

**MINUTES
PLACENTIA LIBRARY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
October 17, 2005**

CALL TO ORDER President Shkoler called the Regular Meeting of the Placentia Library District Board of Trustees to order on October 17, 2005, at 6:50 P.M.

ROLL CALL **Members Present:** President Al Shkoler, Secretary Gaeten Wood, Trustees, Betty Escobosa, Richard DeVecchio and Jean Turner; and Library Director Elizabeth Minter.

Members Absent: None

Others Present: Public Services Manager/Literacy Coordinator Jim Roberts, Technology Manager Vernon Napier, Administrative Assistant Wendy Goodson and Friends Board Member Margo Thum.

ADOPTION OF AGENDA It was moved by Secretary Wood, and seconded by Trustee Escobosa to adopt the Agenda as printed.

AYES: Shkoler, Wood, DeVecchio, Escobosa, Turner
NOES: None
ABSTAIN: None
ABSENT: None

MINUTES It was moved by Trustee Turner and seconded by Secretary Wood to approve the Minutes of the Sep 19, 2005 Regular Meeting, Sep 19, 2005 Strategic Planning as printed.

AYES: Shkoler, Wood, DeVecchio, Escobosa, Turner
NOES: None
ABSTAIN: None
ABSENT: None

ORAL COMMUNICATIONS No members of the public addressed the Board.

TRUSTEE REPORTS Trustees Escobosa and Turner reported that they attended the California Special Districts Association Conference in Long Beach.

Trustee DeVecchio reported that the Heritage Day Parade was a pleasant event.

FRIENDS Friends' representative Margo Thum reported on recent events.

FOUNDATION Trustee DeVecchio reported that the Foundation Board of Directors will meet in December 2005.

CLAIMS It was moved by Secretary Wood and seconded by Trustee DeVecchio to approve Agenda Items 9 through 12.

Claims 4797, 4798, 4799, and 4800 for a total of \$25,146.43.
Current Claims 4801, 4802, 4803, and 4804 for a total of Current

Claims for the Fiscal Year 2005-2006 of \$41,415.89 and Payroll #10 (11/9/05) for \$38,789.65 and #11 (11/23/05) for \$38,789.65 for a total of \$118,995.19.

FY2005-2006 Cash Flow Analysis through October 17, 2005 and recommendation that no funds be transferred at this time. (Receive & File).

AYES: Shkoler, Wood, DeVecchio, Escobosa, Turner
NOES: None
ABSTAIN: None
ABSENT: None

**FINANCIAL
REPORTS**

It was moved by Secretary Wood, and seconded by Trustee DeVecchio to receive and file Agenda Items 13 through 18.

Financial Reports for September 2005

Office General Ledger & Check Registers for September 2005

Acquisitions Report for September 2005

Entrepreneurial Report for September 2005

Collection Agency Report for September 2005

Gifts Report for September 2005

AYES: Shkoler, Wood, DeVecchio, Escobosa, Turner
NOES: None
ABSTAIN: None
ABSENT: None

**GENERAL CONSENT
CALENDAR**

It was moved by Secretary Wood and seconded by Trustee Turner to receive and file Agenda Items 19-28, 30-31a.

Building Maintenance Report for August 2005

Personnel Report for September 2005

Volunteer Report for September 2005

Circulation Report for August 2005

Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority
Legislative Alerts from the California Special Districts Association (none were received from the California Library Association)

Status Report on Partnerships with Community Organizations

Status Report on Active Grant Applications

Poet Laureate Report

Agenda for the Orange County Council of Governments Regular Meeting of the Board of Directors for September 22, 2004 and the Minutes of the May 26, and June 23, 2005 meetings.

Status report on the Exempt Employees Classification and Salary Study current being prepared by CPS Human Resource Services

Status report on the Audit Process with Moreland & Associates and a copy of the Annual Special District Financial Report to the State Auditor as completed and filed by Moreland & Associates

Status Report on the office relocation project approved at the September 19, 2005 Library Board Meeting

Annual Public Library Survey for the State Library of California as submitted electronically on September 30, 2005.

AYES: Shkoler, Wood, DeVecchio, Escobosa, Turner
NOES: None
ABSTAIN: None
ABSENT: None

CPS REPORT

It was moved by Trustee Escobosa and seconded by Trustee DeVecchio receive and file Agenda Item 29.

AYES: Shkoler, Wood, DeVecchio, Escobosa, Turner
NOES: None
ABSTAIN: None
ABSENT: None

**LEGISLATIVE
ISSUES**

Library Director Minter reported the status of the Bond Act for the spring election. President Shkoler requested that Minter do more research on the library's application eligibility and to report the findings at the next Board meeting.

**STRATEGIC
PLANNING**

It was moved by Trustee Turner and seconded by Secretary Wood to receive and file the report for the focus group of Placentia residents who use the Yorba Linda Public Library.

AYES: Shkoler, Wood, DeVecchio, Escobosa, Turner
NOES: None
ABSTAIN: None
ABSENT: None

STAFF REPORTS

It was moved by Trustee Escobosa and seconded by Trustee Turner to approve agenda items 39-48:

Library Director's Report for September 2005

Program Committee Report for September 2005.

Children's Services Report for September 2005.

Placentia Library Literacy Services Report for September 2005.

Reference and Adult Services Report for September 2005.

History Room Report for September 2005.

Placentia Library Web Site Report for September 2005.

Technology Report for September 2005.

Publicity Materials produced for September 2005.

Safety Committee Minutes for September 2005.

AYES:	Shkoler, Wood, DeVecchio, Escobosa, Turner
NOES:	None
ABSTAIN:	None
ABSENT:	None

PREPARATION

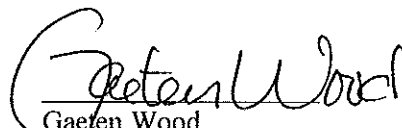
Agenda Preparation for the November Regular Meeting will be held on Monday, October 17, 2005 at 6:30 P.M.

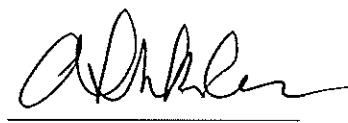
ADJOURNMENT

The Regular Meeting of the Board of Trustees of the Placentia Library District for October 17, 2005 adjourned at 7:28 P.M.

NOVEMBER MEETING

The November Regular Library Board Meeting will be held on Monday, Nov 28, 2005 at 6:30 P.M. in the Library History Room.


Gaefen Wood
Secretary
Library Board of Trustees


Al Shkoler
President
Library Board of Trustees