

Reconciliation Report

County Exempt - Checking account reconciled for the period ending 02/28/1999

Cleared Transactions

Previous Balance		5,311.99
Cleared Checks and Payments	0 Items	0.00
Cleared Deposits and Other Credits	0 Items	0.00
Cleared Balance		5,311.99

Uncleared Transactions

Uncleared Checks and Payments	2 Items	-46.25
Uncleared Deposits and Other Credits	0 Items	0.00

New Transactions

Account Balance as of 02/28/1999 (statement closing date)		5,265.74
New Checks and Payments	0 Items	0.00
New Deposits and Other Credits	0 Items	0.00
Ending Account Balance		5,265.74

Check Disbursements
Register

County Exempt - Checking Register through 02/28/1999:

<u>Date</u>	<u>No./Ref.</u>	<u>Name</u>	<u>Account</u>	<u>Memo</u>	<u>Amount</u>	<u>C</u>	<u>Balance</u>
02/05/1999			Children's Dept Income	Deposit	1,400.00	X	5,306.99
02/07/1999	1219	Elizabeth D Minter	Directors Fund (Friends)	directors fund	-41.25		5,265.74

Reconciliation Report

County Exempt - Savings account reconciled for the period ending 02/28/1999

Cleared Transactions

Previous Balance		3,905.07
Cleared Checks and Payments	2 Items	-675.99
Cleared Deposits and Other Credits	20 Items	1,129.11
Cleared Balance		4,358.19

Uncleared Transactions

Uncleared Checks and Payments	0 Items	0.00
Uncleared Deposits and Other Credits	0 Items	0.00

New Transactions

Account Balance as of 02/28/1999 (statement closing date)		4,358.19
New Checks and Payments	1 Items	-229.65
New Deposits and Other Credits	9 Items	410.10
Ending Account Balance		4,538.64

Reconciliation Report

General Fund - Checking account reconciled for the period ending 02/28/1999

Cleared Transactions

Previous Balance		6,040.84
Cleared Checks and Payments	14 Items	-1,125.53
Cleared Deposits and Other Credits	5 Items	150.00
Cleared Balance		5,065.31

Uncleared Transactions

Uncleared Checks and Payments	4 Items	-296.00
Uncleared Deposits and Other Credits	0 Items	0.00

New Transactions

Account Balance as of 02/28/1999 (statement closing date)		4,769.31
New Checks and Payments	4 Items	-367.40
New Deposits and Other Credits	2 Items	2,718.72
Ending Account Balance		7,120.63



Check Disbursements
Register

General Fund - Checking Register through 02/28/1999:

<u>Date</u>	<u>No./Ref.</u>	<u>Name</u>	<u>Account</u>	<u>Memo</u>	<u>Amount</u>	<u>C</u>	<u>Balance</u>
02/01/1999	3803	Orange County A...	Debit Card - Repay Ca...	credit card tr...	-19.75	X	5,406.79
02/02/1999	3804	CSDA	Transportation & Travel	2700-01 (85)...	-255.00	X	5,151.79
02/02/1999	3805	US Postmaster P...	Postage	1803-00	-129.00	X	5,022.79
02/02/1999	3806	NSFRE	Transportation & Travel	2700-01 (50)...	-100.00		4,922.79
02/02/1999	3807	CALTAC	Memberships	1600-00	-54.00		4,868.79
02/03/1999		EFT Debit	Miscellaneous	bankcard disc	-15.00	X	4,853.79
02/08/1999	3808	Bolin's Mail Sen...	Postage	1803-00	-7.56	X	4,846.23
02/08/1999			Miscellaneous Income	Deposit	90.00	X	4,936.23
02/09/1999	3809	US Postmaster P...	Postage	1803-00	-12.54	X	4,923.69
02/10/1999			Miscellaneous	Deposit	15.00	X	4,938.69
02/12/1999			Miscellaneous	Deposit	15.00	X	4,953.69
02/16/1999	4000	CALTAC	Transportation & Travel	2700-03 (69....	-92.00		4,861.69
02/16/1999	4001	Elizabeth D Minter	Office Expense	Ofc Petty Ca...	-5.38	X	4,856.31
02/17/1999	4003	Jean Pappas	Transportation & Travel	2700-01 volu...	-20.00	X	4,836.31
02/22/1999	4004	Napa City-Count...	Transportation & Travel	2700-08 Kati...	-50.00		4,786.31
02/22/1999	4006	Travel In Style	Transportation & Travel	2700-00 EDM	-27.00	X	4,759.31
02/23/1999			Miscellaneous	Deposit	15.00	X	4,774.31
02/24/1999	4007	Placentia Chamb...	Transportation & Travel	2700-03	-20.00	X	4,754.31
02/26/1999			Miscellaneous	Deposit	15.00	X	4,769.31

Reconciliation Report

General Fund - Savings account reconciled for the period ending 02/28/1999

Cleared Transactions

Previous Balance		4,451.44
Cleared Checks and Payments	0 Items	0.00
Cleared Deposits and Other Credits	0 Items	0.00
Cleared Balance		4,451.44

Uncleared Transactions

Uncleared Checks and Payments	0 Items	0.00
Uncleared Deposits and Other Credits	0 Items	0.00

New Transactions

Account Balance as of 02/28/1999 (statement closing date)		4,451.44
New Checks and Payments	1 Items	-63,537.41
New Deposits and Other Credits	10 Items	63,071.33
Ending Account Balance		3,985.36

Reconciliation Report

Literacy Fund - Savings account reconciled for the period ending 02/28/1999

Cleared Transactions

Previous Balance		5,940.88
Cleared Checks and Payments	0 Items	0.00
Cleared Deposits and Other Credits	2 Items	40.27
Cleared Balance		5,981.15

Uncleared Transactions

Uncleared Checks and Payments	0 Items	0.00
Uncleared Deposits and Other Credits	0 Items	0.00

New Transactions

Account Balance as of 02/28/1999 (statement closing date)		5,981.15
New Checks and Payments	0 Items	0.00
New Deposits and Other Credits	0 Items	0.00
Ending Account Balance		5,981.15

Reconciliation Report

Payroll Checking account reconciled for the period ending 02/28/1999

Cleared Transactions

Previous Balance		27,760.07
Cleared Checks and Payments	35 Items	-40,250.61
Cleared Deposits and Other Credits	2 Items	40,650.00
Cleared Balance		28,159.46

Uncleared Transactions

Uncleared Checks and Payments	0 Items	0.00
Uncleared Deposits and Other Credits	0 Items	0.00

New Transactions

Account Balance as of 02/28/1999 (statement closing date)		28,159.46
New Checks and Payments	0 Items	0.00
New Deposits and Other Credits	0 Items	0.00
Ending Account Balance		28,159.46

ACQUISITIONS REPORT FOR THE MONTH OF FEBRUARY 1999
Prepared by Julie Shook, Technical Services Librarian

	GENERAL FUND			ADOPT-A-BOOK			TOTAL PURCHASED			DONATED			TOTAL ITEMS		
	Amount	Volumes	Titles	Amount	Volumes	Titles	Amount	Volumes	Titles	Value	Volumes	Titles	Amount	Volumes	Titles
Adult Fiction	508.94	28	28	281.57	15	14	790.51	43	42	506.70	22	22	1,297.21	65	64
Adult Circulating Non-Fiction	3,860.53	186	184	144.88	9	9	4,005.41	195	193	1,490.63	76	71	5,496.04	271	264
Adult Reference	3,372.84	69	62	0.00	0	0	3,372.84	69	62	130.00	6	5	3,502.84	75	67
Adult Print Continuations	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Adult Electronic Continuations	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Total Adult Non-Fiction	7,233.37	255	246	144.88	9	9	7,378.25	264	255	1,620.63	82	76	8,998.88	346	331
TOTAL ADULT PRINT MATERIALS	7,742.31	283	283	426.45	24	23	8,168.76	307	297	2,127.33	104	98	10,296.09	411	395
Adult Audio/Music	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Adult Audio Books	755.22	26	25	0.00	0	0	755.22	26	25	0.00	0	0	755.22	26	25
Total Adult Audio	755.22	26	25	0.00	0	0	755.22	26	25	0.00	0	0	755.22	26	25
Adult Video Educational	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Adult Video Entertainment	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Total Adult Video	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Adult Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL ADULT NON-PRINT MATERIALS	755.22	26	25	0.00	0	0	755.22	26	25	0.00	0	0	755.22	26	25
TOTAL ADULT MATERIALS	8,497.53	309	308	426.45	24	23	8,923.98	333	322	2,127.33	104	98	11,051.31	437	420
Juvenile Fiction	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Juvenile Circulating Non-Fiction	4,043.72	181	181	341.11	20	20	4,384.83	201	201	195.22	17	13	4,580.05	218	214
Juvenile Reference	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Juvenile Print Continuations	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Juvenile Electronic Continuations	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Total Juvenile Non-Fiction	4,043.72	181	181	341.11	20	20	4,384.83	201	201	195.22	17	13	4,580.05	218	214
TOTAL JUVENILE PRINT MATERIALS	4,043.72	181	181	341.11	20	20	4,384.83	201	201	195.22	17	13	4,580.05	218	214
Juvenile Audio/Music	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Juvenile Audio Books	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Total Juvenile Audio	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Juvenile Video Educational	252.00	8	8	0.00	0	0	252.00	8	8	0.00	0	0	252.00	8	8
Juvenile Video Entertainment	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Total Juvenile Video	252.00	8	8	0.00	0	0	252.00	8	8	0.00	0	0	252.00	8	8
Juvenile Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL JUVENILE NON-PRINT MATERIALS	252.00	8	8	0.00	0	0	252.00	8	8	0.00	0	0	252.00	8	8
TOTAL JUVENILE MATERIALS	4,295.72	189	189	341.11	20	20	4,636.83	209	209	195.22	17	13	4,832.05	226	222
Total Fiction	508.94	28	28	281.57	15	14	790.51	43	42	506.70	22	22	1,297.21	65	64
Total Non-Fiction	11,277.09	436	427	485.99	29	29	11,763.08	465	456	1,815.85	99	89	13,578.93	564	545
Total Audio	755.22	26	25	0.00	0	0	755.22	26	25	0.00	0	0	755.22	26	25
Total Video	252.00	8	8	0.00	0	0	252.00	8	8	0.00	0	0	252.00	8	8
Total Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL MATERIALS	12,793.25	498	488	767.56	44	43	13,560.81	542	531	2,322.55	121	111	15,883.36	663	642

OUTSTANDING ORDERS AS OF FEBRUARY 28, 1999

General Fund Amount	\$11,947.36
Adopt-A-Book Amount	\$880.34
TOTAL Amount	\$12,827.70

ACQUISITIONS REPORT FOR FISCAL YEAR 1998-1999 THROUGH THE MONTH OF FEBRUARY 1999
Prepared by Julie Shook, Technical Services Librarian

	GENERAL FUND			ADOPT-A-BOOK			TOTAL PURCHASED			DONATED			TOTAL ITEMS		
	Amount	Volumes	Titles	Amount	Volumes	Titles	Amount	Volumes	Titles	Value	Volumes	Titles	Amount	Volumes	Titles
Adult Fiction	561.31	31	31	3,793.43	206	199	4,354.74	237	230	3,472.85	161	161	7,827.59	398	391
Adult Circulating Non-Fiction	5,070.92	242	237	7,701.85	355	346	12,772.77	597	583	10,890.00	554	535	23,662.77	1,151	1,118
Adult Reference	3,814.67	88	80	33.78	1	1	3,848.45	89	81	566.85	30	23	4,415.30	119	104
Adult Print Continuations	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Adult Electronic Continuations	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Total Adult Non-Fiction	8,885.59	330	317	7,735.63	356	347	16,621.22	686	664	11,456.85	584	558	28,078.07	1,270	1,222
TOTAL ADULT PRINT MATERIALS	9,446.90	361	361	11,529.06	562	546	20,975.96	923	894	14,929.70	745	719	35,905.66	1,668	1,613
Adult Audio/Music	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Adult Audio Books	755.22	26	25	0.00	0	0	755.22	26	25	27.50	2	2	782.72	28	27
Total Adult Audio	755.22	26	25	0.00	0	0	755.22	26	25	27.50	2	2	782.72	28	27
Adult Video Educational	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Adult Video Entertainment	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Total Adult Video	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Adult Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL ADULT NON-PRINT MATERIALS	755.22	26	25	0.00	0	0	755.22	26	25	27.50	2	2	782.72	28	27
TOTAL ADULT MATERIALS	10,202.12	387	386	11,529.06	562	546	21,731.18	949	919	14,957.20	747	721	36,688.38	1,696	1,640
Juvenile Fiction	0.00	0	0	575.12	38	37	575.12	38	37	117.00	14	10	692.12	52	47
Juvenile Circulating Non-Fiction	5,428.97	289	254	3,899.21	209	207	9,328.18	498	461	568.12	55	47	9,896.30	553	508
Juvenile Reference	690.57	27	7	0.00	0	0	690.57	27	7	50.00	1	1	740.57	28	8
Juvenile Print Continuations	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Juvenile Electronic Continuations	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Total Juvenile Non-Fiction	6,119.54	316	261	3,899.21	209	207	10,018.75	525	468	618.12	56	48	10,636.87	581	516
TOTAL JUVENILE PRINT MATERIALS	6,119.54	316	261	4,474.33	247	244	10,593.87	563	505	735.12	70	58	11,328.99	633	563
Juvenile Audio/Music	0.00	0	0	142.54	14	14	142.54	14	14	0.00	0	0	142.54	14	14
Juvenile Audio Books	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Total Juvenile Audio	0.00	0	0	142.54	14	14	142.54	14	14	0.00	0	0	142.54	14	14
Juvenile Video Educational	252.00	8	8	0.00	0	0	252.00	8	8	0.00	0	0	252.00	8	8
Juvenile Video Entertainment	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Total Juvenile Video	252.00	8	8	0.00	0	0	252.00	8	8	0.00	0	0	252.00	8	8
Juvenile Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL JUVENILE NON-PRINT MATERIALS	252.00	8	8	142.54	14	14	394.54	22	22	0.00	0	0	394.54	22	22
TOTAL JUVENILE MATERIALS	6,371.54	324	269	4,616.87	261	258	10,988.41	585	527	735.12	70	58	11,723.53	655	585
Total Fiction	561.31	31	31	4,368.55	244	236	4,929.86	275	267	3,589.85	175	171	8,519.71	450	438
Total Non-Fiction	15,005.13	646	578	11,634.84	565	554	26,639.97	1,211	1,132	12,074.97	640	606	38,714.94	1,851	1,738
Total Audio	755.22	26	25	142.54	14	14	897.76	40	39	27.50	2	2	925.26	42	41
Total Video	252.00	8	8	0.00	0	0	252.00	8	8	0.00	0	0	252.00	8	8
Total Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL MATERIALS	16,573.66	711	642	16,145.93	823	804	32,719.59	1,534	1,446	15,692.32	817	779	48,411.91	2,351	2,225

TO: Elizabeth Minter, Library Director
FROM: Peggy Burkich, Circulation Supervisor ^{PB}
DATE: March 17, 1999
Subject: **Unique Management Services Report**

The Unique Management's three month trial period is now complete. The following results demonstrated their professional methods of dealing with the Library's delinquent patrons.

Out of 39 accounts submitted 38.24% were activated and the amount of \$364.20 reflects a 47.52% received.

Agenda Item 16

TO: Elizabeth D. Minter, Library Director
 FROM: Peggy Burkich, Circulation Supervisor *PB*
 DATE: March 17, 1999
 SUBJECT: Unique Management Services, Inc. Report for Month of February

The report was received from Unique Management on March 8, 1999.
 Attachment A is enclosed.

A summary of the current status is as follows:

FY 1998-99	# New Accounts Submitted	Total # Active Accounts	# Paid In Full Curr. Month	Amount Received Curr. Month	# Written Off Suspended Curr. Month
July	1	7	1	135.85	0
August	0	2	2	224.69	0
September	0	0	0	0.00	0
October	0	0	0	0.00	0
November	9	0	0	0.00	0
December	6	15	2	114.80	0
January	12	24	3	193.00	0
February	12	26	7	364.00	0
March					
April					
May					
June					
TOTAL YTD	40	74	15	1,032.34	0



Unique Management Services
STATUS OF ACCOUNTS REPORT
Accounts Listed Thru 02/28/99

Time Run: 05:05PM
Date Run: FEB 28 1999

Attn: MS PEGGY BURKICH
PLACENTIA LIBRARY DISTRICT
411 EAST CHAPMAN AVENUE
PLACENTIA, CA 92870

Client Number: 286
Client Name: PLACENTIA LIBRARY DISTRICT

Accounts Submitted	:	39	Dollars Submitted	:	3,923.01	Dollars Received	:	364.20
Bankruptcies	:	0	Dollars in Bankruptcy	:	.00	Material Returned	:	688.67
Incorrect Addresses	:	5	Dollars in Skips	:	400.56	Dollars Waived	:	169.10
on Disputes/Suspends	:	0	Dollars in Dispute	:	.00	Total Activated	:	1,673.97
nts in Process	:	34	Dollars in Process	:	3,522.45	% of Dollars Activated	:	47.52%
# of Accounts Activated	:	13						
% of Accounts Activated	:	38.24%						

TO: Library Board of Trustees
 FROM: Elizabeth D. Minter, Library Director *Edna*
 DATE: March 17, 1999
 SUBJECT: **DEBIT CARD SYSTEM REIMBURSEMENT FEBRUARY, 1999**

SUMMARY OF PRINTER/COPIER ACCOUNTS FEBRUARY, 1999

Beginning Balance 1/31/99			(\$775.57)
	<u>Income</u>	<u>Expend.</u>	
Total Deposits in	653.55		
Total Loans from Literacy Fund	0.00		
Total Materials & Supplies		0.00	
Total Repairs		0.00	
Total Copier Paper Expense		0.00	
Total Copier Lease Payments in February		446.34	
Total Copier Maintenance Payment in February		229.65	
Debit Card System Loan Payback		0.00	
	<u>653.55</u>	<u>675.99</u>	
Ending Balance 2/28/99			<u>(\$798.01)</u>
February payment			\$ 0.00

SUMMARY OF PRINTER/COPIER LOAN ACTIVITY

Loan Amount as of 10/3/96 (Fund 702)	16,559.50
Loan Repayment through 2/28/99	(8,565.48)
Loan Amount as of 2/28/99 (Literacy Fund)	7,700.00
February Payment (Fund 702)	0.00
February Payment (Literacy Fund)	0.00
Balance 2/28/99	<u>\$ 15,694.02</u>

Prepared by: Wendy Goodson

TO: Foundation Board of Directors
FROM: Elizabeth D. Minter, Library Director *edm*
DATE: March 17, 1999
SUBJECT: GIFT REPORT

The following gifts were received from February 1, 1999 through February 28, 1999

ADOPT-A-BOOK DONATIONS

Marsha Albert
A. Bernarr Burke
James & Jane DeJovine
Pat Irot
Rosemary Lee Koenig
Shirley Morgan
Pfizer, Inc.
David O. Rahn
Robert & Dorcas Senga
Clive Skilton

TOTAL AAB DONATIONS \$1,050.00

TOTAL ALL DONATIONS \$1,050.00

Prepared by : Wendy Goodson

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director *eb*

DATE: March 17, 1999

SUBJECT: BUILDING MAINTENANCE REPORT FOR MONTH FEBRUARY, 1999

1. **Air Conditioning** – Regular maintenance of HVAC system. Bear State is scheduled to return in March to service one compressor that is low on freon.
2. **Lighting** – Regular maintenance of lighting. Christenson is scheduled to service the lighting in the lobby area and southeast corner of the Library.
3. **Termite and Pest Control** – Certified Termite Company set down glueboards/traps and later graduated the devices in February 1999.
4. **Outdoor Book Drop** – The book drop has developed mildew. It is currently covered with a tarp to prevent patrons from depositing books in it. Submitted work request to the City to have book drop recaulked.

Prepared by: Wendy Goodson

TO: Library Board of Trustees
FROM: Elizabeth Minter, Library Director *em*
DATE: March 17, 1999
SUBJECT: **PERSONNEL REPORT FOR FEBRUARY, 1999**

RESIGNATIONS:

None

APPOINTMENTS:

None

OPEN POSITIONS:

None

Prepared by: Wendy Goodson



TO: Elizabeth Minter, Library Director
 FROM: Cheryl Willauer, Volunteer Coordinator
 SUBJECT: Volunteer Report for the Month of February 1999

CUMULATIVE RECORD OF VOLUNTEER WORK HOURS

REGULAR	FY98/99 February	FY98/99 YTD	Starting	Cumulative
Andrade, Linda	0.00	86.00	9/95	345.75
Backes, Theresa	4.00	64.75	6/98	77.25
Boelman, Marge	0.00	6.00	1/98	17.25
Cicero, Linda Ann Lo	0.00	26.50	3/98	73.75
Dell, Lyla	22.75	154.75	8/98	154.75
Deputy, Paul	19.50	159.50	7/82	6,622.75
Farkas, Ted	2.00	13.00	10/98	13.00
Fioroni, Pete	6.00	35.50	3/97	121.25
Fioroni, Ruth	6.00	35.50	3/97	121.25
Fitzgerald, Joan	12.50	132.50	10/93	1,467.50
Foundation Telephone Committee	0.00	40.00	10/98	40.00
Godwin, Nita	0.00	9.00	2/96	141.25
Hochman, Sue	6.50	56.50	1/98	92.25
Horrocks, Marjorie	2.00	28.00	10/95	183.00
Hyams, Rose	12.00	94.75	7/98	94.75
Irot, Pat	30.50	180.00	2/96	922.50
Jertberg, Pat	6.00	59.25	4/98	67.75
Livesey, Jane	6.00	52.00	4/96	303.00
Lord, Audrey	0.00	53.00	10/97	193.50
Malik, Shamim	2.00	57.00	5/97	474.75
Matsuo, Roy	0.00	3.75	7/98	3.75
Mignot, John	0.00	23.00	6/98	27.00
Mignot, Shirley	8.00	59.00	9/95	301.75
Myers, Claire	14.50	111.25	10/95	597.25
Olson, Bob	2.00	26.75	9/95	224.25
Pence, Thomas	3.25	10.25	1/99	10.25
Robb, Barbara	3.00	20.25	7/98	20.25
Schlichter, Allan	8.00	38.00	10/93	506.50
Schmidt, Marie	0.00	38.00	4/98	52.00
Shaw, Dixie	1.50	13.50	5/94	137.50
Stark, Allan	4.00	10.00	4/97	29.50
Stark, Sandra	5.00	62.75		150.75
Venegas, Julie	0.00	38.25	6/98	51.25
Wymer, Betty	9.50	82.00	1/96	408.50
J.T.P.A. / Job Training Partnership Act	0.00	108.00		1,050.50
S.T.E.P. / Senior Training & Employment Program	80.00	1,000.00		5,313.75
TOTAL	276.50	2,977.00		19,980.00

TEMPORARY VOLUNTEERS

	FY98/99		FY98/99		
	February	YTD	February	YTD	
Ahmadi, Zohra	0.00	24.25	Lam, Thuan	0.00	26.50
Angolo, Nelida	0.00	2.00	Lee, Hannah	0.00	15.00
Arreola, Daniel	10.00	10.00	Lee, Michael	0.00	23.00
Ataris, Andy	0.00	2.00	Lee, Pichie	0.00	60.00
Bernard, Bers	0.00	1.75	Leon, Erma	2.00	2.00
Bone, Shawnda	2.00	2.00	Mair, Justin	0.00	30.50
Boula, Bobby	0.00	21.25	Margary, Gale	0.00	2.00
Burke, Marsha	0.00	2.00	McMillan, Caitlyn	0.00	15.00
Burns, John	0.00	2.00	Molina, Enio	2.00	2.00
Byrne, Justin	0.00	20.00	Morris, Crystal	0.00	7.00
Ceniceros, Anna	6.50	12.25	Oskins, Cindy	2.00	4.00
Cerri, Patrick	0.00	35.00	Parker, Jim	0.00	5.75
Chang, Edmund	6.00	38.00	Peck, Jean	0.00	2.00
Chavez, Alfredo	6.50	12.25	Perez, Lizette	6.00	16.50
Cheung, Eric	0.00	19.00	Perez, Manuel	0.00	5.75
Chib, Sheetal	0.00	8.00	Pina, Jose Luis	0.00	1.00
Chiong, Debbie	0.00	34.25	Pinter, Brian	0.00	22.75
Chiu, Jason	0.00	8.00	Plinski, Sara	2.00	2.00
Chiu, Josephine	7.00	61.75	Ritter, David	0.00	1.00
Clugston, Patricia	5.50	38.00	Rodriguez, David	0.00	29.75
Coursey, Jeff	0.00	18.00	Rorex, Jamie	0.00	8.00
De Los Santos, Sarah	0.00	20.00	Shaw, Patrick	0.00	29.50
Espinosa, Jorge	0.00	3.00	Sim, Elisia	0.00	17.00
Gamer, Sarah	0.00	11.00	Soto, David	0.00	31.00
Gonzalez, Lizeth	0.00	15.50	St. Aubin, Lacy	0.00	10.50
Gonzalez, Maria	0.00	24.25	Sung, Alice	0.00	9.00
Govea, Melissa	0.00	4.00	Thompson, Jena	0.00	4.50
Guzzi, Rebecca	0.00	4.00	Tsutsumuda, Kathy	9.00	9.00
Hannah, Bryan	0.00	34.00	Uh, Soo	0.00	7.75
Harikumar, Seema	0.00	3.00	Vance, Brian	0.00	55.50
Harnett, Tom	0.00	6.00	Varela, Javier "Junior"	5.50	43.00
Harrison, Matthew	0.00	29.00	Vasquez, Joel	0.00	8.00
Hernandez, Ricardo	2.00	6.00	Veltre, Mattl	0.00	26.75
Higueros, Delmy	0.00	22.25	Verde, Val	0.00	6.25
Ho, Bao	0.00	30.00	Vidhyarkorn, Tammy	9.00	69.00
Ho, Jerry	0.00	40.00	Wang, Grace	0.00	20.00
Joslin, Linda	0.00	1.75	Wang, Shuan	0.00	40.00
Kansagara, Mena	0.00	17.50	Whalen, Mark	4.50	4.50
Khounani, Anthony	0.00	12.00	Yada, Julie	2.50	10.50
Kim, Jessica	0.00	12.25	Yang, Kelly	0.00	23.00
Kumar, Smita	0.00	23.75	Yee, Cindy	0.00	17.50
TOTAL	51.00	690.50	TOTAL	44.50	725.25

LVA VOLUNTEERS

Literacy Volunteer Hours 504.00

TOTAL VOLUNTEERS HOURS

876.00

REGULAR VOLUNTEERS are committed to an on-going program each week
 LITERACY VOLUNTEERS are involved in tutoring and other volunteer projects for the Literacy Campaign.
 TEMPORARY VOLUNTEERS are working for a project in school, church, scouts, or court referral cases.

	Regular/Temp. Volunteers			Literacy Volunteers		
	FY96/97	FY97/98	FY98/99	FY96/97	FY97/98	FY98/99
July	808.25	898.50	929.00	457.00	818.00	449.00
August	776.75	864.25	919.25	209.00	405.00	427.00
September	773.75	433.00	531.75	279.00	376.00	261.00
October	756.50	486.00	497.00	482.00	435.00	332.00
November	519.75	492.75	443.75	257.00	369.00	345.00
December	370.00	556.00	312.25	142.00	273.00	179.00
January	488.60	558.25	413.75	367.00	301.00	242.00
February	480.00	533.50	372.00	517.00	450.00	504.00
March	675.00	687.00		493.00	398.00	
April	788.00	594.00		633.00	383.00	
May	620.50	453.50		430.00	480.00	
June	740.25	805.25		380.00	317.00	

Placentia Library District
Circulation Report
MARCH 17, 1999

	FY98-99 YTD	FY97-98 YTD	% CHANGE FY98 TO FY99	FY98-99 FEBRUARY 99	FY97-98 FEBRUARY 98
1st Time Checkouts	92,204	108,582	-15.08%	11,185	11,973
Phone Renewals	10,916	9,227	18.30%	1,549	1,173
In-Building Renewals	5,120	8,582	-40.34%	382	907
Total Renewals	16,036	17,809	-9.96%	1,931	2,080
TOTAL CHECKOUTS	108,240	126,391	-14.36%	13,116	14,053
On-Time Checkins	87,541	103,399	-15.34%	10,810	10,767
Late Checkins	18,041	20,361	-11.39%	2,175	2,305
TOTAL CHECKINS	105,582	123,760	-14.69%	12,985	13,072
Holds Placed	2,201	2,405	-8.48%	294	241
Holds Cancelled	466	490	-4.90%	52	49
Holds Filled	2,090	2,227	-6.15%	275	245
Holds Expired	19	25	-24.00%	3	5
Overdue Items	6,506	7,586	-14.24%	835	973
Overdue Notices	2,732	3,183	-14.17%	375	431
Billing Notices	3,300	3,798	-13.11%	376	418
Patrons Registered	2,079	2,287	-9.09%	249	275
Titles Added	5,780	4,166	38.74%	1,058	564
Volumes Added	6,738	7,606	-11.41%	1,325	945
CIRCULATION BY TYPE OF MATERIAL					
Adult Print	48,770	54,290	-10.17%	5,759	6,193
Juvenile Print	51,716	62,620	-17.41%	6,409	6,855
Total Print	100,486	116,910	-14.05%	12,168	13,048
Audio	3,530	3,988	-11.48%	383	416
Visual	4,969	6,153	-19.24%	565	589
Equipment	0	0	0.00%	0	0
Total Audio Visual	8,499	10,141	-16.19%	948	1,005
TOTAL CIRCULATION	108,240	126,391	-14.36%	13,116	14,053
Placentia Circulation	66,361	82,650	-19.71%	8,064	8,747
% Placentia Circulation	60.89%	65.05%	-6.40%	61.48%	62.24%
Anaheim/Yorba Linda Circulation	21,221	22,340	-5.01%	2,568	2,535
% Anaheim/Yorba Linda Circulation	19.47%	17.58%	10.75%	19.58%	18.04%
TYPES OF ACTIVE BORROWERS					
Adult	72,265	80,602	-10.34%	8,581	9,049
Young Adult	2,919	2,683	8.80%	386	354
Juvenile	26,738	35,017	-23.64%	3,317	3,749
New Borrower	7,064	8,736	-19.14%	832	896
Non Resident	0	0	0.00%	0	0
Other	0	0	0.00%	0	0
TOTAL ACTIVE BORROWERS	108,986	127,038	-14.21%	13,116	14,048
TOTAL REGISTERED BORROWERS	26,919	27,776	-3.09%	26,919	27,776
ATTENDANCE	193,430	208,731	-7.33%	24,427	23,945
Adult Reference - In Building	8,312	7,773	6.93%	1,078	1,185
Adult Reference - Telephone	2,063	1,755	17.55%	233	274
Children's Reference - In Building	4,198	5,321	-21.11%	518	710
Children's Reference - Telephone	238	236	0.85%	28	32
Total Adult Reference	10,375	9,528	8.89%	1,311	1,459
Total Children's Reference	4,436	5,557	-20.17%	546	742
In Building Reference	12,510	13,094	-4.46%	1,596	1,895
Telephone Reference	2,301	1,991	15.57%	261	306
TOTAL REFERENCE	14,811	15,085	-1.82%	1,857	2,201

**MINUTES OF THE EXECUTIVE COMMITTEE MEETING
OF THE INDEPENDENT SPECIAL DISTRICTS OF ORANGE COUNTY
(ISDOC)**

**Meeting held at MWDOC
10500 Ellis Ave., Fountain Valley
7:30 a.m. - February 2, 1999**

ISDOC Executive Committee Members Present:

Keith Coolidge
President
c/o MWDOC
P.O. Box 20895
Fountain Valley, Ca. 92728
TEL: (714) 963-3058
FAX: (714) 964-9389

Mary A. Matheis (absent)
1st Vice President
73 Nighthawk
Irvine, Ca. 92714-3683
TEL: (949) 476-4488
FAX: (949) 476-2878

Teri Cable
2nd Vice President
12279 Baja Panorama
TEL: (714) 647-5658
FAX: (714) 647-5622

Arlene Schafer
3rd Vice President
292 Bucknell
Costa Mesa, Ca. 92626
TEL: (714) 546-1429
FAX: (714) 432-1436

Ron Kennedy
Secretary
24151 Adonis Street
Mission Viejo, Ca. 92691
TEL: (949) 837-7050
FAX: (949) 837-7092

Joan Finnegan
Treasurer
258 Sherwood Street
Costa Mesa, Ca. 92627
TEL: (949) 548-3690
FAX: (949) 646-1685

Robert Hanson
Past President
23301 Ridge Route Drive, #219
Laguna Hills, Ca. 92653
TEL: (949) 770-0736
FAX: (949) 770-1720

cc: LAFCO Representatives
John B. Withers
Phillip L. Anthony
Bob J. Huntley (present)
Dana Smith - LAFCO
Russ Behrens -McCormick,
Kidman & Behrens

Ken Petersen (present)
Jim Reed (present)
John Schatz
Russell Paris (present)
Bill Goodwin (present)
Trudy Ohlig
Ed LaBahn (present)

Call to Order

1. Preliminaries

President Keith Coolidge called the meeting to order at 7:35 A.M.

2. Review Minutes of January 5, 1999 Executive Committee Meeting.

Minutes approved with correction regarding reference to Russell Paris representing CSA - should be CSDA.

3. Financial Report

Treasurers Report covered a recap of Income and Expenses for 1998, collection of Membership Dues for 1999, and Income and Expenses for January 1999. Cash on Hand as of February 1, 1999 is \$4,737.76.

Joan reported that we continue to have several people attend the luncheon meetings without calling to RSVP.

After some discussion, the Board acted to increase the cost of luncheon meetings for members paying at the door from \$12.00 to \$15.00.

4. Terri Cable produced the "telephone tree" calling list that had been used by Sterling Fox to remind member agencies to attend meetings. This will be updated and renewed for use during 1999.

5. LAFCO Matters

Bill Goodwin reported on the LAFCO Strategic Planning Workshop.

- A. LAFCO Commissioner & Staff have a full agenda for 1999 including in part the Lake Forest Annexations, Sphere of Influence Updates, incorporation of Santa Margarita, elimination of County islands and completion of the South County Consolidation Study.
- B. The Commission rejected the suggestion that they should conduct a post-implementation evaluation of consolidations already underway to determine if objectives were been attained.

(It was pointed out that the South County Consolidation Study calls for a phased approach to implementing recommendations included in the report and that the start of each phase should be dependent on an evaluation that confirms success with previous actions.)

- C. In response to a question, Bill indicated that interviews were currently underway to fill the position vacated by Joyce Crosthwaite.

6. **CSDA Report**

Russell Paris reported on CSDA activities including classes being conducted for certification and local government workshops.

7. **Legislative Report**

Keith Coolidge reported on "Local Government Finance Forums" - please see attached memo for details.

8. **ISDOC Goals for 1999**

Keith Coolidge called for some discussion regarding ISDOC "Goals" for 1999. The most prominent response was to encourage improved communication with members and the community at large. Some specific suggestions were to invite LAFCO members to our meetings and "work with them not against them".

After some limited discussion, Keith charged all Board members to consider this in preparation for the March 2nd meeting where we will discuss the communication goal in terms of How, With Whom, And By Whom.

9. **Adjourn**

Meeting was adjourned at 9:00 a.m.

Dated February 2, 1999

Respectfully submitted,

By: 

Ronald E. Kennedy
Secretary, Independent Special
Districts of Orange County (ISDOC)

ISDOC

INCOME & EXPENSES

JANUARY 6, 1998 - JANUARY 1, 1999

BALANCE ON HAND AS OF JANUARY 6, 1998: \$ 3,240.83

RECEIPTS:

MEMBERSHIP DUES PAID	\$ 1,650.00	
LUNCHEON MEETINGS	2,000.00	
BANK ADJUSTMENT	<u>5.00</u>	
TOTAL RECEIPTS 1/6/98 - 1/1/99		\$ 3,655.00

EXPENSES:

PRINTINGS & MAILINGS OF AGENDA & MEETINGS	\$ 1,208.27	
LUNCHEON MEETINGS CATERED	1,952.24	
ISDOC DIRECTORIES	459.02	
PLAQUE FOR STERLING FOX	<u>54.63</u>	
TOTAL EXPENSES 1/6/98 - 1/1/99		(\$ 3,674.16)

BALANCE ON HAND JANUARY 1, 1999 \$ 3,221.67

ISDOC
INDEPENDENT SPECIAL DISTRICTS OF ORANGE COUNTY
TREASURER'S REPORT

BALANCE ON HAND AS OF JANUARY 13, 1999: \$ 3,851.67

RECEIPTS:

1/14/99 ISDOC Luncheon Meeting Receipts \$ 190.00

Membership Dues Paid:

Capistrano Bay Community Services District	50.00
Costa Mesa Sanitary District	50.00
El Toro Water District	50.00
Emerald Bay Services District	50.00
Laguna Beach County Water District	50.00
Los Alisos Water District	50.00
Rossmoor Community Services District	50.00
Rossmoor/Los Alamitos Area Sewer District	50.00
Santiago County Water District	50.00
Santa Margarita Water District	50.00
Serrano Water District	50.00
Surfside Community Services District & Surfside Colony Community Services Tax District	50.00
Three Arch Bay Community Services District	50.00
Trabuco Canyon Water District	50.00
Yorba Linda Water District	50.00
Bowie, Arneson, Wiles & Giannone (Associate)	50.00
Rutan & Tucker (Associate)	<u>50.00</u>

TOTAL RECEIPTS FOR PERIOD 1/13/99-2/1/99 \$ 1,040.00


EXPENSES:

Ck#1183 El Toro Water District - Printing & Mailings of Agenda
meetings of 12/8/98, 1/5 & 14/99 \$ 153.91

TOTAL EXPENSES FOR PERIOD 1/13/99-2/1/99 (\$ 153.91)

BALANCE ON HAND AS OF FEBRUARY 1, 1999: \$ 4,737.76

Respectfully submitted,


Joan C. Finnegan
ISDOC Treasurer



MEMORANDUM

To: Member Agency Managers
From: Keith Coolidge
Date: January 23, 1999
Subject: Local Government Finance Forum

Concerns over the uncertainty of local government financing, state mandates, and redevelopment and the fiscalization of land use were voiced Friday (Jan. 22) at a local government finance forum held in Los Angeles by the Senate Committee on Budget and Fiscal Review.

Committee Chairman Steve Peace (D-El Cajon) noted that he wasn't sure what the end result would be of this and five other forums scheduled around the state over the next two weeks. He did, however, note that pressures have been building to take a comprehensive look at state and local government financing and deal with it legislatively.

Dean Misczynski, Director of the California Research Bureau gave an overview of local government financing in the post-Prop. 13 era, followed by brief perspectives from Pat Leary of the County Supervisors Association of California (CSAC), David Jones of the League of California Cities and LA County Sanitation District Assistant General Manager Jim Stahl for the California Special Districts Association.

The next two-and-a-half hours were devoted to a roundtable discussion among 18 invited participants representing counties, cities and special districts.

Most of the discussion focused on city/county issues because, as Misczynski noted, understanding special districts and the differences between them, "is a little like decoding DNA."

Three overriding concerns were echoed by many of the participants:

- 1) Any tinkering with the current financing structure should start with a blank slate and not be burdened by the current structure;
- 2) The Legislature should reexamine the kinds of development incentives that flow from various financing options; and
- 3) Any new structure must acknowledge the tensions between state and local governments and account for differences between those who desire independence and those who cannot survive on their own.

Local Government Finance Forum
January 23, 1999
Page 2

Ron Deaton, chief legislative analyst for the City of Los Angeles noted that Prop. 13 passed because people wanted certainty in what they have to pay.

Peace himself expressed concern that the increasing dependence on sales taxes and user fees in lieu of property taxes means that Californians are losing a degree of deductibility on their federal income taxes. He said one way to correct this might be to return to a property tax base but increase the homeowners' exemption. Then, through deductions on federal income taxes, Californians might even see a net tax reduction.

Los Angeles County CEO David Janssen suggested reevaluating the financing of city redevelopment agencies, noting that "two billion dollars annually would be in the mix if not for redevelopment." But Brea Mayor Lynn Daucher countered that redevelopment "is the only local tool we have to do economic revitalization, and is a critical catalyst for growth."

Long Beach Councilman Ray Grabinski acknowledged he was envious of Daucher and cities like Brea, and he worried about how the current system fosters economic cannibalism. "I look with envy at cities like Brea that can take advantage of new opportunities instead of struggling with infrastructure problems like older cities."

Dawn Mittleman, a board member from the Valley of the Moon Fire Protection District (Sonoma County) noted that redevelopment in her area has increased by 50% the amount of property tax income to the district. "It's hurt us more than ERAF," she said, referring to the state-mandated shift of some property taxes to schools in 1992 and 1993.

Santa Barbara County Supervisor Naomi Schwartz worried about the strings and "wasteful" reporting requirements that are attached to state monies, noting that \$13 million of Santa Barbara's \$93 million social services budget is spent on reporting requirements. Schwartz suggested moving to a form of performance-based block grants, perhaps on a biannual cycle.

LA Sanitation District's Stahl said he was concerned about increasing costs imposed by state and federal regulations that don't come with money to implement them. Deaton suggested that rather than seek offsetting money, consumers should be made aware of the "true costs so they know what to complain about. Otherwise, you will never have them on your side when you want their help."

Senator Richard Polanco (D-Los Angeles), also attended the forum along with Sen. Cathie Wright (R-Simi Valley). Polanco said three issues raised during the discussions intrigued him:

- 1) The idea of "use it or lose it" when it comes to redevelopment funds;
- 2) Allowing counties more independence and flexibility that accrues to charter counties; and
- 3) Going to performance-based funding if we can deal with safety-net issues.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director *EDM*

SUBJECT: Status Report on Strategic Plan for Placentia Library District

DATE: March 17, 1999

No activities on the Strategic Plan have taken place in this report period.



CITY OF PLACENTIA INVOICES

PERIOD COVERED FY1996-1997	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR FIRE INS	CIV CTR BONDS	TOTAL
Jul-96	9/4/96	4,685.02	831.65	835.38	0.00	0.00	0.00	6,352.05
Aug-96	9/26/97	4,435.31	835.38	763.96	57.32			6,091.97
Sep-96	10/15/96	4,534.17	835.38	761.80	107.50			6,238.85
Oct-96	11/18/96	3,642.18	835.38	763.49	0.00			5,241.05
Nov-96	12/18/96	3,179.64	835.38	755.46	322.50			5,092.98
Dec-96	2/7/97	3,213.07	0.00	921.83	215.00			4,349.90
Jan-97	2/20/97	2,789.27	835.38	671.71	119.64			4,416.00
Feb-97	4/2/97	3,093.58	818.37	684.17	215.00			4,811.12
Mar-97	5/2/97	3,336.96	1,636.74	671.71	0.00			5,645.41
Apr-97	5/29/97	3,262.31	818.37	672.49				4,753.17
May-97	7/8/97	3,723.76	863.00	683.64	2,472.50			7,742.90
Jun-97	8/6/97	4,389.35	818.37	930.68	107.50			6,245.90
TOTAL		44,284.62	9,963.40	9,116.32	3,616.96	0.00	0.00	66,981.30
AVG		3,690.39	830.28	759.69	301.41			5,581.78

PERIOD COVERED FY1997-1998	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR FIRE INS	CIV CTR BONDS	TOTAL
Jul-97	9/3/97	4,771.45	854.45	640.71				6,266.61
Aug-97	10/9/97	4,546.43	818.47	644.94				6,009.84
Sep-97	10/28/97	4,629.79	818.37	764.59				6,212.75
Oct-97	12/8/97	3,517.79	818.37	753.82	430.00			5,519.98
Nov-97	2/5/98	3,139.17	818.37	763.59	171.26			4,892.39
Dec-97	2/5/98	3,020.48	818.37	756.00	286.25			4,881.10
Jan-98	3/3/98	2,802.37	818.37	796.49	107.50			4,524.73
Feb-98	4/29/98	2,883.17	818.37	792.01	195.64			4,689.19
Mar-98	5/4/98	2,860.41	818.37	677.41	342.54			4,698.73
Apr-98	6/10/98	3,179.79	818.37	774.94	283.78			5,056.88
May-98	7/9/98	3,048.03	818.37	767.49	107.50			4,741.39
Jun-98	8/4/98	4,161.55	818.37	763.01	107.50			5,850.43
TOTAL		42,560.43	9,856.62	8,895.00	2,031.97	0.00	0.00	63,344.02
AVG		3,546.70	821.39	741.25	169.33			5,278.67

PERIOD COVERED FY1998-1999	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR SEISMIC	CIV CTR BONDS	TOTAL
Jul-98	9/10/98	0.00	818.37	763.01	107.50			1,688.88
Aug-98	10/13/98	0.00	818.37	761.44	107.50			1,687.31
Sep-98	10/15 & 11/10	15,065.20	958.00	760.98	107.50			16,891.68
Oct-98	12/9/98	6,164.57	818.37	0.00	129.91			7,112.85
Nov-98	1/6/98	0.00	818.37	1,666.85	0.00			2,485.22
Dec-98	2/4/99	2,884.98	818.37	802.75	107.50			4,613.60
Jan-99	3/8/99	2,921.46	818.37	743.32	107.50	3,357.52		7,948.17
Feb-99								0.00
Mar-99								0.00
Apr-99								0.00
May-99								0.00
Jun-99								0.00
TOTAL		27,036.21	5,868.22	5,498.35	667.41	3,357.52	0.00	42,427.71
AVG		3,862.32	838.32	785.48	95.34			6,061.10

TOTAL DOLLARS SPENT

FY1996-1997	LABOR	EQUIPMENT	MATERIAL	TOTAL	50% LIBRARY
Jul 1996	1,348.84	279.00	35.46	1,663.30	831.65
Aug 1996	1,229.50	279.00	19.41	1,527.91	763.96
Sep 1996	1,229.50	279.00	15.10	1,523.60	761.80
Oct 1996	1,229.50	264.00	33.47	1,526.97	763.49
Nov 1996	1,229.50	264.00	17.41	1,510.91	755.46
Dec 1996	1,400.20	408.00	35.46	1,843.66	921.83
Jan 1997	1,090.00	234.00	19.41	1,343.41	671.71
Feb 1997	1,090.00	236.40	41.93	1,368.33	684.17
Mar 1997	1,090.00	234.00	19.41	1,343.41	671.71
Apr 1997	1,090.00	234.00	20.97	1,344.97	672.49
May 1997	1,090.00	234.00	43.27	1,367.27	683.64
Jun 1997	1,463.92	324.00	73.44	1,861.36	930.68
TOTAL	14,580.96	3,269.40	374.74	18,225.10	9,112.55
AVG	1,215.08	272.45	31.23	1,518.76	759.38

TOTAL DOLLARS SPENT

FY1997-1998	LABOR	EQUIPMENT	MATERIAL	TOTAL	50% LIBRARY
Jul-97	1,090.00	174.00	17.41	1,281.41	640.71
Aug-97	1,090.00	174.00	25.87	1,289.87	644.94
Sep-97	1,284.22	204.00	40.96	1,529.18	764.59
Oct-97	1,284.22	204.00	19.51	1,507.73	753.87
Nov-97	1,284.22	204.00	38.96	1,527.18	763.59
Dec-97	1,284.22	204.00	23.88	1,512.10	756.05
Jan-98	1,315.54	264.00	13.44	1,592.98	796.49
Feb-98	1,315.54	264.00	4.48	1,584.02	792.01
Mar-98	1,171.84	174.00	8.97	1,354.81	677.41
Apr-98	1,315.54	204.00	30.34	1,549.88	774.94
May-98	1,315.54	204.00	15.43	1,534.97	767.49
Jun-98	1,315.54	204.00	6.48	1,526.02	763.01
TOTAL	15,066.42	2,478.00	245.73	17,790.15	8,895.08
AVG	1,255.54	206.50	20.48	1,482.51	741.26

TOTAL DOLLARS SPENT

FY1998-1999	LABOR	EQUIPMENT	MATERIAL	TOTAL	50% LIBRARY
Jul-98	1,315.54	204.00	6.48	1,526.02	763.01
Aug-98	1,315.54	189.00	18.33	1,522.87	761.44
Sep-98	1,315.54	189.00	17.41	1,521.95	760.98
Oct-98	1,315.54	189.00	19.41	1,523.95	761.98
Nov-98	1,367.26	438.00	4.48	1,809.74	904.87
Dec-98	1,315.54	279.00	10.95	1,605.49	802.75
Jan-99	1,263.22	204.00	19.41	1,486.63	743.32
Feb-99				0.00	0.00
Mar-99				0.00	0.00
Apr-99				0.00	0.00
May-99				0.00	0.00
Jun-99				0.00	0.00
TOTAL	9,208.18	1,692.00	96.47	10,996.65	5,498.33
AVG	1,315.45	241.71	13.78	1,570.95	785.48

DOLLARS BY TYPE OF WORKER

FY1996-1997	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul 1996	326.70	270.00	51.04	0.00	701.10	1,348.84
Aug 1996	261.36	216.00	51.04	0.00	701.10	1,229.50
Sep 1996	261.36	216.00	51.04	0.00	701.10	1,229.50
Oct 1996	261.36	216.00	51.04	0.00	701.10	1,229.50
Nov 1996	261.36	216.00	51.04	0.00	701.10	1,229.50
Dec 1996	327.60	270.00	51.04	50.46	701.10	1,400.20
Jan 1997	262.08	216.00	51.04	0.00	560.88	1,090.00
Feb 1997	262.08	216.00	51.04	0.00	560.88	1,090.00
Mar 1997	262.08	216.00	51.04	0.00	560.88	1,090.00
Apr 1997	262.08	216.00	51.04	0.00	560.88	1,090.00
May 1997	262.08	216.00	51.04	0.00	560.88	1,090.00
Jun 1997	262.08	216.00	51.04	0.00	934.80	1,463.92
TOTAL	3,272.22	2,700.00	612.48	50.46	7,945.80	14,580.96
AVG	272.69	225.00	51.04	4.21	662.15	1,215.08

DOLLARS BY TYPE OF WORKER

FY1997-1998	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-97	262.08	216.00	51.04	0.00	560.88	1,090.00
Aug-97	262.08	216.00	51.04	0.00	560.88	1,090.00
Sep-97	262.08	270.00	51.04	0.00	701.10	1,284.22
Oct-97	262.08	270.00	51.04	0.00	701.10	1,284.22
Nov-97	262.08	270.00	51.04	0.00	701.10	1,284.22
Dec-97	262.08	270.00	51.04	0.00	701.10	1,284.22
Jan-98	267.92	276.80	52.32	0.00	718.50	1,315.54
Feb-98	267.92	276.80	52.32	0.00	718.50	1,315.54
Mar-98	267.92	276.80	52.32	0.00	574.80	1,171.84
Apr-98	267.92	276.80	52.32	0.00	718.50	1,315.54
May-98	267.92	276.80	52.32	0.00	718.50	1,315.54
Jun-98	267.92	276.80	52.32	0.00	718.50	1,315.54
TOTAL	3,180.00	3,172.80	620.16	0.00	8,093.46	15,066.42
AVG	265.00	264.40	51.68	0.00	674.46	1,255.54

DOLLARS BY TYPE OF WORKER

FY1998-1999	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-98	267.92	276.80	52.32	0.00	718.50	1,315.54
Aug-98	267.92	276.80	52.32	0.00	718.50	1,315.54
Sep-98	267.92	276.80	52.32	0.00	718.50	1,315.54
Oct-98	267.92	276.80	52.32	0.00	718.50	1,315.54
Nov-98	267.92	276.80	52.32	51.72	718.50	1,367.26
Dec-98	267.92	276.80	52.32	0.00	718.50	1,315.54
Jan-99	267.92	276.80	0.00	0.00	718.50	1,263.22
Feb-99						0.00
Mar-99						0.00
Apr-99						0.00
May-99						0.00
Jun-99						0.00
TOTAL	1,875.44	1,937.60	313.92	51.72	5,029.50	9,208.18
AVG	267.92	276.80	44.85	7.39	718.50	1,315.45

TIME BY TYPE OF WORKER

FY1996-1997	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		TOTAL
				TRIMMER	MAINT WORK	
Jul 1996	10.00	10.00	2.00	0.00	30.00	52.00
Aug 1996	8.00	8.00	2.00	0.00	30.00	48.00
Sep 1996	8.00	8.00	2.00	0.00	30.00	48.00
Oct 1996	8.00	8.00	2.00	0.00	30.00	48.00
Nov 1996	8.00	8.00	2.00	0.00	30.00	48.00
Dec 1996	10.00	10.00	2.00	4.00	30.00	56.00
Jan 1997	8.00	8.00	2.00	0.00	24.00	42.00
Feb 1997	8.00	8.00	2.00	0.00	24.00	42.00
Mar 1997	8.00	8.00	2.00	0.00	24.00	42.00
Apr 1997	8.00	8.00	2.00	0.00	24.00	42.00
May 1997	8.00	8.00	2.00	0.00	24.00	42.00
Jun 1997	8.00	8.00	2.00	0.00	40.00	58.00
TOTAL	100.00	100.00	24.00	4.00	340.00	568.00
AVG	8.33	8.33	2.00	0.33	28.33	47.33

TIME BY TYPE OF WORKER

FY1997-1998	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		TOTAL
				TRIMMER	MAINT WORK	
Jul-97	8.00	8.00	2.00	0.00	24.00	42.00
Aug-97	8.00	8.00	2.00	0.00	24.00	42.00
Sep-97	8.00	10.00	2.00	0.00	30.00	50.00
Oct-97	8.00	10.00	2.00	0.00	30.00	50.00
Nov-97	8.00	10.00	2.00	0.00	30.00	50.00
Dec-97	8.00	10.00	2.00	0.00	30.00	50.00
Jan-98	8.00	10.00	2.00	0.00	30.00	50.00
Feb-98	8.00	10.00	2.00	0.00	30.00	50.00
Mar-98	8.00	10.00	2.00	0.00	24.00	44.00
Apr-98	8.00	10.00	2.00	0.00	30.00	50.00
May-98	8.00	10.00	2.00	0.00	30.00	50.00
Jun-98	8.00	10.00	2.00	0.00	30.00	50.00
TOTAL	96.00	116.00	24.00	0.00	342.00	578.00
AVG	8.00	9.67	2.00	0.00	28.50	48.17

TIME BY TYPE OF WORKER

FY1998-1999	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		TOTAL
				TRIMMER	MAINT WORK	
Jul-98	8.00	10.00	2.00	0.00	30.00	50.00
Aug-98	8.00	10.00	2.00	0.00	30.00	50.00
Sep-98	8.00	10.00	2.00	0.00	30.00	50.00
Oct-98	8.00	10.00	2.00	0.00	30.00	50.00
Nov-98	8.00	10.00	2.00	2.00	30.00	52.00
Dec-98	8.00	10.00	2.00	0.00	30.00	50.00
Jan-99	8.00	10.00	0.00	0.00	30.00	48.00
Feb-99						0.00
Mar-99						0.00
Apr-99						0.00
May-99						0.00
Jun-99						0.00
TOTAL	56.00	70.00	12.00	2.00	210.00	350.00
AVG	8.00	10.00	1.71	0.29	30.00	50.00

With Proposed Changes to be Effective on 3/25/99

BYLAWS

OF THE

SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY

DRAFT

**SDRMA**

1481 River Park Drive
 Suite 110
 Sacramento, CA 95815-4501
 (916) 641-2773
 (800) 537-7790

THESE BYLAWS are for the regulation of the Special District Risk Management Authority (SDRMA).

ARTICLE IMEMBERSHIP**1 Eligibility**

Any district or joint powers agency organized under the laws of the State of California, which is a member of the California Special Districts Association, alternately referred to as CSDA, is eligible for membership in SDRMA upon approval of its membership by the Board of Directors of SDRMA.

2 Participating Member

A "participating member district" as that term is used herein is any public entity or joint powers agency described in (1) above, in the State of California whose participation in SDRMA has been approved by the Board of Directors; which is a member of the California Special Districts Association; and which has executed the Joint Powers Agreement or successor document of which these Bylaws are a part, and which participates in the Package Program.

3 Successor Member Entity

Should any participating member reorganize in accordance with the statutes of the State of California, the successor in interest, or successors in interest, if a member of the California Special Districts Association, may be substituted as a participating member upon approval by the Board of Directors.

4 Admission Fee

Upon joining, any district or other eligible agency approved for participation in SDRMA after the effective date of its coverage may be required to pay an admission fee in such amount as may be established by the Board of Directors.

5 Annual Membership Meeting

An annual meeting of the members of the Authority shall be held at a time and place to be determined by the Board of Directors of the Authority. Each and every entity that is a member of the Authority thirty (30) calendar days before said annual meeting, shall receive written notice of the time, place and tentative agenda of the meeting no less than twenty (20) calendar days prior to such meeting. The annual meeting shall be conducted in accordance with policies established by the Board of Directors of the Authority.



SDRMA

SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY

1481 River Park Drive, Suite 110
Sacramento, CA 95815-4501

February 10, 1999

Board of Directors

(President)
Ken Sonksen
Sanger-Del Rey CD
568 S. Rainbow
Sanger, CA 93657
(209) 787-2267

(Vice-President)
Earl F. Sayre
Trinity County WD #1
P.O. Box 1152
Hayfork, CA 96041
(530) 628-5512

(Secretary)
Joseph C. Martin
Rossmoor/Los Alamitos
Area Sewer District
P.O. Box 542
Los Alamitos, CA 90720
(562) 596-6064

Carol E. Bartels
Riverside-Corona RCD
P.O. Box 1213
Riverside, CA 92502
(909) 683-7500

David Aranda
Stallion Springs CSD
28500 Stallion Springs Dr.
Tehachapi, CA 93561
(805) 822-3268

Kit Carter
Heritage Ranch CSD
4870 Heritage Road
Paso Robles, CA 93466
(805) 227-6230

Chief Executive Officer
James W. Towns, ARM

Elizabeth D. Minter
Placentia Library District
411 East Chapman Avenue
Placentia, CA 92670


RE: PROPOSED BYLAW AMENDMENT - REVISING PROXY VOTING

Dear Member Agency:

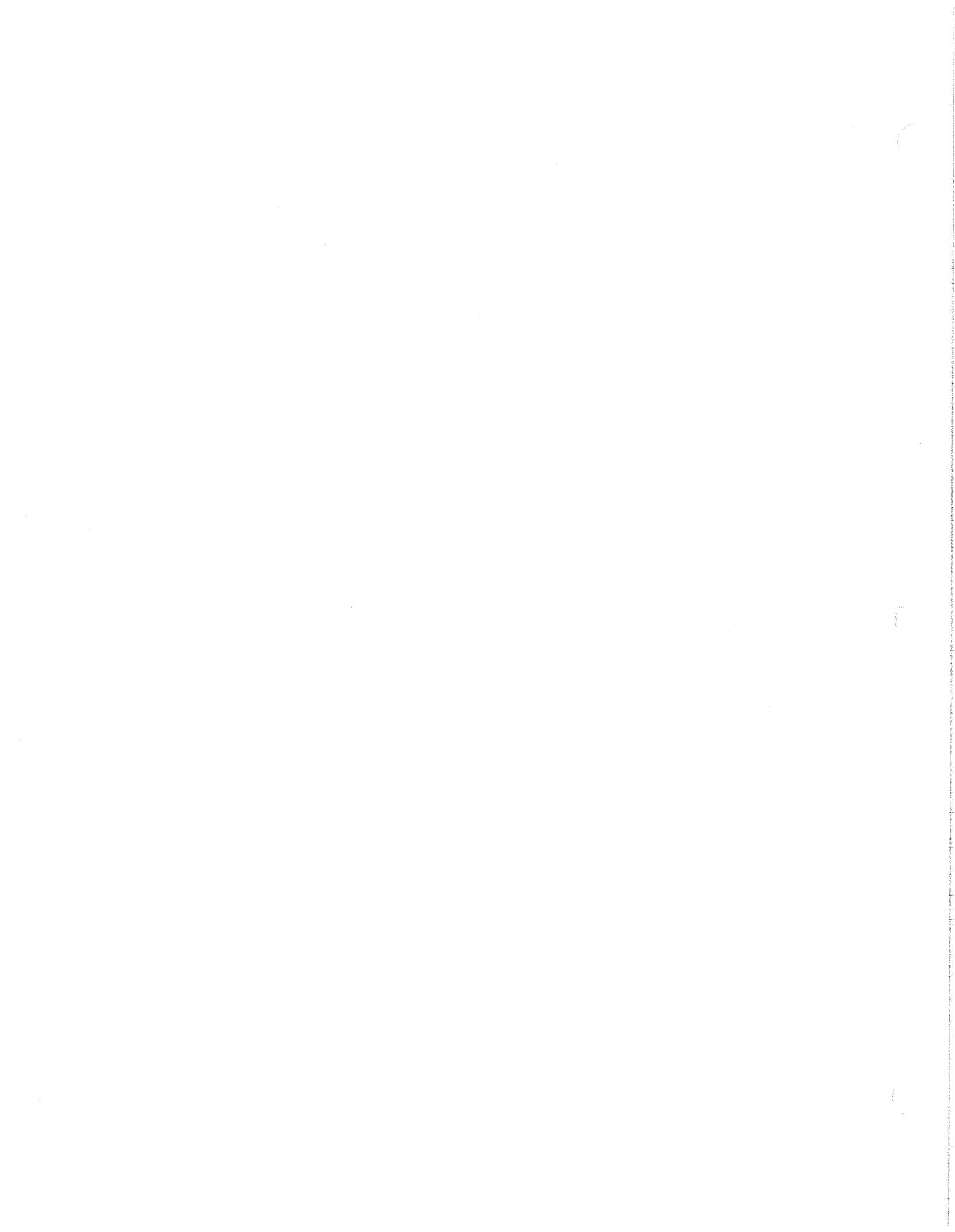
In response to member requests to improve the election process for SDRMA Directors, the Board is proposing an amendment to the Bylaws. The Board reviewed the voting provisions, and discussed various options including; mail-in balloting, timing and location for Director elections. **The proposed amendment is to eliminate proxy voting.** Enclosed is a copy of the Bylaws with the proposed amendment (page 3 of 9, Paragraph 2.c.). The *changes* have been ~~lined out~~, and the *additions* are in ***bold, italics and underlined***. The intent of the proposed amendment is to establish a policy that:

1. Will ensure the best informed voters
2. Ensures active participation by the greatest number of member districts
3. Attempts to elect the most qualified candidate
4. Is as fair and equitable as possible for incumbents and candidates
5. Does not create controversy
6. Serves the best interest of the members

The Board is scheduled to consider approval of the amendment at the March 25-26, 1999 Board Meeting. After approval of the amendment, the Board will develop an election guideline policy that will be distributed to all members prior to this year's election. **No action is required on your part**, however, if you have any questions or comments regarding the proposed Bylaw changes, please contact our Chief Executive Officer, Jim Towns at (800) 537-7790.

Sincerely,

 Ken Sonksen, President
 Board of Directors

Enclosures(g:\massmail\ceo209991et.wpd)



PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director *EM*

SUBJECT: **Orange County Investment Pool (OCIP) Bankruptcy update from Patrick Shea, Attorney for OCIP**

DATE: March 17, 1999

No information about the Orange County Investment Pool (OCIP) Bankruptcy was received from OCIP Attorney Patrick Shea during this report period.

CALIFORNIA ADVOCATES, INC.

[LEG.WEB](#)[HOME](#)[CLIENTS](#)[INFO](#)[LOBBYISTS](#)[FILE
MANAGER](#)View Folder as: [Calendar](#) / [Status](#)

Bill Folder: **placentia**

AB 24 , Maddox: ASM LOCAL GOVERNMENT ([Status](#) | [History](#) | Version 12/07/1998: [HTML](#) | [PDF](#))

Topic: Local fiscal relief: property tax revenue allocation.

Last Action: Referred to Com. on L. GOV. (02/01/1999)

Digest Summary:Existing property tax law requires the county auditor, in each fiscal year, to allocate property tax revenues to local jurisdictions in accordance with specified formulas and procedures, and generally requires that each jurisdiction be allocated an amount equal to the total of the amount of revenue allocated to that jurisdiction in the prior fiscal year, subject to certain modifications, and that jurisdiction's portion of the annual tax increment, as defined.

This bill would, except as otherwise provided with respect to amounts attributable to community colleges, prohibit a county auditor, for the 1999-2000 fiscal year and each fiscal year thereafter, from allocating to that county's ERAF a total amount of ad valorem property tax revenue greater than the amount allocated from that fund to school districts and the county office of education for the 1998-99 fiscal year.

AB 185 , Hertzberg: ASM LOCAL GOVERNMENT ([Status](#) | [History](#) | Version 01/21/1999: [HTML](#) | [PDF](#))

)

Topic: Governmental agency performance reports.

Last Action: Referred to Com. on L. GOV. (02/12/1999)

Lobbyist: MDB

Digest Summary:Under existing law, the Legislative Analyst, operating under the authority of the Joint Legislative Budget Committee, provides to the Legislature fiscal analyses of the annual state budget and other subjects.

This bill would create the California Local Government Report Card Advisory Board consisting of 15 appointed members with certain qualifications.

AB 188 , Hertzberg: ASM LOCAL GOVERNMENT ([Status](#) | [History](#) | Version 01/21/1999: [HTML](#) | [PDF](#))

)

Topic: Local government reorganization.

Last Action: Referred to Com. on L. GOV. (02/01/1999)

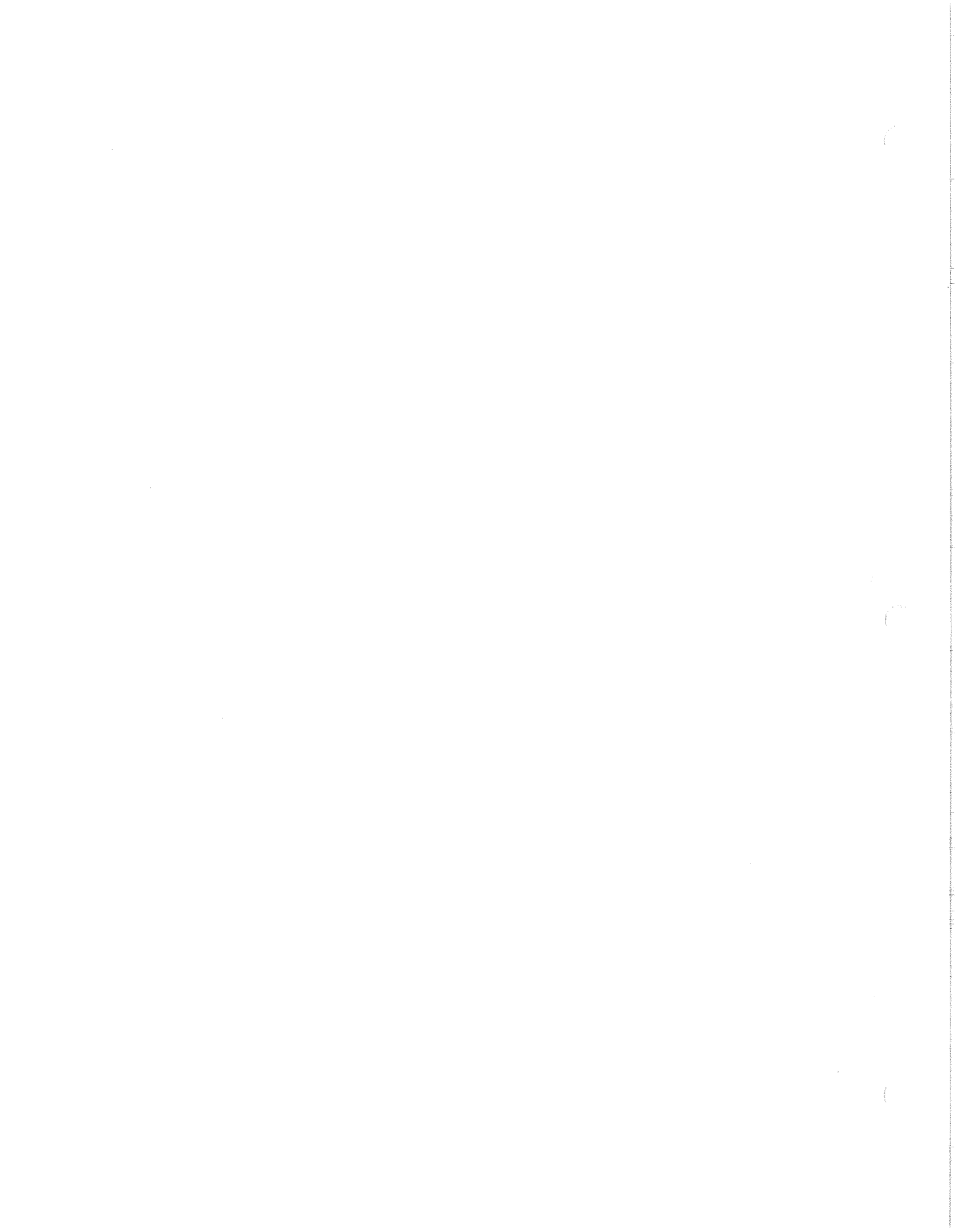
Lobbyist: MDB

Digest Summary:Existing law establishes the Commission on Local Governance for the 21st Century, consisting of 15 members appointed by the Governor, the Assembly Committee on Rules, and the Senate Committee on Rules, as specified.

This bill would include on the commission 6 nonvoting ex officio members consisting of the chairs and vice chairs of the Senate and Assembly Local Government Committees and 2 persons appointed by the Governor, as specified.

AB 284 , Strom-Martin: ASM LOCAL GOVERNMENT ([Status](#) | [History](#) | Version 02/04/1999: [HTML](#) |

[PDF](#))



Topic: Property tax revenue shifts: teeter county relief.

Last Action: Referred to Com. on L. GOV. (02/12/1999)

Lobbyist: MDB

Digest Summary: Existing property tax law requires the county auditor, in each fiscal year, to allocate property tax revenue to local jurisdictions in accordance with specified formulas and procedures, and generally requires that each jurisdiction be allocated an amount equal to the total of the amount of revenue allocated to that jurisdiction in the prior fiscal year, subject to certain modifications, and that jurisdiction's portion of the annual tax increment, as defined.

This bill would modify this reduction and transfer offset by including a county's Educational Revenue Augmentation Fund within the definition of an educational entity.

AB 304 , Wildman: ASM LOCAL GOVERNMENT ([Status](#) | [History](#) | Version 02/08/1999: [HTML](#) | [PDF](#))

Topic: Local government finance: property tax revenue allocation: local agency relief.

Last Action: Referred to Com. on L. GOV. (02/19/1999)

Lobbyist: MDB

Digest Summary: Existing property tax law requires the county auditor, in each fiscal year, to allocate property tax revenue to local jurisdictions in accordance with specified formulas and procedures, and generally requires that each jurisdiction be allocated an amount equal to the total of the amount of revenue allocated to that jurisdiction in the prior fiscal year, subject to certain modifications, and that jurisdiction's portion of the annual tax increment, as defined.

This bill would modify these reduction and transfer requirements, commencing with the 1999-2000 fiscal year, by requiring that each reduction and transfer amount calculated for a local agency in a county be annually reduced in accordance with an unspecified schedule, and that the revenues not allocated to the county's Educational Revenue Augmentation Fund as a result of these reductions be instead allocated among the local agencies in the county, as provided.

AB 349 , Torlakson: ASM LOCAL GOVERNMENT ([Status](#) | [History](#) | Version 02/11/1999: [HTML](#) | [PDF](#))

Topic: Property tax revenue allocations: Teeter Plan counties: revenue shift reduction.

Last Action: Referred to Com. on L. GOV. (02/25/1999)

Lobbyist: MDB

Digest Summary: Existing property tax law requires the county auditor, in each fiscal year, to allocate property tax revenue to local jurisdictions in accordance with specified formulas and procedures, and generally requires that each jurisdiction be allocated an amount equal to the total of the amount of revenue allocated to that jurisdiction in the prior fiscal year, subject to certain modifications, and that jurisdiction's portion of the annual tax increment, as defined.

This bill would instead define a "qualified county" as any county that has implemented this specified alternative distribution method, and would, with respect to counties that first implemented this alternative distribution method prior to the 1993-94 fiscal year, define the "designated fiscal year" as the 1999-2000 fiscal year.

AB 550 , Torlakson: ASM ([Status](#) | [History](#) | Version 02/18/1999: [HTML](#) | [PDF](#))

Topic: Local government finance: property tax revenue allocation: local agency relief.

Last Action: From printer. May be heard in committee March 21. (02/19/1999)

Lobbyist: MDB

Digest Summary: Existing property tax law requires the county auditor, in each fiscal year, to allocate property tax revenue to local jurisdictions in accordance with specified formulas and procedures, and



generally requires that each jurisdiction be allocated an amount equal to the total of the amount of revenue allocated to that jurisdiction in the prior fiscal year, subject to certain modifications, and that jurisdiction's portion of the annual tax increment, as defined.

This bill would make legislative findings and declarations with respect to the impact of reduction and transfer requirements, state responses to those impacts, and the need to address local government fiscal concerns.

ACA 11 , **Briggs**: ASM ([Status](#) | [History](#) | Version 02/24/1999: [HTML](#) | [PDF](#))

Topic: Local government finance: property tax revenue allocation: local agency relief.

Last Action: From printer. May be heard in committee March 27. (02/25/1999)

Lobbyist: MDB

Digest Summary: Existing provisions of the California Constitution require that the revenues derived from the general ad valorem property tax be allocated to local jurisdictions in each county in accordance with law.

This measure would modify these reduction and transfer requirements, for the 2000-01 fiscal year and each fiscal year thereafter, by prohibiting the total amount allocated to a county's Educational Revenue Augmentation Fund pursuant to those requirements from exceeding the total amount allocated to that fund for the 1998-99 fiscal year.

SB 3 , **Rainey**: SEN EDUCATION ([Status](#) | [History](#) | Version 12/07/1998: [HTML](#) | [PDF](#))

Topic: California Library Construction and Renovation Bond Act.

Last Action: Set for hearing March 24. (03/08/1999)

Hearing: Sen. EDUCATION (03/24/1999)

Digest Summary: Existing law establishes the California Library Construction and Renovation Bond Act of 1988, which authorized the issuance pursuant to the State General Bond Law of bonds in the amount of \$75,000,000 for the purpose of financing a special library construction and renovation program.

This bill would enact the California Library Construction and Renovation Bond Act of 2000, which would authorize the issuance pursuant to the State General Bond Law of bonds in the amount of \$1,000,000,000 for the purpose of financing a library construction and renovation program administered by the State Librarian.

SB 215 , **Dunn**: SEN LOCAL GOVERNMENT ([Status](#) | [History](#) | Version 01/21/1999: [HTML](#) | [PDF](#))

Topic: Property tax revenue allocations: property tax revenue shifts: single-county transit districts.

Last Action: Set for hearing March 17. (02/08/1999)

Hearing: Sen. LOCAL GOVERNMENT (03/17/1999)

Lobbyist: MDB

Digest Summary: Existing law requires the county auditor, in each fiscal year, to allocate property tax revenues to local jurisdictions in accordance with specified formulas and procedures, and generally requires that each jurisdiction be allocated an amount equal to the total of the amount of revenue allocated to that jurisdiction in the prior fiscal year, subject to certain modifications, and that jurisdiction's portion of the annual tax increment, as defined.

This bill would, as provided, for the 1999-2000 fiscal year and each fiscal year thereafter, exclude single-county transit districts from these reduction and transfer provisions.

SB 238 , **Baca**: SEN JUDICIARY ([Status](#) | [History](#) | Version 01/26/1999: [HTML](#) | [PDF](#))

Topic: Public libraries: Internet: pornography.

Last Action: To Com. on JUD. (02/03/1999)

Lobbyist: MDB



Digest Summary:(1) Existing law defines "public library" as a library, or 2 or more libraries, operated as a single entity by one or more public jurisdictions and which serve the public without distinction. This bill would require a public library that provides public access to the Internet to purchase, install, and maintain computer software for use on all of the computers available for public use, or in the case of a library that has only one computer, for use on that computer that prohibits access to obscene matter, as defined, on the Internet.

800/372-7903 - Toll-Free Telephone
916/446-9849 - Sacramento Local Telephone
916/612-2040 - 24 Hour / 7 Day Page/Voice Mail
legweb@capweb.com - Email



CSDA LEGISLATIVE UPDATE

February 17, 1999

Senate Budget Committee Hearings: What's Next?

On February 8, 1999, the Senate Budget and Fiscal Review Committee conducted its sixth and final forum on local government finance in Merced. As with the previous forums, special districts were represented along with participants from cities and counties.

At the outset of the first forum in Los Angeles, Senate Budget and Fiscal Review Committee Chairman Steve Peace announced that the series of forums were intended to gather information relative to all aspects of local government finance. Senator Peace also indicated that the Committee was most interested in hearing from local officials regarding the current state of local government finance versus solutions, which he stated would be considered by the Committee following the conclusion of the six forums.

While the witnesses at each forum discussed a variety of local government finance issues, a number of themes surfaced, which are presented below.

Sales Tax Revenues/Planning Decisions

A growing number of legislators have become openly critical of development decisions by counties and cities. Due to the loss of property tax revenues, cities and counties have relied more and more on sales tax-generating developments, such as automobile malls. Numerous city and county witnesses suggested that the Committee reverse this trend by shifting property tax revenues back to cities and counties for a like amount of sales tax that would be shifted back to the State.

Property Tax Revenues for Property-Related Services

A second issue that was discussed at some length during the forums was the issue of designing a local government structure that would direct property tax revenues to property-related services. This is certainly not a new idea, but the focus was centered around the concept of designating property-related services and returning ERAF revenues to local governments to ensure they have adequate property tax revenues to provide these services.

Other Related Issues

Since the Committee's stated goal was to gather factual information regarding the current state of local government finance from the viewpoint of local officials, numerous other fiscal issues were raised at each forum.



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ERAF, and the resulting loss of property tax revenues, was cited by virtually every witness at each forum. This discussion prompted the Committee to discuss the relationship of other "assistance" funding programs the Legislature has passed since the property tax shifts, which benefit primarily cities and counties.

Included in these "assistance" programs are Proposition 172 (sales tax for public safety) and the COPS program, which is a \$100 million State allocation for local law enforcement programs. This discussion related to a recent report issued by the State's Legislative Analyst, wherein she suggested that some local governments are actually net "winners" since the property tax shifts, due to revenues received from Proposition 172 and COPS.

What's Next

At the conclusion of the final forum in Merced, Chairman Peace announced that the Committee and its staff would review the information gathered during the hearings and determine what, if anything, can be accomplished this year. Conventional thinking is that any local government finance reform legislation considered this year will not reach final form until after the Department of Finance issues this year's May Revision.

With respect to the Legislative Analyst's report cited above, a more recent report by the Analyst concludes that the Governor's proposed 1999-2000 State Budget, that estimates a fiscal year deficit of \$2.3 billion, is overstated. The Analyst is now predicting the State should end this fiscal year with approximately \$1.3 billion in new revenues.

The Analyst's new revenue forecast may enable the Legislature to begin to address local government finance this year. While we cannot speculate the degree or form of any proposal that may be considered this year, there is growing support within the Legislature to cap the ERAF and allow local governments to retain the ERAF-growth that currently goes to schools. Current estimates place the cost of capping ERAF at somewhat less than \$200 million.

CSDA will continue to monitor the activities of the Senate Budget and Fiscal Review Committee and will advise our member districts of any new developments.

California Special Districts Association

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Mark Parker, 07:23 AM 3/6/99 -, ALAWON v8, n22 - HEARING HELD

Date: Sat, 6 Mar 1999 07:23:03 -0800 (PST)
From: Mark Parker <mparker@library.ca.gov>
X-Sender: mparker@agency.ceres.ca.gov
To: e-rate@library.ca.gov
Subject: ALAWON v8, n22 - HEARING HELD ON S. 97; ACTION NEEDED (fwd)

For informational purposes only.

Mark Parker

----- Forwarded message -----

Date: Fri, 5 Mar 1999 16:48:01 -0800 (PST)
From: Kathy Low (klow@library.ca.gov) <klow@library.ca.gov>
To: LDS-STAFF@library.ca.gov
Subject: ALAWON v8, n22 - HEARING HELD ON S. 97; ACTION NEEDED (fwd)

----- Forwarded message -----

Date: Fri, 05 Mar 1999 12:36:17 -0500
From: ALAWASH E-MAIL (ALAWASH E-MAIL) <ALAWASH@alawash.org>
To: ALA Washington Office Newslite <ala-wo@ala1.ala.org>
Subject: ALAWON v8, n22 - HEARING HELD ON S. 97; ACTION NEEDED

ALAWON: American Library Association Washington Office Newslite
Volume 8, Number 22
March 5, 1999

In this issue:

Senate Commerce Committee Holds Hearing on Children's Internet
Protection Act, S. 97; Action Needed

On March 4 Sen. John McCain (R-AZ) chaired a hearing on filtering legislation that he and ranking minority member Sen. Ernest Hollings (D-SC) have proposed. The Children's Internet Protection Act, S. 97 (See ALAWON v8, n7, January 22, 1999) would "require the installation and use by schools and libraries of a technology for filtering or blocking material on the Internet on computers with Internet access to be eligible to receive or retain universal service assistance."

In his opening statement McCain said, "Schools and libraries, in subscribing to the E-rate program, assume the responsibility for providing a front-line protection policy for children who utilize their computers to access the Internet." While most witnesses agreed with McCain's sentiment, there were wide ranging opinions as to how and by whom these policies should be created and what they should include.

Sen. Conrad Burns (R-MT), the senator who offered the Acceptable Use Policy alternative to McCain's legislation last year, said

Mark Parker, 07:23 AM 3/6/99 -, ALAWON v8, n22 - HEARING HELD

that he would be co-sponsoring S. 97. After expressing great concern that the First Amendment not be trampled in the process of battling child exposure to inappropriate materials on the Internet, he declared, "We will get this right."

Candace Morgan, associate director of the Fort Vancouver Regional Library (WA), testified that the bill, as currently framed, would deny local schools and libraries the opportunity to determine what approach would best serve children in their communities. "It is not just that one solution doesn't fit all communities," Morgan explained. "It is also that a federal mandate on a matter so closely tied to local norms and values is counterproductive and even harmful. The legislation may not only discourage communities from doing the hard work to reach their own solutions; it also lacks the legitimacy necessary to foster broad community support." Ms. Morgan's testimony can be viewed online at <http://www.ala.org/washoff/statements.html>.

Janie Harris, executive director of Solace House, pleaded with the Committee for the federal government to provide a "virtual seatbelt" for the Internet. Solace House is a center serving grieving children and their families in the Kansas City area of Kansas and Missouri. She said she would rather see computers turned off than have children be able to reach the type of material available on a Web site with a name very similar to Solace House.

Other witnesses included Mary Anne Layden, director of education, Department of Psychiatry, Center for Cognitive Therapy, University of Pennsylvania; Gordon Ross, president, Net Nanny; Bruce Taylor, president and chief counsel, National Law Center for Children and Families; Jay Sekulow, president, American Center for Law and Justice; Elliot Minberg, vice president and general counsel, People for the American Way; and Adrian Russell-Falla, chairman, Rulespace.

ALA, together with a number of education organizations, filed a letter for the hearing record stating that decisions on how best to achieve safe, responsible, and appropriate Internet use by children are most appropriately made at the local level, not by federal mandate.

Action Needed:

Sen. McCain and some other members of the Committee appeared to believe that allowing librarians to select and configure filters that the federal government would require a library to install and use was enough of a concession to local control. Any library that has found value in a local policy planning process that may or may not have included filters should contact their Senators and share with them the steps being taken to serve, educate and protect the

Mark Parker, 07:23 AM 3/6/99 -, ALAWON v8, n22 - HEARING HELD

young people who use their facilities.

Sen. McCain has promised to move this legislation quickly. If Senators are aware of librarians' efforts to address the very difficult issues surrounding children's use of the Internet it may help to preserve your library's ability to make choices about how to serve your community.

Call the Capitol Switchboard at 202-224-3121 to urge Senators to adjust S. 97 to respect local decisionmaking. If you have a written Internet use policy as well as a description of the process your library and its board went through to develop that policy, please write to your Senator and share that information. (Please also send a blind copy to the ALA Washington Office at 1301 Pennsylvania Ave. NW, Suite 403, Washington, D.C. 20004.)

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MINUTES
PLACENTIA LIBRARY DISTRICT
AD HOC COMMITTEE ON INCREASING LIBRARY USAGE
February 24, 1999

ROLL CALL

The Regular Meeting of the Placentia Library District Ad Hoc Committee on Increasing Library Usage was called to order on February 24, 1999 at 7:03 P. M. by Chair Al Shkoler.

Members Present: Suad Ammar, Al Shkoler, Robin Masters, Elizabeth Minter, Cyrise Smith, Estella Wnek, and Gaeten Wood.

Others Present: Library Administrative Assistant Wendy Goodson

Members Absent: Peggy Dinsmore and Sandra Stark

AGENDA

It was moved by Robin Masters, seconded by Gaeten Wood to adopt the Agenda as printed.

**ORAL
COMMUNICATIONS**

There were no members of the public present to address issue.

Margaret (Peggy) Dinsmore arrived at 7:07 P.M.

Sandra Stark arrived at 7:10 P.M.

**DISCUSSION
OBSERVATIONS**

Al Shkoler reported he visited the renovated City of Orange Public Library that opened on February 6, 1999. He was very impressed with the renovation and the technological advances the Orange Library has made.

Members of this committee were requested to tour the Placentia Library and report their observations at this Ad Hoc meeting. The following observations were made.

- Dark – poor lighting
- Adequate seating – especially Children's Dept
- Lack of ambience
- Circulation desk – pamphlets, storage
- Friend's corridor (booksale area)
 - Replace tables with shelving
- Scotch tape and masking tape (windows display area)
- Signage coordination (in house)
- Plastic plants need refreshing
- Remove and clean banners
- Repaint internally
- Separate children's dept.
 - Noise
- Preschool furniture replacement
- No flow to the material in the entry way
- Meeting Room – walls and window treatment

PLACENTIA LIBRARY DISTRICT Ad Hoc COMMITTEE ON INCREASING LIBRARY USAGE
January 27, 1999, Page 2.

Hang pictures
Art displays

**SUBCOMMITTEE
FORMATION**

Coffee House Committee:
Al Shkoler, Elizabeth D. Minter, and Cyrise Smith

Entry Way Committee:
Gaeten Wood, Robin Masters, Suad Ammar, and Peggy Burkich

Signage Committee:
Saundra Stark, Cyrise Smith, and Cheryl Willauer

Window Treatment Committee:
Al Shkoler, Gaeten Wood, and Elizabeth D. Minter

ADJOURNMENT

The next Ad Hoc meeting is scheduled for March 24 , 1999 at 7:00 P.M.

The Regular Meeting of the Placentia Library District Ad Hoc Committee
for February 24, 1999 was adjourned at 8:27 P.M.

Wendy Goodson
Administrative Assistant

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Assembly
California Legislature



DICK ACKERMAN
ASSEMBLYMAN, SEVENTY-SECOND DISTRICT
Serving the cities of
Anaheim Hills, Brea, Fullerton, La Habra, Placentia, Yorba Linda

MEMBER:
APPROPRIATIONS
HIGHER EDUCATION
LOCAL GOVERNMENT

LEGISLATIVE ETHICS (Republican Chair)
SEXUAL HARASSMENT PREVENTION & RESPONSE
SELECT COMMITTEE ON PROFESSIONAL SPORTS

STATEWIDE APPOINTMENT:
CALIFORNIA LAW REVISION COMMISSION

March 12, 1999

Mr. Al Shkoler
President
Placentia Library District
411 E. Chapman Avenue
Placentia, California 92870-6198

Dear Mr. Shkoler:

Thank you for your letter that requested support for the Public Library Foundation, Budget Item#6120-221-0001.

My office has contacted the Assembly Budget staff to discuss funding the Public Library Foundation budget item. Currently, the Public Library Foundation is funded at the same level as allocated in the 1998-99 State Budget. The Assembly Budget Subcommittee No. 2 has not set this item for a hearing. Although, I do not sit on this Subcommittee, I have sent the attached letter urging support.

I commend the Placentia Library District for the efforts they have made to continue their operation under such difficult fiscal conditions. I will continue to work toward a solution to fund your programs.

Sincerely,

A handwritten signature in black ink that reads "Dick Ackerman" with a stylized flourish at the end.

DICK ACKERMAN
Assemblyman, 72nd District

Attachment

DA/sv

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Assembly
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DICK ACKERMAN
ASSEMBLYMAN, SEVENTY-SECOND DISTRICT
Serving the cities of
Anaheim Hills, Brea, Fullerton, La Habra, Placentia, Yorba Linda

MEMBER:
APPROPRIATIONS
HIGHER EDUCATION
LOCAL GOVERNMENT
LEGISLATIVE ETHICS (Republican Chair)
SEXUAL HARASSMENT PREVENTION & RESPONSE
SELECT COMMITTEE ON PROFESSIONAL SPORTS
STATEWIDE APPOINTMENT:
CALIFORNIA LAW REVISION COMMISSION

March 12, 1999

The Honorable Sarah Reyes
Chair, Assembly Budget Subcommittee No. 2
State Capitol
Sacramento, California 95814

RE: Support for Budget Item 6120-221-0001

Dear Assembly Member Reyes:

I am writing to request support for the Public Library Foundation, Budget Item#6120-221-0001 when it is heard in the Assembly Budget Subcommittee No. 2 on Education Finance.

As an independent special district, Placentia Library lost over half of its property tax revenue during the ERAF shift. The library has not been able to recover the lost revenue which has resulted in the deterioration of services. The library uses all of the funds allocated from the Public Library Foundation Fund to finance their operations. I urge Subcommittee No. 2 to consider fully funding Budget Item #6120-221-0001 to enhance the level of library services for the Placentia community.

Thank you for your consideration. If you have any questions concerning this request please contact my office.

Sincerely,

A handwritten signature in cursive script that reads "Dick".

DICK ACKERMAN
Assemblyman, 72nd District

cc: Assembly Republican Budget Committee

DA/sv

