	April 29, 2004	4598	6,643.56
	April 29, 2004	4599	1,979.73
	May 5, 2004	4600	2,433.77
	May 5, 2004	4601	8,304.71
	May 13, 2004	4602	1,613.07
	May 13, 2004	4603	7,457.92
TOTAL BY LIBRARY DIRECTOR			<u>\$ 28,432.76</u>

Prepared by Donna Siloti

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

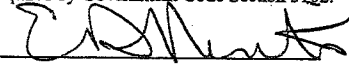
THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

5/6/04

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct				Doc Number	SC
N01035 City of Placentia 401 East Chapman Ave. Placentia, CA 92870	56168		0700	00		7.45		
			2800	00		3,046.38		
			1400	00		1,877.61		
						4,931.44		
N01074 The Gas Company PO Box C Monterey Park, CA 91756	3/23/04-4/20/04		2800	00		330.30		
N03646 Vision Service Plan - (CA) PO Box 45210 San Francisco, CA 94145-5210	May 2004		0300	00		186.30		
N03659F Southern California Water 500 Cameron St Placentia, CA 92870	3/17/04-4/19/04		2800	00		260.48		
N03752P SBC/MCI Dept. LA 21461 Pasadena, CA 91185-1461	T2398292 714-524-8408		0700	08		44.32		
N03833 Brodart Co. P.O. Box 3488 Williamsport, PA 17705	480703		1800	00		498.65		
N03833B Brodart Automation A Division of Brodart Co. P.O. Box 3488 Williamsport, PA 17705	A03732		0700	05		215.50		
N05445B Consolidated Reprographics 345 Clinton Street Costa Mesa, CA 92626	482880		1800	00		176.57		

The claims listed above (totaling \$6,643.56) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

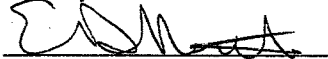
THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

5-6-04

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N06556A CNA Group Benefits 75 Remittance Dr., Ste. 1641 Chicago, IL 60675-1641	5/1/04-6/1/04		0300	00		269.77		
N06569B Demco P.O. Box 8048 Madison, WI 53708-8048	1599936		1800	00		135.88		
	1605336		1800	00		53.07		
						188.95		
N06573 First American Trust 421 N. Main St. Santa Ana, CA 92701	4/16/04		1900	00		1,327.33		
N13034A OmniGrafix Printing 1571 S. Sunkist St., Ste. L Anaheim, CA 92806	36170		1800	00		69.74		
N20042 Fortis Benefits P.O. Box 806644-1 Kansas City, MO 64180-6644	5/1/04-6/1/04		0300	00		105.00		
N27044 Mary Strazdas c/o Placentia Library District 411 East Chapman Avenue Placentia, CA 92870-6198	4/23/04		2700	01		18.94		

The claims listed above (totaling \$1,979.73) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct				Doc Number	SC
N03648B Special T. Water Systems, Inc. 11934 Washington Blvd. Whittier, CA 90606	083660		1800	00		29.50		
N03752P SBC/MCI Dept. LA 21461 Pasadena, CA 91185-1461	T2394022 714-223-1698		0700	01		342.67		
	T2412007 335-253-2062		0700	01		268.97		
						611.64		
N03997H Home Depot Credit Services Dept 32-2503078994 P.O. Box 6031 The Lakes, NV 88901-6031	3120778		1000	00		41.09		
N05445B Consolidated Reprographics 345 Clinton Street Costa Mesa, CA 92626	484595		1800	00		62.98		
N06557 Care Resources, Inc. 9550 Warner Ave., Ste. 228 Fountain Valley, CA 92708	May 2004		1900	00		35.00		
N06568 Placentia Chamber of Commerce 201 C East Yorba Linda Blvd. Placentia, CA 92870	May 3, 2004		1900	08		565.00		
N06671 MD Medical Clinics 1300 N. Kraemer Blvd. P.O. Box 66012 Anaheim, CA 92816	04/30/04		1900	00		55.50		
N06686G Office Depot Credit Plan Dept. 56 - 6183976509 P.O. Box 9020 Des Moines, IA 50368-9020	04/21/04		1800	00		1,033.06		

The claims listed above (totaling \$2,433.77) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED B

Page Total

2,433.77

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/	Sub	Rept Cat	AMOUNT	A C's Use Only	
			Rev/ BS Acct	Objt/ Rev			Doc Number	SC
N06785 Hector Vargas Cleaning Service 318 Capistrano St. Placentia, CA 92870 SSN: 546-64-3104	062789		1400	00		1,100.00	2	
N18816 I.M.P.A.C. Government Services P.O. Box 6350 Fargo, ND 58125-6350	4055019202320422		1000	00		13.27	2	
			1800	00		378.71		
			1803	00		30.83		
			2700	01		40.00		
						462.81		
N23030 Linda Baesler 150 Anned Dr. Placentia, CA 92870 502-50-4248	Musictime Apr '04		1900	00		765.00		
N28150 Blue Cross of California File 54630 Los Angeles, CA 90054-0630	0200405078772		0300	00		5,976.90		

The claims listed above (totaling \$8,304.71) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____


Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct				Doc Number	SC
N03653 Bear State Air Conditioning 3548 Enterprise Dr. Anaheim, CA 92807-1640	05-4-539		1400	00		115.50		
N03660A Elizabeth D. Minter 539 Gardenia Avenue Placentia, CA 92870-4705	05/09/04		2700	00		94.67		
N03738D Pitney Bowes PO Box 856390 Louisville, KY 40285-6390	302293		1800	00		76.19		
N03833 Brodart Co. P.O. Box 3488 Williamsport, PA 17705	484459		1800	00		36.71		
	486650		1800	00		364.51		
						401.22		
N06965 Paychex 200 E. Sandpointe, Ste. 100 P.O. Box 25159 Santa Ana, CA 92799	20040429		1900	00		272.70		
N15508 Cosmoslink Internet Services 3030 Saturn St., Ste. 200 Brea, CA 92821	200405-54		1900	00		15.00		
N19647A Unique Management Services 119 E. Maple St. Jeffersonville, IN 47130	141107		1900	00		18.19		
N19932 Ameritas Life Insurance Corp. P.O. Box 81889 Lincoln, NE 68501-1889	6/1/04-6/30/04		0300	00		619.60		

The claims listed above (totaling \$1,613.07) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

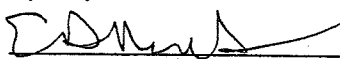
Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

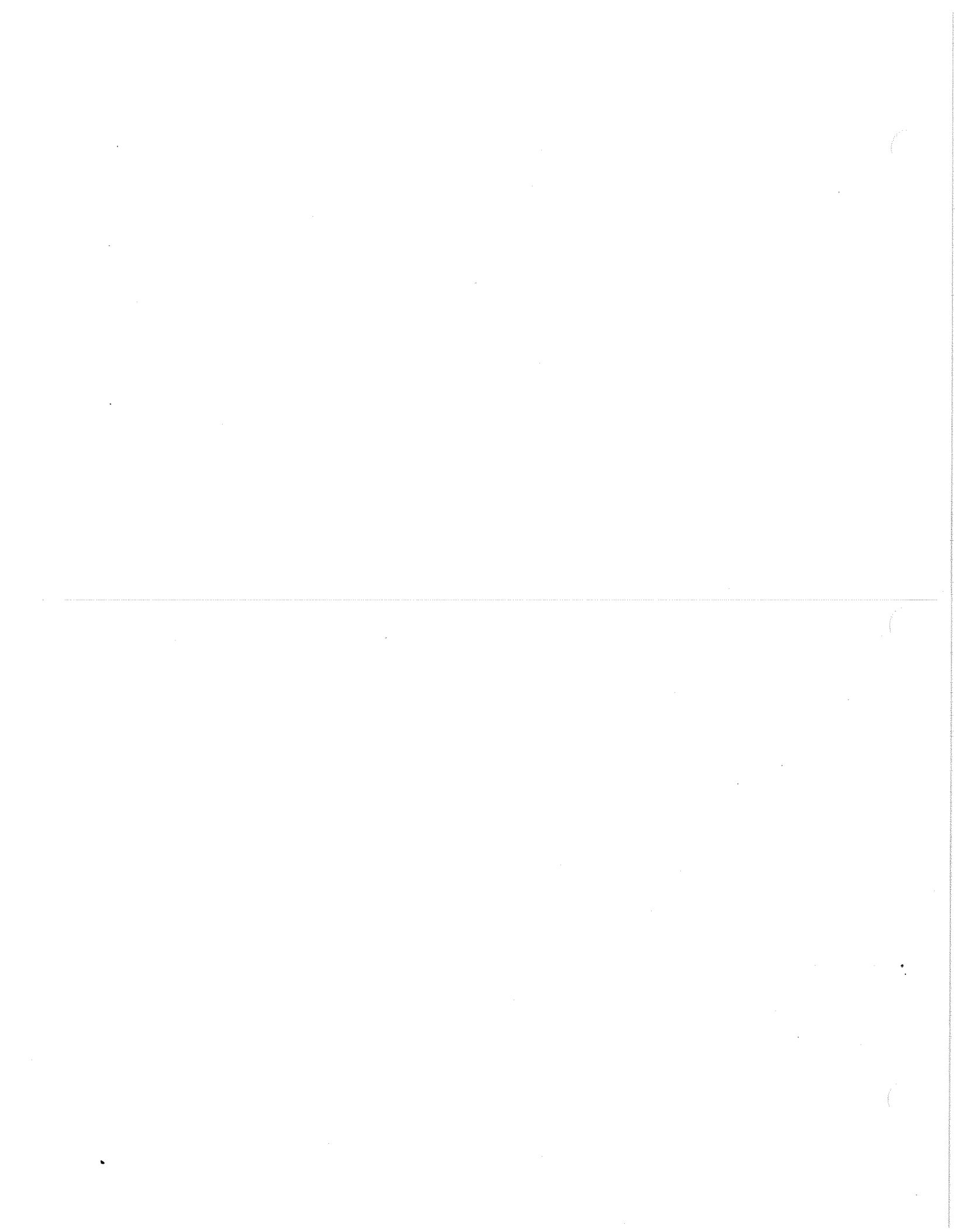
Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N22072A Performance Technology Group P.O. Box 26001 Santa Ana, CA 92799-6001	05-0012		1300	01		6,500.00		
N22558 Nancy L. Mory 1136 Moro Circle Placentia, CA 92870-3078 (SSN: 557-46-8389)	4/23/04		1900	01		277.28	2	
N25348 Ana Maria Garcia 1962 W. La Palma Ave Anaheim, CA 92801 SSN 608-40-2381	4/23/04		1900	01		194.48	2	
N26874 David Moyle dba Moyle Design Group 404 Windflower Lane Placentia, CA 92870 SSN 552-93-4993	0419		1900	00		412.50	2	
N28353 Donna Siloti c/o Placentia Library District 411 East Chapman Avenue Placentia, CA 92870-6198	3/18/04-4/15/04 4/22/04-5/3/04		2700	01		11.89		
						15.49		
						27.38		
N29024 Laranne Millonzi c/o Placentia Library District 411 East Chapman Avenue Placentia, CA 92870-6198	2/20/04-5/4/04 4/6/04-4/27/04		2700	01		13.28		
						33.00		
						46.28		

The claims listed above (totaling \$7,457.92) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY



PLACENTIA LIBRARY DISTRICT
Current Claims and Payroll
May 24, 2004

TYPE	REPORT NUMBER	AMOUNT
CURRENT CLAIMS	4604	8,314.03
	4605	4,070.04
	4606	1,355.98
	4607	4,856.27
	4608	1,700.43
	4609	2,149.64
	4610	63.50
TOTAL CURRENT CLAIMS		<u>\$22,509.89</u>
PAYROLL	4611	21,604.00
	4612	\$31,154.00
TOTAL PAYROLL		<u>\$52,758.00</u>
	TOTAL	<u><u>\$75,267.89</u></u>

Prepared by: Donna Siloti

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N01035 City of Placentia 401 East Chapman Ave. Placentia, CA 92870	56205		2800	00		3,106.89		
			1400	00		1,877.61		
						4,984.50		
N03643A Recorded Books, LLC P.O. Box 64900 Baltimore, MD 21264-4900	2009938 2010092 2022148		2400	05		313.34		
			2400	05		404.07		
			2400	05		14.98		
						732.39		
N03656 Pacific Clippings P.O. Box 11789 Santa Ana, CA 92711	4529		1900	00		52.00		
N03660 Elizabeth D. Minter (Petty Cash) Placentia Library District Petty Cash Reimbursement 411 East Chapman Avenue Placentia, CA 92870-6198	4/20/04-5/17/04		0900	00		50.00		
			1000	00		5.50		
			1600	00		220.00		
			1800	00		268.07		
			1900	00		259.43		
			2200	00		174.80		
			2700	01		675.00		
			2700	03		325.00		
			2700	08		5.00		
			2700	09		5.00		
						1,987.80		
N03752P SBC/MCI Dept. LA 21461 Pasadena, CA 91185-1461	T2442414 714-528-1906		0700	00		133.16		
	T2442429 714-528-8236		0700	01		35.85		
						169.01		
N03832A Books on Tape P.O. Box 25122 Santa Ana, CA 92799-5122	5713749P 5725072P		2400	05		293.08		
			2400	05		95.25		
						388.33		

The claims listed above (totaling \$8,314.03) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/	Sub	Rept	AMOUNT	A C's Use Only	
			Rev/	Objt/			Cat	Doc
			BS Acct	Rev			Number	
N03833 Brodart Co. P.O. Box 3488 Williamsport, PA 17705	F834368		2400	01		50.57		
	F834369		2400	01		22.36		
	F834370		2400	01		28.17		
	F834371		2400	01		180.49		
	F834372		2400	01		1,563.64		
	F840802		2400	01		56.08		
	F840803		2400	01		39.20		
	F840804		2400	01		438.48		
	F840805		2400	01		23.33		
	F840806		2400	01		106.99		
	F840807		2400	01		-18.10		
	F840808		2400	01		22.36		
	F840809		2400	01		190.62		
	F846068		2400	01		16.54		
	F846069		2400	01		18.48		
	F846070		2400	01		18.54		
	F846071		2400	01		19.91		
	F846072		2400	01		19.33		
	F851504		2400	01		62.44		
	F851505		2400	01		417.24		
F858136		2400	01		17.80			
F858137		2400	01		10.29			
F858138		2400	01		19.91			
F872620		2400	01		19.91			
F880261		2400	01		19.33			
						3,400.11		
N03833B Brodart Automation A Division of Brodart Co. P.O. Box 3488 Williamsport, PA 17705	A37095		0700	05		215.50		
N03842A Ingram Library Services P.O. Box 502779 St. Louis, MO 63150-2779	07461772		2400	02		101.61		
	07499982		2400	02		28.46		
	07535195		2400	02		84.20		
	07618286		2400	02		96.77		
	07656606		2400	02		25.22		
	07704328		2400	02		20.31		
	88367335		2400	01		26.60		
	88367336		2400	01		61.19		
88367337		2400	01		10.07			
						454.43		

The claims listed above (totaling \$4,070.04) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED B

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct	Rev			Doc Number	SC
N03842A Ingram Library Services P.O. Box 502779 St. Louis, MO 63150-2779	88367338		2400	01		16.74		
	88367339		2400	01		34.83		
	88386296		2400	01		19.29		
	88386297		2400	01		16.34		
	88386298		2400	01		13.46		
	88386299		2400	01		33.42		
	88386300		2400	01		79.57		
	88386301		2400	01		89.36		
	88386302		2400	01		35.50		
	88476912		2400	01		19.92		
	88476913		2400	01		10.48		
	88476914		2400	01		13.24		
	88476915		2400	01		17.44		
	88476916		2400	01		16.55		
	88476917		2400	01		15.89		
	88476918		2400	01		16.94		
	88476919		2400	01		48.62		
	88476920		2400	01		51.33		
	88476921		2400	01		32.03		
	88476922		2400	01		14.56		
	88476923		2400	01		16.56		
	88476924		2400	01		16.58		
	88476925		2400	01		39.37		
	88489156		2400	01		21.17		
	88489157		2400	01		13.71		
	88517526		2400	01		17.13		
	88517527		2400	01		16.72		
	88517528		2400	01		17.14		
	88517530		2400	01		18.04		
	88517531		2400	01		10.99		
88554291		2400	01		112.50			
88554292		2400	01		16.09			
88554293		2400	01		15.73			
88554294		2400	01		112.70			
88566153		2400	01		15.94			
88566154		2400	01		30.54			
88566155		2400	01		17.39			
88566156		2400	01		31.60			
88566157		2400	01		16.00			
88566158		2400	01		112.49			
88566159		2400	01		75.35			
88566160		2400	01		16.73			
						1,355.98		

The claims listed above (totaling \$1,355.98) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED B _____

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N03842A Ingram Library Services P.O. Box 502779 St. Louis, MO 63150-2779	88566161		2400	01		14.41		
	88566162		2400	01		67.25		
	88580555		2400	01		112.82		
	88580556		2400	01		15.76		
	88580557		2400	01		16.75		
	88669599		2400	01		33.42		
	88669600		2400	01		14.74		
	88669601		2400	01		31.35		
	88669602		2400	01		33.70		
	88669603		2400	01		17.11		
	88669604		2400	01		16.57		
	88669605		2400	01		31.13		
	88669606		2400	01		17.40		
	88669607		2400	01		195.89		
	88669608		2400	01		61.90		
	88677294		2400	01		28.35		
	88691343		2400	01		13.36		
	88706919		2400	01		65.58		
	88706920		2400	01		65.55		
	88706921		2400	01		47.31		
	88706922		2400	01		245.59		
	88706923		2400	01		146.71		
	88706924		2400	01		14.96		
88706925		2400	01		12.63			
88706926		2400	01		17.95			
88740401		2400	01		3,011.38			
88740402		2400	01		33.49			
88740403		2400	01		34.93			
88740404		2400	01		16.20			
A040504S		2400	01		-11.99			
						4,422.20		
N06569B Demco P.O. Box 8048 Madison, WI 53708-8048	1617777		1800	00		134.98		
	1628577		1800	00		152.48		
						287.46		
N06579 The Gale Group P.O. Box 95501 Chicago, IL 60694-5501	13249429		2400	01		146.61		

The claims listed above (totaling \$4,856.27) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N03825M Dept. 31 - 0000073264 Staples Credit Plan P.O. Box 9020 Des Moines, IA 50368-9020	05/06/04		1800	00		88.63		
N10223 Watson Label Products 10616 Trenton Ave. St. Louis, MO 63132	59763		1800	00		711.83		
N14905E So. Calif. Library Literacy Network Paula Miller, Treasurer San Bernardino Public Library 555 West Sixth Street San Bernardino, CA 92410	4027		1600	08		100.00		
N20813 Travel in Style 1414 N. Kraemer Blvd. Placentia, CA 92870	00256587		2700	02		229.20		
N21016 Peninsula Library System 2471 Flores St. San Mateo, CA 94403	N17798		2700	01		75.00		
N21086B Grey House Publishing PO Box 860 185 Millerton Rd Millerton, NY 12546	431108		2400	01		143.00		
N25796A BWI (Book Wholesalers, Inc.) PO Box 91691 Chicago, IL 60693	1772994 1772995 1785438 1789292		2400 2400 2400 2400	02 01 02 02		120.24 31.34 98.71 102.48		
						352.77		

The claims listed above (totaling \$1,700.43) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

1,700.43

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N27719 Saundra M. Stark 325 Willamette Placentia, CA 92870	4/7/04		1900	00		1.00		
N27838 BBC Audiobooks America P.O. Box 1450 Hampton, NH 03843-1450	153277		2400	05		149.88		
N28413A Copy America 3564 E. Enterprise Dr. Anaheim, CA 92807	8582		1300	00		16.67		
	8583		1300	00		16.67		
	8584		1300	00		16.67		
	8585		1300	00		50.00		
						100.01		
N28656 Koff & Associates 18 Crow Canyon Court, Suite 165 San Ramon, CA 94583-1613	May 2004		1900	00		800.00		
(need vendor #) Films for the Humanities & Sciences 5927 Collection Center Drive Chicago, IL 60693	983925		2400	05		694.45		
(need vendor #) Christopher Lundquist, M.D. 2874 E. Imperial Hwy Brea, CA 92821	05/17/04		1900	00		50.00		
(need vendor #) Platypus Productions, Inc. P.O. Box 2430 Issaquah, WA 98027	21727		2400	02		309.30		
(need vendor #) SB&F P.O. Box 3000 Denville, NJ 07834	04/14/04		2400	04		45.00		

The claims listed above (totaling \$2,149.64) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

2,149.64

Placentia Library District
 411 E. Chapman Ave.
 Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
 HIS CHECK FROM FUND 707

APPROVED CLAIMS								
Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub	Rept	AMOUNT	A C's Use Only	
			BS Acct	Objt/ Rev	Cat		Doc Number	SC
(need vendor #) The Spoon River Press P.O. Box 3635 Peoria, IL 61612-3635	40737		2400	01		63.50		

The claims listed above (totaling \$63.50) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 05/24/04
REPORT NO 4611

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
WELLS FARGO BANK Placentia Main Office Branch 8845 for Placentia Library District	06/24/04 Pay period # 26 June 11, 2004 June 24, 2004		0100	00		20,171.00		
Account # 2011939659 Route #121000248	FICA		0200	00		1,433.00		
PLEASE WIRE ON THURSDAY, June 24, 2004								

The claims listed above (totaling \$21,604.00) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

Page Total

21,604.00

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 05/24/04
REPORT NO 4612

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
WELLS FARGO BANK Placentia Main Office Branch 8845 for Placentia Library District	07/08/04 Pay period # 1 June 25, 2004 July 8, 2004		0100	00		29,087.00		
Account # 2011939659 Route #121000248	FICA		0200	00		2,067.00		
PLEASE WIRE ON THURSDAY, July 8, 2004								
PLEASE PAY FROM FY 2004-2005 FUNDS								

The claims listed above (totaling \$31,154.00) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

Page Total

31,154.00

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Cash Flow Analysis
DATE: May 24, 2004

BACKGROUND:

The Cash Flow Analysis for the General Fund for Fiscal Year 2003-2004 is Attachment A.

The Cash Flow Analysis for the General Fund for Fiscal Year 2004-2005 is Attachment B.

The Property Tax Apportionment Schedule for Fiscal Year 2003-2004 is Attachment C.

I am recommending that no funds be transferred at this time.

RECOMMENDATION:

Receive & File the Cash Flow Analysis for Fiscal Year 2003-2004 through May 24, 2004.

Placentia Library District
FY2003-2004 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
07/01/03		Beginning Balance			518,205.57
06/19/03	4463	Payroll to wire Jul 10, 2003		29,765.42	488,440.15
06/19/03	4464	General		910.99	487,529.16
06/30/03	4466	General		11,784.44	475,744.72
06/30/03	4467	General		10,235.12	465,509.60
06/30/03	4468	Payroll to wire Jul 24, 2003		30,603.80	434,905.80
06/30/03	4469	Payroll to wire Aug 7, 2003		30,603.80	404,302.00
07/03/03	4470	General by Library Director		2,350.74	401,951.26
07/03/03	4471	General by Library Director		2,594.89	399,356.37
07/03/03	4472	General by Library Director		3,139.44	396,216.93
07/10/03	4473	General by Library Director		973.96	395,242.97
07/17/03		Secured 2002-2003 #9	16,611.57	41.53	411,813.01
07/17/03		Supplemental 1985+ #1	4,111.95		415,924.96
07/17/03		Delinquent Supplemental	1,567.37		417,492.33
07/17/03		Supplemental 1984	1.73		417,494.06
07/21/03		Teeter Plan Delinquent Secured	14,296.23		431,790.29
07/21/03	4474	General		1,997.58	429,792.71
07/21/03	4475	General		2,706.79	427,085.92
07/21/03	4476	General		5,989.29	421,096.63
07/21/03	4477	Payroll to wire Aug 21, 2003		30,603.80	390,492.83
07/21/03	4478	Payroll to wire Sep 4, 2003		30,603.80	359,889.03
07/24/03	4479	General by Library Director		15,136.23	344,752.80
07/30/03		Library Passport Revenue, Jul	13,829.94		358,582.74
07/30/03		Library Revenue, Jul	1,495.70		360,078.44
07/30/03		Interest	4.48		360,082.92
07/31/03	4480	General by Library Director		3,859.76	356,223.16
07/31/03	4481	General by Library Director		1,229.51	354,993.65
08/07/03	4482	General by Library Director		2,600.86	352,392.79
08/13/03		Supplemental 1985+ #1	6,370.64		358,763.43
08/14/03	4483	General by Library Director		1,041.56	357,721.87
08/14/03	4484	General by Library Director		3,590.30	354,131.57
08/25/03	4485	General		17,771.94	336,359.63
08/25/03	4486	General		2,124.88	334,234.75
08/25/03	4487	General		37,278.11	296,956.64
08/25/03	4488	Payroll to wire Sep 18, 2003		30,603.80	266,352.84
08/25/03	4489	Payroll to wire Oct 2, 2003		30,603.80	235,749.04
08/27/03		Library passport Revenue, Aug	11,900.81		247,649.85
08/27/03		Library revenue, Aug	1,595.67		249,245.52
08/27/03		Non-Govt Grant	1,000.00		250,245.52
08/27/03		Interest	3.90		250,249.42
08/28/03		Interest, Jun accrual	(87.83)		250,161.59
08/28/03	4490	General by Library Director		1,646.04	248,515.55
08/28/03	4491	General by Library Director		5,223.77	243,291.78
08/28/03	4492	General by Library Director		180.00	243,111.78
08/29/03		Interest, Jul	563.41	54.08	243,621.11
09/03/03	4493	General by Library Director		3,155.44	240,465.67
09/03/03	4494	General by Library Director		375.84	240,089.83
09/04/03		State Timber Yield	0.57		240,090.40
09/10/03	4495	General by Library Director		3,564.46	236,525.94

Placentia Library District
FY2003-2004 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
09/10/03	4496	General by Library Director		1,923.32	234,602.62
09/17/03		Library passport Revenue, Sep	6,361.54		240,964.16
09/17/03		State Library ILL Reimbursement	4,161.78		245,125.94
09/17/03		Library revenue, Sep	1,211.75		246,337.69
09/17/03		Interest	3.37		246,341.06
09/18/03		Unsecured 1st	52,712.49	131.78	298,921.77
09/18/03		Supplemental 1985+ #2	1,377.41		300,299.18
09/22/03	4497	General		12,557.47	287,741.71
09/22/03	4498	General		8,512.25	279,229.46
09/22/03	4499	Payroll to wire Oct 16, 2003		30,603.80	248,625.66
09/22/03	4500	Payroll to wire Oct 30, 2003		30,603.80	218,021.86
09/24/03		Literacy Grants through Foundation (2)	7,000.00		225,021.86
09/24/03		Library passport Revenue, Sep	5,085.30		230,107.16
09/24/03		State Library ILL Reimbursement	2,498.12		232,605.28
09/24/03		Library revenue, Sep	518.79		233,124.07
09/25/03	4501	General by Library Director		2,709.95	230,414.12
09/25/03	4502	General by Library Director		10,082.91	220,331.21
09/30/03		Interest, Aug	410.18	44.58	220,696.81
10/01/03	4503	General by Library Director		2,127.02	218,569.79
10/01/03	4504	General by Library Director		46.50	218,523.29
10/09/03	4505	General by Library Director		5,402.39	213,120.90
10/09/03	4506	General by Library Director		10,814.24	202,306.66
10/15/03		Supplemental # 3	6,669.98		208,976.64
10/20/03	4507	General		6,799.75	202,176.89
10/20/03	4508	General		13,343.69	188,833.20
10/20/03	4509	Payroll to wire Nov 13, 2003		30,603.80	158,229.40
10/20/03	4510	Payroll to wire Nov 26, 2003		30,603.80	127,625.60
10/20/03	4511	Payroll to wire Dec 11, 2003		30,603.80	97,021.80
10/23/03		Library passport Revenue, Oct	11,757.36		108,779.16
10/23/03		Library revenue, Oct	2,145.48		110,924.64
10/23/03		Interest, Bank of the West	4.01		110,928.65
10/23/03	4512	General by Library Director		10,016.04	100,912.61
10/23/03	4513	General by Library Director		546.09	100,366.52
10/28/03		Interest, Sep	373.65	37.43	100,702.74
10/30/03	4514	General by Library Director		8,643.14	92,059.60
10/30/03	4515	General by Library Director		6,063.01	85,996.59
11/03/03	4516	General by Library Director		18,196.22	67,800.37
11/05/03	4517	General by Library Director		1,193.18	66,607.19
11/13/03	4518	General by Library Director		10,320.04	56,287.15
11/13/03	4519	General by Library Director		1,840.56	54,446.59
11/17/03		Library passport Revenue, Oct/Nov	8,282.41		62,729.00
11/17/03		Library revenue, Oct/Nov	1,621.84		64,350.84
11/17/03		Raytheon for Literacy	1,003.25		65,354.09
11/17/03		Interest, Bank of the West	3.86		65,357.95
11/20/03		Supplemental #4	3,187.20		68,545.15
11/24/03	4520	General		2,222.45	66,322.70
11/24/03	4521	General		8,296.79	58,025.91
11/24/03	4522	General		8,739.20	49,286.71
11/24/03	4523	General		1,913.95	47,372.76

Placentia Library District
FY2003-2004 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
11/24/03	4524	Payroll to wire Dec 23, 2003		30,603.80	16,768.96
11/24/03	4525	Payroll to wire Jan 8, 2004		30,603.80	-13,834.84
11/25/03		Secured # 1	128,455.44	321.14	114,299.46
11/25/03	4526	General by Library Director		4,006.46	110,293.00
11/25/03	4527	General by Library Director		7,614.01	102,678.99
11/26/03		Interest, Oct.	272.08	29.62	102,921.45
12/04/03		Library passport Revenue, Nov	5,165.65		108,087.10
12/04/03		State Library ILL	4,006.56		112,093.66
12/04/03		Library revenue, Nov	1,078.61		113,172.27
12/04/03	4528	General by Library Director		918.81	112,253.46
12/04/03	4529	General by Library Director		3,717.32	108,536.14
12/10/03		Secured #2	251,220.69	628.05	359,128.78
12/10/03		Homeowner's Subvention	1,044.47		360,173.25
12/11/03	4530	General by Library Director		4,944.40	355,228.85
12/11/03	4531	General by Library Director		713.23	354,515.62
12/13/03		Library revenue, Nov/Dec	(81.80)		354,433.82
12/16/03		Interest, Oct.	272.08		354,705.90
12/18/03		Secured #3	244,599.03	611.50	598,693.43
12/18/03		Supplemental #5	4,326.82		603,020.25
12/18/03		Timber Yield Tax	0.11		603,020.36
12/22/03	4532	General		18,484.23	584,536.13
12/22/03	4533	General		1,523.89	583,012.24
12/22/03	4534	General		33,177.85	549,834.39
12/22/03	4535	General		4,416.57	545,417.82
12/22/03	4536	General		12,781.08	532,636.74
12/22/03	4537	Payroll to wire Jan 22, 2004		30,603.80	502,032.94
12/22/03	4538	Payroll to wire Feb 5, 2004		30,603.80	471,429.14
12/23/03		Interest, Nov	187.75	20.71	471,596.18
12/23/03	4539	General by Library Director		4,615.38	466,980.80
12/23/03	4540	General by Library Director		19,653.93	447,326.87
12/30/03	4541	General by Library Director		2,391.28	444,935.59
12/31/03		State Library Literacy Grant	51,194.00		496,129.59
12/31/03		Library passport Revenue, Dec	6,898.35		503,027.94
12/31/03		Library revenue, Dec	1,468.38		504,496.32
12/31/03		Interest, Bank of the West	3.44		504,499.76
01/06/04	4542	General by Library Director		3,011.46	501,488.30
01/07/04	4543	General by Library Director		2,955.50	498,532.80
01/08/04		Homeowner's Subvention	7,659.48		506,192.28
01/12/04	4544	General by Library Director		3,190.00	503,002.28
01/15/04		Library Revenue, Mighty Ducks Grant	10,000.00		513,002.28
01/15/04		Library passport Revenue, Dec/Jan	4,917.65		517,919.93
01/15/04		Library revenue, Dec/Jan	777.40		518,697.33
01/15/04		Interest, Bank of the West	3.77		518,701.10
01/19/04	4545	General		38,237.61	480,463.49
01/19/04	4546	General		11,983.35	468,480.14
01/19/04	4547	General		1,252.19	467,227.95
01/19/04	4548	General		1,884.29	465,343.66
01/19/04	4549	General		3,562.76	461,780.90
01/19/04	4550	Payroll to wire Feb 19, 2004		10,000.00	451,780.90

Placentia Library District
FY2003-2004 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
01/19/04	4551	Payroll to wire Mar 4, 2004		30,603.80	421,177.10
01/20/04		Secured #4	36,635.51	91.59	457,721.02
01/20/04		Supplemental #6	7,492.52		465,213.54
01/20/04		Unsecured 2nd	3,808.59	9.52	469,012.61
01/22/04	4552	General by Library Director		1,907.83	467,104.78
01/22/04	4553	General by Library Director		7,552.12	459,552.66
01/23/04		Coding correction/Interest	(272.08)		459,280.58
01/28/04		Interest Dec	574.44		459,855.02
01/29/04		Canceled check	9.94	56.73	459,808.23
01/29/04	4554	General by Library Director		3,016.02	456,792.21
01/29/04	4555	General by Library Director		1,271.00	455,521.21
02/04/04		Library Passport Revenue, Jan	10,550.92		466,072.13
02/04/04		Library Revenue, Jan	2,085.57		468,157.70
02/04/04		State Library OCLC Grant	69.00		468,226.70
02/04/04	4556	General by Library Director		1,804.38	466,422.32
02/04/04	4557	General by Library Director		2,212.43	464,209.89
02/05/04		Public Utility #1	11,786.34	29.47	464,180.42
02/12/04	4558	General by Library Director		3,513.62	460,666.80
02/12/04	4559	General by Library Director		7,067.53	453,599.27
02/19/04		Special District Augmentation Fund # 1	4,060.00		457,659.27
02/19/04		Supplemental #7	870.52		458,529.79
02/23/04	4560	General		6,381.75	452,148.04
02/23/04	4561	General		3,784.84	448,363.20
02/23/04	4562	General		1,205.49	447,157.71
02/23/04	4563	General		9,509.84	437,647.87
02/23/04	4564	General		4,855.19	432,792.68
02/23/04	4565	Payroll to wire Mar 18, 2004		30,603.80	402,188.88
02/23/04	4566	Payroll to wire Apr 1, 2004		30,603.80	371,585.08
02/24/04		Interest Jan	722.12	66.71	371,518.37
02/25/04		Library Passport Revenue, Feb	12,326.62		383,844.99
02/25/04		Library Revenue, Feb	1,636.52		385,481.51
02/25/04		Interest, Bank of the West	7.68		385,489.19
02/25/04	4567	General by Library Director		1,446.99	384,042.20
02/25/04	4568	General by Library Director		814.67	383,227.53
02/25/04	4569	General by Library Trustees		35,900.00	347,327.53
03/03/04	4570	General by Library Director		2,160.44	345,167.09
03/03/04	4571	General by Library Director		4,240.45	340,926.64
03/09/04		State Library - Foundation Funds	23,537.00		364,463.64
03/09/04		Library Passport Revenue, Feb	6,703.65		371,167.29
03/09/04		Library Revenue, Feb	762.48		371,929.77
03/10/04	4572	General by Library Director		4,304.65	367,625.12
03/10/04	4573	General by Library Director		43.69	367,581.43
03/16/04		Library Passport Revenue, Mar	8,457.48		376,038.91
03/16/04		State Library - Interlibrary Loan	3,393.79		379,432.70
03/16/04		Library Revenue, Grant - Mervyn's Literacy	1,000.00		380,432.70
03/16/04		Library Revenue, Mar	997.14		381,429.84
03/16/04		Interest - Bank of the West	3.92		381,433.76
03/18/04		Secured #5	73,062.61		454,496.37
03/18/04		Supplemental #8	2,771.27	182.66	457,084.98

Placentia Library District
FY2003-2004 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
03/19/04		Interest - Feb	552.80	54.34	457,583.44
03/22/04	4574	General		8,540.29	449,043.15
03/22/04	4575	General		4,216.79	444,826.36
03/22/04	4576	General		1,196.62	443,629.74
03/22/04	4577	General		3,149.02	440,480.72
03/22/04	4578	General		1,672.02	438,808.70
03/22/04	4579	General		2,161.43	436,647.27
03/22/04	4580	Payroll to wire Apr 15, 2004		30,603.80	406,043.47
03/22/04	4581	Payroll to wire Apr 29, 2004		30,603.80	375,439.67
03/25/04	4582	General by Library Director		12,896.66	362,543.01
03/25/04	4583	General by Library Director		205.01	362,338.00
03/31/04	4584	General by Library Director		3,455.44	358,882.56
03/31/04	4585	General by Library Director		162.22	358,720.34
04/02/04		Library Passport Revenue, Mar	11,283.30		370,003.64
04/02/04		Local Revenue, Mar	1,201.41		371,205.05
04/07/04	4586	General by Library Director		2,980.82	368,224.23
04/07/04	4587	General by Library Director		7,026.54	361,197.69
04/08/04		Unsecured 3rd	2,492.63	6.23	363,684.09
04/14/04		Supplemental #9	10,900.17		374,584.26
04/14/04	4588	General by Library Director		2,655.58	371,928.68
04/16/04		Library Passport Revenue, Apr	12,114.06		384,042.74
04/16/04		Local Revenue, Apr	1,575.45		385,618.19
04/19/04		Secured #6	334,397.29	11,485.10	708,530.38
04/26/04	4589	General		11,686.91	696,843.47
04/26/04	4590	General		3,801.65	693,041.82
04/26/04	4591	General		1,646.54	691,395.28
04/26/04	4592	General		1,546.30	689,848.98
04/26/04	4593	General		1,250.36	688,598.62
04/26/04	4594	General		1,342.07	687,256.55
04/26/04	4596	Payroll to wire May 27, 2004		30,603.80	656,652.75
04/26/04	4597	Payroll to wire Jun 10, 2004		30,603.80	626,048.95
04/26/04	4695	Payroll to wire May 13, 2004		30,603.80	595,445.15
04/28/04		Library Passport Revenue, Apr	8,880.65		604,325.80
04/28/04		Local Revenue, Apr	765.76		605,091.56
04/28/04		Interest - Mar	562.01	56.26	605,597.31
04/29/04	4598	General by Library Director		6,643.56	598,953.75
04/29/04	4599	General by Library Director		1,979.73	596,974.02
05/05/04	4600	General by Library Director		2,433.77	594,540.25
05/05/04	4601	General by Library Director		8,304.71	586,235.54
05/13/04	4602	General by Library Director		1,613.07	584,622.47
05/13/04	4603	General by Library Director		7,457.92	577,164.55
05/24/04	4604	General		8,314.03	568,850.52
05/24/04	4605	General		4,070.04	564,780.48
05/24/04	4606	General		1,355.98	563,424.50
05/24/04	4607	General		4,856.27	558,568.23
05/24/04	4608	General		1,700.43	556,867.80
05/24/04	4609	General		2,149.64	554,718.16
05/24/04	4610	General		63.50	554,654.66
05/24/04	4611	Payroll to wire Jun 24, 2004		21,604.00	533,050.66

Placentia Library District
FY2003-2004 General Fund Cash Flow

<u>DATE</u>	<u>CLAIM #</u>	<u>DESCRIPTION</u>	<u>CREDIT</u>	<u>DEBIT</u>	<u>BALANCE</u>
05/24/04	4612	Payroll to pay from FY 2005 funds		0.00	533,050.66
					533,050.66

Placentia Library District
 FY2004-2005 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
07/01/03		Beginning Balance			0.00
05/24/04		Payroll to wire July 8, 2004		31,154.00	-31,154.00
					-31,154.00

Placentia Library District
 Property Tax Apportionments
 Fiscal Year 2003-2004

Date	Category	Amount
08/14/03	Prior Year Secured Taxes & Penalties #1 Jul	
08/14/03	Supplemental #1 Jul	
09/11/03	Prior Year Secured Taxes & Penalties #2 Aug	
09/19/03	Supplemental #2 Aug	
09/19/03	Unsecured collections at 8/31/02, #1	80% - 85%
10/16/03	Prior Year Secured Taxes & Penalties #3 Sep	
10/16/03	Supplemental #3 Sep	
11/13/03	Prior Year Secured Taxes & Penalties #4 Oct	
11/21/03	Supplemental #4 Oct	
11/26/03	Current secured #1	7% - 10%
12/11/03	Current secured #2	20% - 25%
12/11/03	Homeowners Property Tax Relief	15%
12/11/03	Prior Year Secured Taxes & Penalties #5 Nov	
12/19/03	Current secured #3	10% - 15%
12/19/03	Supplemental #5 Nov	
01/09/04	Homeowners Property Tax Relief	35%
01/15/04	Prior Year Secured Taxes & Penalties #6 Dec	
01/21/04	Supplemental #6 Dec	
01/21/04	Unsecured collections at 12/31/03, #2	5% - 10%
02/06/04	State-Assessed Public Utility, #1	49% - 50%
02/10/04	Prior Year Secured Taxes & Penalties #7 Jan	
02/19/04	Current secured #4	4% - 7%
02/20/04	Supplemental #7 Jan	
03/11/04	Prior Year Secured Taxes & Penalties #8 Feb	
03/19/04	Current secured #5	5% - 7%
03/19/04	Supplemental #8 Feb	
04/09/04	Unsecured collections at 03/31/04, #3	1% - 3%
04/15/04	Prior Year Secured Taxes & Penalties #9 Mar	
04/15/04	Supplemental #9 Mar	
04/20/04	Current secured #6	15% - 20%
05/11/04	Homeowners Property Tax Relief	35%
05/13/04	Prior Year Secured Taxes & Penalties #10 Apr	
05/21/04	Current secured #7	15% - 20%
05/21/04	Supplemental #10 Apr	
05/27/04	State-Assessed Public Utility, #2	49% - 50%
06/11/04	Homeowners Property Tax Relief	15%
06/17/04	Prior Year Secured Taxes & Penalties #11 May	
06/17/04	Prior Year Unsecured	
06/17/04	Supplemental #11 May	
06/17/04	Unsecured collections at 05/31/04, Final	3% - 6%
07/16/04	Current secured final for FY04	1% - 3%
07/16/04	Delinquent Supplemental, FY04	
07/16/04	Prior Year Secured Taxes & Penalties, FY02 #12 Jun	
07/16/04	Supplemental, FY04 #12 Jun	
07/20/04	Secured Teeter Actual Final Delinquencies, FY03	2% - 4%

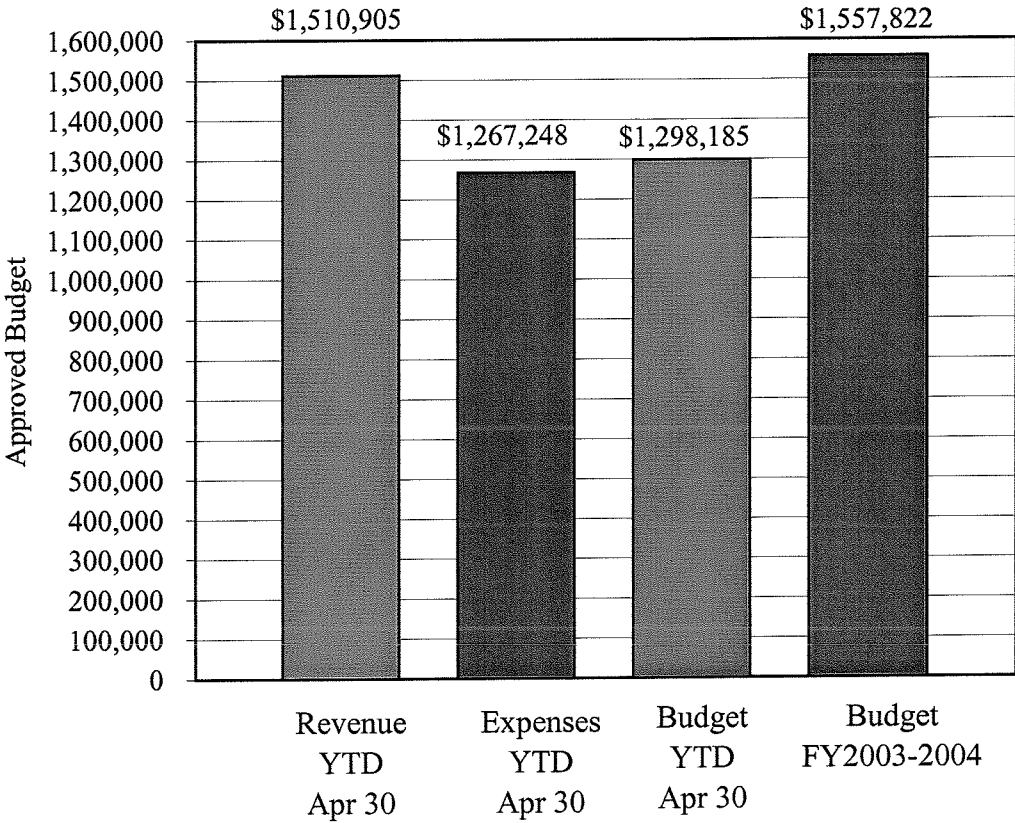
Fund Balance Report
Post-Petition Balances (B/S Account 8010 - Cash)
 April 26, 2004

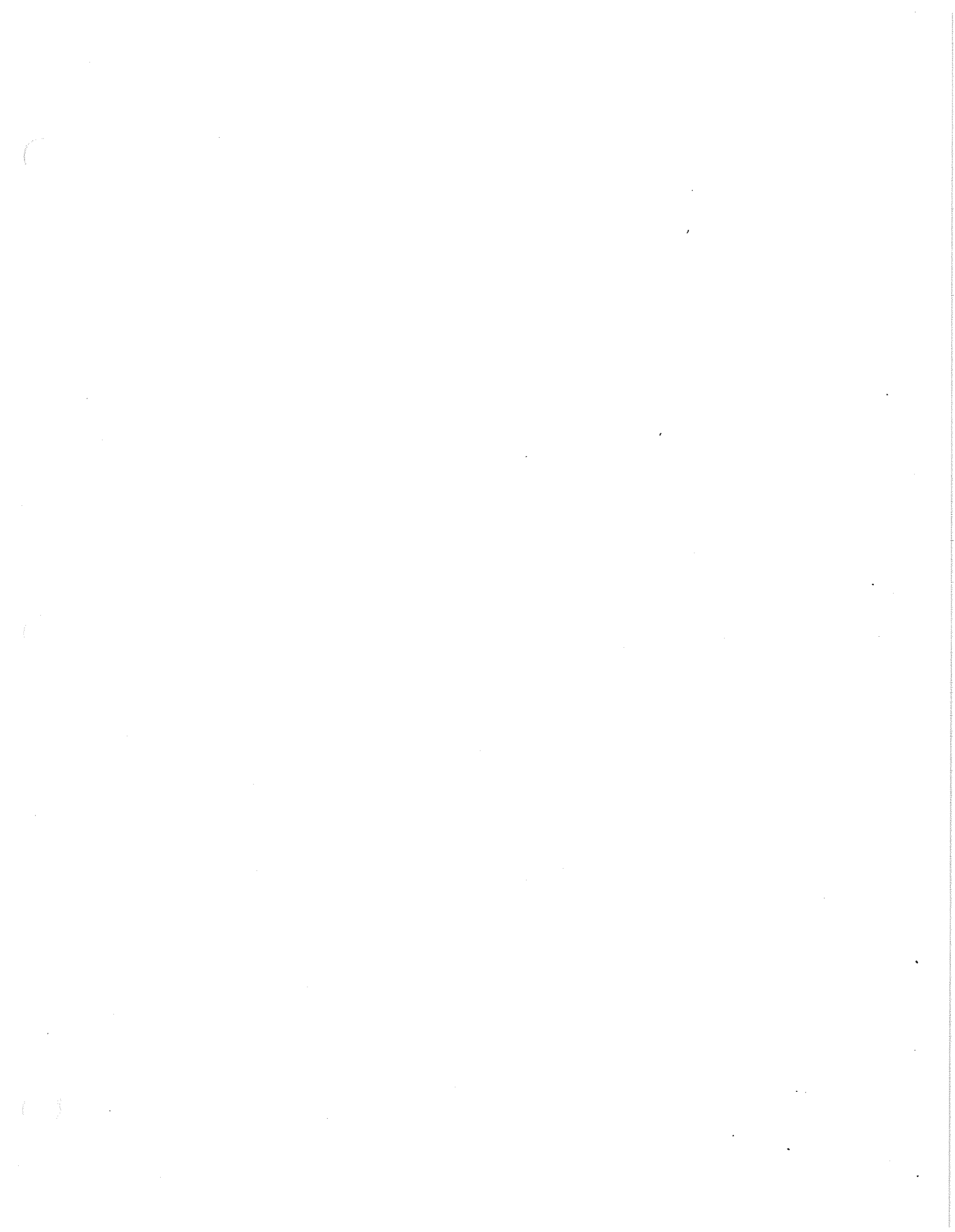
Fiscal Year 2003-2004							
	Fund 702	Fund 703	Fund 706	Fund 707	Fund 708	TOTAL	TOTAL
	Maj Equip/Struc	Auto Replac	Bond Redempt	General Fund	Sick Lv Payoff	ALL FUNDS	EXCL GEN FUND
30-Jun-03	118,846.09	10,052.98	160,401.17	518,205.57	9,809.52	817,315.33	299,109.76
31-Jul-03	118,833.87	10,051.95	160,384.68	451,500.55	9,808.51	750,579.56	299,079.01
31-Aug-03	118,967.59	10,063.26	160,509.55	400,642.44	9,819.55	700,002.39	299,359.95
30-Sep-03	119,075.36	10,072.38	160,654.95	314,934.39	9,828.45	614,565.53	299,631.14
31-Oct-03	119,194.54	10,082.47	160,815.76	197,523.75	9,838.29	497,454.81	299,931.06
30-Nov-03	119,298.06	10,091.23	160,955.42	235,572.22	9,846.84	535,763.77	300,191.55
31-Dec-03	119,635.03	10,119.72	161,410.07	611,904.10	9,874.66	912,943.58	301,039.48
31-Jan-04	119,750.61	10,129.50	161,566.01	545,332.06	9,884.20	846,662.38	301,330.32
28-Feb-04	119,875.17	10,140.04	161,734.07	523,002.49	9,894.48	824,646.25	301,643.76
31-Mar-04	119,984.08	10,149.26	161,881.01	492,191.83	9,903.47	794,109.65	301,917.82
30-Apr-04	120,098.27	10,158.92	162,035.07	763,712.62	9,912.89	1,065,917.77	302,205.15
31-May-04	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-Jun-04	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00
General Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Fiscal Year 2002-2003							
	Fund 702	Fund 703	Fund 706	Fund 707	Fund 708	TOTAL	TOTAL
	Maj Equip/Struc	Auto Replac	Bond Redempt	General Fund	Sick Lv Payoff	ALL FUNDS	EXCL GEN FUND
30-Jun-02	116,469.13	9,851.91	83,082.86	400,156.81	9,613.35	619,174.06	219,017.25
31-Jul-02	116,690.88	9,870.66	158,241.04	295,366.21	9,631.65	589,800.44	294,434.23
31-Aug-02	117,136.61	9,908.36	158,556.42	242,666.09	9,668.43	537,935.91	295,269.82
30-Sep-02	117,340.18	9,925.58	158,738.30	257,235.56	9,685.23	552,924.85	295,689.29
31-Oct-02	117,520.37	9,940.82	158,982.06	151,028.27	9,700.10	447,171.62	296,143.35
30-Nov-02	117,721.94	9,957.87	109,254.75	270,464.24	9,716.74	517,115.54	246,651.30
31-Dec-02	117,922.61	9,974.85	109,530.50	561,461.29	9,733.30	808,622.55	247,161.26
31-Jan-03	118,098.77	9,989.75	109,707.45	500,247.02	9,747.85	747,790.84	247,543.82
28-Feb-03	118,273.90	10,004.57	109,870.14	466,653.34	9,762.30	714,564.25	247,910.91
31-Mar-03	118,435.92	10,018.28	110,020.65	477,099.56	9,775.67	725,350.08	248,250.52
30-Apr-03	118,579.99	10,030.47	110,154.49	550,760.45	9,787.56	799,312.96	248,552.51
31-May-03	118,720.13	10,042.33	160,284.68	629,234.54	9,799.12	928,080.80	298,846.26
30-Jun-03	118,846.09	10,052.98	160,401.17	518,205.57	9,809.52	817,315.33	299,109.76
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00
General Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00



PLACENTIA LIBRARY DISTRICT
Fiscal Year 2003 - 2004
General Fund Cash Flow





PLACENTIA LIBRARY DISTRICT
REVENUE REPORT FOR FUND 707
(Prepared from the Orange County Auditor's Report)
May 24, 2004

OBJECT CODE	DESCRIPTION	FY2003-2004 BUDGETED	FY2003-2004 YTD	FY2002-2003 YTD	FY2003-2004 Apr 2004	FY2002-2003 Apr 2003	FY2003-2004 % EXP BUD
6210-00	Prop. Taxes - current secured	1,147,522	1,068,370.57	861,505.43	334,397.29	179,704.46	93.10%
6210-01	Public Utility	22,500	11,786.34	11,127.47	0.00	0.00	52.38%
6210-04	Teeter Plan - current delinquent	0	0.00	(60.93)	0.00	0.00	
	TOTAL PROP. TAXES - CURRENT SECURED	1,170,022	1,080,156.91	872,571.97	334,397.29	179,704.46	92.32%
6220	PROP. TAXES - CURRENT UNSECURED	57,500	59,013.71	56,153.73	2,492.63	1,625.76	102.63%
6230-00	Prop. Taxes - Prior Secured	13,000	0.00	14,166.49	0.00	0.00	
6230-01	Prior year's secured final apportionment	0	16,611.57	0.00	0.00	0.00	
6230-02	Secured prior years	0	0.00	0.00	0.00	0.00	
6230-03	Tax deed land sales	0	0.00	0.00	0.00	0.00	
6230-04	Teeter Plan buyout - FY1993-1994 only	14,500	14,296.23	14,824.78	0.00	0.00	
6230-10	Release of impounds	0	0.00	0.00	0.00	0.00	
6230-11	(1994 ERAF Refund)	0	0.00	0.00	0.00	0.00	
	TOTAL PROP. TAXES - PRIOR SECURED	27,500	30,907.80	28,991.27	0.00	0.00	112.39%
6240	TOTAL PROP. TAXES PRIOR UNSECURED	750	0.00	0.00	0.00	0.00	0.00%
6250	TAXES - SPECIAL DISTRICT AUGMENTATION	8,000	4,060.00	3,915.00	0.00	0.00	
6260	PENALTIES & COSTS ON DELINQUENT TAXES	0	0.00	0.00	0.00	0.00	
6280-00	Property taxes current supplemental	40,000	43,966.53	35,156.20	10,900.17	7,271.16	109.92%
6280-01	Final supplemental for prior years	0	4,113.68	0.00	0.00	0.00	
	TOTAL PROP. TAXES SUPPLEMENTAL - CURREN	40,000	48,080.21	35,156.20	10,900.17	7,271.16	120.20%
6300	PROP. TAXES SUPPLEMENTAL - PRIOR	1,300	1,567.37	1,363.50	0.00	0.00	120.57%
6540	PENALTIES & COSTS ON DELINQUENT TAXES	0	0.00	0.00	0.00	0.00	
	TOTAL TAXES	1,305,072	1,223,786.00	998,151.67	347,790.09	188,601.38	93.77%

REVENUE REPORT FOR FUND 707
(Prepared from the Orange County Auditor's Report)
May 24, 2004

OBJECT CODE	DESCRIPTION	FY2003-2004 BUDGETED	FY2003-2004 YTD	FY2002-2003 YTD	FY2003-2004 Apr 2004	FY2002-2003 Apr 2003	FY2003-2004 % EXP BUD
6610-00	Interest	8,500	4,165.27	5,488.90	562.01	626.08	49.00%
6610-01	Interest - old bond fund	0	3.77	0.00	0.00	0.00	
6610-23	Interest on impounded taxes released	0	0.00	0.00	0.00	0.00	
	TOTAL INTEREST	8,500	4,169.04	5,488.90	562.01	626.08	49.05%
6690	STATE - HOMEOWNER PROP TAX RELIEF	16,250	8,703.95	8,169.27	0.00	0.00	53.56%
6970-00	State - ILL & Direct Loan Reimbursement	10,000	14,060.25	11,875.98	0.00	0.00	140.60%
6970-01	State - CA Foundation Funds	0	23,537.00	46,377.00	0.00	0.00	
6970-02	State - CA Literacy Campaign	22,000	51,194.00	24,725.00	0.00	0.00	232.70%
6970-03	State - Family Literacy	10,000	0.00	12,060.00	0.00	6,030.00	
6970-04	State - ELLI (English Language Intensive) Grant	10,000	0.00	130,680.00	0.00	0.00	
6970-05	State - Project Grants	0	69.00	11,745.00	0.00	69.00	
6970-07 & 66	State - Timber Yield Apport & ERAF Bailout	0	0.68	0.00	0.00	0.00	
	TOTAL STATE - OTHER GOVERNMENTAL	52,000	88,860.93	237,462.98	0.00	6,099.00	170.89%
7130-00	BANKRUPTCY RECOVERY DISTRIBUTIONS	0	0.00	0.00	0.00	0.00	
7670-00	Local Revenue	30,000	20,856.15	23,601.35	3,542.62	988.75	69.52%
7670-01	Local Revenue -- Passport	146,000	144,515.69	92,723.66	32,278.01	8,170.00	98.98%
7670-02 & 56	Local Revenue -- Non-Gov't Grants & Gifts	0	20,003.25	13,000.00	0.00	0.00	
	TOTAL LOCAL REVENUE	176,000	185,375.09	129,325.01	35,820.63	9,158.75	105.33%
7680	6-MONTH EXPIRED (OUTLAWED) CHECKS	0	9.94	0.00	0.00	0.00	
7810	TRANSFER FROM/TO OTHER LIBRARY FUNDS	0	0.00	0.00	0.00	0.00	
	FUND 707 TOTAL	1,557,822	1,510,904.95	1,378,597.83	384,172.73	204,485.21	96.99%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
May 24, 2004

OBJECT CODE	DESCRIPTION	FY2003-2004 BUDGETED	FY2003-2004 YTD	FY2002-2003 YTD	FY2003-2004 APR 2004	FY2002-2003 APR 2003	FY2003-2004 % EXP BUD
0100	Salaries & Wages	694,508.00	583,345.23	555,757.70	79,387.58	53,224.60	83.99%
0200	Retirement (Social Security & Pension Contribution)	98,130.00	76,654.14	83,869.85	6,524.46	4,071.68	78.11%
	Health & Life Insurance/Blue Shield CA	51,886.00	37,508.16	32,214.45	5,321.76	2,064.38	72.29%
	Long Term Disability/CNA	3,300.00	2,601.87	2,612.40	0.00	265.17	78.84%
	Life Insurance/Fortis & Protective Life	1,405.00	1,803.75	994.00	105.00	122.50	128.38%
	Vision Service Plan/VSP	2,682.00	1,907.04	1,858.80	186.30	208.32	71.11%
	Dental/Ameritas	7,597.00	7,051.90	5,125.40	619.60	1,201.00	92.82%
0300	Total Employee Insurance	66,870.00	50,872.72	42,805.05	6,232.66	3,861.37	76.08%
0310	Unemployment Insurance	0.00	140.00	394.00	0.00	0.00	
0350	Workers Compensation - General	10,000.00	9,683.00	4,335.00	0.00	0.00	96.83%
	TOTAL SALARIES & EMPLOYEE BENEFITS	869,508.00	720,695.09	687,161.60	92,144.70	61,157.65	82.89%
0700-00	Communications - Telephone	1,750.00	1,184.45	1,356.02	131.94	160.39	67.68%
0700-01	Communications - Modem/Fax	7,600.00	7,538.15	5,527.47	647.95	539.64	99.19%
0700-02	Communications - Internet/Database	800.00	0.00	694.77	0.00	135.00	0.00%
0700-05	Communications - Cataloging & Acquisitions Vendor	2,700.00	1,939.50	1,939.50	0.00	431.00	71.83%
0700-07	Communications - ELLI Grant	0.00	0.00	250.00	0.00	0.00	
0700-08	Communications - Adult Literacy	1,500.00	1,018.55	1,175.40	41.46	108.53	67.90%
	Total Communications	14,350.00	11,680.65	10,943.16	821.35	1,374.56	81.40%
0900-00	Food - General Fund	350.00	298.36	483.31	0.00	399.05	
0900-07	Food - ELLI Grant	0.00	0.00	56.98	0.00	0.00	
0900-08	Food - Adult Literacy	150.00	225.37	155.08	0.00	69.87	
0090-09	Food - Families for Literacy	0.00	403.57	68.63	0.00	0.00	
	Total Food	500.00	927.30	764.00	0.00	468.92	185.46%
1000-00	Household Expense	4,250.00	2,539.87	2,599.32	178.64	0.00	59.76%
1100-00	Insurance - Liability	11,000.00	11,120.12	7,614.40	0.00	0.00	101.09%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
May 24, 2004

OBJECT CODE	DESCRIPTION	FY2003-2004 BUDGETED	FY2003-2004 YTD	FY2002-2003 YTD	FY2003-2004 APR 2004	FY2002-2003 APR 2003	FY2003-2004 % EXP BUD
1300-00	Maintenance of Equipment - General Fund (Other than Computer)	3,000.00	1,957.27	2,472.53	0.00	277.52	65.24%
1300-01	Maintenance of Equipment - General Fund (Computer)	20,000.00	40,030.00	16,304.37	0.00	5,000.00	200.15%
1300-07	Maintenance of Equipment - ELLI Grant	0.00	0.00	0.00	0.00	0.00	
1300-08	Maintenance of Equipment - Adult Literacy	500.00	0.00	234.63	0.00	0.00	
1300-09	Maintenance of Equipment - Families for Literacy	0.00	0.00	0.00	0.00	0.00	
	Total Maintenance of Equipment	23,500.00	41,987.27	19,011.53	0.00	5,277.52	178.67%
	HVAC	7,500.00	2,571.44	6,025.88	0.00	108.00	34.29%
	Carpet Cleaning	2,750.00	522.72	430.98	0.00	0.00	19.01%
	Groundskeeping, City of Placentia	27,500.00	20,256.62	23,784.09	0.00	4,342.71	73.66%
	Plumbing	3,000.00	2,927.28	1,139.72	277.27	105.75	97.58%
	Electrical	1,500.00	5,140.51	1,442.49	0.00	0.00	342.70%
	Cleaning Service	13,700.00	11,000.00	11,000.00	1,100.00	1,100.00	80.29%
	Locksmith	1,000.00	420.10	1,307.54	122.38	0.00	42.01%
	Other (Includes Fire Alarm & Seismic Retrofit Project)	6,000.00	9,503.09	5,323.07	545.50	50.00	158.38%
1400-00	Total Maintenance of Building & Grounds	62,950.00	52,341.76	50,453.77	2,045.15	5,706.46	83.15%
1600-00	Memberships - General Fund	2,200.00	3,482.00	1,813.00	0.00	0.00	158.27%
1600-07	Memberships - ELLI Grant	0.00	0.00	125.00	0.00	0.00	
1600-08	Memberships - Adult Literacy	550.00	100.00	480.00	0.00	0.00	
1600-09	Memberships - Families for Literacy	0.00	0.00	0.00	0.00	0.00	
	Total Memberships	2,750.00	3,582.00	2,418.00	0.00	0.00	130.25%
1700-00	Miscellaneous Expense - General Fund	0.00	4,991.58	3,545.00	0.00	0.00	
1700-07	Miscellaneous Expense - ELLI Grant	0.00	0.00	0.00	0.00	0.00	
1700-08	Miscellaneous Expense - Adult Literacy	0.00	0.00	0.00	0.00	0.00	
1700-09	Miscellaneous Expense - Families for Literacy	0.00	0.00	0.00	0.00	0.00	
	Total Miscellaneous Expense	0.00	4,991.58	3,545.00	0.00	0.00	

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
May 24, 2004

OBJECT CODE	DESCRIPTION	FY2003-2004 BUDGETED	FY2003-2004 YTD	FY2002-2003 YTD	FY2003-2004 APR 2004	FY2002-2003 APR 2003	FY2003-2004 % EXP BUD
1800-00	Library Supplies	12,000.00	8,556.99	9,270.18	774.41	758.22	71.31%
	Printing	11,500.00	9,861.82	8,915.11	193.60	2,557.20	85.75%
	EZ Copy - copy cards for sale to patrons	0.00	0.00	0.00	0.00	0.00	
	Publications	1,100.00	463.82	1,056.55	0.00	0.00	42.17%
	Paper	700.00	388.53	184.43	0.00	0.00	55.50%
	Drinking Water Service	350.00	281.00	275.00	29.50	27.50	80.29%
	Other Office Supplies	10,000.00	10,621.43	8,517.68	1,668.35	988.21	106.21%
	Total Office Supply Expense - General Fund	35,650.00	30,173.59	28,218.95	2,665.86	4,331.13	84.64%
1800-07	ELLI Grant Supply Expense	0.00	255.71	1,427.97	0.00	506.64	
	Printing	1,500.00	1,712.25	0.00	0.00	0.00	
	Publications	2,500.00	1,639.63	5,525.90	0.00	1,480.31	
	Paper	0.00	0.00	0.00	0.00	0.00	
	Other Office Supplies	1,500.00	0.00	574.29	0.00	105.74	
	Total Adult Literacy Office Supply Expense	5,500.00	3,351.88	6,100.19	0.00	1,586.05	60.94%
1800-09	Supply Expense Families for Literacy	2,500.00	1,576.84	857.05	0.00	675.16	
	Total Office Expense	43,650.00	35,358.02	36,604.16	2,665.86	7,098.98	81.00%
1803-00	Postage Expense - General Fund	4,500.00	3,418.72	3,939.98	836.60	1,167.28	75.97%
1803-01	Postage Expense - LSCA II Grant	0.00	0.00	0.00	0.00	0.00	
1803-08	Postage Expense - Adult Literacy	100.00	37.00	124.00	0.00	74.00	37.00%
1803-09	Postage Expense - Families for Literacy	150.00	42.50	124.00	0.00	37.00	
	Total Postage Expense	4,750.00	3,498.22	4,187.98	836.60	1,278.28	73.65%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
May 24, 2004

OBJECT CODE	DESCRIPTION	FY2003-2004 BUDGETED	FY2003-2004 YTD	FY2002-2003 YTD	FY2003-2004 APR 2004	FY2002-2003 APR 2003	FY2003-2004 % EXP BUD
1900-00	Care Resources (Employee Assistance)	420.00	315.00	350.00	35.00	35.00	75.00%
	Pension Contribution & Operating Expenses	7,000.00	5,345.13	5,126.63	0.00	0.00	76.36%
	Anaheim Consortium Automated Library System	34,000.00	32,222.53	30,169.74	0.00	0.00	94.77%
	Anaheim Consortium Computer Technical & Consulting Services	0.00	0.00	0.00	0.00	0.00	85.32%
	Clipping Service	504.00	430.00	415.71	0.00	32.00	89.00%
	Interest Allocation & Tax Collection Charges by Orange County	8,500.00	7,564.99	7,427.94	56.26	51.74	38.44%
	Advertising (Including WEB Site)	4,000.00	1,537.50	1,805.02	15.00	0.00	55.46%
	Medical Exams	1,200.00	665.50	1,069.50	55.50	0.00	93.85%
	Collection Services - Accounts Receivable	2,250.00	2,111.64	1,504.22	267.74	0.00	103.24%
	Audit & Accounting Services	5,250.00	5,420.00	4,885.00	0.00	0.00	82.95%
	Payroll Preparation	3,600.00	2,986.06	2,890.21	405.55	256.60	
	Election Expenses	0.00	0.00	0.00	0.00	0.00	
	Staff Training in Library	3,500.00	0.00	3,500.00	0.00	3,500.00	221.09%
	Other (Includes Contract Storyteller)	14,000.00	30,952.87	11,851.87	644.48	0.00	106.33%
	Total Specialized Services - General Fund	84,224.00	89,551.22	70,995.84	1,479.53	3,875.34	
1900-01	Specialized Services - Partnerships for Change Grant	0.00	2,144.58	0.00	277.28	0.00	
1900-07	Specialized Services - ELLI Grant	0.00	0.00	3,271.74	0.00	1,400.00	
1900-08	Specialized Services - Adult Literacy	5,000.00	3,860.00	7,460.85	0.00	877.24	77.20%
1900-09	Specialized Services - Families for Literacy	500.00	1,150.00	150.00	0.00	150.00	
1900-18	Tax Collection Services & Fees by Orange County	12,500.00	13,497.04	11,509.75	11,491.33	9,568.05	107.98%
	Total Specialized Services	102,224.00	110,202.84	93,388.18	13,248.14	15,870.63	107.81%
2000-00	Legal Notices - General Fund	650.00	192.24	137.70	0.00	0.00	29.58%
2000-01	Legal Notices - LSCA II Grant	0.00	0.00	0.00	0.00	0.00	
	Total Legal Notices	650.00	192.24	137.70	0.00	0.00	29.58%
2100-00	Rents/Leases-Equipment	400.00	568.40	467.67	0.00	0.00	

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
May 24, 2004

OBJECT CODE	DESCRIPTION	FY2003-2004 BUDGETED	FY2003-2004 YTD	FY2002-2003 YTD	FY2003-2004 APR 2004	FY2002-2003 APR 2003	FY2003-2004 % EXP BUD
2200-00	Semi-Annual Bond Payment & Quarterly Energy Loan Payment	105,000.00	101,485.46	101,579.94	0.00	7,471.65	96.65%
2300-00	Small Tools/Instruments	0.00	0.00	0.00	0.00	0.00	
2400-00	Special Department Expense - Miscellaneous	0.00	0.00	0.00	0.00	0.00	
2400-01	Special Department Expense- Books	131,840.00	45,335.54	52,225.28	0.00	11,689.69	34.39%
2400-02	Special Department Expense - Video	0.00	2,710.79	337.98	0.00	0.00	
2400-03	Special Department Expense - Electronic	0.00	21,393.69	40,810.29	0.00	9,020.00	
2400-04	Special Department Expense - Periodicals	0.00	7,528.14	7,766.01	0.00	0.00	
2400-05	Special Department Expense - Audio	0.00	7,692.24	9,678.45	0.00	2,517.87	
2400-07	Special Department Expense - ELLI Grant	0.00	815.73	5,204.48	0.00	0.00	
2400-08	Special Department Expense - Adult Literacy	2,000.00	1,811.96	4,979.93	0.00	0.00	90.60%
2400-09	Special Department Expense - Families for Literacy	0.00	2,940.65	1,758.87	0.00	0.00	
	Total Special Department Expense	133,840.00	90,228.74	122,761.29	0.00	23,227.56	67.42%
2600-00	Transportation/Travel - General	0.00	0.00	0.00	0.00	0.00	
2700-00	Transportation/Travel - Meetings, Staff Out of Town	2,500.00	3,334.70	2,093.56	0.00	0.00	133.39%
2700-01	Transportation/Travel - Meetings, Staff Local	4,500.00	2,251.33	3,841.94	145.77	267.20	50.03%
2700-02	Transportation/Travel - Meetings, Board Out of Town	1,500.00	0.00	1,195.79	0.00	741.29	0.00%
2700-03	Transportation/Travel - Meetings, Board Local	750.00	1,110.00	586.00	0.00	25.00	148.00%
2700-04	Transportation/Travel - Meetings, LSCA II Grant	0.00	0.00	0.00	0.00	0.00	
2700-07	Transportation/Travel - Meetings, ELLI Grant	0.00	22.32	915.88	0.00	20.52	0.00%
2700-08	Transportation/Travel - Meetings - Adult Literacy	1,000.00	0.00	1,025.35	0.00	0.00	
2700-09	Transportation/Travel - Meetings - Families for Literacy	0.00	52.56	219.30	0.00	10.08	
	Total Transportation/Travel - Meetings	10,250.00	6,770.91	9,877.82	145.77	1,064.09	66.06%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
May 24, 2004

OBJECT CODE	DESCRIPTION	FY2003-2004 BUDGETED	FY2003-2004 YTD	FY2002-2003 YTD	FY2003-2004 APR 2004	FY2002-2003 APR 2003	FY2003-2004 % EXP BUD
2800-00	Electricity	60,000.00	34,456.39	14,500.67	0.00	0.00	57.43%
	Gas	3,500.00	3,150.02	2,211.64	565.73	728.64	90.00%
	Water	3,750.00	2,704.75	2,648.97	0.00	121.45	72.13%
	Total Utilities	67,250.00	40,311.16	19,361.28	565.73	850.09	59.94%
	TOTAL SUPPLIES & SERVICES	587,314.00	517,786.54	485,715.20	20,507.24	69,688.74	88.16%
3700-00	Taxes, Assessments (Sales Tax & Sewer Assessment)	4,000.00	5,725.84	5,383.80	0.00	0.00	143.15%
4000-00	Equipment - General Fund	20,000.00	23,040.76	23,541.55	0.00	0.00	115.20%
4000-07	Equipment - ELLI Grant	0.00	0.00	0.00	0.00	0.00	
4000-08	Equipment - Adult Literacy	0.00	0.00	2,726.01	0.00	0.00	
4000-09	Equipment - Families for Literacy	0.00	0.00	0.00	0.00	0.00	
4000-11	Equipment - County Assigned Fund	0.00	0.00	0.00	0.00	0.00	
	Total Equipment	20,000.00	23,040.76	26,267.56	0.00	0.00	115.20%
4200-00	Structures/Improvements	0.00	0.00	462.25	0.00	0.00	
	TOTAL EQUIPMENT EXPENSE	20,000.00	23,040.76	26,729.81	0.00	0.00	115.20%
5200	PROVISION FOR CONTINGENCIES	77,000.00	0.00	0.00	0.00	0.00	
5600	INVESTMENT POOL LOSS	0.00	0.00	0.00	0.00	0.00	
	TOTAL EXPENSES	1,557,822.00	1,267,248.23	1,204,990.41	112,651.94	130,846.39	81.35%
	ELLI Grant Summary Object Code 07	0	1,094	11,252	0	1,927	2.43
	CLC Summary Object Code 08	16,300	10,405	24,461	41	2,716	
	FFL Grant Summary Object Code 09	3,150	6,166	3,178	0	872	
	TOTAL LITERACY (Excluding Personnel)	19,450	17,665	38,891	41	5,515	

Placentia Library District
Balance Sheet
As of April 30, 2004

05/17/04

	<u>Apr 30, 04</u>
ASSETS	
Current Assets	
Checking/Savings	
County Exempt - Checking	2,394.73
County Exempt - Savings	5,807.59
General Fund - Checking	15,383.84
General Fund - Savings	4,899.41
Literacy Fund - Savings	7,910.95
Payroll Checking - Wells Fargo	48,281.03
Payroll Checking (CDs)	
0028205565	21,830.67
0028205573	21,830.67
Total Payroll Checking (CDs)	<u>43,661.34</u>
Total Checking/Savings	<u>128,338.89</u>
Total Current Assets	<u>128,338.89</u>
TOTAL ASSETS	<u>128,338.89</u>
LIABILITIES & EQUITY	
Equity	
Retained Earnings	35,656.65
Total Capital	69,741.09
Net Income	22,941.15
Total Equity	<u>128,338.89</u>
TOTAL LIABILITIES & EQUITY	<u>128,338.89</u>

Placentia Library District
 Profit & Loss by Class
 April 2004

05/17/04

	County Exempt Fund	General Fund	Literacy Fund	Payroll Fund	TOTAL
Income					
COE Interest	1.35	0.00	0.00	0.00	1.35
COE Life Insur Suplmt(EDM)	39.88	0.00	0.00	0.00	39.88
COE Meeting Room Income	585.00	0.00	0.00	0.00	585.00
COE Passport Chck Reimbursement	2,622.30	0.00	0.00	0.00	2,622.30
COE Test Proctoring Income	60.00	0.00	0.00	0.00	60.00
GF Bankcard Deposit	0.00	7,404.31	0.00	0.00	7,404.31
GF Cash Register - Copy/Debit	0.00	362.75	0.00	0.00	362.75
GF Cash Register - Fines	0.00	1,930.21	0.00	0.00	1,930.21
GF Cash Register - Lost Items	0.00	156.39	0.00	0.00	156.39
GF Cash Register - Misc.	0.00	2.00	0.00	0.00	2.00
GF Cash Register - Reserves	0.00	86.50	0.00	0.00	86.50
GF Fed Work Study Reimbursement	0.00	4,318.71	0.00	0.00	4,318.71
GF Interest	0.00	4.32	0.00	0.00	4.32
GF Passport Revenue	0.00	22,229.71	0.00	0.00	22,229.71
GF Transfers from County	0.00	387.59	0.00	0.00	387.59
LIT Book Sales	0.00	0.00	672.36	0.00	672.36
LIT Donations	0.00	0.00	100.00	0.00	100.00
LIT Interest Inc - Savings	0.00	0.00	1.91	0.00	1.91
PA Wire Transfer from County	0.00	0.00	0.00	91,811.40	91,811.40
Total Income	3,308.53	36,882.49	774.27	91,811.40	132,776.69
Expense					
COE Friend's Director's Fund	0.00	0.00	0.00	0.00	0.00
COE Meeting Room Maintenance	155.52	0.00	0.00	0.00	155.52
COE Office Expense	0.00	0.00	0.00	0.00	0.00
COE Passport Expenses	5,180.95	0.00	0.00	0.00	5,180.95
GF Bankcard Service Charge	0.00	240.29	0.00	0.00	240.29
GF Library Materials (books)	0.00	30.00	0.00	0.00	30.00
GF Memberships	0.00	220.00	0.00	0.00	220.00
GF Miscellaneous	0.00	15.00	0.00	0.00	15.00
GF Office Expense	0.00	193.20	0.00	0.00	193.20
GF Transfer to COE	0.00	1,263.65	0.00	0.00	1,263.65
GF Transfer to GF Savings	0.00	3,716.26	0.00	0.00	3,716.26
GF Transfers to County	0.00	28,025.28	0.00	0.00	28,025.28
GF Travel Literacy	0.00	15.00	0.00	0.00	15.00
GF Travel Staff	0.00	410.00	0.00	0.00	410.00
GF Travel Trustees	0.00	155.00	0.00	0.00	155.00
PA Empl 457 Plan Contribution	0.00	0.00	0.00	3,311.52	3,311.52
PA Employee 125 Co-Pay	0.00	0.00	0.00	655.14	655.14
PA Employee Life Insurance	0.00	0.00	0.00	39.88	39.88
PA Payroll Taxes	0.00	0.00	0.00	15,465.86	15,465.86
PA Salaries	0.00	0.00	0.00	39,828.37	39,828.37
Total Expense	5,336.47	34,283.68	0.00	59,300.77	98,920.92
Net Income	-2,027.94	2,598.81	774.27	32,510.63	33,855.77

Placentia Library District
Profit & Loss by Class
 July 2003 through April 2004

05/17/04

	County Exempt Fund	General Fund	Literacy Fund	Payroll Fund	TOTAL
Income					
COE Directors Fund (Friends)	1,000.00	0.00	0.00	0.00	1,000.00
COE Friends - Summer Reading	4,000.00	0.00	0.00	0.00	4,000.00
COE Friends Contributions	1,385.30	0.00	0.00	0.00	1,385.30
COE Interest	10.99	0.00	0.00	0.00	10.99
COE Life Insur Suplmt(EDM)	438.68	0.00	0.00	0.00	438.68
COE Meeting Room Income	4,785.00	0.00	0.00	0.00	4,785.00
COE Miscellaneous Income	0.10	0.00	0.00	0.00	0.10
COE Passport Chck Reimbursement	35,831.65	0.00	0.00	0.00	35,831.65
COE Staff Appreciation Reimb	368.45	0.00	0.00	0.00	368.45
COE Test Proctoring Income	480.00	0.00	0.00	0.00	480.00
GF Bankcard Deposit	0.00	46,265.32	0.00	0.00	46,265.32
GF Cash Register - Childrens	0.00	374.00	0.00	0.00	374.00
GF Cash Register - Copy/Debit	0.00	2,720.50	0.00	0.00	2,720.50
GF Cash Register - Fines	0.00	15,725.54	0.00	0.00	15,725.54
GF Cash Register - Lost Items	0.00	1,125.19	0.00	0.00	1,125.19
GF Cash Register - Misc.	0.00	149.23	0.00	0.00	149.23
GF Cash Register - Reserves	0.00	972.85	0.00	0.00	972.85
GF County Reimbursements	0.00	2,998.94	0.00	0.00	2,998.94
GF Fed Work Study Reimbursement	0.00	20,717.30	0.00	0.00	20,717.30
GF Interest	0.00	45.17	0.00	0.00	45.17
GF Miscellaneous Income	0.00	1,141.52	0.00	0.00	1,141.52
GF Non Government Grant	0.00	20,003.25	0.00	0.00	20,003.25
GF Office Expense Reimbursement	0.00	31.10	0.00	0.00	31.10
GF Passport Revenue	0.00	144,444.04	0.00	0.00	144,444.04
GF Return Check Fee	0.00	55.00	0.00	0.00	55.00
GF Rotary	0.00	10.36	0.00	0.00	10.36
GF Special Grants	0.00	1,500.00	0.00	0.00	1,500.00
GF State Library Grants	0.00	51,263.00	0.00	0.00	51,263.00
GF State Library Reimbursements	0.00	14,060.25	0.00	0.00	14,060.25
GF State of CA Foundation Funds	0.00	23,537.00	0.00	0.00	23,537.00
GF Transfer from Foundation AAB	0.00	869.35	0.00	0.00	869.35
GF Transfers from County	0.00	4,691.25	0.00	0.00	4,691.25
GF Typewriter Income	0.00	9.15	0.00	0.00	9.15
LIT Book Sales	0.00	0.00	1,913.64	0.00	1,913.64
LIT Donations	0.00	0.00	100.00	0.00	100.00
LIT Interest Inc - Savings	0.00	0.00	16.77	0.00	16.77
PA Interest Inc - CD's	0.00	0.00	0.00	855.96	855.96
PA Wire Transfer from County	0.00	0.00	0.00	651,841.42	651,841.42
PA Wire Transfer from Paychex	0.00	0.00	0.00	87.33	87.33
Total Income	48,300.17	352,709.31	2,030.41	652,784.71	1,055,824.60

Placentia Library District
Profit & Loss by Class
 July 2003 through April 2004

05/17/04

Expense	County Exempt Fund	General Fund	Literacy Fund	Payroll Fund	TOTAL
COE Bank fees	105.00	0.00	0.00	0.00	105.00
COE Childn's Summer Rdnng Prgm	1,332.19	0.00	0.00	0.00	1,332.19
COE Children's Camp Library	462.10	0.00	0.00	0.00	462.10
COE Friend's Director's Fund	1,023.38	0.00	0.00	0.00	1,023.38
COE Library Board Expenses	63.70	0.00	0.00	0.00	63.70
COE Life Insurance payment	651.95	0.00	0.00	0.00	651.95
COE Meeting Room Maintenance	1,710.72	0.00	0.00	0.00	1,710.72
COE Miscellaneous Expense	0.00	0.00	0.00	0.00	0.00
COE Office Expense	0.00	0.00	0.00	0.00	0.00
COE Passport Expenses	38,863.95	0.00	0.00	0.00	38,863.95
COE Staff Appreciation	736.90	0.00	0.00	0.00	736.90
GF Advertising Expense	0.00	160.00	0.00	0.00	160.00
GF Bank Return Check Item/Fees	0.00	28.00	0.00	0.00	28.00
GF Bankcard Service Charge	0.00	1,609.15	0.00	0.00	1,609.15
GF Food	0.00	825.32	0.00	0.00	825.32
GF Insurance	0.00	-31.10	0.00	0.00	-31.10
GF Library Materials (books)	0.00	150.00	0.00	0.00	150.00
GF Literacy	0.00	2,655.64	0.00	0.00	2,655.64
GF Memberships	0.00	265.00	0.00	0.00	265.00
GF Miscellaneous	0.00	-38.98	0.00	0.00	-38.98
GF Office Expense	0.00	1,218.14	0.00	0.00	1,218.14
GF Postage	0.00	132.76	0.00	0.00	132.76
GF Prof & Spec Services	0.00	494.47	0.00	0.00	494.47
GF Transfer to COE	0.00	19,395.74	0.00	0.00	19,395.74
GF Transfer to Foundation	0.00	50.00	0.00	0.00	50.00
GF Transfer to GF Savings	0.00	18,366.04	0.00	0.00	18,366.04
GF Transfer to Literacy Savings	0.00	103.44	0.00	0.00	103.44
GF Transfers to County	0.00	300,002.50	0.00	0.00	300,002.50
GF Travel Literacy	0.00	15.00	0.00	0.00	15.00
GF Travel Staff	0.00	-660.76	0.00	0.00	-660.76
GF Travel Trustees	0.00	767.00	0.00	0.00	767.00
LIT Tutor Training Materials	0.00	0.00	2,155.00	0.00	2,155.00
PA Bank fees	0.00	0.00	0.00	70.00	70.00
PA Empl 457 Plan Contribution	0.00	0.00	0.00	31,837.66	31,837.66
PA Employee 125 Co-Pay	0.00	0.00	0.00	5,991.79	5,991.79
PA Employee Life Insurance	0.00	0.00	0.00	438.68	438.68
PA Payroll Taxes	0.00	0.00	0.00	168,533.20	168,533.20
PA Salaries	0.00	0.00	0.00	433,399.87	433,399.87
Total Expense	44,949.89	345,507.36	2,155.00	640,271.20	1,032,883.45
Net Income	3,350.28	7,201.95	-124.59	12,513.51	22,941.15

Placentia Library District Reconciliation Detail

County Exempt - Checking, Period Ending 04/30/2004

Type	Date	Num	Name	Cir	Amount	Balance
Beginning Balance						6,338.38
Cleared Transactions						
Checks and Payments - 61 items						
Check	3/18/2004	4906	PLUM	X	-270.00	-270.00
Check	3/18/2004	4912	Passport Services	X	-55.00	-325.00
Check	3/25/2004	4928	Passport Services	X	-55.00	-380.00
Check	3/25/2004	4927	Passport Services	X	-55.00	-435.00
Check	3/25/2004	4930	Passport Services	X	-55.00	-490.00
Check	3/25/2004	4926	Passport Services	X	-55.00	-545.00
Check	3/27/2004	4931	Passport Services	X	-55.00	-600.00
Check	3/28/2004	4934	Passport Services	X	-110.00	-710.00
Check	3/28/2004	4933	Passport Services	X	-110.00	-820.00
Check	3/28/2004	4932	Passport Services	X	-55.00	-875.00
Check	3/28/2004	4935	Passport Services	X	-55.00	-930.00
Check	3/29/2004	4936	Passport Services	X	-110.00	-1,040.00
Check	3/30/2004	4937	Passport Services	X	-40.00	-1,080.00
Check	3/31/2004	4939	Passport Services	X	-80.00	-1,160.00
Check	3/31/2004	4938	Passport Services	X	-115.00	-1,275.00
Check	4/1/2004	4941	Passport Services	X	-115.00	-1,390.00
Check	4/1/2004	4940	Passport Services	X	-55.00	-1,445.00
Check	4/1/2004	4942	Passport Services	X	-55.00	-1,500.00
Check	4/3/2004	4943	Passport Services	X	-110.00	-1,610.00
Check	4/4/2004	4944	Passport Services	X	-95.00	-1,705.00
Check	4/5/2004	4945	Passport Services	X	-55.00	-1,760.00
Check	4/5/2004	4947	Passport Services	X	-55.00	-1,815.00
Check	4/5/2004	4946	Passport Services	X	-55.00	-1,870.00
Check	4/6/2004	4948	Passport Services	X	-55.00	-1,925.00
Check	4/6/2004	4949	Passport Services	X	-55.00	-1,980.00
Check	4/7/2004	4951	Passport Services	X	-55.00	-2,035.00
Check	4/7/2004	4950	US Postmaster Pla...	X	-57.50	-2,092.50
Check	4/8/2004	4955	Passport Services	X	-55.00	-2,147.50
Check	4/8/2004	4954	Passport Services	X	-55.00	-2,202.50
Check	4/8/2004	4953	Passport Services	X	-55.00	-2,257.50
Check	4/8/2004	4952	Passport Services	X	-55.00	-2,312.50
Check	4/8/2004	4958	Passport Services	X	-135.00	-2,447.50
Check	4/8/2004	4956	Passport Services	X	-55.00	-2,502.50
Check	4/8/2004	4957	Passport Services	X	-230.00	-2,732.50
Check	4/10/2004	4960	Passport Services	X	-40.00	-2,772.50
Check	4/10/2004	4959	Passport Services	X	-150.00	-2,922.50
Check	4/12/2004	4963	Passport Services	X	-115.00	-3,037.50
Check	4/12/2004	4962	Passport Services	X	-55.00	-3,092.50
Check	4/12/2004	4961	Passport Services	X	-110.00	-3,202.50
Check	4/13/2004	4965	Passport Services	X	-55.00	-3,257.50
Check	4/13/2004	4964	Passport Services	X	-55.00	-3,312.50
Check	4/13/2004	4968	Passport Services	X	-115.00	-3,427.50
Check	4/13/2004	4966	Passport Services	X	-100.00	-3,527.50
Check	4/13/2004	4967	Passport Services	X	-55.00	-3,582.50
Check	4/14/2004	4971	Passport Services	X	-100.00	-3,682.50
Check	4/14/2004	4969	Passport Services	X	-55.00	-3,737.50
Check	4/14/2004	4970	Passport Services	X	-55.00	-3,792.50
Check	4/15/2004	4972	Passport Services	X	-80.00	-3,872.50
Check	4/15/2004	4973	Passport Services	X	-315.00	-4,187.50
Check	4/15/2004	4975	Passport Services	X	-55.00	-4,242.50
Check	4/15/2004	4974	Passport Services	X	-128.65	-4,371.15
Check	4/17/2004	4976	Passport Services	X	-160.00	-4,531.15
Check	4/17/2004	4977	Passport Services	X	-55.00	-4,586.15
Check	4/19/2004	4978	Passport Services	X	-230.00	-4,816.15
Check	4/21/2004	4980	Passport Services	X	-95.00	-4,911.15
Check	4/21/2004	4982	Passport Services	X	-55.00	-4,966.15
Check	4/21/2004	4979	Passport Services	X	-68.65	-5,034.80
Check	4/22/2004	4984	Passport Services	X	-315.00	-5,349.80
Check	4/22/2004	4983	Passport Services	X	-230.00	-5,579.80
Check	4/24/2004	4986	Passport Services	X	-95.00	-5,674.80
Check	4/24/2004	4985	Passport Services	X	-115.00	-5,789.80
Total Checks and Payments					-5,789.80	-5,789.80

**Placentia Library District
Reconciliation Detail
County Exempt - Checking, Period Ending 04/30/2004**

Type	Date	Num	Name	Clr	Amount	Balance
Deposits and Credits - 13 items						
Deposit	4/7/2004			X	55.00	55.00
Deposit	4/7/2004			X	1,228.65	1,283.65
Deposit	4/12/2004			X	190.00	1,473.65
Deposit	4/13/2004			X	57.50	1,531.15
Deposit	4/13/2004			X	110.00	1,641.15
Deposit	4/14/2004			X	110.00	1,751.15
Deposit	4/15/2004			X	80.00	1,831.15
Deposit	4/19/2004			X	55.00	1,886.15
Deposit	4/19/2004			X	55.00	1,941.15
Deposit	4/22/2004			X	353.65	2,294.80
Deposit	4/26/2004			X	115.00	2,409.80
Deposit	4/28/2004			X	155.00	2,564.80
Deposit	4/29/2004			X	115.00	2,679.80
Total Deposits and Credits					2,679.80	2,679.80
Total Cleared Transactions					-3,110.00	-3,110.00
Cleared Balance					-3,110.00	3,228.38
Uncleared Transactions						
Checks and Payments - 10 items						
Check	11/8/2003	4698	Passport Services		-110.00	-110.00
Check	4/25/2004	4987	Passport Services		-148.65	-258.65
Check	4/28/2004	4988	Passport Services		-40.00	-298.65
Check	4/28/2004	4990	Passport Services		-115.00	-413.65
Check	4/28/2004	4989	Passport Services		-115.00	-528.65
Check	4/29/2004	4995	Passport Services		-40.00	-568.65
Check	4/29/2004	4994	Passport Services		-115.00	-683.65
Check	4/29/2004	4993	Passport Services		-55.00	-738.65
Check	4/29/2004	4992	Passport Services		-40.00	-778.65
Check	4/29/2004	4991	Passport Services		-55.00	-833.65
Total Checks and Payments					-833.65	-833.65
Total Uncleared Transactions					-833.65	-833.65
Register Balance as of 04/30/2004					-3,943.65	2,394.73
New Transactions						
Checks and Payments - 43 items						
Check	5/1/2004	4996	Passport Services		-55.00	-55.00
Check	5/1/2004	4997	Passport Services		-55.00	-110.00
Check	5/3/2004	4998	Passport Services		-40.00	-150.00
Check	5/3/2004	4999	Passport Services		-115.00	-265.00
Check	5/4/2004	5001	Passport Services		-55.00	-320.00
Check	5/4/2004	5000	Passport Services		-55.00	-375.00
Check	5/5/2004	5002	Metropolitan Coope...		-350.00	-725.00
Check	5/5/2004	5004	Passport Services		-135.00	-860.00
Check	5/5/2004	5003	Passport Services		-55.00	-915.00
Check	5/6/2004	5007	Passport Services		-115.00	-1,030.00
Check	5/6/2004	5006	Passport Services		-115.00	-1,145.00
Check	5/6/2004	5005	Passport Services		-230.00	-1,375.00
Check	5/6/2004	5009	Passport Services		-115.00	-1,490.00
Check	5/6/2004	5011	Passport Services		-55.00	-1,545.00
Check	5/6/2004	5010	Passport Services		-40.00	-1,585.00
Check	5/6/2004	5008	Passport Services		-40.00	-1,625.00
Check	5/8/2004	5015	Passport Services		-80.00	-1,705.00
Check	5/8/2004	5013	Passport Services		-80.00	-1,785.00
Check	5/8/2004	5012	Passport Services		-55.00	-1,840.00
Check	5/8/2004	5014	Passport Services		-115.00	-1,955.00
Check	5/10/2004	5016	Passport Services		-55.00	-2,010.00
Check	5/10/2004	5019	Passport Services		-115.00	-2,125.00
Check	5/10/2004	5017	Passport Services		-110.00	-2,235.00
Check	5/10/2004	5018	Passport Services		-55.00	-2,290.00
Check	5/11/2004	5020	Passport Services		-55.00	-2,345.00
Check	5/12/2004	5023	Passport Services		-55.00	-2,400.00

**Placentia Library District
Reconciliation Detail**

County Exempt - Checking, Period Ending 04/30/2004

Type	Date	Num	Name	Clr	Amount	Balance
Check	5/12/2004	5021	Passport Services		-55.00	-2,455.00
Check	5/12/2004	5022	Passport Services		-55.00	-2,510.00
Check	5/13/2004	5029	Passport Services		-115.00	-2,625.00
Check	5/13/2004	5028	Passport Services		-230.00	-2,855.00
Check	5/13/2004	5027	Passport Services		-55.00	-2,910.00
Check	5/13/2004	5026	Passport Services		-40.00	-2,950.00
Check	5/13/2004	5025	Passport Services		-55.00	-3,005.00
Check	5/13/2004	5024	Passport Services		-55.00	-3,060.00
Check	5/13/2004	5030	Passport Services		-55.00	-3,115.00
Check	5/15/2004	5031	Passport Services		-55.00	-3,170.00
Check	5/15/2004	5032	Passport Services		-230.00	-3,400.00
Check	5/16/2004	5036	Passport Services		-55.00	-3,455.00
Check	5/16/2004	5033	Passport Services		-55.00	-3,510.00
Check	5/16/2004	5035	Passport Services		-55.00	-3,565.00
Check	5/16/2004	5034	Passport Services		-40.00	-3,605.00
Check	5/17/2004	5037	Passport Services		-200.00	-3,805.00
Check	5/17/2004	5038	Passport Services		-115.00	-3,920.00
Total Checks and Payments					-3,920.00	-3,920.00
Deposits and Credits - 11 items						
Deposit	5/3/2004				95.00	95.00
Deposit	5/3/2004				40.00	135.00
Deposit	5/3/2004				55.00	190.00
Deposit	5/4/2004				55.00	245.00
Deposit	5/10/2004				330.00	575.00
Deposit	5/10/2004				155.00	730.00
Deposit	5/10/2004				1,830.00	2,560.00
Deposit	5/13/2004				150.00	2,710.00
Deposit	5/17/2004				150.00	2,860.00
Deposit	5/17/2004				2,355.00	5,215.00
Deposit	5/17/2004				110.00	5,325.00
Total Deposits and Credits					5,325.00	5,325.00
Total New Transactions					1,405.00	1,405.00
Ending Balance					-2,538.65	3,799.73

*E. M. ...
5/17/2004*

**Placentia Library District
Reconciliation Detail
County Exempt - Savings, Period Ending 04/30/2004**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						5,432.40
Cleared Transactions						
Checks and Payments - 1 item						
Check	3/30/2004	1519	Greg's Carpet & Up...	X	-155.52	-155.52
Total Checks and Payments					-155.52	-155.52
Deposits and Credits - 11 items						
Deposit	4/1/2004			X	30.00	30.00
Deposit	4/7/2004			X	54.94	84.94
Deposit	4/7/2004			X	30.00	114.94
Deposit	4/8/2004			X	30.00	144.94
Deposit	4/15/2004			X	30.00	174.94
Deposit	4/20/2004			X	90.00	264.94
Deposit	4/21/2004			X	19.94	284.88
Deposit	4/22/2004			X	30.00	314.88
Deposit	4/26/2004			X	35.00	349.88
Deposit	4/29/2004			X	335.00	684.88
Deposit	4/30/2004			X	1.35	686.23
Total Deposits and Credits					686.23	686.23
Total Cleared Transactions					530.71	530.71
Cleared Balance					530.71	5,963.11
Uncleared Transactions						
Checks and Payments - 1 item						
Check	4/29/2004	1520	Greg's Carpet & Up...		-155.52	-155.52
Total Checks and Payments					-155.52	-155.52
Total Uncleared Transactions					-155.52	-155.52
Register Balance as of 04/30/2004					375.19	5,807.59
New Transactions						
Checks and Payments - 1 item						
Check	5/10/2004	1521	Southern California ...		-15.00	-15.00
Total Checks and Payments					-15.00	-15.00
Deposits and Credits - 7 items						
Deposit	5/3/2004				35.00	35.00
Deposit	5/4/2004				35.00	70.00
Deposit	5/5/2004				19.94	89.94
Deposit	5/6/2004				30.00	119.94
Deposit	5/11/2004				140.00	259.94
Deposit	5/12/2004				35.00	294.94
Deposit	5/13/2004				30.00	324.94
Total Deposits and Credits					324.94	324.94
Total New Transactions					309.94	309.94
Ending Balance					685.13	6,117.53

*2004
5/17/2004*

**Placentia Library District
Reconciliation Detail
General Fund - Checking, Period Ending 04/30/2004**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						14,481.88
Cleared Transactions						
Checks and Payments - 17 items						
Check	3/18/2004	4831	PLUM	X	-120.00	-120.00
Check	3/31/2004	4836	Sam's Club	X	-71.79	-191.79
Check	4/1/2004		Bank of the West	X	-227.44	-419.23
Check	4/2/2004		Bank of the West	X	-8.35	-427.58
Check	4/6/2004	4837	Placentia Library Di...	X	-1,228.65	-1,656.23
Check	4/6/2004	4838	Placentia Library Di...	X	-35.00	-1,691.23
Check	4/6/2004	4839	Placentia Library G...	X	-3,716.26	-5,407.49
Check	4/8/2004	4842	Cornell University Li...	X	-15.00	-5,422.49
Check	4/8/2004	4841	Photography by Joh...	X	-53.88	-5,476.37
Check	4/13/2004	4843	ABWA	X	-50.00	-5,526.37
Check	4/21/2004	4848	Placentia Chamber ...	X	-5.00	-5,531.37
Check	4/21/2004	4846	ABWA	X	-420.00	-5,951.37
Check	4/21/2004		Bank of the West	X	-4.50	-5,955.87
Check	4/21/2004	4847	Placentia Chamber ...	X	-30.00	-5,985.87
Check	4/22/2004	4849	Sam's Club	X	-16.20	-6,002.07
Check	4/26/2004	4850	County of Orange	X	-172.34	-6,174.41
Check	4/28/2004	4855	Rembrandt's Beauti...	X	-20.00	-6,194.41
Total Checks and Payments					-6,194.41	-6,194.41
Deposits and Credits - 38 items						
Check	10/28/2003	4769	Debra Haag	X	0.00	0.00
Deposit	4/1/2004			X	215.40	215.40
Deposit	4/1/2004			X	387.59	602.99
Deposit	4/2/2004			X	269.00	871.99
Deposit	4/5/2004			X	90.00	961.99
Deposit	4/5/2004			X	232.00	1,193.99
Deposit	4/5/2004			X	58.29	1,252.28
Deposit	4/6/2004			X	329.80	1,582.08
Deposit	4/7/2004			X	184.00	1,766.08
Deposit	4/7/2004			X	29.14	1,795.22
Deposit	4/7/2004			X	157.00	1,952.22
Check	4/8/2004	4840	Sam's Club	X	0.00	1,952.22
Deposit	4/8/2004			X	553.00	2,505.22
Deposit	4/9/2004			X	19.40	2,524.62
Deposit	4/12/2004			X	132.00	2,656.62
Deposit	4/13/2004			X	242.00	2,898.62
Deposit	4/13/2004			X	427.60	3,326.22
Deposit	4/14/2004			X	549.60	3,875.82
Deposit	4/15/2004			X	467.00	4,342.82
Deposit	4/15/2004			X	87.00	4,429.82
Deposit	4/16/2004			X	100.00	4,529.82
Check	4/19/2004	4844	ABWA	X	0.00	4,529.82
Deposit	4/19/2004			X	87.43	4,617.25
Deposit	4/19/2004			X	60.00	4,677.25
Deposit	4/19/2004			X	156.07	4,833.32
Deposit	4/19/2004			X	210.00	5,043.32
Deposit	4/21/2004			X	95.00	5,138.32
Deposit	4/21/2004			X	87.00	5,225.32
Deposit	4/21/2004			X	120.00	5,345.32
Deposit	4/22/2004			X	249.00	5,594.32
Deposit	4/23/2004			X	550.95	6,145.27
Deposit	4/26/2004			X	255.65	6,400.92
Deposit	4/26/2004			X	283.68	6,684.60
Deposit	4/26/2004			X	217.00	6,901.60
Deposit	4/27/2004			X	210.00	7,111.60
Deposit	4/28/2004			X	30.00	7,141.60
Deposit	4/29/2004			X	282.00	7,423.60
Deposit	4/30/2004			X	368.30	7,791.90
Total Deposits and Credits					7,791.90	7,791.90
Total Cleared Transactions					1,597.49	1,597.49
Cleared Balance					1,597.49	16,079.37

**Placentia Library District
Reconciliation Detail
General Fund - Checking, Period Ending 04/30/2004**

Type	Date	Num	Name	Clr	Amount	Balance
Uncleared Transactions						
Checks and Payments - 9 items						
Check	3/30/2004	4835	ISDOC		-12.00	-12.00
Check	4/20/2004	4845	Pat Irot		-17.22	-29.22
Check	4/26/2004	4851	National Committe ...		-220.00	-249.22
Check	4/27/2004	4852	Institute for Volunta...		-50.00	-299.22
Check	4/27/2004	4854	Dick Chesire		-30.00	-329.22
Check	4/28/2004	4858	American Red Cross		-90.00	-419.22
Check	4/28/2004	4857	American Red Cross		-180.00	-599.22
Check	4/28/2004	4856	Debra Haag		-64.00	-663.22
Check	4/29/2004	4859	Pat Irot		-32.31	-695.53
Total Checks and Payments					-695.53	-695.53
Total Uncleared Transactions					-695.53	-695.53
Register Balance as of 04/30/2004					901.96	15,383.84
New Transactions						
Checks and Payments - 11 items						
Check	5/3/2004	4861	Placentia Library Di...		-1,830.00	-1,830.00
Check	5/4/2004	4863	Placentia Library G...		-3,349.36	-5,179.36
Check	5/4/2004	4862	Placentia Library Di...		-140.00	-5,319.36
Check	5/5/2004	4864	Steve March		-259.43	-5,578.79
Check	5/5/2004	4860	Rembrandt's Beauti...		-20.00	-5,598.79
Check	5/9/2004	4865	Elizabeth D Minter		-5.50	-5,604.29
Check	5/12/2004	4866	Rembrandt's Beauti...		-20.00	-5,624.29
Check	5/12/2004	4867	Placentia Chamber ...		-175.00	-5,799.29
Check	5/16/2004	4868	Placentia Library Di...		-2,355.00	-8,154.29
Check	5/17/2004	4870	LaSalle National Le...		-174.80	-8,329.09
Check	5/17/2004	4871	Sophia's Greek Cui...		-50.00	-8,379.09
Total Checks and Payments					-8,379.09	-8,379.09
Deposits and Credits - 1 item						
Deposit	5/12/2004				695.28	695.28
Total Deposits and Credits					695.28	695.28
Total New Transactions					-7,683.81	-7,683.81
Ending Balance					-6,781.85	7,700.03

*E. Minter
5/17/2004*

**Placentia Library District
Reconciliation Detail
General Fund - Savings, Period Ending 04/30/2004**

Type	Date	Num	Name	Cir	Amount	Balance
Beginning Balance						17,534.21
Cleared Transactions						
Checks and Payments - 3 items						
Check	3/30/2004	1231	Orange County Aud...	X	-14,127.86	-14,127.86
Check	4/14/2004	1232	Orange County Aud...	X	-16,021.51	-30,149.37
Check	4/26/2004	1233	Orange County Aud...	X	-12,003.77	-42,153.14
Total Checks and Payments					-42,153.14	-42,153.14
Deposits and Credits - 41 items						
Deposit	4/1/2004			X	701.71	701.71
Deposit	4/5/2004			X	416.29	1,118.00
Deposit	4/5/2004			X	968.10	2,086.10
Deposit	4/5/2004			X	50.00	2,136.10
Deposit	4/5/2004			X	660.00	2,796.10
Deposit	4/5/2004			X	390.00	3,186.10
Deposit	4/6/2004			X	809.75	3,995.85
Deposit	4/6/2004			X	98.75	4,094.60
Deposit	4/6/2004			X	180.00	4,274.60
Deposit	4/7/2004			X	3,716.26	7,990.86
Deposit	4/7/2004			X	756.00	8,746.86
Deposit	4/8/2004			X	577.25	9,324.11
Deposit	4/8/2004			X	330.00	9,654.11
Deposit	4/12/2004			X	511.00	10,165.11
Deposit	4/12/2004			X	690.00	10,855.11
Deposit	4/12/2004			X	90.55	10,945.66
Deposit	4/13/2004			X	978.60	11,924.26
Deposit	4/13/2004			X	2,176.35	14,100.61
Deposit	4/14/2004			X	240.00	14,340.61
Deposit	4/14/2004			X	774.55	15,115.16
Deposit	4/15/2004			X	760.45	15,875.61
Deposit	4/19/2004			X	300.00	16,175.61
Deposit	4/19/2004			X	872.00	17,047.61
Deposit	4/19/2004			X	468.75	17,516.36
Deposit	4/19/2004			X	480.00	17,996.36
Deposit	4/19/2004			X	817.15	18,813.51
Deposit	4/20/2004			X	789.45	19,602.96
Deposit	4/21/2004			X	1,286.99	20,889.95
Deposit	4/21/2004			X	75.00	20,964.95
Deposit	4/22/2004			X	812.30	21,777.25
Deposit	4/26/2004			X	715.42	22,492.67
Deposit	4/26/2004			X	140.00	22,632.67
Deposit	4/26/2004			X	1,142.00	23,774.67
Deposit	4/26/2004			X	571.90	24,346.57
Deposit	4/26/2004			X	630.00	24,976.57
Deposit	4/26/2004			X	2,142.36	27,118.93
Deposit	4/27/2004			X	694.60	27,813.53
Deposit	4/27/2004			X	480.00	28,293.53
Deposit	4/28/2004			X	401.10	28,694.63
Deposit	4/29/2004			X	819.39	29,514.02
Deposit	4/30/2004			X	4.32	29,518.34
Total Deposits and Credits					29,518.34	29,518.34
Total Cleared Transactions					-12,634.80	-12,634.80
Cleared Balance					-12,634.80	4,899.41
Register Balance as of 04/30/2004					-12,634.80	4,899.41
New Transactions						
Checks and Payments - 1 item						
Check	5/12/2004	1234	Orange County Aud...		-15,552.23	-15,552.23
Total Checks and Payments					-15,552.23	-15,552.23

**Placentia Library District
Reconciliation Detail
General Fund - Savings, Period Ending 04/30/2004**

Type	Date	Num	Name	Clr	Amount	Balance
Deposits and Credits - 24 items						
Deposit	5/3/2004				782.00	782.00
Deposit	5/3/2004				841.75	1,623.75
Deposit	5/3/2004				927.60	2,551.35
Deposit	5/3/2004				300.00	2,851.35
Deposit	5/4/2004				904.25	3,755.60
Deposit	5/5/2004				742.75	4,498.35
Deposit	5/5/2004				60.00	4,558.35
Deposit	5/6/2004				563.93	5,122.28
Deposit	5/6/2004				70.50	5,192.78
Deposit	5/10/2004				3,349.36	8,542.14
Deposit	5/10/2004				975.65	9,517.79
Deposit	5/10/2004				35.00	9,552.79
Deposit	5/10/2004				998.00	10,550.79
Deposit	5/10/2004				695.55	11,246.34
Deposit	5/10/2004				360.00	11,606.34
Deposit	5/11/2004				651.55	12,257.89
Deposit	5/11/2004				540.00	12,797.89
Deposit	5/12/2004				359.25	13,157.14
Deposit	5/13/2004				737.32	13,894.46
Deposit	5/13/2004				360.00	14,254.46
Deposit	5/17/2004				1,016.85	15,271.31
Deposit	5/17/2004				515.29	15,786.60
Deposit	5/17/2004				540.00	16,326.60
Deposit	5/17/2004				660.00	16,986.60
Total Deposits and Credits					16,986.60	16,986.60
Total New Transactions					1,434.37	1,434.37
Ending Balance					-11,200.43	6,333.78

*EDM
May 17/2004*

**Placentia Library District
Reconciliation Detail
Literacy Fund - Savings, Period Ending 04/30/2004**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						7,136.68
Cleared Transactions						
Deposits and Credits - 5 items						
Deposit	4/5/2004			X	646.50	646.50
Deposit	4/6/2004			X	100.00	746.50
Deposit	4/22/2004			X	12.93	759.43
Deposit	4/29/2004			X	12.93	772.36
Deposit	4/30/2004			X	1.91	774.27
Total Deposits and Credits					<u>774.27</u>	<u>774.27</u>
Total Cleared Transactions					<u>774.27</u>	<u>774.27</u>
Cleared Balance					<u>774.27</u>	<u>7,910.95</u>
Register Balance as of 04/30/2004					774.27	7,910.95
New Transactions						
Deposits and Credits - 2 items						
Deposit	5/6/2004				40.00	40.00
Deposit	5/10/2004				12.93	52.93
Total Deposits and Credits					<u>52.93</u>	<u>52.93</u>
Total New Transactions					<u>52.93</u>	<u>52.93</u>
Ending Balance					<u><u>827.20</u></u>	<u><u>7,963.88</u></u>

*Edmunds
5/17/2004*

**Placentia Library District
Reconciliation Detail**

Payroll Checking - Wells Fargo, Period Ending 04/30/2004

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						20,318.41
Cleared Transactions						
Checks and Payments - 48 items						
Check	3/10/2004	3987	Denetra Gipson	X	-60.44	-60.44
Check	3/10/2004	3986	Hubert Chim	X	-459.37	-519.81
Check	3/24/2004	4023	Denetra Gipson	X	-96.71	-616.52
Check	3/24/2004	4022	Hubert Chim	X	-290.12	-906.64
Check	3/24/2004	4021	Angelica Alatorre	X	-217.59	-1,124.23
Check	3/24/2004	4014	Soham Shah	X	-116.87	-1,241.10
Check	3/24/2004	4011	Joshua Robbins	X	-172.41	-1,413.51
Check	3/24/2004	4010	Beatrice V. Quintanar	X	-217.82	-1,631.33
Check	3/24/2004	3995	Dorothy J. Cummings	X	-143.62	-1,774.95
Check	3/24/2004	3996	Trang Goebel	X	-30.89	-1,805.84
Check	3/24/2004	3999	Esther P. Guzman	X	-272.85	-2,078.69
Check	3/24/2004	4024	Lorraine Gunderson	X	-293.56	-2,372.25
Check	3/24/2004	4025	Shantay losia	X	-345.46	-2,717.71
Check	3/24/2004	4030	Nationwide Retirem...	X	-1,655.76	-4,373.47
Check	3/24/2004	4001	Alexander Hernandez	X	-124.67	-4,498.14
Check	3/28/2004	2028	Soham Shah	X	-49.87	-4,548.01
Check	4/6/2004		Paychex	X	-16,697.10	-21,245.11
Check	4/7/2004	4063	Nationwide Retirem...	X	-1,655.76	-22,900.87
Check	4/7/2004	4062	Placentia Library Di...	X	-19.94	-22,920.81
Check	4/7/2004	4061	Orange County Aud...	X	-327.57	-23,248.38
Check	4/7/2004	4060	Hilda Rivera	X	-384.36	-23,632.74
Check	4/7/2004	4059	Melissa Porter	X	-114.29	-23,747.03
Check	4/7/2004	4058	Shantay losia	X	-361.37	-24,108.40
Check	4/7/2004	4057	Lorraine Gunderson	X	-323.60	-24,432.00
Check	4/7/2004	4056	Denetra Gipson	X	-101.58	-24,533.58
Check	4/7/2004	4045	Joshua Robbins	X	-151.00	-24,684.58
Check	4/7/2004	4044	Beatrice V. Quintanar	X	-312.82	-24,997.40
Check	4/7/2004	4036	Alexander Hernandez	X	-124.67	-25,122.07
Check	4/7/2004	4035	Joyce G. Hampton	X	-331.10	-25,453.17
Check	4/7/2004	4034	Esther P. Guzman	X	-272.85	-25,726.02
Check	4/7/2004	4031	Dorothy J. Cummings	X	-155.66	-25,881.68
Check	4/7/2004		Paychex	X	-7,746.45	-33,628.13
Check	4/7/2004	4054	Angelica Alatorre	X	-217.59	-33,845.72
Check	4/20/2004		Paychex	X	-16,511.75	-50,357.47
Check	4/21/2004		Paychex	X	-7,719.41	-58,076.88
Check	4/21/2004	4064	Gary Bell	X	-58.81	-58,135.69
Check	4/21/2004	4065	Dorothy J. Cummings	X	-373.17	-58,508.86
Check	4/21/2004	4066	Trang Goebel	X	-200.73	-58,709.59
Check	4/21/2004	4095	Melissa Porter	X	-328.44	-59,038.03
Check	4/21/2004	4070	Joyce G. Hampton	X	-331.10	-59,369.13
Check	4/21/2004	4096	Hilda Rivera	X	-290.37	-59,659.50
Check	4/21/2004	4079	Beatrice V. Quintanar	X	-312.82	-59,972.32
Check	4/21/2004	4080	Pamela Radeka	X	-163.20	-60,135.52
Check	4/21/2004	4097	Orange County Aud...	X	-327.57	-60,463.09
Check	4/21/2004	4098	Placentia Library Di...	X	-19.94	-60,483.03
Check	4/21/2004	4099	Nationwide Retirem...	X	-1,655.76	-62,138.79
Check	4/21/2004	4093	Lorraine Gunderson	X	-313.15	-62,451.94
Check	4/21/2004	4094	Shantay losia	X	-248.58	-62,700.52
Total Checks and Payments					-62,700.52	-62,700.52
Deposits and Credits - 2 items						
Deposit	4/1/2004			X	30,603.80	30,603.80
Deposit	4/15/2004			X	30,603.80	61,207.60
Total Deposits and Credits					61,207.60	61,207.60
Total Cleared Transactions					-1,492.92	-1,492.92
Cleared Balance					-1,492.92	18,825.49

Placentia Library District Reconciliation Detail

Payroll Checking - Wells Fargo, Period Ending 04/30/2004

Type	Date	Num	Name	Clr	Amount	Balance
Uncleared Transactions						
Checks and Payments - 7 items						
Check	4/7/2004	4055	Hubert Chim		-314.31	-314.31
Check	4/21/2004	4091	Hubert Chim		-95.24	-409.55
Check	4/21/2004	4090	Angelica Alatorre		-149.94	-559.49
Check	4/21/2004	4081	Joshua Robbins		-86.55	-646.04
Check	4/21/2004	4071	Alexander Hernandez		-127.79	-773.83
Check	4/21/2004	4069	Esther P. Guzman		-272.85	-1,046.68
Check	4/21/2004	4092	Denetra Gipson		-101.58	-1,148.26
Total Checks and Payments					-1,148.26	-1,148.26
Deposits and Credits - 1 item						
Deposit	4/29/2004				30,603.80	30,603.80
Total Deposits and Credits					30,603.80	30,603.80
Total Uncleared Transactions					29,455.54	29,455.54
Register Balance as of 04/30/2004					27,962.62	48,281.03
New Transactions						
Checks and Payments - 40 items						
Check	5/4/2004		Paychex		-16,610.78	-16,610.78
Check	5/5/2004	2029	Nationwide Retirem...		-50.00	-16,660.78
Check	5/5/2004	4100	Dorothy J. Cummings		-197.74	-16,858.52
Check	5/5/2004	4101	Joy Di Loreto		-507.48	-17,366.00
Check	5/5/2004	4104	Esther P. Guzman		-272.86	-17,638.86
Check	5/5/2004	4105	Joyce G. Hampton		-331.10	-17,969.96
Check	5/5/2004	4106	Alexander Hernandez		-124.67	-18,094.63
Check	5/5/2004	4114	Kristen Proffitt		-73.51	-18,168.14
Check	5/5/2004	4115	Beatrice V. Quintanar		-312.82	-18,480.96
Check	5/5/2004	4116	Pamela Radeka		-139.03	-18,619.99
Check	5/5/2004	4117	Joshua Robbins		-193.81	-18,813.80
Check	5/5/2004	4126	Angelica Alatorre		-203.17	-19,016.97
Check	5/5/2004	4127	Hubert Chim		-355.55	-19,372.52
Check	5/5/2004	4128	Denetra Gipson		-101.58	-19,474.10
Check	5/5/2004	4129	Lorraine Gunderson		-323.60	-19,797.70
Check	5/5/2004	4130	Shantay losia		-305.20	-20,102.90
Check	5/5/2004	4131	Melissa Porter		-126.98	-20,229.88
Check	5/5/2004	4132	Hilda Rivera		-308.01	-20,537.89
Check	5/5/2004	4133	Orange County Aud...		-327.57	-20,865.46
Check	5/5/2004	4135	Nationwide Retirem...		-1,655.76	-22,521.22
Check	5/5/2004		Paychex		-7,907.07	-30,428.29
Check	5/5/2004	4134	Placentia Library Di...		-19.94	-30,448.23
Check	5/18/2004		Paychex		-16,582.63	-47,030.86
Check	5/19/2004		Paychex		-7,706.44	-54,737.30
Check	5/19/2004	4136	Gary Bell		-58.81	-54,796.11
Check	5/19/2004	4137	Dorothy J. Cummings		-155.66	-54,951.77
Check	5/19/2004	4139	Jana Gritten		-41.67	-54,993.44
Check	5/19/2004	4141	Esther P. Guzman		-256.81	-55,250.25
Check	5/19/2004	4142	Joyce G. Hampton		-331.10	-55,581.35
Check	5/19/2004	4143	Alexander Hernandez		-116.87	-55,698.22
Check	5/19/2004	4151	Beatrice V. Quintanar		-312.82	-56,011.04
Check	5/19/2004	4161	Hubert Chim		-317.46	-56,328.50
Check	5/19/2004	4162	Lorraine Gunderson		-223.90	-56,552.40
Check	5/19/2004	4163	Shantay losia		-327.84	-56,880.24
Check	5/19/2004	4164	Melissa Porter		-165.08	-57,045.32
Check	5/19/2004	4165	Hilda Rivera		-337.38	-57,382.70
Check	5/19/2004	4166	Orange County Aud...		-327.57	-57,710.27
Check	5/19/2004	4167	Placentia Library Di...		-19.94	-57,730.21
Check	5/19/2004	4168	Nationwide Retirem...		-1,805.76	-59,535.97
Check	5/19/2004	4152	Joshua Robbins		-172.41	-59,708.38
Total Checks and Payments					-59,708.38	-59,708.38

3:49 PM
05/17/04

Placentia Library District Reconciliation Detail

Agenda Item 13
Payroll Fund Checking-WF
Page 16 of 16

Payroll Checking - Wells Fargo, Period Ending 04/30/2004

Type	Date	Num	Name	Clr	Amount	Balance
Deposits and Credits - 1 item						
Deposit	5/17/2004				30,603.80	30,603.80
Total Deposits and Credits					30,603.80	30,603.80
Total New Transactions					-29,104.58	-29,104.58
Ending Balance					-1,141.96	19,176.45

EW
5/17/04

ACQUISITIONS REPORT FOR THE MONTH OF APRIL 2004
Prepared by Julie Shook, Technical Services Manager

	GENERAL FUND		ADOPT-A-BOOK		TOTAL PURCHASED		DONATED		TOTAL ITEMS	
	Amount	Volumes	Amount	Volumes	Amount	Volumes	Value	Volumes	Amount	Volumes
Adult Fiction	1,817.20	151	0.00	0	1,817.20	151	63.95	3	1,881.15	154
Adult Circulating Non-Fiction	2,018.87	101	0.00	0	2,018.87	101	146.95	9	2,165.82	110
Adult Reference	309.91	2	0.00	0	309.91	2	129.99	5	439.90	7
Adult Print Continuations	278.08	1	0.00	0	278.08	1	0.00	0	278.08	1
Adult Electronic Continuations	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total Adult Non-Fiction	2,096.86	104	0.00	0	2,096.86	104	276.94	14	2,883.80	118
TOTAL ADULT PRINT MATERIALS	4,424.06	255	0.00	0	4,424.06	255	340.89	17	4,764.95	272
Adult Audio/Music	694.45	60	0.00	0	694.45	60	195.00	12	889.45	72
Adult Audio Books	585.52	16	0.00	0	585.52	16	135.00	4	720.52	20
Total Adult Audio	1,279.97	76	0.00	0	1,279.97	76	330.00	16	1,609.97	92
Adult Video Educational	668.89	40	0.00	0	668.89	40	0.00	0	668.89	40
Adult Video Entertainment	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total Adult Video	668.89	40	0.00	0	668.89	40	0.00	0	668.89	40
Adult Computer Software	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
TOTAL ADULT NON-PRINT MATERIALS	1,948.86	116	0.00	0	1,948.86	116	330.00	16	2,278.86	132
TOTAL ADULT MATERIALS	6,372.92	371	0.00	0	6,372.92	371	670.89	33	7,043.81	404
Juvenile Fiction	18.54	1	0.00	0	18.54	1	177.89	15	196.43	16
Juvenile Circulating Non-Fiction	160.80	6	0.00	0	160.80	6	255.45	16	416.25	22
Juvenile Reference	833.02	22	0.00	0	833.02	22	0.00	0	833.02	22
Juvenile Print Continuations	146.61	1	0.00	0	146.61	1	0.00	0	146.61	1
Juvenile Electronic Continuations	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total Juvenile Non-Fiction	1,140.43	29	0.00	0	1,140.43	29	255.45	16	1,395.88	45
TOTAL JUVENILE PRINT MATERIALS	1,158.97	30	0.00	0	1,158.97	30	433.34	31	1,592.31	61
Juvenile Audio/Music	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Juvenile Audio Books	87.49	3	0.00	0	87.49	3	0.00	0	87.49	3
Total Juvenile Audio	87.49	3	0.00	0	87.49	3	0.00	0	87.49	3
Juvenile Video Educational	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Juvenile Video Entertainment	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total Juvenile Video	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Juvenile Computer Software	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
TOTAL JUVENILE NON-PRINT MATERIALS	87.49	3	0.00	0	87.49	3	0.00	0	87.49	3
TOTAL JUVENILE MATERIALS	1,246.46	33	0.00	0	1,246.46	33	433.34	31	1,679.80	64
Total Fiction	1,835.74	152	0.00	0	1,835.74	152	241.84	18	2,077.58	170
Total Non-Fiction	3,747.29	133	0.00	0	3,747.29	133	532.39	30	4,279.68	163
Total Audio	1,367.46	79	0.00	0	1,367.46	79	330.00	16	1,697.46	95
Total Video	668.89	40	0.00	0	668.89	40	0.00	0	668.89	40
Total Computer Software	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
TOTAL MATERIALS	7,619.38	404	0.00	0	7,619.38	404	1,104.23	64	8,723.61	468

OUTSTANDING ORDERS AS OF April 30, 2004

General Fund	Amount	Adopt-A-Book	Amount	TOTAL
	\$16,346.13		\$3,078.83	Amount
				\$19,424.96

ACQUISITIONS REPORT FOR FISCAL YEAR 2003-2004 THROUGH THE MONTH OF APRIL 2004
Prepared by Julie Shook, Technical Services Manager

	GENERAL FUND			ADOPT-A-BOOK			TOTAL PURCHASED			DONATED			TOTAL ITEMS		
	Amount	Volumes	Titles	Amount	Volumes	Titles	Amount	Volumes	Titles	Value	Volumes	Titles	Amount	Volumes	Titles
Adult Fiction	9,053.89	603	535	5,165.70	342	310	14,219.59	945	845	1,702.18	83	82	15,921.77	1,028	927
Adult Circulating Non-Fiction	13,072.91	636	616	7,102.89	326	314	20,175.80	962	930	5,998.35	251	245	26,174.15	1,213	1,175
Adult Reference	12,886.67	81	58	2,267.05	33	29	15,153.72	114	87	1,870.89	45	41	17,024.61	159	128
Adult Print Continuations	586.67	11	11	0.00	0	0	586.67	11	11	0.00	0	0	586.67	11	11
Adult Electronic Continuations	30,284.69	17	17	0.00	0	0	30,284.69	17	17	0.00	0	0	30,284.69	17	17
Total Adult Non-Fiction	56,830.94	745	702	9,369.94	359	343	66,200.88	1,104	1,045	7,869.24	296	286	74,070.12	1,400	1,331
TOTAL ADULT PRINT MATERIALS	65,884.83	1,348	1,348	14,535.64	701	653	80,420.47	2,049	1,890	9,571.42	379	368	89,991.89	2,428	2,258
Adult Audio/Music	866.85	76	17	0.00	0	0	866.85	76	17	2,365.00	154	145	3,231.85	230	162
Adult Audio Books	7,109.46	126	122	2,733.72	49	42	9,843.18	175	164	736.00	23	23	10,579.18	198	187
Total Adult Audio	7,976.31	202	139	2,733.72	49	42	10,710.03	251	181	3,101.00	177	168	13,811.03	428	349
Adult Video Educational	2,926.20	97	67	1,692.16	118	65	4,618.36	215	132	245.00	15	14	4,863.36	230	146
Adult Video Entertainment	0.00	0	0	553.90	39	23	553.90	39	23	824.00	44	44	1,377.90	83	67
Total Adult Video	2,926.20	97	67	2,246.06	157	88	5,172.26	254	155	1,069.00	59	58	6,241.26	313	213
Adult Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL ADULT NON-PRINT MATERIALS	10,902.51	299	206	4,979.78	206	130	15,882.29	505	336	4,170.00	236	226	20,052.29	741	562
TOTAL ADULT MATERIALS	76,787.34	1,647	1,554	19,515.42	907	783	96,302.76	2,554	2,226	13,741.42	615	594	110,044.18	3,169	2,820
Juvenile Fiction	2,172.32	140	129	299.37	18	18	2,471.69	158	147	796.21	77	75	3,267.90	235	222
Juvenile Circulating Non-Fiction	15,086.76	630	626	338.43	20	20	15,425.19	650	646	656.71	49	42	16,081.90	699	688
Juvenile Reference	1,264.29	33	12	239.16	4	4	1,503.45	37	16	0.00	0	0	1,503.45	37	16
Juvenile Print Continuations	761.93	6	5	285.87	2	2	1,047.80	8	7	0.00	0	0	1,047.80	8	7
Juvenile Electronic Continuations	399.00	1	1	0.00	0	0	399.00	1	1	0.00	0	0	399.00	1	1
Total Juvenile Non-Fiction	17,531.98	670	644	863.46	26	26	18,375.44	696	670	656.71	49	42	19,032.15	745	712
TOTAL JUVENILE PRINT MATERIALS	19,684.30	810	773	1,162.83	44	44	20,847.13	854	817	1,452.92	126	117	22,300.05	980	934
Juvenile Audio/Music	0.00	0	0	15.00	1	1	15.00	1	1	0.00	0	0	15.00	1	1
Juvenile Audio Books	2,297.29	59	59	1,417.57	36	33	3,714.86	95	92	0.00	0	0	3,714.86	95	92
Total Juvenile Audio	2,297.29	59	59	1,432.57	37	34	3,729.86	96	93	0.00	0	0	3,729.86	96	93
Juvenile Video Educational	0.00	0	0	0.00	0	0	0.00	0	0	577.00	42	41	577.00	42	41
Juvenile Video Entertainment	0.00	0	0	39.33	1	1	39.33	1	1	712.00	54	53	751.33	55	54
Total Juvenile Video	0.00	0	0	39.33	1	1	39.33	1	1	1,289.00	96	94	1,328.33	97	95
Juvenile Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL JUVENILE NON-PRINT MATERIALS	2,297.29	59	59	1,471.90	38	35	3,769.19	97	94	1,289.00	96	94	5,058.19	193	188
TOTAL JUVENILE MATERIALS	21,981.59	869	832	2,634.73	82	79	24,616.32	951	911	2,741.92	222	211	27,358.24	1,173	1,122
Total Fiction	11,226.21	743	664	5,465.07	360	328	16,691.28	1,103	992	2,498.39	160	157	19,189.67	1,263	1,149
Total Non-Fiction	74,342.92	1,415	1,346	10,233.40	385	369	84,576.32	1,800	1,715	8,525.95	345	328	93,102.27	2,145	2,043
Total Audio	10,273.60	261	198	4,166.29	86	76	14,439.89	347	274	3,101.00	177	168	17,540.89	524	442
Total Video	2,926.20	97	67	2,285.39	158	89	5,211.59	255	156	2,358.00	155	152	7,569.59	410	308
Total Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL MATERIALS	98,768.93	2,516	2,275	22,150.15	989	862	120,919.08	3,505	3,137	16,483.34	837	805	137,402.42	4,342	3,942

UNIQUE MANAGEMENT SERVICES, INC.
SUMMARY STATUS REPORT

CREATED: 05/01/2004 12:41 AM MK

MS JULIE SHOOK
PLACENTIA LIBRARY DISTRICT
411 EAST CHAPMAN AVENUE
PLACENTIA CA 92870

CREDITOR: 286 -- PLACENTIA LIBRARY DISTRICT
DATES LISTED: 01/01/1900 TO 04/30/2004

Accounts Submitted	:	967	Dollars Submitted	:	88,607.23	Dollars Received	:	31,307.54
Bankruptcies	:	4	Dollars in Bankruptcy	:	389.55	Material Returned	:	12,853.95
Incorrect Addresses	:	115	Dollars in Skips	:	7,015.42	Dollars Waived	:	2,514.88
Patron Disputes/Suspends	:	1	Dollars in Dispute	:	0.00	Total Activated	:	59,947.72
Accounts in Process	:	847	Dollars in Process	:	78,860.21	% of Dollars Activated	:	76.02%
# of Accounts Activated	:	622						
% of Accounts Activated	:	73.44%						

*Summary of Current Status of Unique Management Accounts
May1,2004*

Agenda Item 15

FY 03-04	New Accounts	Active Accounts	Paid in full current month	Amount received current month	Written off current month
July	16	521	6	903.37	0
August	10	531	4	585.44	0
September	10	535	3	815.23	0
October	18	548	6	952.92	0
November	15	554	3	475.41	0
December	21	568	3	1004.41	0
January	12	582	7	973.55	0
February	22	595	9	806.35	0
March	12	609	6	936.35	0
April	15	622	12	1191.7	0
May	0	0	0	0	0
June	0	0	0	0.00	0
TOTAL YTD	151	0	59	8644.73	0

TO: Board of Trustees
 FROM: Elizabeth Minter, Library Director *EDM*
 DATE: May 24, 2004
 SUBJECT: **GIFT REPORT**

The following gifts were received from April 1, 2004 through April 30, 2004.

ADOPT A BOOK DONATIONS

Donna Wilson Thu Vu

TOTAL ADOPT A BOOK DONATIONS: \$60.00

BOOK ENDOWMENT FUND

Friends of Placentia Library Frank & Pamela Yrungaray
 Karen Gallant

TOTAL BOOK ENDOWMENT FUND \$456.20

GENERAL FUND DONATIONS

Gae Wood

TOTAL GENERAL FUND DONATIONS: \$25.00

TOTAL ALL DONATIONS	\$541.20
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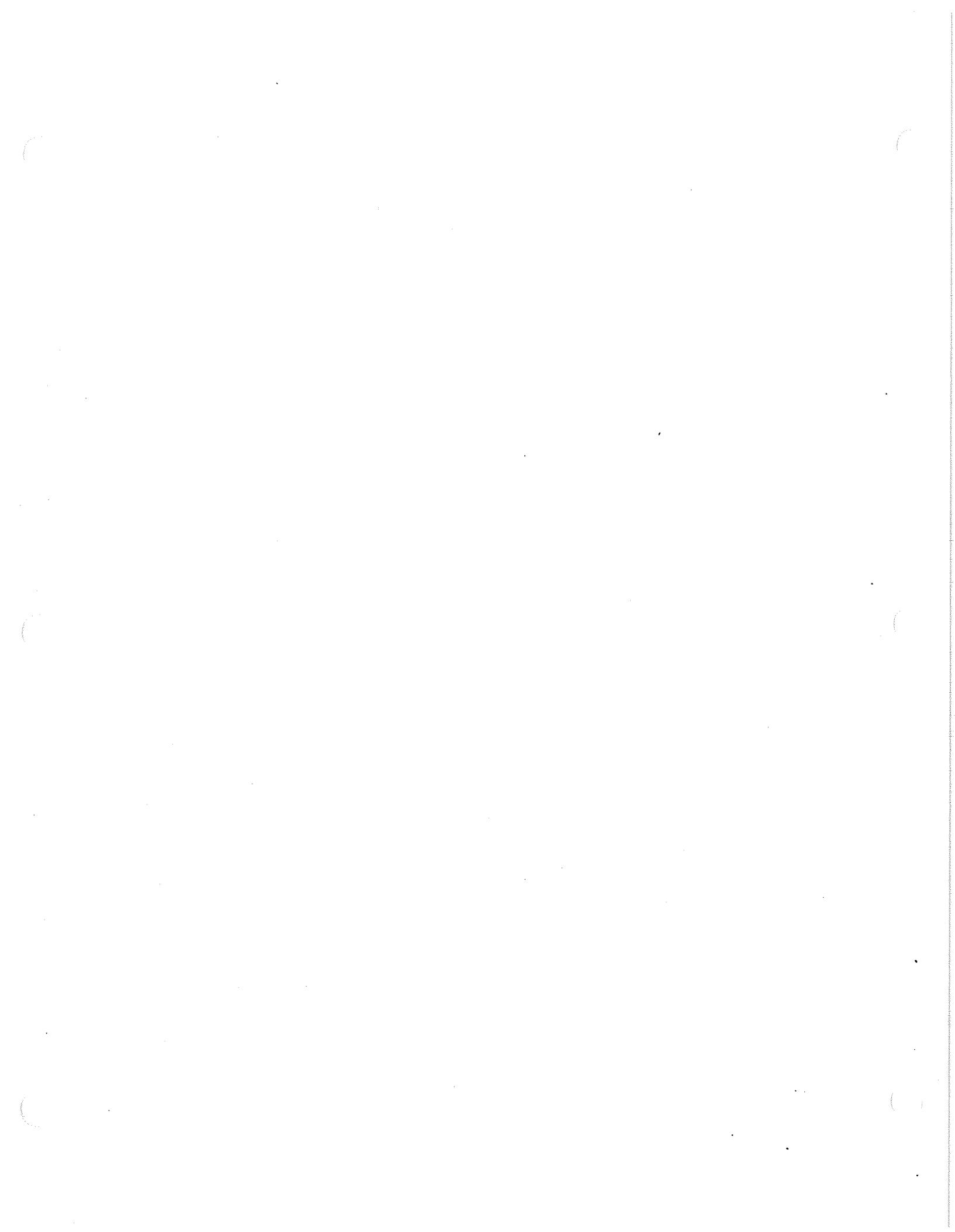
Prepared By: Donna Siloti

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: **Building Maintenance Report for April 2004**
DATE: May 24, 2004

HVAC: 04/28/04 -- Reset tripped Chiller
Plumbing: 04/14/04 -- Reconnect water heater under sink in Meeting Room following cabinet repairs
Electrical: No service calls in April
Exterminator: 04/02/04 -- Spray under cabinet in Meeting Room and routine service of the rest of the Library
General Contractor: No service calls in April
Carpet Cleaners: 04/23/04 -- Clean Meeting Room carpet
Locksmith: 04/05/04 -- Install door viewer in back door

Prepared by: Donna Siloti



PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Personnel Report for April 2004
DATE: May 24, 2004

RESIGNATIONS:

None

APPOINTMENTS:

None

OPEN POSITIONS:

Page

WORKERS' COMPENSATION LEAVE:

None

Prepared by: Donna Siloti



TO: Elizabeth Minter, Library Director

FROM: Laranne Millonzi, Development Director and Volunteer Coordinator *LM*

SUBJECT: Volunteer Report for Month of April 2004

CUMULATIVE RECORD OF VOLUNTEER HOURS (excluding Literacy services)

REGULAR	FY03/04 April	FY03/04 YTD	Starting	Cumulative
Andrade, Linda	4.00	66.50	Sep-95	824.00
Backes, Theresa	7.50	61.50	Jun-98	398.25
Bart, Lillian	18.00	110.00	May-01	378.75
Bass, Donna	0.00	0.00	Jul-02	2.00
Blansett, Nadine	14.00	158.00	Mar-03	179.50
Boelman, Marge	3.50	23.25	Apr-01	169.00
Botha, Jill	0.00	20.00	Nov-01	64.00
Joyce Byrne	3.00	3.00	Apr-04	3.00
Clugston, Patricia	7.75	68.00	Jun-98	500.75
Cravotta, Leo	0.00	0.00	May-99	46.50
Davis, Sandy	10.00	81.00	Jul-03	81.00
Dell, Lyla	25.75	260.75	Aug-98	1,091.00
Doezie, Debra	8.00	31.00	Jan-04	31.00
Farkas, Theodore	0.00	50.00	?	50.00
Fioroni, Pete	6.00	48.00	Mar-97	318.25
Fisher, Jack	3.00	3.00	Apr-04	3.00
Fitzgerald, Joan	3.00	51.75	Oct-93	2,177.75
Frazee, Kathy	0.00	2.00	Jul-02	7.00
Godwin, Nita	8.00	73.25	Feb-96	368.25
Haagen, John	0.00	36.25	Jan-00	103.25
Hathaway, Eugenia	4.00	22.00	Nov-03	22.00
Hemmerling, Barbara	10.75	100.25	Sep-95	706.25
Henderson, Jan	0.00	9.00	Oct-03	9.00
Himes, Camille	0.00	5.00	Jul-03	5.00
Horrocks, Marjorie	2.00	22.00	Oct-95	288.00
Hunsinger, Debbie	0.00	6.00	Jul-02	55.00
Irot, Pat	28.50	412.50	Feb-96	3,546.00
Jertberg, Pat	9.00	134.50	Apr-98	1,040.25
Jertberg, Jerry	0.00	0.00	Jan-02	21.00
Lee, Wilma	0.00	4.75	Feb-04	4.75
Lone-Tollefson, Nancy	14.50	176.50	Jan. 03	247.00
Lord, Audrey	2.00	2.00	Jul-00	387.75
Mehta, Neela	0.00	0.00	Jun-02	109.25
Mignot, Shirley	0.00	0.00	Sep-95	472.00
Myers, Claire	13.00	93.00	Oct-95	1,307.25
Olson, Bob	4.00	26.00	Sep-95	492.00
Pence, Carol	0.00	3.00	Mar-04	3.00
Pence, Thomas	0.00	28.50	Jan-99	301.50
Peterson, Ruth	0.00	0.00	Mar-02	213.00
Phillips, Barbara	0.00	6.50	Apr-03	15.00
Rankin, Eleanore	26.00	258.00	May-02	561.50
Reid, Barbara	0.00	0.00	Jul-02	7.50
Rodriguez, Carmen	8.00	68.00	Feb-00	266.00
Salem, Rose	8.00	62.00	Oct-00	289.75
Sanatar, Ginny	3.50	103.50	Mar-02	117.50
Sandoval, Gerry	8.00	78.00	Aug-02	158.00
Schlichter, Allan	0.00	0.00	Oct-93	882.50
Schwartzkopf, Jan	0.00	0.00	Mar-01	40.75
Schmidt, Marie	16.00	172.50	Apr-98	625.75
Scott, Linda	0.00	17.50	Jul-03	17.50
Segovia, Inez	10.00	103.50	Jun-03	103.50
Shaw, Dixie	0.00	6.00	May-94	218.50
Silverman, Pat	8.00	82.00	Jul-03	82.00
Stoller, Frances	0.00	10.00	May-96	148.00
Thum, Margo	6.00	40.00	Nov-03	40.00
Tollefson, Jerry	2.00	24.00	Jul-03	24.00
Walker, Jim	0.00	1.50	Nov-03	1.50
Walcek, John	0.00	6.00	Dec-04	6.00
Walker, Virginia	3.50	12.50	Mar-99	145.25
Wymer, Betty	3.25	105.50	Jan-96	1,025.75
Zamora, Mary	0.00	8.50	Jan-04	8.50
TOTAL	311.50	3357.75		20,811.00

CUMULATIVE RECORD OF TEMPORARY VOLUNTEER HOURS (excluding Literacy Services)

	FY03/04			FY03/04	
	April	YTD		April	YTD
Anumudu, Kim	8.00	8.00	Lemos, Vanessa	0.00	40.00
Arzu, Robert	3.50	43.50	Liu, Denise	0.00	38.50
Benites, Brenda	0.00	40.00	Lopez, Edgar	0.00	47.00
Fabian Bermudez	7.00	17.00	Maru, Vik	0.00	14.00
Jessica Bermudez	28.00	37.00	Matahashi, Kiyo	10.00	34.50
Bishtawi, Stephen	0.00	12.00	Miladi, Omid	0.00	20.00
Blaine, Ami	1.00	8.00	Miranda, Aurora	0.00	5.50
Boris, Tara	0.00	12.25	Negrete, Adriana	0.00	10.50
Born, Ashley	0.00	14.00	Nekorane, Rachel	0.00	9.00
Cabanas, Ivan	14.50	14.50	Ortiz, William	0.00	18.00
Cervantes, Anna	0.00	40.00	Park, Jung	0.00	68.50
Cervantes, Jakeline	0.00	40.00	Pond, Cassie	0.00	19.50
Cha, Helen	0.00	9.50	Roan, Lizeth	7.00	7.00
Chau, David	0.00	24.25	Robbins, Hugh	17.00	32.00
Chun, Andrea	6.50	46.75	Rodriguez, Daniel	0.00	26.50
Chun, Sophia	0.00	13.75	Rodriguez, Rene	2.00	11.75
Cordero, Isaac	0.00	15.00	Rodriguez, Yvonne	0.00	7.00
Coy, Joey	8.75	27.25	Ryang, Michelle	0.00	11.25
Doezie, Ryan	8.00	31.00	Rosete, Jeremy	0.00	13.00
Eng, Jonathan	0.00	22.00	Shah, Soham	0.00	22.75
Eng, Lawrence	0.00	41.25	Soto, Enrique	0.00	1.00
Gilberto Esquivel	1.00	1.00	Speer, Sheryl	5.50	20.00
Flores, Melvin	3.00	7.00	Suh, Stacy	6.50	17.25
Ford, Chris	0.00	32.25	Tan, Hannah	1.00	25.00
Francis, John	0.00	6.00	Tat, Trung	1.00	1.00
Fukunaga, Alysa	0.00	12.50	Thomas, Tiffany	0.00	17.00
Guerra, Philip	0.00	28.75	Tjoarman, Arlene	0.00	25.50
Jaini, Durga	0.00	5.25	Tran, Michael	0.00	110.50
Javier, Vonn	0.00	6.25	Valencia, Adrianna	0.00	10.50
Jiye, Angela	0.00	10.50	Vargas, Diego	0.00	32.75
Khan, Marina	0.00	4.00	Wardlaw, Sarah	0.00	13.00
Kou, Albert	0.00	9.25	Waterson, Elizabeth	0.00	11.50
Lamberson, Annie	0.00	14.25	Young, Monty	0.00	2.00
Le, Vi-Khanh	19.75	19.75	Zuniga, Jazmin	6.00	18.00
Lee, Edward	0.00	20.00			
TOTAL	109.00	693.75	TOTAL	56.00	761.25
TOTAL Library Volunteer Hours		476.50			
TOTAL Literacy Volunteer Hours		1152.00			
TOTAL VOLUNTEERS HOURS		1628.50			

REGULAR VOLUNTEERS are committed to an on-going program each week
 LITERACY VOLUNTEERS are involved in tutoring and other volunteer projects for the Literacy Campaign.
 TEMPORARY VOLUNTEERS are working for a project in school, church, scouts, or court referral cases.

	Regular/Temp. Volunteers				Literacy Volunteers			
	FY00/01	FY01/02	FY02/03	FY03/04	FY00/01	FY01/02	FY02/03	FY03/04
July	562.00	623.00	693.50	735.25	658.00	1026.50	644.00	865.00
August	563.25	834.25	386.00	551.50	662.00	847.00	513.00	829.00
September	248.00	802.75	386.00	385.00	581.00	605.00	518.00	808.00
October	385.00	1029.80	442.50	388.75	614.00	550.00	516.00	820.00
November	369.25	1457.30	388.25	388.25	685.50	550.00	510.00	805.00
December	205.25	203.50	260.00	359.50	564.00	586.00	504.00	853.00
January	387.25	356.50	425.00	439.00	797.00	586.00	504.00	979.00
February	376.75	359.75	492.00	496.25	617.00	600.00	534.00	1472.00
March	377.25	399.00	340.00	489.25	622.50	600.00	767.00	1275.75
April	457.25	299.75	533.25	476.50	656.00	600.00	502.00	1152.00
May	393.00	371.50	355.50		1,204.50	588.00	500.00	
June	<u>580.75</u>	<u>454.00</u>	<u>554.75</u>		<u>1,050.50</u>	<u>639.00</u>	<u>3368.00</u>	
	4905.00	7191.10	5256.75		8,712.00	7777.50	9380.00	

CUMULATIVE RECORD OF LITERACY VOLUNTEER HOURS

REGULAR	FY03/04 April	FY03/04 YTD	Cumulative		FY03/04 April	FY03/04 YTD	Cumulative
Ablir, Victoria	-	30.00	39.00	Glines, Ellen	-	24.00	36.00
Acevedo, Marta	12.00	126.00	162.00	Gomez, Juanita	6.00	60.00	60.00
Acherman, Saul	20.00	84.00	84.00	Gonzalez, Rosemarie	40.00	178.00	178.00
Aguirre, Alyssa	6.00	28.00	28.00	Gonzalez, Emmanuel	-	24.00	48.00
Azizan, Sarah	6.00	28.00	28.00	Gonzalez, Luis	-	24.00	36.00
Barnet, Dominique	32.00	96.00	96.00	Gonzalez, Natasha	-	18.00	81.00
Bayne, Linda	-	30.00	160.00	Goodman, Dale	-	36.00	3,441.00
Bazell, Laura	-	30.00	90.00	Guerrero, Christine	6.00	54.00	66.00
Becerril, Esther	-	24.00	42.00	Guerrero, Lavone	6.00	54.00	72.00
Becil, Emily	-	18.00	72.00	Gunderson, Lorraine	30.00	144.00	144.00
Belekjian, Maria	6.00	78.00	96.00	Hamacher, Holly	6.00	54.00	66.00
Bello, Dominic	-	66.00	66.00	Hatch, Bill	6.00	54.00	123.00
Bernardino, Maria	6.00	60.00	84.00	Hatch, Katie	6.00	31.00	31.00
Bhatt, Banj	6.00	28.00	28.00	Hawkins, Christina	6.00	54.00	62.00
Bonasuro, Amber	-	30.00	96.00	Healey, Kathleen	6.00	54.00	264.00
Bowen, Laura	-	24.00	30.00	Heer, Kim	6.00	54.00	281.00
Brackett, Jim	6.00	60.00	141.00	Henao, Stephanie	6.00	40.00	40.00
Broderick, Shannon	20.00	56.00	56.00	Hernandes, Melissa	6.00	38.00	38.00
Brzovic, Kathy	6.00	60.00	78.00	Hernandez, Maria	24.00	120.00	120.00
Bui, Tiffany	-	18.00	36.00	Hilleweart, Heather	6.00	54.00	66.00
Bull, Sophie	-	18.00	96.00	Hopkins, Amanda	-	128.00	28.00
Busam, Mary	-	30.00	63.00	Hou, Xlao-Fei	-	30.00	30.00
Cadambi, Aruna	6.00	31.00	44.00	Howell, Anne	6.00	54.00	72.00
Callaway, Sean	6.00	30.00	30.00	Hu, Lisa	-	24.00	82.00
Casdorph, Tracy	-	24.00	36.00	Humple, Phyllis	4.00	36.00	166.00
Castillo, Alicia	6.00	28.00	28.00	Hugar, Jessica	-	30.00	87.00
Cha, Sally	6.00	60.00	78.00	Hutain, Jenny	6.00	25.00	25.00
Chandrasekaram, Vinolie	-	36.00	64.00	Hutton, Katherine (Kate)	6.00	54.00	282.00
Chen, April	6.00	60.00	165.00	Imbler, Wolf	-	24.00	42.00
Chen, Eisen	6.00	80.00	80.00	Inta, Lisa	6.00	54.00	60.00
Chen, Wen	6.00	60.00	72.00	Iosia, Shantay	20.00	116.00	116.00
Chim, Hubert	20.00	110.00	212.00	Jenkins, Adam	6.00	29.00	29.00
Choi, Eugene	6.00	30.00	30.00	Jeon, Ashley	6.00	29.00	24.00
Choi, Jason	-	24.00	78.00	Jara, Sandra	32.00	144.00	144.00
Chopna, Reema	-	24.00	42.00	Jung, Daniel	12.00	66.00	66.00
Coffee, Nancy	6.00	60.00	397.00	Kamat, Rujvi	6.00	24.00	24.00
Coffer, Capri	-	42.00	42.00	Kao, Elaine	6.00	24.00	24.00
Covey, Debra	-	18.00	66.00	Kelly, Jerry	-	24.00	105.00
Cuceloglu, Haken	-	18.00	36.00	Khamphanh, Molly	6.00	54.00	72.00
Curtis, Daniel	-	24.00	192.00	Kilpatrick, Amy	-	24.00	39.00
DeFrietas, Genie	40.00	170.00	170.00	Kishida, Rita	-	18.00	72.00
de LaTorre, Angelica	20.00	154.00	154.00	Kornreich, Seth	6.00	20.00	20.00
Dhupan, Ankush	-	18.00	48.00	Kraus, Jennifer	-	18.00	60.00
Diaz, Cynthia	-	24.00	52.00	Krisinger, Elizabeth	-	24.00	78.00
Diaz, Monica	-	24.00	70.00	Lasker, Marilyn	-	-	217.00
Donofrio, Susan	6.00	54.00	123.00	Le, Daniel	-	24.00	30.00
Dorris, Rosita	-	18.00	36.00	Lee, Wilma	-	18.00	72.00
Draper, Krispa	6.00	60.00	138.00	Leslie, Sandra	6.00	54.00	284.00
Dudrey, Kristin	6.00	42.00	42.00	Licano, Katie	-	18.00	66.00
Dudka, Julia	-	23.00	23.00	Livezey, June	-	66.00	212.00
Duffy, William	20.00	112.00	112.00	Loon, Chris	-	24.00	30.00
Duran, Paul	54.00	258.00	258.00	Lopez, Maria	-	30.00	84.00
Eckels, Krys	6.00	60.00	78.00	Luckett, Emily	-	24.00	36.00
Economou, Christina	6.00	60.00	72.00	Maguire, Joanne	-	-	54.00
Elmore, Sylvia	-	30.00	84.00	Malkowicz, Edward	12.00	108.00	280.00
Espinosa, Jaclyn	-	18.00	30.00	Marquez, Jeff	6.00	31.00	31.00
Farno, Fariba	-	30.00	102.00	Margarit, Georgiana	-	-	18.00
Finley, Virginia	6.00	58.00	80.00	Martlaro, Diane	-	102.00	564.00
Fitsimons-Diaz, Chelsea	6.00	60.00	105.00	Massaro, Lauren	6.00	54.00	72.00
Franco, Hilda	24.00	126.00	180.00	McBain, Frances	6.00	54.00	66.00
Fuentes, Carlos	6.00	60.00	66.00	McBentez, Kathy	6.00	54.00	152.00
Gallagher, Kenni	-	18.00	30.00	McGrath, Patricia	6.00	54.00	66.00
Gardner, Jeanette	20.00	87.00	87.00	McLeod, Shivon	-	36.00	42.00
Gast, Polly	-	42.00	36.00	Medland, Karen	-	-	146.00
Gillespie, Justin	-	24.00	16.00	Mehta, Ami	6.00	24.00	24.00
Gimby, Walter	6.00	34.00	42.00	Miller, Michelle	6.00	33.00	33.00
Glines, Alexi	-	24.00	36.00				

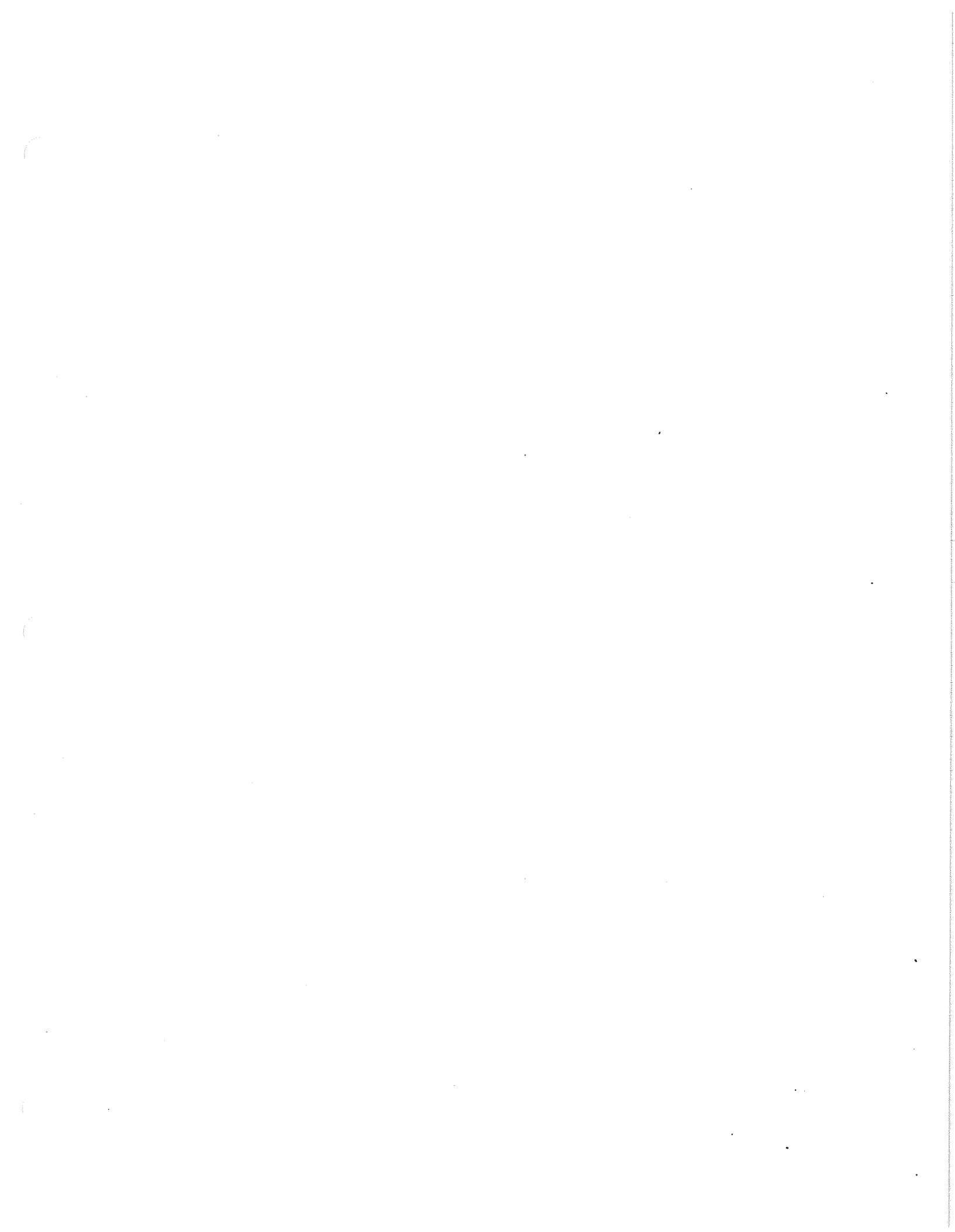
Literacy Hours continued

REGULAR	FY03/04 March	FY03/04 YTD	Cumulative	REGULAR	FY03/04 March	FY03/04 YTD	Cumulative
Min, Nara	6.00	22.00	22.00	Trotter, Cynthia	6.00	60.00	135.00
Meza, Jack	-	-	116.00	Truong, Christine	-	54.00	123.00
Mohr, Kelsey	-	24.00	99.00	Truong, Will	-	18.00	81.00
Monreal, Greg	-	24.00	36.00	Uribe, Yajaira	-	30.00	60.00
Montoya, Tania	6.00	44.00	44.00	Valle, Ana	-	30.00	55.00
Mostatabi, Roxana	-	24.00	42.00	Vasani, Sheena	-	30.00	42.00
Murray, Edward	-	-	230.00	Vasquez, Johanna	-	30.00	57.00
Nava, Marcella	30.00	68.00	168.00	Veltre, Robin	-	22.00	22.00
Navarro, Nicole	6.00	60.00	78.00	Villegas, Matt	-	28.00	28.00
Negoraneck, Rachel	6.00	12.00	12.00	Vu, Anna	6.00	33.00	33.00
Negrete, Adriana	6.00	25.00	25.00	Vu, Elizabeth	-	6.00	108.00
Nguyen, Martin	6.00	30.00	30.00	Vukovick, Kathy	6.00	60.00	204.00
Nguyen, Tyler	6.00	44.00	44.00	Weimer, MacKenzie	6.00	31.00	31.00
Okamura, Lynn	-	18.00	75.00	Wright, Sydney	6.00	27.00	27.00
Usona, Jonathan	6.00	36.00	36.00				
Paez, Vicki	6.00	60.00	96.00				
Patel, Deepa	-	54.00	220.00				
Patel, Vani	6.00	60.00	78.00	Total	1,152.00	9,769.00	21,296.00
Patino, Ashley	-	18.00	36.00				
Patino, Nicole	-	18.00	42.00				
Pelto, Ernest	6.00	60.00	191.00				
Peyre, Isa	-	36.00	78.00				
Pineda, Guadalupe	-	18.00	66.00				
Porter, Melissa	24.00	108.00	108.00				
Precht, Jeanette	6.00	60.00	151.00				
Rangel, Jacky	6.00	54.00	54.00				
Renno, Carolyn	6.00	33.00	33.00				
Ring, Diane	-	28.00	88.00				
Rivera, Felleny	6.00	40.00	40.00				
Rivera, Hilda	24.00	120.00	120.00				
Robbins, Hugh	6.00	34.00	34.00				
Rodriguez, Claudia	-	30.00	42.00				
Rodriguez, David	-	24.00	72.00				
Rodriguez, Kenia	-	70.00	120.00				
Rodriguez, Maria	-	30.00	42.00				
Sabo, Melissa	6.00	30.00	30.00				
Sanders, Asia	12.00	62.00	62.00				
Sanders, Paget	24.00	96.00	96.00				
Sandoval, Lizbeth	6.00	92.00	103.00				
Saulifer, Gregory	24.00	126.00	126.00				
Schaal, Linda	6.00	60.00	201.00				
Serles, Tammi	-	30.00	30.00				
Sgobba, Jackie	12.00	108.00	138.00				
Shah, Jay	-	24.00	72.00				
Shah, Soham	-	57.00	63.00				
Shah, Sweny	-	42.00	132.00				
Shan, Kheyati	6.00	43.00	43.00				
Skimizu, Ken	12.00	124.00	421.00				
Sosa, Mathew	-	18.00	38.00				
Speakman, Sarah	6.00	44.00	86.00				
Studer, Michelle	-	24.00	24.00				
Stutts, Lisa	6.00	37.00	37.00				
Stutzman, Mark	6.00	60.00	68.00				
Tarrios, Jennifer	-	-	24.00				
Teeter, Robert	-	18.00	78.00				
Thatcher, Kaitlyn	-	-	26.00				
Thieu, Dominique	-	12.00	12.00				
Thomas, Peggy	6.00	60.00	107.00				
Tiemey, Ryan	24.00	120.00	120.00				
Todker, Vanita	6.00	28.00	28.00				
Tomlin, Jennifer	-	36.00	61.00				
Tran, Victor	-	24.00	36.00				
Tranquill, Jill	-	30.00	48.00				

Placentia Library District
Circulation Report
May 1, 2004

Agenda Item 20

	FY03-04 YTD	FY02-03 YTD	% Change FY03 TO FY04	FY03-04 April	FY02-03 April
1st Time Checkouts	120,331	122,173	-1.51%	12,281	13,578
Phone Renewals	18,982	15,281	24.22%	1,924	1,643
In-Building Renewals	4,111	3,919	4.90%	269	400
TOTAL RENEWALS	23,093	19,200	20.28%	2,193	2,043
TOTAL CHECKOUTS	143,424	141,373	1.45%	14,474	15,621
On-Time Checkins	124,716	128,031	-2.59%	12,894	13,893
Late Checkins	10,282	12,379	-16.94%	1,207	1,281
TOTAL CHECKINS	134,998	140,410	-3.85%	14,101	15,174
Holdings Placed	2,832	3,696	-23.38%	414	166
Holdings Cancelled	76	825	-90.79%	10	8
Holdings Filled	3,430	3,304	3.81%	319	147
Patrons Registered	3,541	3,665	-3.38%	358	
Titles Added	4,326	7,712	-43.91%	357	966
Volumes Added	4,621	9,053	-48.96%	441	573
CIRCULATION BY TYPE OF MATERIAL					
Adult Print	60,559	63,438	-4.54%	6,421	6,067
Juvenile Print	65,883	70,788	-6.93%	6,486	7,669
Total Print	126,442	134,226	-5.80%	12,907	13,736
Audio	7,696	6,885	11.78%	881	563
Visual	11,885	11,354	4.68%	1,265	1,105
Total Audio Visual	19,581	18,239	7.36%	2,146	1,668
TOTAL CIRCULATION	146,023	152,465	-4.23%	15,053	15,404
Placentia Circulation	89,847	80,760	11.25%	8,780	9,938
%Placentia Circulation	61.53%	52.97%		58.33%	64.52%
Anaheim/Yorba Linda Circulation	25,042	21,587	16.01%	2,696	3,674
%Anaheim/Yorba Linda Circulation	17%	14.16%		18%	24%
TYPES OF ACTIVE BORROWERS					
Adult	102,003	92,591	10.17%	10,978	10,425
Young Adult	2,487	3,540	-29.75%	238	4
Juvenile	28,892	32,117	-10.04%	2,458	3,270
New Borrower	11,184	9,944	12.47%	1,183	1,323
Non Resident	0	1,231	N/A	0	0
Other (staff)	2,276	2,385	-4.57%	194	240
TOTAL ACTIVE BORROWERS	146,842	141,808	3.55%	15,051	15,262
TOTAL REGISTERED BORROWERS	182,179	168,377	8.20%	17,497	16,213
ATTENDANCE	337,625	375,888	-10.18%	29,380	36,854
Adult Reference-In Building	9,488	9,372	1.24%	1,036	1,246
Adult Reference-Telephone	1,482	1,500	-1.20%	128	185
Children's Reference-In Building	6,529	8,130	-19.69%	843	870
Children's Reference-Telephone	204	2,381	-91.43%	5	32
Total Adult Reference	10,970	10,872	0.90%	1,164	1,431
Total Children's Reference	6,733	10,511	-35.94%	848	902
Total in Building Reference	16,017	17,502	-8.48%	1,879	2,116
Total Telephone Reference	1,686	3,881	-56.56%	133	217
TOTAL REFERENCE	17,703	21,383	-17.21%	2,012	2,333



PLACENTIA INVOICES

PERIOD COVERED FY2001-2002	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR SEISMIC	IRRIGATION CONTROL	TOTAL
Jul-01	09/07/01	5,321.46	0.00	621.76	107.50			6,050.72
Aug-01	10/08/01	5,964.66	0.00	650.52	107.50			6,722.68
Sep-01	11/07/01	6,525.77	2,611.93	797.12	107.50			10,042.32
Oct-01	12/04/01	5,550.58	1,150.57	0.00	0.00			6,701.15
Nov-01		0.00	0.00	0.00	0.00			0.00
Dec-01	02/07/02	8,594.24	2,698.49	0.00	107.50			0.00
Jan-02	03/07/02	4,376.26	1,255.57	0.00	0.00			5,631.83
Feb-02	04/05/02	2,901.15	1,163.56	0.00	0.00			4,064.71
Mar-02	05/14/02	3,918.49	1,150.57	713.31	107.50		6.49	5,896.36
Apr-02	06/11/02	4,891.06	1,347.90	713.31	107.50		14.64	7,074.41
May-02	07/12/02	3,338.44	1,499.16	713.31			8.14	5,559.05
Jun-02	08/16/02	5,961.61	1,178.68	651.87	107.50		8.20	7,907.86
TOTAL		57,343.72	14,056.43	4,861.20	752.50	0.00	37.47	65,651.09
AVG		4,778.64	1,171.37	405.10	62.71			5,470.92

PERIOD COVERED FY2002-2003	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR SEISMIC	IRRIGATION CONTROL	TOTAL
Jul-02	07/10/20	5,200.62	1,638.37	650.63			8.18	7,497.80
Aug-02	08/16/02	5,961.61	1,178.68	651.87	107.50		8.20	7,907.86
Sep-02	09/17/02	5,200.62	1,638.37	650.63				7,489.62
Oct-02	10/11/02		1,195.57	650.63			8.17	1,854.37
Nov-02	11/15/02		1,461.17	650.61	107.50		16.35	2,235.63
Dec-02	12/13/03		1,150.57	650.63	537.50			2,338.70
Jan-03	01/16/03		1,632.69	650.63			8.15	2,291.47
Feb-03	02/11/03		1,269.07	762.39				2,031.46
Mar-03	03/17/03		1,177.30	762.39	107.50		10.55	2,057.74
Apr-03	04/07/03	35,884.16	1,263.68	762.39	269.45		7.17	38,186.85
May-03	06/05/03	3,712.49	1,150.57	650.77	107.50		7.20	5,628.53
Jun-03	07/24/03	4,522.91	1,150.57	650.77	207.50		7.20	6,538.95
TOTAL		60,482.41	15,906.61	8,144.34	1,444.45	0.00	81.17	86,058.98
AVG		5,040.20	1,325.55	678.70	120.37		6.76	7,171.58

PERIOD COVERED FY2003-2004	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR SEISMIC	IRRIGATION CONTROL	TOTAL
Jul-03	08/07/03	5,933.96	1,566.39	604.52			7.20	8,112.07
Aug-03	09/08/03	5,103.96	1,370.47	604.52	215.00		7.19	7,301.14
Sep-03	10/13/03	2,650.78	1,150.57	604.52	107.50		7.19	4,520.56
Oct-03	11/10/03	4,002.21	1,150.57	604.52	107.50		7.24	5,872.04
Nov-03	12/12/03	3,276.82	2,064.00	604.52	1,520.17		7.23	7,472.74
Dec-03	01/13/04	2,950.98	1,407.66	705.74	155.00			5,219.38
Jan-04	02/10/04	2,987.54	1,150.57	568.93	107.50		7.23	4,821.77
Feb-04	03/08/04	3,020.00	1,150.57	619.54	107.50		7.20	4,904.81
Mar-04	04/08/04	3,046.38	1,150.57	619.54	107.50		7.45	4,931.44
Apr-04	05/12/04	3,106.89	1,150.57	619.54	107.50			4,984.50
May-04								0.00
Jun-04								0.00
TOTAL		36,079.52	13,311.94	6,155.89	2,535.17	0.00	57.93	58,140.45
AVG		3,607.95	1,331.19	615.59	253.52	0.00	5.79	5,814.05

TOTAL DOLLARS SPENT

FY2001-2002	LABOR	EQUIPMENT	MATERIAL	TOTAL	50% LIBRARY
Jul-01	1,000.58	234.00	8.94	1,243.52	621.76
Aug-01	1,000.58	294.00	6.46	1,301.04	650.52
Sep-01	1,235.76	354.00	4.47	1,594.23	797.12
Oct-01	0.00	0.00	0.00	0.00	0.00
Nov-01	0.00	0.00	0.00	0.00	0.00
Dec-01	0.00	0.00	0.00	0.00	0.00
Jan-02	0.00	0.00	0.00	0.00	0.00
Feb-02	0.00	0.00	0.00	0.00	0.00
Mar-02	1,297.62	129.00	0.00	1,426.62	713.31
Apr-02	1,297.62	129.00	0.00	1,426.62	713.31
May-02	1,297.62	129.00	0.00	1,426.62	713.31
Jun-02	1,127.26	174.00	2.48	1,303.74	651.87
TOTAL	8,257.04	1,443.00	22.35	9,722.39	4,861.20
AVG	688.09	120.25	1.86	810.20	405.10

TOTAL DOLLARS SPENT

FY2002-2003	LABOR	EQUIPMENT	MATERIAL	TOTAL	50% LIBRARY
Jul-02	1,127.26	174.00	0.00	1,301.26	650.63
Aug-02	1,127.26	174.00	2.48	1,303.74	651.87
Sep-02	1,127.26	174.00	0.00	1,301.26	650.63
Oct-02	1,127.26	174.00	0.00	1,301.26	650.63
Nov-02	1,127.26	174.00	0.00	1,301.26	650.63
Dec-02	1,127.26	174.00	0.00	1,301.26	650.63
Jan-03	1,127.26	174.00	0.00	1,301.26	650.63
Feb-03	1,350.78	174.00	0.00	1,524.78	762.39
Mar-03	1,350.78	174.00	0.00	1,524.78	762.39
Apr-03	1,350.78	174.00	0.00	1,524.78	762.39
May-03	1,127.53	174.00		1,301.53	650.77
Jun-03	1,127.53	174.00		1,301.53	650.77
TOTAL	14,198.22	2,088.00	2.48	16,288.70	8,144.35
AVG	1,183.19	174.00	0.21	1,357.39	678.70

TOTAL DOLLARS SPENT

FY2003-2004	LABOR	EQUIPMENT	MATERIAL	TOTAL	50% LIBRARY
Jul-03	1,035.04	174.00	0.00	1,209.04	604.52
Aug-03	1,035.04	174.00	0.00	1,209.04	604.52
Sep-03	1,035.04	174.00	0.00	1,209.04	604.52
Oct-03	1,035.04	174.00	0.00	1,209.04	604.52
Nov-03	1,035.04	174.00	0.00	1,209.04	604.52
Dec-03	1,207.48	204.00	0.00	1,411.48	705.74
Jan-04	963.86	174.00	0.00	1,137.86	568.93
Feb-04	1,050.08	189.00	0.00	1,239.08	619.54
Mar-04	1,050.08	189.00		1,239.08	619.54
Apr-04	1,050.08	189.00		1,239.08	619.54
May-04				0.00	0.00
Jun-04				0.00	0.00
TOTAL	10,496.78	1,815.00	0.00	12,311.78	6,155.89
AVG	1,049.68	181.50	0.00	1,231.18	615.59

DOLLARS BY TYPE OF WORKER

FY2001-2002	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-01	282.16	226.72	59.86	0.00	431.84	1,000.58
Aug-01	282.16	226.72	59.86	0.00	431.84	1,000.58
Sep-01	352.70	283.40	59.86	0.00	539.80	1,235.76
Oct-01	0.00	0.00	0.00	0.00	0.00	0.00
Nov-01	0.00	0.00	0.00	0.00	0.00	0.00
Dec-01	0.00	0.00	0.00	0.00	0.00	0.00
Jan-02	0.00	0.00	0.00	0.00	0.00	0.00
Feb-02	0.00	0.00	0.00	0.00	0.00	0.00
Mar-02	382.24	293.00	63.58	0.00	558.80	1,297.62
Apr-02	382.24	293.00	63.58	0.00	558.80	1,297.62
May-02	382.24	293.00	63.58	0.00	558.80	1,297.62
Jun-02	382.24	234.40	63.58	0.00	447.04	1,127.26
TOTAL	2,445.98	1,850.24	433.90	0.00	3,526.92	8,257.04
AVG	203.83	154.19	36.16	0.00	293.91	688.09

DOLLARS BY TYPE OF WORKER

FY2002-2003	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-02	382.24	234.40	63.58	0.00	447.04	1,127.26
Aug-02	382.24	234.40	63.58	0.00	447.04	1,127.26
Sep-02	382.24	234.40	63.58	0.00	447.04	1,127.26
Oct-02	382.24	234.40	63.58	0.00	447.04	1,127.26
Nov-02	382.24	234.40	63.58	0.00	447.04	1,127.26
Dec-02	382.24	234.40	63.58	0.00	447.04	1,127.26
Jan-03	382.24	234.40	63.58	0.00	447.04	1,127.26
Feb-03	382.24	234.40	63.58	0.00	670.56	1,350.78
Mar-03	382.24	234.40	63.58	0.00	670.56	1,350.78
Apr-03	382.24	234.40	63.58	0.00	670.56	1,350.78
May-03	382.24	234.40	63.58	0.00	447.04	1,127.26
Jun-03	382.24	234.40	63.58	0.00	447.04	1,127.26
TOTAL	4,586.88	2,812.80	762.96	0.00	6,035.04	14,197.68
AVG	382.24	234.40	63.58	0.00	502.92	1,183.14

DOLLARS BY TYPE OF WORKER

FY2003-2004	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-03	284.72	240.48	60.56	0.00	449.28	1,035.04
Aug-03	284.72	240.48	60.56	0.00	449.28	1,035.04
Sep-03	284.72	240.48	60.56	0.00	449.28	1,035.04
Oct-03	284.72	240.48	60.56	0.00	449.28	1,035.04
Nov-03	284.72	240.48	60.56	0.00	449.28	1,035.04
Dec-03	284.72	300.60	60.56	0.00	561.60	1,207.48
Jan-04	213.54	240.48	60.56	0.00	119.28	633.86
Feb-04	213.54	270.54	60.56	0.00	505.44	1,050.08
Mar-04	213.54	270.54	60.56	0.00	505.44	1,050.08
Apr-04	213.54	270.54	60.56	0.00	505.44	1,050.08
May-04						0.00
Jun-04						0.00
TOTAL	2,562.48	2,555.10	605.60	0.00	4,443.60	10,166.78
AVG	256.25	255.51	60.56	0.00	444.36	1,016.68

TIME BY TYPE OF WORKER

FY2001-2002	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		MAINT WORK	TOTAL
				TRIMMER			
Jul-01	8.00	8.00	2.00	0.00		16.00	34.00
Aug-01	8.00	8.00	2.00	0.00		16.00	34.00
Sep-01	10.00	10.00	2.00	0.00		20.00	42.00
Oct-01	0.00	0.00	0.00	0.00		0.00	0.00
Nov-01	0.00	0.00	0.00	0.00		0.00	0.00
Dec-01	0.00	0.00	0.00	0.00		0.00	0.00
Jan-02	0.00	0.00	0.00	0.00		0.00	0.00
Feb-02	0.00	0.00	0.00	0.00		0.00	0.00
Mar-02	8.00	10.00	2.00	0.00		20.00	40.00
Apr-02	8.00	10.00	2.00	0.00		20.00	40.00
May-02	8.00	10.00	2.00	0.00		20.00	40.00
Jun-02	8.00	8.00	2.00	0.00		16.00	34.00
TOTAL	58.00	64.00	14.00	0.00		128.00	264.00
AVG	4.83	5.33	1.17	0.00		10.67	22.00

TIME BY TYPE OF WORKER

FY2002-2003	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		MAINT WORK	TOTAL
				TRIMMER			
Jul-02	8.00	8.00	2.00	0.00		16.00	34.00
Aug-02	8.00	8.00	2.00	0.00		16.00	34.00
Sep-02	8.00	8.00	2.00	0.00		16.00	34.00
Oct-02	8.00	8.00	2.00	0.00		16.00	34.00
Nov-02	8.00	8.00	2.00	0.00		16.00	34.00
Dec-02	8.00	8.00	2.00	0.00		16.00	34.00
Jan-03	8.00	8.00	2.00	0.00		16.00	34.00
Feb-03	8.00	8.00	2.00	0.00		24.00	42.00
Mar-03	8.00	8.00	2.00	0.00		24.00	42.00
Apr-03	8.00	8.00	2.00	0.00		24.00	42.00
May-03	8.00	8.00	2.00	0.00		16.00	34.00
Jun-03	8.00	8.00	2.00	0.00		16.00	34.00
TOTAL	96.00	96.00	24.00	0.00		216.00	432.00
AVG	8.00	8.00	2.00	0.00		18.00	36.00

TIME BY TYPE OF WORKER

FY2003-2004	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		MAINT WORK	TOTAL
				TRIMMER			
Jul-03	8.00	8.00	2.00	0.00		16.00	34.00
Aug-03	8.00	8.00	2.00	0.00		16.00	34.00
Sep-03	8.00	8.00	2.00	0.00		16.00	34.00
Oct-03	8.00	8.00	2.00	0.00		16.00	34.00
Nov-03	8.00	8.00	2.00	0.00		16.00	34.00
Dec-03	8.00	10.00	2.00	0.00		20.00	40.00
Jan-04	6.00	8.00	2.00	0.00		16.00	32.00
Feb-04	6.00	9.00	2.00	0.00		18.00	35.00
Mar-04	6.00	9.00	2.00	0.00		18.00	35.00
Apr-04	6.00	9.00	2.00	0.00		18.00	35.00
May-04							0.00
Jun-04							0.00
TOTAL	72.00	85.00	20.00	0.00		170.00	347.00
AVG	7.20	8.50	2.00	0.00		17.00	34.70

To: eminter@placentialibrary.org

From: gneill@csda.net

Subject: SPECIAL DISTRICT ALLOCATION FORMULA FOR SCHWARZENEGGER BUDGET AND REFORM PACKAGE DETAILS

CSDA Legislative Information

SPECIAL DISTRICT ALLOCATION FORMULA FOR SCHWARZENEGGER BUDGET AND REFORM PACKAGE DETAILS

As you are aware, Gov. Schwarzenegger yesterday announced an agreement with local governments that calls for local governments to contribute \$1.3 billion in additional funds in fiscal years 2004-05 and 2005-06 to help resolve the state's budget crisis. In exchange, the Governor will propose constitutional protection for local government revenues which will include a permanent cap on ERAF shifts beginning in 2006 and that will allow special districts, cities and counties to capture all future growth in property tax revenues.

Under the Governor's budget and reform package, the \$1.3 billion includes:

- \$350 million from cities
- \$350 million from counties
- \$350 million from special districts
- \$250 million from redevelopment agencies

Without this package, it is very likely that special districts will face an additional ongoing ERAF shift in excess of \$400 million annually. By limiting the agreed to contribution to two years, districts will save \$100 million immediately and billions in the long run.

This morning, the Schwarzenegger Administration approved a formula developed with input from CSDA and the special district community that determines how special districts will contribute to the new ERAF shift. Expectations given to us during negotiations with the Governor's Office included:

- Enterprise functions must bear a greater amount of the shift;
- Exemptions should be removed including multi-county;
- Minimal impact on public safety.

With these expectations, CSDA and the special district community reached a general consensus on the following principles:

- Every district that can participate should contribute, even those which may have been exempted in the past;
- Enterprise districts, which are perceived to have more mechanisms to generate additional revenue should pay a greater portion of the shift;
- Public safety and health care agencies should contribute at a reduced rate to protect emergency services;
- Multi-county districts and transit will be included in this shift at the same rate as single-county

districts.

These principles led special districts to suggest the following formula which was subsequently accepted by the Administration.

- Enterprise districts will pay, as a total, no more than \$200 million in each of the next two fiscal years. This will result in enterprise districts will contributing approximately 40 percent of their net allocation of ad valorem property tax revenues. The actual percentage may increase or decrease somewhat depending upon whether the actual number of dollars to be collected under this formula exceeds, or fails to reach, a total of \$200 million.
- Non-enterprise districts will contribute approximately 25 percent of their net allocation of ad valorem property tax revenues in an amount not to exceed a total of \$150 million. Once again, the actual percentage may increase or decrease depending on whether the total collection would exceed or be less than the \$150 million cap.
- Districts that provide fire protection, police services and/or health care/hospital services *and receive over \$1 million in ad valorem property tax revenues* will shift 3 percent of their net property taxes. Funds collected from these districts will be attributed to the non-enterprise share (\$150 million) of the shift, but these districts will be exempt from any necessary additional shift needed to reach the total contribution. Fire, police and healthcare districts that receive less than \$1 million in net property tax revenues will not be required to participate in the shift.
- Multi-county and transit districts are included under the same percentages as their single-county counterparts. Therefore, a multi-county enterprise district would contribute at the 40 percent rate, a multi-county non-enterprise district would contribute at the 25 percent rate, and a multi-county public safety or health care district would be responsible for a 3 percent shift.

The budget package discussed above is coupled with a constitutional amendment that will secure the protection language and must be approved by the Legislature and the voters. The ballot measure will appear in November 2004. The LOCAL initiative will appear on the same ballot because it has qualified but will no longer be subject to an active campaign if the Governor's package is approved by the Legislature.

Beginning in fiscal year 2006-07, after the constitutional changes are approved by the Legislature and voters, ERAF shifts will be capped at 2003-04 levels and local districts will capture all new property tax revenues generated by growth. In addition, the Governor's budget and reform package will require payment of deferred mandate reimbursements to local government beginning in 2006-07. Mandates that cannot be funded will be void.

Gov. Schwarzenegger has vowed to campaign and raise funds, as he did for Propositions 57 and 58, on behalf of the constitutional amendment and to return long-term stability to local government financing. A strong demonstration of unity in the special district community and throughout local government will be essential for approval of this agreement by the Legislature and voters. Your support of the LOCAL initiative is directly responsible for our ability to reach this agreement, and we urge you to support this plan with the same energy and dedication. As mentioned above, the LOCAL initiative remains on the

In

November 2004 ballot and we will join our LOCAL partners in dedicating all of our efforts toward its passage in the event the Legislature does not approve the Governor's budget and reform package.

CSDA
877/924-CSDA
www.csd.net

In

Agenda Item 22
California Special Districts Association

To: eminter@placentialibrary.org
From: sarah@csda.net
Subject: CSDA Legislative Alert - SB 1272



SB 1272 DEFEATED in the Senate Appropriations Committee This Morning!

Senate Bill 1272 by Senator Ortiz which relates to special district governance was heard today by the Senate Appropriations Committee and defeated on a 4 to 5 vote. CSDA has remained in opposition to the bill as written, testified at hearings and worked with Senator Ortiz to craft reform language that sets a broad range of policy reforms that can be implemented at the local level, rather than the restrictive micro-managing provisions currently contained in the bill.

Senator Ortiz was granted reconsideration on SB 1272 so CSDA will continue to keep members current on any new developments.

****This update is brought to you by CSDA****
CSDA - keeping special districts informed!

California Special Districts Association
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To: eminter@placentialibrary.org
From: gneill@csda.net
Subject: CSDA - Governor Pledges Active Support for Constitutional Protection of Local Government Revenues

CSDA Legislative Information

Governor Arnold Schwarzenegger announced at the LOCAL Coalition legislative day today that he will support, and actively campaign for, constitutional protection of local government funding as part of the budget deal reached with special districts, cities, counties, and redevelopment agencies.

The deal includes a permanent cap on ERAF shifts beginning in 2006 (capped at 2003-04 levels) and will allow special districts, cities and counties to capture all future growth in property tax revenues. In exchange, local governments will contribute \$1.3 billion in additional ERAF funds in fiscal years 2004-05 and 2005-06 to help resolve the state's budget crisis.

The agreement follows the framework we reported to you earlier in the negotiations. This budget deal includes the top priority of the LOCAL coalition members: constitutional protection for local government revenues and a prohibition on future shifts of property taxes to the state.

In his comments today to over 1,000 members of the LOCAL Coalition who gave him a standing ovation, Gov. Schwarzenegger vowed to campaign on behalf of the ballot measure that voters must pass to enact these provisions. He also pledged state payment for past unfunded state mandates and that any future mandates must be funded before they can be implemented. State Controller Steve Westly, who spoke after the governor, committed his strong support as well for constitutional protection and local government funding stability.

Special districts will contribute a total of \$350 million in each of the next two years as part of this deal. CSDA has actively worked with the Administration to develop a formula, which is still pending, determining the impact on each type of district. Ultimately, however, the final formula that is included in the deal must be approved by the Administration and Legislature.

We know that a \$350 million in each of the next two years will be extremely painful for special districts. But it is actually less than the \$400 million annually that the Legislative Analyst had proposed and that was likely to be included in the Governor's May revised budget. Additionally, the plan will save billions in years to come by permanently guaranteeing that local governments will keep property tax revenues generated by growth. It also ensures that property tax funds are delivered directly to special districts and not to counties for distribution.

This agreement will actually provide greater protection for future special district revenues than the Local Initiative. The Governor's measure would constitutionally protect property tax levels at the 2003-04 base level in perpetuity. The Local Initiative requires voter approval before the Legislature can shift any new funds beyond the existing ERAF formula to the state treasury but does not set a cap on, nor reduce, future ERAF shifts.

This deal to finally stop seemingly endless increases in ERAF shifts and the decimation of local government funding would not have been possible without your support of the Local Initiative. We now have a campaign that can be built on the Governor's support of long-term local government funding reform, and will not have to face the formidable opposition he would present in a campaign against the Local Initiative.

The next two years will be difficult, and we will work with districts throughout the state to help find ways to reduce the impact on services as much as possible, but we believe the immediate problems will be outweighed by the long-term financial stability this deal offers. We will need your help to ensure the agreement moves through the Legislature and toward the November ballot.

CSDA
877/924-CSDA
www.csda.net

To: eminter@placentialibrary.org
 From: gneill@csda.net
 Subject: CSDA Legislative Update - May 7, 2004

 CSDA Legislative Information

CSDA'S GOVERNMENT AFFAIRS DAY & LOCAL'S LEGISLATIVE ACTION DAYS MAY 12 - 13, SHERATON GRAND HOTEL, SACRAMENTO

There will be no better opportunity this year for you to come to Sacramento, get the low-down from statewide elected officials and other experts, and meet with your legislators about the most critical issues facing local government this year. Just take a look at our list of speakers:

- Governor Arnold Schwarzenegger (invited) has shown strong interest in discussing state-local finances with the attendees;
- Senator Deborah Ortiz (confirmed) will be speaking on SB 1272, her special district reform bill;
- Insurance Commissioner John Garamendi (confirmed) will speak about workers' comp reform;
- State Controller Steve Westly (confirmed) will update you on budget issues and strategies; and
- CSDA Legislative Advocate Ralph Heim (confirmed) updating you on the Capitol buzz.

Folks, you are not going to find a better group of speakers anywhere. This is your chance to hear it straight from the people who create policy that critically affects your district. CSDA's Government Affairs Day and the LOCAL Coalition's Legislative Action Days are specifically designed to prepare you for meetings and to set up those meetings for you.

In an effort to present a united front, CSDA has joined our Government Affairs Day (GAD) with the LOCAL Coalition's Legislative Action Days this year. They will prepare you to address all the changes this year has to offer and equip you to plan for your district's future.

To register for this important program, or to learn more, call us toll free at 877/924-CSDA or visit us online at www.csda.net/GAD_reg.htm.

LOCAL GOVERNMENT FINANCE/REFORM MEASURES SET FOR HEARING

Next Wednesday, two important proposed constitutional amendments will be heard in the Senate Local Government Committee. The first, Senate Constitutional Amendment 21 by Senator Tom Torlakson (D-Antioch; Chair Sen. Local Government Committee), is identical to the Local Taxpayers and Public Safety Protection Act (the Local Initiative), the ballot measure that is sponsored by CSDA, the League of California Cities and the California State Association of Counties, and which will appear on the November ballot. The second, Senate Constitutional Amendment 22 by Senator Ross Johnson (R-Irvine), contains the provisions of a measure drafted by former Assembly Speaker Bob Hertzberg and Assembly Members Campbell and Steinberg. SCA 22 relates to shifting around VLF, sales and property tax revenues among cities and counties **and** contains language that constitutionally protects local revenues, **including special districts' revenues**.

CSDA supports both measures and the authors have indicated that these and other local government finance/reform measures will be the subject of a conference committee later this year.

SENATE BILL 1770 PASSES COMMITTEE

On Wednesday, the Senate Local Government Committee passed Senate Bill 1770, which was written by the Senate Local Government Committee. Senate Bill 1770 would allow special districts to issue securitized limited obligation notes with a 4/5 vote of the governing board, as long as the notes do not exceed \$2 million and are paid back over 10 years. Last year similar authority was granted to harbor special districts, and Senate Bill 1770 extends this financing tool to all special districts. The Committee adopted an amendment to place a 5-year sunset on the authority, allowing the Legislature to review the use of these notes prior to granting unlimited authority. CSDA supports Senate Bill 1770 and CSDA Legislative Advocate Ralph Heim testified in support of the measure on behalf of CSDA.

LEGISLATIVE UPDATES AVAILABLE BY EMAIL AND ONLINE

If anyone at your agency would like to receive these updates by email, let us know by calling toll free 877/924-CSDA or emailing gneill@csda.net. You can find old Legislative Updates in the 'Members Only' section of our website by visiting www.csda.net and clicking on 'Members Only.' If you don't know your agency's username and password, contact us at gneill@csda.net or by calling toll free 877/924-CSDA. Once inside, click on 'Legislation & Action' towards the top of the screen, then select the date you would like to view from the list at the left.

If you would like to stop receiving these updates, please reply to this email with the word 'unsubscribe' in the subject line, or call us toll free at 877/924-CSDA.

****This update is brought to you exclusively as a CSDA member benefit****
CSDA...keeping special districts informed!

1215 K Street, Suite 930 * Sacramento, CA 95814
(916) 442-7887 * (916) 442-7889 fax
(877) 924-CSDA * www.csda.net

To: eminter@placentialibrary.org
From: LegAlert@csla.net
Subject: Special Budget Negotiations Update from CSDA

SPECIAL CSDA UPDATE ON THE STATE BUDGET NEGOTIATIONS

As you may be aware of from various news reports, the Governor's Office has recently been working with sponsors of the Local Initiative (CSDA, League of California Cities, and California State Association of Counties) to construct an alternative to the administration's proposal for a permanent shift of an additional \$1.3 billion in local property tax revenues to help the state fulfill its spending obligations. CSDA has been designated to negotiate on behalf of special districts.

All of the local government negotiators are firmly resolved, however, that **any final agreement must enhance the long-term stability of local government funding, limit annual ERAF commitments to the state and provide constitutional protection against further shifting of local dollars to Sacramento.** The Local Initiative is still moving forward and will be the subject of an extensive campaign if a comparable agreement with the Administration cannot be reached. CSDA, as with all participants of the Leave Our Community Assets Coalition (LOCAL) remain opposed to any shift of local revenues away from local services. However, the political dynamics have changed in Sacramento and we have a state fiscal crisis of historical proportions.

Local governments, with or without an agreement, will be required to shift additional funds to Sacramento in the immediate future to help resolve the budget crisis. A total of approximately \$1.3 billion from local governments is unavoidable. The Department of Finance is expected to include in the May revised budget a shift of special district revenues closer to the \$400 million recommended by the Legislative Analyst rather than the \$100 million announced in January. Other discussions within the Capitol have also included onerous proposals that include large, permanent shifts of property tax and other revenues and the transfer of all special district property taxes to the county boards of supervisors to be distributed on a countywide basis based upon priority services.

CSDA and its local government partners are working to end this endless reliance on local government revenues. We are striving to reach an agreement, in principle, that will address the state's immediate needs while protecting revenues generated by growth.


In exchange for capping ERAF shifts at 2002-2003 levels beginning in 2006 and constitutional protection that will protect revenues generated by growth from future raids, special districts would pay \$350 million in fiscal year 2004-05 and 2005-06. While that is still painful, **it is a total of \$100 million less over these two years than the LAO's proposal; additionally, the plan will save billions in years to come by permanently capping the original ERAF shift and ensuring that local governments will keep property tax revenues generated by growth.**

Gov. Schwarzenegger's support will be essential as the final measure moves through the Legislature and the constitutional protection against further shifts is placed on the ballot for ratification by voters. **Therefore, CSDA and other local government negotiators are not prepared to reach an agreement unless it includes the governor's commitment that he will actively campaign for the November ballot measure arising out of this plan.**

We will keep you updated as events progress. We want to thank you for your continued support of the LOCAL initiative; it is unlikely that the discussions with the Administration would have been initiated without the overwhelming support shown for the initiative and protecting local services.

We look forward to providing you further details soon.

To: eminter@placentialibrary.org
From: gneill@csda.net
Subject: CSDA Legislative Update - April 30, 2004

 CSDA Legislative Information

CSDA'S GOVERNMENT AFFAIRS DAY & LOCAL'S LEGISLATIVE ACTION DAYS MAY 12 - 13, SHERATON GRAND HOTEL, SACRAMENTO

If no one talks to your legislators about issues facing special districts, they won't know about special districts' issues. And if you don't talk to your legislators about special districts, who will?

CSDA's Government Affairs Day and the LOCAL Coalition's Legislative Action Days are designed to prepare you for meetings and to set up those meetings for you. Hear lawmakers and statewide elected officials speak about the state of our state. We have quite a lineup for you:

- Senator Deborah Ortiz (confirmed) speaking about SB 1272, her special district reform bill;
- Insurance Commissioner John Garamendi (confirmed) speaking about workers' compensation reform;
- State Controller Steve Westly (confirmed) on current budget issues and strategies;
- Governor Arnold Schwarzenegger (invited) discussing state-local finances; and
- CSDA Legislative Advocate Ralph Heim (confirmed) updating you on the Capitol buzz.

Folks, you are not going to find a better group of speakers anywhere. This is your chance to hear it straight from the sources.

In an effort to present a united front, CSDA has joined our Government Affairs Day (GAD) with the LOCAL Coalition's Legislative Action Days. They will prepare you to address all the changes this year has to offer and equip you to plan for your district's future.

To register for this important program, or to learn more, call us toll free at 877/924-CSDA or visit us online at www.csda.net/GAD_reg.htm.

STATE BUDGET ON TIME?

There is a growing buzz around the Capitol that the Legislature may actually pass the state budget on time, a feat not accomplished in recent memory. Under the state constitution, the Legislature is required to pass the budget by June 15 and the Governor is required to sign the document by June 30. A number of factors in play give budget watchers hope. The first is the Governor's active engagement with key budget-related stakeholders, including local governments, in what the press has dubbed "let's make a deal." The Governor hopes to close budget-related agreements with a host of interest groups within the next couple of weeks in advance of the release of the May Revision, the Governor's revised budget proposal. The discussions with local governments have been intensive and are on-going toward resolution of a \$1.3 billion property tax shift with cities, counties, special districts and redevelopment agencies. In exchange for an agreement with local governments for a \$1.3 billion property tax shift for the next two years, the Governor has pledged his "aggressive" support for constitutional protections for local governments' revenues in the form of a constitutional amendment that would appear on the November ballot. This would take the form of a

constitutional amendment placed on the November ballot by the Legislature and should not be confused with the Local Taxpayers and Public Safety Protection Act sponsored by CSDA, the League of California Cities and the California State Association of Counties, which will be on the November ballot.

The second reason for a possible on-time budget is some recent good economic information. The Department of Finance announced yesterday that state tax receipts are running \$1.7 billion above projections, with most of the new revenues coming from the states tax amnesty legislation. Nevertheless, even with this unexpected good news, both the Governor and legislative leaders have downplayed the impact the new revenues will have on what they describe as "a very difficult budget to balance." The Department of Finance spokesperson stated: "Having the additional revenues sure beats the alternative, but remember, there are a whole bunch of pieces of the revised budget (May Revision) that have to be factored in." Assembly Member Darrell Steinberg, chair of the Assembly Budget Committee stated: "The unexpected revenue doesn't change the underlying problems and we'll look at savings (Medi-Cal reform) would achieve, but whether we adopt it depends on what it is—its fairness, its effectiveness." Senate Dick Ackerman, who will succeed Senate Republican Leader Jim Brulte when the May Revision is released, agreed with Steinberg that the new revenue is good news, but said it doesn't diminish the need for significant spending cuts. Said Ackerman: "I think the problem you'll see is that Democrats will want to go on a spending spree." Let the budget dance begin...

CSDA OFFERS RECOMMENDATIONS ON STATE MANDATES

On Monday, CSDA Legislative Advocate Ralph Heim appeared before the Assembly Special Committee on State Mandates and presented a number of recommendations relative to the current state mandated local programs process. The Committee, established last year, has been conducting weekly hearings to receive testimony and suggestions from a wide variety of interested parties designed to improve the Commission on State Mandates process. Heim offered a number of recommendations, including, but not limited to:

- Reimbursements to local governments should not take the current 3 to 7 years to complete and every effort should be made to shorten the time local governments wait for reimbursement of state mandated programs;
- The reimbursement filing process needs to be simplified; and
- The Legislature must be provided with better information regarding the actual costs of legislation imposing a new or expanded state mandated local program. Heim suggested that the Legislative Analyst should be required to conduct a full cost-impact analysis for each bill that contains a state mandated local program so that legislators will have a full understanding of the actual costs legislation prior to the bills being heard in the fiscal committees.

The Committee will conduct a number of additional hearings, after which it will develop legislative language to address the current issues/problems associated with state mandated local programs.

****This update is brought to you exclusively as a CSDA member benefit****
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In

From: "Jeri Takeda" <jtakeda@mcls.org>
To: "'MCLS/SLS/SSCLS/Associate Member Directors'" <mclshq@mcls.org>
Cc: "Susan McGlamery ...snip...
"smacgregor" <smacgregor@mcls.org>, "palger" <palger@mcls.org>
Subject: FW: [CALIX:2455] Latest News From the Capitol

-----Original Message-----

>From: owner-calix@listproc.sjsu.edu
>[mailto:owner-calix@listproc.sjsu.edu] On Behalf Of Susan Negreen
>Sent: Friday, May 21, 2004 11:17 AM
>To: CLA Listserve- CALIX
>Subject: [CALIX:2455] Latest News From the Capitol
>
>May 21, 2004
>
>TO: CLA MEMBERS/ SYSTEMS/ NETWORK CONTACTS
>
>FROM: Mike Dillon, Lobbyist ; Christina Dillon, Lobbyist
>
>RE: NEWS FROM THE CAPITOL
>
>
>I. BUDGET SUBCOMMITTEE ACTION TAKEN ON PUBLIC LIBRARY FOUNDATION -
>ASSEMBLY RESTORES MAY REVISION CUT
>
>This week, the Budget Subcommittees on Education Finance worked
>feverishly
>to wrap up their review, recommendations, and modifications to the
>Governor's January Budget and subsequent May Revision document. With
>regard
>to the Public Library Foundation, the Senate Budget Subcommittee and
>Assembly Budget Subcommittee took different actions prior to concluding
>their work yesterday.
>
>Earlier in the week, the Senate Budget Subcommittee voted to support the
>Governor's May Revision proposal to reduce the Public Library Foundation
>by
>\$1.4 million. When Deputy State Librarian, Cameron Robertson was asked
>to
>come forward to discuss the May Revision proposal, he stated that all
>state
>agencies had been asked to come up with a 3 percent cut, and "this was
>our
>response to the Budget letter. We had already cut the State Library
>budget
>54%..Had we taken 3% from any other programs, we would jeopardize
>federal
>funds. This was the best way to accomplish the desired result, and we
>hope



>for recovery to the program in the future." The Legislative Analyst's
>Office responded, "Just a clarification, while this is a 3% cut to the
>over-all State Library Budget, it is a 9% cut to the PLF program." CLA
>testified that we were appreciative of the early support of the Governor
>and
>the ongoing support of the Budget subcommittee, and while we would
>prefer no
>cut to the program, the previous Administration reduced the program 72
>percent in only two years time. After some final comments, the
>subcommittee then adopted the Governor's May Revision to reduce the PLF
>by
>\$1.4 million, leaving approximately \$14.4 million in the baseline.
>
>The PLF encountered more positive support on the Assembly side later in
>the
>week. One of CLA's strongest supporters of libraries, Budget
>Subcommittee
>on Education Finance Chair, Joe Simitian, made a motion late Wednesday
>night
>to restore the \$1.4 million to the PLF. One of the subcommittee members
>said that while she supported the program, she was concerned that for
>every
>Budget restoration, they would need to make corresponding cuts elsewhere
>or
>find money in "some other pot." Shortly before 10 p.m., Assemblyman
>Simitian noted that he would put the item over. Subsequently, as the
>subcommittee modified the Governor's May Revision, and juggled funds
>around,
>they ultimately voted, with little discussion, to restore \$1.4 million
>to
>the PLF.
>
>Since the two subcommittee actions do not match, this will force the
>issue
>of funding for the PLF into the Budget Conference Committee. Next week,
>the
>budget subcommittees will submit their final reports and they will be
>incorporated into a Budget document. As is common practice, both Senate
>and
>Assembly Floors will reject their respective Budgets and force the
>documents
>into Conference Committee. The Conferees have not yet been named, but
>we
>will be alerting you once they have been confirmed so that you may write
>letters on behalf of the Assembly subcommittee action. The Conference
>Committee is likely to begin deliberations the first week of June, with
>many
>in the Capitol predicting an on-time Budget or close to an on-time
>Budget
>for the first time in many years.
>



>

>II. SENATE APPROPRIATIONS MOVES LIBRARY BOND TO SENATE FLOOR

>

>Yesterday the Senate Appropriations Committee, Chaired by Senator Dede

>Alpert, tackled a lengthy "suspense file" calendar. You may recall that

>the

>"suspense file" is the method by which fiscal bills with a dollar amount

>exceeding \$150,000 are placed on hold until the committee can prioritize

>them in terms of cost to the state's General Fund, and decide whether or

>not

>to move them forward to the Senate Floor. Senator Alpert's SB 1161, the

>\$2

>billion library construction and renovation bond, had been one of

>hundreds

>of bills awaiting action on the suspense file. During the "suspense

>file"

>process, no authors are present, and no testimony is taken.

>

>When Senator Alpert announced her SB 1161, she noted that the bill would

>be

>stripped down to "intent" language only, which means that she is taking

>the

>money out of the bill to allow her to keep moving the bill forward and

>continue discussions with the Governor's Administration. The bill

>passed

>out of committee, as amended, on a vote of 8 to 2, with all Democrats on

>the

>committee voting "aye" along with former Republican Leader, Ross

>Johnson.

>

>SB 1161 is now headed to the Senate Floor. Please take a moment today

>to

>write your own Senator to encourage him or her to support SB 1161. In

>your

>letter, please note how severe the need is in your particular area, and

>how

>important it is to allow the bill to move forward to continue

>discussions

>with the Governor and Administration. (Note: Senator Alpert is

>scheduling

>a meeting in the next two weeks with one of the highest ranking members

>of

>the Governor's Administration to discuss SB 1161. She has asked us to

>join

>her in that meeting, as the bill's sponsors.)

>

>

>III. QUIET ATTEMPT TO EXEMPT SPECIAL DISTRICT LIBRARIES FROM \$1.3

>BILLION

>LOCAL GOVERNMENT SHIFT

>

In

>As reported to you previously, a so-called "deal," worked out between
>the
>Governor and local government, proposes to shift \$1.3 billion in local
>government funding in each of the next two years to help the State
>balance
>the Budget. The breakdown is \$350 million from counties, \$350 million
>from
>cities, \$250 million from redevelopment agencies, and \$350 million from
>special districts. The money given up by special districts for the next
>two
>years would be entirely from property taxes, with approximately 40%
>coming
>from enterprise districts, and 25% coming from non-enterprise districts.
>These percentages could vary slightly in order to meet the Department of
>Finance's requirement that \$350 million will indeed be generated from
>special districts.

>
>We have been quietly working to get the so-called "orphan" special
>district
>libraries and independent special district libraries exempt from the
>property tax shift. Working with CLA's Legislative Committee Chair,
>Anne
>Cain, and our "in house expert," Alameda County Library Director, Linda
>Wood, we have provided the appropriate language to the drafters of the
>special district package and are trying to ensure that it stays part of
>the
>package. So far, there is agreement by the special district working
>group
>to exempt the special district libraries. In addition, the Department
>of
>Finance is aware of our efforts.

>
>Some of you have received information from other sources that does not
>highlight the fact that libraries may be exempt. Please appreciate the
>fact
>that we are not ringing bells or blowing whistles to call attention to
>our
>efforts. As you might suspect, there are competing groups who are not
>supportive of any exemption - including the library piece. We will keep
>you
>informed, as appropriate. The deal still must be ratified by the
>legislature.

>
>
>
>
>
>
>
>
>-----calix-+

>Views expressed on CALIX are the opinion of the sender and do not
>necessarily reflect the position of the California Library Association.

In

>

- >How to get off CALIX: Subscribers are strongly encouraged to keep
- >abreast of CLA and California library news via this mailing list.
- >To sign off from the list, send email to listproc@listproc.sjsu.edu with
- >the following request: SIGNOFF CALIX or UNSUBSCRIBE CALIX in the body
- >of the message. Make sure your subject line is blank and nothing other
- >than the command is in the body of the message.
- >-----calix--

From: "Jeri Takeda" <jtakeda@mcls.org>
 To: "'MCLS/SLS/SSCLS/Associate Member Directors'" <mclshq@mcls.org>
 Cc: "Susan McGlamery ...snip...
 "smacgregor" <smacgregor@mcls.org>, "palger" <palger@mcls.org>
 Subject: FW: [CALIX:2417] NEWS FROM THE CAPITOL

-----Original Message-----

From: owner-calix@listproc.sjsu.edu [mailto:owner-calix@listproc.sjsu.edu]
Sent: Thursday, May 13, 2004 5:12 PM
To: CLA Listserve- CALIX
Subject: [CALIX:2417] [[JUNK]] NEWS FROM THE CAPITOL

May 13, 2004

TO: CLA MEMBERS/ SYSTEMS/ NETWORK CONTACTS

FROM: Mike Dillon, CLA Lobbyist; Christina Dillon, CLA Lobbyist

RE: NEWS FROM THE CAPITOL

I. GOVERNOR RELEASES MAY REVISION OF THE BUDGET – MODEST

REDUCTION TO PLF

Late this afternoon, Governor Schwarzenegger released the details of the revisions to his January Budget, also referred to in Sacramento as the "May Revise." Entitled, "Economic Recovery – A Workout Plan That's Working," Governor Schwarzenegger produced a May Revision today that he hopes will move the state towards "structural balance." The document notes that "positive signs in the economy have increased, and troubling ones have grown fewer. Foremost among the positive signs is a pick-up in state personal income growth. In the second quarter of 2003, personal income was 3.1 percent higher than a year earlier; two quarters later it was 4.5 percent ahead of a year ago." The Department of Finance also notes increases in state taxable sales, increases in exports for California-made merchandise, and low mortgage rates as contributors to an improving economy.

Overall, the Governor and legislature are attempting to address an operating deficit of \$14 billion. The May Revision notes that "in February, the Legislative Analyst projected that the State would face a structural deficit of \$7 billion in 2005-06, even assuming the enactment of all of the savings and other solutions proposed in the Governor's Budget. As a result of the changes proposed in the May Revision, the Department of Finance now estimates that the deficit by the end of 2005-06 will be eliminated." The Governor's May Revision seeks to bring the Budget in balance with a series of cuts, overhauls of programs, and "redesigns," including: 1) major agreements have been reached regarding reductions to K-12, higher education, and local government, 2) a major Medi-Cal Redesign" and reductions, 3) a \$465 million renegotiation of collective bargaining agreements, beginning in 2004-05, etc.

With regard to the Public Library Foundation, Governor Schwarzenegger has proposed a reduction of \$1.4 million. His message states, "*The 2004-05 expenditures reflect the*

Department's response to the Administration's request for 3 percent reductions, thus the May Revision proposes to reduce Public Library Foundation grants to local libraries by \$1,406,000. This leaves a total of \$14,360,000 in remaining foundation resources ..."

(Note: Without the detail available, we assume a 3% cut was made to the State Library budget, including the PLF with the entire reduction made to the PLF – about 9%.)

You will recall that Governor Davis aggressively reduced the Public Library Foundation over 72 percent in two years, and liberally made cuts to the PLF in his May Revise, or utilized his so-called "blue pencil" to make further reductions. Given the seriousness of the Budget crisis, we were hopeful that Governor Schwarzenegger would try to protect the baseline for the PLF program as best he could.

The Governor does provide funding in two areas:

- "\$441,000 to fully fund the Telephonic Reading Program, which provides access to newspapers and other time-sensitive reading materials for the blind."
- "\$95.1 million in one-time Proposition 98 Reversion Account funding for the provision of classroom or school library materials. As the State's recent budget difficulties have led to significant reductions in this program, the Administration believes it is appropriate to expend some of the available one-time resources to replenish and refresh classroom or school library materials. This will provide a one-time funding level of \$99.4 million for these purposes in 2004-05."

II. GOVERNOR SCHWARZENEGGER ANNOUNCES LOCAL GOVERNMENT BUDGET AGREEMENT

Yesterday, Governor Schwarzenegger, along with local government leaders from around the state, formally announced the budget agreement that we had mentioned was under discussion in our April 26th message to you. In his press message, the Governor said, "With this agreement, I am keeping my promise to cities and counties to ensure that local governments have a reliable revenue stream to pay for local services. This agreement is another example of the new spirit of cooperation and a new respect between state and local governments in California."

The provisions of the new agreement include a \$1.3 billion shift in property taxes in each of the next two years cumulatively from cities, counties, redevelopment agencies, and special districts, with a new constitutional amendment that will be proposed for the November 2004 ballot that will project local government property, sales, and vehicle license fee revenues in future years. The breakdown of the \$1.3 billion is \$350 million from cities, \$350 million from counties, \$250 million from redevelopment agencies, and \$350 million from special districts. In addition, the proposal would make the car tax cut permanent, by shifting property tax to fully replace the state vehicle license fee subvention, and provide local governments from relief of unfunded state mandates.

The \$1.3 billion shift for each of the next two years, is a key component of the Governor's overall budget plan. Earlier in the year, the Governor received a commitment from the K-12 education community to accept a \$2 billion cut, which has been agreed to by the major school

groups, and he has recently reached a similar type agreement with higher education, although it is meeting some resistance in the legislature. The Governor concluded yesterday's local government announcement by stating, "I applaud everyone who worked so hard to make this happen. This is a victory for local government, for people who rely on services and for all Californians who want their leaders to work together." All of these so-called "deals" that the Governor and his Administration have crafted with groups, such as the cities, counties, and special districts, will still have to be ratified by the legislature. There have already been some grumbings by various legislators in the press that by cutting these deals, the Governor is circumventing the legislature.

III. SPECIAL DISTRICT LIBRARIES SAVED FROM TAX SHIFT – SO FAR, SO GOOD

The proposed \$350 million property tax shift from special districts for each of the next two years does not include the independent special district libraries or the so-called "orphan" special district libraries. As mentioned previously, we have been working with some of the parties involved with the "special district package," and have thus far succeeded in getting these libraries exempt from the property tax reductions. We have argued that libraries were "clobbered" by the 1992 and 1993-94 property tax shifts, which ultimately led to the enactment of SB 1648-Dills, sponsored by CLA in 1994. That measure, almost forgotten, prohibits the future ERAF reduction from libraries. While one legislature cannot bind a future legislature, having the Dills bill on the books has been helpful in making our argument to exempt libraries from the proposed shift. It is important to note that the Governor's proposal must be enacted by the legislature. However, at this point, we are cautiously optimistic that the legislature will go along with our library exempt language.

From: "Jeri Takeda" <jtakeda@mcls.org>
To: "'MCLS/SLS/SSCLS/Associate Member Directors'" <mclshq@mcls.org>
Cc: "Susan McGlamery" <smcglamery@mcls.org>, "bchute" <bchute@mcls.org>, "bcusten" <bcusten@mcls.org>, "bgallardo" <bgallardo@mcls.org>, "cbonnefil" <carol@247ref.org>, "ccarlisle" <ccarlisle@mcls.org>, "hfirchow" <hfirchow@mcls.org>, "jlambert" <jlambert@mcls.org>, "mgermroth" <mgermroth@mcls.org>, "mwomack" <mwomack@mcls.org>, "nsmith" <nsmith@mcls.org>, "shaber" <shaber@mcls.org>, "smacgregor" <smacgregor@mcls.org>, "palger" <palger@mcls.org>
Subject: FW: [CALIX:2410] NEWS FROM THE CAPITOL
Date: Wed, 12 May 2004 18:05:34 -0700
X-Mailer: Microsoft Outlook, Build 10.0.3416
X-Declude-Sender: jtakeda@mcls.org [67.120.175.66]
X-Note: This E-mail was scanned by Declude JunkMail (www.declude.com) for spam.
X-Spam-Tests-Failed: Whitelisted

-----Original Message-----

From: owner-calix@listproc.sjsu.edu [mailto:owner-calix@listproc.sjsu.edu]
Sent: Wednesday, May 12, 2004 5:27 PM
To: CLA Listserve- CALIX
Subject: [CALIX:2410] NEWS FROM THE CAPITOL

May 12, 2004

TO: CLA MEMBERS/ SYSTEMS/ NETWORK CONTACTS

FROM: Mike Dillon, Lobbyist; Christina Dillon, Lobbyist

RE: NEWS FROM THE CAPITOL

I. ASSEMBLY AND SENATE SUBCOMMITTEES PAY TRIBUTE TO DR. KEVIN STARR

For 10 years, State Librarian, Dr. Kevin Starr, has appeared before the Assembly and Senate Subcommittees on Education Finance to present the Budget for the California State Library. Last week, both subcommittees scheduled a fond farewell to Dr. Starr during his last Budget-related appearance in his role as State Librarian Emeritus.

In the Assembly, Assemblyman Joe Simitian, Chair of the Assembly Budget Subcommittee on Education Finance, and strong supporter of libraries, thanked Dr. Starr for his "extraordinary service as the State Librarian," and noted the "passion and conviction" with which he served. Dr. Starr was then presented with an official Assembly Resolution on behalf of the entire membership of the subcommittee. During his presentation of the State Library Budget, Dr. Starr said he was grateful to Governor Schwarzenegger for a positive January Budget for the State Library. He added, "During times of budget challenges, he protected our Budget. This year's Budget reverses the decline and points to a new future." Later that afternoon, Assemblyman Simitian issued a press release honoring Dr. Starr, which read, in part, "We have been fortunate to have someone of his caliber provide leadership on library and literacy issues at the State level. He has been much more than our State's Librarian - he's been an eloquent advocate for library and literacy issues."

In the Senate, Dr. Starr thanked the Senate Budget Subcommittee on Education Finance for its support of his "10th and last Budget, and it's on 'consent.'" Senator Jack Scott, Chair of the Subcommittee applauded Dr. Starr's efforts, stating, "You have worked hard to increase collections – not only in Sacramento, but throughout the state. We have been very fortunate to have you serve for 10 years. And I am very pleased to have known you." Senator Scott added, "Because of my graduate studies, and the role libraries have played for me, I share a deep love of libraries." Subcommittee member, Senator Bob Margett offered his thanks as well, stating, "You are a very noble person, a very unique person. I think the fact that you are leaving us, yet not really leaving us, is great." (Dr. Starr will be conducting research for the California Research Bureau as one of his roles as State Librarian Emeritus.)

II. PUBLIC LIBRARY FOUNDATION – STATUS UPDATE

During the tributes to Dr. Starr, the subcommittees also took official action relative to the State Library budget, wherein the Public Library Foundation is contained. In the Senate, the subcommittee has chosen to approve the \$15.8 million baseline figure for the PLF, in essence adopting the Governor's January Budget, making no additional cuts to the program. The Assembly Subcommittee chose to hold the item open until the May Revise is released, which has been the practice for several years. CLA testified in support of the program, and noted that the PLF sustained an unprecedented 72% cut under the previous Administration. We asked the committee's consideration to maintain the PLF baseline at \$15.8 million, and thanked the Governor for his willingness to support the PLF and not make additional cuts to the heavily hit program.

Assemblyman Simitian asked Dr. Starr if the Governor had addressed the Transaction Based Reimbursement program in the Budget. The State Library responded that the Governor provided the program with "level funding which will be sufficient to keep the program alive." Chairman Simitian added, "I applaud the Governor recognizing the importance of the TBR." Dr. Starr teased, "I think Assemblyman Simitian is the only person who understands TBR better than the California State Library." (In reference to Assemblyman Simitian's comprehensive and impressive discussion during the subcommittee hearing last year when TBR was being threatened.) Quipped Assemblyman Simitian, "Yes, but it doesn't get me very far in social settings."

Please note: the Governor's May Revision of the State Budget will be released tomorrow, Thursday, May 13. CLA will be reporting to the field as soon as details materialize. (A representative from the Department of Finance indicated that the May Revise could be released "mid afternoon.")

III. SENATOR DICK ACKERMAN, LIBRARY SUPPORTER, IS NEW REPUBLICAN LEADER

On Monday, current Senate Republican Leader, Jim Brulte, handed over the reigns to Senator Dick Ackerman (R-Irvine) to serve as the new Minority Leader. Senator Brulte is termed out of office this year and announced to the Senate Floor that it was "important that the minority party have a smooth and easy transition." Senator Republican Floor Leader Chuck Poochigian teased that the caucus approved Senator Ackerman's nomination by a unanimous vote "after considerable debate and cajoling." Senator Ackerman then accepted the nomination, flanked by his wife and two sons, and thanked Senator Brulte for his leadership. Senator Ackerman noted his priorities in the press conference as: 1) an on-time Budget, 2) make California more business friendly, and 3) protecting local government. Expanding upon his statement regarding local government, Senator Ackerman added, "I came out of local government and the state always tried to balance the Budget on the back of local government. They don't have as strong a voice as they should. I want to help them with that. I am glad to see the Governor is currently in negotiations with local government."

Senator Ackerman is an affable, well-respected member of the legislature, and we have long enjoyed a good relationship and friendship with him and his staff. In addition, Senator Ackerman has been a key supporter of libraries (his staff once told us his daughter was married in a library in his district). You may recall that during a controversial vote during the Budget Conference Committee deliberations two years ago, Senator Ackerman was the only member of the six member committee to vote against zeroing out all of the funding for the Public Library Foundation. We look forward to working with Senator Ackerman in his new capacity.

From: "Jeri Takeda" <jtakeda@mcls.org>
To: "'MCLS/SLS/SSSCLS/Associate Member Directors'" <mclshq@mcls.org>
Cc: "Susan McGlamery ...snip...
"smacgregor" <smacgregor@mcls.org>, "palger" <palger@mcls.org>
Subject: FW: [CALIX:2277] NEWS FROM THE CAPITOL

-----Original Message-----

From: owner-calix@listproc.sjsu.edu [mailto:owner-calix@listproc.sjsu.edu]
Sent: Monday, April 26, 2004 12:13 PM
To: CLA Listserve- CALIX
Subject: [CALIX:2277] NEWS FROM THE CAPITOL

April 26, 2004

TO: CLA MEMBERS/ SYSTEMS/ NETWORK CONTACTS

FROM: Mike Dillon, Lobbyists

Christina Dillon, Lobbyists

RE: NEWS FROM THE CAPITOL

LOCAL GOVERNMENT AND GOVERNOR'S OFFICE DISCUSSION ON BUDGET ISSUES

At the request of CLA Executive Director, Susan Negreen, and CLA Legislative Chair, Anne Cain, we have been asked to respond to a statement that was posted on CALIX last Friday, in regards to local government discussions relative to the Budget. The posting stated that the "*CSAC compromise is gaining favor with the Governor and for the most part is 'Christmas' for local government since it would be true reform for the first time since 1978, promising a return to property tax funding for local governments.*" The CALIX posting goes on to note that the CSAC compromise would "*take \$16 million from the Public Library Foundation.*" The posting asked if CLA was aware of the development and if "anyone was watching" on CLA's behalf.

We think the CALIX posting above makes reference to an alternative proposal that was originally offered by the Legislative Analyst's Office (including eliminating \$16 million from the Public Library Foundation) back in February, and then was subsequently modified by CSAC. While the CSAC proposal was less of a property tax hit to local governments, as compared to the Governor's plan, we would not qualify any of these major ERAF shift proposals as anything resembling "Christmas" for local governments – as, under any of these scenarios, cities, counties, and special districts would still be required to shift hundreds of millions of dollars to ERAF.

As many of you may have read, several of the major newspapers are reporting that representatives of the Governor's Office and local government officials have been having discussions, centering around the Governor's January Budget proposal to shift \$1.3 billion of property taxes from local government to help balance the Budget, and the so-called "LOCAL Initiative" that qualified for the November ballot last Friday. We wanted to let you know that libraries have been represented in those discussions. The

parties who have been invited to take part in the discussions with the Governor's Office are the League of Cities, CSAC, and the Special District's Association. We have been meeting regularly with one of the lead participants in the meetings, and have received briefings on the discussions almost daily. All parties involved have been asked to keep the discussions confidential until an agreement is reached, and we are honoring that commitment.

We have also been working with key legislators and staff who have been assisting us with the library components of the so-called "deal" with the Governor's Office. At issue is insulating special district and so-called "ERAF Orphan" libraries from any property tax shift, by utilizing SB 1648-Dills (statutes of 1994) – a little known law that would prohibit the future ERAF reduction from libraries. [see "News From the Capitol" February 5, 2004]. We are also working to try to maintain the \$15.8 million for the PLF Funding in the Governor's Budget. On CLA Legislative Day, the CLA leadership met with representatives from the Governor's Office regarding both of these components, and urged the Governor's strong support for protecting library funding.

While we would like to be able to share some of the components of the pending deal, the deal still remains in flux and, as referenced, we have been under a tight "gag order" since the talks began several weeks ago. Please note that CLA is looking out for your best interests and is working very hard to secure the best deal possible for the libraries, under these very challenging Budget circumstances. If an agreement is ultimately reached, it still must pass both houses of the Legislature before it would be in effect. We will provide you with all of the details as soon as the plan is fully developed and finalized by the Governor.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Two Percent Assessment Appeal Case
DATE: May 24, 2004

BACKGROUND:

I have heard nothing about an appeal being filed to the California Supreme Court and it is my understanding that the filing date has passed.

For the time being I think that it is safe for the District to plan to proceed as if the money being set aside for this judgment is the District's to use.

This is the final report on this subject unless there is additional activity at the California Supreme Court level.


RECOMMENDATION:

Receive & File



Agenda Item 24

TO: Elizabeth Minter, Library Director

FROM: Jim Roberts, Public Services Manager/Literacy Coordinator 

DATE: May 24, 2004

SUBJECT: Status of Placentia Library Literacy Services (PLLS) Partnerships with the Community.

Provided below is a list of active PLLS partnerships/coalitions in the community. Those with an asterisk (*) are pending and have not yet begun.

- Placentia Rotary Reading Enrichment Program (PRREP) is a coalition of the Placentia/Yorba Linda Unified School District, Placentia Rotary and the PLLS. We currently have 56 high school volunteer tutors participating in PRREP.
- Reach Out and Read is a national pediatric literacy program and a partnership with St. Jude Medical Center.
- Spanish Literacy is a coalition with Placentia Human Services, Placentia Head Start, and the Library and offers Spanish literacy classes At Ruby Drive.
- Federal Work Study (FWS) is a partnership between Western State University College of Law , Cal State Fullerton and the Library where qualified FWS students work part-time at the Library, primarily tutoring children. PLLS presently has more than 30 FWS staff.
- Cal State Fullerton and PLLS have two partnerships:
 1. The Department of Human Services Intern Program, and 2. Service Learning.
- Fullerton College has a Service Learning partnership where several instructors require 10-20 hours of community service. PLLS is a participating agency.
- *EVEN START* collaboration with Ruby Drive Elementary School during FY 2003-04 has begun.
- *Last Year, PLLS contacted Troy Tech, a specialized program at Troy High School, to be listed as a community partner in their intern program. PLLS is now listed as an eligible agency with Troy Tech.
- *PLLS is also listed as a participating agency for interns with Valencia High School's Val Tech, but since Val Tech started school year 2002-2003, there won't be any potential interns until school year 2004-05.

Agenda Item 25

To: Elizabeth Minter, Library Director

From: Jim Roberts, Public Services Manager/Literacy Coordinator *JR*

Date: May 24, 2004

Subject: Status Report on Active Grant Applications

Open/Received Grants

Source	Amount Requested	Date Requested	ELLI	Spanish Literacy	FFL	Literacy	AMT Received
Verizon	\$10,000	05/13/04				\$10,000	
Wells Fargo	\$1,000	04/27/04				\$1,000	
Wells Fargo	\$2,000	5/7/03		\$2,000			\$1,000
Wells Fargo	\$2,000	6/26/03				\$1,000	\$1,000
Target	\$5,000	6/25/03			\$5,000		\$2,000
Mervyn's	\$2,500	7/7/03			\$2,500		\$1,000
Mighty Ducks	\$10,000	4/16/03	\$10,000				\$10,000
Target	\$5,000	\$5,000	\$5,000		\$5,000		
Mervyn's	\$5,000	\$5,000	\$5,000		\$5,000		
Total:	\$ 40,500			\$2,000	\$17,500		\$15,000

Grants Denied/Withdrawn

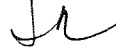
Source	Amount	Date Requested	ELLI	Spanish Literacy	FFL	Children's
Target	\$3,000	6/25/03			\$3,000	
Verizon	\$25,000	3/26/03	\$25,000			
Coca-Cola	\$25,000	3/26/03	\$25,000			
Weingart	\$50,000	5/3/03	\$50,000			
Angels Care	\$25,000	4/16/03	\$25,000			
Ralphs	\$25,000	5/27/03	\$25,000			
Public Welfare	\$50,000	4/30/03	\$50,000			
RGK	\$25,000	4/14/03	\$25,000			
Total:	\$228,000		\$225,000		\$3,000	



Agenda Item 26

TO: Elizabeth Minter, Library Director

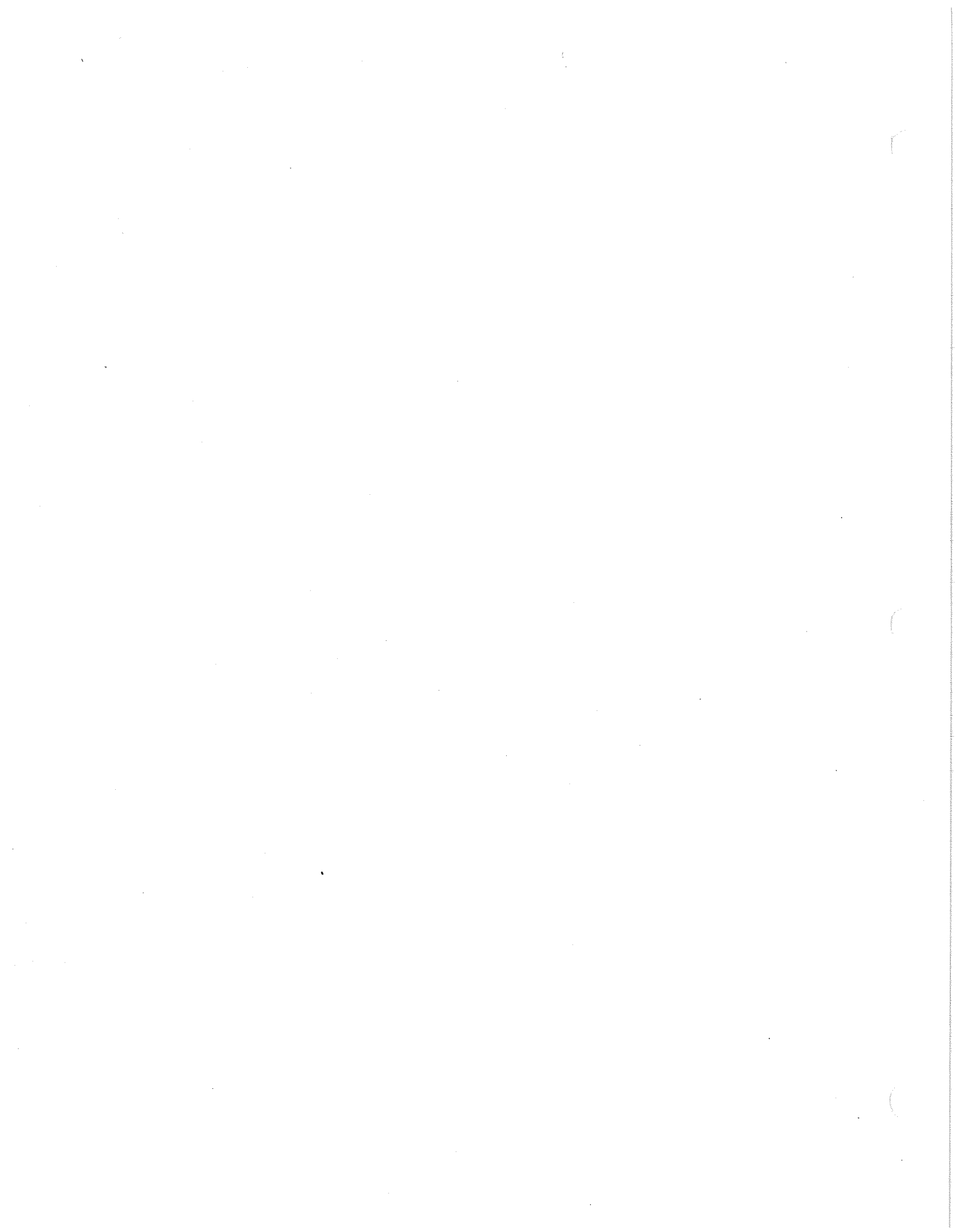
FROM: Jim Roberts, Public Services Manager/Literacy Coordinator



DATE: May 24, 2004

SUBJECT: Poet Laureate Report.

The Program Committee did not meet with the Poet Laureate in April. Of note, the Poet Laureate's one-year term of appointment expires on July 1, 2004..





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Contact Information

Financials

Salutation

Mrs.

Newsroom

*Last Name

Silberfarb

Awards & Recognition

*First Name

Toby

Partnership Guidelines

Middle Name

Rita

Frequently Asked Questions (FAQs)

*Title

ELLI and FFL coordinator; assistant literacy coord

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*Contact Type

Primary Contact

*Address

411 East Chapman Avenue

*City

Placentia

*State

California

Province

*Zip+4 Code

92870-6101

*Telephone

714-524-8408 x. 213

Fax

714-528-8236

*E-mail Address

tsilberfarb@hotmail.com

***Legal Name**

Placentia Library Foundation

AKA Name

In Care Of Name

Relationship to 'in care of' organization

***Address**

411 East Chapman Avenue

***City**

Placentia

***State**

California

***Zip**

92870-6101

Province

***Country**

United States

***Telephone**

714-524-8408

Fax

714-528-8236

Web Site Address

www.placentialibrary.org

E-mail Address

tsilberfarb@hotmail.com

***Organization Background**

Organizational Background:

The Placentia Library Foundation is a non-profit, tax exempt organization incorporated in the state of California in 1995. Its mission is to "ensure the future of Placentia's public library".

To fulfill this mission, the Foundation raises money through an annual giving campaign, grant-writing, major gifts, and bequests. It funds Library related community service and capital projects in the City of Placentia. The Foundation is managed by a Board of Directors that consists of two members of the Placentia Library District Board of Trustees, one member of the Friends of Placentia Library Board of Directors, and seven members appointed to two-year terms by the Foundation Board of Directors. The Placentia Library District was established in 1919 by area voters and the Orange County Board of Supervisors. The District provides educational, informational, recreational and cultural reading, listening, and viewing materials for the residents of Placentia and other members of the larger community.

The Placentia Library Literacy Service is the only full service literacy program in Southern California serving Northern Orange County. The program is four tiered:

1. English Language Literacy Intensive (ELLI) is on site at local schools. ELLI provides kindergarten extended day classes and third grade emerging English classes;
2. Families for Literacy (FFL) teaches parents to be their child's first teacher and prepare children to succeed in kindergarten. FFL children receive free books to encourage the family to maintain an in-home library.
3. Basic adult literacy tutoring (one-to-one) open to all members of the community; and
4. Literacy support to all school age children in grades k-12 through one-to-one tutoring.

Proposal Information

***Project Title**

Placentia Library Literacy Services

***Request Date**

05/12/04

***Request Amount**

\$10,000.00

Project Budget

\$67,000.00

***Funding Principle**

Education

Project Start Date

10/01/04

Project End Date

09/30/05

***What is the nature of this request?**

The Placentia Library Foundation is seeking funding to support the literacy program. Last fiscal year, the ELLI program was cut from \$85,200 to \$ 10,000 and proposed budget cuts for next fiscal year threaten every component of literacy services. Funds from the Verizon Foundation will help PLLS to continue and possibly to expand the program. The reaffirmation of the importance of literacy in California and at the California State Library brought renewed funding for our families program in 2000 and brought new funding for our ELLI program in 2002. California's current financial problems threaten the longevity of all literacy outreach. Our goal is to at least maintain our current level of service to the communities of Northern Orange County in Southern California.

***Project Background**

In 1984 the California Library Literacy Campaign chartered twenty-seven library literacy programs; the Placentia Library District was part of that group. During the ensuing twenty years funding ebbed and flowed and programs thrived and shriveled. It is estimated that one fifth to one third of adult Americans need to improve their reading and writing skills. In Orange County, over 27,000 adults are considered candidates for literacy instruction. In addition, as the immigrant population grows, the need for more English language instruction grows commensurately. The literacy of our community affects everyone: managers looking for skilled job applicants; consumers

expecting quality goods and services; parents needing to assist with homework; and children waiting for someone to read a bedtime story. Placentia Library Literacy Services (PLLS) students come from diverse backgrounds and have literacy goals ranging from personal improvement to economic advancement. The PLLS relies on volunteers to serve as tutors, and has a student waiting list of both adults and children.

Our skilled tutors encourage all students to aim high and model the behavior and study habits needed to pursue higher education. PLLS distributes free books and materials to students who are receiving tutoring. The ELLI staff stresses the importance of building self esteem and valuing the language and culture of all students. Early tutoring represents one of the best social investments our nation can make in our future; California's Reading by Nine and the national No Child Left Behind program reflect this idea.

Our on-going relationships with Western State University College of Law and California State University Fullerton have provided the program with interns, service learners, and federal work study students. These partnerships have enabled us to have tutors at three local elementary schools and at the library. Additionally, through a partnership with the Placentia/Yorba Linda Unified School District (PYLUSD), high school students perform their community service requirement at PLLS and at two additional elementary schools. These associations, along with very limited funding from state grants and corporate philanthropy, have maintained the program this fiscal year.

***Additional Funding for the Project**

Additional Funding for the Project (Fiscal Year 2003-2004, we do not know if all or any part of this funding will be renewed for FY 2004-2005)

Total from State of California Library Grant \$51,000

(\$10,000 each for ELLI, FFL, and Adult General Literacy plus \$21,000 matching funds)

DucksCareGrant 10,000

Target Foundation 2,000

Mervyns Foundation 1,000

PlacentiaRotaryClub 1,000

Wells Fargo Bank 2,000

Total \$67,000

The \$51,000.00 from the State of California Library Grant was used for salaries. The remaining grant funds were used to purchase books, materials, and supplies for the programs.

***Critical Evaluation Process**

The effectiveness of the ELLI program will be measured through standardized test scores and from verbal feedback from the classroom tutors who had ELLI tutors working with their students. In addition, all teachers will be asked to complete end of year surveys that assess the academic value of the ELLI program.

FFL's success will be gauged by the ability of parents to share books with their preschool children; this benchmark is one of the first steps toward parents becoming their children's first teacher.

The positive impact of the general literacy program will be evident when students progress to a

higher level reading book and are able to write sentences and to converse in Eng

***Describe how you plan to publicize this grant in local news**

We plan to notify The Orange County Register's local events rep always given noteworthy literacy events excellent coverage. Our website and our newsletter will have feature stories about the Verizon Foundation Grant to the PLLS. The City of Placentia's newsletter and cable TV station will report about the receipt of the grant from the Verizon Foundation.

Project Budget Breakdown

***Grant Routing**

Local/Regional - Literacy

Communities Served

***Gender**

75% Females

25% Males

***Age Group**

30% Adults

50% K - 12

20% Preschool

***Ethnicity**

4% African American

57% Asian

4% Caucasian

35% Hispanic

***Population Served**

10% General Public

77% Minority

10% Parents

2% People with disabilities

1% Veterans

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May 20, 2004

Municipal Finance Corporation
23945 Calabasas Road, Suite 103
Calabasas, California 91302

Re: Lease with Option to Purchase #03-095 Dated as of April 22, 2004, by and between MUNICIPAL FINANCE CORPORATION ("Corporation"), as Lessor, and PLACENTIA LIBRARY DISTRICT, CALIFORNIA ("Lessee"), as Lessee

Ladies and Gentlemen:

We have acted as special counsel to the Placentia Library District of Orange County, California (the "Lessee") in connection with the execution and delivery of above described Lease (the "Lease Agreement"). The Lease Agreement has been entered into pursuant to and by the authority of the Chapter 9 of Part 11 of Division 1 of Title 1 (commencing with Section 19600) of the Education Code of the State of California and other provisions of the laws of the State of California.

We advise you that we are not general counsel to the Lessee and do not represent the Lessee on a continuing basis. Rather, we have been engaged to advise the Lessee in connection with the Lease Agreement.

In such connection, we have examined the record of the proceedings submitted to us relative to the execution of the Lease Agreement, including the Lease Agreement, certificates of the Lessee and others, and such other documents and matters to the extent we deemed necessary to render the opinions set forth herein.

For purposes of the opinion set forth in this letter, we have, with your consent, assumed that:

1. The Lease Agreement has not been modified in any way by any oral agreement, written document or course of conduct; and

2. The Lease Agreement conforms to the final copy of the Lease Agreement submitted to us for our review, and the appropriate exhibits have been attached to the Lease Agreement and all blanks have been completed as appropriate.

For purposes of this opinion, we have also assumed, with your consent, that: (a) all public records and certificates, documents and other proceedings examined by us that have been executed or certificated by public officials and corporate officers acting within the scope of their official capacities are accurate and we have not verified the accuracy or truthfulness thereof; (b) the execution and delivery and performance of the Lease Agreement has been duly authorized by all requisite action on the part of the parties thereto, other than the Lessee, and the Lease Agreement has been validly executed and delivered by each such entity (other than the Lessee), (c) the individuals executing the Lease Agreement have been duly authorized

Municipal Finance Corporation
May 20, 2004
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by all requisite action on the part of each such entity (with the exception of the Lessee) to do so; (d) execution and delivery of the Lease Agreement by the parties thereto (other than the Lessee), and the performance by such parties (other than the Lessee) of their respective obligations under the Lease Agreement, will not conflict with, violate or constitute a default under: (i) any lease, indenture, instrument or other agreement to which any such entity (other than the Lessee) is a party or to which its property is subject; (ii) any rule, law or regulation of any jurisdiction other than the State of California (the "State") to which it is subject; or (iii) any order, judgment, decree, determination or award of any court or governmental authority to which it is subject; and (e) that the Lease Agreement constitutes the legal, valid and binding obligation of the parties thereto other than the Lessee, enforceable against the other parties thereto in accordance with its terms.

In rendering the opinions expressed in this letter, we have made no independent review of the contractual arrangements or other business affairs of the Lessee or the Lessor. With your permission, we have not investigated or reviewed any records of the Lessee or the Lessor except as otherwise expressly noted above, nor have we conducted or ordered a search of any governmental, administrative or court records or dockets relating to the Lessee or the Lessor.

We have interviewed officers and employees of the Lessee concerning the accuracy and completeness of, but otherwise have not made any investigation of, the representations and warranties set forth in the Lease Agreement, and, unless otherwise expressly set forth in this letter, we express no opinion as to the accuracy or completeness of such representations. With respect to the accuracy of material factual matters which were not independently established, we have relied, to the extent we deem such reliance reasonable, upon discussions with the officers and agents of the Lessee, upon certificates of officers of the Lessee and upon the certificates of public officials obtained in connection with the matters covered by the opinions herein and have relied upon their responses and certificates without further inquiry.

We understand that you may obtain an opinion of a law firm as to the exclusion of the interest component of Rental Payments from gross income for federal and state income tax purposes. Accordingly, we express no opinion thereon. We express no opinion as to the laws, regulations and other provisions related to securities or income taxes.

Whenever a statement concerning factual matters herein is qualified by the phrase "to our knowledge," it is intended to indicate that, during the course of our representation of the Lessee in connection with this opinion letter, no information that would give us current actual knowledge of the inaccuracy of such factual statement has come to the attention of the attorneys in our firm who have been involved with our representation of the Lessee. Other than our review of the documents listed above, we have not undertaken any factual investigation, and any limited inquiry undertaken by us during the preparation of this opinion letter should not be regarded as such an investigation. No inference concerning our knowledge of any factual matters bearing on the accuracy of any such factual statement should be drawn from our limited representation of the Lessee.

We made such examination of California law and the laws of the United States of America as we deem relevant for the purposes of this opinion. We undertake no obligation to advise you of any change in such laws after the date hereof. We did not consider the effect, if any, of the laws of any other jurisdiction upon the matters covered by this opinion. Our engagement with respect to the Lease Agreement has concluded with its execution and we disclaim any obligation to update this letter.

Municipal Finance Corporation
May 20, 2004
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Based on the foregoing, and subject to the qualifications and exceptions herein contained, we are of the following opinions:

1. Lessee is a library district and a political subdivision of the State of California (the "State"), duly organized, existing and operating under the Constitution and laws of the State of California.
2. Lessee is authorized and has the power under applicable law to enter into the Lease Agreement and to carry out its obligations thereunder and the transactions contemplated thereby.
3. The Lease Agreement has been duly authorized, approved, executed and delivered by and on behalf of Lessee, and is a legal, valid and binding contract of Lessee enforceable in accordance with its terms, except to the extent limited by State and Federal laws affecting remedies and by bankruptcy, reorganization or other laws of general application relating to or affecting the enforcement of creditors' rights.
4. Resolution 03-10 authorizing refinancing of the existing lease was duly and validly adopted by the Board on December 22, 2003, and such resolution has not been amended or repealed and remains in full force and effect.
5. Based solely on the certifications of the Lessee, no litigation, action, suit or proceeding is pending or, to the best of our knowledge, threatened before any court, administrative agency, arbitrator or governmental body that challenges the authority of Lessee to enter into the Lease Agreement or the ability of Lessee to perform its obligations under the Lease Agreement and the transactions contemplated thereby.

With respect to the opinions set forth above, you should also be aware that the enforceability of the Lease Agreement may be limited by or subject to the following provisions of law:

- (i) Our opinions are specifically subject to and limited by (a) the effect of bankruptcy, insolvency, reorganization, arrangement, moratorium, fraudulent transfer, equitable subordination or other laws or court decisions now or hereafter in effect relating to or affecting the rights or remedies of creditors; (b) the effect of general principles of equity, whether enforcement is considered in a proceeding in equity or at law, and the discretion of the court before which any proceeding therefor may be brought; (c) the unenforceability under certain circumstances under law or court decisions of provisions providing for the indemnification of or contribution to a party with respect to a liability where such indemnification or contribution is contrary to public policy; (d) the unenforceability of any provision requiring the payment of attorney's fees, except to the extent that a court determines such fees to be reasonable; and (e) we express no opinion concerning the enforceability of provisions imposing penalties, forfeitures, late payment charges or an increase in interest rate upon delinquency in payment or the occurrence of a default. No opinion is expressed as to any contribution, choice of law, choice of forum, waiver or indemnification provisions contained in the Lease Agreement.

Municipal Finance Corporation
May 20, 2004
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- (ii) Certain remedies, waivers and other provisions of the Lease Agreement may not be enforceable; nevertheless, subject to the limitations expressed elsewhere in this opinion or incorporated by reference into this opinion, upon a material default by the Lessee in the payment the Rental Payments (as defined in the Lease Agreement) or in the payment of the Lessee's obligations under the Lease Agreement or upon a material default by the Lessee in the performance of any other material covenant of the Lease Agreement, such unenforceability will not preclude the acceleration of the obligation of the Lessee to repay such Rental Payments or the Lessee's obligations under the Lease Agreement.

We express no opinion as to the enforceability of provisions in any of the documents mentioned herein related to the disposition of insurance proceeds or condemnation proceeds or which enlarge a lender's rights after default beyond those granted by law.

We express no opinion as to the enforceability of provisions in any of the documents mentioned herein which seek to indemnify any parties for their own negligence, gross negligence or wilful misconduct.

Without limiting the other exceptions set forth herein, our opinion is limited to reflect the fact, as set forth in Page 30 of the 1989 Report of the Committee on corporations of the Business Law Section of the State Bar of California Regarding Legal Opinions in Business Transactions, that an enforceability or remedies opinion means only that some remedy is available under the agreement in question and not necessarily every provision in the agreement will be enforceable by a court in all circumstances.

We have not rendered insurance advice to the Lessee with respect to any types or classifications of coverage, including general liability coverage, and we do not represent by this opinion or otherwise that we have reviewed or made any assessment about, nor do we express any opinion about the types or amount of coverage, or the ability of any insurer or any self-insurance program or organization to meet its obligations pursuant to any policy or agreement with the Lessee or of the adequacy of the funding or reserves thereof.

We have not rendered financial advice to the Lessee and do not represent by this opinion, or otherwise, that we have reviewed or made any assessment about, nor do we offer any opinion about, financial terms of the Lease Agreement or the financial condition of the Lessee, past, present or future.

We express no opinion as to the ownership of any real or personal property of the Lessee. We have not made or undertaken to make any investigation as to the state or quality of title to the equipment or the Property, and we express no opinion with respect thereto. We have made no independent evaluation of property ownership. We express no opinion upon the plans, specifications, and other engineering details of the proceedings.

We express no opinion regarding any provisions in the documents mentioned herein regarding the enforceability of any security interest or the perfection thereof in collateral.

The opinion expressed herein is based on facts, laws, regulations and case law in effect as of the date hereof, and we assume no obligation to revise or supplement this letter should such facts, laws,

Municipal Finance Corporation
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regulations and case law be changed in any respect. We cannot give any opinion or assurance about future activities of the Lessee, or about the effect of future changes in the Code, the applicable regulations, the interpretation thereof or the resulting changes in enforcement thereof by the Internal Revenue Service.

The foregoing represent our interpretation of applicable law to the facts as described herein. We bring to your attention that our legal opinion and conclusions are an expression of professional judgment and are not a guarantee of result.

This opinion is furnished by us as special counsel to the Lessee and, may be relied upon by Lessor and its purchasers and assignees pursuant to the Lease Agreement and may be relied upon by special tax counsel if one is retained to render an opinion as to the exemption from federal income taxation of the interest component of payments to be made by Lessee pursuant to the Lease Agreement. This letter shall not be used, quoted, disseminated, circulated or relied upon by any other person or entity for any purpose without our prior written consent.

Sincerely,

MCFARLIN & ANDERSON LLP

**CERTIFICATE
OF THE
PLACENTIA LIBRARY DISTRICT OF ORANGE COUNTY**

The undersigned, on behalf of the Placentia Library District of Orange County, California (the "Lessee") in connection with the Lease with Option to Purchase #03-095 Dated as of April 22, 2004, by and between Municipal Financing Corporation (the "Corporation"), as Lessor, and Placentia Library District, California (the "Lessee"), and the Lessee and in support of the opinion of McFarlin & Anderson LLP, does hereby certify as follows:

1. Capitalized terms used in this Certificate and not otherwise defined shall have the meanings ascribed to them in the Opinion.

2. Lessee is a library district, duly organized and legally existing as a political subdivision under the Constitution and laws of the State of California with full power and authority to enter into the Lease Agreement.

3. The Lease Agreement has been duly authorized, executed and delivered by, Lessee, and, assuming due authorization, execution and delivery thereof by Lessor, constitute the legal, valid and binding obligations of Lessee, enforceable against Lessee in accordance with their respective terms

4. The Lessee has complied with any applicable public bidding requirements in connection with the Lease Agreement and the transactions contemplated thereby.

5. No litigation, action, suit or proceeding is pending or, to the best of our knowledge, threatened before any court, administrative agency, arbitrator or governmental body that challenges the authority of Lessee to enter into the Lease Agreement or the ability of Lessee to perform its obligations under the Lease Agreement and the transactions contemplated thereby. No litigation or proceeding is pending or, threatened to restrain or enjoin the execution, delivery or performance by Lessee of the Lease Agreement or in any way to contest the validity of the Lease Agreement, to contest or question the creation or existence of Lessee or its governing body or the authority or ability of Lessee to execute or deliver the Lease Agreement or to comply with or perform its obligations thereunder. There is no litigation pending or, threatened seeking to restrain or enjoin Lessee from annually appropriating sufficient funds to pay the related Rental Payments or other amounts contemplated by the Lease Agreement.

6. The resolution adopted by Lessee's governing body authorizing the execution and delivery of the Lease Agreement and certain other matters was adopted at a meeting that was held in compliance with all applicable laws relating to the holding of open and public meetings.

7. The entering into and performance of the Lease Agreement do not violate any judgment, order, law or regulation applicable to Lessee or result in any breach of, or constitute a default under, or result in the creation of any lien, charge, security interest or other encumbrance upon any assets of Lessee or on the equipment which is subject to the Lease Agreement pursuant to any indenture, mortgage, deed of trust, bank loan or credit agreement or other instrument to which Lessee is a party or by which it or its assets may be bound, except as provided in the Lease Agreement.

8. Lessee has properly designated the Lease Agreement as a "qualified tax-exempt obligation" pursuant to Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

**INCUMBENCY AND SIGNATURE CERTIFICATE OF THE
PLACENTIA LIBRARY DISTRICT OF ORANGE COUNTY**

1. Each of the undersigned hereby certifies that he or she is now the duly elected or appointed and qualified officer of the Board of Trustees of the Placentia Library District of Orange County, California (the "District") holding the office of the District set forth below opposite his or her name, and that the signature affixed opposite his or her name and office is his or her genuine signature.

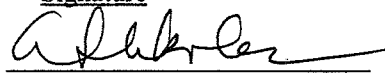
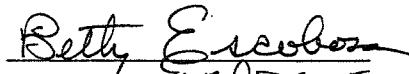
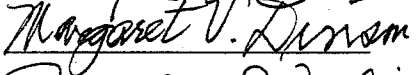
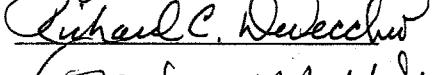
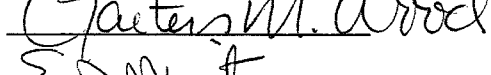
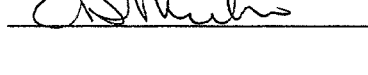
2. Each of the undersigned further certifies that he or she duly authorized Resolution No. 03-10, which was adopted by the Board of Trustees on December 22, 2003, and that he or she duly authorized Al Shkoler, as President and Betty Escobosa, as Secretary to execute the Lease with Option to Purchase #03-095 (the "Lease Agreement") Dated as of April 22, 2004, by and between the District and Municipal Finance Corporation (the "Lessor") a copy of which is attached hereto.

3. Al Shkoler, President of the Board of Trustees and Betty Escobosa, Secretary of the Board of Trustees, further certify that they were duly authorized by law or were duly authorized by the Board of Trustees of the District to execute, on behalf of the District, the Lease Agreement.

4. The Lease Agreement has been executed by the manual signature of the President of the Board of Trustees and attested by the Secretary of the Board of Trustees, each of whom hereby adopts his or her signature thereon.

5. Each of the undersigned further certifies that he or she was duly authorized by law or by the District pursuant to Resolution No. 03-10, adopted by the Board of Trustees on December 22, 2003, to execute each of the documents that he or she executed on behalf of the District in connection with the Lease Agreement.


IN WITNESS WHEREOF, the undersigned have signed this certificate this 20th day of May, 2004.

<u>Name</u>	<u>Office</u>	<u>Signature</u>
Al Shkoler	President of the Board of Trustees	
Betty Escobosa,	Secretary of the Board of Trustees	
Margaret V. Dinsmore	Boardmember	
Richard DeVecchio, Ed.D	Boardmember	
Gaeten M. Wood	Boardmember	
Elizabeth D. Minter, M.C.S.	Library Director	

The foregoing certification are made as representation of fact only, and are not meant to constitute legal conclusions. As representations of fact, the foregoing statements are intended to be relied upon by McFarlin & Anderson LLP.

May 20, 2004

PLACENTIA LIBRARY DISTRICT OF ORANGE
COUNTY

By: 
Name: Al Shkoler
Title: President, Board of Trustees of the Placentia
Library District of Orange County

LEASE WITH OPTION TO PURCHASE #03-095

This LEASE WITH OPTION TO PURCHASE dated April 22, 2004 ("Lease") is by and between MUNICIPAL FINANCE CORPORATION, ("Corporation") a corporation duly organized and operating under the laws of the State of California as lessor and PLACENTIA LIBRARY DISTRICT, CA, a library district duly organized and existing under the laws of the State of California ("Lessee") as lessee.

RECITALS:

WHEREAS, Lessee deems it essential for Lessee to refinance and retain the property described herein for its own public purposes; and

WHEREAS, it is intended that this Lease be treated as a tax-exempt obligation of Lessee for federal income tax purposes; and

WHEREAS, Lessee and Corporation agree to mutually cooperate now and hereafter, to the extent possible, in order to sustain the intent of this Lease and the bargain of both parties hereto.

WITNESSETH:

NOW, THEREFORE in consideration of the mutual covenants hereinafter set forth, the parties hereto agree as follows:

SECTION 1. Lease. Corporation hereby leases to Lessee, and Lessee hereby leases and hires from Corporation all property (the "Property") described in the schedule or schedules (collectively, the "Schedule") executed by the parties concurrently herewith and hereafter and made a part hereof. Hereinafter, reference to Corporation means Corporation and Corporation's assigns for those rights, interests and obligations that may be assigned by Corporation.

SECTION 2. Term. The terms and conditions of this Lease shall become effective upon the authorized execution of this Lease by the parties hereto. The rental term of the Property leased hereunder commences and terminates on the Dates specified in the Schedule unless the term of this Lease is extended as provided in this Section. If on the scheduled Date of termination of this Lease the Rental Payments shall not be fully paid, or provision therefor made, or if such Rental Payments shall have been abated at any time and for any reason, then the term of this Lease shall be extended until the Date upon which all such Rental Payments shall be fully paid, except that the term of this Lease shall in no event extend beyond the Date that corresponds to the end of the useful life of the Property.

SECTION 3A. Representations and Warranties of Lessee. The Lessee represents and warrants to Corporation that:

(a) Lessee is a library district and political subdivision, duly organized and existing under the Constitution and laws of the State of California with authority to enter into this Lease and to perform all of its obligations hereunder.

(b) Lessee's governing body has duly authorized the execution and delivery of this Lease and further represents and warrants that all requirements have been met and procedures followed to ensure its enforceability.

(c) The execution, delivery and performance of this Lease do not and will not result in any breach of or constitute a default under any indenture, mortgage, contract, agreement or instrument to which Lessee is a party by which it or its property is bound.

(d) There is no pending or, to the knowledge of Lessee, threatened action or proceeding before any court or administrative agency which will materially adversely affect the ability of Lessee to perform its obligations under this Lease.

(e) The Property being leased is essential to Lessee in the performance of its governmental functions and its estimated useful life to Lessee exceeds the term of this Lease.

SECTION 3B. Budget and Appropriation. Lessee shall take such action as may be necessary to include all rental payments in its annual budget and annually to appropriate an amount necessary to make such rental payments. During the term of this Lease, Lessee will furnish to Corporation, if so requested, copies of each proposed budget of Lessee within thirty (30) days after it is filed and of each final budget of the Lessee within thirty (30) days after it is printed. The covenants on the part of Lessee shall be deemed and construed to be duties imposed by law and it shall be the duty of each and every public official of Lessee to take such action and do such things as are required by law in the performance of the official duty of such officials to enable Lessee to carry out and perform the covenants and agreements in this Lease agreed to be carried out and performed by Lessee.

SECTION 4. Representations and Warranties of Corporation. Corporation represents and warrants to Lessee that:

(a) Corporation is duly organized, validly existing and in good standing under the laws of the State of California, with full corporate power and authority to lease and own real and personal property.

(b) Corporation has full power, authority and legal right to enter into and perform its obligations under this Lease, and the execution, delivery and performance of this Lease have been duly authorized by all necessary corporate actions on the part of Corporation and do not require any further approvals or consents.

(c) The execution, delivery and performance of this Lease do not and will not result in any breach of or constitute a default under any indenture, mortgage, contract, agreement or instrument to which Corporation is a party by which it or its property is bound.

(d) There is no pending or, to the knowledge of Corporation, threatened action or proceeding before any court or administrative agency which will materially adversely affect the ability of Corporation to perform its obligations under this Lease.

SECTION 5. Property Acquisition. Lessee currently has possession of the Property pursuant to a Master Lease-Purchase Agreement No. M99283 dated September 15, 1999 and Equipment Schedule No. 01 dated September 15, 1999 between ABN AMRO, Incorporated and Lessee (together the "Refunded Lease").

SECTION 6. Financing Amount. District hereby authorizes Corporation to pay the sum of \$220,801.42 on May 20, 2004 to ABN AMRO, Incorporated towards the prepayment in full of the Refunded Lease.

SECTION 7. Rental Payments. LESSEE SHALL PAY CORPORATION RENTAL PAYMENTS (the "Rental Payments") IN THE AMOUNTS AND AT THE TIMES SET FORTH IN THE SCHEDULE, AT THE OFFICE OF CORPORATION OR TO SUCH OTHER PERSON OR AT SUCH OTHER PLACE AS CORPORATION MAY FROM TIME TO TIME DESIGNATE IN WRITING. Should Lessee fail to pay any part of the Rental Payments herein reserved within fifteen (15) days from the due Date thereof, Lessee shall upon Corporation's written request, pay interest on such delinquent payment from the Date said payment was due until paid at the rate of nine percent (9%) per annum or the maximum legal rate, whatever is less. Lessee shall pay Rental Payments exclusively from legally available funds, in lawful money of the United States of America to the Corporation. The obligation of Lessee to pay Rental Payments hereunder shall constitute a current expense of Lessee and shall not in any way be construed to be a debt of Lessee in contravention of any applicable constitutional or statutory limitations or requirements concerning the creation of indebtedness by Lessee, nor shall anything contained herein constitute a pledge of the general tax revenues of Lessee. Except as specifically provided in Section 8, the obligation to pay Rental Payments will be absolute and unconditional in all events, and will not be subject to set-off, defense, abatement, reduction, counterclaim, or recoupment for any reason whatsoever. The periodic Rental Payments paid by Lessee shall be conclusive as to its fair value for the possession, use and/or occupancy of the Property.

SECTION 8. Rental Abatement. Rental Payments due hereunder with respect to the Property shall be subject to abatement during any period in which, by reason of material damage to or destruction of the Property there is substantial interference with the use and right of possession by Lessee of the Property or any substantial portion thereof. For each potential incident of substantial interference, decisions to be made on i) whether or not abatement shall apply; ii) the Date upon which abatement shall commence; iii) the applicable portion of Rental Payments to be abated and; iv) the concluding Date of the particular abatement shall all be subject to determinations by Lessee in concert with the provider of the insurance issued pursuant to Section 20 herein. The amount of rental abatement shall be such that the Rental Payments paid by Lessee during the period of Property restoration do not exceed the fair rental value of the usable portions of the Property. The actual amount of Rental Payments paid by Lessee shall be conclusive as to its fair value. In the event of any damage or destruction to the Property, this Lease shall continue in full force and effect.

SECTION 9. Security Interest. As security for the payment of all of Lessee's obligations hereunder, Lessee hereby grants

Corporation, its successors or assigns, a security interest in the Property, its accessions and attachments thereto and replacements thereof and substitutions therefor and all proceeds and products of any of the foregoing. Lessee agrees to execute such additional documents, including financing statements, which Corporation deems necessary or appropriate to establish and maintain Corporation's security interest.

SECTION 10. Use. Lessee shall use the Property in a careful and proper manner and shall comply with and conform to all national, state, municipal, police, and other laws, ordinances, and regulations in anyway relating to the possession, use, or maintenance of the Property.

SECTION 11. Acceptance. Lessee has accepted the Property and acknowledges that the Property is in good working order, normal wear and tear excepted.

SECTION 12. Corporation's Inspection. Upon forty-eight (48) hours prior notice, the Corporation shall at any and all times during normal business hours have the right to enter into and upon Lessee's premises where the Property is located for the purpose of inspecting the same or observing its use. Lessee shall give Corporation immediate notice of any attachment or other judicial process affecting the Property.

SECTION 13. Property Selection and Ordering. Lessee has negotiated and facilitated the acquisition of the Property leased hereunder. Corporation shall have no duty to inspect the Property. If the Property is not properly installed, does not operate as represented or warranted by the Supplier, or is unsatisfactory for any reason, Lessee shall make any claim on account thereof solely against the Supplier.

SECTION 14. Disclaimer of Warranty. CORPORATION NOT BEING THE MANUFACTURER OR SUPPLIER OF THE PROPERTY NOR A DEALER IN SIMILAR PROPERTY, HAS NOT MADE AND DOES NOT MAKE ANY REPRESENTATION, WARRANTY, OR COVENANT, EXPRESS OR IMPLIED, WITH RESPECT TO THE DESIGN, DURABILITY, FITNESS FOR USE, SUITABILITY, OR MERCHANTABILITY OF THE PROPERTY IN ANY RESPECT, AND AS BETWEEN CORPORATION AND LESSEE, ALL PROPERTY SHALL BE ACCEPTED AND LEASED BY LESSEE "WHERE IS," "AS IS," AND "WITH ALL FAULTS," AND CORPORATION SHALL NOT BE RESPONSIBLE FOR ANY PATENT OR LATENT DEFECTS THEREIN. LESSEE AGREES TO SETTLE DIRECTLY SUCH CLAIMS WITH THE SUPPLIER AND WILL NOT ASSERT ANY SUCH CLAIMS AGAINST CORPORATION.

SECTION 15. Alterations and Attachments. All additions and improvements that are made to the Property shall belong to and become the property of the Corporation except that separately identifiable attachments added to the Property by Lessee may remain the property of Lessee as long as (i) the attachment is paid for in full by Lessee and (ii) Lessee agrees to remove the attachment and restore the Property to substantially as good condition as when received, normal wear and tear excepted, if and when the Property may be returned to Corporation.

SECTION 16. Relocation. Lessee shall provide Corporation prior written notice of its intent to relocate the Property. Lessee assumes all risks of loss to the Property attendant to its movement and

relocation. The Property location shall be under Lessee's full control for its own governmental purpose.

SECTION 17. Maintenance and Repairs. Lessee, at its own cost and expense, shall furnish necessary labor and materials to maintain the Property in good repair, condition, and working order. Lessee's obligations to maintain the Property does not relieve the Supplier of its responsibility to fully perform with respect to all applicable Property warranties and guarantees.

SECTION 18. Risk of Loss; Damage; Destruction. With the exception of acts resulting from intentional misconduct or gross negligence by Corporation, its agents and representatives, Lessee hereby assumes and shall bear the entire risk of loss and damage to the Property from any and every cause whatsoever. No loss or damage to the Property or any part thereof shall impair any obligation of Lessee under this Lease which shall continue in full force and effect, subject to Section 8 of this Lease. Lessee waives the benefit of Civil Code Sections 1932(2) and 1933(4) and any and all other rights to terminate this Lease by virtue of any damage or destruction to the Property.

SECTION 19. Physical Damage/Public Liability Insurance. Lessee shall keep the Property insured against risk of loss or damage from any special form peril for not less than the applicable purchase option value in the Schedule, and Lessee shall carry public liability and property damage insurance covering the Property. All said insurance shall be in form and amount and with reputable companies and shall name Corporation as an additional insured and loss payee. Lessee shall pay the premiums therefore and deliver certification of said policies to Corporation. Each insurer shall agree, by endorsement upon the policy or policies issued by it or by independent instrument furnished to Corporation, that it will give Corporation thirty (30) days' written notice before the policy or policies shall be altered or canceled. The proceeds of such insurance, at the option of Lessee, shall be applied: (a) toward the replacement, restoration, or repair of the Property, or (b) toward payment of the total remaining obligations of Lessee hereunder; provided, however, that Lessee shall be responsible for the amount by which such insurance proceeds are insufficient to satisfy the cost of option (a) or option (b) above, as applicable. Should Lessee replace, restore, or repair the Property as set out in option (a) above, this Lease shall continue in full force and effect. Lessee may self-insure up to specified limits as evidenced by a certificate of self insurance to be attached hereto in form and amount acceptable to Corporation. Any self-insurance program in which Lessee is a participant shall comply with the provisions under this Lease respecting cancellation and modification and payment of losses to the Corporation as its respective interests may appear. Such self-insurance shall be maintained on a basis which is actuarially sound as established by Lessee's risk manager or an independent insurance consultant which determination shall be made annually. Any deficiency shall be corrected within sixty (60) days of Lessee becoming aware of such deficiency.

SECTION 20. Rental Interruption Insurance. Lessee shall maintain or cause to be maintained at its expense and throughout the term of this Lease, insurance covering the loss of use of the Property

or portions thereof for an amount not less than Rental Payments payable by Lessee consecutively for a twelve (12) month period. This coverage shall insure against abatement of Rental Payments payable by Lessee that come due hereunder resulting from Lessee's loss of use of the Property or any substantial portion thereof and caused by any special form peril. Such insurance may be maintained in conjunction with or separate from any other similar insurance maintained by Lessee. The insurance proceeds shall be payable to Corporation in amounts proportionate to the loss of use of the Property and shall supplement Lessee's applicable Rental Payments, if any, during the restoration period in sufficient amount to make Corporation whole during the period of abatement.

SECTION 21. Liens and Taxes. Lessee shall keep the Property free and clear of all levies, liens, and encumbrances and shall promptly pay all fees, assessments, charges, and taxes (municipal, state and federal) which may now or hereafter be imposed upon the ownership, leasing, renting, sale, possession, or use of the Property, excluding, however, all taxes on or measured by Corporation's income.

SECTION 22. Indemnity. Subject to California law concerning contribution and enforceability of indemnifications, Lessee shall indemnify Corporation against and hold Corporation harmless from any and all claims, actions, suits, proceedings, costs, expenses, damages, and liabilities, including attorneys' fees, arising out of, connected with or resulting from the selection, possession, use, operation, or return of the Property excepting that Lessee shall not be required to indemnify Corporation in the event that such liability or damages are caused by the gross negligence or intentional misconduct of Corporation, its agents or representatives.

SECTION 23. Events of Default. The term "Event of Default", as used in this Lease, means the occurrence of any one or more of the following events: (a) Lessee fails to make any Rental Payment (or any other payment) within fifteen (15) days after the due Date thereof or Lessee fails to perform or observe any other covenant, condition or agreement to be performed or observed by it hereunder and such failure to either make the payment or perform the covenant, condition or agreement is not cured within ten (10) days after written notice thereof by Corporation; (b) Corporation discovers that any statement, representation or warranty made by Lessee in this Lease, the Schedule or in any document ever delivered by Lessee pursuant hereto or in connection herewith is false, misleading or erroneous in any material respect; (c) Lessee becomes insolvent, is unable to pay its debts as they become due, makes an assignment for the benefit of creditors, applies or consents to the appointment of a receiver, trustee, conservator or liquidator of Lessee or of all or a substantial part of its assets, or a petition for relief is filed by or against Lessee under federal bankruptcy, insolvency or similar laws.

SECTION 24. Remedies. Upon the occurrence of an Event of Default, Corporation may, at its option, exercise any one or more of the following remedies: (a) by written notice to Lessee, request Lessee to (and Lessee agrees that it shall), at Lessee's expense, promptly return the Property to Corporation freight prepaid and insured to any location in the State of California as designated by Corporation, or

Corporation, at its option, may enter upon the premises where the Property is located and take immediate possession of and remove the same without liability to Corporation or its agents for such entry or for damage to property or otherwise; (b) sell or lease the Property or sublease it for the account of the Lessee, holding Lessee liable for all Rental Payments and other payments due to the effective Date of such selling, leasing or subleasing plus any accrued interest to the Date of termination; and (c) exercise any other right, remedy or privilege which may be available to it under applicable law, including the right to (i) proceed by appropriate court action to enforce the terms of this Lease, (ii) recover damages for the breach of this Lease, and (iii) rescind this Lease as to any portion of or all of the Property. No right or remedy herein conferred upon or reserved to Corporation is exclusive of any other right or remedy herein, but each shall be cumulative of every other right or remedy given hereunder or now or hereafter existing at law or in equity or by statute or otherwise, and may be enforced concurrently therewith or from time to time; provided, however, that notwithstanding any provisions to the contrary herein, Corporation shall not under any circumstances have the right to accelerate the Rental Payments that fall due in future rental periods or otherwise declare any Rental Payments not then in default to be immediately due and payable.

SECTION 25. Non-Waiver. No covenant or condition to be performed by Lessee under this Lease can be waived except by the written consent of Corporation. Forbearance or indulgence by Corporation in any regard whatsoever shall not constitute a waiver of the covenant or condition in question. Until performance by Lessee of said covenant or condition is complete, Corporation shall be entitled to invoke any remedy available to Corporation under this Lease or by law or in equity despite said forbearance or indulgence.

SECTION 26. Assignment. Without the prior written consent of Corporation, Lessee shall not (a) assign, transfer, pledge, or hypothecate this Lease, the Property, or any part thereof, or any interest therein, or (b) sublet or lend the Property or any part thereof, or permit the Property or any part thereof to be used in a material way by anyone other than Lessee or Lessee's employees. Consent to any of the foregoing prohibited acts applies only in the given instance and is not a consent to any subsequent like act by Lessee or any other person. Corporation shall not assign its obligations under this Lease with the exception of its obligation to issue default notices and its obligations pursuant to Section 30. Corporation may assign its right, title and interest in this Lease, the Rental Payments and other amounts due hereunder and the Property in whole or in part to one or more assignees or subassignees at any time, without the consent of Lessee. Any such assignment by Corporation or its assigns shall comply with the requirements of Sections 5950-5955 of the California Government Code. No such assignment shall be effective as against Lessee unless and until Corporation shall have filed with Lessee written notice thereof. Lessee shall pay all Rental Payments hereunder pursuant to the direction of Corporation or the assignee named in the most recent assignment or notice of assignment filed with Lessee. During this Lease term, Lessee shall keep a complete and accurate record of all such notices of assignment. Subject always to the foregoing, this Lease inures to the benefit of, and is binding upon,

the heirs, legatees, personal representatives, successors, and assigns of the parties hereto.

SECTION 27. Title. The Property is and shall at all times be vested in District, subject to Corporation's security interest pursuant to Section 9.

SECTION 28. Personal Property. The Property is and shall at all times be and remain personal property notwithstanding that the Property or any part thereof may now be or hereafter become in any manner affixed or attached to or imbedded in, or permanently resting upon, real property or any building thereon, or attached in any manner to what is permanent by means of cement, plaster, nails, bolts, screws or otherwise.

SECTION 29. Prepayment Option. If Lessee is not in default of any term, condition or payment specified hereunder, Lessee may exercise options to prepay this Lease and purchase not less than all of the Property in "as-is" and "where-is" condition on the specified Dates and for the specified amounts set forth in the Schedule annexed hereto. Each purchase option payment specified for a particular Date is exclusive of the Rental Payment due on the same Date.

SECTION 30. Release of Liens. Upon Lessee either making all of the Rental Payments scheduled herein or making a prepayment option payment, Corporation, its successors or assigns shall cause the release of all liens, encumbrances or security interests on the Property created pursuant to Corporation's rights under this Lease.

SECTION 31. Reports/Tax Covenants. Lessee shall cooperate with Corporation to comply with any and all reporting requirements that may be mandated by agencies of the United States of America or the State of California, including the timely filing of IRS Form #8038-G or #8038-GC. Lessee covenants to Corporation that:

(a) Throughout the term of the Lease, the Property will be used for performing one or more governmental functions consistent with the permissible scope of Lessee's authority and will not be used in a trade or business of any person or entity other than Lessee except for uses by community services organizations as prescribed in the California Government Code.

(b) Lessee will not take any action or omit to take any action which action or omission, if reasonably expected on the Date of this Lease, would have caused this Lease to be an "arbitrage bond" within the meaning of Section 148 of the Internal Revenue Code of 1986 (as amended) (the "Code").

(c) The Rental Payments are not directly guaranteed or indirectly guaranteed in whole or in part by the United States or any agency or instrumentality of the United States so as to cause the Rental Payments to be "federally guaranteed" within the meaning of Section 149(b) of the Code.

(d) The Lease Proceeds used for reimbursement of prior expenditures will be made pursuant to and in compliance with Income Tax Regulations Section 1.150-2.

(e) Lessee hereby designates this Lease for purposes of paragraph (3) of Section 265(b) of the Code and represents that not more than \$10,000,000 aggregate principal amount of obligations the interest on which is excludable (under Section 103(a) of the Code) from gross income for federal income tax purposes (excluding (i) private activity bonds, as defined in Section 141 of the Code, except qualified 501(c)(3) bonds as defined in Section 145 of the Code and (ii) current refunding obligations to the extent the amount of the refunding obligation does not exceed the outstanding amount of the refunded obligation), including this Lease, has been or will be issued by Lessee, including all subordinate entities of Lessee, during calendar year 2004.

SECTION 32. Extraordinary Costs. In the case of litigation, the prevailing party shall be entitled to recover from the opposing party all costs and expenses, including attorneys' fees (which may be the allocable cost of in-house counsel), incurred by the prevailing party in exercising any of its rights or remedies hereunder or enforcing any of the terms, conditions or provisions hereof.

SECTION 33. Severability. If any provision of this Lease shall be held invalid or unenforceable by a court of competent jurisdiction, such holdings shall not invalidate or render unenforceable any other provision of this Lease, unless elimination of such provision materially alters the rights and obligations embodied in this Lease.

SECTION 34. Entire Agreement. This Lease, the Schedule, and any agreements that specifically refer to this Lease that are duly executed by authorized agents of the parties hereto constitute the entire agreement between Corporation and Lessee, and it shall not be further amended, altered, or changed except by a written agreement that is properly authorized and executed by the parties hereto.

SECTION 35. Notices. Service of all notices under this Lease shall be sufficient if given personally or mailed to the party involved at its respective address hereinafter set forth or at such address as such party may provide in writing from time to time. Any such notice mailed to such address shall be effective when deposited in the United States mail, duly addressed and with postage prepaid.

SECTION 36. Titles. The titles to the Sections of this Lease are solely for the convenience of the parties and are not an aid in the interpretation thereof.

SECTION 37. Further Assurances and Corrective Instruments. Corporation and Lessee agree that they will, from time to time, execute, acknowledge and deliver, or cause to be executed, acknowledged and delivered, such supplements hereto and such further instruments as may be reasonably required for correcting any inadequate or incorrect description of the Property hereby leased or intended so to be or for carrying out the expressed intention of this Lease.

SECTION 38. Execution in Counterparts. This Lease may be executed in several counterparts, each of which shall be original and all of which shall constitute but one and the same instrument.

SECTION 39. Time. Time is of the essence in this Lease and each and all of its provisions.

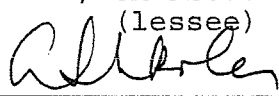
SECTION 40. Lease Interpretation. This Lease and the rights of the parties hereunder shall be determined in accordance with the laws of the State of California.

IN WITNESS WHEREOF, the parties hereto have caused their authorized agents to execute this Lease on the Dates specified below.

MUNICIPAL FINANCE CORPORATION
23945 Calabasas Road, Suite 103
Calabasas, CA 91302
(lessor)

PLACENTIA LIBRARY DISTRICT, CA
411 East Chapman Avenue
Placentia, CA 92870-6198
(lessee)

By _____

By 

Title _____

Title President, Board of Trustees

Date _____

Date May 13, 2004

LEASE SCHEDULE #03-095

This Schedule is issued pursuant to the Lease with Option to Purchase Dated as of April 22, 2004 by and between the undersigned.

A. Property Location: See Property Description/Location List which is incorporated herein by reference

B. Property Description: See Property Description/Location List which is incorporated herein by reference

C. Name and Address of Supplier:

IEC Inc.
P.O. Box 537
Fairfield, CA 94978

D. Financing Amount: \$220,801.42

E. Lease Term. The term of this Schedule is for a period of one hundred fourteen (114) months commencing on May 20, 2004 and concluding one hundred fourteen (114) months thereafter.

F. Rental Payments. The Rental Payments for this Schedule are due in thirty-eight (38) consecutive quarterly payments in accordance with the Payment Schedule herein. The first payment is due three (3) months from the Lease commencement date. Each payment includes interest at the rate of 4.10% per annum on the unpaid principal balance based upon an initial principal equal to the Financing Amount shown in Section D.

G. Payment Schedule: Payable quarterly in arrears

PMT #	Due Date	(1) Rental Payment	(2) Prepayment Option	To Principal	To Interest
1	08/20/04	\$7,044.80	221,420.33	\$4,781.59	2,263.21
2	11/20/04	7,044.80	216,468.96	4,830.60	2,214.20
3	02/20/05	7,044.80	211,466.85	4,880.11	2,164.69
4	05/20/05	7,044.80	206,413.46	4,930.13	2,114.67
5	08/20/05	7,044.80	201,308.28	4,980.67	2,064.13
6	11/20/05	7,044.80	196,150.77	5,031.72	2,013.08
7	02/20/06	7,044.80	190,940.39	5,083.29	1,961.51
8	05/20/06	7,044.80	185,676.61	5,135.40	1,909.40
9	08/20/06	7,044.80	180,358.88	5,188.03	1,856.77
10	11/20/06	7,044.80	174,986.64	5,241.21	1,803.59
11	02/20/07	7,044.80	169,559.33	5,294.93	1,749.87
12	05/20/07	7,044.80	164,076.39	5,349.21	1,695.59
13	08/20/07	7,044.80	158,537.25	5,404.04	1,640.76
14	11/20/07	7,044.80	152,941.34	5,459.43	1,585.37
15	02/20/08	7,044.80	147,288.06	5,515.39	1,529.41
16	05/20/08	7,044.80	141,576.84	5,571.92	1,472.88
17	08/20/08	7,044.80	135,807.09	5,629.03	1,415.77
18	11/20/08	7,044.80	129,978.19	5,686.73	1,358.07
19	02/20/09	7,044.80	124,089.54	5,745.02	1,299.78
20	05/20/09	7,044.80	118,140.55	5,803.90	1,240.90
21	08/20/09	7,044.80	112,130.57	5,863.39	1,181.41
22	11/20/09	7,044.80	106,058.99	5,923.49	1,121.31
23	02/20/10	7,044.80	99,925.18	5,984.21	1,060.59
24	05/20/10	7,044.80	93,728.49	6,045.55	999.25
25	08/20/10	7,044.80	87,468.28	6,107.52	937.28
26	11/20/10	7,044.80	81,143.91	6,170.12	874.68
27	02/20/11	7,044.80	74,754.72	6,233.36	811.44
28	05/20/11	7,044.80	68,300.03	6,297.25	747.55
29	08/20/11	7,044.80	61,779.19	6,361.80	683.00
30	11/20/11	7,044.80	55,191.50	6,427.01	617.79
31	02/20/12	7,044.80	48,536.30	6,492.88	551.92
32	05/20/12	7,044.80	41,812.88	6,559.44	485.36
33	08/20/12	7,044.80	35,020.54	6,626.67	418.13
34	11/20/12	7,044.80	28,158.58	6,694.59	350.21
35	02/20/13	7,044.80	21,226.29	6,763.21	281.59
36	05/20/13	7,044.80	14,222.94	6,832.54	212.26
37	08/20/13	7,044.80	7,147.81	6,902.57	142.23
38	11/20/13	7,044.80	0.00	6,973.47	71.33

TOTALS: \$267,702.40 \$220,801.42 \$46,900.98

- (1) Refer to the paragraph in the Lease entitled "Release of Liens"
- (2) Refer to the paragraph in the Lease entitled "Purchase Option and "Release of Liens." Purchase options are in addition to the rental payment due on the same day.

Approved and agreed to:

MUNICIPAL FINANCE CORPORATION
(lessor)

PLACENTIA LIBRARY DISTRICT
(lessee)

By: _____

By: *[Signature]*

Title: _____

Title: President, Board of Trustees

Date: _____

Date: May 13, 2004

Lease with Option to Purchase #03-095 Dated April 22, 2004

PROPERTY DESCRIPTION/LOCATION LIST
Page ____ of ____

Location:

411 East Chapman Avenue
Placentia, CA 92870-6198

ASSIGNMENT OF LEASE #03-095

FOR VALUE RECEIVED, MUNICIPAL FINANCE CORPORATION ("Corporation") as assignor without recourse does hereby sell, assign, and transfer to CITIZENS BUSINESS BANK ("Assignee") as assignee and its successors and assigns (i) all of its right, title and interest in and to the attached Lease with Option to Purchase #03-095 dated April 22, 2004 between Corporation as lessor and PLACENTIA LIBRARY DISTRICT ("Lessee") as Lessee (hereinafter said lease and any supplements, amendments, additions thereof and any extension or renewals thereof is referred to as the "Lease") and (ii) all moneys, sums and amounts now due or hereinafter to become due under the Lease. Corporation represents that the Lease and Lease Schedule(s) delivered to Assignee are one of two duly executed duplicate originals, that the duplicate originals comprise the entire writing, obligation and agreement between Corporation and Lessee, and that the holder of the second duly executed original of the Lease and Lease Schedule(s) is Lessee.

Corporation further represents and warrants that it has made no prior sale or assignment of any interest covered hereby; that the Lease is genuine and in all respects is what it purports to be; that Assignee shall not be liable for and does not assume responsibility for the performance of any of the covenants, agreements, or obligations specified in the Lease to be kept, paid or performed by Corporation with exception of Assignee's obligation to issue notices upon Lessee's default of the Lease and to convey title to the leased Property upon Lessee's exercise of its option to purchase said Property in conformance with the terms of the Lease. Corporation further represents and warrants that as of the Date this assignment is made, the Lease is in full force and effect, has not been amended except as set forth in instrument delivered to Assignee and Lessee is not in default of any terms thereunder.

Corporation hereby constitutes and irrevocably appoints Assignee the true and lawful attorney of Corporation to demand, receive and endorse payments and to give receipts, releases and satisfactions either in the name of Assignee or in the name of Corporation in the same manner and with the same effect as Corporation could do if this Assignment of Lease had not been made. Within fifteen (15) days after receiving its full bargain with respect to each Schedule covered hereby, Assignee shall cause to be released to Lessee its vested interest in the Property thereto.

This Assignment of Lease shall be construed and governed in accordance with the laws of the State of California. Any provision of this Assignment of Lease found to be prohibited by law shall be ineffective only to the extent of such prohibition, and shall not invalidate the remainder of this Assignment of Lease.

This Assignment shall be binding upon and inure to the benefit of the parties and their respective successors and assigns and is made in accordance with the Municipal Lease Placement Agreement Dated as of January 1, 1999, as amended, entered into between Corporation and

Assignee. In the case of litigation, the prevailing party shall be entitled to recover from the opposing party all costs and expenses, including attorneys' fees which may be the allocable cost of in-house counsel, incurred by the prevailing party in exercising any of its rights or remedies hereunder or enforcing any of the terms, conditions, or provisions hereof.

IN WITNESS WHEREOF, Corporation has caused this Assignment of Lease to be executed by its duly authorized agent on the Date specified below.

MUNICIPAL FINANCE CORPORATION
(assignor)

By _____

Title _____

Date _____

NOTICE OF ASSIGNMENT #03-095

MUNICIPAL FINANCE CORPORATION (the "Assignor") hereby gives notice to PLACENTIA LIBRARY DISTRICT, CA ("Lessee") of an assignment by Assignor over to CITIZENS BUSINESS BANK, (the "Assignee") in which (i) Assignor assigns to Assignee all of its rights, title and interest in and to that certain Lease with Option to Purchase #03-095 dated as of April 22, 2004 (the "Lease") as it relates specifically to Lease Schedule #03-095 annexed thereto; (ii) Assignor assigns to Assignee all of its rights in and to the Rental Payments and other amounts due or coming due from Lease Schedule #03-095 commencing with the first scheduled Rental Payment; and (iii) Assignor assigns to Assignee all other payments or amounts resulting from the Lease as it relates specifically to Lease Schedule #03-095. Lessee is instructed to pay and remit Rental Payments to CITIZENS BUSINESS BANK, 701 North Haven Avenue, Suite 350, Ontario, CA 91764.

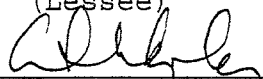
MUNICIPAL FINANCE CORPORATION
(Assignor)

By _____
Title _____
Date _____

ACKNOWLEDGMENT OF ASSIGNMENT

PLACENTIA LIBRARY DISTRICT, CA hereby acknowledges receipt of the Notice of Assignment #03-095 by MUNICIPAL FINANCE CORPORATION assigning over to CITIZENS BUSINESS BANK all right, title and interest in and to that certain Lease with Option to Purchase #03-095 Dated as of April 22, 2004 as it relates to Lease Schedule #03-095, Rental Payments coming due under Lease Schedule #03-095 commencing with the first scheduled Rental Payment and all other amounts payable under the Lease as it relates to Lease Schedule #03-095.

PLACENTIA LIBRARY DISTRICT, CA
(Lessee)

By 
Title President, Board of Trustees
Date May 13, 2004

ARBITRAGE AND TAX CERTIFICATE #03-095

The undersigned hereby certifies that he/she is a duly appointed authorized agent, of the PLACENTIA LIBRARY DISTRICT, CA (the "Lessee"), for the purpose of executing and delivering, on behalf of the Lessee, the Lease with Option to Purchase #03-095 dated April 22, 2004 (the "Lease"), by and between MUNICIPAL FINANCE CORPORATION (the "Corporation") as lessor and the Lessee as lessee. This Certificate is being issued pursuant to Section 148 of the Internal Revenue Code of 1986 (the "Code"), and Treasury Regulations, Sections 1.148-1 through 1.148-11 promulgated thereunder (the "Regulations"). The following facts, estimates and circumstances are either in existence on the Date of this Arbitrage and Tax Certificate or are reasonably expected to occur hereafter.

1. Under the Lease, the Corporation is required to lease and sell certain property (the "Property") to the Lessee; and the Lessee is required to lease and purchase the Property from Corporation by making Rental Payments with respect thereto, comprising principal and interest, on the dates and in the amounts set forth in the Lease.

2. Pursuant to the Lease and for the purpose of meeting its obligations thereunder and assuring Lessee of the availability of moneys needed to pay the cost of refinancing the Property by paying the purchase option price under Lessee's present lease obligation (the "Refunded Lease"), Corporation has assigned all of its rights in and to the Lease and the Rental Payments due thereunder to Citizens Business Bank (the "Assignee") pursuant to an Assignment of Lease.

3. Lessee expended all of the proceeds of the Refunded Lease to pay the cost of the Property by June 30, 2000.

4. The original proceeds of the Lease plus the interest earned thereon, will not exceed by more than 5% the amount necessary for the governmental purpose for which the Lease is issued.

5. The yield of the Lease, without taking into account costs of issuance thereon, and on the basis of the initial reoffering price of the Lease to the Assignee, is not less than 3.750000%.

6. No sinking fund will be maintained for the payment of the Rental Payments due under the Lease.

7. The term of the Lease is not longer than is reasonably necessary for the governmental purpose of the Lease, and the weighted average maturity of the Lease does not exceed 120 percent of the average reasonably expected economic life of the leased Property.

8. The Property has not been, and is not expected during the term of the Lease, to be sold or otherwise disposed of by the Lessee.

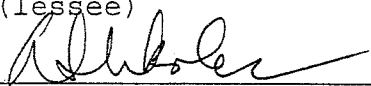
9. To the best of the knowledge and belief of the undersigned, the expectations of the Lessee, as set forth above, are reasonable,

and there are no present facts, estimates and circumstances which would change the foregoing expectations.

IN WITNESS WHEREOF, the party hereto has caused its authorized agent to execute this Arbitrage and Tax Certificate on the date specified below.

PLACENTIA LIBRARY DISTRICT, CA


(lessee)

By 

Title President, Board of Trustees

INCUMBENCY AND SIGNATURE CERTIFICATE

I do hereby certify that I am the duly appointed and acting Secretary of the Board of the Placentia Library District, a library district validly existing under the Constitution and laws of the State of California (the "District"), and that, as of the date hereof, the individual(s) named below is/are the duly appointed officer(s) of the District holding the office(s) set forth opposite his/her respective name(s). I further certify that (i) the signature set forth opposite his/her respective name(s) and title(s) is/are true and authentic and (ii) such officer(s) has/have the authority on behalf of the District to enter into that certain Lease with Option to Purchase #03-095, between the District and Municipal Finance Corporation and all documents relating thereto.

<u>Name</u>	<u>Title</u>	<u>Signature</u>
<u>Al Shkoler</u>	President of the Board	<u></u>

IN WITNESS WHEREOF, I have duly executed this certificate this
13th day of May, 2004.


Secretary of the Board

CERTIFICATE OF LESSEE #03-095

The undersigned, duly authorized representative of Placentia Library District, CA ("Lessee") as lessee under that Lease with Option to Purchase #03-095 Dated as of April 22, 2004 ("Lease") with Municipal Finance Corporation as lessor, hereby certifies as follows:

1. I hold the position noted below and have been duly authorized to execute and deliver, on behalf of Lessee, the Lease and related documents pursuant to a resolution adopted by Lessee's governing body, an original or certified copy of which is attached hereto.

Al Shkoler


Name of Authorized Representative (Print or Type)

President, Board of Trustees of the Placentia Library District of Orange County

Title (Print or Type)

2. Lessee has complied with all agreements and covenants and satisfied all conditions contemplated by the Lease on its part to be performed or satisfied on or before the Date hereof.
3. The representations, warranties and covenants of Lessee contained in the Lease are true and correct in all material respects as of the Date hereof; as if made on this Date.
4. No litigation is pending or, to the best of my knowledge, threatened (either in state or federal courts) (a) to restrain or enjoin the issuance and delivery of the Lease or the collection of revenues to be used to meet Lessee's obligations under the Lease; (b) in any way contesting or affecting the authority for the execution or delivery of the Lease, or the validity of the Lease; (c) in any way contesting the existence or powers of Lessee, as such existence or powers in any way relate to the issuance of the Lease or Lessee's obligations under the Lease, or (d) could materially adversely affect the financial position of Lessee.
5. The Property being leased pursuant to the Lease is essential to the function of Lessee and is immediately needed by Lessee. Such need is neither temporary nor expected to diminish during the Lease term. The Property is expected to be used by Lessee for a period in excess of the Lease term.
6. The scheduled Rental Payments for the Property do not exceed the fair rental value of the Property.

The meaning of the capitalized terms in this Certificate are the same as those provided in the Lease.

By: 

Date: May 13, 2004



May 14, 2004

Elizabeth D. Minter, Library Director
Placentia Library District of Orange County
411 East Chapman Avenue
Placentia, CA 92870-6198

CHAIR
CHARLES V. SMITH
Supervisor
First District

VICE CHAIR
SUSAN WILSON
Representative of
General Public

RANDAL J. BRESSETTE
Councilmember
City of Laguna Hills

BILL CAMPBELL
Supervisor
Third District

PETER HERZOG
Councilmember
City of Lake Forest

ARLENE SCHAFFER
Director
Costa Mesa
Sanitary District

JOHN B. WITHERS
Director
Irvine Ranch Water
District

ALTERNATE
ROBERT BOUER
Councilmember
City of Laguna Woods

ALTERNATE
RHONDA MCCUNE
Representative of
General Public

ALTERNATE
JAMES W. SILVA
Supervisor
Second District

ALTERNATE
CHARLEY WILSON
Director
Santa Margarita
Water District

BOB ALDRICH
Acting Executive Officer

SUBJECT: Final LAFCO Budget for FY 2004-2005

Dear Ms. Minter:

On May 12, 2004, Orange County LAFCO adopted a final budget for FY 2004-2005. Pursuant to Government Code Section 56381(a), I am transmitting a copy of the final budget for your records.

The final budget is a "static" budget for our funding agencies, with the cities, County and special districts each paying \$310,306. Attached are the individual cities and special district cost allocations for FY 2004-2005.

If you have any questions regarding this matter, please contact me at (714) 834-2556.

Sincerely,

Bob Aldrich
Acting Executive Officer

Attachments

**FINAL LAFCO BUDGET
(FY 2004-2005)
City Cost Allocations**

City	Jan. 1, 2003		Area		2/3rd Allocation		1/3rd Allocation		Combined	
	Population ¹	Sq. Miles ²	Based on Population	%	Based on Sq. Miles	%	Based on Sq. Miles	%	City Allocation	City Allocation
Aliso Viejo	43,879	7.2	\$ 3,179.61	1.53%	\$ 1,488.30	1.45%	\$ 4,667.91	1.45%	\$ 4,667.91	\$ 4,667.91
Anaheim	337,440	49.7	\$ 24,451.98	11.76%	\$ 10,273.38	10.03%	\$ 34,725.36	10.03%	\$ 34,725.36	\$ 34,725.36
Brea	37,962	10.9	\$ 2,750.85	1.32%	\$ 2,253.12	2.20%	\$ 5,003.96	2.20%	\$ 5,003.96	\$ 5,003.96
Buena Park	80,617	10.1	\$ 5,841.77	2.81%	\$ 2,087.75	2.04%	\$ 7,929.51	2.04%	\$ 7,929.51	\$ 7,929.51
Costa Mesa	111,512	15.6	\$ 8,080.52	3.89%	\$ 3,224.64	3.15%	\$ 11,305.16	3.15%	\$ 11,305.16	\$ 11,305.16
Cypress	47,644	6.9	\$ 3,452.44	1.66%	\$ 1,426.28	1.39%	\$ 4,878.72	1.39%	\$ 4,878.72	\$ 4,878.72
Dana Point	36,247	6.4	\$ 2,626.57	1.26%	\$ 1,322.93	1.29%	\$ 3,949.50	1.29%	\$ 3,949.50	\$ 3,949.50
Fountain Valley	56,268	9.6	\$ 4,077.36	1.96%	\$ 1,984.39	1.94%	\$ 6,061.75	1.94%	\$ 6,061.75	\$ 6,061.75
Fullerton	131,574	22.5	\$ 9,534.27	4.59%	\$ 4,650.93	4.54%	\$ 14,185.20	4.54%	\$ 14,185.20	\$ 14,185.20
Garden Grove	169,911	17.9	\$ 12,312.29	5.92%	\$ 3,700.07	3.61%	\$ 16,012.36	3.61%	\$ 16,012.36	\$ 16,012.36
Huntington Beach	196,954	27.3	\$ 14,271.92	6.86%	\$ 5,643.12	5.51%	\$ 19,915.04	5.51%	\$ 19,915.04	\$ 19,915.04
Irvine	164,923	47.6	\$ 11,950.85	5.75%	\$ 9,839.29	9.61%	\$ 21,790.14	9.61%	\$ 21,790.14	\$ 21,790.14
Laguna Beach	24,589	7.8	\$ 1,781.80	0.86%	\$ 1,612.32	1.57%	\$ 3,394.12	1.57%	\$ 3,394.12	\$ 3,394.12
Laguna Hills	32,875	6.6	\$ 2,382.23	1.15%	\$ 1,364.27	1.33%	\$ 3,746.50	1.33%	\$ 3,746.50	\$ 3,746.50
Laguna Niguel	65,092	14.7	\$ 4,716.77	2.27%	\$ 3,038.60	2.97%	\$ 7,755.38	2.97%	\$ 7,755.38	\$ 7,755.38
Laguna Woods	18,208	3.0	\$ 1,319.41	0.63%	\$ 620.12	0.61%	\$ 1,939.53	0.61%	\$ 1,939.53	\$ 1,939.53
La Habra	61,188	7.3	\$ 4,433.88	2.13%	\$ 1,508.97	1.47%	\$ 5,942.84	1.47%	\$ 5,942.84	\$ 5,942.84
Lake Forest	77,332	16.8	\$ 5,603.72	2.70%	\$ 3,472.69	3.39%	\$ 9,076.41	3.39%	\$ 9,076.41	\$ 9,076.41
La Palma	15,954	2.0	\$ 1,156.08	0.56%	\$ 413.42	0.40%	\$ 1,569.49	0.40%	\$ 1,569.49	\$ 1,569.49
Los Alamitos	11,817	4.3	\$ 856.30	0.41%	\$ 888.84	0.87%	\$ 1,745.14	0.87%	\$ 1,745.14	\$ 1,745.14
Mission Viejo	98,943	17.4	\$ 7,169.73	3.45%	\$ 3,596.72	3.51%	\$ 10,766.44	3.51%	\$ 10,766.44	\$ 10,766.44
Newport Beach	79,987	25.2	\$ 5,796.11	2.79%	\$ 5,206.97	5.08%	\$ 11,003.08	5.08%	\$ 11,003.08	\$ 11,003.08
Orange	134,523	23.3	\$ 9,747.97	4.69%	\$ 4,816.29	4.70%	\$ 14,564.26	4.70%	\$ 14,564.26	\$ 14,564.26
Placentia	49,097	6.6	\$ 3,557.73	1.71%	\$ 1,364.27	1.33%	\$ 4,922.00	1.33%	\$ 4,922.00	\$ 4,922.00
Rancho Santa Margarita	48,810	13.1	\$ 3,536.93	1.70%	\$ 2,707.87	2.64%	\$ 6,244.80	2.64%	\$ 6,244.80	\$ 6,244.80
San Clemente	60,701	17.2	\$ 4,398.59	2.12%	\$ 3,555.37	3.47%	\$ 7,953.96	3.47%	\$ 7,953.96	\$ 7,953.96
San Juan Capistrano	35,215	14.1	\$ 2,551.79	1.23%	\$ 2,914.58	2.85%	\$ 5,466.37	2.85%	\$ 5,466.37	\$ 5,466.37
Santa Ana	347,237	27.3	\$ 25,161.90	12.10%	\$ 5,643.12	5.51%	\$ 30,805.03	5.51%	\$ 30,805.03	\$ 30,805.03
Seal Beach	24,921	10.7	\$ 1,805.86	0.87%	\$ 2,211.77	2.16%	\$ 4,017.63	2.16%	\$ 4,017.63	\$ 4,017.63
Stanton	38,411	3.1	\$ 2,783.38	1.34%	\$ 640.79	0.63%	\$ 3,424.18	0.63%	\$ 3,424.18	\$ 3,424.18
Tustin	69,754	11.0	\$ 5,054.60	2.43%	\$ 2,273.79	2.22%	\$ 7,328.38	2.22%	\$ 7,328.38	\$ 7,328.38
Villa Park	6,206	2.1	\$ 449.71	0.22%	\$ 434.09	0.42%	\$ 883.79	0.42%	\$ 883.79	\$ 883.79
Westminster	90,643	10.2	\$ 6,568.28	3.16%	\$ 2,108.42	2.06%	\$ 8,676.70	2.06%	\$ 8,676.70	\$ 8,676.70
Yorba Linda	62,678	19.9	\$ 4,541.85	2.18%	\$ 4,113.49	4.02%	\$ 8,655.33	4.02%	\$ 8,655.33	\$ 8,655.33
TOTALS	2,869,112	495.4	\$ 207,905.02	100.00%	\$ 102,400.98	100.00%	\$ 310,306.00	100.00%	\$ 310,306.00	\$ 310,306.00

1 2003 Progress Report, Center for Demographic Research at Cal State Univ. Fullerton

2 Count Orange Geomatics/Land Information Systems Boundary Unit

**FINAL LAFCO BUDGET
(FY 2004-2005)
Independent Special District Allocations**

District	Category	Percent	2002-03	2003-04	2004-05
			LAFCO Cost	LAFCO Cost	LAFCO Cost
Surfside Colony Stormwater	N-E 1	--	\$250	\$250	\$250
Surfside Colony CSD	N-E 1	--	\$250	\$250	\$250
Capistrano Bay CSD	N-E 2	--	\$500	\$500	\$500
Rossmoor CSD	N-E 2	--	\$500	\$500	\$500
Silverado-Modjeska Rec. & Park	N-E 2	--	\$500	\$500	\$500
Rossmoor/Los Alamitos Sewer	N-E 2	--	\$500	\$500	\$500
Three Arch Bay CSD	N-E 3	--	\$1,000	\$1,000	\$1,000
Placentia Library	N-E 3	--	\$1,000	\$1,000	\$1,000
Buena Park Library	N-E 4	--	\$2,000	\$2,000	\$2,000
Emerald Bay CSD	A	1.7	\$5,164.70	\$5,164.70	\$5,164.70
Santiago County Water	A	1.7	\$5,164.70	\$5,164.70	\$5,164.70
Sunset Beach Sanitary	A	1.7	\$5,164.70	\$5,164.70	\$5,164.70
East Orange County Water	B	3.7	\$11,240.82	\$11,240.82	\$11,240.82
Costa Mesa Sanitary	B	3.7	\$11,240.82	\$11,240.82	\$11,240.82
Midway City Sanitary	B	3.7	\$11,240.82	\$11,240.82	\$11,240.82
Serrano Water	B	3.7	\$11,240.82	\$11,240.82	\$11,240.82
Trabuco Canyon Water & Sewer	B	3.7	\$11,240.82	\$11,240.82	\$11,240.82
South Coast Water & Sewer	C	5.6	\$17,013.14	\$17,013.14	\$17,013.14
Yorba Linda Water & Sewer	C	5.6	\$17,013.14	\$17,013.14	\$17,013.14
El Toro Water & Sewer	D	7.6	\$23,089.26	\$23,089.26	\$23,089.26
Mesa Consolidated Water	D	7.6	\$23,089.26	\$23,089.26	\$23,089.26
Irvine Ranch Water & Sewer	E	10	\$30,380.60	\$30,380.60	\$30,380.60
Moulton Niguel Water & Sewer	E	10	\$30,380.60	\$30,380.60	\$30,380.60
MWDOC Water	E	10	\$30,380.60	\$30,380.60	\$30,380.60
OCWD Water	E	10	\$30,380.60	\$30,380.60	\$30,380.60
Santa Margarita Water & Sewer	E	10	\$30,380.60	\$30,380.60	\$30,380.60
Total			\$310,306.00	310,306.00	310,306.00



May 12, 2004

CHAIR
CHARLES V. SMITH
Supervisor
First District

TO: Local Agency Formation Commission

FROM: Acting Executive Officer

VICE CHAIR
SUSAN WILSON
Representative of
General Public

SUBJECT: LAFCO Budget for Fiscal Year 2004-2005

RANDAL J. BRESSETTE
Councilmember
City of Laguna Hills

Background

On April 14, 2004, your Commission adopted a proposed budget for all LAFCO operations for FY 2004-2005. A copy of the April 14, 2004 staff report is attached for your review (Attachment 1). It includes a copy of the proposed operating budget, a summary of LAFCO budget expenditure categories and a detailed list of individual city and special district allocations. A final budget is required to be adopted by your Commission no later than June 15, 2004.

BILL CAMPBELL
Supervisor
Third District

PETER HERZOG
Councilmember
City of Lake Forest

ARLENE SCHAFER
Director
Costa Mesa
Sanitary District

Agency Contributions Remain Static

The proposed budget for FY 2004-2005 is static for our funding agencies, with expenditures (less revenues) totaling \$930,920. Per Government Code Section 56381, the County, cities and special districts are required to equally divide this cost, each paying \$310,306. This amount is equivalent to funding agencies' contributions for FY 2001-2002, FY 2002-2003 and FY 2003-2004. Given the rising costs of employee health care and retirement, in addition to project increases in LAFCO's office lease and overall office expenses, FY 2004-2005 will likely be the last year that LAFCO can be fully funded without increasing contributions from our funding agencies.

JOHN B. WITHERS
Director
Irvine Ranch Water
District

ALTERNATE
ROBERT BOUER
Councilmember
City of Laguna Woods

ALTERNATE
RHONDA MCCUNE
Representative of
General Public

Formulas for allocating costs to individual cities and special districts were adopted in 2001 by the Orange County Division League of Cities and the Independent Special Districts of Orange County, respectively. Individual city cost allocations are based on a formula using a city's population and geographic size. The special districts adopted a method in 2001 which apportions costs to individual districts based on: (a) whether the district is an enterprise or non-enterprise district; and (b) which budget "tier" the district falls into based on its total operating budget.

ALTERNATE
JAMES W. SILVA
Supervisor
Second District

ALTERNATE
CHARLEY WILSON
Director
Santa Margarita
Water District

BOB ALDRICH
Acting Executive Officer

May 12, 2004
LAFCO Budget for FY 2004-2005
Page 2

Comments

On April 19, 2004, the proposed LAFCO budget for FY 2004-2005 was distributed to the Board of Supervisors, each city and independent special district. Only one comment letter from the County of Orange (see Attachment 2) was received by staff. The County's comment letter, in summary, is supportive of the proposed FY 2004-2005 LAFCO budget.

Conclusion

The proposed LAFCO budget for FY 2004-2005 has undergone extensive review by the County, cities and special districts. The proposed budget is consistent with the guiding principles outlined by the Executive Committee by maintaining level funding contributions for our funding agencies.

Recommendations

The Acting Executive Officer recommends that the Commission:

1. Adopt the Final Fiscal Year 2004-2005 Local Agency Formation Commission budget.
2. Direct the Acting Executive Officer to distribute the final budget to the Board of Supervisors, each city, each independent special district and the County Auditor.

Attachments:

- (1) April 14, 2004 LAFCO Budget Staff Report
- (2) April 27, 2004 Comment Letter - County of Orange

Respectfully submitted,



BOB ALDRICH

ATTACHMENT 1

(April 14, 2004 Budget Staff Report)



April 14, 2004

CHAIR
ARLENE SCHAFER
Director
Costa Mesa
Sanitary District

VICE CHAIR
CHARLES V. SMITH
Supervisor
First District

RANDAL J. BRESSETTE
Councilmember
City of Laguna Hills

BILL CAMPBELL
Supervisor
Third District

PETER HERZOG
Councilmember
City of Lake Forest

SUSAN WILSON
Representative of
General Public

JOHN B. WITHERS
Director
Irvine Ranch Water
District

ALTERNATE
ROBERT BOUER
Councilmember
City of Laguna Woods

ALTERNATE
RHONDA MCCUNE
Representative of
General Public

ALTERNATE
JAMES W. SILVA
Supervisor
Second District

ALTERNATE
CHARLEY WILSON
Director
Santa Margarita
Water District

DANA M. SMITH
Executive Officer

TO: Local Agency Formation Commission

FROM: Acting Executive Officer

SUBJECT: Proposed Budget for Fiscal Year 2004-2005

Background

Government Code Section 56381(a) requires the Commission to adopt a proposed budget for all LAFCO operations by May 1st of each year. Following adoption, the proposed budget is distributed for review and comment to the Board of Supervisors, each city, the city selection committee, each independent special district and the independent special district selection committee. The final LAFCO budget is required to be adopted by the Commission no later than June 15, 2004.

For your Commission's consideration, the proposed LAFCO budget for FY 2004-2005 is presented in Exhibit A of this report. LAFCO's Executive Committee, consisting of Chair Chuck Smith, Vice Chair Susan Wilson and Past Chair Arlene Schafer, met with LAFCO staff on March 10, 2004 to discuss and review the proposed budget. At the outset of the Executive Committee's review of the proposed budget, three key guiding principles were adopted:

- No increase to funding agencies' contributions
- Maintain 10 percent emergency fund
- Maintain quality staffing to implement the Commission's adopted work plan

The proposed FY 2004-2005 LAFCO budget is consistent with the guiding principles and is recommended for Commission approval by the Executive Committee.

Increasing LAFCO Costs/Challenges for FY 2004-2005

FY 2004-2005 will be the fourth year that LAFCO has operated as a completely independent agency. Since July 2001, as required by state law, the Commission has been solely responsible for approving a budget for all LAFCO operations. Funding for LAFCOs is provided in equal proportion by cities, special districts and the County. Prior to 2001, the County provided all funding for LAFCO operations.

FY 2004-2005 brings a number of fiscal challenges to LAFCO. These challenges include increasing health care and retirement costs and the elimination of the Unincorporated Islands Program funding. The Islands funding was used in prior fiscal years to offset salary/benefits costs for two of LAFCO's Policy Analyst positions. Designed and funded as a three-year program, the Islands Program funding will be fully exhausted by the end of the FY 2003-2004 fiscal year. The key fiscal issues are addressed in detail below.

Rising Health Care/Retirement Costs

The chart below provides your Commission with a comparison of LAFCO's rising retirement and health care costs for Fiscal Years 2002-2003, 2003-2004 and 2004-2005. While LAFCO is an independent agency from the County, its employees share commensurate benefit packages offered to County employees, including participation in the Orange County Retirement System (OCERS) and health insurance benefits.

	FY 02-03	FY 03-04	FY 04-05
Retirement	\$60,090	\$70,554	\$104,292
Health Care	\$43,060	\$45,383	\$56,448

Increasing costs for employee health care and retirement are a statewide issue, with California's medical premium increases significantly outpacing those of the country as a whole. Recent rate increases in California are attributed to a number of factors, including changes to managed-care plans in California allowing consumer access to more doctors and hospitals and rising hospital expenses to meet new nursing staffing requirements and seismic retrofit requirements. In addition, fewer insurers are now operating in California, giving them more control of premium rates. Rising retirement costs are largely attributable to the overall decline in the stock market during the last few years which has adversely affected OCERS reserves. County projections indicate a continued rise in retirement costs for FY 2005-2006.

April 14, 2004
Proposed FY 2004-2005 LAFCO Budget
Page 3

Unincorporated Islands Program

The Unincorporated Islands Program will expire in July 2004. The Islands Program is a collaborative program of the County, League of Cities and LAFCO to annex 50 small, unincorporated islands in Orange County within three years. Since the program's inception, 21 small islands have been successfully annexed.

In June 2000, your Commission adopted a three-year work program and resource plan to fund the Islands Program. The total cost of the work program was \$297,000 plus two full time staff positions. The County agreed to fully fund the first two years of the Islands Program and provide two full time staff positions for two years. Current costs for the third and final year of the program are fully funded through the LAFCO budget.

In April 2003, both of LAFCO's limited term Policy Analyst positions were due to expire. Policy Analyst Jay Wong departed LAFCO and returned to a position within the County's CEO department. On the recommendation of LAFCO's personnel committee, the Commission converted the other position from a limited-term to a permanent position, allowing Policy Analyst Kim Koeppen to remain with LAFCO. Funding for this position in FY 2003-2004 is funded at 50% from the Unincorporated Islands budget and 50% from the regular LAFCO budget. In FY 2004-2005, this position is fully funded through the regular LAFCO budget.

Budget Overview - Proposed LAFCO 2004-2005 Budget

Despite the increased costs outlined above, the proposed FY 2004-2005 LAFCO budget is static for our funding agencies, with expenditures (less revenues) totaling \$930,920. The County, cities and special districts will equally divide this cost, each paying \$310,306. This is equivalent to the funding agencies' contributions to LAFCO for FY 2001-2002, FY 2002-2003, and FY 2003-2004. It is also consistent with the Executive Committee's direction to staff to not increase funding agency contributions for FY 2004-2005 above current year levels. Given the rising costs of employee health care and retirement, in addition to expected cost increases in LAFCO's office lease and overall office expenses, FY 2004-2005 will likely be the last year that LAFCO can be fully funded without increasing contributions from our funding agencies.

City and Special District Contributions

Individual city and special district contributions for the proposed FY 2004-2005 budget have been calculated by staff using the cost allocation formulas

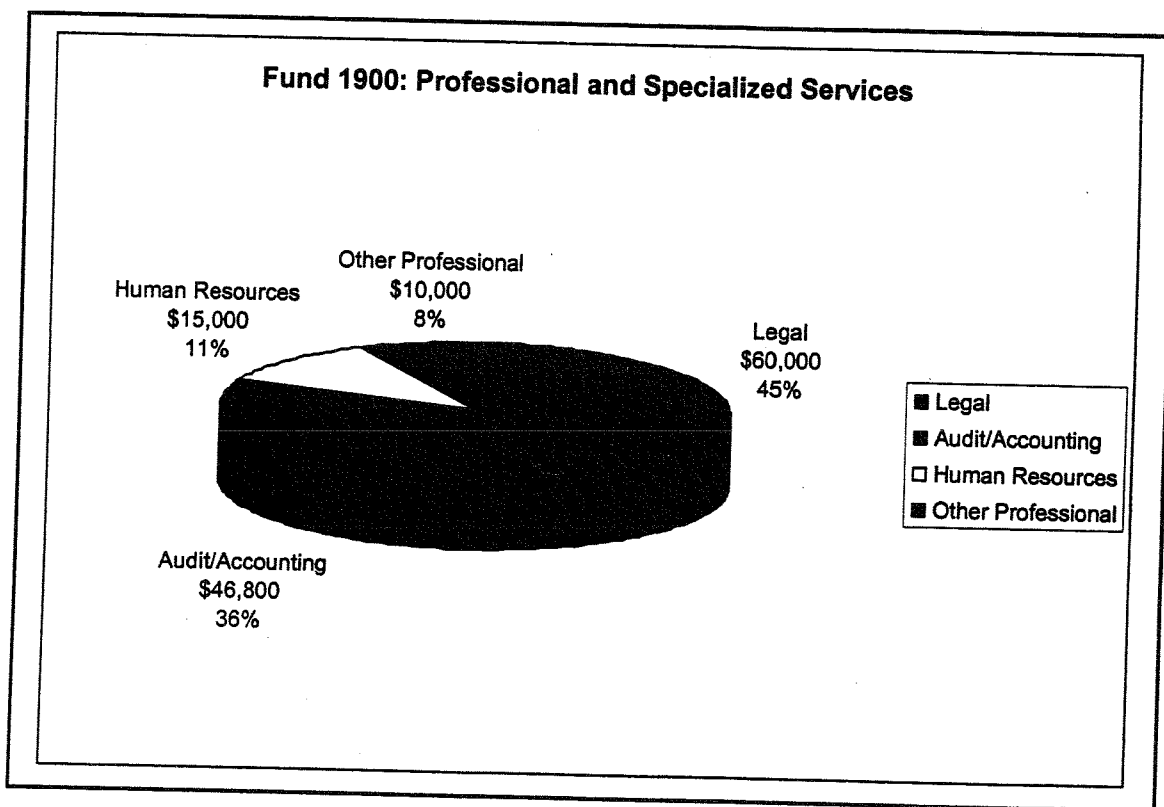
previously adopted by the Independent Special Districts of Orange County and the Orange County League of Cities. City and special district contribution summaries are included as Exhibits C and D, respectively.

Trust Fund Revenues

Staff was able to develop a budget which remains static for our funding agencies for the fourth consecutive fiscal year despite increasing costs for retirement and health care and the loss of Islands funding. This is possible due to higher than expected revenues from FY 2003-2004, specifically moneys from the El Toro and Talega trust accounts. The trust accounts were set up by the project proponent to reimburse LAFCO staff for extraordinary staff time and costs in processing both of these complex annexations. Both projects were closed out during FY 2003-2004.

Professional and Specialized Services Costs

The "Professional and Specialized Services" category is the largest fund in the services and supply account totaling \$131,800. It includes bookkeeping and accounting/auditing services and contracted services for legal counsel, human resources, and other professional services. The percentage and distribution of these costs are depicted on the chart below:



April 14, 2004
Proposed FY 2004-2005 LAFCO Budget
Page 5

For reference, a summary listing of all LAFCO expenditure categories is included as Exhibit B.

Conclusion

The proposed LAFCO budget for FY 2004-2005 is consistent with the guiding principles outlined by the Executive Committee. The proposed budget is static in its funding demands by maintaining level funding contributions for our funding agencies. Finally, it provides sufficient funding to carry out your Commission's adopted work plan for the next fiscal year.

Recommendation

The Acting Executive Officer recommends that the Commission:

1. Adopt the Proposed FY 2004-2005 Local Agency Formation budget, and direct the Acting Executive Officer to distribute the proposed budget for review and comment to the Board of Supervisors, each city, the city selection committee, each independent special district and the independent special district selection committee.

Respectfully submitted,



BOB ALDRICH

Exhibits:

- A - Proposed FY 2004-2005 LAFCO Budget
- B - LAFCO Expenditure Categories
- C - Projected City Contributions
- D - Projected Special District Contributions

EXHIBIT A

**Local Agency Formation Commission
Proposed Budget
Fiscal Year 2004/2005**

	FY 02/03 Actual	FY 03/04 Approved Budget	FY 03/04 Projected Actual	FY 04/05 Proposed Budget	
Revenues:					
Prior year's unspent budget	\$ -	35,395	45,204	173,890	
Prior year's project revenues		87,000	112,222	-	
7590 LAFCO Apportionment	930,920	930,920	930,920	930,920	Funding agencies' contributions held constant for 4th consecutive year
7580 Application Fees	68,488	20,000	143,367	20,000	
6610 Interest	17,875	20,000	22,445	20,000	
Total Revenues	1,017,283	1,093,315	1,254,158	1,144,810	Includes revenues from MCAS El Toro
Expenditures:					
Salaries	494,189	524,031	516,764	572,925	Includes 7% increase for budgeting purposes + 1/2 analyst salary previously funded by Islands Program
Retirement Benefits	60,090	60,682	70,554	104,292	
0301 Unemployment Ins	679	754	775	859	32% increase over FY 03/04
0305 Salary Continuance	2,599	2,966	3,013	3,048	
0306 Health Insurance	37,168	43,060	45,383	56,448	20% increase over FY 03/04
0308 Dental Insurance	5,143	5,945	5,547	5,488	
0309 Life Insurance	1,051	1,358	1,092	1,240	
0310 Acc Death Ins	205	200	220	155	
0319 Other Insurance	692	580	789	624	
0352 Worker's Comp	2,216	3,296	3,528	4,240	Benefits tied to County administrative management positions
2405 Optional Benefit Plan	14,780	13,500	13,500	18,500	
0401 Medicare	5,976	7,290	6,744	8,278	
Benefits and Insurance	70,509	78,949	80,591	98,880	
0700 Information Technology	1,844	2,400	10,163	8,000	
0701 Telephone	15,042	16,000	12,652	14,000	
1000 Cleaning and maintenance	9,767	8,000	8,337	-	New LAFCO office lease includes cleaning and maintenance costs
1100 Insurance	29,104	41,143	41,143	40,533	
1300 Maint-Equipment	-	-	127	70	
1400 Maint-Building	4,763	1,800	6,933	3,000	
1402 Minor Alterations	509	-	-	-	
1600 Membership	2,070	2,070	7,100	7,500	
1700 Miscellaneous Expenses	9,234	-	-	-	
1701 Municipal Service Reviews	-	100,000	57,490	42,510	
1800 Office Expense	35,652	25,000	25,885	26,500	
1900 Professional Services:	160,927				
Legal		65,000	53,737	60,000	\$40K Accounting \$6.8K Annual Audit
Audit/Accounting		41,200	37,249	46,800	
Human Resources		5,000	16,984	15,000	Includes Commission-approved contract for EO recruitment
Other professional		25,000	62,536	10,000	
Mapping	-	-	-	10,000	
1912 Investment Admin Fees	1,208	1,240	1,245	1,260	
2000 Public Noticing	3,422	18,000	5,032	6,000	New office lease includes cleaning, maintenance and utility costs
2100 Rents & Leases	5,086	6,800	4,392	27,600	

EXHIBIT A

**Local Agency Formation Commission
Proposed Budget
Fiscal Year 2004/2005**

	FY 02/03 Actual	FY 03/04 Approved Budget	FY 03/04 Projected Actual	FY 04/05 Proposed Budget	
2400 Special Dept Exp	18,742	35,000	19,855	25,000	← Commissioner stipends = \$20,000 Training = \$5,000
2600 Transportation	11,459	11,000	12,357	12,940	
2700 Travel - Meetings:	28,314	15,000			
Travel			8,204	4,000	
Meeting expenses			10,449	8,000	
2800 Utilities	10,148	10,000	10,488	-	← Office lease includes
Subtotal Services & Supplies	<u>347,291</u>	<u>429,653</u>	<u>412,359</u>	<u>368,713</u>	
Total Expenditures	<u>972,079</u>	<u>1,093,315</u>	<u>1,080,269</u>	<u>1,144,810</u>	← 5% overall increase
Revenues over expenditures	<u>\$ 45,204</u>	<u>-</u>	<u>173,890</u>	<u>(0)</u>	

EXHIBIT B

LAFCO Budget Expenditure Categories

The following summarizes the expenditure categories used in the proposed FY 2004-2005 LAFCO Budget:

Salaries, Retirement and Employee Benefits

These accounts are used to pay for LAFCO employee salaries and benefits, including retirement, unemployment insurance, health and dental insurance, workers compensation and Medicare. This category includes regular and extra help employees.

Communications (0700)

This account is used to pay for the costs associated with the telephone, fax, modem lines and Internet access.

Insurance (1100)

This account is used to pay for required commercial crime and liability insurance coverage for staff and Commissioners.

Maintenance/Equipment (1300)

These costs include the maintenance of the office computers, typewriters, and the assigned cost of GSA communication personnel at LAFCO hearings.

Memberships (1600)

This account is used to pay for Orange County LAFCO's membership in CALAFCO and other organizations.

Municipal Service Reviews (1701)

This category includes both direct costs and consultant assistance necessary to conduct municipal service reviews.

Office Expense (1800)

This category provides for the purchase of computer and office supplies/equipment and software for on-going office automation requirements.

Professional/Specialized Services (1900)

This category covers the costs for LAFCO legal counsel through the law offices of Best, Best & Krieger (BB&K), human resources administration through Alcock & McFadden, Inc., and bookkeeping and accounting services through Conrad Business Services, Inc. This account also pays for a certified public accounting firm to conduct mandated annual audits of LAFCO's financial statements project and miscellaneous Commission support services including map review and preparation through the County Surveyor.

Publications/Legal (2000)

This category covers the cost of legal noticing.

Rents/Leases Equipment (2100)

This account reflects costs associated with rental and maintenance of office equipment such as the copier and postage meter.

Special Department Expense (2400)

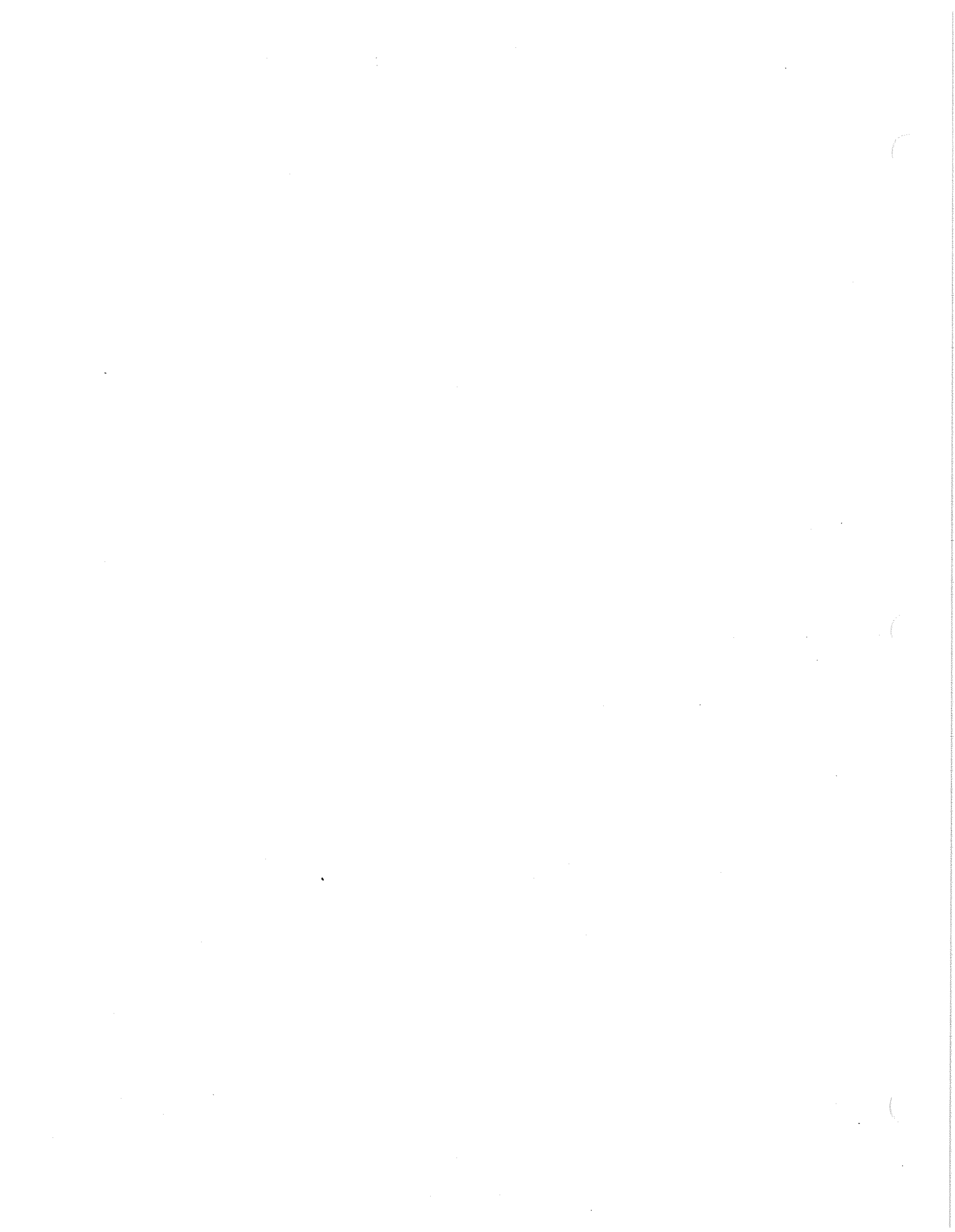
This budget category is use to pay for Commissioner stipends, staff training, and upgrades to our mapping data base.

Transportation & Travel - General (2600)

This account is used to provide funding for the costs associated with Commissioner parking (i.e., parking debit cards), mileage reimbursement for Commissioners and staff, and the Executive Officer's automobile allowance.

Transportation & Travel - Meetings (2700)

This category represents costs associated with Commissioners and staff attending CALAFCO workshops and conferences.





April 30, 2004

PLACENTIA LIBRARY DISTRICT
411 E. CHAPMAN AVENUE
PLACENTIA, CA 92870

DEAR MS DONNA SILOTI:

You are a valued customer of VSP. We hope that you and your employees have enjoyed a positive outcome with all aspects of our services.

Your Plan term expires on July 31, 2004, and we are pleased to offer you another period of quality coverage. An evaluation of the underwriting pool in which your group participates has been conducted. Our membership records indicate that your company has 25 or fewer total employees and, therefore, qualifies for our special rating program. This special discount program is one more way VSP is helping small employers obtain affordable, quality vision care coverage. Please see your renewal period and rates below.

Group Name: PLACENTIA LIBRARY DISTRICT
Group Number: 12099603
Renewal Period: August 1, 2004 - July 31, 2006
Current Rate: \$11.01/15.28/26.19
New Rate: \$11.68/16.08/27.32

Please review the new contract carefully, since some of the provisions may have changed from your prior contract. Additionally, please keep a copy of this letter, given that it serves as your Notice of Renewal.

If you would like to explore other options to enhance your program, or if you wish to examine cost-saving alternatives, please contact your VSP Account Executive, Kelly Hess, at (800) 852-7600. VSP has many different levels of benefit coverage available to accommodate your needs.

We appreciate your business and value our continued relationship with your organization.

To renew your contract and maintain continuous service, please have your representative sign the bottom portion of this letter and return it to VSP in the enclosed envelope, or fax it to 916-851-4855.

Group Name: PLACENTIA LIBRARY DISTRICT
Group Number: 12099603
Renewal Period: August 1, 2004 - July 31, 2006
Renewal Rate: \$11.68/16.08/27.32

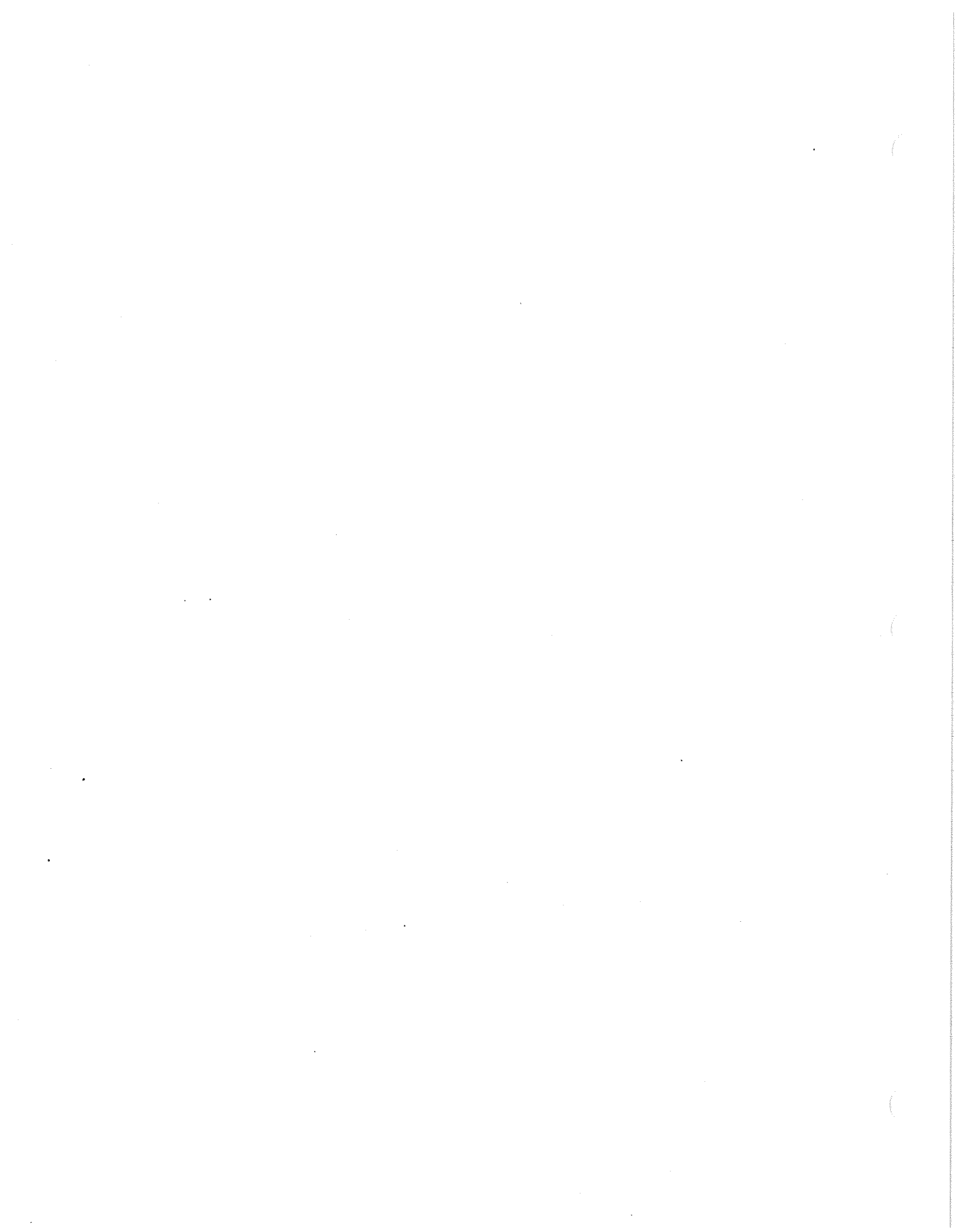


Authorized Group Representative Signature

VSP will produce your renewal contract when we have received this signed confirmation slip.

cc: STORMY WALDECK
21641 KILLARNEY
EL TORO, CA 92630

PACSOUTH TEAM 4488





One Ameritas Way / P.O. Box 81889 / Lincoln, NE 68501-1889
(402) 467-7845 / (800) 659-2223



ELISA DIRECTOR
PLACENTIA LIBRARY DISTRICT
411 E CHAPMAN AVE
PLACENTIA CA 92870-6101

April 26, 2004

Re: Group Policy #010-019000-05435

Dear Policyholder:

An experience rating review of the Preferred Dental Protection Trust has just been completed. The renewal rates enclosed are reflective of these considerations.

Beginning July 1, 2004, your monthly rates will be changed:

from: Employee	31.10	to: Employee	32.50
1 Dependent	29.70	1 Dependent	31.30
2+ Dependent	70.10	2+ Dependent	73.60

Should you be interested in other plan options or additional coverages, Ameritas would be pleased to offer those options through your insurance agent.

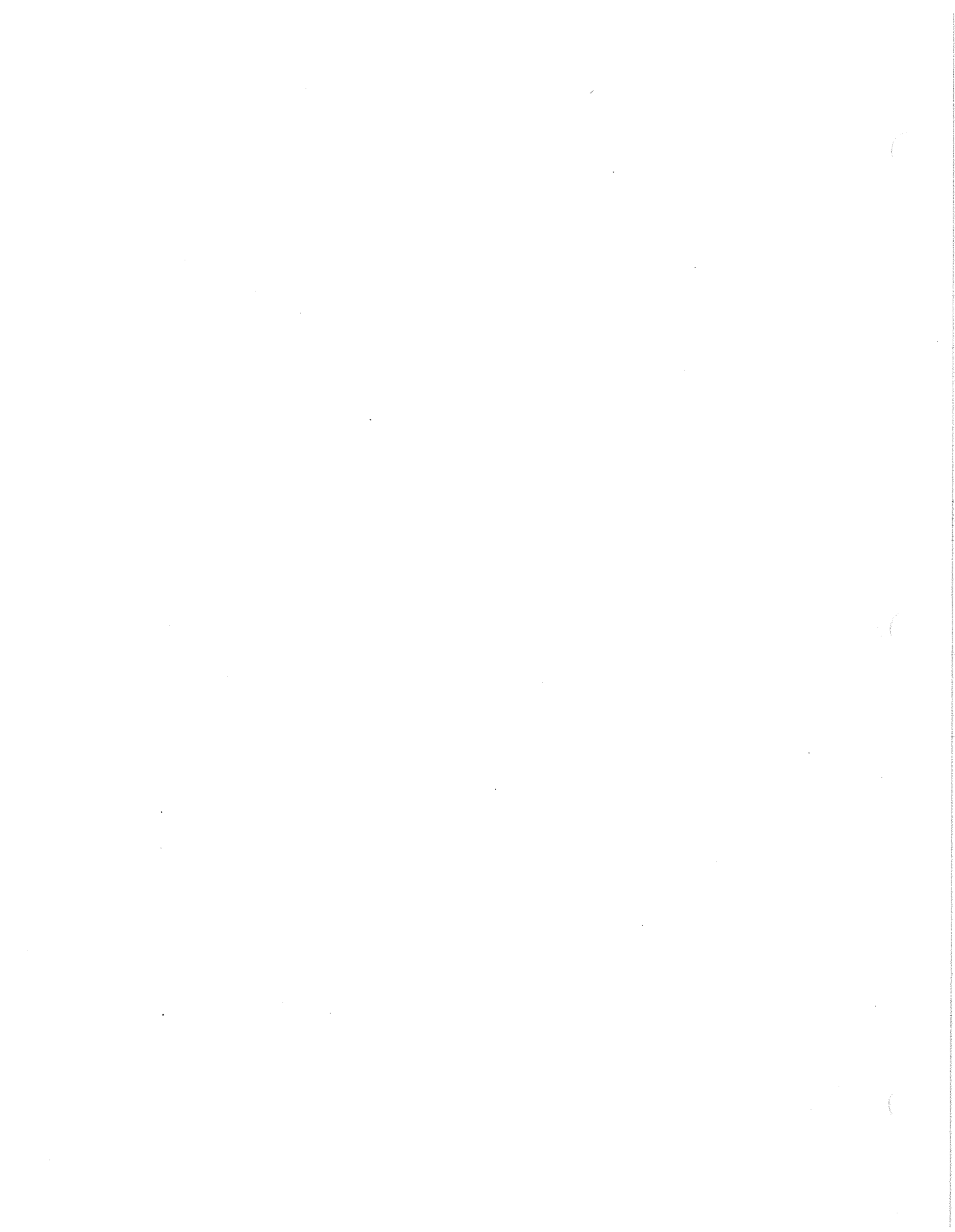
We appreciate the confidence you have shown Ameritas by selecting us as your dental and/or vision insurance carrier. We hope we have met your expectations in providing a quality product with the highest level of service. We look forward to continuing this service for many years.

Sincerely,

Group Underwriting Department



cc: WILLIAM A WALDECK
19600 FAIRCHILD STE 140
IRVINE CA 92612-2509



Mervyn's 2004 Community Giving Program Grant Application

Instructions: To apply, complete this official application in type or produce a document similar format. Please do not handwrite. This form may also be downloaded at mervyns.com. Completed applications must be submitted by May 31, 2004.

Date of Application 05/06/2004
 Legal Name of Organization PLACENTIA LIBRARY LITERACY SERVICES Tax ID Number NA
 Address/City/County/State 411 E. Chapman Ave. Placentia, Orange Co., CA
 Zip (include 4-digit postal code) 92870-6198
 Organization's Telephone (714) 524-8408x215 Fax (714) 528-8236
 E-mail jroberts@placentialibrary.org Web Site www.placentialibrary.org
 Executive Director's Name Elizabeth D. Minter Telephone (714) 528-1925x201
 Grant Contact Name Jim Roberts Title Literacy Coordinator Telephone (714) 524-8408x215
 Program Title Families for Literacy (FFL) Program Date(s) FY2004-2005
 Amount Requested \$ 5000.00 Previous Mervyn's Grants: 2003 \$ 2,000 2002 \$ NA 2001 \$ NA
 Have you ever received a grant from (check all that apply): Target Marshall Field's
 To which Mervyn's store did you submit your application? 0026

Focus Area:

For which Mervyn's grantmaking focus area is this project the best fit (please check only one):

- Education
- Arts

Communities Served

Information in this section is for reporting purposes only and has no bearing on the acceptance or rejection of your proposal. If your organization does not keep this kind of information, please provide your best estimates for each category.

A. Gender (check primary group)

- Females Only
- Males Only
- Both Genders

B. Ethnicity (check all that apply)

- Asian/Pacific American
- BI/Multi Racial
- African American
- European American
- Latino/Hispanic/Chicano American
- Native American
- Other

C. Age Group (check all that apply)

- Babies/Toddlers (under 5)
- Children (5-14 years)
- Youth/Adolescents (15-19 years)
- Young Adults (20-25 years)
- Adults
- Aging/Elderly/Senior Citizens

D. Primary Population Served (check up to three)

- Blind/Vision Impaired
- Deaf/Hearing Impaired
- Economically Disadvantaged
- Gay/Lesbian/Transgender
- Immigrants/Newcomers/Refugees
- Mentally/Emotionally Impaired
- Physically Impaired
- Single Parents
- General Public

mervyn's

Instructions: To apply, complete this official application in type or produce a document similar to the following format. Please do not handwrite. This form may also be downloaded at Mervyns.com. Completed applications must be submitted by May 31, 2004.

Organization Description

Provide 2-3 sentences regarding your organization, including a summary of mission and/or objectives.

Families for Literacy (FFL) is a component of the Placentia Library Literacy Services in the Placentia Library District. FFL is the only library based service in North Orange County that targets limited English speaking parents with pre-school age children. The object of FFL is to provide one-on-one tutoring to all members of qualified families in order to lay the foundation of life-long literacy.

Project Description

Provide a summary that includes the project's contents, why it is needed, and how it will have a positive effect. Please also include marketing and promotional plans, ticket prices, or fees for performances or events, if applicable.

One of the primary goals of the FFL program is to empower parents to be their child's first teacher. When FFL provides one-on-one tutoring to both the parent(s) and the child (children) the importance of reading in English is demonstrated and established at a very formative age. FFL provides at least one free, English, book to each child every month; this enables families to establish an English language library at home. In FY 2003-2004, thirty-three families participated in the FFL program and 95% were native speakers of languages other than English. The funds from the Mervyn's Community Giving Program will help the Placentia Library Literacy Services to attain this goal.

Volunteers

Are there any opportunities for volunteer involvement in association with this grant/project? If yes, please describe.

The FFL program relies on volunteer involvement. Teen and adult volunteers are asked to make a six-month commitment to the program. All FFL volunteers are required to attend a three-hour training workshop and an additional one hour orientation with the FFL coordinator. Volunteers are asked to tutor for 1-2 hours each week. In FY 2003-2004, forty-one volunteer tutors participated in the FFL program. We would be proud to have local Mervyn's employees join our team of literacy volunteers.

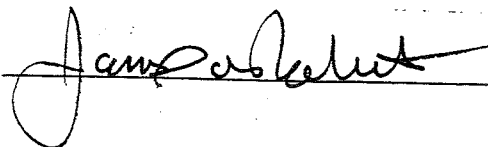
The following attachments must be submitted with this application*:

- A project or program detailing budget expenses and anticipated income sources (including donors and their contribution levels)
- A current list of business and foundation donors with their contribution levels
- A current annual operating budget with income and expenses
- A copy of your organization's current IRS 501(c)(3) status
- A list of your organization's Board of Directors, including names, titles and affiliations

*Schools or units of government: Submit request on official letterhead and attach only the first two documents requested.

Authorization

Signature of person submitting this application



Date

5/5/04

MERVYN'S
Grant Application (continued)
Placentia Library Literacy Services

Attachment 1:

A project or program detailing expenses and anticipated income sources.

Families for Literacy (FFL), a component of the Placentia Library Literacy Services.

Anticipated expenses:

20 hours per week part-time FFL Coordinator	\$15,000
Books and other materials (free) for FFL children	5,000
FFL programming	2,000
Total	\$22,000

Anticipated funding:

California State Library	\$10,000
Total	\$10,000

MERVYN'S
Grant Application (continued)
Placentia Library Literacy Services

Attachment 2

A current list of business and foundation donors with their contribution levels.

Families for Literacy (FFL), a component of the Placentia Library Literacy Services.

Anticipated donors:

Target	\$2,000
Placentia Rotary Club	1,000
Wells Fargo Bank	1,000
Sam's Club	500
Total	\$4,500

Anticipated donors and funding:

California State library	\$10,000
Donors	3,500
Total	\$13,500

TARGET STORES 2004 COMMUNITY GIVING PROGRAM GRAN

Instructions: To apply, complete this official application in type or produce a document *(District addenda not included)*
 Please do not handwrite. This form may also be downloaded at www.target.com. Complete by May 31, 2004.

Date of Application: 05/06 / 2004
 Legal Name of Organization: Placentia Library Literacy Services Fax ID Number: NA
 Address/City/County/State: 411 E. Chapman Ave. Placentia, Orange CO. CA Zip: 92870-6198
 Organization Telephone: (714 528-1925 Fax: (714 528-8236 E-mail: jroberts@placentialibrary.org
 Organization Web Site: www.placentialibrary.org
 Executive Director Name: Elizabeth D. Minter Telephone: (714 528-1925x202
 Grant Contact Name: Jim Roberts Title: Literacy Coordinator Telephone: (714 528-8408x215
 Program Title: Families for Literacy (FFL) Program Date(s): FY 2004-2005 Amount Requested: \$5000.00
 Previous Target Grants: 2003: \$ 1,000 2002: \$ NA 2001: \$ NA
 Have you ever received a grant from (check all that apply): Marshall Field's Mervyn's
 Which Target store did you submit your application to: Target # 293

FOCUS AREA

For which Target Stores' grantmaking focus area is this project the best fit (please check only one):

- Early Childhood Reading Arts Family Violence Prevention

COMMUNITIES SERVED INFORMATION

Information in this section is for reporting purposes only and has no bearing on the acceptance or rejection of your proposal. If your organization does not keep this kind of information, please provide your best estimates for each category.

GENDER: (check primary group)

- Females only Males only Both genders

ETHNICITY: (check all that apply)

- Asian/Pacific American Bi/Multi-Racial African American
 European American Latino/Hispanic/Chicano American Native American
 Other

AGE GROUP: (check all that apply)

- Babies/Toddlers (under 5) Children (5-14 years) Youth/Adolescents (15-19 years)
 Young Adults (20-25 years) Adults (21-50) Aging/Elderly/Senior Citizens

PRIMARY POPULATION SERVED: (check up to three)

- Blind/Vision Impaired Deaf/Hearing Impaired Economically Disadvantaged
 Gay/Lesbian/Transgender Immigrants/Newcomers/Refugees Mentally/Emotionally Impaired
 Physically Impaired Single Parents General Public

Instructions: To apply, complete this official application in type or produce a document identical to the following format. Please do not handwrite. This form may also be downloaded at www.target.com. Completed applications must be submitted by May 31, 2004.

ORGANIZATION DESCRIPTION

Provide 2-3 sentences regarding your organization including a summary of mission and/or objectives.

Families for Literacy (FFL) is a component of the Placentia Library Literacy Services in the Placentia Library District. FFL is the only library based service in North Orange County that targets limited English speaking parents with pre-school age children. The object of FFL is to provide one-on one tutoring to all members of qualified families in order to lay the foundation of life-long literacy.

PROJECT DESCRIPTION

Provide a project summary that includes the project's contents, why it is needed, and how it will have a positive effect.

One of the primary goals of the FFL program is to empower parents to be their child's first teacher. When FFL provides one-on-one tutoring to both the parent(s) and the child (children) the importance of reading in English is demonstrated and established at a very formative age. FFL provides at least one free, English, book to each child every month; this enables families to establish an English language library at home. In FY 2003-2004, thirty-three families participated in the FFL program and 95% were native speakers of languages other than English.

VOLUNTEERS

Are there any opportunities for volunteer involvement in association with this grant/project? If yes, please describe.

The FFL program relies on volunteer involvement. Teen and adult volunteers are asked to make a six-month commitment to the program. All FFL volunteers are required to attend a three-hour training workshop and an additional one hour orientation with the FFL coordinator. Volunteers are asked to tutor for 1-2 hours each week. In FY 2003-2004, forty-one volunteer tutors participated in the FFL program. Target employee volunteers will be a welcomed addition to our literacy team.

SUBMITTING THE APPLICATION

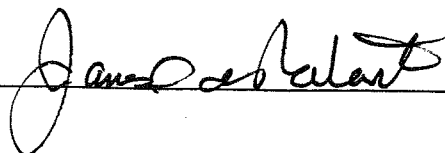
The following attachments must be submitted with this application*:

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- A current list of business and foundation donors with their contribution levels
- A current annual operating budget with income and expenses
- A copy of your organization's current IRS 501(c)(3) status
- A list of your organization's Board of Directors, including names, titles and affiliations

* *Schools or units of government:* Submit request on letterhead and attach only the first two documents requested.

AUTHORIZATION

Signature of person submitting this application



Date

5/5/04

TARGET
Grant Application (continued)
Placentia Library Literacy Services

Attachment 1:

A project or program detailing expenses and anticipated income sources.

Families for Literacy (FFL), a component of the Placentia Library Literacy Services.

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Total	\$22,000

Anticipated funding:

California State Library	\$10,000
Total	\$10,000

TARGET
Grant Application (continued)
Placentia Library Literacy Services

Attachment 2

A current list of business and foundation donors with their contribution levels.

Families for Literacy (FFL), a component of the Placentia Library Literacy Services.

Anticipated donors:

Mervyn's	\$1,000
Placentia Rotary Club	1,000
Wells Fargo Bank	1,000
Sam's Club	500
Total	\$3,500

Anticipated donors and funding:

California State library	\$10,000
Donors	3,500
Total	\$13,500

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director *EDM*

SUBJECT: **Legislative Issues and a Review of the Status of the State Budget and State Library Budget**

DATE: May 24, 2004

BACKGROUND

The recent Legislative Alerts from the California Special Districts Association and the California Library Association are contained in Agenda Item 22.

Trustee De Vecchio attended the joint worksession of the Independent Special Library Districts Boards of Trustees at the Buena Park Library District on Saturday, May 8, 2004 at 9:00 A.M. The Agenda is Attachment A. In addition to the three trustees from Palos Verdes, three trustees from Buena Park and one trustee from Placentia the three Library Directors were present and California Special Districts Association Legislative Coordinator Geoffrey Neil joined the meeting by speakerphone. Following the presentation by Mr. Neil and a discussion of the potential outcomes of the current State Budget process it was decided to authorize the Palos Verdes Library District Board of Trustees to speak on behalf of the Independent Special Library Districts with the California Legislature at the Assembly and Senate Local Government and/or Budget Committee Hearings. The other Districts were asked to provide a Resolution authorizing the Palos Verdes Trustees to speak on their behalf. It was also decided that the group would meet again on June 19 (subsequently changed to June 5) at 9:00 A.M. to discuss the progress of the State Budget process and to determine if future action is necessary.

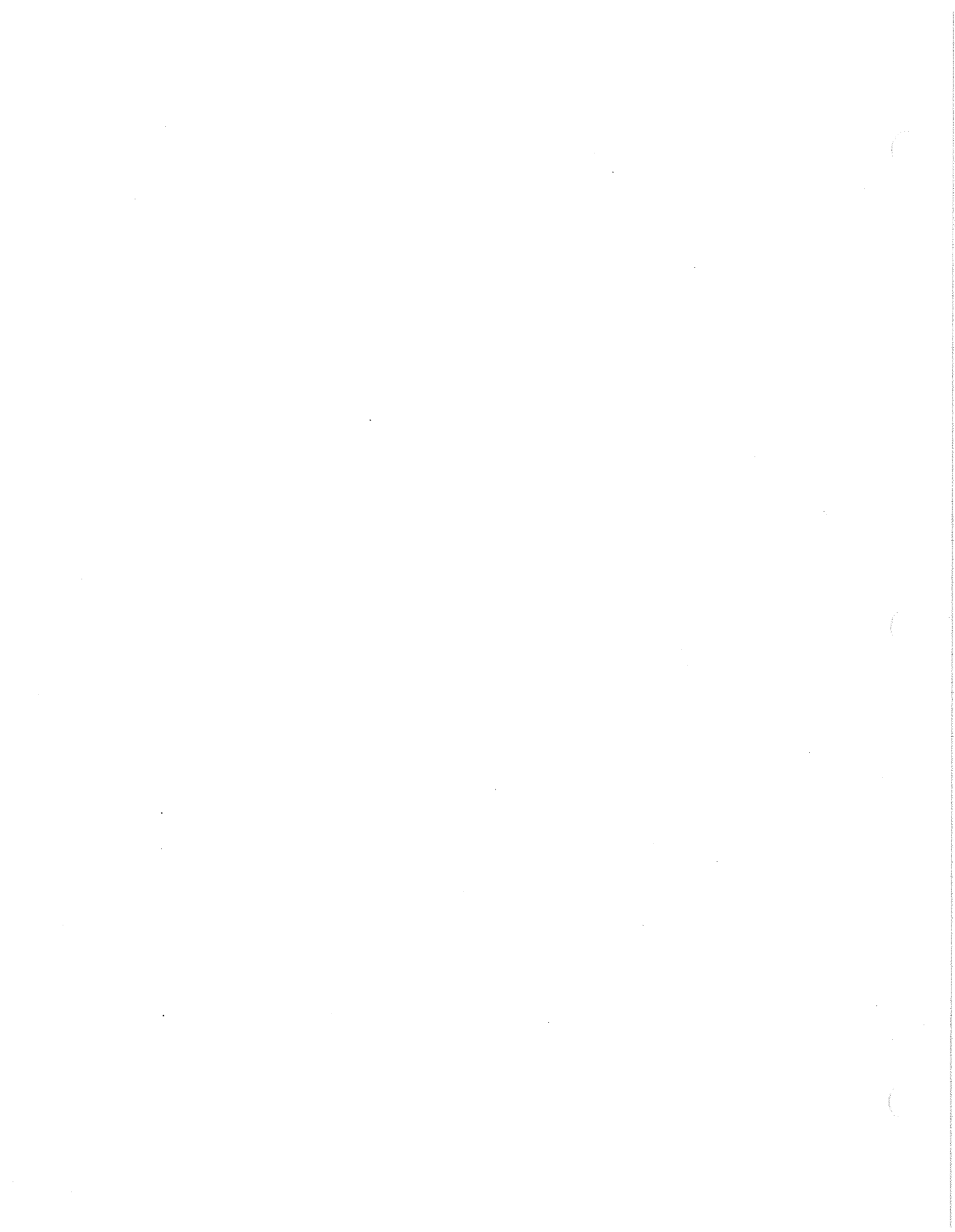
The background information for the June 5 meeting is Attachment B.

The proposed Resolution of Authorization is Attachment C.

The Board should discuss whether it is going to send any letters of support for the Governor's May Revised Budget and organize their preparation and distribution.

RECOMMENDATION

1. Determine who will attend the Joint Worksession of the Independent Special Library Districts Boards of Trustees on June 5, 2004 at 9:00 A.M. at the Buena Park Library.
2. Motion to Read Resolution 04-02 by Title only.
3. Motion to Adopt Resolution 04-02.



AGENDA

SPECIAL MEETING Worksession on Legislative Issues of Independent Special District Libraries

Saturday, May 8, 2004
9:00 A.M.
Buena Park Library
7150 La Palma Avenue
Buena Park, CA 90620
Library Board Room

AGENDA DESCRIPTIONS: *The Agenda descriptions are intended to give members of the public notice and a general summary of items of business to be transacted or discussed. The Board may take any action which it deems to be appropriate on the Agenda and is not limited in any way by the notice of the recommended action.*

REPORTS AND DOCUMENTATION: *Reports and documentation relating to Agenda items are on file in the Administrative Office and the Reference Department of Placentia Library District, and are available for public inspection. Any person having any question concerning any Agenda item may call the Library Director at 714-528-1925, Extension 203.*

1. Oral Communications

At this time, in accordance with California Government Code Section 54954.3, members of the public may address the Library Board of Trustees on any matter within the jurisdiction of the Board.

In accordance with California Government Code Section 54954.3, members of the public are also permitted to address the Library Board of Trustees on specific Agenda Items before and at the time that an Item is being considered by the Board.

Action may not be taken on items not on the Agenda except in emergencies or as otherwise authorized by Government Code Section 54954.2(b).

2. Introduction and Overview of Each District.

3. Legislative History

Presentation: Elizabeth Minter, Library Director
Placentia Library District

4. Current Status of State Budget

Presentation: California Special Districts Association Representative

5. Possible Joint Approaches

6. Future Joint Meetings/Efforts

ADJOURNMENT

7. Review of Action Items.

No action or discussion shall be taken on any item not appearing on the posted Agenda, unless authorized by law.

8. Adjourn

*****CERTIFICATION OF POSTING*****

I, Donna Siloti, Administrative Assistant for Placentia Library District, hereby certify that the Agenda for the May 8, 2004 Special Meeting of the Independent Special District Library Trustees was posted on Tuesday, May 4, 2004.

Donna Siloti

From: "Katherine Gould" <kgould@palos-verdes.lib.ca.us>
To: <lmazerov@buenapark.lib.ca.us>, <eminter@placentiallibrary.org>
Subject: RE: Re: governor's message and letter for supporters

Jane Jones and Bob Lee gave an update on their trip to Sacramento at our meeting last night. The message they brought back is the importance of the special library districts speaking with one voice - to that end they have asked if there is any possibility of having our next trustees and directors networking meeting BEFORE the state budget is finalized on June 15th. My Trustees are mostly retired, so we could even be available on a weekday....could you let me know if there are any options for meeting earlier than planned?

Also, the CSDA email we received last night was confusing and concerning as (1) it reads to me that the additional ERAF contribution for special districts will be 25% of net property tax revenues, when my understanding had been that the most likely scenario was an additional 25% of our current ERAF contribution. For us the difference is over \$600,000 and (2) the newsletter is silent on the special library exemption (so-called Dills bill) and in fact on its face says there are NO exemptions. This is contrary to the verbal advice we received from Geoff Neill, and to the information we have received from CLA.

I have left a message for Geoff Neill asking for clarification - but if you have any further information please give me a call or send an email!

Kathy

>From: lmazerov@buenapark.lib.ca.us [mailto:lmazerov@buenapark.lib.ca.us]
>Sent: Thursday, May 13, 2004 9:38 PM
...snip...
>>meeting. I was very
>>>impressed with Liz' presentation and learned a lot
>>from everyone.
>>>
>>>Louise
>>



From: "Katherine Gould" <kgould@palos-verdes.lib.ca.us>
To: <drobles@blackgold.org ...snip... net>, <alibadmin@pacbell.net>
Cc: "Louise Mazerov" <lmazerov ...snip... eminter@placentialibrary.org>
Subject: Special Library District cooperation re state budget

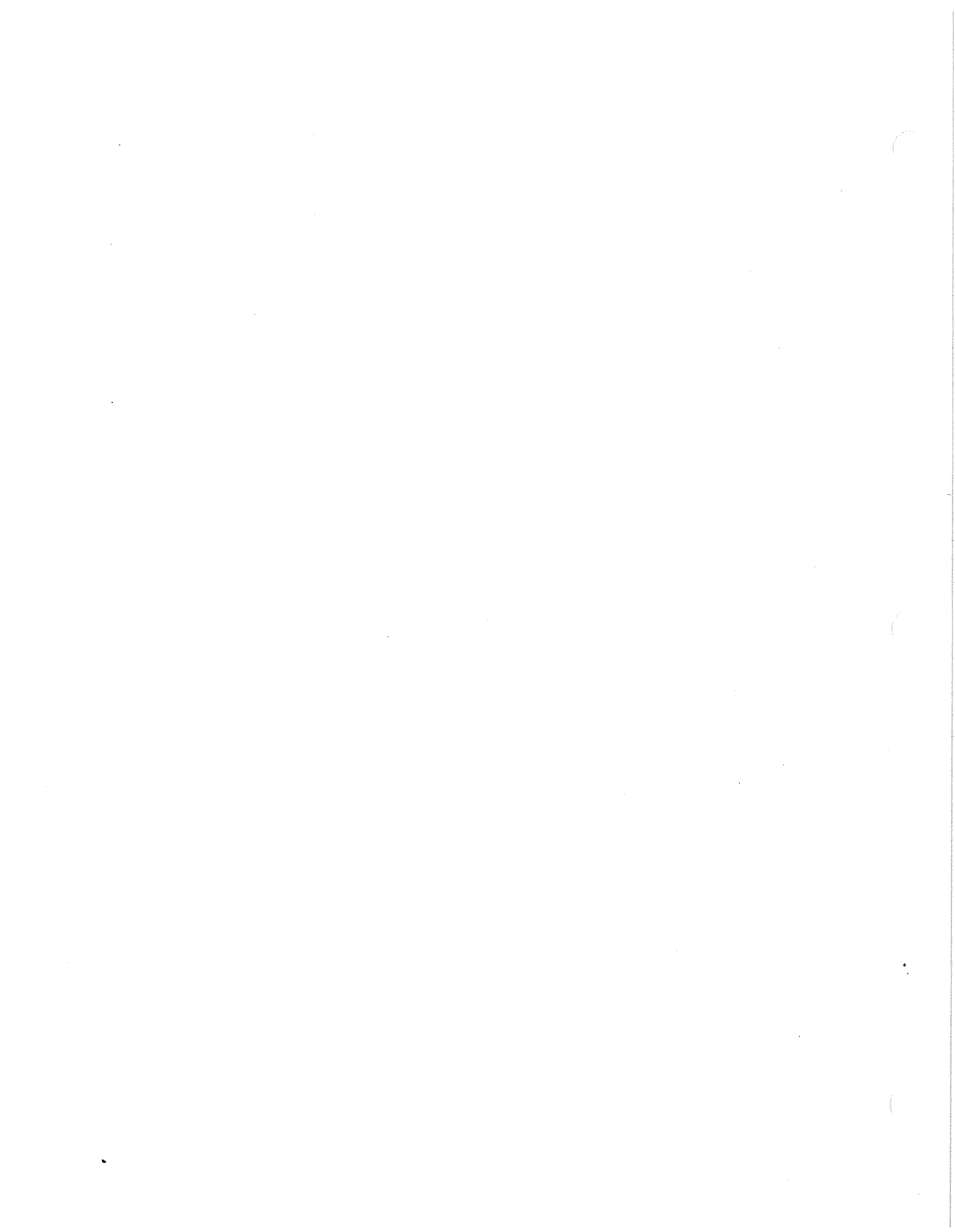
Following on a successful meeting between Directors and Trustees of the Buena Park, Palos Verdes, and Placentia Library Districts I am writing to ask you and your Trustees to participate in a meeting of Special District Directors and Trustees on June 5 from 9-11AM at the Buena Park Library. The purpose of the meeting is to discuss joint approaches to the current state budget deliberations.

The current budget situation as I understand it from CSDA and CLA is:

- The "deal" between the Governor and local governments calls for a \$1.34 billion **additional** shift of local property tax revenue to ERAF in each of 04/05 and 05/06 in exchange for constitutional protections beyond 06. Special Districts share of this additional shift is \$350 million in each of the next two fiscal years. As part of the deal all previous caps, exemptions, waivers, etc. have been eliminated and a new contribution formula established. Non-enterprise special districts are required to make an **additional** ERAF contribution of 25% of their net ad valorem property tax revenue (i.e. 25% of all property-value based property taxes, so not parcel taxes, net of the current ERAF contribution level). The sole exceptions at this stage are police/fire/healthcare districts for whom the deal includes special arrangements, and special library districts under the terms of the 1994 "Dills" bill (SB 1648) which protects special districts from further ERAF shifts.
- While it would be nice to rely on the Dills bill, the reality is that no legislature can bind future legislatures and there is a real risk that the Dills bill gets undone or modified during the budgeting process in which case we could be up for a loss of up to 25% of our net property tax revenue. This would be devastating. It would be helpful for the special districts to have a strategy for trying to prevent this, or at least minimizing the exposure, and there is strength in numbers. We are a unique group within both CLA and CSDA and there is a risk that we "fall between the cracks" or get sacrificed to the "greater good" in their lobbying efforts unless we make our presence and needs known. At present the advice from CSDA is that we need to lobby hard for the Governors deal to be approved "as is", while CLA seems to be advocating that we not emphasize the Dills bill as to do so might make it a target. I expect that even before June 5th some of us will begin letter writing campaigns and other lobbying efforts once the appropriate strategy becomes clearer, but we still need to think about what we can do collectively as the budget process draws to a close.
- Apart from ERAF, the Governors budget reduces PLF funding by something like 3%. It is important to all libraries that the legislature not further reduce or eliminate PLF funding.

SO - we would love to work together with you to try to protect our funding. Please let me know if your District is able to participate on June 5th.

Katherine R. Gould, Director
Palos Verdes Library District
701 Silver Spur Road
Rolling Hills Estates, CA 90274



RESOLUTION 04-02

RESOLUTION OF THE BOARD OF TRUSTEES
OF PLACENTIA LIBRARY DISTRICT OF ORANGE COUNTY
SUPPORTING THE
GOVERNOR'S PROPOSED STATE OF CALIFORNIA BUDGET FOR FISCAL YEAR 2004-2005
AND AUTHORIZING
A REPRESENTATIVE OF THE PALOS VERDES LIBRARY DISTRICT TO
SPEAK ON ITS BEHALF BEFORE THE CALIFORNIA LEGISLATIVE COMMITTEES

WHEREAS, Placentia Library District is an independent special library district established on September 2, 1919 under the provisions of California Education Code Sections 19400-19532; and

WHEREAS, property tax is Placentia Library District's only source of tax revenue and accounts for over 85% of the District's annual operating revenue; and

WHEREAS, the California Education Code Section 19479 states, "Every library established under this chapter shall be forever free to the inhabitants and nonresident taxpayers of the library district, subject always to such rules, regulations, and bylaws as may be made by the board of library trustees."; and

WHEREAS, Placentia Library District is currently contributing 50.41% of its property tax revenue to the Educational Revenue Augmentation Fund (ERAF); and

WHEREAS, the California Revenue and Taxation Code Section 97.37 states, "Notwithstanding any other provision of this chapter, for the 1994-95 fiscal year and each fiscal year thereafter, the amount of property tax revenue deemed allocated in the prior fiscal year to a county free library system, or a library established as in independent special library district, shall not be reduced for purposes of increasing the amount of property tax revenue to be allocated to another jurisdiction." ; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Placentia Library District endorses the State Budget as recommended by the Governor; and

BE IT FURTHER RESOLVED that the Board of Trustees of Placentia Library District urges the California Legislature and all of its Committees to adopt the State Budget without amendment to the California Revenue and Taxation Code Section 97.37; and

BE IT FURTHER RESOLVED that the Board of Trustees of Placentia Library District authorizes any representative of the Board of Trustees of the Palos Verdes Library District to speak on Placentia Library District's behalf before the Committees of the California Legislature on the issue of the State Budget for Fiscal Year 2004-2005.

PASSED AND ADOPTED this 24th day of May, 2004, by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

I hereby certify that the foregoing resolution was duly introduced, passed and adopted at the time and place and by the vote as noted above.

Secretary of the Board

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Policy Handbook Review
DATE: May 24, 2004

BACKGROUND

At its Work Session on March 29, 2004 the Library Board completed its review of the second draft of the Personnel Policies as prepared by Personnel Consultant Gail Koff.

At the end of the Work Session the Board asked the Library Director to prepare the policies with the original numbering system from the first draft. This was presented at the Board Meeting on April 26 and reviewed at the Personnel Policy Work session on May 10, 2004.

The following items are still outstanding:

2040 Sick Leave – review revised copy provided by the Library Director including the sick leave incentive program in 2040.11 (The revisions were incorporated but the sick leave incentive item was not reviewed.)

2110 Health and Welfare Benefits – review section 2110.5.1 establishing the matching contribution program for deferred compensation participants.

2165.3 Unauthorized Voluntary Absence – awaiting opinion from SDRMA on whether Skelly applies

2180 Grievance Procedure – provide CA Code citation for Skelly hearing process. There were 2 Grievance policies – both are included and one needs to be selected.

2190.7 Drug and Alcohol Abuse – awaiting explanation/opinion from SDRMA regarding notification of conviction.

2230 Nepotism – Library Director was asked to revise the structure, blending old and new policies

Once all of the above items are resolved the Board will be ready to adopt the policies as a “first reading” and, if desired, forward them to the staff for review and suggestions. Other than the items that were submitted to the Board from the staff, none of the other proposed policies or changes have been reviewed or discussed by the staff.

The next Personnel Policy Work Session is scheduled for Tuesday, June 8, 2004 at 9:00 A.M. to work on compensation and benefit issues.

The following is a summary of the status of items from the Policy Manual:

Section	Board Review	Adopted as 1 st Reading	Referred for Staff Review	Board Review of Staff Comments	Adopted
1000 – General	Mar 2003	Mar 2003			
2000 – Personnel	Jan-Mar 2004				
3000 – Financial					
4000 – Board of Trustees	Mar 2003	Mar 2003			
5000 – Board Meetings	Mar 2003	Mar 2003			
6000 – Library Operations					

RECOMMENDATION

Action to be determined by the Library Board of Trustees.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Establish the District's Appropriations Limitation (Gann Limit) for Fiscal Year 2004-2005 by Resolution 04-03.
DATE: May 24, 2004

BACKGROUND:

Each year local jurisdictions are required to establish an Appropriations Limitation (Gann Limit) for the next fiscal year.

Attachment A shows the calculation of the annual Gann Limitation using the information provided by the California Department of Finance.

Attachment B is the background information from the California Department of Finance for Fiscal Year 2004-2005.

Attachment C is Resolution 04-03 establishing the Gann Limitation for Placentia Library District for Fiscal Year 2004-2005 in the amount of \$2,793,591.

RECOMMENDATIONS:

1. Read Resolution 04-03 by Title only.
2. Adopt Resolution 04-03 by Roll Call Vote.

Placentia Library District
Gann Limitation Worksheet
May 24, 2004

	1996-1997	1997-1998	1998-1999	1999-2000	2000-2001	2001-2002	2002-2003	2003-2004	2004-2005
"Price Factor" expressed as a ratio (provided by CA. Dept. Finance)									
"Population Change Factor" for City of Placentia (provided by CA Dept. Finance)	1.0467	1.0415	1.0453	1.0491	1.0782	0.9873	1.0231	1.0328	1.0328
Multiply "Price Factor Ratio" times "Change Factor Ratio" to calculate "Growth Factor"	1.0096	1.0279	1.0374	1.0173	1.0154	1.0302	1.0188	1.0158	1.0158
Multiply "Growth Factor" times previous year's Gann Limitation for current year's Gann Limitation	\$ 1,752,223	\$ 1,851,659	\$ 1,982,308	\$ 2,149,603	\$ 2,294,163	\$ 2,511,659	\$ 2,554,650	\$ 2,662,799	\$ 2,793,591



May 3, 2004

Dear Fiscal Officer:

Subject: Price and Population Information

Appropriations Limit

The California Revenue and Taxation Code, Section 2227, mandates the Department of Finance (Finance) to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2004, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2004-05. Enclosure I provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2004-05 appropriations limit. Enclosure II provides city and unincorporated county population percentage changes, and Enclosure IIA provides county and incorporated areas population percentage changes. The population percentage change data excludes federal and state institutionalized populations and military populations, as noted.

Population Percent Change for Special Districts

Some special districts must establish an annual appropriations limit. Consult the Revenue and Taxation Code, Section 2228, for the various population options available to special districts to assess population change in their district. Article XIII B, Section 9, of the State Constitution exempts certain special districts from the appropriations limit calculation mandate. Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. No State agency reviews the appropriations limit.

Population Certification

The population certification program applies only to cities and counties. Revenue and Taxation Code Section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 4, 2004.**

Please Note: City population estimates are controlled to independently calculated county population estimates. Due to county estimates revisions for 2001 through 2003 prior year city population estimates for local areas have also been revised.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

Sincerely,

DONNA ARDUIN
Director

By:

MICHAEL C. GENEST
Chief Deputy Director

Enclosure

Enclosure II
Annual Percent Change in Population Minus Exclusions (*)
January 1, 2003 to January 1, 2004 and Total Population, January 1, 2004

County City	Percent Change 2003-2004	-- Population Minus Exclusions --		Total Population
		1-1-03	1-1-04	1-1-2004
ORANGE				
ALISO VIEJO	2.05	43,890	44,791	44,791
ANAHEIM	1.62	337,248	342,728	342,728
BREA	2.74	37,885	38,924	38,924
BUENA PARK	0.39	80,249	80,559	80,559
COSTA MESA	1.35	110,665	112,160	112,909
CYPRESS	1.07	47,891	48,405	48,405
DANA POINT	0.75	36,226	36,498	36,498
FOUNTAIN VALLEY	0.41	56,236	56,468	56,468
FULLERTON	2.03	131,400	134,064	134,064
GARDEN GROVE	0.63	169,815	170,883	170,883
HUNTINGTON BEACH	0.90	196,875	198,649	198,649
IRVINE	4.15	164,831	171,674	171,674
LAGUNA BEACH	0.78	24,560	24,751	24,751
LAGUNA HILLS	0.51	32,812	32,980	32,980
LAGUNA NIGUEL	0.85	65,054	65,607	65,607
LAGUNA WOODS	0.40	18,197	18,270	18,270
LA HABRA	0.40	61,152	61,397	61,397
LAKE FOREST	0.40	77,288	77,594	77,594
LA PALMA	0.50	15,945	16,025	16,025
LOS ALAMITOS	0.95	11,810	11,922	11,922
MISSION VIEJO	0.40	97,276	97,661	97,661
NEWPORT BEACH	1.02	79,942	80,756	80,756
ORANGE	1.55	134,497	136,578	136,578
PLACENTIA	1.58	49,068	49,845	49,845
RANCHO SANTA MARGARITA	0.40	48,782	48,977	48,977
SAN CLEMENTE	3.88	60,666	63,020	63,020
SAN JUAN CAPISTRANO	1.72	35,195	35,801	35,801
SANTA ANA	0.52	347,005	348,801	348,801
SEAL BEACH	0.24	24,220	24,279	24,940
STANTON	0.49	38,389	38,579	38,579
TUSTIN	4.80	69,712	73,061	73,061
VILLA PARK	0.70	6,154	6,197	6,197
WESTMINSTER	0.87	90,591	91,379	91,379
YORBA LINDA	2.06	62,642	63,931	63,931
UNINCORPORATED	2.84	109,564	112,674	112,674
COUNTY TOTAL	1.42	2,973,732	3,015,888	3,017,298

(*) Exclusions include residents on federal military installations and group quarters residents in state mental institutions and state and federal correctional institutions.

May 1, 2004

Enclosure I.

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost-of-living factor to compute their appropriation limit by a vote of their governing body. The cost-of-living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the 2004-2005 appropriation limit is:

Per Capita Personal Income

Fiscal Year (FY)	Percentage change over prior year
2004-2005	3.28

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2004-2005 appropriation limit.

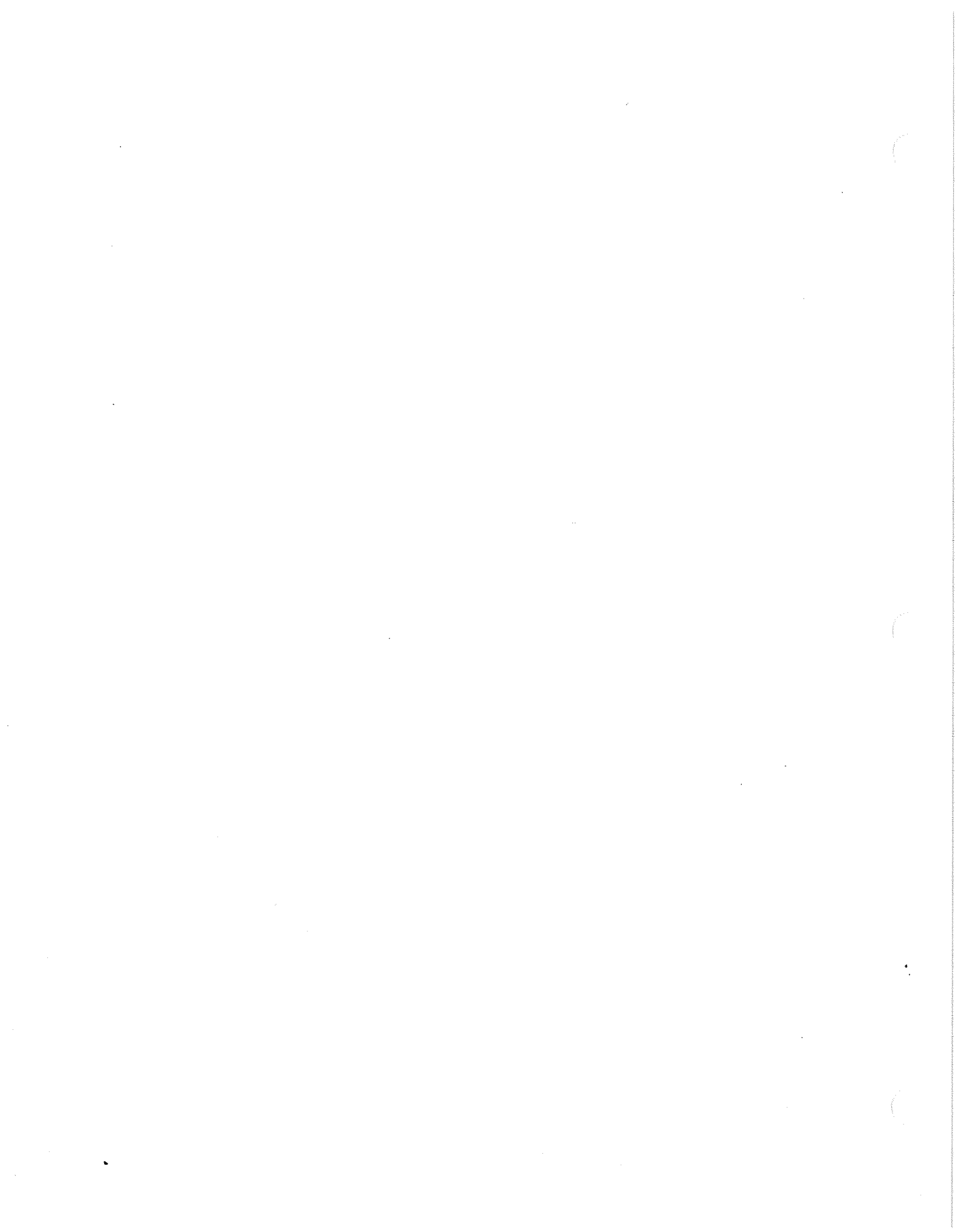
2004-2005:

Per Capita Change = 3.28 percent
Population Change = 1.52 percent

Per Capita converted to a ratio: $\frac{3.28 + 100}{100} = 1.0328$

Population converted to a ratio: $\frac{1.52 + 100}{100} = 1.0152$

Calculation of factor for FY 2004-2005: $1.0328 \times 1.0152 = 1.0485$



RESOLUTION 04-03

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE
PLACENTIA LIBRARY DISTRICT OF ORANGE COUNTY TO ESTABLISH THE
APPROPRIATIONS LIMITATION FOR THE FISCAL YEAR 2004-2005

WHEREAS, the voters of California on November 6, 1979 added Article XIII B to the State Constitution placing various limitations on the appropriations of state and local Governments, as called out in Section 2710 of the Government Code; and

WHEREAS, such law became effective January 1, 1981; and factors that may be used by local jurisdictions in setting their appropriations limit; and

WHEREAS, the Placentia Library District of Orange County has complied with All the provisions of said law in determining the appropriations limit for the fiscal year 2004-2005.

NOW, THEREFORE, BE IT RESOLVED, that the appropriations limit be \$2,793,591 for Fiscal Year 2004-2005.

AYES:

NOES:

ABSENT:

ABSTAIN:

State of California)
)ss.
County of Orange)

I, Betty Escobosa, Secretary of the Board of Trustees of the Placentia Library District of Orange County hereby certify that the above and foregoing Resolution was duly and regularly adopted by the Board of Trustees at a Regular Meeting hereof held on the twenty-fourth day of May, 2004.

IN WITNESS THEREOF, I have hereunto set my hand and seal this
twenty-fourth day of May, 2004.

Betty Escobosa, Secretary
Placentia Library District Board of Trustees

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

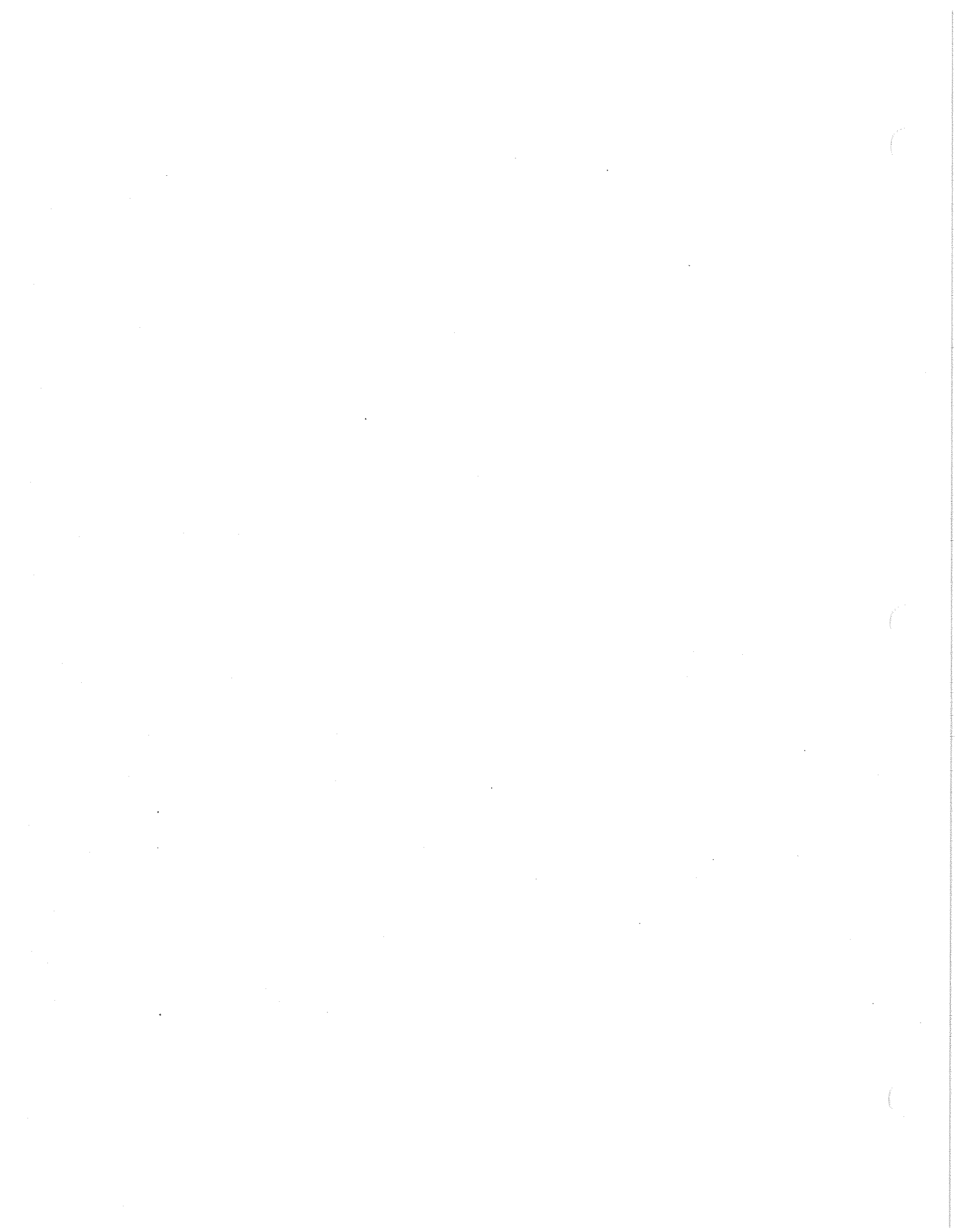
TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Budget Presentation for Fiscal Year 2004-2005
DATE: May 24, 2004

BACKGROUND

The Library Director will present the proposed Fiscal Year 2004-2005 Budget at the Library Board Meeting.

RECOMMENDATION

Give direction for budget development.






PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Establish the Budget for Fiscal Year 2004-2005
DATE: May 24, 2004

BACKGROUND:








The budget presented for Placentia Library District for Fiscal Year 2004-2005 is based upon

-  Assumptions about the Budget to be adopted by the State of California
-  Assumptions about the year-end information from the Fiscal Year 2003-2004 Budget based on the monthly reports from the Orange County Auditor through the end of April
-  The estimated property valuation growth for the City of Placentia as provided by the Orange County Auditor's Office.

The Budget as presented for Fiscal Year 2004-2005 will be balanced. Currently there is approximately \$77,000 unassigned (revenues greater than expenditures).

Revenues

Attachment A page 1 shows the revenue estimates based on the following assumptions:

-  5 % growth in current secured property tax (The Orange County Auditor estimates a repeat of last year's growth for the City of Placentia property valuation at 7.3%). If the estimate of 7.3% is correct this amount will be \$1,262,048, an additional \$27,000.
-  Minimal adjustment in other tax categories based on current year activity.
-  Public Library Fund of \$18,000. There is still a chance that this may be up to be zero.
-  Repeat of the Literacy Grant at the FY 2003-2004 level of \$51,194.
-  State Library Grants of \$6,000 for foreign language materials.
-  Increased Passport Revenue from \$125,000 to \$150,000 based on the increase in usage experienced during the past six months.
-  Literacy Services has not yet provided me with the grant estimates for Spanish Literacy and general literacy activities. These will be added to the final budget presentation.

Expenditures

Attachment B shows the proposed expenditures:

- 📖 Object Code 0100, Salaries & Wages reflects the personnel allocation approved in June 2003. The current year COLA is 1.8%.
- 📖 Object Code 0200 shows the greatest % increase with medical increasing from \$51,886 to \$77,208.
- 📖 Object Code 1900, Miscellaneous includes \$7,500 for Storyteller contracts, \$5,000 for grant writing and \$2,500 for digitizing office records covered by the District's Retention Policy. An analysis of current year 1900 Miscellaneous is Attachment C.
- 📖 Object Code 2200, Semi-Annual Bond payment includes \$71,800 for building bond payment, \$3,000 for bank charges, and \$34,000 for the energy bond payments.
- 📖 Object Code 2400, Special Department Expense (Book Budget) is set for \$150,000, the majority of which is generated by passport fees.
- 📖 Object Code 2800, rates for utilities should remain stable this year.

Capital Projects

There are no capital projects scheduled at this time.

There are several questions that need to be addressed in order to complete the budget:

- 📖 How much needs to be budgeted for Gail Koff's services under Object Code 1900, Miscellaneous?
- 📖 Should staff proceed with budgeting for Friday & Saturday hours?
- 📖 Should staff proceed with budgeting for lobby & Circulation desk remodeling? Financing options would be addressed as part of the budget process.

RECOMMENDATION:

Action to be determined by the Library Board of Trustees



Placentia Library District
Revenue Budget for Fund 707 for Fiscal Year 2004-2005
May 24, 2004

Object Code	Category	FY1998-99 Actual	FY1999-00 Actual	FY2000-01 Actual	FY2001-02 Actual	FY2002-03 Actual	FY2003-04 Budgeted	FY2003-2004 YTD Apr 04	FY2004-2005 Proposed
6210-00	Current Secured	764,422	849,522	921,767	995,217	1,072,450	1,147,522	1,068,371	1,234,995
6210-01	Public Utility	24,001	25,854	23,111	25,158	22,886	22,500	11,786	22,500
6210-04	Tecser Plan - Current Delinquent	0	0	12,334	13,876	14,764	14,500	14,296	14,500
	SUB-TOTAL CURRENT SECURED	788,422	875,376	957,212	1,034,251	1,110,100	1,184,522	1,094,453	1,271,995
6230	Prior Secured	19,667	19,936	12,028	12,031	14,166	13,000	16,612	13,000
	TOTAL SECURED	808,089	895,312	969,240	1,046,282	1,124,266	1,197,522	1,111,065	1,284,995
6220	Current Unsecured	50,053	53,807	55,274	56,067	58,450	57,500	59,014	61,000
6240	Prior Unsecured	1,054	936	962	668	785	750	0	750
	TOTAL UNSECURED	51,107	54,743	56,236	56,734	59,235	58,250	59,014	61,750
6690	HOMEOWNER	15,578	16,224	16,245	16,101	16,339	16,250	8,704	17,000
	TOTAL ESTIMATE PROVIDED BY ORANGE COUNTY AUDITOR	874,774	966,278	1,041,721	1,119,118	1,199,840	1,272,022	1,178,782	1,363,745
6250	SPECIAL DISTRICT AUGMENTATION	9,062	9,782	8,555	9,088	8,224	8,000	4,060	4,000
6260/6540	PENALTIES/DELINQUENCIES	270	249	268	0	0	0	0	0
6280	SUPPLEMENTAL - CURRENT	24,408	33,580	36,813	39,810	48,663	40,000	48,080	48,000
6300	SUPPLEMENTAL - PRIOR	781	720	821	1,303	1,364	1,300	1,567	1,400
6610	INTEREST	12,734	20,286	21,191	11,628	8,670	8,500	4,169	4,000
	TOTAL CATEGORIES NOT ESTIMATED BY ORANGE COUNTY AUDITOR	47,255	64,618	67,648	61,829	66,921	57,800	57,877	57,400
	TOTAL PROPERTY TAX REVENUE	922,030	1,030,896	1,109,369	1,180,947	1,266,761	1,329,822	1,236,659	1,421,145
6970	STATE LIBRARY & STATE	78,601	142,922	169,318	125,235	242,019	52,000	88,861	89,264
7130	BANKRUPTCY RECOVERY DISTRIBUTION	0	36,814	0	0	0	0	0	0
7615	TRANSFER FROM OTHER LIBRARY FUND:	0	0	0	0	0	0	0	0
7670	LOCAL REVENUE	41,587	108,350	80,563	114,603	184,470	176,000	185,375	187,000
7680	6 MO. EXPIRED (OUTLAW) CHECKS	224	101	0	96	0	0	10	0
	TOTAL REVENUE	1,042,442	1,319,082	1,359,249	1,420,881	1,693,250	1,557,822	1,510,905	1,697,409



Placentia Library District
 State Library Reimbursements and Grants
 May 24, 2004

FUND	Actual FY1998-99	Actual FY1999-00	Actual FY2000-01	Actual FY2001-02	Actual FY2002-03	Budgeted FY2003-04	YTD Apr 04 FY2003-04	Proposed FY2004-05
ILL & Direct Loan Reimbursements	6,446	9,889	11,399	13,314	16,432	10,000	14,060	14,000
CA Foundation Funds	59,146	88,459	88,826	77,328	46,377	0	23,537	18,000
CA Literacy Campaign	8,872	10,390	18,818	19,593	24,725	22,000	51,194	51,194
Family Literacy Grant	0	0	20,000	10,000	12,060	10,000	0	0
Dept Educ. 321 Grant/ELLI	3,136	6,003	0	0	136,680	10,000	0	0
One-Year Grants/Partnerships for Change	1,000	10,000	5,000	5,000	5,745	0	0	6,000
Miscellaneous State Revenues	0	18,181	25,275	0	0	0	70	70
TOTAL STATE REVENUE	78,600	142,922	169,318	125,235	242,019	52,000	88,861	89,264



PLACENTIA LIBRARY DISTRICT
EXPENDITURES BUDGET FOR FUND 707 FOR FISCAL YEAR 2004-2005
Preliminary May 24, 2004

OBJECT CODE	DESCRIPTION	FY1998-1999 ACTUAL	FY1999-2000 ACTUAL	FY2000-2001 ACTUAL	FY2001-2002 ACTUAL	FY2002-2003 ACTUAL	FY2003-2004 BUDGETED	FY2003-2004 YTD APR 04	FY2004-2005 PROPOSED
0100	Salaries & Wages	494,352	537,311	623,836	645,313	688,819	694,508	583,345	743,322
0200	Retirement (Social Security & Pension Contribution)	69,130	69,960	84,284	93,990	94,049	98,130	76,654	105,480
	Health Insurance/Care America	20,247	28,006	38,227	41,981	46,765	51,886	37,508	77,208
	Long Term Disability/CNA	2,431	2,028	2,528	3,148	3,148	3,300	2,602	4,788
	Life Insurance/Fortis & Protective Life	0	0	2,320	1,862	1,239	1,405	1,804	1,365
	Vision/Vision Service Plan	2,015	2,430	2,752	3,008	2,275	2,682	1,907	2,601
	Dental/Ameritas	5,153	5,737	7,369	6,055	6,326	7,597	7,052	8,187
0300	Total Employee Insurance	29,845	38,201	53,196	55,730	59,754	66,870	50,873	94,149
0310	Unemployment Insurance	0	0	0	0	394	-	140	-
0350	Workers Compensation - General	5,136	2,754	6,074	11,364	4,335	10,000	9,683	12,500
	TOTAL SALARIES & EMPLOYEE BENEFITS	598,463	648,226	767,390	806,397	847,351	869,508	720,695	955,451
0700-00	Communications - Telephone	2,169	2,029	2,109	3,476	1,456	1,750	1,184	2,000
0700-01	Communications - Modem/Fax/TV/DSL	1,938	4,432	5,345	6,818	7,550	7,600	7,538	7,800
0700-02	Communications - Internet Access	4,897	6,600	3,232	1,037	695	800	-	800
0700-05	Communications - Brodart Cataloging Access	5,150	2,649	3,007	2,225	2,371	2,700	1,940	2,700
0700-07	Communications - ELLI Grant	380	0	0	265	250	-	-	-
0700-08	Communications - Adult Literacy	438	412	426	406	1,295	1,500	1,019	1,500
	Total Communications	14,973	16,121	14,119	14,228	13,617	14,350	11,681	14,800
0900-00	Food - General Fund	0	43	162	1,253	314	350	298	350
0900-07	Food - ELLI Grant	0	0	0	30	57	-	-	-
0900-08	Food - Adult Literacy	0	154	281	0	155	150	225	250
0900-09	Food - Family Literacy	0	0	0	0	162	-	404	500
	Total Food	0	197	443	1,283	688	500	927	1,100
1000-00	Household Expense	3,468	4,271	2,375	20,637	3,852	4,250	2,540	4,250
1100-00	Insurance	10,124	6,946	5,069	5,280	7,614	11,000	11,120	12,000

PLACENTIA LIBRARY DISTRICT
EXPENDITURES BUDGET FOR FUND 707 FOR FISCAL YEAR 2004-2005
Preliminary May 24, 2004

OBJECT CODE	DESCRIPTION	FY1998-1999 ACTUAL	FY1999-2000 ACTUAL	FY2000-2001 ACTUAL	FY2001-2002 ACTUAL	FY2002-2003 ACTUAL	FY2003-2004 BUDGETED	FY2003-2004 YTD APR 04	FY2004-2005 PROPOSED
1300-00	Maintenance of Equipment - General Fund (Other than Computer)	9,712	2,107	4,117	1,991	3,494	3,000	1,957	3,000
1300-01	Maintenance of Equipment - General Fund (Computer)		9,961	11,714	5,490	24,352	20,000	40,030	25,000
1300-07	Maintenance of Equipment - ELLI Grant	0	0	0	(5,366)	-	-	-	-
1300-08	Maintenance of Equipment - Adult Literacy	0	0	0	5,366	235	500	-	500
1300-09	Maintenance of Equipment - Family Literacy/LSCA Grant	0	0	0	0	-	-	-	-
	Total Maintenance of Equipment	9,712	11,998	15,831	7,481	28,080	23,500	41,987	28,500
	HVAC	2,852	2,105	1,704	2,174	7,135	7,500	2,571	7,500
	Carpet Cleaning	0	3,074	0	2,806	2,655	2,750	523	2,750
	Groundskeeping, City of Placentia	28,653	31,862	23,002	14,923	25,693	27,500	20,257	27,500
	Plumbing	1,681	1,656	1,799	4,725	3,090	3,000	2,927	3,000
	Electrical	4,212	15,520	1,170	2,151	1,442	1,500	5,141	4,000
	Cleaning Service	11,400	11,400	11,550	13,050	13,200	13,700	11,000	13,700
	Locksmith	74	2,041	210	287	1,308	1,000	420	1,000
	Other (includes fire alarms & seismic retrofit project)	1,391	1,331	25,806	4,581	5,786	6,000	9,503	6,000
1400-00	Total Maintenance of Building & Grounds	50,263	68,988	65,240	44,698	60,308	62,950	52,342	65,450
	Memberships - General Fund	2,580	3,356	3,569	2,771	1,933	2,200	3,482	3,100
1600-07	Memberships - ELLI Grant	225	0	0	0	225	-	-	-
1600-08	Memberships - Adult Literacy	240	150	355	426	515	550	100	550
1600-09	Memberships - Family Literacy	0	0	0	0	-	-	-	-
	Total Memberships	3,045	3,506	3,924	3,197	2,673	2,750	3,582	3,650
	Miscellaneous Expense - General Fund	0	0	0	0	3,545	-	4,992	-
1700-07	Miscellaneous Expense - ELLI Grant	0	0	0	0	-	-	-	-
1700-08	Miscellaneous Expense - Adult Literacy	0	0	0	0	-	-	-	-
1700-09	Miscellaneous Expense - Family Literacy	0	0	0	0	-	-	-	-
	Total Miscellaneous Expense	0	0	0	0	3,545	-	4,992	-

PLACENTIA LIBRARY DISTRICT
EXPENDITURES BUDGET FOR FUND 707 FOR FISCAL YEAR 2004-2005
Preliminary May 24, 2004

OBJECT CODE	DESCRIPTION	FY1998-1999 ACTUAL	FY1999-2000 ACTUAL	FY2000-2001 ACTUAL	FY2001-2002 ACTUAL	FY2002-2003 ACTUAL	FY2003-2004 BUDGETED	FY2003-2004 YTD APR 04	FY2004-2005 PROPOSED
	Library Supplies	6,818	6,275	8,824	10,755	14,419	12,000	8,557	12,000
	Printing	9,135	8,630	9,262	12,209	11,535	11,500	9,862	11,500
	EZ Copy - copy cards for sale to patrons	0	0	0	0	-	-	-	-
	Publications	730	560	821	3,252	1,057	1,100	464	1,100
	Paper	894	1,664	1,694	1,613	678	700	389	700
	Drinking Water Service	274	275	311	289	330	350	281	350
	Other Office Supplies	4,883	8,408	8,639	13,327	10,210	10,000	10,621	10,000
1800-00	Total Office Supply Expense - General Fund	22,734	25,812	29,551	41,444	38,228	35,650	30,174	35,650
1800-07	Literacy - ELLI Grant	1,890	0	0	15,109	2,061	-	256	500
	Printing	1,680	784	3,304	2,325	-	1,500	1,712	2,000
	Publications	0	874	631	1,730	5,526	2,500	1,640	2,500
	Paper	0	51	0	0	-	-	-	-
	Other Office Supplies	1,034	543	2,148	4,378	598	1,500	-	1,000
1800-08	Total Adult Literacy Office Supply Expense	2,714	2,252	6,083	8,433	6,124	5,500	3,352	5,500
1800-09	Family Literacy Supply Expense/LSCA Grant Expense	0	0	513	608	1,592	2,500	1,577	2,000
	Total Office Expense	27,337	28,064	36,147	65,594	48,005	43,650	35,358	43,650
1803-00	Postage Expense - General Fund	2,446	4,642	2,437	5,049	4,711	4,500	3,419	4,500
1803-01	Postage Expense - LSCA II Grant	0	0	250	536	-	-	-	-
1803-08	Postage Expense - Adult Literacy	64	9	0	42	124	100	37	100
1803-09	Postage Expense - Family Literacy/LSCA Grant	0	0	0	0	272	150	43	150
	Total Postage Expense	2,510	4,651	2,687	5,628	5,107	4,750	3,498	4,750



PLACENTIA LIBRARY DISTRICT
EXPENDITURES BUDGET FOR FUND 707 FOR FISCAL YEAR 2004-2005
Preliminary May 24, 2004

OBJECT CODE	DESCRIPTION	FY1998-1999 ACTUAL	FY1999-2000 ACTUAL	FY2000-2001 ACTUAL	FY2001-2002 ACTUAL	FY2002-2003 ACTUAL	FY2003-2004 BUDGETED	FY2004-2005 PROPOSED
	Care Resources (Employee Assistance)	385	420	420	420	420	420	420
	Pension Fund Operating & Investment Mgmt. Expenses	6,863	6,665	6,538	3,479	6,271	7,000	5,345
	Anaheim Library Automated Library System	39,295	40,584	43,978	25,219	30,170	34,000	32,223
	Anaheim Consortium Computer Technical & Consulting Services		0	0	900	-	-	-
	Clipping Service	417	397	453	453	500	504	430
	Tax Collection Services & Fees by Orange County & LAFCO	291	1,386	309	6,499	7,654	8,500	7,565
	Advertising (including WEB site)	734	1,200	787	2,350	3,813	4,000	1,538
	Medical Exams	473	368	315	1,183	1,070	1,200	666
	Collection Services - Accounts Receivable	633	1,862	2,228	2,154	1,862	2,250	2,112
	Audit & Accounting Services (Mumson, Cronick & Assoc.)	4,811	3,775	5,140	5,150	4,885	5,250	5,420
	Payroll Preparation	2,349	2,622	2,949	3,069	3,895	3,600	2,986
	Election Expenses	0	0	0	0	-	-	15,000
	Staff Training in Library	0	0	0	0	3,500	3,500	-
	Other (Includes contract storyteller)	3,511	18,151	9,329	25,794	14,255	14,000	30,953
1900-00	Total Specialized Services - General Fund	59,761	77,430	72,465	76,669	78,293	84,224	103,524
1900-01	Specialized Services - LSCA II Grant/Partnerships for Change	0	0	4,240	12,293	-	-	2,145
1900-07	Specialized Services - ELLI Grant	0	0	0	5,271	5,217	-	-
1900-08	Specialized Services - Adult Literacy	80	80	8,597	3,782	8,230	5,000	3,860
1900-09	Specialized Services - Family Literacy/LSCA Grant	0	0	0	184	640	500	1,150
1900-18	Tax Collection Services & Fees by Orange County	2,117	8,826	11,939	10,794	12,074	12,500	13,497
	Total Specialized Services	61,958	86,335	97,240	108,992	104,454	102,224	110,203
2000-00	Legal Notices - General Fund	0	0	458	0	175	650	192
2000-01	Legal Notices - LSCA II Grant	0	0	0	0	-	-	-
	Total Legal Notices	0	0	458	0	175	650	192



PLACENTIA LIBRARY DISTRICT
EXPENDITURES BUDGET FOR FUND 707 FOR FISCAL YEAR 2004-2005
Preliminary May 24, 2004

OBJECT CODE	DESCRIPTION	FY1998-1999 ACTUAL	FY1999-2000 ACTUAL	FY2000-2001 ACTUAL	FY2001-2002 ACTUAL	FY2002-2003 ACTUAL	FY2003-2004 BUDGETED	FY2003-2004 YTD APR 04	FY2004-2005 PROPOSED
2100-00	Rents/Leases-Equipment	0	0	0	0	622	400	568	700
2200-00	Semi-Annual Bond Payment, Energy Loan & Civic Center Loan	72,215	91,373	70,195	101,370	103,680	105,000	101,485	105,000
2300-00	Small Tools/Instruments	0	0	0	0	-	-	-	-
2400-00	Special Department Expense - Miscellaneous	0	0	0	48	-	-	-	-
2400-01	Special Department Expense- Books	82,661	73,446	100,821	82,829	71,422	131,840	45,336	150,000
2400-02	Special Department Expense - Video	3,400	1,480	2,544	242	338	-	2,711	-
2400-03	Special Department Expense - Electronic	5,230	20,301	23,501	28,698	57,995	-	21,394	-
2400-04	Special Department Expense - Periodicals	4,228	19,827	14,765	15,962	8,058	-	7,528	-
2400-05	Special Department Expense - Audio	347	6,753	7,673	7,476	13,452	-	7,692	-
2400-07	Special Department Expense - ELLI Grant	0	0	0	78	5,204	-	816	-
2400-08	Special Department Expense - Adult Literacy	3,594	6,424	4,292	3,724	4,980	2,000	1,812	2,000
2400-09	Special Department Expense - Family Literacy	0	0	0	76	1,759	-	2,941	-
	Total Special Department Expense	99,459	128,232	153,595	139,132	163,208	133,840	90,229	152,000
2600-00	Transportation/Travel - General	0	0	0	0	-	-	-	-
2700-00	Transportation/Travel - Meetings, Staff Out of Town	1,531	1,445	1,046	1,673	2,368	2,500	3,335	2,500
2700-01	Transportation/Travel - Meetings, Staff Local	1,907	2,699	3,755	5,983	3,873	4,500	2,251	4,500
2700-02	Transportation/Travel - Meetings, Board Out of Town	1,035	124	582	1,344	1,357	1,500	-	1,500
2700-03	Transportation/Travel - Meetings, Board Local	534	477	498	941	611	750	1,110	750
2700-04	Transportation/Travel - Meetings, LSCA II Grant	0	0	0	198	-	-	-	-
2700-07	Transportation/Travel - Meetings, ELLI Grant	915	0	0	1,108	951	-	22	1,000
2700-08	Transportation/Travel - Meetings - Adult Literacy	212	936	1,390	1,124	1,025	1,000	-	1,000
2700-09	Transportation/Travel - Meetings - Family Literacy	0	635	0	0	259	-	53	-
	Total Transportation/Travel - Meetings	6,135	6,316	7,270	12,370	10,445	10,250	6,771	11,250



PLACENTIA LIBRARY DISTRICT
EXPENDITURES BUDGET FOR FUND 707 FOR FISCAL YEAR 2004-2005
Preliminary May 24, 2004

OBJECT CODE	DESCRIPTION	FY1998-1999 ACTUAL	FY1999-2000 ACTUAL	FY2000-2001 ACTUAL	FY2001-2002 ACTUAL	FY2002-2003 ACTUAL	FY2003-2004 BUDGETED	FY2003-2004 YTD APR 04	FY2004-2005 PROPOSED
2800-00	Electricity	40,519	40,615	37,795	58,119	54,097	60,000	34,456	60,000
	Gas	5,852	3,115	5,884	3,002	3,119	3,500	3,150	3,500
	Water	2,266	3,588	3,087	3,681	3,132	3,750	2,705	3,750
	Total Utilities	48,637	47,318	46,766	64,801	60,349	67,250	40,311	67,250
	TOTAL SUPPLIES & SERVICES	409,835	504,316	521,360	594,688	616,421	587,314	517,787	639,024
3700-00	Taxes, Assessments (Sales Tax & Sewer Assessment)	1,001	3,652	1,160	2,029	5,384	4,000	5,726	6,000
4000-00	Equipment	16,445	26,993	29,927	18,050	28,213	20,000	23,041	20,000
4000-07	Equipment - ELLI Grant	2,800	0	0	2,798	1,501	-	-	-
4000-08	Equipment - CLC Grant	120	0	558	0	2,726	-	-	-
4000-09	Equipment - Gates Foundation Grant	0	14,436	0	0	-	-	-	-
4000-11	Equipment	0	0	0	0	-	-	-	-
	Total Equipment	19,365	41,429	30,484	20,848	32,440	20,000	23,041	20,000
4200-00	Structures/Improvements	0	0	0	0	462	-	-	-
	TOTAL EQUIPMENT EXPENSE	19,365	41,429	30,484	20,848	32,902	20,000	23,041	20,000
4807	OPERATING TRANSFER TO ANOTHER DISTRICT FUND	0	0	0	0	-	77,000	-	-
5600	INVESTMENT POOL LOSS	0	0	0	0	-	-	-	-
	TOTAL EXPENSES	1,028,664	1,197,624	1,320,395	1,423,962	1,502,058	1,557,822	1,267,248	1,620,475
	ELLI Grant Summary Object Code 07	6,209.95	0	0	19,293				1,500
	CLC Summary Object Code 08	7,461.96	10,417	21,981	23,302	15,466	-	1,094	16,400
	FFL Grant Summary Object Code 09	0.00	15,071	513	867	25,409	16,300	10,405	3,150
	Partnerships for Change Grant			4,240	12,293	4,683	3,150	6,166	0
	TOTAL LITERACY (Excluding Personnel)	13,671.91	25,488	22,494	43,462	45,559	19,450	17,665	21,050

Placentia Library District
 A/C 1900-00 Specialized Services-Other
 July 2003-April 2004

	Total	Storytelling	Spanish Literacy	Grant Writing	Ruth Heller	Gail Koff
Baessler, Linda	2,948	2,948				
Bass, Donna	405	405				
Café Press	21					
Care Resources	35					
Chase Suites (Ruth Heller)	98			3,600	98	
Drew, John	3,600					
Garcia, Ana Maria (Sp Literacy)	340		340			
Koff & Associates	19,214					19,214
March, Steve	119					
Mory, Nancy (Sp Literacy)	295		295			
National Retirement Services	150					
Orange County Register	1,761					
Pennysaver	12					
Pfaffle, Kay	255					
Phillips, Barbara	1,530	255				
Travel In Style (Ruth Heller)	171	1,530			171	
Ruth Heller	2,000				2,000	
Spanish Literacy	2,585		2,585			
	35,538	5,138	3,220	3,600	2,268	19,214

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *zdm*
SUBJECT: Friends Wish List
DATE: May 24, 2004

BACKGROUND

At its meeting on May 3, 2004 the Board of Directors of the Friends of Placentia Library asked the Library Staff to present a wish list of items to the Friends.

I met with Jim Roberts, convener of the Library Programming Committee, and we agreed that the following items would be presented:

Complete revision of the District's web site under the direction of Jim and the Programming Committee, not to exceed \$6,000. (The actual price will be based on a bidding process to be implemented after funding is committed. Staff is already researching existing public library web sites for examples of good, functional approaches to public library information.)

Clip-on, lavalier or headset microphone for the new sound systems, not to exceed \$800.

Audio Books and DVD's for collection not to exceed \$5,000.

RECOMMENDATION

Review the list as prepared by the staff and suggest additional items.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director *EDM*

SUBJECT: Library Director's Report

DATE: May 24, 2004

I participated in the following activities during the current report period:

April 27 Attended the Association of Professional Fundraisers meeting with Laranne Millonzi and Foundation Directors Jean Lasley and Michael Ebenhoch. The topic of the seminar was Annual Giving Campaigns.

April 29 In celebration of Administrative Assistant's Week I took Donna Siloti, Julie Shook and Laranne Millonzi for lunch at La Vie én Rose.

I attended the awards dinner for the American Business Women's Association (ABWA) at the Foxfire Restaurant during which Library Assistant Katie Matas was honored as a "Star" employee. Katie was nominated by a staff committee and I prepared the nomination materials.

May 1-6 I attended the Human Intervention Laboratory training program in Costa Mesa. During this time I missed the Friends Board Meeting on May 3.

May 8 I attended the joint meeting of the Boards of Directors of the Independent Special Library Districts in Buena Park where I made a presentation on the history of Independent Special Library District funding from Prop 13 through the Special District Augmentation Fund (SDAF) to the Educational Revenue Augmentation Fund (ERAF).

May 12 I participated in a Placentia Library Foundation Board of Directors recruitment luncheon with Jean Lasley, Laranne Millonzi and Nancy Lone Tollefson. Nancy accepted the appointment to the Foundation Board.

May 13 Completed draft letters for the Placentia Library Foundation annual giving and direct mail campaigns for 2004 and mailed them to the Foundation Board of Directors.

May 14 I represented the Library Foundation at the presentation of *Elephant Rides for Free* to the third grade students at Golden School. This is a joint project between Chris Lowe and the Library Foundation to permit local businesses and service clubs to purchase and present copies to each third grader in the Placentia elementary schools in the Placentia-Yorba Linda Unified School District.

- May 19 I met with Sandra Stark and Toby Silberfarb to develop the Stark collection of Jewish-themed books for the children's and young adult collections.
- May 20 I participated in the Special District Risk Management Authority's (SDRMA) triennial inspection and evaluation of the District's liability issues. This now also includes workers' compensation issues.
- May 21 I attended the California Special District's Association (CSDA) workshop on changes in the audit requirements by the State of California which have been implemented over the past five years. Since Placentia is a very small district we are in the final year of implementation. These requirements are going to more than double the cost of preparing the District's annual audit. Wendy Goodson and I took initial training when the new standards were first announced and M.A. McHenry and I have been discussing the implementation over the past several years.
- May 22 Passport duty.

The following staff meetings were held:

- April 28 This was the quarterly brainstorming session for agenda development. The topics for the next three months include:

Continuing development of the Core Values Statement

Fire extinguisher training

Staff communications issues

Library navigation (signage)

Medical benefits

Cafeteria plan

Passport procedures

Staff members were asked to rotate attendance at the Chamber Networking Lunches so that everyone could present information about their role at the Library. A sign-up process was initiated. Laranne and I went on May 5 and Yesenia Gomez and Mary Strazdas went on May 12. Other staff are scheduled through the end of June.

- May 12 A drawing was held for the first couple of lunches with the Library Director. This is intended to give staff members an opportunity to talk about their work and to give me direct feedback on how things are going and to find out if there is anything I can do to make their jobs more enjoyable and/or productive. Jim Roberts and Barbara Phillips are the first two participants.

A number of recent changes and problems with Passport Services were discussed.

The monthly safety information was distributed.

Building issues:

Staff is continuing to express the urgency of revising the Circulation Desk layout and furniture. This will be addressed in the budget process.

Meeting Room groups are continuing to express dissatisfaction with the window covering, or lack thereof. Donna and I met with a representative from Pringles who installed a horizontal blind in the Conference Room for us to test the product. I think that it is a huge improvement over the vertical blinds. I have made arrangements for the interior person from the architectural firm that worked on the Civic Center Renovation project to visit the Library and make some recommendations.



TO: Elizabeth Minter, Library Director
 FROM: Jim Roberts, Public Services Manager *JR*
 DATE: May 24, 2004


SUBJECT: Program Committee Report for the month of April.

DEPARTMENT	NUMBER OF PROGRAMS	NUMBER OF ATTENDEES
<i>ADULT SERVICES</i>	1	22
<u>TYD Total</u>	<u>12</u>	<u>919</u>
 <i>CHILDREN'S SERVICES</i>		
Wed. PM Story Times	0	0
Thurs. AM Story Times	5	182
3-4 year-old Music Times	4	153
5-6 year-old Music Times	4	66
Lapsits	5	220
Class tours	0	0
Bilingual Story Time	4	75
School Visits	1	30
Pajama Story Time	1	28
TOTAL FOR OCTOBER	<u>24</u>	<u>754</u>
YTD TOTAL	<u>103</u>	<u>2,866</u>

<i>LITERACY SERVICES</i>	<i>Apr 2003-04 FY 2003-04 YTD</i>	
Total Tutors	187	295
Total Students	249	356
Total Hours	2,213	17,907

For more detailed literacy statistics, see Agenda Item 42, pages 2 of 3, and 3 of 3.

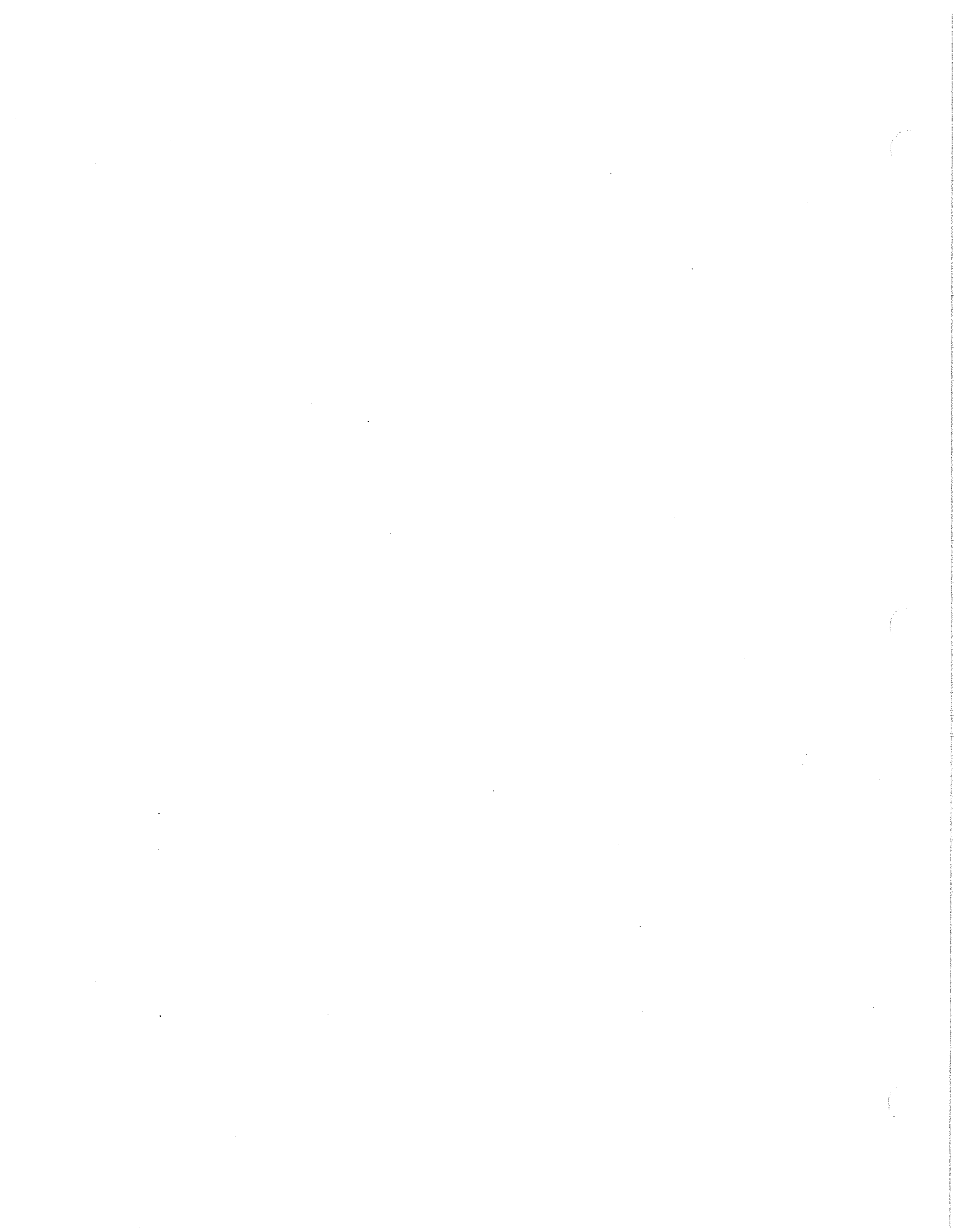
To: Elizabeth Minter, Library Director

From: Caroline Gurkweitz, Children's Librarian 

Date: April, 2004

Subject: April Activities in the Children's Department

TYPE OF PROGRAM	NUMER OF PROGRAMS	TOTAL ATTENDANCE
Lapsits 2 years and under	5	220
Story Time (a.m.) 3 - 6 year olds	5	182
Bilingual Story Time	4	75
Music Time 3 – 4 year olds	4	153
Music Time 5 – 6 year olds	4	66
Class Visits	0	0
School Visits	1	30
Pajama Story Time	1	28
Total	24	754



TO: Elizabeth Minter, Library Director

FROM: Jim Roberts, Public Services Manager *JR*

DATE: May 24, 2004

SUBJECT: Placentia Library Literacy Services (PLLS) Activities Report for the month of April.

Tutor Training: The literacy director trained seven (7) new tutors on April 4, 2004. All seven are either matched and tutoring in the program or pending match. The next tutor training workshop will be on Sunday, May 2.

Families for Literacy (FFL) Program Status. We are moving forward with plans for our May 16, 2004 mothers and families. We are planning to have a financial literacy program at Ruby Drive's Even Start. The event, sponsored by Wells Fargo Bank, will be sometime in late September.

Placentia Rotary Reading Enrichment Program (PRREP). PRREP began again this year in September, and so far more than seventy high school students from El Dorado and Valencia High Schools have signed up. We presently have El Dorado PRREP volunteers helping after school at Brookhaven Elementary and Valencia PRREP volunteers helping again at Van Buren Elementary.

Reach Out and Read. PLLS continued its partnership in March with St. Judes Medical Center and the Reach Out and Read Program, a pediatric-based literacy program. Our long time volunteer for this outreach, Diane Martlaro, has had to stop and we want to thank her for her many volunteer hours. Our other volunteer, Pettey Peterson, continues to read to the kids.

English Language and Literacy Intensive (ELLI) Program Update. ELLI is continuing at three elementary schools, Rio Vista, Ruby Drive, and John Tynes. The tutors describe the experience as something they will always remember. The feedback from administrators and teachers has been extremely positive.

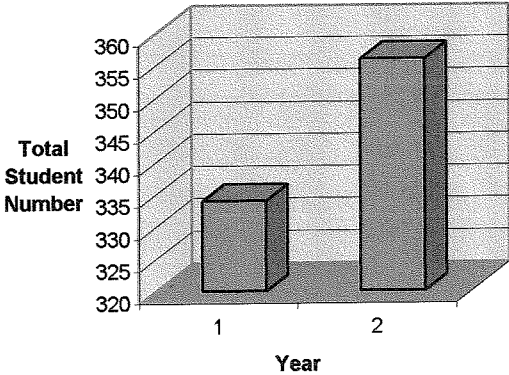
Literacy statistics. See Agenda item 42, Pages 2 of 3, and 3 of 3.

Placenta Library Literacy Services

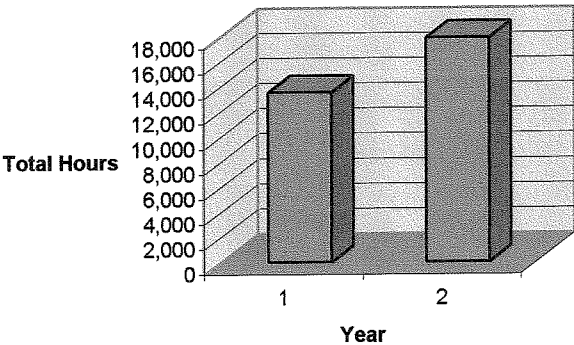
Report of Growth and Progress


	Apr 03-04	Apr-04	YTD 2003	YTD 2004
Tutors				
Adult	108	111	156	194
Teen	75	76	113	101
Hours Instruction	1,666	2,213	13,565	17,907
Other Volunteer Hours	48	60	668	658
Total Hours	1,714	2,273	14,233	18,565
Training Workshops				
Workshops Held	3	1	32	19
Tutors Trained	11	7	158	168
Students				
With Adult Tutors	109	128	194	221
With Teen Tutors	120	121	125	135
In Groups	5	0	15	0
Total Active Students	234	249	334	356
Families for Literacy				
Family Students	54	34	62	74
Family Tutors	35	15	45	31
Hours of Instruction	316	400	1,103	2,334
ELLI Program				
K-6th Grade Students	423	300	423	300
Tutors for K-6th Grade	5	14	20	22
Hours of Instruction	316	450	1,532	2,724
Total Tutors	183	187	269	295
Total Students	234	249	334	356
Total Instruction Hours	1,666	2,213	13,565	17,907

Change In Total Students



Increase in Instruction Hours



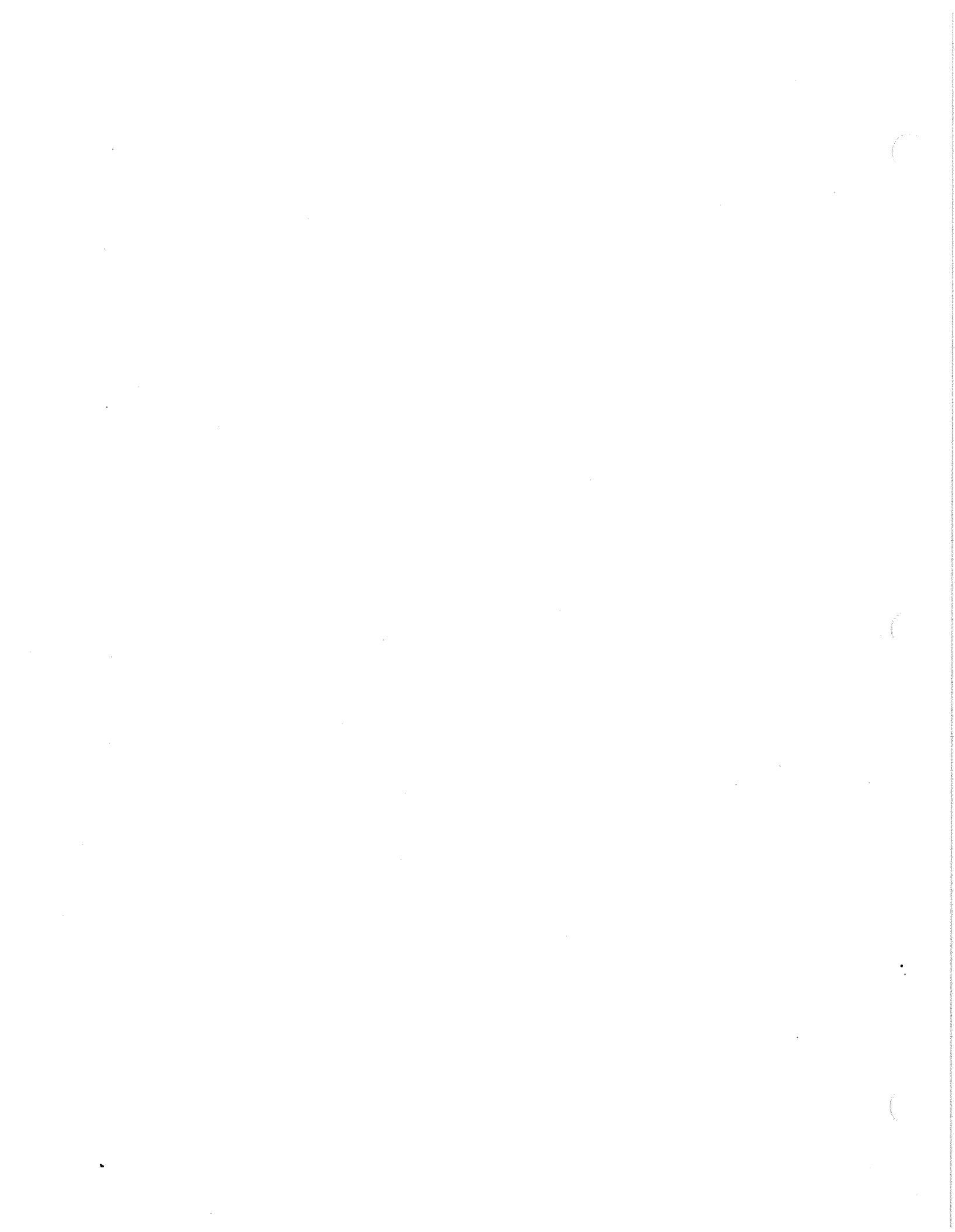
To: Elizabeth Minter, Library Director
From: Jim Roberts, Public Services Manager 
Date: May 24, 2004


SUBJECT: Placentia Library Web Site Development Report for the month of April.

In April, the Placentia Library District had 61,155 "hits" on the Web Site, an average of 2,041 a day. The following are our year to date statistics:

Pages Visited	Nov 03	Dec 03	Jan 04	Feb 04	Mar 04	Apr 04
Borrowers	136	135	167	156	162	154
Friends	76	30	99	137	133	73
District	75	104	116	130	148	100
Kids	169	165	154	208	303	510
Foundation	72	30	98	114	116	58
History Room	91	170	86	181	221	159
Literacy/CLC Logo	130	112	138	156	155	107
Passports	273	471	630	705	876	651
Total Views Most Hits	1,022	1,217	1,488	1,787	2,114	1,812

Total Most Hits YTD 15,091



TO: Elizabeth Minter, Library Director
FROM: Julie Shook, Technical Services Manager 
DATE: May 24, 2004
SUBJECT: Technology Report for April 2004


Peter and Patrick have continued working on getting the public internet computers locked down against spyware/adware, etc.

All of Tech Services have been busy getting ready for the Risk Management inspection. Tasks included disposal of the old vertical file; cord management; locating, and disposing of unknown/unused chemicals; and making sure that space was cleared under each desk.

I believe all of the security and log-in issues for the five school district computers have been resolved. They should have gone live on Thursday, May 20.



TO: Elizabeth Minter, Library Director

FROM: Laranne Millonzi, Development Director and Volunteer Coordinator 

DATE: May 24, 2004

SUBJECT: Publicity materials produced for April 2004

Information on the Placentia Library cable channel #53, updated April 1, 2004:

Note: Animation added to slides

1. Welcome to Placentia Library, address, website & telephone number
2. Library Board of Trustees
3. Board of Trustees Meeting Schedule
4. Library Hours
5. Easter Closure
6. Library Departments
7. 2004 Friends Annual Meeting
8. Friends of Placentia Library Used Bookstore
9. Bookstore Volunteers Needed
10. Special Back Room Book Sale Every 2nd Sunday, Hours and Dates
11. Placentia Library Tours
12. Placentia Library Tours Schedule
13. Library Hours
14. Easter Closure
15. Summer Reading Program Registration
16. Literacy Services Logo
17. Literacy Program Tutors Needed
18. National Library Week
19. A Celebration of Mothers & Families
20. Placentia Historical Afghan Sale
21. Join Us and Read
22. Library Hours
23. Easter Closure
24. Dr. Frazee More Aegean Islands
25. Telephone Renewal Instructions
26. 2004 Friends Annual Meeting
27. Wi Fi Here Now
28. Apply for your passport at Placentia Library
29. Passport Hours
30. Library Hours
31. Easter Closure
32. Placentia's Newest Local History For Children & Adults
33. Lapsit Storyhours
34. Story Times, ages 3-6
35. Bilingual Story Times
36. Music Times, ages 3-4
37. Music Times, ages 5-6
38. Story Time at Home, *Tumblebook Library*
39. Library Hours
40. Easter Closure
41. 2004 Friends Annual Meeting
42. www.placentialibrary.org, 24/7 Reference, the Library Catalog
43. www.placentialibrary.org, Online Resources

44. Placentia History Room Hours
45. Placentia History Room Displays
46. Placentia History Room Collections
47. Placentia History Room Archival Resources
48. Easter Closure

General Newspaper articles published:

1. Placentia Split on Call to Revive Eminent Domain
2. No Central Planning for Placentia
3. Placentia Drains Grant for Rail Project


Library Newspaper articles published:

1. Placentia Library Seeking Volunteers (2)
2. Library's History Room Open 2 Days (2)
3. Library Friends Host Register Editor
4. "Lapsit" Stories on Thursdays
5. Friends, Volunteers Honored at Library Celebration
6. Bargain Prices Set for Used Book Sale (3)

Flyers and Notices:

1. Foundation thank you cards, Library bookmarks, and ID cards are sent out
2. Friends membership thank you letters are sent out with membership cards
3. Second Sunday Book Sale Flyer
4. Free Library Tours Flyer
5. Free Library Tours Sign-Up Sheet
6. Annual Meeting Bulletin Board
7. Easter Closure Signs
8. "I Need Volunteers" Feedback Form
9. Charles Frazee Flyer
10. Charles Frazee Bookmarks

Welcome to Placentia Library District



411 East Chapman Avenue
Placentia, CA 92870-6198
714-528-1906 Ext. 210
www.placentialibrary.org

**Placentia Library
Board of Trustees**

Al Shkoler, President
Margaret "Peggy" Dinsmore
Betty Escobosa
Gaeten Wood
Richard DeVecchio, Ed.D.


**Placentia Library
Board of Trustees**

Upcoming Meeting Schedule:

Monday, May 24 at 6:30 P.M.
Monday, June 21 at 6:30 P.M.
Monday, July 19 at 6:30 P.M.
Monday, Aug 23 at 6:30 P.M.

Placentia Library Hours

Sunday	1:00 - 5:00 P.M.
Monday	12:00 - 9:00 P.M.
Tuesday	12:00 - 9:00 P.M.
Wednesday	12:00 - 9:00 P.M.
Thursday	10:00 A.M. - 6:00 P.M.
Friday	CLOSED
Saturday	CLOSED




The Library


Will Be CLOSED

Sunday, April 11th

For




EASTER



Placentia Library
528-1906

Renewals Ext.# 6
Adult Services Ext.# 209
Children Services Ext.# 212
Literacy Ext.# 213
Passport Information Ext.# 265
Volunteer Information Ext. #201
www.placentialibrary.org


2004 Friends Annual Meeting



Monday, April 19th at 6:30 P.M.
City Hall Council Chambers


Volunteerism Brings Sweet Rewards!

Featured Speaker:
William Diepenbroek
Orange County Register News Team Leader




This event is free and open to the public!

USED BOOKSTORE



☐ Staffed entirely by Volunteers
☐ Located in the Library lobby

GREAT BARGAINS!!



Bookstore Volunteers Needed!


Sundays 3:00 - 5:00 P.M.
Mondays 6:00 - 8:00 P.M.
Tuesdays 4:00 - 6:00 P.M.
Substitutes needed for additional hours

Please call Laranne at 528-1925, Ext. 201 for information

SPECIAL BACKROOM SALE
BARGAINSH BARGAINSH BARGAINSH

When: Second Sunday of each month
1:00 - 4:00 P.M.
Upcoming Sales: Apr 18, May 9, Jun 13, Jul 11


Where: BACKROOM where Friends sort and price donations - ENTER through delivery entrance from parking lot

What: **Everything** in stock 

Why: To provide money to support Library needs while providing quality reading materials at low cost

New!!! **PLACENTIA LIBRARY TOURS** **New!!!**

It's **EVERYTHING** you ever wanted to know about the Library but were afraid to ask!




New!!! **PLACENTIA LIBRARY TOURS** **New!!!**

★ 2nd Sunday of every month
Apr 18, May 9, Jun 13, Jul 11


★ 2:00-2:30 PM


★ Sign up at the Reference Desk



Placentia Library Hours

Sunday	1:00 - 5:00 P.M.
Monday	12:00 - 9:00 P.M.
Tuesday	12:00 - 9:00 P.M.
Wednesday	12:00 - 9:00 P.M.
Thursday	10:00 A.M. - 6:00 P.M.
Friday	CLOSED
Saturday	CLOSED


The Library
Will Be CLOSED
Sunday, April 11th
For
EASTER




Summer Reading Program

STAMPEDE TO READ

and **RIDE A WILD TALK**

Registration begins June 21st!


Placentia Library Literacy Services

Call Literacy Coordinator Jim Roberts if you or someone you know needs help in reading or speaking English.

☎ 524-8408 Ext. 213

Placentia Library Literacy Services

- Volunteer tutors needed!
- Attend one 3 hour training workshop
- Training workshops are held at the Library on the first Sunday of the month 1:30 - 4:30 P.M.
- The next scheduled workshops are: April 4th & May 2nd & June 6th

For more information and to sign up call 524-8408, Ext 213

National Library Week

A time to rediscover all that our nation's libraries, librarians and library workers have to offer and why there is something for everyone . . .

@ your library


April 18th - 24th

A Celebration of
Sunday, May 16th from 1:30-3:30 P.M.
MOTHERS & FAMILIES

The event will feature children's books about mothers and families. FFL children will receive a book. There will be refreshments. For additional information or to make reservations contact Toby Silberfarb, FFL Coordinator at 524-8408, Ext. 213

A Families For Literacy (FFL) Event


Placentia Historical Afghans



Green X Cranberry X Blue

On Sale Now at the Circulation Desk - \$55.00 plus tax
Proceeds support the Placentia History Room

Join us and read




Funny In Farsi:
A Memoir of Growing Up Iranian in America
by
Firoozeh Dumas


Placentia Library Hours

Sunday	1:00 - 5:00 P.M.
Monday	12:00 - 9:00 P.M.
Tuesday	12:00 - 9:00 P.M.
Wednesday	12:00 - 9:00 P.M.
Thursday	10:00 A.M. - 6:00 P.M.
Friday	CLOSED
Saturday	CLOSED

The Library
Will Be CLOSED
Sunday, April 11th
For
EASTER



Program by
Dr. Charles Frazee
"More Aegean Islands"



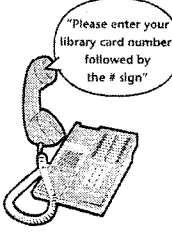
- ❖ Monday, May 17th from 7:00-8:30 P.M.
- ❖ Placentia Library Meeting Room
- ❖ Program is free
- ❖ Refreshments will be served

Renew your books by phone
Using Telecirc


"Please enter your library card number, followed by the # sign"

714-765-1775
24 hours a day / 7 days a week

- Renew books
- Find out which titles you have checked out
- Find out which items you have on hold
- Find out which titles you have overdue
- Find out if you have any fines




2004 Friends Annual Meeting



Monday, April 19th at 6:30 P.M.
City Hall Council Chambers

Volunteerism Brings Sweet Rewards

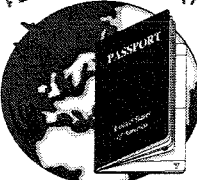
Featured Speaker:
William Diepenbroek
Orange County Register News Team Leader



This event is free and open to the public!


What's Here Now!
Doing Your Homework

PLACENTIA LIBRARY



Passport Application
Acceptance Agency

Passport Services Available at the Library



Passport hours at the Library are:
 Sunday 1:00 - 4:30 P.M.
 Monday 12:00 - 8:30 P.M.
 Tuesday 12:00 - 8:30 P.M.
 Wednesday 12:00 - 8:30 P.M.
 Thursday 10:00 A.M. - 5:30 P.M.
 Friday CLOSED
 Saturday 10:00 A.M. - 2:00 P.M.

Placentia Library is an official U.S. Department of State
Passport Acceptance Agency
For Passport information,
call 528-1906 Ext. 268 or visit the Library Website www.placentialibrary.org


Placentia Library Hours

Sunday	1:00 - 5:00 P.M.
Monday	12:00 - 9:00 P.M.
Tuesday	12:00 - 9:00 P.M.
Wednesday	12:00 - 9:00 P.M.
Thursday	10:00 A.M. - 6:00 P.M.
Friday	CLOSED
Saturday	CLOSED

**The Library
Will Be CLOSED
Sunday, April 11th
For
EASTER**



**Placentia's Newest Local History
For Children & Adults**



Available At The
Library Circulation Desk
\$12.93 (including tax)


*Great Gift Idea
For Young & Old*

Lapsit Story Times
Presented by Lin Baesler

Ages newborn to 2 years

Thursday Mornings
10:00 - 10:20 A.M.

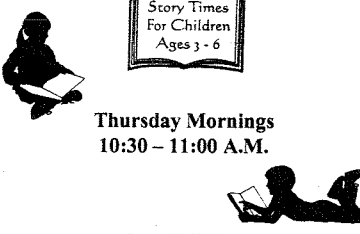
in the
Placentia Library Room



Sponsored by the
Gordon & Dixie Shaw Endowment
No pre-registration required - no charge

Story Times
For Children
Ages 3 - 6

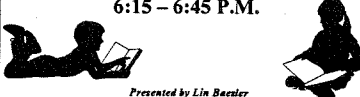
Thursday Mornings
10:30 - 11:00 A.M.



*Presented by Lin Baesler
No pre-registration required - no charge*

NEW Spanish
Bilingual
Story Times
Ages 6 & ↑ **NEW**

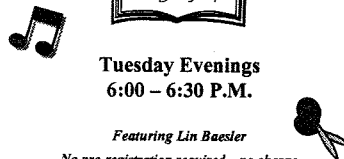
Wednesday Evenings
6:15 - 6:45 P.M.



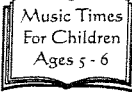
*Presented by Lin Baesler
No pre-registration required - no charge*


Music Times
For Children
Ages 3 - 4

Tuesday Evenings
6:00 - 6:30 P.M.



*Featuring Lin Baesler
No pre-registration required - no charge*


**Music Times
For Children
Ages 5 - 6**



**Tuesday Evenings
6:30 – 7:00 P.M.**

*Featuring Lynn Baesler
No pre-registration required – no charge*

Story Time at Home
 Use the *Tumblebook Library*
 at
www.placentialibrary.org


Click on: Just for Kids
 Click on the Tumblebooks icon
 An on-line collection of animated, talking picture books

Placentia Library Hours

Sunday	1:00 - 5:00 P.M.
Monday	12:00 - 9:00 P.M.
Tuesday	12:00 - 9:00 P.M.
Wednesday	12:00 - 9:00 P.M.
Thursday	10:00 A.M. - 6:00 P.M.
Friday	CLOSED
Saturday	CLOSED



**The Library
Will Be CLOSED
Sunday, April 11th
For
EASTER**



2004 Friends Annual Meeting

 Monday, April 19th at 6:30 P.M.
 City Hall Council Chambers

Volunteerism Brings Sweet Rewards

Featured Speaker:
 William Dispenbroek
 Orange County Register News Team Leader


 This event is free and open to the public!

www.placentialibrary.org

24/7 Reference
 There are times you need help, but can't make it to the library. Live, real-time help from a librarian is available, 24 hours a day. (no library card number needed)


The Library Catalog
 You can look up what books are available at the Placentia Library, as well as Yorba Linda Library, and all of the Anaheim Library branches. (no library card number needed)

Additionally, you can reserve books, check on your library account, and renew your books. (library card number needed)

www.placentialibrary.org
Online Resources
(To access, you must have your library card number available)

- LearnATest
- Newspapers
- Facts On File
- NoveList
- General Reference Center/Magazine Index
- Business & Company Resource Center
- Health & Wellness Resource Center




Placentia History Room




Staffed and Managed
 by Volunteers
Hours
 Monday & Wednesday
 6:00 – 9:00 P.M.
Other hours by special arrangement

Placentia History Room








Displays currently featuring

-  Local school annuals
-  Traveling historical photographs of local schools
-  Books by local authors












Placentia History Room




Historical Collections Include

 Bancroft's historical series	 Local citrus label collection
 Local oral histories	 Spanish made cannonball - possibly from the 1769 Portola Expedition
 California historical fiction	 Adobe brick from Ontiveras adobe built in 1832
 Complete collection of Women's Round table Scrapbooks	

Placentia History Room

Archival Resources Include

 West Atwood Yacht Club memorabilia	 Virginia Carpenter photograph collection
 Assorted Samuel Louis Kraemer maps and papers	 Placentia Courier negative collection
 Articles on international student visit to Placentia, Italy	 Historic photograph collection
 West Placentia Little League	 Newspaper clippings, brochures, newsletters, maps of local historic interest
 International Kiwanis papers and scrapbook (1965-1974)	


The Library
Will Be CLOSED
Sunday, April 11th
For
EASTER
 

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Placentia News
Weekly **APR - 1 2004**

pacific clippings

p m b 1 1 7 8 9
santa ana, calif. 92711

Placentia News
Weekly **APR - 9 2004**

pacific clippings

post office box 11789
santa ana, calif. 92711

Placentia News
Weekly **APR 15 2004**

gain prices set for used-book sale

³³² Friends of Placentia Library will hold its monthly Backroom Book Sale from 1 to 4 p.m. April 18 at the library, 411 E. Chapman Ave.

Opening its entire stock in addition to its lobby sales and book store, the group will sell used, hard-cover volumes and paperback books on a variety of subjects for discounted prices.

The sale is held on the second Sunday each month. Enter from the loading dock area.

Information: (714) 528-1925, Ext. 201.

Placentia Library

³³² The library, 411 E. Chapman Ave., is seeking volunteers to help with book sales and assisting customers, as well as pricing and sorting donations, with sale proceeds benefiting library programs and services. Match your skills and availability to library's needs. Call Larranne, (714) 528-1925, Ext. 201.

Library's History Room open 2 days

³³⁴ The Placentia Library's History Room is open to the public from 6 to 9 p.m. Mondays and Wednesdays.

The library is also inviting residents with historical items to discuss the preservation of materials at the library, 411 E. Chapman Ave.

Information: (714) 996-8390.

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Placentia News
Weekly **APR 15 2004**

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Library Friends host Register editor

³³² William Diepenbock, the Orange County Register's north county news team leader, will be the guest speaker at the Friends of Placentia Library's annual meeting at 6:30 p.m. Monday.

The event is free and open to the public as part of the National Library Week celebration. The meeting will be held in the City Council chambers at City Hall, 401 E. Chapman Ave.

Board of Directors elections also will be held.

Information: (714) 528-1906.

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Placentia News
Weekly **APR 22 2004**

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Placentia News
Weekly **APR - 9 2004**

COMMUNITY HAPPENINGS

TODAY ³³²

"Lapsit" stories for infants and toddlers up to 2 years old at 10:15 a.m. at the Placentia Library, 411 E. Chapman Ave. Call (714) 528-1906, Ext. 212.

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Placentia News
Weekly **APR - 9 2004**

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Information: (714) 996-8390.

NEIGHBORHOOD NEWS

Friends, volunteers honored at library celebration

Friends of Placentia Library members combined celebrations of Library Week and Volunteer Week by scheduling their annual meeting on April 19 to coincide with both national observances.

William Diepenbrock, North

County news team leader for the Orange County Register, was the main speaker. Diepenbrock coordinates community and daily news in the company's Anaheim office for Placentia as well as Brea, Fullerton, La



ELEANORE RANKIN

weekly "It's Your Business" column, cited the many advantages of networking as a marketing tool for business owners.

FROM 18

A while back, Orange County Register writer Jan Norman spoke at a Placentia Chamber of Commerce breakfast and prompted the start-up of a new networking group.

Norman, who writes the

as more and more business people showed up, it became obvious the room would not hold us all." For more information about the networking group, call Ozello at (714) 572-1000.

Henri Braginton has been named chairman for Women's Connection, formerly known as Christian Women's Club, affiliated with Stonecroft Ministries. The club, which also draws its audience from

Dr. Donald Ozello, a chiropractor, took action on her suggestion and initiated a new weekly luncheon networking group that held its inaugural meeting April 21 at Rembrandt's restaurant, with 16 business owners attending.

"We expected about 10 people to come," said Ozello, "but

nearby Brea, Fullerton and Yorba Linda, will have its next meeting at 11:30 a.m. Monday, at the country club, 777 Alta Vista St.

Joy Feeger will present a special feature titled, "If Hats Could Talk," relating stories about several hats and their previous ownership, as well as how they came to be a part of her extensive and growing personal collection.

Feeger is area representative for several clubs in the re-

Habra, Orange, Villa Park and Yorba Linda. He answered numerous questions from the audience as he related "stories behind the stories" that he has covered.

Volunteers who contribute time and efforts in the various library departments were recognized for their many hours of assistance, each receiving a certificate of accomplishment from library volunteer development coordinator Laranne Millonzi, along with a special candy bar bearing the theme, "Volunteers bring sweet rewards."

Special recognition was given by Literacy Director Jim Roberts to Western State University, College of Law in Fullerton, which sponsors a federal work-study program at the library.

Receiving a certificate of appreciation from U.S. Rep. Ed Royce, R-Fullerton, and resolutions from State Sen. Bob Margett and state Assemblywoman Lynn Daucher, R-Brea, on behalf of the university were Donna Espinosa, director of financial assistance, and Julie Kohler. The cooperative program has been in place at the library for almost four years.

The following 11-member Friends board members were elected for one-year terms:

Brenda Benner, Nadine Blansett, Ted Farkas, Barbara Hemmerling, Camille Himes, Pat Irot, Eleanore Rankin, Ginny Sanatar,

Placentia split on call to revive eminent domain

Businesses in redevelopment zone say city leaders want too much power.

By HEATHER McCREA
and COLLEEN FISCHER

THE ORANGE COUNTY REGISTER

332
PLACENTIA • Community members and city leaders are clashing over a proposal to reinstate eminent domain authority over commercial property in Placentia's redevelopment zone.

Some 200 people packed council chambers earlier this month, most of them arguing against reinstating the authority for 12 years.

City Hall has received 67 letters of protest.

Heightening fears is TOD Properties' vision for building homes and adding retail, office space and a Metrolink

station on redevelopment land south of the city's downtown, an area that is now mostly industrial.

"They (the city) want power over a good portion of the businesses in Placentia with no plan for what they want to do," said Debbie Bright Stevens, part owner of Environmental Audit Inc. and other property in the redevelopment zone.

If property owners band together to drive up prices, eminent domain could facilitate a redevelopment project, Councilman Norman Eckenrode said, though he added he was looking at whether the authority was necessary at this time.

Councilwoman Connie Underhill has said the amount of opposition makes her wonder if the reinstatement should be reconsidered.

Mayor Judy Dickinson and Councilman Chris Lowe could not be reached for comment. Councilman Scott Brady has recused himself because of a conflict of interest.

If the council reinstates eminent domain, Stevens said she'd work with other opponents on a referendum.

Using eminent domain would be the city's last choice in acquiring land, and the rules ensure a fair outcome for property owners, said Leigh DeSantis, economic development manager.

"The city does not set the final price - a judge and jury set the final price," she said.

CONTACT THE WRITER:

(714) 704-3796 or

hmcrea@ocregister.com

(714) 704-3770 or

cfischer@ocregister.com

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The Register
Daily MAY - 3 2004

Agenda Item 45

Page 11 of 12



EDITORIALS

No central planning for Placentia

332
The city of Placentia is headed down a dangerous path as council members decide whether to reinstate the power of eminent domain in a redevelopment area near the city's downtown. Eminent domain allows the government to take property by force and requires it to pay "just compensation" to victimized owners.

But the reality in Orange County and elsewhere is quite disturbing.

Individual property owners are routinely forced from their homes and businesses, not to build a road or school or other public project, as allowed by the U.S. Constitution. Instead, cities take property from current owners to hand over to other private owners.

Typically, those who lose their properties must hire a lawyer to fight for a fair price.

Local cities - Garden Grove is a notorious abuser of this process - play legal hardball with owners, oftentimes offering a small percentage of what the property is really worth.

Placentia, like many other cities, wants to increase its tax revenue and improve an older area of town. Officials are working with a selected developer to build a massive transit-oriented development just south of the historic downtown. Downtown has a great deal of charm, and local business owners rightly fear that the project will

eventually force them to relocate their businesses. City officials argue otherwise, but can offer no guarantees.

These heavyhanded, large, centrally planned redevelopment projects require cities to float enormous amounts of debt.

Downtown Brea, for instance, was built on top of the old downtown, where eminent domain was used - threatened - to force out longtime businesses. The downtown is kitschy and the city must

rely on subsidies to keep it going. By contrast, Fullerton's real downtown has thrived, largely because city officials have stuck to maintaining infrastructure and have chewed central planning. Yet Placentia is headed down the path taken by Brea.

Fortunately, many residents and business owners understand that the city reinstates eminent domain in the redevelopment zone that they will be forced out and will probably be immersed in long legal battles to get fair treatment in terms of compensation.

They need to step up their opposition, and other city residents who live and work outside the redevelopment zone ought to join them. Central plans rarely work.

Central plans funded by debt spending and built on the remains of abused property owners are inappropriate not only in Placentia but anywhere in a free society.

Local cities - Garden Grove is a notorious abuser of this process - play legal hardball with owners, oftentimes offering a small percentage of what the property is really worth.

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The Register
Daily APR 30 2004

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The Register
Daily MAY - 2 2004

Placentia drains grant for rail project

THE ORANGE COUNTY REGISTER

332
PLACENTIA • The city has run out of state grant money to pay for the construction of its railroad underpass at Melrose Street and needs to dip into proceeds from bonds and property sales to pay the bills.

Because of its own budget crisis, last year the state froze \$11 million of a \$28 million transportation grant, forcing the city to scramble to pay a

debt to Office Depot and do a street closure at Bradford Avenue.

The first \$16.9 million of the grant paid for work on the underpass, initially expected to cost \$16.4 million.

Because right-of-way purchases cost more than expected and the remaining \$11 million of the grant is not available, the city will have to delve into its own coffers to finish the underpass.

Work is still expected to conclude in December.

Tuesday night the City Council will be asked to approve the use of \$258,918 of proceeds from certificates of participation, which are essentially bonds, raised last year.

The city is negotiating the sale of excess property that should pay for much of the remaining construction, Finance Director Steve Brisco said.

SAFETY COMMITTEE MEETING
APRIL 22, 2004
MINUTES

I. Call to Order: 9:14 A.M.

Members Attending: Caroline Gurkweitz
Esther Guzman
Katie Matas
Donna Siloti

III. Old Business

1. "Safety Attitudes" handouts were distributed at the April 21, 2004 staff meeting.
2. A peep hole was installed at the loading dock door.

IV. New Business

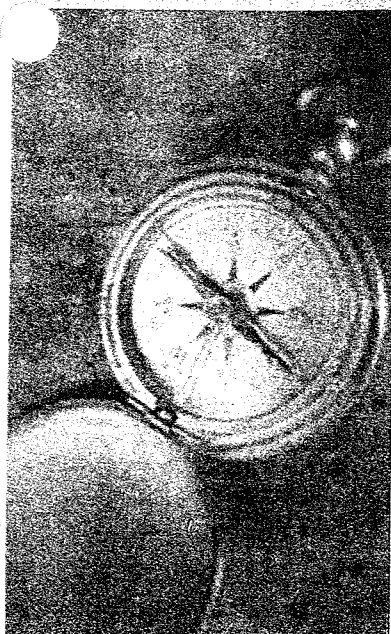
None.

The next meeting will be May 27, 2004 at 9:30 A.M.

Respectfully submitted,



Katie Matas



Novelist Loves Trustees

Dean Burgess claims his ALA membership card as a valued possession. While posing for photographs, he notably reaches for his wife Peggy, another important credential. Both have been part of his life for more than forty years. The former library director enjoys life in Portsmouth VA, laced with a busy round of appearances.

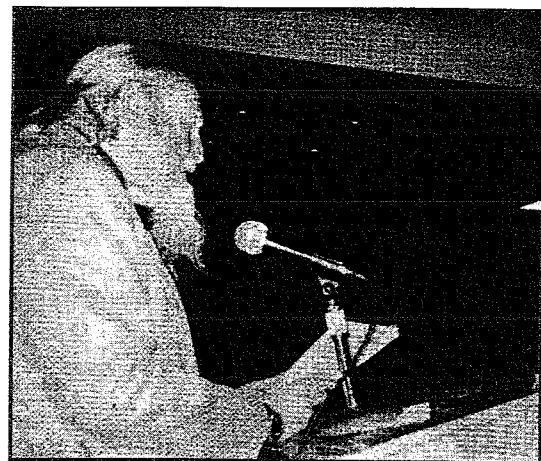
Burgess's first novel, *An Unclean Act* (Permanent Press, Sag Harbor NY 2002) drew good reviews. As the dust jacket proclaims, the book deals with "the first Puritan settlers, and brings to life the struggles and realities of earliest colonial life as it was actually lived, unvarnished and unromanticized."

The tale bears "witness to the ironic intolerance of the Puritans who, after feeling religious persecution in England, were not reluctant to inflict their own cruelties upon the growing number of freethinking Quakers who were springing up amongst them." Burgess is a direct descendant of Thomas Burge, one of the characters.

The author was born in Niagara Falls NY and attended Kenyon College in Gambier OH, known for its ties to literature. His first thought was to enter the acting world. "I was in professional theater for a while, manager of a theater company," he explains. "But I found I was not cut out to be a gypsy."

"My brother at Old Dominion University, Virginia, got me a job as a library clerk. Like Sholem Alechem, you know?"

"I taught speech and drama at Norview HS, and English classes, too. At the end of each day, I was wiped out," Burgess continues. "When my wife saw a library job in the newspaper, I grabbed it."



Soon after joining the Portsmouth Public Library, he got a scholarship to study library science at Chapel Hill NC. "We had two children," he says, "so my wife took my job and my mother looked after the kids."

"After I got my MLS, we switched," he adds, proudly "I returned to become director of reference, while Peggy earned the same degree. Our careers have paralleled." Burgess went on to become director of Portsmouth Public Libraries for 21 years. "I served as president of the Virginia Library Association, and edited *The Virginia Librarian* for ten years. I was fortunate enough to be in on the beginning of automation."

As Burgess explains it, there have been three distinct waves in the world of libraries. "The first generation built research libraries," he says. "The next generation built branches—I came in on the end of that. Portsmouth has a main library and three branches. I was in on the opening of all three."

"I was appointed to the Virginia Networking Commission," he adds. "I was on the first library delegation to China. My expertise was automation. Technicians there were just developing computers to type Chinese characters. They were very proud of that."

In

President's Message	2
New book on <i>Brown</i>	5
Jim Crow & Libraries	6
Orlando Schedule	10

President's Message

How time flies when you are having fun is an old cliché, but oh, *how true!* Time also flies when you are very busy, and this has been a very busy year. I cannot believe it is time to write my last President's Column. This year has been a very rewarding experience, and I trust a fruitful one—truly a year of communication. We have a number of new members. We have dynamite committees and committee chairs. And our Advocacy Program is moving forward in high gear. I am extremely grateful to all of you for your willingness to serve as an integral part of our division of ALA.

Our next big hurrah is, of course, the Annual Conference in June. I hope you all have your reservations made. We have an excellent Pre-conference, cosponsored with PLA. There will be great speakers, including our own Ellen Miller! Check the schedule to see some of the other excellent workshops with talented speakers. I would also appreciate your attendance at opening and closing sessions of ALTA. Also, plan on attending the ALTA Gala for a nice dinner and hopefully some entertainment, which we are still working on—and it is all for \$50.

I must not forget our many thanks to all the applicants for the awards given annually by ALTA. What a great slate for the Awards Committee to choose from! We had applicants in every region.

We just returned from our Executive Committee meeting in Chicago. Much was accomplished. We updated our Code of Ethics and the Mission Statement. Also, we worked on a draft of our Strategic Initiatives and Strategic Plan, which will be going to the ALTA Board for input—then presented at Annual Conference. We are also working on a PowerPoint presentation to be shared with Regional Vice-Presidents, authored by Jim Conner, Regional VP from Region 10.

I look forward to seeing many of you in Orlando. Again, thank you for letting me serve you as President, and for your enthusiasm and willingness to serve. I think ALTA is moving forward and spreading the word across America about who we are and what we can do to assist other Trustees. Again, thank you!

—Shirley Bruursema, ALTA President



Shirley A. Bruursema

From the Library Bill of Rights

Libraries should provide materials and information presenting all points of view on current and historical issues. Materials should not be proscribed or removed because of partisan or doctrinal disapproval.

Report from the Midwest

FROM: ELLEN MILLER

Regional Vice President, Region 9

The Fifth Annual Trustees-Friends Day featured four events. Meeting on March 31 attendees were hosted by the Kansas Library Trustee Association (KTLA) and Friends of Kansas Libraries (FOKL).

FUTURIST STRETCHES MINDS

Laughter. Pin-drop silence. New and sometimes frightening concepts. Futurist Ian Jukes knew how to hold his audience. His "Living on the Future Edge" keynote speech included:

- *Moore's Law*: computing power doubles every 18 months, as prices drop.
- *The Internet has No Walls*: Its emails and Web sites use a different language. Are we teaching our kids to write for the Web?
- *People over 30 are Digital Immigrants*: But today's kids are "digital natives" who grow up with a mouse in their hands.

By 2016, children can expect ten to fourteen careers in a lifetime compared to about five to six for today's thirtysomethings. How to prepare them? By recognizing that Internet search engines teach kids, too, and paper is not as real as multi-media experience.

Teaching must change, in order to develop information fluency, Jukes declared. The 250 people in the audience agreed with thunderous applause. The speaker and his company model what he

described. Each month, Jukes reviews over 400 articles online. His Info-Savvy Group can be found at www.ianjukes.com.

LUNCHEON FEATURES AWARDS

Peers honored four Kansas library trustees at the Luncheon and Awards Ceremony. Both KLTA and Friends of Kansas Libraries sponsored the gathering. Annually, KLTA underwrites two grants for each of the state's seven regional library systems. The grants target trustees from libraries serving 3,000 population or less. In Kansas, that covers about 320 of the state's 372 public libraries.

One grant is for a first-time attendee at the spring library conference. The winner receives a \$150 check and a certificate; a press release with photo is sent to his/her local newspaper. In return, he/she writes a brief report for the regional system's newsletter. The other grant is for a regional trustee of the year. The winner gets a plaque. His/her library gets a check for \$150; a press release is sent to the local newspaper.

First-time attendee winners: Congratulations to Beth Collett, Marion City (North Central Kansas Library System) and Barbara Lewis Long, Eureka (Southeast Kansas Library System).

Regional trustees of the year: These winners go "above and beyond" to help their libraries. In 2004 they were Joe Simunac, Baldwin (Northeast Kansas Library System) and Beverly Roepke, Waterville (North Central Kansas Library System).

cont. on pg. 12



Caroline McKnight presents award to Beth Collett.



Barbara Lewis Long is honored by KLTA's Caroline McKnight

ALTA at a Glance

President:

Shirley A. Bruursema

Executive Director:

Kerry Ward

The Voice Editor:

Anne Sterling

The Voice Contributing Editor:

Gretchen Kalwinski

The Voice

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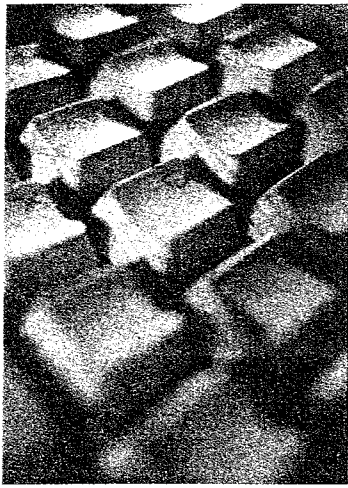
www.ala.org/alta

ALTA Mission Statement

The Association for Library Trustees and Advocates promotes and ensures outstanding library service through educational programs that develop excellence in trusteeship and actions that advocate access to information for all.

ALTA Vision Statement

The Association for Library Trustees and Advocates will educate and empower library trustees to advocate for and adopt policies that promote the highest quality library and information services and ensure access to information to all.



Web Site Spotlight

In commemoration of the 50th anniversary of *Brown v. Board of Education* (see book review), it is incumbent on Americans to review the history of discrimination against African Americans in public libraries. This Web site offers a short history of the Civil Rights Movement's Effect on Libraries, written by Mary Braun, a student at the University of Alberta.

[www.slis.ualberta.ca/
student_publishing.htm](http://www.slis.ualberta.ca/student_publishing.htm)



Tracking Acronyms: ASCLA

The Association of Specialized and Cooperative Library Agencies, a division of ALA with about 1000 members, represents state library agencies, specialized library agencies, multitype library systems and independent librarians who work outside of traditional library settings.

ASCLA currently has four sections, each with a special mission, yet each working with the other sections in a cooperative endeavor to further the development of libraries in response to the needs of the libraries' users. The four sections are the Independent Librarians' Exchange (ILEX), Interlibrary Cooperation and Networking Section (ICAN), Libraries Serving Special Populations Section (LSSPS), and State Library Agency Section (SLAS).

ASCLA PUBLICATIONS

ASCLA members receive a free subscription to *Interface*, a quarterly newsletter. ASCLA also publishes monographs on multitype library cooperatives, state library agencies, and library services for special populations including people with disabilities and prisoners.

ASCLA PROFESSIONAL DEVELOPMENT OPPORTUNITIES

In addition to the continuing education programs ASCLA offers at the ALA Annual Conference,

ASCLA also presents one-day Pre-Conferences on topics such as library services for people who are hearing impaired, implementing the Americans with Disabilities Act in your library and strategic planning for multitype library cooperatives.

ASCLA ONLINE

www.ala.org/ascla offers 24/7 information about ASCLA membership, products and activities. The Web site offers resources on providing library services for people with disabilities, a toolkit for independent librarians and excerpts from standards.

SCHOLARSHIPS AND PROFESSIONAL RECOGNITION AWARDS

ASCLA sponsors the Century Scholarship, an annual scholarship of \$2,500 to fund services or accommodations for a library school student or students with disabilities. ASCLA also presents six awards to recognize outstanding achievement by librarians and libraries.

For more information, contact the ASCLA office at (800) 545-2433, ext. 4398, or send e-mail ascla@ala.org.

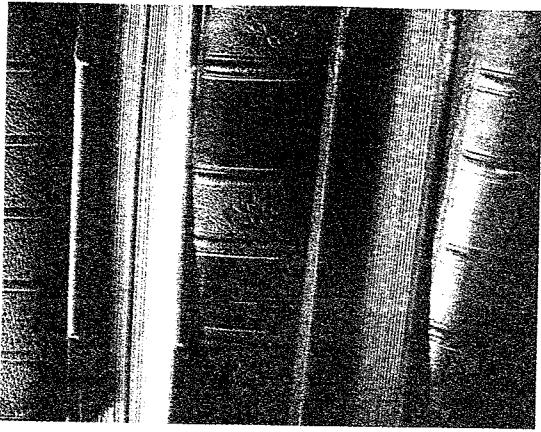
—Lillian Lewis, Deputy Executive Director, ASCLA

Election Year Do's and Don'ts

From the Office of ALA Governance: As the U.S. Presidential election campaign heats up, ALA, as a 501 (c) 3 organization, is strictly prohibited from engaging in any political activities on behalf of individual candidates for public office. This prohibition extends to staff or member discussion on ALA electronic discussion lists, in Ala or unit newsletters, at programs at ALA conferences.

A summary of "Election Year Do's and Don'ts" is available on the ALA Web site at <http://tinyurl.com/27swt> or by going to Our Association, ALA Governing and Strategic Documents, Legal Guidelines, Election Year Do's and Don'ts.

There has been some confusion about this document, with people thinking that it refers to ALA elections, but that is incorrect! The guidelines actually relate to U.S. elections.



I've Been Reading

Charles Ogletree, Jr., *All Deliberate Speed: Reflections on the First Half-Century of Brown v. Board of Education*, W. W. Norton, New York, April, 2004

Charles J. Ogletree, Jr., professor of law and vice dean for clinical programs at Harvard, has written a critical account of the last half century of American race relations since *Brown v. Board of Education*. He concludes that the Supreme Court compromised the effects of their landmark 1954 decision when they stated that change was to be brought about with "all deliberate speed." This was a flaw in their unanimous decision, which has, in Ogletree's view, given many individuals and officials at various levels continuing license to resist and defy the Court's mandate, this delaying needed action not only in the public schools but in other areas of American life.

Ogletree was born and raised in Merced, California, and writes movingly of his childhood life in a segregated community. His family's poverty and a variety of school experiences fed his growing sensitivity to racial inequality in Merced during his early years. An African-American basketball coach encouraged him to delve extensively into Black literature. He encountered some compassionate teachers in high school, and a guidance counselor persuaded him to apply for admission to Stanford University, instead of a local community college. Following his graduation from Stanford, he

attended Harvard Law School. In the mid-1970s, his first job as a lawyer was with Washington, D.C.'s Public defender Service. There he noticed that despite an overwhelmingly (70%) black population, Washington's indigents were for a number of years primarily represented by white attorneys.

In much of his book, Ogletree intersperses his own experiences as a student and practicing attorney with accounts of some of the major race-related legislation, litigation and issues of the past century, some of which involved him personally. These range from Southern paternalism and violent repression, Black exclusion from mainstream education and the political process in the *Brown* decision, Black Panther shootings and the Angela Davis trials in the early 1970s. Ogletree devotes major sections in his book to segregation in the Boston public schools, the *Bakke* and related cases of "reverse discrimination," and the legacy of Thurgood Marshall. He described in detail his involvement as an untenured professor in Anita Hill's defense following her challenge to Clarence Thomas's appointment to the Supreme Court. He also reviews the recent controversies regarding admissions standards at the University of Michigan. He is presently representing Black citizens of Tulsa, Oklahoma, who are seeking reparations for the destruction of their homes in a 1921 race riot.

Ogletree concludes that the "important goal of full equality in education following slavery and Jim Crow segregation was compromised from the beginning and that 50 years after *Brown* there is little to celebrate." The nation's refusal to acknowledge this history "and to repair the harm done" has permitted "the problem of the color line to carry over into the 21st Century." Nothing less than "an unequivocal commitment" to racial equality by government, industry, "and in our personal lives," will do, "and we must do it now."

—**Keir B. Sterling**, U.S. Army Combined Arms Support Command Historian

Welcome, New ALTA Members!

Robert Thomas
Monique Desormeaux
Lymon Brainerd
Stephanie Cassioppi
Shirley Dale
Amanda DeShields
Chris Fowler-Sandlin
James Gatling
Paul Hellerman
Gretchen Hoffman
Walter Howell
Michelle Knudsen
Bill Mitchell
Sunday Mueller
David Nedrow
Belle Redden
Vickie Reynolds
Jeff Rivlin
Lois Sirman
Ascension Smith
Carolyn Vanderhoof
Margi Wallo
Bettye Wehill

As Nation Celebrates 50 Years of Brown, Americans Reflect on Opening Libraries to All

Library services specifically provided for African-Americans extend back nearly two centuries to 1816, when the first school and library for their use was established in Wilmington DE. During the early decades of the 19th century, Philadelphia became a center of Black-centered library activity, with the creation in that city of the first "social library" for their use (1828), the first social library for Black women (1831) and the Philadelphia Library Company of Colored Persons (1833).

The Enoch Pratt Library in Baltimore and four of its branches appear to have been the first public library facilities in the South providing services for both races, beginning in 1886. The earliest Black college library in the South was founded at North Carolina Agricultural and Technical College in Greensboro NC in 1894. Two years later, the infamous *Plessy v. Ferguson* case, handed down by the Supreme Court, established its "separate but equal" doctrine, which was to govern much national library policy, particularly in the Southern states, until the mid-20th century.

Among the stereo views of the Boston Public Library issued in 1902 was one featuring a Black patron.

Philanthropist Andrew Carnegie underwrote reconstruction of a number of Black college and university libraries during the early years of the 20th Century, beginning with Tuskegee Institute (1901) and including Alabama A & M, Atlanta University (GA), Benedict College (SC), Talladega College (AL), and Wilberforce University (OH), all in 1904, and Cheyney State Teachers College (PA), Johnson C. Smith University (NC), Livingstone College (NC) and Fisk University (TN), the following year. During the next several years, additional Carnegie aca-

demical libraries for Blacks came into being at Wiley College in Texas (1906) and at Howard University (DC) and Knoxville (TN) College in 1907.

In 1910, the Marblehead Libraries, a traveling library service specifically for Southern Blacks, was established by James H. Gregory of Marblehead MA. This program was administered by Atlanta University. In 1917, Julius Rosenwald, president and later Chairman of the Board of Sears Roebuck, inspired by the work of his friend Booker T. Washington, created the Julius Rosenwald Fund, which ultimately established 5,357 schools for Blacks in the rural South. Beginning in 1929, he began funding the construction of a number of urban and rural libraries in thirteen Southern states that were open to patrons of all races.

American library organizations first became active in a variety of projects on behalf of Blacks in the 1920s. The American Library Association (ALA) held its first Work with Negroes Round Table in 1921. George Settle, Director of the Louisville KY Public Library, delivered a paper concerning the "Status of Work with Negroes" at a conference of the Southeastern Library Association in 1926, and the first Negro Library Conference was convened at Hampton Institute's Library School in Hampton, VA, in 1927.

For a number of years, some individual librarians in the South took a stand for integration before the ALA got involved in doing so. For many years, ALA's standing policy was to avoid unnecessary turmoil by holding no annual meetings in the segregated South. In the 1950s, it did begin to insist that all states maintain one state library association, rather than two segregated ones. Unfortunately, this meant that for some years, African-American librarians were denied membership in white library associations.

In 1956, following the Supreme Court's decision in *Brown v. Board of Education*, two years earlier, ALA finally convened its first integrated annual conference in Miami Beach FL. In 1961 ALA amended its Library Bill of Rights by stating "the right of an individual to the use of a

library shall not be denied or abridged because of his race, religion, national origins, or political views." The ALA Black Caucus, organized at ALA's 1970 midwinter meeting in Chicago, was formed "to mobilize the power necessary to ensure that the fullest and most relevant library service is made available to black people."

As early as 1928, the West Virginia Supreme Court handed down a path-breaking decision in that state, when it determined that as taxpayers, Black citizens of Charleston had as equal right to the use of public library facilities in that city. In general, however, Southern states and municipalities were slow to change their policies, although occasional progress was made. In 1953, for example, Rosa Keller, president of the New Orleans Urban League, and the first woman appointee to that city's Library Board, began insisting, despite great opposition, that all libraries in that city be integrated. Though this was finally accomplished with the support of Mayor deLesseps Morrison in 1955, library water fountains and rest rooms would continue to be segregated for some years.

In Albany, GA, in 1963, the local public library, which was closed in response to many library sit-

ins, reopened when 1600 white citizens petitioned for integrated services. In *Brown v. Louisiana* (1966), the only case concerning library segregation to be decided by the US Supreme Court, the Court determined that five Black demonstrators who had staged a sit-in at a public library in Clinton, LA, could not be charged with disturbing the peace.

Mexican-Americans were among other minorities who for many years were placed in segregated schools in the Southwest. Mexican-American children were often channeled into sub-standard or vocational programs, solely because of their ethnicity. Others were obliged to adjust to an English-only environment. One Mexican-American woman in Arizona, who had attended a public school there and had loved to read since her childhood, gratefully recalled a sympathetic Anglo educator in her school who set up a "makeshift community center and library" in a local barrio. "To this day," she remarked, "I just love going into libraries . . . there are two places that I can go in and get a real warm, happy feeling: that is, the library and Bullock's [local department store] in the perfume and make-up department."

Novelist Loves Trustees continued from p. 1

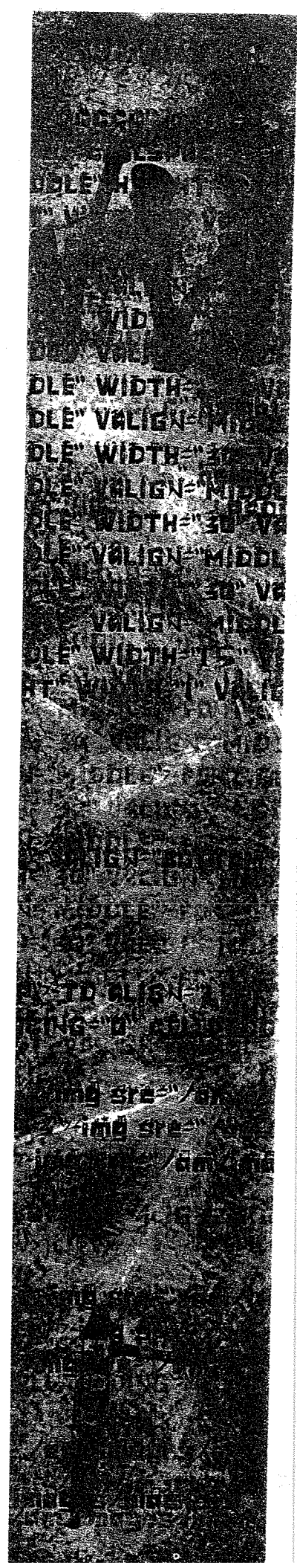
"I saw symbols on a library wall. They were ancient Chinese symbols, but the librarians could not read them," Burgess recalled. "I wandered away from the group and came to a locked door. A woman hurried after me, and I asked what was inside. 'Those are books published by the Nationalist Chinese,' she explained. 'They include lies.' So I asked, why keep them at all? She replied, 'The government might change.'"

Back to the novel. How did Burgess get the idea to write it? "I was sitting in the Reference Room of the Library of Virginia. They had records of the courts of the Plymouth colony, including a divorce trial. I knew I had to write that story."

Is there a second novel in the works? "It's titled *Smoke on Water*. It's the story of a Virginia mountain girl's trip to New York in the 1920's. And like my first book, it requires a lot of research in the library."

Back to libraries. How does Burgess feel about trustees? "If you work for the mayor, and he says no, trustees can help. Trustees are your advocates at City Hall. And they keep you honest."

"Some library directors like working in groups. Some don't. And they don't know what they're missing!"



ALTA 2004 Awards

ALTA ANNOUNCES LITERACY AWARD WINNER CONGRATULATIONS TO WILLIAM H. WILSON!

William Wilson is the winner of this year's Literacy Award, to be presented at the ALTA SOS Luncheon on Sunday, June 27, 2004. This award is an acknowledgement of his commitment to directly preserve and further literacy in his state. Mr. Wilson has served on the Lexington Public Library's Advisory Board and Board of Trustees since 1997, serving as both Chairman and Vice-Chairman of the Board. He is also a past-president of the Literacy Volunteers of America, and for the past several years, has served on the board of the Carnegie Center for Literacy and Learning. In 2003, while serving as a trustee of the Carnegie Literacy Center, Wilson took initiative to prevent proposed funding cuts, lobbying the Lexington-Fayette Urban County Government, and enlisting other Board and Advisory Board members to contact and lobby each City Council member.

As Chair of the Board's Public Relations committee, he helped to prepare a letter to Council members with the facts and history of the situation, and at the end of June 2003, the Lexington Public Library signed an agreement with the Lexington-Fayette Urban County Government and Lexington resident William Farish, to provide the necessary funding for the Carnegie Center. Though many Library Board members were involved in this effort, William Wilson was the one who spearheaded it, and provided the necessary leadership. Kudos to him for his achievement and steadfast work!

The ALTA Literacy Award is presented annually to a library trustee or volunteer who has made some significant contribution to addressing the literacy problem in the United States—particularly as it relates to the role of the public library. The award, which is a plaque, is presented during the SOS Luncheon at the ALA Annual Conference.

ALTA ANNOUNCES THE 2004 ALTA/GALE GRANT WINNER

CONGRATULATIONS TO JOEL HONDORP AND KAREN DYER!

Congratulations to Joel Hondorp and Karen Dyer, the recipients of this year's ALTA/Gale Outstanding Trustee Grant. Karen Dyer is a trustee at the Alameda County Library in Fremont, CA, who has been working with libraries (in Friends, Task Force, and Board capacities) since 1992. Since 1995, she has attended every annual California Library Association Legislative Day, and testified before legislative subcommittees in support of library legislation in California, but has never had the opportunity to attend an American Library Association Annual Conference.

In 2000, Joel Hondorp was appointed to the board of the Kent District Library in Michigan, and since then, has been elected both to Treasurer and Vice-Chair positions. Mr. Hondorp has been a lifelong book-lover, and user of school, church, and public libraries, and now he enjoys helping to make decisions for a library system. He is looking forward to attending the ALA Conference in Orlando because it will afford him the opportunity to finally discuss issues with trustees from different regions, and to observe how colleagues carry out the work in their own communities.

Established in 1990, this award provides \$750 each to enable two public library trustees to attend an ALA Annual Conference for the first time. It is awarded annually to two public library trustees who have demonstrated qualitative interests and efforts in supportive service of the local public library. Made possible by an annual gift from Gale Research, Incorporated, the grant is administered by the Association for Library Trustees and Advocates, a division of the American Library Association. A formal presentation to winners will be made at the ALA Opening Session at the ALA Annual Conference.

ALTA 2004 Awards

ALTA ANNOUNCES WINNERS OF MAJOR BENEFACTORS HONOR AWARD CONGRATULATIONS TO THE CLEMENTS FAMILY AND THE BANK OF SOUTHSIDE VIRGINIA!

This year's ALTA Major Benefactor Award is a two-pronged pat on the back to the Clements family of Carson, Virginia. Both the Clements' business (The Bank of Southside Virginia), and two individual members of the Clements family (father and son bank owners John and Peter Clements) are being honored for their donation of funds and land for the new Carson Depot library in Hopewell, Virginia. Until 1992, only a bookmobile stop, and a temporary stationery bookmobile supplied public library service in the Town of Carson. In the past eleven years, John and Peter Clements have made donations totaling approximately \$15,000; giving both funding and land for the relocation and renovation of an old caboose to the grounds of the Carson Depot Library. They have also helped to fund the Appomattox Regional Library's summer reading program, and given support to other library branch building projects. With their efforts, The Bank of Southside Virginia and the Clements family have demonstrated the capability of a local business to provide and promote public library service, and have created a showplace library with a corresponding museum devoted to local railroad history. The Association for Library Trustees and Advocates commends the Clements family for their efforts in preservation and benefaction of both local history and public libraries. As noted by Mr. Chuck Koutnik, Director of the Appomattox Regional Library System; "In 20 years of working in libraries, I have never seen such great support of libraries from a corporation and community."

Established in 1976, the Major Benefactors Honor Award is a specially prepared citation established to give recognition to individuals, families or corporate bodies who have made

major benefactions to public libraries. The award is presented locally in a ceremony at the library, and consists of two specially prepared citations for the recipient(s) and the beneficiary library. The significance of the gift will be measured from the point of view of the recipient library, rather than by the size of the gift alone.

ALTA ANNOUNCES THE 2004 TRUSTEE CITATION AWARD WINNER CONGRATULATIONS TO ALMA DENNIS!

Longtime ALTA member Alma Dennis is the winner of this year's Trustee Citation Award. Mrs. Dennis is currently serving her fourth term as a trustee of the Birmingham Public Library in Alabama, and has always been viewed as the "key" to the library's excellent relationship with the citizenry of Birmingham. An impassioned fundraiser for libraries, she recently garnered her mayor's full support to erect a vibrant mural called "A New Day in Birmingham" at their Central Library, and then successfully led a campaign to raise the funds for the fifty thousand dollar project. Executive assistant to the Superintendent of Birmingham's City Schools noted that, "Dennis understands that education is a needed tool for survival and she has worked constantly to ensure that all children have the opportunity to enjoy the gift of reading." In addition, as a Chair of ALTA's Specialized Outreach Services committee, Alma Dennis has planned and implemented programs that provide outreach in the area of literacy throughout the nation.

During each ALA Annual Conference, up to two trustees are presented with citations in recognition of distinguished service to library development. The awards, established in 1941, symbolize and honor the best contributions and efforts of the estimated 60,000 American Citizens who serve on library boards. The awards are presented at the ALA Opening General Session.

BOOK SALE BESTS: MAKING THE MOST OF YOUR FUNDRAISER

This afternoon workshop was put on with FOKL sponsorship. An audience of 50 learned ways to carry out successful book sales from a panel of Friends. Listeners peppered the speakers with many questions.

SHOW ME THE MONEY

This presentation featured two skits on improving library salaries. The workshop was co-sponsored by KLTA and the Institute for Continuous Education, an arm of Emporia State University's School of Library and Information Management.

In Scenario 1, a real library director wanted to keep her salary low while raising those for other staff. However, a "trustee" said the director's salary should come up now. In Scenario 2, it took a year and much homework for a real trustee and real library director to convince real City Manager Mark McAnarney of Emporia to raise salaries.

KANSAS MERITS INK

During Trustees-Friends Day, participants noted two recent articles featuring Kansas. "The Castle is Back," by Hays Library Director Melanie Miller discussed how renovation turned a frontier era town library into a downtown hub. The article appeared in the April 2004 issue of *American Libraries*.

Belleville's successful salary improvement campaign was highlighted in "Retirement Tsunami Looms over Distracted Director/Board Teams." This article by trustee Ellen G. Miller (no relation to Melanie) appeared in the March/April issue of *Public Libraries*.

VERDICT SAYS: SUCCESS!

For the fifth straight year, Trustees-Friends Day broke records. Over 400 people attended the four events. The bottom line: When trustees and Friends partner, Kansas communities benefit. For more information about T-F Day, contact KLTA President Melva Barlow at (620) 271-2103 or mjbar@carrollswb.com.

Fall deadline:

August 2, 2004

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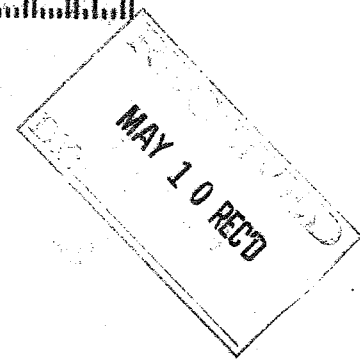
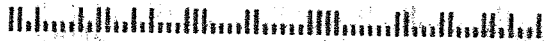
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The Voice is published quarterly by the Association for Library Trustees and Advocates and is available with membership in ALA/ALTA. Address membership correspondence to Kerry Ward, ALTA, 50 E. Huron St., Chicago, IL 60611. Send newsletter information to Sharon Saulmon, 12228 S. High Meadow Court, Oklahoma City, OK 73170.