

MINUTES
PLACENTIA LIBRARY DISTRICT
UNUSUAL DATE MEETING OF THE BOARD OF TRUSTEES
JUNE 14TH, 2019

CALL TO ORDER

President Carline called the Unusual Date Meeting of the Placentia Library District (PLD) Board of Trustees to order on June 14th, 2019 at 10:01 a.m.

Members Present: President Gayle Carline, Secretary Al Shkoler, Trustee Richard DeVecchio, Trustee Jo-Anne Martin, Trustee Elizabeth Minter

Members Absent: None

Staff Present: Jeanette Contreras, Library Director; Fernando Maldonado, Business Manager; Jon Legree, Technology Manager; Alyssa Stolze, Administrative Assistant

Guests: Director Jim Fisler, Mesa Water District; Director Sandra Jacobs, Santa Margarita Water District; Mayor Rhonda Shader, City of Placentia; President Brett Barbre, Municipal Water District of Orange County.

ADOPTION OF AGENDA

It was motioned by President Carline to move oral communication (Item 4) to the first business to be addressed. Trustee Shkoler entered at 10:06 a.m. It was moved by Trustee Minter and seconded by Trustee Martin to adopt the agenda as modified (Item 3).

AYES:	Carline, Martin, DeVecchio, Shkoler, Minter
NOES:	None
ABSENT:	None

ORAL COMMUNICATION

Mayor Rhonda Shader from the City of Placentia introduced Director Sandra Jacobs of the Santa Margarita Water District and provided background of her knowledge of Director Jacobs' abilities. Director Jacobs then spoke and informed the trustees of her background and qualifications for the Orange County Local Agency Formation Commission (LAFCO) Regular member candidacy. Followed by Director Jacobs was Director Jim Fisler of the Mesa Water District. Director Fisler spoke of his history with LAFCO, the library, and his qualifications. President Brett Barbre of the Municipal Water District of Orange County then spoke on behalf of Director Fisler in support of his candidacy (Item 4).

BOARD PRESIDENT REPORT

President Carline attended the California Special District Legislative Days where she met with Assemblyman Chen and his aides. President Carline also met with legislators that do not have special districts to provide insight. President Carline also attended Rotary's Cowabunga event and a Joint Use meeting.

**TRUSTEE &
ORGANIZATIONAL
REPORTS**

Secretary Shkoler attended Rotary's Cowabunga and the staff luncheon.

Trustee DeVecchio had nothing to report at this time.

Trustee Martin attended Rotary's Cowabunga, two Gala meetings, and the staff luncheon.

Trustee Minter attended and sponsored Rotary's Cowabunga event and attended a Joint Use Meeting.

**LIBRARY DIRECTOR
REPORT**

Library Director Contreras attended the California Special District Legislative Days, Rotary's Cowabunga, and Gala meetings. Director Contreras updated the Board on Gala, personnel, and construction updates as well.

**FRIENDS FOUNDATION
REPORT**

Placentia Library Friends Foundation (PLFF) President Sherri Dahl on the PLFF Board's reactions to the changes in the bookstore and listening to concerns of volunteers. The PLFF Board also approved a budget of \$45,000 for the 2019-2020 Fiscal Year for programs. Additionally, the PLFF Board aims to allocate \$22,750 from the Gala funds towards programs.

It was moved by Trustee Minter and seconded by Trustee DeVecchio to approve Agenda Items 9-22. A roll call vote was taken:

CONSENT CALENDAR

AYES: Carline, Martin, DeVecchio, Shkoler, Minter
NOES: None
ABSENT: None

**MINUTES FOR THE MAY
17TH, 2019 BOARD
MEETING**

The minutes for the May 17th, 2019 Library Board of Trustees Unusual Date Meeting were received, approved, and filed. (Item 9)

AYES: Carline, Martin, DeVecchio, Shkoler, Minter
NOES: None
ABSENT: None
ABSTAIN: None

**CASH FLOW ANALYSIS
AND
TREASURER'S REPORTS**

Check Registers for May 2019 – received and filed (Item 10)
Fund 707 Balance Report for May 2019 – received and filed (Item 11)

Financial Reports through May 2019 for Placentia Library District Accounts on Deposit with the Orange County Treasurer and Placentia Library District General Ledger: Summary of Cash and Investments. (Item 12)

Balance Sheets for May 2019 – received and filed. (Item 13)
Acquisitions Report for May 2019 – received and filed. (Item 14)
Service Revenue Report for May 2019 – received and filed. (Item 15)

**GENERAL CONSENT
REPORTS**

Personnel Report for May 2019 – received and filed. (Item 16)
Circulation Report for May 2019 – received and filed. (Item 17)
Review of Shared Maintenance Costs with the City of Placentia – received and filed. (Item 18)

STAFF REPORTS

Administration Report for May 2019 (Item 19)
Children’s Services Report for May 2019 (Item 20)
Adult Services Report for May 2019 (Item 21)
Placentia Library Website Technology Report for May 2019 (Item 22)

AUTHORIZE AN AMENDMENT TO THE LIBRARY BOARD OF TRUSTEE’S VOTE ON THE INTERGRATED LIBRARY SYSTEM, TO ENTER INTO A FIVE YEAR CONTRACT WITH SIRSIDYNIX.

Library Director Contreras presented an amendment to the Board to vote to enter into a five year contract with SirsiDynix. Director Contreras presented how at the May 17th, 2019 Unusual Date Board Meeting, the Board awarded a one-year contract with SirsiDynix to provide ILS and directed staff to pursue other options for the 2020-2021 Fiscal Year, however, SirsiDynix and library staff negotiated a five year agreement that would save 30% the first year and 45% average the following years. It was motioned by Secretary Shkoler to authorize the amendment to the Library Board of Trustee’s vote on the Integrated Library System (ILS). This motion was seconded by Trustee Martin.

AYES: Carline, Martin, DeVecchio, Shkoler, Minter
NOES: None
ABSENT: None

It was then motioned by Secretary Shkoler to authorize the District to enter into a five-year contract with SirsiDynix and for President Carline to sign the Agreement. This was seconded by Trustee Minter.

AYES: Carline, Martin, DeVecchio, Shkoler, Minter
NOES: None
ABSENT: None

SELECT A REGULAR FOR THE SPECIAL DISTRICT MEMBER OF THE ORANGE COUNTY LOCAL AGENCY FORMATION COMMISSION (LAFCO).

Director Contreras presented the candidates for the Regular Special District Member seat at the Orange County Local Agency Formation Commission (LAFCO). After discussion and further review of the qualifications of the candidates, it was recommended by Trustee Martin and seconded by Secretary Shkoler to select Saundra Jacobs for the regular seat. A roll call vote was taken:

AYES: Carline, Martin, DeVecchio, Shkoler, Minter
NOES: None
ABSENT: None

CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) 2020-2022 BOARD ELECTIONS.

Director Contreras presented the candidates and their statements for the 2020-2022 CSDA Board of Director in the Southern Network, Seat B. After discussion and further review of the qualifications of the candidates, it was recommended by Secretary Shkoler and seconded by Trustee Martin to select Dennis LaMoreaux to serve on the CSDA 2020-2022 Board. A roll call vote was taken:

AYES: Carline, Martin, DeVecchio, Shkoler, Minter
NOES: None
ABSENT: None

TRAVEL AUTHORIZATION FOR TRUSTEES AND THE BUSINESS MANAGER TO ATTEND THE CALIFORNIA SPECIAL DISTRICT ASSOCIATION (CSDA) ANNUAL CONFERENCE IN ANAHEIM, CALIFORNIA, SEPTEMBER 25-28, 2019.

Director Contreras presented the travel request for the Board of Trustees and the Business Manager to attend the California Special District Association's Annual Conference in Anaheim. After a discussion of availability and expenses, it was motioned by Trustee Martin and seconded by Secretary Shkoler to authorize Secretary Shkoler, Trustee Martin, and the Business Manager to attend the CSDA Annual Conference in Anaheim, California, September 25-28, 2019.

AYES: Carline, Martin, Shkoler, Minter
NOES: Minter
ABSENT: None
ABSTAIN: DeVecchio

REVIEW OF ACTION ITEMS

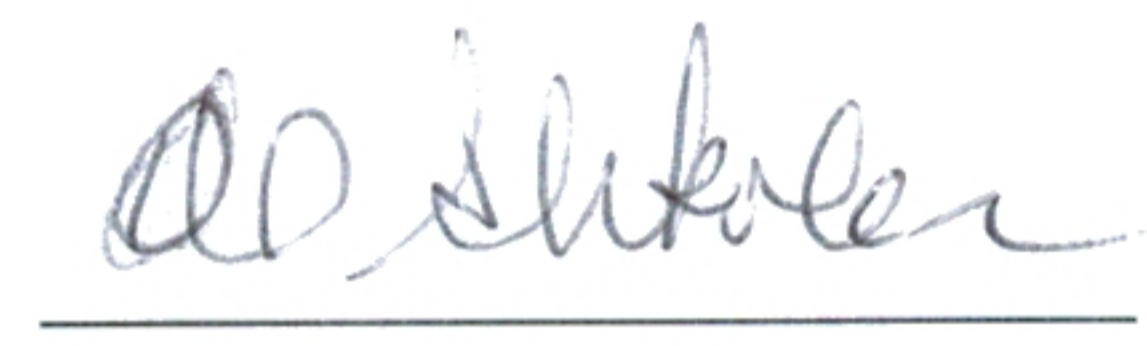
The next Board Meeting will be held on the unusual date of Monday, July 22, 2019 at 6:30 p.m. in the History Room.

ADJOURNMENT

The Board of Trustees Unusual Date Meeting of June 14th, 2019 was adjourned at 11:17 a.m.



Gayle Carline, President
Library Board of Trustees



Al Shkoler, Secretary
Library Board of Trustee