



AGENDA
PLACENTIA LIBRARY DISTRICT
BOARD OF TRUSTEES
UNUSUAL DATE MEETING

May 29, 2024

6:30 p.m.

Community Meeting Room

411 E. Chapman Avenue

Call-in Number: (669) 900-6833

Meeting ID: 850 1206 7452









Password: 046086

ZOOM Link: meetings.placentialibrary.org

Mission Statement:

Placentia Library District inspires, opens minds, innovates, and connects our community.

District Goals:

-  Strengthen connections and expand community relationships.
-  Provide equitable access.
-  Adapt to community needs.
-  Cultivate thriving collections of resources.
-  Provide and promote relevant library services.
-  Maintain fiscal responsibility and integrity.
-  Support and empower staff.
-  Provide an inviting, pleasant, and safe place to explore.

AGENDA DESCRIPTIONS: *The Agenda descriptions are intended to give members of the public notice and a general summary of items of business to be transacted or discussed. The Board may take any action which it deems to be appropriate on the Agenda and is not limited in any way by the notice of the recommended action.*

REPORTS AND DOCUMENTATION: *Reports and documentation relating to Agenda items are on file in the Administrative Office and the Reference Department of Placentia Library District, and are available for public inspection. A copy of the Agenda packet will be available for use during the Board Meetings. Any person having any question concerning any Agenda item may call the Library Director at 714-528-1925, Extension 200.*

PLEDGE OF ALLEGIANCE Library Board President

CALL TO ORDER

1. Call to Order Library Board President
2. Roll Call Recorder
3. Adoption of Agenda
This is the opportunity for Board members to delete items from the Agenda, to continue items, to re-order items, and to make additions pursuant to Government Code Section 54954.2(b).
 Presentation: Library Director
 Recommendation: Adopt by Motion
4. Oral Communications

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Members of the public may address the Library Board of Trustees on any matter within the jurisdiction of the Board. Presentations by the public are limited to 5 minutes per person. Members of the public are also permitted to address the Library Board of Trustees on specific Agenda Items before and at the time that an Item is being considered by the Board. Action may not be taken on items not on the Agenda except in emergencies or as otherwise authorized. Reference: California Government Code Sections 54954.3, 54954.2(b).

TRUSTEE & ORGANIZATIONAL REPORTS

5. Board President Report - oral
The President makes announcements of general interest to the community and the Library Board of Trustees as well as conducting any ceremonial matters.
6. Trustee Reports
The Trustees make announcements of general interest to the community and the Library Board of Trustees, and report on meetings attended on behalf of the Board of Trustees.
7. Library Director Report
8. Placentia Library Friends Foundation Board of Director's Report

CONSENT CALENDAR (Items 9 – 24)

Presentation: Library Director
Recommendation: Approve by Motion

Items 9 – 24 may be considered together as one motion to approve the Consent Calendar. Items may be removed for individual consideration before the Consent Calendar is adopted. Items removed must then each have a separate motion.

MINUTES (Item 9)

9. Minutes of the Library Board of Trustees Regular Meeting on April 22, 2024. (Receive & File and Approve)

CASH FLOW ANALYSIS (Items 10 – 11)

10. Check Register for April 2024. (Receive & File and Approve)
11. FY2023-2024 Fund Balance through April 2024; the Schedule of Anticipated Property Tax Revenues for FY2023-2023 as provided by the Orange County Auditor. (Receive & File).

TREASURER'S REPORTS (Items 12 – 16)

12. Financial Reports for April 2024 for Placentia Library District Accounts on Deposit with the Orange County Treasurer. (Receive & File)
13. Revenue and Expenditure Reports for April 2024. (Receive & File)
14. Acquisitions Report for April 2024. (Receive & File)
15. Entrepreneurial Activities Report and April 2024. (Receive & File)
16. Library Impact Fee Report for April 2024. (Receive & File)

GENERAL CONSENT REPORTS (Items 17 – 20)

17. Personnel Report for April 2024. (Receive, File, and Ratify Appointments)
18. Review Shared Maintenance Costs with the City of Placentia under the JPA. (Receive & File)
19. Administration Report for April 2024.
20. Circulation Report for April 2024.

STAFF REPORTS (Items 21 – 24)

21. Children's Services Report for April 2024.

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22. Adult and Teen Services Report for April 2024.

23. Technology and Website Report for April 2024.

24. Customer Service Report for April 2024.

NEW BUSINESS (Items 25-37)

25. Public Library Conference Reports from Attendees.

26. Select a candidate for Orange County Local Agency Formation Commission (LAFCO) Regular Special District Member.

27. Adoption of Resolution 2024-02: A Resolution of the Board of Trustees of the Placentia Library District of Orange County to Establish the Appropriations Limitation for the 2024-2025 Fiscal Year.

28. Conference Authorization for Library Board of Trustees and Library Director to attend the California Special District Association (CSDA) Annual Conference in Indian Wells, California, September 9-12, 2024.

29. Conference Authorization for Library Staff to attend the California Library Association Annual Conference in Pasadena, California, October 17-19, 2024.

30. Authorize the District to Enter into a Contract with the Imperial County of Education to Provide Installation and Maintenance of Advanced Network (Data) Services as the Statewide Broadband Aggregator for the California State Library Broadband Services Project.

31. Review and Approve the Request for Proposal for the Outdoor Learning Experience and Loading Dock Projects.

32. Review Proposal(s) for the Café Space Remodel Project and Select Contractor to Provide Construction Services in the Amount Not to Exceed \$25,000.

33. Review the E-Rate Agreement and Authorize the Library Director to Execute the E-Rate Agreement for Category 1 Internet Access/Telecommunications for the Placentia Library District Bookmobile, Internet Connections-Network Infrastructure Upgrade and Basic Maintenance at the Placentia Library District Projects through the E-Rate Program, with the District's Obligation at 40% of the total cost of each project.

34. Joint-Use Committee Updates from President Carline.

35. Roundtable Women's Club Updates from Secretary Dahl.

36. LAFCO Updates from Trustee Beverage.

37. ISDOC & Legislative Updates from Trustee Nelson.

AGENDA DEVELOPMENT

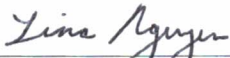
38. Agenda Preparation for the May Regular Date Meeting which will be held on June 24, 2024 unless re-scheduled by the Library Board of Trustees.

ADJOURNMENT

39. The Library Board of Trustees will adjourn the Unusual Date May 29, 2024 meeting.

*****CERTIFICATION OF POSTING*****

I, Lina Nguyen, Executive Assistant of the Placentia Library District, hereby certify that the Agenda for May 29, 2024 Unusual Date Meeting of the Library Board of Trustees of the Placentia Library District was posted on May 23, 2024.



Lina Nguyen, Executive Assistant