



LOS ALISOS WATER DISTRICT

December 16, 1998

Board of Directors
 Placentia Library District of Orange County
 411 East Chapman
 Placentia, CA 92670

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Preston T. Bishop
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James D. Reed
 Vice President

Roy E. Farmer
 Director

Williams J. Goodwin
 Director

Donald J. Soderberg
 Director

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 General Manager

Don R. Adkinson
 Legal Counsel/Secretary

Micheal P. Bray
 Treasurer

Dear Board of Directors:

In response to LAFCO's request for nominations for the regular special district member seat vacancy, Los Alisos Water District's Board of Directors would like you to consider the nomination of Bill Goodwin.

Mr. Goodwin currently serves as an alternate special district member on LAFCO. He also served on the technical advisory committee of LAFCO prior to becoming an alternate member. He currently serves as a Regional Representative to the Association of California Water Agencies for Region X. As a director for Los Alisos Water District, he participates in the Independent Special Districts of Orange County and Water Advisory Committee of Orange County. He serves on the District's Engineering Committee, and has been instrumental in interagency discussions and cooperative efforts.

Mr. Goodwin received both a Bachelor of Science Degree in Civil Engineering and a Masters of Business Administration from Long Beach State. Mr. Goodwin is a Principal of a Consulting Engineering firm located in Irvine. He is the former City Engineer of Villa Park. He is a Rotarian, and is active in his community and church.

The Los Alisos Water District's Board asks your board to concur with LAWD, and select Bill Goodwin as the regular special district member at the Special Districts Selection Committee meeting on January 14, 1998 at 12:30 p.m. at the MWDOC hearing room.

Sincerely,

Dr. Preston T. Bishop
 President

\smm

Enclosure

STATEMENT OF QUALIFICATIONS
OF BILL GOODWIN
FOR SPECIAL DISTRICTS REGULAR MEMBER
LOCAL AGENCY FORMATION COMMISSION

My name is Bill Goodwin, Director of Los Alisos Water District. I have lived in Orange County and worked in the local civil engineering field for over 20 years. Our county has changed, but special districts still play a vital role. I am seeking the Special District Representative position to insure that the value of these focused agencies is not lost to rhetoric.

I have been pleased to serve as your Special District Alternate Representative this past year. As your representative, I have made key votes affecting cities, as well as special districts. I participate in discussions, attend workshops, and endeavor to build credibility with the LAFCO Board and staff. I have demonstrated my understanding of special district concerns and issues through my active role on the LAFCO Special Districts Technical Advisory Committee. My concern for the future of smaller districts was one reason for my election as an Association of California Water Agencies Region X (Orange and San Diego counties) Representative.

I believe special districts can benefit from increased communication. As chair of the Los Alisos Water District Engineering Committee, I participated in a three district cost savings task force. The recommendations of the task force resulted in cost savings for all three districts through greater cooperation in purchasing and operations.

I am a Principal of PENCO Engineering Inc., a consulting firm located in Irvine. I live in Lake Forest with Moira, my wife of twelve years, and our three children. I am an AYSO referee and an officer of my son's YMCA Indian Guide nation.

Other activities include the Lake Forest Community Pride Council, the American Public Works Association, Orange County Water Association, APWA Career Outreach Program and Rotary International.

An advocate of special districts, I do understand city issues of annexation and new incorporations. I have served as contract City Engineer in the City of Villa Park, Deputy City Engineer of Lake Forest and Assistant District Engineer of Trabuco Canyon Water District, I became a Charter Associate Member of the California Association of LAFCOs in the early 90's. I have professionally followed incorporation and annexation issues in Orange County since 1990.

Again, I thank you for your support as Special District Alternate this past year. As your Special District Representative, I will be a credible, practical, and effective voice on the Local Agency Formation Commission. I ask that you vote for me, Bill Goodwin to be your representative.

SHEPPARD, MULLIN, RICHTER & HAMPTON LLP

A LIMITED LIABILITY PARTNERSHIP INCLUDING PROFESSIONAL CORPORATIONS

ATTORNEYS AT LAW

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Orange County Office

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ATTORNEY/SECRETARY EXT

2811

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DATE: December 17, 1998

TO: Elizabeth Minter FAX NO: (714) 528-8236

FIRM: Placentia Library District CONF. NO: _____

FROM: Angie Linnborn - SMRH paralegal

RECEIPT CONFIRMATION VIA PHONE REQUESTED: _____ YES NO

FAX RECEIPT CONFIRMED BY: Edmunt

TOTAL NUMBER OF PAGES (INCLUDING THIS PAGE): 20

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NAME OF SENDER _____ TIME STARTED _____

MESSAGE: Pursuant to your previously sent correspondence, attached is the completed version of your Responses to S&P's First Set of Interrogatories. Please make a final review of this document then fax back to us the signed signature page. We will then forward the completed version to S&P.

Call if you have any questions.

Thank You, Angie - (714) 424-2811

NOTE: THIS MESSAGE IS INTENDED ONLY FOR THE USE OF THE INDIVIDUAL OR ENTITY TO WHICH IT IS ADDRESSED, AND MAY CONTAIN INFORMATION THAT IS PRIVILEGED, CONFIDENTIAL AND EXEMPT FROM DISCLOSURE UNDER APPLICABLE LAW. IF THE READER OF THIS MESSAGE IS NOT THE INTENDED RECIPIENT, OR THE EMPLOYEE OR AGENT RESPONSIBLE FOR DELIVERING THE MESSAGE TO THE INTENDED RECIPIENT, YOU ARE HEREBY NOTIFIED THAT ANY DISSEMINATION, DISTRIBUTION OR COPYING OF THIS COMMUNICATION IS STRICTLY PROHIBITED. IF YOU HAVE RECEIVED THIS COMMUNICATION IN ERROR, PLEASE NOTIFY US IMMEDIATELY BY TELEPHONE AND RETURN THE ORIGINAL MESSAGE TO US AT THE ABOVE ADDRESS VIA THE U.S. POSTAL SERVICE. THANK YOU.

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UNITED STATES DISTRICT COURT
CENTRAL DISTRICT OF CALIFORNIA

In re:
COUNTY OF ORANGE, a political
subdivision of the State of California,

Debtor.

COUNTY OF ORANGE, a political
subdivision of the State of California,

Respondent,

v.
McGRAW-HILL COMPANIES INC., a
New York Corporation d/b/a STANDARD
& POOR'S, its unincorporated subdivision,

Defendant.

CASE NO.: SACV 96-765-GLT
BK. CASE NO.: SA 94-22272-JR
CHAPTER 9
Adversary No.: SA 96-1624 JR
JUDGE GARY L. TAYLOR

RESPONSE TO STANDARD & POOR'S
FIRST SET OF INTERROGATORIES
PROPOUNDED TO POOL
PARTICIPANTS

PROPOUNDING PARTY: Defendant The McGraw-Hill Companies, Inc., by and
through its division Standard & Poor's Ratings Services

RESPONDING PARTY: Placentia Library District

SET NUMBER: One

1 Pursuant to Rule 33 of the Federal Rules of Civil Procedure, Placentia Library
2 District ("Respondent") hereby responds and objects to Defendant Standard & Poor's ("S&P"
3 or "Defendant") First Set of Interrogatories as follows:
4

5 **PRELIMINARY STATEMENT**
6

7 These responses are made solely for the purpose of, and in relation to, this
8 action. Respondent has not completed its investigation of the facts relating to this case.
9 These responses are based upon discovery conducted as of this date by information and
10 writings presently available to, located by, and analyzed by Respondent. Respondent's
11 factual investigations are continuing, and further investigations and further analysis may give
12 new meaning to documents and facts of which Respondent is currently unaware. These
13 responses are based upon information known at this time, and they are given without
14 prejudice to Respondent producing subsequently discovered facts and evidence at any
15 evidentiary hearing or trial regarding this matter.
16

17 This response is made subject to and limited by this Preliminary Statement and
18 the following General Objections, which apply to each of the responses to each request for
19 admission and are incorporated by this reference into each and every response as if set forth
20 in full therein.
21

22 **GENERAL OBJECTIONS**
23

24 **Response Based on Respondent's Interpretation.** Respondent's responses to
25 each interrogatory are based on its understanding and interpretation thereof. To the extent
26 that Defendant later asserts a different understanding, Respondent reserves its right, but does
27 not undertake any duty, to supplement or amend its responses.
28

1 Discovery Not Complete. Respondent's response to Defendant's first set of
 2 interrogatories is made subsequent to a diligent search and reasonable inquiry in accordance
 3 with the Federal Rules of Civil Procedure. It is anticipated that further discovery,
 4 investigation, legal research, and analyses will supply additional facts, add meaning to
 5 known facts, as well as establish entirely new factual conclusions and legal contentions, all
 6 of which may lead to additions to, changes in, and variations from the contentions set forth
 7 herein. Accordingly, the responses set forth herein are provided without prejudice to
 8 Respondent's right to produce evidence of any subsequently discovered facts or
 9 interpretations thereof, and/or to add, modify or otherwise change or amend the responses
 10 herein. The information hereinafter set forth is true and correct to the best of Respondent
 11 knowledge at this particular time, but is subject to correction for inadvertent errors or
 12 omissions, if any such errors or omissions are later found to exist. For the purpose of
 13 making a good faith effort to comply with discovery, however, Respondent serves the within
 14 response.

15
 16 Attorney-Client Privilege or Work-Product Doctrine. Respondent generally
 17 objects to these interrogatories to the extent that they seek information privileged against
 18 disclosure by the attorney-client privilege and/or against invasion of the attorney-work
 19 product doctrine. No such privileged responses will be made.

20
 21 No Admissions in Responses. Except for facts explicitly admitted herein, no
 22 admission of any nature whatsoever is implied by or to be inferred from the responses.

23
 24 Disclosure Subject to Protective Order. Certain responses may require the
 25 disclosure of information which invokes the protection of the protective order currently in
 26 place between the parties to this litigation. To the extent that information is revealed in
 27 these responses and is designated "confidential," or to be viewed under an "Attorneys-Eye's
 28

1 Only" designation, Respondent reserves all rights afforded under the protective order and by
2 disclosure, does not waive any of its rights to claim any applicable privilege.

3
4 Reservation of Further Objections. Each response is given subject to all
5 appropriate objections (including but not limited to, objections concerning competency,
6 relevancy, materiality, proprietary and admissibility) which would require the exclusion of
7 any response, document or thing produced at the time of trial or any evidentiary hearing. All
8 such objections and grounds therefor are reserved and may be made at the time of trial or
9 any evidentiary hearing.

10
11 **RESPONSES AND OBJECTIONS**

12 All of the foregoing objections are incorporated into each response below as
13 though fully set forth therein. Subject to and without waiving the aforementioned
14 objections, the County responds as follows:

15
16 **INTERROGATORY NO. 1.**

17 Please state the complete name of the entity which is responding to these
18 interrogatories.

19
20 **RESPONSE TO INTERROGATORY NO. 1:**

21 Placentia Library District.

22
23 **INTERROGATORY NO. 2.**

24 Please state the amount of money invested by YOU in the OCIP as of
25 December 31, 1993.

1 **RESPONSE TO INTERROGATORY NO. 2:**

2 This interrogatory is objected to on the grounds that it is vague and
3 ambiguous because the term "invested" is not defined. Without waiving the objection,
4 according to the best records available at this time, Respondent had on deposit in the
5 Orange County Investment Pool as of December 31, 1993, the sum of \$809,918.66.
6 Respondent had no voluntary investments with the OCIP because all funds deposited into
7 the OCIP were done so under the mandate of the California Education Code.

8
9 **INTERROGATORY NO. 3.**

10 Please state the amount of money invested by YOU in the OCIP as of
11 December 6, 1994.

12
13 **RESPONSE TO INTERROGATORY NO. 3:**

14 This interrogatory is objected to on the grounds that it is vague and
15 ambiguous because the term "invested" is not defined. Without waiving the foregoing
16 objection, according to the best records available at this time, Respondent had monies on
17 deposit in the OCIP as of December 6, 1994, the sum of \$568,880.12. Respondent had no
18 voluntary investments with the OCIP because all funds deposited into the OCIP were done
19 so under the mandate of the California Education Code.

20
21 **INTERROGATORY NO. 4.**

22 Please state the amount of money invested by YOU in the OCIP in 1993
23 which constituted part or all of YOUR operating funds.

24
25 **RESPONSE TO INTERROGATORY NO. 4:**

26 This interrogatory is objected to on the grounds that it is vague and
27 ambiguous because the terms "invested" and "operating funds" are not defined. Without
28 waiving the foregoing, objections, Respondent provides the following response: At all

1 times mentioned, Respondent understood that all funds on deposit in OCIP were monies
2 necessary to fund the operations of Respondent. Therefore, all funds deposited or
3 withdrawn in OCIP were considered operating funds. Respondent had no voluntary
4 investments with the OCIP because all funds deposited into the OCIP were done so under
5 the mandate of the California Education Code.

6

7 **INTERROGATORY NO. 5.**

8 Please state the percentage of YOUR operating funds that were invested in
9 the OCIP in 1993.

10

11 **RESPONSE TO INTERROGATORY NO. 5:**

12 This interrogatory is objected to on the grounds that it is vague and
13 ambiguous because the terms "operating funds" and "invested" are not defined. Without
14 waiving the foregoing objection, Respondent provides the following response: 100%.
15 Respondent had no voluntary investments with the OCIP because all funds deposited into
16 the OCIP were done so under the mandate of the California Education Code.

17

18 **INTERROGATORY NO. 6.**

19 Please state the amount of money invested by YOU in the OCIP in 1994
20 which constituted part or all of YOUR operating funds.

21

22 **RESPONSE TO INTERROGATORY NO. 6:**

23 This interrogatory is objected to on the grounds that it is vague and
24 ambiguous because the terms "invested" and "operating funds" are not defined. Without
25 waiving the foregoing objection, Respondent provides the following response: All funds
26 on deposit in OCIP were necessary to fund the operations of the Respondent and therefore
27 all funds deposited in or withdrawn from OCIP were considered operating funds.

28

1 Respondent had no voluntary investments with the OCIP because all funds on deposit in
2 the OCIP were done so under the mandate of the California Education Code.

3
4 **INTERROGATORY NO. 7.**

5 Please state the percentage of YOUR operating funds that were invested in
6 the OCIP in 1994.

7
8 **RESPONSE TO INTERROGATORY NO. 7:**

9 This interrogatory is objected to on the grounds that it is vague and
10 ambiguous because the terms "operating funds" and "invested" are not defined. Without
11 waiving the foregoing objection, Respondent provides the following response: 100%.
12 Respondent had no voluntary investments with the OCIP because all funds deposited into
13 the OCIP were done so under the mandate of the California Education Code.

14
15 **INTERROGATORY NO. 8.**

16 Please state that date on which YOU first invested money in the OCIP.

17
18 **RESPONSE TO INTERROGATORY NO. 8:**

19 This interrogatory is objected to on the grounds that it is vague and
20 ambiguous because the term "invested" is not defined. Without waiving the foregoing
21 objection, Respondent provides the following response: The funds of the Placentia Library
22 District have been on deposit with the Orange County Treasurer for as long as it has been
23 mandated by the California Education Code. Therefore, the funds of the District were
24 involuntarily placed in the OCIP by the Orange County Treasurer on 1/31/90 without the
25 consent of the District.

26

27

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1 **INTERROGATORY NO. 9.**

2 Please state the amount of money YOU withdrew from the OCIP in 1993.

3
4 **RESPONSE TO INTERROGATORY NO. 9:**

5 This interrogatory is objected to on the grounds that it is vague and
6 ambiguous because the term "withdrew" is not defined. Without waiving the foregoing
7 objection, during 1993 the total amount of monies which were returned from the OCIP
8 and/or paid out at Respondent's directions is \$0.

9
10 **INTERROGATORY NO. 10.**

11 Please state the amount of money YOU withdrew from the OCIP in 1994.

12
13 **RESPONSE TO INTERROGATORY NO. 10:**

14 This interrogatory is objected to on the grounds that it is vague and
15 ambiguous because the term "withdrew" is not defined. Without waiving the foregoing
16 objection, during 1994 the total amount of monies which were returned to Respondent
17 from the OCIP and/or paid out at Respondent's directions is \$0.

18
19 **INTERROGATORY NO. 11.**

20 Were YOU a voluntary pool participant in 1993 and 1994?

21
22 **RESPONSE TO INTERROGATORY NO. 11:**

23 This interrogatory is objected to on the grounds that it is vague and
24 ambiguous because the term "voluntary pool participant" is not defined.

25
26 Prior to the County's bankruptcy, Respondent believed that it was required to
27 deposit all of its funds, at least initially, with the County Treasurer and therefore believed

28

1 that Respondent was an involuntary and mandatory pool participant in 1993 and 1994.
2 Respondent believed that it was entitled to withdraw these funds at cost.

3
4 **INTERROGATORY NO. 12.**

5 If YOU contend that YOU received FINANCIAL ADVICE from S&P,
6 please state all facts supporting this contention.

7
8 **RESPONSE TO INTERROGATORY NO. 12:**

9
10 This interrogatory is objected to on the grounds the term "contention" is
11 vague and ambiguous in that Respondent is not itself asserting any contentions in this
12 lawsuit. Respondent understands that Tom Hayes, as Litigation Representative, has
13 brought an action based in part on claims assigned to the County pursuant to the
14 Comprehensive Settlement Agreement. This interrogatory is further objected to on the
15 grounds that it is vague and ambiguous because the term "financial advice" is not defined.
16 For purposes of answering this interrogatory, Respondent provides the following response:
17 Respondent received no financial advice from S&P.

18
19 **INTERROGATORY NO. 13.**

20 If YOU contend that YOU received FINANCIAL ADVICE from S&P,
21 please describe specifically the substance of such FINANCIAL ADVICE.

22
23 **RESPONSE TO INTERROGATORY NO. 13:**

24 See Response to Interrogatory No. 12.
25
26
27
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1 **INTERROGATORY NO. 14.**

2 Did YOU have any knowledge of S&P's ratings of any COUNTY debt issues
3 in 1993 and/or 1994?

4
5 **RESPONSE TO INTERROGATORY NO. 14:**

6 Yes. While Respondent had no specific knowledge of any S&P ratings of
7 any County debt issues in 1993 and 1994, Respondent was generally aware that S&P
8 issued high ratings for several debt issues issued by the County in 1993 and 1994.

9
10 **INTERROGATORY NO. 15.**

11 If YOUR answer to the preceding interrogatory is "yes," please describe in
12 detail YOUR knowledge of S&P's ratings of debt issues issued by the COUNTY in 1993
13 and/or 1994 (including which ratings YOU had knowledge of, and how and when YOU
14 learned of the rating(s)).

15
16 **RESPONSE TO INTERROGATORY NO. 15:**

17 See Response to Interrogatory No. 14.

18
19 **INTERROGATORY NO. 16.**

20 If YOU contend that YOU relied on S&P's ratings of County debt issues in
21 1993, please describe in detail all acts you undertook in reliance on S&P's ratings of
22 COUNTY debt issues in 1993.

23
24 **RESPONSE TO INTERROGATORY NO. 16:**

25 This interrogatory is objected to on the grounds the term "contention" is
26 vague and ambiguous in that Respondent is not itself asserting any contentions in this
27 lawsuit. Respondent understands that Tom Hayes, as Litigation Representative, has
28 brought an action based in part on claims assigned to the County pursuant to the

1 Comprehensive Settlement Agreement. Without waiving the foregoing objection, among
2 other things, Respondent deposited its funds with the Orange County Treasurer in 1993.
3 These funds were left on deposit and maintained by the Orange County Treasurer at least
4 in part based upon the public statements made by S&P confirming the ratings issued by
5 S&P regarding the safety of the Pool. Respondent understood further that S&P had
6 reviewed the investment practices of the Orange County Treasurer and deemed them to be
7 appropriate. Based on all these factors, Respondent maintained its deposit with the Orange
8 County Treasurer, without further inquiry about the OCIP and the Orange County
9 Treasurer's investment practices and did not consider any alternative for these funds. If the
10 County's debt ratings had been downgraded in 1993 or 1994, we would have explored
11 withdrawing our funds from the Pool and/or we would have encouraged the Court to fix
12 the problems with OCIP.

13

14 **INTERROGATORY NO. 17.**

15 If YOU contend that YOU relied on S&P's ratings of County debt issues in
16 1994, please describe in detail all acts you undertook in reliance on S&P's ratings of
17 COUNTY debt issues in 1994.

18

19 **RESPONSE TO INTERROGATORY NO. 17:**

20 See Response to Interrogatory No. 16.

21

22 **INTERROGATORY NO. 18.**

23 Please describe in detail all communications between YOU and S&P in 1993
24 and 1994.

25

26

27

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1 **RESPONSE TO INTERROGATORY NO. 18:**

2 Respondent assumes for purposes of this Interrogatory that the interrogatory
3 seeks information requiring communications directly between Respondent and S&P.

4 Respondent had no direct communications with S&P in 1993 or 1994.

5

6 **INTERROGATORY NO. 19.**

7 Please describe in detail all communications between YOU and the
8 COUNTY about S&P's ratings of COUNTY debt issues in 1993 and 1994.

9

10 **RESPONSE TO INTERROGATORY NO. 19:**

11 Respondent assumes for purposes of this Interrogatory that the interrogatory
12 seeks information requiring communications directly between Respondent and S&P.

13 Respondent had no direct communications with the County about S&P's ratings of County
14 debt issues in 1993 and 1994.

15

16 **INTERROGATORY NO. 20.**

17 If YOU contend that YOU suffered damages as a result of S&P's alleged
18 FINANCIAL ADVICE to the COUNTY, state all facts supporting this contention.

19

20 **RESPONSE TO INTERROGATORY NO. 20:**

21 This interrogatory is objected to on the grounds the term "contention" is
22 vague and ambiguous in that Respondent is not a party to this lawsuit and is not itself
23 asserting any contentions in this lawsuit. Respondent understands that Tom Hayes, as
24 Litigation Representative, has brought an action based in part on claims assigned to the
25 County pursuant to the Comprehensive Settlement Agreement. Respondent has suffered
26 damages in at least the amount so designated on the attached Exhibit "C", which does not
27 include interest, professional fees and other damages incurred as a result of the County's
28 filing for bankruptcy.

1 **INTERROGATORY NO. 21.**

2 If YOU contend that YOU suffered damages as a result of S&P's alleged
3 FINANCIAL ADVICE to the COUNTY, state the amount of such damages.

4
5 **RESPONSE TO INTERROGATORY NO. 21:**

6 This interrogatory is objected to on the grounds the term "contention" is
7 vague and ambiguous in that Respondent is not a party to this lawsuit and is not itself
8 asserting any contentions in this lawsuit. Respondent understands that Tom Hayes, as
9 Litigation Representative, has brought an action based in part on claims assigned to the
10 County pursuant to the Comprehensive Settlement Agreement. This interrogatory is also
11 objected to on the grounds that it is vague and ambiguous because the term "financial
12 advice" is not defined.

13
14 See Response to Interrogatory No. 20.

15
16 **INTERROGATORY NO. 22.**

17 If YOU contend that YOU suffered damages as a result of S&P's alleged
18 FINANCIAL ADVICE to YOU, state all facts supporting this contention.

19
20 **RESPONSE TO INTERROGATORY NO. 22:**

21 This interrogatory is objected to on the grounds the term "contention" is
22 vague and ambiguous in that Respondent is not a party to this lawsuit and is not itself
23 asserting any contentions in this lawsuit. Respondent understands that Tom Hayes, as
24 Litigation Representative, has brought an action based in part on claims assigned to the
25 County pursuant to the Comprehensive Settlement Agreement. This interrogatory is also
26 objected to on the grounds that it is vague and ambiguous because the term "financial
27 advice" is not defined.

28

1 See Response to Interrogatory No. 20.

2

3 **INTERROGATORY NO. 23.**

4 If YOU contend that YOU suffered damages as a result of S&P's alleged
5 FINANCIAL ADVICE to YOU, state the amount of such damages.

6

7 **RESPONSE TO INTERROGATORY NO. 23:**

8 This interrogatory is objected to on the grounds the term "contention" is
9 vague and ambiguous in that Respondent is not a party to this lawsuit and is not itself
10 asserting any contentions in this lawsuit. Respondent understands that Tom Hayes, as
11 Litigation Representative, has brought an action based in part on claims assigned to the
12 County pursuant to the Comprehensive Settlement Agreement. This interrogatory is also
13 objected to on the grounds that it is vague and ambiguous because the term "financial
14 advice" is not defined.

15

16 See Response to Interrogatory No. 20.

17

18 **INTERROGATORY NO. 24.**

19 If YOU contend YOU suffered losses to YOUR investment in the OCIP
20 following the COUNTY's bankruptcy, state all facts supporting this contention.

21

22 **RESPONSE TO INTERROGATORY NO. 24:**

23 This interrogatory is objected to on the grounds the term "contention" is
24 vague and ambiguous in that Respondent is not a party to this lawsuit and is not itself
25 asserting any contentions in this lawsuit. Respondent understands that Tom Hayes, as
26 Litigation Representative, has brought an action based in part on claims assigned to the
27 County pursuant to the Comprehensive Settlement Agreement. This interrogatory is also
28 objected to on the grounds that it is vague and ambiguous because the term "financial

1 advice" is not defined. This interrogatory is also objected to on the grounds that it is vague
2 and ambiguous because the term "investment" is not defined. Without waiving the
3 foregoing objection, Respondent provides the following response: Respondent has suffered
4 damages as a result of the County's bankruptcy in at least the amount so designated on the
5 attached Exhibit "C", plus interest and professional fees. Respondent believes that this
6 amount of damages is at least \$148,732.64, plus interest and professional fees.

7
8 **INTERROGATORY NO. 25.**

9 If YOU contend that YOU suffered losses to YOUR investment in the OCIP
10 following the COUNTY's bankruptcy, state the amount of such losses.

11
12 **RESPONSE TO INTERROGATORY NO. 25:**

13 This interrogatory is objected to on the grounds the term "contention" is
14 vague and ambiguous. Without waiving the foregoing objections, Respondent understands
15 that Tom Hayes, as Litigation Representative, has brought an action based in part on
16 claims assigned to the County pursuant to the Comprehensive Settlement Agreement. This
17 interrogatory is also objected to on the grounds that it is vague and ambiguous because the
18 term "investment" is not defined. This interrogatory is objected to on the grounds that
19 Respondent has not made a "contention" in this lawsuit. Respondent has suffered damages
20 in at least the amount so designated on the attached Exhibit "C", plus interest and
21 attorney's fees. Respondent believes that this amount of damages is at least \$148,732.64,
22 plus interest and professional fees.

23
24 **INTERROGATORY NO. 26.**

25 If YOU contend that YOU were an intended beneficiary of any Memoranda
26 of Agreement between the COUNTY and S&P, please state all facts supporting this
27 contention.

28

1 **RESPONSE TO INTERROGATORY NO. 26:**

2 This interrogatory is objected to on the grounds the term "contention" is
3 vague and ambiguous in that Respondent is not a party to this lawsuit and is not itself
4 asserting any contentions in the lawsuit. Respondent understands that Tom Hayes, as
5 Litigation Representative, has brought an action based in part on claims assigned to the
6 County pursuant to the Comprehensive Settlement Agreement. Respondent understands
7 that, among other things, if the County Treasurer was serving as a trustee of Respondent's
8 funds in the OCIP, then S&P's financial advice to the County would also be financial
9 advice to Respondent.

10

11 **INTERROGATORY NO. 27.**

12 If you contend that YOU were damaged by S&P's ratings of COUNTY debt
13 issues in 1993, please state all facts supporting this contention.

14

15 **RESPONSE TO INTERROGATORY NO. 27:**

16 This interrogatory is objected to on the grounds the term "contention" is
17 vague and ambiguous. Without waiving the foregoing objections, Respondent understands
18 that Tom Hayes, as Litigation Representative, has brought an action based in part on
19 claims assigned to the County pursuant to the Comprehensive Settlement Agreement.
20 Respondent understands that, among other things, if the County Treasurer was serving as a
21 trustee of Respondent's funds in the OCIP, then S&P's financial advice to the County would
22 also be financial advice to Respondent.

23

24 Among other things, Respondent deposited its funds with the Orange County
25 Treasurer in 1993. These funds were left on deposit and maintained by the Orange County
26 Treasurer at least in part on the public assurances and ratings issued by S&P that Orange
27 County received the highest ratings from S&P. Respondent understood from public
28 statements made by S&P that in connection with the rating process, S&P, OCIP and the

1 Treasurer's investment strategy had reviewed and contended that the OCIP was okay.
2 Respondent understood further that S&P had reviewed the investment practices of the
3 Orange County Treasurer and deemed them to be appropriate for a local government
4 investment fund. Based on all these factors, Respondent deposited funds with the
5 Treasurer without further inquiry about the OCIP and the Orange County Treasurer's
6 investment practices.

7
8 **INTERROGATORY NO. 28.**

9 If YOU contend that YOU were damaged by S&P's ratings of COUNTY debt
10 issues in 1993, state the amount of such damages.

11
12 **RESPONSE TO INTERROGATORY NO. 28:**

13 See response to Interrogatory No. 20.

14
15 **INTERROGATORY NO. 29.**

16 If you contend that YOU were damaged by S&P's ratings of COUNTY debt
17 issues in 1994, please state all facts supporting this contention.

18
19 **RESPONSE TO INTERROGATORY NO. 29:**

20 This interrogatory is objected to on the grounds the term "contention" is
21 vague and ambiguous. Without waiving the foregoing objections, Respondent understands
22 that Tom Hayes, as Litigation Representative, has brought an action based in part on
23 claims assigned to the County pursuant to the Comprehensive Settlement Agreement.
24 Respondent understands that, among other things, if the County Treasurer was serving as a
25 trustee of Respondent's funds in the OCIP, then S&P's financial advice to the County would
26 also be financial advice to Respondent.

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1 Among other things, Respondent deposited its funds with the Orange County
2 Treasurer in 1994. These funds were left on deposit and maintained by the Orange County
3 Treasurer at least in part on the public assurances and ratings issued by S&P that Orange
4 County received the highest ratings from S&P. Respondent understood from public
5 statements made by S&P that in connection with the rating process, S&P, OCIP and the
6 Treasurer's investment strategy had reviewed and contended that the OCIP was okay.
7 Respondent understood further that S&P had reviewed the investment practices of the
8 Orange County Treasurer and deemed them to be appropriate for a local government
9 investment fund. Based on all these factors, Respondent deposited funds with the
10 Treasurer without further inquiry about the OCIP and the Orange County Treasurer's
11 investment practices.

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INTERROGATORY NO. 30.

 If YOU contend that YOU were damaged by S&P's ratings of COUNTY debt
issues in 1994, state the amount of such damages.

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RESPONSE TO INTERROGATORY NO. 30:

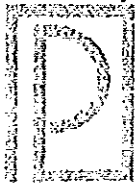
See response to Interrogatory No. 20.

Dated: December 18, 1998

By: Elizabeth D. Auster

Placentia Library District

Pillsbury



Madison &
Sutro LLP

ATTORNEYS AT LAW
101 WEST BROADWAY SUITE 1800
SAN DIEGO, CALIFORNIA 92101-8219
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Internet: pillsburylaw.com

Writer's direct dial number / email:

(619) 544-3177

January 7, 1999

VIA FIRST CLASS U.S. MAIL

TO: ALL MEMBERS OF THE ORANGE COUNTY OFFICIAL
INVESTMENT POOL PARTICIPANTS' DISTRIBUTION LIST

Re: In re County of Orange - Status of Settlement Approval Process
and Pending Litigation

Dear Pool Participants:

This letter describes (1) the status of the Representative's settlements, (2) the procedural steps remaining before distribution of Net Litigation Proceeds to Pool Participants and the County can commence, and (3) the status of the actions against remaining defendants.

**I. STATUS OF PENDING SETTLEMENTS AND PROCEDURAL STEPS
REQUIRED PRIOR TO DISTRIBUTION OF NET LITIGATION PROCEEDS**

The Representative has entered into settlement agreements with the entities identified in the following chart. The chart also shows the settlement amount and the interest accrued on the settlement amount as of November 30, 1998. In every case, the settlement amount bears interest pending distribution. The interest will constitute Litigation Proceeds, as defined in the County's Modified Second Amended Plan of Adjustment (the "Plan").

All Members of the Orange County Official
Investment Pool Participants' Distribution List
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<u>Defendant</u>	<u>Settlement Amount</u>	<u>Date Interest Began Accruing On Settlement Amount</u>	<u>Estimated Accrued Interest as of November 30, 1998</u>
Merrill Lynch	\$420,014,913	June 30, 1998	\$8,448,628
Morgan Stanley Dean Witter	\$69,622,922	August 20, 1998	\$939,660
KPMG Peat Marwick	\$61,363,000	June 15, 1998	\$1,367,044
CS First Boston	\$52,500,000	September 14, 1998	\$524,640
Nomura Securities International	\$47,877,008	August 20, 1998	\$625,942
LeBoeuf, Lamb Greene & MacRae	\$45,000,000	May 13, 1998	\$1,151,976
Brown & Wood	\$23,046,414	November 13, 1998	\$34,943
Rauscher Pierce Refsnes	\$10,000,000	December 17, 1998	\$0
Fuji Securities ¹	\$7,900,000	December 3, 1998	\$0
Bear Stearns	\$6,950,000	October 26, 1998	\$27,390
SBC Capital Markets	\$6,500,000	December 4, 1998	\$0
Paribas Corp.	\$1,420,000	December 18, 1998	\$0
TOTAL	\$752,194,257		\$13,120,223

With two exceptions, payment of the settlement amounts and accrued interest are backed either by an escrow arrangement or a letter of credit. The following defendants have escrowed their settlement payments with Fiduciary Trust International, LeBoeuf Lamb, CS First Boston, Morgan Stanley Dean Witter, Bear Stearns, Brown & Wood, SBC Capital

1 The Fuji Securities settlement is a partial settlement of certain claims. The complete status of the Fuji Securities litigation is described below in the section on status of pending cases.

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Investment Pool Participants' Distribution List
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Page 3

Markets, Paribas Corp., Rauscher Pierce & Refsnes. Merrill Lynch and Nomura Securities have provided the County with a letter of credit from Bank of America backing their settlement obligations. The two exceptions are: (1) the Fuji Securities payment was made directly by wire transfer to the Litigation Representative's litigation account on December 3, 1998, and (2) KPMG Peat Marwick will escrow its settlement payment (with accrued interest) when the District Court issues an order (and prior to any appeals) barring claims for contribution and indemnity against KPMG Peat Marwick.

The Representative has also received Litigation Proceeds from other sources. As a result of other claims or settlements, the Representative has received (or will soon receive) the payments set forth in the following table.

<u>Source</u>	<u>Amount</u>	<u>Date Received by Representative</u>
Transfer of money received by County as a result of District Attorney's settlement of potential claims by People of California against Merrill Lynch	\$27,671,252	December 29, 1997
Amount obtained in settling larger taxable note claim against County by Appaloosa Investment Limited Partnership I	\$17,400,000	Not yet transferred to Representative, but interest is accruing
Recovery on claim relating to County's taxable notes	\$1,060,000	January 7, 1997
Recovery on County's fidelity bond	\$1,000,000	June 30, 1997
Recovery to County as class member in litigation against Overland Express for claims relating to money market fund	\$912,284	March 11, 1998
Total	\$48,043,536	

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Investment Pool Participants' Distribution List
January 7, 1999
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Each of the settling defendants (other than Fuji) made their settlement conditional on obtaining an order of the United States District Court:

- (1) finding that the pertinent settlement is in good faith pursuant to California Code of Civil Procedure sections 877 and 877.6 (a "Good Faith Finding"), and
- (2) barring future claims against the pertinent settling defendant by nonsettling defendants or tolled parties (a "Bar Order").

Moreover, each settling defendant, other than Fuji, insisted that the foregoing District Court order withstand any appeals that are taken prior to any distribution of the settlement proceeds.

Beginning in June 1998, the County filed a series of motions seeking the required District Court orders with regard to the first \$703 million in settlements.² The nonsettling defendants filed six briefs opposing the motions. Among the issues raised was whether the settlements should be analyzed under California law or under federal law. In addition, the nonsettling defendants took issue with the Representative on the application of both California law and federal law to the settlements.

On November 23, 1998, the District Court (Judge Taylor) conducted a hearing on the settlement motions. On November 30, 1998, Judge Taylor issued an order providing:

- If state law is applicable the settlements were entered into in good faith.
- No separate good faith determination is necessary under federal law.
- That a committee of ten lawyers, representing the Representative, the settling defendants and the nonsettling defendants, be formed to meet with the Court to further discuss particulars of the application of California and/or federal law to the settlements before the court.

² This included the Merrill Lynch, Morgan Stanley Dean Witter, KPMG Peat Marwick, CS First Boston, Nomura Securities International, LeBoeuf Lamb Greene & MacRae and Bear Stearns settlements. The County intends to seek approval of settlements reached in November 1998 and December 1998 after the District Court issues its order on the pending motions for good faith settlement determination.

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In other words, Judge Taylor made the Good Faith Findings, but he did not grant the required Bar Orders.

The parties have agreed on the composition of the ten person committee. It will consist of Mike Hennigan and Jim Mercer for the Representative, counsel for four of the settling defendants, counsel for Standard & Poor's, counsel for Kidder Peabody, counsel for Lehman Brothers and counsel for BA Securities. The Court has not yet scheduled the meeting, but has indicated that a scheduling order will be issued shortly. It is expected that Judge Taylor will issue the Bar Orders after he resolves the still pending questions concerning the application of California and/or federal law to the settlements.

A. Appellate Approval Of The Settlements

Each settlement agreement provides that the settlements are not final until the conclusion of appeals, if any, of the Bar Order -- including any petition for certiorari to the United States Supreme Court. The Representative and the settling defendants have asked Judge Taylor to enter a Bar Order that is immediately appealable. If the Court grants that request, the nonsettling defendants have 30 days after the date of the Court's order to file an appeal.

If the Bar Orders are appealed, the Representative will seek expedited treatment of the appeals based on the significant public interest in distributing the settlement proceeds to Pool Participants and the County as quickly as possible. The Ninth Circuit's latest statistics reflect that the duration of an appeal can be as short as six months and as long as three years. The average length of the appellate process is approximately 18 months. Further appeal to the Supreme Court could consume additional time.

During any appeal (including appeals to the Supreme Court) the settlement proceeds cannot be distributed, but will continue to accrue interest for subsequent distribution.

II. STATUS OF PENDING CASES

A. Standard & Poor's

The District Court has set the case against McGraw Hill, Inc. d/b/a Standard & Poor's for trial on March 2, 1999. Among other things, the Representative alleges that Standard & Poor's breached its contract with the County in rating the County's indebtedness and that Standard & Poor's was negligent in providing ratings to the County in 1993 and 1994. The damage claim against Standard & Poor's is in excess of \$2 billion.

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Investment Pool Participants' Distribution List
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B. Fuji Securities

On October 22, 1998, Judge Taylor granted Fuji's motion for summary judgment with respect to the claims that certain reverse repurchase agreements were unauthorized under California law. The Representative has asked the District Court to enter a judgment based on this ruling so that the Representative can appeal it. The District Court has determined that this judgment shall be entered no earlier than January 11, 1999, in order to consider coordination with a pending motion in the County's case against other brokers. The appellate court will review Judge Taylor's order in the Fuji case de novo, meaning that the Court of Appeals can substitute its judgment for Judge Taylor's order if it disagrees with any aspect of Judge Taylor's order. The Representative believes that there are grounds for disagreeing with Judge Taylor's order.

Subsequent to the October 22 Summary Judgment decision, settlement discussions between the Representative and Fuji led to a partial settlement agreement, dated December 3, 1998. The Representative and Fuji agreed to settle certain claims relating to Fuji's liquidation of the County's reverse repurchase collateral after the chapter 9 filing. Pursuant to the partial settlement agreement, Fuji made an immediate payment of \$7.9 million to the Representative and the Representative agreed that Fuji will not be obligated to pay more than an additional \$8.6 million with respect to the remaining claims against Fuji.

C. Remaining Broker Defendants

The Representative has two suits pending against other broker-dealers. In one action, the Representative is proceeding against Cantor, Fitzgerald Securities Corp., Citibank, N.A., Citicorp Securities, Inc., Daiwa Securities America, Inc., Donaldson Lufkin & Jenrette Securities Corp., DLJ Mortgage Capital, Inc., Kidder, Peabody & Co., Lehman Brothers International (Europe), Lehman Capital Corp., Lehman Commercial Paper, Inc., Lehman Brothers, Inc., PaineWebber, Inc., PaineWebber Real Estate Securities, Inc., Prudential Securities, Inc., Sanwa Securities (USA) Co., L.P., and Smith Barney, Inc. In a second action, the Representative is proceeding against BA Securities, Inc.

The complaints allege that the defendants facilitated the investment program of the County's former Treasurer in their reverse repurchase transactions with the County and/or by selling to the County certain securities which violate restrictions in borrowing and investment activities by municipalities. The complaints also allege improper liquidation of certain collateral securities of the County during the bankruptcy case.

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Investment Pool Participants' Distribution List
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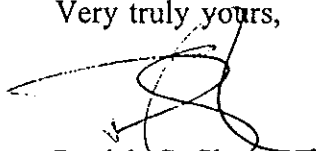
The broker defendants have filed a motion requesting the District Court enter an order similar to the Fuji summary judgment in their actions. The Representative's opposition to this motion was filed on December 28, 1998 and a hearing on this matter is set for January 11, 1999.

D. The Option B Litigation

A recent event in the "Option B" litigation (technically known as City of Atascadero v. Merrill Lynch) may prove significant in the Representative's remaining cases. In early December, a California Court of Appeal determined that the "Option B's" separate litigation against Merrill Lynch could proceed. The decision determined that certain claims for aiding-and-abetting breach of fiduciary duty could potentially be asserted against third parties (such as broker-dealers and other professionals) who assisted former Treasurer Citron in his speculative scheme. The Representative had asserted substantially similar claims against Standard & Poor's and Fuji, but these claims were dismissed by the Bankruptcy Court (in the S&P case) and the District Court (in the Fuji case). It appears that the conclusion in the Court of Appeal's decision is inconsistent with these Courts' earlier rulings in the Representative's cases. The Representative filed a motion for reconsideration in the Fuji and S&P cases on December 18, 1998. The hearing will be set for January 25, 1999.

We will continue to monitor the status of these litigation matters. In the meantime, if you have any questions, please do not hesitate to contact me.

Very truly yours,



Patrick G. Shea

cc: Official Investment Pool Participants
Committee and Counsel



PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *adm*
SUBJECT: Review Library Revenue Issues and continue the discussion of the feasibility of Library Parcel Tax ballot issue.
DATE: January 20, 1999

BACKGROUND:

Library Revenue Issues

At its Meeting on April 15, 1997, the Board requested that an item for the discussion of Library Revenue Issues be included on each Agenda.

1. Property Tax

No information to report.

2. State Funds

Library Director Minter has been appointed to the California Special District Association's Legislative Committee as the independent library district representative. The first meeting is scheduled for Friday, January 22 in Sacramento.

3. Local Revenues

The Library Director's response to the City's request for the cost of opening the Library for a full schedule of public service is Attachment A.

Parcel Tax Election Considerations

No information to report.

RECOMMENDATIONS:

1. Give direction for future action

PLACENTIA LIBRARY DISTRICT

411 East Chapman Avenue, Placentia, CA 92870-6198

Elizabeth D. Minter, M.L.S., Library Director

714-528-1925, Ext. 202 (714) 528-8236 (Fax)
plalibd@cosmoslink.net



Board of Trustees

Margaret V. Dinsmore
Robin J. Masters
Al Shkoler
Saundra Stark
Gaeten M. Wood

December 23, 1998

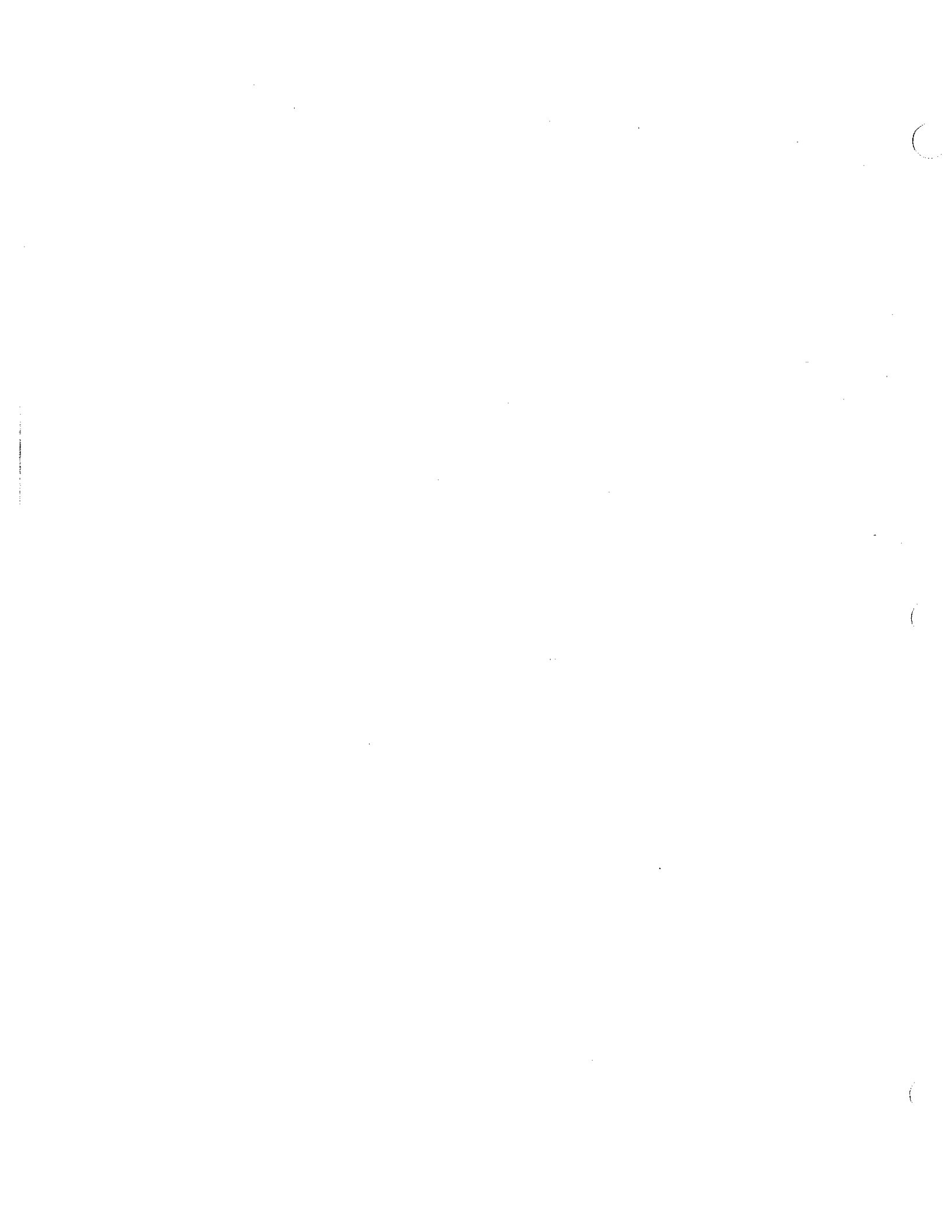
Robert D'Amato, City Administrator
City of Placentia
401 East Chapman Avenue
Placentia, CA 92870

Dear Bob:

Thank you for your inquiry regarding the cost of opening Placentia Library for full public service.

The following cost estimate is based on increasing the Library's hours of service from 39 over a 5-day week, to 70 over a 7-day week. The proposed schedule change is as follows.

	<u>Current</u>	<u>Proposed</u>	<u>Net Change</u>
Sunday	1 PM - 5 PM	1 PM - 5 PM	0
Monday	NOON - 9 PM	9 AM - 9 PM	+3
Tuesday	NOON - 9 PM	9 AM - 9 PM	+3
Wednesday	NOON - 9 PM	9AM - 9 PM	+3
Thursday	10 AM - 6 PM	9 AM - 9 PM	+4
Friday	CLOSED	9 AM - 6 PM	+9
Saturday	CLOSED	9 AM - 6 PM	+9
		TOTAL CHANGE	<u>+31</u>



The costs include allocations for staff, utilities and supplies directly related to the expanded hours of public service.

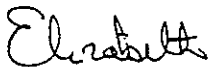
The cost summary is as follows:

Salaries	225,109
Retirement & Pension	32,978
Employee Insurance	21,608
Worker's Compensation	2,701
TOTAL SALARIES & BENEFITS	<u>282,396</u>
Telephone	750
Household Supplies	1,748
Equipment Maintenance	2,000
Cleaning Service	4,560
Library Supplies	2,844
Postage	312
Medical Exams	540
Electricity	17,412
Gas	2,110
Water	986
TOTAL SUPPLIES & SERVICES	<u>33,262</u>
TOTAL EXPENSE	<u>315,658</u>

I have enclosed a copy of my worksheets for your review.

If you have any questions please give me a call at 528-1925, Extension 203.

Sincerely,



Elizabeth D. Minter
Library Director

PLACENTIA LIBRARY DISTRICT
EXPENDITURES BUDGET FOR FUND 707 FOR FISCAL YEAR 1998-99

OBJECT CODE	DESCRIPTION	FY91 ACTUAL	FY92 ACTUAL	FY93 ACTUAL	FY94 ACTUAL	FY95 ACTUAL	FY96 ACTUAL	FY97 ACTUAL	FY98 ACTUAL	FY99 ADOPTED	ADD-ON FOR FULL SERVICE
0100	Salaries & Wages	624,948.00	700,238.65	752,402.94	554,886.10	518,987.81	500,513.55	482,527.00	472,750.00	494,410	225,108
0200	Retirement (Social Security & Pension Contribution)	86,162.64	87,508.99	101,063.84	90,067.88	73,368.39	70,239.67	67,885.59	66,159.34	70,123	32,978
	Health Insurance/Care America			38,981.19	28,676.84	19,117.42	16,445.45	22,398.24	21,054.70	28,585	16,800
	Long Term Disability			2,485.32	3,313.49	2,492.04	2,596.21	2,093.66	2,055.00	2,862	1,028
	Vision Service Plan			2,013.44	1,835.45	1,263.69	1,299.83	1,188.40	883.00	1,974	1,260
	Dental			5,702.00	5,912.24	4,219.10	4,725.54	4,163.08	4,477.29	4,402	2,520
0300	Total Employee Insurance	40,194.04	37,302.50	49,181.95	39,738.02	27,092.25	25,067.03	29,843.38	28,469.99	37,823	21,608
0310	Unemployment Insurance	2,115.00	1,717.00	2,579.76	5,567.31	415.46	0.00	0.00	0.00	0	0
0350	Workers Compensation - General	8,979.77	7,602.28	6,098.85	2,731.32	3,864.00	5,870.00	7,125.00	5,502.00	5,800	2,701
	TOTAL SALARIES & EMPLOYEE BENEFITS	762,399.45	834,369.42	911,327.34	692,990.63	623,727.91	601,690.25	587,380.97	572,881.33	608,156	282,396
0700-00	Communications - Telephone	5,841.73	0.00	3,554.15	4,121.95	1,928.80	1,565.58	1,708.04	2,561.03	2,600	500
0700-01	Communications - Modem/Fax/ISDN				0.00	2,713.84	3,881.88	5,275.50	3,068.14	2,384	250
0700-02	Communications - Internet Access				0.00	483.46	437.14	85.28	4,483.15	3,240	0
0700-03	Communications - Brochure Cataloging Access			6,092.77	4,869.85	5,320.19	4,634.69	5,085.84	4,681.97	5,160	0
0700-07	Communications - 321 Grant					134.20	170.37	522.53	540.55	570	0
0700-08	Communications - Adult Literacy		0.00	896.35	485.82	553.09	298.54	179.24	308.00	330	0
	Total Communications	5,841.73	0.00	10,543.27	9,477.62	11,133.58	10,988.20	12,856.43	15,642.84	14,284	750
0900-00	Food - General Fund	0.00	88.83	0.00	1.99	205.98	85.98	0.00	24.75	50	0
0900-07	Food - 321 Grant				0.00	0.00	0.00	0.00	0.00	50	0
0900-08	Food - Adult Literacy				0.00	30.43	43.74	7.17	0.00	50	0
0900-09	Food - Family Literacy			32.26	315.85	35.74	178.43	0.00	32.55	0	0
	Total Food	0.00	88.83	32.26	317.84	272.15	308.15	7.17	57.30	150	0
1000-00	Household Expense	3,311.71	4,479.02	3,596.68	3,172.21	3,177.16	4,164.33	2,152.25	4,370.02	3,500	1,748
1100-00	Insurance	13,065.63	14,716.87	14,649.00	18,374.25	15,223.66	2,692.13	11,323.44	10,183.10	10,200	0
1300-00	Maintenance of Equipment - General Fund										
1300-07	Maintenance of Equipment - 321 Grant	3,003.13	7,575.16	4,453.27	6,793.53	5,377.32	8,574.33	29,098.85	19,065.05	20,000	2,000
1300-08	Maintenance of Equipment - Adult Literacy				0.00	0.00	0.00	0.00	0.00	0	0
1300-09	Maintenance of Equipment - Family Literacy/LSCA Grant				0.00	969.00	517.16	44.95	0.00	0	0
	Total Maintenance of Equipment	3,003.13	7,575.16	4,453.27	6,793.53	6,346.32	9,091.49	29,143.80	19,065.05	20,000	2,000
	HVAC			13,623.83	4,141.52	2,390.82	7,734.32	5,560.09	4,448.64	5,500	0
	Carpet Cleaning			2,894.55	3,176.25	800.00	0.00	550.00	0.00	500	0
	Groundskeeping, City of Placentia			23,537.42	27,101.43	21,979.52	18,626.60	20,188.23	23,276.99	25,000	0
	Plumbing			523.71	1,146.60	765.56	110.00	1,111.47	2,083.97	1,200	0
	Electrical			982.57	1,174.22	3,601.71	3,372.00	2,621.44	3,720.96	4,000	0
	Cleaning Service			13,060.20	11,683.04	11,400.00	11,400.00	11,400.00	11,400.00	11,700	4,560
	Locksmith			87.45	827.12	55.19	1,262.10	245.46	93.95	200	0
	Other	44,124.45	60,144.19	1,141.36	(575.62)	3,639.32	7,461.59	1,647.21	2,443.67	2,000	0
1400-00	Total Maintenance of Building & Grounds	44,124.45	60,144.19	55,851.09	48,674.56	44,632.12	49,966.61	43,323.90	47,468.18	50,100	4,560

PLACENTIA LIBRARY DISTRICT
EXPENDITURES BUDGET FOR FUND 707 FOR FISCAL YEAR 1998-99

OBJECT CODE	DESCRIPTION	FY91 ACTUAL	FY92 ACTUAL	FY93 ACTUAL	FY94 ACTUAL	FY95 ACTUAL	FY96 ACTUAL	FY97 ACTUAL	FY98 ACTUAL	FY99 ADOPTED	ADD-ON FOR FULL SERVICE
1600-00	Memberships - General Fund	2,199.00	3,432.19	3,325.25	2,978.50	2,154.65	2,285.65	2,338.00	2,884.00	2,900	0
1600-07	Memberships - 321 Grant		0.00	0.00	0.00	0.00	135.00	295.00	75.00	200	0
1600-08	Memberships - Adult Literacy		0.00	0.00	0.00	133.00	238.00	95.00	95.00	150	0
1600-09	Memberships - Family Literacy		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0
	Total Memberships	2,199.00	3,432.19	3,325.25	2,978.50	2,289.65	2,658.65	2,748.00	3,054.00	3,250	0
1700-00	Miscellaneous Expense - General Fund	0.00	349.86	0.00	2,439.95	702.50	(702.50)	0.00	0.00	0	0
1700-07	Miscellaneous Expense - 321 Grant		0.00	0.00	0.00	0.00	0.00	20.00	0.00	0	0
1700-08	Miscellaneous Expense - Adult Literacy		0.00	0.00	0.00	28.03	0.00	0.00	0.00	0	0
1700-09	Miscellaneous Expense - Family Literacy		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0
	Total Miscellaneous Expense	0.00	349.86	0.00	2,439.95	730.53	(702.50)	20.00	0.00	0	0
	Library Supplies										
	Printing	9,042.32	5,251.95	8,983.64	8,610.34	5,618.20	9,103.81	3,673.37	7,108.99	4,500	2,844
	EZ Copy - copy cards for sale to patrons	4,172.71	1,571.32	1,985.00	312.00	850.05	1,119.48	2,742.75	1,999.66	1,500	0
	Publications	1,571.32	1,143.69	299.40	274.45	885.95	707.81	1,126.10	1,274.99	1,200	0
	Paper	1,985.00	299.40	10,535.64	4,608.25	6,462.27	5,195.08	274.45	300	274.45	0
	Drinking Water Service	28,800.08	20,102.29	0.00	729.13	0.00	20,242.53	22,353.90	22,154.37	19,500	2,844
	Other Office Supplies										
	Total Office Supply Expense - General Fund	28,800.08	20,102.29	0.00	729.13	0.00	20,242.53	22,353.90	22,154.37	19,500	2,844
1800-00	Literacy Dept Educ 321 Grant Supply Expense										
1800-07	Printing	616.54	3,343.24	0.00	0.00	2,938.36	1,045.62	1,796.25	1,473.04	1,475	0
1800-08	Publications	0.00	0.00	0.00	0.00	2,062.86	3,660.39	2,532.02	3,371.73	2,375	0
1800-09	Paper	86.93	12.31	1,953.93	573.49	0.00	0.00	0.00	0.00	50	0
	Total Adult Literacy Office Supply Expense	2,657.40	3,929.04	4,832.97	2,154.59	6,014.75	3,341.22	6,013.93	5,245.87	4,300	0
1800-09	Family Literacy Supply Expense/L.SCA Grant Expense										
	Total Office Expense	19,390.29	24,542.09	36,290.45	26,915.05	34,070.43	29,910.23	29,004.22	33,772.44	24,950	2,844
1803-00	Postage Expense - General Fund	2,375.04		1,970.50	(19.13)	1,450.99	948.22	692.24	778.77	800	312
1803-01	Postage Expense - L.SCA II Grant			894.17	668.89	19.95	0.00	0.00	0.00	0	0
1803-08	Postage Expense - Adult Literacy			477.79	114.84	182.42	115.20	224.00	75.50	200	0
1803-09	Postage Expense - Family Literacy/L.SCA Grant			2,893.67	1,127.55	1,768.20	1,063.42	916.24	1,063.44	0	0
	Total Postage Expense	2,375.04	0.00	2,893.67	1,127.55	1,768.20	1,063.42	916.24	1,917.71	1,000	312
	Care Resources (Employee Assistance)			693.00	455.00	280.00	385.00	350.00	350.00	420	0
	Pension Fund Operating & Investment Mgmt. Expenses			5,029.59	4,487.59	5,640.50	4,797.61	4,690.92	5,808.68	6,000	0
	Anaheim Library Automated Library System			42,631.10	37,392.29	37,960.12	37,377.87	38,781.65	39,207.00	40,000	0
	Clipping Service			368.52	390.52	392.52	392.52	392.52	414.52	420	0
	Tax Collection Services & Fees by Orange County			545.51	472.55	138.65	402.58	426.14	323.23	450	0
	Advertising			552.50	97.50	72.97	0.00	0.00	0.00	0	0
	Medical Exams			324.00	552.00	760.00	252.50	392.00	420.00	500	540
	Collection Services - Accounts Receivable			0.00	0.00	3,700.00	0.00	118.86	1,113.27	3,000	0
	Audit & Accounting Services			2,950.00	3,200.00	3,530.00	2,950.00	4,130.00	3,360.00	3,750	0
	Payroll Preparation			2,367.28	5,120.72	2,441.95	2,370.03	1,894.47	2,381.97	2,500	0
	Election Expenses			0.00	0.00	0.00	0.00	8,450.48	0.00	0	0
	Staff Training in Library			0.00	0.00	0.00	0.00	0.00	0.00	0	0
	Other			8,101.87	10,835.99	2,693.76	2,643.91	1,095.99	6,235.83	1,000	0
	Total Specialized Services - General Fund	61,688.26	64,407.71	63,563.37	63,004.16	57,610.67	51,842.84	60,723.03	59,614.30	58,940	540

PLACENTIA LIBRARY DISTRICT
EXPENDITURES BUDGET FOR FUND 707 FOR FISCAL YEAR 1998-99

OBJECT CODE	DESCRIPTION	FY91 ACTUAL	FY92 ACTUAL	FY93 ACTUAL	FY94 ACTUAL	FY95 ACTUAL	FY96 ACTUAL	FY97 ACTUAL	FY98 ACTUAL	FY99 ADOPTED	ADD-ON FOR FULL SERVICE
1900-01	Specialized Services - LSCA II Grant	10,278.00	0.00	0.00	0.00	11,243.26	1,507.39	0.00	0.00	0	0
1900-07	Specialized Services - 321 Grant					0.00	250.00	1,625.00	2,321.00	2,350	0
1900-08	Specialized Services - Adult Literacy	6,093.95	2,069.14	1,077.40	630.00	2,653.08	1,305.31	1,333.86	725.00	725	0
1900-09	Specialized Services - Family Literacy/LSCA Grant	0.00	2,467.26	812.00	(25.00)	5,505.00	5,714.25	0.00	4,003.99	0	0
1900-18	Tax Collection Services & Fees by Orange County	0.00	13,533.04	2,401.91	1,863.22	1,813.96	1,823.82	1,877.98	1,976.08	2,100	0
	Total Specialized Services	78,060.21	82,497.15	67,854.68	65,472.38	78,825.97	62,443.61	65,599.87	68,640.57	63,215	540
2000-00	Legal Notices - General Fund	0.00	600.27	521.08	110.88	141.75	112.50	1,064.56	0.00	500	0
2000-01	Legal Notices - LSCA II Grant	0.00	600.27	521.08	110.88	141.75	112.50	1,064.56	0.00	500	0
	Total Legal Notices	0.00	1,200.54	1,042.16	221.76	283.50	225.00	2,129.12	0.00	1,000	0
2100-00	Rentals/Leases-Equipment	0.00	82.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0
2200-00	Semi-Annual Bond Payment	71,800.00	71,800.00	0.00	35,900.00	35,900.00	35,900.00	1,542.61	66,259.01	66,090	0
2300-00	Small Tools/Instruments			497.32	0.00	0.00	0.00	0.00	0.00	0	0
2400-00	Special Department Expense - Miscellaneous	0.00	745.48	14.95	27.21	414.19	2,817.81	644.34	16.03	0	0
2400-01	Special Department Expense - Books	122,463.09	115,541.59	109,878.89	23,263.83	50,853.68	17,151.49	10,246.41	15,769.09	63,000	0
2400-02	Special Department Expense - Video	5,790.92	5,115.55	957.33	0.00	27.45	243.00	0.00	592.80	1,500	0
2400-03	Special Department Expense - Electronic	0.00	3,776.83	0.00	0.00	4,431.22	46,181.66	35,441.99	25,292.53	14,358	0
2400-04	Special Department Expense - Periodicals	10,233.49	4,159.91	39,890.38	9,243.74	9,414.09	4,966.48	5,230.97	4,039.57	16,642	0
2400-05	Special Department Expense - Audio	5,411.88	7,461.82	4,027.63	1,180.01	0.00	503.90	0.00	231.34	2,500	0
2400-07	Special Department Expense - 321 Grant	0.00	4,461.67	0.00	0.00	215.34	0.00	0.00	36.78	0	0
2400-08	Special Department Expense - Adult Literacy	0.00	118.80	118.80	2,252.85	1,381.15	637.76	1,980.84	786.57	1,500	0
2400-09	Special Department Expense - Family Literacy	1,439.19	925.19	3,228.99	925.19	3,228.99	0.00	0.00	0.00	0	0
	Total Special Department Expense	143,899.38	141,853.36	156,327.17	36,892.83	69,966.11	72,502.10	53,544.55	46,784.71	59,500	0
2600-00	Transportation/Travel - General	0.00	60.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0
2700-00	Transportation/Travel - Meetings, Staff Out of Town										
2700-01	Transportation/Travel - Meetings, Staff Local	8,427.00	10,805.00	6,292.83	5,355.11	6,590.33	1,693.33	1,304.04	1,903.86	1,000	0
2700-02	Transportation/Travel - Meetings, Board Out of Town					1,867.75	2,362.54	3,369.52	3,805.34	2,000	0
2700-03	Transportation/Travel - Meetings, Board Local					61.48	886.78	835.92	647.50	750	0
2700-04	Transportation/Travel - Meetings, LSCA II Grant					699.00	727.52	1,020.09	287.60	500	0
2700-07	Transportation/Travel - Meetings, 321 Grant					0.00	0.00	0.00	0.00	0	0
2700-08	Transportation/Travel - Meetings - Adult Literacy					2,631.92	2,421.02	2,600.00	1,380.90	1,400	0
2700-09	Transportation/Travel - Meetings - Family Literacy	0.00	941.50	941.50	1,141.37	91.65	81.04	25.20	0.00	500	0
	Total Transportation/Travel - Meetings	8,427.00	10,805.00	7,962.33	7,904.49	12,079.13	8,294.95	6,824.44	7,125.20	6,150	0
	Electricity			56,813.70	37,098.74	48,474.74	47,635.00	42,250.50	43,533.26	45,000	17,413
	Gas			2,917.50	2,033.77	2,938.78	3,066.02	6,102.59	5,273.78	5,500	2,110
	Water			1,888.97	1,683.49	1,803.99	1,913.25	2,955.74	2,466.19	3,000	986
2800-00	Total Utilities	59,583.61	66,780.08	61,619.97	60,816.00	53,217.51	52,614.27	51,308.83	51,273.23	53,500	20,509
	TOTAL SUPPLIES & SERVICES	455,081.18	489,826.07	426,417.49	327,367.64	369,774.27	342,008.14	311,340.31	375,563.36	416,389	33,262
3700-00	Taxes, Assessments (Sales Tax)	0.00	1,262.82	610.04	688.32	1,284.00	1,154.00	778.00	0.00	800	0

PLACENTIA LIBRARY DISTRICT
EXPENDITURES BUDGET FOR FUND 707 FOR FISCAL YEAR 1998-99

OBJECT CODE	DESCRIPTION	FY91 ACTUAL	FY92 ACTUAL	FY93 ACTUAL	FY94 ACTUAL	FY95 ACTUAL	FY96 ACTUAL	FY97 ACTUAL	FY98 ACTUAL	FY99 ADOPTED	ADD-ON FOR FULL SERVICE
4000-00	Equipment	0.00	19,583.43	711.12	3,863.73	4,725.29	4,722.66	2,625.36	0.00	20,000	0
4000-07	Equipment - 321 Grant				0.00	0.00	0.00	0.00	0.00	0	0
4000-08	Equipment - CLC Grant	0.00	472.96	0.00	2,202.42	2,150.05	0.00	877.07	0.00	1,000	0
4000-09	Equipment - Family Literacy/LSCA Grant				0.00	0.00	0.00	0.00	0.00	0	0
4000-11	Equipment	11,181.79	2,245.40	0.00	0.00	0.00	0.00	0.00	0.00	0	0
	Total Equipment	11,181.79	22,301.79	711.12	6,066.15	6,875.34	4,722.66	3,502.43	0.00	21,000	0
4200-00	Structures/Improvements	0.00	107.73	0.00	0.00	0.00	0.00	0.00	0.00	0	0
	TOTAL EQUIPMENT EXPENSE	11,181.79	22,409.52	711.12	6,066.15	6,875.34	4,722.66	3,502.43	0.00	21,000	0
4807	OPERATING TRANSFER TO ANOTHER DISTRICT FUND	0.00	0.00	0.00	0.00	0.00	70,000.00	0.00	0.00	0	0
5600	INVESTMENT INXXL LOSS	0.00	0.00	0.00	0.00	34,733.31	(545.75)	0.00	0.00	0	0
	TOTAL EXPENSES	1,228,662.42	1,347,867.83	1,339,065.99	1,027,112.74	1,036,394.83	1,019,029.30	903,001.71	948,444.69	1,046,345	315,658

FY1999-00 Additional Staff to Increase Placentia Library District Public Service from 39 Hours per 5-day Week to 70 Hours per 7-day Week
Calculated at salary rates effective July 1, 1999

POSITION CLASSIFICATION	ACTIVITY	STEP	FTE	PERIOD	PER/HR RATE	# OF PERIODS	TOTAL SALARY 26 PER	7.65% SS/MEDI	MEDICAL RATE/MO	MEDICAL	DENTAL	VISION	TOTAL COMP
Librarian I	Reference Desk	5	2.0	160.0	17.35	26	72,176.00	5,521.46	200.00	4,800.00	720.00	360.00	83,577.46
Library Assistant	Reference Desk & Children's Desk	5	2.0	160.0	14.67	26	61,027.20	4,668.58	200.00	4,800.00	720.00	360.00	71,575.78
Library Clerk II	Circulation Desk	7	1.0	80.0	12.97	26	26,977.60	2,063.79	200.00	2,400.00	360.00	180.00	31,981.39
Library Clerk I	Circulation Desk	5	2.0	160.0	10.92	26	45,427.20	3,475.18	200.00	4,800.00	720.00	360.00	54,782.38
Page/Student Shelver	Checking-in and shelving books	3	1.5	120.0	6.25	26	19,500.00	1,491.75	0.00	0.00	0.00	0.00	20,991.75
TOTAL			8.5				225,108.00	17,220.76		16,800.00	2,520.00	1,260.00	262,908.76
												LT Disab	1,028.04
												Pension	15,757.56

Placentia Library District

Personnel Allocation for Fiscal Year 1998-99

Allocation Adopted by the Library Board of Trustees for FY1998-99

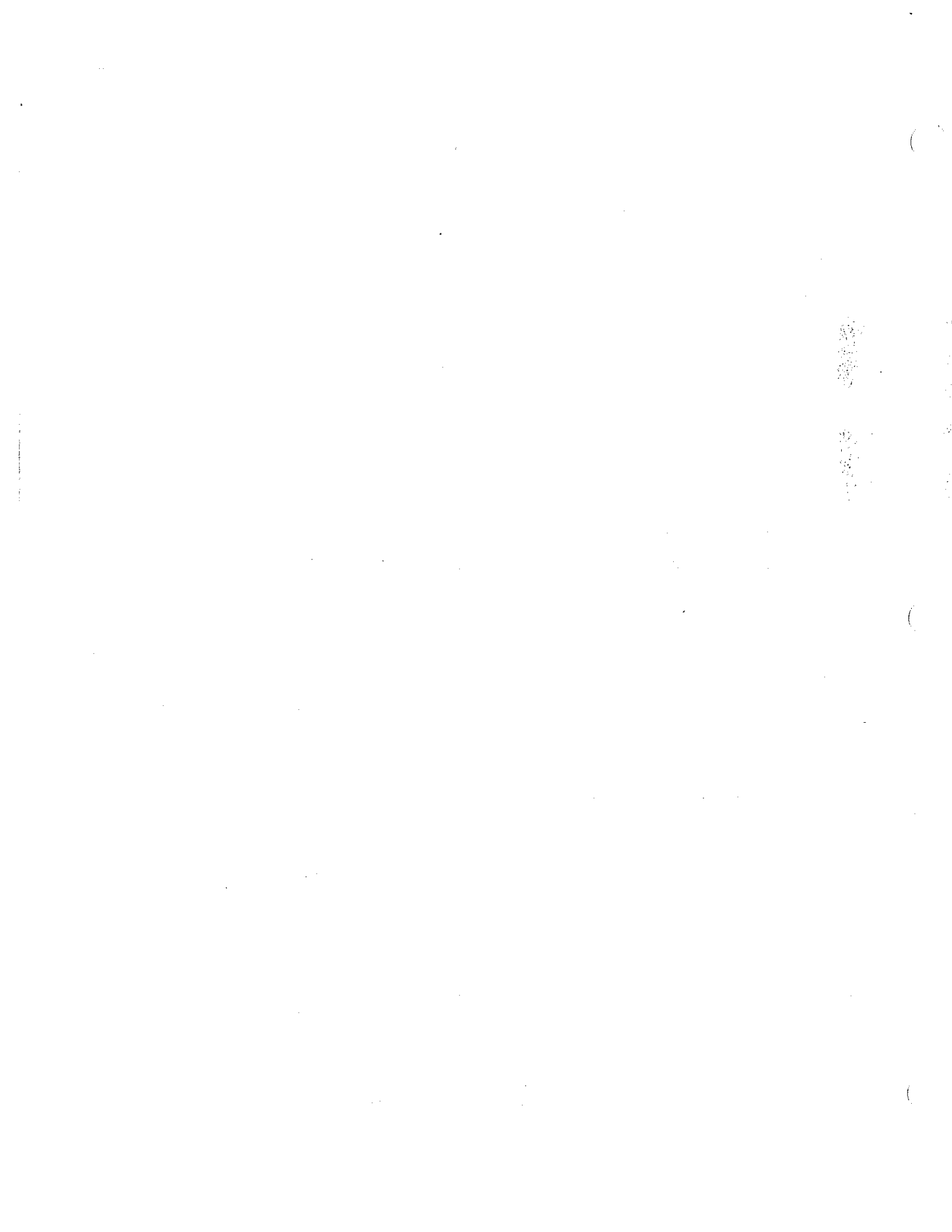
	Admin	Prof. Svcs	Adult	Literacy	Child	Circ	Tech Svcs	TOTAL
Library Director	1.00							1.00
Principal Librarian		0.50	0.50					1.00
Administrative Assistant	1.00							1.00
Librarian II			1.25				0.75	2.00
Librarian					1.00			1.00
Library Assistant	0.75			0.50		1.00	0.25	2.50
Library Clerk II								0.00
Library Clerk I						2.00		2.00
Library Aide						1.50	0.50	2.00
Page						0.50		0.50
TOTAL	2.75	0.50	1.75	0.50	1.00	5.00	1.50	13.00

Additional Allocations to Increase Hours of Public Service from 39 per 5-day Week to 70 per 7-day Week

	Admin	Prof. Svcs	Adult	Literacy	Child	Circ	Tech Svcs	TOTAL
Library Director								0.00
Principal Librarian								0.00
Administrative Assistant								0.00
Librarian II								0.00
Librarian			2.00					2.00
Library Assistant			1.00		1.00			2.00
Library Clerk II						1.00		1.00
Library Clerk I						2.00		2.00
Library Aide								0.00
Page						1.50		1.50
TOTAL	0.00	0.00	3.00	0.00	1.00	4.50	0.00	8.50

Combined Allocation for Full Service

	Admin	Prof. Svcs	Adult	Literacy	Child	Circ	Tech Svcs	TOTAL
Library Director	1.00							1.00
Principal Librarian		0.50	0.50					1.00
Administrative Assistant	1.00							1.00
Librarian II			1.25				0.75	2.00
Librarian			2.00		1.00			3.00
Library Assistant	0.75		1.00	0.50	1.00	1.00	0.25	4.50
Library Clerk II						1.00		1.00
Library Clerk I						4.00		4.00
Library Aide						1.50	0.50	2.00
Page						2.00		2.00
TOTAL	2.75	0.50	4.75	0.50	2.00	9.50	1.50	21.50



The People are the City

Mayor
CONSTANCE UNDERHILL
City Administrator
ROBERT D'AMATO

Councilmembers
NORMAN Z. ECKENRODE
CHRIS LOWE
MICHAEL L. MAERTZWEILER
MARIA MORENO



401 East Chapman Avenue • Placentia, California 92870

January 20, 1999

Al Shkoler, President
Placentia Library
Board of Directors
411 East Chapman Avenue
Placentia, CA 92870

Dear President Shkoler:

The Placentia City Council would like to invite you, and your Board of Directors, to attend a Study Session to discuss the possibility of the City assisting the Library District in providing service to our community.

The City Council has had inquiries from residents asking if the City would participate in expanding Library hours of operation and/or assist with special projects such as the History Room preservation.

Should you wish to meet with us, we have tentatively scheduled the Study Session for February 2, 1999, at 4:30 p.m. in the Community Meeting Room. We look forward to meeting with you on this matter and would appreciate you confirming your attendance with Bob D'Amato, City Administrator, at 714/993-8117.

Sincerely,

A handwritten signature in cursive script that reads "Constance Underhill".

Constance Underhill,
Mayor

RD/jld

cc: Elizabeth Minter, Library Director



PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director *EDM*

SUBJECT: Discussion of the causes of the decline in Circulation and the potential remedies

DATE: January 20, 1999

BACKGROUND

At its meeting on December 15, 1999 the Library Board of Trustees established an ad hoc committee of Trustees, Staff and Library Users to develop a strategy of promoting the Library to increase its circulation and other usage by the public.

The first meeting is scheduled for Wednesday, January 27 at 7:00 P.M.

RECOMMENDATION

Give direction for future action.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director *edm*

SUBJECT: **Reclassification of one position in Circulation Department from Clerk I to Clerk II**

DATE: January 20, 1999

BACKGROUND

During the next twelve months the supervisor of the Circulation Department is required to take seven weeks of vacation in order to bring her balance within the District's policy.

In her absence one of the clerks in the Circulation Department will be asked to assume responsibility of scheduling staff, processing collection notices and other tasks outside of the Clerk I job description. If the reclassification is approved several of these tasks may be permanently assigned to the Clerk II.

The Library Director is recommending that one of the Clerk I positions in the Circulation Department be changed to a Clerk II position. The cost to the District for the remainder of Fiscal Year 1998-99 will be approximately \$1,505.

RECOMMENDATION,

Authorize establishment of Clerk II position and the elimination of a Clerk I position in the Circulation Department, effective January 15, 1999

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PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director *edm*

SUBJECT: Travel/training authorization for Library Trustee(s) to attend the California Special Districts Association (CSDA) training workshop for trustees and administrators on Wednesday, March 10 from 8:30 A.M. to 4:00 P.M. at the Municipal Water District Headquarters in Fountain Valley at a cost of \$85 per person plus mileage

DATE: January 20, 1999

BACKGROUND

Attachment A is the announcement for the one-day workshop, "Effective Special District Governance: Essential Skills, Knowledge and Resources for Today's Leaders." This program is for Trustees and Administrators and presented by the California Special District's Association.

The Orange County workshop will be held on Wednesday, March 10 at the Municipal Water District in Fountain Valley.

RECOMMENDATION

Determine who will attend and approve attendance and payment of registration and travel costs

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California Special Districts Association presents:
**EFFECTIVE SPECIAL DISTRICT GOVERNANCE:
ESSENTIAL SKILLS, KNOWLEDGE AND RESOURCES FOR
TODAY'S LEADERS**

A one-day "nuts and bolts" training workshop for newly-elected/appointed directors, veteran leaders and special district administrators.
This workshop is designed to provide a basic understanding, not only the general responsibilities of Board members and managers, but also techniques for improving personnel management, finance management, intergovernmental relations and public outreach.

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|-----------------------------|------------------------------|
| Effective Board Governance | Strategic Planning |
| Conflicts of Interest | Brown Act Update |
| Director Liability | Board/Staff Relations |
| Intergovernmental Relations | LAFCOs and Special Districts |
| District Policy Development | Constituent Relations |
| Financial Management | |

Panelists Include:
Mike Gotch, Former Assembly Member and CSDA Local Government Consultant
David Aranda, CSDA Education Committee Chair and General Manager, Stallion Springs CSD
Public Agency Attorney, Kronick, Moskovitz, Tiedemann & Girard
Saul Rosenbaum, Prager, McCarthy & Sealy

This information-packed one-day session is being held in five locations throughout the State to encourage participation and reduce travel costs. **The workshop in your area is scheduled for March 10, 1999 at the Municipal Water District of Orange County Board Room, 10500 Elliss Avenue in Fountain Valley. For directions call (714) 963-3058 or contact CSDA.** Registration begins at 8:30 a.m. Program convenes at 9:00 a.m. and adjourns at 4:00 p.m. Lunch is included in registration fee.

REGISTRATION FORM FOR MARCH 10, 1999 - WORKSHOP #3

Name _____
 District _____
 Address _____
 City _____ State _____ ZIP _____
 Telephone _____ FAX _____

FEES:
 _____ \$85 CSDA State and/or Local Chapter Members
 _____ \$125 Non-CSDA Members

FORM OF PAYMENT
 _____ CHECK _____ VISA _____ MASTERCARD

Print Account Name _____
 Account# _____ Expiration Date _____
 Authorized Signature _____

SEATING IS LIMITED SO BE SURE TO REGISTER EARLY! Return to:
 CSDA * 1121 L Street, Suite 508, Sacramento, CA 95814
 (916) 442-7889 FAX (916) 442-7887 TELEPHONE

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TO: Elizabeth D. Minter, Library Director
 FROM: Wendy Goodson, Administrative Assistant *WG*
 DATE: January 20, 1999
 SUBJECT: Determine Reinvestment of Certificates of Deposit

BACKGROUND:

Over ten years ago, Certificates of Deposit were established for backup emergency funds to be used primarily in the event of a payroll shortfall. The certificates are held in amounts of \$5,000 and \$2,500, so that in the event a withdrawal was necessary, the required funds could be withdrawn without disturbing the entire investment.

These Certificates of Deposit have an annual maturity date of January 22. The District has ten days from that date to make alternate decisions for the investment of these funds. The Certificates of Deposit are currently held at California State Bank, Placentia. They earn an interest at the rate of 5.3% which is rolled into a Savings Account at the same institution. The savings account is earning 2% interest.

Account numbers and values of the Certificates of Deposit are as follows:

174445017	\$5,000.00	174445021	\$2,500.00
174445018	\$5,000.00	174445022	\$2,500.00
174445019	\$5,000.00	174445055	\$2,500.00
174445020	\$5,000.00		
7001118	Savings \$6399.89 (plus \$75.00 for correction of interest rate for 1998)		

**COMPARISON OF INTEREST RATES ON CERTIFICATES OF DEPOSIT
AS OF JANUARY 20, 1999**

Financial Institution	Current Rate	Savings Rate	Penalty for Early Withdrawal
California State Bank (current bank)	5.30% 4.90%	2.00%	1 month interest
Sanwa Bank	4.30%	2.00%	1 month interest
Fullerton Community Bank	4.55%	2.00%	1 month interest
Wells Fargo Bank	4.15%	2.00%	1 month interest

RECOMMENDATION:

1. Leave all accounts at California State Bank at a proposed rate of 4.90%; and purchase two (2) additional Certificate of Deposit in the amount of \$2,500.00 from the savings account.

TO: Elizabeth Minter, Library Director


FROM: Suad Ammar, Principal Librarian

DATE: January 20, 1999

SUBJECT: Program Committee Report for the Month of December

DEPARTMENT		DECEMBER 1998	
		Number Of Programs	Number of Attendees
Adult Services			
Total			
YTD Total			
Literacy Services			
Conversation Group		5	22
Tutor Training		0	0
Tutor-In-Service		0	0
Total		5	22
YTD Total		25	131
Children's Services			
Way Out Wednesdays			
SRP Registration			
SRP School Visits			
Class Visits to the Library		2	35
Story Times 3-6		0	0
Group Visits to the Library		0	0
Lapsits		0	0
Total		2	35
YTD Total		67	3894

Program Committee Report for the Month of December 1998 Page 2

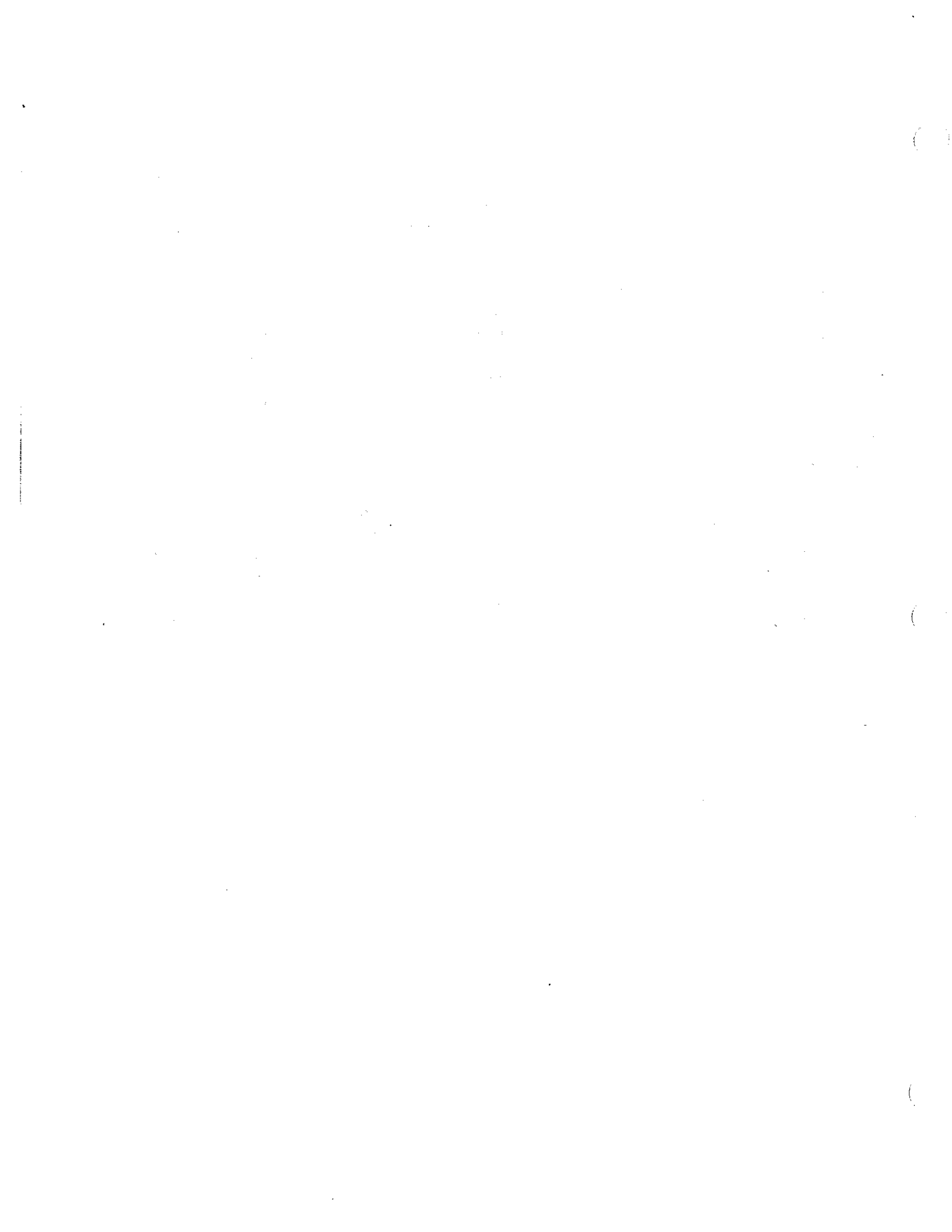
TO: Elizabeth Minter, Library Director
FROM: Suad Ammar, Principal Librarian 
DATE: January 20, 1999
SUBJECT: **Program Committee Report for the Month of December 1998**

The passport services activities for the month of December went encouragingly well, a total of 37 applications were processed netting \$491.34 for the book budget. The staff members are becoming more and more comfortable with the processing procedures. Both Wendy Goodson and Beatrice Quantanar received their certificates this month.

The ribbon cutting ceremony will take place on Wednesday, January 13 at 5:00 p.m. This event is organized with the cooperation of the Placentia Chamber of Commerce, and its purpose is to create awareness and visibility in the business community.

Placentia Library District
 Passport Agency Summary Report
 December 1998

DATE	TYPE	# MAILED	PLD FEE	POSTAGE	BANK CHARGE	BOOK BUDGET
12/02/98	Regular	1	15.00	3.00	0.00	12.00
12/03/98	Regular	3	45.00	3.00	0.00	42.00
12/07/98	Regular	2	30.00	3.00	0.00	27.00
12/08/98	Regular	2	30.00	3.00	0.00	27.00
12/09/98	Regular	1	15.00	3.00	0.00	12.00
12/10/98	Regular	2	30.00	3.00	0.00	27.00
12/14/98	Regular	2	30.00	3.00	0.00	27.00
12/14/98	Expedite	2	30.00	3.00	0.00	27.00
12/14/98	Expedite	1	15.00	3.00	0.00	12.00
12/15/98	Regular	4	60.00	3.00	0.00	57.00
12/15/98	Regular	4	60.00	3.00	0.00	57.00
12/16/98	Regular	1	15.00	3.00	0.00	12.00
12/21/98	Expedite	1	15.00	3.00	0.00	12.00
12/21/98	Regular	3	45.00	3.00	0.00	42.00
12/22/98	Expedite	1	15.00	3.00	0.00	12.00
12/22/98	Regular	3	45.00	3.00	0.00	42.00
12/23/98	Regular	4	60.00	3.00	0.00	57.00
12/31/98	Bank Card				12.66	(12.66)
	TOTAL	37	\$ 555.00	\$ 51.00	\$ 12.66	\$ <u>491.34</u>



To: Elizabeth Minter, Library Director

From: Cyrise Smith, Children's Librarian *CMS*

Date: January 20, 1999

Subject: December Activities in the Children's Department

Programming- Programming ended in November. There were no storytimes in December. Storytime programming will resume in January.

School Visits- School visits have continued. Two classes visited during December. A total of 35 children participated in these visits.

Teen Volunteers- Teen volunteers continue to work in the Children's Department. There are currently 5 completing their high school community service hours. Projects they are working on include: reshelving picture books and paperbacks and relabeling the folktale collection and the newly created Juvenile Oversized collection.

Reading Incentive Programs- December 23rd saw the end of the two incentive programs going on in the Children's Department. One program involved earning stamps for visiting the library. Each child who collected five out of seven possible stamps earned a pencil and was entered in a prize drawing. The second incentive program involved reading a Placentia Library book and then writing a book review or drawing a picture about the book. Each child who turned in a book review and/or picture earned a pencil and was entered in a prize drawing. The book reviews and drawings will be put on temporary display on a bulletin board and will then be compiled into a 3-ring binder for permanent display. By the end of the programs, 12 book reviews had been turned in, and 15 children had completed bookmarks.



TO: Elizabeth Minter, Library Director
FROM: Cheryl Willauer, Library Assistant
DATE: January 30, 1999
SUBJECT: Publicity materials produced for December 1998

Information on the Placentia Library cable channel #53:

1. Placentia Library Trustees
2. Library Hours
3. Apply for your passport at Placentia Library.
4. Literacy asking for volunteers to take the tutor training program
5. December Quotes
6. Find bargains at the Friends of Placentia Library bookstore
6. Access the Internet at the Library for free
8. Storytime and lapsit schedule for children
9. December Holiday Schedule
10. Afghan for sale at Circulation Desk
11. Bus Trip for children to Bower's Kidseum on Monday January 18.

Newspaper articles published:

1. Placentia Library now offers quick Passport services.
2. Friends of Placentia Library Directors meet first Monday of each month.
3. Alan Busch and Pat Estes have been selected as city's Citizens of the Year.
4. State schools, Libraries to get \$14.7 million in Internet aid.
5. Making Literacy a Family Skill.



pacific clippings

post office box 11789
santa ana, calif. 92711

Placentia News
Weekly

DEC 17 1998

Friends of Placentia Library, 411
E. Chapman, Placentia, 528-1925.
Ext. 269. Pat Irot, president.
Meets 1st Monday of each month
in the Conference Room of the
library.

pacific clippings

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Los Angeles Times
OC Edition
Daily

DEC 08 1998

State Schools, Libraries to Get \$14.7 Million in Internet Aid

■ **Technology:** California
tops list in second round
of federal funding for
online connections.

By P.J. HUFFSTUTTER
TIMES STAFF WRITER

California schools and public libraries will receive nearly \$14.7 million—the most in the nation—as part of a federal program's second round of funding for Internet connections, program administrators said Monday.

The federal Schools and Libraries Corp. said 240 California schools will receive financial help. The funding totals nearly \$76 million for 3,300 applicants nationwide.

Among the largest recipients in the region are Lawndale Elementary School District, \$1.45 million; Compton Unified School District, \$919,463; Vine Street Elementary School in Los Angeles, \$268,912; Fullerton Joint Union High School District, with \$127,670; Harrison School in Los Angeles, with

\$102,934; Fenton Avenue Charter School in Lake View Terrace, with \$101,127; Fullerton School District, with \$19,870; and Napa Street Elementary School in Northridge, with \$44,865.

The program has handed out a total of \$149 million to schools and libraries across the United States since the first round last month. In California, a total of \$24.6 million has been set aside.

The corporation said more than a quarter of the funds will go to the poorest schools and libraries. More than 30,000 schools and libraries have applied.

The program was delayed—and eventually scaled back from its original goal of handing out as much as \$2.25 billion—because of pressure from Congress and long-distance telephone companies that are footing most of the bill for the program. The FCC authorized as much as \$1.275 billion to pay for cheap Internet hookups this year.

Associated Press contributed to
this report.

pacific clippings

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Placentia News

Weekly DEC 17 1998

Library now offers quick passport services

The Placentia Library has recently been designated by the Department of State as a passport application acceptance agency. Individuals may get their passports from noon to 8:30 p.m. Mondays through Wednesdays, 10 a.m. to 5:30 p.m. Thursdays and 1 to 4:30 p.m. Sundays. California natives should bring their long-form birth certificate not the abstract form. For each \$60 service, \$15 will go toward the library's book budget.

pacific clippings

post office box 11789
santa ana, calif. 92711

The Register

Daily DEC 08 1998

PLACENTIA 332

Alan Busch and Pat Estes have been selected as the city's Citizens of the Year for 1999. Busch, a retired public-relations officer for Fullerton College, has dedicated more than 400 hours of volunteer service to the Placentia Linda Hospital Guild. Estes is a charter and current member of the American Legion Auxiliary Unit 277. She has been awarded her 1,000-hour service award for home service in the Veterans and Rehabilitation Program of the Auxiliary.

— Marcela Rojas
(714) 704-3704

Making Literacy a Family Skill

■ **Program:** At libraries, parents learn along with their kids, for an 'intergenerational' habit. Many of the adults want to read to their children and help with homework.

By LYNN O'DELL
SPECIAL TO THE TIMES

It looks like just another story time at the public library—families listen to a story and make a craft item together. Parents read to their children.

But these parents are just learning to read themselves.

The once-a-month family story times at various Orange County Public Library branches and other locations are part of the library's Families for Literacy program, an offshoot of the adult literacy program READ/Orange County.

"We want to break the intergenerational cycle of illiteracy," said Amy McHatton, outreach/families specialist. There's a direct correlation between the parent's lack of literacy skills and the children's, she said.

When a parent can't read, "children miss out on that warm, fuzzy feeling we got when our parents read to us," said Marcia Tungate, adult literacy services coordinator.

If children aren't read to before they reach school, they don't experience the joy of reading. Instead they see it as work, McHatton said.

Nationally, an estimated 44 million people (one in five adults) are considered functionally illiterate. In Orange County, the estimate is 350,000 to 400,000 people.

About 30 families participate in the library's 2-year-old Families for Literacy program, which also offers information on how to help children be successful in school.

One participant is Hanan Kakish of Westminster, who attends the story times regularly with her children and sometimes brings neighborhood children along. Originally from Jordan, Kakish has worked with English tutors on and off for about six years.

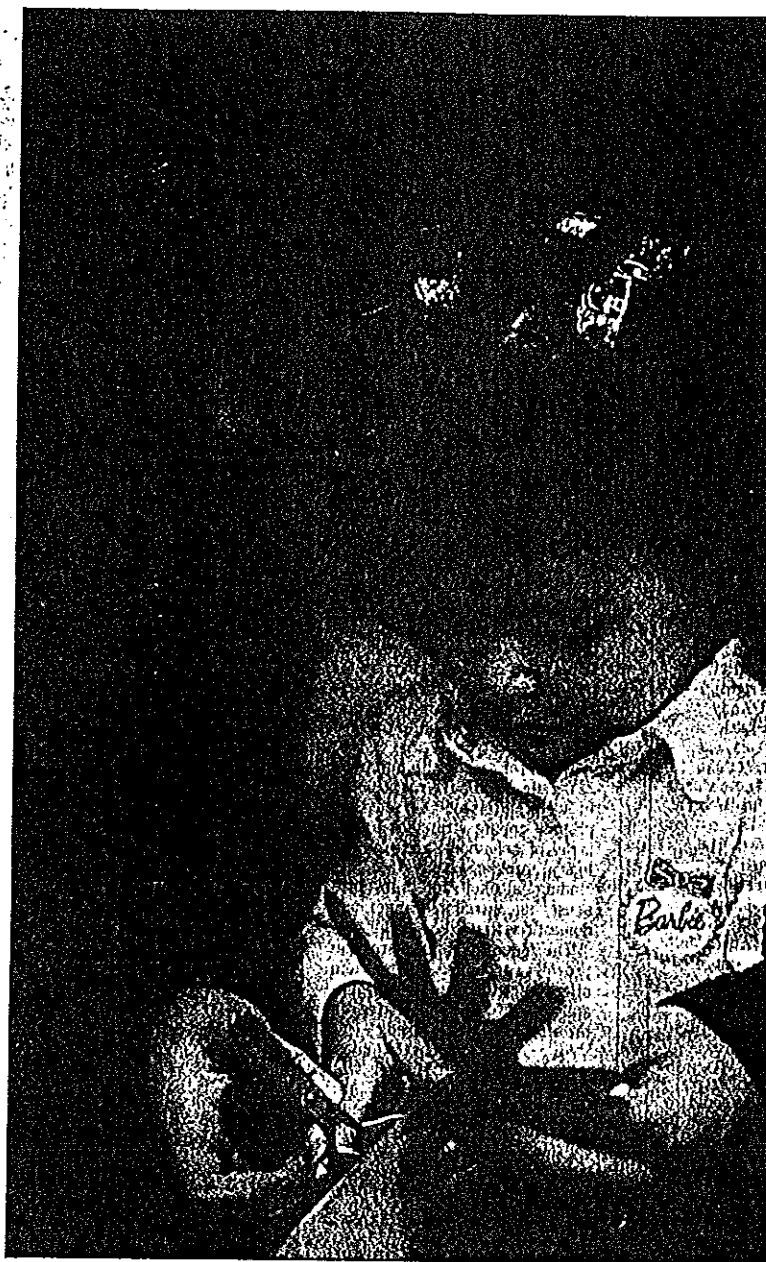
She joined the families program because she wanted to learn how to read and write so she could help her three children with their homework. She was able to read and write "a little" before the program and believes her reading, writing, spelling and English pronunciation have improved markedly.

"I can now help my kids with their homework," she said. "Before the program, I was nervous to talk to my kids' teachers, but now I even go into their classrooms to help."

To be eligible for the state-funded program, an adult must need help reading and writing and have at least one child under 5.

Readers get help starting a home library—a new book is given to the child and one to the family when they join. Then every child in the family receives a new book on his or her birthday.

Volunteer tutors, who attend 23 hours of training workshops, meet with the adults weekly and practice reading the storybook the parent will read at the family story time session. Families are asked to read to their children at least



Claudia Elizarraraz works with daughter Jacqueline, 2, during a Families for Literacy session in Santa Ana. If parents don't read to their kids before they reach school age, reading becomes work instead of enjoyment, says Amy McHatton, who works with families in the program. The state-funded program also provides a few books for those who participate, and volunteers tutor parents weekly on reading stories that the parents will then read to their families.

ROBERT LACHMAN
Los Angeles Times

15 minutes a day, McHatton said.

Success is measured in meeting personal goals. When people sign up for the adult program, their skills are assessed and they are asked to establish a goal. For some, it may be to pass a written driver's license exam. Once they do that, some leave the program, but

McHatton said.

"It illustrates that reading is just a skill, not a measure of intelligence. Maybe they moved around a lot or didn't finish school; for some reason, that light just didn't come on," she said. "We say there are as many reasons why people can't read as there are people

there are no resources to give a child a book," said Lynda Lancaster, vice president of community outreach at First Book. The Washington-based group distributed more than 1 million books in 1997.

For the poorest children, the lack of books is the most significant barrier to literacy, according to a Boston University study of the organization cities.

A local First Book advisory board is being formed and board members are being sought. In addition, the board wants local tutoring, mentoring and literacy groups to apply for the books, which initially are donated by publishers, bookstores and school supply stores. This year, books also will come from holiday giving trees at Barnes and Noble bookstores. Local board members must develop fund-raising strategies to build on the supply of books. "I hope this program will get them now, so I don't get them when they are 40," Tungate said.

For information on the local First Book program or the Families for Literacy program, call (714) 568-3070 (READ/Orange County).

'I can now help my kids with their homework. Before the program, I was nervous to talk to my kids' teachers, but now I even go into their classrooms to help.'

HANAN KAKISH
Westminster parent

others stay on. For many, wanting to read to their children or help them with homework is a strong motivating factor, McHatton said.

Many of those in the adult literacy programs already have graduated from high school or received an equivalency degree. About 62% are native English speakers. Many are business owners and some even have taken college classes,

who can't read."

By the time they reach the adult program, Tungate said, many see themselves as failures. In hopes of reaching people earlier, Tungate has joined a national organization called First Book, which gives books to disadvantaged children.

"So many times these days, tutors and mentors are doing a wonderful job but

TO: Elizabeth Minter, Library Director
FROM: Katie Matas, Literacy Coordinator *KM*
DATE: January 20, 1999
SUBJECT: **Placentia Library Literacy Services Report for the month of December**

Program Statistics

Active tutors: 43
Active students: 46
Students waiting to be matched: 24
Percentage of tutors reporting (Dec hours): 81%
Tutoring hours reported: 142
Other volunteer hours reported: 37
Total volunteer hours: 179

Conversation Groups. Twice-weekly conversation groups for adults who wish to improve their English conversation skills concluded Sunday, December 20, 1998. The conversation groups will resume in late January 1999.

Tutor Training. The next tutor training workshop is scheduled to begin Tuesday, January 26, 1999.

Other Networking Activities. Literacy Coordinator Matas represented PLLS at the Placentia Community Network.

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SAFETY COMMITTEE MEETING
DECEMBER 16, 1998
MINUTES

I. Call to Order: 11:15 A.M.

II. Members Attending: Katie Matas
Cindy McClain
Cyrise Smith

Members Absent: Esther Guzman

III. Old Business

1. The updated disaster plan was reviewed by the safety committee members and approved for distribution to library staff.

IV. New Business

none

The next meeting will be January 20, 1999 at 11:15 A.M.

Respectfully submitted,



Katie Matas

Board & Administrator

FOR BOARD MEMBERS

January 1999 Vol. 15, No. 5

Editor: Jeff Stratton

The case for regular self-evaluation by nonprofit boards

Two reasons for board self-evaluations

I spoke recently with *Dr. Vernon Storey*, professor of educational administration, University of Victoria, Victoria, British Columbia. One of the areas we talked about was board evaluations. Storey gives two solid reasons board members should regularly assess their performance:

1) *Local context can change.*

"Issues appear in a community over time that affect how the board operates," says Storey. For example, a community may find itself with a new subdivision with a different population. This can place new demands on

the organization that affect its operations, as well as on relationships among board members and with the administrator.

2) *By evaluating itself regularly, the board has a baseline for comparison.* Board members come and go. But regular self-appraisals give the board periodic snapshots of its performance. It can then compare them to previous boards' performances.

"Regular self-appraisal gives a board a chance to compare how it thinks it is doing with how previous boards rated themselves on the same issues." ■

5 ways for board members to raise money for their nonprofit

The new year is when many board members reflect on the past year's accomplishments and set their goals to meet the coming year's challenges.

I believe that the new year is also an excellent time for board members to appraise the board's fund raising efforts and their individual commitments.

Board fund raising is essential to a nonprofit's continued success, and nobody is in a better position to ask for

money than a committed board member.

Many board members, however, don't do enough when it comes to fund raising. Common excuses for non-performance include, "We see this as a staff function," "What do I do?" and "I just don't want to ask for money."

Here are five things I believe any nonprofit board or board member can do to raise money. Why do I think they'll work for you? Because they've worked for

continued on next page

continued from previous page

other nonprofit boards!

* *An Illinois board president personally telephones donors who give more than \$250 to thank them.* "It takes me three minutes to make this phone call," he says. "After I thank donors, I ask if they would like to tour the nonprofit with me. My experience is that these calls make a difference in continued support."

* *A New Hampshire board has good board giving habits because of its annual board fund raiser, the Directors' Leadership Campaign.*

Current and past board members contribute \$8,000 a year to this campaign. Board members decide how the money will be used.

* *A Pennsylvania nonprofit board helped raise \$3,500 last year with the sale of gift baskets for Secretaries Day.*

Board members helped nonprofit staff market the baskets to employers in the community, plugging them as the perfect gift and "thank-you" for secretaries. The baskets, which sold for \$15, included beauty products, theater and dinner tickets and a house plant. Board members maximized profits by soliciting donated items, and assembling and delivering the baskets. Professional Secretaries Day is April 21 this year.

* *Board Members at an Iowa nonprofit raised an extra \$12,000 for their organization.* All they did was contact supporters after the annual drive and asked them to upgrade their pledges. The key was the nonprofit's club for

donors who give \$100. Board members contacted those who gave less than \$100 and encouraged them to upgrade their pledge to receive the club's special recognition.

Board member phoned donors, wrote personal letters and met them for lunch to make their pitch.

* *A Kentucky board has a unique way for its members to participate in raising funds for the organization.* Each board committee is responsible for planning, organizing and holding its own fund raiser!

The board's finance committee, for example, held a bowl-a-thon that raised more than \$4,200.

The board's community relations committee chipped in by organizing a series of offerings at local churches that support the nonprofit. This brought in \$2,000.

* *A bonus idea!* An Ohio board president uses a three-part strategy to make sure board members honor their individual pledges to the nonprofit. After members indicate their commitment and how they plan to pay—quarterly, semi-annually or yearly—he sends them invoices when their pledges are due.

At board meetings, the board president talks about board pledges, and then phones individual board members to remind them.

He also puts reminders in board agenda packets. In November, the president issues receipt cards to those who have paid, so it's a reminder to those who haven't fulfilled their pledges. ■

Board member touts the value of networking

Board Member *Chris Slowik* (Hickory Hills, IL) says that she doesn't miss a chance to get together with board members from other organizations.

"I use meetings and workshops to exchange 'shop talk,'" she says.

"This is my way of finding out what issues other board members are struggling with. I also ask nuts-and-bolts questions about how many meetings they hold, what kinds of committees they use and whether or not they use ad hoc committees." ■



CALIFORNIA STATE LIBRARY NEWS

January 5, 1999

Panel appointed to study wartime internment of Japanese

The California State Library has appointed an advisory committee to oversee the enactment of AB 1915, legislation passed last year to ensure that the internment during World War II of American citizens of Japanese origin will not be forgotten.

Under the provisions of AB 1915, the California State Library will undertake a project to ensure that this singular violation of constitutional guarantees is documented and educational materials are prepared.

Assembly member Mike Honda of San Jose carried the enabling legislation. AB 1915 authorizes the expenditure of \$1 million each year for grants for research and education projects that will focus attention on the experiences of American citizens who were held against their will in virtual prison camps solely because of their national origin.

The State Library has also sent out invitation to prominent individuals asking them to serve on an advisory committee. The first advisory committee meeting will be at 1:00 p.m., January 13th, at the State Library, 914 Capital Mall, Sacramento. The public is invited to attend the advisory committee meeting and there will be opportunity for public comment. The advisory committee will receive a briefing on the program intent, the progress made so far, and then they will discuss their priorities and input for the grant

FOR FURTHER
INFORMATION
CONTACT:

Robert Daseler (916) 654-0108

CALIFORNIA STATE LIBRARY
P.O. BOX 942837
SACRAMENTO, CA 94237-0001

program.

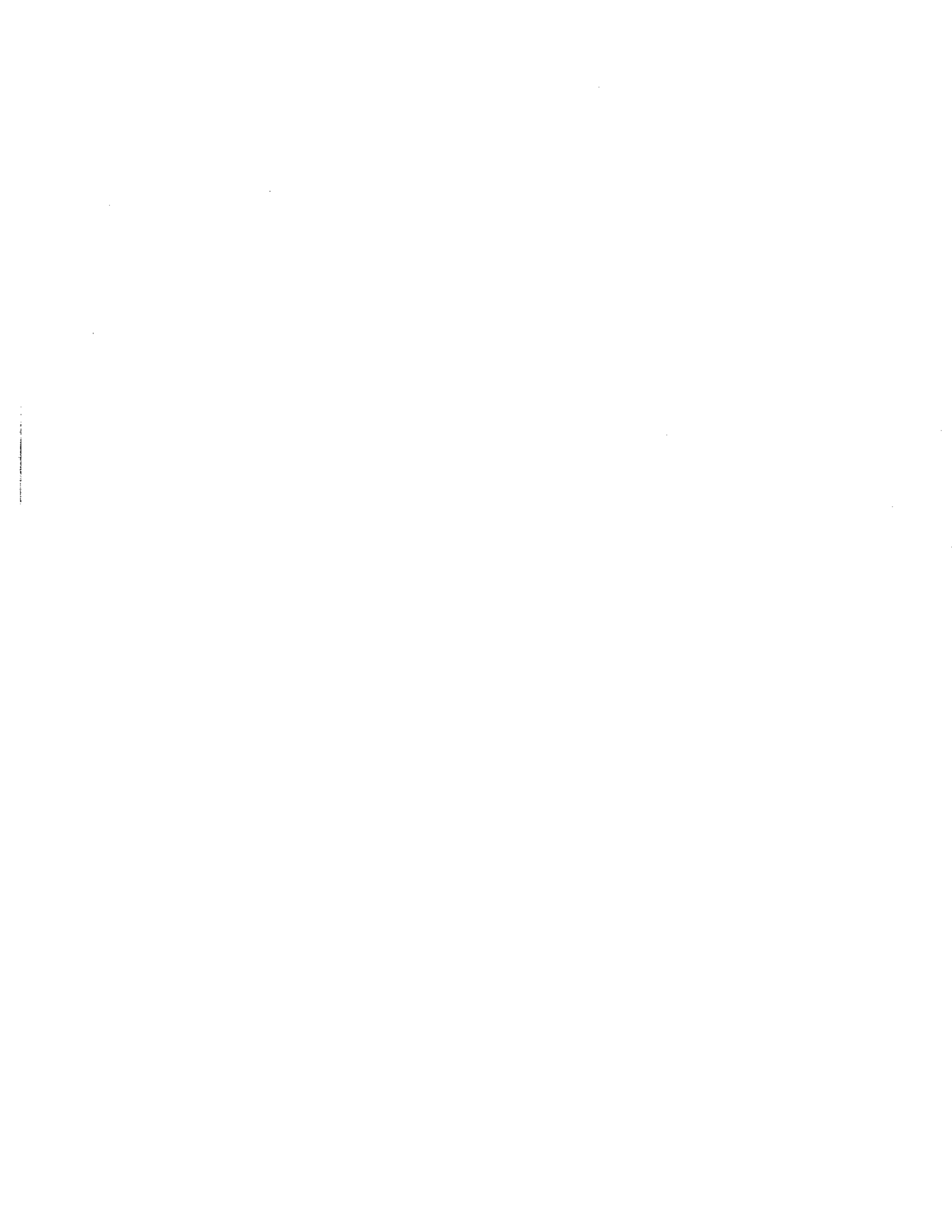
For questions please call Roger Dunstan at (916)653-9254 or Robert Daseler at
(916)654-0108.

Placentia Library District
 Circulation Summary Statistics
 December 15, 1998

	Total Public Hours	Staff in FTE	Total Circulation	% Change Since FY1992-93	% Change From Previous Year
1990-91	3,186	23.50	296,787		
1991-92	3,209	23.50	387,269		
1992-93	3,199	21.00	335,011		
1993-94	2,208	14.75	275,430	-17.78%	-17.78%
1994-95	2,208	16.10	240,879	-28.10%	-12.54%
1995-96	2,200	15.95	249,903	-25.40%	3.75%
1996-97	2,043	12.50	215,230	-35.75%	-13.87%
1997-98	1,912	12.50	189,919	-43.31%	-11.76%

	Total Public Hours	Staff in FTE	Circulation per FTE	% Change Since FY1992-93	% Change From Previous Year
1990-91	3,186	23.50	12,629		
1991-92	3,209	23.50	16,480		
1992-93	3,199	21.00	15,953		
1993-94	2,208	14.75	18,673	17.05%	17.05%
1994-95	2,208	16.10	14,961	-6.22%	-19.88%
1995-96	2,200	15.95	15,668	-1.79%	4.72%
1996-97	2,043	12.50	17,218	7.93%	9.90%
1997-98	1,912	12.50	15,194	-4.76%	-11.76%

	Total Public Hours	Staff in FTE	Circulation per Hour	% Change Since FY1992-93	% Change From Previous Year
1990-91	3,186	23.50	93		
1991-92	3,209	23.50	121		
1992-93	3,199	21.00	105		
1993-94	2,208	14.75	125	19.12%	19.12%
1994-95	2,208	16.10	109	4.17%	-12.54%
1995-96	2,200	15.95	114	8.47%	4.12%
1996-97	2,043	12.50	105	0.60%	-7.26%
1997-98	1,912	12.50	99	-5.15%	-5.71%



Placentia Library District
 Attendance Summary Statistics
 December 15, 1998

	Total Public Hours	Staff in FTE	Total Attendance	% Change Since FY1992-93	% Change From Previous Year
1990-91	3,186	23.50	237,918		
1991-92	3,209	23.50	295,090		
1992-93	3,199	21.00	302,392		
1993-94	2,208	14.75	387,439	28.12%	28.12%
1994-95	2,208	16.10	312,625	3.38%	-19.31%
1995-96	2,200	15.95	369,895	22.32%	18.32%
1996-97	2,043	12.50	350,895	16.04%	-5.14%
1997-98	1,912	12.50	317,386	4.96%	-9.55%

	Total Public Hours	Staff in FTE	Attendance per FTE	% Change Since FY1992-93	% Change From Previous Year
1990-91	3,186	23.50	10,124		
1991-92	3,209	23.50	12,557		
1992-93	3,199	21.00	14,400		
1993-94	2,208	14.75	26,267	82.41%	82.41%
1994-95	2,208	16.10	19,418	34.85%	-26.08%
1995-96	2,200	15.95	23,191	61.05%	19.43%
1996-97	2,043	12.50	28,072	94.95%	21.05%
1997-98	1,912	12.50	25,391	76.33%	-9.55%

	Total Public Hours	Staff in FTE	Attendance per Hour	% Change Since FY1992-93	% Change From Previous Year
1990-91	3,186	23.50	75		
1991-92	3,209	23.50	92		
1992-93	3,199	21.00	95		
1993-94	2,208	14.75	175	85.63%	85.63%
1994-95	2,208	16.10	142	49.79%	-19.31%
1995-96	2,200	15.95	168	77.87%	18.75%
1996-97	2,043	12.50	172	81.70%	2.15%
1997-98	1,912	12.50	166	75.61%	-3.35%



Placentia Library District
Strategic Plan Statistics
December 15, 1998

Total Public Hours	Staff in FTE	Bks Added Cataloged	Attendance		Total Circulation	Circulation		ILLs	
			Attendance per FTE	Attendance per Hour		Circulation per FTE	Circulation per Hour	ILLs Sent	ILLs Borrowed
1990-91	3,186	6,738	10,124	74.7	296,787	12,629	93.2	3,883	3,415
1991-92	3,209	6,018	12,557	92.0	387,269	16,480	120.7	2,765	3,332
1992-93	3,199	5,980	14,400	94.5	335,011	15,953	104.7	3,803	3,638
1993-94	2,208	3,982	26,267	175.5	275,430	18,673	124.7	2,812	3,298
1994-95	2,208	2,147	19,418	141.6	240,879	14,961	109.1	2,570	3,231
1995-96	2,200	4,923	23,191	168.1	249,903	15,668	113.6	2,491	3,276
1996-97	2,043	3,837	28,072	171.8	215,230	17,218	105.3	2,690	2,942
1997-98	1,912	5,143	25,391	166.0	189,919	15,194	99.3	2,932	2,576

