

AGENDA

REGULAR MEETING

PLACENTIA LIBRARY DISTRICT

BOARD OF TRUSTEES

September 20, 2000

7:30 P.M.

Library Conference Room

AGENDA DESCRIPTIONS: The Agenda descriptions are intended to give members of the public notice and a general summary of items of business to be transacted or discussed. The Board may take any action which it deems to be appropriate on the Agenda and is not limited in any way by the notice of the recommended action.

REPORTS AND DOCUMENTATION: Reports and documentation relating to Agenda items are on file in the Administrative Office and the Reference Department of Placentia Library District, and are available for public inspection. A copy of the Agenda packet will be available for use during the Board Meetings. Any person having any question concerning any Agenda item may call the Library Director at 714-528-1925, Extension 203.

1. Roll Call Administrative Assistant

1:33 P.M.

A.S.
P.W.
P.D.
S.S.
G.W.

2. Adoption of Agenda

M1 - S.S.
M2 - G.W.

This is the opportunity for Board members to delete items from the Agenda, to continue items, to re-order items, and to make additions pursuant to Government Code Section 54954.2(b).

Absent
Geoff
Braun

Presentation: Library Director
Recommendation: Adopt by Motion

3. Minutes of the August 16, 2000 Regular Meeting.

M1 - S.S. talk
M2 - P.D.

Potential
Becky Braun

Presentation: Library Director
Recommendation: Approve by Motion

4. Oral Communications

At this time, in accordance with California Government Code Section 54954.3, members of the public may address the Library Board of Trustees on any matter within the jurisdiction of the Board.

In accordance with Library Board Policy adopted on April 13, 1992, presentations by the public are limited to 5 minutes per person.

In accordance with California Government Code Section 54954.3, members of the public are also permitted to address the Library Board of Trustees on specific Agenda Items before and at the time that an Item is being considered by the Board.

Action may not be taken on items not on the Agenda except in emergencies or as otherwise authorized by Government Code Section 54954.2(b).

~~Nothing to report~~, Al. rec'd memo from CALTAC invitation to be Board Effectiveness Training.

Cynthia presented honored volunteer participation over 500 hours of vol. service.

5. Board President Report

The President makes announcements of general interest to the community and the Library Board of Trustees as well as conducting any ceremonial matters.

Presentation of Certificates of Appreciation for Summer Reading Program Teen Volunteers.

P.D + Mike V

Trustee Reports

S.S. attended CSDA, about SDWCA, revamp organization structure thru Authority

The Trustees make announcements of general interest to the community and the Library Board of Trustees, and report on meetings attended on behalf of the Board of Trustees.

7. Library Director Report none

The Library Director will report on library issues of general interest and on meetings attended on behalf of the District.

Lib Dir - Friends allocated \$300. @ to have new poster

8. Friends of Placentia Library Board of Directors Report

Copy staff Appreciation Donor Reception -

Presentation: Friends Representative

LIVE AT THE LIBRARY (\$500)

9. Placentia Library Foundation Board of Directors Report

Trustwood meeting on Mon Sep 18, 2000. special meeting to hire clerical staff to report to Treas. & President.

Presentation: Trustees Wood and Stark

10. Placentia History Room Committee Report

Room should be almost ready for donor reception

Presentation: Library Director

CLAIMS (Items 11 - 14)

Presentation: Library Director
Recommendation: Approve by Motion

M1 - R.H.
M2 - G.W.

Items 11 - 14 may be considered together as one motion to "Approve the Claims, and Receive & File the General Fund Cash Flow Report." Items may be removed for individual consideration before the Claims are adopted. Items removed must then each have a separate motion.

11. Nonstandard Claims in excess of \$300. (Approve)

No Nonstandard Claims were processed during this report period.

12. Claims forwarded by the Library Director. (Approve)

Claims 3947, 3948, 3949 and 3950 forwarded by Library Director for a total of \$13,670.55 during this report period.

13. Current Claims and Payroll (Approve)

Current Claims 3951, 3952, 3953, 3954 and 3955 for \$28,538.54; and Payrolls 3956 for \$24,513.00 and 3957 for \$24,513.00, for a combined total of Current Claims and Payroll of \$77,564.54.

14. FY1999-2000 Cash Flow Analysis through September 20, 2000 and recommendation that the Orange County Treasurer be instructed to transfer \$85,000 from Fund 706 (Bond Redemption) to Fund 707 (General Fund). (Receive & File, and Authorize Transfer)

NOV-APP

FINANCIAL REPORTS (Items 15 - 20)

M1 - R.M.
M2 - G.W.

Presentation: Library Director
Recommendation: Approve by Motion

Items 15 - 20 may be considered together as one motion to approve the Financial Report. Items may be removed for individual consideration before the Financial Report is adopted. Items removed must then each have a separate motion.

15. Financial Reports for August 2000 (Receive & File)

16. Office General Ledger & Check Registers for August 2000 (Receive & File)

17. Acquisitions Report for August 2000 (Receive & File)

18. Overdue Collection Reports for August 2000 (Receive & File)

19. Debit Card System Reimbursement Report for August 2000 (Receive & File)

20. Gifts Report for August 2000 (Receive & File)

GENERAL CONSENT CALENDAR (Items 21 - 28)

M1 - R.M.
M2 - G.W.

Presentation: Library Director
Recommendation: Approve by Motion

Items 21 - 28 may be considered together as one motion to approve the General Consent Calendar. Items may be removed for individual consideration before the General Consent Calendar is adopted. Items removed must then each have a separate motion.

21. Building Maintenance Report for August 2000 (Receive & File)

22. Personnel Report for August 2000 (Receive, File, and Ratify Appointments)

23. Volunteer Reports for August 2000 (Receive & File)

24. Circulation Report for August 2000 (Receive & File)

- 25. Minutes of the Executive Committee of the Independent Special Districts of Orange County (ISDOC) of August 1, 2000; and Notice of ISDOC Meeting for Election of Executive Committee Officers for 2001-2002 on November 30, 2000 with deadline for nominations on September 29, 2000. (Receive & File)
- 26. Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority. (Receive & File)
- 27. Status report on the Placentia History Room project with the City of Placentia. (Receive & File)
- 28. Legislative Reports from the California Special Districts Association and the California Library Association (Receive & File)
- 29. 2000-2001 Assessed Values as reported to the District by the Orange County Auditor Controller (Receive & File)
- 30. Library of California Board Actions taken August 16-18, 2000 (Receive & File)
- 31. Partnerships for Change Application (Receive & File)
- 32. Certification of Eligibility and Funding for Fiscal Year 2000-2001 for the California Library Literacy Services. (Receive & File)
- 33. English Language and Literacy Intensity (ELLI) Grant Application to the State Library of California, expanded families with adult limited English ability (Receive & File)
- 33a. Live at the Library Program Application to the American Library Association (Receive & File)
- 34. Agenda for Placentia Civic Center Authority Annual Meeting, Tuesday, October 3, 4:30 P.M. at Placentia City Hall. Trustees Stark and Masters and Library Director Minter represent the District. (Receive & File)
- 35. Status Report from the City of Placentia Cultural Arts Commission on the City of Placentia 75th Anniversary Celebration Planning Process (Receive & File)
- 36. Notice from Orange County Registrar of Voters regarding deadline of May 9, 2002 for redistricting (Receive & File, and authorize the Library Director to respond that Placentia Library District has no plans for redistricting)
- 37. Status Report on the Roof Replacement Project (Receive & File)

CONTINUING BUSINESS

- 38. Review of Property Tax and Public Library Funding issues before the Courts and the California Legislature.

Presentation: Library Director

Recommendation: Authorize the Library Director to continue working with the "ERAF Orphans" and to attend the meeting with Gov. Davis' staff in Sacramento whenever it is set.

*ERAF
Staff*

*Ald Ed M
to attend*

*contin attend DAVIS Mtg
M2-1.2.
M2-@w.*

*Middle
and
October*

NO: S.S.

NEW BUSINESS

- 39. Arroyo Seco (Library of California Region IV) Membership Application

Presentation: Library Director

Recommendations: Motion to Read Resolution 00-3 by Title only, and
Motion to Adopt Resolution 00-3.

M1 - S.S.
M2 - R.D.
M1 - G.W.
M2 - S.S.

- 40. Travel authorization

Presentation: Library Director

Recommendations: Approve attendance at the Millenium Conference of the California Library Association for Library Director Minter, and two additional professional staff members selected through an application process for all eligible staff, at a cost not to exceed \$1,435 to be paid from the Staff Development Account at Santiago Library System.

Roll call vote

Heavy fee
San Jose State

M1 - R.M.
M2 - P.D.

STAFF REPORTS (Items 41 - 46)

M1 - G.W. P.D.
M2 - R.G.U.

Items 41 - 46 may be considered together as one motion to approve the Staff Reports. Items may be removed for individual consideration before the General Consent Calendar is adopted. Items removed must then each have a separate motion.

- 41. Program Committee Report for August 2000 (Roberts)
- 42. Children's Services Report for August 2000 (Smith)
- 43. Placentia Library Literacy Services Report for August 2000 (Roberts)
- 44. Placentia Library Web Site Report for August 2000 (Roberts)
- 45. Publicity Materials produced for August 2000 (Willauer)
- 46. Safety Committee Minutes for August 2000 (Matas)

8:00 17 f.m. Adjour
M1
M2

CLOSED SESSION

- 47. Performance Review for Library Director

Pursuant to California Government Code Section 54957 a closed session will be held to discuss the performance evaluation of the Library Director, a personnel matter.

ADJOURNMENT

- 48. Agenda Preparation for the October Regular Meeting which will be held on Wednesday, October 18, 2000.
- 49. Review of Action Items.

No action or discussion shall be taken on any item not appearing on the posted Agenda, unless authorized by law.

50. Adjourn

*****CERTIFICATION OF POSTING*****

I, Wendy G. Goodson, Administrative Assistant for Placentia Library District, hereby certify that the Agenda for the September 20, 2000 Regular Meeting of the Library Board of Trustees of the Placentia Library District was posted on Thursday, September 14, 2000.



Placentia Library Board Calendar

September 2000 - August 2001

Sep 2000						
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September

- 3 Library Closed for Monday Holiday
- 4 Library Closed for Labor Day
- 11 7:00 PM Friends Board Meeting, Dinsmore
- 18 7:00 PM Foundation Board Special Meeting, Wood and Stark
- 20 5:30 PM Chamber Mixer, Dr. Craig Olson
7:30 PM Library Board Meeting
- 27 CSDA Conference, Monterey, through Sep. 29
- 28 7:15 AM Chamber of Commerce Breakfast, Alta Vista, Program on Ontario Int'l Airport

October

- 2 7:00 PM Friends Board Meeting, Shkoler
- 3 4:30 PM Civic Center Authority Meeting, City Hall, Masters, Stark and Minter.
- 5 6:30 PM Staff Appreciation Dinner, Rembrandt's Restaurant, Placentia
- 12 7:00 PM Foundation Board Meeting, Wood and Stark
- 14 9:00 AM Heritage Parade
- 18 7:30 PM Library Board Meeting
- 26 7:15 AM Placentia Chamber of Commerce Breakfast

November

- 6 7:00 PM Friends Board Meeting, Stark
- 15 7:30 PM Library Board Meeting
- 23 Library Closed for Thanksgiving
- 30 ISDOC Meeting Election of Officers
LAMA National Institute, Palm Springs, through Dec. 2nd.

December

- 1 7:15 AM Chamber of Commerce Citizen of the Year Breakfast
- 4 7:00 PM Friends Board Meeting, Masters
- 20 7:30 PM Library Board Meeting

January

- 1 7:00 PM Friends Board Meeting, Wood
- 12 ALA Midwinter Meeting, Washington, D.C., through Jan 17
- 17 7:30 PM Library Board Meeting
- 20 5:30 PM Chamber Mixer

Mar 2001						
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Placentia Library Board Calendar

September 2000 - August 2001

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Jan 2001						
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Feb 2001						
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January

- 25 7:15 AM Placentia Chamber of Commerce Breakfast
- 27 9:00 AM -4:30 PM Library Fundraising Day Conference, Glendale Public Library

February

- 5 7:00 PM Friends Board Meeting, Dinsmore
- 21 7:30 PM Library Board Meeting

March

- 3 10:30 AM Author's Luncheon featuring Diane Leslie, Alta Vista Country Club, 10:30 AM
- 5 7:00 PM Friends Board Meeting, Shkoler
- 11 9:00 AM NSFRE Int'l. Conference, San Diego, through Mar 14

April

- 2 7:00 PM Friends Board Meeting, Stark
- 18 7:30 PM Library Board Meeting
- 21 7:30 PM Library Board Meeting
- 22 7:15 AM Placentia Chamber of Commerce Breakfast

May

- 7 7:00 PM Friends Board Meeting, Masters
- 16 7:30 PM Library Board Meeting
- 24 7:15 AM Placentia Chamber of Commerce Breakfast
- 27 3:36 PM Library Closed for Monday Holiday

June

- 4 7:00 PM Friends Board Meeting, Wood
- 14 2:34 PM ALA Annual Conference, San Francisco, through June 20
- 20 7:30 PM Library Board Meeting
- 28 7:15 AM Placentia Chamber of Commerce Breakfast

July

- 4 Library Closed for Independence Day
- 18 7:30 PM Library Board Meeting
- 26 7:15 AM Placentia Chamber of Commerce Breakfast

Mar 2001						
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Apr 2001						
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May 2001						
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Jun 2001						
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Jul 2001						
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**MINUTES
PLACENTIA LIBRARY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
August 16, 2000**

CALL TO ORDER

The Regular Meeting of the Placentia Library District Board of Trustees was called to order on August 16, 2000 at 7:32 P.M. by President Shkoler.

ROLL CALL

Members Present: President Al Shkoler, Secretary Robin Masters, Trustee Sandra Stark; and Library Director Elizabeth Minter.

Members Absent: Trustees Peggy Dinsmore; and Gaeten Wood

Others Present: Public Services Manager Jim Roberts; and Administrative Assistant Wendy Goodson.

**ADOPTION OF
AGENDA**

It was moved by Trustee Stark, seconded by Secretary Masters to adopt the Agenda as printed.

AYES: Masters, Shkoler, Stark
NOES: None
ABSTAIN: None
ABSENT: Dinsmore, Wood

MINUTES

It was moved by Secretary Masters, seconded by Trustee Stark to approve the Minutes of the July 19, 2000 Regular Meeting as printed.

AYES: Dinsmore, Masters, Shkoler, Stark
NOES: None
ABSTAIN: None
ABSENT: Wood

**ORAL
COMMUNICATIONS**

No members of the public requested to address the Board at this time.

**PRESIDENT'S
REPORT**

Nothing to report at this time.

TRUSTEE REPORTS

Trustee Stark reported she will be attending the California Special District Association's Annual Conference in Monterey on September 26-27, 2000. Special District Workers Compensation Authority is paying for Trustee Stark's conference registration and travel expenses.

Trustee Dinsmore arrived at 7:35 p.m.

**LIBRARY
DIRECTOR'S
REPORT**

Library Director reminded the Board that she will not be with the Library entry at the Placentia Heritage Day Parade on October 14, 2000 and shall be with the Chamber of Commerce as Citizen of the Year. Trustees scheduled to attend the parade are President Shkoler, and Trustees Dinsmore and Wood.

CLAIMS

It was moved by Secretary Masters, seconded by Trustee Stark to approve Agenda Items 8 through 11:

Nonstandard Claims in the amount of \$0.00

Claims 3947, 3948, 3949, and 3950 forwarded by the Library Director and Board of Trustees for a total of \$13,670.55.

Current Claims 3951, 3952, 3953, 3954, and 3955; and Payroll Claims 3956 for \$24,513 and 3957 for \$24,513.00 for a combined total of \$77,564.54.

FY1999-00 Cash Flow Analysis through August 16, 2000 and recommendation that no funds be transferred.

FINANCIAL REPORTS

It was moved by Trustee Dinsmore, seconded by Secretary Masters to receive and file Agenda Items 12 through 17:

Financial Reports for July, 2000

Office General Ledger & Check Registers for July, 2000

Acquisitions Report for July, 2000

Overdue Collection Report for July, 2000

Debit Card System Reimbursement Report for July, 2000

Gifts Report for July, 2000

AYES: Dinsmore, Masters, Shkoler, Stark

NOES: None

ABSTAIN: None

ABSENT: Wood

GENERAL CONSENT CALENDAR

It was moved by Trustee Stark, seconded by Secretary Masters to receive and file Agenda Items 18-29:

Building Maintenance Report for July 2000. (Receive & File)

Personnel Report for July 2000 (Receive, File and Ratify Appointments)

Volunteer Report for July 2000 (Receive & File)

Circulation Report for July 2000 (Receive & File)

Annual Report to the State Library of California for the Literacy Campaign Matching Funds Grant for Fiscal Year 1999-2000 (Receive & File)

Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority (Receive & File)

Status report on the Placentia History Room project with the City Of Placentia (Receive & File)

Legislative Reports from the California Special District Association and the California Library Association (Receive & File)

Special District's Workers Compensation Authority Information Update, July 28, 2000, regarding finalization of coverage with Fireman's Fund for Fiscal Year 2000-2001 (Receive & File)

Library of California Board Actions taken Jun 21,-22, 2000 (Receive & File)

Report on the City of Placentia 75Th Anniversary Celebration Planning Meeting, July 26, 2000 (Receive & File)

Memo to Library Board from Library Director Elizabeth Minter And Public Services Manager James Roberts reporting a business interest in All American Citizenship Center, Placentia (Receive & File)

AYES:	Dinsmore, Masters, Shkoler, Stark
NOES:	None
ABSTAIN:	None
ABSENT:	Wood

**REVIEW OF
PROPERTY TAX
AND PLF FUNDING
BEFORE COURTS
AND LEGISLATURE**

Library Director reported that Catherine Smith, Executive Director of the California Special Districts Association (CSDA), has not reported current information regarding the items discussed at its Legislative Committee Meeting on August 2, 2000.

**PUBLIC HEARING –
FINES & FEES
SCHEDULE FY 2000-
2001**

It was moved by Secretary Masters, seconded by Trustee Stark to receive & file the Proof of Publication for the re-notice of public hearing for the Proposed Fines and Fees Schedule for 2000-2001 Fiscal Year for the Placentia Library District, that was published in the *Placentia News Times* on August 3, 2000.

AYES: Dinsmore, Masters, Shkoler, Stark
NOES: None
ABSTAIN: None
ABSENT: Wood

The Public Hearing for the Fines & Fees Schedule for FY 2000-2001 continued from the July 19, 2000 Library Board Meeting was opened by President Shkoler at 8:23 P.M.

No one spoke.

The Public Hearing for the Proposed Fines & Fees Schedule for FY 2000-2001 was closed at 8: 24 P.M.

It was moved by Trustee Dinsmore, seconded by Secretary Masters to finalize the Fines & Fees Schedule for 2000-2001.

AYES: Dinsmore, Masters, Shkoler, Stark
NOES: None
ABSTAIN: None
ABSENT: Wood

It was moved by Trustee Dinsmore, seconded by Secretary Masters to read Resolution 00-1 by title only, Adopt the Fines and Fees Schedule for FY 2000-2001 of Placentia Library District.

It was moved by Trustee Stark, seconded Trustee Dinsmore to adopt Resolution 00-1.

AYES: Dinsmore, Masters, Shkoler, Stark
NOES: None
ABSTAIN: None
ABSENT: Wood

**PUBLIC HEARING
FOR THE BUDGET
FY 2000-2001**

Library Director reviewed the Proposed Budget for Fiscal Year 2000-2001.

It was moved by Secretary Masters, seconded by Trustee Stark, to receive and file the Proof of Publication for the notice of public hearing for the Proposed Budget for 2000-2001 Fiscal Year for the Placentia Library District, that was published in the *Placentia News Times* on August 3, 2000.

AYES: Dinsmore, Masters, Shkoler, Stark
NOES: None
ABSTAIN: None
ABSENT: Wood

The Public Hearing on the Budget for Fiscal Year 2000-2001 was opened by President Shkoler at 8:29 P.M.

No one spoke.

The Public Hearing on the Budget for Fiscal Year 2000-2001 was closed at 8:30 P.M.

It was moved by Secretary Masters, seconded by Trustee Dinsmore to read Resolution 00-2 by title only, to Adopt Fiscal Year 2000-2001 Budgets for the Placentia Library District.

YES:	Dinsmore, Masters, Shkoler, Stark
NOES:	None
ABSTAIN:	None
ABSENT:	Wood

It was moved by Trustee Dinsmore, seconded by Trustee Stark to adopt Resolution 00-2.

AYES:	Dinsmore, Masters, Shkoler, Stark
NOES:	None
ABSTAIN:	None
ABSENT:	Wood

**STAFF
APPRECIATION
DINNER**

President Shkoler and Gloria Shkoler presented proposals for the Staff Appreciation Dinner.

It was moved by Trustee Stark seconded by Secretary Masters to set the Staff Appreciation Dinner for October 5, 2000 at 6:30 P.M. at Rembrandt's in Placentia. The District will request 50% of the cost, not exceed \$400.00, from the Friends of Placentia Library.

AYES:	Dinsmore, Masters, Shkoler, Stark
NOES:	None
ABSTAIN:	None
ABSENT:	Wood

**EXTENSION OF
VIDEO LOAN
PERIOD**

The Technical Services Manager and Circulation Staff recommended that the District change its loan period for videos from two (2) days to one (1) week, with the same renewal policies as books.

It was moved by Trustee Stark, seconded by Secretary Masters to extend loan period for videos from two (2) days to one (1) week.

AYES: Dinsmore, Masters, Shkoler, Stark
NOES: None
ABSTAIN: None
ABSENT: Wood

**LIBRARY ROOF
REPLACEMENT
PROJECT**

Library Director reported that the Placentia Library Roof Replacement Project is needed because the roof that was installed in 1974 has deteriorated and is causing damage to the library's book collection.

It was moved by Trustee Stark, seconded by Secretary Masters to finance the project through Special District Financing Authority with a repayment of five (5) to six (6) years. This would maintain the District's reserve balance and spread the cost over part of the life of the new roof.

AYES: Dinsmore, Masters, Shkoler, Stark
NOES: None
ABSTAIN: None
ABSENT: Wood

It was moved by Trustee Stark, seconded by Trustee Dinsmore to use the City of Placentia as Project Manager to coordinate the specification development, bidding process, and construction management services.

AYES: Dinsmore, Masters, Shkoler, Stark
NOES: None
ABSTAIN: None
ABSENT: Wood

It was moved by Trustee Stark, seconded by Secretary Masters to authorize the Library Director to work with the City of Placentia Public Works Manager to set specifications and initiate the bid process for the Library Roof Replacement Project.

AYES: Dinsmore, Masters, Shkoler, Stark
NOES: None
ABSTAIN: None
ABSENT: Wood

**REPORT ON 21ST
CENTURY
LIBRARIANSHIP**

Librarian II Cyrise Smith reported on her participation in the first annual Stanford University/California State Library Institute on 21st Century Librarianship, August 6-12, 2000.

**LOCAL AGENCY
BIENNIAL NOTICE**

Library Director reported that the California Political Reform Act requires every local agency to review its Conflict of Interest Code biennially to determine its accuracy and compliance the State Code.

It was moved by Trustee Stark, seconded by Secretary Masters, to receive & file the Conflict of Interest Policy; delete the Principal Librarian; and

the Public Services Manager and Technical Services Manager; and authorize the Library Director to sign and submit the report as amended to the Clerk of the Board of Supervisors, County of Orange.

AYES: Dinsmore, Masters, Shkoler, Stark
NOES: None
ABSTAIN: None
ABSENT: Wood

STAFF REPORTS

It was moved by Trustee Stark, seconded by Secretary Masters to approve Agenda Items 38-43:

Program Committee Report for July, 2000.

Children's Services Report for July, 2000.

Placentia Library Literacy Services Report for July, 2000.

Placentia Library Web Site Report for July, 2000.

Publicity Materials produced for July, 2000.

Safety Committee Minutes for July, 2000.

AYES: Dinsmore, Masters, Shkoler, Stark
NOES: None
ABSTAIN: None
ABSENT: Wood

**CLOSED
SESSION**

Closed Session was deferred until September 20, 2000 Regular Meeting to discuss personnel matters.

**AGENDA
PREPARATION**

No action taken on this item.

The September Regular Meeting will be held on September 20, 2000.

ADJOURNMENT

The Regular Meeting of the Board of Trustees of the Placentia Library District for August 16, 2000 adjourned at 9:08 P.M.

Robin J. Masters, Secretary

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Cheryl Willauer, Library Assistant
SUBJECT: Friends of Placentia Library Report
DATE: September 20, 2000

The Board of Directors of the Friends of the Library met on Tuesday September 11, 2000. Library Trustee Peggy Dinsmore; Library Director Elizabeth Minter; Public Services Manager Jim Roberts, and Library Assistant Cheryl Willauer, attended the meeting.

Treasurer Camille Himes reported the Friends have a balance on hand of \$11,716.75. Presented check to Foundation of \$375. for the Endowment Fund from 10% proceeds from the bookstore sales' covering the months of May, June, July and August.

The Friends approved: \$1,000. for the Director's Fund; \$248.85 to purchase new tablecloths; \$500. to fund the Live at the Library ALA Author's program; \$5,500. to re-upholster 50 study chairs and \$400. to help fund the staff appreciation dinner. Total funding was \$7,648.85.

Library Director Minter reported the Summer Reading Program was a success this year with more children participating and finishing the program. Minter also reported the Library will not be participating in the STEP program but that alternative staffing might be available through the work-study program. Minter urged everyone to write letters to Governor Davis to encourage him to sign the bill that will return funds to the Library.

The next Friends Board meeting is scheduled for October 2, 2000 at 7:00 P.M. President Al Shkoler is scheduled to attend as the Library Board representative.



PLACENTIA LIBRARY DISTRICT
Summary of Nonstandard Claims
September 20, 2000

TYPE	REPORT NUMBER	AMOUNT
	TOTAL	0.00

Prepared by: Wendy Goodson

PLACENTIA LIBRARY DISTRICT
Summary of Claims Forwarded by the Library Director & Trustees
September 20, 2000

	DATE	REPORT NUMBER	AMOUNT
TRUSTEES	August 16, 2000	3958	35,900.00
DIRECTOR	August 17, 2000	3959	4,399.29
	August 28, 2000	3960	4,734.53
	August 28, 2000	3961	1,842.57
	September 11, 2000	3962	2,053.08
	September 14, 2000	3963	2,533.33
		TOTAL	51,462.80

Prepared by : Wendy Goodson

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE
REPORT NO

08/16/00
3958

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

pd 8-21-00

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
BNY Western Trust Corporate Trust Services 700 South Flower Street Ste 500 Los Angeles CA 90017 Attn: Teresa Fructuoso PLEASE PAY IMMEDIATELY	8/10/00 Semi-annual Bond Payment		2200	00		35,900.00		

The claims listed above (totaling \$35,900.00) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

Margaret V. Amisore
APPROVED BY

Robin Marko
COUNTERSIGNED BY

Laundra Stack
ATTESTED AND/OR COUNTERSIGNED BY

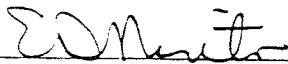
Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N03752 Pacific Bell Payment Center Van Nuys CA 91388-0001	8/7/00 253-2062		0700	01		328.33		
	8/4/00 524-8408		0700	08		21.59		
	TOTAL						349.92	
N050301 AT&T PO Box 78225 Phoenix AZ 85062-8225	8/3/00 223-1698		0700	00		29.32		
	8/1/00 524-8408		0700	00		40.11		
	TOTAL						69.43	
Placentia Glass & Screen 233 W. Santa Fe Ave. Placentia CA 92870	8/9/00 6111		1000	00		62.33		
N0018A City of Anaheim Division of Collections 301 S. Anaheim Blvd PO Box 3222 Anaheim CA 92805	8/8/00 LIM004		1300	01		2,465.72		
N01879 Photos by John Walcek 119 N. Bradford Ave #A Placentia CA 92870	8/11/00 111		1800	00		107.75		
N00230B Fry's Accounts Receivable 600 E. Brokaw Road San Jose CA 95112-1016	8/9/00 4616579		1800	08		294.14		
N01856 Munson, Cronick & Associates 2501 East Chapman Ave Ste 220 Fullerton CA 92831	7/31/00 12037		1900	00		1,050.00		

The claims listed above (totaling \$4,399.29) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

pd 9-6-00

DATE
REPORT NO

08/28/00
3960

Placentia Library District
111 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Obj/ Rev/ BS Acct	Sub Obj/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
Fortis PO Box 2939 Clinton IA 52733	Sep 00 4027912-1		0300	00		169.40		
	Aug 00 4027912-1		0300	00		34.70		
	Jul 00 4027912-1		0300	00		0.00		
	TOTAL					254.10		
N19932 Ameritas Life Insurance PO Box 81889 Lincoln NE 68501-1889	8/21/00		0300	00		524.10		
	010-19000-05435							
N03645A Blue Shield of California Cash Receiving File 55331 Los Angeles CA 90074-5331	9/1/00		0300	00		3,407.52		
	VH1811							
N06556A C N A Group Benefits 75 Remittance Drive Ste 1641 Chicago IL 60675-1641	Sept 2000		0300	00		208.54		
	0000005182							
N03752 Pacific Bell Payment Center Van Nuys CA 91388-0001	8/17/00		0700	00		97.54		
	528-1906							
	8/17/00		0700	01		171.95		
	528-8236							
TOTAL					269.49			
N05030I AT&T PO Box 78225 Phoenix AZ 85062-8225	8/16/00		0700	01		35.33		
	528-8236							
N15508 Cosmoslink 3030 Saturn Street Suite 204 Brea CA 92821	8/10/00		0700	02		15.00		
	200008-89							
	8/10/00		0700	02		19.95		
	200008-51							
TOTAL					34.95			

The claims listed above (totaling \$4,734.53) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

[Signature]
APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 08/28/00
REPORT NO 3961

pd 9-6-80

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N06569 Demco PO Box 3048 Madison WI 53708-3048	8/11/00 924229		1800	00		368.23		
N13034A Omnigrafix 1744 W Katella Ave Suite 9 Orange CA 92867	8/28/00 A34211		1800	00		51.95		
N067436A Library Administrator's Digest 320 York Road Towson MD 21204	9/28/00 Annual		1800	00		39.00		
N06686D Office Depot Det 56-6183976509 PO Box 9027 Des Moines IA 50368-9027	8/21/00 6011 5661 8397 6509		1800	00		863.75		
N19647 Unique Management Services 515 Michigan Avenue Jeffersonville IN 47130	4/4/00 4800		1900	00		221.62		
N03659F Southern California Water 500 Cameron Street Placentia CA 92870	8/18/00 312083-9		2800	00		298.02		

The claims listed above (totaling \$1,842.57) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

[Signature]
APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 09/11/00
REPORT NO 3962

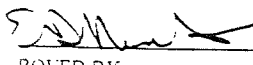
Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct				Doc Number	SC
N03646 Vision Service Plan PO Box 45210 San Francisco CA 94145-5210	Sep 2000 12 099603 0001 0001		0300	00		230.74		
N15508 Cosmoslink 303 Saturn Street Suite 204 Brea CA 92821	9/6/00 200009-32		0700	02		15.00		
N23569 Placentia Disposal PO Box 309 Anaheim CA 92815	9/1/00 00605198		1400	00		120.00		
N06557 Care Resources 9550 Warner Ave Ste 228 Fountain Valley CA 92708	9/1/00 EAP		1900	00		35.00		
N06785 Hector Vargas Cleaning Service 318 Capistrano St Placentia CA 92870	9/9/00 096845		1400	00		950.00		
N09163A Manwill Plumbing PO Box 1597 Brea CA 92822	8/28/00 28487		1400	00		143.26		
	8/28/00 28555		1400	00		94.67		
TOTAL						237.93		
N21533 Kelly Paper 1441 E. 16th Street Los Angeles CA 90021	8/29/00 287477		1800	00		121.06		
	9/7/00 287879		1800	00		57.10		
TOTAL						178.16		
N06965 Paychex 200 E Sandpointe Ste 10 PO Box 25159 Santa Ana CA 92799	8/31/00 20000831		1900	00		286.25		

The claims listed above (totaling \$2,053.08.) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.



ROVED BY

COUNTERSIGNED BY

ATTESTED AND OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 09/14/00
REPORT NO 3963

Placentia Library District
11 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

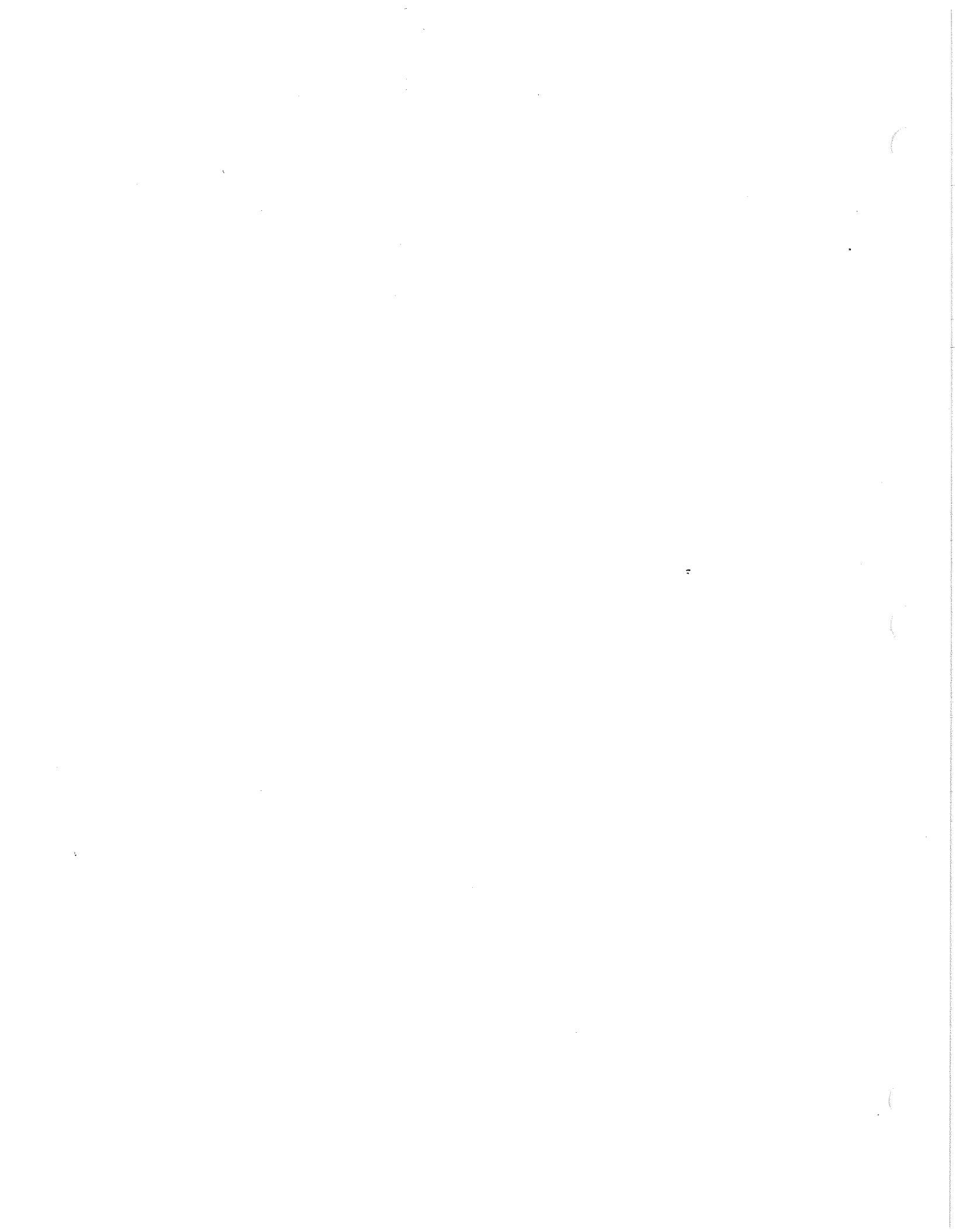
Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N15508 Cosmoslink 3030 Saturn Street Suite 204 Brea CA 92821	9/6/00 200009-25		0700	02		19.95		
N06779E 3M RSP4754 PO Box 269-F St Louis MO 63150-0269	9/6/00 XB61018		1300	00		880.00		
N14091A Convergent Communications Dept 60 Denver CO 80281-0001	8/8/00 172938		1300	00		964.37		
N03653 Bear State 3548 Enterprise Drive Anaheim CA 92807-1640	9/8/00 00-09-1056		1400	00		228.00		
.03752 Pacific Bell Payment Center Van Nuys CA 91388-0001	9/2/00 223-1698		0700	02		254.24		
N03648B Special "T" Water Systems 11934 Washington Blvd Whittier CA 90606	9/1/00 037525		1800	00		26.00		
N03738 Pitney Bowes PO Box 856390 Louisville KY 40285-6390	6/16/00 713697		1800	00		142.24		
N06667A Upstart W5527 Highway 106 P O Box 800 Fort Atkinson WI 53538-0800	9/5/00 6395709-001		1800	00		18.53		

The claims listed above (totaling \$2,533.33) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY



PLACENTIA LIBRARY DISTRICT
Current Claims and Payroll
September 20, 2000

TYPE	REPORT NUMBER	AMOUNT
Regular	3966	8,597.93
	3967	8,461.41
	3968	1,220.38
	3969	576.12
	3970	852.25
	3971	868.99
Subtotal for Regular		20,577.08
Payroll	3964	24,513.00
	3965	24,513.00
Subtotal for Payroll		49,026.00
TOTAL CURRENT CLAIMS		69,603.08

Prepared by: Wendy Goodson

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 09/20/00
REPORT NO 3964

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
BANK OF AMERICA Placentia Branch 760 for the Placentia Library Account # 07605-80156 Route #12100358	September 20, 2000 Pay period #7 September 22, 2000 October 5, 2000		0100	00		22,770.00		
	FICA		0200	00		1,743.00		
PLEASE WIRE ON THURSDAY, OCTOBER 5, 2000								

The claims listed above (totaling \$24,513) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

Page Total

24,513.00

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 09/20/00
REPORT NO 3965

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
BANK OF AMERICA Placentia Branch 760 for the Placentia Library Account # 07605-80156 Route #12100358	September 20, 2000 Pay period #8 October 6, 2000 October 19, 2000		0100	00		22,770.00		
	FICA		0200	00		1,743.00		
PLEASE WIRE ON THURSDAY, OCTOBER 19, 2000								

The claims listed above (totaling \$24,513) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

24,513.00

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 09/20/00
REPORT NO 3966

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N01035 City of Placentia 401 East Chapman Avenue Placentia CA 92870	9/7/00		2800	00		4,188.72		
	53935		1400	00		716.16		
	9/6/00		1800	00		2,283.00		
	53934							
	9/6/00		1800	00		76.39		
	53933							
						7,264.27		
N03660A Elizabeth Minter c/o Placentia Library District 411 East Chapman Ave Placentia CA 92870	Petty Cash		1000	00		11.40		
	Reimbursement		1803	00		6.53		
	Aug - Sep 00							
						17.93		
Literacy Network of Greater Los Angeles Los Angeles Times Times Mirror Square Los Angeles CA 90053	Membership Literacy		1600	00		25.00		
Jolly Giant 690 Innovation Drive Kingston ON K7K 7E7 Canada	8/2/00		1800	00		52.00		
	7417							
N19776 Donna Bass 500 Vanderbilt Dr Placentia CA 92870	Storytimes		1900	00		405.00		02
	August 2000							
	Storytimes		1900	00		360.00		02
	July 2000							
						765.00		
N23030 Linda Baesler 150 Anned Drive Placentia CA 92870	Musictime		1900	00		337.50		
	August 2000							
N19647 Unique Management Services 515 Michigan Avenue Jeffersonville IN 47130	9/1/00		1900	00		136.23		
	5925							

The claims listed above (totaling \$8,597.93) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

Page Total

8,597.93

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 09/20/00
REPORT NO 3967

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N04780B The Orange County Register File 56017 Los Angeles CA 90074-6017	8/31/00 0039993004		2000	00		259.20		
N15075 Cyrise Smith c/o Placentia Library 411 East Chapman Avenue Placentia CA 92870	Travel Mileage Reimbursement		2700	00		42.00		
N20858 Wendy Goodson c/o Placentia Library 411 East Chapman Ave Placentia CA 92870	Travel Reimb Aug-Sep 00		2700	01		10.73		
	Educ Reimb Aug 00		2700	01		259.33		
	TOTAL					270.06		
N03660A Elizabeth Minter /o Placentia Library 411 East Chapman Ave Placentia CA 92870	Petty Cash Check Reimbursement Aug - Sep 00		1000	00		77.76		
			1800	00		24.99		
			1803	00		54.22		
			2400	01		60.35		
			2700	01		454.00		
			2700	03		15.00		
	TOTAL					686.32		
Bell & Howell Information & Learning Dept 77304 Detroit MI 48277-0304	7/18/00 289550		2400	03		6,750.00		
N23459 Thomas Beeler PO Box 659 Hampton Falls NH 03844-0659	8/14/00 45126		2400	01		122.07		
N03832 Books on Tape PO Box 7900 Newport Beach CA 92658	8/22/00 4058287P		2400	05		331.76		

The claims listed above (totaling \$8,461.41) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only		
							Doc Number	SC	
N24062 Evergreen Publishing 760 W. Garvey Ave Monterey Park CA 91754-2727	5/8/00 13546 Pages 2 -4		2400	01		574.17			
	8/2/00 Historic Properties		2400	01		25.75			
N03833 Brodart PO Box 3488 Willamsport PA 17705	8/30/00 111633		1800	00		149.77			
	8/24/00 A32276		0700	05		215.50			
	8/10/00 U732410		2400	01		37.55			
	8/10/00 U732409		2400	01		13.27			
	8/10/00 U732408		2400	01		13.92			
	8/1/00 U710612		2400	01		18.35			
	TOTAL						448.36		
	N03842A Ingram PO Box 502779 St Louis MO 63150-2779	9/7/00 71097851		2400	01		17.02		
		8/10/00 2CM44878					-9.33		
9/5/00 71044172			2400	01		18.29			
9/5/00 71044174			2400	01		37.31			
9/5/00 71044173			2400	01		18.35			
7/31/00 70480438			2400	01		20.31			
7/31/00 70480439			2400	01		60.59			
7/31/00 70467496			2400	01		9.56			
TOTAL						164.41			

The claims listed above (totaling \$1,220.38) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 09/20/00
REPORT NO 3969

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only		
							Doc Number	SC	
N03842A Ingram PO Box 502779 St Louis MO 63150-2779	7/31/00 70467495		2400	01		35.77			
	7/31/00 70467494		2400	01		34.51			
	7/31/00 70467493		2400	01		34.87			
	7/31/00 70467492		2400	01		17.48			
	7/31/00 70467491		2400	01		17.44			
	7/31/00 70467490		2400	01		17.75			
	7/31/00 70467489		2400	01		17.46			
	7/31/00 70467487		2400	01		9.49			
	7/31/00 70467488		2400	01		34.13			
	8/14/00 70715737		2400	01		22.81			
	8/14/00 70709869		2400	01		17.93			
	8/14/00 70709870		2400	01		23.28			
	8/14/00 70715735		2400	01		11.53			
	8/14/00 70709868		2400	01		105.28			
	8/14/00 70709867		2400	01		102.26			
	8/14/00 70709865		2400	01		17.02			
	8/14/00 70709866		2400	01		16.90			
	8/14/00 70709863		2400	01		6.77			
	8/14/00 70709862		2400	01		17.45			
	8/14/00 70709861		2400	01		15.99			
	TOTAL						576.12		

The claims listed above (totaling \$576.12) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 09/20/00
REPORT NO 3970

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only		
							Doc Number	SC	
N03842A Ingram PO Box 502779 St Louis MO 63150-2779	8/14/00 70709860		2400	01		16.34			
	8/7/00 70571862		2400	01		17.75			
	8/7/00 70575751		2400	01		73.35			
	8/7/00 70571861		2400	01		33.23			
	7/31/00 70483189		2400	01		28.52			
	7/31/00 70468647		2400	01		37.40			
	7/31/00 70483188		2400	01		82.52			
	8/2/00 70504511		2400	01		9.65			
	8/15/00 70731257		2400	01		80.97			
	8/16/00 70745315		2400	01		15.45			
	7/31/00 70467497		2400	01		85.65			
	8/25/00 70897871		2400	01		17.12			
	8/25/00 70897870		2400	01		20.10			
	8/25/00 70897869		2400	01		17.80			
	8/25/00 70897867		2400	01		18.53			
	8/25/00 70897868		2400	01		17.83			
	8/25/00 70897867		2400	01		123.46			
	8/24/00 70886500		2400	01		36.57			
	8/24/00 70886501		2400	01		11.84			
	8/29/0 70960686		2400	01		108.17			
	TOTAL						852.25		

The claims listed above (totaling \$852.25) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 09/20/00
REPORT NO 3971

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N03842A Ingram PO Box 502779 St Louis MO 63150-2779	8/29/00		2400	01		19.72		
	70956832							
	8/29/00		2400	01		35.73		
	70956834							
	8/29/00		2400	01		52.80		
	70956835							
	8/29/00		2400	01		19.83		
	70956833							
	8/29/00		2400	01		15.61		
	70956828							
	8/29/00		2400	01		36.53		
	70956829							
	8/21/00		2400	01		17.55		
	70819589							
	8/21/00		2400	01		21.14		
	70819590							
	8/21/00		2400	01		59.86		
	70819588							
	8/18/00		2400	01		56.36		
	70789763							
8/7/00		2400	01		353.94			
70571860								
8/29/0		2400	01		11.42			
70956830								
8/21/00		2400	08		43.32			
70819587								
8/14/00		2400	08		43.84			
70715736								
8/29/00		2400	08		28.68			
70956831								
7/31/00		2400	08		52.66			
70480437								
TOTAL						868.99		

The claims listed above (totaling \$868.99) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Cash Flow Analysis
DATE: September 20, 2000

BACKGROUND:

The Cash Flow Analysis for the General Fund for Fiscal Year 2000-2001 is Attachment A.

The Property Tax Apportionment Schedule for Fiscal Year 2000-2001 is Attachment B. The tax revenues anticipated before the next Library Board Meeting are highlighted in bold type.

In order to pay all of the Claims presented at this meeting, I am recommending that \$85,000 be transferred to Fund 707 (General Fund) from Fund 706 (Bond Redemption). An additional transfer will be needed in October to carry Fund 707 until the first property tax receipts are credited on November 29, 2000.

RECOMMENDATION:

1. Receive & File the Cash Flow Analysis for Fiscal Year 2000-2001 through August 16, 2000.
2. Authorize transfer of \$85,000 from Fund 706 (Bond Redemption) to Fund 707, to be reversed in May 2000.

Placentia Library District
 FY2000-2001 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
07/01/99		Beginning Balance			258,136.41
06/21/00	3927	Payroll to wire July 13, 2000		23,606.00	234,530.41
06/21/00	3928	Payroll to wire July 27, 2000		23,606.00	210,924.41
06/21/00	3935	General		6,506.57	204,417.84
06/26/00	3936	General by Library Director		4,265.77	200,152.07
07/03/00		Reverse Interest May	(1,674.39)	(33.00)	198,510.68
07/03/00		Reverse Interest Apr	(2,320.49)	(47.05)	196,237.24
07/05/00	3937	General by Library Trustees		1,664.42	194,572.82
07/05/00	3938	General by Library Trustees		5,545.03	189,027.79
07/11/00		Interest Apr	2,320.49	47.05	191,301.23
07/13/00	3939	General by Library Director		2,917.43	188,383.80
07/19/00	3940	Payroll to wire August 10, 2000		37,054.00	151,329.80
07/19/00	3941	Payroll to wire August 24, 2000		23,606.00	127,723.80
07/19/00	3942	General		10,101.35	117,622.45
07/19/00	3943	General		11,394.97	106,227.48
07/19/00	3944	General		3,028.21	103,199.27
07/19/00	3945	General		983.51	102,215.76
07/19/00	3946	General		602.39	101,613.37
07/20/00		Secured Final FY99-00	12,028.08	30.07	113,611.38
07/20/00		Supplemental 1985+ #1	1,591.68		115,203.06
07/20/00	3947	General by Library Director		4,670.05	110,533.01
07/21/00		Reverse Interest Jun	(1,792.31)	(34.02)	108,774.72
07/24/00		Teeter Secured Current Delinquent	12,334.14		121,108.86
07/24/00		Library Passport Revenue, Jul	3,747.45		124,856.31
07/24/00		Library Revenue, Jul	1,633.84		126,490.15
07/24/00		Delinquent Supplemental & Penalties	1,088.54		127,578.69
07/26/00		Supplemental Paid 1984	0.58		127,579.27
08/03/00	3948	General by Library Director		1,350.99	126,228.28
08/03/00	3949	General by Library Director		1,379.73	124,848.55
08/08/00		Library Passport Revenue, Jul	2,318.00		127,166.55
08/08/00		Interest May	1,674.39	33.00	128,807.94
08/08/00		Library Revenue Jul	1,165.85		129,973.79
08/10/00	3950	General by Library Director		6,269.78	123,704.01
08/16/00		Supplemental 1st Actual	1,268.62		124,972.63
08/16/00	3951	General		19,028.23	105,944.40
08/16/00	3952	General		2,412.86	103,531.54
08/16/00	3953	General		1,940.26	101,591.28
08/16/00	3954	General		689.20	100,902.08
08/16/00	3955	General		4,467.99	96,434.09
08/16/00	3956	Payroll to wire September 7, 2000		24,513.00	71,921.09
08/16/00	3957	Payroll to wire September 21, 2000		24,513.00	47,408.09
08/16/00	3958	General by Library Trustees		35,900.00	11,508.09
08/17/00	3959	General by Library Director		4,399.29	7,108.80
08/18/00		Library Passport Revenue, Aug	2,436.25		9,545.05
08/18/00		Library Revenue, Aug	1,227.80		10,772.85
08/28/00	3960	General by Library Director		4,734.53	6,038.32
08/28/00	3961	General by Library Director		1,842.57	4,195.75
09/11/00	3962	General by Library Director		2,053.08	2,142.67
09/14/00	3963	General by Library Director		2,533.33	-390.66
09/20/00		Transfer from Fund 706 (Bond Redemption)	85,000.00		84,609.34
09/20/00	3964	Payroll to wire October 5, 2000		24,513.00	60,096.34
09/20/00	3965	Payroll to wire October 19, 2000		24,513.00	35,583.34
09/20/00	3966	General		8,597.93	26,985.41
09/20/00	3967	General		8,461.41	18,524.00
09/20/00	3968	General		1,220.38	17,303.62
09/20/00	3969	General		576.12	16,727.50
09/20/00	3970	General		852.25	15,875.25
09/20/00	3971	General		868.99	15,006.26

Placentia Library District
Property Tax Apportionments
Fiscal Year 2000-2001

Agenda Item 14
Attachment B

Date	Category	Amount
7/21/00	Current secured final for FY00	1% - 3%
7/21/00	Prior Year Secured Taxes & Penalties, FY00 #12 Jun	
7/21/00	Supplemental, FY00 #12 Jun	
7/24/00	Secured Teeter Actual Final Delinquencies, FY00	2% - 4%
7/25/00	Delinquent Supplemental, FY00	
8/17/00	Prior Year Secured Taxes & Penalties #1 Jul	
8/17/00	Supplemental #1 Jul	
9/14/00	Prior Year Secured Taxes & Penalties #2 Aug	
9/21/00	Supplemental #2 Aug	
9/22/00	Unsecured collections at 8/31/00, #1	80% - 85%
10/12/00	Prior Year Secured Taxes & Penalties #3 Sep	
10/20/00	Supplemental #3 Sep	
11/16/00	Prior Year Secured Taxes & Penalties #4 Oct	
11/21/00	Supplemental #4 Oct	
11/29/00	Current secured #1	7% - 10%
12/8/00	Homeowners Property Tax Relief	15%
12/13/00	Current secured #2	14% - 18%
12/14/00	Prior Year Secured Taxes & Penalties #5 Nov	
12/21/00	Current secured #3	20% - 24%
12/21/00	Supplemental #5 Nov	-
1/11/01	Homeowners Property Tax Relief	35%
1/11/01	Prior Year Secured Taxes & Penalties #6 Dec	
1/19/01	Supplemental #6 Dec	
1/19/01	Unsecured collections at 12/31/00, #2	5% - 10%
1/26/01	Current secured #4	3% - 6%
2/9/01	State-Assessed Public Utility, #1	49% - 50%
2/15/01	Prior Year Secured Taxes & Penalties #7 Jan	
2/21/01	Supplemental #7 Jan	
3/15/01	Prior Year Secured Taxes & Penalties #8 Feb	
3/23/01	Current secured #5	5% - 7%
3/23/01	Supplemental #8 Feb	
4/12/01	Prior Year Secured Taxes & Penalties #9 Mar	
4/20/01	Current secured #6	25% - 30%
4/20/01	Supplemental #9 Mar	
5/10/01	Homeowners Property Tax Relief	35%
5/17/01	Prior Year Secured Taxes & Penalties #10 Apr	
5/18/01	Current secured #7	3% - 5%
5/18/01	Supplemental #10 Apr	
5/25/01	State-Assessed Public Utility, #2	49% - 50%
6/8/01	Homeowners Property Tax Relief	15%
6/14/01	Prior Year Secured Taxes & Penalties #11 May	
6/22/01	Prior Year Unsecured	
6/22/01	Supplemental #11 May	
6/22/01	Unsecured collections at 5/31/01, Final	3% - 6%
7/19/01	Current secured final for FY00	1% - 3%
7/20/01	Prior Year Secured Taxes & Penalties, FY00 #12 Jun	
7/20/01	Supplemental, FY00 #12 Jun	
7/23/01	Secured Teeter Actual Final Delinquencies, FY00	2% - 4%
7/24/01	Delinquent Supplemental, FY01	

Fund Balance Report
Post-Petition Balances (B/S Account 8010 - Cash)
 September 20, 2000

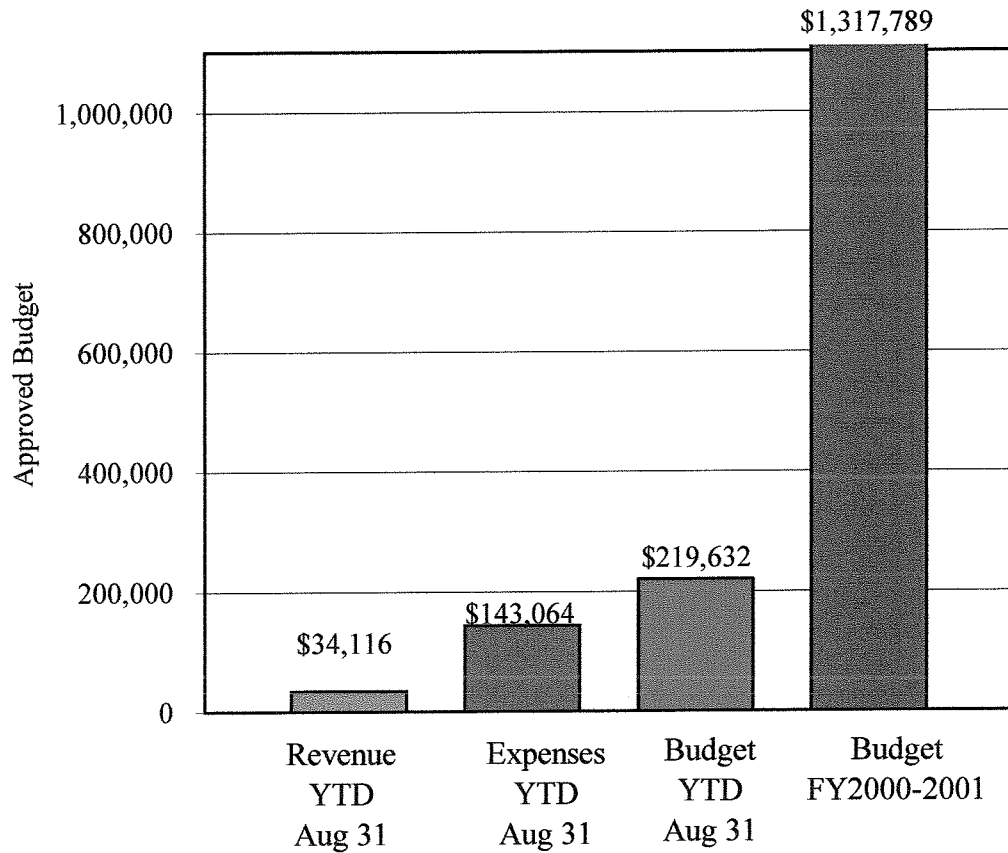
	Fiscal Year 2000-2001						TOTAL EXCL GEN FUND
	Fund 702 Maj Equip/Struc	Fund 703 Auto Replac	Fund 706 Bond Redempt	Fund 707 General Fund	Fund 708 Sick Lv Payoff	TOTAL ALL FUNDS	
30-Jun-00	96,051.74	8,934.70	147,599.35	258,136.41	8,700.20	519,422.40	261,285.99
31-Jul-00	96,171.58	8,957.55	147,823.78	231,138.46	8,740.35	492,831.72	261,693.26
31-Aug-00	96,677.61	9,004.54	148,600.96	92,114.90	8,785.99	355,184.00	263,069.10
30-Sep-00						0.00	0.00
31-Oct-00						0.00	0.00
30-Nov-00						0.00	0.00
31-Dec-00						0.00	0.00
31-Jan-01						0.00	0.00
2/29/2001						0.00	0.00
31-Mar-01						0.00	0.00
30-Apr-01						0.00	0.00
31-May-01						0.00	0.00
30-Jun-01						0.00	0.00
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00
General Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00

	Fiscal Year 1999-2000						TOTAL EXCL GEN FUND
	Fund 702 Maj Equip/Struc	Fund 703 Auto Replac	Fund 706 Bond Redempt	Fund 707 General Fund	Fund 708 Sick Lv Payoff	TOTAL ALL FUNDS	
30-Jun-99	84,141.81	3,163.80	116,479.67	164,804.90	7,601.61	376,191.79	211,386.89
31-Jul-99	84,141.81	3,163.80	116,479.67	83,601.60	7,601.61	294,988.49	211,386.89
31-Aug-99	84,377.12	3,177.11	26,647.68	58,725.33	7,633.59	180,560.83	121,835.50
30-Sep-99	4,714.39	3,189.79	17,114.57	127,531.60	7,664.06	160,214.41	32,682.81
31-Oct-99	5,076.22	3,203.40	17,615.46	84,484.27	7,696.75	118,076.10	33,591.83
30-Nov-99	5,446.35	3,217.33	18,050.74	107,852.20	7,730.23	142,296.85	34,444.65
31-Dec-99	5,446.35	3,217.33	18,050.74	280,800.57	7,730.23	315,245.22	34,444.65
31-Jan-00	5,706.41	3,245.65	18,231.72	360,942.41	7,798.27	395,924.46	34,982.05
29-Feb-00	5,731.04	3,260.20	18,313.36	373,843.21	7,833.23	408,981.04	35,137.83
31-Mar-00	5,757.53	3,275.85	18,401.17	425,760.92	7,870.83	461,066.30	35,305.38
30-Apr-00	96,078.90	8,920.49	147,561.69	281,086.00	8,666.12	542,313.20	261,227.20
31-May-00	96,078.90	8,920.49	147,561.69	370,505.93	8,666.12	631,733.13	261,227.20
30-Jun-00	96,051.74	8,934.70	147,599.35	283,136.41	8,700.20	544,422.40	261,285.99
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00
General Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00

PLACENTIA LIBRARY DISTRICT

Fiscal Year 2000 - 2001

General Fund Cash Flow



PLACENTIA LIBRARY DISTRICT
 REVENUE REPORT FOR FUND 707
 (Prepared from the Orange County Auditor's Report)
 September 20, 2000

OBJECT CODE	DESCRIPTION	FY2000-2001 BUDGETED	FY2000-2001 YTD	FY1999-2000 YTD	FY2000-2001 AUG 2000	FY1999-2000 AUG 1999	FY2000-2001 % REV BUD
6210-00	Prop. Taxes - current secured	908,989	0.00	0.00	0.00	0.00	0.00%
6210-01	Public Utility	25,000	0.00	0.00	0.00	0.00	0.00%
6210-04	Teeter Plan - current delinquent	0	12,331.12	0.00	0.00	0.00	
	TOTAL PROP. TAXES - CURRENT SECURED	933,989	12,331.12	0.00	0.00	0.00	1.32%
6220	PROP. TAXES - CURRENT UNSECURED	53,800	0.00	0.00	0.00	0.00	0.00%
6230-00	Prop. Taxes - Prior Secured	20,000	12,028.08	11,120.83	0.00	0.00	
6230-01	Prior year's secured final apportionment	0	0.00	8,812.21	0.00	0.00	
6230-02	Secured prior years	0	0.00	0.00	0.00	0.00	
6230-03	Tax deed land sales	0	0.00	0.00	0.00	0.00	
6230-04	Teeter Plan buyout - FY 1993-1994 only	0	0.00	0.00	0.00	0.00	
6230-10	Release of impounds	0	0.00	0.00	0.00	0.00	
6230-11	(1994 ERAF Refund)	0	0.00	0.00	0.00	0.00	
	TOTAL PROP. TAXES - PRIOR SECURED	20,000	12,028.08	19,933.04	0.00	0.00	60.14%
6240	TOTAL PROP. TAXES PRIOR UNSECURED	1,000	0.00	0.00	0.00	0.00	0.00%
6250	TAXES - SPECIAL DISTRICT AUGMENTATION	9,750	0.00	0.00	0.00	0.00	
6260	PENALTIES & COSTS ON DELINQUENT TAXES	0	0.00	0.00	0.00	0.00	
6280-00	Property taxes current supplemental	25,000	1,268.62	1,038.28	1,268.62	1,036.38	5.07%
6280-01	Final supplemental for prior years	0	1,592.26	1,016.47	0.00	0.00	
	TOTAL PROP. TAXES SUPPLEMENTAL - CURREI	25,000	2,860.88	2,054.75	1,268.62	1,036.38	11.44%
6300	PROP. TAXES SUPPLEMENTAL - PRIOR	800	820.72	719.86	(267.82)	0.00	102.59%
6540	PENALTIES & COSTS ON DELINQUENT TAXES	0	267.82	249.47	267.82	0.00	
	TOTAL TAXES	1,044,339	28,308.62	22,957.12	1,268.62	1,036.38	2.71%

REVENUE REPORT FOR FUND 707
(Prepared from the Orange County Auditor's Report)
September 20, 2000

OBJECT CODE	DESCRIPTION	FY2000-2001 BUDGETED	FY2000-2001 YTD	FY1999-2000 YTD	FY2000-2001 AUG 2000	FY1999-2000 AUG 1999	FY2000-2001 % REV BUD
6610-00	Interest	17,500	(1,792.31)	(858.09)	1,674.39	1,752.84	-10.24%
6610-01	Interest - old bond fund	0	0.00	0.00	0.00	0.00	
6610-23	Interest on impounded taxes released	0	0.00	0.00	0.00	0.00	
	TOTAL INTEREST	17,500	(1,792.31)	(858.09)	1,674.39	1,752.84	-10.24%
6690	STATE - HOMEOWNER PROP TAX RELIEF	16,500	0.00	0.00	0.00	0.00	0.00%
6970-00	State - ILL & Direct Loan Reimbursement	10,000	0.00	875.00	0.00	0.00	0.00%
6970-01	State - CA Foundation Funds	88,450	0.00	8.77	0.00	0.00	0.00%
6970-02	State - CA Literacy Campaign	20,000	0.00	0.00	0.00	0.00	0.00%
6970-03	State - Family Literacy	10,000	0.00	0.00	0.00	0.00	0.00%
6970-04	State - Prop 10 Families for Literacy Grant	10,000	0.00	1,988.16	0.00	0.00	0.00%
6970-05	State - Project Grants	5,000	0.00	0.00	0.00	0.00	0.00%
6970-07 & 66	State - Timber Yield Apport & ERAF Bailout	20,000	0.00	0.00	0.00	0.00	0.00%
	TOTAL STATE - OTHER GOVERNMENTAL	163,450	0.00	2,871.93	0.00	0.00	0.00%
7130-00	BANKRUPTCY RECOVERY DISTRIBUTIONS	0	0.00	0.00	0.00	0.00	
7670-00	Local Revenue	28,500	4,027.49	4,500.44	2,393.65	1,541.44	14.13%
7670-01	Local Revenue -- Passport	47,500	8,501.70	7,065.85	4,754.25	2,354.25	17.90%
7670-02 & 56	Local Revenue -- Non-Govt. Grants & Gifts	0	0.00	0.00	0.00	0.00	
	TOTAL LOCAL REVENUE	76,000	12,529.19	11,566.29	7,147.90	3,895.69	16.49%
7680	6-MONTH EXPIRED (OUTLAWED) CHECKS	0	0.00	0.00	0.00	0.00	
7810	TRANSFER FROM/TO OTHER LIBRARY FUNDS	0	0.00	0.00	0.00	0.00	
	FUND 707 TOTAL	1,317,789	39,045.50	36,537.25	10,090.91	6,684.91	2.96%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
September 20, 2000

OBJECT CODE	DESCRIPTION	FY2000-2001 BUDGETED	FY2000-2001 YTD	FY1999-2000 YTD	FY2000-2001 AUG 2000	FY1999-2000 AUG 1999	FY2000-2001 % EXP BUD
0100	Salaries & Wages	592,047	100,126.00	99,305.00	56,218.00	39,722.00	16.91%
0200	Retirement (Social Security & Pension Contribution)	82,885	7,746.00	7,595.00	4,442.00	3,038.00	9.35%
	Health & Life Insurance/Blue Shield CA	36,837	6,385.46	7,057.64	401.52	4,944.44	17.33%
	Long Term Disability/CNA	2,960	392.29	361.00	208.54	186.72	13.25%
	Life Insurance/Fortis & Protective Life	1,950		0.00	84.70	0.00	0.00%
	Vision Service Plan/VSP	2,465	444.73	588.39	230.74	392.26	18.04%
	Dental/Ameritas	5,474	1,048.20	1,387.50	524.10	925.00	19.15%
0300	Total Employee Insurance	49,686	8,270.68	9,394.53	1,449.60	6,448.42	16.65%
0310	Unemployment Insurance	0	0.00	0.00	0.00	0.00	
0350	Workers Compensation - General	5,400	918.00	0.00	0.00	0.00	17.00%
	TOTAL SALARIES & EMPLOYEE BENEFITS	730,018	117,060.68	116,294.53	62,109.60	49,208.42	16.04%
0700-00	Communications - Telephone	2,300	384.27	305.41	249.77	132.61	16.71%
0700-01	Communications - Modem/Fax	4,400	1,310.64	344.85	362.72	49.60	29.79%
0700-02	Communications - Internet/Database	5,000	89.10	3,291.75	54.15	2,552.88	1.78%
0700-05	Communications - Cataloging & Acquisitions Vendor	2,800	431.00	431.00	215.50	215.50	15.39%
0700-07	Communications - Prop 10 Families for Literacy Grant	0	0.00	0.00	0.00	0.00	
0700-08	Communications - Adult Literacy	800	71.06	183.22	21.59	54.35	8.88%
	Total Communications	15,300	2,286.07	4,556.23	903.73	3,004.94	14.94%
0900-00	Food - General Fund	50	0.00	0.00	0.00	0.00	
0900-07	Food - Prop 10 Families for Literacy Grant	0	0.00	0.00	0.00	0.00	
0900-08	Food - Adult Literacy	200	66.10	0.00	66.10	0.00	
0090-09	Food - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Food	250	66.10	0.00	66.10	0.00	26.44%
1000-00	Household Expense	4,500	78.79	1,040.10	78.79	1,040.10	1.75%
1100-00	Insurance - Liability	5,070	5,068.57	6,820.51	0.00	0.00	99.97%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
September 20, 2000

OBJECT CODE	DESCRIPTION	FY2000-2001 BUDGETED	FY2000-2001 YTD	FY1999-2000 YTD	FY2000-2001 AUG 2000	FY1999-2000 AUG 1999	FY2000-2001 % EXP BUD
1300-00	Maintenance of Equipment - General Fund (Other than Computer)	3,000	0.00	21.73	0.00	464.12	0.00%
1300-01	Maintenance of Equipment - General Fund (Computer)	12,000	3,502.88	3,591.63	2,465.72	3,591.63	29.19%
1300-07	Maintenance of Equipment - Prop 10 Families for Literacy Grant	0	0.00	0.00	0.00	0.00	
1300-08	Maintenance of Equipment - Adult Literacy	0	0.00	0.00	0.00	0.00	
1300-09	Maintenance of Equipment - Families for Literacy	0	515.43	0.00	515.43	0.00	
	Total Maintenance of Equipment	15,000	4,018.31	3,613.36	2,981.15	4,055.75	26.79%
	HVAC						
	Carpet Cleaning	2,500	0.00	950.34	0.00	244.42	0.00%
	Groundskeeping, City of Placentia	3,500	0.00	0.00	0.00	0.00	0.00%
	Plumbing	30,000	3,339.53	5,452.49	715.16	978.97	11.13%
	Electrical	1,200	0.00	208.10	0.00	0.00	0.00%
	Cleaning Service	1,500	0.00	937.29	0.00	570.00	0.00%
	Locksmith	11,700	1,900.00	1,900.00	950.00	950.00	16.24%
	Other (Includes Fire Alarm & Seismic Retrofit Project)	200	146.82	0.00	0.00	0.00	73.41%
1400-00	Total Maintenance of Building & Grounds	14,800	3,007.99	49.50	120.00	0.00	20.32%
		65,400	8,394.34	9,497.72	1,785.16	2,743.39	12.84%
1600-00	Memberships - General Fund	3,400	228.00	247.00	0.00	0.00	6.71%
1600-07	Memberships - Prop 10 Families for Literacy Grant	0	0.00	0.00	0.00	0.00	
1600-08	Memberships - Adult Literacy	400	0.00	0.00	0.00	0.00	
1600-09	Memberships - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Memberships	3,800	228.00	247.00	0.00	0.00	6.00%
1700-00	Miscellaneous Expense - General Fund	0	0.00	0.00	0.00	0.00	
1700-07	Miscellaneous Expense - Prop 10 Families for Literacy Grant	0	0.00	0.00	0.00	0.00	
1700-08	Miscellaneous Expense - Adult Literacy	0	0.00	0.00	0.00	0.00	
1700-09	Miscellaneous Expense - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Miscellaneous Expense	0	0.00	0.00	0.00	0.00	

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
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September 20, 2000

OBJECT CODE	DESCRIPTION	FY2000-2001 BUDGETED	FY2000-2001 YTD	FY1999-2000 YTD	FY2000-2001 AUG 2000	FY1999-2000 AUG 1999	FY2000-2001 % EXP BUD
	Library Supplies	10,000	731.39	2,447.55	731.39	825.22	7.31%
	Printing	9,500	507.13	376.04	501.74	256.02	5.34%
	EZ Copy - copy cards for sale to patrons	0	0.00	0.00	0.00	0.00	
	Publications	750	364.00	0.00	0.00	0.00	48.53%
	Paper	1,700	170.68	304.52	58.84	160.54	10.04%
	Drinking Water Service	300	51.00	25.00	26.00	25.00	17.00%
	Other Office Supplies	6,000	1,615.49	3,083.07	229.31	1,444.36	26.92%
1800-00	Total Office Supply Expense - General Fund	28,250	3,439.69	6,236.18	1,547.28	2,711.14	12.18%
1800-07	Prop 10 Families for Literacy Grant Supply Expense	0	0.00	0.00	0.00	0.00	
	Printing	2,625	0.00	703.23	0.00	0.00	
	Publications	0	0.00	0.00	0.00	0.00	
	Paper	50	0.00	0.00	0.00	0.00	
	Other Office Supplies	425	1,023.67	0.00	294.14	0.00	
1800-08	Total Adult Literacy Office Supply Expense	3,100	1,023.67	703.23	294.14	0.00	33.02%
1800-09	Supply Expense Families for Literacy	700	0.00	0.00	0.00	0.00	
	Total Office Expense	32,050	4,463.36	6,939.41	1,841.42	2,711.14	13.93%
1803-00	Postage Expense - General Fund	4,800	523.81	946.05	256.91	452.31	10.91%
1803-01	Postage Expense - LSCA II Grant	0	0.00	0.00	0.00	0.00	
1803-08	Postage Expense - Adult Literacy	100	0.00	0.00	0.00	0.00	0.00%
1803-09	Postage Expense - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Postage Expense	4,900	523.81	946.05	256.91	452.31	10.69%

PLACENTIA LIBRARY DISTRICT
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OBJECT CODE	DESCRIPTION	FY2000-2001 BUDGETED	FY2000-2001 YTD	FY1999-2000 YTD	FY2000-2001 AUG 2000	FY1999-2000 AUG 1999	FY2000-2001 % EXP BUD
	Care Resources (Employee Assistance)	420	70.00	70.00	35.00	35.00	16.67%
	Pension Contribution & Operating Expenses	7,500	1,238.86	1,391.95	0.00	0.00	16.52%
	Anaheim Consortium Automated Library System	45,000	0.00	0.00	0.00	0.00	0.00%
	Anaheim Consortium Computer Technical & Consulting Services	0	0.00	0.00	0.00	0.00	
	Clipping Service	420	75.42	34.71	37.71	34.71	17.96%
	Interest Allocation & Tax Collection Charges by Orange County	1,500	(3.95)	29.14	33.00	42.97	-0.26%
	Advertising (Including WEB Site)	2,500	345.80	0.00	0.00	0.00	13.83%
	Medical Exams	500	52.50	0.00	52.50	0.00	10.50%
	Collection Services - Accounts Receivable	2,200	323.90	205.52	323.90	64.37	14.72%
	Audit & Accounting Services	4,000	1,050.00	1,290.00	1,050.00	645.00	26.25%
	Payroll Preparation	2,750	447.55	393.57	254.45	217.52	16.27%
	Election Expenses	3,000	0.00	0.00	0.00	0.00	
	Staff Training in Library	0	0.00	0.00	0.00	0.00	
	Other (Includes Contract Storyteller)	7,500	5,467.88	0.00	5,467.88	0.00	72.91%
1900-00	Total Specialized Services - General Fund	77,290	9,067.96	3,414.89	7,254.44	1,039.57	11.73%
1900-01	Specialized Services - Partnerships for Change Grant	5,000	0.00	0.00	0.00	0.00	
1900-07	Specialized Services - Prop 10 Families for Literacy Grant	0	0.00	0.00	0.00	0.00	
1900-08	Specialized Services - Adult Literacy	200	475.00	0.00	475.00	0.00	237.50%
1900-09	Specialized Services - Families for Literacy	0	0.00	0.00	0.00	0.00	
1900-18	Tax Collection Services & Fees by Orange County	9,000	0.00	0.00	0.00	0.00	0.00%
	Total Specialized Services	91,490	9,542.96	3,414.89	7,729.44	1,039.57	10.43%
2000-00	Legal Notices - General Fund	500	198.72	0.00	198.72	0.00	39.74%
2000-01	Legal Notices - LSCA II Grant	0	0.00	0.00	0.00	0.00	
	Total Legal Notices	500	198.72	0.00	198.72	0.00	39.74%
2100-00	Rents/Leases-Equipment	0	0.00	0.00	0.00	0.00	

PLACENTIA LIBRARY DISTRICT
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September 20, 2000

OBJECT CODE	DESCRIPTION	FY2000-2001 BUDGETED	FY2000-2001 YTD	FY1999-2000 YTD	FY2000-2001 AUG 2000	FY1999-2000 AUG 1999	FY2000-2001 % EXP BUD
2200-00	Semi-Annual Bond Payment & Quarterly Energy Loan Payment	108,800	44,387.75	35,900.00	44,387.75	35,900.00	40.80%
2300-00	Small Tools/Instruments	0	0.00	0.00	0.00	0.00	
2400-00	Special Department Expense - Miscellaneous	0	0.00	0.00	0.00	0.00	
2400-01	Special Department Expense- Books	150,000	22,358.17	7,338.35	18,380.52	6,853.67	14.91%
2400-02	Special Department Expense - Video	0	76.95	62.85	36.97	62.85	
2400-03	Special Department Expense - Electronic	0	0.00	4,543.00	0.00	4,543.00	
2400-04	Special Department Expense - Periodicals	0	68.04	19,605.27	68.04	188.18	
2400-05	Special Department Expense - Audio	0	231.67	110.24	231.67	110.24	
2400-07	Special Department Expense - Prop 10 Families for Literacy Grant	2,000	0.00	0.00	0.00	0.00	
2400-08	Special Department Expense - Adult Literacy	3,300	3,228.17	0.00	3,228.17	0.00	97.82%
2400-09	Special Department Expense - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Special Department Expense	155,300	25,963.00	31,659.71	21,945.37	11,757.94	16.72%
2600-00	Transportation/Travel - General	0	0.00	0.00	0.00	0.00	
2700-00	Transportation/Travel - Meetings, Staff Out of Town	1,500	122.00	0.00	0.00	0.00	8.13%
2700-01	Transportation/Travel - Meetings, Staff Local	3,000	675.41	275.70	625.36	115.73	22.51%
2700-02	Transportation/Travel - Meetings, Board Out of Town	500	0.00	0.00	0.00	0.00	0.00%
2700-03	Transportation/Travel - Meetings, Board Local	500	27.00	56.00	27.00	0.00	5.40%
2700-04	Transportation/Travel - Meetings, LSCA II Grant	0	0.00	0.00	0.00	0.00	
2700-07	Transportation/Travel - Meetings, Prop 10 Families for Literacy Grant	0	0.00	0.00	0.00	0.00	
2700-08	Transportation/Travel - Meetings - Adult Literacy	1,000	330.93	13.64	0.00	13.64	33.09%
2700-09	Transportation/Travel - Meetings - Families for Literacy	300	0.00	0.00	0.00	0.00	
	Total Transportation/Travel - Meetings	6,800	1,155.34	345.34	652.36	129.37	16.99%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
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OBJECT CODE	DESCRIPTION	FY2000-2001 BUDGETED	FY2000-2001 YTD	FY1999-2000 YTD	FY2000-2001 AUG 2000	FY1999-2000 AUG 1999	FY2000-2001 % EXP BUD
	Electricity	30,000	6,788.45	7,850.09	3,871.11	4,547.44	22.63%
	Gas	3,500	734.33	427.42	0.00	38.20	20.98%
	Water	3,750	595.54	1,057.97	306.86	778.20	15.88%
2800-00	Total Utilities	37,250	8,118.32	9,335.48	4,177.97	5,363.84	21.79%
	TOTAL SUPPLIES & SERVICES	546,410	114,493.44	114,315.80	87,004.87	68,198.35	20.95%
3700-00	Taxes, Assessments (Sales Tax)	3,750	0.00	0.00	0.00	0.00	0.00%
4000-00	Equipment - General Fund	30,000	4,104.33	4,553.01	0.00	4,154.41	13.68%
4000-07	Equipment - Prop 10 Families for Literacy Grant	0	0.00	0.00	0.00	0.00	0.00%
4000-08	Equipment - Adult Literacy	1,000	0.00	0.00	0.00	0.00	0.00%
4000-09	Equipment - Families for Literacy	0	0.00	0.00	0.00	0.00	0.00%
4000-11	Equipment - County Assigned Fund	0	0.00	0.00	0.00	0.00	0.00%
	Total Equipment	31,000	4,104.33	4,553.01	0.00	4,154.41	13.24%
4200-00	Structures/Improvements	0	0.00	0.00	0.00	0.00	
	TOTAL EQUIPMENT EXPENSE	31,000	4,104.33	4,553.01	0.00	4,154.41	13.24%
4807	OPERATING TRANSFER TO ANOTHER DISTRICT FUND	6,611	0.00	0.00	0.00	0.00	
5600	INVESTMENT POOL LOSS	0	0.00	0.00	0.00	0.00	
	TOTAL EXPENSES	1,317,789	235,658.45	235,163.34	149,114.47	121,561.18	17.88%

09/12/00

Placentia Library District
Balance Sheet
As of August 31, 2000

	<u>Aug 31, '00</u>
ASSETS	
Current Assets	
Checking/Savings	
County Exempt - Checking	2,533.33
County Exempt - Savings	2,340.81
General Fund - Checking	7,687.01
General Fund - Savings	6,787.52
Literacy Fund - Savings	4,850.59
Payroll Checking	8,139.94
Payroll Checking (CDs)	
174445017	5,000.00
174445018	5,000.00
174445019	5,000.00
174445020	5,000.00
174445021	2,500.00
174445022	2,500.00
174445055	2,500.00
174448482	2,500.00
174448483	2,500.00
Total Payroll Checking (CDs)	<u>32,500.00</u>
Payroll Savings (Fees)	2,358.74
Payroll Savings (Int CDs)	4,431.13
Total Checking/Savings	<u>71,629.07</u>
Total Current Assets	<u>71,629.07</u>
TOTAL ASSETS	<u>71,629.07</u>
LIABILITIES & EQUITY	
Equity	
Retained Earnings	15,848.57
Net Income	-11,441.87
Total Capital	<u>67,222.37</u>
Total Equity	<u>71,629.07</u>
TOTAL LIABILITIES & EQUITY	<u>71,629.07</u>

09/12/00

**Placentia Library District
Profit and Loss by Class
August 2000**

	County Exempt Fund	General Fund	Literacy Fund	Payroll Fund	TOTAL
Income					
Cash Register - Copy Cards	237.50	0.00	0.00	0.00	237.50
Cash Register - Fines	0.00	1,680.60	0.00	0.00	1,680.60
Cash Register - Lost Items	0.00	274.60	0.00	0.00	274.60
Cash Register - Reserves	0.00	98.50	0.00	0.00	98.50
County Reimbursements	0.00	1,698.19	0.00	0.00	1,698.19
Debit Card Income	0.00	436.00	0.00	0.00	436.00
Interest Inc - Savings	4.88	12.75	8.43	0.00	26.06
Meeting Room Income	200.00	0.00	0.00	0.00	200.00
Miscellaneous Income	125.27	0.00	0.00	0.00	125.27
Passport Check Reimbursement	4,016.42	0.00	0.00	0.00	4,016.42
Passport Revenue	0.00	4,161.50	0.00	0.00	4,161.50
Test Proctoring Income	20.00	0.00	0.00	0.00	20.00
Transfers from County	0.00	0.00	0.00	60,660.00	60,660.00
Total Income	4,604.07	8,362.14	8.43	60,660.00	73,634.64
Expense					
Bank Fees	15.50	0.00	0.00	15.15	30.65
Children's Summer Reading Prgm	892.36	0.00	0.00	0.00	892.36
Copier Lease Payments	229.65	0.00	0.00	0.00	229.65
Copier Maintenance Contract	446.34	0.00	0.00	0.00	446.34
credit card transactions	0.00	2,155.30	0.00	0.00	2,155.30
Debit Card Usage Bank Expense	0.00	50.35	0.00	0.00	50.35
Employee Benefits	0.00	0.00	0.00	3,062.10	3,062.10
Employee Insurance	0.00	0.00	0.00	1,246.02	1,246.02
Employer Payroll Taxes	0.00	0.00	0.00	21,466.09	21,466.09
Friend's Director's Fund	78.66	0.00	0.00	0.00	78.66
Household Expenses	0.00	43.90	0.00	0.00	43.90
Life Insurance payment	0.00	0.00	0.00	59.82	59.82
Office Expense	13.00	24.99	0.00	0.00	37.99
Passport Expenses	2,547.00	0.00	0.00	0.00	2,547.00
Postage	0.00	8.25	0.00	0.00	8.25
Return Check Item & Fees	0.00	19.50	0.00	0.00	19.50
Salaries	0.00	0.00	0.00	47,285.08	47,285.08
Special Dept Expense	0.00	60.35	0.00	0.00	60.35
Transfers to County	0.00	7,147.90	0.00	0.00	7,147.90
Transportation & Travel	0.00	689.00	0.00	0.00	689.00
Total Expense	4,222.51	10,199.54	0.00	73,134.26	87,556.31
Net Income	381.56	-1,837.40	8.43	-12,474.26	-13,921.67

*3 Pay days in August 2000

09/12/00

**Placentia Library District
Profit and Loss by Class
July through August 2000**

	County Exempt Fund	General Fund	Literacy Fund	Payroll Fund	TOTAL
Income					
Cash Register - Copy Cards	475.10	0.00	0.00	0.00	475.10
Cash Register - Fines	0.00	3,784.60	0.00	0.00	3,784.60
Cash Register - Lost Items	0.00	373.09	0.00	0.00	373.09
Cash Register - Reserves	0.00	183.25	0.00	0.00	183.25
County Reimbursements	0.00	2,203.10	0.00	0.00	2,203.10
Debit Card Income	618.20	1,604.35	0.00	0.00	2,222.55
Donations to Literacy	0.00	0.00	1,000.00	0.00	1,000.00
Interest Inc - CD's	0.00	0.00	0.00	428.43	428.43
Interest Inc - Savings	10.00	28.16	15.89	0.00	54.05
Life Insurance Supplement(EDM)	19.94	0.00	0.00	0.00	19.94
Meeting Room Income	350.00	0.00	0.00	0.00	350.00
Miscellaneous Income	125.27	0.00	0.00	0.00	125.27
Passport Check Reimbursement	7,015.11	0.00	0.00	0.00	7,015.11
Passport Revenue	0.00	8,994.45	0.00	0.00	8,994.45
Test Proctoring Income	20.00	0.00	0.00	0.00	20.00
Transfers from County	0.00	0.00	0.00	60,660.00	60,660.00
Total Income	8,633.62	17,171.00	1,015.89	61,088.43	87,908.94
Expense					
Bank Fees	26.50	0.00	0.00	15.15	41.65
Children's Summer Reading Prgm	892.36	0.00	0.00	0.00	892.36
Copier Lease Payments	675.99	0.00	0.00	0.00	675.99
Copier Maintenance Contract	675.99	0.00	0.00	0.00	675.99
credit card transactions	0.00	2,155.30	0.00	0.00	2,155.30
Debit Card Transfers for Passpo	1,301.25	647.00	0.00	0.00	1,948.25
Debit Card Usage Bank Expense	0.00	114.61	0.00	0.00	114.61
Employee Benefits	0.00	0.00	0.00	5,131.50	5,131.50
Employee Insurance	0.00	84.70	0.00	2,077.12	2,161.82
Employer Payroll Taxes	0.00	0.00	0.00	34,585.05	34,585.05
Friend's Director's Fund	116.38	0.00	0.00	0.00	116.38
Household Expenses	0.00	43.90	0.00	0.00	43.90
Life Insurance payment	0.00	0.00	0.00	99.70	99.70
Meeting Room Upkeep Expense	70.00	0.00	0.00	0.00	70.00
Office Expense	13.00	33.70	0.00	0.00	46.70
Passport Expenses	4,368.75	0.00	0.00	0.00	4,368.75
Postage	0.00	8.25	0.00	0.00	8.25
Return Check Item & Fees	0.00	19.50	0.00	0.00	19.50
Salaries	0.00	0.00	0.00	79,802.20	79,802.20
Special Dept Expense	0.00	60.35	0.00	0.00	60.35
Transfers to County	0.00	12,529.19	0.00	47,212.00	34,682.31
Transportation & Travel	0.00	824.00	0.00	0.00	824.00
Tutor Training Expense	0.00	66.10	0.00	0.00	66.10
Vending Machine Supplies	125.27	0.00	0.00	0.00	125.27
Total Expense	8,265.49	16,586.60	0.00	74,498.72	99,350.81
Net Income	368.13	584.40	1,015.89	-13,410.29	-11,441.87

*3 Pay days in August 2000

Reconciliation Report

County Exempt - Checking account reconciled for the period ending 08/31/2000

Cleared Transactions

Previous Balance		2,578.96
Cleared Checks and Payments	46 Items	-3,710.31
Cleared Deposits and Other Credits	18 Items	4,140.64
Cleared Balance		3,009.29

Uncleared Transactions

Uncleared Checks and Payments	9 Items	-526.21
Uncleared Deposits and Other Credits	2 Items	50.25

New Transactions

Account Balance as of 08/31/2000 (statement closing date)		2,533.33
New Checks and Payments	11 Items	-588.50
New Deposits and Other Credits	6 Items	528.44
Ending Account Balance		2,473.27

Register

County Exempt - Checking Register through 08/31/2000:

<u>Date</u>	<u>No./Ref.</u>	<u>Name</u>	<u>Account</u>	<u>Memo</u>	<u>Amount</u>	<u>C</u>	<u>Balance</u>
08/01/2000			Passport Check Reimb...	Deposit	45.00	X	1,984.21
08/01/2000	2352	Christopher's Flo...	Friend's Director's Fund	Plant gift for ...	-40.95	X	1,943.26
08/01/2000	2353	Passport Services	Passport Expenses	Juan Carlos ...	-45.00	X	1,898.26
08/01/2000	2354	Passport Services	Passport Expenses	Leila Mustaf...	-45.00	X	1,853.26
08/01/2000	2355	Passport Services	Passport Expenses	Kimberly Wi...	-80.00	X	1,773.26
08/02/2000	2356	Passport Services	Passport Expenses	Kumal Chop...	-45.00	X	1,728.26
08/02/2000	2357	Passport Services	Passport Expenses	Justin John F...	-45.00	X	1,683.26
08/02/2000	2358	Passport Services	Passport Expenses	Jack Arce, do...	-91.75	X	1,591.51
08/02/2000	2359	Passport Services	Passport Expenses	William Woo...	-80.00	X	1,511.51
08/03/2000			Passport Check Reimb...	Deposit	45.00	X	1,556.51
08/03/2000			Passport Check Reimb...	Deposit	421.75	X	1,978.26
08/03/2000	2360	Passport Services	Passport Expenses	Kim Pascarel...	-160.00	X	1,818.26
08/07/2000	2361	Split Image Grap...	Children's Summer Re...	Invoice 1230 ...	-619.56	X	1,198.70
08/08/2000			Passport Check Reimb...	Deposit	25.00	X	1,223.70
08/08/2000	2362	Passport Services	Passport Expenses	Andrew Way...	-45.00	X	1,178.70
08/08/2000	2363	Passport Services	Passport Expenses	Jesus Guillen...	-25.00	X	1,153.70
08/08/2000			Passport Check Reimb...	Deposit	166.75	X	1,320.45
08/08/2000			Miscellaneous Income	Deposit	125.27	X	1,445.72
08/09/2000	2364	Passport Services	Passport Expenses	Jailene Maya...	-75.00	X	1,370.72
08/09/2000	2365	Passport Services	Passport Expenses	Jeffrey Alan ...	-91.75	X	1,278.97
08/13/2000	2366	Passport Services	Passport Expenses	Maria Christ...	-140.00	X	1,138.97
08/13/2000	2367	Passport Services	Passport Expenses	Jonathan R ...	-60.00	X	1,078.97
08/13/2000	2368	Passport Services	Passport Expenses	Reichl Deguz...	-140.00	X	938.97
08/14/2000			Passport Check Reimb...	Deposit	340.00	X	1,278.97
08/14/2000	2370	Passport Services	Passport Expenses	Mark Dennis...	-80.00	X	1,198.97
08/14/2000	2371	Passport Services	Passport Expenses	Eta Linda Du...	-80.00	X	1,118.97
08/14/2000			Passport Check Reimb...	Deposit	59.82	X	1,178.79
08/15/2000	2372	Passport Services	Passport Expenses	Susan Ellen ...	-45.00	X	1,133.79
08/15/2000	2373	Passport Services	Passport Expenses	John Stevens...	-45.00	X	1,088.79
08/15/2000	2374	John Tankersley	Passport Expenses	Refund - Exp...	-35.00	X	1,053.79
08/15/2000	1274	Passport Services	Passport Expenses	Adrienne Jon...	-80.00	X	973.79
08/16/2000			Passport Check Reimb...	Deposit	125.00	X	1,098.79
08/16/2000	2375	Smilemakers	Children's Summer Re...	Children's Su...	-222.80	X	875.99
08/16/2000	2376	Placentia-Yorba ...	Children's Summer Re...	Invoice 1886 ...	-50.00	X	825.99
08/16/2000	1276	Passport Services	Passport Expenses	Charles Euge...	-45.00	X	780.99
08/17/2000			Passport Check Reimb...	Deposit	2,155.30	X	2,936.29
08/17/2000	2377	Passport Services	Passport Expenses	Moises Sosa ...	-80.00	X	2,856.29
08/17/2000	1277	Passport Services	Passport Expenses	Vanessa Gon...	-25.00	X	2,831.29
08/17/2000	1278	Passport Services	Passport Expenses	Lozano 10-1...	-45.00	X	2,786.29
08/17/2000	1279	Passport Services	Passport Expenses	kanter 11-23-...	-20.00	X	2,766.29
08/20/2000			Passport Check Reimb...	Deposit	170.00	X	2,936.29

Register

County Exempt - Checking Register through 08/31/2000:

<u>Date</u>	<u>No./Ref.</u>	<u>Name</u>	<u>Account</u>	<u>Memo</u>	<u>Amount</u>	<u>C</u>	<u>Balance</u>
08/21/2000	2378	Passport Services	Passport Expenses	Johnny Earl ...	-45.00	X	2,891.29
08/21/2000	2379	Passport Services	Passport Expenses	Heather Rose...	-25.00	X	2,866.29
08/22/2000			Passport Check Reimb...	Deposit	25.00	X	2,891.29
08/22/2000			Passport Check Reimb...	Deposit	45.00	X	2,936.29
08/22/2000	2380	Passport Services	Passport Expenses	Terri Lynne ...	-45.00	X	2,891.29
08/22/2000	2381	Passport Services	Passport Expenses	Gaurav Kara...	-70.00	X	2,821.29
08/22/2000	2382	Passport Services	Passport Expenses	Dylan Parry ...	-45.00	X	2,776.29
08/23/2000			Passport Check Reimb...	Deposit	120.00	X	2,896.29
08/23/2000	2383	Passport Services	Passport Expenses	Mohammad I...	-45.00	X	2,851.29
08/23/2000	2384	Passport Services	Passport Expenses	Aidsand Fran...	-80.00	X	2,771.29
08/24/2000	2385	Passport Services	Passport Expenses	Mark Joseph ...	-45.00	X	2,726.29
08/25/2000			Passport Check Reimb...	Deposit	45.00	X	2,771.29
08/28/2000			Passport Check Reimb...	Deposit	91.75	X	2,863.04
08/28/2000	1280	Passport Services	Passport Expenses	Brian David ...	-91.75		2,771.29
08/29/2000	2386	Passport Services	Passport Expenses	Ritchie Dale ...	-45.00		2,726.29
08/30/2000			Passport Check Reimb...	Deposit	90.00	X	2,816.29
08/30/2000	2387	Passport Services	Passport Expenses	Megan Jenni...	-45.00		2,771.29
08/30/2000	2388	Passport Services	Passport Expenses	Paul Edward ...	-80.00		2,691.29
08/31/2000			Passport Check Reimb...	Deposit	45.00	X	2,736.29
08/31/2000	2389	Passport Services	Passport Expenses	William Fran...	-91.75		2,644.54
08/31/2000	2390	Passport Services	Passport Expenses	Salvador Sal...	-45.00		2,599.54
08/31/2000	2391	Christopher's Flo...	Friend's Director's Fund	Director's Fu...	-37.71		2,561.83
08/31/2000		Sanwa Bank	Office Expense	purchase of d...	-13.00	X	2,548.83
08/31/2000			Bank Fees	Service Charge	-15.50	X	2,533.33

Reconciliation Report

County Exempt - Savings account reconciled for the period ending 08/31/2000

Cleared Transactions

Previous Balance		2,553.37
Cleared Checks and Payments	1 Items	-229.65
Cleared Deposits and Other Credits	22 Items	463.43
Cleared Balance		2,787.15

Uncleared Transactions

Uncleared Checks and Payments	1 Items	-446.34
Uncleared Deposits and Other Credits	0 Items	0.00

New Transactions

Account Balance as of 08/31/2000 (statement closing date)		2,340.81
New Checks and Payments	0 Items	0.00
New Deposits and Other Credits	5 Items	97.65
Ending Account Balance		2,438.46

Reconciliation Report

General Fund - Checking account reconciled for the period ending 08/31/2000

Cleared Transactions

Previous Balance		8,322.75
Cleared Checks and Payments	10 Items	-3,133.89
Cleared Deposits and Other Credits	8 Items	2,752.39
 Cleared Balance		 7,941.25

Uncleared Transactions

Uncleared Checks and Payments	7 Items	-344.24
Uncleared Deposits and Other Credits	1 Items	90.00

New Transactions

Account Balance as of 08/31/2000 (statement closing date)		7,687.01
New Checks and Payments	6 Items	-125.58
New Deposits and Other Credits	1 Items	116.10
 Ending Account Balance		 7,677.53

Register

General Fund - Checking Register through 08/31/2000:

<u>Date</u>	<u>No./Ref.</u>	<u>Name</u>	<u>Account</u>	<u>Memo</u>	<u>Amount</u>	<u>C</u>	<u>Balance</u>
08/04/2000		Sanwa Bank	Debit Card Usage Ban...	credit card tr...	-50.35	X	8,534.61
08/07/2000	4220	Placentia Chamb...	Transportation & Travel	Jim Roberts ...	-280.00	X	8,254.61
08/09/2000	4221	Travel In Style	Transportation & Travel	Elizabeth D. ...	-172.00	X	8,082.61
08/10/2000			County Reimbursements	Deposit	1,698.19	X	9,780.80
08/16/2000	4223	Intuit Inc	Office Expense	Deposit slip ...	-24.99	X	9,755.81
08/16/2000	4224	PLAcentia Librar...	credit card transactions	Credit card tr...	-2,155.30	X	7,600.51
08/16/2000	4225	Elizabeth D Minter	Special Dept Expense	Reimbursem...	-60.35	X	7,540.16
08/16/2000			Debit Card Income	Deposit	61.00	X	7,601.16
08/17/2000	4226	Home Depot	Household Expenses	(1000-00)	-43.90	X	7,557.26
08/17/2000			Debit Card Income	Deposit	16.00	X	7,573.26
08/23/2000			Debit Card Income	Deposit	142.00	X	7,715.26
08/24/2000			Debit Card Income	Deposit	76.00	X	7,791.26
08/25/2000			Debit Card Income	Deposit	96.00	X	7,887.26
08/30/2000			Debit Card Income	Deposit	45.00	X	7,932.26
08/31/2000	4227	US Postmaster P...	Postage	Postage (180...	-8.25		7,924.01
08/31/2000	4228	NSFRE	Transportation & Travel	Registration ...	-200.00		7,724.01
08/31/2000	4229	PGRT-So Cal	Transportation & Travel	Reservation f...	-37.00		7,687.01

Reconciliation Report

General Fund - Savings account reconciled for the period ending 08/31/2000

Cleared Transactions

Previous Balance		7,726.97
Cleared Checks and Payments	3 Items	-7,167.40
Cleared Deposits and Other Credits	24 Items	6,227.95
 Cleared Balance		 6,787.52

Uncleared Transactions

Uncleared Checks and Payments	0 Items	0.00
Uncleared Deposits and Other Credits	0 Items	0.00

New Transactions

Account Balance as of 08/31/2000 (statement closing date)		6,787.52
New Checks and Payments	1 Items	-10,826.83
New Deposits and Other Credits	8 Items	8,641.79
 Ending Account Balance		 4,602.48

Reconciliation Report

Literacy Fund - Savings account reconciled for the period ending 08/31/2000

Cleared Transactions

Previous Balance		4,842.16
Cleared Checks and Payments	0 Items	0.00
Cleared Deposits and Other Credits	1 Items	8.43
Cleared Balance		4,850.59

Uncleared Transactions

Uncleared Checks and Payments	0 Items	0.00
Uncleared Deposits and Other Credits	0 Items	0.00

New Transactions

Account Balance as of 08/31/2000 (statement closing date)		4,850.59
New Checks and Payments	0 Items	0.00
New Deposits and Other Credits	0 Items	0.00
Ending Account Balance		4,850.59

Reconciliation Report

Payroll Checking account reconciled for the period ending 08/31/2000

Cleared Transactions

Previous Balance		22,591.10
Cleared Checks and Payments	53 Items	-72,412.03
Cleared Deposits and Other Credits	3 Items	62,260.00
 Cleared Balance		 12,439.07

Uncleared Transactions

Uncleared Checks and Payments	13 Items	-4,299.13
Uncleared Deposits and Other Credits	0 Items	0.00

New Transactions

Account Balance as of 08/31/2000 (statement closing date)		8,139.94
New Checks and Payments	0 Items	0.00
New Deposits and Other Credits	0 Items	0.00
 Ending Account Balance		 8,139.94

ACQUISITIONS REPORT FOR THE MONTH OF AUGUST 2000
Prepared by Julie Shook, Technical Services Manager

	GENERAL FUND			ADOPT-A-BOOK			TOTAL PURCHASED			DONATED			TOTAL ITEMS		
	Amount	Volumes	Titles	Amount	Volumes	Titles	Amount	Volumes	Titles	Value	Volumes	Titles	Amount	Volumes	Titles
Adult Fiction	1,074.98	80	61	0.00	0	0	1,074.98	80	61	316.75	15	15	1,391.73	95	76
Adult Circulating Non-Fiction	323.38	20	18	0.00	0	0	323.38	20	18	742.15	36	36	1,065.53	56	54
Adult Reference	63.30	2	2	0.00	0	0	63.30	2	2	60.00	6	6	123.30	8	8
Adult Print Continuations	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Adult Electronic Continuations	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Total Adult Non-Fiction	386.68	22	20	0.00	0	0	386.68	22	20	802.15	42	42	1,188.83	64	62
TOTAL ADULT PRINT MATERIALS	1,461.66	102	81	0.00	0	0	1,461.66	102	81	1,118.90	57	57	2,580.56	102	138
Adult Audio/Music	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Adult Audio Books	563.43	15	15	0.00	0	0	563.43	15	15	226.00	9	9	789.43	24	24
Total Adult Audio	563.43	15	15	0.00	0	0	563.43	15	15	226.00	9	9	789.43	24	24
Adult Video Educational	0.00	0	0	0.00	0	0	0.00	0	0	360.00	28	27	360.00	28	27
Adult Video Entertainment	0.00	0	0	0.00	0	0	0.00	0	0	55.00	4	4	55.00	4	4
Total Adult Video	0.00	0	0	0.00	0	0	0.00	0	0	415.00	32	31	415.00	32	31
Adult Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL ADULT NON-PRINT MATERIALS	563.43	15	15	0.00	0	0	563.43	15	15	641.00	41	40	1,204.43	56	55
TOTAL ADULT MATERIALS	2,025.09	117	96	0.00	0	0	2,025.09	117	96	1,759.90	98	97	3,784.99	158	193
Juvenile Fiction	501.15	67	23	156.39	12	4	657.54	79	27	162.85	23	23	820.39	102	50
Juvenile Circulating Non-Fiction	31.84	2	2	0.00	0	0	31.84	2	2	208.75	29	28	240.59	31	30
Juvenile Reference	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Juvenile Print Continuations	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Juvenile Electronic Continuations	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Total Juvenile Non-Fiction	31.84	2	2	0.00	0	0	31.84	2	2	208.75	29	28	240.59	31	30
TOTAL JUVENILE PRINT MATERIALS	532.99	69	25	156.39	12	4	689.38	81	29	371.60	52	51	1,060.98	133	80
Juvenile Audio/Music	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Juvenile Audio Books	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Total Juvenile Audio	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Juvenile Video Educational	0.00	0	0	0.00	0	0	0.00	0	0	15.00	1	1	15.00	1	1
Juvenile Video Entertainment	0.00	0	0	0.00	0	0	0.00	0	0	150.00	10	10	150.00	10	10
Total Juvenile Video	0.00	0	0	0.00	0	0	0.00	0	0	165.00	11	11	165.00	11	11
Juvenile Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL JUVENILE NON-PRINT MATERIALS	0.00	0	0	0.00	0	0	0.00	0	0	165.00	11	11	165.00	11	11
TOTAL JUVENILE MATERIALS	532.99	69	25	156.39	12	4	689.38	81	29	536.60	63	62	1,225.98	144	91
Total Fiction	1,576.13	147	84	156.39	12	4	1,732.52	159	88	479.60	38	38	2,212.12	197	126
Total Non-Fiction	418.52	24	22	0.00	0	0	418.52	24	22	1,010.90	71	70	1,429.42	95	92
Total Audio	563.43	15	15	0.00	0	0	563.43	15	15	226.00	9	9	789.43	24	24
Total Video	0.00	0	0	0.00	0	0	0.00	0	0	580.00	43	42	580.00	43	42
Total Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL MATERIALS	2,548.08	186	121	156.39	12	4	2,714.47	198	125	2,296.50	161	159	5,010.97	359	284

OUTSTANDING ORDERS AS OF AUGUST 31, 2000

General Fund	Amount	Adopt-A-Book	Amount	TOTAL
	\$7,260.25		\$6,480.56	\$13,740.81

ACQUISITIONS REPORT FOR FISCAL YEAR 2000-01 THROUGH THE MONTH OF AUGUST 2000
Prepared by Julie Shook, Technical Services Manager

	GENERAL FUND			ADOPT-A-BOOK			TOTAL PURCHASED			DONATED			TOTAL ITEMS		
	Amount	Volumes	Titles	Amount	Volumes	Titles	Amount	Volumes	Titles	Value	Volumes	Titles	Amount	Volumes	Titles
Adult Fiction	2,505.48	161	166	0.00	0	0	2,505.48	161	166	736.50	35	35	3,241.98	196	201
Adult Circulating Non-Fiction	1,299.66	83	73	0.00	0	0	1,299.66	83	73	1,633.82	88	86	2,933.48	171	159
Adult Reference	1,773.28	27	22	0.00	0	0	1,773.28	27	22	286.00	14	14	2,059.28	41	36
Adult Print Continuations	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Adult Electronic Continuations	16,542.30	5	5	0.00	0	0	16,542.30	5	5	0.00	0	0	16,542.30	5	5
Total Adult Non-Fiction	19,615.24	115	100	0.00	0	0	19,615.24	115	100	1,919.82	102	100	21,535.06	217	200
TOTAL ADULT PRINT MATERIALS	22,120.72	276	276	0.00	0	0	22,120.72	276	266	2,656.32	137	135	24,777.04	413	401
Adult Audio/Music	0.00	0	0	0.00	0	0	0.00	0	0	70.00	6	6	70.00	6	6
Adult Audio Books	699.20	20	20	0.00	0	0	699.20	20	20	226.00	9	9	925.20	29	29
Total Adult Audio	699.20	20	20	0.00	0	0	699.20	20	20	296.00	15	15	995.20	35	35
Adult Video Educational	76.95	4	3	0.00	0	0	76.95	4	3	360.00	28	27	436.95	32	30
Adult Video Entertainment	0.00	0	0	0.00	0	0	0.00	0	0	55.00	4	4	55.00	4	4
Total Adult Video	76.95	4	3	0.00	0	0	76.95	4	3	415.00	32	31	491.95	36	34
Adult Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL ADULT NON-PRINT MATERIALS	776.15	24	23	0.00	0	0	776.15	24	23	711.00	47	46	1,487.15	71	69
TOTAL ADULT MATERIALS	22,896.87	300	299	0.00	0	0	22,896.87	300	289	3,367.32	184	181	26,264.19	484	470
Juvenile Fiction	1,465.46	182	113	708.57	64	22	2,174.03	246	135	325.70	42	42	2,499.73	288	177
Juvenile Circulating Non-Fiction	490.48	33	22	0.00	0	0	490.48	33	22	682.09	71	69	1,172.57	104	91
Juvenile Reference	782.18	4	4	0.00	0	0	782.18	4	4	0.00	0	0	782.18	4	4
Juvenile Print Continuations	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Juvenile Electronic Continuations	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Total Juvenile Non-Fiction	1,272.66	37	26	0.00	0	0	1,272.66	37	26	682.09	71	69	1,954.75	108	95
TOTAL JUVENILE PRINT MATERIALS	2,738.12	219	139	708.57	64	22	3,446.69	283	161	1,007.79	113	111	4,454.48	396	272
Juvenile Audio/Music	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Juvenile Audio Books	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Total Juvenile Audio	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Juvenile Video Educational	0.00	0	0	0.00	0	0	0.00	0	0	15.00	1	1	15.00	1	1
Juvenile Video Entertainment	0.00	0	0	0.00	0	0	0.00	0	0	274.00	18	18	274.00	18	18
Total Juvenile Video	0.00	0	0	0.00	0	0	0.00	0	0	289.00	19	19	289.00	19	19
Juvenile Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL JUVENILE NON-PRINT MATERIALS	0.00	0	0	0.00	0	0	0.00	0	0	289.00	19	19	289.00	19	19
TOTAL JUVENILE MATERIALS	2,738.12	219	139	708.57	64	22	3,446.69	283	161	1,296.79	132	130	4,743.48	415	291
Total Fiction	3,970.94	343	279	708.57	64	22	4,679.51	407	301	1,062.20	77	77	5,741.71	484	378
Total Non-Fiction	20,887.90	152	126	0.00	0	0	20,887.90	152	126	2,601.91	173	169	23,489.81	325	295
Total Audio	699.20	20	20	0.00	0	0	699.20	20	20	296.00	15	15	995.20	35	35
Total Video	76.95	4	3	0.00	0	0	76.95	4	3	704.00	51	50	780.95	55	53
Total Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL MATERIALS	25,634.99	519	428	708.57	64	22	26,343.56	583	450	4,664.11	316	311	31,007.67	899	761

TO: Elizabeth D. Minter, Library Director
 FROM: Peggy D. Burkich, Circulation Supervisor *PDB*
 DATE: September 20, 2000
 SUBJECT: Unique Management Services, Inc. Report for Month of August

This report was received from Unique Management on September 11, 2000.
 Attachment A is enclosed.

A summary of the current status is as follows:

FY 2000-01	# New Accounts Submitted	Total # Active Accounts	# Paid In Full Curr. Month	Amount Received Curr. Month	# Written Off Suspended Curr. Month
July	20	71	12	680.99	3
August	18	53	8	371.40	16
September	0	0	0	0.00	0
October	0	0	0	0.00	0
November	0	0	0	0.00	0
December	0	0	0	0.00	0
January	0	0	0	0.00	0
February	0	0	0	0.00	0
March	0	0	0	0.00	0
April	0	0	0	0.00	0
May	0	0	0	0.00	0
June	0	0	0	0.00	0
TOTAL YTD	38	124	20	1,052.39	19

Unique Management Services
STATUS OF ACCOUNTS REPORT
Accounts Listed Thru 09/03/00

Time Run: 08:56PM

Date Run: SEP 03 2000

Attn: MS PEGGY BURKICH
PLACENTIA LIBRARY DISTRICT
411 EAST CHAPMAN AVENUE
PLACENTIA, CA 92870

Client Number: 286

Client Name: PLACENTIA LIBRARY DISTRICT

Accounts Submitted	:	330	Dollars Submitted	:	28,711.22	Dollars Received	:	6,506.20
Bankruptcies	:	0	Dollars in Bankruptcy	:	.00	Material Returned	:	6,091.44
Incorrect Addresses	:	44	Dollars in Skips	:	2,934.98	Dollars Waived	:	1,232.73
Patron Disputes/Suspends	:	1	Dollars in Dispute	:	.00	Total Activated	:	17,621.48
Accounts in Process	:	285	Dollars in Process	:	25,229.70	% of Dollars Activated	:	69.84%
# of Accounts Activated	:	180						
% of Accounts Activated	:	63.16%						

TO: Library Board of Trustees
 FROM: Elizabeth D. Minter, Library Director *edj*
 DATE: September 20, 2000
 SUBJECT: **DEBIT CARD SYSTEM REIMBURSEMENT AUGUST, 2000**

SUMMARY OF PRINTER/COPIER ACCOUNTS AUGUST, 2000

Beginning Balance 7/31/00			(\$5,443.70)
	<u>Income</u>	<u>Expend.</u>	
Total Deposits in	237.50		
Total Loans from Literacy Fund	0.00		
Total Materials & Supplies		0.00	
Total Repairs		0.00	
Total Copier Paper Expense		0.00	
Total Copier Lease Payments in August		446.34	
Total Copier Maintenance Payment in August		229.65	
Debit Card System Loan Payback		0.00	
	<u>237.50</u>	<u>675.99</u>	
Ending Balance 8/31/00			<u>(\$5,882.19)</u>
August payment			\$ 0.00

**** NO PAYMENT WILL BE MADE UNTIL APRIL 2001 ****

SUMMARY OF PRINTER/COPIER LOAN ACTIVITY

Loan Amount as of 10/3/96 (Fund 702)	16,559.50
Loan Repayment through 8/31/00	(8,565.48)
Loan Amount as of 8/31/00 (Literacy Fund)	7,700.00
August Payment (Fund 702)	0.00
August Payment (Literacy Fund)	0.00
Balance 8/31/00	<u>\$ 15,694.02</u>

Prepared by: Wendy Goodson

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
DATE: September 20, 2000
SUBJECT: **GIFT REPORT**

The following gifts were received from August 1, 2000 through August 31, 2000.

Knott's Berry Farm (ConAgra)	Sony Pictures	
ConAgra Foundation	Esther Akiko Enomoto	
	TOTAL AAB DONATIONS	\$4,100.00
IN-KIND		
Omnigrafix (Bill & Jill Dale)		
	TOTAL IN-KIND DONATIONS	
	<u>TOTAL ALL DONATIONS</u>	\$4,100.00

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director *EDM*

DATE: September 20, 2000

SUBJECT: BUILDING MAINTENANCE REPORT FOR AUGUST, 2000

1. **Air Conditioning** – West Coast Air came in to fix AC. The staff and patrons were reporting that the Library was too hot. West Coast Air found that the AC was wired incorrectly. R & R Controls is scheduled to come in September to rewire AC system.
2. **Plumbing** – Manwill Plumbing repaired women's restroom toilet.
3. **Telephone System** – Convergent Communications replaced speakers on phone equipment for extensions 207 and 208.
4. **Fire Alarm System** – D & S Systems conducted their semi-annual fire alarm inspection.

Prepared by: Wendy Goodson



TO: Library Board of Trustees
FROM: Elizabeth Minter, Library Director
DATE: September 20, 2000
SUBJECT: PERSONNEL REPORT FOR AUGUST, 2000

RESIGNATIONS:

None

APPOINTMENTS:

None

OPEN POSITIONS:

None

Prepared by: Wendy Goodson



TO: Elizabeth Minter, Library Director
 FROM: Cheryl Willauer, Volunteer Coordinator
 SUBJECT: Volunteer Report for the Month of August 2000

CUMULATIVE RECORD OF VOLUNTEER WORK HOURS

REGULAR	FY00/01 August	FY00/01 YTD	Starting	Cumulative
Andrade, Linda	10.00	16.00	9/95	465.50
Backes, Theresa	7.00	13.50	6/98	169.50
Chou, Tzu-Shiu	0.00	3.00	2/00	33.50
Clugston, Patricia	8.00	12.75	6/98	142.25
Cravotta, Leo	1.00	2.00	5/99	46.50
Dell, Lyla	0.00	8.25	8/98	411.25
Fioroni, Pete	8.00	10.00	3/97	192.00
Fioroni, Ruth	8.00	10.00	3/97	168.00
Fitzgerald, Joan	12.00	27.00	10/93	1,838.75
Godwin, Nita	6.00	16.00	2/96	247.25
Hemmerling, Barbara	12.50	12.50	9/95	329.00
Hochman, Sue	4.00	7.00	1/98	192.75
Horrocks, Marjorie	4.00	6.00	10/95	241.00
Hyams, Rose	11.75	17.75	7/98	377.75
Irot, Pat	42.00	72.00	2/96	1,565.75
Jertberg, Pat	16.00	31.00	4/98	462.75
Livezey, Jane	14.50	24.50	4/96	458.50
Lord, Audrey	4.00	18.50	Jul-00	18.50
Mignot, Shirley	8.00	14.00	9/95	432.75
Myers, Claire	19.00	27.00	10/95	864.00
Nelson, Bob	2.00	8.00	9/95	289.00
Pence, Thomas	2.00	8.00	1/99	116.75
Project Independence	22.50	61.00		568.50
Rodriguez, Carmen	6.00	10.00	2/00	35.00
Schlichter, Allan	4.00	14.00	10/93	644.50
Schmidt, Marie	16.00	31.00	4/98	396.25
Shaw, Dixie	1.50	2.50	5/94	164.00
Vaughn, Judy	0.00	10.00	8/99	79.75
Wymer, Betty	9.25	22.50	1/96	605.50
J.T.P.A. / Job Training Partnership Act	0.00	0.00		1,170.50
S.T.E.P. / Senior Training & Employment Program	0.00	25.00		6,727.75
TOTAL	259.00	540.75		19,454.75

TEMPORARY VOLUNTEERS

	FY00/01			FY00/01	
	August	YTD		August	YTD
Arellano, Jonathan	0.00	3.00	McCustian, Nicole	2.00	2.00
Bone, Shawnda	0.00	1.75	Murphy, Jimmy	6.50	6.50
Chavez, Alfredo	2.50	5.00	Nguyen, Don	29.00	54.50
Cohen, Darleen	2.00	2.00	Nguyen, Paul	20.00	32.00
Cohma, Milessa	2.50	7.25	Noble, Luciano	8.00	34.00
Cravotta, Brian	14.00	32.00	Nwanezi, Ama	21.00	21.00
De Hart, Desiree	9.75	16.75	Patel, Bhavik	11.00	18.50
Fartash, Arian	3.75	7.75	Plinski, Sara	9.00	18.00
Garcia, Elizabeth	4.00	15.75	Rabadan, Jessica	5.00	10.50
Harris, Jennifer	0.00	3.75	Robinson, Shawn	16.00	16.00
Hernandez, Mia	12.00	23.75	Rorex, Jamie	2.50	6.75
Hernandez, Ricardo	0.00	2.50	Ruffin, Marlena	2.00	2.00
Herzog, Einav	2.50	2.50	Runyon, Beth	0.00	5.50
Ho, Evelyn	20.00	41.75	Shah, Soham	11.25	20.25
Lee, Jaclyn	12.00	32.25	Sobien, Lisa	20.00	36.00
Lee, James	4.25	9.50	Vasquez, Joel	2.50	5.50
Maru, Sid	13.00	23.50	Vu, Elizabeth	15.50	24.50
Matta, Manal	5.00	5.00	Walsh, Cheyanne	0.00	3.00
Montes, Eric	6.00	16.00	Yada, Julie	2.00	2.00
			Zhou, Charles	7.75	15.75
TOTAL	113.25	251.75	TOTAL	191.00	334.25

Library Volunteer Hours	563.25
Literacy Volunteer Hours	662.00

TOTAL VOLUNTEERS HOURS 1,225.25

REGULAR VOLUNTEERS are committed to an on-going program each week
 LITERACY VOLUNTEERS are involved in tutoring and other volunteer projects for the Literacy Campaign.
 TEMPORARY VOLUNTEERS are working for a project in school, church, scouts, or court referral cases.

	Regular/Temp. Volunteers			Literacy Volunteers		
	FY98/99	FY99/00	FY00/01	FY98/99	FY99/00	FY00/01
July	929.00	601.25	562.00	449.00	222.00	658.00
August	919.25	885.00	563.25	427.00	202.00	662.00
September	531.75	471.25		261.00	220.00	
October	497.00	490.00		332.00	458.50	
November	443.75	368.00		345.00	425.00	
December	312.25	330.50		179.00	178.00	
January	413.75	397.00		242.00	142.00	
February	372.00	598.25		504.00	530.00	
March	478.75	616.25		347.00	595.00	
April	601.75	610.75		265.00	632.00	
May	423.25	921.50		346.00	805.00	
June	543.25	608.25		283.00	709.00	

Placentia Library District
Circulation Report
SEPTEMBER 20, 2000

	FY00-01 YTD	FY99-00 YTD	% CHANGE FY00 TO FY01	FY00-01 AUGUST 00	FY99-00 AUGUST 99
1st Time Checkouts	24,954	24,521	1.77%	12,473	12,213
Phone Renewals	3,507	2,978	17.76%	1,613	1,485
In-Building Renewals	724	711	1.83%	386	347
Total Renewals	4,231	3,689	14.69%	1,999	1,832
TOTAL CHECKOUTS	29,185	28,210	3.46%	14,472	14,045
On-Time Checkins	27,020	25,386	6.44%	13,196	13,322
Late Checkins	4,321	3,724	16.03%	2,216	2,082
TOTAL CHECKINS	31,341	29,110	7.66%	15,412	15,404
Holds Placed	630	628	0.32%	295	390
Holds Cancelled	121	125	-3.20%	61	76
Holds Filled	601	589	2.04%	352	318
Holds Expired	10	3	233.33%	3	0
Overdue Items	1,442	1,207	19.47%	799	625
Overdue Notices	596	558	6.81%	320	275
Billing Notices	752	743	1.21%	366	322
Patrons Registered	566	484	16.94%	276	266
Titles Added	2,159	1,818	18.76%	936	1,087
Volumes Added	2,730	2,732	-0.07%	1,490	1,613
CIRCULATION BY TYPE OF MATERIAL					
Adult Print	13,167	12,506	5.29%	6,575	6,622
Juvenile Print	14,144	13,466	5.03%	6,267	6,315
Total Print	27,311	25,972	5.16%	12,842	12,937
Audio	1,270	959	32.43%	626	496
Visual	1,993	1,277	56.07%	641	611
Equipment	0	0	0.00%	0	0
Total Audio Visual	3,263	2,236	45.93%	1,267	1,107
TOTAL CIRCULATION	29,185	28,210	3.46%	14,472	14,045
Placentia Circulation	19,103	18,439	3.60%	8,948	9,004
% Placentia Circulation	62.48%	65.37%	-4.42%	63.42%	64.11%
Anaheim/Yorba Linda Circulation	4,989	4,651	7.27%	2,496	2,514
% Anaheim/Yorba Linda Circulation	16.32%	16.49%	-1.03%	24.98%	17.90%
TYPES OF ACTIVE BORROWERS					
Adult	19,944	18,307	8.94%	9,663	9,391
Young Adult	833	645	29.15%	371	412
Juvenile	7,138	7,247	-1.50%	3,190	3,277
New Borrower	2,660	2,011	32.27%	1,248	965
Non Resident	0	0	0.00%	0	0
Other	0	0	0.00%	0	0
TOTAL ACTIVE BORROWERS	30,575	28,210	8.38%	14,472	14,045
TOTAL REGISTERED BORROWERS	19,632	20,075	-2.21%	19,632	20,075
ATTENDANCE					
Adult Reference - In Building	2,303	1,585	45.30%	1,150	880
Adult Reference - Telephone	1,150	381	201.84%	232	173
Children's Reference - In Building	2,193	1,571	39.59%	730	645
Children's Reference - Telephone	26	79	-67.09%	13	39
Total Adult Reference	3,453	1,966	75.64%	1,382	1,053
Total Children's Reference	2,219	1,650	34.48%	743	684
Total In Building Reference	4,496	3,156	42.46%	1,880	1,525
Total Telephone Reference	1,176	480	145.00%	245	212
TOTAL REFERENCE	5,672	3,616	56.86%	2,125	1,737

**MINUTES OF THE EXECUTIVE COMMITTEE MEETING
OF THE INDEPENDENT SPECIAL DISTRICTS OF ORANGE COUNTY
(ISDOC)**

**Meeting held at MWDOC
10500 Ellis Ave., Fountain Valley
7:30 a.m. - August 1, 2000**

ISDOC Executive Committee Members Present:

Keith Coolidge
President
c/o MWDOC
P.O. Box 20895
Fountain Valley, Ca. 92728
TEL: (714) 963-3058
FAX: (714) 964-9389

Mary A. Matheis
1st Vice President
73 Nighthawk
Irvine, Ca. 92604
TEL: (949) 653-1167
FAX: (949) 476-2878
Email:mamatheis1@aol.com

Larry D. Dick
3rd Vice President
5223 E. Playano Ave.
Orange, Ca. 92867
TEL: (714) 538-0079
FAX: (714) 538-5279

Arlene Schafer
2nd Vice President
292 Bucknell
Costa Mesa, Ca. 92626
TEL: (714) 546-1429
FAX: (714) 432-1436

Ron Kennedy
Secretary
24151 Adonis Street
Mission Viejo, Ca. 92691
TEL: (949) 837-7050
FAX: (949) 837-7092

Joan Finnegan
Treasurer
258 Sherwood Street
Costa Mesa, Ca. 92627
TEL: (949) 548-3690
FAX: (949) 646-1685

Robert Hanson
Past President
23301 Ridge Route Drive, #219
Laguna Hills, Ca. 92653
TEL: (949) 770-0736
FAX: (949) 770-1720
Email: bobh30@aol.com

cc: LAFCO Representatives (*Attended)
John B. Withers Email: jwithers@lewisop.com
*Russell Paris Email: rcparis6@gte.net
*Jim Reed
*Trudy Ohlig Email: pruehs@earthnet.com
Ed LaBahn Email: ealabahn@worldnet.att.net
Ted Martin Email: tfmlee@msn.com
Russ Behrens -McCormick, Kidman & Behrens
*Tom Blaylock Email: tblay@msn.com
Don Roberson

*Doug Reinhart
Ken Petersen
*Phillip L. Anthony
Mike Dunbar
*Ed Royce
John Schatz
Dana Smith -LAFCO
Tom Woodruff
Janet Morningstar
Susan Wilson

Call to Order

1. Preliminaries

Meeting called to Order by 1st Vice-President Mary Aileen Matheis at 7:30 AM.

2. Review Minutes of June 6, 2000 Executive Committee Meeting.

Committee approved the Minutes of June 6, 2000 meeting of Executive Committee as presented.

Keith Coolidge joined the meeting at 7:35 AM and chaired the balance of the meeting.

3. Treasurer's Report

Joan Finnegan reported cash on hand of \$5,470.91 as of 7-31-00. Joan discussed a continuing problem with estimating the number of meals required for luncheon meetings due to the number of changes that occur after the RSVP deadline (Friday prior to the meeting).

The Committee took the following action:

- (a) Cost of the luncheon will be \$12.00 if paid by RSVP deadline; after the RSVP deadline, the cost will be \$15.00.
- (b) Suggested that luncheon tickets be used to deal with those that attend without a reservation.

Informational Items

4. Critique of the June 29, 2000 Meeting

All comments were positive regarding the program, election, etc.

5. LAFCO Matters

Doug Reinhart reported that the main item currently under consideration at LAFCO is regarding the boundary issues between the Aliso Viejo area and the city of Laguna Hills. The next regular meeting of LAFCO will be on 8-9-00.

In regards to a question about when the proposed consolidation of IRWD and LAWD would come to the public hearing stage, there was some confusion as to whether it would be in August or September.

6. **CSDA Report**

Arlene Schafer reported that she will be attending her first meeting on August 11, 2000.

Keith Coolidge reported improvement in CSDA Legislative tracking and reporting. He also mentioned that the CSDA web-site was being updated.

7. **Legislation**

Keith Coolidge reported on several bills of interest to our members (see handout attached).

It was noted that some local districts have taken an OPPOSE position to SB 1973 and SB 2139.

8. **Other Concerns/Comments**

Phil Anthony reported that COG will be holding their Annual Meeting during August with the meeting location to be Orange County Sanitation Board Room.

Phil also suggested that ISDOC give consideration to replacing him as our COG representative. He talked about success in convincing COG that they should be involved in water issues and suggested that it is time for others to be educated in COG matters.

Mary Aileen Matheis and Jim Reed indicated that the IRWD/LAWD Consolidation was proceeding in a very positive way. If approved by LAFCO, it would be effective on January 1, 2001.

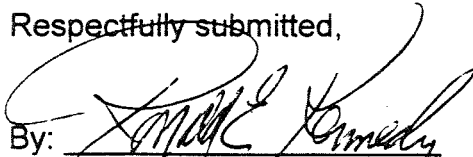
9. **Adjourn**

Meeting was adjourned at 8:30 AM.

NEXT MEETING ON SEPTEMBER 5, 2000 at 7:30 AM AT MWDOC.

Dated August 1, 2000

Respectfully submitted,

By: 
Ronald E. Kennedy
Secretary, Independent
Special Districts of Orange County

ISDOC

INDEPENDENT SPECIAL DISTRICTS OF ORANGE COUNTY

TREASURER'S REPORT

BALANCE ON HAND AS OF JUNE 27, 2000: \$ 5,170.91

RECEIPTS:


Balance receipts from ISDOC Luncheon
Meeting 6/29/00 300.00

EXPENSES:

No receipts received -0-

BALANCE ON HAND AS OF JULY 31, 2000: \$ 5,470.91

Respectfully submitted,


Joan C. Finnegan
ISDOC Treasurer

**INDEPENDENT SPECIAL DISTRICTS OF ORANGE COUNTY
(ISDOC)**

NOTICE OF ISDOC MEETING

PRESIDENT
Keith Coolidge
(Municipal Water District
of Orange County)

1st VICE PRESIDENT
Mary A. Mathews
(Irvine Ranch Water District)

2ND VICE PRESIDENT
Arlene Schafer
(Costa Mesa Sanitary District)

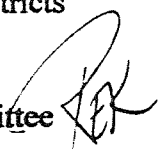
3RD VICE PRESIDENT
Larry D. Dick
Serrano Water District

TREASURER
Joan Finnegan
(Coastal Municipal Water District)

SECRETARY
Ronald E. Kennedy
(El Toro Water District)

PAST PRESIDENT
Robert 'Bob' Hanson
(El Toro Water District)

To: All Independent Special Districts
of Orange County

From: Secretary, Executive Committee 

Subject: Election of Executive Committee Officers
for 2001 and 2002

Date: September 6, 2000

This is to provide notice to all ISDOC Agencies that nominations for the officers of the Executive Committee are now open for the following positions:

- President
- First Vice President
- Second Vice President
- Third Vice President
- Secretary
- Treasurer

Nominations will be accepted through September 29, 2000. You should submit nominations to Phil Anthony, Chairman of the Nominating Committee. Robert Hanson and Russell Paris are members of the nominating committee.

The ISDOC Board of Directors will elect the officers at their next meeting on November 30, 2000.

The new officers will serve a two-year term.

Attached are Sections I, II, and III of the ISDOC By-Laws regarding election procedures, duties of the Board of Directors and officers of the Executive Committee.

If you have questions please contact Keith Coolidge or Ron Kennedy.

cc: All current officers of
the Executive Committee
Phil Anthony, Chairman
of Nominating Committee
Robert Hanson
Russell Paris

SECTION IV. TERMINATION OF MEMBERSHIP

Any member in arrears in the payment of dues for a period of three months after said dues are due and payable shall be notified in writing by the Treasurer of such arrearage, and one month thereafter, if such dues shall continue unpaid, such member shall automatically cease to be a member of the Association.

ARTICLE III**BOARD OF DIRECTORS****SECTION I. NUMBER AND TERM OF OFFICE**

A. The Board of Directors shall consist of one representative from each of the member Independent Special Districts. If the designated representative is not present, the alternate member, from that district, shall act in his/her stead.

B. The members of the Board of Directors shall serve until replaced by another appointed member of his/her Independent District. Any vacancy on the Board of Directors shall be filled by the District member within that District.

SECTION II: DUTIES OF THE BOARD OF DIRECTORS

A. The Board of Directors shall set policy for the Association (ISDOC).

B. The Board of Directors shall set dues as recommended by the Executive Committee.

C. The Board of Directors shall elect, at their last meeting of the calendar year, a President, a First Vice President, a Second Vice President, a Third Vice President, a Secretary and a Treasurer.

The officers, along with the immediate Past President, shall be designated as the Executive Committee whose duty shall be to assist the Board of Directors in setting policy and conducting the business of the organization.

D. The Executive Committee shall be responsible for implementing the policy established by the Board of Directors as approved at a General Membership meeting or a Special Meeting of the membership.

E. The members of the Executive Committee shall be elected for a two year term.

SECTION III. OFFICERS AND DUTIES

A. PRESIDENT

The president shall be the chief executive officer of ISDOC. The president shall preside at all meeting of the Board of Directors, the Executive committee and the general membership.

The President shall appoint all Committees, and all chairpersons of such committees, with the approval and ratification by the Board of Directors.

The President shall represent ISDOC as the official spokesperson and he shall also have the right to delegate such responsibility, with approval of the Executive Committee.

The President shall be an ex-official member of all Committees.

B. FIRST VICE PRESIDENT

The First Vice President in the absence or disability of the President shall perform all the duties of the president, and when so acting he shall have the powers of and be subject to all the restrictions upon the President.

The First Vice President shall be the Chairman of the Program Committee.

C. SECOND VICE PRESIDENT

The Second Vice President, in the absence or disability of the President and First Vice President shall perform all the duties of the President and when so acting shall have all the powers of and be subject to all the restrictions upon the President.

The Second Vice President shall be Chairman of the Membership Committee.

D. THIRD VICE PRESIDENT

The Third Vice President, in the absence or disability of the President, First Vice President, and Second Vice President, shall perform all the duties of the President and when so acting shall have all the powers of and be subject to all the restrictions upon the President.

The Third Vice President shall be Chairman of the Legislative Committee.

E. SECRETARY

The Secretary shall maintain a written record of all meetings of the Board of Directors and the Executive Committee.

The Secretary shall be responsible for all correspondence and mailing of information to members.

F. TREASURER

The Treasurer shall maintain the complete financial records of ISDOC, establish and maintain bank accounts in the name of the Association, pay all bills duly approved by the Executive committee in accordance with the yearly budget.

There shall be an annual audit of the books of the Treasurer.

ARTICLE IV

MEETINGS

SECTION I. BOARD OF DIRECTORS

A. The Board of Directors shall meet quarterly, one such meeting shall be designated as the ANNUAL MEETING of the Association.

B. The Secretary shall mail notices of the Board Meetings at least fifteen (15) days prior to the Meeting. Said notices shall be sent to all Regular and Associate Members, representatives and alternates. The Notice shall give the date, location and agenda for the meeting.

C. Special Meetings of the Board of Directors may be called at any time by the President, any ten (10) Members of the Board of Directors or a majority of the Executive committee. The Secretary shall send each Members, Associate, representative and alternate notice of the Special Meeting at least (5) days prior to the meeting. The notice shall contain the time, location and the subject matter of the Special Meeting. Only such matters listed on the Special Meeting agenda may be addressed at the Special Meeting.

D. All meetings of the Board of Directors shall be held in Orange County.

SECTION II. MEETINGS OF THE EXECUTIVE COMMITTEE

A. The Executive Committee shall meet monthly at a time and place specified by the President and announced in the meeting notice.

CITY OF PLACENTIA INVOICES

PERIOD COVERED FY1998-1999	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR SEISMIC	CIV CTR BONDS	TOTAL
Jul-98	9/10/98	0.00	818.37	763.01	107.50			1,688.88
Aug-98	10/13/98	0.00	818.37	761.44	107.50			1,687.31
Sep-98	10/15 & 11/10	15,065.20	958.00	760.98	107.50			16,891.68
Oct-98	12/9/98	6,164.57	818.37	0.00	129.91			7,112.85
Nov-98	1/6/98	0.00	818.37	1,666.85	0.00			2,485.22
Dec-98	2/4/99	2,884.98	818.37	802.75	107.50			4,613.60
Jan-99	3/8/99	2,921.46	818.37	743.32	107.50	3,357.52		7,948.17
Feb-99	3/31/99	3,032.51	818.37	805.98	107.40		2,364.10	7,128.36
Mar-99	4/28/99	3,009.57	892.35	828.49	0.00			4,730.41
Apr-99	6/10/99	3,062.45	833.46	833.96	281.45			5,011.32
May-99	7/7/99	3,302.65	839.51	826.51	107.50			5,076.17
Jun-99	8/1/99	4,547.44		871.47	107.50			5,526.41
TOTAL		43,990.83	9,251.91	9,664.76	1,271.26	3,357.52	2,364.10	69,900.38
AVG		3,665.90	841.08	805.40	105.94			5,825.03

PERIOD COVERED FY1999-2000	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR SEISMIC	CIV CTR BONDS	TOTAL
Jul-99	9/1/99	4,991.68	818.37	864.99	107.50			6,782.54
Aug-99	10/7/99	4,956.38	818.37	870.23	107.50			6,752.48
Sep-99	10/27/99	4,392.31	818.37	863.76	107.50			6,181.94
Oct-99	12/7/99		818.37	829.49	107.50			1,755.36
Nov-99	1/11/00	6,410.86	818.37	831.73	314.56			8,375.52
Dec-99	2/3/00	2,340.88	969.36	1,030.18	107.50			4,447.92
Jan-00	3/1/00	1,405.10	0.00	1,026.95	107.50			2,539.55
Feb-00	3/30/00	2,460.49	863.92	717.50	720.00			4,761.91
Mar-00	4/26/00	2,272.78	1,727.84	608.66	107.50			4,716.78
Apr-00	5/24/00	2,534.75	863.92	611.89	107.50			4,118.06
May-00	7/10/00	2,917.34	1,908.21	608.66	107.50			5,541.71
Jun-00	8/7/00	3,871.11	0.00	607.66	107.50			4,586.27
TOTAL		38,553.68	10,425.10	9,471.70	2,109.56	0.00	0.00	60,560.04
AVG		3,212.81	868.76	789.31	175.80			5,046.67

PERIOD COVERED FY2000-2001	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR SEISMIC	CIV CTR BONDS	TOTAL
Jul-00	9/7/00	4,188.72	0.00	608.66	107.50			4,904.88
Aug-00								0.00
Sep-00								0.00
Oct-00								0.00
Nov-00								0.00
Dec-00								0.00
Jan-01								0.00
Feb-01								0.00
Mar-01								0.00
Apr-01								0.00
May-01								0.00
Jun-01								0.00
TOTAL		4,188.72	0.00	608.66	107.50	0.00	0.00	4,904.88
AVG		4,188.72	0.00	608.66	107.50			4,904.88

TOTAL DOLLARS SPENT

FY1998-1999	LABOR	EQUIPMENT	MATERIAL	TOTAL	50% LIBRARY
Jul-98	1,315.54	204.00	6.48	1,526.02	763.01
Aug-98	1,315.54	189.00	18.33	1,522.87	761.44
Sep-98	1,315.54	189.00	17.41	1,521.95	760.98
Oct-98	1,315.54	189.00	19.41	1,523.95	761.98
Nov-98	1,367.26	438.00	4.48	1,809.74	904.87
Dec-98	1,315.54	279.00	10.95	1,605.49	802.75
Jan-99	1,263.22	204.00	19.41	1,486.63	743.32
Feb-99	1,315.54	279.00	17.41	1,611.95	805.98
Mar-99	1,440.04	204.00	12.94	1,656.98	828.49
Apr-99	1,440.04	204.00	23.88	1,667.92	833.96
May-99	1,440.04	204.00	8.97	1,653.01	826.51
Jun-99	1,441.04	281.00	21.89	1,743.93	871.97
TOTAL	16,284.88	2,864.00	181.56	19,330.44	9,665.22
AVG	1,357.07	238.67	15.13	1,610.87	805.44

TOTAL DOLLARS SPENT

FY1999-2000	LABOR	EQUIPMENT	MATERIAL	TOTAL	50% LIBRARY
Jul-99	1,440.04	279.00	10.94	1,729.98	864.99
Aug-99	1,440.04	281.00	19.41	1,740.45	870.23
Sep-99	1,440.04	281.00	6.48	1,727.52	863.76
Oct-99	1,440.04	206.00	12.94	1,658.98	829.49
Nov-99	1,440.04	204.00	19.41	1,663.45	831.73
Dec-99	1,723.42	324.00	12.94	2,060.36	1,030.18
Jan-00	1,732.42	324.00	6.48	2,062.90	1,031.45
Feb-00	1,194.52	234.00	6.48	1,435.00	717.50
Mar-00	976.84	234.00	6.48	1,217.32	608.66
Apr-00	976.84	234.00	12.94	1,223.78	611.89
May-00	976.84	234.00	6.48	1,217.32	608.66
Jun-00	976.84	234.00	4.48	1,215.32	607.66
TOTAL	15,757.92	3,069.00	125.46	18,952.38	9,476.19
AVG	1,313.16	255.75	10.46	1,579.37	789.68

TOTAL DOLLARS SPENT

FY2000-2001	LABOR	EQUIPMENT	MATERIAL	TOTAL	50% LIBRARY
Jul-00	976.84	234.00	6.48	1,217.32	608.66
Aug-00				0.00	0.00
Sep-00				0.00	0.00
Oct-00				0.00	0.00
Nov-00				0.00	0.00
Dec-00				0.00	0.00
Jan-01				0.00	0.00
Feb-01				0.00	0.00
Mar-01				0.00	0.00
Apr-01				0.00	0.00
May-01				0.00	0.00
Jun-01				0.00	0.00
TOTAL	976.84	234.00	6.48	1,217.32	608.66
AVG	976.84	234.00	6.48	1,217.32	608.66

DOLLARS BY TYPE OF WORKER

FY1998-1999	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-98	267.92	276.80	52.32	0.00	718.50	1,315.54
Aug-98	267.92	276.80	52.32	0.00	718.50	1,315.54
Sep-98	267.92	276.80	52.32	0.00	718.50	1,315.54
Oct-98	267.92	276.80	52.32	0.00	718.50	1,315.54
Nov-98	267.92	276.80	52.32	51.72	718.50	1,367.26
Dec-98	267.92	276.80	52.32	0.00	718.50	1,315.54
Jan-99	267.92	276.80	0.00	0.00	718.50	1,263.22
Feb-99	267.92	276.80	52.32	0.00	718.50	1,315.54
Mar-99	298.24	300.10	56.90	0.00	784.80	1,440.04
Apr-99	298.24	300.10	56.90	0.00	784.80	1,440.04
May-99	298.24	300.10	56.90	0.00	784.80	1,440.04
Jun-99	298.24	300.10	56.90	0.00	784.80	1,440.04
TOTAL	3,336.32	3,414.80	593.84	51.72	8,887.20	16,283.88
AVG	278.03	284.57	49.49	4.31	740.60	1,356.99

DOLLARS BY TYPE OF WORKER

FY1999-2000	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-99	298.24	300.10	56.90	0.00	784.80	1,440.04
Aug-99	298.24	300.10	56.90	0.00	784.80	1,440.04
Sep-99	298.24	300.10	56.90	0.00	784.80	1,440.04
Oct-99	298.24	300.10	56.90	0.00	784.80	1,440.04
Nov-99	298.24	300.10	56.90	0.00	784.80	1,440.04
Dec-99	310.16	374.52	59.18	0.00	979.50	1,723.36
Jan-00	310.16	374.52	59.18	0.00	979.56	1,723.42
Feb-00	232.62	249.68	59.18	0.00	653.04	1,194.52
Mar-00	232.62	249.68	59.18	0.00	435.36	976.84
Apr-00	232.62	249.68	59.18	0.00	435.36	976.84
May-00	232.62	249.68	59.18	0.00	435.36	976.84
Jun-00	232.62	249.68	59.18	0.00	435.36	976.84
TOTAL	3,274.62	3,497.94	698.76	0.00	8,277.54	15,748.86
AVG	272.89	291.50	58.23	0.00	689.80	1,312.41

DOLLARS BY TYPE OF WORKER

FY2000-2001	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-00	232.62	249.68	59.18	0.00	435.36	976.84
Aug-00						0.00
Sep-00						0.00
Oct-00						0.00
Nov-00						0.00
Dec-00						0.00
Jan-01						0.00
Feb-01						0.00
Mar-01						0.00
Apr-01						0.00
May-01						0.00
Jun-01						0.00
TOTAL	232.62	249.68	59.18	0.00	435.36	976.84
AVG	232.62	249.68	59.18	0.00	435.36	976.84

TIME BY TYPE OF WORKER

FY1998-1999	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		MAINT WORK	TOTAL
				TRIMMER			
Jul-98	8.00	10.00	2.00	0.00		30.00	50.00
Aug-98	8.00	10.00	2.00	0.00		30.00	50.00
Sep-98	8.00	10.00	2.00	0.00		30.00	50.00
Oct-98	8.00	10.00	2.00	0.00		30.00	50.00
Nov-98	8.00	10.00	2.00	2.00		30.00	52.00
Dec-98	8.00	10.00	2.00	0.00		30.00	50.00
Jan-99	8.00	10.00	0.00	0.00		30.00	48.00
Feb-99	8.00	10.00	2.00	0.00		30.00	50.00
Mar-99	8.00	10.00	2.00	0.00		30.00	50.00
Apr-99	8.00	10.00	2.00	0.00		30.00	50.00
May-99	8.00	10.00	2.00	0.00		30.00	50.00
Jun-99	8.00	10.00	2.00	0.00		30.00	50.00
TOTAL	96.00	120.00	22.00	2.00		360.00	600.00
AVG	8.00	10.00	1.83	0.17		30.00	50.00

TIME BY TYPE OF WORKER

FY1999-2000	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		MAINT WORK	TOTAL
				TRIMMER			
Jul-99	8.00	10.00	2.00	0.00		30.00	50.00
Aug-99	8.00	10.00	2.00	0.00		30.00	50.00
Sep-99	8.00	10.00	2.00	0.00		30.00	50.00
Oct-99	8.00	10.00	2.00	0.00		30.00	50.00
Nov-99	8.00	10.00	2.00	0.00		30.00	50.00
Dec-99	8.00	12.00	2.00	0.00		36.00	58.00
Jan-00	8.00	12.00	2.00	0.00		36.00	58.00
Feb-00	6.00	8.00	2.00	0.00		24.00	40.00
Mar-00	6.00	8.00	2.00	0.00		16.00	32.00
Apr-00	6.00	8.00	2.00	0.00		16.00	32.00
May-00	6.00	8.00	2.00	0.00		16.00	32.00
Jun-00	6.00	8.00	2.00	0.00		16.00	32.00
TOTAL	86.00	114.00	24.00	0.00		310.00	534.00
AVG	7.17	9.50	2.00	0.00		25.83	44.50

TIME BY TYPE OF WORKER

FY2000-2001	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		MAINT WORK	TOTAL
				TRIMMER			
Jul-00	6.00	8.00	2.00	0.00		16.00	32.00
Aug-00							0.00
Sep-00							0.00
Oct-00							0.00
Nov-00							0.00
Dec-00							0.00
Jan-01							0.00
Feb-01							0.00
Mar-01							0.00
Apr-01							0.00
May-01							0.00
Jun-01							0.00
TOTAL	6.00	8.00	2.00	0.00		16.00	32.00
AVG	6.00	8.00	2.00	0.00		16.00	32.00

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director *EDM*

SUBJECT: Status Report on the Placentia History Room Project with the City of Placentia

DATE: September 20, 2000

Two grant applications were prepared by the City's contract grant writer and submitted on behalf of Placentia Library Foundation, one to BankAmerica Foundation and the other to Pac Bell. Both are for equipment for the Placentia History Room.

The steel shelving in the Placentia History Room has been installed. Several of the bottom units will be replaced.

The next item will be the installation of the counters and cabinets in the Placentia History Room and the Work Room. The City is coordinating this with a developer working on a construction project in the City.

Staff will begin unloading the storage container in the parking lot during the next few weeks. This project will take several months to complete.



Dear Governor Davis:

Eight years ago, in order to fill a serious shortfall in the state budget, the state began to take property tax revenues away from counties, cities and special districts and lowered its obligation to fund schools under Proposition 98.

Four years ago, California emerged from recession with a newly energized, vibrant economy that is the healthiest and most diverse in memory. Three consecutive years of four billion dollar state budget surpluses and this year's record breaking \$14 billion state surplus are compelling signs that California's economy has emerged stronger than ever.

Yet even with the state's booming budget, the shift of property taxes continues. And it's growing.

We believed you in 1998 during the Fresno Gubernatorial debate when, talking about this shift, you said, "We stole it fair and square and we've got to get it back. I promise to do just that. It will be over a period of time, but we will give the money back because it wasn't ours to start with."

We believed you in 1998 when you said to the League of California Cities annual meeting: "...I'm very disappointed the Governor (Wilson) vetoed legislation (capping the growth on property tax transferred to the state) which would have returned some of the property tax you are entitled to, but we will have a dialogue, we will work it out and in addition to having a reliable funding source in the future we will make payments on a scheduled basis to restore the money we took from you."

We believed you when, in your 1999-00 budget proposal, you included a new principle of "sharing the benefits of an improved California economy with local governments" while recognizing the need to "share the risks" of economic downturn with local governments. In that same budget proposal you stated "the administration supports mitigation of the (property tax) shift... given other demands on the budget, it will likely take a period of years to further complete this transaction. However, the administration believes that local governments are entitled to share with state government the resources stemming from California's economic growth."

Governor, the time to start giving the money back is now.

SB 1637 is on your desk for your signature or veto. SB 1637 will stop the bleeding of property tax away from counties, cities and special districts. Although it doesn't actually return money that the state, as you said, "stole", it will at least place a cap on the amount that can be taken by the state each year.

Starting in 2001-2002, over a period of three years, SB 1637 will freeze the amount of property tax taken each year. Communities may once again conduct long term planning by having a stable financial base. Communities may once again enjoy the benefits of their local growth and restoring the services that have remained cut for nearly a decade.

SB 1637 will also begin to increase the incentives for local governments to build houses and commercial facilities that generate property taxes instead of chasing after sales tax dollars.

Unlike the state, local governments do not have access to the explosion in personal income revenues available to the state. Property tax is often the largest general source of funding for local county services. When those revenues are reduced, we still have to pay our bills. Is it any wonder then that there has been an explosion in sales tax generating big box stores and strip malls? Our obligations to protect abused and neglected children, police and fire protection, basic infrastructure and to provide juvenile justice, probation and public health services don't go away simply because our revenues have been slashed.

Governor, its time to begin to restore fiscal health to California's communities.

Please sign SB 1637.

CSAC

League of Cities

Special Districts Assn

Glenda M Lockard

From: Christie Braziel <cbraziel@cla-net.org>
To: CALIX (E-mail) <calix@listproc.sjsu.edu>
Sent: Tuesday, August 29, 2000 8:57 AM
Subject: NEWS FROM THE CAPITOL

Post-it* Fax Note 7671	
To MCLS/SLS/Associate	MCLS/SLS/ITA
Co./Dept. Member Directors	Co.
Phone #	Phone # 626/683-8244
Fax #	Fax # 626/683-8097

August 28, 2000

TO: CLA MEMBERS/ SYSTEMS/ NETWORK CONTACTS

FROM: Mike Dillon, Lobbyist
Christina Dillon, Lobbyist

RE: NEWS FROM THE CAPITOL

THREE MAJOR BILLS PASS FROM APPROPRIATIONS COMMITTEES

Last week the Senate Appropriations Committee met to announce the bills that would be coming off of the so-called "suspense file," - a system of prioritizing bills that have previously been before the committee and have a fiscal impact upon the state of \$150,000 or more. Days before the hearing, Senate leaders met to evaluate more than \$2 billion worth of "suspense" item requests and make their recommendations with regard to which items should "come off suspense" and pass on to the Senate Floor for vote. CLA is pleased to report that AB 2486 by Assembly Public Safety Chair, Assemblyman Carl Washington (D-Paramount) was one of the limited number of bills selected to move forward. The bill would enact the Youth Mentoring and Safe Communities Grant Program, providing libraries the opportunity to apply for competitive grants from the State Librarian who will administer the program.

The bill currently contains a \$2.5 million General Fund appropriation to offer grants ranging in dollar amounts from \$60,000 to \$160,000 to public library jurisdictions, for allocation to library branches. The bill is sponsored by the Library of California, and supported by CLA and numerous law enforcement groups. AB 2486 will now head to the Senate Floor for vote. If it passes, the bill will need to return briefly to the Assembly for concurrence in the Senate amendments, and then on to the Governor for action.

Meanwhile, across the hallway, the Assembly Appropriations Committee simultaneously addressed their "suspense file." Of note is the successful passage of SB 1774 by Senate Energy, Utilities, and Communications Chair, Senator Debra Bowen (D-Marina del Rey). SB 1774, as introduced, would establish a grant program to encourage schools, libraries, and community-based organizations to make their computer facilities available to the public on evenings and weekends. The grants would cover the additional costs incurred by a school district, public access computer center, or library as well as provide for the cost of technical assistance at a level determined by the State Department of Education and State Librarian respectively. You will recall that several weeks ago, the bill successfully passed the Assembly Education Committee. The bill was heard early last week in the Assembly Appropriations Committee and, due to potential costs, SB 1774 was immediately moved to the "suspense file" for later consideration. Thanks to negotiations between Senator Bowen and legislative leaders, the bill passed from "suspense" with a substantial amount of amendments. SB 1774 now allows the State Librarian to establish a grant program for public

libraries and public access computer technology centers that have Internet access, with priority given to those libraries that meet certain qualifications. While grants will not exceed \$100,000 per library, the bill contains a total appropriation of \$1 million for distribution by the State Librarian to qualifying public libraries. In addition, \$250,000 is contained in the measure for the State Department of Education to purchase products and services for the blind, print-limited, and learning disabled pupils. Operations money for the schools has been removed from this measure. Thanks to Senator Bowen for her hard work on SB 1774. The bill is expected to reach the Governor's desk.

Lastly, SB 1637 by Senate President pro Tem John Burton also successfully passed the Assembly Appropriations Committee. As amended, SB 1637 would cap the Educational Revenue Augmentation Fund (ERAF) at the 2000-01 amount. To reduce state General Fund costs, it would be phased in over a three year period, beginning in 2001-02. SB 1637 is widely supported by local government associations, including CLA, and countless legislators. We have learned that the Department of Finance is still worried about the long-term General Fund commitment that this bill would require. Thus, while SB 1637 will likely reach the Governor, its fate remains uncertain.

California Library Association
717 K Street, Suite 300
Sacramento, CA 95814
916-447-8541
info@cla-net.org
www.cla-net.org

102nd Annual Conference
November 10-13, 2000 * Santa Clara



DAVID E. SUNDSTROM, CPA
AUDITOR -CONTROLLER

Hall Of Finance & Records
12 Civic Center Plaza
P.O. Box 567
Santa Ana, California 92702-0567

(714) 834-2450 FAX: (714) 834-2569.

AUDITOR-CONTROLLER

August 9, 2000

TO: All Cities and Special Districts
ATTENTION: Finance Directors
SUBJECT: 2000-2001 Assessed Values (ATO4VC74)

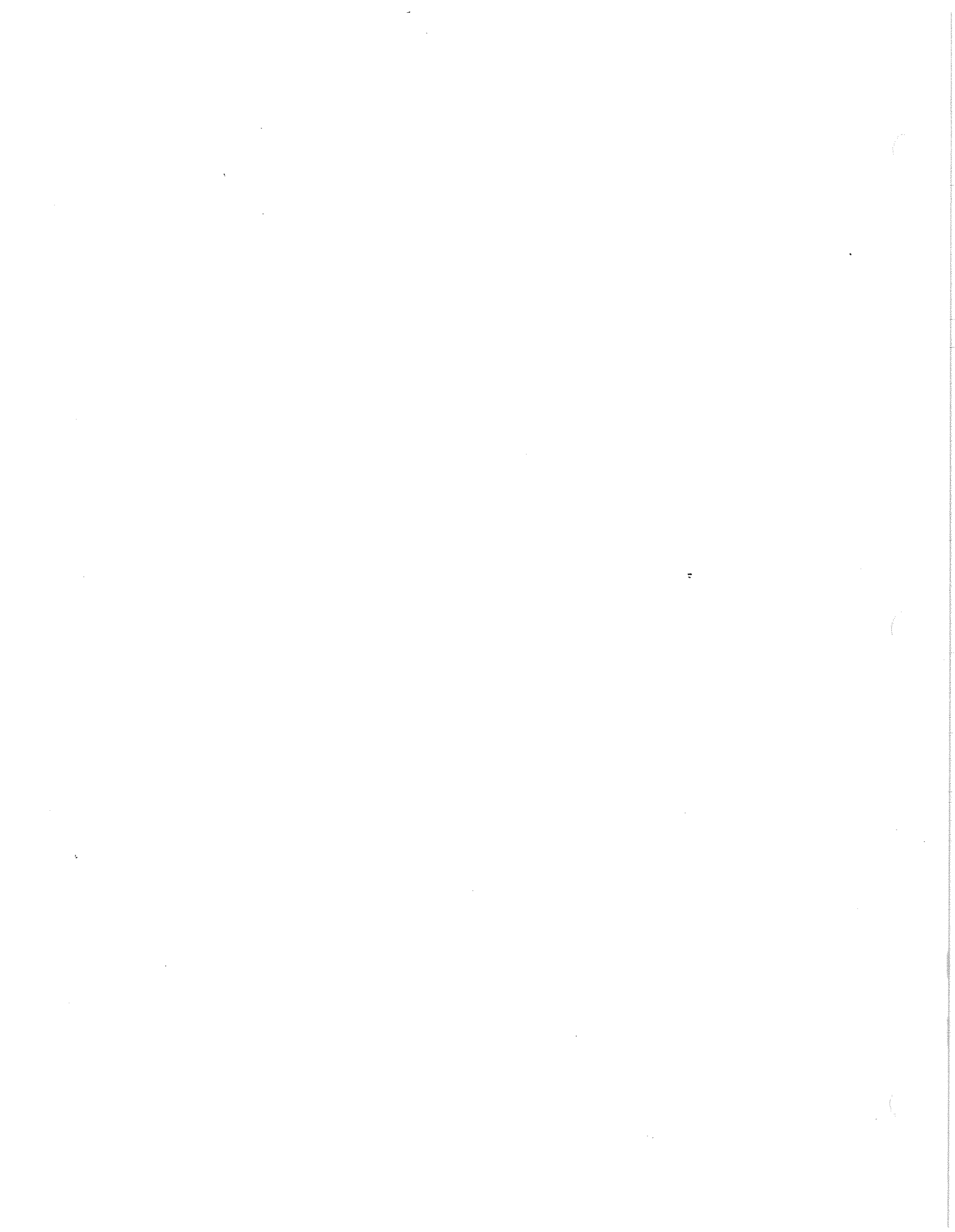
We are submitting herewith reports showing the assessed valuation of property within your city/district boundaries. For those cities/districts which have a Community Redevelopment Agency within their boundaries, incremental value has been excluded.

For those taxing agencies on the alternate allocation system, or 'Teeter' Plan, we have estimated a 2.0 percent combined roll change/refund factor for secured taxes. For non-Teeter funds, we have estimated a 3.5 percent combined delinquency/roll change/refund factor for secured taxes. For all taxing agencies, the unsecured combined delinquency/roll change/refund factor is 6.0 percent.

Should you have questions or desire additional information in this matter, please call Neal Gruber or Lindsey Lancour at 834-4437.

Kathy Permenter
Kathy Permenter
Manager, Tax Unit

NG:ll
Enclosure



ATO4VC ATO4VC-74
ACRTR04

2000-2001 ORANGE COUNTY AUDITOR CONTROLLER
DISTRICT VALUES USED TO SET TAX RATES --- DISTRICT SEQUENCE
(EXCLUDES INCREASES WITHIN REDEVELOPMENT AGENCIES)
DISTRICT - 717 PLACENTIA LIBRARY DISTRICT

PAGE --96--
DATE 08/08/00
TIME 08:54:10

TAX TYP	FUND	DISTRICT/ AGENCY	TYPE OF VALUE	SECURED VALUE	PUBLIC UTILITY VALUE	TOTAL SECURED VALUE	UNSECURED VALUE	TOTAL SECURED & UNSECURED VALUE
A1 707-707 717A PLACENTIA LIBRARY DISTRICT								
MIN RTS								
			LAND	3,874,900		3,874,900		3,874,900
			IMPS	1,140,972,094	2,325,404	1,143,297,498	4,342,140	1,147,639,638
			TOTAL L&I	1,450,539,555	717,851	1,451,257,406	32,687,112	1,483,944,518
			PERS PROP	2,595,386,549	3,043,255	2,598,429,804	37,029,252	2,635,459,056
			OTH EXEMP	18,047,231	374,582	18,421,813	67,559,994	85,981,807
			TOT VALUE	12,272,360		12,272,360	1,234,008	13,506,368
			H/O EXEMP	2,601,161,420	3,417,837	2,604,579,257	103,355,238	2,707,934,495
			NET VALUE	61,047,579	3,417,837	61,047,579	-465	61,047,114
				2,540,113,841		2,543,531,678	103,355,703	2,646,887,381
707-707 717 DISTRICT TOTAL								
MIN RTS								
			LAND	3,874,900		3,874,900		3,874,900
			IMPS	1,140,972,094	2,325,404	1,143,297,498	4,342,140	1,147,639,638
			TOTAL L&I	1,450,539,555	717,851	1,451,257,406	32,687,112	1,483,944,518
			PERS PROP	2,595,386,549	3,043,255	2,598,429,804	37,029,252	2,635,459,056
			OTH EXEMP	18,047,231	374,582	18,421,813	67,559,994	85,981,807
			TOT VALUE	12,272,360		12,272,360	1,234,008	13,506,368
			H/O EXEMP	2,601,161,420	3,417,837	2,604,579,257	103,355,238	2,707,934,495
			NET VALUE	61,047,579	3,417,837	61,047,579	-465	61,047,114
				2,540,113,841		2,543,531,678	103,355,703	2,646,887,381

Placentia Library District Property Tax Revenues

Obj Code	Description	Actual FY1990-1991	Actual FY1991-1992	Actual FY1992-1993	Actual FY1993-1994	Actual FY1994-1995	Actual FY1995-1996	Actual FY1996-1997	Actual FY1997-1998	Actual FY1998-1999	Actual FY1999-2000	Budgeted FY2000-2001
6210-00	Current Secured	823,832	892,734	824,818	668,080	644,816	643,684	673,850	710,413	764,422	849,522	908,989
6210-01	Current Secured - Public Utility	25,633	27,090	28,058	24,362	25,128	24,898	22,568	24,908	24,001	25,854	25,000
6210	Total Current Secured	849,465	919,824	852,876	692,442	669,944	668,582	696,419	735,321	788,423	875,376	933,989
6220	Current Unsecured	64,438	72,956	56,872	46,640	47,239	47,311	33,588	45,613	50,053	53,807	53,800
6230	Prior Secured	24,856	37,363	47,569	88,689	6,809	26,545	28,818	18,290	19,667	19,936	20,000
6240	Prior Unsecured	978	1,258	435	815	461	1,221	3,528	1,036	1,054	936	1,000
6250	Spec. Dist. Augmentation Fund (SDAF)	0	0	0	11,971	0	0	0	0	9,062	9,782	9,750
6260	Penalties & Costs on Delinquent	4,289	6,019	7,676	2,158	0	0	448	3,447	270	249	0
6280	Current Supplemental	72,614	48,227	34,058	10,037	8,242	10,682	9,668	14,786	24,408	33,580	25,000
6300	Prior Supplemental	2,103	3,704	4,939	3,644	2,312	430	1,066	952	781	720	800
	TOTAL TAXES	1,018,742	1,089,350	1,004,425	856,396	735,008	754,771	773,534	819,445	893,718	994,386	1,044,339
6540	Penalties & Costs on Delinquent	0	0	0	0	0	399	0	0	0	0	0
6690	State Homeowners	19,790	20,375	18,101	13,993	12,454	17,059	14,896	15,180	15,578	16,224	16,500
	ACTUAL PROPERTY TAX REVENUE RECEIVED	1,038,532	1,109,724	1,022,526	870,388	747,462	772,229	788,431	834,625	909,296	1,010,610	1,060,839
	% Change from Previous Year		6.86%	-7.86%	-14.88%	-14.12%	3.31%	2.10%	5.86%	8.95%	11.14%	4.97%
	SDAF Diverted by Orange County	400,957	400,957	400,957	400,957	0	0	0	0	0	0	0
	TOTAL PROPERTY TAX SHARE (Per Or. Co Auditor)	1,439,489	1,510,681	1,423,483	1,271,345	747,462	772,229	788,431	834,625	909,296	1,010,610	1,060,839
	% Change from Previous Year		4.95%	-5.77%	-10.69%	-41.21%	3.31%	2.10%	5.86%	8.95%	11.14%	4.97%
	Placentia Valuation (Secured & Unsecured)	1,742,400,695	1,871,985,331	1,955,832,524	1,983,866,179	1,998,150,349	2,018,326,929	2,026,766,015	2,089,162,828	2,250,369,894	2,445,203,617	2,646,887,381
	% Change from Previous Year		7.44%	4.48%	1.43%	0.72%	1.01%	0.42%	3.08%	7.72%	8.66%	8.25%
	1% of Valuation for Total Property Tax	17,424,007	18,719,853	19,558,325	19,838,662	19,981,503	20,183,269	20,267,660	20,891,628	22,503,699	24,452,036	26,468,874
	% of Property Tax to Library District	5.96%	5.93%	5.23%	4.39%	3.74%	3.83%	3.89%	4.00%	4.04%	4.13%	4.01%
	Amt. Library Rec'd of Each Property Tax Dollar	\$0.06	\$0.06	\$0.05	\$0.04	\$0.04	\$0.04	\$0.04	\$0.04	\$0.04	\$0.04	\$0.04

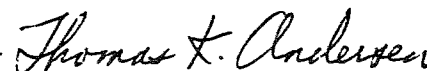
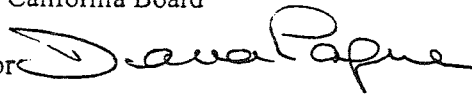
LIBRARY OF
CALIFORNIA
BOARD

August 22, 2000

To: Members, Library of California Board

From: Diana Paque, Director
Library of California

Tom Andersen, CLSA Program Coordinator



Subject: Library of California Board actions August 16-18, 2000

Purpose of the Library of California Act:

The Legislature finds and declares that it is in the interest of the people of the state to ensure that all Californians have free and convenient access to all library resources and services that could provide essential information and enrich their lives; and, to respond fully and successfully to these information needs and to the diversity of California's population, libraries of all types and in all parts of the state must be enabled to interact, cooperate, and share resources. This policy shall be accomplished by enabling libraries of all types and in all parts of the state to provide their users with the services and resources of all libraries in this state, and by assisting libraries to provide and improve services to the underserved.

Library of California Board Mission and Vision Statements:

Mission Statement: The Library of California Board builds and supports the sharing of resources among all libraries for all Californians.

Vision Statement: The Library of California Board will be the nationally recognized leader of a dynamic statewide system of quality library services.

To achieve the purpose of the Act, the following actions were taken at the Library of California Board meeting in Irvine on August 16-18, 2000:

1. Adoption of Agenda

It was moved, seconded (Fong/Wang) and carried unanimously that the Library of California Board adopts the agenda as modified.

2. Approval of Minutes

The draft minutes of the June 21-22, 2000 Library of California Board meeting were approved as presented.

3. Adoption of Resolution

It was moved, seconded (Kallenberg/Fong) and carried unanimously to adopt "Library of California Resolution 2000-03" for Joanne Kennedy as Library of California Board Member for her contributions to the libraries and people of the State of California. (See Attachment A)



CALIFORNIA
STATE LIBRARY
FOUNDED 1850

900 N Street, Suite 500
P.O. Box 942837
Sacramento, CA 94237-0001

(916) 653-6033 phone
(916) 653-8443 fax
www.library.ca.gov
csiloc.ca.gov

4. CLSA Special Services Program – Literacy

It was moved by the Literacy Committee (Wang) and carried unanimously that the Library of California Board directs its Chief Executive Officer to seek additional fiscal year 2001/02 local assistance funding in the amount of \$2,078,000 for the CLSA Special Services – California Library Literacy Service program.

5. CLSA Special Services Program – Literacy

It was moved by the Literacy Committee (Wang) and carried unanimously that the Library of California Board directs its Chief Executive Officer to seek additional fiscal year 2001/02 funding in the amount of \$500,000, for the CLSA Special Services - Families For Literacy program.

6. Library of California Funding

It was moved, seconded (Fong/Purucker) and carried unanimously that the Library of California Board approves development of a Budget Change Proposal for up to \$23 million for additional FY 2001/02 Library of California funds.

7. Library of California Vision Statement and Three-Year Goals

It was moved, seconded (Fong/Purucker) and carried unanimously that the Library of California Board adopts the following vision statement and three-year goals as developed at the Board Planning Session August 17, 2000.

VISION STATEMENT

The Library of California Board will be the nationally recognized leader of a dynamic statewide system of quality library services.

THREE YEAR GOALS (2000 - 2003 -- not in priority order)

- Achieve full implementation and funding of the Library of California Act and complete the transition from CLSA.
- Promote public awareness and support of the Library of California
- Implement regional and statewide programs and services
- Establish an effective Board

8. CLSA Interlibrary Loan and Direct Loan Programs

It was moved by the Access Services Committee (Fong) and carried unanimously that the Library of California Board directs its Chief Executive Officer to withhold 10% of all CLSA ILL and Direct Loan Program reimbursement payments throughout the 2000/01 fiscal year and that, after determining the full State cost of the ILL & Direct Loan programs for the 2000/01 fiscal year, directs the Chief Executive Officer to pay the full amount remaining due to each participating library if sufficient funds remain in the 2000/01 CLSA ILL & Direct Loan Program appropriation, or to pro rate the final payment equitably if insufficient funds remain in the 2000/01 CLSA ILL & Direct Loan Program appropriation.

9. CLSA Interlibrary Loan Direct Loan Programs

It was moved by the Access Services Committee (Fong) and carried unanimously that the Library of California Board directs its Chief Executive Officer to seek additional 2001/02 local assistance funding in the amount of \$1,251,000 to eliminate the documented shortfall for qualifying CLSA Direct Loans and Interlibrary Loans.

10. Regional Library Network Development

It was moved, seconded (Kallenberg/Calderon) and carried unanimously that the Library of California Board accepts the application of the Gold Coast Library Network, as it meets all the legal requirements of the Library of California Act and Regulations, and that the Gold Coast Library Network be approved effective immediately with State funded operations to begin no sooner than January 1, 2001, and that the decision on state funding of the allocation for Gold Coast Library Network's initial year of operations be postponed until the November 2000 Board Meeting to allow for receipt and consideration of all regional plans of service, and further that the application review document be incorporated into the record in support of this action. (See Attachment B)

11. Regional Library Network Development

It was moved by the Support Services Committee (Kallenberg) and carried unanimously that the Library of California Board approves the following institutions as charter members of the Gold Coast Library Network effective immediately, and that state-funded member benefits for their participating libraries commence no sooner than January 1, 2001.

Institutions/Participating Libraries:

Cate School/McBean Library
 California Institute of the Arts/Library
 Krotone Institute of Theosophy/Library
 Lucia Mar Unified School District/Arroyo Grande High School Library
 Naval Facilities Engineering Service Center/Technical Information Center
 San Luis Obispo County Community College District/Cuesta College Library
 Santa Barbara Botanic Garden/Blaksley Library
 Santa Barbara Community College District/Eli Luria Library
 Santa Barbara High School District/
 San Marcos High School Library
 Santa Barbara High School Library Media Center
 Dos Pueblos Senior High School, Henry D. Baylor Library
 Santa Barbara Museum of Natural History Library
 Santa Clarita Community College District/College of the Canyons Library
 Santa Maria-Bonita School District/Santa Maria-Bonita Instructional Media Center (IMC)
 Santa Maria Joint Union High School District/Ernest Righetti High School Library
 Santa Maria Public Library
 Thatcher School Library
 University of California Santa Barbara/UCSB Libraries
 Westmont College/Roger J. Voskuyl Library

12. Regional Library Network Development

It was moved (Kallenberg/Calderon) and carried unanimously that the Library of California Board accepts the application of the Golden Gateway Library Network, as it meets all the legal requirements of the Library of California Act and Regulations, and that the Golden Gateway Library Network be approved effective immediately with State funded operations to begin no sooner than January 1, 2001, and that the Network Area for this Network be established for the same geographical area as Planning Region 2, and that the decision on state funding of allocation for the Golden Gateway Library Network's initial year of operations be postponed until the November 2000 Board Meeting to allow for receipt and consideration of all regional plans of service, and further that the application review document be incorporated into the record in support of this action. (See Attachment C)

13. Regional Library Network Development

It was moved by the Support Services Committee (Kallenberg) and carried unanimously that the Library of California Board approves the following institutions as charter members of the Golden Gateway Library Network effective immediately and that state-funded member benefits for these libraries commence no sooner than January 1, 2001.

Institutional/Participating Libraries:

Belvedere-Tiburon Library Agency
Benicia Public Library
Berkeley Public Library
Bishop O'Dowd High School Library
Daly City Public Library
Dominican College of San Rafael/Archbishop Alemany Library
Gay Lesbian Bisexual Transgender Historical Society of Northern California Library
Golden Gate University Library
Life Chiropractic College West Library
Marin County Free Library
Mechanics' Institute Library
Mills College Library
Milton J. Chatton Medical Library
Monterey Public Library
Naval Postgraduate School/Dudley Knox Library
Pacific Grove Public Library
Pleasanton Public Library
Presidio Trust Library
Queen of the Holy Rosary College Library
St. Helena Public Library
St. Patrick-St. Vincent High School Library
Salinas Public Library
San Anselmo Public Library
San Benito County Free Library
San Bruno Public Library
San Francisco Public Library
San Francisco State University/J. Paul Leonard Library

San Mateo Community College District/
College of San Mateo Library
Canada College Library
Skyline College Library
San Mateo Public Library
Santa Cruz City County Library System
Solano County Library
Sonoma County Library
South San Francisco Public Library
Sunnyvale Public Library
United Technologies/Chemical System Division (CSD) Library
Watsonville Public Library

14. Regional Library Network Development

It was moved, seconded (Kallenberg/Calderon) and carried unanimously that the Library of California Board accepts the application of the Cascade Pacific Library Network as it meets all the legal requirements of the Library of California Act and Regulations, and that the Cascade Pacific Library Network be approved effective immediately with State funded operations to begin no sooner than January 1, 2001, and that the Network Area for this Network be established for the same geographical area as Planning Region 1, and that the decision on state funding of the allocation for the Cascade Pacific Library Network's initial year of operations be postponed until the November 2000 Board Meeting to allow for receipt and consideration of all regional plans of service, and further that the application review document be incorporated into the record in support of this action. (See Attachment D)

15. Regional Library Network Development

It was moved by the Support Services Committee (Kallenberg) and carried unanimously that the Library of California Board approves the following institutions as charter members of the Cascade Pacific Library Network effective immediately, and that state-funded member benefits for their participating libraries commence no sooner than January 1, 2001.

Institutions/Participating Libraries:

Siskiyou County Library
Siskiyou County Office of Education/Instructional Materials Center
Siskiyou Joint Community College District/College of the Siskiyous Library
Tehama County Department of Education/Instructional Media Center
Tehama County Library

16. CLSA System Reference Program

It was moved by the CLSA Transition Committee (Spence) and carried unanimously that the Library of California Board approves the System Population and Membership figures for use in the allocation of System Reference Program funds for the fiscal year 2000/01. (See Attachment E)

17. CLSA System Reference Program

It was moved by the CLSA Transition Committee (Spence) and carried unanimously that the Library of California Board directs its Chief Executive Officer to seek additional 2001/02 local assistance funding in the amount of \$28,000 for the System Reference Program.

18. CLSA System Communications and Delivery Program

It was moved by the CLSA Transition Committee (Spence) and carried unanimously that the Library of California Board directs its Chief Executive Officer to seek additional 2001/02 local assistance funding in the amount of \$13,000 for the System Communications and Delivery Program.

19. System Advisory Board Program

It was moved by the CLSA Transition Committee (Spence) and carried unanimously that the Library of California Board approves the use of 2000/01 allocated SAB Program funds, where available within each approved SAB budget, and where requested, to reimburse one SAB member from each System for expenses incurred in attending the November 2000 Library of California Board meeting and the California Library Association conference to be held in Santa Clara.

20. Recommended 2000/01 CLSA Budget

It was moved, seconded (Purucker/Kallenberg) and carried unanimously that the State Board adopts the 2000/01 CLSA Budget as displayed in the chart entitled "Recommended 2000/01 CLSA Baseline Budget by Program" and that the aforementioned chart be included in the minutes of this meeting and that no other actions with respect to the 2000/01 CLSA Local Assistance Budget be taken at this time. (See Attachment F)


21. Recommended 2001/02 Budget

It was moved, seconded (Lowenthal/Wang) and carried unanimously that the State Board adopts the 2001/02 CLSA Budget as displayed in the chart entitled "Summary—2001/02 CLSA Baseline Budget Recommendation by Program" and that the aforementioned chart be included in the minutes of this meeting. (See Attachment G)

22. Budget Change Proposal Priorities for 2001/02

It was moved, seconded (Kallenberg/Spence) and carried unanimously that the Library of California Board directs its Chief Executive Officer to submit Budget Change Proposals for seeking additional 2001/02 local assistance funding in the following priority order: Library of California, CLSA Transaction Based Reimbursements Program, CLSA Special Services – Families For Literacy Program, CLSA Special Services – California Library Literacy Service Program, CLSA System-level Programs (Reference and Communications & Delivery).

TO: Elizabeth Minter, Library Director

FROM: Jim Roberts, Public Services Manager 


DATE: September 12, 2000

SUBJECT: Partnerships for Change Grant Application

We have formed a Partnerships for Change coalition with the City of Placentia (Human Services Division), Orange County Head Start, and Altrusa. Placentia Partnerships for Change (PPFC) has decided that **"Spanish Literacy"** will be our project, and we are requesting \$10,000 from the State Library as "seed" money to begin and complete the project.



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CALIFORNIA
STATE LIBRARY
FOUNDED 1850

Partnerships for Change Implementation Grant Application FY 2000/2001

Check the grant amount for which this site is applying:

- \$5,000
 \$10,000

Please check which single activity in which you plan to use the initial 50% of the funds if you are successful in receiving a grant.

- Planning
 Community Needs Assessment
 Coalition Building

1. Applicant Jurisdiction and Branch (if applicable):

Placentia Library District

(This will be referred to as the "applicant site.")

2. District: State Assembly 72 State Senate 33 House 41 & 39

3. List the one under served group to be targeted by this site. (Specify for example, the Spanish speaking, the geographically isolated, seniors, young adults, etc.)

Spanish speaking (Spanish literacy)

4. Total population served by the applicant library site: 232,000

5. Total population of targeted group residing in the applicant site's service area: 55,700
The percentage of the total population represented by the targeted group: 5 %

6. Please list the source of the information provided in #5 above:

Focus Orange County, by InfoOutfitter, 1999 City of Placentia

7. Characteristics of applicant library site:
Number of hours the site is open per week: 39
Number of staff (FTE) at the applicant library site: 16
8. Please describe your plan for identifying the goal and objectives to be addressed by development of a coalition/partnerships with representatives from your targeted community, the resources your library will be providing to the coalition/partners, potential coalition members/partners you've identified, coalition members/partners you have already developed, and their responsibilities. Also include information on how frequently you intend for your coalition to meet, and what you hope to gain from the coalition/partnerships.

Our Partnerships for Change (PFC) goal is to plan, develop, implement and maintain Spanish Literacy classes in the City of Placentia with the Placentia Library District as the lead agency. Our coalition will consist of the Library, the City of Placentia (Human Services Division), Orange County Head Start, the Placentia/Yorba Linda School District, and Altrusa.

The coalition has committed the following resources to the project. The Placentia Library District has committed three staff members—Public Services Manager, Children's Librarian, and Families for Literacy Coordinator. The Placentia Library District will also be the responsible for developing the budget and disbursing all funds for the project. The City of Placentia has committed the Human Services Division Head and classrooms. Orange County Head Start has committed the Placentia Child Development Center Supervisor and his expertise in outreach to the targeted community. The Placentia Child Development Center will play a significant role in identifying and recruiting the target population. The Placentia/Yorba Linda School District has committed representation on the coalition and possible future student referrals. Altrusa, a local community service organization, has committed representation on the coalition and future funding.

One near term objective for the coalition will be to identify and procure a Spanish Literacy curriculum and accompanying Spanish Literacy textbooks and materials. Another near term objective is to recruit and hire qualified Spanish Literacy teachers and aides. The Placentia Partnership for Change Coalition (PPFC) will meet monthly, and may meet more often if deemed necessary. We believe that the qualifications of the individual members of the coalition will provide the expertise and cohesion to achieve the goal of providing Spanish Literacy classes to an under-served population in the City of Placentia and other communities in north Orange County, particularly Southeast Fullerton and Northeast Anaheim,

9. Please describe your marketing/public relations plan for this project. Include your goal, time frame, objectives, and planned activities.
(Please limit your answer to this page only.)

The Placentia Partnership For Change (PPFC) has developed a marketing/public relations plan that will be both comprehensive and flexible. The PPFC goal is to plan, develop, and implement Spanish Literacy Classes in the City of Placentia.

The time frame for planning. The application for this grant is indicative that planning for the goal has already begun, and will continue at least until development is completed and possibly into the implementation phase. The time frame for developing. When we are notified of the amount of the grant award, we will begin the phase, which will probably be in early November. At that time, we will know how much is available for the different components of the goal, for example, how many teachers we can hire and how much we can spend on curriculum and materials. We hope to implement the goal by early February 2001.

The time frame for implementing. As stated above, we hope to implement the goal by early February 2001. A Spanish Literacy class cycle should be from 8-12 weeks. This means that we should complete two class cycles prior to September 2001. Our long range goal is to have three levels of Spanish literacy in place by the summer of 2001, level-1(beginning), level-2 (intermediate), and level-3 (advanced), and to have our first graduation from level-3 prior to September 30, 2001. After students graduate from level-3, they will be referred to ESL programs, either at the Placentia Library or at the Placentia/Yorba Linda Adult School.

The marketing/public relations plan objectives are to use a variety of methods to recruit the target population. This will be critical in the development phase, from November 2000 through January 2001. We will develop Public Service Announcements (PSA's) for the Spanish media (newspapers, radio, and television), and we will budget for paid advertisement on the same Spanish media if needed. Although our target audience will be low Spanish or non-Spanish readers, usually a family member or friend will be able to help. Consequently, we will make mass distribution of Spanish flyers, marketing the Spanish Literacy classes, in densely Hispanic populated areas of Placentia and the areas of Southeast Fullerton and Northeast Anaheim that border on Placentia. We will also work closely with the staff of the Placentia Child Development Center (Head Start), where there are over 120 pre-school age students, to help identify and recruit parents who are potential students.

10. Please describe your plan for incorporation of the new or enhanced services, program, or collection into your existing services, programs, or collections.
(Please limit your answer to this page only.)

One of the major Departments in the Placentia Library District is the Placentia Library Literacy Services. The Placentia Library Literacy Services provides a full range of literacy services to residents of Placentia and adjacent communities of Anaheim, Fullerton, and Yorba Linda. These literacy services include basic reading, English as a second language, and Families for Literacy. We provide volunteer based one-to-one tutoring for both children and adults. Spanish speaking patrons routinely come into the Literacy Office to sign up to become students, and we occasionally find those who had little to no official schooling in their native country, which means little to no instruction in reading or writing Spanish.

The Placentia Library District is located in South Central Placentia and has no branch libraries. The population in a three mile radius from the library going directly west to the south to the southeast is predominantly Hispanic and mostly low-income. Many residents in this area don't come to the Library for economic reasons and others don't come to the Library because they are illiterate, often in both Spanish and English.

By offering a Spanish Literacy Class in Southwest Placentia at the Head Start School, the Library would offer an under-served portion of the City of Placentia a library service never previously offered, and it would promote native fluency in Spanish. It is indeed feasible that when residents become more fluent in Spanish they will be more likely to get a library card and check out books from our Spanish Collection.

The philosophy of Spanish Literacy is that once students have graduated, they are encouraged to enroll in an English as a second language program. And the Placentia Library Literacy Services would welcome these students with open arms, and incorporate them into an existing library service. Another existing service that Spanish Literacy graduates could be eligible for is applying for U.S. citizenship, and the Placentia Library Literacy Program also provides that outreach as one of its services.

To incorporate Spanish literacy classes into existing services, we are asking all members of the Placentia Partnership For Change (PPFC) to put funds for Spanish literacy in their 2001/02 budget. As a committed coalition, PPFC hopes to provide Spanish literacy classes for the community beyond September 30, 2001, and as long as the need exists.

11. Please describe the anticipated activities and timeline for the activity you indicated that the initial grant funds would be used for on page 1 of this application.
(Please limit your answer to this page only.)

We have requested a grant of \$10,000, so our initial funding would be \$5,000. Since PFC grants are due by October 6, 2000, we don't anticipate being notified of the amount that PPFC will be awarded until late October or early November. As a result our first time line will start at that time. The first 30 to 45 days of activities (November/December) will consist of marketing and publicity. While we anticipate that we should be able to get much of our marketing and publicity through no-cost public service announcements, we also know that everything isn't free and we have put \$1,400 into our initial budget funds for those activities. We hope there will be sufficient funds left over from our initial budget for marketing and publicity to use for the entire budget cycle.

During the first 30 to 45 days of activities, we will also need to identify and purchase workbooks for levels 1,2, and 3 and supplies. We have budgeted \$2,400 for these budget items.

For the last 30 to 45 days of activities (December/January), we plan to contract an instructor to be ready to begin teaching the Spanish literacy class in early February, 2001.

The following is the initial budget breakdown:

Marketing/Publicity:	\$1,400
Workbooks/Supplies:	2,400
Instructor:	1,200
Total:	\$5,000

The following is the budget breakdown for the entire budget cycle.

Marketing/Publicity:	\$1,400
Workbooks/Supplies:	2,400
Instructor/s:	3,800
Child Care:	2,400
Total:	\$10,000

The PPFC believes that this budget plan will provide sufficient funds to accomplish our goal of planning and implementing Spanish literacy classes in the City of Placentia, classes that will also serve the City of Anaheim and the City of Fullerton.

12.

On behalf of (library jurisdiction) Placentia Library District
for the Placentia Library District (branch),
I will accept a Library Services and Technology Act grant award of \$ 10,000 for the
Partnerships for Change Implementation Grant Program of 2000/2001. I agree to the terms and
conditions of this award and stipulate that the funds will be used as specified in the grant program
guidelines to serve the targeted population indicated. I understand that all funds must be
encumbered by September 30, 2001, or returned to the State Library.

Signed (Authorized Representative) ED Minter

Name: Elizabeth Minter

Title: Library Director

Library: Placentia Library District

Mailing Address: 411 E. Chapman Av Placentia, CA 92870

City: Placentia, CA Zip code: 92870

Telephone Number: (714) 528-1925 x203 Telefacsimile Number: (714) 528-8236

E-mail address: eminter@placentialibrary.org


Please submit this original signed application, and five copies, **no later than 4:00 p.m. on
October 6, 2000**, to:

California State Library
Library Development Services Bureau
PFC Implementation Grant Application
P.O. Box 942837
Sacramento, CA 94237-0001

(900 "N" St., 5th Floor)
(Sacramento, CA 95814)

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director 

SUBJECT: Certification of Eligibility and Funding and Statement of Intent for Fiscal Year 2000-2001 for the California Library Literacy Services

DATE: September 20, 2000

BACKGROUND:

Attachment A is a copy of the District's Certification of Eligibility and Funding and Statement of Intent for Fiscal Year 2000-2001 for the California Library Literacy Services.

Filing the Certification of Eligibility and Statement of Intent with the State Library of California is required in order for the District to remain eligible for California Literacy Campaign Matching grant funds.

RECOMMENDATION:

Receive and File ²

Statement Of Intent, CLSA Matching Funds For Literacy

Fiscal Year 2000/01

CALIFORNIA LIBRARY LITERACY SERVICE

Please use this form to indicate your intent to request or not to seek continued California Library Services Act (CLSA) literacy funding for the 2000/01 fiscal year by completing and signing one of the following options. Return this form in **ORIGINAL plus ONE COPY** postmarked by **September 30, 2000**, to:

**California State Library
Budget Office, Literacy
P.O. Box 942837
Sacramento, CA 94237-0001**

If you intend to request funds for this fiscal year, please use this check list to assure that you have included the necessary additional completed forms:

- Funding Certification Worksheet (CLSA-67)
- Certification of Eligibility and Funding (CLSA-68)

I intend to request State funds available under the provisions of Section 18733.2 (b) (6) of the Education Code for the 2000/01 fiscal year. I understand that I will be notified by the California State Library of the amount for which my library is eligible, according to the provisions of the law, and that I will be required to submit a Plan of Service and proposed Budget utilizing the full eligible amount for literacy, subject to approval by the California State Library.



Library Director Signature

September 7, 2000

Date

Elizabeth D. Minter

Library Director Printed Name

Placentia Library District

Library Name

--OR--

My library will **not** apply for CLSA literacy funds for the 2000/01 fiscal year.

Library Director Signature

Date

Library Director Printed Name

Library Name

Library Name

Funding Certification Worksheet

Fiscal Year 2000/01

CALIFORNIA LIBRARY LITERACY SERVICE

List below eligible private and public funds budgeted for the purposes of the California Library Literacy Service in Fiscal Year 2000/01 (attach additional pages if necessary):

Note: be sure to exclude funds for activities that are not for the purposes of the California Library Literacy Service Act (eg., portions of LSCA and other grants to be used for ESL, in-school-youth, etc.) and funds that will not be expended during this fiscal year (eg., portions of LSCA and other funds on a different fiscal year to be used after June 30, 201.) In-kind contributions (eg., payments to VISTA Volunteers by The Corporation For National Services) cannot be used for matching.

<u>SOURCE OF FUNDS</u>	AMOUNT	
	<u>Private</u>	<u>Public</u>
Placentia Library District	\$	\$ 102,682.66
Placentia Library Literacy Services Fund		1,000.00

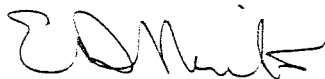
Total	\$ _____	\$ <u>103,682.66</u>
Grand total (sum of Private and Public)		\$ <u>103,682.66</u>

Certification of Eligibility and Funding

Fiscal Year 2000/01

CALIFORNIA LIBRARY LITERACY SERVICE

I certify that the public library of which I am director intends to carry out the purposes of the California Library Literacy Services Act (Section 18733 of the Education Code) in Fiscal Year 2000/01.



Library Director Signature

Placentia Library District

Library Name

Elizabeth D. Minter

Library Director Name (printed)

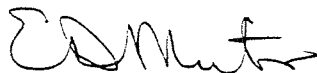
September 7, 2000

Date

I certify that the public library of which I am an authorized fiscal representative has budgeted the following funds (total, from private and public sources) available to carry out the purposes of the California Library Literacy Services Act (Section 18733 of the Education Code) in Fiscal Year 2000/01. (Note: This amount should be the same as the "Grand total", bottom line of CLSA-67, "Worksheet".)

\$ 103,682.66

Amount



Authorized Signature, Fiscal Rep.

September 7, 2000


Date

Library Director

Title


Elizabeth D. Minter

Name (printed)

TO: Elizabeth Minter, Library Director
FROM: Jim Roberts, Pubic Services Manager 
DATE: September 12, 2000
SUBJECT: English Language and Literacy Intensity (ELLI) Grant Application

The State Library has invited Libraries with literacy programs to apply for the ELLI. The ELLI Program is for parents with limited-English ability who have children in grades K-12 with limited-English. The grant requires that applicants pilot projects a specific target population. Examples given were: all 10th grade students in "X" high school with limited-English or all English language learner in Ms. Roberts' 3rd grade class. For our project, we have selected all ELLI parents of Head Start children who also have K-12 children. The grant is due is Sacramento by October 3. Since all the figures were not available to complete the budget page, that will be given out at the Board Meeting.

TO: Elizabeth Minter, Library Director

FROM: Jim Roberts, Public Services Manager 

DATE: September 12, 2000

SUBJECT: LIVE at the Library

“Live at the library” is an American Library Association (ALA) program that offers opportunities for libraries and authors to present theme-based cultural programs for family and adult library audiences. The Public Services Manager attended the “Live” workshop at this year’s PLA Convention, which qualifies the Placentia Library District to submit a Request for Proposal and conduct a workshop with a local author within the next year and a half. I have contacted Earlene Fowler, a mystery writer from Fountain Valley, and she has confirmed that she will come to the Placentia Library District on April 2, 2001, and present a writing class in the afternoon and a LIVE performance in the evening as the program for the Friends annual meeting. The fee for Earlene will be \$750. At last night Friends Board Meeting, the Friends approved \$500 and we will also receive \$175 from ALA. We don’t see a problem getting donations for the remaining \$75.

Mayor
MICHAEL L. MAERTZWEILER

City Administrator
ROBERT D'AMATO



Councilmembers:
NORMAN Z. ECKENRODE
CHRIS LOWE
MARIA MORENO
CONSTANCE UNDERHILL

401 East Chapman Avenue - Placentia, California 92870

(714) 993-8237

TO: Members of the Placentia Civic Center Authority

The regular meeting of the Placentia Civic Center Authority will be held on:

TUESDAY, OCTOBER 3, 2000 AT 4:30 P.M.

CITY HALL COMMUNITY MEETING ROOM

Distribution:

- Lee Castner, President (City Representative)
- Chris Lowe, Member (City Representative)
- Robin Masters, Member (Library Representative)
- Saundra Stark, Member (Library Representative)
- Constance Underhill, Member (City Representative)

Steven L. Brisco, Secretary

Carolyn Davis, Placentia City Treasurer
Robert D'Amato, City Administrator
✓ Elizabeth D. Minter, Director, Placentia Library District

PLACENTIA CIVIC CENTER AUTHORITY

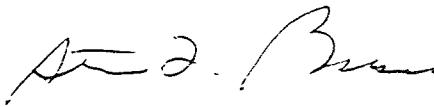
401 E. Chapman Avenue
Placentia, CA 92870

ANNUAL MEETING AGENDA

TUESDAY, OCTOBER 3, 2000 - 4:30 P.M.
City Hall Community Meeting Room

- CALL TO ORDER:** President Castner.
- ROLL CALL:** President Castner.
- ORAL COMMUNICATIONS:** At this time the public is invited to address the members of the Placentia Civic Center Authority concerning any items on the agenda.
- MINUTES OF PREVIOUS MEETING:** Minutes of the regular meeting of October 5, 1999.
- ELECTION OF OFFICERS:** President Castner.
- FINANCIAL REPORT:** For the period ending June 30, 2000.
- COMMISSION ANNOUNCEMENTS:**
- OLD BUSINESS:** Status of Civic Center fountains and grounds.
- NEW BUSINESS:** Elizabeth Minter
- Change method of billing for electricity from an allocated amount to actual charges billed by Edison
- ADJOURNMENT:**

I, Steven L. Brisco, Secretary of the Placentia Civic Center Authority, hereby certify that the agenda for the October 3, 2000 regular meeting of the Placentia Civic Center Authority was posted on September 29, 2000.


Steven L. Brisco
Secretary

MINUTES OF THE
PLACENTIA CIVIC CENTER AUTHORITY COMMISSION
October 5, 1999 - 4:30 p.m.
Placentia City Hall

The meeting of the Placentia Civic Center Authority Commission was called to order at 4:35 p.m.

ROLL CALL:

Present:

Lee Castner, President
Chris Lowe, Commissioner
Robin Masters, Commissioner
Saundra Stark, Commissioner
Constance Underhill, Commissioner

Carolyn A. Chu, Acting Secretary
Carolyn Davis, City Treasurer
Robert D'Amato, City Administrator
Elizabeth D. Minter, Placentia Library Director

ORAL COMMUNICATIONS:

None.

MINUTES:

Minutes of the October 20, 1998 meeting were approved.

ELECTION OF OFFICERS:

Commissioner Lee Castner was reelected to serve as President. The position of Secretary will be filled at the next meeting, after a new Finance Director has been appointed.

OATH OF OFFICE:

Commissioner Chris Lowe was sworn in by Acting Secretary Carolyn Chu.

FINANCIAL REPORT:

Acting Secretary Chu presented the Financial Statement for the year ended June 30, 1999. The Civic Center Authority received an unqualified "clean" opinion from the outside certified public accountant firm of Conrad and Associates. The history and purpose of the Authority were discussed as well as the outstanding bond obligations and the funding for the annual debt service payments.

COMMISSION ANNOUNCEMENTS:

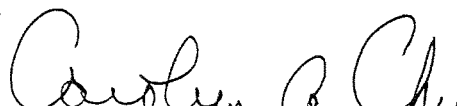
None.

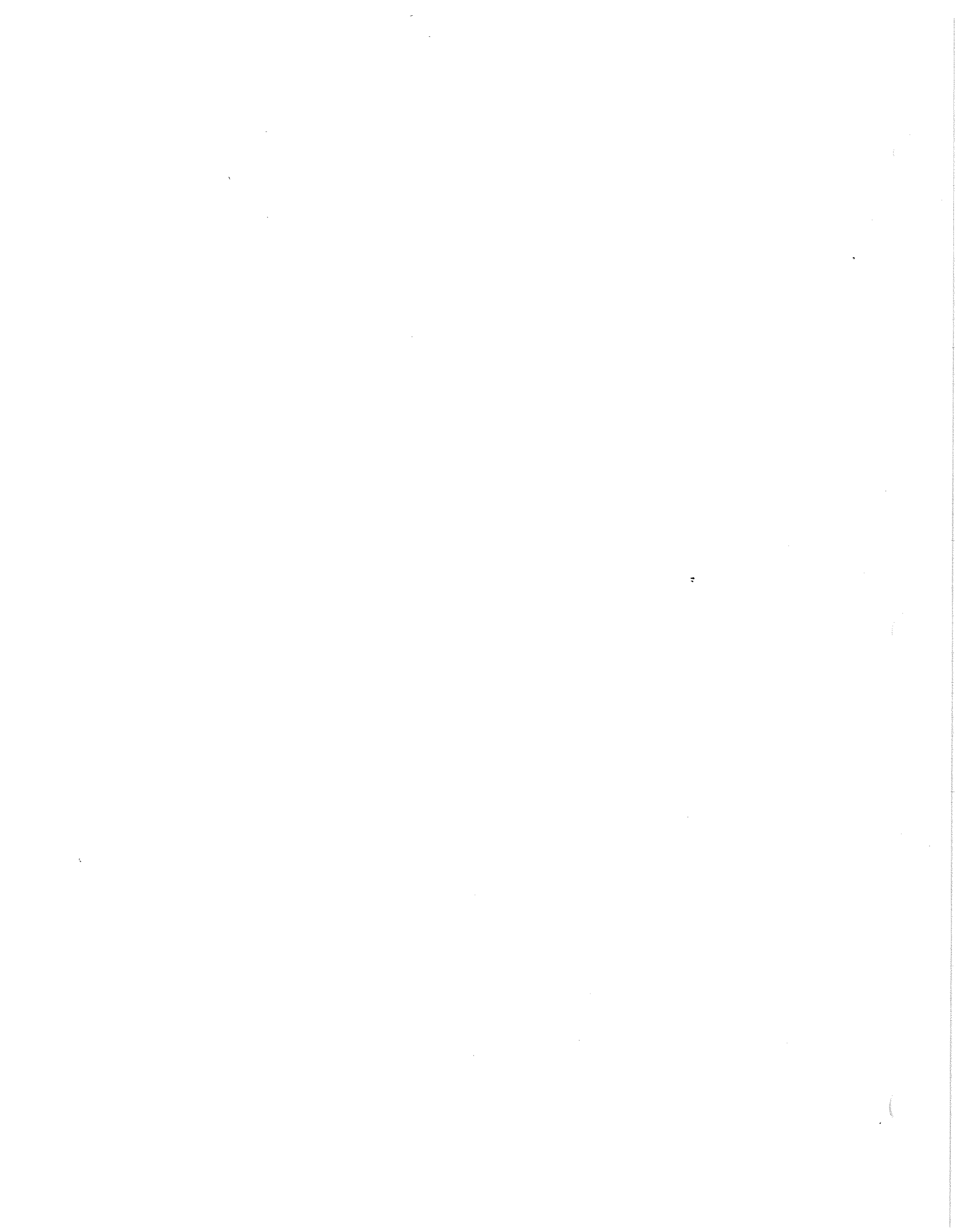
NEW BUSINESS:

Commissioner Stark inquired about refurbishing the fountains. It was decided that a special meeting will be held in mid-January whereby the Public Works Director will present a report on the status of the fountains and Civic Center grounds.

JOURNMENT:

The meeting was adjourned at 5:05 p.m. until the next meeting to be held in mid-January. The annual meeting was set for Tuesday, October 3, 2000, at 4:30 p.m.





Mayor
MICHAEL L. MAERTZWEILER

City Administrator
ROBERT D'AMATO



Councilmembers:
NORMAN Z. ECKENRODE
CHRIS LOWE
MARIA MORENO
CONSTANCE UNDERHILL

401 East Chapman Avenue - Placentia, California 92870

August 16, 2000

The City of Placentia and the Cultural Arts Commission would like to take this opportunity to thank all of you who attended the **75th Anniversary Celebration Planning Meeting** held on July 26 at the Backs Community Building. Enclosed are the names of the Community members that were in attendance, a copy of notes from the evening, and copies of ideas that were proposed in writing.

The Cultural Arts Commission would also like to remind all organizations to submit a Event/Merchandise Submittal Form for your organization's events and activities by **Friday, September 15 at 5:30 p.m.** (NOTE: IF THE FORM IS NOT TURNED IN BY SEPT. 15, THE EVENT MAY NOT BE INCLUDED IN THE TIME LINE). A master time line will be prepared to assist organizations in planning for the year 2001.

It is recommended that project proposals be turned in to the Cultural Arts Commission as soon as possible. The Cultural Arts Commission will not dictate what projects an organization can/cannot take on. The Commission will act as an organizing committee in order to eliminate date conflicts and duplications of activities. The Cultural Arts Commission will be organizing the 75th Anniversary Logo Contest and will be selling Limited Edition 75th Anniversary Beanie Bears.

Should you have any questions regarding the 75th Anniversary Celebration, please contact the Community Services Office at 714/993-8232.

Sincerely,

Lorayne Mitchell
Cultural Arts Commission Chair

Notes from the 75th Anniversary Community Meeting
July 26, 2000 – 7:00 p.m.

Ideas for the 75th Anniversary:

Cultural Arts:

- Have Cultural Art events reflect the 75th Anniversary (Concerts in the Park, Photo Contest, Youth Art Workshop)
- Have a 75th Anniversary Logo Contest

Marv Reed:

- Put together a 75th Anniversary time capsule.
- 75th Commemorative Medallion
- 75th Dance (around 12/4)

John Walcheck (Chamber)

- Celebrate at City Events (Open House, July 4th, Heritage, December {incorporation date})
- Have a roaming display of pictures celebrating the 75 years
- Put together a City calendar of all events citywide (all organizations). Incorporate pictures of the City.
- Commemorative patches and pins
- Logo contest

Dixie Shaw (Parent Ed Project)

- Commemorative give aways (visors, pens, etc.)
- Master calendar

Dr. Larry DeGraff (Heritage)

- Photo contest
- Inventory of Historical pictures in the City (private and publicly owned)
- *Shades of L.A.* idea – Invite community to bring in pictures and create a log of the City. Interview residents and their stories.
- Historical Home/Building tour

Virginia Bannister (Art Assoc.)

- Art competition (throughout 2001), open to the public

Rene Fischer (Neighborhood Watch)

- N.W. Newsletter is available to use for publicity

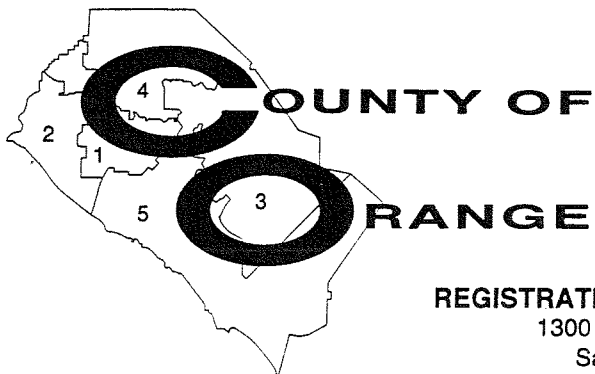
Other suggestions are:

- Use web site and other City publicity to celebrate the 75th
- Try not to conflict event dates
- Have an essay contest
- Get churches involved
- Get schools involved

City of Placentia 75th Anniversary Community Planning Meeting

Name	Organization	Phone Number
Eileen Hunt	Heritage Commission Cultural Arts Commission Geneology Society	
Jan Lewinson	Cultural Arts Commission	
Lyle Lewinson		
David Ramos	Planning Commission	
Lorayne Mitchell	Cultural Arts Commission	
Karen Bass	PYLUSD	
Joyce Rosenthal	City of Placentia	
John Raymond	HIS House	
Virginia Bannister	Cultural Arts Commission	
Ben Boelman	Placentia Art Association	
Mike Miniaci	Cultural Arts Commission	
Marv Reid	County of Orange	
Lawrence de Graaf	Placentia Heritage Committee	
Elenaore Rankin	Placentia Heritage Committee	
John Walcek	Placentia Round Table	
Don Shepherd	Chamber of Commerce	
Lauren Thompson	Placentia Heritage Committee	
Frank Perez	Placentia Heritage Committee	
Donna Bass	Cultural Arts Commission	
Robert Standen	Historical Committee	
Barbara Reed	AARP	
Bryan Spencer	Historical Committee	
Dixie Shaw	Cultural Arts Commission	
Teri Wilson	Parent Ed. Project	
Jennifer Kreiss	Placentia Round Table	
Mike Daugherty	Placentia Heritage Committee	
Bruce Hunt	Placentia Park & Rec Commission	
Renne Fischer	Placentia Park & Rec Commission	
D. Cassidy	Neighborhood Watch	
Vivian Perez	LWV - NOC	
Elizabeth Minter	Placentia Heritage Committee	
	Placentia Library	
Steve Pischel	City of Placentia Community Services	
Lori Jarmacz	City of Placentia Community Services	
Todd Gutjahr	City of Placentia Community Services	





RO: Agenda Item 36
Reç
Mai
P.O.
Santa Ana, California 92711

REGISTRATION & ELECTIONS DEPARTMENT

1300 South Grand Avenue, Bldg. C
Santa Ana, California 92705
(714) 567-7600
TDD (714) 567-7608
FAX (714) 567-7627
www.oc.ca.gov/election

August 9, 2000

TO: Special Districts *R. Lever*
FROM: Rosalyn Lever, Registrar of Voters
SUBJECT: Redistricting

This is a reminder that pursuant to Elections Code Section 22000 redistricting must be completed 180 days prior to the November 5, 2002. The 180th day is May 9, 2002.

Our office requires 4-8 weeks to enter new division boundaries. New boundary lines must be finalized on our computers prior to candidate filing for the November 5, 2002 election. Candidate filing begins July 15. Therefore, we must have final division information from you by June 1, 2002. If final information is available earlier than June 1, we would appreciate receiving the information earlier.

If you have any questions, please e-mail me at Rosalyn.Lever@ocgov.com or call me at (714) 567-7620.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director
SUBJECT: **Status Report on the Roof Replacement Project**
DATE: September 20, 2000

David Stammerjohn, California Special District Finance Authority, has been notified that the District plans to finance its roof replacement project through them. They will be ready to proceed as soon as we have completed the bid process and know the amount to be financed. He estimates that the financing can be arranged in less than thirty days.

Chris Becker, City Public Works Manager, has arranged for Pacific Supply Roofing Materials, Orange, to prepare the bid specifications. Ray Shurley from Pacific Supply conducted the roof inspection on September 7. His report on the proposed job specifications is Attachment A.

Staff anticipates bringing the bids to the October 18, 2000 Library Board Meeting.





PACIFIC SUPPLY COMPANY

Roofing...and much more!

Ms. Elizabeth Minter
Placentia Public Library
411 E. Chapman Avenue
Placentia, CA 92870

September 14, 2000

Dear Ms. Minter:

Thank you for the opportunity to assist with the upcoming re-roofing of the library. Included here is a brief overview of the project, the manufacturer's job specification, information sheets on some of the materials to be used, and a short list of recommended roofing contractors.

Pacific Supply Company will continue to be available for consultation throughout the re-roofing process. Please do not hesitate to call with any questions or concerns.

Respectfully,

A handwritten signature in black ink, appearing to read 'RS', written in a cursive style.

Ray Shirley
Pacific Supply Company

PLACENTIA PUBLIC LIBRARY ROOFING PROJECT OVERVIEW

SCOPE:

Contractor to re-roof flat sections of library roof with a GAF Built-Up Roof system. The system will consist of one layer of nailable Stratavent base sheet, three layers of FlexPly 6 fiberglass ply sheet with interply moppings of hot asphalt, covered with #4/5 aggregate.

The new B.U. R. system will be tied-into the existing clay tile roof areas. In addition, contractor to replace all existing broken clay tiles with new.

Special care to be taken to incorporate existing skylight panels into new roof system. However, it is recommended that building owner representatives consider replacing existing individual skylight clusters with one large curb-mounted skylight at the two skylight locations.

REMOVAL:

Contractor to remove existing built-up roof system down to roof deck and dispose of debris.

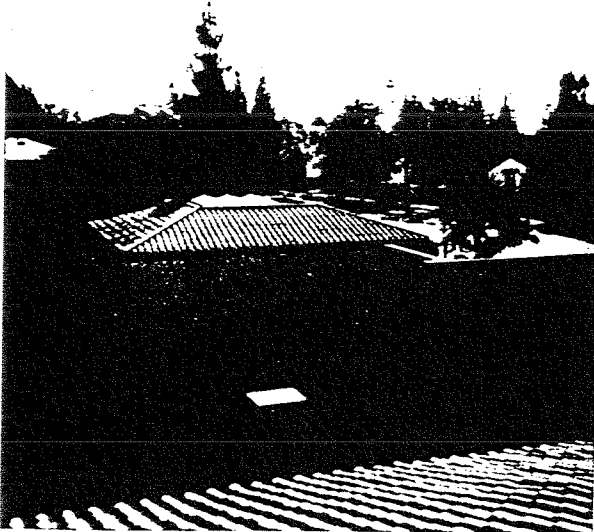
INSTALLATION:

Contractor to install new GAF Built-Up Roof system according to accompanying manufacturer specifications.

REQUIREMENTS / REGULATIONS:

Contractor to follow and comply with all prevailing wage requirements as outlined by Placentia Public Library. Contractor to perform all work in accordance with manufacturer's specifications, Uniform Building Code requirements, local Building Department regulations, and accepted roofing industry practices.

Special care to be taken to minimize inconvenience to library staff and patrons.





GAF MATERIALS CORPORATION

11800 Industry Avenue Southwest Industrial Park Fontana CA 92337 • Tel: 909-360-4200

**PLACENTIA PUBLIC LIBRARY
411 E. CHAPMAN
PLACENTIA, CALIFORNIA**

**Section 07510
Built-Up Bituminous Roofing**

PART 1-GENERAL

1.01 SECTION INCLUDES

- A. Built-up roofing, with base flashings.
- B. Drainage
- C. Venting

1.02 REFERENCES

- A. ASTM D41: Asphalt Primer Used in Roofing, Dampproofing, and Waterproofing.
- B. ASTM D312: Asphalt Used in Roofing.
- C. ASTM D1863: Mineral Aggregate Used on Built-up Roofs.
- D. ASTM D2178: Asphalt Felt Used in Roofing and Waterproofing.
- E. ASTM D4586: Asphalt Roof Cement, Asbestos Free.
- F. ASTM D4897: Asphalt Coated Glass Fiber Venting Base Sheet Used in Roofing.
- G. ASTM D6164-97 Styrene Butadiene Styrene (SBS) Modified Bituminous Sheet Materials Using Polyester Reinforcements
- H. ASTM D6163-97 Styrene Butadiene Styrene (SBS) Modified Bituminous Sheet Materials Using Glass Fiber Reinforcements

1.03 SYSTEM DESCRIPTION

- A. Built-up Roofing System: Four premium ply, asphalt applied, membrane system with aggregate surface finish.

1.04 QUALITY ASSURANCE

- A. Applicator: Company specializing in built-up bituminous roof application approved by the GAF Materials Corporation.

1.05 REGULATORY REQUIREMENTS

- A. The installation of this roof system must be in compliance with the local code.
- B. Underwriters Laboratories, Inc. (UL): Class A Fire Hazard Classification.
- C. Factory Mutual Research Corporation (FMRC): Roof assembly classification, Class 1-60 A.

1.06 SUBMITTALS

- A. Submit product data for membrane and base flashing materials.
- B. Submit manufacturers installation instructions.
- C. Submit GAF Materials Corporation's certification that contractor awarded the project is a GAF MC certified roofing contractor.

1.07 DELIVERY, STORAGE AND HANDLING

- A. Deliver products to site in original Roofing Manufacturers packaging.
- B. Store materials in weather protected environment, clear of ground and moisture, in accordance with GAF Materials Corporation's instructions.

1.08 ENVIRONMENTAL REQUIREMENTS

- A. Do not apply roofing membrane during inclement weather.
- B. Do not apply roofing membrane to damp or frozen deck surfaces.
- C. Do not expose materials vulnerable to water or sun damage in quantities greater than can be weatherproofed during the same day.
- D. At lower air temperatures, to assure sound adhesion, care must be exercised to provide asphalt, at the point of application, at the asphalt's equiviscous temperature (EVT) plus 20° F or at 400° F, whichever is higher. See "Membrane Application" in Part 3.

1.09 MANDATORY PRE-BID JOB WALK

- A. All bidders must attend a pre-bid walk as scheduled by the owners representative. Any bidders not included on the pre-bid sign-up sheet will have their bid removed as being non responsive.

1.10 PRE-INSTALLATION CONFERENCE

- A. After award of contract, convene a pre-installation conference one week prior to commencing work of this Section.
- B. Attendees should include Building Owners Representative, Roofing Contractor, and Roofing Materials Manufacturer. The conference is to confirm the scope of the work to be done and the responsibilities of the various attendees.

1.11 WARRANTY

- A. Provide GAF Materials Corporation's Liberty Ten Year Guarantee.
- B. Warranty: Covers damage to work resulting from failure to resist the penetration of moisture when exposed to noncatastrophic conditions.

PART 2-PRODUCTS

2.01 ACCEPTABLE MANUFACTURERS

- A. GAF Materials Corporation, 1361 Alps Road, Wayne, NJ 07470
 - 1. Specification N-B-4-G/P6
- B. Submittals for other sources must be made 14 days prior to the project bid date.

2.02 SHEET MATERIALS

- A. Fiberglass Base Sheet: ASTM D3672, Type II and ASTM D4897, Type II; UL Type G2 BUR; GAFGLAS® STRATAVENT® Nailable.
- B. Fiberglass Ply Sheet: ASTM D2178, Type VI, UL Type G1 BUR; GAFGLAS® FlexPly™ 6.

2.03 BITUMINOUS MATERIALS

- A. Asphalt Bitumen: ASTM D312, Type III.
- B. Asphalt/Concrete Primer: ASTM D41, GAF Materials Corporation Asphalt Concrete Primer.
- C. Asbestos-Free Cement: GAF Materials Corporation ASTM D4586, Type I GAFJetblak Premium Flashing Cement.

2.04 FLEXIBLE FLASHINGS

- A. Sheet Flashing: RUBEROID® Membranes Mop Smooth .

2.05 AGGREGATE SURFACING

- A. Aggregate: ASTM D1863; sound, hard 4/5 mix.

2.06 CANTS

- A. Cant and Tapered Edge Strips: GAFCANT™, size #3 .

2.07 ACCESSORIES

- A. Roofing Nails: Galvanized or non-ferrous type, size as required to suit application.

2.08 ALTERNATIVE LINE ITEMS ADDS

- A. Provide a per sq. foot price to substitute Perforated Stratavent for Nailable Stratavent if after removal of the existing membrane the lightweight concrete deck is found to be too hard to except the base sheet fasteners.
- B. Provide a price to demo the existing skylights and install one large curb mounted skylight.

PART 3-EXECUTION

3.01 EXAMINATION

- A. The old roof system must be torn completely off down to the roof deck. Verify deck is dry, sound, clean and smooth, free of depressions, waves, or projections, properly sloped to drains. NOTE: Existing membrane was not tested by GAF MC for Asbestos. Removal and disposal shall be in accordance with governing codes and regulations.
- B. Beginning of installation means acceptance of the surface of the substrates only.
- C. Confirm compliance with current code requirements.

3.02 PROTECTION

- A. Protect building surfaces against damage from roofing work.
- B. Where work must continue over finished roof membrane, protect surfaces.

3.03 MEMBRANE APPLICATION

- A. Install membranes and flashings in accordance with GAF Materials Corporation's instructions.
- B. Prime concrete and masonry surfaces with GAF Materials Corporation Asphalt/Concrete Primer.
- C. Maximum Asphalt Temperature at Kettle: 500° F. Minimum Asphalt Temperature at the Point of Application: The asphalt's equiviscous temperature (EVT) less 25° F. Asphalt must be applied at its EVT plus or minus 25° F.
- D. A ply of GAFGLAS STRATAVENT® Nailable is to be installed with 2" sidelaps and 6" endlaps, by nailing GAFTITE® Base Sheet Fasteners with Plates on 9 inch centers in the lap and in 2 equally spaced rows on 18 inch centers in the field of the sheet.
- E. Install three plies of roof felts with solid interply moppings of 25 pounds per square (plus or minus 20%) of asphalt.
- F. Apply felts smoothly, free of air pockets, wrinkles, fishmouths, lap joints, or tears.
- G. Extend felts up cant to vertical surfaces.
- H. When inclement weather is expected, install two plies of felts and asphalt glaze coat for cutoff at end of days operations.
- I. Mop and seal two plies of felt around roof protrusions.

3.04 PROJECT SPECIFIC DETAIL REQUIREMENTS

- A. Remove existing coping so that the new base flashing can be extend to outside of the parapet wall. Existing coping shall be wire brushed clean, primed and re-painted. After coping has been re-installed, provide new hemmed cover plates at the coping joints. Use a urethane sealant to caulk the cover plates.
- B. Removal of the first two courses of roof tile on the mansard roofs will be necessary in order to install the new base flashings.
- C. It will be the contractors responsibility to replace any and all broken roof tile.
- D. Existing Skylights—It will be necessary to remove each individual skylight panel. The metal pan used to counterflash each skylight will then need to be lifted and removed. The existing skylight frame is metal. The base flashing for this metal frame will need to use Ruberoid Torch Granulated. After the metal frame has been completely flashed re-install the metal pan and existing skylights. Roofing Contractor will be responsible for any breakage to the skylights. GAF MC recommends exploring the possibility of installing a single, curb mounted skylight.

3.05 FLASHINGS

- A. Install 2XMSC flashing detail according to GAF Materials Corporation's specifications.
- B. Install in, and seal flashings and flanges of items protruding through membrane. Flanges must be installed on top of roofing membrane. All flashing need to be lead, and stripped in with two additional plies.

3.06 AGGREGATE SURFACING

- A. Apply uniform flood coat of asphalt at a rate of 80 pounds per square and while hot, apply roofing aggregate at the rate of 400 pounds per square of gravel.
- B. Evenly distribute aggregate and ensure bond with flood coat. Extend aggregate to bottom edge of cant strips.

GAFGLAS[®] STRATAVENT[®] Base Sheets

Description

GAFGLAS STRATAVENT Base Sheets are premium-grade roofing felts constructed around strong glass fiber mats and high quality asphalt. The bottom of the sheet is granule-surfaced to provide positive venting of any trapped gases under the roof membrane.

STRATAVENT Base Sheets are available for nailable and nonnailable substrates. GAFGLAS STRATAVENT Nailable Base Sheet is mechanically attached to wood, structural wood fiber, poured gypsum, and lightweight insulating concrete decks. GAFGLAS STRATAVENT Perforated Base Sheet is unique in the industry: its patent pending perforated design allows mopping asphalt to flow through to the substrate as the next ply of the roof system is installed. The flow-through asphalt uniformly bonds the STRATAVENT Perforated Base Sheet and the subsequent roof system to the substrate.

Uses

GAFGLAS STRATAVENT Base Sheets are venting base sheets designed to be used in various GAFGLAS built-up and RUBEROID[®] modified bitumen roofing systems. They can be used over both nailable and nonnailable substrates, including certain existing old roof surfaces and isocyanurate foams.

Advantages

- Provides for venting of pressurized gases beneath the roofing membrane
- Fire resistant—for use in UL Class A rated assemblies.
- In recover applications, provides an effective means for separating the new roofing membrane from the existing roof system.
- STRATAVENT Perforated Base Sheet provides consistent, uniform spot-attachment of the roofing membrane.
- Wind uplift-resistant; FMRC Class 1-135 Approved for both GAFGLAS and RUBEROID roofing systems.
- Meets requirements for application in all climatic zones.

Applicable Standards

- UL Approved for use in the construction of Class A, B, or C roofs (Type G2 BUR)
- FM Approved
- ASTM D-4897 Type II
- ASTM D-3672 Type II
- Dade County Product Approval

Product Data (Approximate)

Roll Size.....	39.4" x 32.6' (1.0m x 9.9m)
Coverage Per Roll.....	1 square
Roll Weight	
(Perforated).....	60 lbs (27.3 kg)
(Nailable).....	69 lbs (31.4 kg)



3.07 FIELD QUALITY CONTROL

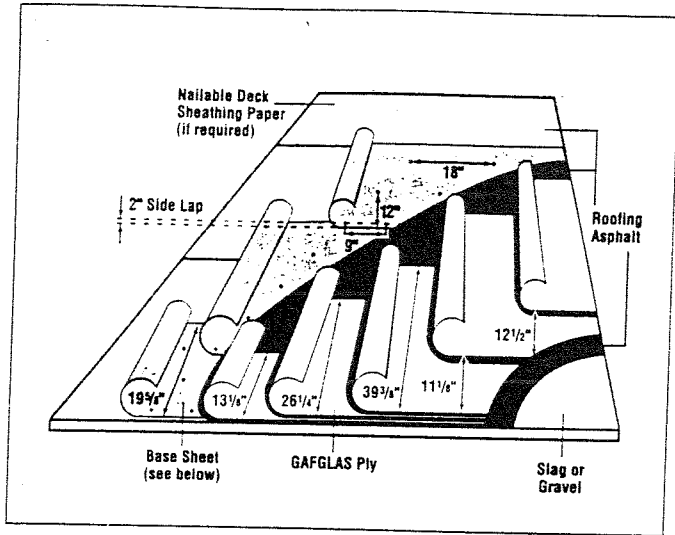
- A. Inspection will be performed by GAF MC. These will include an initial, in-progress, and a final inspection.
- B. Correct defects and irregularities.

3.08 MAINTENANCE

- A. Upon completion of the roofing system, provision should be made for a semi-yearly inspection and maintenance program.

END OF SECTION

GAFGLAS® Specifications N-B-4-G/P6 and N-B-4-G



North, South, and West Zones

Nailable decks up to 3 inches per foot slope, except for lightweight insulating concrete decks which are limited to a maximum slope of 1" per foot. Wood, plywood, structural wood fiber, acceptable precast nailable decks, poured gypsum. For lightweight insulating concrete, see page 9.

Materials	
Sheathing paper (1 ply, if required)	
Base Sheet	
GAFGLAS Ply (3 plies)	
GAF Materials Corporation Roofing Asphalt	
Interplies	
Pour Coat	
Aggregate Surfacing	
Approximate Weight per Square	470-650 lbs.

Specifications

General

Design and Application Considerations detailed in this Manual shall apply in addition to the following recommendations and specifications.

Application of Roofing Membrane

- Over the entire surface, lay one ply of sheathing paper where applicable. Lap each sheet 2 inches over preceding sheet. Nail sufficiently to hold in place.
- Starting at the low point of the roof, lay one ply of Base Sheet, lapping each sheet 2 inches at edges and not less than 6 inches at end laps. Nail along lap of base ply at intervals not to exceed 9 inches and stagger-nail down center of sheet in two rows with nails spaced at 18 inch interval in each row. Use fasteners with integral metal heads at least 1 inch in diameter or square that are recommended by GAF Materials Corporation or the deck manufacturer. (See "Special Instructions" below)
- Starting at the low point of the roof, mop three plies of GAFGLAS Ply shingle fashion; lapping each sheet 26 inches over the preceding sheet; solidly mopping to the underlying base sheet to provide four plies over the entire roof area.

Asphalt Requirements

Apply moppings of Roofing Asphalt must be applied in a continuous film and consist of approximately 25 pounds per 100 square feet of roof area with a tolerance not to exceed 20% plus or minus. The appropriate asphalt for the slopes involved must be used.

Slope per foot	Asphalt Type
Up to 3"	Steep ASTM Type III

On slopes up to 1/2 inch per foot. Flat ASTM Type II may be used except in Florida, Texas, New Mexico, Arizona, and California.

Surfacing

Over the entire surface, apply a uniform coating at the nominal rate of 60 pounds per 100 square feet of Roofing Asphalt into which, while hot, apply not less than 400 pounds of gravel or 300 pounds of slag for each 100 square feet of roof area. On slopes up to 3 inches per foot, the top pouring must be GAF MC Steep Roofing Asphalt (ASTM D312, Type III). In the North and South Zones only, on slopes up to 1/2 inch per foot, a top pouring of GAF MC Flat Roofing Asphalt (ASTM D312, Type II) may be used.

Special Instructions

- Acceptable Base Sheets include: STRATAVENT® Nailable, GAFGLAS #75 Base Sheet, RUBEROID® Modified Base Sheet, GAFGLAS®FlexPly6, GAFGLAS Ply 4.
- If GAFGLAS Ply 4 or GAFGLAS®FlexPly6 is used as the base sheet over wood or structural wood fiber decks, a sheathing paper is required.
- Over freshly poured gypsum decks, and lightweight insulating concrete STRATAVENT for Nailable Decks is required, see page 9.
- For applications over lightweight insulating concrete decks, see page 9.
- For "Nailing of Base Sheet," see page 19.
- For roof slopes of 1 inch per foot or more, all plies must be back-nailed 4 inches in from the felt edge. See "Installation on Steep Roofs," page 10.

UL Classification

UL Class	Substrate	Slope
A	C	3"

UL Chart Key

1. Substrate

C = Combustible and Noncombustible
Combustible = Wood planks, boards, etc., plywood (min. 1/2 inch thickness), oriented strand board (min. 1/2 inch thickness).

NC = Noncombustible only

Noncombustible = Steel, poured or precast structural concrete, lightweight insulating concrete, gypsum, structural wood fiber, etc.

2. Slope

Maximum slope allowed, in inches per foot.

Specification	Guarantees Available	
	Liberty Guarantees	
N-B-4-G/P6	15, 12, 10, 5 yr.	West Zone only, Wood Decks
N-B-4-G/P6	15, 12, 10, 5 yr.	Lightweight Insulating Concrete. (See page 9.)
N-B-4-G	12, 10, 5 yr.	

Nailable Decks

GAFGLAS FlexPly6™

Description

FlexPly6 is a premium-performing fiberglass Type VI roofing felt. Its revolutionary flexible design provides:

- maximum strength and stability
- improved conformance to underlying substrates
- ease of installation compared to typical Type VI felts
- long-term performance for peace of mind

Uses

FlexPly6 should be specified as a ply felt in the construction of all premium quality built-up roofs, including:

- Long-term (15- and 20-year) GAFMC Liberty Guaranteed roof systems
- Most GAF CompositeRoof™ systems
- Also appropriate for use as a base sheet and in the construction of flashing membranes.

Advantages

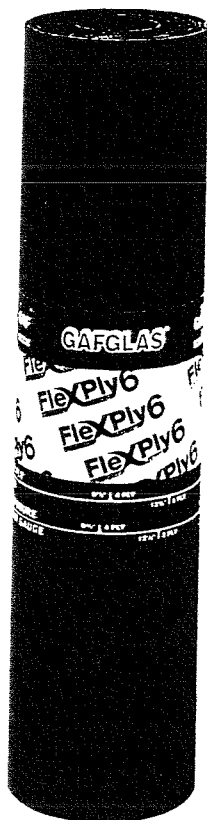
- **Revolutionary flexible design**—rolls out easier and lays flatter, minimizing the danger of air pockets and trapped moisture during installation
- **Saves labor**—Open pore design actively absorbs asphalt, installs faster than other Type VI felts

- **Quality installation**—enhanced porosity encourages proper absorption of asphalt for long lasting system performance up to 20 years
- **Proprietary Micro-Weave™ Core**—provides superior tensile strength and dimensional stability, for greater resistance to splitting and cracking
- **Superior wind resistance**—Selected systems have FMRC Class 1-180 rating
- **Highest fire rating**—For use in UL Class A rated assemblies
- Can be used in all climatic zones

Applicable Standards

- UL Approved for use in the construction of Class A, B, or C roofs (Type G 1 BUR)
- FMRC Approved
- ASTM D-2178, Type IV and Type VI
- Federal Specification SS-R620B, Type III
- New York City MEA:
 - 77-89 Gravel Surf. Systems
 - 101-89 Smooth Surf. Systems
- Dade County Product Approval

Product Data....(Approximate)
Roll Size.....39.4" x 161.8'
(1.0m x 49.3m)
Coverage per Roll.....5 squares
Roll Weight.....44lbs.(20kg)



“Type 6 Performance... with Type 4 Flexibility.”



**PLACENTIA PUBLIC LIBRARY
 ROOFING PROJECT
 RECOMMENDED CONTRACTORS**

COMPANY	ADDRESS	CITY	ZIP	PHONE	CONTACT
Academy Roofing	1070 N. Batavia, Ste. 502	Orange	92867	714-997-0038	Ray Cerullo
Brea Roofing	171 Gemini Avenue	Brea	92821	714-879-1588	Victor Valadez
DePinho Roofing	2832 N. Olive Avenue	Orange	92865	714-632-7663	Joe DePinho
Pacific Coast Weatherproofing	981 W. 18th Street	Costa Mesa	92627	949-548-9969	Dave Smith
Pro-Tech Weatherproofing	23261 Del Lago Drive, Ste. 5	Laguna Hills	92653	949-583-1858	Fred Robbins

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Review of Property Tax and Public Library Funding issues before the Courts and the California Legislature

BACKGROUND:

The District is awaiting word on Governor Davis' action on the independent special recreation & park and library districts' portion of AB 1396. Deanne Cassidy called to report that the League of Women Voters, North Orange County, Board of Directors would send a letter supporting both Buena Park and Placentia Library Districts following their meeting on September 13. A number of the Friends Board members reported that they had already sent a letter or would send one by September 15.


The appearance of the independent special recreation & park and library districts' allocation in the final version of AB 1396 is a very hopeful sign to the "ERAF Orphans", the ad-hoc organization of dependent county and independent special library districts working for a permanent resolution of the property tax shifts. It means that there are a significant number of members of the legislature hearing our message and willing to take action.

The main concern of the ERAF Orphans at this point is getting access to Governor Davis. Since I was the only one at the meeting in San Jose on August 28th who knows a member of the Governor's staff (Mike Gotch, former State Senator and CSDA local government consultant) I was asked to make an appointment for several of us to talk with him about our situation. This should take place in mid-October. CSDA Lobbyist Ralph Heim has agreed to join us.

RECOMMENDATION:

Authorize the Library Director to continue working with the "ERAF Orphans" and to attend the meeting with Gov. Davis' staff in Sacramento whenever it is set.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director 
SUBJECT: Arroyo Seco (Library of California Region IV) Membership Application
DATE: September 20, 2000

BACKGROUND:

Placentia Library District of Orange County is requesting approval to become a member of the Arroyo Seco Library Network of the Library of California, which is a state-funded program to support cooperative resource sharing and service delivery among libraries of all types throughout the state of California. Each potential member is required to complete an application for membership in the Network, which includes identification of participating libraries and authorization to participate by its governing board or appropriate administrative authority.

Enacted in 1998, the Library of California is comprised of 7 regional networks, each organized to develop and deliver library services among libraries of all types in the region. While member libraries are expected to continue to provide services and facilities for their primary clientele, the Library of California is building the infrastructure to facilitate and enhance statewide resource sharing and service delivery. State funding provides for a base level of membership for each library that joins the Arroyo Seco Library Network. This funding includes access to all state-funded regional services at no cost as well as to those state-funded services provided to all libraries statewide.

Public libraries currently receiving services through their CLSA public library systems, including the Metropolitan Cooperative Library System, the Santiago Library System and the South State Library System, will continue to receive these services at the same or increased level through the Library of California. It is anticipated that all services will transition from the CLSA systems to the Arroyo Seco Library Network within the next two to five years. Arroyo Seco Library Network services currently supplement, but do not supplant, CLSA and local service delivery.

The Arroyo Seco Library Network is in the process of development, and is accepting applications for membership from libraries in this region. The Network is in the process of being organized as a 501c(3) non-profit tax-exempt corporation, whose members will be the public, special, academic, and school libraries in Los Angeles County and Orange County. As a charter member, the Library will be eligible for all state-funded programs at no cost.

Arroyo Seco Library Network services will be developed to include:

1. Reimbursement for loaning materials to other libraries and patrons of other libraries
2. Participation in promotional full-text database subscriptions at no cost
3. Participation in statewide negotiated contracts for full-text databases at reduced/subsidized costs

4. Access to regional reference support to augment local service
5. Inclusion in regional contracts to improve telecommunications infrastructure among libraries
6. Inclusion in statewide contracts to provide remote patron authentication so that library users can access online library databases from outside the library
7. Access to a statewide network of resource libraries to provide library patrons with resources and materials not in local or regional libraries
8. Regional administrative support for library functions, including communications and delivery services
9. Ability to participate in the governance of the network and influence the direction of plans for network activities and services
10. Ability to purchase additional services at reduced cost as negotiated by this network , any other network, or statewide.

The Arroyo Seco Library Network has developed a Long Range Plan that details the service program development for the network over the next three years.

The Arroyo Seco Library Network intends to apply for recognition as a Library of California regional library network to the Library of California Board at its meeting in November 2000 for establishment in January 2001. In order to complete the necessary application forms, all libraries requesting charter membership must complete their forms and return them to the Arroyo Seco Library Network.

FISCAL IMPACT:

The Library of California Act specifies that there can be no dues for membership; therefore there is no membership fee to join the Arroyo Seco Library Network. All basic services for members will be funded by the State at no cost or reduced/subsidized cost. Enhanced services will be available to members for a fee; however, no members will be required to purchase any enhanced services or participate in a reduced/subsidized cost program as a condition of membership.

Members are required to share resources with other member libraries, but the Arroyo Seco Library Network/Library of California will provide funding to offset the cost of this sharing.

Participation in some programs may require the commitment of local resources; however, such commitment should be more than outweighed by the programmatic value received, as with training opportunities.

Some of the programs that the library will be able to participate in as a result of membership that will result in tangible financial impact include:

1. Contracts negotiated for databases and other services that will take advantage of the buying power of libraries statewide and will reduce the cost for local provision of full-text databases and other services to patrons.

2. Relationships with major academic and resource libraries statewide that have the potential to reduce or eliminate the cost for receipt of materials and information from these libraries.
3. Statewide funding of telecommunications infrastructure development within and between regional networks, including installation of both hardware and software to develop and enhance all types of communications among member libraries, enhancement of local capabilities to enable connections to the network and development of communications and marketing solutions to address local needs

Currently, as developmental opportunities, the Library of California has provided grants to the Arroyo Seco Library Network for network programs at no cost to participating libraries. These programs include:

1. Subscription to the full text database of the Los Angeles Times or the Orange County Register
2. Subscription to the full text Spanish language database Noticias

To continue to take advantage of these opportunities, libraries must become members of the Arroyo Seco Library Network. Failure to do so will cause loss of access to these opportunities.

Resolution 00-3 requesting membership in the Arroyo Seco Library Network is Attachment A.

RECOMMENDATION:

1. Motion to Read Resolution 00-3 by Title only.
2. Motion to Adopt Resolution 00-3.

RESOLUTION 00-3

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE
PLACENTIA LIBRARY DISTRICT OF ORANGE COUNTY AUTHORIZING
MEMBERSHIP TO THE ARROYO SECO LIBRARY NETWORK

**THE GOVERNING BOARD OF THE PLACENTIA LIBRARY DISTRICT OF
ORANGE COUNTY DOES RESOLVE AS FOLLOWS:**

SECTION 1. The Board of Trustees of the Placentia Library District of Orange County does hereby find, determine and declare, as follows:

WHEREAS, the Placentia Library District of Orange County desires to join the Arroyo Seco Library Network, and

WHEREAS, The Placentia Library District of Orange County agrees to comply with all provisions of the Library of California Act and Regulations and conditions of membership within the network, and

WHEREAS, the Board of Trustees agrees not to reduce funding for library services as a results of network participation, and

WHEREAS, The Placentia Library District of Orange County agrees that it participating libraries will:

1. Share resources and services with other members of the Arroyo Seco Library Network.
2. Provide resources and services for other members of the Arroyo Seco Library Network.
3. Meet the minimum resources-sharing performance standards of the Arroyo Seco Library Network, and

SECTION 2. That the Board of Trustees authorizes membership of the Placentia Library District in the Arroyo Seco Library Network, and

SECTION 3. That the Board of Trustees authorizes and directs Elizabeth D. Minter, Library Director, to sign the Arroyo Seco Library Network Membership Application Form and to take such other actions and execute such other documents as are deemed necessary to complete the membership process.

AYES: TRUSTEES:

NOES: TRUSTEES:

ABSENT: TRUSTEES:

ABSTAIN: TRUSTEES:

State of California)
)xx.
County of Orange)


SECTION 4. I, Robin J. Masters, Secretary of the Board of Trustees of the Placentia Library District of Orange County hereby certify the above and foregoing Resolution was duly regularly adopted by the Board of Trustees at a Regular Meeting hereof held on the twentieth of September 2000.

IN WITNESS THEREOF, I have hereunto set my hand and seal this twentieth day of September, 2000.

Robin J. Masters, Secretary
Board of Trustees of the Placentia Library District
Of Orange County

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director 

SUBJECT: **Travel Authorization for the Millenium Conference, California Library Association**

DATE: September 20, 2000

BACKGROUND

A consortium of the State Library and 18 library organizations in California is sponsoring the Millenium Conference as a part of the California Library Association Conference on Saturday, November 11, 2000 in Santa Clara. The Conference Exhibits will also be open on November 11. The program information for the Millenium Conference is Attachment A.

The Millenium Conference cost per person is:

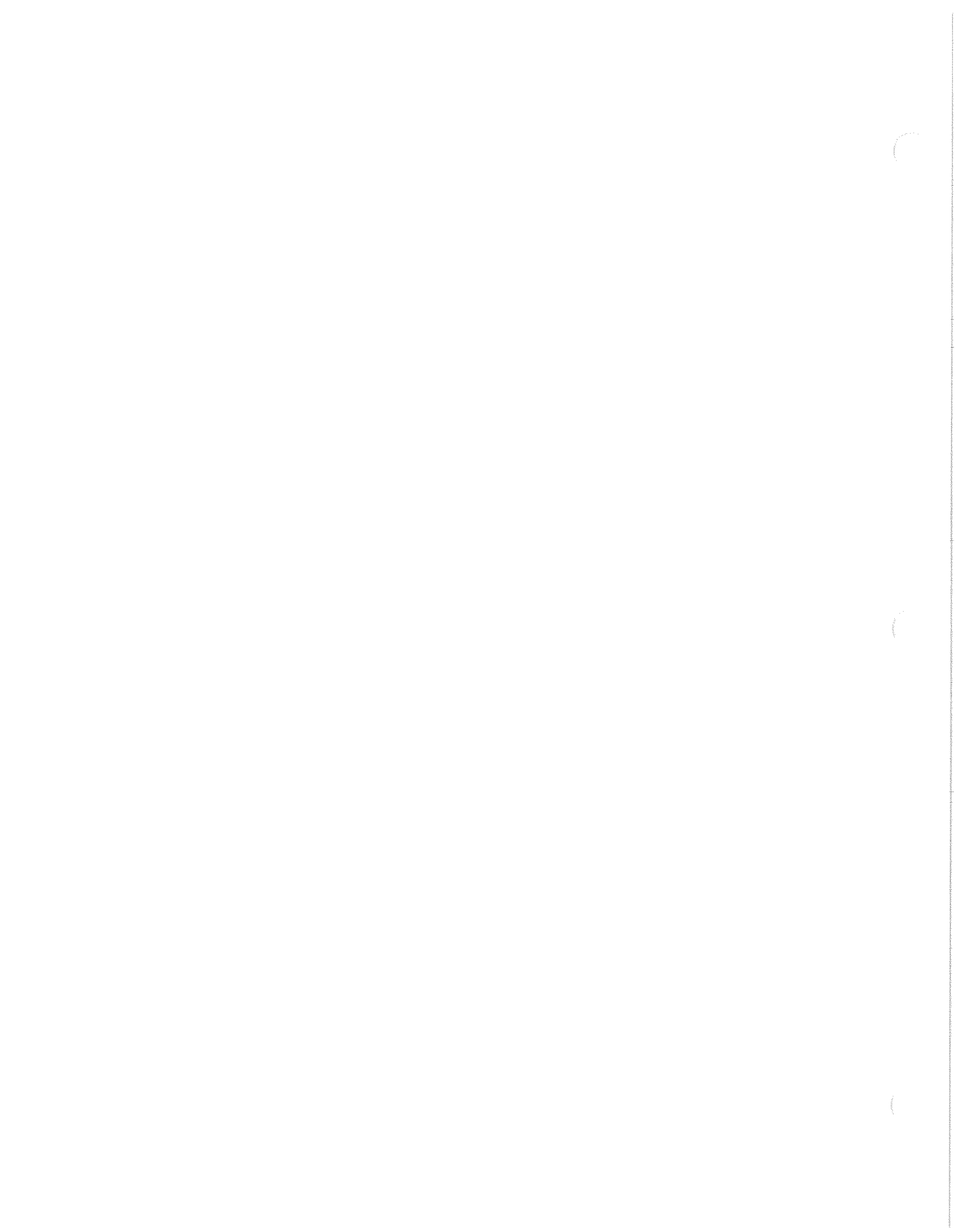
Transportation (air, mileage, parking and ground)	\$ 300.00
Registration for member of sponsoring organization (CALTAC)	\$ 125.00
Registration for non-members	\$ 145.00
Meals (5:30 A.M. – 10:00 P.M)	\$ 40.00

The total cost would be approximately \$465 - \$485 per person.

If Public Services Manager Roberts attends his costs would be paid by one of the Literacy grants.

RECOMMENDATION

Approve attendance at the Millenium Conference of the California Library Association for Library Director Minter, and two additional professional staff members selected through an application process for all eligible staff, at a cost not to exceed \$1,435 to be paid from the Staff Development Account at Santiago Library System.



■ CMC PROGRAMS & IN

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A Conference WITHIN a Conference

Believe it, this is NOT your average library conference! The California Millennium Conference promises to be nothing less than a transforming experience. At one time, in one place, we are bringing together librarians and library supporters of every stripe to hear the most exciting, interesting, knowledgeable, and downright mind boggling bunch of speakers you'll ever encounter! Forget about librarians talking to other librarians about "how we do it good at our institution." At the California Millennium Conference you'll hear from experts—historians, researchers, futurists, inventors, observers, analysts, pundits and gadflies—in every field of interest to the library community.

This conference is the culmination of the cooperative efforts of more than twenty California library associations and constituent organizations, underwritten by a federal ISTA grant from the California State Library. The CMC represents an opportunity for all of California's library family to gather in one place for a celebration of knowledge, society and the library in the new millennium.

If you think it's time to reexamine how libraries fit into a networked world... If you want to be a pivotal player rather than a victim of the new politics and economics of information delivery... If you need to get up to speed on the trends that will affect your workplace and your future... If you're overdue for a healthy dose of information, innovation and inspiration... The CMC is for you!

And if a full day of blockbuster programs weren't enough, our day ends at the Tech Museum, San Jose, a cosmopolitan museum singularly focused on technology—how it works and how it is changing every aspect of the way we work, live, play and learn. You will have an opportunity to visit four major theme galleries

packed full of one-of-a-kind exhibits as you sip your wine and savor scrumptious hors d'oeuvres.

So come prepared to have your assumptions challenged, your imagination stimulated, and your professional energy revitalized (not to mention those great hors d'oeuvres)! The California Millennium Conference is a once-in-a-millennium opportunity. Don't miss it!

Saturday, November 11, 2000

KEYNOTE

8:00 AM-9:00 AM

Dr. Kevin Starr, State Librarian

CMO1- Honoring the Past

The California dream – how has the romantic and evocative image of a Golden State shaped our progress, our problems, our destiny? In order to understand where we're going, let's start with a look at how we got here – join distinguished historian, author, and State Librarian Dr. Kevin Starr on a richly illustrated historical tour of this amazing place, California.

OPENING GENERAL SESSION

Speaker to be announced

Imagining the Future

Get ready for "outside the box" with a vengeance! The future(s) that most librarians imagine for ourselves and our users pale in comparison with the possibilities envisioned by high flying corporate and entertainment industry gurus. Are we simply being realistic or have we failed to see beyond the tip of the reference and information iceberg? Are we still on track to give our users what they really want and need? Come to this session before you decide.



**THE LIBRARY
FUTURE SERVICE**
9:15 AM-10:30 AM

CMO2- Services Without Walls

Joe Jarvis, School of Library and Information Science, University of Washington, David Lutkes, Syracuse University School of Information Studies, Diane Kresh, Library of Congress

There's been a lot of talk lately about expanding library services beyond our traditional boundaries—but what does that mean, exactly? Twenty-four hour a day reference? Web-based circulation? Electronic document delivery? Distance education? In this group interview and freewheeling discussion of the future of library services we'll hear from a select group of library, "research and development" specialists as they explore a wide range of possibilities for innovative library service design and delivery.

CMO3- 21st Century Customer Service: Lessons from E-Commerce

Kim Weldon, Alibris and additional panelists to be announced.

Online entrepreneurs have been spending millions of dollars to field test their vision(s) of how consumers will use the World Wide Web. Even though our budgets aren't similar to theirs, our customers are—so why not learn what we can from their successes and failures? Hear what works and what doesn't when an organization sets out to personalize customer service in an electronic environment.

CMO4- Reinventing Library Consortia and Partnerships

Sarah Long, North Suburban Library System, Tom Swan, SEFLIN, Dottie Huebing, METRO, Karen Hyman, South Jersey Regional Library Cooperative

In the 60's and 70's, library cooperation was Big News—but since then consortia and partnerships have become a familiar part of the library landscape. Too familiar, perhaps? As California libraries form new multi-type networks under the provisions of the Library of California Act, a few timely challenges to traditional ways of thinking about library cooperation may be just what the doctor ordered. This panel will offer four different views of how libraries—and non-libraries—can work together in new and creative ways.

■ CMC PROGRAMS & INFORMATION

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SOCIETY
THE 21ST CENTURY
ECONOMY
9:15 AM-10:30 AM

CM05- The Network Society

Dr. Manuel Castells, University of California Berkeley

Enough about the bits and bytes – let's talk about what technology means to people! This session explores the effects, both good and bad, of all the changes in work, leisure, information, customs, wealth, power and relationships arising from life in a networked world.

CM06- California Economic Forecast

Dean Misczynski, California Research Bureau

Windfall or shortfall – what lies ahead? This session will give you a preview of the economic trends that will shape California society, industry and public policy for the foreseeable future. Find out where the money is, where it's going, and how your organization might be able to get a piece of it.

CM07- Fundraising in a Diverse and Changing Society

Alan Kumamoto, Kumamoto Associates

Successful fundraising in this vast mosaic called California requires thinking beyond the "same old-same old." This session will bring you up to date on new and overlooked groups of donors, new funding preferences and priorities, and new ways to reach the audience(s) that will respond to your library's fundraising message.



KNOWLEDGE
TRANSMITTING
OUR HERITAGE
9:15 AM-10:30 AM

CM08- Information as Experience

Speaker to be announced

Consumers aren't just looking for goods or services anymore – in today's high tech, highly competitive environment, they're looking for the provider that offers the most attractive experience. This session examines the process of information delivery in terms of the user experience – how will your library stack up?

CM09- Preservation/Conservation in the Digital Age

Dr. Deanna Marcum, Commission on Preservation and Access and Council on Library Resources

Information comes in just about every imaginable medium nowadays, and it takes more than acid free paper to keep your collections in good fettle. If you want to know how to save what you'd otherwise lose, keep what you currently have, and buy what will ultimately last, this is the session for you.

CM10- What Librarians Need to Know About How Children Learn

Dr. Stephen Krashen, University of Southern California

Every child is unique, but all children share certain developmental patterns – including patterns related to learning and reading. Understanding and integrating these patterns into your planning can take children's services to a new level of effectiveness. This session is your chance to hear about the latest in child development research.



KNOWLEDGE
BRINGING THE BOOK
INTO THE 21ST CENTURY
9:15 PM-4:00 PM

In celebration of books and authors, the CMC will include a full day of 90-minute programming tracks on:

- Children's Literature
- Young Adult Literature
- Genre Fiction
- California Authors
- E-books
- Publishing Trends



THE LIBRARY
FUTURE LIBRARIES
10:45 AM-12 NOON

CM11- Changing the Oil While the Engine's Running: Re-Energizing Today's Library Professional

John Cope, John Cope & Associates

Career and job security used to mean "keep what you have and build your career to the expert level." Historically, many institutions have changed slowly, allowing individuals to adjust and re-tool their career expectations. In today's rapidly changing library and information technology environments, the speed of technological innovation is causing many to ask the question, "What does the future hold for me and my career?" This presentation will focus on understanding how organizations and individuals get stuck in mid-career doldrums and how both can create career resilient attitudes for mutual success.

CM12- Libraries.com? A Debate Between Steve Coffman and Michael Gorman

Steve Coffman, LSSI, Michael Gorman, California State University Fresno

Should we build the "earth's largest library?" Do we risk losing our identity in the process? Is selling our services the same as selling out? And if we don't make radical changes in the way we do business, is the library in danger of becoming obsolete? If you've been wrestling with these provocative questions, you'll want a ringside seat when Michael "Manchild" Gorman takes on Steve "Stone Cold" Coffman at the Millennium Conference's great debate on the future of the library.

CM13- Are Digital Libraries the Future?

John Ober, California Digital Library, Moderator, Liz Bishoff, Management Consultant and Roy Tennant, California Digital Library

A panel of national and California experts will discuss the concept of the digital library as a scenario for the future. Some of the issues: What is the current shared understanding, if

■ CMC PROGRAMS & INFORM

any, about what a "digital library" encompasses? How is it a mix of collections, services, collaborations, and goals? How do digital libraries affect library patrons, broadly defined? How is that influence likely to evolve over the near and mid-term future? What are the key technology and policy challenges that must be addressed in realizing that future? How do we or should we organize to meet those challenges?



SOCIETY
WHO WE'RE BECOMING
10:45 AM-12 NOON

CM14- The New Immigrants: Finding One's Way in a Digital Culture

David Plotnikoff, San Jose Mercury News

The Internet's astonishing transformation from academic research tool to bona fide mass medium is shaping up to be nothing less than one of the great human migrations of our age. Every month millions of non-technical people take their first tentative steps into a digital, networked world. The Net is now a staple of everyday life for more than half of all Americans. Still, getting the other half of America plugged in presents a new set of challenges.

CM15- Preview of the 2000 Census

Dr. Paul Ong, Lewis Center for Regional Policy Studies

The count is done, the data are in, and a new picture is beginning to emerge. Here's a special opportunity to get an advance report on the latest U.S. census – the facts, figures, and important trends that will affect your organization and your community, hot off the presses.

CM16- California's Many Faces

Dr. Leo Estrada, UCLA School of Public Planning and Social Research

California is a rich, complex, and constantly changing demographic tapestry. Maybe it's time to update your image of who we are and who we are becoming – there may be some surprises in store!

CM17- Marketing Library Services in the 21st Century: Lessons from Rocking the Ages

Dr. Steve Kraus, Yankelevich Partners

First question: True or false? Users in different age groups respond to new products, new services, and new technology in different ways. Obvious answer: True. Next question: Exactly how do their responses differ? Yankelevich Partners has done the research and knows the answer. Come find out how smart organizations can tailor services for Mature, Baby Boomer, and Generation X consumers.



KNOWLEDGE
TRANSMITTING
OUR HERITAGE
10:45 AM-12 NOON

CM18- Raising 21st Century Readers

Kathleen Odean, Librarian and Author

What will it mean to raise readers as the 21st century emerges with all its changes? This talk will look at children's books and informational resources, ways they are changing in form and format, and ways they are staying the same. It will explore how to apply the skills we've already developed for encouraging children to read, how we can apply those practiced skills to the future, and what new skills we will need to add. It will also discuss demographic changes and how they will affect library services to children. Children will keep reading even if the format changes and they will continue to need librarians to guide them to what's best whether in print or electronic.

CM19- What It Means to Be a Californian

Dr. James Quay, California Council for the Humanities

California's three-year commemoration of its Sesquicentennial ended in September with hundreds of vital local events but little enthusiasm for anything on a statewide scale. Is this because those of us living in California don't actually think of ourselves as

Californians? Perhaps we Californians think of ourselves primarily in terms of our ethnic, regional, or neighborhood backgrounds, which contributes to California's fabled "diversity." But though people often turn to the word "diverse" to describe California's geography, its population, or its culture, are there any features we share as Californians? What, if anything, does it mean to be a Californian?

GENERAL SESSION I
1:30 PM-2:30 PM

CM22- The Net-Induced Social Revolution

Speaker: John Perry Barlow, Electronic Frontier Foundation

We've all heard of the "digital divide" and of Silicon Valley thirty-somethings cashing in their stock options and "calling in rich." And stories about the Web as the people's tool for democratic change and/or as the mechanism for organizing social movements of all types and philosophies have been circulating for quite a while now. Has the Internet caused a major realignment of social, economic and political power? If so, what does that mean for the future?



THE LIBRARY
REINVENTING THE
PROFESSION
2:45 PM-4:00 PM

CM23- I Have to Do What? That's Not Why I Went to Library School!

John Cope, John Cope & Associates

Career paths used to be linear, stable and secure—predictable as a comfy pair of slippers or that favorite recliner. Not anymore! Today's professional requires continuous learning and unlearning, seemingly constant self-renewal in an environment where the rules have been turned upside down. This presentation will focus on key trends reshaping today's professional and strategies for individual career success.

■ CMC PROGRAMS & INFORMATION

22

**CM24- Town Hall Discussion
on the Future of the Profession**

Times change. Resources change. Opportunities change. Is it time for librarianship to change? Come join your colleagues for a lively town hall meeting on the future of librarianship—it's your chance to comment, confer, contest, commiserate, exclaim, exchange, editorialize or extrapolate on questions such as: Why should anyone become a librarian nowadays? What have we accomplished as a profession? What important work lies ahead?

**CM25- Social Entrepreneurship:
Merging Mission & Money**

Jim Thalhuber, National Center for Social Entrepreneurs

The pressures impinging on the non-profit sector today are daunting: rising costs, declining resources and more people in need are only the most visible. Recently, some pioneering non-profits have begun adopting entrepreneurial strategies, enabling them to focus on and expand their most effective and needed programs and to become increasingly self-sufficient financially. This presentation will describe the basic principles and raw materials of entrepreneurship in the nonprofit sector, discuss the risks and rewards inherent in becoming an entrepreneurial organization, share some tools used by successful social entrepreneurs, and show what social entrepreneurship is doing to change organizations and strengthen communities.



**SOCIETY
THE PUBLIC POLICY ARENA
2:45 PM-4:00 PM**

CM26- Hot Topics in Public Policy

David Lyon, Public Policy Institute of California

Much as we wish it weren't so, our policymakers have lots of things to think about besides libraries. For an expert view of some of the other important issues on the current public policy agenda—and some tips on how to make sure libraries get our share of the limelight—don't miss this session.

**CM27- Information
Policy and Politics**

Invited: Debra Bowen, State Senator

If the Internet is a new frontier, what should we be doing to ensure law and order? And who gets to be marshal? This session will give you an inside look at hot information issues—and even hotter information politics—from a lawmaker's point of view.

**CM28- Local Government
Goes Digital**

Invited: Ron Gonzales, Mayor of San Jose

To reach the most people, with the most services, most effectively—sounds simple, yes? But what should we actually be doing to make that happen? This session describes how one city is using new information technology to reinvent and reenergize local government services and institutions at all levels.



**KNOWLEDGE
WHO OWNS/CONTROLS
INFORMATION
2:45 PM-4:00 PM**

**CM20- Intellectual, International
and Impossible Property: Copyright
and the Digital Challenge**

Dr. Kenneth Crews, Indiana University School of Law Indianapolis

American copyright law has its origins in cultural and social objectives, and libraries long have had a critical role in working with the law to serve those objectives. In recent years, however, copyright law has changed in many respects, moving it closer toward a body of restrictions that protect individual property interests, rather than social needs. Much of the pressure for change comes from narrow self-interest, but international developments have reshaped fundamentals of U.S. law. As a result, librarians are left to struggle with a law that is often incompatible with their service mission and that raises threats of penalties and sanctions. The need to reassert the vital role of librarians in the process of shaping copyright law is more important today than ever before.

CM21- Media Mergers

Speaker to be announced

Sources of information are proliferating—or are they? Is the locally controlled newspaper a thing of the past? Is the Web truly a new and independent medium or simply a technique for extending the reach of existing publishers and broadcasters? Are media channels being merged and consolidated into the hands of fewer and fewer large corporations? Find out what's happening in the world of media mergers and what it could mean to you.

CLOSING SESSION

5:00 PM-6:00 PM

**CM29- How To Be
Your Own Futurist**


Speaker: Watts Wacker, FirstMatter

If you're an executive at a Fortune 500 company you can hire a professional futurist to read the trends for you—but if you're a librarian with a limited budget, that option probably isn't available. So how can you figure out what's coming your way? In this lively and thought-provoking session, noted futurist Watts Wacker reveals the tricks of the trade.

**MF11- CLA/CMC
CONFERENCE RECEPTION**

7:30 PM-9:00 PM

The all conference reception will be held at the Tech Museum, located on a premier downtown San Jose site, facing Plaza de Cesar Chavez, looking across to both the San Jose Public Library and the San Jose Museum of Art. The Tech Museum is noted for its people-and-technology focus and the extensive integration of advanced technologies into the visitor experience. This event will be a perfect bridge between the end of the California Millennium Conference and the start of the CLA Annual Conference. Come visit one-of-a-kind exhibits and enjoy wine and hors d'oeuvres as you catch up with colleagues and compare notes about your experience at the CMC. Included in conference registration. Transportation is on your own—light rail travels between the convention center and the Tech Museum.

TO: Elizabeth Minter, Library Director
 FROM: Jim Roberts, Public Services Manager 
 DATE: September 12, 2000
 SUBJECT: Program Committee Report for the month of August

DEPARTMENT	NUMBER OF PROGRAMS	NUMBER OF ATTENDEES
<i>ADULT SERVICES</i>	0	0
<u>TYD Total</u>	1	26
 <i>LITERACY SERVICES</i>		
See Agenda Item 43		
 <i>CHILDREN'S SERVICES</i>		
WAY OUT WEDNESDAYS	2	223
MUSIC TIME	5	152
STORY TIMES AM	5	98
STORY TIMES PM	5	64
LAPSIT	5	246
TOTAL	<u>20</u>	<u>783</u>
YTD TOTAL	<u>52</u>	<u>1,879</u>

TO: Elizabeth Minter, Library Director

FROM: Cyrise Smith, Children's Librarian



DATE: September 20, 2000

SUBJECT: August Activities in the Children's Department

Programming- All Children's programs have been well attended this summer. This fiscal year's first programming session ended in August.

TYPE OF PROGRAM	NUMER OF PROGRAMS	TOTAL ATTENDANCE
Lapsits 2 years and under	5	134 children / 112 adults
Storytimes (a.m.) 3 - 6 year olds	5	64 children / 34 adults
Storytimes (p.m.) 3 - 6 year olds	5	36 children / 28 adults
MusicTime 3 - 6 year olds	5	88 children / 64 adults
TOTALS	20	322 children / 238 adults

Way Out Wednesdays- There were two Way Out Wednesday programs this month with 223 people attending. The total attendance for the entire three month program run was 1178 people. The programs this year were very well received.


Summer Reading Program- August 31st saw the closing of this year's Summer Reading Program. By the end of the program we had registered approximately 843 children. Of those 843 approximately 412 children participated at least one week during the program. 109 children finished all eight weeks of the program and received their book prize, their certificates of achievement and their meal coupon from the HomeTown Buffet.

Teen Volunteers- Teen volunteers have been very important in keeping the Summer Reading Program running smoothly. They have been responsible for signing children up for the program, stamping the children's logs and handing out prizes, and have been working on cleaning and relabeling the children's picture books. Twenty-one teen volunteers contributed 227.25 hours to the Summer Reading Program in the month of August and a summer total of 590.75 hours.

Community Outreach- The children's librarian will be working with Marisa Cordova of Placentia Human Services to provide child care and learning opportunities for the children of students enrolled in the Spanish Literacy Classes being offered through Human Services. These classes are scheduled to begin in September.

Other items of interest- The children's librarian attended the First Annual Stanford-California State Library Institute on 21st Century Librarianship. It was a five-day intensive seminar on the future of librarianship and some of the current issues facing libraries and librarians.

TO: Elizabeth Minter, Library Director

FROM: Jim Roberts, Public Services Manager 

DATE: September 12, 2000

SUBJECT: **Placentia Library Literacy Services Activities Report for the month of August.**

Tutor Training. The Literacy Coordinator conducted a tutor training workshop on Sunday, August 6 and seven tutors were trained, two of whom were high school volunteers. All are now matched and tutoring in the program. An accelerated training was also conducted and three additional tutors, one adult and two high school students were trained. They are also now tutoring in the program. The next tutor training is scheduled for September 17.

New Families for Literacy (FFL) Program. We are still in the process of recruiting tutors and families for our new FFL Program. We expect our most success in recruiting new families will be in September when schools are back in session, particularly Head Start, which we believe has tremendous potential.

Discussion/Writing Group continues to grow. The Tuesday night discussion/writing group that began in late May with five students had grown to 10 students by the end of July. In August, we had two more students enroll in this advanced class for a total of 12 students at the end of July. We plan to limit the number of students to no more than 20 students.

Federal Work Study (FWS) Program. In August, our first FWS staff member, Vincent Howard, began working twelve hours a week in the Literacy Office. We hope to receive more applicants in September, and plan to interview and select additional staff this fall.

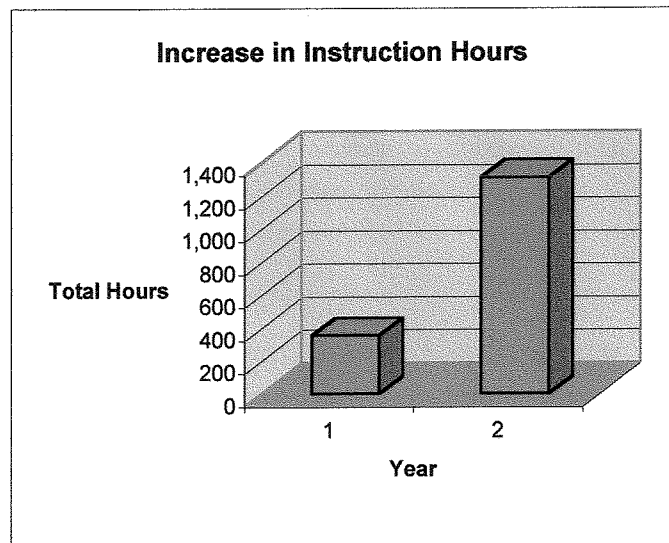
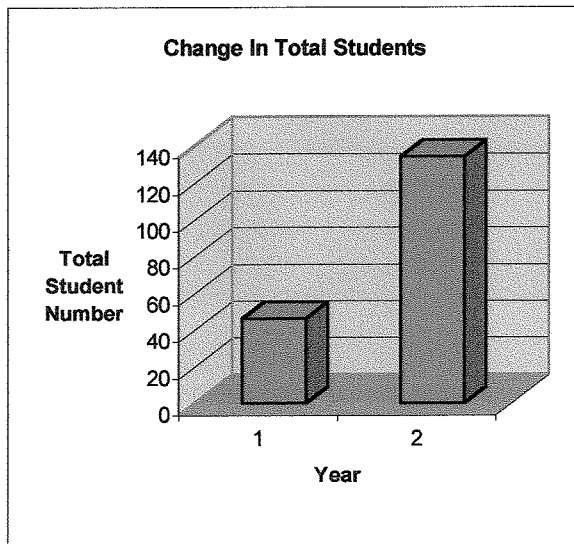
Literacy statistics. See Agenda Item 43 (Continued).




Placenta Library Literacy Services

Report of Growth and Progress

	Aug 99-2000	Aug 00-2001	YTD FY 99-2000	YTD FY 00-2001
Tutors:				
Active Tutors				
Adult	40	84	42	84
Teen	0	21	0	21
Hours Instruction	174	662	353	1,309
Other Volunteer Hours	28	36	71	98
Total Hours	202	698	424	1,407
Training Workshops				
Workshops Held	0	3	0	4
Tutors Trained	0	10	0	29
Students				
With Adult Tutors	40	88	46	98
With Teen Tutors	0	23	0	26
In Groups	NA	11	NA	10
Total Active Students	46	122	46	134
Families for Literacy				
Family Students				
Hours of Instruction				
Total Students	40	122	46	134
Total Instruction Hours	174	662	353	1,309



TO: Elizabeth Minter, Library Director

FROM: Jim Roberts, Public Services Manager 

DATE: September 12, 2000

SUBJECT: Placentia Library Web Site Development Report for the month of August.

A quarterly Web Site review was given to selected staff on July 11. Frank Frizell, our new FFL and Public Services Staff member, will be conducting the quarterly design review and update in September.

In August, the Placentia Library District had 8,971 "hits" on the Web Site, an average of 289 a day. The following are our year to date statistics:

PlacentiaLibrary.Org Visits

Pages Visited	Mar-00	Apr-00	May-00	Jun-00	July-00	Aug-00
Borrowers	206	309	383	333	639	495
Friends	208	300	390	332	636	494
Hours	N/A	305	384	333	642	493
Information	209	307	383	330	637	500
Foundation	204	308	387	331	633	494
History Room	205	308	378	335	641	496
Literacy/CLC Logo	317	468	614	511	985	766
Passports	207	310	388	330	632	489
Total Views	3,880	5,663	7,207	5,944	11,605	8,971



TO: Elizabeth Minter, Library Director
FROM: Cheryl W. Hauer, Library Assistant
DATE: September 20, 2000
SUBJECT: **Publicity materials produced for August 2000**

Information on the Placentia Library cable channel #53:

1. Welcome to Placentia Library, address & telephone number.
2. Library Hours
3. Board of Trustees
4. Apply for your passport at Placentia Library
5. Literacy Program asking for volunteers
6. Summer Reading Program
7. Children's storytime, lapsit and musictime programs
8. Friends of Placentia Library Bookstore

Newspaper articles published:

1. Placentia steps in to help Fullerton tutoring program.
2. Fullerton tutoring group gets a new lease on life (from Placentia Library).
3. Proposed Budget - 2000-2001 fiscal year for the Placentia Library District.
4. Candidates race toward deadline.
5. Placentia Round Table Bridge Marathon to benefit Placentia Library.
6. Moreno makes ballot.
7. Library's Summer Reading Program, the Creature Teacher.
8. Juggler Abbit the Average helps close Reading Program.



Placentia steps in to help Fullerton tutoring program

A paid administrator with the local library district will help coordinate literacy volunteers from the neighboring city.

Thuy-Doan Le
OUR TIMES

PLACENTIA—A literacy program operated by the Placentia Library District has been called on to help resurrect a disbanded program in Fullerton.

Fullerton's chapter of Literacy Volunteers of America broke up in the spring after about 10 years of helping people learn to read. Unlike Placentia's program, which has a paid administrator, the Fullerton group had trouble because it depended on volunteers.

"There are a lot of volunteers out there, but no one wants to be in administration," said Ed Murray, who was vice president of the defunct Fullerton chapter. "No one wanted to do anything, and I didn't want to do it myself. I felt sad about it because I just didn't want to see the

whole program go to pieces." Under the new arrangement, Jim Roberts, a paid coordinator of the Placentia Library District's literacy program, will help oversee volunteer, tutors from Fullerton as well.

Roberts said a stable administration is needed to keep volunteer programs going. "If the leaders go away, the group tends to disintegrate," Roberts said. "There's no direction, and they can't just flounder around."

Now, Roberts coordinates the schedules of Fullerton's

volunteer tutors and matches them with those wanting help. He also keeps track of the hours worked and is available for questions.

"We're not here to grab power," Roberts said. "Literacy has no boundaries. Since cities such as Fullerton and Yorba Linda do not have a literacy program, we're offering them an opportunity to have someone administer their program and be there if they need help."

Murray said the two tutoring programs share the same goals, but Placentia's offers a

broader coverage of tutoring with an emphasis on family in which English-speaking children help their siblings or parents who aren't as proficient.

Al Milo, director of the Fullerton Public Library, said volunteer tutoring groups need more than just people wanting to help teach others.

"They constantly needed to advertise," Milo said. "We need students, we need tutors. It's intensive, and some can have burnouts because it can be difficult for instructors who are working."

Fullerton tutoring group gets a new lease on life

Lack of leadership causes Fullerton's literacy Volunteers of America to join forces with Placentia.

Thuy-Doan Le
OUR TIMES

FULLERTON—The end is just a signal for a new beginning for the Fullerton chapter of the Literacy Volunteers of America.

The local group, which disbanded after about 10 years this spring due to a lack of leadership, is rerouting itself under the umbrella of the Placentia Library District, which uses its own independent method of tutoring, said Ed Murray, former vice president of the Fullerton chapter.

The two systems, he added, are extremely similar, boasting the same basic objectives.

The main focus of the Literacy Volunteers of America,

a nationwide organization, is to help people read and write in English. Murray, a volunteer for three years, recently took a refresher course to compare the two groups' objectives. He found the Placentia system had workbooks and offered homework, whereas the Fullerton chapter didn't. The prospect rejuvenated him, he said.

"I really believe in the situation," Murray said. "There are a lot of volunteers out there, but no one wants to be in administration."

Because several of the Fullerton's officers left, Murray formed an ad hoc committee to keep the group together.

"No one wanted to do anything, and I didn't want to do it myself," Murray said. "I felt sad about it because I just didn't want to see the whole program go to pieces."

Through a liaison of the Southern California Literacy Volunteers of America, Murray learned of Jim Roberts'

program in Placentia.

Roberts, he said, is the arbitrator the group needed. While in the past volunteers were asked to coordinate the program, Roberts, a paid employee, was able to concentrate on that task, leaving the volunteers to just tutor.

"If the leaders go away, the group tends to disintegrate," Roberts said. "There's no direction, and they can't just flounder around."

The coordinator would handle matching the tutors and students, keeping track of the hours and answering questions.

"We're not here to grab power," Roberts said. "Literacy has no boundaries. Since cities such as Fullerton and Yorba Linda do not have a literacy program, we're offering them an opportunity to have someone administer their program and be there if they need help."

While tutors, who work one to two hours a week, usually just help with the lan-

QUESTION

JOINING FORCES



Will joining the two Literacy Volunteers of America programs be beneficial to those who are being tutored? If so, how? Call our Readers Hotline at (714) 520-2500, e-mail us at fullerton.ourtimes@latimes.com or write us Our Times, 222 S. Harbor Blvd., Suite 650, Anaheim, CA 92806. Please include your phone number for verification. Responses will be printed Tuesday.

FYI

For more information about tutoring, call (714) 524-8408.

guage and reading, they also can help students fill out applications and find jobs.

Murray applauded Placentia's broader coverage of tutoring, especially its emphasis

on family, in which English-speaking children help their siblings or parents.

Al Milo, director of the Fullerton Public Library, said the breakup came as a surprise to him.

"We were saddened," Milo said. "But there's not a big group or a core group to work with. We would have to start from scratch."

Milo said the unpredictable nature of having too many tutors and too few students or vice versa probably contributed to the disbandment.

"They constantly needed to advertise," Milo said. "We need students, we need tutors. It's intensive, and some can have burnouts because it can be difficult for instructors who are working."

Kay Miller volunteered for a year in Fullerton.

"I feel strongly about the power of reading and its importance in life," Miller said. "It will help you in your job and everything else."

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RACE

Placentia News
Weekly

AUG 4 - 2000

Candidates race toward deadline

332

By Karen Robes
Placentia News-Times

The following people have pulled nominations papers for three seats on the City Council: Don Shepherd, 46, owner of Sunwest Landscaping Services; David Ramos, 70, retired traffic and transportation representative for Ford Motor Company; Kenneth Fitzgerald, 55, retired warehouse manager; John D. Penner, a small business owner; Scott P. Brady, 37, real estate broker; Patrick Melia, 64, a retired NASA engineer; Judy Dickinson, 54, business owner and family resource coordinator for Alzheimer's Association; and Waiter McGee, 62, a design engineer.

Incumbents Maria Moreno, 46, a businesswoman and an executive administrative assistant; and Constance Underhill, 57, an administrator for a medical device company, have also received filing packets.

Since Mayor Michael Maertzweiler will not seek re-election, the final day for filing paperwork will be extended to Aug. 16.

Brady and Fitzgerald have officially filed and qualified as of Tuesday. Ramos has also filed, but has not yet qualified.

City Treasurer

Incumbent Carolyn Davis, 62, teacher, is the only person who has pulled nomination papers for City Treasurer. First elected in 1986, Davis has not filed as of Tuesday.

School District

Three seats in the Placentia-Yorba Linda Unified School District are up for grabs this year.

Pulling nomination papers are: Carol Downey, 59, teacher, and incumbents Craig Olson, 53, a dentist and UCLA educator; Judy Min-

FROM 1

er, 53, a middle school teacher in the Tustin Unified School District; and Roseann Thorn, 46, homemaker.

All but Thorn have filed as of Tuesday. If Thorn does not file before the Aug. 11 deadline, the filing period for challengers will be extended to Aug. 16.

Library District

Geoff Braun, 43, a new media producer, has filed his nomination papers for the Library District Board of Directors. Braun will vie for one of the three seats on the board.

Yorba Linda Water District

Two director seats in the Yorba Linda Water District are also up for grabs this year. The YLWD, which has served the Yorba Linda community since 1909, also serves parts of Placentia, Brea, Anaheim and some unincorporated areas of Orange County.

Those vying for positions are: Michael J. Beverage, 52, forms designer; Samuel Dorrington, 44, real estate appraiser; Henry Wedaa, 76, self-employed environmental consultant; Amador Gonzalez, Jr., 60, civil engineer; Arthur C. Korn, 65, occupation unknown.

All but Dorrington have filed as of Tuesday.

Municipal Water District of Orange County

The newly formed Municipal Water District of Orange County has seven seats available on its Board of Directors.

The following people have pulled nomination papers in Division One, which includes Placentia, Yorba Linda, La Habra and Buena Park: Brett R. Barbre, 37, consultant; Samuel E. Dorrington, 44, real estate appraiser; Henry Wedaa, 76, self-employed environmental consultant; and Richard Freeman, 59, businessman.

Barbre, Dorrington, Wedaa and Freeman are all Yorba Linda residents.

Only Freeman has filed as of Tuesday.

The Municipal Water District of Orange County merged with the Coastal Municipal Water District in 1996.

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The Register SEP 1 - 2000
Daily

PLACENTIA 332

Bridging a community:

Registration for the Placentia Round Table Women's Club 2000-01 Bridge Marathon ends Saturday. League fee is \$25 per person, \$50 per couple. Proceeds benefit the Placentia Library, Homeless Intervention Shelter, the Boys & Girls Club and other local groups. "You can have fun, meet people in the community and make a contribution," said Elizabeth Minter, event coordinator. Information: (714) 993-3479.

— Karen Robes

(714) 704-3796

krobess@notes.freedom.com

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Placentia News
Weekly AUG 17 2000

Moreno makes ballot

By Karen Robes
Placentia News-Times

Councilwoman Maria Moreno, who failed to file nomination papers before an Aug. 11 deadline, can run in the November election after all.

On Tuesday, Judge William F. McDonald granted Moreno's request to be on the City Council ballot.

Moreno told the judge that Deputy City Clerk Marie Macias had given her false information.

"They made a mistake. I was told that I didn't have to file until Wednesday. Then Marie (Macias) left a message on my answering machine at 4:45 p.m. last Friday, 15 minutes before the deadline."

"I was working in Irvine and I literally ran out of the office and was stuck in bumper-to-bumper traffic," she said.

The filing period was automatically extended to Aug. 16 for would-be City Council candidates because Mayor Michael Maertzweiler declined to seek a new term.

But such extensions do not apply to other incumbents, said Suzanne Slupsky, assistant registrar of voters.

City Councilwoman Constance Underhill, 57, an administrator for a medical device company, did make the Aug. 11 deadline.

Moreno, 46, a businesswoman and executive administrative assistant, has been on the council since 1988.

She arrived at 8 a.m. Monday at City Hall trying to file her nomination papers.

She said she should not be penalized for another's mistake.

"Deadlines should act as guidelines, not to keep people from running. They left me hanging."

Please see **FILING/2**

FILING

FROM 1

Candidates who have filed nomination papers for the three available seats on the November ballot are:

■ David Ramos, 70, retired traffic and transportation representative for Ford Motor Co.;

■ Kenneth Fitzgerald, 55, retired warehouse manager;

■ John D. Penner, 42, a small business owner;

■ Scott P. Brady, 37, real estate broker; and

■ Judy Dickinson, 54, business owner and family resource coordinator for the Alzheimers Association.

Challengers Walter McGee, 62, design engineer; Patrick Melia, 64, a retired NASA engineer; and Don Shepherd, 46, owner of Sun-west Landscaping Services, had not officially filed as of Friday but were entitled to file during the extension period.

Here's how other races are shaping up.

City Treasurer

Incumbent Carolyn Davis, 62, a teacher; was still running unopposed. First elect-

Please see **FILING/4**

FILING

FROM 2

ed in 1986, she filed and qualified as of the deadline.

School District

Three seats on the Placentia-Yorba Linda Unified School District board are up for grabs this year.

Pulling nomination papers are: Carol Downey, 59, teacher; and incumbents: Craig Olson, 53, dentist and UCLA educator; and Judy Miner, 53, middle-school teacher in the Tustin Unified School District.

Because incumbent Roseann Thorn did not return her papers for filing before the Aug. 11 deadline, the filing period for challengers was extended to Aug. 16.

Library District

The following people will compete for three seats on the Placentia Library District board: Geoff Braun, 43, a new media producer; Margaret Dinsmore, 79, library clerk; and Gaeten Wood, 52, sales clerk.

Yorba Linda Water District

Those vying for positions are: Michael J. Beverage, 52, forms designer; Henry Wedaa, 76, self-employed environmental consultant; Amador Gonzalez, Jr., 60, civil engineer; Arthur C. Korn, 65, occupation unknown; and Scott Carroll, 44, engineer.

Municipal Water District of Orange County

The newly formed Municipal Water District of Orange County has seven seats available on its initial Board of Directors.

Candidates in Division One, which includes Placentia, Yorba Linda, La Habra and Buena Park, are: Brett R. Barbre, 37, consultant; Samuel E. Dorrington, 44, real estate appraiser; Richard Freeman, 59, businessman; and Jim Kapko, 42, contractor.

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Placentia News
Weekly AUG - 3 2000

Placentia Library District
411 E. Chapman Avenue
Placentia, CA 92870

Administrative Office 714-528-1925

332 NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Board of Directors of the Placentia Library District will hold a public hearing in the Board of Directors Conference Room of the Placentia Library, 411 E. Chapman Avenue, at 7:30 p.m., Wednesday, August 16, 2000, to consider the following items:

PROPOSED BUDGET FOR 2000-2001 FISCAL YEAR FOR THE PLACENTIA LIBRARY DISTRICT

Summary of the proposed budget is as follows:

Equipment & Structure Repair	Fund 702	\$	98,686
Automated Replacement	Fund 703	\$	9,452
Interest & Sinking	Fund 706	\$	150,132
General Fund	Fund 707	\$	1,606,599
Unused Sick Leave Payoff	Fund 708	\$	9,292

Copies of the preliminary budget may be viewed at the Administrative Office of the Placentia Library District, 411 E. Chapman Avenue, Placentia.

All interested persons are invited to attend this hearing and express opinions upon the items listed above.

Wendy Goodson
Administrative Assistant
(714) 528-1925 x203

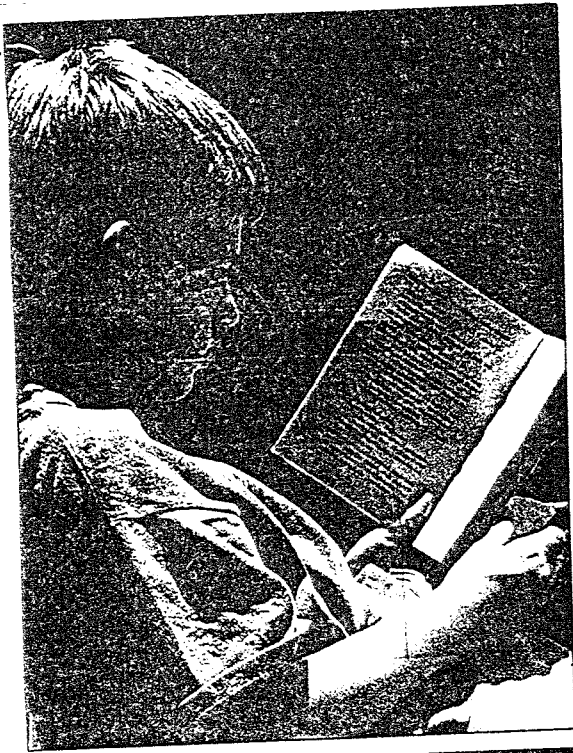
Publish: Placentia News Times
August 3, 2000
4169080

T.S. No. 00-70165CA
Loan No. 15705634

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PSI 00P-011058

332



Max Coleman was engrossed in a book before the library program even started



Little Eric Born name was filled with wonder at the library's program.



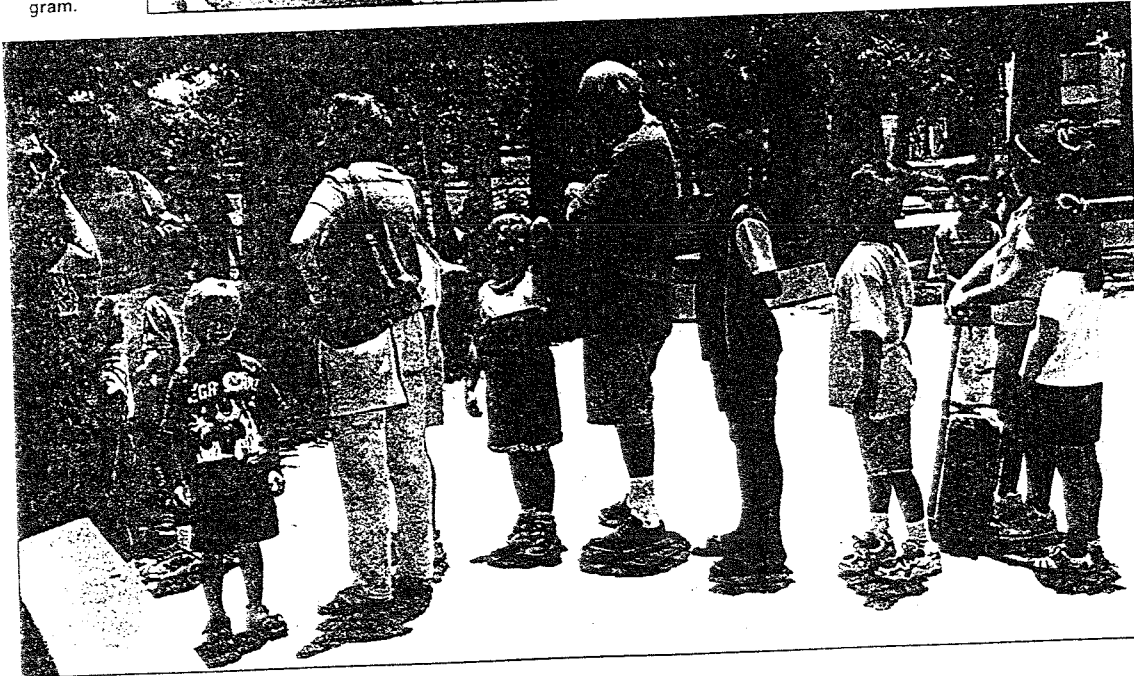
The Creature Teacher Robyn Wheeler pulls her wagon of small animals to the library.

Library's summer reading program

Photos by Stan Bird



A pair of chubby chinchillas were among pets that visited the first summer reading program session lead by Roby Wheeler.



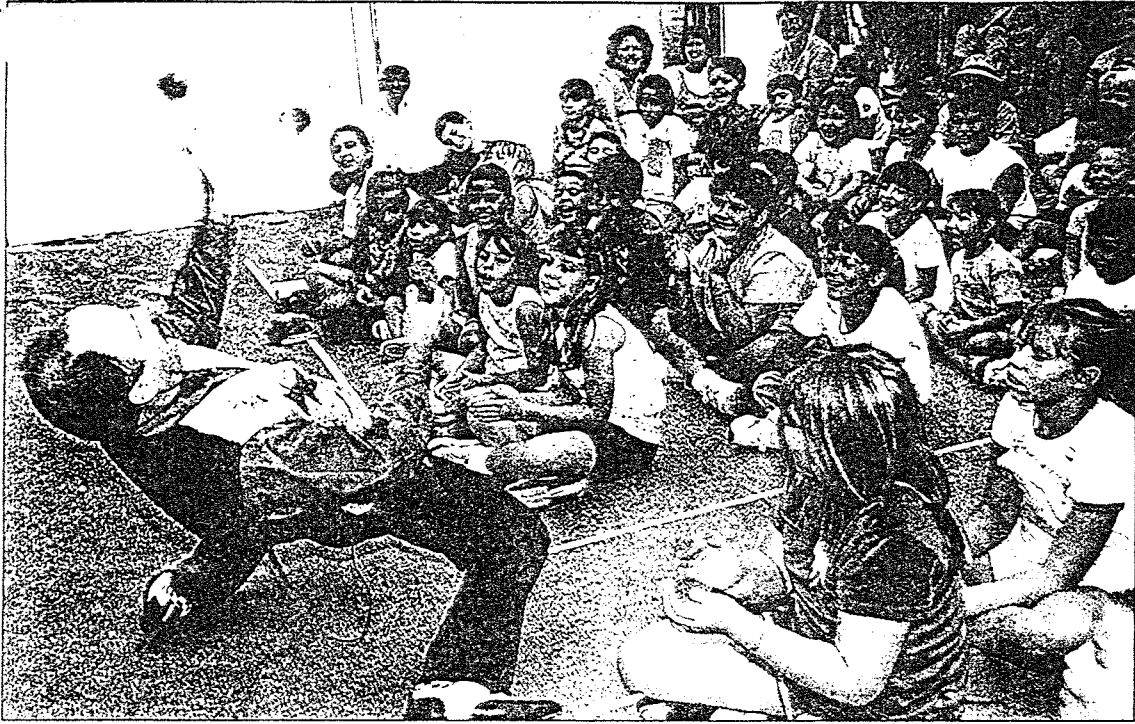
Kids get up close and personal with the visiting animals

There was a long line of parents and children waiting to sign up for the summer reading program even before the doors of the library opened.

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Placentia News
Weeklv AUG 17 2000

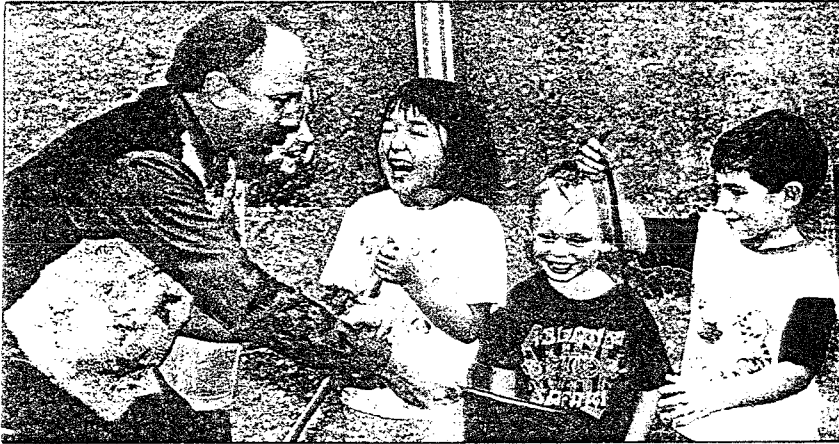


Juggler helps close reading program

Photos by Stan Bird

Juggler Abbit the Average enthralled his audience at the conclusion of the Placentia Library's summer reading program by juggling three balls while striking a limbo pose.

Summer reading club members Angelica Warstler, 5, Jeremy Barragan, 5, and Austin Gold, 4, got a big kick out of the "worm in the hat" trick.

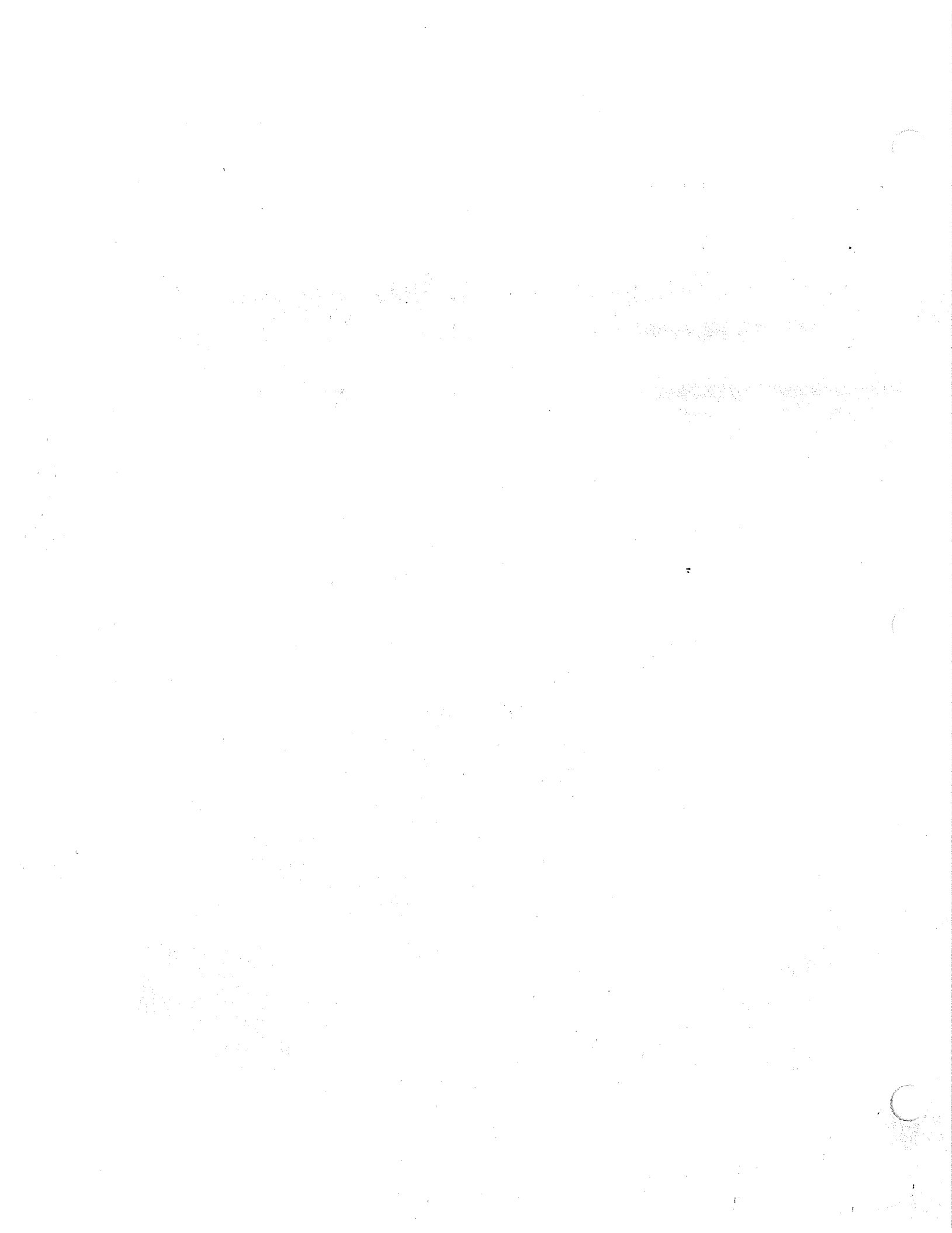


How did you do that?

It's magic!

Six-year-old Alexis Rigali's face captures the magic of it all as the summer program draws to a close.





TO: Elizabeth Minter, Library Director
FROM: Katie Matas, Library Assistant *KM*
DATE: September 20, 2000
SUBJECT: **Safety Committee report for August**

There was no safety committee meeting in August. The next meeting is scheduled for Thursday, September 28, 2000 at 9:00 A.M.