

AMENDED AGENDA
REGULAR MEETING
PLACENTIA LIBRARY DISTRICT
BOARD OF TRUSTEES
7:30 P.M.
November 4, 1991

1. Roll Call: Administrative Assistant

2. Adoption of Agenda

Presentation: Library Director
Recommendation: Adopt by Motion

3. Minutes of the October 14, 1991, Regular Meeting

Presentation: Library Director
Recommendation: Approve by Motion

4. Oral Communication

At this time members of the public may make presentation to the Library Board.

5. Friends of the Placentia Library

CLAIMS (Items 6)

6. Current Claims and Payroll (Approve)

Presentation: Library Director
Recommendation: Approve by Motion

Current Claims of \$31,070.10 and Payrolls 25 & 26 for a cumulative payroll total of \$57,600.00

FINANCIAL REPORT (Item 7)

7. Vending Machine Report (Receive & File)

Presentation: Library Director
Recommendation: Approve by Motion

GENERAL CONSENT CALENDAR (Items 8-10)

Presentation: Library Director
Recommendation: Approve by Motion

Items 8-10 may be considered together as one motion to approve the General Consent Calendar. Items may be removed for individual consideration before the General Consent Calendar is adopted. Items removed must then each have a separate motion.

8. Building Maintenance Report (Receive & File)
9. Draft of Auditor's Letter of Recommendation for the year ended June 30, 1991 (Receive & File)
10. Ratification of appointment of Gwen Douglas Joseph as Family Literacy Coordinator for ~~for~~ approximately 20 hours per week at \$12.66 per hour.

CONTINUING BUSINESS

11. Staff co-payment of medical insurance premium.

Presentation: Library Director
Recommendation: Determine level of benefit

12. Tile Flooring

Presentation: Library Director
Recommendation: Determine whether to repair or replace floor tile in lobby area.

13. California Room

Presentation: Assistant Library Director
Recommendation: Approve ~~analysis of collected~~ use of staff time. *for analysis of collection.*

NEW BUSINESS

14. Review of proposals for Birthday Club and Endowment Fund.

Presentation: Library Director
Recommendation: Determine interest in pursuing local contributions.

15. Review request for removal of "More, More, More, Said the Baby", by Vera Williams, from the Children's Collection.

Presentation: Library Director
Recommendation: Deny Request

STAFF REPORTS

16. Grandparents and Book Grant Report (Schneider)
17. Camp Library Program (Schneider)

18. Advisory Committee for the Disabled (Ammar)
19. Replacement of Cash Register (Minter)
20. Transmittal of Library Organizational Chart as adopted September 9, 1991. (Minter)
21. Transmittal of Policy for the Library's Staff Retirement Fund Committee. (Minter)
22. Agenda Preparation
23. Adjourn

CALENDAR

November 16-19	California Library Association Conference Oakland
December 4 ⁶ (Mon)	Friends of the Library Board Meeting. (Fred West to attend)
December 9 (Mon)	Library Board Meeting
November 23 - December 1	Library Director on vacation.
January 6	Friends of the Library Board Meeting (Saundra Stark to attend)
January 13	Library Board Meeting

*****CERTIFICATION OF POSTING*****

I, Karen Samarin, Administrative Assistant for the Placentia Library District hereby certify that the agenda for the November 4, 1991 regular meeting of the Library Board of Trustees of the Placentia Library District was posted on Friday, November 1, 1991.



Agenda amended November 4, 1991 to include amounts of Current Claims and Payroll in Item 6 and to add Ratification of Staff Appointment as Item 10 with subsequent items renumbered.