

**AGENDA**  
PLACENTIA LIBRARY DISTRICT  
BOARD OF TRUSTEES  
REGULAR DATE MEETING

August 15, 2022

6:30 p.m.

Community Meeting Room

411 E. Chapman Avenue

Call-in Number: (669) 900-6833

Meeting ID: 850 1206 7452









Password: 046086

ZOOM Link: [meetings.placentialibrary.org](https://meetings.placentialibrary.org)

**Mission Statement:**

Placentia Library District inspires, opens minds, innovates, and connects our community.

**District Goals:**

-  Strengthen connections and expand community relationships.
-  Provide equitable access.
-  Adapt to community needs.
-  Cultivate thriving collections of resources.
-  Provide and promote relevant library services.
-  Maintain fiscal responsibility and integrity.
-  Support and empower staff.
-  Provide an inviting, pleasant, and safe place to explore.

**AGENDA DESCRIPTIONS:** *The Agenda descriptions are intended to give members of the public notice and a general summary of items of business to be transacted or discussed. The Board may take any action which it deems to be appropriate on the Agenda and is not limited in any way by the notice of the recommended action.*

**REPORTS AND DOCUMENTATION:** *Reports and documentation relating to Agenda items are on file in the Administrative Office and the Reference Department of Placentia Library District, and are available for public inspection. A copy of the Agenda packet will be available for use during the Board Meetings. Any person having any question concerning any Agenda item may call the Library Director at 714-528-1925, Extension 200.*

**PLEDGE OF ALLEGIANCE**      Library Board President

**CALL TO ORDER**

1. Call to Order      Library Board President
2. Roll Call      Recorder
3. Adoption of Agenda

Placentia Library District Board of Trustees Regular Date Meeting Agenda, August 15, 2022

*This is the opportunity for Board members to delete items from the Agenda, to continue items, to re-order items, and to make additions pursuant to Government Code Section 54954.2(b).*

Presentation: Library Director  
Recommendation: Adopt by Motion

4. Oral Communications

*Members of the public may address the Library Board of Trustees on any matter within the jurisdiction of the Board. Presentations by the public are limited to 5 minutes per person. Members of the public are also permitted to address the Library Board of Trustees on specific Agenda Items before and at the time that an Item is being considered by the Board. Action may not be taken on items not on the Agenda except in emergencies or as otherwise authorized. Reference: California Government Code Sections 54954.3, 54954.2(b).*

**TRUSTEE & ORGANIZATIONAL REPORTS**

5. Board President Report - oral

*The President makes announcements of general interest to the community and the Library Board of Trustees as well as conducting any ceremonial matters.*

6. Trustee Reports

*The Trustees make announcements of general interest to the community and the Library Board of Trustees, and report on meetings attended on behalf of the Board of Trustees.*

7. Library Director Report

8. Placentia Library Friends Foundation Board of Director's Report

**CONSENT CALENDAR (Items 9 – 24)**

Presentation: Library Director  
Recommendation: Approve by Motion

*Items 9 – 23 may be considered together as one motion to approve the Consent Calendar. Items may be removed for individual consideration before the Consent Calendar is adopted. Items removed must then each have a separate motion.*

**MINUTES (Item 9)**

9. Minutes of the Library Board of Trustees Unusual Date Meeting on June 22, 2022. (Receive & File and Approve)

**CASH FLOW ANALYSIS (Items 10 – 11)**

10. Check Register for June and July 2022. (Receive & File and Approve)

11. FY2021-2022 Fund Balance through June and July 2022; the Schedule of Anticipated Property Tax Revenues for FY2021-2022 as provided by the Orange County Auditor. (Receive & File).

**TREASURER'S REPORTS (Items 12 – 16)**

12. Financial Reports for June and July 2022 for Placentia Library District Accounts on Deposit with the Orange County Treasurer. (Receive & File)

13. Revenue and Expenditure Reports for June and July 2022. (Receive & File)

14. Acquisitions Report for June and July 2022. (Receive & File)

15. Entrepreneurial Activities Report for June and July 2022. (Receive & File)

16. Library Impact Fee Report for June and July 2022. (Receive & File)

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**GENERAL CONSENT REPORTS (Items 17 – 19)**

17. Personnel Report for June and July 2022. (Receive, File, and Ratify Appointments)
18. City of Placentia under the JPA. (Receive & File)
19. Administration Report for June and July 2022.
20. Circulation Report for June and July 2022. (Receive & File Review of Shared Maintenance Costs with the

**STAFF REPORTS (Items 20 – 24)**

21. Children's Services Report for June and July 2022.
22. Adult and Teen Services Report for June and July 2022.
23. Technology and Website Report for June and July 2022.
24. Customer Service Report for July 2022.

**NEW BUSINESS**

25. Introductions of new employees.
26. Public Hearing: First Hearing on District-Based Elections
27. Public Hearing: Updated Library Impact Fees & Consideration of Resolution 2022-05: Approving the Placentia Library District Library Impact Fee Nexus Study Update and Requesting the Placentia City Council Implement the Updated Library Impact Fee Program on Behalf of the District.
28. Approve amendments to Policy 2265 – Information Technology Equipment Use.
29. Conference Authorization: Internet Librarian, October 18-20, in Monterey, California.
30. Conference Authorization: Association of Bookmobile and Outreach Services, October 4-6, 2022 in Scottsdale, Arizona.
31. Discuss and Approve the Request for Bids for an Electric Bookmobile.
32. Discuss and Approve Bookmobile Memorandum of Understanding between the Placentia Library District and the City of Placentia.
33. Discuss and Approve the Request for Proposals for a new website.
34. Call for Candidates for ISDOC Executive Committee positions: President, First Vice President, Second Vice President, Third Vice President, Secretary and Treasurer.
35. Discuss Personnel Priorities for 2022-2023 Fiscal Year.
36. Authorize Corrections to Revenue Budget for 2022-2023 Fiscal Year.
37. Discuss Fuel Costs and Program Options.
38. Café Space Updates from Library Director.
39. American Library Association Conference Reports from Trustee Dahl and Assistant Library Director.
40. California Special District Association General Managers Summit report from Library Director.

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41. Legislative Updates from Secretary Carline.

**AGENDA DEVELOPMENT**

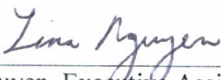
42. Agenda Preparation for the September Regular Date Meeting which will be held on September 19, 2022 unless re-scheduled by the Library Board of Trustees.

**ADJOURNMENT**

43. The Library Board of Trustees will adjourn the Regular Date August 15, 2022 meeting.

\*\*\*\*\*CERTIFICATION OF POSTING\*\*\*\*\*

I, Lina Nguyen, Executive Assistant of the Placentia Library District, hereby certify that the Agenda for August 15, 2022 Regular Date Meeting of the Library Board of Trustees of the Placentia Library District was posted on August 10, 2022.

  
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Lina Nguyen, Executive Assistant