

AGENDA
PLACENTIA LIBRARY DISTRICT
BOARD OF TRUSTEES
UNUSUAL DATE MEETING

June 30, 2023

3:00 p.m.

Community Meeting Room

411 E. Chapman Avenue

Call-in Number: (669) 900-6833

Meeting ID: 850 1206 7452









Password: 046086

ZOOM Link: meetings.placentialibrary.org

Mission Statement:

Placentia Library District inspires, opens minds, innovates, and connects our community.

District Goals:

-  Strengthen connections and expand community relationships.
-  Provide equitable access.
-  Adapt to community needs.
-  Cultivate thriving collections of resources.
-  Provide and promote relevant library services.
-  Maintain fiscal responsibility and integrity.
-  Support and empower staff.
-  Provide an inviting, pleasant, and safe place to explore.

AGENDA DESCRIPTIONS: *The Agenda descriptions are intended to give members of the public notice and a general summary of items of business to be transacted or discussed. The Board may take any action which it deems to be appropriate on the Agenda and is not limited in any way by the notice of the recommended action.*

REPORTS AND DOCUMENTATION: *Reports and documentation relating to Agenda items are on file in the Administrative Office and the Reference Department of Placentia Library District, and are available for public inspection. A copy of the Agenda packet will be available for use during the Board Meetings. Any person having any question concerning any Agenda item may call the Library Director at 714-528-1925, Extension 200.*

PLEDGE OF ALLEGIANCE Library Board President

CALL TO ORDER

1. Call to Order Library Board President
2. Roll Call Recorder
3. Adoption of Agenda

This is the opportunity for Board members to delete items from the Agenda, to continue items, to re-order items, and to make additions pursuant to Government Code Section 54954.2(b).

Presentation: Library Director

Recommendation: Adopt by Motion

4. Oral Communications
Members of the public may address the Library Board of Trustees on any matter within the jurisdiction of the Board. Presentations by the public are limited to 5 minutes per person. Members of the public are also permitted to address the Library Board of Trustees on specific Agenda Items before and at the time that an Item is being considered by the Board. Action may not be taken on items not on the Agenda except in emergencies or as otherwise authorized. Reference: California Government Code Sections 54954.3, 54954.2(b).

TRUSTEE & ORGANIZATIONAL REPORTS

5. Board President Report - oral
The President makes announcements of general interest to the community and the Library Board of Trustees as well as conducting any ceremonial matters.
6. Trustee Reports
The Trustees make announcements of general interest to the community and the Library Board of Trustees, and report on meetings attended on behalf of the Board of Trustees.
7. Library Director Report
8. Placentia Library Friends Foundation Board of Director's Report

CONSENT CALENDAR (Items 9 – 24)

Presentation: Library Director
Recommendation: Approve by Motion

Items 9 – 24 may be considered together as one motion to approve the Consent Calendar. Items may be removed for individual consideration before the Consent Calendar is adopted. Items removed must then each have a separate motion.

MINUTES (Item 9)

9. Minutes of the Library Board of Trustees Budget Work Session and the Unusual Date Meeting on May 30, 2023. (Receive & File and Approve)

CASH FLOW ANALYSIS (Items 10 – 11)

10. Check Register for May 2023. (Receive & File and Approve)
11. FY2021-2022 Fund Balance through May 2023; the Schedule of Anticipated Property Tax Revenues for FY2022-2023 as provided by the Orange County Auditor. (Receive & File).

TREASURER'S REPORTS (Items 12 – 16)

12. Financial Reports for May 2023 for Placentia Library District Accounts on Deposit with the Orange County Treasurer. (Receive & File)
13. Revenue and Expenditure Reports for May 2023. (Receive & File)
14. Acquisitions Report for May 2023. (Receive & File)
15. Entrepreneurial Activities Report and May 2023. (Receive & File)
16. Library Impact Fee Report for May 2023. (Receive & File)

GENERAL CONSENT REPORTS (Items 17 – 20)

17. Personnel Report for May 2023. (Receive, File, and Ratify Appointments)
18. Review Shared Maintenance Costs with the City of Placentia under the JPA. (Receive & File)
19. Administration Report for May 2023.
20. Circulation Report for May 2023.

STAFF REPORTS (Items 21 – 24)

21. Children's Services Report for May 2023.
22. Adult and Teen Services Report for May 2023.
23. Technology and Website Report for May 2023.
24. Customer Service Report for May 2023.

PUBLIC HEARINGS (Items 25-26)

25. Public Hearing for the 2023-2025 Fiscal Year Budget & Adoption of Resolution 2023-03: A Resolution of the Board of Trustees of the Placentia Library District of Orange County to Adopt the 2023-2025 Fiscal Year Budget for the Placentia Library District of Orange County.
26. Establish the Holiday and Library Closure Schedule for Fiscal Year 2023-2025 and Adopt by Resolution 2023-04: A Resolution of the Library Board of Trustees of the Placentia Library District of Orange County to Establish the Holiday and Library Closure Schedule for Fiscal Year 2023-2025.

NEW BUSINESS (Items 27-33)

27. Adoption of Resolution 2023-05: A Resolution of the Board of Trustees of the Placentia Library District of Orange County to Establish the Appropriations Limitation for the 2023-2024 Fiscal Year.
28. Discuss and Review the Request for Proposals for the Reading Garden Space/Charging Station and Loading Dock Ramp Projects.
29. Discuss Options for Filling Future Vacancy in the Office of the Board of Trustees Due to Resignation.
30. Approve the Facility Use Release, Waiver of Liability and Indemnity Agreement between the Placentia Library District and the Boys and Girls Club of Brea, Placentia and Yorba Linda.
31. Discuss and Consider Changing the July Board Meeting Date.
32. Discuss and Select a Candidate for the California Special Districts Association (CSDA) Board of Directors Election – Seat C.
33. ISDOC Updates from Trustee Nelson.

AGENDA DEVELOPMENT

34. Agenda Preparation for the July Regular Date Meeting which will be held on July 24, 2023 unless re-scheduled by the Library Board of Trustees.

ADJOURNMENT

35. The Library Board of Trustees will adjourn the Unusual Date June 30, 2023 meeting.

*****CERTIFICATION OF POSTING*****

I, Lina Nguyen, Executive Assistant of the Placentia Library District, hereby certify that the Agenda for June 30, 2023 Unusual Date Meeting of the Library Board of Trustees of the Placentia Library District was posted on June 26, 2023.



Lina Nguyen, Executive Assistant