

TO: Library Board of Trustees
 FROM: Elizabeth D. Minter, Library Director *zom*
 DATE: July 24, 2002
 SUBJECT: DEBIT CARD SYSTEM REIMBURSEMENT JUNE 2002

SUMMARY OF PRINTER/COPIER ACCOUNTS JUNE 2002

Beginning Balance 5/31/02			(\$7,092.55)
	<u>Income</u>	<u>Expend.</u>	
Total Deposits in	178.80		
Total Loans from Literacy Fund	0.00		
Total Materials & Supplies		0.00	
Total Repairs		0.00	
Total Copier Paper Expense		0.00	
Total Copier Lease Payments in August		0.00	
Total Copier Maintenance Payment in August		253.25	
Debit Card System Loan Payback		0.00	
	<u>178.80</u>	<u>253.25</u>	
Ending Balance 6/30/02			<u>(\$7,167.00)</u>
June payment			\$ 0.00

SUMMARY OF PRINTER/COPIER LOAN ACTIVITY

Loan Amount as of 10/3/96 (Fund 702)	16,559.50
Loan Repayment through 4/30/02	(8,565.48)
Loan Amount as of 5/31/02 (Literacy Fund)	7,700.00
June Payment (Fund 702)	0.00
June Payment (Literacy Fund)	0.00
Balance 6/30/02	<u>\$ 15,694.02</u>

Prepared by: Elizabeth D. Minter



TO: Placentia Library Foundation Board of Directors
FROM: Elizabeth D. Minter, Library Director
DATE: August 1, 2002
SUBJECT: GIFT REPORT

The following gifts were received from June 1, 2002 through June 30, 2002.

ADOPT A BOOK DONATIONS

The Boeing Company
Bob & Judy Ann Dickinson
Mildred Donoghue
Nimal & Pauline Fernando
First American Trust
Robert & Billie Fluehe
Chih-Chiang Lee

R.A. Llewellyn
Helen Matteson
Geraldine R. Sandoval
Seymour & Wendy Scheinberg
R.D. & Marita Tooley
Hugh & Antonietta Treacy
Billy Tse

TOTAL ADOPT A BOOK DONATIONS: \$836.00

GENERAL FUND DONATIONS

Placentia Round Table

TOTAL GENERAL FUND DONATIONS: \$1,000.00

BOOK ENDOWMENT FUND

Bank of America
Chih Hui & Yu-Chen Chang

Robert Genc
Thomas & Juanita Torpy

TOTAL BOOK ENDOWMENT FUND \$690.00

TOTAL ALL DONATIONS **\$2,526.00**

Prepared By: Erin M. Fregeau



TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director *EDM*


DATE: July 24, 2002

SUBJECT: BUILDING MAINTENANCE REPORT FOR JUNE 2002

HVAC: Routine maintenance performed; called out on June 18 because chiller pump was off and the building was overheating. Mark reported that the replacement compressor for the one beside the refrigerator in the HVAC Room arrived damaged and that it should be installed in July. Called out June 24 to consult about the leaking water along the back wall of the HVAC Room – determined to be a plumbing problem with a backflow valve.

Plumbing: Responded several times to complaints about pipes vibrating and clunking whenever a toilet in the staff women's restroom was flushed. This would last for a long time, over ten minutes and eventually over thirty minutes. After several calls it was determined to be a backflow valve in the HVAC Room that needed to be replaced. The new plumber, Roto-Rooter, has been very responsive to calls for both inside and outside work.

Prepared by: Elizabeth D. Minter

TO: Library Board of Trustees
FROM: Elizabeth Minter, Library Director 
DATE: July 24, 2002
SUBJECT: **PERSONNEL REPORT FOR JUNE**

RESIGNATIONS:

July 3, 2002 Library Assistant (Circulation Supervisor) Alice Kuo effective July 18, 2002.

APPOINTMENTS:

June 23, 2002 Substitute Library Clerk, Margarita Hernandez
July 1, 2002 Substitute Library Assistant and Substitute Library Clerk, Erin Fregeau
July 7, 2002 Substitute Library Clerk, Irani Bhattacharya
July 20, 2002 Substitute Administrative Assistant, Erin Fregeau
July 23, 2002 Library Assistant (Circulation Supervisor), Amnah Darwish

OPEN POSITIONS:

None as of July 24, 2002.

WORKER'S COMPENSATION LEAVE:

Elisa Herrera Thomas, Administrative Assistant, June 20 through September 4, 2002

Prepared by: Elizabeth D. Minter



TO: Elizabeth Minter, Library Director
 FROM: Jillian Rakos, Volunteer Coordinator
 SUBJECT: Volunteer Report for the Month of June 2002

CUMULATIVE RECORD OF VOLUNTEER HOURS (excluding Literacy services)

REGULAR	FY01/02 June	FY01/02 YTD	Starting	Cumulative
Andrade, Linda	8.00	127.00	Sep-95	635.50
Backes, Theresa	3.50	27.25	6/98	221.25
Bart, Lillian	8.00	151.75	May-01	151.75
Bartholmew, Janet	0.00	10.00	Jan-02	10.00
Boelman, Marge	5.00	70.00	Apr-01	81.50
Botha, Jill	6.00	16.00	Nov-01	16.00
Clugston, Patricia	11.25	141.75	6/98	328.00
Cravotta, Leo	0.00	0.00	5/99	46.50
Dell, Lyla	19.50	77.25	8/98	581.75
Dhanna, Dan	0.00	45.75	Jul-01	33.75
Fioroni, Pete	5.00	12.00	3/97	237.00
Fioroni, Ruth	0.00	4.00	3/97	166.00
Fitzgerald, Joan	12.00	78.00	10/93	2,019.75
Godwin, Nita	8.00	90.00	2/96	392.75
Haagan, John	0.00	24.50	Nov-01	24.50
Hemmerling, Barbara	8.25	78.25	9/95	502.25
Hochman, Sue	0.00	0.00	1/98	209.50
Horrocks, Marjorie	4.00	62.00	10/95	316.50
Hyams, Rose	0.00	74.00	Feb-00	516.75
Irot, Pat	30.00	427.50	2/96	2,303.00
Jertberg, Pat	12.00	158.00	4/98	695.15
Jertberg, Jerry	0.00	21.00	Jan-02	21.00
Livezey, Jane	0.00	76.00	4/96	578.25
Lord, Audrey	23.25	106.25	Jul-00	220.25
Mehta, Neela	11.50	11.50	Jun-02	11.50
Mignot, Shirley	0.00	0.00	9/95	472.00
Myers, Claire	7.50	153.50	10/95	1,090.25
Olson, Bob	4.00	55.00	9/95	408.00
Pence, Thomas	3.00	70.50	1/99	220.50
Peterson, Ruth	26.50	151.50	Mar-02	151.50
Project Independence	4.50	52.60		918.50
Rankin, Eleanore	35.00	40.25	May-02	40.25
Rodriguez, Carmen	6.00	104.00	2/00	162.00
Salem, Rose	6.00	102.50	Oct-00	133.75
Sanatar, Ginny	0.00	14.00	Mar-02	14.00
Schlichter, Allan	10.00	90.00	10/93	861.50
Schwartzkopf, Jan	3.75	22.75	Mar-01	22.75
Schmidt, Marie	30.00	179.50	4/98	668.00
Segovia, Inez	0.00	1.50	Nov-01	1.50
Shaw, Dixie	0.00	20.50	5/94	196.50
Stoller, Frances	2.00	20.00	May-96	106.00
Vaughn, Judy	0.00	1.50	8/99	135.00
Walker, Virginia	0.00	8.50	Mar-99	129.50
Wymer, Betty	0.00	92.00	1/96	791.75
	0.00			
J.T.P.A. / Job Training Partnership Act	0.00	0.00		1,170.50
S.T.E.P. / Senior Training & Employment Program	0.00	0.00		6,727.75
TOTAL	313.50	3,069.85		24,741.65

	FY01/02		FY01/02		
	June	YTD	June	YTD	
Ahji, Jennifer	0	0.75	Marvin, Andy	0.00	4.75
Afsar, Asif	0	15.5	McCarthy, Shannon	10.00	33.00
Banks, Vanessa	2.00	42.25	Mendoza, Abel	0.00	33.75
Battaglia, Emelie	4.00	4.00	Messenger, Rebecca	0.00	115.00
Behmaran, Roxana	3.75	27.75	Meza, Jack	8.50	43.50
Bone, Shawnda	0.00	0.00	Miladi, Omid	6.75	6.75
Born, Ashley	5.25	5.25	Miyawaki, Manami	0.00	17.00
Camacho, Ana Lilia	2.00	10.50	Murza, Shawn	0.00	27.25
Camacho, Linda	0.00	2.00	Mohadro, Steven	0.00	38.50
Camacho, Marizala	0.00	2.00	Molina, Enio	0.00	23.00
Carmona, Jillian	0.00	41.00	Montes, Eric	1.00	24.25
Castillo, Humberto	0.00	14.50	Moya, David	0.00	0.00
Cathoy, John	0.00	8.00	McCustian, Nikole	0.00	0.00
Chavez, Alfredo	0.00	2.50	Munoz, Maria	0.00	45.00
Cheung, Aaron	0.00	7.00	Muranaka, Amber	0.00	15.00
Chopra, Resma	2.00	2.00	Nguyen, Andrew	0.00	32.00
Cohen, Darleen	0.00	0.00	Pacheco, Zylina	0.00	2.00
Cohma, Milessa	0.00	2.50	Pan, Jen	0.00	9.00
Cooper, Chasen	0.00	29.75	Park, Jong	0.00	15.25
Corraiz, Mari	0.00	2.00	Parks, Megan	0.00	2.00
Couvillian, Jennifer	0.00	4.75	Pecol, Zipporah	0.00	28.75
Davis, Ken	0.00	2.50	Peechaphand, Thanin	0.00	20.25
Dominguez, Kenny	0.00	40.50	Quiroz, Aaron	0.00	5.50
Dougherty, Christina	0.00	2.00	Ramos, Rosa	0.00	0.00
Duarte, Andrea	0.00	3.50	Regala, Daniel	0.00	23.50
Eng, Jonathon	7.00	31.50	Rehman, Khurram	0.00	29.00
Eng, Lawrence	19.50	56.75	Robinson, Shawn	0.00	0.00
Enomoto, Esther	2.00	2.00	Rodriguez, John	0.00	0.00
Evaldez, McGuyver	0.00	7.75	Rosette, Shandie	0.00	2.50
Fernandez, Rocelle	0.00	40.00	Rorex, Jamie	0.00	0.00
Gandhi, Airshul	0.00	15.00	Saed, Alia	0.00	0.50
Garcia, Edward	0.00	18.50	Sanchis, Alita	0.00	5.00
Geli, Elizabeth	0.00	23.00	Sewell, Krystal	0.00	1.50
German, Cody	0.00	0.00	Sewell, Ashley	0.00	1.50
Golriz, Yasmin	0.00	27.50	Runyon, Beth	0.00	0.00
Gomez, Anthony	0.00	6.00	Shah, Hardik	0.00	0.00
Gonzalez, Omar	0.00	0.00	Shah, Seham	0.00	7.75
Geo, James	7.00	7.00	Sindi, Fred	5.25	5.25
Guo, James	0.00	0.00	Simmons, Eric	0.00	0.00
Ju, Christina	0.00	18.75	Smith, Jason	0.00	40.25
Kim, Joseph	0.00	35.75	Soto, Shelly	0.00	14.00
Haag, Elisha	0.00	3.75	Soto, Shirley	0.00	6.00
Haag, Jennifer	7.25	23.25	Stanford, Amy	0.00	10.25
Haag, Katie	0.00	4.50	Stark, Jaine	0.00	0.00
Haag, Stephanie	5.25	5.25	Takata, Michael	8.50	8.50
Hartado, Cindy	0.00	5.25	Temple, Joerg Ryan	0.00	0.00
Hamacher, Holly	0.00	8.75	Tizan, Tommy	0.00	5.00
Hill, Joseph	0.00	30.50	Tomas, Jeanette	0.00	27.00
Ho, Leslie	0.00	26.00	Timmermans, Krystle	0.00	12.25
Hung, Yang	0.00	5.25	Tonelli, Alyssa	0.00	11.50
Krisinger, Elizabeth	0.00	16.00	Torres, Daniel	2.00	2.00
Krisinger, Emily	0.00	6.00	Tran, Carrie	0.00	95.50
Kurai, Mark	0.00	15.00	Tran, Michael	4.00	4.00
Lada, Steven	13.00	20.50	Turczynski, Stephen	0.00	21.50
Lazcano, Leticia	0.00	2.00	Vasquez, Joel	0.00	0.00
Lewis, Tiffany	0.00	37.25	Vaziri, Ali	3.75	3.75
Le, Brian	5.00	38.00	Vera, Javier	0.00	18.00
Le, Phillip	0.00	34.00	Vidovich, Casey	0.00	0.00
Lee, James	8.75	20.25	Vidhyastorm, Tammy	0.00	15.00
Lin, Cheng	0.00	11.00	Vu, Elizabeth	0.00	5.25
Lopez, Daniel	0.00	13.25	Vu, Thomas	3.25	16.25
Luther, Bill	0.00	0.00	Wagner, Michelle	0.00	2.25
Ma, Jacklyn	0.00	38.25	Wallace, Briteni	0.00	0.00
Ma, Michael	0.00	31.00	Ward, Alan	2.00	33.25
Manzo, Robert	0.00	11.50	Wills, Gessica	0.00	51.25
Margari, Georgie	0.00	3.50	Wong, Winston	5.25	5.25
Mariscal, Juan Jose	0.00	4.00	Yick, Lee	0.00	0.50
Maru, Sid	0.00	15.00	Yoseph, Karen	0.00	5.00
			Yu, Lillian	12.75	12.75
TOTAL	93.75	974.75	TOTAL	46.75	1,044.25
TOTAL Library Volunteer Hours		454.00			
TOTAL Literacy Volunteer Hours		639.00			
TOTAL VOLUNTEERS HOURS		1,093.00			

REGULAR VOLUNTEERS are committed to an on-going program each week
 LITERACY VOLUNTEERS are involved in tutoring and other volunteer projects for the Literacy Campaign.
 TEMPORARY VOLUNTEERS are working for a project in school, church, scouts, or court referral cases.

	Regular/Temp. Volunteers			Literacy Volunteers		
	FY99/00	FY00/01	FY 01/02	FY99/00	FY00/01	FY 01/02
July	601.25	562.00	623.00	222.00	658.00	1026.50
August	885.00	563.25	834.25	202.00	662.00	847.00
September	471.25	248.00	802.75	220.00	581.00	605.00
October	490.00	385.00	1029.8	458.50	614.00	550
November	368.00	369.25	1407.5	425.00	680.50	500.00
December	330.50	205.25	203.5	178.00	564.00	586.00
January	397.00	387.25	356.5	142.00	797.00	586.00
February	598.25	376.75	359.75	530.00	617.00	600.00
March	616.25	377.25	399	595.00	622.50	600.00
April	610.75	457.25	299.75	632.00	656.00	600.00
May	921.50	393.00	371.5	805.00	1,204.50	588.00
June	608.25	580.25	454	709.00	1,050.50	639.00
	6,898.00	4,905.00	7191.10	5,118.50	9,326.50	1111.50

CUMULATIVE RECORD OF LITERACY VOLUNTEER HOURS

REGULAR	FY 01/02 June	FY01/02 YTD	Cumulative		FY01/02 June	FY01/02 YTD	Cumulative
Alcantara, Carmelita	12.00	120.00	160.00	Kumagai, Regina	-	72.00	157.00
Anderson, Susan	3.00	30.00	75.00	Larson, Li	8.00	78.00	128.00
Andreyeva, Anna A.	-	14.00	81.00	Lee, Anyika	8.00	116.00	166.00
Antana, Aiama	8.00	48.00	79.00	Leslie, Sandra	12.00	108.00	158.00
Asumcion, Gloria	-	30.00	30.00	Li, Stephanie	-	18.00	75.00
Barrera, Karen	-	54.00	141.00	Licari, Lynne	10.00	100.00	132.00
Belsher, Kristin	8.00	72.00	191.00	Marlvaro, Diane	14.00	134.00	190.00
Bereiter, Gretchen	10.00	53.00	216.00	McCartney, Shannon	-	12.00	66.00
Blanco, Ramon	-	4.00	54.00	McMahon, Kelly	-	12.00	72.00
Bolkovatz, Alta	9.00	108.00	211.00	Medland, Karen	6.00	60.00	86.00
Bowler, Nathan	6.00	49.00	408.00	Meza, Jack	12.00	96.00	116.00
Brown, Kaley	6.00	38.00	38.00	Mitchell, Cheryl	10.00	106.00	266.00
Bryan, Danny	-	30.00	77.00	Mohan, Kshema	6.00	54.00	110.00
Bryan, Jennyfer	-	30.00	77.00	Moore, Kim	6.00	72.00	228.00
Cadambai, Arvin	6.00	36.00	36.00	Moyer, Disa	12.00	130.00	170.00
Cantwell, Kenneth	-	109.00	739.00	Murray, Edward	6.00	76.00	144.00
Carlson, Grace	6.00	100.00	100.00	Ngo, Sandy	8.00	88.00	136.00
Casias, Michelle	3.00	18.00	18.00	Paulson, Valerie	8.00	96.00	565.00
Cassidy, Meghan	-	8.00	34.00	Pham, An	6.00	56.00	84.00
Chen, April	6.00	65.00	108.00	Pham, Thuy	6.00	60.00	97.00
Choi, Jason	6.00	30.00	36.00	Pineda, Juanita	6.00	56.00	81.00
Coffee, Nancy	-	4.00	192.00	Risso, Edith	12.00	120.00	240.00
Colenso, Bill	6.00	72.00	135.00	Rodriguez, Carmen	8.00	90.00	166.00
Croom, Carolyn	6.00	69.00	284.00	Roth, Howard	12.00	120.00	180.00
Debbaneh, Maya	12.00	72.00	72.00	Sanchez, Margo	6.00	72.00	230.00
Del Angel, Laura	-	9.00	95.00	Sclaini, Matthew	-	16.00	60.00
Diaz, Ryan	8.00	44.00	44.00	Shah, Krishna	-	24.00	90.00
Duffie, Pat	12.00	132.00	288.00	Shepherd, Kathy	6.00	72.00	143.00
Eckert, Thomas	-	124.00	481.00	Skimizu, Ken	8.00	88.00	190.00
Elinsky, Janet	10.00	130.00	310.00	Skinner, Courtney	-	16.00	62.00
Espinoza, Adriana	6.00	141.00	141.00	Smith, Charlene	8.00	80.00	114.00
Fartash, Arian	-	36.00	207.00	Stalnaker, Linda	8.00	88.00	281.00
Favaro, Lee	6.00	92.00	202.00	Stichter, Julie	8.00	78.00	130.00
Fuller, Janice	6.00	50.00	116.00	Tellez, Martha	10.00	150.00	238.00
Gast, Polly	12.00	185.00	998.00	Tooley Marita	-	12.00	110.00
Gonzalez, Lizeth	6.00	60.00	137.00	Van Zee, Karin	-	32.00	180.00
Gonzalez, Veronica	6.00	60.00	120.00	Vert, Joann	-	12.00	60.00
Goodfriend, Louise	12.00	128.00	309.00	Vue, Kia	-	12.00	52.00
Goodman, Dale	30.00	347.00	2,103.00	Westfall, Carolyn	8.00	96.00	180.00
Graves, David	78.00	78.00	175.00	Wiegman, Karin	10.00	103.00	188.00
Hargett, Sheila	12.00	140.00	194.00	Zamora, Mary	6.00	72.00	156.00
Hawk, John	-	30.00	134.00				
Heer, Kim	8.00	80.00	151.00				
Hernandez, Rosy	12.00	118.00	340.00				
Hutton, Katherine (Kate)	12.00	120.00	220.00				
Isaia, Monte	6.00	57.00	99.00				
Johnson, Nicole	8.00	80.00	93.00				
Keller, Christina	8.00	96.00	201.00				
Khuu, Michelle	-	12.00	76.00				
Kramer, Bill	14.00	168.00	376.00				
Total	385.00	3,780.00	11,202.00	Total	254.00	2,953.00	6,277.00



Placentia Library District
Circulation Report
JULY 24, 2002

	FY01-02 YTD	FY00-01 YTD	% CHANGE FY01 TO FY02	FY01-02 JUNE 02	FY00-01 JUNE 01
1st Time Checkouts	144,388	127,773	13.00%	12,329	12,364
Phone Renewals	20,810	19,798	5.11%	1,334	1,312
In-Building Renewals	8,172	4,575	78.62%	3,372	272
Total Renewals	30,783	24,373	26.30%	4,706	1,584
TOTAL CHECKOUTS	172,306	152,146	13.25%	17,035	13,948
On-Time Checkins	138,954	123,725	12.31%	14,666	11,069
Late Checkins	25,588	24,695	3.62%	1,619	2,060
TOTAL CHECKINS	164,542	148,420	10.86%	16,285	13,129
Holdings Placed	2,774	2,751	0.84%	150	275
Holdings Cancelled	497	541	-8.13%	4	43
Holdings Filled	3,112	2,828	10.04%	291	218
Holdings Expired	32	29	10.34%	0	2
Overdue Items**	7,311	9,805	-25.44%	0	731
Overdue Notices**	3,236	4,280	-24.39%	0	344
Billing Notices**	3,434	4,416	-22.24%	0	444
Patrons Registered	3,737	3,049	22.56%	382	320
Titles Added	8,190	12,291	-33.37%	242	735
Volumes Added	12,005	14,794	-18.85%	292	1,096
CIRCULATION BY TYPE OF MATERIAL					
Adult Print	70,833	61,611	14.97%	7,266	5,835
Juvenile Print	61,987	73,586	11.42%	7,836	6,750
Total Print	152,820	135,197	13.04%	15,102	12,585
Audio	7,669	6,195	23.79%	888	571
Visual	11,817	8,840	33.68%	1,045	773
Equipment	0	0	100.00%	0	0
Total Audio Visual	19,486	15,035	29.60%	1,933	1,344
TOTAL CIRCULATION	172,306	150,232	14.69%	17,035	13,929
Placentia Circulation	92,427	94,932	-2.64%	9,013	9,047
% Placentia Circulation	53.64%	63.19%	-15.11%	52.91%	64.95%
Anaheim/Yorba Linda Circulation	24,141	29,158	-17.21%	4,465	2,054
% Anaheim/Yorba Linda Circulation	14.01%	19.41%	-27.81%	26.21%	14.75%
TYPES OF ACTIVE BORROWERS					
Adult	100,921	99,859	1.06%	11,278	8,845
Young Adult	3,710	4,466	-16.93%	404	372
Juvenile	303,534	34,576	777.87%	3,621	3,191
New Borrower	13,165	11,501	14.47%	1,447	1,379
Non Resident	0	0	0.00%	0	0
Other	486	0	0.00%	277	0
TOTAL ACTIVE BORROWERS	421,816	150,402	180.46%	17,027	13,787
TOTAL REGISTERED BORROWERS	15,926	16,393	-2.85% *	15,926	16,724
ATTENDANCE	308,301	306,324	0.65%	29,382	32,868
Adult Reference - In Building	12,798	13,380	-4.35%	928	1,300
Adult Reference - Telephone	2,427	2,744	-11.55%	272	156
Children's Reference - In Building	8,838	7,891	12.00%	1,796	767
Children's Reference - Telephone	325	273	19.05%	39	25
Total Adult Reference	15,225	16,124	-5.58%	1,200	1,456
Total Children's Reference	9,163	8,164	12.24%	1,835	792
Total In Building Reference	21,636	21,271	1.72%	2,724	2,067
Total Telephone Reference	2,752	3,017	-8.78%	311	181
TOTAL REFERENCE	24,388	24,288	0.41%	3,035	2,248

* There was a major patron purge in March in preparation for the data migration to the new automation system

**With the new Horizon system this information is not available at this point. We are working on getting this information.

CITY OF PLACENTIA INVOICES

PERIOD COVERED FY1999-2000	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR SEISMIC	CIV CTR BONDS	TOTAL
Jul-99	9/1/99	4,991.68	818.37	864.99	107.50			6,782.54
Aug-99	10/7/99	4,956.38	818.37	870.23	107.50			6,752.48
Sep-99	10/27/99	4,392.31	818.37	863.76	107.50			6,181.94
Oct-99	12/7/99		818.37	829.49	107.50			1,755.36
Nov-99	1/11/00	6,410.86	818.37	831.73	314.56			8,375.52
Dec-99	2/3/00	2,340.88	969.36	1,030.18	107.50			4,447.92
Jan-00	3/1/00	1,405.10	0.00	1,026.95	107.50			2,539.55
Feb-00	3/30/00	2,460.49	863.92	717.50	720.00			4,761.91
Mar-00	4/26/00	2,272.78	1,727.84	608.66	107.50			4,716.78
Apr-00	5/24/00	2,534.75	863.92	611.89	107.50			4,118.06
May-00	7/10/00	2,917.34	1,908.21	608.66	107.50			5,541.71
Jun-00	8/7/00	3,871.11	0.00	607.66	107.50			4,586.27
TOTAL		38,553.68	10,425.10	9,471.70	2,109.56	0.00	0.00	60,560.04
AVG		3,212.81	868.76	789.31	175.80			5,046.67

PERIOD COVERED FY2000-2001	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR SEISMIC	CIV CTR BONDS	TOTAL
Jul-00	9/7/00	4,188.72	0.00	608.66	107.50			4,904.88
Aug-00	10/2/00	4,377.35	2,015.84	602.40	107.50			7,103.09
Sep-00	11/7/00	4,215.65	0.00	586.37	107.50			4,909.52
Oct-00	12/7/00	2,608.81	2,105.84	577.66	107.50			5,399.81
Nov-00	1/8/01	2,554.36	0.00	648.68	0.00			3,203.04
Dec-00	2/13/01	2,891.81	2,350.27	646.43	0.00			5,888.51
Jan-01	3/13/01	1,926.24	1,076.57	645.72	1,257.50			4,906.03
Feb-01	4/10/01	2,390.20	1,052.92	653.87	107.50			4,204.49
Mar-01	5/9/01	2,597.85	1,052.92	860.29	315.00			4,826.06
Apr-01	6/6/01	3,255.35	1,052.92	515.57	215.00			5,038.84
May-01	7/5/01	3,063.28	1,052.92	621.76	107.50			4,845.46
Jun-01	8/8/01	5,103.35	1,150.57	650.52	535.00			7,439.44
TOTAL		39,172.97	12,910.77	7,617.93	2,967.50	0.00	0.00	62,669.17
AVG		3,264.41	1,075.90	634.83	247.29			5,222.43

PERIOD COVERED FY2001-2002	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR SEISMIC	IRRIGATION CONTROL	TOTAL
Jul-01	9/7/01	5,321.46	0.00	621.76	107.50			6,050.72
Aug-01	10/8/01	5,964.66	0.00	650.52	107.50			6,722.68
Sep-01	11/7/01	6,525.77	2,611.93	797.12	107.50			10,042.32
Oct-01	12/4/01	5,550.58	1,150.57	0.00	0.00			6,701.15
Nov-01		0.00	0.00	0.00	0.00			0.00
Dec-01	2/7/02	8,594.24	2,698.49	0.00	107.50			0.00
Jan-02	3/7/02	4,376.26	1,255.57	0.00	0.00			5,631.83
Feb-02	4/5/02	2,901.15	1,163.56	0.00	0.00			4,064.71
Mar-02	5/14/02	3,918.49	1,150.57	713.31	107.50		6.49	5,896.36
Apr-02	6/11/02	4,891.06	1,347.90	713.31	107.50		14.64	7,074.41
May-02	7/12/02	3,338.44	1,499.16	713.31			8.14	5,559.05
Jun-02								0.00
TOTAL		51,382.11	12,877.75	4,209.33	645.00	0.00	29.27	57,743.23
AVG		4,671.10	1,170.70	382.67	58.64		2.66	5,249.38

TOTAL DOLLARS SPENT

FY1999-2000	LABOR	EQUIPMENT	MATERIAL	TOTAL 50% LIBRARY	
Jul-99	1,440.04	279.00	10.94	1,729.98	864.99
Aug-99	1,440.04	281.00	19.41	1,740.45	870.23
Sep-99	1,440.04	281.00	6.48	1,727.52	863.76
Oct-99	1,440.04	206.00	12.94	1,658.98	829.49
Nov-99	1,440.04	204.00	19.41	1,663.45	831.73
Dec-99	1,723.42	324.00	12.94	2,060.36	1,030.18
Jan-00	1,732.42	324.00	6.48	2,062.90	1,031.45
Feb-00	1,194.52	234.00	6.48	1,435.00	717.50
Mar-00	976.84	234.00	6.48	1,217.32	608.66
Apr-00	976.84	234.00	12.94	1,223.78	611.89
May-00	976.84	234.00	6.48	1,217.32	608.66
Jun-00	976.84	234.00	4.48	1,215.32	607.66
TOTAL	15,757.92	3,069.00	125.46	18,952.38	9,476.19
AVG	1,313.16	255.75	10.46	1,579.37	789.68

TOTAL DOLLARS SPENT

FY2000-2001	LABOR	EQUIPMENT	MATERIAL	TOTAL 50% LIBRARY	
Jul-00	976.84	234.00	6.48	1,217.32	608.66
Aug-00	976.84	219.00	8.96	1,204.80	602.40
Sep-00	976.84	174.00	21.89	1,172.73	586.37
Oct-00	976.84	174.00	4.48	1,155.32	577.66
Nov-00	1,054.38	234.00	8.97	1,297.35	648.68
Dec-00	1,054.38	234.00	4.48	1,292.86	646.43
Jan-01	976.84	294.00	20.60	1,291.44	645.72
Feb-01	1,054.38	234.00	19.36	1,307.74	653.87
Mar-01	1,435.12	279.00	6.46	1,720.58	860.29
Apr-01	1,000.58	294.00	6.46	1,301.04	650.52
May-01	1,000.58	234.00	8.94	1,243.52	621.76
Jun-01	1,000.58	294.00	6.46	1,301.04	650.52
TOTAL	12,484.20	2,898.00	123.54	15,505.74	7,752.87
AVG	1,040.35	241.50	10.30	1,292.15	646.07

TOTAL DOLLARS SPENT

FY2001-2002	LABOR	EQUIPMENT	MATERIAL	TOTAL 50% LIBRARY	
Jul-01	1,000.58	234.00	8.94	1,243.52	621.76
Aug-01	1,000.58	294.00	6.46	1,301.04	650.52
Sep-01	1,235.76	354.00	4.47	1,594.23	797.12
Oct-01	0.00	0.00	0.00	0.00	0.00
Nov-01	0.00	0.00	0.00	0.00	0.00
Dec-01	0.00	0.00	0.00	0.00	0.00
Jan-02	0.00	0.00	0.00	0.00	0.00
Feb-02	0.00	0.00	0.00	0.00	0.00
Mar-02	1,297.62	129.00	0.00	1,426.62	713.31
Apr-02	1,297.62	129.00	0.00	1,426.62	713.31
May-02	1,297.62	129.00	0.00	1,426.62	713.31
Jun-02				0.00	0.00
TOTAL	7,129.78	1,269.00	19.87	8,418.65	4,209.33
AVG	648.16	115.36	1.81	765.33	382.67

DOLLARS BY TYPE OF WORKER

FY1999-2000	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-99	298.24	300.10	56.90	0.00	784.80	1,440.04
Aug-99	298.24	300.10	56.90	0.00	784.80	1,440.04
Sep-99	298.24	300.10	56.90	0.00	784.80	1,440.04
Oct-99	298.24	300.10	56.90	0.00	784.80	1,440.04
Nov-99	298.24	300.10	56.90	0.00	784.80	1,440.04
Dec-99	310.16	374.52	59.18	0.00	979.50	1,723.36
Jan-00	310.16	374.52	59.18	0.00	979.56	1,723.42
Feb-00	232.62	249.68	59.18	0.00	653.04	1,194.52
Mar-00	232.62	249.68	59.18	0.00	435.36	976.84
Apr-00	232.62	249.68	59.18	0.00	435.36	976.84
May-00	232.62	249.68	59.18	0.00	435.36	976.84
Jun-00	232.62	249.68	59.18	0.00	435.36	976.84
TOTAL	3,274.62	3,497.94	698.76	0.00	8,277.54	15,748.86
AVG	272.89	291.50	58.23	0.00	689.80	1,312.41

DOLLARS BY TYPE OF WORKER

FY2000-2001	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-00	232.62	249.68	59.18	0.00	435.36	976.84
Aug-00	232.62	249.68	59.18	0.00	435.36	976.84
Sep-00	232.62	249.68	59.18	0.00	435.36	976.84
Oct-00	232.62	249.68	59.18	0.00	435.36	976.84
Nov-00	310.16	249.68	59.18	0.00	435.36	1,054.38
Dec-00	310.16	249.68	59.18	0.00	435.36	1,054.38
Jan-01	232.62	249.68	59.18	0.00	435.36	976.84
Feb-01	310.16	249.68	59.18	0.00	435.36	1,054.38
Mar-01	282.16	283.40	59.86	0.00	809.70	1,435.12
Apr-01	282.16	226.72	59.86	0.00	431.84	1,000.58
May-01	282.16	226.72	59.86	0.00	431.84	1,000.58
Jun-01	282.16	226.72	59.86	0.00	431.84	1,000.58
TOTAL	3,222.22	2,961.00	712.88	0.00	5,588.10	12,484.20
AVG	268.52	246.75	59.41	0.00	465.68	1,040.35

DOLLARS BY TYPE OF WORKER

FY2001-2002	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-01	282.16	226.72	59.86	0.00	431.84	1,000.58
Aug-01	282.16	226.72	59.86	0.00	431.84	1,000.58
Sep-01	352.70	283.40	59.86	0.00	539.80	1,235.76
Oct-01	0.00	0.00	0.00	0.00	0.00	0.00
Nov-01	0.00	0.00	0.00	0.00	0.00	0.00
Dec-01	0.00	0.00	0.00	0.00	0.00	0.00
Jan-02	0.00	0.00	0.00	0.00	0.00	0.00
Feb-02	0.00	0.00	0.00	0.00	0.00	0.00
Mar-02	382.24	293.00	63.58	0.00	558.80	1,297.62
Apr-02	382.24	293.00	63.58	0.00	558.80	1,297.62
May-02	382.24	293.00	63.58	0.00	558.80	1,297.62
Jun-02						0.00
TOTAL	2,063.74	1,615.84	370.32	0.00	3,079.88	7,129.78
AVG	187.61	146.89	33.67	0.00	279.99	648.16

TIME BY TYPE OF WORKER

FY1999-2000	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		TOTAL
				TRIMMER	MAINT WORK	
Jul-99	8.00	10.00	2.00	0.00	30.00	50.00
Aug-99	8.00	10.00	2.00	0.00	30.00	50.00
Sep-99	8.00	10.00	2.00	0.00	30.00	50.00
Oct-99	8.00	10.00	2.00	0.00	30.00	50.00
Nov-99	8.00	10.00	2.00	0.00	30.00	50.00
Dec-99	8.00	12.00	2.00	0.00	36.00	58.00
Jan-00	8.00	12.00	2.00	0.00	36.00	58.00
Feb-00	6.00	8.00	2.00	0.00	24.00	40.00
Mar-00	6.00	8.00	2.00	0.00	16.00	32.00
Apr-00	6.00	8.00	2.00	0.00	16.00	32.00
May-00	6.00	8.00	2.00	0.00	16.00	32.00
Jun-00	6.00	8.00	2.00	0.00	16.00	32.00
TOTAL	86.00	114.00	24.00	0.00	310.00	534.00
AVG	7.17	9.50	2.00	0.00	25.83	44.50

TIME BY TYPE OF WORKER

FY2000-2001	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		TOTAL
				TRIMMER	MAINT WORK	
Jul-00	6.00	8.00	2.00	0.00	16.00	32.00
Aug-00	6.00	8.00	2.00	0.00	16.00	32.00
Sep-00	6.00	8.00	2.00	0.00	16.00	32.00
Oct-00	6.00	8.00	2.00	0.00	16.00	32.00
Nov-00	8.00	8.00	2.00	0.00	16.00	34.00
Dec-00	8.00	8.00	2.00	0.00	16.00	34.00
Jan-01	6.00	8.00	2.00	0.00	16.00	32.00
Feb-01	8.00	8.00	2.00	0.00	16.00	34.00
Mar-01	8.00	10.00	2.00	0.00	20.00	40.00
Apr-01	8.00	8.00	2.00	0.00	16.00	34.00
May-01	8.00	8.00	2.00	0.00	16.00	34.00
Jun-01	8.00	8.00	2.00	0.00	16.00	34.00
TOTAL	86.00	98.00	24.00	0.00	196.00	404.00
AVG	7.17	8.17	2.00	0.00	16.33	33.67

TIME BY TYPE OF WORKER

FY2001-2002	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		TOTAL
				TRIMMER	MAINT WORK	
Jul-01	8.00	8.00	2.00	0.00	16.00	34.00
Aug-01	8.00	8.00	2.00	0.00	16.00	34.00
Sep-01	10.00	10.00	2.00	0.00	20.00	42.00
Oct-01	0.00	0.00	0.00	0.00	0.00	0.00
Nov-01	0.00	0.00	0.00	0.00	0.00	0.00
Dec-01	0.00	0.00	0.00	0.00	0.00	0.00
Jan-02	0.00	0.00	0.00	0.00	0.00	0.00
Feb-02	0.00	0.00	0.00	0.00	0.00	0.00
Mar-02	8.00	10.00	2.00	0.00	20.00	40.00
Apr-02	8.00	10.00	2.00	0.00	20.00	40.00
May-02	8.00	10.00	2.00	0.00	20.00	40.00
Jun-02						0.00
TOTAL	50.00	56.00	12.00	0.00	112.00	230.00
AVG	4.55	5.09	1.09	0.00	10.18	20.91

To: eminter@placentiallibrary.org
From: msoria@csda.net
Subject: CSDA Legislative Update
Date: Fri, 19 Jul 2002 09:08:42 -0700



**CALIFORNIA SPECIAL DISTRICTS ASSOCIATION
LEGISLATIVE UPDATE**

**STATE BUDGET UPDATE
Friday, July 19, 2002**

BUDGET UPDATE – DAY 19

The Assembly met Monday and again yesterday and, as they did last week, devoted the entire floor sessions to honoring legislators that will leave the Assembly at the end of this Session.

While the Assembly did not consider anything budget related this week, a small group of legislators did meet twice to discuss the differences between the Democrats and Republicans. A number of those legislators attending the meetings stated that the discussions were cordial, informative and produced no breakthrough. The group plans to meet again next week in hopes of reaching a compromise that will result in 54 votes to pass the 2002-03 state budget.

Those close to the closed-door meetings confirmed that Assembly Republicans continue to oppose the tax increases contained in the budget, especially the 1-year increase in the vehicle license fee (VLF) and want additional cuts before they will consider voting for the budget. Democrats counter that the Republicans have failed to put forward a specific plan relative to which programs they propose to cut.

The Assembly Republicans also continue to criticize Governor Davis for not engaging in the budget talks. To date, Governor Davis has maintained that it's the Assembly's job to pass the budget and has shown no interest in conducting meetings with the Democrat and Republican leadership.

Last week I reported that Democrat Assembly Member Dean Florez hinted that he may not vote for the budget a second time, given his opposition to the increase in the VLF. This week Florez more than hinted about his future intentions regarding his vote on the budget and said that he will not vote for the budget again unless his concerns are addressed. The press is speculating that Florez is still angry with Assembly Speaker Wesson over Wesson's rather public removal of Florez as chair of the Joint Legislative Audit Committee. Whatever the reason, losing Florez compounds the task of reaching the necessary 54 votes to pass the budget.

The Assembly is "on call of the Speaker" today, Saturday, Sunday, and will meet again at 4 p.m. on Monday.

If other members of your district would like to begin receiving this notice via email, please contact Geoffrey Neill at 877.924.CSDA or gneill@csda.net.

****This update is brought to you exclusively as a CSDA member benefit.****

To: eminter@placentialibrary.org
From: msoria@cdda.net
Subject: CSDA Legislative Update
Date: Fri, 12 Jul 2002 15:38:25 -0700



**CALIFORNIA SPECIAL DISTRICTS ASSOCIATION
LEGISLATIVE UPDATE**

STATE BUDGET UPDATE

Friday, July 12, 2002

The Assembly met briefly on Monday and Thursday and are "on call of the Speaker" today, Saturday and Sunday. The next scheduled floor session is Monday.

No discussion of the budget took place either Monday or yesterday. In fact, during yesterday's floor session the Assembly met for about 2 hours, most of which was to honor termed-out Assembly Member George Runner and recap Wednesday night's 2nd Annual Legislative All Star Baseball Game. If anyone cares, the Democrats won 5 to 3.

On Wednesday, Governor Davis announced he has 2 Assembly Republicans that are prepared to vote for the budget. Now there's a news flash! The press has been reporting for weeks that Assembly Members Dickerson and Kelley are ready to go. Problem for Davis and Assembly Speaker Wesson is they can't seem to find 2 additional Republicans that are also ready to vote for the budget. In fact, a number of Democrats are hinting that they are reconsidering their votes and may not support the budget a second time.

Last week I reported that Assembly Member Thomson suggested that she may not vote for the budget again unless new revenues are added to offset cuts to programs she cares deeply about. Yesterday, Assembly Member Florez more than hinted that his dislike for the VLF increase in the budget may also cause him to reconsider a second vote for the budget.

Adding fuel to the budget fight, in a letter to Senate Republican Leader Jim Brulte, Legislative Analyst Liz Hill estimated that if the Assembly adopts and Governor Davis signs the \$99 billion budget approved last month by the Senate, the deficit total over the next five years could reach \$51.6 billion.

Hill has already predicted that next year's budget gap would be \$9.8 billion and \$12.3 billion the following year. In her letter to Brulte, Hill wrote that the projected multiyear shortfalls result from "large amounts of one-time or limited-term solutions used to cover the current budget shortfall."

The Davis Administration responded to Hill's letter saying that her projected deficits assume that the Administration will not propose long-term structural reforms, which they indicted the Governor is prepared to do next year. One wonders why the Governor would wait until next year.

So, the Governor and Speaker Wesson will continue their quest for 2 Assembly Republicans, while attempting to hold the 50 Assembly Democrats and we will wait for a while longer. How much longer?

NEWS FROM THE CAPITOL: Legislativ

July 17, 2002

TO: CLA MEMBERS/ SYSTEMS/ NETWORK CONTACTS

FROM: Mike Dillon, Lobbyist; Christina Dillon, Lobbyist

RE: **NEWS FROM THE CAPITOL**

BUDGET STALEMATE CONTINUES – DAY 16

The Assembly continues to struggle with the State Budget now 16 days past due, while members are enjoying their vacation. The Assembly has been meeting only on Mondays and Thursdays, with filled primarily with individual tributes and good-byes to departing members, forced to leave the A because of term limits.

Yesterday, Democrat and Republican leaders in the Assembly met for several hours behind closed Budget. However, Republican Leader Dave Cox continues to complain about the Governor's refusal to meet with Republican leadership. In the meantime, the Capitol is quiet, with many staffers and some opting for more casual dress, such as Levis and tennis shoes. Today's Sacramento Bee hinted that circulating that the Assembly may take a two week vacation during the stalemate, which was quick Assembly Speaker Wesson.

July 3, 2002

TO: CLA MEMBERS/SYSTEMS/NETWORK CONTACTS

FROM: Mike Dillon, Lobbyist
Christina Dillon, Lobbyist

SUBJECT: **NEWS FROM THE CAPITOL**

I. ASSEMBLY CONTINUES TO FIGHT OVER BUDGET

You recall from our last memo that on Saturday night the Senate passed the Budget and related bills and adjourned until August 5th. This would leave the Assembly with no choice but to concur with the Senate and pass the Budget and trailer bills to the Governor. Unfortunately, the stalemate continues on the Assembly side with Republicans refusing to vote for the Budget. Since the Budget failed in the Assembly on Saturday, there is a new possibility that a couple of Democrats, having voted for the Budget the first time, may vote for it again when it is reconsidered. One Democrat in particular is objecting to the deep cuts to social service programs. A number of legislators have told us that they believe the Assembly debate on the Budget will continue through July and into August. The funding in the Budget for the Public Library Foundation, \$31,532,000, is safe at this time, because if the Assembly amends any portion of the Budget or passes any bills, the Senate would have to be called back to concur in the Assembly changes. The only remaining

the PLF would be: 1) if the Republicans refused to go along with the modest tax increases in the resulting in drastic cuts if Budget discussions are reopened, or 2) a possible reduction by the Governor. Budget ultimately reaches his desk. A few moments ago, the Assembly adjourned for the remainder without discussion on the Budget. Speaker Wesson announced that Friday and Saturday would be "chair" and members would be required to "check in" on Sunday between noon and midnight, and Monday at 11:00 am.

II. THE "BALANCER" RESULTS IN EXTRA \$1,532,000

Some of our readers may wonder why the funding for the Public Library Foundation program in the 425) currently stands at \$31,532,000, as contrasted against the \$30 million in the Governor's May reason is due to technical actions taken by the various staff members working on the Budget to bring the hundreds of budget item numbers balance. In different areas of the Budget, i.e. education, local health and welfare, etc., certain items are designated as "balancers." It is a little like an "overflow" account. When the Budget Conference Committee initially agreed to reject the Senate and Assembly Subcommittee actions to increase the PLF and accept the Governor's May Revision number of \$30 million, there was some sympathy to try to find some extra money for the PLF. In fact, we were put on the top of a "restoration" list. Subsequently, committee staff, in a good faith effort, added some additional funding within the context of a "higher education package." By adding \$1.5 million to the PLF within the Budget allowed this part of the Budget to be "balanced," hence the name "balancer." When all was said and done, the final number in the PLF was \$31,532,000. We thought you might be interested in knowing how it arrived at.

III. DID YOU KNOW?

We recently had an inquiry forwarded to us from the CLA office, which stated, "I'm wondering if lobbyists use the name 'Public Library Foundation' when the name I see elsewhere is 'Public Library Foundation'. Are these in fact two different entities?"

The answer can easily be found in Education Code Sections 18010-18030, which established the Public Library Foundation program (PLF) and was placed into law in 1982 as a result of legislation sponsored and authored by then Senator Jim Nielson. Specifically, Section 18013 states, "the Legislature finds that this chapter effects a state policy that each public library provide a minimum level of service, 'foundation program,' to the extent state funds are made available for that purpose-----." Further, (b) reads, "'Foundation program' means those elements of library service which are basic to the provider of information, education, and cultural enrichment---." What may be confusing to some is that Section 18024 creates a fund in the State Treasury to be known as the Public Library Foundation. The Controller on January 1st of each year transfers funds appropriated by the Legislature and the Governor from the General Fund to the Public Library Fund to meet the State's obligation under this chapter. The Controller often uses the term "Public Library Fund," as it is the funding agency and determines the amount of funding each public library is entitled to annually pursuant to Section 18025.

Since it was CLA's legislation that established the Public Library Foundation program and the Budget uses the same terminology, we use the term Public Library Foundation. However, if you use the term Public Library Fund, they refer to the same program.

July 1, 2002

TO: CLA MEMBERS/SYSTEMS/NETWORK CONTACTS

FROM: Mike Dillon, Lobbyist
Christina Dillon, Lobbyist

RE: NEWS FROM THE CAPITOL

I. SENATOR CHESBRO SAVES PUBLIC LIBRARY FOUNDATION - FUNDING RESTORED TO \$31.5 MILLION

You will recall from our memo on Friday afternoon, that the Budget Conference Committee voted the remaining state's share of the Public Library Foundation from the Budget – a \$31.5 million red zeroed out all of the funding entirely. At our request, late on Friday, CLA members began calling and Assemblymembers to protest the stunning cut. Meanwhile, we distributed computer runs to legislators and key staff, indicating what the cuts would specifically mean to each library jurisdiction. It appeared that many legislators, particularly those in the Assembly, that we talked to were simply not cut.

In a surprising turn of events on Friday evening, Conference Committee member, Senator Wes Chesbro introduced an official motion to restore \$31.5 million back to the Public Library Foundation, which would leave funding for the program at \$31.5 million. The motion passed, and the funding was subsequently restored to the Budget bill. As you may have read in your local papers, the Senate passed the Budget on Saturday evening along with twenty "trailer bills" related to the Budget, and adjourned until August 5th. Senate committee hearings for this week were cancelled. If the Senate were to remain in session, the Assembly would have been amending some budget-related bills and sending them back to the Senate to reflect their own views. Since the Senate adjourned, the Assembly has no choice but to approve the Senate actions. That is, unless the Republicans and Democrats continue to argue over the Budget until the Senate returns on August 5th. On Sunday, the Assembly reached an impasse on the Budget bill, and is scheduled to go into session on Monday. However, Assembly Republicans are claiming that they will not vote for the Budget as the bill continues to increase."

II. CALLS DO MAKE A DIFFERENCE

After our alert to the field was sent out on Friday afternoon, Erika DeMille, Mendocino County Library Director called Senator Wes Chesbro's office and expressed her concern over the PLF cut, stating "the Mendocino budget is doomed without this funding." After the Senator's motion and vote, and a brief recess of the Budget Conference Committee, we thanked Senator Chesbro and asked him what prompted his action. He told us that he had received several calls, and that the message from Library Director DeMille was "like a heart." He subsequently talked to Budget Conference Committee Chair, Senator Steve Peace, discussed the issue within his caucus, and then spoke to Betty Yee, the Deputy Director of Finance who represents the Mendocino County before the Conference Committee. Ms. Yee said the Administration had some concerns with this cut and was trying to find some money to restore the cut to the PLF. Senator Chesbro also said that the "no vote" by Assemblymember Ackerman on the original motion to zero out the program, also influenced him. We also understand that the Service Employees International Union (SEIU) was alerting legislators of possible job losses as a result of the PLF cut.

Timing is everything. Calls do make a difference. Thanks to all of you who responded to our memo from your legislator's offices.

June 28, 2002

TO: CLA MEMBERS/ SYSTEMS/ NETWORK CONTACTS

FROM: Mike Dillon, Lobbyist
Christina Dillon, Lobbyist

RE: NEWS FROM THE CAPITOL

I. BUDGET CONFERENCE COMMITTEE ELIMINATES ALL PLF FUNDING FROM I

This afternoon the Budget Conference Committee, on a 5-1 vote, eliminated the entire state's share Library Foundation - a total cut of \$53 million.

The Conference Committee had before them approximately 30 items on a "Re-Open List." These including the PLF, had already been acted on by the Conference Committee in prior sessions. It is some lobbyists that the list represents a "deal" that was cut by Democrat members of the Senate in guarantee the one Republican vote needed to pass the Budget out of the Senate. When the Conference Committee reached the item of the PLF, we were surprised when there was little discussion on the Conference Committee Chair, Senator Peace said, "It is my understanding this would eliminate for grant program." When the roll was called, those voting "aye" were Senators Peace, Senator Chesb Assemblyman Campbell. Senator Ackerman voted "no." Assemblymembers Oropeza and Steinbe to support the motion, originally abstained and then changed their vote to "aye." Assemblymember stated, "This is like a stab to my heart." When Senator Peace noted that the motion had the necessary bemoaned, "Motion passed - not fun."

After the action occurred, we were approached by a reporter, who clearly understood the impact of action. You may wish to consider doing a press release on what the \$53 million cut - ie. elimination of entire state share of PLF funding - will mean to your library. Also, please take a moment today and contact an individual Senator and Assemblymember and express your displeasure with the Budget Conference action.

II. BUDGET CONFERENCE COMMITTEE HAS BEEN DORMANT

Last week, the six-member Budget Conference Committee, charged with reconciling the difference between the Assembly and Senate versions of the Budget, shut down their operations due to an impasse in the / Since last Thursday, the Assembly has been battling over an important education trailer bill, which shifted \$1.7 billion from Proposition 98 in the current year, into the Fiscal Year which begins July While the Democrats perceive the legislation to be a mere "accounting shift," which will allow the its Proposition 98 guarantee for the year and prevent the cutting of programs, the Republicans in the see the trailer bill (SB 1830) as an opportunity to push for the incorporation of a K-12 revenue limit issue.

Last Thursday, with the \$1.7 billion bill stalled in the Assembly, the Conference Committee was hindered in its ability to close out discussions in the final Budget package. Budget Conference Committee Chair, Senator Peace, expressed his extreme displeasure to the Conference Committee by stating, "We can't close that bill is not off the Assembly Floor. You don't know the size of what we are dealing with here." He added, "I don't see a whole lot of point in our continuing to meet," and promptly adjourned the Bu

Conference Committee indefinitely. Then, last night the Committee reconvened to discuss the equalization issue and then adjourned until 12:30 p.m. today.

III. WHY THE SEVERE CUTS?

The Governor's Budget contains approximately \$3.5 billion in tax adjustments and increases including vehicle license fee (VLF) and tobacco tax. Recently, the Governor requested an additional \$500 million in reserves to satisfy Wall Street lenders who will be making loans to the state of California. With the Analyst projecting that a \$600 million revenue projection in the Governor's Budget will not materialize, an additional \$1.1 billion or more is needed beyond the \$3.5 billion above. To address this problem, the Governor attempted to pass a measure on Tuesday containing \$4.7 billion in new taxes. The centerpiece was the personal income tax on the top 2 ½ percent of income earners. With all 26 Democrats voting "yes" and all 18 Republicans voting "no," the measure failed.

Subsequently, rumors began circulating about Republicans and Democrats "going through drills" to see if they might find deep cuts. Said one Senate staffer, "If most Republicans and a couple of Democrats in the Assembly refuse to vote for a major tax source, such as the PIT, we have no choice but to go to the voters. Several major rallies at the Capitol involving unions, senior groups, consumers, and local government are being held to urge support of the PIT increase, have met with little success. Anxious to get a Budget passed as possible to the June 30th deadline, the Budget Conference Committee took significant action this afternoon to bring the Budget discussions to a close. They are scheduled to meet again at 4:30 p.m. today and will continue into the evening and over the weekend in an attempt to finish their task. While it appears the Senate has picked up the one necessary Republican vote to pass the Budget, it is anybody's guess whether or not the necessary Republican votes can be obtained in the Assembly. As has occurred several times in the past, the Senate may pass the Budget and "lob" it over to the Assembly for their adoption and leave town.

June 12, 2002

TO: CLA MEMBERS/ SYSTEMS/ NETWORK CONTACTS

FROM: Mike Dillon, Lobbyist; Christina Dillon, Lobbyist

RE: NEWS FROM THE CAPITOL

BUDGET CONFERENCE COMMITTEE STRUGGLES TO SAVE PLF: CUTS MADE TO

On Tuesday the Budget Conference Committee, facing an enormous Budget deficit of \$23 billion, rejected the Governor's recommendation to reduce the Public Library Foundation by 43%, which will bring the funding down to \$30 million.

Initially, the issue had been "left open" when first considered during last week's deliberations, as the Budget Conference Committee was still weighing their options. During yesterday's session, the Conferees asked the Department of Finance for their recommendation relative to the PLF. Finance responded, "This was one of the difficult reductions that we needed to make in the Budget. We left the program at \$30 million." You will recall that the Governor proposed in his January Budget to cut the PLF by \$11.1 million, and then proposed an additional \$10 million cut in his May Revision of the Budget. The Senate Budget Subcommittee attempted to restore a significant portion of the Governor's cut by recommending that \$17.6 million be restored. The Assembly Budget Subcommittee similarly tried to save some of the PLF, by restoring \$5.9 million of the Governor's

Budget Conference Committee Chair, Senator Steve Peace, confirmed that either House's action with the May Revision amount and cautioned, "If people want to spend a penny over the May Revision, I where you want to cut somewhere else. I'm sure the Governor didn't like making these cuts. And will be criticized for cutting libraries and increasing taxes." Assemblyman Darrell Steinberg tried substitute motion to restore the PLF by \$3 million, to bring the baseline to \$33 million. He added, are struggling to maintain library hours. It's a bad, bad thing." The Conferees paused for several minutes to discuss the item off of the microphone, and at the conclusion of the debate, Senator Peace offered, the cut now, what if we put the PLF on a list for restorations, if we can find the money later." Assemblyman Steinberg noted that he would support such an effort and rescinded his motion. Senator Peace stated to establish a 'Restorations List.' The first item on the list will be the libraries." Senator Wes Chesbro said, "My only concern is to make sure this is on that list. This is a very, very painful cut. It is important if we can do it."

For more than a week now, the Conferees have been wrestling with the fundamental and divisive issue of them of making deep Budget cuts versus proposing a tax increase to mitigate program cuts. While Democrats may be amenable to a tax increase, the Republicans say they will not vote for a Budget tax hikes. As the Conference Committee reviews the contents of a 400 page Budget binder, which includes areas such as health and human services, education, state department budgets, corrections, and other areas, Senator Peace has surmised, "I do not see any prospect of closing the gap with these cuts (in the binder). We are going to come up short." On Monday the Committee reviewed two separate proposed "cut lists," one prepared by the Senate Republicans containing 55 additional cut options, and one prepared at the request of the Legislative Analyst's Office that contains more than 150 new cut options, and does not assume any tax increases as proposed by the Governor. (Most of the cuts have failed due to lack of a motion, because of issues such as the early release from prison of non-violent offenders, cuts to local government for various programs, or the increase of student fees at the university and community college level.) Shy of a majority, the Committee appears to be exhausting its options for finding a way to bridge the budget gap at this time.

We will keep you updated as details unfold.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Two Percent Assessment Appeal Case
DATE: July 24, 2002

BACKGROUND:

No new information is available at this time. The Library Director will make a report at the Library Board meeting if additional information becomes available.

Neither the Orange County Board of Supervisors nor the Independent Special Districts of Orange County have recommended any specific action to local jurisdictions.

The initial impact (one-time cost) of the property tax refund for Placentia Library District in Fiscal Year 2001-2002 would be \$129,228.22. For each year the refund is delayed the amount would increase by approximately \$66,000, plus interest.

The ongoing impact (permanent loss) on future revenue would be a loss of \$65,913.61 per year.

RECOMMENDATION:

Receive & File



LAFCO

Orange County

Local Agency Formation Commission

June 14, 2002

CHAIR
 PETER HERZOG
 COUNCILMAN
 CITY OF LAKE FOREST

VICE CHAIR
 ARLENE SCHAFER
 DIRECTOR
 COSTA MESA
 SANITARY DISTRICT

RANDAL J. BRESSETTE
 COUNCILMAN
 CITY OF LAGUNA HILLS

CYNTHIA P. COAD
 SUPERVISOR
 FOURTH DISTRICT

CHARLES V. SMITH
 SUPERVISOR
 FIRST DISTRICT

SUSAN WILSON
 REPRESENTATIVE OF
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JOHN B. WITHERS
 DIRECTOR
 IRVINE RANCH WATER
 DISTRICT

ALTERNATE
 ROBERT BOUER
 MAYOR
 CITY OF LAGUNA WOODS

ALTERNATE
 RHONDA McCUNE
 REPRESENTATIVE OF
 GENERAL PUBLIC

ALTERNATE
 JAMES W. SILVA
 SUPERVISOR
 SECOND DISTRICT

ALTERNATE
 CHARLEY WILSON
 DIRECTOR
 SANTA MARGARITA
 WATER DISTRICT

DANA M. SMITH
 EXECUTIVE OFFICER

Elizabeth D. Minter, Library Director
 Placentia Library District of Orange County
 411 East Chapman Avenue
 Placentia, CA 92870-6198

SUBJECT: Final LAFCO Budget for Fiscal Year 2002-2003

Elizabeth
 Dear Ms. Minter:

On June 12, 2002, LAFCO adopted a final budget for Fiscal Year 2002-2003. Pursuant to Government Code Section 56381(a), I am transmitting a copy of the final budget for your records.

The final budget is a baseline "standstill" budget based on LAFCO's FY 2001-2002 adopted budget, and contributions from our funding agencies for FY 2002-2003, the County, the cities and the independent special districts, have been held constant.

Should you have any questions regarding the FY 2002-2003 LAFCO budget, you may contact me or Bob Aldrich, Assistant Executive Officer, at (714) 834-2556.

Sincerely,

Dana

Dana M. Smith
 Executive Officer

Attachment

Local Agency Formation Commission Final Budget FY 2002-2003

		01-02 Approved Budget	01-02 Estimated Actuals	02-03 Final Budget
Revenues:				
	LAFCO Apportionment	\$931,164	\$931,164	\$930,920
	Other Project Contributions	45,000	10,000	5,000
	Fees & charges	80,000	48,381	38,000
	Miscellaneous Revenue	0	2,300	1,500
	Interest	0	22,632	15,000
	Islands Contribution	--	64,000	--
	Balance from 01-02	--	--	74,535
	Contingency Fund Balance from 01-02	--	--	100,000
Total Revenues:		\$1,056,164	\$1,078,477	\$1,164,955
Fund Expenditures:				
101	Regular Salaries	390,718	418,486	437,650
102	Extra Help	12,800	9,084	12,000
103	Overtime	0	1,782	0
111	Other Pay	30,000	30,000	30,000
200-401	Retirement/Benefits	65,896	79,137	95,744
Subtotal Salaries & Benefits:		\$499,414	\$538,489	\$575,394
700	Communications	17,000	8,694	8,000
701	Telephone	--	14,886	14,000
1100	Insurance	--	16,266	16,266
1300	Maintenance - Equipment	5,000	5,100	3,860
1400	Maintenance - Building	--	1,377	2,500
1402	Minor Alterations	30,000	36,145	5,000
1600	Membership	1,000	2,425	2,000
1800	Office Expense	80,000	76,291	75,000
	Service Reviews	--	--	40,000
1900	Professional Services	195,350	136,939	159,000
2000	Publications	10,600	3,210	4,000
2100	Rents & Leases	7,000	3,893	4,500
2400	Special Department Expense	50,000	39,272	50,000
2600	Transportation/Travel (General)	17,900	8,053	17,900
2700	Transportation/Travel (Mtgs/Conf.)	17,900	12,902	13,000
Subtotal Services & Supplies:		\$431,750	\$365,453	\$415,026
	Islands 3rd Year Program	--	--	74,535
	Proposed Contingency Fund	--	100,000	100,000
Subtotal Contingency Fund/Islands Program			\$100,000	\$174,535
TOTAL EXPENDITURES:		\$931,164	\$1,003,942	\$1,164,955
Approved 01-02 Excess Revenue for Contingency Fund		\$125,000	--	--
BALANCE		\$0	\$74,535	\$0

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: **Status Report on Staff Appreciation Dinner scheduled for Thursday, August 8, 2002 at 6:30 P.M. at the home of Sandra and Allan Stark**
DATE: July 24, 2002

After discussing the dates proposed by the Library Board at its June 19, 2002 Meeting, Trustee Stark selected August 8 as the date for the Staff Appreciation Dinner.

Invitations were mailed to the individuals identified in the June 19th report.

Spouse/guest tickets are available for \$20.00, payable at the time the reservation is made. The reservation deadline is Thursday, August 1.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director *EDM*

SUBJECT: Legislative Issues and a Review of the Status of the State Budget and State Library Budget

DATE: July 24, 2002

BACKGROUND

At the time of this writing no action has been finalized on the State Budget or several of the budget issues determined by the Library of California Board.

Information about the State Budget process will be presented at the Library Board Meeting.

RECOMMENDATION

Action to be determined by the Library Board of Trustees.



PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Establish the Budget for Fiscal Year 2002-2003
DATE: July 24, 2002

BACKGROUND:

The budget presented for Placentia Library District for Fiscal Year 2002-2003 is based upon assumptions about the Budget to be adopted by the State of California, the year-end information from the Fiscal Year 2001-2002 Budget as provided by the Orange County Auditor, and the actual property valuation growth for the City of Placentia as provided by the Orange County Assessor. The Budget as presented for Fiscal Year 2002-2003 is balanced.

Revenues

Attachment A is the estimate of revenues from the State Library.

Attachment B shows the revenue estimates based on the following assumptions:

- 📖 7 % growth in current secured property tax (The Orange County Assessor reported a City of Placentia property valuation growth of 7.86%.)
- 📖 No growth in other tax categories
- 📖 Reduction of the Public Library Fund from \$77,328 to \$25,000. There is still a chance that this may be \$0.00.
- 📖 No growth in the CLC Grant (Literacy)
- 📖 Increase FFL Grant (Literacy) from \$10,000 to \$16,000
- 📖 Increase ELLI Grant (Literacy) from \$60,000 to \$85,200 (this item is confirmed)
- 📖 No additional State Library Grants
- 📖 Increase Passport Revenue from \$84,473 to \$150,000 based on the processing fee increasing from \$15 to \$30 per passport effective August 19, 2002

Expenditures

Attachment C shows the proposed expenditures:

- 📖 Object Code 0100, Salaries & Wages reflects the personnel allocation approved in June 2002 with the elimination of the half-time Library Clerk and half-time Library Assistant for Saturday coverage.

- 📖 Object Code 1900, Miscellaneous includes \$7,500 for Storyteller contracts and \$5,000 for digitizing office records covered by the District's Retention Policy.
- 📖 Object Code 2200, Semi-Annual Bond payment includes \$71,800 for building bond payment, \$3,000 for bank charges, \$34,000 for the energy bond payments, and \$12,000 for the Placentia Civic Center Authority renovation interest charges.
- 📖 Object Code 2400, Special Department Expense (Book Budget) is set for \$145,460 including an estimated \$25,000 from the Public Library Fund and the balance from passports.
- 📖 Object Code 2800, rates for utilities should be more stable this year.

Capital Projects

There are no capital projects scheduled at this time.

RECOMMENDATION:

1. Adopt the Budget for Fiscal Year 2002-2003
2. Authorize the publication of the Notice of Public Hearing for the August 21, 2002 Library Board Meeting at 6:30 P.M.

Sandoz / Lee

Gre / Gault

Placentia Library District
 State Library Reimbursements and Grants
 July 24, 2002

FUND	Actual FY1998-99	Actual FY1999-00	Actual FY2000-01	Actual FY2001-02	Proposed FY2002-03
ILL & Direct Loan Reimbursements	6,446	9,889	11,399	13,314	0
CA Foundation Funds	59,146	88,459	88,826	77,328	25,000
CA Literacy Campaign	8,872	10,390	18,818	19,593	20,000
Family Literacy Grant	0	0	20,000	10,000	16,000
Dept Educ. 321 Grant/ELLI	3,136	6,003	0	0	85,200
One-Year Grants/Partnerships for Change	1,000	10,000	5,000	5,000	0
Miscellaneous State Revenues	0	18,181	25,275	0	0
TOTAL STATE REVENUE	78,600	142,922	169,318	125,235	146,200



Placentia Library District
Revenue Budget for Fund 707 for Fiscal Year 2002-2003
Proposed July 24, 2002

Object Code	Category	FY1998-99 Actual	FY1999-00 Actual	FY2000-01 Actual	FY2001-02 Actual	FY2002-03 Proposed
6210-00	Current Secured	764,422	849,522	921,767	995,217	1,068,983
6210-01	Public Utility	24,001	25,854	23,111	25,158	25,000
6210-04	Teeter Plan - Current Delinquent	0	0	12,334	13,876	13,000
	SUB-TOTAL CURRENT SECURED	788,422	875,376	957,212	1,034,251	1,106,983
6230	Prior Secured	19,667	19,936	12,028	12,031	12,000
	TOTAL SECURED	808,089	895,312	969,240	1,046,282	1,118,983
6220	Current Unsecured	50,053	53,807	55,274	56,067	55,000
6240	Prior Unsecured	1,054	936	962	668	1,000
	TOTAL UNSECURED	51,107	54,743	56,236	56,734	56,000
6690	HOMEOWNER	15,578	16,224	16,245	16,101	15,800
	TOTAL ESTIMATE PROVIDED BY ORANGE COUNTY AUDITOR	874,774	966,278	1,041,721	1,119,118	1,190,783
6250	SPECIAL DISTRICT AUGMENTATION	9,062	9,782	8,555	9,088	8,500
6260/6540	PENALTIES/DELINQUENCIES	270	249	268	0	250
6280	SUPPLEMENTAL - CURRENT	24,408	33,580	36,813	39,810	35,000
6300	SUPPLEMENTAL - PRIOR	781	720	821	1,303	800
6610	INTEREST	12,734	20,286	21,191	11,628	22,000
	TOTAL CATEGORIES NOT ESTIMATED BY ORANGE COUNTY AUDITOR	47,255	64,618	67,648	61,829	66,550
	TOTAL PROPERTY TAX REVENUE	922,030	1,030,896	1,109,369	1,180,947	1,257,333
6970	STATE LIBRARY & STATE	78,601	142,922	169,318	125,235	146,200
7130	BANKRUPTCY RECOVERY DISTRIBUTION	0	36,814	0	0	0
7615	TRANSFER FROM OTHER LIBRARY FUND	0	0	0	0	0
7670	LOCAL REVENUE	41,587	108,350	80,563	114,603	180,000
7680	6 MO. EXPIRED (OUTLAW) CHECKS	224	101	0	96	0
	TOTAL REVENUE	1,042,442	1,319,082	1,359,249	1,420,881	1,583,533

PLACENTIA LIBRARY DISTRICT
EXPENDITURES BUDGET FOR FUND 707 FOR FISCAL YEAR 2002-2003
Proposed July 24, 2002

7-11 Change

OBJECT CODE	DESCRIPTION	FY1998-1999 ACTUAL	FY1999-2000 ACTUAL	FY2000-2001 ACTUAL	FY2001-2002 ACTUAL	FY2002-2003 PROPOSED
0100	Salaries & Wages	494,352	537,311	623,836	645,313	691,920
0200	Retirement (Social Security & Pension Contribution)	69,130	69,960	84,284	93,990	98,104
	Health Insurance/Care America	20,247	28,006	38,227	41,981	48,584
	Long Term Disability/CNA	2,431	2,028	2,528	2,823	3,903
	Life Insurance/Fortis & Protective Life	0	0	2,320	1,862	2,194
	Vision/Vision Service Plan	2,015	2,430	2,752	3,008	2,886
	Dental/Ameritas	5,153	5,737	7,369	6,055	6,918
0300	Total Employee Insurance	29,845	38,201	53,196	55,730	64,484
0310	Unemployment Insurance	0	0	0	0	0
0350	Workers Compensation - General	5,136	2,754	6,074	11,364	11,300
	TOTAL SALARIES & EMPLOYEE BENEFITS	598,463	648,226	767,390	806,397	865,807
0700-00	Communications - Telephone	2,169	2,029	2,109	3,476	4,000
0700-01	Communications - Modem/Fax/TTI/DSL	1,938	4,432	5,345	6,818	6,000
0700-02	Communications - Internet Access	4,897	6,600	3,232	1,037	2,500
0700-05	Communications - Brodat Cataloging Access	5,150	2,649	3,007	2,225	2,700
0700-07	Communications - ELLI Grant	380	0	0	265	250
0700-08	Communications - Adult Literacy	438	412	426	406	500
	Total Communications	14,973	16,121	14,119	14,228	15,950
0900-00	Food - General Fund	0	43	162	1,253	100
0900-07	Food - ELLI Grant	0	0	0	30	500
0900-08	Food - Adult Literacy	0	154	281	0	0
090-009	Food - Family Literacy	0	0	0	0	0
	Total Food	0	197	443	1,283	600
1000-00	Household Expense	3,468	4,271	2,375	20,637	5,000
1100-00	Insurance	10,124	6,946	5,069	5,280	6,506

PLACENTIA LIBRARY DISTRICT
EXPENDITURES BUDGET FOR FUND 707 FOR FISCAL YEAR 2002-2003
Proposed July 24, 2002

OBJECT CODE	DESCRIPTION	FY1998-1999 ACTUAL	FY1999-2000 ACTUAL	FY2000-2001 ACTUAL	FY2001-2002 ACTUAL	FY2002-2003 PROPOSED
1300-00	Maintenance of Equipment - General Fund (Other than Computer)	9,712	2,037	4,117	1,991	4,500
1300-01	Maintenance of Equipment - General Fund (Computer)		9,961	11,714	5,490	11,500
1300-07	Maintenance of Equipment - ELLI Grant	0	0	0	(5,366)	0
1300-08	Maintenance of Equipment - Adult Literacy	0	0	0	5,366	1,500
1300-09	Maintenance of Equipment - Family Literacy/LSCA Grant	0	0	0	0	0
	Total Maintenance of Equipment	9,712	11,998	15,831	7,481	17,500
	HVAC	2,852	2,105	1,704	2,174	2,500
	Carpet Cleaning	0	3,074	0	2,806	3,500
	Groundskeeping, City of Placentia	28,653	31,862	23,002	14,923	30,000
	Plumbing	1,681	1,656	1,799	4,725	1,800
	Electrical	4,212	15,520	1,170	2,151	1,500
	Cleaning Service	11,400	11,400	11,550	13,050	13,700
	Locksmith	74	2,041	210	287	200
	Other (includes fire alarms & seismic retrofit project)	1,391	1,331	25,806	4,581	5,000
1400-00	Total Maintenance of Building & Grounds	50,263	68,988	65,240	44,698	58,200
1600-00	Memberships - General Fund	2,580	3,356	3,569	2,771	3,750
1600-07	Memberships - ELLI Grant	225	0	0	0	250
1600-08	Memberships - Adult Literacy	240	150	355	426	400
1600-09	Memberships - Family Literacy	0	0	0	0	0
	Total Memberships	3,045	3,506	3,924	3,197	4,400
1700-00	Miscellaneous Expense - General Fund	0	0	0	0	0
1700-07	Miscellaneous Expense - ELLI Grant	0	0	0	0	0
1700-08	Miscellaneous Expense - Adult Literacy	0	0	0	0	0
1700-09	Miscellaneous Expense - Family Literacy	0	0	0	0	0
	Total Miscellaneous Expense	0	0	0	0	0

PLACENTIA LIBRARY DISTRICT
EXPENDITURES BUDGET FOR FUND 707 FOR FISCAL YEAR 2002-2003
Proposed July 24, 2002

OBJECT CODE	DESCRIPTION	FY1998-1999 ACTUAL	FY1999-2000 ACTUAL	FY2000-2001 ACTUAL	FY2001-2002 ACTUAL	FY2002-2003 PROPOSED
	Library Supplies					
	Printing	6,818	6,275	8,824	10,755	10,000
	EZ Copy - copy cards for sale to patrons	9,135	8,630	9,262	12,209	10,000
	Publications	0	0	0	0	0
	Paper	730	560	821	3,252	1,500
	Drinking Water Service	894	1,664	1,694	1,613	1,700
	Other Office Supplies	274	275	311	289	325
	Total Office Supply Expense - General Fund	4,883	8,408	8,639	13,327	8,500
1800-00		22,734	25,812	29,551	41,444	32,025
1800-07	Literacy - ELLI Grant	1,890	0	0	15,109	2,611
	Printing	1,680	784	3,304	2,325	1,500
	Publications	0	874	631	1,730	0
	Paper	0	51	0	0	0
	Other Office Supplies	1,034	543	2,148	4,378	3,500
1800-08	Total Adult Literacy Office Supply Expense	2,714	2,252	6,083	8,433	5,000
1800-09	Family Literacy Supply Expense/LSCA Grant Expense	0	0	513	608	500
	Total Office Expense	27,337	28,064	36,147	65,594	40,136
1803-00	Postage Expense - General Fund	2,446	4,642	2,437	5,049	5,500
1803-01	Postage Expense - LSCA II Grant	0	0	250	536	0
1803-08	Postage Expense - Adult Literacy	64	9	0	42	100
1803-09	Postage Expense - Family Literacy/LSCA Grant	0	0	0	0	0
	Total Postage Expense	2,510	4,651	2,687	5,628	5,600

PLACENTIA LIBRARY DISTRICT
EXPENDITURES BUDGET FOR FUND 707 FOR FISCAL YEAR 2002-2003
Proposed July 24, 2002

OBJECT CODE	DESCRIPTION	FY1998-1999 ACTUAL	FY1999-2000 ACTUAL	FY2000-2001 ACTUAL	FY2001-2002 ACTUAL	FY2002-2003 PROPOSED
	Care Resources (Employee Assistance)	385	420	420	420	420
	Pension Fund Operating & Investment Mgmt. Expenses	6,863	6,665	6,558	3,479	7,500
	Anaheim Library Automated Library System	39,295	40,584	43,978	25,219	31,000
	Anaheim Consortium Computer Technical & Consulting Services		0	0	900	0
	Clipping Service	417	397	453	453	504
	Tax Collection Services & Fees by Orange County & LAFCO	291	1,386	309	6,499	9,100
	Advertising (including WEB site)	734	1,200	787	2,350	2,000
	Medical Exams	473	368	315	1,183	750
	Collection Services - Accounts Receivable	633	1,862	2,228	2,154	2,500
	Audit & Accounting Services (Munson, Cronick & Assoc.)	4,811	3,775	5,140	5,150	5,250
	Payroll Preparation	2,349	2,622	2,949	3,069	3,250
	Election Expenses	0	0	0	0	8,000
	Staff Training in Library	0	0	0	0	0
	Other (Includes contract storyteller)	3,511	18,151	9,329	25,794	17,500
1900-00	Total Specialized Services - General Fund	59,761	77,430	72,465	76,569	87,774
1900-01	Specialized Services - LSCA II Grant/Partnerships for Change	0	0	4,240	12,293	0
1900-07	Specialized Services - ELLI Grant	0	0	0	5,271	0
1900-08	Specialized Services - Adult Literacy	80	80	8,597	3,782	9,500
1900-09	Specialized Services - Family Literacy/LSCA Grant	0	0	0	184	1,500
1900-18	Tax Collection Services & Fees by Orange County	2,117	8,826	11,939	10,794	12,000
	Total Specialized Services	61,958	86,335	97,240	108,992	110,774
2000-00	Legal Notices - General Fund	0	0	458	0	650
2000-01	Legal Notices - LSCA II Grant	0	0	0	0	0
	Total Legal Notices	0	0	458	0	650

PLACENTIA LIBRARY DISTRICT
EXPENDITURES BUDGET FOR FUND 707 FOR FISCAL YEAR 2002-2003
Proposed July 24, 2002

OBJECT CODE	DESCRIPTION	FY1998-1999 ACTUAL	FY1999-2000 ACTUAL	FY2000-2001 ACTUAL	FY2001-2002 ACTUAL	FY2002-2003 PROPOSED
2100-00	Rents/Leases-Equipment	0	0	0	0	0
2200-00	Semi-Annual Bond Payment, Energy Loan & Civic Center Loan	72,215	91,373	70,195	101,370	120,800
2300-00	Small Tools/Instruments	0	0	0	0	0
2400-00	Special Department Expense - Miscellaneous	0	0	0	48	0
2400-01	Special Department Expense- Books	82,661	73,446	100,821	82,829	145,460
2400-02	Special Department Expense - Video	3,400	1,480	2,544	242	0
2400-03	Special Department Expense - Electronic	5,230	20,301	23,501	28,698	0
2400-04	Special Department Expense - Periodicals	4,228	19,827	14,765	15,962	0
2400-05	Special Department Expense - Audio	347	6,753	7,673	7,476	0
2400-07	Special Department Expense - ELLI Grant	0	0	0	78	5,900
2400-08	Special Department Expense - Adult Literacy	3,594	6,424	4,292	3,724	2,000
2400-09	Special Department Expense - Family Literacy	0	0	0	76	0
	Total Special Department Expense	99,459	128,232	153,595	139,132	153,360
2600-00	Transportation/Travel - General	0	0	0	0	0
2700-00	Transportation/Travel - Meetings, Staff Out of Town	1,531	1,445	1,046	1,673	2,500
2700-01	Transportation/Travel - Meetings, Staff Local	1,907	2,699	3,755	5,983	7,500
2700-02	Transportation/Travel - Meetings, Board Out of Town	1,035	124	582	1,344	1,500
2700-03	Transportation/Travel - Meetings, Board Local	534	477	498	941	500
2700-04	Transportation/Travel - Meetings, LSCA II Grant	0	0	0	198	0
2700-07	Transportation/Travel - Meetings, ELLI Grant	915	0	0	1,108	1,000
2700-08	Transportation/Travel - Meetings - Adult Literacy	212	936	1,390	1,124	1,000
2700-09	Transportation/Travel - Meetings - Family Literacy	0	635	0	0	500
	Total Transportation/Travel - Meetings	6,135	6,316	7,270	12,370	14,500

PLACENTIA LIBRARY DISTRICT
EXPENDITURES BUDGET FOR FUND 707 FOR FISCAL YEAR 2002-2003
Proposed July 24, 2002

OBJECT CODE	DESCRIPTION	FY1998-1999 ACTUAL	FY1999-2000 ACTUAL	FY2000-2001 ACTUAL	FY2001-2002 ACTUAL	FY2002-2003 PROPOSED
2800-00	Electricity	40,519	40,615	37,795	58,119	63,000
	Gas	5,852	3,115	5,884	3,002	5,000
	Water	2,266	3,588	3,087	3,681	3,750
	Total Utilities	48,637	47,318	46,766	64,801	71,750
	TOTAL SUPPLIES & SERVICES	409,835	504,316	521,360	594,688	625,726
3700-00	Taxes, Assessments (Sales Tax & Sewer Assessment)	1,001	3,652	1,160	2,029	4,000
4000-00	Equipment	16,445	26,993	29,927	18,050	20,000
4000-07	Equipment - ELLI Grant	2,800	0	0	2,798	1,000
4000-08	Equipment - CLC Grant	120	0	558	0	0
4000-09	Equipment - Gates Foundation Grant	0	14,436	0	0	0
4000-11	Equipment	0	0	0	0	0
	Total Equipment	19,365	41,429	30,484	20,848	21,000
4200-00	Structures/Improvements	0	0	0	0	0
	TOTAL EQUIPMENT EXPENSE	19,365	41,429	30,484	20,848	21,000
4807	OPERATING TRANSFER TO ANOTHER DISTRICT FUND	0	0	0	0	67,000
5600	INVESTMENT POOL LOSS	0	0	0	0	0
	TOTAL EXPENSES	1,028,664	1,197,624	1,320,395	1,423,962	1,583,533
	ELLI Grant Summary Object Code 07	6,209.95	0	0	19,293	11,511
	CLC Summary Object Code 08	7,461.96	10,417	21,981	23,302	20,000
	FFL Grant Summary Object Code 09	0.00	15,071	513	867	2,500
	Partnerships for Change Grant			4,240	12,293	0
	TOTAL LITERACY (Excluding Personnel)	13,671.91	25,488	22,494	43,462	34,011

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director EDM
SUBJECT: Library Director's Annual Report for Fiscal Year 2001-2002
DATE: July 24, 2002

LIBRARY BOARD

The Library Board Agenda preparation process takes about a week of my time each month. The most important element for me is the preparation of the Financial Report and Cash Flow Report during which I analyze the Orange County Auditor (OCA) Reports. These reports give me an opportunity to audit the claims and deposits that have been processed by the Administrative Assistant. In the past twelve months the correction rate has been significantly higher than previous years.

During the year twelve Agenda packets were produced and distributed no later than the Friday before a Wednesday Library Board meeting. The switch from copying the packets in-house (the office photocopier no longer makes duplexed documents) to using a commercial printer has significantly simplified the preparation process.

FINANCIAL

Passport Services

Made revenue projection of \$80,000 was slightly exceeded. The use of a dedicated half-time Passport processing clerk has made the allocation of Passport duty to other staff more manageable. The Circulation staff bears most of the burden since they pre-screen all of the applicants. In Fiscal Year 2001-2002 the District processed 5,647 applications, up from 3,702 in Fiscal Year 2000-2001. Some of the growth was because of the addition of Saturday hours but every day of the week experienced an increase in activity.

Fee increases effective August 19, 2002 will double the District's processing fee from \$15 to \$30 per passport. The Priority Mail postage actually went down 10¢ per package from \$3.95 to \$3.85. However, packages over one pound (approximately 1 in 20) now cost \$5.35.

Staff participated in both basic training and advanced training (identification of fraud) programs sponsored by Passport Services in May.

Establishing Internal Auditing Procedures

As a result of routine mid-year and year-end budget preparation internal audits a number of financial system problem areas were identified that involved the payroll system, bank reconciliations and the Office General Ledger system, employee performance evaluation system and vendor relations. All of the problem areas were corrected and changes initiated to eliminate the possibility of recurrence.

Payroll management – despite the provision of written instructions and verbal reminders to the Administrative Assistant the manually issued payroll checks were not entered into the Paychex system, resulting in under-reporting of withholdings in the quarterly reports to the Federal and State agencies. This was reported to Munson, Cronick & Associates as soon as the errors were discovered and corrective action was taken. Written procedures now require the Administrative Assistant to provide evidence to the Library Director that these entries are processed at the payroll immediately following the issuance of the manual payroll check.

Payroll deductions for 457 Plan (deferred compensation) and Section 125 Plan (medical insurance co-pays) – Payroll deductions for the 457 Plan were not fully transferred to Nationwide Retirement Services for eight pay periods. In the case of the Section 125 Plan throughout the year \$5,705.52 was transferred from the Payroll Checking Account to the General Fund more than what had been withheld from the employees. This was corrected by having the Orange County Auditor return the money to the Payroll Checking account at the end of the year. The Administrative Assistant will now be required to provide a copy of the voluntary withholding pages from each payroll to the Library Director.

Deductions not processed for SDWCA or SDRMA – as I received the invoices from SDWCA and SDRMA I questioned the lack of discounts. When I called I was told that the supporting paperwork had not been submitted even though the instructions had been included with the annual report request. This cost the District many hundreds of dollars in discounts for which it was eligible.

Bankcard processing issues – The bankcard deposits keep defaulting to the Foundation Adopt a Book Account instead of the District General Fund Checking account. This was corrected once during the year and the correction lasted several times before changing back. I am in touch with the bankcard staff and they have promised to have this resolved for us by the end of August.

Collections letters not processed – Before Elisa left on sick leave I asked her about several collections letter from Library vendors and she responded that they had been resolved. Within two weeks I had additional letters from both vendors and it was clear from researching the files that neither of the invoices had been paid. I took care of them immediately. I have subsequently had two additional phone calls from vendors who said that their letters about unpaid invoices had not been answered.

Returned checks for Passports not processed – I found in a “Returned Checks” file four items that had been returned for Passport fees. These checks went back for eleven months. They had not been given to the Circulation Supervisor for processing. I gave them to the Circulation Supervisor who immediately began communicating with the cli-

ent. Three of the four checks have been paid and the writer of the fourth is incapacitated with a stroke.

Employee performance evaluation system – in March as part of the budget preparation process I conducted my annual audit of the salary placements for staff. I discovered that a number of staff had not receive step increases for which they were eligible and I corrected the deficiencies and gave the Administrative Assistant a calendar of upcoming evaluations. By the end of June there were several additional missed step increases because the evaluation forms had not been distributed to the supervisors.

Budget Results

Both the revenues (\$1,420,881) and expenditures (\$1,423,962) were below the budgeted amounts. Because of lost check from the State of California \$54,000 that was paid to the District for the ELLI Grant in December was never received. The replacement check was deposited the first week of July. With that correction in mind the revenues were \$1,478,888, thus exceeding expenses by \$50,919.

Photocopier/Printer

The photocopier/printer revenue continues to be less than the maintenance costs. However, these are services needed in the administrative office and by the public.

Check Signature Limit

The check signature limit of \$150 for a single signature is becoming increasingly difficult to manage. It has been at the same level for over eleven years. I recommend that it be changed to \$500 prior to purchasing replacement checks when the bank changes name again this year (this is the second name change in three years).

Relationship with Orange County Auditor

The District continues to have a strong working relationship with the staff in the Orange County Auditor's Office. Since January may of the tax receipt reports I use are now available on the OCA website.

The General Ledger staff has been particularly helpful during the past month when I was sorting out some of the accounting and reporting issues.

Relationship with the District's Independent Auditor

The staff at Munson, Cronick & Associates is always attentive to questions about the General Ledger or other accounting practices.

Mayor's Offer for Financial Assistance

I immediately responded to Mayor Lowe's request for information in response to his offer to provide financial assistance to Library programs next year. Thus far there has been no firm offer of a grant.

PERSONNEL

New staff

The following new staff have been hired during the past twelve months. Each of these positions except for the Passport Clerk involved a full recruitment and interview process.

Development Director, July 2001

Administrative Assistant, June 2001

Circulation Supervisor, July 2002

Reference Supervisor, September 2001 and May 2002

Library Clerk for Passport processing, June 2001

Training Programs

Info People is a continuing education program partly funded by the State Library of California. Usually one day in length these programs address a wide range of professional issues for public librarians. All of the Librarians and Library Assistants have participated in several Info People workshops during the past year. This is very high quality training at approximately \$75 per session – one of the advantages of living in a large metropolitan area with many public libraries.

The Development Director has completed most of the courses for the UC Irvine Fund Raising Certification. This brought her up to speed on professional issues very quickly.

Six different staff members have attended software classes at either Micro Center or the Computer Learning Center, both in Tustin. These one and two day courses cover everything from Excel and Quick Book to Corel.

Six professional staff members including myself attended the biennial Public Library Association Conference in Phoenix in March. This was primarily funded through the Santiago Library System (SLS) training budget.

Working with Personnel Attorney and Worker's Compensation Staff

Since March I have been working with personnel attorney Jeff Thompson, Decluse & Burkett, on an evaluation and termination process.

Since June 24 I have been working with the worker's compensation staff on an extended sick leave issue. Selected individual staff were interviewed by a professional private investigator about this case on July 18.

This process could take many months to be resolved.

FACILITY

While addressing the buckling tiles in the staff workroom it became evident that the tiles were affixed with asbestos glue and that the tiles and asbestos would need to be removed. Engineering testing was done prior to the final determination for the removal. The project was done over the Holiday furlough and no public service or staff time was lost. While all of the furniture was out of the staff workroom the walls and trim were painted.

As soon as the Civic Center project was completed the Friends began their Meeting Room Remodeling project. New carpet tiles were installed, the cabinets and refreshment area replaced, and light and plug covers replaced. This was completed in time for the Friends Annual Meeting in April.

The blinds purchased for the Conference Room and Meeting Rooms began falling from the frame. The vendor offered to provide metal reinforcements for \$1.50 apiece. These were purchased and installed and seem to have stabilized the situation.

As part of the ELLI Grant the Literacy Department was remodeled in January and February. This involved removing all of the old room dividers and floor covering and setting up a classroom, refreshment area and four cubicles. A computer lab was also installed in this space.

After all of the remodeling projects there was quite a collection of both original oils and watercolors and framed art prints and historical photographs of the Library and Civic Center. Manny Perez and I hanged all of the art prints and photographs and Jim Woods and I installed the paintings. This was a very time consuming project.

Every year we have a major clean-out of the HVAC Room and this year it included the Literacy area. With the completion of the History Room remodeling and reassignment of space to the Friends Booksale sorting area the Library's storage space is somewhat reduced. \$5,000 is included in the Fiscal Year 2002-2003 proposed budget to begin outsourcing the digitization of records that the District has identified in its Records Retention Policy as permanent items. The payroll, Orange County Auditor financial reports and Library Board packets are ideal candidates for this process.

The new chiller for the HVAC system had to be replaced last July. IEC provided the unit and arranged for Bear State to do the installation at no cost to the District. Several months ago the compressor that manages the pneumatic controls on the HVAC system (and was not replaced in the project several years ago) began to make loud knocking noises. It took several months to get the replacement but it has now been installed and the room is once again reasonable quiet.

Immediately after the completion of the Civic Center remodeling project the City Public Works Department notified the District that its line from the street to the Library was leaking badly. The repair estimate was \$10,000. Fortunately the work was completed for less than \$5,000 although it took several attempts before the project was stabilized. This work set-off several problems in the Library that resulted in an overflow valve being replaced in the HVAC Room. We are indeed fortunate that our new plumber (Roto Rooter) and our long-time HVAC contractor (Bear State) work so well together.

Faucets were replaced at all of the food-area sinks in the Library.

FRIENDS OF PLACENTIA LIBRARY

The Friends had another great year. Their energy and enthusiasm is very infectious for the staff. The Board positions are all filled and almost everyone serves on at least one committee.

Sunday Book Sale Development – these have proven to be a good alternative to the big book sales. There is a growing clientele of regular shoppers. It is much less work for the Friends than setting up in the Meeting Room for several days. The only problem has been discarding the unsold items.

Author's Luncheon – this is a very staff-intensive project but is very profitable for the Friends. All of the proceeds go to the Foundation Adopt-a-Book account. Jillian made a big difference this year with soliciting corporate gifts. Even though ticket sales were down somewhat the profit was the best ever at \$7,568.

Expanding Volunteer Program – The Friends are assertively working at fully staffing its Book Sale Room during all the hours that the Library is open for public service.

Display Case for Silent Auctions – At the Public Library Association Conference Exhibits I found a new model of display case that is a perfect size for the Friends Silent Auctions. I ordered one and presented it to the Friends in June in appreciation for all of the help and support they provided during Pat Irot's term as President.

Board Development – The Friends have added several new members to its Board of Directors and President Eleanore Rankin is enthusiastically encouraging everyone's participation.

PLACENTIA LIBRARY FOUNDATION

The Foundation is continuing to struggle with its own self-sufficiency.

Annual Giving Campaign – A great solicitation piece this year on time and on budget. Geoff and Jillian work well together and David Moyle's design work was an excellent fit with what we wanted to accomplish.

Donor Reception – This was the first year for Jillian to be responsible for coordinating the Reception which made it more work for me. Despite the late start and last minute rush everything worked out fine.

Major Gifts – The Committee had its first success this year with two \$5,000 gifts. Unfortunately it has not been meeting on a regular basis and no other gifts were developed.

Board Development – Two new Directors were recruited and I have been asked to provide the orientation.

Work Study Assistance – The Work Study Student resigned last Fall and Jim was never able to assign a replacement. Administrative staff, mostly Jillian, has been carrying this workload.

Financial Reporting – A major overhaul of the Financial Reporting system is needed. Time restraints have prevented it getting prompt attention.

PUBLIC SERVICES

Materials Selection – Materials selection has been a bit unsteady with the turnover in professional staff. Joy Di Loreto has accepted an offer to work on this from home on a substitute basis for four hours per week. She will be able to communicate using e-mail and access the catalog via the internet. Interlibrary loan usage continues to grow indicating that the collection development is attractive to users from other libraries.

Reference Desk – After an unsuccessful search for a qualified Librarian II to supervise the Reference Desk and adult materials selection we decided to repeat what we did with the Children's Department several years ago. We have hired a library science student as a Library Assistant with the hope that she will stay with us after she graduates and grow into the position. She has already added a new vitality to this position and the fresh viewpoint has been healthy for us.

Literacy – This area continues to flourish under Jim's capable leadership. In reality he is not spending as much time on general public services issues as we had originally planned but the trade-off in community outreach and the growth of our literacy programs is of great value. His time this year is now formally assigned as 75% Literacy and 25% Public Services.

Children's Services – This area also continues to flourish under Cyrise's leadership. The Young Adult Grant has provided a new emphasis on services to teens. Other programs have been maintained at as high a level as can be expected for a one-person operation.

Exhibits – This is an area of increasing weakness in the Public Services Department. The Programming Committee, under Jim's leadership, has been asked to devote more time to developing a meaningful exhibit schedule.

TECHNICAL SERVICES

Weeding Project – Before the installation of the new library system the Library received a printout of all non-fiction and biographical materials that had not circulated in the past five years. Staff divided up the subject areas and we all pulled items from the shelf and identified missing items. This project resulted in a significant clean-up of our database. We plan to continue this project every fall to keep the collection more vital.

Transition to new Tri-City System – Julie, Katie and Alice worked for months with the staffs from the Anaheim and Yorba Linda Libraries in preparing for the new system. It was a huge project that was implemented with amazing few serious glitches. We are very fortunate to have access to such a system for less than \$30,000 per year.

Circulation – The Library experienced a 13% growth in circulation this year, a significant turnaround. The rebuilding of the collection is probably a significant factor.

Planning for Digitization projects – The staff has been working with the Library's computer consultant to develop a digitization project for the Placentia History Room. This will enable storage and distribution of printed materials, maps and photography. The goal is to apply for a grant by November 2002, using a professional grant writer.

PLACENTIA HISTORY ROOM

Grand Opening – This was coordinated with the City's 75th Anniversary Celebration in December.

Open House – This was held in June and was co-sponsored by the City's Historical Committee.

Installing Pictures – Prior to the Grand Opening I installed the collection of prints, paintings and photographs in the Placentia History Room.

COMMUNITY ORGANIZATIONS

Chamber of Commerce – Staff attends most Chamber Breakfasts and Mixers. The Library hosted a mixer in April, funded by the Friends, and the Library Director presented the Chamber Breakfast Program in April.

Rotary – Continues to be an active supporter of Library programs and services. The Library received \$1,000 for its Literacy tutor training materials and \$350 for the Author's Luncheon. I am the President-Elect this year.

Placentia Round Table Women's Club – Continues to be an active supporter of Library programs and services. I am on the Board of Directors this year.

Placentia Presbyterian Church Soup Kitchen – I participate in the Soup Kitchen the third Thursday of each month. Several staff members have substituted for me when I could not attend.

PLACENTIA CIVIC CENTER AUTHORITY

The Library was actively involved with the Civic Center remodeling project. I attended Progress Meetings and kept track of the various deadlines and special needs. Library staff was seriously disrupted by the length of the project and working with inconvenienced clients.

PROFESSIONAL ORGANIZATIONS

Santiago Library System – I attended the quarterly meetings of the Administrative Council and staff attended various committee meetings and workshops.

Arroyo Seco Library System (Region IV, Library of California) – I attended several of the quarterly membership meetings and found them to be a total waste of time. In my opinion this new State project is really floundering and I am very concerned that the Library of California Board is pushing to set a date to sunset the existing public library systems (like SLS) and replace them with the Library of California.

Public Library Association/American Library Association – Other than attending the biennial conference for the Public Library Association I have not been active with any committees or activities of PLA or ALA since my arrival in Placentia.

California Special Districts Association – My main activity this year was to attend the annual conference in Sacramento and to participate in a focus group in Irvine in June.

Planned Giving Round Table – During the year I attended five of the breakfast meetings and seminars. This group keeps me updated on current issues in planned giving so that I may effectively advise the Foundation Board on this issue.

Association of Professional Fund Raisers – This year I attended the Annual Conference at UC Irvine but none of the other meetings.

LEGISLATIVE

Developing relationship with Assembly Member Daucher and Senator Margett

Keeping up with CSDA and CLA lobbyist activities through e-mail

GOALS FOR FISCAL YEAR 2002-2003

Office digitalization project – Relieve overcrowding of storage areas

Get Reference Supervisor through MLS program

Re-establish Saturday service

Formalizing internal audit procedures

Improved exhibit coordination

Updating LAN hardware

Planning for painting and recarpeting public service areas

Management assistance with the Foundation

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Determination of a Memorial for Kimberly Hunsaker, MOM's Club of South Placentia, who helped design and paint the mural in the Story Hour Room last fall
DATE: July 24, 2002

BACKGROUND:

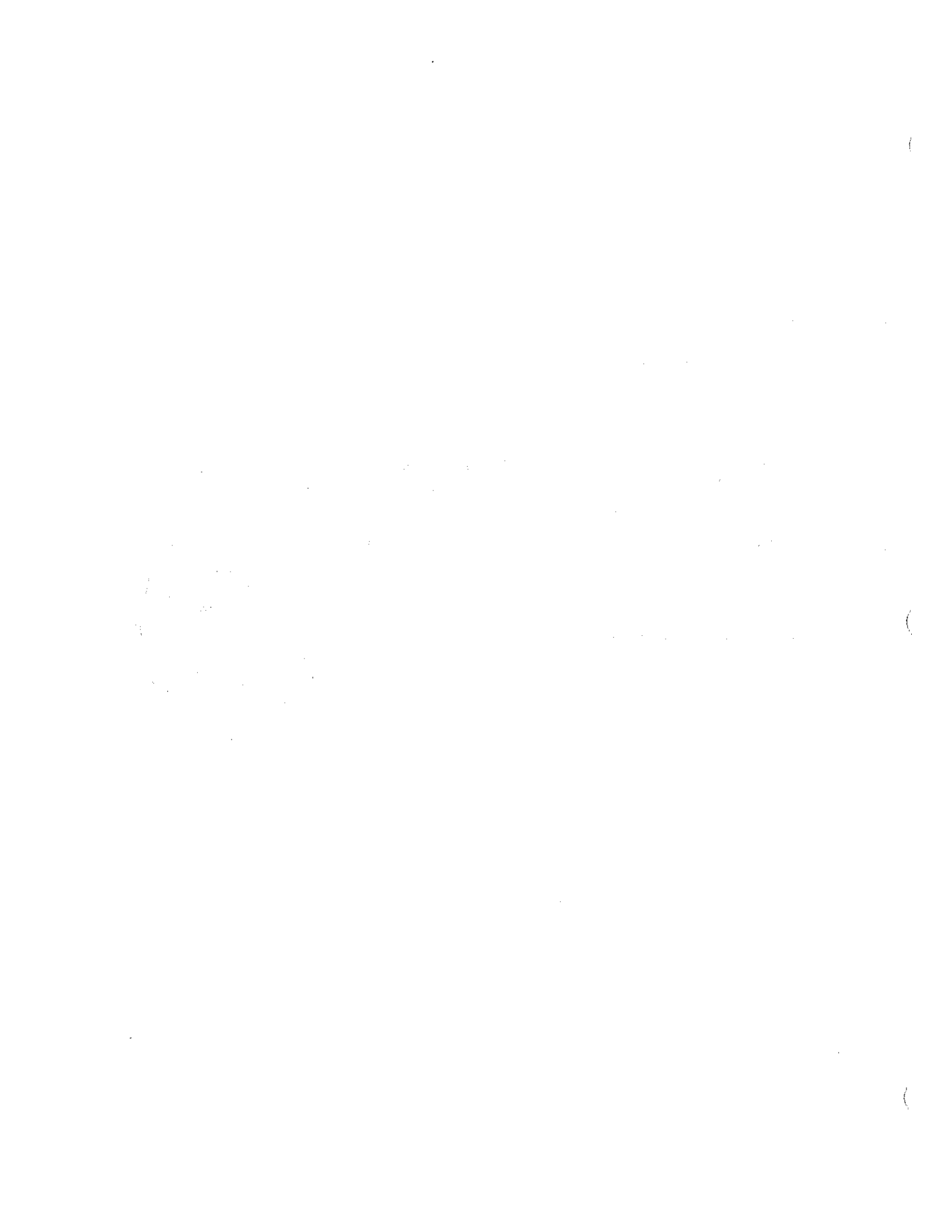
At its meeting on June 19, 2002 the Library Board of Trustees requested an Agenda Item to discuss a memorial for Kimberly Hunsaker, member of the MOM's Club of South Placentia who participated in the design and painting of the Library's Story Hour Room Mural last fall.

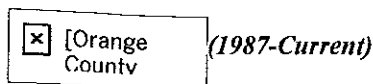
Information about the death of Mr. and Mrs. Hunsaker is Attachment A.

RECOMMENDATION:

Action to be determined by the Library Board of Trustees.

*Wood / Beam
Plaque to Honor
Kimberly + Thom Hunsaker
~~...~~*





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The Orange County Register

May 30, 2002

Placentia couple slain in Northern California // Police - Friend's estranged husband is accused of killing them during a domestic dispute.

Author: JEFF COLLINS

Edition: 1
Section: Local
Page: Staff

Estimated printed pages: 2

Article Text:

A Placentia couple were slain at a friend's Northern California home, apparently caught in another couple's domestic dispute, El Dorado County officials confirmed Wednesday.

Officials identified the slain pair as Thomas Richard **Hunsaker**, 39, a tile contractor and the leader of a German folk-dance group in Anaheim, and Kimberly Ann **Hunsaker**, 31, his wife and a member of a Placentia mothers network.

The shooting occurred about 4:30 a.m. Monday in Camino, a rural El Dorado County community of about 1,500 residents about 40 miles west of Sacramento.

The Hunsakers died from multiple gunshot wounds after their friend's estranged husband broke into her three-story home, officials said. The couple were fatally shot with an assault-style semiautomatic pistol.

El Dorado County sheriff's Lt. Kevin House said Michael Edwin Hull, 48, believed the Hunsakers were interfering with his marriage. Hull was to have been arraigned Wednesday on two counts of murder, House said.

News of the slayings spread throughout north Orange County after officials released the Hunsakers' names.

"They were dear, dear friends," said Cathy Leschke, 43, of Yorba Linda, a fellow member of the Bavarian Schuhplattler Folk Dancers. "Thomas would take care of anybody."

Thomas **Hunsaker**, a Southern California native, was the group's leader for about four years, friends said. His wife headed the women's dance group. The group, dressed in Bavarian "tracht" costumes, performed regularly at the Phoenix Club in Anaheim and at German dance conventions throughout the United States.

The group also performed in Singapore two years ago, Leschke said. "They were very much into German culture," she said.

The couple leave a 3 1/2-year-old daughter, Kathe, and Thomas **Hunsaker's** 10-year-old son, Hans, of Sacramento, from a previous marriage.

Kimberly **Hunsaker** was a member of the Placentia Mother's Club, and some of the club's members gathered at a friend's house Wednesday morning to grieve, said chapter President Amy Lebedev.

"She was one of our closest friends," Lebedev said, noting that **Hunsaker** was about to join the club's board and had organized children's craft activities at parks.

Friends said Thomas **Hunsaker** was visiting a high school friend for the weekend, doing tile work at her house and attending a graduation party for one of her children.

Friends said Hull was angry with the Hunsakers because they had been supporting his wife's efforts to leave him.

House said Hull has been under a restraining order and had a history of domestic violence. He and his wife were separated, House said.

Shortly before 4:30 a.m. Monday, House said, Hull cut the home's phone line and smashed a plate-glass window with a sledgehammer.

He confronted his wife, who was sleeping in a loft on the third floor. Then he entered the Hunsakers' room and accused them of interfering with his marriage, House said. Then they were shot.

Hull's wife ran out of the house and dialed 911 on a cell phone.

House said Hull called 911 on his own cell phone and told dispatchers he had just shot and killed two people and would wait for officers to pick him up. He surrendered and was booked into El Dorado County Jail without bail, House said.

Contact Collins at (714) 796-7734 or jcollins@ocregister.com

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The Orange County Register

May 31, 2002

Suspect in slayings eligible for death penalty

Author: NANCY LUNA

Edition: 1
Section: Local
Page: Staff

Estimated printed pages: 1

Article Text:

A man accused of killing a Placentia couple in Northern California this week is eligible for the death penalty, officials said Thursday.

Thomas **Hunsaker**, 39, and his wife, Kimberly, 31, were shot early Monday while visiting a family friend in Camino, a rural town about 40 miles east of Sacramento.

Michael Edwin Hull, 48, was arrested in connection with the slayings. He faces two counts of murder with special circumstances, making him eligible for the death penalty or life imprisonment, said El Dorado County District Attorney Gary Lacy.

Lacy said his office has not determined whether it will seek the death penalty.

Hull, who police say believed the Hunsakers were interfering with his marriage, is suspected of breaking into his wife's house at 4:30 a.m. Monday. The Hunsakers, who were sleeping in one of the bedrooms, were shot several times, police said.

Hull was under a restraining order to stay away from his estranged wife, Cynthia. After the shooting, Hull called 911 and told dispatchers he had shot and killed two people, police said.

Hull will be arraigned Wednesday. He also faces charges of burglary, making terrorist threats against his wife and a felony charge of severing phone lines in his wife's house.

He is being held without bail in El Dorado County Jail.

Register staff writer Jeff Collins contributed to this report.

Contact Luna at (714) 796-6756 or nluna@ocregister.com

The Orange County Register

June 2, 2002

ORANGE COUNTY DEATHS

Edition: 1
Section: Local
Page: Obit

Estimated printed pages: 3

Article Text:

Parker A. Cason, 70, of Anaheim died May 27, 2002, of a stroke. Services: 1 p.m. June 9, Villa Park City Hall. Arrangements by Nautilus Society, Sun City.

Wife, Eliza; daughter, Janvie; son, Allan.

Consuelo A. Cervantes, 76, of Anaheim, a homemaker, died May 29, 2002, of natural causes. Visitation: 5-7 p.m. Monday, with vigil 7-8 p.m., and services at 2 p.m. Tuesday, Rose Hill Mortuary, Anaheim.

Brother, Ramon; sister, Mary; daughters, Mary, Lucy, Alice, Rita; 10 grandchildren; 10 great-grandchildren.

Manuel Diaz, 32, of Loma Linda, formerly of Garden Grove, died May 29, 2002, of epilepsy. Visitation: 3-8 p.m. today, with vigil at 6 p.m. Rose Hills Mortuary, Garden Grove. Services: 9:30 a.m. Monday, St. Justin Martyr Church, Anaheim.

Parents, Benjamin and Aurora Diaz; brothers, Benjamin Jr., Ray, Mario; sisters, Cecilia, Maribel.

Hazel T. Hague, 80, of Garden Grove, a secretary, died May 28, 2002, of pneumonia. Vigil: 1 p.m. Friday, with services at 2:15 p.m., Westminster Memorial Park.

Husband, Claude; daughters, Pat Broeske, Sheryl Mather, Sandra Hague; two grandchildren; two great-grandchildren.

Kimberly Ann **Hunsaker**, 31, of Placentia, a homemaker, died May 27, 2002. Vigil: 7:30 p.m. Monday, O'Connor Laguna Hills Mortuary. Services: 10:30 a.m. Tuesday, St. Kilian Catholic Church, Mission Viejo.

Daughter, Kaethe; stepson, Hans; mother and stepfather, Nina and Ralph Hall.

Thomas R. **Hunsaker**, 39, of Placentia, a contractor, died May 27, 2002. Vigil: 7:30 p.m. Monday,

O'Connor Laguna Hills Mortuary. Services: 10:30 a.m. Tuesday, St. Kilian Catholic Church, Mission Viejo.

Daughter, Kaethe; son, Hans; mother, Nancy; sister, Kathy Rosenberger; brothers, Chris, Bruce.

Elizabeth Keene, 77, of Irvine, a homemaker, died May 28, 2002, of cancer. Services: 9 a.m. Tuesday, St. Thomas More Church, Irvine. Arrangements by McCormick & Son Mortuary, Laguna Hills.

Sons, Patrick, Timothy, Matt, Andrew; five grandchildren.

James Albert Lee, 68, of Seal Beach, a steam fitter, died May 30, 2002, of cancer. No services. Arrangements by McAulay & Wallace Mortuary, Fullerton.

Daughters, Dana Donegan, Krista Silva; sons, Brent, Kevin; mother, Univeigh; brother, Edgar; six grandchildren.

Maria Concepcion Lopez, 67, of Santa Ana, a homemaker, died May 31, 2002, of causes yet to be determined. Vigil: 7 p.m. today, Saddleback Chapel, Tustin. Services: 9:30 a.m. Monday, St. Anne Church, Santa Ana.

Husband, Ralph; sons, Salvador, Hector and Juvenal Chavez; daughters, Maria Tapia, Manuela Ruvalcaba; four brothers; three sisters; 16 grandchildren.

Concepcion Bustos Martinez, 93, of Altamonte Springs, Fla., formerly of Tustin, died May 30, 2002, of natural causes. Services: 10 a.m. today, Saddleback Chapel, Tustin.

Sons, Carlos, Fabio; daughter, Luz; 12 grandchildren.

Marilyn Hellen McKeehan, 76, Santa Ana, a parole agent, died May 30, 2002, of a stroke. Services: 11 a.m. Tuesday, Saddleback Chapel, Tustin.

Sons, Craig, Brent.

JoAnn Mortensen, 75, of La Habra, a nurse's aide, died May 30, 2002, of cancer. Visitation: 5-9 p.m. Monday, with services at 3 p.m. Tuesday, Memory Garden Memorial Park & Mortuary, Brea.

Husband, Donald; daughter, Sharon Bateman; son, Robert; brother, Richard Woods; sister, Lavonna; two grandchildren; four great-grandchildren.


Frances Ray, 83, of Coto de Caza, a homemaker, died May 30, 2002, of cancer. Private services. Arrangements by McCormick & Son Mortuary, Laguna Hills.

Daughter, Roberta Moody; sons, Michael Di Napoli, Kenneth Ring; sister, Ann Teed; five grandchildren.

Howard Joseph "Joe" Tingler III, 52, of Santa Ana died May 25, 2002, of Huntington's chorea. Services: 1:45 p.m. Monday, Riverside National Cemetery. Arrangements by Accu-Care Cremation Center, Fullerton.

Daughters, Jennifer, Joline; son, Jason; sister, Mary.

Agenda Item 31

TO: Elizabeth Minter, Library Director
 FROM: Jim Roberts, Public Services Manager 
 DATE: July 9, 2002
 SUBJECT: **Program Committee Report for the month of June.**

DEPARTMENT	NUMBER OF PROGRAMS	NUMBER OF ATTENDEES
<i>ADULT SERVICES</i>	0	00
<u>TYD Total</u>	2	134
 <i>CHILDREN'S SERVICES</i>		
Wed. PM Story Times	0	0
Thurs. AM Story Times	0	0
3-4 year-old music times	4	159
5-6 year-old music times	4	97
Lapsits	0	0
Class tours	1	25
Comm Center Storytimes	2	13
Head Start Storytimes	7	140
Summer Reading Program (SRP)	1	651
Way Out Wednesdays	2	364
College Prep Seminar	1	17
TOTAL FOR June	22	<u>1,466</u>
YTD TOTAL	466	<u>12,287</u>

<i>LITERACY SERVICES</i>	<i>June 2001-02 FY 2001-02 YTD</i>	
Total Tutors	139	228
Total Students	211	331
Total Hours	1,026	13,985

For more detailed literacy statistics, see Agenda Item 45, pages 2 of 3 and 3 of 3..

TO: Elizabeth Minter, Library Director
FROM: Cyrise Smith, Children's Librarian *CS*
DATE: July 17, 2002
SUBJECT: **June activities in the Children's Department**

Programming – There were no storytimes in June. The storytime schedule will resume in July. Musictimes continued through June. There were eight Musictimes with 153 children and 103 adults participating, making for a total attendance of 256.

Summer Reading Program – The Summer Reading Program is well under way. As of June 30th, 651 children had registered for the Summer Reading Program (up approximately 25% from this time last year). By the end of June we were finishing the 2nd week of the program. There is a team of 18 teen volunteers to man the prize booth and re-shelve and clean books as time permits.

Way Out Wednesdays – There were two Way Out Wednesday shows in June, with a total of 364 kids and adults attending (up approximately 20% from this time last year). Harry, the mountain musher brought his furry friend Zach along for a talk about dog sledding, and John Abrams presented the Magic Show of Doom.


Community Outreach – Storytimes at the community centers and the Head Start school were completed in June. There were 2 community center storytimes with 13 children attending and one Head Start visit with 7 performances and 140 children attending.

School Visits – School visits have continued. One class visited during June. A total of 25 children participated in these visits.

Young Adult Programming – Our first ever College Preparation Seminar was held in June. Twelve teens and five adults attended. Representatives from UC Irvine, Cal State Fullerton and Fullerton College were present to talk to attendees about getting ready for college. The program was well received. It was funded through a CSL/LSTA grant.



TO: Elizabeth Minter, Library Director

FROM: Jim Roberts, Public Services Manager 

DATE: July 9, 2002

SUBJECT: Placentia Library Literacy Services (PLLS) Activities Report for the month of June.

Tutor Training. The Literacy Coordinator conducted two tutor training workshops during June and eleven tutors were trained, eight adults and three teens. All new tutors are matched and tutoring in the Library. The next tutor training is scheduled for July 7, 2002.

Families for Literacy (FFL) Program Status. We now have twenty-two families enrolled in the FFL component.

Rotary Reading Assistance Program (RRAP) Put on Hold. RRAP, a partnership with the Placentia and Yorba Linda Rotary Clubs, the Placentia/Yorba Linda Unified School District (PYLUSD), and the Library, ended for this school year in June. RRAP will take a summer break and return in September 2002.

Reach Out and Read Partnership Continues. In June, Placentia Library Literacy Services continued its partnership with St. Judes Medical Center and the Reach Out and Read Program, a pediatric-based literacy program. We want to continue to especially recognize two of our volunteers, Diane Martlaro and Petey Peterson, who go to the Whitten Center in Placentia on Monday mornings and read to children while they are waiting to see the St. Judes pediatric staff.

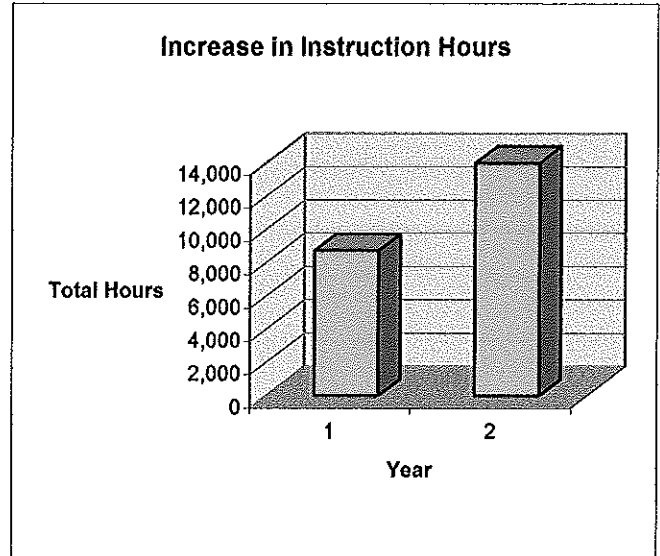
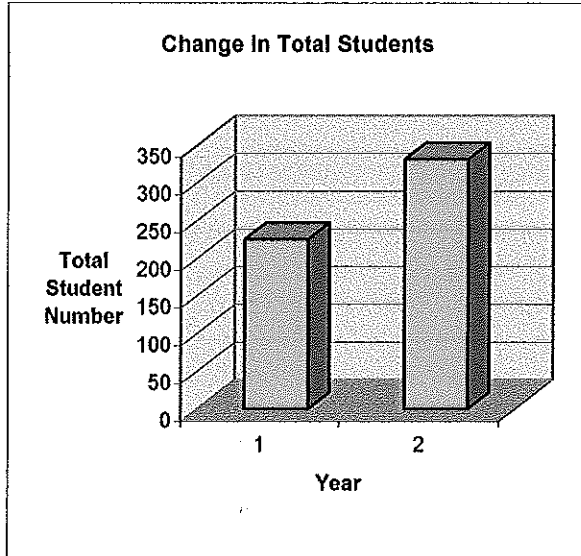
English Language and Literacy Intensive (ELLI) Program Update. The ELLI Program successfully concluded its first year, having served over 200 K-6 grade school children as well as more than 20 adults. Folklorico dancers from Ruby Drive, all participants in the ELLI Program, performed at the Placentia Library on June 4. In addition to the regular tutoring schedule, on June 13, ELLI Staff participated in a day at the park at Kraemer Park with the Ruby Drive kindergarten extended day program. The ELLI Program will continue to offer tutors for a limited number of K-6 grade students and their parents through the summer.

Literacy statistics. See Agenda Item 33, Page 2 of 3 and Page 3 of 3.

Placenta Library Literacy Services

Report of Growth and Progress

	June 2000-2001	June 2001-2002	YTD 2000-2001	YTD 2001-2002
Tutors				
Adult	93	86	115	133
Teen	32	53	54	95
Hours Instruction	1,280	1,026	8,709	13,985
Other Volunteer Hours	48	48	500	488
Total Hours	1,328	1,074	9,209	14,473
Training Workshops				
Workshops Held	2	2	23	23
Tutors Trained	5	11	116	120
Students				
With Adult Tutors	120	127	131	197
With Teen Tutors	32	79	73	104
In Groups	15	5	21	32
Total Active Students	167	211	225	331
Families for Literacy				
Family Students	8	22	14	26
Family Tutors	8	10	14	12
Hours of Instruction	64	68	347	568
ELLI Program				
Adult Students	NA	6	NA	24
Tutors for Adult Students	NA	3	NA	5
Hours of Instruction	NA	28	NA	504
K-6th Grade Students	NA	61	NA	197
Tutors for K-6th Grade	NA	7	NA	15
Hours of Instruction	NA	217	NA	4,029
Total Tutors	125	139	169	228
Total Students	167	211	225	331
Total Instruction Hours	1,280	1,074	8,709	13,985



TO: Elizabeth Minter, Library Director

FROM: Frank Frizell, Webmaster *FF*

DATE: July 24, 2002

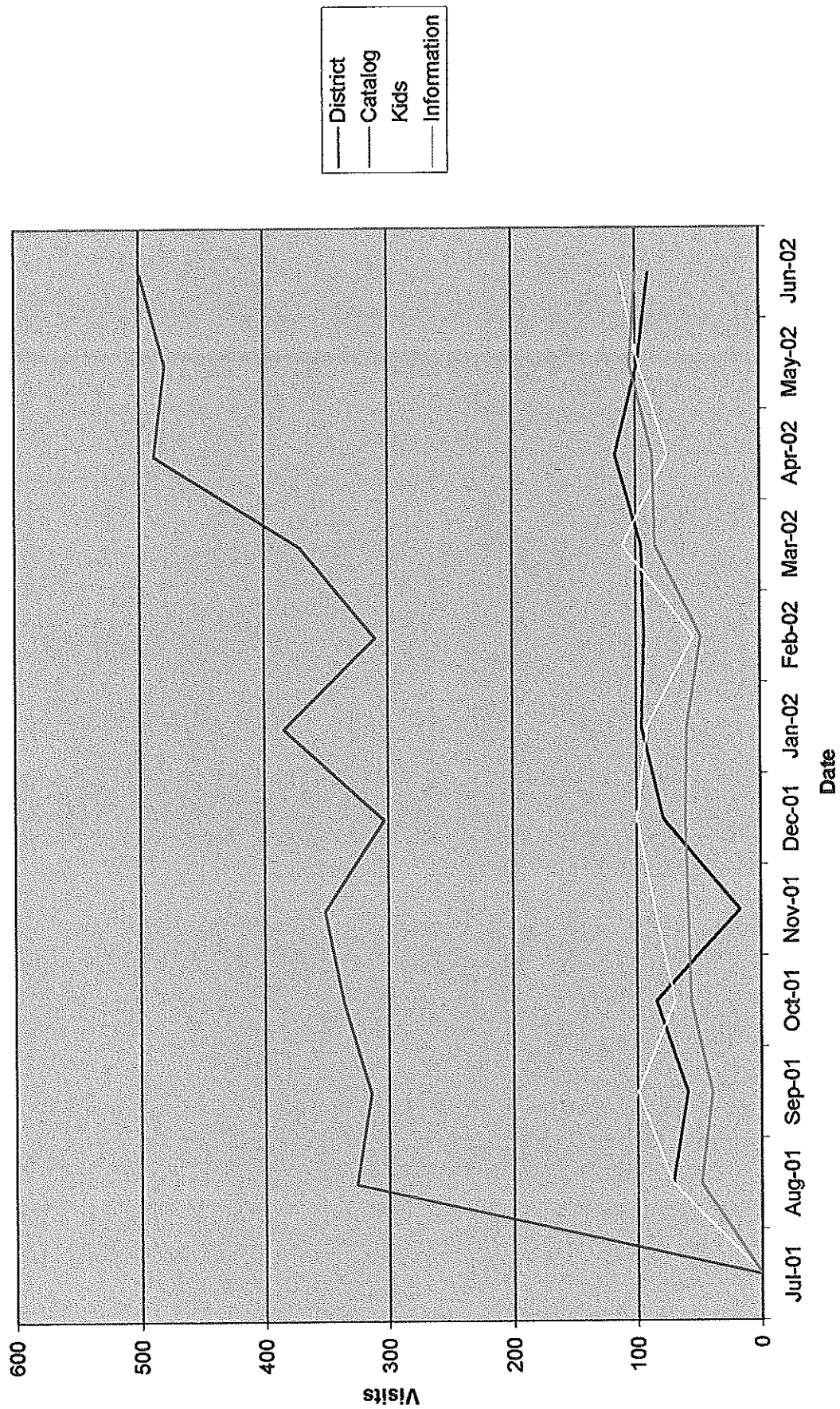
SUBJECT: Placentia Library Web Site Development Report for the month of June.

This report covers the period from June 1 to June 30 for the year 2002. There were 1,337 visits to the website this month with a daily average of 45 visits per day. The June board agenda page got 2 visits and the April meeting minutes page got 4 visits. The Summer Reading Program page got 22 visits and the Storytime page got 32 visits. The monthly trend points to an increase in usage over the preceding year for most of the pages. The pages most often requested are: Catalog, Passports, Information, and the District page. The request breakdown by page is as follows:

Pages Visited	1-Jul	1-Aug	1-Sep	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun	Total
District	0	72	60	85	17	79	96	94	96	117	99	90	905
Catalog	0	326	314	336	351	303	384	310	371	488	479	499	4,161
Kids	0	72	100	70	86	100	92	54	111	75	98	113	971
Information	0	49	40	57	59	61	60	48	85	87	105	100	751
Borrowers	0	65	60	69	80	50	62	75	70	108	84	98	821
Literacy	0	58	54	62	73	64	61	64	65	69	57	48	675
Passports	0	87	96	90	102	103	120	106	123	145	88	145	1,205
Foundation	0	36	57	105	87	108	85	84	95	78	68	64	867
Friends	0	67	60	62	62	34	74	66	89	82	76	55	727
History Room	0	53	40	53	54	72	45	48	59	68	47	48	587
Links	0	47	47	65	56	54	75	60	84	99	78	77	742
Hours	0	69	73	93	88	77	97	80	14	0	0	0	591
Total Views	0	1,001	1,001	1,147	1,115	1,105	1,251	1,089	1,262	1,416	1,279	1,337	13,003

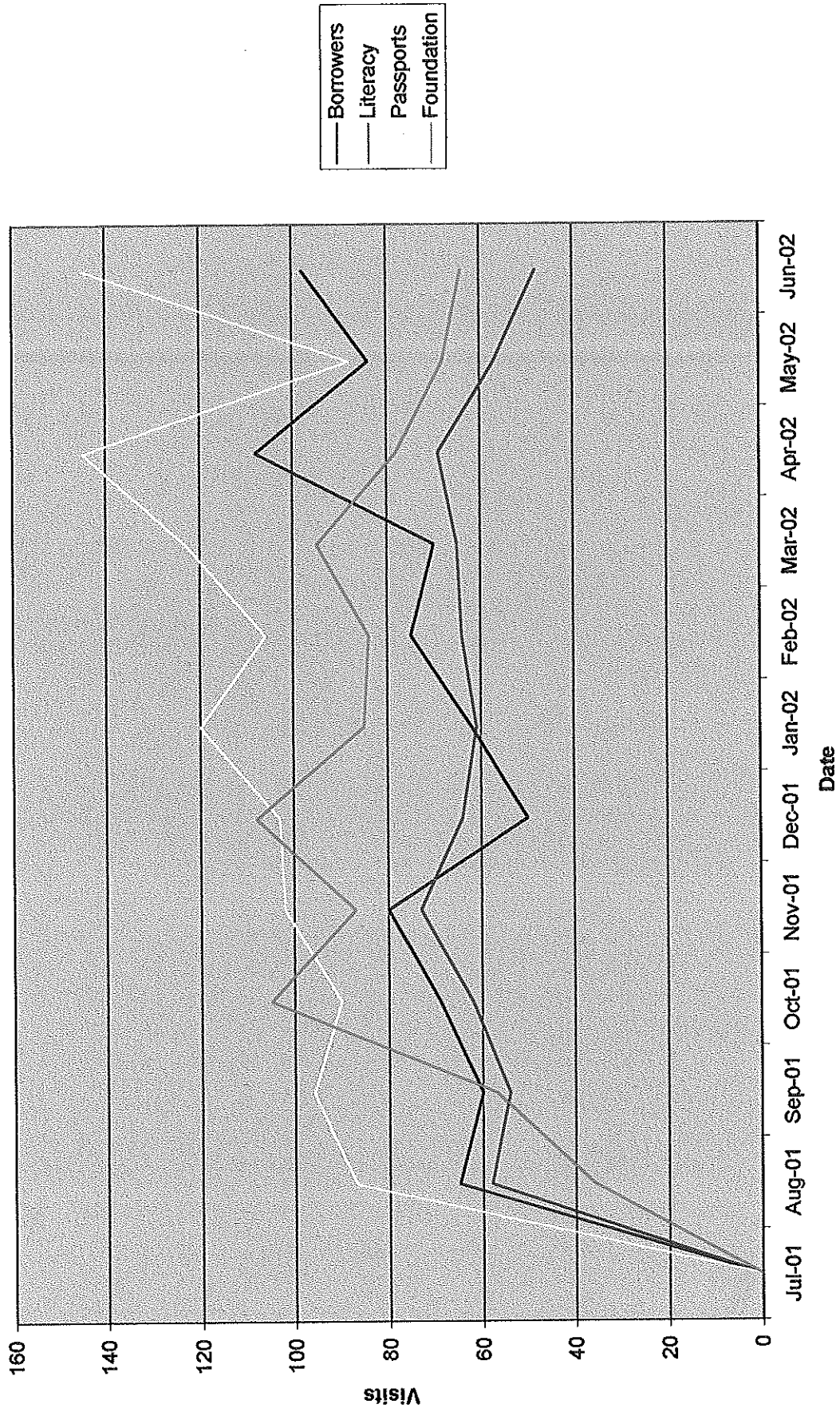


Website Usage



— District
— Catalog
— Kids
— Information

Website Usage



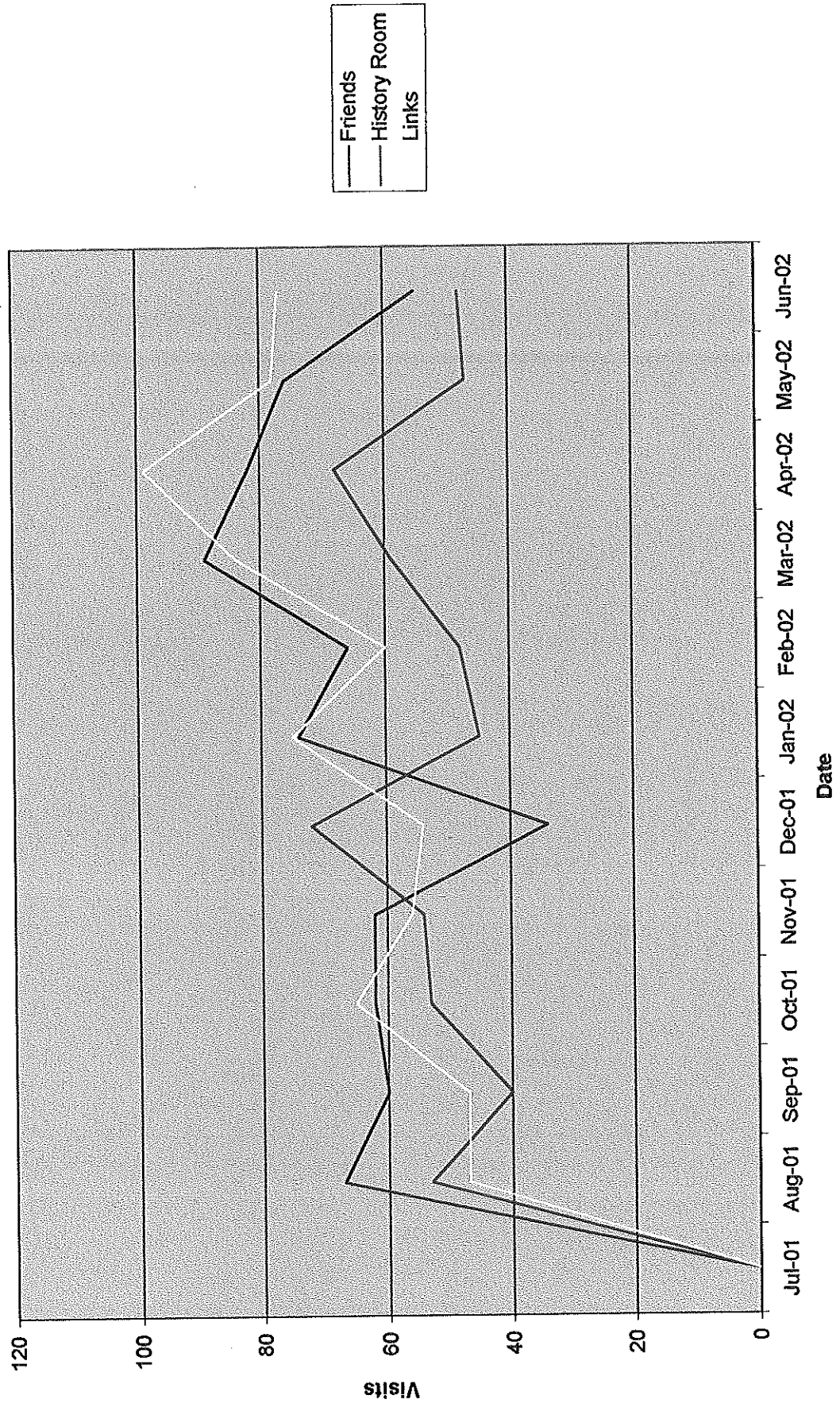
Chart

DATE 1970-01 1970-02 1970-03 1970-04 1970-05 1970-06 1970-07 1970-08 1970-09 1970-10 1970-11 1970-12



1970-01-01

Website Usage



— Friends
- - History Room
... Links

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TO: Elizabeth Minter, Library Director
FROM: Jillian Rakos, Volunteer Coordinator
DATE: July 24, 2002
SUBJECT: **Publicity materials produced for June 2002**

Information on the Placentia Library cable channel #53:

1. Welcome to Placentia Library, address, website & telephone number.
2. Library Hours
3. Library Board of Trustees
4. Apply for your passport at Placentia Library
5. Literacy Services logo
6. Literacy Program asking for volunteers
7. Friends of Placentia Library Bookstore offering great bargains
8. Special Back Room Book Sale Every 2nd Sunday, Hours and Dates
9. Passport Hours
10. Library closed Independence Day, Thursday, July 4, 2002.
11. "Way Out Wednesdays"
12. Parenting Class
13. 2002 Summer Reading Program
14. "Got Homework?"
15. Silent Auction Returns

Newspaper articles published:

1. Council Oks city budget.
2. The Placentia Library welcomes two new volunteers.
3. Volunteers needed to help at library.
4. Library local history collection expands.
5. Literacy tutor training, 3 articles.
6. Classes provide tips, parenting advice, 3 articles.
7. Check Us Out: "Wrapped Up in Reading" at the library.
8. Open house set for local History Room, 2 articles.
9. Placentia Book sale.
10. Cuts in store for O.C. needy.
11. Placentia giving life: Host for blood drive.
12. Up on Reading: One book, One city.
13. Lapsit and story times calendar.
14. County hopes to catch trends.

Flyers and Notices:

1. Foundation thank you cards, Library bookmarks, and ID cards are sent out.
2. Friends membership thank you letters are sent out with membership cards.
3. Second Sunday Booksale bookmarks.

4. Library Closed for Labor Day flyers.
5. Silent Auction bookmarks.
6. Staff Appreciation Party invitations sent out.

Pacific
Chippings
Santana, CA #1 92714
P.O. Box 1178

Agenda Item 35
Page 3 of 11
**Council
OKs city
budget**

332
By Patrick Vuong
Placentia News-Times

BUDGET

FROM 1

the Chamber of Commerce and funding for community programs.

About 10 Chamber of Commerce members asked the council to maintain its current \$25,000 contract with the group, despite a proposed budget cut of at least \$5,000 in its allotment for 2002-03.

Council members Judy Dickinson and Norman Eckenrode said the trim should not exceed \$5,000, while members Constance Underhill and Scott Brady called for a larger cut.

Brady favored a \$10,000 cut, saying the city's revenue is shrinking while expenses are growing.

"We're looking at a budget that can be slim in six months," Brady said, "and at that point we could have zeros across the board (for all programs). We need to cut now to prevent that.

Brady's budget motion that included a \$15,000 chamber contract was defeated.

In a compromise, Mayor Chris Lowe proposed transferring \$5,000 from the city staff uniforms fund to the Chamber of Commerce contract. Under

Lowe's revised motion, the budget was approved, with a \$20,000 chamber allotment and money remaining static for such groups as the Community Concert Band and Placita Santa Fe Merchants.

Brady was the lone standout in the vote.

Although chamber members hoped to maintain the same amount of money, incoming President Glenn Miller said he is happy with the outcome.

The council also unanimously approved the Redevelopment Agency's \$1.5 million budget for 2002-03. That's an approximate decrease of \$200,000 compared to last year.

IN OTHER NEWS

The City Council unanimously approved spending \$116,000 in state grant dollars for the police force.

The law enforcement fund was issued to the city last year by the state, but a portion of the money was never spent. If the city does not use the remaining \$116,000 by the end of the month, it must return the grant.

Police Chief Russ Rice said the fund will pay for new technology, including portable 800 MHz radios, silencers and scopes for weapons and surveillance gear.

After a brief disagreement Tuesday afternoon, the Council approved Placentia's \$25.1 million budget for 2002-03 by a 4-1 vote at a special meeting in City Hall.

Councilman Scott Brady voted against the financial plan, saying he wanted to see more cuts to community support programs.

The fiscal year's plan is about \$400,000 less than the \$25.5 million budget in 2001. But city officials said the decrease will not affect services.

"We tried to be very conservative and yet provide all services to the community," City Administrator Bob D'Amato said.

"There is no significant change to any service level," Finance Director Steve Brisco agreed.

Brisco added the drop was because of the nation's struggling economy and the state's \$23.6 billion deficit, but changes in Placentia are substantial.

"There's nothing too exciting about the budget," Brisco said. "It's pretty much the same as last year's budget."

Brisco, D'Amato and the staffs crafted the balanced budget approved this week with an eye to the future and the state's deficit.

"It's a work in progress," D'Amato said. "We look at the budget each week and month to see what's going on in Sacramento."

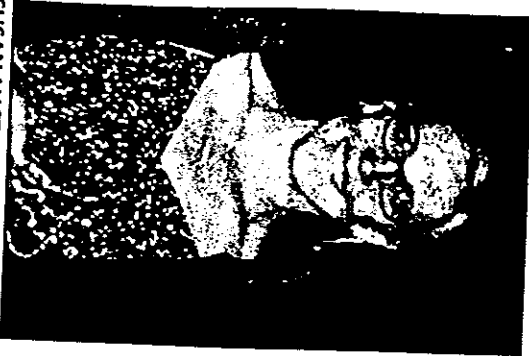
"We anticipated the fees that the state might take away, like vehicle license fees. We monitor the state every day."

Initially Tuesday, the council members split 3-2, differing on how much money to devote to its advertising contract with

pacific clippings
post office box 11789
santa ana, calif. 92711

Placentia News
Weekly JUN 27 2002

▶ Placentia resident Amy Elizabeth Klein recently graduated from Lewis & Clark College with a bachelor of arts



SUSAN LUCE

degree, majoring in English. The college in Portland, Ore., was founded in 1867 and is known for its liberal arts and science departments.

▶ Former Placentia resident Susan Luce, drama teacher at Brea Olinda High School, received the campus' Teacher of the Year honor for her contributions in and out of school.

The 12-year Brea Olinda teacher will expand her drama program by creating a senior drama class that students may enroll in and receive English credits.

▶ Two recent high school graduates have been named presi-

dent's scholars at California State University, Fullerton.

Jacyn Francis of Valencia High School and Kira Lindwall of Esperanza High School are among 26 incoming CSUF students this fall accorded the prestigious honor. They will receive full scholarships, laptop computers, \$750 to cover textbook costs, free parking permits and priority consideration for registration and on-campus housing.

The scholarship is awarded based on superior academics and extracurricular achievement in high school.

▶ A 41-year tradition continued earlier this month with the 2002 Valencia High School Grad Nite, organized by a committee headed by parent Alan Sheldon.

Dozens of volunteer parents on the committee aimed to provide a safe and sober environment for the graduating seniors. They raised almost \$20,000 through rummage sales and other fund-raising events to pay for the bash.

The parents decorated the school's gym to create a tropical paradise, complete with a half-size replica of the airplane from the movie "Six Days, Seven Nights."

▶ Kaycee Stack, chairwoman for the 2002 El Dorado High School Grad Nite Committee, has declared the campus all-night party a big success, thanks to lots of community support.

The parent committee would like to thank the 75-plus busi-

nesses and organizations for their donations.

Stack spotlighted the following for being the biggest contributors: Unocal Hartley Center, American Suzuki Motor

Corp., the cities of Placentia and Yorba Linda, Nancy W. Schmoldt CPA, Straub and the El Dorado parents who donated goods and services.

▶ The Placentia Library re-

cently welcomed two new volunteers: Mary Mof and Gerry Sandoval. They will join more than a dozen volunteers who help stock, organize and shelve books and other materials.

pacific clippings

post office box 11789
santa ana, calif. 92711

Placentia News
Weekly JUN 27 2002

TUESDAY 3/31

Literacy Tutor Training sessions are held at 6 p.m. at the Placentia Library, 411 E. Chapman Ave. Call (714) 528-1906.

Yorba Linda-Placentia Toastmasters Club meets at 6:45 p.m. at Thengvall House at 5320 Richfield Road in Yorba Linda. Call (714) 524-9378.

City Council meets at 7:30 p.m. in the City Hall Council Chambers, 401 E. Chapman Ave.

Wood Carvers meets at 7 p.m. at the Senior Center, 134 Bradford St. Call (714) 986-2332.

Huggin' Hearts Square Dance Club meets for lessons from 7:30 to 10 p.m. at Backs Community Building, 201 N. Bradford Ave. \$2 per class, \$37 for 17 classes. Call (714) 777-5639.

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Placentia News
Weekly JUN 20 2002

Volunteers needed to help at library

The Placentia Library is seeking volunteers who can spare a few hours once a week.

They would assist in the History Room, organizing materials; in the Friends Book Store, helping customers; in the Friends Sorting Room, pricing and stocking books; for the Literacy Program, teaching people to read; and in the main library, to shelve, mend or process books.

Call Jillian Rakos at (714) 582-1925, Ext. 201.

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Placentia News
Weekly JUN 20 2002

Library local history collection expands

The Placentia Library's History Room recently received several new donations.

Among the donations are 31 scrapbooks from the Placentia Round Table Women's Club, a city's schools study and maps dating back several years.

The special collection is open to the public from 6 to 9 p.m. Mondays and Wednesdays.

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Placentia News
Weekly

JUN 13 2002

TUESDAY 332

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Placentia News
Weekly

JUN 13 2002

Classes provide tips, parenting advice

Need help with your children? The Placentia Library is offering a series of parenting classes from 7 to 8:30 p.m. Mondays in certain months this year.

The final class is on "Time Out" and meets Aug. 12.

The library is at 411 E. Chapman Ave.

Information: (714) 528-1906.

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Laguna Coastline
Weekly

JUN 14 2002

HOW I READ IT

Why we write this column

332

By Doug Bowler
For the Coastline Pilot

The public library system is one of the truly positive contributors to a civilized society.

It is the original commercial-free world wide information system for collecting, categorizing and storing information for teaching, learning and promoting the art of the written word.

In our democracy, it provides uncensored divergent political, philosophical and religious ideas, both accepted and disputed by various persuasions of thought in a centralized academic environment for discussion and analysis. Its vast resources are free to all people regardless of education, cultural or economic status.

Our librarian, Marianna Hoff, will continue to inform our community of the many interesting, informative and educational activities your library offers for all ages (which the Web will never match): She will also add her own unique and humorous observations of the world in general, Laguna in particular and any other topic she may find interesting or relevant to the joys of life.

My contribution will be to explore and report on some of the amazing resources and benefits of this magnificent institution of ours from a layman's perspective. I will also share with you a summary and recommendations of novels I checked out and truly enjoyed. I will not bore you with books that I returned prematurely, in that I'm certainly not quali-

fied to criticize another's work.

Every other week, we hope you learn a little something from our column you did not know before, and take advantage of the many benefits and activities this community treasure has to offer all of us.

Agenda Item 35

Page 6 of 10

CHECK US OUT

'Wrapped Up in Reading' at the library

By Marianna Hoff
For the Coastline Pilot

This summer a young visitor to our children's department would be forgiven for thinking he or she had been magically transported to ancient Egypt.

Brimming bulletin boards or colorful Egyptian scenes, including two imposing, floor-to ceiling columns, greet the eye, as do shelves and troughs full of exciting books.

We want to encourage "book raiders" this summer!

"Wrapped up in Reading," the theme of this year's summer reading program, is open to children of all ages and young adults too.

Beginning June 24 and ending Aug. 17, children are encouraged to read for pleasure and earn a new, free paperback book to keep for up to 20 hours. Children can participate in the program in one of three ways: "Read to Me" is for children to whom books are read; the "Read on my own" is

for young people entering sixth grade and under. The "Young Adult" program is for young people entering grades six-12. It's been proven in many studies that children who read for fun during the summer maintain their reading skills and are more likely to be successful when they return to school.

It's not too early to mark your calendars for "Tomb Raider" Tuesday Evening Program starting June 25. The series of programs for the entire family will feature Egyptian magic, a ventriloquist and exotic animals, just to name a few of the attractions.

We hope to have hundreds of young pharaohs and queens register for this year's awesome summer reading program and attend our Tuesday evening performances, so please encourage the children in your life to "Get wrapped up in reading" this summer.

* Marianna Hoff is the Laguna Beach librarian.

Thank you and please contact us with your thoughts and comments at doug@mdbowler.com

* DOUG BOWLER is a native Californian, born in 1940 in Pasadena. For past 18 years he and his wife have happily in their turkey/dairy farm in Laguna Beach.

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Placentia News
Weekly JUN 0 6 2002

**Open house set for
local History Room**

The Placentia Library Foundation will present a History Room open house from 1 to 3:30 p.m. Sunday June 9 at the library, 411 E. Chapman Ave.

The foundation is encouraging the public to contribute local family information and business materials to the Placentia History Room, which is open to the public from 6 to 9 p.m. Mondays and Wednesdays. Call: (714) 528-1906.

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The Register
Daily JUN 8 2002

PLACENTIA 332
Book sale: The Placentia Library has planned a used-book sale from 1 to 4 p.m. Sunday at its open house. The library is at 411 E. Chapman Ave. Information: (714) 528-1906.

- Patrick Vuong
(714) 704-3796
pvuong@ocregister.com

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Placentia News
Weekly JUN 0 6 2002

**Classes provide tips,
parenting advice**

Need help with your children?

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Information: (714) 528-1906.

Cuts in store for O.C. needy

June 11, 2003
 The Register 9 2711
 also on, Calif

35
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 Budget • State shortfall trickles down, forcing county to cut at least \$57 million.

BY DENNIS FOLEY and PETER LARSEN
 The Orange County Register

The lingering effects of a sluggish economy are trickling down to Orange County's troubled teens, drug and alcohol addicts, mentally ill, homeless and jobless.

County government is looking to cut \$57 million from an already tight budget proposal because state budget planners are expected to take at least that much support from local programs while

filling an estimated \$24 billion state deficit.

While most Orange County residents won't experience the effects, county social-service officials earlier this week briefed nonprofit groups about coming cuts, said Jaime Ingram, executive director of the Shelter, Hunger and Health Partnership of Orange County.

They were told: "There's something coming, and, yeah, it's probably going to hurt, but let's not panic; we'll try to figure out what to do," she said.

"It was definitely a curveball," Ingram said. The proposed \$4.9 billion budget unveiled Friday would be 4 percent more than the current spending plan.

But local officials have no clue when the Legislature will pass a state budget, and it typically ignores its June 30 deadline. There could be some fallout from the federal government, too, which funds some local programs. Its budget is supposed to be approved in time to take effect Oct. 1.

That means the county budget for the year beginning July 1 is "a moving target," said Gary Burton, county

>> MORE ON LOCAL 7
Chart - Breakdown details some possible county budget cuts.

chief financial officer. The county also got hit by a 22 percent increase in insurance costs, to \$129 million, and a stock-market swoon that doubled the money the county needed to pay to ensure the stability of its employees' retirement system, to \$108 million.

County Executive Officer Michael Schumacher has initiated a hiring freeze and recommended tapping reserves for about \$17 million. He also recommended increasing by \$35.5 million

County Executive Officer Michael Schumacher has initiated a hiring freeze and recommended tapping reserves for about \$17 million. He also recommended increasing by \$35.5 million

money set aside to pay bankruptcy-related debt, to \$53.1 million.

"This is a bare-bones budget," Supervisor Todd Spitzer said.

"There are going to be a lot of people affected by the state and feds cutting funds for programs. Some people will be looking to us to bail out those programs, but we can't afford to backfill. We have an absolute duty to protect our reserves. They are the reason we have an enhanced credit rating, and we can't risk losing that."

• Contact Foley at (714) 255-2862 or dfoley@oregister.com

budget picture over w/ this article.

Grim county budget picture

The impact of a sluggish economy will be felt in a potential \$57 million cut in local services as a result of the state budget deficit. Major proposed cuts:

Social services
 \$39,278,080
 Reductions in service to youths, families and those needing home care and pursuing adoptions; delays in health-care services to children and adults; adult protective services investigations and educational services.

Health care
 \$13,869,866

Reduced services for juveniles, homeless adults, breast-cancer early detection programs, mental-health services, Drug Court probationers and elimination of the children's and adults' system of care program.

Community services
 \$5,331,020

Reduction in employment services to clients in welfare-to-work programs, adult protective services, job training for incarcerated youth and noncustodial parents.

District attorney
 \$1,135,449

Reduced funding for prosecuting serious crime, including spousal abuse, welfare fraud and methamphetamine abuse.

Library services
 \$483,564

Reduction in books/titles available to the public.

Sheriff-coroner
 \$453,000

Reduced fundings for programs and technology.

Source: Orange County 2002-2003 budget workbook

The Register

What's next for spending plan

June 6: The public can attend a budget workshop conducted by county staff 3-6 p.m. in the Planning Commission hearing room, the Hall of Administration, 10 Civic Center Plaza, Santa Ana.

June 11-12: Board of Supervisors budget hearings, 9:30 a.m., board

meeting room, 10 Civic Center Plaza.

June 25: Board of Supervisors scheduled to vote on fiscal 2002-2003 budget.

To view the proposed budget online: www.oc.ca.gov/ceo/finance

More on the budget - Local 1

Santa Ana, Calif. 92711
 The article goes w/ County News to
 Register Daily June 2, 2002
 Catch up w/ reading of 10
up on reading

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Placentia News
 Weekly JUN 9 2002

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The Placentia Library Foundation will present a History Room open house from 1 to 3:30 p.m. June 9 at the library at 411 E. Chapman Ave.

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Information: (714) 528-1906.

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The Register
 Daily JUN 5 2002

PLACENTIA 332

Giving life: The city will host a blood drive from 1 to 7 p.m. Thursday at the Placentia Library, 411 E. Chapman Ave.

The blood drive is sponsored by the American Red Cross. Contact the city's Personnel Department to schedule an appointment. Walk-ins are welcome. Information: (714) 993-8141.

- Patrick Vuong
 (714) 704-3796
 pvuong@ocregister.com

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Placentia News
 Weekly JUN 9 2002

Classes provide tips, parenting advice

Need help with your children? The Placentia Library is offering a series of parenting classes from 7 to 8:30 p.m. Mondays certain months this year.

The final class is on "Time Out" and meets Aug. 12.

The library is at 411 E. Chapman Ave. Information: (714) 528-1906.

One Book, One City

U.S. communities have united to read and discuss books. Here are a few:

- "The Sweet Hereafter," Russell Banks, Seattle.
- "Wild Life," Molly Gloss, Seattle.
- "Night," Elie Wiesel, Chicago.
- "Native Speaker," Chang-Rae Lee, New York.
- "North Star Conspiracy," Miriam Grace Monfredo, Alaska.
- "Animal Dreams," Barbara Kingsolver, Arizona.
- "The Captain's Wife," Doug Kelly, Arkansas.
- "Ecology of a Cracker Childhood," Janisse Ray, Georgia.
- "Lonesome Dove," Larry McMurtry, Texas.
- "The Bean Trees," Barbara Kingsolver, Kentucky.
- "Farewell to Manzanar," Jeanne Wakatsuki Houston, Missouri.
- "Middle Son," Deborah Lida, Hawaii.
- "Fahrenheit 451," Ray Bradbury, Long Beach, Los Angeles.
- "Tuesdays With Morrie," Mitch Albom, Long Beach.
- "Having Our Say: The Delany Sisters' First 100 Years," Delany sisters, Washington, D.C.
- "Charlotte's Web," E.B. White, Orlando, Fla.
- "Not Without Laughter," Langston Hughes, Lawrence, Kan.
- "The Last Summer of Reason," Tahar Djaout, Johnson County, Iowa.
- "Jim the Boy," Tony Earley, Owatonna, Minn.
- "A Lesson Before Dying," Ernest Gaines, Washoe County, Nev.; Bloomington, Ind.
- "Pudd'nhead Wilson," Mark Twain, Jamestown, N.Y.
- "The Great Gatsby," F. Scott Fitzgerald, Long Island, N.Y.
- "The French Broad," Wilma Dykeman, Buncombe County, N.C.
- "The Things They Carried," Tim O'Brien, Watauga County, N.C.
- "To Kill a Mockingbird," Harper Lee, Bakersfield; Chicago; Cleveland; Valparaiso, Ind.
- "Sometimes a Great Notion," Ken Kesey, Eugene, Ore.
- "The Pearl," John Steinbeck, Knoxville, Tenn.
- "Of Mice and Men," John Steinbeck, Lynchburg, Va.
- "The Watsons Go to Birmingham," Christopher Paul Curtis, Norfolk, Va.
- "This House of Sky," Ivan Doig, Port Orchard, Wash.
- "Caucasia," Danzy Senna, Madison, Wis.
- "Snow Falling on Cedars," David Guterson, Milwaukee, Wis.
- "Bless Me, Ultima," Rudolfo Anaya, Racine, Wis.
- "The Grapes of Wrath," John Steinbeck, California.

More online:
 For more information, see the California Council for the Humanities site at www.calhum.org or the Los Angeles Public Library site at www.lapl.org/events/index.html.

Speak your mind:
 What books do you think would be good for Orange County to read, and why? Let us know at www.myoc.com/talk/oc.

County hopes to cat

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THIS WEEK

TODAY 332

"Lapsit" stories for ages 2 and younger are held from 10:15 to 10:35 a.m. at the Placentia Library, 411 E. Chapman Ave. Free. Reservations are not required. Call (714) 528-1906, ext. 212.

Story times for children ages 3 to 6 are held from 11 to 11:30 a.m. at the Placentia Library, 411 E. Chapman Ave. Free. Reservations are not required. Call (714) 528-1906, ext. 212.

Placentia Presbyterian Church serves dinner at 6 p.m. at the church's Soup Kitchen, 849 N. Bradford Ave. Call (714) 528-1438.

Community Band meets at 6:30 p.m. at Kraemer Middle School, 645 N. Angelina Drive. Call (714) 993-8117.

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Placentia News
Weekly MAY 30 2002

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Yorba Linda-Placentia Toastmasters Club meets at 6:45 p.m. at Thengvall House, 5320 Richfield Road, Yorba Linda. Call (714) 524-9378.

Music time for ages 3-4 meets, 6-6:30 p.m. at Placentia Library, 411 E. Chapman Ave. Free. Call (714) 528-1906, ext. 212.

City Council meets, 7:30 p.m. in City Hall Council Chambers, 401 E. Chapman Ave.

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Trends • Some wonder why O.C. has not adopted the 'One Book, One City' campaign.

BY TERI SFORZA
The Orange County Register

In L.A., en masse, they read "Fahrenheit 451." In Chicago, it was "To Kill a Mockingbird." In New York (after a great deal of hickering), "Native Speaker." Even Bakersfield has hopped on the "One Book, One City" bandwagon. Bakersfield!

This movement to stimulate minds and unite the populace - by having everyone read the same book at the same time - has swept through the nation since it began in Seattle in 1998. But it has been slow to catch on in Orange County, home to a top creative-writing program.

"Sounds like a gimmick to sell some books to me," groused an assistant at the county Board of Supervisors, where virtually no one had heard of it.

Usually, "One Book, One City" is launched by political types. In Chicago, Mayor Richard Daley chose Harper Lee's novel, and the city issued 40,000 pins saying, "Are you reading Mockingbird?" Libraries hosted discussions. Bookstores offered discounts. Coffee shops served free goodies.

In Los Angeles, Mayor James Hahn chose Bradbury's "451" because Bradbury "is a resident of Los Angeles whose books transcend time" - and because Bradbury wrote it on

a pay-by-hour typewriter at UCLA. The Los Angeles Public Library gave away free copies. Discussions were organized at bookstores, library branches, coffeehouses. There was even a screening of the film version of "451" at the New Beverly Cinema.

But while the University of California, Irvine, has turned out gifted writers by the dozens, no one in Orange County has proposed a book just for Orange County. Yet.

"Why haven't we done that?" asked Supervisor Cynthia Coad, who fell in love with the idea. "I'm inspired. I'm calling our head librarian as soon as we hang up."

"'The Great Gatsby' is one of the best things I've ever read - and I won't make any comments about how it applies here."

JOHN ADAMS
head librarian

That would be John Adams, head of the 27-branch Orange County Public Library.

Plans are afoot, Adams said, to plug into "One Book" via the California Humanities Council, which has recommended a statewide reading of John Steinbeck's "The Grapes of Wrath" in October. "There's grant money available, so we're going after that," Adams said.

But what of a local book? A book chosen just for Orange County?

"'The Great Gatsby' is one of the best things I've ever read - and I won't make any comments about how it applies here," Adams said wryly.

"Gatsby," F. Scott Fitzgerald's masterpiece, is a tale of greed, ambition, decadence, fresh beginnings and American dream.

Coad, who prefers to read novels in Spanish, has her own ideas. "I'd say let's try to find a local author and include that author in discussions," she said.

Best-selling author Tompkins Parker lived here for years and writes entertaining mysteries (including one featuring a corrupt board of supervisors), she said. There's also Dean Koontz in Newport Beach.

"And we have outstanding members of 'The Great Generation' here, so maybe we could read that and feature them," she said.

"Generation" is Tom Brinkley's blockbuster novel about men and women who fought and won World War II.

Renee Welling, adult services coordinator with Orange County Public Library, thinks "Two Years for the Mast" by Richard Henry Dana would be a good choice.

Reuben Martinez, owner of Libreria Martinez in Santa Ana, has suggested to Mayor Miguel Pulido that Santa Ana read John Steinbeck's "The Pearl."

"Oh, I'd love to do this," said Coad, who recently read Victor Villasenor's "Lluvia Oro" ("Rain of Gold") with students from Buena Park High School.

"It would be so much fun. Anything that gets people to read is good."

•Contact Sforza at (714) 796-6910
tsforza@ocregister.com

TO: Elizabeth Minter, Library Director
FROM: Katie Matas, Library Assistant *KLM*
DATE: July 24, 2002
SUBJECT: Safety Committee report for June

There was no safety committee meeting in June. The next meeting is scheduled for Wednesday, July 31, 2002 at 11:30 A.M.

B Board & Administrator

FOR BOARD MEMBERS

July 2002 Vol. 18, No. 11

Editor: Jeff Stratton

Not a good idea for any nonprofit board—ever!

Boards and personnel issues

A California board member shares a story that I believe has a lot to teach about how boards should, and should not, operate.

"I had been a board member for all of four weeks when we decided to fire a staff member—against our administrator's advice," says this board member. "We had a seven-person board, and four of us were new. We had the votes, and firing the staff member seemed the obvious solution to the complaints we had been hearing.

"Boy, this really blew up right in our faces.

"The staff member received a huge outpouring of support from the people we serve. At our next board meeting, we had people who showed up to vilify the board.

"The people who had complained about the staff member vanished, and the board

put its tail between its legs, reversed itself and asked the staff member to return."

The moral of the story? "Hiring and firing staff members is not the board's job," says this board member.

There's more to it than this, however. There is much to be learned from this story regarding the board's role in handling complaints. Keep two things in mind:

1. *The board employs a CEO* to manage personnel issues. It does not matter if you are a veteran board member, or a new board member, the board supervises only one employee: the administrator.
2. *Complaints about nonprofit staff*, whether they are line staff, program directors or the janitor, should be first directed to your administrator. ■

Proven tips from the best—board members!

The other day a veteran nonprofit board member told me about the orientation to board service she received. "I learned about the mission, heard about our terrific programs from staff and read about board roles and responsibilities," she said. "It was all very helpful, but at the end of it, I still didn't really know what a board member does."

I think one starting point for understanding the nuts and bolts of board

service is doing exactly what you are doing now, reading about it. It's helpful to learn from board members who have been serving their boards for awhile.

Washington Member Penny Martin has some sound, practical advice for *B&A* readers.

- *On recruiting.* When a board tries to recruit new members to serve on the

continued on next page

Continued from previous page

board, they generally let the prospect know about the organization's history, mission, projects, programs and plans. But it's still very hard to understand what the board does. Here's a good way to address that: "We invite our potential board members to attend three board meetings," says Martin. "It's a good way to make sure that it's something they want to commit to."

- **On volunteering at the organization.** Board members who volunteer their professional skills to the executive director help the organization provide an important service. When you do

this, however, you need to carefully consider whether it is wise to serve as a steady, regular volunteer for the organization and as a board member at the same time.

"I don't think someone who is a board member should also be a regular volunteer at the organization," Martin says. "I don't feel you can do both effectively. For someone to be a steady volunteer and a board member is to invite problems. It's too difficult to be involved in the nitty-gritty of daily operations and then turn around and be a policy-focused board member." ■

A board member's varied relationships

Here are some educational materials that a Coralville, Iowa nonprofit board has used to help its members better understand the board member's role.

Your many relationships as a board member

Roles and responsibilities

- **Your relationship to policy:** Your status is that of an individual acting in a legislative capacity. You have the right to exert your influence with the board for approval of actions and policies, but your authority does not go beyond your vote.
- **Your relationship to the public:** You are an official representative of the organization. You are also an unofficial representative of the entire community. You should defend the organization against criticism and take steps to remedy conditions that cause justified criticism.
- **Your relationship to the staff and executive director:** Your relationship to the organization's staff is limited to that of advisor. You are welcome to come and visit the office, but operations management is the duty of the executive director. The executive director is responsible for the hiring and management of staff.
- **Your relationship to committees:** You have a responsibility to keep informed about the activities of all committees and task forces because you must eventually study and act on their recommendations. You also have a responsibility to see that all committees and task forces operate within established structure.
- **Your relationship to the board:** You are an equal partner in the important work of the board to improve the social, political and economic life of the community through our organization. You have assumed a position of public trust. You should disassociate your personal interests from organization activities.
- **Your relationship to the program of work:** You must understand the relationship between the board and the program of work in order to reach established objectives. Remember that a program of work charts a future course of action, furnishes measurements for performance and serves as a challenge to meeting responsibilities to the community through the organization. ■

Source: Iowa City/Coralville Convention and Visitors Bureau, Coralville, IA.



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THE CALIFORNIA STATE LIBRARY

CONNECTION

LIBRARY OF CALIFORNIA

ISSUE NUMBER 25

July 2002

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Library Profile:

The new Cerritos Library

By Sarah Dalton
Connection Editor

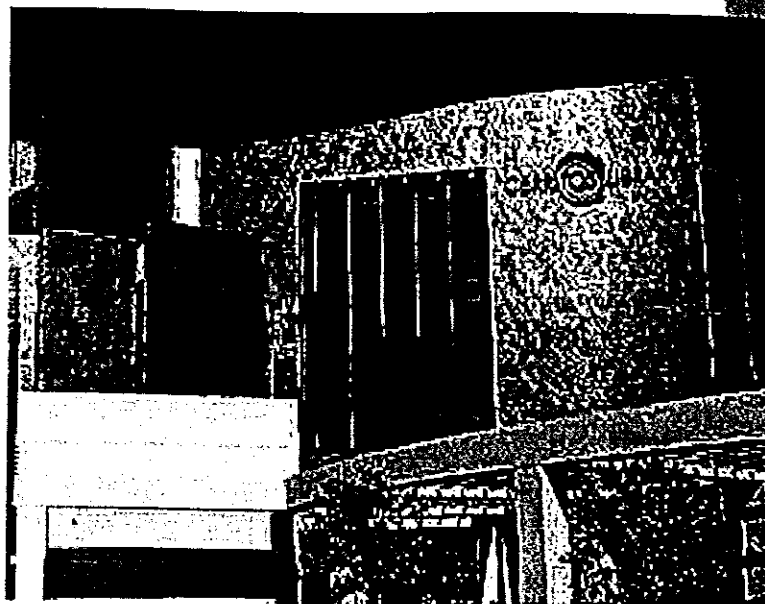
In northern Orange County, you can see Disneyland's Matterhorn from Interstate 5. The Matterhorn, signaling escape and pleasure to the driver, dominates the Anaheim landscape. If the passer-by buys the icon's message and goes to Disneyland, Disneyland entertains the buyer - that's Disneyland's job.

According to a growing number of library leaders, entertainment is also a part of the contemporary library's job as well: the new Cerritos Library models that evolving point of view.

In Cerritos, a couple of exits north of Disneyland, the three-story Cerritos Library anchors the skyline. The towering building's titanium "golden skin" makes undulating rainbows beneath the swoosh of the "Cerritos Library" logo and reflects LA sunsets; its dominance and pull is as strong as any Anaheim Alp.

Cerritos City Librarian Waynn Pearson and State Librarian Dr. Kevin Starr, among others, concur that the 21st century American library cannot sit back on the laurels of tradition and wait for people to enter the library because research and reading have always been good things. Research and reading have tough competition these days: libraries should become an experience and not just a storehouse of knowledge.

Today's library is not a theme park of course, but today's library must survive in a world jammed with theme parks, the Internet, TV, movies and malls. The architects, designers and librarians of the new \$40 million Cerritos Library, have not only accepted this chaos, they have embraced it, weaving American business' hypnotic high tech threads into this unprecedented center for learning.



The New Cerritos Library

From scholarly research and hands-on experience, the library's creators have learned that a winning library not only accepts Californians' fast-paced life style and impatient imaginations but also works with them. The mixed-media *experience* of the Cerritos Library may seem "off" (Susan Sontag's word for "exaggerated style" in her *Notes on Camp*, 1964) to the library traditionalist, but it works. Compare the numbers from the library's first six weeks of operation in 2002 with the same numbers from 2001: attendance went from 58,770 to 185,765; library cards issued grew from 792 to 5,019 and circulation increased from 84,372 to 136,286.

Waynn Pearson says, "If you want people to use libraries, and eventually *love* libraries, you have to get people *in* libraries." It's telling that Pearson studied Robert Venturi's *Learning From Las Vegas* in which Venturi analyzes the "pleasure zone... a destination for pleasure-seekers" (like Disneyland and the Cerritos Library), a place Venturi says is "an oasis" with "the ability to engulf the visitor in a new role."

At the titanium clad, 88,500 square foot Cerritos Library, an intellectual "oasis," the "new role" that the Cerritos Library offers the visitor is *library-user*.

Please see The New Cerritos Library, page 2

from page 1

The new Cerritos Library

The User-Centric experience

Many publications have profiled the new Cerritos Library: the *Los Angeles Times* and the *American Library Journal* are just two. And many library professionals have heard of Cerritos' \$40 million reincarnation which was funded by the city of Cerritos' general fund (Cerritos has been southern California's "shining star" in urban redevelopment since the late sixties). The Cerritos Library's buzzword, "user-centric," is moving into the library vernacular. But what does "user-centric" mean? How does the Cerritos Library pull the elusive "non-library user" through its doors?

Pearson was closely watching marketing strategies, during the Cerritos Library's rebirth. Pearson learned that a product's success is wrapped up with the "user's experience" of the product. BMW's and Visa's ads illustrate his point. BMW sells cars, not feelings, but it turns America's head with the "driving experience." Visa sells financial services, not a bride's last minutes with dad, but Visa makes its product part of the wedding day experience. Pearson clearly likes the "experience" metaphor; he calls Cerritos' product the "user's experience" and makes *experience it*. Cerritos' slogan. The Cerritos Library wants its user to *feel* comfortable, so it gives the user the flash the user gets in the outside world.

Main Street on Up

Entering the new Cerritos Library is like entering the world's brainiest mall or "Club Med for the Mind," as Pearson nick-named the library in *American Libraries* (April 2002). The interior reflects what Susan Sontag, in *Notes on Camp*, calls "a love of artifice" in modern design

The first floor, "Main Street," is a mixture of architectural, intellectual and ecological themes. Faux craftsman arches portal the Old World reading room whose rare first editions stand beside a holographic fireplace. Ten-foot video screens flash edgy images, from the library's signature swoosh to quirky Hollywood clips such as Gordon McRae singing "Oh, What a Beautiful Morning" in *Oklahoma!* A shadow sign, "The 21st Century," fades in and out at the top of space-age escalators. One wall is a 15,000-gallon saltwater aquarium, bursting with the exotic prisms of the deep sea. The "Save the Planet" children's library, seen through the aquarium, is a made-to-scale rainforest and planetarium. A life-size replica of T Rex, "Stan," roars beneath a life-size tree sheltering a fairy-tale video screen in which the children project themselves. Staff, with headsets, handheld computers and Cerritos Library

polo shirts (are they librarians?) stand and greet newcomers at Info Station 1.

The top two, 21st century floors, house 200 tiered computer workstations and 1,200 laptop ports - places where the visitor taps into Library of California databases and the library's intranet, MyClio. Paradoxically, these floors also house the library's 300,000-volume book collection (which works out to five volumes per Cerritos resident). When a patron takes a breather from an on-line search, there's a good chance his or her eye might snag on Joyce Carol Oates' *Best Essays of the 20th Century* or Herman Melville's *Moby Dick*.



Inside the new Cerritos Library

Because his or her imagination has been opened up by multi-media experiences, the patron might wander over, grab one of those books and start reading.

Staff as Teachers

The architecture and fish may get people through the Cerritos Library door but what makes people stay is the staff.

The professionals here work under the library's assumption that degrees and certificates - intellectual stuff - can intimidate non-library users. They know that a person not accustomed to the library fears that his or her "new role" within the library might expose his or her under-used critical thinking, research and reading skills. Cerritos' professionals also know that once the new patron is in the library, the librarian sitting behind a desk can be intimidating. To approach the desk requires courage from the visitor, a letting go of pride - a tough thing to ask of a non-user. The desk enhances an "us and them" environment alien to inductive learning.

So, at the new Cerritos library staff branches out from "Info Stations," and moves toward the patron, rather than waiting for the patron at a desk. Someone from the team is always on the floor. Wearing a headset (a warm, fuzzy thing for LA's young adults.), the staff member is a guide, or teacher, who leads the patron to multi-media "learning centers." The patron, in the company of a librarian who seems like a peer, internalizes success as he or she interprets images, or texts.

Packing for the Future

The Cerritos Library deliberately offers what Pearson calls "sensory overload." Or, to use Venturi's language again, the library heats up "its imagery" to "compete in the

Please see *The New Cerritos Library*, page 5



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Library Bond Act applications received

Number of Applications

On June 14, 2002, the Office of Library Construction received 66 project applications for Library Bond Act grant funding from 61 different local jurisdictions in California. These applications were submitted for the first of three separate funding cycles. Subsequent grant application funding cycle deadlines are March of 2003 and January of 2004. The maximum state funding available for the first cycle is \$150 million.

State Funds Requested

The total amount of state funds requested for the 66 projects is \$541 million, with the average state grant amount for each project at just over \$8 million. This figure is \$3 million higher than the anticipated state request based on survey data received from library jurisdictions last fall. The reasons for this increase are unknown, but more precise project definition due to the planning efforts incorporated into the projects since last fall may be part of the reason. The fact that early project estimates are almost always lower than actual project costs may also be contributing to the rise in state funds being requested.

Ten projects are asking for between \$15 and \$20 million in state funding, while 11 projects are asking for between \$10 million and \$15 million in state funds. These 21 projects account for almost \$180 million of state funds or 1/3 of the total state funds requested. The maximum state grant amount allowed by the Library Bond Act is \$20 million.

On the other end of the spectrum, 22 projects are asking for \$5 million or less in state funds. These 22 projects account for just under \$60 million, which is just over 10 percent of all state funds being requested. The remaining 23 projects fall between \$5 million and \$10 million in state funds and account for just over \$300 million which is approximately sixty (57%) percent of the state funds being requested.

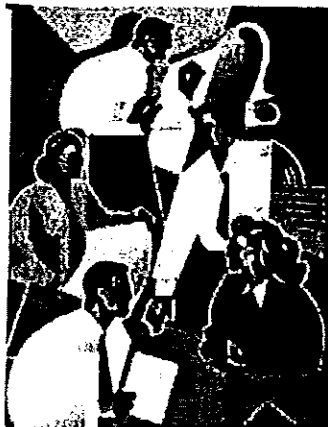
Priorities

Eighty-eight percent of the projects (58) submitted were for the construction of a new public library, with the remaining 12% percent of the projects (8) being remodeling and expansion projects. Thirteen of the proposed projects are multipurpose projects, meaning that the public library project is being built along with some other type of community facility.

Of the 66 applications, 56 are considered to be first priority based on the Bond Act and 10 are considered to be second priority. Of the 58 new public library project applications, 55 projects are claiming "joint-use" status, which is considered to be first priority for new public library buildings. Three of these projects are "co-located" libraries and 52 are "joint venture" projects both of which meet the definition of "joint-use" for first priority. Of the 8 existing library remodeling and expansion projects, only one project is claiming first priority status based on its location within the attendance area of a public school which is deemed to have "inadequate infrastructure to support access to computers and other educational technology."

LoC board confronts more budget cut challenges at May meeting

The Library of California program received a proposed \$2.5 million cut as a result of the May revision of the Governor's budget. This reduction generated a great deal of discussion among representatives of the seven regional library networks and the library community attending the LoC board's May 29-30 meeting in Sacramento as they watched and listened to board members decide how best to allocate the remaining \$990,000 in the LoC budget to run a statewide resource sharing program. Further discussion about the LoC budget will occur at the August 2002 board meeting, and the board will make a final decision about the budget once the California state budget is signed into law.



Here is a summary of the LoC board's decisions:

By a vote of 7 to 2, the board members approved allocating the remaining \$990,000 for the budget year 2002/2003 in the following ways: (1) \$240,000 will be spent to support statewide programs such as the Librarians' Index to the Internet (lii) and the LoC Periodicals/Serials Database (LoCPSD) program, and (2) the seven LoC regional library networks will collectively receive a total of \$750,000 to support their plans of service, with each region receiving \$25,000 as soon as the state budget is signed to support their respective library networks, while the board will allocate the remaining funds after that. The LoC board will review a final budget proposal at the August 2002 meeting and may authorize additional payments to the regional library networks.

The Loan Compensation program will be suspended until a new interlibrary loan reimbursement rate is in place.

The board unanimously approved all of the LoC regional library networks' plans of service for fiscal year 2002/2003, and requested that each library network revise its plans before the August LoC board meeting so that board members can review anticipated services that each region will deliver to its member libraries, and the status of each library network's interaction with California Library Services Act (CLSA) Systems within its regional area.

The board approved preparation of a Budget Change Proposal (BCP) to request additional fiscal year 2002/2003 dollars for those LoC programs that must be funded in order for the overall LoC program to move forward.

The LoC board also voted unanimously to approve 23 additional potential member libraries and 26 participating libraries in the regional library networks. They are:

Arroyo Seco

Member Libraries

Braille Institute

Irwindale Public Library

ONE Institute & Archives
Rosary High School
St Margaret's Episcopal School
San Gabriel Mission High School
San Gabriel Unified School District
University of California, Los Angeles

Participating Libraries

Avalon School Library
Bret Harte Library
International Elementary School Library
Jane Addams Library
Lindbergh Middle School, Reading Room
Luther Burbank Elementary School Library
Newcomb Academy Library
Poly Academy of Accelerated Learning

Renaissance Career Academy Library
Starr King Edison Academy Library
Tucker School Library of
Long Beach Unified School District

Gold Coast

Member Libraries

Coast Union High School

Participating Libraries

Bishop Garcia Diego High School Library of
Archdiocese of Los Angeles

Golden Gateway

Member Libraries

Mendocino-Lake Community College District
Monterey Institute of International Studies
San Juan Bautista City Library
San Leandro Public Library
Santa Rosa Junior College

Participating Libraries

Art and Architecture Library
Branner Earth Science Library
Braun Music Center
Classics Library
Cubberly Education Library
Falconer Biology Library
Harold A Miller Marine Biology Library
J Henry Meyer Memorial Library
Jonsson Library of Government Documents
Mathematical and Computer Sciences Library
Stanford Auxiliary Library
Stanford University Physics Library
Swain Chemistry Library
Terman Engineering Center Library of
Stanford University Libraries

from page 1

The new Cerritos Library

surroundings" of contemporary culture. The library's efficient tactile mix makes the user, who enters the library from a digitized outside world, *feel* at home, making the user's mind receptive to deeper learning.

The new Cerritos Library may be "about entertainment" on the surface but underneath it nurtures a traditional, and vital, agenda. Informed and inquisitive Californians, increased literacy rates - the return of California's public to California's libraries - are the larger goals of the library's "user's experience" paradigm. Cerritos is ultimately offering contemporary users the infinite pleasures of discovering information and reading a good book. The "product" the Cerritos Library is really selling is a library's timeless value.

Wayne Pearson says, "I'm not big on nostalgia on what passes us by; I'm more interested in packing the suitcase for

the trip forward." The new Cerritos Library's "experience approach" is a simple idea, with simple principles scalable to any library that is also on a trip forward.

The other day some girls (the largest segment of Cerritos users are juveniles) in the library's elevator called the library "cooler than the mall" - it doesn't get any better than that.



The new Cerritos Library interior

from page 3

Library Bond Act Applications Received

Next Steps

The next step for the California State Library's Office of Library Construction (OLC) staff is to complete a review of the applications to determine if each application is eligible for evaluation and potential grant award by the California Public Library Construction and Renovation Board. As applications are deemed eligible, staff will begin reviewing them using the priorities and factors stated in Education Code Sections 19994 and 19998 of the Library Bond Act. Finally, the Board will convene to make grant award decisions regarding the \$150 million in available funding for the first cycle. Those projects, which are not funded by the Board, may reapply in any subsequent funding cycle.

More Information

For a complete list of all project applications and data currently available, please visit the OLC website at: www.olg.library.ca.gov. For additional information regarding the Library Bond Act and the applications, contact:

Richard B. Hall,
Library Bond Act Manager
Office of Library Construction
California State Library
(916) 445-9604
rhall@library.ca.gov

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Library board May meeting



Heartland

Member Libraries

Central Unified School District
Lindsay Unified School District
Reef-Sunset Unified School District
University Medical Center, Fresno

Sierra Valley

Member Libraries

Elk Grove Unified School District
Grant Joint Union High School District
Lake Tahoe Community College

Tierra del Sol

Member Libraries

Murrieta Valley Unified School District
San Diego Unified School District

California Library Services Act

Regarding the CLSA program, the board discussed requesting that the chief executive officer apply the Governor's \$610,000

reduction in the CLSA program toward the loan compensation program so that other CLSA programs would not be reduced. Further consideration of the CLSA reductions will be done at the August LoC board meeting. The board also adopted CLSA loan reimbursement rates of \$4.49 per eligible interlibrary loan transaction and \$.78 per eligible direct loan transaction (subject to Department of Finance approval); authorized preparation of a Budget Change Proposal (BCP) for additional 2003/2004 local assistance funding for the CLSA Interlibrary Loan and Direct Loan programs; and approved use of 2002/2003 System Advisory Board (SAB) program funds to reimburse one SAB member per System who attends the November 2002 Library of California board meeting and California Library Association annual conference in Sacramento.

Outcomes Measures advances in California libraries

By Liz Gibson

*Assistant Bureau Chief, Library Development Services
California State Library*

The California State Library has been in the forefront of introducing the benefits and operations of Outcomes Measures (OM) techniques to the management and evaluation of library services and projects in California. Begun in California literacy services, these techniques are being tested and expanded in the 2002/2003 fiscal year in a variety of federal Library Services and Technology Act (LSTA) grant-funded projects to experiment with this methodology, demonstrate situations in which it is most effective, and identify situations in which it is less effective and/or not worth the effort involved to implement it.

The following projects have agreed to test this revised methodology in 2002/03 and assist in defining the advantages and problems involved in its implementation. These libraries will receive specific training in OM at workshops in northern and southern California in early July, prior to their submission of revised LSTA-OM applications on August 30, 2002. These projects will receive individualized assistance in project development and implementation to optimize this new methodology. The participating projects are:

<u>Project Applicant</u>	<u>Project Title</u>
Alameda County Library	Reciprocal Outreach Service (Literacy)
Beaumont Library District	Teens Connect
Butte County Library	Library, Literacy, & Lap Tops for Learners
County of Los Angeles Public Library	Online GIS for Public Library Management and Planning
Del Norte County Public Library District	Outreach Project

<u>Project Applicant</u>	<u>Project Title</u>
Gay, Lesbian, Bisexual, Transgender Historical Society of No. Calif. Library	Community-Based Archives Initiative, Year 2
Glendale Public Library	Senior Internet Training Video
Metropolitan Cooperative Library System	From Interns to Library Leaders, Year 2
Monterey Park Public Library (Bruggemeyer Memorial)	Writers' Workshop
Newport Beach Public Library	Library Services to Seniors, Year 2
Peninsula Library System	Infopeople Project: Libraries Mastering Information Technologies
San Diego County Public Law Library	Community Outreach and Education
Tuolumne County Library	Mobile Library & Literacy Lab
University of California, San Diego California	Preservation Priorities, Year 2

The results of this expanded test will be reported upon throughout this fiscal year and the next. It is expected that this methodology will be expanded to all relevant LSTA projects in the 2003/04 LSTA project year. For additional information on this effort, contact Liz Gibson, assistant bureau chief, LDS, by phone at (916) 653-6752, or by email to lgibson@library.ca.gov; or Jay Cunningham, LSTA coordinator, by phone at (916) 653-8112, or by email to jcunningham@library.ca.gov.

Federal court rules on Children's Internet Protection Act

The Children's Internet Protection Act (CIPA), the subject of a court challenge filed March 20, 2002, by the American Library Association and the American Civil Liberties Union, received a unanimous ruling on May 31 by the federal appellate court in Philadelphia that CIPA violates the First Amendment to the U.S. Constitution when applied to public libraries. Chief Judge Edward Becker, who wrote the opinion for the three-judge panel, stated that CIPA, which relates to public libraries and public school libraries, is unconstitutional because the Internet filtering technology used to prevent children from viewing pornography at computer terminals in public libraries also blocks access to substantial amounts of constitutionally protected speech.

As a result of the ruling, neither the Federal

Communications Commission (FCC), which administers telecommunications discounts for schools and libraries through their educational or E-rate program, nor State Libraries administering the Library Services and Technology Act (LSTA) federal grant program, can withhold funds from public library applicants that choose not to install Internet filters on all Internet-ready terminals.

Any appeal of this decision is likely to go directly to the U.S. Supreme Court.

For more information on CIPA, visit the American Library Association website at www.ala.org/cipa/cipatrial9.html or the Center of Democracy and Technology at www.cdt.org. The judges' ruling can be found at www.paed.uscourts.gov/documents/opinions/02D0415P.HTM

Advisory council created to evaluate Stanford-California State Library Institute on 21st Century Librarianship, continuing education

By Christopher Berger
Resource Sharing Specialist, Library
Development Services Bureau
California State Library

Dr. Kevin Starr, State Librarian of California, has named an advisory council as part of a California State Library-sponsored study to evaluate the Stanford-California State Library Institute on 21st Century Librarianship, a joint Stanford University-CSL project, and other continuing education needs.

Called the "Advisory Council on California Continuing Education," this 12-member group will advise Holly Hinman, independent consultant for the study, in her evaluation of the Institute and its relationship to fulfilling the needs of the California library community. They will also assist Ms. Hinman in looking at alternative continuing education approaches that could form the basis of CSL's future continuing education program.

The State Librarian and University Librarian Dr. Michael Keller of Stanford University founded the Institute in 1999, and for two successive summers has held a weeklong seminar at Stanford University for a select group of library staff from California, other U.S. states, and other countries, who were considered the emerging library leaders of the 21st century. The Institute has also offered professional development programs for librarians on current topics that could be viewed locally or broadcast

nationally using distance education technology.

The advisory council includes librarians representing public, academic, special, and school libraries. They are:

Gregg Atkins
Dean of Learning Resources
Sacramento City College

Deborah Barrow
Director
Watsonville Public Library

Nancy Crabbe
Chair
Continuing Education Committee
California Library Association

Linda Crowe
Executive Director
Peninsula Library System

Andrew Herkovic
Foundation Relations
& Strategic Projects
Stanford University Libraries

Luis Herrera
Director
Pasadena Public Library

Susan Kent
Director
Los Angeles Public Library

Les Kong
Head of Public Services
Library
California State University,
San Bernadino

Jane Light
Director
San Jose Public Library

Mary Minow
President
California Association of Library
Trustees & Commissioners
(CALTAC)

Vicky Reed
Media Services Specialist
San Diego County Office of Education

Heidi Sandstrom
Consumer Health Information
Services Coordinator
Pacific Southwest
Regional Medical Library

Blanche Woolls
Dean
School of Library
& Information Science
San Jose State University

In addition, Ms. Hinman, Mark Parker, bureau chief, and Barbara Will, library programs consultant, at the Library Development Services bureau of the CSL are ex-officio members of the council.

The Stanford-California State Library Institute on 21st Century Librarianship project has been supported by the U.S. Institute of Museum and Library Services under the provisions of the Library Services and Technology Act, administered in California by the State Librarian. In April 2002, the State Librarian and the University Librarian of Stanford University issued a joint statement about the current status of the Institute. This statement can be found in the May 2002 issue of *Connection*, or on the Institute's website at <http://institute21.stanford.edu>. General information about the Institute can be located at this website, also. You can also read about the Institute's first summer session at Stanford University in the September 2000 issue of *Connection*, Page 4.

For additional information about the study, contact Barbara Will by phone at (916) 653-7071, or send an email to bwill@library.ca.gov.

California Public Library statistics on the web

It's finally arrived! The online statistics comparison and display system, announced in the February 2002 *Connection*, is now operational. All libraries of all types contributing to the California Library Statistics program are pre-registered for access to this system and will be receiving log-on information in July. Other California library agencies can also be eligible to use this system. Any California library agency interested in obtaining access to this system should contact Liz Gibson in writing. Send your request by email to lgibson@library.ca.gov, or by U.S. mail to California State Library-LDS, P.O. Box 942837, Sacramento, CA 94237-0001.

Training Corner

Provider: Rural Initiative

Course (via videoconference and webcast):

**The New Planning for Results:
Involving the Community in Planning
Your Library's Future**

Date and videoconference locations:

Wednesday, July 10

Corona Public Library, Humboldt County Library

Mono County Library, Bridgeport

Contact: Dan Theobald

Principal Consultant

i2i Communications, 415-431-0329

dtheobald@i2icom.com

Provider: Rural Initiative

Course (via videoconference):

**The Reference Interview:
Asking All the Right Questions**

Date and videoconference locations:

Thursday, July 25

Salinas Public Library, Ventura County Library,
Nevada County Library, Santa Maria County Library,
Paso Robles Public Library

Friday, July 26:

San Benito County Library, Tulare County Library,
Nevada County Library

Friday, August 2:

Butte County Library (Chico branch),
Siskiyou County Library, Colusa County Library,
Plumas County Library,
Camarena Memorial Library (Calexico)

Contact: Dan Theobald

Principal Consultant

i2i Communications, 415-431-0329

dtheobald@i2icom.com

Provider: Infopeople

Course: **Teaching The Public To Use
Digital Resources**

Dates and locations:

Thursday, July 18, Los Angeles Public Library

Thursday, August 1, Fresno County Public Library

Wednesday, August 28,

Pleasant Hill-Contra Costa County Library

Monday, September 9, National City Public Library

Monday, September 23, Cerritos Public Library

<http://infopeople.org/WS/workshop/Workshop/85>

Provider: Infopeople

Course: **Cataloging Fundamentals**

Dates and locations:

Tuesday, July 9,

Pleasant Hill-Contra Costa County Library

Tuesday, July 30, San Diego County

Library Headquarters

Tuesday, August 6,

Bakersfield-Beale Memorial Library

<http://www.infopeople.org/WS/workshop/Directions>

Provider: Infopeople

Course: **Using the Web for Collection Development**

Dates and locations:

Monday, July 8, Cerritos Public Library

Wednesday, August 21, Cerritos Public Library

<http://infopeople.org/WS/workshop/Workshop/73>

Provider: Infopeople

Course: **PowerSearch.2**

Dates and locations:

Wednesday, July 10, San Jose Public Library

Wednesday, July 31, Cerritos Public Library

<http://www.infopeople.org/WS/workshop/Workshop/39>

Provider: Infopeople

Course: **Library Laws for the Web Environment
(distance learning course)**

<http://infopeople.org/WS/workshop/Workshop/86>

Provider: Infopeople

Course: **Surfing the Curriculum:
K-12 Internet Resources**

Dates and locations:

Monday, August 12, San Francisco Public Library

Friday, August 30, National City Public Library

Tuesday, September 24,

Bakersfield-Beale Memorial Library

Tuesday, October 8, Cerritos Public Library

Thursday, October 17,

Sacramento County Office of Education

Wednesday, October 30, Los Angeles Public Library

<http://infopeople.org/WS/workshop/Workshop/88>

Provider: Infopeople
Course: **Gumby Meets Dewey:
Rethinking Library Staffing Issues**

Date and location:
Friday, August 30, San Jose Public Library
<http://infopeople.org/WS/workshop/Workshop/59>

Provider: Infopeople
Course: **Librarians' Internet Toolkit for Kids**
Dates and Locations:
Tuesday, July 16, Cerritos Public Library
Tuesday, July 23,
Pleasant Hill-Contra Costa County Library Gates Lab
Thursday, July 25, San Jose Public Library
<http://infopeople.org/WS/workshop/Workshop/81>

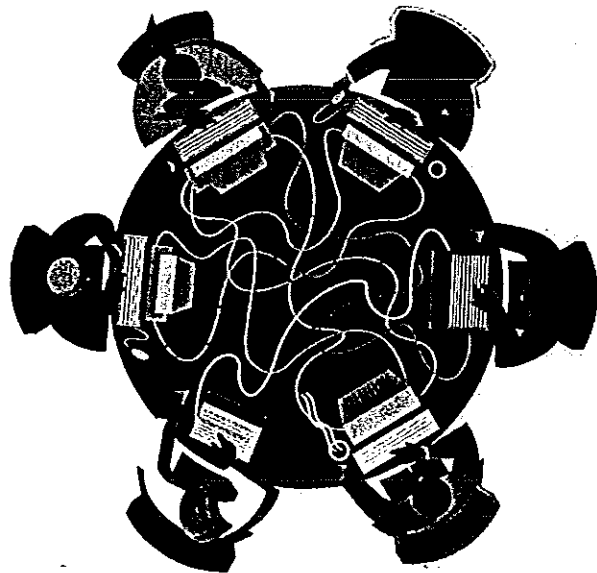
Provider: Infopeople
Course: **To Turn the Computer Off, Press 'Start':
Making Sense of Windows**
Dates and locations:
Friday, July 19,
San Diego Public Library - Jeff Mayem, instructor
Tuesday, July 30, Vallejo
John F. Kennedy Library - Cheryl Gould instructor
<http://infopeople.org/WS/workshop/Workshop/66>

Provider: Infopeople
Course: **Ready Reference on the Internet: 2002**
Dates and Locations
Tuesday, August 6,
Vallejo-John F. Kennedy Library Branch
Thursday, August 22, National City Public Library
Tuesday, September 10, San Jose Public Library
Wednesday, September 25, Cerritos Public Library
<http://infopeople.org/WS/workshop/Workshop/96>

Provider: Infopeople
Course: **Practical Technology for Children's
Library Service**
Dates and locations:
Friday, July 12, Fresno County Public Library
Thursday, August 1, San Jose Public Library
Friday, August 16, Cerritos Public Library
Thursday, August 29, San Bernardino Public Library
Wednesday, September 18, Cerritos Public Library
<http://infopeople.org/WS/workshop/Workshop/91>

Provider: Infopeople
Course: **Library Furniture 101**
Dates and Locations
Monday, July 15, San Francisco Public Library
Friday, August 2, Cerritos Public Library
<http://infopeople.org/WS/workshop/Workshop/89>

Provider: Infopeople
Course: **Computer and Internet
Troubleshooting 101**
Date and location:
Wednesday, October 9, 2002,
San Francisco Public Library
<http://infopeople.org/WS/workshop/Workshop/51>



If you would like your library-related training event included in *Connection*, please send event information to Sarah Dalton, *Connection* editor at sdalton@library.ca.gov

July

July 20-24, 2002

American Association of Law Libraries (AALL), Annual Meeting and Conference, Orlando, Florida

August

August 14-15, 2002

Library of California board meeting, Sacramento

November

November 15-18, 2002

California Library Association (CLA), Annual Conference, Sacramento

November 19-20, 2002

Library of California board meeting, Sacramento

2003

April

April 10-13, 2003

Association of College & Research Libraries (ACRL), 11th National Conference, Charlotte, North Carolina

CONNECTION

is the website newsletter of the
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and the Library of California.

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Articles for inclusion in a
future issue of the
Connection are welcomed.
Please submit articles or
suggestions to the *Connection*
editor, Sarah Dalton.



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<http://www.library.ca.gov/loc/board/index.html>

California Public Library Construction
and Renovation Board
<http://www.olc.library.ca.gov/board.asp>