



**AGENDA**  
PLACENTIA LIBRARY DISTRICT  
BOARD OF TRUSTEES  
UNUSUAL DATE MEETING

May 26, 2022

9:30 a.m.

Community Meeting Room

411 E. Chapman Avenue

Call-in Number: (669) 900-6833

Meeting ID: 850 1206 7452









Password: 046086

ZOOM Link: [meetings.placentialibrary.org](https://meetings.placentialibrary.org)

**Mission Statement:**

Placentia Library District inspires, opens minds, innovates, and connects our community.

**District Goals:**

-  Strengthen connections and expand community relationships.
-  Provide equitable access.
-  Adapt to community needs.
-  Cultivate thriving collections of resources.
-  Provide and promote relevant library services.
-  Maintain fiscal responsibility and integrity.
-  Support and empower staff.
-  Provide an inviting, pleasant, and safe place to explore.

**AGENDA DESCRIPTIONS:** *The Agenda descriptions are intended to give members of the public notice and a general summary of items of business to be transacted or discussed. The Board may take any action which it deems to be appropriate on the Agenda and is not limited in any way by the notice of the recommended action.*

**REPORTS AND DOCUMENTATION:** *Reports and documentation relating to Agenda items are on file in the Administrative Office and the Reference Department of Placentia Library District, and are available for public inspection. A copy of the Agenda packet will be available for use during the Board Meetings. Any person having any question concerning any Agenda item may call the Library Director at 714-528-1925, Extension 200.*

**PLEDGE OF ALLEGIANCE**      Library Board President

**CALL TO ORDER**

1. Call to Order      Library Board President

2. Roll Call      Recorder

3. Adoption of Agenda

*This is the opportunity for Board members to delete items from the Agenda, to continue items, to re-order items, and to make additions pursuant to Government Code Section 54954.2(b).*

Presentation:      Library Director

Recommendation:      Adopt by Motion

Placentia Library District Board of Trustees Unusual Date Meeting Agenda, May 26, 2022

4. Oral Communications

*Members of the public may address the Library Board of Trustees on any matter within the jurisdiction of the Board. Presentations by the public are limited to 5 minutes per person. Members of the public are also permitted to address the Library Board of Trustees on specific Agenda Items before and at the time that an Item is being considered by the Board. Action may not be taken on items not on the Agenda except in emergencies or as otherwise authorized. Reference: California Government Code Sections 54954.3, 54954.2(b).*

**TRUSTEE & ORGANIZATIONAL REPORTS**

5. Board President Report - oral

*The President makes announcements of general interest to the community and the Library Board of Trustees as well as conducting any ceremonial matters.*

6. Trustee Reports

*The Trustees make announcements of general interest to the community and the Library Board of Trustees, and report on meetings attended on behalf of the Board of Trustees.*

7. Library Director Report

8. Placentia Library Friends Foundation Board of Director's Report

**CONSENT CALENDAR (Items 9 – 23)**

Presentation: Library Director

Recommendation: Approve by Motion

*Items 9 – 23 may be considered together as one motion to approve the Consent Calendar. Items may be removed for individual consideration before the Consent Calendar is adopted. Items removed must then each have a separate motion.*

**MINUTES (Item 9)**

9. Minutes of the April 18, 2022 Regular Meeting and May 9, 2022 Library Board of Trustees Special Date Meeting. (Receive & File and Approve)

**CASH FLOW ANALYSIS (Items 10 – 11)**

10. Check Register for April 2022. (Receive & File and Approve)

11. FY2021-2022 Fund Balance through April 2022; the Schedule of Anticipated Property Tax Revenues for FY2021-2022 as provided by the Orange County Auditor. (Receive & File).

**TREASURER'S REPORTS (Items 12 – 16)**

12. Financial Reports for April 2022 for Placentia Library District Accounts on Deposit with the Orange County Treasurer. (Receive & File)

13. Revenue and Expenditure Reports for April 2022. (Receive & File)

14. Acquisitions Report for April 2022. (Receive & File)

15. Entrepreneurial Activities Report for April 2022. (Receive & File)

16. Library Impact Fee Report for April 2022. (Receive & File)

**GENERAL CONSENT REPORTS (Items 17 – 19)**

17. Personnel Report for April 2022. (Receive, File, and Ratify Appointments)

18. Circulation Report for April 2022. (Receive & File)

19. Review of Shared Maintenance Costs with the City of Placentia under the JPA. (Receive & File)

**STAFF REPORTS (Items 20 – 23)**

- 20. Administration Report for April 2022.
- 21. Children's Services Report for April 2022.
- 22. Adult Services Report for April 2022.
- 23. Placentia Library Web Site & Technology Report for April 2022.

**NEW BUSINESS**

- 24. Administration of the Oath of Office for Newly Appointed Library Board of Trustee, Mr. Scott Nelson.
- 25. Presentation of Fiscal Year 2020-2021 Financial Audit from Clifton, Larson, Allen LLP.
- 26. Fill the Library Board of Trustees Seat Vacated by Trustee Shioura.
- 27. Conference Authorization: Newly Appointed Library Board of Trustees to attend the American Library Association (ALA) Conference, on June 23-28, 2022 in Washington, D.C.
- 28. Conference Authorization: Trustees and Library Director to Attend the Annual California Special District Association (CSDA) Conference in Palm Desert, California, August 22-25, 2022.
- 29. Adopt Resolution 2022-03: Amending the Budget for the 2022-2023 Fiscal Year, Beginning July 1, 2022 and Ending June 30, 2023.
- 30. Discuss Date for June Board Meeting.

**AGENDA DEVELOPMENT**

- 31. Agenda Preparation for the June Regular Date Meeting which will be held on June 20, 2022 unless re-scheduled by the Library Board of Trustees.

**ADJOURNMENT**

- 32. The Library Board of Trustees will adjourn the Unusual Date May 26, 2022 meeting.

\*\*\*\*\*CERTIFICATION OF POSTING\*\*\*\*\*

I, Lina Nguyen, Executive Assistant of the Placentia Library District, hereby certify that the Agenda for May 26, 2022 Unusual Date Meeting of the Library Board of Trustees of the Placentia Library District was posted on May 19, 2022.

  
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Lina Nguyen, Executive Assistant



## AGENDA REVISIONS AND SUPPLEMENTALS

Note: This supplemental agenda is updated daily showing items that have been added, continued, deleted or modified.

May 26, 2022

### SUPPLEMENTAL ITEM

- 30A. Discuss and Approve the California State Library Broadband Grant-Related Expenditures.