

AGENDA

REGULAR MEETING

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

Monday, September 19, 2005





6:30 P.M.

Library Meeting Room

The Vision of the Placentia Library District is to inspire exploration, open minds and bring people together.

The Mission of the Placentia Library District is to provide library services and materials that are responsive to the informational, recreational, educational, and cultural needs of all members of the community.

To accomplish this goal the Library:

-  Acquires, organizes and maintains a collection of print and non-print materials to meet the informational, recreational, educational, and cultural reading, listening and viewing needs of the residents of the District and other eligible users.
-  Provides qualified staff to assist the public with the use of the collection and the information contained therein.
-  Provides and operates a library facility that is free of physical barriers, to house the collection and services, to provide reading and study space for users, and to provide space for Library and community programs.
-  Collects, preserves and maintains a collection of published and unpublished material about the City of Placentia and contiguous communities, about current and prior residents of Placentia, and published materials by authors who reside or have resided in Placentia.

AGENDA DESCRIPTIONS: *The Agenda descriptions are intended to give members of the public notice and a general summary of items of business to be transacted or discussed. The Board may take any action which it deems to be appropriate on the Agenda and is not limited in any way by the notice of the recommended action.*

REPORTS AND DOCUMENTATION: *Reports and documentation relating to Agenda items are on file in the Administrative Office and the Reference Department of Placentia Library District, and are available for public inspection. A copy of the Agenda packet will be available for use during the Board Meetings. Any person having any question concerning any Agenda item may call the Library Director at 714-528-1925, Extension 203.*

1. Roll Call

Administrative Assistant

MIBE
M.J.T.

2. Adoption of Agenda

This is the opportunity for Board members to delete items from the Agenda, to continue items, to re-order items, and to make additions pursuant to Government Code Section 54954.2(b).

Presentation: Library Director
Recommendation: Adopt by Motion

[Signature]
as amended.

3. Minutes of the August 15, 2005 Regular Meeting, the August 15, 2005 Work Session and the August 24, 2005 Strategic Planning Mission Statement Committee Meeting.

Presentation: Library Director
Recommendation: Approve by Motion

M1 - G.W.
M2 - R.D.

4. Oral Communications

At this time, in accordance with California Government Code Section 54954.3, members of the public may address the Library Board of Trustees on any matter within the jurisdiction of the Board.

In accordance with Library Board Policy adopted on April 13, 1992, presentations by the public are limited to 5 minutes per person.

In accordance with California Government Code Section 54954.3, members of the public are also permitted to address the Library Board of Trustees on specific Agenda Items before and at the time that an Item is being considered by the Board.

Action may not be taken on items not on the Agenda except in emergencies or as otherwise authorized by Government Code Section 54954.2(b).

REPORTS

Richard, Jean and Al attended CSDA. Neil did not call.

5. Board President Report

- Ebay books

The President makes announcements of general interest to the community and the Library Board of Trustees as well as conducting any ceremonial matters.

6. Trustee Reports

*B.E. - Mission Commission participation
G.W. - Mrs House Wine Tasting
J.T. - BP meeting*

The Trustees make announcements of general interest to the community and the Library Board of Trustees, and report on meetings attended on behalf of the Board of Trustees.

7. Friends of Placentia Library Board of Directors Report

Carol Fizzarel presented

8. Placentia Library Foundation Board of Directors Report (Trustee DeVecchio)

Susan resigned from SP, but not the foundation

email

Minter - Thursday @ 1pm (Bradford House)

CLAIMS (Items 9 – 12)

M1 - B.E.
M2 - J.T.

Presentation: Library Director
Recommendation: Approve by Motion

Items 9 – 12 may be considered together as one motion to "Approve the Claims, and Receive & File the General Fund Cash Flow Report." Items may be removed for individual consideration before the Claims are adopted. Items removed must then each have a separate motion.

9. Nonstandard Claims in excess of \$300. (Approve)

No Nonstandard Claims were processed during this report period.

* correction
to of
page 6 of 10

10. Claims forwarded by the Library Director countersigned by one Trustee. (Approve)

Claims 4783 by DeVecchio/Wood/Turner; 4784 by Minter/Devecchio; 4785 by Minter/DeVecchio; 4786 by Minter/DeVecchio; 4787 by Minter/DeVecchio; 4788 by Minter/Escobosa; 4789 by Minter/Escobosa; 4790 by Minter/Shkoler; and 4791 by Minter/Shkoler for a total of \$44,956.43.

11. Current Claims and Payroll. (Approve)

Current Claims 4792, 4793, 4794, 4795 and 4796 for a total Current Claims of \$29,734.42 and Payrolls #8 (10/12/05) for \$38,789.65 and #9 (10/26/05) for \$38,789.65 for a total for Payrolls of \$77,579.30, for a combined total of Current Claims and Payrolls of \$107,313.72.

12. FY2005-2006 Cash Flow Analysis through September 19, 2005 and recommendation that no funds be transferred at this time. (Receive & File).

FINANCIAL REPORTS (Items 13 - 18)

M1 - G.W.
M2 - P.D.

Presentation: Library Director
Recommendation: Approve by Motion

Items 13 – 18 may be considered together as one motion to approve the Financial Report. Items may be removed for individual consideration before the Financial Report is adopted. Items removed must then each have a separate motion.

13. Financial Reports for August 2005 (Receive & File)
14. Office General Ledger & Check Registers for August 2005 (Receive & File)
15. Acquisitions Report for August 2005 (Receive & File)
16. Entrepreneurial Activities Report for August 2005 (Receive & File)
17. Collection Agency Report for August 2005 (Receive & File)
18. Gifts Report for August 2005 (Receive & File)

GENERAL CONSENT CALENDAR (Items 19 – 33)

M1 J.T
M2 B.W

Presentation: Library Director
Recommendation: Approve by Motion

Items 19 – 33 may be considered together as one motion to approve the General Consent Calendar. Items may be removed for individual consideration before the General Consent Calendar is adopted. Items removed must then each have a separate motion.

M1 - P.D
M2 - B.E.

19. Building Maintenance Report for August 2005. (Receive & File)

20. Personnel Report for August 2005. (Receive, File, and Ratify Appointments)

21. Volunteer Report for August 2005. (Receive & File)

M1 - L.W
M2 - B.E.

22. Circulation Report for August 2005. (Receive & File)

23. Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority. (Receive & File)

M1 - J.T
M2 - B.E.
update email
subscriptions
wood

24. Legislative Alerts from the California Special Districts Association (none were received from the California Library Association. (Receive & File)

25. Status Report on Partnerships with Community Organizations. (Receive & File)

26. Status Report on Active Grant Applications. (Receive & File)

27. Poet Laureate Report. (Receive & File)

28. Final Report for Fiscal Year 2004-2005 to the State Library of California for the California Library Literacy Services Grant. (Receive & File)

29. Notification from the Independent Special Districts of Orange County (ISDOC) to the Orange County Local Area Formation Commission (LAFCO) that the alternative funding formula for independent special districts had been approved by a majority. (Receive & File).

M1 - B.E
M2 - J.T

30. Nomination submission to the California Special Districts Association (CSDA) for the Exceptional Public Outreach Award and an announcement of the receipt of the Innovative Program Award to be presented at the CSDA Conference Opening General Session in Long Beach on September 27, 2005. (Receive & File)

31. Estimated Fiscal Year 2005-2006 Property Tax Revenues provided by the Orange County Auditor-Controller and the Property Tax Apportionment Schedule. (Receive & File)

32. Proof of Publication of the Notice of Public Hearing for the Placentia Library District Proposed Budget for Fiscal Year 2005-2006 and the Proposed Fines & Fees Schedule for Fiscal Year 2005-2006 published in the *Placentia News Times* on August 4, 2005. (Receive & File)

M1 - B.E
M2 - J.T

33. Background information from a workshop attended by the Library Director on August 25, 2004 on Building Your Organization's Brand Equity. This workshop was conducted by Dr. Mary Joyce, Gianneschi Professor of Nonprofit Marketing, California State University, Fullerton.

#37 ←

Joyce + Danielle Ball

CONTINUING BUSINESS

- 34. Legislative Issues and a Review of the Status of the State Budget and State Library Budget. The purpose of this item is to permit the Board to discuss the current status of the State of California Budget and the State Library Budget and to authorize any action it deems necessary.

Presentation: Library Director
 Recommendation: Action to be determined by the Library Board of Trustees.

*M1 - RD
M2 - J.T.*

- 35. Strategic Planning. The Board will review the final report from the Mission Statement Committee; consider authorizing the Library Director to select a report writer; receive the reports from the Focus Group Meetings of Library Users and Collaborative Partners; and consider a staff request for an Interim Administrative Office rearrangement.

Presentation: Library Director
 Recommendation: Adopt the recommended Vision Statement and Mission Statement for Placentia Library District; and

*M1 - RD
M2 - B.E.*

Richard

Authorize the Library Director to select a writer to organize and prepare the strategic plan document at a cost not to exceed \$5,000; and

*[scribble]
M1 - GW.
M2 - J.T.*

Authorize the Library Director to move the Conference Room table and Library Board Meetings to the Placentia History Room, convert the Conference Room to an Administrative Office and the outer office to a Passport Processing Office.

- board to ask for purchase of chairs for

- 36. Final Adoption of Placentia Library District Policy 3040, Expense Authorization & Petty Cash as revised August 15, 2005. This provides for the modification of the Claim Signature Authorization for the Library Director for Claims up to \$20,000 for routine, budgeted items for which there is a penalty for late payment, from the Library Director's signature only to the Library Director's signature with one Trustee countersignature.

Presentation: President Shkoler
 Recommendation: Final adoption of Placentia Library District Policy 3040, Expense Authorization & Petty Cash as revised August 15, 2005.

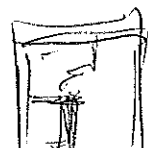
*M1 - R.D.
M2 - GW.*

NEW BUSINESS

- 37. Orange County Local Area Formation Commission (LAFCO) Municipal Service Review for Placentia Library District is scheduled for October 12, 2005 in Santa Ana. Staff will make a presentation to the Library Board on the information provided to LAFCO about Placentia Library District and a representative from LAFCO will be present to discuss the Municipal Service Review process.

Presentation: Library Director
 Recommendation: Action to be determined by the Library Board of Trustees

*2 Wednesday
base month*



38. Travel Authorizations for the California Special Districts Association (CSDA) Annual Conference; the Internet Librarian Conference; the California Library Association Conference; the American Library Association Midwinter Meeting; and the Public Library Association Biennial Conference

Presentation: Library Director

Recommendation: Ratify the registration of Public Services Manager Roberts for the California Special Districts Association Annual Conference (CSDA), September 27-29, 2005 in Long Beach at a cost of \$275 plus mileage and parking expenses; and

best breakfast + Texas) check only
daily bid registration
Regu
None

Determine if any additional Trustees will attend the CSDA Opening Session and Luncheon on Tuesday, September 20, 2005 in Long Beach at a cost of \$125 plus mileage and parking expenses; and

Authorize Technology Manager Napier to attend the Internet Librarian Conference in Monterey, October 22-27, 2005 at a cost not to exceed \$2,175 to be paid from the General Fund; and

Authorize Public Services Manager Roberts to attend the State Library Literacy Services Meeting in Pasadena on November 3, 2005 and the California Library Association Annual Conference on November 4, 2005 at a cost not to exceed \$495 to be paid from the State Library Literacy Grant; and

Authorize Librarian II Strazdas to attend the California Library Association Annual Conference in Pasadena, November 4-7, 2005 at a cost not to exceed \$920 to be paid from the General Fund; and

Authorize the expenses for any Staff or Trustees who want to attend a single day at the California Library Association Annual Conference in Pasadena, between November 4 and 7, 2005 at a cost not to exceed \$220 per person to be paid from the General Fund; and

Authorize Library Director Minter to attend the American Library Association Midwinter Meeting in San Antonio, TX, January 20-23, 2006 at a cost not to exceed \$1,670 to be paid from the General Fund; and

Authorize Library Director Minter to attend the Public Library Association Biennial Conference, Boston, MA, March 20-25, 2006 at a cost not to exceed \$2,410 to be paid from the General Fund.

1 day reg
Chair / Sim
hotel travel
lunches

NTES people

go online
only from 20-23/24/25

Early bid Reg
Lunch tickets / day
Thursday evening

M1 - GW
M2 - J.T.

M1 - GW
M2 - B.E.

M1 - P.O.
M2 - G.W.

M1 - J.T.
M2 - B.E.

STAFF REPORTS (Items 39-48)

Items 39-48 may be considered together as one motion to approve the Staff Reports. Items may be removed for individual consideration before the Staff Reports Item is adopted. Items removed must then each have a separate motion.

- 39. Library Director's Report for August 2005 (Minter)
- 40. Program Committee Report for August 2005 (Roberts)
- 41. Children's Services Report for August 2005 (Gurkweitz)
- 42. Placentia Library Literacy Services Report for August 2005 (Roberts)
- 43. Reference and Adult Services Report for August 2005 (Strazdas)

44. History Room Report for August 2005 (Bell)
45. Placentia Library Web Site Report for August 2005 (Roberts)
46. Technology Report for August 2005 (Napier)
47. Publicity Materials Produced in August 2005. (Millonzi)
48. Safety Committee Minutes for August 2005 (Matas)

ADJOURNMENT

49. Agenda Preparation for the October Regular Meeting, which will be held on Monday, October 17, 2005 at 6:30 P.M.
50. Review of Action Items.

No action or discussion shall be taken on any item not appearing on the posted Agenda, unless authorized by law.

51. Adjourn

9:25 P.M.

*****CERTIFICATION OF POSTING*****

I, Wendy Goodson, Administrative Assistant for Placentia Library District, hereby certify that the Agenda for the September 19, 2005 Regular Meeting of the Library Board of Trustees of the Placentia Library District was posted on Thursday, September 15, 2005.





PLACENTIA LIBRARY BOARD CALENDAR

September 2005 - August 2006

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September

- 4 Library Closed for Monday Holiday/Not Staff Holiday
- 5 Library Closed for Labor Day/Staff Holiday
- 6 7:00 PM Friends Board Meeting, Turner
- 8 5:30 PM Chamber Mixer
- 17 9:00 AM Council of Special District Libraries, Buena Park Library District
- 19 6:30 PM Library Board Meeting
- 22 9:00 AM Orange County Council of Governments, OC Sanitation District
- 7:15 AM Placentia Chamber of Commerce Breakfast
- 27 CSDA Annual Conference, Long Beach through Sep 30

October

- 3 7:00 PM Friends Board Meeting, Shkoler
- 8 8:30 AM Heritage Parade, line-up at 8:30, Parade begins at 9:30
- 13 5:30 PM Chamber Mixer
- 7:00 PM Foundation Board Meeting
- 17 6:30 PM Library Board Meeting
- 20 6:30 PM Staff Appreciation Dinner at home of Sandra Stark, 325 Willamette
- 27 9:00 AM Orange County Council of Governments, OC Sanitation District
- 7:15 AM Placentia Chamber of Commerce Breakfast
- 28 11:30 AM ISDOC Quarterly Meeting, Orange County Sanitation District

November

- 7 7:00 PM Friends Board Meeting, Escobosa
- 10 5:30 PM Chamber Mixer
- 11 Library Closed for Veterans Day/Staff Holiday
- 21 6:30 PM Library Board Meeting
- 24 Library Closed for Thanksgiving/Staff Holiday

December

- 2 6:30 PM -8:30 PM Foundation Donor Reception, Placentia Library
- 5 7:00 PM Friends Board Meeting, DeVeceño *Shkoler*
- 9 7:15 AM Chamber of Commerce Citizen of the Year Breakfast

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PLACENTIA LIBRARY BOARD CALENDAR

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December

- 19 6:30 PM Library Board Meeting
- 22 9:00 AM Orange County Council of Governments, OC Sanitation District
- 29 11:30 AM ISDOC Quarterly Meeting, Orange County Sanitation District

January

- 2 7:00 PM Friends Board Meeting, Wood
- 12 5:30 PM Chamber Mixer
- 7:00 PM Foundation Board Meeting
- 13 Orange County Leadership Symposium, UCLA Conference Center, Lake Arrowhead through Jan 15

- 16 6:30 PM Library Board Meeting
- 20 ALA Midwinter Meeting, San Antonio, through Jan 25
- 26 9:00 AM Orange County Council of Governments, OC Sanitation District
- 7:15 AM Placentia Chamber of Commerce Breakfast

February

- 6 7:00 PM Friends Board Meeting, Turner
- 9 5:30 PM Chamber Mixer
- 20 6:30 PM Library Board Meeting
- 23 9:00 AM Orange County Council of Governments, OC Sanitation District
- 7:15 AM Placentia Chamber of Commerce Breakfast

March

- 4 9:30 AM Friends of Placentia Library Author's Luncheon, ALL TRUSTEES
- 6 7:00 PM Friends Board Meeting, Shkoler
- 9 5:30 PM Chamber Mixer
- 20 6:30 PM Library Board Meeting
- Public Library Association Biennial Conference, Boston, through Mar 25
- 23 9:00 AM Orange County Council of Governments, OC Sanitation District
- 7:15 AM Placentia Chamber of Commerce Breakfast
- 30 11:30 AM ISDOC Quarterly Meeting, Orange County Sanitation District

Mar 2006

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April

- 2 National Library Week, through Apr 8
- 3 7:00 PM Friends Board Meeting, Escobosa
- 13 5:30 PM Chamber of Commerce Mixer at Placentia Library
- 16 Easter, Library Closed, not staff holiday
- 17 6:30 PM Library Board Meeting
- 27 9:00 AM Orange County Council of Governments, OC Sanitation District
- 7:15 AM Placentia Chamber of Commerce Breakfast

May

- 1 7:00 PM Friends Board Meeting, DeVecchio
- 11 5:30 PM Chamber Mixer
- 15 6:30 PM Library Board Meeting
- 25 9:00 AM Orange County Council of Governments, OC Sanitation District
- 7:15 AM Placentia Chamber of Commerce Breakfast
- 28 Library Closed for Monday Holiday/Not Staff Holiday
- 29 Library Closed for Memorial Day/Staff Holiday

June

- 5 7:00 PM Friends Board Meeting, Wood
- 8 5:30 PM Chamber Mixer
- 19 6:30 PM Library Board Meeting
- 22 ALA Conference, New Orleans, through June 28
- 9:00 AM Orange County Council of Governments, OC Sanitation District
- 7:15 AM Placentia Chamber of Commerce Breakfast
- 29 11:30 AM ISDOC Quarterly Meeting, Orange County Sanitation District

July

- 4 Library Closed for Independence Day/Staff Holiday
- 17 6:30 PM Library Board Meeting
- 27 9:00 AM Orange County Council of Governments, OC Sanitation District
- 7:15 AM Placentia Chamber of Commerce Breakfast

Mar 2006						
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Jul 2006						
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PLACENTIA LIBRARY BOARD CALENDAR

September 2005 - August 2006

August

- 21 6:30 PM Library Board Meeting
- 24 9:00 AM Orange County Council of Governments, OC Sanitation District
- 31 11:30 AM ISDOC Quarterly Meeting, Orange County Sanitation District

Sep 2005

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May 2006

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Dec 2005

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Jun 2006

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Jan 2006

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Jul 2006

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Feb 2006

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Aug 2006

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**MINUTES
PLACENTIA LIBRARY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
August 15, 2005**

CALL TO ORDER President Shkoler called the Regular Meeting of the Placentia Library District Board of Trustees to order on August 15, 2005, at 6:30 P.M.

ROLL CALL **Members Present:** President Al Shkoler, Secretary Gaeten Wood, Trustees, Betty Escobosa, Richard DeVecchio and Jean Turner; and Library Director Elizabeth Minter.

Members Absent: None

Others Present: Public Services Manager/Literacy Coordinator Jim Roberts, Technology Manager Vernon Napier, Administrative Assistant Wendy Goodson, and Foundation Director Susan Petrella.

ADOPTION OF AGENDA It was moved by Trustee Escobosa, and seconded by Secretary Wood to adopt the Agenda as amended.

AYES: Shkoler, Wood, DeVecchio, Escobosa, Turner
NOES: None
ABSTAIN: None
ABSENT: None

MINUTES It was moved by Secretary Wood and seconded by Trustee DeVecchio to approve the Minutes of the July 18, 2005 Regular Meeting as amended.

AYES: Shkoler, Wood, DeVecchio, Escobosa, Turner
NOES: None
ABSTAIN: None
ABSENT: None

ORAL COMMUNICATIONS No members of the public addressed the Board.

TRUSTEE REPORTS President Shkoler reported that Mission Commission meeting of August 15, 2005 was excellent. He reminded the Board that the Heritage Day Parade is coming up on October 8, 2005.

FRIENDS No Friends representative present.

FOUNDATION Trustee DeVecchio reported that the Foundation Board of Directors would like to pursue a more suitable office configuration for the Volunteer Coordinator.

COMPREHENSIVE MARKETING PLAN Susan Petrella presented to the Board a recommendation to develop a Comprehensive Marketing Plan to coincide with the efforts of the Strategic Planning process for Placentia Library District and its support organizations.

It was moved by Trustee Turner and seconded by Secretary Wood to establish an ad hoc committee of six to ten individuals to begin the research and background information to develop a marketing plan and

bring back any recommendations for formation, direction, and duration of such committee.

AYES: Shkoler, Wood, DeVecchio, Escobosa, Turner
NOES: None
ABSTAIN: None
ABSENT: None

**FINES & FEES
SCHEDULE
PUBLIC HEARING
& ADOPTION**

President Shkoler conducted the public hearing for the Placentia Library District Fines & Fees Schedule with the deletion of Special Services, Checkout with non-Library identification, \$1.00 from the schedule.

It was moved by the Trustee DeVecchio and seconded by Secretary Wood to adopt the Placentia Library District Fines and Fees Schedule as amended.

AYES: Shkoler, Wood, DeVecchio, Escobosa, Turner
NOES: None
ABSTAIN: None
ABSENT: None

It was moved by Trustee Escobosa and seconded by Trustee Turner to adopt the motion to read Resolution 05-05 by title only: A Resolution of the Board of Trustees of the Placentia Library District of Orange County to Adopt the Fines and Fees Schedule for FY 2005-2006 of the Placentia Library District of Orange County.

AYES: Shkoler, Wood, DeVecchio, Escobosa, Turner
NOES: None
ABSTAIN: None
ABSENT: None

It was moved by Secretary Wood and seconded by Trustee Turner to adopt Resolution 05-05 by a roll call vote.

AYES: Shkoler, Wood, DeVecchio, Escobosa, Turner
NOES: None
ABSTAIN: None
ABSENT: None

**FISCAL YEAR
2005-2006 BUDGET
PUBLIC HEARING
& ADOPTION**

President Shkoler conducted the public hearing for the Placentia Library. It was moved by Secretary Wood and seconded by Trustee DeVecchio to read Resolution 05-06 by title only.

AYES: Shkoler, Wood, DeVecchio, Escobosa, Turner
NOES: None
ABSTAIN: None
ABSENT: None

It was moved by Secretary Wood and seconded by Trustee DeVecchio to adopt Resolution 05-06 by a roll call vote.

AYES: Shkoler, Wood, DeVecchio, Escobosa, Turner
NOES: None
ABSTAIN: None
ABSENT: None

It was moved by Trustee Escobosa and seconded by Trustee Turner to authorize the Chair and Secretary of the Placentia Library District Board of Trustees to sign the Orange County Budget Forms.

AYES: Shkoler, Wood, DeVecchio, Escobosa, Turner
NOES: None
ABSTAIN: None
ABSENT: None

CLAIMS

It was moved by Secretary Wood and seconded by Trustee Escobosa to approve Agenda Items 8 through 11.

Claims 4773, 4774, 4775, 4776, 4777, 4778, and 4779 for a total of \$21,846.61.

Current Claims 4780, 4781, and 4782 for a total of Current Claims for the Fiscal Year 2004-2005 of \$25,300.57 and Payroll #6 (9/14/05) for \$38,789.65 and #7 (9/28/05) for \$38,789.65 for a total of \$102,879.87.

FY2004-2005 Cash Flow Analysis through July 18, 2005 and recommendation that no funds be transferred at this time. (Receive & File).

AYES: Shkoler, Wood, DeVecchio, Escobosa, Turner
NOES: None
ABSTAIN: None
ABSENT: None

FINANCIAL REPORTS

It was moved by Secretary Wood, and seconded by Trustee Turner to receive and file Agenda Items 12 through 18.

Financial Reports for July 2005

Office General Ledger & Check Registers for July 2005

Acquisitions Report for July 2005

Entrepreneurial Report for July 2005

Collection Agency Report for July 2005

Gifts Report for July 2005

AYES: Shkoler, Wood, DeVecchio, Escobosa, Turner
NOES: None

ABSTAIN: None
ABSENT: None

**GENERAL CONSENT
CALENDAR**

It was moved by Trustee Turner and seconded by Trustee Escobosa to receive and file Agenda Items 20-23, 25-27, 30-32.

Personnel Report for July 2005

Volunteer Report for July 2005

Circulation Report for July 2005

Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority

Status Report on Partnerships with Community Organizations

Status Report on Active Grant Applications

Poet Laureate Report

Placentia Library District Assessed Valuation Report from the Auditor-Controller, County of Orange for Fiscal Year 2005-2006 and the Library Director's analysis of that information

Request from the Library Director to the State Librarian for clarification on the solicitation parameters for support organizations at District-sponsored programs and activities

Announcement of ISDOC Quarterly Membership Meeting on Friday, October 28, 2005 at the Orange County Sanitation District at 11:30 A.M.

AYES: Shkoler, Wood, DeVecchio, Escobosa, Turner
NOES: None
ABSTAIN: None
ABSENT: None

It was moved by Trustee Escobosa and seconded by Trustee DeVecchio Approve Agenda Item 19.

Building Maintenance Report for July 2005

AYES: Shkoler, Wood, DeVecchio, Escobosa, Turner
NOES: None
ABSTAIN: None
ABSENT: None

It was moved by Trustee Escobosa and seconded by Trustee DeVecchio Approve Agenda Item 24.

Legislative Alerts from the California Special Districts

Association and the California Library Association

AYES: Shkoler, Wood, DeVecchio, Escobosa, Turner
NOES: None
ABSTAIN: None
ABSENT: None

It was moved by Trustee Escobosa and seconded by Trustee DeVecchio
Approve Agenda Item 28.

Estimate from the State Librarian of Placentia Library District's
share of the Public Library Fund for Fiscal Year 2005-2006

AYES: Shkoler, Wood, DeVecchio, Escobosa, Turner
NOES: None
ABSTAIN: None
ABSENT: None

It was moved by Trustee Escobosa and seconded by Trustee DeVecchio
Approve Agenda Item 29.

Renewal of State Mandated Claims processing service contract
with Shields Consulting Groupo for Fiscal 2004-2005 and
correspondence between Steve Shields and the Library Director
about the ending of the Open Meeting Act claims eligibility for
reimbursement and the State's repayment schedule for previously
deferred claims.

AYES: Shkoler, Wood, DeVecchio, Escobosa, Turner
NOES: None
ABSTAIN: None
ABSENT: None

**LEGISLATIVE
ISSUES**

Library Director Minter gave an update on the Special Election of
November.

**STRATEGIC
PLANNING**

Library Director Minter reported that she met with the City Manager, Bob
Dominguez to discuss the processes of acquiring a new library building.

**STAFF
APPRECIATION
DINNER**

It was moved by Trustee DeVecchio and seconded by Trustee Escobosa
to set the date of October 20, 2005 at the home of Sandra and Allan
Stark, set a budget of a cost not to exceed \$450, set the price of guest
tickets at \$20 per person, and authorize the Library Director to request the
participation of the Friends of Placentia Library as co-sponsors at an
amount not to exceed 50% of the estimated total budget for the event.

AYES: Shkoler, Wood, DeVecchio, Escobosa, Turner
NOES: None
ABSTAIN: None
ABSENT: None

**AWARD CONTRACT
FOR AUDITING
SERVICES**

It was moved by Secretary Wood and seconded by Trustee Escobosa to award the contract for audit services to Moreland and Associates, Newport Beach for \$8,000 for one year and authorize the Library Director to sign the contract.

AYES: Shkoler, Wood, DeVecchio, Escobosa, Turner
NOES: None
ABSTAIN: None
ABSENT: None

**AWARD CONTRACT
FOR DISTRICT
CLASSIFICATION/
COMPENSATION
STUDY FOR
EXEMPT
EMPLOYEES**

It was moved by Secretary Wood and seconded by Trustee Escobosa to award the contract for the District's Financial Audit, Management Letter and preparation of the Annual Controller's Report for Fiscal Year 2004-2005 for \$3,230.00, and authorize the Library Director to sign the contract.

AYES: Shkoler, Wood, DeVecchio, Escobosa, Turner
NOES: None
ABSTAIN: None
ABSENT: None

SDRMA ELECTION

It was moved by Secretary Wood and seconded by Trustee Turner to read Resolution 05-07 by title only.

AYES: Shkoler, Wood, DeVecchio, Escobosa, Turner
NOES: None
ABSTAIN: None
ABSENT: None

It was moved by Trustee Escobosa and seconded by Secretary Wood to adopt Resolution 05-07 by roll call vote.

AYES: Shkoler, Wood, DeVecchio, Escobosa, Turner
NOES: None
ABSTAIN: None
ABSENT: None

**CSDA CONFERENCE
LONG BEACH**

It was moved by Secretary Wood and seconded by Trustee Turner to authorize the Library Director and two trustees to attend the California Special Districts Association Annual Conference in Long Beach, September 27-29, 2005 at a cost not to exceed \$825 plus actual mileage and parking to be paid from the General Fund.

AYES: Shkoler, Wood, DeVecchio, Escobosa, Turner
NOES: None
ABSTAIN: None
ABSENT: None

**ISDOC MEETING
BUENA PARK**

Trustees DeVecchio and Turner will attend the Independent Special Library Districts Meeting at the Buena Park Library on September 17, 2005.

**GENERAL
ASSEMBLY
MEETING OF
AUGUST 25, 2005**

No one will attend this meeting.

**ISDOC MEETING
ORANGE COUNTY
SANITATION
DISTRICT OF
OCTOBER 28, 2005**

Secretary Wood and Trustee DeVecchio will attend the Quarterly Membership Meeting of the ISDOC Meeting of October 28, 2005.

**MODIFICATION OF
CLAIM SIGNATURE
AUTHORIZATION**

It was moved by Trustee Turner and seconded by Secretary Wood to read Resolution 91-5.

AYES: Shkoler, Wood, DeVecchio, Escobosa, Turner
NOES: None
ABSTAIN: None
ABSENT: None

It was moved by Secretary Wood and seconded by Trustee Turner to revoke the Resolution 91-05.

AYES: Shkoler, Wood, DeVecchio, Escobosa, Turner
NOES: None
ABSTAIN: None
ABSENT: None

It was moved by Trustee Escobosa and seconded by Secretary Wood to read Resolution 05-08.

AYES: Shkoler, Wood, DeVecchio, Escobosa, Turner
NOES: None
ABSTAIN: None
ABSENT: None

It was moved by Secretary Wood and seconded by Trustee Escobosa to adopt Resolution 05-08 by roll call vote.

AYES: Shkoler, Wood, DeVecchio, Escobosa, Turner
NOES: None
ABSTAIN: None
ABSENT: None

It was moved by Trustee DeVecchio and seconded by Secretary Wood to adopt as a first reading Placentia Library District Policy 3040, Expense Authorization & Petty Cash as revised August 15, 2005.

AYES: Shkoler, Wood, DeVecchio, Escobosa, Turner
NOES: None
ABSTAIN: None
ABSENT: None

STAFF REPORTS

It was moved by Trustee Escobosa and seconded by Trustee Turner to approve agenda items 42-51:

Library Director's Report for July 2005

Program Committee Report for July 2005.

Children's Services Report for July 2005.

Placentia Library Literacy Services Report for July 2005.

Reference and Adult Services Report for July 2005.

History Room Report for July 2005.

Placentia Library Web Site Report for July 2005.

Technology Report for July 2005.

Publicity Materials produced for July 2005.

Safety Committee Minutes for July 2005.

AYES: Shkoler, Wood, DeVecchio, Escobosa, Turner
NOES: None
ABSTAIN: None
ABSENT: None

PREPARATION

Agenda Preparation for the September Regular Meeting will be held on Monday, ~~September 19~~ ^{August 15}, 2005 at 6:30 P.M.

ADJOURNMENT

The Regular Meeting of the Board of Trustees of the Placentia Library District for August 15, 2005 adjourned at 8:30 P.M.

SEPTEMBER MEETING

The September Regular Library Board Meeting will be held on Monday, Sep 19, 2005 at 6:30 P.M. in the Library Meeting Room.

Gaeten Wood
Secretary
Library Board of Trustees

Al Shkoler
President
Library Board of Trustees

MINUTES
PLACENTIA LIBRARY DISTRICT
STRATEGIC PLANNING WORK SESSION
August 15, 2005

**MEMBERS
PRESENT:**





Al Shkoler, Gae Wood, Richard DeVecchio, Betty Escobosa, Jean Turner, Elizabeth Minter, Jim Roberts, Vernon Napier, Laranne Millonzi, Toby Silberfarb, Bob Dominguez, Bill Cline, Brenda Benner, Dixie Shaw, Susan Petrella, and David Moyle.

**MISSION
COMMISSION
UPDATE**

The group discussed the current mission statement. The current draft mission statement is:

“The Purpose of the Placentia Library District is to provide services and materials to our every changing and diverse community.

To accomplish this goal the Library:

-  Provide a qualified staff to acquire, organize, and maintain a collection of print and non-print materials in an easily accessible facility and assist the public with its use;
-  Provide literacy outreach and services to the community;
-  Provide a special collection to document and preserve Placentia’s History and Authors;
-  Present programs and provide technology access to everyone in order to promote reading and lifelong learning; and

Promote the Library’s vision through consistent messages to the public.”

The Commission decided to meet again on August 24, 2005 at 5:00 P.M. in Literacy Conference Room.

**REVIEW OF
STRATEGIC
INTENT LISTS**

Elizabeth Minter, Vernon Napier, and Jim Roberts reviewed the Strategic Intent Lists with the group and requested that any further suggestions/ideas be submitted to Administration no later Wednesday, August 17, 2005 for inclusion in the development process.

**AGENDA
PREPARATION**

Agenda Preparation for the September Special Meeting will be held on Monday, September 19, 2005 at 5:00 P.M.

ADJOURNMENT

The Special Meeting of the Board of Trustees of the Placentia Library District for August 15, 2005 adjourned at 6:13 P.M.

**SEPTEMBER
MEETING**

The September Special Meeting will be held on Monday, September 19, 2005 at 5:00 P.M. in the Library Conference Room.

Gaeten Wood
Secretary
Library Board of Trustees

Al Shkoler
President
Library Board of Trustees

MINUTES
PLACENTIA LIBRARY DISTRICT
MISSION COMMISSION MEETING
August 24, 2005

**MEMBERS
PRESENT:**





Al Shkoler, Betty Escobosa, Elizabeth D. Minter, Bob Dominguez,
David Moyle, Jim Roberts, John Schaefer, and Toby Silberfarb.

DISCUSSION

The group agreed it will submit following draft mission statement to the Library Board of Trustees for approval.

“The Purpose of the Placentia Library District is to provide services and materials to our every changing and diverse community.


To accomplish this goal the Library:

-  Provide a qualified staff to acquire, organize, and maintain a collection of print and non-print materials in an easily accessible facility and assist the public with its use;
-  Provide literacy outreach and services to the community;
-  Provide a special collection to document and preserve Placentia’s History and Authors;
-  Present programs and provide technology access to everyone in order to promote reading and lifelong learning; and

Promote the Library’s vision through consistent messages to the public.”

Next meeting date to be determined at a later date.

TO: Elizabeth Minter, Library Director


FROM: Laranne Millonzi, Development Director and Volunteer Coordinator 

DATE: September 19, 2005

SUBJECT: Friends of Placentia Library Board of Directors Report

The Friends of Placentia Library held a regular meeting on September 6, 2005 at 7 PM. Secretary Barbara Hemmerling was unable to attend the meeting. Director Margo Thum took minutes. The prepared minutes are not yet available, but will be included in the Board of Trustees October 17, 2005 meeting.

TO: Elizabeth Minter, Library Director

FROM: Laranne Millonzi, Development Director and Volunteer Coordinator 

DATE: September 19, 2005

SUBJECT: Placentia Library Foundation Board of Directors Report

The Legacy Brochure Committee of the Placentia Library Foundation, Boy's and Girl's Club of Placentia/Yorba Linda, H.I.S. House and the Founder's Society met August 16 and September 8, 2005 to discuss and plan a kick-off event for this collaborative project.

Alice Husovsky of the Founder's Society will make a presentation to the City Council during Oral Communications on Tuesday, September 20, 2005. A representative from each agency will stand with her during the presentation.

A Press Conference is scheduled for Thursday, September 22, 2005 at 1 PM at the Bradford House. Mayor Scott Brady has accepted the invitation to be the Master of Ceremonies. Press and photo representatives will be invited.

The brochure will be distributed to area professional offices for attorneys, financial planners and insurance brokers.

A morning coffee for will be held for Placentia area professional advisers on Tuesday, November 22, 2005 at the Bradford House to introduce the agencies and answer questions about the brochure.



PLACENTIA LIBRARY DISTRICT
Summary of Nonstandard Claims
September 19, 2005

TYPE	REPORT NUMBER	AMOUNT
	TOTAL	

Prepared by: Wendy Goodson

PLACENTIA LIBRARY DISTRICT
 Summary of Claims Forwarded by the Library Director & Trustees
 September 19, 2005

	DATE	CLAIM NUMBER	AMOUNT	SIGNATURE/S
LIBRARY DIRECTOR	August 16, 2005	4783	1,027.90	DeVecchio/Wood/Turner
	August 18, 2005	4784	1,529.34	Minter/DeVecchio
	August 18, 2005	4785	2,039.04	Minter/DeVecchio
	August 25, 2005	4786	2,435.55	Minter/DeVecchio
	August 25, 2005	4787	6,226.56	Minter/DeVecchio
	September 1, 2005	4788	2,256.88	Minter/Escobosa
	September 1, 2005	4789	9,929.71	Minter/Escobosa
	September 8, 2005	4790	3,896.71	Minter/Shkoler
	September 8, 2005	4791	15,614.74	Minter/Shkoler
TOTAL BY LIBRARY DIRECTOR			\$ 44,956.43	
TOTAL			<u>\$ 44,956.43</u>	

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE
REPORT NO

08/16/05
4783

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

paid 08/31/05

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS								
Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct				Doc Number	SC
Elizabeth D. Minter 539 Gardenia Placentia CA 92870	Reimbursement for payment of vacancy ads		1900	00		1,027.90		

The claims listed above (totaling \$1,027.90) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

[Signature]
APPROVED BY

[Signature]
COUNTERSIGNED BY

[Signature]
ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 08/18/05
REPORT NO 4784

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

8/25/05
paid

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	Doc Number	SC
			BS Acct					
N03752P SBC/MCI Dept. LA 21461 Pasadena, CA 91185-1461	7-17-05/T3998368		0700	00		108.79		
	7145281906							
	7-17-05/T3998383		0700	01		37.58		
	7145288236					146.37		
N03833B Brodart Automation A Division of Brodart Co. P.O. Box 3488 Williamsport, PA 17705	7-27-05/A38050		0700	05		215.50		
N05445B Consolidated Reprographics 345 Clinton Street Costa Mesa, CA 92626	8-11-05/422635		1800	00		176.88		
N06686I Office Depot PO Box 70025 Los Angeles CA 90074-0025	8-5-05/301277745		1800	00		167.98		
N13034A OmniGrafix Printing 1667 N. O'Donnell Way Orange, CA 92867	8-8-05/A36655		1800	00		353.42		
	8-12-05/A36661		1800	00		322.17		
						675.59		
N15508 Cosmoslink Internet Services 3030 Saturn St., Ste. 200 Brea, CA 92821	8-8-05/200508-35		1900	00		15.00		
N19647A Unique Management Services 119 E. Maple St. Jeffersonville, IN 47130								
N23434 Nextel Communications P.O. Box 54977 Los Angeles, CA 90054-0977	8-2-05 714 476-6837		0700	00		66.01		
	8-2-05 714 476-6937		0700	08		66.01		
						132.02		

The claims listed above (totaling \$1,529.34) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

[Signature]
APPROVED BY

[Signature]
COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

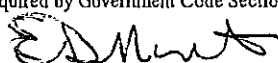
Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

PAID 8/25/05

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	APPROVED CLAIMS				Rept Cat	AMOUNT	A C's Use Only	
		Orgn	Objt/ Rev/	Sub Objt/ Rev	BS Acct			Doc Number	SC
N20858 Wendy Goodson c/o Placentia Library District 411 E. Chapman Ave Placentia CA 92870	6-21-05to8-15-05		2700	01		55.49			
N27562 RMC Facilities Services, Inc. PO Box 2135 Yorba Linda, CA 92885-1335	8-4-05/25279		1000	00		354.99			
N29645 Shawn Robison c/o Placentia Library District 411 E. Chapman Ave Placentia CA 92870	7-23-05to8-6-05 Travel Reimb		2700	01		11.34			
N29845 Innovative Media Productions Phil Giralдин 1122 E. Lincoln Ave Ste B300 Orange CA 92865	7-25-05/00-529		1800	00		27.80			
N068081 Postage by Phone (Pitney Bowes) Reserve Account P.O. Box 856056 Louisville, KY 40285-6056	8-15-05 Postage		1803	00		500.00			
need vendor # Consolidated Plastics Co 8181 Darrow Road Twinsburg OH 44087-2375	8-9-05/6278972		1800	00		1,089.42			

The claims listed above (totaling \$2,039.04) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY


COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 08/25/05
REPORT NO 4786

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

paid 08/31/2005

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/	Rept Cat	AMOUNT	Doc Number	SC
			BS Acct	Rev				
N03653 Bear State Air Conditioning 3548 Enterprise Dr. Anaheim, CA 92807-1640	8-16-05/05-8-1065 8-16-05/05-8-1058		1400 1400	00 00		130.99 363.77 494.76		
N03940 Gaylord Bros., Inc. P. O. Box 4901 Syracuse, NY 13221-4901	8-12-05/781089		1800	00		426.22		
N04780D Orange County Register P.O. Box 30217 Los Angeles, CA 90030-0217	8-15-05/70000475		2400	04		104.99		
N06569B Demco P.O. Box 8048 Madison, WI 53708-8048	8-18-05/2148918		1800	00		270.10		
N05294B Roto Rooter 1183 N. Kraemer Place Anaheim, CA 92806	8-6-05/276725		1400	00		377.17		
N06820 California Library Association 717 20th Suite 200 Sacramento CA 95814	8-18-05/0055116		1900	00		110.00		
N09141 Dick's Lock & Safe 111 W. Chapman Ave. Placentia, CA 92870	8-22-05/92095		1800	00		36.03		
N14805 Foto-Hall 601 North Placentia Ave Fullerton CA 92831	<i>8/23/05 206107</i>		1800	00		355.52		
N13034A OmniGrafix Printing 1667 N. O'Donnell Way Orange, CA 92867	8-24-05/A36670		1800	00		260.76		

The claims listed above (totaling ~~\$2,080.93~~) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

[Signature]
APPROVED BY

[Signature]
COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

~~2,080.93~~
2435.55

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 08/25/05
REPORT NO 4787

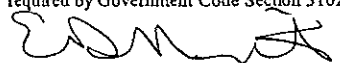
Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

paid 08/31/05

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	Doc Number	SC
			BS Acct					
N19932 Ameritas Life Insurance Corp. P.O. Box 81889 Lincoln, NE 68501-1889	8-12-05/010-19000-05435		0300	00		807.60		
N20858 Wendy Goodson c/o Placentia Library District 411 E. Chapman Ave Placentia CA 92870	8-23-05 Travel Reimb		2700	01		20.25		
N27368A The Hartford Group Benefits 75 Remittance Drive, Ste. 1641 Chicago, IL 60675-1641	8-20-05/Sep C N A		0300	00		295.31		
N30459 Raco Industries PO Box 692124 Cincinnati OH 45242-2142	8-12-05/IN166460		1800	00		730.64		
N26480 Harry A. Senn 2555 E Chapman Ave Ste 407 Fullerton CA 92831	8-22-05/Employee Training		1900	00		80.00		
Konica Minolta PO Box 910667 Dallas TX 75391-0667	8-8-05/204045096		4000	00		4,292.76		

The claims listed above (totaling \$6,226.56) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY


COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT


DATE 09/01/05
REPORT NO 4788

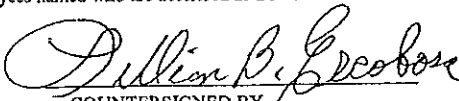
Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/	Sub	Rept Cat	AMOUNT	A C's Use Only	
			Rev/	Objt/			Doc Number	SC
			BS Acct	Rev				
N01074 The Gas Company PO Box C Monterey Park, CA 91756	8-23-05		2800	00		280.79		
N03646 Vision Service Plan - (CA) PO Box 45210 San Francisco, CA 94145-5210	8-22-05		0300	00		252.28		
N03653 Bear State Air Conditioning 3548 Enterprise Dr. Anaheim, CA 92807-1640	8-23-05/05-8-1112		1400	00		120.00		
N03659F Southern California Water 500 Cameron St Placentia, CA 92870	8-19-05/312083-9		2800	00		436.45		
N03738D Pitney Bowes PO Box 856390 Louisville, KY 40285-6390	8-26-05/387509		1800	00		251.30		
N03752P SBC/MCI Dept. LA 21461 Pasadena, CA 91185-1461	8-2-05/T4051675 714-223-1698		0700	01		342.30		
N03833B Brodart Automation A Division of Brodart Co. P.O. Box 3488 Williamsport, PA 17705	8-25-05/A38131		0700	05		215.50		
N05294B Roto Rooter 1183 N. Kraemer Place Anaheim, CA 92806	8-17-05/260989		1400	00		188.61		
	8-17-05/277234		1400	00		169.65		
						358.26		

The claims listed above (totaling \$2,256.88) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY


COUNTERSIGNED BY

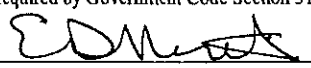
ATTESTED AND/OR COUNTERSIGNED BY

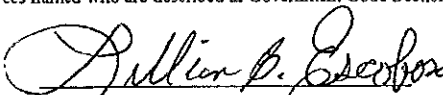
Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N06686G Office Depot Credit Plan Dept. 56 - 6183976509 P.O. Box 689020 Des Moines, IA 50368-9020	8-23-05/X6509		1800	00		24.66		
N06686I Office Depot PO Box 70025 Los Angeles CA 90074-0025	8-19-05/302523860		1800	00		115.78		
N09141 Dick's Lock & Safe 111 W. Chapman Ave. Placentia, CA 92870	8-22-05/92095		1400	00		36.03		
N18816 I.M.P.A.C. Government Services P.O. Box 6350 Fargo, ND 58125-6350	8-22-05/X9240		0900	00		13.04		
			0900	08		13.04		
			1000	00		40.59		
			1800	00		1,153.63		
			1900	00		6.95		
			2400	02		-53.82		
			2700	01		2,312.00		
	4000	00		5,866.44				
						9,351.87		
N20042 Fortis Benefits P.O. Box 806644-1 Kansas City, MO 64180-6644	8-24-05/4027912-1		0300	00		122.85		
N28040 Yesenia Gomez c/o Placentia Library District 411 E. Chapman Ave. Placentia, CA 92870	8-7-05 to 8-29-05 Travel Reimb		2700	01		23.52		
Konica Minolta PO Box 910667 Dallas TX 75391-0667	8-18-05/204076396		1300	00		255.00		

The claims listed above (totaling \$9,929.71) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY


COUNTERSIGNED BY

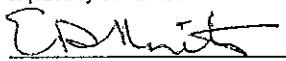
ATTESTED AND/OR COUNTERSIGNED BY

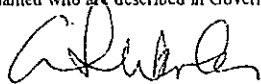
Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS								
Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct				Doc Number	SC
N03738C Pitney Bowes Purchase Power PO Box 856042 Louisville, KY 40285-6460	8-24-05 X5830		1803	00		10.00		
N03769D County of Orange P.O. Box 567 Santa Ana, CA 92702	9-1-05/222560		1900	00		1,000.00		
N03648B Special T. Water Systems, Inc. 11934 Washington Blvd. Whittier, CA 90606	9-1-05/101424		1800	00		30.50		
N03752P SBC/MCI Dept. LA 21461 Pasadena, CA 91185-1461	8-4-05/714-524-8408 T4056116		0700	08		39.60		
	8-7-05/335-253-2062 T4070270		0700	01		277.36		
						316.96		
N06557 Care Resources, Inc. 9550 Warner Ave., Ste. 228 Fountain Valley, CA 92708	9-1-05/Sep 05		1900	00		35.00		
N06671 MD Medical Clinics 1300 N. Kraemer Blvd. P.O. Box 66012 Anaheim, CA 92816	8-31-05/00297		1900	00		277.50		
N06785 Hector Vargas Cleaning Service 318 Capistrano St. Placentia, CA 92870 SSN: 546-64-3104	9-6-05/331706		1400	00		1,300.00	"2"	
N06686I Office Depot PO Box 70025 Los Angeles CA 90074-0025	8-26-05/304463251		1800	00		157.64		
	8-26-05/304062569		1800	00		330.49		
	8-26-05/304057402		1800	00		109.86		
	8-26-05/303873988		1800	00		328.76		
						926.75		

The claims listed above (totaling \$3,896.71) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY


COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT


DATE 09/08/05
REPORT NO 4791

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS							A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	Doc Number	SC	
			BS Acct						
N23434 Sprint (note name change) P.O. Box 54977 Los Angeles, CA 90054-0977	9-2-05/594682625		0700	00		65.97			
			0700	08		65.97			
						131.94			
N25869 Image Concepts 911 Powell Court Costa Mesa, CA 92626	7-28-05/6969		1800	00		865.25			
N26230 National Retirement Services, Inc. File 56732 Los Angeles, CA 90074-6732	8-13-05/00857		1900	00		1,925.00			
N27626 Zimmer Electric, Inc. P.O. Box 526 11581 Range View Rd. Mira Loma, CA 91752-0526	8-5-05/666		2800	00		323.25			
N28150 Blue Cross of California File 54630 Los Angeles, CA 90054-0630	Oct 05=323019		0300	00		11,253.80			
N28413A Copy America 3564 E. Enterprise Dr. Anaheim, CA 92807	8-31-05/12640		1800	00		115.50			
N29537 Machoskie & Associates 29 Crooked Stick Drive Newport Beach, CA 92660	9-1-05/75		1900	08		1,000.00			

The claims listed above (totaling \$15,614.74) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY


COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

PLACENTIA LIBRARY DISTRICT
Current Claims and Payroll
September 19, 2005

TYPE	REPORT NUMBER	AMOUNT
Regular	4792	19,718.54
	4793	2,754.55
	4794	4,141.45
	4795	1,613.71
	4796	1,506.17
Subtotal for Regular		29,734.42
Payroll	10/12/2005	38,789.65
	10/26/2005	38,789.65
Subtotal for Payroll		77,579.30
TOTAL CURRENT CLAIMS & PAYROLL		107,313.72

Prepared by: Wendy Goodson

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/	Sub	Rept Cat	AMOUNT	A C's Use Only	
			Rev/	Objt/			Doc Number	SC
			BS Acct	Rev				
N01035 City of Placentia 401 East Chapman Ave. Placentia, CA 92870	9-12-05/57025		0700	00		7.20		
			1400	00		1,854.74		
			2800	00		5,666.05		
						7,527.99		
N00642A Employment Development Dept. Attn: Cashier-RB P.O. Box 826219 Sacramento, CA 94230-6219	9-12-05/932-0265-3		0310	00		217.00		
N03643A Recorded Books, LLC P.O. Box 64900 Baltimore, MD 21264-4900	8-19-05/2557236 8-31-05/2568976 8-18-05/2538962 7-29-05/2509808		2400	05		5,818.50		
			2400	05		103.23		
			2400	05		167.66		
			2400	05		270.89		
						6,360.28		
N03653 Bear State Air Conditioning 3548 Enterprise Dr. Anaheim, CA 92807-1640	9-7-05/05-9-1181 9-7-05/05-9-1185 9-7-05/05-9-1182		1400	00		595.91		
			1400	00		160.00		
			1400	00		300.00		
						1,055.91		
N03656 Pacific Clippings P.O. Box 11789 Santa Ana, CA 92711	8-16-05/6535		1900	00		45.00		
N03657D Standard & Poor's 2542 Collection Center Drive Chicago, IL 60693	9-4-05/30164400		2400	01		3,162.90		
N03660 Elizabeth D. Minter (Petty Cash) Placentia Library District Petty Cash Reimbursement 411 East Chapman Avenue Placentia, CA 92870-6198	Office Petty Cash Reimbursement		1800	00		45.47		
			1803	00		6.08		
			2700	01		10.00		
						61.55		
N03660 Elizabeth D. Minter (Petty Cash) Placentia Library District Petty Cash Reimbursement 411 East Chapman Avenue Placentia, CA 92870-6198	Petty Cash Checks Reimbursement		0900	00		28.76		
			1800	00		413.70		
			1800	08		222.27		
			2700	01		232.00		
			2700	03		5.00		
			2700	08		300.00		
			4000	00		86.18		
						1,287.91		

The claims listed above (totaling \$19,718.54) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

19,718.54

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Objt/	Sub	Rept	AMOUNT	Doc	SC
			Rev/	Objt/				
N03828F Baker & Taylor Books 1205 Paysphere Circle Chicago, IL 60674	8-30-05/4005049414		2400	08		1,418.78		
	8-12-05/4004963735		2400	01		61.00		
						1,479.78		
N03833 Brodart Co. P.O. Box 3488 Williamsport, PA 17705	8-5-05/G869398		2400	01		16.86		
	8-5-05/G869397		2400	01		29.79		
	8-5-05/G869396		2400	01		18.04		
	7-28-05/G855193		2400	01		28.17		
	7-28-05/G855192		2400	01		17.51		
	8-12-05/G884215		2400	01		46.54		
	8-24-05/G905715		2400	01		19.49		
	9-1-05/G921230		2400	01		13.64		
	8-31-05/G919274		2400	01		42.73		
						232.77		
N03842A Ingram Library Services P.O. Box 502779 St. Louis, MO 63150-2779	7-22-05/05039152		2400	02		195.31		
	8-17-05/2CM39022		2400	01		-59.76		
	8-5-05/05166234		2400	02		105.76		
	8-12-05/05233542		2400	02		52.72		
	8-15-05/95964879		2400	01		48.72		
	8-15-05/95964878		2400	01		17.84		
	8-15-05/95964877		2400	01		14.61		
	8-15-05/95964876		2400	01		38.02		
	8-15-05/95964875		2400	01		7.24		
	8-15-05/95964874		2400	01		53.71		
	8-15-05/95964880		2400	01		19.70		
	5-17-05/96014748		2400	01		40.66		
	8-9-05/95867025		2400	01		15.89		
	8-9-05/95867024		2400	01		36.20		
	8-9-05/95867023		2400	01		36.86		
	8-9-05/95867022		2400	01		44.65		
	8-9-05/95867021		2400	01		49.24		
	8-1-05/95725715		2400	01		18.56		
	8-1-05/95725714		2400	01		26.90		
	8-1-05/95725713		2400	01		19.32		
	8-1-05/95725712		2400	01		17.19		
	8-3-05/95768643		2400	01		34.65		
	8-3-05/95768644		2400	01		39.00		
7-29-05/05102931		2400	02		36.64			
8-29-05/96252280		2400	01		5.37			
8-29-05/96252279		2400	01		46.91			
8-29-05-96252278		2400	01		17.02			
8-29-05/96252277		2400	01		9.39			
8-29-05/96252276		2400	01		17.54			
8-29-05/96252275		2400	01		18.39			
8-29-05/96252274		2400	01		17.75			
					1,042.00			

The claims listed above (totaling \$2,754.55) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/	Sub	Rept Cat	AMOUNT	A C's Use Only	
			Rev/	Objt/			Doc Number	SC
			BS Acct	Rev				
N04780B Orange County Register P.O. Box 51384 Los Angeles, CA 90051-5684	8-31-05/926217001 9-7-05/70000475		1900 2400	00 04		223.20 104.99 328.19		
N05294B Roto Rooter 1183 N. Kraemer Place Anaheim, CA 92806	8-31-05/260684		1400	00		112.75		
N06686I Office Depot PO Box 70025 Los Angeles CA 90074-0025	8-26-05/303218233 9-9-05/305303778		1800 1800	00 00		36.14 64.80 100.94		
N06808I Postage by Phone (Pitney Bowes) Reserve Account P.O. Box 856056 Louisville, KY 40285-6056	Postage Sep-Oct		1803	00		600.00		
N06820 California Library Association 717 20th Suite 200 Sacramento CA 95814	Mbrshp-Gurkweitz		1600	00		120.00		
N06902 New Readers Press P.O. Box 35888 Syracuse, NY 13235-5888	8-16-05/4231415		2400	08		594.26		
N06914 Inside Prospects, Inc. 4475 Mission Blvd., Ste. 213 San Diego, CA 92109	9-2-05/OC05-2136		2400	01		1,939.50		
N06965 Paychex 200 E. Sandpointe, Ste. 100 P.O. Box 25159 Santa Ana, CA 92799	9-1-05/20050901		1900	00		322.88		
N09220A James A. Roberts c/o Placentia Library District 411 East Chapman Avenue Placentia, CA 92670-6198	Travel Reimb		2700	08		22.93		

The claims listed above (totaling \$4,141.45) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

4,141.45

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS								
Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/	Sub	Rept	AMOUNT	A C's Use Only	
			Rev/ BS Acct	Objt/ Rev			Doc Number	SC
N13034A OmniGrafix Printing 1667 N. O'Donnell Way Orange, CA 92867	9-12-05/A36688		1800	00		88.36		
N15508 Cosmoslink Internet Services 3030 Saturn St., Ste. 200 Brea, CA 92821	8-7-05/200509-33		1900	00		15.00		
N22268 Midwest Tape PO Box 820 Holland OH 43528	8-2-05/1108621 8-17-05/1114742 8-17-05/1114743 8-17-05/1114741 8-9-05/1111034 6-1-05/1086278		2400	02		23.97 24.99 19.98 36.96 19.98 33.98		
						159.86		
N23030 Linda Baesler 150 Anned Dr. Placentia, CA 92870 502-50-4248	Aug 05 Music & Story Time		1900	00		630.00	121	
N25796A BWI (Book Wholesalers, Inc.) PO Box 91691 Chicago, IL 60693	8-31-05/2218168		2400	01		12.86		
N25869 Image Concepts 911 Powell Court Costa Mesa, CA 92626	9-9-05/7428		1800	00		44.45		
N27838 BBC Audiobooks America P.O. Box 1450 Hampton, NH 03843-1450	8-24-05/213473 8-16-05/211845		2400	05		67.45 230.88 298.33		
N29656 Minuteman Press 310 E Orangethorpe Ave Unit L Placentia CA 92870	9-6-05/18472		1800	00		355.04		
N29760 Gary Bell c/o Placentia Library District 411 E. Chapman Ave Placentia, CA 92870	9-6-05 Travel Reimb		2700	01		9.81		

The claims listed above (totaling \$1,613.71) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	APPROVED CLAIMS		Rept Cat	AMOUNT	A C's Use Only	
			Objt/ Rev/ BS Acct	Sub Objt/ Rev			Doc Number	SC
N29833 Thomson Gale PO Box 95501 Chicago IL 60694-5501	8-15-05/14174263 8-25-05/14193015 8-2-05/14142731 8-11-05/14162663		2400	01		154.09 56.80 28.40 28.40 267.69		
p4a.com PO Box 346 Dayton OH 45409-0346	9-1-05/056920		2400	03		385.00		
N30025 Random House Dept 0919 PO Box 120001 Dallas TX 75312-0919	8-19-05/1080233528		2400	05		83.00		
Dr. Senn 2555 E. Chapman Ave Ste 407 Fullerton, CA 92831	Employee Training		1900	00		120.00		
Konica Minolta PO Box 910667 Dallas TX 75391-0667	8-18-05/204076396		4000	08		255.00		
need vendor # Peppercorn Books & Press PO Box 693 Snow Camp NC 27349	8-23-05/8-0418		2400	08		395.48		

The claims listed above (totaling \$1,506.17) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY



County of Orange
ELECTRONIC FUNDS TRANSFER
A/P PAYMENT REQUEST AND TRANSMITTAL

Email to: Treasurer-Tax Collector cashmgmt@ttc.ocgov.com or Fax to: 834-2912

Please Pay \$ 38,789.65 on 10 | 12 | 05

Send To: Bank Name: Wells Fargo Bank
 ABA #: 121042882
 Account Name: Placentia Library District
 Account #: 2011939659
 Reference: Payroll #8

Description:

Department / Agency

Contact: Elizabeth D. Minter, Library Director
Name and Title
714-528-1925 714-528-8236
Phone Number FAX Number

AUDITOR COPY SUBMITTED TO: CLAIMS AUDIT
 CHECK WRITING

Vendor Code: N03641

DEPARTMENT'S USE -- COMPLETE IN DETAIL												A-C USE
FUND	AGCY	ORG	ACTY	OBJ	SUB OBJ	REV	SUB REV	JOB NUMBER	REPT CATG	B S ACCT	AMOUNT	SP CD
707	707			0100	00						36,036.69	
707	707			200	00						2,752.96	
ENCUMBRANCE REVERSAL: <input type="checkbox"/> YES <input type="checkbox"/> NO											TOTAL PAYMENT	38,789.65
I HEREBY CERTIFY THAT THIS CLAIM IS TRUE AND CORRECT AND THAT PAYMENT HAS NOT BEEN RECEIVED BY				EXPENDITURES AUTHORIZED AND APPROVED BY				APPROVED DAVID E. SUNDBSTROM, Auditor-Controller				
CLAIMANT	DATE			AUTHORIZED SIGNER			DATE	DEPUTY	DATE			

PLEASE DO NOT WRITE BELOW THIS LINE - FOR INTERNAL USE ONLY	
Auditor-Controller Approvals:	Transaction Reference
Claims & Disbursing: Over Limit: _____ \$100,000 (1) \$500,000 (2) \$1,000,000 (3) Claims & Disbursing Manager: _____ Check Writing: _____	Automated Clearing House (CH): _____ Wire Transfer (WT): _____ Automated Clearing House (IC): _____ MW Transaction #: _____
General Ledger Approvals:	Treasurer-Tax Collector Information:
Cash & Expense Budget: _____ Date: _____ W/rec: _____	Released By / Ref #: _____



County of Orange
ELECTRONIC FUNDS TRANSFER
A/P PAYMENT REQUEST AND TRANSMITTAL

Email to: Treasurer-Tax Collector cashmgmt@ttc.ocgov.com or Fax to: 834-2912

Please Pay \$ 38,789.65 on 10 | 26 | 05

Send To: Bank Name: Wells Fargo Bank
ABA #: 121042882
Account Name: Placentia Library District
Account #: 2011939659
Reference: Payroll #9

Description:

Department / Agency

Contact: Elizabeth D. Minter, Library Director
Name and Title
714-528-1925 714-528-8236
Phone Number FAX Number

AUDITOR COPY SUBMITTED TO: CLAIMS AUDIT
CHECK WRITING

Vendor Code: N03641

DEPARTMENT'S USE -- COMPLETE IN DETAIL												A-C USE
FUND	AGCY	ORG	ACTV	OBJ	SUB OBJ	REV	SUB REV	JOB NUMBER	REPT CATG	B S ACCT	AMOUNT	ST CL
707	707			0100	00						36,036.69	
707	707			200	00						2,752.96	
ENCUMBRANCE REVERSAL: <input type="checkbox"/> YES <input type="checkbox"/> NO											TOTAL PAYMENT	38,789.65
I HEREBY CERTIFY THAT THIS CLAIM IS TRUE AND CORRECT AND THAT PAYMENT HAS NOT BEEN RECEIVED BY				EXPENDITURES AUTHORIZED AND APPROVED BY				APPROVED DAVID E. SUNDSTROM, Auditor-Controller				
CLAIMANT	DATE			AUTHORIZED SIGNER	DATE			DEPUTY	DATE			

PLEASE DO NOT WRITE BELOW THIS LINE - FOR INTERNAL USE ONLY			
Auditor-Controller Approvals:		Transaction Reference	
Claims & Disbursing:		Automated Clearing House (CH): _____ Wire Transfer (WT): _____	
Over Limit:	\$100,000 (1) \$500,000 (2) \$1,000,000 (3)	Automated Clearing House (IC): _____	
Claims & Disbursing Manager:	_____	MW Transaction #: _____	
Check Writing:	_____	Treasurer-Tax Collector Information	
General Ledger Approvals:		Released By / Ref #: _____	
Cash & Expense Budget:	Date: _____ W/Rec: _____		

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Cash Flow Analysis
DATE: September 19, 2005

BACKGROUND:

The Cash Flow Analysis for the General Fund for Fiscal Year 2005-2006 is Attachment A.

The Property Tax Apportionment Schedule for Fiscal Year 2005-2006 is Attachment B.

I am recommending that no funds be transferred at this time.

RECOMMENDATION:

Receive & File the Cash Flow Analysis for Fiscal Year 2005-2006 through September 19, 2005.



Placentia Library District
FY2005-2006 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
07/01/05		Beginning Balance			837,101.17
06/15/05		Payroll #1 to wire Jul 6, 2005		38,789.65	798,311.52
06/15/05		Payroll #2 to wire Jul 20, 2005		38,789.65	759,521.87
06/23/05	4763	General by Library Director		17,273.63	742,248.24
06/23/05	4764	General by Library Director		14,800.99	727,447.25
07/02/05	4765	General by Library Director		2,664.61	724,782.64
07/09/05	4766	General by Library Director		3,332.72	721,449.92
07/09/05	4767	General by Library Director		908.95	720,540.97
07/11/05		Adjustment for FY2004-05, Claim 4749		16,745.00	703,795.97
07/14/05	4768	General by Library Director		19,790.44	684,005.53
07/14/05		6230-01: Prior Secured #8	16,231.99	40.58	700,196.94
07/14/05		6280-01: Supplemental paid 1984	1.66		700,198.60
07/14/05		6280-01: Supplemental paid 1985+	15,666.44		715,865.04
07/14/05		6300: Delinquent supplemental	1,417.30		717,282.34
07/14/05		6300: Delinquent supplemental penalties	327.44		717,609.78
07/18/05	4769	General by 3 Trustee signatures		6,791.36	710,818.42
07/18/05	4770	General by 3 Trustee signatures		4,356.11	706,462.31
07/18/05	4771	General by 3 Trustee signatures		3,370.23	703,092.08
07/18/05	4772	General by 3 Trustee signatures		4,371.76	698,720.32
07/18/05		Payroll #3 to wire Aug 3, 2005		38,789.65	659,930.67
08/16/03	4783	General by 3 Trustee signatures		1,027.90	658,902.77
07/18/05		Payroll #4 to wire Aug 17, 2005		38,789.65	620,113.12
07/18/05		Payroll #5 to wire Aug 31, 2005		38,789.65	581,323.47
07/18/05		6230-04: Teeter apportionment	15,295.19		596,618.66
07/20/05		1912: OC Interest Administrative Fee, June		90.01	596,528.65
07/21/05		6610-00: Interest Bank of the West	9.52		596,538.17
07/21/05		7670-00: Library Fines & Fees	5,529.17		602,067.34
07/21/05		7670:01: Library Passport Revenue	16,317.06		618,384.40
07/21/05		1912: OC Interest Administrative Fee, June		(90.01)	618,474.41
07/21/05	4773	General by Library Director (single signature)		1,307.01	617,167.40
07/21/05	4774	General by Library Director (single signature)		1,961.07	615,206.33
07/28/05	4775	General by Wood (single signature)		2,139.11	613,067.22
07/28/05	4776	General by Wood (single signature)		4,915.50	608,151.72
08/04/05		OCA refused to correct adjustment for FY2004-05, Claim 4729	16,745.00		624,896.72
08/04/05	4777	General by DeVecchio (single signature)		1,603.59	623,293.13
08/04/05	4778	General by Library Director & DeVecchio		5,276.46	618,016.67
08/04/05	4779	General by DeVecchio (single signature)		4,643.87	613,372.80
08/10/05		Supplemental #1	2,397.64		615,770.44
08/15/05	4780	General by 3 Trustee signatures		18,667.81	597,102.63
08/15/05	4781	General by 3 Trustee signatures		4,763.48	592,339.15
08/15/05	4782	General by 3 Trustee signatures		1,869.28	590,469.87
08/15/05		Payroll #6 to wire Sep 14, 2005		38,789.65	551,680.22
08/15/05		Payroll #7 to wire Sep 28, 2006		38,789.65	512,890.57
08/16/05		Orange County Investment Pool interest, July	2,221.76	78.45	515,033.88
08/18/05	4784	General by Library Director & DeVecchio		1,529.34	513,504.54
08/18/05	4785	General by Library Director & DeVecchio		2,039.04	511,465.50
08/18/05		Bank of the West interest	9.09		511,474.59

Placentia Library District
FY2005-2006 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
08/18/05		Library Revenue, August	3,265.41		514,740.00
08/18/05		Library Passport Revenue, August	7,868.97		522,608.97
08/25/05	4786	General by Library Director & DeVecchio		2,435.55	520,173.42
08/25/05	4787	General by Library Director & DeVecchio		6,226.56	513,946.86
09/01/05	4788	General by Library Director & Escobosa		2,256.88	511,689.98
09/01/05	4789	General by Library Director & Escobosa		9,929.71	501,760.27
09/08/05	4790	General by Library Director & Shkoler		3,896.71	497,863.56
09/08/05	4791	General by Library Director & Shkoler		15,614.74	482,248.82
09/19/05	4792	General by 3 Trustee signatures		19,718.54	462,530.28
09/19/05	4793	General by 3 Trustee signatures		2,754.55	459,775.73
09/19/05	4794	General by 3 Trustee signatures		4,141.45	455,634.28
09/19/05	4795	General by 3 Trustee signatures		1,613.71	454,020.57
09/19/05	4796	General by 3 Trustee signatures		1,506.17	452,514.40
09/19/05		Payroll #8 to wire Oct.12, 2006		38,789.65	413,724.75
09/19/05		Payroll #9 to wire Oct 26, 2006		38,789.65	374,935.10
					374,935.10

Home > Property Tax Accounting

Property Tax Accounting

[Apportionment Schedule Letter]

**Property Tax Apportionments
Fiscal Year 2005-2006**

APPORTIONMENT	APPORT. DATE	AVAIL. DATE	COLLECTIONS	PERCENTAGE
Pr Yr Sec & Penalties Non Teeter 1	8/10/2005	8/11/2005	July	
Supplemental 1	8/10/2005	8/11/2005	Collections for July	
Pr Yr Sec & Penalties Non Teeter 2	9/14/2005	9/15/2005	August	
Unsecured 1	9/22/2005	9/23/2005	Collections at 08-31- 2005	80% - 85%
Supplemental 2	9/22/2005	9/23/2005	Collections for August	
Pr Yr Sec & Penalties Non Teeter 3	10/12/2005	10/13/2005	September	
Supplemental 3	10/12/2005	10/13/2005	Collections for September	
Pr Yr Sec & Penalties Non Teeter 4	11/16/2005	11/17/2005	October	
Supplemental 4	11/16/2005	11/17/2005	Collections for October	
Secured # 1	11/22/2005	11/23/2005	Collections at 11-10- 2005	7% - 10%
H/O Propert Tax Relief 1	12/8/2005	12/9/2005		15%
Secured # 2	12/8/2005	12/9/2005	Collections at 12-02- 2005	14% - 20%
Pr Yr Sec & Penalties Non Teeter 5	12/14/2005	12/15/2005	November	
Secured # 3	12/20/2005	12/21/2005	Collections at 12-09- 2005	20% - 25%
Supplemental 5	12/20/2005	12/21/2005	Collections for November	
ERAF 1 - Non-Schools	1/3/2006	1/4/2006	For Non-schools	\$182 million + growth
Sales & Use Tax Compensation 1	1/5/2006	1/6/2006	Cities and County only	50%
Sales Tax In-Lieu of VLF/LF Swap 1	1/5/2006	1/6/2006	Cities and County only	50%
H/O Property Tax Relief 2	1/10/2006	1/11/2006		35%
Pr Yr Sec & Penalties Non Teeter 6	1/11/2006	1/12/2006	December	
Secured # 4	1/19/2006	1/20/2006	Collections at 01-13- 2006	3% - 7%
Unsecured 2	1/19/2006	1/20/2006	Collections at 12-31- 2005	5% - 8%
Supplemental 6	1/19/2006	1/20/2006	Collections for December	
State-Assessed Public Utility 1	1/26/2006	1/27/2006	1 st Installment Collections	49% - 50%
Pr Yr Sec & Penalties Non Teeter 7	2/15/2006	2/16/2006	January	
Supplemental 7	2/15/2006	2/16/2006	Collections for January	
Pr Yr Sec & Penalties Non Teeter 8	3/15/2006	3/16/2006	February	
Secured # 5	3/20/2006	3/21/2006	Collections at 03-10-	5% - 7%

2006				
Supplemental 8	3/20/2006	3/21/2006	Collections for February	
Pr Yr Sec & Penalties Non Teeter 9	4/12/2006	4/13/2006	March	
Secured # 6	4/20/2006	4/21/2006	Collections at 04-7-2006	15% - 20%
Supplemental 9	4/20/2006	4/21/2006	Collections for March	
ERAF 2- Schools	4/25/2006	4/26/2006	For Schools	\$102 million + growth
ERAF 3- Non-Schools	5/1/2006	5/2/2006	For Non-schools	\$182 million + growth
Sales & Use Tax Compensation 2	5/4/2006	5/5/2006	Cities and County only	50%
Sales Tax In-Lieu of VLF/VLF Swap 2	5/4/2006	5/5/2006	Cities and County only	50%
Pr Yr Sec & Penalties Non Teeter 10	5/10/2006	5/11/2006	April	
H/O Property Tax Relief 3	5/10/2006	5/11/2006		35%
Secured # 7	5/18/2006	5/19/2006	Collections at 05-12-2006	10% - 15%
Supplemental 10	5/18/2006	5/19/2006	Collections for April	
State-Assessed Public Utility 2	5/25/2006	5/26/2006	2 nd Installment Collections	49% - 50%
ERAF 4 - Schools	5/25/2006	5/26/2006	For Schools	RDA tax shift, \$21.6 million
H/O Property Tax Relief 4	6/8/2006	6/9/2006		15%
ERAF 5 - Schools	6/8/2006	6/9/2006	For Schools	\$52 million + growth
Pr Yr Sec & Penalties Non Teeter 11	6/14/2006	6/15/2006	May	
Unsecured Final	6/20/2006	6/21/2006	Collections at 05-31-2006	2%- 5%
Supplemental 11	6/20/2006	6/21/2006	Collections for May	
Delq. PY Unsecured	6/20/2006	6/21/2006	06-01-05 through 05-31-06 Collections	
ERAF 6 - Schools	6/29/2006	6/30/2006	For Schools	Balance in Fund
Secured - Final	7/13/2006	7/14/2006	Final Collections at Year-end	1% - 2%
Pr Yr Sec & Penalties Non Teeter 12	7/13/2006	7/14/2006	June	
Supplemental 12	7/13/2006	7/14/2006	Collections for June	
Delq. PY Suppl. Taxes & Penalties:	7/13/2006	7/14/2006	07-01-05 through 06-30-06 Collections	
Teeter Plan	7/18/2006	7/19/2006	Actual Final Delinquencies	1% - 3%

[Apportionment Schedule Letter]

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Fund Balance Report
Post-Petition Balances (B/S Account 8010 - Cash)
 September 19, 2005

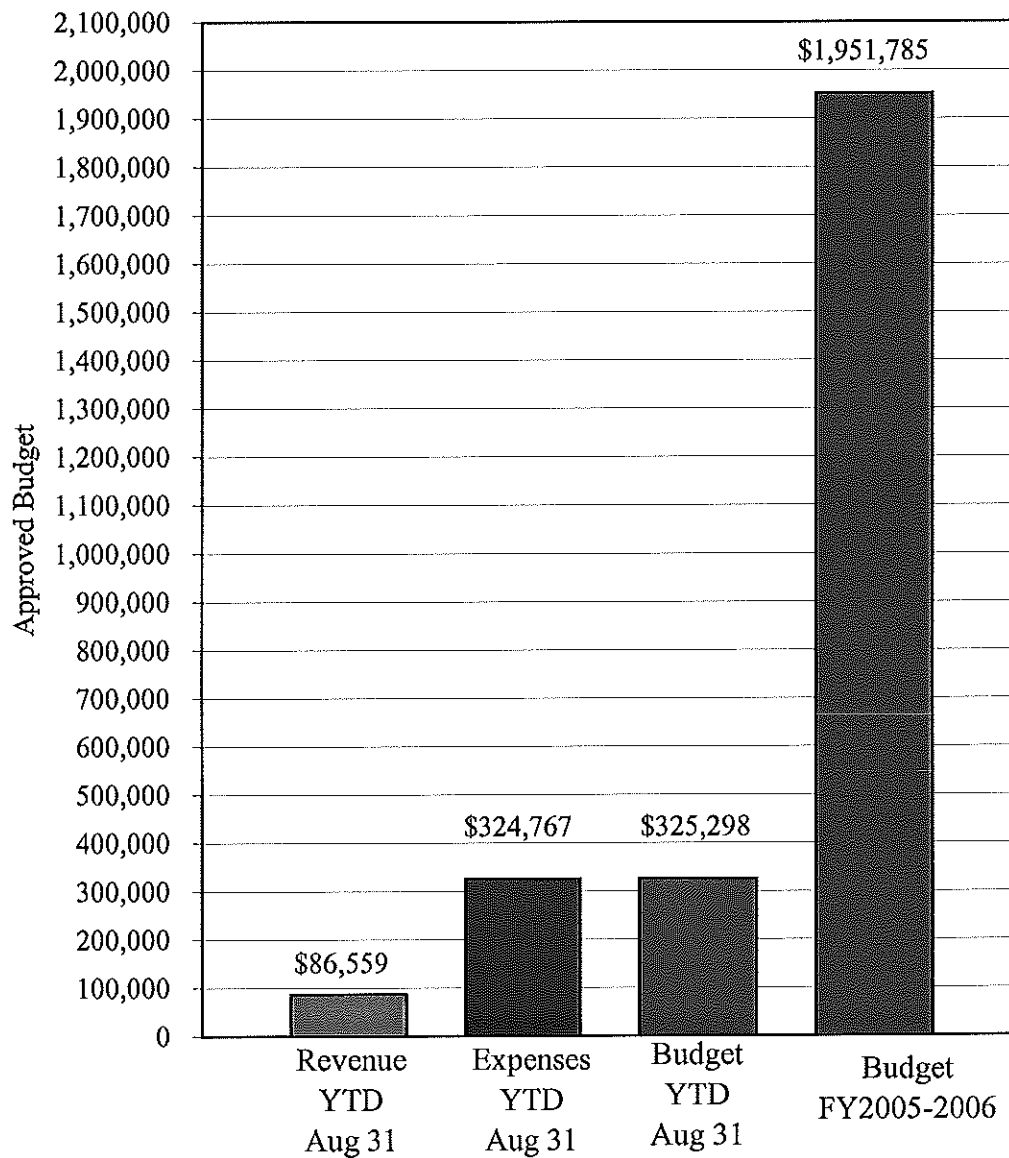
	Fiscal Year 2005-2006						
	Fund 702	Fund 703	Fund 706	Fund 707	Fund 708	TOTAL	TOTAL
	Maj Equip/Struc	Auto Replac	Bond Redempt	General Fund	Sick Lv Payoff	ALL FUNDS	EXCL GEN FUND
06/30/05	122,422.78	10,357.21	165,189.49	837,101.17	10,106.39	1,145,177.04	308,075.87
07/31/05	122,741.64	10,382.49	165,592.69	760,016.26	10,131.05	1,068,864.13	308,847.87
08/31/05	123,044.94	10,408.15	166,001.88	601,465.37	10,156.09	911,076.43	309,611.06
09/30/05						0.00	0.00
10/31/05						0.00	0.00
11/30/05						0.00	0.00
12/31/05						0.00	0.00
01/31/06						0.00	0.00
02/28/06						0.00	0.00
03/31/06						0.00	0.00
04/30/06						0.00	0.00
05/31/06						0.00	0.00
06/30/06						0.00	0.00
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00
General Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00

	Fiscal Year 2004-2005						
	Fund 702	Fund 703	Fund 706	Fund 707	Fund 708	TOTAL	TOTAL
	Maj Equip/Struc	Auto Replac	Bond Redempt	General Fund	Sick Lv Payoff	ALL FUNDS	EXCL GEN FUND
06/30/04	120,216.46	10,168.91	162,185.96	707,872.67	9,922.64	1,010,366.64	302,493.97
07/31/04	120,332.88	10,178.76	162,343.02	657,770.13	9,932.25	960,557.04	302,786.91
08/31/04	120,450.85	10,188.74	162,502.17	531,470.57	9,941.98	834,554.31	303,083.74
09/30/04	120,739.55	10,213.16	162,891.67	459,788.59	9,965.81	763,598.78	303,810.19
10/31/04	120,896.28	10,226.42	163,103.11	447,074.31	9,978.75	751,278.87	304,204.56
11/30/04	120,883.45	10,225.33	163,085.79	474,439.99	9,977.69	778,612.25	304,172.26
12/31/04	121,058.44	10,240.13	163,321.88	760,018.61	9,992.13	1,064,631.19	304,612.58
01/31/05	121,244.85	10,255.90	163,573.36	741,355.45	10,007.52	1,046,437.08	305,081.63
02/28/05	121,456.53	10,273.81	163,858.93	700,519.23	10,024.99	1,006,133.49	305,614.26
03/31/05	121,679.20	10,292.64	164,159.33	664,264.14	10,043.37	970,438.68	306,174.54
04/30/05	121,930.13	10,313.85	164,159.33	907,923.87	10,064.08	1,214,391.26	306,467.39
05/31/05	122,177.95	10,334.81	164,832.20	1,011,076.12	10,084.54	1,318,505.62	307,429.50
06/30/05	122,422.78	10,357.21	165,189.49	837,101.17	10,106.39	1,145,177.04	308,075.87
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00
General Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00

PLACENTIA LIBRARY DISTRICT

Fiscal Year 2005 - 2006

General Fund Cash Flow



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PLACENTIA LIBRARY DISTRICT
REVENUE REPORT FOR FUND 707
(Prepared from the Orange County Auditor's Report)
September 19, 2005

OBJECT CODE	DESCRIPTION	FY2005-2006 BUDGETED	FY2005-2006 YTD	FY2004-2005 YTD	FY2005-2006 AUG 2005	FY2004-2005 AUG 2004	FY2005-2006 % EXP BUD
6210-00	Prop. Taxes - current secured	1,333,163.00	0.00	13,489.99	0.00	0.00	0.00%
6210-01	Public Utility	22,500.00	0.00	0.00	0.00	0.00	0.00%
6210-04	Teeter Plan - current delinquent	12,500.00	0.00	0.00	0.00	0.00	0.00%
	TOTAL PROP. TAXES - CURRENT SECURED	1,368,163.00	0.00	13,489.99	0.00	0.00	0.00%
6220	PROP. TAXES - CURRENT UNSECURED	61,000.00	0.00	0.00	0.00	0.00	0.00%
6230-00	Prop. Taxes - Prior Secured	13,000.00	16,231.99	0.00	0.00	0.00	
6230-01	Prior year's secured final apportionment	0.00	0.00	0.00	0.00	0.00	
6230-02	Secured prior years	0.00	0.00	0.00	0.00	0.00	
6230-03	Tax deed land sales	0.00	0.00	0.00	0.00	0.00	
6230-04	Teeter Plan buyout - FY1993-1994 only	0.00	15,295.19	12,766.29	0.00	0.00	
6230-10	Release of impounds	0.00	0.00	0.00	0.00	0.00	
6230-11	(1994 ERAF Refund)	0.00	0.00	0.00	0.00	0.00	
	TOTAL PROP. TAXES - PRIOR SECURED	13,000.00	31,527.18	12,766.29	0.00	0.00	242.52%
6240	TOTAL PROP. TAXES PRIOR UNSECURED	750.00	0.00	0.00	0.00	0.00	0.00%
6250	TAXES - SPECIAL DISTRICT AUGMENTATION	4,000.00	0.00	0.00	0.00	0.00	
6260	PENALTIES & COSTS ON DELINQUENT TAXES	0.00	0.00	0.00	0.00	0.00	
6280-00	Property taxes current supplemental	58,000.00	18,065.74	7,372.76	2,397.64	7,372.76	31.15%
6280-01	Final supplemental for prior years	0.00	0.00	3,269.35	0.00	0.00	
	TOTAL PROP. TAXES SUPPLEMENTAL - CURREI	58,000.00	18,065.74	10,642.11	2,397.64	7,372.76	31.15%
6300	PROP. TAXES SUPPLEMENTAL - PRIOR	1,400.00	1,744.74	2,035.01	0.00	0.00	124.62%
6540	PENALTIES & COSTS ON DELINQUENT TAXES	0.00	0.00	0.00	0.00	0.00	
	TOTAL TAXES	1,506,313.00	51,337.66	38,933.40	2,397.64	7,372.76	3.41%

REVENUE REPORT FOR FUND 707
(Prepared from the Orange County Auditor's Report)
September 19, 2005

OBJECT CODE	DESCRIPTION	FY2005-2006 BUDGETED	FY2005-2006 YTD	FY2004-2005 YTD	FY2005-2006 AUG 2005	FY2004-2005 AUG 2004	FY2005-2006 % EXP BUD
6610-00	Interest	10,000.00	2,240.37	843.04	2,230.85	838.59	22.40%
6610-01/02	Interest - old bond fund	0.00	0.00	0.00	0.00	0.00	
6610-23	Interest on impounded taxes released	0.00	0.00	0.00	0.00	0.00	
	TOTAL INTEREST	10,000.00	2,240.37	843.04	2,230.85	838.59	22.40%
6690	STATE - HOMEOWNER PROP TAX RELIEF	17,000.00	0.00	0.00	0.00	0.00	0.00%
6970-00	State - ILL & Direct Loan Reimbursement	14,000.00	5,529.17	0.00	0.00	0.00	39.49%
6970-01	State - CA Foundation Funds	21,402.00	16,317.06	0.00	0.00	0.00	
6970-02	State - CA Literacy Campaign	58,000.00	0.00	0.00	0.00	0.00	0.00%
6970-03	State - Family Literacy	0.00	0.00	0.00	0.00	0.00	
6970-04	State - ELLI (English Language Intensive) Grant	0.00	0.00	0.00	0.00	0.00	
6970-05	State - Project Grants	70,000.00	0.00	0.00	0.00	0.00	
6970-07 & 66	State - Timber Yield Apport & ERAF Bailout	70.00	0.00	0.00	0.00	0.00	
	TOTAL STATE - OTHER GOVERNMENTAL	163,472.00	21,846.23	0.00	0.00	0.00	13.36%
7130-00	BANKRUPTCY RECOVERY DISTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	
7670-00	Local Revenue	30,000.00	3,265.41	3,816.89	3,265.41	1,542.32	10.88%
7670-01	Local Revenue -- Passport	210,000.00	7,868.97	27,392.57	7,868.97	8,623.22	3.75%
7670-02 & 56	Local Revenue -- Non-Gov't. Grants & Gifts	15,000.00	0.00	0.00	0.00	0.00	
	TOTAL LOCAL REVENUE	255,000.00	11,134.38	31,209.46	11,134.38	10,165.54	4.37%
7680	6-MONTH EXPIRED (OUTLAWED) CHECKS	0.00	0.00	0.00	0.00	0.00	
7810	TRANSFER FROM/TO OTHER LIBRARY FUNDS	0.00	0.00	0.00	0.00	0.00	
	FUND 707 TOTAL	1,951,785.00	86,558.64	70,985.90	15,762.87	18,376.89	4.43%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
September 19, 2005

OBJECT CODE	DESCRIPTION	FY2005-2006 BUDGETED	FY2005-2006 YTD	FY2004-2005 YTD	FY2005-2006 AUG 05	FY2004-2005 AUG 04	FY2005-2006 % EXP BUD
0100	Salaries & Wages	927,954	176,288.11	118,024.62	108,110.07	59,606.75	19.00%
0200	Retirement (Social Security & Pension Contribution)	126,197	13,764.80	8,947.40	8,258.88	4,559.92	10.91%
	Health & Life Insurance/Blue Shield CA	111,128	15,941.67	10,671.80	7,284.45	5,496.90	14.35%
	Long Term Disability/Hartford	4,780	867.46	563.39	590.62	563.39	18.15%
	Life Insurance/Fortis & Protective Life	2,721	268.29	113.40	113.40	113.40	9.86%
	Vision Service Plan/VSP	2,501	468.64	405.31	251.84	208.00	18.74%
	Dental/Ameritas	8,006	2,357.80	1,295.00	1,614.00	647.50	29.45%
0300	Total Employee Insurance	129,136	19,903.86	13,048.90	9,854.31	7,029.19	15.41%
0310	Unemployment Insurance	-	0.00	0.00	0.00	0.00	
0350	Workers Compensation - General	11,000	2,690.00	2,319.00	0.00	0.00	24.45%
	TOTAL SALARIES & EMPLOYEE BENEFITS	1,194,287	212,646.77	142,339.92	126,223.26	71,195.86	17.81%
0700-00	Communications - Telephone	3,000	400.24	479.76	280.40	343.35	13.34%
0700-01	Communications - Modem/Fax	8,400	1,361.23	1,318.14	741.04	624.98	16.21%
0700-02	Communications - Internet/Database	-	0.00	0.00	0.00	0.00	
0700-05	Communications - Cataloging & Acquisitions Vendor	2,700	431.00	431.00	215.50	215.50	15.96%
0700-07	Communications - ELLI Grant	-	0.00	0.00	0.00	0.00	
0700-08	Communications - Adult Literacy	1,400	148.39	200.24	66.01	200.24	10.60%
	Total Communications	15,500	2,340.86	2,429.14	1,302.95	1,384.07	15.10%
0900-00	Food - General Fund	600	55.83	192.02	55.83	192.02	9.31%
0900-07	Food - ELLI Grant	-	0.00	0.00	0.00	0.00	
0900-08	Food - Adult Literacy	500	0.00	23.73	0.00	23.73	0.00%
0090-09	Food - Families for Literacy	-	0.00	0.00	0.00	0.00	
	Total Food	1,100	55.83	215.75	55.83	215.75	5.08%
1000-00	Household Expense	5,000	6,376.30	1,508.18	5,120.34	0.00	127.53%
1100-00	Insurance - Liability	12,000	12,281.93	11,126.77	0.00	0.00	102.35%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
September 19, 2005

OBJECT CODE	DESCRIPTION	FY2005-2006 BUDGETED	FY2005-2006 YTD	FY2004-2005 YTD	FY2005-2006 AUG 05	FY2004-2005 AUG 04	FY2005-2006 % EXP BUD
1300-00	Maintenance of Equipment - General Fund (Other than Computer)	5,000	6,110.00	110.00	0.00	110.00	122.20%
1300-01	Maintenance of Equipment - General Fund (Computer)	25,000	0.00	6,500.00	0.00	6,500.00	0.00%
1300-07	Maintenance of Equipment - ELLI Grant	-	0.00	0.00	0.00	0.00	0.00%
1300-08	Maintenance of Equipment - Adult Literacy	500	0.00	0.00	0.00	0.00	0.00%
1300-09	Maintenance of Equipment - Families for Literacy	-	0.00	0.00	0.00	0.00	0.00%
	Total Maintenance of Equipment	30,500	6,110.00	6,610.00	0.00	6,610.00	20.03%
	HVAC	7,500	965.19	370.38	845.19	370.38	12.87%
	Carpet Cleaning	2,750	0.00	2,200.00	0.00	2,200.00	0.00%
	Groundskeeping, City of Placentia	27,500	3,708.22	4,293.43	1,907.86	4,293.43	13.48%
	Plumbing	3,000	1,333.86	462.66	783.93	120.00	44.46%
	Electrical	4,000	0.00	1,004.73	0.00	1,004.73	0.00%
	Cleaning Service	16,000	2,600.00	2,200.00	1,300.00	1,100.00	16.25%
	Locksmith	1,000	76.50	60.89	0.00	60.89	7.65%
	Other (Includes Fire Alarm & Extinguishers)	5,000	990.11	1,080.06	168.09	644.57	19.80%
1400-00	Total Maintenance of Building & Grounds	66,750	9,673.88	11,672.15	5,005.07	9,794.00	14.49%
1600-00	Memberships - General Fund	3,750	115.00	0.00	115.00	0.00	3.07%
1600-07	Memberships - ELLI Grant	-	0.00	0.00	0.00	0.00	0.00%
1600-08	Memberships - Adult Literacy	1,000	0.00	115.00	0.00	0.00	0.00%
1600-09	Memberships - Families for Literacy	-	0.00	0.00	0.00	0.00	0.00%
	Total Memberships	4,750	115.00	115.00	115.00	0.00	2.42%
1700-00	Miscellaneous Expense - General Fund	7,740	0.00	0.00	0.00	0.00	0.00%
1700-07	Miscellaneous Expense - ELLI Grant	-	0.00	0.00	0.00	0.00	0.00%
1700-08	Miscellaneous Expense - Adult Literacy	22,953	0.00	0.00	0.00	0.00	0.00%
1700-09	Miscellaneous Expense - Families for Literacy	-	0.00	0.00	0.00	0.00	0.00%
	Total Miscellaneous Expense	30,693	0.00	0.00	0.00	0.00	0.00%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
September 19, 2005

OBJECT CODE	DESCRIPTION	FY2005-2006 BUDGETED	FY2005-2006 YTD	FY2004-2005 YTD	FY2005-2006 AUG 05	FY2004-2005 AUG 04	FY2005-2006 % EXP BUD
	Library Supplies	15,000	6,617.92	8,740.69	5,905.04	8,505.40	44.12%
	Printing	13,000	2,695.41	1,912.53	2,695.41	1,696.41	20.73%
	EZ Copy - copy cards for sale to patrons	-	0.00	0.00	0.00	0.00	
	Publications	1,100	162.00	37.79	162.00	37.79	14.73%
	Paper	700	355.52	87.17	355.52	87.17	50.79%
	Drinking Water Service	350	61.00	59.00	30.50	29.50	17.43%
	Other Office Supplies	15,000	4,485.35	3,291.64	3,552.31	2,941.40	29.90%
1800-00	Total Office Supply Expense - General Fund	45,150	14,377.20	14,128.82	12,700.78	13,297.67	31.84%
1800-07	ELLI Grant Supply Expense	-	0.00	0.00	0.00	0.00	
	Printing	2,000	0.00	1,712.25	0.00	1,712.25	0.00%
	Publications	2,500	0.00	0.00	0.00	0.00	0.00%
	Paper	-	0.00	0.00	0.00	0.00	
	Other Office Supplies	1,000	1,485.95	15.75	1,485.95	15.75	148.60%
1800-08	Total Adult Literacy Office Supply Expense	5,500	1,485.95	1,728.00	1,485.95	1,728.00	27.02%
1800-09	Supply Expense Families for Literacy	2,000	0.00	0.00	0.00	0.00	0.00%
	Total Office Expense	52,650	15,863.15	15,856.82	14,186.73	15,025.67	30.13%
1803-00	Postage Expense - General Fund	6,000	1,185.73	1,000.00	562.99	1,000.00	19.76%
1803-01	Postage Expense - LSCA II Grant	-	0.00	0.00	0.00	0.00	0.00%
1803-08	Postage Expense - Adult Literacy	100	0.00	0.00	0.00	0.00	0.00%
1803-09	Postage Expense - Families for Literacy	-	0.00	0.00	0.00	0.00	0.00%
	Total Postage Expense	6,100	1,185.73	1,000.00	562.99	1,000.00	19.44%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
September 19, 2005

OBJECT CODE	DESCRIPTION	FY2005-2006 BUDGETED	FY2005-2006 YTD	FY2004-2005 YTD	FY2005-2006 AUG 05	FY2004-2005 AUG 04	FY2005-2006 % EXP BUD
	Care Resources (Employee Assistance)	420	70.00	70.00	35.00	35.00	16.67%
	Pension Contribution & Operating Expenses	7,000	1,520.92	3,000.12	0.00	3,000.12	21.73%
	Anaheim Consortium Automated Library System	35,000	645.96	646.06	0.00	0.00	1.85%
	Library Board Consultants & Legal	5,000	4,800.00	3,449.95	4,800.00	0.00	96.00%
	Clipping Service	600	0.00	84.00	0.00	84.00	0.00%
	Interest Allocation & Tax Collection Charges by Orange County	9,800	40.58	1,033.72	0.00	0.00	0.41%
	Advertising (Including WEB Site)	2,500	650.00	454.70	125.00	439.70	26.00%
	Medical Exams	1,500	455.50	0.00	277.50	0.00	30.37%
	Collection Services - Accounts Receivable	2,800	179.00	568.44	0.00	359.74	6.39%
	Audit & Accounting Services	10,000	1,000.00	0.00	0.00	0.00	10.00%
	Payroll Preparation	4,000	928.48	511.52	400.44	248.47	23.21%
	Election Expenses	-	0.00	0.00	0.00	0.00	
	Staff Training in Library	3,500	0.00	0.00	0.00	0.00	0.00%
	Other (Includes Contract Storyteller)	14,500	4,181.80	5,009.05	3,769.85	4,555.55	28.84%
1900-00	Total Specialized Services - General Fund	96,620	14,472.24	14,827.56	9,407.79	8,722.58	14.98%
1900-01	Specialized Services - Spanish Literacy	3,000	0.00	0.00	0.00	0.00	0.00%
1900-07	Specialized Services - ELLI Grant	-	0.00	0.00	0.00	0.00	
1900-08	Specialized Services - Adult Literacy	9,000	2,150.00	41.48	1,150.00	41.48	23.89%
1900-09	Specialized Services - Families for Literacy	-	0.00	0.00	0.00	0.00	
1900-18	Tax Collection Services & Fees by Orange County	15,000	0.00	0.00	0.00	0.00	0.00%
	Total Specialized Services	123,620	16,622.24	14,869.04	10,557.79	8,764.06	13.45%
1912-00	Investment Administrative fees for Orange County	700	78.45	74.05	78.45	74.05	11.21%
2000-00	Legal Notices - General Fund	1,000	0.00	200.25	0.00	200.25	0.00%
2000-01	Legal Notices - LSCA II Grant	-	0.00	0.00	0.00	0.00	
	Total Legal Notices	1,000	0.00	200.25	0.00	200.25	0.00%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
September 19, 2005

OBJECT CODE	DESCRIPTION	FY2005-2006 BUDGETED	FY2005-2006 YTD	FY2004-2005 YTD	FY2005-2006 AUG 05	FY2004-2005 AUG 04	FY2005-2006 % EXP BUD
2100-00	Rents/Leases-Equipment	700	166.09	166.09	166.09	166.09	23.73%
2200-00	Semi-Annual Bond Payment & Quarterly Energy Loan Payment	105,000	7,044.80	7,044.80	0.00	0.00	6.71%
2300-00	Small Tools/Instruments	-	0.00	0.00	0.00	0.00	
2400-00	Special Department Expense - Miscellaneous	-	0.00	0.00	0.00	0.00	
2400-01	Special Department Expense- Books	184,435	14,248.08	5,907.88	498.45	4,021.63	
2400-02	Special Department Expense - Video		599.04	2,872.32	368.25	2,872.32	
2400-03	Special Department Expense - Electronic		0.00	5,881.25	0.00	5,881.25	
2400-04	Special Department Expense - Periodicals		999.08	523.74	167.99	523.74	
2400-05	Special Department Expense - Audio		1,102.59	0.00	1,102.59	0.00	
2400-07	Special Department Expense - ELLI Grant		0.00	0.00	0.00	0.00	
2400-08	Special Department Expense - Adult Literacy	2,000	1,278.59	428.20	1,278.59	0.00	63.93%
2400-09	Special Department Expense - Families for Literacy		0.00	0.00	0.00	0.00	
	Total Special Department Expense	186,435	18,227.38	15,613.39	3,415.87	13,298.94	9.78%
2600-00	Transportation/Travel - General	-	0.00	0.00	0.00	0.00	
2700-00	Transportation/Travel - Meetings, Staff Out of Town	7,500	0.00	0.00	0.00	0.00	0.00%
2700-01	Transportation/Travel - Meetings, Staff Local	4,500	2,328.97	458.19	1,273.24	357.45	51.75%
2700-02	Transportation/Travel - Meetings, Board Out of Town	1,500	0.00	98.00	0.00	98.00	0.00%
2700-03	Transportation/Travel - Meetings, Board Local	750	93.00	31.31	48.00	31.31	12.40%
2700-04	Transportation/Travel - Meetings, LSCA II Grant	-	0.00	0.00	0.00	0.00	
2700-07	Transportation/Travel - Meetings, ELLI Grant	1,000	0.00	0.00	0.00	0.00	0.00%
2700-08	Transportation/Travel - Meetings - Adult Literacy	-	42.00	45.00	12.00	20.00	
2700-09	Transportation/Travel - Meetings - Families for Literacy	-	0.00	25.00	0.00	0.00	
	Total Transportation/Travel - Meetings	15,250	2,463.97	657.50	1,333.24	506.76	16.16%
	Electricity	60,000	10,112.73	9,994.26	5,806.71	9,994.26	16.85%
	Gas	8,500	669.24	337.47	298.76	128.45	7.87%
	Water	4,250	905.28	904.13	361.59	904.13	21.30%
2800-00	Total Utilities	72,750	11,687.25	11,235.86	6,467.06	11,026.84	16.06%
	TOTAL SUPPLIES & SERVICES	730,498	110,292.86	100,394.79	48,367.41	68,066.48	15.10%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
September 19, 2005

OBJECT CODE	DESCRIPTION	FY2005-2006 BUDGETED	FY2005-2006 YTD	FY2004-2005 YTD	FY2005-2006 AUG 05	FY2004-2005 AUG 04	FY2005-2006 % EXP BUD
3700-00	Taxes, Assessments (Sales Tax & Sewer Assessment)	7,000	0.00	0.00	0.00	0.00	0.00%
4000-00	Equipment - General Fund	20,000	1,827.80	5,426.30	0.00	5,426.30	9.14%
4000-07	Equipment - ELLI Grant	-	0.00	0.00	0.00	0.00	
4000-08	Equipment - Adult Literacy	-	0.00	0.00	0.00	0.00	
4000-09	Equipment - Families for Literacy	-	0.00	0.00	0.00	0.00	
4000-11	Equipment - County Assigned Fund	-	0.00	0.00	0.00	0.00	
	Total Equipment	20,000	1,827.80	5,426.30	0.00	5,426.30	9.14%
4200-00	Structures/Improvements	-	0.00	0.00	0.00	0.00	
	TOTAL EQUIPMENT EXPENSE	20,000	1,827.80	5,426.30	0.00	5,426.30	9.14%
5200	PROVISION FOR CONTINGENCIES	-	0.00	0.00	0.00	0.00	
5600	INVESTMENT POOL LOSS	-	0.00	0.00	0.00	0.00	
	TOTAL EXPENSES	1,951,785	324,767.43	248,161.01	174,590.67	144,688.64	16.64%
	Spanish Literacy Summary Object Code line 117 01	3,000	0	0	0	0	0.00%
	ELLI Grant Summary Object Code 07	1,000	0	0	0	0	0.00%
	CLC Summary Object Code 08	42,953	5,105	2,582	3,993	2,013	11.88%
	FFL Grant Summary Object Code 09	2,000	0	25	0	0	0.00%
	TOTAL LITERACY (Excluding Personnel)	46,953	5,104.93	2,607	3,993	2,013	10.87%

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09/13/05
Accrual Basis

Placentia Library District
Balance Sheet
As of August 31, 2005

	<u>Aug 31, 05</u>
ASSETS	
Current Assets	
Checking/Savings	
County Exempt - Checking	3,863.93
County Exempt - Savings	7,941.61
General Fund - Checking	12,204.66
General Fund - Savings	40,205.88
Literacy Fund - Savings	11,056.84
Payroll Checking - Wells Fargo	69,466.98
Payroll Checking (CDs)	
0028205565	21,830.67
0028205573	21,830.67
Total Payroll Checking (CDs)	<u>43,661.34</u>
Total Checking/Savings	<u>188,401.24</u>
Total Current Assets	<u>188,401.24</u>
TOTAL ASSETS	<u><u>188,401.24</u></u>
LIABILITIES & EQUITY	
Equity	
Retained Earnings	41,406.99
Total Capital	68,809.21
Net Income	78,185.04
Total Equity	<u>188,401.24</u>
TOTAL LIABILITIES & EQUITY	<u><u>188,401.24</u></u>

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09/13/05

Accrual Basis

**Placentia Library District
Profit & Loss by Class
July through August 2005**

	County Exempt Fund	General Fund	Literacy Fund	Payroll Fund	TOTAL
Income					
COE Directors Fund (Friends)	1,000.00	0.00	0.00	0.00	1,000.00
COE Interest	6.90	0.00	0.00	0.00	6.90
COE Life Insur Suplmt(EDM)	79.76	0.00	0.00	0.00	79.76
COE Meeting Room Income	1,075.00	0.00	0.00	0.00	1,075.00
COE Passport Chck Reimbursement	5,449.45	4,055.74	0.00	0.00	9,505.19
COE Storytime (Friends)	50.00	0.00	0.00	0.00	50.00
COE Test Proctoring Income	95.00	0.00	0.00	0.00	95.00
GF Bankcard Deposit	0.00	21,748.44	0.00	0.00	21,748.44
GF Cash Register - Audio Visual	0.00	6.00	0.00	0.00	6.00
GF Cash Register - Copy/Debit	0.00	818.80	0.00	0.00	818.80
GF Cash Register - Fines	0.00	2,566.39	0.00	0.00	2,566.39
GF Cash Register - Lost Items	0.00	527.48	0.00	0.00	527.48
GF Cash Register - Misc.	0.00	61.15	0.00	0.00	61.15
GF cash register - Passport Pho	0.00	2,820.00	0.00	0.00	2,820.00
GF Cash Register - Reserves	0.00	362.99	0.00	0.00	362.99
GF County Reimbursements	0.00	4,194.01	0.00	0.00	4,194.01
GF Interest	0.00	17.45	0.00	0.00	17.45
GF Miscellaneous Income	0.00	2,022.60	0.00	0.00	2,022.60
GF Notary	0.00	50.00	0.00	0.00	50.00
GF Passport Revenue	0.00	18,277.26	0.00	0.00	18,277.26
GF State Library Grants	0.00	21,885.00	0.00	0.00	21,885.00
GF State Library Reimbursements	0.00	5,729.17	0.00	0.00	5,729.17
LIT Interest Inc - Savings	0.00	0.00	11.26	0.00	11.26
PA Wire Transfer from County	0.00	0.00	0.00	193,948.25	193,948.25
Total Income	7,756.11	85,142.48	11.26	193,948.25	286,658.10
Expense					
COE Bank fees	11.00	0.00	0.00	0.00	11.00
COE Childn's Summer Rdng Prgm	1,835.37	0.00	0.00	0.00	1,835.37
COE Meeting Room Maintenance	311.04	0.00	0.00	0.00	311.04
COE Miscellaneous Expense	125.00	0.00	0.00	0.00	125.00
COE Passport Expenses	6,732.50	0.00	0.00	0.00	6,732.50
GF Bankcard Service Charge	0.00	637.15	0.00	229.76	866.91
GF Food	0.00	84.59	0.00	0.00	84.59
GF Literacy	0.00	1,421.00	0.00	0.00	1,421.00
GF Miscellaneous	0.00	1,321.31	0.00	0.00	1,321.31
GF Office Expense	0.00	1,274.81	0.00	0.00	1,274.81
GF Prof & Spec Services	0.00	332.68	0.00	0.00	332.68
GF Transfer to COE	0.00	8,112.24	0.00	0.00	8,112.24
GF Transfer to GF Savings	0.00	8,709.26	0.00	0.00	8,709.26
GF Transfers to County	0.00	37,628.92	0.00	0.00	37,628.92
GF Travel Literacy	0.00	12.00	0.00	0.00	12.00
GF Travel Staff	0.00	356.00	0.00	0.00	356.00
GF Travel Trustees	0.00	48.00	0.00	0.00	48.00
PA Empl 457 Plan Contribution	0.00	0.00	0.00	8,601.48	8,601.48
PA Employee 125 Co-Pay	0.00	0.00	0.00	1,409.57	1,409.57
PA Employee Life Insurance	0.00	0.00	0.00	79.76	79.76
PA Payroll Taxes	0.00	0.00	0.00	33,567.33	33,567.33
PA Salaries	0.00	0.00	0.00	95,832.29	95,832.29
Total Expense	9,014.91	59,937.96	0.00	139,720.19	208,673.06
Net Income	-1,258.80	25,204.52	11.26	54,228.06	78,185.04

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**Placentia Library District
Reconciliation Detail
County Exempt - Checking, Period Ending 08/31/2005**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						5,905.05
Cleared Transactions						
Checks and Payments - 49 Items						
Check	7/25/2005	5823	Passport Services	X	-67.00	-67.00
Check	7/26/2005	5824	Passport Services	X	-67.00	-134.00
Check	7/27/2005	5825	Passport Services	X	-67.00	-201.00
Check	7/27/2005	5826	Passport Services	X	-127.00	-328.00
Check	7/28/2005	5828	Passport Services	X	-161.30	-489.30
Check	7/28/2005	5829	Passport Services	X	-127.00	-616.30
Check	7/28/2005	5827	Passport Services	X	-67.00	-683.30
Check	7/30/2005	5831	Passport Services	X	-156.00	-839.30
Check	7/30/2005	5830	Passport Services	X	-104.00	-943.30
Check	8/1/2005	5832	Swazzle	X	-300.00	-1,243.30
Check	8/3/2005	5833	Passport Services	X	-127.00	-1,370.30
Check	8/4/2005	5834	Passport Services	X	-127.00	-1,497.30
Check	8/4/2005	5838	Passport Services	X	-67.00	-1,564.30
Check	8/4/2005	5837	Passport Services	X	-67.00	-1,631.30
Check	8/4/2005	5836	Passport Services	X	-127.00	-1,758.30
Check	8/6/2005	5839	Passport Services	X	-67.00	-1,825.30
Check	8/6/2005	5840	Passport Services	X	-67.00	-1,892.30
Check	8/6/2005	5841	Passport Services	X	-67.00	-1,959.30
Check	8/8/2005	5844	Passport Services	X	-127.00	-2,086.30
Check	8/8/2005	5843	Passport Services	X	-127.00	-2,213.30
Check	8/8/2005	5842	Passport Services	X	-52.00	-2,265.30
Check	8/9/2005	5846	Passport Services	X	-67.00	-2,332.30
Check	8/9/2005	5845	Passport Services	X	-140.65	-2,472.95
Check	8/10/2005	5849	Passport Services	X	-119.00	-2,591.95
Check	8/10/2005	5848	Passport Services	X	-67.00	-2,658.95
Check	8/10/2005	5850	Passport Services	X	-127.00	-2,785.95
Check	8/11/2005	5854	Passport Services	X	-52.00	-2,837.95
Check	8/11/2005	5853	Passport Services	X	-67.00	-2,904.95
Check	8/11/2005	5852	Jules Moss	X	-185.00	-3,089.95
Check	8/11/2005	5851	Gretchen Callahan	X	-125.00	-3,214.95
Check	8/13/2005	5855	Passport Services	X	-127.00	-3,341.95
Check	8/15/2005	5856	Passport Services	X	-127.00	-3,468.95
Check	8/15/2005	5858	Passport Services	X	-67.00	-3,535.95
Check	8/15/2005	5857	Passport Services	X	-67.00	-3,602.95
Check	8/15/2005	5859	Passport Services	X	-52.00	-3,654.95
Check	8/16/2005	5860	Passport Services	X	-67.00	-3,721.95
Check	8/18/2005	5861	Caroline Gurkweitz	X	-355.69	-4,077.64
Check	8/18/2005	5865	Passport Services	X	-67.00	-4,144.64
Check	8/18/2005	5864	Passport Services	X	-254.00	-4,398.64
Check	8/18/2005	5863	Passport Services	X	-52.00	-4,450.64
Check	8/18/2005	5862	Passport Services	X	-67.00	-4,517.64
Check	8/20/2005	5866	Passport Services	X	-67.00	-4,584.64
Check	8/21/2005	5867	Passport Services	X	-127.00	-4,711.64
Check	8/22/2005	5868	Passport Services	X	-134.00	-4,845.64
Check	8/23/2005	5869	Passport Services	X	-67.00	-4,912.64
Check	8/23/2005	5870	Passport Services	X	-67.00	-4,979.64
Check	8/23/2005	5871	Passport Services	X	-67.00	-5,046.64
Check	8/24/2005	5872	Passport Services	X	-67.00	-5,113.64
Check	8/27/2005	5875	Passport Services	X	-266.30	-5,379.94
Total Checks and Payments					-5,379.94	-5,379.94

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**Placentia Library District
Reconciliation Detail
County Exempt - Checking, Period Ending 08/31/2005**

Type	Date	Num	Name	Clr	Amount	Balance
Deposits and Credits - 19 Items						
Deposit	7/31/2005			X	104.00	104.00
Deposit	7/31/2005			X	127.00	231.00
Deposit	8/4/2005			X	127.00	358.00
Deposit	8/8/2005			X	201.00	559.00
Deposit	8/9/2005			X	194.00	753.00
Check	8/10/2005	5847	Passport Services	X	0.00	753.00
Deposit	8/11/2005			X	67.00	820.00
Deposit	8/13/2005			X	52.00	872.00
Deposit	8/15/2005			X	84.00	956.00
Deposit	8/15/2005			X	2,448.55	3,404.55
Deposit	8/17/2005			X	127.00	3,531.55
Deposit	8/22/2005			X	67.00	3,598.55
Deposit	8/22/2005			X	67.00	3,665.55
Deposit	8/24/2005			X	67.00	3,732.55
Deposit	8/25/2005			X	67.00	3,799.55
Deposit	8/29/2005			X	52.00	3,851.55
Deposit	8/29/2005			X	266.30	4,117.85
Deposit	8/31/2005			X	140.65	4,258.50
Deposit	8/31/2005			X	67.00	4,325.50
Total Deposits and Credits					4,325.50	4,325.50
Total Cleared Transactions					-1,054.44	-1,054.44
Cleared Balance					-1,054.44	4,850.61
Uncleared Transactions						
Checks and Payments - 11 Items						
Check	12/30/2004	5396	Frederick Henry Bur...		-13.35	-13.35
Check	8/25/2005	5874	Passport Services		-67.00	-80.35
Check	8/25/2005	5873	Passport Services		-67.00	-147.35
Check	8/27/2005	5876	Passport Services		-52.00	-199.35
Check	8/27/2005	5877	Passport Services		-134.00	-333.35
Check	8/29/2005	5879	Passport Services		-67.00	-400.35
Check	8/29/2005	5878	Passport Services		-67.00	-467.35
Check	8/29/2005	5880	Passport Services		-67.00	-534.35
Check	8/31/2005	5883	Passport Services		-67.00	-601.35
Check	8/31/2005	5882	Passport Services		-140.65	-742.00
Check	8/31/2005	5881	Caroline Gurkweitz		-244.68	-986.68
Total Checks and Payments					-986.68	-986.68
Total Uncleared Transactions					-986.68	-986.68
Register Balance as of 08/31/2005					-2,041.12	3,863.93
New Transactions						
Checks and Payments - 13 Items						
Check	9/1/2005	5884	Passport Services		-239.00	-239.00
Check	9/1/2005	5885	Passport Services		-127.00	-366.00
Check	9/3/2005	5886	Passport Services		-127.00	-493.00
Check	9/7/2005	5887	Passport Services		-67.00	-560.00
Check	9/8/2005	5890	Passport Services		-119.00	-679.00
Check	9/8/2005	5892	Passport Services		-127.00	-806.00
Check	9/8/2005	5893	Passport Services		-104.00	-910.00
Check	9/8/2005	5891	Passport Services		-127.00	-1,037.00
Check	9/8/2005	5889	Passport Services		-67.00	-1,104.00
Check	9/8/2005	5888	Elizabeth D Minter		-41.88	-1,145.88
Check	9/10/2005	5894	Passport Services		-67.00	-1,212.88
Check	9/10/2005	5895	Passport Services		-67.00	-1,279.88
Check	9/12/2005	5896	Passport Services		-127.00	-1,406.88
Total Checks and Payments					-1,406.88	-1,406.88

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**Placentia Library District
Reconciliation Detail**
County Exempt - Checking, Period Ending 08/31/2005

Type	Date	Num	Name	Clr	Amount	Balance
Deposits and Credits - 5 Items						
Deposit	9/1/2005				433.00	433.00
Deposit	9/7/2005				127.00	560.00
Deposit	9/8/2005				254.00	814.00
Deposit	9/10/2005				119.00	933.00
Deposit	9/13/2005				127.00	1,060.00
Total Deposits and Credits					<u>1,060.00</u>	<u>1,060.00</u>
Total New Transactions					<u>-346.88</u>	<u>-346.88</u>
Ending Balance					<u><u>-2,388.00</u></u>	<u><u>3,517.05</u></u>

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**Placentia Library District
Reconciliation Detail
County Exempt - Savings, Period Ending 08/31/2005**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						7,309.21
Cleared Transactions						
Checks and Payments - 1 Item						
Check	8/2/2005	1542	Greg's Carpet & Up...	X	-155.52	-155.52
Total Checks and Payments					-155.52	-155.52
Deposits and Credits - 13 Items						
Deposit	8/4/2005			X	35.00	35.00
Deposit	8/9/2005			X	35.00	70.00
Deposit	8/10/2005			X	194.94	264.94
Deposit	8/11/2005			X	35.00	299.94
Deposit	8/15/2005			X	30.00	329.94
Deposit	8/18/2005			X	175.00	504.94
Deposit	8/18/2005			X	285.00	789.94
Deposit	8/18/2005			X	30.00	819.94
Deposit	8/22/2005			X	19.94	839.88
Deposit	8/22/2005			X	30.00	869.88
Deposit	8/25/2005			X	35.00	904.88
Deposit	8/29/2005			X	35.00	939.88
Deposit	8/31/2005			X	3.56	943.44
Total Deposits and Credits					943.44	943.44
Total Cleared Transactions					787.92	787.92
Cleared Balance					787.92	8,097.13
Uncleared Transactions						
Checks and Payments - 1 Item						
Check	8/30/2005	1543	Greg's Carpet & Up...		-155.52	-155.52
Total Checks and Payments					-155.52	-155.52
Total Uncleared Transactions					-155.52	-155.52
Register Balance as of 08/31/2005					632.40	7,941.61
New Transactions						
Deposits and Credits - 5 Items						
Deposit	9/1/2005				35.00	35.00
Deposit	9/7/2005				35.00	70.00
Deposit	9/7/2005				19.94	89.94
Deposit	9/8/2005				35.00	124.94
Deposit	9/8/2005				35.00	159.94
Total Deposits and Credits					159.94	159.94
Total New Transactions					159.94	159.94
Ending Balance					792.34	8,101.55

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**Placentia Library District
Reconciliation Detail
General Fund - Checking, Period Ending 08/31/2005**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						10,308.49
Cleared Transactions						
Checks and Payments - 19 Items						
Check	5/31/2005	5116	Laranne Millonzi	X	-12.33	-12.33
Check	7/28/2005	5142	Placentia Chamber ...	X	-84.00	-96.33
Check	8/1/2005		Bank of the West	X	-229.76	-326.09
Check	8/2/2005	5146	Fry's Electronics	X	-439.57	-765.66
Check	8/2/2005		Bank of the West	X	-11.54	-777.20
Check	8/5/2005	5147	Sam's Club	X	-64.12	-841.32
Check	8/7/2005	5148	Phonicsopoly	X	-150.00	-991.32
Check	8/10/2005	5150	Rembrandt's Beauti...	X	-20.00	-1,011.32
Check	8/10/2005	5152	County of Orange - ...	X	-182.68	-1,194.00
Check	8/15/2005	5156	Placentia Library Di...	X	-30.00	-1,224.00
Check	8/15/2005	5155	Placentia Library Di...	X	-2,448.55	-3,672.55
Check	8/15/2005	5153	Radio Shack	X	-86.18	-3,758.73
Check	8/15/2005	5157	Placentia Library G...	X	-3,663.14	-7,421.87
Check	8/16/2005	5158	Fry's Electronics	X	-413.70	-7,835.57
Check	8/17/2005	5162	Rembrandt's Beauti...	X	-10.00	-7,845.57
Check	8/18/2005	5159	Sam's Club	X	-28.76	-7,874.33
Check	8/22/2005		Bank of the West	X	-4.50	-7,878.83
Check	8/23/2005	5163	Employer Advisory ...	X	-160.00	-8,038.83
Check	8/25/2005	5165	Sam's Club	X	-222.27	-8,261.10
Total Checks and Payments					-8,261.10	-8,261.10
Deposits and Credits - 43 Items						
Deposit	8/1/2005			X	399.25	399.25
Deposit	8/1/2005			X	425.86	825.11
Deposit	8/1/2005			X	29.14	854.25
Deposit	8/2/2005			X	192.80	1,047.05
Deposit	8/3/2005			X	40.00	1,087.05
Deposit	8/4/2005			X	321.00	1,408.05
Deposit	8/4/2005			X	38.86	1,446.91
Deposit	8/5/2005			X	13.93	1,460.84
Deposit	8/5/2005			X	214.00	1,674.84
Deposit	8/8/2005			X	253.00	1,927.84
Deposit	8/8/2005			X	98.15	2,025.99
Deposit	8/8/2005			X	154.47	2,180.46
Deposit	8/9/2005			X	13.00	2,193.46
Deposit	8/9/2005			X	268.00	2,461.46
Check	8/10/2005	5151	County of Orange	X	0.00	2,461.46
Deposit	8/10/2005			X	58.29	2,519.75
Deposit	8/10/2005			X	397.30	2,917.05
Deposit	8/11/2005			X	111.60	3,028.65
Deposit	8/12/2005			X	95.15	3,123.80
Deposit	8/15/2005			X	169.00	3,292.80
Check	8/15/2005	5154	Aaron Brothers	X	0.00	3,292.80
Deposit	8/16/2005			X	258.00	3,550.80
Deposit	8/17/2005			X	139.00	3,689.80
Check	8/17/2005	5161	Rembrandt's Beauti...	X	0.00	3,689.80
Check	8/17/2005	5160	Rembrandt's Beauti...	X	0.00	3,689.80
Deposit	8/18/2005			X	97.15	3,786.95
Deposit	8/18/2005			X	480.00	4,266.95
Deposit	8/19/2005			X	304.00	4,570.95
Deposit	8/19/2005			X	29.14	4,600.09
Deposit	8/22/2005			X	100.00	4,700.09
Deposit	8/22/2005			X	169.00	4,869.09
Deposit	8/23/2005			X	365.00	5,234.09
Deposit	8/24/2005			X	208.00	5,442.09
Deposit	8/25/2005			X	195.50	5,637.59
Deposit	8/26/2005			X	203.40	5,840.99
Deposit	8/29/2005			X	228.60	6,069.59
Deposit	8/29/2005			X	77.72	6,147.31
Deposit	8/30/2005			X	127.89	6,275.20
Deposit	8/30/2005			X	134.00	6,409.20
Deposit	8/31/2005			X	9.71	6,418.91
Deposit	8/31/2005			X	30.00	6,448.91

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**Placentia Library District
Reconciliation Detail
General Fund - Checking, Period Ending 08/31/2005**

Type	Date	Num	Name	Clr	Amount	Balance
Deposit	8/31/2005			X	25.60	6,474.51
Deposit	8/31/2005			X	3,794.76	10,269.27
Total Deposits and Credits					10,269.27	10,269.27
Total Cleared Transactions					2,008.17	2,008.17
Cleared Balance					2,008.17	12,316.66
Uncleared Transactions						
Checks and Payments - 3 Items						
Check	8/9/2005	5149	California Secretary...		-40.00	-40.00
Check	8/25/2005	5164	CSUF		-52.00	-92.00
Check	8/31/2005	5166	Rembrandt's Beauti...		-20.00	-112.00
Total Checks and Payments					-112.00	-112.00
Total Uncleared Transactions					-112.00	-112.00
Register Balance as of 08/31/2005					1,896.17	12,204.66
New Transactions						
Checks and Payments - 3 Items						
Check	9/7/2005	5167	Rembrandt's Beauti...		-10.00	-10.00
Check	9/8/2005	5168	Placentia Chamber ...		-10.00	-20.00
Check	9/8/2005	5169	Placentia Chamber ...		-275.00	-295.00
Total Checks and Payments					-295.00	-295.00
Total New Transactions					-295.00	-295.00
Ending Balance					1,601.17	11,909.66

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**Placentia Library District
Reconciliation Detail
General Fund - Savings, Period Ending 08/31/2005**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						7,365.93
Cleared Transactions						
Checks and Payments - 2 Items						
Check	7/27/2005	1254	Bonnie Steele	X	-42.72	-42.72
Check	8/15/2005	1255	Orange County Aud...	X	-11,877.83	-11,920.55
Total Checks and Payments					-11,920.55	-11,920.55
Deposits and Credits - 34 Items						
Deposit	7/31/2005			X	495.20	495.20
Deposit	7/31/2005			X	813.05	1,308.25
Deposit	8/1/2005			X	270.45	1,578.70
Deposit	8/2/2005			X	551.80	2,130.50
Deposit	8/3/2005			X	588.20	2,718.70
Deposit	8/4/2005			X	249.85	2,968.55
Deposit	8/8/2005			X	744.90	3,713.45
Deposit	8/8/2005			X	404.75	4,118.20
Deposit	8/8/2005			X	374.85	4,493.05
Deposit	8/9/2005			X	515.40	5,008.45
Deposit	8/10/2005			X	442.40	5,450.85
Deposit	8/11/2005			X	488.99	5,939.84
Deposit	8/13/2005			X	402.44	6,342.28
Deposit	8/15/2005			X	502.45	6,844.73
Deposit	8/15/2005			X	173.89	7,018.62
Deposit	8/15/2005			X	208.15	7,226.77
Deposit	8/15/2005			X	3,663.14	10,889.91
Deposit	8/17/2005			X	418.10	11,308.01
Deposit	8/17/2005			X	589.45	11,897.46
Deposit	8/18/2005			X	334.70	12,232.16
Deposit	8/22/2005			X	382.25	12,614.41
Deposit	8/22/2005			X	529.33	13,143.74
Deposit	8/22/2005			X	236.70	13,380.44
Deposit	8/23/2005			X	334.70	13,715.14
Deposit	8/24/2005			X	434.79	14,149.93
Deposit	8/25/2005			X	468.85	14,618.78
Deposit	8/25/2005			X	22,252.18	36,870.96
Deposit	8/27/2005			X	449.35	37,320.31
Deposit	8/29/2005			X	736.85	38,057.16
Deposit	8/29/2005			X	364.70	38,421.86
Deposit	8/31/2005			X	286.80	38,708.66
Deposit	8/31/2005			X	314.31	39,022.97
Deposit	8/31/2005			X	8.36	39,031.33
Deposit	8/31/2005			X	5,729.17	44,760.50
Total Deposits and Credits					44,760.50	44,760.50
Total Cleared Transactions					32,839.95	32,839.95
Cleared Balance					32,839.95	40,205.88
Uncleared Transactions						
Checks and Payments - 1 Item						
Check	4/1/2005		Bank of the West		-64.00	-64.00
Total Checks and Payments					-64.00	-64.00
Deposits and Credits - 1 Item						
Deposit	3/16/2005				100.00	100.00
Total Deposits and Credits					100.00	100.00
Total Uncleared Transactions					36.00	36.00
Register Balance as of 08/31/2005					32,875.95	40,241.88

1:07 PM
09/13/05

**Placentia Library District
Reconciliation Detail
General Fund - Savings, Period Ending 08/31/2005**

Type	Date	Num	Name	Clr	Amount	Balance
New Transactions						
Deposits and Credits - 12 Items						
Deposit	9/1/2005				579.80	579.80
Deposit	9/7/2005				271.75	851.55
Deposit	9/7/2005				600.00	1,451.55
Deposit	9/7/2005				185.40	1,636.95
Deposit	9/7/2005				782.15	2,419.10
Deposit	9/8/2005				355.25	2,774.35
Deposit	9/8/2005				400.00	3,174.35
Deposit	9/10/2005				324.74	3,499.09
Deposit	9/13/2005				30,200.00	33,699.09
Deposit	9/13/2005				320.39	34,019.48
Deposit	9/13/2005				675.85	34,695.33
Deposit	9/13/2005				654.10	35,349.43
Total Deposits and Credits					<u>35,349.43</u>	<u>35,349.43</u>
Total New Transactions					<u>35,349.43</u>	<u>35,349.43</u>
Ending Balance					<u><u>68,225.38</u></u>	<u><u>75,591.31</u></u>

*Ernest
9/13/2005*

1:02 PM
09/13/05

**Placentia Library District
Reconciliation Detail
Literacy Fund - Savings, Period Ending 08/31/2005**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						11,051.21
Cleared Transactions						
Deposits and Credits - 1 Item						
Deposit	8/31/2005			X	5.63	5.63
Total Deposits and Credits					<u>5.63</u>	<u>5.63</u>
Total Cleared Transactions					<u>5.63</u>	<u>5.63</u>
Cleared Balance					<u>5.63</u>	<u>11,056.84</u>
Register Balance as of 08/31/2005					<u>5.63</u>	<u>11,056.84</u>
Ending Balance					<u><u>5.63</u></u>	<u><u>11,056.84</u></u>

*2011-12
9/13/2005*

1:22 PM
09/13/05

**Placentia Library District
Reconciliation Detail
Payroll Checking - Wells Fargo, Period Ending 08/31/2005**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						32,170.37
Cleared Transactions						
Checks and Payments - 39 Items						
Check	6/1/2005	5283	Christina Perez	X	-86.24	-86.24
Check	7/27/2005	5399	Gary Bell	X	-1,464.69	-1,550.93
Check	7/27/2005	5431	Angelica Alatorre	X	-209.96	-1,760.89
Check	7/27/2005	5400	Dorothy J. Cummings	X	-344.09	-2,104.98
Check	7/27/2005	5403	Abraham Fazil	X	-151.17	-2,256.15
Check	7/27/2005	5408	Alexander Hernandez	X	-619.04	-2,875.19
Check	7/27/2005	5422	Mauricio Rojas	X	-272.84	-3,148.03
Check	7/27/2005	5427	Edgar Torres	X	-168.31	-3,316.34
Check	7/27/2005	5398	Lynn Baden	X	-201.79	-3,518.13
Check	7/27/2005	5440	Tax Deferred Servic...	X	-1,407.30	-4,925.43
Check	7/27/2005	5436	Natlonwide Retirem...	X	-723.07	-5,648.50
Check	8/2/2005		Paychex	X	-197.50	-5,846.00
Check	8/3/2005		Paychex	X	-52.50	-5,898.50
Check	8/10/2005	5476	Hilda Rivera	X	-273.55	-6,172.05
Check	8/10/2005	5477	Mano Takegami	X	-585.28	-6,757.33
Check	8/10/2005	5478	Din Thong	X	-233.13	-6,990.46
Check	8/10/2005	5479	Sothavy Ton	X	-183.73	-7,174.19
Check	8/10/2005	5480	Orange County Aud...	X	-354.29	-7,528.48
Check	8/10/2005	5481	Placentia Library Di...	X	-19.94	-7,548.42
Check	8/10/2005	5482	Nationwide Retirem...	X	-723.07	-8,271.49
Check	8/10/2005	5475	Angle-An Mai	X	-385.87	-8,657.36
Check	8/10/2005	5474	Angelica Alatorre	X	-262.46	-8,919.82
Check	8/10/2005	5470	Edgar Torres	X	-124.67	-9,044.49
Check	8/10/2005	5465	Mauricio Rojas	X	-70.19	-9,114.68
Check	8/10/2005	5459	Vernon Napier	X	-1,633.81	-10,748.49
Check	8/10/2005	5451	Alexander Hernandez	X	-461.52	-11,210.01
Check	8/10/2005	5450	Esther P. Guzman	X	-232.77	-11,442.78
Check	8/10/2005	5445	Abraham Fazil	X	-132.47	-11,575.25
Check	8/10/2005	5444	Gail Erwin	X	-294.09	-11,869.34
Check	8/10/2005	5442	Dorothy J. Cummings	X	-72.25	-11,941.59
Check	8/10/2005	5441	Gary Bell	X	-1,464.69	-13,406.28
Check	8/10/2005		Paychex	X	-8,748.17	-22,154.45
Check	8/10/2005		Paychex	X	-18,556.82	-40,711.27
Check	8/10/2005	5483	Tax Deferred Servic...	X	-1,407.30	-42,118.57
Check	8/10/2005	5446	Patricia Fellous-Gib...	X	-117.75	-42,236.32
Check	8/24/2005	5523	Orange County Aud...	X	-346.70	-42,583.02
Check	8/24/2005	5524	Placentia Library Di...	X	-19.94	-42,602.96
Check	8/24/2005		Paychex	X	-20,790.57	-63,393.53
Check	8/24/2005		Paychex	X	-8,744.16	-72,137.69
Total Checks and Payments					-72,137.69	-72,137.69
Deposits and Credits - 2 Items						
Deposit	8/3/2005			X	38,789.65	38,789.65
Deposit	8/17/2005			X	38,789.65	77,579.30
Total Deposits and Credits					77,579.30	77,579.30
Total Cleared Transactions					5,441.61	5,441.61
Cleared Balance					5,441.61	37,611.98

1:22 PM
09/13/05

**Placentia Library District
Reconciliation Detail
Payroll Checking - Wells Fargo, Period Ending 08/31/2005**

Type	Date	Num	Name	Clr	Amount	Balance
Uncleared Transactions						
Checks and Payments - 17 Items						
Check	7/27/2005	5407	Esther P. Guzman		-232.77	-232.77
Check	8/1/2005		Bank of the West		-229.76	-462.53
Check	8/24/2005	5526	Tax Deferred Servic...		-1,487.30	-1,949.83
Check	8/24/2005	5525	Nationwide Retirem...		-723.07	-2,672.90
Check	8/24/2005	5522	Sothavy Ton		-196.84	-2,869.74
Check	8/24/2005	5521	Mano Takegami		-32.66	-2,902.40
Check	8/24/2005	5520	Hilda Rivera		-300.02	-3,202.42
Check	8/24/2005	5519	Angle-An Mai		-301.83	-3,504.25
Check	8/24/2005	5518	Angelica Alatorre		-236.21	-3,740.46
Check	8/24/2005	5514	Sandra Vargas		-143.37	-3,883.83
Check	8/24/2005	5509	Mauricio Rojas		-210.25	-4,094.08
Check	8/24/2005	5494	Alexander Hernandez		-502.06	-4,596.14
Check	8/24/2005	5493	Esther P. Guzman		-232.77	-4,828.91
Check	8/24/2005	5488	Abraham Fazil		-124.67	-4,953.58
Check	8/24/2005	5487	Gail Erwin		-290.60	-5,244.18
Check	8/24/2005	5485	Dorothy J. Cummings		-225.78	-5,469.96
Check	8/24/2005	5484	Gary Bell		-1,464.69	-6,934.65
Total Checks and Payments					-6,934.65	-6,934.65
Deposits and Credits - 1 Item						
Deposit	8/31/2005				38,789.65	38,789.65
Total Deposits and Credits					38,789.65	38,789.65
Total Uncleared Transactions					31,855.00	31,855.00
Register Balance as of 08/31/2005					37,296.61	69,466.98
New Transactions						
Checks and Payments - 23 Items						
Check	9/7/2005		Paychex		-21,631.53	-21,631.53
Check	9/7/2005		Paychex		-9,234.09	-30,865.62
Check	9/7/2005	2059	Esther P. Guzman		-157.14	-31,022.76
Check	9/7/2005	5528	Gary Bell		-1,464.69	-32,487.45
Check	9/7/2005	5529	Dorothy J. Cummings		-98.36	-32,585.81
Check	9/7/2005	5531	Gail Erwin		-248.72	-32,834.53
Check	9/7/2005	5532	Abraham Fazil		-124.67	-32,959.20
Check	9/7/2005	5537	Esther P. Guzman		-41.55	-33,000.75
Check	9/7/2005	5538	Alexander Hernandez		-464.34	-33,465.09
Check	9/7/2005	5542	Noreth Men		-193.01	-33,658.10
Check	9/7/2005	5552	Mauricio Rojas		-70.19	-33,728.29
Check	9/7/2005	5557	Edgar Torres		-124.67	-33,852.96
Check	9/7/2005	5561	Angelica Alatorre		-236.21	-34,089.17
Check	9/7/2005	5562	Marla Nayeri Madero		-62.48	-34,151.65
Check	9/7/2005	5563	Angle-An Mai		-223.09	-34,374.74
Check	9/7/2005	5564	Melissa Manzanarez		-29.53	-34,404.27
Check	9/7/2005	5565	Hilda Rivera		-459.58	-34,863.85
Check	9/7/2005	5566	Mano Takegami		-144.35	-35,008.20
Check	9/7/2005	5567	Sothavy Ton		-157.48	-35,165.68
Check	9/7/2005	5568	Orange County Aud...		-346.70	-35,512.38
Check	9/7/2005	5569	Placentia Library Di...		-19.94	-35,532.32
Check	9/7/2005	5570	Nationwide Retirem...		-723.70	-36,256.02
Check	9/7/2005	5571	Tax Deferred Servic...		-1,487.30	-37,743.32
Total Checks and Payments					-37,743.32	-37,743.32
Total New Transactions					-37,743.32	-37,743.32
Ending Balance					-446.71	31,723.66

*R. M. ...
9/13/2005*

ACQUISITIONS REPORT FOR FISCAL YEAR 2005-2006 THROUGH THE MONTH OF AUGUST 2005

Prepared by Vernon Napier, Technical Services Manager

	GENERAL FUND			ADOPT-A-BOOK			TOTAL PURCHASED			DONATED			TOTAL ITEMS		
	Amount	Volumes	Titles	Amount	Volumes	Titles	Amount	Volumes	Titles	Value	Volumes	Titles	Amount	Volumes	Titles
Adult Fiction	\$2,762	102	95	\$0	0	0	\$2,762	102	95	\$453	21	21	\$3,215	123	116
Adult Circulating Non-Fiction	\$7,262	288	265	\$18	1	1	\$7,280	289	266	\$28	2	2	\$7,308	291	268
Adult Reference	\$3,270	10	2	\$0	0	0	\$3,270	10	2	\$0	0	0	\$3,270	10	2
Adult Print Continuities	\$0	0	0	\$0	0	0	\$0	0	0	\$0	0	0	\$0	0	0
Adult Electronic Continuities	\$0	0	0	\$0	0	0	\$0	0	0	\$0	0	0	\$0	0	0
Total Adult Non-Fiction	\$10,532	298	267	\$18	1	1	\$10,550	299	268	\$28	2	2	\$10,578	301	269
TOTAL ADULT PRINT MATERIALS	\$13,293	400	382	\$18	1	1	\$13,312	401	383	\$481	23	23	\$13,793	424	406
Adult Audio/Music	\$0	0	0	\$0	0	0	\$0	0	0	\$0	0	0	\$0	0	0
Adult Audio Books	\$2,557	39	39	\$0	0	0	\$2,557	39	39	\$0	0	0	\$2,557	39	39
Total Adult Audio	\$2,557	39	39	\$0	0	0	\$2,557	39	39	\$0	0	0	\$2,557	39	39
Adult Video Educational	\$42	2	2	\$0	0	0	\$42	2	2	\$0	0	0	\$42	2	2
Adult Video Entertainment	\$471	23	18	\$0	0	0	\$471	23	18	\$0	0	0	\$471	23	18
Total Adult Video	\$513	25	20	\$0	0	0	\$513	25	20	\$0	0	0	\$513	25	20
Adult Computer Software	\$0	0	0	\$0	0	0	\$0	0	0	\$0	0	0	\$0	0	0
TOTAL ADULT NON-PRINT MATERIALS	\$3,071	64	59	\$0	0	0	\$3,071	64	59	\$0	0	0	\$3,071	64	1,068
TOTAL ADULT MATERIALS	\$16,364	464	441	\$18	1	1	\$16,382	465	442	\$481	23	23	\$16,863	488	1,474
Juvenile Fiction	\$718	43	23	\$0	0	0	\$718	43	23	\$183	22	22	\$901	65	45
Juvenile Circulating Non-Fiction	\$944	44	30	\$0	0	0	\$944	44	30	\$115	8	8	\$1,059	52	38
Juvenile Reference	\$308	1	2	\$0	0	0	\$308	1	2	\$0	0	0	\$308	1	2
Juvenile Print Continuities	\$0	0	0	\$0	0	0	\$0	0	0	\$0	0	0	\$0	0	0
Juvenile Electronic Continuities	\$0	0	0	\$0	0	0	\$0	0	0	\$0	0	0	\$0	0	0
Total Juvenile Non-Fiction	\$1,252	45	32	\$0	0	0	\$1,252	45	32	\$115	8	8	\$1,367	53	40
TOTAL JUVENILE PRINT MATERIALS	\$1,970	88	55	\$0	0	0	\$1,970	88	55	\$297	30	30	\$2,268	113	85
Juvenile Audio/Music	\$0	0	0	\$0	0	0	\$0	0	0	\$0	0	0	\$0	0	0
Juvenile Audio Books	\$129	2	1	\$0	0	0	\$129	2	1	\$0	0	0	\$129	2	1
Total Juvenile Audio	\$129	2	1	\$0	0	0	\$129	2	1	\$0	0	0	\$129	2	1
Juvenile Video Educational	\$90	10	10	\$0	0	0	\$90	10	10	\$0	0	0	\$90	10	10
Juvenile Video Entertainment	\$395	35	35	\$0	0	0	\$395	35	35	\$0	0	0	\$395	35	35
Total Juvenile Video	\$485	45	45	\$0	0	0	\$485	45	45	\$0	0	0	\$485	45	45
Juvenile Computer Software	\$0	0	0	\$0	0	0	\$0	0	0	\$0	0	0	\$0	0	0
TOTAL JUVENILE NON-PRINT MATERIALS	\$514	47	46	\$0	0	0	\$514	47	46	\$0	0	0	\$514	47	487
TOTAL JUVENILE MATERIALS	\$2,584	135	101	\$0	0	0	\$2,584	135	101	\$297	30	30	\$2,881	165	572
Total Fiction	\$3,480	145	118	\$0	0	0	\$3,480	145	118	\$636	43	43	\$4,116	188	161
Total Non-Fiction	\$11,784	343	319	\$18	1	1	\$11,802	344	320	\$143	10	10	\$11,945	354	330
Total Audio	\$2,686	41	40	\$0	0	0	\$2,686	41	40	\$0	0	0	\$2,686	41	40
Total Video	\$998	70	65	\$0	0	0	\$998	70	65	\$0	0	0	\$998	70	65
Total Computer Software	\$0	0	0	\$0	0	0	\$0	0	0	\$0	0	0	\$0	0	0
TOTAL MATERIALS	\$18,948	599	542	\$18	1	1	\$18,966	600	543	\$778	53	53	\$19,745	653	596

Outstanding Orders as of August 2005
 General Fund \$6,223.16
 Adopt-a-book \$129.18
 TOTAL \$6,352.34

TOTAL \$6,352.34

Entrepenurial Activities Report
 Net Revenue Summary
 August-05

	Aug-05	Aug-04	YTD 2005-06	YTD 2004-05
Passport	9,279.70	14,205.42	23,485.12	25,240.56
Passport Photos	1,000.00	0.00	2,890.00	0.00
Notary Public	50.00	0.00	0.00	0.00
Total	10,329.70	14,205.42	26,375.12	25,240.56

Prepared by: Wendy Goodson

Summary of Current Status Of Unique Management Accounts
September 19, 2005

Agenda Item 17

FY 05-06	New Accounts	Active Accounts	Paid in full current month	Amount received current month	Written off current month
July	16	771	3	579.74	0
August	9	781	5	864.12	0
September	0	0	0	0	0
October	0	0	0	0	0
November	0	0	0	0	0
December	0	0	0	0	0
January	0	0	0	0	0
February	0	0	0	0	0
March	0	0	0	0	0
April	0	0	0	0	0
May	0	0	0	0	0
June	0	0	0	0	0
TOTAL YTD	25	1552	8	1443.86	0

UNIQUE MANAGEMENT SERVICES, INC.

CREATED: 09/01/2005 1:04 PM MK

SUMMARY STATUS REPORT

PAGE: 130

MS YESENIA GOMEZ

PLACENTIA LIBRARY DISTRICT

411 EAST CHAPMAN AVENUE

PLACENTIA CA 92870

CREDITOR: 286 -- PLACENTIA LIBRARY DISTRICT

DATES LISTED: 01/01/1900 TO 08/31/2005

Accounts Submitted	: 1,196	Dollars Submitted	: 111,288.03	Dollars Received	: 43,042.62
Bankruptcies	: 9	Dollars in Bankruptcy	: 811.13	Material Returned	: 13,030.23
Incorrect Addresses	: 149	Dollars in Skips	: 9,255.84	Dollars Waived	: 2,514.88
Patron Disputes/Suspends	: 1	Dollars in Dispute	: 0.00	Total Activated	: 74,986.81
Accounts in Process	: 1,037	Dollars in Process	: 97,804.76	% of Dollars Activated	: 76.67%
# of Accounts Activated	: 781				
% of Accounts Activated	: 75.31%				



TO: Library Board of Trustees
 FROM: Elizabeth Minter, Library Director *EM*
 DATE: September 19, 2005
 SUBJECT: GIFT REPORT

The following gifts were received from August 1, 2005 through August 31, 2005.

ADOPT-A-BOOK DONATIONS

Walter & Maureen Piegel Cindy Roberts

TOTAL AAB \$100.00

BOOK ENDOWMENT DONATIONS

Joe & Marilyn Rodarte	Terrence & Diana McCarthy
Placentia City Employees Association	Robert Jones
Jimmy & Deloris Chisum	Placentia Police Association
Billy & Carolyn Davis	Joanne Brown
Geraldine Sandoval	Lawrence & Diane Millonzi
Joyce Rosenthal	William & Julia Whalen
Gil & Louann Coerper	Adam & Julie Khan
J.S. & Wandra Waldrip	Gary & Laurie Oshiro
Katherine & Charles Lathrop	Donna & Raymond Bass
Marcia Derrico	

TOTAL BE \$225.00

GENERAL FUND DONATIONS

Jean Murphy	Robert Riley
A.P & Jean Pappas	Joseph & Peggy Hammer
Colleen Thomas	Larence Mercier
Suad Ammar	Ralph & Carole Steffen
Hugh & Gae Wood	
Richard & Margie Simmermacher	
Florence Purdy	
JoAnn Nelson	
James & Debra Yost	
Keith Dombrowski	

TOTAL GF \$1,433.00

TOTAL ALL DONATIONS	\$1,758.00
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Prepared By: Wendy Goodson

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

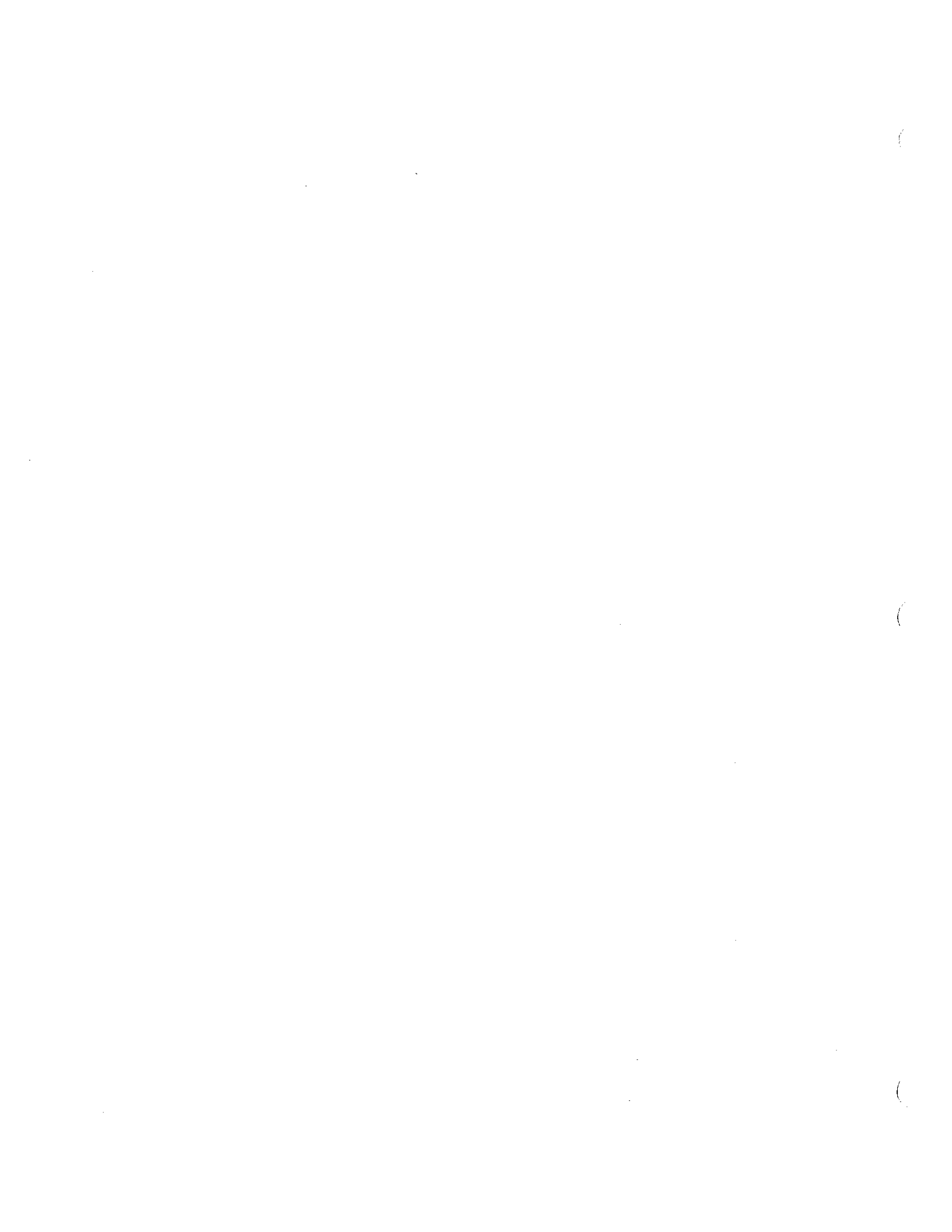
TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Building Maintenance Report for August 2005
DATE: September 19, 2005

HVAC: 8-8-05 – Replaced filters. Replaced insulation tape on pipe.
8-30-05 – Repaired electrical connection.

Plumbing: 8-17-05 – Replaced broken plastic and damaged diaphragm in men's staff restroom.
8-31-05 – Repaired toilet leak in girl's public restroom.

Carpet Cleaners: 8-26-05 - Cleaned Meeting Room carpet.

Prepared by: Wendy Goodson



PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Personnel Report for August 2005
DATE: September 19, 2005

RESIGNATIONS:

None

APPOINTMENTS:

None

OPEN POSITIONS:

None

WORKERS' COMPENSATION LEAVE:

None

Prepared by: Wendy Goodson

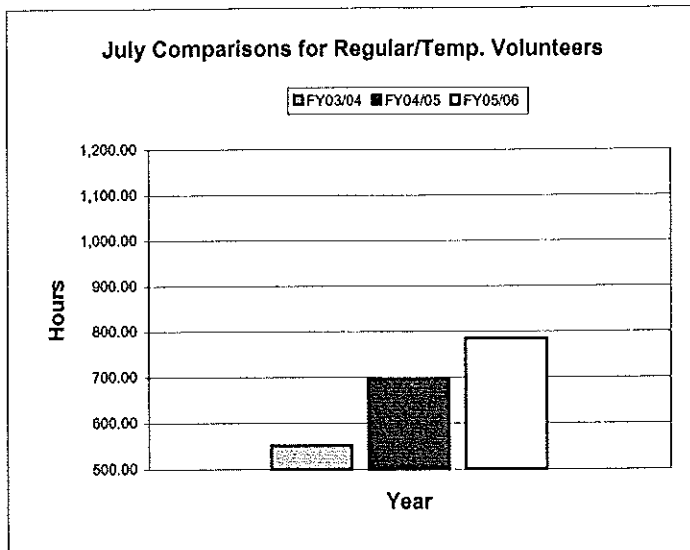


TO: Elizabeth D. Minter, Library Director
 FROM: Laranne Millonzi, Development Director and Volunteer Coordinator *am*
 SUBJECT: Volunteer Report for Month of August 2005

REGULAR VOLUNTEERS are committed to an on-going program each week.
 LITERACY VOLUNTEERS are involved in tutoring and other volunteer projects for the Literacy Campaign.
 TEMPORARY VOLUNTEERS are working for a project in school, church, scouts, or court referral cases.

Regular/Temp. Volunteers Hours

	FY03/04	FY04/05	FY05/06
July	735.25	948.25	1,027.50
August	551.50	696.25	784.50
September	385.00	482.00	
October	388.75	487.75	
November	388.25	461.00	
December	359.50	400.75	
January	439.00	*	
February	496.25	959.75	
March	489.25	846.50	
April	476.50	698.00	
May	460.25	559.75	
June	<u>456.00</u>	<u>780.00</u>	
	5,625.50	7,320.00	1,812.00

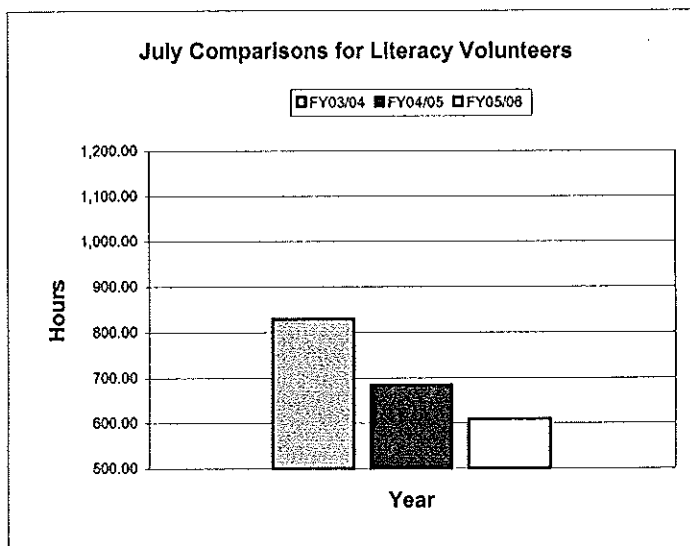


OF ACTIVE VOLUNTEERS FOR JULY

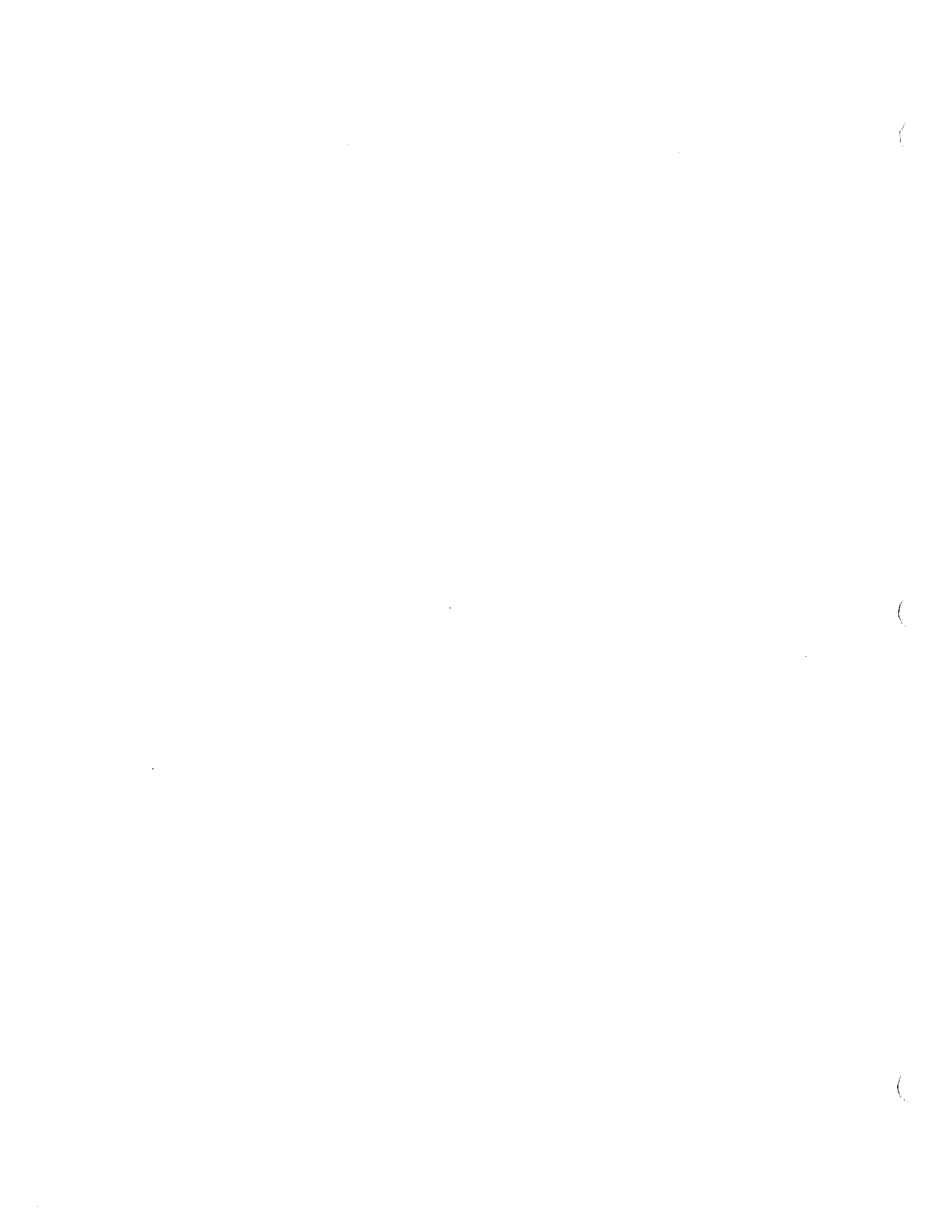
Bookstore:	27
Regular:	13
Temporary:	45
Literacy:	79

Literacy Volunteers Hours

	FY03/04	FY04/05	FY05/06
July	865.00	1,008.00	622.00
August	829.00	684.00	609.00
September	808.00	704.00	
October	820.00	684.00	
November	805.00	1,458.00	
December	853.00	1,075.00	
January	979.00	*	
February	1,472.00	2,084.00	
March	1,275.75	978.00	
April	1,152.00	976.00	
May	562.50	814.00	
June	<u>526.50</u>	<u>1,041.00</u>	
	10,947.75	11,506.00	1,231.00



* January hours are reported with February's hours.



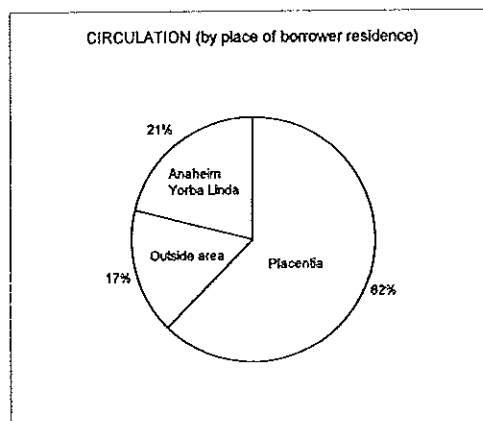
Placentia Library District
Circulation Report for August 2005

	FY05-06 YTD	FY04-05 YTD	% Change FY05 TO FY06	FY05-06 Aug-05	FY04-05 Aug-05		
1st Time Checkouts	35,934	26,768	34.2%	17,416	12,972		
Phone Renewals	1,975	4,648	-57.5%	947	2,324		
In-Building Renewals	992	523	89.7%	493	290		
TOTAL RENEWALS	2,967	5,171	-42.6%	1,440	2,614		
TOTAL CHECKOUTS	38,901	31,939	21.8%	18,856	15,586		
Holds Filled	1,017	889	14.4%	501	480		
PATRONS REGISTERED (this report period)	1,290	644	100.3%	808	315		
Titles Added	448	442	1.4%	123	159		
Volumes Added	495	530	-6.6%	131	166		
CIRCULATION (by material type)							
Adult Print	13,506	13,837	-2.4%	6,733	7,246		
Juvenile Print	16,371	14,302	14.5%	7,182	6,388		
Total Print	29,877	28,139	6.2%	13,915	13,634		
Audio	2,159	1,991	8.4%	1,141	1,056		
Visual	8,810	3,336	164.1%	4,677	1,712		
Total Audio Visual	10,969	5,327	105.9%	5,818	2,768		
TOTAL CIRCULATION	40,846	33,466	22.1%	19,733	16,402		
CIRCULATION (by place of borrower residence) See chart below							
Placentia	25,360	20,558	23.4%	11,901	9,822	62.1%	40,847
Anaheim/Yorba Linda	6,810	5,268	29.3%	3,384	2,618	16.7%	
Outside Tri-City	8676	7640	13.6%	4448	3962	21.2%	
TYPES OF ACTIVE BORROWERS							
Adult			18.2%	14,005	11,850		
Young Adult			23.7%	371	300		
Juvenile			31.0%	3,747	2,860		
New Borrower			0.6%	1,104	1,097		
Other (staff)			128.4%	514	225		
TOTAL ACTIVE BORROWERS *			20.9%	19,741	16,332		
TOTAL REGISTERED BORROWERS **			20.8%	22,693	18,785		
ATTENDANCE***	65,195	57,940	12.52%	*33,731	27,885		

* Active borrowers have checked out material this report period

** Registered borrowers have checked out material in the past year

*** Attendance figure is not an accurate count.



PLACENTIA INVOICES

PERIOD COVERED FY2003-2004	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR SEISMIC	IRRIGATION CONTROL	TOTAL
Jul-03	07/24/03	4,522.91	1,150.57	650.77	207.50	0.00	7.20	6,538.95
Aug-03	08/07/03	5,933.96	1,566.39	604.52	0.00	0.00	7.20	8,112.07
Sep-03	09/08/03	5,103.96	1,370.47	604.52	215.00	0.00	7.19	7,301.14
Oct-03	10/13/03	2,650.78	1,150.57	604.52	107.50	0.00	7.19	4,520.56
Nov-03	11/10/03	4,002.21	1,150.57	604.52	107.50	0.00	7.24	5,872.04
Dec-03	12/12/03	3,276.82	2,064.00	604.52	1,520.17	0.00	7.23	7,472.74
Jan-04	01/13/04	2,950.98	1,407.66	705.74	155.00	0.00	7.24	5,226.62
Feb-04	02/10/04	2,987.54	1,150.57	568.93	107.50	0.00	7.23	4,821.77
Mar-04	03/08/04	3,020.00	1,150.57	619.54	107.50	0.00	7.20	4,904.81
Apr-04	04/08/04	3,046.38	1,150.57	619.54	107.50	0.00	7.45	4,931.44
May-04	05/12/04	3,106.89	1,150.57	619.54	107.50	0.00	0.00	4,984.50
Jun-04	06/15/04	3,544.04	1,150.57	647.62	215.00	0.00	7.28	5,564.51
TOTAL		39,623.56	14,462.51	6,803.51	2,750.17	0.00	72.45	63,712.20
AVG		3,301.96	1,205.21	566.96	229.18	0.00	6.04	5,309.35

PERIOD COVERED FY2004-2005	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR SEISMIC	IRRIGATION CONTROL	TOTAL
Jul-04	07/28/04	4,661.33	1,150.57	690.71	276.54	0.00	7.27	6,786.42
Aug-04	08/23/05	5,332.93	1,150.57	722.54	302.50	0.00	7.29	7,515.83
Sep-04	09/14/04	5,250.20	1,150.57	679.43	0.00	0.00	0.00	7,080.20
Oct-04	10/15/04	5,155.44	1,150.57	679.43	215.00	0.00	14.45	7,214.89
Nov-04	11/04/04	3,963.90	1,150.57	686.96	0.00	0.00	7.18	5,808.61
Dec-04	12/14/05	0.00	1,150.57	788.19	252.50	0.00	7.18	2,198.44
Jan-05	01/10/05	6,334.08	1,150.57	875.17	0.00	0.00	14.40	8,374.22
Feb-05	02/07/05	3,493.88	1,150.57	802.54	107.50	0.00	7.23	5,561.72
Mar-05	03/09/05	3,337.04	2,392.41	726.17	107.50	0.00	7.24	6,570.36
Apr-05	04/13/05	3,017.99	0.00	726.17	107.50	0.00	7.30	3,858.96
May-05	05/02/05	0.00	1,150.57	573.42	0.00	0.00	7.22	1,731.21
Jun-05	06/10/05	6,593.11	1,150.57	580.92	215.00	0.00	0.00	8,539.60
TOTAL		47,139.90	13,898.11	8,531.65	1,584.04	0.00	86.76	71,240.46
AVG		3,928.33	1,158.18	710.97	132.00	0.00	7.23	5,936.71

PERIOD COVERED FY2005-2006	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR SEISMIC	IRRIGATION CONTROL	TOTAL
Jul-05	07/11/05	4,306.02	1,150.57	649.79	0.00	0.00	14.68	6,121.06
Aug-05	08/08/05	5,806.71	1,150.57	649.79	107.50	0.00	7.42	7,721.99
Sep-05	09/12/05	5,666.05	1,150.57	243.44	460.73	0.00	7.20	7,527.99
Oct-05		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Nov-05		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dec-05		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Jan-06		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Feb-06		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Mar-06		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Apr-06		0.00	0.00	0.00	0.00	0.00	0.00	0.00
May-06		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Jun-06		0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL		15,778.78	3,451.71	1,543.02	568.23	0.00	29.30	21,371.04
AVG		5,259.59	1,150.57	514.34	189.41	0.00	9.77	7,123.68

TOTAL DOLLARS SPENT

FY2003-2004	LABOR	EQUIPMENT	MATERIAL	TOTAL	50% LIBRARY
Jul-03	1,035.04	174.00	0.00	1,209.04	604.52
Aug-03	1,035.04	174.00	0.00	1,209.04	604.52
Sep-03	1,035.04	174.00	0.00	1,209.04	604.52
Oct-03	1,035.04	174.00	0.00	1,209.04	604.52
Nov-03	1,035.04	174.00	0.00	1,209.04	604.52
Dec-03	1,207.48	204.00	0.00	1,411.48	705.74
Jan-04	963.86	174.00	0.00	1,137.86	568.93
Feb-04	1,050.08	189.00	0.00	1,239.08	619.54
Mar-04	1,050.08	189.00	0.00	1,239.08	619.54
Apr-04	1,050.08	189.00	0.00	1,239.08	619.54
May-04	1,106.24	189.00	0.00	1,295.24	647.62
Jun-04	1,177.42	204.00	0.00	1,381.42	690.71
TOTAL	12,780.44	2,208.00	0.00	14,988.44	7,494.22
AVG	1,065.04	184.00	0.00	1,249.04	624.52

TOTAL DOLLARS SPENT

FY2004-2005	LABOR	EQUIPMENT	MATERIAL	TOTAL	50% LIBRARY
Jul-04	1,177.42	204.00	0.00	1,381.42	690.71
Aug-04	1,233.58	211.50	0.00	1,445.08	722.54
Sep-04	1,147.36	211.50	0.00	1,358.86	679.43
Oct-04	1,147.36	211.50	0.00	1,358.86	679.43
Nov-04	1,177.42	196.50	0.00	1,373.92	686.96
Dec-04	1,364.88	211.50	0.00	1,576.38	788.19
Jan-05	1,263.33	189.00	0.00	1,452.33	726.17
Feb-05	1,401.08	204.00	0.00	1,605.08	802.54
Mar-05	1,263.33	189.00	0.00	1,452.33	726.17
Apr-05	1,263.33	189.00	0.00	1,452.33	726.17
May-05	987.83	159.00	0.00	1,146.83	573.42
Jun-05	987.83	174.00	0.00	1,161.83	580.92
TOTAL	14,414.75	2,350.50	0.00	16,765.25	8,382.63
AVG	1,201.23	195.88	0.00	1,397.10	698.55

TOTAL DOLLARS SPENT

FY2005-2006	LABOR	EQUIPMENT	MATERIAL	TOTAL	50% LIBRARY
Jul-05	1,125.58	174.00	0.00	1,299.58	649.79
Aug-05	1,125.58	174.00	0.00	1,299.58	649.79
Sep-05	372.88	114.00	0.00	486.88	243.44
Oct-05	0.00	0.00	0.00	0.00	0.00
Nov-05	0.00	0.00	0.00	0.00	0.00
Dec-05	0.00	0.00	0.00	0.00	0.00
Jan-06	0.00	0.00	0.00	0.00	0.00
Feb-06	0.00	0.00	0.00	0.00	0.00
Mar-06	0.00	0.00	0.00	0.00	0.00
Apr-06	0.00	0.00	0.00	0.00	0.00
May-06	0.00	0.00	0.00	0.00	0.00
Jun-06	0.00	0.00	0.00	0.00	0.00
TOTAL	2,624.04	462.00	0.00	3,086.04	1,543.02
AVG	374.68	154.00	0.00	1,028.68	514.34

DOLLARS BY TYPE OF WORKER

FY2003-2004	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-03	284.72	240.48	60.56	0.00	449.28	1,035.04
Aug-03	284.72	240.48	60.56	0.00	449.28	1,035.04
Sep-03	284.72	240.48	60.56	0.00	449.28	1,035.04
Oct-03	284.72	240.48	60.56	0.00	449.28	1,035.04
Nov-03	284.72	240.48	60.56	0.00	449.28	1,035.04
Dec-03	284.72	300.60	60.56	0.00	561.60	1,207.48
Jan-04	213.54	240.48	60.56	0.00	119.28	633.86
Feb-04	213.54	270.54	60.56	0.00	505.44	1,050.08
Mar-04	213.54	270.54	60.56	0.00	505.44	1,050.08
Apr-04	213.54	270.54	60.56	0.00	505.44	1,050.08
May-04	213.54	270.54	60.56	0.00	561.60	1,106.24
Jun-04	284.72	270.54	60.56	0.00	561.60	1,177.42
TOTAL	3,060.74	3,096.18	726.72	0.00	5,566.80	12,450.44
AVG	255.06	258.02	60.56	0.00	463.90	1,037.54

DOLLARS BY TYPE OF WORKER

FY2004-2005	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-04	284.72	270.54	60.56	0.00	561.60	1,177.42
Aug-04	284.72	270.54	60.56	0.00	617.76	1,233.58
Sep-04	284.72	240.48	60.56	0.00	561.60	1,147.36
Oct-04	284.72	240.48	60.56	0.00	561.60	1,147.36
Nov-04	284.72	270.54	60.56	0.00	561.60	1,177.42
Dec-04	355.90	330.66	60.56	0.00	617.76	1,364.88
Jan-05	337.76	310.95	65.80	0.00	548.82	1,263.33
Feb-05	379.98	345.50	65.80	0.00	609.80	1,401.08
Mar-05	337.76	310.95	65.80	0.00	548.82	1,263.33
Apr-05	337.76	310.95	65.80	0.00	548.82	1,263.33
May-05	253.32	241.85	65.80	0.00	426.86	987.83
Jun-05	253.32	241.85	65.80	0.00	426.86	987.83
TOTAL	3,679.40	3,385.29	758.16	0.00	6,591.90	14,414.75
AVG	306.62	282.11	63.18	0.00	549.33	1,201.23

DOLLARS BY TYPE OF WORKER

FY2005-2006	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-05	295.54	276.40	65.80	0.00	487.84	1,125.58
Aug-05	295.54	276.40	65.80	0.00	487.84	1,125.58
Sep-05	168.88	138.20	65.80	0.00	0.00	372.88
Oct-05	0.00	0.00	0.00	0.00	0.00	0.00
Nov-05	0.00	0.00	0.00	0.00	0.00	0.00
Dec-05	0.00	0.00	0.00	0.00	0.00	0.00
Jan-06	0.00	0.00	0.00	0.00	0.00	0.00
Feb-06	0.00	0.00	0.00	0.00	0.00	0.00
Mar-06	0.00	0.00	0.00	0.00	0.00	0.00
Apr-06	0.00	0.00	0.00	0.00	0.00	0.00
May-06	0.00	0.00	0.00	0.00	0.00	0.00
Jun-06	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	759.96	691.00	197.40	0.00	975.68	2,624.04
AVG	253.32	230.33	65.80	0.00	325.23	874.68

TIME BY TYPE OF WORKER

FY2003-2004	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		TOTAL
				TRIMMER	MAINT WORK	
Jul-03	8.00	8.00	2.00	0.00	16.00	34.00
Aug-03	8.00	8.00	2.00	0.00	16.00	34.00
Sep-03	8.00	8.00	2.00	0.00	16.00	34.00
Oct-03	8.00	8.00	2.00	0.00	16.00	34.00
Nov-03	8.00	8.00	2.00	0.00	16.00	34.00
Dec-03	8.00	10.00	2.00	0.00	20.00	40.00
Jan-04	6.00	8.00	2.00	0.00	16.00	32.00
Feb-04	6.00	9.00	2.00	0.00	18.00	35.00
Mar-04	6.00	9.00	2.00	0.00	18.00	35.00
Apr-04	6.00	9.00	2.00	0.00	18.00	35.00
May-04	6.00	9.00	2.00	0.00	20.00	37.00
Jun-04	8.00	9.00	2.00	0.00	20.00	39.00
TOTAL	86.00	103.00	24.00	0.00	210.00	423.00
AVG	7.17	8.58	2.00	0.00	17.50	35.25

TIME BY TYPE OF WORKER

FY2004-2005	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		TOTAL
				TRIMMER	MAINT WORK	
Jul-04	8.00	9.00	2.00	0.00	20.00	39.00
Aug-04	8.00	9.00	2.00	0.00	22.00	41.00
Sep-04	8.00	8.00	2.00	0.00	20.00	38.00
Oct-04	8.00	8.00	2.00	0.00	20.00	38.00
Nov-04	8.00	9.00	2.00	0.00	20.00	39.00
Dec-04	10.00	11.00	2.00	0.00	22.00	45.00
Jan-05	8.00	9.00	2.00	0.00	18.00	37.00
Feb-05	9.00	10.00	2.00	0.00	20.00	41.00
Mar-05	8.00	9.00	2.00	0.00	18.00	37.00
Apr-05	8.00	9.00	2.00	0.00	18.00	37.00
May-05	6.00	7.00	2.00	0.00	14.00	29.00
Jun-05	6.00	7.00	2.00	0.00	14.00	29.00
TOTAL	95.00	105.00	24.00	0.00	226.00	450.00
AVG	7.92	8.75	2.00	0.00	18.83	37.50

TIME BY TYPE OF WORKER

FY2005-2006	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		TOTAL
				TRIMMER	MAINT WORK	
Jul-05	7.00	8.00	2.00	0.00	16.00	33.00
Aug-05	7.00	8.00	2.00	0.00	16.00	33.00
Sep-05	4.00	4.00	2.00	0.00	0.00	10.00
Oct-05	0.00	0.00	0.00	0.00	0.00	0.00
Nov-05	0.00	0.00	0.00	0.00	0.00	0.00
Dec-05	0.00	0.00	0.00	0.00	0.00	0.00
Jan-06	0.00	0.00	0.00	0.00	0.00	0.00
Feb-06	0.00	0.00	0.00	0.00	0.00	0.00
Mar-06	0.00	0.00	0.00	0.00	0.00	0.00
Apr-06	0.00	0.00	0.00	0.00	0.00	0.00
May-06	0.00	0.00	0.00	0.00	0.00	0.00
Jun-06	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	18.00	20.00	6.00	0.00	32.00	76.00
AVG	6.00	6.67	2.00	0.00	10.67	25.33

Elizabeth Minter

From: gneill@csgda.net
Sent: Friday, September 09, 2005 2:20 PM
To: eminter@placentalibrary.org
Subject: CSGDA Legislative Update - September 9, 2005

Legislature Adjourns

The Legislature ended the first year of the 2005-06 Session last night and will reconvene on January 4. For an in-depth report on legislation of interest to special districts considered this year, plan to attend CSGDA's Annual Conference in Long Beach September 27-29, where CSGDA Legislative Advocate Ralph Heim will deliver his ever-popular annual legislative report. You can register by clicking on the [CSGA Annual Conference](#) link at www.csgda.net or by calling 877/924-CSGA toll-free and requesting a registration form.

Eminent Domain Legislation Put on Hold

After a flurry of legislative activity instigated by the U. S. Supreme Court decision in *Kelo v. City of New London*, key legislators opted to hold bills this year and conduct interim hearings this fall. Senator Christine Kehoe (D-San Diego), chair of the Senate Local Government Committee and author of Senate Bill 1026, and Assembly Member Gene Mullin (D-South San Francisco), chair of the Assembly Housing and Community Development Committee and author of AB 1162, decided not to pursue their legislation in the final days of the session. Their bills are identical, and propose to impose a 2-year moratorium on the use of eminent domain by redevelopment-type agencies for single-family, owner-occupied residential property for a private use. The bills also require the state to produce a report on the use of eminent domain in California by all public entities of both residential and commercial properties.

Both committees will hold joint committee hearings this fall to receive testimony from interested parties relative to what reforms, if any, are needed as a result of the *Kelo* decision. Issues will include the definition of "blight" and the use of eminent domain by redevelopment agencies and other local governments, including special districts. CSGDA will participate in the interim hearings and advise members when the hearing calendar is set. In the meantime, you can find the text of the *Kelo* decision, eminent domain bills and several other eminent domain resources in the [Legislation & Action](#) section of the [CSGA member's website](http://members.csgda.net) (<http://members.csgda.net>) or by calling 877/924-CSGA toll-free and requesting the materials.

CSGA Sets the Record Straight with The Bee

CSGA had its first op-ed printed yesterday in The Sacramento Bee. CSGDA Executive Director Catherine Smith submitted the op-ed in response to an editorial, [Epidemic of Districts](#), printed in The Bee on August 11. You can read the defense of governance by district by visiting www.csgda.net or by viewing yesterday's special update in the [Legislation & Action](#) section of the [CSGA member's website](http://members.csgda.net) (<http://members.csgda.net>).

CSGA Sends Governor, Resources Secretary Joint Letters on Housing

Late last week, CSGDA sent letters to Governor Schwarzenegger and Resources Secretary Mike Chrisman encouraging the full implementation of AB 857, which passed in 2002. The bill's main provision adds three planning priorities for the state: to promote infill development and equity, to protect environmental and agricultural resources, and to encourage efficient development patterns.

The letters, which were signed by leaders of CSGDA, CSAC, Sierra Club, American Farmland Trust, Endangered Habitats League, CALAFCO and the California Farm Bureau Federation (CFBF only

signed the letter to Secretary Chrisman) were also sent to remind the Administration that other groups besides cities and builders have a vested interest in the housing dialogue. Housing is a major issue in California right now, and it is important to ensure that the state's plan meets the needs of all Californians. You can find the two letters and the text of AB 857 in the "Legislation & Action" section of the CSDA member's website (<http://members.csdanet.net>) or by calling 877/924-CSDA toll-free and requesting the materials.

New "Eye on Infrastructure" Newsletter Available

The September edition of the California Infrastructure Coalition's "Eye on Infrastructure" newsletter is now available in the "Member Services" section of the CSDA member's website. The California Infrastructure Coalition's mission is to build support for dedicated and consistent sources of funding for infrastructure facilities and systems at levels sufficient to sustain them. You or your district can join CIC at www.califrastructure.org or by calling 916/442-5000.

Email Updates Available for All Member Agencies' Officials and Employees

Past and current Legislative Updates are available in the "Legislation & Action" section of the CSDA member's website (<http://members.csdanet.net>). If anyone else at your agency would like to receive these updates by email, or if you would like to stop receiving these updates, let us know by calling toll-free 877/924-CSDA or by emailing gneill@csdanet.net.

CSDA keeping special districts informed!

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Elizabeth Minter

From: gneill@csda.net
Sent: Thursday, September 08, 2005 4:27 PM
To: eminter@placentiallibrary.org
Subject: CSDA Sets the Record Straight with The Bee

CSDA Sets the Record Straight with The Bee

CSDA had its first op-ed printed today in The Sacramento Bee. CSDA Executive Director Catherine Smith submitted the op-ed in response to an editorial, "Epidemic of Districts," printed in the Bee on August 11.

The August 11 piece continued the string of negative editorials the Sacramento Bee has published on special districts. The Sacramento-Yolo Mosquito and Vector Control District had recently made a controversial decision to perform aerial spraying in Sacramento County due to a skyrocketing number of reported cases of West Nile Virus. The Bee did not disagree with the spraying like some county residents did, but took advantage of the controversy to reiterate their claim that districts are not sufficiently effective or accountable. They recommended creating "'citizens charter commissions' to review local special districts and recommend reforms and consolidations." The editorial goes on to say that "as long as special districts are unaccountable to a regional elected body such as a board of supervisors they will have little incentive to be responsive, much less proactive."

You may remember that it was a series of Sacramento Bee editorials that first inspired Senator Deborah Ortiz (D-Sacramento) to draft her special district reform legislation, this year's SB 393 and last year's SB 1272, neither of which gained the support of her colleagues.

The text of the CSDA's op-ed is presented below.

Another view: Special districts keep government local and accountable

By Catherine Smith, Special To The Bee

Catherine Smith is responding to The Bee's editorial "Epidemic of districts / Spraying brings obscure issue into focus," which appeared Aug. 11. Smith is executive director of the California Special Districts Association. Reach her at casmith@csda.net.

A recent poll by Charlton Research tells us that Californians overwhelmingly want:

- * Government to be more responsive to citizens' needs.
- * Local revenues to be used for local services.
- * Government to be as close - as local - as possible to the people it serves to improve service and accountability.

The spraying by the Sacramento-Yolo Mosquito and Vector Control District to fight the spread of the West Nile virus is a textbook example of how special districts, the most local form of government, give Californians what they want. The district did exactly what it was created to do: It used local property tax dollars to save lives.

The Bee supported the spraying, but leapt to a puzzling conclusion because some of the postcards the district sent to households didn't arrive before the spraying began. To The Bee, that indicated there were too many special districts or a need for greater control by regional officials. In fact, the district made an extraordinary effort to alert local residents that a safe and effective spray would be used to protect their health, and numerous stories appeared in The Bee and on local newscasts well before spraying began.

What's most important is that the district acted swiftly and responsibly; requiring the approval of regional bodies would have slowed action and led to more West Nile cases.

Bigger is not necessarily better, and that's especially true with government.

Consolidation at the state or regional level often creates inequities and leads to a distribution of services based more on political power rather than actual need. Decisions affecting neighborhoods are made miles, and often hundreds of miles, away. That's why communities vote to form special districts: to bring control of those decisions and the services they need closer to home.

Special districts provide local services such as fire protection, clean water, libraries, parks and much more. These services are funded by property taxes paid only by district residents, and districts are overseen by directors from the community who are either elected by district residents or appointed by other elected bodies.

Removing the autonomy of special district boards and requiring them to report to another set of elected officials at the regional level before decisions can be made, as The Bee suggests, would dilute the voice of the community that selected them and would undoubtedly lead to less-responsive service.

The excellent work by the Sacramento-Yolo Mosquito and Vector Control District is hardly a call for fewer districts and taking decisions away from residents who are most directly affected. Instead, it is a valuable reminder that there are dedicated special districts throughout California that make our communities safer, healthier and better places to live by responding to the needs of the people they serve.

Elizabeth Minter

From: gneill@csla.net
Sent: Friday, September 02, 2005 4:37 PM
To: eminter@placentalibrary.org
Subject: CSDA Legislative Update - September 2, 2005

Assembly Bill 1234 Heads to Governor

Assembly Bill 1234 by Assembly Local Government Committee Chair Simsn Salinas (D-Salinas) passed the Assembly on concurrence Wednesday and is before the Governor for action. During the Senate Floor debate on the bill, Senator Deborah Ortiz (D-Sacramento) argued against the bill as "containing some good provisions," but not going far enough and lacking strong audit provisions, such as those contained in her legislation (SB 393). Senator Jackie Speier (D-Hillsborough) joined Senator Ortiz as the only NO votes on the Senate Floor. CSDA has sent an alert to the membership asking for support letters to the Governor with copies to Assembly Member Salinas. Please take the time to urge the Governor to sign AB 1234. You can find the sample letter and the text of the bill in the □Legislation & Action□ section of the CSDA member□s website (<http://members.csla.net>).

Senate Bill 135 Awaits Governor□s Action

Senate Bill 135 by Senate Local Government Committee Chair Christine Kehoe (D-San Diego), relating to community services districts and supported by CSDA, has also passed to the Governor and CSDA urges all CSDs to write the Governor requesting his signature. You can find a sample letter and more information about the bill in the □Legislation & Action□ section of the CSDA member□s website (<http://members.csla.net>).

Cal/OSHA Fine Bill Signed

Assembly Bill 186 by Assembly Member Russ Bogh (R-Beaumont) would permit fire protection agencies to seek reimbursement for specific levied fines by Cal/OSHA under specified circumstances. The Governor signed the bill this week. CSDA was among the many organizations in support of AB 186.

Eminent Domain

On Wednesday, the Senate Judiciary Committee considered three of the major eminent domain measures. The committee defeated Senate Constitutional Amendment No. 15 by Senator Tom McClintock (R-Thousand Oaks); held in committee Senate Constitutional Amendment No. 12 by Senators Tom Torlakson (D-Antioch) and Kehoe, at their request; and passed with amendments Assembly Bill 1162 by Assembly Member Gene Mullin (D-South San Francisco). AB 1162 proposes to place a two-year moratorium on the use of eminent domain for single-family, owner-occupied residential property for a "private" purpose. The bill also proposes a one-year study of the issues surrounding the U.S. Supreme Court□s recent *Kelo* decision. Senators Torlakson and Kehoe announced that they will be holding hearings "up and down" the state this fall to receive comments on their SCA No. 12. Assembly Member Mullin's AB 1162 was amended to include commercial property in the study portion of the bill, but not in the two-year moratorium. It remains unclear whether AB 1162 or any of the remaining eminent domain bills will pass this year. You can find copies of all three of these measures, as well as other information about eminent domain including the text of the *Kelo* decision, in the □Legislation & Action□ section of the CSDA member□s website (<http://members.csla.net>).

Final Four

We are down to the final four days of this year's legislative session, scheduled to adjourn on September 9, which will end as crazily as all sessions. A complete report on all legislation of importance to CSDA will be presented during the CSDA Annual Conference, September 27-29 in Long Beach. To register for the conference online, visit www.csla.net/confreg.htm.

New Orleans Assistance

You have all heard about the massive natural disaster that struck New Orleans and its surroundings, sending the area spiraling into chaos and tragedy. There are many organizations that are doing all they can to help the refugees during this catastrophe, apparently the worst in U.S. history. Here is a partial list of resources and ways you can help:

Salvation Army (www.salvationarmyusa.org; 800/SAL-ARMY; 800/725-2769)

Red Cross (www.redcross.org; 800/HELP-NOW; 800/435-7669)

Hurricane Relief Fund (www.nolahurricanefund.org)

Army Corp of Engineers Q and A on Unwatering New Orleans (PDF)
(www.mvd.usace.army.mil/hurricane/docs/QAs%20on%20unwatering%20New%20Orleans.pdf)

Katrina Help Wiki (http://katrinahelp.info/wiki/index.php/Main_Page)

Hurricane Katrina Information (www.fema.gov/index.shtm)

Email Updates Available for All Member Agencies □ Officials and Employees

Also, past and current Legislative Updates are available in the □ Legislation & Action □ section of the CSDA member □ s website. If anyone else at your agency would like to receive these updates by email, or if you would like to stop receiving these updates, let us know by calling toll-free 877/924-CSDA or by emailing gneill@csda.net.

CSDA □ keeping special districts informed!

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Elizabeth Minter

From: gneill@csga.net
Sent: Thursday, September 01, 2005 10:32 AM
To: eminter@placentalibrary.org
Subject: Urge Governor to Sign AB 1234!

Great news. Assembly Member Salinas AB 1234 passed the Assembly Tuesday on a 71-0 vote.

The bill is now headed to Governor Arnold Schwarzenegger's desk.

Tuesday's action was the Assembly's concurrence of the Senate amendments to the bill. AB 1234 now goes through a formal process called "enrollment" and the bill will reach the Governor within a few days. Once he physically receives the bill, the Governor will have 12 days to act on the bill.

Now is the time for you to write a letter to the Governor, asking him to sign the bill. Even if your district has previously sent a letter of support to your legislators, please consider sending one to the Governor as well. Below you'll find a sample letter that you can customize to fit your own needs. Please send a "cc" to Assembly Member Salinas (State Capitol, Room 2175, Sacramento CA 95814) and to CSGA (1112 I Street, Suite 200; fx. 916/442-7889).

If you know of an adjacent district that hasn't yet supported the bill, this is the time to act. Below the sample letter you'll find a list of the bill's recorded supporters (as of 08/23).

Please send your letter to the Governor in the next few days to ensure he receives it before he makes his decision.

For more information about AB 1234, you can view past Legislative Updates about the bill in the CSGA member's website (<http://members.csga.net>). The past Legislative Updates are located in the 'Legislation & Action' section of the site, and the contents of each update is listed for your convenience. If you're not sure what your district's username and password are, please call the CSGA office toll-free at 877/924-CSGA.

SAMPLE LETTER OF SUPPORT FOR AB 1234

[DISTRICT LETTER HEAD]

September 1, 2005

The Honorable Arnold Schwarzenegger
Governor
State of California
State Capitol
Sacramento, California 95814

Dear Governor Schwarzenegger:

The <<DISTRICT NAME>> respectfully requests that you sign Assembly Bill 1234 (Salinas), which is now before you for action.

This measure was introduced by Assembly Member Salinas in order to provide reforms in the areas of compensation and ethics training for local governments. There have been some recent high profile incidents

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regarding local government entities (special districts, cities and counties). AB 1234 seeks to provide more transparency to local governments and accountability to the public:

- 7 This measure contains 3 key provisions to "sunshine" the activities of local government officials.
1. It includes new provisions for ethics training for local government officials and designated employees.
 2. It clarifies the rules pertaining to compensation to members of a local government legislative body for attendance at authorized meetings and conferences.
 3. It sets guidelines for reimbursement of members of a local government legislative body for actual and necessary expenses incurred in the performance of official duties, such as travel, meals and lodging.

7 AB 1234 has received bipartisan support in both houses and there is no recorded opposition to the bill.

Please support this legislation and sign AB 1234 into law.

Sincerely,

<<YOUR NAME>>
<<YOUR TITLE>>

cc: Honorable Simsn Salinas
CSDA

List of recorded support for AB 1234 (as of 08/23/05):

Amador Water Agency
American Federation of State, County, and Municipal Employees
Apple Valley Fire Protection District
Association of California Water Agencies
Baker, Manock & Jensen
Bear Valley Community Services District
Biggs-West Gridley Water District
Bighorn-Desert View Water Agency
Borrego Water District
Browns Valley Irrigation District
California Association of Recreation and Park Districts
California Association of Sanitation Agencies
California Fire Chiefs Association
California Municipal Utilities Association
California Special Districts Association
California State Association of Counties
Calleguas Municipal Water District
Castaic Lake Water Agency
Castroville Water District
Central Basin Municipal Water District
Coachella Valley Water District
Contra Costa Water District
Cucamonga Valley Water District
Del Rio Woods Recreation and Park District
East Bay Municipal Utility District
Eastern Municipal Water District
El Dorado Irrigation District
El Toro Water District
Elsinore Valley Municipal Water District

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