

**MINUTES  
PLACENTIA LIBRARY DISTRICT  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
April 16, 2007**

**CALL TO ORDER**

President Shkoler called the Regular Meeting of the Placentia Library District Board of Trustees to order on April 16, 2007, at 6:30 P.M.

**ROLL CALL**

**Members Present:** President Al Shkoler, Secretary Jean Turner, Trustees Betty Escobosa, Richard DeVecchio and Gaeten Wood, and Library Director Elizabeth Minter.

**Members Absent:** None

**Others Present:** Public Services Manager/Literacy Coordinator Jim Roberts, Technology Manager Vernon Napier, and Administrative Services Manager Wendy Goodson.

**ADOPTION OF  
AGENDA**

It was moved by Trustee Escobosa and seconded by Trustee Wood Turner to adopt the Agenda as printed.

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

**ORAL  
COMMUNICATIONS**

No members of the public addressed the Board.

**PRESIDENT REPORT**

President Shkoler reported that he has a meeting scheduled with Assemblyman Mike Duvall. He also attended the California Association of Library Trustees and Commissioners Workshop (CALTAC) on Saturday, March 24, 2007 at Huntington Beach Library.

**TRUSTEE REPORTS**

Secretary Turner reported she attended the CALTAC Workshop on March 24, 2007. She attended the Library Poetry Program on March 24, 2007. She attended the Independent Special District of Orange County Quarterly Meeting on Thursday, March 29, 2007 at Irvine Ranch Water District. She also attended the Placentia Chamber of Commerce Breakfast and Mixer for March.

Trustee Wood had no activity to report.

Trustee DeVecchio attended the Placentia City Council Study Session on the Westgate Specific Plan on February 27, 2007.

Trustee Escobosa reported she attended the Placentia City Council Study Session on the Westgate Specific Plan on February 27, 2007.

**FRIENDS**

No Friends representative present.

**CONSENT  
CALENDAR**

It was moved by Trustee Wood and seconded by Secretary Turner Escobosa to approve items 9-40 excluding item 30 for correction and resubmission at the next board meeting.

**MINUTES**

Minutes of the March 19, 2007 Library Board of Trustees Regular Meeting.

**CLAIMS**

Claims 4979, 4980, and 4981 by Minter/DeVecchio, and Claims 4982, 4983, and 4984 by Minter/Shkoler for a total Current Claims for Fiscal Year 2006-2007 of \$56,199.63 for Fund 707: and amendment of Payroll #21 (4/11/07) from \$49,472.00 to \$56,972.00 for a total for Payroll of \$7,500.00, for a combined total of Current Claims and Payroll of \$63,699.63 from Fund 707.

Current Claims 4985, 4986, and 4987 for total of \$15,117.02 for the Fiscal Year 2006-2007 and Payrolls #23 (5/9/07) for \$47,472.00 and #24 (5/23/07) for \$49,472.00 for \$98,944.00 for a combined total of \$114,061.12.

**FINANCIAL REPORTS**

FY2006-2007 Cash Flow Analysis through March 19, 2007 and the Schedule of Anticipated Property Tax Revenues for FY2006-2007 as Provided by the Orange County Auditor and recommendation that no funds be transferred at this time.

Financial Reports for March 2007

Office General Ledger & Check Registers for March 2007

Acquisitions Report for March 2007

Entrepreneurial Report for March 2007

Collection Agency Report for March 2007

**GENERAL CONSENT CALENDAR**

Gifts Report for A March 2007

Building Maintenance for March 2007

Personnel Report for March 2007

Volunteer Report for March 2007

Circulation Report for March 2007

Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority

Legislative Alerts from the California Special Districts Association and the California library Association

Status Report on Partnerships with Community Organizations

Status Report on Active Grant Applications

Poet Laureate Report

California Public Library Facility Needs Assessment Data Collection Form for 2007-2016 as submitted by the State Library of California

Library District Policy 3040: Expense Authorization and Petty Cash as revised by the Library Board of Trustees

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

**STAFF REPORTS**

Director's Report for March 2007

Program Committee Report for March 2007

Children's Services Report for March 2007

Placentia Library Literacy Services Report for March 2007

Reference and Adult Services Report for March 2007

History Room Report for March 2007

Placentia Library Web Site Report for March 2007

Technology Report for March 2007

Publicity Materials produced for March 2007

Safety Committee Minutes for March 2007

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

**LEGISLATIVE  
ISSUES**

Library Director reported on the status of the State Budget and the importance of increasing the Public Library Fund (PLF) allocation.

**PLACENTIA  
LIBRARY FRIENDS  
FOUNDATION**

Trustee DeVecchio reported that he attended the Placentia Library Friends Foundation (PLFF) on April 9, 2007 and the Memorandum of Understanding from the Library Board will be reviewed at the May 14, 2007 Friends Foundation Meeting.

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

**FACILITY MASTER PLAN**

It was moved by Secretary Turner and seconded by Trustee Wood to approve the amended schedule for the Facility Master Plan for delivery of the Proposal Plan by May 7, 2007 and adoption of the Facility Master Plan at the June 18 Regular Meeting of the Library Board of Trustees.

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

The Library Board set the date of Thursday, June 28, 2007 at 12:30P.M. to meet with the finance consultant to discuss the preparation of Developer Fees and options for financing library improvements.

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

**BUDGET 07-08**


Library Director Minter presented a status report on the implementation of the Strategic Plan and preliminary revenue estimates and assumptions and a list of expenditure priorities.


**AGENDA PREPARATION**

Agenda Preparation for the May Unusual Meeting will be held on Tuesday, May 29, 2007 at 6:30 P.M.

The Regular Meeting of the Board of Trustees of the Placentia Library District for April 16, 2007 adjourned at 7:35 P.M.

The May Library Board Meeting will be held on Tuesday, May 29, 2007 at 6:30 P.M. in the Library History Room.

  
Jean Turner  
Secretary  
Library Board of Trustees

  
Al Shkoler  
President  
Library Board of Trustees